

DELANO PUBLIC SCHOOLS
Independent School District #879

Regular School Board Meeting
Delano City Hall
Monday, March 25, 2019
5:45 PM

1. Call to order
2. Approval of Meeting Agenda
Motion: _____ Second: _____ Vote: _____
3. Work Session
4. Pledge of Allegiance
5. Program Review - FocalPoint K12
6. Consent Agenda
Motion: _____ Second: _____ Vote: _____
 - A. School Board Minutes
 1. Feb. 18, 2019 minutes 4
 2. Feb. 25, 2019 minutes 5
 3. March 21, 2019 minutes 11
 - B. Financial Affairs
 1. Current Budget Status with Year-to-Date Adjustments 12
 2. Investment Transactions 18
 3. Construction Bond Investment Transactions 19
 4. Wire Transfers 20
 5. Minnesota Liquid Asset Fund 21
 6. Cash Report 22
 7. Revenue Report by Fund 23
 8. Expense Report by Fund 24
 9. Expense Report by Program 25
 10. Expense Report by Object 28
 11. List of Bills Presented for Payment 38
7. Resolution for Acceptance of Gifts 51
Motion: _____ Second: _____ Roll Call Vote:

8. Personnel Matters 52
Motion: _____ Second: _____ Vote: _____
9. Public Comment: School patrons are given the opportunity to address the school

board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

10. Administrative Reports
 - A. Superintendent
 - B. Principals:
 1. Mr. Voight
 2. Dr. Heil
 3. Mr. Schuler
 - C. Business Manager
 - D. Community Education Director
11. Student Board Representatives Report
12. Board Reports
 - A. MAWSECO 53
 - B. Wright Technical Center 57
 - C. Professional Development 58
13. Old Business
 - A. Second read of Policy 401 - Equal Employment Opportunity, due to substantive changes 61
Motion: _____ Second: _____ Vote: _____
 - B. Second read of Policy 419 - Tobacco-Free Environment, due to substantive and legal reference changes 63
Motion: _____ Second: _____ Vote: _____
 - C. Second read of Policy 421 - Gifts to Employees and School Board Members, due to substantive changes 66
Motion: _____ Second: _____ Vote: _____
 - D. Second read of Policy 504 - Student Dress and Appearance, due to substantive and legal reference changes 68
Motion: _____ Second: _____ Vote: _____
 - E. Second read of Policy 604 - Instructional Curriculum, due to substantive and legal reference changes 71
Motion: _____ Second: _____ Vote: _____
14. New Business
 - A. First and only read of Policies 101 - Legal Status of Delano ISD 879 School District; 103 - Complaints - Students, Employees, Parents, Other Persons; and 203.5 - School Board Meeting Agenda, due to non-substantive and/or legal reference changes. 76
Motion: _____ Second: _____ Vote: _____
 - B. First read of Policy 202 - School Board Officers, due to substantive changes 84
Motion: _____ Second: _____ Vote: _____
 - C. First read of Policy 413 - Harassment and Violence, due to substantive and 89

legal reference changes

Motion: _____ Second: _____ Vote: _____

D. First read of Policy 607 - Organization of Grade Levels, due to substantive changes 103

Motion: _____ Second: _____ Vote: _____

E. First read of Policy 612.1 - Development of Parent and Family Engagement Policies for Title I Programs, due to substantive and legal reference changes 104

Motion: _____ Second: _____ Vote: _____

15. Adjournment

Motion: _____ Second: _____ Vote: _____

DELANO PUBLIC SCHOOLS
Independent School District #879
School Board Special Workshop Meeting

District Office Conference Room

Monday, Feb. 18, 2019

5:45 p.m.

1. Call to Order at 5:44 p.m.

Record of members present: A. Johnson, M. Larson, C. Black, L. Seguin, J. Rosenow, A. Briesemeister. R. Depa arrived at 5:46 p.m.

Members absent: None

2. Approve agenda

Upon a motion from L. Seguin, seconded by A. Briesemeister, the Board of Education approved the agenda. Motion passed 7-0.

3. Discussion topics

Board members discussed the following items:

- A. Robotics trip to North Dakota
- B. School calendar for 2019-20
- C. Updated 2018-19 school calendar
- D. Part-time custodian MOA

4. Adjourn

Upon a motion from R. Depa, seconded by A. Briesemeister, the meeting was adjourned at 7:29 p.m. Motion passed 7-0.

Clerk

Recorder

SCHOOL BOARD MINUTES
Monday, Feb. 25, 2019, 5:45 p.m.
Delano Public Schools
Independent School District #879, Delano, Minnesota

1. Call to order at 5:48 p.m.

A. Record of members present or absent

Members present: A. Johnson, A. Briesemeister, R. Depa, M. Larson and L. Seguin. R. Depa arrived at 5:56 p.m.

Members absent: Corey Black

2. Approval of Meeting Agenda

Upon motion by A. Briesemeister, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed 5-0.

3. Work Session

Superintendent Matt Schoen outlined updates to a number of school policies. Policies 401, 419, 421, 504 and 604 were updated. Policies 204 and 207 also received non-substantive updates that did not require discussion during the workshop.

M. Schoen also provided preliminary information about the Fiscal Year 2020 financial planning process. The Finance Committee will begin meeting around March 20 and looking at updated numbers and forecasts. Enrollment has declined slightly the past two years due to larger classes graduating than those entering kindergarten. In addition, an operating levy will sunset in the next three years. Another variable is the governor's proposed budget, which M. Schoen called the most education-friendly budget in his time as an educator. A. Johnson asked if there was a bill currently going through the Legislature regarding expiring referendums. M. Schoen said there is a bill that would allow existing levies to be board-approved, while levy increases would need to be voter-approved. He added that the governor would like to do away with operating levies. The outcome of those objectives remains to be seen. Business Manager Mary Reeder said it appears the district will go into FY20 with another enrollment decline, with a graduating class of 200 students and 150 coming in to kindergarten. A. Johnson said that in light of the financial picture the district's participation in the MAWSECO cooperative is vitally important, and that other districts have had to slash budgets in order to provide the same services on their own. M. Schoen agreed, and said that the Finance Committee will hold a number of upcoming meetings. Some staff reduction may occur through natural attrition. A. Johnson asked if the demography study done in 2013 is still reflecting reality. M. Schoen said the first five to six years of the study were right on, and that it predicted a decline after a "bubble" of incoming students. A. Johnson asked if teaching staff could shift as needed between the elementary and intermediate buildings. M. Schoen they could because their licensure is for K-6.

Board members discussed possible topics for the next listening session scheduled for March 18. The first session focused on the topics of safety, traffic and facilities. R. Depa suggested addressing two topics rather than three to keep the time manageable, and A. Johnson suggested assigning specific time windows for topics. Board members decided to have one topic focus on literacy, which encompasses the strategic plan pillars of professional development and curriculum. The second topic will be student assessments, ranging from the MCA tests to the Minnesota Student Survey. A. Johnson, L. Seguin and J. Rosenow will represent the board.

Student board representatives Lydia Ramstad and Spencer Poll asked for an explanation about what happens with the information they bring in their reports so they can be more active in following up. M. Schoen explained that, when appropriate, he passes information along to principals or other administrators, who can make changes in response to student feedback. L. Seguin said that changes made in response to student concerns about the high school's new backpack policy were a good example of how important student feedback is. A. Johnson said she keeps student input in mind when serving on a building site base team, and that the student board representatives' reports provide extra context when making decisions. L. Ramstad also asked if a recent poll indicating student

interest in a debate team might lead to the formation of a team. M. Schoen explained that there is a process to starting a new activity so it would not happen immediately, but that if there is sufficient interest, and if the budget can support it, that process could begin. He added that some activities start as clubs until they are sufficiently established.

There was brief discussion about dissemination of the 2019-20 school calendar. M. Schoen said there would be an acknowledgement that the two-hour late starts could create logistical issues for some families, but Community Education would be staffed for childcare until school starts. L. Seguin asked if it might still be possible to approve the 2020-21 school calendar following possible legislative action regarding the late Labor Day weekend. M. Schoen said that was still a possibility.

Upon motion by J. Rosenow, seconded by R. Depa, the Board of Education called the meeting to recess at 6:51 p.m. Motion passed 6-0.

Board Chair M. Larson called the meeting out of recess and to order at 7:01 p.m.

4. Pledge of Allegiance

5. Program Review

First-grade students from Dianne Pohlmann's class read to board members in celebration of I Love To Read Month.

6. Consent Agenda

Upon motion by A. Briesemeister, seconded by L. Seguin, the Board of Education approved the Consent Agenda. Motion passed 6-0.

A. School Board Minutes

1. Jan. 7, 2019
2. Jan. 28, 2019

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 6-0.

8. Personnel Matters

Upon motion by A. Johnson, seconded by R. Depa, the Board of Education approved the consent portion of the Personnel Matters. Motion passed 5-0, with J. Rosenow abstaining.

9. Public Comment

School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

None.

10. Administrative Reports

A. Superintendent

M. Schoen shared progress made in gathering feedback for adjustments to the strategic plan. He said staff members are addressing questions about what is working, what needs to be adjusted, and what the district wants to be known for in the next five years. Board member feedback will be solicited as well. Feedback was also gathered from parents via a survey in December. There were 206 responses from parents about how effective the strategic plan has been in its four main pillars. In facilities, 89 percent either agreed or strongly agreed that it was effective and working well. In curriculum, 77 percent either agreed or strongly agreed. In professional development, 80 percent agreed or strongly agreed, and in technology 86 percent either agreed or strongly agreed. M. Schoen said the response rate was satisfactory, about 9-10 percent. Nationally, the response to cold surveys is typically 5 to 6 percent. M. Schoen also said the governor's budget proposal was the most education-friendly in his time as an educator. He highlighted three specific aspects that would affect Delano: 1. The funding formula would benefit every district equally; 2. Special education funding would increase and there would be caps for cross subsidies; 3. There would be an increase in the safe schools levy per pupil. M. Schoen said the district is in the final stages of the process to receive the safety grant it was awarded from the last legislative session. He said school safety is about more than physical features, but includes personnel and programs to help schools maintain a safe learning environment. M. Schoen also presented board members with certificates of appreciation and thanked them for their work on behalf of the entire district.

B. Principals

1. Mr. Voight

Barry Voight discussed a number of programs at DIS for I Love To Read Month. The school held a book drive, and while the total number of books collected was not known, B. Voight said there was a substantial number. He thanked everyone who donated, and noted that all money collected will go back into the media center to support the school's collection. B. Voight also provided an update regarding the school's site improvement plan. One goal was to improve proficiency levels in reading to 91.5 percent by the end of the school year. In December students were screened and 83 percent were proficient. A second assessment will take place later this year, and the ultimate goal is for all readers to be proficient. Another goal is to accomplish the Year 1 action plan for the DIS strategic plan. It is a broader document to align various initiatives such as standards-based grading, Clevertouch panels, and more. In those action plans there are 21 distinct, measurable goals, for this school year. Twelve of those goals have already been achieved. One has been set aside because it may not be relevant to the bigger picture, meaning nine goals remain. Of that total, five are well on their way to completion and no problems are expected. B. Voight closed with a reminder that the Minnesota Student Survey would be given on March 6.

2. Dr. Heil

Steve Heil shared that Terrence Talley would be visiting the high school for Suicide Awareness and Prevention Day on Feb. 28 and would speak on the importance of never giving up. S. Heil said Talley's stories will leave a lasting mark. He was scheduled to hold three separate assemblies for different grade levels, and also hold a community assembly with a faith-based message at 7 p.m. that evening for any community members or organizations that might want to attend. S. Heil thanked COMPASS students and staff members for organizing the event, and noted that multiple faith-based groups had gotten on board to support the day. S. Heil also congratulated senior Gretchen Wuerger, who is a finalist for National Merit Scholar. S. Heil shared information about The Sheridan Program, a non-profit that provides food for students over weekends and other times when they are not in school. The elementary already provides the program, and the high school and intermediate school are starting it up. S. Heil thanked counselors Lisa Servaty and Elise Boleman for setting the program up at the school. In closing, S. Heil noted that third quarter had been extended a week to April 5 in order to even out class time for high school students. A. Johnson asked if The Sheridan Program had to be renewed each year. S. Heil said it did, but it was a free non-profit.

3. Mr. Schuler

Darren Schuler reported that second-graders were preparing for their first concert in the new DHS PAC and were excited about the new facility. D. Schuler also said the kindergarten diaper drive was a success, as students collected about 2,400 diapers and 4,800 wipes. D. Schuler said about 140 kindergartners came out for Kindergarten Round-Up. He said first impressions are most important, and the DES staff does an excellent job showcasing the school and its programs. A survey has also been sent to participating parents to see if the evening meets their needs. D. Schuler said that DES welcomed author-illustrator Derek Anderson earlier in the day. He showed students some of the books he has written and his illustrations, and will conduct workshops with smaller classroom groups. The PIE group is sponsoring Anderson's appearance. D. Schuler noted that Paraprofessional Week was coming up March 4, and said the recognition was well deserved because paras work with some of the most at-risk students. D. Schuler also noted Bus Driver Appreciation Day and said the district is fortunate to work with a great bus company and drivers. M. Schoen added that Stahlke Bus was the Delano Business of the Year, and thanked the company for being a great partner.

C. Business Manager

Mary Reeder reported that the midyear review for 2018-19 showed that the district is on track with its monthly budget reports. Financial projection models have been completed for future years, and will be brought to the Finance Committee meetings. A preliminary budget will be presented at the April workshop, with final budget approval scheduled for June.

D. Community Education Director

Diane Johnson reported that there has been a change in registration software, which will be tested with the opening of registration for childcare and preschool. The transition has been a busy time for staff. D. Johnson also reported that the Delano United Diversity Taskforce partnered with the library for a visit from the author of "The Latehomecomer," and that the session was well attended. A second visit by the author of "From Somalia to Snow" was scheduled for the upcoming weekend. D. Johnson said movies are being shown in the PAC once a month. Information is available at the TAC and through take-home flyers. The next movie day is Saturday, March 30. The ECFE family game night is coming up, and Cabin Fever open gym days are planned for March. D. Johnson said the preschool realignment would be publicly unveiled the following day. In the past, the plethora of pre-K programs under a variety of names was confusing for the public, so the name has been changed to Delano Public Schools Preschool. The new name clearly identifies the preschool with the district, and includes wraparound child care. An open house was planned for the following day. D. Johnson said many youth events, combined with the impending start of spring sports, will keep TAC staff busy in the weeks ahead.

11. Student board rep reports

S. Poll explained that the student board representatives are continuing to try to improve and widen the scope of their position and better monitor the difference they are making. L. Ramstad added that they are also beginning to focus on the implementation of a debate team.

12. Board Reports

A. Wright Technical Center

A. Johnson covered for A. Briesemeister and reported light attendance at an organizational meeting due to weather. The Principal discussed giving tours to gauge interest from districts in having students register.

B. Professional Development

A. Briesemeister reported that at the most recent meeting Nate Uselding was elected as the two-year chairperson. Discussion centered on a recent training session for FocalPoint K12 that did not meet the expectations of the committee. Disappointment was expressed and there was talk about where to go next. Director of Teaching and Learning Joe Vieau contacted the company looking for more effective support, and for compensation for the loss of time and lack of quality. A. Briesemeister said FocalPoint K12 has been a big commitment, so it is disappointing not to be further along in the process. M. Schoen added that he and J.

Vieau were in contact with the company's regional director and that the training was not a good use of the district's valuable professional development time. A. Briesemeister also noted that there was a Feb. 22 meeting with Bonnie Houck, the advisor for the district's K-12 reading and literacy program.

C. District Advisory Committee

J. Rosenow reported that Jerry Shouts provided an overview and discussion focused on the 7-12 school. An ACT test day was postponed due to weather and was rescheduled. About 80 students had been signed up. In addition, J. Vieau was working on Panorama survey results and looking at how to share them. The next meeting is April 11.

13. Old Business

- A. Second read of Policy 203.2 - Order of the Regular School Board Meeting, due to substantive and legal reference changes
Upon motion by A. Johnson, seconded by A. Briesemeister, the Board of Education approved the second read of Policy 203.2. Motion passed 6-0.
- B. Second read of Policy 203.6 - Consent Agendas, due to substantive changes
Upon motion by R. Depa, seconded by A. Johnson, the Board of Education approved the second read of Policy 203.6. Motion passed 6-0.
- C. Second read of Policy 205 - Open Meetings and Closed Meetings, due to substantive and legal reference changes
Upon motion by L. Seguin, seconded by J. Rosenow, the Board of Education approved the second read of Policy 205. Motion passed 6-0.
- D. Second read of Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, due to substantive changes
Upon motion by A. Johnson, seconded by A. Briesemeister, the Board of Education approved the second read of Policy 206. Motion passed 6-0.
- E. Second read of Policy 505 - Distribution of Nonschool-Sponsored Materials on School Premises By Students and Employees, due to substantive and legal reference changes
Upon motion by L. Seguin, seconded by J. Rosenow, the Board of Education approved the second read of Policy 505. Motion passed 6-0.
- F. Second read of Policy 510 - School Activities, due to substantive and legal reference changes
Upon motion by A. Johnson, seconded by L. Seguin, the Board of Education approved the second read of Policy 510. Motion passed 6-0.

14. New Business

- A. Approve license agreement with the City of Delano
Upon motion by A. Briesemeister, seconded by R. Depa, the Board of Education approved the license agreement. Motion passed 6-0.
- B. Approve robotics trip to North Dakota
Upon motion by R. Depa, seconded by A. Briesemeister, the Board of Education approved the robotics trip. Motion passed 6-0.
- C. Approve PAC sponsor advertising request
Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the advertising request. Motion passed 5-1. Voted for: A. Johnson, J. Rosenow, M. Larson, L. Seguin, R. Depa. Voted against: A. Briesemeister.
- D. Approve 2019-20 school calendar

Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved the 2019-20 school calendar. Motion passed 6-0.

- E. Approve first and only read of Policy 204 – School Board Meeting Minutes, and Policy 207 – Public Hearings, due to non-substantive and legal reference changes
Upon motion by L. Seguin, seconded by J. Rosenow, the Board of Education approved the first and only read of Policies 204 and 207. Motion passed 6-0.
- F. Approve first read of Policy 401 - Equal Employment Opportunity, due to substantive changes
Upon motion by A. Johnson, seconded by M. Larson, the Board of Education approved the first read of Policy 401. Motion passed 6-0.
- G. Approve first read of Policy 419 - Tobacco-Free Environment, due to substantive and legal reference changes
Upon motion by R. Depa, seconded by A. Briesemeister, the Board of Education approved the first read of Policy 419. Motion passed 6-0.
- H. Approve first read of Policy 421 - Gifts to Employees and School Board Members, due to substantive changes
Upon motion by L. Seguin, seconded by R. Depa, the Board of Education approved the first read of Policy 421. Motion passed 6-0.
- I. Approve first read of Policy 504 - Student Dress and Appearance, due to substantive and legal reference changes
Upon motion by M. Larson, seconded by A. Briesemeister, the Board of Education approved the first read of Policy 504. Motion passed 6-0.
- J. Approve first read of Policy 604 - Instructional Curriculum, due to substantive and legal reference changes
Upon motion by J. Rosenow, seconded by R. Depa, the Board of Education approved the first read of Policy 604. Motion passed 6-0.

15. Adjournment

Upon motion by L. Seguin, seconded by A. Briesemeister, the meeting was adjourned at 7:55 p.m. Motion passed 6-0.

CLERK

RECORDER

DELANO PUBLIC SCHOOLS
Independent School District #879
School Board Special Meeting Minutes
District Office Conference Room
Wednesday, March 21, 2019
5:45 p.m.

1. Call to Order

Record of members present: A. Johnson, R. Depa, J. Rosenow and M. Larson

Members absent: C. Black, A. Briesemeister and L. Seguin

2. Approval of Meeting Agenda

Upon motion by R. Depa, seconded by J. Rosenow, the Board of Education approved the meeting agenda. Motion passed 4-0.

3. New Business

A. Approve jazz band trip to Duluth

Upon motion by A. Johnson, seconded by R. Depa, the Board of Education approved the jazz band trip to Duluth. Motion passed 4-0.

4. Adjourn

Upon motion by A. Johnson, seconded by J. Rosenow, the meeting was adjourned. Motion passed 4-0.

