

REGULAR BOARD MEETING  
Tuesday, June 20, 2023 6:30 PM Central

Hubbard ISD Board Room  
1803 NW 4th St.  
Hubbard, TX 76648

Curtis Ellison: Present  
Victoria Fletcher: Present  
Larry Hawthorne: Present  
Paul Morris: Present  
Jason Patrick: Present  
Cody Weatherby: Absent  
Blake Wragge: Present  
Present: 6, Absent: 1.

1. CALL TO ORDER

2. PRAYER

3. PLEDGE OF ALLEGIANCE TO THE AMERICAN AND TEXAS FLAG

4. PUBLIC FORUM

5. PUBLIC HEARING ON THE RETURN TO LEARN PLAN AND THE USE OF  
ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) FUNDS

5.A. Discussion regarding any updates to the Return to Learn Plan

5.B. Discussion regarding the Elementary and Secondary School Emergency Relief III grant's remaining funds and next year's budget

6. CONSENT ITEMS

6.A. Approval of minutes of previous board meeting minutes

Motion was made to approve the minutes of the previous board meeting minutes as presented. This motion, made by Paul Morris and seconded by Jason Patrick, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

6.B. Approval of expenditures as presented

Motion was made to approve expenditures as presented. This motion, made by Blake Wragge and seconded by Curtis Ellison, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

7. CAMPUS AND DEPARTMENT REPORTS

7.A. Elementary Campus Principal's Report

7.B. Secondary Campus Principal's Report

7.C. Special Programs Director's Report

7.D. Athletic Director's Report

7.E. Technology Director's Report

7.F. Business Manager's Reports

7.F.1. Financial Status Report

7.F.2. Cash Flow

7.F.3. Board Comparison to Budget Report

7.F.4. Investment Report

8. DISCUSSION ITEMS

9. ACTION ITEMS: ADMINISTRATION

9.A. Consideration and possible action to approve TASB Policy Update 121 (LOCAL) and review and discussion of TASB Policy Update 121 (LEGAL) as presented

- (LOCAL) policies include the following:
  - CGBB(LOCAL): AD VALOREM TAXES - ECONOMIC DEVELOPMENT
  - CFB(LOCAL): ACCOUNTING - INVENTORIES
  - CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE
  - CO(LOCAL): FOOD AND NUTRITION MANAGEMENT
  - COB(LOCAL): FOOD AND NUTRITION MANAGEMENT - FREE AND REDUCED-PRICE MEALS
  - CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE
  - CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING
  - CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS
  - DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN
  - FD(LOCAL): ADMISSIONS
  - FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

Motion was made to approve the TASB Policy Update 121 (LOCAL) as presented with the exception of CLB (LOCAL) and COB (LOCAL). This motion, made by Blake Wragge and seconded by Jason Patrick, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

10. ACTION ITEMS: ELEMENTARY & SECONDARY

10.A. Consideration and possible action to approve the purchase of school supplies district-wide for the 2023-2024 school year

Motion was approved to purchase school supplies district wide. This motion, made by Curtis Ellison and seconded by Paul Morris, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

10.B. Consideration and possible action for approval to request proposals for playground equipment

Motion was approved to request proposals for playground equipment. This motion, made by Curtis Ellison and seconded by Victoria Fletcher, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

## 11. ACTION ITEMS: ATHLETICS

11.A. Consideration and possible action to approve the 2023-2024 Athletic Code of Conduct Handbook

Motion was made to approve the 2023-2024 Athletic Code of Conduct Handbook as presented. This motion, made by Blake Wragge and seconded by Victoria Fletcher, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

## 12. ACTION ITEMS: TECHNOLOGY

12.A. Consideration and possible action to approve the Cybersecurity Plan as presented  
Motion was made to approve the Cybersecurity Plan as presented. This motion, made by Victoria Fletcher and seconded by Paul Morris, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

12.B. Consideration and possible action to approve the Acceptable Use Policy (AUP) for staff and students as presented

Motion was made to approve the Acceptable Use Policy for both staff and students as presented. This motion, made by Victoria Fletcher and seconded by Paul Morris, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

12.C. Consideration and possible action to approve the Device Policy Agreement for both staff and students as presented

Motion was made to approve the Device Policy Agreement for both staff and students as presented. This motion, made by Victoria Fletcher and seconded by Paul Morris, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

12.D. Consideration and possible action to approve the purchase of additional cameras from Skyrider Communications at a cost to the district of \$10,057.09 as previously presented and discussed

