



Regular Board of Directors Meeting

Educational Service Unit 7, Oak Room
2657 44th Avenue
Columbus, NE 68601-8537
Monday, January 15, 2018 at 5:30 PM

Attendance Taken at 5:31 PM.

Joyce Baumert: Present
Marni Danhauer: Present
Donald Ellison: Present
Terry Fusco: Present
Dan Hoesly: Present
Doug Kluth: Present
Richard Luebbe: Present
Jennifer Miller: Present
Doug Pauley: Present
Richard Stephens: Present
Gary Wieseler: Present
Jack Young: Absent

Present: 11, Absent: 1.

Jack Young is absent for personal travel

Attendance Update Taken at 6:20 PM.

Richard Stephens: Absent

Present: 10, Absent: 2.

Jack Young is absent for personal travel Richard Stephens left early for a conflicting meeting.

1. Call the meeting to order

LEADERSHIP • SERVICE • SUPPORT - ESU 7 Mission Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Directors.

Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Directors were taken while the convened hearing was open to the attendance of the public.

President Don Ellison conducted the meeting.

1.1. Notification of Open Meetings Law

This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

Roll call was taken at: 5:31pm

Staff present:

Larianne Polk, Administrator

Linda Shefcyk, Business Manager

Katy McNeil, Secretary to the Board of Directors

Marci Ostmeyer, Professional Development Director

Darus Mettler, Special Education Director

Otis Pierce, Professional Development Coordinator

Laura Plas, Professional Development Coordinator

1.2.1. Board Absences

Staff Recommendation: Discuss, consider and take action to approve the Board member absences.

Discuss, consider and take action to approve the Board member absences Passed with a motion by Joyce Baumert and a second by Dan Hoesly.

Jack Young: Absent

Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Yea: 11, Nay: 0, Absent: 1

Jack Young was absent due to personal travel.

1.3. Pledge of Allegiance

All members present participated in the Pledge of Allegiance.

2. **Public Forum**

2.1. Welcome Visitors

Dan Keiter of KVV, Inc. was present and welcomed.

2.2. Public Comment

The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must notify the Educational Service Unit Administrator prior to the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

Public Participation in Board Meetings **Policy 1.02.02**

3. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

Order of Business, Regular Meetings **Policy 1.02.01**

Recommendation: Discuss, consider and take any necessary action to approve agenda.

Agenda as presented Passed with a motion by Jennifer Miller and a second by Terry Fusco.

Jack Young:	Absent
Joyce Baumert:	Yea
Marni Danhauer:	Yea
Donald Ellison:	Yea
Terry Fusco:	Yea
Dan Hoesly:	Yea
Doug Kluth:	Yea
Richard Luebbe:	Yea
Jennifer Miller:	Yea
Doug Pauley:	Yea
Richard Stephens:	Yea
Gary Wieseler:	Yea

Yea: 11, Nay: 0, Absent: 1

4. **Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Treasurer's Report
- Presentation of the Bills
- Certificated/Classified Hire(s)/Reassignments/Resignation(s)
- Other Routine Agenda Items

Recommendation: Discuss, consider and take any action necessary to approve the consent agenda as presented.

Discuss, consider and take any action necessary to approve the consent agenda as presented
Passed with a motion by Doug Kluth and a second by Doug Pauley.

Jack Young: Absent
 Joyce Baumert: Yea
 Marni Danhauer: Yea
 Donald Ellison: Yea
 Terry Fusco: Yea
 Dan Hoesly: Yea
 Doug Kluth: Yea
 Richard Luebbe: Yea
 Jennifer Miller: Yea
 Doug Pauley: Yea
 Richard Stephens: Yea
 Gary Wieseler: Yea
 Yea: 11, Nay: 0, Absent: 1

4.1. Approval of Minutes

4.2. Treasurer's Report

4.3. Presentation of Bills for the current month totaling \$550,277.66 - Bills #66568 through #66700.

The summary of bills for the current month total: \$550,277.66 - Bills #66568 through #66700.

