



Regular Board of Directors Meeting

Educational Service Unit 7, Oak Room

2657 44th Avenue

Columbus, NE 68601-8537

Monday, March 15, 2021 at 4:30 PM

Posted Locations:

Columbus Telegram Newspaper

Columbus Telegram Website

ESU 7 North Building Front Door

Posted Date: 03/08/2021

Attendance Taken at 4:31 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Present

Donald Ellison: Absent

Dan Hoesly: Absent

Dawn Lindsley: Present

Richard Luebbe: Present

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 10, Absent: 2.

1. Call the Meeting to Order

LEADERSHIP • SERVICE • SUPPORT

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the

agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 4:30pm

Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator

Linda Shefcyk, Business Manager

Mindy Reed, Secretary to the Board of Directors

Marci Ostmeyer, Professional Development Director

Tami Clay, Special Education Director

Dan Ellsworth, Network Operations Director

1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

§84-1411 adjusts notice requirements for meetings of public bodies. For meetings of governing bodies of all political subdivisions of the State of Nebraska:

- Notice shall be published in a newspaper of general circulation within the public body's jurisdiction. If available, notice shall also be published on such newspaper's website.
- In addition to the required notice, notice may also be provided by any other appropriate method designated by the public body or advisory committee.

2. Roll Call

3. Absent Board Members

Recommendation: Discuss, consider and take action to approve the Board member absences.

Approval of Board Member absences as presented Passed with a motion by Richard Stephens and a second by Bob Arp.

Donald Ellison: Absent

Dan Hoesly: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

Donald Ellison absent due to personal reasons. Dan Hoesly absent due to personal reasons.

4. Pledge of Allegiance All members present participated in the Pledge of Allegiance.

2. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

Recommendation: Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Jennifer Miller and a second by Joyce Baumert.

Donald Ellison: Absent

Dan Hoesly: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

3. Welcome Visitors Principal Leanne Blanchard, Cen7ter Special Education Teacher Rachel Burgess, and Cen7ter Special Education Teacher Julie Lazarchic attended to present the Cen7ter Spotlight.

4. Public Comment The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Public Comment Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents. No public comments provided.

5. **Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the Bills
- Certificated/Classified Hire(s)/Reassignments/Resignation(s)
- Other Routine Agenda Items

Recommendation: Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Joyce Baumert and a second by Jack Young.

Donald Ellison: Absent
 Dan Hoesly: Absent
 Jack Young: Nay
 Bob Arp: Yea
 Joyce Baumert: Yea
 Marni Danhauer: Yea
 Dawn Lindsley: Yea
 Richard Luebbe: Yea
 Jennifer Miller: Yea
 Doug Pauley: Yea
 Richard Stephens: Yea
 Gary Wieseler: Yea
 Yea: 9, Nay: 1, Absent: 2

1. Minutes

This is a consent item.

2. Presentation of Bills #72056 through #72192 totaling \$675,779.59

3. The summary of bills for the current month total:\$675,779.59 - Bills #72056 through #72192

4. Inservice bills total: \$0

5.	6. Amount	7. Vendor	8. Description
9. 720 58	10. \$10,071 .59	11. Amazon	12. Migrant/Tech/SPED /Grants Supplies
13. 720 62	14. \$8,600. 00	15. Apple Computer	16. Migrant/Tech Equipment
17. 720 72	18. \$16,638 .80	19. Central NE Rehab Services	20. Early Childhood/Speech Contracted Services

21. 720 74	22. \$26,722 .00	23. Columbus Public Schools	24. SPED Deaf Ed Contract/LA lunches
25. 721 28	26. \$5,000. 00	27. Rae Pica	28. ELC Contract
29. 721 29	30. \$5,394. 95	31. Sage Publicatio ns	32. ELC Books

This is a consent item.

6. Spotlight - Cen7ter Principal Leanne Blanchard will provide the March Spotlight on Cen7ter. Principal Leanne Blanchard, Cen7ter Special Education Teacher Rachel Burgess, and Cen7ter Special Education Teacher Julie Lazarchic went through the slide show for the Cen7ter Spotlight.

7. Treasurer's Report

Review the breakdown of the Treasurer's Report

8. Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Bob Arp and a second by Joyce Baumert.
9. Donald Ellison: 10. Absent
11. Dan Hoesly: 12. Absent
13. Bob Arp: 14. Yea
15. Joyce Baumert: 16. Yea
17. Marni Danhauer: 18. Yea
19. Dawn Lindsley: 20. Yea
21. Richard Luebbe: 22. Yea
23. Jennifer Miller: 24. Yea
25. Doug Pauley: 26. Yea
27. Richard Stephens: 28. Yea
29. Gary Wieseler: 30. Yea
31. Jack Young: 32. Yea

Yea: 10, Nay: 0, Absent: 2

Administrator Polk discussed the cash on hand and cash reserve lines. The goal is to have 30% cash on hand which is enough to sustain salaries and grant opportunities while ESU 7 waits for payments from schools and grants. The ESU is trending toward reaching the 30% by the end of this fiscal year.

33. Reading of Article I, Section 6, D Line of Responsibility and the Chain of Command

Removed Production Supervisor position On Matters Involving Production.

Recommendation: Discuss, consider and take all necessary action to approve Article I, Section 6, D Line of Responsibility and the Chain of Command as presented.

Discuss, consider and take all necessary action to approve Article I, Section 6, D Line of Responsibility and the Chain of Command as presented Passed with a motion by Dawn Lindsley and a second by Richard Luebbe.

Donald Ellison: Absent
Dan Hoesly: Absent
Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

There is no longer a Production Supervisor position. Policy was updated with the correct change of command for the Production Department.

34. Reading of Article II, Section 2, A Regular Meetings

Recommendation: Discuss, consider and take all necessary action to approve Article II, Section 2, A Regular Meetings as presented.

Discuss, consider and take all necessary action to approve Article II, Section 2, A Regular Meetings as presented Passed with a motion by Jack Young and a second by Joyce Baumert.

Donald Ellison: Absent
Dan Hoesly: Absent
Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

Policy review. No changes to consider.

35. Reading of Article II, Section 7, A Agenda Construction

Recommendation: Discuss, consider and take all necessary action to approve Article II, Section 7, A Agenda Construction as presented.

Discuss, consider and take all necessary action to approve Article II, Section 7, A Agenda Construction as presented Passed with a motion by Bob Arp and a second by Marni Danhauer.

Donald Ellison: Absent
Dan Hoesly: Absent
Richard Stephens: Abstain (Without Conflict)
Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Gary Wieseler: Yea
Jack Young: Yea

Yea: 9, Nay: 0, Absent: 2, Abstain (Without Conflict): 1

Policy review. No changes to consider.

36. Reading of Article II, Section 7, B Agenda Availability

Recommendation: Discuss, consider and take all necessary action to approve Article II, Section 7, B Agenda Availability as presented.

Discuss, consider and take all necessary action to approve Article II, Section 7, B Agenda Availability as presented Passed with a motion by Jennifer Miller and a second by Dawn Lindsley.

Donald Ellison: Absent
Dan Hoesly: Absent
Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

Policy review. No changes to consider.

37. ESU 7 COVID-19 Pay Resolution

Federal FFCRA expires March 31, 2021. In the January 2021 Board Meeting, it was acted upon to have the Pay Resolution to through May 2021. Given the fact that all ESU 7 personnel have been provided the opportunity to become vaccinated from COVID-19 as of March 11, 2021, ESU 7 Board will discuss whether to continue with the current resolution or to allow it to expire.

Recommendation: Discuss, consider and take all necessary action to allow the ESU 7 COVID-19 Pay Resolution to expire.

38. Discuss, consider and take all necessary action to allow the ESU 7 COVID-19 Pay Resolution to expire March 31, 2021 Failed with a motion by Doug Pauley and a second by Richard Luebbe.

- | | |
|-----------------------|------------|
| 39. Donald Ellison: | 40. Absent |
| 41. Dan Hoesly: | 42. Absent |
| 43. Bob Arp: | 44. Nay |
| 45. Marni Danhauer: | 46. Nay |
| 47. Dawn Lindsley: | 48. Nay |
| 49. Richard Luebbe: | 50. Nay |
| 51. Jennifer Miller: | 52. Nay |
| 53. Richard Stephens: | 54. Nay |
| 55. Gary Wieseler: | 56. Nay |
| 57. Joyce Baumert: | 58. Yea |
| 59. Doug Pauley: | 60. Yea |
| 61. Jack Young: | 62. Yea |

63. Yea: 3, Nay: 7, Absent: 2

64. Discuss, consider and take all necessary action to allow the ESU 7 COVID-19 Pay Resolution to go through August 31, 2021 Failed with a motion by Richard Stephens and a second by Jennifer Miller.

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| 65. Donald Ellison: | 66. Absent |
| 67. Dan Hoesly: | 68. Absent |
| 69. Bob Arp: | 70. Nay |
| 71. Marni Danhauer: | 72. Nay |
| 73. Dawn Lindsley: | 74. Nay |
| 75. Doug Pauley: | 76. Nay |
| 77. Jack Young: | 78. Nay |
| 79. Joyce Baumert: | 80. Yea |
| 81. Richard Luebbe: | 82. Yea |
| 83. Jennifer Miller: | 84. Yea |
| 85. Richard Stephens: | 86. Yea |
| 87. Gary Wieseler: | 88. Yea |

89. Yea: 5, Nay: 5, Absent: 2

90. Discuss, consider and take all necessary action to approve the ESU 7 COVID-19 Pay Resolution to continue through May 31, 2021 to be voted on monthly Passed with a motion by Jennifer Miller and a second by Bob Arp.

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| 91. Donald Ellison: | 92. Absent |
| 93. Dan Hoesly: | 94. Absent |
| 95. Richard Stephens: | 96. Nay |
| 97. Bob Arp: | 98. Yea |

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| 99. Joyce Baumert: | 100. | Yea |
| 101. Marni Danhauer: | 102. | Yea |
| 103. Dawn Lindsley: | 104. | Yea |
| 105. Richard Luebbe: | 106. | Yea |
| 107. Jennifer Miller: | 108. | Yea |
| 109. Doug Pauley: | 110. | Yea |
| 111. Gary Wieseler: | 112. | Yea |
| 113. Jack Young: | 114. | Yea |

Yea: 9, Nay: 1, Absent: 2

Discussion among board members was wide and deep on this topic. The original motion to allow the resolution to expire was moved to amend by Board Member Richard Stephens and seconded by Secretary Jennifer Miller to allow the resolution to continue until August 31, 2021. Much concern and consideration was given around not discriminating against any individual or individuals regardless of his/her decision to be vaccinated against COVID-19. Board members expressed their concern for employee health and their continued ability to support themselves in the event he/she contracts COVID-19. Concern around the amendment was largely due to the length of time between now and August 31, 2021. Health officials and the status of the Coronavirus continue to change. These changes will contribute to the decisions to continue with the Pay Resolution each month. After discussion and roll call, the amendment failed. The original motion to expire the Pay Resolution was called. Having no further discussion, the original motion failed. The final motion by Secretary Jennifer Miller was seconded by Board Member Bob Arp. This motion will continue the Pay Resolution through May 31, 2021 with approval required by the Board each month. There was discussion to clarify the meaning the motion. The board felt this was the most inclusive solution, addressed equity in staff decisions related to the vaccine, and allows for current health official considerations. After no more questions by the Board roll call was taken and this final motion passed.

115. ESU 7 Administrator Contract Amendment

The Board Negotiations Committee has proposed the salary amount for the ESU 7 Administrator for the 2021-2023 term as detailed in the attached contract.

The Negotiations Committee recommends a 4% total package increase.

Recommendation: Discuss, consider and take any necessary action to approve the amended ESU 7 Administrator Contract.

Discuss, consider and take any necessary action to approve the amended ESU 7 Administrator Contract as presented Passed with a motion by Richard Stephens and a second by Richard Luebbe.

- | | |
|-----------------|--------|
| Donald Ellison: | Absent |
| Dan Hoesly: | Absent |
| Bob Arp: | Yea |
| Joyce Baumert: | Yea |

Marni Danhauer: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 10, Nay: 0, Absent: 2

116. **Administrator's Report General**

- Goals - Attached for your Review
- Board Recognition Options
 - April Board Meeting Time
- Redistricting
- Strategic Planning Dates:
 - June 1-4: Data due to Dr. John Skretta, ESU 6 and Dr. Keith Rohwer, NCSA Ambassador
 - June 7-11: Vision, Mission, Beliefs
 - June 14-15: Focus Group Interviews
 - June 29: Strategic Planning Board Meeting (4:30p-8:30p)

The Board Recognition Dinner was at the Elk's Club prior to COVID-19. Administrator Polk and the Directors recommended to have a Staff Recognition Reception rather than a dinner. The Board Meeting will be 4pm-5pm on April 19, 2021 and the reception will start at 5:15pm. There will be cupcakes and recognition for employees being honored. There will be a Zoom connection for those who would like to view it.

