



## **Regular Board of Directors Meeting**

Educational Service Unit 7, Oak Room

2657 44th Avenue

Columbus, NE 68601-8537

Monday, January 17, 2022 at 5:30 PM

Posted Locations:

Columbus Telegram Newspaper

Columbus Telegram Website

ESU 7 North Building Front Door

Posted Date: 01/10/2022

Attendance Taken at 5:32 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Present

Donald Ellison: Present

Dan Hoesly: Absent

Dawn Lindsley: Present

Richard Luebbe: Present

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Absent

Present: 10, Absent: 2.

### **1. Call the Meeting to Order**

#### **LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website [www.esu7.org](http://www.esu7.org) and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the

agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:32pm

Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator

Linda Shefcyk, Business Manager

Marci Ostmeyer, Professional Development Director

Tami Clay, Special Education Director

Dan Ellsworth, Network Operations Director

1.1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

1.3. Absent Board Members

Vice President Jack Young and Board Member Dan Hoesly will be absent due to personal reasons. Vice President Young and Board Member Dan Hoesly notified the Administrator prior to the meeting.

**Recommendation:** Discuss, consider and take action to approve the Board member absences.

Approval of Board Member absences as presented Passed with a motion by Jennifer Miller and a second by Marni Danhauer.

Dan Hoesly: Absent

Jack Young: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Yea: 10, Nay: 0, Absent: 2

Vice President Jack Young and Board Member Dan Hoesly will be absent due to personal reasons. Vice President Young and Board Member Dan Hoesly notified the Administrator prior to the meeting.

1.4. Pledge of Allegiance All members present participated in the Pledge of Allegiance.

2. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

**Recommendation:** Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Donald Ellison and a second by Jennifer Miller.

Dan Hoesly:	Absent
Jack Young:	Absent
Bob Arp:	Yea
Joyce Baumert:	Yea
Marni Danhauer:	Yea
Donald Ellison:	Yea
Dawn Lindsley:	Yea
Richard Luebbe:	Yea
Jennifer Miller:	Yea
Doug Pauley:	Yea
Richard Stephens:	Yea
Gary Wieseler:	Yea

Yea: 10, Nay: 0, Absent: 2

3. Welcome Visitors No visitors present.

4. Public Comment The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents. No public comments provided.

5. **Election of Board Officers**

5.1. Election of Board President

**Recommendation:** Discuss, consider and take any necessary action to elect \_\_\_\_\_ as President of Board of Directors.

Motion for Administrator Polk to preside over the nomination and electronic election process Passed with a motion by Bob Arp and a second by Gary Wieseler.

Dan Hoesly:	Absent
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Jack Young: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dawn Lindsley: Yea  
Richard Luebbe: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea

Yea: 10, Nay: 0, Absent: 2

Election of Doug Pauley as President of the Board of Directors Passed with a motion by Richard Luebbe and a second by Bob Arp.

Dan Hoesly: Absent  
Jack Young: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dawn Lindsley: Yea  
Richard Luebbe: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea

Yea: 10, Nay: 0, Absent: 2

Doug Pauley has been elected as the 2022 - 2023 Board President.

## 5.2. Election of Vice President of the Board of Directors

**Recommendation:** Discuss, consider and take any necessary action to elect \_\_\_\_\_ as Vice President of Board of Directors.

Discuss, consider and take any necessary action to elect Jack Young as Vice President of Board of Directors Passed with a motion by Bob Arp and a second by Marni Danhauer.

Dan Hoesly: Absent  
Jack Young: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dawn Lindsley: Yea  
Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Yea: 10, Nay: 0, Absent: 2

Jack Young has been elected as the 2022 - 2023 Board Vice President.

### 5.3. Election of Secretary of Board of Directors

**Recommendation:** Discuss, consider and take any necessary action to elect \_\_\_\_\_ as Secretary of Board of Directors.

Discuss, consider and take any necessary action to elect Jennifer Miller as Secretary of Board of Directors Passed with a motion by Richard Stephens and a second by Doug Pauley.

Dan Hoesly: Absent

Jack Young: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Yea: 10, Nay: 0, Absent: 2

Jennifer Miller has been elected as the 2022 - 2023 Board Secretary.

6. Board Code of Ethics and Oath of Office Annually, Board Members participate in the Oath of Office and sign their Code of Ethics.

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Educational Service Unit No. 7, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God. All Board Members present read the Oath of Office and signed their Code of Ethics. Absent members will be provided the Oath of Office and Code of Ethics at their next attended meeting.

7. Board Member Job Description

**Recommendation:** Discuss, consider, and take any necessary action to approve the Board Member Job Description as presented.

8. Discuss, consider, and take any necessary action to approve the Board Member Job Description as presented Passed with a motion by Jennifer Miller and a second by Doug Pauley.

- |                       |            |
|-----------------------|------------|
| 9. Dan Hoesly:        | 10. Absent |
| 11. Jack Young:       | 12. Absent |
| 13. Bob Arp:          | 14. Yea    |
| 15. Joyce Baumert:    | 16. Yea    |
| 17. Marni Danhauer:   | 18. Yea    |
| 19. Donald Ellison:   | 20. Yea    |
| 21. Dawn Lindsley:    | 22. Yea    |
| 23. Richard Luebbe:   | 24. Yea    |
| 25. Jennifer Miller:  | 26. Yea    |
| 27. Doug Pauley:      | 28. Yea    |
| 29. Richard Stephens: | 30. Yea    |
| 31. Gary Wieseler:    | 32. Yea    |

Yea: 10, Nay: 0, Absent: 2

Administrator Polk read the job description. There were no questions.

33. **Committees, positions, and designations**

33.1. Select Treasurer to the Board of Directors

**Recommendation:** Discuss, consider and take any necessary action to appoint \_\_\_\_\_ as Treasurer to the Board of Directors.

Discuss, consider and take any necessary action to appoint Linda Shefcyk as Treasurer to the Board of Directors Passed with a motion by Jennifer Miller and a second by Bob Arp.

- |                   |        |
|-------------------|--------|
| Dan Hoesly:       | Absent |
| Jack Young:       | Absent |
| Bob Arp:          | Yea    |
| Joyce Baumert:    | Yea    |
| Marni Danhauer:   | Yea    |
| Donald Ellison:   | Yea    |
| Dawn Lindsley:    | Yea    |
| Richard Luebbe:   | Yea    |
| Jennifer Miller:  | Yea    |
| Doug Pauley:      | Yea    |
| Richard Stephens: | Yea    |
| Gary Wieseler:    | Yea    |

Yea: 10, Nay: 0, Absent: 2

Linda Shefcyk has been appointed as the 2022 - 2023 Treasurer to the Board of Directors.

### 33.2. Select Recording Secretary to the Board of Directors

**Recommendation:** Discuss, consider and take any necessary action to appoint \_\_\_\_\_ as Recording Secretary to the Board of Directors.

Discuss, consider and take any necessary action to appoint Mindy Reed as Recording Secretary to the Board of Directors Passed with a motion by Gary Wieseler and a second by Jennifer Miller.

Dan Hoesly: Absent

Jack Young: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Yea: 10, Nay: 0, Absent: 2

Mindy Reed has been appointed as the 2022 - 2023 Secretary to the Board of Directors.

### 33.3. Select members of Board Committees

Members of the Board will choose Committees to partake in.

#### 2021 Members

Negotiations:

- Jennifer Miller (Chair)

- Richard Luebbe

- Richard Stephens

Handbook:

- Dawn Lindsley (Chair)

- Joyce Baumert

- Bob Arp

Budget:

- Gary Wieseler (Chair)

- Jack Young

- Dan Hoesly

Evaluation:

- Marni Danhauer (Chair)
- Donald Ellison
- Joyce Baumert
- Dawn Lindsley

33.4. Discuss, consider and take any necessary action to approve the 2022 Negotiations Committee members as presented Passed with a motion by Donald Ellison and a second by Doug Pauley.

- |                          |              |
|--------------------------|--------------|
| 33.5. Dan Hoesly:        | 33.6. Absent |
| 33.7. Jack Young:        | 33.8. Absent |
| 33.9. Bob Arp:           | 33.10. Yea   |
| 33.11. Joyce Baumert:    | 33.12. Yea   |
| 33.13. Marni Danhauer:   | 33.14. Yea   |
| 33.15. Donald Ellison:   | 33.16. Yea   |
| 33.17. Dawn Lindsley:    | 33.18. Yea   |
| 33.19. Richard Luebbe:   | 33.20. Yea   |
| 33.21. Jennifer Miller:  | 33.22. Yea   |
| 33.23. Doug Pauley:      | 33.24. Yea   |
| 33.25. Richard Stephens: | 33.26. Yea   |
| 33.27. Gary Wieseler:    | 33.28. Yea   |

33.29. Yea: 10, Nay: 0, Absent: 2

33.30. Discuss, consider and take any necessary action to approve the 2022 Handbook Committee members as presented Passed with a motion by Doug Pauley and a second by Jennifer Miller.

- |                          |               |
|--------------------------|---------------|
| 33.31. Dan Hoesly:       | 33.32. Absent |
| 33.33. Jack Young:       | 33.34. Absent |
| 33.35. Bob Arp:          | 33.36. Yea    |
| 33.37. Joyce Baumert:    | 33.38. Yea    |
| 33.39. Marni Danhauer:   | 33.40. Yea    |
| 33.41. Donald Ellison:   | 33.42. Yea    |
| 33.43. Dawn Lindsley:    | 33.44. Yea    |
| 33.45. Richard Luebbe:   | 33.46. Yea    |
| 33.47. Jennifer Miller:  | 33.48. Yea    |
| 33.49. Doug Pauley:      | 33.50. Yea    |
| 33.51. Richard Stephens: | 33.52. Yea    |
| 33.53. Gary Wieseler:    | 33.54. Yea    |

33.55. Yea: 10, Nay: 0, Absent: 2

33.56. Discuss, consider and take any necessary action to approve the 2022 Budget Committee members as presented Passed with a motion by Dawn Lindsley and a second by Doug Pauley.

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|--------------------|---------------|
| 33.57. Dan Hoesly: | 33.58. Absent |
| 33.59. Jack Young: | 33.60. Absent |
| 33.61. Bob Arp:    | 33.62. Yea    |

- |  |               |  |
|--|---------------|--|
| 33.63. Joyce Baumert:  | 33.64. Yea    |  |
| 33.65. Marni Danhauer:   | 33.66. Yea    |  |
| 33.67. Donald Ellison:   | 33.68. Yea    |  |
| 33.69. Dawn Lindsley:  | 33.70. Yea    |  |
| 33.71. Richard Luebbe:   | 33.72. Yea    |  |
| 33.73. Jennifer Miller:  | 33.74. Yea    |  |
| 33.75. Doug Pauley:  | 33.76. Yea    |  |
| 33.77. Richard Stephens:   | 33.78. Yea    |  |
| 33.79. Gary Wieseler:  | 33.80. Yea    |  |
| 33.81. Yea: 10, Nay: 0, Absent: 2  |               |  |
| 33.82. Discuss, consider and take any necessary action to approve the 2022 Evaluation Committee members as presented Passed with a motion by Jennifer Miller and a second by Richard Stephens. |               |  |
| 33.83. Dan Hoesly:   | 33.84. Absent |  |
| 33.85. Jack Young:   | 33.86. Absent |  |
| 33.87. Bob Arp:  | 33.88. Yea    |  |
| 33.89. Joyce Baumert:  | 33.90. Yea    |  |
| 33.91. Marni Danhauer:   | 33.92. Yea    |  |
| 33.93. Donald Ellison:   | 33.94. Yea    |  |
| 33.95. Dawn Lindsley:  | 33.96. Yea    |  |
| 33.97. Richard Luebbe:   | 33.98. Yea    |  |
| 33.99. Jennifer Miller:  | 33.100. Ye    |  |
|  | a             |  |
| 33.101. Doug Pauley:   | 33.102. Ye    |  |
|  | a             |  |
| 33.103. Richard Stephens:  | 33.104. Ye    |  |
|  | a             |  |
| 33.105. Gary Wieseler:   | 33.106. Ye    |  |
|  | a             |  |
| Yea: 10, Nay: 0, Absent: 2   |               |  |

**2022 Members**

Negotiations:

- Jennifer Miller (Chair)
- Richard Luebbe
- Richard Stephens

Handbook:

- Dawn Lindsley (Chair)
- Joyce Baumert
- Bob Arp

Budget:

- Gary Wieseler (Chair)
- Jack Young

- Dan Hoesly

Evaluation:

- Marni Danhauer (Chair)

- Donald Ellison

- Joyce Baumert

- Dawn Lindsley

- 33.107. Designate depository bank(s)  
Authorized Depositories, Bonds, Disbursement of Funds requires the ESU 7 Board to annually authorize depositories for ESU 7 Funds. The checking accounts are currently at First National Bank and Trust, Columbus. The Board authorizes the Administrator and Board Treasurer to contact banks in the ESU area to invest money at the best rate.
- 33.108. Discuss, consider and take any necessary action to authorize First National Bank and Trust, Columbus as the depository bank, as presented Passed with a motion by Gary Wieseler and a second by Bob Arp.
- |         |                      |         |            |
|---------|----------------------|---------|------------|
| 33.109. | Dan Hoesly:          | 33.110. | Ab<br>sent |
| 33.111. | Jack Young:          | 33.112. | Ab<br>sent |
| 33.113. | Jennifer<br>Miller:  | 33.114. | Na<br>y    |
| 33.115. | Bob Arp:             | 33.116. | Ye<br>a    |
| 33.117. | Joyce<br>Baumert:    | 33.118. | Ye<br>a    |
| 33.119. | Marni<br>Danhauer:   | 33.120. | Ye<br>a    |
| 33.121. | Donald<br>Ellison:   | 33.122. | Ye<br>a    |
| 33.123. | Dawn<br>Lindsley:    | 33.124. | Ye<br>a    |
| 33.125. | Richard<br>Luebbe:   | 33.126. | Ye<br>a    |
| 33.127. | Doug<br>Pauley:      | 33.128. | Ye<br>a    |
| 33.129. | Richard<br>Stephens: | 33.130. | Ye<br>a    |
| 33.131. | Gary<br>Wieseler:    | 33.132. | Ye<br>a    |
- Yea: 9, Nay: 1, Absent: 2

33.133. Designate Newspapers of Record  
The Columbus Telegram is a newspaper of general circulation in all counties in the ESU 7 Area. Legal Notices as required will be reported in the Columbus Telegram.

33.134. Discuss, consider and take any necessary action to authorize the Columbus Telegram as the newspaper of record, as presented Passed with a motion by Dawn Lindsley and a second by Doug Pauley.

33.135.	Dan Hoesly:	33.136.	Ab
		sent	
33.137.	Jack Young:	33.138.	Ab
		sent	
33.139.	Bob Arp:	33.140.	Ye
		a	
33.141.	Joyce Baumert:	33.142.	Ye
		a	
33.143.	Marni Danhauer:	33.144.	Ye
		a	
33.145.	Donald Ellison:	33.146.	Ye
		a	
33.147.	Dawn Lindsley:	33.148.	Ye
		a	
33.149.	Richard Luebbe:	33.150.	Ye
		a	
33.151.	Jennifer Miller:	33.152.	Ye
		a	
33.153.	Doug Pauley:	33.154.	Ye
		a	
33.155.	Richard Stephens:	33.156.	Ye
		a	
33.157.	Gary Wieseler:	33.158.	Ye
		a	

Yea: 10, Nay: 0, Absent: 2

Administrator Polk explained the reasons why there must be a newspaper of record on file.

