

Bear Lake Board of Education
Wednesday, January 12, 2022 7:00 PM Eastern

Bear Lake Media Center
7748 Cody St
Bear Lake, MI 49614

1. **Call To Order - Superintendent, Jakob Veith**

1.A. *Board Appreciation Month*

1.B. Pledge of Allegiance

1.C. **Organizational Meeting**

1.C.1. Election of Officers

ELECTION OF OFFICERS

A. Nomination for election of Board President

Nominee _____ Nominated by _____ Seconded by _____
Nominee _____ Nominated by _____ Seconded by _____

Moved by _____, supported by _____, to close nominations for President of the Bear Lake Board of Education and elect _____ as President for the 2022 calendar year.

AYES _____ NAYS _____ MOTION _____

NOTE: (Newly elected Board President assumes chair/takes over conduction of meeting.)

B. Nomination for election of Board Vice President

Nominee _____ Nominated by _____ Seconded by _____
Nominee _____ Nominated by _____ Seconded by _____

Moved by _____, supported by _____, to close nominations for Vice President of the Bear Lake Board of Education and elect _____ as Vice President for the 2022 calendar year.

AYES _____ NAYS _____ MOTION _____

C. Nomination for election of Board Secretary

Nominee _____ Nominated by _____ Seconded by _____
Nominee _____ Nominated by _____ Seconded by _____

Moved by _____, supported by _____, to close nominations for Secretary of the Bear Lake Board of Education and elect _____ as Secretary for the 2022 calendar year.

AYES _____ NAYS _____ MOTION _____

D. Nomination for election of Board Treasurer

Nominee _____ Nominated by _____ Seconded by _____
Nominee _____ Nominated by _____ Seconded by _____

Moved by _____, supported by _____, to close nominations for Treasurer of the Bear Lake Board of Education and elect _____ as Treasurer for the 2022 calendar year.

AYES _____ NAYS _____ MOTION _____

1.C.2. Set Board Meeting Dates

SETTING OF REGULAR BUSINESS MEETING DATES, TIMES AND PLACES 2022

Moved by _____, supported by _____, to set the date, time and place(s) of regular, business meetings as set forth in the following schedule. All meetings will take place at Bear Lake Schools unless otherwise changed.

February 16, 2022	7:00 PM	Media Center
March 16, 2022	7:00 PM	Media Center
April 13, 2022	7:00 PM	Media Center
May 11, 2022	7:00 PM	Media Center
June 15, 2022	7:00 PM	Media Center
July 20, 2022	7:00 PM	Media Center
August 17, 2022	7:00 PM	Media Center
September 14, 2022	7:00 PM	Media Center
October 12, 2022	7:00 PM	Media Center
November 9, 2022	7:00 PM	Media Center
December 14, 2022	7:00 PM	Media Center
January 11, 2023	7:00 PM	Media Center

AYES _____

NAYS _____

MOTION _____

1.C.3. Committee Assignments

**BEAR LAKE BOARD OF EDUCATION
2021 COMMITTEES**

BUILDING & GROUNDS

BUILDING LEADERSHIP TEAMS

- Becky Fink
- Angela Eisenlohr
- Eric Smith

HEALTH, PE & ATHLETICS

- Greg Babinec
- Becky Fink
- Eric Smith

MASB LEGISLATION & LIAISON

- Bethany Merrill

FINANCE

- Bethany Merrill
- Connie Ledford
- Angela Eisenlohr

NEGOTIATIONS

- Shad Buckner
- Greg Babinec
- Eric Smith

PERSONNEL/ STUDENT DISCIPLINE

- Eric Smith
- Becky Fink
- Bethany Merrill

POLICY

- Shad Buckner
- Connie Ledford
- Greg Babinec

MANISTEE ISD REP

- Eric Smith

MCSMC COUNCIL

- Eric Smith
- Greg Babinec

approved 1.13.2021

Moved by _____, supported by _____, to approve the 2022 committee assignments as *amended*.

