

Board of Education Regular Meeting

Wednesday, April 10, 2019 6:30 PM

East Butler School  
212 South Madison Street  
Brainard, NE 68626-0036

Megan Kozisek: Present

Ryan Pekarek: Present

Dylan Spatz: Present

Sarah Strizek: Present

Kim TePoel: Present

Dan Zysset: Present

1. Call Meeting To Order

2. Roll Call

3. Flag Salute

4. Approve Agenda

5. Motion to approve the agenda as presented Passed with a motion by Dan Zysset and a second by Kim TePoel.

6. Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

7. Patron's Comments

8. Informational Items

1. Senior Trip Request

2. Student Presentation

3. NETA Presentation

4. Foundation Update

5. Construction Presentation

6. Discussion regarding playground equipment at the Village of Brainard park

7. Revision of Kindergarten Service Plan

8. NRCSA Conference Update

9. Consent Agenda

10. Motion to approve the consent agenda as presented Passed with a motion by Ryan Pekarek and a second by Dylan Spatz.

11. Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

1. Approval of Minutes

2. Treasurer's Report

3. Approve hire of Jalyynn Brase to the Special Education teacher position

4. Approve Graduating Class

12. Regular Agenda

1. Softball Field Lease

2. Approve softball lease as stated. Passed with a motion by Kim TePoel and a second by Sarah Strizek.

3. Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

4. Second Reading of Random Drug Testing Policy (2 versions)

5. Approve Extracurricular Drug Testing Policy late entry Policy with amendment of "may to will" be tested Passed with a motion by Dan Zysset and a second by Sarah Strizek.

6. Dylan Spatz: Nay, Megan Kozisek: Yea, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

7. Principal Contracts

8. Approve 2.46% salary increase on Principals contracts for 2019-2020 Passed with a motion by Kim TePoel and a second by Dan Zysset.

9. Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

10. First Reading on Changing Graduation Policy to Include Personal Finance

11. Approve Senior Trip

12. Approve Senior trip as stated Passed with a motion by Dylan Spatz and a second by Ryan Pekarek.

13. Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

13. Administrative Comments

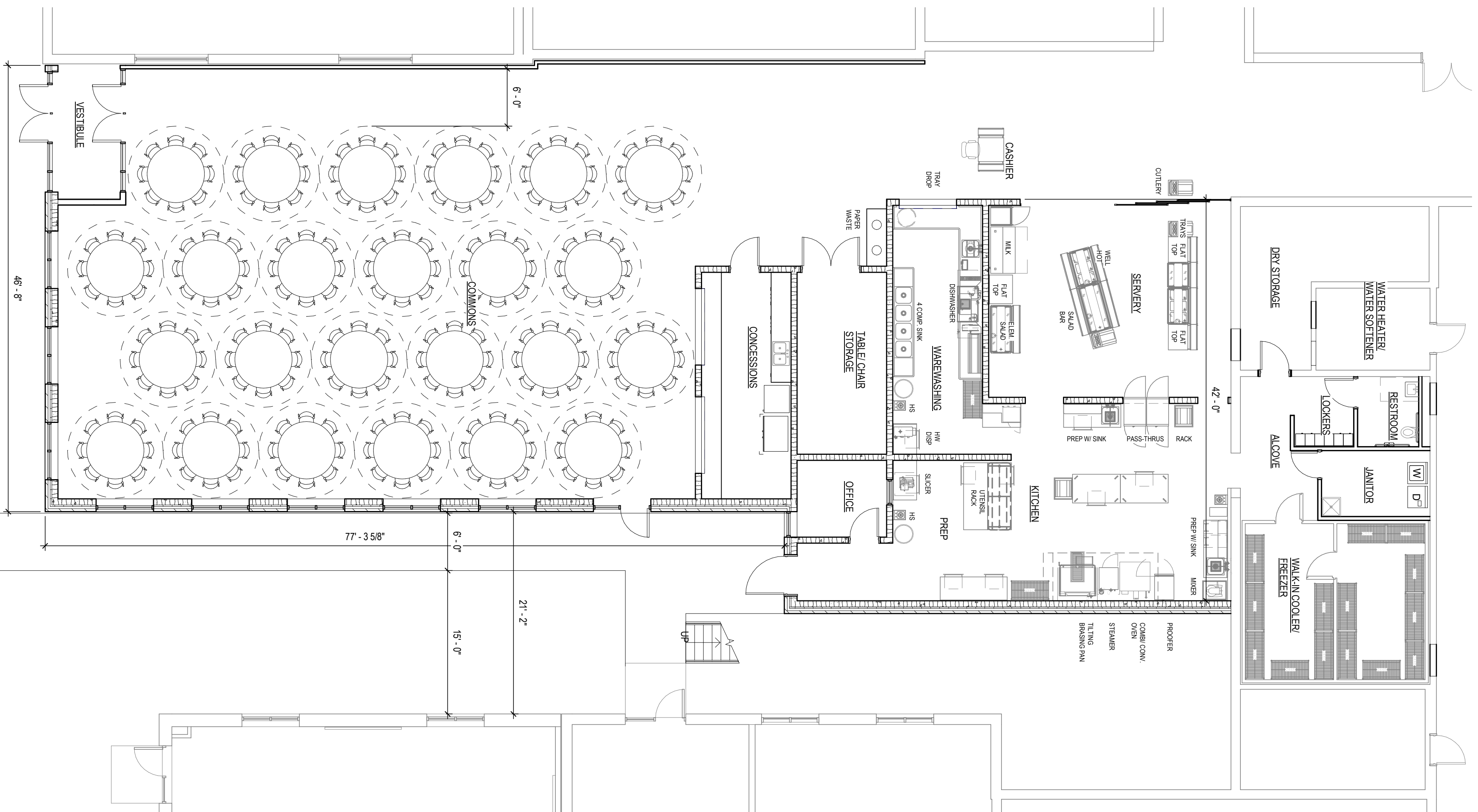
14. Items for next Meeting

15. Adjournment

16. Motion to adjourn at 8:52 P.M. Passed with a motion by Dan Zysset and a second by Sarah Strizek.

17. Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

18. Senior Trip Request Approval



1



**FIRST FLOOR PLAN**

SCALE: 1/8" = 1'-0"



Board of Education Regular Meeting  
East Butler Public School - Brainard  
Friday, March 15, 2019  
1:30 P.M.

1. Call Meeting To Order at 1:30 P.M.

2. Roll Call - Present: Megan Kozisek, Dan Zysset, Ryan Pekarek, Dylan Spatz, and Sarah Strizek. Absent: Kim TePoel. Also present: Mr. Sam Stecher, Superintendent, Mr. Michael Eldridge, Secondary Principal, and Mr. Shawn Biltoft, Elementary Principal.

3. Flag Salute

4. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Dan Zysset and a second by Sarah Strizek.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

5. Patron's Comments

6. Informational Items included: Craig Jones from First National Capital Markets presented funding options for future projects; Foundation Report (moved to April Meeting); Discussion with John Bruner, Brainard Village Board regarding softball field lease agreement (April action item), street drainage, & city park equipment; Kindergarten Service Discussion; Extracurricular Drug Testing Policy- First Reading; and Dan Zysset reviewed quonset building roof solutions which will be an action item in April.

7. Consent Agenda

7.1. Approval of Minutes

7.2. Treasurer's Report

7.3. Accept Resignations of Doug McGee and Diane Svoboda (effective at the conclusion of the 2018-2019 contract).

Motion to approve the consent agenda as presented passed with a motion by Ryan Pekarek and a second by Dylan Spatz.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

## 8. Regular Agenda

### 8.1. Classified Staff Compensation

Increase of 2.46% for classified salary for 2019-2020 passed with a motion by Dan Zysset and a second by Dylan Spatz.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

### 8.2. Bus Purchase Bids

Approve 2020 Thomas 59 passenger bus, diesel, for \$82,414.00 from Truck Center passed with a motion by Dan Zysset and a second by Sarah Strizek.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

### 8.3. Extracurricular Drug Testing Quote

Authorize 9 panel student drug test passed with a motion by Dylan Spatz and a second by Ryan Pekarek.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

### 8.4. Mowing Bids

Approve AJ Buresh, Express Lawn Care mowing bid as presented passed with a motion by Dylan Spatz and a second by Dan Zysset.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

#### 8.5. Gym Floor Bids

Approve Egan Supply to refinish gym floor without bleacher removal passed with a motion by Dylan Spatz and a second by Ryan Pekarek.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

#### 8.6. Accept Resignation Diana Christensen (effective immediately).

Accept resignation of Diana Christensen effective immediately passed with a motion by Dan Zysset and a second by Sarah Strizek.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

#### 9. Administrative Comments

10. Items for next Meeting: Foundation Report; NRCSA Report; Principals Compensation; Funding and Construction; and Softball Field Lease.