#### 34. **Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the bills

- Policy review with no recommended changes
- Other routine agenda items

**Recommendation:** Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Doug Pauley and a second by Dawn Lindsley.

Dan Hoesly: Absent  
 Jack Young: Absent  
 Bob Arp: Yea  
 Joyce Baumert: Yea  
 Marni Danhauer: Yea  
 Donald Ellison: Yea  
 Dawn Lindsley: Yea  
 Richard Luebbe: Yea  
 Jennifer Miller: Yea  
 Doug Pauley: Yea  
 Richard Stephens: Yea  
 Gary Wieseler: Yea  
 Yea: 10, Nay: 0, Absent: 2

34.1. Minutes

**This is a consent item.**

34.2. Presentation of Bills #73513 through #73642 totaling \$745,350.90

34.3. The summary of bills for the current month total:\$745,350.90 - Bills #73513 through #73642

34.4. Inservice bills total: \$0

34.5.	34.6. Amount	34.7. Vendor	34.8. Description
34.9. 73515	34.10. \$7,282.68	34.11. Amazon	34.12. Migrant/Tech/SPED/Grants supplies
34.13. 73526	34.14. \$16,115.67	34.15. Capital One	34.16. Tech/SPED/Grants travel and supplies
34.17. 73527	34.18. \$11,042.11	34.19. Central NE Rehab Services	34.20. SPED SLP Services
34.21. 73532	34.22. \$37,196.00	34.23. Daktech	34.24. Tech school equipment flow through

		Computer s	
34.25.7 354 2	34.26. \$8,26 3.91	34.27. ESU 2	34.28. NNNC quarterly
34.29.7 358 5	34.30. \$7,62 8.69	34.31. Schuyl er Comm. Schools	34.32. Instructional Coach - Schuyer - flow through
34.33.7 358 7	34.34. \$5,18 9.80	34.35. State of NE - Departme nt of Admin	34.36. Network Services charges

**This is a consent item.**

34.37. New Hire: Christina Hamling, Speech Language Pathologist Christina Hamling, Speech Language Pathologist. Christina graduated from St. Edward High School and UNK. She is currently working for Norfolk Public.

**This is a consent item.**

34.38. New Hire: Rachel Beck, Speech Language Pathologist Rachel Beck, Speech Language Pathologist. Rachel graduated from High Plains. She is currently working at Raymond Central as a Speech Language Pathologist.

**This is a consent item.**

34.39. Resignation - Jennifer Rivera, Migrant Education Program Service Provider **This is a consent item.**

34.40. Mileage Reimbursement Rate

The IRS Mileage rate for 2022 is \$0.585 per mile.

Article III, Section 4, D Coffee Act Policy (Reimbursable Expenses)

Reimbursement of Expenses. The ESU will pay the registration costs, tuition costs, fees or charges for attendance by Board members at such approved functions. The ESU will pay mileage at the rate allowed by law (that is, the rate established by the Department of Administrative Services) or actual travel expense if travel is authorized by commercial or charter means. The ESU will pay meals and lodging at a rate not exceeding the applicable federal rate unless a fully itemized claim is submitted substantiating the costs actually incurred in excess of such rate and such additional expenses are expressly approved by the Board. For employees and volunteers, the ESU will pay costs and make reimbursements in the same manner as provided above for Board member attendance, unless otherwise established by policy, Board action, contract, or negotiated agreement.

34.41. Annual SPARQ Data Solution Dues **This is a consent item.**

34.42. Reading of Article I, Section 1, F Unit Calendar

**This is a consent item.**

34.43. Reading of Article I, Section 3, B Filling Vacancies

**This is a consent item.**

34.44. Reading of Article I, Section 3, E Oath of Office

**This is a consent item.**

34.45. Reading of Article I, Section 3, F Code of Ethics for Board Members

**This is a consent item.**

34.46. Reading of Article I, Section 4, A Officer Positions

**This is a consent item.**

34.47. Reading of Article I, Section 4, B President

**This is a consent item.**

34.48. Reading of Article I, Section 4, C Vice President

**This is a consent item.**

34.49. Reading of Article I, Section 4, D Secretary

**This is a consent item.**

34.50. Reading of Article I, Section 4, E Treasurer

**This is a consent item.**

34.51. Reading of Article I, Section 4, F Recording Secretary

**This is a consent item.**

34.52. Reading of Article I, Section 5, A Committees

**This is consent item.**

34.53. Reading of Article I, Section 5, C Temporary Committees

**This is a consent item.**

34.54. Reading of Article I, Section 5, D Committee Operations

**This is a consent item.**

35. Treasurer's Report  
Review the breakdown of the Treasurer's Report.
36. Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Jennifer Miller and a second by Richard Stephens.
37. Dan Hoesly: 38. Absent  
39. Jack Young: 40. Absent  
41. Bob Arp: 42. Yea  
43. Joyce Baumert: 44. Yea  
45. Marni Danhauer: 46. Yea  
47. Donald Ellison: 48. Yea  
49. Dawn Lindsley: 50. Yea  
51. Richard Luebbe: 52. Yea  
53. Jennifer Miller: 54. Yea  
55. Doug Pauley: 56. Yea  
57. Richard Stephens: 58. Yea  
59. Gary Wieseler: 60. Yea  
Yea: 10, Nay: 0, Absent: 2  
Administrator Polk discussed the cash on hand and cash reserve lines. The goal is to have 30% cash on hand, which is enough to sustain salaries and grant opportunities while ESU waits for payments from schools and grants.
61. Dissemination of Conflict of Interest Forms Annually, Conflict of Interest and Code of Ethics forms will be disseminated to the Board for signature. Administrator Polk explained the Conflict of Interest Form.
62. ESU 7 2022-2023 General Calendar  
**Recommendation:** Discuss, Consider and take any necessary action to approve the ESU 7 2022-2023 General Calendar as presented.
63. Discuss, Consider and take any necessary action to approve the ESU 7 2022-2023 General Calendar as presented Passed with a motion by Joyce Baumert and a second by Donald Ellison.
64. Dan Hoesly: 65. Absent  
66. Jack Young: 67. Absent  
68. Bob Arp: 69. Yea  
70. Joyce Baumert: 71. Yea  
72. Marni Danhauer: 73. Yea  
74. Donald Ellison: 75. Yea  
76. Dawn Lindsley: 77. Yea

- 78. Richard Luebbe: 79. Yea
- 80. Jennifer Miller: 81. Yea
- 82. Doug Pauley: 83. Yea
- 84. Richard Stephens: 85. Yea
- 86. Gary Wieseler: 87. Yea

Yea: 10, Nay: 0, Absent: 2

Administrator Polk notified the Board of the two opening days instead of the traditional one day.

- 88. Coordinating Agency for ESU 7 Special Education Cooperative  
ESU 7 continues to serve as the coordinating agency for the ESU 7 Special Education Cooperative for 2022-2023.

- 89. Discuss, consider and take any action necessary for ESU 7 to continue to serve as the coordinating agency for the ESU 7 Special Education Cooperative for 2022-2023  
Passed with a motion by Jennifer Miller and a second by Donald Ellison.

- 90. Dan Hoesly: 91. Absent
  - 92. Jack Young: 93. Absent
  - 94. Bob Arp: 95. Yea
  - 96. Joyce Baumert: 97. Yea
  - 98. Marni Danhauer: 99. Yea
  - 100. Donald Ellison: 101. Yea
  - 102. Dawn Lindsley: 103. Yea
  - 104. Richard Luebbe: 105. Yea
  - 106. Jennifer Miller: 107. Yea
  - 108. Doug Pauley: 109. Yea
  - 110. Richard Stephens: 111. Yea
  - 112. Gary Wieseler: 113. Yea
- Yea: 10, Nay: 0, Absent: 2

- 114. Virtual Conferencing option for the February 21, 2022 and March 21, 2022 Board Meetings  
Nebraska Revised Statute § 84-1411 authorizes virtual meetings for educational service units if the requirements of subdivision (2)(b) are met.

**Recommendation:** Discuss, consider and take any action necessary to approve a virtual conferencing option for the February 21, 2022 and March 21, 2022 Board Meetings.

- 115. Discuss, consider and take any action necessary to approve a virtual conferencing option for the February 21, 2022 and March 21, 2022 Board Meetings  
Passed with a motion by Joyce Baumert and a second by Bob Arp.

- 116. Dan Hoesly: 117. Absen  
t

118.	Jack Young:	119.	Absen t
120.	Bob Arp:	121.	Yea
122.	Joyce Baumert:	123.	Yea
124.	Marni Danhauer:	125.	Yea
126.	Donald Ellison:	127.	Yea
128.	Dawn Lindsley:	129.	Yea
130.	Richard Luebbe:	131.	Yea
132.	Jennifer Miller:	133.	Yea
134.	Doug Pauley:	135.	Yea
136.	Richard Stephens:	137.	Yea
138.	Gary Wieseler:	139.	Yea

Yea: 10, Nay: 0, Absent: 2

President Pauley explained the virtual option is made available primarily for weather-related conflicts, but is available if other conflicts arise.

#### 140. **Administrator's Report General**

- Board Member Information Update
- ESUCC Update
  - PDO Mental Health Presentation
- Upcoming Events
  - NASB Budget & Finance Workshop (York) - 3.1.2022 (Registration deadline 2.23.22)
    - For Budget Committee
  - NASB Area Membership Meeting (Fremont) - 8.24.2022
  - AESA Educators' Call to Action (Washington, DC) - 9.21-9.23.2022
  - NASB Labor Relations (Lincoln) - 10.5-6.2022
    - For Negotiations Committee
  - NASB State Education Conference (Omaha) - 11.16-18.2022
  - AESA Annual Conference (Atlanta, GA) - 11.30-12.3.2022
  - NSBA Annual Conference (Orlando, FL) - 4.1-4.3.2023

Administrator Polk invited the board to study the information in the PDO Mental Health Slideshow and become familiar with what services are being provided for mental health by our ESUs.

140.1. Goals Update Goals - Attached for your Review Administrator Polk explained her goals are closely related to the board goals. There will be ongoing updates related to these goals. This will be the place in the agenda where this will be reported.

#### 140.2. Services Update

- Spotlight - Tech
- SIMPL Update

○ Testimonials Video

140.3.

Items inside this item include visit updates, quarterly report, director reports, etc. Director Ellworth review the attached slideshow and answered questions from the board.

140.4. Facilities Update

- Playground Update
  - Grants submitted
    - Impact Grant with United Way
    - Columbus Area Future Fund Grant
  - Grant to be submitted this summer
    - Waste Reduction and Recycling Incentive Grant
- Audio/Visual Update

140.5.

**Recommended Motion:** Discuss, consider and take any action necessary to approve the Impact Grants 2022 Application as presented.

140.6. Discuss, consider and take any action necessary to approve the Impact Grants 2022 Application as presented Passed with a motion by Jennifer Miller and a second by Donald Ellison.

140.7. Dan Hoesly:

140.8. Absent

140.9. Jack Young:

140.10. Ab  
sent

140.11. Bob Arp:

140.12. Ye  
a

140.13. Joyce  
Baumert:

140.14. Ye  
a

140.15. Marni  
Danhauer:

140.16. Ye  
a

140.17. Donald  
Ellison:

140.18. Ye  
a

140.19. Dawn  
Lindsley:

140.20. Ye  
a

140.21. Richard  
Luebbe:

140.22. Ye  
a

140.23. Jennifer  
Miller:

140.24. Ye  
a

140.25. Doug  
Pauley:

140.26. Ye  
a

140.27. Richard  
Stephens:

140.28. Ye  
a

140.29. Gary  
Wieseler:

140.30. Ye  
a

Yea: 10, Nay: 0, Absent: 2

Administrator Polk provided information related to grants submitted for the playground. Administrator Polk notified the board the audio/ visual project will begin installation in the second week of February and will be available for the March virtual meeting.

140.31. Legislative Update The Second Session of the 107th Legislature convened January 5, 2022 at 10 a.m. The Legislature began bill introduction, which will continue through January 20, 2022. Public hearings will begin on January 18, 2022. Administrator Polk reviewed the attached documents with the board.

141. **Committee Reports**

141.1. Negotiations Committee Report Reports of activities and discussions from the Negotiations Committee will take place during this item. Chairperson Jennifer Miller discussed the committee's conversations related to paraeducators and general staff. The next Negotiations Committee meeting will be February 21, 2022 at 4:00pm, followed by a joint Budget/Negotiations Committee at 5:00pm.

142. Adjournment Meeting adjourned at 6:59pm

Minutes respectfully submitted by Linda Shefcyk, Treasurer to the ESU 7 Board.

# Open Meetings Act

## **Neb. Rev. Stat. § 84-1407. Act, how cited.**

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

## **Neb. Rev. Stat. § 84-1408. Declaration of intent; meetings open to public.**

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

## **Neb. Rev. Stat. § 84-1409. Terms, defined.**

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

## **Neb. Rev. Stat. § 84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such

individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

- (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;
- (b) Discussion regarding deployment of security personnel or devices;
- (c) Investigative proceedings regarding allegations of criminal misconduct;
- (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;
- (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or
- (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the

members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**Neb. Rev. Stat. § 84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual meetings authorized; emergency meeting without notice; appearance before public body.**

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the

meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as

would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in Open Meetings Act

number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

**Neb. Rev. Stat. § 84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**Neb. Rev. Stat. § 84-1413. Meetings; minutes; roll call vote; secret ballot; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of

the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

**Neb. Rev. Stat. § 84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

**Neb. Rev. Stat. § 84-1415. Open Meetings Act; requirements; waiver; validity of action.**

No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.

**Article I, Section 3, E Oath of Office**

Board members before taking office shall take and sign the following oath or affirmation:

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Educational Service Unit No. 7, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God.

Legal Reference:	§ 11-101 to § 11-101.03
Date of Adoption:	January 15, 2018
Date of Review:	January 17, 2022

**Article I, Section 3, F Code of Ethics for Board Members**

Board members of ESU 7, like all public officers in the State, “stand in a fiduciary relationship to the people whom they have been elected or appointed to serve. As fiduciaries and trustees of the public wealth they are under an inescapable obligation to serve the public with the highest fidelity. In discharging the duties of their office they are required to display such intelligence and skill as they are capable of, to be diligent and conscientious, to exercise their discretion not arbitrarily but reasonably, and above all to display good faith, honesty and integrity. They must be impervious to corrupting influences and they must transact their business frankly and openly in the light of public scrutiny so that the public may know and be able to judge them and their work fairly. These obligations are assumed by them as a matter of law upon their entering public office.”

To assure that the entire Board acts in accordance with the foregoing legal responsibilities and to ensure the effective functioning of the Board, each Board member will sign a Board-approved Code of Ethics for ESU 7 Board Members (attached). The Code of Ethics is to be signed upon assumption of office and at each annual meeting.

Legal Reference:	<i>Nebraska Legislature on behalf of the State of Nebraska v. C. David Hergert, 271 Neb. 976, 1011 (2006)</i>
Date of Adoption:	January 15, 2018
Date of Review	January 18, 2021 January 17, 2022

**Code of Ethics for ESU 7 Board Members**

Members of the Board of ESU 7 are expected to abide by the following Code of Ethics in performance of their duties as a Board member and will be requested to acknowledge their intent to do so:

- Follow Laws:** I will uphold and enforce the constitutions, laws, rules and regulations of the state and federal governments, the state and federal agencies, binding court orders pertaining to educational service units, and the policies and regulations of ESU 7. Desired changes shall be brought about only through legal and ethical procedures.
- Non-Discrimination:** I will not make decisions which affect personnel, students, parents, the public, or otherwise on the basis of sex, disability, race, color, religion, veteran

status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, or on the basis of constitutionally protected speech.

3. **Welfare of Students:** I will make decisions in terms of the educational welfare of students served by ESU 7 and will seek to develop and maintain services and programs that meet the individual needs of students served by the ESU regardless of their sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, social standing, or personal feelings not associated with the best interests of ESU 7 and the students.

4. **Role of the Board:** I will confine my action as a member of the Board to policy making, planning, and evaluation of the Administrator. I will carry out my responsibility, not to administer ESU 7 or its services and programs, but, together with my fellow board members, to see that they are well run. I will refer all complaints which I may receive to the Administrator and will act on the complaints at public meetings only after failure of an administrative solution. I will support decisions made by the Board, even if it is not the one I would have made, although I will reserve my independent right to seek a change using appropriate procedures. I will recognize that authority rests with the Board as a whole and will make no personal promises nor take any private action that may compromise the Board.

5. **Meetings of the Board:** I will attend all meetings of the Board except when I am unable to attend for excusable reasons, will be prepared to be an active participant at such meetings, and will follow appropriate rules of order at such meetings. I will fulfill my responsibilities on any committees and any officer positions to which I may be elected, assigned or appointed. I will not attempt to circumvent the open meetings laws by participating in meetings with a quorum of other members of the Board to make decisions on ESU 7 matters. I will not seek closed session meetings or participate in closed session meetings except as permitted by law.

6. **Independent Judgment:** I will refuse to surrender my independent judgment to special interest or partisan political groups.

