

Spring Valley CCSD #99 School Board Meeting

Wednesday, June 19, 2024 7:00 PM

John F. Kennedy School, Kennedy Center, 999 N Strong Ave, Spring Valley,
Illinois 61362

1. **Budget Hearing**
2. **Call to Order & Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Regular Meeting Agenda**
5. **Intoduction/Recognition of Special Guests**
6. **Public Comment, Correspondence, and Announcements**
7. **Consent Agenda**
 - A. Approval of Regular Meeting Minutes from Previous Meeting 3
 - B. Approval of the Financial Reports 6
 - C. Approval of the Treasurer's Report 38
 - D. Approval of District Bills 42
8. **Reports, Updates & Informational Items**
 - A. Cash Flow & Budget Watch 48
 - B. First Reading of June Board Policy Updates 66
 - C. Review Superintendent Search Brochure
 - D. OSLAD Grant Update
 - E. Assistant Principal's Report 112
 - F. Principal's Report 114
 - G. Superintendent's Report
9. **Action Items**
 - A. Approve the FY24 Amended Budget as Presented

- B. Approve Scholastic/Diamond Brothers Risk Management Property, Workman's Compensation and Commercial Umbrella Insurance Program for 2024-2025
- C. Approve Photography 1-Year Contract
- D. Approve IESA Registration
- E. Approve the Approve Consolidated District Plan
- F. Approve BMP Joint Agreement for the 2024-2025 School Year
- G. Continue to Keep Closed Session Notes Confidential
- Approve BMP Joint Agreement for the 2024-2025 School Year
- H. Destroy Verbatim Records of Closed Session (5ILCS 120)
- I. Authorize District Office to Make July Bill Payments
- J. Resolution to Abate Working Cash for Transfer to Transportation
- K. Approve to Eliminate the Rabbit Bus Route
- L. Approve Head Start Contract
- 115
- 116

10. **Executive Session**
11. **Action Items Following Closed Session**
12. **Adjournment**

Board Secretary



SPRING VALLEY COMMUNITY CONSOLIDATED SCHOOL DISTRICT #99
REGULAR MEETING OF THE BOARD OF EDUCATION
KENNEDY LIBRARY, JOHN F. KENNEDY SCHOOL
999 NORTH STRONG AVENUE, SPRING VALLEY, IL 61362
WEDNESDAY, MAY 15, 2024, 7:00 P.M.



MINUTES

1. CALL TO ORDER & ROLL CALL

Board of Education Members present: Ted Urbanski, Lindsay Ferrari-7:04 pm, Tina Pienta, Jim Faletti, Lisa Ponce, Korby Kasperski. Nickie Olson-Absent

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF REGULAR MEETING AGENDA

MOTION by Pienta seconded by Faletti that the Board of Education approve the Regular Meeting Agenda. Roll Call: Pienta, Faletti, Ponce, Kasperski and Urbanski all voted aye. No nays. Motion carried.

4. INTRODUCTION/RECOGNITION OF SPECIAL GUESTS

5. PUBLIC COMMENT, CORRESPONDENCE, & ANNOUNCEMENTS

6. CONSENT AGENDA

6.1 Approval of April 17, 2024 Regular Meeting Minutes

6.2 Approval of the Financial Reports

6.3 Approval of the Treasurer's Report

6.4 Approval of District Bills

MOTION by Ponce seconded by Kasperski that the Board of Education approve the Consent Agenda. Roll Call: Ponce, Kasperski, Pienta, Faletti and Urbanski all voted aye. No nays. Motion carried.

7. REPORTS, UPDATES & INFORMATIONAL ITEMS

7.1 Cash Flow & Budget Watch – Jim gave a brief overview of Cash Flow & Budget Watch. Shelly is working on completing Grant work. Asking for \$79,000 in the Pre-K grant to cover Pre-K transportation.

7.2 2024-2025 Kindergarten Update – We are currently looking at 49 students.

7.3 Summer Work – Jim passed out a list of summer projects.

7.4 Assistant Principal's Report -Lots of activities this week field trips, talent show, graduation. Track finished up their season. We had one SRC champion in the shot put, six second place finishes and three third place finishes.

7.5 Principal's Report – Pre-school screenings were held; we had 22 new screening and 16 more scheduled for July. Illinois Tutoring Initiative will be every Tuesday and Thursday beginning after the last day of school. Summer School will be July 29-August 9. Shelly provided an update on Advanced Math requirements from various local schools.

7.6 Superintendent's Report – Board Convention- Registration is June 3rd. A plaque was presented to the Morrow family for Hall of Fame.

8. ACTION ITEMS

8.1 Approve the FY24 Tentative Amended Budget as Presented

MOTION by Pienta seconded by Faletti that the Board of Education approve the FY24 Tentative Amended Budget as presented.

Roll Call: Pienta, Faletti, Ferrari, Ponce, Kasperski and Urbanski all voted aye. No nays. Motion carried.

8.2 Authorizes \$.01 County Wide Sales Tax Support.

MOTION by Ferrari seconded by Kasperski that the Board of Education authorizes \$.01 County Wide Sales Tax Support.

Roll Call: Ferrari, Kasperski, Pienta, Faletti, Ponce and Urbanski all voted aye. No nays. Motion carried.

8.3 Approve Scholastic/Diamond Brothers Risk Management Property, Workman's Compensation and Commercial Umbrella Insurance Program for 2024-2025 Tabled

8.4 Approve Retirement Resolution Honoring Staff Members

MOTION by Kasperski seconded by Pienta that the Board of Education approve Retirement Resolution Honoring Staff Members Jan Bartels, Ed Nadolski, Jim Eschenbaum and Mari Eschenbaum

Roll Call: Kasperski, Pienta, Ferrari, Faletti, Ponce and Urbanski all voted aye. No nays. Motion carried.

8.5 Approve Electric Contract

MOTION by Ponce seconded by Faletti that the Board of Education approve Electric Contract

Roll Call: Ponce, Faletti, Ferrari, Pienta, Kasperski and Urbanski all voted aye. No nays. Motion carried.

8.6 Approve the IASB April Policy Manual Updates

MOTION by Pienta seconded by Kasperski that the Board of Education approve the IASB April Policy Manual Updates.

Roll Call: Pienta, Kasperski, Ferrari, Faletti, Ponce and Urbanski all voted aye. No nays. Motion carried

9. EXECUTIVE SESSION - Reference: 5 ILCS 120 (c) 1 & 14 [Review of closed session minutes, staff issues]

7:33 pm,

MOTION by Ferrari seconded by Pienta that the Board of Education go into Executive Session.

Roll Call: Ferrari, Pienta, Faletti, Ponce, Kasperski and Urbanski all voted aye. No nays. Motion carried.

BEGIN CLOSED: 7:35 PM

END CLOSED: 8:24 PM

10. ACTION ITEMS FOLLOWING CLOSED SESSION

10.1 Approve Closed Session Minutes for April

MOTION by Pienta seconded by Kasperski that the Board of Education approve Closed Session Minutes for April.

All were in favor none opposed. Motion carried.

10.2 Accept the Resignation of Brandon Jarot, Band/Music ; Lexi Rebholz, PK

MOTION by Pienta seconded by Ponce that the Board of Education accept with regret the resignation of Brandon Jarot, Band/Music ; Lexi Rebholz, PK.

All were in favor none opposed. Motion carried.

10.3 Approve the hiring of Erin Riordan, Aide

MOTION by Faletti seconded by Kasperski that the Board of Education approve the hiring of Erin Riordan, Aide.

All were in favor none opposed. Motion carried.

10.4 Approve the 2024-2025 Coaches except assistants

MOTION by Pienta seconded by Faletti that the Board of Education approve the 2024-2025 Coaches except assistants.

All were in favor none opposed. Motion carried.

10.5 Approve Extra-Curricular Memorandum of Understanding - Wildcatettes: \$1205 (2021-25)...\$1245 (2025-26) stipend is established
MOTION by Pienta seconded by Ferrari that the Board of Education approve Extra-Curricular Memorandum of Understanding - Wildcatettes: \$1205 (2021-25)...\$1245 (2025-26) stipend is established
All were in favor none opposed. Motion carried.

11. ADJOURNMENT

8:26 pm

MOTION by Pienta seconded by Ponce that the Board of Education adjourn the May 15, 2024 Board of Education Meeting.
All were in favor none opposed. Motion carried.

Attest:

Theodore Urbanski, President

Tina Pienta, Secretary

SPRING VALLEY C.C. ELEMENTARY SCHOOLS

ACTIVITY REPORT

May 2024

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
BAND	\$470.68	\$0.00	\$0.00	\$470.68
BASKETBALL - BOYS	\$2,876.66	\$0.00	\$0.00	\$2,876.66
BASKETBALL - GIRLS	\$2,431.29	\$0.00	\$0.00	\$2,431.29
CANDY-SODA MACHINES	\$1,213.90	\$0.00	\$0.00	\$1,213.90
CHEER	\$229.30	\$0.00	\$0.00	\$229.30
COUNSELING	\$1,412.45	\$0.00	\$0.00	\$1,412.45
FIELD TRIPS	\$2,317.88	\$0.00	\$0.00	\$2,317.88
HHP (HELP HERMES PROJECT)	\$54.99	\$0.00	\$0.00	\$54.99
JFK ACTIVITY FUND (PRINC.)	\$3,663.79	\$0.00	\$0.00	\$3,663.79
JFK LIBRARY - MEDIA CENTER	\$780.32	\$0.00	\$0.00	\$780.32
JUMP ROPE FOR HEART	\$0.00	\$0.00	\$0.00	\$0.00
MUSICAL	\$3,940.36	\$0.00	\$0.00	\$3,940.36
PBIS - JFK	\$7,136.76	\$1,987.40	\$319.69	\$8,804.47
RETIREMENT PARTY	\$57.58	\$0.00	\$0.00	\$57.58
SCHOLASTIC BOWL	\$112.44	\$0.00	\$0.00	\$112.44
SPECIAL EDUCATION DONATION	\$0.00	\$0.00	\$0.00	\$0.00
SPEECH	\$1,694.78	\$0.00	\$0.00	\$1,694.78
STARVED ROCK CONFERENCE	\$0.00	\$0.00	\$0.00	\$0.00
STUDENT COUNCIL	\$630.77	\$0.00	\$9.98	\$620.79
SUNSHINE FUND	\$1,015.44	\$0.00	\$50.00	\$965.44
TRACK	\$613.41	\$0.00	\$0.00	\$613.41
VOLLEYBALL	\$1,973.47	\$0.00	\$0.00	\$1,973.47
Total	\$32,626.27	\$1,987.40	\$379.67	\$34,234.00
CHECKBOOK BALANCE		\$34,234.00		

Spring Valley District 99 Revenue Report

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Education Fund 10						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
General Levy						
10-111000-1	Local Taxes - Education	950,296.00	0.00	950,309.82	(13.82)	100.00
10-113000-1	Local Taxes - Tech Lease	40,961.00	0.00	40,961.49	(0.49)	100.00
10-114000-1	Local Taxes - Spec Ed	16,384.00	0.00	16,384.60	(0.60)	100.00
10-121000-1	Mobile Home Tax	0.00	0.00	33.81	(33.81)	0.00
10-151000-1	Interest on Investments	30,000.00	4,881.30	60,503.47	(30,503.47)	201.68
10-161100-1	Breakfast & Lunch	10,000.00	1,374.52	5,611.44	4,388.56	56.11
10-161400-1	Milk - Students	2,000.00	0.00	1,367.50	632.50	68.38
10-171100-1	Extracurricular Admissions	9,500.00	0.00	18,395.00	(8,895.00)	193.63
10-172000-1	Extracurricular/Organization Fees	8,500.00	990.40	10,179.28	(1,679.28)	119.76
10-172100-1	Technology Fees	15,000.00	100.00	13,720.00	1,280.00	91.47
10-179000-1	Yearbooks/Cap & Gown	7,500.00	500.00	6,031.00	1,469.00	80.41
10-181100-1	Registration Fees	25,000.00	645.00	23,582.43	1,417.57	94.33
10-199900-1	Other Revenue	50,000.00	20,266.51	35,438.81	14,561.19	70.88
10-199904-1	Student Locks	250.00	7.00	154.00	96.00	61.60
10-199906-1	Band Rental Fees	1,500.00	220.00	1,227.00	273.00	81.80
1000 General Levy		1,166,891.00	28,984.73	1,183,899.65	(17,008.65)	101.46
						* Source of Revenue
Revenue From State Sources						
10-300100-1	Evidence Based Funding	4,093,050.00	390,278.00	3,702,780.00	390,270.00	90.47
10-310000-1	Spec Ed Private Facility	15,000.00	0.00	38,423.04	(23,423.04)	256.15
10-312000-1	Spec Ed Orphanage	500.00	0.00	21,883.72	(21,383.72)	4,376.74
10-336000-1	State Lunch Reimbursement	3,000.00	373.52	4,783.30	(1,783.30)	159.44
10-370500-16	ECE Grant	155,619.00	0.00	159,326.00	(3,707.00)	102.38
10-399901-1	Library Per Capita Grant	0.00	850.00	850.00	(850.00)	0.00
3000 Revenue From State Sources		4,267,169.00	391,501.52	3,928,046.06	339,122.94	92.05
						* Source of Revenue
Revenue From Federal Sources						
10-410700-24	Rural Achievement Program	46,530.00	0.00	20,109.17	26,420.83	43.22
10-421000-1	Federal Lunch Reimbursement	250,000.00	25,935.95	249,842.02	157.98	99.94
10-422000-1	Federal Breakfast Reimbursement	50,000.00	7,300.60	65,915.54	(15,915.54)	131.83
10-430000-26	Title I Grant	299,517.00	0.00	155,638.00	143,879.00	51.96
10-440000-25	Title IV SSAE Grant	10,233.00	0.00	7,677.00	2,556.00	75.02
10-460000-1	Pre School Flow Through	7,146.00	0.00	7,935.00	(789.00)	111.04
10-462000-1	IDEA Flow Through	153,240.00	0.00	171,548.00	(18,308.00)	111.95
10-490900-23	Title III	0.00	0.00	(831.00)	831.00	0.00
10-493200-20	Title II Grant	24,831.00	0.00	29,014.00	(4,183.00)	116.85
10-499100-1	Medicaid Admin Outreach	15,000.00	0.00	8,260.96	6,739.04	55.07
10-499200-1	Medicaid Fee for Service	25,000.00	7,490.63	18,825.05	6,174.95	75.30
10-499800-1	Other Federal Revenue - Homeless Grant	0.00	(2,000.00)	30.00	(30.00)	0.00
10-499800-30	Digital Equity	12,000.00	0.00	12,000.00	0.00	100.00
10-499800-58	ESSER	747,132.00	0.00	206,900.00	540,232.00	27.69

Spring Valley District 99 Revenue Report

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Education Fund 10							
Source of Revenue		4000 Revenue From Federal Sources					
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget	
4000	Revenue From Federal Sources	1,640,629.00	38,727.18	952,863.74	687,765.26	58.08	* Source of Revenue
10	Education Fund	7,074,689.00	459,213.43	6,064,809.45	1,009,879.55	85.73	Fund

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Oper, Build, & Maint Fund 20						
Source of Revenue		General Levy				
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
General Levy						
20-111100-1	Local Taxes - Building	307,208.00	0.00	307,211.84	(3.84)	100.00
20-123000-1	Corporate Personal Prop Replace Tax	193,172.00	30,950.65	178,607.64	14,564.36	92.46
20-151000-1	Interest on Investments	10,000.00	2,578.44	28,749.48	(18,749.48)	287.49
20-196000-1	TIF Funds	20,000.00	0.00	24,489.84	(4,489.84)	122.45
20-199900-1	Other Revenue	30,000.00	50,315.00	51,900.00	(21,900.00)	173.00
1000 General Levy		560,380.00	83,844.09	590,958.80	(30,578.80)	105.46
Revenue From Federal Sources						
20-499800-58	ESSER	29,331.00	0.00	3,089.00	26,242.00	10.53
4000 Revenue From Federal Sources		29,331.00	0.00	3,089.00	26,242.00	10.53
20 Oper, Build, & Maint Fund		589,711.00	83,844.09	594,047.80	(4,336.80)	100.74

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Debt Service Fund or Fund Group 30

Source of Revenue 1000 General Levy

Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget	
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General Levy							
30-111200-1	Local Taxes - Debt Service	552,179.00	0.00	552,186.53	(7.53)	100.00	
30-151000-1	Interest on Investments	3,000.00	772.30	10,304.31	(7,304.31)	343.48	
1000	General Levy	555,179.00	772.30	562,490.84	(7,311.84)	101.32	* Source of Revenue
30	Debt Service Fund or Fund Group	555,179.00	772.30	562,490.84	(7,311.84)	101.32	Fund

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Transportation Fund 40						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
General Levy						
40-111300-1	Local Taxes - Transportation	98,306.00	0.00	98,307.13	(1.13)	100.00
40-141100-1	Student Bus Fees	10,000.00	860.00	8,715.73	1,284.27	87.16
40-151000-1	Interest on Investments	1,000.00	(106.16)	1,113.03	(113.03)	111.30
1000	General Levy	109,306.00	753.84	108,135.89	1,170.11	98.93
Revenue From State Sources						
40-350000-1	Regular State Reimbursement	500.00	0.00	128.38	371.62	25.68
40-300100-1	Evidence Based Funding	200,000.00	0.00	200,000.00	0.00	100.00
40-351000-1	Spec Ed State Reimbursement	30,000.00	0.00	40,552.89	(10,552.89)	135.18
40-370500-16	ECE Grant	27,663.00	3,526.00	31,889.00	(4,226.00)	115.28
3000	Revenue From State Sources	258,163.00	3,526.00	272,570.27	(14,407.27)	105.58
Revenue From Federal Sources						
40-430000-26	Title I Grant	1,578.00	0.00	1,578.00	0.00	100.00
40-499800-1	Other Federal Revenue - Homeless Grant	0.00	5,359.00	5,359.00	(5,359.00)	0.00
4000	Revenue From Federal Sources	1,578.00	5,359.00	6,937.00	(5,359.00)	439.61
Sources of Funds						
40-799000-1	Permanent Transfer from Fund 70	0.00	0.00	0.00	0.00	0.00
7000	Sources of Funds	0.00	0.00	0.00	0.00	0.00
40	Transportation Fund	369,047.00	9,638.84	387,643.16	(18,596.16)	105.04

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I.M.R.F./Soc. Sec. Fund 50							
Source of Revenue		1000	General Levy				
Account Number	Description		Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
General Levy							
50-111400-1	Local Taxes - IMRF		106,884.00	0.00	106,885.09	(1.09)	100.00
50-115000-1	Local Taxes - Soc Sec/Med		115,797.00	0.00	115,798.09	(1.09)	100.00
50-151000-1	Interest on Investments		3,500.00	1,058.70	10,219.54	(6,719.54)	291.99
1000	General Levy		226,181.00	1,058.70	232,902.72	(6,721.72)	102.97 * Source of Revenue
Revenue From State Sources							
50-370500-16	ECE Grant		8,154.00	0.00	2,542.00	5,612.00	31.17
3000	Revenue From State Sources		8,154.00	0.00	2,542.00	5,612.00	31.17 * Source of Revenue
Revenue From Federal Sources							
50-430000-26	Title I Grant		3,358.00	0.00	1,684.00	1,674.00	50.15
50-499800-58	ESSER		1,388.00	0.00	23.00	1,365.00	1.66
4000	Revenue From Federal Sources		4,746.00	0.00	1,707.00	3,039.00	35.97 * Source of Revenue
50	I.M.R.F./Soc. Sec. Fund		239,081.00	1,058.70	237,151.72	1,929.28	99.19 Fund

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Capital Projects Fund or Fund Group 60						
Source of Revenue		Revenue From Federal Sources				
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
Revenue From Federal Sources						
60-499800-58	ESSER	905,263.00	0.00	0.00	905,263.00	0.00
4000	Revenue From Federal Sources	905,263.00	0.00	0.00	905,263.00	0.00
60	Capital Projects Fund or Fund Group	905,263.00	0.00	0.00	905,263.00	0.00
						* Source of Revenue
						Fund

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Working Cash Fund 70						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
General Levy						
70-111500-1	Local Taxes - Working Cash	40,961.00	0.00	40,961.49	(0.49)	100.00
70-151000-1	Interest on Investments	10,000.00	2,420.71	22,140.45	(12,140.45)	221.40
1000	General Levy	50,961.00	2,420.71	63,101.94	(12,140.94)	123.82
70	Working Cash Fund	50,961.00	2,420.71	63,101.94	(12,140.94)	123.82
						* Source of Revenue
						Fund

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Tort Immunity and Judgment Fund 80

Source of Revenue 1000 General Levy

Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget	
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General Levy

80-112000-1	Taxes - Tort Insurance	230,013.00	0.00	230,015.60	(2.60)	100.00	
80-151000-1	Interest on Investments	3,000.00	475.03	3,618.22	(618.22)	120.61	

1000 General Levy

233,013.00	475.03	233,633.82	(620.82)	100.27	*	Source of Revenue
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80 Tort Immunity and Judgment Fund

233,013.00	475.03	233,633.82	(620.82)	100.27		Fund
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Capital Improvement Fund 90						
Source of Revenue		General Levy				
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
General Levy						
90-111800-1	Local Taxes - Fire Prevention/Safety	40,961.00	0.00	40,961.49	(0.49)	100.00
90-151000-1	Interest on Investments	4,000.00	1,376.14	12,372.52	(8,372.52)	309.31
1000	General Levy	44,961.00	1,376.14	53,334.01	(8,373.01)	118.62
90	Capital Improvement Fund	44,961.00	1,376.14	53,334.01	(8,373.01)	118.62
Report Total:		10,061,905.00	558,799.24	8,196,212.74	1,865,692.26	81.46

* Source of Revenue

Fund

Spring Valley District 99 Expenditure Repo

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Education Fund 10						
Fund	10	Education Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

Education Fund

Regular Programs

10-1110-1100-1	Regular Salaries	1,768,998.00	134,731.56	1,638,169.58	130,828.42	96.40
10-1110-1100-12	Insurance Stipend Salaries	50,600.00	0.00	50,600.00	0.00	100.00
10-1110-1100-58	ESSER Salaries	1,600.00	0.00	20,789.86	(19,189.86)	1,299.37
10-1110-2100-1	Regular TRS	174,952.00	13,031.78	137,843.59	37,108.41	82.50
10-1110-2100-12	Insurance Stipend TRS	2,175.00	0.00	1,958.21	216.79	90.03
10-1110-2100-58	ESSER TRS	159.00	0.00	1,495.37	(1,336.37)	940.48
10-1110-2101-58	ESSER Federal TRS	185.00	0.00	1,761.20	(1,576.20)	952.00
10-1110-2110-1	Regular NEC	11,275.00	839.84	8,828.20	2,446.80	82.01
10-1110-2110-12	Insurance Stipend NEC	140.00	0.00	126.18	13.82	90.13
10-1110-2110-58	ESSER NEC	11.00	0.00	96.39	(85.39)	876.27
10-1110-2120-1	Regular ETHIS/THIS	30,520.00	2,273.34	23,896.99	6,623.01	82.01
10-1110-2120-12	Insurance Stipend EHTIS/THIS	380.00	0.00	341.64	38.36	89.91
10-1110-2120-58	ESSER ETHIS/THIS	28.00	0.00	260.82	(232.82)	931.50
10-1110-2200-1	Regular Vision Insurance	3,073.00	255.92	2,849.85	223.15	96.90
10-1110-2200-58	ESSER Vision Insurance	0.00	0.00	13.20	(13.20)	0.00
10-1110-2201-1	Retiree Insurance	20,000.00	3,527.44	21,082.70	(1,082.70)	105.41
10-1110-2210-1	Regular Life Insurance	2,678.00	227.92	2,437.84	240.16	95.29
10-1110-2210-58	ESSER Life Insurance	0.00	0.00	10.40	(10.40)	0.00
10-1110-2220-1	Regular Health Insurance	276,192.00	22,699.36	253,633.89	22,558.11	95.94
10-1110-2220-58	ESSER Health Insurance	0.00	0.00	1,192.08	(1,192.08)	0.00
10-1110-2230-1	Regular Dental Insurance	22,973.00	1,921.52	21,155.68	1,817.32	96.27
10-1110-2230-58	ESSER Dental Insurance	0.00	0.00	88.40	(88.40)	0.00
10-1110-2300-1	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00
10-1110-2300-20	Title II Tuition Reimbursement	20,631.00	1,200.00	11,000.40	9,630.60	53.32
10-1110-3100-25	Title IV Purchased Service	2,930.00	0.00	5,130.00	(2,200.00)	175.09
10-1110-3100-58	ESSER Purchased Service	302,685.00	0.00	66,123.84	236,561.16	21.85
10-1110-3200-1	Regular Purchased Service	16,200.00	1,309.25	17,529.91	(1,329.91)	108.21
10-1110-3400-1	Postage	2,500.00	28.62	2,200.49	299.51	88.02
10-1110-4100-1	Regular Supplies	52,500.00	1,794.77	34,944.57	17,555.43	66.75
10-1110-4100-23	TITLE III SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-1110-4100-24	Rural Achievement Supplies	46,530.00	0.00	20,421.85	26,108.15	43.89
10-1110-4100-58	ESSER Supplies	72,381.00	0.00	77,770.90	(5,389.90)	107.45
10-1110-4101-1	Supplies - Middle	2,000.00	255.00	658.82	1,341.18	67.78
10-1110-4102-1	Supplies - Primary	1,500.00	0.00	2,333.74	(833.74)	155.58
10-1110-4200-1	Textbooks	19,315.00	0.00	22,510.53	(3,195.53)	116.54
10-1110-4300-1	Other Supplies - Teachers	15,000.00	2,738.21	10,658.04	4,341.96	73.05
10-1110-4300-25	Title IV Supplies	1,183.00	0.00	1,727.02	(544.02)	145.99
10-1110-4400-1	Art Supplies	1,000.00	129.73	908.23	91.77	90.82

