

Regular School Board Meeting
Monday, October 27, 2025 6:00 PM Central

Activity Center Classroom, District 640
Activity Center
1333 May St
Wabasso, MN 56293

1. Call to Order
 - 1.1. Roll Call of Members/Determine Quorum
 - 1.2. Additions or Corrections to Agenda
 - 1.3. Acceptance of Agenda
2. Action On the Minutes
 - 2.1. Corrections to and Approval of Minutes
3. Status of District Funds
 - 3.1. Treasurer's Report
4. Consideration of Claims
 - 4.1. List of Claims
5. Visitors
 - 5.1. Recognition of Visitors and Guests
6. Open Forum
7. Recognitions
8. Communications
9. Old Business
 - 9.1. Award Snow Removal Bids for 2025-2026
10. New Business
 - 10.1. Accept and Approve Donations Received
 - 10.2. Call For Bid Roof Top Units
 - 10.3. MSHSL Form A
 - 10.4. Superintendent Search Proposal from BetterU Solutions
 - 10.5. Superintendent Transition Coaching/Mentoring Proposal from BetterU Solutions
11. Personnel
 - 11.1. Minnesota Paid Leave
 - 11.2. Preliminary Seniority List for Wabasso Education Association (WEA)
 - 11.3. Preliminary Seniority List for Confidential and Supervisory Employees
 - 11.4. Preliminary Seniority List for School Support Employees
 - 11.5. Hire Boys Basketball JV Coach
 - 11.6. Hire Jr High Boys Basketball Coach
 - 11.7. Winter Sport Coaches and Advisors
 - 11.8. Cook II/Dishwasher Resignation
12. Reports
 - 12.1. Board Committee Reports
 - 12.2. Principal Report
 - 12.3. Superintendent Report
13. Informational Items
14. Adjournment

**INDEPENDENT SCHOOL DISTRICT 640
CALL FOR BIDS
SNOW REMOVAL 2025-2026**

Sealed bids for snow removal for ISD 0640 Wabasso Public Schools for the 2025-2026 school year will be received up to 3:00p.m. on Friday, October 17, 2025, in the Administrative office, Wabasso, Minnesota. Bids to be tabulated by administration and reviewed by the board at October 27, 2025 regular meeting.

The district may award the bid to more than one contractor. Bids are being received for the following locations:

- 1) Large student parking lot, bus garage, and service road on the north side of the school
- 2) Activity Center parking lots (front and back) and all sidewalks around the school and Activity Center

Bids must specify hourly cost for locations as well as time estimated for snow removal of each location. Bids one for one or both locations will be accepted.

Scope of Work:

- 1) Plowing snow from the District's student parking lot and service road by 6:30 a.m. whenever snow reaches the depth of two (2) inches as measured on the District premises or when drifting occurs. Questionable conditions need to be pre-approved by the Grounds Supervisor or Superintendent of Schools
- 2) Plowing snow from the District's Activity Center parking lots and all sidewalks by 6:30 a.m. whenever snow reaches the depth of two (2) inches as measured on the District premises or when drifting occurs. Questionable conditions need to be pre-approved by the Grounds Supervisor or designated District representative
- 3) Unless otherwise arranged per occurrence, salting of parking lots, driveways, and entrances will be completed by District personnel.
- 4) If snow must be removed from the District premises by a loader the contractor will notify the school district Superintendent and arrangements will be made by the District.
- 5) Plowing for daytime, evening, and weekend activities will be at the request of the District.



WABASSO PUBLIC SCHOOL, ISD #640

Empowering learners to achieve their dreams...
www.isd640.org

Invitation for Bids Roof Top Units (RTU)

A: Notice is hereby given, ISD 640, Wabasso School will receive written quotation for Replacement of Roof Top Units to be installed Spring of 2026 with a completion date of May 1, 2026

- 1) Removal and replacement of two (2) Roof top units: Each unit will have a dehumidification, Aaon and energy management system. Bid will also consist of appropriate electrical work to run the units appropriately. These units must be compatible with Johnson Controls system
- 2) Arrange a site visit by Calling 507-342-5114 from 7:30-3:30 and speaking with Mr. Chuck Fener

B: Bids must be received in the District 640 office, 1333 May Street, Wabasso, MN by 3:00pm on November 20, 2025 Bids should be addressed to Superintendent Jon Fulton, P O Box 69, Wabasso, MN 56293. At this time the bids will be opened, tabulated and distributed to interested parties. No change in written bid without prior approval by the Superintendent of Schools.

C: School districts reserve the right to accept, reject or negotiate any bid which are deemed most favorable and advantageous to the school district.

