



## North Santiam School District

### 2020-21 Board of Directors

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**Board Members:** Tass Morrison, Tod Nau, Erin Cramer, Laura Wipper, Garrett Trott

**Student Representative to the Board, Mya Joyce**

**Superintendent, Andy Gardner**

**School Board/Superintendent Executive Secretary: Tonia Whisman**

*Access to the agenda and board packet can be located on the District website at  
[www.nstantiam.k12.or.us](http://www.nstantiam.k12.or.us) > [School Board](#) > [Agendas/Meeting Minutes](#)*

### Thursday, May 19, 2011 Management Team Reports

NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 7:00 PM

### MINUTES - **DRAFT**

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2.	<b><u>SHS Co-Curricular/Athletics: Athletic Director-Michael Proctor:</u></b>	<b>5</b>
3.	<b><u>Technology Department: Director-Keith Butler:</u></b>	<b>8</b>
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5.	<b><u>Maintenance/Facilities: Director-Ron Osborne:</u></b>	<b>15</b>
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9.	<b><u>Health, Safety, &amp; Security: Director-Gary Rychard:</u></b>	<b>23</b>
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11.	<b><u>Communications/Grants/Alumni: Coordinator-Jodi Hack:</u></b>	<b>26</b>
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13.	<b><u>Sublimity Schools: Principal-Jamie McCarty:</u></b>	<b>38</b>
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15.	<b><u>Human Resources: Director Teri Butler:</u></b>	

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*



# Mari-Linn & Special Education

## Board Report

May, 2011

Jeri Loftus

### May Activities

- 10<sup>th</sup> Kindergarten Round Up
- 11<sup>th</sup> Synthesizing Meeting-5:30 pm
- 14<sup>th</sup> Country Kids Relays-Bush Park
- 16-20<sup>th</sup> 6<sup>th</sup> Grade Outdoor School-Fossil, OR
- 18<sup>th</sup> Principal's Meeting
- 19<sup>th</sup> DIBELS
- 19<sup>th</sup> Special Programs Meeting-3:15

- 19<sup>th</sup> Board meeting 7:00 pm
- 23<sup>rd</sup> PBS Store/Assembly
- 23<sup>rd</sup> Staff Meeting
- 25<sup>th</sup> Mike Proctor to talk w/8<sup>th</sup> graders-8:00am
- 26<sup>th</sup> District Literacy Meeting
- 27<sup>th</sup> Cut Day-No School
- 30<sup>th</sup> Holiday-No School

### ENROLLMENT: 209

**Driving Goal: Improve the perception of Mari-Linn both externally and internally. Expose the community to the great qualities that lie within the walls of Mari-Linn. Lift the attitudes and beliefs of staff and students that can help Mari-Linn reach its true potential of exceptionality.**

- The first grade class went on a trip to the Oregon Coast Aquarium & Yaquina Bay.

### Immediate and Intermediate Goals:

**Improve climate increasing student achievement, rigor and relevance of the education of students at Mari-Linn**

- We had a great attendance at the Kindergarten Round up. 15 students and families out of 22 pre-registered students were in attendance.
- Our 1<sup>st</sup>-5<sup>th</sup> grade general music classes were visited by String Teacher Kelly Leggett of Aumsville. Mr. Leggett is currently the violin teacher for Mira Cross, 3<sup>rd</sup> grader here at Mari-Linn.

**Increase student achievement in Reading and Math to 90% of students meeting benchmark expectations at grade level.**

- Below are our current % of students meeting or exceeding benchmark standards:

<b>Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science</b>	<b>Social Studies</b>	<b>Writing</b>
<b>3</b>	86%	33%	NA	NA	NA
<b>4</b>	88%	94%	NA	NA	47%
<b>5</b>	86%	52%	69%	NA	NA
<b>6</b>	67%	54%	NA	NA	NA
<b>7</b>	55%	31%	NA	NA	43%
<b>8</b>	61%	50%	44%	NA	NA

**Increase community confidence and participation in school activities.**

- The 6<sup>th</sup> grade class raised \$500 for ODS at their Rummage Sale
- Currently our 1<sup>st</sup>-5<sup>th</sup> grade students are preparing to participate in the Country Kids Relays on Saturday, May 14 for the first time. STR has graciously donated \$500 toward t-shirts for our kids participating in this event.

**Other Information:**

**Attached Newsletters since last board report.**

# Stayton High Athletics



757 West Locust  
Stayton, Oregon 97383

Phone (503) 769-2171  
Fax (503) 769-6050

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To: Mr. Andy Gardner  
NSSD Board  
From: Michael Proctor, Athletic Director  
Re: Management Team Report  
Date: May 6, 2011

As we approach the end of our 2010-11 athletic year, I would like to remind everyone that on June 1<sup>st</sup> at 7pm in the auditorium we will be having our Senior Awards Night. We will be awarding a few individuals with some well earned and deserving recognition. The athletic department will be announcing the winners of the following awards;

- Male and Female Athlete of the Year
- Male and Female Girod Sportsmanship Award Winners
- Senior Commitment Awards (given to those seniors that completed 3 consecutive years in an activity or sport. The individuals must have participated their senior year).
- Academic Athlete Awards (given to those students who met the criteria for the Commitment Award, but also maintained a 3.5 CUM GPA throughout their 4 years of high school).

Stayton High School Track Team will host it's annual Twi-Light Track Meet on Friday May 6<sup>th</sup> beginning at 3:30pm. Come join in the fun and watch some incredible athletes perform.

Districts for all individual sports are just around the corner. Below is a list of District dates and locations;

Boys Golf @ Trysting Tree May 9-10  
Girls Golf @ Santiam May 9-10  
Boys and Girls Tennis @ Portland Tennis Center May 9-12  
District Track @ Newport May 13-14

Spring Academic All-State honors have been posted. Our boys golf team was 6<sup>th</sup> in the state with a 3.48 GPA. Our girls golf team was 7<sup>th</sup> in the state with a 3.64 GPA. Finally our boys tennis team was 5<sup>th</sup> in the state with a 3.67 GPA. Congratulations to all for a job well done in the classroom as well as the athletic arena.

Coby Proctor was selected 2<sup>nd</sup> team all state basketball last week by the 4A coaches. He was also invited to play in the OACA all-star basketball series June 17-18.

Edith Pelayo was selected to participate in the 4A girls OACA all-star basketball series on June 17-18 as well.

Big Town Hero's for April were; Greg Scott (Baseball), Alyssa Shryock (Tennis) and Kaylee Duchateau (Softball) I gave it to 3 because they are great kids who work hard and I couldn't leave either of them off.

**For current schedules, updates and changes go to**

**<http://www.highschoolsports.net/school/Stayton-HS-Stayton-OR/>**

If you are having a tough time finding things to do, here is the schedule of athletic events over the next couple weeks at Stayton High.

**Monday, May 09**

8:00AM Girls Varsity Tennis Districts Day 1  
9:00AM Boys Varsity Golf @ Trysting Tree Corvallis Districts  
12:00PM Girls Varsity Golf @ Santiam Districts  
3:30PM Coed Junior Varsity Track OWC JV Districts @ Cascade

**Tuesday, May 10**

8:00AM Boys Varsity Tennis Districts Day 1  
9:00AM Boys Varsity Golf @ Trysting Tree Corvallis Districts  
12:00PM Girls Varsity Golf @ Santiam Districts  
4:30PM Boys Varsity Baseball Central High School  
4:30PM Boys Junior Varsity Baseball Central High School  
4:30PM Girls Varsity Softball @ Central High School  
4:30PM Girls Junior Varsity Softball @ Central High School

**Wednesday, May 11**

9:00AM Boys Varsity Tennis Districts Day 2  
9:00AM Girls Varsity Tennis Districts Day 2

**Thursday, May 12**

10:00AM Boys Varsity Tennis Districts Day 3  
10:00AM Girls Varsity Tennis Districts Day 3  
4:30PM Boys Varsity Baseball Philomath High School Away  
4:30PM Boys Junior Varsity Baseball Philomath High School Away  
4:30PM Girls Varsity Softball Philomath High School Home  
4:30PM Girls Junior Varsity Softball Philomath High School Home

**Friday, May 13**

TBA Coed Varsity Track OWC Districts @ Newport TBA Away

**Saturday, May 14**

TBA Coed Varsity Track OWC Districts @ Newport TBA Away

**Monday, May 16**

TBA Boys Varsity Golf @ Eagle Crest State TBA Away  
TBA Girls Varsity Golf @ Trysting Tree State TBA Away

**Tuesday, May 17**

TBA Boys Varsity Golf @ Eagle Crest State TBA Away  
TBA Girls Varsity Golf @ Trysting Tree State TBA Away

**Wednesday, May 18**

No events scheduled

**Thursday, May 19**

No events scheduled

**Friday, May 20**

TBA Coed Varsity Track State Meet University of Oregon TBA Away

**Saturday, May 21**

TBA Coed Varsity Track State Meet University of Oregon TBA Away

You can find athletic schedules at [www.highschoolsports.net](http://www.highschoolsports.net),

My Immediate Goal for the 2010-11 is to educate coaches, parents and students on the NCAA Clearinghouse. We have added it to the web page, handbook, had coaches training and now will include this into our freshman parent night (Wednesday September 8<sup>th</sup>). Also each head coach will discuss this at their pre-season parent meeting.