2. **Routine Business**

2.A. Adoption of Agenda

2.B. Consent Calendar Items - B, C, D & E

3. **Items from the Audience**

4. **Correspondence/Communication**

5. **Board Reports**

5.A. Budget Amendment - Kris Mauntler

2021-22 AMENDED BUDGET ASSUMPTIONS

Assumptions:

Student count 297
Increase foundation \$589 per student
Included bonus

Estimated Surplus	33,979
Projected Cushion	<u>50,000</u>
Recalculated Surplus	83,979

BEAR LAKE SCHOOLS

GENERAL EDUCATION FUND

2021-22 School Year

Be it resolved that the General Fund Amended Budget for fiscal year 2021-22 be adopted as listed below effective January 12, 2022.

REVENUES	2020-21 AUDITED 6/30/2021	2020-21 Final 6/16/2021	2021-22 Opening 7/1/2021	2021-22 Amended 1/12/2021	
Local	1,001,737	998,554	1,025,467	1,024,822	
State	2,028,344	2,016,737	1,827,408	2,174,734	25 students, inc foundation
Federal	460,583	458,100	458,568	441,838	
Incoming Transfers/Other	228,018	229,611	235,704	274,615	31n MISD
TOTAL REVENUES	3,718,682	3,703,002	3,547,147	3,916,009	
EXPENDITURES					
Instruction					
Basic Programs	1,462,774	1,525,904	1,735,303	1,709,009	
Added Needs	286,746	329,557	329,436	267,025	Maternity leave
Support Services					
Pupil Support	58,391	65,012	87,171	142,562	Counselor 31n
Instructional Staff Support	37,370	40,949	41,385	56,986	
General Administration	152,181	168,334	171,012	177,125	
School Administration	221,279	223,654	232,180	236,041	
Business Services	101,155	104,981	104,147	100,240	
Operations and Maintenance	340,152	364,781	370,450	396,507	
Transportation	136,494	154,513	160,467	153,700	
Other Central Support	131,612	171,781	179,843	182,132	
Community Services	227,458	203,260	203,260	236,484	suppers
Other Financing Uses	318,920	318,840	23,840	224,220	building & site
TOTAL EXPENDITURES	3,474,532	3,671,566	3,638,494	3,882,030	
July 1 Fund Balance	822,080	822,080	822,080	1,066,230	
Excess Revenue/Expense	244,150	31,436	(91,346)	33,979	
Fund Equity June 30	1,066,230	853,516	730,734	1,100,209	
Nonspendable - Prepaid	4,428	-	-	-	
Committed to Sub Years	91,346	-	-	-	
Assigned for Bus	-	-	-	-	
Assigned for Compensated Absences	78,548	87,812	87,812	78,548	
Assigned for Technology	15,000	15,000	15,000	15,000	
Unreserved Fund Balance	876,908	750,704	627,922	1,006,661	

BEAR LAKE SCHOOLS

FOOD SERVICE FUND

2021-22 School Year

Be it resolved that the Food Service Fund Amended Budget for fiscal year 2021-22 be adopted as listed below effective January 12, 2022.

	2020-21 Audited 6/30/2021	2020-21 Final 6/16/2021	2021-22 Opening 7/1/2021	2021-22 Amended 1/12/2022
REVENUES				
Local	38,113	30,600	30,600	30,600
State	11,473	19,655	19,662	17,789
Federal	320,700	294,150	294,150	294,150
Other Revenues	2,130	1,840	1,840	2,220
TOTAL REVENUES	372,416	346,245	346,252	344,759
EXPENDITURES				
Salaries & Benefits	88,362	87,770	83,994	84,334
Purchased Services	321	4,200	4,200	4,200
Food & Supplies	149,117	160,650	160,650	160,650
Dues and Fees	3,664	5,000	5,000	5,000
TOTAL EXPENSES	241,464	257,620	253,844	254,184
July 1 Fund Balance	65,903	65,903	65,903	196,855
Excess Revenues / Exp.	130,952	88,625	92,408	90,575
June 30 Fund Balance	196,855	154,528	158,311	287,430

BEAR LAKE SCHOOLS

Internal Service Fund - 29

2021-22 School Year

Be it resolved that the Internal Service Amended Budget for fiscal year 2021-22 be adopted as listed below effective January 12, 2022.

