

Board of Education Regular Meeting
Monday, November 13, 2017 7:00 PM Central

HS CONFERENCE ROOM
705 N 9th Street
Arlington, NE 68002

Matt O'Daniel: Present

Teri O'Flaherty: Present

Bruce Scheer: Absent

Jessi Scheer: Present

Luanne Sundberg: Present

Shanon Willmott: Present

Present: 5, Absent: 1.

Bruce Scheer: Present

Present: 6.

1. OPENING PROCEDURES

1.1. Call Meeting to Order

President Matt O'Daniel called the meeting to order at 7:00 p.m.

1.2. Roll Call

Also in attendance was Aaron Pfingsten, high school principal, Jacqueline Morgan, elementary principal, Lynn Johnson, superintendent and Cheryl Keeler, recording secretary.

1.3. Pledge of Allegiance

1.4. Approval of Regular Meeting Agenda

Motion to approve the regular meeting agenda as presented Passed with a motion by Teri O'Flaherty and a second by Jessi Scheer.

Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Jessi Scheer: Yea, Luanne Sundberg: Yea, Shanon Willmott: Yea

2. WELCOME TO GUESTS AND PUBLIC FORUM

3. CURRICULUM/INSTRUCTION REPORTS

3.1. Safety Committee Annual Report

Written report was presented by Superintendent Johnson. There was a brief overview of the recommendations made to the Safety Committee as a result of two external inspections. Question arose about whether we had adequate security cameras and the response is that the coverage is currently adequate.

4. REVIEW OF ANNUAL DISTRICT PLAN

Updated annual goals were presented by Superintendent Johnson with no further modifications suggested by the board.

5. PRINCIPALS' REPORTS

5.1. Mr. Pfingsten's Report

Mr. Pfingsten presented his written report. Highlights included parent teacher conference attendance, Veteran's Day Program, curriculum information, highlights of presentation on safe driving.

5.2. Mrs. Morgan's Report

Mrs. Morgan presented her written report. Highlights included information on Abbra Nebraska Magic Show, parent teacher conferences, fundraiser which raised around \$18,000 and Trunk & Treat attendance.

5.3. Mr. Shada's Report

Mr. Shada was not in attendance. Mrs. Johnson reviewed his written report on activities. National FBLA third place finishers, Rachel Kraemer and Alek Timm, were recognized at a ceremony in Lincoln for their accomplishment.

6. SUPERINTENDENT'S REPORT

6.1. Annual Report

Annual report is missing student performance data which has not been released yet. The plan is to have the report available as soon as data is released by NDE.

6.2. Enrollment Figures

K-6, 314 students; 7-12, 315 Students. Total PK-12, 656 students 137 option in students. 50 option out students.

6.3. Update on state assessment system

Written update on new state assessment system, NACAS, was presented by Superintendent Johnson. This will replace several tests currently being used, included ACT. Changes take place this coming year.

6.4. Staffing Update

Addressed in consent agenda.

7. COMMITTEE AND REPRESENTATIVE REPORTS

7.1. Buildings and Grounds Committee

Luanne Sundberg presented report. Main topics were outlined and committee discussion focused on roofing. Other areas discussed in committee were finalization of HVAC project, removal of old boiler system and ball field lights and fencing needs.

7.2. Negotiations Committee

Matt O'Daniel presented report. One meeting was held to discuss norms and protocols for negotiation sessions. More meetings to be scheduled.

7.3. Professional Development Sharing

ALICAP's Annual Membership Meeting - November 15

8. UNFINISHED BUSINESS

8.1. Discuss and Consider plans to host a community engagement event.

Scheduled date for Community Engagement is Thursday, December 7. Discussion centered on how to make the best use of community input and use this input to guide a December board workshop.

8.2. Discuss and Consider Staffing for 2018-2019.

Motion to approve adding an elementary special education teacher Passed with a motion by Matt O'Daniel and a second by Teri O'Flaherty.

Bruce Scheer: Abstain (With Conflict), Luanne Sundberg: Nay, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Jessi Scheer: Yea, Shanon Willmott: Yea

Jacqueline Morgan and Lynn Johnson shared with the board the recent increase in special education student needs. They recommended hiring an additional special education teacher for second semester. Balancing budgetary concerns and student needs were major points of discussion. Administrators requested the latitude to bring a candidate forward mid-year, if one is found.

Bruce Scheer entered meeting at end of discussion 7:59 PM.

8.3. Blair Chamber of Commerce

Board considered our membership in the Blair Chamber as unnecessary due to the fact we currently belong to Fremont Chamber of Commerce.

9. NEW BUSINESS

9.1. Discuss and Consider forming a temporary committee to review district bus barn needs.

Jessi Scheer recused herself from discussion and any action on this item due to potential conflict.

James Shada entered meeting at 8:15 PM.

A temporary committee was formed to review district bus barn needs. Matt O'Daniel, Bruce Scheer and Luanne Sundbeg will serve on the committee.

9.2. Discuss, Consider and Review Policies 9000-9400.

There could be some wording changes to Policy 9310 and Policy 9200. Superintendent Johnson will check the wording with attorney and bring back in December.

10. CONSENT AGENDA

10.1. Minutes of the Previous Board Meeting(s): October 9, 2017 Regular Meeting Minutes
Approve consent agenda Passed with a motion by Teri O'Flaherty and a second by Jessi Scheer.

Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Luanne Sundberg: Yea, Shanon Willmott: Yea

10.2. Monthly Financial Reports

10.3. Claims (Check Register)

10.4. Special Fund Transfers

10.5. Hot Lunch Report

10.6. Activity Report

10.7. Hire Tom Fitzgerald as a substitute bus driver.

10.8. Hire Jordan Scheil as assistant girls' basketball coach.

11. EXECUTIVE SESSION

12. ACTION ON EXECUTIVE SESSION ITEMS

13. ADJOURNMENT

There being no other business meeting was adjourned at 8:27 PM

SAFETY REPORT TO BOARD OF EDUCATION

12/11/2017

The school district is committed to providing and maintaining a safe and healthful work environment. Policy No. 3240 Safety (enclosure) provides guidance for the programs established at Arlington Public Schools. This report captures elements that have been established to create and promote the desired working environment.

1. Safety Committee – State law mandates the existence of a Safety Committee. In 1993 the Nebraska Legislature enacted a statute which requires each employer to have a “safety committee” whose purpose is to reduce workers compensation costs for all employers through enhanced safety and health in the workplace. The current committee has assumed responsibilities that extend past this limited description. Serving on the safety committee are: Co-Chair/Recording Secretary –Shirley Holck, School Nurse; Co-Chair - Lynn Johnson, Superintendent; Cheryl Pittman, Assistant Director of Transportation; Lawrence Reed, Director of Buildings and Grounds; Julie French, Director of Food Service; Erin Schaapveld, Jacque Morgan, Steve Johnson and Cindy Martens, Elementary Representatives; Jennifer Preissler, James Shada and Luke Brenn, Secondary Representatives. The Safety Committee met 6 times last year but typically meet 5 times and/or when necessary. Standing agenda items include:

1. Review of Quarterly Reports (workman comp claims and property claims)
2. Review of any accident reports (students and staff)
3. Discussion of required drills
4. Discussion of immediate safety concerns
5. Discussion of inspections

A variety of safety issues have been identified, discussed and addressed as a result of these committee meetings. Various committee members are tasked with completing building inspections and those are also discussed at each committee meeting. Minutes from these meetings are available to all staff through Google docs.

2. Loss Control Program - The district is insured by ALICAP (All Lines Interlocal Cooperative Aggregate Pool.) Each district that is served by ALICAP is provided a loss control consultant who reviews the district practices and protocols on an annual basis. Our current experience modifier for workers compensation is .91. This is consistent with the state average. The following chart represents our experience modifier for a 10 year period:

06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
0.84	0.83	1.01	1.07	1.21	0.91	0.95	0.96	0.95	0.92	0.91	0.92

Arlington Public Schools has used the SafeSchools online training courses since 2012 which is provided as a service to ALICAP members. Shirley Holck assigns and manages the training modules. The co-chairs of the safety committee determine the training nodules assigned and the safety committee as a whole review the training schedule. All employees, including substitutes, participate in training programs. In addition to SafeSchools training, identified staff are required to complete online Suicide Prevention training. Coaches complete training on concussions, heat acclimatization and heat illness

prevention. Program supervisors and building principals are tasked with ensuring that staff members complete the assigned trainings.

3. Emergency Procedures – Each room on both campuses have an Emergency Quick Reference guidebook in an easy to find location. This guidebook contains information pertinent to most emergency situations that may arise. At the beginning of each school year, the basic information contained within the guidebook is reviewed by supervisors of the various buildings and/or departments with their staff. Staff reviews the information with students. Arlington Public Schools utilizes Standard Response Protocol (SRP).

- a. Fire Drills (Evacuate): As required by law we have fire drills (both announced and unannounced) at least 10 times per year.
- b. Lockout and Lockdown - Are practiced once each semester.
- c. Severe Weather Procedures (Shelter): Are practiced once in the fall and again in the spring.
- d. Bus Evacuation: All students participate in a bus evacuation drill at least once a year. Route students participate once each semester. Students who serve as Bus Evacuation Assistants receive an annual training session. Karen Toebben provided that training this year. That training included specifics of how to release emergency hatches, find and deploy fire extinguishers, how to turn off the bus and brake the bus, and basic first aid information.
- e. Medical Emergencies – Head coaches at all levels are trained in CPR, AED, and basic first aid by school nurse or designee. All coaches must also complete concussion training which is done online and provided by the National Federation of State High School Association. The district has identified a *Staff Emergency Response Team* who may be call to respond to medical emergencies.

5. Nebraska Department of Education School Safety and Security Standards - NDE has adopted new School Safety and Security Standards and related guidance. The new standards are broken down into four distinct areas: Prevention, preparedness, response, recovery. Each of the four standard areas are broken into indicators. There are a total of fifty distinct implementation indicators. All districts were asked to complete a self assessment and to report to the State School Security Director. This fall Kevin Kavan, retired state patrol, now works for the NDE and completed our safety and security audit. Items that the safety committee either is addressing or addressed as a result of his visit include:

- Evaluate solutions for the exterior doors and windows that provide greatest safety risk
- Screening questions asked by secretaries prior to entry
- Evaluated and changed ‘locks, lights, out of sight’ procedure for media area
- Classroom doors take too long to lock safety committee reviewing options
- Teaching partners need to be alert to management of interior doors
- Increase communications in kitchen and other lock-down areas by adding walkie talkies
- Changed the substitute and visitors badges to be color coded

6. Rule 10 Audit - Signal 88 out of Omaha performed our annual Rule 10 safety audit in May of 2017. The safety committee has taken and/or is taking the following action as a result of that audit:

- Color coded badging was recommended and is being implemented and refocus on staff wearing appropriate badging.
- Enhance the utilization of bold, in place, highly visible signage directing foot traffic during emergency situations.
- Aerial photos taken annually. We may not take annually but need to have an updated one on hand.
- Keep the west door of special education room closed at all times.
- Suggested a monthly external walk around the entire perimeter to locate safety hazards.
- Items such as old weights, unused equipment, large bricks around the perimeter were eliminated and/or cleaned up.

ANNUAL DISTRICT GOALS

February 2017 (Updated 5/2/2017, Updated 8/30/2017, Updated 11/13/17)

GOAL AREA: BUDGET

GOAL: Maximize district resources to provide quality facilities and educational programs.

OBJECTIVES:

1. APS will explore innovative funding mechanisms.
2. APS will continue to develop the capacity for financial optimization.
3. APS will maintain broad concept planning based on foreseeable budget and summative needs assessment.

STRATEGIES:

1. Implement QCPUF funds for energy efficient projects.
2. Identify alternative funding sources including corporate sponsorship.

Julie received a \$1,000 grant from NDE Team Nutrition Smarter Lunch Room for completing a survey initiative
James obtained a Nebraska Department of Environmental Quality grant for 25% of the resurface cost of the track \$17,125

Jacque and Jennifer Arp submitted a \$1,000 Action for Healthy Kids grant that will be used to purchase recess equipment and games if received

James and Frank Theiler submitted Arlington Youth Foundation grant application to help fund a new baseball scoreboard (granted \$1,000)

Received final notice that we did receive the EPA \$20,000 Clean Diesel Grant

Continued assistance from Arlington Parent Teacher Organization

Continued assistance from Arlington Booster Club

Budget planning process included 3-5 year goals and one year goal setting

All elementary fundraiser realized \$18,000 for playground.

Grant application for Scheels money for playground was completed.

3. Assist the Arlington Education Foundation in developing alternative funding sources.

The AEF has teamed up with the Lions Club and Roots to Wings on local fundraising efforts

The AEF will participate in the Fremont Area Big Give event to be held on May 9

GOAL AREA: COMMUNITY ENGAGEMENT

GOAL: Work proactively with the community to improve the educational and enrichment programs.

OBJECTIVES:

1. APS will develop processes and procedures to more effectively engage with the community about issues that impact students and educational and enrichment programs.

STRATEGIES:

1. Examine current practices to promote periodic community engagement session(s).
2. Develop onsite before/after school programming and explore summer programming.

