

Bear Lake Board of Education
Wednesday, October 13, 2021 7:00 PM Eastern

Bear Lake Media Center
7748 Cody St
Bear Lake, MI 49614

1. **Call To Order - President, Bethany Merrill**
2. **Routine Business**
 - 2.A. Pledge of Allegiance
 - 2.B. Adoption of Agenda
 - 2.C. Consent Calendar Items - B, C & D
3. **Items from the Audience**
4. **Correspondence/Communication**
5. **Board Reports**
 - 5.A. Kris Mauntler - Audit Presentation
 - 5.B. Principal's Report
6. **Superintendent's Report**
 - 6.A. Personnel

***BEAR LAKE SCHOOL DISTRICT
BOARD OF EDUCATION***

We have the following personnel item for tonight's meeting:

Hire

Jeff Harthun - MS Girls Basketball Coach

6.B. Snowplow Bids

Pricing Structure: Per Hour Pricing

From November 1, 2020 thru April 1, 2021, the services defined in the attached Scope of Work will be conducted by Anthony's Outdoor Services, LLC at the following rates:

Per hour of service, pricing as follows:

\$70.00 per hour for snow plowing with Truck w/ plow

\$100.00 per hour for snow removal with Loader

\$80.00 per hour for Backhoe w/ snow pusher

De-Icing Services:

\$85.00 per hour for de-icing services with Truck w/salter box

Material:

\$.27 per pound for Ice Melting product (melts down to -20 degrees)

Services will commence once snow and ice accumulations reach TRIGGER DEPTH 2"-3".

Customer acknowledges that product and material shortages or other circumstances beyond Contractor's control may require Contractor, if Contractor finds it necessary or expedient to do so, to make material/substance substitutions and/or modifications to substance mix.

By signing below both parties agree to obligations within the attached Agreement, including the contract Terms & Conditions, Scope of Work, and Pricing Structure sections. No person has authority to make any claim, representation, promise or condition on our behalf that is not documented within the attached Agreement. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications, involving extra costs will become an extra charge over and above the estimate. All invoices to be paid within 10 days of receipt.

NOTE: This proposal may be withdrawn by us if not accepted by October 26, 2020.

Authorized For:

Bear Lake School 7748 Cody St.
Services, LLC

Anthony's Outdoor

Signature

President

Date _____ Contact: _____

Michelle Ganss

Signature Anthony Ganss -

Date _____



Main - (231) 794-9150 Fax - (231) 887-4163
Address - 1395 Lakeshore Rd. Manistee, MI 49660
Email - anthonysootdoorservices@gmail.com
Web - www.anthonysoutdoorservices.com

Pricing Structure: Per Hour Pricing

From November 1, 2021 thru April 1, 2022, the services defined in the attached Scope of Work will be conducted by Anthony's Outdoor Services, LLC at the following rates:

Per hour of service, pricing as follows:

\$75.00 per hour for snow plowing with Truck w/ plow

\$100.00 per hour for snow removal with Loader

\$80.00 per hour for Backhoe w/ snow pusher

De-icing Services:

\$85.00 per hour for de-icing services with Truck w/salter box

Material:

\$.27 per pound for Ice Melting product (melts down to -20 degrees)

Services will commence once snow and ice accumulations reach TRIGGER DEPTH 2"-3".

Customer acknowledges that product and material shortages or other circumstances beyond Contractor's control may require Contractor, if Contractor finds it necessary or expedient to do so, to make material/substance substitutions and/or modifications to substance mix.

By signing below both parties agree to obligations within the attached Agreement, including the contract Terms & Conditions, Scope of Work, and Pricing Structure sections. No person has authority to make any claim, representation, promise or condition on our behalf that is not documented within the attached Agreement. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications, involving extra costs will become an extra charge over and above the estimate. All invoices to be paid within 10 days of receipt.

NOTE: This proposal may be withdrawn by us if not accepted by September 30. 2021.

Authorized For:
Bear Lake School 7748 Cody St.

Signature
Date Contact:

Anthony's Outdoor Services, LLC
Anthony Ganss
Signature Anthony Ganss - President
Date 8-19-21

6.C. Letter of Agreement - BLEA

BEAR LAKE EDUCATION ASSOCIATION
AND
BEAR LAKE SCHOOLS
LETTER OF AGREEMENT

October 13, 2021

It is hereby agreed between the Bear Lake EA (BLEA) and the Bear Lake School District, that a teacher as defined in the Master Agreement shall receive a \$1000 or \$500 bonus compensation for providing instruction during the 2021-22 school year.