	2021-22 Amended 1/12/2022
REVENUES	
Local	70,000
TOTAL REVENUES	70,000
EXPENDITURES	
Supplies	70,000
TOTAL EXPENSES	70,000
July 1 Fund Balance	-
Excess Revenues / Exp.	-
June 30 Fund Balance	-

5.B. Principal's Report

6. **Superintendent's Report**

6.A. Operating Millage Renewal

Bear Lake Schools, Manistee County, Michigan (the "District")

A _____ meeting of the board of education of the District (the "Board") was held:

in the _____, within the boundaries of the District,

electronically through _____ with identification number _____

on the 12th day of January, 2022, at _____ o'clock in the __.m. (the "Meeting")

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, May 3, 2022.

2. On or before 4:00 p.m. on Tuesday, February 8, 2022, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 3, 2022.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.

3. The Election Coordinator is requested to:

a. Utilize _____, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.

b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.

c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 8, 2022.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Bear Lake Schools, Manistee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/vqt



EXHIBIT A

BEAR LAKE SCHOOLS OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will allow the school district to continue to levy the statutory rate of not to exceed 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its revenue per pupil foundation allowance and renews millage that will expire with the 2022 tax levy.

Shall the currently authorized millage rate limitation of 18.9530 mills (\$18.9530 on each \$1,000 of taxable valuation) on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Bear Lake Schools, Manistee County, Michigan, be renewed for a period of 5 years, 2023 to 2027, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and 18 mills are levied in 2023 is approximately \$970,000 (this is a renewal of millage that will expire with the 2022 tax levy)?

EXHIBIT B

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

BEAR LAKE SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
18.9530 MILLS FOR 5 YEARS

Full text of the ballot proposition may be obtained at the administrative offices of Bear Lake Schools, 772 E. Parkdale Avenue, Manistee, Michigan 49660-9110, telephone: (231) 864-3133.

6.B. Combined Board Meeting - Set Date and Time

6.C. Bullying Policy - Final Read

5517.01 - **BULLYING AND OTHER AGGRESSIVE BEHAVIOR TOWARD STUDENTS**

It is the policy of the District to provide a safe and nurturing educational environment for all of its students.

This policy protects all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior.

Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including Board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation.

Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, and volunteers to provide positive examples for student behavior.

This policy applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off school property, if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

Notification

Notice of this policy will be **annually** circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.

Parents or legal guardians of the alleged victim(s), as well as of the alleged aggressor(s), shall be promptly notified of any complaint or investigation as well as the results of the investigation to the extent consistent with student confidentiality requirements. A record of the time and form of notice or attempts at notice shall be kept in the investigation file.

To the extent appropriate and/or legally permitted, **confidentiality** will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations. Further, the appropriate authorities may be notified, depending on the nature of the complaint and/or the results of the investigation.

Reporting

No later than May 30, 2015, the District shall submit to the Department of Education a copy of this Policy.

The District shall report incidents of bullying to the Department of Education on an annual basis according to the form and procedures established by the Department of Education.

Should this Policy be amended or otherwise modified, the District shall submit a copy of the amended or modified Policy to the Department of Education no later than thirty (30) days after adopting the modification.

Implementation

The Superintendent is responsible to implement this policy, and may develop further guidelines, not inconsistent with this policy.

This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program.

Procedure

Any student who believes s/he has been or is the victim of bullying, hazing, or other aggressive behavior should immediately report the situation to the Principal or assistant principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

A student may also submit a report or complaint to any of the above designated individuals through email, voicemail, regular mail or by leaving a sealed note addressed to the individual at that person's office or desk. The student may submit a report or complaint anonymously, but this may affect the ability to fully investigate the matter, when the complaining student is not available to provide additional information during the course of the investigation.

