



# Klamath Falls City Schools

**100% Graduation is Our Expectation!**

**MISSION: 100% GRADUATION IS OUR EXPECTATION**

**VISION: Dedicated to helping all students do their best work and become their best selves.**

**AIMS**

- (1) Best Work    (2) Best Selves    (3) Operational Excellence**

**DOCKET OF BUSINESS**

**June 13, 2022**

**Klamath Falls City Schools Lucile O'Neill Education Center Boardroom**

**1336 Avalon Street**

**Klamath Falls, Oregon 97603**

**#SPECIAL MEETING#**

*The board welcomes you to its monthly meeting. Public input is welcome and encouraged during the Public Comment segment of this meeting. If you wish to address the board, please complete the "Intent to Speak" form and submit it to the board secretary. When you address the board please state your name and address, and limit your commentary to three minutes. The board will listen to all remarks but will not respond to them at this time. Are there any members of the audience who submitted an Intent to Speak form?*

**1. PRELIMINARY BUSINESS**

**1. Call to Order**

Lori Theros, Chair

**2. Roll Call**

Lori Theros, Chair

**3. Public Welcome & Public Comment**

Lori Theros, Chair

*The board welcomes you to its monthly meeting. Public input is welcome and encouraged during the Public Comment segment of this meeting. All those wishing to address the board have previously submitted their comments electronically or have submitted a Request to Speak form prior to the start of this meeting. Only those items on the agenda may be addressed during public comment. Three (3) minutes is allotted for each individual speaker, with a total of fifteen (15) total minutes for this segment of the agenda.*

**4. Superintendent's Comments**

Keith A. Brown, Superintendent

**Superintendent's Comments-**

- 1. Mr. Brown read a letter addressed to Roosevelt**
- 2. Mr. Brown spoke to KLC graduation**
- 3. Mr. Brown spoke to KUHS graduation**
- 4. Mr. Brown shared some success discussed in cabinet meeting**
  - 1. No school closures due to Covid**
  - 2. 100% Safe year**

3. **Implemented permanent building subs**
4. **Emergency Building subs**
5. **Successful navigation of Covid vaccination**
6. **Successfully navigated quarantine**
7. **Successfully worked through the backlog of ODE**
8. **Smooth running of maintenance department**
9. **All bus students were able to ride the bus everyday**
10. **Successfully job fairs, employed candidates from these**
11. **Para's received bonuses**
12. **RISE classroom up and running safely**
13. **Food service available to all kids all year**
14. **Successfull implementation of thought exchange**
15. **All staff are TPR trained (Suicide prevention)**
16. **Increase communication to staff/students**
17. **Lock and key plan**
18. **Menstral dignity plan**
19. **Roos Title I status**
20. **Successfully hired 4 administrators for next year**
21. **Thorough MTSS audit and implementation plan**
22. **Swift and immediate response KLC**
23. **Negotiations**
24. **Dedicated ESSER funds to improve Elementary facilities**

5. Gifts to the District

Lori Theros, Chair

Here is a list of all our donations for Pelican Activity-a-thon, Friday, June 10

5. Walmart - 4 scooters, 4 sets knee/wrist guards (Walmart has valued their donation at \$250)
6. Safe Routes/Healthy Klamath - 4 helmets,
  1. They also donated a helmet to every 2nd grader at Pelican
7. Greg Wall - 2 hr sailing trip for a Pelican family
8. Canvas Books - \$25 gift card
9. Jordan Rainwater & Darin Culp - book basket including pencils & socks
10. Sadie & Rick Giampietri - tomato plant, gardening tools, seeds, tools, and gardening gloves & summer pool basket
11. Jared & Heidi Ogao - super soaker
12. Running Y Bill Collier Rink - 2 passes for roller skating
13. Ella Redkey - 2 youth swimming passes
14. Sky Lakes - approximately 250 jump rope and frisbies

Also - big thanks to our community partners helping us with the event

- Pelican Booters
- Jarad Ogao & Rick Giampietri
- OSU Nutrition & Food Corps
- Gretchen Harwood
- Dr. Decker

2. **CONSENT AGENDA**

1. Approval of May 9, 2022 Meeting Minutes

Lori Theros, Chair

2. Approval of Current Agenda

Lori Theros, Chair

3. Approval of Personnel Agenda

Renee Clark, Director of Human Resources

Administration recommends approval of the following resignations/retirement of Certified Staff for the 2022-2023 School Year.

