

Minutes of the Union City Board of  
Education  
Regular Meeting  
Monday, July 14, 2025

School Library  
105 West Division Street  
Union City , Oklahoma 73090

Attendance Taken at 6:00 PM.

Chris Dugger: Present  
Lindsey Garrett: Present  
Travis Norton: Absent  
Laura Reed: Present

Present: 3, Absent: 1.

1. Call the meeting to order and roll call

The President and Vice President are not in attendance. The school board decided on Laura Reed to run the meeting.

2. Superintendent Report

- 2.A. Facilities
- 2.B. Students
- 2.C. Community
- 2.D. Policy
- 2.E. Personnel

3. Discussion and possible board action regarding membership in the CCOSA district services for the 2025-2026 school year.

Motion to renew the CCOSA membership for the 2025-2026 school year. This motion, made by Lindsey Garrett and seconded by Chris Dugger, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

4. Discussion and possible board action regarding renewing the Jani King contract for the 2025-2026 school year.

Motion to approve the Jani King renewal bid in the amount of \$30,000 for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Chris Dugger, Passed.

Jennifer Bornemann: Absent  
Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 2

5. Discussion and possible board action regarding Kerri Griggs and Lance Palesano CCOSA membership dues and Stacie Straka's POE membership dues to be paid by the District for the 2025-2026 school year.

Motion to approve the district paying CCOSA dues for Lance Palesano and Kerri Griggs and POE dues for Stacie Straka for the 2025-2026 school year. This motion, made by Lindsey Garrett and seconded by Laura Reed, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

6. Discussion and possible board action regarding the continuing sanctioning of the Ag Booster Club.

Motion to give the Ag Booster Club until August 11th, 2025 meeting to provide sanctioning materials to the school board and if not provided then the booster club will need to run through the school activity fund account. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

7. Discussion and possible board action regarding the continuing sanctioning of the Union City Baseball Homerun Booster Club.

Motion to give the Union City Baseball Homerun Booster Club until the August 11th, 2025 meeting to provide sanctioning materials to the school board and if not provided then the booster club will need to run through the school activity fund account. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

8. Discussion and possible board action regarding the continuing sanctioning of the Softball Booster Club for the 2025-2026 school year.

Motion to approve the sanctioning of the Softball Booster Club for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent  
Laura Reed: Yea  
Yea: 3, Nay: 0, Absent: 1

9. Discussion and possible action regarding pest control bids for the cafeteria for the 2025-2026 school year.

Motion to accept the lowest and only bid from Turf Control and Beyond for pest control for the cafeteria for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Chris Dugger, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea  
Yea: 3, Nay: 0, Absent: 1

10. Approve the transfer of \$1,459.63 from the 2025 Senior Activity account to the 2027 Junior activity account via a written resolution.

Motion to approve the written resolution approving the transfer of \$1,459.63 from the 2025 Senior Activity account to the 2027 Junior Activity account. This motion, made by Laura Reed and seconded by Chris Dugger, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea  
Yea: 3, Nay: 0, Absent: 1

11. Discussion and possible board action regarding policy EHDD.

Motion to modify policy EHDD as recommended by the Superintendent. This motion, made by Lindsey Garrett and seconded by Laura Reed, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea  
Yea: 3, Nay: 0, Absent: 1

12. Discussion and possible board action regarding policy DE.

Motion to update policy DE which extends the teacher salary scale from 25 to 35 years and adds salary amounts to those years, which is the state minimum salary plus \$2,000. This motion, made by Laura Reed and seconded by Chris Dugger, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea  
Yea: 3, Nay: 0, Absent: 1

13. Discussion and possible board action regarding policy FE.

Motion to amend policy FE by changing grades second to eight grade from 22 to 25 and grade eleventh from 30 to 40 and grade tenth from 40 to 30. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

14. Discussion and possible board action to rehire the support employees listed on Exhibit E for the 2025-2026 school year.

Motion to hire the support employees listed on Exhibit E for the 2025-2026 school year. This motion, made by Lindsey Garrett and seconded by Chris Dugger, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

15. Proposed executive session to discuss the employment of a 7/8th grade teacher, pursuant to 25 O.S. Section 307(B)(1)

15.A. Vote to convene or not to convene into executive session.

Motion to convene into executive session at 6:54 p.m. This motion, made by Chris Dugger and seconded by Laura Reed, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

15.B. Acknowledge return to open session.

Return to Open session at 8:12 p.m.

15.C. Executive session minutes compliance announcement.

Laura Reed, Chris Dugger, Lindsey Garrett, and Kerri Griggs were present in executive session. No action was taken by the board of education

16. Discussion and possible board action regarding hiring a 7/8th grade teacher on a temporary contract for the 2025-2026 school year.

No Action

17. Discussion and possible board action regarding approving the 2025-2026 extra duty jobs and salary scale.

Motion to approve the 2025-2026 extra duty jobs and salary scales as presented. This motion, made by Lindsey Garrett and seconded by Chris Dugger, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

18. Discussion and possible board action regarding 2025-2026 stipends as recommended by the Superintendent.

Motion to give all returning certified and support staff a stipend of \$750 to be paid in August 2025. This motion, made by Chris Dugger and seconded by Lindsey Garrett, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

19. Discussion and possible board action regarding bonuses for selected staff recommended by the Superintendent.

No Action

20. Discussion and possible board action regarding hiring the substitutes listed on attached Exhibit A.

Motion to hire George Auld, Emily Griggs, Nikki Hale, Erin Kirkland, Jennifer Patel, Leah Riley, Emily Thomason, & Mariah Yell as substitutes for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

21. Consent Agenda-All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any one board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of items A-D.

Motion to approve Consent Agenda items A-D. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Chris Dugger: Yea  
Lindsey Garrett: Yea  
Travis Norton: Absent  
Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

21.A. Approve the minutes of the Regular Board Meeting held June 9th, 2025 and the Special Board Meeting held June 24th, 2025.

21.B. Approve the encumbrances from the following funds:

1. General Fund 11 FY 24-25 #70001-70325 & 319-326 totaling \$7,976.89
2. General Fund 11 FY 25-26 #70001-70016 & 1-103 totaling \$1,469,786.86
3. Building Fund 21 FY 24-25 #70001-70007 totaling \$3,519.08
4. Building Fund 21 FY 25-26 #70001-70004 & 1-14 totaling \$160,549.26
5. Building Bond Fund FY 25-26 33 #1 totaling \$455,100.00

21.C. Approve the warrants from the following funds:

1. General Fund FY 24-25 #3350-3410 totaling \$35,874.11
2. General Fund FY 25-26 #1-80 totaling \$140,970.80
3. Building Fund FY 24-25 #450-463 totaling \$6,674.28
4. Building Fund FY 25-26 #1-29 totaling \$10,153.39

21.D. Approval of the monthly financial report of activity funds.

22. Public Input

None

23. New Business

None

24. Discussion and possible action to approve, not approve, or table the resignation of Jennifer Bornemann and declare seat #3 of the Union City School Board vacant.

Motion to accept the resignation of Jennifer Bornemann and declare seat #3 of the Union City School Board vacant. This motion, made by Laura Reed and seconded by Chris Dugger, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

25. Adjourn

Motion to adjourn at 8:22 p.m. This motion, made by Lindsey Garrett and seconded by Laura Reed, Passed.

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Absent

Laura Reed: Yea

Yea: 3, Nay: 0, Absent: 1

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PRESIDENT

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VICE PRESIDENT

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CLERK

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DEPUTY-CLERK

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MEMBER