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Education Fund 10						
Fund	10	Education Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1110-4500-1	Vocal Music Supplies	500.00	254.59	538.65	(38.65)	107.73
10-1110-4600-1	Band Supplies	2,000.00	211.16	2,038.65	(38.65)	101.93
10-1110-4700-1	PE Supplies	2,000.00	1,897.50	1,933.99	66.01	96.70
10-1110-5100-1	Regular Capital Outlay	15,000.00	0.00	1,022.00	13,978.00	6.81
10-1110-5100-30	Digital Equity Capital Outlay	12,000.00	0.00	12,969.00	(969.00)	108.08
10-1110-5100-58	ESSER Capital Outlay	63,450.00	0.00	63,092.99	357.01	99.44
1110	Regular Programs	3,017,244.00	189,327.51	2,544,145.69	473,098.31	87.27 ** Function
Function 1111						
10-1111-1200-1	Substitute Salary	75,000.00	7,251.40	66,995.75	8,004.25	92.86
10-1111-2110-1	Substitute NEC	500.00	24.52	144.26	355.74	30.60
10-1111-2120-1	Substitute ETHIS	600.00	28.29	166.68	433.32	29.47
1111	Function 1111	76,100.00	7,304.21	67,306.69	8,793.31	91.95 ** Function
Pre-K Programs						
10-1125-1100-16	ECE Salaries	120,688.00	9,424.84	111,262.16	9,425.84	96.09
10-1125-2100-16	ECE TRS	7,961.00	589.70	6,114.57	1,846.43	80.51
10-1125-2110-16	ECE NEC	514.00	38.00	394.02	119.98	80.35
10-1125-2120-16	ECE ETHIS/THIS	1,389.00	102.88	1,066.76	322.24	80.50
10-1125-2200-16	ECE Vision Insurance	163.00	13.00	149.54	13.46	95.73
10-1125-2210-16	ECE Life Insurance	213.00	18.48	194.64	18.36	95.72
10-1125-2220-16	ECE Health Insurance	14,523.00	1,154.68	13,368.20	1,154.80	96.02
10-1125-2230-16	ECE Dental Insurance	1,393.00	113.72	1,278.92	114.08	95.89
10-1125-3100-16	ECE Purchased Service	1,637.00	119.00	818.00	819.00	49.97
10-1125-4100-16	ECE Supplies	200.00	0.00	322.96	(122.96)	237.37
1125	Pre-K Programs	148,681.00	11,574.30	134,969.77	13,711.23	94.73 ** Function
Special Ed Programs K-12						
10-1200-6100-1	Lighted Way Tuition	70,000.00	0.00	27,563.04	42,436.96	39.38
10-1200-6101-1	High Roads Tuition	60,000.00	5,598.54	58,791.49	1,208.51	103.34
10-1200-6102-1	MENTA Tuition	50,000.00	8,602.20	54,002.70	(4,002.70)	129.03
1200	Special Ed Programs K-12	180,000.00	14,200.74	140,357.23	39,642.77	85.60 ** Function
Infant/Toddler (I/T)						
10-1215-1100-1	Life Skills Salaries	171,811.00	13,039.08	162,691.48	9,119.52	98.24
10-1215-2100-1	Life Skills TRS	8,999.00	662.77	6,672.62	2,326.38	77.53
10-1215-2110-1	Life Skills NEC	581.00	42.70	429.88	151.12	77.36
10-1215-2120-1	Life Skills ETHIS/THIS	1,573.00	115.61	1,163.93	409.07	77.36
10-1215-2200-1	Life Skills Vision Insurance	238.00	19.80	208.51	29.49	91.77
10-1215-2210-1	Life Skills Life Insurance	426.00	30.80	361.14	64.86	88.39
10-1215-2220-1	Life Skills Health Insurance	21,136.00	1,752.36	18,544.53	2,591.47	91.88
10-1215-2230-1	Life Skills Dental Insurance	1,651.00	139.20	1,449.21	201.79	91.99

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Education Fund 10						
Fund	10	Education Fund				
Function	1215	Infant/Toddler (I/T)				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1215-4100-1	Life Skills Supplies	2,000.00	484.36	1,856.42	143.58	92.82
1215 Infant/Toddler (I/T)		208,415.00	16,286.68	193,377.72	15,037.28	96.36
Cross-Categorical (Cc)						
10-1220-1100-1	CC Primary Salaries	111,937.00	9,191.01	111,497.17	439.83	103.71
10-1220-2100-1	CC Primary TRS	8,349.00	618.42	6,619.36	1,729.64	82.99
10-1220-2110-1	CC Primary NEC	539.00	39.86	426.64	112.36	82.85
10-1220-2120-1	CC Primary ETHIS/THIS	1,457.00	107.90	1,154.90	302.10	82.97
10-1220-2200-1	CC Primary Vision Insurance	80.00	13.20	112.05	(32.05)	148.31
10-1220-2210-1	CC Primary Life Insurance	274.00	24.64	259.38	14.62	99.16
10-1220-2220-1	CC Primary Health Insurance	7,046.00	1,168.24	9,952.74	(2,906.74)	149.54
10-1220-2230-1	CC Primary Dental Insurance	551.00	92.80	781.16	(230.16)	150.19
10-1220-4100-1	CC Primary Supplies	100.00	0.00	0.00	100.00	0.00
1220 Cross-Categorical (Cc)		130,333.00	11,256.07	130,803.40	(470.40)	104.68
Function 1221						
10-1221-1100-1	CC Middle Salaries	162,259.00	13,065.64	153,997.71	8,261.29	98.93
10-1221-2100-1	CC Middle TRS	10,356.00	767.08	8,105.96	2,250.04	81.98
10-1221-2110-1	CC Middle NEC	668.00	49.44	522.44	145.56	81.91
10-1221-2120-1	CC Middle ETHIS/THIS	1,807.00	133.80	1,413.92	393.08	81.95
10-1221-2200-1	CC Middle Vision Insurance	304.00	29.36	300.63	3.37	103.72
10-1221-2210-1	CC Middle Life Insurance	345.00	30.80	313.80	31.20	95.42
10-1221-2220-1	CC Middle Health Insurance	26,989.00	2,615.36	26,860.60	128.40	104.37
10-1221-2230-1	CC Middle Dental Insurance	2,113.00	209.34	2,115.04	(2.04)	105.05
1221 Function 1221		204,841.00	16,900.82	193,630.10	11,210.90	98.65
Function 1222						
10-1222-1100-1	CC JH Salaries	146,564.00	11,497.90	137,436.69	9,127.31	97.69
10-1222-2100-1	CC JH TRS	12,378.00	916.84	9,603.56	2,774.44	81.29
10-1222-2110-1	CC JH NEC	798.00	59.08	618.84	179.16	81.25
10-1222-2120-1	CC JH ETHIS/THIS	2,160.00	159.94	1,675.32	484.68	81.26
10-1222-2200-1	CC JH Vision Insurance	159.00	13.20	145.20	13.80	95.47
10-1222-2210-1	CC JH Life Insurance	213.00	18.48	194.64	18.36	95.72
10-1222-2220-1	CC JH Health Insurance	14,091.00	1,168.24	12,922.16	1,168.84	95.85
10-1222-2230-1	CC JH Dental Insurance	1,101.00	92.80	1,007.60	93.40	95.73
1222 Function 1222		177,464.00	13,926.48	163,604.01	13,859.99	96.11
Special Education Programs Pre-K						
10-1225-1100-1	Pre School Salary	38,003.00	3,275.13	37,529.21	473.79	103.06
10-1225-2100-1	Pre School TRS	3,126.00	231.54	2,315.40	810.60	77.77
10-1225-2110-1	Pre School NEC	202.00	14.92	149.20	52.80	77.55
10-1225-2120-1	Pre School ETHIS/THIS	546.00	40.38	403.81	142.19	77.66

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Education Fund 10						
Fund	10	Education Fund				
Function	1225	Special Education Programs Pre-K				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1225-2200-1	Pre School Vision Insurance	7.00	0.00	6.60	0.40	94.29
10-1225-2210-1	Pre School Life Insurance	71.00	6.16	64.88	6.12	95.72
10-1225-2220-1	Pre School Health Insurance	597.00	0.00	596.04	0.96	99.84
10-1225-2230-1	Pre School Dental Insurance	45.00	0.00	44.20	0.80	98.22
10-1225-4100-1	Pre School Supplies	400.00	0.00	225.00	175.00	56.25
1225	Special Education Programs Pre-K	42,997.00	3,568.13	41,334.34	1,662.66	100.28
						** Function
Remedial and Supplemental Programs K-12						
10-1250-1100-26	Title I Salary	111,248.00	8,550.52	102,697.20	8,550.80	96.16
10-1250-2100-26	Title I TRS	11,417.00	845.64	8,456.41	2,960.59	77.77
10-1250-2101-26	Title I Federal TRS	13,446.00	996.00	9,960.00	3,486.00	77.78
10-1250-2110-26	Title I NEC	736.00	54.48	544.80	191.20	77.72
10-1250-2120-26	Title I ETHIS/THIS	1,992.00	147.52	1,475.20	516.80	77.76
10-1250-2210-26	Title I Life Insurance	142.00	12.32	129.65	12.35	95.64
10-1250-4100-26	Title I Supplies	200.00	0.00	153.90	46.10	76.95
1250	Remedial and Supplemental Programs K-12	139,181.00	10,606.48	123,417.16	15,763.84	92.48
						** Function
Interscholastic Programs						
10-1500-1100-1	Extracurricular Salaries	70,000.00	34,691.69	74,039.31	(4,039.31)	105.96
10-1500-2100-1	Extracurricular TRS	5,000.00	3,198.64	5,184.83	(184.83)	103.70
10-1500-2110-1	Extracurricular NEC	300.00	206.13	334.12	(34.12)	111.37
10-1500-2120-1	Extracurricular ETHIS/THIS	900.00	558.00	904.49	(4.49)	100.50
10-1500-3100-1	Extracurricular Purchased Service	15,000.00	0.00	19,700.00	(4,700.00)	131.33
10-1500-4100-1	Extracurricular Supplies	8,000.00	184.00	9,233.87	(1,233.87)	121.37
10-1500-6100-1	Extracurricular Fees	4,000.00	221.00	2,997.46	1,002.54	74.94
1500	Interscholastic Programs	103,200.00	39,059.46	112,394.08	(9,194.08)	109.50
						** Function
Bilingual Programs						
10-1800-1100-38	Bi-Lingual Salaries	115,074.00	9,234.46	108,005.03	7,068.97	97.87
10-1800-2100-38	Bi-Lingual TRS	9,331.00	691.14	7,346.58	1,984.42	82.44
10-1800-2110-38	Bi-Lingual NEC	602.00	44.54	473.44	128.56	82.34
10-1800-2120-38	Bi-Lingual ETHIS/THIS	1,628.00	120.58	1,281.72	346.28	82.43
10-1800-2200-38	Bi-Lingual Vision Insurance	159.00	13.20	138.60	20.40	91.32
10-1800-2210-38	Bi-Lingual Life Insurance	213.00	18.48	189.44	23.56	93.28
10-1800-2220-38	Bi-Lingual Health Insurance	14,091.00	1,168.24	12,326.12	1,764.88	91.62
10-1800-2230-38	Bi-Lingual Dental Insurance	1,101.00	92.80	963.40	137.60	91.72
10-1800-4100-38	Bi-Lingual Supplies	500.00	0.00	190.00	310.00	38.00
1800	Bilingual Programs	142,699.00	11,383.44	130,914.33	11,784.67	95.73
						** Function
Guidance Services						
10-2120-1100-1	Guidance Salary	127,159.00	9,252.02	114,461.84	12,697.16	93.81
10-2120-2100-1	Guidance TRS	13,339.00	915.03	9,830.15	3,508.85	77.28

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Education Fund 10						
Fund	10	Education Fund				
Function	2120	Guidance Services				
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance % of Budget
10-2120-2110-1	Guidance NEC		860.00	58.97	633.57	226.43 77.25
10-2120-2120-1	Guidance ETHIS/THIS		2,327.00	159.62	1,714.86	612.14 77.28
10-2120-2200-1	Guidance Vision Insurance		119.00	9.90	108.90	10.10 95.67
10-2120-2210-1	Guidance Life Insurance		142.00	12.32	129.76	12.24 95.72
10-2120-2220-1	Guidance Health Insurance		10,564.00	875.82	9,687.60	876.40 95.85
10-2120-2230-1	Guidance Dental Insurance		987.00	83.18	903.10	83.90 95.71
2120	Guidance Services		155,497.00	11,366.86	137,469.78	18,027.22 92.21 ** Function
Health Services						
10-2130-1100-1	Nurse Salary		0.00	2,615.75	31,415.38	(31,415.38) 0.00
10-2130-2210-1	Nurse Life Insurance		71.00	6.16	64.88	6.12 95.72
10-2130-3100-1	Nurse Purchased Service		500.00	0.00	163.75	336.25 32.75
10-2130-4100-1	Nurse Supplies		1,000.00	0.00	2,112.37	(1,112.37) 211.24
10-2130-5100-1	Nurse Capital Outlay		4,800.00	0.00	4,832.98	(32.98) 100.69
2130	Health Services		6,371.00	2,621.91	38,589.36	(32,218.36) 626.28 ** Function
Speech Pathology/Audio Services						
10-2150-1100-1	Speech Salary		116,916.00	8,917.48	107,998.19	8,917.81 96.19
10-2150-2100-1	Speech TRS		11,907.00	881.94	9,036.98	2,870.02 79.60
10-2150-2110-1	Speech NEC		768.00	56.84	582.42	185.58 79.54
10-2150-2120-1	Speech ETHIS/THIS		2,077.00	153.86	1,576.56	500.44 79.61
10-2150-2200-1	Speech Vision Insurance		80.00	6.60	72.60	7.40 94.88
10-2150-2210-1	Speech Life Insurance		142.00	12.32	129.76	12.24 95.72
10-2150-2220-1	Speech Health Insurance		7,046.00	584.12	6,461.08	584.92 95.84
10-2150-2230-1	Speech Dental Insurance		551.00	46.40	503.80	47.20 95.64
10-2150-3100-1	Speech Purchased Service		100.00	0.00	0.00	100.00 0.00
10-2150-4100-1	Speech Supplies		500.00	0.00	0.00	500.00 0.00
10-2150-4100-58	ESSER Grant Speech Supplies		1,295.00	0.00	1,292.03	2.97 99.77
10-2150-6100-1	Speech Dues & Fees		500.00	0.00	225.00	275.00 45.00
2150	Speech Pathology/Audio Services		141,882.00	10,659.56	127,878.42	14,003.58 93.89 ** Function
Improvement of Instruction Serv						
10-2210-3100-1	Regular Staff Development		0.00	0.00	0.00	0.00 0.00
10-2210-3100-20	Title II Staff Development		4,200.00	150.00	3,098.26	1,101.74 73.77
10-2210-3100-23	TITLE III STAFF DEVELOPMENT		0.00	0.00	0.00	0.00 0.00
10-2210-3100-25	Title IV Staff Development		1,000.00	0.00	0.00	1,000.00 0.00
10-2210-3100-58	ESSER Grant Staff Development		6,000.00	0.00	5,000.00	1,000.00 83.33
2210	Improvement of Instruction Serv		11,200.00	150.00	8,098.26	3,101.74 72.31 ** Function
Educational Media Services						
10-2220-1100-1	Library Salaries		75,381.00	6,043.32	72,359.84	3,021.16 100.00
10-2220-1101-1	Summer Library Salaries		1,700.00	0.00	1,696.02	3.98 99.77

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Education Fund 10							
Fund	10	Education Fund					
Function	2220	Educational Media Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
10-2220-2100-1	Library TRS	4,947.00	377.38	3,991.38	955.62	84.50	
10-2220-2110-1	Library NEC	319.00	24.32	257.22	61.78	84.45	
10-2220-2120-1	Library ETHIS/THIS	863.00	65.84	696.36	166.64	84.51	
10-2220-2200-1	Library Vision Insurance	235.00	19.60	215.54	19.46	95.89	
10-2220-2210-1	Library Life Insurance	142.00	12.32	129.76	12.24	95.72	
10-2220-2220-1	Library Health Insurance	20,973.00	1,738.80	19,233.24	1,739.76	95.85	
10-2220-2230-1	Library Dental Insurance	1,899.00	160.12	1,738.52	160.48	95.77	
10-2220-3100-1	Library Software Services	4,500.00	20.00	1,152.40	3,347.60	25.61	
10-2220-3100-58	ESSER Grant Purchased Service	1,720.00	0.00	1,717.70	2.30	99.87	
10-2220-3300-1	Library Travel	100.00	0.00	23.97	76.03	23.97	
10-2220-4100-1	Library Supplies	9,000.00	680.22	10,577.01	(1,577.01)	117.52	
10-2220-4100-58	ESSER Grant Library Supplies	3,192.00	0.00	3,198.22	(6.22)	100.19	
10-2220-4105-1	Accelerated Reader Supplies	4,500.00	0.00	4,516.75	(16.75)	100.37	
10-2220-4200-1	Library Per Capita Grant	850.00	0.00	197.70	652.30	36.41	
10-2220-5100-58	ESSER Capital Outlay	3,000.00	0.00	2,999.00	1.00	99.97	
10-2220-6100-1	Library Dues & Fees	100.00	10.00	10.00	90.00	10.00	
2220	Educational Media Services	133,421.00	9,151.92	124,710.63	8,710.37	96.72	** Function
<u>Service Area Direction</u>							
10-2221-3100-1	Computer Purchased Service	10,000.00	0.00	47.95	9,952.05	145.23	
10-2221-3250-1	Tech Lease Payment	36,321.00	0.00	36,321.06	(0.06)	100.00	
10-2221-4100-1	Computer Supplies	75,000.00	2,037.65	48,100.77	26,899.23	64.59	
10-2221-4200-1	Computer Software	35,000.00	49.99	31,754.86	3,245.14	90.73	
10-2221-5100-1	Computer Capital Outlay	10,000.00	0.00	26,285.10	(16,285.10)	262.85	
2221	Service Area Direction	166,321.00	2,087.64	142,509.74	23,811.26	94.59	** Function
<u>Audio-Visual Services</u>							
10-2223-1100-1	Tech Specialist Salary	91,520.00	7,040.00	84,480.00	7,040.00	96.15	
10-2223-2200-1	Tech Specialist Vision Insurance	233.00	19.36	212.96	20.04	95.55	
10-2223-2210-1	Tech Specialist Life Insurance	71.00	6.16	64.88	6.12	95.72	
10-2223-2220-1	Tech Specialist Health Insurance	20,809.00	1,725.24	19,083.18	1,725.82	95.85	
10-2223-2230-1	Teach Specialist Dental Insurance	2,147.00	181.04	1,965.58	181.42	95.77	
2223	Audio-Visual Services	114,780.00	8,971.80	105,806.60	8,973.40	96.09	** Function
<u>Computer-Assisted Inst</u>							
10-2225-1100-1	Tech Coordinator Salary	53,390.00	4,342.40	52,108.80	1,281.20	101.67	
10-2225-2200-1	Tech Coordinator Vision Insurance	159.00	9.90	108.90	50.10	71.60	
10-2225-2210-1	Tech Coordinator Life Insurance	71.00	6.16	64.88	6.12	95.72	
10-2225-2220-1	Tech Coordinator Health Insurance	10,564.00	875.82	9,687.60	876.40	95.85	
10-2225-2230-1	Tech Coordinator Dental Insurance	987.00	83.18	903.10	83.90	95.71	
2225	Computer-Assisted Inst	65,171.00	5,317.46	62,873.28	2,297.72	100.55	** Function

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Education Fund 10							
Fund	10	Education Fund					
Function	2230	Assessment/Testing					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
Assessment/Testing							
10-2230-3100-25	Title IV Testing Purchased Service	5,120.00	0.00	5,120.00	0.00	100.00	
10-2230-3100-58	ESSER Testing Purchased Service	2,574.00	0.00	2,574.00	0.00	100.00	
2230	Assessment/Testing	7,694.00	0.00	7,694.00	0.00	100.00	** Function
Board of Education Services							
10-2310-1100-1	Board Secretary Salary	1,800.00	138.47	1,661.53	138.47	96.15	
10-2310-1101-1	Board Treasurer Salary	1,800.00	138.47	1,661.53	138.47	96.15	
10-2310-3170-1	Board Audit Services	12,000.00	0.00	11,800.00	200.00	98.33	
10-2310-3180-1	Board Legal Services	4,000.00	(1,141.50)	1,216.50	2,783.50	30.41	
10-2310-3300-1	Board Travel	6,000.00	0.00	8,683.84	(2,683.84)	144.73	
10-2310-3500-1	Board Legal Advertising	1,500.00	0.00	1,508.25	(8.25)	100.55	
10-2310-3800-1	Board Bond Insurance	5,000.00	75.00	199.00	4,801.00	87.74	
10-2310-3900-1	Board Other Purchased Service	45,000.00	278.00	46,921.80	(1,921.80)	105.44	
10-2310-4100-1	Board Supplies	5,000.00	1,494.23	5,594.28	(594.28)	114.15	
10-2310-6100-1	Board Dues & Fees	9,000.00	148.74	2,543.49	6,456.51	150.46	
2310	Board of Education Services	91,100.00	1,131.41	81,790.22	9,309.78	107.30	** Function
Executive Admin Services							
10-2320-1100-1	Superintendent Salary	132,680.00	10,378.23	124,538.87	8,141.13	97.78	
10-2320-1101-1	Sup` t Secretary Salary	53,708.00	4,226.95	50,723.45	2,984.55	98.38	
10-2320-2100-1	Superintendent TRS	13,344.00	1,026.42	12,752.20	591.80	99.41	
10-2320-2110-1	Superintendent NEC	860.00	66.14	821.73	38.27	99.40	
10-2320-2120-1	Superintendent ETHIS/THIS	2,328.00	179.06	2,224.63	103.37	99.41	
10-2320-2200-1	Sup` t & Secretary Vision Insurance	233.00	19.36	212.96	20.04	95.55	
10-2320-2210-1	Sup` t & Secretary Life Insurance	259.00	24.62	242.20	16.80	98.27	
10-2320-2220-1	Sup` t & Secretary Health Insurance	20,809.00	1,725.24	19,083.24	1,725.76	95.85	
10-2320-2230-1	Sup` t & Secretary Dental Insurance	2,147.00	181.04	1,965.58	181.42	95.77	
10-2320-3100-1	Superintendent Purchased Service	0.00	0.00	133.67	(133.67)	0.00	
10-2320-3300-1	Sup` t & Secretary Travel	500.00	0.00	467.73	32.27	93.55	
10-2320-4100-1	Superintendent Office Supply	250.00	0.00	194.66	55.34	77.86	
10-2320-6100-1	Superintendent Dues & Fees	2,500.00	0.00	725.00	1,775.00	29.00	
2320	Executive Admin Services	229,618.00	17,827.06	214,085.92	15,532.08	97.12	** Function
Office Of Principal Serv							
10-2410-1100-1	Principal Salary	166,933.00	13,156.32	159,030.94	7,902.06	99.21	
10-2410-1101-1	Princ Secretary Salary	72,669.00	5,869.52	70,244.96	2,424.04	100.70	
10-2410-2100-1	Principal TRS	16,916.00	1,326.76	16,896.86	19.14	103.81	
10-2410-2110-1	Principal NEC	1,091.00	85.50	1,088.87	2.13	103.72	
10-2410-2120-1	Principal ETHIS/THIS	2,951.00	231.45	2,947.64	3.36	103.81	
10-2410-2200-1	Princ & Secretary Vision Insurance	544.00	45.32	498.52	45.48	95.81	