My intermediate goals were to continue with my coaches trainings. We were able to provide trainings on policy and procedures as well as CPR/AED updates and recertification's during the month of August. Trainings went well. My second intermediate goal was for coaches to begin to develop program web pages. At this time all programs have been notified of my goals, and 9 programs have web pages up and running. Head coaches are aware that their timeline to have web pages going is prior to the start of their 2010-11 first OSAA practice date.

My long range goal is to work towards a solution to the drainage problem on the North end of the football field. At this time nothing has been done due to the discussions of field turf.

Thank you for all your support of all students in the North Santiam School District 29J.

Special thanks to the Board for their continued support of our student/athletes.

Thank you,  
Mike Proctor

**NORTH SANTIAM SCHOOL DISTRICT  
DISTRICT TECHNOLOGY DEPARTMENT**

Keith Butler, Director of Technology

May 10, 2011



**ACTIVITIES:**

**GENERAL COMMENTS:**

The Technology Department has been working on a summer training schedule for the Stayton Senior Center. We have already had one training session on getting the center's web site created and Facebook page updated. The web site is not public yet as they are still working on it, I will let you know when it is viewable. This will be a great partnership between the District and the Stayton Senior Center.

We are making our summer technology plans, mainly just re-imaging workstation and labs this summer. We will also be getting Google Docs setup for our students in grade 4 thru 12. I also need to work on the District Technology Plan for the next 3 years, lining out technology goals for our District. I am also looking to create new district policy on BYOT (Bring Your Own Technology) for next school year. This will allow students to bring their own laptop, iPad, or Smart Phone to use in the classroom. I am gathering sample policies to review, and then I will need to have some discussions with staff for my expectations on this endeavor.

I am also reviewing the District's other technology related policies for any required updates that need to be done.

The Technology Department will be assisting the SHS Video Production class at the high school graduation on June 3<sup>rd</sup>. We will be there for setup and support, students from the class will actually be doing the filming & production.

The Stayton High School has their first Digital Sign Display up and in operation in the Field House Weight Room. This digital display has replaced the numerous sign boards in the weight room that had records listed. It was very time consuming to update the old record boards, records would be broken before the board could be changed from previous records. Now, the records can be updated very quickly just by updating a power point slide and uploading it to the system. We will be installing 2 more of these digital signage displays in the main building over the summer through a state Farm Grant that Jodi has received. Content on these displays will very colorful, easy to change, and will engage all that walk by.

**ADDITIONAL PERSONAL OR SCHOOL GOALS:**

- My staff and I are dedicated to serving our customers in an efficient and timely manner. Please, always feel free to contact me with any concerns or suggestions you may have.



**NORTH SANTIAM SCHOOL DISTRICT  
LIBRARY/MEDIA SERVICES**



**“North Santiam Schools...We Change Kids’ Lives!”**

John Kendall

Director of Library/Media Services

Month of **April, 2011**

**SES**

Number of Days Open 19  
Tumble Books/Tumble Readables 128/NA  
Books Loaned 2,582  
Overdue/Missing 157/93  
New Books 4  
Total Collection 10,395 Titles/11,939 Copies

Library Use : Staff, PTC, Site Council, strategic exercises, ELPA testing, treasures testing, 3rd grade reports, small group instruction, kindergarten lab (Ables), recess

Instructional Units: Books read to students this month included ***Too Loud Lily*** about finding the appropriate place to be loud, ***Today I Feel Silly*** about the moods that we feel each day, and ***Edward Fudwupper Fibbed Big*** about how a small lie can just keep growing. Also read were some “just for fun” like ***Book, Book, Book*** that plays with the sounds that animals make and ***High Wire Henry***, about an adventurous cat who becomes a hero.

Kindergarten (Ables) had both lab and library time this month. Lab time was used for Starfall and NetSmartzKids. The demonstration about incorrectly shelved books was shared with the 2nd grade students while the Jolly Rancher challenge was again offered to the 3rd grade. PBS expectations are always stressed to each group during library time and the highlighted book area is pointed out each week. A review of state testing signs and library testing expectations was shared with all grades in preparation for the next round set to begin the first week of May.

Other Notes: Easter and Earth Day books on display, ordered books with money collected for fines/replacement fees - due to budget concerns in addition to some replacement books teacher requests were also placed to insure obtaining sought after materials.

Weeding continues, I have begun running Destiny reports on the nonfiction area to find books that have not been checked out in the last two years. Of these books I then only discard any that have not been checked out in the last 5 years (this amount of time is currently not covered by the automated system), are not award winners, are not used for a specific project (Ex. Biography), or are not classics (Ex. Hiawatha). For multiple copies I also consider keeping one and discarding the rest.

Reading shelves and spring inventory were conducted as time allowed. My Library webpage has been updated throughout the year to reflect current activities, new books, and offer information concerning events at the Stayton Public Library.

Bulletin boards: Checkout counter – Fun is just a hop, skip, and a jump away.... Spring/Easter theme  
Playground door – Library Party Tally board decorated with Spring/Easter theme  
Display case in hallway – Enter the world of imagination – READ features spring decorations with numerous books on display. Books chosen for display are selected to represent a variety of interests and have more than one copy present in the library. This allows a student who wants a book they see in the case a chance to check it out without waiting until the display changes.

## **ML**

Number of Days Open	14
Books Loaned	702
Overdue/Missing	37 OD/103 lost
New Books	61
Total Collection	10,623

Library Use : Book Fair, Family Fun Night (we raised \$1,500 in four days), Art fair, Science Meeting, staff meetings, Principal Lunch, Breakfast with Parents, book club, research civil war and world war 11. 3rd grade displayed Tree houses for science unit.

Instructional Units:

Students learned about the Mediterranean Sea and the Islands through the imaginary vacation of one of my students. different cultures, food, species, sports, wind power and weather.

Other Notes: New books were introduced. Bookclub started new books.  
Library Inventory is almost complete.  
Booktalks on new books.

## **SUB**

Number of Days Open - 18.5 (closed ½ day for staff medical appt.)  
(3 days were limited hours due to OAKS testing)  
Tumble Books - 421  
TumbleReadables - 5  
Books Loaned - 1,436  
Overdue/Missing - 87 Overdue / 206 Lost  
New Books & Magazines - 38 Titles (Book fines, PTC & donations) / 9 Magazines  
Total Collection - 10,515 titles, 13,702 copies  
484 Active patrons

Library Use - OAKS testing, Staff Meetings, Staff training on Study Island,

PTC & Auction Committee Meetings, Family Literacy Night, Site Council Meeting, OSU Wood Magic Assemblies, Coverage for coaching staff

Instructional Units - Easter and Earth Day books on display

Other Notes -

Ordered books with money collected for fines/replacement fees  
Ordered, processed, and distributed classroom novels from PTC funding  
Started Spring inventory and reading shelves  
Stayton Public Library presented Summer Reading Program at K-5 Assembly

## **SMS**

Number of Days Open - 14 (Closed 4/18-4/22 for state testing)

Books Loaned -1,707

In-house use-84

Overdue 362 / Lost 118

New Books/Magazines-149 (Replacements, Scholastic, & Donations)

Total Collection - Titles-12,357 Copies 15,497

Library Use: Regular library classes, OAKS Testing, AR Testing, Staff Meetings, SMS Book Club, Research, Outdoor School Meetings, & In-service.

Instructional Units: Booktalked and promoted new books, 4th Grade worked on careers, 6th grade worked on South America, continued assisting with AR testing, Easter & Earth Day books were on display.

Other Notes: Created a new bulletin board for the new books display, continued processing new/donated books and magazines, continued repairing books, began organizing shelves for inventory, laminating, 8th grade language arts returned textbooks and they were inventoried.

## **SHS**

Number of Days Open 19

Books Loaned 469

Overdue/Missing 662

In House Use 325

New Books 0

Total Collection 11,930

Library Use : ASB Leadership class meetings, Staff Meetings, Outdoor School meetings, Salem Hospital (full day) dangers of driving while texting. Safety meeting, PBS

meeting/training. Dance team meeting (lunches) Duncan; Science (grant) workshop

Instructional Units :

**Kirby**; study of relationships (behaviorally among different races. *Using computers and books. (Psychology)* **Storey**; Reference research for writing research papers-follow up to Western Oregon visitation. *Use of library reference materials*; Subject Heading and topics. Overview of Source Citing. **Shields**; Civil War unit, use of computers and books on Civil War leaders (Biographies) **Agee**; Using my library power point I worked with the ELL students on how to use a library and how to use reference materials. The students spent the next few days coming in and using encyclopedias, etc. to write reports on different U.S. States. *Also, did a library scavenger hunt.* **Shelton**; Instruction on using the library and researching through the use of the library web page. Focus on Issues and Controversies and Worldbook Online. Students were at stations while I went over sign in and search techniques. **Black**; Research on science project and paper write up. **Krieger**; Career education (books and computers; exploration of different careers under broad field titles) Teen Parent research and resume writing. **Young**; Consumer math using books and computers (used small laptops as well) creating workable budgets. Week project. Instruction on how to cite sources.

