

Independent School District 507 Regular
School Board Meeting
Wednesday, July 8, 2026 6:00 PM Central

1 Pine St, Nicollet, MN 56074, Community
Room
1 Pine St
Nicollet, MN 56074

Ashley Black: Present, Mathew Cabanilla: Present, Abbi Carleton: Present, Adam Erickson:
Absent, Jill Martens: Present, Scot Osborne: Absent. Present: 4, Absent: 2.

1. CALL TO ORDER

Meeting was called to order at 6:10pm

2. ROLL CALL

3. VISITOR COMMENTS

4. APPROVAL OF AGENDA

Motion to accept agenda stated. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,
Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

5. REPORTS AND PRESENTATIONS

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Business Manager Report

5.d. Student Representative's Report

5.e. Board Committees' Reports

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Mathew Cabanilla and seconded by Jill Martens, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,
Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of \$

6.c. Approval of Personnel Items

Please remove Kendra and Ashley from the consent agenda. Will be addressed at a later time in the meeting.

6.d. Approval of Donations

7. PRESENTATIONS / ACTIONS

7.a. Financial - Jim Freihammer

7.b. Transportation - Jim Freihammer

Motion to approve transportation contracts as recommended by superintendent. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

There will be two separate contracts that are asking to be approved.

1. SPED - Nickel Transportation

2. Route Transportation- Local Individual Contractors

1-Jill and Matt

2-Matt and Jill

7.c. Food Director/Asst. Latchkey Director - Robin

Motion to approve an amended recommendation by the superintendent to continue in the direction of a food service- Lunchtime Solutions with food service director. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

We are removing Asst Latchkey Director from this Title

7.d. Policy Committee - Action

Motion to approve both policies. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

Policy 208 — Development and Adoption Implementation and 305 Implementation Calendar

8.

RECOMMENDATIONS

8.a. Edmentum EdOptions Academy (Nicollet Virtual Academy)

Superintendent recommends entering into a contract with Edmentum to provide Courseware Curriculum to be used for electives, course alternatives, and credit recovery. We would purchase 25 student licenses and one year professional development for \$4222.75.

EdOptions Academy (Nicollet Virtual Academy) post pay \$1600 one semester full time and \$2400 per student enrolled full time. The students enrolled in EdOptions Academy would be registered as full time Nicollet students.

Motion to approve the forward motion of this option. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,

Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

8.b. Superintendent recommends amending the classified staff handbooks changing;
The District will provide single coverage to the District will contribute up to \$1100 per month toward single or family medical coverage.

Motion to approve as presented. This motion, made by Abbi Carleton and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

8.c. Food Service Director / NECC Assistant Latchkey Director

The Superintendent recommends creating the position of Food Service Director / Assistant NECC Latchkey Director under the conditions outlined in the attached LOA for Kendra Hoffman

Motion to approve with changes as discussed. This motion, made by Mathew Cabanilla and seconded by Jill Martens, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

There is an addendum to this recommendation. It is now listed as NECC Latchkey Coordinator

The Superintendent recommends creating the position of ~~Food Service Director / Assistant NECC Latchkey Director~~ Co-ordinator under the conditions outlined in the attached LOA for Kendra Hoffman

8.d. Assistant NECC Director Infants & Toddlers / NECC Lead Teacher

The Superintendent recommends creating the position of Assistant NECC Director Infants & Toddlers / NECC Lead Teacher under the conditions outlined in the attached LOA for Ashlie VanWynswyk

Motion to approve as stated with title change. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

There is an addendum to this recommendation. It is now listed as NECC Coordinator Infants & Toddlers

The Superintendent recommends creating the position of Assistant NECC

~~Director~~ Coordinator Infants & Toddlers / NECC Lead Teacher under the conditions outlined in the attached LOA for Ashlie VanWynswyk

8.e. The Superintendent recommends board approval of the 2026-2027 Parent Student Handbook. The handbook is attached and changes are highlighted in the Attachment.

Table Item until next month

8.f. The Superintendent recommends board approval of the 2026-2027 Faculty Handbook. The faculty handbook has not been actively used or revised since 2021-2022. The handbook provides clear guidelines and expectations for faculty based on District Policy, protocols, and contract language

Table Item until next month

9. LONG TERM FACILITIES MAINTENANCE REVENUE FY 2028

Motion to approve as stated. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

10. CESO Business Management Services Contracts

10.a. Business Manager

Motion to approve. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

10.b. Payroll Support Services

Motion to approve. This motion, made by Abbi Carleton and seconded by Jill Martens, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

11. Westside Transportation Extra Curricular Services

Motion to approve. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

12. ADJOURNMENT

Motion to adjourn at 8:33 pm. This motion, made by Ashley Black and seconded by Jill Martens, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2