

March 9, 2026 - Regular Board Meeting
Monday, March 9, 2026 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown: Present
Jeff Hill: Present
Tara Kribs: Absent
Steven Merchant: Present
Scott Moore: Present
Sherry Steffen: Present
Shana Wojtowicz: Present
Present: 6, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown	Trustee Shana Wojtowicz
Vice-President Tara Kribs	Trustee Jeff Hill
Secretary Sherry Steffen	Trustee Steven Merchant
Treasurer Scott Moore	

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Laurie McCann

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea,
Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

III. SPECIAL PRESENTATION

- Advocacy Certification
 - Sherry Steffen
 - Tara Kribs

Jennifer Brown congratulated Sherry and Tara on the MASB awards that they were both presented.

IV. SPECIAL PRESENTATION - STAFF/STUDENT SPOTLIGHT

- Elk Rapids High School
 - Seven Brides for Seven Brothers Musical

Those Present:

Jack Young, Christy Britton, Rob Bachi, and a senior student, Easton Merchant.

V. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Fifteen minutes per item, three minutes per speaker per item.
Any citizen attending the meeting in person who wishes to address the school

board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.

None.

VI. **CONSENT AGENDA**

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- February 9, 2026 - Regular Board Meeting Minutes

VII. **APPROVAL OF BILLS**

- General Fund - \$469,805.84
- Capital - \$87,130.00
- Bond - \$555,368.84

VIII. **PERSONNEL**

109-26 APPROVAL OF RESIGNATION OF SANDY JANSEN AS A COACH

RESOLVED: That the resignation of Sandy Jansen as Equestrian Coach at Elk Rapids High School be approved as of February 23, 2026.

110-26 APPROVAL OF JESSE STARR AS A DRIVER

RESOLVED: That Jesse Starr be approved as a bus driver. Mr. Starr will be assigned to 30 hours/week and will be placed at Step 1 of the Transportation Master Agreement.

111-26 APPROVAL OF MICHELLE WHITE AS A PARAPROFESSIONAL

RESOLVED: That Michelle White be approved as a paraprofessional at Mill Creek Academy. Mrs. White will be placed at the grandfathered rate of \$17.61 and will be assigned to 20 hours/week for the remainder of the 2025-26 school year.

112-26 APPROVAL OF SARA WATERMAN AS A SPECIAL EDUCATION PARAPROFESSIONAL

RESOLVED: That Sara Waterman be approved as a special education paraprofessional at Lakeland Elementary. Sara will be placed at Step 1 of the Master Agreement and will be assigned to 35 hours/week.

113-26 APPROVAL OF RESIGNATION OF KELLY CIBIK AS A TEACHER

RESOLVED: That the resignation of Kelly Cibik as a teacher at Cherryland Middle School be approved as of June 5, 2026.

114-26 APPROVAL OF ZACH PLATT AS A COACH

RESOLVED: That Zach Platt be approved as JV Baseball Coach at Elk Rapids

High School. Mr. Platt will be placed at Step 1 of the Schedule B Master Agreement.

115-26 APPROVAL RESIGNATION OF LAURIE MCCANN AS DIRECTOR OF FINANCE

RESOLVED: That the resignation of Laurie McCann as Director of Finance for Elk Rapids Schools and Mill Creek Academy be approved as of June 30, 2026.

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

IX. ACTION ITEMS

IX.A. 116-26 APPROVAL OF CONTRACT RENEWAL FOR CHARTWELLS K12

RESOLVED: That the contract between Elk Rapids Schools and Chartwells K12, beginning on July 1, 2026, and ending on June 30, 2027, be approved.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

IX.B. 117-26 APPROVAL OF ROOF REPLACEMENT

RESOLVED: That the Cherryland Middle School roof replacement quote, prepared by Arrow Roofing and Sheet Metal LLC, be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

IX.C. 118-26 APPROVAL OF 27L EDUCATION STIPEND

RESOLVED: That the 27l Educator Stipend be approved for the following employment groups, as presented:

- Teachers
- Paraprofessionals
- Preschool Lead Teachers
- Administrative Assistants
- Transportation Employees
- Principals
- Cabinet Members
- Supervisors

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX.D. 119-26 APPROVAL OF 2025-26 GENERAL FUND REVISED BUDGET

RESOLVED: That the 2025-26 General Fund Revised Budget be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX.E. 120-26 APPROVAL OF 2025-26 FOOD SERVICE REVISED BUDGET