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Education Fund 10						
Fund	10	Education Fund				
Function	2410	Office Of Principal Serv				
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance % of Budget
10-2410-2210-1	Princ & Secretary Life Insurance		517.00	49.24	484.40	32.60 98.46
10-2410-2220-1	Princ & Secretary Health Insurance		48,663.00	4,034.60	44,627.56	4,035.44 95.85
10-2410-2230-1	Princ & Secretary Dental Insurance		4,844.00	408.48	4,434.96	409.04 95.77
10-2410-2300-1	Principal Tuition Reimbursement		0.00	0.00	0.00	0.00 0.00
10-2410-3300-1	Princ & Secretary Travel		250.00	0.00	62.31	187.69 24.92
10-2410-4100-1	Principal Supplies		500.00	0.00	210.51	289.49 42.10
10-2410-6100-1	Principal Dues & Fees		1,000.00	120.00	509.00	491.00 50.90
2410	Office Of Principal Serv		316,878.00	25,327.19	301,036.53	15,841.47 98.98 ** Function
Fiscal Services						
10-2520-1100-1	Bookkeeper Salary		54,556.00	4,531.91	54,382.89	173.11 103.84
10-2520-2200-1	Bookkeeper Vision Insurance		159.00	9.90	108.90	50.10 71.60
10-2520-2210-1	Bookkeeper Life Insurance		71.00	6.16	64.88	6.12 95.72
10-2520-2220-1	Bookkeeper Health Insurance		10,564.00	875.82	9,687.60	876.40 95.85
10-2520-2230-1	Bookkeeper Dental Insurance		987.00	83.18	903.10	83.90 95.71
10-2520-3100-1	Bookkeeper Purchased Service		9,000.00	0.00	10,349.61	(1,349.61) 115.00
10-2520-4100-1	Bookkeeper Supplies		500.00	0.00	390.70	109.30 78.14
2520	Fiscal Services		75,837.00	5,506.97	75,887.68	(50.68) 103.70 ** Function
Food Services						
10-2560-1100-1	Food Service Salaries		95,064.00	7,999.57	90,678.83	4,385.17 99.28
10-2560-1200-1	Food Service Substitute		4,000.00	312.18	3,717.78	282.22 109.97
10-2560-2200-1	Food Service Vision Insurance		159.00	13.20	145.20	13.80 95.47
10-2560-2210-1	Food Service Life Insurance		213.00	18.48	194.64	18.36 95.72
10-2560-2220-1	Food Service Health Insurance		14,091.00	1,168.24	12,922.16	1,168.84 95.85
10-2560-2230-1	Food Service Dental Insurance		1,101.00	92.80	1,007.60	93.40 95.73
10-2560-4100-1	Food Supplies		80,000.00	8,102.34	94,334.39	(14,334.39) 117.92
10-2560-4101-1	Milk		30,000.00	3,465.97	29,103.32	896.68 97.01
10-2560-4100-16	ECE Supplies		1,700.00	84.75	800.93	899.07 47.11
10-2560-4200-1	Non-Food Supplies		5,000.00	263.41	4,325.43	674.57 86.51
10-2560-6100-1	Food Service Dues		0.00	0.00	65.00	(65.00) 0.00
2560	Food Services		231,328.00	21,520.94	237,295.28	(5,967.28) 104.75 ** Function
Internal Services						
10-2570-3250-1	Copy Machine Rental		20,000.00	1,644.84	17,586.17	2,413.83 87.93
10-2570-4100-1	Internal Supplies		750.00	0.00	410.00	340.00 54.67
2570	Internal Services		20,750.00	1,644.84	17,996.17	2,753.83 86.73 ** Function
Other Support Services						
10-2900-3100-1	Investment Fees		4,500.00	0.00	0.00	4,500.00 0.00
2900	Other Support Services		4,500.00	0.00	0.00	4,500.00 0.00 ** Function
Community Services						

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Education Fund 10						
Fund	10	Education Fund				
Function	3000	Community Services				
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance % of Budget
10-3000-4100-26	Title I Reading Night Supplies		532.00	418.02	1,338.51	(806.51) 251.60
10-3000-4100-58	ESSER Family Night Supplies		0.00	0.00	36.98	(36.98) 0.00
3000	Community Services		532.00	418.02	1,375.49	(843.49) 258.55 ** Function
<u>Nonprogrammed Charges</u>						
10-4000-3100-20	Title II Professional Development		0.00	0.00	159.60	(159.60) 0.00
4000	Nonprogrammed Charges		0.00	0.00	159.60	(159.60) 0.00 ** Function
<u>Payments Sp Ed Programs</u>						
10-4120-3100-1	BMP Joint Agreement Assessment		422,800.00	0.00	413,018.92	9,781.08 97.69
10-4120-3400-1	Vision & Hearing Services		10,000.00	0.00	3,515.90	6,484.10 35.16
10-4120-6700-1	Spec Ed Tuition - Other Schools		20,000.00	3,150.00	35,144.32	(15,144.32) 175.72
4120	Payments Sp Ed Programs		452,800.00	3,150.00	451,679.14	1,120.86 99.75 ** Function
<u>Other Interest on Short-Term Debt</u>						
10-5150-6100	Interest on Bonds		179,278.00	0.00	179,277.50	0.50 100.00
5150	Other Interest on Short-Term Debt		179,278.00	0.00	179,277.50	0.50 100.00 ** Function
10	Education Fund		6,976,113.00	472,247.90	6,292,468.12	683,644.88 93.60 * Fund
10	Education Fund		6,976,113.00	472,247.90	6,292,468.12	683,644.88 93.60 Fund

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Oper, Build, & Maint Fund 20						
Fund	20	Oper, Build, & Maint Fund				
Function	2540	Oper and Maint of Plant Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
Oper, Build, & Maint Fund						
<u>Oper and Maint of Plant Services</u>						
20-2540-1100-1	Custodian Salaries	147,992.00	15,509.59	163,102.57	(15,110.57)	115.44
20-2540-1101-1	Summer Custodian Salaries	19,500.00	0.00	19,058.17	441.83	97.73
20-2540-2200-1	Custodian Vision Insurance	185.00	22.76	179.39	5.61	103.12
20-2540-2210-1	Custodian Life Insurance	224.00	24.64	213.63	10.37	100.87
20-2540-2220-1	Custodian Health Insurance	15,878.00	2,031.24	16,061.16	(183.16)	107.55
20-2540-2230-1	Custodian Dental Insurance	1,259.00	162.94	1,490.48	(231.48)	124.86
20-2540-3100-1	Telephone & Internet	20,000.00	949.88	14,519.15	5,480.85	75.15
20-2540-3200-1	Grounds Upkeep Services	45,000.00	2,863.33	19,077.73	25,922.27	42.39
20-2540-3201-1	Building Upkeep Services	125,000.00	505.38	113,094.60	11,905.40	90.53
20-2540-3202-1	Equipment Upkeep Services	28,000.00	838.50	33,472.04	(5,472.04)	119.54
20-2540-3700-1	Water	7,500.00	0.00	7,538.86	(38.86)	110.99
20-2540-4100-1	Building Supply	35,000.00	5,321.22	37,473.71	(2,473.71)	107.07
20-2540-4100-58	ESSER Grant Supplies	3,089.00	0.00	0.00	3,089.00	0.00
20-2540-4605-1	Gas	30,000.00	1,316.47	15,024.86	14,975.14	50.08
20-2540-4606-1	Electricity	90,000.00	9,801.58	76,573.19	13,426.81	85.08
2540	Oper and Maint of Plant Services	568,627.00	39,347.53	516,879.54	51,747.46	92.70
<u>Other Support Services</u>						
20-2900-3100-1	Investment Fees	1,000.00	0.00	0.00	1,000.00	0.00
2900	Other Support Services	1,000.00	0.00	0.00	1,000.00	0.00
20	Oper, Build, & Maint Fund	569,627.00	39,347.53	516,879.54	52,747.46	92.53
20	Oper, Build, & Maint Fund	569,627.00	39,347.53	516,879.54	52,747.46	92.53

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Debt Service Fund or Fund Group 30

Fund 30 Debt Service Fund or Fund Group
Function 5200 Debt Service - Interest on Long-Term Debt

Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
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Debt Service Fund or Fund Group

Debt Service - Interest on Long-Term Debt

30-5200-6000-1	Interest on Bonds	64,350.00	0.00	64,350.00	0.00	100.00		
5200	Debt Service - Interest on Long-Term Debt	64,350.00	0.00	64,350.00	0.00	100.00	**	Function

Teachers/Employees Orders

30-5300-6000-1	Principal on Bonds	440,000.00	0.00	440,000.00	0.00	100.00		
5300	Teachers/Employees Orders	440,000.00	0.00	440,000.00	0.00	100.00	**	Function
30	Debt Service Fund or Fund Group	504,350.00	0.00	504,350.00	0.00	100.00	*	Fund
30	Debt Service Fund or Fund Group	504,350.00	0.00	504,350.00	0.00	100.00		Fund

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Transportation Fund 40

Fund 40 Transportation Fund
Function 2550 Pupil Transportation Services

Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
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Transportation Fund

Pupil Transportation Services

40-2550-3100-16	ECE Transportation	110,000.00	0.00	87,730.32	22,269.68	90.27		
40-2550-3310-1	Spec Ed Transportation	120,000.00	0.00	137,503.16	(17,503.16)	128.33		
40-2550-3311-1	Regular Transportation	185,000.00	0.00	178,403.58	6,596.42	108.37		
40-2550-3314-1	Homeless Regular Transportation	0.00	0.00	5,359.22	(5,359.22)	0.00		
40-2550-3312-1	Extracurricular Transportation	20,000.00	0.00	18,784.25	1,215.75	106.15		
40-2550-3313-1	Field Trip Transportation	18,000.00	0.00	5,586.60	12,413.40	39.75		
40-2550-4100-1	Transportation Supplies	30,000.00	0.00	19,203.26	10,796.74	71.55		
2550	Pupil Transportation Services	483,000.00	0.00	452,570.39	30,429.61	105.61	**	Function

Other Support Services

40-2900-3100-1	Investment Fees	100.00	0.00	0.00	100.00	0.00		
2900	Other Support Services	100.00	0.00	0.00	100.00	0.00	**	Function
40	Transportation Fund	483,100.00	0.00	452,570.39	30,529.61	105.59	*	Fund
40	Transportation Fund	483,100.00	0.00	452,570.39	30,529.61	105.59		Fund

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I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

I.M.R.F./Soc. Sec. Fund

Regular Programs

50-1110-2120-1	Regular IMRF	3,135.00	226.84	2,983.81	151.19	98.80		
50-1110-2120-12	Insurance Stipend IMRF	1,000.00	0.00	2,048.20	(1,048.20)	204.82		
50-1110-2130-1	Regular FICA	3,385.00	226.84	3,406.81	(21.81)	103.99		
50-1110-2130-12	Insurance Stipend FICA	3,000.00	0.00	2,356.20	643.80	78.54		
50-1110-2140-1	Regular Medicare	25,005.00	1,851.80	22,467.39	2,537.61	93.54		
50-1110-2140-12	Insurance Stipend Medicare	500.00	0.00	287.10	212.90	57.42		
50-1110-2140-58	ESSER Medicare	23.00	0.00	301.44	(278.44)	1,310.61		
1110	Regular Programs	36,048.00	2,305.48	33,850.95	2,197.05	97.10	**	Function

Function 1111

50-1111-2130-1	Substitut FICA	750.00	55.10	1,008.86	(258.86)	138.57		
50-1111-2140-1	Substitute Medicare	1,000.00	94.73	780.36	219.64	81.30		
1111	Function 1111	1,750.00	149.83	1,789.22	(39.22)	105.84	**	Function

Pre-K Programs

50-1125-2120-16	ECE IMRF	3,213.00	264.88	2,895.44	317.56	94.24		
50-1125-2130-16	ECE FICA	3,437.00	264.88	3,189.84	247.16	96.66		
50-1125-2140-16	ECE Medicare	1,099.00	77.12	909.13	189.87	86.23		
1125	Pre-K Programs	7,749.00	606.88	6,994.41	754.59	94.18	**	Function

Infant/Toddler (I/T)

50-1215-2120-1	Life Skills IMRF	6,804.00	484.83	5,806.19	997.81	88.74		
50-1215-2130-1	Life Skills FICA	7,277.00	484.83	6,368.08	908.92	90.69		
50-1215-2140-1	Life Skills Medicare	1,377.00	97.19	1,180.87	196.13	88.99		
1215	Infant/Toddler (I/T)	15,458.00	1,066.85	13,355.14	2,102.86	89.68	**	Function

Cross-Categorical (Cc)

50-1220-2120-1	CC Primary IMRF	2,539.00	224.76	2,521.09	17.91	103.72		
50-1220-2130-1	CC Primary FICA	2,701.00	224.76	2,764.99	(63.99)	106.53		
50-1220-2140-1	CC Primary Medicare	1,184.00	90.66	1,092.52	91.48	96.10		
1220	Cross-Categorical (Cc)	6,424.00	540.18	6,378.60	45.40	103.50	**	Function

Function 1221

50-1221-2120-1	CC Middle IMRF	4,745.00	406.18	4,258.46	486.54	94.03		
50-1221-2130-1	CC Middle FICA	9,324.00	382.82	4,479.80	4,844.20	50.10		
50-1221-2140-1	CC Middle Medicare	1,464.00	112.46	1,350.72	113.28	96.10		
1221	Function 1221	15,533.00	901.46	10,088.98	5,444.02	67.85	**	Function

Function 1222

50-1222-2120-1	CC JH IMRF	2,073.00	170.40	1,868.20	204.80	94.23		
50-1222-2130-1	CC JH FICA	2,218.00	170.40	2,058.80	159.20	96.66		

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I.M.R.F./Soc. Sec. Fund 50						
Fund 50		I.M.R.F./Soc. Sec. Fund				
Function 1222		Function 1222				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
50-1222-2140-1	CC JH Medicare	1,739.00	134.42	1,604.92	134.08	96.15
1222 Function 1222		6,030.00	475.22	5,531.92	498.08	95.68
Special Education Programs Pre-K						
50-1225-2120-1	Pre School IMRF	869.00	71.44	783.20	85.80	94.24
50-1225-2130-1	Pre School FICA	930.00	71.44	864.16	65.84	96.76
50-1225-2140-1	Pre School Medicare	416.00	33.94	381.45	34.55	95.77
1225 Special Education Programs Pre-K		2,215.00	176.82	2,028.81	186.19	95.59
Remedial and Supplemental Programs K-12						
50-1250-2140-26	Title I Medicare	1,614.00	121.10	1,457.43	156.57	94.05
1250 Remedial and Supplemental Programs K-12		1,614.00	121.10	1,457.43	156.57	94.05
Interscholastic Programs						
50-1500-2120-1	Extracurricular IMRF	300.00	159.96	299.02	0.98	99.67
50-1500-2130-1	Extracurricular FICA	1,200.00	159.96	1,262.94	(62.94)	105.25
50-1500-2140-1	Extracurricular Medicare	1,000.00	468.97	758.50	241.50	75.85
1500 Interscholastic Programs		2,500.00	788.89	2,320.46	179.54	92.82
Bilingual Programs						
50-1800-2120-38	Bi-Lingual IMRF	2,090.00	171.84	1,883.72	206.28	94.24
50-1800-2130-38	Bi-Lingual FICA	2,236.00	171.84	2,076.00	160.00	96.69
50-1800-2140-38	Bi-Lingual Meciare	1,277.00	101.34	1,175.02	101.98	95.98
1800 Bilingual Programs		5,603.00	445.02	5,134.74	468.26	95.61
Guidance Services						
50-2120-2140-1	Guidance Medicare	1,844.00	129.33	1,606.54	237.46	90.79
2120 Guidance Services		1,844.00	129.33	1,606.54	237.46	90.79
Health Services						
50-2130-2120-1	Nurse IMRF	2,434.00	200.10	2,193.68	240.32	94.24
50-2130-2130-1	Nurse FICA	2,604.00	200.10	2,403.24	200.76	96.13
2130 Health Services		5,038.00	400.20	4,596.92	441.08	95.22
Speech Pathology/Audio Services						
50-2150-2140-1	Speech Medicare	1,696.00	128.72	1,559.44	136.56	95.74
2150 Speech Pathology/Audio Services		1,696.00	128.72	1,559.44	136.56	95.74
Educational Media Services						
50-2220-2120-1	Library IMRF	2,073.00	170.40	1,980.98	92.02	99.67
50-2220-2130-1	Library FICA	2,218.00	170.40	2,176.31	41.69	101.96
50-2220-2140-1	Library Medicare	699.00	45.98	558.10	140.90	83.13
2220 Educational Media Services		4,990.00	386.78	4,715.39	274.61	98.37

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I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	2223	Audio-Visual Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
Audio-Visual Services						
50-2223-2120-1	Tech Specialist IMRF	6,544.00	538.56	5,899.52	644.48	94.27
50-2223-2130-1	Tech Specialist FICA	7,002.00	538.56	6,462.72	539.28	96.14
2223	Audio-Visual Services	13,546.00	1,077.12	12,362.24	1,183.76	95.24 ** Function
Computer-Assisted Inst						
50-2225-2120-1	Tech Coordinator IMRF	4,037.00	332.20	3,638.88	398.12	94.25
50-2225-2130-1	Tech Coordinator FICA	4,319.00	306.82	3,706.26	612.74	89.36
2225	Computer-Assisted Inst	8,356.00	639.02	7,345.14	1,010.86	91.73 ** Function
Board of Education Services						
50-2310-2130-1	Board FICA	250.00	10.60	127.20	122.80	53.00
2310	Board of Education Services	250.00	10.60	127.20	122.80	53.00 ** Function
Executive Admin Services						
50-2320-2120-1	Sup't Secretary IMRF	3,929.00	333.96	3,658.24	270.76	97.36
50-2320-2130-1	Sup't Secretary FICA	4,204.00	333.96	4,007.52	196.48	99.30
50-2320-2140-1	Superintendent Medicare	1,957.00	149.32	1,794.35	162.65	95.50
2320	Executive Admin Services	10,090.00	817.24	9,460.11	629.89	97.81 ** Function
Office Of Principal Serv						
50-2410-2120-1	Princ Secretary IMRF	5,502.00	449.01	4,906.02	595.98	93.25
50-2410-2130-1	Princ Secretary FICA	5,823.00	449.01	5,385.84	437.16	96.35
50-2410-2140-1	Principal Medicare	2,474.00	194.52	2,299.88	174.12	96.89
2410	Office Of Principal Serv	13,799.00	1,092.54	12,591.74	1,207.26	95.21 ** Function
Fiscal Services						
50-2520-2120-1	Bookkeeper IMRF	4,211.00	346.70	3,797.84	413.16	94.31
50-2520-2130-1	Bookkeeper FICA	4,506.00	321.31	3,880.12	625.88	89.68
2520	Fiscal Services	8,717.00	668.01	7,677.96	1,039.04	91.91 ** Function
Oper and Maint of Plant Services						
50-2540-2120-1	Custodian IMRF	10,885.00	1,186.48	11,714.44	(829.44)	113.05
50-2540-2130-1	Custodian FICA	11,657.00	1,163.10	13,477.27	(1,820.27)	120.59
2540	Oper and Maint of Plant Services	22,542.00	2,349.58	25,191.71	(2,649.71)	116.95 ** Function
Food Services						
50-2560-2120-1	Food Service IMRF	6,316.00	519.36	5,721.45	594.55	94.70
50-2560-2130-1	Food Service FICA	7,453.00	635.83	7,233.50	219.50	101.55
2560	Food Services	13,769.00	1,155.19	12,954.95	814.05	98.41 ** Function
Other Support Services						
50-2900-3100-1	Investment Fees	200.00	0.00	0.00	200.00	0.00

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I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	2900	Other Support Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
2900	Other Support Services	200.00	0.00	0.00	200.00	0.00
50	I.M.R.F./Soc. Sec. Fund	205,761.00	16,432.06	189,120.00	16,641.00	95.70
50	I.M.R.F./Soc. Sec. Fund	205,761.00	16,432.06	189,120.00	16,641.00	95.70

** Function

* Fund

Fund

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Report as of: 5/31/2024

Capital Projects Fund or Fund Group 60

Fund 60 Capital Projects Fund or Fund Group
Function 2530 Facilities Acqu Const Services

Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
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Capital Projects Fund or Fund Group

Facilities Acqu Const Services

60-2530-3100-58	ESSER Construction Services	898,263.00	2,106.00	67,626.80	830,636.20	7.53
60-2530-6100-58	ESSER Construction Services	7,000.00	0.00	0.00	7,000.00	0.00
2530	Facilities Acqu Const Services	905,263.00	2,106.00	67,626.80	837,636.20	7.47

** Function

Other Support Services

60-2900-3100-1	Investment Fees	0.00	0.00	0.00	0.00	0.00
2900	Other Support Services	0.00	0.00	0.00	0.00	0.00
60	Capital Projects Fund or Fund Group	905,263.00	2,106.00	67,626.80	837,636.20	7.47
60	Capital Projects Fund or Fund Group	905,263.00	2,106.00	67,626.80	837,636.20	7.47

** Function

* Fund

Fund

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Report as of: 5/31/2024

Working Cash Fund 70

Fund 70 Working Cash Fund
Function 8990 Function 8990

Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
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Working Cash Fund

Function 8990

70-8990-6600-1 Permanent Transfer to Fund 40
70-8990-6601-1 Permanent Transfer to Fund 50

8990 Function 8990

70 Working Cash Fund

70 Working Cash Fund

0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00

** Function

* Fund

Fund

Spring Valley District 99 Expenditure Repo

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Spring Valley CCSD 99

Tort Immunity and Judgment Fund 80						
Fund	80	Tort Immunity and Judgment Fund				
Function						
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
Tort Immunity and Judgment Fund						
80-1222-1100-1	CC JH Salaries	4,500.00	0.00	0.00	4,500.00	0.00
80-2130-1100-1	Nurse Salary	35,313.00	0.00	0.00	35,313.00	0.00
80-2220-1100-1	Library Salary	5,000.00	0.00	0.00	5,000.00	0.00
80-2310-3801-1	Liability Insurance	16,866.00	0.00	0.00	16,866.00	0.00
80-2310-3802-1	Property Insurance	40,642.00	0.00	0.00	40,642.00	0.00
80-2320-1100-1	Superintendent Salary	18,000.00	0.00	0.00	18,000.00	0.00
80-2320-1101-1	Sup't Secretary Salary	7,000.00	0.00	0.00	7,000.00	0.00
80-2361-3800-1	Unemployment Insurance	0.00	2,860.00	7,328.38	(7,328.38)	0.00
80-2361-3801-1	Liability Insurance	16,866.00	0.00	16,866.00	0.00	100.00
80-2361-3802-1	Property Insurance	40,642.00	0.00	40,642.00	0.00	100.00
Regular Programs						
80-1110-1100-1	Regular Salaries	4,000.00	0.00	0.00	4,000.00	0.00
1110	Regular Programs	4,000.00	0.00	0.00	4,000.00	0.00
Infant/Toddler (I/T)						
80-1215-1100-1	Life Skills Salaries	8,000.00	0.00	0.00	8,000.00	0.00
1215	Infant/Toddler (I/T)	8,000.00	0.00	0.00	8,000.00	0.00
Cross-Categorical (Cc)						
80-1220-1100-1	CC Primary Salaries	4,000.00	0.00	0.00	4,000.00	0.00
1220	Cross-Categorical (Cc)	4,000.00	0.00	0.00	4,000.00	0.00
Function 1221						
80-1221-1100-1	CC Middle Salaries	10,000.00	0.00	0.00	10,000.00	0.00
1221	Function 1221	10,000.00	0.00	0.00	10,000.00	0.00
Health Services						
80-2130-5100-1	Nurse Capital Outlay	0.00	0.00	0.00	0.00	0.00
2130	Health Services	0.00	0.00	0.00	0.00	0.00
Computer-Assisted Inst						
80-2225-1100-1	Tech Coordinator Salary	5,000.00	0.00	0.00	5,000.00	0.00
2225	Computer-Assisted Inst	5,000.00	0.00	0.00	5,000.00	0.00
Risk Management and Claims Services Payments						
80-2365-3100-1	Tort Purchased Service	0.00	0.00	68,007.80	(68,007.80)	0.00
2365	Risk Management and Claims Services Payments	0.00	0.00	68,007.80	(68,007.80)	0.00
Educational, Inspectional, Sup Serv due to loss						
80-2367-4100-1	Tort Supplies	1,000.00	0.00	1,193.91	(193.91)	119.39
2367	Educational, Inspectional, Sup Serv due to loss	1,000.00	0.00	1,193.91	(193.91)	119.39
Office Of Principal Serv						

