

DELANO PUBLIC SCHOOLS
Independent School District #879

Regular School Board Meeting
Delano City Hall
Monday, April 22, 2019
5:45 PM

1. Call to order
2. Approval of Meeting Agenda
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Motion: _____ Second: _____ Vote: _____	
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Motion: _____ Second: _____ Vote: _____	
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Motion: _____ Second: _____ Vote: _____	
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Motion: _____ Second: _____ Vote: _____	
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Motion: _____ Second: _____ Vote: _____	
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Motion: _____ Second: _____ Roll Call Vote	
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Motion: _____ Second: _____ Vote: _____	
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Motion: _____ Second: _____ Vote: _____	

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Motion: _____ Second: _____ Vote: _____

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Motion: _____ Second: _____ Vote: _____

15. Adjournment

Motion: _____ Second: _____ Vote: _____

Daily Pass Totals

2017-2018		Participant's		20018-2019		Participant's	
July 2017	42	July 2018	70	August 2018	112	September 2018	168
August 2017	114	October 2018	212	November 2018	385	December 2018	456
September 2017	78	January 2019	281	February 2019	191	March 2019	399
October 2017	110	April 2019		May 2019		June 2019	
November 2017	268	Total Participants: 2138		Total Participants: 2274			
December 2017	321	Revenue: \$11,098.00		Revenue: \$11,412.00			
January 2018	122						
February 2018	273						
March 2018	329						
April 2018	276						
May 2018	106						
June 2018	99						

Membership Package Sales

	2016-2017	2017-2018	2018-2019
Adult Complete	76	76	89
Family Complete	284	319	336
Senior Complete	137	159	154
Student Complete	17	46	36
College Complete	38	21	16
Adult Walking	27	34	30
Totals:	579	655	661

User Group Reservations and Hours of Use

Group	2016-2017		2017-2018		2018-2019	
	Reservations	Hours	Reservations	Hours	Reservations	Hours
Youth Basketball	617	1846	913	2769	903	2815
Hockey Association	5	11	8	18	6	9
Youth Wrestling	75	162	59	118	63	129
Velocity	193	599	196	462	272	569
JO Volleyball	99	222	117	258	119	278
Scouts	7	17	7	18	3	10

Continued

Group	2016-2017		2017-2018		2018-2019	
	Reservations	Hours	Reservations	Hours	Reservations	Hours
Crow River Church	211	606	425	1610	534	1800
Delano Community Band			28	56	44	88
Mt. Olive	10	25	8	24	9	32
River City Rhythm	3	16	2	17	3	20
Soccer Club	170	346	172	375	29	59
Wright Cty. Soccer	97	281	112	219	158	386
Youth Lacrosse	38	122	40	123	15	34
DYBSA			310	854	208	704

Community Education Program Fees

Community Education charges a fee for programs we host. The fee we charge programs goes toward covering the following costs:

- Advertising the program in our seasonal brochures.
- Advertising the programs online.
- Creating and distribution of flyers advertising the program when requested.
- Credit card fees.
- Registration software fees.
- Staff time related to advertising and taking registrations.
- Insurance costs.
- A portion of relevant Community Education staff salaries for administering the programs.

Fund Transfers from Community Education to Athletics Activity Accounts

Basketball/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Little Shooters & Jr. Jammers BB	DHS Girls Basketball	\$208.27	\$1,981.47	\$2,189.74	\$605.26	\$2,795.00	18 Fall

Cross Country/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
CC Summer Running Program	DHS CC Team	\$88.47	\$29.41	\$117.88	\$182.12	\$300.00	18 Sum

Cheerleading/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Little Leaders Cheer Camp	DHS Cheerleading	\$579.20	\$330.00	\$909.20	\$416.80	\$1,326.00	17 Fall

Fund Transfers from Community Education to Athletics Activity Accounts

Lacrosse/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Girls Lacrosse Camp	DHS Girls Lacrosse	\$123.20		\$123.20	\$86.80	\$210.00	18 Fall

Softball/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Tiger Softball Camp Gr. K-4, 5-8	DHS Softball		\$893.55	\$893.55	\$261.45	\$1,155.00	17 Sum

Track/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Tiger Track & Field Fall Camp	DHS Track	\$47.33	\$676.38	\$723.71	\$212.29	\$936.00	17 Fall
Tigers Track & Field Camp	DHS Track		\$396.55	\$396.55	\$178.45	\$575.00	18 Fall
Totals:		\$47.33	\$1,072.93	\$1,120.26	\$390.74	\$1,511.00	

Fund Transfers from Community Education to Athletics Activity Accounts

Soccer/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Girls HS Soccer Camp	DHS Girls Soccer	\$330.03	\$1,162.53	\$1,492.56	\$597.44	\$2,090.00	17 Sum
Tiger Prep Summer Soccer	DHS Boys Soccer	\$590.33	\$431.67	\$1,022.00	\$168.00	\$1,190.00	18 Sum
Delano Girls Summer Soccer Camp	DHS Girls Soccer		\$2,701.00	\$2,701.00	\$444.00	\$3,145.00	18 Sum
Totals:		\$920.36	\$4,295.20	\$5,215.56	\$1,209.44	\$6,425.00	

Fund Transfers from Community Education to Athletics Activity Accounts

Tennis/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Jr. High Boys Club Tennis	DHS - Boys Tennis	\$346.86	\$1,441.43	\$1,788.29	\$311.71	\$2,100.00	17 W/S
Tennis Clinic (Spring Clinic)	DHS - Boys Tennis	\$734.48	\$578.75	\$1,313.23	\$666.78	\$1,980.00	17 W/S
Summer Tennis Programs	DHS Boys & Girls Tennis	\$5,600.91	\$8,335.09	\$13,936.00	\$1,752.00	\$15,688.00	17 Sum
Sunday Tennis Clinic	DHS Boys Tennis	\$72.98	\$1,079.74	\$1,152.72	\$287.28	\$1,440.00	18 W/S
Boys Jr. High Club Tennis	DHS Boys Tennis		\$1,698.99	\$1,698.99	\$272.00	\$1,970.99	18 W/S
Summer Tennis Programs	DHS Boys & Girls Tennis	\$7,111.64	\$10,649.87	\$17,761.51	\$3,003.13	\$20,765.00	18 Sum
Totals:		\$13,866.87	\$23,783.87	\$37,650.74	\$6,292.90	\$43,943.99	

Fund Transfers from Community Education to Athletics Activity Accounts

Volleyball/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
Tigers Winter Volleyball Camp	DHS Volleyball	\$343.42	\$724.41	\$1,067.82	\$507.18	\$1,575.00	17 W/S
VB Summer Skills	DHS Volleyball	\$582.60	\$3,136.72	\$3,719.32	\$1,045.68	\$4,765.00	17 Sum
Tues. VB League-Friday Skills	DHS Volleyball	\$165.12	\$3,723.11	\$3,888.23	\$342.77	\$4,231.00	17 Sum
Delano VB Elite Camp	DHS Volleyball		\$2,410.03	\$2,410.03	\$379.97	\$2,790.00	17 Sum
Junior & Little Spikers Volleyball	DHS Volleyball		\$2,316.81	\$2,316.81	\$1,048.19	\$3,365.00	17 Fall
Tigers Winter Volleyball Clinic	DHS Volleyball	\$211.82	\$534.39	\$746.22	\$338.78	\$1,085.00	18 W/S
VB Summer Skills Gr. 1-8	DHS Volleyball	\$467.86	\$4,252.63	\$4,720.49	\$1,204.51	\$5,925.00	18 Sum
Tuesday Night VB League	DHS Volleyball	\$1,045.96	\$2,779.77	\$3,825.73	\$736.27	\$4,562.00	18 Sum
Junior & Little Spikers VB	DHS Volleyball	\$776.46	\$2,229.77	\$3,006.23	\$1,088.77	\$4,095.00	18 Fall
Totals:		\$3,593.24	\$22,107.64	\$25,700.88	\$6,692.12	\$32,393.00	

Fund Transfers from Community Education to Athletics Activity Accounts

Dance Team/Program	Organization	Amount to DHS Activities	Camp Expenses	Organization Total	DCE Total	Gross Revenue	Season
5/6th Grade Dance Team	DHS Dance Team	\$241.29	\$643.30	\$884.59	\$243.41	\$1,128.00	17 W/S
Tiger's Dance Camp	DHS Dance Team	\$422.40	\$220.00	\$642.40	\$281.60	\$924.00	17 W/S
DTDT Summer Intensive	DHS Dance	\$500.00		\$500.00	\$277.00	\$777.00	17 Sum
Tigers Fall Dance Clinic	DHS Dance Team	\$1,515.20	\$719.00	\$2,234.20	\$914.80	\$3,149.00	17 Fall
Fall Dance Team	DHS Dance Team		\$1,656.99	\$1,656.99	\$252.01	\$1,909.00	17 Fall
5/6th-Grade Dance Team	DHS Dance	\$10.15	\$759.50	\$769.65	\$112.35	\$882.00	18 W/S
Tigers Dance Camp - Gr. K-4	DHS Dance	\$563.20	\$200.00	\$763.20	\$356.80	\$1,120.00	18 W/S
Dance Team Strength & Con.	DHS Dance	\$820.40	\$501.00	\$1,321.40	\$755.60	\$2,077.00	18 Sum
Tigerettes '18 Dance Program	DHS Dance Team	\$255.15	\$753.50	\$1,008.65	\$265.35	\$1,274.00	18 Fall
Tigers Fall Dance Camp	DHS Dance Team	\$2,584.40	\$570.00	\$3,154.40	\$1,430.10	\$4,584.50	18 Fall
Fall Dance Team 6586-S1	DHS Dance Team		\$2,235.44	\$2,235.44	\$312.57	\$2,548.00	18 Fall
Totals:		\$6,912.19	\$8,258.73	\$15,170.92	\$5,201.59	\$20,372.50	

Totals for 2017 & 2018 brochure seasons

- Gross Revenue generated by camps benefiting DHS Athletic programs:
 - \$110,431.49
- Amount transferred from Community Education to DHS Activities accounts:
 - \$26,339.13
- Camp Expenses paid by Community Education:
 - \$62,752.80
- Funds kept by Community Education for administering the camps:
 - \$21,339.22

SCHOOL BOARD MINUTES
Monday, March 25, 2019, 5:45 p.m.
Delano Public Schools
Independent School District #879, Delano, Minnesota

1. Call to order at 5:46 p.m.

A. Record of members present or absent

Members present: A. Johnson, C. Black, R. Depa, M. Larson, J. Rosenow and L. Seguin. A. Briesemeister arrived at 5:53 p.m.

Members absent: None

2. Approval of Meeting Agenda

Upon motion by C. Black, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed 6-0.

3. Work Session

Superintendent Matt Schoen outlined updates to a number of school policies. Policies 202, 413, 607 and 612.1 were updated. Policies 101, 103 and 203.5 also received non-substantive updates that did not require discussion during the workshop.

M. Schoen outlined the budget process for the upcoming months and years. He noted that a dip in student enrollment caused by larger graduating classes than classes entering kindergarten has led to a need to proactively adjust for the next few years. Enrollment drives revenue, which affects expenditures. M. Schoen said the district would look to make incremental decreases over the next two to four years to make sure the fund balance does not go below 12 percent. C. Black asked about the demographic study and its projections for growth. M. Schoen said that at the time the study was done in 2014 it projected growth in the near term. It was a period of historic highs in kindergarten size. The demographic study was very accurate in terms of future kindergarten numbers, but the district is now working to refine its forecasting model in light of current circumstances. A. Briesemeister asked how far the demographic study looked into the future. M. Schoen said the study covered the next 10 years, but adjustments are needed at this point. He said the district has not looked at budget reductions since 2008-09 during the recession, but different variables and enrollment will continue to change. He noted that the board did not pass a resolution limiting open enrollment in January because more space is available. Some of the variables in the years ahead include the levy that sunsets in 2022 and efforts in the Legislature to address existing operating levies. A. Briesemeister asked if the budget might be a good retreat topic down the road. M. Schoen said that was possible, and said the finance committee will continue to meet to gather more specifics.

Board members discussed the March school board listening session. L. Seguin said she thought it went well and that there were no surprises. She added that one attendee voiced concern about next year's two-hour late starts and may have received some misinformation regarding childcare costs. Much of the remaining discussion was on the Minnesota Student Survey. Some were able to talk through their displeasure, and information was shared about why the district does the survey and why it was important. M. Schoen noted that breaking the session up into two topics with specific times was effective in keeping discussion on time and on topic. A. Johnson said she was surprised that no one spoke about the MCA tests because she was aware that many people had concerns about the MCA. As a result, L. Seguin said it can be hard to draw definite conclusions from the relatively few people who show up. R. Depa asked if students can opt out of the survey altogether or just skip questions. M. Schoen said they can opt out on their own, and added that he felt it was a good, balanced discussion between those who felt the survey was invasive and two other attendees who spoke about how important the information was to their work as a counselor and social worker. J. Rosenow said follow-up may be needed in regard to students opting out so all school staff are aware that is an option. L. Seguin said it was eye-opening to hear attendees talking about the Minnesota Student Survey's importance for addressing issues like vaping, trafficking and more from their professional perspectives, but said she understands that the survey might not be for everyone. L. Seguin also noted that there was no crossover of guests from the first listening session to the second, and said she felt the

board should continue holding them as long as people continue to attend. A. Briesemeister asked about late starts vs. early releases, and asked if any sort of follow-up was planned with district families after the new schedule begins next year to see if it is working for them. He suggested a survey to gather feedback. R. Depa said there has been a lot of concern about the cost of using Tiger Kids Club during the late starts. She said she had been under the impression that the elementary was going to have supervision available for families on those days. Instead, she said the district was adding a cost in addition to changing the schedule. M. Schoen said the cost would be \$10 per student, including breakfast, which comes down to about \$3.50 per hour. He said that's about as tight as the district can get in terms of its expenses. He said if families have serious concerns they can go to the building principals, who will work with them. M. Schoen added that districts and school boards set a wide variety of schedules, including four-day weeks and yearly academic calendars. R. Depa said this case is different because public feedback was not sought and it involves an expense. C. Black said he had similar concerns, but negative feedback had been relatively light. As a result, he felt like the district was on the right path. He said the principals have made themselves available to come up with alternative solutions if necessary. He said he did not feel there was a better solution to implement the literacy program, and that trying something else would just trade one set of problems for another. L. Seguin said change is always difficult, but the principals are there to provide help if needed and the district will work with families experiencing hardship as a result of the change. She also noted that community members pride themselves on helping each other out and working together, and that many will probably arrange for transportation and care on their own. M. Schoen said it would be a good idea to gather feedback at parent conferences. He said late starts or early releases would both cause scheduling issues for families. He added that there has not been any negative feedback against the literacy initiative, and that a good time to gather feedback might be January after half the year has gone by and families have experience with the schedule. A. Johnson asked if there could be site-specific care options manned by parent volunteers or some other free supervision option. M. Schoen said that had not yet been discussed with principals. R. Depa asked how many students Community Education can accommodate. Community Education Director Diane Johnson said it was more about staffing than space, but she did not anticipate a problem and noted that high school staff members can come and work during the morning. M. Larson asked if there would be any bussing issue with a large number of students, and D. Johnson said numbers would be communicated to Stahlke Bus.

The May listening session will include A. Briesemeister, C. Black and R. Depa, and will focus on fees. M. Schoen said the district could look at the total amount spent on activities in FY18 and the total number of participants. He said the board could set fees to cover a certain percentage of cost, although there are other factors like gate revenue to consider. M. Schoen said the cost typically goes up every year due to transportation costs, officials and coaches' salaries, so it is difficult for fees to have a set rate. Other options to limit fees could include instituting cut policies to reduce the number of participants. Presently about 85 percent of 7-12 families are doing some activity. A. Johnson asked if fees should be the same or different across different activities, and said philosophical questions about the district's approach remained to be answered. M. Schoen said activities could be roughly categorized and data gathered on the financial side. J. Rosenow noted that students pay fees, but then are also pressured to fundraise for their sports. Business Manager Mary Reeder noted that the fundraising money does not go to the school but to booster clubs. C. Black said the board should be wary of getting too far into the details, but should set out general guidelines and let the individual sports and coaches go from there. R. Depa said board members should have a general idea of what the district covers vs. what the booster clubs cover.

In the student board representatives report, Spencer Poll noted that there was little to say about the elementary and intermediate levels, but Lydia Ramstad asked about parking lot protocol when stalls are covered by snow. She said high school students felt the protocol was too strict when students could not tell exactly where they should be parked. She also asked if students who want to use the Tiger Activity Center during non-school hours can be allowed to use visitor parking like any other TAC member. D. Johnson said she would address that with staff.

C. Black shared a report from the facility usage task force and noted that there is a capital fee that causes a lot of angst. He explained that the fee applies only to groups that want capital improvements done, but are not already contributing toward those improvements. L. Seguin asked if the groups are contributing on their own or to avoid the fee. C. Black said the groups are contributing because they want things beyond the basic level of coverage the school provides. D. Johnson said that over the years only one group has ended up paying the fee. She said that the fee doesn't impact most groups, but they still tend to be upset about it. C. Black said the fee could be re-instated if

getting rid of it causes problems. He also said the philosophy behind fees could be another subject for a future retreat. L. Seguin said that, to be clear, the philosophy is not to make a profit.

Upon motion by C. Black, seconded by R. Depa, the Board of Education called the meeting to recess at 6:58 p.m. Motion passed 7-0.

Board Chair M. Larson called the meeting out of recess and to order at 7:02 p.m.

4. Pledge of Allegiance

5. Program Review – Joe Vieau

Director of Teaching and Learning Joe Vieau presented information about FocalPoint K-12. He said the purpose of working with the company was two-fold. First, it would serve as a data warehouse to manage MCA, FAST and potentially local data, and can help Student Success Teams identify students for advanced courses or interventions. In addition, it would allow staff members to build assessments and align assessment questions with standards to monitor progress. He said talks with FocalPoint K12 began about a year ago, and substantial effort has gone into implementation in recent months. He noted that staff development training on Feb. 15 did not go as planned, so the district is currently evaluating its options. A pilot group of interested faculty has been formed to see if the system can be used the way the district would like. He said FocalPoint K12 has been willing to meet the district's needs since the Feb. 15 disappointment, and has made strides toward getting the system where the district would like it to be. Negotiations are also underway regarding a continued relationship. R. Depa asked what the district's investment has been so far. J. Vieau said it has been about \$18,000. There would be additional expense moving forward, but that is currently being negotiated. He said usage of the system must increase or it won't be worth paying for. R. Depa asked if there was a chance the district would not continue moving forward with FocalPoint K12. J. Vieau said that is being analyzed, but there is a lot of hope about continuing from district users. M. Schoen said there have been intense discussions with FocalPoint K12 about meeting the district's standards, and if they do not respond appropriately the district will change direction. He noted, however, that the future in the district and around the country is to do things digitally, so if anything another partner will be chosen to provide similar services. R. Depa said she has heard positive things from teachers about the services, so that's why she wondered what its future prospects are.

6. Consent Agenda

Upon motion by A. Briesemeister, seconded by L. Seguin, the Board of Education approved the Consent Agenda. Motion passed 7-0.

A. School Board Minutes

1. Feb. 18, 2019 minutes
2. Feb. 25, 2019 minutes
3. March 21, 2019 minutes

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 7-0.

8. Personnel Matters

Upon motion by R. Depa, seconded by L. Seguin, the Board of Education approved the Personnel Matters, with M. Larson congratulating Amanda Ward on earning her master's degree. Motion passed 7-0.

9. Public Comment

School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

No comments.

10. Administrative Reports

A. Superintendent

M. Schoen provided a legislative update. He said it is an interesting time of the session because legislators are inundated with requests. He said he had been invited to attend the capitol 10 times to support various causes, and some board members had also been to the capitol. Gov. Walz has proposed additional funding for education, but it remains to see how much will be approved. The governor has also talked about the state's role in funding when it comes to levies. M. Schoen said educators are paying close attention to what transpires because there will be financial impacts. He said the funding formula is the most important issue, and curtailing cross subsidies for special education is also important. Many individual items get put into omnibus bills, however, so the outcome on individual issues won't be known until those bills are voted on. M. Schoen also shared an update on the strategic plan update process. Staff feedback sessions are almost complete, and answers about what needs to be adjusted and what the district wants to be known for are being organized and prioritized. Certain themes are beginning to emerge that will help shape strategic goals going forward. The plan will be filtered through various committees and teams, and the board will focus on the strategic plan in an upcoming work session or special meeting before approving it this summer.

B. Principals

1. Mr. Voight

Barry Voight said the school year is going quickly, and MCA testing is right around the corner. It begins April 16. He said it is important for parents to know what the testing calendar is because students need to be in attendance on those days. There are some contingency options for students who are not able to be present. Testing is important, but B. Voight also noted that students and staff focused on emphasizing kindness during the month of March at the school, community and broader levels. Activities included thank-you notes to cooks, custodians and other staff members. Classes also collected items for personal care bags to give to people in need. B. Voight also said DIS has been chosen as a Math Corps site for next year, which was a surprise because the school generally performs quite well. Two tutors will provide extra help to 50 students next year. Outside of that program, B. Voight said that DIS does not have a systematic way to provide math support outside of the typical classroom differentiation that teachers provide. B. Voight also said the school is in the process of renewing its ADSIS application and wants to look at continuing and improving services. He said that process involves working closely with the district office to make sure the services fit within the proper financial parameters.

2. Dr. Heil

Steve Heil said that testing season begins in two weeks at the high school. Science testing takes place first, followed by math and reading tests. In the past, students who were not testing went about their regular days, but S. Heil said that in looking at the data, administrators have wondered if students rushed through the tests to get back to class. This year the school will make sure every teacher will see all of their students. Those not testing will attend symposiums and assemblies as enrichment activities. There will be information from the Bounceback Project, the National Guard, cultural awareness presentations and more. S. Heil said the idea is to give students a broader perspective of what is out there in the world beyond the Highway 12 corridor. He said the school wants to have continuity from year to year and make testing

season about more than just tests. ACT testing will take place on April 2, followed by the MCA and AP tests. S. Heil said test results don't tell everything about a student's education, but they are a good indicator. He also reminded board members that the third quarter has been extended by one week.

3. Mr. Schuler

Darren Schuler said that students returned from spring break to a great performance by CLIMB Theatre on self-control, part of the school's Positive Behavioral Intervention Support initiative. He said the expanded cafeteria was used as a performance area for two grades at a time, which kept the gym space open and functional during the morning. On the same day, Bonnie Houck visited to do her first literacy walk-through. D. Schuler said she came away with some really good data and provided some initial feedback. He said he was excited to hear more when administrators meet with B. Houck in greater depth to review district-wide data. The theme for March was citizenship, with students focusing on what good citizenship looks like in the classroom, school, community and world. A new focus this year was on digital citizenship, involving safe internet sites and phone usage. MCA testing begins April 16 and continues into the following week. On April 25 the school will hold its semiannual fine arts fair, which D. Schuler said is a great opportunity for students to showcase their photography, crafts and more. The Imaginarium will also be featured during that time. Finally, D. Schuler noted that the Tiger Fun Fair was coming up and that volunteers were still being sought.

C. Business Manager

M. Reeder reported that the budget process for FY20 is continuing, and a preliminary budget could be available at the April work session. The budget will not be finalized until June. M. Reeder also noted that the district went out for bread and milk quotes last May, but this year the district will continue with the same vendor for one more year.

D. Community Education Director

D. Johnson reported that the summer brochure will be out around the third week of April. The ECFE vehicle fair has been moved to spring. "Touch a Truck" will run from 10 a.m. to noon on Saturday, May 4, at the Central Park parking lot. The new location is due to a new surprise vehicle that will be present. Free coffee connection classes are continuing, which are open to parents of any age child, and childcare is available for a small fee. ECFE and Tiger Kids Club fundraisers are underway. D. Johnson reported that there had been 110 preschool registrations so far. She said the Sugar Packets DI team took first in the North Metro regional, and the team was at state the previous weekend. Results there were not yet known. About 180 students are in swimming lessons, and lifeguard and water safety instructor classes are also underway. D. Johnson noted that these classes would produce qualified staff members in the years ahead.

11. Student board representative reports

S. Poll and L. Ramstad shared briefly that elementary and intermediate students feel safe, and summarized work session discussion about high school parking protocol.

12. Board Reports

A. MAWSECO

Amy reported that it was a standard meeting aside from child count numbers and some calendar changes.

B. Wright Technical Center

A. Briesemeister reported that the budget is on track. The March 11 open house was held and was well attended. The CEO program has an annual dinner, and the largest turnout yet was reported. The board approved the director's contract for 2019-22, and the 2019-20 calendar. A revised 2018-19 calendar was approved with days added at the end. A lease agreement for the greenhouse space was also approved and there was discussion about the site improvement plan for ALC.

C. Professional Development

Al. Briesemeister said J. Vieau had covered the main focus of the most recent meeting, which was the FocalPoint K12 initiative. He said that Bonnie Houck has been in to make observations and gather data to

begin the literacy initiative. Feedback from the Q Comp groups was positive in that regard. There was also discussion about bringing back Impact Lives in 2020.

13. Old Business

- A. Approve second read of Policy 401 - Equal Employment Opportunity, due to substantive changes
Upon motion by A. Briesemeister, seconded by L. Seguin, the Board of Education approved the second read of Policy 401. Motion passed 7-0.
- B. Approve second read of Policy 419 - Tobacco-Free Environment, due to substantive and legal reference changes
Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved the second read of Policy 419. Motion passed 7-0.
- C. Approve second read of Policy 421 - Gifts to Employees and School Board Members, due to substantive changes
Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the second read of Policy 421. Motion passed 7-0.
- D. Approve second read of Policy 504 - Student Dress and Appearance, due to substantive and legal reference changes
Upon motion by R. Depa, seconded by A. Briesemeister, the Board of Education approved the second read of Policy 504. Motion passed 7-0.
- E. Approve second read of Policy 604 - Instructional Curriculum, due to substantive and legal reference changes
Upon motion by L. Seguin, seconded by J. Rosenow, the Board of Education approved the second read of Policy 604. Motion passed 7-0.

14. New Business

- A. Approve first and only read of Policies 101 - Legal Status of Delano ISD 879 School District; 103 - Complaints - Students, Employees, Parents, Other Persons; and 203.5 - School Board Meeting Agenda, due to non-substantive and/or legal reference changes
Upon motion by R. Depa, seconded by A. Briesemeister, the Board of Education approved the first and only read of Policies 101, 103 and 203.5. Motion passed 7-0.
- B. Approve the first read of Policy 202 - School Board Officers, due to substantive changes
Upon motion by L. Seguin, seconded by J. Rosenow, the Board of Education approved the first read of Policy 202. Motion passed 7-0.
- C. Approve the first read of Policy 413 - Harassment and Violence, due to substantive and legal reference changes
Upon motion by R. Depa, seconded by L. Seguin, the Board of Education approved the first read of Policy 413. Motion passed 7-0.
- D. Approve the first read of Policy 607 - Organization of Grade Levels, due to substantive changes
Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved the first read of Policy 607. Motion passed 7-0.
- E. Approve the first read of Policy 612.1 - Development of Parent and Family Engagement Policies for Title I Programs, due to substantive and legal reference changes
Upon motion by C. Black, seconded by R. Depa, the Board of Education approved the first read of Policy 612.1. Motion passed 7-0.

F. Adjournment

Upon motion by L. Seguin, seconded by J. Rosenow, the meeting was adjourned at 7:53 p.m. Motion passed 7-0.