Redistricting occurs every census. The census data has been delayed at the Federal level so State Legislative Redistricting will likely not occur until August or September. The current legislative session will be over by that time, so there will likely be a special session to redistrict. Following legislative redistricting counties will complete their process. It will likely be around December/January before ESU 7 discusses redistricting. The districts need to be as consistent in population as possible taking into consideration population sub-group distribution. Redistricting can be done by hand or using computer software. Administrator Polk is exploring vendors to complete the ESU 7 redistricting process. The Board will need to make a determination on Board Member size prior to completing the redistricting process. State statute allows anywhere from 5-12 board members on the ESU 7 Board.

Strategic Planning - ESU 7 is working with Dr. John Skretta, ESU 6 and Dr. Keith Rohwer, NCSA Ambassador. Administrator Polk will gather data to begin this work.

1. Services Update

- Quarterly Update

2. Personnel: Kendra Gustafson, Professional Development Coordinator
Kendra Gustafson is excited to start working as a Professional Development Coordinator at ESU 7 this summer. Kendra has been teaching English Language Arts in Nebraska for 25 years and, currently, teaches 8-12 English at Cross County Schools. She obtained her Bachelor of Arts in Education degree from the University of Nebraska at Kearney in 1993, as well as a Masters in Curriculum and Instruction in 2007. Currently, she is enrolled at Northwest Missouri State University in their Educational Leadership Program. Kendra says that her passion includes leading and supporting teachers, both first year teachers and veterans, which brought her to apply for the position at ESU 7. Kendra and her husband, Mark, live in Osceola, where they own a small business. They have 5 children and 2 grandchildren. She is excited to make this career change and looking forward to serving the schools in the ESU 7 area.

3. Discuss, consider and take any necessary action to approve the contracts for Kendra Gustafson, Professional Development Coordinator Passed with a motion by Dawn Lindsley and a second by Jennifer Miller.

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| 4. Donald Ellison: | 5. Absent |
| 6. Dan Hoesly: | 7. Absent |
| 8. Bob Arp: | 9. Yea |
| 10. Joyce Baumert: | 11. Yea |
| 12. Marni Danhauer: | 13. Yea |
| 14. Dawn Lindsley: | 15. Yea |
| 16. Richard Luebbe: | 17. Yea |
| 18. Jennifer Miller: | 19. Yea |
| 20. Doug Pauley: | 21. Yea |
| 22. Richard Stephens: | 23. Yea |
| 24. Gary Wieseler: | 25. Yea |
| 26. Jack Young: | 27. Yea |

Yea: 10, Nay: 0, Absent: 2

Director Marci Ostmeyer provided information about Kendra Gustafson and the new position created as a result of service planning. There were no questions by the board.

28. Legislative Update During this item, the Administrator will provide a Legislative Update to members of the Board. Administrator Polk reviewed the attached legislative document.

117. Adjournment Meeting adjourned at 6:38pm

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.

Nebraska Open Meetings Act

84-1407. Act, how cited. Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public. It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined. For purposes of the Open Meetings Act, unless the context otherwise requires:

(1) (a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subcommittees, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, or other matter of public interest or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1) (a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or other electronic communication authorized; emergency meeting without notice; appearance before public body.

(1) (a) Each public body shall give reasonable advance public notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b) (i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site. (ii) In the case of the governing body of a city or village or the second class village or such body's advisory committee, such notice shall be published by: (A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or (B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting. (iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of

an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

(a) Reasonable advance publicized notice is given as provided in subsection (1) of this section;

(b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;

(c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;

(d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and

(e) (i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

(a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;

(b) Reasonable advance publicized notice is given as provided in subsection (1) of this section which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;

(c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;

(d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;

(g) The telephone conference call lasts no more than five hours; and

(h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that: (i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and (ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunication equipment.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right

to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in a writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an instate location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other instate locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the instate location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised
10/2020



PERRY, GUTHRY, HAASE & GESSFORD, P.C., L.L.O.
233 SOUTH 13TH STREET, SUITE 1400, LINCOLN, NE 68508
(402) 476-9200
jgessford@perrylawfirm.com
rschultz@perrylawfirm.com
gperry@perrylawfirm.com



455 South 11TH Street, Suite A
Lincoln, NE 68508
(402) 476-8055
nca.org



Regular Board of Directors Meeting

Educational Service Unit 7, Oak Room
2657 44th Avenue
Columbus, NE 68601-8537
Monday, February 15, 2021 at 5:30 PM
Posted Locations:

- Columbus Telegram Newspaper
- Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 02/08/2021

Attendance Taken at 5:33 PM.

Bob Arp: Present
Joyce Baumert: Present
Marni Danhauer: Present
Donald Ellison: Present
Dan Hoesly: Present
Dawn Lindsley: Present
Richard Luebbe: Present
Jennifer Miller: Present
Doug Pauley: Present
Richard Stephens: Present
Gary Wieseler: Present
Jack Young: Present

Present: 12.

Attendance Update Taken at 6:03 PM.

Donald Ellison: Absent

Present: 11, Absent: 1.

Attendance Update Taken at 6:05 PM.

Donald Ellison: Present

Present: 12.

1. Call the Meeting to Order

LEADERSHIP • SERVICE • SUPPORT

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:33pm
Board President Doug Pauley conducted the meeting.

Staff present:

Larianne Polk, Administrator
Linda Shefcyk, Business Manager
Mindy Reed, Secretary to the Board of Directors
Marci Ostmeyer, Professional Development Director
Tami Clay, Special Education Director
Dan Ellsworth, Network Operations Director

1.1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

§84-1411 adjusts notice requirements for meetings of public bodies. For meetings of governing bodies of all political subdivisions of the State of Nebraska:

- Notice shall be published in a newspaper of general circulation within the public body's jurisdiction. If available, notice shall also be published on such newspaper's website.
- In addition to the required notice, notice may also be provided by any other appropriate method designated by the public body or advisory committee.

1.2. Roll Call

1.3. Absent Board Members

Recommendation: Discuss, consider and take action to approve the Board member absences.

No absent Board Members.

1.4. Pledge of Allegiance

All members present participated in the Pledge of Allegiance.

2. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

Recommendation: Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Gary Wieseler and a second by Bob Arp.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 12, Nay: 0

3. Welcome Visitors

No visitors present.

4. Public Comment

The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must notify the Educational Service Unit Administrator prior to the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

No public comments provided.

5. Approval of the 2021-2022 Services Plan

Joel Bohlken, of Palmer Public School, will make a summary report to the Board on the plan for ESU 7 Services for 2021-2022 Services Plan.

Discuss, consider and take any action necessary to approve the 2021-2022 Services Plan as presented Passed with a motion by Jennifer Miller and a second by Jack Young.

Donald Ellison: Abstain (Without Conflict)

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea

Yea: 11, Nay: 0, Abstain (Without Conflict): 1

Superintendent Executive Committee Chairperson Bohlken presented the 2021-2022 Services Plan to the Board. He shared superintendents discussed and voted on services electronically this year due to the pandemic instead of completing in person.

Administrator Polk explained the change in the process this year. The attached Planning Summary includes perceptual data gathered as well as the priorities for Superintendents and Principals. This year, the voting for services was put into an interactive online platform so the Superintendents were still able to submit their selections for services. After service planning was completed, expansion of the MTSS service has been added to the 2021-2022 service plan. Recruiting for this position has become with interviews scheduled in March. Another service to be expanded is that of Mental Health. No additional staff is necessary for this expansion at this time.

6. **Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the Bills
- Certificated/Classified Hire(s)/Reassignments/Resignation(s)
- Other Routine Agenda Items

Recommendation: Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Dan Hoesly and a second by Jennifer Miller.

Bob Arp: Yea
 Joyce Baumert: Yea
 Marni Danhauer: Yea
 Donald Ellison: Yea
 Dan Hoesly: Yea
 Dawn Lindsley: Yea
 Richard Luebbe: Yea
 Jennifer Miller: Yea
 Doug Pauley: Yea
 Richard Stephens: Yea
 Gary Wieseler: Yea
 Jack Young: Yea
 Yea: 12, Nay: 0

6.1. Minutes

This is a consent item.

6.2. Presentation of Bills #71921 through #72054 totaling \$693,123.75

The summary of bills for the current month total:\$693,123.75 - Bills #71921 through #72054

Inservice bills total: \$0

	Amount	Vendor	Description
71926	\$13,219.31	Amazon	Migrant/Tech/SPED/Grants Supplies
71938	\$13,789.36	Central NE Rehab Services	Early Childhood/Speech Contracted Services
71945	\$29,477.00	DakTech Computers	Tech Equipment (Servers)
71947	\$10,897.88	Eakes Office Solutions	Copier Maintenance
71955	\$8,364.22	ESU 2	Quarterly NNNC
71971	\$8,505.90	Kendall Hunt Publishing Co.	Transition Grant Assessments
72018	\$10,611.12	Weidenhammer	Alio Accounting Software Annual Contract

This is a consent item.

6.3. New Hire: Certified Special Education Contract Elizabeth Preister, Speech Language Pathologist (2021-2022).
 Certified Special Education Contract Elizabeth Preister, Speech Language Pathologist (2021-2022).

This is a consent item.

6.4. Disposal of Inventory

See Article III, Section 8, A Disposal of Property

6.5. 2021-2022 Nebraska Association of School Boards (NASB) Dues

The annual membership dues for NASB 2021-2022 are \$750.00. If paid prior to April 1, 2021, dues are \$735.00.

This is a consent item.

7. Treasurer's Report

Review the breakdown of the Treasurer's Report

Discuss, consider and take any action necessary to approve the Treasurer's Report as presented Passed with a motion by Bob Arp and a second by Gary Wieseler.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 12, Nay: 0

8. Board Code of Ethics and Oath of Office

Jack Young was absent during the January 18, 2021 Annual Organizational Meeting and was unable to recite the Oath of Office. This opportunity is provided to Vice President Young in this agenda item.

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Educational Service Unit No. 7, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or

this State by force or violence. So help me God.

Vice President Jack Young recited the Oath of Office and signed the Board Code of Ethics.

9. ESU 7 2021-2022 General Calendar September Board Meeting Revision

Recommendation: Discuss, Consider and take any necessary action to approve the revised ESU 7 2021-2022 General Calendar as presented.

Discuss, Consider and take any necessary action to approve the revised ESU 7 2021-2022 General Calendar as presented Passed with a motion by Dawn Lindsley and a second by Joyce Baumert.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 12, Nay: 0

The revised September 2021 Board Meeting date was approved.

10. Reading of Article III, Section 1, A ESU Services

Policy review. No changes to consider.

Recommendation: Discuss, consider and take all necessary action to approve Article III, Section 1, A ESU Services as presented.

Discuss, consider and take all necessary action to approve Article III, Section 1, A ESU Services as presented Passed with a motion by Jack Young and a second by

Bob Arp.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

Policy review. No changes to consider.

11. Reading of Article III, Section 1, B Core Services to Member Districts

Policy review. No changes to consider.

Recommendation: Discuss, consider and take all necessary action to approve Article III, Section 1, B Core Services to Member Districts as presented.

Discuss, consider and take all necessary action to approve Article III, Section 1, B Core Services to Member Districts as presented Passed with a motion by Gary Wieseler and a second by Richard Luebbe.

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

Policy review. No changes to consider.

12. Reading of Article III, Section 1, C Use of Core Service Funds and Property Tax Funds

Policy review. No changes to consider.

Recommendation: Discuss, consider and take all necessary action to approve Article III, Section 1, C Use of Core Service Funds and Property Tax Funds as presented.

Discuss, consider and take all necessary action to approve Article III, Section 1, C Use of Core Service Funds and Property Tax Funds as presented Passed with a motion by Donald Ellison and a second by Jack Young.

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea

Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

Policy review. No changes to consider.

13. Reading of Article III, Section 8, A Disposal of Property

Policy review. No changes to consider.

Recommendation: Discuss, consider and take all necessary action to approve Article III, Section 8, A Disposal of Property as presented.

Discuss, consider and take all necessary action to approve Article III, Section 8, A Disposal of Property as presented Passed with a motion by Joyce Baumert and a second by Bob Arp.

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

Policy review. No changes to consider.

14. 2019-2020 Audit Report

The 2019-2020 Audit Report is attached for review

Discuss, consider and take any action necessary to accept the 2019-2020 Audit Report as presented Passed with a motion by Dan Hoesly and a second by Jack Young.