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Spring Valley CCSD 99

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Report as of: 5/31/2024

Tort Immunity and Judgment Fund 80						
Fund	80	Tort Immunity and Judgment Fund				
Function	2410	Office Of Principal Serv				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
80-2410-1100-1	Principal Salary	22,000.00	0.00	0.00	22,000.00	0.00
80-2410-1101-1	Princ Secretary Salaries	8,000.00	0.00	0.00	8,000.00	0.00
2410	Office Of Principal Serv	30,000.00	0.00	0.00	30,000.00	0.00
** Function						
Fiscal Services						
80-2520-1100-1	Bookkeeper Salary	4,500.00	0.00	0.00	4,500.00	0.00
2520	Fiscal Services	4,500.00	0.00	0.00	4,500.00	0.00
** Function						
Oper and Maint of Plant Services						
80-2540-1100-1	Custodian Salary	18,000.00	0.00	0.00	18,000.00	0.00
2540	Oper and Maint of Plant Services	18,000.00	0.00	0.00	18,000.00	0.00
** Function						
Food Services						
80-2560-1100-1	Food Service Salary	2,000.00	0.00	0.00	2,000.00	0.00
2560	Food Services	2,000.00	0.00	0.00	2,000.00	0.00
** Function						
Other Support Services						
80-2900-3100-1	Investment Fees	250.00	0.00	0.00	250.00	0.00
80-2310-3800-1	Worker's Compensation Insurance	21,212.00	0.00	0.00	21,212.00	0.00
80-2900-3800-1	Worker's Compensation Insurance	21,212.00	0.00	21,212.00	0.00	100.00
2900	Other Support Services	42,674.00	0.00	21,212.00	21,462.00	49.71
** Function						
80	Tort Immunity and Judgment Fund	314,003.00	2,860.00	155,250.09	158,752.91	49.44
* Fund						
80	Tort Immunity and Judgment Fund	314,003.00	2,860.00	155,250.09	158,752.91	49.44
Fund						

Spring Valley District 99 Expenditure Repo

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Spring Valley CCSD 99

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Capital Improvement Fund 90						
Fund	90	Capital Improvement Fund				
Function	2900	Other Support Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

Capital Improvement Fund

Other Support Services

90-2900-3100-1	Investment Fees	500.00	0.00	0.00	500.00	0.00		
2900	Other Support Services	500.00	0.00	0.00	500.00	0.00	**	Function
90	Capital Improvement Fund	500.00	0.00	0.00	500.00	0.00	*	Fund
90	Capital Improvement Fund	500.00	0.00	0.00	500.00	0.00		Fund
Report Total:		9,958,717.00	532,993.49	8,178,264.94	1,780,452.06	85.26		

SPRING VALLEY ELEMENTARY SCHOOL DISTRICT No. 99
TREASURER'S REPORT - DISTRICT CHECKING ACCOUNT 0000961450
APRIL 30, 2024

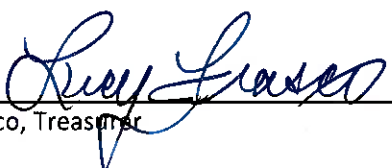
BEGINNING BALANCE - BOOKS	4/1/2024	\$ 172,103.02
ADD: CASH RECEIPTS		478,594.38
TRANSFER FROM INVESTMENT ACCOUNT		200,000.00
SUBTRACT: CASH DISBURSEMENTS		(673,121.89)
TRANSFER TO INVESTMENT ACCOUNT		
ADJUSTMENTS:		93.74
		-
ENDING BALANCE - BOOKS	4/30/2024	<u>\$ 177,669.25</u>

RECONCILIATION OF CHECKING ACCOUNT

BALANCE PER 04/30/24 BANK STATEMENT	\$ 252,605.40
ADD: DEPOSITS IN TRANSIT	-
SUBTRACT: OUTSTANDING CHECKS	(74,936.15)
	-
ADJUSTMENTS:	-
RECONCILED BALANCE	<u>\$ 177,669.25</u>

DETAIL OF RECONCILED CHECKING ACCOUNT BALANCE PER FUND

10 EDUCATIONAL	\$ 348,257.73
20 OPERATIONS & MAINTENANCE	65,325.18
30 DEBT SERVICES	332.97
40 TRANSPORTATION	(175,137.33)
50 MUNICIPAL RETIREMENT/SOCIAL SECURITY	3,431.41
60 CAPITAL PROJECTS	(65,520.80)
70 WORKING CASH	509.02
80 TORT	1.88
90 FIRE PREVENTION & SAFETY	469.19
	-
ENDING BALANCE	<u>\$ 177,669.25</u>



Lucy Frasco, Treasurer

5/16/2024

SPRING VALLEY ELEMENTARY SCHOOL DISTRICT No. 99
DISTRICT CHECKING - OUTSTANDING CHECKS AND ADDITIONAL RECONCILIATIONS
APRIL 30, 2024

District Checking - Outstanding Checks

Check Date	Check No.	Amount
Feb 2023	43873	50.00
Sept 2023	44453	105.00
Dec 2023	44639	180.05
Dec 2023	44675	276.00
Apr 2024	44888	4,854.53
Apr 2024	44909	350.00
Apr 2024	44918	1,885.00
Apr 2024	44926	211.32
Apr 2024	44927	4,817.70
Apr 2024	44928	53,066.38
Apr 2024	44931	520.00
Apr 2024	Payroll-related EFTs	<u>8,620.17</u>
		<u><u>74,936.15</u></u>

Additional Reconciliations

Flex Plan - Spring Valley City Bank

Beginning Balance	\$	22,184.40
Add: Deposits		-
Deposit in transit		-
Less: Reimbursements/fees		<u>(803.30)</u>
Ending Balance	\$	<u><u>21,381.10</u></u>

Charles Schwab Investment Account

Beginning Balance	\$	2,880,718.84
Dividends & Interest		2,134.65
Change in market value		3,052.40
Property taxes received		
Advisor fees		(396.96)
Transfer to/from checking		<u>(200,000.00)</u>
Ending Balance	\$	<u><u>2,685,508.93</u></u>

Regular Checking \$ 177,669.25

Total All Accounts \$ 2,884,559.28

Total All Accounts by Fund

10 EDUCATIONAL	\$	1,317,116.29
20 O & M (BUILDING)		576,081.81
30 DEBT SERVICES		155,666.86
40 TRANSPORTATION		(175,084.35)
50 MR/SS		216,005.22
60 CAPITAL PROJECTS		(65,520.80)
70 WORKING CASH		487,455.91
80 TORT		95,568.85
90 FIRE PREVENTION & SAFETY		<u>277,269.49</u>
	\$	<u><u>2,884,559.28</u></u>

SPRING VALLEY ELEMENTARY SCHOOL DISTRICT No. 99
TREASURER'S REPORT - DISTRICT CHECKING ACCOUNT 0000961450
MAY 31, 2024

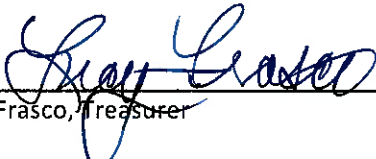
BEGINNING BALANCE - BOOKS	5/1/2024	\$ 177,669.25
ADD: CASH RECEIPTS		545,450.75
TRANSFER FROM INVESTMENT ACCOUNT		150,000.00
SUBTRACT: CASH DISBURSEMENTS		(534,214.49)
TRANSFER TO INVESTMENT ACCOUNT		
ADJUSTMENTS:		-
		-
ENDING BALANCE - BOOKS	5/31/2024	<u>\$ 338,905.51</u>

RECONCILIATION OF CHECKING ACCOUNT

BALANCE PER 05/31/24 BANK STATEMENT	\$ 408,613.78
ADD: DEPOSITS IN TRANSIT	-
SUBTRACT: OUTSTANDING CHECKS	(69,715.52)
	-
ADJUSTMENTS: NSF check to be redeposited	7.25
RECONCILED BALANCE	<u>\$ 338,905.51</u>

DETAIL OF RECONCILED CHECKING ACCOUNT BALANCE PER FUND

10 EDUCATIONAL	\$ 329,292.77
20 OPERATIONS & MAINTENANCE	107,283.00
30 DEBT SERVICES	333.17
40 TRANSPORTATION	(165,498.76)
50 MUNICIPAL RETIREMENT/SOCIAL SECURITY	47,001.44
60 CAPITAL PROJECTS	(67,626.80)
70 WORKING CASH	509.33
80 TORT	87,141.88
90 FIRE PREVENTION & SAFETY	469.48
ENDING BALANCE	<u>\$ 338,905.51</u>



Lucy Frasco, Treasurer

6/17/2024

SPRING VALLEY ELEMENTARY SCHOOL DISTRICT No. 99
DISTRICT CHECKING - OUTSTANDING CHECKS AND ADDITIONAL RECONCILIATIONS
MAY 31, 2024

District Checking - Outstanding Checks

Check Date	Check No.	Amount
Feb 2023	43873	50.00
Sept 2023	44453	105.00
Dec 2023	44639	180.05
Dec 2023	44675	276.00
Apr 2024	44909	350.00
May 2024	44959	300.00
May 2024	44973	349.93
May 2024	44983	366.43
May 2024	44984	4,827.32
May 2024	44985	53,358.80
May 2024	44988	520.00
May 2024	44991	10.00
Apr 2024	Payroll-related EFTs	8,620.17
May 2024	Payroll-related EFTs	401.82
		<u>69,715.52</u>

Additional Reconciliations

Flex Plan - Spring Valley City Bank

Beginning Balance	\$ 21,381.10
Add: Deposits	520.00
Deposit in transit	-
Less: Reimbursements/fees	<u>(750.00)</u>
Ending Balance	<u>\$ 21,151.10</u>

Charles Schwab Investment Account

Beginning Balance	\$ 2,685,508.93
Dividends & Interest	6,853.21
Change in market value	6,872.51
Property taxes received	
Advisor fees	(377.23)
Transfer to/from checking	<u>(150,000.00)</u>
Ending Balance	<u>\$ 2,548,857.42</u>

Regular Checking \$ 338,905.51

Total All Accounts \$ 2,908,914.03

Total All Accounts by Fund

10 EDUCATIONAL	\$ 1,302,630.82
20 O & M (BUILDING)	620,578.37
30 DEBT SERVICES	156,439.16
40 TRANSPORTATION	(165,445.51)
50 MR/SS	200,631.86
60 CAPITAL PROJECTS	(67,626.80)
70 WORKING CASH	489,876.62
80 TORT	93,183.88
90 FIRE PREVENTION & SAFETY	<u>278,645.63</u>

\$ 2,908,914.03



Bills Payable List

Printed: 6/19/2024 1:00 PM
Spring Valley CCSD 99
Expense on Date: 6/1/2024 to 6/30/2024

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
ALLISON BOOTH						
		Other Supplies - Teachers		624	300.00	10-1110-4300-1
					<u>\$300.00</u>	
Andrea Cruz						
		Other Supplies - Teachers		624	199.09	10-1110-4300-1
					<u>\$199.09</u>	
ANDY'S KARPET KLEANING						
		Building Upkeep Services		624	1,990.00	20-2540-3201-1
					<u>\$1,990.00</u>	
BASALAY CARY & ALSTADT						
		ESSER 3 - South Entrance		624	5,293.50	60-2530-3100-58
		Ceiling Replacement Project		624	1,333.00	20-2540-3201-1
					<u>\$6,626.50</u>	
BEHAV DISORDER PROG COOP						
		BEST Final FY24 Billing		624	6,978.00	10-4120-6700-1
					<u>\$6,978.00</u>	
BMP TRI-COUNTY SPEC. ED.						
		Hearing Services Jan-May FY24		624	3,961.57	10-4120-3400-1
					<u>\$3,961.57</u>	
Capital One						
		Retirement Party		624	20.92	10-2310-4100-1
					<u>\$20.92</u>	
CHASE CARD SERVICES						
		Art Supplies		624	217.15	10-1110-4400-1
		Vocal Music Supplies		624	34.53	10-1110-4500-1
		8th Grade FT		624	1,075.00	10-1110-3200-1
		Building Supply		624	35.00	20-2540-4100-1
		Regular Supplies		624	359.97	10-1110-4100-1
		Computer Supplies		624	2,212.01	10-2221-4100-1
		Staff Awards		624	100.00	10-2310-4100-1
		Attendance Cards for Staff		624	92.99	10-2320-4100-1
		Board Supplies		624	32.47	10-2310-4100-1
		Telephone & Internet		624	645.01	20-2540-3100-1
		Computer Supplies		624	80.30	10-2221-4100-1
		FY25 SB Convention Registration		624	5,191.20	10-2310-6100-1
		Control the Bleed Training Kit		624	1,045.00	10-2130-5100-20
		Bridge Building Kit		624	242.00	10-1110-4100-25
		Solar Car Kit		624	225.96	10-1110-4100-25
		Regular Supplies		624	31.73	10-1110-4100-1
		Regular Supplies		624	25.47	10-1110-4100-1
		Regular Supplies		624	106.74	10-1110-4100-1
		Regular Supplies		624	78.38	10-1110-4100-1
		Regular Supplies		624	36.39	10-1110-4100-1
		Regular Supplies		624	22.99	10-1110-4100-1
		Control the Bleed - overage amt from grant		624	180.00	10-2130-3100-1
		Regular Supplies		624	18.70	10-1110-4100-1
					<u>\$12,088.99</u>	

Bills Payable List

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Spring Valley CCSD 99
Expense on Date: 6/1/2024 to 6/30/2024

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
CINTAS CORP #396						
		Building Upkeep Services		624	71.19	20-2540-3201-1
		Building Upkeep Services		624	71.19	20-2540-3201-1
					<u>\$142.38</u>	
CITY OF SPRING VALLEY						
		Water South		624	614.39	20-2540-3700-1
		Water North		624	171.06	20-2540-3700-1
		Water South		624	827.57	20-2540-3700-1
		Water North		624	165.73	20-2540-3700-1
					<u>\$1,778.75</u>	
COMCAST CABLE						
		Telephone & Internet		624	416.35	20-2540-3100-1
					<u>\$416.35</u>	
CONNECTING POINT COMPUTER						
		Computer Supplies		624	343.56	10-2221-4100-1
					<u>\$343.56</u>	
CONSTELLATION NEW ENERGY						
		Electricity		624	12,624.88	20-2540-4606-1
					<u>\$12,624.88</u>	
CPI, Inc						
		Board Other Purchased Service		624	55.00	10-2310-3900-1
					<u>\$55.00</u>	
DIGITAL COPY SYSTEMS						
		Copy Machine Rental		624	1,535.98	10-2570-3250-1
					<u>\$1,535.98</u>	
DRESBACH DISTRIBUTING CO						
		Building Supply		624	1,139.40	20-2540-4100-1
		Building Supply		624	329.60	20-2540-4100-1
					<u>\$1,469.00</u>	
Embrace Education						
		Board Other Purchased Service		624	374.54	10-2310-3900-1
					<u>\$374.54</u>	
GETZ FIRE EQUIPMENT						
		Equipment Upkeep Services		624	225.50	20-2540-3202-1
					<u>\$225.50</u>	
GRAPHIC ELECTRONICS						
		Supplies - Middle		624	22.00	10-1110-4101-1
		Board Supplies		624	113.00	10-2310-4100-1
		Supplies - Middle		624	500.50	10-1110-4101-1
		Supplies - Middle		624	11.00	10-1110-4101-1
		Extracurricular Supplies		624	475.50	10-1500-4100-1
		Supplies - Middle		624	12.50	10-1110-4101-1
					<u>\$1,134.50</u>	
HAPPY'S SUPER SERVICE						
		Building Capital Outlay		624	1,158.00	20-2540-5100-1
		Building Supply		624	800.00	20-2540-4100-1

Bills Payable List

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$1,958.00</u>	
HYVEE						
		Food Supplies		624	63.92	10-2560-4100-1
		Sch Bowl		624	82.70	10-1500-4100-1
		Retirement Party		624	49.64	10-2310-4100-1
					<u>\$196.26</u>	
IASB						
		BoardBook, SB Policies		624	7,500.00	10-2310-6100-1
		Membership Dues		624	3,498.00	10-2310-6100-1
					<u>\$10,998.00</u>	
ILLINOIS STATE POLICE						
		Board Other Purchased Service		624	28.25	10-2310-3900-1
					<u>\$28.25</u>	
ILMEA						
		Participation Fees		624	150.00	10-1500-6100-1
					<u>\$150.00</u>	
JAMES M. HERMES						
		Sup`'t & Secretary Travel		624	120.60	10-2320-3300-1
					<u>\$120.60</u>	
JAMF SOFTWARE LLC						
		Computer Purchased Service		624	14,475.00	10-2221-3100-1
					<u>\$14,475.00</u>	
Jen Heredia Studio						
		Graduation Pictures		624	150.00	10-2310-3900-1
					<u>\$150.00</u>	
JESSICA LANNEN						
		Other Supplies - Teachers		624	151.77	10-1110-4300-1
					<u>\$151.77</u>	
JOHANNES BUS SERVICE						
		ECE Transportation		624	11,561.36	40-2550-3100-16
		Homeless Regular Transportation		624	1,113.67	40-2550-3311-1
		Extracurricular Trasnportation		624	2,445.05	40-2550-3312-1
		Field Trip Transportation		624	1,568.15	40-2550-3313-1
		Transportation Supplies		624	2,260.82	40-2550-4100-1
		ECE Transportation		624	10,201.20	40-2550-3100-16
		Extracurricular Trasnportation		624	1,110.25	40-2550-3312-1
		Homeless Regular Transportation		624	1,441.22	40-2550-3311-1
		Transportation Supplies		624	2,136.36	40-2550-4100-1
		Wildcat Warrior FT - FY24 Title IV		624	1,447.60	40-2550-3313-25
		Spec Ed Transportation		624	19,636.00	40-2550-3310-1
		Regular Transportation		624	18,932.91	40-2550-3311-1
		Spec Ed Transportation		624	21,283.06	40-2550-3310-1
		Regular Transportation		624	25,668.91	40-2550-3311-1
		Field Trip Transportation		624	9,176.00	40-2550-3313-1
					<u>\$129,982.56</u>	
JOHNSON CONTROLS						

Bills Payable List

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Vendor Name					
P.O. Number	Description	Override	Batch #	Amount	State Account Number
	Equipment Upkeep Services		624	2,524.92	20-2540-3202-1
				<u>\$2,524.92</u>	
KENDRICK PEST CONTROL INC					
	Building Upkeep Services		624	60.00	20-2540-3201-1
				<u>\$60.00</u>	
KOHL WHOLESALE					
	Food Supplies		624	7,673.46	10-2560-4100-1
	ECE Supplies		624	33.10	10-2560-4100-16
	Milk		624	3,347.84	10-2560-4100-1
	Non-Food Supplies		624	840.90	10-2560-4200-1
				<u>\$11,895.30</u>	
LAKESHORE LEARNING					
	FY24 Title I Floor Seating		624	349.95	10-1250-4100-26
	FY24 Title I Floor Seating shipping		624	52.49	10-1110-3200-1
				<u>\$402.44</u>	
LAUREN TRUMPINSKI					
	OL5018		624	337.50	10-1110-2300-20
	OL5833		624	427.50	10-1110-2300-20
				<u>\$765.00</u>	
LINDA DELAO					
	Other Supplies - Teachers		624	300.00	10-1110-4300-1
				<u>\$300.00</u>	
LYNETTE LUCAS					
	Other Supplies - Teachers		624	163.67	10-1110-4300-1
				<u>\$163.67</u>	
MAUTINO DIST CO INC					
	Regular Supplies		624	97.50	10-1110-4100-1
				<u>\$97.50</u>	
Menta Academy LaSalle					
	MENTA Tuition May		624	10,513.80	10-1200-6100-1
	MENTA Tuition June		624	4,301.10	10-1200-6100-1
				<u>\$14,814.90</u>	
MICHELLE NAUMAN					
	Princ & Secretary Travel		624	235.35	10-2410-3300-1
	EDL 656		624	400.00	10-1110-2300-20
	EDL 715		624	600.00	10-1110-2300-20
	EDL 699		624	600.00	10-1110-2300-20
	EDL 747		624	600.00	10-1110-2300-20
	EDL 682		624	600.00	10-1110-2300-20
	EDL 712		624	400.00	10-1110-2300-20
				<u>\$3,435.35</u>	
MIDAMERICA BOOKS					
	Library Per Capita Grant		624	111.77	10-2220-4200-1
	Library Per Capita Grant		624	305.40	10-2220-4200-1
				<u>\$417.17</u>	
MTCO					

Bills Payable List

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 Spring Valley CCSD 99
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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		Telephone & Internet		624	304.87	20-2540-3100-1
					<u>\$304.87</u>	
NCS PEARSON INC.						
		PLS Complete Assessment Kit		624	501.75	10-2150-5100-26-26
		PLS Complete Assessment Kit Shipping		624	25.09	10-1110-3200-1
					<u>\$526.84</u>	
OSF Medical Group - Occ Health						
		Board Other Purchased Service		624	160.00	10-2310-3900-1
					<u>\$160.00</u>	
PERMA BOUND						
		FY24 Library Per Capita Grant		624	732.57	10-2220-4200-1
					<u>\$732.57</u>	
Pitsco Education						
		FY24 Title IV Shake Table		624	240.50	10-1110-4100-25
		FY24 Title IV Shake Table shipping		624	24.05	10-1110-3200-1
					<u>\$264.55</u>	
Quadient Leasing USA						
		Postage		624	235.59	10-1110-3400-1
					<u>\$235.59</u>	
REGIONAL OFFICE OF						
		Geist Admin Academy		624	150.00	10-4000-3100-20
					<u>\$150.00</u>	
Republic Services						
		Grounds Upkeep Services		624	311.79	20-2540-3200-1
					<u>\$311.79</u>	
RLI						
		Board Bond Insurance		624	75.00	10-2310-3800-1
		Board Bond Insurance		624	75.00	10-2310-3800-1
		Board Bond Insurance		624	4,038.00	10-2310-3800-1
					<u>\$4,188.00</u>	
ROCHESTER 100 INC.						
		Bilingual Communicators		624	425.90	10-1110-4102-1
					<u>\$425.90</u>	
SCHOOL NURSE SUPPLY, INC						
		AED Trainers for staff		624	864.00	10-2130-4100-20
					<u>\$864.00</u>	
School Specialty LLC						
		FY24 Title I Art Supplies		624	53.04	10-1250-4100-26
		FY24 Title I Art Supplies shipping		624	11.95	10-1110-3200-1
					<u>\$64.99</u>	
Shaw Media						
		Supplies - Middle		624	150.80	10-1110-4101-1
					<u>\$150.80</u>	
Specialized Education of Illinois						
		High Roads Tuition Bloomington Credit		624	(2,386.16)	10-1200-6100-1
		High Roads Tuition Bloomington May		624	5,026.12	10-1200-6100-1

Bills Payable List

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Spring Valley CCSD 99
Expense on Date: 6/1/2024 to 6/30/2024

Vendor Name		Override	Batch #	Amount	State Account Number
P.O. Number	Description				
				<u>\$2,639.96</u>	
Sydney Pederson					
	Other Supplies - Teachers		624	300.00	10-1110-4300-1
				<u>\$300.00</u>	
THE MUSIC SHOPPE, INC.					
	Concert Bass Drum		624	1,929.00	10-1110-3100-25
	Drum Mallets		624	89.90	10-1110-3100-25
	Title IV Keyboards		624	990.00	10-1110-4100-25
				<u>\$3,008.90</u>	
TNT LAWN & SNOW, LLC					
	Grounds Upkeep Services		624	1,830.00	20-2540-3200-1
				<u>\$1,830.00</u>	
VALLEY FLOWERS					
	Graduation		624	62.00	10-2310-4100-1
				<u>\$62.00</u>	
VERIZON WIRELESS					
	Telephone & Internet		624	510.71	20-2540-3100-1
				<u>\$510.71</u>	
Report Total				<u>\$262,083.67</u>	

