



## **Regular Board of Directors Meeting**

Educational Service Unit 7, Oak Room

2657 44th Avenue

Columbus, NE 68601-8537

Monday, February 18, 2019 at 5:30 PM

Attendance Taken at 5:37 PM.

Joyce Baumert: Present

Marni Danhauer: Present

Donald Ellison: Present

Dan Hoesly: Present

Doug Kluth: Present

Richard Luebbe: Absent

Jennifer Miller: Absent

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 9, Absent: 2.

Richard Luebbe and Jennifer Miller were absent for travel.

### **1 Call the meeting to order and Roll Call**

#### **LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website [www.esu7.org](http://www.esu7.org) and posted at location of meeting.

Notice of this meeting was also given in advance to all members of the Board of Directors.

Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of

Directors were taken while the convened hearing was open to the attendance of the public.

The meeting was called to order at 5:36pm.

1. Absent Board Members

Jennifer Miller will be absent due to work travel.

**Recommendation:** Discuss, consider and take action to approve the Board member absences.

Approval of Board Member absences as presented Passed with a motion by Joyce Baumert and a second by Jack Young.

Richard Luebbe: Absent

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 2

Jennifer Miller and Richard Luebbe were absent due to travel.

1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1. Pledge of Allegiance

All members present participated in the Pledge of Allegiance.

## 2 Welcome Visitors

There was one visitor present.

## 3 Public Comment

The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must notify the Educational Service Unit Administrator prior to the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

No public comments provided.

## 4 Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

**Recommendation:** Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Doug Pauley and a second by Gary Wieseler.

Richard Luebbe: Absent

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 2

## 5 Consent Agenda

Unless removed from the consent agenda, items identified within the consent agenda will be

acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Treasurer's Report
- Presentation of the Bills
- Certificated/Classified Hire(s)/Reassignments/Resignation(s)
- Other Routine Agenda Items

**Recommendation:** Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Jack Young and a second by Joyce Baumert.

Richard Luebbe: Absent

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 2

5. Minutes
- 1.

**This is a consent item.**

5. Treasurer's Report
- 2.

**This is a consent item.**

5. Presentation of Bills #68566 through #68708 totaling \$899,752.24

3.

The summary of bills for the current month total: \$899,752.24 - Bills #68566 through # 68708

Inservice bills total: \$6.50

SPED Arrears: \$0

TECH Arrears: Clarkson \$37.50, Scotus \$82.50

Check #	Amount	Vendor	Description
68586	\$24,172.32	Central City Public Schools	Title 1 Reimbursement
68593	\$6,839.95	Columbus Area Chamber of Commerce	Refund Latino Summit surplus mone
68594	\$6,048.00	Columbus Public School	SPED Deaf Ed Feb. billing
68599	\$9,918.57	Eakes Office Solution	Copier Maintenance Agreement
68603	\$6,549.11	ESU 2	NNNC Quarterly expenses
68651	\$6,125.00	Roman, Wiemer & Assoc.	2017-18 Audit
68669	\$6,748.92	Weidenhammer	Accounting software annual support
68703	\$5,810.76	Stuthman Enterprises	Amanda Stuthman Speech Services
68708	\$3,281.31	Weidenhammer	Accounting software annual support

**This is a consent item.**

5. Grant Coordinator Resignation
- 4.

Sonja Peetz, Grant Coordinator

**This is a consent item.**

5. Disposal of Inventory
- 5.

See Article III, Section 8 A: Disposal of Property

5. Speech Language Pathologist Resignation
- 6.

Rachel Dockhorn has resigned her position effective at the end of the 2018-2019 school year as a Speech-Language Pathologist.

6 Student Services Principal Contract

Leanne Blanchard received her Bachelors of Science Degree in Special Education and Elementary Education from UNL. She received her Masters of Science in School Counseling from UNK. Leanne has received her Masters of Education in Educational Leadership from Concordia University.

Leanne has been a Behavior & Inclusion Consultant at Grand Island Public School. She has developed vital skills that match our needs and provided Staff Development in Trauma Sensitivity, Relational Training and Understanding De-escalation. She is a trainer of MANDT and a facilitator of Circle of Friends. She has participated in the following trainings: Mindfulness, Closing the Gap, Motivating and Managing Hard to Reach & Uninterested Students, SPED Law, Autism Conference, and the Midwest Symposium for Leadership in Behavior Disorders. Leanne has been the Administrator and Coordinator of Grand Island Public School Extended School Year Services where she mentored new teachers, participated on the district’s Crisis Team, implemented counseling techniques and consulted with RTI teams on behaviors and academics.