CLERK

RECORDER



FINANCIAL

Budget Report

FY 2018-2019

April 22, 2019

CURRENT BUDGET STATUS

2018-2019

<i>FUND NAME</i>	<i>FINAL FUND BALANCE June 2018</i>	<i>INCOME BUDGET FY 18-19</i>	<i>EXPENSE BUDGET FY 18-19</i>	<i>PROJECTED NET CHANGE IN F/B FY 18-19</i>	<i>PROJECTED FUND BALANCE June 2019</i>
GENERAL					
Nonspendable Fund Balance	\$42,388	\$0	\$0	\$0	\$42,388
Committed for Severance Obligations	\$152,680	\$0	\$0	\$0	\$152,680
Restricted for Staff Dev 316	\$230,610	\$343,373	\$375,219	(\$31,846)	\$198,764
Restricted for ALC 303	\$14,334	\$86,000	\$84,313	\$1,687	\$16,021
Restricted for MA 372	\$7,097	\$25,000	\$8,816	\$16,184	\$23,281
Assigned for Donated Funds Carryover	\$298,130	\$191,923	\$467,103	(\$275,180)	\$22,950
Assigned for Student Activities Carryover	\$39,792	\$26,943	\$64,069	(\$37,126)	\$2,666
Assigned for QComp Carryover	\$340,463	\$650,303	\$758,444	(\$108,141)	\$232,322
Unassigned Fund Balance	\$6,737,346	\$25,012,431	\$25,785,790	(\$773,359)	\$5,963,987
TOTAL GENERAL & TRANSPORT.	\$7,862,840	\$26,335,973	\$27,543,754	(\$1,207,781)	\$6,655,059
CAPITAL (Finance/Program)					
Nonspendable Fund Balance	\$2,630	\$0	\$0	\$0	\$2,630
Restricted for LTFM 865	\$645,200	\$1,250,394	\$1,233,240	\$17,154	\$662,354
Restricted for Oper Capita 302	\$1,179,132	\$795,470	\$1,027,544	(\$232,074)	\$947,058
TOTAL CAPITAL	\$1,826,962	\$2,045,864	\$2,260,784	(\$214,920)	\$1,612,042
TOTAL ALL GENERAL	\$9,689,802	\$28,381,837	\$29,804,538	(\$1,422,701)	\$8,267,101
FOOD					
Nonspendable Fund Balance	\$18,445	\$0	\$0	\$0	\$18,445
Restricted for Food Service	\$274,883	\$1,083,446	\$1,135,664	(\$52,218)	\$222,665
TOTAL FOOD	\$293,328	\$1,083,446	\$1,135,664	(\$52,218)	\$241,110
COMMUNITY SERVICE (Finance)					
Nonspendable Fund Balance	\$9,841	\$0	\$0	\$0	\$9,841
Restricted for ABE 322	\$966	\$9,181	\$9,181	\$0	\$966
Restricted for ECFE 325,328	\$0	\$138,968	\$109,951	\$29,017	\$29,017
Restricted for Comm Educ 321,332,362,798	\$93,158	\$2,154,150	\$2,131,555	\$22,595	\$115,753
Restricted for Schl Readin 344	\$0	\$51,138	\$51,136	\$2	\$2
Restricted Fund Balance 337,338,350-354	\$1,147	\$52,240	\$53,953	(\$1,713)	(\$566)
TOTAL COMMUNITY SERVICE	\$105,112	\$2,405,677	\$2,355,776	\$49,901	\$155,013
CONSTRUCTION	\$6,929,759	\$250,000	\$7,179,759	(\$6,929,759)	\$0
DEBT SERVICE	\$1,147,736	\$5,535,952	\$5,227,353	\$308,599	\$1,456,335
TRUST	\$30,870	\$63,681	\$80,526	(\$16,845)	\$14,025
TOTAL ALL FUNDS	\$18,196,607	\$37,720,593	\$45,783,616	(\$8,063,023)	\$10,133,584

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

GENERAL FUND (INCLUDES TRANSPORTATION)	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$26,330,949	* Jun-18
+Revenue - Donated Funds & General	8,242	* Oct-18
+Revenue - Donated Funds & General	114,116	* Dec-18
-Revenue - Federal Funds, Donated Funds & General	(71,518)	* Jan-19
+Revenue - Donated Funds, Student Activities & General	17,893	* Feb-19
+Revenue - Federal Funds, Donated Funds & General	63,847	* Mar-19
-Revenue - Donated Funds & General	(127,556)	* Apr-19

NET CURRENT INCOME BUDGET

\$26,335,973

GENERAL FUND (INCLUDES TRANSPORTATION)		
EXPENSE:		
Initial Adopted Budget	\$27,211,808	* Jun-18
+Allocate Donated Fund Balances from Prior Year	277,477	* Sept-18
+Allocate Student Activities Fund Balances from Prior Year	37,126	* Sept-18
+Expense - Donated Funds & General	8,242	* Oct-18
+Expense - ADSIS	15,572	* Nov-18
+Expense - Donated Funds & General	111,819	* Dec-18
-Expense - Federal Funds, Donated Funds & General	(72,474)	* Jan-19
+Expense - Donated Funds, Student Activities & General	17,893	* Feb-19
+Expense - Federal Funds, Donated Funds & General	63,847	* Mar-19
-Expense - Donated Funds & General	(127,556)	* Apr-19

NET CURRENT EXPENSE BUDGET

\$27,543,754

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

CAPITAL/LTFM EXPENDITURE SUB-FUND:

	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$1,975,896	* Jun-18
+Revision - Capital	57,492	* Nov-18
+Revision - Capital	4,016	* Jan-19
+Revision - Capital	8,460	* Mar-19

NET CURRENT INCOME BUDGET \$2,045,864

EXPENSE:		
Initial Adopted Budget	\$2,130,453	* Jun-18
+Revision - Capital	117,855	* Nov-18
+Revision - Capital	4,016	* Jan-19
+Revision - Capital	8,460	* Mar-19

NET CURRENT EXPENSE BUDGET \$2,260,784

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

FOOD SERVICE FUND:

	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$1,070,849	* Jun-18
+Revision	\$12,597	* Jan-19

NET CURRENT INCOME BUDGET \$1,083,446

EXPENSE:		
Initial Adopted Budget	\$1,123,067	* Jun-18
+Revision	\$12,597	* Jan-19

NET CURRENT EXPENSE BUDGET \$1,135,664

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

COMMUNITY SERVICE FUND:

INCOME:

Initial Adopted Budget	\$2,375,724	* Jun-18
+Revision	\$22,028	* Jan-19
+Revision	7,925	* Apr-19

NET CURRENT INCOME BUDGET

\$2,405,677

EXPENSE:

Initial Adopted Budget	\$2,364,383	* Jun-18
-Revision	(\$16,532)	* Jan-19
+Revision	7,925	* Apr-19

NET CURRENT EXPENSE BUDGET

\$2,355,776

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

CONSTRUCTION FUND:

INCOME:

Initial Adopted Budget	\$100,000	* Jun-18
+Revision	150,000	* Nov-18

NET CURRENT INCOME BUDGET

\$250,000

EXPENSE:

Initial Adopted Budget	\$7,366,482	* Jun-18
+Revision	(\$186,723)	* Nov-18

NET CURRENT EXPENSE BUDGET

\$7,179,759

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

DEBT SERVICE FUND:		AMOUNT	DATE
INCOME:			
Initial Adopted Budget		\$5,342,020	* Jun-18
+Revision		193,932	* Nov-18
NET CURRENT INCOME BUDGET		<u>\$5,535,952</u>	
EXPENSE:			
Initial Adopted Budget		\$5,227,353	* Jun-18
NET CURRENT EXPENSE BUDGET		<u>\$5,227,353</u>	

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

TRUST FUND:		AMOUNT	DATE
INCOME:			
Initial Adopted Budget		\$1,000	* Jun-18
+Revision		\$28,200	* Aug-18
+Revision		25,516	* Nov-18
+Revision		\$3,831	* Jan-19
+Revision		\$260	* Feb-19
+Revision		\$4,874	* Mar-19
NET CURRENT INCOME BUDGET		<u>\$63,681</u>	
EXPENSE:			
Initial Adopted Budget		\$16,800	* Jun-18
+Revision		\$31,416	* Aug-18
+Revision		25,116	* Nov-18
-Revision		(\$170)	* Jan-19
+Revision		\$260	* Feb-19
+Revision		\$7,104	* Mar-19
NET CURRENT EXPENSE BUDGET		<u>\$80,526</u>	

Investment Transactions 2018-2019

As of March 31, 2019

			Cost					Cost	
	<u>Purchased</u>	<u>Due</u>	<u>Balance</u>	<u>Purchased</u>	<u>Interest</u>	<u>Realized</u>	<u>Matured</u>	<u>Balance</u>	<u>Fair Value</u>
			<u>7/1/18</u>		<u>Received</u>	<u>Gain/Loss</u>		<u>03/31/19</u>	<u>03/31/19</u>
Fund 1:									
PMA (Operating Investments):									
MN Trust Investment Shares Portfolio .69%								22,384.79	22,384.79
Affiliated Bank	7/27/2017	7/27/2018	246,800.00		3,109.68		246,800.00	0.00	0.00
MN Trust Term Series	8/25/2018	9/25/2018		4,000,000.00	7,224.12		4,007,224.12	0.00	0.00
MN Trust Term Series	9/25/2018	10/25/2018		4,000,000.00	6,969.86		4,006,969.86	0.00	0.00
MN Trust Term Series	11/26/2018	12/26/2018		4,000,000.00	7,331.51		4,007,331.51	0.00	0.00
Cornerstone Bank - 1.213%	6/1/2017	11/28/2018	245,500.00		4,446.48		249,946.48	0.00	0.00
Public Service Credit Union CD	12/18/2017	12/18/2018	246,000.00		3,936.00		249,936.00	0.00	0.00
Sonabank CD	12/18/2017	12/18/2018	245,900.00		4,038.91		249,938.91	0.00	0.00
MN Trust Term Series	12/26/2018	1/25/2019		4,500,000.00	8,887.81		4,508,887.81	0.00	0.00
Bank 7 - 1.212%	6/1/2017	1/28/2019	245,000.00		4,930.02		249,930.02	0.00	0.00
First Bank of Ohio - 1.202%	6/1/2017	1/28/2019	245,000.00		4,891.38		249,891.38	0.00	0.00
Mainstreet Bank	8/30/2017	1/28/2019	245,400.00		4,557.82		249,957.82	0.00	0.00
Industrial and Commercial Bank of China	8/30/2017	1/28/2019	245,400.00		4,551.61		249,951.61	0.00	0.00
MN Trust Term Series	1/25/2019	1/29/2019		3,500,000.00	932.06		3,500,932.06	0.00	0.00
MN Trust Term Series	1/25/2019	2/25/2019		1,000,000.00	2,148.77		1,002,148.77	0.00	0.00
American Express Centurion Bank CD	9/6/2017	3/6/2019	247,228.35		2,021.00		249,021.00	0.00	0.00
American Express Bank Fsb CD	9/6/2017	3/6/2019	247,228.35		2,021.00			0.00	0.00
MN Trust Term Series	2/25/2019	3/25/2019		1,744,000.00	3,384.79		1,747,384.79	0.00	0.00
MN Trust Term Series	3/25/2019	4/25/2019		1,500,000.00				1,500,000.00	1,500,000.00
Farmer's & Merchants Union Bank - 1.409%	6/1/2017	6/3/2019	242,900.00					242,900.00	242,900.00
Wells Fargo Bank CD - 1.502%	6/7/2017	6/7/2019	249,726.44		315.17			248,681.03	248,681.03
ELGA Credit Union	7/10/2018	1/28/2020		240,400.00				240,400.00	240,400.00
Village Bank & Trust - Wintrust	7/10/2018	1/28/2020		240,700.00				240,700.00	240,700.00
Schaumburg B&TC / Advantage Nat'l Bank	7/10/2018	1/28/2020		240,700.00				240,700.00	240,700.00
Corporate One Federal Credit Union	7/11/2018	1/28/2020		240,500.00				240,500.00	240,500.00
CFG Community Bank	10/29/2018	1/28/2020		241,700.00				241,700.00	241,700.00
Citadel FCU	10/29/2018	1/28/2020		241,800.00				241,800.00	241,800.00
Servisfirst Bank	10/29/2018	1/28/2020		241,600.00				241,600.00	241,600.00
Rockford B&TC	10/29/2018	1/28/2020		241,900.00				241,900.00	241,900.00
Bank of China	3/3/2019	3/5/2020		243,400.00				243,400.00	243,400.00
Pacific Western Bank	3/6/2019	3/5/2020		243,500.00				243,500.00	243,500.00
KS StateBank	12/20/2018	12/21/2020		235,400.00				235,400.00	235,400.00
Sonabank	12/20/2018	12/21/2020		235,800.00				235,800.00	235,800.00
CIBC Bank USA / Private Bank - MI	3/25/2019	1/26/2021		238,500.00				238,500.00	238,500.00
PMA Total								5,139,865.82	
Minnesota School District Liquid Asset Fund:									
Liquid Class .75%								745,513.76	
MAX Class .85%								6,557,593.54	
TOTAL MNTRUST			2,952,083.14	27,369,900.00	75,697.99	0.00	25,026,252.14	12,442,973.12	5,139,865.82

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Bonds 2016A MN Trust Investment Transactions 2018-2019
As of March 31, 2019

<u>Description</u>	<u>Purchased</u>	<u>Due</u>	<u>Cost Balance 07/01/18</u>	<u>Purchased</u>	<u>Interest Rec'd</u>	<u>Gain/Loss</u>	<u>Matured</u>	<u>Cost Balance 03/31/19</u>	<u>Fair Value 03/31/19</u>
MN Trust Investment Shares Portfolio 2.320%	02/18/16			935.11				935.11	935.11
Associated Bank (SDA) 2.250%				1,841,310.40				1,841,310.40	1,841,310.40
Citibank (SDA) 2.300%	02/23/16			15.03			15.03	0.00	0.00
Federal Home Loan Mtg Corporation Note .870%	02/23/16	10/19/18	251,832.97		990.28		252,823.25	0.00	0.00
First National Bank 1.032%	02/18/16	10/23/18	243,100.00		6,724.52		249,824.52	0.00	0.00
Pacific Western Bank .910%	02/18/16	10/23/18	243,900.00		5,941.75		249,841.75	0.00	0.00
Luana Savings Bank CD .700%	05/18/16	07/06/18	246,300.00		3,679.66		249,979.66	0.00	0.00
Bridgewater Bank CD .811%	06/23/16	10/23/18	500,000.00		9,459.57		509,459.57	0.00	0.00
Bridgewater Bank CD .861%	06/23/16	11/27/18	1,000,000.00		20,911.17		1,020,911.17	0.00	0.00
Commerce Bank 0.946%	01/30/17	09/25/18	246,100.00		3,847.75		249,947.75	0.00	0.00
Bremer Bank 1.050%	01/30/17	12/21/18	245,000.00		4,863.09		249,863.09	0.00	0.00
Financial Federal Bank 0.950%	01/30/17	11/27/18	245,700.00		4,259.03		249,959.03	0.00	0.00
Enerbank USA 0.910%	01/30/17	09/25/18	246,000.00		3,698.30		249,698.30	0.00	0.00
CFG Community Bank 1.000%	02/24/17	07/24/18	246,500.00		3,478.89		249,978.89	0.00	0.00
Central MN Credit Union 0.930%	02/28/17	07/24/18	500,000.00		6,472.14		506,472.14	0.00	0.00
First Internet Bank of Indiana 1.042%	02/23/17	09/25/18	245,900.00		4,048.61		249,948.61	0.00	0.00
Fieldpoint Private Bank & Trust 1.041%	02/23/17	09/25/18	245,900.00		4,060.99		249,960.99	0.00	0.00
Cit Bank/Onewest Bank 1.109%	02/28/17	09/25/18	245,600.00		4,283.47		249,883.47	0.00	0.00
Central MN Credit Union 0.950%	02/28/17	09/25/18	504,400.00		7,500.05		511,900.05	0.00	0.00
Grand Ridge National Bank 1.126%	05/24/17	08/28/18	246,500.00		3,486.63		249,986.63	0.00	0.00
Private Bank - MI 1.271%	05/24/17	12/21/18	245,000.00		4,913.43		249,913.43	0.00	0.00
MN Trust Term Series 1.970%	06/25/18	07/25/18	4,800,000.00		7,969.32		4,807,969.32	0.00	0.00
MN Trust Term Series 2.050%	07/25/18	08/24/18		3,500,000.00	5,897.27		3,505,897.27	0.00	0.00
MN Trust Term Series 2.060%	08/24/18	09/25/18		1,500,000.00	2,709.05		1,502,709.05	0.00	0.00
MN Trust Term Series 2.120%	08/24/18	09/25/18		3,000,000.00	5,227.40		3,005,227.40	0.00	0.00
MN Trust Term Series 2.210%	10/25/18	11/26/18		2,500,000.00	4,843.84		2,504,843.84	0.00	0.00
MN Trust Term Series 2.230%	11/26/18	12/26/18		2,500,000.00	4,582.20		2,504,582.20	0.00	0.00
MN Trust Term Series 2.403%	12/26/18	01/25/19		1,500,000.00	2,962.60		1,502,962.60	0.00	0.00
MN Trust Term Series 2.530%	01/25/19	02/25/19		2,250,000.00		4,834.73	2,254,834.73	0.00	0.00
MN Trust Term Series 2.530%	01/25/19	02/25/19		2,094,417.00		3923.16	2,098,340.16	0.00	0.00
TOTAL MN TRUST BOND ACCOUNT			10,747,732.97	20,686,677.54	136,811.01	8,757.89	29,737,733.90	1,842,245.51	1,842,245.51

WIRE TRANSFER SUMMARY
Delano Public Schools
Independent School District #879
MARCH 2019

DATE	FROM	TO	AMOUNT	PURPOSE
03/01/19	CorTrust Bank	Delta Dental	\$16,849.00	Dental Insurance
03/05/19	CorTrust Bank	IRS	\$155,771.25	Payroll Tax
03/06/19	CorTrust Bank	MN Dept of Revenue	\$26,303.93	Payroll Tax
03/06/19	CorTrust Bank	PERA	\$26,707.80	Payroll PERA
03/06/19	CorTrust Bank	State of MN	\$202.20	Payroll Garnishment
03/06/19	CorTrust Bank	MN Teachers Retirement	\$75,198.68	Payroll TRA
03/07/19	CorTrust Bank	BMO	\$32,290.73	P-Card
03/07/19	CorTrust Bank	Further	\$1,651.81	FSA
03/11/19	CorTrust Bank	Further	\$3,967.74	HSA
03/12/19	CorTrust Bank	Further	\$750.00	VEBA Deposit
03/12/19	CorTrust Bank	MN Dept of Revenue	\$1,416.00	February Sales Tax
03/12/19	CorTrust Bank	Further	\$27,113.68	VEBA Deposit
03/14/19	CorTrust Bank	Further	\$5,176.31	FSA
03/20/19	CorTrust Bank	IRS	\$148,655.96	Payroll Tax
03/21/19	CorTrust Bank	Further	\$3,406.74	FSA
03/21/19	CorTrust Bank	MN Dept of Revenue	\$25,152.17	Payroll Tax
03/21/19	CorTrust Bank	MN Dept of Revenue	\$202.20	Payroll Garnishment
03/21/19	CorTrust Bank	PERA	\$25,949.64	Payroll PERA
03/21/19	CorTrust Bank	Valic	\$1,092.85	403 (b) Retirement
03/22/19	CorTrust Bank	MN Teachers Retirement	\$72,501.75	Payroll TRA
03/22/19	CorTrust Bank	State of MN	\$14,428.02	507 Retirement
03/22/19	CorTrust Bank	Ameriprise	\$16,059.68	403 (b) Retirement
03/22/19	CorTrust Bank	Further	\$947.25	Admin Fees
03/22/19	CorTrust Bank	Horace Mann	\$4,204.64	403 (b) Retirement
03/22/19	CorTrust Bank	AFLAC	\$503.10	Insurance
03/27/19	CorTrust Bank	Further	\$3,300.61	HSA
03/28/19	CorTrust Bank	Further	\$3,341.80	FSA

MINNESOTA LIQUID ASSET FUND
DELANO PUBLIC SCHOOLS

FOR MONTH ENDING: MARCH, 2019

DATE	DESCRIPTION	FUND	CODE	MSDMAX (+ = Debit A104)	MAX BALANCE	MSLAF (+ = Debit A104)	LAF BALANCE
03/01/19	Beginning Balance				\$5,547,999.72		\$1,048,480.99
03/04/19	Wire - Max	1	A01-101-00	(\$800,000.00)	\$4,747,999.72		\$1,048,480.99
03/06/19	Wire - Liquid	1	A01-101-00		\$4,747,999.72	(\$200,000.00)	\$848,480.99
03/14/19	Pathways II ELSA - 1/19	4	R04-005-550-000-337-040		\$4,747,999.72	\$1,111.10	\$849,592.09
03/14/19	Pathways II ELSA - 2/19	4	R04-005-550-000-337-040		\$4,747,999.72	\$1,666.67	\$851,258.76
03/14/19	Pathways II ELSA - 3/19	4	R04-005-550-000-337-040		\$4,747,999.72	\$1,666.67	\$852,925.43
03/14/19	State Breakfast	2	R02-005-770-000-705-300		\$4,747,999.72	\$607.20	\$853,532.63
03/14/19	Regular Breakfast	2	R02-005-770-000-705-476		\$4,747,999.72	\$1,078.87	\$854,611.50
03/14/19	State School Lunch	2	R02-005-770-000-701-300		\$4,747,999.72	\$3,573.38	\$858,184.88
03/14/19	Free Reduced Lunch	2	R02-005-770-000-701-472		\$4,747,999.72	\$9,099.20	\$867,284.08
03/14/19	HHFKA Lunch	2	R02-005-770-000-701-471		\$4,747,999.72	\$1,512.30	\$868,796.38
03/14/19	Regular Lunch	2	R02-005-770-000-701-471		\$4,747,999.72	\$7,813.55	\$876,609.93
03/14/19	State Special Milk	2	R02-005-770-000-703-300		\$4,747,999.72	\$338.80	\$876,948.73
03/14/19	Special Milk	2	R02-005-770-000-703-475		\$4,747,999.72	\$43.86	\$876,992.59
03/15/19	FY18 LTFM Fund 5	5	A05-121-35	\$1,540.52	\$4,749,540.24		\$876,992.59
03/15/19	FY18 LTFM Fund 7	7	A07-121-35	\$1,140.95	\$4,750,681.19		\$876,992.59
03/15/19	FY19 Gen Ed Aid	1	R01-005-000-000-000-211	\$1,246,449.29	\$5,997,130.48		\$876,992.59
03/15/19	FY19 Sch Trust Land En	1	R01-005-000-000-000-201	\$53,626.78	\$6,050,757.26		\$876,992.59
03/19/19	Wire - Max	1	A01-101-00	(\$1,000,000.00)	\$5,050,757.26		\$876,992.59
03/20/19	Wire - Liquid	1	A01-101-00		\$5,050,757.26	(\$150,000.00)	\$726,992.59
03/21/19	Title I SERVS Draw	1	R01-005-000-000-401-400		\$5,050,757.26	\$10,512.15	\$737,504.74
03/21/19	Title II SERVS Draw	1	R01-005-000-000-414-400		\$5,050,757.26	\$6,311.15	\$743,815.89
03/29/19	FY19 Homestead Mkt Val	1	R01-005-000-000-000-234	\$69.21	\$5,050,826.47		\$743,815.89
03/29/19	FY19 NonPub Pupil Tran	1	R01-005-000-000-720-300	\$41,790.33	\$5,092,616.80		\$743,815.89
03/29/19	FY19 Special Ed	1	R01-005-000-000-740-360	\$1,326,764.61	\$6,419,381.41		\$743,815.89
03/29/19	FY19 ECFE	4	R04-005-580-000-325-300	\$21,164.26	\$6,440,545.67		\$743,815.89
03/29/19	FY19 School Readiness	4	R04-005-582-000-344-300	\$15,341.39	\$6,455,887.06		\$743,815.89
03/29/19	FY19 Presch Health Screen	4	R04-005-583-000-354-300	\$1,260.00	\$6,457,147.06		\$743,815.89
03/29/19	FY19 Alt Compensation	1	R01-005-000-000-335-300	\$87,926.49	\$6,545,073.55		\$743,815.89
03/29/19	FY19 Home Visiting	4	R04-005-580-000-328-300	\$1,491.14	\$6,546,564.69		\$743,815.89
03/29/19	Accrual Income Div Rein	1	R01-005-000-000-000-092	\$11,028.85	\$6,557,593.54	\$1,697.87	\$745,513.76

CASH REPORT FOR SCHOOL BOARD

DELANO PUBLIC SCHOOLS

Independent School District # 879

for month: **March 2019**

101 - CASH ACCOUNTS

	Beg Balance	Receipts	Checks	Adj	End Balance
General Fund	\$237,473	\$2,690,434	(\$2,604,323)		\$323,584
Food Service	\$30	\$77,918	(\$97,285)		(\$19,336)
Community Service	(\$1,027)	\$166,792	(\$191,950)		(\$26,186)
Capital Expenditure	\$127	\$9,090	(\$99,548)		(\$90,332)
Building Fund	(\$2,425)	\$256,843	(\$254,418)		\$0
Debt Service	\$84	\$0	(\$57)		\$27
Trust Fund	\$64,468	\$0	(\$10,268)		\$54,201
TOTAL PER BOOKS	\$298,730	\$3,201,076	(\$5,397)		\$241,958
				General Checking Account	\$241,958
				TOTAL PER BANK	\$241,958

104 - INVESTMENT ACCOUNTS

	Beg Balance	Deposits	Withdrawals	Adj	End Balance
General Fund	\$3,542,218	\$2,786,177	(\$2,150,000)		\$4,178,395
Food Service	\$302,026	\$24,067	\$0		\$326,093
Community Service	\$411,330	\$43,701	\$0		\$455,031
Capital Expenditure	\$1,180,009	\$1,541	\$0		\$1,181,549
Debt Service	\$1,160,898	\$1,141	\$0		\$1,162,039
MN Trust	\$2,016	\$2,245,769	(\$2,225,400)		\$22,385
Operating Investments	\$5,129,915	\$2,225,566	(\$2,238,000)		\$5,117,481
MN Trust - Construction	\$731	\$2,098,357	(\$256,843)		\$1,842,246
MN Trust - Construction Bonds	\$2,094,432	\$0	(\$2,094,432)		\$0
MN Trust - Debt Service	\$0	\$0	\$0		\$0
TOTAL PER BOOKS	\$13,823,576	\$9,426,317	(\$8,964,675)		\$14,285,219
				Liquid Asset - MAX Account	\$6,557,594
				Liquid Asset - Regular Account	\$745,514
				MN Trust	\$22,385
				Operating Investments	\$5,117,481
				Construction	\$1,842,246
				TOTAL PER BANK	\$14,285,219

CASH AND INVESTMENT BALANCE SUMMARY BY FUND

	Beg Balance	Deposits	Withdrawals	Adj	End Balance
General Fund	\$8,911,622	\$9,947,945	(\$9,217,723)		\$9,641,845
Food Service	\$302,056	\$101,986	(\$97,285)		\$306,757
Community Service	\$410,303	\$210,493	(\$191,950)		\$428,846
Capital Expenditure	\$1,180,135	\$10,630	(\$99,548)		\$1,091,217
Building Fund	\$2,092,738	\$2,355,199	(\$2,605,692)		\$1,842,246
Debt Service	\$1,160,982	\$1,141	(\$57)		\$1,162,067
Trust Fund	\$64,468	\$0	(\$10,268)		\$54,201
TOTAL PER BOOKS	\$14,122,306	\$12,627,394	(\$12,222,522)		\$14,527,177
				Cash	\$241,958
				Investments	\$14,285,219
				TOTAL PER BANK	\$14,527,177

ACCOUNT NUMBER	FUND	2018-19 Revised Budget	2018-19 FYTD Activity	Unexpended Balance	2018-19 FY %
01 - - - - -	GENERAL FUND	26,335,973.00	16,656,497	9,679,479.71	63.25
02 - - - - -	FOOD SERVICE	1,083,446.00	741,900	341,546.51	68.48
04 - - - - -	COMMUNITY SERVICES	2,405,677.00	1,703,783	701,895.35	70.82
05 - - - - -	CAPITAL OUTLAY	2,045,864.00	549,596	1,496,268.65	26.86
06 - - - - -	BUILDING FUND	250,000.00	245,867	4,133.74	98.35
07 - - - - -	DEBT SERVICE	5,535,952.00	2,606,790	2,929,161.71	47.09
08 - - - - -	TRUST FUND	63,681.00	63,681	0.00	100.00
Grand Revenue Totals		37,720,593.00	22,568,114	15,152,485.67	59.83

