

OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES MINNESOTA 56501

Regular School Board Meeting
Monday, June 22, 2026 7:00 AM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

Respectfully submitted,

April Thomas, Clerk

Laker PRIDE

	Purpose our intention, what drives us	Deliver educational excellence.
	Relationships the ways we connect and behave toward each other	Care and communicate positively and respectfully within and across our schools and community. • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities	Embrace creativity and critical thinking. • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components	Foster the academic, social, emotional, and cultural needs of all learners. • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	Equity the quality of being fair (not equal) and impartial	Ensure that our values, policies, and practices are equitable for our students, staff, and community. • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice

I pledge allegiance to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.





Quality Compensation in DLPS

2025-26
Year Ten!

Q Comp Leadership Team 2024-25

Lisa Lindstrom--Lincoln

DeAnna Baukol*--Rossman--final year

Sherri Johnson--Roosevelt

Kristi Downey*--Rossman

Keith Eckhoff--Middle School

Cali Harrier--High School

Cara Myers*--ALC

Pam Daly*--Q Comp Coordinator

Emily Sternberg and Jill Walter--Principals

Renee Kerzman*--Administration

Mark Jenson--Administration

*original members

Briefly, Q Comp is four things . . .

Career Ladder Opportunities

- roles → PLC leaders, mentors, research team, leadership team

Performance Pay/Alternative Salary Schedule

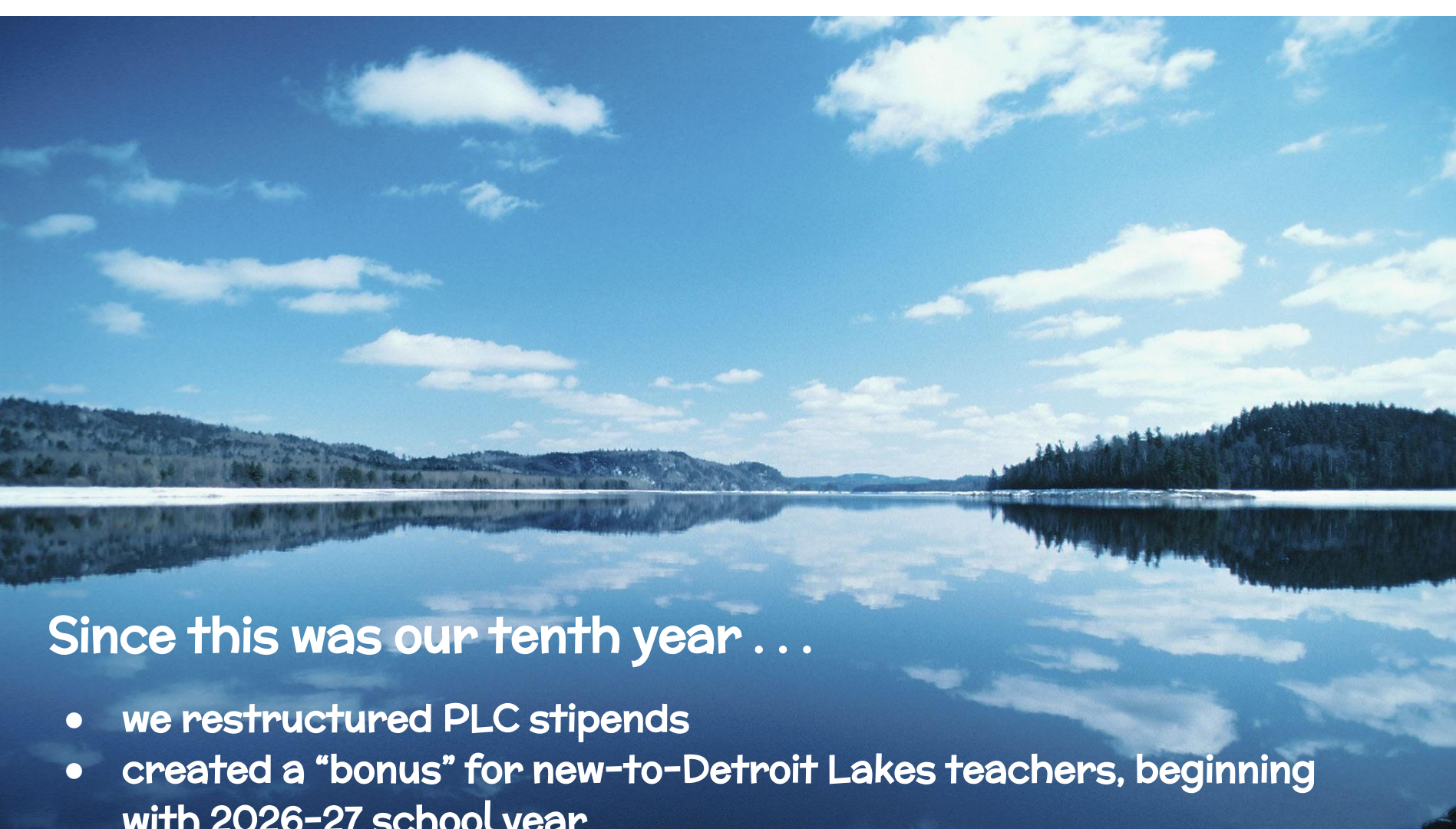
- goals → teacher evaluation, engagement, vocabulary/literacy

Job-embedded Professional Learning

- 180 minutes of Professional Learning Communities/month

Teacher Evaluation

- three year cycle



Since this was our tenth year . . .

- we restructured PLC stipends
- created a “bonus” for new-to-Detroit Lakes teachers, beginning with 2026-27 school year

What plans do we have for 2026-27?

- a. Continue with Question/Answer Relationship (QAR), a single literacy strategy that promotes critical thinking and supports our READ Act training.
- b. Stick with our limited menu of solid engagement strategies.

What plans do we have for 2026-27?



Refocus our PLCs!

July 30, 2026 Jump Start!

How do we know Q Comp is making an impact?

"I did have the opportunity to observe a teacher for 2 classes and 1 after school intervention. He and I have now made the whole cycle. He was once a student of mine a long time ago. He did his student teaching with me during his college years. We taught together and now I am checking out what he is doing to make our program better. He has a variety of new technologies at his disposal. When issues arise, he usually asks the students to figure out solutions. He seems to handle the variation of behaviors better than me.

This year took on a whole new perspective as retirement became more obvious than ever. As the year progressed, I still looked for little ways to change some things to make it different or better. Having one of the best groups of students in several years has made my last year much easier, better and memorable. We worked on some things, added a new twist to others and continued a project we did for the first time ever last year. Another course has been given several more choices when working on projects and we will be adding something new as our final project this year.

As I have said many times before, if it was not for Q comp, there would have been minimal changes throughout the years. As a person who dislikes change, I have come to the conclusion that some change is for the better."



Questions?

Time for one or two;
otherwise, reach out to Renee.

**OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501**

**Regular School Board Meeting
Monday, May 18, 2026, 5:30 PM
City Hall ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501**

Present: John Steffl, Mary Rotter, Michelle Okeson, Sanford Nelson, Michael Walther, Julie Smith-Yliniem

Absent: None

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Nelson to amend the agenda and add an Action Item to make the High School engineering position benefit eligible seconded by Walther, Nelson, Steffl, Walther, Okeson voted Yes, Rotter, Smith Yliniemie voted no

A motion was made by Okeson, seconded by Smith-Yliniemie to approve the agenda. Motion carried unanimously.

Donations were made by the following:

- \$130 from Bell Bank Custom Card Program to Detroit Lakes Public Schools.
- \$250 from Stellher Human Services to Target group for guest speakers.

Recognition was given to Fran Rethwisch — for her many years of dedicated service to Detroit Lakes Public Schools. Thank you, Marjorie Berg, Amy Boeke, Joe Carrier, Susie Cremers (Felt), Pam Daly, Cami Eckhoff, Josh Hochgraber, Lindsay Jacobus, Renee Kerzman, Mark Jenson, Lynnsey Machakaire, Trish Mariotti, Carol Maristuen, Marian Martin, Cara Myers, Sandy Nelson, Fran Rethwisch, Mary Rotter, Margaret Skogmo, Jill Walter, Ethan Walz, Hayden Wilson for your collaboration and thoughtful contributions to our strategic planning process..

Donations were made by:

- 22 Handmade Quilts from First English Lutheran Church for the Eagle Feather Ceremony.
- \$150 from Prairie Wood Chapter for Middle School Science Field Trip Bussing.
- \$300 from Essentia Health for BE Extraordinary Speaker Donation
- \$500 from Walmart for the Middle School Teacher Appreciation Luncheon.
- \$500 from My KInd of Bank for Mr. Karlgaard's Class.

A motion was made by Okeson, seconded by Walther, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the April 27, 2026 Regular School Board Meeting.
- B. Approve Treasurer Report
- C. Approve Personnel Agenda Items
- D. Approve Second Reading of Policies:
- E. 602 - ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY
- F. 603 - CURRICULUM DEVELOPMENT
- G. 604 - INSTRUCTIONAL CURRICULUM
- H. 605 - ALTERNATIVE EDUCATIONAL SERVICES
- I. 606 - TEXTBOOKS AND INSTRUCTIONAL MATERIALS
- J. 607 - ORGANIZATION OF GRADE LEVELS
- K. 609 - RELIGION

- L. 610 - FIELD TRIPS
- M. Approve the 2026-2029 Superintendent Contract.
- N. Approve the 2026-2027 Canine Detection Services Contract.
- O. Approve the Renewal of the Student Accident Insurance Program for the 2026-2027 School year
- P. Approve Professional Services Agreement between ISD #22 and ICS/Rapp Strategies
- Q. Approve the Application for a High School Student fulfilling the requirements for Early Graduation as per School Board Policy 613 at the end of the first semester, January 15, 2027
- R. Approve the 25-26 DLESP Seniority List.

A motion was made by Walther, seconded by Nelson to approve the Agreement to Extend the Probationary Period for Rayna Jorgenson and Theresa Rogstad. Motion carried unanimously.

A motion was made by Okeson, seconded by Rotther to approve the Employee Property/Liability Insurance and Workers Compensations Renewal for 2026-27 School Year. Motion carried unanimously.

A motion was made by Walther, seconded by Okeson to approve making the high school engineering position benefit eligible. Motion carried 4 votes to 2 votes.

Superintendent Jenson reported on happenings in the School District.

Board Treasurer Okeson gave an update on the Finance Committee..

Board Vice Chair gave an update on the Facilities Committee.

Board Chair Steffl gave an update on the Arena Commission and announced upcoming meetings and events.

A motion was made by Rotter to adjourn the meeting at 6:20, seconded by Smith-Yliniemi. Motion carried unanimously.

Respectfully submitted,

Julie Smith-Yliniemi, Clerk

PERSONNEL AGENDA

May 18, 2026

1) Resignations:

Kaiah Baker– Project LIFE Skills Trainer, effective May 22, 2026.

Alyssa Nielsen– Special Education Teacher, effective June 30, 2026.

Mari Thompson– Food Service Worker, effective May 12, 2026.

2) Retirements:

Barbara Groth– Roosevelt Special Education Para, effective July 23, 2026.

4) Appointments:

Reilly Fawcett– High School Girls Hockey Coach, at the rate of \$6,935.50 per season, effective October 26, 2026.

Amber Hanson– Rossman 0.8 ADSIS Interventionist, at the rate of MA Step 3 or a contract amount of \$44,348 per year, effective August 17, 2026.

Kristina Haugen– Roosevelt Special Education Teacher at the rate of BA Step 12 or a contract amount of \$64,668 per year, effective August 17, 2026.

Colton Juetten– Roosevelt Custodian, at the rate of \$18.51 per hour with \$1.00 differential pay, working 29.75 hours per week, effective May 13, 2026.

Karlie Lehmann– Middle School Behavior Interventionist, at the rate of MA Step 5 or a contract amount of \$57,975 per year, effective August 17, 2026 through May 28, 2027.

McKenna Mallow– Rossman Laker Kids Assistant, at the rate of \$17.40 per hour, working 27.5 hours per week, effective May 26, 2026 through August 21, 2026.

Megan Mullikin– Roosevelt Counselor Long Term Substitute, rate of pay is per sub contract, effective September 1, 2026 through November 13, 2026.

Mandy Peterson– Rossman Custodian, at the rate of \$20.70 per hour with \$1.00 per hour differential, working 40 hours per week, effective May 18, 2026.

Brianna Smart– Rossman 0.8 ADSIS Interventionist, at the rate of BA Step 1 or a contract amount of \$37,198.40 per year, effective August 17, 2026.

Heidi Sweson– Roosevelt 0.8 Interventionist, at the rate of BA+30 Step 2 or a contract amount of \$52,644, effective August 25, 2026.

Marin Westrum– Rossman Laker Kids Assistant, at the rate of \$17.40 per hour, working 25 hours per week, effective May 26, 2026 through August 21, 2026.

5) Sixth Period Pay:

6) Leave of Absence:

Bryanna Ellis– Roosevelt ECCE Education Assistant is requesting a leave of absence from April 27, 2026 through May 26, 2026.

Annette Sailer– High School Para is requesting a leave of absence from September 8, 2026 through October 14, 2026.

7) Terminations:

Cindy Weber– High School Para, effective May 12, 2026.

8.) Amended Assignments:

Rhonda Fode– Targeted Services Coordinator is amending her assignment from K-8 at 225 hours per year to K-12 up to 300 hours per year, effective April 28, 2026.

Reconciliation Worksheet Report

6/2/2026

05/31/2026

10:01:38

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1078	05/31/2026	0022	MW	Midwest Bank General Checking

Worksheet has been Finalized

Statement Amount 13,896,186.83

Deposits in Transit 0.00

Outstanding Payments

Checks 191,389.51

Wires 64,745.74

SHR - Payments 5,507.55

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount 0.00

Amount Per Bank 13,634,544.03

GL Account Balance 13,634,544.03

Difference 0.00

Co L Fd Org Pro Crs Fin O/S
0022 B 01 101 000Ty
F

Adjustments

00/00/0000

Outstanding Payments by Payment Date

Bank: MW
Acct#: 4139754

5/31/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	17787	Wire	2 2294	MN DEPT OF REVENUE -PAYROL	05/29/2026		64,745.74
	12780	Check	1 3680	RUNYAN, HILARY	02/06/2025	709089	40.00
	14151	Check	1 3771	BUZICK, ALYSSA	06/09/2025	710093	34.70
	14685	Check	1 3318	NEIN, TAYLOR	08/11/2025	710530	64.17
	15078	Check	1 3819	SWANSON, KARLA	09/22/2025	710829	13.99
	15267	Check	1 1749	MIGUEL'S	10/13/2025	710951	200.00
	16014	Check	1 3859	CARETRANSFER SOLUTIONS	12/08/2025	711423	101.95
	15995	Check	1 2149	SWANSON'S REPAIR	12/08/2025	711499	152.44
	16597	Check	1 2730	WHEELING, EMMERY	02/09/2026	711934	40.00
	16645	Check	1 1541	ISD #2170	02/18/2026	711950	152.00
	16721	Check	1 2715	BAUMGARTNER, MAKAYLA	02/23/2026	711960	50.00
	16820	Check	1 3413	MN INDIAN EDUCATION ASSOCI/	03/05/2026	712059	400.00
	16883	Check	1 3267	FM HOCKEY OFFICIALS	03/09/2026	712085	1,964.55
	16887	Check	1 3354	MOHR, CHRISTIN	03/09/2026	712110	85.36
	16937	Check	1 3927	MINNESOTA SPEECH COACHES	03/11/2026	712161	25.00
	17215	Check	1 2870	MN FFA ASSOCIATION	04/13/2026	712356	30.00
	17411	Check	1 3908	AMERICAN BUTTON MACHINES	04/27/2026	712421	621.95
	17390	Check	1 2870	MN FFA ASSOCIATION	04/27/2026	712505	360.00
	17415	Check	1 3931	TIME TIMER LLC	04/27/2026	712545	222.85
	17458	Check	1 2982	BRAINERD SPORTS BOOSTERS	04/28/2026	712554	300.00
	17508	Check	1 1544	ISD #309	05/06/2026	712580	100.00
	17533	Check	1 1300	DRIVEWAY SERVICE	05/11/2026	712603	3,544.25
	17534	Check	1 1302	E-RATE COMPLETE, LLC	05/11/2026	712605	2,000.00
	17567	Check	1 2896	FOUR HILLS FARMS INC	05/11/2026	712606	3,978.00
	17536	Check	1 1426	GRAINGER, INC.	05/11/2026	712607	118.52
	17538	Check	1 1456	HAUS, MARY	05/11/2026	712609	49.86
	17573	Check	1 3354	MOHR, CHRISTIN	05/11/2026	712627	59.99
	17583	Check	1 3953	TYSON FOODS, INC.	05/11/2026	712650	1,151.56
	17595	Check	2 2287	AFSCME COUNCIL 65	05/15/2026	712656	100.86
	17597	Check	2 2309	D. L. ATHLETIC FOUNDATION	05/15/2026	712657	110.00
	17600	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	05/15/2026	712658	479.97
	17599	Check	2 2329	D.L. EDUCATION MINNESOTA (TE	05/15/2026	712659	181.84
	17598	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	05/15/2026	712660	30.00
	17601	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	05/15/2026	712662	88.68
	17596	Check	2 2292	UNITED WAY OF BECKER COUN	05/15/2026	712663	64.00
	17616	Check	1 3098	DOLLARS FOR SCHOLARS	05/14/2026	712664	1,000.00
	17609	Check	1 2012	ROOSEVELT PTO	05/14/2026	712672	110.00
	17626	Check	1 1005	ADVANCED BUSINESS METHOD	05/25/2026	712679	54.18
	17627	Check	1 1023	ADVENTIST CHRISTIAN SCHOOL	05/25/2026	712680	664.90
	17628	Check	1 1035	ALLIANCE PEST PROTECTION	05/25/2026	712681	95.00
	17701	Check	1 3314	ANDYMARK, INC.	05/25/2026	712682	389.29
	17629	Check	1 1072	ASL INTERPRETING SERVICES, I	05/25/2026	712683	534.00
	17630	Check	1 1091	BECKER COUNTY ENVIRONMEN	05/25/2026	712685	682.50
	17631	Check	1 1093	BECKER COUNTY SPORTMEN'S	05/25/2026	712686	6,624.00
	17633	Check	1 1135	BOOTHWORKS, LLC	05/25/2026	712688	705.55
	17704	Check	1 3623	BOYS & GIRLS CLUB THRIFT STC	05/25/2026	712689	53.87
	17635	Check	1 1152	BSN SPORTS	05/25/2026	712691	1,994.95
	17637	Check	1 1192	CENTRAL MARKET	05/25/2026	712692	828.52
	17718	Check	1 3967	CULLIGAN OF DETROIT LAKES	05/25/2026	712693	96.00
	17731	Check	1 3981	CYMBALUK, MIRANDA	05/25/2026	712694	24.55
	17639	Check	1 1244	DACOTAH PAPER COMPANY	05/25/2026	712695	2,253.82
	17710	Check	1 3787	DCW - Data Center Warehouse	05/25/2026	712696	2,400.00

Outstanding Payments by Payment Date

Bank: MW
Acct#: 4139754

5/31/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	17695	Check	1 2869	DETROIT COUNTRY CLUB	05/25/2026	712697	1,380.00
	17640	Check	1 1305	EAST SIDE JERSEY DAIRY ESJD	05/25/2026	712698	7,568.08
	17699	Check	1 3268	EPS OPERATIONS, LLC	05/25/2026	712700	19,185.69
	17642	Check	1 1344	FAB WURX, INC.	05/25/2026	712702	4,070.58
	17643	Check	1 1358	FELDT PLUMBING LLP	05/25/2026	712703	3,250.00
	17722	Check	1 3972	FRANCIS, ANDY	05/25/2026	712704	151.00
	17716	Check	1 3956	FRANKLIN FENCE CO, INC.	05/25/2026	712705	1,357.51
	17697	Check	1 2976	FRIESTAD, JORDAN S.	05/25/2026	712706	100.00
	17717	Check	1 3962	FUNDRAISER BLANKETS	05/25/2026	712708	2,249.00
	17702	Check	1 3554	GAME ONE	05/25/2026	712710	1,025.60
	17645	Check	1 1409	GERRELL'S SPORT CENTER	05/25/2026	712711	661.00
	17647	Check	1 1452	HANOVER INSURANCE GROUP	05/25/2026	712713	500.00
	17650	Check	1 1487	HILLYARD / HUTCHINSON	05/25/2026	712716	3,952.12
	17651	Check	1 1505	HOLY ROSARY SCHOOL	05/25/2026	712717	13,416.34
	17690	Check	1 2409	PIZZA HUT	05/25/2026	712718	674.37
	17652	Check	1 1529	ICS CONSULTING, LLC -138006	05/25/2026	712719	2,394.00
	17653	Check	1 1551	INDEPENDENT EMERGENCY SEF	05/25/2026	712720	53.85
	17654	Check	1 1563	INTERQUEST DETECTION CANIN	05/25/2026	712721	1,700.00
	17655	Check	1 1569	J.W. PEPPER & SON, INC.	05/25/2026	712722	1,075.15
	17656	Check	1 1593	JOHN KOOPMANN	05/25/2026	712723	300.00
	17729	Check	1 3979	JOHNSON, JASON	05/25/2026	712724	44.45
	17727	Check	1 3977	JONES, KINZIE	05/25/2026	712726	58.95
	17713	Check	1 3899	JORGENSEN, DAN	05/25/2026	712727	437.22
	17726	Check	1 3976	KASOWSKI, DAWN	05/25/2026	712729	80.65
	17730	Check	1 3980	KULZER, MELISSA	05/25/2026	712730	24.75
	17728	Check	1 3978	LAGE, ADAM	05/25/2026	712732	57.15
	17700	Check	1 3288	LEARNWELL	05/25/2026	712735	103.00
	17661	Check	1 1673	LEIGHTON BROADCASTING	05/25/2026	712736	449.00
	17662	Check	1 1695	MACKIN EDUCATION RESOURCE	05/25/2026	712738	4,060.01
	17636	Check	1 1168	MAC'S -DETROIT LAKES	05/25/2026	712739	3.79
	17663	Check	1 1707	MARK'S ELECTRIC INC.	05/25/2026	712740	1,534.27
	17692	Check	1 2598	MATT'S MOBILE DIESEL SERVICE	05/25/2026	712741	428.00
	17664	Check	1 1736	MENARDS - DETROIT LAKES	05/25/2026	712742	1,301.45
	17665	Check	1 1743	MID CENTRAL DOOR COMPANY	05/25/2026	712743	1,200.00
	17666	Check	1 1745	MIDWEST BUS PARTS	05/25/2026	712744	99.36
	17667	Check	1 1747	MIDWEST SPECIAL INSTRUMENT	05/25/2026	712745	574.00
	17668	Check	1 1753	MILLER YARD CARE AND CONST	05/25/2026	712746	2,759.25
	17669	Check	1 1778	MN COMMUNITY EDUCATION AS:	05/25/2026	712747	50.00
	17696	Check	1 2887	MN DEPT OF PUBLIC SAFETY	05/25/2026	712748	8,882.74
	17670	Check	1 1787	MN STATE COMMUNITY & TECHN	05/25/2026	712749	22,358.28
	17724	Check	1 3974	MOENCH, JESSICA	05/25/2026	712750	100.10
	17691	Check	1 2420	MRI SOFTWARE LLC	05/25/2026	712751	2.00
	17671	Check	1 1882	OCHSNER, NATHAN	05/25/2026	712752	66.97
	17672	Check	1 1901	OTIS ELEVATOR COMPANY	05/25/2026	712753	1,325.00
	17673	Check	1 1907	PAN-O-GOLD BAKING CO.	05/25/2026	712754	934.83
	17674	Check	1 1920	PEPSICO BEVERAGE SALES LLC	05/25/2026	712755	1,081.98
	17675	Check	1 1951	PRECISION PRINTING	05/25/2026	712756	3.00
	17676	Check	1 1954	PREMIUM WATERS, INC.	05/25/2026	712757	173.87
	17679	Check	1 1976	RAMSEY, BRITTON	05/25/2026	712760	61.45
	17715	Check	1 3955	REGALIA MANUFACTURING CO.	05/25/2026	712761	270.96
	17714	Check	1 3914	ROY, WENDY	05/25/2026	712763	935.00
	17682	Check	1 2028	SANFORD HEALTH OCCUPATION	05/25/2026	712766	115.00

Outstanding Payments by Payment Date

Bank: MW
Acct#: 4139754

5/31/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	17723	Check	1 3973	SCHANDER, GARY	05/25/2026	712767	135.45
	17684	Check	1 2045	SCHNATHORST, VERNON	05/25/2026	712769	66.00
	17732	Check	1 3982	STROEING, DONNA	05/25/2026	712772	190.55
	17733	Check	1 3983	SWEENEY, CHELSEA	05/25/2026	712773	57.15
	17686	Check	1 2151	SWENSON, AARON	05/25/2026	712774	236.52
	17707	Check	1 3675	SWENSON, KRIS	05/25/2026	712775	18.72
	17703	Check	1 3570	SYHhealing	05/25/2026	712776	7,000.00
	17720	Check	1 3970	TRUE GRIT SHOP WORKS	05/25/2026	712778	175.00
	17698	Check	1 3119	UNITED WAY	05/25/2026	712780	75.00
	17711	Check	1 3806	VIKING COCA COLA BOTTLING C	05/25/2026	712781	1,762.30
	17706	Check	1 3651	WEAREONE LLC	05/25/2026	712782	900.00
	17709	Check	1 3743	ZIMA, KEVIN	05/25/2026	712785	61.65
	17721	Check	1 3971	ZIMMERMAN DANCE BOOSTERS	05/25/2026	712786	400.00
	17750	Check	1 2977	BEMIDJI TOWN & COUNTRY CLU	05/22/2026	712787	240.00
	17754	Check	1 3985	EDGEWOOD GOLF COURSE	05/22/2026	712789	100.00
	17746	Check	1 1285	EMMA DISSE PHOTOGRAPHY	05/22/2026	712790	625.00
	17753	Check	1 3984	FARGO SOUTH BASEBALL	05/22/2026	712791	150.00
	17755	Check	2 2288	MADISON NATIONAL LIFE INSUR	05/22/2026	712793	4,562.00
	17751	Check	1 3585	PERHAM HIGH SCHOOL	05/22/2026	712794	200.00
	17747	Check	1 1990	REGION 6A	05/22/2026	712795	480.00
	17748	Check	1 1990	REGION 6A	05/22/2026	712796	480.00
	17783	Check	1 3944	FAIRBANKS, DEONAKA	05/28/2026	712798	900.00
	17782	Check	1 1544	ISD #309	05/28/2026	712799	210.00
	17793	Check	2 2287	AFSCME COUNCIL 65	05/29/2026	712800	230.28
	17795	Check	2 2309	D. L. ATHLETIC FOUNDATION	05/29/2026	712801	110.00
	17798	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	05/29/2026	712802	699.27
	17797	Check	2 2329	D.L. EDUCATION MINNESOTA (TE	05/29/2026	712803	18,985.81
	17796	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	05/29/2026	712804	30.00
	17800	Check	2 3121	MESSERLI & KRAMER P.A.	05/29/2026	712805	137.21
	17792	Check	2 2286	MINNESOTA CHILD SUPPORT	05/29/2026	712806	683.80
	17799	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	05/29/2026	712807	73.09
	17801	Check	2 3839	STENGER & STENGER P.C.	05/29/2026	712808	157.32
	17794	Check	2 2292	UNITED WAY OF BECKER COUN	05/29/2026	712809	64.00
	17802	Check	1 1859	NIELSEN, ROBERT	05/31/2026	712810	1,125.00