#### 11. Adjournment

Motion to adjourn at 4:25 P.M. passed with a motion by Dan Zysset and a second by Dylan Spatz.

Kim TePoel: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Dan Zysset: Yea

Kim Fuehrer  
Recording Secretary

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND
AGOSTO		480.00
AMAZON/SYNCB		466.10
BONGERS, SANDRA		186.76
BOYS TOWN		2,323.05
BUTLER COUNTY CLINIC		150.00
CANON FINANCIAL SERVICES		1,794.00
CANON SOLUTIONS AMERICA INC		63.21
CENTRAL NEBRASKA REHABILITATION SERVICES		4,584.30
CRESCENT ELECTRIC SUPPLY COMPANY		73.49
CTF SERVICE INC		3,215.08
DAVID CITY PUBLIC SCHOOLS		854.68
DEMCO, INC		1,496.10
DENNIS SUPPLY		94.25
EAST BUTLER PUBLIC SCHOOL FOUNDATION		75.00
EDGENUITY		3,500.00
ELECTRONIC CONTRACTING COMPANY		250.00
ELECTRONIC ENGINEERING COMPANY		517.50
ESU #7		23,002.94
EXPRESS LAWN CARE		400.00
FIRST NATIONAL AGENCY		98,493.00
FRONTIER COOPERATIVE CO		13,354.81
HAMPTON INN		954.00
HAND2MIND INC		14.41
HILLYARD		246.55
HOLIDAY INN-KEARNEY		259.90
JANAK, WENDY		115.05
JCI INDUSTRIES INC		77.83
JOHNSON CONTROLS, INC.		427.95
KADLEC, BARBARA		448.40
KSB SCHOOL LAW		55.00
Lana Robinson		663.79
LINCOLN JOURNAL STAR		67.78
LINCOLN WINNELSON CO		38.85
LP STEWART & SONS INC		619.50
MADISON NATIONAL LIFE INS CO		674.85
MATHESON TRI-GAS, INC		96.10
NIELSEN, DALE		62.50
OLIVA AUDIO-VISUAL REPAIR		125.40
OTIS ELEVATOR COMPANY		243.33
POWER OF ICU		1,599.00
QUALITY INN-KEARNEY		190.00
QUILL CORPORATION		97.10
REHMER AUTO PARTS, INC.		88.98
ROHDA, JENNIFER		151.70
SACK LUMBER CO		173.12
SCHOOL SPECIALTY INC		392.34
SEWARD COUNTY INDEPENDENT		40.25
STAPLES ADVANTAGE		40.40
STYSKAL, CONNIE		50.01
VERIZON WIRELESS		22.10
VILLAGE OF BRAINARD		12,112.46
WASTE CONNECTIONS OF NEBRASKA		842.97
WINDSTREAM NEBRASKA, INC.		800.37
Fund Number 01		<u>177,166.26</u>

**Board Report - Newspaper**

Unposted; Batch Description Genera Fund Invoices-0001

Vendor Description

Amount

177,166.26

Regular; Processing Month 04/2019; Fund Number 01

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1100	PROPERTY TAXES	0.00	0.00	2,982,428.34	0.00	(2,982,428.34)
01 1115	CARLINE	0.00	0.00	700.95	0.00	(700.95)
01 1120	PUBLIC POWER DISTRICT-SALES TAX	0.00	0.00	0.00	0.00	0.00
01 1125	MOTOR VEHICLE TAXES	0.00	0.00	131,418.73	0.00	(131,418.73)
01 1370	PRE-SCHOOL TUITION	0.00	0.00	10,050.00	0.00	(10,050.00)
01 1510	INTEREST	0.00	0.00	572.60	0.00	(572.60)
01 1911	LOCAL LICENSE FEES	0.00	0.00	1,560.00	0.00	(1,560.00)
01 1990	MISC LOCAL REV	0.00	0.00	211.68	0.00	(211.68)
	Subtotal: LOCAL RECIEPTS	0.00	0.00	3,126,942.30	0.00	(3,126,942.30)
01 2110	COUNTY FINES/LICENSES	0.00	0.00	10,593.93	0.00	(10,593.93)
01 2210	ESU RECEIPTS	0.00	0.00	25,095.49	0.00	(25,095.49)
	Subtotal: 2000	0.00	0.00	35,689.42	0.00	(35,689.42)
01 3110	STATE AID	0.00	0.00	29,407.00	0.00	(29,407.00)
01 3120	SPED PROGRAMS/SCHOOL AGE	0.00	0.00	147,075.00	0.00	(147,075.00)
01 3125	SPED TRANSPORTATION/SCHOOL AGE	0.00	0.00	11,494.00	0.00	(11,494.00)
01 3130	HOMESTEAD EXEMPTION	0.00	0.00	7,873.38	0.00	(7,873.38)
01 3180	PRO RATE MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
01 3200	STATE APPORTIONMENT	0.00	0.00	48,344.65	0.00	(48,344.65)
01 3400	STATE APPORTIONMENT	0.00	0.00	0.00	0.00	0.00
01 3512	DIST ED INCENTIVE	0.00	0.00	0.00	0.00	0.00
01 3535	ST OF NE - HI ABILITY LEARNER	0.00	0.00	0.00	0.00	0.00
	Subtotal: 3000	0.00	0.00	244,194.03	0.00	(244,194.03)
01 4505	TITLE I	0.00	0.00	0.00	0.00	0.00
01 4506	TITLE I ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE II PART A	0.00	0.00	0.00	0.00	0.00
01 4511	TITLE VI (REAP)	0.00	0.00	20,960.00	0.00	(20,960.00)
01 4512	SPED IDEA	0.00	0.00	49,763.00	0.00	(49,763.00)
01 4516	IDEA	0.00	0.00	0.00	0.00	0.00
01 4519	SPED IDEA	0.00	0.00	0.00	0.00	0.00
01 4521	IDEA NONPUBLIC	0.00	0.00	0.00	0.00	0.00
01 4530	OTHER FED CAT REC	0.00	0.00	250.00	0.00	(250.00)
01 4708	MEDICAID IN PUBLIC SCHOOLS	0.00	0.00	1,163.26	0.00	(1,163.26)
01 4709	ADMINISTRATIVE OUTREACH	0.00	0.00	0.00	0.00	0.00
	Subtotal: 4000	0.00	0.00	72,136.26	0.00	(72,136.26)
01 5200	TRANSFERS FROM FUNDS (INCOMING)	0.00	0.00	0.00	0.00	0.00
01 5300	SALE OF PROPERTY	0.00	0.00	9,036.50	0.00	(9,036.50)
01 5690	OTHER NON-REVENUE RECEIPTS	0.00	0.00	13,435.22	0.00	(13,435.22)
	Subtotal: 5000	0.00	0.00	22,471.72	0.00	(22,471.72)
	Fund Total:	0.00	0.00	3,501,433.73	0.00	(3,501,433.73)

**Revenue Summary Report**

Processing Month: 04/2019

Regular; Processing Month 04/2019; Fund Number 01

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	0.00	3,501,433.73	0.00	(3,501,433.73)

