



North Santiam School District

2020-21 Board of Directors

Board Chair, Mike Wagner

Board Vice-Chair, Alisha Oliver

Board Members: Tass Morrison, Tod Nau, Erin Cramer, Laura Wipper, Garrett Trott

Student Representative to the Board, Mya Joyce

*Access to the agenda and board packet can be located on the District website at
www.nisantiam.k12.or.us > School Board > Agendas/Meeting Minutes*

Thursday, July 21, 2011 Management Team Reports & Goals for 2011-12
NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 7:00 PM

MINUTES - DRAFT

1. **Board/District, Superintendent, and Management Team Goals for 2011-12:**
2. **Communications & Grants: Coordinator, Jodi Hack**
3. **Human Resources: Director, Teri Butler**
4. **Finance Office: Business Manager, Jane Nofziger**
5. **Health, Safety & Security: Director, Gary Rychards**

**DISTRICT, BOARD, SUPERINTENDENT
& MANAGEMENT TEAM
2011-12 GOALS**

~DISTRICT GOALS~

1. Ensure that every student achieves measurable progress and personal growth each year
2. Provide the best facilities and learning environment
3. Involve the community in our schools to maintain the public trust
4. Be viewed by the community as a unified district

~BOARD GOALS~

1. Maintain programs in a sustainable way, while striving to keep as many people employed as possible because of our commitment to doing what is best for kids
2. Celebrate the successes of the District and the community
3. Routinely monitor the effectiveness of district programs and service in order to better serve kids

**~SUPERINTENDENT GOALS~
Superintendent, Andy Gardner**

Immediate Goal

Adopt a budget for 2011-12 that preserves core District functions and allows for a strong and sustainable educational system, which strikes a balance between measurable student progress in core subjects and preserves as comprehensive a program as possible (*Aligns with District Goal #1 and Board Goal #1*)

Intermediate Goal #1

Adopt a 10-year Long Range Facilities Master Plan that meets the minimum requirements of ORS 195.110 through a process committee, which will involve community members and district personnel (*Aligns with District Goal #2 and #3*)

Intermediate Goal #2

Adopt a Community Schools approach for NSSD schools (*Aligns with Board Goal #3*)

Long Range Goal

Five outstanding schools within the NSSD that create future citizens, parents, and an educated workforce that contribute to our communities (*Aligns with Board Goal #3*)

Superintendent Building Goal

Each building will further implement the Response to Intervention/EBISS System

~FACILITIES~
Director, Ron Osborne

Immediate Goal

Reduce expenditures in under budget items 322's and 410's (Goods and Services) by 15% (*Aligns with Superintendent Immediate Goal*)

Intermediate Goal #1

Play an active role in the development of the Long Range Facilities Master Plan (*Aligns with District Goal #2 and #3 and Supt. Intermediate Goal #1*)

Intermediate Goal #2

Continue to manage the reporting requirements of SB1149 and investigate and develop qualified Energy Conservation Measures using these funds (*Aligns with District Goal #2*)

Long Range Goal

Enhancement and improvement of the Resource Conservation Management Program-RCMP (*Aligns with District Goal #2*)

~FOOD SERVICE~
Director, Toni Silbernagel

Immediate Goal

Implement the new Healthy Hunger-Free Kids Act

Intermediate Goal #1

Market the food service program

Intermediate Goal #2

Prepare a three-year plan that will guide equipment and contracted services (*Aligns with Superintendent Immediate Goal*)

Long Range Goal

Reduce worker injury claims and incidents

~SAFETY, SECURITY & HEALTH SERVICES~
Director, Gary Rychard

Immediate Goal

Continue to work on Community Engagement projects (*Aligns with District Goal #3*)

Intermediate Goal #1

Update and expand the use of eSchool in the daily life of District Nurses for students with medical conditions

Intermediate Goal #2

Host an immunization clinic on “Exclusion Day” with the Marion County Health Department (*Aligns with Board Goal #3 and Superintendent Intermediate Goal #2*)

