

ALEXANDRIA TOWNSHIP BOARD OF EDUCATION

JUNE 9, 2026

ALEXANDRIA TOWNSHIP SCHOOL
557 COUNTY ROAD 513
PITTSTOWN, NJ 08867-5034

7:00 PM

MINUTES

1. NOTIFICATION OF MEETING

Welcome to a public meeting of the Alexandria Township Public Schools under the Open Public Meetings Act of 1975, also known as the "Sunshine Law." The District hopes that you will find this meeting informative and instructive, and that citizens are afforded an opportunity to better understand and appreciate the District's operation and functions.

Under the Sunshine Law, the District must provide notice of all open meetings to allow citizens to attend and observe the deliberations of the District. This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) on the **Alexandria Township School District website on May 29, 2026**, to begin at 7:00 PM at the Alexandria Township School Media Center, 557 County Road 513, Pittstown, NJ.

2. ROLL CALL

Ann Marie Austin
Renee Bagley
Darren Dalley
Caterina Dobak
Eric Joseph
Marybeth Madlinger
Michael Small
Catherine Sutter
Doug Walker

3. FLAG SALUTE

4. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Alexandria now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- ☐ Confidential Matters by Law or Court Order
- ☐ Purchase Property
- ☒ Personnel Matters
- ☐ Invasion of Individual Privacy Employee or Student
- ☐ Investigation into Violations of Law
- ☐ Suspension, Civil Penalty or Loss of a License or Permit
- ☐ Disclosure would Impair District's Right to Receive Funding
- ☐ School/Public Security
- ☐ Collective Bargaining

AGENDA

___ Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

Motion to Enter Executive Session

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Alexandria Board enter Executive Session at _____ to discuss _____.

5. OPEN SESSION

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Board return to Open Session at _____.

6. PRESENTATIONS**7. BOARD PRESIDENT'S REPORT****8. SUPERINTENDENT'S REPORT**

District Update

HIB

9. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**10. PUBLIC INPUT - (Agenda Items Only)****11. OLD BUSINESS****12. NEW BUSINESS**

Board discussion of public comments

13. CONSENT AGENDA

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Township Board of Education approve the Consent Agenda as follows:

ROLL CALL VOTE:

Austin ___ **Bagley** ___ **Dalley** ___ **Dobak** ___ **Joseph** ___ **Madlinger** ___ **Small**
Sutter ___ **Walker** ___

A. Finance**1) Financial Reports**

Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending _____ as submitted by the Superintendent, pursuant to N.J.S.A. 18A:22-8-2.

to accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending _____ in compliance with N.J.A.C.6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

upon the recommendation of the Superintendent of Schools that the Board accept the certification of the School Business Administrator, as required by N.J.A.C.6:20-2.13(D), that no line item account has been over expended as of _____, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

AGENDA**2) Bill List**

Resolved upon the recommendation of the Superintendent, the Alexandria Township Board of Ed approve the following Bill List:

May 7, 2026 - June

Check # A -

Check # B

Total - \$

3) Travel and Related Expenses Reimbursed

RESOLVED upon the recommendation of the Superintendent of the Alexandria Township Board of Education approves the attached list of requests for employee/Board Member travel in accordance with the School District Accountability Act. Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code, and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate is \$0.47.

4) Bill Payment

Motion to authorize the Business Administrator, in consultation with the Superintendent, to remit bill payments, including electronic bill payments from June 18, 2026 until August 13, 2026 without prior board approval. All such payments shall be reported to the Board of Education, ratified, and duly recorded in the minutes of the next regular meeting.

B. Personnel**1) Approval of 2026–2027 Substitutes**

Motion to approve the attached Substitutes for the 2026-2027 school year, at the following rates:

Teachers/ Paraprofessionals \$140/day

Nurses \$200/day

Custodians \$18/hour

2) Summer Hiring

Motion to authorize the Superintendent to appoint personnel to fill summer vacancies, subject to ratification of that action by the Board at the next Board meeting.

3) Salaries Paid by Federal Grants

Motion to approve the use of IDEA Grant funds to pay the partial or total amount of the following staff member's salaries:

Brooke Bachman

Mckayla Blazure

Nadine Boetsch

Isabel Braddock

Joanne Glennon

Leanne Levy

C. Approval of Minutes

RESOLVED upon the recommendation of the Superintendent, the Alexandria Township Board of Education approves the following meeting minutes:

Meeting Minutes May 28, 2026

Executive Session Minutes May 28, 2026

D. Finance and Facilities**1) ATS Bus, Fire and Security Drills**

RESOLVED, upon the recommendation of the Superintendent, the Board approve the monthly ATS Bus, Fire and Security Drills as indicated on the attached worksheet.