Spring Valley CCSD #99

Cash Flow FY24

	Education	O & M	Debt Svcs	Transport	IMRF/SS	Working Csh	Tort	Fire Pre & Saf
Final FY23 & FY24 July	\$ 1,408,567	\$ 531,729	\$ 134,260	\$ (66,636)	\$ 37,072	\$ 426,677	14,943	\$ 225,309
Beginning Balance								
Revenue	89,550	43,915	275	6,728	251	880	160	465
Expenses	451,122	37,559	0	6,288	15,568	0	19,176	0
Change	-361,572	6,356	275	440	-15,317	880	-19,016	465
AUGUST								
Beginning Balance	\$ 1,046,995	\$ 538,085	\$ 134,535	\$ (66,196)	\$ 21,755	\$ 427,557	-4,073	\$ 225,774
Revenue	994,165	199,199	339,672	263,527	138,913	27,974	141,302	26,632
Expenses	585,652	44,921	0	5,241	15,513	0	65,576	0
Change	408,513	154,278	339,672	258,286	123,400	27,974	75,726	26,632
SEPTEMBER								
Beginning Balance	\$ 1,455,508	\$ 692,363	\$ 474,207	\$ 192,090	\$ 145,155	\$ 455,531	\$ 71,653	\$ 252,406
Revenue	459,020	4,216	2,634	506	1,374	2,739	423	1,517
Expenses	808,209	96,528	0	34,161	22,226	0	0	0
Change	-349,189	-92,312	2,634	-33,655	-20,852	2,739	423	1,517
OCTOBER								
Beginning Balance	\$ 1,106,319	\$ 600,051	\$ 476,841	\$ 158,435	\$ 124,303	\$ 458,270	\$ 72,076	\$ 253,923
Revenue	781,842	40,138	1,137	32,370	3,167	1,182	184	655
Expenses	645,384	31,747	475,475	68,404	15,078	0	63,170	0
Change	136,458	8,391	-474,338	-36,034	-11,911	1,182	-62,986	655
NOVEMBER								
Beginning Balance	\$ 1,242,777	\$ 608,442	\$ 2,503	\$ 122,401	\$ 112,392	\$ 459,452	\$ 9,090	\$ 254,578
Revenue	836,163	115,874	207,586	37,098	83,806	15,791	86,398	15,606
Expenses	476,875	36,583	0	67,991	14,780	0	0	0
Change	359,288	79,291	207,586	-30,893	69,026	15,791	86,398	15,606
DECEMBER								
Beginning Balance	\$ 1,602,065	\$ 687,733	\$ 210,089	\$ 91,508	\$ 181,418	\$ 475,243	\$ 95,488	\$ 270,184
Revenue	500,300	15,429	990	382	1,670	2,702	536	1,536
Expenses	691,170	36,661	0	63,939	19,713	0	1,036	0
Change	-190,870	-21,232	990	-63,557	-18,043	2,702	-500	1,536
JANUARY								
Beginning Balance	\$ 1,411,195	\$ 666,501	\$ 211,079	\$ 27,951	\$ 163,375	\$ 477,945	\$ 94,988	\$ 271,720
Revenue	546,641	28,215	954	13,234	1,478	2,605	512	1,481
Expenses	424,858	49,958	0	47,677	14,983	0	0	0
Change	121,783	-21,743	954	-34,443	-13,505	2,605	512	1,481
FEBRUARY								
Beginning Balance	\$ 1,532,978	\$ 644,758	\$ 212,033	\$ (6,492)	\$ 149,870	\$ 480,550	\$ 95,500	\$ 273,201
Revenue	454,012	19,362	6,634	1,419	3,110	1,806	2,823	1,223
Expenses	442,824	57,764	0	41,157	14,903	0	3,432	0
Change	11,188	-38,402	6,634	-39,738	-11,793	1,806	-609	1,223
MARCH								
Beginning Balance	\$ 1,544,166	\$ 606,356	\$ 218,667	\$ (46,230)	\$ 138,077	\$ 482,356	\$ 94,891	\$ 274,424
Revenue	489,454	30,084	1,538	10,059	1,947	4,193	823	2,383
Expenses	751,390	46,127	0	60,169	24,092	0	0	0
Change	-261,936	-16,043	1,538	-50,110	-22,145	4,193	823	2,383
APRIL								
Beginning Balance	\$ 1,282,230	\$ 590,313	\$ 220,205	\$ (96,340)	\$ 115,932	\$ 486,549	\$ 95,714	\$ 276,807
Revenue	454,921	13,773	299	12,681	377	809	159	460
Expenses	532,629	39,464	28,875	57,544	15,832	0	0	0
Change	-77,708	-25,691	-28,576	-44,863	-15,455	809	159	460
MAY								
Beginning Balance	\$ 1,204,522	\$ 564,622	\$ 191,629	\$ (141,203)	\$ 100,477	\$ 487,358	\$ 95,873	\$ 277,267
Revenue	459,213	83,844	772	9,639	1,059	2,421	475	1,376
Expenses	472,248	39,348	0	0	16,432	0	2,860	0
Change	-13,035	44,496	772	9,639	-15,373	2,421	-2,385	1,376
JUNE								
Beginning Balance	\$ 1,191,487	\$ 609,118	\$ 192,401	\$ (131,564)	\$ 85,104	\$ 489,779	\$ 93,488	\$ 278,643
Revenue								
Expenses								
Change								
Final FY24	\$ 1,191,487	\$ 609,118	\$ 192,401	\$ (131,564)	\$ 85,104	\$ 489,779	93,488	\$ 278,643
Current Balance all Funds:	\$	2,808,456						

June FY24 SV 99 Budget Watch

Revenue Highlights: May Revenue = \$558,799 (81.46% of total FY24 budgeted of \$10,061,905)

FEES & TAXES

- Local taxes = 100% of \$2,499,950 (all 8 Funds)
- Evidence Based Funding = 90% of \$4,093,050
- Registration = 94% of \$25,000
- Tech Fees = 92% of \$15,000
- TIF = 123% of \$20,000
- Corporate Personal Property Tax = 93% of \$193,172
- Investments = 202% of \$47,500

GRANTS

- ECE Ed. Fund = 102% of \$155,619
- ECE IMRF/SS = 31% of \$8,154
- Title II Class Size = 117% of \$24,831
- Title I = 52% of \$299,517
- State lunch = 159% of \$3,000
- Fed Lunch = 100% of \$250,000
- Rural Achievement = 43% of \$46,530
- Medicaid Admin Outreach = 55% of \$15,000
- ESSER = 28% of \$747,132

SPECIAL EDUCATION

- Special Ed Private Facility = 256% of \$15,000

TRANSPORTATION

- Bus fees = 87% of \$10,000
- Regular State Transportation = 26% of \$500
- Special Ed Transportation = 135% of \$30,000
- Local taxes Transportation = 100% of \$98,306
- ECE Transportation = 115% of \$27,663

Expenditure Highlights: May Expenditures = \$532,994 (85.26% of total FY24 budgeted of \$9,879,997)

ED Fund

- Teacher substitutes = 93% of \$75,000
- Certified Salaries = 96% of \$1,768,998
- Tech: Software = 91% of \$35,000
- Tech Capital Outlay = 263% of \$10,000

Building Fund

- Building Upkeep = 91% of 125,000
- Grounds Upkeep = 42% of \$45,000
- Equipment Upkeep = 120% of \$28,000
- Supplies = 107% of \$35,000
- Gas = 50% of \$30,000
- Electric = 85% of \$90,000
- Water = 111% of \$7,500

Transportation Fund

- ECE/PK = 90% of \$110,000
- SPED = 128% of \$120,000
- Reg Transportation = 108% of \$185,000
- Extra-Curr = 106% of \$20,000
- Field Trip = 40% of \$18,000
- Supplies/Fuel Surcharge = 72% of \$30,000

Current Balance = \$2,808,456

Account #	Account Description	Year to Date	Proposed FY24	FY24 Amended
10-111000-1	Local Taxes Education	950,309.82	950,296.00	950,310.00
10-113000-1	Local Taxes Tech Lease	40,961.49	40,961.00	40,962.00
10-114000-1	Local Taxes Spec Ed	16,384.60	16,384.00	16,385.00
10-121000-1	Mobile Home Tax	33.81		34.00
10-151000-1	Interest on Investments	60,503.47	30,000.00	65,000.00
10-161100-1	Breakfast & Lunch	5,611.44	10,000.00	6,000.00
10-161400-1	Milk - Students	1,367.50	2,000.00	1,400.00
10-171100-1	Extracurricular Admissions	18,395.00	9,500.00	18,500.00
10-172000-1	Extracurricular & Organization Fees	10,179.28	8,500.00	11,000.00
10-172100-1	Technology Fees	13,720.00	15,000.00	15,000.00
10-179000-1	Yearbooks/Cap & Gown	6,031.00	7,500.00	6,500.00
10-181100-1	Registration Fees	23,582.43	25,000.00	25,000.00
10-199900-1	Other Revenue	35,438.81	50,000.00	37,000.00
10-199904-1	Student Locks	154.00	250.00	200.00
10-199906-1	Band Rental Fees	1,227.00	1,500.00	1,300.00
10-300100-1	Evidence Based Funding	3,702,780.00	4,093,050.00	4,093,050.00
10-310000-1	Spec Ed Pricate Facility	38,423.04	15,000.00	50,636.00
10-312000-1	Spec Ed - Orphanage	21,883.72	500.00	21,884.00
10-336000-1	State Lunch Reimbursement	4,783.30	3,000.00	5,000.00
10-370500-16	ECE Grant	159,326.00	155,619.00	155,620.00
10-399901-1	Libaray Per Capita Grant	850.00		850.00
10-410700-24	RLIS Grant	20,109.17	46,530.00	20,110.00
10-421000-1	Federal Lunch Reimbursement	249,842.02	250,000.00	255,000.00
10-422000-1	Federal Breakfast Reimbursement	65,915.54	50,000.00	68,000.00
10-430000-26	Title I Grant	155,638.00	299,517.00	321,304.00
10-440000-25	Title IV Grant	7,677.00	10,233.00	27,973.00
10-460000-1	Pre School Flow Through	7,935.00	7,146.00	7,935.00
10-462000-22	IDEA Flow Through	171,548.00	153,240.00	171,548.00
10-490900-1	Title III Grant	(831.00)		
10-493200-20	Title II Grant	28,841.00	24,831.00	57,996.00
10-499100-1	Medicaid Admin Outreach	8,260.96	15,000.00	10,000.00
10-499200-1	Medicaid Fee for Service	18,825.05	25,000.00	20,000.00

FY23 (155,638) FY24 (165,666)

FY23 (7,677) FY24 (20,296)

FY23 Reimbursement to Hall HS

FY23 (28,841) FY24 (29,155)

10-499800-1	Other Federal Revenue - Homeless Grant	30.00		30.00	FY24 (30)
10-499800-30	Digital Equity	12,000.00	12,000.00	12,000.00	FY23
10-499800-58	ESSER	206,900.00	747,132.00	671,135.00	FY23 ESSER 2 (206,900) FY24 ESSER 3 (464,235)
	Total Revenue Education Fund	6,064,636.45	7,074,689.00	7,164,662.00	
10-1110-1100-1	Regular Salaries	1,770,683.18	1,768,998.00	1,770,684.00	
10-1110-1100-12	Insurance Stipend Salary	50,600.00	50,600.00	50,600.00	
10-1110-1100-58	ESSER Salaries	20,789.86	1,600.00	67,074.00	FY23 ESSER 2 (1,600) FY24 ESSER 3 (65,474)
10-1110-2100-1	Regular TRS	150,825.33	174,952.00	150,826.00	
10-1110-2100-12	Insurance Stipend TRS	1,958.21	2,175.00	1,959.00	
10-1110-2100-58	ESSER TRS	1,495.37	159.00	7,281.00	FY23 ESSER 2 (159) FY24 ESSER 3 (7,122)
10-1110-2101-58	ESSER Federal TRS	1,761.20	185.00	8,571.00	FY23 ESSER 2 (185) FY24 ESSER 3 (8,386)
10-1110-2110-1	Regular NEC	9,664.83	11,275.00	9,665.00	
10-1110-2110-12	Insurance Stipend NEC	126.18	140.00	127.00	
10-1110-2110-58	ESSER NEC	96.39	11.00	470.00	FY23 ESSER 2 (11) FY24 ESSER 3 (459)
10-1110-2120-1	Regular ETHIS/THIS	26,161.61	30,520.00	26,162.00	
10-1110-2120-12	Insurance Stipend ETHIS/THIS	341.64	380.00	342.00	
10-1110-2120-58	ESSER ETHIS/THIS	260.82	28.00	1,270.00	FY23 ESSER 2 (28) FY24 ESSER 3 (1,242)
10-1110-2200-1	Regular Vision Insurance	3,106.27	3,073.00	3,107.00	
10-1110-2200-58	ESSER Vision Insurance	13.20		79.00	FY24 ESSER 3 (79)
10-1110-2201-1	Retiree Insurance	21,082.70	20,000.00	21,083.00	
10-1110-2210-1	Regular Life Insurance	2,665.21	2,678.00	2,666.00	
10-1110-2210-58	ESSER Life Insurance	10.40		107.00	FY24 ESSER 3 (107)
10-1110-2220-1	Regular Health Insurance	276,376.80	276,192.00	276,377.00	
10-1110-2220-58	ESSER Health Insurance	1,192.08		7,045.00	FY24 ESSER 3 (7,045)
10-1110-2230-1	Regular Dental Insurance	23,085.51	22,973.00	23,086.00	
10-1110-2230-58	ESSER Dental Insurance	88.40		550.00	FY24 ESSER 3 (550)
10-1110-2300-1	Tuition Reimbursement				
10-1110-2300-20	Title II Tuition Reimbursement	14,965.00	20,631.00	21,790.00	
10-1110-3100-25	Title IV Purchased Service	7,148.90	2,930.00	7,834.00	FY24 (7,834)
10-1110-3100-58	ESSER Purchased Service	66,123.84	302,685.00	62,654.00	FY23 ESSER 2 (54,736) FY24 ESSER 3 (7,918)
10-1110-3200-1	Regular Purchased Service	18,718.49	16,200.00	19,000.00	
10-1110-3400-1	Postage	2,436.08	2,500.00	2,500.00	

10-1110-4100-1	Regular Supplies	33,334.66	52,500.00	33,500.00
10-1110-4100-24	RLIS Grant	20,421.85	46,530.00	20,422.00
10-1110-4100-25	Title IV Grant Supplies	4,605.48	1,183.00	7,342.00
10-1110-4100-58	ESSER Supplies	77,770.90	72,381.00	78,593.00
10-1110-4101-1	Supplies - Middle	1,355.62	2,000.00	1,400.00
10-1110-4102-1	Supplies - Primary	2,759.64	1,500.00	2,800.00
10-1110-4200-1	Textbooks	22,510.53	19,315.00	22,511.00
10-1110-4300-1	Other Supplies - Teachers	12,072.57	15,000.00	12,100.00
10-1110-4400-1	Art Supplies	1,125.38	1,000.00	1,150.00
10-1110-4500-1	Vocal Music Supplies	357.24	500.00	400.00
10-1110-4600-1	Band Supplies	2,022.93	2,000.00	2,050.00
10-1110-4700-1	PE Supplies	1,933.99	2,000.00	1,950.00
10-1110-5100-1	Regular Capital Outlay	1,022.00	15,000.00	1,100.00
10-1110-5100-30	Digital Equity Capital Outlay	12,969.00	12,000.00	12,000.00
10-1110-5100-58	ESSER Capital Outlay	63,092.99	63,450.00	63,450.00
10-1111-1200-1	Substitute Salary	69,643.07	75,000.00	70,000.00
10-1111-2110-1	Substitute NEC	153.02	500.00	160.00
10-1111-2120-1	Substitute ETHIS	176.80	600.00	180.00
10-1125-1100-16	ECE Salaries	120,511.41	120,688.00	120,512.00
10-1125-2100-16	ECE TRS	6,686.91	7,961.00	6,687.00
10-1125-2110-16	ECE NEC	430.90	514.00	431.00
10-1125-2120-16	ECE ETHIS/THIS	1,166.61	1,389.00	1,167.00
10-1125-2200-16	ECE Vision Insurance	162.54	163.00	163.00
10-1125-2210-16	ECE Life Insurance	213.12	213.00	214.00
10-1125-2220-16	ECE Health Insurance	14,522.88	14,523.00	14,523.00
10-1125-2230-16	ECE Dental Insurance	1,392.64	1,393.00	1,393.00
10-1125-3100-16	ECE Purchased Service	818.00	1,637.00	1,637.00
10-1125-4100-16	ECE Supplies	322.96	200.00	500.00
10-1200-6100-1	Lighted Way Tuition	27,563.04	70,000.00	27,564.00
10-1200-6101-1	High Roads Tuition	61,431.45	60,000.00	61,432.00
10-1200-6102-1	MENTA Tuition	68,817.60	50,000.00	68,818.00
10-1215-1100-1	Life Skills Salaries	173,348.02	171,811.00	173,349.00
10-1215-2100-1	Life Skills TRS	7,310.40	8,999.00	7,311.00

FY24 (7,342)

FY23 ESSER 2 (72,381) FY24 ESSER 3 (6,212)

FY23

FY23 ESSER 2 (63,450)

10-1215-2110-1	Life Skills NEC	470.97	581.00	471.00
10-1215-2120-1	Life Skills ETHIS/THIS	1,275.18	1,573.00	1,276.00
10-1215-2200-1	Life Skills Vision Insurance	227.33	238.00	228.00
10-1215-2210-1	Life Skills Life Insurance	391.02	426.00	392.00
10-1215-2220-1	Life Skills Health Insurance	20,210.06	21,136.00	20,211.00
10-1215-2230-1	Life Skills Dental Insurance	1,581.51	1,651.00	1,582.00
10-1215-4100-1	Life Skills Supplies	1,856.42	2,000.00	2,000.00
10-1220-1100-1	CC Primary Salaries	119,188.17	111,937.00	119,189.00
10-1220-2100-1	CC Primary TRS	7,237.78	8,349.00	7,238.00
10-1220-2110-1	CC Primary NEC	466.50	539.00	467.00
10-1220-2120-1	CC Primary ETHIS/THIS	1,262.80	1,457.00	1,263.00
10-1220-2200-1	CC Primary Vision Insurance	125.25	80.00	126.00
10-1220-2210-1	CC Primary Life Insurance	283.25	274.00	284.00
10-1220-2220-1	CC Primary Health Insurance	11,120.98	7,046.00	11,121.00
10-1220-2230-1	CC Primary Dental Insurance	873.96	551.00	874.00
10-1221-1100-1	CC Middle Salaries	164,063.35	162,259.00	164,064.00
10-1221-2100-1	CC Middle TRS	8,873.04	10,356.00	8,874.00
10-1221-2110-1	CC Middle NEC	571.88	668.00	572.00
10-1221-2120-1	CC Middle ETHIS/THIS	1,547.72	1,807.00	1,548.00
10-1221-2200-1	CC Middle Vision Insurance	329.23	304.00	330.00
10-1221-2210-1	CC Middle Life Insurance	343.89	345.00	344.00
10-1221-2220-1	CC Middle Health Insurance	29,408.64	26,989.00	29,409.00
10-1221-2230-1	CC Middle Dental Insurance	2,319.03	2,113.00	2,320.00
10-1222-1100-1	CC JH Salaries	147,434.59	146,564.00	147,435.00
10-1222-2100-1	CC JH TRS	10,520.40	12,378.00	10,521.00
10-1222-2110-1	CC JH NEC	677.92	798.00	678.00
10-1222-2120-1	CC JH ETHIS/THIS	1,835.26	2,160.00	1,836.00
10-1222-2200-1	CC JH Vision Insurance	158.40	159.00	159.00
10-1222-2210-1	CC JH Life Insurance	213.12	213.00	214.00
10-1222-2220-1	CC JH Health Insurance	14,090.40	14,091.00	14,091.00
10-1222-2230-1	CC JH Dental Insurance	1,100.40	1,101.00	1,101.00
10-1225-1100-1	Pre School Salary	40,628.75	38,003.00	40,629.00
10-1225-2100-1	Pre School TRS	2,529.57	3,126.00	2,530.00

10-1225-2110-1	Pre School NEC	163.00	202.00	163.00
10-1225-2120-1	Pre School ETHIS/THIS	441.16	546.00	442.00
10-1225-2200-1	Pre School Vision Insurance	6.60	7.00	7.00
10-1225-2210-1	Pre School Life Insurance	71.04	71.00	72.00
10-1225-2220-1	Pre School Health Insurance	596.04	597.00	597.00
10-1225-2230-1	Pre School Dental Insurance	44.20	45.00	45.00
10-1225-4100-1	Pre School Supplies	225.00	400.00	225.00
10-1250-1100-26	Title I Salary	111,247.72	111,248.00	111,248.00
10-1250-2100-26	Title I TRS	9,302.05	11,417.00	9,303.00
10-1250-2101-26	Title I Federal TRS	10,956.00	13,446.00	10,956.00
10-1250-2110-26	Title I NEC	599.28	736.00	600.00
10-1250-2120-26	Title I ETHIS/THIS	1,622.72	1,992.00	1,623.00
10-1250-2210-26	Title I Life Insurance	141.97	142.00	142.00
10-1250-3100-26	Title I Purchased Service	49.99		50.00
10-1250-4100-26	Title I Supplies	1,996.33	200.00	16,576.00
10-1250-5100-26	Title I Capital Outlay			1,579.00
10-1500-1100-1	Extracurricular Salaries	74,298.00	70,000.00	74,298.00
10-1500-2100-1	Extracurricular TRS	5,184.83	5,000.00	5,185.00
10-1500-2110-1	Extracurricular NEC	334.12	300.00	335.00
10-1500-2120-1	Extracurricular ETHIS/THIS	904.49	900.00	905.00
10-1500-3100-1	Extracurricular Purchased Service	19,700.00	15,000.00	19,700.00
10-1500-4100-1	Extracurricular Supplies	9,792.07	8,000.00	9,800.00
10-1500-6100-1	Extracurricular Fees	3,147.46	4,000.00	3,150.00
10-1800-1100-38	Bi-Lingual Salaries	117,239.48	115,074.00	117,240.00
10-1800-2100-38	Bi-Lingual TRS	8,037.72	9,331.00	8,038.00
10-1800-2110-38	Bi-Lingual NEC	517.98	602.00	518.00
10-1800-2120-38	Bi-Lingual ETHIS/THIS	1,402.30	1,628.00	1,403.00
10-1800-2200-38	Bi-Lingual Vision Insurance	151.80	159.00	152.00
10-1800-2210-38	Bi-Lingual Life Insurance	207.92	213.00	208.00
10-1800-2220-38	Bi-Lingual Health Insurance	13,494.36	14,091.00	13,495.00
10-1800-2230-38	Bi-Lingual Dental Insurance	1,056.20	1,101.00	1,057.00
10-1800-4100-38	Bi-Lingual Supplies	190.00	500.00	200.00
10-2120-1100-1	Guidance Salary	124,287.90	127,159.00	68,116.00

FY24 (50)

FY24 (16,576)

FY24 (1,579)

10-2120-1100-1	ESSER Salary			59,043.00	FY24 ESSER 3 (59,043)
10-2120-2100-1	Guidance TRS	10,801.95	13,339.00	7,499.00	
10-2120-2100-58	ESSER TRS			5,840.00	FY24 ESSER 3 (5,839)
10-2120-2101-58	ESSER Federal TRS			6,878.00	FY24 ESSER 3 (6,878)
10-2120-2110-1	Guidance NEC	696.20	860.00	484.00	FY24 ESSER 3 (376)
10-2120-2110-58	ESSER NEC			376.00	
10-2120-2120-1	Guidance ETHIS/THIS	1,884.39	2,327.00	1,308.00	FY24 ESSER 3 (1,019)
10-2120-2120-58	ESSER ETHIS/THIS			1,019.00	
10-2120-2200-1	Guidance Vision Insurance	118.80	119.00	119.00	FY24 ESSER 3 (71)
10-2120-2210-1	Guidance Life Insurance	142.08	142.00	82.00	
10-2120-2210-58	ESSER Life Insurance			71.00	
10-2120-2220-1	Guidance Health Insurance	10,563.42	10,564.00	10,564.00	
10-2120-2230-1	Guidance Dental Insurance	986.28	987.00	987.00	
10-2130-1100-1	Nurse Salary				
10-2130-2210-1	Nurse Life Insurance	71.04	71.00	72.00	
10-2130-3100-1	Nurse Purchased Service	343.75	500.00	350.00	
10-2130-4100-1	Nurse Supplies	2,112.37	1,000.00	2,125.00	
10-2130-4100-20	Title II Supplies	864.00		1,820.00	
10-2130-5100-1	Nurse Capital Outlay	4,832.98	4,800.00	4,835.00	
10-2130-5100-20	Title II Capital Outlay	1,045.00		1,045.00	
10-2150-1100-1	Speech Salary	116,915.67	116,916.00	116,916.00	
10-2150-2100-1	Speech TRS	9,918.92	11,907.00	9,919.00	
10-2150-2110-1	Speech NEC	639.26	768.00	640.00	
10-2150-2120-1	Speech ETHIS/THIS	1,730.42	2,077.00	1,731.00	
10-2150-2200-1	Speech Vision Insurance	79.20	80.00	80.00	
10-2150-2210-1	Speech Life Insurance	142.08	142.00	143.00	
10-2150-2220-1	Speech Health Insurance	7,045.20	7,046.00	7,046.00	
10-2150-2230-1	Speech Dental Insurance	550.20	551.00	551.00	
10-2150-4100-58	ESSER Grant Speech Supplies	1,292.03	1,295.00	1,295.00	
10-2150-5100-26	Title I Capital Outlay	501.75		502.00	
10-2150-6100-1	Speech Dues & Fees	225.00	500.00	225.00	
10-2210-3100-1	Regular Staff Development				
10-2210-3100-20	Title II Staff Development	2,507.86	4,200.00	3,600.00	