Bank

Total 256,135.25

Total \$256,135.25

ISD #22 - Detroit Lakes
SHR Outstanding PaymentsBank: MW
Acct#: 4139754

5/31/2026

Co	Pmt Type	Code	Name	Pmt Date	Check No	Amount
0022	SHR-Payments	1416	Taelor Kuhn	11/15/2023	0002221	2.31
0022	SHR-Payments	1916	Katelynn A Ellingson	7/15/2024	0002612	6.08
0022	SHR-Payments	2250	Christopher J Cotten	9/15/2025	0003090	0.08
0022	SHR-Payments	2082	Terry J Haus	9/30/2025	0003113	55.13
0022	SHR-Payments	2348	Jeffrey D Dertinger	4/30/2026	0003262	945.03
0022	SHR-Payments	2347	Brayden J Francis	4/30/2026	0003263	945.03
0022	SHR-Payments	2348	Jeffrey D Dertinger	5/29/2026	0003276	945.02
0022	SHR-Payments	1420	Carmen L Nodsle	5/29/2026	0003277	1,020.06
0022	SHR-Payments	1534	Jay W Peterson	5/29/2026	0003278	1,588.81
				Bank	MW	Total
						Total
						5,507.55
						5,507.55

Detroit Lakes Public Schools Receipts - May 2026

Type	Amount	Fund
Activities - Cooperative Agreements	18,911.97	01
Activities - Student Activity Accounts (FUND 21)	44,088.28	21
Activities - Entry Fees	1,700.00	01
Comm Ed - School Readiness Tuition	10,085.71	04
Comm Ed - Laker Kids Tuition	13,464.00	04
Comm Ed - Tuition Classes	660.14	04
Comm Ed - Drivers Education Fees	6,738.27	04
Comm Ed - ECFE Tuition	330.00	04
Donation - Microsoft Benevity (Eric Schuld)	598.00	04
Donation - My Kind of Bank (Roosevelt - 1st Grade)	500.00	01
Dontation - Essentia (Cannabis Speaker	300.00	01
Donation - Grad Bash	9,095.00	18
Food Service - Lunch Account	1,651.35	02
Food Service - Catering	51,207.69	02
Food Service - MSTATE Sales	3.00	02
Food Service - Rebate	990.31	02
Grant - Pathways I Tuition	1,384.00	04
Interest on Investments	29,048.22	01
Miscellaneous - ATM Proceeds	111.00	01
Miscellaneous - DLHS/DLMS Fines & Fees	2,517.00	01
Miscellaneous - Health/Life Insurance Premiums	5,282.86	01
Miscellaneous - District Royalties	66.60	01
Miscellaneous - Becker County Restitution	50.00	01
Reimbursement - City of Detroit Lakes	100.00	01
Reimbursement - DL Music Boosters	8,022.18	01
Reimbursement - Sonova	605.50	01
Rentals - Facilities	1,637.50	01
Sales - DLHS/DLMS Yearbook	14,135.91	01
Sales - Laker Culinary	883.25	01
Sales - Laker Shop	16,511.08	01
Sales - Laker Greenhouse	2,565.00	01
Sales - Laker Production	2,882.00	01
State of MN - Food Nutrition Services Reimbursement	216,832.33	02
State of MN - ALC Recovery Grant	27,977.66	01
State of MN - General Education Aid	2,476,584.00	01
State of MN - MA/IEP	0.00	01
State of MN - READ Act Literacy Aid	0.00	01
State of MN - Pathways II Aid	5,583.72	04
State of MN - Youth Skills Training Grant	0.00	01
State of MN - State Special Education Aid	1,042,329.37	01
Taxes - Becker & Otter Tail County	4,387,706.21	01/04/07
Total Receipts	8,403,139.11	

ISD #22 - Detroit Lakes
Receipt Listing Report with Detail by Deposit
Fund Summary

Page 1 of 1
6/2/2026
08:50:08

<u>Fund</u>	<u>Total</u>
01	\$8,041,031.56
02	\$270,684.68
04	\$38,843.84
18	\$9,095.00
21	\$43,484.03
Report Total	\$8,403,139.11

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
	Go Fan (5.1.26)		6081	Credit	A	05/31/26		Wire	1	Miscellaneous Customer						
						0022	R 21 003 298 716 301	099		Go Fan (5.1.26)					495.00	0.00
						0022	R 01 003 000 000 000	099		Go Fan (5.1.26)					1,060.00	0.00
														Receipt Total:	\$1,555.00	\$0.00
	DLMS-Various (4.1.26)		6082	Credit	A	05/31/26		Check	1	Miscellaneous Customer						
						0022	R 01 002 108 000 000	099		Chrombook Repair (D. Madić					25.00	0.00
						0022	R 02 002 000 000 701	601		FS Deposit (Siuewe)					20.00	0.00
														Receipt Total:	\$45.00	\$0.00
	INV #1319-Facility Rental		6083	Credit	A	05/31/26		Check	1	JUST FOR KIX						
						0022	B 01 115 000				1319	04/27/26	Invoice	437.50	437.50	0.00
														Receipt Total:	\$437.50	\$0.00
	INV #1302-G HOCKEY COOP		6084	Credit	A	05/31/26		Check	1	ISD 553 NEW YORK MILLS						
						0022	B 01 115 000				1302	03/31/26	Invoice	3,444.42	3,444.42	0.00
														Receipt Total:	\$3,444.42	\$0.00
	District Deposit (5.1.26)		6085	Credit	A	05/31/26		Check	1	Miscellaneous Customer						
						0022	R 02 002 770 810 707	608		FS INV 7910 (MW Bank)					150.00	0.00
						0022	R 21 003 298 711 301	099		JV Golf Entry (Wahpeton)					100.00	0.00
						0022	R 21 003 298 711 301	099		JV Golf Entry (West Fargo)					100.00	0.00
						0022	R 21 003 298 711 301	099		JV Golf Entry (Fargo South)					100.00	0.00
						0022	R 21 003 298 711 301	099		JV Golf Entry (Fargo Davies)					400.00	0.00
						0022	R 02 002 000 808 707	099		FS Inv #7907 (Mahube)					23,445.70	0.00
						0022	R 02 002 000 000 701	099		FS Rebate (IPS)					242.89	0.00
						0022	R 01 002 000 000 000	099		Restitution (Juvenile)					50.00	0.00
						0022	R 04 002 000 000 321	041		Drivers Ed (White Earth)					975.00	0.00
						0022	R 21 003 298 714 301	099		Petit Restitution					1,500.00	0.00
						0022	R 21 003 298 705 301	099		Petit Restitution					6,043.00	0.00
						0022	R 21 003 298 706 301	099		Petit Restitution					6,298.00	0.00
						0022	R 21 003 298 716 301	099		Petit Restitution					160.00	0.00
						0022	R 21 003 298 738 301	099		Petit Restitution					352.52	0.00
														Receipt Total:	\$39,917.11	\$0.00
	DLMS Yearbook (5.4.26)		6086	Credit	A	05/31/26		Check	1	Miscellaneous Customer						
						0022	R 01 004 291 000 000	621		DLMS Yearbook (5.4.26)					800.00	0.00
														Receipt Total:	\$800.00	\$0.00

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 2 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp	Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW															
DLHS-Various (5/4/26)			6087	Credit	A	05/31/26		Check	1		Miscellaneous Customer						
						0022	R 01 003 380 990 835 620				Laker Shop (4/30/26)					324.50	0.00
						0022	R 01 003 380 990 835 620				Laker Shop (5/1/26)					289.50	0.00
						0022	R 02 002 000 000 701 601				FS Deposit (O'Berry)					2.25	0.00
						0022	R 02 002 000 000 701 601				FS Deposit (Becker)					20.00	0.00
						0022	R 02 002 770 807 707 099				FS Inv 7911 (Popcorn)					194.88	0.00
															Receipt Total:	\$831.13	\$0.00
DLHS-Various (5.4.26)			6088	Credit	A	05/31/26		Check	1		Miscellaneous Customer						
						0022	R 01 003 215 000 000 608				Yearbook (Pictavo-5.4.26)					9,785.91	0.00
						0022	R 01 003 361 000 830 620				LakerProd INV 23-2025					100.00	0.00
						0022	R 01 003 380 990 835 620				Laker Shop (4.29.26)					365.00	0.00
						0022	R 01 003 380 990 835 620				Laker Shop (4.27.26)					385.25	0.00
						0022	R 01 003 380 990 835 620				Laker Shop (4.24.26)					296.50	0.00
															Receipt Total:	\$10,932.66	\$0.00
RSV FS Deposit (5.5.26)			6089	Credit	A	05/31/26		Check	1		Miscellaneous Customer						
						0022	R 02 002 000 000 701 601				RSV FS Deposit (5.5.26)					29.30	0.00
															Receipt Total:	\$29.30	\$0.00
DLMS - Misc (5.6.26)			6090	Credit	A	05/31/26		Check	1		Miscellaneous Customer						
						0022	R 01 002 108 000 000 099				DLMS Chromebook (Bundu)					25.00	0.00
															Receipt Total:	\$25.00	\$0.00
RSM FS Deposit (5.6.26)			6091	Credit	A	05/31/26		Check	1		Miscellaneous Customer						
						0022	R 02 002 000 000 701 601				RSM FS Deposit (5.6.26)					92.60	0.00
															Receipt Total:	\$92.60	\$0.00
Fund 21 - Prom (5.6.26)			6092	Credit	A	05/31/26		Check	1		Miscellaneous Customer						
						0022	R 21 003 298 716 301 099				Prom Tickets (5.6.26)					202.50	0.00
															Receipt Total:	\$202.50	\$0.00
Fund 21-Softball (5.6.26)			6093	Credit	A	05/31/26		Check	1		Miscellaneous Customer						
						0022	R 21 003 298 703 301 099				Fundraiser (5.6.26)					288.00	0.00
															Receipt Total:	\$288.00	\$0.00
Laker Shop (5.1.26)			6094	Credit	A	05/31/26		Check	1		LAKERSHOP SALES						
						0022	R 01 003 380 990 835 620				Laker Shop (5.1.26)					304.25	0.00
															Receipt Total:	\$304.25	\$0.00

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 3 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
Fund 21-Trap (5.6.26)			6095	Credit	A	05/31/26		Check 1		Miscellaneous Customer						
						0022	R 21 003 298	719 301 099		Trap Fee (Parteka)					350.00	0.00
						0022	R 21 003 298	719 301 099		Donation - TR Industries					60.00	0.00
														Receipt Total:	\$410.00	\$0.00
DLHS-Various (5.6.26)			6096	Credit	A	05/31/26		Check 1		Miscellaneous Customer						
						0022	R 01 002 000	000 000 099		Parchment Royalty					25.60	0.00
						0022	R 01 003 000	000 000 099		AP Testing Fee (Gatheridge)					40.00	0.00
						0022	R 01 003 380	990 835 620		Laker Shop (5/4/26)					467.50	0.00
														Receipt Total:	\$533.10	\$0.00
Fund 21-Boys Golf (5/6/26)			6097	Credit	A	05/31/26		Check 1		Miscellaneous Customer						
						0022	R 21 003 298	711 301 099		NW Classic (Wayzata)					850.00	0.00
						0022	R 21 003 298	711 301 099		Fundraiser					30.00	0.00
														Receipt Total:	\$880.00	\$0.00
INV 1304-G HOCKEY COOP			6098	Credit	A	05/31/26		Check 1		ISD 2155 (W-DC SCHOOL	1304	03/31/26	Invoice	1,722.21	1,722.21	0.00
						0022	B 01 115	000						Receipt Total:	\$1,722.21	\$0.00
District Royalty-Oniopyle (5.6			6099	Credit	A	05/31/26		Check 1		Miscellaneous Customer						
						0022	R 01 002 000	000 000 099		District Royalty-Oniopyle (5.6					4.20	0.00
														Receipt Total:	\$4.20	\$0.00
Fund 21-Football (5.6.26)			6100	Credit	A	05/31/26		Check 1		Miscellaneous Customer						
						0022	R 21 003 298	710 301 099		FB Camp					120.00	0.00
						0022	R 21 003 298	710 301 099		Booster Club Reimbursement					1,973.00	0.00
														Receipt Total:	\$2,093.00	\$0.00
Fund 21-BPA (5.6.26)			6101	Credit	A	05/31/26		Check 1		Miscellaneous Customer						
						0022	R 21 003 298	731 301 099		BPA Trip Payments					890.00	0.00
						0022	R 21 003 298	731 301 099		Jess Omundson-Legion					2,000.00	0.00
						0022	R 21 003 298	731 301 099		Donation-Turn North Salon					355.00	0.00
						0022	R 21 003 298	731 301 099		Donation-Dale Hogle					115.00	0.00
						0022	R 21 003 298	731 301 099		Donation-Sandbar II					1,325.00	0.00
														Receipt Total:	\$4,685.00	\$0.00
Fund 21-Prom (5.6.26)			6102	Credit	A	05/31/26		Check 1		Miscellaneous Customer						
						0022	R 21 003 298	716 301 099		Grand March					4,886.25	0.00
														Receipt Total:	\$4,886.25	\$0.00

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 4 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
		ATM Deposit (5.6.26)	6103	Credit	A	05/31/26	0022 R 01 002 000 000 099	Wire 1		Miscellaneous Customer					111.00	0.00
										ATM Deposit (5.6.26)					\$111.00	\$0.00
														Receipt Total:		
		Fund 21-Track (5.7.26)	6104	Credit	A	05/31/26	0022 R 21 003 298 725 301 099	Check 1		Miscellaneous Customer					3,279.00	0.00
										Concessions (May 2026)					\$3,279.00	\$0.00
														Receipt Total:		
		DLMS-Chromebook (5.8.26)	6105	Credit	A	05/31/26	0022 R 01 002 108 000 000 099	Check 1		Miscellaneous Customer					25.00	0.00
										DLMS Chromebook (Ketter)					\$25.00	\$0.00
														Receipt Total:		
		Fund 21-DLMS SC (5.8.26)	6106	Credit	A	05/31/26	0022 R 21 004 298 720 301 099	Check 1		Miscellaneous Customer					385.25	0.00
										Fundraiser					\$385.25	\$0.00
														Receipt Total:		
		Grad Bash (5.8.26)	6107	Credit	A	05/31/26	0022 R 18 003 298 812 000 099	Check 1		Miscellaneous Customer					1,500.00	0.00
										Grad Bash (5.8.26)					\$1,500.00	\$0.00
														Receipt Total:		
		District Deposit (4.8.26)	6108	Credit	A	05/31/26	0022 R 21 003 298 711 301 099	Check 1		Miscellaneous Customer					450.00	0.00
										N/S Invite Entry (Davies)					100.00	0.00
										JV Golf Invite (W. Fargo)					100.00	0.00
										JV Golf Invite (W. Fargo)					450.00	0.00
										N/S Invite Entry (Willmar)					400.00	0.00
										JV Golf Invites (Perham)					200.00	0.00
										JV Invite-4/28 (GFRR/GFC)					300.00	0.00
										Donation-Speaker (Essentia)					3,519.24	0.00
										Retiree Health Premiums					\$5,519.24	\$0.00
														Receipt Total:		
		INV 1316 - B SWIM COOP	6109	Credit	A	05/31/26	0022 B 01 115 000	Check 1		ISD 549 PERHAM -DENT	1316	04/20/26	Invoice	13,745.34	13,745.34	0.00
															\$13,745.34	\$0.00
														Receipt Total:		
		Go Fan Deposit (5.8.26)	6110	Credit	A	05/31/26	0022 R 21 003 298 716 301 099	Wire 1		Miscellaneous Customer					275.00	0.00
										Go Fan Deposit (5.8.26)					\$275.00	\$0.00
														Receipt Total:		

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 5 of 14

6/2/2026

08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
DLMS FS Deposit (5.11.26)			6111	Credit	A	05/31/26	0022 R 02 002 000 000	701 601	Check 1	Miscellaneous Customer FS Deposit (Suckert)					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
DLMS Yearbook (5.11.26)			6112	Credit	A	05/31/26	0022 R 01 004 291 000 000	621	Check 1	Miscellaneous Customer DLMS Yearbook (5.11.26)					700.00	0.00
														Receipt Total:	\$700.00	\$0.00
DLMS Band Camp (5.11.26)			6113	Credit	A	05/31/26	0022 R 01 004 000 000 000	099	Check 1	Miscellaneous Customer DLMS Band Camp (5.11.26)					930.00	0.00
														Receipt Total:	\$930.00	\$0.00
DLMS FS Deposit (5.12.26)			6115	Credit	A	05/31/26	0022 R 02 002 000 000 000	701 601	Check 1	Miscellaneous Customer FS Deposit (Stuewe)					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
RSV-FS Deposit (5.13.26)			6117	Credit	A	05/31/26	0022 R 02 002 000 000 000	701 601	Check 1	Miscellaneous Customer RSV-FS Deposit (5.13.26)					5.75	0.00
														Receipt Total:	\$5.75	\$0.00
DLMS FS Deposit (5.13.26)			6118	Credit	A	05/31/26	0022 R 02 002 000 000 000	701 601	Check 1	Miscellaneous Customer DLMS FS Deposit (5.13.26)					6.00	0.00
														Receipt Total:	\$6.00	\$0.00
ALC FS Deposit (5.13.26)			6119	Credit	A	05/31/26	0022 R 02 002 000 000 000	701 601	Check 1	Miscellaneous Customer ALC FS Deposit (5.13.26)					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
Donation-MyKindofBank (RSV)			6120	Credit	A	05/31/26	0022 R 01 060 203 000 000 000	096	Check 1	Miscellaneous Customer Donation-MyKindofBank (RSV)					500.00	0.00
														Receipt Total:	\$500.00	\$0.00
DLMS FS Deposit (5.14.26)			6122	Credit	A	05/31/26	0022 R 02 002 000 000 000	701 601	Check 1	Miscellaneous Customer DLMS FS Deposit (5.14.26)					6.00	0.00
														Receipt Total:	\$6.00	\$0.00
District FS Deposit (5.14.26)			6123	Credit	A	05/31/26	0022 R 02 002 000 000 000	701 601	Check 1	Miscellaneous Customer District FS Deposit (5.14.26)					43.00	0.00
							0022 R 02 002 770 809 707 099			MSTATE (Week of 5/11/26)					3.00	0.00
														Receipt Total:	\$46.00	\$0.00

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 6 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	St Date	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
			6124	Credit	A	05/31/26	0022	R	04 002 000 000 338 040	Miscellaneous Customer Pathways I Grant (5.14.26)					1,384.00	0.00
														Receipt Total:	\$1,384.00	\$0.00
			6126	Credit	A	05/31/26	0022	R	01 004 291 000 000 621	Miscellaneous Customer DLMS Yearbook (5.15.26)					625.00	0.00
														Receipt Total:	\$625.00	\$0.00
			6127	Credit	A	05/31/26	0022	R	01 003 380 990 835 620	Miscellaneous Customer Laker Shop (5/6/26)					456.00	0.00
							0022	R	01 003 361 000 830 620	Laker Production (M. Olson)					25.00	0.00
							0022	R	01 003 361 000 830 620	Laker Production (B. Heimark)					50.00	0.00
							0022	R	01 003 361 000 830 620	Laker Production					10.00	0.00
							0022	R	01 003 380 990 835 620	Laker Shop (5.7.26)					366.50	0.00
														Receipt Total:	\$907.50	\$0.00
			6128	Credit	A	05/31/26	0022	R	01 003 361 000 830 620	Miscellaneous Customer Laker Production (McCann)					200.00	0.00
							0022	R	02 002 000 000 701 601	DLHS FS Deposit (Visitor)					6.00	0.00
							0022	R	01 003 380 990 835 620	Laker Shop (5/8/26)					1,615.10	0.00
														Receipt Total:	\$1,821.10	\$0.00
			6129	Credit	A	05/31/26	0022	R	02 002 000 000 701 601	Miscellaneous Customer FS Deposit (J. Ilig)					6.00	0.00
							0022	R	01 003 301 000 830 620	Spring Plant Sale (5.15.26)					2,565.00	0.00
														Receipt Total:	\$2,571.00	\$0.00
			6130	Credit	A	05/31/26	0022	B	01 115 000	ISD #550 - UNDERWOOD	1317	04/21/26	Invoice	504.25	504.25	0.00
														Receipt Total:	\$504.25	\$0.00
			6131	Credit	A	05/31/26	0022	B	01 115 000	CENTER STAGE DANCE	1282	12/15/25	Invoice	344.00	344.00	0.00
														Receipt Total:	\$344.00	\$0.00
			6132	Credit	A	05/31/26	0022	E	01 003 292 000 733 360	Miscellaneous Customer Music Boosters-Orlando Reim					4,000.00	0.00
							0022	E	01 003 292 000 733 360	Music Boosters-Jazz Band Re					4,022.18	0.00
							0022	R	21 003 298 711 301 099	JV Golf Entry (GFC/GFRR)					200.00	0.00
							0022	R	21 003 298 711 301 099	JV Golf (WFSHEY-5.12.26)					100.00	0.00

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
	District Deposit (5.15.26)	6132	Credit	A	05/31/26			Check	1	Miscellaneous Customer						
					0022	R 21 003	298 711	301	099	JV Golf (WFHS-5.12.26)					100.00	0.00
					0022	R 21 003	298 711	301	099	JV Golf (WFSHEY-4.28.26)					100.00	0.00
					0022	R 21 003	298 711	301	099	JV Golf (South-5.12.26)					100.00	0.00
					0022	R 21 003	298 711	301	099	JV Golf (North-5.12.26)					100.00	0.00
					0022	R 21 003	298 711	301	099	JV Golf (WHP-5.12.26)					100.00	0.00
					0022	R 01 002	000 000	000	050	Fac Rental Deposit (C.Stage)					656.00	0.00
					0022	R 02 002	000 815	707	099	FS Inv #7917 (F. Christian)					40.96	0.00
					0022	B 01 215	054			Retiree Health (Labine)					879.81	0.00
					0022	B 01 215	054			Retiree Health (Kotschevar)					879.81	0.00
					0022	R 18 003	298 812	000	099	Donation-Principle Mortgage					100.00	0.00
					0022	R 18 003	298 812	000	099	Donation-Pro Resources					100.00	0.00
					0022	R 18 003	298 812	000	099	Donation-Laneys Mechanical					200.00	0.00
					0022	R 18 003	298 812	000	099	Donation-Lisa Piche					50.00	0.00
														Receipt Total:	\$11,728.76	\$0.00
Fund 21-DLMS (5.19.26)		6133	Credit	A	05/31/26			Check	1	Miscellaneous Customer						
					0022	R 21 004	298 744	301	099	Donation-Anonymous					3.00	0.00
														Receipt Total:	\$3.00	\$0.00
Fund 21-DLMS (5.19.26)		6134	Credit	A	05/31/26			Check	1	Miscellaneous Customer						
					0022	R 21 004	298 720	301	099	Box Tops					11.20	0.00
														Receipt Total:	\$11.20	\$0.00
DLMS FS Deposit (5.19.26)		6135	Credit	A	05/31/26			Check	1	Miscellaneous Customer						
					0022	R 02 002	000 000	701	601	FS Deposit (N. Alton)					30.00	0.00
					0022	R 02 002	000 000	701	601	FS Deposit (J. Hegg)					10.00	0.00
														Receipt Total:	\$40.00	\$0.00
DLMS-Miscellaneous (5.19.26)		6136	Credit	A	05/31/26			Check	1	Miscellaneous Customer						
					0022	R 01 002	108 000	000	099	Chromebook (L.Sweeney)					25.00	0.00
					0022	R 01 002	108 000	000	099	Chromebook (M. Maasio)					25.00	0.00
					0022	R 01 004	000 000	000	099	Library Fee (Truedson)					7.00	0.00
														Receipt Total:	\$57.00	\$0.00
Fund 21-DLMS (5.19.26)		6137	Credit	A	05/31/26			Check	1	Miscellaneous Customer						
					0022	R 21 004	298 720	301	099	Coffee Fundraiser					188.25	0.00
														Receipt Total:	\$188.25	\$0.00

Lakeshirts Order

ISD #22 - Detroit Lakes
Receipt Listing Report with Detail by DepositPage 9 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	St Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW													
DLHS-Various (5.22.26)			6145	Credit	A	05/31/26	Check	1	Miscellaneous Customer						
			0022	R	01	003 380 990 835 620			Laker Shop (5.15.26)					318.25	0.00
													Receipt Total:	\$5,254.50	\$0.00
District Deposit (5.22.26)			6146	Credit	A	05/31/26	Check	1	Miscellaneous Customer						
			0022	R	02	002 770 809 707 099			Viking Coke Rebate					655.50	0.00
			0022	E	21	003 298 703 301 401			Reimb-Trophy House					212.00	0.00
			0022	R	21	003 298 711 301 099			JV Golf Entries (GFRF/GFC)					200.00	0.00
			0022	R	21	003 298 711 301 099			JV Golf Entry (FargoNorth)					100.00	0.00
			0022	R	18	003 298 812 000 099			Grad Bash (BTD)					300.00	0.00
			0022	R	01	002 000 000 000 099			Laker Open Donation (BTD)					100.00	0.00
			0022	R	02	002 000 000 701 099			FS Rebate (Peterson Farms)					91.92	0.00
			0022	R	01	002 000 000 000 099			Credit - Sonova USA					605.50	0.00
			0022	R	21	003 298 711 301 099			Earlybird Entry (Oak Grove)					125.00	0.00
			0022	E	01	003 258 736 000 305			City of DL-Band Shell Deposit					100.00	0.00
			0022	R	02	002 000 808 707 099			FS INV #7918 (Mahube)					27,292.15	0.00
			0022	R	21	003 298 711 301 099			NS Invite Entry (Becker)					450.00	0.00
			0022	R	21	003 298 711 301 099			NS Invite Entry (Fargo North)					450.00	0.00
			0022	R	01	002 000 000 000 099			Garnishment Reimb					15.00	0.00
			0022	B	01	215 033			LTD Insurance (Hirsch)					4.00	0.00
													Receipt Total:	\$30,701.07	\$0.00
INV #1346 - BPA Reimbursement			6147	Credit	A	05/31/26	Check	1	LAKES COUNTRY SERVICE						
			0022	B	21	115 000				1346	05/13/26	Invoice	1,587.06	1,587.06	0.00
													Receipt Total:	\$1,587.06	\$0.00
INV #1339-Boys Golf Entry			6148	Credit	A	05/31/26	Check	1	HOLY FAMILY CATHOLIC						
			0022	B	21	115 000				1339	05/11/26	Invoice	850.00	850.00	0.00
													Receipt Total:	\$850.00	\$0.00
INV #1344-Boys Golf Entry			6149	Credit	A	05/31/26	Check	1	WOODBURY BOYS GOLF						
			0022	B	21	115 000				1344	05/11/26	Invoice	425.00	425.00	0.00
													Receipt Total:	\$425.00	\$0.00
INV #1325-Track Entry			6150	Credit	A	05/31/26	Check	1	ISD 31 BEMIDJ AREA SCI						
			0022	B	01	115 000				1325	05/10/26	Invoice	300.00	300.00	0.00
													Receipt Total:	\$300.00	\$0.00

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 10 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
INV #1313-Baseball Entry			6151	Credit	A	05/31/26	0022 B 01 115 000	Check	1	ISD 31 BEMIDJI AREA SCH	1313	05/11/26	Invoice	400.00	400.00	0.00
														Receipt Total:	\$400.00	\$0.00
INV 1340-Boys Golf Entry			6152	Credit	A	05/31/26	0022 B 21 115 000	Check	1	MAPLE GROVE BOYS GO	1340	05/11/26	Invoice	850.00	850.00	0.00
														Receipt Total:	\$850.00	\$0.00
INV #1327-Track Entry			6153	Credit	A	05/31/26	0022 B 01 115 000	Check	1	ISD 564 THIEF RIVER FAL	1327	05/10/26	Invoice	300.00	300.00	0.00
														Receipt Total:	\$300.00	\$0.00
INV #1312-Baseball Entry			6154	Credit	A	05/31/26	0022 B 01 115 000	Check	1	ISD 152 - MOORHEAD PUJ	1312	05/11/26	Invoice	400.00	400.00	0.00
														Receipt Total:	\$400.00	\$0.00
RSV FS Deposit (5/27/26)			6156	Credit	A	05/31/26	0022 R 02 002 000 000 701 601	Check	1	Miscellaneous Customer					5.75	0.00
										RSV FS Deposit (5/27/26)				Receipt Total:	\$5.75	\$0.00
RSV FS Deposit (5.27.26)			6157	Credit	A	05/31/26	0022 R 02 002 000 000 701 601	Check	1	Miscellaneous Customer					22.05	0.00
										RSV FS Deposit (5.27.26)				Receipt Total:	\$22.05	\$0.00
DLMS-Various (5.27.26)			6158	Credit	A	05/31/26	0022 R 01 004 291 000 000 621	Check	1	Miscellaneous Customer					50.00	0.00
							0022 R 02 002 000 000 701 601			FS Deposit (Biggar)				5.00	0.00	
														Receipt Total:	\$55.00	\$0.00
RSM FS Deposit (5.27.26)			6159	Credit	A	05/31/26	0022 R 02 002 000 000 701 601	Check	1	Miscellaneous Customer					1.10	0.00
							0022 R 02 002 000 000 701 601			FS Deposit (Erwins)				18.00	0.00	
										FS Deposit (Visitor)				1.10	0.00	
										FS Deposit (Snyder)				5.00	0.00	
										FS Deposit (Judisch)				45.51	0.00	
										FS Deposit (Burhans)				11.00	0.00	
										FS Deposit (Visitor)				3.00	0.00	
										FS Deposit (Kasperson)				0.60	0.00	
										FS Deposit (Bahr)				1.10	0.00	
										FS Deposit (Olsen)				Receipt Total:	\$86.41	\$0.00