Advertising for YMCA summer school program being offered

Continued offering of after school and anticipate that before school may meet capacity requirement

Redesigning elementary summer school offerings to expand the program

Before school programming is now being offered by the YMCA as a result of increased interest

S.T.E.A.M. summer school participation realized 80 participants

Developed and consulted with board members to determine community engagement date, survey questions, etc.

GOAL AREA: FACILITIES

GOAL: Provide quality facilities to enhance educational programs and extracurricular programs.

OBJECTIVES:

1. APS will provide a safe and secure learning environment.
2. APS will identify and prioritize existing facility needs.
3. APS will identify and prioritize a 5-10 year facility enhancement plan.
4. APS will collaborate with the Washington County Fair Board and the Village of Arlington to maximize use of fairground property.

STRATEGIES:

1. Evaluate and implement recommendations from the safety committee.

Concrete pad south of existing playground

James and Lynn attended ALICE training and are discussing implementation with the committee

Completed all required drills for semester one and in progress for semester two

Cameras purchased for two buses as per recommendation of committee

Identified goals for the 18-19 school year as having more drills and complete staff training for evacuation

off-site as well as do staff table talks on reunification

NDE Safety Review in the fall

Color coded substitute and visitor badges.

2. Examine existing transportation program and plan for future comprehensive needs.

Cameras for two buses have been purchased and vendor contracted to install cameras

Continue to plan for future bus barn needs

Cameras have been installed on two buses (2015 came with 3 inside cameras)

Continued discussions with internal and external entities regarding future bus barn.

Discussion and possible temporary lease arrangement

3. Maximize the use of energy efficient technology to address financial challenges.

Replace lighting in weight room and in the kitchen to be high efficiency

Replacing shower heads to enhance efficiency in terms of water usage

Continue execution of a plan to replace emergency lighting and hallway lighting with LED followed by classrooms. Currently have replaced lights in hallway by HS Boiler room, north vestibule, 6 emergency back-up lights, and ½ of the fixtures in Computer Rm. 23.

4. Research options, develop and execute a plan to determine cooperative use of the baseball field area.

Interlocal Agreement for baseball field is approved by all entities

Continue to work with the Village to implement the interlocal agreement

Contact made with Washington County Ag Society to continue to discuss boundary lines

GOAL AREA: STUDENT PERFORMANCE

GOAL: Develop and implement plans using instructional best practices, formative and summative assessments, and student data to ensure that all students are college and career ready.

OBJECTIVES:

1. APS will consistently score above the state average and score in the top 20% of identified array schools at each grade level in reading, math, and science utilizing a 5-year average.
2. Maintain interest and increase participation in career and college ready courses as measured by a) number of students completing career pathways, b) number of students successfully completing college courses (dual enrolled)
3. Maintain cohort graduation rates of 94% or higher.
4. APS will assist students in transitioning from secondary education into careers and/or post-secondary studies.

STRATEGIES:

1. Develop and articulate curriculum that is aligned with state standards.
Middle school and high school courses are being aligned to career standards. (ongoing)
2. Incorporate the *Nebraska Standards for Career Ready Practice: Preparation for College and Career* into all courses 9-12.
Instructors are reviewing and identifying ways to incorporate standards (ongoing)
3. Practice data-informed program and instructional planning in the implementation of Multi-Tiered Support System.
Staff training on how to use MAPS results to formulate effective instruction to include strategies and grouping
Continued training and implementation of instructional model which facilitates MTSS
A number of reading assessments are commonly utilized for grades K-3 to evaluate student achievement and then instruction is designed to respond to student needs
MTSS math assessment for K-4 are being finalized and ready to roll out
4. Identification and begin implementation on defined instructional model.
Completion of year 1 of a three year process to train and implement the new model
Committee has identified implementation and training for year 2 to include self reflection component

Instructional Model Committee has a plan in place to design evaluation model and a timeline to roll the tool out to staff in late spring

5. Implement a district-wide (common) formative assessment system where data analysis informs instruction to ensure student achievement growth.

A number of reading assessments are commonly utilized for grades K-3 to evaluate student achievement and then instruction is designed to respond to student needs

MTSS math assessment for K-4 are being finalized and ready to roll out

6. Expand use of and access to interactive tools and technology to support and improve PK-12 learning and innovation.

Technology Committee offered workshops during preservice to further enhance teachers skills in using technology to support learning. The sessions were "Google Tools for Education" and "Capturing Instruction to be a Reflective Teacher"

Math team is incorporating pieces of the new technology associated with the new curriculum

7. Develop, articulate, and deliver a comprehensive secondary curriculum to assist students in transitioning from secondary education into careers and/or post-secondary studies.

Elements of this that are either in place or developing include: four year planning with a goal of including parents/guardians in the process and using various forms of data to lead the decision making process, apply to college day for all seniors, career planning that begins in 8th grade with career interest inventories, sophomore career day at Midland, life track survey to track post-secondary reality after 3 and 5 years (this should be the first year we acquire data at the 3 year mark, GamePlan in Naviance for juniors and seniors as a college and post-secondary planning tracker, ACT preparation evaluation (John Baylor, ACT owned)

Secondary Principal's Report

November 2017 Board Meeting

Parent-Teacher Conference Attendance

Fall 2017 - Wednesday, October 18th and Thursday, October 19th.

Weather on Wednesday Mostly Sunny and 63

Weather on Thursday Windy and 60

	<u>Wednesday</u>	<u>Thursday</u>	<u>Total</u>
7th Grade:	36%	34%	70%
8th Grade:	23%	38%	60%
9th Grade:	21%	40%	60%
10th Grade:	28%	20%	48%
11th Grade:	28%	30%	58%
12th Grade	13%	30%	43%
Total	24%	31%	56%

Last 5 Year Totals - Parent Attendance to Fall PTC

2013 - 62%

2014 - 49%

2015 - 58%

2016 - 52%

2017 - 56%

Veterans Day Program

On Friday, November 10, we hosted a Veteran's Day celebration from 9:00-10:00 to honor local men and women who have served our great country in the armed forces.

Curriculum FYI...

The social studies department is currently piloting lessons as they prepare to make curriculum recommendations in the first few months of 2018. The use of technology and our vision for technology accessibility in the classroom has recently been discussed in greater detail as more classes are utilizing technology through the curriculum.

Trooper Kevin Chase

Trooper Chase spoke with students about the importance of buckling up for safety. He also provided information for students about the dangers of drug and alcohol use and abuse. Here are some stats he gave us regarding seatbelt use of the first 100 cars entering the parking lot two days in October:

Results from 10/24:

44 were wearing seatbelts

56 were not

Results from 10/25:

77 were wearing seatbelts

23 were not

Elementary Principal Report November 2017

Student Leadership Conference – For the second year we sent four 5th grade students to the Student Leadership Conference at UNO. These students had different opportunities to learn about how to grow their use their leadership skills.



AbraNebraska Magic Show – The Arlington Public Library brought in Jeff Quinn and his AbraNebraska Magic show celebrating Nebraska 150th anniversary.

Parent Teacher Conferences were a success. We had 96% overall attendance. Here are the breakdowns:

KWAL - 100%	4M - 100%
KWAR - 100%	4W - 100%
1F - 100%	5G - 96%
1H - 100%	5K - 89%
2K - 100%	6E - 86%
2M - 100%	6R - 96%
3R - 100%	PK - 100%
3H - 100%	

Castle Quest Fun Run Fundraiser – students participated in the school-wide fundraising effort. Students received pledges for running laps. All students were able to participate in the character building program that highlighted six character traits culminating in a school-wide fun run. All total we raised over \$18,000. This money will be put toward playground refurbishments..

Trunk or Treat – PTO sponsored the 3rd annual Trunk or Treat on Saturday, October 28th. It was a huge success with over 25 trunks and 200 children.

James Shada
November 2017
Board Report

Fall Sports Come to a Close

We had a successful fall sports season. In girls golf we had multiple girls place in six tournaments in the 2017 season. In cross country we had a young team that continued to improve week by week. The boys' team was the district runner up and qualified as a team. Lead by Noah Kubat placing 9th at state. Elizabeth Morrison from the girls' team also qualified and placed 18th as a freshman. The football team ended the year with a 3-6 record. The football team showed great perseverance throughout the season. Volleyball had another good year and finished up as district runner up in C1-1 with a record of 16-12. Softball had a great season and a run at the state tournament. The teams finished with a record of 27-8. They were the C1-1 district champions and finished 3rd in the state. I would also like to thank our staff, students, and fellow administration for their help running all five sports during the fall sports season. Special thanks to Mr. Reed and his staff for all their help in keeping the facilities in great shape throughout the season. It is truly a school wide effort to make these events successful.

Winter Activities

The winter athletic practices start November 13th for boys and girls basketball and wrestling. We also have several performances that we will be hosting and competing in before Christmas.

- November 14th One Act Play Public Performance at 7:00 p.m.
- November 20th One Act Play Nebraska Capitol Conference Competition at Platteview High School. Time to be determined.
- November 28th One Act Districts at Midland at noon.
- December 14th Middle School/High School Winter Concert at 7pm.

Eagles Soaring to Excellence through Activities

- Nebraska All Conference Softball team: 1st team Alexa Brenn, May Hoelsing, and Maddie VonSeggern, 2nd team Taylor Wakefield, Honorable Mention Bailey Andersen and Maggie Schmidt.
- Omaha World Herald All State: 1st team Alexa Brenn and May Hoelsing and 2nd team Maddie VonSeggern
- On October 18th the Girls Quiz Bowl team of Makenzie Hagemester, Emily Kraemer, and Grace Volk, Jordan Werth, went 3-2 in competition and were runners-up at the Seward All Girls' Quiz Bowl.
- Destiny Hendry and Hannah Johnson will be the school's representative at the Nebraska Music Educators Association All-State Conference.
- Congratulations to Grace Volk on signing to play college volleyball at UNC Asheville.

Veteran Day

On November 10th we hosted our Veterans Day program to honor our local veterans and their families. Mr. Barry Jurgensen has been the point man for this program for the second year. He has done a quality job working with all community state holders to make this event possible and publicize the program to our community. We are honored to host our local veterans and excited to use this program as an educational experience for our K-12 students.

**ARLINGTON PUBLIC SCHOOL 2017-2018
STUDENT ENROLLMENT SUMMARY GRADES K - 12
November 1, 2017**

	<u>GIRLS</u>	<u>BOYS</u>	<u>TOTAL</u>
KINDERGARTEN	27	17	44
GRADE 1	21	15	36
GRADE 2	22	26	48
GRADE 3	23	29	52
GRADE 4	21	28	49
GRADE 5	15	25	40
GRADE 6	<u>22</u>	<u>23</u>	<u>45</u>
K-6 TOTAL	151	163	314 (309 November 2016)
GRADE 7	26	21	47
GRADE 8	25	28	53
GRADE 9	24	29	53
GRADE 10	29	36	65
GRADE 11	26	17	43
GRADE 12	<u>24</u>	<u>30</u>	<u>54</u>
7-12 TOTAL	154	161	315 (318 November 2016)
K-12 TOTAL	305	324	629 (627 November 2016)
PRESCHOOL	15	12	27
PK-12 TOTAL	320	336	656 (653 November 2016)
OPTION ENROLLMENT	<u>IN</u>		<u>OUT</u>
KINDERGARTEN	10		2
GRADE 1	8		3
GRADE 2	6		2
GRADE 3	9		5
GRADE 4	9		3
GRADE 5	9		5
GRADE 6	10		2
GRADE 7	11		8
GRADE 8	10		5
GRADE 9	9		4
GRADE 10	19		4
GRADE 11	13		5
GRADE 12	<u>14</u>		<u>2</u>
	137 (136 November 2016)		50 (44 November 2016)

ACT Test Date for spring 2019

A superintendent survey was distributed so that each district superintendent could select the date preferred for ACT testing in spring 2019. The survey is due November 14, 2017. Please note that ACT sets the dates from which the final selection can be made.

Public Release of Data for 2016-2017

School and district results for statewide assessment are being verified for public release on the Nebraska Education Profile (NEP). At this time data are still embargoed. Districts will be provided a preview window to review reports before the public release.

Statewide Assessment Name

As NDE has been working through the transitions to new assessments, it was decided that the name and logo were outdated and that new branding was warranted. NDE has been working with NWEA to develop a new name and logo. The decision was informed by many stakeholders.

The new name is: Nebraska Student-Centered Assessment System (NSCAS).

NSCAS (pronounced: N-skas) is the name of the system of supports provided to districts in NDE's efforts to support balanced assessments. NSCAS includes all the following projects/supports:

- NSCAS Summative
 - NSCAS English Language Arts (NSCAS-ELA) grades 3-8
 - NSCAS Mathematics (NSCAS-M) grades 3-8
 - NSCAS Science (NSCAS-S) grade 5 & 8
- NSCAS Alternate
 - NSCAS Alternate English Language Arts (NSCAS-AAELA) grades 3-8 & 11
 - NSCAS Alternate Mathematics (NSCAS-AAM) grades 3-8 & 11
 - NSCAS Alternate Science (NSCAS-AAS) grade 5, 8, & 11
- ACT grade 11

- ELPA 21 grades K-12 (EL students)
- MAP Growth grades 3-8
- Testwiz
- Assessment Professional Learning

NSCAS Summative and NSCAS Alternate will refer to the new statewide custom summative assessments administered each spring. NDE will include the name in subsequent communications; a logo is also being developed.