Qualify for \$1000 bonus

1. A teacher as defined in the Master Agreement shall receive a one time \$1000 bonus compensation for teaching during the 2021-22 school year, as long as they taught for Bear Lake Schools during their entire contracted 2020-21 school year.

Qualify for \$500 bonus

1. A teacher as defined in the Master Agreement who is new to Bear Lake Schools, or a teacher who did not teach for their entire contracted 2020-21 school year, shall receive a one time \$500 bonus compensation for teaching during the 2021-22 school year.

Or...

2. A teacher who is under contract but is unable to teach the 2021-22 school year will receive a \$500 bonus compensation.

If at any time during the 2021-22 school year, a teacher resigns or is terminated, they will be expected to return the bonus compensation in full. If at any time a teacher receiving the \$1000 bonus is not able to complete the 2021-22 school year, but remains under contract, they will be expected to return \$500 of the bonus compensation. Bonus compensation will be distributed no later than the last pay period in November of 2021.

This letter of agreement is void after the 2021-22 school year. Any new teachers to the district after October 13, 2021 will not receive the \$500 bonus compensation.

For the Bear Lake School District

For the Bear Lake Education Association

For the Board of Education

Jakob Veith, Superintendent

Lori Mullet, BLEA President

Bethany Merrill, President

Dated: _____

Dated: _____

Dated: _____

6.D. Letter of Agreement - Support Staff

BEAR LAKE SUPPORT STAFF
AND
BEAR LAKE SCHOOLS

October 13, 2021

The Bear Lake School District, agrees to pay all Bear Lake paid paraprofessionals, bus drivers, custodial/maintenance, kitchen, secretarial, and administration (support staff) a \$1000 or \$500 bonus compensation for providing a year of service during the 2021-22 school year.

Qualify for \$1000 bonus

1. Bear Lake support staff members will receive a one time \$1000 bonus compensation for a year of service during the 2021-22 school year, as long as they worked for Bear Lake Schools during the entire 2020-21 school year.

Qualify for \$500 bonus

2. Bear Lake support staff members who did not work for the entire 2020-21 school year, shall receive a one time \$500 bonus compensation for a full year of service during the 2021-22 school year.

If at any time during the 2021-22 school year, a support staff member resigns, is terminated, or qualifies for a leave of absence, they will be expected to return the bonus compensation in full. Bonus compensation will be distributed no later than the last pay period in November of 2021.

This letter of agreement is only in effect for the 2021-22 school year. Any support staff new to the district after October 13, 2021 will not receive the \$500 bonus compensation.

Those employees who are paid through a third party, such as EduStaff, do not qualify for the bonus compensation.

*By signing below, the Bear Lake support staff member agrees to all of the terms above and understands that bonus compensation will be expected to be returned to the District if the agreement is violated.

Support Staff Name: _____ Position: _____

Support Staff Member Signature: _____ Date: _____

Bear Lake Superintendent: _____ Date: _____

6.E.Count Day

***BEAR LAKE SCHOOL DISTRICT
BOARD OF EDUCATION***

Count Day Enrollment

K-31

1-23

2-23

3-20

4-26

5-20

6-26

7-20

8-21

9-22

10-20

11-22 (21.68 FTE)

12-24 (23.68 FTE)

TOTAL 298 (297.36 FTE)

LAST YEAR 308.04 FTE

6.F. COVID Update

6.G. NMSLA

7. **Treasurer's Report**

Bear Lake School District

Treasurer's Report August 2021

General Fund Accounts

Milaf	\$726,988.14
Payroll	1,541.11
Building & Site	536,467.69
Huntington	693,500.49

Total General Fund	\$1,958,497.43
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Food Service Fund Accounts

Milaf	\$169,335.17
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Debt Retirement Accounts

2015 Debt Retire.	271,338.49
2016 Debt Retire.	105,831.21

Total Debt Retirement	\$377,169.70
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Bear Lake School District - Prepays