Deposit Co	Bank	Batch	Rct No	Type	Receipt St Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022 MW														
Laker Shop (5.27.26)	6160	Credit	A	05/31/26	0022 R 01 003 380 990 835 620	Check 1			LAKERSHOP SALES						
					0022 R 01 003 380 990 835 620				Viking Coke Royalties				778.00	0.00	0.00
									Laker Shop (5.22.26)				576.75	0.00	0.00
														\$1,354.75	\$0.00
DLHS-Various (5.27.26)	6161	Credit	A	05/31/26	0022 R 02 002 000 701 601	Check 1			Miscellaneous Customer						
					0022 R 01 003 380 990 835 620				FS Deposit (Maristuen)				3.00	0.00	0.00
					0022 R 01 003 380 990 835 620				Laker Shop (5.22.26)				35.00	0.00	0.00
					0022 R 01 003 380 990 835 620				Laker SHop (5.19.26)				1,276.50	0.00	0.00
					0022 R 01 003 380 990 835 620				Laker SHop (5.20.26)				423.50	0.00	0.00
					0022 R 01 003 361 000 830 620				INV #26-2025 (Chamber)				247.00	0.00	0.00
														\$1,985.00	\$0.00
Becker Cty-1st Half Est (5.27)	6162	Credit	A	05/31/26	0022 R 01 002 000 000 000 001	Wire 1			BECKER COUNTY						
									Becker Cty-1st Half Est (5.27)				4,313,000.00	0.00	0.00
														\$4,313,000.00	\$0.00
District Deposit (5/28/26)	6163	Credit	A	05/31/26	0022 R 01 002 000 000 000 099	Check 1			Miscellaneous Customer						
					0022 R 01 002 000 000 000 099				Garnishment (Messerli)				15.00	0.00	0.00
					0022 R 01 002 000 000 000 099				Casey's Royalty Program				6.80	0.00	0.00
					0022 R 02 002 770 810 707 608				FS Inv #7922 (Midwest Bank)				84.00	0.00	0.00
														\$105.80	\$0.00
INV #1326-Track Entry	6164	Credit	A	05/31/26	0022 B 01 115 000	Check 1			ISD 544 FERGUS FALLS S						
										1326	05/10/26	Invoice	300.00	300.00	0.00
														\$300.00	\$0.00
INV #1356-Facility Rental	6165	Credit	A	05/31/26	0022 B 01 115 000	Check 1			KINGDOM HALL-HALEY AI						
										1356	05/26/26	Invoice	200.00	200.00	0.00
														\$200.00	\$0.00
INV #1334-Boys Golf Entry	6166	Credit	A	05/31/26	0022 B 21 115 000	Check 1			ANOKA BOYS GOLF						
										1334	05/11/26	Invoice	425.00	425.00	0.00
														\$425.00	\$0.00
INV #1345-Boys Golf Entry	6167	Credit	A	05/31/26	0022 B 21 115 000	Check 1			STILLWATER BOYS GOLF						
										1345	05/11/26	Invoice	425.00</		

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 12 of 14

6/2/2026

08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1529	0022	MW														
INV #1351-Boys Golf Entry			6168	Credit	A	05/31/26		Check	1	SPRING LAKE PARK BOYS	1351	05/18/26	Invoice	900.00	900.00	0.00
						0022	B 21 115 000							Receipt Total:	\$900.00	\$0.00
INV #1337-Boys Golf Entry			6169	Credit	A	05/31/26		Check	1	EDEN PRAIRIE BOYS GOI	1337	05/11/26	Invoice	850.00	850.00	0.00
						0022	B 21 115 000							Receipt Total:	\$850.00	\$0.00
Grad Bash Deposit (5/28/26)			6170	Credit	A	05/31/26		Check	1	Miscellaneous Customer					6,845.00	0.00
						0022	R 18 003 298 812 000 099			Grad Bash Deposit (5/28/26)				Receipt Total:	\$6,845.00	\$0.00
OtterTailCty-First Half (5.28)			6171	Credit	A	05/31/26		Wire	1	OTTER TAIL COUNTY					74,706.21	0.00
						0022	R 01 002 000 000 000 099			OtterTailCty-First Half (5.28)				Receipt Total:	\$74,706.21	\$0.00
Arux Deposits (May 2026)			6172	Credit	A	05/31/26		Wire	1	Miscellaneous Customer					155.14	0.00
						0022	R 04 002 000 000 000 321 040			Arux Deposits (May 2026)					4,863.27	0.00
						0022	R 04 002 000 000 000 321 041			Arux Deposits (May 2026)					330.00	0.00
						0022	R 04 002 000 000 000 325 040			Arux Deposits (May 2026)					5,955.71	0.00
						0022	R 04 002 000 000 000 344 040			Arux Deposits (May 2026)					120.00	0.00
						0022	R 04 002 570 019 321 040			Arux Deposits (May 2026)					13,344.00	0.00
						0022	R 04 002 570 000 321 040			Arux Deposits (May 2026)					280.00	0.00
						0022	R 04 002 585 000 362 040			Arux Deposits (May 2026)				Receipt Total:	\$25,048.12	\$0.00
Revtrak Deposits (May 2026)			6173	Credit	A	05/31/26		Wire	1	REVTRAK					998.19	0.00
						0022	R 02 002 000 000 701 601			Revtrak Deposits (May 2026)				Receipt Total:	\$998.19	\$0.00
WIX Deposits (May 2026)			6174	Credit	A	05/31/26		Wire	1	Miscellaneous Customer					8,232.98	0.00
						0022	R 01 003 380 990 835 620			WIX Deposits (May 2026)				Receipt Total:	\$8,232.98	\$0.00
MW Interest (May 2026)			6175	Credit	A	05/31/26		Wire	1	Miscellaneous Customer					547.50	0.00
						0022	R 01 002 000 000 000 092			MW Interest (May 2026)				Receipt Total:	\$547.50	\$0.00
														Deposit Total:	\$4,605,331.31	\$0.00

ISD #22 - Detroit Lakes

Receipt Listing Report with Detail by Deposit

Page 13 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	St	Date	Receipt	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1530	0022	MW															
FNS	Reimbursement (5.12.26)	6114	Credit	A	05/31/26				Wire	1	MDE (MMB SWIFT PMTS)						
					0022	R 02	002	000	000	701	472	FNS	Reimbursement (5.12.26)			53,420.32	0.00
					0022	R 02	002	000	000	701	471	FNS	Reimbursement (5.12.26)			3,083.76	0.00
					0022	R 02	002	000	000	701	471	FNS	Reimbursement (5.12.26)			15,076.16	0.00
					0022	R 02	002	000	000	705	476	FNS	Reimbursement (5.12.26)			24,747.74	0.00
					0022	R 02	002	000	000	702	471	FNS	Reimbursement (5.12.26)			1,149.75	0.00
					0022	R 02	002	000	000	701	300	FNS	Reimbursement (5.12.26)			93,400.88	0.00
					0022	R 02	002	000	000	705	300	FNS	Reimbursement (5.12.26)			25,376.32	0.00
					0022	R 02	002	000	000	703	300	FNS	Reimbursement (5.12.26)			577.40	0.00
															Receipt Total:	\$216,832.33	\$0.00
ELSA	Reimbursement (5.13.26)	6116	Credit	A	05/31/26				Wire	1	Miscellaneous Customer						
					0022	R 04	002	000	000	337	300	ELSA	Reimbursement (5.13.2			5,583.72	0.00
															Receipt Total:	\$5,583.72	\$0.00
IDEAS	PYS (5.15.26)	6121	Credit	A	05/31/26				Wire	1	MDE (MMB SWIFT PMTS)						
					0022	R 01	002	000	000	000	211	IDEAS	PYS (5.15.26)-FY26			1,834,848.70	0.00
					0022	R 01	002	000	000	740	360	IDEAS	PYS (5.15.26)-FY25			71,375.16	0.00
															Receipt Total:	\$1,906,223.86	\$0.00
ALC	Recovery Grant (Qtr 3)	6125	Credit	A	05/31/26				Wire	1	MDE (MMB SWIFT PMTS)						
					0022	R 01	042	000	000	367	300	ALC	Recovery Grant (Qtr 3)			27,977.66	0.00
															Receipt Total:	\$27,977.66	\$0.00
IDEAS	PYS (5/30/26)	6155	Credit	A	05/31/26				Wire	1	MDE (MMB SWIFT PMTS)						
					0022	R 01	002	000	000	000	211	IDEAS	PYS (5/30/26)			641,735.30	0.00
					0022	R 01	002	000	000	740	360	IDEAS	PYS (5/30/26)			970,954.21	0.00
															Receipt Total:	\$1,612,689.51	\$0.00
MSDLAF	Interest (May 2026)	6178	Credit	A	05/31/26				Wire	1	MSDLAF						
					0022	R 01	002	000	000	000	092	MSDLAF	Interest (May 2026)			994.11	0.00
															Receipt Total:	\$994.11	\$0.00
MSDLAF	Max (May 2026)	6179	Credit	A	05/31/26				Wire	1	MSDLAF						
					0022	R 01	002	000	000	000	092	MSDLAF	Max (May 2026)			25,004.52	0.00
															Receipt Total:	\$25,004.52	\$0.00
															Deposit Total:	\$3,795,305.71	\$0.00

ISD #22 - Detroit Lakes
Receipt Listing Report with Detail by DepositPage 14 of 14
6/2/2026
08:50:07

Deposit Co	Bank	Batch	Rct No	Receipt Type	St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1531	0022	MW														
	Midwest ICS (May 2026)		6176	Credit	A	05/31/26		Wire	1	MIDWEST BANK						
						0022	R 01 002 000 000 092			Midwest ICS (May 2026)					2,453.23	0.00
														Receipt Total:	\$2,453.23	\$0.00
														Deposit Total:	\$2,453.23	\$0.00
1532	0022	MW														
	Bremer MM Interest (May 2026)		6177	Credit	A	05/31/26		Wire	1	BREMER BANK						
						0022	R 01 002 000 000 092			Bremer MM Interest (May 2026)					48.86	0.00
														Receipt Total:	\$48.86	\$0.00
														Deposit Total:	\$48.86	\$0.00
														Report Total:	\$8,403,139.11	\$0.00

ISD #22 - Detroit Lakes

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW	17496	17496		Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	Yes	No	05/05/2026	16,162.01
MW	17497	17497		Wire	1	1216	CONSTELLATION NEW ENERGY GAS L		No	Yes	No	05/06/2026	4,185.22
MW	17498	17498		Wire	1	1270	DETROIT LAKES DISPOSAL		No	Yes	No	05/06/2026	4,640.67
MW	17499	17499		Wire	1	1328	EMC INSURANCE COMPANIES		No	Yes	No	05/06/2026	20,195.39
MW	17500	17500		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	05/06/2026	3,865.63
MW	17501	17501		Wire	1	1970	QUADIENT LEASING USA, INC.		No	Yes	No	05/06/2026	333.39
MW	17502	17502		Wire	1	2353	MN DEPT OF EMPLOYMENT & ECONOA		No	Yes	No	05/06/2026	1,224.12
MW	17503	17503		Wire	2	2311	ND STATE TAX COMMISSIONER		No	Yes	No	05/06/2026	322.50
MW	17504	17504		Wire	2	3887	MN PAID LEAVE - DEED		No	Yes	No	05/06/2026	61,383.66
MW	17588	17588		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	05/15/2026	233,408.59
MW	17589	17589		Wire	2	2294	MN DEPT OF REVENUE - PAYROLL TAXI		No	Yes	No	05/15/2026	38,464.75
MW	17590	17590		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT AS		No	Yes	No	05/15/2026	46,463.25
MW	17591	17591		Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	05/15/2026	145,755.96
MW	17592	17592		Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	05/15/2026	14,290.28
MW	17593	17593		Wire	2	2312	AVIBEN		No	Yes	No	05/15/2026	40,795.71
MW	17602	17602		Wire	1	1114	BIX PRODUCE		No	Yes	No	05/14/2026	5,164.89
MW	17603	17603		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	05/14/2026	4,731.23
MW	17604	17604		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	05/14/2026	10,835.06
MW	17605	17605		Wire	1	2388	MN DEPT OF REVENUE - SALES TAX		No	Yes	No	05/14/2026	1,779.00
MW	17606	17606		Wire	1	2389	MIDWEST BANK		No	Yes	No	05/14/2026	0.05
MW	17607	17607		Wire	1	2942	SYSCO NORTH DAKOTA, INC		No	Yes	No	05/14/2026	15,250.03
MW	17623	17623		Wire	1	1039	AMAZON		No	Yes	No	05/18/2026	21,768.15
MW	17624	17624		Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	Yes	No	05/18/2026	16,062.01
MW	17625	17625		Wire	1	3510	BREMER BANK CC		No	Yes	No	05/15/2026	23,268.53
MW	17734	17734		Wire	1	1114	BIX PRODUCE		No	Yes	No	05/22/2026	11,467.26
MW	17735	17735		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	05/22/2026	450.74
MW	17736	17736		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	05/22/2026	206.35
MW	17737	17737		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	05/22/2026	19,359.28
MW	17738	17738		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	05/22/2026	7,789.28
MW	17739	17739		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	05/22/2026	164.15
MW	17740	17740		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	05/22/2026	522.46
MW	17741	17741		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	05/22/2026	1,004.39
MW	17742	17742		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	05/22/2026	3,427.65
MW	17743	17743		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	05/22/2026	22,964.63
MW	17744	17744		Wire	1	2389	MIDWEST BANK		No	Yes	No	05/22/2026	5.00
MW	17745	17745		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT AS		No	Yes	No	05/22/2026	334.77
MW	17756	17756		Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No	05/28/2026	484.71
MW	17757	17757		Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No	05/28/2026	123.95

ISD #22 - Detroit Lakes
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
MW	17758			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		05/28/2026	1,285.60
MW	17759			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		05/28/2026	487.57
MW	17760			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		05/28/2026	432.57
MW	17761			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		05/28/2026	969.23
MW	17762			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		05/28/2026	24,541.03
MW	17763			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		05/28/2026	146.59
MW	17764			Wire	1	1211	LAKES COMMUNITY COOPERATIVE		No	Yes	No		05/28/2026	5,163.46
MW	17765			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		05/28/2026	348.42
MW	17766			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		05/28/2026	1,947.45
MW	17767			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		05/28/2026	5,185.02
MW	17768			Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No		05/28/2026	4,416.60
MW	17769			Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No		05/28/2026	5,897.56
MW	17770			Wire	1	2232	VERIZON WIRELESS		No	Yes	No		05/28/2026	414.16
MW	17771			Wire	1	2232	VERIZON WIRELESS		No	Yes	No		05/28/2026	91.64
MW	17772			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	60.00
MW	17773			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	60.00
MW	17774			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	60.00
MW	17775			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	60.00
MW	17776			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	60.00
MW	17777			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	660.38
MW	17778			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	60.00
MW	17779			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		05/28/2026	60.00
MW	17780			Wire	1	3811	MARCO		No	Yes	No		05/28/2026	6,728.31
MW	17781			Wire	1	3896	LEXJET LLC		No	Yes	No		05/28/2026	1,695.00
MW	17785			Wire	2	2285	AMERICAN FAMILY LIFE ASSURANCE C		No	Yes	No		05/29/2026	423.68
MW	17786			Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No		05/29/2026	378,958.39
MW	17787			Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	No	No		05/29/2026	64,745.74
MW	17788			Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No		05/29/2026	46,823.09
MW	17789			Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No		05/29/2026	237,986.64
MW	17790			Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No		05/29/2026	14,315.28
MW	17791			Wire	2	2312	AVIBEN		No	Yes	No		05/29/2026	138,792.48
MW	17803			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		05/31/2026	1,753.86
MW	17804			Wire	1	2389	MIDWEST BANK		No	Yes	No		05/31/2026	10.00
MW	17805			Wire	1	2389	MIDWEST BANK		No	Yes	No		05/31/2026	5.00
MW	17806			Wire	1	2389	MIDWEST BANK		No	Yes	No		05/31/2026	100.00
MW	17807			Wire	1	2390	AUTHORIZE.NET GATEWAY BILLING		No	Yes	No		05/31/2026	25.00
MW	17808			Wire	1	2393	REVTRAK		No	Yes	No		05/31/2026	29.95
MW	17809			Wire	1	2394	TRANSFIRST AFFINETY		No	Yes	No		05/31/2026	360.63

ISD #22 - Detroit Lakes
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		17810		Wire	1	2489	WEX HEALTH INC		No	Yes	No	05/31/2026	464.50
MW		17811		Wire	1	2489	WEX HEALTH INC		No	Yes	No	05/31/2026	5,730.58
MW		17812		Wire	1	3042	CISCO SYSTEMS CAPITAL CORP		No	Yes	No	05/31/2026	274,754.84
MW		17813		Wire	1	3086	USPS.COM		No	Yes	No	05/31/2026	366.41
MW		17814		Wire	1	3507	ARUX SOFTWARE, INC		No	Yes	No	05/31/2026	799.00
MW		17815		Wire	2	3065	METLIFE		No	Yes	No	05/31/2026	6,634.12
Bank Total:													\$2,032,564.48
Report Total:													\$2,032,564.48

ISD #22 - Detroit Lakes

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05.01.2026-5/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
MW		17409	712490	Check	1	3896	REMIT	LEXJET LLC	Yes	Yes	Yes		05/26/2026	(1,695.00)
		17454	712555	Check	1	2964		DAKOTA WINDS GOLF COURSE	Yes	Yes	Yes		05/12/2026	(150.00)
		17505	712573	Check	1	1049		ANDERSON COACH OF FRAZEE, INC	Yes	Yes	No		05/06/2026	17,380.55
		17511	712574	Check	1	2977		BEMIDJI TOWN & COUNTRY CLUB	Yes	Yes	No		05/06/2026	3,600.00
		17506	712575	Check	1	1202		CITY OF DETROIT LAKES	Yes	Yes	No		05/06/2026	200.00
		17512	712576	Check	1	3017		HEADWATERS COUNTRY CLUB	Yes	Yes	No		05/06/2026	3,600.00
		17507	712577	Check	1	1463		HEGG, JUSTIN	Yes	Yes	No		05/06/2026	160.00
		17513	712578	Check	1	3429		HOLY FAMILY CATHOLIC	Yes	Yes	No		05/06/2026	450.00
		17509	712579	Check	1	1891		OLANDER BUS SERVICE INC.	Yes	Yes	No		05/06/2026	248,929.00
		17508	712580	Check	1	1544		PARK RAPIDS AREA SCHOOLS	Yes	No	No		05/06/2026	100.00
		17510	712581	Check	1	2063	REMIT	SCHULTZ BUS COMPANY	Yes	Yes	No		05/06/2026	126,095.03
		17514	712582	Check	1	3438		THOMAS, JACOB	Yes	Yes	No		05/06/2026	160.00
		17515	712583	Check	1	1016	REMIT	ACME TOOLS	Yes	Yes	No		05/11/2026	177.00
		17516	712584	Check	1	1035		ALLIANCE PEST PROTECTION	Yes	Yes	No		05/11/2026	360.00
		17517	712585	Check	1	1056		APPLE COMPUTER, INC.	Yes	Yes	No		05/11/2026	3,265.00
		17518	712586	Check	1	1058		ARAMARK SERVICES INC	Yes	Yes	No		05/11/2026	9.70
		17574	712587	Check	1	3410		ASHMORE, ALEXA	Yes	Yes	No		05/11/2026	99.17
		17519	712588	Check	1	1072	REMIT	ASL INTERPRETING SERVICES, INC	Yes	Yes	No		05/11/2026	356.00
		17520	712589	Check	1	1091		BECKER COUNTY ENVIRONMENTAL	Yes	Yes	No		05/11/2026	70.00
		17521	712590	Check	1	1094		BECKER COUNTY TRANSIT	Yes	Yes	No		05/11/2026	240.00
		17523	712591	Check	1	1142		BREAKDOWN SPORTS USA, INC	Yes	Yes	No		05/11/2026	1,650.00
		17524	712592	Check	1	1143		BRENCO CORP.	Yes	Yes	No		05/11/2026	698.00
		17525	712593	Check	1	1152		BSN SPORTS	Yes	Yes	No		05/11/2026	8,522.47
		17527	712594	Check	1	1192		CENTRAL MARKET	Yes	Yes	No		05/11/2026	1,332.97
		17571	712595	Check	1	3155	REMIT	CM2 SUPPLY	Yes	Yes	No		05/11/2026	23.00
		17575	712596	Check	1	3432		COBBER MEN'S BASKETBALL	Yes	Yes	No		05/11/2026	600.00
		17581	712597	Check	1	3815		CURT'S LOCK & KEY SERVICE INC.	Yes	Yes	No		05/11/2026	55.65
		17522	712598	Check	1	1107		CWIKLA ACE HARDWARE	Yes	Yes	No		05/11/2026	8.99
		17529	712599	Check	1	1244		DACOTAH PAPER COMPANY	Yes	Yes	No		05/11/2026	2,896.67
		17530	712600	Check	1	1269		DETROIT LAKES CHIROPRACTIC	Yes	Yes	No		05/11/2026	125.00
		17531	712601	Check	1	1272		DETROIT LAKES FLORAL & GIFTS	Yes	Yes	No		05/11/2026	108.00
		17532	712602	Check	1	1299		DOW ACOUSTICS, INC.	Yes	Yes	No		05/11/2026	130.00
		17533	712603	Check	1	1300		DRIVEWAY SERVICE	Yes	No	No		05/11/2026	3,544.25
		17535	712604	Check	1	1305		EAST SIDE JERSEY DAIRY ESUD	Yes	Yes	No		05/11/2026	6,394.43
		17534	712605	Check	1	1302		E-RATE COMPLETE, LLC	Yes	No	No		05/11/2026	2,000.00
		17567	712606	Check	1	2896		FOUR HILLS FARMS INC	Yes	No	No		05/11/2026	3,978.00
		17536	712607	Check	1	1426		GRAINGER, INC.	Yes	No	No		05/11/2026	118.52
		17537	712608	Check	1	1430		GREAT NORTH PIZZA, INC	Yes	Yes	No		05/11/2026	1,552.50
		17538	712609	Check	1	1456		HAUS, MARY	Yes	No	No		05/11/2026	49.86

ISD #22 - Detroit Lakes

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05.01.2026-5/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
MW		17539	712610	Check	1	1481		HERZOG ROOFING, INC.	Yes	Yes	No		05/11/2026	475.00
		17540	712611	Check	1	1487		HILLYARD / HUTCHINSON	Yes	Yes	No		05/11/2026	5,701.42
		17541	712612	Check	1	1516		HUB 41	Yes	Yes	No		05/11/2026	1,100.00
		17564	712613	Check	1	2409	REMIT	HUT AMERICAN GROUP LLC	Yes	Yes	No		05/11/2026	789.16
		17528	712614	Check	1	1231	REMIT	KAMRAN CULINEX LLC	Yes	Yes	No		05/11/2026	8,897.79
		17542	712615	Check	1	1638	REMIT	L&M FLEET SUPPLY, INC.	Yes	Yes	No		05/11/2026	400.47
		17543	712616	Check	1	1648		LAKER LOCKER	Yes	Yes	No		05/11/2026	1,016.99
		17544	712617	Check	1	1649		LAKE COUNTRY SERVICE CO-OP	Yes	Yes	No		05/11/2026	84.00
		17545	712618	Check	1	1658		LAKESHORE LEARNING MATERIALS	Yes	Yes	No		05/11/2026	160.55
		17572	712619	Check	1	3288	REMIT	LEARNWELL	Yes	Yes	No		05/11/2026	721.00
		17526	712620	Check	1	1168	MACS	MAC'S HARDWARE	Yes	Yes	No		05/11/2026	121.71
		17546	712621	Check	1	1707		MARK'S ELECTRIC INC.	Yes	Yes	No		05/11/2026	1,787.18
		17547	712622	Check	1	1736		MENARDS - DETROIT LAKES	Yes	Yes	No		05/11/2026	861.56
		17584	712623	Check	1	3958		METCALFE, WILLIAM	Yes	Yes	No		05/11/2026	95.00
		17548	712624	Check	1	1739	REMIT	METROPOLITAN MECHANICAL CONT	Yes	Yes	No		05/11/2026	5,351.15
		17549	712625	Check	1	1753		MILLER YARD CARE AND CONSTRUCT	Yes	Yes	No		05/11/2026	2,670.00
		17565	712626	Check	1	2539		MN ASSOCIATION OF STUDENT LE	Yes	Yes	No		05/11/2026	1,345.00
		17573	712627	Check	1	3354		MOHR, CHRISTIN	Yes	No	No		05/11/2026	59.99
		17550	712628	Check	1	1866		MUSCATELL GMC	Yes	Yes	No		05/11/2026	1,254.95
		17577	712629	Check	1	3667		NELSON, SANFORD	Yes	Yes	No		05/11/2026	101.50
		17587	712630	Check	1	3961		NEUROFUEL	Yes	Yes	No		05/11/2026	1,199.00
		17563	712631	Check	1	2370	REMIT	NEW READERS PRESS	Yes	Yes	No		05/11/2026	4,876.60
		17582	712632	Check	1	3928		NEW VISION SECURITY, LLC	Yes	Yes	No		05/11/2026	1,137.50
		17551	712633	Check	1	1901		OTIS ELEVATOR COMPANY	Yes	Yes	No		05/11/2026	350.00
		17552	712634	Check	1	1907		PAN-O-GOLD BAKING CO.	Yes	Yes	No		05/11/2026	901.95
		17553	712635	Check	1	1920		PEPSICO BEVERAGE SALES LLC	Yes	Yes	No		05/11/2026	518.29
		17554	712636	Check	1	1951		PRECISION PRINTING	Yes	Yes	No		05/11/2026	711.75
		17555	712637	Check	1	1954		PREMIUM WATERS, INC.	Yes	Yes	No		05/11/2026	105.88
		17557	712638	Check	1	2056		SCHOOL SPECIALTY LLC	Yes	Yes	No		05/11/2026	528.86
		17558	712639	Check	1	2074		SEPTIC VAC	Yes	Yes	No		05/11/2026	150.00
		17576	712640	Check	1	3630		SICO AMERICA INC.	Yes	Yes	No		05/11/2026	643.29
		17556	712641	Check	1	2018		SQUIRES, WALDSPURGER & MACE,	Yes	Yes	No		05/11/2026	261.00
		17585	712642	Check	1	3959		SYVERSON, JUDD	Yes	Yes	No		05/11/2026	16.55
		17566	712643	Check	1	2872	REMIT	THE MATH LEARNING CENTER	Yes	Yes	No		05/11/2026	2,706.00
		17569	712644	Check	1	3077		THE TESSMAN COMPANY	Yes	Yes	No		05/11/2026	225.10
		17579	712645	Check	1	3758		TR INDUSTRIES	Yes	Yes	No		05/11/2026	1,755.00
		17559	712646	Check	1	2194	REMIT	TRAFERA HOLDINGS, LLC	Yes	Yes	No		05/11/2026	156.25
		17560	712647	Check	1	2203		TROPHY HOUSE	Yes	Yes	No		05/11/2026	508.16
		17578	712648	Check	1	3733		TRUEDSON, AIMEE	Yes	Yes	No		05/11/2026	198.51