AGENDA

2) Approval of Bank Accounts and Signers

Motion to approve the attached bank accounts and signers with Citizens Bank, for the 2026-2027 school year.

3) Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Alexandria Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year-end, and

WHEREAS, the Alexandria Township Board of Education has determined that an amount not to exceed \$750,000 may be available for such purpose to transfer.

NOW, THEREFORE, BE IT RESOLVED by the Alexandria Township Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer with all applicable laws and regulations.

4) Professional Services

Motion to approve the following professional services appointments for the 2026-2027 school year:

Architect: The Spiegle Group

Attorney: Taylor Law Group, LLC

Auditor: BKC, CPAs, PC

Bond Council: Wilentz, Goldman, and Spitzer Corporation

Financial Advisors: Phoenix Advisors, LLC Continuing Disclosure Services

Physician: Hunterdon Family Medicine at Delaware Valley

Policy Management: Strauss Esmay

PT/OT Services: Therapeutic Intervention, Inc.

Waste Water Treatment Plant Operator: Yudichak Environmental Services, LLC

5) CBIZ Insurance Services

Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2026-2027 school year for the district's property and casualty insurances as an extraordinary unspecifiable service.

6) Brown & Brown - Broker of Medical & Dental Services

Motion to approve the appointment of Brown and Brown Advisors as broker of record for the 2026-2027 school year for employee medical and dental benefit programs as an extraordinary unspecifiable service.

7) Professional Services and Proprietary Software

WHEREAS, the Alexandria Township Board of Education has a need to award the attached list of service renewal contracts, and

WHEREAS, the goods and services are of a proprietary nature,

NOW, THEREFORE, BE IT RESOLVED that the Alexandria Township Board of Education renews service contracts with the attached list of vendors.

AGENDA**8) Parental Transportation Contract**

Motion to approve a parental transportation contract not to exceed \$6,120 for students whose names are on file in the Business Office for the 2026-2027 school year, pending approval of the Executive County Superintendent.

9) Playground Fencing

Motion to approve a proposal by York Fence Co, totaling \$19,895.00 for a playground fencing project.

E. Education**1) Policy and Regulation Revisions**

RESOLVED, upon the recommendation of the Superintendent, the Board approve the 2nd reading of the following Policies/Regulations:

P 0162 Notice of Board Meetings

P 0162.01 Legal Notices (New)

P 1230 Superintendent's Duties

P 1643 Family Leave (New)

P 2200 Curriculum

P 2260 Equity in School and Classroom Practices

P 2411 Career Education and Academic Counseling

P 3431.1 Family Leave (Abolished)

P 3431.3 New Jersey's Family Leave Insurance Program (Abolished)

P 4431.1 Family Leave (Abolished)

P 4431.3 New Jersey's Family Leave Insurance Program (Abolished)

P 5111 Eligibility of Resident/Nonresident Students (Abolished)

P 5111.13 Eligibility of Residents/Nonresident Students - School Choice School District (New)

P 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

P 6112 Reimbursement of Federal and Other Grant Expenditures

P 6115.01 Federal Awards/Funds Internal Controls — Allowability of Costs (New)

P 6115.02 Federal Awards/Funds Internal Controls—Mandatory Disclosures (New)

P 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest (New)

P 6115.04 Federal Funds - Duplication of Benefits (New)

P 6311 Contracts for Goods or Services Funded by Federal Grants

P 8561 Procurement Procedures for School Nutrition Programs

R 2200 Curriculum Content (Abolished)

R 2411 Guidance Counseling (Abolished)

R 2460.30 Additional/Compensatory Special Education and Related Services (Abolished)

R 5111 Eligibility of Resident/Nonresident Students (Abolished)

R 5111.13 Eligibility of Resident/Nonresident Students - Choice School District (New)

R 6115.01 Federal Awards/Funds Internal Controls — Allowability of Costs (New)

14. PUBLIC INPUT**15. EXECUTIVE SESSION**

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16. **OPEN SESSION**

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17. **ADJOURN**

Motion made by _____, seconded by _____, to adjourn the meeting at _____.