

ALEXANDRIA MIDDLE SCHOOL
557 COUNTY ROAD 513
PITTSTOWN, NJ 08867-5034

7:00 PM

MINUTES

1. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Hunterdon Democrat on January 13, 2022 to begin at 7:00 PM to be held at the Alexandria Middle School Media Center, 557 County Road 513, Pittstown, NJ **OR** via Zoom. This meeting was canceled due to inclement weather and has been rescheduled for December 21, 2022, this was advertised on the Alexandria School District website and at the Township Municipal Building. Zoom
Link: <https://alexandriaschools.zoom.us/my/kevinmcpeek>
or dial in by phone: 1-929-205-6099 Meeting ID # 851 804 0845

2. ROLL CALL

April Abelman
Caterina Dobak
Eric Joseph
Marybeth Madlinger
William R. Prouty
Wanda Quinones
Michael Small
Doug Walker
Marie Zengel

3. FLAG SALUTE

4. PRESENTATIONS

5. CORRESPONDENCE

6. BOARD PRESIDENT'S REPORT

A. Referendum Update

7. SUPERINTENDENT'S REPORT

A. HIB Report

8. SCHOOL BUSINESS ADMIN/BOARD SECRETARY REPORT

9. COMMITTEE REPORTS

10. PUBLIC INPUT (CONSENT AGENDA ITEMS ONLY)

The Alexandria Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. Thus, the Board shall set aside two twenty minute periods for public comment each meeting. In order to permit the fair and orderly expression of such comment, public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by announcing his/her name, place of residence, and group affiliation, if appropriate.
2. Each statement made by a participant shall be limited to 3 minutes in duration.
3. No participant may speak on the same topic until all others who wish to speak on that topic have been heard.
4. All statements shall be directed to the presiding officer; no participant may address Board members individually.

11. OLD BUSINESS

AGENDA

12. **NEW BUSINESS**

13. **CONSENT AGENDA**

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Township Board of Education approve the Consent Agenda as follows:

ROLL CALL VOTE:

**Abelman ___ Joseph ___ Madlinger ___ Quinones ___ Small ___ Walker ___ Zengel ___
___ Dobak ___ Prouty ___**

A. **Finance**

1) **Financial Reports**

Upon the recommendation of the Superintendent of Schools, that the Board approve the transfers for the months ending November 30, 2022 as submitted by the Superintendent, pursuant to N.J.S.A. 18A:22-8-2.

to accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending November 30, 2022 in compliance with N.J.A.C.6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

upon the recommendation of the Superintendent of Schools that the Board accept the certification of the School Business Administrator, as required by N.J.A.C.6:20-2.13(D), that no line item account has been over expended as of November 30, 2022, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2) **Bill List**

Resolved upon the recommendation of the Superintendent, the Alexandria Township Board of Ed approve the following Bill Lists:

November 15, 2022 - December 13, 2022

Check # A10904 - A10963

Check # B00159 - B00162

Total - \$1,845,286.46

December 14, 2022 - December 16, 2022

Check #A10964 - A10976

Check #B00163 - B00164

Total - \$367,036.29

B. **Approval of Minutes**

RESOLVED upon the recommendation of the Superintendent, the Alexandria Township Board of Education approves the following meeting minutes:

November 3, 2022 Regular and Executive Minutes

November 16, 2022 Regular and Executive Minutes

C. **Travel and Related Expenses**

Resolved upon the recommendation of the Superintendent, the Board approve the following mileage reimbursement requests in accordance with the School District Accountability Act. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging shall be in accordance with NJ Statues, Code, and NJ Department of

AGENDA

Treasury Guidelines. OMB Mileage Reimbursement Rate is \$0.47.

Joy Dominic - January 13, 2023 - NJAPSA Legal Updates in Special Education - Reg. \$149, Mileage \$36.00

Christina Suydam - March 25, 2023 - NJSSNA Spring Conference, Princeton, NJ - Reg. \$199 - Mileage \$40.00

Nicole Spayd - Starlab Training - Raritan Valley Comm. College, Branchburg, NJ - Reg. \$150.