Long Range Goal

Construct a new website specific to the Nursing Department and update it quarterly with important student health related information

**~HUMAN RESOURCES~
Director, Teri Butler**

Immediate Goal

Work in coordination with the Superintendent, Associate Superintendent, and Business Manager to adopt a budget for the 2011-12 school year that preserves core District functions and allows for a strong and sustainable educational system that strikes a balance between measurable student progress in core subjects, while preserving as comprehensive a program as possible (*Aligns with District Goal #1, Board Goal #1 and #3, and Superintendent’s Immediate Goal*)

Intermediate Goal #1

Review, create, and update job descriptions and physical demand sheets (*Aligns with District Goal #2, Board Goal #3, and Superintendent Immediate and Long Range Goals*)

Intermediate Goal #2

Work in coordination with the Superintendent in having five (5) outstanding schools in a progressive and innovative district by working with Administrators and Directors to develop an evaluation system that ties observations and professional development to promote and engage all staff in continual learning and movement towards effective teaching, thus improving student learning (*Aligns with District Goal #2, Board Goals #1 and #3, and Superintendent Long Range Goal*)

Long Range Goal

Prepare a three-year plan that will guide equipment and contracted service purchases (*Aligns with District Goal #2, Board Goal #3, and Superintendent Long Range Goal*)

**~INSTRUCTION AND STUDENT SERVICES~
Associate Superintendent, David Bolin**

Immediate Goal

The Instructional Support and Services Team (ISST) and associated support committees will develop, implement and monitor all Maintenance of Effort (MOE), Special Education, and Federal Grant Funds (*Aligns with Board Goal #1*)

Intermediate Goal #1

NSSD will increase the number of students meeting or exceeding benchmarks in all OAKS assessments and DIBELS assessments by 5% above the prior two year averages by the end of the 2011-12 school year (*Aligns with District Goal #1 and Board Goal #3*)

Intermediate Goal #2

NSSD will complete a District EBISS handbook to include EBISS activities at the District and Building level (*Aligns with Board Goal #3*)

Long Range Goal

All five (5) schools with a 90% to 100% rating in EBISS evaluation checklist (*Aligns with Superintendent Long Range Goal*)

**~LIBRARY/MEDIA~
Director, John Kendall**

Immediate Goal

Improve library use to improve literacy in all academic areas ~ provide library curriculum instruction that is grade level specific (*Aligns with District Goal #1*)

Intermediate Goal #1

Create partnerships with Stayton and Lyons libraries (*Aligns with District Goal #3 and Superintendent Intermediate Goal #2*)

Intermediate Goal #2

Extend student access time to libraries (*Aligns with Superintendent Intermediate Goal #2*)

Long Range Goal

Remodel SHS Library and provide additional computer stations adjacent to the current library (*Aligns with District Goal #2*)

**~FINANCE~
Business Manager, Jane Nofziger**

Immediate Goal

Support the Superintendent to adopt a budget for 2011-12 that is balanced, supports budgeting goals of days and ending fund balance, guides maintenance of effort target, and guides excess cost target (*Aligns with Superintendent Immediate Goal*)

Intermediate Goal #1

Lead the District in accurate attendance tracking and reporting for 2011-12 ADM collections

Intermediate Goal #2

Develop and implement a district grant tracking process from receipt through closure ~ work with the Communications Coordinator to create a donation acceptance and expenditure plan for tracking grants

Long Range Goal

Develop a long range financial plan that supports the District's Long Range Facilities Mater Plan, the District's Long Range Technology Plan, and financial stability in regards to an adequate ending fund balance and reserves (*Aligns with Superintendent's Intermediate Goal #1*)

**~COMMUNIATIONS~
Coordinator, Jodi Hack**

Immediate Goal

Identify community, county and state partnerships that will complement and assist in the development of a community schools program and obtain grant funding to implement the program, as part of the overall process in obtaining grants to provide additional programs in order to sustain outstanding educational programs for students in the NSSD (*Aligns with District Goal #3 and Superintendent Intermediate Goal #2*)