Number of Accounts: 309

***** End of report *****

ACCOUNT NUMBER	FUND	2018-19 Revised Budget	2018-19 FYTD Activity	Unexpended Balance	2018-19 FY %
01 - - - - -	GENERAL FUND	27,543,754.00	19,058,967	8,484,816.85	69.20
02 - - - - -	FOOD SERVICE	1,135,664.00	835,531	300,130.34	73.57
04 - - - - -	COMMUNITY SERVICES	2,355,776.00	1,682,091	673,695.44	71.40
05 - - - - -	CAPITAL OUTLAY	2,260,784.00	1,623,625	637,162.01	71.82
06 - - - - -	BUILDING FUND	7,179,759.00	5,177,405	2,002,354.52	72.11
07 - - - - -	DEBT SERVICE	5,227,353.00	5,226,053	1,300.50	99.98
08 - - - - -	TRUST FUND	80,526.00	40,349	40,176.19	50.11
Grand Expense Totals		45,783,616.00	33,644,021	12,139,635.85	73.48

Number of Accounts: 3083

***** End of report *****

SCHOOL BOARD REPORTS - EXPENDITURES BY PROGRAM (Date: 6/2019)

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- 010 --- ---	BOARD OF EDUCATION	27,099	36,881	35,610	23,231	65.23
01 E --- 020 --- ---	SUPERINTENDENT	241,030	278,453	302,891	219,685	72.53
01 E --- 050 --- ---	PRINCIPAL'S OFFICE	823,405	872,477	1,029,172	699,928	68.01
01 E --- 105 --- ---	GEN ADMINISTRATIVE S	7,460	7,230	7,200	7,174	99.64
01 E --- 107 --- ---	OTHER ADMINISTRATIVE	46,755	38,948	41,097	31,826	77.44
01 E --- 108 --- ---	Administrative Techn	318,684	371,841	265,821	224,066	84.29
01 E --- 110 --- ---	BUSINESS SERVICES	453,209	468,112	508,898	392,592	77.15
01 E --- 130 --- ---	COMMUNITY RELATIONS	17,576	20,309	39,945	35,596	89.11
01 E --- 199 --- ---	SCHOOL ELECTIONS	765	0	1,100	1,086	98.81
01 E --- 200 --- ---	GENERAL ED	4,115	8,551	84,208	5,189	6.16
01 E --- 201 --- ---	KINDERGARTEN	593,687	548,709	610,171	406,084	66.55
01 E --- 203 --- ---	ELEMENTARY EDUCATION	4,016,313	4,170,520	4,382,361	2,770,893	63.23
01 E --- 204 --- ---	TI II TEACH/PRIN TRA	47,183	27,922	26,924	31,027	115.24
01 E --- 207 --- ---	TI V INNOV PROGR	3,485	3,917	3,924	3,805	93.05
01 E --- 208 --- ---	GENERAL EDUC - MIDDLE	317,552	364,023	276,248	91,288	33.05
01 E --- 211 --- ---	GENERAL EDUC SECONDA	506,559	508,556	750,752	329,052	43.83
01 E --- 212 --- ---	ART	163,080	175,128	260,822	182,957	70.15
01 E --- 215 --- ---	BUSINESS	96,161	100,418	103,969	70,133	67.46
01 E --- 216 --- ---	TITLE I EDUC DISADVA	51,022	47,557	47,895	33,849	70.67
01 E --- 217 --- ---	ASSURANCE OF MASTERY	130,481	108,400	116,312	76,031	65.37
01 E --- 218 --- ---	GIFTED & TALENTED	133,419	141,811	177,344	111,281	62.75
01 E --- 219 --- ---	LIMITED ENGLISH (2ND	40,004	47,934	64,706	39,563	61.14
01 E --- 220 --- ---	ENGLISH	878,463	896,063	1,000,109	665,841	66.58
01 E --- 222 --- ---	THEATER ARTS	0	0	500	0	0.00
01 E --- 223 --- ---	7/8 LANGUAGE ARTS	0	0	16	0	0.00
01 E --- 230 --- ---	FOREIGN LANGUAGE	285,100	269,947	283,627	194,904	68.72
01 E --- 240 --- ---	HEALTH	737	878	800	777	97.12
01 E --- 241 --- ---	PHYSICAL EDUCATION	735,193	760,566	705,113	472,013	66.94
01 E --- 250 --- ---	FACS	70,847	73,935	77,128	60,234	78.10
01 E --- 255 --- ---	INDUSTRIAL EDUCATION	104,844	112,380	129,446	81,028	62.60
01 E --- 256 --- ---	MATHEMATICS	764,691	779,373	843,878	541,330	64.15
01 E --- 258 --- ---	INSTRUMENTAL MUSIC	204,818	214,207	241,882	162,591	67.22
01 E --- 259 --- ---	GENERAL/VOCAL MUSIC	326,191	330,581	354,009	247,907	70.03
01 E --- 260 --- ---	NATURAL SCIENCES	844,272	824,426	854,633	604,503	70.73
01 E --- 261 --- ---	BIOLOGY	1,701	1,644	2,000	1,701	85.07
01 E --- 262 --- ---	CHEMISTRY	4,293	5,302	4,000	3,893	97.33
01 E --- 263 --- ---	PHYSICS	933	2,732	2,500	2,336	93.42
01 E --- 264 --- ---	9TH GRADE SCIENCE	1,614	1,560	1,800	1,347	74.83
01 E --- 265 --- ---	7/8 SCIENCE	0	0	6,022	1,088	18.06
01 E --- 270 --- ---	SOCIAL STUDIES	783,281	682,589	730,424	496,274	67.94
01 E --- 280 --- ---	OTHER REG.INSTR.SEC.	36,030	26,776	35,000	7,049	20.14
01 E --- 292 --- ---	BOYS/GIRLS ATHLETIC	345,630	425,891	448,176	264,428	59.00
01 E --- 294 --- ---	BOYS ATHLETICS	322,956	321,757	303,540	282,430	93.05
01 E --- 296 --- ---	GIRLS ATHLETICS	277,213	288,115	288,732	278,752	96.54
01 E --- 298 --- ---	EXTRA CURRICULAR AC	162,058	140,614	158,716	113,251	71.36
01 E --- 361 --- ---	TRADE & INDUSTRIAL E	96,949	99,739	103,896	72,180	69.47
01 E --- 380 --- ---	CAREER & TECHNICAL A	75,934	65,756	82,478	47,799	57.95
01 E --- 385 --- ---	WORK STUDY	62,073	628	1,618	1,440	89.00
01 E --- 399 --- ---	VOCATIONAL-GENERAL	131,430	134,247	140,000	113,010	80.72
01 E --- 400 --- ---	General Special Ed	39,263	78,715	50,435	12,513	24.81
01 E --- 401 --- ---	SPEECH IMPAIRED	528,236	553,606	558,140	394,511	70.68
01 E --- 402 --- ---	DCD MILD-MODERATE IM	435,338	302,074	216,267	149,555	69.15
01 E --- 404 --- ---	PHYSICALLY IMPAIRED	157,663	126,089	152,326	112,987	74.17
01 E --- 405 --- ---	DEAF/HARD OF HEARING	31,129	21,858	38,694	22,992	59.42
01 E --- 406 --- ---	VISION IMPAIRED	6,414	7,830	8,778	5,975	68.06
01 E --- 407 --- ---	LEARNING DISABLED	319,021	383,822	455,463	291,198	63.93
01 E --- 408 --- ---	EMOTIONAL/BEHAVIORAL	389,361	450,398	478,211	330,343	69.08
01 E --- 410 --- ---	OTHER HEALTH IMPAIRE	468,567	348,782	393,199	269,480	68.53
01 E --- 411 --- ---	AUTISTIC	498,602	767,409	728,355	518,612	71.20
01 E --- 412 --- ---	DEVELOPMENTALLY DELA	355,068	232,743	440,029	296,379	67.35
01 E --- 414 --- ---	TRAUMATIC BRAIN INJU	24,876	0	0	0	0.00
01 E --- 416 --- ---	SEVERELY MULTIPLE IM	63,181	77,386	78,059	56,877	72.87
01 E --- 420 --- ---	SPECIAL EDU-GENERAL	462,763	599,579	663,778	351,104	52.89
01 E --- 421 --- ---	SOCIAL WORKER	58	253	306	61	19.87
01 E --- 422 --- ---	ADSIIS-Sped w/o disab	154,182	248,243	304,143	212,587	69.90
01 E --- 605 --- ---	GEN.INSTR.SUPPORT	374,031	392,207	439,566	347,045	78.95
01 E --- 610 --- ---	CURRICULUM ADOPTION	26,299	31,094	36,693	6,321	17.23
01 E --- 611 --- ---	CURRICULUM DEVELOPME	160,964	160,960	233,108	133,177	57.13
01 E --- 620 --- ---	MEDIA CENTER	373,966	378,148	410,069	288,837	70.44
01 E --- 630 --- ---	Instructional-Relate	126,416	179,975	316,005	240,182	76.01
01 E --- 640 --- ---	STAFF DEVELOPMENT	189,343	155,363	235,640	198,960	84.43
01 E --- 641 --- ---	STAFF MENTORSHIP	6,004	6,931	15,460	0	0.00
01 E --- 643 --- ---	ACADEMY	943	1,908	3,479	696	19.98
01 E --- 710 --- ---	GUIDANCE	197,344	167,888	242,769	170,117	70.07
01 E --- 720 --- ---	HEALTH SERVICES	83,672	86,738	133,231	180,774	135.69
01 E --- 740 --- ---	SOCIAL WORKER	108,172	108,335	156,586	175,887	112.33
01 E --- 760 --- ---	PUPIL TRANSPORTATION	1,681,775	1,698,739	1,655,563	1,290,713	77.96

SCHOOL BOARD REPORTS - EXPENDITURES BY PROGRAM (Date: 6/2019)

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- 790 --- ---	PUPIL SUPPORT SERV.	18,372	19,106	21,600	9	0.04
01 E --- 791 --- ---	RETIREE BENEFITS	191,457	163,890	194,786	157,539	80.88
01 E --- 810 --- ---	OPERATIONS/MAINTENAN	1,813,656	2,102,919	2,507,516	1,928,838	76.92
01 E --- 850 --- ---	FACILITIES	286,965	296,724	302,922	276,681	91.34
01 E --- 940 --- ---	PROPERTY & OTH INS	103,182	109,373	135,000	133,575	98.94
01 E --- 950 --- ---	INTER FUND TRANSFER	2,406	0	0	0	0.00
01 - --- --- ---	GENERAL FUND	24,234,984	25,066,488	27,543,754	19,058,967	69.20
02 E --- 770 --- ---	FOOD SERVICES	1,017,797	1,016,607	1,135,664	835,531	73.57
02 - --- --- ---	FOOD SERVICE	1,017,797	1,016,607	1,135,664	835,531	73.57
04 E --- 505 --- ---	COMM ED OFFICE	70,593	75,958	91,038	251,276	276.01
04 E --- 510 --- ---	COMM ED CLASSES	218,504	223,090	194,268	151,944	78.21
04 E --- 520 --- ---	ADULT BASIC EDUCATIO	8,785	8,470	9,181	1,091	11.88
04 E --- 530 --- ---	SENIOR CITIZENS CENT	6,950	5,500	5,500	4,125	75.00
04 E --- 550 --- ---	PRESCHOOL	191,693	185,464	181,866	88,744	48.80
04 E --- 551 --- ---	TIGER KIDS CLUB	1,177,744	1,131,154	1,172,703	745,155	63.54
04 E --- 554 --- ---	MEAL PROGRAM	97,381	88,814	98,864	64,343	65.08
04 E --- 561 --- ---	ACTIVITY CENTER	189,868	198,263	206,257	166,381	80.67
04 E --- 563 --- ---	AQUATICS	76,590	41,128	44,048	22,314	50.66
04 E --- 564 --- ---	SUMMER RECREATION	16,417	13,790	18,827	11,773	62.53
04 E --- 570 --- ---	EXTENDED DAY PROGRAM	355	517	400	0	0.00
04 E --- 580 --- ---	EARLY CHILDHOOD FAMI	147,802	129,103	109,951	46,918	42.67
04 E --- 582 --- ---	SCHOOL READINESS	57,116	53,805	51,136	28,138	55.03
04 E --- 583 --- ---	PRESCHOOL SCREENING	9,311	5,665	8,513	4,644	54.54
04 E --- 585 --- ---	YOUTH DEVELOP	100,256	101,042	117,184	71,418	60.95
04 E --- 587 --- ---	DESTINATION IMAGINAT	17,960	10,892	5,150	1,274	24.73
04 E --- 589 --- ---	ROBOTICS	0	16,391	17,550	14,642	83.43
04 E --- 590 --- ---	OTHER COMM SERVICES	919	1,170	900	0	0.00
04 E --- 963 --- ---	HOMESCHOOL	0	0	695	695	99.96
04 E --- 965 --- ---	MAJOR HOMESCHOOL	340	0	0	0	0.00
04 E --- 970 --- ---	NP - ST MAX KOLBE CA	9,624	10,493	13,840	6,868	49.63
04 E --- 972 --- ---	NP - MOUNT OLIVE LUT	6,109	6,795	7,212	0	0.00
04 E --- 977 --- ---	Pvt - RUSSEK HOME SC	0	481	0	0	0.00
04 E --- 993 --- ---	MEEHAN HOME SCHOOL	154	0	432	87	20.13
04 E --- 994 --- ---	ELSEN HOME SCHOOL	322	0	261	261	99.86
04 - --- --- ---	COMMUNITY SERVICES	2,404,793	2,307,985	2,355,776	1,682,091	71.40
05 E --- 020 --- ---	SUPERINTENDENT	0	413	0	0	0.00
05 E --- 050 --- ---	PRINCIPAL'S OFFICE	500	235	9,454	0	0.00
05 E --- 108 --- ---	Administrative Techn	199,711	247,574	339,400	327,760	96.57
05 E --- 110 --- ---	BUSINESS SERVICES	35,947	74,384	77,393	46,050	59.50
05 E --- 201 --- ---	KINDERGARTEN	16,214	0	0	0	0.00
05 E --- 203 --- ---	ELEMENTARY EDUCATION	34,349	57,680	22,342	20,143	90.15
05 E --- 208 --- ---	GENERAL EDUC - MIDDLE	6,101	6,622	7,100	5,515	77.68
05 E --- 211 --- ---	GENERAL EDUC SECONDA	9,939	19,179	46,316	43,397	93.70
05 E --- 212 --- ---	ART	6,258	0	292	292	100.04
05 E --- 215 --- ---	BUSINESS	0	63	0	0	0.00
05 E --- 219 --- ---	LIMITED ENGLISH (2ND	0	1,435	0	0	0.00
05 E --- 220 --- ---	ENGLISH	7,824	8,139	12,434	12,400	99.72
05 E --- 230 --- ---	FOREIGN LANGUAGE	0	0	7,080	6,997	98.82
05 E --- 240 --- ---	HEALTH	9,360	0	0	0	0.00
05 E --- 241 --- ---	PHYSICAL EDUCATION	675	0	0	0	0.00
05 E --- 256 --- ---	MATHEMATICS	24,794	33,434	26,437	25,937	98.11
05 E --- 258 --- ---	INSTRUMENTAL MUSIC	11,800	6,608	5,400	400	7.41
05 E --- 259 --- ---	GENERAL/VOCAL MUSIC	736	0	0	0	0.00
05 E --- 260 --- ---	NATURAL SCIENCES	6,257	12,390	13,444	12,870	95.73
05 E --- 270 --- ---	SOCIAL STUDIES	363	29,985	4,626	4,626	99.99
05 E --- 292 --- ---	BOYS/GIRLS ATHLETIC	43,702	24,283	55,438	52,408	94.53
05 E --- 294 --- ---	BOYS ATHLETICS	33,364	42,018	42,000	21,663	51.58
05 E --- 296 --- ---	GIRLS ATHLETICS	28,084	31,453	35,000	19,780	56.51
05 E --- 610 --- ---	CURRICULUM ADOPTION	7,117	377	0	0	0.00
05 E --- 611 --- ---	CURRICULUM DEVELOPME	0	0	37,894	0	0.00
05 E --- 620 --- ---	MEDIA CENTER	22,934	13,236	27,655	14,949	54.06
05 E --- 630 --- ---	Instructional-Relate	0	0	6,000	467	7.78
05 E --- 720 --- ---	HEALTH SERVICES	0	300	1,100	950	86.36
05 E --- 810 --- ---	OPERATIONS/MAINTENAN	-112,857	-113,517	50,000	49,572	99.14
05 E --- 850 --- ---	FACILITIES	91,227	245,394	200,739	187,160	93.24
05 E --- 865 --- ---	LONG-TERM FACILITIES	120,215	989,677	1,233,240	770,289	62.46
05 E --- 866 --- ---	LTFM > \$100k < \$2m	149,567	0	0	0	0.00
05 - --- --- ---	CAPITAL OUTLAY	754,181	1,731,362	2,260,784	1,623,625	71.82
06 E --- 870 --- ---	BUILD. CONSTRUCTION	24,092,648	32,615,574	7,179,759	5,177,405	72.11
06 - --- --- ---	BUILDING FUND	24,092,648	32,615,574	7,179,759	5,177,405	72.11
07 E --- 910 --- ---	DEBT REDEMPTION	5,266,144	9,034,848	5,227,353	5,226,053	99.98
07 - --- --- ---	DEBT SERVICE	5,266,144	9,034,848	5,227,353	5,226,053	99.98

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
08 E --- 010 --- ---	BOARD OF EDUCATION	1,000	1,000	0	0	0.00
08 E --- 220 --- ---	ENGLISH	500	500	1,830	1,830	100.00
08 E --- 900 --- ---	TRUST AND AGENCY	76,403	74,559	78,696	38,519	48.95
08 - --- --- ---	TRUST FUND	77,903	76,059	80,526	40,349	50.11
Grand Expense Totals		57,848,450	71,848,923	45,783,616	33,644,021	73.48

Number of Accounts: 3774

***** End of report *****

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- --- --- --- 110	EXECUTIVE SALARY	959,780	1,117,390	1,168,563	942,874	80.69
01 E --- --- --- --- 113	LIBRARIANS SALARY	197,043	206,084	216,679	144,119	66.51
01 E --- --- --- --- 140	TEACHERS SALARY	7,999,504	8,159,533	8,625,683	5,736,366	66.50
01 E --- --- --- --- 141	PARAPROFESSIONAL SAL	79,229	84,262	102,695	73,681	71.75
01 E --- --- --- --- 143	LIC INSTR SUPPORT PE	108,803	186,962	196,442	132,404	67.40
01 E --- --- --- --- 145	SUBSTITUTE TEACHERS	93,091	55,864	86,306	69,673	80.73
01 E --- --- --- --- 146	SUBSTITUTE NON-LICEN	5,180	1,956	2,700	95	3.52
01 E --- --- --- --- 152	EDUCATIONAL SPEECH/L	373,823	365,496	388,548	267,366	68.81
01 E --- --- --- --- 154	SCHOOL NURSE	43,038	43,345	44,253	41,404	93.56
01 E --- --- --- --- 155	LICENSED NURSING SER	84,596	93,979	132,216	104,716	79.20
01 E --- --- --- --- 156	SCHOOL SOCIAL WORKER	148,103	164,792	171,166	114,145	66.69
01 E --- --- --- --- 161	PARAPROFESSIONAL	277,726	385,693	583,091	385,873	66.18
01 E --- --- --- --- 162	1-1 Para	622,748	507,864	380,826	303,069	79.58
01 E --- --- --- --- 163	FOREIGN LANG INTERPR	0	8	0	0	0.00
01 E --- --- --- --- 165	SCHOOL COUNSELOR	136,120	128,160	182,138	127,295	69.89
01 E --- --- --- --- 170	NON-CERTIFIED WAGES	1,207,424	1,328,717	1,601,787	1,187,751	74.15
01 E --- --- --- --- 171	SUB CUSTODIAN SALARY	8,387	6,190	15,802	14,352	90.83
01 E --- --- --- --- 174	DAPE	30,056	39,735	24,026	16,908	70.37
01 E --- --- --- --- 175	STUDENT WORKERS	0	0	1,000	0	0.00
01 E --- --- --- --- 180	EVENT OFFICIALS	10,657	5,839	10,506	8,231	78.35
01 E --- --- --- --- 181	EVENT WORKERS	17,549	23,522	24,735	24,694	99.83
01 E --- --- --- --- 182	Admin Supervision	11,645	13,009	9,980	8,250	82.67
01 E --- --- --- --- 183	Discretionary Coach	13,472	12,593	62,624	38,459	61.41
01 E --- --- --- --- 184	STUDENT COACH	300	300	800	800	100.00
01 E --- --- --- --- 185	OTHER SALARIES	863,552	1,047,008	1,225,650	393,042	32.07
01 E --- --- --- --- 186	Non-Cert ESY	29,435	24,125	26,829	26,825	99.98
01 E --- --- --- --- 189	Booster Coach	22,281	17,221	12,612	16,580	131.46
01 E --- --- --- --- 195	SALARY CHARGE-BACKS	-29,841	-36,500	-36,500	-36,500	100.00
01 E --- --- --- --- 1--		13,313,701	13,983,147	15,261,157	10,142,472	66.46
01 E --- --- --- --- 210	F I C A	964,585	1,034,160	1,145,011	750,529	65.55
01 E --- --- --- --- 214	P E R A	179,969	194,682	229,723	167,173	72.77
01 E --- --- --- --- 218	T R A	800,682	840,161	926,198	596,401	64.39
01 E --- --- --- --- 220	HOSPITAL INSURANCE	2,956,065	2,002,296	2,245,340	1,576,546	70.21
01 E --- --- --- --- 230	LIFE INSURANCE	21,314	21,835	22,880	14,906	65.12
01 E --- --- --- --- 235	DENTAL INSURANCE	88,546	88,623	92,488	64,806	70.06
01 E --- --- --- --- 240	L T D INSURANCE	32,874	34,513	38,108	24,176	63.44
01 E --- --- --- --- 250	TAX SHELTERED ANNUIT	147,787	144,618	222,230	119,527	53.79
01 E --- --- --- --- 251	EMPLOYER-SPONSORED H	30,150	1,007,386	1,071,330	936,967	87.46
01 E --- --- --- --- 270	WORKERS COMP INS	100,617	100,032	132,492	91,734	69.24
01 E --- --- --- --- 280	UNEMPLOYMENT INS	7,033	6,674	10,000	3,532	35.32
01 E --- --- --- --- 291	CONT EEMPL RETIREE HL	191,457	163,890	194,786	157,539	80.88
01 E --- --- --- --- 295	FRINGE CHARGE BACKS	1,049	0	0	0	0.00
01 E --- --- --- --- 2--		5,522,128	5,638,870	6,330,586	4,503,836	71.14
01 E --- --- --- --- 303	Fed Sub Award<\$25,00	0	3,828	944	1,070	113.37
01 E --- --- --- --- 305	Consulting	154,606	162,011	166,759	109,850	65.87
01 E --- --- --- --- 307	SPEC ED CONTRACTED S	60,820	57,182	67,700	38,504	56.87
01 E --- --- --- --- 310	BCKGRND CKS	56	486	415	66	15.95
01 E --- --- --- --- 311	PROFESSIONAL SERVICE	139,254	173,398	172,448	143,926	83.46
01 E --- --- --- --- 312	LEGAL COSTS	24,074	22,983	18,000	7,653	42.52
01 E --- --- --- --- 313	AUDTIOR FEES	21,800	22,300	23,000	22,850	99.35
01 E --- --- --- --- 314	SERVICES FEES	8,425	9,581	7,500	7,417	98.88
01 E --- --- --- --- 315	REP/MAINT COMPUTERS/	16,426	24,093	22,200	22,106	99.58
01 E --- --- --- --- 319	OTHER TECHNICAL SERV	1,050	37,509	24,000	23,382	97.43
01 E --- --- --- --- 320	TELEPHONE	61,355	71,602	93,400	66,346	71.03
01 E --- --- --- --- 329	POSTAGE	11,655	9,567	12,275	8,849	72.10
01 E --- --- --- --- 330	WATER AND SEWAGE	58,059	73,732	88,000	61,935	70.38
01 E --- --- --- --- 331	ELECTRICITY	316,678	354,445	408,992	354,322	86.63
01 E --- --- --- --- 333	GARBAGE SERVICE	23,749	36,240	47,000	38,682	82.30
01 E --- --- --- --- 336	ADVERTISING EXPENSE	3,134	3,854	4,465	3,332	74.64
01 E --- --- --- --- 337	PRINTING & BINDING	12,989	14,652	14,000	12,539	89.56
01 E --- --- --- --- 340	PROPERTY INSURANCE	103,182	109,373	135,000	133,575	98.94
01 E --- --- --- --- 350	CONTRACTED REPAIR	41,193	43,062	75,130	33,214	44.29
01 E --- --- --- --- 351	LAWN MAINT	24,610	26,510	39,812	24,303	61.05
01 E --- --- --- --- 353	MAINTENANCE AGREEMEN	34,737	28,588	36,600	19,912	54.41
01 E --- --- --- --- 355	MAINTENANCE CHARGEBA	-51,900	-44,400	-44,400	-44,400	100.00
01 E --- --- --- --- 358	FOREIGN LANG INTERPR	0	92	823	824	100.06
01 E --- --- --- --- 360	BUS TRANSPORTATION	130,434	126,973	114,994	92,129	80.12
01 E --- --- --- --- 361	BUS ROUTE CONTRACTS	1,674,444	1,650,674	1,624,625	1,265,743	77.91
01 E --- --- --- --- 363	SNOW REMOVAL	18,868	22,910	53,700	53,625	99.86
01 E --- --- --- --- 365	TRANSPORTATION CHARG	1	0	0	0	0.00
01 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	74,743	73,492	121,313	55,268	45.93
01 E --- --- --- --- 367	TRAVEL-PROF DEVELOP	100	504	20,883	400	1.92
01 E --- --- --- --- 369	ENTRY FEES/STUDENT T	82,579	86,087	41,764	38,023	91.04
01 E --- --- --- --- 370	RENTALS AND LEASES	30,948	30,460	14,458	23,160	160.18
01 E --- --- --- --- 390	PAYMENTS TO OTHER DI	159,738	112,480	138,214	55,195	39.93