Inservice bills total: \$0

SPED Arrears: 0

TECH Arrears: Central City \$12.50, High Plains \$272.50, Scotus \$300.00

Excess Lodging for Darus Mettler - AESA: \$1.63

Check #	Amount	Vendor	Description
66585	\$7,580.89	Capital One	Travel/Chromebooks
66598	\$5,500.36	Eakes Office Solutions	Copier maintenance
66637	\$5,218.90	MNJ Technologies Direct	Tech bond - electric rack
66651	\$8,720.00	Rosetta Stone LTD	Software for Title III and Migrant

4.4. Special Education Resignation

Resignation of Michelle Konwinski, Cen7ter Life Skills Tech.

4.5. 2018-2019 Mileage Allowance

As per Policy 3.14 Mileage Allowance, the Board shall approve the mileage rate in the January meeting.

The ESU Master Negotiated Agreement stipulates all employees covered by the agreement shall receive mileage compensation at the IRS approved reimbursable rate. Currently, all of our employees are compensated at the same rate. The Mileage Rate for 2018-2019 is \$.545.

5. Action Items

5.1. Adoption of Article I, Section 2, A-B and Article I, Section 3, A-G

Recommendation: Discuss, consider and take all necessary action to adopt Article I, Section 2, A-B and Article I, Section 3, A-G as presented

Adoption of Article I, Section 2, A-B and Article I, Section 3, A-G as presented Passed with a motion by Terry Fusco and a second by Gary Wieseler.

- Jack Young: Absent
 - Joyce Baumert: Yea
 - Marni Danhauer: Yea
 - Donald Ellison: Yea
 - Terry Fusco: Yea
 - Dan Hoesly: Yea
 - Doug Kluth: Yea
 - Richard Luebbe: Yea
 - Jennifer Miller: Yea
 - Doug Pauley: Yea
 - Richard Stephens: Yea
 - Gary Wieseler: Yea
- Yea: 11, Nay: 0, Absent: 1

5.2. Nomination and Election Process

The motion below will be followed by the voting process.

After the nomination and voting process, an individual motion for each officer position will take place to be approved by the Board.

Recommendation: I would like to request a motion- -a two-part motion indicating that the Administrator will preside over the nomination and election process; and that a roll-call vote will be used during the election after which the Secretary to the Board will declare the result. Do I hear a motion to this affect?"

Discuss, consider and take any action necessary for the Administrator to preside over the nomination and election process; and that a roll-call vote will be used during the election after which the Secretary to the Board will declare the result. Passed with a motion by Terry Fusco and a second by Dan Hoesly.

- Jack Young: Absent
- Joyce Baumert: Yea
- Marni Danhauer: Yea
- Donald Ellison: Yea
- Terry Fusco: Yea
- Dan Hoesly: Yea
- Doug Kluth: Yea
- Richard Luebbe: Yea
- Jennifer Miller: Yea
- Doug Pauley: Yea
- Richard Stephens: Yea
- Gary Wieseler: Yea

Yea: 11, Nay: 0, Absent: 1

5.3. Election of Board President

Recommendation: Discuss, consider and take any necessary action to elect _____ as President of Board of Directors.

Election of Don Ellison as President of the Board of Directors Passed with a motion by Dan Hoesly.

- Jack Young: Absent
- Joyce Baumert: Yea
- Marni Danhauer: Yea
- Donald Ellison: Yea
- Terry Fusco: Yea
- Dan Hoesly: Yea
- Doug Kluth: Yea
- Richard Luebbe: Yea

Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Yea: 11, Nay: 0, Absent: 1

5.4. Election of Vice President of the Board of Directors

Recommendation: Discuss, consider and take any necessary action to elect _____ as Vice President of Board of Directors.

Election of Terry Fusco as Vice President of Board of Directors Passed with a motion by Doug Kluth.

Jack Young: Absent
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Yea: 11, Nay: 0, Absent: 1

5.5. Election of Secretary of Board of Directors

Recommendation: Discuss, consider and take any necessary action to elect _____ as Secretary of Board of Directors.

Election of Doug Kluth as Secretary of Board of Directors Passed with a motion by Terry Fusco.

Jack Young: Absent
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea

Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Yea: 11, Nay: 0, Absent: 1

5.6. Appointment of Secretary to the Board of Directors

Recommendation: Discuss, consider and take any necessary action to appoint _____ as Secretary to the Board of Directors.

Appointment of Katy McNeil as Secretary to the Board of Directors Passed with a motion by Jennifer Miller and a second by Doug Pauley.