RESOLVED: That the 2025-26 Food Service Revised Budget be approved as presented

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

X. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

XI. DISCUSSION ITEMS

- Strategic Plan: Communications/Community Engagement
 - Perception Survey
 - Public Relations
- Perception Survey - Superintendent McKenna stated that the district is in the planning stages of sending out a parent/community survey as it relates to their thoughts on the school climate. This would be through Wayne H., and the principals are currently vetting the source and reviewing/editing the survey. The district plans to bring it back to the board for approval in April and publish the survey in May.
- Public Relations - The district is seeking to increase community engagement with immediate needs at Mill Creek Academy and to tell their story. This public relations contract would increase the social media imprint, with the idea to also share a newsletter 3 times per year. Mill Creek Academy has already contracted with Chloe Marie LLC, and Superintendent McKenna may be recommending that Elk Rapids Schools do the same in the future.

XII. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

- Email Communication from Martyn Waddell

XIII. SUPERINTENDENT REPORT

- Bond Update
- 2026-2027 Calendar Update

Bond Update - Superintendent McKenna stated that Cherryland Middle School will likely be occupying the new wing next week. Asbestos abatement will start over spring break, demolition of the last existing wing will happen after spring break, and finally, they will also finish the playground and parking lots, as well.

2026-2027 Calendar Update - The calendar committee and EREA have met, and most of the region is looking to start school before Labor Day this year. Elk Rapids Schools is looking to do the same. The formal calendar will be presented to the board for their consideration to approve in April.

XIV. BOARD COMMITTEE REPORTS

- Athletics Council
- Curriculum Council
- Facilities/Finance Committee
- Sex Education/Wellness Committee

Athletics Council - Moore stated that the winter sports were a great success overall, with a high number of students competing. The committee is looking to potentially move the softball field over near the baseball complex, and move the practice football field to where the softball field currently is. The committee is also looking to consider that all payments to get into games be via GoFan.

Curriculum Council - Superintendent McKenna removed this report.

Facilities/Finance Committee - Brown stated that there is some remaining bond monies, and the committee is investigating which items from the initial bond to put back on the table that were earlier removed due to the rising costs of the projects. There are needs throughout the district that could be covered by the Capital Projects Fund, including the need for boilers.

Sex Education/Wellness Committee - Superintendent McKenna reported that changes are expected to come from the state with updated curriculum, but until that happens, the district is not changing anything to what is currently taught.

Class Size - Superintendent McKenna and Hill stated that this committee held the meeting virtually, as there was only one staff member who was over the student ratio in the EREA teacher's contract, and that staff member will be paid accordingly.

XV. STUDY SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school-related matters, and to relate items of interest. No action is taken during this time. Occasionally, closed sessions are scheduled to discuss confidential personnel, negotiations, or property matters. *Closed Session (e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would*

have a detrimental financial effect on the litigating or settlement position of the public body.

To adjourn to Closed Session at 6:23. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

Reconvened at 7:28. To approve the Closed Session Minutes. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

XVI. BOARD OF EDUCATION CELEBRATING SUCCESSES

None.

XVII. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- March 28 - April 5, 2026 - Spring Break
- April 13, 2026 - Regular Board Meeting

XVIII. ADJOURNMENT

To adjourn at 7:29 p.m. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

February 9, 2026 - Regular Board Meeting
Monday, February 9, 2026 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown: Present
Jeff Hill: Present
Tara Kribs: Present
Steven Merchant: Present
Scott Moore: Present
Sherry Steffen: Absent
Shana Wojtowicz: Present
Present: 6, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown	Trustee Scott Moore
Vice-President Tara Kribs	Trustee Shana Wojtowicz
Secretary Sherry Steffen	Trustee Jeff Hill
Trustee _____	

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Laurie McCann
Trustee **Steven Merchant** was in attendance after being sworn in.

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

III. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.

None.

IV. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and

placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- January 12, 2026 - Organizational Meeting Minutes
- January 12, 2026 - Regular Meeting Minutes
- February 4, 2026 - Special Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$431,658.96
- Bond - \$242,404.12

PERSONNEL

102-26 APPROVAL OF QUINN MAGSIG AS A COACH

RESOLVED: That Quinn Magsig be approved as Girl's Basketball Coach at Cherryland Middle School. Mr. Magsig will be placed at Step 1 of the Master Agreement.

103-26 APPROVAL OF MORRIGAN PRUYT'S REINSTATEMENT OF EMPLOYMENT

RESOLVED: That Morrigan Pruyt's reinstatement of employment be approved for the remainder of the 2025-26 school year.