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- --- --- --- 391	PYMT MN SCHDIST (COS	212,112	172,201	192,500	143,153	74.37
01 E --- --- --- --- 393	SPEC ED CONTRACTED S	28,297	23,745	13,968	0	0.00
01 E --- --- --- --- 394	PYMTS ED PURP OTHR A	0	2,473	0	0	0.00
01 E --- --- --- --- 396	SPEC ED SAL PURCH FR	147,798	145,864	161,100	135,626	84.19
01 E --- --- --- --- 397	SPEC ED BEN PURCH AN	22,184	19,491	29,500	22,255	75.44
01 E --- --- --- --- 398	CHARGEBACK OF EXPENS	9,176	7,046	9,546	0	0.00
01 E --- --- --- --- 399	SPEC ED CONTRACTED S	17,337	19,249	19,000	14,768	77.73
01 E --- --- --- --- 3--		3,674,711	3,734,337	3,969,628	2,989,602	75.32
01 E --- --- --- --- 401	GENERAL SUPPLIES	253,285	204,125	206,675	176,909	86.69
01 E --- --- --- --- 402	PRINTER SUPPLIES	6,874	5,950	4,400	6,802	163.99
01 E --- --- --- --- 403	Field & Maintenance	3,915	2,176	1,500	1,079	71.92
01 E --- --- --- --- 404	LAMINATING SUPPLIES	459	0	0	0	0.00
01 E --- --- --- --- 405	Non-Instr Software &	68,548	78,360	105,565	100,964	95.64
01 E --- --- --- --- 406	Instructional Softwa	0	3,200	10,305	17,669	171.46
01 E --- --- --- --- 409	Letter & Team Awards	2,312	1,500	1,500	1,465	97.67
01 E --- --- --- --- 410	CUSTODIAL CLEANING S	26,371	26,904	39,000	20,329	52.13
01 E --- --- --- --- 411	CUSTODIAL PAPER PROD	46,097	31,156	46,000	60,879	132.35
01 E --- --- --- --- 412	POOL OPERATION SUPPL	4,896	6,307	9,000	11,714	130.15
01 E --- --- --- --- 413	VEHICLE OPERATION EX	1,874	6,124	6,000	6,822	113.71
01 E --- --- --- --- 415	LAWN FERTILIZER	0	1,684	3,000	1,674	55.80
01 E --- --- --- --- 420	REPAIR PARTS AND SUP	23,455	44,334	49,500	48,232	97.44
01 E --- --- --- --- 430	INSTRUCTIONAL SUPPLY	100,226	106,870	127,515	98,347	87.19
01 E --- --- --- --- 431	CLASSROOM MAGAZINES/	327	327	0	0	0.00
01 E --- --- --- --- 432	COPIER SUPPLIES	18,256	17,972	17,750	19,885	112.02
01 E --- --- --- --- 433	SUPPLIES AND MAT IND	45,258	45,912	99,458	72,946	73.38
01 E --- --- --- --- 434	DONATED FUNDS	159,980	176,477	339,125	110,162	33.46
01 E --- --- --- --- 435	UNIFORM PURCHASES	8,592	2,333	3,240	3,237	99.92
01 E --- --- --- --- 436	ITEMS PURCHASED FOR	7,343	5,143	5,431	1,662	30.60
01 E --- --- --- --- 440	FUEL FOR BUILDINGS	123,725	141,860	170,000	160,792	94.58
01 E --- --- --- --- 455	NON-INSTR TECH SUPPL	7,283	9,926	8,200	5,889	71.82
01 E --- --- --- --- 456	INSTRUCTIONAL TECH S	0	1,059	500	0	0.00
01 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	20,052	8,815	7,367	5,860	79.54
01 E --- --- --- --- 461	STANDARDIZED TESTS	31,993	28,260	24,314	12,608	51.85
01 E --- --- --- --- 465	NON-INSTR TECH DEVIC	0	414	0	681	0.00
01 E --- --- --- --- 466	INSTRUCTIONAL TECH D	0	77	0	0	0.00
01 E --- --- --- --- 470	LIBRARY BOOKS	6,609	4,424	5,000	5,283	105.66
01 E --- --- --- --- 480	A V AIDS AND MATERIA	2,767	2,194	2,700	2,223	82.33
01 E --- --- --- --- 489	NEWSPAPERS AND MAGAZ	416	304	650	305	47.00
01 E --- --- --- --- 490	FOOD	4,914	15,523	12,106	9,001	74.36
01 E --- --- --- --- 4--		975,827	979,710	1,305,801	963,419	75.22
01 E --- --- --- --- 522	BUILDING IMPROVEMENT	0	0	6,445	6,445	100.00
01 E --- --- --- --- 530	EQUIPMENT	39,583	58,358	52,839	34,822	65.90
01 E --- --- --- --- 533	FURNISHINGS	0	0	2,747	529	19.25
01 E --- --- --- --- 545	OPERATING CAPITAL CH	112,857	114,126	0	0	0.00
01 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	126,117	114,288	103,568	105,499	101.86
01 E --- --- --- --- 556	TECHNOLOGY EQUIP-SPE	190	798	0	0	0.00
01 E --- --- --- --- 580	LEASE PRINCIPAL	219,576	233,820	238,707	197,909	82.91
01 E --- --- --- --- 581	LEASE INTEREST	63,506	49,262	44,375	37,993	85.62
01 E --- --- --- --- 5--		561,829	570,652	448,681	383,197	85.40
01 E --- --- --- --- 820	DUES-MEMBERSHIP	49,459	54,403	54,361	51,449	94.64
01 E --- --- --- --- 891	TRA Special Funding	81,271	80,825	83,000	0	0.00
01 E --- --- --- --- 895	FEDERAL INDIRECT COS	-788	-846	-1,068	0	0.00
01 E --- --- --- --- 896	TAXES AND SPECIAL AS	14,644	1,417	1,600	1,553	97.04
01 E --- --- --- --- 897	TOURNAMENT EXPENSES	12,679	11,723	5,890	18,521	314.45
01 E --- --- --- --- 898	AWARDS AND SCHOLARSH	27,117	12,250	29,930	1,200	4.01
01 E --- --- --- --- 8--		184,382	159,772	173,713	72,723	41.86
01 E --- --- --- --- 900	BUDGETED EMERGENCY R	0	0	54,188	3,718	6.86
01 E --- --- --- --- 910	INTER FUND TRANSFER	2,406	0	0	0	0.00
01 E --- --- --- --- 9--	BUDGETED EMERGENCY R	2,406	0	54,188	3,718	6.86
01 - --- --- --- --- ---	GENERAL FUND	24,234,984	25,066,488	27,543,754	19,058,967	69.27

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
02 E --- --- --- ---	110 EXECUTIVE SALARY	7,784	8,002	8,282	6,525	78.79
02 E --- --- --- ---	170 NON-CERTIFIED WAGES	327,866	336,649	407,380	297,243	72.96
02 E --- --- --- ---	195 SALARY CHARGE-BACKS	36,500	36,500	36,500	36,500	100.00
02 E --- --- --- ---	1--	372,150	381,151	452,162	340,268	75.25
02 E --- --- --- ---	210 F I C A	22,418	25,045	31,685	22,217	70.12
02 E --- --- --- ---	214 P E R A	24,658	25,099	31,008	22,456	72.42
02 E --- --- --- ---	218 T R A	0	0	20	20	100.25
02 E --- --- --- ---	220 HOSPITAL INSURANCE	94,976	59,905	57,978	45,048	77.70
02 E --- --- --- ---	230 LIFE INSURANCE	127	109	117	85	72.65
02 E --- --- --- ---	235 DENTAL INSURANCE	83	83	83	63	75.36
02 E --- --- --- ---	240 L T D INSURANCE	144	127	154	102	66.73
02 E --- --- --- ---	250 TAX SHELTERED ANNUIT	3,863	3,795	3,430	2,653	77.36
02 E --- --- --- ---	251 EMPLOYER-SPONSORED H	0	30,841	26,374	19,095	72.40
02 E --- --- --- ---	270 WORKERS COMP INS	8,646	12,601	18,403	12,950	70.37
02 E --- --- --- ---	2--	154,915	157,605	169,252	124,689	73.67
02 E --- --- --- ---	311 PROFESSIONAL SERVICE	0	300	600	520	86.63
02 E --- --- --- ---	314 SERVICES FEES	19,440	21,725	20,000	15,938	79.69
02 E --- --- --- ---	320 TELEPHONE	0	600	600	150	25.00
02 E --- --- --- ---	329 POSTAGE	0	0	0	19	0.00
02 E --- --- --- ---	350 CONTRACTED REPAIR	2,054	4,239	12,000	12,890	107.42
02 E --- --- --- ---	355 MAINTENANCE CHARGEBA	11,000	11,000	11,000	11,000	100.00
02 E --- --- --- ---	366 TRAVEL/WORKSHOP COST	2,172	1,150	3,000	1,392	46.39
02 E --- --- --- ---	398 CHARGEBACK OF EXPENS	2,500	2,500	0	0	0.00
02 E --- --- --- ---	3--	37,166	41,514	47,200	41,909	88.79
02 E --- --- --- ---	401 GENERAL SUPPLIES	11,390	17,372	20,000	18,381	93.57
02 E --- --- --- ---	405 Non-Instr Software &	5,147	3,228	3,400	3,351	98.56
02 E --- --- --- ---	420 REPAIR PARTS AND SUP	0	118	500	382	76.44
02 E --- --- --- ---	435 UNIFORM PURCHASES	1,938	1,926	3,000	2,216	73.88
02 E --- --- --- ---	490 FOOD	293,952	295,874	301,500	263,241	87.31
02 E --- --- --- ---	491 COMMODITIES	77,535	59,002	75,000	0	0.00
02 E --- --- --- ---	495 MILK	61,620	55,285	60,650	37,693	62.15
02 E --- --- --- ---	4--	451,582	432,805	464,050	325,264	70.16
02 E --- --- --- ---	530 EQUIPMENT	0	544	0	0	0.00
02 E --- --- --- ---	5--	0	544	0	0	0.00
02 E --- --- --- ---	820 DUES-MEMBERSHIP	1,984	2,777	3,000	3,401	113.37
02 E --- --- --- ---	891 TRA Special Funding	0	211	0	0	0.00
02 E --- --- --- ---	8--	1,984	2,988	3,000	3,401	113.37
02 - --- --- --- ---	FOOD SERVICE	1,017,797	1,016,607	1,135,664	835,531	73.60

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
04 E --- --- --- --- 110	EXECUTIVE SALARY	2,468	9,712	8,842	6,145	69.50
04 E --- --- --- --- 111	NURSES SALARY	1,740	1,365	1,860	1,786	96.02
04 E --- --- --- --- 114	DIRECTOR/SUPERVISOR	75,500	77,250	78,795	62,379	79.17
04 E --- --- --- --- 120	ECFE ADMIN/SUPERVISI	54,798	49,273	42,600	36,723	86.20
04 E --- --- --- --- 121	COORDINATOR	80,877	82,362	85,851	67,934	79.13
04 E --- --- --- --- 140	TEACHERS SALARY	164,903	163,226	148,336	90,227	60.83
04 E --- --- --- --- 154	SCHOOL NURSE	5,885	6,995	7,593	0	0.00
04 E --- --- --- --- 160	AQUATICS MANAGER/COO	4,187	3,211	2,500	0	0.00
04 E --- --- --- --- 161	AQUATICS INSTRUCTOR	26,280	14,980	15,000	5,653	37.68
04 E --- --- --- --- 162	AQUATICS LIFEGUARD	12,757	6,049	6,500	5,429	83.52
04 E --- --- --- --- 165	SCHOOL COUNSELOR	0	221	1,615	0	0.00
04 E --- --- --- --- 170	NON-CERTIFIED WAGES	949,175	901,142	927,297	667,568	71.99
04 E --- --- --- --- 171	CUSTODIAN SALARY	0	24,381	41,318	30,772	74.48
04 E --- --- --- --- 172	CUSTODIAL - EVENT RE	11,042	11,542	11,500	9,311	80.96
04 E --- --- --- --- 175	STUDENT WORKERS	87,749	79,637	77,000	50,279	65.30
04 E --- --- --- --- 185	OTHER SALARIES	44,822	39,494	39,567	26,866	67.90
04 E --- --- --- --- 195	SALARY CHARGE-BACKS	-6,659	0	0	0	0.00
04 E --- --- --- --- 1--		1,515,524	1,470,840	1,496,174	1,061,072	70.92
04 E --- --- --- --- 210	F I C A	105,796	103,396	108,351	75,531	69.71
04 E --- --- --- --- 214	P E R A	78,464	74,247	81,602	57,807	70.84
04 E --- --- --- --- 218	T R A	21,825	22,264	20,922	14,943	71.42
04 E --- --- --- --- 220	HOSPITAL INSURANCE	148,826	91,577	94,693	71,373	75.37
04 E --- --- --- --- 230	LIFE INSURANCE	655	753	785	563	71.55
04 E --- --- --- --- 235	DENTAL INSURANCE	2,056	2,423	2,256	1,739	77.07
04 E --- --- --- --- 240	L T D INSURANCE	775	960	974	696	71.38
04 E --- --- --- --- 250	TAX SHELTERED ANNUIT	8,142	10,722	12,063	9,877	81.88
04 E --- --- --- --- 251	EMPLOYER-SPONSORED H	100	56,058	55,582	38,626	69.49
04 E --- --- --- --- 270	WORKERS COMP INS	8,141	9,357	11,844	8,814	74.43
04 E --- --- --- --- 291	CONT EMPL RETIREE HL	0	0	14,657	9,805	66.90
04 E --- --- --- --- 295	FRINGE CHARGE BACKS	-1,049	0	0	0	0.00
04 E --- --- --- --- 2--		373,731	371,757	403,729	289,774	71.77
04 E --- --- --- --- 305	CLEANING CONSULTANT	47,659	16,302	0	0	0.00
04 E --- --- --- --- 310	BCKGRND CKS	30	462	200	198	98.98
04 E --- --- --- --- 311	PROFESSIONAL SERVICE	84,605	74,334	62,310	39,477	63.95
04 E --- --- --- --- 314	SERVICES FEES	56,721	55,564	51,230	45,878	89.55
04 E --- --- --- --- 320	TELEPHONE	4,245	4,493	5,700	3,383	59.35
04 E --- --- --- --- 329	POSTAGE	4,639	4,414	4,330	1,442	33.26
04 E --- --- --- --- 330	WATER AND SEWAGE	6,332	6,017	6,000	4,614	76.90
04 E --- --- --- --- 331	ELECTRICITY	13,362	14,682	12,000	11,861	98.84
04 E --- --- --- --- 333	GARBAGE SERVICE	3,994	4,627	4,000	3,848	96.21
04 E --- --- --- --- 336	ADVERTISING EXPENSE	1,717	1,559	2,050	1,025	49.95
04 E --- --- --- --- 337	PRINTING & BINDING	12,087	10,529	11,550	7,854	68.01
04 E --- --- --- --- 350	CONTRACTED REPAIR	2,127	2,209	6,700	1,413	21.09
04 E --- --- --- --- 353	MAINTENANCE AGREEMEN	1,838	1,760	1,400	1,612	115.17
04 E --- --- --- --- 355	MAINTENANCE CHARGEBA	40,900	33,400	33,400	33,400	100.00
04 E --- --- --- --- 360	BUS TRANSPORTATION	15,835	15,439	15,200	10,348	68.07
04 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	2,192	813	1,798	179	9.94
04 E --- --- --- --- 369	ENTRY FEES/STUDENT T	26,463	24,527	33,243	26,569	79.92
04 E --- --- --- --- 370	RENTALS AND LEASES	5,889	9,784	10,310	4,913	47.65
04 E --- --- --- --- 380	COMPUTER TECH-RELTD	0	0	290	290	100.00
04 E --- --- --- --- 398	CHARGEBACK OF EXPENS	-12,701	-9,546	-9,546	0	0.00
04 E --- --- --- --- 3--		317,934	271,369	252,165	198,304	78.78
04 E --- --- --- --- 401	GENERAL SUPPLIES	36,645	48,065	49,200	43,402	88.75
04 E --- --- --- --- 405	Non-Instr Software &	0	0	0	368	0.00
04 E --- --- --- --- 410	CUSTODIAL CLEANING S	8,622	5,454	6,500	4,357	67.03
04 E --- --- --- --- 413	VEHICLE OPERATION EX	437	418	180	0	0.00
04 E --- --- --- --- 420	REPAIR PARTS AND SUP	467	455	3,000	2,285	76.17
04 E --- --- --- --- 430	INSTRUCTIONAL SUPPLY	17,270	11,676	15,850	5,953	37.56
04 E --- --- --- --- 432	COPIER SUPPLIES	4,033	3,580	4,200	2,684	63.90
04 E --- --- --- --- 434	DONATED FUNDS	15,286	16,260	8,484	3,626	42.75
04 E --- --- --- --- 440	FUEL FOR BUILDINGS	15,325	17,029	15,000	16,658	111.05
04 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	8,940	8,570	10,693	7,911	74.09
04 E --- --- --- --- 490	FOOD	49,541	43,998	51,700	33,192	64.20
04 E --- --- --- --- 495	MILK	6,246	5,177	7,000	2,392	34.17
04 E --- --- --- --- 4--		162,812	160,682	171,807	122,828	71.65
04 E --- --- --- --- 522	BUILDING IMPROVEMENT	493	0	0	0	0.00
04 E --- --- --- --- 530	EQUIPMENT	9,900	7,643	12,233	7,224	59.06
04 E --- --- --- --- 5--		10,393	7,643	12,233	7,224	59.06
04 E --- --- --- --- 820	DUES-MEMBERSHIP	1,618	2,030	2,700	2,364	87.48
04 E --- --- --- --- 891	TRA Special Funding	2,073	2,721	2,100	0	0.00
04 E --- --- --- --- 895	FEDERAL INDIRECT COS	788	846	1,068	0	0.00
04 E --- --- --- --- 897	TOURNAMENT EXPENSES	2,425	1,275	1,800	525	29.17

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
04 E --- --- --- --- 898	SCHOLARSHIP EXP.	17,495	18,822	12,000	0	0.00
04 E --- --- --- --- 8--		24,399	25,694	19,668	2,889	14.68
04 - --- --- --- --- ---	COMMUNITY SERVICES	2,404,793	2,307,985	2,355,776	1,682,091	71.43

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
05 E --- --- --- --- 110	EXECUTIVE SALARY	4,945	14,740	16,845	11,159	66.25
05 E --- --- --- --- 154	SCHOOL NURSE	2,413	2,139	2,615	2,082	79.61
05 E --- --- --- --- 170	NON-CERTIFIED WAGES	8,008	979	0	0	0.00
05 E --- --- --- --- 185	OTHER SALARIES	0	465	150	150	100.00
05 E --- --- --- --- 1--		15,366	18,323	19,610	13,391	68.29
05 E --- --- --- --- 210	F I C A	1,137	1,404	1,489	1,028	69.05
05 E --- --- --- --- 214	P E R A	971	1,146	1,263	837	66.25
05 E --- --- --- --- 218	T R A	181	195	202	172	85.17
05 E --- --- --- --- 220	HOSPITAL INSURANCE	3,599	2,793	3,465	1,954	56.40
05 E --- --- --- --- 230	LIFE INSURANCE	27	33	41	23	55.02
05 E --- --- --- --- 235	DENTAL INSURANCE	134	304	311	207	66.57
05 E --- --- --- --- 240	L T D INSURANCE	43	50	55	35	63.07
05 E --- --- --- --- 250	TAX SHELTERED ANNUIT	444	392	425	283	66.65
05 E --- --- --- --- 251	EMPLOYER-SPONSORED H	0	1,619	2,000	1,050	52.50
05 E --- --- --- --- 270	WORKERS COMP INS	444	607	629	420	66.81
05 E --- --- --- --- 2--		6,980	8,543	9,880	6,009	60.82
05 E --- --- --- --- 305	Consulting	265	126	126	126	100.00
05 E --- --- --- --- 311	PROFESSIONAL SERVICE	249,876	244,306	273,016	235,621	86.30
05 E --- --- --- --- 350	CONTRACTED REPAIR	6,979	73,736	817,769	344,401	57.14
05 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	563	346	300	410	136.67
05 E --- --- --- --- 370	RENTALS AND LEASES	151,583	167,866	184,170	138,780	75.35
05 E --- --- --- --- 390	PAYMENTS TO OTHER DI	0	12,528	12,240	10,200	83.33
05 E --- --- --- --- 3--		409,266	498,908	1,287,621	729,538	66.20
05 E --- --- --- --- 401	GENERAL SUPPLIES	585	8,083	16,635	5,338	32.91
05 E --- --- --- --- 405	Non-Instr Software &	0	1,294	0	0	0.00
05 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	95,473	100,559	172,740	122,777	71.74
05 E --- --- --- --- 470	LIBRARY BOOKS	12,637	10,293	18,285	13,653	74.67
05 E --- --- --- --- 4--		108,695	120,229	207,660	141,768	68.89
05 E --- --- --- --- 505	CAPIT NON-INST TECH	0	850	0	0	0.00
05 E --- --- --- --- 520	BLDG CONSTRUCTION/RE	0	621,600	0	0	0.00
05 E --- --- --- --- 530	EQUIPMENT	78,958	292,265	456,323	487,717	106.91
05 E --- --- --- --- 545	OPERATING CAPITAL CH	-112,857	-114,126	0	0	0.00
05 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	215,395	257,475	254,270	233,864	91.97
05 E --- --- --- --- 556	TECHNOLOGY EQUIP-SPE	0	1,249	0	0	0.00
05 E --- --- --- --- 561	A.V. EQUIPMENT	4,380	2,720	6,100	1,296	21.25
05 E --- --- --- --- 580	LEASE PRINCIPAL	14,325	10,347	1,500	0	0.00
05 E --- --- --- --- 581	LEASE INTEREST	1,071	605	1,500	0	0.00
05 E --- --- --- --- 5--		201,272	1,072,985	719,693	722,877	100.46
05 E --- --- --- --- 820	DUES-MEMBERSHIP	0	0	300	300	100.00
05 E --- --- --- --- 896	TAXES AND SPECIAL AS	12,602	12,374	16,020	9,742	60.81
05 E --- --- --- --- 8--		12,602	12,374	16,320	10,042	61.53
05 - --- --- --- --- ---	CAPITAL OUTLAY	754,181	1,731,362	2,260,784	1,623,625	77.32

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
06 E --- --- --- --- 170	NON-CERTIFIED WAGES	0	3,392	0	0	0.00
06 E --- --- --- --- 185	OTHER SALARIES	0	8,260	0	0	0.00
06 E --- --- --- --- 1--		0	11,652	0	0	0.00
06 E --- --- --- --- 210	F I C A	0	882	0	0	0.00
06 E --- --- --- --- 214	P E R A	0	254	0	0	0.00
06 E --- --- --- --- 218	T R A	0	620	0	0	0.00
06 E --- --- --- --- 270	WORKERS COMP INS	0	219	0	0	0.00
06 E --- --- --- --- 2--		0	1,975	0	0	0.00
06 E --- --- --- --- 311	PROFESSIONAL SERVICE	2,754,181	1,803,221	442,740	418,382	94.50
06 E --- --- --- --- 312	LEGAL COSTS	3,017	0	0	0	0.00
06 E --- --- --- --- 336	ADVERTISING EXPENSE	203	0	0	0	0.00
06 E --- --- --- --- 340	PROPERTY INSURANCE	69,135	0	20,659	20,659	100.00
06 E --- --- --- --- 350	CONTRACTED REPAIR	1,352	413	0	0	0.00
06 E --- --- --- --- 3--		2,827,888	1,803,634	463,399	439,041	94.74
06 E --- --- --- --- 401	GENERAL SUPPLIES	4,297	8,117	14,929	14,980	100.34
06 E --- --- --- --- 4--		4,297	8,117	14,929	14,980	100.34
06 E --- --- --- --- 520	BLDG CONSTRUCTION/RE	21,260,463	29,865,912	5,378,341	3,391,729	63.06
06 E --- --- --- --- 522	BUILDING IMPROVEMENT	0	68,444	0	0	0.00
06 E --- --- --- --- 530	EQUIPMENT	0	654,079	906,132	914,697	101.34
06 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	0	201,761	416,958	416,958	108.73
06 E --- --- --- --- 5--		21,260,463	30,790,196	6,701,431	4,723,384	71.08
06 - --- --- --- --- ---	BUILDING FUND	24,092,648	32,615,574	7,179,759	5,177,405	72.67

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
07 E --- --- --- --- 710	BOND PRINCIPAL	2,605,000	2,835,000	2,765,000	2,765,000	100.00
07 E --- --- --- --- 720	BOND INTEREST	2,655,169	2,595,246	2,455,853	2,455,853	100.00
07 E --- --- --- --- 790	OTHER DEBT SERVICE	5,975	68,861	6,500	5,200	80.00
07 E --- --- --- --- 7--		5,266,144	5,499,107	5,227,353	5,226,053	99.98
07 E --- --- --- --- 920	BOND REFUNDING PAYME	0	3,535,741	0	0	0.00
07 E --- --- --- --- 9--	BUDGETED EMERGENCY R	0	3,535,741	0	0	0.00
07 - --- --- --- --- ---	DEBT SERVICE	5,266,144	9,034,848	5,227,353	5,226,053	99.98

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
08 E --- --- --- --- 170	NON-CERTIFIED WAGES	249	0	0	0	0.00
08 E --- --- --- --- 1--		249	0	0	0	0.00
08 E --- --- --- --- 210	F I C A	19	0	0	0	0.00
08 E --- --- --- --- 214	P E R A	19	0	0	0	0.00
08 E --- --- --- --- 270	WORKERS COMP INS	1	0	0	0	0.00
08 E --- --- --- --- 2--		39	0	0	0	0.00
08 E --- --- --- --- 311	PROFESSIONAL SERVICE	55,622	49,325	35,746	28,384	79.41
08 E --- --- --- --- 320	TELEPHONE	720	720	1,000	500	50.00
08 E --- --- --- --- 329	POSTAGE	265	170	200	80	40.00
08 E --- --- --- --- 336	ADVERTISING EXPENSE	60	514	360	360	100.00
08 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	437	1,122	800	302	37.73
08 E --- --- --- --- 370	RENTALS AND LEASES	0	750	0	0	0.00
08 E --- --- --- --- 398	CHARGEBACK OF EXPENS	1,025	0	0	0	0.00
08 E --- --- --- --- 3--		58,129	52,601	38,106	29,626	77.75
08 E --- --- --- --- 401	GENERAL SUPPLIES	16,001	14,434	36,000	7,893	21.93
08 E --- --- --- --- 490	FOOD	21	0	0	0	0.00
08 E --- --- --- --- 4--		16,022	14,434	36,000	7,893	21.93
08 E --- --- --- --- 898	AWARDS AND SCHOLARSH	1,500	4,200	6,420	2,830	44.08
08 E --- --- --- --- 899	MISC EXPENSE	1,964	4,824	0	0	0.00
08 E --- --- --- --- 8--		3,464	9,024	6,420	2,830	44.08
08 - --- --- --- --- ---	TRUST FUND	77,903	76,059	80,526	40,349	50.11

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
Grand Expense Totals		57,848,450	71,848,923	45,783,616	33,644,021	73.89