Buildings and Grounds Committee
Meeting
Monday, October 23, 2017 6:30 PM Central

HS CONFERENCE ROOM
705 North 9th Street
Arlington, NE 68002-0580

1. Roll Call

Members present included: Bruce Scheer - Chairman, Luanne Sundberg, Jessica Scheer, Lynn Johnson, Lawrence Reed

2. Winterizing

Lawrence provided the committee with an update on the preparation that he undertakes as we head into the winter season. This includes making sure all outside buildings, equipment, and systems are winter ready.

3. Softball User Agreement

Lynn updated the committee on our current arrangement with Arlington Youth Sports Complex pertinent to the utilization of the softball field. Lynn will continue to discuss with the Arlington Youth Sports president the possibility of creating an updated user agreement.

4. Roofing

The committee reviewed the current roof map and discussed the areas of the roof that have an outdated warranty and leak issues. Lynn will be obtaining quotes on replacing those roof sections. This is part of the ongoing process of maintaining quality roofs.

5. HVAC Update

Lynn provided the committee with an update on the progress of this project. The closeout for the project is scheduled for October 25, 2017. The project will finish just slightly below budget based on some modifications that resulted in savings.

6. Boiler Demolition

Lawrence informed the committee that he has contacted a third party entity that will demo the boiler units and piping in the boiler rooms for the scrap metal/parts at no additional charge to the district. The district would be responsible for covering the cost for removal of any asbestos and capping of any gas lines. The third party would have appropriate insurance coverage. The committee supported moving forward with this process.

7. Baseball Field Improvements/Light Eval

Lynn explained to the committee the process that will be followed when undertaking improvement projects in which the village and the school have mutual interest as per the lease agreement. Currently there are two projects that need attention before the next season. Those two projects include two lamps that do not work and fencing replacement and repair.

8. Update to Summative Needs List

The board committee reviewed the summative needs list. Changes that were made to the list include itemizing baseball field items, prioritizing baseball field fence and broken lamps, prioritize roof sections, move casework in extra elementary rooms to a higher priority, consider upgrades to playgrounds as a higher priority, and added a need for a utility vehicle to the list.

9. Safe Routes Grant Update

Lynn provided an update to the committee on the progress to include that ROW acquisition has been completed. Before the ROW Certificate can be issued, we will need to complete an encroachment review of the project site.

10. Recommendation to the board as a result of this meeting:

There are no recommendations to the board of education as a result of this committee meeting.

Negotiations Committee Meeting
Wednesday, October 25, 2017 6:00 PM Central

HS CONFERENCE ROOM
705 North 9th Street
Arlington, NE 68002-0580

1. Roll Call

Discussion:

Members Present: Matt O'Daniel, Jessi Scheer, Teri O'Flaherty, Lynn Johnson

AEA Members also present: Teresa Feick, Janet Warner

2. Discuss norms and establish possible meeting dates.

The two committees reviewed the norms that had been used in the past and both parties agreed to retain these norms and protocols. The two teams developed a list of potential dates and then decided to use email to finalize the next meeting date.

3. Recommendation to the board as a result of this meeting:

No recommendation to the board as a result of this committee meeting.

Board & Administrator

FOR SCHOOL BOARD MEMBERS

November 2017 Vol. 31, No. 7

Editor: Jeff Stratton

Encourage high-quality board decision-making

Consensus during board work may not be desirable if it results in a poor decision. By trying to please every board member, you can end up with poor outcomes. Encourage high-quality board decisions with techniques such as these:

1. Be sure the board has complete information to make a decision, and be sure this information is given ahead of time to allow board members time to do their homework and be prepared for discussion on the topic.
2. Discuss the pros and cons of the issue. Ask the superintendent for a recommendation and to justify it. Be prepared to discuss alternatives and pros and cons for each.
3. Don't rule out a compromise. Depending on the issue, the decision does not always have to be and either/or decision. There are times when combining alternatives can result in a third option that merges the strengths of others.
4. Get all board questions answered in clear and transparent terms.
5. Take personalities into account. Every board

member comes to board service with his or her own personality. They may have strong opinions shaped by personal life experiences.

While these experiences can often be beneficial, they can also taint the decision-making process if not based on fact. Often, it is necessary to center the discussion around these facts. Something that occurred five years ago will not necessarily occur in the present.

6. Do not be afraid to table a subject to another meeting. This is helpful if tempers rise, if more information is needed, or it is obvious there is a stalemate. Often this additional time is all a board needs to let the issue marinate and complete the dish at the next meeting.

7. Make sure your board, along with stakeholders, has created a clear and effective mission statement accompanied by core values. When decision-making is difficult, go back to the board's core values.

When the board has a decision that is tough, refer back to your mission and values to clarify the direction for the board. ■

President selects committee chairs

Part of the job description for a board president should include the responsibility of selecting committee chairs. Here are several strategies for the president to consider when doing this:

- Avoid people with agendas. The best chair candidates buy into the mission statement and put that ahead of their own interests. Avoid

someone who will grand stand, they will just be trouble.

- Aim for diversity of thought. You don't want people who share the same point of view. You want a variety of opinion that represents your stakeholders.

- Emphasize talent. Then match board members' skills and interests to the committee's work. ■

The board's advocacy efforts can make a difference

Board members make the best advocates for the school district, for two reasons:

1. You're a volunteer, who donates time to something you believe in: Public education. This gives you a special credibility, more than a paid lobbyist or employee.

2. You are a community leader with access to other people who vote. Elected officials respect this.

Here are some tips to assist you in your lobbying work:

1. Show that your goals match those of the people who lobby.

2. Develop an attitude that you're an aide to the decision maker who can offer informed help.

3. Take the one-to-one approach. That is when advocacy is most effective. Know the decision makers who have influence and concentrate your work there.

4. Make year-round efforts at advocacy. If you do it only in times of crisis it's not as effective. ■

How are your communications to the community?

These are characteristic behaviors of boards with effective communication with their constituent community:

- Establish and use a key communicators system.
- Involve community in strategic and long-range planning.
- Establish policy, and follow it, for well-functioning board meetings, e.g., rules for public input.
- Establish communications policy, and follow it, e.g.,

how to handle complaints from parent to individual board members.

- Provide opportunities to get parents into the school, e.g., answer the question: To whom does the school belong?
- Watch board meeting room set-up and body language during meetings.
- Be leaders. Provide the vision. Be creative and articulate. ■

Recommit yourself to board service

Board service is hard work. Dealing with budgets and student performance can create wear-and-tear on a trustee.

If you are feeling this way, try some of these ideas to re-energize yourself.

• Change where you sit. It's a small issue, but symbolic of the ruts boards can get into. Board members need to view things from the other side of the table once in awhile -- both literally and figuratively.

• Get to know your board colleagues better. It's easier working with friends than with

strangers. I'd start by being a better listener. Instead of tuning out a colleague I disagreed with in the past, I'd listen harder.

• Don't over-analyze. Recognize that your superintendent and her staff are a resource to the board. It's crazy to rehash details month after month before accepting her recommendation.

• Remember a school board's purpose. It should be fun, exciting and rewarding to make major decisions that will affect the future of the children in your district. ■

PLANNING FOR COMMUNITY ENGAGEMENT

How to utilize survey feedback?

a. Empower community members to identify potential strategies to address the identified priorities?

Who to invite?

- a. Each board member identify 15 persons/families to invite?
- b. All persons who attended last community engagement?
- c. All internal stakeholder? Their role?

STAFFING PROPOSALS

School Year 2018-19

1. Increase special education by 1.0 FTE to be focused at elementary.

Rationale: The number of students in special education has increased and the needs of identified students has intensified. The most effective model of support for students in K-4 cannot be sustained with current FTE. (see page 2 for Special Education Count)

Increased District Cost: \$37,015

2. Increase instructional reading support from .6 FTE to 1.0 FTE.

Rationale: To implement the tiers of support and maintain the integrity of the designed curriculum we need 1.0 FTE of support during small group segments of instruction. Research suggests that effective Response to Interventions (RtI)/Multiple Tiered Systems of Support (MTSS) has a correlation to improved student achievement if implemented effectively (Hattie, 2011).

Increased District Cost: \$28,473

2. Increase Curriculum & Assessment from .4 FTE to 1.0 FTE and expand responsibility to include instructional support in areas as determined (i.e.math, technology support, etc.)

Rationale: Research indicates that an investment in enhancing learning for professionals is an investment in **all** children. Increasing this FTE strengthens our capacity to provide powerful professional learning that is effective in building teacher knowledge, improving their instruction and supporting student learning.

Increased District Cost: \$42,709

FUTURE CONSIDERATIONS:

4. Add additional elementary math support. (Future Consideration)
5. Add additional technology integration support. (Future Consideration)
6. Add instructional coaching/facilitation support. (Future Consideration)

This information was obtained as a result of a google survey that I sent out. I sent the survey to all schools in our conference and the schools that have traditionally been in our comp array (i.e. within 1/2 to 2x our size and within 30 miles). Those responding include: Fort Calhoun, Ashland, Syracuse, Louisville, Platteview, DC West, North Bend, Raymond Central, Wahoo, Yutan, West Point. Those not responding: Tekamah, Oakland Craig.

	Arlington		1		2		3		4		5		6		7		8		9		10		11	
DIRECT INSTRUCTIONAL																								
Reading Support	1.6	T	0.5		1.78	T	1	T	1		2	T	1.3	T	1	T	1.5	T	0		1	T	1	T
Math Support	0	T	0.5		0		0		1	T	1	T	0.5	T	0		0		0.5	T	1	T		
Technology Integra	0.25	T	1		1.25	T	0		1	T	1	T	0.5	T	0.6	T	0		0		0			
ELL Support	0		0.2	C	0		0		0		0		1	T	0		0.5	T	0		1	T		
Other:	0		0		0		0		0		0		0		0		0		0		0			
INDIRECT INSTRUCTIONAL																								
Curriculum & Assess	0.4	T	0		1	A	0		1	A	1	A	0.5	T	1	A	1	A	0.5	A	0		0.2	T
Special Ed Director	Extra duty	T	0.5	T	1	A	1	T	1	A	1	A	0.5	A	0.5	A	1	A	0		1	A	1	T
Instructional Coach	0		0		0.5	T	1.12	T	0		0				0		0		0		0		0	
SIP Coordinator	0		0		0		Extra Duty		1	A	0				0		0		0		0		0.2	T
Other:	0		0		0				0						0		0		0		0			
HAL	0.25	T	0.5	T									0.5	T										
Director of Student Support											1	A												
TOTAL FTE:	2.5		3		5.53		3.12		6		7		4.8		3.1		4		1		4		2.4	

Teacher/Student Ratio

	Students	Teachers	Ratio
Kindergarten	45	2	22/1
First Grade	36	2	18/1
Second Grade	48	2	24/1
Third Grade	52	2	26/1
Fourth Grade	49	2	24/1
Fifth Grade	40	2	20/1
Sixth Grade	46	2	23/1
Other Certified Staff:		3.5	
Totals	316	17.5	18/1

Adult/Student Ratio Core Instruction
(Reading, Writing, Math, Science, Social Studies)

	Students	Adults	Ratio
Kindergarten	45	4	11/1
First Grade	36	3	12/1
Second Grade	48	4	12/1
Third Grade	52	4	13/1
Fourth Grade	49	4	12/1
Fifth Grade	40	2	20/1
Sixth Grade	46	3	15/1
Other Certified Staff:	3.5 (Special Education, Interventionist)		
Other Adult Staff:	1		
Totals	316	28.5	11/1

NSSRS Special Education Count
October 2017 – October 2017

SY 2014/2015

October 2014	63
December 2014	67
May 2014	69

SY 2015/2016

October 2015	71
December 2015	76
May 2016	82

SY 2016/2017

October 2016	79
December 2016	90
May 2017	87

SY 2017/2018

October 2017	83
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BLAIR AREA
CHAMBER OF COMMERCE

2017 MEMBERSHIP HANDBOOK



MISSION STATEMENT

“The Blair Area Chamber of Commerce shall be a catalyst in the orderly promotion of economic and community development of the Blair area.”

Chamber of Commerce:

Our motto "Preserving the Past...Building the Future" reflects the desire of the community to embrace the history of how this community came to be and where we want it to go. The communities of Washington County embrace the qualities of life that are important to all. Our Chamber members play a strong part in the direction the communities grow.

- Supports those efforts of businesses and community members like you for the betterment of the Blair Area.
- Provides you with a voice in the strongest business organization in the Blair Area.
- Makes a difference in local, state, and regional issues.
- Directs future development in the Blair Area.
- Enhances your business image.
- Our members strive to ensure that our communities provide a good quality of life for this, and for future generations.