**TEXTBOOKS:** All English classes returned novel sets and checked out new sets of books. Macbeth, Green Mile, Song of Solomon, Catcher in the Rye, Kite Runner and Night. **Co-ordinating I-pods** with books for students having trouble with reading comprehension. Also, using **Graphic novels** as a **supplement** for Macbeth.

Other Notes: **Inventory has begun in the textbook room.** Also, relabeling PB books in the A through B Fiction sections. Lots of laminating for ELL, Copy jobs for music, science and office (bulk of copying for the month) *The assistants are very busy.* Laptops have been used daily and have been a great addition to the library. **Bulletin Board** theme for April: Finishing...not quitting. Book features; survival stories, royal romances, dating, and technology books...(going green and new inventions)

## Library Media Goals 2010-2011

## Improving Libraries to Improve Literacy in all academic areas!

1. Immediate—Review Non-Fiction Collection in All Buildings
  - a. Some Non-Fiction selections have become out of date, they should be discarded.
  - b. Pinpoint key areas of instruction where the non-fiction collection is weak.
  - c. Utilize this list to order new books to fill in the collection.

**STATUS: ONGOING.** *Through the year the assistants will be placing books into discard lists.*

2. Intermediate #1— Periodical Room at SHS
  - a. Discard old magazines
  - b. Organize materials by type and use
  - c. Catalog and display materials in the main library as appropriate

**STATUS: ONGOING:** *Items have been discarded and moved to appropriate areas (technology). Outdated bound copies of National Geographic are being surplus.*

3. Intermediate #2— Split ordering duties between media assistants
  - a. Using careful consideration, split the ordering duties of materials and supplies between the 5 media assistants
    - i. SHS---Ordering Books :Permabound, Ingram, Follett
    - ii. SMS---Registration for Conferences and Associations, Planning Fall Book Trip
    - iii. SUB---Ordering Periodicals (Magazines and Newspapers), Reorganize vendor
    - iv. SES--- Ordering Library Supplies: Demco Library Store
    - v. ML----Orders from Central Stores
  - b. Training staff on budget codes and procedures

**STATUS: NOT WORKABLE/COMPLETE:** *This goal has been adjusted to allow staff to do their own ordering and I have trained them on budget codes and procedures to make this process less time consuming and more informative for building principals. The first orders went out using this new procedure and has gone very well. The assistants are creating “carts” with their materials and using online methods to order needed items.*

4. Long Range—Move library at Mari-Linn School to the Main Building
  - a. Utilize area across from the cafeteria
  - b. Increase the physical size of the library, Use two classrooms
  - c. Add titles and copies to increase the scope of materials offered
  - d. Include a computer lab to aide in state testing and student literacy, move computers from existing lab and re-purpose lab and art/storage area as a classroom

**STATUS:COMPLETE.** *Movement of furniture and placement of computers has been completed to better meet the needs of the staff and students during testing and library use times. Extra equipment has been put in place and the data connections have been added at Mari-Linn. The computers have been placed on the tables to expand the lab space to accommodate an entire class at testing time.*





## North Santiam School District

Andy Gardner, Superintendent

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Web Site Address: <http://nsantiam.orvsd.org>

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Stayton High 9-12 / Stayton Middle & Intermediate 4-8 / Sublimity Elementary & Middle Schools K-8 / Mari-Linn K-8 / Stayton Elementary K-3



Ron Osborne

May 11, 2011

### ACTIVITIES:

- SHS: Completed replacement for defective portion of roof on technology building  
Repaired a roof leak in the announcers' booth in the stadium  
Replaced a circulating pump for boiler in the Field House (no cost to District)  
Repaired a ground pack heat/cooler unit for the 700 Bldg. across Locust St. from SHS main offices
- SMS: Replaced/repared several photo eye-switches for exterior lighting
- SES: Helped with planting three flowering cherry trees for retirees
- SUB: Pruned limbs and cleaned up area under cedar tree just east of the Library at Elementary
- ML: Repaired water leak in underground piping near the land lab bldg. and replaced failed gate valves just downstream from city meter with new stainless steel ball valves

**IMMEDIATE GOAL: *Reduce expenditures for goods and services (322's & 410's) for 2011-2012 school years.*** As mentioned in our Spring Work Shop, Facilities has reduced the cost for gym floor recoating by \$10K and we are committed to reducing expenditures where we can without compromising safety or functionality of buildings.

**INTERMEDIATE GOAL #1: *Support the Superintendent's Intermediate Goal #1 to develop a ten year sustainable Long Range Facilities Master Plan that meets the requirements for ORS 195.110.*** We (Superintendent, Business Manager and Facilities Director) have met with several Architectural firms and Project Managers in laying out ground work, time lines, strategies and processes for going forward with this Intermediate Goal.

**INTERMEDIATE GOAL #2: *Continue to manage the SB 1149 reporting requirements and develop Energy Conservation Projects that qualify for funding from SB 1149 and would be budget neutral for the general fund.*** Have received a number of emails from Oregon Department of Energy, W.E.S.D., and Eric Latimer with McKinstry regarding funding opportunities for energy conservation measures, but most require loans thru the State Energy Loan Program.

**LONG RANGE GOAL: *Resource Conservation Management Program (RCMP) On Going Enhancement/Improvement***

- Contacted Oregon Green Schools Association and will be touring our facilities to conduct a waste stream audits.



**NORTH SANTIAM SCHOOL DISTRICT**

Stayton High School  
Robert W. Abdou  
2/9/11

Use Logo or School  
Letterhead

**ACTIVITIES: (from one board meeting date till the next)**

**May**

- 5/11/11 Guide Groups AM Assembly Schedule
- 5/12/11 ASB Leadership Conference (Newport)
- 5/12/11 Teen Parent Career Fair, Portland
- 5/14/11 Saturday School, Library 9-12
- 5/14/11 Math OAKS testing 9-1pm
- 5/18/11 Pop concert, Choir and Band, Gym 7:00pm
- 5/19/11 Board Meeting, SHS Library
- 5/19-5/21/11 Drama Productions, *The Good Doctor*, Auditorium 7:00pm
- 5/20/11 AM assembly Spring Sports/End of year athletics
- 5/21/11 Saturday school 9-12, Library
- 5/27/11 No school
- 5/30/11 No school
- 5/31/11 Senior Finals

**June**

- 6/1/11 Senior Finals
- 6/1/11 Senior Awards 7:00 pm Auditorium
- 6/3/11 Graduation Practice 8-12
- 6/3/11 Graduation ceremony, Salem Armory 7:30 pm
- 6/7/11 Minimum Day, Last day of school

**GENERAL COMMENTS:**

**This is an extremely busy time of year at the High school. We have our Fine Arts Assembly, 8<sup>th</sup> grade parent night, Senior Awards night and graduation. We just finished up with AP testing in a variety of areas. Prom was held at the Reed Opera House on the 7<sup>th</sup> of May and went off without a hitch. 311 students packed into the the venue and virtually everyone stayed until the end to the point where we had to encourage them to leave so that we could clean up. Graduation looms and we will have between 160-165 students who will receive a diploma this year. We still have a few who are on the bubble and may not finish prior to the ceremony. Finals for Seniors will occur on May 31<sup>st</sup> and June 1<sup>st</sup> and finals for the underclassmen will occur on June 6<sup>th</sup> and 7<sup>th</sup>.**

**We will be providing another opportunity for those students who are nearly meets in Math on Saturday May 14<sup>th</sup> to take the OAKS test. There are 25 kids that will be taking part in a review session from 9-11. We will provide lunch and they will test from 11-1.**

**IMMEDIATE GOAL: Improve school climate**

- Continue to work on reducing failure rates and get students on track to graduate
- Meeting with (Bubble) Seniors weekly to encourage progress to graduation
- Check-ins, walk-through of classes.

**INTERMEDIATE GOAL #1: Improve test scores in all areas**

- Focused and intentional staff development in the areas of Language Arts, Math and Science are planned for the entire school year.
- Next staff development will occur in Jan.
- Monitoring will occur monthly
- Appears that we have improved in all areas; Math 2-3%, Writing as much as 19% possible and Reading possibly 9%

**INTERMEDIATE GOAL #2: Obtain and implement curriculum that will target students that are at risk.**

- Identification of those at risk is on-going
- Plans for those students are implemented and tracked
- Meeting goal/ Looking to expand offering

**LONG RANGE GOAL: Develop an AE program where various program offerings will fit the individual academic, social, and emotional needs of students that may require an alternative setting**

- Winema, GED and Night school. Are filling up. We had another student complete his requirements in night school and Winema
- Teen Parent Program- We have 5-7 babies on a regular basis. We have our first staff baby in the day care
- Monthly meetings occur at district level and weekly meetings are slated at the campus level

**ADDITIONAL PERSONAL OR SCHOOL GOALS: Information about other things you are working on and how it relates to kids, the staff, the school, or your leadership.**

- Visibility of administration to the school population will be a continued priority.
- Staff development is targeted and inclusive of all subject areas which will pay dividends down the road. Our latest staff development on Literacy was well attended and successful
- Transition to new semester was smooth with students being properly placed in the classes they need.

