

Minutes of the Union City Board of
Education
Regular Meeting
Monday, June 9, 2025

School Library
105 West Division Street
Union City , Oklahoma 73090

Attendance Taken at 6:00 PM.

Jennifer Bornemann: Present
Chris Dugger: Present
Lindsey Garrett: Present
Travis Norton: Present
Laura Reed: Present

Present: 5.

1. Call the meeting to order and roll call
2. Kyle from Mosley insurance agency to present to the board the 2025-2026 OSIG insurance renewal.

[Kyle Mosely presented the school board the different quotes from OSIG.](#)

3. Superintendent Report

- 3.A. Facilities-Keith Dennis to talk to school board regarding a new baseball scoreboard
- 3.B. Students
- 3.C. Community
- 3.D. Policy
- 3.E. Personnel

4. Discussion and possible action regarding food service bids for the cafeteria for the 2025-2026 school year.

[Motion to approve the bid from Keystone Food Service for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.](#)

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

[Yea: 5, Nay: 0](#)

5. Discussion and possible board action regarding renewing the Jani King contract for the 2025-2026 school year.

[Motion to table until the special meeting on June 24th. This motion, made by Laura Reed and seconded by Chris Dugger, Tabled.](#)

Jennifer Bornemann: Yea

Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

6. Discussion and possible board action regarding the OSIG insurance policy for the 2025-2026 school year.

Motion to approve the OSIG insurance renewal with the increase in coverage for sexual harassment claims for the 2025-2026 school year. This motion, made by Chris Dugger and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

7. Discussion and possible board action to renew the contract with Claborn Services, LLC for the 2025-2026 school year.

Motion to approve the contract renewal with Claborn Services, LLC for the 2025-2026 school year. This motion, made by Jennifer Bornemann and seconded by Laura Reed, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

8. Discussion and possible board action regarding renewing Red Rover for the 2025-2026 school year.

Motion to renew the Red Rover contract for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Chris Dugger, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

9. Discussion and possible board action to renew the contract with the superintendent's mentor, Kent Shellenburger for the 2025-2026 school year.

Motion to renew the contract with Kent Shellenburger for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

10. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated August 1, 2015, between the District and Canadian County Educational Facilities Authority for the fiscal year ending June 30, 2026, as required under the provisions of the agreement.

Motion to approve the renewal of the Sublease Agreement dated August 1, 2015, between the District and Canadian County Educational Facilities Authority for fiscal year ending June 30, 2026. This motion, made by Lindsey Garrett and seconded by Chris Dugger, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

11. Discussion and possible action regarding designated authorities for the 2025-2026 school year: Superintendent Kerri Griggs as the purchasing agent for Union City ISD, authorized Representative for all Federal Programs including E-Rate, Child Nutrition, General Fund, Building Fund, Bond Fund, Activity Fund, and all state programs, Stacie Straka-encumbrance clerk, payroll clerk, minutes clerk, Federal Programs Director, activity fund: Britton, Kuykendall & Miller-school auditor: Steven Blasingame-treasurer: Kelly Welch-Child Nutrition Director.

Motion to approve the designated authorities as listed for the 2025-2026 school year. This motion, made by Jennifer Bornemann and seconded by Laura Reed, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

12. Discussion and possible board action regarding the contract renewal with CCEC for the 2025-2026 school year.

Motion to renew the contract with CCEC for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Chris Dugger, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

13. Discussion and possible board action regarding policy EB-R.

Motion to modify policy EB-R as recommended. This motion, made by Lindsey Garrett and seconded by Jennifer Bornemann, Passed.

Jennifer Bornemann: Yea

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

14. Discussion and possible board action regarding policy EIDA.

Motion to modify policy EIDA as recommended. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

15. Discussion and possible board action regarding policy FNG.

Motion to amend policy FNG as recommended. This motion, made by Jennifer Bornemann and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

16. Discussion and possible board action regarding policy CQ.

Motion to adopt policy CQ. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

17. Discussion and possible board action regarding policy FOB.

Motion to amend policy FOB as recommended. This motion, made by Lindsey Garrett and seconded by Chris Dugger, Passed.

Jennifer Bornemann: Yea

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

18. Proposed executive session to discuss the quarterly evaluation of Superintendent Kerri Griggs and the employment of a FACS teacher, pursuant to 25 O.S. Section 307(B)(1)

18.A. Vote to convene or not to convene into executive session.

Motion to convene into Executive Session at 7:27 p.m. This motion, made by Jennifer Bornemann and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

18.B. Acknowledge return to open session.

Return to Open Session at 8:37 p.m.

18.C. Executive session minutes compliance announcement.

Jennifer Bornemann, Travis Norton, Lindsey Garrett, Chris Dugger, Laura Reed, and Kerri Griggs were present in executive session. No action was taken by the board of education.

19. Discussion and possible board action regarding changing the part-time FACS teaching position to a full-time teaching position

Motion to change FACS teaching position from part-time to full-time. This motion, made by Jennifer Bornemann and seconded by Laura Reed, Passed.

Jennifer Bornemann: Yea

Chris Dugger: Yea

Lindsey Garrett: Yea

Travis Norton: Yea

Laura Reed: Yea

Yea: 5, Nay: 0

20. Discussion and possible board action regarding hiring a FACS teacher on a temporary contract for the 2025-2026 school year.

Motion to hire Heather Babione as a FACS teacher on a temporary contract for the 2025-2026 school year. This motion, made by Laura Reed and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

21. Consent Agenda-All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any one board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of items A-D.

Motion to approve Consent Agenda items A-D. This motion, made by Jennifer Bornemann and seconded by Lindsey Garrett, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea
Travis Norton: Yea
Laura Reed: Yea

Yea: 5, Nay: 0

21.A. Approve the minutes of the Regular Board Meeting held May 15th, 2025.

21.B. Approve the encumbrances from the following funds:

1. General Fund #70001-70321 & 307-318 totaling \$66,628.18
2. Building Fund #7001-70006 totaling \$7,323.61

21.C. Approve the warrants from the following funds:

1. General Fund #2825-3349 totaling \$523,580.41
2. Building Fund #412-449 totaling \$16,768.24

21.D. Approval of the monthly financial report of activity funds.

22. Public Input

None

23. New Business

None

24. Adjourn

Motion to adjourn at 8:40 p.m. This motion, made by Travis Norton and seconded by Chris Dugger, Passed.

Jennifer Bornemann: Yea
Chris Dugger: Yea
Lindsey Garrett: Yea

Travis Norton: Yea
Laura Reed: Yea
Yea: 5, Nay: 0

PRESIDENT

VICE PRESIDENT

CLERK

DEPUTY-CLERK

MEMBER