Membership Benefits:

Bronze Membership (\$250): Member Portal on Blair Area Chamber website. Map Link Online. Chamber Membership Decal. One Grand Opening/Ribbon Cutting or Relocation Event. Chamber Event Listed online/newsletter/e-mail. Business Referrals. Use of Chamber Logo. Invitation to networking Events. Chamber Events Monthly E-mail. Receive Monthly Newsletter. Business advocacy at local, state, and federal levels. Opportunity to Host a Coffee and Contacts. U.S. Chamber discounts & services. Invitation to Business/Training Workshops. Be a part of the Annual Banquet Presentation. Notary Service. Meeting Room Privileges. Member Logos added to listing on Website. Equipment/ Podium Rentals. Business Spotlight Article. Banner Ad space available on Chamber website for a small fee. Present at any Ambassador meeting. Blair Bucks: A check-like currency issued by the chamber supports the concept of "Buy Local" and is popular among businesses as employee or customer gifts. The BUCK\$ are treated just like cash at local merchants & deposited just like a check.

Silver Membership (\$500): All above listings. After Hours Opportunity to Advertise/Network. Opportunity to travel to State Capitol to meet with elected Officials. Highlighted Investment Recognition at Annual Banquet. One time per year printing of Membership Address Labels. Member Contact Excel Sheet (excluding e-mail addresses). Short video clip/advertising option added to member portal.

Gold Membership (\$1,000): All above listings. \$100 Credit towards Golf Outing sponsorships. Two tickets at half price for Annual Banquet.

Platinum Membership (\$2,000): All above listings. \$200 Total Credit towards Golf Outing sponsorships. Four tickets at half price for Annual Banquet. Two time per year printing of Membership Address Labels. VIP Seating at Annual Banquet.

Diamond Membership (\$4,000): All above listings. Free Team/Free Hole Sponsor towards Annual Golf Outing. Free table at Annual Banquet. Three time per year printing of Membership Address Labels. VIP Seating at Annual Banquet. One Leadership Washington County Participant fee (registration required). Prominent logo placement on Chamber website.

Chamber Leadership & Staff:

BOARD OF DIRECTORS

Rick Paulsen, President
Claire Riley, Vice President Membership
Dee Sylvis, Vice President Special Events
Bradley Swartwood, Secretary
Doug Anderson, Treasurer
Denise Dein
Dr. Ryan Boyd
Dr. Ben Hansen
Lisa Scheve, Ex-Officio
Dr. Ryan Palmer
Jaclyn Svendgard
Jane Ferneding
Danielle Ladwig, Ed.D.
Casey Garrigan
Jane Van Horn

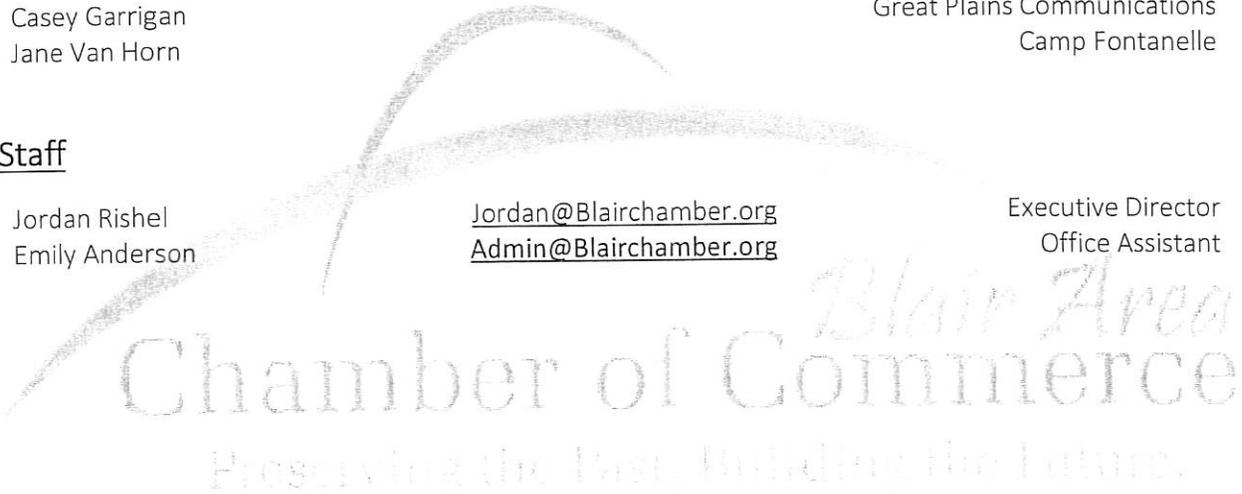
Mid-America Computer Corporation
ClaireCo.,LLC
Cargill
Ahead of the Curve Salon
Washington County Bank
Two Rivers Bank
Heartland Family Dentistry
Hansen Chiropractic Wellness Center
Gateway Development Corporation
Blair Eye Associates
Autumn Pointe Assisted Living
US Bank
Blair Community Schools
Great Plains Communications
Camp Fontanelle

Staff

Jordan Rishel
Emily Anderson

Jordan@Blairchamber.org
Admin@Blairchamber.org

Executive Director
Office Assistant



Blair Area
Chamber of Commerce

Preserving the Past. Building the Future.

Blair Area Chamber of Commerce

1646 Washington Street

Blair, Nebraska 68008

www.BlairChamber.org

402.533.4455 office

402-650-7579 cell

Ambassadors

Pam Adams	American Broadband
Emily Anderson	Blair Area Chamber of Commerce
Jen Barrow	Two Rivers Bank
Mary Atkinson	Home Instead Senior Care
Brian T Brown, CFP®	PlanVest - Brian Brown CFP®
Julie Carnicom	Lincoln Federal Savings Bank of Nebraska
Holly Cooley	Edward Jones- Financial Advisor: Don Sorensen
Tara Cowley	Great Plains Communications, Inc.
Molly Dahlgren	Memorial Community Hospital & Health System
Jane Ferneding	US Bank
Alissa Goodman	Talbot & Truhlsen Law Offices
Laura Stawniak	Memorial Community Hospital & Health System
Julie Hayes	Your Home Team, NP Dodge
Dr. Becky Heller	Blair Chiropractic Centre
Christian Jennings	American Broadband
Cheri Johansen	Two Rivers Bank
Noelle Konsbruck	Corbion
Michaela Matzen	Cargill
Claire Riley	ClaireCo LLC
Jordan A Rishel	Blair Area Chamber of Commerce
Maggie Smith	Cargill
Dee Sylvis	Cargill
Sondra Thompson	NP Dodge Real Estate
Jane Van Horn	Camp Fontanelle
Chadd Stackhouse	SAC Federal Credit Union
Tonya Simons	Jimmy Johns
Christie McCarthy	Lincoln Federal Savings Bank
Valerie Reyes	Washington County Bank
Connie Birdsong	Talbot & Truhlsen Law Offices
Dinah Davison	Washington County Bank
Jen Alzuri	Great Plains Communications
Toni Heng	Carter Place Assisted Living

Blair Area Chamber of Commerce Business Members:

- | | | |
|---------------------------------|-------------------------------|--|
| Abe Krasne Home Furnishings | Campbell-Aman Funeral Home | Enterprise Publishing Co., Inc. |
| Abe's Trash Service | Cappel Auto Supply, Inc.dba | Eriksen Construction Co., Inc. |
| ACME Fabric & Quilt Co | NAPA | Evonik Corporation |
| Ahead of the Curve Salon | Cargill | Fairway Oil Co. |
| Alpacas of the Heartland, LLC | Carter Place Assisted Living | Family Fare Supermarket |
| American Broadband | Casey's General Store | Farm Bureau Financial Services |
| American Family Insurance | Carl Lorenzen PC, Inc. | Farmers Agency - Patrick Morris |
| Anytime Fitness | Celebrate LIFE | Farmers Insurance- DeAnna Kazakevicius |
| Arps Red-E Mix | Celebrate Travel | Fernando's Café & Cantina |
| Autumn Pointe Assisted Living | Chili Dawg's Foods of Fire | Foodliner, Inc. |
| Community | Ci Shirts | Fremont Area United Way |
| B & D Truck Parts, Inc. | City of Blair | Fremont Electric Inc. - Blair |
| BabKel Mechanical LLC | City of Fort Calhoun | Friends of the Jeanette Hunt |
| Bakers Bed and Breakfast | ClaireCo. LLC | Animal Shelter |
| Balls Out Motors, LLC | Concrete Equipment (CON-E-CO) | Gamut Investment Groups |
| Bark Boutique & Paw Spa | ConStruct, Inc. | Gateway Development |
| Big Red Keno | Corbion | Corporation |
| Black Hills Energy | Cottonwood Cove Marina | Gerhold Concrete Co., Inc. |
| Blair Ace Hardware | Counsel Office & Document | Getzschman Heating, LLC |
| Blair Area Community | Country Bible Church | Gingerich Structures, Inc. |
| Foundation | Country Gardens Blair Florist | Good Shepherd Lutheran |
| Blair Central School | Country Tire Service Center | Community |
| Apartments | Courtside Marketing | Goodwill Industries, Inc |
| Blair Chiropractic Centre | Crowell Home | Great Clips |
| Blair Community Schools | Culture Remix | Great Plains Communications |
| Blair Dental Clinic | Custom Blinds and Design | Great Southern Bank |
| Blair Eye Associates | D.L. Blair, Inc. | H & R Block |
| Blair Family YMCA | Dairy Queen | Hanner Salvage |
| Blair Historic Preservation | Dale's House of Bottles | Hansen Agency, Inc. |
| Alliance | Deerfield Apartments | Hansen Chiropractic Wellness |
| Blair Housing Authority | Dennis Carlson, C. P. A. | Center |
| Blair Insurance Agency | Dick's Electric Co. | Heartland Christian Preschool |
| Blair Kiwanis Club | Doane University | Heartland Family Dentistry |
| Blair Marina, Inc. | Drew Law Firm, P.C., LLO | Heartland Tasting Room & Tap |
| Blair Optimist Club | Driftwood Inn Restaurant & | House |
| Blair Public Library Foundation | Lounge | HGM Associates, Inc. |
| Blair Real Estate, Inc. | Edward Jones - Financial | Hill Custom Homes, Inc. |
| Blair Rent-It Center | Advisor: Craig Heuton | Hold Your Horses Equine |
| Blair Small Animal Clinic | Edward Jones - Financial | Center |
| Blair SuperFoods | Advisor: Kyle Acre | Holidynamics |
| bra-ta boutique | Edward Jones- Financial | Home Instead Senior Care |
| Butch's Deli and Malt Shop | Advisor: Don Sorensen | Hopkins Law Office |
| Camp Fontanelle | Edward W. Schroeder, PC, CPA | |

BLAIR AREA CHAMBER OF COMMERCE

Horizon Spine Rehabilitation Centers	Nannen and Harte Physical Therapy	SAC Federal Credit Union
Howard D. Thompson Agency	NatureWorks LLC	Sam and Louie's Pizza
Huber Builders, LLC	Nebraska Business Development Center	Santa's Woods
Huerter Orthodontics	Nebraska Department of Labor-Omaha	Schmidt Monument Co, Inc.
Huntel Engineering	Nick's Italian Café	Schrum Animal Care dba Holstein Veterinary Clinic
Independent Technologies Inc	Nielsen Custom Homes	Scooter's Coffeehouse of Blair
Ingersoll-Rand Co.	Nielsen Home Improvement	Selectel Wireless Blair
Jake's Sports Bar & Grill	Novozymes Blair, Inc.	Sharp Image, Inc.
Jasa Transit, Inc.	NP Dodge Real Estate	Sid Dillon Chevrolet Blair, Inc
Jazzercise Blair	Olson Auto Service, Inc.	Sign Depot
Jensen Lawn Solutions	Olsson Associates	SkyWerx Aviation
Jensen Well Company	Omaha Federal Credit Union	Smoke on Arrival BBQ
Jetter's Plumbing, Inc.	Omaha Storm Chasers Baseball Club	South Creek Conference Center & Catering
Jimmy John's	OPPD	Specialty Advertising, Inc.
Jody and Jo LLC	Orr's Golden Hour Photo	State Farm Insurance- Joe Peleska Agent
Jorgensen Contracting	Ortmeier's TV & Appliance	Sterling Transportation Services (STS)
Joseph's Coat / Washington County Food Pantry	Page Warrior Training Branch	Subway Sandwiches & Salads
Kelly Ryan Equipment Company, Inc.	Parkside Apartments, LLC	Super 8 Blair
Knight Club Enterprises LLC dba Longhorn Bar	PassageWay Church	Superior Dental Health
Lincoln Federal Savings Bank of Nebraska	Pavel Insurance Agency	Taco Bell
Line-X of Blair	Paychex	Talbot & Truhlsen Law Offices, LLP
Little Blossoms Childcare and Pre-School, Inc.	Pay-Less Office Products	Tax and Business Consultants
Living Savior	Pearson's Painting Inc.	Taylor Oil Company, Inc.
Luxa Construction	Pheasants Forever - Washington County	Team Blue Drain Cleaning & Plumbing
Main Street BBQ & Grill	Pizza Hut of Blair	TeamMates Mentoring Program of Blair
Master's Hand Candle Co & Serendipity Chocolate Factory	PlanVest - Brian Brown CFP®	Textures Salon & Nail Spa Inc.
Mathiesen Grain Co.	Pounds Printing, Inc.	The Blair Meat Market
McDonald's	Prairie Star Botanicals	The Bridge
McKinnis Inc.	Professional Forms, Inc. (PFI)	The Darling Room
Memorial Community Hospital & Health System	PSC Companies	The Happening, Teen Space
Metropolitan Community College	Quail Run Apartments	The Viking Restaurant
Micheal Dwyer Photography	R.A.E. Rebar, Inc.	The Weitz Company
Mid America Computer Corporation	Red Hog Express, Inc.	Thone Animal Care of Blair
Mid-South Hearing (Miracle Ear)	River Wilds Golf Club	Three Rivers Public Health Department
Midwest Fireworks Wholesalers	Riverview Park Resort & Marina	Tighe It With a Bow
Mutual of Omaha Insurance	Rodeway Inn (Choice Hotels)	Tom's Well Service
	Rotary Club of Blair	Tula House Yoga & Studios
	Runza National	TurnKey Holdings
	Ryan Crop Insurance Services	Two Rivers Bank
	S & S Pumping Service, LLC	
	S.E. Smith & Sons	