10-2210-3100-25	Title IV Staff Development		1,000.00		FY23 ESSER 2 (6,000)
10-2210-3100-58	ESSER Grant Staff Development	5,000.00	6,000.00	6,000.00	
10-2220-1100-1	Library Salaries	76,903.16	75,381.00	76,904.00	
10-2220-1101-1	Summer Library Salaries	1,696.02	1,700.00	1,697.00	
10-2220-2100-1	Library TRS	4,368.76	4,947.00	4,369.00	
10-2220-2110-1	Library NEC	281.54	319.00	282.00	
10-2220-2120-1	Library ETHIS/THIS	762.20	863.00	763.00	
10-2220-2200-1	Library Vision Insurance	235.14	235.00	236.00	
10-2220-2210-1	Library Life Insurance	142.08	142.00	143.00	
10-2220-2220-1	Library Health Insurance	20,972.04	20,973.00	20,973.00	
10-2220-2230-1	Library Dental Insurance	1,898.64	1,899.00	1,899.00	FY23 ESSER 2 (1,720)
10-2220-3100-1	Library Software Services	1,152.40	4,500.00	1,200.00	
10-2220-3100-58	ESSER Purchased Service	1,717.70	1,720.00	1,720.00	
10-2220-3300-1	Library Travel	23.97	100.00	50.00	FY24 (2,862)
10-2220-4100-1	Library Supplies	10,577.01	9,000.00	10,600.00	
10-2220-4100-26	Title I Grant Supplies			2,862.00	
10-2220-4100-58	ESSER Supplies	3,198.22	3,192.00	3,192.00	FY23 ESSER 2 (3,192)
10-2220-4105-1	Accelerated Reader Supplies	4,516.75	4,500.00	4,520.00	FY23 ESSER 2 (3,000)
10-2220-4200-1	Library Per Capita Grant	1,347.44	850.00	850.00	
10-2220-5100-58	ESSER Capital Outlay	2,999.00	3,000.00	3,000.00	
10-2220-6100-1	Library Dues & Fees	10.00	100.00	10.00	
10-2221-3100-1	Computer Purchased Service	14,522.95	10,000.00	15,000.00	
10-2221-3250-1	Tech Lease Payment	36,321.06	36,321.00	36,322.00	
10-2221-4100-1	Computer Supplies	50,736.64	75,000.00	51,000.00	
10-2221-4200-1	Computer Software	31,704.87	35,000.00	32,000.00	
10-2221-5100-1	Computer Capital Outlay	26,285.10	10,000.00	27,000.00	
10-2223-1100-1	Tech Specialist Salary	91,520.00	91,520.00	91,520.00	
10-2223-2200-1	Tech Specialist Vision Insurance	232.32	233.00	233.00	
10-2223-2210-1	Tech Specialist Life Insurance	71.04	71.00	72.00	
10-2223-2220-1	Tech Specialist Health Insurance	20,808.42	20,809.00	20,809.00	
10-2223-2230-1	Tech Specialist Dental Insurance	2,146.62	2,147.00	2,147.00	
10-2225-1100-1	Tech Coordinator Salary	54,951.20	53,390.00	54,952.00	
10-2225-2200-1	Tech Coordinator Vision Insurance	118.80	159.00	119.00	

10-2225-2210-1	Tech Coordinator Life Insurance	71.04	71.00	72.00
10-2225-2220-1	Tech Coordinator Health Insurance	10,563.42	10,564.00	10,564.00
10-2225-2230-1	Tech Coordinator Dental Insurance	986.28	987.00	987.00
10-2230-3100-25	Title IV Grant Purchased Services	5,120.00	5,120.00	5,120.00
10-2230-3100-58	ESSER Testing Purchased Services	2,574.00	2,574.00	2,574.00
10-2310-1100-1	Board Secretary Salary	1,800.00	1,800.00	1,800.00
10-2310-1101-1	Board Treasurer Salary	1,800.00	1,800.00	1,800.00
10-2310-3170-1	Board Audit Services	11,800.00	12,000.00	12,000.00
10-2310-3180-1	Board Legal Services	1,216.50	4,000.00	1,250.00
10-2310-3300-1	Board Travel - School Board Convention	8,683.84	6,000.00	8,700.00
10-2310-3500-1	Board Legal Advertising	1,508.25	1,500.00	1,550.00
10-2310-3800-1	Board Bond Insurance	4,387.00	5,000.00	4,500.00
10-2310-3900-1	Board Other Purchased Service	47,689.59	45,000.00	48,000.00
10-2310-4100-1	Board Supplies	5,972.31	5,000.00	6,000.00
10-2310-6100-1	Board Dues & Fees	18,732.69	9,000.00	19,000.00
10-2320-1100-1	Superintendent Salary	124,917.10	132,680.00	124,918.00
10-2320-1101-1	Sup't Secretary Salary	49,950.40	53,708.00	49,951.00
10-2320-2100-1	Superintendent TRS	13,778.62	13,344.00	13,779.00
10-2320-2110-1	Superintendent NEC	887.87	860.00	888.00
10-2320-2120-1	Superintendent ETHIS/THIS	2,403.69	2,328.00	2,404.00
10-2320-2200-1	Sup't & Secretary Vision Insurance	232.32	233.00	233.00
10-2320-2210-1	Sup't & Secretary Life Insurance	266.82	259.00	267.00
10-2320-2220-1	Sup't & Secretary Health Insurance	20,808.48	20,809.00	20,809.00
10-2320-2230-1	Sup't & Secretary Dental Insurance	2,146.62	2,147.00	2,147.00
10-2320-3100-1	Superintendent Purchased Service	133.67		150.00
10-2320-3300-1	Sup't & Secretary Travel	588.33	500.00	600.00
10-2320-4100-1	Superintendent Office Supply	287.65	250.00	300.00
10-2320-6100-1	Superintendent Dues & Fees	725.00	2,500.00	750.00
10-2410-1100-1	Principal Salary	164,187.26	166,933.00	164,188.00
10-2410-1101-1	Princ Secretary Salary	74,614.48	72,669.00	74,615.00
10-2410-2100-1	Principal TRS	18,223.62	16,916.00	18,224.00
10-2410-2110-1	Principal NEC	1,174.37	1,091.00	1,175.00
10-2410-2120-1	Principal ETHIS/THIS	3,179.09	2,951.00	3,180.00

FY24 (5,120)

FY23 ESSER 2 (2,574)

10-2410-2200-1	Princ & Secretary Vision Insurance	543.84	544.00	544.00
10-2410-2210-1	Princ & Secretary Life Insurance	533.64	517.00	534.00
10-2410-2220-1	Princ & Secretary Health Insurance	48,662.16	48,663.00	48,663.00
10-2410-2230-1	Princ & Secretary Dental Insurance	4,843.44	4,844.00	4,844.00
10-2410-3300-1	Princ & Secretary Travel	297.66	250.00	300.00
10-2410-4100-1	Principal Supplies	210.51	500.00	250.00
10-2410-6100-1	Principal Dues & Fees	509.00	1,000.00	750.00
10-2520-1100-1	Bookkeeper Salary	58,914.80	54,556.00	58,915.00
10-2520-2200-1	Bookkeeper Vision Insurance	118.80	159.00	119.00
10-2520-2210-1	Bookkeeper Life Insurance	71.04	71.00	72.00
10-2520-2220-1	Bookkeeper Health Insurance	10,563.42	10,564.00	10,564.00
10-2520-2230-1	Bookkeeper Dental Insurance	986.28	987.00	987.00
10-2520-3100-1	Bookkeeper Purchased Service	10,349.61	9,000.00	10,350.00
10-2520-4100-1	Bookkeeper Supplies	390.70	500.00	400.00
10-2560-1100-1	Food Service Salaries	97,770.60	95,064.00	97,771.00
10-2560-1200-1	Food Service Substitute	4,398.90	4,000.00	4,400.00
10-2560-2200-1	Food Service Vision Insurance	158.40	159.00	159.00
10-2560-2210-1	Food Service Life Insurance	213.12	213.00	214.00
10-2560-2220-1	Food Service Health Insurance	14,090.40	14,091.00	14,091.00
10-2560-2230-1	Food Service Dental Insurance	1,100.40	1,101.00	1,101.00
10-2560-4100-1	Food Supplies	102,071.77	80,000.00	102,100.00
10-2560-4100-16	ECE Supplies	834.03	1,700.00	900.00
10-2560-4101-1	Milk	32,451.16	30,000.00	32,500.00
10-2560-4200-1	Non-Food Supplies	5,166.33	5,000.00	5,200.00
10-2560-6100-1	Food Service Dues	65.00		100.00
10-2570-3250-1	Copy Machine Rental	19,122.15	20,000.00	19,200.00
10-2570-4100-1	Internal Supplies	410.00	750.00	500.00
10-2900-3100-1	Investment Fees		4,500.00	
10-3000-1100-58	ESSER Family Night Salary			2,480.00
10-3000-2100-58	ESSER Family Night TRS			4,905.00
10-3000-2101-58	ESSER Family Night Federal TRS			5,778.00
10-3000-2110-58	ESSER Family Night NEC			316.00
10-3000-2120-58	ESSER Family Night ETHIS/THIS			856.00

FY24 ESSER 3 (800)

FY24 ESSER 3 (4,905)

FY24 ESSER 3 (5,778)

FY24 ESSER 3 (316)

FY24 ESSER 3 (856)

10-3000-4100-26	Title I Reading Night Supplies	1,338.51	532.00	950.00	FY24 (950)
10-3000-4100-58	ESSER Family Night Supplies	36.98		2,010.00	FY24 ESSER 3 (2,010)
10-4000-3100-20	Title II Professional Development	900.00		900.00	
10-4120-3100-1	BMP Joint Agreement Assessment	413,018.92	422,800.00	413,019.00	
10-4120-3400-1	Vision & Hearing Services	7,477.47	10,000.00	7,500.00	
10-4120-6700-1	Spec Ed Tuition - Other Schools	42,122.32	20,000.00	42,123.00	
10-5150-6100-1	Interest on Bonds	179,277.50	179,278.00	179,278.00	
	Expenditure Total Education Fund	6,698,090.26	6,975,413.00	6,828,270.00	
Net Revenue/Expenditure Education Fund		(633,453.81)	99,276.00	336,392.00	
20-111100-1	Local Taxes O&M	307,211.84	307,208.00	307,212.00	
20-123000-1	Coporate Personal Property Replace Tax	178,607.64	193,172.00	193,172.00	
20-151000-1	Interest on Investments	28,749.48	10,000.00	30,000.00	
20-196000-1	TIF Funds	24,489.84	20,000.00	24,490.00	
20-199900-1	Other Revenue	51,900.00	30,000.00	52,000.00	
20-440000-25	Title IV Grant			2,034.00	FY24 (2,034)
20-499800-58	ESSER	3,089.00	29,331.00	3,089.00	FY23 ESSER 2 (3,089)
	Total Revenue O&M Fund	594,047.80	589,711.00	611,997.00	
20-2540-1100-1	Custodian Salaries	170,637.73	147,992.00	170,638.00	
20-2540-1101-1	Summer Custodian Salaries	21,103.76	19,500.00	21,104.00	
20-2540-2200-1	Custodian Vision Insurance	205.04	185.00	206.00	
20-2540-2210-1	Custodian Life Insurance	238.14	224.00	239.00	
20-2540-2220-1	Custodian Health Insurance	18,348.85	15,878.00	18,349.00	
20-2540-2230-1	Custodian Dental Insurance	1,675.75	1,259.00	1,676.00	
20-2540-3100-1	Telephone & Internet	16,396.09	20,000.00	16,500.00	
20-2540-3200-1	Grounds Upkeep Services	21,219.52	45,000.00	21,500.00	
20-2540-3200-25	Title IV Grant			2,034.00	FY24 (2,034)
20-2540-3201-1	Building Upkeep Services	116,619.98	125,000.00	116,620.00	
20-2540-3202-1	Equipment Upkeep Services	36,222.46	28,000.00	36,300.00	
20-2540-3700-1	Water	9,317.61	7,500.00	9,320.00	
20-2540-4100-1	Building Supply	39,777.71	35,000.00	40,000.00	

20-2540-4100-58	ESSER Grant Supplies	-	3,089.00	
20-2540-4605-1	Gas	15,024.86	30,000.00	15,050.00
20-2540-4606-1	Electricity	89,198.07	90,000.00	89,200.00
20-2540-5100-1	Building Capital Outlay	1,158.00		1,200.00
20-2900-3100-1	Investment Fees	-	1,000.00	
	Expenditure Total O&M Fund	557,143.57	569,627.00	559,936.00
Net Revenue/Expenditure O&M Fund		36,904.23	20,084.00	52,061.00
30-111200-1	Local Taxes Debt Service	552,186.53	552,179.00	552,187.00
30-151000-1	Interest on Investments	10,304.31	3,000.00	13,000.00
	Total Revenue Debt Service Fund	562,490.84	555,179.00	565,187.00
30-5200-6000-1	Interest on Bonds	64,350.00	64,350.00	64,350.00
30-5300-6000-1	Principal on Bonds	440,000.00	440,000.00	440,000.00
	Total Expenditure Debt Service Fund	504,350.00	504,350.00	504,350.00
Net Revenue/Expenditure Debt Service Fund		58,140.84	50,829.00	60,837.00
40-111300-1	Local Taxes Transportation	98,307.13	98,306.00	98,308.00
40-141100-1	Student Bus Fees	8,715.73	10,000.00	10,000.00
40-151000-1	Interest on Investments	1,113.03	1,000.00	2,000.00
40-300100-1	Evidence Based Funding	200,000.00	200,000.00	200,000.00
40-350000-1	Regular State Reimbursement	128.38	500.00	130.00
40-351000-1	Spec Ed State Reimbursement	40,552.89	30,000.00	40,553.00
40-370500-16	ECE Grant	31,889.00	27,663.00	36,738.00
40-440000-25	Title IV Grant			2,420.00
40-799000-1	Permanent Transfer from Fund 70			195,000.00
40-493200-20	Title II Grant	1,578.00	1,578.00	53,791.00
10-499800-1	Other Fedearl Revenue - Homeless Grant	5,359.00		6,618.00
	Total Revenue Transportation Fund	387,643.16	369,047.00	645,558.00
40-2550-3100-16	ECE Trasnportation	109,492.88	110,000.00	109,500.00

FY24 (2,420)

FY23 (1,578) FY24 (52,213)

FY24 (6,618)

40-2550-3310-1	Spec Ed Transportation	203,582.22	120,000.00	203,600.00
40-2550-3311-1	Regular Transportation	197,845.40	185,000.00	197,900.00
40-2550-3314-1	Homeless Transportation	7,914.11		8,000.00
40-2550-3312-1	Extracurricular Transportation	22,339.55	20,000.00	22,500.00
40-2550-3313-1	Field Trip Transportation	16,057.50	18,000.00	16,100.00
40-2550-3313-25	Title IV Grant	1,720.85		2,420.00
40-2550-3313-26	Title I Grant			52,213.00
40-2550-4100-1	Transportation Supplies	23,600.44	30,000.00	24,000.00
40-2900-3100-1	Investment Fees		100.00	
	Total Expenditure Transportation Fund	582,552.95	483,100.00	636,233.00
	Net Revenue/Expenditure Transportation Fund	(194,909.79)	(114,053.00)	9,325.00
50-111400-1	Local Taxes IMRF	106,885.09	106,884.00	106,886.00
50-115000-1	Local Taxes Soc Sec/Med	115,798.09	115,797.00	115,799.00
50-151000-1	Interest on Investments	10,219.54	3,500.00	12,000.00
50-370500-16	ECE Grant	2,542.00	8,154.00	8,153.00
50-430000-26	Title I Grant	1,684.00	3,358.00	3,358.00
50-493200-20	Title II Grant	173.00		173.00
50-499800-58	ESSER	23.00	1,388.00	4,367.00
	Total Revenue IMRF Fund	237,324.72	239,081.00	250,736.00
50-1110-2120-1	Regular IMRF	3,194.45	3,135.00	3,195.00
50-1110-2130-1	Regular FICA	3,617.45	3,385.00	3,618.00
50-1110-2140-1	Regular Medicare	24,314.13	25,005.00	24,315.00
50-1110-2140-58	ESSER Medicare	301.44	23.00	1,066.00
50-1110-2120-12	Insurance Stipend IMRF	2,048.20	1,000.00	2,049.00
50-1110-2130-12	Insurance Stipend FICA	2,356.20	3,000.00	2,357.00
50-1110-2140-12	Insurance Stipend Medicare	287.10	500.00	288.00
50-1111-2130-1	Substitute FICA	1,039.26	750.00	1,040.00
50-1111-2140-1	Substitute Medicare	813.01	1,000.00	814.00
50-1125-2120-16	ECE IMRF	3,160.32	3,213.00	3,161.00
50-1125-2130-16	ECE FICA	3,454.72	3,437.00	3,455.00

FY24 (2,420)

FY24 (52,213)

FY23 (1,684) FY24 (1,674)

FY23 (173)

FY23 ESSER 2 (23) FY24 ESSER 3 (4,344)

FY23 ESSER 2 (23) FY24 ESSER 3 (1,043)

50-1125-2140-16	ECE Medicare	983.70	1,099.00	984.00
50-1215-2120-1	Life Skills IMRF	6,281.08	6,804.00	6,282.00
50-1215-2130-1	Life Skills FICA	6,879.32	7,277.00	6,880.00
50-1215-2140-1	Life Skills Medicare	1,274.39	1,377.00	1,275.00
50-1220-2120-1	CC Primary IMRF	2,745.85	2,539.00	2,746.00
50-1220-2130-1	CC Primary FICA	3,008.78	2,701.00	3,009.00
50-1220-2140-1	CC Primary Medicare	1,183.18	1,184.00	1,184.00
50-1221-2120-1	CC Middle IMRF	4,664.64	4,745.00	4,665.00
50-1221-2130-1	CC Middle FICA	4,862.62	9,324.00	4,863.00
50-1221-2140-1	CC Middle Medicare	1,463.18	1,464.00	1,464.00
50-1222-2120-1	CC JH IMRF	2,038.60	2,073.00	2,039.00
50-1222-2130-1	CC JH FICA	2,229.20	2,218.00	2,230.00
50-1222-2140-1	CC JH Medicare	1,739.34	1,739.00	1,740.00
50-1225-2120-1	Pre School IMRF	854.64	869.00	855.00
50-1225-2130-1	Pre School FICA	935.60	930.00	936.00
50-1225-2140-1	Pre School Medicare	412.84	416.00	413.00
50-1250-2140-26	Title I Medicare	1,578.53	1,614.00	1,579.00
50-1500-2120-1	Extracurricular IMRF	299.02	300.00	300.00
50-1500-2130-1	Extracurricular FICA	1,262.94	1,200.00	1,263.00
50-1500-2140-1	Extracurricular Medicare	758.50	1,000.00	759.00
50-1800-2120-38	Bi-Lingual IMRF	2,055.56	2,090.00	2,056.00
50-1800-2130-38	Bi-Lingual FICA	2,247.84	2,236.00	2,248.00
50-1800-2140-38	Bi-Lingual Medicare	1,276.36	1,277.00	1,277.00
50-2120-2140-1	Guidance Medicare	1,744.20	1,844.00	1,745.00
50-2120-2140-58	ESSER Medicare			856.00
50-2130-2120-1	Nurse IMRF	2,393.78	2,434.00	2,394.00
50-2130-2130-1	Nurse FICA	2,603.34	2,604.00	2,604.00
50-2150-2140-1	Speech Medicare	1,688.16	1,696.00	1,689.00
50-2220-2120-1	Library IMRF	2,151.38	2,073.00	2,152.00
50-2220-2130-1	Library FICA	2,346.71	2,218.00	2,347.00
50-2220-2140-1	Library Medicare	604.08	699.00	605.00
50-2223-2120-1	Tech Specialist IMRF	6,438.08	6,544.00	6,439.00
50-2223-2130-1	Tech Specialist FICA	7,001.28	7,002.00	7,002.00

FY24 ESSER 3 (856)

50-2225-2120-1	Tech Coordinator IMRF	3,971.08	4,037.00	3,972.00
50-2225-2130-1	Tech Coordinator FICA	4,013.08	4,319.00	4,014.00
50-2310-2130-1	Board FICA	137.80	250.00	138.00
50-2320-2120-1	Sup't Secretary IMRF	3,992.20	3,929.00	3,993.00
50-2320-2130-1	Sup't Secretary FICA	4,341.48	4,204.00	4,342.00
50-2320-2140-1	Superintendent Medicare	1,943.67	1,957.00	1,944.00
50-2410-2120-1	Princ Secretary IMRF	5,355.03	5,502.00	5,356.00
50-2410-2130-1	Princ Secretary FICA	5,834.85	5,823.00	5,835.00
50-2410-2140-1	Principal Medicare	2,494.40	2,474.00	2,495.00
50-2520-2120-1	Bookkeeper IMRF	4,144.54	4,211.00	4,145.00
50-2520-2130-1	Bookkeeper FICA	4,201.43	4,506.00	4,202.00
50-2540-2120-1	Custodian IMRF	12,805.27	10,885.00	12,806.00
50-2540-2130-1	Custodian FICA	14,565.80	11,657.00	14,566.00
50-2560-2120-1	Food Service IMRF	6,240.81	6,316.00	6,241.00
50-2560-2130-1	Food Service FICA	7,828.11	7,453.00	7,829.00
50-2900-3100-1	Investment Fees		200.00	
50-3000-2140-58	ESSER Medicare			719.00
	Total Expenditure IMRF Fund	204,462.55	205,761.00	206,835.00
Net Revenue/Expenditure IMRF Fund		32,862.17	33,320.00	43,901.00
60-151000-1	Interest on Investments			
60-4998-58	ESSER		905,263.00	1,001,094.00
	Total Revenue Capital Projects Fund	-	905,263.00	1,001,094.00
60-2530-3100-58	ESSER Construction Services	72,920.30	898,263.00	992,025.00
60-2530-5100-58	ESSER Construction Services		7,000.00	9,069.00
60-2900-3100-1	Investment Fees			
	Total Expenditure Capital Projects Fund	72,920.30	905,263.00	1,001,094.00
Net Revenue/Expenditure Capital Projects Fund		(72,920.30)	-	-
70-111500-1	Local Taxes Working Cash	40,961.49	40,961.00	40,962.00

FY24 ESSER 3 (719)

FY24 ESSER 3 (1,001,094)

FY24 ESSER 3 (992,025)

FY24 ESSER 3 (9,069)

70-151000-1	Interest on Investments	22,140.45	10,000.00	25,000.00
	Total Revenue Working Cash Fund	63,101.94	50,961.00	65,962.00
70-8990-6600-1	Permanent Transfer to Fund 40			195,000.00
70-8990-6601-1	Permanent Transfer to Fund 50			
	Total Expenditure Working Cash Fund	-	-	195,000.00
Net Revenue/Expenditure Working Cash Fund		63,101.94	50,961.00	(129,038.00)
80-112000-1	Taxes Tort Insurance	230,015.60	230,013.00	230,016.00
80-151000-1	Interest on Investments	3,618.22	3,000.00	4,000.00
	Total Revenue Tort Fund	233,633.82	233,013.00	234,016.00
80-1110-1100-1	Regular Salaries	1,500.00	4,000.00	1,500.00
80-1215-1100-1	Life Skills Salaries	2,000.00	8,000.00	2,000.00
80-1220-1100-1	CC Primary Salaries	1,500.00	4,000.00	1,500.00
80-1221-1100-1	CC Middle Salaries	3,000.00	10,000.00	3,000.00
80-1222-1100-1	CC JH Salaries	1,500.00	4,500.00	1,500.00
80-1225-1100-1	Pre School Salaries			
80-1800-1100-38	Bi-Lingual Salaries			
80-2130-1100-1	Nurse Salary	34,031.13	35,313.00	34,032.00
80-2220-1100-1	Library Salary	1,500.00	5,000.00	1,500.00
80-2225-1100-1	Tech Coordinator Salary	1,500.00	5,000.00	1,500.00
80-2320-1100-1	Superintendent Salary	10,000.00	18,000.00	10,000.00
80-2320-1101-1	Sup't Secretary Salary	5,000.00	7,000.00	5,000.00
80-2361-3800-1	Unemployment Insurance	7,328.38		7,329.00
80-2361-3801-1	Liability Insurance	16,866.00	16,866.00	16,866.00
80-2361-3802-1	Property Insurance	40,642.00	40,642.00	40,642.00
80-2365-3100-1	Tort Purchased Service	68,007.80		68,008.00
80-2365-3900-1	Risk Management Purchased Service			
80-2367-4100-1	Tort Supplies	1,193.91	1,000.00	1,200.00
80-2369-3180-1	Legal Services			
80-2410-1100-1	Principal Salary	8,000.00	22,000.00	8,000.00

80-2410-1101-1	Princ Secretary Salaries	1,500.00	8,000.00	1,500.00
80-2520-1100-1	Bookkeeper Salary		4,500.00	
80-2540-1100-1	Custodian Salary	6,000.00	18,000.00	6,000.00
80-2560-1100-1	Food Service Salary		2,000.00	
80-2900-3100-1	Investment Fees		250.00	
80-2900-3800-1	Worker's Compensation Insurance	21,212.00	21,212.00	21,212.00
	Total Expenditure Tort Fund	232,281.22	235,283.00	232,289.00
	Net Revenue/Expenditure Tort Fund	1,352.60	(2,270.00)	1,727.00
90-111800-1	Local Taxes Fire Prevention/Safety	40,961.49	40,961.00	40,962.00
90-151000-1	Interest on Investments	12,372.52	4,000.00	14,000.00
	Total Revenue Life Safety Fund	53,334.01	44,961.00	54,962.00
90-2530-3100-1	Life Safety Purchase Service			
90-2530-3600-1	Life Safety Architect			
90-2900-3100-1	Investment Fees		500.00	
	Total Expenditure Life Safety Fund	-	500.00	-
	Net Revenue/Expenditure Life Safety Fund	53,334.01	44,461.00	54,962.00
	Total Revenues	8,196,212.74	10,061,905.00	10,594,174.00
	Total Expenditures	8,851,800.85	9,879,297.00	10,164,007.00
	Total Net Revenue/Expenditure All Funds	(655,588.11)	182,608.00	430,167.00

Document Status: Review and Monitoring

2:70 Vacancies on the Board of Education - Filling Vacancies

Vacancy [PRESSPlus1](#)

Elective office of a Board of Education member becomes vacant before the term's expiration when any of the following occurs:

1. Death of the incumbent;
2. Resignation in writing filed with the Secretary of the Board of Education;
3. Legal disability,
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child;
5. Removal from office;
6. The decision of a competent tribunal declaring his or her election void;
7. Ceasing to be an inhabitant of the District or a particular area from which he or she was elected, if the residential requirements contained in the School Code are violated;
8. An illegal conflict of interest; or
9. Acceptance of a second public office that is incompatible with Board of Education membership.