7. **Confidentiality:** I will hold confidential all matters pertaining to ESU 7 which, if disclosed, would needlessly injure individuals, the Board, or ESU 7. I will not ask for legally confidential information about staff or students when not required to fulfill my duties as a Board member. When such information is made available to me in my role as a Board member, I will maintain the confidentiality of such information.

8. **Conflicts:** I will not use my position as a Board member for personal gain or for the gain of family or friends. Where I have a personal conflict of interest which affects or may be reasonably seen by others as affecting my ability to make a fair and impartial decision on a matter before the Board, I will follow the law and Board policy to avoid the conflict from affecting the decision of the entire Board.

9. **Personnel Matters:** I will vote to appoint the best qualified personnel available after consideration of the recommendation of the administration. I will support and protect personnel in the proper performance of their duties but likewise will hold staff accountable, on matters which reach the Board, to the standards and expectations of the Board and the administration.

10. **Role Model.** I understand that my personal actions may reflect on ESU 7 and the schools and communities served by ESU 7 due to my position as a Board member. I will in all respects serve as a proper role model and engage in conduct which is reflective of a good citizen in the communities served by ESU 7.

Agreed to by the members of the Board of Educational Service Unit 7 on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



## **ESU 7 BOARD MEMBER JOB DESCRIPTION**

**TERM:** 4 years, expiring December 31 of the 4th year (even districts and odd districts are on alternating election cycles)

### **EXPECTED MEETING ATTENDANCE:**

- Regularly attend scheduled meetings (11/year)
- Attend special meetings as scheduled
- Attend meetings of committees served (2-6/year)
- Attend board retreats, planning sessions, and board development workshops
- Attend ESU meetings and events as relevant
- Excused absences approved by the board. More than two consecutive unexcused absences may result in removal from the board.

### **OBLIGATIONS OF THE BOARD:**

- Establish policy
- Hire, fire (if necessary), supervise, and annually evaluate the Chief Administrator
- Delegate management of ESU 7 affairs to the Chief Administrator
- Monitor finances
- Maintain, update, and monitor strategic plans

### **SPECIFIC DUTIES:**

- Attend meetings, participate, and show commitment to board activities
- Be well-informed and prepared for meetings
- Contribute skills, knowledge, and experience when appropriate
- Listen respectfully to other viewpoints
- Assume leadership roles in all board activities
- Represent ESU 7 to the public, government officials, businesses, and the community
- Educate yourself about the educational needs of the school districts served

### **ESSENTIAL FUNCTIONS:**

The essential functions of a Board Member include: To serve the board as a voting member; to assist in the development of and then approve policies and procedures governing the operations of ESU 7; and to monitor the finances, programs, and performance of ESU 7 to ensure ESU 7 is accountable to the community.

**It is the policy of ESU 7 to not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, gender identity or sexual orientation, or other protected status in its educational programs, admission policies, employment policies or other administered programs. Persons requiring accommodations to apply and/or be considered for positions are asked to make their request to the Chief Administrator.**



## **Regular Board of Directors Meeting**

Educational Service Unit 7, Oak Room  
2657 44th Avenue  
Columbus, NE 68601-8537  
Monday, December 20, 2021 at 5:30 PM  
Posted Locations:

- Columbus Telegram Newspaper
- Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 12/13/2021

Attendance Taken at 5:32 PM.

Bob Arp: Present  
Joyce Baumert: Present  
Marni Danhauer: Absent  
Donald Ellison: Present  
Dan Hoesly: Absent  
Dawn Lindsley: Absent  
Richard Luebbe: Present  
Jennifer Miller: Present  
Doug Pauley: Present  
Richard Stephens: Present  
Gary Wieseler: Present  
Jack Young: Present

Present: 9, Absent: 3.

### 1. Call the Meeting to Order

**LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:32pm  
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator  
Linda Shefcyk, Business Manager  
Mindy Reed, Secretary to the Board of Directors  
Marci Ostmeyer, Professional Development Director  
Tami Clay, Special Education Director  
Dan Ellsworth, Network Operations Director

1.1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

1.3. Absent Board Members

Board Members Dawn Lindsley and Dan Hoesly will be absent due to personal reasons. They notified the Administrator of their absences prior to the board meeting.

**Recommendation:** Discuss, consider and take action to approve the Board member absences.

Approval of Board Member absences as presented Passed with a motion by Joyce Baumert and a second by Richard Stephens.

Marni Danhauer:	Absent
Dan Hoesly:	Absent
Dawn Lindsley:	Absent
Bob Arp:	Yea
Joyce Baumert:	Yea
Donald Ellison:	Yea
Richard Luebbe:	Yea
Jennifer Miller:	Yea
Doug Pauley:	Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 3

Board Members Dawn Lindsley, Dan Hoesley, and Marni Danhauer are absent due to personal reasons. They notified the Administrator of their absences prior to the board meeting.

1.4. Pledge of Allegiance

All members present participated in the Pledge of Allegiance.

2. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

**Recommendation:** Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Jennifer Miller and a second by Donald Ellison.

Marni Danhauer: Absent

Dan Hoesly: Absent

Dawn Lindsley: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Donald Ellison: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 3

3. Welcome Visitors

No visitors present.

4. Public Comment

The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

No public comments provided.

5. **Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the bills
- Policy review with no recommended changes
- Other routine agenda items

**Recommendation:** Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Jack Young and a second by Gary Wieseler.

Marni Danhauer: Absent

Dan Hoesly: Absent

Dawn Lindsley: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Donald Ellison: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 3

#### 5.1. Minutes

**This is a consent item.**

#### 5.2. Presentation of Bills #73354 through #73512 totaling \$778,734.75

The summary of bills for the current month total:\$778,734.75 - Bills #73354 through #73512

Inservice bills total: \$0

	Amount	Vendor	Description
73356	\$13,502.26	Amazon	Migrant/Tech/SPED/Grants supplies
73361	\$14,760.00	Apple Computer	Technology/PD computers/Tech flow through equipment
73220	\$19,928.78	Capital One	Tech/SPED/Grants travel and supplies
73372	\$10,863.26	Central NE Rehab Services	SPED SLP Services
73382	\$11,000.86	Eakes Office Solutions	Copier maintenance/Punch and light for copier
73404	\$9,228.60	Journeyed .com, Inc.	School Tech. Equipment flow through
73442	\$7,628.69	Schuyler Comm. Schools	Instructional Coach - Schuyer - flow through
73447	\$5,189.80	State of NE - Department of Admin	Network Services charges

**This is a consent item.**

### 5.3. TRA - Excess Lodging and Meals

Excess Lodging and Meals: The Admin Dept and Board have TRA excesses while attending the 2021 State Education Conference in Omaha, NE, November 17-19. The Admin Dept and Board have TRA excesses while attending the 2021 AESA Annual Conference in Houston, TX, December 1-4.

Excess for lodging and meals:

- 2021 State Education Conference (Omaha, NE: November 17-19, 2021)
  - Joyce Baumert - \$66.43
  - Marni Danhauer - \$102.94
  - Donald Ellison - \$108.68
  - Dawn Lindsley - \$190.15
  - Doug Pauley - \$130.69
  - Larianne Polk - \$89.19
- 2021 AESA Annual Conference (Houston, TX: December 1-4, 2021)
  - Bob Arp - \$159.22+ (Waiting on additional receipts)
  - Donald Ellison - \$159.22+ (Waiting on additional receipts)
  - Dan Hoesly - \$191.20
  - Doug Pauley - - \$159.22+ (Waiting on additional receipts)
  - Larianne Polk - \$38.25
  - Jack Young - \$193.37

**This is a consent item.**

### 5.4. Resignations

- Julie Kahler, Early Childhood Speech Language Pathologist - Notice of Retirement
- Paula Peterson, Speech Language Pathologist - Notice of Retirement

**This is a consent item.**

5.5. Reading of Article II, Section 12, A Minutes

**This is a consent item.**

5.6. Reading of Article III, Section 1, A ESU Services

**This is a consent item.**

5.7. Reading of Article III, Section 1, B Core Services to Member Districts

**This is a consent item.**

5.8. Reading of Article III, Section 1, C Use of core Service Funds and Property Tax Funds

**This is a consent item.**

5.9. Reading of Article III, Section 1, E Use of Funds from Other Sources

**This is a consent item.**

6. Spotlight - Speech

Spotlight for the Speech Department.

Tricia Spieker, Speech Language Pathologist Coordinator, reviewed the attached slides and answered questions by the Board. There was much discussion related to recruitment and the SLP shortage.

7. Treasurer's Report

**Review the breakdown of the Treasurer's Report**

Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Jack Young and a second by Richard Luebbe.

- |                  |        |
|------------------|--------|
| Marni Danhauer:  | Absent |
| Dan Hoesly:      | Absent |
| Dawn Lindsley:   | Absent |
| Bob Arp:         | Yea    |
| Joyce Baumert:   | Yea    |
| Donald Ellison:  | Yea    |
| Richard Luebbe:  | Yea    |
| Jennifer Miller: | Yea    |
| Doug Pauley:     | Yea    |

Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 9, Nay: 0, Absent: 3

Administrator Polk discussed the cash on hand and cash reserve lines. The goal is to have 30% cash on hand, which is enough to sustain salaries and grant opportunities while ESU waits for payments from schools and grants.

#### 8. Redistricting

At this time, the Center for Public Affairs Research has completed digitizing our 2010 boundaries and has imported our 2020 population counts. The attached map contains boundary changes meeting the requirements of redistricting.

The Center for Public Affairs Research will draft detailed descriptions of each district boundary following the approval of the attached map. Administrator Polk will provide these descriptions to the Board for approval in the December Board Meeting following her receipt of said descriptions.

**Recommendation:** Discuss, consider and take any action necessary to approve the attached ESU 7 District Map.

Discuss, consider and take any action necessary to approve the attached ESU 7 District Map Passed with a motion by Bob Arp and a second by Richard Luebbe.

Marni Danhauer: Absent  
Dan Hoesly: Absent  
Dawn Lindsley: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Donald Ellison: Yea  
Richard Luebbe: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 9, Nay: 0, Absent: 3

The Board approved the attached maps and legal descriptions.

#### 9. Administrator's Report General

- Goals - Attached for your Review
- Quarterly Report
- Board Election Information
- ESUCC Update
  - ESUCC Legislative Day - February 8, 2022

- Upcoming Events

After meeting with the Administrator Evaluation Committee Chair, Dr. Polk will be redesigning the Quarterly Update based on feedback received.

ESUCC Legislative Day will be February 8, 2022.

Administrator Polk will be attending the GRIT conference.

#### 9.1. Services Update

- SIMPL Update
  - SIMPL: Customizing the Annual Planning Process for Nebraska

Administrator Polk played the linked video for the Board. Administrator Polk provided an overview of the ESU 7 SIMPL homepage.

#### 9.2. Facilities Update

The Administrator will provide a facilities update during this item.

- Playground Update
- Update on North Building N1 Doors
- Production Changes

Playground Update: Two vendors provided a walk around outside to discuss the playground project. Administrator Polk and Director Clay will review the proposals and will bring the selected proposal and vendor to the Board Meeting to provide information and give the Board the opportunity to ask questions. There are some potential opportunities for grants and other funding options which will be researched.

Doors Update: All necessary parts have been received. M&O Doors and Applied Connective will coordinate to get the new doors installed.

Production Department: Director Ostmeyer reported the Production Department redesigned the layout of their workspace to allow for greater productivity and additional equipment.

#### 9.3. Legislative Update

- Nebraska State Board of Education 2021-2022 Legislative and Regulatory Priorities Adopted 8/6/2021
- Historical Progression of State Board of Education (Map)
- 2021 Nebraska Unicameral Legislature (Alphabetical List)

During this item, the Administrator will provide a Legislative Update to members of

the Board.

10. **Committee Reports**

10.1. **Negotiations Committee Report**

Negotiations/Budget Joint Committee Meeting on January 17, 2022 in the Walnut Room. Negotiations Committee will meet at 4:00pm and the Budget Committee will join the Negotiations Committee at 4:45pm.

10.2. **Administrator Evaluation Committee Report**

A report of activities from the Administrator Evaluation Committee will be given during this item.

Administrator Polk provided an update from the meeting with the Administrator Evaluation Committee Chair, Marni Danhauer. Chairperson Marni Danhauer was absent from this meeting and a request was made that she provide the evaluation summary to the full body. Administrator Polk will contact Chairperson Danhauer to follow up.

10.2.1. **Administrator Intent to Extend**

11. **Conference Report**

Conference Attendees will report on their learnings.

- NASB State Education Conference
- AESA Annual Conference
  - Upcoming sites and dates:
    - November 30-December 3, 2022 (Atlanta, GA)
    - November 29-December 2, 2023 (Anaheim, CA)
    - December 4-7, 2024 (Orlando, FL)
    - December 3-6, 2025 (Colorado Springs, CO)

President Doug Pauley attended both conferences, the State Education Conference and the AESA Annual Conference. Most of the sessions President Pauley attended related to mental health. Vice President Jack Young attended the AESA Annual Conference. Vice President Young really enjoyed the wellness sessions. Board Member Gary Weiser attended the State Education Conference and attended a session related to teacher shortages. Board Members Gary Weiser and Donald Ellison also attended the session on ESUs presented by Administrator Polk and Dr. Skretta at the State Education Conference.

12. **Adjournment**

Meeting adjourned at 7:38pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00073513	27.98	01/20/22	10013 ACE HARDWARE	C
10	00073514	213.00	01/20/22	190428 ALMQUIST, MALTZAHN, GALLOWAY & LUTH, PC	C
10	00073515	7,282.68	01/20/22	10391 AMAZON	C
10	00073516	246.96	01/20/22	120155 AMY J SLAMA	C
10	00073517	364.00	01/20/22	130180 AMY MAZANKOWSKI	C
10	00073518	484.96	01/20/22	7633 ANA SANTOS	C
10	00073519	22.96	01/20/22	9504 ANNE BAPTISTE	C
10	00073520	3,698.00	01/20/22	10681 APPLE COMPUTER, INC.	C
10	00073521	120.00	01/20/22	388 APPLIED CONNECTIVE TECHNOLOGIES	C
10	00073522	545.00	01/20/22	10103 B-D CONSTRUCTION	C
10	00073523	300.00	01/20/22	9032 BRENDA SAXE	C
10	00073524	38.13	01/20/22	6700 BROOKE KAVAN	C
10	00073525	86.24	01/20/22	190669 BROOKE KOLIHA	C
10	00073526	16,115.67	01/20/22	30039 CAPITAL ONE BANK (USA), N.A.	C
10	00073527	11,042.11	01/20/22	8940 CENTRAL NE REHAB SERVICES	C
10	00073528	348.85	01/20/22	30550 CITY OF COLUMBUS WATER & SANIT	C
10	00073529	480.00	01/20/22	31023 COLUMBUS OPTIMIST CLUB	C
10	00073530	107.00	01/20/22	31290 CORNHUSKER MARRIOTT HOTEL	C
10	00073531	310.36	01/20/22	4812 CUBBY'S, INC.	C
10	00073532	37,196.00	01/20/22	40190 DAKTECH COMPUTERS	C
10	00073533	72.24	01/20/22	80491 DAN HOESLY	C
10	00073534	150.00	01/20/22	40235 DAVID CITY PUBLIC SCHOOL	C
10	00073535	528.64	01/20/22	11711 DAWN LINDSLEY	C
10	00073536	723.81	01/20/22	4456 DOUG PAULEY	C
10	00073537	600,008.58	01/20/22	50825 ED SERVICE UNIT 7-PAYROLL	C
10	00073538	1,064.56	01/20/22	70428 EMILY DELP	C
10	00073539	62.60	01/20/22	50630 ERNST AUTO CENTER	C
10	00073540	187.93	01/20/22	7560 HOSTED SERVICES	C
10	00073541	393.96	01/20/22	50640 ESU 1	C
10	00073542	8,263.91	01/20/22	50645 ESU 2	C
10	00073543	125.00	01/20/22	50650 ESU 3	C
10	00073544	952.35	01/20/22	7226 FIREGUARD	C
10	00073545	83.31	01/20/22	60056 FIRST NATIONAL BANK	C
10	00073546	318.90	01/20/22	7013 GREAT PLAINS COMMUNICATIONS	C
10	00073547	739.20	01/20/22	11460 HAYLEY MURPHY	C
10	00073548	558.00	01/20/22	80543 HOMETOWN LEASING	C
10	00073549	881.57	01/20/22	80880 HY-VEE	C
10	00073550	23.40	01/20/22	90088 INDOFF, INC	C
10	00073551	757.68	01/20/22	3387 JENNIFER FISTLER	C
10	00073552	145.09	01/20/22	4618 JENNIFER L. MILLER	C
10	00073553	400.00	01/20/22	190486 JENNIFER SNYDER	C
10	00073554	3,076.20	01/20/22	6319 JOURNEYED.COM, INC.	C
10	00073555	292.32	01/20/22	260092 JUDY A ZADINA	C
10	00073556	843.36	01/20/22	110030 JULIE R KAHLER	C
10	00073557	480.00	01/20/22	12424 KASEYA US, LLC	C
10	00073558	969.00	01/20/22	110235 KIDDIE CAB	C
10	00073559	112.00	01/20/22	4839 KSB SCHOOL LAW	C
10	00073560	119.28	01/20/22	6718 LAURA PLAS	C
10	00073561	9.16	01/20/22	120314 LINCOLN JOURNAL STAR	C
10	00073562	471.52	01/20/22	40545 LISA DURANSKI	C
10	00073563	2,196.77	01/20/22	120550 LOUP POWER DIST	C
10	00073564	286.00	01/20/22	10600 M&O DOOR PRODUCTS	C
10	00073565	123.54	01/20/22	5410 MARK BRADY	C
10	00073566	250.00	01/20/22	10499 MICHELLE RUIPIPER	C
10	00073567	2,199.80	01/20/22	10007 MIDLANDS PRINTING & BUSINESS FORMS, INC	C