BLAIR AREA CHAMBER OF COMMERCE

Ultra Car Wash	Walgreens	Washington Street Preschool
Union Pacific Railroad	Wal-Mart	WC Real Estate
US Bank	Walnut Radio dba Real Country	Woodhouse Auto Family
Village of Arlington	Washington County Bank	Your Home Team, LLC. NP
Vision Care Clinic, P.C.	Washington County Extension	Dodge
Vocational Rehabilitation, State of Nebraska	Washington County Historical Association	

Annual Activities & Promotions:

<u>Date</u>	<u>Event/Promotion</u>	<u>Fee</u>	<u>Description</u>
January	Annual Banquet		
February	NE Nebraska Day, Lincoln		
March	Leadership Washington County starts (even years)	\$750 per participant	9 month Leadership Program
April			
May	Golf Outing	\$250 - hole sponsor \$350/foursome	Proceeds will benefit the Chamber Scholarship & Projects throughout the year.
June	Gateway to the West Yard of the Week Contest	\$25 Parade Entry (BACC Members) \$35 Parade Entry for Non Members Taste of Blair (N/C for BACC Members) \$10 Non Member \$35 Arts/Crafts Fair Entry N/C- Submit Nominations	Five Day Festival / celebration: food, music, community, fun! Nominate your friend or neighbor for their yardwork/landscaping
July	4 th Celebration/Fireworks		Fundraising/Donations always appreciated
August	Legislative Luncheon	\$15/person	Political Forum
September	Ambassador Appreciation		Luncheon
October	Scarecrow Contest Heritage Days Festival		County Wide Fort Calhoun
November	Sugarplum		Community Holiday kick-off event
December	Brightly Shining	N/C- Submit Nominations	Christmas Lights Showcase- Nominate your friend or neighbor



2017 Membership Application
Blair Area Chamber of Commerce
1646 Washington Street
Blair, NE 68008

Company Name _____
Principal Contact person _____
Address _____
Mailing Address (if different) _____
Phone Number _____ Fax Number _____
Email Address _____
Additional Names and Email Addresses for communications: _____

Website Address _____
Business Classification _____

Please choose your level of support.

- | | |
|-----------------------------|---------------------------------|
| \$250.00 Bronze Level _____ | \$2,000.00 Platinum Level _____ |
| \$500.00 Silver Level _____ | \$4,000.00 Diamond Level _____ |
| \$1,000.00 Gold Level _____ | |

Please tell us about your business: This will be used in our weekly newsletter for a business spotlight section and to describe your business on our website. Additional information can be written on the back of the page.

OFFICE USE: Date Received: _____ Check #: _____

Website Information Form:

The information below will be posted on the Blair Area Chamber of Commerce website (www.blairchamber.org) on the Chamber Members page. * Remember to include a brief description of your business.

	<u>Member Information</u>
Business Name:	
Primary Contact Name:	
	<u>Mailing Information</u>
Address:	
City, State, Zip:	
	<u>Contact Information</u>
Phone:	
Fax:	
Email:	
Website:	
	<u>Description</u>
Description:	

Bylaws of the Board - Board Authority

General Statement

Bylaws are rules or procedures adopted by the board to govern its internal operations. The use of such guidelines or bylaws helps the board to comply with the responsibility and duties delegated to it by law and by the local electorate, in an efficient and effective manner.

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Board Authority

Limits of Authority

The Board of Education is the unit of authority. Apart from the normal function as part of the unit, a board member has no individual authority. Individually, the board member may not commit the district to any policy, act or expenditure.

No individual member of the board shall exercise any administrative responsibility with respect to the schools.

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Board Members

Legal Description

The corporate name of this school district shall be:

Washington County School District 89-0024, and shall also be known as the
Arlington Public Schools.

Legal Reference: §79-405

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Board Members

Number of Members, Terms of Office

The Board of Education shall consist of six (6) members elected at large by the qualified voters of the school district in a manner prescribed by law under the provisions pertaining to a Class III school district in the statutes of the State of Nebraska.

The terms of office for board members shall be four (4) years and will begin on the **first Thursday** after the **first Tuesday** in January.

Legal Reference: §79-549
 §79-550
 §32-543

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: September 8, 2014

Bylaws of the Board - Board MembersOfficers

1. Members of the school board will elect from among its members a president and vice president.
2. There will also be an elected or appointed secretary who does not need to be a member of the school board.
3. These officers shall be elected at the board's organizational meeting in January of each year.
4. The Board of Education may employ a treasurer for the district at the January meeting who shall be paid a salary from school district funds within the limits permitted by law, in amounts to be fixed by the Board. A treasurer so employed shall not be a member of the Board. A board member serving as treasurer shall not be compensated.

Legal Reference: §79-520
§79-590

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: September 8, 2014

Bylaws of the Board - Board MembersPresident

1. The duties of the board president shall be to:
 - a. Preside at all meetings of the school board in accordance with Robert's Rules of Order.
 - b. Countersign all orders upon the school treasury for funds to be disbursed by the district.
 - c. Countersign all warrants of the secretary of the county treasurer.
 - d. Administer the oath to the secretary and treasurer when so required by law.
 - e. Other duties as the law may require.
2. The president has the right to vote on any issue that may come before the school board.
3. The president has the additional duty to maintain order at public meetings of the school board.
4. The president must appear for and on behalf of the district in all suits brought by or against the district.
5. The president shall appoint or provide for the election of all committees of the board, unless otherwise directed by the board. The president shall be kept apprised of the workings of all such committees.
6. The president may call special meetings of the board.
7. The president shall call special meetings of the board when requested by two (2) or more board members.

Legal Reference: ' 79-569
' 79-570
' 79-572

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Board Members

Vice-President

The vice president shall perform the duties of the president in case of absence of the president. In the case of the absence of both the president and vice-president, the remaining members shall select a president pro tem to preside at the meeting.

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Board Members

Treasurer

The treasurer shall be custodian of all money belonging to the school district, and shall perform duties required by law or by the board.

Legal Reference: §79-586
 §79-587
 §79-588
 §79-590

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: September 8, 2014

Bylaws of the Board - Board Members

Secretary

The secretary shall perform duties required by law and such duties as the Board and Superintendent may request.

Legal Reference: §79-576
 §79-577
 §79-578
 §79-524

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Board Members

Attorney

The board may, at its discretion, appoint an attorney to perform desired legal services. The attorney shall serve at the board's pleasure and be compensated at a mutually agreeable rate.

Legal Reference: §79-513

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Board MembersAuditor

The board will have an annual independent audit of the finances of the district. The board will contract only with state approved auditors and their analysis and report will be in keeping with state approved or accepted standards. This annual audit will be completed by November 5 of each year.

Legal Reference: §79-1089
NDE Rule 1.3.05

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: September 8, 2014

Bylaws of the Board - Board MembersIndividual Members

It is understood that the members of the Board have authority only when acting as a Board legally in session. The Board shall not be bound in any way by any action or statement on the part of any individual Board members, except when such statement or action is in pursuance of specific, formal instructions from the Board.

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: September 8, 2014

Bylaws of the Board - Board MembersRemuneration and ReimbursementRemuneration

A member of the Board of Education shall receive no compensation for services as a Board member.

Reimbursement

1. Out-of-state travel. Board members authorized to attend educational conferences out of state shall be reimbursed for reasonable expenditures in addition to transportation to and from the destination and registration fees. Board members must have approval in advance from the board of education.
2. In-state travel. Board members shall be granted reimbursement for reasonable expenditures in addition to registration fees.
3. Mileage. All board members are authorized to be reimbursed for use of their personal cars on board business at the prevailing rate.

Legal reference: §79-520
 §79-405

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: September 8, 2014

Bylaws of the Board - Board Members

Removal From Office

Any one (1) of the elected or appointed officers of the Board of Education may be removed from office by a two-thirds (2/3rds) vote of the membership of the Board.

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: September 8, 2014

Bylaws of the Board - Bylaws, Policies and RegulationsFormulation, Adoption, Amendment of Policies

Policy proposals and suggested amendments to or revisions of existing policies shall normally be submitted to all members of the Board of Education by the Superintendent in writing prior to a regularly scheduled Board of Education meeting in which such proposed policies, amendments, or revisions thereof shall be read and discussed.

Policies will be adopted or amended after consideration at two (2) meetings of the Board of Education. The agenda and minutes shall be marked to indicate policy matters.

The formal adoption of policies shall be by majority vote of all members of the Board of Education and the actions shall be recorded in the minutes of the Board of Education. Only those written statements so adopted and so recorded shall be regarded as official policy.

Policies shall be reviewed at least every two (2) years or at such other periodic time periods as may be required by law.

Reference: Robert's Rules of Order

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - Bylaws, Policies and Regulations

Adoption and Amendment of Bylaws

Proposed new bylaws and suggested amendments to or revisions of existing bylaws may be adopted by a majority vote of ALL members of the Board during the second of two (2) regularly scheduled meetings of the Board not less than four (4) weeks apart in the calls for which meeting the proposed additions, amendments or revisions shall have been described in writing.

Legal Reference: 79-526
Reference: Robert's Rules of Order

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: October 13, 2014

Bylaws of the Board - Bylaws, Policies and RegulationsApproval and Amendment of Administrative Regulations

The Board does not adopt administrative regulations unless specifically required to do so by law, or unless requested to do so by the Superintendent, or as required by negotiated agreements with employee organizations, in which case, any such regulation shall become a part of any such agreement and shall be subject to amendment as provided in any such agreement. Adoption and amendment of such Board adopted regulations shall be by the same procedure as that specified for policies at 9200.

The Board reserves the right to review and demand revisions of administrative regulations should they, in the Board's judgment, be inconsistent with the policies adopted by the Board.

Legal Reference: §79-526

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - Bylaws, Policies and Regulations

Suspension of Policies, Bylaws and Regulations

Policies and rules may be suspended unless in conflict with state law by a unanimous vote of all Board members in attendance at any regular or special meeting.

Reference: Robert's Rules of Order

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - MeetingsRegular Meetings

The Board shall meet in regular session on the second Monday of each calendar month, unless otherwise designated by the president with the approval of the Board. Such meetings shall begin at 7:00 p.m.

All meetings shall be held in the boardroom at the Arlington School District Office unless otherwise designated by the president with the approval of the Board.

In each odd-numbered year, the January meeting will be held on or after the first Thursday after the first Tuesday.

Legal Reference: §79-554
 §79-555
 §84-1401

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - Meetings

Special Meetings

A special meeting of the Board may be called by the president when in his/her opinion it is necessary, or upon recommendation of the Superintendent of Schools, or any two (2) Board members.

No business shall be transacted at any special meeting which does not come within the purpose or purposes set forth in the call for the meeting unless it is of an emergency nature.

All meetings shall be held in the Arlington School District Office unless otherwise designated by the president with the approval of the Board.

Special Board sessions may be adjourned to a definite date and time.

Legal Reference: §79-554
 §79-520
 §79-555
 84-1401

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - MeetingsAdvance Delivery of Meeting Materials

The Board shall require the Superintendent to prepare an agenda which, with the minutes, shall be mailed or delivered to the Board members on Friday or prior to each regular monthly Board meeting.

Items not placed on the regular agenda may be shelved until the regular meeting on the following month to provide the Board adequate time to research the item in question. All citizens in the district boundary are permitted to place an item on the agenda. Those persons outside the district may place an item on the agenda by permission of the President of the Board or the Superintendent of Schools.

Legal Reference: §79-520

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - MeetingsOrder of Business

The following shall be the order of business for the regular meetings. The order of business may be changed by consent of all members present.

1. Opening Procedures
2. Public Forum
3. Curriculum/Instruction Reports
4. Administration's Reports
5. Board Committee Reports
6. Unfinished Business
7. New Business
8. Consent Agenda (Minutes of previous meetings, monthly financials, and others)
9. Executive Session
10. Action on Executive Session Items
11. Adjournment

Date of Adoption: May 8, 2017

Bylaws of the Board - MeetingsParliamentary Procedure

The rules of parliamentary procedures as embodied in Robert's Rules of Order, latest edition, may guide the school Board in the conduct of Board meetings. Exceptions shall be made when the issue in question is covered by Board policies or bylaws, and as to minutes, adjournment and as otherwise required by statute. The President, or meeting chair, shall decide all questions of procedure and order, subject to an appeal to the Board, with the object that Board meetings be conducted with order, decency, and regularity and to accomplish the work of the school Board in the best possible manner.