Motion was made to approve the purchase of additional cameras from Skyrider Communications at a cost to the district of \$10,057.09 as previously presented and discussed. This motion, made by Victoria Fletcher and seconded by Paul Morris, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

12.E. Consideration and possible action to approve the purchase of 32 computers, laptops and accessories from CDW-G at a cost to the district of \$22,829.05 for technology upgrades district-wide

Motion was made to approve the purchase of 32 computers, laptops and accessories from CDW-G at a cost to the district of \$22,829.05 for technology upgrades district-wide. This motion, made by Victoria Fletcher and seconded by Paul Morris, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

### 13. ACTION ITEMS: MAINTENANCE

13.A. Consideration and possible action to approve the previously presented and discussed proposal from Bowen Electric to furnish and install wallpacks to replace the existing wallpacks located throughout the school campus and provide photo cells to control the light fixtures at a cost to the district of \$15,105

Motion was made to approve the previously presented and discussed proposal from Bowen Electric to furnish and install wallpacks to replace the existing wallpacks located throughout the school campus and provide photo cells to control the light fixtures at a cost to the district of \$15, 105. This motion, made by Paul Morris and seconded by Victoria Fletcher, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

13.B. Consideration and possible action to approve the previously presented and discussed proposal from Bowen Electric to install parking lot light poles and heads at a cost to the district of \$45,995

Motion was made to approve the previously presented and discussed proposal from Bowen Electric to install parking lot light poles and heads at a cost to the district of \$45,995. This motion, made by Jason Patrick and seconded by Curtis Ellison, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

### 14. ACTION ITEMS: CHILD NUTRITION

14.A. Consideration and possible action to elect the Community Eligibility Provision (CEP) to serve lunch at no cost to all students enrolled district-wide

Motion was made to elect the Community Eligibility Provision (CEP) to serve lunch at no cost to all students enrolled district-wide. This motion, made by Blake Wragge and seconded by Paul Morris, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

14.B. Consideration and possible action to increase the paid lunch price as required per the Paid Lunch Equity (PLE) with an allowable 10 cent cap from \$2.52 to \$2.62

Motion was made to approve to increase the paid lunch price as required per the Paid Lunch Equity (PLE) with an allowable 10 cent cap from \$2.52 to \$2.62. This motion, made by Jason Patrick and seconded by Victoria Fletcher, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

## 15. ACTION ITEMS: FINANCE

15.A. Consideration and possible action to approve the budget amendment as presented

Motion was made to approve the budget amendment as presented. This motion, made by Paul Morris and seconded by Blake Wragge, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

15.B. Consideration and possible action to approve Melissa Porter, Business Manager, to close the existing Local Maintenance account held at Citizens State Bank due to fraudulent activity and begin conducting district financial business from the recently opened Local Maintenance account held at Citizens State Bank

Motion made to approve Melissa Porter, Business Manager, to close existing Local Maintenance account held at Citizens State Bank due to fraudulent activity and begin conducting district financial business from the recently opened Local Maintenance account.

This motion, made by Jason Patrick and seconded by Curtis Ellison, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

## 16. EXECUTIVE SESSION

17. CONSIDERATION and POSSIBLE ACTION to address any matters considered and/or discussed during the executive session when action is required in the opinion of the Board of Trustees

Motion was made to approve the recommended pay increases for administrative professional staff and non-exempt staff (excluding paraprofessionals). This motion, made by Paul Morris and seconded by Victoria Fletcher, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea  
Yea: 6, Nay: 0, Absent: 1

Motion was made to approve the contracts of the recommended new hires and accept the staff

resignations as presented. This motion, made by Paul Morris and seconded by Victoria Fletcher, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

17.A. Consideration and possible action to approve teacher retention and sign-on incentive pay for the 2023-2024 school year

Motion was made to approve a \$3000 teacher retention incentive pay for the 2023-2024 school year. This motion, made by Paul Morris and seconded by Victoria Fletcher, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1

#### 18. CONFIRMATION OF NEXT MONTHLY BOARD MEETING

#### 19. ADJOURNMENT

Motion was made to adjourn the board meeting at 9:39 P.M. This motion, made by Jason Patrick and seconded by Blake Wragge, Carried.

Cody Weatherby: Absent, Curtis Ellison: Yea, Victoria Fletcher: Yea, Larry Hawthorne: Yea, Paul Morris: Yea, Jason Patrick: Yea, Blake Wragge: Yea

Yea: 6, Nay: 0, Absent: 1