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00073568	411.00	01/20/22	2615 MIDWEST DOOR AND HARDWARE	C
10	00073569	314.95	01/20/22	130547 MNJ TECHNOLOGIES	C
10	00073570	120.00	01/20/22	140351 NCSA	C
10	00073571	2,600.00	01/20/22	140066 SPARQ DATA SOLUTIONS, INC.	C
10	00073572	125.22	01/20/22	140570 NEBRASKA TECHNOLOGY & TELECOM.	C
10	00073573	50.00	01/20/22	12122 ONE SOURCE THE BACKGROUND CHECK COMPANY	C
10	00073574	202.20	01/20/22	80130 PEARSON ASSESSMENT	C
10	00073575	141.27	01/20/22	160450 PIZZA RANCH	C
10	00073576	68.00	01/20/22	160672 PRESTO-X	C
10	00073577	32.83	01/20/22	170029 QUALITY SOUND	C
10	00073578	131.27	01/20/22	170125 QUILL CORPORATION	C
10	00073579	1,022.74	01/20/22	4189 RAMADA COLUMBUS RIVER'S EDGE CONVENTION	C
10	00073580	29.91	01/20/22	1260 RICHARD LUEBBE	C
10	00073581	105.84	01/20/22	11703 ROBERT ARP	C
10	00073582	150.00	01/20/22	12521 ROSEMARIE LAWTON	C
10	00073583	432.64	01/20/22	30268 SANDY CERNY	C
10	00073584	450.80	01/20/22	981 SARAH WACHA	C
10	00073585	7,628.69	01/20/22	190164 SCHUYLER COMMUNITY SCHOOLS	C
10	00073586	414.40	01/20/22	8524 SHAYNA CEPEL	C
10	00073587	5,189.80	01/20/22	190850 STATE OF NEBRASKA - DEPARTMENT OF ADMIN	C
10	00073588	98.43	01/20/22	191085 SUPER SAVER	C
10	00073589	73.92	01/20/22	160655 SYMMETRY ENERGY SOLUTIONS, LLC	C
10	00073590	112.50	01/20/22	200606 U & I SANITATION	C
10	00073591	1,262.81	01/20/22	10320 VERIZON WIRELESS	C
10	00073592	13.98	01/20/22	230051 WALMART CAPITAL ONE - MIG	C
10	00073593	453.52	01/20/22	10510 ABBY PFISTER	A
10	00073594	363.20	01/20/22	1082 ANGEL D MAYBERRY	A
10	00073595	34.04	01/20/22	250100 ANGELA ARNDT	A
10	00073596	197.12	01/20/22	40709 ANN DUBAS	A
10	00073597	450.00	01/20/22	990 BRANDY ROSE	A
10	00073598	100.00	01/20/22	110510 CAROLYN KOCH	A
10	00073599	237.44	01/20/22	5967 CASSANDRA RUTH	A
10	00073600	607.04	01/20/22	9512 CASSIE KRINGS	A
10	00073601	468.16	01/20/22	11690 CHRIS HILLIARD	A
10	00073602	100.00	01/20/22	230304 CINDY WIESER	A
10	00073603	510.72	01/20/22	10529 DAVID VANDERHEIDEN	A
10	00073604	406.16	01/20/22	50570 DONALD ELLISON	A
10	00073605	164.96	01/20/22	60033 ELISSA HEIBEL	A
10	00073606	414.96	01/20/22	12262 ELIZABETH PREISTER	A
10	00073607	359.52	01/20/22	7099 HALEY KUNZE	A
10	00073608	100.00	01/20/22	12513 HARRIET NALUMANSI	A
10	00073609	909.44	01/20/22	20135 ISAURA BARRETO	A
10	00073610	106.29	01/20/22	4294 JACK YOUNG	A
10	00073611	208.88	01/20/22	8559 JACLYN TERNUS	A
10	00073612	234.08	01/20/22	12220 JALAYNE FREY	A
10	00073613	137.20	01/20/22	10952 JENNIFER RIVERA	A
10	00073614	366.24	01/20/22	11223 JILL WURDEMAN	A
10	00073615	615.44	01/20/22	8540 JOLYNN KAHLANDT	A
10	00073616	256.99	01/20/22	4600 JOYCE A. BAUMERT	A
10	00073617	169.12	01/20/22	6459 KAISE RECEK	A
10	00073618	67.20	01/20/22	100521 KRIS JOHNSON	A
10	00073619	342.23	01/20/22	160636 LARIANNE POLK	A
10	00073620	112.00	01/20/22	12190 LINCOLN QUTEIFAN	A
10	00073621	403.76	01/20/22	12270 LORI DINGEL	A
10	00073622	428.40	01/20/22	190434 LORI SIMANEK	A

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00073623	100.00	01/20/22	2267 MARCIA OSTMEYER	A
10	00073624	909.44	01/20/22	11797 MARIA RODRIGUEZ	A
10	00073625	515.76	01/20/22	7501 MARNI DANHAUER	A
10	00073626	186.48	01/20/22	11479 MEGAN WELCH	A
10	00073627	332.64	01/20/22	4650 MELINDA VELECELA	A
10	00073628	501.87	01/20/22	12246 MERRIDIE KAUP	A
10	00073629	347.20	01/20/22	12254 MOLLIE MORROW	A
10	00073630	397.60	01/20/22	8788 NATHALIE VARGAS	A
10	00073631	123.20	01/20/22	160280 PAULA PETERSON	A
10	00073632	857.92	01/20/22	5983 RACHEL GARNER	A
10	00073633	764.18	01/20/22	190888 RICHARD STEPHENS	A
10	00073634	202.44	01/20/22	10375 RONELLE JACKSON	A
10	00073635	629.44	01/20/22	130708 SHARON M BROWN	A
10	00073636	395.36	01/20/22	10740 SHELLI EICKMEIER	A
10	00073637	256.08	01/20/22	12165 STEPHANIE FOREMAN	A
10	00073638	98.00	01/20/22	11436 TAMRA CLAY	A
10	00073639	100.00	01/20/22	3239 TRAVIS KASSING	A
10	00073640	166.88	01/20/22	10774 TRICIA SPIEKER	A
10	00073641	567.84	01/20/22	230361 WENDY WOLFE	A
10	00073642	491.68	01/20/22	10545 YARIBEY RODRIGUEZ	A

Total Bank No 10 745,350.90

Total Manual Checks	.00
Total Computer Checks	728,082.78
Total ACH Checks	17,268.12
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total 745,350.90

Number of Checks 130

Batch Yr	Batch No	Amount
22	000105	93,700.61
22	000106	40,253.43
22	000107	11,388.28
22	000116	600,008.58

**Subject:** Resignation – Jennifer Rivera

**Date:** January 14, 2022

Dear Cynthia,

Please accept this as my formal notice of resignation from Education Service Unit (ESU7) Migrant Education Program. My last day will be January 31, 2022.

I appreciate your support during my tenure here, and I take with me the valuable experiences I have gained over the last two years. It has been a pleasure working with you and the team.

Please let me know how I can help during this transition. I wish you all the best as the company continues to grow.

Best regards,

Jennifer Rivera



1301 Stockwell St  
Suite 100  
Lincoln, NE 68502

**Bill To:**

ESU 7  
2657 44th Avenue  
Columbus, NE 68601

**Invoice #:** 2498  
**Invoice Date:** 12/20/21

Quantity	Unit Price	Description For Sales	Amount
		Sparq Meeting Subscription effective April 1, 2022 - March 31, 2023	2,600.00

**Total:** 2,600.00  
**Payments:**  
**Total Due:** 2,600.00

**Article I, Section 1, F Unit Calendar**

It shall be the responsibility of the Administrator to develop the ESU calendar for recommendation, approval, and adoption by the Board annually. The Educational Service Unit 7 Board of Directors by the May meeting, will adopt a Unit calendar for the following year.

The Board may amend the official ESU calendar when the Board considers the change to be in the best interest of the ESU's service plan.

Legal Reference:	§
Date of Revision:	May 18, 2020
Date of Review:	January 17, 2022

**Article I, Section 3, B Filling Vacancies**

Whenever a vacancy occurs on the Board, the remaining members of the Board shall appoint an individual residing within the election district for which the vacancy exists who meets the qualifications for the office to fill such vacancy for the balance of the unexpired term.

A “vacancy” may occur when, unless excused by a majority of the remaining members of the Board, a member is absent from the geographical boundaries of ESU 7 for a continuous period of sixty days at one time or from more than two consecutive regular meetings of the Board.

In all cases, the Board member must notify the Administrator or Board President, prior to the Board Meeting, with the reason for absence in order to be considered for an excused absence.

Legal Reference:	§ 79-1217(2)
Date of Adoption:	January 15, 2018
Date of Review:	January 17, 2022

**Article I, Section 3, E Oath of Office**

Board members before taking office shall take and sign the following oath or affirmation:

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Educational Service Unit No. 7, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God.

Legal Reference:	§ 11-101 to § 11-101.03
Date of Adoption:	January 15, 2018
Date of Review:	January 17, 2022

**Article I, Section 3, F Code of Ethics for Board Members**

Board members of ESU 7, like all public officers in the State, “stand in a fiduciary relationship to the people whom they have been elected or appointed to serve. As fiduciaries and trustees of the public wealth they are under an inescapable obligation to serve the public with the highest fidelity. In discharging the duties of their office they are required to display such intelligence and skill as they are capable of, to be diligent and conscientious, to exercise their discretion not arbitrarily but reasonably, and above all to display good faith, honesty and integrity. They must be impervious to corrupting influences and they must transact their business frankly and openly in the light of public scrutiny so that the public may know and be able to judge them and their work fairly. These obligations are assumed by them as a matter of law upon their entering public office.”

To assure that the entire Board acts in accordance with the foregoing legal responsibilities and to ensure the effective functioning of the Board, each Board member will sign a Board-approved Code of Ethics for ESU 7 Board Members (attached). The Code of Ethics is to be signed upon assumption of office and at each annual meeting.

Legal Reference:	<i>Nebraska Legislature on behalf of the State of Nebraska v. C. David Hergert</i> , 271 Neb. 976, 1011 (2006)
Date of Adoption:	January 15, 2018
Date of Review	January 18, 2021 January 17, 2022

**Code of Ethics for ESU 7 Board Members**

Members of the Board of ESU 7 are expected to abide by the following Code of Ethics in performance of their duties as a Board member and will be requested to acknowledge their intent to do so:

- Follow Laws:** I will uphold and enforce the constitutions, laws, rules and regulations of the state and federal governments, the state and federal agencies, binding court orders pertaining to educational service units, and the policies and regulations of ESU 7. Desired changes shall be brought about only through legal and ethical procedures.
- Non-Discrimination:** I will not make decisions which affect personnel, students, parents, the public, or otherwise on the basis of sex, disability, race, color, religion, veteran

status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, or on the basis of constitutionally protected speech.

3. **Welfare of Students:** I will make decisions in terms of the educational welfare of students served by ESU 7 and will seek to develop and maintain services and programs that meet the individual needs of students served by the ESU regardless of their sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, social standing, or personal feelings not associated with the best interests of ESU 7 and the students.

4. **Role of the Board:** I will confine my action as a member of the Board to policy making, planning, and evaluation of the Administrator. I will carry out my responsibility, not to administer ESU 7 or its services and programs, but, together with my fellow board members, to see that they are well run. I will refer all complaints which I may receive to the Administrator and will act on the complaints at public meetings only after failure of an administrative solution. I will support decisions made by the Board, even if it is not the one I would have made, although I will reserve my independent right to seek a change using appropriate procedures. I will recognize that authority rests with the Board as a whole and will make no personal promises nor take any private action that may compromise the Board.

5. **Meetings of the Board:** I will attend all meetings of the Board except when I am unable to attend for excusable reasons, will be prepared to be an active participant at such meetings, and will follow appropriate rules of order at such meetings. I will fulfill my responsibilities on any committees and any officer positions to which I may be elected, assigned or appointed. I will not attempt to circumvent the open meetings laws by participating in meetings with a quorum of other members of the Board to make decisions on ESU 7 matters. I will not seek closed session meetings or participate in closed session meetings except as permitted by law.

6. **Independent Judgment:** I will refuse to surrender my independent judgment to special interest or partisan political groups.

7. **Confidentiality:** I will hold confidential all matters pertaining to ESU 7 which, if disclosed, would needlessly injure individuals, the Board, or ESU 7. I will not ask for legally confidential information about staff or students when not required to fulfill my duties as a Board member. When such information is made available to me in my role as a Board member, I will maintain the confidentiality of such information.

8. **Conflicts:** I will not use my position as a Board member for personal gain or for the gain of family or friends. Where I have a personal conflict of interest which affects or may be reasonably seen by others as affecting my ability to make a fair and impartial decision on a matter before the Board, I will follow the law and Board policy to avoid the conflict from affecting the decision of the entire Board.

9. **Personnel Matters:** I will vote to appoint the best qualified personnel available after consideration of the recommendation of the administration. I will support and protect personnel in the proper performance of their duties but likewise will hold staff accountable, on matters which reach the Board, to the standards and expectations of the Board and the administration.

10. **Role Model.** I understand that my personal actions may reflect on ESU 7 and the schools and communities served by ESU 7 due to my position as a Board member. I will in all respects serve as a proper role model and engage in conduct which is reflective of a good citizen in the communities served by ESU 7.

Agreed to by the members of the Board of Educational Service Unit 7 on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

## Section 4 - Board Officers

### Article I, Section 4, A Officer Positions

Annually, the Board shall elect one of its members as president, one as vice president, and one as secretary in the January meeting. The Board shall employ a secretary and a treasurer who shall be paid a salary to be fixed by the board.