Date of Adoption: July 10, 2017

Bylaws of the Board - MeetingsMinutes

The Board of Education shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed. The resignation of a Board member or any other circumstance that results in a vacancy in office shall be made a part of the minutes.

The minutes shall be prepared by the secretary immediately following the meeting, shall be written, shall be available for inspection by the public and for distribution to the members of the Board within ten (10) working days, or prior to the next convened meeting, whichever occurs earlier, and shall be a part of the agenda for the next regular meeting at which time they shall be corrected, if necessary, and approved.

The minutes shall be kept in the office of the superintendent and shall be public records and open to public inspection during normal business hours.

The minutes may be kept as an electronic record.

Legal Reference: Neb. Rev. Stat. §§ 79-555; 79-570; and 79-577
Neb. Rev. Stat. §§ 84-1408 to 1414

Date of Adoption: August 10, 2015

Bylaws of the Board - MeetingsVoting

Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the Board in open session, and the record shall state how each member voted, or if the member was absent or not voting. The requirements of a roll call or viva voce vote may be satisfied by use of an electronic voting device which allows the yeas and nays of each member of the board to be readily seen by the public.

Date of Adoption: August 8, 2016

Bylaws of the Board - Meetings

Methods of Operation/Quorum

The Board of Education shall transact business only when it is in session, has a quorum present, and minutes are kept. A majority of all members of the Board shall constitute a quorum.

Legal Reference: §79-554

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - MeetingsBoard/School District RecordsExceptions and Locations

The Board of Education and the Superintendent may withhold from the public those records in their custody enumerated by law. Records which are open to inspection shall be available in the office of the Superintendent.

Open Meetings Act Posting and Public Access to Board Records

The Board of Education accepts its responsibility to conduct its meetings in public and in compliance with law. The Superintendent shall post at least one current copy of the Open Meetings Act in the meeting room at a location accessible to members of the public. At the beginning of each meeting the public shall be informed about the location of the posted information by announcement of the Board President or Chairperson or via notice given in the Agenda. The Superintendent and the Board secretary shall make available for examination and copying by members of the public at least one copy of all reproducible written material to be discussed at an open meeting except where the law specifically states that a matter is exempted either temporarily or permanently from such disclosure.

Therefore, the Board of Education directs the Superintendent and the Board secretary, acting jointly and cooperatively, to make easily available copies of the Board of Education policy manual and the minutes of meetings of the Board of Education and its committees (except as exempt by law). Minutes shall be made available within ten (10) days of the meeting reported; policies shall be incorporated into the manual within thirty (30) days of adoption.

Legal Reference: §§84-1408 to 84-1414
§84-712

Date of Adoption: May 10, 2010 and June 14, 2010
Reviewed: October 13, 2014

Bylaws of the Board - MeetingsOpen Sessions

Subject to the provisions of the public meeting law of the State of Nebraska and the policies of the District, the public shall have the right to attend and the right to speak at meetings of the Board except any part thereof held in closed session, and all or any part of a meeting of the Board except that held in closed session may be recorded by any person in attendance by means of a tape recorder or any other means of sonic reproduction or in writing.

The Board may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Board is not required to allow citizens to speak at each meeting, nor may it forbid public participation at all meetings.

Any person or group may attend the regular or special meeting of the Board of Education. Undue interruption or other interference with the orderly conduct of business cannot be allowed. Defamatory or abusive remarks are always out of order. A speaker's privilege of address may be terminated if he persists in improper remarks.

At a public meeting of the Board no person shall orally initiate charges or complaints against an individual employee of the District or challenge instructional materials used in the District. All such complaints, charges or challenges shall be presented to the Superintendent or Board in writing and signed by the complainant. All such charges, if presented to the Board directly, shall be referred to the Superintendent for investigation and report.

The Board is not obligated to act on any request unless the same has been submitted in writing to the Superintendent or to the president of the Board sufficiently in advance to allow the same to have been incorporated into the agenda for the meeting.

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - MeetingsClosed Sessions

The Board of Education may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) strategy sessions with respect to collective bargaining, real estate purchases, or litigation; (b) discussion regarding deployment of security personnel or devices; (c) investigative proceedings regarding allegations or misconduct; or (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; provided, however a closed meeting shall never be held for the purpose of discussing the appointment or election of a new member to the Board of Education.

The vote to hold a closed session shall be taken in open session. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The Board shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken.

Any member of the Board shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reasons stated in the original motion to hold a closed session. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

The term "closed session" as used in the policies, regulations and Bylaws of the District shall include within its meaning any "executive session" or "executive meeting" authorized or prescribed by said policies, regulations and Bylaws, all of said terms being interchangeable.

Legal Reference: §§84-1407 to 84-1414

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

Bylaws of the Board - CommitteesTemporary and Special Board Committees

It shall be the responsibility of the President to appoint temporary and special committees whenever necessary. The President shall outline the duties and responsibilities of each committee at the time of appointment and serve as an ex officio member of the committee. Special committees shall be considered dissolved upon submission of a final report.

Legal Reference: §79-520

Date of Adoption: May 10, 2010 and June 14, 2010

Reviewed: October 13, 2014

1. OPENING PROCEDURES

1.1 Call Meeting to Order

President O'Daniel called the meeting to order at 7:01 p.m.

1.2 Roll Call

Matt O'Daniel, Teri O'Flaherty, Bruce Scheer, Jessica Scheer, Shanon Willmott were present. Motion to excuse the absence of Luanne Sundberg passed with a motion by Matt O'Daniel and a second by Jessica Scheer.

Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Bruce Scheer: Yea, Jessica Scheer: Yea, Shanon Willmott: Yea

Also in attendance was Aaron Pfingsten, high school principal, James Shada, athletic director, Jacque Morgan, elementary principal, Lynn Johnson, superintendent and Cheryl Keeler, recording secretary.

1.3 Pledge of Allegiance

1.4 Approval of Regular Meeting Agenda

Motion to approve the regular meeting agenda as presented passed with a motion by Teri O'Flaherty and a second by Bruce Scheer.

Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Bruce Scheer: Yea, Jessica Scheer: Yea, Shanon Willmott: Yea

2. WELCOME TO GUESTS AND PUBLIC FORUM

3. CURRICULUM/INSTRUCTION REPORTS

3.1 Guidance Report

Kerri Harris, elementary guidance, reviewed and answered questions on her written report. Floyd Everitt, high school guidance, reviewed and answered questions on his written report.

4. PRINCIPALS' REPORTS

4.1 Mr. Pfingsten's Report

Mr. Pfingsten presented a written report. Highlights included the Fallen Hero Display, artist award, Apply to College Day, National Youth Science Day, W!SE Award, and the food drive.

4.2 Mrs. Morgan's Report

Mrs. Morgan presented and answered questions on her written report. Highlights included Student Council 4-6, Cheer Night, kindergarten and first grade field trips, and school-wide goals.

4.3 Mr. Shada's Report

Mr. Shada presented and expanded on his written report. Highlights included Pink Out events, homecoming festivities, and that the softball team is the C2 district champs and competing at the state tournament.

5.0 SUPERINTENDENT'S REPORT

5.1 Blair Chamber of Commerce

Mrs. Johnson requested that the board consider joining the Blair Chamber of Commerce at a cost of \$250 annually. Action item will come to the board in November.

5.2 Nebraska State Chamber Legislative Forum

Lynn and Jessi will attend the forum in Blair on October 23, 2017.

5.3 Update on Safe Routes

The ROW is almost complete and the project is progressing.

5.4 Update on HVAC

Additional circuit breaker work is needed and will be done Monday, October 30, from 3-9 p.m. This work will require shut down of power in staggered areas.

5.5 Learning Forward NE Executive Leadership Program

Mrs. Johnson is involved in this five day learning experience.

5.6 Update on legislative changes to early retirement programs

Mrs. Johnson reviewed legislative updates.

6.0 COMMITTEE AND REPRESENTATIVE REPORTS

6.1 Professional Development Sharing: No report

7. UNFINISHED BUSINESS

7.1 Discuss and Consider plans to host a community engagement event.

Community engagement event will be held December 7, at 7:00 p.m. A survey requesting community input will be developed and go out in the November School newsletter.

8. NEW BUSINESS

8.1 Discuss, Consider and Take Action to vote on Region II Director Seat.

Board President Matt O'Daniel and Superintendent Lynn Johnson will review the qualifications of the two candidates and cast the ballot on behalf of the Board.

8.2 Discuss, Consider and Review the Superintendent Evaluation.

Matt O'Daniel stated the time line is consistent with other years. As has been past practice, President O'Daniel will collect evaluations from board members, put together a summary of evaluations, then in executive session at the December 11 meeting develop a consensus statement for each category and share results with superintendent.

8.3 Discuss and Consider Staffing for 2018-2019

Superintendent Johnson shared her research to support the staffing recommendations she presented. A special education teacher is needed in the elementary. In addition to a special education teacher, Mrs. Johnson proposed an increase to the current curriculum and assessment director to include instructional support for teachers. Discussion centered on how best to utilize an increase in FTE. Where should the extra support go, to teachers, students or a combination? Mrs. Johnson requested the board review the research and take action on the proposal at the November or December board meeting.

8.4 Discuss, Consider and Review Policies 8110-8347.

The board noted that the policies are fine as they stand.

9. CONSENT AGENDA

Motion to approve the consent agenda as presented passed with a motion by Bruce Scheer and a second by Teri O'Flaherty.

Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Bruce Scheer: Yea, Jessica Scheer: Yea, Shanon Willmott: Yea

9.1 Minutes of the Previous Board Meeting(s): September 11, 2017 Budget and Final Fax Request Hearing Minutes and Regular Meeting Minutes

9.2 Monthly Financial Reports

9.3 Claims (Check Register)

9.4 Special Fund Transfers

9.5 Hot Lunch Report

9.6 Activity Report

10. EXECUTIVE SESSION

11. ACTION ON EXECUTIVE SESSION ITEMS

12. ADJOURNMENT

There being no further business meeting was adjourned at 8:30 pm.

Matt O'Daniel, Board President

Lynn Johnson, Board Secretary

Date

Date

BUDGET MONITORING 2017-2018

Comparison of receipts and disbursements between 2016-2017 and 2017-2018 reveals the following.

Receipts	2016-2017	2017-2018
September	1,902,860.95 (Levy 1.103582(Gen. Fd. .950034/	2,065,094.42 (Levy 1.062981(Gen. Fd. .950892/
October	298,682.47 Bond 0.076616/QCPPUF .051680/	374,807.35 Bond 0.065691/QCPPUF .046398)
November	Special Bld. .025252)	
December		
January		
February		
March		
April		
May		
June		
July		
August		
RECEIPTS TO DATE	2,201,543.42	2,439,901.77

Disbursements	2016-2017	2017-2018
September	571,223.06	580,898.73
October	575,720.26	637,800.24
November		
December		
January		
February		
March		
April		
May		
June		
July		
August		
DISBURSEMENT TO DATE	1,146,943.32	1,218,698.97

BUDGET			
Gen. Minus SpEd/Grants	7,614,127	7,711,030	12.33% Expended
General SpEd	927,483	1,014,574	13.26% Expended
Gen. SpEd Transportation	28,511	28,512	1.48% Expended
General Grants	256,878	259,627	16.57% Expended
Sub Total	8,826,999	9,013,743	
Total Lunch Fund Expend.	408,107	410,400	17.50% Expended
Total	9,235,106	9,424,143	