The identity of a student who reports bullying, hazing or aggressive behavior, as well as those students who provide information during an investigation will remain confidential to the extent possible and to the extent allowable by law. Only school personnel directly involved in the investigation of the complaint or responsible for remedying any violations will be provided access to the identity of the complaining student(s) and student witnesses, and then only to the extent necessary to effectively deal with the situation.

The identity of the student who files the report or complaint will not be voluntarily shared with the alleged perpetrator(s) or the witnesses unless the student (and his/her parent/guardian) give written permission to do so. Any investigation report will likewise not be voluntarily produced with the names of the reporting student(s) or witnesses. However, under certain circumstances, the District may be required by law to disclose the report and/or the student(s) names. Also, under certain circumstances, the identity of the reporting student may become obvious even without disclosure by school personnel.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports shall be made to those identified above. While reports may be made anonymously, formal disciplinary action may not be taken solely on the basis of an anonymous report without other corroborating evidence.

The Principal (or other designated administrator) shall promptly investigate and document all complaints about bullying, aggressive or other behavior that may violate this policy. The investigation must be completed as promptly as the circumstances permit and should be completed within three (3) school days after a report or complaint is made.

If the investigation finds an instance of bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement or other appropriate officials.

If, during an investigation of a reported act of harassment, intimidation and/or bullying/cyberbullying, the Principal or appropriate administrator believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on a Protected Class, the Principal will report the act of bullying and/or harassment to one of the Anti-Harassment Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy 5517 - Anti-Harassment.

The individual responsible for conducting the investigation shall document all reported incidents and report all verified incidents of bullying, aggressive or other prohibited behavior, as well as any remedial action taken, including disciplinary actions and referrals, to the Superintendent. The Superintendent shall submit a compiled report to the Board on an annual basis.

Non-Retaliation/False Reports

Retaliation or false allegations against any person who reports, is thought to have reported, files a complaint, participates in an investigation or inquiry concerning allegations of bullying or aggressive behavior (as a witness or otherwise), or is the target of the bullying or aggressive behavior being investigated, is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy, independent of whether a complaint of bullying is substantiated. Suspected retaliation should be reported in the same manner as bullying/aggressive behavior.

Making intentionally false reports about bullying/aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

Prevention/Training

The Superintendent shall establish a program or other initiatives involving school staff, students, clubs or other student groups, administrators, volunteers, parents, law enforcement, community members, and other stakeholders, aimed at the prevention of bullying or other aggressive behavior.

Definitions

NO

The following definitions are provided for guidance only. If a student or other individual believes there has been bullying, hazing, harassment or other aggressive behavior, regardless of whether it fits a particular definition, s/he should report it immediately and allow the administration to determine the appropriate course of action.

"Aggressive behavior" is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. Such behavior includes, for example, bullying, hazing, stalking, intimidation, menacing, coercion, name-calling, taunting, making threats, and hitting/pushing/shoving.

"At School" is defined as in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises. It also includes conduct using a telecommunications access device or telecommunications service provider that occurs off school premises if either owned by or under the control of the District.

"Bullying" is defined as any written, verbal, or physical acts, including cyber bullying (i.e. any electronic communication, including, but not limited to electronically transmitted acts, such as internet, telephone or cell phone, personal digital assistant (PDA), or wireless hand held device) that, without regard to its subject matter or motivating animus, is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

- A. substantially interfering with educational opportunities, benefits, or programs of one (1) or more students;
- B. adversely affecting the ability of a student to participate in or benefit from the school district's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;
- C. having an actual and substantial detrimental effect on a student's physical or mental health; and/or
- D. causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Bullying can be physical, verbal, psychological, or a combination of all three. Some examples of bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation. This may occur in a number of different ways, including but not limited to notes, emails, social media postings, and graffiti.

"Harassment" includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature, often on the basis of age, race, religion, color, national origin, marital status or disability, but may also include sexual orientation, physical characteristics (e.g., height, weight, complexion), cultural background, socioeconomic status, or geographic location (e.g., from rival school, different state, rural area, city, etc.).