October 11, 2021

Check Number	Date Paid	Amount Paid	Vendor - Payee	Check Description
EFT	9/3/2021	300.00	Health Equity (MESSA)	Health Equity Contributions *HSA*
EFT	9/9/2021	19,088.60	MPSERS	Pension Plus DC
EFT	9/17/2021	300.00	Health Equity (MESSA)	Health Equity Contributions *HSA*
EFT	9/22/2021	21,249.18	MPSERS	Pension Plus DC
125318	9/9/2021	27.66	Meijer	CACFP Food For Great Beginnings
125319	9/9/2021	296.28	American Floor Mats	Pronged Rubber Mats
125320	9/9/2021	363.10	Cherry Capital Foods	Food/Produce Order
125321	9/9/2021	4,253.69	Consumers Energy	Utilities
125322	9/9/2021	595.40	Decker, Inc	Supplies
125323	9/9/2021	61.84	Amy Falk	Reimbursement For Teaching Supplies
125324	9/9/2021	350.00	Fortress Environmental Solutions	Asbestos Survey/Awareness Training
125325	9/9/2021	5,128.64	Gordon Food Service	Food Purchases
125326	9/9/2021	1,504.80	Josten's	Grad Supplies
125327	9/9/2021	636.19	Kaleva Norman Dickson School District	Utilities And Custodian For GSRP Four Star
125328	9/9/2021	930.25	KSS Enterprises	Custodial Supplies
125329	9/9/2021	60.00	Annie Leffew	Fingerprints
125330	9/9/2021	237.00	The McGraw-Hill School Education	Teacher Edition
125331	9/9/2021	750.00	Neola, Inc	Continuing Update Service
125332	9/9/2021	105.98	Roark Pargeon	Classroom Supplies
125333	9/9/2021	1,006.60	PNC Bank VISA	Credit Card Charges
125334	9/9/2021	861.00	Republic Services	Waste Services
125335	9/9/2021	1,817.91	S.W.B. Electric	Replace Motor
125336	9/9/2021	92.74	Schmidt, Sara	Mileage & Supplies
125337	9/9/2021	99.44	School Specialty Inc.	School Supplies
125338	9/9/2021	450.50	Thrun Law Firm, P.C.	Legal Fees
125339	9/9/2021	3,100.95	Transfinder Corporation	Transfinder Browser Routing Software
125340	9/9/2021	116.04	Twin Bay Glass Inc.	Glass Work
125341	9/17/2021	23,614.49	MESSA	Ins Prem Oct 21
125342	9/17/2021	311.00	Northern MI Schools Legislative Assn	2021-2022 Dues
125343	9/17/2021	193.34	Superior Energy Co LLC	Utilities
125344	9/17/2021	550.00	MSBOA	MSBOA Membership Fees
125345	9/21/2021	1,009.17	Beth Altergott	Payroll Check For 09/03/2021
125346	9/24/2021	2,799.99	Tractor Supply Co	Trailer
125347	9/24/2021	879.00	Apple	Macbook Air
125348	9/24/2021	104.65	Auto Value BTB Parts Stores	Supplies
125349	9/24/2021	248.15	Bear Lake Hardware	Supplies
125350	9/24/2021	839.70	BP	Bus Fuel
125351	9/24/2021	846.60	Cadillac Institue Of Cosmetology, LLC	Tech Prep Class

