

Regular Meeting of the St. Paul Board of Education

6:00 PM

April 9, 2018

Board Room, St. Paul Public School

The St. Paul School Board met in regular session on April 9, 2018 at 6:00 PM. The following board members were in attendance: Shelly Hueftle: Absent, Jason Meinecke: Present, Janelle Morgan: Present, Marty Mrkvicka: Present, Dan Scheer: Present, Ken Swinarski: Present. Shelly Hueftle: Present.

The meeting was called to order at 6:03pm.

The president stated that the meeting was properly published in the Phonograph Herald, and/or in 3 public places, per policy

The president stated that the Open Meetings Law is posted on the wall of the meeting room.

The Board and Administration finalized the 2018 goals. Shelly Harrahill joined the meeting at 6:13pm.

The meeting adjourned at 6:56pm.

The meeting was adjourned at _____.

Shelly Harrahill

Secretary

2018 BOARD OF EDUCATION GOALS

The Board and Administrators will improve communication:

1. The Board will be well prepared for Board meetings:

- John will provide more thorough information about action items in board meeting reports. Information can be provided in “BOE Packets” the Friday ahead of meetings, including any information about the history of the action item, costs, rationale, how is the action item going to improve/affect student achievement, etc.

2. All Administrators and BOE members are committed to readily addressing, face-to-face, any concerns about “micro-managing.”

- Both sides agree that asking questions and trying to get informed about issues is not micro-managing;
- Both sides agree that the BOE’s job is to hire the superintendent, manage the budget, and create policy; and that the day-to-day operations of the school are the job of the administration.

3. Admin Team will make sure that the BOE is not “surprised” about any major personnel decisions or issues that might cause BOE members to be questioned by the public.

4. The Board and Admin. Team will develop a 1-7 year facility plan, identifying when major items (roof, HVAC, windows, etc) are expected to need maintenance or replacement. This will be a working document, not set in stone, but will provide a general framework/timeline. This document will be discussed at least annually.

5. The Board will use a document prepared by Administration, which shows staffing demographics, priorities, and needs, to identify positions that need to be replaced, eliminated or added. This

document will be discussed at least annually, prior to advertising for positions.

6. The Board and Administration will discuss and develop a vehicle replacement plan to assure that buses and vehicles are replaced in an efficient and economical manner. This will be discussed annually at the Board Retreat.

7. The Board will participate in a Board Visit Day, or other similar activity, to get BOE members in the school building in an inviting and nonthreatening way.

8. The Board and Admin will participate in (?#) work sessions this year, to address such topics as identified on the next page, or other topics as deemed necessary. The Board will select topics of most importance to be addressed first.

9. Strategies for completing the “to-do list” and the above-mentioned “topic reports”

- Have 2 “Follow-Up Retreats” each year off-site where you tackle 3-4 major topics and thoroughly discuss and get on the same page
- Plan some shorter board meetings (that begin at 7:30) and have several topics covered from 6:30-7:30 ahead of the meeting
- Board meeting presentations above and beyond the regular “reports”

After internal communications are improved, the Board will identify additional goals to improve communication with external stakeholders.

MAJOR TOPICS the BOE has identified as wanting to learn more about:

- Evaluation documents and processes
 - What do our evaluation instruments look like for teachers, administrators, support staff, sponsors, coaches, etc?
 - How often are folks evaluated?
 - What happens when evaluations/performance are poor?
 - No names please, but do we have anyone currently on “plan for improvement?”
- Goals/Objectives of Activities Dept
 - Acknowledgement that this is a big part of public relations and school culture
 - Are students ever surveyed about their thoughts and perceptions of the programs they participate in?
 - What’s the role of the AD in evaluation, strategic planning, and goal-setting?
 - Consider new strategies for recognition of all extra-curricular activities.
- Curriculum & State Standards Alignment
 - Rule 10 report
 - Show the highlights of curricular objectives per subject/grade level
- Longitudinal assessment data
 - A thorough discussion and explanation of how students and grade levels are doing over a period of 3-5 years....using the great data on the meeting room wall but breaking it down so that all understand it and can take pride in the growth that is being achieved
- School Improvement Planning and BOE Committee Involvement
 - A thorough report on school improvement goals and processes in place, to include professional development plan
 - Is there a way for a BOE committee to be involved?