10/21/25

FORM A

RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Wabasso High School recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Wabasso High School supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Date 10/13/2025


Board Chair/Head of School

Date 10/13/2025


Board Clerk – Treasurer/ Finance Director

**ISD #640 – WABASSO PUBLIC SCHOOLS
2024 - 2025 WABASSO EDUCATION ASSOCIATION
SENIORITY LIST BY LICENSE AREA**

Preliminary November 2025

LICENSE AREA	1st Contract Year	Contract Years
<u>Agricultural Education</u>		
Woodford, Dylan Tier 3 (5-12)	2024/25	2
<u>Autism Spectrum Disorders</u>		
Hartwig, Michelle Tier 4 (B-12)	2013/14	13
<u>Elementary Education</u>		
Dudgeon, Joel Tier 4 (1-6)	1991/92	35
Rohlik, Amy Tier 4 (K-6)	1995/96	31
Mathiowetz, Caaren Tier 4 (1-6)	1997/98	29
Haven, Jennifer Tier 4 (1-6)	1998/99	28
Schwer, Heidi Tier 4 (K-6)	2007/08	19
Morin, Tara Tier 4 (K-6)	2008/09	18
Ludwig, Lori Tier 4 (K-6)	2009/10	17
Beadell, Amber Tier 4 (K-6)	2012/13	14
Nichols, Michelle Tier 4 (K-6)	2012/13	14
Tietz, Darci Tier 4 (K-6)	2013/14	13
Hartwig, Michelle Tier 4 (K-6)	2013/14	13
Bliss, Carrie Tier 4 (1-6)	2017/18	9
Theis, Alyssa Tier 3 (K-6)	Hired 09/27/21 2021/22	5
Rohlik, Kayla Tier 4 (K-6)	2023/24	3
<u>Business Education (All)</u>		
Blank, David Tier 4 (7-12)	1999/2000	27
<u>Coaching</u>		
Dudgeon, Joel Tier 4	1991/92	35
Mathiowetz, Caaren Tier 4	1997/98	29
Blank, David Tier 4	1999/2000	27
Kemp, Joseph Tier 4	2002/03	24
<u>Communication Arts / Literature</u>		
Krause, Lynn Tier 4 (5-12)	2017/18	9
Arredondo, Shelby Tier 3 (5-12)	2023/24	3
Kuehn, Joshua Tier 4 (5-12)	2025/26	1
<u>Developmental / Adapted Physical Education</u>		
Ellanson, Eric Tier 4 (Pre K - 12)	2019/20	7
<u>Developmental Disabilities</u>		
Hartwig, Michelle Tier 4 (K-12)	2013/14	13
<u>Early Childhood Education</u>		
Stewart, Lacey (Schmidt) Tier 3 (B-Grade 3)	2024/25	2

**ISD #640 – WABASSO PUBLIC SCHOOLS
2025 - 2026 WABASSO EDUCATION ASSOCIATION
SENIORITY LIST BY LICENSURE AREA**

Emotional Behavior Disorders

Hartwig, Michelle Tier 4	2013/14	13
Ludwig, Lori Tier 4	2009/10	17
Rohland, Cathleen Tier 4	2024/25	2

English/Language Arts

Olson, Chad Tier 4	Feb / 2000	27
--------------------	------------	----

Health Education

Ellanson, Eric Tier 4 (5-12)	2019/20	7
Johnson, Barb Tier 4 (K-12)	2021/22	5

Instrumental and Classroom Music

Sagedahl, Madalyn Tier 4 (K-12)	2022/23	4
Junker, Daniel Tier 3 (K-12)	2025/2026	1

Learning Disabilities

Haven, Jennifer Tier 4	1998/99	28
Ludwig, Lori Tier 4	2009/10	17
Hartwig, Michelle Tier 4	2013/14	13
Rohland, Cathleen Tier 4	2024/25	2

Manufacturing Careers

Fenger, Charles Tier 1 (7-12)	2022/23	4
-------------------------------	---------	---

Mathematics

Bernardy, Traci Tier 4 (7-12)	1999/2000	27
Brand, Rebecca Tier 4 (5-12)	2007/08	19
Salfer, Kylie Tier 4 (5-12)	2017/18	9

Mild to Moderate Mentally HDPC

Haven, Jennifer Tier 4	1998/99	28
------------------------	---------	----

Physical Education

Ellanson, Eric Tier 4 (K-12)	2019/20	7
Johnson, Barb Tier 4 (K-12)	2021/22	5

Pre-Primary Age 3-K

Morin, Tara Tier 4 (3 yrs - K)	2008/09	18
Beadell, Amber Tier 4 (3 yrs - K)	2012/13	14
Tietz, Darci Tier 4 (3 yrs - K)	2012/13	14