PERCENTAGE OF TOTAL BUDGET		
EXPENDED TO DATE	12.42%	12.93%

OCTOBER 2017 MONTHLY SUMMARY REPORT

SITE	BUDGET	MTD	YTD	BUDGET BALANCE	% SPENT
100 ELEMENTARY					
1110 REGULAR INSTRUCTION	\$1,399,820.00	111,513.28	230,877.70	\$1,168,942.30	16.49%
1210 SPECIAL EDUCATION	\$685,954.00	49,642.04	98,263.22	\$587,690.78	14.33%
1290 PRE-SCHOOL	\$10,818.00	0.00	368.91	\$10,449.09	3.41%
2120 GUIDANCE	\$82,922.00	5,747.66	11,231.39	\$71,690.61	13.54%
2210 STAFF DEVELOPMENT	\$14,100.00	65.00	698.08	\$13,401.92	4.95%
2212 CURRICULUM	\$21,885.00	1,365.90	3,034.28	\$18,850.72	13.86%
2220 LIBRARY SERVICES	\$72,223.00	6,177.04	12,380.35	\$59,842.65	17.14%
2410 PRINCIPAL	\$162,089.00	10,862.21	22,601.90	\$139,487.10	13.94%
2760 SPECIAL ED TRANSPORTATION	\$12,302.00	96.81	218.11	\$12,083.89	1.77%
TOTAL ELEMENTARY	\$2,462,113.00	185,469.94	379,673.94	\$2,082,439.06	15.42%
SECONDARY					
1110 REGULAR INSTRUCTION	\$2,321,492.00	175,876.01	343,655.43	\$1,977,836.57	14.80%
1210 SPECIAL EDUCATION	\$328,620.00	19,263.25	36,288.48	\$292,331.52	11.04%
2120 GUIDANCE	\$117,294.00	9,122.19	19,552.61	\$97,741.39	16.67%
2210 STAFF DEVELOPMENT	\$3,000.00	130.00	559.36	\$2,440.64	18.65%
2212 CURRICULUM	\$28,971.00	1,365.90	3,034.28	\$25,936.72	10.47%
2220 LIBRARY SERVICES	\$50,063.00	4,091.48	8,005.62	\$42,057.38	15.99%
2410 PRINCIPAL	\$309,562.00	21,611.14	44,142.23	\$265,419.77	14.26%
2760 SPECIAL ED TRANSPORTATION	\$7,000.00	0.00	0.00	\$7,000.00	0.00%
TOTAL SECONDARY	\$3,166,002.00	231,459.97	455,238.01	\$2,710,763.99	14.38%
300 DISTRICT WIDE					
1111 TECHNOLOGY	\$188,716.00	13,663.88	33,067.96	\$155,648.04	17.52%
1160 POVERTY PLAN/LEP	\$45,378.00	4,263.27	7,712.25	\$37,665.75	17.00%
2130 HEALTH SERVICES	\$58,911.00	6,323.05	11,987.59	\$46,923.41	20.35%
2150 SAFETY & SECURITY	\$6,000.00	2,372.35	3,095.41	\$2,904.59	51.59%
2310 BOARD OF EDUCATION	\$34,600.00	135.39	1,096.44	\$33,503.56	3.17%
2320 SUPERINTENDENT	\$325,516.00	21,564.34	44,736.12	\$280,779.88	13.74%
2330 LEGAL	\$25,342.00	0.00	282.00	\$25,060.00	1.11%
2510 GENERAL BUSINESS SUPPORT	\$36,797.00	956.57	5,105.15	\$31,691.85	13.87%
2520 OTHER VEHICLES	\$46,108.00	0.00	876.15	\$45,231.85	1.90%
2610 OPERATION OF PLANT	\$603,045.00	41,637.10	78,310.11	\$524,734.89	12.99%
2620 MAINTENANCE	\$1,397,084.00	18,665.87	25,705.76	\$1,371,378.24	1.84%
2750 REGULAR TRANSPORTATION	\$321,294.00	16,788.60	28,282.34	\$293,011.66	8.80%
TOTAL DISTRICT WIDE	\$3,088,791.00	126,370.42	240,257.28	\$2,848,533.72	7.78%
300 GRANTS DISTRICT WIDE					
3121/3504/3500 STATE PROGRAMS	\$14,682.00	596.95	1,515.24	\$13,166.76	10.32%
4200 TITLE I/III/ACCTOUNTABILITY	\$70,600.00	5,661.39	11,408.32	\$59,191.68	16.16%
2765 Preschool Transportation	\$9,210.00	175.19	204.33	\$9,005.67	2.22%
4402/04-06-12-10 IDEA GRANT	\$145,196.00	9,948.58	18,804.37	\$126,391.63	12.95%
4990/4992 KICKS/PERKINS/ED/WALK/CORP/REA	\$29,149.00	5,700.76	11,288.32	\$17,860.68	38.73%
5000 Transfer	\$10,000.00	10,000.00	10,000.00	\$0.00	100.00%
6000 Sumnmer School	\$18,000.00	0.00	0.00	\$18,000.00	
TOTAL GRANTS DISTRICT WIDE	\$296,837.00	32,082.87	53,220.58	\$243,616.42	17.93%
GENERAL FUND TOTAL	\$9,013,743.00	\$575,383.20	\$1,128,389.81	\$7,885,353.19	12.52%
400 HOT LUNCH					
TOTAL BUDGET	\$410,400.00	\$39,691.04	\$71,839.73	\$338,560.27	17.50%

MONTHLY GENERAL FUND BANK RECONCILIATION
10/31/2017

BALANCE AS OF 9/30/2017		\$3,870,838.64
UNIT MADE AND ELECTRONIC DEPOSITS		\$89,526.00
	State Aid	
Receipts:		
Wash Co. Taxes	\$156,763.67	
Dodge Co. Taxes	\$20,427.41	
Douglas Co. Taxes	\$10,961.62	
Douglas Co Fines	\$70.15	
Refund	\$50.00	
Preschool Tuition	\$1,335.00	
Settlement Derivatives	\$101.00	
ESU #3 Refund Coop	\$72.32	
St. Paul Shuttle	\$50.00	
EPA Bus Grant	\$20,000.00	
HAL Payment	\$6,503.00	
IDEA 4410	\$21,593.00	
IDEA 4412	\$7,177.00	
		Receipts
		\$334,630.17
Non-Program Receipts		
Hot Lunch Transfer	\$39,691.04	Total transf
		\$39,691.04
MONTHLY INTEREST		
Sweep interest	\$484.67	
Bank checking	\$1.47	
		Total Interest
		\$486.14
TOTAL MONTHLY RECEIPTS		\$374,807.35
MONTHLY DISBURSEMENTS		
Accounts Payable	\$173,890.70	
Fica Taxes EFT	\$100,850.10	
Payroll	\$276,144.91	
State Taxes EFT	\$13,950.87	
Retirement	\$72,963.66	
		Total Disbursements
		\$637,800.24
		\$0.00
ENDING BANK BALANCE 10-31-2017 (Sweep account bal & GF account bal)		\$3,607,845.75
CD Balance		\$0.00
Total to account for		\$3,607,845.75

EMPLOYEE BENEFIT FUND

10/31/2017

Balance as of 09/30/2017			\$88,759.89
TOTAL MONTHLY RECEIPTS			
General Fund Transfer		\$0.00	
MONTHLY DISBURSEMENTS			
BCBS	Insurance	\$8,546.80	
			Total Disburse
		\$0.00	\$8,546.80
ENDING BENEFIT BALANCE			\$80,213.09

CONSTRUCTION/QCPUF

10/31/2017

Balance as of 08/31/2017			\$580,402.04
MONTHLY INTEREST			
		\$126.61	
			Total Receipts
			\$126.61
MONTHLY DISBURSEMENTS			
Getzchman Heating	HVAC	\$180,500.00	
Getzchman Heating	HVAC	\$142,500.00	
AES	HVAC	\$7,219.77	
			Total Disburse
			\$330,219.77
ENDING CONSTRUCTION BALANCE			\$250,308.88

QPUF BOND FUND RECONCILIATION

10/31/2017

Balance as of 09/30/2017			\$310,545.98
MONTHLY INTEREST			
ACCOUNT INTEREST		\$84.41	
			Total Interest
			\$84.41
TOTAL MONTHLY RECEIPTS			\$84.41
Bond Money Wash Co.		\$6,367.73	
Bond Money Douglas Co.		\$488.13	
Bond Money Dodge Co.		\$956.00	
			Total receipts
			\$7,896.27
MONTHLY DISBURSEMENTS			
		\$0.00	
			Total Disburse
			\$0.00
ENDING BOND BALANCE			\$318,442.25

SUMMARIES OF BALANCES**SPECIAL FUNDS CHECKING ACCOUNT BALANCE****\$3,058,412.46****SUB ACCOUNTS:**

BUILDING FUND BALANCE	\$477,483.52
DEPRECIATION FUND BALANCE	\$1,440,159.04
2007 BOND FUND BALANCE	\$491,805.68
EMPLOYEE BENEFIT FUND	\$80,213.09
CONSTRUCTION/QCPUF	\$250,308.88
QPUF BOND BALANCE	\$318,442.25

MONTHLY SPECIAL BUILDING FUND RECONCILIATION

10/31/2017

Balance as of 09/30/2017		\$477,419.63
DEPOSITS		
Property Taxes Washington Co.	\$0.58	
Property Taxes Douglas Co	\$0.00	
Property taxes Dodge Co	\$0.00	
	Total receipts	\$0.58
RECEIPTS		
Account interest	\$63.31	
	Total Interest	\$63.31
		\$0.00
TOTAL MONTHLY RECEIPTS		\$63.89
DISBURSEMENTS		
	Total Disburse	\$0.00
ENDING BUILDING BALANCE		\$477,483.52

MONTHLY DEPRECIATION FUND RECONCILIATION

10/31/2017

Balance as of 09/30/2017		\$1,440,036.65
MONTHLY INTEREST		
ACCOUNT INTEREST	\$122.39	
	Total Interest	\$122.39
TOTAL MONTHLY RECEIPTS		
	\$0.00	
		\$0.00
MONTHLY DISBURSEMENTS		
	\$0.00	
	\$0.00	
	\$0.00	
	Total Disburse	\$0.00
ENDING DEPRECIATION BALANCE		\$1,440,159.04

2007 BOND FUND RECONCILIATION

10/31/2017

Balance as of 09/30/2017		\$480,719.83
MONTHLY INTEREST		
ACCOUNT INTEREST	\$25.32	
	Total Interest	\$25.32
TOTAL MONTHLY RECEIPTS		\$25.32
Bond Money Wash Co.	\$9,015.98	
Bond Money Douglas Co.	\$691.05	
Bond Money Dodge Co.	\$1,353.50	
	Total receipts	\$11,085.85
MONTHLY DISBURSEMENTS		
	\$0.00	
	Total Disburse	\$0.00
ENDING BOND BALANCE		\$491,805.68

CHECK REGISTER FOR NOVEMBER 2017 BOARD MEETING

PAYEE NAME	DESCRIPTION	AMOUNT
5th Season	Football Field Servicing	\$400.00
Ace	Mower Oil/Filters	\$58.43
AEF	Memorials	\$50.00
Alpha Pro Solution	Nurse Supplies	\$83.15
Bell Creek	Repairs	\$3,481.50
Buckley, Farrah	Reimburse Permit	\$7.50
Camp Fontanelle	Admissions	\$138.00
Cash-Wa	Food	\$3,269.36
CDW-G	Cart Technology	\$896.29
Centerpoint Energy	Natural Gas	\$345.61
Charleston	Gloves	\$50.72
Chem-Tech	Pest Control	\$0.00
Davidson	Library Books	\$1,943.34
Dennis Supply	Filters/Misc	\$688.90
Dillon	Repairs Vans	\$1,372.22
Dowling, Tonya	Reimburse Permit	\$7.50
Eagle Auto	Repair & Replace Tire	\$261.78
Earthgrains	Bread	\$1,154.56
Egan Supply	Casters/Service Call	\$522.88
Enterprise	Min/Notices	\$496.69
ESU #2	Registration	\$50.00
Fastenal	Gloves/Set	\$105.88
Feick, Teresa	Mileage Reimbursement	\$32.10
Fort Calhoun	Psychologist Services	\$2,561.62
Fremont Sanitation	Trash Removal	\$418.95
Hampton Inn	Lodging Conference	\$278.00
Hart, Doug	Mileage Reimbursement	\$37.88
Hiland Dairy	Dairy	\$2,837.56
Hireright	Drug Test	\$29.40
Home Town Leasing	Copier Lease	\$1,723.15
Jackson	Linen Cleaning	\$316.35
Jane Hunt	Bus Lease Payment	\$5,892.42
JW Pepper	Sheet Music	\$420.89
Koger, Shawna	Reimburse Mileage	\$33.81
Kriz-Davis	Electrical Supplies	\$792.91
KSB School	Legal Services	\$1,502.00
Lrn2Move	PT Services	\$267.34
McKinnis	Repair Leak	\$734.69
Menards	Misc Supplies	\$543.86
Mid-States Utility	Misc Supplies	\$124.80
NASB	Registrations	\$1,200.00
Naviance	E-Docs	\$1,704.99
NCSA	Dues/Registrations	\$785.00
NE Food	Food	\$2,516.14
Odeys	Paint	\$264.00
Omaha Truck	Bus Parts	\$943.81
One Source	Background Checks	\$60.00
OPPD	Electricity	\$10,394.49
O'Reilly	Misc Parts	\$152.94
P & H Electric	Misc Supplies	\$250.00
Plains Equipment	Filter/Turf Gard	\$152.29
Prairie Fields	Physical	\$80.00
Schmader Electric	Mileage/FB Field Repairs	\$928.93
School Datebooks	Agendas	\$1,329.59
School Nurse	Nurse Supplies	\$288.82
Shell	Gas (AW)	\$3,485.48
Sysco	Food	\$4,126.96
Thompson Co	Food	\$2,138.98
Trugreen	Ice Melt	\$450.00
Two Rivers	Direct Deposit	\$36.00
Unite	Internet	\$1,497.30
Universal Mercantile	Lanyards	\$218.00
Varitronics	Printer Package	\$3,495.00
Village of Arlington	Water	\$1,277.08
VISA	Misc Supplies	\$2,567.82

Walmart	Misc Supplies	\$428.03
Winnelson	Plumbing Supplies	\$1,188.23

Total Check Registers		\$75,891.92
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Handpayables

Arp's Red-I-Mix	Driver Test	\$150.00
Blair Chamber	Dues	\$30.00
Culligan	Softener Salt	\$799.85
Graphic Edge	Basketball Warm-ups	\$603.57
Lou's	Uniforms	\$2,219.62
Mid-State Utility	Parts	\$62.80
Midwest Alarm	Alarm Monitoring	\$1,379.62
Midwest Floor Covering	Carpet Tiles	\$2,227.00
Nebraska Council	Stock Market Teams	\$90.00
NHSPA Fall Convention	Registration	\$65.00
Payflex	Admin Fees	\$100.00
Plains Equipment	Void	-\$124.93
University Pub	Lunch Room Tables	\$3,056.00