Bob Arp: Yea
Joyce Baumert: Yea

Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

No findings were reported in the FY 2020 audit report. The auditor is happy with the internal controls at ESU 7 and our bookkeeping process. The Board appreciates the efforts of the staff and understands the work that goes into preparing for an audit. The Board acknowledges the dedication of our accounting staff.

15. ESU 7 COVID-19 Pay Resolution and Update

After consultation with legal council it is recommended that the following resolutions be adopted and approved or reviewed every four weeks.

Recommendation: Discuss, consider and take all necessary action to approve the ESU 7 COVID-19 Pay Resolution.

Discuss, consider and take all necessary action to approve the ESU 7 COVID-19 Pay Resolution Passed with a motion by Richard Luebbe and a second by Jennifer Miller.

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

Medical hours have decreased significantly in January. East Central District Health Department will coordinate our staff vaccinations to be delivered on campus. The current plan is to have all first shots done for school staff by the end of March in the ECDHD area. It is not an easy task for the health department to develop a vaccination plan. If you have not received the vaccine and are making the personal decision to do so, sign up where ever

you can. As a Board Member, if you receive the vaccine, notify Administrator Polk and your name will be removed from the ESU 7 vaccine list.

16. Administrator's Report General

- Goals - Attached for your Review
- Upcoming Events
 - **President's Retreat Workshop (Kearney):** March 14-15
 - **President's Retreat Webinar:** March 16
 - **NASB Summer Conference (Kearney):** June 2-3
 - **2021 State Education Conference:** November 17-19
- Board Meeting Times
- Services Update
 - Spotlight Presentation: Production
- Facilities Update
 - Minor Door Repair - Back Door in North Building
 - Summer Discussion regarding possibility of replacing the front doors of the North Building
- Personnel
 - Classified Employment Agreement: Maria del Socorro Rodriguez Borquez, MEP Education Service Provider
- Legislative Update

Motion to have March Meeting at 4:30pm. Passed with a motion by Doug Pauley and a second by Jennifer Miller.

Bob Arp: Abstain (Without Conflict)

Donald Ellison: **Nay**

Joyce Baumert: **Yea**

Marni Danhauer: **Yea**

Dan Hoesly: **Yea**

Dawn Lindsley: **Yea**

Richard Luebbe: **Yea**

Jennifer Miller: **Yea**

Doug Pauley: **Yea**

Richard Stephens: **Yea**

Gary Wieseler: **Yea**

Jack Young: **Yea**

Yea: 10, Nay: 1, Abstain (Without Conflict): 1

Administrator Polk has reached out to Dr. John Skretta, the Administrator of ESU 6 for strategic planning and goal setting. This process will take place in the summer of 2021. ESU 7 Vision, Mission, and Beliefs will also be studied for potential revision prior to strategic planning with Dr. Skretta.

Upcoming events - Board President Pauley and Vice President Young will attend the

President's Retreat webinar. If any of the Board wants to attend the summer conference, notify Mindy Reed.

Board President Pauley proposed the possibility of moving the time up for the Board Meeting in upcoming months. Board discussion included feedback from those that a change in time would effect. The Board discussed trialing an earlier board time in the March meeting. After board vote, it was determined the March meeting will be at 4:30pm. Discussion regarding this trial will be added to the March Board Agenda.

Production Spotlight - Director Ostmeier reviewed the slides. Online ordering will roll out on March 1, 2021.

Facilities Update - The locking mechanism is being corrected on the interior back door of the North Building. The exterior and interior twin doors of the north building need to be replaced. The exterior and interior back door of the north building will also need to be replaced. Business Manager Linda Shefcyk is working on getting bids and will hopefully have those bids by next meeting. Business Manager Linda Shefcyk is also getting bids on tables and chairs for the Oak/Maple, Cottonwood, and Walnut conference rooms. The tile in the north building front entryway needs to be replaced and it would be a good time to replace the tile when the doors are replaced.

Personnel - Maria Rodriguez is a new Migrant Education Program service provider.

Legislative update - See the legislative report for details.

17. Conference Report

Conference Attendees will report on their learnings.

- 2021 Virtual Legislative Issues Conference (2.1.2021)

Board Member Richard Stephens updated the Board on the 2021 Virtual Legislative Issues Conference.

18. Adjournment

Meeting adjourned at 7:29pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00072056	3.58	03/20/21	10013 ACE HARDWARE	C
10	00072057	208.00	03/20/21	190428 ALMQUIST, MALTZAHN, GALLOWAY & LUTH, PC	C
10	00072058	10,071.59	03/20/21	10391 AMAZON	C
10	00072059	254.80	03/20/21	120155 AMY J SLAMA	C
10	00072060	524.16	03/20/21	130180 AMY MAZANKOWSKI	C
10	00072061	780.08	03/20/21	7633 ANA SANTOS	C
10	00072062	8,600.00	03/20/21	10681 APPLE COMPUTER, INC.	C
10	00072063	80.00	03/20/21	20250 BEARD-WARREN HEATING & AIR	C
10	00072064	35.26	03/20/21	9636 BLOOMFIELD COMMUNITY SCHOOLS	C
10	00072065	35.26	03/20/21	20428 BOONE CENTRAL SCHOOLS	C
10	00072066	447.98	03/20/21	21115 BUTLER CO CLERK	C
10	00072067	633.87	03/20/21	30039 CAPITAL ONE BANK (USA), N.A.	C
10	00072068	45.00	03/20/21	2097 CAPITAL ONE-SPED KASSING	C
10	00072069	3,680.00	03/20/21	30192 CDW-G	C
10	00072070	250.00	03/20/21	30235 CENTRAL CITY PUB SCHOOL	C
10	00072071	160.00	03/20/21	30260 CENTRAL COMMUNITY COLLEGE	C
10	00072072	16,638.80	03/20/21	8940 CENTRAL NE REHAB SERVICES	C
10	00072073	306.68	03/20/21	30550 CITY OF COLUMBUS WATER & SANIT	C
10	00072074	26,722.00	03/20/21	31035 COLUMBUS PUBLIC SCHOOLS GENERAL FUNDS	C
10	00072075	65.00	03/20/21	11827 COMMONWEALTH ELECTRIC COMPANY	C
10	00072076	600.00	03/20/21	10413 CORTNEY NAGLER	C
10	00072077	928.88	03/20/21	31462 CROSS COUNTY SCHOOL	C
10	00072078	218.04	03/20/21	4812 CUBBY'S, INC.	C
10	00072079	1,200.00	03/20/21	2747 DAN ST. ROMAIN	C
10	00072080	180.26	03/20/21	40235 DAVID CITY PUBLIC SCHOOL	C
10	00072081	147.12	03/20/21	7471 DODGE COUNTY CLERK	C
10	00072082	7.00	03/20/21	876 DOLLAR GENERAL-MSA 410526	C
10	00072083	35.26	03/20/21	50060 EAST BUTLER PUBLIC SCHOOL	C
10	00072084	543,335.91	03/20/21	50825 ED SERVICE UNIT 7-PAYROLL	C
10	00072085	92.55	03/20/21	50587 EMERSON-HUBBARD SCHOOLS	C
10	00072086	62.60	03/20/21	50630 ERNST AUTO CENTER	C
10	00072087	194.75	03/20/21	7560 HOSTED SERVICES	C
10	00072088	274.25	03/20/21	50640 ESU 1	C
10	00072089	43.65	03/20/21	60056 FIRST NATIONAL BANK	C
10	00072090	51.52	03/20/21	70060 GENE STEFFY FORD	C
10	00072091	39.93	03/20/21	70406 GOTTBURG AUTO COMPANY LLC	C
10	00072092	677.94	03/20/21	70045 GT SALES AND SERVICE, INC.	C
10	00072093	100.00	03/20/21	80127 HAMILTON CO. CLERK	C
10	00072094	721.28	03/20/21	11460 HAYLEY MURPHY	C
10	00072095	155.26	03/20/21	80390 HIGH PLAINS COMMUNITY SCHOOLS	C
10	00072096	558.00	03/20/21	80543 HOMETOWN LEASING	C
10	00072097	125.00	03/20/21	80860 HUMPHREY PUBLIC SCHOOL	C
10	00072098	648.55	03/20/21	80880 HY-VEE	C
10	00072099	742.56	03/20/21	3387 JENNIFER FISTLER	C
10	00072100	400.00	03/20/21	190486 JENNIFER SNYDER	C
10	00072101	237.50	03/20/21	6017 JILL MCNALLY	C
10	00072102	142.24	03/20/21	260092 JUDY A ZADINA	C
10	00072103	812.56	03/20/21	110030 JULIE R KAHLER	C
10	00072104	199.00	03/20/21	6300 KAGAN PROFESSIONAL DEVELOPMENT	C
10	00072105	600.00	03/20/21	11673 KATHLEEN A MILLER	C
10	00072106	2,528.50	03/20/21	110235 KIDDIE CAB	C
10	00072107	34.00	03/20/21	4839 KSB SCHOOL LAW	C
10	00072108	541.25	03/20/21	3352 LAKEFRONT SPRINKLERS & RETAINING WALLS	C
10	00072109	393.52	03/20/21	120129 LAKEVIEW COMMUNITY SCHOOLS	C
10	00072110	193.76	03/20/21	6718 LAURA PLAS	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00072111	282.07	03/20/21	120223 LEIGH COMMUNITY SCHOOLS	C
10	00072112	8.50	03/20/21	120314 LINCOLN JOURNAL STAR	C
10	00072113	509.04	03/20/21	40545 LISA DURANSKI	C
10	00072114	2,438.13	03/20/21	120550 LOUP POWER DIST	C
10	00072115	35.26	03/20/21	130060 MADISON HIGH SCHOOL	C
10	00072116	1,377.52	03/20/21	1996 MAILPREP ETC.	C
10	00072117	23.18	03/20/21	5410 MARK BRADY	C
10	00072118	70.52	03/20/21	130326 MEAD PUBLIC SCHOOL	C
10	00072119	81.47	03/20/21	130378 MENARDS	C
10	00072120	505.00	03/20/21	140066 NE ASSOC OF SCHOOL BOARDS	C
10	00072121	126.99	03/20/21	140570 NEBRASKA TECHNOLOGY & TELECOM.	C
10	00072122	210.00	03/20/21	140525 NRCSA	C
10	00072123	147.18	03/20/21	150081 OFFICE NET	C
10	00072124	184.80	03/20/21	418 OTIS PIERCE	C
10	00072125	162.83	03/20/21	160672 PRESTO-X	C
10	00072126	32.83	03/20/21	170029 QUALITY SOUND	C
10	00072127	100.00	03/20/21	21001 RACHEL BURGESS	C
10	00072128	5,000.00	03/20/21	11800 RAE PICA	C
10	00072129	5,394.95	03/20/21	180845 SAGE PUBLICATIONS	C
10	00072130	415.52	03/20/21	30268 SANDY CERNY	C
10	00072131	159.00	03/20/21	10421 SEI SECURITY	C
10	00072132	1,500.00	03/20/21	9660 SEIDLITZ EDUCATION	C
10	00072133	486.08	03/20/21	8524 SHAYNA CEPEL	C
10	00072134	92.55	03/20/21	190390 SHELBY-RISING CITY PUBLIC SCHOOL	C
10	00072135	135.00	03/20/21	190693 STANEK FIRE PROTECTION	C
10	00072136	4,649.80	03/20/21	190850 DAS STATE ACCOUNTING-CENTRAL FINANCE	C
10	00072137	1,701.55	03/20/21	2720 STREAKWAVE WIRELESS, INC.	C
10	00072138	35.26	03/20/21	11533 SUMMERLAND PUBLIC SCHOOL	C
10	00072139	561.41	03/20/21	191085 SUPER SAVER	C
10	00072140	1,146.51	03/20/21	160655 SYMMETRY ENERGY SOLUTIONS, LLC	C
10	00072141	1,151.56	03/20/21	140691 THE HOME DEPOT PRO	C
10	00072142	95.00	03/20/21	9130 THE SUPPORT GROUP	C
10	00072143	99.00	03/20/21	40728 TOBII DYNAVOX LLC	C
10	00072144	112.25	03/20/21	200606 U & I SANITATION	C
10	00072145	35.00	03/20/21	6289 UNIV OF NEBR STATE MUSEUM	C
10	00072146	225.00	03/20/21	8826 UNL EXTENSION DOUGLAS SARPY COUNTY	C
10	00072147	871.29	03/20/21	8826 UNL EXTENSION HOLT COUNTY	C
10	00072148	1,270.22	03/20/21	10320 VERIZON WIRELESS	C
10	00072149	280.00	03/20/21	4774 VICKIE L YOUNG	C
10	00072150	35.26	03/20/21	230022 WAHOO PUBLIC SCHOOL	C
10	00072151	103.90	03/20/21	230051 WALMART COMMUNITY - MIG	C
10	00072152	75.00	03/20/21	230052 WALMART VISION CENTER #774	C
10	00072153	70.52	03/20/21	230195 WAYNE COMM. SCHOOLS	C
10	00072154	175.00	03/20/21	230292 WEIDENHAMMER SYSTEMS CORP.	C
10	00072155	598.00	03/20/21	230245 WEST HOLT SCHOOL	C
10	00072156	105.78	03/20/21	230275 WHEELER CENTRAL SCHOOL	C
10	00072157	1,542.80	03/20/21	10510 ABBY PFISTER	A
10	00072158	100.00	03/20/21	11762 AIMEE TROTTER	A
10	00072159	154.00	03/20/21	1082 ANGEL D MAYBERRY	A
10	00072160	439.04	03/20/21	990 BRANDY ROSE	A
10	00072161	661.92	03/20/21	5967 CASSANDRA RUTH	A
10	00072162	609.84	03/20/21	9512 CASSIE KRINGS	A
10	00072163	255.36	03/20/21	11690 CHRIS HILLIARD	A
10	00072164	42.56	03/20/21	50579 DAN ELLSWORTH	A
10	00072165	535.92	03/20/21	180474 DARLENE RODRIGUEZ	A