# NORTH SANTIAM SCHOOL DISTRICT 29J

Andy Gardner, Superintendent



1155 N Third Avenue Stayton, Oregon 97383 (503) 769-6924 FAX (503) 769-3578

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Stayton High 9-12 / Stayton Middle 4-8 / Sublimity K-8 / Mari-Linn K-8 / Stayton Elementary K-3

## FOOD SERVICE REPORT

Toni Silbernagel

5/13/11

### Immediate Goal #1:

- IMPROVE INVENTORY CONTROL AND ORDERING SYSTEMS
  - Working on the inventory process to have it completed in both Food and Supplies as well as equipment to find out the priority needs for next year.

### Intermediate Goal #1:

- IMPROVE COMMUNICATION AND PERSONAL RESPONSIBILITY
  - I have created a Food Service Observation Form to utilize to create consistencies in evaluations as well as find out what areas we need to focus on in our future in service days.

### Intermediate Goal #2:

- BUILD THE AWARENESS OF PROGRAM NEEDS RELATING TO STUDENTS WHO ARE RECEIVING FREE AND REDUCED MEAL BENEFITS.
  - I have been calling some families who live near our new Summer Food Site at the park behind Dairy Queen. I am trying to implement the theory of people want to hear about district news from their neighbors.

### Long Range Goal

- Marketing the Food Service
  - April 28<sup>th</sup> was the High School BBQ it was very successful. It did rain/hail but not until after we had served the students and they were in the Field House.
  - We had a Luau Day at Stayton Middle, the cafeteria was very decorated and the food service staff wore grass skirts, hats, Hawaiian shirts and leis. We served Teriyaki Chicken and Hawaiian Pizza.
  - Stayton Middle School BBQ is 5/26, Sublimity's BBQ is 6/3 Mari-Linn and Stayton Elementary BBQ's are 6/6 we are hoping for good weather and great participation.



# *North Santiam School District* **29J**



*Missy Riesterer*  
Principal  
*Anette Carroll*  
Vice Principal

Telephone: 503-769-2336  
Fax: 503-769-1709  
875 North Third Avenue  
Stayton, OR 97383

*Kim Walling*  
Office Manager  
*Linda Hendricks*  
Secretary

## *Stayton Elementary School*

### **Board Report** **May, 2011**

#### **May/June Upcoming Events:**

##### **MAY:**

5/10 – PTC Meeting 2:45 pm  
5/11 – Kindergarden Round Up 5:30 pm  
5/17 – 3<sup>rd</sup> Grade Music Program  
5/17 – DIBELS Assessments  
5/18 – DIBELS Assessments  
5/19 – Family Fun Night 6:00-7:30  
5/20 - School Wide Drive In  
5/24 – 3<sup>rd</sup> Grade Elam Farms  
5/26 – Board Meeting 7:00 SHS  
5/27- Furlough Day – NO SCHOOL  
5/30 – Memorial Day Holiday- NO SCHOOL

##### **JUNE:**

6/1- Mitchell/Allen/Persons Field Trip  
6/1- 2<sup>nd</sup> Grade Pool Trip  
6/2- End of the Year Awards  
6/3- End of Year Slide Show  
6/6- Last Day of School for Kindergarten  
6/6- Kindergarten Trip to Movies  
6/6- School Wide BBQ Lunch  
6/6- Field Day  
6/7- Early Release Day  
6/7- Last Day of School

### **School Goals 2010-2011**

#### **Immediate Goal**

##### *Goal Setting*

*Extend goal setting at the grade level, classroom and individual levels (It is important to note that DIBELS is a screening tool and the data collection is used in conjunction with classroom assessments and observations. The goals in this section are to provide a target)*

- Our third grade classes are nearly finished with their third and final round of state assessments in both reading and math. Our students are putting forth tremendous effort and have displayed positive attitudes and a lot of excitement about reaching their individual goals!
- We are also gearing up for our third round of DIBELS, our school wide universal screening tool, used as another data point to help guide our instructional decisions using data. This is extremely useful to our kindergarten, first and second grade teachers that don't have state assessments at their level.
- We are very excited to have the district moving towards formative assessments that will help teachers ensure that every student learns the essential skills at their level while being provided with many opportunities for the learning to occur.

## **Intermediate Goal #1**

### *Sustaining PBS*

*Enhance and maintain high fidelity implementation of the PBS system across school-wide, classroom, and individual student systems.*

- Our third grade will be visiting the Kroc Center to enjoy a day of fun after working so hard on their state assessments and the growth that has taken place this year. We want to celebrate the successes of all of our kids!
- We will be having our final 3B store later in May. This will also be the final opportunity for students to use their 3B tickets to purchase lunch with the principal. This is always a lot of fun and a great time for us to build relationships with kids.
- We have a lot of activities planned to end the year. We have planned end of the year awards for each and every class. We also have a school wide slide show scheduled where we will highlight activities from the very beginning of the year all the way through June. We will be having a school BBQ where all parents will be invited to join their kids for lunch.

## **Intermediate Goal #2**

### *Math Instruction*

*Continue to develop teachers' content knowledge in order to deepen their understanding of math content and standards, understanding and using instructional models, approaches, and routines built into the materials, and analysis of student work samples and OAKS performance data.*

- The staff will continue to work on math as a focus for professional development next year as planned by the district. We will continue to do more work in our individual building both in grade level team meetings and as a whole building working as a team.
- We are focusing on the new standards through our daily instruction and in every math lesson objective taught in our building. This will continue to be a focus throughout the remainder of the year as well as into the coming school year. It will be critical for this to happen to keep moving our students towards the new cut math scores set by the state in math.

## **Long Term Goal**

*Literacy Instruction*

*Develop consistency, have clear communications and provide targeted staff development in order for each student to show growth on District and State reading assessments.*

- Our students have continued to show growth on both district and state assessments in reading this school year. Our strategic reading program definitely helps support teachers and students.
- All of our students who read 400 -500 minutes for the month just earned “Pawsome Reader” water bottles. These were a huge hit! Now all we need is some sun to go with them~

***“Be yourself. Everybody else is already taken!”***

**NORTH SANTIAM SCHOOL DISTRICT**

**Gary Rychard**

**APRIL. 2011**

**Director of Safety, Security  
& Health Services**

**Department Staff:**

**Gary Rychard, Director, Denise Cardinali, Lead Nurse, Nancy Puntney, Nurse  
Tiffany Wallbridge, Admin Assistant**

**ACTIVITIES**

**Still working on Field Trip medical approvals.**

**GENERAL COMMENTS: I have had A LOT of Law Enforcement interaction with students/parents on various law violations. Drug related incidents seem to be on the rise this year**

**IMMEDIATE GOAL: Collaborate with the Nursing staff to revise, change and update operating procedures and how that relates to student health in the NSSD.**

≈ **Goal # 1 COMPLETED, but on-going**

**INTERMEDIATE GOAL #1: Ensure the new Superintendents priorities and goals are met, as they relate to this department**

≈ **Goal #1: COMPLETED, but on-going**

**INTERMEDIATE GOAL #2: Re-locate the district-wide alarm monitoring company with a new vendor to reduce costs.—In progress,**

**LONG RANGE GOAL: Work to expand building security systems with possible new vendor and technology.- In Progress, Due to limited district funds, this goal will NOT be completed this year.**

**ADDITIONAL PERSONAL, SCHOOL GOALS or COMMENTS**

**Spring and end of the year, seem to bring a lot of activities relating to attendance issues. As noted above, I have seen a dramatic rise in law violations relating to drug incidents. This year the incidents and arrests involve both students and parents. The Stayton Police have done an excellent job in handling the cases, obtaining admissions of crimes both with the students and the parents involved. They have also been working extra details at SHS to make an impact on students standing across the street doing various illegal activities. Those activities range from smoking to drug sales and distribution.**

**At a recent Stayton Council meeting, they passes a NEW Ordinance and makes the retail sales of drug related items illegal within the city limits. We have a corner market in the old Safeway plaza that was selling those items. Most if not all of the recent arrests involved students and parents buying those items from that store. The City of Sublimity will be looking at passing the same type of ordinance.**

**NORTH SANTIAM SCHOOL DISTRICT**  
**Instructional Support and Service Team**  
**Board Report**  
**Dave Bolin**  
**May 16, 2011**

**GENERAL COMMENTS:**

- **Title III Improvement Plan:** Shealon Cooper, Anette Carroll and I attended a two day training on ELL Improvement plans last week. Schools are placed in this status for failing to meet Annual Measurement Achievement Objectives (AMAOs). For our English Language Learners (ELL). Our ELL teachers met last week and began our analysis of performance data. It shows that our students who reach a level 4 as measured by their assessment are struggling to reach level 5 and exit the program. I believe this will be an area we will target in our plan. I really like the new format of the improvement plans. The focus is reaching 90% implementation of good teaching practices. It matches other work we are doing in the District.
- **Reading Specialists:** The Reading team met last month and had a productive session. Data analysis (strengths and weaknesses) and next year staff development focuses were the major agenda items. Their work will assist us as we make plans for next year.
- **Behavior Specialists:** This team met last month to review staffing levels and transition needs for programs next year. They meet again this week to review student data.
- **Testing:** The High School has been receiving some great news with their assessment reports. I will be sharing this when finalized in June.