Filling Vacancies

Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within five days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term or less than 88 days before the next regularly scheduled election, the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held. Members appointed by the remaining members of the Board to fill vacancies shall meet any residential requirements as specified in the School Code. The Board shall fill the vacancy within 60 days after it occurred by a public vote at a meeting of the Board.

Immediately following a vacancy on the Board of Education, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings.

LEGAL REF.:

[105 ILCS 5/10-10](#) and [5/10-11](#).

CROSS REF.: 2:40 (Board Member Qualifications), 2:60 (Board Member Removal from Office), 2:120 (Board Member Development)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240,

Board Policy Development, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Review and Monitoring

2:125 Board Member Compensation; Expenses

Board Member Compensation Prohibited [PRESSPlus1](#)

Board of Education members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution. At the start of each school year and when necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
2. County or regional meetings and the annual meeting sponsored by any school board association complying with [Article 23 of the School Code](#); and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's

standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used. If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in policy 2:120, *Board Member Development* and other professional development opportunities that are encouraged by the School Code (see the **Reimbursements and Purchase Orders** subhead, below). Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

Standardized Expense Form(s) Required

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
 - a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.
 - b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach

- airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
- c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
 - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
 - e. Taxis, airport limousines, ride sharing or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
 4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
 5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act ([30 ILCS 708/](#)) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.:

[105 ILCS 5/10-20](#) and [5/10-22.32](#).

[30 ILCS 708/](#), Government Accountability and Transparency Act.

[50 ILCS 150/](#), Local Government Travel Expense Control Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 5:60 (Expenses)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Review and Monitoring

2:160 Board Attorney

The Board of Education may retain legal services with one or more attorneys or law firms to be the Board Attorney(s). The Board Attorney represents the Board in its capacity as the governing body for the School District. The Board Attorney serves on a retainer or other fee arrangement as determined in advance. The Board Attorney will provide services as described in the agreement for legal services or as memorialized by an engagement letter. The District will only pay for legal services that are provided in accordance with the agreement for legal services, as memorialized by an engagement letter, or that are otherwise authorized by this policy or a majority of the Board. [PRESSPlus1](#)

The Superintendent, his or her designee, and Board President, are each authorized to confer with and/or seek the legal advice of the Board Attorney. The Board may also authorize a specific Board member to confer with the Board Attorney on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to be informed of and/or consider the matter.

The Board of Education retains the right to consult with or employ other attorneys and to terminate the service of any attorney.

LEGAL REF.:

[Rule 1.7](#) (Conflict of Interest: Current Clients) and [Rule 1.13](#) (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

CROSS REF.: 4:60 (Purchases and Contracts)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Draft Update - Rewritten

2:70-E Exhibit - Checklist for Filling Board Vacancies by Appointment

Title has been updated. Original Title: Checklist for Filling Board Vacancy by Appointment

The Board of Education fills a vacancy by either appointment or election. The Board uses this checklist for guidance when it must fill a vacancy by appointment. Some items contain guidelines along with explanations. For more information, see *Answers to FAQs: Vacancies on the Board of Education*, published by a committee of the Ill. Council of School Attorneys (ICSA), and available at: www.iasb.com/law/vacancies.cfm. [PRESSPlus1](#)

☐ **Confirm that the Board must fill the vacancy by appointment.**

Guidelines	Explanation
Review Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i> , to determine if a vacancy on the Board occurred and, if so, whether the successor will be selected by election or Board appointment. Consult the Board Attorney as needed.	Filling a vacancy by Board appointment or election depends upon when the vacancy occurred. If a vacancy occurs with less than: (1) 868 days remaining in the term of office, or (2) 88 days before the next regularly scheduled election for the vacant office, no election to fill the vacancy is held and the appointee serves the remainder of the term. At all other times, an appointee serves until the next regular school election, at which election a successor is elected to serve the remainder of the unexpired term. See 105 ILCS 5/10-10.
In the event a seat on the board goes unfilled at an election, consult the Board Attorney to determine (1) how long the seat can be <i>held over</i> by the incumbent member, and (2) the process by which the Board will fill the seat.	The School Code partially addresses the concept of a <i>holdover seat</i> ; it states “no elective office...becomes vacant until the successor of the incumbent of such office has been appointed or elected, as the case may be, and qualified.” 105 ILCS 5/10-11.

☐ **Notify the Regional Superintendent of the vacancy within five days of its occurrence (105 ILCS 5/10-10).**

☐ **Develop a list of qualifications for appointment of a person to fill the vacancy.**

Guidelines	Explanation
At a minimum, a candidate must meet the following qualifications: • Be a United States citizen	

• Be at least 18 years of age • Be a resident of Illinois and District for at least one year immediately preceding the appointment • Be a registered voter • Not be a child sex offender • Not hold an incompatible public office • Not have a prohibited interest in any contract with the District • Not be a school trustee • Not hold certain types of prohibited State or federal employment	While the School Code does not expressly set forth eligibility requirements for appointment to a Board vacancy, the Board may want to use the qualifications for elected Board members listed in 105 ILCS 5/10-3 and 5/10-10. For guidance discussing other qualifications that the Board may want to consider, see IASB's <i>Recruiting School Board Candidates</i>, available at: www.iasb.com/training/recruiting.cfm For guidance regarding conflict of interest and incompatible offices, see <i>Answers to FAQs Regarding Conflict of Interest and Incompatible Offices</i> (ICSA), available at: www.iasb.com/IASB/media/Documents/COI_FAQ.pdf.
When additional qualifications apply, the following items may be included in the Board's list of qualifications: • Meet all qualifications based upon the distribution of population among congressional townships in the district. • Meet all qualifications based upon the distribution of population among incorporated and unincorporated areas.	Board members of some community unit school districts may be subject to historical residential qualifications based on the distribution of population among congressional townships in the district or between the district's incorporated and unincorporated areas. 105 ILCS 5/10-11. Note: If a vacancy for an area of residence remains unfilled, a board must submit a proposition at the next general election for the election of a board member at large. 105 ILCS 5/10-10.5(c).

☐ **Decide who will receive completed vacancy applications.**

Guidelines	Explanation
The Board	

The Board President will accept applications. The Board will discuss, at an open meeting, its process to review the applications and who will contact applicants for an interview.	Who accepts vacancy applications is at the Board's sole discretion. According to Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>, the Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts the applications must be decided prior to posting the vacancy announcement.
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☐ **Create the Board member vacancy announcement.**

Announcement	Explanation
School District _____ Board Member Vacancy The School District is accepting applications to fill the vacancy resulting from <i>[reason for vacancy]</i> of <i>[former Board member's name]</i>.	The contents of a vacancy announcement, how it is announced, and where it is posted are at the Board's sole discretion. The Board may want to announce the vacancy and its intent to fill it by appointment during an open meeting. The announcement may be posted on the District's website and in the local newspaper(s).
The individual selected will serve on the School Board from the date of appointment to <i>[date]</i>.	The length of the appointment depends upon when during the term of office the vacancy occurred. See 105 ILCS 5/10-10 and Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i>, to determine the length of the appointment.
The School District <i>[School District's philosophy or mission statement]</i>.	See Board policy 1:30, <i>School District Philosophy</i>, for the District's mission statement that is specific to the community's goals.
Applicants for the Board vacancy must be: <i>[Board's list of qualifications]</i>.	See checklist item titled <i>Develop a list of qualifications for appointment of a person to fill the vacancy above</i>.
Applicants should show familiarity with the Board's policies regarding general duties and responsibilities of a Board and a Board member, including fiduciary responsibilities, conflict of interest, ethics and gift ban. The Board's policies are available at <i>[locations]</i>.	Listing this along with the Board's list of qualifications assists candidates in understanding a Board member's duties and responsibilities and may facilitate a better conversation during the interview process. See Board policies: 2:20, <i>Powers and Duties of the School Board</i>; <i>Indemnification</i>; 2:80, <i>Board Member Oath and Conduct</i>; 2:100, <i>Board Member Conflict of Interest</i>; 2:105 <i>Ethics and Gift Ban</i>; and 2:120, <i>Board Member Development</i>.
Applications may be obtained at <i>[location and address and/or website]</i> beginning on <i>[date and time]</i>.	See action item titled <i>Decide who will receive completed</i>

Completed applications may be turned in by <i>[time and date]</i> to <i>[name and title of person receiving applications]</i> .	<i>vacancy applications</i> above.
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- ☐ **Publicize the vacancy announcement by placing it on the District’s website, announcing it at a meeting, and/or advertising it in the local newspaper(s).**
- ☐ **Accept and review applications from prospective candidates (see Decide who will receive completed vacancy applications above).**
- ☐ **Contact appropriate applicants for interviews (see Decide who will receive completed vacancy applications above).**
- ☐ **Develop interview questions.**

Interview Questions	Explanation
Why do you want to be a Board member? What specific skills would you bring to the Board? Please give specific examples of your ability in interpersonal relationships and teamwork. What do you see as the role of a Board member? What have you done to prepare yourself for the challenges of being a Board member? Please describe your previous community or nonprofit experiences. What areas in the district would you like to see the Board strengthen?	Interview questions are at the Board’s sole discretion. This list is not exhaustive, but it may help the Board tailor its questions toward finding a candidate who will approach Board membership with a clear understanding of its demands and expectations along with a constructive attitude toward the challenge. The Board may also want to consider allowing an equal amount of time for each interview. See IASB’s Recruiting School Board Candidates, available at: www.iasb.com/training/recruiting.cfm A prospective candidate to fill a vacancy may raise other specific issues that the Board will want to cover during an interview.

What is your availability to meet the time, training commitments, and other responsibilities required for Board membership? Describe what legacy you would like to leave behind.	
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☐ **Conduct interviews with candidates (interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(3)).**

Interview Plan	Explanation
In each interview, the Board President will: Introduce Board members to the candidate at the beginning of the interview. Describe the Board's interview process, selection process, and ask the candidate if he or she has questions about the Board's process for filling a vacancy by appointment. Describe the District's philosophy or mission statement. Describe the vacancy for the candidate by reviewing the: (1) qualifications, and (2) general duties and responsibilities of the Board and the Board members, including fiduciary responsibilities, conflict of interest, ethics and gift ban, and general Board member development. Begin asking the interview questions that the Board developed. Ask the candidate whether he or she has any questions for the Board. Thank the candidate and inform the candidate when the Board expects to make a decision and how the candidate will be contacted regarding the Board's decision.	The Board President will lead the Board as it interviews prospective candidates. See Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>. The president presides at all meetings. 105 ILCS 5/10-13. The Board may also want to consider allowing an equal amount of time for each interview.

☐ **Fill vacancy by a vote during an open meeting of the Board before the 60th day (105 ILCS 5/10-10).**

☐ **Assist the appointed Board member in filing his or her statement of economic interest (5 ILCS 420/4A-105(c)).**

☐ **Announce the appointment to District staff and community.**

Announcement	Explanation
The Board appointed [appointee's name] to fill the vacancy on the Board. The appointment will be from [date] to [date]. The Board previously established qualifications for the appointee in a careful and thoughtful manner. [Appointee's name] meets these qualifications and has demonstrated the willingness to accept the duties and responsibilities of a Board member. [Appointee's name] brings a clear understanding of the demands and expectations of being a Board member along with a constructive attitude toward the challenge.	The contents of the appointment announcement and length of time it is displayed are at the Board's sole discretion. The Board may want to consider announcing the appointment during its meeting and also by posting it in the same places that it posted the vacancy announcement. See Board policy 8:10, <i>Connection with the Community</i>.

☐ **Administer the Oath of Office and begin orientation.**

Guidelines	Explanation
See Board policy 2:80, <i>Board Member Oath and Conduct</i> .	Each individual, before taking his or her seat on the Board, must take an oath in substantially the form given in 105 ILCS 5/10-16.5.
See Board policy 2:120, <i>Board Member Development</i> , and exhibit 2:120-E1, <i>Guidelines for Serving as a Mentor to a New School Board Member</i> .	Orientation assists new Board members to learn, understand, and practice effective governance principles. See the IASB Foundational Principles of Effective Governance, available at: www.iasb.com/principles_popup.cfm .

☐ **Inform IASB of the newly appointed Board member's name and directory information.**

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 115. Minor updates were made to the **PRESS** sample in response to a five-year review. A redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 115, June 2024**

Document Status: Review and Monitoring

2:125-E1 Exhibit - Board Member Expense Reimbursement Form

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the Board of Education. Please print and attach receipts for all expenditures. **Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements.** Please print: [PRESSPlus1](#)

Name: _____ Title/Office: _____

Travel Destination: _____ Purpose: _____

Departure Date: _____ Return Date: _____

☐ **Receipts attached** Request Date: _____

☐ **Estimated expenses attached** (Completed 2:125-E2, Board Member Estimated Expense Approval Form)(pre-approval is required for federal and State grants).

☐ **Approved expense advancement (voucher) attached, if applicable*** (Completed 2:125-E2, Board Member Estimated Expense Approval Form.)

Actual Expense Report

* Board members will be reimbursed for actual and necessary expenses that exceed the amount advanced, but must refund any expense advancement that exceeds the actual and necessary expenses incurred. [105 ILCS 5/10-22.32](#). For federal and State grants, board members will be reimbursed for actual and necessary expenses that exceed estimated expenses as permitted by Board policy 2:125, *Board Member Compensation; Expenses*.

Auto Travel Allowance: _____ per mile

Date	Auto Mileage		Transp. Expenses	Lodging	Meals or Per Diem			Other		Daily Total
	Miles	Cost			Bkfst	Lunch	Dinner	Item	Cost	
Subtotal										
Advances										-

TOTAL <i>(a negative amount indicates refund due from Board member)</i>	\$
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Submitting Board Member's Signature _____ Date _____

Superintendent Signature _____ Date _____

Board Action:

☐ **Approved** ☐ **Denied**

☐ **Approved in Part** ☐ **Exceeds Maximum Allowable Amount**

☐ **Grant Funding Source** (if applicable): _____

Comments: _____

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
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Issue 115, June 2024

Document Status: Review and Monitoring

2:125-E2 Exhibit - Board Member Estimated Expense Approval Form

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the Board of Education. **Use of this form is required (1) by 2:125-E3, Resolution to Regulate Expense Reimbursements and (2) for pre-approval of expenses to be charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act. Please print.** [PRESSPlus1](#)

Name: _____ Title/Office: _____

Travel Destination: _____ Purpose: _____

Departure Date: _____ Return Date: _____

☐ **Estimated Expenses Approval Requested** ([50 ILCS 150/20](#) or grant expenditure)

☐ **Travel is grant-related*** (specify grant): _____

☐ **Purchase Order Requested**

Purchase Order #: _____

☐ **Expense Advancement Voucher Requested** ([105 ILCS 5/10-22.32](#))

Voucher Amount: _____

Estimated Expense Report

Auto Travel Allowance: _____ per mile

***Grant-related travel only:** Except for mileage and other transportation expenses, expense reimbursement/per diem is only allowed if on official travel status for 12 hours or more. If lodging at or below the applicable rate cannot be identified, please indicate below and attach at least three quotes for review.

Date	Auto Mileage		Transp. Expenses	Lodging	Meals or Per Diem			Other		Daily Total
	Miles	Cost			Bkfst	Lunch	Dinner	Item	Cost	

Total										\$

Submitting Board Member's Signature _____ Date _____

Superintendent Signature _____ Date _____

Board Action:

- ☐ **Approved** ☐ **Denied**
- ☐ **Approved in Part** ☐ **Exceeds Maximum Allowable Amount**
- ☐ **Grant Funding Source** (if applicable): _____

Comments: _____

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
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- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Document Status: Draft Update - Rewritten

2:160-E Exhibit - Checklist for Selecting a Board Attorney

The Board of Education selects and retains the Board Attorney(s). The Board may use this checklist for guidance when it selects and retains attorney(s) and/or law firms for legal services. This checklist is designed for the Board to use a request for proposal (RFP) process to seek outside attorneys/law firms. The Board may also select an attorney without using an RFP process and adapt this checklist. The Board may also adapt this checklist and use it for an application process, if the Board seeks an inhouse attorney. For more information, call the Ill. Association of School Board's (IASB) Office of General Counsel; see its current phone numbers at www.iasb.com/about-us/staff/#office-general-counsel. [PRESSPlus1](#)

☐ **Determine what type of legal services the District needs.**

1. Review Board policy 2:160, *Board Attorney*. **Note:** Critically analyze whether the District's legal needs are best served by in-house attorneys or outside attorneys/law firms. Many districts use a combination of these services. Many districts also use multiple attorneys/law firms for their specialties, e.g., different law firms for bond counsel, special education, or labor law. Some boards also approve a panel of attorneys and allow the administration to choose which attorney to use.
2. Consider the following factors to analyze the type(s) of legal services needed for the District including, but are not limited to:
 - District's size;
 - Any past and current experiences with legal matters;
 - Complexity of the District's legal needs;
 - Availability of expertise; and
 - Cost of outside fees compared to internal staff expenses for an in-house arrangement.

☐ **Develop a list of qualifications necessary for providing quality legal services to the District.**

1. Review Board policy 4:60, *Purchases and Contracts*. **Note:** While State law exempts hiring an attorney from bidding requirements (105 ILCS 10-20.21(a)), the Board may want to review its procurement processes and align procurement for legal services to its non-bidding-related standards for purchases, e.g., avoiding favoritism, staying within the District's budget, etc.
2. Develop the list of qualifications. The major qualifications include, but are not limited to:
 - Licensed to practice law in Illinois and in good standing with the Ill. Attorney Registration and Disciplinary Commission (ARDC) (see checklist item *Conduct a reference check and other background investigations*, below)
 - Member of the District's assigned United States district court and the Seventh Circuit Court of Appeals
 - Substantive knowledge and experience in the legal areas matching District's needs, e.g., bidding, civil rights, collective bargaining, education reform, employment law, Freedom of

Information Act, Open Meetings Act, other records laws, special education, student rights, etc. **Note:** This list of knowledge and experience must be created by the District's identified needs and may change from time to time.

- Experience in all aspects of contract, employment, and school law
- Experience that meets the District's needs, including litigation experience in State and federal courts
- Membership in professional associations, such as, the Ill. Council of School Attorneys (ICSA) and education law sections of bar associations, etc.
- Demonstrated knowledge of and ability to apply professional responsibility rules
- Accessibility for the District's identified needs, e.g., evening Board meetings, phone calls, etc.
- Ability to declare that representation of the District will be to the exclusion of all other clients having potential conflicts with the District's interests
- When additional qualifications apply, list those qualifications for providing legal services. This may include specialties such as bond counsel, etc.

☐ **Develop the RFP.**

1. Insert the list of qualifications that the Board developed.

2. Include the following information:

- The deadline for responses to be submitted
- The location (address or email) where responses should be sent
- A statement that the Board is soliciting proposals from qualified lawyers and law firms to provide legal services to the School District
- Significant information about the District (see Board policy 1:30, *School District Philosophy*, for the District's mission statement that is specific to the community's goals)
- The scope of work, e.g., "The Board Attorney will provide legal advice concerning [*typical duties, specific duties, excluded duties*]."
- Qualifications
- Details about interviews and presentations

3. Specify what responders must include in their responses, such as the following:

- Cover letter, complete name, address, and legal structure (if the responder is a law firm)
- The individuals who prepared the response, including their titles
- If different from above, the identity of and directory information for the individuals who have authority to answer questions regarding the submitted proposal
- A proposed fee schedule, e.g., "Respondents may combine set fees and hourly fees. If hourly fees are proposed, please provide the minimum time increment for billing purposes. If a retainer agreement is proposed, please specifically describe options."
- A summary of the responder's relevant experience representing public schools
- A writing sample
- An assurance that the responder meets the RFP's qualifications
- References including current or past clients

☐ **Announce the RFP.**

1. Title the announcement. **Note:** How and where the RFP is announced are at the Board's sole discretion. The Board may want to announce the RFP during an open meeting, post it on the District's website, mail or email it to local law firms, and/or place it in the local newspaper(s) or other legal publications. A directory of those lawyers belonging to the ICSA is on the IASB website, www.iasb.com. A printed copy is available upon request. Inclusion in the directory does not represent an IASB endorsement. Some attorneys who practice school law do not belong to ICSA. Other online sources, such as the Ill. State Bar Association, also maintain directories of information about attorneys. The Board may want to title the announcement "The [Insert District's name] School Board Requests Proposals to Provide Legal Services."
2. Announce that the Board seeks an attorney or law firm to serve as its Board Attorney.
3. Inform the reader that the attorney or law firm selected will serve either *at will* or from the date of appointment to [date]. The length of the appointment is at the Board's discretion.
4. State the School District's philosophy or mission statement.
5. Insert the RFP location and contact information with the beginning date and time.
6. Tell prospective responders that completed RFPs must be returned by [certain time and date] to [name and title of person receiving applications].

☐ **Receive and manage responses to the RFP.**

1. Review Board policy 2:110, *Qualifications, Term, and Duties of Board Officers*. The Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts applications is at the Board's sole discretion and should be decided by the Board prior to posting the RFP announcement.
2. The Board will discuss, at an open meeting, its process to review the applications and who will contact RFP responders for an interview.
3. The designated person will contact RFP responders for interviews.