Intermediate Goal #1

Engage the greater NSSD community and assist in the development of a bond measure proposal that will be supported by the electorate through a community engagement process (*Aligns with District Goal #3*)

Intermediate Goal #2

Unify the internal NSSD community in the development of a new logo, standardized media and public relations materials, and messaging (*Aligns with District Goal #4*)

Long Range Goal

Three communities connected and engaged in the North Santiam School District (*Aligns with District Goal #3 and #4*)

**~TECHNOLOGY~
Director, Keith Butler**

Immediate Goal

Build community engagement with technology (*Aligns with Board Goal #3 and Superintendent Intermediate Goal #2*)

Intermediate Goal #1

Provide staff with technology training

Intermediate Goal #2

Adopt a K-12 technology curriculum

Long Range Goal

Integrate technology into the classroom

**~MARI-LINN SCHOOL~
Principal, Jeri (Harbison) Loftus**

Immediate Goal

The Mari-Linn Intervention Team will develop an intervention system, through a carefully planned calendar used to review curriculum based data, determine classroom instructional needs, and identify, support and monitor students that need either academic or behavioral support (*Aligns with Superintendent Building Goal*)

Intermediate Goal #1

85% of all students at Mari-Linn School will meet their individual growth targets for reading and math (*Aligns with District Goal #1*)

Intermediate Goal #2

80% of students at Mari-Linn School will receive five (5) or less major referrals for the school year 2011-12 (*Aligns with District Goal #1*)

Long Range Goal

Mari-Linn School will provide extended opportunities for students and the community to experience enrichment and high interest activities within the school building, outside of the regular school day and school year (*Aligns with District Goal #3 and Superintendent Intermediate Goal #2*)

**~STAYTON HIGH SCHOOL AND ATHLETICS~
Principal, Robert Abdou and Athletic Director, Michael Proctor**

Immediate Goal

State mandated test scores will increase in reading, writing, and math by 3-5% (*Aligns with District Goal #1*)

Intermediate Goal #1

Keep 100% of programs for kids in place through the economic shortfall (*Aligns with Board Goal #1 and Superintendent Immediate Goal*)

Intermediate Goal #2

Define effective Behavior Intervention Support Systems and Response to Intervention (EBISS/RTI) to school community and formalize the processes surrounding the response to red, yellow and green zone students (*Aligns with Superintendent Building Goal*)

Long Range Goal

Community schools program development (*Aligns with District Goal #3 and Superintendent Intermediate Goal #2*)

~SUBLIMITY SCHOOLS~
Principal, Jamie McCarty

Immediate Goal

Sublimity Schools will improve the RTI process with clear guidelines, expectations, and individualized instruction plans using data to meet the needs of all students ~ 100% of students will meet or exceed assessment benchmarks by the end of 2012 (*Aligns with District Goal #1, #2, and #4 and Superintendent Long Range Goal*)

Intermediate Goal #1

Sustain a school environment/climate using Positive Behavior Support (PBS) by further educating students, staff, and parents on the importance of reporting and interpreting data for behavioral purposes by utilizing resources at the building and district level (*Aligns with District Goal #1, #2, and #4*)

Intermediate Goal #2

Engage and involve the Sublimity community (outside the school community) ten (10) different times throughout the 2011-12 school year (*Aligns with District Goal #3*)

Long Range Goal

Provide all students the best education possible academically, socially, and behaviorally by using data to drive all decisions made on a daily basis in our building ~ staff will utilize data to set goals and lesson objectives within all areas (*Aligns with District Goals #1, #2, #3, and #4, and Superintendent Long Range Goal*)

~STAYTON ELEMENTARY SCHOOL~
Principal, Missy Riesterer

Immediate Goal

Promote and improve the EBIS/RTI system within Stayton Elementary School (*Aligns with Superintendent Building Goal*)

Intermediate Goal #1

Math Instruction will be improved ~ teachers will understand and use research based instructional models to improve student performance and begin the implementation and analysis of formative assessments for all students (*Aligns with District Goal #1*)