**IMMEDIATE #1 & #2**

- Assist the District in responding to budget shortfalls by effectively utilizing Maintenance of Effort budget requirements and all Federal grants.
- Establish procedures and monitoring tools to ensure Special Education Maintenance of Effort and Federal Grant allocations are efficiently utilized and monitored.
  - We are monitoring these funds very closely at this time to ensure we have the correct expenditure amounts prior to concluding the year. We have also transferred more resources from our IDEA Federal Funds to the General Fund to increase carryover into next year.

**INTERMEDIATE #1**

- Ensure the 2141 and eCIP are achieved by implementing a year long, effectively planned, outcome based staff development plan.
  - Last month I learned our eCIP was not approved. I made the minor adjustment requested by the state and received approval.

**LONG RANGE GOAL #1**

- Build a comprehensive staff development plan for 2011-12 by June 30, 2011
  - I will be having several meetings over the next couple of weeks. I am on track to have this completed by June 30.

**OTHER DEPARTMENT ACTIVITIES: (Susy Saray, Tiffany Walbridge, Sara Moberg)**

- April 29 In-service Support
- Sending out electronic PDU's for In-Service attendees
- Creating and sending out Survey Monkey Surveys to In-Service Attendees
- Processed 7 Expulsions
- Worked with SHS on collecting data for Alternative Education ODE report for Jane
- Attended 2141 workshop at ODE
- Completed the signature pages required for the Title Grants – Staff are signing, stating that they are being paid out of Federal dollars.
- Scored 2 Behavior Evaluations/Reports for the Behavior Specialists – 4 more in process.
- Working with the Business Office and HR to verify budget documents for the current year and also the projected numbers for next year. We are making sure all accounts are expended to the proper amount (MOE). Also, checking projected staffing charts to make sure all staff are accounted for.

- We have had 9 student transportation changes this month compared to no changes last month.
- Processed Hispanic Community Meeting.
- Identifying and helping students and families in need.
- Arranging schedules and interpreters for conferences.
- Picking up and delivering furniture to the Somali families.

**DISTRICT HIGHLIGHTS:**

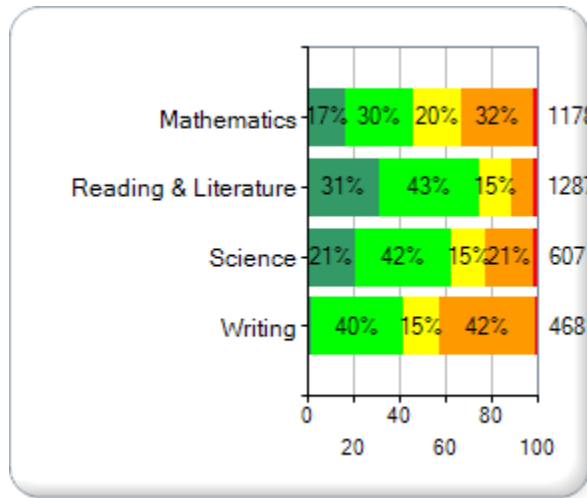
\*the following are current live data collections

**OSAT Legend:** ■ Exceeds ■ Meets ■ Near/Conditional ■ Low ■ Very Low ■ Unknown

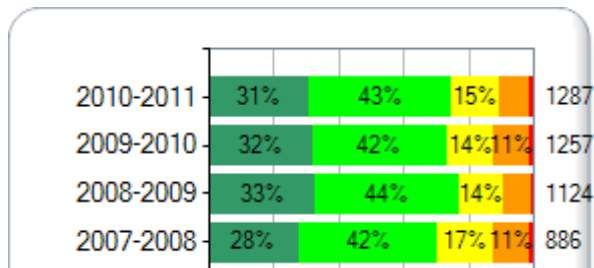
**District Attendance**



**Oregon Knowledge and Skills Assessments (as of 5-15-11)**



**English Language Proficiency Scores by Cohort**





## North Santiam School District

Communications Coordinator  
Board Report May 18, 2011

My intermediate goal is to continue to solicit funding through grants and in-kind donations.

Recent grants received by the district include:

Roth's Education Fund: \$450  
Benefiting Stayton Middle School Math Program Incentives \$300  
Stayton High School Holocaust Museum Field Trip \$150

Dr's Eric and Amy Wiser: \$1,000  
Benefiting Sublimity School Library and Playground

Oregon Community Foundation: \$75,000  
Benefiting Stayton High School Field Improvement Turf Project  
This is a community project to be completed with Slayden  
Construction and other foundations in the future

Oregon Community Foundation: \$51,000  
Benefiting FOF Back to School Fair, Parenting Classes, Peer Court etc.  
This is a 3 year grant for \$17k per year FOF will be the fiscal agent

Figaro's: \$300  
Benefiting Stayton Elementary School Literacy Programs

In-Kind support:

The Stayton Middle School computer lab project is set to be completed this summer with a \$4,900 savings to the district. (Cherry City Electric (Nick)).

Carpet has been recently donated and installed in the Video Productions classroom at Stayton High School (Western Interiors \$500).

Grants Pending:

Ford Family: \$50,000  
OCF: \$4,780  
ODE/Teen Parent: \$25,000  
ODE/Teen Parent: \$10,000  
USA Football: \$1,000  
Slayden: \$2,000  
NFL: \$25,000

My second intermediate goal is to continue to better communications and build relationships with community members and the North Santiam School District. While I think this goal needs some work in order to become a SMARTER goal, I do feel I can touch on some of the items I have made progress on.

As I continue to work with and provide information to local media outlets, service organizations, community members, district staff and parents, relationships will grow between the district and community members. I will continue to foster positive communications between the district and the three communities it serves. One of the ways we are working through finding out what people want to know about the district is through community forums and survey questions. In working with the Community Engagement Committee, a community survey has been conducted and several community forums have been held. In addition to a community survey, I prepared a staff survey based on the results received from the community survey in an attempt to see how aligned the staff and community are on perceptions about the district. Both surveys were made available during the community forums and work sessions where community theme statements were built. The community survey is posted on the district website.

I am also in the process of developing new brochures for the district. Each building will have new up-to-date brochures to hand out to new (or current) parents about what the school (that specific campus) and district has to offer at the beginning of the new school year. Departmental brochures are also being redesigned and "cleaned-up" in an effort to update and unify the districts messaging.

My long range goal is to continue to write successful grants, build community relationships, community partners, donors and supporters of the District and its goals while continuing to reach the public through positive influential communications. Again this goal needs some work to become SMARTER as well. However, I do believe I am constantly striving toward the success of this goal. By seeking out new funding sources on a daily basis, continuing to write successful grants and staying ahead of changes in funding opportunities as well.

Community relationships are very important to me not only on a business side, but personally as well. I believe in our community and take pride in where we live. This is not just a job for me, but much more than that. I truly care about the community and the children and families in our district and strive to do what is best for them because I support what we all stand for... doing what is best for kids.



**Stayton Middle & Intermediate School  
School Board Report May 13, 2011  
Paula Vawter**

**ACTIVITIES:**

May	16-20		Book Fair – 2 for 1
	18		ELL Field Trip
	18-25		Student Body Elections
	20	8:00	DIBELS
			Fun Run!
		5:30	ODS Dance
	23	10:00	3 <sup>rd</sup> Grade Visitation
	24		Choir Competition at Linn Benton CC
		6:00	Band Concert
	26	7:30	Book Club
June	1	7:30	Book Club
			8 <sup>th</sup> Grade Trip to Oaks Park
	2	7:00	PROMOTION

**MEETINGS:**

May	16	3:05	SMS SIT Mtg.
	17	7:15	SMS Staff Mtg.
	18	9:00	HR Admin. Mtg.
		2:00	Office Manager's Mtg.
		3:30	Principal's Mtg. with Gardner & Bolen
	19	3:05	4 <sup>th</sup> Grade Team Mtg.
	23	3:05	SIS/SIT Mtg.
	25	7:15	SMS/PBIS Mtg.
		12:20	5 <sup>th</sup> Grade Team Mtg.
	26	7:30	7 <sup>th</sup> Grade Team Mtg.
June	1	7:15	SMS PBIS
	2	3:05	4 <sup>th</sup> Grade Team Mtg.

