



**MINUTES**  
**FIRST 5 RIVERSIDE COUNTY**  
**Special and Closed Session Meeting**  
**September 13, 2016**  
**2:00 PM**

**Advisory Committee Present:** Malinda Margiotta, Kari Middleton-Hendrix, Jiles Smith, Antonia Eli Mast, Takashi Wada, Agam Patel and Saovaros Diehl-Hope

**Advisory Committee Absent:**

**Administrative Staff Present:** Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director; Charna Widby, Deputy Director; Michael Knight, Deputy Director; Lynn Stephens, Executive Assistant IV; Patricia Perez, Administrative Services Manager II; Sean Pravica, Senior Public Information Specialist; Michelle Rodriguez, Public Information Specialist; Martina Guevara Commission Coordinator; Jimmy Gutierrez, Support Services Technician

**Legal Counsel:** Kristine Bell-Valdez, Supervising Deputy County Counsel

- A. **Call to Order** - Lisa Larson, Commission Chair
- B. **Open Session** - Lisa Larson, Chair
  - 1. Pledge of Allegiance
- C. **Funded Agency Public Comments**
- D. **Public Comments**
- E. **Commission and Advisory Committee Business** - Lisa Larson, Chair
  - 1. Commission Member Comments
  - 2. Approval of the Minutes of the May 11, 2016 Regular Commission Meeting and Closed Session - Lisa Larson, Chair
  - 3. ED Report - Tammi Graham, Executive Director
- F. **Presentations**
  - 1. Riverside County Office of Education Eligibility List - Sharon Baskett, Assistant Superintendent, Division of Early Childhood Education Services, and Jennifer Beggs, Coordinator, Riverside County Office of Education
  - 2. Desert Health Care Foundation Drowning Prevention Presentation - Alejandro Espinoza, MPH CHES, Director of Programs, Projects and Analytics, Desert Healthcare District
    - a. 16-22: Approve Desert Health Care Foundation Funding Request to Support Free Swim Lessons for Children 0 through 5 years of age and their families.
- G. **Reports**
  - 1. Action Report - (Action) - Yvonne Suarez, Deputy Director
    - a. 16-23: Authorize the Executive Director to Execute An Amended Agreement with the First 5 California for the First 5 IMPACT Funds - Control No: LAA-First 5 IMPACT 2015-28 A01 and Authorize the Recruitment of 14 Program Specialist II (Coaches) for IMPACT Implementation.
    - b. 16-24: Approve the Agreement with Riverside County Child Care Consortium to Coordinate and Administer Trainings as indicated in the IMPACT Agreement
- H. **Information Items**
  - 1. 3rd Quarter Evaluation - Kristi Van Heule, Program Specialist, Evaluations

2. Discovery Cube Unsolicited Proposal Funding Request Update - Tammi Graham,  
Executive Director - Sean Fitzgerald, Vice President, Sales & Strategic Development  
Discovery Science Foundation

**I. Future Agenda Items:**

**J. Closed Session:** Conference with legal counsel-anticipated litigation

**K. Adjournment:** to the Regular Meeting of the Riverside County Children and Families  
Commission, September 14th, 2016, beginning at 2:00 p.m. at:

Meeting Minutes Recorded by Lynn M. Stephens, Executive Assistant IV.