Regular: Beginning Month 04/2019; Processing Month 04/2019; Fund Number 05

Fund:	05	ACTIVITY FUND	Chart of Account Number	Chart of Account Description	Expenses	Revenues	Balance Change	Balance
05 704			FUND BALANCE		*Previous Balance *Ending Balance:	0.00	0.00	100.00 100.00
05 704 2001			ACADEMIC DECATHALON		*Previous Balance *Ending Balance:	0.00	0.00	960.80 960.80
05 704 2002			AG PROJECTS		*Previous Balance *Ending Balance:	0.00	0.00	1,206.35 1,206.35
05 704 2003			ANNUAL		*Previous Balance *Ending Balance:	0.00	0.00	10,273.63 10,273.63
05 704 2004			ATHLETIC		*Previous Balance *Ending Balance:	0.00	0.00	642.72 642.72
05 704 2005			BOX TOPS FOR EDUCATION		*Previous Balance *Ending Balance:	0.00	0.00	4,340.88 4,340.88
05 704 2006			CHEERLEADERS		*Previous Balance *Ending Balance:	0.00	0.00	2,801.23 2,801.23
05 704 2007			CLOSE UP		*Previous Balance *Ending Balance:	0.00	0.00	31,396.90 31,396.90
05 2190 610 000 2007			CLOSE UP		*Current Activity *Ending Balance:	31,208.50	0.00	(31,208.50) 188.40
05 704 2007			CLOSE UP		*Current Activity *Ending Balance:	31,208.50	0.00	(31,208.50) 188.40
05 704 2008			COLLEGE ACCESS GRANT		*Previous Balance	0.00	0.00	2,150.53
05 704 2008			COLLEGE ACCESS GRANT		*Previous Balance	0.00	0.00	2,150.53
05 2190 610 000 2008			COLLEGE ACCESS GRANT		*Current Activity *Ending Balance:	105.34	0.00	(105.34) 2,045.19
05 704 2008			COLLEGE ACCESS GRANT		*Current Activity *Ending Balance:	105.34	0.00	(105.34) 2,045.19
05 704 2009			CONCESSIONS		*Previous Balance *Ending Balance:	0.00	0.00	1,852.76 1,852.76
05 704 2010			DANCE TEAM		*Previous Balance *Ending Balance:	0.00	0.00	279.51 279.51
05 704 2011			DRAMA		*Previous Balance *Ending Balance:	0.00	0.00	282.82 282.82
05 704 2012			DRUG FREE PROGRAM		*Previous Balance *Ending Balance:	0.00	0.00	395.49 395.49
05 704 2013			EDIVATE		*Previous Balance *Ending Balance:	0.00	0.00	473.00 473.00

Regular, Beginning Month 04/2019; Processing Month 04/2019; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Expenses	Revenues	Balance Change	Balance
05 704 2014	FBLA	*Previous Balance *Ending Balance: 0.00	0.00	0.00	974.13
05 704 2015	FCCLA	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,407.68
05 704 2016	FFA	*Previous Balance 0.00	0.00	0.00	8,498.61
05 704 2016	FFA	0.00	0.00	0.00	
05 2190 610 000 2016	FFA	497.71	0.00	0.00	(497.71)
05 704 2016	FFA	*Current Activity *Ending Balance: 497.71	0.00	0.00	8,000.90
05 704 2017	FFA GREENHOUSE	*Previous Balance *Ending Balance: 0.00	0.00	0.00	4,861.12
05 704 2018	CLASS OF 2018	*Previous Balance *Ending Balance: 0.00	0.00	0.00	249.28
05 704 2019	CLASS OF 2019	*Previous Balance *Ending Balance: 0.00	0.00	0.00	527.45
05 704 2020	CLASS OF 2020	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,649.40
05 704 2021	FUND BALANCE	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,227.37
05 704 3001	LAPTOP INITIATIVE	*Previous Balance *Ending Balance: 0.00	0.00	0.00	22,882.64
05 704 3002	LETTERCLUB	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,649.65
05 704 3003	MISCELLANEOUS	*Previous Balance *Ending Balance: 0.00	0.00	0.00	0.00
05 704 3004	MUSIC	*Previous Balance *Ending Balance: 0.00	0.00	0.00	404.48
05 704 3005	NATIONAL HONOR SOCIETY	*Previous Balance *Ending Balance: 0.00	0.00	0.00	732.52
05 704 3006	SPEECH	*Previous Balance *Ending Balance: 0.00	0.00	0.00	17.76
05 704 3007	STUDENT COUNCIL	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,297.88

Regular, Beginning Month 04/2019; Processing Month 04/2019; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 3008	TIGER STRIPES	*Previous Balance 0.00	0.00	0.00	(281.15)
		*Ending Balance:			(281.15)
05 704 3009	WR SPIRIT LEADERS	*Previous Balance 0.00	0.00	0.00	460.45
		*Ending Balance:			460.45
	Fund Total: 05	31,811.55	0.00	0.00	71,904.34

	<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>	
<b>Check Date:</b>		<b>04/19/2019</b>		<b>Batch Description: April PR</b>				
<b>Processing Month:</b>		<b>04/2019</b>		<b>Status:</b>		<b>Calculated Successfully</b>		
<b>Checking Account ID:</b>		<b>1</b>						
<b>ADD</b>								
ACTIVITYTR Activity trips			181.80					
HOURLY Hourly Pay			61,139.03					
OT Overtime Pay			3,149.72					
SUB Substitute			9,457.50					
SUBDRIVER Substitute Bus Driver			151.50					
			<u>74,079.55</u>					
<b>CONTRACT</b>								
C01 Contract 1			219,417.71					
C02 Contract 2			16,472.78					
			<u>235,890.49</u>					
<b>DEDUCTION</b>								
ACCIDENT ACCIDENT		72.28			72.28	AFLACREMI	AFLAC REMITTANCE SERVICES	
ACCIDENTCO ACCIDENT-COLONI		177.22			177.22	COLONIAL	COLONIAL LIFE & ACCIDENT INS. CO	
CANCER CANCER		144.62			144.62	AFLACREMI	AFLAC REMITTANCE SERVICES	
CANCERCOLO CANCER-COLONIAL		44.20			44.20	COLONIAL	COLONIAL LIFE & ACCIDENT INS. CO	
CANCERPOST CANCER - AFTER		57.72			57.72	AFLACREMI	AFLAC REMITTANCE SERVICES	
CHILDSPRTC CHILD SPPRT		237.00			237.00	FAMILYSUP	FAMILY SUPPORT PAYMENT CENTER	
DENTALPOST FAMILY DENTAL		648.86	1,546.78		2,195.64	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE	
DENTALPRE DENTAL		470.63	315.37		786.00	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE	
DEPCARE DEPENDENT CARE		813.33			813.33	EASTBTLR2R	EAST BUTLER SCHOOL DIST 2R	
HEALTH HEALTH INSURANC		2,869.61	55,392.94		58,262.55	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE	
HORACEMANN HORACE MANN ANN		100.00			100.00	HORACEMAN	HORACE MANN LIFE INS CO	
HOSPPRE HOSPITAL - PRET		73.97			73.97	AFLACREMI	AFLAC REMITTANCE SERVICES	
SICKNESS SICKNESS - PRET		42.25			42.25	AFLACREMI	AFLAC REMITTANCE SERVICES	
STDISAB SHORT TERM DISA		140.14			140.14	AFLACREMI	AFLAC REMITTANCE SERVICES	
URM URM		1,120.85			1,120.85	EASTBTLR2R	EAST BUTLER SCHOOL DIST 2R	
WADREED WADDELL & REED		1,733.57			1,733.57	WADDELLAN	WADDELL AND REED	
		<u>8,746.25</u>	<u>57,255.09</u>	0.00	<u>66,001.34</u>			
<b>INDIVIDUAL BANK ACCOUNT DEDUCTION</b>								
HSA HSA		1,586.00	2,530.61		4,116.61			D
		<u>1,586.00</u>	<u>2,530.61</u>		<u>4,116.61</u>			
<b>RET DEDUCTION</b>								
NPERS RETIREMENT	299,330.23	29,274.51	29,567.24		58,841.75	RET	NEBRASKA SCHOOL RETIREMENT A SYS	A
		<u>29,274.51</u>	<u>29,567.24</u>	0.00	<u>58,841.75</u>			
<b>TAX</b>								
FIT FIT	271,447.00	23,778.45			23,778.45	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
FUTA FUTA	309,970.04							
MEDICARE MEDICARE	302,555.08	4,387.04	4,387.04		8,774.08	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SITNE SIT NE	271,447.00	10,279.26			10,279.26	SITNE	NEBRASKA DEPARTMENT OF REVENUE	
SOCSEC SOC SEC	302,555.08	18,758.43	18,758.43		37,516.86	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SUTANE SUTA NE	309,970.04							
WCNE WORK COMP NE	309,970.04							
		<u>57,203.18</u>	<u>23,145.47</u>	0.00	<u>80,348.65</u>			
					<b>Net Pay:</b>		213,160.10	
					<b>Cash Total:</b>		422,468.45	
Non - FIT Taxable Deductions		38,523.04						
Non - SIT Taxable Deductions		38,523.04						
Non - SOC SEC Taxable Deductions		7,414.96						