"Intimidation/Menacing" includes, but is not limited to, any threat or act intended to: place a person in fear of physical injury or offensive physical contact; to substantially damage or interfere with person's property; or to intentionally interfere with or block a person's movement without good reason.

"Staff" includes all school employees and Board members.

"Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For further definition and instances that could possibly be construed as:

Harassment, see Policy 5517;

Hazing, see Policy 5516.

Revised 4/17/07

Revised 3/14/12

Revised 11/13/13

6.D. Covid / Mask / Quarantine - Update and Procedures

6.E.NEOLA - Special Update PO 8450.06

Book	Policy Manual
Section	Special Update - MIOSHA Emergency Temporary Standard - November 2021
Title	Special Update - November 2021 New COVID-19 VACCINATION, TESTING, AND FACE-COVERING POLICY
Code	po8450.06
Status	From Neola

8450.06 - COVID-19 VACCINATION, TESTING, AND FACE-COVERING POLICY

To protect the health and safety of the District's students and employees, the Board of Education enacts this policy to comply with any rules that the Michigan Occupational Safety and Health Administration's ("MIOSHA") may enact related to the Emergency Temporary Standard ("ETS") released by the U.S. Department of Labor on November 4, 2021.

The Board acknowledges that vaccination is a vital tool to reduce the presence and severity of COVID-19 cases in the workplace, in communities, and the nation as a whole and encourages all employees to receive a COVID-19 vaccination to protect themselves and other employees. **[END OPTION]**

The Superintendent is authorized to issue necessary administrative guidelines

[OPTION ONE]

as approved by the Board

OR

[OPTION TWO]

with input from the Board

[END OF OPTIONS] [NOTE: A Board need not select either option]

to implement any MIOSHA rules, as promulgated and enforced, related to the ETS, including compelling vaccination of employees or the provision of proof of testing for COVID-19 and wearing a face-covering as prescribed. District employees must comply with all such administrative guidelines.

The Superintendent shall keep the Board informed of any actions taken under this policy as soon as is practicable in light of the circumstances. **[END OF OPTION]**

This policy will cease to be in effect upon the expiration of the ETS, as long as this expiration date is consistent with other Federal and State law and any applicable Executive Order(s)/Rule(s) as determined by the Superintendent and approved by the Board.

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Legal	Michigan Occupational Safety and Health Administration (MIOSHA) Emergency Rule - CORONAVIRUS DISEASE 2019 (COVID - 19)
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6.F. ESSER III Funds - Set Finance Committee Meeting

6.G. NMSLA Update

7. **Treasurer's Report**

Bear Lake School District

Treasurer's Report December 2021

General Fund Accounts

Milaf	\$1,004,136.91
Payroll	5,483.42
Building & Site	536,488.49
Huntington	332,987.79

Total General Fund	\$1,879,096.61
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Food Service Fund Accounts

Milaf	\$169,341.28
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Debt Retirement Accounts

2015 Debt Retire.	309,377.36
2016 Debt Retire.	119,913.97

Total Debt Retirement	\$429,291.33
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Bear Lake School District - Prepays