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00072166	630.52	03/20/21	10529 DAVID VANDERHEIDEN	A
10	00072167	445.20	03/20/21	7099 HALEY KUNZE	A
10	00072168	720.16	03/20/21	20135 ISAURA BARRETO	A
10	00072169	272.16	03/20/21	8559 JACLYN TERNUS	A
10	00072170	568.16	03/20/21	9580 JASON TROTTER	A
10	00072171	757.12	03/20/21	10952 JENNIFER RIVERA	A
10	00072172	237.44	03/20/21	9741 JENNIFER ZYSSET	A
10	00072173	644.00	03/20/21	8540 JOLYNN KAHLANDT	A
10	00072174	54.88	03/20/21	8532 JULIE LAZARCHIC	A
10	00072175	316.40	03/20/21	6459 KAISE RECEK	A
10	00072176	134.40	03/20/21	8516 KATHERINE BOSAK	A
10	00072177	72.80	03/20/21	100521 KRIS JOHNSON	A
10	00072178	552.16	03/20/21	190434 LORI SIMANEK	A
10	00072179	609.84	03/20/21	11797 MARIA RODRIGUEZ	A
10	00072180	765.52	03/20/21	11479 MEGAN WELCH	A
10	00072181	443.52	03/20/21	4650 MELINDA VELECELA	A
10	00072182	31.84	03/20/21	11304 MINDY REED	A
10	00072183	375.20	03/20/21	8788 NATHALIE VARGAS	A
10	00072184	116.48	03/20/21	160280 PAULA PETERSON	A
10	00072185	678.72	03/20/21	5983 RACHEL GARNER	A
10	00072186	212.80	03/20/21	10375 RONELLE JACKSON	A
10	00072187	616.56	03/20/21	10960 ROSA WALDROP	A
10	00072188	754.32	03/20/21	130708 SHARON M BROWN	A
10	00072189	484.40	03/20/21	10740 SHELLI EICKMEIER	A
10	00072190	43.68	03/20/21	10774 TRICIA SPIEKER	A
10	00072191	626.64	03/20/21	230361 WENDY WOLFE	A
10	00072192	632.80	03/20/21	10545 YARIBEY RODRIGUEZ	A

Total Bank No 10 675,779.59

Total Manual Checks	.00
Total Computer Checks	659,640.43
Total ACH Checks	16,139.16
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total 675,779.59

Number of Checks 137

Batch Yr	Batch No	Amount
21	000139	32,887.23
21	000141	80,253.32
21	000149	19,303.13
21	000160	543,335.91

Center 7



Cen7ter History

Began in 2004 with eight students and located in a shared space with Versatile in Columbus.

The Cen7ter moved from Versatile to a rented space at Immanuel Lutheran in Columbus as well as started a second location in Humphrey before becoming a part of the ESU7 building in 2011.

Currently has two teachers serving 19 students(3 remote) on a wide continuum of student abilities and needs.

We are always looking for ways to improve our services to best support our districts.



Cen7ter Core Areas of Focus

5 Domain Areas of Focus:

- Vocational
- Domestic (Independent Living)
- Community
- Social
- Recreation and Leisure

Embedded Skills in each core area:

- Functional Academics
- Self Advocacy Skills
- Motor Skills
- Communication Skills



Core Area - Vocational

- Preparing for employment - job expectations and social skills
- Searching for employment - exploring ways to find job opportunities
- Applying for employment - job applications, resumes, interviews
- Practicing for employment - job sites



Core Area - Vocational --applying for employment

- Filling out applications both print and online
- Mock Interviews



Core Area - Vocational--Job Sites

- Ages 16+ begin job sites both on and off campus. Students who are 16 may only have 1 or 2 job sites to start. Students in the 18-21 program (post-hs) may have as many as 8 job sites.
- Fall 2020 - started off campus but only lasted two weeks
- Fall CoVid adjustments



Core Area - Vocational--Job Sites

Expanded job site opportunities on the ESU7 campus:

Administrative Assistant (both buildings)



Core Area - Vocational--Job Sites

Expanded job site opportunities on the ESU7 campus:

Car Detailing (Inside)



Core Area - Vocational--Job Sites

Expanded job site opportunities on the ESU7 campus:

Snack Cart



Core Area - Vocational--Job Sites

Community job sites - Spring 2021 - restarted in March



Core Area - Vocational--Job Sites

We are so grateful to our job site partners. Partners in 2020-2021 include:

Columbus Community:

The Buckle
Center 7 Theaters
China Buffet
Federated Church
H&H Stables and Riding
KZ100
Little Steps Day Care
NE Sports
Outreach Center
Pizza Ranch
Top Stitch
Valentinos
YMCA

New Sites added this year!

Columbus Public Library
Columbus Sales Pavilion
Columbus Visitor Center
Everlasting Love Church

ESU Departments/Individuals/Onsite Job sites

Meals on Wheels & Vision Dept. - Judy Zadina
Production stocking - Production Dept
Administrative Assistants - Angie Arndt,
North Building Admin Assist. - NBldg staff
Professional Development
Maintenance Job Shadowing - Larry Shefcyk
Janitorial Services at LA
Janitorial Services at N & S Bldg
Snack Cart
Car Detailing
Conference Room Setup



Core Area - Vocational--Job Sites--Evaluations

At each job site students are evaluated by their job coach using the form shown to the right. After each job site the student and job coach will sit down together to discuss how the job site went for the day.

In addition to the ratings scale, a narrative for each student and job site is also kept where job coaches list the goals for the student, things that went well, and things to work on for next time.

Rate the following:

Rows		Columns
1. Follows Directions	X	<input type="radio"/> 0
2. Cooperates	X	<input type="radio"/> 1
3. Works Independently	X	<input type="radio"/> 2
4. Shows care with materials	X	<input type="radio"/> 3
5. Stays on Task	X	<input type="radio"/> 4
6. Correct Errors Willingly	X	<input type="radio"/> 5
7. Communicates Appropriately	X	<input type="radio"/> 6
8. Works at an appropriate speed	X	<input type="radio"/> Add column
9. Produces Acceptable quality of work	X	
Attitude	X	

Core Area - Domestic / Independent Living

- Cooking
- Cleaning
- Functional Academics: Reading, Money, Time, Calendar/Weather, Measuring, Writing, Survival Signs
- Hygiene
- Minor household repairs
- Personal Safety
- Technology



Core Area - Independent Living--Cooking

Each month every student at Cen7ter plans for a meal, makes a list of ingredients, shops (either in person or online) for the ingredients, and prepares a meal.



Core Area - Independent Living--Cooking

Depending on their abilities, students plans meals that range from a basic following of directions (boxed macaroni and cheese) to more complex (a multi-step recipe found online or in a cookbook).



Meals this year have included: macaroni and cheese, chicken nuggets, chili dogs, reuben sandwiches, pancakes, homemade pizza, quesadillas, stromboli, BBQ beef bowl, orange chicken, sweet and sour pork, and a variety of casseroles.

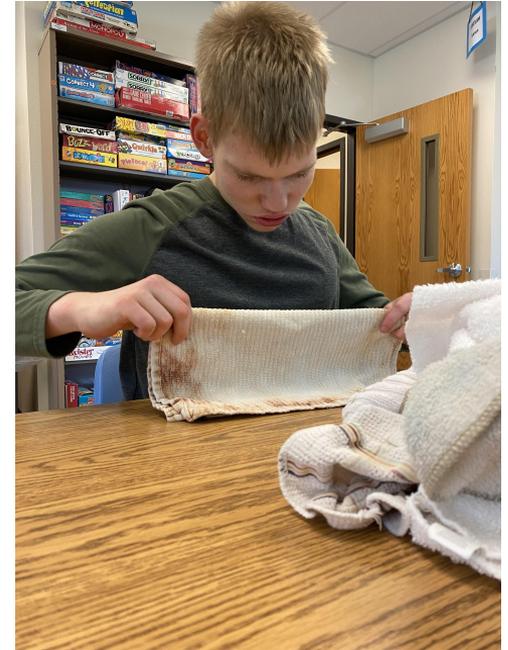
Core Area - Independent Living--Cooking

When cooking their meals students are practicing skills in measuring, time planning, and using kitchen tools safely.



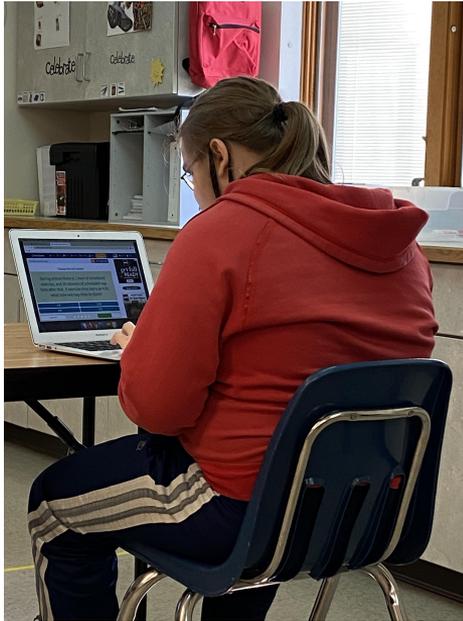
Core Area - Independent Living--Cleaning

Students practice their housekeeping skills in a variety of ways.

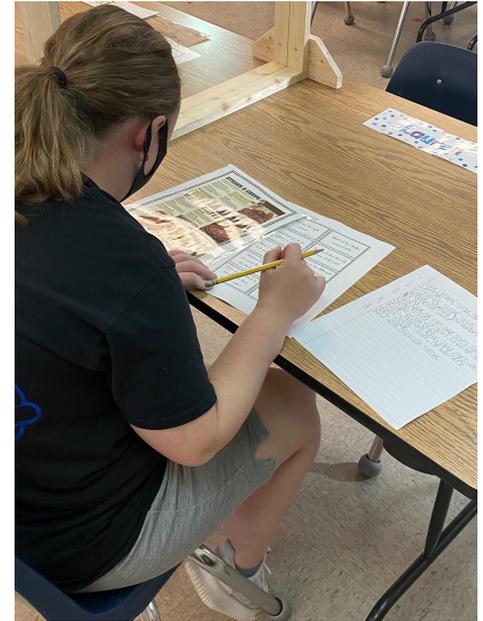


Core Area - Independent Living--Functional Reading

Students work on functional reading in a variety of ways. Current events (News 2 You), recipes, reading a schedule,

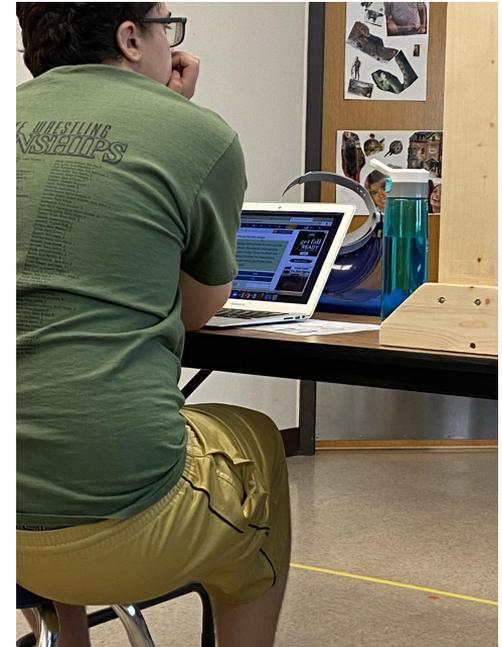
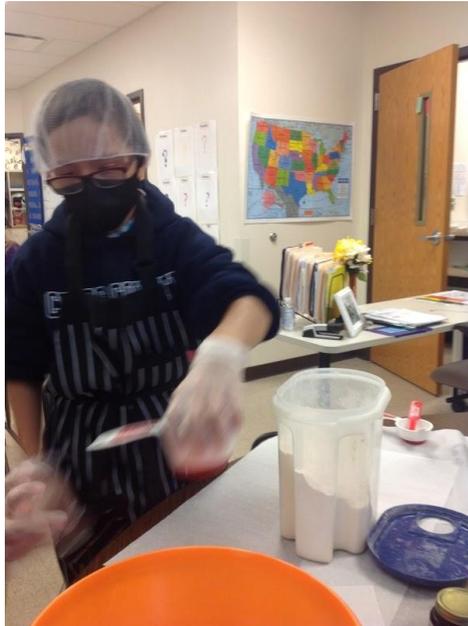


Picture of Will - driver's permit - success story



Core Area - Independent Living--Functional Math

Students work on a variety of math skills including measuring, time, and working with money.