Clerk

Recorder



FINANCIAL

Budget Report

FY 2018-2019

March 25, 2019

CURRENT BUDGET STATUS

2018-2019

<i>FUND NAME</i>	<i>FINAL FUND BALANCE June 2018</i>	<i>INCOME BUDGET FY 18-19</i>	<i>EXPENSE BUDGET FY 18-19</i>	<i>PROJECTED NET CHANGE IN F/B FY 18-19</i>	<i>PROJECTED FUND BALANCE June 2019</i>
GENERAL					
Nonspendable Fund Balance	\$42,388	\$0	\$0	\$0	\$42,388
Committed for Severance Obligations	\$152,680	\$0	\$0	\$0	\$152,680
Restricted for Staff Dev 316	\$230,610	\$343,373	\$375,219	(\$31,846)	\$198,764
Restricted for ALC 303	\$14,334	\$86,000	\$84,313	\$1,687	\$16,021
Restricted for MA 372	\$7,097	\$25,000	\$8,816	\$16,184	\$23,281
Assigned for Donated Funds Carryover	\$298,130	\$184,868	\$460,048	(\$275,180)	\$22,950
Assigned for Student Activities Carryover	\$39,792	\$26,943	\$64,069	(\$37,126)	\$2,666
Assigned for QComp Carryover	\$340,463	\$650,303	\$758,444	(\$108,141)	\$232,322
Unassigned Fund Balance	\$6,737,346	\$25,147,042	\$25,920,401	(\$773,359)	\$5,963,987
TOTAL GENERAL & TRANSPORT.	\$7,862,840	\$26,463,529	\$27,671,310	(\$1,207,781)	\$6,655,059
CAPITAL (Finance/Program)					
Nonspendable Fund Balance	\$2,630	\$0	\$0	\$0	\$2,630
Restricted for LTFM 865	\$645,200	\$1,250,394	\$1,233,240	\$17,154	\$662,354
Restricted for Oper Capita 302	\$1,179,132	\$795,470	\$1,027,544	(\$232,074)	\$947,058
TOTAL CAPITAL	\$1,826,962	\$2,045,864	\$2,260,784	(\$214,920)	\$1,612,042
TOTAL ALL GENERAL	\$9,689,802	\$28,509,393	\$29,932,094	(\$1,422,701)	\$8,267,101
FOOD					
Nonspendable Fund Balance	\$18,445	\$0	\$0	\$0	\$18,445
Restricted for Food Service	\$274,883	\$1,083,446	\$1,135,664	(\$52,218)	\$222,665
TOTAL FOOD	\$293,328	\$1,083,446	\$1,135,664	(\$52,218)	\$241,110
COMMUNITY SERVICE (Finance)					
Nonspendable Fund Balance	\$9,841	\$0	\$0	\$0	\$9,841
Restricted for ABE 322	\$966	\$9,181	\$9,181	\$0	\$966
Restricted for ECFE 325,328	\$0	\$138,968	\$109,951	\$29,017	\$29,017
Restricted for Comm Educ 321,332,362,798	\$93,158	\$2,146,225	\$2,123,630	\$22,595	\$115,753
Restricted for Schl Readin 344	\$0	\$51,138	\$51,136	\$2	\$2
Restricted Fund Balance 337,338,350-354	\$1,147	\$52,240	\$53,953	(\$1,713)	(\$566)
TOTAL COMMUNITY SERVICE	\$105,112	\$2,397,752	\$2,347,851	\$49,901	\$155,013
CONSTRUCTION	\$6,929,759	\$250,000	\$7,179,759	(\$6,929,759)	\$0
DEBT SERVICE	\$1,147,736	\$5,535,952	\$5,227,353	\$308,599	\$1,456,335
TRUST	\$30,870	\$63,681	\$80,526	(\$16,845)	\$14,025
TOTAL ALL FUNDS	\$18,196,607	\$37,840,224	\$45,903,247	(\$8,063,023)	\$10,133,584

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

GENERAL FUND (INCLUDES TRANSPORTATION)	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$26,330,949	* Jun-18
+Revenue - Donated Funds & General	8,242	* Oct-18
+Revenue - Donated Funds & General	114,116	* Dec-18
-Revenue - Federal Funds, Donated Funds & General	(71,518)	* Jan-19
+Revenue - Donated Funds, Student Activities & General	17,893	* Feb-19
+Revenue - Federal Funds, Donated Funds & General	63,847	* Mar-19

NET CURRENT INCOME BUDGET

\$26,463,529

GENERAL FUND (INCLUDES TRANSPORTATION)		
EXPENSE:		
Initial Adopted Budget	\$27,211,808	* Jun-18
+Allocate Donated Fund Balances from Prior Year	277,477	* Sept-18
+Allocate Student Activities Fund Balances from Prior Year	37,126	* Sept-18
+Expense - Donated Funds & General	8,242	* Oct-18
+Expense - ADSIS	15,572	* Nov-18
+Expense - Donated Funds & General	111,819	* Dec-18
-Expense - Federal Funds, Donated Funds & General	(72,474)	* Jan-19
+Expense - Donated Funds, Student Activities & General	17,893	* Feb-19
+Expense - Federal Funds, Donated Funds & General	63,847	* Mar-19

NET CURRENT EXPENSE BUDGET

\$27,671,310

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

CAPITAL/LTFM EXPENDITURE SUB-FUND:

INCOME:

	AMOUNT	DATE
Initial Adopted Budget	\$1,975,896	* Jun-18
+Revision - Capital	57,492	* Nov-18
+Revision - Capital	4,016	* Jan-19
+Revision - Capital	8,460	* Mar-19

NET CURRENT INCOME BUDGET

\$2,045,864

EXPENSE:

Initial Adopted Budget	\$2,130,453	* Jun-18
+Revision - Capital	117,855	* Nov-18
+Revision - Capital	4,016	* Jan-19
+Revision - Capital	8,460	* Mar-19

NET CURRENT EXPENSE BUDGET

\$2,260,784

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

FOOD SERVICE FUND:

INCOME:

	AMOUNT	DATE
Initial Adopted Budget	\$1,070,849	* Jun-18
+Revision	\$12,597	* Jan-19

NET CURRENT INCOME BUDGET

\$1,083,446

EXPENSE:

Initial Adopted Budget	\$1,123,067	* Jun-18
+Revision	\$12,597	* Jan-19

NET CURRENT EXPENSE BUDGET

\$1,135,664

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

COMMUNITY SERVICE FUND:

	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$2,375,724	* Jun-18
+Revision	\$22,028	* Jan-19

NET CURRENT INCOME BUDGET

\$2,397,752

EXPENSE:

Initial Adopted Budget	\$2,364,383	* Jun-18
-Revision	(\$16,532)	* Jan-19

NET CURRENT EXPENSE BUDGET

\$2,347,851

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

CONSTRUCTION FUND:

	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$100,000	* Jun-18
+Revision	150,000	* Nov-18

NET CURRENT INCOME BUDGET

\$250,000

EXPENSE:

Initial Adopted Budget	\$7,366,482	* Jun-18
+Revision	(\$186,723)	* Nov-18

NET CURRENT EXPENSE BUDGET

\$7,179,759

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

DEBT SERVICE FUND:		AMOUNT	DATE
INCOME:			
Initial Adopted Budget		\$5,342,020	* Jun-18
+Revision		193,932	* Nov-18
NET CURRENT INCOME BUDGET		<u>\$5,535,952</u>	
EXPENSE:			
Initial Adopted Budget		\$5,227,353	* Jun-18
NET CURRENT EXPENSE BUDGET		<u>\$5,227,353</u>	

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

TRUST FUND:		AMOUNT	DATE
INCOME:			
Initial Adopted Budget		\$1,000	* Jun-18
+Revision		\$28,200	* Aug-18
+Revision		25,516	* Nov-18
+Revision		\$3,831	* Jan-19
+Revision		\$260	* Feb-19
+Revision		\$4,874	* Mar-19
NET CURRENT INCOME BUDGET		<u>\$63,681</u>	
EXPENSE:			
Initial Adopted Budget		\$16,800	* Jun-18
+Revision		\$31,416	* Aug-18
+Revision		25,116	* Nov-18
-Revision		(\$170)	* Jan-19
+Revision		\$260	* Feb-19
+Revision		\$7,104	* Mar-19
NET CURRENT EXPENSE BUDGET		<u>\$80,526</u>	

**Investment Transactions 2018-2019
As of February 28, 2019**

			Cost					Cost	
	<u>Purchased</u>	<u>Due</u>	<u>Balance</u>	<u>Purchased</u>	<u>Interest</u>	<u>Realized</u>	<u>Matured</u>	<u>Balance</u>	<u>Fair Value</u>
			<u>7/1/18</u>		<u>Received</u>	<u>Gain/Loss</u>		<u>02/28/19</u>	<u>02/28/19</u>
Fund 1:									
PMA (Operating Investments):									
MN Trust Investment Shares Portfolio .69%								2,015.99	2,015.99
Affiliated Bank	7/27/2017	7/27/2018	246,800.00		3,109.68		246,800.00	0.00	0.00
MN Trust Term Series	8/25/2018	9/25/2018		4,000,000.00	7,224.12		4,007,224.12	0.00	0.00
MN Trust Term Series	9/25/2018	10/25/2018		4,000,000.00	6,969.86		4,006,969.86	0.00	0.00
MN Trust Term Series	11/26/2018	12/26/2018		4,000,000.00	7,331.51		4,007,331.51	0.00	0.00
Cornerstone Bank - 1.213%	6/1/2017	11/28/2018	245,500.00		4,446.48		249,946.48	0.00	0.00
Public Service Credit Union CD	12/18/2017	12/18/2018	246,000.00		3,936.00		249,936.00	0.00	0.00
Sonabank CD	12/18/2017	12/18/2018	245,900.00		4,038.91		249,938.91	0.00	0.00
MN Trust Term Series	12/26/2018	1/25/2019		4,500,000.00	8,887.81		4,508,887.81	0.00	0.00
Bank 7 - 1.212%	6/1/2017	1/28/2019	245,000.00		4,930.02		249,930.02	0.00	0.00
First Bank of Ohio - 1.202%	6/1/2017	1/28/2019	245,000.00		4,891.38		249,891.38	0.00	0.00
Mainstreet Bank	8/30/2017	1/28/2019	245,400.00		4,557.82		249,957.82	0.00	0.00
Industrial and Commercial Bank of China	8/30/2017	1/28/2019	245,400.00		4,551.61		249,951.61	0.00	0.00
MN Trust Term Series	1/25/2019	1/29/2019		3,500,000.00	932.06		3,500,932.06	0.00	0.00
MN Trust Term Series	1/25/2019	2/25/2019		1,000,000.00	2,148.77		1,002,148.77	0.00	0.00
American Express Centurion Bank CD	9/6/2017	3/6/2019	247,228.35				247,228.35	246,976.54	246,976.54
American Express Bank Fsb CD	9/6/2017	3/6/2019	247,228.35				247,228.35	246,976.54	246,976.54
MN Trust Term Series	2/25/2019	3/25/2019		1,744,000.00			1,744,000.00	1,744,000.00	1,744,000.00
Farmer's & Merchants Union Bank - 1.409%	6/1/2017	6/3/2019	242,900.00				242,900.00	242,900.00	242,900.00
Wells Fargo Bank CD - 1.502%	6/7/2017	6/7/2019	249,726.44		348.94		248,562.01	248,562.01	248,562.01
ELGA Credit Union	7/10/2018	1/28/2020		240,400.00			240,400.00	240,400.00	240,400.00
Village Bank & Trust - Wintrust	7/10/2018	1/28/2020		240,700.00			240,700.00	240,700.00	240,700.00
Schaumburg B&TC / Advantage Nat'l Bank	7/10/2018	1/28/2020		240,700.00			240,700.00	240,700.00	240,700.00
Corporate One Federal Credit Union	7/11/2018	1/28/2020		240,500.00			240,500.00	240,500.00	240,500.00
CFG Community Bank	10/29/2018	1/28/2020		241,700.00			241,700.00	241,700.00	241,700.00
Citadel FCU	10/29/2018	1/28/2020		241,800.00			241,800.00	241,800.00	241,800.00
Servisfirst Bank	10/29/2018	1/28/2020		241,600.00			241,600.00	241,600.00	241,600.00
Rockford B&TC	10/29/2018	1/28/2020		241,900.00			241,900.00	241,900.00	241,900.00
KS StateBank	12/20/2018	12/21/2020		235,400.00			235,400.00	235,400.00	235,400.00
Sonabank	12/20/2018	12/21/2020		235,800.00			235,800.00	235,800.00	235,800.00
PMA Total								5,132,434.70	
Minnesota School District Liquid Asset Fund:									
Liquid Class .75%								1,048,480.99	
MAX Class .85%								5,547,999.72	
TOTAL MNTRUST			2,952,083.14	25,144,500.00	68,304.97	0.00	23,029,846.35	11,728,915.41	5,131,931.08

18

Bonds 2016A MN Trust Investment Transactions 2018-2019
As of February 28, 2019

<u>Description</u>	<u>Purchased</u>	<u>Due</u>	<u>Cost Balance 07/01/18</u>	<u>Purchased</u>	<u>Interest Rec'd</u>	<u>Gain/Loss</u>	<u>Matured</u>	<u>Cost Balance 02/28/19</u>	<u>Fair Value 02/28/19</u>
MN Trust Investment Shares Portfolio 2.380%	02/18/16			731.37				731.37	731.37
Citibank (SDA) 2.300%	02/23/16			15.03				15.03	15.03
Federal Home Loan Mtg Corporation Note .870%	02/23/16	10/19/18	251,832.97		990.28		252,823.25	0.00	0.00
First National Bank 1.032%	02/18/16	10/23/18	243,100.00		6,724.52		249,824.52	0.00	0.00
Pacific Western Bank .910%	02/18/16	10/23/18	243,900.00		5,941.75		249,841.75	0.00	0.00
Luana Savings Bank CD .700%	05/18/16	07/06/18	246,300.00		3,679.66		249,979.66	0.00	0.00
Bridgewater Bank CD .811%	06/23/16	10/23/18	500,000.00		9,459.57		509,459.57	0.00	0.00
Bridgewater Bank CD .861%	06/23/16	11/27/18	1,000,000.00		20,911.17		1,020,911.17	0.00	0.00
Commerce Bank 0.946%	01/30/17	09/25/18	246,100.00		3,847.75		249,947.75	0.00	0.00
Bremer Bank 1.050%	01/30/17	12/21/18	245,000.00		4,863.09		249,863.09	0.00	0.00
Financial Federal Bank 0.950%	01/30/17	11/27/18	245,700.00		4,259.03		249,959.03	0.00	0.00
Enerbank USA 0.910%	01/30/17	09/25/18	246,000.00		3,698.30		249,698.30	0.00	0.00
CFG Community Bank 1.000%	02/24/17	07/24/18	246,500.00		3,478.89		249,978.89	0.00	0.00
Central MN Credit Union 0.930%	02/28/17	07/24/18	500,000.00		6,472.14		506,472.14	0.00	0.00
First Internet Bank of Indiana 1.042%	02/23/17	09/25/18	245,900.00		4,048.61		249,948.61	0.00	0.00
Fieldpoint Private Bank & Trust 1.041%	02/23/17	09/25/18	245,900.00		4,060.99		249,960.99	0.00	0.00
Cit Bank/Onewest Bank 1.109%	02/28/17	09/25/18	245,600.00		4,283.47		249,883.47	0.00	0.00
Central MN Credit Union 0.950%	02/28/17	09/25/18	504,400.00		7,500.05		511,900.05	0.00	0.00
Grand Ridge National Bank 1.126%	05/24/17	08/28/18	246,500.00		3,486.63		249,986.63	0.00	0.00
Private Bank - MI 1.271%	05/24/17	12/21/18	245,000.00		4,913.43		249,913.43	0.00	0.00
MN Trust Term Series 1.970%	06/25/18	07/25/18	4,800,000.00		7,969.32		4,807,969.32	0.00	0.00
MN Trust Term Series 2.050%	07/25/18	08/24/18		3,500,000.00	5,897.27		3,505,897.27	0.00	0.00
MN Trust Term Series 2.060%	08/24/18	09/25/18		1,500,000.00	2,709.05		1,502,709.05	0.00	0.00
MN Trust Term Series 2.120%	08/24/18	09/25/18		3,000,000.00	5,227.40		3,005,227.40	0.00	0.00
MN Trust Term Series 2.210%	10/25/18	11/26/18		2,500,000.00	4,843.84		2,504,843.84	0.00	0.00
MN Trust Term Series 2.230%	11/26/18	12/26/18		2,500,000.00	4,582.20		2,504,582.20	0.00	0.00
MN Trust Term Series 2.403%	12/26/18	01/25/19		1,500,000.00	2,962.60		1,502,962.60	0.00	0.00
MN Trust Term Series 2.530%	01/25/19	02/25/19		2,250,000.00		4,834.73	2,254,834.73	0.00	0.00
MN Trust Term Series 2.530%	01/25/19	02/25/19		2,094,417.00				2,094,417.00	2,094,417.00
TOTAL MN TRUST BOND ACCOUNT			10,747,732.97	18,845,163.40	136,811.01	4,834.73	27,639,378.71	2,095,163.40	2,095,163.40

WIRE TRANSFER SUMMARY
Delano Public Schools
Independent School District #879
FEBRUARY 2019

DATE	FROM	TO	AMOUNT	PURPOSE
02/01/19	CorTrust Bank	Delta Dental	\$16,849.00	Dental Insurance
02/05/19	CorTrust Bank	BMO	\$38,937.71	P-Card
02/06/19	CorTrust Bank	IRS	\$149,391.59	Payroll Tax
02/06/19	CorTrust Bank	MN Dept of Revenue	\$25,219.14	Payroll Tax
02/06/19	CorTrust Bank	PERA	\$26,681.87	Payroll PERA
02/06/19	CorTrust Bank	MN Teachers Retirement	\$72,618.90	Payroll TRA
02/07/19	CorTrust Bank	Further	\$3,431.38	FSA
02/11/19	CorTrust Bank	Further	\$7,661.55	HSA
02/13/19	CorTrust Bank	Further	\$800.00	VEBA Deposit
02/13/19	CorTrust Bank	MN Dept of Revenue	\$2,328.00	January Sales Tax
02/14/19	CorTrust Bank	Further	\$5,151.65	FSA
02/15/19	CorTrust Bank	Further	\$36,932.90	VEBA Deposit
02/20/19	CorTrust Bank	IRS	\$148,114.55	Payroll Tax
02/21/19	CorTrust Bank	Further	\$3,578.01	FSA
02/21/19	CorTrust Bank	MN Dept of Revenue	\$25,076.41	Payroll Tax
02/21/19	CorTrust Bank	MN Dept of Revenue	\$435.00	Payroll Garnishment
02/21/19	CorTrust Bank	MN Teachers Retirement	\$73,090.59	Payroll TRA
02/21/19	CorTrust Bank	PERA	\$25,547.62	Payroll PERA
02/22/19	CorTrust Bank	State of MN	\$14,446.53	507 Retirement
02/22/19	CorTrust Bank	Ameriprise	\$15,756.35	403 (b) Retirement
02/22/19	CorTrust Bank	Valic	\$1,092.85	403 (b) Retirement
02/22/19	CorTrust Bank	Further	\$1,930.05	Admin Fees
02/22/19	CorTrust Bank	Horace Mann	\$4,204.64	403 (b) Retirement
02/22/19	CorTrust Bank	AFLAC	\$503.10	Insurance
02/27/19	CorTrust Bank	Further	\$2,161.41	HSA
02/28/19	CorTrust Bank	Further	\$2,173.06	FSA

**MINNESOTA LIQUID ASSET FUND
DELANO PUBLIC SCHOOLS**

FOR MONTH ENDING: FEBRUARY, 2019

DATE	DESCRIPTION	FUND	CODE	MSDMAX (+ = Debit A104)	MAX BALANCE	MSLAF (+ = Debit A104)	LAF BALANCE
02/01/19	Beginning Balance				\$3,688,723.00		\$2,770,610.10
02/04/19	Wire - Liquid	1	A01-101-00		\$3,688,723.00	(\$850,000.00)	\$1,920,610.10
02/06/19	Wire - Liquid	1	A01-101-00		\$3,688,723.00	(\$350,000.00)	\$1,570,610.10
02/15/19	FY18 Career Tech Aid	1	A01-121-26	\$409.95	\$3,689,132.95		\$1,570,610.10
02/15/19	FY18 Sped	1	A01-121-04	\$4,588.19	\$3,693,721.14		\$1,570,610.10
02/15/19	FY19 Gen Ed Aid	1	R01-005-000-000-000-211	\$1,030,350.81	\$4,724,071.95		\$1,570,610.10
02/15/19	TRA	1	R01-005-000-013-000-099	\$1,197.47	\$4,725,269.42		\$1,570,610.10
02/19/19	Wire - Liquid	1	A01-101-00		\$4,725,269.42	(\$550,000.00)	\$1,020,610.10
02/20/19	Wire - Max	1	A01-101-00	(\$450,000.00)	\$4,275,269.42		\$1,020,610.10
02/22/19	State Special Milk	2	R02-005-770-000-703-300		\$4,275,269.42	\$414.00	\$1,021,024.10
02/22/19	Special Milk	2	R02-005-770-000-703-475		\$4,275,269.42	\$51.86	\$1,021,075.96
02/22/19	State School Lunch	2	R02-005-770-000-701-300		\$4,275,269.42	\$3,673.10	\$1,024,749.06
02/22/19	Free Reduced Lunch	2	R02-005-770-000-701-472		\$4,275,269.42	\$9,328.00	\$1,034,077.06
02/22/19	HHFKA Lunch	2	R02-005-770-000-701-471		\$4,275,269.42	\$1,560.54	\$1,035,637.60
02/22/19	Regular Lunch	2	R02-005-770-000-701-471		\$4,275,269.42	\$8,062.79	\$1,043,700.39
02/22/19	State Breakfast	2	R02-005-770-000-705-300		\$4,275,269.42	\$682.75	\$1,044,383.14
02/22/19	Regular Breakfast	2	R02-005-770-000-705-476		\$4,275,269.42	\$1,243.15	\$1,045,626.29
02/28/19	FY18 Literacy Inc Aid	1	A01-121-25	\$4,764.48	\$4,280,033.90		\$1,045,626.29
02/28/19	FY18 Altern Comp	1	A01-121-28	\$13,515.03	\$4,293,548.93		\$1,045,626.29
02/28/19	FY18 Home Visit	4	A04-121-44	\$43.62	\$4,293,592.55		\$1,045,626.29
02/28/19	FY19 Gen Ed Aid	1	R01-005-000-000-000-211	\$1,246,506.19	\$5,540,098.74		\$1,045,626.29
02/28/19	Accrual Income Div Rein	1	R01-005-000-000-000-092	\$7,900.98	\$5,547,999.72	\$2,854.70	\$1,048,480.99

