

ALEXANDRIA MIDDLE SCHOOL
557 COUNTY ROAD 513
PITTSTOWN, NJ 08867-5034

6:00 PM

MINUTES

1. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Hunterdon Democrat on July 15, 2021 to begin at 6:00 PM at the Alexandria Middle School Media Center, 557 County Road 513, Pittstown, NJ **OR** via Zoom Link: <https://alexandriaschools.zoom.us/my/kevinmcpeek> or dial in by phone: 1-929-205-6099 Meeting ID # 851 804 0845

2. ROLL CALL

April Abelman
Caterina Dobak
Eric Joseph
Marybeth Madlinger
Bradley Patkochis
William R. Prouty
Wanda Quinones
Michael Small
Doug Walker

3. FLAG SALUTE

4. PRESENTATIONS

5. CORRESPONDENCE

6. BOARD PRESIDENT'S REPORT

7. SUPERINTENDENT'S REPORT

8. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

9. COMMITTEE REPORTS

10. PUBLIC INPUT - (Agenda Items Only)

The Alexandria Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. Thus, the Board shall set aside two twenty minute periods for public comment each meeting. In order to permit the fair and orderly expression of such comment, public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by announcing his/her name, place of residence, and group affiliation, if appropriate.
2. Each statement made by a participant shall be limited to 5 minutes in duration.
3. No participant may speak on the same topic until all others who wish to speak on that topic have been heard.
4. All statements shall be directed to the presiding officer; no participant may address Board members individually.

11. OLD BUSINESS

12. NEW BUSINESS

13. CONSENT AGENDA

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Township Board of Education approve the Consent Agenda as follows:

ROLL CALL VOTE:

Abelman___Joseph___Madlinger___Patkochis___Quinones___Small___Walker___Dobak___Prouty___

A. Finance

1) Financial Reports

Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending June 30, 2021 as submitted by the Superintendent, pursuant to N.J.S.A. 18A:22-8-2.

to accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending June 30, 2021 in compliance with N.J.A.C.6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

upon the recommendation of the Superintendent of Schools that the Board accept the certification of the School Business Administrator, as required by N.J.A.C.6:20-2.13(D), that no line item account has been over expended as of June 30, 2021, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2) Bill List

RESOLVED upon the recommendation of the Superintendent the Alexandria Township Board of Ed approve the following Bill List:

June 26, 2021 - June 30, 2021 - ck #9684-9708 - Total \$156,961.39

July 1, 2021 - August 5, 2021 - ck #A9709-A9795 - Total \$708,399.13

B. Policy

1) Motion to approve the second reading of the following policies:

P5112 Kindergarten Entrance

P5514 Student Use of Vehicles

C. Approval of Minutes

RESOLVED upon the recommendation of the Superintendent the Alexandria Township Board of Education approves the following meeting minutes:

June 24 2021 Regular Meeting

June 24, 2021 Executive Meeting

D. Personnel

RESOLVED upon the recommendation of the Superintendent the Alexandria Township Board of Education approves the following:

1) Business Administrator and Board Secretary

RESOLVED upon the recommendation of the Superintendent the Board appoint **John Trent** as School Business Administrator/Board Secretary effective July 1, 2021.

2) District Purchasing Agent

Motion to approve **John Trent**, School Business Administrator, as the Alexandria Township District Purchasing Agent from July 1, 2021 to June 30, 2022.

3) Public Compliance Agency

Motion to approve **John Trent**, School Business Administrator as Public Agency Compliance Officer from July 1, 2021 to June 30, 2022.

AGENDA

4) **Custodian of Records**

Motion to approve **John Trent**, School Business Administrator, as the Custodian of Records as required by the Open Public Records Act (OPRA) N.J.S.A. 471A from July 1, 2021 to July 30, 2022.

5) **Intermittent Leave**

Motion to approve an Intermittent Leave for Employee #ST067 effective August 2, 2021 to January 27, 2022.

6) **No Red Ink Training**

RESOLVED upon the recommendation of the Superintendent the Board approve the following staff for 1 hour of training for the No Red Ink Program at a rate of \$35 per hour.

Melinda Perry

Lindsay Hayes

Jennifer McCaffrey

Cathy Sousa

Michele Petrie

7) **Technology Department Summer Help**

Motion to approve **Whitney Reynolds** to assist in the Technology Department at a rate of \$15 per hour, not to exceed 20 hours:

8) **Summer 2021 Curriculum Writers**

Motion to approve the following staff for Curriculum Writing:

a. Motion to approve **Terri Mitchell** for an additional 5 hours (total 20 hrs.) ELA Curriculum Writing at a rate of \$45 per hour.

b. Motion to approve **Kasey Semanchik** for an additional 15 hours (total 30 hours) of PE Curriculum Writing at a rate of \$45 per hour.

c. Motion to approve **Gretchen Savacool** for 15 additional hours (total 30 hours) of Math Curriculum Writing at a rate of \$45 per hour.