Intermediate Goal #2

Sustain the PBS system ~ enhance and maintain high fidelity implementation of the PBS system school-wide, across classrooms and individual student systems (*Aligns with District Goal #2*)

Long Range Goal

Promote community involvement by partnering with outside community agencies (*Aligns with District Goal #3 and Superintendent Intermediate Goal #2*)

~STAYTON INTERMEDIATE/MIDDLE SCHOOLS~
Principal, Paula Vawter

Immediate Goal

Accomplish leadership transition that will create continuity of learning systems, procedures, and expectations at SIS/SMS

Intermediate Goal #1

Further implement the EBIS/RTI systems (*Aligns with Superintendent Building Goal*)

Intermediate Goal #2

Create a Community School with opportunities to extend the school day for further learning and enrichment as well as adult learning opportunities (*Aligns with District Goal #3 and Superintendent Intermediate Goal #2*)

Long Range Goal

SIS-SMS will receive an “outstanding” rating on the Oregon School Report Card (*Aligns with Superintendent Long Range Goal*)



Communications Coordinator
Board Report July, 2011

My intermediate goal is to continue to solicit funding through grants and in-kind donations.

In an effort to better our chances in securing funding for the Community Schools project in the fall a pilot program is being run this summer at Stayton Middle School. A summary of that program is attached to this report.

Recent grants received by the district include:

OCF: \$5,000 SMS ODS **Funded**

Grants pending:

Frank Foundation Stayton High School Forestry Program \$4,200 **Pending**

Frank Foundation NSSD and FOF Back to School Fair etc \$4,500 **Pending**

ODE/Teen Parent: \$25,000 **Still Pending**

ODE/Teen Parent: \$10,000 **Still Pending**

USA Football: \$1,000 **Still Pending**

I am in the process of writing the community schools grant this month and the grant for the Stayton High School choir/London trip. The Community Schools grant is a three year commitment grant and is huge to the future success of the program.

In Kind:

I was successful in getting office furniture donated to the district from Ticor Title in Portland. The amount started out to be just enough to provide for a computer lab and then turned into about a semi truck load, we are so lucky to have such giving people around us! The furniture should be delivered within a week... give or take. Thank you, Ticor Title!

My second intermediate goal is to continue to better communications and build relationships with community members and the North Santiam School District. While I think this goal needs some work in order to become a SMARTER goal, I do feel I can touch on some of the items I have made progress on.

As I continue to work with and provide information to local media outlets, service organizations, community members, district staff and parents, relationships will grow between the district and community members. I will continue to foster positive communications between the district and the three communities it serves. One of the ways we are working through finding out what people want to know about the district is through community forums and survey questions. In working with the Community Engagement Committee, a community survey has been conducted and several community forums have been held. In addition to a community survey, I prepared a staff survey based on the results received from the community survey in an attempt to see how aligned the staff and community are on perceptions about the district. Both surveys were made available during the community forums and work sessions where community theme statements were built. The community survey is posted on the district website.

As stated in my previous reports new brochures are in being created in the district a few examples are available for you to look at tonight. In addition to these, each building will have new up-to-date brochures to hand out to new (or current) parents about what the school (that specific campus) and district has to offer at the beginning of the new school year. Some of the ones you are seeing tonight pertain to departments and are drafts of what are being redesigned or created and "cleaned-up" in an effort to update and unify the district's messaging. A new brochure has been created for our on-line school program and has been distributed to home schooled students in our district.

Media Relations:

Items sent to media:

Community Schools Pilot Project information
Senior Center and NSSD partnerships in technology
Summer program running at SHS with Newcomers (Somali students) and ELL students
London trip updates
Summer Lunch Program
SHS students and sports camps what's happening for fun in the summer

My long range goal is to continue to write successful grants, build community relationships, community partners, donors and supporters of the District and its goals while continuing to reach the public through positive influential

communications. Again this goal needs some work to become SMARTER as well. However, I do believe I am constantly striving toward the success of this goal. By seeking out new funding sources on a daily basis, continuing to write successful grants and staying ahead of changes in funding opportunities as well.