Legal Reference:	§ 79-1218
Date of Adoption:	December 18, 2017
Date of Review:	January 18, 2021 January 17, 2022

**Article I, Section 4, B President**

The duties and responsibilities of the President include the following:

1. Call meetings of the Board.
2. Preside at all meetings of the Board.
3. Appoint board members to committees.
4. Serve as an ex-officio member of all committees, unless such would create a violation of the open meetings law.
5. Send correspondence connected to the position of President.
6. Vote on any issue that may come before the Board.
7. Sign warrants upon the treasury for claims allowed by the Board.
8. Perform such other duties as required by law or by action of the Board.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date of Review:	January 18, 2021 January 17, 2022

**Article I, Section 4, C Vice President**

The Vice President is to assume all duties and responsibilities of the President when the President is absent.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date of Review:	January 18, 2021 January 17, 2022

**Article I, Section 4, D Secretary**

The duties and responsibilities of the Secretary include the following:

1. Assure that accurate records of all Board meetings are prepared and maintained.
2. Assure that all Board members are notified of all meetings of the Board.
3. Assure that required reports to county, state, and federal officials are prepared and submitted on a timely basis.
4. Be responsible for correspondence for and in the name of ESU 7 as authorized by the Board.
5. Sign all orders on the treasury for the payment of authorized claims.
6. Act as custodian of all documents, title papers, and records of the Board.
7. Assure that all legal notices are published.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date of Review:	January 18, 2021 January 17, 2022

**Article I, Section 4, E Treasurer**

The Board shall employ a Treasurer who shall be paid a salary to be fixed by the Board. The duties and responsibilities of the Treasurer include the following:

1. Be the custodian of all funds of the Board.
2. Attend all meetings of the Board.
3. Prepare and submit to the Board a written monthly report of the state of ESU 7 finances.
4. Pay out money of the Board only upon a warrant signed by the President, or in the President's absence, by the Vice President, and countersigned by the secretary.
5. Assure that funds are placed in depositories approved by the Board and secured as required by law.
6. Assure that accurate accounts of all receipts and disbursements are kept.
7. Assure that accurate reports on the state of finances and other financial reports and statements as required by state and federal statute and board policy are prepared and submitted to the appropriate authority on a timely basis.

The treasurer shall give bond or evidence of equivalent insurance coverage, payable to the Board, in such sum as the Board shall determine conditioned for the faithful performance of the duties as treasurer of the Board and for the safekeeping and proper disbursement of all funds of the Board collected or received by the treasurer. Such bond shall be signed by a corporate surety company or insurance company authorized to do business within this state. Such bond or insurance coverage may be enlarged at any time the Board deems such enlargement necessary or advisable. The cost of such bond or insurance coverage shall be paid out of funds of the Board.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date of Review:	January 17, 2022

**Article I, Section 4, F Recording Secretary**

The Board may employ a recording secretary who shall be paid compensation to be fixed by the Board. The duties of the recording secretary will include:

1. Notify members of the Board of all regular and special meetings.
2. Publish legal notices.
3. Keep accurate records of all Board meetings.
4. Act as custodian of all documents and records of the meeting of the Board.
5. Perform other duties as directed by the Board.

Legal Reference:	
Date of Adoption:	December 18, 2017
Date of Review:	January 17, 2022

## Section 5 - Board Committees

### Article I, Section 5, A Committees

Committees may be created by the President of the Board or by a majority vote of the Board.

Unless otherwise specifically provided, at the time of appointment, all Committees are hereby intended to be and shall operate as a “subcommittee” within the definition of Neb. Rev. Stat. § 84-1409(1)(b). As such, no meeting of any Committee may include a quorum of the Board. In addition, no Committee may hold hearings, make policy, or take formal action on behalf of the Board.

Legal Reference:	§ 84-1409
Date of Adoption:	February 19, 2018
Date of Review:	January 18, 2021 January 17, 2022

**Article I, Section 5, C Temporary Committees**

Temporary committees may be established by the Board as deemed necessary for specific identified purposes.

Legal Reference:	
Date of Adoption:	February 19, 2018
Date of Review:	January 17, 2022

**Article I, Section 5, D Committee Operations**

No member or Committee of the Board, or staff member of the Unit, shall have the power to act for the Board, or to imply an action on the part of the Board without specific approval authorized by the Board with record of such action recorded in the official minutes.

The Board or Administrator may refer business to a Committee; however, unless otherwise specifically provided, such Committee shall have no power or authority to hold hearings, make policy, or to make any determination or take or effect any formal action on behalf of the Board or the District. The role of a Committee is to gather and serve as an informational avenue only and to guide, make recommendations, and report directly to the Administrator on any referred business, regardless of who appointed same.

All Board members will be informed of meetings of Committees. Committee reports shall be brought to the Board in written form whenever possible.

Legal Reference:	
Date of Adoption:	February 19, 2018
Date of Review:	January 17, 2022

December '21 Treasurer Report

<b>Beginning Balance December 1, 2021</b>			<b>\$99,791.63</b>		
<b>RECEIPTS</b>					
Property taxes			\$8,893.26		
SPED			\$477,757.05		
General/Flow Through			\$127,664.95		
Grants			\$975,735.49		
<b>TOTAL RECEIPTS</b>			<b>\$1,590,050.75</b>	<b>\$1,590,050.75</b>	
				\$1,689,842.38	
Transfer to Money Market				\$795,000.00	-
Total Funds Available				\$894,842.38	
<b>DISBURSEMENTS:</b>					
General Fund			\$283,937.69		
SPED			\$368,063.23		
Grants			\$126,733.83		
<b>Total DISBURSEMENTS Check #73354 thru #73512</b>			<b>\$778,734.75</b>	<b>\$778,734.75</b>	-
<b>Ending balance, DECEMBER 31, 2021</b>				<b>\$116,107.63</b>	

Checking balance					\$116,107.63
Money Market Deposit Account at First National Bank					\$3,850,000.00
Money Market Deposit Account at First National Bank					\$100,000.00
Money Market Deposit Account at Bank of Clarks					\$100,000.00
Money Market Deposit Account at Columbus Bank & Trust					\$100,000.00
Certificate of Deposit - Great Western Bank					\$200,000.00
Certificate of Deposit - First National Bank-Columbus					\$100,000.00
<b>TOTAL CASH ON HAND (includes the amounts below)</b>					<b>\$4,566,107.63</b>
<b>CASH RESERVE</b>	<b>\$1,332,482.04</b>				
<b>PROTECTED BUDGET AUTHORITY</b>	<b>\$1,325,459.00</b>				
<b>Funds that are due to ESU 7</b>					
Grants					(\$773,404.75)
Production/Art Media Accounts Receivable					(\$29,650.45)
Network Support Accounts Receivable					(\$347.50)
Misc. Flow thru Accounts Receivable					(\$9,886.20)
Outstanding Receivables					(\$39,884.15)
<b>Total due to ESU 7</b>					<b>(\$813,288.90)</b>

	2020-2021	2021-2022	2020-2021	2021-2022		
	Dollars Spent Per Month	Dollars Spent Per Month	Percentage spent each month	Percentage spent each month		
September	\$219,458.69	\$230,646.07	8.41%	8.65%	Total Budget	\$14,750,740.08
October	\$193,540.30	\$172,872.86	7.42%	6.49%	30% of budget	\$4,425,222.02
November	\$170,793.79	\$194,455.74	6.55%	7.30%	Earmarked set aside	0
December	\$170,207.74	\$197,903.14	6.53%	7.43%	Total budget spent to date	\$3,374,838.85
January	\$163,271.84	\$0.00	6.26%	0.00%		
February	\$185,946.19	\$0.00	7.13%	0.00%	NOTES	
March	\$160,023.15	\$0.00	6.13%	0.00%		
April	\$175,952.25	\$0.00	6.75%	0.00%		
May	\$188,816.11	\$0.00	7.24%	0.00%		
June	\$175,773.04	\$0.00	6.74%	0.00%		
July	\$194,713.50	\$0.00	7.46%	0.00%		
August	\$268,457.00	\$0.00	10.29%	0.00%		
<b>Approved Total General Budget for Levy \$</b>			\$2,608,410.23	\$2,664,964.08		
<b>Total Spent to date</b>			\$2,266,953.60	\$795,877.81		
Dollars approved from cash reserve				\$0.00		

<b>NEBRASKA ACCOUNTABILITY AND DISCLOSURE COMMISSION</b> 11 <sup>th</sup> Floor, State Capitol P.O. Box 95086 Lincoln, NE 68509 (402) 471-2522	<b>POTENTIAL CONFLICT OF INTEREST STATEMENT</b>  <b>NADC FORM C-2</b>	POSTMARK DATE	
		MICROFILM NUMBER	
BEFORE COMPLETING THIS FORM READ THE FILING REQUIREMENTS ON PAGE 3		OFFICE USE ONLY	

- An official or employee of the executive branch of state government or any other official or employee required to file Statements of Financial Interests must file this form if he or she has a potential conflict of interest.
- Elected officials of school districts and elected officials of villages and cities (except Omaha and Lincoln) should not use this form. Use Potential Conflict of Interest Statement Form C-2A.
- File this Potential Conflict of Interest Statement with the Nebraska Accountability and Disclosure Commission and with your immediate superior (if any) whenever a potential conflict of interest situation arises.
- Persons who fail to disclose a potential conflict of interest or who otherwise do not comply with the law are subject to penalties.

<b>ITEM 1</b>	<b>NAME, ADDRESS AND TELEPHONE NUMBER</b>
Name _____ Telephone No. _____ <small>Last First Middle</small>	
Address _____ <small>STREET ADDRESS OR RURAL ROUTE City STATE ZIP CODE</small>	

<b>ITEM 2</b>	<b>TITLE, AGENCY, ADDRESS, PHONE AND SUPERIOR</b>
Your Title _____ Agency _____	
Agency Address _____ Agency Phone _____	
Name of Immediate Superior _____ Title _____	

<b>ITEM 3</b>	<b>DESCRIBE POTENTIAL CONFLICT OF INTEREST IN DETAIL (Use Item 7 Continuation, if necessary)</b>
Date action is to be taken or decision is to be made: _____	
Description of Potential Conflict:          	

**ITEM 4 PERSONS WHO MAY RECEIVE FINANCIAL BENEFIT OR DETRIMENT**

You

Member of your Immediate Family: \_\_\_\_\_  
NAME

Business With Which You

Are Associated (See Definitions) \_\_\_\_\_  
NAME OF BUSINESS

**ITEM 5 NATURE OF FINANCIAL BENEFIT OR DETRIMENT**

**ITEM 6 FOR MEMBERS OF THE LEGISLATURE ONLY**

If you will not abstain from acting on a matter state why, despite the potential conflict, you intend to vote or otherwise participate.

**ITEM 7 CONTINUATION**

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(DATE)

## General Information - Filing Requirements

**I. What is a Potential Conflict of Interest?** - A public official has a potential conflict of interest if he or she is faced with taking an official action or making an official decision which may result in a financial benefit or a financial detriment to the public official or employee; a member of his or her immediate family; or a business with which he or she is associated. The financial effect of the action or decision must be distinguishable from the financial effect on the general public or a broad segment of it.

### II. Who Must File:

- A. All officials and employees of the executive branch of state government, including member of State Boards or Commissions, and all other officials and employees of the State who are required to file Statements of Financial Interests.
- B. Members of the Board of Regents of the University of Nebraska.
- C. Members of the Legislature (see special instructions in Section III-B below).
- D. Members of boards of directors or officers of a district organized under the provisions of Chapter 70, which includes public power districts, rural power districts, etc.
- E. A member of any board or commission of any county which examines or licenses a business, trade or profession, or which determines rates for or otherwise regulates a business.
- F. A member of a land-use planning commission, zoning commission, or authority of the State or of any county with a population of more than 100,000 inhabitants.
- G. A county official holding elective office.
- H. An official holding an elective office of a city of the primary class (Lincoln) or metropolitan (Omaha) class.

### III. When and Where to File:

- A. This form should be filed with the Commission and a

copy with your immediate superior as soon as you are aware of a potential conflict of interest and **prior to the time the action is to be taken or decision made.** The immediate superior shall assign the matter which gives rise to the potential conflict to another employee. In the event that you do not have an immediate superior, the Commission will, after receiving the filing, advise you on how to avoid the potential conflict of interest. Unless otherwise prohibited by law, this restriction shall not prevent you from making or participating in the making of a governmental decision to the extent that your participation is legally required for the action or decision to be made, but in such event you shall report the occurrence to the Commission.

- B. Members of the State Legislature should file this Potential Conflict of Interest Statement with the Commission and with the **Speaker of the Legislature.** If the member intends to vote, deliberate or take any other action on the matter giving rise to the potential conflict, the Legislator shall state why, despite the potential conflict, he or she intends to vote or otherwise participate. If the member intends to abstain because of the potential conflict of interest, he or she may have the reasons for abstention recorded in the journal or minutes of the legislature. In any event, this Potential Conflict of Interest Statement must be filed.
- C. This statement should be filed with the Nebraska Accountability and Disclosure Commission, 11<sup>th</sup> Floor, State Capitol, P.O. Box 95086, Lincoln, NE 68509, and a copy with your immediate superior.

**Disclosure of Contractual Interests by Local Officers.** If you are a local elected official disclosing an interest in a contract or an open account in which a local governing body on which you serve is a party, use NADC Form C-3, Contractual Interest Statement.

**Disclosure of the Employment of Immediate Family Members.** If you are disclosing the employment of an immediate family member, use NADC Form C-4, Employment of Immediate Family Members Disclosure Statement.

## Definitions

Immediate family shall mean a child residing in your household, your spouse or an individual claimed by you or your spouse as a dependent for federal income tax purposes.

Business shall mean any corporation, partnership, limited liability company, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint-stock company, receivership, trust, activity, or entity. NOTE: The definition includes for profit and non-profit entities.

Business with which you are associated shall mean a business: (1) of which you are the sole proprietor; (2) or in which you are a partner, director, or officer; (3) or in which you or a member of your immediate family is a stockholder of closed corporation stock worth \$1,000 or more at fair market









value or which represents more than a 5 percent equity interest, or is a stockholder of publicly traded stock worth \$10,000 or more at fair market value or which represents more than a 10 percent equity interest.

Elective office shall mean a public office filled by an election, except for federal offices. A person who is appointed to fill a vacancy in a public office which is ordinarily elective holds an elective office.

Person means a business, individual, proprietorship, firm partnership, joint venture, syndicate, business trust, labor organization, company, corporation, association, committee, or any other organization or group of persons acting jointly.

Statutory Authority: Sections 49-1499, 49-1499.02 and 49-1499.03 Revised Statutes of Nebraska.

**ESU 7 Unit Calendar**  
**August 2022 - July 2023**  
**245 Workdays**  
**SPED Cert Workdays: 188**

	LA/7 Student Start		LA/7 Student End
	All Staff Meetings		Unit Closed
	Board Meeting		Agency Team Meetings
	LA/7 Inservice		LA/7 Closed

August 2022							23	/15	1
S	M	T	W	Th	F	Sa			
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31						

September 2022							21		2
S	M	T	W	Th	F	Sa			
				1	2	3			
4	5	6	7	8	9	10			
11	12	13	14	15	16	17			
18	19	20	21	22	23	24			
25	26	27	28	29	30				

October 2022							21		3
S	M	T	W	Th	F	Sa			
						1			
2	3	4	5	6	7	8			
9	10	11	12	13	14	15			
16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30	31								

November ###							20		4
S	M	T	W	Th	F	Sa			
		1	2	3	4	5			
6	7	8	9	10	11	12			
13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28	29	30						

December 2022							15		5
S	M	T	W	Th	F	Sa			
				1	2	3			
4	5	6	7	8	9	10			
11	12	13	14	15	16	17			
18	19	20	21	22	23	24			
25	26	27	28	29	30	31			

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





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Clean Up Day: May 26, 2023      1st SPED Contract Day: August 11, 2022      Last SPED Contract Day: May 18, 2023

Board Recognition Dinner: April 17, 2023  
 11.19.2021/MR

**ESU 7 Unit Calendar**  
**August 2023 - July 2024**  
**245 Workdays**  
**SPED Cert Workdays: 188**

	<b>LA/7 Student Start</b>		<b>LA/7 Student End</b>
	<b>All Staff Meetings</b>		<b>Unit Closed</b>
	<b>Board Meeting</b>		<b>Agency Team Meetings</b>
	<b>LA/7 Inservice</b>		<b>LA/7 Closed</b>

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Clean Up Day: May 24, 2024      1st SPED Contract Day: August 10, 2023      Last SPED Contract Day: May 16, 2024

Board Recognition Dinner: April 15, 2024  
 11.19.2021/MR

**Article I, Section 1, F Unit Calendar**

It shall be the responsibility of the Administrator to develop the ESU calendar for recommendation, approval, and adoption by the Board annually. The Educational Service Unit 7 Board of Directors by the May meeting, will adopt a Unit calendar for the following year.

The Board may amend the official ESU calendar when the Board considers the change to be in the best interest of the ESU's service plan.

Legal Reference:	§
Date of Revision:	May 18, 2020
Date of Review:	January 17, 2022

A large red geometric graphic consisting of several overlapping trapezoidal shapes, positioned on the left side of the slide.