☐ **Develop interview questions if the Board interviews attorneys or law firms.**

1. Interview questions are at the Board's discretion.
2. A prospective attorney or law firm to fill the Board Attorney position may raise other specific issues that the Board will want to cover during an interview.
3. The following non-exhaustive list of interview questions may help the Board tailor its questions toward finding an attorney or law firm with an approach to the role of the Board Attorney that the Board desires:
 - What do you see as your role as Board Attorney?
 - How many other school districts do you currently represent?
 - What kind of legal services do you provide to your school clients? Please explain how your other experience is relevant to this position.
 - How many years of experience does your firm (or, the attorney) have? How long have you been practicing law? How long have you been representing school districts?
 - What methods will you use to ensure all members of the Board, which is your client, remain informed? See the discussion about the *Ill. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
 - How would you manage a situation in which the Board feels strongly about its position but you believe that position is not legally supportable? The *Ill. Rules of Professional Conduct*, at www.illinoiscourts.gov/supremecourt/rules/art_viii/default_new.asp, require

attorneys to represent the Board in its capacity as the governing body for the District. The responders should be discussing these rules, specifically Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client), among others, in their answers to this question. See also, sample policy 2:160, *Board Attorney*.

- How would you manage a situation in which the Board's interest may be or become adverse to one or more of its members? See the discussion about the *III. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- How would you manage a situation in which the Board and Superintendent are in conflict? How about a divided Board? See the discussion about the *III. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- If the Board did something that you had advised against, could you still defend the Board's action? See the discussion about the *III. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- Will you try to shape Board decisions or do you have a whatever the Board decides philosophy? See the discussion about the *III. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- Do you give clients specific recommendations or do you advise them of the available options and let the client decide? See the discussion about the *III. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- Do you provide your school Board clients with any updating services gratis?
- How do you keep your Board clients apprised of litigation and other legal matters you are handling for them?
- Will you be handling this business personally, i.e., will you delegate to your associates or partners?
- Can anyone else in your firm handle our inquiries when you are unavailable?
- How do you keep current on school law?
- When do you tell your school clients to contact you regarding a matter with possible legal repercussions?
- Have you represented a school district in a matter involving the rights of disabled students? ...involving disabled employees? ... involving a student expulsion? ... involving a teacher dismissal? ... involving an employee's contract or dismissal? ... involving a building contract or bidding matter? ... Can you tell us about that case?
- How do you bill? How are you to be paid? Please explain your rates and/or fees. The subject of billing should cover whether the attorney or law firm prepares a budget for representation and its method for billing in detail, including the date and time, what work was performed, and who worked on the project, along with expenses.
- Did you bring a written agreement for legal services, engagement letter, or a retainer agreement? If yes, please review it for us now. If not, please explain the options for a written agreement for legal services, engagement letter, or a retainer agreement.

☐ **Develop an interview protocol.** Interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(1).

1. The Board President will lead the Board as it interviews responders to its RFP. See 105 ILCS 5/10-13 stating that the Board President presides at all meetings and Board policy 2:110, *Qualifications, Term, and Duties of Board Officers*.
2. The Board may also want to consider allowing an equal amount of time for each interview.
3. Discuss the following items with each responder during the interview:

- Introduce Board members to the responder
- Describe the Board's interview process, selection process, and ask the responder if he or she has questions about the Board's process for selecting its attorney
- Describe the District's philosophy or mission statement
- Describe the Board Attorney position by reviewing the RFP
- Begin asking the interview questions (see *Develop interview questions*, above)
- Ask the responder whether he or she has any questions for the Board
- Thank the responder and inform him or her when the Board expects to make its decision and how the responder will be contacted regarding the Board's decision

☐ **Conduct a reference check and other background investigation(s).**

1. The Board President may perform this check or direct the Superintendent to:
 - Check the ARDC's master roll of attorneys as "Authorized to Practice Law" (To do this, enter the attorney's name into the ARDC's registration and public disciplinary records database at: www.iardc.org/Lawyer/Search.)
 - Click on the attorney's name to review whether any disciplinary actions are pending or resolved; current and prior actions will appear at the bottom of the screen
 - If disciplinary actions are listed, ask the attorney or law firm for more information
2. There are other online attorney review services available. These services may be overly subjective and/or the attorney may have control over the content in these services. Always check with the ARDC.
3. Call references provided by the responder.

☐ **Enter into a written agreement or engagement letter with the selected attorney or law firm.**

1. All *agreements for legal services* should be in writing. At minimum, the agreement should provide the fee arrangement and the scope of services. *Agreements for legal services* and individual billing statements from the Board Attorney are subject to disclosure pursuant to a Freedom of Information Act request (PAO 14-02).
2. Discuss the fee arrangements with the responder and decide:
 - Whether to enter into a fee arrangement and/or a retainer agreement (**Note:** Attorneys typically bill by a pre-determined percentage of the hour, e.g., in one-tenth of an hour increments. Many districts enter into a retainer agreement for legal services or an engagement letter that requires them to pay the attorney a pre-determined fee every month. In return, the attorney provides a pre-determined amount of legal services whenever the district needs him or her. Districts find this useful because (1) they can budget for legal expenses, (2) legal advice is available up to the pre-determined amount for lower fees, and (3) this arrangement often provides for an enhanced, long-term relationship with the attorney.)
 - The appropriate scope of services
3. Review the written contract or memorialized relationship (*agreement for legal services or engagement letter*) for these provisions:
 - Fee arrangement
 - Scope of services

- Which attorneys will be providing legal services
- A statement that the Board controls all legal decisions
- A statement that the attorney and his or her law firm have no conflicts of interest or, if a conflict exists, that the Board understands the conflict and waives it
- Board's right to terminate the services of the attorney and law firm at any time for any reason

4. Approve the *agreement for legal services or engagement letter* during an open Board meeting.

☐ **Announce the appointment to District staff and community.**

1. The contents of the announcement and length of time it is displayed are at the Board's sole discretion.
2. The Board may want to consider announcing during an open meeting. See Board policy 8:10, *Connection with the Community*.
3. The Board may want to include the following information in its announcement:
 - The Board appointed [attorney's name or law firm name] as the Board Attorney
 - The appointment will begin on [date] for [length of time]
 - The Board previously established qualifications for the Board Attorney in a careful and thoughtful manner, e.g., "[Attorney or lawfirm's name] meets these qualifications and has demonstrated the willingness to accept its duties and responsibilities. [Attorney or law firm's name] brings a clear understanding of the demands and expectations of the Board Attorney position along with a constructive attitude toward the challenge."

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 115. Minor updates were made to the **PRESS** sample, including a corrected link to the Ill. Attorney Registration and Disciplinary Commission. A redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 115, June 2024**

Document Status: Review and Monitoring

4:15 Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to: [PRESSPlus1](#)

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, [5 ILCS 179/](#). Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.
5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. An employee who has substantially breached the confidentiality of social security numbers may be subject to disciplinary action or sanctions up to and including dismissal in accordance with District policy and procedures. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

Treatment of Personally Identifiable Information Under Grant Awards

The Superintendent ensures that the District takes reasonable measures to safeguard: (1) *protected personally identifiable information*, (2) other information that a federal awarding agency, pass-through

agency or State awarding agency designates as sensitive, such as *personally identifiable information* (PII) and (3) information that the District considers to be sensitive consistent with applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act ([30 ILCS 708/](#)).

The Superintendent shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information. The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information. Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

LEGAL REF.:

[2 C.F.R. §200.303\(e\)](#).

[5 ILCS 179/](#), Identity Protection Act.

[30 ILCS 708/](#), Grant Accountability and Transparency Act

[50 ILCS 205/3](#), Local Records Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Draft Update

4:70 Resource Conservation

The School District will conserve energy resources by:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) establish a goal for the be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District, when it is economically and practically feasible to do so. [PRESSPlus1](#)
4. ~~Adherence to e~~Energy conservation measures.

LEGAL REF.:

[105 ILCS 5/10-20.19c](#) and [5/19b](#).

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 115, June 2024**

Document Status: Review and Monitoring

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget. [PRESSPlus1](#)

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent.

The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is

unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of worthless personal property. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$500.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other

imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by 44 Ill.Admin.Code 7000 *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#), and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Draft Update

5:130 Responsibilities Concerning Internal Information

District employees are responsible for maintaining: (1) the integrity and security of all internal information, and (2) the privacy of confidential records, including but not limited to: student school records, personnel records, and the minutes of, and material disclosed in, a closed Board of Education meeting. Internal information is any information, oral or recorded in electronic or paper format, maintained by the District or used by the District or its employees. The Superintendent or designee shall manage procedures for safeguarding the integrity, security, and, as appropriate, confidentiality of internal information.

LEGAL REF.:

~~Family Educational and Privacy Rights Act~~, 20 U.S.C. §1232g, Family Educational and Privacy Rights Act.

~~Uses and Disclosures of Protected Health Information; General Rules~~, 45 C.F.R. §164.502, Uses and Disclosures of Protected Health Information; General Rules.

~~Ill. Freedom of Information Act~~, 5 ILCS 140/, Ill. Freedom of Information Act.

~~Local Records Act~~, 50 ILCS 205/, Local Records Act.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85, Student Online Personal Protection Act, [PRESSPlus1](#)

~~Personnel Record Review Act~~, 820 ILCS 40/, Personnel Record Review Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 115, June 2024**

Document Status: Review and Monitoring

5:180 Temporary Illness or Temporary Incapacity

A temporary illness or temporary incapacity is an illness or other capacity of ill-being that renders an employee physically or mentally unable to perform assigned duties. During such a period, the employee can use accumulated sick leave benefits. However, income received from other sources (worker's compensation, District-paid insurance programs, etc.) will be deducted from the District's compensation liability to the employee. The Board of Education's intent is that in no case will the employee, who is temporarily disabled, receive more than 100 percent of their gross salary. [PRESSPlus1](#)

Those insurance plans privately purchased by the employee and to which the District does not contribute, are not applicable to this policy.

If illness, incapacity, or any other condition causes an employee to be absent in one school year, after exhaustion of all available leave, for more than 90 consecutive work days, such absence may be considered a permanent disability and the Board may begin dismissal proceedings subject to State and federal law, including the Americans with Disabilities Act. This paragraph shall not be considered a limitation on the Board's authority to take any action concerning an employee that is authorized by State and federal law.

Any employee may be required to have an examination, at the District's expense, by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant if the examination is job-related and consistent with business necessity.

LEGAL REF.:

[42 U.S.C. §12101](#) *et seq.*, Americans with Disabilities Act.

[105 ILCS 5/10-22.4](#), [5/24-12](#), and [5/24-13](#).

Elder v. School Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

School District No. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987).

CROSS REF.: 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Draft Update

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day (Work Day / School Calendar), Salary, Assignments and Transfers, Dismissal, Evaluation

Please refer to the applicable collective bargaining agreement(s).

Duty-Free Lunch

Teachers are required to work the school day adopted by the Board of Education. Teachers are required to work the school day adopted by the Board. Teachers employed for at least four hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.

Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

LEGAL REF.:

[29 U.S.C. §218\(d\)](#), [Pub. L. 117-328](#), Pump for Nursing Mothers Act.

[42 U.S.C. §2000gg](#) *et seq.*, [Pub. L. 117-328](#), Pregnant Workers Fairness Act.

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.65](#), [5/14-1.09a](#), [5/22-96.5](#), [PRESSPlus1 5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), [5/24A-1 through 24A-20](#).

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Educator Licensed Employees) and [51](#) (Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532 (1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/22-96, added by P.A. 103-46 and amended by P.A. 103-564, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas. The law also requires educators in these areas to obtain short-term approval if they are not licensed in the content area, or, if no short-term approval is available, they must meet criteria specified by the Ill. State Board of Education (ISBE). Educators must obtain an endorsement in the area being taught prior to the end of the short-term approval period to continue to maintain the educator's employment for subsequent school years. In the alternative, educators do not need to be licensed, obtain short-term approval, or meet other ISBE requirements if they meet the requirements of Title 23 of the Illinois Administrative Code except for Section 1.710. **Issue 115, June 2024**

Document Status: Review and Monitoring

5:290 Employment Termination and Suspensions

Resignation and Retirement[PRESSPlus1](#)

An employee is requested to provide two weeks' notice of a resignation. A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least two months before the retirement date.

Non-RIF Dismissal

Please refer to the current “Contract Agreement between Spring Valley Association of Non-Certified Workers, An Independent Voluntary Association, and the Board of Education Spring Valley Elementary District #99.”

For those employees not covered by this Agreement:

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the Board of Education consistent with the Board's goal of having a highly qualified, high performing staff. This includes recommending a non-licensed employee for immediate dismissal for willful or negligent failure to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#).

Reduction in Force and Recall

Please refer to the current “Contract Agreement between Spring Valley Association of Non-Certified Workers, An Independent Voluntary Association, and the Board of Education Spring Valley Elementary District #99.”

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

Suspension

Please refer to the current “Contract Agreement between Spring Valley Association of Non-Certified Workers, An Independent Voluntary Association, and the Board of Education Spring Valley Elementary District #99.”

Any criminal conviction resulting from the investigation or allegations shall require the employee to

repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

For those employees not covered by this Agreement:

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees. Upon receipt of a recommendation from the Ill. Dept. Children and Family Services (DCFS) that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

LEGAL REF.:

[105 ILCS 5/10-22.34c](#) and [5/10-23.5](#)

[5 ILCS 430](#) *et seq.*, State Officials and Employees Ethics Act.

[325 ILCS 5/7.4](#)(c-10), Abused and Neglected Child Reporting Act.

[820 ILCS 105/4a](#), Minimum Wage Law.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:240 (Suspension), 5:270 (Employment At-Will, Compensation, and Assignment)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Document Status: Review and Monitoring

5:310 Compensatory Time-Off

This policy governs the use of compensatory time-off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, [29 U.S.C. §201 et seq.](#), and (2) are not represented by an exclusive bargaining representative. [PRESSPlus1](#)

Employees may be given 1-1/2 hours of compensatory time-off in lieu of cash payment for each hour of overtime worked. Other than as provided below, at no time may an employee's accumulated compensatory time-off exceed 120 hours, which represents compensation for 80 hours of overtime. If an employee accrues the maximum number of compensatory time-off hours, the employee: (1) is paid for any additional overtime hours worked, at the rate of one and one-half times the employee's regular hourly rate of pay, and (2) does not accumulate compensatory time-off until the employee uses an equal amount of accrued time-off.

An employee who has accrued compensatory time-off shall be permitted to use such time in at least half-day components provided such requests do not unduly disrupt the District's operations. The employee's supervisor must approve a request to use compensatory time-off.

Upon termination of employment, an employee will be paid for unused compensatory time at the higher of:

1. The average regular rate received by such employee during the last three years of employment; or
2. The final regular rate received by such employee.

Compensatory time-off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.

Implementation

The Superintendent or designee shall implement this policy in accordance with the FLSA. In the event of a conflict between the policy and the FLSA, the latter shall control.

LEGAL REF.:

Fair Labor Standards Act, [29 U.S.C. §201 et seq.](#); [29 C.F.R. Part 553](#).

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act), 5:185 (Family and Medical Leave), 5:270 (Employment At-Will, Compensation, and Assignment)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 115, June 2024

Document Status: Review and Monitoring

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following: [PRESSPlus1](#)

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time-to-time
- Graduation incentives program
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

LEGAL REF.:

[105 ILCS 5/2-3.41](#), [5/2-3.66](#), [5/10-20.9a](#), [5/13B](#), [5/26-2a](#), [5/26-13](#), [5/26-14](#), and [5/26-16](#).

CROSS REF.: 6:280 (Graduation Requirements), 7:70 (Attendance and Truancy)

PRESSPlus Comments

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Issue 115, June 2024

Document Status: Draft Update

6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney Homeless Assistance Act and the Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[23 Ill.Admin.Code §1.241](#), [PRESSPlus1](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), [4:140 \(Waiver of Student Fees\)](#), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations, Immunizations, and Exclusion of Students)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 115, June 2024**

Document Status: Review and Monitoring

6:150 Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. [PRESSPlus1](#)

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage.

LEGAL REF.:

[105 ILCS 5/10-19.05\(e\)](#), [5/10-22.6a](#), [5/14-13.01](#), and [5/18-4.5](#).

[23 Ill.Admin.Code §§1.520](#), [1.610](#) and [226.300](#).

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

PRESSPlus Comments

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Issue 115, June 2024

Document Status: Review and Monitoring

7:170 Vandalism

The Board will seek restitution from students and their parents/guardians for vandalism or other student acts that cause damage to school property. [PRESSPlus1](#)

LEGAL REF.:

[740 ILCS 115/](#)

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

PRESSPlus Comments

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Issue 115, June 2024

Assistant Principal's Report- June 19, 2024

Below you will find a breakdown of the number of minors and majors given since the last meeting. Overall the numbers are not bad for the school year. There are still areas that need to be focused on at each grade level. Those discussions will take place in the fall. The end of the year activities went off without any issues and the student's enjoyed being able to celebrate another school year. The 2024-25 year will be upon us quicker than we think with softball and baseball kicking off before student attendance. If you have any other questions, do not hesitate to call. Have a great summer!

Grade	# of Minors	Yearly total	# of Majors	Yearly Total
K	1	22	0	0
1	6	84	1	1
2	2	25	0	0
3	2	42	0	5
4	6	49	2	3
5	1	31	0	1
6	31	290	0	4
7	5	173	1	10
8	2	78	0	2
Total as of 5/31/24	56	794	4	26

Grade	# of Students	
EC	5	NC
Pre-K	56	NC
K	58	NC
1	68	NC
2	72	NC
3	65	NC
4	62	NC
5	64	NC
6	53	NC
7	71	NC
8	57	NC
Total	631	NC

Principal's Report

6/19/2024

- 6th Grade Orientation
 - Largest turnout
 - 41 families
- NIU Tutoring Initiative
 - Cancelled early – lack of funding
- Summer School
 - July 29th - August 9th
- Registration
 - July 23rd

Premium Summary – Spring Valley CCSD #99

6-30-24 to 6-30-25

Description of Coverage	Expiring Premium	Quoted Premium
Package	\$40,642	\$58,826
School Board Legal Liability	\$11,265	Included above
Workers Compensation	\$19,176	\$20,325
Cyber Liability	\$5,356	\$5,391
Student Catastrophe	\$.55 each	\$.58 each student Included below
Student Accident	\$4,718	\$5,218
Total Estimated Annual Premium	\$81,157	\$89,760

All quoted premiums are annual estimates and may change due to year end audits or mid-term policy changes

Premium Notes
Package is now written through IL Counties Risk Management Trust. ICRMT offers payment plans
Cyber – Recommendation to start multi factor authorization protection

Signature



Title

Supt.

Date

5-30-24



S.V. C. C. SCHOOL DISTRICT #99
James M. Hermes, Superintendent
Shelly Nauman, Principal
Ryan Geist, Assistant Principal

JOHN F. KENNEDY SCHOOL
999 North Strong Avenue
Spring Valley, IL 61362
Phone (815) 664-4601 (Kennedy Office)
Phone (815) 664-4242 (District Office)
Fax (815) 664-2205

Building a Bright Future

Home of the Wildcats

www.sv99.org

2024-2026 Rental Agreement

This agreement written on June 19, 2024, by and between Spring Valley CCSD99, Spring Valley, IL and Tri-County Opportunities Council Head Start/Early Head Start Program, Rock Falls, IL sets forth the conditions under which the T.C.O.C. HS/EHS Program will rent DCFS licensable space at John F. Kennedy School, Spring Valley, IL.

The purpose of the Head Start Program is to provide comprehensive child development and family support services to low-income children and their families. Head Start will serve a maximum of eighteen (18) pre-school children and their families from the community.

Due to the comprehensive nature of the Head Start child and family development program, Spring Valley District 99 will permit the use of and rent the following spaces: Classroom 111; South Office; copy machine; 103/105 Restrooms; Kitchen; gym; gym storage. In addition, Spring Valley District 99 will make all renovations as required by the Office of the State Fire Marshall, Office of Public Health and by the Department of Children and Family Services, as afforded by the TCOC EHS/HS program. Any such renovations shall be at the sole expense of the TCOC EHS/HS.

Term: The term of this rental agreement begins August 1, 2024 and ends July 31, 2029, with children in attendance approximately September through May, Monday through Thursday. The TCOC Head Start Director and Spring Valley District 99 may mutually agree to extend this agreement in writing prior to the expiration date. Subsequent renewals shall be for a 24-month period unless otherwise agreed upon.

Agreement Provisions:

Spring Valley District 99 agrees to provide the following maintenance or services on the basis as designated:

- Use of outdoor area for Head Start Playground.
- Use of kitchen, refrigerator space as assigned for breakfast, lunch and snack preparation and clean-up.
- Building Keys
- Snow removal
- All utilities and trash removal
- Daily maintenance of Head Start areas
- Separate phone for program use

The TCOC HS Program will provide and maintain:

- All classroom equipment, furniture, and materials used by Head Start.
- Consumable classroom supplies
- Refrigerator and food service items or items required for program operations.
- Upkeep of playground equipment and entire Head Start playground area.

If the Head Start program is required to vacate the facility for any reason, the playground equipment or any other Head Start equipment remains the property of the TCOC Head Start program. The equipment shall either be removed and the area returned to its original appearance at the expense of the Head Start program or the Head Start program would entertain an offer to purchase any equipment for a fair and equitable price.

The TCOC EHS/HS program is completely responsible for the care and supervision of all children and employees participating in all programs and activities provided by Head Start.

The availability of the gym and other facilities, other than the classroom, shall be subject to the needs of the District and shall only be available when not in use by the District. All Head Start activities shall not interfere with or interrupt the District 99 activities.

Insurance: During the length of this agreement, TCOC Early Head Start/ Head Start shall provide and maintain proper insurance determined necessary by the District, written on the comprehensive form and as “occurrence” policies, primary to any insurance of the District. TCOC EHS/HS shall furnish to the District, prior to commencing the use of any District facilities the insurance required by the District through policies issued by a reliable insurance company or companies authorized to do business in Illinois and accepted by the District. Such proof shall consist of certificates executed by the respective insurance companies. Said certificates shall list the District and its officers, officials, board members, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, and attorneys, as additional insureds on all required insurance policies. TCOC Early Head Start/ Head Start shall name District 99 additional insured on a primary and non-contributory basis.

Indemnification: TCOC Early Head Start/ Head Start will indemnify and hold harmless, protect and defend, at its own cost and expense, the District, its officers, officials, board members, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, and attorneys, or other persons or property standing in the interest of the District, from any and all risks, lawsuits, actions, damages, losses, expenses (including attorneys’ fees), claims, or liabilities of any character, brought because of death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, neglect or misconduct of TCOC Early Head Start/ Head Start, its officers, agents and/or employees, including any of its subcontractors, arising out of or in performance of any provision of this Agreement, including without limitation any claims or amounts arising or recovered under the Workers’ Compensation Act or any other law, ordinance, order or decree.

The Spring Valley CCSD 99 will indemnify and hold harmless, protect and defend, at its own cost and expense, TCOC Early Head Start/ Head Start, its officers, officials, board members, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, and attorneys, or other persons or property standing in the interest of the TCOC program, from any and all risks, lawsuits, actions, damages, losses, expenses (including attorneys’ fees), claims, or liabilities of any character, brought because of death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, neglect or misconduct of Spring Valley CCSD, its officers, agents and/or employees, including any of its subcontractors, arising out of or in performance of any provision of this Agreement, including without limitation any claims or amounts arising or recovered under the Workers’ Compensation Act or any other law, ordinance, order or decree. Nothing herein is intended to limit the immunities provided to Spring Valley CCSD or its officers and employees by law.

Rent: The terms of this agreement will be for a five-year period beginning August 1, 2024 and ending on July 31, 2029. TCOC Early Head Start/ Head Start agrees to pay Spring Valley CCSD 99 a total of \$15,000 in the first year, and an additional \$500 for each additional year of this agreement. Monthly payments will be remitted on or before the 1st day of each calendar month beginning August 2024 -May 2025 and August 25-May 26. The TCOC Early Head Start/ Head Start Director and/or designee and the Spring Valley CCSD 99 Superintendent and/or designee will meet prior to the contract ending to discuss possible renewal of the agreement for a specific length of time.

Revisions, modifications and/or cancellations of any and/or all of the provisions of this rental agreement or any extension thereof must be made in writing approved and signed by both parties. Notice of any proposed revision, modification or the cancellation of this rental agreement must be given in writing by the party requesting the change not less than sixty(60) days prior to the requested effective date of the proposed changes or cancellation.

Signatures: By signing this document, all parties agree to fulfilling the terms and upholding the interest of this lease agreement, which is binding on the successors or the parties, their agents and employees.

Agreed to on this date:_____