Core Area - Community

We try to get students out into the community as much as possible.



Core Area - Community

Guests come in to Cen7ter to share information with the students as well.



Core Area - Social

Students work on their social skills by given direct instruction, practice at Cen7ter with peers--both simulated and natural--and practicing at job sites.



Embedded skills:
number recognition,
counting, spacial
awareness, taking turns,
sharing, winning and
losing, appropriate
conversations



Core Area - Social

Added a new curriculum, ONEder, which addresses some socio-emotional learning.

Role-playing is another tool used in the classroom to practice social skills.

ONEDER | Academy



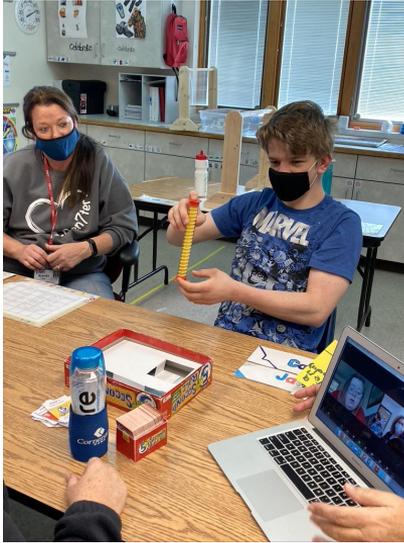
Core Area - Recreation and Leisure

Students learn how to take care of their bodies with daily exercise opportunities as well as learning new games to play during their leisure time now and in the future.



Core Area - Recreation and Leisure

Students learn new games and rules and practice their social skills at the same time.

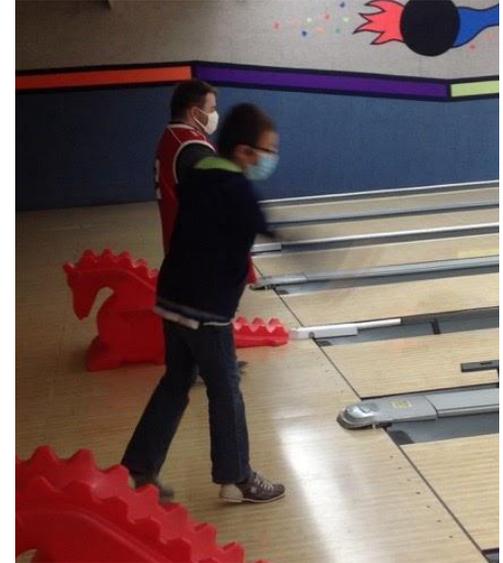


Core Area - Recreation and Leisure

Students access areas in the community for recreation and leisure opportunities as well.



Gerard Park is a favorite place to walk to for exercise.



How Cen7ter Adjusted during CoVid

- When the shutdown started in March:
 - Prepared individualized packets of activities for each student for the remainder of the school year
 - Made personal contact with each student and family each week
 - Offered zooms for students to stay in touch and interact socially
- Providing remote learning to three students this year and other students who went on quarantine were able to stay in touch through the Zoom sessions as well.
- Added Google Classroom assignments for students both in and out of the classroom.
- Job sites in the community ended early in the fall but we found more on campus sites for students to work on their skills.
- Added our own “College Class” for post-graduate students to replace the CCC class traditionally offered.



Districts Currently Accessing Cen7ter Services

Boone

Cross County

David City

High Plains

Humphrey

Lakeview Community

Osceola

Shelby/Rising City

St. Edward

Twin River



District Feedback

Favorite thing about Cen7ter:

- All the opportunities that students are given to improve and strengthen their skills, which allows them to be as independent as possible.
- The staff is wonderful as well, easy to work with, kind, caring and student centered.

Something Cen7ter does really well:

- Cen7ter communicates well with parents and home district staff.

Experiences working with the Cen7ter program:

- Cen7ter is a great program and we are so thankful it is an option for our students.
- It is awesome to see student growth over the years.
- The staff does a wonderful job!!

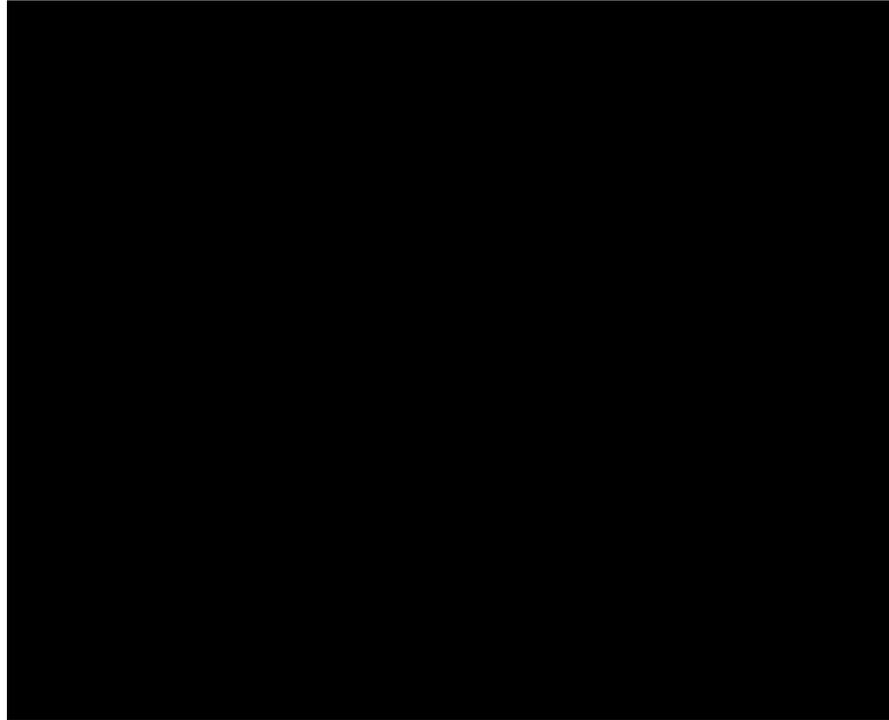


Parent Feedback ...

From a former parent: “Our son has attended ESU Cen7ter for the past few years. During that time we watched him grow and mature as a young man. The atmosphere of learning and acceptance was remarkable and something that we had not experienced at the local school level. He loved being around peers that were similar to him. The resources available to meet his needs were exceptional, including but not limited to technology, various outings, OT, Speech, psychologists etc. Staff was excellent and they were always attending workshops to learn more about the needs of students ... also an irreplaceable resource for the individual schools they serve.”



Student Interview



Questions?



Feb. '21 Treasurer Report

Beginning Balance February 1, 2021			\$127,291.00		
RECEIPTS					
Property taxes			\$258,550.10		
SPED			\$320,913.73		
General/Flow Through			\$48,080.11		
Grants			\$42,679.30		
TOTAL RECEIPTS			\$670,223.24	\$670,223.24	
				\$797,514.24	
Transfer to Money Market				\$200,000.00	+
Total Funds Available				\$997,514.24	
DISBURSEMENTS:					
General Fund			\$253,768.22		
SPED			\$317,827.21		
Grants			\$121,528.32		
Total DISBURSEMENTS Check #71921 thru #72054			\$693,123.75	\$693,123.75	-
Ending balance, FEBRUARY 28, 2021				\$304,390.49	

Checking balance					\$304,390.49
Money Market Deposit Account at First National Bank					\$2,820,000.00
Money Market Deposit Account at First National Bank					\$100,000.00
Money Market Deposit Account at Bank of Clarks					\$100,000.00
Money Market Deposit Account at Columbus Bank & Trust					\$100,000.00
Certificate of Deposit - Great Western Bank					\$200,000.00
Certificate of Deposit - First National Bank-Columbus					\$100,000.00

TOTAL CASH ON HAND (includes cash reserve amount below) \$3,724,390.49

CASH RESERVE \$1,304,205.11

Funds that are due to ESU 7					
Grants				(\$1,306,858.01)	
Production/Art Media Accounts Receivable			(\$13,652.50)		
Network Support Accounts Receivable			(\$1,937.75)		
Misc. Flow thru Accounts Receivable			(\$2,644.80)		
Outstanding Receivables				(\$18,235.05)	
Total due to ESU 7				(\$1,325,093.06)	

	2019-2020	2020-2021	2019-2020	2020-2021		
	Dollars Spent Per Month	Dollars Spent Per Month	Percentage spent each month	Percentage spent each month		
September	\$233,847.34	\$219,458.69	9.03%	8.41%	Total Budget	\$13,640,055.21
October	\$75,569.32	\$193,540.30	2.92%	7.42%	30% of budget	\$4,092,016.56
November	\$202,501.62	\$170,793.79	7.82%	6.55%	Total budget spent to date	\$4,120,670.09
December	\$164,982.58	\$170,207.74	6.37%	6.53%		
January	\$177,711.62	\$163,271.84	6.86%	6.26%	NOTES	
February	\$170,936.81	\$185,946.19	6.60%	7.13%		
March	\$162,892.28	\$0.00	6.29%	0.00%		
April	\$168,956.78	\$0.00	6.52%	0.00%		
May	\$159,258.47	\$0.00	6.15%	0.00%		
June	\$180,820.12	\$0.00	6.98%	0.00%		
July	\$185,558.73	\$0.00	7.17%	0.00%		
August	\$220,767.89	\$0.00	8.52%	0.00%		
Approved Total General Budget for Levy \$			\$2,589,759.94	\$2,608,410.23		
Total Spent to date			\$2,103,803.56	\$1,103,218.55		
Dollars approved from cash reserve				\$0.00		

Article I, Section 6, D Line of Responsibility

Each ESU employee is responsible to the Board through the Administrator. All personnel shall refer matters requiring administrative action to the administrative officer immediately in charge of the area in which the problem arises. Administrative officers shall refer such matters to the next higher authority when necessary. *See chain of command on next page.*

Employees have the right to appeal decisions made by an administrative officer to the next higher authority and thus through successive steps to the Board on matters regarding continuation of employment, terms and conditions of employment, and matters of policy and procedures.

Legal Reference:	
Date of Adoption:	February 19, 2018
Date of Revision(s):	October 21, 2019 March 15, 2021

Educational Service Unit 7

Chain of Command

Any staff member with a conflict is encouraged to first talk with the person(s) with whom he/she has conflict. If, after this conversation, the situation is not resolved, and there is a need for third party, follow the chain of command outlined below.

General Chain of Command:

1. Department Director/Coordinator
2. Administrator
3. Board of Directors

On Matters involving Professional Development:

1. Professional Development Coordinator
2. Professional Development Director
3. Administrator
4. Board of Directors

On Matters Involving Special Education (non-Cen7ter/Learning Academy):

1. Special Education Coordinator
2. Special Education Director
3. Administrator

4. Board of Directors

On Matters Involving Center:

1. Teacher
2. Student Services Principal
3. Special Education Director
4. Administrator
5. Board of Directors

On Matters Involving Learning Academy:

1. Teacher
2. Student Services Principal
3. Special Education Director
4. Administrator
5. Board of Directors

On Matters Involving Technology:

1. Network Operations Director
2. Administrator
3. Board of Directors

On Matters Involving Facilities, Grounds, Vehicles:

1. Custodian
2. Administrator
3. Board of Directors

On Matters Involving Leadership:

1. Coordinator
2. Director
3. Administrator
4. Board of Directors

On Matters Involving Production:

- ~~1. Production Supervisor~~
- 2. 1. Production Coordinator**
3. Administrator
4. Board of Directors

Section 2 - Regular Meetings

Article II, Section 2, A Regular Meetings

The regular meetings of the Board shall be held on the third Monday of each calendar month and commence at 5:30 p.m. A regular meeting may be scheduled for a different date or time when approved by the Board at any preceding meeting.