# ESU 7 Board Meeting

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January 17, 2022

# Admin Report Overview

- Board Election Information FYI
- Board Member Information Update
- ESUCC Update
- Upcoming Events
- Goals Update
- Services Update
- Facilities Update
- Legislative Update



# Admin Report - Board Member Election Information

- Elections 2022 - Filing deadline June 15, 2022
  - District 1 - Richard Stephens
  - District 3 - Jennifer Miller
  - District 5 - Jack Young
  - District 7 - Dan Hoesly
  - District 9 - Joyce Baumert
  - District 11 - Donald Ellison



# Admin Report - Board Member Info

- Board Member Information Update (given to each board member)



# Admin Report - ESUCC Update

- ESUCC Legislative Day
  - February 8, 2022
  - [PDO Powerpoint](#) - Nebraska ESUs supporting schools with Mental Health



# Admin Report - Upcoming Events



NASB Budget & Finance Workshop (York) - March 1, 2022

- For Budget Committee



NASB Area Membership Meeting (Fremont) - August 24, 2022



- AESA Educators' Call to Action (Washington, DC) - September 21-23, 2022



NASB Labor Relations (Lincoln) - October 5-6, 2022

- For Negotiations Committee



NASB State Education Conference (Omaha) - November 16-18, 2022  

- AESA Annual Conference (Atlanta, GA) - November 30-December 3, 2022
- NSBA Annual Conference (Orlando, FL) - April 1-3, 2023

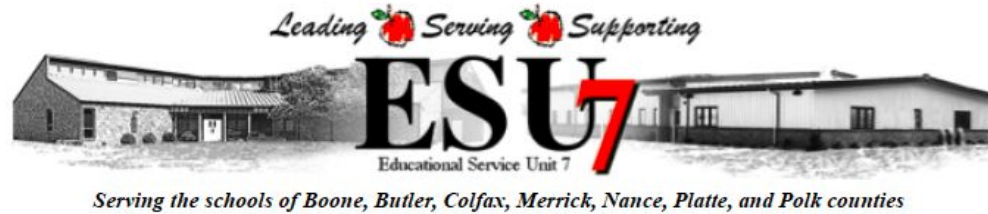
Leading  Serving  Supporting

**ESU7**

Educational Service Unit 7

Serving the schools of Boone, Butler, Collins, Merrick, Nassau, Platte, and Polk counties

# Admin Report - Goal Update



## ESU 7 Administrator Goals

- Goal 1: Administrator will research and present drafted processes for recruitment, onboarding, mentoring, and boardsmanship for board consideration, revision, and adoption.
- Goal 2: Administrator will provide the board with an ongoing menu of available learning opportunities at each board meeting aligned to the ESU 7 vision, mission, and/or beliefs.
- Goal 3: Administrator will coordinate the scheduling of regular board visits over a rolling two year period and will organize a board member summit for ESU 7 area boards to participate in professional learning.
- Goal 4: Administrator will determine the data to best communicate to school boards their utilized services and outcomes and will draft communication materials for the board to consider, revise, and finalize.

# Admin Report - Goals

## ESU 7 Goals

### Board of Directors

- **Goal 1:** By July 2024 the ESU 7 board will create, roll out, and operationalize a formalized process for board recruitment, onboarding, mentoring, and boardmanship.
  - Pre-Post engagement survey
  - Pre-Post process survey
- **Goal 2:** By July 2024 the ESU 7 board will attend at least two professional/personal learning events annually.
  - Pre-Post data
- **Goal 3:** By July 2024 the ESU 7 board will attend the corresponding school district board meetings at least once every two years to report the tailored services provided by ESU 7 and the outcomes measured.
  - Pre-Post data
- **Goal 4:** By July 2024 the ESU 7 board will create, roll out, and operationalize communication materials detailing tailored services and outcomes.
  - Pre-Post data

### Administrator

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- **Goal 4:** Administrator will determine the data to best communicate to school boards their utilized services and outcomes and will draft communication materials for the board to consider, revise, and finalize.

### Directors

- **Goal 1:** By July 31, 2022, Directors will identify different methods of measurement and visualization of key data points on service performance and service selection.

### Agency Team

- **Goal 1:** By May 20, 2022, Agency Team will coordinate the implementation of agency wide processes by documenting progress on all topics
- **Goal 2:** In order to meet our vision, Agency Team will develop processes to enable staff to provide innovative services and to grow as professionals.

### Departments

- **Administration:** By July 31, 2022 ESU 7 will fully implement a document management system across departments.
- **Center:** Center staff will increase their team mentality and get to know each other better by implementing a team building exercise at least once per month in order to collaborate more effectively.
- **Early Childhood:** By May 2022, Early Childhood team will develop and clarify roles, responsibilities and expectations amongst service providers from different agencies or districts.
- **Grants:** By May 2022, the Grants Department will have a document prepared to be disseminated to districts (Google Doc & Hardcopy) which outlines services and resources available.
- **Learning Academy:** By May 2022, Learning Academy staff will learn how to navigate and implement Acellus to effectively support our students in progressing academically as evidenced by student progress and grades.
- **Mental Health:** By May 2022, the Mental Health Department will formalize a belief system and solidify service delivery across districts utilizing consistent protocols.
- **Migrant:** By the end of the 21-22 MEP performance period, we will increase the communication, engagement, and participation among migrant families and students.
- **Network Operations:** During the 21-22 school year, the Technology Department will work toward equalizing technology knowledge and abilities among team members.
- **Production:** By July 2022, ensure that every staff member is trained and proficient in every area of the department.
- **Professional Development:** By May 2022, we will develop and implement a process to maximize and optimize our service planning and delivery.
- **Psychology:** By May of 2022, members of our department will intentionally select, participate in, and apply professional development learning to meet the needs of our districts.
- **Speech:** By May 20, 2022, the Speech Department will share a presentation with current districts and ESU 7 Administrators about the roles and responsibilities of Speech Language Pathologists in schools.
- **Vision:** By May 2022, the Vision Team will explore ways to efficiently serve districts, families and students with visual impairments in underserved areas of the state, in addition to students in the ESU 7 area as measured by number of students served.

Leading Serving Supporting

**ESU 7**

Educational Service Unit 7

Serving the schools of Boone, Butler, Colfax, Merrick, Nassau, Plains, and Polk counties

# Admin Report - Services

- Spotlight - Tech
- SIMPL Update
  - [SIMPL: Testimonials](#)



# Admin Report - Facilities

- Playground Update
  - Grants submitted:
    - Impact Grant with United Way
    - Columbus Area Future Fund Grant
  - Grant to be submitted this summer:
    - Waste Reduction and Recycling Incentive Grant
- Audio/Visual Update

# Admin Report - Legislative Update

- The Second Session of the 107th Legislature convened January 5, 2022 at 10 a.m. The Legislature began bill introduction, which will continue through January 20, 2022. Public hearings will begin on January 18, 2022.
- [Legislative Priorities](#)
- [Legislative Update to the Board](#)



## Board Member Information Update

**Name:** \_\_\_\_\_

**Spouse Name:** \_\_\_\_\_

**Occupation (current/former):** \_\_\_\_\_

Phone Numbers:

**Home:** \_\_\_\_\_

**Work:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Personal Email:** \_\_\_\_\_

**Address:**

\_\_\_\_\_  
\_\_\_\_\_

Emergency Contact:

**Name/Relationship:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

Have you recently updated your drivers license?    Yes    No

If yes, please provide an updated copy to the Board Secretary.

# ESU Mental Health



## ESU 1

- 1.0 FTE LMHP (2 people) serving 3 districts - contracted
- 22.10 FTE School Psychologists (23 people) serving 23 districts - contracted
- Ongoing NeMTSS SEBL support for districts
- Pyramid Training via EC MTSS
- Mental Health Institute beginning 21-22
- PBIS coach
- BCBA outreach support from Tower School (Level 3)
- School Counselor conference
- PD (suicide prevention, self care, mental health first aid, trauma informed care, etc)
- Focus on system building (MTSS framework) and partnering with community providers



- 2 Navigators
- 3 Mental Health Therapists
- 6 Mental Health Graduate Level Interns
- 6 School Psychologists
- 1 SEBL Professional Development Liaison
- 2 Mental Health Program Directors
- Total 20 Mental Health and Wellness Staff

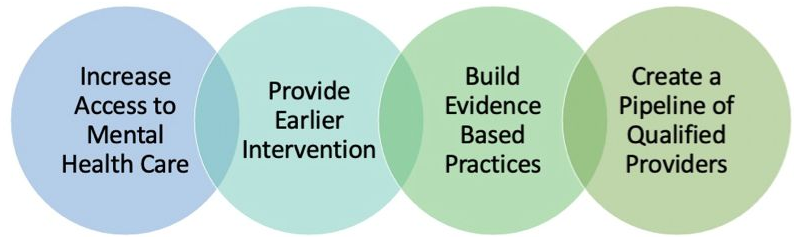
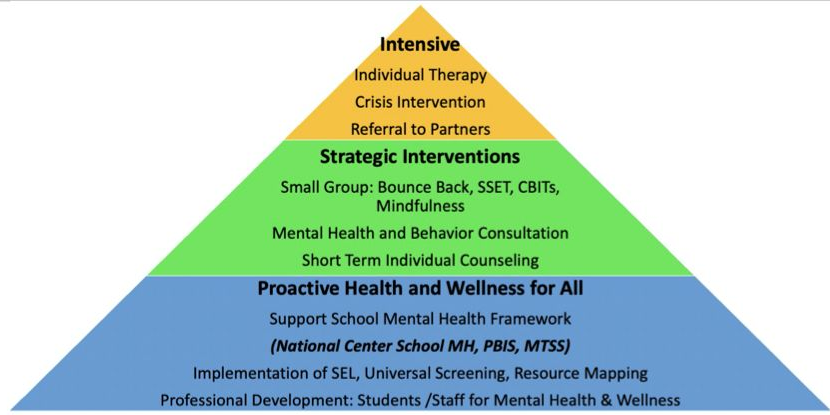
### Mental Health Group and Individual Services 2020- Present

- Served 120 students served in small groups
- Served 88 students served in individual sessions



### Professional Development 2020- Present

- Trained over 300 Staff Members
  - Trauma Informed Practices
  - Self Care
  - Suicide Intervention and Prevention, Question Persuade Refer (QPR)
  - Youth/Adult Mental Health First Aid
  - Child Abuse and Neglect for School Staff
  - CPI Crisis De-Escalation





# Grant Objectives

## Current Services

- › District therapists - 1 LCSW/LMHP, 2 PLMHP
  - › Providing services for 3 years
  - › Serving 4 districts, 25 students
  - › Hosted trainings including -
    - › Chronic Absenteeism and School Anxiety (national speaker)
    - › Cognitive Behavioral Therapy for School Professionals (Project Harmony)
- › SSET Training for School Professionals (Support for Students Exposed to Trauma)

## Brook Valley School

- › Level 3 Special Education program
- › We have been providing services for the program for 5 years
- › There are about 90 students in the program with varying levels/types of services
- › 14/18 of our districts have students at Brook Valley
- › Staff includes - 1 school psychologist, 1 LMHP, 1 LCSW

## System of Care Grant

- › We will be expanding our school-based mental health services with our new System of Care grant in partnership with Region 6 Behavioral health. This grant will not only allow ESU #3 to hire more therapists for direct services, but enable us to support infrastructure development (through MTSS) and a tiered model of Social Emotional Behavioral learning in 8 of our rural school districts.
  - › Projected to expand total mental health staff from 8 to 12 by August 2022
  - › 2 therapists hired as of January 2022
  - › Expected to serve 450+ students

School-Based Single Point Access

Early Identification

Family Engagement

Infrastructure

## ESU 4

- ❑ .2 FTE LMHP serving 1 district; Contracted (.2 FTE) LMHP serves 2 districts
- ❑ 2.0 FTE School Psychologists, and .8 FTE Diagnostician, serving 5 districts
- ❑ “4 Mental Health Institute” - beginning January 10 and embedded within longstanding events (i.e. Engaging Educators ‘22, Annual Data Retreat) throughout the second semester and one full day, June 15, 2022.
- ❑ Ongoing MTSS and PBIS support for districts
- ❑ School Counselor weekly meetings & Leadership Cadre Quarterly/Off-Quarter meetings

### **ESU 4 Mental Health Institute Team:**

Teaching and Learning Team

LMHP

School Psychologist

Special Education Director

# Wellness 4All

## Mental Health + Wellness Program



150+ students served

4 FTE Staff: 2 LIMHPs, 1 LMHP, 1 School Psychologist  
QPR, CCTP-II, and TF-CBT Nationally Certified

# ESU 6



- ❑ 1.0 FTE LMHP Serving 3 Districts (caseload of 47)
- ❑ 2.8 FTE School Psychs serving serving 7 districts
- ❑ SEBL training/support via MTSS positions
- ❑ Pyramid Training via EC MTSS
- ❑ Mental Health Institute beginning 21-22
- ❑ CPI/QPR Training(s)
- ❑ Multiple PD Opportunities on Teacher & Student Self-Care (Networks, Cadres, & New Teachers)
- ❑ Teacher Social Emotional Check Ins
- ❑ Partnership with FC and FC Hospital - serve 4 districts

# Mental Health Continuum of Support

## ESU 7



**MTSS-B**  
Support to  
Districts



1 PD



Levy  
Peak



**School Psych**  
Support to  
Teachers  
and  
Students



6 Ed.Sp.



Contract



**Resource Coach**  
Inst. Coach,  
Model Teach,  
Co-Teach,  
Design  
Curriculum,  
IEP support,  
Consult with  
Admin.



1 Admin  
1 Ed.Sp.



Contract



**BCBA**  
Specific  
support to  
programming



2 BCBA



Contract



**LMHP**  
Support to  
students in  
schools



2 LMPH  
2 PLMHP



Contract  
Title IV



**Learning Academy**  
Level III  
Behavior  
Program



1 Principal  
2 Teachers  
4 Paras  
1 LMHP  
1 BCBA



Contract

# ESU 8 Mental Health Team



## Staff

- ❑ 8 School Psychologists in 15 districts
- ❑ 5 LMHP in 14 districts
- ❑ 12 School Nurses in 26 schools
- ❑ 1 MTSS Coordinator for 18 districts
- ❑ 5 Professional Development Coordinators

## Supports

- ❑ Direct Therapy for students
- ❑ Direct Support for schools
- ❑ MTSS teams support
- ❑ Mental Health Institute 21-22
- ❑ QPR, Suicide Prevention and Response Guide Training, Trauma and Interventions Training
- ❑ PBIS support
- ❑ Mandt Training
- ❑ Supporting schools with universal screeners
- ❑ Counselor Conference
- ❑ Behavior School

# ESU 9 Comprehensive Mental Health Program



We are relationship based



We integrate into the school



We help kids



We support our schools



Connect systems

## Here's how it works

First, the school develops a mental health team.  
Second, the team chooses a school wide emotional screening tool. Third, the school district adopts an SEL MTSS framework. Fourth, Staff are trained to identify and refer students. Fifth, Students are seen by qualified professionals.



Professionals work with students and monitor progress



Professionals are chosen to work with students



School team sets up systems to find and monitor students



School wide evaluation tool



Staff and students increase their knowledge of emotional wellbeing and indicators of emotional adjustment problems to help them identify mental health difficulties in their students. This includes being able to refer them to relevant support



# ESU 10 Mental Health Team



## Mental Health Supports

Direct services  
MTSS teams  
Mindfulness in the classroom  
PBiS-like trainings  
Emotional Poverty in All Demographics  
Compassion Centered Classrooms  
Trauma-Informed Care  
Emotional Intelligence  
Youth Mental Health First Aid  
Pyramid Training through Early  
Childhood MTSS  
NDE Mental Health Grant



10 SCHOOL  
PSYCHOLOGISTS

3 LMHP

10 TEACHING & LEARNING  
COORDINATORS

“We are committed to improving the psychological and emotional well-being of our educators and students.”