104-26 APPROVAL OF LANCE VANDUSEN AS FACILITIES/OPERATIONS SUPERVISOR

RESOLVED: That Lance Van Dusen be approved as Facilities/Operations Supervisor. Mr. Van Dusen will be placed at Step 3 of the Wage Scale.

105-26 APPROVAL OF KELLY CROFTCHIK AS A COACH

RESOLVED: That Kelly Croftchik be approved as Varsity Girls Tennis Coach. Mrs. Croftchik will be placed at Step 1 of the Master Agreement.

106-26 APPROVAL OF OLIVIA ANGUILM AS A COACH

RESOLVED: That Olivia Anguilm be approved as Junior Varsity Softball Coach. Ms. Anguilm will be placed at Step 1 of the Master Agreement.

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

V. ACTION ITEMS

V.A. 107-26 APPROVAL OF VERKADA DOOR ADD PROPOSAL

RESOLVED: That the Verkada Door Add Proposal, prepared by Windemuller, be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.B. 108-26 APPROVAL OF OVERNIGHT TRIP

RESOLVED: That the overnight trip for FIRST Robotics District Event, dated March 6-8, 2026, be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VI. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

VII. DISCUSSION ITEMS

- Superintendent Mid-Year Goal Review/Student Growth Data
- Perception Survey
- Superintendent Mid-Year Goal Review/Student Growth Data - Handout to the board from Superintendent McKenna for their review.
- Perception Survey - Bryan McKenna is working with the ISD for a Perception Survey for families in May. This survey is intended to get a pulse on where the community is at with the schools. The district will review the best questions and will bring an example in March, edits to consider in April, and hopes to send the survey to families and the community in May.

VIII. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

None.

IX. SUPERINTENDENT REPORT

- Bond Update
- 31aa Update
- School Resource Officer Grant

- Student Activities
 - Basketball Districts
 - ERHS/CMS Musical
 - MSBOA Band Festival

- Bond Update - The locker room is functional at Cherryland Middle School. The arts wing is nearing completion, with hopes to be in this wing by spring break. Landscaping will be completed this spring and summer 2026.
- 31aa Update - The district opted in to receive these funds back in December. The district, however, has not received the funds yet.
- School Resource Officer Grant - The district administration worked with the village 3 years ago, and the grant ends this summer. The district is hoping that a competitive grant opportunity becomes available. The district is also working with the village to continue the partnership if the grant isn't renewed.
- Student Activities - Bryan McKenna celebrated and shared these upcoming activities with the board.

X. BOARD OF EDUCATION CELEBRATING SUCCESSES

Jennifer Brown stated that the board had a great pool of board vacancy applicants and extended a warm welcome to Steven Merchant.

XI. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- February 13, 2026 - 1/2 Day of School for Students, PM Building Professional Development for Staff
- February 16, 2026 - No School for Students, District Professional Development for Staff
- February 19-21, 2026 - ERHS/CMS Musical
- February 23, 25, 27, 2026 - Host Basketball Districts
- February 27, 2026 - MSBOA Band Festival
- March 9, 2026 - Regular Board Meeting, 5:30 p.m.

XII. ADJOURNMENT

To adjourn at 6:19 p.m. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
 Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
 Yea: 6, Nay: 0, Absent: 1