**Payroll Register - Totals**  
Unposted; Payroll Type Extra, Pay Off Contracts, Regular, Void

<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>
<b>Checking Account ID: 1</b>						
Non - MEDICARE Taxable Deductions	7,414.96					
Direct Deposits	217,276.71					
Automatic Payments	128,911.14					

**EAST BUTLER PUBLIC SCHOOLS INVESTMENTS**  
**As of Apr 1 2019 For B Mtg Apr 10 2019**

**GENERAL FUND**

<u>NUMBER</u>	<u>TERM</u>	<u>MATURITY</u>	<u>AMOUNT</u>	<u>RATE</u>	
1026029	12 month	4/5/19	\$516.53	1.20%	McAuliffePrize
3212	24 month	10/1/18	\$389,349.05	0.85%	(At Prague)
1024535	9 month	8/15/17	\$166,589.21	0.20%	
1024295	12 monthFLEX	7/13/17	\$469,692.90	1.20%	
			\$1,026,147.69		
41-513	Checking		<u>\$1,574,750.01</u>	0.05%	
<b>TOTAL</b>			\$2,600,897.70		

**DEPRECIATION RESERVE/VEHICLE REPLACEMENT FUND**

602837 \$84,314.82 0.58%

**QUALIFIED CAPITAL IMPROVEMENT PURPOSE UNDERTAKING FUND (QC-PUF)**

1507069 \$390,200.30 0.05%

**BUILDING FUND**

1041-718 Checking \$180,101.21 0.05%  
 1024870 12 mo FLEX 6/10/18 \$224,434.87 1.20%

**EMPLOYEE BENEFIT FUND**

1505565 Checking \$4,573.24 0.05%

**STUDENT FEE FUND**

1502837 Checking \$17,362.90

**PLEGGED SECURITIES**

FIRST NEBRASKA BANK	1/31/21	\$400,000.00	Cusip 912828B58
FIRST NEBRASKA BANK	3/8/19	\$150,000.00	Cusip 313378QK0
FIRST NEBRASKA BANK	5/30/19	\$500,000.00	Cusip 3137EADG1
FIRST NEBRASKA BANK	11/30/2019	\$200,000.00	Cusip 912828UB4
FIRST NEBRASKA BANK	12/31/2020	\$150,000.00	Cusip 912828A83
FIRST NEBRASKA BANK	6/30/2020	\$200,000.00	Cusip 912828VJ6
FIRST NEBRASKA BANK	3/8/19	\$500,000.00	Cusip 3133782M2
FIRST NEBRASKA BANK	9/14/18	\$500,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	9/14/18	\$250,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	9/14/18	\$500,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	4/30/20	\$200,000.00	Cusip 912828VA5
FIRST NEBRASKA BANK	9/30/21	\$500,000.00	Cusip 912828F21
FIRST NEBRASKA BANK	9/30/20	\$500,000.00	Cusip 912828VZ0
FIRST NEBRASKA BANK	2/19/19	\$100,000.00	Cusip 3135G0ZA4

SUB-TOTAL \$4,650,000.00

BANK OF PRAGUE 12/15/2023 \$57,000.00 Cusip 12354RAZ0  
 BANK OF PRAGUE 1/15/2023 \$85,000.00 Cusip 123529EQ8

SUB -TOTAL \$142,000.00

TOTAL PLEDGED \$4,792,000.00





April 10, 2019					
<b>SPECIAL BUILDING FUND BILLS</b>					
O'Keefe Elevator Company, Inc		Check # 1109		Elevator contract	
		\$5,281.00			
TOTAL		\$5,281.00			
<b>DEPRECIATION FUND BILLS</b>					
TOTAL		\$0.00			
<b>QUALIFIED CAPITAL IMPROVEMENT PURPOSE UNDERTAKING FUND (QCPUF)</b>					
TOTAL		\$0.00			

To: East Butler Board of Directors

The following students upon completion of course requirements and obligation as specified in School Board Policy are eligible for graduation on May 11, 2019.

Erin Barta	Levi Belew
Elizabeth Benes	Roxanne Bergman
Kaitlyn Hain	Cody Heise
Madison Helman	Cristian Hofpar
Brooklyn Jones	Ethan Martin
Lucas Morgan	Corden Novotny
Morgan Osmera	Breckin Ratkovec
Colten Ratkovec	Jadyn Robley
Vittoria Ruffa (Cert. of Atten.)	Miranda Spatz
Whitney Spatz	

The East Butler Staff wishes them well on their future plans.

Sincerely,  
Michael Eldridge  
Secondary Principal

## **50XX**

### **Extracurricular Drug Testing Program**

The school district supports and values student participation in extracurricular activities, but such participation in school district extracurricular activities is a privilege and not a right. Students in all extracurricular activities in grades 7-12 shall be subject to mandatory and random testing for the presence of alcohol or illegal drugs.

#### **1. Purpose of Random Drug Testing**

- a.** The school district has recognized that observed and suspected drug and alcohol use and abuse has increased among the student population, including students participating in extracurricular activities.
- b.** The school district seeks to provide safe, drug-free schools.
- c.** The school district seeks to deter the use of illegal and prohibited drugs and alcohol among students.
- d.** The school district recognizes that students who use illegal and prohibited drugs pose a threat to the health and safety of themselves, other students, teachers, administrators, and other persons.
- e.** The school district finds that the drug and alcohol problem among the student body will be effectively addressed by making sure that the large number of students participating in extracurricular activities do not use drugs and alcohol.

**2. Notice.** Each student who participates or seeks to participate in extracurricular activities shall be given a copy of this policy. This policy may also be included in the student handbook.

**3. Drug Testing Coordinator.** The Drug Testing Coordinator shall be the Superintendent or his or her designee unless otherwise indicated.

**4. Extracurricular Activities.** This policy applies to any activity that meets the guidelines of an extracurricular activity at the school district which includes but is not necessarily limited to the following:

Basketball	Jazz Band	Student Senate
Cheerleading	Mock Trial	Swim Team
Cross Country	Musicals	Tennis
DECA	One Act Plays	Track
Drill Team	Show Choir	Volleyball
FFA	Soccer	Wrestling
Football	Softball	
Golf	Speech/Debate	

## 5. **Students Who Are Required to Submit to Drug Testing**

- a. **Grades.** All students in grades 7-12 who participate in any extracurricular activity or competition are part of the pool subject to random drug testing.
- b. **Consent.** A student and his or her parent(s)/guardian(s) must sign a consent form before the student shall be eligible to try out for, practice with, or participate in the extracurricular activity. The consent form is attached to this policy.
- c. **Selection Pool Eligibility.** Students shall remain in the selection pool for an entire calendar year (365 days) from the date the consent form is received by the school district except that students who quit during the season or activity (prior to being selected for testing) or students who are cut from an activity will be removed from the testing pool.
- d. **Withdrawal.** Students who have a consent form on file remain eligible for drug tests from the date the consent form is received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student from Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for the remainder of the school year. A student who files a Withdrawal of Student from Activity form after selected for a random drug test but before submitting to the test or after testing positive shall be ineligible to participate in any extracurricular activities for one calendar year from the date the Withdrawal of Student from Activity form is received by the Drug Testing Coordinator.

6. **Drugs.** Students participating in extracurricular activities are

prohibited from using, possessing, distributing, manufacturing, or having drugs present in their system. "Drugs" means:

- a. Any substance considered illegal by the Uniform Controlled Substances Act, Neb. Rev. Stat. § 28-401 *et seq.*
- b. Any substance which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
- c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in NEB. REV. STAT. § 48-1902(1).