Name	School	FTE	Resignation Date	Position
Brian Bailey	Ponderosa	1	6/17/2022	Teacher
Katie (Beth) Zemke	Pelican	1	6/30/2022	Teacher
Melody Schaeffer	Pelican	0.5	6/17/2022	Teacher
Joel Sauter	Mills	1	6/30/2022	Principal
Joanne Swisher	KUHS	1	6/30/2022	Nurse
John Huntsman	KUHS	1	6/17/2022	Teacher
Charlene Loughlin	Pelican	1	6/17/2022	Teacher
Brett Aakre	KUHS/Pondo	1	6/17/2022	Teacher
Kari Blauser	Mills	1	6/17/2022	Teacher
Kayla McPherson	Mills	1	6/17/2022	Teacher
Jenni Sauser	KUHS	0.5	6/17/2022	Teacher
Lenora Grounds	Pelican	1	6/17/2022	Teacher

3. **REPORTS**

1. Monthly Financial Report

Jeanne Morgan, Business Manager

4

**KLAMATH FALLS CITY SCHOOLS**  
**1336 Avalon**  
**Klamath Falls, OR 97603**

**Presented to the Board of Directors:**

<b>Subject:</b>  Monthly Financial Report	
	<b>Attachment:</b> No
	<b>From:</b> J. Morgan
<b>Reason:</b> Reports	<b>Date:</b> June 13, 2022

**BACKGROUND:**

A 2021-2022 revenue and expenditure summary report/projection that includes transactions through May 31, 2022 is attached. Please note the beginning fund balance is now an audited amount, and will not change.