CASH REPORT FOR SCHOOL BOARD

DELANO PUBLIC SCHOOLS

Independent School District # 879

for month: **February 2019**

101 - CASH ACCOUNTS

	Beg Balance	Receipts	Checks	Adj	End Balance
General Fund	\$2,924,537	\$2,771,854	(\$2,609,231)		\$3,087,160
Food Service	(\$131,778)	\$83,941	(\$109,133)		(\$156,970)
Community Service	(\$50,090)	\$168,571	(\$198,295)		(\$79,814)
Capital Expenditure	(\$666,059)	\$9,025	(\$67,839)		(\$724,873)
Building Fund	\$0	\$519,038	(\$521,463)		(\$2,425)
Debt Service	(\$1,888,816)	\$0	\$0		(\$1,888,816)
Trust Fund	\$62,719	\$5,774	(\$4,025)		\$64,468
TOTAL PER BOOKS	\$250,513	\$3,558,202	(\$5,397)		\$298,730
				General Checking Account	\$298,730
				TOTAL PER BANK	\$298,730

104 - INVESTMENT ACCOUNTS

	Beg Balance	Deposits	Withdrawals	Adj	End Balance
General Fund	\$579,230	\$2,312,088	(\$2,200,000)		\$691,318
Food Service	\$434,010	\$25,016	\$0		\$459,026
Community Service	\$491,287	\$44	\$0		\$491,330
Capital Expenditure	\$1,905,009	\$0	\$0		\$1,905,009
Debt Service	\$3,049,798	\$0	\$0		\$3,049,798
MN Trust	\$742,357	\$1,003,659	(\$1,744,000)		\$2,016
Operating Investments	\$4,385,539	\$1,746,392	(\$1,002,016)		\$5,129,915
MN Trust - Construction	\$358,160	\$731	(\$358,160)		\$731
MN Trust - Construction Bonds	\$2,250,015	\$5,222	(\$160,805)		\$2,094,432
MN Trust - Debt Service	\$0	\$0	\$0		\$0
TOTAL PER BOOKS	\$14,195,404	\$5,093,151	(\$5,464,981)		\$13,823,575
				Liquid Asset - MAX Account	\$5,548,000
				Liquid Asset - Regular Account	\$1,048,481
				MN Trust	\$2,016
				Operating Investments	\$5,129,915
				Construction	\$2,095,163
				TOTAL PER BANK	\$13,823,575

CASH AND INVESTMENT BALANCE SUMMARY BY FUND

	Beg Balance	Deposits	Withdrawals	Adj	End Balance
General Fund	\$8,631,663	\$7,833,993	(\$7,555,247)		\$8,910,409
Food Service	\$302,232	\$108,957	(\$109,133)		\$302,056
Community Service	\$441,196	\$168,615	(\$198,295)		\$411,516
Capital Expenditure	\$1,238,950	\$9,025	(\$67,839)		\$1,180,135
Building Fund	\$2,608,175	\$524,991	(\$1,040,427)		\$2,092,738
Debt Service	\$1,160,982	\$0	\$0		\$1,160,982
Trust Fund	\$62,719	\$5,774	(\$4,025)		\$64,468
TOTAL PER BOOKS	\$14,445,917	\$8,651,354	(\$8,974,965)		\$14,122,305
				Cash	\$298,730
				Investments	\$13,823,575
				TOTAL PER BANK	\$14,122,305

ACCOUNT NUMBER	FUND	2018-19 Revised Budget	2018-19 FYTD Activity	Unexpended Balance	2018-19 FY %
01 - - - - -	GENERAL FUND	26,463,529.00	13,740,977	12,722,556.53	51.92
02 - - - - -	FOOD SERVICE	1,083,446.00	646,625	436,820.51	59.68
04 - - - - -	COMMUNITY SERVICES	2,397,752.00	1,520,194	877,561.09	63.40
05 - - - - -	CAPITAL OUTLAY	2,045,864.00	549,566	1,496,298.65	26.86
06 - - - - -	BUILDING FUND	250,000.00	241,942	8,058.50	96.78
07 - - - - -	DEBT SERVICE	5,535,952.00	2,606,790	2,929,161.71	47.09
08 - - - - -	TRUST FUND	63,681.00	63,681	0.00	100.00
Grand Revenue Totals		37,840,224.00	19,369,775	18,470,456.99	51.19

Number of Accounts: 300

***** End of report *****

ACCOUNT NUMBER	FUND	2018-19 Revised Budget	2018-19 FYTD Activity	Unexpended Balance	2018-19 FY %
01 - - - - -	GENERAL FUND	27,671,310.00	16,895,153	10,776,187.32	61.06
02 - - - - -	FOOD SERVICE	1,135,664.00	738,366	397,298.25	65.02
04 - - - - -	COMMUNITY SERVICES	2,347,851.00	1,515,103	832,752.98	64.53
05 - - - - -	CAPITAL OUTLAY	2,260,784.00	1,240,682	1,020,105.48	54.88
06 - - - - -	BUILDING FUND	7,179,759.00	5,208,439	1,971,319.63	72.54
07 - - - - -	DEBT SERVICE	5,227,353.00	5,225,853	1,500.50	99.97
08 - - - - -	TRUST FUND	80,526.00	40,349	40,176.19	50.11
Grand Expense Totals		45,903,247.00	30,863,945	15,039,340.35	67.24

Number of Accounts: 3054

***** End of report *****

SCHOOL BOARD REPORTS - EXPENDITURES BY PROGRAM (Date: 6/2019)

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- 010 --- ---	BOARD OF EDUCATION	27,099	36,881	36,351	22,921	63.05
01 E --- 020 --- ---	SUPERINTENDENT	241,030	278,453	302,891	197,826	65.31
01 E --- 050 --- ---	PRINCIPAL'S OFFICE	823,405	872,477	1,028,447	627,495	61.01
01 E --- 105 --- ---	GEN ADMINISTRATIVE S	7,460	7,230	7,200	7,174	99.64
01 E --- 107 --- ---	OTHER ADMINISTRATIVE	46,755	38,948	41,097	28,474	69.28
01 E --- 108 --- ---	Administrative Techn	318,684	371,841	306,916	203,802	66.40
01 E --- 110 --- ---	BUSINESS SERVICES	453,209	468,112	497,748	357,963	71.92
01 E --- 130 --- ---	COMMUNITY RELATIONS	17,576	20,309	44,945	34,896	77.64
01 E --- 199 --- ---	SCHOOL ELECTIONS	765	0	1,100	1,086	98.81
01 E --- 200 --- ---	GENERAL ED	4,115	8,551	85,400	4,887	5.72
01 E --- 201 --- ---	KINDERGARTEN	593,687	548,709	608,921	358,085	58.81
01 E --- 203 --- ---	ELEMENTARY EDUCATION	4,016,313	4,170,520	4,383,747	2,446,147	55.80
01 E --- 204 --- ---	TI II TEACH/PRIN TRA	47,183	27,922	26,924	25,937	96.33
01 E --- 207 --- ---	TI V INNOV PROGR	3,485	3,917	3,700	3,361	90.83
01 E --- 208 --- ---	GENERAL EDUC - MIDDLE	317,552	364,023	266,173	77,090	28.96
01 E --- 211 --- ---	GENERAL EDUC SECONDA	506,559	508,556	754,560	276,120	36.59
01 E --- 212 --- ---	ART	163,080	175,128	260,822	160,706	61.62
01 E --- 215 --- ---	BUSINESS	96,161	100,418	103,969	62,269	59.89
01 E --- 216 --- ---	TITLE I EDUC DISADVA	51,022	47,557	47,895	29,086	60.73
01 E --- 217 --- ---	ASSURANCE OF MASTERY	130,481	108,400	116,312	68,012	58.47
01 E --- 218 --- ---	GIFTED & TALENTED	133,419	141,811	177,344	98,763	55.69
01 E --- 219 --- ---	LIMITED ENGLISH (2ND	40,004	47,934	64,073	34,851	54.39
01 E --- 220 --- ---	ENGLISH	878,463	896,063	998,109	587,862	58.90
01 E --- 222 --- ---	THEATER ARTS	0	0	500	0	0.00
01 E --- 223 --- ---	7/8 LANGUAGE ARTS	0	0	16	0	0.00
01 E --- 230 --- ---	FOREIGN LANGUAGE	285,100	269,947	283,627	171,296	60.39
01 E --- 240 --- ---	HEALTH	737	878	800	583	72.85
01 E --- 241 --- ---	PHYSICAL EDUCATION	735,193	760,566	705,113	416,256	59.03
01 E --- 250 --- ---	FACS	70,847	73,935	77,128	53,166	68.93
01 E --- 255 --- ---	INDUSTRIAL EDUCATION	104,844	112,380	129,446	71,548	55.27
01 E --- 256 --- ---	MATHEMATICS	764,691	779,373	843,878	478,696	56.73
01 E --- 258 --- ---	INSTRUMENTAL MUSIC	204,818	214,207	240,617	143,394	59.59
01 E --- 259 --- ---	GENERAL/VOCAL MUSIC	326,191	330,581	352,166	217,376	61.72
01 E --- 260 --- ---	NATURAL SCIENCES	844,272	824,426	853,633	534,619	62.63
01 E --- 261 --- ---	BIOLOGY	1,701	1,644	2,000	1,701	85.07
01 E --- 262 --- ---	CHEMISTRY	4,293	5,302	4,000	3,763	94.09
01 E --- 263 --- ---	PHYSICS	933	2,732	2,500	2,129	85.17
01 E --- 264 --- ---	9TH GRADE SCIENCE	1,614	1,560	1,800	907	50.37
01 E --- 265 --- ---	7/8 SCIENCE	0	0	6,022	890	14.77
01 E --- 270 --- ---	SOCIAL STUDIES	783,281	682,589	730,424	437,907	59.95
01 E --- 280 --- ---	OTHER REG.INSTR.SEC.	36,030	26,776	35,000	818	2.34
01 E --- 292 --- ---	BOYS/GIRLS ATHLETIC	345,630	425,891	453,618	214,707	47.33
01 E --- 294 --- ---	BOYS ATHLETICS	322,956	321,757	295,514	247,044	83.60
01 E --- 296 --- ---	GIRLS ATHLETICS	277,213	288,115	288,480	255,490	88.56
01 E --- 298 --- ---	EXTRA CURRICULAR AC	162,058	140,614	154,335	84,213	54.57
01 E --- 361 --- ---	TRADE & INDUSTRIAL E	96,949	99,739	103,896	64,198	61.79
01 E --- 380 --- ---	CAREER & TECHNICAL A	75,934	65,756	120,048	42,533	35.43
01 E --- 385 --- ---	WORK STUDY	62,073	628	1,618	1,440	89.00
01 E --- 399 --- ---	VOCATIONAL-GENERAL	131,430	134,247	140,000	101,709	72.65
01 E --- 400 --- ---	General Special Ed	39,263	78,715	50,435	11,134	22.08
01 E --- 401 --- ---	SPEECH IMPAIRED	528,236	553,606	559,009	349,727	62.56
01 E --- 402 --- ---	DCD MILD-MODERATE IM	435,338	302,074	213,536	133,919	62.71
01 E --- 404 --- ---	PHYSICALLY IMPAIRED	157,663	126,089	151,730	99,063	65.29
01 E --- 405 --- ---	DEAF/HARD OF HEARING	31,129	21,858	43,694	22,992	52.62
01 E --- 406 --- ---	VISION IMPAIRED	6,414	7,830	22,609	5,975	26.42
01 E --- 407 --- ---	LEARNING DISABLED	319,021	383,822	450,779	260,069	57.69
01 E --- 408 --- ---	EMOTIONAL/BEHAVIORAL	389,361	450,398	489,232	289,181	59.11
01 E --- 410 --- ---	OTHER HEALTH IMPAIRE	468,567	348,782	391,399	237,529	60.69
01 E --- 411 --- ---	AUTISTIC	498,602	767,409	732,340	455,642	62.22
01 E --- 412 --- ---	DEVELOPMENTALLY DELA	355,068	232,743	436,063	258,381	59.25
01 E --- 414 --- ---	TRAUMATIC BRAIN INJU	24,876	0	0	3	0.00
01 E --- 416 --- ---	SEVERELY MULTIPLE IM	63,181	77,386	67,908	50,447	74.29
01 E --- 420 --- ---	SPECIAL EDU-GENERAL	462,763	599,579	665,567	335,674	50.43
01 E --- 421 --- ---	SOCIAL WORKER	58	253	306	61	19.87
01 E --- 422 --- ---	ADSIIS-Sped w/o disab	154,182	248,243	298,143	188,570	63.25
01 E --- 605 --- ---	GEN.INSTR.SUPPORT	374,031	392,207	441,066	316,948	71.86
01 E --- 610 --- ---	CURRICULUM ADOPTION	26,299	31,094	36,693	6,321	17.23
01 E --- 611 --- ---	CURRICULUM DEVELOPME	160,964	160,960	233,108	119,444	51.24
01 E --- 620 --- ---	MEDIA CENTER	373,966	378,148	410,069	257,085	62.69
01 E --- 630 --- ---	Instructional-Relate	126,416	179,975	316,005	216,879	68.63
01 E --- 640 --- ---	STAFF DEVELOPMENT	189,343	155,363	235,640	191,526	81.28
01 E --- 641 --- ---	STAFF MENTORSHIP	6,004	6,931	15,460	0	0.00
01 E --- 643 --- ---	ACADEMY	943	1,908	3,479	696	19.98
01 E --- 710 --- ---	GUIDANCE	197,344	167,888	242,769	150,930	62.17
01 E --- 720 --- ---	HEALTH SERVICES	83,672	86,738	133,231	157,079	117.90
01 E --- 740 --- ---	SOCIAL WORKER	108,172	108,335	156,330	156,157	99.89
01 E --- 760 --- ---	PUPIL TRANSPORTATION	1,681,775	1,698,739	1,738,563	1,114,950	64.13

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- 790 --- ---	PUPIL SUPPORT SERV.	18,372	19,106	21,600	9	0.04
01 E --- 791 --- ---	RETIREE BENEFITS	191,457	163,890	194,786	157,539	80.88
01 E --- 810 --- ---	OPERATIONS/MAINTENAN	1,813,656	2,102,919	2,496,016	1,703,361	68.24
01 E --- 850 --- ---	FACILITIES	286,965	296,724	297,922	253,091	84.95
01 E --- 940 --- ---	PROPERTY & OTH INS	103,182	109,373	135,000	133,575	98.94
01 E --- 950 --- ---	INTER FUND TRANSFER	2,406	0	0	0	0.00
01 - --- --- ---	GENERAL FUND	24,234,984	25,066,488	27,671,310	16,895,153	61.06
02 E --- 770 --- ---	FOOD SERVICES	1,017,797	1,016,607	1,135,664	738,366	65.02
02 - --- --- ---	FOOD SERVICE	1,017,797	1,016,607	1,135,664	738,366	65.02
04 E --- 505 --- ---	COMM ED OFFICE	70,593	75,958	91,038	224,755	246.88
04 E --- 510 --- ---	COMM ED CLASSES	218,504	223,090	194,268	139,713	71.92
04 E --- 520 --- ---	ADULT BASIC EDUCATIO	8,785	8,470	9,181	1,091	11.88
04 E --- 530 --- ---	SENIOR CITIZENS CENT	6,950	5,500	5,500	4,125	75.00
04 E --- 550 --- ---	PRESCHOOL	191,693	185,464	181,866	78,147	42.97
04 E --- 551 --- ---	TIGER KIDS CLUB	1,177,744	1,131,154	1,172,703	670,514	57.18
04 E --- 554 --- ---	MEAL PROGRAM	97,381	88,814	98,864	58,429	59.10
04 E --- 561 --- ---	ACTIVITY CENTER	189,868	198,263	206,257	149,077	72.28
04 E --- 563 --- ---	AQUATICS	76,590	41,128	44,048	17,398	39.50
04 E --- 564 --- ---	SUMMER RECREATION	16,417	13,790	18,827	11,008	58.46
04 E --- 570 --- ---	EXTENDED DAY PROGRAM	355	517	400	0	0.00
04 E --- 580 --- ---	EARLY CHILDHOOD FAMI	147,802	129,103	109,951	42,453	38.61
04 E --- 582 --- ---	SCHOOL READINESS	57,116	53,805	51,136	25,027	48.94
04 E --- 583 --- ---	PRESCHOOL SCREENING	9,311	5,665	8,513	3,181	37.35
04 E --- 585 --- ---	YOUTH DEVELOP	100,256	101,042	117,184	66,683	56.90
04 E --- 587 --- ---	DESTINATION IMAGINAT	17,960	10,892	5,150	1,268	24.63
04 E --- 589 --- ---	ROBOTICS	0	16,391	9,625	14,162	147.14
04 E --- 590 --- ---	OTHER COMM SERVICES	919	1,170	900	0	0.00
04 E --- 963 --- ---	HOMESCHOOL	0	0	695	695	99.96
04 E --- 965 --- ---	MAJOR HOMESCHOOL	340	0	0	0	0.00
04 E --- 970 --- ---	NP - ST MAX KOLBE CA	9,624	10,493	13,840	7,029	50.79
04 E --- 972 --- ---	NP - MOUNT OLIVE LUT	6,109	6,795	7,212	0	0.00
04 E --- 977 --- ---	Pvt - RUSSEK HOME SC	0	481	0	0	0.00
04 E --- 993 --- ---	MEEHAN HOME SCHOOL	154	0	432	87	20.13
04 E --- 994 --- ---	ELSEN HOME SCHOOL	322	0	261	261	99.86
04 - --- --- ---	COMMUNITY SERVICES	2,404,793	2,307,985	2,347,851	1,515,103	64.53
05 E --- 020 --- ---	SUPERINTENDENT	0	413	0	0	0.00
05 E --- 050 --- ---	PRINCIPAL'S OFFICE	500	235	4,154	0	0.00
05 E --- 108 --- ---	Administrative Techn	199,711	247,574	339,400	327,760	96.57
05 E --- 110 --- ---	BUSINESS SERVICES	35,947	74,384	77,393	40,931	52.89
05 E --- 201 --- ---	KINDERGARTEN	16,214	0	0	0	0.00
05 E --- 203 --- ---	ELEMENTARY EDUCATION	34,349	57,680	24,021	20,143	83.85
05 E --- 208 --- ---	GENERAL EDUC - MIDL	6,101	6,622	12,400	1,340	10.81
05 E --- 211 --- ---	GENERAL EDUC SECONDA	9,939	19,179	46,316	40,298	87.01
05 E --- 212 --- ---	ART	6,258	0	292	292	100.04
05 E --- 215 --- ---	BUSINESS	0	63	0	0	0.00
05 E --- 219 --- ---	LIMITED ENGLISH (2ND	0	1,435	0	0	0.00
05 E --- 220 --- ---	ENGLISH	7,824	8,139	12,434	12,400	99.72
05 E --- 230 --- ---	FOREIGN LANGUAGE	0	0	7,080	6,997	98.82
05 E --- 240 --- ---	HEALTH	9,360	0	0	0	0.00
05 E --- 241 --- ---	PHYSICAL EDUCATION	675	0	0	0	0.00
05 E --- 256 --- ---	MATHEMATICS	24,794	33,434	26,437	25,937	98.11
05 E --- 258 --- ---	INSTRUMENTAL MUSIC	11,800	6,608	400	400	100.00
05 E --- 259 --- ---	GENERAL/VOCAL MUSIC	736	0	0	0	0.00
05 E --- 260 --- ---	NATURAL SCIENCES	6,257	12,390	13,444	12,870	95.73
05 E --- 270 --- ---	SOCIAL STUDIES	363	29,985	4,626	4,626	99.99
05 E --- 292 --- ---	BOYS/GIRLS ATHLETIC	43,702	24,283	55,438	45,397	81.89
05 E --- 294 --- ---	BOYS ATHLETICS	33,364	42,018	42,000	14,663	34.91
05 E --- 296 --- ---	GIRLS ATHLETICS	28,084	31,453	35,000	19,780	56.51
05 E --- 610 --- ---	CURRICULUM ADOPTION	7,117	377	0	0	0.00
05 E --- 611 --- ---	CURRICULUM DEVELOPME	0	0	42,894	0	0.00
05 E --- 620 --- ---	MEDIA CENTER	22,934	13,236	27,655	12,752	46.11
05 E --- 630 --- ---	Instructional-Relate	0	0	6,000	467	7.78
05 E --- 720 --- ---	HEALTH SERVICES	0	300	1,100	950	86.36
05 E --- 810 --- ---	OPERATIONS/MAINTENAN	-112,857	-113,517	50,000	49,572	99.14
05 E --- 850 --- ---	FACILITIES	91,227	245,394	199,060	184,050	92.46
05 E --- 865 --- ---	LONG-TERM FACILITIES	120,215	989,677	1,233,240	419,057	33.98
05 E --- 866 --- ---	LTFM > \$100k < \$2m	149,567	0	0	0	0.00
05 - --- --- ---	CAPITAL OUTLAY	754,181	1,731,362	2,260,784	1,240,682	54.88
06 E --- 870 --- ---	BUILD. CONSTRUCTION	24,092,648	32,615,574	7,179,759	5,208,439	72.54
06 - --- --- ---	BUILDING FUND	24,092,648	32,615,574	7,179,759	5,208,439	72.54
07 E --- 910 --- ---	DEBT REDEMPTION	5,266,144	9,034,848	5,227,353	5,225,853	99.97
07 - --- --- ---	DEBT SERVICE	5,266,144	9,034,848	5,227,353	5,225,853	99.97