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
081093	02/11/2026	AP	Check	Open	095172	Bellany Miller	Reimburse MCA Preschool Supplies	50.09
081094	02/11/2026	AP	Check	Open	093415	Cam Ward	Coaching Clinic	764.60
081095	02/11/2026	AP	Check	Open	094886	ClassLink, Inc.	Classlink Annual License 25-26	5,384.95
081096	02/11/2026	AP	Check	Open	094431	Compass Groups USA, Inc.	January 2026	62,139.61
081097	02/11/2026	AP	Check	Open	000021	Crystal Flash Inc	2/4/26	2,403.90
081098	02/11/2026	AP	Check	Open	000219	Elk Rapids Schools	LL Backpack Program	195.00
081099	02/11/2026	AP	Check	Voided	02/25/2026 001618	Gill-Roy's Complete Hardware	elk040	667.76
081100	02/11/2026	AP	Check	Open	094420	Grand Traverse Refrigeration, I..	freezer repair	2,806.00
081101	02/11/2026	AP	Check	Open	090838	Grayling High School	Girls golf conf champ	250.00
081102	02/11/2026	AP	Check	Open	095182	Hanover-Horton High School	V. Softball	175.00
081103	02/11/2026	AP	Check	Open	091253	Hobart Sales & Service	af139972	396.50
081104	02/11/2026	AP	Check	Open	000188	Hometown Publications LLC	Musical Display Ad	396.00
081105	02/11/2026	AP	Check	Open	094924	Katherine Theisen	Special Ed Resource reimbursement	69.75
081106	02/11/2026	AP	Check	Open	094251	Kortni Huron	January-Feb 4 2026	71.05
081107	02/11/2026	AP	Check	Open	094439	Krista Taylor	Reimburse plant Supplies	51.84
081108	02/11/2026	AP	Check	Open	091937	Pro-Image Design, Inc.	Gym Banner	232.87
081109	02/11/2026	AP	Check	Open	095007	Samantha Stites	Reimburse CPR	23.00
081110	02/11/2026	AP	Check	Open	094747	Shauna Phillips	Tuition Reimbursement- winter term	4,800.00
081111	02/11/2026	AP	Check	Open	000023	Synced Up Products	EST-10843 Double Mixer Cart	8,710.00
081112	02/11/2026	AP	Check	Open	002532	The Place, LLC	Name Plate	286.50
081113	02/11/2026	AP	Check	Open	095160	Vork Brothers Painting LLC	CMS cafeteria and Kitchen Painting	29,761.14
081120	02/18/2026	AP	Check	Open	095006	Aventric Technologies	AED Pads	166.00
081121	02/18/2026	AP	Check	Open	094323	Brandi Klumb	2% Zoey Perrault Vball/Camp LOC	105.00
081122	02/18/2026	AP	Check	Open	093643	Bulls-I, Inc.	Athletic Plaques	283.00
081123	02/18/2026	AP	Check	Open	094392	Doug Shomin	2% ERBA reimbursement	40.00
081124	02/18/2026	AP	Check	Open	092885	ESS Midwest, Inc.	2/13/26	11,373.12
081125	02/18/2026	AP	Check	Open	001618	Gill-Roy's Complete Hardware	elk055	122.87
081126	02/18/2026	AP	Check	Open	095076	Jennifer Walter	Reimburse Ski	543.22
081127	02/18/2026	AP	Check	Open	093448	Kevin Ball	Chef Chucks reimbursement	76.51
081128	02/18/2026	AP	Check	Open	002212	Marshall Music Company	HS Band	187.00
081129	02/18/2026	AP	Check	Open	095074	Mary Pray	Reimburse Hotel Room 1/29 HS Track	324.80
081130	02/18/2026	AP	Check	Open	094901	Master Drycleaners 8th	Band uniforms	998.70
081131	02/18/2026	AP	Check	Open	094749	Mt. Pleasant High School Athlet..	MP SB Invite	250.00
081132	02/18/2026	AP	Check	Open	000189	Penny McDonald	Volleyball Invoice 2025 season	500.00
081133	02/18/2026	AP	Check	Open	094743	School Specialty LLC	HS Teaching Supplies	110.90
081134	02/18/2026	AP	Check	Open	094930	Spare Time Lanes & Recreation	Bowling Regionals	215.00
081135	02/18/2026	AP	Check	Voided	02/18/2026 090087	Subscription Services Of Ameri..	Reimburse Robotics Supplies	156.69