**RECOMMENDATION:**

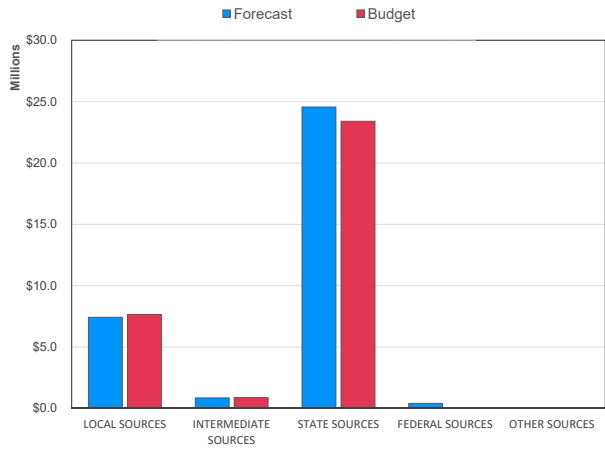
Report only

## 100 General Fund | Financial Projection by Object

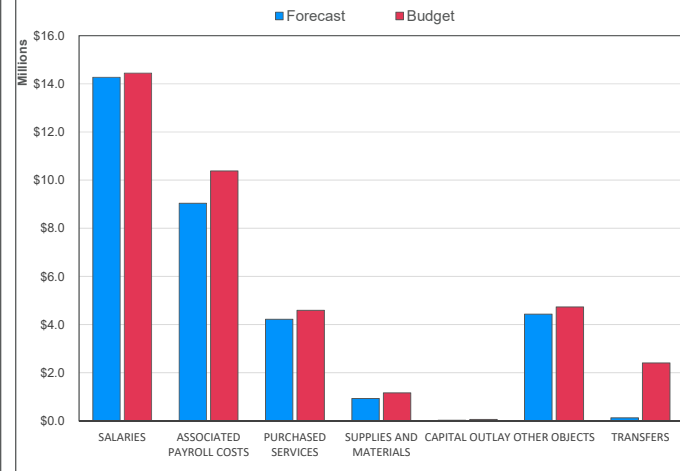
For the Period Ending May 31, 2022

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Annual Forecast	Variance Fav / (Unfav)
<b>RESOURCES</b>						
<b>Operating Revenues</b>						
Local Sources	\$ 6,718,995	\$ 7,653,170	\$ 7,178,644	93.80%	\$ 7,430,463	\$ (222,707)
Intermediate Sources	414,491	880,000	391,127	44.45%	846,260	(33,740)
State Sources	24,844,400	23,418,490	24,407,385	104.22%	24,576,917	1,158,427
Federal Sources	346,938	35,000	409,247	1169.28%	409,247	374,247
Other Sources	45,625	52,500	15,480	29.49%	65,537	13,037
<b>Total Operating Revenues</b>	<b>\$ 32,370,448</b>	<b>\$ 32,039,160</b>	<b>\$ 32,401,883</b>	<b>101.13%</b>	<b>\$ 33,328,425</b>	<b>\$ 1,289,265</b>
Beginning Fund Balance	6,017,653	5,745,554	7,987,330	139.02%	7,987,330	2,241,776
<b>TOTAL RESOURCES</b>	<b>\$ 38,388,101</b>	<b>\$ 37,784,714</b>	<b>\$ 40,389,213</b>	<b>106.89%</b>	<b>\$ 41,315,755</b>	<b>\$ 3,531,041</b>
<b>REQUIREMENTS</b>						
<b>Operating Expenditures</b>						
Salaries	\$ 12,156,727	\$ 14,447,967	\$ 11,805,283	81.71%	\$ 14,270,318	\$ 177,649
Associated Payroll Costs	8,539,582	10,376,583	7,510,517	72.38%	9,034,098	1,342,485
Purchased Services	3,210,286	4,594,276	3,660,807	79.68%	4,223,124	\$ 371,152
Supplies and Materials	650,347	1,166,895	802,532	68.78%	933,095	\$ 233,800
Capital Outlay	26,172	62,000	16,807	27.11%	29,495	\$ 32,505
Other Objects	628,028	4,731,111	4,419,517	93.41%	4,429,394	\$ 301,717
Transfers	13,538	2,405,882	13,538	0.56%	125,459	\$ 2,280,423
<b>Total Operating Expenditures</b>	<b>\$ 25,224,679</b>	<b>\$ 37,784,714</b>	<b>\$ 28,229,002</b>	<b>74.71%</b>	<b>\$ 33,044,983</b>	<b>\$ 4,739,731</b>
Contingencies	-	2,280,128	-	0.00%	-	2,280,128
Unappropriated Ending Fund Balance	-	-	-	0.00%	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 25,224,679</b>	<b>\$ 40,064,842</b>	<b>\$ 28,229,002</b>	<b>70.46%</b>	<b>\$ 33,044,983</b>	<b>\$ 7,019,859</b>
Ending Fund Balance					\$ 8,270,772	
<b>OPERATING SURPLUS / (DEFICIT)</b> (Operating Revenue less Operating Expenses)	<b>\$ 7,145,769</b>	<b>\$ (5,745,554)</b>	<b>\$ 4,172,881</b>		<b>\$ 283,442</b>	<b>\$ (3,450,466)</b>