ISD #22 - Detriot Lakes

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05.01.2026-5/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		17561	712649	Check	1	2207	TWEETON REFRIGERATION, INC.	Yes	Yes	No	05/11/2026	18,286.36
		17583	712650	Check	1	3953	TYSON FOODS, INC.	Yes	No	No	05/11/2026	1,151.56
		17586	712651	Check	1	3960	ULEN-HITTERDAL FFA	Yes	Yes	No	05/11/2026	2,620.00
		17570	712652	Check	1	3119	UNITED WAY	Yes	Yes	No	05/11/2026	25.00
		17568	712653	Check	1	2958	UPPER MIDWEST ATHLETIC CONSTF	Yes	Yes	No	05/11/2026	376.20
		17580	712654	Check	1	3806	VIKING COCA COLA BOTTLING CO.	Yes	Yes	No	05/11/2026	970.70
		17562	712655	Check	1	2252	WEBBER FAMILY MOTORS	Yes	Yes	No	05/11/2026	424.45
		17595	712656	Check	2	2287	AFSCME COUNCIL 65	Yes	No	No	05/15/2026	100.86
		17597	712657	Check	2	2309	D. L. ATHLETIC FOUNDATION	Yes	No	No	05/15/2026	110.00
		17600	712658	Check	2	2330	D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	05/15/2026	479.97
		17599	712659	Check	2	2329	D.L. EDUCATION MINNESOTA (TEACH	Yes	No	No	05/15/2026	181.84
		17598	712660	Check	2	2310	D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	05/15/2026	30.00
		17594	712661	Check	2	2286	MINNESOTA CHILD SUPPORT	Yes	Yes	No	05/15/2026	683.80
		17601	712662	Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	05/15/2026	88.68
		17596	712663	Check	2	2292	UNITED WAY OF BECKER COUNTY	Yes	No	No	05/15/2026	64.00
		17616	712664	Check	1	3098	DOLLARS FOR SCHOLARS	Yes	No	No	05/14/2026	1,000.00
		17620	712665	Check	1	3452	EBERHARDT, DANA	Yes	Yes	No	05/14/2026	460.00
		17621	712666	Check	1	3944	FAIRBANKS, DEONAKA	Yes	Yes	No	05/14/2026	900.00
		17610	712667	Check	1	2623	ISD #23	Yes	Yes	No	05/14/2026	150.00
		17619	712668	Check	1	3451	JAHNKE, EMILY	Yes	Yes	No	05/14/2026	460.00
		17613	712669	Check	1	3014	MEYER, TREVOUR	Yes	Yes	No	05/14/2026	500.00
		17614	712670	Check	1	3016	PROBOOKINGS	Yes	Yes	No	05/14/2026	1,250.00
		17608	712671	Check	1	2008	ROGERS, DENNIS	Yes	Yes	No	05/14/2026	4,000.00
		17609	712672	Check	1	2012	ROOSEVELT PTO	Yes	No	No	05/14/2026	110.00
		17622	712673	Check	1	3963	SUNLITE BAR & GRILL	Yes	Yes	No	05/14/2026	360.00
		17612	712674	Check	1	2995	THE MEADOWS GOLF COURSE	Yes	Yes	No	05/14/2026	100.00
		17615	712675	Check	1	3018	THIRSTY BISON	Yes	Yes	No	05/14/2026	675.98
		17617	712676	Check	1	3438	THOMAS, JACOB	Yes	Yes	No	05/14/2026	320.00
		17618	712677	Check	1	3438	THOMAS, JACOB	Yes	Yes	No	05/14/2026	160.00
		17611	712678	Check	1	2963	VILLAGE GREEN GOLF COURSE	Yes	Yes	No	05/14/2026	200.00
		17626	712679	Check	1	1005	ADVANCED BUSINESS METHODS	Yes	No	No	05/25/2026	54.18
		17627	712680	Check	1	1023	ADVENTIST CHRISTIAN SCHOOL	Yes	No	No	05/25/2026	664.90
		17628	712681	Check	1	1035	ALLIANCE PEST PROTECTION	Yes	No	No	05/25/2026	95.00
		17701	712682	Check	1	3314	ANDYMARK, INC.	Yes	No	No	05/25/2026	389.29
		17629	712683	Check	1	1072	REMIT ASL INTERPRETING SERVICES, INC	Yes	No	No	05/25/2026	534.00
		17689	712684	Check	1	2317	AVIBEN LLC	Yes	Yes	No	05/25/2026	431.43
		17630	712685	Check	1	1091	BECKER COUNTY ENVIRONMENTAL	Yes	No	No	05/25/2026	682.50
		17631	712686	Check	1	1093	BECKER COUNTY SPORTSMEN'S CLU	Yes	No	No	05/25/2026	6,924.00
		17632	712687	Check	1	1121	BLUE 84 SPIRIT	Yes	Yes	No	05/25/2026	4,019.00

ISD #22 - Detroit Lakes

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05.01.2026-5/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Red	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		17633	712688	Check	1	1135		BOOTHWORKS, LLC	Yes	No	No	05/25/2026	705.55
		17704	712689	Check	1	3623		BOYS & GIRLS CLUB THRIFT STORE	Yes	No	No	05/25/2026	53.87
		17634	712690	Check	1	1143		BRENCO CORP.	Yes	Yes	No	05/25/2026	542.92
		17635	712691	Check	1	1152		BSN SPORTS	Yes	No	No	05/25/2026	1,994.95
		17637	712692	Check	1	1192		CENTRAL MARKET	Yes	No	No	05/25/2026	828.52
		17718	712693	Check	1	3967		CULLIGAN OF DETROIT LAKES	Yes	No	Yes	05/25/2026	96.00
		17731	712694	Check	1	3981		CYMBALUK, MIRANDA	Yes	No	No	05/25/2026	24.55
		17639	712695	Check	1	1244		DACOTAH PAPER COMPANY	Yes	No	No	05/25/2026	2,253.82
		17710	712696	Check	1	3787		DCW - Data Center Warehouse	Yes	No	No	05/25/2026	2,400.00
		17695	712697	Check	1	2869		DETROIT COUNTRY CLUB	Yes	No	No	05/25/2026	1,380.00
		17640	712698	Check	1	1305		EAST SIDE JERSEY DAIRIES/D	Yes	No	No	05/25/2026	7,568.08
		17693	712699	Check	1	2718	REMIT	ECKROTH MUSIC	Yes	Yes	No	05/25/2026	508.95
		17699	712700	Check	1	3268		EPS OPERATIONS, LLC	Yes	No	No	05/25/2026	19,185.69
		17641	712701	Check	1	1336	P.T.	ESSENTIA HEALTH	Yes	Yes	No	05/25/2026	3,131.25
		17642	712702	Check	1	1344		FAB WURX, INC.	Yes	No	No	05/25/2026	4,070.58
		17643	712703	Check	1	1358		FELDT PLUMBING LLP	Yes	No	No	05/25/2026	3,250.00
		17722	712704	Check	1	3972		FRANCIS, ANDY	Yes	No	No	05/25/2026	151.00
		17716	712705	Check	1	3956		FRANKLIN FENCE CO, INC.	Yes	No	No	05/25/2026	1,357.51
		17697	712706	Check	1	2976		FRIESTAD, JORDAN S.	Yes	No	No	05/25/2026	100.00
		17712	712707	Check	1	3878		FUNDAMENTAL TECHNOLOGIES	Yes	Yes	No	05/25/2026	300.00
		17717	712708	Check	1	3962		FUNDRAISER BLANKETS	Yes	No	No	05/25/2026	2,249.00
		17644	712709	Check	1	1402		GAG, KELLY	Yes	Yes	No	05/25/2026	131.75
		17702	712710	Check	1	3554		GAME ONE	Yes	No	No	05/25/2026	1,025.60
		17645	712711	Check	1	1409		GERRELL'S SPORT CENTER	Yes	No	No	05/25/2026	661.00
		17646	712712	Check	1	1440		GULSETH, MEREDITH	Yes	Yes	No	05/25/2026	211.15
		17647	712713	Check	1	1452		HANOVER INSURANCE GROUP	Yes	No	No	05/25/2026	500.00
		17648	712714	Check	1	1457		HAWKINS, INC.	Yes	Yes	No	05/25/2026	1,319.26
		17649	712715	Check	1	1481		HERZOG ROOFING, INC.	Yes	Yes	No	05/25/2026	1,700.00
		17650	712716	Check	1	1487		HILLYARD / HUTCHINSON	Yes	No	No	05/25/2026	3,952.12
		17651	712717	Check	1	1505		HOLY ROSARY SCHOOL	Yes	No	No	05/25/2026	13,416.34
		17690	712718	Check	1	2409	REMIT	HUT AMERICAN GROUP LLC	Yes	No	No	05/25/2026	674.37
		17652	712719	Check	1	1529		ICS CONSULTING, LLC -138006	Yes	No	No	05/25/2026	2,394.00
		17653	712720	Check	1	1551		INDEPENDENT EMERGENCY SERVICE	Yes	No	No	05/25/2026	53.85
		17654	712721	Check	1	1563		INTERQUEST DETECTION CANINES	Yes	No	No	05/25/2026	1,700.00
		17655	712722	Check	1	1569		J.W. PEPPER & SON, INC.	Yes	No	No	05/25/2026	1,075.15
		17656	712723	Check	1	1593		JOHN KOOPMANN	Yes	No	No	05/25/2026	300.00
		17729	712724	Check	1	3979		JOHNSON, JASON	Yes	No	No	05/25/2026	44.45
		17657	712725	Check	1	1600		JOHNSON, SHERI	Yes	Yes	No	05/25/2026	45.00
		17727	712726	Check	1	3977		JONES, KINZIE	Yes	No	No	05/25/2026	58.95

ISD #22 - Detroit Lakes

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05.01.2026-5/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		17713	712727	Check	1	3899	JORGENSEN, DAN	Yes	No	No	05/25/2026	437.22
		17638	712728	Check	1	1231	REMIT KAMRAN CULINEX LLC	Yes	Yes	No	05/25/2026	108.71
		17726	712729	Check	1	3976	KASOWSKI, DAWN	Yes	No	No	05/25/2026	80.65
		17730	712730	Check	1	3980	KULZER, MELISSA	Yes	No	No	05/25/2026	24.75
		17658	712731	Check	1	1638	REMIT L&M FLEET SUPPLY, INC.	Yes	Yes	No	05/25/2026	21.26
		17728	712732	Check	1	3978	LAGE, ADAM	Yes	No	No	05/25/2026	57.15
		17659	712733	Check	1	1648	LAKER LOCKER	Yes	Yes	No	05/25/2026	3,416.00
		17660	712734	Check	1	1649	LAKES COUNTRY SERVICE CO-OP	Yes	Yes	No	05/25/2026	1,140.00
		17700	712735	Check	1	3288	REMIT LEARNWELL	Yes	No	No	05/25/2026	103.00
		17661	712736	Check	1	1673	LEIGHTON BROADCASTING	Yes	No	No	05/25/2026	449.00
		17725	712737	Check	1	3975	LEITHHEISER, JESSICA	Yes	Yes	No	05/25/2026	94.55
		17662	712738	Check	1	1695	MACKIN EDUCATION RESOURCES	Yes	No	No	05/25/2026	4,060.01
		17636	712739	Check	1	1168	MACS MAC'S HARDWARE	Yes	No	No	05/25/2026	3.79
		17663	712740	Check	1	1707	MARK'S ELECTRIC INC.	Yes	No	No	05/25/2026	1,534.27
		17692	712741	Check	1	2598	MATT'S MOBILE DIESEL SERVICE	Yes	No	No	05/25/2026	428.00
		17684	712742	Check	1	1736	MENARDS - DETROIT LAKES	Yes	No	No	05/25/2026	1,301.45
		17665	712743	Check	1	1743	MID CENTRAL DOOR COMPANY	Yes	No	No	05/25/2026	1,200.00
		17666	712744	Check	1	1745	MIDWEST BUS PARTS	Yes	No	No	05/25/2026	99.36
		17667	712745	Check	1	1747	MIDWEST SPECIAL INSTRUMENTS	Yes	No	No	05/25/2026	574.00
		17668	712746	Check	1	1753	MILLER YARD CARE AND CONSTRUCT	Yes	No	No	05/25/2026	2,759.25
		17669	712747	Check	1	1778	MN COMMUNITY EDUCATION ASSOC	Yes	No	No	05/25/2026	50.00
		17696	712748	Check	1	2887	REMIT MN DEPT OF PUBLIC SAFETY	Yes	No	No	05/25/2026	8,882.74
		17670	712749	Check	1	1787	MN STATE COMMUNITY & TECHNICA	Yes	No	No	05/25/2026	22,358.28
		17724	712750	Check	1	3974	MOENCH, JESSICA	Yes	No	No	05/25/2026	100.10
		17691	712751	Check	1	2420	REMIT MRI SOFTWARE LLC	Yes	No	No	05/25/2026	2.00
		17671	712752	Check	1	1882	OCHSNER, NATHAN	Yes	No	No	05/25/2026	66.97
		17672	712753	Check	1	1901	OTIS ELEVATOR COMPANY	Yes	No	No	05/25/2026	1,325.00
		17673	712754	Check	1	1907	PAN-O-GOLD BAKING CO.	Yes	No	No	05/25/2026	934.83
		17674	712755	Check	1	1920	PEPSICO BEVERAGE SALES LLC	Yes	No	No	05/25/2026	1,081.98
		17675	712756	Check	1	1951	PRECISION PRINTING	Yes	No	No	05/25/2026	3.00
		17676	712757	Check	1	1954	PREMIUM WATERS, INC.	Yes	No	No	05/25/2026	173.87
		17677	712758	Check	1	1958	PRO PRINT, INC.	Yes	Yes	No	05/25/2026	120.71
		17678	712759	Check	1	1968	PUSH PEDAL PULL	Yes	Yes	No	05/25/2026	3,242.51
		17679	712760	Check	1	1976	RAMSEY, BRITTON	Yes	No	No	05/25/2026	61.45
		17715	712761	Check	1	3955	REGALIA MANUFACTURING CO.	Yes	No	No	05/25/2026	270.96
		17680	712762	Check	1	1987	REGENTS OF THE UNIV. OF MN	Yes	Yes	No	05/25/2026	75.00
		17714	712763	Check	1	3914	ROY, WENDY	Yes	No	No	05/25/2026	935.00
		17719	712764	Check	1	3969	RUBENSTEIN, MANDY	Yes	Yes	No	05/25/2026	20.00
		17681	712765	Check	1	2020	RWP, INC.	Yes	Yes	No	05/25/2026	15,124.15

ISD #22 - Detriot Lakes

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05.01.2026-5/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
MW		17682	712766	Check	1	2028		SANFORD HEALTH OCCUPATIONAL	Yes	No	No		05/25/2026	115.00
		17723	712767	Check	1	3973		SCHANDER, GARY	Yes	No	No		05/25/2026	135.45
		17683	712768	Check	1	2042		SCHMITT DIRECTOR CENTER	Yes	Yes	No		05/25/2026	107.00
		17684	712769	Check	1	2045		SCHNATHORST, VERNON	Yes	No	No		05/25/2026	66.00
		17705	712770	Check	1	3642		SPLONSKOWSKI, JENNIFER	Yes	Yes	No		05/25/2026	40.70
		17685	712771	Check	1	2126		STEIN'S INC.	Yes	Yes	No		05/25/2026	144.35
		17732	712772	Check	1	3982		STROEING, DONNA	Yes	No	No		05/25/2026	190.55
		17733	712773	Check	1	3983		SWEENEY, CHELSEA	Yes	No	No		05/25/2026	57.15
		17686	712774	Check	1	2151		SWENSON, AARON	Yes	No	No		05/25/2026	236.52
		17707	712775	Check	1	3675		SWENSON, KRIS	Yes	No	No		05/25/2026	18.72
		17703	712776	Check	1	3570		SYHealing	Yes	No	No		05/25/2026	7,000.00
		17687	712777	Check	1	2203		TROPHY HOUSE	Yes	Yes	No		05/25/2026	710.25
		17720	712778	Check	1	3970		TRUE GRIT SHOP WORKS	Yes	No	No		05/25/2026	175.00
		17708	712779	Check	1	3733		TRUEDSON, AIMEE	Yes	Yes	No		05/25/2026	422.54
		17698	712780	Check	1	3119		UNITED WAY	Yes	No	No		05/25/2026	75.00
		17711	712781	Check	1	3806		VIKING COCA COLA BOTTLING CO.	Yes	No	No		05/25/2026	1,762.30
		17706	712782	Check	1	3651		WEAREONE LLC	Yes	No	No		05/25/2026	900.00
		17688	712783	Check	1	2252		WEBBER FAMILY MOTORS	Yes	Yes	No		05/25/2026	1,478.97
		17694	712784	Check	1	2797		WOOD FIRE FOODS, LLC	Yes	Yes	No		05/25/2026	360.00
		17709	712785	Check	1	3743		ZIMA, KEVIN	Yes	No	No		05/25/2026	61.65
		17721	712786	Check	1	3971		ZIMMERMAN DANCE BOOSTERS	Yes	No	No		05/25/2026	400.00
		17750	712787	Check	1	2977		BEMIDJI TOWN & COUNTRY CLUB	Yes	No	No		05/22/2026	240.00
		17749	712788	Check	1	2925		BLOOM, ANTHONY	Yes	Yes	No		05/22/2026	600.00
		17754	712789	Check	1	3985		EDGEWOOD GOLF COURSE	Yes	No	No		05/22/2026	100.00
		17746	712790	Check	1	1285		EMMA DISSE PHOTOGRAPHY	Yes	No	No		05/22/2026	625.00
		17753	712791	Check	1	3984		FARGO SOUTH BASEBALL	Yes	No	No		05/22/2026	150.00
		17752	712792	Check	1	3964		JOHNSON, KELLY	Yes	Yes	No		05/22/2026	460.00
		17755	712793	Check	2	2288		MADISON NATIONAL LIFE INSURANC	Yes	No	No		05/22/2026	4,562.00
		17751	712794	Check	1	3585		PERHAM HIGH SCHOOL	Yes	No	No		05/22/2026	200.00
		17747	712795	Check	1	1990	REMIT	REGION 6A	Yes	No	No		05/22/2026	480.00
		17748	712796	Check	1	1990	REMIT	REGION 6A	Yes	No	No		05/22/2026	480.00
		17784	712797	Check	1	3986		BROOKS, NANCY	Yes	Yes	No		05/28/2026	304.50
		17783	712798	Check	1	3944		FAIRBANKS, DEONAKA	Yes	No	No		05/28/2026	900.00
		17782	712799	Check	1	1544	HS	PARK RAPIDS HIGH SCHOOL	Yes	No	No		05/28/2026	210.00
		17793	712800	Check	2	2287		AFSCME COUNCIL 65	Yes	No	No		05/29/2026	230.28
		17795	712801	Check	2	2309		D. L. ATHLETIC FOUNDATION	Yes	No	No		05/29/2026	110.00
		17798	712802	Check	2	2330		D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No		05/29/2026	699.27
		17797	712803	Check	2	2329		D.L. EDUCATION MINNESOTA (TEACH	Yes	No	No		05/29/2026	18,985.81
		17796	712804	Check	2	2310		D.L. PUBLIC EDUC FOUNDATION	Yes	No	No		05/29/2026	30.00

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		17800	712805	Check	2	3121	MESSERLI & KRAMER P.A.	Yes	No	No	05/29/2026	137.21
		17792	712806	Check	2	2286	MINNESOTA CHILD SUPPORT	Yes	No	No	05/29/2026	683.80
		17799	712807	Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	05/29/2026	73.09
		17801	712808	Check	2	3839	STENGER & STENGER P.C.	Yes	No	No	05/29/2026	157.32
		17794	712809	Check	2	2292	UNITED WAY OF BECKER COUNTY	Yes	No	No	05/29/2026	64.00
		17802	712810	Check	1	1859	NIELSEN, ROBERT	Yes	No	No	05/31/2026	1,125.00
Bank Total: MW												\$737,073.20
Report Total:												\$737,073.20

PERSONNEL AGENDA

June 22, 2026

1) Resignations:

Jean Alder– ECCE Special Education para, effective May 27, 2026.

Katie Biggar– Middle School Student Success Coordinator, effective June 30, 2026.

Rachel Dwyer– Rossman Custodian, effective July 2, 2026.

Cali Harrier– Lakers Unite Advisor, effective May 20, 2026.

Reed Hefta– Summer Speed and Strength, effective May 26, 2027.

Jennifer Klein– Roosevelt Admin Assistant, effective June 30, 2026.

Megan Mullikin– Roosevelt Long Term Substitute, effective May 26, 2026.

Jessie Olsen– Summer Speed and Strength Coach, effective May 22, 2026.

2) Retirements:

4) Appointments:

Greg Borders– High School Groundskeeper, at the rate of \$18.51 per hour, working up to 29.75 hours per week, effective June 3, 2026 through August 31, 2026.

Michelle Bregier– High School Seasonal Custodian, at the rate of \$18.51 per hour, working 29.75 hours per week, effective June 17, 2026.

Rachel Carlson– Roosevelt ESY Teacher, at the rate of \$30 per hour, working up to 70 hours, effective June 9, 2026 through August 14, 2026.

Reilly Fawcett– Summer Speed and Strength Coach, at the rate of \$1,381.74 per season, effective June 1, 2026.

Rose Hawkins– Roosevelt ESY Para, at the rate of \$19.20 per hour, working up to 55 Hours total, effective June 9, 2026 through August 13, 2026.

Jennifer Klein– Communications and Data Specialist, at the rate of \$24.50 per hour, working 1984 hours per year, effective July 6, 2026.

Maija Kraus– Rossman Laker Kids Assistant, at the rate of \$17.40 per hour, working up to 29.75 hours per week, effective June 1, 2026 through August 21, 2026.

Natalie Neal– Summer Speed and Strength Coach, at the rate of \$455.97 per season, effective June 1, 2026.

Nanci Perez– Perham ABE Para, at the rate of \$17.35 per hour, working up to 12 hours per week, effective June 9, 2026.

Jason Satter– Summer Speed and Strength Coach, at the rate of \$925.77 per season, effective June 1, 2026.

Erin Sondrol– Roosevelt 0.8 Academic Interventionist, at the rate of BA Step 2 or a contract amount of 37,859.20 per year, effective August 17, 2026.

Robyn Swanson– Roosevelt Special Education Teacher, at the rate of BA +50 Step 12 or A contract amount of \$73,619 per year, effective August 17, 2026.

Ashley Wettels– Roosevelt ESY Para, at the rate of \$17.35 per hour, working up to 55 hours, effective June 9, 2026 through August 13, 2026.

Cassandra Wilson– Roosevelt ESY Para, at the rate of \$17.35 per hour, working up to 35 hours, effective June 9, 2026 through August 12, 2026.

5) Sixth Period Pay:

6) Leave of Absence:

Shannon Sltz– Rossman Speech Language Pathologist is requesting a leave of absence from September 28, 2026 through December 18, 2026.

Sheyenne Hirsch– Rossman COTA is requesting a leave of absence from September

14, 2026 through November 6, 2026.

7) Terminations:

Tiffany Heim– Roosevelt Special Education Para, effective May 22, 2026.

Jordan Sawicki– E-Laker Online Instructor, effective June 8, 2026.

8.) Amended Assignments:

Stacey Brahmer– Special Education Para is amending her assignment from Rossman to the High School, effective for the 2026-2027 school year.

Mark Champa– District Transportation Coordinator is amending his assignment from \$76,875 per year to \$82,500 per year, effective July 1, 2026.

Matie Hanson– Payroll Coordinator is amending her assignment from \$28.20 per hour to \$30.50 per hour, effective July 1, 2026.

SCHOOL BUS TRANSPORTATION CONTRACT

**Independent School District #22
and
Schultz Garage & Bus Company, Inc.**

2026-2028

THIS AGREEMENT made and entered this 1st day of July, 2026 by and between Independent School District No. 22 of Becker County, Minnesota, hereinafter referred to as "School District", and Schultz Garage & Bus Company, Inc. of Detroit Lakes, Minnesota, hereinafter referred to as "Contractor".

For the consideration herein expressed, Contractor agrees with the School District:

I. CONTRACT DURATION AND GENERAL CONDITIONS

- A. Contractor will transport public and non-public school pupils, as designated by the School Board, over school bus routes numbered **21-32**, or as otherwise specified by the School Board, and to transport students to and from extra-curricular activities or events between schools/sites as specified or requested by the School District.
- B. Unless specifically noted on the attached Exhibit A, Contractor understands and agrees that it does not have an exclusive right to provide transportation services to the District. The District may elect to meet its transportation needs through any combination of contracted services and utilizing its own staff and vehicles.
- C. The term of the contract will be for a period of two school years, commencing on July 1, 2026 and ending on June 30, 2028.
- D. Contractor will provide the District with a current vehicle roster at intervals requested by the District that includes the bus number, year model, chassis make, body make, capacity, and bus mileage for all vehicles used to transport students.
- E. Should the schools of the District be closed for any reason whatsoever, the District will not be responsible for any payments to Contractor during the period of such closing.
- F. Contractor shall not assign or sublet this Agreement or any part of this Agreement without the prior written consent of the District.

II. INSURANCE AND ACCIDENT REPORTING

- A. Contractor agrees at its sole expense to procure and keep in force during the entire period of this Agreement automobile, general, and umbrella liability insurance coverage covering all operations, locations, vehicles, and employees used in the performance of this Agreement. The District shall be named as an additional insured under these policies. Such insurance must specifically include a provision

to defend, indemnify, and hold harmless the District. The minimum required limits of insurance are as follows:

1. \$1,000,000 single limit for bodily injury and property damage liability;
2. \$1,000,000 Commercial General Liability Insurance
3. \$4,000,000 Umbrella Liability; and
4. Workers' Compensation at statutory limits.

- B. Contractor will provide the District with copies of its insurance certificates prior to commencement of service, and annually thereafter no later than July 1. Failure to maintain required insurance at all times will be considered a material default under this Agreement and will entitle the District to immediately terminate this Agreement without further liability. The insurance company utilized by Contractor must have a minimum A.M. Best Rating of A and be licensed to do business in the State of Minnesota. Insurance certificates provided by Contractor must clearly show the District named as an additional insured, and it must further provide that the policy shall not be canceled, nonrenewed, or materially changed so as to effect the insurance described until sixty (60) days' notice of such action has been delivered to the District.
- C. In the event of an accident, a verbal report shall be made immediately to the District. A written accident report disclosing all information relating to the accident and any other possible pertinent information requested by the District will be submitted to the District as soon as possible and by no later than two working days of the accident.

III. INDEMNIFICATION

- A. Contractor will defend, indemnify, and hold the District, its School Board, officers, employees, agents, insurers, and attorneys harmless from and against any and all claims, demands, claims, causes of action, or liabilities which may be made by any person, firm or corporation, or other entity arising in any way out of this Agreement or the transportation services provided by Contractor or its employees, agents, independent contractors, or subcontractors or because of any act or omission, negligence, or misconduct of Contractor or its employees, agents, independent contractors, or subcontractors. Contractor's obligations under this Paragraph will not extent to any claim or demand that solely arises from or is caused solely by the gross negligence or willful conduct of the District, its employees, or agents.
- B. To the extent permitted by law, the District will defend, indemnify, and hold Contractor, its officers, employees, agents, successors and assigns harmless from and against any and all claims, demands, claims, causes of action, or liabilities solely arising from or solely caused by the gross negligence or willful conduct of the District, its employees, or agents.

IV. BUS DRIVERS

- A. Contractor must employ a sufficient number of qualified drivers and support personnel to provide the District of continuous and reliable service at all times during the term of this Agreement. Contractor will provide qualified drivers,

trained and licensed in accordance with the laws of Minnesota and the rules and regulations of District. Contractor's bus drivers and other staff providing services pursuant to this Agreement will not be considered employees of the School District for any purpose. Contractor will be solely responsible for hiring, disciplining, and discharging its bus drivers and other staff.