Community relationships are very important to me not only on a business side, but personally as well. I believe in our community and take pride in where we live. This is not just a job for me, but much more than that. I truly care about the community and the children and families in our district and strive to do what is best for them because I support what we all stand for... doing what is best for kids.

Name of Grant	Amount Requested	Funding Use	Pending	Success	Failed
Grants Submitted					
KPTV Fox Oregon	\$4,000	Auditorium lighting updates			X
Target/FT Grant	\$1,000	Field Trips		X	
Last Connectivity Grant/Keith Butler	\$23,572	Fiber			X
Siletz Tribal Cont Fund/Wendy Nau	\$4,000	Outdoor School			X
State Farm Shift Into Safety	\$5,000	Portable Screens etc SHS		X	
Wilbur Ellis/Donald Blades	\$5,000	FFA/SHS		X	
Lowes Outdoor Classroom	\$10,500	SMS Outdoor Classroom		X	
Lowes Community Grant	\$91,320	SHS Auditorium updates			X
Oregon Forest Resource Inst. Field Trip	\$500	SES Field Trip to Silver Falls		X	
Literacy Empowerment Foundation	\$60,000	Books for SMS/SES/ML/SUB	X		X
Gannett Foundation	\$4,490	SHS Saturday School Funding		X	X
Oregon Dept. Ed	\$14,823	Facility Grant		X	
Carol White Grant (Federal)	\$309,845	RIDE Program SMS/NSSD			X
Slayden Construction	\$16,470	SHS Saturday School 3 yrs		X	\$2,500
Slayden Construction (In-Kind)	\$25,000	RIDE Program SMS/NSSD	X		
Slayden Construction (In-Kind)	\$7,500	Outdoor Classroom Excav. SMS		X	
Assisted Bobbie Persons with field trip	\$381	Transporation for field trip		X	
Dr's Eric and Amy Wisner	\$1,500	SUB		X	
AJ Frank Foundation	\$25,000	Building for Project Adv.	X		
Rotary	\$700	Homeless			
OFRI	\$680	Forestry			
OFRI	\$380	SES Forestry Field Trip			
AJ Frank Foundation	\$4,200	SHS Forestry Field Trips		X	
Roths Community Education Fund	\$1,500	SMS Outdoor Classroom		X	
ODE Stimulus Disadvantaged Schools	\$28,005	SES and SMS Kitchen Upgrades		X	
State Farm Project Ignition	\$17,000	SHS Teen Driver Learning proj	X		X
AJ Frank Foundation	\$2,000	SMS Back to School Fair		X	
OCF/FOF/YMCA	\$3,800	Summer Literacy Program		X	
Wilbur Ellis/Donald Blades	\$5,000	FFA/SHS		X	
Slayden Construction	\$175,000	SHS Baseball Field Project		X	
Forestry Transporation Grant	\$2,000	Forestry		X	
Emery & Son's	\$6,700	Combined effort Mari-Linn		X	
Misc In-kind	\$7,500	SHS/SMS projects etc		X	
City of Stayton	\$150	Outdoor Classroom SMS		X	
SCTC	\$500	Technology		X	
X Rock	\$4,000	SHS Baseball Field Project		X	
Freres Lumber	\$2,500	SHS Baseball Field Project		X	
Stayton Builders Mart	\$2,500	SHS Baseball Field Project		X	
F&W Fence	\$3,350	SHS Baseball Field Project		X	
SCTC	\$6,500	SHS Baseball Field Project		X	
Roths Community Education Fund	\$400	SMS Uniforms and Field Trips		X	