Number of Accounts: 3774

***** End of report *****

POST MONTH	POST YEAR	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
March	2019	112049	BRIGHTHOUSE LIFE INS	Payroll accrual	03/22/2019	20190305AD	625.00
March	2019	112049	BRIGHTHOUSE LIFE INS	Payroll accrual	03/22/2019	20190320AD	625.00
March	2019	112049	BRIGHTHOUSE LIFE INS	Payroll accrual	03/22/2019	20190320AF	361.50
				Totals for 112049			1,611.50
March	2019	112050	DELANO LORETTO AREA	Payroll accrual	03/22/2019	20190305AD	428.92
March	2019	112050	DELANO LORETTO AREA	Payroll accrual	03/22/2019	20190320AD	418.92
				Totals for 112050			847.84
March	2019	112051	DELANO TEACHERS ASSN	Payroll accrual	03/22/2019	20190320AD	14,446.77
				Totals for 112051			14,446.77
March	2019	112052	EDUCATION MINNESOTA/	Payroll accrual	03/22/2019	20190305AD	236.67
March	2019	112052	EDUCATION MINNESOTA/	Payroll accrual	03/22/2019	20190320AD	236.67
March	2019	112052	EDUCATION MINNESOTA/	Payroll accrual	03/22/2019	20190320AF	450.00
				Totals for 112052			923.34
March	2019	112053	AXA EQUITABLE-UNIT A		03/22/2019		0.00
				Totals for 112053			0.00
March	2019	112054	AXA EQUITABLE-UNIT A	Payroll accrual	03/22/2019	20190305AD	890.00
March	2019	112054	AXA EQUITABLE-UNIT A	Payroll accrual	03/22/2019	20190305AD	2,140.11
March	2019	112054	AXA EQUITABLE-UNIT A	Payroll accrual	03/22/2019	20190305AD	532.23
March	2019	112054	AXA EQUITABLE-UNIT A	Payroll accrual	03/22/2019	20190320AD	890.00
March	2019	112054	AXA EQUITABLE-UNIT A	Payroll accrual	03/22/2019	20190320AD	2,140.11
March	2019	112054	AXA EQUITABLE-UNIT A	Payroll accrual	03/22/2019	20190320AD	532.23
March	2019	112054	AXA EQUITABLE-UNIT A	Payroll accrual	03/22/2019	20190320AF	2,356.75
				Totals for 112054			9,481.43
March	2019	112055	ING RELIASTAR LIFE I	Payroll accrual	03/22/2019	20190305AD	93.75
March	2019	112055	ING RELIASTAR LIFE I	Payroll accrual	03/22/2019	20190305AD	85.00
March	2019	112055	ING RELIASTAR LIFE I	Payroll accrual	03/22/2019	20190305AD	154.10
March	2019	112055	ING RELIASTAR LIFE I	Payroll accrual	03/22/2019	20190320AD	93.75
March	2019	112055	ING RELIASTAR LIFE I	Payroll accrual	03/22/2019	20190320AD	85.00
March	2019	112055	ING RELIASTAR LIFE I	Payroll accrual	03/22/2019	20190320AD	154.10
				Totals for 112055			665.70
March	2019	112056	LEGALSHIELD	Payroll accrual	03/22/2019	20190305AD	233.70
March	2019	112056	LEGALSHIELD	Payroll accrual	03/22/2019	20190320AD	233.70
				Totals for 112056			467.40
March	2019	112057	MN PEIP	Payroll accrual	03/22/2019	20190305AD	12,315.45
March	2019	112057	MN PEIP	Payroll accrual	03/22/2019	20190320AD	12,255.73
March	2019	112057	MN PEIP	Payroll accrual	03/22/2019	20190320AF	213,860.20
				Totals for 112057			238,431.38
March	2019	112058	RELIASTAR LIFE INS C	Payroll accrual	03/22/2019	20190305AD	154.10
March	2019	112058	RELIASTAR LIFE INS C	Payroll accrual	03/22/2019	20190305AD	1,132.50
March	2019	112058	RELIASTAR LIFE INS C	Payroll accrual	03/22/2019	20190320AD	154.10
March	2019	112058	RELIASTAR LIFE INS C	Payroll accrual	03/22/2019	20190320AD	1,132.50
March	2019	112058	RELIASTAR LIFE INS C	Payroll accrual	03/22/2019	20190320AF	985.00
				Totals for 112058			3,558.20
March	2019	112059	SCHOOL SERVICE EMP L	Payroll accrual	03/22/2019	20190320AD	771.71
				Totals for 112059			771.71
March	2019	112060	THRIVENT MUTUAL FUND	Payroll accrual	03/22/2019	20190305AD	276.96
March	2019	112060	THRIVENT MUTUAL FUND	Payroll accrual	03/22/2019	20190320AD	276.96
March	2019	112060	THRIVENT MUTUAL FUND	Payroll accrual	03/22/2019	20190320AF	574.09
				Totals for 112060			1,128.01
March	2019	112061	THRIVENT FINANCIAL	Payroll accrual	03/22/2019	20190305AD	305.00
March	2019	112061	THRIVENT FINANCIAL	Payroll accrual	03/22/2019	20190320AD	305.00
March	2019	112061	THRIVENT FINANCIAL	Payroll accrual	03/22/2019	20190320AF	411.67
				Totals for 112061			1,021.67
March	2019	112062	WADDELL & REED INC	Payroll accrual	03/22/2019	20190305AD	621.73
March	2019	112062	WADDELL & REED INC	Payroll accrual	03/22/2019	20190320AD	621.73
March	2019	112062	WADDELL & REED INC	Payroll accrual	03/22/2019	20190320AF	1,103.93
				Totals for 112062			2,347.39
March	2019	112063	ALL SEASON'S SPORTS	SpEd Bike Tire	03/27/2019	0322190803	18.98
				Totals for 112063			18.98
March	2019	112064	AMERICAN HEART ASSOC	DES Jump Rope for Heart Fundraiser	03/27/2019	03.21.2019	250.00
				Totals for 112064			250.00
March	2019	112065	B'S ON THE RIVER	Delano Dance Banquet	03/27/2019	80896	1,565.04
				Totals for 112065			1,565.04
March	2019	112066	BERRY BLENDZ - EDEN	Smoothies	03/27/2019	11115	108.00
March	2019	112066	BERRY BLENDZ - EDEN	Smoothies	03/27/2019	11122	108.00
March	2019	112066	BERRY BLENDZ - EDEN	Smoothies	03/27/2019	11146	108.00
				Totals for 112066			324.00
March	2019	112067	BUSINESS IMPACT GROU	S/O #2037584 JO Volleyball	03/27/2019	2069880	37.66
				Totals for 112067			37.66
March	2019	112068	BOBICK, STEVE	Reimbursement for State Girls Swimming Banquet	03/27/2019	03.21.2019	30.00
				Totals for 112068			30.00
March	2019	112069	BREITBACH CONSTRUCTI	Application and Certificate for Payment No. 26	03/27/2019	26	124,940.20
				Totals for 112069			124,940.20

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
March	2019	112070	CLIMATE MAKERS	Ticket #033841	03/27/2019	61353	22,023.50
						Totals for 112070	22,023.50
March	2019	112071	CMASSP, JOHN PAURUS	Spring CMASSP Meeting	03/27/2019	05.01.2019	40.00
						Totals for 112071	40.00
March	2019	112072	COLE PAPERS INC	Customer No. 18702500 Order No. 2367636	03/27/2019	9527046	1,640.76
						Totals for 112072	1,640.76
March	2019	112073	DELANO ATHLETIC BOOS	Salt Drive	03/27/2019	03.25.2019	1,386.00
						Totals for 112073	1,386.00
March	2019	112074	DIETERICH, DEBORAH	Refund Semester 2 CIS Admin Fees Paid \$262.50 - Sem 1 Fees \$225 = \$37.50 Refund	03/27/2019	03.20.2019	37.50
						Totals for 112074	37.50
March	2019	112075	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice Nos. 52177726418/52177726473/52177726419	03/27/2019	35469	181.90
						Totals for 112075	181.90
March	2019	112076	EARTHGRAINS BAKING C		03/27/2019		0.00
						Totals for 112076	0.00
March	2019	112077	EARTHGRAINS BAKING C	Customer #553290001 Invoice #'s: 52177717072CR	03/27/2019	25133	-81.25
March	2019	112077	EARTHGRAINS BAKING C	Customer #17033 Invoice #'s: 52177724171CR	03/27/2019	31964	-97.75
March	2019	112077	EARTHGRAINS BAKING C	Customer #553290297 Invoice #'s: 52177724173CR	03/27/2019	31965	-80.85
March	2019	112077	EARTHGRAINS BAKING C	Customer #553290001 Invoice #'s: 52177724174CR	03/27/2019	31966	-100.40
March	2019	112077	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice #'s: 52177726288/52177726292/52177726349/52177726291/52177726290	03/27/2019	35436	175.90
March	2019	112077	EARTHGRAINS BAKING C	Customer No. 99-46039-9999-99 Invoice Nos. 52177726707/52177726668/52177726705/52177726667/52177726706	03/27/2019	35533	259.90
						Totals for 112077	75.55
March	2019	112078	EDEN PRAIRIE HIGH SC	32 Hats	03/27/2019	03.25.2019	160.00
						Totals for 112078	160.00
March	2019	112079	GENERAL PARTS, LLC	S/O #E60337 GP Tag #1685329	03/27/2019	6034985	31.45
						Totals for 112079	31.45
March	2019	112080	GRIEP, CATHERINE	Classroom Supplies Reimbursement	03/27/2019	03.26.2019	148.04
March	2019	112080	GRIEP, CATHERINE	Classroom Supplies Reimbursement	03/27/2019	03.26.2019	30.44
						Totals for 112080	178.48
March	2019	112081	HALDEMAN-HOMME, INC.	Contract 64638 DES Curtain Straps	03/27/2019	175928	1,800.00
						Totals for 112081	1,800.00
March	2019	112082	HILLYARD/HUTCHINSON	Customer Number 201908 S/O Number 3000261973	03/27/2019	603372530	339.31
March	2019	112082	HILLYARD/HUTCHINSON	Customer No. 201908 S/O #54256431	03/27/2019	700373098	128.51
						Totals for 112082	467.82
March	2019	112083	HORIZON COMMERCIAL P	Cust ID DEL04	03/27/2019	190228015	1,416.96
						Totals for 112083	1,416.96
March	2019	112084	INNOVATIVE OFFICE SO	Items for Language Arts / Dan Mathieson	03/27/2019	IN2445501	78.22
						Totals for 112084	78.22
March	2019	112085	JENCO PROPERTY MAINT	Snow Plowing	03/27/2019	2715	5,505.00
						Totals for 112085	5,505.00
March	2019	112086	JOSTENS	Honor Cords for 2019 Graduates - Marie Thomas	03/27/2019	22715963	733.49
						Totals for 112086	733.49
March	2019	112087	KEMPS	Invoice Nos. 741364/741350/741365/741349/741366/741348/741367	03/27/2019	w/e 03.16.	1,025.63
						Totals for 112087	1,025.63
March	2019	112088	KINECT ENERGY GROUP	Account No. 51-668319 February Paid in March '19	03/27/2019	290212	29,599.55
						Totals for 112088	29,599.55
March	2019	112089	LAKE REGION COOP	Tube - 1999 Bobcat1	03/27/2019	68654	28.94
March	2019	112089	LAKE REGION COOP	Tube - 1999 Bobcat1	03/29/2019	68654	-28.94
						Totals for 112089	0.00
March	2019	112090	MAILFINANCE	Customer Number 00389570 Lease No. N17112646	03/27/2019	N7634582	699.75

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					Totals for	112090	699.75
March	2019	112091	MENARD'S	Account #32030251 Transaction #3309	03/27/2019	93797	70.60
March	2019	112091	MENARD'S	Account #32030251 Transaction #9647	03/27/2019	94125	69.39
					Totals for	112091	139.99
March	2019	112092	MEYERSON, SANDRA	Reimbursement for 4th Grade Concert Supplies	03/27/2019	03.19.2019	78.42
					Totals for	112092	78.42
March	2019	112093	MILLER, MARJORIE	Classroom Supplies Reimbursement	03/27/2019	03.21.2019	13.73
					Totals for	112093	13.73
March	2019	112094	MINDWARE BRAINY TOYS	Customer #1986393 Items for 7/8 Math Teachers	03/27/2019	695172052-	132.80
					Totals for	112094	132.80
March	2019	112095	MN DEPT OF HEALTH	Food Manager Certification Renewal #FM68086	03/27/2019	04.26.2019	35.00
					Totals for	112095	35.00
March	2019	112096	MUNOZ, NELLY	Lunch Refund	03/27/2019	03.22.2019	12.25
					Totals for	112096	12.25
March	2019	112097	PAXTON/PATTERSON	Items for Industrial Tech - Joe Finn	03/27/2019	368646	296.69
					Totals for	112097	296.69
March	2019	112098	R.M. COTTON COMPANY	Order Number 0094668 Customer Number ISD0879	03/27/2019	0111527-IN	3,342.50
					Totals for	112098	3,342.50
March	2019	112099	RANDY'S ENVIRONMENTA	Service Period March 2019 Customer Number 1 - 297139-5	03/27/2019	03.19.2019	588.88
March	2019	112099	RANDY'S ENVIRONMENTA	Service Period March 2019 Customer Number 1 - 145-0	03/27/2019	03.19.2019	3,729.03
					Totals for	112099	4,317.91
March	2019	112100	RUPP, ANDERSON, SQUIRE	Statement No. 8767 as of 12/31/2018	03/27/2019	8767	621.00
					Totals for	112100	621.00
March	2019	112101	REEDER, MARY	Postage Reimbursement	03/27/2019	03.21.2019	5.65
					Totals for	112101	5.65
March	2019	112102	RESOURCE TRAINING &	Customer 1-1016 8308	03/27/2019	1920	2,808.00
March	2019	112102	RESOURCE TRAINING &	Customer 1-1016 7524 / 640 Curriculum Coord Network 18/19	03/27/2019	31525	192.00
March	2019	112102	RESOURCE TRAINING &	Customer 1-1016 6926 LEEA Banquet Award and Event	03/27/2019	31709	328.00
					Totals for	112102	3,328.00
March	2019	112103	SMITH, LOIS	Piano Accompaniment for All State Audition Recordings	03/27/2019	03.19.2019	75.00
					Totals for	112103	75.00
March	2019	112104	SOUPIR, KELLI	Classroom Supplies Reimbursement	03/27/2019	03.20.2019	309.64
					Totals for	112104	309.64
March	2019	112105	SOUTHWEST METRO INTE	Mental Health Summit - 5 Attendees 4/12/19	03/27/2019	1011077	100.00
					Totals for	112105	100.00
March	2019	112106	TEACHERS ON CALL	Account No. 20214	03/27/2019	102040	72.45
					Totals for	112106	72.45
March	2019	112107	TORDEUR, SHALLYN	QComp Snacks Reimbursement	03/27/2019	03.07.2019	29.01
March	2019	112107	TORDEUR, SHALLYN	Garden Supplies / COMPASS Pantry	03/27/2019	03.20.2019	62.32
					Totals for	112107	91.33
March	2019	112108	TREND ENTERPRISES	Customer No. 8454 Order No. 1006060 SO Items for Health - Maria Menz	03/27/2019	2074662 RI	56.18
					Totals for	112108	56.18
March	2019	112109	TRIARCO	Order No. 64-5925-0 Account No. 425-108-00 Items for Frawley - Art	03/27/2019	319669	583.64
					Totals for	112109	583.64
March	2019	112110	TRIO SUPPLY COMPANY	Customer #0366446	03/27/2019	516955	72.87
March	2019	112110	TRIO SUPPLY COMPANY	Customer #0366446 CREDIT	03/27/2019	520422	-13.00
					Totals for	112110	59.87
March	2019	112111	UPPER LAKES FOODS IN		03/27/2019		0.00
					Totals for	112111	0.00
March	2019	112112	UPPER LAKES FOODS IN	Account #309840	03/27/2019	402771-00	131.94
March	2019	112112	UPPER LAKES FOODS IN	Account #309838	03/27/2019	439972-00	8.32
March	2019	112112	UPPER LAKES FOODS IN	Account No. 312772	03/27/2019	439973-00	8.32
March	2019	112112	UPPER LAKES FOODS IN	Account No. 312772	03/27/2019	442496-00	832.97
March	2019	112112	UPPER LAKES FOODS IN	Account #309838	03/27/2019	445264-00	944.94

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March	2019	112112	UPPER LAKES FOODS IN	Account #309838	03/27/2019	447591-00	407.73
March	2019	112112	UPPER LAKES FOODS IN	Account No. 312772	03/27/2019	447976-00	690.88
March	2019	112112	UPPER LAKES FOODS IN	Account #309840	03/27/2019	448519-00	913.13
March	2019	112112	UPPER LAKES FOODS IN	Account #309836	03/27/2019	450072-00	1,440.56
March	2019	112112	UPPER LAKES FOODS IN	Account #309836	03/27/2019	558257-00	1,417.67
						Totals for 112112	6,796.46
March	2019	112113	VITAL SIGNS	Puzzle - LA	03/27/2019	V-19131	140.00
						Totals for 112113	140.00
March	2019	112114	WARNE, CHARLENE	Classroom Supplies Reimbursement	03/27/2019	03.26.2019	9.00
						Totals for 112114	9.00
March	2019	112115	WERMAGER, TAMMY	Kindness Bags	03/27/2019	03.25.2019	15.24
						Totals for 112115	15.24
March	2019	112116	FAT OLD GUY'S CAFE &	Catered Meal - QComp 04/02/2019	03/29/2019	10039	195.60
						Totals for 112116	195.60
March	2019	112117	LAKE REGION COOP	Tube - 1999 Bobcat ***TAX EXEMPT - NO SALES TAX***	03/29/2019	68654	26.95
						Totals for 112117	26.95
April	2019	112118	ALGAARD, JULIE	Beverage Service Supplies - DCD	04/03/2019	03.28.2019	37.83
April	2019	112118	ALGAARD, JULIE	Beverage Service Supplies - DCD	04/03/2019	04.03.2019	11.81
						Totals for 112118	49.64
April	2019	112119	AWARDS BY BARB	Retirement Plate	04/03/2019	287	10.00
						Totals for 112119	10.00
April	2019	112120	CITY OF DELANO	City Ballfield Lease Payment	04/03/2019	03.29.2019	7,000.00
						Totals for 112120	7,000.00
April	2019	112121	CLIMATE MAKERS	Ticket #035370	04/03/2019	61937	3,153.75
April	2019	112121	CLIMATE MAKERS	Account #DELA01/DELANO MID ticket #035509	04/03/2019	61981	420.25
						Totals for 112121	3,574.00
April	2019	112122	DRAMATIC PUBLISHING	Once Upon a Broomstick + Royalty	04/03/2019	100037597	115.51
April	2019	112122	DRAMATIC PUBLISHING	Once Upon a Broomstick	04/03/2019	100037834	111.30
						Totals for 112122	226.81
April	2019	112123	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice Nos. 52177726750/52177726751/52177726752/52177726756	04/03/2019	35582	194.70
						Totals for 112123	194.70
April	2019	112124	FINDLEY, DEBRA	Reimbursement for Ice Maker	04/03/2019	04.01.2019	1,501.10
						Totals for 112124	1,501.10
April	2019	112125	FIVE TECHNOLOGY	Monthly Managed Service Fee	04/03/2019	10419-28	125.00
						Totals for 112125	125.00
April	2019	112126	GENERAL PARTS, LLC	S/O #E76346 GP Tag #410394	04/03/2019	6051889	607.50
April	2019	112126	GENERAL PARTS, LLC	S/O E78669 GP Tag #410397	04/03/2019	6052405	1,525.34
						Totals for 112126	2,132.84
April	2019	112127	HALDEMAN-HOMME, INC.	Contract 64105 DHS Replacement Bleacher Seats	04/03/2019	176217	9,700.00
						Totals for 112127	9,700.00
April	2019	112128	HANSON, BRIDGET	Classroom Supplies Reimbursement	04/03/2019	04.01.2019	76.22
						Totals for 112128	76.22
April	2019	112129	HEGLAND, STACY	Classroom Supplies Reimbursement	04/03/2019	04.01.2019	33.89
						Totals for 112129	33.89
April	2019	112130	HERC-U-LIFT	Cust #34203 Annual Environmental Fee and Supplies	04/03/2019	W403355	142.36
						Totals for 112130	142.36
April	2019	112131	HERITAGE EMBROIDERY	DHS Girls Track	04/03/2019	31875	247.00
April	2019	112131	HERITAGE EMBROIDERY	DHS Girls Track	04/03/2019	31876	234.00
						Totals for 112131	481.00
April	2019	112132	HILLYARD/HUTCHINSON	S/O #54256431	04/03/2019	700373757	30.49
						Totals for 112132	30.49
April	2019	112133	INNOVATIVE OFFICE SO		04/03/2019		0.00
						Totals for 112133	0.00
April	2019	112134	INNOVATIVE OFFICE SO	Items for World Language - John Fitzer	04/03/2019	IN2453764	292.38
April	2019	112134	INNOVATIVE OFFICE SO	Items for World Language - Dan Mathieson	04/03/2019	IN2453777	147.28
April	2019	112134	INNOVATIVE OFFICE SO	District Office Supplies	04/03/2019	IN2455582	57.62
April	2019	112134	INNOVATIVE OFFICE SO	Items for Language Arts / Dan Mathieson	04/03/2019	IN2455760	56.29
April	2019	112134	INNOVATIVE OFFICE SO	Items for NHS Induction -	04/03/2019	IN2457790	25.80

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April	2019	112134	INNOVATIVE OFFICE SO	Emilie Kalvig Color Toner for Spanier	04/03/2019	IN2459505	352.68
						Totals for 112134	932.05
April	2019	112135	JENSEN, NICOLE	Classroom Supplies Reimbursement	04/03/2019	04.01.2019	110.89
						Totals for 112135	110.89
April	2019	112136	JOHNSON, JACKIE	Top Golf for Girls	04/03/2019	03.29.2019	194.08
						Totals for 112136	194.08
April	2019	112137	JTM PROVISIONS CO	Customer No. MN004059	04/03/2019	496180	169.80
						Totals for 112137	169.80
April	2019	112138	J W PEPPER	Items for Choir - Eric Conway	04/03/2019	11E56515	506.49
						Totals for 112138	506.49
April	2019	112139	KEMPS	w/e 03/23/2019	04/03/2019	741311	98.37
						Totals for 112139	98.37
April	2019	112140	KOWALSKI, TAMRA	Supplies - Heart Art	04/03/2019	04.01.2019	25.00
April	2019	112140	KOWALSKI, TAMRA	Supplies - Pointillism	04/03/2019	04.01.2019	20.00
						Totals for 112140	45.00
April	2019	112141	KULLY SUPPLY CO	Customer IDC10434	04/03/2019	483742	795.04
						Totals for 112141	795.04
April	2019	112142	LUDWIG, MARCIE	Classroom Supplies Reimbursement	04/03/2019	04.01.2019	14.39
						Totals for 112142	14.39
April	2019	112143	MENARD'S	Account 32030251 Transaction #3195	04/03/2019	94718	575.90
						Totals for 112143	575.90
April	2019	112144	MID CENTRAL DOOR	Customer ID DIS690	04/03/2019	SI000385	285.72
						Totals for 112144	285.72
April	2019	112145	NEVEAUX, JACK	Spring Musical Expenses	04/03/2019	03.29.2019	100.55
						Totals for 112145	100.55
April	2019	112146	NORTHEAST METRO DIST	FY19 2nd Trimester Care and Treatment	04/03/2019	29424	4,548.78
April	2019	112146	NORTHEAST METRO DIST	FY19 2nd Trimester Access Fee	04/03/2019	29463	1,682.76
						Totals for 112146	6,231.54
April	2019	112147	OXYGEN SERVICE COMPA	Open P.O. for Industrial Tech - Joe Finn	04/03/2019	08243533	267.79
						Totals for 112147	267.79
April	2019	112148	POTTIOS, LAVINIA	Certification/Admin Fees for American Red Cross Lifeguarding Class	04/03/2019	04.01.2019	380.00
						Totals for 112148	380.00
April	2019	112149	QUILL CORPORATION	Items for Health - Maria Menz	04/03/2019	6056765	13.29
April	2019	112149	QUILL CORPORATION	Items for Health - Maria Menz	04/03/2019	6073248	29.27
April	2019	112149	QUILL CORPORATION	Items for Health - Maria Menz	04/03/2019	6082235	6.29
						Totals for 112149	48.85
April	2019	112150	SCHAACK, STEPHEN	Classroom Supplies Reimbursement	04/03/2019	03.29.2019	164.18
						Totals for 112150	164.18
April	2019	112151	SCHAUBERGER, STEVEN	Mileage Reimbursement - AP PLC Meeting	04/03/2019	03.28.2019	33.64
						Totals for 112151	33.64
April	2019	112152	SECURITY LOCKSMITHS,	Section Key Dupe	04/03/2019	55687	68.25
						Totals for 112152	68.25
April	2019	112153	SOUTHWEST MN STATE U	Customer ID: 90015294 Spring 2019 Concurrent Enrollment (College Now)	04/03/2019	00208929	9,710.00
						Totals for 112153	9,710.00
April	2019	112154	STAHLKE BUS SERVICE	March 2019 Bus Services	04/03/2019	03.31.2019	171,849.14
April	2019	112154	STAHLKE BUS SERVICE	Jazz to Festival in Duluth	04/03/2019	04.02.2019	1,030.99
						Totals for 112154	172,880.13
April	2019	112155	STROBL, JULIE	Reimbursement for Activities Admin Asst Convention	04/03/2019	03.27.2019	63.96
						Totals for 112155	63.96
April	2019	112156	TEACHERS ON CALL	Account No. 20214	04/03/2019	102344	6,645.60
						Totals for 112156	6,645.60
April	2019	112157	TRUE FRIENDS CONFERE	Down Payment - Camp Friendship - Delano Intermediate School	04/03/2019	05.29.2019	1,050.00
						Totals for 112157	1,050.00
April	2019	112158	UPPER LAKES FOODS IN		04/03/2019		0.00
						Totals for 112158	0.00
April	2019	112159	UPPER LAKES FOODS IN		04/03/2019		0.00
						Totals for 112159	0.00
April	2019	112160	UPPER LAKES FOODS IN	Acct #312772	04/03/2019	411797-00	64.68
April	2019	112160	UPPER LAKES FOODS IN	Acct #309840	04/03/2019	416977-0A	-52.00
April	2019	112160	UPPER LAKES FOODS IN	Acct #309836	04/03/2019	447709-00	47.84
April	2019	112160	UPPER LAKES FOODS IN	Acct #312772	04/03/2019	447710-00	20.80

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April	2019	112160	UPPER LAKES FOODS	IN Acct #309838	04/03/2019	447711-00	29.12
April	2019	112160	UPPER LAKES FOODS	IN Acct #309836	04/03/2019	449157-00	229.20
April	2019	112160	UPPER LAKES FOODS	IN Acct #309838	04/03/2019	449186-00	1,381.85
April	2019	112160	UPPER LAKES FOODS	IN Acct #312772	04/03/2019	449722-00	845.91
April	2019	112160	UPPER LAKES FOODS	IN Acct #309836	04/03/2019	450891-00	12.50
April	2019	112160	UPPER LAKES FOODS	IN Acct #312772	04/03/2019	450895-00	5.00
April	2019	112160	UPPER LAKES FOODS	IN Acct #309836	04/03/2019	451294-00	58.43
April	2019	112160	UPPER LAKES FOODS	IN Acct #309838	04/03/2019	451394-00	1,055.02
April	2019	112160	UPPER LAKES FOODS	IN Acct #312772	04/03/2019	451681-00	957.31
April	2019	112160	UPPER LAKES FOODS	IN Acct #309836	04/03/2019	451965-00	2,136.70
April	2019	112160	UPPER LAKES FOODS	IN Acct #309840	04/03/2019	452005-00	584.06
April	2019	112160	UPPER LAKES FOODS	IN Acct #309836	04/03/2019	453385-00	2,022.02
Totals for 112160							9,398.44
April	2019	112161	VERIZON WIRELESS	Acct Number 942070919-00001	04/03/2019	9826871401	39.48
Totals for 112161							39.48
April	2019	112162	VOYAGEUR	Deposit for Day Camp - 8/12-8/15	04/03/2019	04.01.2019	300.00
Totals for 112162							300.00
April	2019	112163	WELLS FARGO FINANCIA	Account Number 603-0152652-000	04/03/2019	5006079522	346.76
Totals for 112163							346.76
April	2019	112164	WERT, STEVEN	NCR Coaches Reimbursement	04/03/2019	04.01.2019	50.00
Totals for 112164							50.00
April	2019	112165	WIESE, JENNIFER	RAZ Kids - 1st/2nd Grades - ESPIE	04/03/2019	03.26.2019	839.60
April	2019	112165	WIESE, JENNIFER	Classroom Supplies Reimbursement	04/03/2019	03.28.2019	27.86
April	2019	112165	WIESE, JENNIFER	TPT Fluency Passages Decodeable Texts Math Files - ESPIE	04/03/2019	03.28.2019	77.15
Totals for 112165							944.61
April	2019	112166	WRIGHT COUNTY JOURNA	Acct #011616-00001	04/03/2019	03.31.2019	70.70
Totals for 112166							70.70
April	2019	112167	REGION 2AA	Jazz Ensemble	04/03/2019	04.05.2019	50.00
Totals for 112167							50.00
April	2019	112168	DS ERICKSON & ASSOC	Payroll accrual	04/08/2019	20190405AD	361.34
Totals for 112168							361.34
April	2019	112169	MADISON NATL LIFE	IN Payroll accrual	04/08/2019	20190405AD	126.25
April	2019	112169	MADISON NATL LIFE	IN Payroll accrual	04/08/2019	20190405AF	1,833.14
April	2019	112169	MADISON NATL LIFE	IN Payroll accrual	04/08/2019	20190405AF	2,802.42
Totals for 112169							4,761.81
April	2019	112170	NATIONAL INS SVS OF	Payroll accrual	04/08/2019	20190405AD	48.00
Totals for 112170							48.00
April	2019	112171	136211-NCPERS GROUP	Payroll accrual	04/08/2019	20190405AD	176.00
Totals for 112171							176.00
April	2019	112172	SCHOOL SERVICE EMP L	Payroll accrual	04/08/2019	20190405AD	1,704.05
April	2019	112172	SCHOOL SERVICE EMP L	Payroll accrual	04/08/2019	20190405AD	521.22
Totals for 112172							2,225.27
April	2019	112173	ACTIVE NETWORK, LLC	Customer #1649017 Monthly Installment May 2019	04/10/2019	4100164499	441.00
Totals for 112173							441.00
April	2019	112174	AFFINETY SOLUTIONS,	Registration Transaction Fee	04/10/2019	11766	470.00
Totals for 112174							470.00
April	2019	112175	ANDERSON, BRIAN	Varsity Baseball Umpire 4/5/2019	04/10/2019	04.09.2019	85.00
Totals for 112175							85.00
April	2019	112176	B&B SHEET METAL & RO	DES Roof Leak	04/10/2019	56440	1,189.62
Totals for 112176							1,189.62
April	2019	112177	BEHRENS, CHARLES	Varsity Softball Umpire 4/9/2019	04/10/2019	04.09.2019	75.00
Totals for 112177							75.00
April	2019	112178	BERGGREN, KATHERINE	Classroom Supplies Reimbursement	04/10/2019	04.05.2019	254.99
Totals for 112178							254.99
April	2019	112179	BINGEA, JOHN	Classroom Supplies Reimbursement	04/10/2019	04.03.2019	124.12
Totals for 112179							124.12
April	2019	112180	BROTHERS FIRE & SECU	Customer ID ISD 879 DE Job Number AS-0070481	04/10/2019	110415	777.50
Totals for 112180							777.50
April	2019	112181	CENTRAL MN ERDC	3-Delano Internet Access 10/2018-12/2018	04/10/2019	311515	5,049.00
April	2019	112181	CENTRAL MN ERDC	3-Delano Internet Access 01/2019-03/2019	04/10/2019	311603	5,049.00
Totals for 112181							10,098.00
April	2019	112182	COACH CLIFF'S GAGA B	Construction -3 Gaga Ball	04/10/2019	29282	997.00