B. Contractor agrees that each driver will:

1. Possess a valid license issued by this State authorizing such person to operate a school bus.
2. Be certified by a duly licensed medical practitioner as medically qualified and free of medical or physical conditions, which, absent reasonable accommodation, would limit safe operation of a school bus. The physical examination shall be conducted in accordance with applicable law prior to employment and periodically thereafter as required by law.
3. Successfully complete a course of training, including instruction in school bus safety, student discipline, human relations, behind-the-wheel school bus driving instruction, defensive driving, first aid, use of fire extinguisher, traffic laws, and applicable District policies and regulations.
4. Possess a satisfactory driving record and criminal history record, after review of such records prior to employment and periodically thereafter to the extent permitted or available by law. At a minimum, Contractor's procedures for criminal background checks must be consistent with the requirements for the District's own employees set forth in Minnesota Statutes section 123B.03.
5. Prior to employment and from time to time thereafter, to the extent permitted by law, undergo such tests as may reveal, within a reasonable degree of medical or scientific certainty, the presence or absence of drugs or controlled substances in the body. Negative findings for such tests shall be a condition of employment to the extent permitted by law.
6. Satisfy all applicable requirements of State and Federal regulators in rendering transportation services regulated by such agencies.
7. Meet any other criteria required by State or Federal law, or by District's policies, rules, or regulations.
8. Contractor will provide the District with sufficient documentation to verify that all drivers have satisfied the requirements above before they begin providing services pursuant to this Agreement and at other times requested by the District. The District will have access to any and all driver records upon request.

C. Contractor will hold each driver responsible for:

1. Supervising the loading and unloading of his or her bus at every pick-up and delivery point.
2. Keeping informed of all rules and regulations affecting the operation of school buses and standards of conduct.
3. Complying with all federal, state and local traffic laws while operating buses.
4. Carrying appropriate identification at all times while on duty.
5. Carrying a time piece while on duty so that the driver can maintain

established schedule times.

- D. Contractor shall maintain an orientation and instruction program that drivers must complete before they are allowed to drive while students are on board, which must be sufficient to ensure a driver is able to safely operate the type of school bus the driver will be driving, and must include training on:
 - 1. Emergency procedures.
 - 2. Student and behavior management procedures approved by the District, including issues relating to students with disabilities.
 - 3. Relevant laws, rules of the road, and local school bus safety policies.
 - 4. Student loading and unloading procedures.
- E. As part of its training program, Contractor will require all bus drivers to attend at least one county or regional school bus driver's instruction workshop per year, which may be used to satisfy some of the subject-matter requirements set forth above.
- F. Contractor must take reasonable steps to prevent its employees from exposing any student to impropriety of word or conduct. Contractor will not permit its drivers to smoke on the bus nor to drink any intoxicating beverage or be under the influence of drugs or alcohol while operating any bus. Contractor shall have appropriate processes to monitor and prevent the use of prescription and non-prescription drugs that impair the safe operation of the bus, which must include a drug and alcohol testing program to be conducted in accordance with applicable state and federal law.
- G. Contractor is responsible for hiring and discharging personnel employed by Contractor to perform its obligations under this Agreement; provided, however, that District shall have the right to require Contractor to remove from service under this Agreement any employee who, in District's sole discretion, is deemed unsuitable for the performance of transportation services for District; and provided further that District shall make such request in writing and state the reasons therefore.

V. ESTABLISHMENT OF ROUTES

- A. Consistent with Minnesota Statutes section 123B.88, subdivision 1, the School District will make final decisions on the establishment of bus stops, routes and route schedules in its sole discretion and as needed in order to best meet its student transportation needs. Upon the School District's request, Contractor will provide the School District with assistance in establishing bus stops, routes, and route schedules in accordance with the parameters set forth in School Board Policy 709. Contractor's assistance will at all times be subject to the School District's review and final approval.
- B. Routes will be established in a manner that prevents students from being on a bus for an unreasonable amount of time. All routes and mileage must be approved in writing by the District's Transportation Coordinator or designee.
- C. The District strives to ensure that individual students do not ride the bus for more than ninety (90) minutes when traveling to or from school unless unusual

- circumstances require a longer bus ride.
- D. The District reserves the right to make such changes in bus routes and schedules that are necessary to ensure the most cost-effective and efficient transportation services. The District will provide at least ten (10) days' written notice to Contractor in the event it exercises its right to change or alter bus routes or schedules. Contractor shall not be entitled to additional compensation in the event of a change to a bus route or schedule, and will not be compensated for any routes that are not actually run in the event the District decides to eliminate one or more routes.
 - E. Upon the District's request, Contractor will provide all data in its possession regarding the District's bus routes, bus stops, bus schedules, and route mileage. The parties agree that such data is maintained for the benefit of serving the District and its students and may not be withheld by Contractor on the basis that it is proprietary or for any other reason.
 - F. Contractor and the School District will work collaboratively to determine bus stop locations, subject to the School District's right to make a final decision. All students will be picked up on public roads in a safe location provided the road is in suitable condition for bussing and there are adequate turn-around areas when needed. Bus stop locations will be determined in accordance with School Board Policy 707 and as directed by the District's Transportation Coordinator. In the event Contractor has concerns about whether a road is safe for travel in inclement weather conditions, Contractor will notify the School District of its concern. The School District will review Contractor's concern and will attempt to work collaboratively with Contractor to resolve the issue. If the parties cannot agree on whether the road is safe for travel, the School District will make a final decision about whether Contractor will be required to use the road for student transportation. Contractor may not unilaterally decide not to drive on a road. If a road is deemed unsafe due to weather conditions, the School District will determine how to communicate the decision to affected .
 - G. Contractor is strictly prohibited from allowing transportation on school buses to passengers other than students attending the public schools, those attending non-public schools, or those authorized by Minnesota law and District policy. The District's Transportation Supervisor will approve who may ride buses and will determine eligibility requirements as provided by Minnesota law and District policy.
 - H. The District may run a mock disaster drill each year. Contractor and the District will collaborate to conduct the drills in the most efficient manner. Contractor will assist the District in conducting one mock disaster drill each year at no additional cost to the District.

VI. VEHICLE REQUIREMENTS AND REPLACEMENT SCHEDULE

- A. All Type C and D vehicles operated by Contractor will be subject to the following replacement schedule:
 - 1. Gas conventional (Type C): 12 years or 200,000 miles
 - 2. Gas transit (Type D): 12 years or 200,000 miles
 - 3. Diesel conventional (Type C): 12 years or 200,000 miles
 - 4. Diesel transit (Type D): 12 years or 200,000 miles

- B. Type A school buses will be replaced on the same schedule as Type C buses. No buses older than 12 years will be used on a regular route and no buses older than 15 years will be used as a spare. Upon Contractor's request, the District may approve, in writing, exceptions to this general replacement schedule on an individual bus basis upon consideration of factors such as the mileage, age, and overall condition of the vehicle if the vehicle may continue to safely and reliably transport students. Exceptions will be approved in the District's sole discretion. All vehicles used by Contractor must pass an annual fall inspection by the District's Transportation Supervisor and are subject to all required inspections by the Minnesota State Highway Patrol. Used buses to be utilized by Contractor for the 2026-2027 school year must be inspected by the Highway Patrol on or before August 23, 2026.
- C. The District reserves the right to require Contractor to replace any bus during the term of this Agreement if the District reasonably determines that the bus is not in a condition to safely and reliably transport students. Upon request, Contractor will provide documentation of a vehicle's mileage, route and assignment history, inspection records, and maintenance history.
- D. All buses utilized by Contractor must be equipped as provided by law. In addition, all buses must be equipped with video surveillance equipment, which will include at least three interior cameras. Contractor will provide video footage from a bus to the District as soon as possible, which generally will be considered to be within twenty-four (24) hours unless circumstances legitimately require a longer response time.
- E. All buses must be identified and numbered as a school bus pursuant to applicable State and District requirements. If Contractor uses a bus for passenger transportation that does not involve student transportation services provided pursuant to this Agreement, Contractor must cover up numbering and school bus identification used for District transportation.
- F. Contractor must service all vehicles at regular intervals pursuant to manufacturer recommendations. Both the interior and exterior of all vehicles used to transport District students must be kept in a clean condition suitable for transporting students at all times. All vehicles used to transport District students must be swept daily.
- G. Contractor will provide heated facilities for storing vehicles at a temperature that is above freezing (32 degrees Fahrenheit). Heating equipment must be properly functioning in buses at all times. Contractor may not store any vehicle used to transport students in an environment that is not heated without the District's prior written approval.
- H. If Contractor is operating six (6) to eleven (11) buses to serve the District, Contractor must have at least one (1) spare bus of not less than a sixty (60) passenger capacity. If Contractor is operating eleven (11) to twenty (20) buses to serve the District, Contractor must have at least two (2) spare buses of not less than a sixty (60) passenger capacity. Contractor must have at least three (3) spare buses of not less than a sixty (60) passenger capacity when operating twenty (20) or more buses to serve the District.
- I. Contractor must develop and implement a system consistent with industry best practices for responding to road failures or bus breakdowns while providing transportation service, which must include sufficient personnel and equipment to promptly restore service as soon as possible in the event of a breakdown or road failure.
- J. Contractor must operate a single dispatching center, at a site to be chosen by

Contractor. The dispatching center must be available by telephone at all times during the actual operation of buses, and must have reasonable operating hours to provide satisfactory customer service to the District and the families of students who utilize District transportation. All buses assigned to a regular route must be radio equipped on a narrow band frequency.

VII. MANAGING STUDENT BEHAVIOR

- A. The ultimate responsibility and authority to discipline any student for behavior on the bus will rest with the District. Contractor's drivers will be responsible for managing student behavior only to the extent required to safely and properly operate Contractor's buses. Each driver will handle all student behavior matters strictly in accordance with District policy.
- B. In no case will a driver eject a student from the bus without the District's prior written approval. A driver must report all student behavior problems to the District's designee, in writing, following completion of a route using the District's established reporting procedure. Procedures for addressing student behavior on buses will be established by the District in its sole discretion.
- C. Vandalism or damage to Contractor's equipment or facilities shall be the sole responsibility of Contractor. The District shall give Contractor reasonable assistance in obtaining restitution for damaged equipment or facilities. Contractor may refuse to provide a student with transportation services until vandalism damage caused by a student is paid in full, with prior written permission from the District.
- D. Except in emergency situations requiring immediate intervention from law enforcement, Contractor will not contact law enforcement about a student behavior issue without first discussing the student's behavior with the School District.

VIII. RECORDKEEPING AND REPORTING

- A. Contractor must provide those reports and records, which may be reasonably requested by District and necessary for proper payment, for evaluation of Contractor's performance or for state and District reporting hereunder. Reports and records may include, but are not limited, to bus inspection and maintenance records; accident reports; road failure reports; student behavior reports; monthly or yearly mileage, hour or route reports; bus ridership reports; driver qualification records; and fuel purchasing records. Contractor must supply all information necessary for the District to claim state aids for transportation from the Minnesota Department of Education and/or to file reports required by the Minnesota Department of Education as it relates to the transportation of students.

IX. CONTRACT RATES AND PAYMENT

- A. Contractor will be compensated for its services as provided in the attached Exhibit A.
- B. Contractor will be solely responsible for purchasing the fuel necessary to provide services pursuant to this Agreement. When the price of fuel, including all taxes, exceeds the amounts stated below, Contractor will bill the District for fuel costs the difference between Contractor's actual fuel costs and the amounts stated below. Contractor's invoice must include a copy of the fuel invoice showing the cost it paid for fuel, the date of purchase, and the amount and type of fuel purchased.

Only fuel used for the transportation of students may be billed to the District pursuant to this escalator provision. This Paragraph will apply when the cost of fuel exceeds the following amounts:

	<u>2026-27</u>	<u>2027-28</u>
Gasoline:	\$4.10/gallon	\$4.10/gallon
Diesel:	\$4.10/gallon	\$4.10/gallon
Propane:	\$3.10/gallon	\$3.10/gallon

- C. All billing by Contractor must be submitted to the District within fifteen (15) days of the end of the month in which services were rendered or payment will not be made by the District. For instance, the last date Contractor may bill the District for transportation services in the month of October will be November 15.
- D. The District will pay Contractor on or about the 5th working day of each month if Contractor submits an invoice by the end of the business day of the 1st working day of the month. If an invoice is not received by the 1st working day of the month, the invoice will be included in the regular claims submitted to the School Board at the next available regular School Board meeting. The District will process payment the next business day following the regular Board meeting.

X. PENALTIES AND TERMINATION

- A. The District reserves the right to withhold payment if Contractor is not providing services to the satisfaction of the District.
- B. The District may terminate this Agreement at any time with one (1) months' written notice if any of the following events occur:
 - 1. Contractor fails to comply with any of the terms or conditions of the Agreement and fails to cure its non-compliance within thirty (30) days after the District provides written notification of Contractor's non-compliance; or
 - 2. The District, in its sole discretion, determines that Contractor is in any way unfit, unqualified, or unable to perform all of the transportation needs of the District under this Agreement.

XI. MISCELLANEOUS

- A. The District and Contractor will work together to develop a program of ensuring that students are aware of the rules and regulations of school bus ridership and for conducting evaluation drills. Student training sessions and evacuation drills will be held during the year at locations and times identified by the District.
- B. Contractors must comply at all times with applicable provisions of State and Federal laws and regulations relating to student transportation. Contractor must also comply with the School District's adopted transportation policies and regulations.
- C. The District strictly adheres to Minnesota Statutes section 181.59, which prohibits discrimination on account of race, creed, or color in the performance of any work required under a contract. Contractor must not unlawfully discriminate against any employee or applicant for employment because of race, color, creed, religion, gender, national origin, sexual orientation, disability, age, marital status, public assistance, or any other legally protected class status. To the extent permitted by

law, Contractor will take affirmative action to ensure that applicants are employed and that employees are treated equally during employment, without unlawful discrimination because of their race, color, creed, religion, gender, national origin, disability, age, marital status, sexual orientation, public assistance status, or other protected class status. Contractor shall also comply with any applicable federal or state laws regarding nondiscrimination.

- D. In the event of act(s) of God, fire, riot, war, picketing, civil commotion, strikes, labor disputes, lack of fuel, health pandemic, Federal, State, or local government order preventing the District from engaging in in-person instruction, or any other condition closing down the school except for closures based on inclement weather or impassibility of roads, the District may, at its sole discretion, excuse Contractor from performance of the transportation services it determines are no longer necessary and/or terminate the contract, or shall have the right to assume the operation of such buses, with District employees or other persons as the District may deem appropriate. In the event that the District determines that some or all of Contractor's transportation services are not necessary due to a condition outlined in this Paragraph, Contractor shall be compensated only for transportation services the District determines are necessary and are actually provided by the Contractor.
- E. In the event any party asserts that a provision of this Agreement is ambiguous, this Agreement must be construed to have been drafted equally by the parties.
- F. This Agreement is governed by the laws of the State of Minnesota. The parties agree that the Minnesota state and federal courts will have exclusive jurisdiction over any dispute arising out of this Agreement. If a court determines that any part of this Agreement is unlawful or unenforceable, the remaining portions of the Agreement will remain in full force and effect.
- G. This Agreement constitutes the entire agreement between the parties relating to the transportation services Contractor will provide the District. No party has relied upon any statements, promises, or representations that are not stated in this Agreement. No changes to this Agreement are valid unless they are in writing and signed by all parties. A copy of this Agreement has the same legal effect as the original.

EXHIBIT A - CONTRACT RATES43. **Rates:**

Routes	2026-27 Rates Per Day	2027-28 Rates Per Day
21-32	\$587.21	\$616.57
Additional Hourly Rate (if route extends beyond 4 hours)	\$29.00/HR	\$30.60/HR
Additional Mileage Rate (if route extends beyond 80 miles)	\$3.40/Mile	\$3.60/Mile
Extra-Curricular Trip Rates	2026-25 School Year	2027-28 School Year
Extra-Curricular (inside and outside city limits)	\$3.40/mile + \$29.00/hour	\$3.60/mile + \$30.60/hour
All Extra Trips will include a \$95.00 bus charge for 2026-27 school year and \$100.00 bus charge for 2027-28 school year		

IN WITNESS WHEREOF we have hereunto set our hands and seals this

_____ day of _____, 2026.

Chairman

Clerk

Treasurer

Executed pursuant to resolution of School Board

Contractor



INDEPENDENT SCHOOL DISTRICT #22

Detroit Lakes Public Schools

702 Lake Avenue

Detroit Lakes, MN 56501

Minnesota Public School District – Purchase of Services Agreement

This purchase of Services Agreement is by and between Detroit Lakes Public Schools (ISD #22) and the Minnesota Public School District and/or individual named. Services to be provided and other details have been listed below.

MN Public School District/Individual: Stephanie Hanson, Deaf/Hard of Hearing Teacher

Address: 1429 Finley Street, Park Rapids, MN 56470

Telephone #(s): 218-255-1710

Description of Service to be Provided: DHH direct/indirect services, evaluations, and consultation.

Population to be Served: Birth-22 students with DHH services

Location of Services: Detroit Lakes Public Schools

Required Qualifications: DHH license

File Folder # If Needed: 408708

Date(s) of Service: 2026-2027 School Year, starting 8/25/26; 12 hours a week, up to 40 weeks.

Rate of Pay: \$125 hour

Invoicing Procedure: Invoices will be submitted monthly to Karen Nudell for approval.

Special Requirements:

Services provided through this Agreement will be consistent with State and Federal special rules and regulations as they may apply to identified student(s) served by this agreement.

This Agreement may be amended from time to time by written, mutual consent by both parties and is to be renewed annually, if so desired. This agreement may be canceled by either party upon 30-day written notice.

This agreement shall be governed by and construed exclusively in accordance with the laws of the State of MN. This Agreement may not be assigned without the written consent of the other party. Any copy of this document shall be considered to have the binding and legal effect of an original document.

SIGNATURES

John Steffl, Board Chair
Detroit Lakes Public Schools

Stephanie J. Hanson
Stephanie Hanson
Deaf/Hard of Hearing Teacher

DATE: JUNE 1, 2026

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Activity Fee & Admission Price Schedule (2026-27 School Year)**

The Activity Fee Schedule and Admission Prices were reviewed for 2026-27 school year and Administration recommends the following increases based on cost and participation.

ACTIVITY FEE SCHEDULE

	2026-2027 Fee	Increase from 2025-26
Middle School	\$85.00	\$10.00
High School	\$150.00	\$15.00
Knowledge Bowl	\$60.00	\$0.00
Business Professionals of America	\$85.00	\$0.00
Educational Benefit Eligible (Free/Reduced)	\$20.00	\$0.00
Family Maximum	\$535.00	\$60.00
Facility Fee (In Addition to White Card Fee)		
Hockey	\$320.00	\$5.00
Gymnastics	\$150.00	\$0.00
Robotics	\$100.00	\$0.00

ADMISSION TO ACTIVITY EVENTS

	2026-2027 Fee	Increase from 2025-26
Student - Single Event	\$6.00	\$0.00
Adult - Single Event	\$8.00	\$0.00
Fall Musical	\$16.00	\$0.00
Student Season Pass	\$15.00	\$5.00
Adult Season Pass	\$70.00	\$10.00



2026 CONTINUING/TENURED STAFF

Sydney Burhans

Rachel Carlson

Summer Dobratz

Reilly Fawcett

Beth Neitzel

Monika Nelson

Shannon Sitz

Amanda Thorsvig

RESOLUTION ESTABLISHING OFFICER TO FULFILL ELECTION DUTIES

BE IT RESOLVED by the School Board of Independent School District #22, that Katrena Lende, Executive Assistant to Superintendent of Schools, be assigned as Officer of the School Board Regular Election to be held on Tuesday, November 3, 2026, to fulfill election duties designated to the Clerk of the Board of Education.

**BY ORDER OF THE SCHOOL BOARD
DETROIT LAKES PUBLIC SCHOOLS**

Julie Smith-Yliniemi, Clerk

Date

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES PUBLIC SCHOOLS
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of School Board Member of Independent School District #22 shall begin on Tuesday, July 14, 2026, and shall close at 5:00 o'clock p.m. on Tuesday, July 28, 2026.

The General election shall be held on Tuesday, November 3rd, 2026. At that election, Three members will be elected to the School Board for a term of four (4) years.

Affidavits of Candidacy are available from the School District Clerk or her designee, Katrena Lende, School Administration Center, 702 Lake Avenue, Detroit Lakes, Minnesota 56501. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the Special election, and must have no other affidavit on file for any other office at the same primary or next general election.

The affidavits of candidacy must be filed in the office of the School District Clerk and the filing fee paid prior to 5:00 o'clock p.m. on Tuesday, July 28, 2026.

2026 General Election Timeline

First Tuesday After First Monday in November		
November 3, 2026		
		No Later Than:
Last day for school board to adopt resolution to conduct a primary election for school board members	April 15	April 15
Last day for school board to publish notice of filing period	14 days before filing opens	June 30
Last day for school district to post notice of filing period	10 days before filing opens	July 2
Candidate filing period for General Election	No earlier than the 112 th day and no later than the 98 th day before general election	July 14 – July 28
Last day for candidates to withdraw. Send candidate information to County Auditor(s)	5 p.m. 2 days after filing closes	July 30
State Primary Election Day		August 11
Last day for school district to notify county auditor of elections to be held on General Election Day	At least 84 days before school district election	August 11
Last day to adopt resolution calling General Election	84 days prior to election	August 11
Last day to give notice of the General Election and mail ballot procedures	At least 10 weeks before General Election	August 25
Last day to post on school district website the location, day, and times of absentee/early voting locations for General Election	At least 14 days before the first day of the absentee voting period	September 4
First day mail ballots must be available for General Election for voters in mail precincts (initial mailing)	Not more than 46 days and not less than 28 days before the General Election	September 18
Voters on permanent absentee voting list are sent General Election ballots	At least 46 days before the General Election	September 18
Absentee voting begins	At least 46 days before the General Election	September 18
Last day to send General Election mail ballots that have not been sent yet to registered voters in a mail ballot precinct	Not more than 46 days and not less than 28 days before the General Election	October 6
Last day to preregister for the General Election	5 p.m. 21 days before the General Election (online registration closes at 11:59 p.m.)	October 13
Last day to publish first notice of the General Election	At least 14 days before the General Election	October 20
Last day to post first notice of the General Election	10 days before the General Election	October 23
Campaign finance reports due if spent or received more than \$750, an initial report was filed, and the name is on the ballot	10 days before the General Election	October 23
Last day to post sample ballot of the General Election in the school district clerk's office	At least 4 days before the General Election	October 30

General Election Day	No public meetings or school events may be held between 6 p.m. and 8 p.m. Voting hours are 7 a.m. to 8 p.m.	November 3
Time period to canvass results of the General Election Note: school boards may NOT canvass on Veterans Day, Nov. 11	3 to 14 days after the General Election	November 6 – November 20
Last day for candidates to file Campaign Financial Report Certification of Filing form	7 days after the General Election	November 10
Time period for candidates to request a recount	Up to 7 days after canvass period ends (5:00 p.m.)	November 13 – November 20
Time period to issue Certificate of Election (IF the candidate has filed the Campaign Financial Report Certification of Filing form AND no recounts are requested)	Up to 7 days after recount period ends	November 14 – November 21
Time period for newly elected school district members to file acceptance of office and oath forms	Within 30 days of receiving Certificate of Election	November 28 – December 27
Campaign finance reports due	30 days after the General Election	December 3
Terms begin for members elected at 2026 General Election	First Monday in January	January 4, 2027



**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL AND SPECIAL ELECTION**

Member _____ introduced the following resolution and moved its adoption,

BE IT RESOLVED by the School Board of Independent School District No. 22, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing (three) (3) school board members for terms of four (4) years each.

2. *The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.*

3. The general and special election is hereby called and elected to be held in conjunction with the state general election on **Tuesday, the 3rd day of November, 2026.**

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least **seventy-four (74)** days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general/special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENERAL ELECTION BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES PUBLIC SCHOOLS
NOVEMBER 3, 2026

INSTRUCTIONS TO VOTERS

To vote, completely fill in the ovals(s) next to your choice(s) like this:



SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

☐	TO BE NAMED
☐	TO BE NAMED
☐	TO BE NAMED
☐	TO BE NAMED
☐	_____
	write-in, if any
☐	_____
	write-in, if any
☐	_____
	write-in, if any
☐	_____
	write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and

submit them to the school board for canvass in the manner provided for other school district elections. The general/special election must be canvassed between the third and the tenth day following the general/special election.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, all present voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.

Clerk

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND WRITE-IN VOTE COUNTING FOR THE GENERAL AND SPECIAL ELECTION**

WHEREAS, Minnesota Statute § 204B.09, subd. 3 authorizes a School Board to adopt a resolution governing the counting of write-in votes;

WHEREAS, a city that adopts a resolution must do so before the first day of filing for office;

WHEREAS, election officials spend considerable time and resources to count and individually record write-in votes cast, many of which are frivolous; and

WHEREAS, in order to save time and resources, it is in the best interest of the ISD#22, to enforce restrictions on the counting of write-in votes consistent with the provisions of Minnesota Statute § 204B.09, subd. 3.

NOW THEREFORE, BE IT RESOLVED BY THE DETROIT LAKES PUBLIC SCHOOLS SCHOOL BOARD, THAT:

Votes for write-in candidates will only be individually recorded if the total number of write-in votes for an office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate for that office.

BE IT FURTHER RESOLVED, that pursuant to Minnesota Statute § 204B.09, subd. 3, this resolution shall remain in effect until a subsequent resolution on the same subject is adopted by the Detroit Lakes Public School, School Board.

Passed by the Detroit Lakes Public Schools, School Board, this 22 day of June, 2026.

School Board Chair

School Board Clerk

Date Adopted: 11/21/1991	File Number: Detroit Lakes Policy - 428
Date Revised: 6/11/2012; 8/08/2016; 8/14/17; 6/29/20; 1/24/22; 8/22/22; 06/24/24, <u>07/27/26</u>	Date Reviewed: <u>09/22/25</u>

428 – SUBSTITUTE TEACHER PAY

It is the desire of Detroit Lakes Public Schools to attract and engage certified substitute teachers to continue its educational program in the absence of its regular staff.

All substitute teachers shall be licensed and have on file at the District Office necessary information for payroll purposes, including I-9 information, TRA number, Social Security number, W-4, etc. A valid background check must also be on record with the district. A district database of approved substitute teachers is provided to all district administrators and teachers for selection and/or placement of substitute teachers as needed.

Each substitute teacher shall be provided by the building administrator or his/her designee information appropriate to carry on the educational activities of the respective substitute assignment. This information shall include, but not be limited to, a class listseating chart, dailyclass schedule, lesson plans, attendance procedures, emergency procedures for room and students, and any other additional information that is pertinent concerning the classroom procedures.

Each substitute teacher is expected to provide a brief summary at the end of the school day on the activities and any special assignments or other information for the classes conducted during that day or substitute period.

Each substitute teacher shall sign a voucher for payment of substitute compensation which is to be counter signed by the building administrator and forwarded to the District Office by pay period by the building administrator for payroll processing.

Substitute teacher pay periods will be the same as for all other district employees on the 15th and 30th of the month with the cutoff dates for payroll preparation consistent with all other employees of the district.

Substitute teachers may attend specified workshop and district inservice sessions when offered. Inservice sessions which substitutes may attend will be posted on the district website at the beginning of each school year or when this information is known. No compensation will be afforded for workshops or inservice attendance. However, consideration will be given to the engagement of substitute teachers who are most familiar with the school and its educational programs.

ADMINISTRATION:

The administration of the Substitute Policy shall be the responsibility of the superintendent or his designee and shall be consistent with all provisions as promulgated by the school board.

SUBSTITUTE TEACHER COMPENSATION:

Category I:

1. The daily rate of pay for substitute teachers will be approved on a bi-annual basis during even-numbered years at the May or June board meetings with rates going into effect the following school year.