Jack Young: Absent
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Yea: 11, Nay: 0, Absent: 1

5.7. Appointment of Treasurer to the Board of Directors

Recommendation: Discuss, consider and take any necessary action to appoint _____ as Treasurer to the Board of Directors.

Appointment of Linda Shefcyk as Treasurer to the Board of Directors Passed with a motion by Dan Hoesly and a second by Jennifer Miller.

Jack Young: Absent
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea

Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Yea: 11, Nay: 0, Absent: 1

5.8. Negotiations Committee Update

Chairman Kluth will provide information of Negotiations Committee discussions regarding total compensation for Leadership Team, Grants Staff and Classified Staff from today's meeting.

Recommendation: Discuss, consider and take any action necessary to approve the total compensation packages of the above groups.

No Action at this time

5.9. ESU 7 2018-2019 General Calendar

Recommendation: Discuss, Consider and take any necessary action to approve the ESU 7 2018-2019 General Calendar as presented.

ESU 7 2018-2019 General Calendar as presented Passed with a motion by Joyce Baumert and a second by Dan Hoesly.

Jack Young: Absent
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Yea: 11, Nay: 0, Absent: 1

6. Discussion Items

6.1. Accreditation Update

Members of the ESU 7 Accreditation Team will deliver an update on preparations for the March 25-28, 2018 External AdvancED Visit.

Professional Development Coordinator, Laura Plas, gave an overview of the Accreditation process and who will be visiting our ESU and School Districts in March.

6.2. Behavior Program Update

Special Education Director, Mettler, will give an update on the Educational Behavioral Health Program and plans for a feasibility study.

Special Education Director Mettler and Administrator Polk gave an overview of answers to questions asked by the members of the Board during follow up calls. Administrator Polk introduced Dan Keiter or RVW to discuss the information that would be involved in the feasibility study.

In February, there will be an agenda item to approve the EBHP as part of the 19-20 services plan.

6.3. Feasibility Study Information

Dan Keiter with RVW, Inc. will discuss with the ESU 7 Board what is involved in the feasibility study and will respond to questions.

Dan Keiter from RVW, Inc. answered questions from the Board regarding a feasibility study in the development of the EBHP. The study will take 30-45 days which will be followed by some preliminary designs and price estimates. The second phase (Bid Process) will take 2-3 months. Construction will take 4-6 months depending upon structural soundness. Information regarding existing facilities will be utilized to enhance design structure and model successful programming. RVW will meet with Administrator Polk and Special Education Director Mettler

to discuss programming and structural need.

6.4. SIMPL Overview

Administrator Polk will provide more information regarding SIMPL (Services Implementation Matrix Process and Log). Please see the attached Powerpoint slides for reference.

Administrator Polk provided an in-depth overview of SIMPL to the Board to better prepare them for the Accreditation Process. She delved into the three stages of SIMPL and how our School Districts are engaged in the process.

6.5. Accountability and Disclosure

Policy 1.20, Conflict of Interest states: Members of the Board of Educational Service Unit 7 shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner.

6.6. Administrator's Report

Facilities Update - South Building HVAC problems over Holiday Break

ESUCC Update - Administrator Polk will update the Board on the January ESUCC Meeting.

Administrator's Goals - Attached for your Review

Legislative Update - Administrator Polk will give an overview of relevant bills introduced to the Legislature.

2017 Santa Visit Data - Administrator Polk will review the Santa Statistics from 2017 with the Board.

Administrator Polk gave an overview of Legislative Bills which may affect the School Districts and ESU 7.

ESUCC Updates: Administrator Polk discussed the redesign process for the ESUCC. Feb 23rd will be ESUCC's Legislative Day at the Capitol.

Facilities: Administrator Polk informed the Board of heating challenges in the South Building. Special Education Director Mettler will make plans to resolve the issues.

Administrator Polk gave an overview of this year's Santa Visits.

Officers of the Board are invited to Lunch for the taco bar on March 26, 2018 for the AdvancED Visit. Lunch 12-1 with interviews to follow.

Administrator Polk will be absent for the February Board Meeting. Special Education Director Mettler will be present in her absence.

7. Adjournment

The meeting adjourned at 7:21pm.

Minutes respectfully submitted by Katy McNeil, Recording Secretary to the Board.