## **7. Testing Procedures**

- a. **Student Selection.** All students who participate in extracurricular activities and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing. Students must submit a consent form as the school year commences within a two week window designated by the administration. Students who wish to enter into the testing pool after the designated two week window may be subject to immediate testing.
- b. **Reasonable Suspicion Testing.** In addition to random drug testing, a student is subject to drug testing at any time when the Drug Testing Coordinator determines there is individualized reasonable suspicion based upon articulable facts to believe that the student has used a drug. The Drug Testing Coordinator will notify the student and take the necessary steps to schedule a test as soon as practicable.
- c. **Parental Request.** Students who do not participate in extracurricular activities may be added to the random drug screening master list upon parental request. Parent(s)/guardians may also request that their student be subject to non-random drug screening. The school will arrange for the test as soon as practicable. The parent(s)/guardian(s) making a request under this subparagraph must submit a signed consent form and indicate which type of test is being requested. Any cost associated with tests administered as a result of parental request must be paid by the parent(s)/guardian(s) in advance of the test.
- d. **Type of Test.** The school district reserves the right to utilize

breath, saliva, hair or urinalysis testing procedures. Urine and oral fluid samples which screen positive will be confirmed by GC/MS. Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester).

- e. **Collection Site.** The Drug Testing Coordinator will designate the collection site at which student will provide specimens. The collection site may be off the premises of the school district.
- f. **Collection Procedures.** The school board will select a Drug Program Administrator (DPA). The DPA shall randomly select the students subject to drug testing from the master list. The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to insure accurate testing protocols while minimizing intrusion into a student's privacy. The DPA and the school district will provide a copy of the collection procedures upon request.
- g. **Drugs.** Students may be randomly tested for any drugs, including but not limited to alcohol, amphetamines, marijuana or cannabinoids, cocaine, methadone, methaqualone, propoxyphene, hallucinogens, opiates, phencyclidine, synthetic opiates and PCP, steroids, barbiturates, benzodiazepines, alcohol, and any prescription drug that was obtained without proper authorization.
- h. **Results.** The DPA shall notify the student and the Drug Testing Coordinator of any positive test after the initial screening. The school representative shall notify the student's parents. The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). The MRO will be certified by an MRO accreditation body. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. Prior to making a final decision, the MRO or his or her assistant shall contact the student and his or parent(s)/guardian(s) to discuss the result either face-to-face or over the telephone. If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will report results of verified positives to the DPA. The DPA shall then notify the Drug Testing Coordinator of the positive test result. The Drug Testing Coordinator shall notify the student and his or her

parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.

- i. **Request for a Retest.** A split specimen will be collected for all testing methods, with the exception of alcohol testing. A positive alcohol test will be confirmed with an EBT device. A student's parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Testing Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The costs will be reimbursed if the result of the split sample test is negative. The student will remain subject to the consequences of this policy during the retesting procedure.

8. **Negative Tests.** Students and their parents will receive verbal or written notice when the student's test result is negative.

9. **Consequences for Testing Positive.** Whenever the test results indicate the presence of drugs, Drug Testing Coordinator shall schedule and hold a confidential meeting with the student, parent/guardian, and sponsor/coach. Other members of the school's administration may also attend the meeting. At the meeting, the Drug Testing Coordinator shall explain the drug testing procedures and the policy of the district. The consequences shall be as follows (**All offenses are cumulative in grades 7-8. Offenses that occur in grades 7-8 shall not count as offenses in grades 9-12. All offenses are cumulative in grades 9-12**):

- a. **First Offense**

- i. The student shall be required to attend practice.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for 30 calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 30 days, the remaining days will carry over to the next activity so the student completes the required number of days.
- iii. The students and parents agree to participate in a school-approved program for chemical dependency. Said

program must be administered by a certified alcohol and drug abuse and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to school's principal. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extra-curricular activities for an additional 10 days from date of finding of violation. All costs associated with the program are to be borne by the student/parent or guardian.

- iv. The student will be subject to follow-up drug tests.

**b. Second Offense**

- i. The student shall be required to attend practice.

- ii. The student will be ineligible to publicly perform in any extracurricular activity for 90 calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 90 days, the remaining days will carry over to the next activity so the student completes the required number of days.

- iii. The students and parents agree to participate in a school-approved program for chemical dependency. Said program must be administered by a certified alcohol and drug abuse and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to school's principal. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extra-curricular activities for an additional 10 days from date of finding of violation. All costs associated with the program are to be borne by the student/parent or guardian.

- iv. The student will be subject to follow-up drug tests.

**c. Third Offense**

- i. The student will be ineligible to practice or publicly perform in any extracurricular activity for one year from the date of the third positive test or end upon graduation. The day of the positive test result shall be the first day for counting purposes.
- ii. The student will be subject to follow-up drug tests.

**d. Fourth Offense**

- i. The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

**10. Refusal to Test**

A student who refuses to submit to a drug test authorized under this policy, or fails or refuses to comply with any other provision of this policy, shall be deemed to have submitted a positive test.

**11. Tampering**

Tampering is the use of any agent or technique which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. If the Drug Testing Coordinator determines that a student tampered with a drug test, the student shall be deemed to have submitted a positive test.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties set forth in Section 9 of this Policy.

**12. Maintenance of Records**

All results of drug testing shall be confidential. Procedures for maintaining confidentiality will be developed by the school district and the testing organization. The Drug Testing Coordinator shall maintain records of positive tests in a secure location. This information will not be

available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug testing results with any law enforcement agencies.

### **13. Appeal.**

A student participating in extracurricular activities who has been determined by school district officials to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s). The request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extracurricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be final in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent which shall be final and non-appealable.

### **14. Severability**

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall remain in full force.

**CONSENT TO PERFORM RANDOM DRUG TESTING**  
**201\_\_-201\_\_**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

As a student and parent:

- < We understand and agree that participation in extracurricular activities is a privilege that may be withdrawn for violations of the Extracurricular Drug Testing Policy.
- < We have read the Extracurricular Drug Testing Policy and understand the responsibilities and consequences as an activity participant if the student violates the policy.
- < We understand that when students participate in any extracurricular activity, they will be subjected to random drug testing, and if they refuse, will not be allowed to practice or participate in any extracurricular activity. We have read this consent statement and agree to its terms.
- < We understand this is binding while a student is enrolled in \_\_\_\_\_ School District.

**CONSENT TO PERFORM DRUG TESTING**

We hereby consent to allow the student named on this form to undergo drug testing for the presence of drugs and alcohol in accordance with the Extracurricular Drug Testing Program adopted by the Board of Education. We understand that any samples will be sent only to a qualified laboratory for actual testing. We hereby give our consent to the medical vendor selected by the school board, their Medical Review Office (MRO), laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform testing for the detection of drugs and to release the results of those tests as provided in the policy. We understand these results will be forwarded to school district officials and will also be made available to us. We agree to sign any necessary releases if requested to do so.

We understand that consent pursuant to this Consent to Perform Random Drug Testing will be effective for all extracurricular activities in which this student might participate during the current school year.

We hereby release the \_\_\_\_\_ Board of Education and its employees from any legal responsibility or liability for the release of such information and records, pursuant to the policy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**WITHDRAWAL OF STUDENT FROM ACTIVITY**

**20\_\_ - \_\_ SCHOOL YEAR**

I understand that by signing this form I am rescinding my permission for random drug screening and no longer wish to participate in any extracurricular activity. I further understand that I am forfeiting my privilege to participate in athletics and/or extracurricular activities for the remainder of this school year.

I hereby rescind my consent to the administration of the drug screening and forfeit all participation in extracurricular activities for the remainder of the school year at the school district.

Student's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**50XX**  
**Extracurricular Drug Testing Program**

The school district supports and values student participation in extracurricular activities, but such participation in school district extracurricular activities is a privilege and not a right. Students in all extracurricular activities in grades 7-12 shall be subject to mandatory and random testing for the presence of alcohol or illegal drugs.