## Staff:

- 1.0 FTE - LMHP serving 2 districts (3.5 days and 1.5 days)
- 2.0 FTE - School psychologists serving 4 districts

## Supports:

- Direct supports - small group and individual
- NDE Mental Health Contract
- PBIS
- MTSS
- School Counselor meetings
- Inservice presentation on SEL
- PRT grant focus area targets social-emotional needs - trainings offered

### Day Treatment Staff Members

- 1 Therapeutic Coach
- 3 Teachers
- 2 Behavior Techs
- 1 LMHP
- 2 Administrators
- 1 Special Education Coordinator

### AWARE

- Grant Coordinator
- School Mental Health Provider LMHP

### Ecological In Home Family Treatment

- Supervisor
- Family Consultant

### School Mental Health Program/School Psychological services

### Youth Mobile IOP

### Title IVA Behavioral Health Consortium

- 5 Mental Health Providers (LMHPs/PLMHPs)
- 3 School Psychologists
- 1 Licensed Psychologist

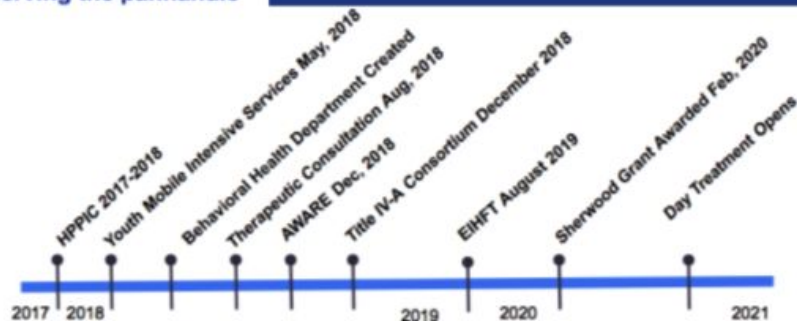
### High Plains Psychology Internship Consortium

- 2 Doctoral School Psych Interns

**20 STAFF MEMBERS**  
**7 PROGRAMS**

**esu13**  
serving the panhandle

Serve... Support... Empower



## Collaboration and Funding

### Mental Health Institute

- NDE, ESU 13 departments and ESU13 Member School Districts
- MTSS and EC MTSS

- ESU 13 departments, Tier 1 team and NDE

### High Plains Psychology Internship Consortium (Multi-state collaboration)

- University of Northern Colorado
- School district contracts

### Youth Mobile Intensive Services

- Region 1
- Systems of Care Grant for infrastructure
- Insurance reimbursement

### AWARE

- NDE & DHHS, Western Health Community Resources
- AWARE Grant funding, Insurance reimbursement - Fee for service

### Ecological In Home Family Treatment (EIHFT)

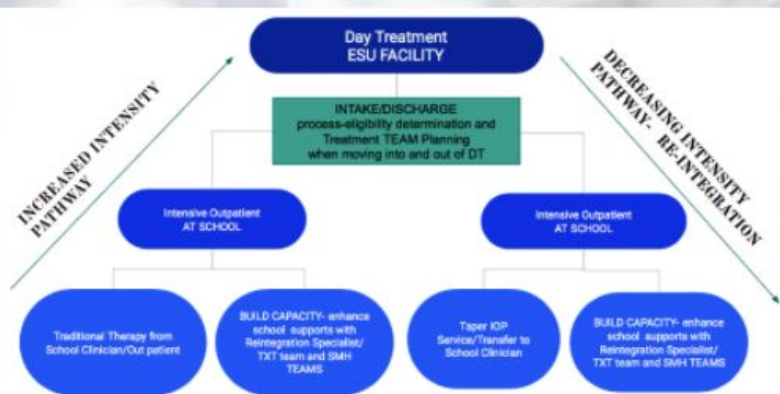
- District 12 and State Probation contract
- Boys Town

### School Psychological and School Mental Health Service Programs

- Title IVA - Behavioral Health Consortium (Multi school Consortium)
- School Contracts
- Insurance reimbursement

### Day Treatment/Day School

- School Contracts
- Grant Awards: Sherwood, Snow Redfern, Farm Credit



# ESU 15 Comprehensive Mental Health Services

## Mental Health Team

1 LIMHP  
3 School Psychologists  
MTSS and PBIS teams in respective school districts  
SPED Director

## Services and Interventions

- Clinical interventions for students and groups
- Clinical Assessments and Evaluations
- Implement school-wide positive behavioral supports
- Identify at-risk students and school vulnerabilities
- Provide crisis prevention and intervention services
- Psychoeducation and Professional Trainings on various MH topics
- Community Collaborations and Referrals

## NDE School Mental Health Institute

- Implemented to provide supports to increase and enhance Tier I, II, and III supports within school districts served
- Assist with development of School Mental Health Team
- Assist with identification and implementation of a Universal Screener
- Assist with identification of needed interventions and curriculums

## 8 Districts Served

LIMHP serves 4  
School Psychologists serve 8





## Mental Health Team

- 2 LIMHPs, 2 SSWs, 2 School Psychs (*only small % of their time*)
- NDE Mental Health grant
- new hire to begin in January/February
- Provide Tier II and III supports to districts

## NDE Mental Health Grant supporting...

- Working w/ T&L team to build out Tier I capacity of classroom teachers
- Working on new Tier II & III qualification process
- Setting up SAEBRS screener in participating schools

## School Districts

- 8 schools contract for Mental Health Services
- Restructuring team to provide Tier I through III supports.
- Researching different service delivery models
- The Mental Health team member provides student staffing, brainstorming, resource supports, and direct student Tier II and III supports/therapy in their assigned schools.
- Connect students, families & schools to community resources

# *Educational Service Unit #17*



3.0 FTE School psychologists serving 4 districts

1.0 FTE School nurses (2 staff) serving 1 district

Mental Health Institute on June 8, 2022

MTSS/PBIS support for all 5 school districts

Focus on building capacity at Tier I



## 2022 NASB Board President Retreat

JANUARY 23-24 - KEARNEY HOLIDAY INN  
Hotel Room Block: Kearney Comfort Inn - \$96  
Call 308-236-3400 by January 3 and ask for the NASB block

FEBRUARY 6-7 - NORFOLK COUNTRY CLUB  
Hotel Room Block: Norfolk Holiday Inn Express - \$129.95  
Call 402-379-1524 by January 14 and ask for the President Retreat block

### AGENDA

Sunday - 4:30 PM CT - Training, Social & Dinner  
Monday - 7:30 AM to 3:00 PM CT- President Training

Register for the Retreat today at [www.NASBonline.org](http://www.NASBonline.org)

Log in using your email and password

Register by January 17 for Kearney

Register by January 31 for Norfolk

REGISTRATION FEE: \$165

Earn 15 Awards of Achievement Points

\$20 cancellation fee by the registration deadline

No refunds after the deadline

### SUGGESTED AUDIENCE:

Board Presidents, Aspiring Presidents,  
Superintendents and/or ESU Administrators





# ESU 7 Goals

## Board of Directors

- Goal 1: By July 2024 the ESU 7 board will create, roll out, and operationalize a formalized process for board recruitment, onboarding, mentoring, and boardsmanship.
  - Pre-Post engagement survey
  - Pre-Post process survey
- Goal 2: By July 2024 the ESU 7 board will attend at least two professional/personal learning events annually.
  - Pre-Post data
- Goal 3: By July 2024 the ESU 7 board will attend the corresponding school district board meetings at least once every two years to report the tailored services provided by ESU 7 and the outcomes measured.
  - Pre-Post data
- Goal 4: By July 2024 the ESU 7 board will create, roll out, and operationalize communication materials detailing tailored services and outcomes.
  - Pre-Post data

## Administrator

- Goal 1: Administrator will research and present drafted processes for recruitment, onboarding, mentoring, and boardsmanship for board consideration, revision, and adoption.
- Goal 2: Administrator will provide the board with an ongoing menu of available learning opportunities at each board meeting aligned to the ESU 7 vision, mission, and/or beliefs.
- Goal 3: Administrator will coordinate the scheduling of regular board visits over a rolling two year period and will organize a board member summit for ESU 7 area boards to participate in professional learning.
- Goal 4: Administrator will determine the data to best communicate to school boards their utilized services and outcomes and will draft communication materials for the board to consider, revise, and finalize.

## Directors

- Goal 1: By July 31, 2022, Directors will identify different methods of measurement and visualization of key data points on service performance and service selection.

## Agency Team

- Goal 1: By May 20, 2022, Agency Team will coordinate the implementation of agency wide processes by documenting progress on all topics
- Goal 2: In order to meet our vision, Agency Team will develop processes to enable staff to provide innovative services and to grow as professionals.



*Serving the schools of Boone, Butler, Colfax, Merrick, Nance, Platte, and Polk counties*

## Departments

- Administration: By July 31, 2022 ESU 7 will fully implement a document management system across departments.
- Cen7ter: Cen7ter staff will increase their team mentality and get to know each other better by implementing a team building exercise at least once per month in order to collaborate more effectively.
- Early Childhood: By May 2022, Early Childhood team will develop and clarify roles, responsibilities and expectations amongst service providers from different agencies or districts.
- Grants: By May 2022, the Grants Department will have a document prepared to be disseminated to districts (Google Doc & Hardcopy) which outlines services and resources available.
- Learning Academy: By May 2022, Learning Academy staff will learn how to navigate and implement Acellus to effectively support our students in progressing academically as evidenced by student progress and grades.
- Mental Health: By May 2022, the Mental Health Department will formalize a belief system and solidify service delivery across districts utilizing consistent protocols.
- Migrant: By the end of the 21-22 MEP performance period, we will increase the communication, engagement, and participation among migrant families and students.
- Network Operations: During the 21-22 school year, the Technology Department will work toward equalizing technology knowledge and abilities among team members.
- Production: By July 2022, ensure that every staff member is trained and proficient in every area of the department.
- Professional Development: By May 2022, we will develop and implement a process to maximize and optimize our service planning and delivery.
- Psychology: By May of 2022, members of our department will intentionally select, participate in, and apply professional development learning to meet the needs of our districts.
- Speech: By May 20, 2022, the Speech Department will share a presentation with current districts and ESU 7 Administrators about the roles and responsibilities of Speech Language Pathologists in schools.
- Vision: By May 2022, the Vision Team will explore ways to efficiently serve districts, families and students with visual impairments in underserved areas of the state, in addition to students in the ESU 7 area as measured by number of students served.

## **Vision, Mission Beliefs**

### **Beliefs (B):**

We believe in...

- People first
- Leading with trust and reliability
- Customized and innovative services
- Best practice expertise
- Intentional data driven service planning
- Authentic collaboration
- Maximizing efficiencies

### **Mission (M):**

The mission of ESU 7 is to provide leadership (M1) and support (M2) by delivering customized (M3) and innovative services (M4).

### **Vision (V):**

To be a leader in innovative service delivery, ESU 7 prioritizes three areas: people, services, and efficiency

- People: To be a family centered place to work where people are inspired to continue to grow.
- Services: Provide innovative services for school districts to meet current and anticipate future needs.
- Efficiency: Maximize our services by scaling them up to optimize outcomes.

# LAN Manager Partnership

Board Technology Spotlight

January 7, 2022

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*What is a LAN Manager???*



# History

Created in 2018 to address technology support shortages in schools due to retirements, increase in devices, or both. Program also allows for additional technology support at ESU to address technology concerns from all schools.

Personnel are contracted through ESU to provide technical support. This person becomes the school's LAN Manager and is scheduled to be onsite for each contracted day.

ESU is responsible for salary, benefits, mileage, equipment, evaluation and **development**.

# School Costs

193 day contract

\$600 per day for Public schools

\$660 per day for Private schools

Approx. Annual cost - \$94,800 (4 days)

# ESU Budgeted Costs

Base Salary - \$55,000 - \$65,000

Benefits - \$20,000

Mileage & Equipment - \$15,000

School Revenue - \$94,800

Summer Revenue - \$10,000

Total Budgeted Expenses - \$100,000

Total Revenue - \$104,800

# Participation

Fullerton - 4 days - Jason Trotter (Thurs)

East Butler - 4 days - David Vanderheiden (Tues)

High Plains - 4 days - Jalayne Frey (Fri)

Boone Central - 4 days - Lincoln Quteifan (Wed)

Scotus - 3 days - Chris Hilliard (Mon & Fri)

Scotus - 4 days - Hiring in Progress (Fri)

# Performance Index

New Data driven process to determine a school's needs.

Helps to measure the tech's skill set, abilities, and training needs.

Visually communicates workload, completion times, and trends.

# Questions

## Impact Grants

### 2022 - Application

**Application Status:** Submitted

#### Application Submission Details

Approved at the Board of Directors meeting on: 1/17/2022

Executive Director: Larianne POLK

Board President: Doug Pauley

Board Treasurer: Jennifer Miller

I certify that the information submitted in this application is true and correct to the best of my knowledge:  
Yes

Submission Confirmation Email Sent To: polk.larianne@gmail.com

Submitted By: Larianne Polk on 1/5/2022 at 4:32 PM (CST)

#### Educational Service Unit 7

#### Agency Information

##### General Information

<b>Agency Name</b>	Educational Service Unit 7
<b>Address</b>	2657 44th Avenue, Columbus, NE, 68601, US
<b>Phone</b>	(402) 564-5753
<b>Contact Name</b>	Larianne Polk
<b>Email</b>	lpolk@esu7.org

##### What is your agency's mission statement?

The mission of ESU 7 is to provide leadership and support by delivering customized and innovative services.

To be a leader in innovative service delivery, ESU 7 prioritizes three areas: people, services, and efficiency

People: To be a family centered place to work where people are inspired to continue to grow.

Services: Provide innovative services for school districts to meet current and anticipate future needs.

Efficiency: Maximize our services by scaling them up to optimize outcomes.

**United Way fights for the health, education, and financial stability of every person in our community. United Way strives to include diversity, equity, and inclusion practices at the center of our daily work.**

**Describe your agency's commitment to Diversity, Equity, and Inclusion.**

ESU 7's services are developed in response to school district needs. Our services are customized to therefore meet the diverse priorities the school districts have. We support 19 public school districts and 19 private schools. Each of these educational institutions have various levels of student diversity related to race, gender, poverty, special education, and others. ESU 7 delivers services to each school district addressing those differences to promote improved academic and social emotional progress. We believe growth and support occur on an ongoing basis. An effective school is an equitable school – one that provides high expectations and appropriate resources so that all students can achieve to the same rigorous proficiency standards. This means there must be minimal variance in performance among student groups, regardless of their socio-economic status, gender, race, ethnicity, language, culture, and disability.

## Impact Grant Guidelines and Directions

**Enter the Date the Impact Grant Guidelines and Directions file was reviewed** 1/5/2022

**If your agency cannot comply with one or more of the Criteria for Eligibility, please list them here and explain (or enter N/A if all criteria can be met).**

N/A

## Educational Service Unit 7 - ESU 7 Wellness Playground

### Program Information

#### General Information

**Name of Program** ESU 7 Wellness Playground

**Amount Requested** 150,000.00

#### Target Population (Describe specifically, i.e., Hispanic youth 15-19)

This project targets students with a verified special education disability who receive support as directed by an Individual Education Plan (IEP). Our students come to one of two programs on our ESU 7 campus from schools in Boone, Butler, Colfax, Platte, Polk, and Nance counties. Specifically, the Learning Academy students are those with significant social-emotional disabilities impacting their ability to find academic or social success in their school district. These students are kindergarten through age 21. The Cen7ter supports students from the same demographic area who have significant cognitive disabilities. These students are age 12-21 whose school districts do not have the resources to provide the specialized programming necessary.

#### Brief Description of Program:

The Learning Academy supports students grades Kindergarten through age 21 and attend 5 days a week. This program is in its second year and has four classroom capacity, of approximately 40 students. The students are taught by special education teachers with specific training in behavior and social-emotional learning. In addition to the teachers, the program consists of Licensed Mental Health Practitioner, School Psychologist who is Board Certified Behavior Analyst, para educators, and a principal. The program is designed to teach students the skills necessary to return to their own school district to complete their educational requirements.

The Cen7ter is a life skills program emphasizing functional academics as well as pre-employment job site experience. These students are 12-21 years old and attend from 2 to 5 days a week as recommended by the student's IEP team.

Both of these programs rely a great deal on sensory wellness, and physical wellness as interventions and strategies to improve behavior and performance. Although there are indoor options available to both programs, neither have a safe and secure outdoor location for physical and cognitive engagement. When needing outdoor activity, the students and staff cross the busy 27th street and walk to Gerard Park. Although this option works occasionally, the students supported by the programs are not equipped emotionally, behaviorally, and physically to walk this distance on a routine basis.