Legal Reference:	
Date of Adoption:	March 19, 2018
Date of Review:	March 15, 2021

Section 7 - Agenda

Article II, Section 7, A Agenda Construction

Control of the agenda is the responsibility of the President. The Administrator is responsible for preparing agendas, subject to modification by the President. Any Board member may suggest items to be placed on the agenda.

Except for items of an emergency nature, the agenda shall not be altered later than 24 hours before the scheduled commencement of the meeting. The Board shall have the right to modify the agenda to include items of an emergency nature only by action taken at the public meeting at which the item is to be considered.

Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting.

The Board shall not act on any matter unless the same is on the agenda for the meeting.

Legal Reference:	§ 84-1411 (1)
Date of Adoption:	April 16, 2018
Date of Review:	March 15, 2021

Article II, Section 7, B Agenda Availability

The agenda for each meeting shall be kept continuously current. The agenda shall be readily available for public inspection at the principal office of the ESU during normal business hours.

Legal Reference:	§ 84-1411 (1)
Date of Adoption:	April 16, 2018
Date of Review:	March 15, 2021

RESOLUTION

WHEREAS, Educational Service Unit Number 7 (“ESU 7”) anticipates that it may need to temporarily close its operations at some point for health and safety reasons; and,

WHEREAS, if ESU 7 closes on a temporary basis, then ESU 7 employees who work on an hourly, exempt and/or non-exempt basis may not be able to work at ESU 7; and/or

WHEREAS, after advisement from local health departments, ESU 7’s hourly, exempt and/or non-exempt employees are asked to self-quarantine or isolate; and

WHEREAS, it is in the best interests of ESU 7 to pay ESU 7’s hourly, exempt and/or non-exempt employees while ESU 7 is temporarily closed for a variety of reasons, namely: to ensure that said ESU 7 employees do not leave employment during the temporary closure, to avoid the spread of any illness to other employees, for staff morale, to comply with its own and school district obligations under the federal CARES Act, and for other legitimate reasons.

NOW, THEREFORE, BE IT RESOLVED that, in the event of the temporary closure of ESU 7 or any of its member schools to which it provides services, and/or during a health department recommended self-quarantine or isolation when another negotiated agreement provision or contract leave isn’t applicable, the ESU 7 Administrator is hereby authorized to provide paid leave due to COVID-19 closure to ESU 7 hourly, exempt, and/or non-exempt employees in an amount that the ESU 7 Administrator deems fair and reasonable, but not to exceed such employee’s customary and regular pay, for up to eight (8) weeks during the self-quarantine/temporary closure.

If the ESU 7 operations continue to be closed after four (4) weeks, then the Board shall reconvene and determine what authority, if any, the ESU 7 Administrator has to continue paying ESU 7 hourly, exempt and/or non-exempt employees during the temporary self-quarantine/isolation/closure.

The foregoing Resolution having been read in its entirety, Member _____ moved for their passage and adoption. Member _____ seconded same.

After discussion and on roll call vote the following members voted in favor of passage and adoption of the above Resolution:

_____.

The following members voted against the same:

_____.

The following members were absent or not voting:_____.

The above Resolution having been consented to by a majority of the quorum of the Board, it was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings law.

DATED this 15th day of March, 2021.

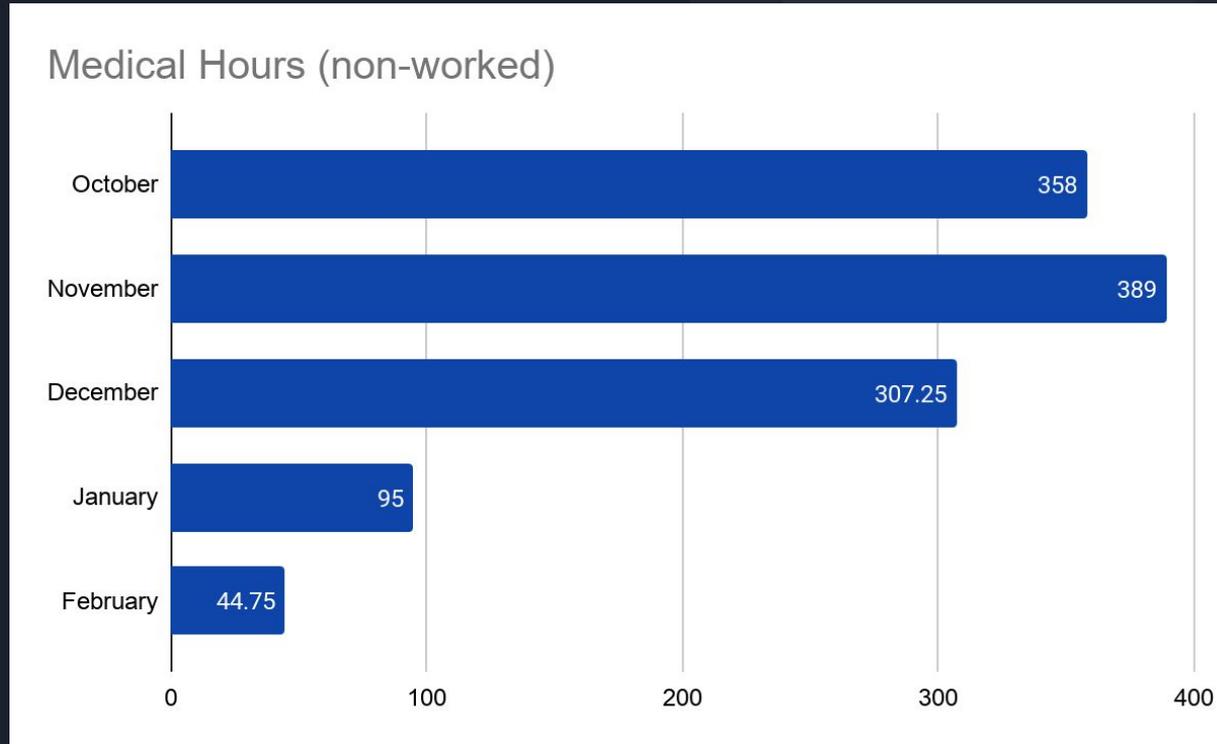
EDUCATIONAL SERVICE UNIT 7

ATTEST:

BY: _____
President

Secretary

Admin Report - COVID Update



- February Instances
 - Isolate - 1
 - Quarantine - 1
 - Monitor - 0

CONTRACT OF EMPLOYMENT WITH ADMINISTRATOR OF
EDUCATIONAL SERVICE UNIT 7
COLUMBUS, NEBRASKA

THIS CONTRACT OF EMPLOYMENT is made by and between the Board of Educational Service Unit 7 (ESU 7), hereinafter referred to as "the Board", and Larianne Polk hereinafter referred to as "the Administrator".

WITNESSETH: That in accordance with action taken by the Board as recorded in the minutes of the Board meeting held on the 15th day of March, 2021 the Board hereby agrees to employ the Administrator, and the Administrator hereby agrees to accept such employment subject to the following terms and conditions:

Section 1. Term of Contract. The Administrator shall be employed for a period of two (2) years, beginning on the 1st day of July 2021, and expiring on the 30th day of June 2023, excluding Saturdays, Sundays and legal holidays. A "contract year" for purposes of this Contract shall be from July 1 to June 30. A provision for an annual extension of the contract is provided as follows:

Administrator's Notice of Intent to Extend. The administrator shall, between December 1 and December 31 of each contract year, give the President of the Board an "Administrator's Notice of Intent to Extend," which is a written notice that the Administrator intends to extend the Contract which allows the Board of Education to renew this contract for a new period, up to three years, and make adjustments on the annual total compensation each year of the contract as stated in Section 2 of this contract. In the event a Administrator's Notice of Intent to Extend is not given within the specified time, the Contract may not be extended.

Board Action on Notice of Intent to Extend. In the event the Board has received an Administrator's Notice of Intent to Extend, the Board shall have until, on, or before February 16th of each year to give a Notice of Intent to Not Extend. In the event the Board does not give a Notice of Intent to Not Extend, or of a notice of possible non-renewal or cancellation, the Contract shall be extended for an additional term of at least one (1) contract year.

Notice of Non-Renewal. The failure to extend does not automatically affect a non-renewal of the Contract. The deadline to give a notice of non-renewal is, by law, April 15th.

At the time of each contract renewal and/or amendment, the Administrator shall be responsible for taking all necessary steps to insure that ESU 7 has complied with the Superintendent Pay Transparency Act.

Section 2. Total Compensation:

Salary. The annual salary for the 2021-2022 contract year shall be: \$192,139.34. The annual salary for the second and any subsequent year of this contract will be set by the Board no later than the regular meeting of the board for the month of March (unless alternate date is determined by mutual agreement of Board and Administrator). Said annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of other professional staff employees of the Educational Service Unit. The Board retains the right to adjust the Administrator's annual salary upward during the

term of this Contract, as an amendment hereto, without such adjustment constituting a new contract or extending the length of this Contract. The Administrator's salary shall not be reduced during the term of this Contract.

In consideration of this annual salary, the Administrator agrees to perform faithfully, duties of the Administrator in and for the Educational Service Unit as prescribed by the laws of the State of Nebraska and by the rules and regulations promulgated by the Board thereunder.

Fringe Benefits. The Administrator may elect to receive health insurance benefits consisting of full single health/dental insurance in a premium contribution by Educational Service Unit 7 to the health/dental insurance carrier selected by Educational Service Unit 7, in an amount not to exceed \$8,815.08; LTD Premium reimbursement: \$749.34, Life Insurance: \$66.00.

Leave Benefits. For the purpose of this section, the term "working days" shall not include any Saturday, Sunday, legal holiday, or break as indicated on Educational Service Unit Board approved calendar. Paid leave is available to the Administrator when the following specific conditions are met: (1) the Administrator is currently employed by ESU 7 and (2) the paid leave day is taken on a day Administrator would otherwise be expected to be at work. The Administrator shall report earned leave and usage to the Board no less than two (2) times annually.

(a) **Vacation Leave:** The Administrator shall earn 20 working days of paid vacation leave per ESU 7 policy 3.15.02 to be used in a manner and at times selected by the Administrator.

(b) **Sick Leave:** The Administrator shall be entitled to 12 annual sick leave days during each year of this contract accumulating to 55 days.

(c) **Personal Leave:** The Administrator may receive up to 2 personal days each Contract year per Board Policy 3.05. Personal leave days may be used at the Administrator's sole discretion, provided that the Administrator makes reasonable efforts not to use them when such use would interfere with the Administrator's ability to attend the Board's meetings.

Meetings and Dues: The Administrator shall attend appropriate professional meetings at the local, state and national levels provided that such attendance does not interfere with the proper performance of Administrator's duties. The reasonable and necessary expenses of such meetings shall be reimbursed by ESU 7 consistent with Board policies. In addition, ESU 7 shall pay the Administrator's annual dues to the following organizations: Nebraska Council of School Administrators (NCSA) and American Association of School Administrators (AASA). The Board may pay dues for other professional organizations suitable for the Administrator position upon the Administrator's request.

Transportation. The reasonable and necessary expenses of transportation required in the performance of Administrator's official duties shall be reimbursed at the rate set by the Board for ESU 7 travel.

Indemnification. ESU 7 shall, to the extent permitted by law, defend, hold harmless, and indemnify the Administrator from any and all demands, claims, suits, actions, and legal proceedings brought against the Administrator in the Administrator's individual capacity or the Administrator's official capacity as an agent or employee of ESU 7, provided that the incident arose while the Administrator was acting (or, in good faith, reasonably believed that the Administrator was acting) within the scope of the Administrator's employment with ESU 7 and ESU 7 is not in an adverse position in the legal

proceedings. This provision shall not apply to criminal proceedings against the Administrator and shall not obligate ESU 7 beyond any applicable insurance coverage ESU 7 has available.

Section 3. Professional Status. The Administrator hereby affirms that the Administrator is not under contract with another school board or educational service unit covering any part of or all of the same terms provided in this Contract. The Administrator further affirms that throughout the term of this Contract she will hold a valid and appropriate certificate to act as an Educational Service Unit Administrator in the State of Nebraska.

Section 4. Administrator's Duties. The Administrator agrees to perform faithfully the duties of the position as prescribed by the laws and regulations of the State of Nebraska; the policies, rules and regulations promulgated by the Board; the Administrator Job Description; and the directives of the Board.

Section 5. Board - Administrator Relationship. The Board shall have primary responsibility for formulating (in collaboration with the Administrator) and adopting Board policy. The Administrator shall be the chief administrative officer for the Educational Service Unit, and shall have primary responsibility for implementation of Board policy. The Administrator shall be responsible for development of regulations and rules consistent with Board policy and shall communicate with the board about these regulations and rules. In the absence of Board policy on matters which require prompt action, the Administrator shall have the authority to act using the Administrator's professional judgment and consistent with legal requirements; provided that the Administrator shall report the nature of the matter and the action taken to the Board no later than the next regularly scheduled Board meeting. The parties agree, individually and collectively, not to interfere with or usurp the duties or responsibility of the other party. The Board, individually and collectively, will promptly refer all criticisms, complaints, and suggestions called to its attention to the Administrator for action, study and/or recommendation, as appropriate.

