

Organizational Meeting
Monday, January 12, 2026 6:30 PM

Amanda Groff: Present
Douglas Rader: Present
Steph Roach: Present
John Schultz: Present
Beau Toben: Present
Zach VanDiest: Present

1. Call to Order

Superintendent Braden called the meeting to order at 6:30 PM. He acknowledged that the notice of the meeting was given in advance by publication appearing in the January 1, 2026, edition of the Doniphan Herald in accordance with the Board-approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The availability of the agenda was communicated in the publicized notice, and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting is open to the attendance of the public as indicated by the Open Meetings Act on the West wall of the board room.

2. Dissemination to each Board member of the conflict of interest statutes

Superintendent Dr. Braden provided copies of the conflict-of-interest board policies and legal guidance on the topic from KSB School Law.

3. Annual Organization Tasks

3.1. Elections

3.1.1. The Former President gives authorization for the Superintendent to administer the election of the Board President for 2026

Motion to authorize Superintendent, Dr. Braden, to administer the election of Board President for 2026.; Passed with a motion by Douglas Rader and a second by Zach VanDiest.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

Motion to cease nominations for President.; Passed with a motion by Zach VanDiest and a second by John Schultz.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

Motion to have Amanda Groff be elected as President to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by Steph Roach and a second by Zach VanDiest.

Amanda Groff: Abstain (Without Conflict), Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

3.1.2. Election of Board Vice-President

Board President, Groff, received nominations for vice president

Motion to cease nominations for Vice President for 2026.; Passed with a motion by John Schultz and a second by Douglas Rader.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

Motion to have Doug Rader be elected as Vice President to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by Steph Roach and a second by Beau Toben.

Douglas Rader: Abstain (Without Conflict), Amanda Groff: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

3.1.3. Election of Board Secretary

Board President Groff, received nominations for Board Secretary.

Motion to cease nominations for Board Secretary for the year 2026.; Passed with a motion by Steph Roach and a second by Douglas Rader.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

Motion to have John Schultz be elected as Secretary to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by Douglas Rader and a second by Zach VanDiest.

John Schultz: Abstain (Without Conflict), Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, Beau Toben: Yea, Zach VanDiest: Yea

3.1.4. Election of Board Treasurer

Board President Groff accepted nominations for Board Treasurer.

Motion to cease nominations for Board Treasurer in 2026.; Passed with a motion by Beau Toben and a second by John Schultz.

Zach VanDiest: Abstain (Without Conflict), Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea

Motion to have Zachary VanDiest be elected as Treasurer to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by Steph Roach and a second by Beau Toben.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

3.2. Approval of committees, positions, and designations

3.2.1. Consider, discuss, and take any necessary action to elect a *Recording Secretary* of the BOE

President Groff received nominations for Recording Secretary of the Board of Education.

Motion to cease nominations.; Passed with a motion by Amanda Groff and a second by Zach VanDiest.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

Motion to have Shawna Williams be elected as Recording Secretary to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by John Schultz and a second by Beau Toben.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

3.2.2. Consider, discuss and take any necessary action to select Legal Counsel
Motion to have KSB School Law and Perry Law Firm serve as District Legal Counsel.; Passed
with a motion by Steph Roach and a second by John Schultz.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben:
Yea, Zach VanDiest: Yea

3.2.3. Consider, discuss, and take any necessary action to elect the committee as determined by
the Board of Education.

- Negotiations Committee
- Building & Grounds
- Policy
- D-T Education Foundation

No changes were made to board committees

3.2.4. Consider, discuss, and take any necessary action to select Depository Bank
Motion to authorize MNB Bank as the depositories for school district funds.; Passed with a
motion by Douglas Rader and a second by Amanda Groff.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben:
Yea, Zach VanDiest: Yea

3.2.5. Consider, discuss, and take any necessary action to select the District newspaper of record
and agreed-upon notice for meetings.

Motion to authorize the Doniphan Herald as the newspaper of record and notice of D-T Board of
Education meetings will be published in a newspaper of general circulation including but not
limited to the Doniphan Herald.; Passed with a motion by Zach VanDiest and a second by
Douglas Rader.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben:
Yea, Zach VanDiest: Yea

3.3. Approval of Current Board Policies and regulations

Motion to approve of current board policies and regulations as presented and provided.; Passed
with a motion by John Schultz and a second by Amanda Groff.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben:
Yea, Zach VanDiest: Yea

3.4. Designate date for the annual review of the Board of Education Policies.

Motion to designate the regular board of education meeting in June as the annual review of the
Board of Education policies.; Passed with a motion by Steph Roach and a second by Douglas
Rader.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben:
Yea, Zach VanDiest: Yea

3.5. Dissemination to each Board member the Complaint Procedure
Complaint procedures were provided to board members.

3.6. Dissemination to each Board member the Code of Ethics
Board member's code of ethics was provided to board members.

3.7. Dissemination to each Board member the Title IX Policy
The title IX policy was provided to board members.

4. Annual Organizational Consent Agenda Items

Motion to approve the annual organizational consent agenda as presented.; Passed with a motion by Zach VanDiest and a second by John Schultz.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.1. Designation of Fund Signature Cards

This authorizes the necessary changes in fund signature cards and bonds to reflect election results, specifically the President and Treasurer.

4.2. Designation of Authority to Superintendent

4.3. Designation of Authority to Superintendent and Bookkeeping Agents

4.4. Designation of programs administrator with signature authorization

4.5. Designation of school district bus mechanics

5. Adjournment

President Groff adjourned the organizational meeting at 6:50 PM.