**1. Purpose of Random Drug Testing**

- a.** The school district has recognized that observed and suspected drug and alcohol use and abuse has increased among the student population, including students participating in extracurricular activities.
- b.** The school district seeks to provide safe, drug-free schools.
- c.** The school district seeks to deter the use of illegal and prohibited drugs and alcohol among students.
- d.** The school district recognizes that students who use illegal and prohibited drugs pose a threat to the health and safety of themselves, other students, teachers, administrators, and other persons.
- e.** The school district finds that the drug and alcohol problem among the student body will be effectively addressed by making sure that the large number of students participating in extracurricular activities do not use drugs and alcohol.

**2. Notice.** Each student who participates or seeks to participate in extracurricular activities shall be given a copy of this policy. This policy may also be included in the student handbook.

**3. Drug Testing Coordinator.** The Drug Testing Coordinator shall be the Superintendent or his or her designee unless otherwise indicated.

**4. Extracurricular Activities.** This policy applies to any activity that meets the guidelines of an extracurricular activity at the school district which includes but is not necessarily limited to the following:

Basketball	Jazz Band	Student Senate
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FFA	Soccer	Wrestling
Football	Softball	
Golf	Speech/Debate	

## 5. **Students Who Are Required to Submit to Drug Testing**

- a. **Grades.** All students in grades 7-12 who participate in any extracurricular activity or competition are part of the pool subject to random drug testing.
- b. **Consent.** A student and his or her parent(s)/guardian(s) must sign a consent form before the student shall be eligible to try out for, practice with, or participate in the extracurricular activity. The consent form is attached to this policy.
- c. **Selection Pool Eligibility.** Students shall remain in the selection pool for an entire calendar year (365 days) from the date the consent form is received by the school district except that students who quit during the season or activity (prior to being selected for testing) or students who are cut from an activity will be removed from the testing pool.
- d. **Withdrawal.** Students who have a consent form on file remain eligible for drug tests from the date the consent form is received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student from Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for the remainder of the school year. A student who files a Withdrawal of Student from Activity form after selected for a random drug test but before submitting to the test or after testing positive shall be ineligible to participate in any extracurricular activities for one calendar year from the date the Withdrawal of Student from Activity form is received by the Drug Testing Coordinator.

6. **Drugs.** Students participating in extracurricular activities are

prohibited from using, possessing, distributing, manufacturing, or having drugs present in their system. "Drugs" means:

- a. Any substance considered illegal by the Uniform Controlled Substances Act, Neb. Rev. Stat. § 28-401 *et seq.*
- b. Any substance which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
- c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in NEB. REV. STAT. § 48-1902(1).

## **7. Testing Procedures**

- a. **Student Selection.** All students who participate in extracurricular activities and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing. Students must submit a consent form as the school year commences within a two week window designated by the administration. If a consent form is not submitted with the two week window the student will not be permitted to enter into the testing pool until the next two week window designated by the administration the following school year and thus not eligible to participate in extracurricular activities.
- b. **Reasonable Suspicion Testing.** In addition to random drug testing, a student is subject to drug testing at any time when the Drug Testing Coordinator determines there is individualized reasonable suspicion based upon articulable facts to believe that the student has used a drug. The Drug Testing Coordinator will notify the student and take the necessary steps to schedule a test as soon as practicable.
- c. **Parental Request.** Students who do not participate in extracurricular activities may be added to the random drug screening master list upon parental request. Parent(s)/guardians may also request that their student be subject to non-random drug screening. The school will arrange for the test as soon as practicable. The parent(s)/guardian(s) making a request under this subparagraph must submit a signed consent form and indicate which type of test is being requested. Any cost associated with tests administered as a result of parental request must be paid by the parent(s)/guardian(s) in

advance of the test.

- d. Type of Test.** The school district reserves the right to utilize breath, saliva, hair or urinalysis testing procedures. Urine and oral fluid samples which screen positive will be confirmed by GC/MS. Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester).
- e. Collection Site.** The Drug Testing Coordinator will designate the collection site at which student will provide specimens. The collection site may be off the premises of the school district.
- f. Collection Procedures.** The school board will select a Drug Program Administrator (DPA). The DPA shall randomly select the students subject to drug testing from the master list. The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to insure accurate testing protocols while minimizing intrusion into a student's privacy. The DPA and the school district will provide a copy of the collection procedures upon request.
- g. Drugs.** Students may be randomly tested for any drugs, including but not limited to alcohol, amphetamines, marijuana or cannabinoids, cocaine, methadone, methaqualone, propoxyphene, hallucinogens, opiates, phencyclidine, synthetic opiates and PCP, steroids, barbiturates, benzodiazepines, alcohol, and any prescription drug that was obtained without proper authorization.
- h. Results.** The DPA shall notify the student and the Drug Testing Coordinator of any positive test after the initial screening. The school representative shall notify the student's parents. The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). The MRO will be certified by an MRO accreditation body. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. Prior to making a final decision, the MRO or his or her assistant shall contact the student and his or parent(s)/guardian(s) to discuss the result either face-to-face or over the telephone. If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will report results of

verified positives to the DPA. The DPA shall then notify the Drug Testing Coordinator of the positive test result. The Drug Testing Coordinator shall notify the student and his or her parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.

- i. **Request for a Retest.** A split specimen will be collected for all testing methods, with the exception of alcohol testing. A positive alcohol test will be confirmed with an EBT device. A student's parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Testing Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The costs will be reimbursed if the result of the split sample test is negative. The student will remain subject to the consequences of this policy during the retesting procedure.

8. **Negative Tests.** Students and their parents will receive verbal or written notice when the student's test result is negative.

9. **Consequences for Testing Positive.** Whenever the test results indicate the presence of drugs, Drug Testing Coordinator shall schedule and hold a confidential meeting with the student, parent/guardian, and sponsor/coach. Other members of the school's administration may also attend the meeting. At the meeting, the Drug Testing Coordinator shall explain the drug testing procedures and the policy of the district. The consequences shall be as follows (**All offenses are cumulative in grades 7-8. Offenses that occur in grades 7-8 shall not count as offenses in grades 9-12. All offenses are cumulative in grades 9-12**):

- a. **First Offense**

- i. The student shall be required to attend practice.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for 30 calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 30 days, the remaining days will carry over to the next activity so the student completes the required number of days.

- iii. The students and parents agree to participate in a school-approved program for chemical dependency. Said program must be administered by a certified alcohol and drug abuse and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to school's principal. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extra-curricular activities for an additional 10 days from date of finding of violation. All costs associated with the program are to be borne by the student/parent or guardian.
- iv. The student will be subject to follow-up drug tests.

**b. Second Offense**

- i. The student shall be required to attend practice.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for 90 calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 90 days, the remaining days will carry over to the next activity so the student completes the required number of days.
- iii. The students and parents agree to participate in a school-approved program for chemical dependency. Said program must be administered by a certified alcohol and drug abuse and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to school's principal. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extra-curricular activities for an additional 10 days from date of finding of violation. All costs associated with the program are to be borne by the student/parent or guardian.

- iv. The student will be subject to follow-up drug tests.

**c. Third Offense**

- i. The student will be ineligible to practice or publicly perform in any extracurricular activity for one year from the date of the third positive test or end upon graduation. The day of the positive test result shall be the first day for counting purposes.
- ii. The student will be subject to follow-up drug tests.

**d. Fourth Offense**

- i. The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

**10. Refusal to Test**

A student who refuses to submit to a drug test authorized under this policy, or fails or refuses to comply with any other provision of this policy, shall be deemed to have submitted a positive test.

**11. Tampering**

Tampering is the use of any agent or technique which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. If the Drug Testing Coordinator determines that a student tampered with a drug test, the student shall be deemed to have submitted a positive test.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties set forth in Section 9 of this Policy.

**12. Maintenance of Records**

All results of drug testing shall be confidential. Procedures for maintaining

confidentiality will be developed by the school district and the testing organization. The Drug Testing Coordinator shall maintain records of positive tests in a secure location. This information will not be available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug testing results with any law enforcement agencies.

### **13. Appeal.**

A student participating in extracurricular activities who has been determined by school district officials to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s). The request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extracurricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be final in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent which shall be final and non-appealable.