D. Personnel

RESOLVED upon the recommendation of the Superintendent the Alexandria Township Board of Education approves the following:

- 1) Motion to approve Family Medical Leave for **Employee # ST001**, effective December 12, 2022 - March 1, 2023.
- 2) Motion to approve Family Medical Leave for **Employee #ST056** effective November 28, 2022 to January 3, 2023.
- 3) Motion to approve Family Medical Leave for **Employee #ST150**, effective January 3, 2023 - May 1, 2023.
- 4) Motion to approve Intermittent Family Medical Leave for **Employee #ST098** effective January 3, 2023.
- 5) Motion to accept a letter of retirement from **Sharon Gaffney** effective June 30, 2023.
- 6) Motion to accept a letter of retirement from **Cathleen Sousa** effective June 30, 2023,
- 7) Motion to accept a letter of retirement from **Terri Mitchell** effective June 30, 2023.
- 8) Motion to approve **Teresa Miller**, Substitute Teacher for the 2022-2023 school year pending all required documentation.
- 9) Motion to approve **Eric Figler**, Substitute Teacher for the 2022-2023 school year pending all required documentation.
- 10) Motion to approve **Deana Valle**, Substitute Teacher for the 2022-2023 school year effective December 16, 2022.
- 11) Motion to approve **Danielle Lindsay**, Long Term Sub, Step 1BA, retroactive to December 12, 2022 at a salary of \$58,600.
- 12) Motion to approve **Nadine Boetsch and Tara Werner** to provide weekly Sunday student training, Step 1BA, at an hourly rate of \$39.07, retroactive to September 1, 2022.
- 13) Motion to approve **Diane Plytynski**, Long Term Sub, Step 1BA, retroactive to November 28, 2022, at a salary of \$58,600.

14) Schedule B

Motion to approve the following Schedule B positions:

Lisa Gossett - Team Leader-Grade 2 - effective January 1, 2023 prorated

Ben Menahem - Drama Club Assistant Director

Heather Fleischman - Choreographer

Kasey Semanchik - Set Design

Learning Lab Advisors

AMS

Lauren Tasy

Danielle Hoffmann

Gretchen Savacool

Jennifer McCaffrey

Michele Petrie

LDW

Tracy Pawlowski
Patti Bender
Nadine Boetsch
Sara Mowder

E. Finance and Facilities

1) Safety Grant

Resolved upon the recommendation of the Superintendent the Board approve the acceptance of the NJSIG Safety Grant in the amount of \$5,200.

2) Municipal Alliance Grant

Resolved upon the recommendation of the Superintendent, the Board accept a \$250 grant from the Delaware Valley Municipal Alliance supporting substance abuse prevention.

3) Frenchtown Milford VFW Donation

Resolved upon the recommendation of the Superintendent, the Board accepts a \$125 donation from Frenchtown Milford Post 7857 VFW to the Alexandria Township School Library Fund.

4) Clinton Township Board of Education Tuition Agreement

Resolved upon the recommendation of the Superintendent, the Board approve a Tuition Agreement for educational services with Clinton Township Board of Education for a student whose name is on file in the Business Office. Services shall commence on November 14, 2022 through June 30, 2023 at a prorated tuition rate based on the estimated cost per pupil of \$59,275 (per diem rate \$329.30) also 1:1 teacher assistant at actual cost (salary/benefits/taxes).

5) Santorini Construction, Inc.

Resolved upon the recommendation of the Superintendent, the Board approve Alternate Bid No. GC-AB-02: Nurse Office/Faculty Office. The contract sum will be increased to \$4,071,000.00.

6) Referendum Change Orders

Resolved upon the recommendation of the Superintendent, the Board approve the following Contractor Change Orders:

- a. **Santorini - Change Order #5** - Install door lite glazing, eliminate 2 windows, eliminate shelving, install 2 doors, additional soap/paper towel dispenser, waste receptacle, eliminate glow panels, marker/tack boards, add steel column, additional wall prep/paint. Total amount \$6,537.85 will be deducted from the contract sum.
- b. **Santorini - Change Order #6** - Provide material/install UV in Room 5, demo corkboard, and patch. Add \$1,125.15 to the contract sum.
Furnish labor/material for ceramic tile in Room 21C. Add \$915.26 to the contract sum.
- c. **DeSapio - Change Order 2** -Material/labor to install 2 pull boxes, bedding sand, backfill trenches, restore grass, patch concrete. The contract sum will be increased by \$33,652.64.
Change Order 3 - Material/labor for fertilizing, sod, parking lot. The contract sum will be increased by \$76,033.30.

14. PUBLIC INPUT

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15. **EXECUTIVE SESSION**

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Alexandria now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

Motion to Enter Executive Session

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Alexandria Board enter Executive Session at _____ to discuss _____.

16. **OPEN SESSION**

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Board return to Open Session at _____.

17. **ADJOURN**

Motion made by _____, seconded by _____, to adjourn the meeting at _____.