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
08 E --- 010 --- ---	BOARD OF EDUCATION	1,000	1,000	0	0	0.00
08 E --- 220 --- ---	ENGLISH	500	500	1,830	1,830	100.00
08 E --- 900 --- ---	TRUST AND AGENCY	76,403	74,559	78,696	38,519	48.95
08 - --- --- ---	TRUST FUND	77,903	76,059	80,526	40,349	50.11
Grand Expense Totals		57,848,450	71,848,923	45,903,247	30,863,945	67.24

Number of Accounts: 3753

***** End of report *****

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- --- --- --- 110	EXECUTIVE SALARY	959,780	1,117,390	1,168,563	847,496	72.52
01 E --- --- --- --- 113	LIBRARIANS SALARY	197,043	206,084	216,679	125,780	58.05
01 E --- --- --- --- 140	TEACHERS SALARY	7,999,504	8,159,533	8,618,683	5,018,174	58.22
01 E --- --- --- --- 141	PARAPROFESSIONAL SAL	79,229	84,262	102,695	64,034	62.35
01 E --- --- --- --- 143	LIC INSTR SUPPORT PE	108,803	186,962	196,442	116,932	59.53
01 E --- --- --- --- 145	SUBSTITUTE TEACHERS	93,091	55,864	82,252	56,931	69.22
01 E --- --- --- --- 146	SUBSTITUTE NON-LICEN	5,180	1,956	2,700	95	3.52
01 E --- --- --- --- 152	EDUCATIONAL SPEECH/L	373,823	365,496	388,548	234,139	60.26
01 E --- --- --- --- 154	SCHOOL NURSE	43,038	43,345	44,253	36,460	82.39
01 E --- --- --- --- 155	LICENSED NURSING SER	84,596	93,979	132,216	91,491	69.20
01 E --- --- --- --- 156	SCHOOL SOCIAL WORKER	148,103	164,792	171,166	99,952	58.39
01 E --- --- --- --- 161	PARAPROFESSIONAL	277,726	385,693	593,999	334,628	56.33
01 E --- --- --- --- 162	1-1 Para	622,748	507,864	386,180	262,375	67.94
01 E --- --- --- --- 163	FOREIGN LANG INTERPR	0	8	0	0	0.00
01 E --- --- --- --- 165	SCHOOL COUNSELOR	136,120	128,160	182,138	112,050	61.52
01 E --- --- --- --- 170	NON-CERTIFIED WAGES	1,207,424	1,328,717	1,601,470	1,050,999	65.63
01 E --- --- --- --- 171	SUB CUSTODIAN SALARY	8,387	6,190	9,802	12,086	123.30
01 E --- --- --- --- 174	DAPE	30,056	39,735	24,026	14,831	61.73
01 E --- --- --- --- 175	STUDENT WORKERS	0	0	1,000	0	0.00
01 E --- --- --- --- 180	EVENT OFFICIALS	10,657	5,839	10,196	4,626	45.37
01 E --- --- --- --- 181	EVENT WORKERS	17,549	23,522	19,301	24,694	127.94
01 E --- --- --- --- 182	Admin Supervision	11,645	13,009	12,355	8,250	66.77
01 E --- --- --- --- 183	Discretionary Coach	13,472	12,593	62,719	26,908	42.90
01 E --- --- --- --- 184	STUDENT COACH	300	300	800	800	100.00
01 E --- --- --- --- 185	OTHER SALARIES	863,552	1,047,008	1,224,197	327,913	26.79
01 E --- --- --- --- 186	Non-Cert ESY	29,435	24,125	29,600	26,825	90.62
01 E --- --- --- --- 189	Booster Coach	22,281	17,221	12,612	16,580	131.46
01 E --- --- --- --- 195	SALARY CHARGE-BACKS	-29,841	-36,500	-36,500	-36,500	100.00
01 E --- --- --- --- 1--		13,313,701	13,983,147	15,258,092	8,878,549	58.19
01 E --- --- --- --- 210	F I C A	964,585	1,034,160	1,145,209	657,136	57.38
01 E --- --- --- --- 214	P E R A	179,969	194,682	230,325	146,950	63.80
01 E --- --- --- --- 218	T R A	800,682	840,161	926,157	522,214	56.38
01 E --- --- --- --- 220	HOSPITAL INSURANCE	2,956,065	2,002,296	2,239,471	1,384,337	61.82
01 E --- --- --- --- 230	LIFE INSURANCE	21,314	21,835	22,880	13,168	57.61
01 E --- --- --- --- 235	DENTAL INSURANCE	88,546	88,623	92,218	56,998	61.80
01 E --- --- --- --- 240	L T D INSURANCE	32,874	34,513	38,103	20,215	53.05
01 E --- --- --- --- 250	TAX SHELTERED ANNUIT	147,787	144,618	222,227	105,326	47.39
01 E --- --- --- --- 251	EMPLOYER-SPONSORED H	30,150	1,007,386	1,063,720	913,955	85.92
01 E --- --- --- --- 270	WORKERS COMP INS	100,617	100,032	132,351	80,552	60.86
01 E --- --- --- --- 280	UNEMPLOYMENT INS	7,033	6,674	10,000	3,532	35.32
01 E --- --- --- --- 291	CONT EMPL RETIREE HL	191,457	163,890	194,786	157,539	80.88
01 E --- --- --- --- 295	FRINGE CHARGE BACKS	1,049	0	0	0	0.00
01 E --- --- --- --- 2--		5,522,128	5,638,870	6,317,447	4,061,922	64.30
01 E --- --- --- --- 303	Fed Sub Award<\$25,00	0	3,828	944	1,634	173.06
01 E --- --- --- --- 305	Consulting	154,606	162,011	164,039	95,028	57.93
01 E --- --- --- --- 307	SPEC ED CONTRACTED S	60,820	57,182	62,800	32,116	51.14
01 E --- --- --- --- 310	BCKGRND CKS	56	486	400	12	3.09
01 E --- --- --- --- 311	PROFESSIONAL SERVICE	139,254	173,398	171,433	136,809	79.80
01 E --- --- --- --- 312	LEGAL COSTS	24,074	22,983	18,000	7,032	39.07
01 E --- --- --- --- 313	AUDTIOR FEES	21,800	22,300	23,000	22,850	99.35
01 E --- --- --- --- 314	SERVICES FEES	8,425	9,581	7,500	6,473	86.30
01 E --- --- --- --- 315	REP/MAINT COMPUTERS/	16,426	24,093	25,000	22,106	88.42
01 E --- --- --- --- 319	OTHER TECHNICAL SERV	1,050	37,509	21,600	23,382	108.25
01 E --- --- --- --- 320	TELEPHONE	61,355	71,602	79,400	52,972	66.71
01 E --- --- --- --- 329	POSTAGE	11,655	9,567	12,275	8,843	72.05
01 E --- --- --- --- 330	WATER AND SEWAGE	58,059	73,732	88,000	55,789	63.40
01 E --- --- --- --- 331	ELECTRICITY	316,678	354,445	408,992	319,120	78.03
01 E --- --- --- --- 333	GARBAGE SERVICE	23,749	36,240	47,000	34,793	74.03
01 E --- --- --- --- 336	ADVERTISING EXPENSE	3,134	3,854	4,465	2,706	60.63
01 E --- --- --- --- 337	PRINTING & BINDING	12,989	14,652	14,000	12,539	89.56
01 E --- --- --- --- 340	PROPERTY INSURANCE	103,182	109,373	135,000	133,575	98.94
01 E --- --- --- --- 350	CONTRACTED REPAIR	41,193	43,062	77,310	32,445	42.05
01 E --- --- --- --- 351	LAWN MAINT	24,610	26,510	39,812	24,303	61.05
01 E --- --- --- --- 353	MAINTENANCE AGREEMEN	34,737	28,588	36,600	19,551	53.42
01 E --- --- --- --- 355	MAINTENANCE CHARGEBA	-51,900	-44,400	-44,400	-44,400	100.00
01 E --- --- --- --- 358	FOREIGN LANG INTERPR	0	92	130	260	200.00
01 E --- --- --- --- 360	BUS TRANSPORTATION	130,434	126,973	111,746	86,421	77.34
01 E --- --- --- --- 361	BUS ROUTE CONTRACTS	1,674,444	1,650,674	1,707,625	1,093,423	64.03
01 E --- --- --- --- 363	SNOW REMOVAL	18,868	22,910	48,200	48,120	99.83
01 E --- --- --- --- 365	TRANSPORTATION CHARG	1	0	0	0	0.00
01 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	74,743	73,492	129,880	51,765	40.20
01 E --- --- --- --- 367	TRAVEL-PROF DEVELOP	100	504	22,075	400	1.81
01 E --- --- --- --- 369	ENTRY FEES/STUDENT T	82,579	86,087	39,009	34,616	88.74
01 E --- --- --- --- 370	RENTALS AND LEASES	30,948	30,460	12,432	11,526	92.71
01 E --- --- --- --- 390	PAYMENTS TO OTHER DI	159,738	112,480	148,250	39,254	26.48

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- --- --- --- 391	PYMT MN SCHDIST (COS	212,112	172,201	203,538	131,852	64.78
01 E --- --- --- --- 393	SPEC ED CONTRACTED S	28,297	23,745	30,500	0	0.00
01 E --- --- --- --- 394	PYMTS ED PURP OTHR A	0	2,473	0	0	0.00
01 E --- --- --- --- 396	SPEC ED SAL PURCH FR	147,798	145,864	166,100	135,626	81.65
01 E --- --- --- --- 397	SPEC ED BEN PURCH AN	22,184	19,491	29,500	22,255	75.44
01 E --- --- --- --- 398	CHARGEBACK OF EXPENS	9,176	7,046	9,546	0	0.00
01 E --- --- --- --- 399	SPEC ED CONTRACTED S	17,337	19,249	19,000	14,768	77.73
01 E --- --- --- --- 3--		3,674,711	3,734,337	4,070,701	2,669,964	65.60
01 E --- --- --- --- 401	GENERAL SUPPLIES	253,285	204,125	207,006	152,165	74.94
01 E --- --- --- --- 402	PRINTER SUPPLIES	6,874	5,950	4,400	5,730	131.81
01 E --- --- --- --- 403	Field & Maintenance	3,915	2,176	1,500	205	13.63
01 E --- --- --- --- 404	LAMINATING SUPPLIES	459	0	0	0	0.00
01 E --- --- --- --- 405	Non-Instr Software &	68,548	78,360	105,565	98,806	93.60
01 E --- --- --- --- 406	Instructional Softwa	0	3,200	10,305	17,669	171.46
01 E --- --- --- --- 409	Letter & Team Awards	2,312	1,500	1,500	1,465	97.67
01 E --- --- --- --- 410	CUSTODIAL CLEANING S	26,371	26,904	39,000	18,988	48.69
01 E --- --- --- --- 411	CUSTODIAL PAPER PROD	46,097	31,156	46,000	53,360	116.00
01 E --- --- --- --- 412	POOL OPERATION SUPPL	4,896	6,307	9,000	10,297	114.41
01 E --- --- --- --- 413	VEHICLE OPERATION EX	1,874	6,124	6,000	5,807	96.78
01 E --- --- --- --- 415	LAWN FERTILIZER	0	1,684	3,000	558	18.60
01 E --- --- --- --- 420	REPAIR PARTS AND SUP	23,455	44,334	49,500	45,659	92.24
01 E --- --- --- --- 430	INSTRUCTIONAL SUPPLY	100,226	106,870	133,672	80,198	67.43
01 E --- --- --- --- 431	CLASSROOM MAGAZINES/	327	327	0	0	0.00
01 E --- --- --- --- 432	COPIER SUPPLIES	18,256	17,972	17,750	19,885	112.02
01 E --- --- --- --- 433	SUPPLIES AND MAT IND	45,258	45,912	100,974	72,638	71.97
01 E --- --- --- --- 434	DONATED FUNDS	159,980	176,477	337,116	93,888	27.89
01 E --- --- --- --- 435	UNIFORM PURCHASES	8,592	2,333	3,000	3,237	107.91
01 E --- --- --- --- 436	ITEMS PURCHASED FOR	7,343	5,143	5,431	1,669	30.74
01 E --- --- --- --- 440	FUEL FOR BUILDINGS	123,725	141,860	170,000	130,364	76.68
01 E --- --- --- --- 455	NON-INSTR TECH SUPPL	7,283	9,926	8,200	5,695	69.45
01 E --- --- --- --- 456	INSTRUCTIONAL TECH S	0	1,059	500	0	0.00
01 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	20,052	8,815	7,367	5,860	79.54
01 E --- --- --- --- 461	STANDARDIZED TESTS	31,993	28,260	24,314	12,608	51.85
01 E --- --- --- --- 465	NON-INSTR TECH DEVIC	0	414	0	681	0.00
01 E --- --- --- --- 466	INSTRUCTIONAL TECH D	0	77	0	0	0.00
01 E --- --- --- --- 470	LIBRARY BOOKS	6,609	4,424	5,000	5,283	105.66
01 E --- --- --- --- 480	A V AIDS AND MATERIA	2,767	2,194	2,700	2,223	82.33
01 E --- --- --- --- 489	NEWSPAPERS AND MAGAZ	416	304	650	305	47.00
01 E --- --- --- --- 490	FOOD	4,914	15,523	10,626	8,417	79.22
01 E --- --- --- --- 4--		975,827	979,710	1,310,076	853,660	66.16
01 E --- --- --- --- 522	BUILDING IMPROVEMENT	0	0	6,445	6,445	100.00
01 E --- --- --- --- 530	EQUIPMENT	39,583	58,358	51,286	34,822	67.90
01 E --- --- --- --- 533	FURNISHINGS	0	0	3,000	529	17.63
01 E --- --- --- --- 545	OPERATING CAPITAL CH	112,857	114,126	0	0	0.00
01 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	126,117	114,288	144,721	105,224	72.71
01 E --- --- --- --- 556	TECHNOLOGY EQUIP-SPE	190	798	0	0	0.00
01 E --- --- --- --- 580	LEASE PRINCIPAL	219,576	233,820	238,707	177,813	74.49
01 E --- --- --- --- 581	LEASE INTEREST	63,506	49,262	44,375	34,499	77.74
01 E --- --- --- --- 5--		561,829	570,652	488,534	359,332	73.55
01 E --- --- --- --- 820	DUES-MEMBERSHIP	49,459	54,403	52,920	50,607	95.63
01 E --- --- --- --- 891	TRA Special Funding	81,271	80,825	83,000	0	0.00
01 E --- --- --- --- 895	FEDERAL INDIRECT COS	-788	-846	-1,068	0	0.00
01 E --- --- --- --- 896	TAXES AND SPECIAL AS	14,644	1,417	1,600	1,553	97.04
01 E --- --- --- --- 897	TOURNAMENT EXPENSES	12,679	11,723	5,890	14,648	248.68
01 E --- --- --- --- 898	AWARDS AND SCHOLARSH	27,117	12,250	29,930	1,200	4.01
01 E --- --- --- --- 8--		184,382	159,772	172,272	68,008	39.48
01 E --- --- --- --- 900	BUDGETED EMERGENCY R	0	0	54,188	3,718	6.86
01 E --- --- --- --- 910	INTER FUND TRANSFER	2,406	0	0	0	0.00
01 E --- --- --- --- 9--	BUDGETED EMERGENCY R	2,406	0	54,188	3,718	6.86
01 - --- --- --- --- ---	GENERAL FUND	24,234,984	25,066,488	27,671,310	16,895,153	61.11

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
02 E --- --- --- --- 110	EXECUTIVE SALARY	7,784	8,002	8,282	5,838	70.49
02 E --- --- --- --- 170	NON-CERTIFIED WAGES	327,866	336,649	407,380	258,026	63.34
02 E --- --- --- --- 195	SALARY CHARGE-BACKS	36,500	36,500	36,500	36,500	100.00
02 E --- --- --- --- 1--		372,150	381,151	452,162	300,364	66.43
02 E --- --- --- --- 210	F I C A	22,418	25,045	31,685	19,317	60.97
02 E --- --- --- --- 214	P E R A	24,658	25,099	31,008	19,498	62.88
02 E --- --- --- --- 218	T R A	0	0	20	20	100.25
02 E --- --- --- --- 220	HOSPITAL INSURANCE	94,976	59,905	57,978	39,841	68.72
02 E --- --- --- --- 230	LIFE INSURANCE	127	109	117	75	64.22
02 E --- --- --- --- 235	DENTAL INSURANCE	83	83	83	56	66.99
02 E --- --- --- --- 240	L T D INSURANCE	144	127	154	86	55.58
02 E --- --- --- --- 250	TAX SHELTERED ANNUIT	3,863	3,795	3,430	2,328	67.88
02 E --- --- --- --- 251	EMPLOYER-SPONSORED H	0	30,841	26,374	16,527	62.67
02 E --- --- --- --- 270	WORKERS COMP INS	8,646	12,601	18,403	11,276	61.27
02 E --- --- --- --- 2--		154,915	157,605	169,252	109,024	64.41
02 E --- --- --- --- 311	PROFESSIONAL SERVICE	0	300	400	520	129.94
02 E --- --- --- --- 314	SERVICES FEES	19,440	21,725	20,000	13,984	69.92
02 E --- --- --- --- 320	TELEPHONE	0	600	600	150	25.00
02 E --- --- --- --- 329	POSTAGE	0	0	0	19	0.00
02 E --- --- --- --- 350	CONTRACTED REPAIR	2,054	4,239	12,000	12,859	107.16
02 E --- --- --- --- 355	MAINTENANCE CHARGEBA	11,000	11,000	11,000	11,000	100.00
02 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	2,172	1,150	3,000	1,392	46.39
02 E --- --- --- --- 398	CHARGEBACK OF EXPENS	2,500	2,500	0	0	0.00
02 E --- --- --- --- 3--		37,166	41,514	47,000	39,924	84.94
02 E --- --- --- --- 401	GENERAL SUPPLIES	11,390	17,372	20,000	17,229	86.15
02 E --- --- --- --- 405	Non-Instr Software &	5,147	3,228	3,400	3,351	98.56
02 E --- --- --- --- 420	REPAIR PARTS AND SUP	0	118	500	382	76.44
02 E --- --- --- --- 435	UNIFORM PURCHASES	1,938	1,926	3,000	2,216	73.88
02 E --- --- --- --- 490	FOOD	293,952	295,874	301,500	230,079	76.31
02 E --- --- --- --- 491	COMMODITIES	77,535	59,002	75,000	0	0.00
02 E --- --- --- --- 495	MILK	61,620	55,285	60,650	32,930	54.29
02 E --- --- --- --- 4--		451,582	432,805	464,050	286,187	61.67
02 E --- --- --- --- 530	EQUIPMENT	0	544	0	0	0.00
02 E --- --- --- --- 5--		0	544	0	0	0.00
02 E --- --- --- --- 820	DUES-MEMBERSHIP	1,984	2,777	3,000	2,867	95.57
02 E --- --- --- --- 891	TRA Special Funding	0	211	200	0	0.00
02 E --- --- --- --- 8--		1,984	2,988	3,200	2,867	89.59
02 - --- --- --- --- ---	FOOD SERVICE	1,017,797	1,016,607	1,135,664	738,366	65.02