### **14. Severability**

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall remain in full force.

**CONSENT TO PERFORM RANDOM DRUG TESTING**  
**201\_\_-201\_\_**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

As a student and parent:

- < We understand and agree that participation in extracurricular activities is a privilege that may be withdrawn for violations of the Extracurricular Drug Testing Policy.
- < We have read the Extracurricular Drug Testing Policy and understand the responsibilities and consequences as an activity participant if the student violates the policy.
- < We understand that when students participate in any extracurricular activity, they will be subjected to random drug testing, and if they refuse, will not be allowed to practice or participate in any extracurricular activity. We have read this consent statement and agree to its terms.
- < We understand this is binding while a student is enrolled in \_\_\_\_\_ School District.

**CONSENT TO PERFORM DRUG TESTING**

We hereby consent to allow the student named on this form to undergo drug testing for the presence of drugs and alcohol in accordance with the Extracurricular Drug Testing Program adopted by the Board of Education. We understand that any samples will be sent only to a qualified laboratory for actual testing. We hereby give our consent to the medical vendor selected by the school board, their Medical Review Office (MRO), laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform testing for the detection of drugs and to release the results of those tests as provided in the policy. We understand these results will be forwarded to school district officials and will also be made available to us. We agree to sign any necessary releases if requested to do so.

We understand that consent pursuant to this Consent to Perform Random Drug Testing will be effective for all extracurricular activities in which this student might participate during the current school year.

We hereby release the \_\_\_\_\_ Board of Education and its employees from any legal responsibility or liability for the release of such information and records, pursuant to the policy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**WITHDRAWAL OF STUDENT FROM ACTIVITY**

**20\_\_ - \_\_ SCHOOL YEAR**

I understand that by signing this form I am rescinding my permission for random drug screening and no longer wish to participate in any extracurricular activity. I further understand that I am forfeiting my privilege to participate in athletics and/or extracurricular activities for the remainder of this school year.

I hereby rescind my consent to the administration of the drug screening and forfeit all participation in extracurricular activities for the remainder of the school year at the school district.

Student's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

StudentsGraduation

To participate in commencement exercises or receive an East Butler Public Schools diploma a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions. Students who graduate from East Butler Public Schools must accumulate 250 hours. The total graduation requirements must include the following core curriculum:

<u>COURSES</u>	<u>HOURS</u>
English	40 Hours
Math	30 Hours
(Algebra, Geometry, Applied Math, or Algebra II)	
Science	30 Hours
Social Studies	35 Hours
(World History/Geography, American History to 1900 (one semester), American History from 1900/World History, American Govt./Economics)	
Physical Education	15 Hours
Speech	5 Hours
Health	<u>5 Hours</u>
Required Hours	160 Hours
Electives	<u>90 Hours</u>
Total Hours Required for Graduation	250 Hours

Legal Reference: Neb. Rev. Stat. § 79-729  
NDE Rule 10

Date of Adoption: [Insert Date]

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Social Studies	35 Hours
(World History/Geography, American History to 1900 (one semester), American History from 1900/World History, American Govt./Economics)	
Physical Education	15 Hours
Speech	5 Hours
Health	5 Hours
Personal Finance	<u>5 Hours</u>
Required Hours	160 Hours
Electives	<u>90 Hours</u>
Total Hours Required for Graduation	250 Hours

Legal Reference: Neb. Rev. Stat. § 79-729  
NDE Rule 10

Date of Adoption: [Insert Date]

# Elementary Principal Report

## April Board Meeting



### I. Kindergarten Information/Preschool Projections

- A. There are 18 students registered for kindergarten. 17 of the students attended East Butler preschool in 2018-2019. There are 3 students that have optioned into our district for kindergarten and also participated in preschool.
- B. Preschool Projections:
  - 1. There are currently 27 students registered for preschool. (21 In-District/6 Non-District)
  - 2. Information will be sent to registered parents in the upcoming weeks regarding Preschool Round-up which will be held May 2.

### II. Social Studies Curriculum

- A. The elementary curriculum team has been reviewing social studies textbooks this school year. This group has reviewed 4 textbooks using the template included.
  - 1. 2020 McGraw Hill Education 40 points
  - 2. 2018 Houghton Mifflin Harcourt 43 points
  - 3. 2013 Pearson My World 65 points
  - 4. 2019 Pearson My World Interactive 80 points
- B. Classroom teachers participated in a webinar on March 8 to preview the 2019 Pearson My World Interactive series. Additional samples were obtained and teachers were given a summary of each series created by Mrs. Raiter.
- C. Teachers were then given the chance to vote on their top choice using a google form to gain additional feedback.

### III. Nebraska Educational Technology Association (NETA) Conference

- A. Mr. Eldridge and I attended the NETA Leadership Summit March 27-28 in Omaha. The summit provided an opportunity to visit Omaha Westside High School and Omaha North Magnet School. The speakers for the event were Dr. Mike Lucas from York Public Schools and Dr. Joe Sanfelippo, author of *Hacking Leadership*.
- B. The information from the conference reinforced many of the initiatives our school has implemented related to school culture and branding. It is important to continue to build relationships one conversation at a time in creating a positive culture at East Butler.
- C. There were 7 teachers from East Butler that attended the NETA conference. Vickie Hines, Karmen Widick, Patti Meysenburg, Kathy Bohac, Jodi Chapek, Sandy Bongers, and Andrew Wood participated in keynote and individual sessions.
- D. Lisa Bohaty, our new technology integration teacher, is a NETA board member.
- E. Mrs. Chapek and four students from our TigerBots program presented at the conference on March 29. The group explained the First Lego League Competition and ideas for schools starting this program.

### IV. Nebraska Student-Centered Assessment System (NSCAS)

- A. NSCAS Assessment Dates:
  - 1. Gr. 3-6 Language Arts - April 9-10
  - 2. Gr. 3-6 Mathematics - April 16-17
  - 3. Gr. 5 Science - April 23-24

### V. Parent Promoting Tigers

- A. Parents Promoting Tigers sponsored a family dance on March 30 with the theme, "Our Future is so Bright we have to Wear Shades." The event was well-attended with over 100 students and parents. The dance was funded with the money donated by Chance Rohda and his family. Chance was the winner of a National Red Ribbon Week photo contest. The school received \$1,000.00 to support drug-free events.

### VI. Brainard Community Park Update

- A. Staff offered feedback regarding the community park in Brainard. The addition of woodchips and grass options were shared. Developing a partnership with the village was also a topic, as the school uses the facility often.
- B. I met with John Bruner to share the feedback and discuss playground surface options. We also discussed the preschool playground and visiting more after the school playground has been completed.

## Social Studies Textbook Evaluation Form

Grade Level/Courses: \_\_\_\_\_

### Publisher Choices

<b>4=Excellent</b> <b>3=Good/Adequate</b> <b>2=Partial evidence (could be better)</b> <b>1=Inadequate</b>				
<i><b>Content</b></i>				
<ul style="list-style-type: none"> <li>● Content is current and accurate (research-based).</li> </ul>				
<ul style="list-style-type: none"> <li>● Instructional material communicates the essential elements of the standards to students.</li> </ul>				
<ul style="list-style-type: none"> <li>● Content is grade-level appropriate.</li> </ul>				
<ul style="list-style-type: none"> <li>● Readability of the text is on grade-level.</li> </ul>				
<ul style="list-style-type: none"> <li>● Opportunities for critical thinking.</li> </ul>				
Total for <b>Content</b> section				
<i><b>Teacher Support</b></i>				
<ul style="list-style-type: none"> <li>● Suggested strategies are provided to alert teachers to common student misconceptions, help frame instruction, etc.</li> </ul>				
<ul style="list-style-type: none"> <li>● Additional lesson/text information is included for the instruction.</li> </ul>				
<ul style="list-style-type: none"> <li>● Strategies/Ideas are provided to adapt or modify instruction for various groups of students.</li> </ul>				
<ul style="list-style-type: none"> <li>● Resources to reach all learners are provided—differentiated materials?</li> </ul>				
<ul style="list-style-type: none"> <li>● User friendly</li> </ul>				
Total for <b>Teacher Support</b> section				

<i><b>Student Support</b></i>				
● Sequencing of the material: Is logical, consistent, and understandable by the student.				
● Reading strategies/skills are provided and applied.				
● Comprehension of lesson material is reviewed frequently.				
● Lesson summaries are provided.				
● Vocabulary Strategies are provided.				
● User friendly				
Total for <b>Student Support</b> section				
<i><b>Assessment</b></i>				
● Variety of assessments (Formative, Summative, performance, objective, writing assignments, research projects) offered.				
● Alignment to content area standards.				
● Grading guides provided (rubrics, model answers, keys).				
Total for <b>Assessment</b> section				
<i><b>Other Criteria</b></i>				
● Provides supplemental materials.				
<b>Consumable materials</b> Are black line masters available/workbooks?				
● Technology is available to support teachers and students (unit videos, test generators, e -books, lesson planners, audio CDs, etc.).				
● What is available for students online?				
Total for <b>Other Criteria</b> section				

Please include overall ratings from each publisher's sample textbook/materials.