Section 6. Evaluation of the Administrator. The Administrator shall be evaluated once during each contract year, unless the Board deems additional evaluations appropriate as per ARTICLE 1, SECTION 6C DUTY AND FUNCTION OF THE ADMINISTRATOR. The Administrator shall receive a copy of the evaluation and shall have the right to submit a response to the evaluation, which response shall be placed in the Administrator's personnel file. The Administrator shall notify the President of the Board to remind the Board of the need to evaluate.

Section 7. Contract Termination. Throughout the term of this Contract the Administrator may be discharged if she materially breaches any provision of this Contract, or performs any act which substantially inhibits her ability to discharge her duties as Administrator, including, but not limited to: (a) upon cancellation, termination, revocation, or suspension of the Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate by the State Board of Education; (b) breach of any of the material provisions of this Contract; (c) for any of the reasons set forth in this employment contract; (d) incompetency; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) physical or mental incapacity; or (i) conviction of a felony. The procedures for cancellation during the term of the contract shall be in accordance with the applicable Nebraska Revised Statutes.

Section 8. Compensation upon Termination and Credit for Accrued Vacation. Upon lawful termination of this Contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the twelve months in the annual salary period in which termination occurs. Any portion of the salary paid, but not earned, prior to the date of termination of this Contract shall be refunded by the Administrator.

Upon termination or expiration of this Contract, the Administrator shall be entitled to compensation for all unused accrued vacation leave at the current salary.

Section 9. No Penalty for Release or Resignation. There shall be no penalty for release or resignation by the Administrator from this Contract; provided no resignation shall become effective until expiration of the Contract unless accepted by the Board and the Board shall fix the time at which the resignation shall take effect.

Section 10. Disability. Should the Administrator be unable to perform her duties by reason of illness, accident or other disability beyond her control, and such disability shall continue for more than six (6) continuous months, or if such disability is permanent, irreparable, or of such a nature as to make performance of her duties impossible, the Board may in its discretion terminate this Contract, whereupon the respective rights, duties, and obligations of the parties hereunder shall terminate.

Section 11. Deductions. This Contract shall conform to the statutes and regulations governing deductions from compensation. ESU 7 shall withhold other deductions as the Administrator and Board may agree.

Section 11. Governing Laws. The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this Contract.

Section 12. Amendments to be in Writing. This Contract may be modified or amended only by a writing duly authorized and executed by the Administrator and the Board.

Section 13. Severability. If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract on the date indicated below.

Executed by the Board this 15th day of March, 2021.

President, Educational Service Unit 7 Board

Secretary, Educational Service Unit 7 Board

Executed by the Administrator this 15th day of March, 2021.

Larianne Polk



Serving the schools of Boone, Butler, Colfax, Merrick, Nance, Platte, and Polk counties

ESU 7 Goals

Board of Directors

- Goal 1: Use of Data for Quality and Efficiency: The Board will use data to ensure quality and efficiency of current and future services to its stakeholders (students, educators, parents, and community).
- Goal 2: Behavioral Health Programming: The Board will explore the potential expansion of educational behavioral health programming.
- Goal 3: Financial Projections: The Board will examine short and long term financial projections to ensure long term financial stability.
- Goal 4: Updates to Policy Manual: The Board will work to update and streamline the policy manual.

Administrator

- Goal 1: Develop and deploy a Board Self-Assessment tool to use in establishment of Board goals.
- Goal 2: Establish partnerships with local media to assist in communicating ESU 7 services and supports to school districts in the ESU 7 area.
- Goal 3: Engage in strategic communication efforts to and among staff and stakeholders regarding programs and services.

Directors

- Goal 1: By August 2022, system processes will be developed, trained, and operational for every agency team department.
- Goal 2: By August 2021, complete leadership and evaluation training.

Agency Team

- Goal 1: During the 20-21 school year, the Agency Team will revise and implement the Return to Services/School Plan to address concerns presented by our staff and schools.
- Goal 2: Implementing processes

Departments

- Administration: Communication - By May 2021 the Admin Team will have a communication system in place and will use it effectively. Common Invoicing System - By May 2021 will have similar or combined invoicing systems agency wide.
- Cen7ter: The jobsite component of the Cen7ter program will be reorganized to be accessible and beneficial for all Cen7ter staff by May 2021.
- Early Childhood: Our department selected staffing and retaining staff as our goal, so we can maintain a fully staffed EC team. By May 2021 we will have 3 things our Team can do to encourage new team



Serving the schools of Boone, Butler, Colfax, Merrick, Nance, Platte, and Polk counties

members to stay and 3 things we can share with the Agency team to encourage retention for employees.

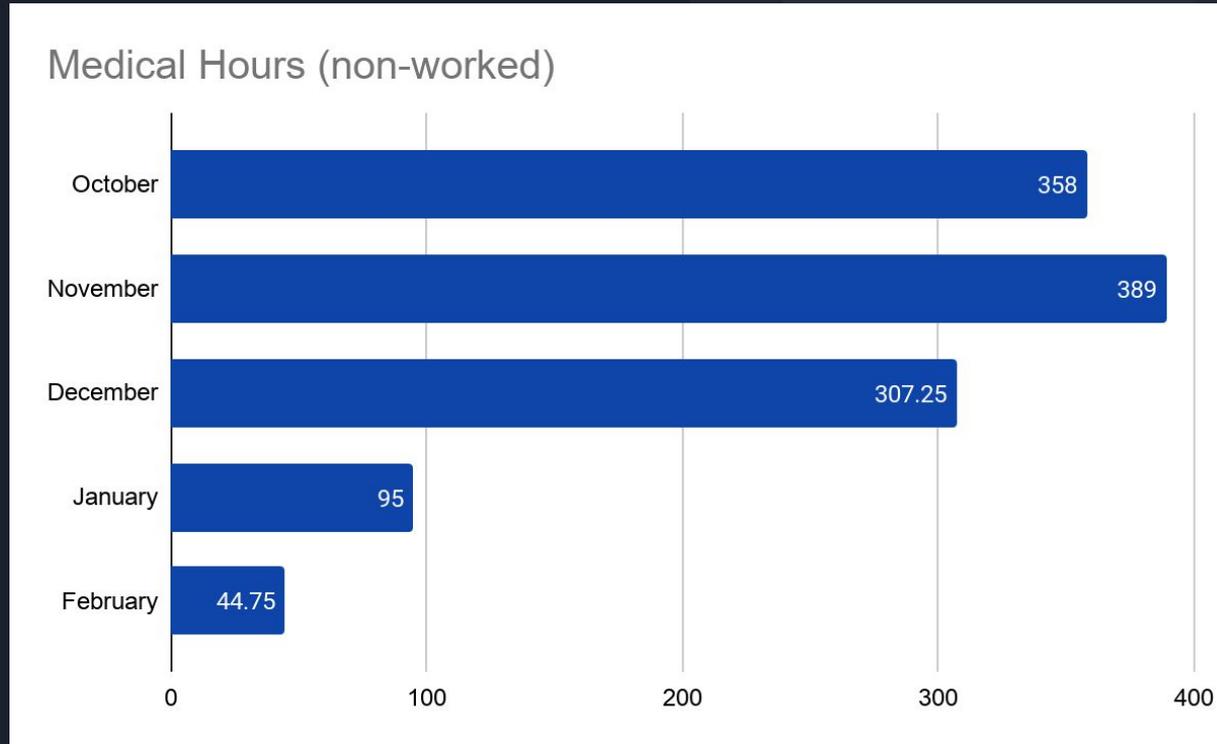
- Grants: By May 2021, the Grants Team will devise a plan to describe and disseminate individual services which are provided by the grant dept.
- Learning Academy: During the 36 weeks of instruction, Learning Academy staff will improve our ability to identify and meet student academic, behavioral, and mental health needs.
- Mental Health: To strengthen the foundation and awareness of the Mental Health Department by clarifying therapeutic roles, exceptions and ways to support districts needs through the MTSS framework
- Migrant: Increase the percentage of eligible migrant students receiving instructional services during the regular school year.
- Production: Create a process to eliminate the need for multiple teacher interactions for clarifying ordering and picking up materials.
- Professional Development: By May of 2021, develop and implement a procedure for hosting hybrid professional development sessions.
- Psychology: During the 2020-21 academic year, we will work as a department with our school districts to complete valid, reliable, and ethical evaluations.
- Speech: By the end of the 2020-2021 school year, the SLPs will create individual plans for service delivery by meeting 4/4 objectives at a proficient or distinguished level.
- Technology: During the 20 - 21 school year, the technology department will work toward equalizing technology knowledge and abilities among team members.
- Vision: By May 2021, the vision team will create a google document with each team member providing 1 resource monthly of ideas to provide students with visual impairments services when in-person instruction is not an option.

A large red geometric graphic consisting of several overlapping trapezoidal shapes, creating a sense of depth and movement, located on the left side of the slide.

ESU 7 Board Meeting

March 15, 2021

Admin Report - COVID Update



- February Instances
 - Isolate - 1
 - Quarantine - 1
 - Monitor - 0

COVID Pay Resolution

RESOLUTION

WHEREAS, Educational Service Unit Number 7 ("ESU 7") anticipates that it may need to temporarily close its operations at some point for health and safety reasons; and,

WHEREAS, if ESU 7 closes on a temporary basis, then ESU 7 employees who work on an hourly, exempt and/or non-exempt basis may not be able to work at ESU 7; and/or

WHEREAS, after advisement from local health departments, ESU 7's hourly, exempt and/or non-exempt employees are asked to self-quarantine or isolate; and

WHEREAS, it is in the best interests of ESU 7 to pay ESU 7's hourly, exempt and/or non-exempt employees while ESU 7 is temporarily closed for a variety of reasons, namely: to ensure that said ESU 7 employees do not leave employment during the temporary closure, to avoid the spread of any illness to other employees, for staff morale, to comply with its own and school district obligations under the federal CARES Act, and for other legitimate reasons.

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If the ESU 7 operations continue to be closed after four (4) weeks, then the Board shall reconvene and determine what authority, if any, the ESU 7 Administrator has to continue paying ESU 7 hourly, exempt and/or non-exempt employees during the temporary self-quarantine/isolation/closure.

The foregoing Resolution having been read in its entirety, Member _____ moved for their passage and adoption. Member _____ seconded same.

After discussion and on roll call vote the following members voted in favor of passage and adoption of the above Resolution:

_____.

The following members voted against the same:

_____.

The following members were absent or not voting: _____.

The above Resolution having been consented to by a majority of the quorum of the Board, it was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings law.

Admin Report Overview

- Goals
- Board Recognition Options
- Redistricting
- Strategic Planning Dates
- Services Update
- Personnel
- Facilities Update
- Legislative Update



Admin Report - Goals



ESU 7 Goals

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Admin Report - Board Recognition

- Options for this year:
 - Elks Club
 - ESU 7
- Time for April Board Meeting



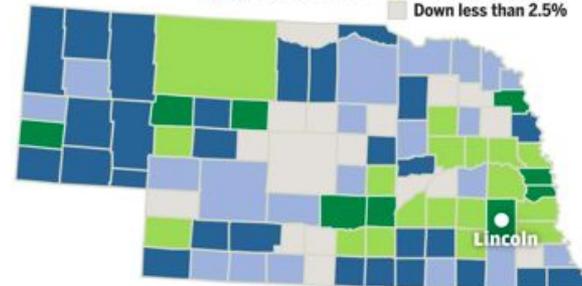
Admin Report - Redistricting

What is Redistricting?

Redistricting is the regular process of adjusting the lines of voting districts in accordance with population shifts. For many political subdivisions, this means redrawing lines every ten years following the decennial census. In the modern era of redistricting, all district lines must be reviewed after the census to meet strict requirements for population equality and voting rights protections.

Tracking growth

Since the 2010 census, population in nine Nebraska counties is up by more than 5%.



Source: US Census

Lee Enterprises graphic

Leading  Serving  Supporting

ESU7

Educational Service Unit 7

Serving the schools of Boone, Butler, Colfax, Morrill, Nance, Platte, and Polk counties

Admin Report - Redistricting

Why must you do Redistricting?

It's the law!

Nebraska Revised Statute 79-1217.01 reads:

"each educational service unit board, except boards of educational service units with only one member school district, shall divide the territory of the educational service unit into at least five and up to twelve numbered districts for the purpose of electing members to the board in compliance with section 32-553. Such districts shall be compact and contiguous and substantially equal in population."