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
081136	02/18/2026	AP	Check	Open	002532	The Place, LLC	Drama	2,557.57
081137	02/18/2026	AP	Check	Open	095238	Theresa Marshall	2% Florina Marshall violin	108.00
081138	02/18/2026	AP	Check	Open	000046	UHY advisors, Inc	January 2026	13,785.00
081139	02/18/2026	AP	Check	Open	000190	Sudhakar Chaphalkar	Reimburse Robotics Supplies	156.69
081140	02/18/2026	AP	Check	Open	000128	Messa	3/2026	141,241.17
081145	02/25/2026	AP	Check	Open	000010	AJH Electric	Team room Electrical	1,120.11
081146	02/25/2026	AP	Check	Open	095179	Auto Wares Group	Maintenance garage supplies	17.58
081147	02/25/2026	AP	Check	Open	094364	Brandon Hubbell	1/5-2/18/26 Mileage	264.26
081148	02/25/2026	AP	Check	Open	000032	Christopher Maxson	Fingerprints	67.50
081149	02/25/2026	AP	Check	Open	000021	Crystal Flash Inc	2/13/26	2,932.87
081150	02/25/2026	AP	Check	Open	001526	Elk Rapids Food Service	Lunch PD day 2/16/26	1,062.50
081151	02/25/2026	AP	Check	Open	001618	Gill-Roy's Complete Hardware	ELK027	104.55
081152	02/25/2026	AP	Check	Open	001618	Gill-Roy's Complete Hardware	elk040	94.55
081153	02/25/2026	AP	Check	Open	091911	Holly Alberts	O. Alberts	178.04
081154	02/25/2026	AP	Check	Open	095180	Hometown Door Inc	Service Call/Labor replaced motor	321.00
081155	02/25/2026	AP	Check	Open	094881	John E Green Company	Lakeland repair leaking union	391.17
081156	02/25/2026	AP	Check	Open	093273	Julie Greene	Reimburse SPED materials	28.92
081157	02/25/2026	AP	Check	Open	002866	Karen Sniegowski	Mileage 12/22/25-2/18/26	732.95
081158	02/25/2026	AP	Check	Open	094924	Katherine Theisen	Reimburse Novel Study	16.99
081159	02/25/2026	AP	Check	Open	093441	Leelanau Outdoor Center	6th grade day camp	3,710.56
081160	02/25/2026	AP	Check	Open	000108	Northwest Education Services	2026 Transportation Consortium	12,919.32
081161	02/25/2026	AP	Check	Open	002327	Northwestern Michigan College	Dual Enrollment	39,624.16
081162	02/25/2026	AP	Check	Open	094891	Pomp's Tire Service, Inc	17A	924.06
081163	02/25/2026	AP	Check	Open	094175	Project Graduation	Project Graduation Grand Traverse Res..	5,000.00
081164	02/25/2026	AP	Check	Open	093980	Quarkmine, LLC	TEAM Registration 1/4 paument	19,000.00
081165	02/25/2026	AP	Check	Open	002532	The Place, LLC	band polo	1,594.80
081166	02/25/2026	AP	Check	Open	092371	Top Line Electric LLC	Repower Softball field	3,416.80
081167	02/25/2026	AP	Check	Open	094694	X-Cel Chemical Specialties Nort..	Custodial Supplies Main garage	489.30
081171	03/03/2026	AP	Check	Open	000102	Aflac	F7L09 February	159.48
081172	03/04/2026	AP	Check	Open	094601	Axium Services, Inc.	February Janitorial Service	28,322.30
081173	03/04/2026	AP	Check	Open	095195	Benjamin S Croftchik	Winter Game Worker	120.00
081174	03/04/2026	AP	Check	Open	091255	Bryan McKenna	Mileage Reimbursement MASA confere..	142.10
081175	03/04/2026	AP	Check	Open	094938	Carol Heles	Winter Game Worker	250.00
081176	03/04/2026	AP	Check	Open	000021	Crystal Flash Inc	2/27/26	1,360.29
081177	03/04/2026	AP	Check	Open	093499	Doris Besaw	Winter Game Worker	875.00
081178	03/04/2026	AP	Check	Open	093952	ERBA	Consumers Energy volunteer hours	100.00
081179	03/04/2026	AP	Check	Open	092885	ESS Midwest, Inc.	2/27/26	15,593.78

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
081180	03/04/2026	AP	Check	Open	001618	Gill-Roy's Complete Hardware	Elk040	285.36
081181	03/04/2026	AP	Check	Open	000188	Hometown Publications LLC	Legal Notice	593.00
081182	03/04/2026	AP	Check	Open	090051	Jostens	graduation expenses	73.80
081183	03/04/2026	AP	Check	Open	000196	Julie Chesnut	Reimbursement MCA Preschool Dec 20..	1,200.00
081184	03/04/2026	AP	Check	Open	095089	Kathleen A Ducharme	Winter Game Worker	300.00
081185	03/04/2026	AP	Check	Open	094439	Krista Taylor	Reimburse TPT lesson supplements	17.90
081186	03/04/2026	AP	Check	Open	093443	Larry Keith Ball	Winter Game Worker	275.00
081187	03/04/2026	AP	Check	Open	094334	Leah Nicholson	CMS Robotics	375.13
081188	03/04/2026	AP	Check	Open	000195	Maria Delaney	Reimburse MCA Preschool Dec 2026-F..	1,220.00
081189	03/04/2026	AP	Check	Open	095174	Mark Heuerman	Winter Game Worker	150.00
081190	03/04/2026	AP	Check	Open	002213	MASB	S. Merchant MASB eval/rater training	125.00
081191	03/04/2026	AP	Check	Open	000197	McKinley Lawson	Reimbursement MCA Preschool Dec 25..	1,140.00
081192	03/04/2026	AP	Check	Open	000194	Nick Ramsey	Reimburse MCA Preschools Dec 2025- ..	1,350.00
081193	03/04/2026	AP	Check	Open	000177	Oliver and Company Property S..	ERS Plowing Jan 28-Feb 25, 2026	24,025.00
081194	03/04/2026	AP	Check	Open	094614	Ricoh USA, Inc	Printers All Schools	582.14
081195	03/04/2026	AP	Check	Open	095090	Ryan Joseph Janis	Winter Sports worker	375.00
081196	03/04/2026	AP	Check	Open	091228	SET SEG	Quarter 4	1,440.00
081197	03/04/2026	AP	Check	Open	095046	State Alliance Of Michigan YMC..	HS Student Conference Fee	1,516.95
081198	03/04/2026	AP	Check	Open	000190	Sudhakar Chaphalkar	Reimbursement HS Robotics	54.65
081199	03/04/2026	AP	Check	Open	002532	The Place, LLC	CMS Boys Basketball	421.00
081200	03/04/2026	AP	Check	Open	094999	Tim Barber	Reimburse CPR	23.00
081201	03/04/2026	AP	Check	Open	094881	John E Green Company	Lakeland repair leaking union	391.17
							Total of All Checks	469,805.84
							Less Voids	824.45
							Grand Total	468,981.39