**GENERAL COMMENTS:**

**IMMEDIATE GOAL:**

**To increase math and reading scores on AYP and the Oregon School Report Card by 3% from 2009-10.**

- **Progress toward implementation**
  - Focus Walls – every teacher, every classroom
  - Bi-Monthly grade level team meetings scheduled
    - Compile and Review DIBELS and OAKS data for teachers to begin year
    - Assign students to Red/Yellow intervention
    - Focus on scoring student work
    - Develop performance assessments

- Develop common assessments
  - Develop consistency in teacher expectations
- Non-fictional writing
  - Students will produce non-fictional writing samples as per the District's writing workshop in October
  - Real time feedback
- EBIS process – We are focusing on reading this year-will add math next year.
  - We have created a zone reading and math class in the 6<sup>th</sup> grade and are moving students in and out based on the data.
  - 4<sup>th</sup> and 5<sup>th</sup> grades currently have yellow zone strategic classes for reading and we are using educational assistants in 5<sup>th</sup> grade math classes to help with focused instruction.
  - At the 7<sup>th</sup> and 8<sup>th</sup> grade level we have reading assist electives and place students in these classes based upon need.
  - All math teachers are looking at the state Blueprints for the new standards and using these to help ensure they are teaching to the new standards.
  - Teachers look at data generated by OAKS, pre-assessments, unit tests, and teacher created test measures. We are looking at creating more formative assessments at each grade level so teachers know where to make adjustments in their teaching.
- Research has shown there is a link between visuals in math, and a deeper conceptual understanding of algorithms. Therefore, the 4<sup>th</sup> Grade teachers have decided that each of them would create a new math visual each week to teach math standards.
- Our Science teachers are using data from OAKS to determine if they need to focus more or less attention in one or more of the standards – Earth, Physical, or Life.
- We're making math fun with a math game that started Monday, February 7<sup>th</sup> and will continue for 5 weeks. Each week Mrs. Debbie Hilfiker gives teachers a math problem solving challenge to give to their students. The math problems are problems solving questions wrapped around grade level strands. All participants get a small weekly reward, and each correct answer that meets the criteria below is put into a drawing for a bicycle. The Stone Front in Salem donated one bike. Hilfiker Tree Farms is donating a second, and Arena Sports Grill is donating a third. Mrs. Jodi Hack was successful in getting a grant from a local business to provide the other two bikes. Now we have one bike per grade lever.

### MATH CONTEST RULES

- First and Last name must be on paper.
- Grade level must be on paper.
- 4/5/6 grade level teacher must be on paper.
- Must show all work - no credit will be given if just an answer is shown
- The contest will be each week for the next 5 weeks:
  - 2/7/11 - 2/11/11
  - 2/14/11 - 2/18/11
  - 2/21/11 - 2/25/11
  - 2/28/11 - 3/4/11
  - 3/7/11 - 3/11/11
- All entries must be turned in by Friday of each week. Box will be located in the SIS Main Office for the 4/5 grades and SMS Main Office for the 6/7/8 grades.
- Each entry will be given a small prize for the week.

- Each correct entry will be entered into the final drawing for the grand prize which will be drawn on Tuesday, March 15<sup>th</sup>. Each grade level will have a grand prize.

#### 4<sup>th</sup> GRADE MATH

Barbara has exactly \$2.00 in nickels and dimes. She has twice as many dimes as nickels. How many of each does she have?

#### 5<sup>th</sup> GRADE MATH

There are two rectangles whose perimeter is the same number as its area. Find both rectangles.

#### 6<sup>th</sup> GRADE MATH

Jenny lives in California and bought 7 T-shirts, one for each of her seven brothers, for \$9.95 each. The cashier charged her an additional \$13.07 in sales tax. She left the store with a measly \$7.28. How much money did Jenny start with?

#### 7<sup>th</sup> GRADE MATH

A farmer grows 252 pounds of apples. He sells them to a grocer who divides them into 5 pound and 2 pound bags. If the grocer uses the same number of 5 pound bags as 2 pound bags, then how many bags did he use in all?

#### 8<sup>th</sup> GRADE MATH

Four strips of paneling 40cm long and 4cm wide are arranged for form a square. What is the area of the inner square in cm squared?

- The first round of math game winners have been given their bicycle's. They are:
  - 4<sup>th</sup> Grade McKenzie Plata
  - 5<sup>th</sup> Grade Emma Lindeman
  - 6<sup>th</sup> Grade Jolisa Gomez
  - 7<sup>th</sup> Grade Austin Blythe
  - 8<sup>th</sup> Grade Jacob Hamilton
- Mrs. Karen Bish, Reading Specialist, is conducting "Battle of the Books", a program designed as an incentive to get students reading. 76 4<sup>th</sup> graders and 64 5<sup>th</sup> graders read 12 books. Then, in teams of 4 students each they competed by answering comprehension questions about the books. On March 8<sup>th</sup> and 9<sup>th</sup> they will compete for the school championship and on March 15<sup>th</sup> they will compete against the winning team from Sublimity for the District Championship.
- **The third round of OAKS will be completed before May 20<sup>th</sup> and the EBISS Team will look at our results and look at placement of students in strategic or intensive instruction going into next year.**

- **Measure**

- OAKS

- **After Round 2**

- Reading 2009-2010 71.2%      **Currently 69%**

- Math 2009-2010 70.2%      **Currently 31% with new standards**

- \*indicates an increase of at least 3% as compared to 2009-10.

Grades	09-10	Reading	Math	Science	2010-11	Reading	Math	Science
4 <sup>th</sup>		87%	77%			81%	30%	
5 <sup>th</sup>		72%	74% <sup>31</sup>	68%		73%	26%	57%

6 <sup>th</sup>		62%*	62%			<b>72%*</b>	29%	
7 <sup>th</sup>		74%	68%			56%	31%	
8 <sup>th</sup>		48%*	49%	50%*		<b>62%*</b>	36%	<b>56%*</b>

- DIBELS
- Progress Monitor
- Teacher feedback
- Local assessments
- EBIS and SIT teams will look at the second round of OAKS to determine which students need RTI.
- With the final round of OAKS approaching, the 6<sup>th</sup> grade is concentrating this 5<sup>th</sup> grading period on math by having two teachers teach a math assist class and focus on the strands that students are struggling in.

## INTERMEDIATE GOAL #1:

### Improve implementation of PBIS at SMS/SIS in the classroom setting as it relates to instruction

#### • Progress toward implementation

- New PBS leader appointed – Mike Mannix at SMS and Katrina Hunsaker at SIS.
- Develop a PBS Handbook for SMS (SIS already has a handbook)
- Classroom expectations clarified
- Vocabulary consistent across classrooms and grades
- PBS comment area on all observations and final evaluations of teachers
- Classroom PBS agenda item and presentations at all SIS and SMS staff meetings
- The first SMS PBS Bingo/Game/Movie/Concessions Celebration 2:05-2:20 was held on Thursday, October 7<sup>th</sup>. All students were invited to attend and spend their Viking Prides. The celebration was very successful.
- Monthly lessons about Safe, Responsible, and Respectful are taught by teachers. In November teachers taught a lesson about being SRR at assemblies.
- Monthly character traits advertised on a main hallway bulletin board. Grade level ‘Students of the Month’ are based on students who display this trait.
- As of December 1, 2010 there have been 759 referrals written. 68% of these referrals are minor – re-teach moments.
  - 32% minor disrespect 12% major disrespect = 44%
  - 13% disruption of class
  - 9% inappropriate language
  - 8% minor physical contact 2% fighting = 10%
  - 63% of all referrals come from the classroom setting (including PE)
  - 9% of all referrals come from the playground
  - 9% of all referrals come from the hallway
  - Of the 249 major behavior referrals, 50% of them occur in the classroom setting, 21% occur on the playground, and 10% in the hallway. 36% are written for disrespectful behavior.
  - That the majority of referrals are coming from the classroom is an indication that this is where the focus is placed.
  - We continue to have monthly Character Trait bulletin boards and Students of the Month are selected from students displaying those traits.
- As of January
  - On December 10 the 4<sup>th</sup> and 5<sup>th</sup> graders had a PBIS Celebration. They gathered in the gym and watched “A Christmas Carole” and spent their Viking Prides on concessions and raffle prizes.

- On December 16 the 6<sup>th</sup> – 8<sup>th</sup> grade students had a Winter Celebration. They gathered in the SIS gym and watched “Despicable Me”. They also spent their Viking Prides on concessions and raffle prizes.
- On December 17 we had a PBIS and Holiday Concert with 4<sup>th</sup> – 8<sup>th</sup> grade students. Students of the month were announced as well as Outstanding Teachers of the Month. The SHS Chanticleirs and the SMS Concert Choir and band performed.
- Team Time Tuesday – Positive team building based upon the PBIS philosophy being taught by the PE teachers – Katie Lynch, Dean Munkers and Matt Olson.
- Teachers of the Month
  - October Dannie Martin, Laura Warren, Lori Jantz
  - November Kevin Dohman, Scott Buchheit, Jason Dornhecker
  - December Lisa Glavey, Rene Gower
  - January Marjorie Washburn Matt Olson
  - February Katrina Hunsaker
  - March Debbie Legassie, Steve Ellis, Katie Lynch, Diane Allen-Jackson
- The PBIS team will address the SMS staff with some role playing and skits to demonstrate how teachers can use strategies in their classrooms and avoid power struggles with students.
- Our Behavior Specialist, Jon Harrington, and our Autism Specialist, Erica VanderLinden, went to a PBIS conference for two days in Eugene. They will address the staff with what they learned at the all staff meeting in April.
- As of March 7, 2011 there have been 1431 referrals written. 65% of these referrals are minor – re-teach moments.
  - 430 minor referrals for disrespect
  - 190 major referrals for disrespect
  - 160 minor referrals for disruption
  - 135 minor referrals for language
  - 55 major referrals for language
  - 95 minor referrals for minor contact
  - 120 major referrals for aggression
  - 60 minor referrals property misuse
  - 70 major referrals for harassment
- As of April 13, 2011 there have been 1680 referrals written. 63% of these referrals are minor – re-teach moments.
  - 505 minor referrals for disrespect
  - 235 major referrals for disrespect
  - 180 minor referrals for disruption
  - 151 minor referrals for language
  - 65 major referrals for language
  - 95 minor referrals for minor contact
  - 125 major referrals for aggression
  - 62 minor referrals property misuse
  - 82 major referrals for harassment
- **As of May 13, 2011 there have been 1965 referrals written – a 12% increase as compared to last year. 38% of these referrals are minor – re-teach moments.**
  - **580 minor referrals for disrespect**
  - **290 major referrals for disrespect**
  - **219 minor referrals for disruption**
  - **175 minor referrals for language**