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
04 E --- --- --- --- 110	EXECUTIVE SALARY	2,468	9,712	8,842	5,408	61.17
04 E --- --- --- --- 111	NURSES SALARY	1,740	1,365	1,860	1,130	60.76
04 E --- --- --- --- 114	DIRECTOR/SUPERVISOR	75,500	77,250	78,795	55,813	70.83
04 E --- --- --- --- 120	ECFE ADMIN/SUPERVISI	54,798	49,273	42,600	33,173	77.87
04 E --- --- --- --- 121	COORDINATOR	80,877	82,362	85,851	60,717	70.72
04 E --- --- --- --- 140	TEACHERS SALARY	164,903	163,226	148,336	79,737	53.75
04 E --- --- --- --- 154	SCHOOL NURSE	5,885	6,995	7,593	0	0.00
04 E --- --- --- --- 160	AQUATICS MANAGER/COO	4,187	3,211	2,500	0	0.00
04 E --- --- --- --- 161	AQUATICS INSTRUCTOR	26,280	14,980	15,000	3,108	20.72
04 E --- --- --- --- 162	AQUATICS LIFEGUARD	12,757	6,049	6,500	4,419	67.99
04 E --- --- --- --- 165	SCHOOL COUNSELOR	0	221	1,615	0	0.00
04 E --- --- --- --- 170	NON-CERTIFIED WAGES	949,175	901,142	927,297	593,602	64.01
04 E --- --- --- --- 171	CUSTODIAN SALARY	0	24,381	41,318	27,174	65.77
04 E --- --- --- --- 172	CUSTODIAL - EVENT RE	11,042	11,542	11,500	8,415	73.18
04 E --- --- --- --- 175	STUDENT WORKERS	87,749	79,637	77,000	44,463	57.74
04 E --- --- --- --- 185	OTHER SALARIES	44,822	39,494	39,567	24,785	62.64
04 E --- --- --- --- 195	SALARY CHARGE-BACKS	-6,659	0	0	0	0.00
04 E --- --- --- --- 1--		1,515,524	1,470,840	1,496,174	941,944	62.96
04 E --- --- --- --- 210	F I C A	105,796	103,396	108,351	67,129	61.95
04 E --- --- --- --- 214	P E R A	78,464	74,247	81,602	51,308	62.88
04 E --- --- --- --- 218	T R A	21,825	22,264	20,922	13,354	63.83
04 E --- --- --- --- 220	HOSPITAL INSURANCE	148,826	91,577	94,693	64,203	67.80
04 E --- --- --- --- 230	LIFE INSURANCE	655	753	785	509	64.92
04 E --- --- --- --- 235	DENTAL INSURANCE	2,056	2,423	2,256	1,550	68.74
04 E --- --- --- --- 240	L T D INSURANCE	775	960	974	622	63.59
04 E --- --- --- --- 250	TAX SHELTERED ANNUIT	8,142	10,722	12,063	8,848	73.34
04 E --- --- --- --- 251	EMPLOYER-SPONSORED H	100	56,058	55,582	34,864	62.73
04 E --- --- --- --- 270	WORKERS COMP INS	8,141	9,357	11,844	7,804	65.88
04 E --- --- --- --- 291	CONT EMPL RETIREE HL	0	0	14,657	9,805	66.90
04 E --- --- --- --- 295	FRINGE CHARGE BACKS	-1,049	0	0	0	0.00
04 E --- --- --- --- 2--		373,731	371,757	403,729	259,996	64.40
04 E --- --- --- --- 305	CLEANING CONSULTANT	47,659	16,302	0	0	0.00
04 E --- --- --- --- 310	BCKGRND CKS	30	462	200	198	98.98
04 E --- --- --- --- 311	PROFESSIONAL SERVICE	84,605	74,334	62,310	38,518	61.82
04 E --- --- --- --- 314	SERVICES FEES	56,721	55,564	51,230	41,503	81.01
04 E --- --- --- --- 320	TELEPHONE	4,245	4,493	5,700	3,343	58.66
04 E --- --- --- --- 329	POSTAGE	4,639	4,414	4,330	1,442	33.26
04 E --- --- --- --- 330	WATER AND SEWAGE	6,332	6,017	6,000	3,224	53.73
04 E --- --- --- --- 331	ELECTRICITY	13,362	14,682	12,000	10,578	88.15
04 E --- --- --- --- 333	GARBAGE SERVICE	3,994	4,627	4,000	3,419	85.49
04 E --- --- --- --- 336	ADVERTISING EXPENSE	1,717	1,559	2,050	580	28.29
04 E --- --- --- --- 337	PRINTING & BINDING	12,087	10,529	11,550	7,854	68.01
04 E --- --- --- --- 350	CONTRACTED REPAIR	2,127	2,209	6,700	1,132	16.90
04 E --- --- --- --- 353	MAINTENANCE AGREEMEN	1,838	1,760	1,400	1,509	107.85
04 E --- --- --- --- 355	MAINTENANCE CHARGEBA	40,900	33,400	33,400	33,400	100.00
04 E --- --- --- --- 360	BUS TRANSPORTATION	15,835	15,439	15,200	10,161	66.85
04 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	2,192	813	1,798	179	9.94
04 E --- --- --- --- 369	ENTRY FEES/STUDENT T	26,463	24,527	29,093	26,066	89.59
04 E --- --- --- --- 370	RENTALS AND LEASES	5,889	9,784	10,310	4,566	44.28
04 E --- --- --- --- 380	COMPUTER TECH-RELTD	0	0	290	290	100.00
04 E --- --- --- --- 398	CHARGEBACK OF EXPENS	-12,701	-9,546	-9,546	0	0.00
04 E --- --- --- --- 3--		317,934	271,369	248,015	187,962	75.79
04 E --- --- --- --- 401	GENERAL SUPPLIES	36,645	48,065	45,425	42,149	93.37
04 E --- --- --- --- 405	Non-Instr Software &	0	0	0	368	0.00
04 E --- --- --- --- 410	CUSTODIAL CLEANING S	8,622	5,454	6,500	4,357	67.03
04 E --- --- --- --- 413	VEHICLE OPERATION EX	437	418	180	0	0.00
04 E --- --- --- --- 420	REPAIR PARTS AND SUP	467	455	3,000	2,209	73.64
04 E --- --- --- --- 430	INSTRUCTIONAL SUPPLY	17,270	11,676	15,850	4,906	30.95
04 E --- --- --- --- 432	COPIER SUPPLIES	4,033	3,580	4,200	2,684	63.90
04 E --- --- --- --- 434	DONATED FUNDS	15,286	16,260	8,484	3,626	42.75
04 E --- --- --- --- 440	FUEL FOR BUILDINGS	15,325	17,029	15,000	13,586	90.57
04 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	8,940	8,570	10,693	8,072	75.59
04 E --- --- --- --- 490	FOOD	49,541	43,998	51,700	30,965	59.89
04 E --- --- --- --- 495	MILK	6,246	5,177	7,000	2,166	30.94
04 E --- --- --- --- 4--		162,812	160,682	168,032	115,088	68.66
04 E --- --- --- --- 522	BUILDING IMPROVEMENT	493	0	0	0	0.00
04 E --- --- --- --- 530	EQUIPMENT	9,900	7,643	12,233	7,224	59.06
04 E --- --- --- --- 5--		10,393	7,643	12,233	7,224	59.06
04 E --- --- --- --- 820	DUES-MEMBERSHIP	1,618	2,030	2,700	2,364	87.48
04 E --- --- --- --- 891	TRA Special Funding	2,073	2,721	2,100	0	0.00
04 E --- --- --- --- 895	FEDERAL INDIRECT COS	788	846	1,068	0	0.00
04 E --- --- --- --- 897	TOURNAMENT EXPENSES	2,425	1,275	1,800	525	29.17

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
04 E --- --- --- 898	SCHOLARSHIP EXP.	17,495	18,822	12,000	0	0.00
04 E --- --- --- 8--		24,399	25,694	19,668	2,889	14.68
04 - --- --- --- ---	COMMUNITY SERVICES	2,404,793	2,307,985	2,347,851	1,515,103	64.54

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
05 E --- --- --- --- 110	EXECUTIVE SALARY	4,945	14,740	16,845	9,764	57.97
05 E --- --- --- --- 154	SCHOOL NURSE	2,413	2,139	2,615	1,822	69.66
05 E --- --- --- --- 170	NON-CERTIFIED WAGES	8,008	979	0	0	0.00
05 E --- --- --- --- 185	OTHER SALARIES	0	465	150	150	100.00
05 E --- --- --- --- 1--		15,366	18,323	19,610	11,736	59.85
05 E --- --- --- --- 210	F I C A	1,137	1,404	1,489	902	60.57
05 E --- --- --- --- 214	P E R A	971	1,146	1,263	732	57.97
05 E --- --- --- --- 218	T R A	181	195	202	152	75.24
05 E --- --- --- --- 220	HOSPITAL INSURANCE	3,599	2,793	3,465	1,712	49.40
05 E --- --- --- --- 230	LIFE INSURANCE	27	33	41	20	48.44
05 E --- --- --- --- 235	DENTAL INSURANCE	134	304	311	181	58.25
05 E --- --- --- --- 240	L T D INSURANCE	43	50	55	30	53.91
05 E --- --- --- --- 250	TAX SHELTERED ANNUIT	444	392	425	248	58.32
05 E --- --- --- --- 251	EMPLOYER-SPONSORED H	0	1,619	2,000	900	45.00
05 E --- --- --- --- 270	WORKERS COMP INS	444	607	629	368	58.48
05 E --- --- --- --- 2--		6,980	8,543	9,880	5,245	53.08
05 E --- --- --- --- 305	Consulting	265	126	126	126	100.00
05 E --- --- --- --- 311	PROFESSIONAL SERVICE	249,876	244,306	271,337	203,895	75.14
05 E --- --- --- --- 350	CONTRACTED REPAIR	6,979	73,736	817,769	309,789	52.91
05 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	563	346	300	410	136.67
05 E --- --- --- --- 370	RENTALS AND LEASES	151,583	167,866	184,170	128,059	69.53
05 E --- --- --- --- 390	PAYMENTS TO OTHER DI	0	12,528	12,240	9,180	75.00
05 E --- --- --- --- 3--		409,266	498,908	1,285,942	651,459	60.22
05 E --- --- --- --- 401	GENERAL SUPPLIES	585	8,083	16,635	1,995	12.82
05 E --- --- --- --- 405	Non-Instr Software &	0	1,294	0	0	0.00
05 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	95,473	100,559	184,719	119,678	67.09
05 E --- --- --- --- 470	LIBRARY BOOKS	12,637	10,293	18,285	11,456	62.66
05 E --- --- --- --- 4--		108,695	120,229	219,639	133,129	62.61
05 E --- --- --- --- 505	CAPIT NON-INST TECH	0	850	0	0	0.00
05 E --- --- --- --- 520	BLDG CONSTRUCTION/RE	0	621,600	0	0	0.00
05 E --- --- --- --- 530	EQUIPMENT	78,958	292,265	446,023	194,994	43.75
05 E --- --- --- --- 545	OPERATING CAPITAL CH	-112,857	-114,126	0	0	0.00
05 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	215,395	257,475	254,270	233,864	91.97
05 E --- --- --- --- 556	TECHNOLOGY EQUIP-SPE	0	1,249	0	0	0.00
05 E --- --- --- --- 561	A.V. EQUIPMENT	4,380	2,720	6,100	1,296	21.25
05 E --- --- --- --- 580	LEASE PRINCIPAL	14,325	10,347	1,500	0	0.00
05 E --- --- --- --- 581	LEASE INTEREST	1,071	605	1,500	0	0.00
05 E --- --- --- --- 5--		201,272	1,072,985	709,393	430,154	60.65
05 E --- --- --- --- 820	DUES-MEMBERSHIP	0	0	300	300	100.00
05 E --- --- --- --- 896	TAXES AND SPECIAL AS	12,602	12,374	16,020	8,659	54.05
05 E --- --- --- --- 8--		12,602	12,374	16,320	8,959	54.90
05 - --- --- --- --- ---	CAPITAL OUTLAY	754,181	1,731,362	2,260,784	1,240,682	60.51

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
06 E --- --- --- --- 170	NON-CERTIFIED WAGES	0	3,392	0	0	0.00
06 E --- --- --- --- 185	OTHER SALARIES	0	8,260	0	0	0.00
06 E --- --- --- --- 1--		0	11,652	0	0	0.00
06 E --- --- --- --- 210	F I C A	0	882	0	0	0.00
06 E --- --- --- --- 214	P E R A	0	254	0	0	0.00
06 E --- --- --- --- 218	T R A	0	620	0	0	0.00
06 E --- --- --- --- 270	WORKERS COMP INS	0	219	0	0	0.00
06 E --- --- --- --- 2--		0	1,975	0	0	0.00
06 E --- --- --- --- 311	PROFESSIONAL SERVICE	2,754,181	1,803,221	412,672	413,993	100.32
06 E --- --- --- --- 312	LEGAL COSTS	3,017	0	0	0	0.00
06 E --- --- --- --- 336	ADVERTISING EXPENSE	203	0	0	0	0.00
06 E --- --- --- --- 340	PROPERTY INSURANCE	69,135	0	20,659	20,659	100.00
06 E --- --- --- --- 350	CONTRACTED REPAIR	1,352	413	0	0	0.00
06 E --- --- --- --- 3--		2,827,888	1,803,634	433,331	434,652	100.30
06 E --- --- --- --- 401	GENERAL SUPPLIES	4,297	8,117	75	14,929	19,905.73
06 E --- --- --- --- 4--		4,297	8,117	75	14,929	19,905.73
06 E --- --- --- --- 520	BLDG CONSTRUCTION/RE	21,260,463	29,865,912	5,428,158	3,566,264	65.70
06 E --- --- --- --- 522	BUILDING IMPROVEMENT	0	68,444	0	0	0.00
06 E --- --- --- --- 530	EQUIPMENT	0	654,079	901,237	775,636	100.54
06 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	0	201,761	416,958	416,958	100.00
06 E --- --- --- --- 5--		21,260,463	30,790,196	6,746,353	4,758,858	72.47
06 - --- --- --- --- ---	BUILDING FUND	24,092,648	32,615,574	7,179,759	5,208,439	74.36

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
07 E --- --- --- --- 710	BOND PRINCIPAL	2,605,000	2,835,000	2,765,000	2,765,000	100.00
07 E --- --- --- --- 720	BOND INTEREST	2,655,169	2,595,246	2,455,853	2,455,853	100.00
07 E --- --- --- --- 790	OTHER DEBT SERVICE	5,975	68,861	6,500	5,000	76.92
07 E --- --- --- --- 7--		5,266,144	5,499,107	5,227,353	5,225,853	99.97
07 E --- --- --- --- 920	BOND REFUNDING PAYME	0	3,535,741	0	0	0.00
07 E --- --- --- --- 9--	BUDGETED EMERGENCY R	0	3,535,741	0	0	0.00
07 - --- --- --- --- ---	DEBT SERVICE	5,266,144	9,034,848	5,227,353	5,225,853	99.97

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
08 E --- --- --- --- 170	NON-CERTIFIED WAGES	249	0	0	0	0.00
08 E --- --- --- --- 1--		249	0	0	0	0.00
08 E --- --- --- --- 210	F I C A	19	0	0	0	0.00
08 E --- --- --- --- 214	P E R A	19	0	0	0	0.00
08 E --- --- --- --- 270	WORKERS COMP INS	1	0	0	0	0.00
08 E --- --- --- --- 2--		39	0	0	0	0.00
08 E --- --- --- --- 311	PROFESSIONAL SERVICE	55,622	49,325	35,746	28,384	79.41
08 E --- --- --- --- 320	TELEPHONE	720	720	1,000	500	50.00
08 E --- --- --- --- 329	POSTAGE	265	170	200	80	40.00
08 E --- --- --- --- 336	ADVERTISING EXPENSE	60	514	360	360	100.00
08 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	437	1,122	800	302	37.73
08 E --- --- --- --- 370	RENTALS AND LEASES	0	750	0	0	0.00
08 E --- --- --- --- 398	CHARGEBACK OF EXPENS	1,025	0	0	0	0.00
08 E --- --- --- --- 3--		58,129	52,601	38,106	29,626	77.75
08 E --- --- --- --- 401	GENERAL SUPPLIES	16,001	14,434	36,000	7,893	21.93
08 E --- --- --- --- 490	FOOD	21	0	0	0	0.00
08 E --- --- --- --- 4--		16,022	14,434	36,000	7,893	21.93
08 E --- --- --- --- 898	AWARDS AND SCHOLARSH	1,500	4,200	6,420	2,830	44.08
08 E --- --- --- --- 899	MISC EXPENSE	1,964	4,824	0	0	0.00
08 E --- --- --- --- 8--		3,464	9,024	6,420	2,830	44.08
08 - --- --- --- --- ---	TRUST FUND	77,903	76,059	80,526	40,349	50.11

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
Grand Expense Totals		57,848,450	71,848,923	45,903,247	30,863,945	67.83