MAPS Credit Union/Mission Mill	\$2,500	Field Trips		X	\$500	
ODE Teen Parent	\$25,000	SHS		X		
ODE Science	\$10,000	SHS		X		
OCF Community 101	\$5,000	SHS		X		
SCTC Band	\$200	SHS		X		
OFRI	\$396	Forestry Field Trips SHS		X		
Slayden Construction (In-Kind)	\$15,000	Scoreboard Install		X		
Youth Benefit Golf Tournament	\$595	Mari-Linn assembly		X		
Western Interiors	\$200	SHS Shop Dept		X		
OFRI Books	\$5,700	SHS Forestry		X		
AJ Frank Foundation	\$2,200	SHS Forestry		X		
AJ Frank Foundation	\$2,000	Back to School Fair		X		
True Value Foundation	\$1,120	Paint Libraries		X		
Hunger Free Oregon	\$1,150	Summer Food Equipment		X		
Slayden Construction	\$500	SHS Xmas Donations		X		
Dr's Eric and Amy Wisser	\$5,000	SUB Library		X		
SCTC	\$1,000	FOF Back to School Fair		X		
State Farm	\$4,000	SHS VHS Screens etc		X		
Western Interiors	\$500	Carpet Tech Room SHS		X		
Figaro's Foundation	\$300	SES Literacy Programs		X		
SCTC	\$1,000	SMS ODS		X		
Frank Foundation	\$700	SES & M-Linn Literacy Programs		X		
Roths Education Fund	\$450	SHS & SMS Field Trips Math Incentives		X		
OEA	\$500	SES Literacy Programs		X		
Slayden	\$150	SHS Teen Parent Program		X		
Slayden	\$500	FOF Back to School Fair		X		
OFRI	\$1,000	Field Trips SHS Forestry		X		
Dr's Eric and Amy Wisser	\$1,000	SUB Library or Playground		X		
Cherry City Electric Nick	\$4,500	Electrical Donation Computer Lab SMS (Summer)	X			
Oregon Community Foundation	\$51,000	\$17k a year for 3 years FOF		X		
Slayden Construction	\$250,000	In-Kind Field Turf Commitment with partners		X	Turned Back	
Oregon Community Foundation	\$75,000	Field Turf		X	Turned Back	
ODE	\$10,000	Teen Parent	X			
ODE	\$25,000	Teen Parent	X			
Ford Family	\$50,000	Field SHS	X		Turned Back	
NFL	\$25,000	Matching \$25k/\$25k SHS	X		Turned Back	
Wilbur Ellis/Donald Blades	\$5,000	FFA/SHS	X			
Slayden Employee Fund	\$2,000	SHS Summer School	X			
USA Football	\$1,000	SMS Helmets	X			
Oregon Community Foundation	\$4,780	Summer Pilot Program		X		
Title Ect ELL &Newcomers Summer Prog	\$3,880	ELL & Newcomers Program		X		
Oregon Community Foundation	\$5,000	SMS ODS		X		
Frank Foundation	\$4,500	NSSD/FOF	X			
Frank Foundation	\$4,200	SHS Forestry	X			

Running total to district:	\$776,990						
Pending	\$126,700						
		Total amount is reflective of dollars received and in-kind support					
Total to district and pending:	\$903,690						



North Santiam School District

HR Department

Teri Butler, Director of Human Resources

Board Report: July 2011

ACTIVITIES:

Hiring and recalling staff as needed.

Classified and Licensed Negotiations

All DO departments are cleaning out and shredding old, outdated material.

GENERAL COMMENTS:

Still need to find a grant so that we can complete the process of becoming paperless, incl. personnel files.

2011-2012 GOALS

IMMEDIATE GOAL:

Assist the Superintendent, Associate Superintendent and Business Manager in adopting a budget for the 2011-12 school year that preserves core District functions and allows for a strong and sustainable educational system that strikes a balance between measurable student progress in core subjects, while preserving as comprehensive a program as possible.

STATUS: Accomplished, but will continue to monitor and evaluate. Have already begun meetings to evaluate and monitor our funding levels and budget for 2011-2012.

INTERMEDIATE GOAL #1:

Review, Create, and Update Job Descriptions and Physical Demand Sheets

STATUS: Through the Admin/Dir Institute, we are progressing very nicely on this.

INTERMEDIATE GOAL #2:

Assist the Superintendent in having five (5) outstanding schools in a progressive and innovative district by working with Administrators and Directors to develop an Evaluation system that ties observations and professional development to promote and engage all staff in continual learning and movement towards effective teaching, thus improving student learning.