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				Pit - DIS FF & E			
						Totals for 112182	997.00
April	2019	112183	COBRA MECHANICAL SER	AHU #3 DES	04/10/2019	19285	555.00
						Totals for 112183	555.00
April	2019	112184	COLE PAPERS INC	Customer No. 18702500 Order No. 2373543	04/10/2019	9531210	1,846.64
April	2019	112184	COLE PAPERS INC	Customer No. 18702500 Order No. 2373543	04/10/2019	9532081	4,032.68
						Totals for 112184	5,879.32
April	2019	112185	DELANO TRUE VALUE HA	Account 31570	04/10/2019	03.31.2019	783.18
						Totals for 112185	783.18
April	2019	112186	ELECTRIC MOTOR REPAI	Account #051070	04/10/2019	449049	780.50
						Totals for 112186	780.50
April	2019	112187	FARBO, SUSAN	Mileage Reimbursement - Prom	04/10/2019	04.02.2019	114.36
April	2019	112187	FARBO, SUSAN	Mileage Reimbursment - ACT Meeting	04/10/2019	04.02.2019	39.90
						Totals for 112187	154.26
April	2019	112188	FINDLEY, DEBRA	Teacher Appreciation	04/10/2019	04.08.2019	38.94
						Totals for 112188	38.94
April	2019	112189	GAVIC, MARK	Varsity Softball Umpire 4/9/2019	04/10/2019	04.09.2019	75.00
						Totals for 112189	75.00
April	2019	112190	GENERAL PARTS, LLC	S/O E79561 GP Tag # 1706327	04/10/2019	6055160	572.73
						Totals for 112190	572.73
April	2019	112191	GERTENS	Customer No. 106417	04/10/2019	2113/A	1,116.00
						Totals for 112191	1,116.00
April	2019	112192	GOUDREAU, EMILY	Classroom Supplies Reimbursement	04/10/2019	04.01.2019	344.38
						Totals for 112192	344.38
April	2019	112193	GRALAPP, CRAIG	Varsity Baseball Umpire 4/5/2019	04/10/2019	04.09.2019	85.00
						Totals for 112193	85.00
April	2019	112194	GREAT AMERICAN OPPOR	Account No. DZ-992394 DIS LLCC	04/10/2019	915114785	9,400.00
						Totals for 112194	9,400.00
April	2019	112195	GROTH MUSIC	Instructional Supplies	04/10/2019	2886728	479.37
						Totals for 112195	479.37
April	2019	112196	GUSTAFSON, ZACHARY	Varsity Baseball Umpire 4/5/2019	04/10/2019	04.09.2019	85.00
						Totals for 112196	85.00
April	2019	112197	HANSOLINE INC	Cust Acct ID DEL02	04/10/2019	03.31.2019	201.57
						Totals for 112197	201.57
April	2019	112198	HERALD JOURNAL PUBLI	Delano Guidebook 2019 - CE	04/10/2019	03.31.2019	399.00
April	2019	112198	HERALD JOURNAL PUBLI	Job Ads / 1/28 and 2/25 Board Minutes / Delano Guidebook 2019	04/10/2019	3/31/2019	555.04
						Totals for 112198	954.04
April	2019	112199	HILLYARD/HUTCHINSON	Customer No. 201908 S/O No. 3000265841	04/10/2019	603383407	285.75
						Totals for 112199	285.75
April	2019	112200	HUTCHINS, SHELLEY	Mileage Reimbursement - Prom	04/10/2019	04.08.2019	96.28
						Totals for 112200	96.28
April	2019	112201	IMPACT LIVES INC	Intercultural Development Inventory	04/10/2019	4075-4-201	4,000.00
						Totals for 112201	4,000.00
April	2019	112202	INNOVATIVE OFFICE SO	Toner for High School	04/10/2019	IN2397552	344.26
April	2019	112202	INNOVATIVE OFFICE SO	Items for World Language / John Fitzer	04/10/2019	IN2462699	343.44
April	2019	112202	INNOVATIVE OFFICE SO	Items for PLTW - Tory Spanier	04/10/2019	IN2462723	338.27
April	2019	112202	INNOVATIVE OFFICE SO	Items for Chemistry - Karen Hohenstein	04/10/2019	IN2464549	92.73
April	2019	112202	INNOVATIVE OFFICE SO	Calculators for Math - Jerry Shouts	04/10/2019	IN2464561	223.68
						Totals for 112202	1,342.38
April	2019	112203	INTEGRATED SYSTEMS C	Customer ID Delano SD Skyward Hosting May 2019	04/10/2019	0698321	650.00
						Totals for 112203	650.00
April	2019	112204	J & J GLASS & GLAZIN	Job #10993-19	04/10/2019	12760	225.48
						Totals for 112204	225.48
April	2019	112205	JOHNSON, ASHLEY	Classroom Supplies Reimbursement	04/10/2019	04.05.2019	169.66
						Totals for 112205	169.66
April	2019	112206	KEGLER, MICHAEL	9th Boys Baseball Umpire 4/9/2019	04/10/2019	04.09.2019	85.00
						Totals for 112206	85.00
April	2019	112207	KEMPS	Account #28020-0 Invoice Nos.	04/10/2019	w/e 03.30.	1,766.39

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				741383/741405/741436/741384/741404/741435/741386/741385/741403/741434/741388			
				Totals for 112207			1,766.39
April	2019	112208	KERN, MELANIE	Classroom Supplies Reimbursement	04/10/2019	04.05.2019	210.20
				Totals for 112208			210.20
April	2019	112209	KRAMP, WENDY	Recess Supplies Reimbursement	04/10/2019	04.03.2019	27.97
				Totals for 112209			27.97
April	2019	112210	KURTH, ANGELA	Classroom Supplies Reimbursement	04/10/2019	04.02.2019	344.38
				Totals for 112210			344.38
April	2019	112211	LAFAYETTE CLUB	DHS Prom - Great Gatsby	04/10/2019	1732-1	10,449.65
				Totals for 112211			10,449.65
April	2019	112212	LINDQUIST, JACKSON	Classroom Supplies Reimbursement	04/10/2019	04.04.2019	311.03
				Totals for 112212			311.03
April	2019	112213	LUDWIG, MEGHAN	Supplies Reimbursement	04/10/2019	04.05.2019	21.44
				Totals for 112213			21.44
April	2019	112214	MARK MY WORDS LLC	AP Human Geography Textbooks for 2nd Semester	04/10/2019	C14098A	3,099.00
				Totals for 112214			3,099.00
April	2019	112215	MAX, MARGARET	Mileage Reimbursement - Healthy Snack	04/10/2019	04.04.2019	29.00
				Totals for 112215			29.00
April	2019	112216	MCDONALD, TINA	DIS Supplies	04/10/2019	04.08.2019	37.50
				Totals for 112216			37.50
April	2019	112217	THE MCDOWELL AGENCY	Background Screening	04/10/2019	113047	77.85
				Totals for 112217			77.85
April	2019	112218	MCEA	Childcare Site Supervisor - Job Posting	04/10/2019	5813	45.00
				Totals for 112218			45.00
April	2019	112219	MENARD'S	Account #32030251 Transaction #1258	04/10/2019	95309	2.73
				Totals for 112219			2.73
April	2019	112220	MESPA		04/10/2019		0.00
				Totals for 112220			0.00
April	2019	112221	MESPA	Responsibilit Centered Discipline - Schuler, Rosenow, Wissink	04/10/2019	06926	150.00
April	2019	112221	MESPA	Responsibilit Centered Discipline - Schuler, Rosenow, Wissink	04/10/2019	06927	150.00
April	2019	112221	MESPA	Responsibilit Centered Discipline - Schuler, Rosenow, Wissink	04/10/2019	06929	150.00
April	2019	112221	MESPA	High Performing PreK - K. Darren, Meredith, Lauren	04/10/2019	07450	125.00
				Totals for 112221			575.00
April	2019	112222	MN DEPT OF LABOR & I	Cust No. 88024 DIS ELV1045977 Elevator Annual	04/10/2019	ALR0094869	100.00
				Totals for 112222			100.00
April	2019	112223	NIELSEN, JULIE	Mints for MCA Testing - QComp	04/10/2019	04.09.2019	42.52
				Totals for 112223			42.52
April	2019	112224	NYQUIST, KRISTI	Mileage Reimbursement	04/10/2019	04.08.2019	15.14
				Totals for 112224			15.14
April	2019	112225	OXHERD PIZZA, INC.	Delano Schools - 119 Pizzas	04/10/2019	6034	862.75
				Totals for 112225			862.75
April	2019	112226	PERFECTION LEARNING	Items for Language Arts / Dan Mathieson	04/10/2019	27004	310.91
				Totals for 112226			310.91
April	2019	112227	PERLICH, KELLY	Classroom Supplies Reimbursement	04/10/2019	03.29.2019	261.58
				Totals for 112227			261.58
April	2019	112228	PERMA-BOUND	Items for Language Arts / Dan Mathieson	04/10/2019	1821107-00	325.75
				Totals for 112228			325.75
April	2019	112229	POHLMANN, DIANNE	Classroom Supplies Reimbursement	04/10/2019	04.03.2019	103.20
				Totals for 112229			103.20
April	2019	112230	REINHART FOOD SERVIC	Account No. 3702	04/10/2019	674027	754.89
				Totals for 112230			754.89
April	2019	112231	ROCKFORD AREA SCHOOL	Track and Field Invite 4/12/2019	04/10/2019	04.12.2019	150.00
				Totals for 112231			150.00
April	2019	112232	RUSSELL SECURITY RES	S.O. No. 1243	04/10/2019	A34486	26.90

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					Totals for 112232		26.90
April	2019	112233	SCHMIDT, LINDA	Classroom Supplies Reimbursement	04/10/2019	04.05.2019	135.09
					Totals for 112233		135.09
April	2019	112234	STAHLKE BUS SERVICE	Softball to Rockford	04/10/2019	04.03.2019	74.80
					Totals for 112234		74.80
April	2019	112235	STERN, MOLLY	Classroom Supplies Reimbursement	04/10/2019	04.05.2019	344.56
					Totals for 112235		344.56
April	2019	112236	SWAN, THERESSA	Classroom Supplies Reimbursement - ES PIE	04/10/2019	04.04.2019	63.80
					Totals for 112236		63.80
April	2019	112237	TEACHERS ON CALL	Account No. 20214	04/10/2019	102629	6,081.30
					Totals for 112237		6,081.30
April	2019	112238	TECHAM, MARIE	Reimbursement - COMPASS	04/10/2019	03.09.2019	67.44
					Totals for 112238		67.44
April	2019	112239	THYSSENKRUPP ELEVATO	Customer #51562 DES Elevator	04/10/2019	3004505522	348.78
					Totals for 112239		348.78
April	2019	112240	TRIARCO	Items for Art (7/8) - Tannah Frawley	04/10/2019	334066	1,004.46
					Totals for 112240		1,004.46
April	2019	112241	TRIO SUPPLY COMPANY	Customer #0366446	04/10/2019	523041	315.19
April	2019	112241	TRIO SUPPLY COMPANY	Customer #0366446	04/10/2019	523044	162.45
April	2019	112241	TRIO SUPPLY COMPANY	Customer #0366446	04/10/2019	523047	230.46
					Totals for 112241		708.10
April	2019	112242	UNITED FARMERS COOP	Customer No. 4882	04/10/2019	575563	69.50
					Totals for 112242		69.50
April	2019	112243	UPPER LAKES FOODS IN		04/10/2019		0.00
					Totals for 112243		0.00
April	2019	112244	UPPER LAKES FOODS IN	Acct #309836	04/10/2019	451390-00	31.20
April	2019	112244	UPPER LAKES FOODS IN	Acct #312772	04/10/2019	451391-00	12.48
April	2019	112244	UPPER LAKES FOODS IN	Acct #309838	04/10/2019	451392-00	16.64
April	2019	112244	UPPER LAKES FOODS IN	Acct #309838	04/10/2019	452574-00	1,149.69
April	2019	112244	UPPER LAKES FOODS IN	Acct #312772	04/10/2019	452943-00	1,095.76
April	2019	112244	UPPER LAKES FOODS IN	Acct #309838	04/10/2019	454873-00	690.94
April	2019	112244	UPPER LAKES FOODS IN	Acct #309836	04/10/2019	454939-00	1,850.19
April	2019	112244	UPPER LAKES FOODS IN	Acct #312772	04/10/2019	455171-00	741.21
April	2019	112244	UPPER LAKES FOODS IN	Acct #309840	04/10/2019	456500-00	667.46
April	2019	112244	UPPER LAKES FOODS IN	Acct #309836	04/10/2019	457243-00	1,651.09
					Totals for 112244		7,906.66
April	2019	112245	VANCO SERVICES, LLC	cCheck Monthly Fee	04/10/2019	9705558	18.00
					Totals for 112245		18.00
April	2019	112246	VLAMINCK, ANGELA	Prom & Grand March Refund	04/10/2019	04.05.2019	142.00
					Totals for 112246		142.00
April	2019	112247	WALDBILLIG, ANDREW	Classroom Supplies Reimbursement	04/10/2019	04.05.2019	56.28
					Totals for 112247		56.28
April	2019	112248	WALLACE RADIO SYNDIC	Delano Dance Team	04/10/2019	4820	120.00
					Totals for 112248		120.00
April	2019	112249	WESTPHAL, LINDSEY	Classroom Supplies Reimbursement	04/10/2019	04.03.2019	74.76
					Totals for 112249		74.76
April	2019	112250	WRIGHT TECHNICAL CEN	Customer 1-1015 WTCA/BA09/LTFM/CTE L	04/10/2019	4073	14,348.00
					Totals for 112250		14,348.00
April	2019	112251	XCEL ENERGY	Acct No. 51-0012249050-1	04/10/2019	632353776	3,777.06
April	2019	112251	XCEL ENERGY	Acct No. 51-0011975735-7	04/10/2019	632490130	124.12
					Totals for 112251		3,901.18
April	2019	112252	ALL SEASON'S SPORTS	Robotics Team T-Shirts	04/17/2019	40919	480.00
					Totals for 112252		480.00
April	2019	112253	ALTERNATIVE BUSINESS	Customer No. ISD 879	04/17/2019	60071	3,148.50
					Totals for 112253		3,148.50
April	2019	112254	ANDERSON, JUNIPER	Material Reimbursement for Spring Musical	04/17/2019	04.09.2019	29.54
					Totals for 112254		29.54
April	2019	112255	ARBOR SCIENTIFIC	Items for 9th Grade Science - Stephen Schaack	04/17/2019	426157	380.00
					Totals for 112255		380.00
April	2019	112256	BRAUN INTERTEC CORP	Customer Acct 15790	04/17/2019	B154697	2,194.00
					Totals for 112256		2,194.00
April	2019	112257	BSN SPORTS, LLC	Construction -3 Basketball Systems - DIS FF & E	04/17/2019	904937415	4,800.00
					Totals for 112257		4,800.00
April	2019	112258	BURNS, LORI	Classroom Supplies Reimbursement	04/17/2019	04.08.2019	300.17
					Totals for 112258		300.17

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April	2019	112259	CENTRAL MN ERDC	Customer 1-DELANO Copier Count Billing	04/17/2019	171172	463.94
				Totals for 112259			463.94
April	2019	112260	CHEVROLET OF DELANO	Customer #D7028	04/17/2019	621471	66.50
April	2019	112260	CHEVROLET OF DELANO	Customer #D414770	04/17/2019	621494	54.80
				Totals for 112260			121.30
April	2019	112261	CULINEX	Cust 76104 S/O #SO372418	04/17/2019	INV796472	92.15
				Totals for 112261			92.15
April	2019	112262	DAKE, SHARON	Music Educators Workshop Reimbursement	04/17/2019	04.04.2019	48.73
April	2019	112262	DAKE, SHARON	Classroom Supplies Reimbursement	04/17/2019	04.08.2019	194.21
				Totals for 112262			242.94
April	2019	112263	DELANO MUNICIPAL UTI		04/17/2019		0.00
				Totals for 112263			0.00
April	2019	112264	DELANO MUNICIPAL UTI	Customer #964	04/17/2019	03.31.2019	5,505.73
April	2019	112264	DELANO MUNICIPAL UTI	Customer #6242	04/17/2019	03.31.2019	2,673.38
April	2019	112264	DELANO MUNICIPAL UTI	Customer #12604	04/17/2019	03.31.2019	374.04
April	2019	112264	DELANO MUNICIPAL UTI	Customer #12852	04/17/2019	03.31.2019	6,097.52
April	2019	112264	DELANO MUNICIPAL UTI	Customer #2301	04/17/2019	03.31.2019	9,139.46
April	2019	112264	DELANO MUNICIPAL UTI	Customer #4744	04/17/2019	03.31.2019	29.17
April	2019	112264	DELANO MUNICIPAL UTI	Customer #5121	04/17/2019	03.31.2019	367.21
April	2019	112264	DELANO MUNICIPAL UTI	Customer #5392	04/17/2019	03.31.2019	1,638.27
April	2019	112264	DELANO MUNICIPAL UTI	Customer #5393	04/17/2019	03.31.2019	13,280.81
April	2019	112264	DELANO MUNICIPAL UTI	Customer #5394	04/17/2019	03.31.2019	5,459.66
April	2019	112264	DELANO MUNICIPAL UTI	Customer #5395	04/17/2019	03.31.2019	517.67
April	2019	112264	DELANO MUNICIPAL UTI	Customer #5587	04/17/2019	03.31.2019	19.79
				Totals for 112264			45,102.71
April	2019	112265	DIDAX	ADSIS Instructional Supplies	04/17/2019	138147	52.48
				Totals for 112265			52.48
April	2019	112266	DIVERSIFIED SNACK DI	Customer ID de	04/17/2019	151798	339.84
				Totals for 112266			339.84
April	2019	112267	DELANO TIGER BOOSTER	Popcorn	04/17/2019	03.18.2019	21.00
				Totals for 112267			21.00
April	2019	112268	EARTHGRAINS BAKING C	Customer #99-46039-9999-99	04/17/2019	35611	263.35
April	2019	112268	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice Nos. 52177726998/52177726995/52177726996/52177727001	04/17/2019	35640	226.50
				Totals for 112268			489.85
April	2019	112269	ECKROTH MUSIC	Items for Band - Jason Koets	04/17/2019	3321468	69.99
				Totals for 112269			69.99
April	2019	112270	EHLERS & ASSOCIATES	Post Issuance Compliance Policy Update	04/17/2019	79839	200.00
				Totals for 112270			200.00
April	2019	112271	ESS, MADELYN	Overpayment for Prom	04/17/2019	04.16.2019	130.00
				Totals for 112271			130.00
April	2019	112272	FLEISCHMAN, GREGORY	JV/Varsity Boys Lacrosse Official + Mileage 4/15/19	04/17/2019	04.15.2019	157.00
				Totals for 112272			157.00
April	2019	112273	FLINN SCIENTIFIC INC	Items for Physical Science - Mike Stoudt/Hohenstein	04/17/2019	2320718	60.21
				Totals for 112273			60.21
April	2019	112274	FOBBE ELECTRIC INC	PAC	04/17/2019	04.03.2019	1,966.87
				Totals for 112274			1,966.87
April	2019	112275	FRONTIER	Account No. 763-972-6803-073102-2	04/17/2019	04.04.2019	143.58
April	2019	112275	FRONTIER	Account No. 763-972-3365-091376-2	04/17/2019	04.04.2019	2,732.63
				Totals for 112275			2,876.21
April	2019	112276	FRONTLINE TECHNOLOGI	Account #14219 Applicant Tracking 5/15/2019 - 5/14/2020	04/17/2019	INVUS95947	2,100.00
				Totals for 112276			2,100.00
April	2019	112277	GAREIS, JILL	NCR Volleyball Coach's Training	04/17/2019	03.28.2019	50.00
				Totals for 112277			50.00
April	2019	112278	GRAINGER INC	Acct No. 806535100	04/17/2019	9144776136	424.80
				Totals for 112278			424.80
April	2019	112279	GROTH MUSIC	Instructional Supplies	04/17/2019	2891019	8.03
				Totals for 112279			8.03
April	2019	112280	HERC-U-LIFT	#34203 DHS Prom	04/17/2019	R052538	322.32
				Totals for 112280			322.32
April	2019	112281	HEROS TIMING	DHS - Meet Management	04/17/2019	417	1,000.00
				Totals for 112281			1,000.00
April	2019	112282	INNOVATIVE OFFICE SO	Items for World Language -	04/17/2019	IN2461028	165.47

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April	2019	112282	INNOVATIVE OFFICE SO	Jane Aksoy Itemse for Social Studies - Nate Peterson	04/17/2019	IN2468328	706.79	
April	2019	112282	INNOVATIVE OFFICE SO	Items for SWAS - Shallyn Tordeur	04/17/2019	IN2473902	52.83	
							Totals for 112282	925.09
April	2019	112283	INSTRUMENTALIST AWAR	Certificates for Band and Choir - Koets and CONway	04/17/2019	1901	48.50	
							Totals for 112283	48.50
April	2019	112284	J W PEPPER	Instructional Supplies	04/17/2019	1863664	334.18	
							Totals for 112284	334.18
April	2019	112285	KEGLER, MICHAEL	Boys 10th Grade Baseball Umpire - 4/16/19	04/17/2019	04.16.2019	85.00	
							Totals for 112285	85.00
April	2019	112286	KEMPS	Invoice Nos. 741476/741456/741482/741477/74 1458/741483/741479/741478/7414 57/741441/741480	04/17/2019	w/e 04.06.	2,098.55	
							Totals for 112286	2,098.55
April	2019	112287	KULLY SUPPLY CO	Customer ID C10434	04/17/2019	485140	60.70	
							Totals for 112287	60.70
April	2019	112288	MAIN, NICKOLAS	Monthly Cell Phone Stipend: 9/2018-3/2019 Mileage Reimbursement	04/17/2019	04.16.2019	446.86	
							Totals for 112288	446.86
April	2019	112289	MN ASSOC OF SEC SCH	MN Assoc of Secondary Pincipal Summer Conference-Steve Schauberger	04/17/2019	06.18.2019	275.00	
							Totals for 112289	275.00
April	2019	112290	MID CENTRAL DOOR	Construction hardware issues at HS, CE & ES	04/17/2019	SI000413	1,905.26	
							Totals for 112290	1,905.26
April	2019	112291	MN DEPT OF LABOR & I	Customer No. 0000088024	04/17/2019	ABR0209990	20.00	
							Totals for 112291	20.00
April	2019	112292	OLSON, JEFF	Mileage Reimbursement - Wrestling Seeding Meeting	04/17/2019	04.12.2019	20.88	
							Totals for 112292	20.88
April	2019	112293	OMS THEATRE DEPARTME	High School Musical Costume and Prop	04/17/2019	04.15.2019	500.00	
							Totals for 112293	500.00
April	2019	112294	ORGANIX SOLUTIONS	Heavy Duty Green	04/17/2019	190411-01E	2,141.93	
							Totals for 112294	2,141.93
April	2019	112295	OXHERD PIZZA, INC.	Pizzas - DHS and St. Max	04/17/2019	6038	1,319.50	
							Totals for 112295	1,319.50
April	2019	112296	OXYGEN SERVICE COMPA	Customer No. 11692	04/17/2019	03434188	20.28	
							Totals for 112296	20.28
April	2019	112297	PATTERSON, MICHAEL	Monthly Cell Phone Stipend	04/17/2019	04.12.2019	50.00	
							Totals for 112297	50.00
April	2019	112298	PIONEER MANUFACTURIN	Account No. DE4280	04/17/2019	INV714572	143.55	
April	2019	112298	PIONEER MANUFACTURIN	Account No. DE4280	04/17/2019	INV715511	730.80	
							Totals for 112298	874.35
April	2019	112299	PNC EQUIPMENT FINANC	Contract No. 137021000 Period: 4/4/2019 - 5/3/2019	04/17/2019	413310	23,590.17	
							Totals for 112299	23,590.17
April	2019	112300	PRESTWICK HOUSE INC.	Items for SWAS - Shallyn Tordeur	04/17/2019	368183	98.93	
							Totals for 112300	98.93
April	2019	112301	ROSAAEN, EMILY	Safe Kids 101 Refund	04/17/2019	04.10.2019	39.00	
							Totals for 112301	39.00
April	2019	112302	SCANLON, RICHELE	Classroom Supplies Reimbursement	04/17/2019	04.08.2019	314.29	
							Totals for 112302	314.29
April	2019	112303	SCHULER, DARREN	Reimbursement I Love to Read Month / Reunification Workshop Lunch	04/17/2019	04.15.2019	36.20	
							Totals for 112303	36.20
April	2019	112304	ST. MICHAEL-ALBERTVI	Allegro Honor Band	04/17/2019	04.12.2019	200.00	
							Totals for 112304	200.00
April	2019	112305	STROBL, JULIE	Reimbursement for Concessions	04/17/2019	04.10.2019	302.52	
April	2019	112305	STROBL, JULIE	Reimbursement for Concession Stand Purchases	04/17/2019	04.16.2019	53.75	
							Totals for 112305	356.27
April	2019	112306	SWENSON, BROOKE	Reimbursement for Prom Decorations	04/17/2019	04.12.2019	52.93	
							Totals for 112306	52.93
April	2019	112307	TEACHERS ON CALL	Acct No 20214	04/17/2019	102911	8,409.15	

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
					Totals for	112307	8,409.15
April	2019	112308	TEACHERS DISCOVERY	Items for Spanish - John Fitzer	04/17/2019	138957	74.49
April	2019	112308	TEACHERS DISCOVERY	Items for World Language - Jane Aksoy	04/17/2019	139234	315.42
					Totals for	112308	389.91
April	2019	112309	THETA INDUSTRIAL PRO	Itemse for Industrial Tech - Joe Finn	04/17/2019	2360288001	133.50
					Totals for	112309	133.50
April	2019	112310	TOTAL PERFORMANCE, I	Power Rack/Power Tower	04/17/2019	10547	6,763.95
					Totals for	112310	6,763.95
April	2019	112311	TRIARCO	Items for Frawley - Art	04/17/2019	343205	515.46
					Totals for	112311	515.46
April	2019	112312	TWINSOURCE	DES Orange Concentrate	04/17/2019	00472784	615.48
					Totals for	112312	615.48
April	2019	112313	UPPER LAKES FOODS IN		04/17/2019		0.00
					Totals for	112313	0.00
April	2019	112314	UPPER LAKES FOODS IN	Acct #309838	04/17/2019	452574-0A	-44.17
April	2019	112314	UPPER LAKES FOODS IN	Account #309836	04/17/2019	454899-00	37.44
April	2019	112314	UPPER LAKES FOODS IN	Acct #312772	04/17/2019	454900-00	20.80
April	2019	112314	UPPER LAKES FOODS IN	Acct #309838	04/17/2019	454904-00	20.80
April	2019	112314	UPPER LAKES FOODS IN	Acct #309838	04/17/2019	456379-00	1,130.26
April	2019	112314	UPPER LAKES FOODS IN	Acct #312772	04/17/2019	456788-00	537.14
April	2019	112314	UPPER LAKES FOODS IN	Acct #309836	04/17/2019	457985-00	789.73
April	2019	112314	UPPER LAKES FOODS IN	Acct #309838	04/17/2019	458974-00	605.98
April	2019	112314	UPPER LAKES FOODS IN	Acct #312772	04/17/2019	459265-00	1,257.59
April	2019	112314	UPPER LAKES FOODS IN	Account #309836	04/17/2019	459282-00	1,853.38
April	2019	112314	UPPER LAKES FOODS IN	Account #309836	04/17/2019	461431-00	1,050.83
					Totals for	112314	7,259.78
April	2019	112315	US GAMES	Instructional Supplies	04/17/2019	904937410	1,400.00
					Totals for	112315	1,400.00
April	2019	112316	WENGER CORPORATION	Construction - Sound Shell	04/17/2019	762899	128,210.00
					Totals for	112316	128,210.00
April	2019	112317	WHITNEY, WILLIAM	Varsity Boys Lacrosse Official + Mileage 4/15/19	04/17/2019	04.15.2019	101.00
					Totals for	112317	101.00
April	2019	112318	WOLD ARCHITECTS AND	Project #152235	04/17/2019	61156	228.03
					Totals for	112318	228.03
April	2019	112319	XEROX FINANCIAL SERV	Contract No. 020-0091597-001 Period: 3/28/19 - 4/27/19	04/17/2019	1574859	1,187.00
					Totals for	112319	1,187.00
					Totals for checks		1,093,165.30

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	260,808.44	309.50	422,076.57	683,194.51
02	FOOD SERVICE	6,784.42	12.25	39,098.56	45,895.23
04	COMMUNITY SERVICES	9,751.40	39.00	12,517.10	22,307.50
05	CAPITAL OUTLAY	374.95	0.00	72,753.00	73,127.95
06	BUILDING FUND	0.00	0.00	268,440.11	268,440.11
07	DEBT SERVICE	0.00	0.00	200.00	200.00
*** Fund Summary Totals ***		277,719.21	360.75	815,085.34	1,093,165.30

***** End of report *****

Resolution # 04-22-19-05

Resolution for Acceptance of Gifts

Member _____ introduced the following resolution and

Member _____ moved for its adoption:

WHEREAS Target and Wells Fargo - \$100.00 for Delano Elementary; Music Boosters - \$720.00 for the Jazz Festival; HS PIE - \$107.02 and \$221.61 for HS Math; Loretto Lions Club - \$2,000.00 for Football Uniforms; H & F Mfg - \$1,764.00 Reimbursement for Hockey Tickets; Booster Club - \$4,096.04 for Reimbursement for Girls Hockey Hotel, Helmets and Ms. Hockey Brunch; Loretto Lions Club - \$3,000.00 for Germany Berlin Trip; Northern Smoke BBQ - \$256.37 for COMPASS Suicide Awareness Snacks; Delano Lions - \$500.00, Loram Maintenance of Way - \$500.00 and Wendy and Ronald Jensen - \$100.00 for FRC Robotics; and Music Boosters - Used Grand Piano

have generously offered to donate to the Delano Public School District.