**Revenues by Source | Forecast vs. Budget**



**Expenditures by Object | Forecast vs. Budget**



Revenue and Expenditure Summary/Projection

	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	2021/2022
	July 2021	Aug 2021	Sept., 2021	Oct., 2021	Nov., 2021	Dec., 2021	Jan., 2022	Feb., 2022	March, 2022	April, 2022	May, 2022	June, 2022	Totals	BUDGET
<b>REVENUES</b>														
LOCAL SOURCES:														
Current year's levy*	33,081	24,289	17,748	10,704	4,574,597	1,258,213	120,982	43,299	99,615	77,592	34,368	91,482	6,385,970	6,404,670
Prior years' taxes*	62,562	31,526	15,390	8,551	48,457	14,066	5,112	10,147	11,362	(28,164)	15,823	46,879	241,711	350,000
Prior years' Local Option Levy	246	106	29	157	170	29	4	5	19	70	6	164	1,005	2,000
Investment earnings	4,327	3,948	4,034	2,963	3,555	5,333	5,271	4,906	6,774	7,707	9,310	14,347	72,475	200,000
Misc. local sources	46,895	17,910	221,542	23,941	53,750	38,651	52,017	44,980	38,782	85,918	37,891	17,164	679,441	696,500
Subtotal	147,111	77,779	258,743	46,316	4,680,529	1,316,292	183,386	103,337	156,552	143,123	97,398	170,036	7,380,602	7,653,170
INTERMEDIATE SOURCES:														
County School Funds*		10,273	13,805		6,440	0		5,947			17,778	15,000	69,243	30,000
SOESD Funds							0	336,883	0			449,460	786,343	850,000
Revenue from Klamath County													0	
Revenue for/on Behalf of District													0	-
Subtotal	0	10,273	13,805	0	6,440	0	0	342,830	0	0	17,778	464,460	855,586	880,000
STATE SOURCES:														
SSF- Current Year*	3,797,881	1,895,677	1,897,889	1,897,624	1,883,191	1,883,477	1,882,749	1,883,382	1,882,631	2,340,661	3,008,636	0	24,253,798	23,000,000
SSF- Prior Year							153,589		0			143,142	296,731	291,490
Common School Fund*												15,943	39,273	125,000
State Managed Co Timber*	0	0		0	0			0			23,330		0	0
Equity Aid Funds													108	2,000
Restricted Grants-in-Aid				0	0	0			0	0	108		0	0
Subtotal	3,797,881	1,895,677	1,897,889	1,897,624	1,883,191	1,883,477	2,036,338	1,883,382	1,882,631	2,340,661	3,032,074	159,085	24,589,910	23,418,490
FEDERAL SOURCES:														
Restricted Rev. from Fed. Gov.						1,442								0
Federal Forest Fees*									407,806	0		0	407,806	35,000
Subtotal	0	0	0	0	0	1,442	0	0	0	407,806	0	0	409,248	35,000
OTHER RESOURCES:														
Beginning fund balance	7,987,330												7,987,330	5,745,554
Interfund Transfer									0			35,000	35,000	50,000
Lease Purchase Receipts				0								1,000	1,000	0
Sale of Fixed Assets					2,430	0			0	0	13,050	57	15,537	2,500
Subtotal	7,987,330	0	0	0	2,430	0	0	0	0	0	13,050	36,057	8,038,867	5,798,054
Total, monthly revenues	11,932,322	1,983,729	2,170,437	1,943,940	6,572,590	3,201,211	2,219,724	2,329,549	2,039,183	2,891,590	3,160,300	829,638	41,274,213	37,784,714
<b>CUMULATIVE RESOURCES</b>	11,932,322	13,916,051	16,086,488	18,030,428	24,603,018	27,804,229	30,023,953	32,353,502	34,392,685	37,284,275	40,444,575	41,274,213		
<b>EXPENDITURES</b>														
Salaries	380,845	414,504	1,156,395	1,192,976	1,243,794	1,169,694	1,226,320	1,224,282	1,241,292	1,210,340	1,344,841	2,526,051	14,331,334	14,447,967
Employee benefits	296,795	292,478	737,627	761,148	781,201	749,253	765,414	771,587	766,691	770,070	818,254	1,725,204	9,235,722	10,376,583
Purchased services	396,121	193,505	348,486	279,181	350,899	338,107	260,596	366,627	416,589	325,923	384,774	591,516	4,252,324	4,594,276
Supplies	46,423	66,114	96,208	74,393	87,611	48,540	47,012	87,377	73,600	109,653	65,603	129,397	931,931	1,166,895
Capital outlay	0	5,445	6,533	0	4,219	0	610	0	0	0	0	14,309	31,116	62,000
Insurance/Dues/Other	4,251,631	8,172	14,398	15,430	12,113	2,251	2,344	4,487	3,597	13,258	91,832	9,877	4,429,390	4,731,111
Interfund Transfers	0	0	0	0	0	0	0	0	0	13,538	0	111,921	125,459	125,754
Contingency			0	0	0	0	0	0	0	0	0	0	0	2,280,128
Total, monthly expend.	5,371,815	980,218	2,359,647	2,323,128	2,479,837	2,307,845	2,302,296	2,454,360	2,501,769	2,442,782	2,705,304	5,108,275	33,337,276	37,784,714
<b>CUMULATIVE EXPENDITURES</b>	5,371,815	6,352,033	7,731,462	10,054,590	12,534,427	14,842,272	17,144,568	19,598,928	22,100,697	24,543,479	27,248,783	32,357,058		
<b>Month-end Fund Balance</b>	6,560,507	7,564,018	8,355,026	7,975,838	12,068,591	12,961,957	12,879,385	12,754,574	12,291,988	12,740,796	13,195,792	8,917,155	7,936,937	
									Est. General Fund "earned"				31,694,532	
									**"State Formula Revenue" ODE as of 6/24/2021				29,945,320	
									Estimated future adjustment				1,749,212	