STATUS: Through the Admin/Dir Institute, we are progressing very nicely on this.

LONG RANGE GOAL:

Prepare a three-year plan that will guide equipment and contracted service purchases.

STATUS: Progressing and ongoing.

NORTH SANTIAM SCHOOL DISTRICT 29J

Jane Nofziger, Business Manager



*** BUSINESS OFFICE ***

June/July Board Report:

- **Cash Flow Report:** The cash flow report at the end of the year is fun to compare to budget and to our end of year projections to see how good our estimates were. First, I want to give you the disclaimer that the ending fund balance will change due to MOE reclassifications and due to any audit adjustments requested by our auditor. However, if you remember we projected that the beginning fund balance for our 2011-12 budget would be \$865,000. You can see on the cash flow statement that it is currently \$869,000. Only 4,000 off from the projection at this point in time. Another key factor is to compare the actual tax revenues received to the budgeted revenues. If you combine all of the tax revenues the actual receipts are \$4,987,941. This is \$213,411 over budget. In the 2011-12 budget we have planned for a \$200,000 payback.
- **End of the fiscal year processes:** We are continuing to focus on fiscal year end processes. Another large component of the end of the year process is to claim grant revenues. As we close out the grants and claim the funds, we are building grant files for the auditors which report the expenditures, revenues and staff supported by the grants.

Business Office progress summary:

- **IMMEDIATE GOAL: Have a more user-friendly office & website:** After we have completed the budget process, we have been updating the website with current budgeting information...
- **INTERMEDIATE GOAL #1: Help Food Service Program improve and grow:** I have had the opportunity to meet twice this month with the Food Service Director to review the food service budget and to plan for the 2011-12 year. Toni has been working hard to have some positive changes in place at the high school...
- **INTERMEDIATE GOAL #2: Communicate better with numbers:** The monthly cash flow report will be submitted at the board meeting.
- **INTERMEDIATE GOAL #3: Long Range Financial Projection**
A three year projection will be completed as a good foundation for the complete long range projection. This has been delayed until we are able to complete the projection for 2011-12.

Motions, Issues, Discussions: Board review of contracted vendors, such as the auditor and banking services.

NORTH SANTIAM SCHOOL DISTRICT

July, 2011

Department Staff:

**Gary Rychard, Director, Denise Cardinali, Lead Nurse, Nancy Puntney, Nurse
Tiffany Wallbridge, Admin Assistant**



Activities: The summer is very busy with district-wide inspections at all levels such as; safety, fire, security, asbestos. We are also working on student specific forms for Nursing, health information for student registration. We are also working on procedural related materials for staff training. The Nursing department is preparing for several new students that bring a new level of health issues to the NSSD.

General Comments:

IMMEDIATE GOAL: Continue to work on Community Engagement Projects such as;

1. Santiam Senior Center
2. Stayton Lions Club
3. Marion County Health Department
4. NSSD Community Engagement Team

Status: On-Going

INTERMEDIATE GOAL # 1: Update and expand the use of E-School as it relates to the Nursing Department for use with student health conditions.

Status: On-Going

INTERMEDIATE GOAL # 2: The NSSD Health Services Dept. will host an Immunization Clinic on Exclusion Day with the Marion County Health Department.

Status: On-Going

LONG-RANGE GOAL: Construct a new website specific for the Nursing Department with quarterly updates helpful for students, staff and parents as it relates to student health information

Status: On-Going

ADDITIONAL COMMENTS: Here is some national student health information that is showing some interesting trends.

Asthma: approx 10% school aged children have asthma

Food Allergy: Food allergies under age 18 increased 18% between 1997-2007

Seizure Disorder: By 16 years old, 0.4% to 0.7% have developed seizures

Teen Pregnancy: 409,840 children born to 15-19 year olds in 2009.

Tobacco Use: 2009 19.5% of students (5.1% on school property) smoked cigarettes at least 1 day during the 30 days before the survey.