The daily rate of pay for 20264-20275 and 20275-20286 will be as follows: \$1860.00 per full day and \$980.00 per half day.

2. Any interim certified teacher substituting sixteen full, consecutive student contact days for the same teacher in the same classroom shall earn the proration of the base of the BA lane of the present salary schedule retroactive to the first day of consecutive student contact days.

Category II:

1. Any certified teacher who substitutes more than thirty (30) days per school year for the same absent teacher, proceeding fulfillment of sixteen full, consecutive student contact days shall be placed on the appropriate step and lane of the salary schedule retroactive to the first day of service in the school year after completion of the thirty (30) days. Experience will not be accepted beyond the 6th step of the salary schedule.
2. Pursuant to the provisions of the Affordable Care Act (ACA), long-term substitute teachers hired to work 30 or more hours per week shall be eligible to enroll in the group health insurance plan upon completion of a 90 day waiting period of continuous employment. Eligibility is also subject to any limitations contained in the contract between the insurance carrier and the School District. Insurance premium contribution, if given, will not be retroactive and shall begin on the first of the month after the substitute has fulfilled the 90 day waiting period and shall be subject to the limitations applying to all other teachers concerning District's obligation for insurance coverage.
3. The provisions of the Master Agreement shall not apply to substitutes employed less than thirty-one (31) days per year for the same absent teacher.
4. Substitutes who have completed thirty (30) days of teaching for the same teacher per school year shall receive prorated sick leave. Example: A Substitute will receive one (1) day of sick leave per twelve (12) days of service; retroactive to the first day of service.

Payments to Substitutes When A School Day is Shortened:

The substitute teacher will be paid full day sub rate of pay when:

1. Normal school start and school day dismissing by 1:30 PM (or later), or at least five hours in length.
2. Delayed school start and normal dismissal.

The substitute teacher will be paid the half-day sub rate when:

1. Normal school start and school day dismissing before 1:30 PM.
2. Delayed school start combined with any early dismissal.

The substitute teacher will not be paid when:

1. School is canceled (including a day where staff reports but school is canceled after buses are out and partial student load is returned to home).

Cancellation Of Sub Assignment

1. In the event a subbing assignment has been canceled or the substitute is no longer needed and is not notified of such and the substitute reports to the assigned building at the originally assigned time, the substitute will be paid the equivalent of the ½ day rate of sub pay.

Date Adopted: 04/16/84	File Number: Detroit Lakes Policy - 506
Date Revised: 01/12/98; 08/08/05; 05/15/06; 5/20/19; 10/21/19; 12/21/20, 4/25/22, 09/26/22, 08/28/23, 02/26/24, 9/23/24	Date Reviewed: 06/22/26

506 - K-12 DISCIPLINE AND VIOLENCE PREVENTION POLICY

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minnesota Statute sections 121A.40-121A.56.

In view of the foregoing and in accordance with Minnesota Statute section 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

A. "Nonexclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Nonexclusionary disciplinary policies and practices include but are not limited to the policies and practices under Minnesota Statutes sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1); 121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).

B. "Pupil withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include nonexclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.

B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.

C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section [120B.02](#) and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.

D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:

1. for a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the

alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;

2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and

3. the school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising his or her lawful authority, may use reasonable force when it is

necessary under the circumstances to restrain a student to prevent bodily harm or death to the student or another.

For the purpose of Minnesota Statutes, section 121A.582 (Student Discipline; Reasonable Force), a school resource officer, as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c) is not a school employee or agent of the district.

- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.
- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.
- I. Reasonable Force Reports

1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).

2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).

3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress in a manner which meets standards of safety and health;
- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VIII. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in

any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.

1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
2. The use of profanity or obscene language, or the possession of obscene materials;
3. Gambling, including, but not limited to, playing a game of chance for stakes;
4. Violation of the school district's Hazing Prohibition Policy;
5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
6. Violation of the school district's Student Attendance Policy;
7. Opposition to authority using physical force or violence;
8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;
9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an

audible effect by combustion, explosion, deflagration or detonation;

18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;
21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous or pornographic materials;
29. Violation of the school districts' Bullying Prohibition Policy;
30. Student attire which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;

35. Impertinent or disrespectful words, symbols, acronyms, or language whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults, or verbally abusive behavior, including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin or sexual orientation;
43. Violation of the school district's Distribution of Non-school Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.

B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff

in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.

C. The school district must not use recess detention unless:

1. a student causes or is likely to cause serious physical harm to other students or staff;
2. the student's parent or guardian specifically consents to the use of recess detention; or
3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.

D. The school district must not withhold recess from a student based on incomplete schoolwork.

E. The school district must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.

F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.

G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district rules, regulations, policies or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;

- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or
- U. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

- 1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
- 2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;

3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

[Note: The following Sections C. – J. must be developed and inserted by each school district based upon individual district practices, procedures, and preferences. School districts may consider developing and inserting procedures identified in Sections K-N]

C. Procedures for Removal of a Student from a Class.

1. When circumstances permit, students shall be removed from class upon agreement of the appropriate teacher and principal after an informal conference with the pupil;
2. The removal from class may be imposed without an informal conference where it appears that the student will create an immediate substantial danger to himself/herself or to persons or property. If a student is removed from class due to immediate and substantial danger to himself/herself and an escort is needed the teacher will notify the office immediately;
3. The length of time of the removal from class shall be at the discretion of the principal after consultation with the teacher, subject to the provisions of Minn. Stat. 127.41, Subd. 3(e) and the Pupil Fair Dismissal Act.
4. A written disciplinary report shall be submitted by the teacher or district employee within 24 hours of the removal of any student from his/her class.

D. Period of Time for which a Student may be Removed from a Class (may not exceed five (5) class periods for a violation of a rule of conduct)

1. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

E. Responsibility for and Custody of a Student Removed from Class.

The student must report directly to the office and at that time the building administrator or his/her designee will determine the appropriate consequences. The

building administrator or his/her designee will have responsibility for and custody of the student once removed from the classroom and has reported to the office.

F. Procedures for Return of a Student to a Class from Which the Student Was Removed.

The building administrator will determine the appropriate classroom re-entry plan.

G. Procedures for Notification.

Parents are to be notified whenever a child is referred to the office for disciplinary reasons. Notification may be in written or verbal form. Administrators will determine who will notify the parents and if follow up conferences are necessary.

H. Students with Disabilities; Special Provisions.

1. Procedures for consideration of whether there is a need for further assessment;
2. Procedures for consideration of whether there is a need for a review of the adequacy of the current Individualized Education Program (IEP) of a disabled student with a disability who is removed from class or disciplined; and
3. Any procedures determined appropriate for referring students in need of special education services to those services.

I. Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises. According to Policy 417 – Chemical Use/Abuse: Section IV:C

1. Every school shall have a chemical abuse pre-assessment team designated by the superintendent or designee. The team will be composed of classroom teachers, administrators, and other appropriate professional staff to the extent they exist in each school, such as school nurse, school counselor or psychologist, social worker, chemical abuse specialist, or others. (In many cases, this will be the buildings Student Assistance Team)
2. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.
3. Within 45 days after receiving an individual reported case, the team shall make a determination whether to provide the student and, in the case of a minor, the student's parents with information about school and community services in connection with chemical abuse.

J. Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.

The building administrator will determine the appropriate interventions tied to a violation of the Code of Student Conduct.

K. Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student's Behavior.

The building administrator will assist in determining appropriate procedures for encouraging early involvement of parents/guardians in attempts to improve student's behavior which may include, but is not limited to referral to the buildings Student Assistance Team.

L. Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.

The building administrator will assist in determining appropriate procedures for encouraging early detection of behavioral problems which may include, but is not limited to referral to the buildings Student Assistance Team.

L. Reasonable Force Standard

A teacher or school principal, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another. (Minn. Stat. 121A.582 Student Discipline; Reasonable Force)

A school employee, school bus driver, or other agent of a district, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another. (Minn. Stat. 121A.582 Student Discipline; Reasonable Force)

M. Any Procedures Determined Appropriate for Referring a Student in Need of Special Education Services to Those Services; and

N. Any Procedures Determined Appropriate for Ensuring Victims of Bullying who Respond with Behavior not Allowed under the School's Behavior Policies have Access to a Remedial Response, Consistent with Minnesota Statutes, section 121A.031.

O. Unscheduled Student Removal From Class

A public school is encouraged to adopt a school policy on parental notification for unscheduled student removal from class. The public school must consult with child abuse prevention experts to incorporate best practices into the school policy. A public school with a policy on parental notification must include the policy in the employee handbook and disseminate information to school staff regarding child abuse prevention in a school setting.

[NOTE: The 2024 Minnesota legislature enacted this provision, which does not require a school board to adopt policy language. School districts may determine whether to adopt policy language.]

XII. DISMISSAL

- A. "Dismissal" means the denial of the current educational program to any student, including exclusion, expulsion and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use nonexclusionary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

The use of exclusionary practices for early learners as defined in Minnesota Statutes, section 121A.425 is prohibited. The use of exclusionary practices to address attendance and truancy issues is prohibited.

- B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

- C. Disciplinary Dismissals Prohibited

1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:

- a. a preschool or prekindergarten program, including an early childhood family education, school readiness, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or

- b. kindergarten through Grade 3.

2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and

federal law for a student receiving special education services.

3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

D. Suspension Procedures

1. "Suspension" means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during the dismissal period.
2. School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.
3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for one school day or less, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child

abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.

5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than 10 (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days.s. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statute section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statute section 120B.02, although in a different setting.
7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
8. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under

Minnesota Statutes chapter 260C.

9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statute sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)
10. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
11. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
12. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minnesota Statute sections 121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statute sections 121A.40-121A.56; describe the nonexclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's

records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district must advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on the website.

6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent or guardian and shall be closed, unless the student, parent or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon the which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and

recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of Education (Commissioner) of the basis and reason for the decision.

18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minnesota Statute section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statute section 120B.232, Subdivision 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain- parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XIV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal

action, pupil withdrawal, or assault, to the MDE Commissioner. This report must include a statement of the nonexclusionary discipline practices, or other sanction, intervention, or resolution in response to the assault given to the pupil in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the pupil's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XIII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minnesota Statute section 124D.03) or Enrollment in Nonresident District (Minnesota Statute section 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek

corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

The Discipline Complaint Procedure must, at a minimum:

1. provide procedures for communicating this policy including the ability for a parent to appeal a decision under Minnesota Statutes, section 121A.49 that contains explicit instructions for filing the complaint;
2. provide an opportunity for involved parties to submit additional information related to the complaint;
3. provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record;
4. provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions;
5. if the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and
6. prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
 Minn. Stat. §§ 121A.582 (Student Discipline; Reasonable Force)
 Minn. Stat. § 121A.60 (Definitions)
 Minn. Stat. § 121A.61 (Discipline and Removal of Students from class)
 Minn. Stat. § 122A.42 (General Control of Schools)
 Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
 Minn. Stat. § 124D.03 (Enrollment Options Program)
 Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
 Minn. Stat. Ch.125A (Special Education and Special Programs)
 Minn. Stat. § 152.22, Subd. 6 (Definitions)
 Minn. Stat. § 152.23 (Limitations)
 Minn. Stat. Ch. 260A (Truancy)
 Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
 20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
 29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
 34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
 MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction)
 MSBA/MASA Model Policy 501 (School Weapons)
 MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
 MSBA/MASA Model Policy 503 (Student Attendance)
 MSBA/MASA Model Policy 505 (Distribution of Non-school Sponsored Materials on School Premises by Students and Employees)
 MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
 MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
 MSBA/MASA Model Policy 525 (Violence Prevention)
 MSBA/MASA Model Policy 526 (Hazing Prohibition)
 MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)
 MSBA/MASA Model Policy 610 (Field Trips)
 MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
 MSBA/MASA Model Policy 711 (Video Recording on School Buses)
 MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Date Adopted:	File Number: Detroit Lakes Policy - 601
Date Revised: 12/11/2017,01/23/23, 10/23/23, <u>07/27/26</u>	

601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

~~*[Note: Minnesota Statutes section 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minnesota Statutes section 120B.11.]*~~

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Graduation Standards and the federal law and are aligned with creating the Comprehensive Achievement and Civic Readiness Plan~~world's best workforce~~.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to strive for comprehensive achievement and civic readiness~~establish the "world's best workforce"~~ in which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Antiracist" means actively working to identify and eliminate racism in all forms in order to change policies, behaviors, and beliefs that perpetuate racist ideas and actions.
- C. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- D. "Culturally sustaining" means integrating content and practices that infuse the culture and language of Black, Indigenous, and People of Color communities who have been and continue to be harmed and erased through the education system.

- E. “Curriculum” means district or school adopted programs and written plans for providing students learning experiences that lead to expected knowledge and skills.
- F. “Ethnic Studies” as defined in Minnesota Statutes, section 120B.25, has the same meaning for purposes of this section. Ethnic studies curriculum may be integrated in existing curricular opportunities or provided through additional curricular offerings.
- G. “Experimental learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.
- H. “Institutional racism” means structures, policies, and practices within and across institutions that produce outcomes that disadvantage those who are Black, Indigenous, and People of Color.
- I. “Instruction” means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements including applied and experiential learning.
- J. “Performance measures” are measures to determine school district and school site progress in striving to create the Comprehensive Achievement and Civic Readiness Plan~~world’s best workforce~~ and must include at least the following:
1. the size of the academic achievement gap; rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs, and enrichment experiences by student subgroup;
 2. student performance on the Minnesota Comprehensive Assessments;
 3. high school graduation rates; and
 4. career and college readiness under Minnesota Statutes section 120B.30, Subdivision 1.
- K. “Comprehensive Achievement and Civic Readiness~~World’s best workforce~~” means striving to: meet school readiness goals; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students

graduate from high school.

~~[Note: Definitions B, D, F, and H are added to Minnesota Statutes 120B.11—the World’s Best Workforce law—effective August 1, 2023. The definitions apply to revisions to the World’s Best Workforce law regarding strategic plans; these revisions are effective “for all strategic plans reviewed and updated after June 30, 2024.”]~~

~~Because school districts may choose to implement the new definitions and the strategic plan revisions before June 30, 2024, MSBA includes the new definitions and revisions in Articles III and IV. A school district could choose to wait to adopt the new definitions and revisions with the understanding that they will be effective for all strategic plans reviewed and updated after June 30, 2024.]~~

L.

IV. LONG-TERM STRATEGIC PLAN

A. The school board, at a public meeting, must adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the Comprehensive Achievement and Civic Readiness Plan~~—world’s best workforce~~ and includes the following:

1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in Minnesota Statutes, section 120B.35, subdivision 3, paragraph (b)(2);

[Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]

2. a process to assess and evaluate each student’s progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and services and accelerate their instruction, adopt early-admission procedures consistent with Minnesota Statutes, section 120B.15 , and identifying the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students’ progress and growth toward career and college readiness and leading to comprehensive achievement and civic readiness~~the world’s best workforce~~;

[Note: MSBA/MASA Model Policy 618 addresses this requirement.]

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minnesota Statutes section 123B.147, Subdivision 3, students’ access to effective teachers who are members of populations under-represented among the licensed teachers in

the district or school and who reflect the diversity of enrolled students under Minnesota Statutes, section 120B.35, subdivision 3(b)(2), and teacher evaluations under Minnesota Statutes, section 122A.40, subdivision. 8, or 122A.41, subdivision 5;

[Note: MSBA/MASA Model Policy 616 address this requirement.]

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

5. a process to examine the equitable distribution of teachers and strategies to ensure children in low-income, children in families of People of Color, and children in American Indian families are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;
6. education effectiveness practices that
 - a. integrate high-quality instruction, technology, and a curriculum that is rigorous, accurate, antiracist, and culturally sustaining;
 - b. ensure learning and work environments validate, affirm, embrace, and integrate cultural and community strengths for all students, families, and employees;
 - c. provide a collaborative professional culture that seeks to retain qualified, racially and ethnically diverse staff effective at working with diverse students while developing and supporting teacher quality, performance, and effectiveness; and
7. an annual budget for continuing to implement the school district plan; and
8. identifying a list of suggested and required materials, resources, sample curricula, and pedagogical skills for use in kindergarten through grade 12 that accurately reflect the diversity of the state of Minnesota.

B. The school district is not required to include information regarding literacy in a plan or report required under this section, except with regard to the academic achievement of English learners.

C. Every child is reading at or above grade level every year, beginning in kindergarten, and multilingual learners and students receiving special education services are receiving support in

achieving their individualized reading goals pursuant to Policy ~~621XXX~~ (Reading and the Read Act)

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.11 (School District Process for reviewing Curriculum, Instruction, and Student Achievement; Striving for the Comprehensive Achievement and Civic Readiness~~World's Best Workforce~~)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required before Assessment Referral)
20 U.S.C. § 5801, *et seq.* (National Education Goals)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)

Date Adopted: 01/11/82	File Number: Detroit Lakes Policy - 902
Date Revised: 07/14/03, 11/09/09, 02/13/17; 1/13/2020, 11/28/22, 04/22/24, 5/19/25, <u>07/27/26</u>	

902 - RENTAL POLICY - BUILDINGS & FACILITIES

The Detroit Lakes Public Schools (DLPS) wishes to encourage the full use of the educational facilities, when they are not being used by students or staff, by making its facilities available to organizations, associations, and individuals of the community for civil, cultural, welfare or recreational events that are in the best interest of the school system.

The purpose of this policy is to define the use of DLPS facilities.

I. ADMINISTRATIVE RESPONSIBILITY

- A. The Director of Finance & Operations or his/her designee shall approve scheduling of DLPS facilities and equipment. All requests for facility use must be submitted electronically or in hardcopy format.
- B. Facility/equipment usage should be scheduled one (1) week by DLPS employees or four (4) weeks by non- DLPS groups/individuals prior to the event, but not to exceed one calendar year in advance. The Director of Finance & Operations or designee may alter the scheduling timeframe.
- C. Facility reservations will be assigned first come, first served. The only exception is DLPS sponsored events that come up and cannot be scheduled to another date, time or location. If this happens, the permit holder will be contacted immediately and offered to change to an alternate date, time or location. If an event is rescheduled, there will be no monetary reimbursement.
- D. A building may not be occupied by any group unless a qualified custodian is present. The head custodian of the building being used will be responsible for assigning a custodian to work during the scheduled event that is not held during the regularly scheduled hours of the custodial staff. The custodian on duty will supervise the operation of the physical plant and shall not be required to supervise groups or events. There will be no additional fee for custodial staff being present under either of the following conditions:
 - i. The event is held during the regularly scheduled hours of the custodial staff, and clean-up after the event did not result in the custodian accruing overtime.
 - ii. A DLPS employee has requested to be used in lieu of a custodian by signing the section on the *Facility Permit Request*, and the request has been approved by the Director of Finance & Operations or designee.
- E. A facility rental request has a planned attendance of greater than 100 people; the Director of Finance & Operations may require the presence of a DLPS employee to provide direct supervision of the event. There will be no additional fee for supervision staff being present under the following condition:
 - i. A DLPS employee has requested to be used in lieu of a supervisor by signing the section on the *Facility Permit Request*, and the request has been approved by the Director of Finance & Operations.

II. USAGE/PERMIT PROCEDURE

- A. Prior to using District facilities, every non-DLPS group/organization and individual must complete the *Facility Permit Request* found on the last two pages of this policy and submit it to the Director of Finance & Operations or designee. Facility/equipment usage should be scheduled one (1) week by DLPS employees or four (4) weeks by non- DLPS groups/individuals prior to the event, but not to exceed one calendar year in advance. The Director of Finance & Operations or designee may alter the scheduling timeframe.

- B. The individual/organization making the request is responsible for all fees assessed for the event.
- C. Every permit request for the use of DLPS facilities shall state the general nature and purpose of the event. Permits will be issued only for the dates, hours, areas and equipment specified.
- D. A permit will not be granted for any use that in the judgment of DLPS administration may conflict with the mission of the DLPS or for which satisfactory sponsorship or adequate adult supervision is not provided.
- E. Once a permit is granted to an organization or individual, facilities shall be used strictly for the purpose for which the space was requested. Permit holders may not transfer or sublet the permit to another organization or individual; doing so nullifies an approved permit.
- F. DLPS administration may cancel a permit effective immediately, if, in its judgment, continuation would be potentially harmful, dangerous, or the program or participants' actions are not of a moral standard equivalent to that generally accepted by the community.
- G. All rentals of facilities will be coordinated with the building principal and/or the Activities Director in order to assure the availability of facilities requested.
 - i. Events are scheduled on a first-come-first-serve basis. However, DLPS events shall always have priority, and contracted rented facilities have priority over unscheduled DLPS staff use.
 - ii. All athletic camps/clinics are to be pre-approved by the Activities Director prior to submittal to the Director of Finance & Operations for reserving facilities.
 - iii. Camps or clinics that are neither appropriately routed the process listed in subsection (ii) nor approved by the Activities Director are not construed to fall under the control of the School Board, and therefore, will be subject to rental fees and will not be covered by the DLPS insurance program.
- H. Once the *Facility Permit Request* is approved, the event will be entered into the DLPS facility calendar.
- I. A copy of the reservation with the permit number will be provided to the policy holder either as a hard copy or electronic document. This document in either form must be with the permit holder during the event at the DLPS facility.
- J. Access to and operation of the sound, video, and light systems in the Middle School auditorium must be pre-approved by the Director of Finance & Operations. An additional fee will be charged for the sound/light operator's time.

III. PERMIT HOLDER'S RESPONSIBILITY

- A. Completion of the *Facility Permit Request* constitutes acceptance by the applicant of the responsibilities stated and the willingness to comply with all DLPS policies, rules, and regulations regarding the use of facilities.
- B. Any group, organization or individual which is not considered part of Detroit Lakes Public Schools, must provide a \$500,000-\$1,000,000 proof of liability insurance prior to the use of the Detroit Lakes Public Schools facilities to protect participants and spectators involved in the activity.
- C. The applicant agrees to protect, indemnify and hold harmless Detroit Lakes Public Schools and employees from any and all claims, liabilities, damages or rights of actions, directly or indirectly, growing out of the use of the premises covered by the permit.

~~B. The permit holder will indemnify Detroit Lakes Public Schools for all damage to the school or property occurring during the scheduled activity by persons participating or in attendance. The permit holder agrees to protect, indemnify and hold harmless the District and its employees from any and all claims, liabilities, damages, or rights of action, directly or indirectly, growing out of the use of the premises covered by the permit.~~

~~C.D. The permit holder will indemnify DLPS for all damage to its facility or equipment occurred during the scheduled event by persons participating or in attendance.~~

~~D.E.~~ All organizations and individuals using DLPS facilities shall have a copy of the approved permit on site, either as an electronic file, email, or hardcopy. Custodians may request a copy of the permit from the organization or individual. If an approved permit cannot be verified, the custodians may request the organization or individual to leave the facilities or grounds. Law enforcement shall be contacted when a non-verified organization or individual fails to leave the facilities/grounds when requested to by the DLPS representative.

~~E.F.~~ All events are required to be supervised by responsible adults, over age 21, for the entire duration of usage time and until all participants have vacated the premises in order to accept responsibility for the conduct of event attendees and the care of the building and equipment.

~~F.G.~~ It shall be the responsibility of the organizational leaders to confine use of the facilities rented to members of their group and for the purpose and function under the terms of the rental contract.

~~G.H.~~ Programs must be concluded in time for clearance of building in accordance with the terms of the rental contract. Any additional time required to clean-up after an organization's use of the facility shall be charged to the organization in addition to the rental schedule.

IV. FACILITY USAGE

A. All buildings must be vacated by 10:30 p.m. on school nights and 12:00 a.m. on non-school nights, unless arranged differently with the Director of Finance & Operations or designee. However, DLPS sponsored events may vacate at a later time at the discretion of the principal/building administrator.

B. A group must obtain prior approval to bring in any organizational equipment and must remove all equipment immediately after the event, unless special permission is granted in advance by the Director of Finance & Operations or designee.

C. Gym shoes must be worn on gym floors. No one shall be allowed to participate in any organized event on the gym floors with leather soles or heels. Every renter is required to use every reasonable precaution to see that snow, water, or mud is removed from shoes before persons are allowed to enter the gym.

D. As the need arises, building access/keys will be issued by the building principals, their designee, or operations department.

E. Animals and other pets are not allowed in DLPS facilities unless specifically pre-approved by the building administrator or the Director of Finance & Operations. This does not apply to service animals or service animals in training.

F. Tobacco use is not permitted on any DLPS premises. Alcohol used for consumption, other controlled substances, and guns are banned from all DLPS premises.

G. There are certain areas where specifically trained personnel will need to be present. These are:

- i. School Kitchens including DLHS Culinary Labs: a trained DLPS food service employee must be present. There will be a fee charged for this employee's time. If a group is selling any type of food or beverage for an event they will be required to use DLPS facilities and a licensed DLPS Food Service Professional or provide a valid Special Events Food Stand License.

- ii. Wrestling Building: it will be required for trained DLPS personnel to clean wrestling mats after the event; this person does not have to be present during the event. There will be a fee charged for this employee's time.
- iii. High School Swimming Pool: certified lifeguard must be present. It is the policy holder's responsibility to find this person. A copy of the lifeguard's certification must be submitted with the *Facility Permit Request*.
- iv. Middle School Auditorium/Lakeshirts Fieldhouse/Mollberg Field: persons trained to work the A/V equipment, rigging and lighting must be present. DLPS will provide the policy holder a list of those who have been trained on this equipment, but it is the policy holder's responsibility to make arrangements for person(s) to operate the system for the event. The Director of Finance & Operations or designee must be informed who has been scheduled to operate these systems for the event.

V. FEES

- A. Fees will be charged for the following four categories based on the classification of organization using DLPS facilities and the schedule of rental rates:
 - i. Facility use
 - ii. Additional equipment provided/set up by the DLPS
 - iii. Hourly rate of any DLPS food service employee, custodian, and Middle School auditorium operator required to work additional hours in order to be on site for the event.
 - iv. Hourly rate of any approved DLPS staff providing supervision for events with a planned attendance greater than 100 people.
- B. Rate of Fees:
 - i. Groups using DLPS facilities are grouped into different rate classes based on the nature and purpose of each group, agency or organization. All other requirements for use, such as application procedure, standards for conduct during use, supervision, etc., are constant for all user groups regardless of organizational differences. Each group will pay this percentage of the rental fees for facility and equipment use:
 - 0%:
 - DLPS Pre-K – 12, extracurricular and Community Education
 - Non-profit organizations based in the DLPS attendance area that are devoted to child or community welfare, do not charge fees, and are not using facilities for fundraising purposes
 - DLPS employees using the facilities for personal, non-commercial use
 - 50%:
 - Athletic associations under the umbrella/contracted with The Center (formerly the DLCCC)
 - Non-profit organizations based in the DLPS attendance area that are devoted to child or community welfare that charge fees and/or use the facility for fundraising purposes
 - 80%:
 - DLPS employees using facilities for commercial, profit-making use
 - Individuals residing or businesses located within the DLPS attendance area
 - Non-profit organizations based outside of DLPS attendance area that are devoted to child or community welfare.
 - 100%:
 - Individuals residing or businesses located outside of the DLPS attendance area
 - ii. Any reduced fee for the hourly rate of kitchen and staff required to work additional hours must be approved by the Director of Finance & Operations in advance of the approval of the permit.
- C. A down payment of 50% of the facility rental may be required at the time of ~~the~~ submitting the *Facility Permit Request* to confirm the reservation. The total charges will be calculated and invoiced to the renter at the conclusion of the event and be sent to the requestor via email. All invoicing will be processed exclusively through Detroit Lakes Public Schools. Fees are due within 30 days of billing. A late

charge of \$25 per month will be assessed for delinquent payments. Late and delinquent payments could result in revocation of future facility usage. The remainder and other charges will be due by the end of the month following the event.

- D. Food and beverages may be served without using the kitchen. Use of the kitchen, even by DLPS employees, requires the presence of a DLPS food service employee. A fee will be assessed for damaged, lost, stolen, or unclean equipment or facility.

VI. FUNCTIONS NOT ALLOWED

- A. No dances open to the general public shall be allowed
- B. Any and all use of DLPS facilities shall be free from obscure and controversial purposes or purposes of a disruptive nature.