Totals Handpayables		\$10,658.53
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SUMMARY OF VISA

Pioneer	Long Distance Phone	\$114.56
Best Western	Lodging Conference	\$86.58
Vala's Pumpkin	Admissions	\$60.00
Amazon	Packing Tape	\$14.99
Amazon	Computer Supplies/Toner/Memory	\$1,090.58
Amazon	Globe	\$62.22
Amazon	3-Hole Punch	\$8.89
Scholastic	Subscriptions	\$170.48
Gas Station	Gas Cross Country	\$95.42
Amazon	Headphones	\$185.70
Walmart.com	Curtain Supply Returns	-\$41.67
State of Nebraska	Notary Bond Renewal	\$40.00
Reading A-Z	Subscriptions	\$109.95
Teachers Pay Teachers	Subscriptions	\$38.00
Siemen's	Amp	\$217.17
State	Paraeducator Conference	\$100.00
Marzano	Compendium	\$89.95
NE Music Educators	Membership Renewals	\$125.00

Total		\$2,567.82
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OCTOBER 2017 PAYROLL DEDUCTIONS/RETIREMENT

	DATE	PAYEE NAME	AMOUNT	DESCRIPTION
	10/16/17	TSA/DUES/DEDUCTIONS	\$13,061.04	EMPLOYEE DEDUCTIONS
	10/16/17	MADISON NATIONAL	\$869.29	LTD/LIFE INSURANCE
	10/16/17	BLUE CROSS	51,799.77	INSURANCE
TOTAL			\$65,730.10	

Electronic Pays	\$100,850.10	Internal Revenue Service	FICA
	\$72,963.66	Nebr. Retirement System	Retirement
	\$13,950.87	Nebr. State Taxes	State

Total **\$187,764.63**

OCTOBER PAYROLL

Certified Staff	\$284,771.37
Non-Certified	\$95,851.47
Administration	\$33,754.06

Total **\$414,376.90**

SCHOOL LUNCH ACCOUNT - October 2017
November 13, 2017 Board Meeting

Cash balance as of September 30, 2017:	Expenditures to date thru 10/31/2017	\$71,839.73
\$100,083.63		

<u>October Receipts:</u>	<u>October 2017 Bills/November 2017 Expenditures for Approval</u>	
Lunches	24,311.50	Cash-Wa Distribution/food 3,269.36
Federal Reimbursement	10,952.36	Earthgrains/food 1,154.56
State Reimbursement		Fremont Sanitation/other 104.74
Interest	1.03	Hiland Dairy/food 2,837.56
Other	9.06	Jackson Services/other 316.35
	\$ 35,273.95	Nebraska Food Distribution/food 2,516.14
		Pegler Sysco/food 4,126.96
		Thompson Co./food 2,138.98
		Village of Arlington/other 100.00
		\$ 16,564.65
 TOTAL CASH:	 \$135,357.58	

<u>October Expenditures:</u>	
Food	19,184.43
Salaries/October	15,636.87
Lunch Room Tables/other	3,056.00
Other	1,813.74
	\$ 39,691.04

<u>BALANCE ON HAND:</u>	\$95,666.54
Bank Balance	
Checking	\$95,666.54
CD's	
TRANSFERS TO GF	\$ 71,839.73
MINUS EXPEND. FROM GF	(\$71,839.73) (October \$39,691.04)
TOTAL:	\$95,666.54

Bank balance does not reflect unpaid October bills presented for approval.

Working Balance 10/31/17:	\$95,666.54
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OCTOBER 2017 ACTIVITY BALANCE

Account	Beginning Bal	Expenditures YTD	Revenues YTD	Balance
One School One Team	4,383.38	\$3,933.30	\$12,070.00	\$12,520.08
Always For Kids	\$6,539.29	\$2,414.99	\$130.00	\$4,254.30
Art Class	\$7,778.88	\$1,812.85	\$130.00	\$6,096.03
Art Club	\$1,198.43	\$0.00	\$0.00	\$1,198.43
Athletics	\$483.91	\$21,429.20	\$38,102.80	\$17,157.51
Band	\$3,491.44	\$810.14	\$249.00	\$2,930.30
Band Fund Raising	\$1,558.98	\$178.32	\$1,005.00	\$2,385.66
Baylor/ACT	\$4,429.09	\$192.00	\$667.00	\$4,904.09
Book Club	\$271.46	\$0.00	\$165.00	\$436.46
Cheerleading	\$2,648.33	\$1,404.90	\$4,779.65	\$6,023.08
Class of 2016	\$249.89	\$200.00	\$0.00	\$49.89
Class of 2017	\$79.86	\$0.00	\$0.00	\$79.86
Class of 2018	\$2,751.34	\$0.00	\$0.00	\$2,751.34
Class of 2019	\$4,614.37	\$0.00	\$210.00	\$4,824.37
Class of 2020	\$2,759.50	\$0.00	\$1,323.70	\$4,083.20
Class of 2021	\$1,295.18	\$0.00	\$976.79	\$2,271.97
Class of 2022	\$0.00	\$0.00	\$635.08	\$635.08
SKILLS	\$511.85	\$0.00	\$320.00	\$831.85
Library Fund Elem/HS	\$5,919.04	\$816.38	\$1,751.26	\$6,853.92
Concessions	\$5,234.91	\$10,355.50	\$8,269.53	\$3,148.94
Dance Squad	-\$446.51	\$135.00	\$517.90	-\$63.61
Drama	\$311.91	\$0.00	\$437.98	\$749.89
Elem Lounge	\$1,219.66	\$97.58	\$0.00	\$1,122.08
FBLA	\$8,045.50	\$3,423.81	\$5,361.23	\$9,982.92
FFA	\$6,247.05	\$329.00	\$2,176.14	\$8,094.19
Floor Fund	\$427.95	\$0.00	\$0.00	\$427.95
General	\$3,335.46	\$600.00	\$631.25	\$3,366.71
Family Consumer	\$3,306.84	\$0.00	\$320.00	\$3,626.84
Honors History	\$719.46	\$99.00	\$687.70	\$1,308.16
Honor Society	-\$262.47	\$0.00	\$706.94	\$444.47
Interest	\$914.68	\$0.00	\$2.32	\$917.00
JH Student Council	\$4,637.86	\$1,296.87	\$139.16	\$3,480.15
Middle School STEM	\$638.62	\$0.00	\$0.00	\$638.62
Metal ShopWood Shop	\$1,895.26	\$255.88	\$340.00	\$1,979.38
Metro	\$42,453.39	\$927.50	\$0.00	\$41,525.89
Quiz Bowl	\$1,389.64	\$0.00	\$0.00	\$1,389.64
Secondary Lounge	\$1,629.19	\$0.00	\$0.00	\$1,629.19
Soaring to Excellence	\$0.00	\$0.00	\$0.00	\$0.00
Spanish Club	\$181.94	\$0.00	\$0.00	\$181.94
Speech	\$1,416.66	\$0.00	\$0.00	\$1,416.66
Spring Musical	\$8,852.57	\$1,076.25	\$60.00	\$7,836.32
Student Council	\$3,848.74	\$666.50	\$1,843.00	\$5,025.24
Student Vending	\$2,414.11	\$160.73	\$7.90	\$2,261.28
Swing Choir	\$5,543.64	\$3,928.11	\$868.30	\$2,483.83
Transition	\$1,613.51	\$0.00	\$0.00	\$1,613.51
Yearbook	\$10,350.84	\$9,653.17	\$205.00	\$902.67
Pepsi	\$5,511.24	\$1,191.22	\$199.74	\$4,519.76
CAMPS				
BB Camp Fundraiser	\$4,127.23	\$736.50	\$1,440.00	\$4,830.73
GBB Camp Fundraiser	\$2,311.74	\$58.50	\$0.00	\$2,253.24
VB Camp Fundraiser	\$7,265.38	\$899.60	\$261.00	\$6,626.78
FB Fund (Camps)	\$8,756.28	\$2,778.33	\$54.05	\$6,032.00
CC Fundraiser	\$3,558.94	\$1,969.20	\$386.50	\$1,976.24
SB Fundraiser	\$4,407.59	\$4,276.84	\$1,217.12	\$1,347.87
Wrestling Fund	\$2,661.95	\$0.00	\$941.10	\$3,603.05
Boys Golf	\$1,206.02	\$64.99	\$0.00	\$1,141.03
Girls Golf	\$1,154.84	\$270.59	\$0.00	\$884.25
Track Fund	\$235.38	\$0.00	\$0.00	\$235.38
Baseball Fund	\$4,561.90	\$509.84	\$0.00	\$4,052.06
Totals	\$212,643.12	\$78,952.59	\$89,589.14	\$223,279.67
Cd Balance	\$84,293.87			
Checking Balance	\$138,985.80			
Savings Balance	\$219.46			

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGE(S)

TO OWNER: PROJECT: Arlington Public Schools

APPLICATION NO: 18

Distribution to:

FROM CONTRACTOR: Getzschman Heating LLC
1700 East 23rd Avenue North
Fremont, NE 68025

VIA ARCHITECT:

PERIOD TO: 26-Oct-17

OWNER
 ARCHITECT
 CONTRACTOR

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

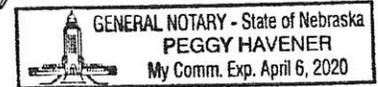
SEE ATTACHED SWORN STATEMENT FROM CONTRACTOR TO OWNER

1. ORIGINAL CONTRACT SUM	\$	3,607,092.00
2. Net change by Change Orders	\$	(\$574,672.84)
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	3,032,419.16
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	\$3,032,419.16
5. RETAINAGE: (Original Contract Only)		
a. 5 % of Completed Work (Column D + E on G703)	\$	151,620.95
b. 0 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	151,620.95
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	2,880,798.21
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	2,782,114.05
8. CURRENT PAYMENT DUE	\$	98,684.16
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	151,620.95

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	(\$561,681.00)	\$0.00
Total approved this Month (#1)	(\$12,991.84)	\$0.00
TOTALS	(\$574,672.84)	\$0.00
NET CHANGES by Change Order	(\$574,672.84)	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *Paul Nelson*
By: _____ Date: 26-Oct-17
State of Nebraska County of Dodge
Subscribed and sworn to before me this 26 October 2017
Notary Public: Peggy Havener
My Commission expires April 6, 2020



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 98,684.16

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: *Wade Beck* Date: 11/3/2017
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGE(S)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 17

Contractor's signed certification is attached.

APPLICATION DATE: 25-Sep-17

In tabulations below, amounts are stated to the nearest dollar.

Arlington Public Schools

PERIOD TO:

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C CONTRACT VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
ORIGINAL CONTRACT									
1	Equipment	\$728,722.80	\$728,722.80			\$728,722.80		\$0.00	\$36,436.14
2	Materials	\$183,435.30	\$165,298.80	\$18,136.50		\$183,435.30		\$0.00	\$9,171.77
3	Labor	\$429,920.10	\$385,216.20	\$44,703.90		\$429,920.10		\$0.00	\$21,496.01
4	Plumbing	\$211,400.00	\$211,400.00			\$211,400.00		\$0.00	\$10,570.00
5	Balancing	\$24,000.00	\$24,000.00			\$24,000.00		\$0.00	\$1,200.00
6	General contracting	\$255,451.00	\$255,451.00			\$255,451.00		\$0.00	\$12,772.55
7	Sprinkler	\$84,000.00	\$84,000.00			\$84,000.00		\$0.00	\$4,200.00
8	electrical	\$569,734.00	\$521,332.00	\$48,402.00		\$569,734.00		\$0.00	\$28,486.70
9	roofing	\$62,170.00	\$62,170.00			\$62,170.00		\$0.00	\$3,108.50
10	controls	\$70,000.00	\$70,000.00			\$70,000.00		\$0.00	\$3,500.00
11	General logistics	\$43,627.50	\$38,000.00	\$5,627.50		\$43,627.50		\$0.00	\$2,181.38
12	Bond	\$34,200.00	\$34,200.00			\$34,200.00		\$0.00	\$1,710.00
13	Value engineering	\$561,681.00		\$0.00		\$0.00		\$561,681.00	\$0.00
14	VE change order	(\$561,681.00)		\$0.00		\$0.00		(\$561,681.00)	\$0.00
15	Contractural 10%	\$304,541.10	\$304,541.10			\$304,541.10		\$0.00	\$15,227.05
16	misc subs	\$44,209.20	\$44,209.20			\$44,209.20		\$0.00	\$2,210.46
17	change order	(\$12,991.84)		(\$12,991.84)		(\$12,991.84)		\$0.00	(\$649.59)
18				\$0.00		\$0.00		\$0.00	\$0.00
19				\$0.00		\$0.00		\$0.00	\$0.00
20				\$0.00		\$0.00		\$0.00	\$0.00
21				\$0.00		\$0.00		\$0.00	\$0.00
22				\$0.00		\$0.00		\$0.00	\$0.00
24				\$0.00		\$0.00		\$0.00	\$0.00
25				\$0.00		\$0.00		\$0.00	\$0.00
26				\$0.00		\$0.00		\$0.00	\$0.00
GRAND TOTALS		\$3,032,419.16	\$2,928,541.10	\$103,878.06	\$0.00	\$3,032,419.16	100.00%	\$0.00	\$151,620.95