

Board of Education Organizational Meeting
Wednesday, January 15, 2025 7:00 PM

Amanda Groff: Present
Douglas Rader: Present
Steph Roach: Present
John Schultz: Present
Beau Toben: Present
Zach VanDiest: Present

1. Call to Order

Vice President Roach called the meeting to order at 7:00 PM

Vice President Roach acknowledged that the notice of the meeting was given in advance by publication appearing in the January 2, 2025 edition of the Doniphan Herald in accordance with the Board-approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting is open to the attendance of the public as indicated by the Open Meetings Act on the West wall of the board room

2. Superintendent Braden will administer the “Oath of Office”

Member Elect Toben and Rader completed and signed their Oath of Office.

3. Dissemination to each Board member of the conflict of interest statutes

Dr. Braden, Superintendent, distributed the Conflict of Interest Board Policy and reviewed potential conflicts of interest, in addition to the legal guidance from KSB School Law.

4. Annual Organization Tasks

4.1. Elections

4.1.1. Vice President gives authorization for the Superintendent to administer the election of the Board President for 2025

Motion to have Steph Roach be elected as President to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by Beau Toben and a second by Zach VanDiest.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.1.2. Election of Board Vice-President

Motion to have Amanda Groff be elected as Vice President to serve a term of one year more or until the person's successor is elected and qualified.; Passed with a motion by Steph Roach and a second by John Schultz.

Amanda Groff: Abstain (Without Conflict), Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.1.3. Election of Board Secretary

Motion to have John Schultz be elected as Secretary to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by Douglas Rader and a second by Amanda Groff.

John Schultz: Abstain (Without Conflict), Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.1.4. Election of Board Treasurer

Motion to have Zachary VanDiest serve as Treasurer to serve a term of one year, or until the person's successor is elected and qualified.; Passed with a motion by Beau Toben and a second by Amanda Groff.

Zach VanDiest: Abstain (Without Conflict), Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea

4.2. Approval of committees, positions, and designations

4.2.1. Consider, discuss, and take any necessary action to elect a *Recording Secretary* of the BOE

Motion to have Shawna Williams serve as Recording Secretary of the Board of Education.; Passed with a motion by Zach VanDiest and a second by Amanda Groff.

Steph Roach: Abstain (Without Conflict), Amanda Groff: Yea, Douglas Rader: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.2.2. Consider, discuss and take any necessary action to select Legal Counsel

Motion to recommend KSB School Law and Perry Law Firm as District Legal Counsel.; Passed with a motion by Amanda Groff and a second by Steph Roach.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.2.3. Consider, discuss, and take any necessary action to elect the committee as determined by the Board of Education.

- Negotiations Committee
- Building & Grounds
- Policy
- D-T Education Foundation

Board members organized into committees.

4.2.4. Consider, discuss, and take any necessary action to select Depository Bank

Motion to authorize MNB Bank as the depositories for school district funds.; Passed with a motion by John Schultz and a second by Douglas Rader.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.2.5. Consider, discuss, and take any necessary action to select the District newspaper of record and agreed-upon notice for meetings.

Motion to authorize the Doniphan Herald as the newspaper of record and notice of D-T Board of Education meetings will be published in a newspaper of general circulation including but not

limited to the Doniphan Herald.; Passed with a motion by Zach VanDiest and a second by John Schultz.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.3. Approval of Current Board Polices and regulations

Motion to Recommend approval of current board policies and regulations as presented and provided.; Passed with a motion by Amanda Groff and a second by Zach VanDiest.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.4. Designate date for the annual review of the Board of Education Policies.

Motion to Recommend designating the regular board of education meeting in June as the annual review of the Board of Education policies.; Passed with a motion by Douglas Rader and a second by Beau Toben.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

4.5. Dissemination to each Board member the Complaint Procedure

Dr. Braden, Superintendent, distributed the Complaint Procedure.

4.6. Dissemination to each Board member the Code of Ethics

Dr. Braden, Superintendent, distributed the Code of Ethics board policy.

4.7. Dissemination to each Board member the Title IX Policy

Dr. Braden, Superintendent, distributed the Title IX Policy and informed the board that Nancy Niles is our Title IX Coordinator.

5. Annual Organizational Consent Agenda Items

Motion to Recommend to approve the annual organizational consent agenda as presented.; Passed with a motion by Zach VanDiest and a second by Amanda Groff.

Amanda Groff: Yea, Douglas Rader: Yea, Steph Roach: Yea, John Schultz: Yea, Beau Toben: Yea, Zach VanDiest: Yea

5.1. Designation of Fund Signature Cards

This authorizes the necessary changes in fund signature cards and bonds to reflect election results, specifically President and Treasurer.

5.2. Designation of Authority to Superintendent

This authorizes the Superintendent, Superintendent Designee to use board-approved signature stamps on monthly claims/payroll

5.3. Designation of Authority to Superintendent and Bookkeeping Agents

5.4. Designation of programs administrator with signature authorization

This designates Superintendent with authorization to sign for all local, state, and federal programs

5.5. Designation of school district bus mechanics

This designates Rush Truck Centers, 281 Diesel, Dinsdale's, and NMC as the district's Regular Route Bus and Vehicle Mechanics

6. Adjournment

President Roach adjourned the organizational meeting at 7:33 PM.

Respectfully submitted,

Dr. Jeremy Braden