<b>Overall Ratings</b>	<b>Publisher</b>				
Content					
Teacher Support					
Student Support					
Assessment					
Other Criteria					

Please provide a few comments relating to an overall recommendation of a Social Studies Textbook.

To: East Butler Public Schools Board of Education  
From: Michael Eldridge, Secondary Principal  
Date: April 10, 2019  
Re: Secondary Principal's Report

**I. Master Schedule**

- a. My goal is always to strengthen our Master schedule by providing more opportunities for our students. Which would include more advanced level classes.
- b. Dual Credit - (Currently Offered and will be offering)
  - i. Technical Math - Math course that is focused on Math that is used in trade - construction, welding, etc.
  - ii. Calculus
  - iii. College-Algebra
  - iv. Economics
  - v. Medical Terminology
- c. Other New Offerings:
  - i. Sports Management/Lifetime Fitness
  - ii. JH Computer Science Course
  - iii. Cybersecurity
  - iv. Web Design
  - v. Digital Design - offered as a High School Course
  - vi. Robotics I & II - Mr. Palensky has submitted a grant application to cover the cost of materials.
  - vii. Auto I & II
  - viii. Architectural Drafting
  - ix. Anatomy & Physiology
- d. I am attaching a tentative copy of the master schedule. This has the potential of changing multiple times.
- e. Registration Night was successful, and we had great turnout. (8th - 98%, 9th - 98%, 10th - 50%, 11th - 98%)

**II. Honor Awards Night**

- a. Honors Awards Night will be May 7th at 6:30pm in the High School Gym.
- b. Once again we will be inviting those that give local scholarships, to have the opportunity to present their scholarship to the student at the Honors Awards Night.
- c. Is the board wanting to serve ice cream again?

**III. Senior Class Trip**

- a. The Senior Class trip will take place, pending board approval, on April 25th to Round 1. (This is at Gateway Mall in Lincoln)

**IV. Spring Testing Dates**

- a. March 18-May 3 - NSCAS Testing Window
- b. April 2nd - ACT Test - **COMPLETED**
- c. April 24th - Makeup Day for ACT Test
- d. April 24 & 25th - NWEA Testing

**V. Graduation**

- a. Graduation will take place on Saturday, May 11th @ 2:00pm.
- b. We will need a few board members to present diplomas to the students.
  - i. In the past we have used the three board officers or one from each ward.
- c. I have attached a copy of the graduating class for your approval.
- d. I am also including a copy of the letter that I will be sending to the seniors and their parents.
  - i. Note the information on the expectation for behavior and their dress.



To: East Butler Board of Directors

The following students upon completion of course requirements and obligation as specified in School Board Policy are eligible for graduation on May 11, 2019.

Erin Barta	Levi Belew
Elizabeth Benes	Roxanne Bergman
Kaitlyn Hain	Cody Heise
Madison Helman	Cristian Hofpar
Brooklyn Jones	Ethan Martin
Lucas Morgan	Corden Novotny
Morgan Osmera	Breckin Ratkovec
Colten Ratkovec	Jadyn Robley
Vittoria Ruffa (Cert. of Atten.)	Miranda Spatz
Whitney Spatz	

The East Butler Staff wishes them well on their future plans.

Sincerely,  
Michael Eldridge  
Secondary Principal

To: East Butler Seniors and Parents  
From: Mr. Eldridge  
Re: Finals Schedule and Graduation

Dear Senior Students and Parents,

It is hard to believe that we are nearing the end of the school year. I'm sure everyone will soon be preparing for the graduation ceremony and receptions. In order to facilitate your planning, we are providing you with the following schedule for the last week of school for seniors. Please feel free to contact me if you have any questions. Thank you.

#### Class Trip

The senior class trip to Round 1 in Lincoln will be April 25th. We plan on leaving school at 8:00 a.m. and returning at approximately 3:25 p.m. Students are required to turn in the completed checklist included with this letter in order to attend the trip. In addition, students will need to be passing all classes in order to attend. All students must pay for the class trip prior to the departure for the trip.

#### Senior Final Test Schedule

Tuesday, May 7                      Periods 1, 6, 7, and 8  
Wednesday, May 8                Periods 2, 3, 4, and 5 (Rehearsal during 1<sup>st</sup> period).

#### Check Out Forms

Check out forms will be given to seniors on Monday, May 6. Seniors may check out after their 5th hour & senior walk on Wednesday, May 8. Seniors must turn in their check out forms before they leave. All financial obligations must be taken care of by check out time.

#### Senior Walk

All seniors will need to bring their cap and gown on the day of our graduation rehearsal (May 8th), as we will have our traditional "Senior Walk" through the elementary hall. This is an important step for you and a neat experience for our younger students.

#### Decorations

The decorations committee will begin setting up the gym at 1:45 p.m. on Friday, May 10.

#### Graduation Day Procedures – Saturday, May 11

The graduation ceremony begins at 2:00 p.m. **We are asking that all seniors be at the school and dressed in their caps and gowns by 12:15 p.m.** We will be taking a group picture at this time. For convenience, we are asking that you prepay for your pictures. Once again, Ken Schmieding from Schmieding Photography will be taking the formal graduation pictures. Pictures will begin at

12:15 p.m. on graduation day. There are two packages available. Postage is included in the price of the pictures, so pictures will be mailed directly to the students. There is no obligation to buy a photo package but everyone is expected to be present for the photo.

Package #1 (\$11.50) – One 5x7 Group Picture and one 4x5 Individual  
Package #2 (\$20.50) – One 8x10 Group Picture and one 5x7 Individual

Seniors and their parents are also free to take pictures. We do ask that all seniors report to the wrestling room at 1:30 p.m., so everyone will be able to find their seats for a prompt 2:00 p.m start.

### Graduation Gowns

Graduation gowns are to be turned into Mr. Wood or Mr. Eldridge in the wrestling room immediately following graduation. The school will not release your student's final transcript until the gown has been returned. Students may keep their cap and tassel. If students need to use their gown for a church service, please speak with Mr. Wood or Mr. Eldridge.

### Expectations

We believe that high school graduation is a traditional ceremony, and needs to be taken seriously. The staff and administration at East Butler have developed guidelines for general behavior, rehearsal behavior, ceremony behavior and a removal process for students.

These guidelines include:

- All school policies and rules will be enforced.
- Students must remain properly dressed throughout the ceremony and are expected to follow directions explained during rehearsals.
- Possession of disruptive objects will lead to removal.
- School personnel may remove a student at any time.
- Appropriate dress is the cap and gown (which may not be altered in any way). Students are to wear dress clothes underneath their caps and gowns (e.g. shirts and ties for boys and dress clothes for girls). Also, footwear needs to be appropriate for the occasion. Ladies, wear shoes that will allow you to walk up and down the stairs to the stage easily. Men, wear shoes that would be appropriate for dress clothing. **(NO TENNIS SHOES)**

**(STUDENTS WILL BE SENT HOME TO CHANGE IF NOT DRESSED APPROPRIATELY)**

It is our hope that graduation will be a special day for each senior and his or her parents and family. Thank you for your cooperation. We look forward to a great day on Saturday, May 11 for the East Butler Class of 2019.

- Michael Eldridge, High School Principal