WHEREAS the conditions on these gifts are for the programs noted above.

THEREFORE, BE IT RESOLVED by the Delano School Board to gratefully accept the gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member

_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: None

The foregoing resolution was approved this 22nd day of April, 2019.

SCHOOL BOARD PERSONNEL ITEMS

April 22, 2019

Retirements/Resignations/Terminations

1. Burns, Lori: DES Kindergarten Teacher, retiring at the conclusion of the 18-19 school year.
2. Diethart, Virginia: DES ADSIS Teacher, retiring at the conclusion of the 18-19 school year.
3. Green, Angela: DHS Administrative Assistant, resigning effective April 26, 2019.
4. Lira Landa, Martin: JV Boys Soccer Coach, resigned effective March 1, 2019.
5. Longstreet, Julie: 8th Grade Volleyball Coach, resigned effective March 18, 2019.
6. Nagengast, Heather: DES Teacher, resigned effective March 29, 2019 (currently on a LOA).
7. Nelson, Callie: TAC Supervisor, resigned effective March 29, 2019.
8. Servaty, Lisa: DHS School Counselor, resigning at the conclusion of the 18-19 school year.
9. Wunderlich, Jerry: TAC Supervisor, resigned effective October 20, 2018.

Recommendations for Employment

1. Bestland, Breeze: Long-Term Substitute for Katie Culviner, effective May 15, 2019.
2. Black, Nick: Student Lifeguard, replacing Maddie Vig, effective April 6, 2019.
3. Pottios, Lavinia: ARC Lifeguard Trainer, new position, effective March 22, 2019.

Contract Changes/Approvals/Position Changes

1. Beavers, Tiffany: Moving from DHS Paraprofessional to TKC Site Supervisor, effective April 16, 2019.
2. Huikko, Meredith: Moving from 7th grade to 9th grade Softball Coach, effective March 11, 2019.

Leaves of Absence

1. Goudreault, Emily: DES Teacher, requesting 12 weeks of FMLA leave, approximately August 26, 2019 through November 19, 2019.
2. Goudy, Margaret: DES Teacher, requesting 12 weeks of FMLA leave, approximately September 3, 2019 through December 2, 2019.

Unofficial

MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, March 26, 2019

MAWSECO Education Center, 720 9th Avenue, Howard Lake, MN 55349

PRESENT: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz.

ABSENT: Jessica Johnson and Chris Paumen

OTHERS PRESENT: Janell Bullard and Tim Miller.

MINUTES

I. Call to Order

The meeting was called to order at 7:05 p.m.

II. Pledge of Allegiance

III. Acceptance of Agenda

Motion to accept the agenda as presented was made by Irene Bender, seconded by Julie Rae Pennertz. Carried unanimously.

IV. Minutes of Previous Meeting

Motion to approve the minutes of the February 26, 2019 meeting was made by Julie Rae Pennertz, seconded by Katie Koch. Carried unanimously.

V. Bills for Payment and other financial reports as attached

Motion to approve the bills for payment and other financial reports for March was made by Irene Bender, seconded by Gena Jacobson. Carried unanimously.

VI. Fund Transfers

2/4/19 \$500,000.00

2/27/19 \$500,000.00

Motion to approve the fund transfers as listed was made by Julie Rae Pennertz, seconded by Gena Jacobson. Carried unanimously.

VII. Reports

A. Director Report – Janell Bullard reported that budget development will begin next week. In addition, nonunion classified and at-will contract recommendations will be reviewed based on budget forecasts. She highlighted MASE Day at the Capitol which had good attendance and also informed the Board that the Cooperative had a table at the Central MN Job Fair that focused primarily on recruiting paraprofessional staff.

VIII. Old Business

A. Revised Policies

Motion to approve the following revised policies with the exception of 209, to reject proposed changes E, #6 was made by Julie Rae Pennertz, seconded by Katie Koch. Carried unanimously.

1. 102 - Equal Educational Opportunity
2. 205 - Open Meetings and Closed Meetings
3. 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
4. 209 - Code of Ethics
5. 210 - Conflict of Interest - School Board Members
6. 401 - Equal Employment Opportunity (EEO)
7. 413 - Harassment and Violence
8. 419 - Tobacco-Free Environment
9. 421 - Gifts To Employees
10. 504 - Student Dress and Appearance
11. 506 - Student Discipline
12. 516 - Student Medication
13. 525 - Violence Prevention
14. 530 Immunization Requirements
15. 602 - Organization of School Calendar and School Day
16. 709 - Student Transportation Safety
17. 903 - Visitors to School District Buildings and Sites

IX. New Business

A. Personnel

Motion to approve the following personnel items was made by Irene Bender, seconded by Gena Jacobson. Carried unanimously.

1. Retirement: Rhonda Rae, Paraprofessional (STEP Program) effective March 29, 2019.
2. Extended Contract: Kevin Vig, up to 5 hours at \$27.50/hour effective March 25, 2019 - March 29, 2019.
3. Employment: Holli Kobow, Paraprofessional (Trek Program), 47 days, up to 36 hours/week effective April 1, 2019 - June 6, 2019.
4. Resignation: Shylla Webb, Special Education Coordinator, effective June 17, 2019.
5. Employment: Douglas Standke, At-Will Agreement for the 2019-2020 school year.

B. Resolution Proposing Teacher Contract Non-Renewal [Attachment A]
The motion for the resolution proposing teacher contract non-renewal was made by Julie Rae Pennertz, and duly seconded by Gena Jacobson and upon vote being taken thereon, the following voted in favor thereof: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

1. Chad DeMatteis, Teacher
2. Julie Gohman, Teacher

C. Designate Executive Director as Identified Official with Authority to Authorize Users Access to MDE Secure Websites for the Meeker and Wright Special Education Cooperative #938
Motion to designate Janell Bullard, Executive Director as Identified Official with Authority to Authorize Users Access to MDE Secure Websites for the Meeker and Wright Special Education Cooperative #938 was made by Julie Rae Pennertz, seconded by Katie Koch. Carried unanimously.

D. Resolution For Acceptance of Donations [Attachment B]
The motion for the resolution accepting donations is documented in Attachment B.

X. Future Board Meetings

- A. April 23, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake
- B. May 28, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake
- C. June 25, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake

XI. Future Committee Meetings

- A. Meet and Confer, April 30, 2019, 3:30-4:30 p.m., MAWSECO Education Center, Howard Lake

XII. Adjournment

Motion to adjourn the meeting was made by Julie Rae Pennertz, seconded by Irene Bender. Carried unanimously at 8:03 p.m.

Submitted by,

Janell Bullard
Executive Secretary

This document is available in the following formats upon request: Braille, Large Print, Audio MP3 file, Computer Disk. Please call (320) 543-1122 for more information or to request a copy.

Attachment A

RESOLUTION RELATING TO THE TERMINATION
AND NON-RENEWAL OF THE TEACHING CONTRACT OF
_____, A PROBATIONARY TEACHER

WHEREAS, _____, is a probationary teacher in Meeker and Wright Special Education Cooperative #938.

BE IT RESOLVED, by the Joint Powers Board #938, that pursuant to Minnesota Statutes 125.12, Subd. 3, that the teaching contract of _____, a probationary teacher in Joint Powers District #938, is hereby terminated at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Dear _____,

You are hereby notified that at the regular board meeting of the Joint Powers Board #938 held on March 26, 2019, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2019-2020 school year. Said action of the board is taken pursuant to M.S. 125.12, Subd. 3.

You may officially request that Joint Powers Board #938 give its reasons for the non-renewal of your teaching contract. However, such requests should be received within ten days after the receipt of this notice.

Yours very truly,

Joint Powers Board #938
Meeker and Wright Special Education Cooperative

Clerk of the Board

The motion for the adoption of the foregoing resolution was duly seconded by Gena Jacobson and upon vote being taken thereon, the following voted in favor thereof: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Attachment B

RESOLUTION FOR ACCEPTANCE OF DONATIONS

Julie Rae Pennertz introduced the following resolution and moved its adoption:

WHEREAS, Meeker and Wright Special Education Cooperative is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its staff and students, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set for below:

Two Way Communications Inc. of Hutchinson	\$ 20.00
Maple Lake Recovery Center	\$200.00

WHEREAS, the conditions of these gifts are intended for Staff Development.

WHEREAS, Two Way Communications Inc. of Hutchinson and Maple Lake Recovery Center have generously offered to donate to the Meeker and Wright Special Education Cooperative.

WHEREAS, no conditions are placed on these gifts.

THEREFORE, BE IT RESOLVED, by the Meeker and Wright Special Education Cooperative Board to gratefully accept the gifts. The motion for the adoption of the foregoing resolution was duly seconded by Irene Bender and upon a roll call vote being taken thereon, the following members voted in favor thereof: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz and the following voted against the same: none whereupon said resolution was duly passed and adopted.

WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday April 2, 2019 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Diers, Mealey, Lee, McAlpine, Steffens, Curtis, Sixberry, Delano Alternate-Rosenow, Annandale Alternate-Melissa Muehring-Paulson.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Paris Broker-Staff Representative,, Dana Watters-Administrative Assistant.

The meeting was called to order by Member Diers at 6:31 p.m. followed by the Pledge of Allegiance.

Agenda Review

On motion by Member McAlpine, second by Member Mealey, item 5.4 was added to consent agenda. The agenda was approved. Motion carried by unanimous vote.

Consent Agenda

On motion by Alternate McAlpine, second by Member Curtis, to approve consent agenda as presented. Motion carried by unanimous vote. 5.1 March 5th regular meeting, 5.2 Bills for Payment, 5.3 Accept Donation - 2004 Audi, 5.4 Accept Letter of Resignation - Jennifer Scott.

Financial Report

Director Koslofsky reported on the current finances. On motion by Member McAlpine, second by Member Mealey, to approve the financial report as presented. Motion carried by unanimous vote.

Principal Report

Principal Karson reported on PELSB, meeting and events, scholarship opportunities, 2019-20 pre-registration, program field trips & highlights, MCA & MCA Testing, student lounge redesign, PBL & student activities and WLC enrollment.

Director's Report

Director Koslofsky reported on staff makeup days, construction house, teacher negotiations, facilities/finance, and attended/upcoming meetings.

New Business

On motion by Member McAlpine, second by Member Sixberry, to approve the second and final reading of policies 405 Veteran's Preference, 406 Public and Private Data, 802 Disposition of Obsolete Equipment and Material as presented. Motion carried by unanimous vote.

On motion by Member Sixberry, second by Member Lee, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 7:21PM.

DISTRICT STAFF DEVELOPMENT

Agenda Apr. 16, 2019

Strategic Plan Vision:

Systematic academic growth to promote educational excellence & continuous improvement for every learner in a digital society.

Four Major Aims for Delano Public Schools:

Technology, Curriculum, Professional Development, and Facilities

Professional Development Vision:

Provide professional development opportunities that are focused in the areas of curriculum alignment, technology and job embedded professional learning communities measured for effectiveness, relevancy and viability over the next five years.

Gwen Briesemeister (GT)	Meghan Gibas	Steve Heil (HS Admin)	Greg Hinker (ES Admin)	Meredith Huikko (ES)
Monica Kunkel (HS)	Marcie Ludwig (ES)		Natalie Palmer (DIS)	Ginny Schuelke (SPED)
Rebecca Seiberlich (TKC)	Dawn Hilgers (ECFE/WTP)	Nate Uselding (ES)	Joe Vieau (District)	Barry Voight (DIS Admin)
Al Briesmeister-School Board Member - Sub Jenny Rosenow - Rachel Depa				

BOLD: Present at Meeting

Not in Bold: Did Not Attend

Committee Norms

Admin self report in the document prior to Staff Development meeting

Adding staff comments or concerns section to agenda

Admin or Building Reps? Yes

Decision to leave open for either Admin or Building Reps to add staff comments or concerns.

Sent minutes about a week early and anyone can add to these comments or concerns

Begin meeting on time

Allocate a Time Keeper so we can end on time (7:45)

We understand that we are to properly vet a motion.

We understand the meaning of our vote.

7:00 a.m. Intermediate School Flex Room

1. Call Meeting to Order at 7:03 -

2. Select secretary for the day - [Google Sheet](#) everyone sign for a spot - /barry
3. Approve the agenda
Motion by: Monica K. Second by: Nate U. Motion: Carried
4. **Approve the Minutes**
 - a. From [Mar. 19](#) Motion by: Joe V. Second by: Monica K. Motion: carried
5. **Old Business**
 - a. Follow-up discussion on FPK12 Update: Weekly phone call with the team. We still need to work on the Skybuild to get Early Warning System on-line. This is difficult on the Skyward end and our IT team in consultation with Skyward are unable to make this happen as yet.
 - b. Update on Bonnie Houck as a literacy trainer for a three year period
 - i. Discuss information from the April 2 follow-up mtg w/leadership team. The leadership team met with Dr. Houck and examined our information and began prioritizing items for a PD plan.
 - ii. Proposed plan arrived Monday April 15. Upon initial review, there was an increase of 5 2-hour late starts and potentially some time on January 20, 2020 revising her proposal costs by about \$10,000. Q-Comp is wiFurther review and discussion in May.
 - c. **2019-2020 [Budget](#) discussion- Cultural Competence; Literacy; FPK12**
 - i. Impact Lives - Looking at 15 people to take the IDI and have that 1:1 conversation. Have another training day with DR Postramo (look at date) and then train some of our staff on this.
 - ii. Money allocated for this year that isn't spent does it roll over to next year for that specific building?
 - iii. Motion to approve funds for CE excess by Huikko second by Ludwig:
 - iv. Calendar of events for PD days (on Budget link)
 - v. **Summer PD Opportunity** - Eastern Carver County Schools is offering a comprehensive and inexpensive training event on August 5th and 6th. Registration fees are \$75 for both days. There are a TON of sessions available that will likely interest you related to personalized learning and standards based grading. [Check it out](#) and let Barry know if you would like to register.
 - d. **High School Finance report**
 - i. See links below in Administrative Reports
 - e. **Intermediate School Finance report**
 - i. See link in Admin Reports
6. **New Business**
 - a. School Improvement plan [Update](#)
 - b. Elementary School Finance report
 - c. Comm. Ed Finance report - Comm Ed. has depleted their PD budget and they would like to send someone to another training (MnAFEE conference \$190 + Mileage to St. Cloud). It is likely that some other buildings may have leftover funds. Would the committee support transferring funds to support this?
7. **Staff Comments or Concerns**
 - a.

8. Future agenda items

- a. Begin discussions on our next 5 year focus and possible district trainings for next year. Some possible topics may be:
 - i. FocalPointK12 follow-up training
 - ii. SEL focus - what does this mean? More resources/curriculum or more training? Elementary staff recognizing that while students are academically ready for kindergarten; their SEL needs are going unmet in many ways. Kindergarten has consistently been the highest incidences of reported behaviors. Concerns regarding SEL transcend grade levels/buildings. Ginny will investigate resources - good training upcoming on February 4th (Brad Chapin - self-regulation skills); Dr. Cash has recently been devoting his time to self-regulation skills as well.
 - iii. Assessment Alignment
 - iv. Digital Assessment production (in FPK12)
 - v. **Tier 1 (whole class) Interventions**
 - vi. PLC's
 - vii. Cultural Competency
 - viii. Building Specific PD
 1. Everyday Math
 2. Reading Curriculum Training
 3. ??
 - ix. Other thoughts/ideas?

9. Administrative Reports (Type in: It is noted that much of the following is entered into the minutes and not necessarily discuss with the PD committee at large) (Time as permitted)

- a. High School - [HS PD Spending](#)
- b. Intermediate School - [Strategic PD planning](#) and [BUDGET tracker](#)
- c. Elementary School- Pre-K - [Financial sheet](#)
- d. Gifted and Talented-Special Education -
- e. Curriculum -
- f. Q-Comp -
- g. Technology -
- h. District -

10. Other topics

- a.

11. Adjournment

- a. Motion: Vought Second: Uselding
- b. Motion Carried at 7:48

Future Meeting Dates: Apr. 16, May 21.

Adopted: 1995-96

Revised: 2004

Revised: June 25, 2012

Revised: April 22, 2019

202 SCHOOL BOARD OFFICERS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The school board shall meet annually and organize by selecting a chair, a clerk, a treasurer and such other officers as determined by the school board. At its option, the school board may appoint a vice-chair to serve in the temporary absence of the chair.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a vice-chair, a clerk, and a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

[Note: The organizational meeting is a good time for the school board to plan for how to cancel and reschedule a board meeting. For example, the school board could decide and include in the regular meeting schedule a provision that if the school district closes early due to bad weather and calls off evening activities, any school board meeting scheduled for that evening may also be postponed and held at the same time and place the following evening. The organizational meeting is also a good time for the school

board to select the school district's legal counsel and the individuals authorized to contact legal counsel. Usually, the authorized contacts are the board chair, the superintendent, and the chief business official of the school district. In addition, many school districts authorize their human resources director, or a person exercising similar duties, to contact legal counsel.]

IV. OFFICER'S RESPONSIBILITIES

A. Chair

1. The chair when present shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions and perform all duties a chair usually performs.
2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.
3. Confer with Superintendent on meeting agendas.

B. Treasurer

1. The board-elected Treasurer oversees these functions as performed by the District's Business Manager.
2. The treasurer shall deposit the funds of the school district in the official depository.
3. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
4. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12.

C. Clerk

1. The board-elected clerk oversees these functions as performed by the District's Business Manager.
2. The clerk shall keep a record of all meetings in the books provided or supervise the process of keeping this record.
3. Within three days after an election, the clerk shall notify all persons elected of their election.

4. On or before September 15 of each year, the clerk shall:
 - a. file with the school board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the commissioner of education certified reports, showing:
 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the commissioner.
5. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
6. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.
7. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
8. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
9. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

D. Vice-Chair

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.

2. The superintendent shall perform the following:
 - a. carry out policies of district;
 - b. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
 - c. recommend to the school board employment and dismissal of teachers;
 - d. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
 - e. superintend school grading practices and examinations for promotions;
 - f. make reports required by the commissioner of education;
 - g. the School Board believes that establishing policy and general goals of the School District are its most important functions. Likewise, the execution of policy and realization of District goals are the responsibility of the Superintendent. The Board will delegate sufficient authority to the Superintendent to carry out the policies and attain the goals of the District while holding the Superintendent responsible for keeping the Board informed on school operations and the accomplishment of objectives.
 - h. the agenda for Board meetings will be developed by the Superintendent and distributed to Board members with the background material prior to meetings.

The agenda format shall include minutes of the previous meeting, statements and claims, items for Board action and documents to sign, if any.

- i. perform other duties prescribed by the school board.

Legal References: Minn Stat. § 123B.12 (Finance)
Minn. Stat. § 123B.14 (Officers)
Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 126C.17 (Referendum Revenue)
Minn. Stat. Ch. 205A (School District Elections)

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School District)

MSBA/MASA Model Policy 201 (Legal Status of the School Board)
MSBA/MASA Model Policy 203 (Operation of the School Board -
Governing Rules)
MSBA Service Manual, Chapter 1, The School District Governance,
Powers and Duties

Adopted: 1995-96

Revised: April 1998

Revised: July 26, 2010

Revised: March 17, 2014

Revised: October 27, 2014

Revised: August 24, 2015

Revised: November 28, 2016

Revised: April 22, 2019

413 HARASSMENT AND VIOLENCE

[Note: State law (Minn. Stat. § 121A.03) requires that school districts adopt a sexual, religious, and racial harassment and violence policy that conforms with the Minnesota Human Rights Act, Minn. Stat. Ch. 363A (MHRA). This policy complies with that statutory requirement and addresses the other classifications protected by the MHRA and/or federal law. While the recommendation is that school districts incorporate the other protected classifications, in addition to sex, religion, and race, into this policy, they are not specifically required to do so by Minn. Stat. § 121A.03. The Minnesota Department of Education (MDE) is required to maintain and make available a model sexual, religious, and racial harassment policy in accordance with Minn. Stat. § 121A.03. MDE’s policy differs from that of MSBA and imposes greater requirements upon school districts than required by law. For that reason, MSBA recommends the adoption of its model policy by school districts. Each school board must submit a copy of the policy the board has adopted to the Commissioner of MDE.]

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

[Note: The Minnesota Human Rights Act defines “sexual orientation” to include “having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness.” Minn. Stat. § 363A.03, Subd. 44].

II. GENERAL STATEMENT OF POLICY

A. The policy of the school district is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability. The school district prohibits any form of harassment or violence on the basis of race, color, creed, religion, national origin, sex, age,

marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

- B. A violation of this policy occurs when any student, teacher, administrator or other school district personnel harasses a student, teacher, administrator or other school district personnel or group of students, teachers, administrators, or other school district personnel through conduct or communication based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability, as defined by this policy. (For purposes of this policy, school district personnel includes school board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the district.)
- C. A violation of this policy occurs when any student, teacher, administrator or other school district personnel inflicts, threatens to inflict, or attempts to inflict violence upon any student, teacher, administrators, or other school district personnel based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.
- D. The school district will act to investigate all complaints, either formal or informal, verbal or written, of harassment or violence based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability, and to discipline or take appropriate action against any student, teacher, administrator or other school district personnel who is found to have violated this policy.

III. DEFINITIONS

- A. "Assault" is:
 - 1. an act done with intent to cause fear in another of immediate bodily harm or death;
 - 2. the intentional infliction of or attempt to inflict bodily harm upon another;
or
 - 3. the threat to do bodily harm to another with present ability to carry out the threat.
- B. "Harassment" prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual's or group of individuals' race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance,

sexual orientation, including gender identity or expression, or disability when the conduct:

1. has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

C. "Immediately" means as soon as possible but in no event longer than 24 hours.

D. Protected Classifications; Definitions

1. "Disability" means any condition or characteristic that renders a person a disabled person. A disabled person is any person who:
 - a. has a physical, sensory, or mental impairment which materially limits one or more major life activities;
 - b. has a record of such an impairment; or
 - c. is regarded as having such an impairment.
2. "Familial status" means the condition of one or more minors being domiciled with:
 - a. their parent or parents or the minor's legal guardian; or
 - b. the designee of the parent or parents or guardian with the written permission of the parent or parents or guardian. The protections afforded against harassment on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.
3. "Marital status" means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.
4. "National origin" means the place of birth of an individual or of any of the individual's lineal ancestors.
5. "Sex" includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.

6. “Sexual orientation” means having or being perceived as having an emotional, physical, or sexual attachment to another person without regard to the sex of that person or having or being perceived as having an orientation for such attachment, or having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness. “Sexual orientation” does not include a physical or sexual attachment to children by an adult.
 7. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including medical assistance, or of being a tenant receiving federal, state, or local subsidies, including rental assistance or rent supplements.
- E. “Remedial response” means a measure to stop and correct acts of harassment or violence, prevent acts of harassment or violence from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of acts of harassment or violence.
- F. Sexual Harassment; Definition
1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
 2. Sexual harassment may include but is not limited to:
 - a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of student(s) by

teachers, administrators or other school district personnel to avoid physical harm to persons or property;

- d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
- e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
- f. unwelcome behavior or words directed at an individual because of sexual orientation, including gender identity or expression.

G. Racial Harassment; Definition

Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

- 1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
- 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- 3. otherwise adversely affects an individual's employment or academic opportunities.

H. Religious Harassment; Definition

Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

- 1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
- 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- 3. otherwise adversely affects an individual's employment or academic opportunities.

I. Sexual Violence; Definition

- 1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing

a person to touch any person's intimate parts. Intimate parts, as defined in Minn. Stat. § 609.341, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.

2. Sexual violence may include, but is not limited to:
 - a. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
 - b. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
 - c. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
 - d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

J. Racial Violence; Definition

Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.

K. Religious Violence; Definition

Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.

L. Violence; Definition

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability by a student, teacher, administrator or other school district personnel, or any person with knowledge or belief of conduct which may constitute harassment or violence prohibited by this policy toward a student, teacher, administrator or other school district personnel or group of students, teachers, administrators, or other school district personnel should report the alleged acts immediately to an appropriate

school district official designated by this policy. A person may report conduct which may constitute harassment or violence anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.

- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.
- C. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- D. In Each School Building. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving oral or written reports of harassment or violence prohibited by this policy at the building level. Any adult school district personnel who receives a report of harassment or violence prohibited by this policy shall inform the building report taker immediately. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant. The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.
- E. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include acts of harassment or violence. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute harassment or violence shall make reasonable efforts to address and resolve the harassment or violence and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute harassment or violence or who fail to make reasonable efforts to address and resolve the harassment or violence in a timely manner may be subject to disciplinary action.
- F. Upon receipt of a report, the building report taker must notify the school district human rights officer immediately, without screening or investigating the report. The building report taker may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the building report taker to the human rights officer. If the report was given verbally, the building report taker shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to

forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the building report taker.