4. **NEW BUSINESS/ACTION ITEMS**

1. Adoption of Proposed 2022-2023 Budget  
Lori Theros, Chair

8

**Klamath Falls City Schools Resolution #22-??  
Budget Adoption  
June 13, 2022**

**Resolution Adopting the Budget**

**BE IT RESOLVED** that the Board of Directors of the Klamath Falls City Schools hereby adopts the budget for fiscal year 2022-2023 in the total amount of \$76,025,297\* now on file at the District Office in Klamath Falls, Oregon.

\*Aggregate sum of budget requirements for all funds.

**Resolution Making Appropriations**

**BE IT RESOLVED** that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022, for the following purposes:

<b>General Fund (100)</b>	
1XXX Instruction	20,354,013.00
2XXX Support Services	14,975,357.00
3XXX Community	12,000.00
51XX Debt Service	290,740.00
52XX Transfers	2,000,000.00
6XXX Contingency	37,632,110.00
<b>Total General Fund</b>	<b>37,632,110.00</b>

<b>Special Revenue Funds (200)</b>	
1XXX Instruction	13,798,059.00
2XXX Support Services	6,377,403.00
3XXX Community	499,311.00
4XXX Facilities Acq/Construction	11,540,220.00
51XX Debt Service	94,357.00
52XX Transfers	279,619.00
<b>Total Special Revenue Funds</b>	<b>32,588,969.00</b>

<b>Food Service Fund (211)</b>	
3XXX Community	1,876,647.00
<b>Total Food Service Fund</b>	<b>1,876,647.00</b>

<b>Debt Service Fund (300)</b>	
51XX Debt Service	3,423,571.00
<b>Total Debt Service Fund</b>	<b>3,423,571.00</b>

<b>Capital Projects Fund (400)</b>
4XXX Facilities Acq/Construction
Total Capital Projects Fund
<b>Total Appropriations All Funds</b>

504,000.00
504,000.00
76,025,297.00

**Resolution Imposing the Tax**

**BE IT RESOLVED** that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2022-2023:

- (1) At the rate of \$3.1127 per \$1,000 of assessed value for the permanent tax rate
- (2) In the amount of \$2,975,000 for debt service for general obligation bonds.

**Resolution Categorizing the Tax**

**BE IT RESOLVED** that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation.

Permanent Rate Tax.....\$3.1127/\$1,000

Excluded from Education Limitation.

General Obligation Debt Service.....\$3,600,000

The above resolution statements were approved and declared adopted on the 13th day of June 2022.

Board Chairperson

\_\_\_\_\_  
Date

5. **OLD BUSINESS/ACTION ITEMS**

6. **BOARD MEMBER COMMENTS**

2021-2022 KFCS Board of Education Members

15. **Trina Perez**

1. **Shout out to senior parents, businesses, staff that made the all night party happen.**
2. **Everything about KUHS graduation that Mr. Brown said is true.**
3. **Sorry to miss the KLC graduation but glad Mr. Brown was able to attend.**

16. **Patrick Fenner**

1. **Real short thank you to everyone that made this year work.**

17. **Lori Theros**

1. **Who would have thought. It was an amazing year. Sorry I missed the graduation.**

7. **CLOSING COMMENTS FROM THE CHAIR**

Lori Theros, Chair

8. **ADJOURNMENT**