- **90 major referrals for language**
  - **140 minor referrals for minor contact**
  - **140 major referrals for aggression**
  - **75 minor referrals property misuse**
  - **96 major referrals for harassment**
- **End of year PBIS celebrations are being planned by Grade Level Teams.**
- **Measure**
  - SWIS data

## **INTERMEDIATE GOAL #2**

### **Bolster staff and student morale in the wake of the budget crisis**

- **Progress toward implementation**
  - Motivational Assembly September 1 at 9:00 AM with Mark Speckman
  - Exceptional student work displayed in the hallways using “standards language”
  - Theme banners in hallway – Figure It Out and Rise to the Top.
  - Thermometers in the hallways showing progress toward growth
  - Work with student council for school-wide celebration once goals are met
  - Monthly celebrations of student achievement
  - Adult presence in the hallways – morning, passing times, after school – adult presence stops 99% of harassment.
    - Greet students every morning
  - Recognize and celebrate awesome colleagues
  - Staff of the Month – September – Laura Warren and Lori Jantz.
  - Pizza dinner planned for the staff, compliments of the Social Committee, during arena conferencing.
  - Mr. Weeks and the high school woods class are cutting out letters to spell “Viking Pride” in the main hallway. Wood is being donated by Freres Lumber Company.
  - Staff Thanksgiving Feast – put on by the Social Committee
  - Staff Christmas/Holiday Party December 3 at a staff member’s house.
  - Viking mural completed in the main hallway above the library doors. Character traits painted in each hallway.
  - Staff vs Student Volleyball game scheduled for December 10.
  - SIS PBS Celebration scheduled for December 10
  - SMS PBS Celebration scheduled for December 16
  - School-wide PBIS Holiday Concert with the SHS choir and the SMS choir and band.
  - On Grading Day the SIS/SMS Social Committee organized a staff potluck luncheon.
  - For Classified Week each grade level team is doing something special for our Classified Staff on one day of the week. On Thursday the whole staff is giving gifts and putting on a special luncheon.
  - The Social Committee is beginning to make plans to honor teachers during National Teacher’s Week.
  - **An end of the year Staff BBQ is being planned to celebrate this year.**
- **Measure**
  - Student and staff surveys
  - Attendance at activities and functions
  - SWIS

## **LONG RANGE GOAL:**

**Achieve an “Outstanding” on the Oregon Report Card**

- **Progress toward implementation**

- Focus Walls – every teacher, every classroom
- Establish EBIS, SIT, Grade Level, and Site-Council committees that look at academic and behavior data to determine which students need interventions and at what level.
- Bi-Monthly grade level team meetings scheduled
  - Compile and Review DIBELS and OAKS data for teachers to begin year
  - Assign students to Red/Yellow intervention
  - Focus on scoring student work
  - Develop performance assessments
  - Develop common assessments
  - Develop consistency in teacher expectations
- Non-fictional writing
  - Students will produce one non-fictional writing sample during each 6 week grading period (social studies?)
  - Real time feedback
- New PBS leaders appointed – Mike Mannix & Katrina Hunsaker
- Develop a PBS Handbook for SMS (SIS already has a handbook)
- Classroom expectations clarified
- Vocabulary consistent across classrooms and grades
- PBS comment area on all observations and final evaluations of teachers
- Classroom PBS agenda item and presentations at all SIS and SMS staff meetings
- Motivational Assembly September 1 at 9:00 AM with Mark Speckman
- Exceptional student work displayed in the hallways using “standards language”
- Thermometers in the hallways showing progress toward growth
- Work with student council for school-wide celebration once goals are met
- Monthly celebrations of student achievement
- Adult presence in the hallways – morning, passing times, after school – adult presence stops 99% of harassment.
  - Greet students every morning
- Recognize and celebrate awesome colleagues
  - Michelle Borst received recognition for her outstanding work in science education at the science conference October 8<sup>th</sup>.
- Writing In-Service October 8<sup>th</sup>. Progress toward implementation outlined by Desiree Satterfield.
- Reading work sample taught at the October 8<sup>th</sup> in-service.
- Reading and Math in-service on December 3.
- EBIS process – We are focusing on reading this year-will add math next year.
  - We have created a zone reading and math class in the 6<sup>th</sup> grade and are moving students in and out based on the data.
  - 4<sup>th</sup> and 5<sup>th</sup> grades currently have yellow zone strategic classes for reading and we are using educational assistants in math classes to help with focused instruction.
  - At the 7<sup>th</sup> and 8<sup>th</sup> grade level we have reading assist electives and place students in these classes based upon need.
  - All math teachers are looking at the state Blueprints for the new standards and using these to help ensure they are teaching to the new standards.
  - Teachers look at data generated by OAKS, pre-assessments, unit tests, and teacher created test measures. We are looking at creating more formative assessments at each grade level so teachers know where to make adjustments in their teaching.
  - Communicate EBIS and SIT processes to staff at December 7 staff meeting.

- Research has shown there is a link between visuals in math, and a deeper conceptual understanding of algorithms. Therefore, the 4<sup>th</sup> Grade teachers have decided that each of them would create a new math visual each week to teach math standards.
- Our Science teachers are using data from OAKS to determine if they need to focus more or less attention in one or more of the standards – Earth, Physical, or Life.
- We're making math fun with a math game that started Monday, February 7<sup>th</sup> and will continue for 5 weeks. Each week teachers get a math problem solving challenge to give to their students. All participants get a small reward, and each correct answer that meets the criteria below is put into a drawing for a bicycle. The Stone Front in Salem donated one bike. Hilfiker Tree Farms is donating a second, and Arena Sports Grill is donating a third. We're hoping to get 5 bikes donated so we can have a winner from each grade level.

### MATH CONTEST RULES

- First and Last name must be on paper.
- Grade level must be on paper.
- 4/5/6 grade level teacher must be on paper.
- Must show all work - no credit will be given if just an answer is shown
- The contest will be each week for the next 5 weeks:
  - 2/7/11 - 2/11/11
  - 2/14/11 - 2/18/11
  - 2/21/11 - 2/25/11
  - 2/28/11 - 3/4/11
  - 3/7/11 - 3/11/11
- All entries must be turned in by Friday of each week. Box will be located in the SIS Main Office for the 4/5 grades and SMS Main Office for the 6/7/8 grades.
- Each entry will be given a small prize for the week.
- Each correct entry will be entered into the final drawing for the grand prize which will be drawn on Tuesday, March 15<sup>th</sup>. Each grade level will have a grand prize.

#### 4<sup>th</sup> GRADE MATH

Barbara has exactly \$2.00 in nickels and dimes. She has twice as many dimes as nickels. How many of each does she have?

#### 5<sup>th</sup> GRADE MATH

There are two rectangles whose perimeter is the same number as its area. Find both rectangles.

#### 6<sup>th</sup> GRADE MATH

Jenny lives in California and bought 7 T-shirts, one for each of her seven brothers, for \$9.95 each. The cashier charged her an additional \$13.07 in sales tax. She left the store with a measly \$7.28. How much money did Jenny start with?

#### 7<sup>th</sup> GRADE MATH

A farmer grows 252 pounds of apples. He sells them to a grocer who divides them into 5 pound and 2 pound bags. If the grocer uses the same number of 5 pound bags as 2 pound bags, then how many bags did he use in all?

### 8<sup>th</sup> GRADE MATH

Four strips of paneling 40cm long and 4cm wide are arranged for form a square. What is the area of the inner square in cm squared?