Check Summary

Check Status	Count	Amount
Open	94	468,981.39
Cleared	0	0.00
Void	2	824.45
Total	96	469,805.84



Check Register

Elk Rapids Schools

Bank Account CAPITAL, From 02/05/2026 to 03/04/2026

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001015	03/04/2026	AP	Check	Open	091122	Windemuller Electric, Inc.	Proposal SCH25-102R1 Verkada AC ad..	87,130.00
							Total of All Checks	87,130.00
							Less Voids	0.00
							Grand Total	87,130.00

Check Summary

Check Status	Count	Amount
Open	1	87,130.00
Cleared	0	0.00
Void	0	0.00
Total	1	87,130.00



Check Register

Elk Rapids Schools

Bank Account BOND, From 02/05/2026 to 03/04/2026

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001018	02/11/2026	AP	Check	Cleared 03/02/2026	093509	Shoreline Power Services, Inc.	gym intercom speaker work	1,280.00
001019	02/25/2026	AP	Check	Open	094649	Owen-Ames-Kimball Company	Pay App #40b	550,180.97
001020	02/25/2026	AP	Check	Open	092371	Top Line Electric LLC	Fiber terminations	3,907.87
Total of All Checks								555,368.84
Less Voids								0.00
Grand Total								555,368.84

Check Summary

Check Status	Count	Amount
Open	2	554,088.84
Cleared	1	1,280.00
Void	0	0.00
Total	3	555,368.84

School Year 2026-2027
 Food Service Management Company
Contract Renewal Agreement
 (COST REIMBURSABLE CONTRACT)

Note: Do not complete this tab if sponsor has a Fixed Price contract.
Use the Fixed Price Agreement form on next tab.

Sponsor Name			Agreement Number		
ELK RAPIDS SCHOOLS			05060		
Food Service Management Company Name			Year of Original Contract		
Compass Group USA, Inc. by and through its Chartwells Division			7/1/2024		

This document contains the rates and fees for the furnishing of food service management for non-profit food service programs for the period beginning July 1, 2026, and ending June 30, 2027. The terms and conditions of the original contract are applicable to the contract renewal. The Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for December 2025 is 4% as released by the U.S. Bureau of Labor Statistics. The Equivalent Meal Factor increased from \$4.9700 to \$5.14 for SY 2025-2026.

This Contract Renewal Agreement, attachments, and the original Contract, with addenda, if any, constitute the entire agreement between the Sponsor and the Food Service Management Company. The parties shall not execute any additional contractual documents pertaining to this Contract, except as permitted by applicable law.