Bear Lake School District - Prepays

October 11, 2021

Check Number	Date Paid	Amount Paid	Vendor - Payee	Check Description
125352	9/24/2021	285.78	Cherry Capital Foods	Food/Produce Order
125353	9/24/2021	530.49	Filer Credit Union VISA	VISA Charges
125354	9/24/2021	4,181.19	Gordon Food Service	Food Purchases
125355	9/24/2021	420.50	KSS Enterprises	Custodial Supplies
125356	9/24/2021	237.00	The McGraw-Hill School Education	Teacher Edition
125357	9/24/2021	49.09	Meijer	CACFP Food For Great Beginnings
125358	9/24/2021	1,858.00	Munetrix, LLC	Annual Subscription License
125359	9/24/2021	2,259.71	The Pioneer Group	Advertising
125360	9/24/2021	127.14	Saddle Up Grocery	Fuel
125361	9/24/2021	1,288.48	School Specialty Inc.	School Supplies
125362	9/24/2021	105.23	Secrest, Wardle, Lynch, Hampton, Et Al.	Legal Fees
125363	9/24/2021	110.00	Security Sanitation, Inc.	Portable Service For Ball Fields
125364	9/24/2021	267.95	Summit Companies	Inspection
125365	9/24/2021	712.84	Xerox Corporation	Meter Usage
125366	9/24/2021	530.49	Filer Credit Union VISA	VISA Charges
125367	9/24/2021	4,181.19	Gordon Food Service	Food Purchases
125368	9/24/2021	420.50	KSS Enterprises	Custodial Supplies
125369	9/24/2021	237.00	The McGraw-Hill School Education	Teacher Edition
125370	9/24/2021	49.09	Meijer	CACFP Food For Great Beginnings
125371	9/24/2021	1,858.00	Munetrix, LLC	Annual Subscription License
125372	9/24/2021	2,259.71	The Pioneer Group	Advertising
125373	9/24/2021	127.14	Saddle Up Grocery	Fuel
125374	9/24/2021	1,288.48	School Specialty Inc.	School Supplies
125375	9/24/2021	105.23	Secrest, Wardle, Lynch, Hampton, Et Al.	Legal Fees
125376	9/24/2021	110.00	Security Sanitation, Inc.	Portable Service For Ball Fields
125377	9/24/2021	267.95	Summit Companies	Inspection
125378	9/24/2021	712.84	Xerox Corporation	Meter Usage
125379	9/27/2021	533.70	State of Michigan	Unspent 35a(9) Grant Funds
125380	9/28/2021	22,218.75	Huntington National Bank,, The	Principal Interest on Bonds
125381	9/28/2021	388.44	Razor Sparrow LLC	Grade Transferer- Annual License
		142,901.79		

General Fund - 11	105,715.26
Food Service Fund - 25	14,967.78
Debt Retirement - 31	19,468.75
Debt Retirement - 32	2,750.00
Building and Site Fund - 42	-
	142,901.79

REVENUES		August 2021	
	Amount Received		Payor
General Fund - 11	280,570.62	Property Taxes	
	6,073.97	Local Misc. Revenue	
	192,467.34	State Aid	
	0.00	Federal	
	0.00	Transfers In	
	479,111.93		
Food Service - 25	825.22	Lunch/Breakfast Sales/Fed	
Debt Retirement - 31	86,223.66	Property Taxes	
Debt Retirement - 32	31,934.54	Property Taxes	
Building & Site - 42	12.48	Tower Lease	
Total	598,107.83		

8. **Minutes**

**BEAR LAKE SCHOOLS
BOARD OF EDUCATION MEETING
BEAR LAKE MEDIA CENTER
SEPTEMBER 15, 2021
7:00 PM**

MEMBERS PRESENT:

President, Bethany Merrill; Vice President, Eric Smith; Secretary, Rebecca Fink; Treasurer, Greg Babinec; and Trustees Shad Buckner, Connie Ledford and Bryan Kidd

MEMBERS ABSENT:

None

CALL TO ORDER

Board President Bethany Merrill called the meeting to order at 7:00 PM in the Bear Lake Media Center.

AGENDA

The agenda was adopted as presented.

AUDIENCE PARTICIPATION

None

CORRESPONDENCE

None

BOARD REPORTS

Sarah Harless presented the Principal's Report and introduced new teachers Beth Altergott and Brook Czerniak.

SUPERINTENDENT'S REPORT

- A. Personnel
- B. 31n Coordinator
- C. COVID Pay
- D. Delegate Assembly
- E. NEOLA - Final Read
- F. COVID Quarantine Guidelines
- G. Student Count

BUSINESS ITEMS FOR ACTION

Moved by Smith, supported by Fink, that the Consent Calendar Items B & C be approved as presented; carried 7-0.

Moved by Smith, supported by Fink, that the Treasurer's Report of monies on hand -

General Fund	\$ 113,655.07
Food Service Fund	19.79
Debt Retirement Funds	-
Capital Projects	-
Total All Funds	<u>\$ 113,674.86</u>

be accepted that bills totaling \$113,674.86 and check numbers 125277-125316 be approved for payment; carried 7-0.

Moved by Smith, supported by Fink, that the minutes of the Regular Business Meeting held August 10, 2021 be approved as presented; carried 7-0.