January 12, 2022

Check Number	Date Paid	Amount Paid	Vendor - Payee	Check Description
EFT	12/10/2021	300.00	Health Equity (MESSA)	Health Equity Contributions *HSA*
EFT	12/13/2021	45,623.70	MPERS	MPERS UAAL Rate Stabilization
EFT	12/13/2021	6,182.76	State of Michigan - Dept Of Treasury	Payroll - State Tax Payable
EFT	12/13/2021	4.97	State of Michigan - Dept Of Treasury	November 2021 Sales Tax
EFT	12/15/2021	22,003.44	MPERS	Pension Plus DC
EFT	12/24/2021	300.00	Health Equity (MESSA)	Health Equity Contributions *HSA*
EFT	12/28/2021	22,811.84	MPERS	MPERS UAAL Rate Stabilization
EFT	12/28/2021	25,517.72	MPERS	Pension Plus DC
125474	12/3/2021	3,228.25	BP	Bus Fuel
125475	12/3/2021	65.00	Conservatory Of Dance	Ad In Recital Program
125476	12/3/2021	3,828.54	Gordon Food Service	Food Purchases
125477	12/3/2021	448.80	KSS Enterprises	Custodial Supplies
125478	12/3/2021	532.80	Karen Leinaar	Hotel Reimbursement
125479	12/3/2021	750.00	Manistee Area Public Schools	Hockey-School Participation Fee
125480	12/3/2021	500.00	MASSP	Membership Renewal 2021-22
125481	12/3/2021	60.69	Meijer	CACFP Food For Great Beginnings
125482	12/3/2021	1,235.65	Prairie Farms Dairy	21205 Dairy Products
125483	12/3/2021	127.93	John Prokes	Science Supplies
125484	12/3/2021	220.00	Security Sanitation, Inc.	Portable Service For Bus Garage
125485	12/3/2021	1,151.44	Tony Shrum	Athletic Reimbursement
125486	12/3/2021	840.00	Summit Companies	Service Call
125487	12/3/2021	2,450.00	TK Elevator Corporation	Services Contract
125488	12/3/2021	948.00	Wexford-Missaukee ISD	Securly Content Filtering
125489	12/3/2021	20.00	MSBOA	MSBOA Solo & Ensemble Fees HS
125490	12/10/2021	5,779.67	Consumers Energy	Utilities
125491	12/10/2021	996.00	Genesee Intermediate School District	Gennet Virtual Services
125492	12/10/2021	867.76	Republic Services	Waste Services
125493	12/13/2021	240.00	SET SEG	Travel Accident Ins
125494	12/17/2021	418.75	BrightArrow Technologies, Inc.	Notification Subscription
125495	12/17/2021	4,601.93	Superior Energy Co LLC	Utilities
125496	12/21/2021	21,554.14	MESSA	Ins Prem. Jan 22
125497	12/28/2021	5,000.00	First Finance	Robotics Competition
		178,609.78		

General Fund - 11	173,479.93
Food Service Fund - 25	5,129.85
Debt Retirement - 31	-
Debt Retirement - 32	-
Building and Site Fund - 42	-
	178,609.78

REVENUES

November 2021

	Amount Received	Payor
General Fund - 11		
	0.00	Property Taxes
	0.00	Local Misc. Revenue
	232,482.16	State Aid
	2,957.66	Federal
	0.00	Transfers In
	<u>235,439.82</u>	
Food Service - 25	61,827.06	Lunch/Breakfast Sales/Fed
Debt Retirement - 31	0.00	Property Taxes
Debt Retirement - 32	0.00	Property Taxes
Building & Site - 42	0.00	Tower Lease
Total	297,266.88	

8. Minutes

**BEAR LAKE SCHOOLS
BOARD OF EDUCATION MEETING
BEAR LAKE MEDIA CENTER
DECEMBER 15, 2021
7:00 PM**

MEMBERS PRESENT:

President, Bethany Merrill; Vice President, Eric Smith; Secretary, Rebecca Fink; Treasurer, Greg Babinec; and Trustees Shad Buckner, Connie Ledford, and Bryan Kidd

MEMBERS ABSENT:

None

CALL TO ORDER

Board President Bethany Merrill called the meeting to order at 7:00 PM in the Bear Lake Media Center.

AGENDA

The agenda was adopted as amended removing the *Combined Board Dinner* motion.

AUDIENCE PARTICIPATION

None

CORRESPONDENCE

None

BOARD REPORTS

Sarah Harless presented the Principal's Report.

SUPERINTENDENT'S REPORT

- A. Personnel
- B. Review Bullying Policy / School Safety
- C. Combined Board Dinner
- D. ESSER III Funds Update
- E. Mask Update
- F. NMSLA Update

BUSINESS ITEMS FOR ACTION

Moved by Fink, supported by Babinec, that the Consent Calendar Items B & C be approved as presented; carried 7-0.