The following page shows the hourly and daily rates for renting the facilities. These rates are designed to encourage public use. DLPS reserves the right to revise building rental rates. It shall be the responsibility of the renting organization/individual to obtain the cost of the current rental rates and fees. DLPS will not be responsible for informing individuals or organizations of revisions in rental rates.

FACILITY RENTAL RATES

These are the full rates for facility rental. Depending on the type of group using the area, the rates may be less. Please see Section V, Subdivision B(i) for more information.

AREAS	USED FOR 0-4 HOURS	USED FOR 4+ HOURS
Auditorium ¹ : Middle School (half day or whole day) 1. Includes entire seating area, stage, A/V booth and commons 2. Only those trained by the District may run the A/V booth, lights and rigging. This cost is not included in the rental fee.	\$275.00/half day	\$550.00/day
Prop / Green Room, add	\$25.00/day	\$100.00/day
Classroom: All Buildings	\$25.00/hour	\$100.00/day
Commons: High School (including Freshman Forum) or Middle School, Roosevelt, and Rossman	\$25.00/hour	\$100.00/day
Computer Lab: All Buildings	\$25.00/hour	\$100.00/day
Computer use, add	\$10.00 pp/day	\$10.00 pp/day
Concessions (Indoor): Middle School	\$25.00/hour	\$100.00/day
Gymnasium ² : Rossman, Roosevelt, or Lincoln – entire gym	\$20.00/hour	\$80.00/day
Lakeshirts Fieldhouse/ Ralph Anderson Gymnasium/DLMS– entire gym	\$45.00/hour	\$180.00/day
Lakeshirts Fieldhouse/ Ralph Anderson Gymnasium/DLMS– per court	\$15.00/hour	\$60.00/day
Lakeshirts Fieldhouse/ Ralph Anderson Gym Only:		
Stage (Ralph Anderson only), add	\$15.00/hour	\$60.00/day
West Bleachers, add	\$25.00/event	\$25.00/event
East Bleachers, add	\$20.00/event	\$25.00/event
Kitchen ¹ : All Buildings* (includes Concessions)	\$30.00/hour	\$120.00/day
Locker Room: High School or Middle School	\$25.00/hour	\$100.00/day
Media Center: Rossman or Roosevelt	\$25.00/hour	\$100.00/day

High School or Middle School	\$50.00/hour	\$200.00/day
Computer use: All Buildings, add	\$10.00 pp/day	\$10.00 pp/day
Multipurpose Room/Gym ²: Roosevelt, or Rossman	\$20.00/hour	\$80.00/day
Swimming Pool ²: High School (hourly rate only)	\$50.00/hour	\$50.00/hour
Wrestling Building ^{1,2}: High School*	\$25.00/hour	\$100.00/day
Outdoor fields, courts, playgrounds, or parking lots ²: All Buildings	Determined on Individual Basis	

¹ Location will have additional staff charges.

² Rental fees for this location are subject to sales tax.

ADDITIONAL STAFF CHARGES

Custodial Personnel (beyond regular hours) _____ \$50 per hour

Food Service Personnel (total hours worked) _____ \$50 per hour

Technology/Sound Personnel (total hours worked) _____ \$75 per hour

Supervision Personnel (total hours worked) _____ \$50 per hour

INDEPENDENT SCHOOL DISTRICT #22

Detroit Lakes Public Schools

FACILITY PERMIT REQUEST

Please Note: Do not complete this form for ISD 22 sponsored events.

Today's Date: _____

REQUESTOR'S INFORMATION:

Requestor's Name: _____

Address: _____ City, State, Zip: _____

Phone: _____ Email: _____

Are you currently an ISD 22 part time or full-time employee (not substitute)? ☐ Yes ☐ No

I am making this request for a(n): (mark one)

☐ Non-profit Organization Organization Name: _____

☐ Business, including sole proprietor Business Name: _____

☐ Myself, not for profit

TYPE OF SET-UP AND SPECIAL INSTRUCTIONS:

Function Description: _____

Anticipated Attendance: _____ Will Admission Be Charged? ☐ Yes ☐ No

Date of Function: _____ Start Time: _____ End Time: _____

Prep Start (date & time): _____ Clean-Up End (date & time): _____

Facilities Requested:

BUILDING	AREA	BUILDING	AREA

IF A DISTRICT EMPLOYEE WILL BE USED IN LIEU OF A CUSTODIAN AND/OR SUPERVISION:

DLPS employee in lieu of a custodian and/or supervision duties agrees to the following:

1. Secure building (check all doors to ensure building is locked when leaving.)
2. Turn off lights and other electrical equipment.
3. Responsible for controlling access to unauthorized personnel.
4. Responsible for monitoring children's behavior.
5. Report all emergency situations and/or injuries immediately to the Director of Finance & Operations.
6. Clean areas used (bathrooms, kitchen, etc.). Users of DLPS facilities who leave premises dirty will be charged for clean-up.

Signature of employee in lieu of custodian and/or supervision duties: _____

FACILITY PERMIT REQUEST (cont'd)

BY SIGNING BELOW, I AGREE TO THE FOLLOWING:

1. We agree to enforce all regulations of DLPS in using this facility.
2. We will not allow tobacco use on any property owned by the DLPS.
3. We will not allow any alcohol used for consumption, other controlled substances, or guns to be brought on any property owned by the DLPS.
4. Persons attending the event will confine themselves to the rooms and corridors assigned for our use.
5. We understand disorderly conduct of any kind is prohibited and is punishable by ejection from the building or grounds.
6. We will indemnify DLPS for any and all damage to DLPS property by any person or persons attending the event. Responsibility for loss, breakage, or need of repair, of any piece of equipment rests with the individual/organization renting the facility and the person signing this agreement will report any such damage to: ISD #22, Administration Center – Operations, PO Box 766, Detroit Lakes, MN 56502 (218-847-9271).
7. We will not hold DLPS responsible for any damages to the personal property of those attending the event or for any injuries to persons attending the event, even if this should include death.
8. DLPS equipment will only be provided as part of this contract as is specifically stated in this contract; and DLPS equipment will be handled by DLPS personnel only.

I have read the above listed information and am in full agreement:

Signature of Requestor (By signing, becoming Policy Holder)

Date

Legal References: Minn. Stat. 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes, Closings)

Cross References: MSBA/MASA Model Policy 801 (Equal Access to Facilities of Secondary Schools)
MSBA/MASA Model Policy 901 (Community Education)
MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)

FOR DISTRICT USE ONLY:

Permit Number: _____

Facility (Bldg/Rm)	Rate	Total	Employee Fees	Rate	Total
_____	\$ ____/____	\$ _____	Custodian Fee	\$ ____/____	\$ _____
_____	\$ ____/____	\$ _____	Food Service Fee	\$ ____/____	\$ _____
_____	\$ ____/____	\$ _____	Sound/Light Oper. Fee	\$ ____/____	\$ _____
_____	\$ ____/____	\$ _____	Employee Fees Total:		\$ _____
_____	\$ ____/____	\$ _____			
_____	\$ ____/____	\$ _____	Equipment Use Fees	Rate	Total
_____	\$ ____/____	\$ _____	_____	\$ ____/____	\$ _____
_____	\$ ____/____	\$ _____	_____	\$ ____/____	\$ _____
Facility Rental Total:		\$ _____	Equipment Use Total:		\$ _____

CONTRACT TOTAL: \$ _____

Board Resolution Adoption Committed Fund Balance Designation for Fiscal Year 2025-26

The undersigned, being a duly authorized agent of the Board of Independent School District #22, hereby adopts the following Resolution and directs that this Resolution be entered into record.

Whereas, Independent School District #22 takes the following action with regard to the Committed Fund Balance.

NOW THEREFORE BE IT RESOLVED:

1. The Independent School District #22 Board hereby makes the following designation of Fiscal Year 2025-2026 ending fund balance, effective June 30, 2026.
 - a) Committed Fund Balance - To be used for retirement benefits, including compensated absences, severance, other post-employment benefits and termination benefits (as defined in GASB Statement Numbers 16, 27, 45, 47, and 50) if applicable. The specific amount of this commitment will be \$2,071,414.30

IN WITNESS WHEREOF, the undersigned, being a duly authorized member of the Board, has executed this Resolution effective upon execution.

Signature, Board Chair

Date

Signature, Board Clerk

Date

**Board Resolution Adoption
Assigned Fund Balance
Designation for Fiscal Year 2025-26**

The undersigned, being a duly authorized agent of the Board of Independent School District #22, hereby adopts the following Resolution and directs that this Resolution be entered into record.

Whereas, Independent School District #22 takes the following action with regard to the Committed Fund Balance.

NOW THEREFORE BE IT RESOLVED:

1. The Independent School District #22 Board hereby makes the following designation of Fiscal Year 2025-2026 ending fund balance, effective June 30, 2026.
 - a) Assigned Fund Balance - To be used for future construction and capital improvement projects. The specific amount of this commitment will be \$2,043,693.99

IN WITNESS WHEREOF, the undersigned, being a duly authorized member of the Board, has executed this Resolution effective upon execution.

Signature, Board Chair

Date

Signature, Board Clerk

Date

DETROIT LAKES PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #22



2026-2027 BUDGET

June 22, 2026

DETROIT LAKES PUBLIC SCHOOLS

INDEPENDENT SCHOOL DISTRICT #22
Detroit Lakes, Minnesota

BOARD OF EDUCATION

John Steffl
Mary Rotter
Michelle Okeson
Julie Smith-Yliniemi
Sanford Nelson
Michael Walther

Board Chair
Vice-Chair
Treasurer
Clerk
Director
Director

ADMINISTRATION

Mark Jenson
Kylie Johnson
Renee Kerzman
Jason Kuehn
Karen Nudell

Superintendent
Director of Human Resources
Director of Education
Director of Finance & Operations
Director of Federal Programs

DETROIT LAKES PUBLIC SCHOOLS

INDEPENDENT SCHOOL DISTRICT #22 Detroit Lakes, Minnesota

2026-27 Budget

This document includes the Detroit Lakes Public Schools initial budget for the upcoming 2026-27 school year. The budget is primarily driven by the Average Daily Membership (ADM). The ADM is a yearlong moving average based on the number of students served by the District at reporting times set by the Minnesota Department of Education. Many factors can come into play such as difference in class size of the outgoing senior class and incoming kindergarten class, changes in open enrollment, change in pre-kindergarten enrollment, student mobility, and the year to year retention ratios. The projected district ADMs for 2026-27 are based on kindergarten registration numbers, as well as past enrollment trends. We are predicting a kindergarten class size of 170 students in 2026-27.

In addition to ADMs, the initial budget for 2026-27 has been prepared based on planning parameters such as employee compensation increases, liability and workers' compensation insurance cost projections, changes in special education funding, general education formula changes, and other updates to anticipated revenues/expenditures.

UNASSIGNED GENERAL FUND

Unassigned General Fund is projected to have a deficit of \$251,219. This budget reflects estimated revenues of \$36,890,004 and expenditures of \$37,141,223 with a projected year-end fund balance of \$6,641,450.

Revenue changes include increases to the general education formula aid & levy. The General Education formula revenue was increased \$202 (2.69%) to \$7,683 per student. The District's Average Daily Member (ADM) was estimated at 2,632 (2,887 Pupil Units) for the 2026-27 budget. Student projections are based on historical grade by grade progression, incoming kindergarten class size and the latest demographic information. The kindergarten class is estimated at 170 students. From the recently completed legislative sessions, we see decreased funding for summer unemployment costs and compensatory revenue, but some changes in funding for special education programming.

Expenditure changes include an increase in contracted services, maintaining appropriate staffing levels, continued mental health services, increases of salary (including fringe benefits), and operation costs of District buildings.

OPERATING CAPITAL FUND

Restricted Operating Capital is projected to have a deficit of \$395,000. The budgeted expenditures of \$1,145,000 include significant costs associated with curriculum updates, technology equipment and routine building equipment/site improvements.

Restricted Long Term Facilities Maintenance Revenue (LTFM) is projected to have a surplus of \$15,029. The budgeted expenditures of \$705,000 include expenditures related to the District's annual Health and Safety program, a building exterior project at Rossman Elementary, and various deferred maintenance projects at all sites.

DETROIT LAKES PUBLIC SCHOOLS

INDEPENDENT SCHOOL DISTRICT #22 Detroit Lakes, Minnesota

TOTAL GENERAL FUND

The Total Restricted General Fund is projected to have a deficit of \$550,000 based on revenues of \$2,312,876 and expenditures of \$2,862,876 with an ending combined fund balance of \$2,251,193.

The Total Committed for Severance Pay and Other Post-Employment Benefits General Fund is budget neutral with a projected year-end fund balance of \$2,071,414.

The Total Assigned General Fund is budget neutral with a projected year-end fund balance of \$2,043,694.

The Total Unassigned General Fund is projected to have a deficit of \$251,219 with a year-end fund balance of \$6,641,450

The Total Restricted, Committed, and Unassigned General Fund is projected to have a deficit of \$826,219 based on revenues of \$44,471,848 and expenditures of \$45,298,067 with a year-end fund balance of \$13,007,751.

FOOD SERVICE FUND

The Food Service Fund is projected to have a deficit of \$15,267 based on revenues of \$2,656,638 and expenditures of \$2,671,905 and a year-end fund balance of \$1,238,703.

COMMUNITY SERVICES FUND

The Community Services fund is comprised of four main sub-components that include Community Education, Early Childhood Family Education (ECFE), School Readiness, and Adult Basic Education (ABE). The fund is projected to have a deficit of \$42,211 based on revenues of \$1,350,639 and expenditures of \$1,392,850, and a year end fund balance of \$567,066

DEBT SERVICE FUND

The Debt Service Fund is projected to have a surplus of \$250,000 with a year-end fund balance of \$1,206,173. The fund is servicing payments for the Abatement bonds issued in 2018, the Referendum GO Bonds issued in 2019, Facilities Maintenance Bonds issued in 2020, and the exercising of additional levying authority in 2022.

CUSTODIAL FUND

The Custodial Fund is projected to be revenue and expenditure neutral with a year-end fund balance of \$17,829. The fund records fiduciary activities by acting as a flow through mechanism for revenue and expenditures from outside organizations not resulting in a financial benefit to the District.

DETROIT LAKES PUBLIC SCHOOLS

INDEPENDENT SCHOOL DISTRICT #22 Detroit Lakes, Minnesota

STUDENT ACTIVITIES FUND

The Student Activities Fund is projected to be budget neutral with a year-end fund balance of \$282,016. The fund records transactions related to student extracurricular activity accounts at the Middle School and High School.

TOTAL (ALL FUNDS)

At the District Wide level, the fund balance of the School District is projected to have a deficit of \$633,697 with a year-end Fund Balance of \$16,317,522 based on combined revenues of \$53,693,212 and expenditures of \$54,326,909.

DETROIT LAKES PUBLIC SCHOOLS

INDEPENDENT SCHOOL DISTRICT #22 Detroit Lakes, Minnesota

SUMMARY OF 2026-2027 INITIAL BUDGET

The total Unassigned General Fund, representing the largest portion of our School District's operating expenses, is predicted to have a surplus of \$251,219.

Maintaining a healthy fund balance is essential for future success. Table 1 below gives a brief history of the Unassigned General Fund Balance and Expenditures. District Policy 714 establishes the desired fund balance in the range of 15% to 25% of the annual Statutory Operating Debt (SOD) expenditures as calculated by Minnesota Department of Education. The 2026-27 estimated fund balance to expenditure percentage is 17.9%.

	General Fund Unassigned Fund Balance**	General Fund SOD Expenditures**	Unassigned Fund Balance As a % Expenditures**
2016-17	\$6,015,088	\$27,907,492	21.55%
2017-18	\$5,425,230	\$29,394,094	18.46%
2018-19	\$5,393,503	\$31,624,477	17.05%
2019-20	\$5,038,918	\$32,384,773	15.56%
2020-21	\$6,336,201	\$34,725,049	18.24%
2021-22	\$5,147,443	\$33,792,081	15.23%
2022-23	\$5,018,459	\$35,393,415	14.18%
2023-24	\$6,592,107	\$34,910,558	18.9%
2024-25	\$6,869,287	\$35,698,984	19.2%
2025-26** (Estimate)	\$6,892,669	\$36,412,964	18.9%
2026-27** (Estimate)	\$6,641,450	\$37,141,223	17.9%

INDEPENDENT SCHOOL DISTRICT #22

Detroit Lakes Public Schools

Revenue and Expenditure Budget Summary by Fund

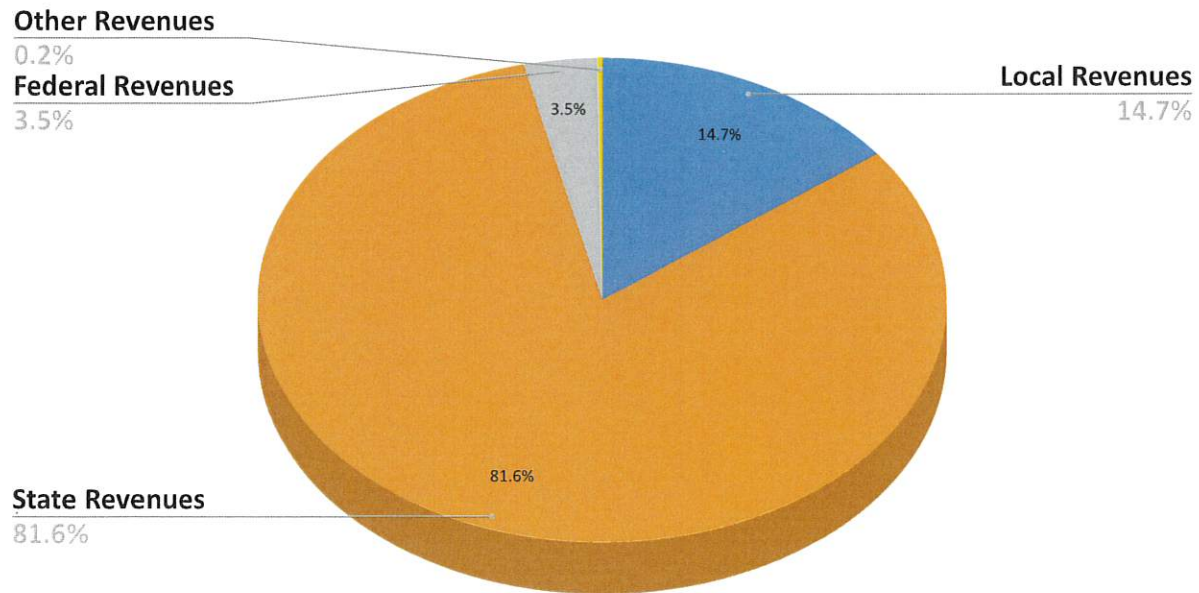
2025-26 BUDGET

	2025-26 Revenue	2025-26 Expenditures	Difference
General Fund	\$ 44,396,453.00	\$ 44,695,328.00	\$ (298,875.00)
Food Service	\$ 2,572,403.00	\$ 2,572,312.00	\$ 91.00
Community Education	\$ 1,430,303.00	\$ 1,421,740.00	\$ 8,563.00
Debt Service	\$ 4,770,779.00	\$ 4,711,031.00	\$ 59,748.00
Custodial Accounts	\$ 10,000.00	\$ 10,000.00	\$ -
Student Activities	\$ 220,450.00	\$ 220,450.00	\$ -
TOTAL ALL FUNDS	<u>\$ 53,400,388.00</u>	<u>\$ 53,630,861.00</u>	<u>\$ (230,473.00)</u>

2026-27 BUDGET

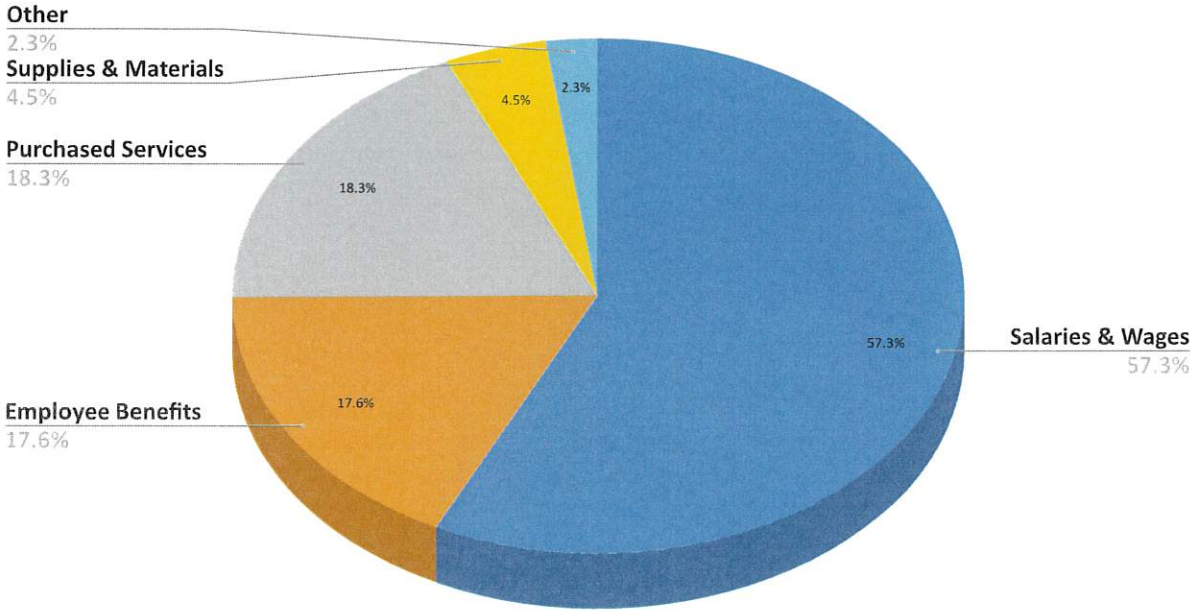
	2026-27 Revenue	2026-27 Expenditures	Difference
General Fund	\$ 44,471,848.00	\$ 45,298,067.00	\$ (826,219.00)
Food Service	\$ 2,656,638.00	\$ 2,671,905.00	\$ (15,267.00)
Community Education	\$ 1,350,639.00	\$ 1,392,850.00	\$ (42,211.00)
Building Fund	\$ -	\$ -	\$ -
Debt Service	\$ 4,983,637.00	\$ 4,733,637.00	\$ 250,000.00
Custodial Accounts	\$ 10,000.00	\$ 10,000.00	\$ -
Student Activities	\$ 220,450.00	\$ 220,450.00	\$ -
TOTAL ALL FUNDS	<u>\$ 53,693,212.00</u>	<u>\$ 54,326,909.00</u>	<u>\$ (633,697.00)</u>

Independent School District #22 **2026-27 General Fund Revenues By Major Source**



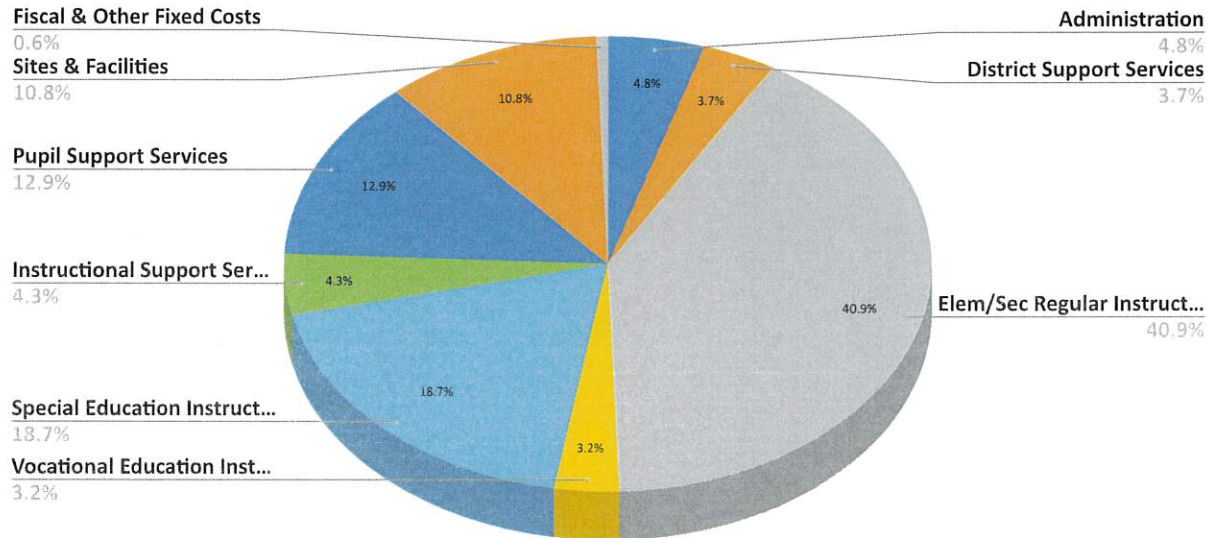
Local Revenues	\$	6,525,041.00	14.7%
State Revenues	\$	36,298,029.00	81.6%
Federal Revenues	\$	1,549,778.00	3.5%
Other Revenues	\$	99,000.00	0.2%
Total Revenue	\$	44,471,848.00	

Independent School District #22
2026-27 General Fund Expenditures By Object



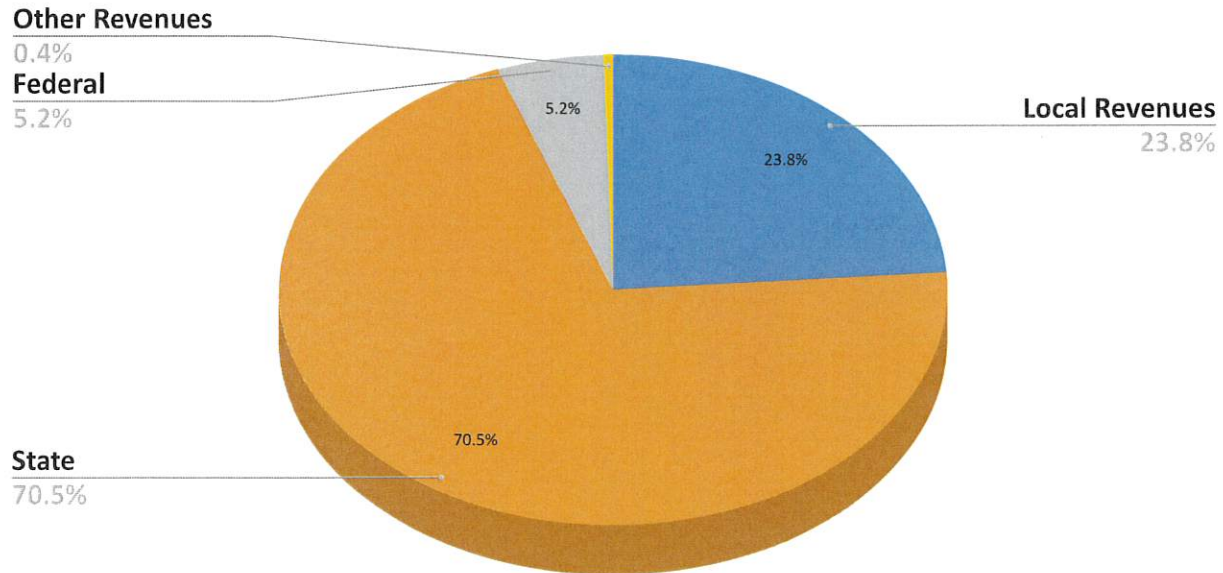
Salaries & Wages	\$	25,942,510	57.3%
Employee Benefits	\$	7,981,657	17.6%
Purchased Services	\$	8,296,900	18.3%
Supplies & Materials	\$	2,035,950	4.5%
Other	\$	1,041,050	2.3%
Total Expenditures	\$	45,298,067.00	

Independent School District #22
2026-27 General Fund Expenditures By Program



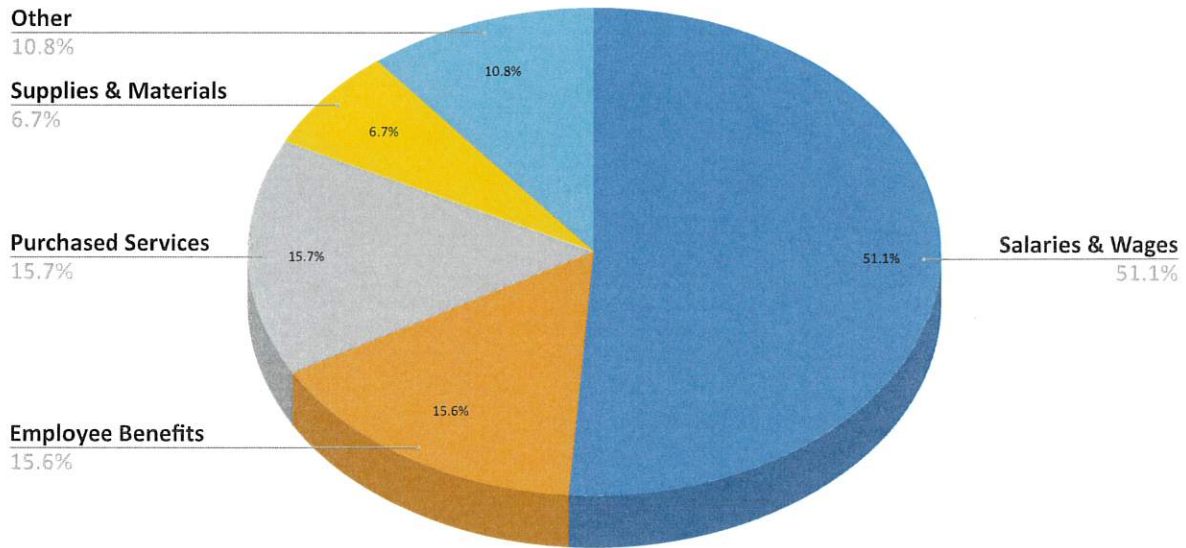
Administration	\$	2,173,718	4.8%
District Support Services	\$	1,679,209	3.7%
Elem/Sec Regular Instruction	\$	18,541,916	40.9%
Vocational Education Instruction	\$	1,462,621	3.2%
Special Education Instruction	\$	8,479,417	18.7%
Instructional Support Services	\$	1,965,652	4.3%
Pupil Support Services	\$	5,851,946	12.9%
Sites & Facilities	\$	4,885,088	10.8%
Fiscal & Other Fixed Costs	\$	258,500	0.6%
Total Expenditures	\$	45,298,067.00	

Independent School District #22 2026-27 All Fund Revenues By Major Source



Local Revenues	\$	12,801,807.00	23.8%
State	\$	37,857,807.00	70.5%
Federal	\$	2,795,145.00	5.2%
Other Revenues	\$	238,453.00	0.4%
Total Revenue	\$	53,693,212.00	

Independent School District #22
2026-27 Expenditures By Object (All Funds)



Salaries & Wages	\$	27,779,219	51%
Employee Benefits	\$	8,474,203	16%
Purchased Services	\$	8,555,768	16%
Supplies & Materials	\$	3,665,606	7%
Other	\$	5,852,659	11%
Total Expenditures	\$	54,327,455.00	



**2026-2027 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2026. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of _____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys Sports – please print)

(Girls Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed: *Signature required*
(Clerk/Secretary - Local Governing Board)
electronically through DocuSign
Date: _____

Signed: *Signature required*
(Superintendent or Head of School)
electronically through DocuSign
Date: _____

**PURCHASE OF SERVICE AGREEMENT
Mental Health Therapy Services
Detroit Lakes Independent School District &
Stellher Human Services, Inc.
July 1, 2026 - June 30, 2027**

Term

This agreement is entered into effective July 1, 2026 by and between the Detroit Lakes School District, ("District") and Stellher Human Services, Inc. ("Contractor") for services in the period July 1, 2026 to June 30, 2027.