Moved by Smith, supported by Fink, that the minutes of the Closed Business Meeting held August 10, 2021 be approved as presented; carried 7-0.

Moved by Smith, supported by Fink, that the minutes of the Special Business Meeting held August 31, 2021 be approved as presented; carried 7-0.

Moved by Gabinec, supported by Buckner, to hire Summer Crouch, Daycare Aide, as recommended; 6-0-1 (*Smith ab*)

Moved by Smith, supported by Buckner, to hire Christian Novak, Varsity Boys Basketball Coach, as recommended; carried 7-0.

Moved by Fink, supported by Smith, to hire Lindsey Nowak, Student Council Advisor, as recommended; carried 7-0.

Moved by Smith, supported by Babinec, to hire Ty Schafer, Student Teacher SVSU / Roving Sub, as recommended; carried 7-0.

Moved by Fink, supported by Buckner, to approve the 31n resolution hiring Lori Bullis for an extra two days per week paid and those days paid for by the Manistee Intermediate School District; carried 7-0.

Moved by Smith supported by Babinec to allow the District to pay eight (8) COVID days per staff member. These days can only be used once throughout the school year and not for multiple quarantines; carried 7-0.

Moved by Buckner, supported by Fink, to appoint Bethany Merrill as a voting delegate for the 2021 Michigan Delegate Assembly held November, 11, 2021 at 6:00 PM in Grand Rapids; carried 7-0.

Moved by Smith, supported by Buckner, to approve the NEOLA policies as presented; carried 7-0.

Moved by Fink, supported by Babinec, to approve the modified quarantine guidelines for staff and students as recommended by the Michigan Department of Health and Human Services; carried 7-0.

CLOSED SESSION

Moved by Babinec, supported by Smith, to move into closed session at 7:36 PM for the purpose of discussing negotiations; carried 7-0.

Moved by Babinec, supported by Buckner, to reconvene to open session at 7:47 PM; carried 7-0.

ADJOURNMENT

Moved by Fink, supported by Smith, to adjourn at 7:48 p.m. with no objections.

Board Secretary _____

9. Action Items

A. Consent Calendar Items

Moved by _____, supported by _____,
that the Consent Calendar Items B, C, & D be approved as presented/amended.

Ayes _____ Nays _____ Motion _____

■ **B. Treasurer's Report**

Moved by _____, supported by _____,
that the Treasurer's Report of monies on hand -

General Fund	\$ 105,715.26
Food Service Fund	14,967.79
Debt Retirement Funds	22,218.75
Capital Projects	-
Total All Funds	<u>\$ 142,901.79</u>

be accepted that bills totaling \$142,901.79 and check numbers 125218-125381 be approved for payment.

Ayes _____ Nays _____ Motion _____

■ **C. Adoption of Minutes – September 15, 2021**

Moved by _____, supported by _____,
that the minutes of the Regular Business Meeting held September 15, 2021 be approved as presented/amended.

Ayes _____ Nays _____ Motion _____

Moved by _____, supported by _____,
that the minutes of the Closed Business Meeting held September 15, 2021 be approved as presented/amended.

Ayes _____ Nays _____ Motion _____

■ **D. 2020-2021 Audit**

Moved by _____, supported by _____, to approve the 2020-2021 Audit as presented.

Ayes _____ Nays _____ Motion _____

E. Personnel

Moved by _____, supported by _____, to hire Jeff Harthun, Middle School Girls Basketball Coach, as recommended.

Ayes _____ Nays _____ Motion _____

F. Snowplow Bids

Moved by _____, supported by _____, to approve the snowplow bid with _____ as recommended.

Ayes _____ Nays _____ Motion _____

G. Bear Lake Education Association (BLEA) Letter of Agreement

Moved by _____, supported by _____, to approve the BLEA Letter of Agreement as presented.

Ayes _____ Nays _____ Motion _____

H. Support Staff Letter of Agreement

Moved by _____, supported by _____, to approve the Support Staff Letter of Agreement as presented.

Ayes _____ Nays _____ Motion _____

I. Adjournment

Moved by _____, supported by _____, to adjourn at _____ p.m. with no objections.

10. **Board Requests**

11. **Announcements**

11.A. Next Board Meeting - November 10, 2021

12. **Adjournment**