Number of Accounts: 3753

***** End of report *****

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
February	2019	111783	BRIGHTHOUSE LIFE INS	Payroll accrual	02/21/2019	20190205AD	592.00
February	2019	111783	BRIGHTHOUSE LIFE INS	Payroll accrual	02/21/2019	20190220AD	592.00
February	2019	111783	BRIGHTHOUSE LIFE INS	Payroll accrual	02/21/2019	20190220AF	361.50
				Totals for 111783			1,545.50
February	2019	111784	DELANO LORETTO AREA	Payroll accrual	02/21/2019	20190205AD	428.92
February	2019	111784	DELANO LORETTO AREA	Payroll accrual	02/21/2019	20190220AD	428.92
				Totals for 111784			857.84
February	2019	111785	DELANO TEACHERS ASSN	Payroll accrual	02/21/2019	20190220AD	14,446.77
				Totals for 111785			14,446.77
February	2019	111786	EDUCATION MINNESOTA/	Payroll accrual	02/21/2019	20190205AD	236.67
February	2019	111786	EDUCATION MINNESOTA/	Payroll accrual	02/21/2019	20190220AD	236.67
February	2019	111786	EDUCATION MINNESOTA/	Payroll accrual	02/21/2019	20190220AF	450.00
				Totals for 111786			923.34
February	2019	111787	AXA EQUITABLE-UNIT A		02/21/2019		0.00
				Totals for 111787			0.00
February	2019	111788	AXA EQUITABLE-UNIT A	Payroll accrual	02/21/2019	20190205AD	890.00
February	2019	111788	AXA EQUITABLE-UNIT A	Payroll accrual	02/21/2019	20190205AD	2,140.11
February	2019	111788	AXA EQUITABLE-UNIT A	Payroll accrual	02/21/2019	20190205AD	532.23
February	2019	111788	AXA EQUITABLE-UNIT A	Payroll accrual	02/21/2019	20190220AD	890.00
February	2019	111788	AXA EQUITABLE-UNIT A	Payroll accrual	02/21/2019	20190220AD	2,140.11
February	2019	111788	AXA EQUITABLE-UNIT A	Payroll accrual	02/21/2019	20190220AD	532.23
February	2019	111788	AXA EQUITABLE-UNIT A	Payroll accrual	02/21/2019	20190220AF	2,366.47
				Totals for 111788			9,491.15
February	2019	111789	ING RELIASTAR LIFE I	Payroll accrual	02/21/2019	20190205AD	93.75
February	2019	111789	ING RELIASTAR LIFE I	Payroll accrual	02/21/2019	20190205AD	85.00
February	2019	111789	ING RELIASTAR LIFE I	Payroll accrual	02/21/2019	20190205AD	154.10
February	2019	111789	ING RELIASTAR LIFE I	Payroll accrual	02/21/2019	20190220AD	93.75
February	2019	111789	ING RELIASTAR LIFE I	Payroll accrual	02/21/2019	20190220AD	85.00
February	2019	111789	ING RELIASTAR LIFE I	Payroll accrual	02/21/2019	20190220AD	154.10
				Totals for 111789			665.70
February	2019	111790	LEGALSHIELD	Payroll accrual	02/21/2019	20190205AD	233.70
February	2019	111790	LEGALSHIELD	Payroll accrual	02/21/2019	20190220AD	233.70
				Totals for 111790			467.40
February	2019	111791	MN PEIP		02/21/2019		0.00
				Totals for 111791			0.00
February	2019	111792	MN PEIP	Payroll accrual	02/21/2019	20190128AD	-3,964.73
February	2019	111792	MN PEIP	Payroll accrual	02/21/2019	20190128AF	2,705.55
February	2019	111792	MN PEIP	Payroll accrual	02/21/2019	20190205AD	12,360.30
February	2019	111792	MN PEIP	Payroll accrual	02/21/2019	20190205AF	566.58
February	2019	111792	MN PEIP	Payroll accrual	02/21/2019	20190220AD	12,349.82
February	2019	111792	MN PEIP	Payroll accrual	02/21/2019	20190220AF	208,954.10
				Totals for 111792			232,971.62
February	2019	111793	RELIASTAR LIFE INS C	Payroll accrual	02/21/2019	20190205AD	154.10
February	2019	111793	RELIASTAR LIFE INS C	Payroll accrual	02/21/2019	20190205AD	1,132.50
February	2019	111793	RELIASTAR LIFE INS C	Payroll accrual	02/21/2019	20190220AD	154.10
February	2019	111793	RELIASTAR LIFE INS C	Payroll accrual	02/21/2019	20190220AD	1,132.50
February	2019	111793	RELIASTAR LIFE INS C	Payroll accrual	02/21/2019	20190220AF	985.00
				Totals for 111793			3,558.20
February	2019	111794	SCHOOL SERVICE EMP L	Payroll accrual	02/21/2019	20190220AD	649.44
				Totals for 111794			649.44
February	2019	111795	THRIVENT MUTUAL FUND	Payroll accrual	02/21/2019	20190205AD	276.96
February	2019	111795	THRIVENT MUTUAL FUND	Payroll accrual	02/21/2019	20190220AD	276.96
February	2019	111795	THRIVENT MUTUAL FUND	Payroll accrual	02/21/2019	20190220AF	574.09
				Totals for 111795			1,128.01
February	2019	111796	THRIVENT FINANCIAL	Payroll accrual	02/21/2019	20190205AD	305.00
February	2019	111796	THRIVENT FINANCIAL	Payroll accrual	02/21/2019	20190220AD	305.00
February	2019	111796	THRIVENT FINANCIAL	Payroll accrual	02/21/2019	20190220AF	411.67
				Totals for 111796			1,021.67
February	2019	111797	UNITED STATES TREASU	LEVY PROCEEDS	02/21/2019	20190220AD	54.77
				Totals for 111797			54.77
February	2019	111798	WADDELL & REED INC	Payroll accrual	02/21/2019	20190205AD	621.73
February	2019	111798	WADDELL & REED INC	Payroll accrual	02/21/2019	20190220AD	621.73
February	2019	111798	WADDELL & REED INC	Payroll accrual	02/21/2019	20190220AF	1,103.93
				Totals for 111798			2,347.39
February	2019	111799	ALGAARD, JULIE	DCD Beverage Service Supplies	02/27/2019	02.22.2019	35.97
				Totals for 111799			35.97
February	2019	111800	ALL SEASON'S SPORTS	Tiger Football - 2019	02/27/2019	20119	2,000.00
February	2019	111800	ALL SEASON'S SPORTS	DI Program Shirts	02/27/2019	2212019	340.00
				Totals for 111800			2,340.00
February	2019	111801	AWKER, NICHOLE	Supplies Reimbursement	02/27/2019	02.19.2019	42.04
				Totals for 111801			42.04
February	2019	111802	B&B SHEET METAL & RO	Roof Leak - DES	02/27/2019	56256	1,135.40
				Totals for 111802			1,135.40
February	2019	111803	BERBEE, HEIDI	Stop Talking, No One is Listening Presentation	02/27/2019	02.20.2019	375.00
				Totals for 111803			375.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
February	2019	111804	BROTHERS FIRE & SECU	Customer ID ISD 879 DE Job No. SS-011073	02/27/2019	110027	2,162.00
					Totals for 111804		2,162.00
February	2019	111805	CARLSON, JULIE	Girls JV/v Basketball Official 2/18/19	02/27/2019	02.18.2019	82.00
					Totals for 111805		82.00
February	2019	111806	CITY OF DELANO	Customer #1004	02/27/2019	19-0000006	1,375.00
					Totals for 111806		1,375.00
February	2019	111807	CENTRAL MN MENTAL HE	Delano Chemical Health Services	02/27/2019	02.14.2019	360.00
					Totals for 111807		360.00
February	2019	111808	COBORN'S INC / COBOR	Professional Development Vendor Day - Delano Schools	02/27/2019	0020	154.01
					Totals for 111808		154.01
February	2019	111809	COLE PAPERS INC	Customer No. 18702500 Order No. 2360530	02/27/2019	9519149	7,106.55
					Totals for 111809		7,106.55
February	2019	111810	DOWNER, PAUL	Monthly Cell Phone Stipend	02/27/2019	02.21.2019	50.00
					Totals for 111810		50.00
February	2019	111811	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice Nos. 52177726170/52177726169	02/27/2019	35388	106.85
					Totals for 111811		106.85
February	2019	111812	ECOLAB	Account No. 016684573	02/27/2019	2602913	130.69
					Totals for 111812		130.69
February	2019	111813	FITZER, JOHN	Classroom Supplies	02/27/2019	02.22.2019	81.29
					Totals for 111813		81.29
February	2019	111814	FLIGHT DECK ATHLETIC	Delano High School Track	02/27/2019	02.25.2019	575.00
					Totals for 111814		575.00
February	2019	111815	FLINN SCIENTIFIC INC	Items forBiology - Jessie Bahe	02/27/2019	2315378	122.65
February	2019	111815	FLINN SCIENTIFIC INC	Items forBiology - Jessie Bahe	02/27/2019	2319018	27.15
					Totals for 111815		149.80
February	2019	111816	GRAINGER INC	Account No. 806535100	02/27/2019	9097629126	288.30
					Totals for 111816		288.30
February	2019	111817	GREATER MN COMMUNICA	Winter Newsletter	02/27/2019	17949	2,463.36
					Totals for 111817		2,463.36
February	2019	111818	GREENBERG, JAMIE	Reimbursement for Extra Tickets Purchased - State Gymnastics Meet	02/27/2019	02.26.2019	42.00
					Totals for 111818		42.00
February	2019	111819	GROSKREUTZ, BRENDAN	School Board Meeting Tech Support 2/25/2019	02/27/2019	02.25.2019	60.00
					Totals for 111819		60.00
February	2019	111820	HANSON, JEANNE	Reimbursement for Parking - State Gymnastics	02/27/2019	02.26.2019	20.00
					Totals for 111820		20.00
February	2019	111821	HILLYARD/HUTCHINSON	Customer No. 201908 S/O No. 3000246276	02/27/2019	603336446	560.01
					Totals for 111821		560.01
February	2019	111822	INNOVATIVE OFFICE SO	Laminating Pouches for HS	02/27/2019	IN2403365	34.03
February	2019	111822	INNOVATIVE OFFICE SO	Toner for HS Office - Color Printer	02/27/2019	IN2404441	95.54
					Totals for 111822		129.57
February	2019	111823	INNOVATIVE GRAPHICS	Tiger Dance Clinic T's	02/27/2019	47462	210.00
					Totals for 111823		210.00
February	2019	111824	JTM PROVISIONS CO	Order Number 666637 Customer No. MN004059	02/27/2019	494068	448.04
					Totals for 111824		448.04
February	2019	111825	KEMPS	Sales Number 2484165	02/27/2019	100892708	106.87
February	2019	111825	KEMPS	Invoice #'s: 741278/741259/741277/741261/741276/741260	02/27/2019	w/e 02.16.	838.43
					Totals for 111825		945.30
February	2019	111826	KINECT ENERGY GROUP	Account No. 51-6683190 January Paid in February 2019	02/27/2019	288672	27,425.48
					Totals for 111826		27,425.48
February	2019	111827	LABEAU, MATTHEW	Monthly Cell Phone Stipend	02/27/2019	02.20.2019	50.00
					Totals for 111827		50.00
February	2019	111828	LANO EQUIPMENT	Cust ID ISD879 Work Order No. 03-682424	02/27/2019	03-647831	583.85
					Totals for 111828		583.85
February	2019	111829	LITFIN, TIMOTHY	Girls JV/v Basketball Official 2/18/19	02/27/2019	02.18.2019	82.00
					Totals for 111829		82.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
February	2019	111830	MN ASSOC OF SEC SCH	Membership Application 2018/2019 - R. Tool	02/27/2019	02.25.2019	870.00
						Totals for 111830	870.00
February	2019	111831	MENARD'S	Account 32030251 Transaction #9346	02/27/2019	92032	374.87
						Totals for 111831	374.87
February	2019	111832	MILLER, MELINDA	Reimbursement for Costumes - One Act Play	02/27/2019	02.26.2019	427.03
						Totals for 111832	427.03
February	2019	111833	MROZ, GORDON	Girls JV/v Basketball Official 2/22/19	02/27/2019	02.22.2019	117.00
						Totals for 111833	117.00
February	2019	111834	MINNESOTA HIGH SCHOO	Swim Preliminaries / Swim & Diving Finals	02/27/2019	03.01.2019	900.00
						Totals for 111834	900.00
February	2019	111835	NAPA (DELANO AUTO PA	1950 DHS	02/27/2019	167469	5.48
February	2019	111835	NAPA (DELANO AUTO PA	1950 DHS	02/27/2019	167506	10.68
February	2019	111835	NAPA (DELANO AUTO PA	Customer ID 1950	02/27/2019	167691	1.29
						Totals for 111835	17.45
February	2019	111836	OXHERD PIZZA, INC.	Pizzas - DES/DIS	02/27/2019	6023	841.00
						Totals for 111836	841.00
February	2019	111837	PALMER, NATALIE	Classroom Supplies	02/27/2019	02.21.2019	62.51
						Totals for 111837	62.51
February	2019	111838	PATTERSON, MICHAEL	Monthly Cell Phone Stipend	02/27/2019	02.21.2019	50.00
						Totals for 111838	50.00
February	2019	111839	RANDY'S ENVIRONMENTA	Customer No. 1-145-0 Service for February 2019	02/27/2019	02.19.2019	3,972.65
						Totals for 111839	3,972.65
February	2019	111840	REED, DANIEL	Lunch Account Refund	02/27/2019	02.25.2019	203.75
						Totals for 111840	203.75
February	2019	111841	REGION 2AA	Wrestling 2/16/2019	02/27/2019	02.16.2019	5,702.00
						Totals for 111841	5,702.00
February	2019	111842	RSCHOOLTODAY	Activity Scheduler Renewal 5/1/2019 - 4/30/2020	02/27/2019	44220	499.00
						Totals for 111842	499.00
February	2019	111843	RUSSELL SECURITY RES	S.O. No. 1225 Pins	02/27/2019	A34207	58.44
						Totals for 111843	58.44
February	2019	111844	SASS, NICOLE	Classroom Supplies	02/27/2019	02.19.2019	28.96
						Totals for 111844	28.96
February	2019	111845	SCIENCE EXPLORERS	Sloppy, Goey, Slimes class CE	02/27/2019	4398	448.00
						Totals for 111845	448.00
February	2019	111846	SEIBERLICH, REBECCA	Mileage Reimbursement MCEA Conference	02/27/2019	02.22.2019	56.84
						Totals for 111846	56.84
February	2019	111847	SFM	Policy Number 53292.207	02/27/2019	2082657	31,706.00
						Totals for 111847	31,706.00
February	2019	111848	SKOCHENSKI, BRYAN	Girls JV/v Basketball Official 2/18/19	02/27/2019	02.18.2019	82.00
February	2019	111848	SKOCHENSKI, BRYAN	Girls JV/v Basketball Official 2/22/19	02/27/2019	02.22.2019	117.00
						Totals for 111848	199.00
February	2019	111849	STATE OF MINNESOTA-D	ERC ID Number 860600019	02/27/2019	2018 M-100	25.00
February	2019	111849	STATE OF MINNESOTA-D	ERC ID Number 860600017	02/27/2019	2018 M-100	25.00
February	2019	111849	STATE OF MINNESOTA-D	ERC ID Number 860600006	02/27/2019	2018 M-100	25.00
						Totals for 111849	75.00
February	2019	111850	STATE SUPPLY COMPANY	Customer No. C100551	02/27/2019	554923	1,261.92
						Totals for 111850	1,261.92
February	2019	111851	SWENSON, LAURA	Supplies Reimbursement	02/27/2019	02.21.2019	7.94
						Totals for 111851	7.94
February	2019	111852	TEACHERS ON CALL	Account No. 20214	02/27/2019	100729	3,904.20
						Totals for 111852	3,904.20
February	2019	111853	TORDEUR, SHALLYN	Suicide Prevention Awareness Day Items	02/27/2019	02.19.2019	49.09
						Totals for 111853	49.09
February	2019	111854	UPPER LAKES FOODS IN		02/27/2019		0.00
						Totals for 111854	0.00
February	2019	111855	UPPER LAKES FOODS IN	Acct #309836	02/27/2019	428242-00	2,117.12
February	2019	111855	UPPER LAKES FOODS IN	Acct #309836	02/27/2019	428657-00	140.25
February	2019	111855	UPPER LAKES FOODS IN	Acct #309838	02/27/2019	429118-00	1,115.32
February	2019	111855	UPPER LAKES FOODS IN	Acct #312772	02/27/2019	429253-00	18.72
February	2019	111855	UPPER LAKES FOODS IN	Acct #309838	02/27/2019	429255-00	20.80
February	2019	111855	UPPER LAKES FOODS IN	Acct #309836	02/27/2019	429527-00	676.00
February	2019	111855	UPPER LAKES FOODS IN	Acct #312772	02/27/2019	429529-00	1,229.60
February	2019	111855	UPPER LAKES FOODS IN	Acct #309838	02/27/2019	431522-00	502.08
February	2019	111855	UPPER LAKES FOODS IN	Account #309840	02/27/2019	434291-00	714.17

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
February	2019	111855	UPPER LAKES FOODS IN	Acct #312772	02/27/2019	531922-00	1,253.89
						Totals for 111855	7,787.95
February	2019	111856	WORTHINGTON, CLARK	Girls JV/v Basketball Official 2/22/19	02/27/2019	02.22.2019	117.00
						Totals for 111856	117.00
February	2019	111857	WRIGHT COUNTY RECORD	Recording of Delaration of Real Property	02/27/2019	02.26.2019	46.00
						Totals for 111857	46.00
March	2019	111858	STATE OF HOCKEY	28 Player/Coach Meals Delano Boys Hockey Team	03/05/2019	03.04.2019	840.00
						Totals for 111858	840.00
March	2019	111859	MADISON NATL LIFE IN	Payroll accrual	03/06/2019	20190305AD	126.25
March	2019	111859	MADISON NATL LIFE IN	Payroll accrual	03/06/2019	20190305AF	1,833.14
March	2019	111859	MADISON NATL LIFE IN	Payroll accrual	03/06/2019	20190305AF	2,938.91
						Totals for 111859	4,898.30
March	2019	111860	NATIONAL INS SVS OF	Payroll accrual	03/06/2019	20190305AD	48.00
						Totals for 111860	48.00
March	2019	111861	136211-NCPERS GROUP	Payroll accrual	03/06/2019	20190305AD	176.00
						Totals for 111861	176.00
March	2019	111862	SCHOOL SERVICE EMP L	Payroll accrual	03/06/2019	20190305AD	1,665.19
March	2019	111862	SCHOOL SERVICE EMP L	Payroll accrual	03/06/2019	20190305AD	686.17
						Totals for 111862	2,351.36
March	2019	111863	ACME TOOLS - PLYMOUT	Items for Industrial Tech - Joe Finn	03/06/2019	6405025	47.96
March	2019	111863	ACME TOOLS - PLYMOUT	Repair for Industrial Tech - Joe Finn	03/06/2019	6406464	52.47
March	2019	111863	ACME TOOLS - PLYMOUT	Items for Industrial Tech - Joe Finn	03/06/2019	6418263	181.99
March	2019	111863	ACME TOOLS - PLYMOUT	Items for Industrial Tech - Joe Finn	03/06/2019	6426627	176.79
						Totals for 111863	459.21
March	2019	111864	ACTION RADIO	S/O S10591 Replacement Batteries for Walkies	03/06/2019	I12434	144.85
						Totals for 111864	144.85
March	2019	111865	ALGAARD, JULIE	Beverage Supplies	03/06/2019	02.28.2019	17.98
						Totals for 111865	17.98
March	2019	111866	BECKER HIGH SCHOOL	Boys Golf Invitatonal - Pebble Creek	03/06/2019	04.08.2019	170.00
						Totals for 111866	170.00
March	2019	111867	BEN SCHERER PLUMBING	Items for Industrial Tech - Joe Finn	03/06/2019	3772	308.00
						Totals for 111867	308.00
March	2019	111868	BERSIE, SARAH	Reimbursement for ASHA Dues	03/06/2019	05.29.2018	225.00
						Totals for 111868	225.00
March	2019	111869	BRUHN, CAROL	Instructor for Adult/Child & Infant CPR/AED	03/06/2019	03.01.2019	149.00
						Totals for 111869	149.00
March	2019	111870	CENTRAL MN ERDC	Customer 1-Delano	03/06/2019	170618	24.00
						Totals for 111870	24.00
March	2019	111871	CLIMATE MAKERS	Account DELA02/DELANO ELE Ticket #034779	03/06/2019	61381	1,482.34
March	2019	111871	CLIMATE MAKERS	Account DELA02/DELANO ELE	03/06/2019	61541	12,361.75
						Totals for 111871	13,844.09
March	2019	111872	COLE PAPERS INC	Customer No. 18702500	03/06/2019	9520077	2,045.52
March	2019	111872	COLE PAPERS INC	Customer No. 18702500	03/06/2019	9520521	696.08
						Totals for 111872	2,741.60
March	2019	111873	DANIELSON, MEGAN	North Country Region Volleyball Membership	03/06/2019	02.05.2019	50.00
						Totals for 111873	50.00
March	2019	111874	DASSEL-COKATO HIGH S	Girls Golf Invitational 0 Oakdale	03/06/2019	05.17.2019	250.00
March	2019	111874	DASSEL-COKATO HIGH S	Girls Golf Invitational - Albion Ridges	03/06/2019	05.20.2019	135.00
						Totals for 111874	385.00
March	2019	111875	ECKROTH MUSIC	Supplies for Band - Jason Koets	03/06/2019	3297699	32.38
						Totals for 111875	32.38
March	2019	111876	ECOLAB	Account No. 010869001	03/06/2019	2581324	125.68
						Totals for 111876	125.68
March	2019	111877	ENGLISH, WILLIAM	Boys B/JV Basketball Official 2/26/19	03/06/2019	02.26.2019	117.00
						Totals for 111877	117.00
March	2019	111878	ERDMAN, ASHLIE	Refund for Cancelled Class - Child/Babysitting Training	03/06/2019	03.05.2019	50.00
						Totals for 111878	50.00
March	2019	111879	FIVE TECHNOLOGY	Monthly Managed Service Fee	03/06/2019	10319-28	125.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
March	2019	111880	FLINN SCIENTIFIC INC	Items for Physical Science - Mike Stoudt/Hohenstein	Totals for 111879 03/06/2019	2314744	125.00 52.39
March	2019	111881	FUN EXPRESS	Instructional Supplies	Totals for 111880 03/06/2019	694854083-	52.39 125.52
March	2019	111882	GRAY, ERIC	Boys V Basketball Official 2/26/19	Totals for 111881 03/06/2019	02.26.2019	125.52 82.00
March	2019	111883	INNOVATIVE OFFICE SO	Customer No. 9723365 SO 2430519	Totals for 111882 03/06/2019	IN2408574	82.00 23.99
March	2019	111883	INNOVATIVE OFFICE SO	Items for Science - KarenHohenstein	03/06/2019	IN2414798	137.97
March	2019	111883	INNOVATIVE OFFICE SO	District Office Supplies	03/06/2019	IN2423785	127.51
March	2019	111883	INNOVATIVE OFFICE SO	Toner for Staff Printers, Tape for Office - Marie Thomas	03/06/2019	IN2423926	385.83
March	2019	111884	ISD 287 - PLYMOUTH	State Tournament Entry Fee - DI Sugar Packets	Totals for 111883 03/06/2019	03.04.2019	675.30 175.00
March	2019	111885	ISD 876 - ANNANDALE	Girls Golf Invitational	Totals for 111884 03/06/2019	05.22.2019	175.00 150.00
March	2019	111886	JAZZ MN	Delano Jazz Festival	Totals for 111885 03/06/2019	03.07.2019	150.00 3,500.00
March	2019	111887	JENCO PROPERTY MAINT	Snow Plowing	Totals for 111886 03/06/2019	2647	3,500.00 14,635.00
March	2019	111888	JOHNSON, RICHARD	Boys 7/8 Grade Basketball Official 2019	Totals for 111887 03/06/2019	02.28.2019	14,635.00 280.00
March	2019	111889	KEMPS	Account No. 28020-0 Invoice Nos. 742224/741244/741246/742498/741247/741245/742497/741183	Totals for 111888 03/06/2019	w/e 02.23.	280.00 1,191.10
March	2019	111890	KOWALSKI, TAMRA	Textured Paper Art Collage Supplies	Totals for 111889 03/06/2019	02.26.2019	1,191.10 25.00
March	2019	111891	LEIN, KATHRYN	Reimbursement for ASHA Dues	Totals for 111890 03/06/2019	11.02.2018	25.00 225.00
March	2019	111892	MCEA	02/21/2019 - D. Johnson	Totals for 111891 03/06/2019	02.21.2019	225.00 159.00
March	2019	111892	MCEA	02/21/2019 - C. Runke	03/06/2019	02.21.2019	159.00
March	2019	111892	MCEA	02/21/2019 - D. Hilgers	03/06/2019	02.21.2019	159.00
March	2019	111892	MCEA	02/21/2019 - K. Finn	03/06/2019	02.21.2019	159.00
March	2019	111892	MCEA	02/21/2019 - S. Kennedy	03/06/2019	02.21.2019	159.00
March	2019	111892	MCEA	02/21/2019 - B. Seiberlich	03/06/2019	02.21.2019	159.00
March	2019	111893	MEI TOTAL ELEVATOR S	Contract 752655 Mar - May Quarterly Service	Totals for 111892 03/06/2019	791646	954.00 310.00
March	2019	111894	MN SELECT	MN Select Volleyball - non JVA teams	Totals for 111893 03/06/2019	03.04.2019	310.00 20.00
March	2019	111895	MOUND WESTONKA HIGH	Boys Golf Invitational - Burl Oaks	Totals for 111894 03/06/2019	04.29.2019	20.00 285.00
March	2019	111896	NEOFUNDS	Ref No. 77900049045001101300169	Totals for 111895 03/06/2019	02.14.2019	285.00 1,000.00
March	2019	111897	NORBY, ERICK	Boys V Basketball Official 2/26/19	Totals for 111896 03/06/2019	02.26.2019	1,000.00 82.00
March	2019	111898	ORGANIX SOLUTIONS	G 32 HD 060 C Delano Schools	Totals for 111897 03/06/2019	190226-06V	82.00 542.33
March	2019	111899	OVERLIE, RYAN	Boys V Basketball Official 2/26/19	Totals for 111898 03/06/2019	02.26.2019	542.33 82.00
March	2019	111900	PAXTON/PATTERSON	Items for Industrial Tech - Joe Finn	Totals for 111899 03/06/2019	367830	82.00 399.21
March	2019	111901	PODRATZ, JERRY	Boys B/JV Basketball Official 2/26/19	Totals for 111900 03/06/2019	02.26.2019	399.21 117.00
March	2019	111902	RANDY'S ENVIRONMENTA	Customer Number 1 - 297139-5 February 2019	Totals for 111901 03/06/2019	02.19.2019	117.00 583.53
					Totals for 111902		583.53