- G. In the District. The school board hereby designates the Director of Teaching and Learning and the Human Resources Specialist as the school district human rights officer(s) to receive reports or complaints of harassment or violence prohibited by this policy. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.¹
- H. The school district shall conspicuously post the name of the human rights officer(s), including mailing addresses and telephone numbers.
- I. Submission of a good faith complaint or report of harassment or violence prohibited by this policy will not affect the complainant or reporter's future employment, grades, work assignments or educational or work environment.
- J. Use of formal reporting forms is not mandatory.
- K. Reports of harassment or violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
- L. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.
- M. Retaliation against a victim, good faith reporter, or a witness of violence or harassment is prohibited.
- N. False accusations or reports of violence or harassment against another person are prohibited.
- O. A person who engages in an act of violence or harassment, reprisal, retaliation, or false reporting of violence or harassment, or permits, condones, or tolerates violence or harassment shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, or are a party to, prohibited acts of violence or harassment or who engage in reprisal or intentional false reporting may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

¹ In some school districts the superintendent may be the human rights officer. If so, an alternative individual should be designated by the school board.

Consequences for employees who permit, condone, or tolerate violence or harassment or engage in an act of reprisal or intentional false reporting of violence or harassment may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of violence or harassment may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

V. INVESTIGATION

- A. By authority of the school district, the human rights officer, within three (3) days of the receipt of a report or complaint alleging harassment or violence prohibited by this policy, shall undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the school district may take immediate steps, at its discretion, to protect the target or victim, the complainant, and students, teachers, administrators or other school district personnel pending completion of an investigation of alleged harassment or violence prohibited by this policy.
- E. The alleged perpetrator of the act(s) of harassment or violence shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- F. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

VI. SCHOOL DISTRICT ACTION

- A. Upon completion of an investigation that determines a violation of this policy has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and applicable school district policies and regulations.
- B. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of targets or victims of harassment or violence and the parent(s) or guardian(s) of alleged perpetrators of harassment or violence who have been involved in a reported and confirmed harassment or violence incident of the remedial of disciplinary action taken, to the extent permitted by law.
- C. In order to prevent or respond to acts of harassment or violence committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in acts of harassment or violence.

VII. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator or other school district personnel who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged harassment or violence prohibited by this policy, who testifies, assists or participates in an investigation of retaliation or alleged harassment or violence, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the harassment or violence. Remedial responses to the harassment or violence shall be tailored to the particular incident and nature of the conduct.

VIII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES.

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

IX. HARASSMENT OR VIOLENCE AS ABUSE

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minn. Stat. § 626.556 may be applicable.
- B. Nothing in this policy will prohibit the school district from taking immediate action to protect victims of alleged harassment, violence or abuse.

X. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to students and staff members.
- B. This policy shall be given to each school district employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- C. This policy shall appear in the student handbook.
- D. The school district will develop a method of discussing this policy with students and employees.
- E. The school district may implement violence prevention and character development education programs to prevent and reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, resourcefulness and/or sexual abuse prevention.
- F. This policy shall be reviewed at least annually for compliance with state and federal law.

Legal References: Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious and Racial Harassment and Violence Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. §626.556 *et seq.* (Reporting of Maltreatment of Minors)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
29 U.S.C. § 621 *et. seq.* (Age Discrimination in Employment Act)
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)
42 U.S.C. 2000d *et. seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)

42 U.S.C. § 12101 *et. seq.* (Americans with Disabilities Act)

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 401 (Equal Employment Opportunity)
MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

**INDEPENDENT SCHOOL DISTRICT NO. 879
HARASSMENT AND VIOLENCE REPORT FORM**

General Statement of Policy Prohibiting Harassment and Violence

Independent School District No. 879 maintains a firm policy prohibiting all forms of discrimination. Harassment or violence against students or employees or groups of students or employees on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability is strictly prohibited. All persons are to be treated with respect and dignity. Harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability by any pupil, teacher, administrator or other school personnel, which create an intimidating, hostile or offensive environment will not be tolerated under any circumstances.

Complainant

Home Address

Work Address

Home Phone

Work Phone

Date of Alleged Incident(s)

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ national origin \ sex \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation, including gender identity and expression \ disability

Name of person you believe harassed or was violent toward you or another person or group.

If the alleged harassment or violence was toward another person or group, identify that person or group. _____

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (Attach additional pages if necessary.)

Where and when did the incident(s) occur?

List any witnesses that were present

This complaint is filed based on my honest belief that _____ has harassed or has been violent to me or to another person. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

(Complainant Signature)

(Date)

Received by

(Date)

For additional information, please contact Mr. Joe Vieau, Director of Teaching and Learning/Human Rights Officer, via email at joe.vieau@delanoschools.org or phone at 763.972.3365, ext. 1902; or Ms. Jenny Lorentz, Human Resources Specialist/Human Rights Officer, via email at jenny.lorentz@delanoschools.org or phone at 763.972.3365 ext. 1952.

Adopted: 1995-96

Revised: February 24, 2014

Revised: April 22, 2019

607 ORGANIZATION OF GRADE LEVELS

I. PURPOSE

The purpose of this policy is to address the grade level organization of schools within the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to address the groupings of grade levels as recognized in Minnesota Statutes § 120A.05, as follows:

[NOTE: Each school district should identify within the groupings as defined in Minn. Stat. § 120A.05, how grade levels shall be organized within the school district from the options listed below:

<i>Elementary:</i>	<i>Grades K through 3</i>
<i>Intermediate:</i>	<i>Grades 4 through 6</i>
<i>Senior High:</i>	<i>Grades 7 through 12</i>

- B. The superintendent may seek school board approval to administer certain programs on a non-graded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.

III. DEFINITIONS

- A. “Kindergarten” means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.
- C. “Prekindergarten” means a program designed for students younger than five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter kindergarten the following school year.

Legal References: Minn. Stat. § 120A.05, Subd. 9, 10a, 11, 13, 17 (Public Schools)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Cross References:

Adopted: 1995-96

Revised: April 23, 2012

Revised: April 22, 2019

612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

[Note: This policy reflects recent Federal statutory changes made by the Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parent involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 U.S.C. 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;

- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs;
- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents, in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of the evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level parent and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purpose of developing, revising, and reviewing the parent and family engagement policy.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to

parents of participating children the program, its requirements, and their right to be involved;

2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, child care, or home visits, to facilitate parental involvement;
3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;
4. Provide parents of participating children with: timely information about Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions, and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
5. If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent's comments on the plan when it is submitted to the school district.

B. As a component of this policy, each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom, and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;

- b. Frequent progress reports to the parents; and
 - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
- 1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 - 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 - 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;
 - 4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;
 - 5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
 - 6. Provide such other reasonable supports for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
- 1. Involve parents in the development of training for school staff to improve the effectiveness of such training;

2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 3. Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 4. Train parents to enhance the involvement of other parents;
 5. Arrange meetings at a variety of times or conduct in-home conferences between teachers and other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental involvement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parental involvement;
 7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
 8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation for parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. 6318 (Parent and Family Engagement)

Cross References:

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT #879
(Delano)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 879 State of Minnesota, was held on April 22, 2019, at 7:00 pm., for the purpose, in part, of approving the Wright Technical Center's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of the Technical Center's long-term facility maintenance projects in the district's application for long-term facility maintenance.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION WRIGHT TECHNICAL CENTER'S LONG-TERM
FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING
THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE
PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM
FACILITY MAINTENANCE REVENUE**

BE IT RESOLVED by the School Board of District No. 879, State of Minnesota, as follows:

1. The School Board of Cooperative School District 966 has approved a long-term facility maintenance program budget for its facilities for the 2020-2021 school year in the amount of \$167,000 of which District No. 879's proportionate share is \$13,527.00. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if a cooperative school district's long-term facility maintenance budget is approved by the school boards of each of the cooperative school district's member school districts, each member district may include its proportionate share of the costs of the cooperative school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the cooperative school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the cooperative school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. The long-term facility maintenance costs shall be funded through annual

levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2020 is hereby approved, subject to approval by the Commissioner of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the cooperative school district program, the district shall promptly pay to the cooperative school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of School District No. 879, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 879, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Cooperative School District No. 966's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Wright Technical Center's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this 22nd day of April, 2019.

Clerk

School District No. 879

Long-Term Facility Maintenance Revenue Application – Ten-Year Expenditure

INSTRUCTIONS: Enter estimated expenditures that are allowable uses of long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided.

District Name: Wright Technical Center Public School District # 966

Date: 06/20/19

E-mail: brian.koslofsky@wrighttech.org

Phone #: (763)654-2200

Fiscal Year, Ending June 30th -->

Finance Category	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
ESTIMATED EXPENDITURES:												
Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site												
347 [1] Physical Hazards	\$2,000	\$2,000 [2]	\$1,000	\$500	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0
349 [3] Other Hazardous Materials	\$0	\$2,000 [4]	\$15,000 [5]	\$1,000 [6]	\$1,000 [7]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352 [8] Environmental Health & Safety Management	\$10,000 [9]	\$10,000 [10]	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
358 [11] Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363 [12] Fire Safety	\$4,000 [13]	\$2,200 [14]	\$2,200 [15]	\$2,200	\$2,200	\$2,200	\$4,000	\$2,200	\$2,200	\$2,200	\$2,200	\$4,000
366 [16] Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects	\$16,000	\$16,200	\$28,200	\$13,700	\$13,400	\$12,200	\$14,000	\$12,200	\$12,200	\$12,200	\$12,200	\$14,000

Health and Safety, Projects Costing > \$100,000 per Site												
358 [17] Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363 [18] Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366 [19] Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Remodeling for Pre-K instruction approved under M.S. 124D.151												
355 Remodeling for Pre-K instruction approved by the commissioner	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Accessibility												
367 Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Deferred Capital Expenditures and Maintenance Projects												
368 [20] Building Envelope	\$650,000 [21]	\$10,000 [22]	\$40,000 [23]	\$1,000 [24]	\$7,000 [25]	\$4,600 [26]	\$0	\$0	\$0	\$15,000 [27]	\$10,000 [28]	\$0
369 [29] Building Hardware and Equipment	\$0	\$5,000 [30]	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370 [31] Electrical	\$60,000 [32]	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
379 [33] Interior Surfaces	\$62,088 [34]	\$75,000 [35]	\$5,000 [36]	\$10,000 [37]	\$10,000 [38]	\$20,000 [39]	\$5,000 [40]	\$0	\$0	\$10,000	\$10,000	\$10,000
380 [41] Mechanical Systems	\$4,000 [42]	\$4,000 [43]	\$4,000 [44]	\$4,000 [45]	\$4,000 [46]	\$4,000 [47]	\$4,000 [48]	\$4,000 [49]	\$4,000 [50]	\$50,000	\$50,000	\$50,000
381 [51] Plumbing	\$3,500	\$500 [52]	\$0	\$2,500 [53]	\$2,000 [54]	\$2,000 [55]	\$2,000 [56]	\$1,500	\$1,500	\$1,000	\$1,000	\$500
382 [57] Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383 [58] Roof Systems	\$5,000	\$5,000 [59]	\$5,000 [60]	\$60,000 [61]	\$90,000 [62]	\$90,000 [63]	\$5,000 [64]	\$5,000 [65]	\$50,000 [66]	\$50,000 [67]	\$5,000 [68]	\$5,000 [69]
384 [70] Site Projects	\$21,700 [71]	\$5,000 [72]	\$10,000	\$10,000	\$10,000	\$30,000	\$0	\$0	\$30,000	\$0	\$20,000	\$0
Total Deferred Capital Expense and Maintenance	\$806,288	\$59,500	\$64,000	\$87,500	\$123,000	\$150,600	\$16,000	\$10,500	\$85,500	\$136,000	\$96,000	\$65,500

Total Annual 10 Year Plan Expenditures	\$822,288	\$75,700	\$92,200	\$101,200	\$136,400	\$162,800	\$30,000	\$22,700	\$97,700	\$148,200	\$108,200	\$79,500
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Total Revenue (from revenue projection model)	\$150,000	\$167,000 [73]	\$167,000 [74]	\$167,000 [75]	\$167,000 [76]	\$167,000 [77]	\$167,000 [78]	\$167,000 [79]	\$167,000 [80]	\$167,000 [81]	\$167,000 [82]	\$167,000 [83]
Projected Revenue/Expenditure balance	(\$656,326)	(\$565,036)	(\$490,226)	(\$424,426)	(\$399,826)	(\$389,826)	(\$254,626)	(\$108,326)	(\$39,026)	(\$20,226)	\$38,374	\$126,074

WTC - LTFM Project completion/proposed

The LTFM 10 year plan is a fluid document of estimated repairs that are based on what is known and also the unknown. The plan has changed greatly in one year due to the unknown expenses for the exterior wall restoration project. Also, you will find in the attachment, the facility assessment completed August 2016.

FY 2018 (\$150,000)

- IEA, Inc. - Institute of Environmental Assessment (Mock OSHA walk throughs, machine guarding, IAQ, LIW & Radon testing, Other Health & Safety oversight.
- Fire testing and monitoring
- Ventilation ductwork cleaning
- 2 exterior door replacements
- Electrical lighting upgrades for Auto tech, Auto Careers and Welding Labs
- Maintenance Garage Heater
- Various roof repairs

FY 2019 (\$167,000 - \$80,847.50 Pay-as-you-go, \$86,152.50 Bond)

- IEA, Inc. - Institute of Environmental Assessment (Mock OSHA walk throughs, machine guarding, IAQ, LIW & Radon testing, Other Health & Safety oversight.
- Fire testing and monitoring
- Wall restoration Project (10 yr bond against LTFM)
- Welding Lab Electrical Remodel
- Flooring and painting
- HVAC Preventative Maintenance
- Eye Wash Stations
- Main parking lot crack filling. sealcoating and stripping
- Roof repairs

FY 2020 (\$167,000 - \$80,847.50 Pay-as-you-go, \$86,152.50 Bond)

- IEA, Inc. - Institute of Environmental Assessment (Mock OSHA walk throughs, machine guarding, IAQ, LIW & Radon testing, Other Health & Safety oversight.
- Fire testing and monitoring
- Wall restoration Project (10 yr bond against LTFM)
- Finish work on exterior walls
- Updated Bell/PA system
- Flooring and painting
- Cabinets for Cafeteria
- HVAC Preventative Maintenance
- Sidewalk repairs

FY 2021 (\$167,000 - \$80,847.50 Pay-as-you-go, \$86,152.50 Bond)

- IEA, Inc. - Institute of Environmental Assessment (Mock OSHA walk throughs, machine guarding, IAQ, LIW & Radon testing, Other Health & Safety oversight.
- Fire testing and monitoring
- Repairs to the 2009 addition that were identified in the assessment and Change Order #4 of the Ext. Wall Restoration Project.
- Flooring and painting
- HVAC Preventative Maintenance

OTHER INFORMATION

5.1 WTC Project Prioritization Process and Summary

WTC has identified a number of challenges over the years. For the process of completing this effort, a number of issues became apparent and have expanded the needs of the school and the priorities by which projects need to be completed.

The criteria for setting the priorities:

1. The safety of students and staff
2. Reducing further deteriorations of systems
3. Taking advantage of utility rebates and other alternating funding options
4. Opportunities to reduce the operating costs of the district*
5. Improving the learning and teaching opportunities for students and staff
6. Replacing the systems and building components which are beyond their useful life and/or no longer meet building, ventilation or energy codes.

**Note: The information from B3 Benchmarking (or similar programs) typically provides insight to the operational efficiency of the building. The benchmarking data could better define the opportunities for building, systems, or operations may include: staff training, improved maintenance practices, equipment improvements/replacement, and operational scheduling. To date, that data has not been available so the team used experiences from past projects to try to support the prioritization process. Benchmarking became a low priority because of the metering systems in-place as defined by past building/facility/system designers.*

After review of the draft report, the priorities of WTC are:

1. Address the health and safety concerns of students and staff Ongoing - Established FY18
2. Restoration of the building's exterior walls FY19 Project - \$650,000 Bond
- ~~3. Widen the entry drive and add a sidewalk to improve site safety~~
4. Improve the ventilation in the labs and specialty collection systems Welding FY19/Auto labs FY20
5. Renovate the welding stations and support spaces to improve the learning opportunities for students in one of the most popular programs and improve the schools ability to attract top talent for teaching and mentorship Welding Electric FY19 - Other expenditure with Capital
6. System recommissioning TBD following HVAC improvements
7. HVAC System Ongoing prevent. maint. to extend systems life & efficiencies FY18, etc.
8. Security Control and Incident Plan Development Ongoing - Established FY17 with Capital
9. Shop improvements Ongoing - Mock OSHA and Machine Guarding FY18, etc.
10. Electrical systems: distribution TBD Major expenditure
11. Electrical systems: lighting Completed FY18
12. Electrical Systems: devices Ongoing - Replace fixtures, emergency lighting, FY18, etc.
13. Flooring Ongoing - Began FY19

Future Facility Projects

- Continued replacement of flooring. Replacement cycle for flooring.
- Replacement of roofs. Replacement cycle for roofs.
- Parking lot repairs. Sidewalk repairs.
- Remodel West end to accommodate Headstart and ECEC Classrooms with safe secure entrance.
- Remodel the space available with relocating ECEC and Headstart for Cosmetology moving this program inside.
- Re-design West parking lot & loop.
- Widen the entry drive and add a sidewalk to improve site safety

Adopted: 1995-96
Revised: 2004
Revised: November 23, 2009
Revised: April 28, 2014
Revised: January 26, 2015
Revised: July 25, 2016
Revised: April 22, 2019

208 DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES

[Note: The provisions of this policy are recommendations. The procedures for policy development, adoption and implementation are not specifically provided by statute.]

I. PURPOSE

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to continue to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient and consistent manner. A set of written policy statements shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form which is sufficiently explicit to guide administrative action.

III. DEVELOPMENT OF POLICY

- A. The school board has jurisdiction to legislate policy for the school district with the force and effect of law. School board policy provides the general direction as to what the school board wishes to accomplish while delegating implementation of policy to the administration.
- B. The school board's written policies provide guidelines and goals to the school community. The policies shall be the basis for the formulation of guidelines and directives by the administration. The school board shall determine the effectiveness of the policies by evaluating periodic reports from the administration.
- C. Policies may be proposed by a school board member, employee, student or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

IV. ADOPTION OF POLICY

- A. The school board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two school board meetings. The proposals shall be distributed and public comment will be allowed at both meetings prior to final school board action.

- B. The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the school board at a subsequent meeting after the meetings at which public input was received. The policy will be effective on the later of the date of passage or the date stated in the motion.
- C. In the case of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The emergency policy shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency situation.
- D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

V. IMPLEMENTATION OF POLICY

- A. The superintendent shall be responsible for implementing school board policies, other than the policies that cover how the school board will operate. The superintendent shall develop administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. These guidelines and directives, including employee and student handbooks, shall be subject to annual review and approval by the school board.

[Note: These policies are found in the 200 Series of the MSBA/MASA Policy Reference Manual.]

- B. Each school board member shall have access to this policy manual, and a copy shall be placed in the office of each school attendance center. Manuals shall be available in the central office and made available for reference purposes to other interested persons online through the district's web site.
- C. The superintendent, employees designated by the superintendent, and individual school board members shall be responsible for keeping the policy manuals current.
- D. The school board shall review policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one third of the policies annually. In addition, the school board shall review the following policies annually: 410 Family and Medical Leave Policy; 413 Harassment and Violence; 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415 Mandated Reporting of Maltreatment of Vulnerable Adults; 506 Student Discipline; 514 Bullying Prohibition Policy; 522 Student Sex Nondiscrimination; 524 Internet Acceptable Use and Safety Policy; and 616 School District System Accountability; and 806 Crisis Management Policy.

- E. When there is no school board policy in existence to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the educational philosophy and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)

Cross References: MSBA/MASA Model Policy 305 (Policy Implementation)

Adopted: 1995-96
Revised: April, 1998
Revised: Oct. 27, 2008
Revised: July 26, 2010
Revised: May 21, 2012
Revised: August 26, 2013
Revised: August 25, 2014
Revised: October 24, 2016
Revised: May 20, 2019

414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

[Note: This policy reflects the mandatory law regarding reporting of maltreatment of minors and is not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school district to fully comply with Minn. Stat. § 626.556 requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.

DEFINITIONS

- A. "Accidental" means a sudden, not reasonably foreseeable, and unexpected occurrence or event which:
 - 1. is not likely to occur and could not have been prevented by exercise of due care; and
 - 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. "Child" means one under age 18 and, for purposes of Minn. Stat. Ch. 260C (Child Protection) and Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.

- D. "Mandated reporter" means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused within the preceding three years.
- E. "Neglect" means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child's care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child's physical or mental health when reasonably able to do so, including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
 2. failure to protect a child from conditions or actions that seriously endanger the child's physical or mental health when reasonably able to do so;
 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child's age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications;
 5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance or the presence of a fetal alcohol spectrum disorder;
 6. medical neglect as defined by Minn. Stat. § 260C.007, Subd. 4, Clause (5);
 7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or
 8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

- F. "Non-maltreatment mistake" means: (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar non-maltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.
- G. "Physical abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means, or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 125A.0942 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any non-accidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, Subd. 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- H. "Report" means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to this section that describes neglect or physical or sexual abuse of a child and contains sufficient content to identify the child and any person believed to be responsible for the neglect or abuse, if known.

- I. "School Personnel" means professional employee or professional's delegate of the school district who provides health, educational, social, psychological, law enforcement or child care services.
- J. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, Subd. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, Subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation which requires registration under Minn. Stat. § 243.166, Subd. 1b(a) or (b) (Registration of Predatory Offenders).

[Note: The inclusion of sex trafficking becomes effective on May 29, 2017.]

- K. "Mental injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.
- L. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- M. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years, to the local welfare agency, police department, county sheriff, tribal social services, or tribal police department. The reporter will include his or her name and address in the report.

- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred and may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- E. With the exception of a health care professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- G. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

[Note: The Minnesota Department of Education (MDE) is responsible for assessing or investigating allegations of child maltreatment in schools. Although a report may be made to any of the agencies listed in Section IV. A., above, and there is no requirement to file more than one report, if the initial report is not made to MDE, it would be helpful to MDE if schools also report to MDE.]

V. INVESTIGATION

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The agency responsible for assessing or investigating reports of child maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged perpetrator, and any

other person with knowledge of the abuse or neglect for the purpose of gathering the facts, assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.

- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged perpetrator is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding

the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.

- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks.
- B. The school district will develop a method of discussing this policy with school personnel.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166, Subd. 1b(a)(b) (Registration of Predatory Offenders)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, Subd.4, Clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment)
Minn. Stat. § 609.02, Subd.6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

Adopted: 1995-96

Revised: 2004

Revised: September 27, 2010

Revised: November 18, 2013

Revised: June 22, 2015

Revised: May 20, 2019

601 GOALS AND OBJECTIVES OF THE EDUCATION PROGRAM

[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, and student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these policy statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Graduation Standards and federal law and are aligned with creating the world's best workforce.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish the "world's best workforce" in which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. "Curriculum" means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills, and career and college readiness.
- D. "Instruction" means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- E. "Performance measures" are measures to determine school district and school site progress in striving to create the world's best workforce and must include at least the following:

1. the size of the academic achievement gap and rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options including concurrent enrollment, other rigorous courses of study or industry certification courses or programs, and enrichment experiences by student subgroup;
 2. student performance on the Minnesota Comprehensive Assessments;
 3. high school graduation rates; and
 4. career and college readiness under Minn. Stat. § 120B.30, Subd. 1.
- F. “World’s best workforce” means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.
- G. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.

IV. LONG-TERM STRATEGIC PLAN

- A. The school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world’s best workforce and includes the following:

1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in state and federal law;

[Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]

2. a process to assess and evaluate each student’s progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programming, adopt procedures for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups, and identify the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students’ progress and growth toward career and college readiness and leading to the world’s best workforce;

[Note: MSBA/MASA Model Policy 618 addresses this requirement.]

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, students' access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minn. Stat. § 120B.35, Subd. 3(b)(2), and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

5. a process to examine the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective or out-of-field teachers;
6. education effectiveness practices that integrate high-quality instruction, rigorous curriculum, technology, and a collaborative professional culture that develops and supports teacher quality, performance, and effectiveness; and;
7. an annual budget for continuing to implement the school district plan.

B. School district site and school site goals shall include the following:

1. All students will be required to demonstrate essential skills to effectively participate in lifelong learning.* These skills include the following:

[Note: The criteria for acceptable performance in basic skills areas may need to be modified for students with unique learning needs. These modifications will be reflected in the Individualized Education Program (IEP) or Rehabilitation Act Section 504 Accommodation plan.]

- a. reading, writing, speaking, listening, and viewing in the English language;
- b. mathematical and scientific concepts;
- c. locating, organizing, communicating, and evaluating information and developing methods of inquiry (i.e. problem solving);
- d. creative and critical thinking, decision making, and study skills;
- e. work readiness skills;

- f. global and cultural understanding;
2. Each student will have the opportunity and will be expected to develop and apply essential knowledge that enables that student to:
 - a. live as a responsible, productive citizen and consumer within local, state, national and global political, social and economic systems;
 - b. bring many perspectives, including historical, to contemporary issues;
 - c. develop an appreciation and respect for democratic institutions;
 - d. communicate and relate effectively in languages and with cultures other than the student's own;
 - e. practice stewardship of the land, natural resources and environment;
 - f. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.
 3. Student will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement and the performing arts.
 4. School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility for:
 - a. establishing and achieving personal and career goals;
 - b. adapting to change;
 - c. leading a healthy and fulfilling life, both physically and mentally;
 - d. living a life that will contribute to the well-being of society;
 - e. becoming a self-directed learner;
 - f. exercising ethical behavior.
 5. Students will be given the opportunity to acquire human relations skills necessary to:
 - a. appreciate, understand, and accept human diversity and interdependence;
 - b. address human problems through team effort;

- c. resolve conflicts with and among others;
 - d. function constructively within a family unit;
 - e. promote a multicultural, gender-fair, disability-sensitive society.
- C. Every child is reading at or above grade level no later than the end of grade 3, including English learners, and teachers provide comprehensive, scientifically based reading instruction, including a program or collection of instructional practices that is based on valid, replicable evidence showing that, when the programs or practices are used, students can be expected to achieve, at a minimum, satisfactory reading progress. The program or collection of practices must include, at a minimum, effective, balanced instruction in all five areas of reading (phonemic awareness, phonics, fluency, vocabulary development, and reading comprehension), as well as instructional strategies for continuously assessing, evaluating, and communicating the student's reading progress and needs.
1. The school district shall identify, before the end of kindergarten, grade 1, and grade 2, students who are not reading at grade level before the end of the current school year and shall identify students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of English learners. The school district must use locally adopted, developmentally appropriate, and culturally responsive assessment.
 2. A least annually, the school district must give the parent of each student who is not reading at or above grade level timely information about:
 - a. the student's reading proficiency as measured by a locally adopted assessment;
 - b. reading-related services currently being provided to the student and the student's progress; and
 - c. strategies for parents to use at home in helping their students succeed in becoming grade-level proficient in reading English and their native languages.

This provision may not be used to deny a student's right to a special education evaluation.
 3. For each student who is not reading at or above grade level, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year. If a student does not read at or above grade level by the end of grade 3, the school district must continue to provide reading intervention until the student reads at grade level. Intervention methods shall

encourage family engagement and, where possible, collaboration with appropriate school and community programs. Intervention methods may include, but are not limited to, requiring attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended day programs, or programs that strengthen students' cultural connections.

[Note: School districts are strongly encouraged, but not required, to provide personal learning plans, as provided in Paragraph 4.]

4. The school district will provide a personal learning plan for a student who is unable to demonstrate grade-level proficiency, as measured by the statewide reading assessment in grade 3. The school district will determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school district will develop the personal learning plan in consultation with the student's parent or guardian. The personal learning plan will address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the school day, periodic assessments, and reasonable timelines. The personal learning plan may include grade retention if it is in the student's best interest. The student's school will maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an Individualized Education Program.

Legal References:

Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)