

# **Minutes of Special Called Meeting**

## **The Board of Trustees Texarkana College**

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A Special Called Meeting of the Board of Trustees of Texarkana College was held Monday, September 30, 2013, beginning at 8:00 AM in the Patman Room at the Truman Arnold Student Center  
2500 North Robison Road  
Texarkana, TX 75599.

### **Board Members Present**

Mr. Mike Sandefur, President  
Mrs. Jennell Ingram, Vice President  
Mrs. Julie-Ray Harrison, Secretary  
Mr. Tom Coleman  
Mrs. Molly Beth Malcolm  
Mr. Randy Moore  
Mr. David Potter  
Dr. C. Jack Smith  
Mr. Terry Taylor

### **Board Members Absent**

None

### **School Officials Present**

James Henry Russell, President  
Dr. Mannie Hall, Chief Instructional Officer  
Kim Jones, Chief Financial Officer  
Dr. Raphael Turner, Dean of Students & Student Life  
Jeff Cottingham, Interim Chief of Police

### **Meeting Called to Order**

- I. Outline Information
- II. Itinerary
- III. Committee Roster
- IV. Writing Assignments & Compliance Judgments for SACSCOC
- V. SACSCOC Preliminary Report
- VI. Directions for Completion of the Report
- VII. Directions for turning the Off-site report into the Onsite Report
- VIII. Interview Request Template
- IX. List of Individuals Interviewed Form

- X. Additional Documents Request
- XI. Off Campus Site Purpose and Process
- XII. QEP Guidelines for Evaluators
- XIII. Guidelines for Addressing Distance and Correspondence Education