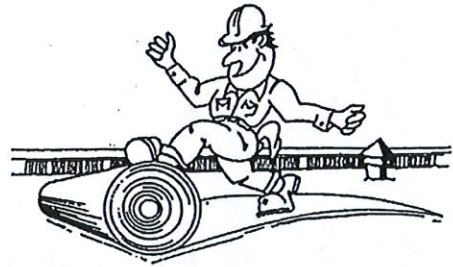
RATES MUST NOT BE ROUNDED UP					
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Fee Items	Current SY 25-26 Rate (must match what was approved by MDE for the SY 25-26 renewal)	Percentage Rate of Increase		New SY 26-27 Rate**	Note:
		% Per Original Contract	Other Agreed Upon % for SY 26-27*		
1. Management Fee per Meal (breakfast and lunch) and Meal Equivalent (a la carte)	\$ 0.0515	4.0%	NA	\$ <i>ok/ta</i> 0.0535	*Only percentage rates lower than the original contract's percentage rate may be negotiated and/or agreed upon by both parties (such as 0%) for renewals. Higher negotiated percentage rates are <u>not</u> allowed; a rebid for new contract terms will be necessary. **Price Per Meal and Meal Equivalents must be quoted as if <u>no</u> USDA Donated Commodities will be received. ***Planned Client Investment refers to any planned dollar amount the FSMC will invest on the Sponsor's behalf to improve the food service program (such as the purchase of large kitchen equipment or improvements to serving lines, etc.). The Sponsor will pay back that dollar amount to the FSMC over a specified time period as agreed upon by both parties.
2. Administrative Fee per Meal or Month	\$ 3,093.0000	4.0%	NA	\$ <i>ok/ta</i> 3,216.7200	
3. Reimbursable Breakfasts	N/A	N/A	N/A	N/A	
4. Reimbursable Lunches	N/A	N/A	N/A	N/A	
5. A la Carte Meal Equivalents	N/A	N/A	N/A	N/A	
6. After School Snacks	N/A	N/A	N/A	N/A	
7. At Risk Suppers	N/A	N/A	N/A	N/A	
8. Special Milk	N/A	N/A	N/A	N/A	
9. Has the SY 26-27 budget been agreed upon by the Sponsor and FSMC? (yes/no)		NO			
10. Advance Payment dollar amount for SY 26-27, if any		\$0.00			
11. Guaranteed Return dollar amount for SY 26-27, if any		\$0.00			
12. Planned Client Investment*** dollar amount for SY 26-27, if any		\$0.00			
13. Has the Sponsor made any changes to the scope of service in the last year? NO			Describe Changes Made in the Last Year		Addendum or Amendment Approved by MDE (yes/no)
<input checked="" type="checkbox"/> Mark all that apply.					
<input type="checkbox"/> Added or closed a site(s)					
<input type="checkbox"/> Began a new child nutrition program, such as CACFP, SFSP, FFVP, etc.					
<input type="checkbox"/> Made changes to meal types served, such as adding snacks or suppers					
<input type="checkbox"/> Added a vendored meal agreement/contract with another sponsor					
<input type="checkbox"/> Added an alternate agreement with another local education authority (LEA)					
<input type="checkbox"/> Made changes to revenue, such as catering, concessions, vending machines, etc.					
<input type="checkbox"/> Other (describe)					
Before MDE Approval - Both parties must sign this portion prior to GEMS/MARS upload.			After MDE Approval		
The Food Service Management Company (FSMC) certifies that it will operate in accordance with all applicable State and Federal laws and regulations. By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with applicable program laws and regulations. The FSMC shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal. This Agreement shall not exceed one year. IN WITNESS WHEREOF, both parties agree to the terms specified on this Contract Renewal Agreement and hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.			FOR MDE USE ONLY		
			Michigan Department of Education (MDE) has reviewed and approved this Food Service Management Company Contract Renewal Agreement for School Year 2026-2027.		
FSMC's Authorized Representative Signature		Date	MDE Reviewer Signature		Date Approved
<i>A. Shaffer</i>		2/19/2026	<i>Tammy Saul</i>		2-26-26
Printed Name/Title			Sponsor must sign this section AFTER MDE's review/approval in GEMS/MARS.		
Amy Shaffer CEO, Chartwells K12			The Sponsor may proceed with this item at the next board meeting for approval and obtain the authorized Board Representative signature and date below. Once the contract renewal is fully executed, it is the Sponsor's responsibility to upload a copy of the final, fully executed FSMC Contract Renewal Agreement form into GEMS/MARS and submit a copy to the FSMC.		
Sponsor's Authorized Representative Signature		Date			
<i>Louise Melann</i>		2/19/2026	Sponsor's Board Representative Signature		Date
Printed Name/Title					
<i>Louise Melann / Director of Finance</i>					



ARROW ROOFING AND SHEET METAL LLC

TRAVERSE CITY, MI 231-946-1615



Owen Ames Kimball

Attn: Rich H

RE: Cafeteria & Gym

We would like to propose labor, material & equipment to complete the following:

- Removal of existing ballast & membrane
- New layer of 2.6" poly-iso to meet the minimum requirements for R-value
- Fully adhered 60 mil EPDM membrane

Price - \$138,844

****Special Notes****

We can incorporate this roof into the same warranty as the ongoing work. This will avoid any additional costs/visits from Carlisle.