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
March	2019	111903	RUPP,ANDERSON,SQUIRE	State as of 11/30/2018	03/06/2019	8662	1,265.00
						Totals for 111903	1,265.00
March	2019	111904	REDINGER, TAMARA	Refund for Cancelled Class - Child/Babysitting Training	03/06/2019	03.05.2019	55.00
						Totals for 111904	55.00
March	2019	111905	REINHART FOOD SERVIC	Acct No. 3702	03/06/2019	631086	482.63
						Totals for 111905	482.63
March	2019	111906	ROSAEN, EMILY	Refund for Chess Snow Day	03/06/2019	02.28.2019	10.00
						Totals for 111906	10.00
March	2019	111907	SHALLBETTER, KAREN	Classroom Books	03/06/2019	02.25.2019	207.51
						Totals for 111907	207.51
March	2019	111908	SOMERS, MARY	Reimbursement for ASHA Dues	03/06/2019	11.06.2018	225.00
						Totals for 111908	225.00
March	2019	111909	ST. CLOUD STATE U -	Vendor ID#14407800	03/06/2019	426623	11,000.00
						Totals for 111909	11,000.00
March	2019	111910	STAHLKE BUS SERVICE	February 2019 Bus Services	03/06/2019	02.28.2019	185,091.20
						Totals for 111910	185,091.20
March	2019	111911	TEACHERS ON CALL	Acct No. 20214	03/06/2019	101039	5,711.40
						Totals for 111911	5,711.40
March	2019	111912	TIERNEY BROTHERS INC	Wall Sensors	03/06/2019	788832	300.00
						Totals for 111912	300.00
March	2019	111913	TOOL, RYAN	Mileage Reimbursement	03/06/2019	03.01.2019	156.60
March	2019	111913	TOOL, RYAN	Swimming and Wrestling State Tournaments Reimbursement	03/06/2019	03.04.2019	67.50
						Totals for 111913	224.10
March	2019	111914	TRANSWORLD SYSTEMS I	Client Code 471W4 Delinquent Lunch Account Collections	03/06/2019	2007662	169.77
						Totals for 111914	169.77
March	2019	111915	UPPER LAKES FOODS IN		03/06/2019		0.00
						Totals for 111915	0.00
March	2019	111916	UPPER LAKES FOODS IN		03/06/2019		0.00
						Totals for 111916	0.00
March	2019	111917	UPPER LAKES FOODS IN		03/06/2019		0.00
						Totals for 111917	0.00
March	2019	111918	UPPER LAKES FOODS IN	Account No. 312772	03/06/2019	425642-00	118.50
March	2019	111918	UPPER LAKES FOODS IN	Account No. 312772	03/06/2019	425643-00	118.50
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	425644-00	201.66
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	425645-00	235.27
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	425646-00	134.44
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	429248-00	39.52
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	430864-00	1,404.61
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	432884-00	1,001.31
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	432991-00	798.59
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	433175-00	7.50
March	2019	111918	UPPER LAKES FOODS IN	Account No. 312772	03/06/2019	433203-00	3.75
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	433204-00	3.75
March	2019	111918	UPPER LAKES FOODS IN	Account No. 312772	03/06/2019	433313-00	599.67
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	433774-00	1,320.23
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	435442-00	774.78
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	435565-00	2,286.32
March	2019	111918	UPPER LAKES FOODS IN	Account No. 312772	03/06/2019	435865-00	736.76
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309840	03/06/2019	437322-00	693.29
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	438229-00	1,686.21
March	2019	111918	UPPER LAKES FOODS IN	Account No. 309836	03/06/2019	438492-00	153.01
						Totals for 111918	12,317.67
March	2019	111919	VANCO SERVICES, LLC	eCheck Monthly Fee February 2019	03/06/2019	0000963996	16.75
						Totals for 111919	16.75
March	2019	111920	VERIZON WIRELESS	Account No. 942070919-00001	03/06/2019	9824879060	39.48
						Totals for 111920	39.48
March	2019	111921	WADHOLM, CRISTA	Wellness Committee - Gift Card Reimbursement	03/06/2019	02.28.2019	50.00
						Totals for 111921	50.00
March	2019	111922	WELLS FARGO FINANCIA	Account No. 603-0152652-000	03/06/2019	5005947337	346.76
						Totals for 111922	346.76
March	2019	111923	XCEL ENERGY CENTER B	Delano Boys Hockey Tickets	03/06/2019	03.07.2019	8,480.00
						Totals for 111923	8,480.00
March	2019	111924	ACTIVE NETWORK, LLC	Customer #1649017 Monthly Installment for March 2019	03/13/2019	4100164009	441.00
						Totals for 111924	441.00
March	2019	111925	ALL STAR TROPHY & AW	Plaques and Medals - WCC	03/13/2019	50061	3,937.00
March	2019	111925	ALL STAR TROPHY & AW	Plaques and Medals - WCC	03/13/2019	50432	260.00
March	2019	111925	ALL STAR TROPHY & AW	Plaques - WCC	03/13/2019	50494	85.50
						Totals for 111925	4,282.50
March	2019	111926	ANNANDALE HIGH SCHOO	Conference Honor Band/Choir Clinician Stipends	03/13/2019	03.12.2019	1,000.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
					Totals for 111926		1,000.00
March	2019	111927	B&B SHEET METAL & RO	DES Roof Leak	03/13/2019	56306	803.29
					Totals for 111927		803.29
March	2019	111928	BENKER, JESSICA	QComp Treats	03/13/2019	03.06.2019	8.31
					Totals for 111928		8.31
March	2019	111929	CENTRAL MN ERDC	1-DELANO-ISK #879 Copier Count	03/13/2019	170749	363.20
					Totals for 111929		363.20
March	2019	111930	CITI CARDS	Healthy Snack	03/13/2019	03.01.2019	247.77
					Totals for 111930		247.77
March	2019	111931	CLIMATE MAKERS	Ticket #034854	03/13/2019	61749	3,029.50
					Totals for 111931		3,029.50
March	2019	111932	COLE PAPERS INC	Customer No. 18702500 Order No. 2360530	03/13/2019	9521356	93.55
March	2019	111932	COLE PAPERS INC	Customer No. 18702500 Order No. 2360530	03/13/2019	9522315	935.50
March	2019	111932	COLE PAPERS INC	Customer No. 18702500 Order No. 2366524	03/13/2019	9523577	2,897.00
					Totals for 111932		3,926.05
March	2019	111933	CULINEX	#S0370916	03/13/2019	INV794018	25.88
					Totals for 111933		25.88
March	2019	111934	DELANO LANES AND ENT	DIS Bowling Unit	03/13/2019	291801	5,193.56
					Totals for 111934		5,193.56
March	2019	111935	DELANO TRUE VALUE HA	Account #31570	03/13/2019	02.28.2019	188.12
					Totals for 111935		188.12
March	2019	111936	DOWNER, LISA	Classroom Supplies	03/13/2019	03.01.2019	425.57
					Totals for 111936		425.57
March	2019	111937	DUBERSTEIN, SUSAN	18/19 Claim #11 - FRC	03/13/2019	03.08.2019	222.20
					Totals for 111937		222.20
March	2019	111938	ECOLAB	Account No. 010878668	03/13/2019	2602659	130.04
					Totals for 111938		130.04
March	2019	111939	FRONTIER	Account No. 763-972-3365-091376-2	03/13/2019	03.04.2019	2,739.39
March	2019	111939	FRONTIER	Account No. 763-972-6803-073102-2	03/13/2019	03.04.2019	143.88
					Totals for 111939		2,883.27
March	2019	111940	GIBAS, MEGHAN	QComp - Symposium Snacks	03/13/2019	03.06.2019	14.14
					Totals for 111940		14.14
March	2019	111941	GRAINGER INC	Account No. 806535100	03/13/2019	9108553620	254.88
					Totals for 111941		254.88
March	2019	111942	GREAT AMERICA FINANC	Agreement No. 013-0826194-000	03/13/2019	24355284	1,712.58
					Totals for 111942		1,712.58
March	2019	111943	HALBLEIB, MEGAN	NCR Membership Fee	03/13/2019	02.05.2019	50.00
					Totals for 111943		50.00
March	2019	111944	HANSOLINE INC	Customer Account ID DEL02 2565/4487/5818/3907/7021/8524/ 8514/9767/01414/3381/3498/4110 /4917/70501/8366/9469/4562/294 6	03/13/2019	03.11.2019	1,596.79
					Totals for 111944		1,596.79
March	2019	111945	HEMINGWAY, MARK	Rehearsal and Performance Accompaniment	03/13/2019	03.05.2019	160.00
					Totals for 111945		160.00
March	2019	111946	HERALD JOURNAL PUBLI	1/7 Board Minutes	03/13/2019	03.06.2019	32.45
					Totals for 111946		32.45
March	2019	111947	HILLYARD/HUTCHINSON	Customer No. 201908 S/O No. 3000246276	03/13/2019	603349667	8.76
					Totals for 111947		8.76
March	2019	111948	HOLT PETERSON CHARTE	Boys Basketball - New Prague 2/22/2019	03/13/2019	43141	700.00
					Totals for 111948		700.00
March	2019	111949	HUMANEX VENTURES	Teacher A StyleProfile Builder Subscription 4/1/19-3/31/20	03/13/2019	5405E	5,623.00
					Totals for 111949		5,623.00
March	2019	111950	INTEGRATED SYSTEMS C	Customer Delano SD Skyward Hosting Services April 2019	03/13/2019	0697743	650.00
					Totals for 111950		650.00
March	2019	111951	IVERSON, JENA	Mileage Reimbursement 9/2018 - 1/2019	03/13/2019	01.18.2019	36.55
					Totals for 111951		36.55
March	2019	111952	J W PEPPER	Instructional Supplies	03/13/2019	11E43511	46.99
March	2019	111952	J W PEPPER	Instructional Supplies	03/13/2019	11E47506	54.00
March	2019	111952	J W PEPPER	Music for Choir / Eric Conway	03/13/2019	11E47781	345.99
					Totals for 111952		446.98
March	2019	111953	KEMPS	Account #28020-0 Invoice Nos.	03/13/2019	3.02.2019	1,388.85

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
				743217/742475/742448/742479/742449/743189/742472/742478/742447/742474			
				Totals for 111953			1,388.85
March	2019	111954	LITCHFIELD HIGH SCHO	Conference Speech Meet	03/13/2019	03.08.2019	4,985.00
				Expenses Conference Academic Challenge Expenses			
				Totals for 111954			4,985.00
March	2019	111955	MARIA FELGER RAMOS,	Interpret @ IEP + Mileage	03/13/2019	2019030	72.00
March	2019	111955	MARIA FELGER RAMOS,	Preschool Assessment - + Mileage	03/13/2019	2109022	72.00
				Totals for 111955			144.00
March	2019	111956	THE MCDOWELL AGENCY	Background Screenings	03/13/2019	112293	107.70
March	2019	111957	NAPA (DELANO AUTO PA	Cust No. 1950	03/13/2019	168394	29.76
March	2019	111957	NAPA (DELANO AUTO PA	Cust No. 1950	03/13/2019	168442	49.99
				Totals for 111957			79.75
March	2019	111958	NORTH STAR AWARDS &	End of Season Awards Delano Wrestling	03/13/2019	9027	202.95
March	2019	111958	NORTH STAR AWARDS &	End of Season Awards Delano Boys Swimming31.25	03/13/2019	9028	31.25
				Totals for 111958			234.20
March	2019	111959	OXHERD PIZZA, INC.	Pizzas - St. Max and Delano Schools	03/13/2019	6028	1,319.50
				Totals for 111959			1,319.50
March	2019	111960	OXYGEN SERVICE COMPA	Customer No. 11692 Cylinder Rental	03/13/2019	03431054	10.64
				Totals for 111960			10.64
March	2019	111961	PATTERSON, MICHAEL	Monthly Phone Stipend	03/13/2019	03.12.2019	50.00
March	2019	111962	PFEIFER, NICOLE	Classroom Supplies	03/13/2019	03.06.2019	4.00
				Totals for 111962			4.00
March	2019	111963	PRIOR, TINA	CPR Class Training BLS Certification	03/13/2019	03.07.2019	65.00
				Totals for 111963			65.00
March	2019	111964	REGION 8AA MSHSL	Boys Basketball Section 5AAA 3/5/2019	03/13/2019	03.05.2019	2,206.00
				Totals for 111964			2,206.00
March	2019	111965	RIDGEVIEW MEDICAL CE	Winter Bill for Sports Medicine Coverage / MS Gymnastics / Supplies	03/13/2019	03.05.2019	10,593.94
March	2019	111965	RIDGEVIEW MEDICAL CE	Coverage for Boys Basketball Section Quarterfinals 3/5/19	03/13/2019	03.06.2019	90.00
				Totals for 111965			10,683.94
March	2019	111966	SCIENCE TAKE-OUT	Items for Biology - Jessie Bahe	03/13/2019	9950	45.80
				Totals for 111966			45.80
March	2019	111967	TAPES PLUS ADVERTISI	Advertising Space Coborn's Delano 3/2019-6/2019	03/13/2019	TP012150	290.00
				Totals for 111967			290.00
March	2019	111968	TEACHERS ON CALL	Account No. 20214	03/13/2019	101376	7,402.05
				Totals for 111968			7,402.05
March	2019	111969	TRIBBLE, SAMANTHA	Mileage Reimbursement for BBP Training	03/13/2019	02.21.2019	29.23
				Totals for 111969			29.23
March	2019	111970	TWINSOURCE	Microfiber	03/13/2019	00472120	204.30
				Totals for 111970			204.30
March	2019	111971	UNITED FARMERS COOP	Fuel	03/13/2019	23-31887	4,147.70
March	2019	111971	UNITED FARMERS COOP	Fuel	03/13/2019	23-31888	4,802.60
				Totals for 111971			8,950.30
March	2019	111972	UPPER LAKES FOODS IN	Acct #309840	03/13/2019	402770-00	131.94
March	2019	111972	UPPER LAKES FOODS IN	Acct #309838	03/13/2019	435553-00	60.32
March	2019	111972	UPPER LAKES FOODS IN	Acct #309838	03/13/2019	437216-00	1,248.77
March	2019	111972	UPPER LAKES FOODS IN	Acct #309838	03/13/2019	439785-00	866.88
March	2019	111972	UPPER LAKES FOODS IN	Account #309840	03/13/2019	441774-00	731.77
				Totals for 111972			3,039.68
March	2019	111973	WRIGHT TECHNICAL CEN	Customer 1-1015 Delano Schools WTCA / BA09 / LTFM / CTE L	03/13/2019	4040	14,348.00
March	2019	111973	WRIGHT TECHNICAL CEN	Customer 1-1015 Delano Schools WLCHS	03/13/2019	4049	721.23
				Totals for 111973			15,069.23
March	2019	111974	XCEL ENERGY	Account No. 51-0012249050-1	03/13/2019	628489266	5,491.46
March	2019	111974	XCEL ENERGY	Account No. 51-0011975735-7	03/13/2019	628661143	309.25
				Totals for 111974			5,800.71
March	2019	111975	YOUTH ENRICHMENT LEA	Grandmasters of Chess / Pully	03/13/2019	3569	2,320.00

POST MONTH	POST YEAR	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
				Engineers			
					Totals for 111975		2,320.00
March	2019	111976	ACCOUNT SERVICES EXC	Agreement No. 013-0826194-000	03/20/2019	1351832	13,818.67
					Totals for 111976		13,818.67
March	2019	111977	ACTIVE NETWORK, LLC	Cust #1649017 Monthly Installment for April	03/20/2019	4100164245	441.00
					Totals for 111977		441.00
March	2019	111978	AFFINETY SOLUTIONS,	Registration Transaction Fee	03/20/2019	11746	470.00
					Totals for 111978		470.00
March	2019	111979	AKSOY, JANE	Classrrom Supplies	03/20/2019	03.18.2019	169.94
					Totals for 111979		169.94
March	2019	111980	BAN-KOE SYSTEMS, INC	Order No. 00061821	03/20/2019	86846	1,187.50
					Totals for 111980		1,187.50
March	2019	111981	BENKER, JESSICA	Classroom Supplies	03/20/2019	03.15.2019	24.42
					Totals for 111981		24.42
March	2019	111982	BIMBO BAKERIES USA	Customer #99-46039-9999-99 Invoice Nos. 52177726418/52177726473/52177726419	03/20/2019	35469	181.90
					Totals for 111982		181.90
March	2019	111983	BORDER STATE ELECTRI	Cust Acct #16899 S/O #31767834	03/20/2019	917291870	330.54
March	2019	111983	BORDER STATE ELECTRI	Cust Acct #16899 S/O #31777025	03/20/2019	917299742	117.47
					Totals for 111983		448.01
March	2019	111984	CCP INDUSTRIES INC	Cust Acct No. 154555	03/20/2019	IN02274561	300.92
					Totals for 111984		300.92
March	2019	111985	CLIMATE MAKERS	DELA01/DELANO MID Ticket #035427	03/20/2019	61801	519.55
					Totals for 111985		519.55
March	2019	111986	CENTRAL MN MENTAL HE	Delano Chemical Health Services	03/20/2019	03.13.2019	360.00
					Totals for 111986		360.00
March	2019	111987	COLE PAPERS INC	Customer No. 18702500 Order No. 2367636	03/20/2019	9525150	39.63
March	2019	111987	COLE PAPERS INC	Customer No. 18702500 Order No. 2367636	03/20/2019	9525600	1,093.84
					Totals for 111987		1,133.47
March	2019	111988	CONTINENTAL CLAY COM	Items for Art / Ray Cordes	03/20/2019	INV0001328	635.08
					Totals for 111988		635.08
March	2019	111989	DELANO MUNICIPAL UTI		03/20/2019		0.00
					Totals for 111989		0.00
March	2019	111990	DELANO MUNICIPAL UTI	Customer #964	03/20/2019	02.28.2019	5,379.45
March	2019	111990	DELANO MUNICIPAL UTI	Customer #12604	03/20/2019	02.28.2019	519.03
March	2019	111990	DELANO MUNICIPAL UTI	Customer #12852	03/20/2019	02.28.2019	6,187.10
March	2019	111990	DELANO MUNICIPAL UTI	Customer #6242	03/20/2019	02.28.2019	1,760.41
March	2019	111990	DELANO MUNICIPAL UTI	Customer #2301	03/20/2019	02.28.2019	8,875.80
March	2019	111990	DELANO MUNICIPAL UTI	Customer #4744	03/20/2019	02.28.2019	29.17
March	2019	111990	DELANO MUNICIPAL UTI	Customer #5121	03/20/2019	02.28.2019	369.91
March	2019	111990	DELANO MUNICIPAL UTI	Customer #5392	03/20/2019	02.28.2019	1,530.10
March	2019	111990	DELANO MUNICIPAL UTI	Customer #5393	03/20/2019	02.28.2019	12,069.78
March	2019	111990	DELANO MUNICIPAL UTI	Customer #5394	03/20/2019	02.28.2019	5,619.18
March	2019	111990	DELANO MUNICIPAL UTI	Customer #5394	03/20/2019	02.28.2019	517.79
March	2019	111990	DELANO MUNICIPAL UTI	Customer #5587	03/20/2019	02.28.2019	19.79
					Totals for 111990		42,877.51
March	2019	111991	DIETERICH, DEBORAH	Lunch Account Refund	03/20/2019	03.05.2019	49.95
					Totals for 111991		49.95
March	2019	111992	DIVERSIFIED SNACK DI	Customer ID de	03/20/2019	151187	288.00
					Totals for 111992		288.00
March	2019	111993	DOWNER, PAUL	Monthly Cell Phone Stipendl	03/20/2019	03.20.2019	50.00
					Totals for 111993		50.00
March	2019	111994	ELECTRIC MOTOR REPAI	#051070	03/20/2019	448726	1,124.72
					Totals for 111994		1,124.72
March	2019	111995	EMI AUDIO	Customer #15531	03/20/2019	43411	17.99
March	2019	111995	EMI AUDIO	Customer #15531	03/20/2019	w7611	201.95
March	2019	111995	EMI AUDIO	Customer #15531	03/20/2019	w7612	124.99
					Totals for 111995		344.93
March	2019	111996	FOBBE ELECTRIC INC	STEM Room Outlets	03/20/2019	03.18.2019	3,595.00
					Totals for 111996		3,595.00
March	2019	111997	FRAKE, ANNABEL	Germany Trip	03/20/2019	03.18.2019	500.00
					Totals for 111997		500.00
March	2019	111998	FRONTIER	Account #763-972-2636-091508-2	03/20/2019	03.04.2019	338.04
March	2019	111998	FRONTIER	Account No. 763-972-1016-011218-2	03/20/2019	03.12.2019	196.09
					Totals for 111998		534.13