- Mrs. Karen Bish, Reading Specialist, is conducting “Battle of the Books”, a program designed as an incentive to get students reading. 76 4<sup>th</sup> graders and 64 5<sup>th</sup> graders read 12 books. Then, in teams of 4 students each they competed by answering comprehension questions about the books. On March 8<sup>th</sup> and 9<sup>th</sup> they will compete for the school championship and on March 15<sup>th</sup> they will compete against the winning team from Sublimity for the District Championship.
- **The third round of OAKS will be completed before May 20<sup>th</sup> and the EBISS Team will look at our results and look at placement of students in strategic or intensive instruction going into next year.**

# North Santiam School District



Jamie McCarty  
Principal

## Sublimity School

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Andrew Gardner  
Superintendent

5/10/11  
BOARD REPORT

### May Dates to Remember

5/2-6 - Teacher Appreciation Week  
5/2 - PTC Meeting - 6:30pm - Library  
5/6 - Student of the Month - 2:00pm  
5/14 - Country Kids Relays - Bush Park  
5/14 - PTC Dinner Auction - 5:00pm -  
Regis HS  
5/16 - Kindergarten Roundup -  
A-J 6:00-6:30; K-Z 6:30-7:00  
5/17 - Site Council - 3:00pm  
5/19 - Board Meeting - 7:00pm - SHS  
5/24 - Wold/Bromley Field Trip -  
Elam Farms  
5/25 - Elementary Spirit Day -  
Hawaiian Day  
5/25 - PBS Store/Wildcat Pride  
5/26 - 1<sup>st</sup>-3<sup>rd</sup> Field Trip - Oregon Zoo  
5/27 - Furlough Day - NO SCHOOL  
5/30 - Memorial Day - NO SCHOOL  
5/31 - Student of the Month - 2:00pm

### June Dates to Remember

6/1 - 8<sup>th</sup> Grade Field Trip  
6/2 - 8<sup>th</sup> Grade Promotion Walk Thru  
6/2 - 8<sup>th</sup> Grade Promotion - 7:00pm  
6/3 - Student Council Speeches - 8:00am  
6/6 - Last Day for Kindergartners  
6/6 - 7<sup>th</sup> Grade Field Trip - Silver Falls  
6/6 - Field Day (1<sup>st</sup>-6<sup>th</sup> Grade)  
6/6 - Kindergarten Celebration - 7:00pm  
6/7 - Last Day of School!!  
6/7 - Minimum Day - Release at 11:45am

### School Goals 2010-2011

#### Short Term

#### Immediate Goal:

Implement second language curriculum into our middle school elective offerings. This will provide opportunities to better prepare our students to be successful with the second language track at the high school level. This will create a systemic approach that will build and provide a platform for future success.

- We are into our final 6<sup>th</sup> six week period at Sublimity School. This will be the fifth six week offering we have had for our second language elective. There is little doubt that this goal has been a huge success this year. Our students will reap the rewards of learning a second language before entering high school. Many will not be fluent of course but will have some basics to begin with that will allow them to have a greater chance of success at the high school level. I believe in three years we will really see the benefits after a student has had the opportunity to take the elective for three straight years.

### **Intermediate Goal #1**

Expand our elementary “response to intervention” (RTI) program from a K-5 approach to a K-8 approach to further benefit each student in our school and raise individual student scores on their universal screenings, curriculum based assessments, and state reading/math assessments. We will also differentiate instruction for individual students through the use of the three tier reading/math model, and provide teacher support and guidance from the reading specialist, math specialists, and building administration.

- We have set our immediate goal for next year at Sublimity School. It will follow with the format we set for this year – looking to expand our RTI/EBIS approach. Our goal is as follows:
  - ***Sublimity School will improve the RTI process with clear guidelines, expectations, and individualized instruction plans using data to meet the needs of all students. Student achievement scores in grades K-2 will use DIBELS assessments to have 100% meet benchmark by the end of the 2012 school year. 100% of students in grades 3-8 will meet or exceed state benchmark assessments by the end of the 2012 school year using the OAKS assessment.***
  - ***Sublimity School will create and integrate the EBIS model with 100% fidelity. We will create and follow an EBIS handbook that will guide and direct our decisions and instruction. The handbook will be completed by the fall and integrated fully into the RTI process. The EBIS implementation checklist will be used to calculate the percentage of fidelity.***

We have just transferred a staff member from this RTI process to Stayton Intermediate School. This will be our greatest challenge with our staffing levels dropping to still be able to create a master schedule that will give each child the chance to be successful. I’m aware that the task will be more challenging but it is up to us how we complete it. We will have to be diligent in our thinking and our processes. The RTI approach must happen and be focused directed toward our interventions and our yellow and red zone students.

### **Intermediate Goal #2**

Create a systemic school wide approach to writing and use the standards that are provided by state to improve student writing scores using explicit teaching strategies daily that will improve writing skills K-8.

- The 4<sup>th</sup> and 7<sup>th</sup> Grade writing scores have been established and given by the state. Our 4<sup>th</sup> grade percentage was 48% met or exceeded the state bench mark. Our 7<sup>th</sup> grade percentage was 67% met or exceeded the state bench mark. I believe that both of these numbers can improve next year and we have taken the proper steps as a district and by a school to see those results happen. 48% in the 4<sup>th</sup> grade is un-acceptable and we are not satisfied with those results. It takes a school wide and a district wide writing focus to change scores and to improve scores. It is not a 1 year fix. It is a systematic approach to the writing process k-8 that will change our scores at Sublimity School. We have taken steps this year and plan to be better next year in this area.

**Long Term Goal:**

Provide all students the best education possible both academically and behaviorally by using data to drive all decisions made on a daily basis in our building. Staff will utilize data to set goals and lesson objectives within all content areas.

**Sublimity Elementary School, OAKS 10-11**

***Percentage of Students Meets or Exceeds (PRELIMINARY RESULTS.....)***

<b>Grade</b>	<b>Reading</b>	<b>Mathematics</b>	<b>Science</b>	<b>Social Sciences</b>	<b>Writing</b>
<b>Grade 3</b>	98%	86%			
<b>Grade 4</b>	93%	90%			48%
<b>Grade 5</b>	96%	91%	96%		
<b>Grade 6</b>	91%	58%			
<b>Grade 7</b>	98%	62%			67%
<b>Grade 8</b>	96%	85%	92%		

Above are the most up-to-date numbers we have on our final OAKS testing at each grade level. Remember the bar was raised for our math meets and exceeds marks. You will see schools all across the state drop with math scores. I was so please with our Math scores. I couldn't have asked anything more from our teachers, students, and parents. What a job they did raising the bar and then hitting the bar. Reading scores were hit "Out of the Park"!! I don't believe we left anything out there. Every student reached their maximum abilities and effort in achieving the state standard. Our Accelerated Reader Program as well as our Study Island program has been an awesome addition that has helped with student achievement. Our Treasure Reading Curriculum that was adopted four years ago has also been instrumental with these numbers.

**Focus Points:**

- Reading/Math Instruction (Treasures/Math Connects/Holt)
- Looking towards Science implementation with state report card

**Miscellaneous**

Sublimity School would like to thank Mr. Gardner, the District Office Staff, as well as the North Santiam School Board for all it is you do for our schools, communities, and students.

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*EQUAL OPPORTUNITY EMPLOYER*

The North Santiam School District is an equal opportunity educator and employer

# NORTH SANTIAM SCHOOL DISTRICT 29J

Jane Nofziger, Business Manager



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## \*\*\* BUSINESS OFFICE \*\*\*

### April/May Board Report:

- **ADM Counts/Reports:** We are working on the ADM report for the 3<sup>rd</sup> quarter. We will have just finished that report when we will need to begin working on the cumulative 2010-11 ADMr report. Based upon information received by ODE year to date, as well as a projection for the balance of the year, we are budgeting at 2729 weighted ADM for 2011-12.
- **Budget Preparation:** We have been very busy working towards a balanced budget. The work has been a cooperative effort, involving at some level, almost everyone at the district office, and the principals. I am impressed with the ability of the management team to work together to make tough decisions, while keeping the focus on what is best for our students. The budget is being developed at the 5.7 Billion state level, with expenditure authority up to the 5.8 level. We will be prepared, if we are fortunate enough to receive additional revenue above the 5.7 level. We are budgeting at a 49/51 revenue split. However, the decrease in the projected beginning fund balance for 2012-13 is almost equal to the revenue increase that is projected to be realized in 2012-13. In other words, the amount of resources for the two years if you combine the beginning fund balance projections with the revenue projection is almost equal.

### Business Office progress summary:

- **IMMEDIATE GOAL: Have a more user-friendly office & website:** After we have completed the budget process, we will be updating the website with current budgeting information..
- **INTERMEDIATE GOAL #1: Help Food Service Program improve and grow:** I have had the opportunity to meet twice this month with the Food Service Director to review the food service budget. Food service is projected to once again complete the year with a positive gain in the fund balance. Toni and I are working together to develop an equipment replacement plan and a reserve balance to support the plan.
- **INTERMEDIATE GOAL #2: Communicate better with numbers:** The monthly cash flow report will be submitted at the board meeting. As you look at the projected ending fund balance of \$966,000 remember the following:
  - It is our best estimate projection and can change due to unexpected expenditures and resources.
  - The balance contains the additional federal forest revenue of appx. \$200,000 that will need to be paid back to ODE in May of 2012.

- The balance of \$966,000 is a reduction of \$372,000 from the 2009-10 ending fund balance of \$1,338,000.
- Lastly, remember that because we are on a cash basis, the balance of salary payments made in July and August are not subtracted as a liability from our June 30<sup>th</sup> ending fund balance like they would be if we were on an accrual basis.

■ **INTERMEDIATE GOAL #3: Long Range (10 Year) Financial Projection**

A three year projection will be completed as a good foundation for the complete long range projection. This has been delayed until we are able to complete the projection for 2011-12.

- **LONG RANGE GOAL: Cross Training among Business Office staff:** Plan to review staff assignments in relation to internal controls and cross training. A component of that review will be users rights assigned to employees on the business information system.

**Motions, Issues, Discussions: Approval of Fund Balance Policy and Approval of the revised budget committee calendar.**