Moved by Fink, supported by Babinec, that the Treasurer's Report of monies on hand -

General Fund	\$ 150,125.80
Food Service Fund	7,288.32
Debt Retirement Funds	-
Capital Projects	-
Total All Funds	<u>\$ 157,414.12</u>

be accepted that bills totaling \$157,414.12 and check numbers 125431-125473 be approved for payment; carried 7-0.

Moved by Fink, supported by Babinec, that the minutes of the Regular Business Meeting held November 10, 2021, be approved as presented; carried 7-0.

Moved by Fink, supported by Babinec, that the minutes of the Closed Business Meeting held November 10, 2021, be approved as presented.

Moved by Smith, supported by Buckner, to approve the NEOLA policies as presented; carried 7-0.

Moved by Smith, supported by Fink, to approve the changes in the handbook indicating that hats, jackets, and backpacks shall be stored in a student's locker immediately upon arrival at school. In addition, they are not to be worn again until after the school day is over; carried 7-0.

ADJOURNMENT

Moved by Buckner, supported by Smith, to adjourn at 7:45 p.m. with no objections.

Board Secretary _____

9. **Action Items**

A. Consent Calendar Items

Moved by _____, supported by _____,
that the Consent Calendar Items B, C, D & E be approved as presented/amended.

Ayes _____ Nays _____ Motion _____

■ **B. Treasurer's Report**

Moved by _____, supported by _____,
that the Treasurer's Report of monies on hand -

General Fund	\$ 173,479.93
Food Service Fund	\$ 5,129.85
Debt Retirement Fund	\$ -
Capital Projects	\$ _____
Total All Funds	\$ 178,609.78

be accepted that bills totaling \$178,609.78 and check numbers 125474-125497 be approved for payment.

Ayes _____ Nays _____ Motion _____

■ **C. Adoption of Minutes - December 15, 2021**

Moved by _____, supported by _____,
that the minutes of the business meeting held December 15, 2021 be approved as presented/amended.

Ayes _____ Nays _____ Motion _____

■ **D. 2021/2022 GF & FSF Budget Amendments**

Moved by _____, supported by _____, to approve the 2021/2022
General Fund Budget Amendment as presented.

Ayes _____ Nays _____ Motion _____

Moved by _____, supported by _____, to approve the 2021/2022
Food Service Fund Budget Amendment as presented.

Ayes _____ Nays _____ Motion _____

Moved by _____, supported by _____, to approve the 2021/2022
Trust and Agency Fund Amendment as presented.

Ayes _____ Nays _____ Motion _____

■ **E. Operating Millage Renewal**

Moved by _____, supported by _____, to approve the Operating
Millage Renewal Resolution as presented.

Ayes _____ Nays _____ Motion _____

F. Combined Board Meeting

Moved by _____, supported by _____, to set the combined board meeting/dinner between Bear Lake and KND School Boards on March 22, 2022 at 6:00 PM at Brethren High School.

Ayes _____ Nays _____ Motion _____

G. School Safety Bullying Policy

Moved by _____, supported by _____, to approve the additions to our current bullying policy in our student handbook.

Ayes _____ Nays _____ Motion _____

H. Potential Mask Extension

Moved by _____, supported by _____, to require students, staff and visitors, regardless of vaccination status, wear a face mask when within six (6) feet of an individual during the school day. This mandate will remain in effect until the end of the day on _____.

Ayes _____ Nays _____ Motion _____

OR

Moved by _____, supported by _____, to strongly recommend wearing masks and be mindful of protocols and preventative measures that are currently in place.

Ayes _____ Nays _____ Motion _____

I. Closed Session

Moved by _____, supported by _____, to move into closed session at _____ PM for the purpose of discussing the Superintendent Evaluation.

Ayes _____ Nays _____ Motion _____

Moved by _____, supported by _____, to reconvene to open session at _____ PM.

Ayes _____ Nays _____ Motion _____

J. Adjournment

Moved by _____, supported by _____, to adjourn at _____ p.m. with no objections

10. **Board Requests**

10.A. Closed Session

11. **Announcements**

11.A. Next Board Meeting - February 16, 2022

12. **Adjournment**