### **How does the program impact one or more of the United Way Pillar Goals (Education, Financial Stability Health, or Community Needs)?**

This project clearly addresses the Education Pillar by expanding learning opportunities outside the buildings and classrooms, and by introducing wellness environment outdoors. This will assist the ESU 7 programs in providing for a well rounded education. This Wellness Playground will assist our students in following developmentally and cognitively appropriate directions, will decrease the disruptions indoors, will assist the students in cooperative play, and to better communicate thoughts and needs.

### **How did you identify the need for the program?**

Currently, we do not have an outdoor wellness area on our campus. We have had to cancel the walk to Gerard Park on a number of occasions as the students were unable to walk the distance, were not emotionally stable to be that far from the facility, or were a risk for elopement (running away). The lack of outdoor options impacts our ability to engage parents when they visit as they are concerned with their students crossing 27th St.

### **Who are the program partners?**

Each school district in Boone, Butler, Colfax, Platte, Nance, and Polk (18 total)  
Nebraska Department of Education  
Nebraska VR

### **How will you accomplish your stated objectives – what activities/methods will you use? Give an approximate time line for completing these objectives.**

Vendor review of grounds - January 2022  
Vendor drawings due - February 2022  
Selection of vendor - March 2022  
Order materials - April - August 2022  
Ground prep - August 2022  
Install - Fall 2022  
Project completion Dec. 2022

**If you are an Impact Grant recipient, how will you continue the program (if necessary) after the one-year Grant?**

This Wellness Playground will be maintained by ESU 7 and will be used by our programs on an ongoing basis.

**Educational Service Unit 7 - ESU 7 Wellness Playground**

**Program Budget**

**Revenue**

	<b>Projected 2022 Budget</b>
UW Allocations	100,000.00
Gov. Funding - City	0.00
Gov. Funding - Federal	0.00
Gov. Funding State	0.00
Special Events / Fundraising	0.00
Program Services Fees and Reimbursements	0.00
Foundation and Corporate Support	0.00
Other Revenue (click here to Itemize)	50,000.00
ESU 7 General fund	50,000.00
<b>Total</b>	<b>150,000.00</b>

**Expense**

	<b>Projected 2022 Budget</b>
Salaries	0.00
Employee Benefits & Taxes	0.00
Professional Fees and Contracts	0.00
Specific Assistance for Individuals	0.00
Communications	0.00
Program Supplies	0.00
Occupancy (rent, utilities, building & grounds)	0.00
Advertising / Printing & Publications	0.00

	Projected 2022 Budget
Travel / Meetings / Conferences	0.00
Other Expenses (click here to itemize)	150,000.00
Playground Equipment	65,000.00
Fencing	10,000.00
Surface	75,000.00
Total	150,000.00

	Projected 2022 Budget
Surplus or (Deficit)	0.00

### Percentage of United Way funding to the total program support & revenue

	Projected 2022 Budget
Percent of Program Budget Funded by United Way	66.67

## Educational Service Unit 7 - ESU 7 Wellness Playground

### Data Report

#### Pillar: Education

### Community Outcome Statement

#### Community Outcome Statement:

Improve and maintain community public school 4-year graduation rate

Indicator: #/% of students improve behavior/discipline

### Indicator Measurement

	Projected April 2022 – March 2023
# Served	40
# Achieving	37
% Achieving	92.50

### Measurement Questions

#### Data Collection Methods:

The programs use data collection methods on record sheets. We will add a criteria to capture change in behaviors before using the Wellness Playground to after.

Also, the programs will collect information as to how many times they were prevented from leaving building to engage in outdoor activity. It is hypothesized this number will be 0, as compared to the current number which is much greater.

**Please explain how you arrived at your projected number.**

There will be an estimated 40 students in the Learning Academy and Cen7ter in the 22-23 academic year. Accounting for student behaviors that do not allow for leaving the building, there will be an approximate 92.5% achievement of this goal.

**Output: # of youth assisted to help overcome a barrier impacting school performance**

**Output Measurement**

	<b>Projected April 2022 – March 2023</b>
Number	40

**Measurement Questions**

**Data Collection Methods:**

Staff will collect the attendance and performance data.

**Please explain how you arrived at your projected number.**

There will be an estimated 40 students in the Learning Academy and Cen7ter in the 22-23 academic year.

**Educational Service Unit 7 - ESU 7 Wellness Playground**

**Client Statistics**

**Projected Total Clients Served by the Program**

	<b>Projected (April 2022 – March 2023)</b>
# of Unduplicated Clients	55
Total	55

**Age**

	<b>Projected (April 2022 – March 2023)</b>

00 - 04 Years (Preschool)	
05 - 18 (School-Age)	30
19 - 64 (Adults)	25
65 + (Seniors)	
Unknown	
Total	55

## Gender

	Projected (April 2022 – March 2023)
Males	15
Females	40
Unknown	
Total	55

## County

	Projected (April 2022 – March 2023)
Platte	20
Boone	2
Butler	21
Colfax	5
Nance	5
Polk	2
Other Communities (Click Here to Itemize)	0
Total	55

## Race

	Projected (April 2022 – March 2023)
White	55
Black / African American	
American Indian or Alaska Native	
Asian	
Native Hawaiian or Other Pacific Islander	

	<b>Projected (April 2022 – March 2023)</b>
Other (Click to Itemize)	0
Unknown	
<b>Total</b>	<b>55</b>

**Ethnicity**

	<b>Projected (April 2022 – March 2023)</b>
Hispanic, Latino or Spanish	
Not Hispanic, Latino or Spanish	55
Unknown	
<b>Total</b>	<b>55</b>

# 2022 Legislative Session\*

Sun	Mon	Tues	Wed	Thur	Fri	Sat
<b>January</b>						
						1
2	3	4	5	6	7	8
			DAY 1	DAY 2	DAY 3	
9	10	11	12	13	14	15
	DAY 4	DAY 5	DAY 6	DAY 7	RECESS	
16	17	18	19	20	21	22
	HOLIDAY	DAY 8	DAY 9	DAY 10	DAY 11	
23	24	25	26	27	28	29
	DAY 12	DAY 13	DAY 14	DAY 15	DAY 16	
30	31					
	DAY 17					

Sun	Mon	Tues	Wed	Thur	Fri	Sat
<b>February</b>						
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		DAY 18	DAY 19	DAY 20	RECESS	
6	7	8	9	10	11	12
	RECESS	DAY 21	DAY 22	DAY 23	DAY 24	
13	14	15	16	17	18	19
	DAY 25	DAY 26	DAY 27	DAY 28	RECESS	
20	21	22	23	24	25	26
	HOLIDAY	DAY 29	DAY 30	DAY 31	DAY 32	
27	28					
	DAY 33					

Sun	Mon	Tues	Wed	Thur	Fri	Sat
<b>March</b>						
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		DAY 34	DAY 35	DAY 36	RECESS	
6	7	8	9	10	11	12
	RECESS	DAY 37	DAY 38	DAY 39	DAY 40	
13	14	15	16	17	18	19
	DAY 41	DAY 42	DAY 43	DAY 44	RECESS	
20	21	22	23	24	25	26
	RECESS	DAY 45	DAY 46	DAY 47	DAY 48	
27	28	29	30	31		
	DAY 49	DAY 50	DAY 51	DAY 52		

Sun	Mon	Tues	Wed	Thur	Fri	Sat
<b>April</b>						
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3	4	5	6	7	8	9
	RECESS	DAY 53	DAY 54	DAY 55	DAY 56	
10	11	12	13	14	15	16
	DAY 57	DAY 58	DAY 59	RECESS	RECESS	
17	18	19	20	21	22	23
	RECESS	RECESS	DAY 60			
24	25	26	27	28	29	30

## Federal & State Holidays

January 17 – Martin Luther King Jr. Day  
 February 21 - Presidents' Day

## Legislative Recess Days

January 14  
 February 4, 7, 18  
 March 4, 7, 18, 21  
 April 1, 4, 14, 15, 18, 19

\*The Speaker reserves the right to revise the session calendar.



# 107th Legislative Session Priorities

## School Districts in Boone, Butler, Colfax, Platte, Polk, Merrick, Nance

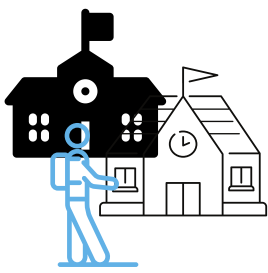
Annually, the member school districts of Educational Service Unit 7 assess their individual priorities and those of the ESU 7 region.

This document lists 4 priorities of potential interest to the Nebraska Unicameral.



### TEEOSA

School districts understand the need to create a funding structure of all Nebraska public school districts. In order to significantly and sustainably reduce the burden of property taxes on patrons, there must be a different, sustainable, and reliable method to fund public schools. ESU 7 schools support this work.



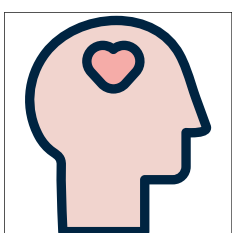
### Option Enrollment

Nebraska school districts have a statutory option allowing students and families to choose which public school district they attend. This option is available to all students and all school districts. Many ESU 7 schools have students and families electing to exercise this choice. ESU 7 schools support the choice of option enrollment as is defined in current statute.



### Staffing Shortage Crisis

School districts in ESU 7, and across Nebraska, have fewer and fewer applicants for not only teachers, substitutes, and para educators, but bus drivers and other classified staff as well. Higher education is experiencing fewer students entering education programs. Teacher certification requirements depend heavily on entrance and content test mastery. Bus driver permits continue to be more restrictive and difficult to attain. ESU 7 schools support exploring alternative means of certification, additional legislative supported student loan forgiveness, and flexible options for para educators and substitute teachers.



### Mental Health Support

Student and educator mental health support has been elevated to critically necessary. While training for educators to support daily interventions is relevant, the greater need is for school district placed mental health providers. School districts in ESU 7 request support from the Legislature to best fund this critical need for not only the students, but the educators as well.

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**107th Legislative Session  
Update to the ESU 7 Board  
1.17.2022**

**Legislative Session Convened January 5, 2022**  
**Bills introduced until 10th day, January 20, 2022**  
**Hearings begin January 18, 2022**  
**Adjourn sine die, April 20, 2022**

**Link to Full Summary**

<b>Speaker of the Legislature:</b> Senator Mike Hilgers of Lincoln, 2-year term	
<b>Education Committee Members:</b> Walz (Chair), Fremont (D) Day, Gretna (D) Linehan, Millard (R) McKinney, Omaha (D) Morefeld, Lincoln (D) Murman, Holdrege (R) Pansing-Brooks, Lincoln (D) Sanders, Bellevue (R)	<b>Appropriations Committee:</b> Stinner (Chair) Wishart Vargas Erdman Clements McDonnell Dorn Kolterman Hilkemann
<b>Revenue Committee:</b> Linehan (Chair) Albrecht Flood Lindstrom Briese Bostar Pahls Friesen	<b>Retirement Committee:</b> Kolterman (Chair) Lindstrom Slama Clements McDonnell Stinner

*~Each senator may select one priority bill, each committee may select two priority bills, and the speaker may select up to 25 priority bills.*

## **Rules**

- In order to have a full and fair debate on legislation, 8 hours of debate before a cloture motion for General File, 4 hours on Select File, and 2 hours on Final Reading. However, if no filibuster occurred in either the first or second rounds, the threshold for a full and fair debate could be four hours on Final Reading. (A cloture motion, if successful, would cease debate on a bill and require an immediate vote on the pending matter. The cloture motion currently requires an affirmative vote of 33 members.)

Each bill summary is organized as:

**Bill Number/Amendment Number (Senator's last name), Sponsor Committee - One-liner**  
Summary Description. [New info in blue.](#)

[Action \(new action in bold\)](#)

[Red is the link to Slip Law](#)

## **\*\*Carryover Bill\*\*LB 364 (Linehan), Revenue - Adopt the Opportunity Scholarship Act and provide tax credits**

Tax credit program for private schools.

[January 13, 2021 Introduced](#)

[January 15, 2021 Referred to Committee](#)

[January 28, 2021 Hearing](#)

[March 10, 2021 Linehan Priority](#)

[March 25, 2021 General File](#)

[April 28, 2021 Cloture Failed](#)

[January 5, 2022 Carryover](#)

[January 6, 2022 Linehan Priority](#)

[January 12, 2022 Cloture Failed](#)

# 2022 Legislative Session\*

Sun	Mon	Tues	Wed	Thur	Fri	Sat
<b>January</b>						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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### Federal & State Holidays

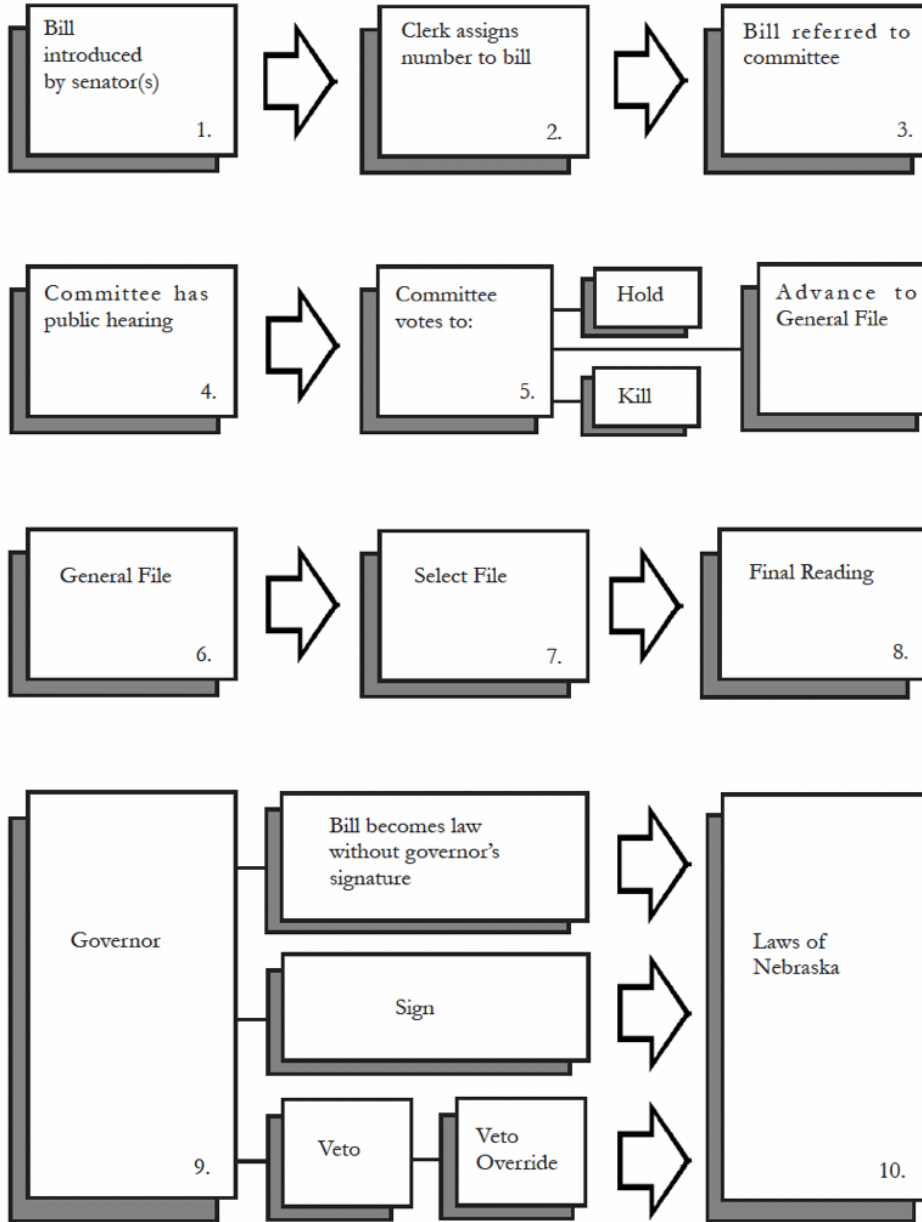
January 17 – Martin Luther King Jr. Day  
 February 21 - Presidents' Day

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 March 4, 7, 18, 21  
 April 1, 4, 14, 15, 18, 19

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### How a Bill Becomes a Law



(Unicameral Clerk of the Legislature, 2017, p. 281)