Reading

Morin, Tara Tier 4 (K-12)	2008/09	18
---------------------------	---------	----

**ISD #640 – WABASSO PUBLIC SCHOOLS
2025 - 2026 WABASSO EDUCATION ASSOCIATION
SENIORITY LIST BY LICENSURE AREA**

School Counselor

Eichten, Karlee Tier 3 (K-12)	2022/23	4
-------------------------------	---------	---

Science 5-8

Adelmann, Annie Tier 4 (Gr 5-8)	2014/15	12
Ryan, Christine Tier 4 (Gr 5-8)	2018/19	8
Tietz, Darci Tier 4 (Gr 5-8)	2013/14	13

Science – Chemistry

Adelmann, Annie Tier 4 (9-12)	2014/15	12
-------------------------------	---------	----

Science – Life Science

Adelmann, Annie Tier 4 (9-12)	2014/15	12
Ryan, Christine Tier 4 (9-12)	2018/19	8

Science – Physics

Adelmann, Annie Tier 4 (9-12)	2014/15	12
-------------------------------	---------	----

Social Studies (ALL)

Haberman, John Tier 4 (7-12 & Middle School)	2001/02	25
Kemp, Joseph Tier 4 (7-12)	2002/03	24
Nichols, Michelle Tier 4 (5-8)	2012/03	14
Huhnerkoch, Jessie Tier 4 (5-12)	2019/20	7

Speech/Language Pathologist PreK-12

Eichten, Neil Tier 3 (PreK-12)	2025/26	1
--------------------------------	---------	---

Visual Arts

Schmidt, Mallory Tier 4 (K-12)	2021/22	5
--------------------------------	---------	---

Vocal and Classroom Music K-12

Junker, Daniel Tier 3 (K-12) <i>(hired Sem 2 of 2024/25)</i>	2025/26	1
--	---------	---

**ISD #640 – WABASSO PUBLIC SCHOOLS
2025 - 2026 WABASSO EDUCATION ASSOCIATION
SENIORITY LIST BY LICENSURE AREA**

2025-2026 PROBATIONARY TEACHER REPORT

<u>Staff Name</u>	<u>1st Contract Year</u>
Kuehn, Joshua Tier 4 - CommunicationArts/Literature (Prior Tenure)	2025-26
Junker, Daniel Tier 3- Vocal and Classroom Music (hired Sem 2 of 24/25)	2025-26
Schmidt, Lacey-Tier 3-EC Education	2024-25
Eichten, Neil - Tier 3 - Speech Language Pathology	2025-26

Independent School District 0640 - Wabasso Public Schools

**Confidential and Supervisory Employees
2025-2026 SENIORITY LIST BY CLASSIFICATION**

Preliminary roster as of November 1, 2025

Work Classification	Name	Date of Employment	Years of Service
Bookkeeper	Liebl, Michelle	June 1, 2009	17
Head Cook	Reyes, April	June 2017	9
Building & Grounds Supervisor <i>*part time position added CSE September 2023</i>	Fenger, Charles	September 2023	3
Secretary to Superintendent	Wotschke, Michelle	September 1, 1998	28
Student Registrar <i>*position moved to CSE Oct 2019</i>	Anderson, Shannon	September 2000	26
Community Education Director	<i>Filled by teacher on special assignment beginning 2021-2022 school year.</i>		

**ISD 640 Wabasso Public School
P O Box 69
Wabasso MN 56293**

STUDENT SUPPORT EMPLOYEES SENIORITY LIST BY CLASSIFICATION
(formerly AFSCME union group)

As of November 1, 2025

Work Classification Alphabetically	Name	Date of Employment	Years of Service
Cook II	Salfer, Sheila	09/2008	18
Cook II	Guetter, Laura	09/2023	3
Cook II	Gilliland, Rebecca	08/2025	1
Custodian I	Benjamin Nelson	08/17/2020	6
Custodian II	Perry Bock, Jr.	11/2023	3
Custodian II	Tim Nelson	08/2025	1
Lunch Program Assistant	Nelson, Christine	09/2014	12
Math Interventionist Assistant	Greenlee, Penny	09/1995	31
Program Support Assistant	Sagedahl, Shelly	08/2002	24
Program Support Assistant	Seikora-Hansen, Gail	09/2007	19
Program Support Assistant	Prokosch, Gail	09/2009	17
Program Support Assistant	Rohlik, Jeanette	09/2013	13
Program Support Assistant	Schenk, Bailey	10/06/2025	new hire
Program Support Assistant	Kampsen, Stacy	10/13/2025	new hire