Discuss, consider and take any action necessary to approve the contract for Leanne Blanchard, Student Services Principal as presented Passed with a motion by Dan Hoesly and a second by Jack Young.

- Richard Luebbe: Absent
  - Jennifer Miller: Absent
  - Joyce Baumert: Yea
  - Marni Danhauer: Yea
  - Donald Ellison: Yea
  - Dan Hoesly: Yea
  - Doug Kluth: Yea
  - Doug Pauley: Yea
  - Richard Stephens: Yea
  - Gary Wieseler: Yea
  - Jack Young: Yea
- Yea: 9, Nay: 0, Absent: 2

Administrator Polk welcomed Sam Stecher, the East Butler Superintendent, to speak on behalf of the interview team for the ESU 7 Student Services Principal. He shared many positive attributes that Ms. Blanchard wil bring to this program. Sam Stecher and Dr. Polk responded to questions from the Board.

7 Approval of the 2019-2020 Services Plan

Sam Stecher, of East Butler Public Schools, will make a summary report to the Board on the plan for ESU 7 Services for 2019-2020.

Discuss, consider and take any action necessary to approve the 2019-2020 Services Plan as presented Passed with a motion by Doug Pauley and a second by Joyce Baumert.

Richard Luebbe: Absent

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 2

Administrator Polk gave an overview of the Service Planning Summary. She presented the services plan along with the descriptions for each service to the Board. Superintendent Stecher shared his appreciation for the services planning process and the feedback taken into account regarding needs and the transparency in the SIMPL process.

8 Reading of Article IV, Section 2A - Staff handbooks, Section 3A - Employment of Board Members, Section 3B - Employment of Immediate Family Members, Section 4A - Fitness for Duty, Section 5A - Drug-Free Workplace, Section 5B - Notification of Arrest, etc., Section 5C - Weapons, 5D - Civility, 5E - Professional Boundaries Between Employees and Students, Section 5F, Visitors to Employees, Section 5G - Other Employment, Section 5H - Copyright, Section 10A - Professional Employees Defined, Section 11A - Classified and Non-Certificated Employees Defined, Section 11B - "At Will" Status, and Section 11C - Hiring, Assignment and Dismissal

**Recommendation:** Discuss, consider and take all necessary action to approve Article IV, Section 2A - Staff handbooks, Section 3A - Employment of Board Members, Section 3B - Employment of Immediate Family Members, Section 4A - Fitness for Duty, Section 5A - Drug-Free Workplace, Section 5B - Notification of Arrest, etc., Section 5C - Weapons, 5D - Civility, 5E - Professional Boundaries Between Employees and Students, Section 5F, Visitors to Employees, Section 5G - Other Employment, Section 5H - Copyright, Section 10A - Professional Employees Defined, Section 11A - Classified and Non-Certificated Employees Defined, Section 11B - "At Will" Status, and Section 11C - Hiring, Assignment and Dismissal as presented.

Discuss, consider and take all necessary action to approve Article IV, Section 2A - Staff

handbooks, Section 3A - Employment of Board Members, Section 3B - Employment of Immediate Family Members, Section 5A - Drug-Free Workplace, Section 5B - Notification of Arrest, etc., Section 5C - Weapons, 5D - Civility, 5E - Professional Boundaries Between Employees and Students, Section 5F, Visitors to Employees, Section 5G - Other Employment, Section 5H - Copyright, Section 10A - Professional Employees Defined, Section 11A - Classified and Non-Certificated Employees Defined, Section 11B - "At Will" Status, and Section 11C - Hiring, Assignment and Dismissal as presented. Passed with a motion by Dan Hoesly and a second by Jack Young.

Richard Luebbe: Absent  
Jennifer Miller: Absent  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dan Hoesly: Yea  
Doug Kluth: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 9, Nay: 0, Absent: 2

#### 9 Annual SPARQ Data Solution Dues

The amount for the 2019-2020 SPARQ dues is: \$1,500.

**Recommendation:** Discuss, consider and take any action necessary to approve the 2019-2020 Annual SPARQ Data Dues as presented.

Approval of the 2019-2020 SPARQ Data dues as presented Passed with a motion by Doug Kluth and a second by Dan Hoesly.

Richard Luebbe: Absent  
Jennifer Miller: Absent  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dan Hoesly: Yea  
Doug Kluth: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 9, Nay: 0, Absent: 2

Due to the routine nature of this invoice, this item will be included in the Consent Agenda moving forward.

#### 1 Nebraska Association of School Boards Annual Membership Dues

0.

Annual dues for the Nebraska Association of School Boards are \$735.00 which includes a \$15 discount if paid by April 1, 2019.