Leading Serving Supporting



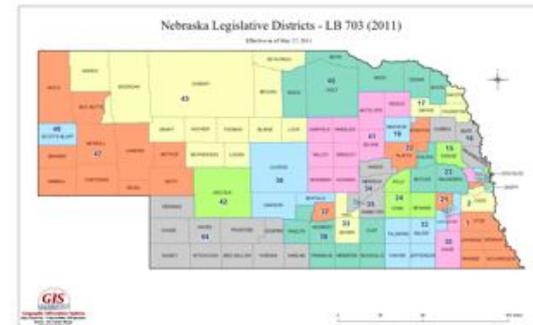
Serving the schools of Boone, Butler, Colfax, Morrill, Nance, Platte, and Polk counties

Admin Report - Redistricting

When do you have to do Redistricting?

Redistricting must be done with every federal census. If you don't complete the redistricting process you: 1) will be violating state law by not ensuring you districts have as equal of a population as possible, 2) risk lawsuits because of differing sub-district populations (It would not be one person one vote).

ESU redistricting will occur once you receive the data from the US Census Bureau. Currently they project releasing the data in September 2021.



Admin Report - Redistricting

How will you perform Redistricting?

Redistricting can be performed two ways:

1. By Hand
2. Using Computer Software

Performing redistricting by hand is a painstaking and tireless process that often times leads to unintentional errors or mistakes. Those errors could lead to even more costly outcomes such as lawsuits.

Redistricting using specialized computer software takes much of the hassle out of the process, but it is crucial that whomever does the redistricting understands the laws that govern it, both at the State and Federal levels.

Admin Report - Strategic Planning

- Dates:
 - June 1-4: Data due to Dr. John Skretta, ESU 6 and Dr. Keith Rohwer, NCSA Ambassador
 - June 7-11: Vision, Mission, Beliefs
 - June 14-15: Focus Group Interviews
 - June 29: Strategic Planning Board Meeting (4:30pm-8:30pm)

Admin Report - Services Update

- [Quarterly Update](#)



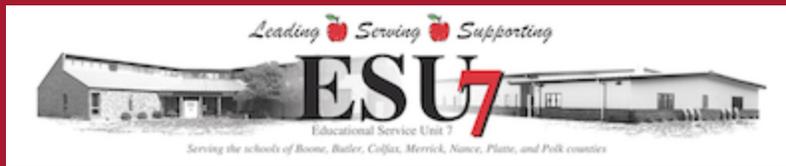
Admin Report - Personnel

- Kendra Gustafson, Professional Development Coordinator
 - Kendra Gustafson is excited to start working as a Professional Development Coordinator at ESU 7 this summer. Kendra has been teaching English Language Arts in Nebraska for 25 years and, currently, teaches 8-12 English at Cross County Schools. She obtained her Bachelor of Arts in Education degree from the University of Nebraska at Kearney in 1993, as well as a Masters in Curriculum and Instruction in 2007. Currently, she is enrolled at Northwest Missouri State University in their Educational Leadership Program. Kendra says that her passion includes leading and supporting teachers, both first year teachers and veterans, which brought her to apply for the position at ESU 7. Kendra and her husband, Mark, live in Osceola, where they own a small business. They have 5 children and 2 grandchildren. She is excited to make this career change and looking forward to serving the schools in the ESU 7 area.

Admin Report - Legislative Update

- Legislative Update





Quarterly Update

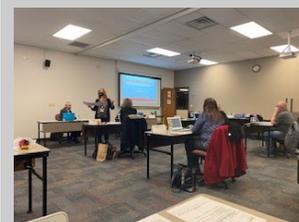
January 2021 - March 2021

Administrator: Dr. Larianne Polk

Component 1. Relations with the Board

- Administrator Board Report: December, January, and February
- Policy reviews and revisions:
 - Article I, Section 2, B Duties and Function of the Board
 - Article I, Section 2, C Chief Administrator Evaluation
 - Article I, Section 3, F Code of Ethics for Board Members
 - Article I, Section 4, A Officer Positions
 - Article I, Section 4, B President
 - Article I, Section 4, C Vice President
 - Article I, Section 4, D Secretary
 - Article I, Section 5, A Committees
 - Article III, Section 1, A ESU Services
 - Article III, Section 1, B Core Services to Member Districts
 - Article III, Section 1, C Use of Core Service Funds and Property Tax Funds
 - Article III, Section 4, C Depositories of Funds
 - Article III, Section 5, E Equipment, Materials, and Supplies
 - Article III, Section 8, A Disposal of Property
 - Article IV, Section 10, A Professional Employees Defined
 - Article IV, Section 11, E Evaluations
- ESUCC Updates to Board: December, January, and February
- Committee Meetings
 - Negotiations: January
- Email Communication: COVID Correspondence, Legislative updates, Board packets, NASB Board, and DYKs
- Monthly Meeting with the Board President: December, January, and February
- Monthly Meeting with the Board Vice President: December, January, and February
- Board Members that utilize Health Insurance: Dan Hoesly and Jack Young utilizes Dental

Administrator Goal 1: Develop and deploy a Board Self-Assessment tool to use in establishment of Board goal.



Component 2. Community Relationships

- Attend and Participate in ESUCC/NDE Collaborative Planning Meetings: Ongoing
- Vaccination Clinic location for ECDHD: February
- Partnership with CCC regarding Distance Learning
- Partnered with John Baylor for the Superintendent Meeting in January
- Partnership Opportunities since January 1: Problem solving with Nebraska Department of Education and ESU Coordinating Council 2-3x/wk, ESU Coordinating Council Leadership Meetings 1-2x/wk, East Central District Health Department with Superintendents 2-4x/wk, Central District Health Department with Merrick Foundation and Superintendents 1-2x/wk, Four Corners District Health Department with Superintendents 1x/wk, Director meetings 3-6x/wk, Agency Team 1-2x/wk, and Communications Campaign.

Board Goal 2: Exploration of potential expansion of educational behavioral health offering

Administrator Goal 2: Establish partnerships with local media to assist in communicating ESU 7 services and supports.

Administrator Goal 3: Engage in strategic communication efforts among staff and stakeholders re: programs and services.

Cen7ter Goal: Jobsite components of the program will be reorganized to be accessible and beneficial by May 2021.



Component 3. Staff and Personnel Relationships

- Agency Team meetings: January and February
- Committee Meetings: All Staff, Safety, Return to School and Services
- All Staff Meeting: February
- Director Meetings: Multiple times a week in January, February, and March.
- Ongoing Staff Evaluation and Goal Setting
- Production Department Transition: Ongoing
- Did You Knows: January, February, and March
- Administrator Polk and Directors served pizza to staff February 12, 2021

Administrator Goal 3: Engage in strategic communication efforts among staff and stakeholders re: programs and services.

Director Goal 1: System processes will be developed, trained, and operational for every agency department by August 2022

Agency Team Goal 1: Revise and implement the Return to Services/School plan during the 20-21 school year

Administration Goal: By May 2021, a communication system and common invoicing system will be in place

Early Childhood Goal: By May 2021 have three things the team can do to encourage new team members to stay

Grants Goal: By May 2021, devise a plan to describe and disseminate individual services provided by the Grant Dept.

Mental Health Goal: Strengthen the foundation and awareness by clarifying therapeutic roles, exceptions, and support.

Migrant Goal: Increase the percentage of eligible migrant students receiving instructional services during the school year.

Production Goal: Create a process to eliminate the need for multiple teacher interactions for clarifying and pick up.

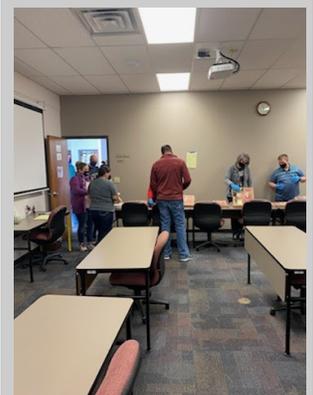
Professional Development Goal: Develop and implement a procedure for hosting hybrid sessions by May 2021.

Psychology Goal: Work with our school districts to complete valid, reliable, and ethical evaluations during the 20-21 year.

Speech Goal: Create individual plans for service delivery by meeting 4/4 objectives at proficient or distinguished level.

Technology Goal: Work toward equalizing tech knowledge and abilities among team members during the 20-21 school year.

Vision Goal: Create a Google doc with each team member providing one resource monthly of ideas for services



Component 4. Educational Leadership

- Superintendent Meetings: Bi-weekly in January, February, and March
- SIMPL training and ongoing correspondence all ESUs with monthly Meetings
- Meetings with Lakeview and Columbus Public School Leadership: Monthly
- Agency Team Meetings: January and February
- Director Meetings: Multiple times a week in January, February, and March
- Software development meetings for SIMPL: ESU 10 Partnership Ongoing Bi-Weekly
- Chair of ESUCC Special Populations Committee and a member of PD and Executive Committees



- NNNC meetings: Monthly
- ESUCC President (2019-2021)
- Participated in Nebraska ELLC Meetings: January and February
- Participated in Statewide Teacher and Principal Support Conversations
- Member of NRCSA (Nebraska Rural Council of School Administrators) Legislative Committee
- Member of Commissioner's Advisory Group
- Member of Nebraska Schoolmasters Club
- Member of DLRT (Diverse and Learner Ready Teachers) Initiative
- Stakeholder for Nebraska Teacher and Principal Performance Standards
- Co-Facilitate Goal Setting and Data Analysis for High Plains Community Schools Board
- Coordinate ESSA Designations Conversation with ESU 7 Executive Committee and NDE
- Attend and facilitate Services Inventory Bold Step Committee Meetings (Monthly)
- Member of the Remote Learning Steering Committee: January and February
- Chair and facilitate the Strategies for Providing Special Services Committee: January and February
- Determined need and coordinated Pipeline Meetings: January and February
- Determined need and coordinated HR Meetings: January, February, and March
- Attended the 2021 Virtual Legislative Issues Conference in February
- Attended the AESA Federal Advocacy Committee Meeting in February
- Testified on behalf of LB642 in February
- Went to Lincoln, NE to visit with Senators in February
- Distributed another 14,000 masks to ESU 7 schools in February
- Partnership Opportunities since January 1: Problem solving with Nebraska Department of Education and ESU Coordinating Council 2-3x/wk, ESU Coordinating Council Leadership Meetings 1-2x/wk, East Central District Health Department with Superintendents 1x/wk, Central District Health Department with Merrick Foundation and Superintendents 1x/wk, Four Corners District Health Department with Superintendents 1x/wk, Director meetings 1x/wk, and Communications Campaign.

- **Board Goal 1:** Use data to ensure quality and efficiency of current and future services to its stakeholders
- **Administrator Goal 1:** Develop and deploy a Board Self-Assessment tool to use in establishment of Board goal.
- **Director Goal 2:** Complete leadership and evaluation training by August 2021
- **Administrator Goal 2:** Establish partnerships with local media to assist in communicating ESU 7 services and supports.
- **Administrator Goal 3:** Engage in strategic communication efforts among staff and stakeholders re: programs and services.
- **Learning Academy Goal:** Improve ability to identify and meet student academic, behavioral, and mental health needs.



Component 5. Business and Finance

- Sign/Inspect Monthly Bills
- Budget Maintenance with Agency Team: Monthly
- Accounts Payable work and examination: Monthly
- Revenue flow status work
- Budget Development work with business manager and Directors: Monthly

- **Board Goal 3:** Examine short and long term financial projections to ensure long term financial stability
- **Administrator Goal 2:** Establish partnerships with local media to assist in communicating ESU 7 services and supports.
- **Director Goal 1:** System processes will be developed, trained, and operational for every agency department by August 2022

Component 6. Professional/Personal Qualities

- Interactions with ESU staff, school staff, school leadership, and Board
- Monthly Meetings with Coordinators/Directors (Marci, Tami, Dan, Cynthia)
- Monthly Meetings with Support Staff (Linda and Mindy)
- Growth and planning meetings with Production as needed
- Daily Admin Meetings

- **Director Goal 2:** Complete leadership and evaluation training by August 2021

Component 7. Professional Growth

- ESUCC Committees and ESUCC/Board Meetings: January, February, and March
- NNNC Tech Budgeting Discussions: Monthly
- Books Read: 100+ Leaders
- GIANT Time: January

- **Director Goal 2:** Complete leadership and evaluation training by August 2021

Stakeholder Satisfaction	Leadership Practices Inventory	Services Available	Services Accessed	Implementation Objectives Met
2.50	Deployed March 2021	66	64	Reporting under construction
0=Unsatisfactory	1=Basic	2=Proficient	3=Distinguished	

* Due to the COVID-19 Pandemic, there were no surveys distributed to stakeholders in the months represented in this Quarterly Update.