We appreciate the opportunity!

A handwritten signature in black ink, appearing to read "Brady McNeill".

Brady McNeill

Arrow Roofing & Sheet Metal

Estimator / Project Manager

*Approved BFM
Capital Projects*



Elk Rapids Cherryland Middle School

Elk Rapids Superintendent Office

X Clear search results

**ELK RAPIDS SCHOOLS
BOARD OF EDUCATION MEETING
March 9, 2026**

ACTION ITEM: Section 271 Educator Stipend

FOR ACTION:

Elk Rapids Schools agrees to allocate the one-time Section 271 Educator Stipend for the following employment groups:

- Teachers
- Paraprofessionals
- Preschool Lead Teachers
- Administrative Assistants
- Transportation Employees
- Facility/Grounds Employees
- Principals
- Cabinet Members
- Supervisors

Employees employed as of 1.10.26 qualify for this stipend

Employees who are employed at a .5 -1.0 FTE will receive a stipend equivalent to \$1017.52

Employees who are employed less than .5 FTE will receive a stipend equivalent to \$508.76

RECOMMENDATION:

The administration is recommending that the Board of Education approve the one-time Educator Stipend for the employee groups identified above and the amounts listed above. This stipend will be paid during the March 20, 2026, pay period only.

Elk Rapids Schools
 2025-26 Proposed Revised Budget
 General Fund
 3/9/26

	2025-26 Approved Budget	2025-26 Proposed Revised	Change
Revenues			
Local	\$ 13,384,756	\$ 12,495,118	\$ (889,638)
State	\$ 3,504,974	\$ 3,827,906	\$ 322,932
Federal	\$ 180,000	\$ 194,446	\$ 14,446
Transfer from ISD	\$ 200,000	\$ 354,126	\$ 154,126
Transfer from MCA		\$ 1,643,200	\$ 1,643,200
Total Revenue	\$ 17,269,730	\$ 18,514,796	\$ 1,245,066
Expenditures			
Instructional - Basic Programs	\$ 7,041,990	\$ 9,037,099	\$ 1,995,109
Instructional - Added Needs	\$ 2,112,743	\$ 2,195,384	\$ 82,641
Support Services - Pupil	\$ 633,000	\$ 634,577	\$ 1,577
Support Services - Instructional	\$ 160,000	\$ 459,555	\$ 299,555
General Administration	\$ 530,000	\$ 490,303	\$ (39,697)
School Administration	\$ 1,100,000	\$ 1,040,350	\$ (59,650)
Business Services	\$ 600,000	\$ 484,587	\$ (115,413)
Maintenance and Operations	\$ 1,993,317	\$ 1,791,653	\$ (201,664)
Transportation	\$ 755,468	\$ 934,206	\$ 178,738
Central Support Services	\$ 633,567	\$ 597,253	\$ (36,314)
Athletics	\$ 500,000	\$ 500,000	\$ -
Community Services	\$ 53,000	\$ 26,564	\$ (26,436)
GF Capital Projects	\$ 500,000	\$ -	\$ (500,000)
Transfers to Capital Projects Fund	\$ 650,000		\$ (650,000)
Transfer to Others (MCA)		\$ 172,854	\$ 172,854
Total Expenditures	\$ 17,263,085	\$ 18,364,385	\$ 1,101,300
Revenue Less Expenditures	\$ 6,645	\$ 150,411	

Elk Rapids Schools
 2025-26 Proposed Revised Budget
 Food Service
 3/9/26

	2025-26 Approved Budget	2025-26 Proposed Revised	Change
Revenues			
Local	\$ 50,750	\$ 50,750	\$ -
State	\$ 363,284	\$ 303,024	\$ (60,260)
Federal	\$ 581,000	\$ 531,757	\$ (49,243)
Total Revenue	\$ 995,034	\$ 885,531	\$ (109,503)
Expenditures			
Wages	\$ 25,000	\$ 9,930	\$ (15,070)
Benefits	\$ 22,000	\$ 7,203	\$ (14,797)
Purchased Services	\$ 437,915	\$ 491,672	\$ 53,757
Supplies	\$ 400,000	\$ 381,220	\$ (18,780)
Equipment	\$ 60,000	\$ 170,071	\$ 110,071
Other	\$ 60,000	\$ 22,773	\$ (37,227)
Total Expenditures	\$ 1,004,915	\$ 1,082,869	\$ 77,954
Revenue Less Expenditures	\$ (9,881)	\$ (197,338)	

The overage is excess fund balance.

The price on the installation of the high school cafeteria service area.