**Recommendation:** Approval of the 2019-2020 Annual NASB Membership Dues as presented  
Approval of the 2019-2020 Annual NASB Membership Dues as presented Passed with a motion by Richard Stephens and a second by Jack Young.

Richard Luebbe: Absent  
Jennifer Miller: Absent  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dan Hoesly: Yea  
Doug Kluth: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 9, Nay: 0, Absent: 2

Due to the routine nature of this invoice, this item will be included in the Consent Agenda moving forward.

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1. **Administrator Report**

ESU 7 Goals are attached for your review.

Mark your calendars for the 2019 Board Recognition Dinner to be held on April 15 at the Elks Country Club. More details to come in the March Board Meeting.

Annexation of Country Club Shores - See attached document: Administrator Polk will describe the Annexation of Country Club Shores and get feedback regarding District boundaries.

The Board selected the Country Club Shores Annexed area to be Option A. Passed with a motion by Doug Kluth and a second by Richard Stephens.

Richard Luebbe: Absent  
Jennifer Miller: Absent  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dan Hoesly: Yea  
Doug Kluth: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea

Gary Wieseler:    Yea  
Jack Young:        Yea  
Yea: 9, Nay: 0, Absent: 2

Dr. Polk reviewed the the Board Dinner date of April 15, 2019, directed the Board to the updated ESU 7 Goals and the discussed the Annexation of the Country Club Shores area and its implication on our ESU Board Member Districts. Dr. Polk and Special Education Director Mettler reviewed the information discussed at the David City Public Schools Board where Special Education was a topic of interest at their retreat. The conversations were positive and members of the Board were interested in a variety of services available and being provided to their district.

11.    Facilities Update  
1.

The Warehouse Remodel Project is on time. The attached link is a virtual tour of the progress. The latest ESU 7 Learning Academy Newsletter is attached. Applications for enrollment are open and art contest for branding is also open.

<https://www.youtube.com/watch?v=PPOoE5IZ6f8>

Dr. Polk showed Board Members a video for the ESU 7 Learning Academy construction progress and discussed the timeline for completion.

11.    Personnel Report  
2.

Direct Deposit Form for Board Members

Board Learning Item: KSB's 5 things every (new) Board Member Should Know - March

You will learn (1) everything you need to know about parliamentary procedure (which legally isn't much); (2) the basics of closed session; (3) what you need to know about school district insurance and individual legal liability for board members; (4) how to deal with patron complaints; and (5) your role and responsibilities as a board member.

Board Learning will take place as a group, before the March Board Meeting, 5pm, with the Topic of "5 Things Every Board Member Should Know."

11.    Educational Service Unit Coordinating Council Update  
3.

ESUCC Legislative Day

## Statewide Updates

Dr. Polk reminded the Board that the ESUCC Executive Director position was advertised and an offer has been extended to Kraig Lofquist, ESU 9 Administrator.

11. Legislative Update
- 4.

During this item, the Administrator will provide a Legislative Update to members of the Board.

Administrator Polk shared the activity of the Legislature to date and the potential implications of the proposed legislation. There are several bills which could potentially impact ESUs and School Districts.

- 1 2017-2018 Audit Report
- 2.

### Attached for Review

Discuss, consider and take any action necessary to accept the 2017-2018 Audit Report as presented Passed with a motion by Dan Hoesly and a second by Jack Young.

Richard Luebbe: Absent

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 9, Nay: 0, Absent: 2

- 1 NNNC Interlocal Agreement for 2019-2022
- 3.

The NNNC (Northeast Nebraska Network Consortium) is a cooperative partnership between ESUs 1,2,7,8 and 17. These five ESUs came together in 1997 to enhance the essential services they provide to schools in a 28-county area. The focus of this group is school improvement and technology infrastructure.

The 2019-2022 NNNC Interlocal Agreement is attached for your review.

**Recommendation:** Discuss, consider and take any action necessary to approve the 2019-2020 NNNC Interlocal Agreement as presented.

Discuss, consider and take any action necessary to approve the NNNC Interlocal agreement as presented. Passed with a motion by Doug Kluth and a second by Dan Hoesly.

Richard Luebbe: Absent  
Jennifer Miller: Absent  
Joyce Baumert: Yea  
Marni Danhauer: Yea  
Donald Ellison: Yea  
Dan Hoesly: Yea  
Doug Kluth: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 9, Nay: 0, Absent: 2

1  
4. **Committee Reports**

14.  
1. Negotiations Committee Report

Reports of activities and discussions from the Negotiations Committee will take place during this item.

The Negotiations Team did not have any new information to report.

1  
5. Adjournment

6:50 Adjournment

Minutes are respectfully submitted by the Recording Secretary, Katy McNeil.