9) **Letter of Retirement**

Motion to approve a letter of retirement from **William Rocchetti** effective December 31, 2021.

10) **Letter of Resignation**

a. Motion to approve a Letter of Resignation from Michele Fuentes, Child Study Team Secretary, effective September 10, 2021.

b. Motion to approve a Letter of Resignation from Peter Martin, Part-Time Theatre Teacher effective August 9, 2021.

11) **New Hire**

a. Motion to approve **Tina Attanasio** as Special Education Teacher - 7 BA + 15 at a rate of \$66,245 effective August 30, 2021.

b. Motion to approve **Jessica Boyce** as Science Teacher Leave Replacement - 7BA at a prorated salary of \$64,595 effective August 30, 2021 through March 31, 2022.

12) **New Teacher Orientation**

Motion to approve **Tina Attanasio** for New Teacher Orientation on August 23, 24, and 25, 2021 at a rate of \$35 per hour, not to exceed 18 hours:

13) **Interim Principal - Part Time**

Motion to approve **Deborah Evans** as Part Time Interim Principal at \$600 per day pending approval of the plan by the Commission of Education.

14) **Sunday Training**

Motion to approve **Nancy Evans** for an additional 4 hours of Sunday Staff Training plus 4 hours preparation time for a total of 10 additional hours at \$74.70 per hour.

AGENDA

15) Motion to approve the following staff for 4 hours of Sondag Training at the contractual rate of \$35 per hour:

- Melinda Perry**
- Tina Attanasio**

16) **Summer Counseling Hours**

Motion to approve **Mary McIsaac and Kerri Eisenhardt** to provide summer counseling at a rate of \$45 per hour, up to 10 hours.

E. Travel and Related Expenses Reimbursed

RESOLVED upon the recommendation of the Superintendent of the Alexandria Township Board of Education approves the following requests for employee/Board Member travel in accordance with the School District Accountability Act. Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code, and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate is \$0.35.

Corinne Marsan - Heart Centered Class Management. - August 30, 2021, Registration - \$127.00.

F. Finance and Facilities

1) **Investors Referendum Bank Account**

RESOLVED upon the recommendation of the Superintendent that the Board approve a new Investors Referendum Bank Account #1001751274.

2) **Approve Bank Signature**

Motion to approve **John Trent** as a new bank signer for all school bank accounts with Investors Bank.

3) **School Health Insurance Fund**

1) Motion to approve the following resolution:

BE IT RESOLVED BY THE ALEXANDRIA TOWNSHIP BOARD OF EDUCATION that John Trent be and is hereby appointed as FUND Commissioner to the Schools Health Insurance Fund to represent Alexandria Township Board of Education.

and

BE IT FURTHER RESOLVED THAT Jennifer Myers be and is appointed as Alternate Fund Commissioner to the Schools Health Insurance Fund effective August 9, 2021.

4) **Out of District Tuition Contract**

Resolved upon the recommendation of the Superintendent the Board approve a tuition contract with Holland Township School District in the amount of \$21,835.00, plus counseling and speech as required, for student ID# 3365.

5) **2021/2022 Delaware Valley Regional H.S. Joint Transportation**

Resolved upon the recommendation of the Superintendent that the Board approve the 2021-2022 Joint Transportation Agreement for Regular and Special Education routes.

- ALEX 1 - \$ 27,279
- ALEX 2 - 31,067
- ALEX 3 - 32,103
- ALEX 4 - 33,440
- ALEX 5 - 24,566

AGENDA

ALEX 6 - 32,209
 ALEX 7 - 32,579
 ALEX 8 - 34,576
 ALEX 9 - 28,930
 ALEX 10 - 24,065
 TOTAL \$300,814

AMS/LDW ASE1 - \$ 3,554
 AMS/LDW ASE2 - 3,917
 AMS/LDW ASE3 - 3,757
 AMS/LDW ASE4 SHLI 6,100
 AMS/LDW ASE5 HP 10,379
 AMS/LDW ASE5 AHP 2,415
 AMS/LDW ASE6 CS 5,923
 TOTAL \$36,045

ALEX GRAND TOTAL - \$336,859

G. Education

1) School and District HIB Report

Resolved upon the recommendation of the Superintendent the Board approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act 2019-2020.

14. PUBLIC INPUT

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1. A participant must be recognized by the presiding officer and must preface comments by announcing his/her name, place of residence, and group affiliation, if appropriate.
2. Each statement made by a participant shall be limited to 3 minutes in duration.
3. No participant may speak on the same topic until all others who wish to speak on that topic have been heard.
4. All statements shall be directed to the presiding officer; no participant may address Board members individually.

15. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Alexandria now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

AGENDA

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be if further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

Motion to Enter Executive Session

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Alexandria Board enter Executive Session at _____ to discuss _____.

16. OPEN SESSION

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Board return to Open Session at _____.

17. ADJOURN

Motion made by _____, seconded by _____, to adjourn the meeting at _____.