RECITALS

The District has need of mental health intervention and treatment services for children and adolescents who have an emotional disturbance or who are at-risk of developing emotional or behavioral disorders. The purpose of these services is to reduce the risk of onset of emotional and behavioral problems and to provide the appropriate treatment and follow-up services to children who already have an emotional disturbance. The District and Contractor desire to enter into this agreement to combine their resources and thereby provide mutually agreed upon services to students and families with the above needs.

AGREEMENT

I. Contractors Duties

- A. The Contractor will provide individual and group therapy and/or skills building for students with an emotional disturbance, emotional behavioral disorder or serious mental health problem.
- B. Services will be provided by a Therapist (Mental Health Professional or by a master's level Practitioner as defined in M.S. 245.4871, Subd. 26). The Therapist will be available to provide services both during the school year and in the summer.
- C. The Contractor will provide 9.8 FTE's comprised of Mental Health Professionals, Mental Health Practitioners and Clinical Trainees to provide services to children.
- D. The Contractor shall be responsible for all compensation, fringe benefits, liability insurance, mileage and compliance with all State and Federal laws governing employment relationships to the employee by the employer.
- E. The Contractor will coordinate services with the District and other agencies that may be providing services to the child.

- F. The Contractor shall, in writing within 10 days, notify the District whenever it is unable to, or going to be unable to, provide the required quality or quantity of the Purchased Services.

II. Duties of the District

- A. The District will identify and refer students to the program.
- B. The District will coordinate other district services that the student might be receiving with the Contractor's staff and will assist the Contractor's staff in scheduling and accessing students for treatment sessions.
- C. The District will provide appropriate space and other needed furnishings, equipment and support for conducting treatment sessions.

III. Terms of Payment

- A. The Steller budget for the 2026-2027 school year for the 8.5 FTE's and Clinical Supervision is \$683,131.86. Of that amount, the District will be responsible for \$149,999.94.
- B. The Contractor will bill the District nine (9) monthly installments of \$16,666.67 starting September 1, 2026. The District will make payment to the Contractor within 15 days of receipt of each billing.
- C. The Contractor will bill Minnesota Health Care Programs and other third-party payers for services to eligible clients.
- D. It is understood that if the State source or other sources of funds on behalf of any of the parties is not obtained at a level sufficient to purchase the service, the obligation of each party under this agreement may be revised or terminated.
- E. The Contractor shall not charge any program or service fee to contract eligible clients (students and/or their families). School Linked Mental Health grant funds will be used to pay for services to uninsured and underinsured families and for consultation with staff, parents and other activities not reimbursable by third parties.

V. Eligibility for Services

- A. Eligible students are those who have been identified by the District as needing mental health services.
- B. Eligibility for mental health services reimbursable by Minnesota Health Care Programs is determined in accordance with MN Statutes 256B.0943, Children's Therapeutic Services and Supports, and other statutes and rules applicable to those programs.

- C. If a contract eligible client is no longer eligible to receive purchased services or services are no longer needed or appropriate, the Contractor shall notify the School within ten working days of the determination.

VI. Reports and Records

- A. The Contractor agrees to submit financial and statistical reports to the District upon their request or at least annually.
- B. The Contractor agrees to keep complete books and records according to generally accepted accounting principles, which shall fully document receipts and expenditures under this contract. Contractor further agrees to maintain all records pertaining to the contract at its office for four years for audit purposes.

VII. Safeguard of Client Information

The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality provided for in Minnesota Statutes, Chapter 13, or for any responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian.

VIII. Equal Employment Opportunity, Civil Rights, Nondiscrimination & Human Rights

The Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504, and the Minnesota Human Rights Act (M.S. ch. 363). The School encourages the recruitment and consideration of qualified mental health consumers and family members for positions funded under this contract.

IX. Indemnification and Insurance

All parties herein agree to fully exonerate, indemnify and hold harmless one another from and against all claims or actions and all expenses and cost including attorney's fees incidental to the defense of any such claims or actions based upon or arising out of damage or injury (death) to person or property caused by or sustained in connection with the performance of this Agreement. The Contractor further agrees, in order to protect itself and the other parties under the indemnity provisions above, to always during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,000,000 for each occurrence and \$3,000,000 general aggregate.

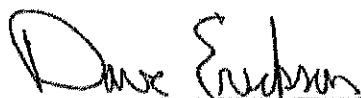
X. Termination

All parties herein agree that should any of the parties participating in this agreement for reasons beyond their control be unable to secure adequate funding for the purposes herein and upon 30 days' notice be able to revise or terminate their obligations to this agreement.

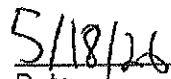
IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

Detroit Lakes Superintendent

Date



Stellher Human Services, Inc., CEO



Date



School Board Meeting Agenda Memorandum

Kylie Johnson, HR Director
Detroit Lakes Public Schools
kyliejohnson@detlakes.k12.mn.us

DATE: June 15, 2026

TO: Mark Jenson, Superintendent and Board of Education

FROM: Kylie Johnson – Human Resources Director

SUBJECT: **Life Insurance Renewal**

The Life Insurance Benefits offered to eligible district employees are administered by National Insurance Services and are up for renewal. This coverage is renewed annually, most recently in 2025. For the 2026 renewal, there will be no change to life insurance rates. LTD rates are currently contracted and guaranteed for three years through 2028, and life insurance rates for one year, assuming no changes to the current benefit structure.

Rates effective 7-1-26 will be:

LIFE INSURANCE: \$.085 per thousand for life insurance and \$.02 per thousand for Accidental Death and Dismemberment. Life insurance premiums are paid for by the district. These rates are guaranteed for one year.

Attached is a copy of the contract renewal with National Insurance Services.

Administration recommends approval of the renewal of the Life Insurance contract with Madison National Life / National Insurance Services.
--

CC: Matie Hanson
Jason Kuehn

Vision

Detroit Lakes Public Schools envisions a future where students are prepared to thrive beyond graduation.

Mission

Detroit Lakes Public Schools ensures consistent expectations, opportunities, meaningful support, and strong relationships so that every student develops the skills, confidence, and connections needed to thrive beyond graduation.

How We Measure Success

- Detroit Lakes Public Schools will review progress annually and publicly report outcomes to stakeholders. District leadership teams will use detailed data to identify successes, address challenges, and adjust action plans as needed.

Optional Status Key

circle On Track

circle Monitor / Slight Concern

circle Needs Attention

Optional Footer for Each Dashboard Page

Annual Reflection

Strengths:

Areas for Continued Growth:

Adjustments / Action Steps:

How We Monitor Progress



Annual Review Cycle

Strategic planning is an ongoing process. Each year, Detroit Lakes Public Schools reviews progress, analyzes data, celebrates successes, and identifies opportunities for improvement. This annual review cycle ensures the Strategic Plan remains a living document focused on continuous improvement and student success.

Goal 1: Consistent, High-Quality Learning

Goal Statement

Each year, Detroit Lakes Public Schools will increase the percentage of students meeting grade-level benchmarks by strengthening instructional practices and academic growth, resulting in consistently high-quality learning and student excellence.

Annual Measures: Benchmarks

The percentage of students in E-12 meeting grade-level benchmarks in reading, math, and science will increase annually, progressing toward an 8% overall increase by 2031.

Annual Measures: Alignment

100% of all content areas will submit updated pacing guides annually to district and building curriculum leaders for review and alignment.

Shared Responsibility

Teachers, Building Principals, Director of Teaching & Learning, Early Childhood Coordinator, Community Ed Director, Instructional Coaches, MTSS Teams, Superintendent

Consistent, High-Quality Learning

Measure	2027	2028	2029	2030	2031
Reading Benchmark Achievement	☐	☐	☐	☐	☐
Math Benchmark Achievement	☐	☐	☐	☐	☐
Science Benchmark Achievement	☐	☐	☐	☐	☐
Updated Pacing Guides Submitted	☐	☐	☐	☐	☐

Each building will report their percentages.

Goal 2: Life-Ready Graduates

Goal Statement

Each year, Detroit Lakes Public Schools will increase the number of students graduating with meaningful postsecondary readiness experiences by fostering student excellence, confidence, and connections, resulting in student readiness for life beyond graduation.

Annual Measures: Experience

Graduates completing at least one readiness experience will increase annually, progressing toward 95+% by 2031.

(Includes college credit, industry credential, internship, pathway completion, military commitment, etc.)

Annual Measures: Preparedness

The percentage of seniors reporting they feel prepared for life after graduation will increase annually.

Target: 15% increase by 2031.

Shared Responsibility

Administration, Teachers, School Counselors, Community and Business Partners, Students

GOAL 2

Life-Ready Graduates

Measure	2027	2028	2029	2030	2031
Graduates Completing a Readiness Experience	☐	☐	☐	☐	☐
Seniors Reporting Preparedness for Life After Graduation	☐	☐	☐	☐	☐

Goal 3: Belonging, Wellness, and Healthy Habits

Goal Statement

Each year, Detroit Lakes Public Schools will strengthen student belonging, engagement, and relationships by promoting wellness and reducing obstacles to participation, resulting in strong student connection and active participation.

Chronic Absenteeism

Decrease annually, progressing toward a 5% reduction by 2031.

Behavior & Referrals

Decrease annually; monitored through MTSS reporting and demographic data.

School Participation

Annual increase in clubs, athletics, and events across all demographic groups.

Healthy Habits Engagement

Increased activity, meal program attendance, and reduced screen time.

Shared Responsibility

Building Principals, Teachers, Student Services Staff, Activities Directors, Food Services, Community Ed Director, and Families

GOAL 3

Belonging, Wellness, and Healthy Habits

Measure	2027	2028	2029	2030	2031
Chronic Absenteeism Reduction	☐	☐	☐	☐	☐
Behavior Office Referral Reduction	☐	☐	☐	☐	☐
Participation in Activities & Events	☐	☐	☐	☐	☐
Student Engagement in Healthy Habits & Wellness	☐	☐	☐	☐	☐
Students Reporting Balanced Technology Use	☐	☐	☐	☐	☐

Goal 4: Access and Aligned Systems

Goal Statement

Each year, Detroit Lakes Public Schools will improve access to rigorous coursework and opportunities by promoting student excellence and providing support based on individual student need, resulting in consistent access and success for all students.

Grading & Reporting

E–12 practices reviewed every other year (starting 2027) by a committee to ensure alignment and consistency district-wide.

Instructional Alignment

Instructional expectations and pacing guides verified through annual principal walkthroughs and documentation.

Advanced Coursework

Annual monitoring of enrollment in advanced programs and extended learning with adjustments to increase access.

Family Communication

Clear, consistent communication on student progress and supports to build strong stakeholder relationships.

Shared Responsibility

Building Principals, Counselors, Director of Teaching & Learning, Activities Directors, Superintendent, Community Ed Director, School Board

GOAL 4

Access and Aligned Systems

Measure	2027	2028	2029	2030	2031
K–12 Grading & Reporting Practice Review	☐	☐	☐	☐	☐
Alignment to Pacing Guides & Instructional Expectations	☐	☐	☐	☐	☐
Enrollment in Advanced Coursework & Opportunities	☐	☐	☐	☐	☐
Family Communication & Stakeholder Engagement	☐	☐	☐	☐	☐

Goal 5: Fiscal Responsibility and Operational

Goal Statement

Each year, Detroit Lakes Public Schools will maintain financial stability and operational excellence by aligning resources to student learning and sustaining efficient, high-quality systems, resulting in long-term sustainability and effective operations.

Fund Balance

The district will maintain fund balance within the School Board policy range annually.

Operations & Buildings

The district will maintain high-quality buildings and operations that support safe, efficient, and effective learning environments.

Shared Responsibility

Superintendent, Business and Operations Office, School Board, Building Leaders, Facilities & Maintenance Team, Food Service

GOAL 5

Fiscal Responsibility and Operational Sustainability

Measure	2027	2028	2029	2030	2031
Fund Balance Maintained Within Board Policy Range	☐	☐	☐	☐	☐
High-Quality Buildings & Operations Maintained	☐	☐	☐	☐	☐
Long-Term Operational & Facility Planning Progress	☐	☐	☐	☐	☐
Resources Aligned to Student Learning Priorities	☐	☐	☐	☐	☐



Detroit Lakes Public Schools

Monthly Enrollment Summary

2025-2026

Month: May 22

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	37	87	124

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	1	13	14

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	57	30	87
Rossman	58	19	77
Totals	115	49	164

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	96	89	96	99	99	479
Rossman	94	91	95	94	97	471
Totals	190	180	191	193	196	950

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
164	950	1114

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	191	206	193	590

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	212	191	163	149	715	0	0	715

E-LAKER ONLINE

	Grade 9	Grade 10	Grade 11	Grade 12	Total
E-Laker	10	20	35	25	90

2025-2026

K-12 Total

2574

2024-2025

K-12 Total

2618

2023-2024

K-12 Total

2679

MONTHLY TOTALS*

EIC	38
ECSE	100
Kind. Sp. Ed.	49
Kindergarten	115
Grades 1-5	950
Middle School	590
Senior High	715
E-Laker	90
Laker Transitions	18
ALC	47
TOTAL	2712

*Does not include non-resident students
on tuition agreement

ALC

D.L.	33
Other	14
Total	47

LAKER TRANSITIONS

D.L.	11
Other	7
Total	18



Detroit Lakes Public Schools

Yearly Enrollment Summary

2025-2026

Date: May 22

EIC										ECSE									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	30	31	38	40	35	35	38	37	37		49	51	63	69	69	69	75	81	87

EIC -- Non Resident										ECSE -- Non Resident									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	2	2	3	3	3	3	1	1	1		5	6	7	7	10	10	12	12	13

Kindergarten - Special Ed.										Kindergarten									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	0	21	22	21	22	22	24	24	30	Roosevelt	89	65	63	64	63	63	64	64	57
Rossman	0	18	17	17	17	19	18	18	19	Rossman	80	59	60	61	61	58	58	58	58
Totals	0	39	39	38	39	41	42	42	49	Totals	169	124	123	125	124	121	122	122	115

Kindergarten Total									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	89	86	85	85	85	85	88	88	87
Rossman	80	77	77	78	78	77	76	76	77
Totals	169	163	162	163	163	162	164	164	164

Grade One										Grade Two									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	94	92	92	93	94	96	95	96	96	Roosevelt	96	92	92	92	92	92	92	91	89
Rossman	89	90	91	92	92	93	93	94	94	Rossman	95	95	94	92	92	91	90	91	91
Totals	183	182	183	185	186	189	188	190	190	Totals	191	187	186	184	184	183	182	182	180

Grade Three										Grade Four									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	97	94	94	95	96	97	96	96	96	Roosevelt	105	102	101	101	101	103	102	101	99
Rossman	91	92	92	94	94	94	93	93	95	Rossman	97	96	97	98	98	96	95	95	94
Totals	188	186	186	189	190	191	189	189	191	Totals	202	198	198	199	199	199	197	196	193

Grade Five									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	100	99	98	99	97	98	99	100	99
Rossman	97	96	97	95	95	96	96	96	97
Totals	197	195	195	194	192	194	195	196	196



Detroit Lakes Public Schools

Yearly Enrollment Summary

2025-2026

Date: May 22

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvlt/MS	492	479	477	480	480	486	484	484	479	Resident	34	39	34	35	35	33	34	35	33
Rossman	469	469	471	471	471	470	467	469	471	Non-Resid.	5	6	16	17	16	16	16	17	14
Totals	961	948	948	951	951	956	951	953	950	Total	39	45	50	52	51	49	50	52	47

Middle School										E-Laker Online									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Six	201	194	192	194	193	193	192	191	191	Resident	45	58	53	54	55	76	76	76	75
Gr. Seven	212	209	208	208	207	207	206	207	206	Non-Resid.	8	8	8	8	8	16	16	16	15
Gr. Eight	202	198	197	197	196	195	195	195	193	Total	53	66	61	62	63	92	92	92	90
Totals	615	601	597	599	596	595	593	593	590										

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	227	223	222	221	219	215	215	213	212
Gr. Ten	208	201	199	198	198	194	194	193	191
Gr. Eleven	188	185	181	181	181	169	169	164	163
Gr. Twelve	163	161	159	158	158	152	152	149	149
Subtotals	786	770	761	758	756	730	730	719	715
PSEO-FT	0	-	-	-	-	-	-	-	-
PSEO-PT	0	-	-	-	-	-	-	-	-
Totals	786	770	761	758	756	730	730	719	715



Detroit Lakes Public Schools

Elementary Grade Sections

2025-2026

Month: May 22

		Roosevelt		Rossman		Grade Average
Kindergarten						20.38
	Section 1&3	22	23	18	20	
	Section 2&4	20	21	20	19	
	Section 5					
Building Average			21.50		19.25	
Grade 1						23.63
	Section 1&3	24	24	24	24	
	Section 2&4	24	23	23	23	
	Section 5					
Building Average			23.75		23.50	
Grade 2						22.50
	Section 1&3	22	22	23	23	
	Section 2&4	23	22	22	23	
	Section 5					
Building Average			22.25		22.75	
Grade 3						23.88
	Section 1&3	24	25	23	24	
	Section 2&4	24	23	24	24	
	Section 5					
Building Average			24.00		23.75	
Grade 4						24.13
	Section 1&3	23	25	25	25	
	Section 2&4	25	26	23	21	
	Section 5					
Building Average			24.75		23.50	
Grade 5						24.50
	Section 1&3	26	24	25	24	
	Section 2&4	25	24	24	24	
	Section 5					
Building Average			24.75		24.25	

The district class size average for K-5 is:

21.09

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.

Detroit Lakes Public Schools
Monthly Enrollment Summary (2025-26 School Year)
END OF YEAR - FINAL SUMMARY

Roosevelt					
Grade	Current	Previous (May)	Opening Day FY26	Sections	Per Section
K	87	88	89	4	21.8
1	96	96	94	4	24.0
2	89	91	96	4	22.3
3	96	96	97	4	24.0
4	99	100	105	4	24.8
5	99	99	100	4	24.8
RSVT Total	566	570	581	24	23.6
Difference		(4)	(15)		Avg/section

Rossman					
Grade	Current	Previous (May)	Opening Day FY26	Sections	Per Section
K	77	77	80	4	19.3
1	94	94	89	4	23.5
2	91	91	95	4	22.8
3	95	95	91	4	23.8
4	94	94	97	4	23.5
5	97	97	97	4	24.3
RSM Total	548	548	549	24	22.8
Difference		-	(1)		Avg/section

Middle School			
Grade	Current	Previous (May)	Opening Day FY26
6	191	192	201
7	206	207	212
8	193	195	202
MS Total	590	594	615
Difference		(4)	(25)

High School				Online		ALC			
Grade	Current	Previous (May)	Opening Day FY26	Grade	Current	Grade	Current	Previous (May)	Opening Day FY26
9	212	212	227	9	10	9	5	5	-
10	191	191	208	10	20	10	9	9	10
11	163	163	188	11	35	11	11	12	12
12	149	149	163	12	25	12	22	24	19
HS Total	715	715	786	Total Online	90	Total	47	50	41
Difference		-	(71)	Opening Day FY 26	53	Difference		(3)	6
				May 2026	90				

District Wide Summary			
Pre-K	45		
K	164		
1	190		
2	180		
3	191		
4	193		
5	196		
	950		
6	191		
7	206	Laker Online	90
8	193	Transitions	19
	590	Rossman	548
		Roosevelt	566
9	227	DLMS	590
10	220	DLHS	715
11	209	ALC	47
12	215	PSEO	-
	871	Pre-K	45
Total	2,620	Monthly Total	2,620
Comparisons			
Last Month Report			2,638
Difference			(18)
2025-26 Opening Day			2,690
Difference			(70)

Pre K	
ADM*	45



ECFE and SR Advisory Council Meeting

TUESDAY, June 16, 2026

1:00-2:00 PM

MSTATE ECFE Parent Room

The Detroit Lakes Early Childhood Family Education and School Readiness (ECFE and SR) Council exists to assist in developing, planning and monitoring the ECFE and SR program. When staff and council members work together as a team, knowledge of community resources and growth of program operations are significantly enriched!

Minutes

- A. Meeting called to order
- B. Welcome and Participants: Jenny W, Annie V, Nataliia S, Sandy N, Fran R
- C. Business
 - a. Reviewed minutes April 2026 -no changes
 - b. Vision and Mission follow up from the April meeting - no changes to the document
 - c. Classes and Events
 - i. ECFE
 - 1. Summer Out & Abouts have 80 children signed up and good attendance with 74 children planting flowers at Country Fields.
 - 2. Fall class schedule will be similar dates and times to this year. Catalog the end of August.
 - ii. School Readiness classes
 - 1. Applications/Enrollment 2026-2027: Classrooms full with waitlist.
 - 2. COR data: subset group of children eligible for Kindergarten, including all children with IEPs: Data shows gains have been made in all areas. Per parent input, was very good to see specifics for their child at spring conferences and recognized the efforts put in by staff to gather observations on each child.
 - iii. PreK Laker Kids
 - 1. Enrollment in July for fall
- D. DCYF Reports
 - a. ECFE Community Needs Assessment is used by DCYF to collect information about participating in ECFE classes and events. Our program is reaching families and has great participation in classes and events. Attributed to space that is comfortable and appropriate for families.
 - b. ECFE VPK Survey completed. Questions about overall services and demographics are on the survey and qualifying factors.
 - c. Voluntary Pre-Kindergarten (VPK) Assessment data from the on-going assessment COR compiled and uploaded to state early outcomes. 22 VPK spots plus 4 temporary spots for a total of 26 for 2025-2026
- E. Early Childhood Screening and Child Find - continue with referrals for vision and a good partnership with the school nurse helping families with resources to purchase glasses. Noticing the need in the community for resources for adults who need glasses but not able to purchase.
- F. Current ECFE/SR Staff
 - i. Staffing

1. New staff: interviewing and hiring in process
 2. Open positions - Coordinator, early childhood special ed paras; substitutes
 3. Professional Development- InService will be in August, some staff are asking for more training building executive functioning skills Building executive functioning simultaneously with classroom management;.
- G. Building and Program Transition Updates - all ECFE/SR staff gave feedback with most things working out smoothly for such a big transition in a short time frame.
Some things noted to work on
- a. EC playground space, appropriate times to use gym space
 - b. Specials in consideration: library, music, STEAM, PhyEd
 - c. Lack of natural light in classrooms where children spend most of their time.
- H. Parent Feedback and Discussion
- I. Community Education Updates: suggestion made to send out a postcard about the catalog on-line if the catalog is not a hard copy sent out.
- J. Other: The group was thanked for their involvement and valuable input in the ECFE Advisory Committee. Next meeting to be determined with the new coordinator.
- K. Adjourn

INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - June 11, 2026

Members Present: Sanford Nelson, Mickey Olson, Mary Rotter, Mark Jenson, and Jason Kuehn

Members Present: Jill Walter and Trisha Mariotti

A Finance Committee Meeting was held on Thursday, June 11th in the District Office Conference Room. The agenda was as follows:

1. Treasurer's Report

Director of Finance Kuehn reviewed the bank reconciliation and fund balances through the month of May. District expenditures and revenues through May were reviewed in comparison to the budget. Overall, cash and investment balances totaled \$22,432,102.97, an increase of \$3,660,450.63 from April.

Receipts for the month of May totaled \$8,403,139.11. First half estimated property tax receipts were collected from both Becker and Otter Tail Counties. Additionally, metered State Aids for General Education and Special Aids accounted for about 40% of total revenues received for the month.

Two sets of disbursements were reviewed by the Finance Committee. The committee recommends approval of the ACH/Wire payments for May totaling \$2,032,564.48.

The committee also recommends approval of the check summary for May in the amount of \$737,073.20 and payroll transfers totaling \$1,973,060.83.

2. 2026-27 Student Activity and Admission Fees

The committee reviewed the updated 2026-27 Activity and Admission Fees for the District. The committee recommends approval.

3. Committed and Assigned Fund Balance Resolutions (2025-26 School Year)

The committee reviewed proposed resolutions related to the Committed To Severance and Assigned for Construction/Capital Improvements Fund Balances.

The committee recommends the approval of both resolutions.

4. 2026-27 Initial Budget

Kuehn reviewed the Initial 2026-27 Budget for the committee. The overall budget projects a deficit of \$633,697 for all funds with a projected fund balance of \$16,317,522 based on combined revenues of \$53,693,212 and expenditures of \$54,326,909. The committee recommends approval.

Next Meeting: Monday, July 13, 2026 (District Office Conference Room)