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
March	2019	111999	GBR INTERPRETING AND	Job #126932	03/20/2019	8218	128.60
						Totals for 111999	128.60
March	2019	112000	GILBERT, AVA	Germany Trip	03/20/2019	03.18.2019	500.00
						Totals for 112000	500.00
March	2019	112001	HERC-U-LIFT	#34203	03/20/2019	R052116-1	970.80
						Totals for 112001	970.80
March	2019	112002	HERITAGE EMBROIDERY	Girls LaCrossel	03/20/2019	31663	1,810.00
						Totals for 112002	1,810.00
March	2019	112003	HILDI INC.	Actuarial Audit Request / Actuarial Valuation for GASB 75	03/20/2019	10216	900.00
						Totals for 112003	900.00
March	2019	112004	HILLYARD/HUTCHINSON	Customer No. 201908	03/20/2019	603361090	1,050.00
						Totals for 112004	1,050.00
March	2019	112005	ICS CONSULTING INC.	Project 0005102	03/20/2019	4978	1,166.11
March	2019	112005	ICS CONSULTING INC.	Project 0008081	03/20/2019	4981	8,068.44
						Totals for 112005	9,234.55
March	2019	112006	INNOVATIVE OFFICE SO	Items for Language Arts - Dan Mathieson	03/20/2019	IN2432927	281.85
March	2019	112006	INNOVATIVE OFFICE SO	Toner for Teacher Printers - Marie Thomas	03/20/2019	IN2433673	516.39
March	2019	112006	INNOVATIVE OFFICE SO	Items for Health - Maria Menz	03/20/2019	IN2434700	257.73
						Totals for 112006	1,055.97
March	2019	112007	JACOBSON, JOHN	Germany Trip	03/20/2019	03.18.2019	500.00
						Totals for 112007	500.00
March	2019	112008	JOSTENS		03/20/2019		0.00
						Totals for 112008	0.00
March	2019	112009	JOSTENS	Credit Memo Cap and Gowns for Graduating Senior Class / Marie Thomas	03/20/2019	22010308	-128.00
March	2019	112009	JOSTENS	Diplomas, Diploma Covers, Cost for New Signature and New Building Pic on Covers	03/20/2019	22552540	12.00
March	2019	112009	JOSTENS	Diplomas, Diploma Covers, Cost for New Signature and New Building Pic on Covers	03/20/2019	22609272	1,058.31
March	2019	112009	JOSTENS	Cap and Gowns for Graduating Senior Class / Marie Thomas	03/20/2019	22626300	1,888.92
March	2019	112009	JOSTENS	Cap and Gowns for Graduating Senior Class / Marie Thomas	03/20/2019	22645209	4,220.00
March	2019	112009	JOSTENS	Diplomas, Diploma Covers, Cost for New Signature and New Building Pic on Covers	03/20/2019	22716596	1,896.11
						Totals for 112009	8,947.34
March	2019	112010	KEMPS	Account #28020-0 Invoice Nos. 742396/742424/741292/742394/742425/741291/742393/742395/742426/741290/742391	03/20/2019	w/e 03.09.	1,839.19
						Totals for 112010	1,839.19
March	2019	112011	LABEAU, MATTHEW	Monthly Cell Phone Stipend / MASMS Mileage Reimbursement	03/20/2019	03.19.2019	96.40
						Totals for 112011	96.40
March	2019	112012	LANDSCAPE STRUCTURES	Surfacing for DIS	03/20/2019	INV-INTERS	92,680.00
						Totals for 112012	92,680.00
March	2019	112013	LAWRENCE, JOE	Reimbursement for Spring Musical Costumes	03/20/2019	03.18.2019	36.00
						Totals for 112013	36.00
March	2019	112014	LOFFLER COMPANIES -	Contract No. NC12007-01	03/20/2019	3062996	35.73
March	2019	112014	LOFFLER COMPANIES -	Account No. 1803 Contract No. I65551-SKA10092-01	03/20/2019	3062997	1,797.16
						Totals for 112014	1,832.89
March	2019	112015	MAWSECO DISTRICT #93	1-00125 LSADM / LSINS	03/20/2019	1578	24,130.34
						Totals for 112015	24,130.34
March	2019	112016	MN DEPT OF LABOR & I	Customer No. 88024	03/20/2019	ALR0093081	100.00
						Totals for 112016	100.00
March	2019	112017	MN HISTORICAL SOCIET	History Day Regional Entry Fees Customer Number 2510	03/20/2019	19825	350.00
						Totals for 112017	350.00
March	2019	112018	NAPA (DELANO AUTO PA	Delano Schools #1950	03/20/2019	168527	30.34
						Totals for 112018	30.34
March	2019	112019	NASCO	Items for Kalvig - HS PIE	03/20/2019	309241	107.02
						Totals for 112019	107.02
March	2019	112020	NORTH STAR AWARDS &	End of Season Awards Boys Basketball	03/20/2019	9041	31.25
						Totals for 112020	31.25
March	2019	112021	ORTHENGREN, STEVEN	Germany Trip	03/20/2019	03.18.2019	500.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
					Totals for 112021		500.00
March	2019	112022	OXYGEN SERVICE COMPA	Open P.O. for Industrial Tech - Joe Finn	03/20/2019	08238287	104.93
March	2019	112022	OXYGEN SERVICE COMPA	Open P.O. for Industrial Tech - Joe Finn	03/20/2019	08238537	145.00
					Totals for 112022		249.93
March	2019	112023	PNC EQUIPMENT FINANC	Contract Number 137021000	03/20/2019	382858	23,590.17
					Totals for 112023		23,590.17
March	2019	112024	QUILL CORPORATION		03/20/2019		0.00
					Totals for 112024		0.00
March	2019	112025	QUILL CORPORATION	All Items but one for Math - Julie Langstreet \$577.71 One Item for HS Office - Marie Thomas \$35.99	03/20/2019	5612293	512.70
March	2019	112025	QUILL CORPORATION	All Items but one for Math - Julie Langstreet \$577.71 One Item for HS Office - Marie Thomas \$35.99	03/20/2019	5656957	64.74
March	2019	112025	QUILL CORPORATION	All Items but one for Math - Julie Langstreet \$577.71 One Item for HS Office - Marie Thomas \$35.99	03/20/2019	5668450	36.26
					Totals for 112025		613.70
March	2019	112026	SAUK CENTRE WEB PRIN	2/12/2019 Tiger Stripes 19-0146	03/20/2019	00032874	197.90
					Totals for 112026		197.90
March	2019	112027	SCHAUBERGER, STEVEN	Monthly Cell Phone Stipend	03/20/2019	03.19.2019	50.00
					Totals for 112027		50.00
March	2019	112028	SEEGER, AVA	Registration Cancelled	03/20/2019	120916	30.00
					Totals for 112028		30.00
March	2019	112029	SEIBERLICH, REBECCA	Mileage Reimbursement	03/20/2019	03.15.2019	24.36
					Totals for 112029		24.36
March	2019	112030	TEACHERS ON CALL	Account No. 20214	03/20/2019	101716	7,139.70
					Totals for 112030		7,139.70
March	2019	112031	THEIS, OLIVIA	Germany Trip	03/20/2019	03.18.2019	500.00
					Totals for 112031		500.00
March	2019	112032	TRI-DIM FILTER CORP.	Customer No. 1007172 Pro #472016986959	03/20/2019	2144104-1	83.05
					Totals for 112032		83.05
March	2019	112033	TRIARCO	Items for Art / Ray Cordes	03/20/2019	307941	351.47
March	2019	112033	TRIARCO	Items for Art / Ray Cordes	03/20/2019	307941	-351.47
					Totals for 112033		0.00
March	2019	112034	TRIO SUPPLY COMPANY	Customer #0366446	03/20/2019	513819	81.15
					Totals for 112034		81.15
March	2019	112035	TWINSOURCE	Charcoal Mats	03/20/2019	00470541	1,137.00
					Totals for 112035		1,137.00
March	2019	112036	U OF M/OFFICE OF STU	Customer No. 2415175	03/20/2019	0000211644	1,595.00
					Totals for 112036		1,595.00
March	2019	112037	UPPER LAKES FOODS IN		03/20/2019		0.00
					Totals for 112037		0.00
March	2019	112038	UPPER LAKES FOODS IN	Account #309836	03/20/2019	435547-00	141.44
March	2019	112038	UPPER LAKES FOODS IN	Account #312772	03/20/2019	435548-00	66.56
March	2019	112038	UPPER LAKES FOODS IN	Account #312772	03/20/2019	437600-00	935.79
March	2019	112038	UPPER LAKES FOODS IN	Acct #309836	03/20/2019	439316-00	974.39
March	2019	112038	UPPER LAKES FOODS IN	Account #309836	03/20/2019	439971-00	14.56
March	2019	112038	UPPER LAKES FOODS IN	Account #309836	03/20/2019	440193-00	1,406.00
March	2019	112038	UPPER LAKES FOODS IN	Account #312772	03/20/2019	440248-00	580.08
March	2019	112038	UPPER LAKES FOODS IN	Account #309836	03/20/2019	442525-00	1,687.69
					Totals for 112038		5,806.51
March	2019	112039	UPS	Shipper #64790F Shipment to Edlund Company	03/20/2019	000064790F	19.42
					Totals for 112039		19.42
March	2019	112040	VIEAU, T JOSEPH	Mileage Reimbursement	03/20/2019	03.12.2019	151.69
					Totals for 112040		151.69
March	2019	112041	VITAL SIGNS	HS ADA	03/20/2019	V-181163C	14,854.30
					Totals for 112041		14,854.30
March	2019	112042	WILLIAMS, ETHAN	Germany Trip	03/20/2019	03.18.2019	500.00
					Totals for 112042		500.00
March	2019	112043	WOLD ARCHITECTS AND	Project #152235	03/20/2019	60841	5,594.45
					Totals for 112043		5,594.45
March	2019	112044	WORKS COMPUTING, INC	Customer No. ISD879	03/20/2019	31021	437.50
					Totals for 112044		437.50
March	2019	112045	WRIGHT TECHNICAL CEN	1-1015 WLCHS	03/20/2019	4060	601.02
					Totals for 112045		601.02
March	2019	112046	WULFENSTEIN, NEISA	IEP Services	03/20/2019	03.19.2019	563.50
					Totals for 112046		563.50

<u>POST MONTH</u>	<u>POST YEAR</u>	<u>CHECK NUMBER</u>	<u>CHECK VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>INVOICE NUMBER</u>	<u>AMOUNT</u>
March	2019	112047	XEROX FINANCIAL SERV	Contract No. 020-0091597-001	03/20/2019	1538943	1,187.00
						Totals for 112047	1,187.00
March	2019	112048	TRIARCO	Items for Art / Ray Cordes	03/20/2019	307941	351.74
						Totals for 112048	351.74
						Totals for checks	1,038,378.76

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	291,118.16	7,908.00	464,190.81	763,216.97
02	FOOD SERVICE	6,789.97	253.70	36,035.45	43,079.12
04	COMMUNITY SERVICES	9,691.22	145.00	22,260.85	32,097.07
05	CAPITAL OUTLAY	370.56	0.00	62,201.74	62,572.30
06	BUILDING FUND	0.00	0.00	127,145.80	127,145.80
08	TRUST FUND	0.00	0.00	10,267.50	10,267.50
***	Fund Summary Totals ***	307,969.91	8,306.70	722,102.15	1,038,378.76

***** End of report *****

Resolution # 03-25-19-04

Resolution for Acceptance of Gifts

Member _____ introduced the following resolution and

Member _____ moved for its adoption:

WHEREAS Target Cybergrants - \$24.00 for Delano Elementary; DES PIE - \$303.67 for I Love to Read and Art Fair and \$7,937.53 for Field Trips; DIS PIE - \$600.00 for Delano Intermediate School; Wells Fargo Matching Donation - \$1,087.66 for Delano Intermediate School; Landscape Structures - \$200.00 for Jazz Festival; Abraham McMahan Harvestores - \$980.00 for Delano Intermediate School Book Drive; Delano Lions - \$593.00 and Loretto Lions - \$1,800.00 for Hearing Equipment; Wells Fargo Matching Donation - \$35.00 for Delano High school; Wells Fargo Your Cause - \$70.00 for Delano High School; Ohiopyle Prints - \$40.57 for Delano Athletics/Activities; Delano Basketball Booster Club - \$731.20 Reimbursement for Charter Bus; Boys Hockey Booster Club - \$1,084.00 Reimbursement for Charter Bus; and the following donations were made to COMPASS for Suicide Prevention Day: Delano United Methodist - \$200.00 and Delano Loretto United Way - \$500.00

have generously offered to donate to the Delano Public School District.

WHEREAS the conditions on these gifts are for the programs noted above.

THEREFORE, BE IT RESOLVED by the Delano School Board to gratefully accept the gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member

_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: None

The foregoing resolution was approved this 25th day of March, 2019.

SCHOOL BOARD PERSONNEL ITEMS

March 25, 2019

Retirements/Resignations/Terminations

1. Eberhardt, Jean: DIS Paraprofessional, resigned effective February 28, 2019.
2. Entzi, Paige: DHS Spanish Teacher, resigning effective June 7, 2019.
3. Olson, Peter: Community Education Site Supervisor, resigned effective March 27, 2019.
4. Shoultz, Mike: JV Football Coach, resigned effective December 13, 2018.

Recommendations for Employment

1. Benker, Shelby: Swimming Lesson Aide, replacing Alaina Johnson, effective March 21, 2019.
2. Bestland, Breeze: DHS Long-Term Sub, subbing for Rachel Holmes, effective February 11, 2019.
3. Drews, Mackenzie: Student Volleyball Camp Asst., replacing leaving students, effective March 4, 2019.
4. Kowalski, Tamra: Enrichment Class Instructor, new position, effective February 26, 2019.
5. Kunkel, Monica: Girls JV Lacrosse Coach, replacing Derek Picha, effective April 1, 2019.
6. Lunderby, Joshua: MS Boys Golf Coach, replacing Robert Stocker, effective April 1, 2019.
7. Pinoniemi, Leah: Student TAC Monitor, replacing leaving students, effective February 28, 2019.
8. Potter, Elias: Boys JV Lacrosse Coach, replacing Greg Johnson, effective April 1, 2019.
9. Smith, Ellie: Student Volleyball Camp Asst., replacing leaving students, effective March 4, 2019.
10. Welvaert, Brady: Boys Lacrosse Assistant, replacing Kyle Fearing, effective April 1, 2019.
11. Zahler, Thomas: Judo Fit Instructor, new position, effective March 19, 2019.

Contract Changes/Approvals/Position Changes

1. Dinger, Natalie: Early Childhood Teacher, moving from .80 FTE to 1.0 FTE, effective March 18, 2019.

Lane Changes

Obtaining Master's Degree

1. Ward, Amanda: DES Grade 2 Teacher, requesting lane change from BA+15 to MA.
2. Gareis, Jill: DES SLD Teacher, requesting lane change from BA to BA+15.
3. Johnson, Ashley: District Wide Special Education Teacher, requesting lane change from BA to BA+15.
4. Pekuri, Caitlin: DIS Special Education Teacher, requesting lane change from MA to MA+15.
5. Wiese, Jennifer: DES Grade 1 Teacher, requesting lane change from MA to MA+15.

Unofficial

MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, February 26, 2019

MAWSECO Education Center, 720 9th Avenue, Howard Lake, MN 55349

PRESENT: Irene Bender, Gena Jacobson, Amy Johnson, Jessica Johnson, Katie Koch, Chris Paumen and Julie Rae Pennertz.

OTHERS PRESENT: Janell Bullard and Tim Miller.

MINUTES

I. Call to Order

The meeting was called to order at 7:06 p.m.

II. Pledge of Allegiance

III. Acceptance of Agenda

Motion to accept the agenda as presented was made by Julie Rae Pennertz, seconded by Irene Bender. Carried unanimously.

IV. Minutes of Previous Meeting

Motion to approve the minutes of the January 22, 2019 meeting was made by Irene Bender, seconded by Katie Koch. Carried unanimously.

V. Bills for Payment and other financial reports as attached

Motion to approve the bills for payment and other financial reports for February was made by Gena Jacobson, seconded by Irene Bender. Carried unanimously.

VI. Acknowledgements

A. School Board Recognition Week, February 18-22, 2019

Janell Bullard expressed her thanks for the time and effort board members put forth on the MAWSECO Board.

B. Paraprofessional Recognition Week, March 4-8, 2019

The Board acknowledged their appreciation for the significant contributions of all paraprofessionals. The contribution of special education paraprofessionals employed by both the member districts and the Cooperative are acknowledged. The service and support provided by Cooperative paraprofessionals (listed on page 4) to our students with disabilities is greatly appreciated.

VII. Fund Transfers

1/11/18 \$500,000.00

Motion to approve the fund transfer as listed was made by Gena Jacobson, seconded by Irene Bender. Carried unanimously.

VIII. Reports

- A. Director Report – Janell Bullard presented the December 1 child count summaries, gave a brief legislative update, and reported how the cold/snow days will be made up. She reminded the Board of the focus of the Strategic Plan.

IX. Old Business

- A. Renumber Policy 721 - Legal Consultation and Due Process Cost to Policy 723
Motion to approve the renumbering of Policy 721 Legal Consultation and Due Process Cost to Policy 723 was made by Jessica Johnson, seconded by Katie Koch. Carried unanimously.
- B. FY19 Revised Budget
Motion to approve the FY19 revised budget as presented was made by Irene Bender, seconded by Jessica Johnson. Carried unanimously.

X. New Business

A. Personnel

Motion to approve the following personnel items was made by Julie Rae Pennertz, seconded by Gena Jacobson. Carried unanimously.

1. Resignation: Debra Aulwes, Paraprofessional (Westside Alternative Program) effective December 12, 2018 (date change).
2. Extended Contract: Lisa Perovich, Administrative Assistant, up to 20 hours for website updates, effective January 23, 2019 - May 31, 2019.
3. Resignation: Gretchen Lieb, Teacher, effective the last day of the 2018-2019 school year.
4. Lane Change: Laura Scheer, Occupational Therapist, from MA to MA+15 effective September 15, 2019.
5. Employment: Kacie Carlsted, Long Term Substitute Paraprofessional (STEP Program), Step 0, up to 36 hours/week effective February 25, 2019 - May 17, 2019.
6. Employment: Joel Selensky, School Psychologist, up to 240 hours effective February 18, 2019 - June 7, 2019.

B. Revised 2018-2019 Staff and Program Calendars

Motion to approve the revised 2018-2019 staff and program calendars was made by Amy Johnson, seconded by Chris Paumen. Carried unanimously.

1. General Staff Calendar - for itinerant staff since location/days for each position varies
2. MAWSECO Education Center (Trek, Journeys, STEP)
3. Cornerstones/Eastern Wright Programs
4. Sholund School for Girls
5. Village Ranch Alternative Program
6. Westside Alternative Program

7. Wings Alternative Program

C. Revised Policies

The Board had the first reading of the following policies and will have a second reading at the March 26, 2019 board meeting.

1. 102 - Equal Educational Opportunity
2. 205 - Open Meetings and Closed Meetings
3. 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
4. 209 - Code of Ethics
5. 210 - Conflict of Interest - School Board Members
6. 401 - Equal Employment Opportunity (EEO)
7. 413 - Harassment and Violence
8. 419 - Tobacco-Free Environment
9. 421 - Gifts To Employees
10. 504 - Student Dress and Appearance
11. 506 - Student Discipline
12. 516 - Student Medication
13. 525 - Violence Prevention
14. 530 Immunization Requirements
15. 602 - Organization of School Calendar and School Day
16. 709 - Student Transportation Safety
17. 903 - Visitors to School District Buildings and Sites

XI. Future Board Meetings

A. March 26, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake

B. April 23, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake

XII. Adjournment

Motion to adjourn the meeting was made by Jessica Johnson, seconded by Julie Rae Pennertz. Carried unanimously at 8:07 p.m.

Submitted by,

Janell Bullard
Executive Secretary

This document is available in the following formats upon request: Braille, Large Print, Audio MP3 file, Computer Disk. Please call (320) 543-1122 for more information or to request a copy.

Nancy Barnes	Andrea Hawley	Anne Uecker
Gail Bergstrom	Judy Jacques	Wendy VanVleet
Anna Carlson	Jana Knutson	Kerri Votava
Sarah Case	Cindy Lower	Mary Wald
Holly Cottington	Sheri Okerman	Jennifer Weiers
Carlie Edwards	Christine Oswald	Courtney Wozniak
Olivia Engel	Tammy Paumen	Kathy Wozniak
Patrice Ertl	Tammy Pellaton	Jenna Wright
Julie Fasching	Kayla Sonsteby	Rachel Wright
Lynn Felder	Rhonda Rae	Alice Yanta
Stacey Greenhagen	Nicole Sigler	
Cassandra Hankins	Tamara Smith	

WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday March 5, 2019 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Briesemeister, Diers, Mealey, Lee, McAlpine, Steffens, Curtis.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Kathy Miller-Finance Officer, Kelly Kosloski-Staff Representative, Dana Watters-Administrative Assistant.

The meeting was called to order by Member Diers at 6:30 p.m. followed by the Pledge of Allegiance.

Agenda Review

On motion by Member McAlpine, second by Member Mealey, item 8.4 was removed. The agenda was approved. Motion carried by unanimous vote.

Consent Agenda

On motion by Alternate Lee, second by Member McAlpine, to approve consent agenda as presented. Motion carried by unanimous vote. 5.1 February 5th regular meeting, 5.2 Bills for Payment, 5.3 Accept Donation - 2000 BMW.

Financial Report

Officer Miller reported on the current finances. On motion by Member Mealey, second by Member McAlpine to approve the financial report as presented. Motion carried by unanimous vote.

Principal Report

Principal Karson reported on upcoming workshops, trainings, WTC Open House, meetings, 2019-20 WTC pre-registration, program field trips, CEO event, parent/teacher conferences, student activities and WLC current enrollment.

Director's Report

Director Koslofsky reported on the Site Improvement Plan, 2019-20 WTC calendar, Construction Trades House, facilities and finance updates and meetings attended and upcoming.

New Business

On motion by Member McAlpine, second by Member Briesemeister, to approve the first readings of policies 405 Veteran's Preference, 406 Public and Private Data, 802 Disposition of Obsolete Equipment and Material as presented. Motion carried by unanimous vote.

On motion by Member McAlpine, second by Member Curtis, to approve the revised 2018-19 calendar recognizing April 19 & 22, June 6 & 7 as student & staff make-up days. June 10 will be staff make-up day. Additional make-up days for staff to be determined by administration as presented. Motion carried by unanimous vote.

On motion by Member Mealey, second by Member Lee to approve the 2019-20 calendar. On motion by Member Mealey, second by Member Lee to amend the 2019-20 calendar, as presented. Vote to approve the amendment and vote to approve the amended motion. Motion carried by unanimous vote.

On motion by Member McAlpine, second by Member Lee, to approve the Executive Director Contract for the 2019-2022 Contract Term as presented. Motion carried by unanimous vote.

On motion by Member McAlpine, second by Member Curtis, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 7:49PM.

DISTRICT STAFF DEVELOPMENT

Agenda Mar. 19, 2019

Strategic Plan Vision:

Systematic academic growth to promote educational excellence & continuous improvement for every learner in a digital society.

Four Major Aims for Delano Public Schools:

Technology, Curriculum, Professional Development, and Facilities

Professional Development Vision:

Provide professional development opportunities that are focused in the areas of curriculum alignment, technology and job embedded professional learning communities measured for effectiveness, relevancy and viability over the next five years.

Gwen Briesemeister (GT)	Meghan Gibas	Steve Heil (HS Admin)	Greg Hinker (ES Admin)	Meredith Huikko (ES)
Monica Kunkel (HS)	Marcie Ludwig (ES)		Natalie Palmer (DIS)	Ginny Schuelke (SPED)
Rebecca Seiberlich (TKC)	Dawn Hilgers (ECFE/WTP)	Nate Uselding (ES)	Joe Vieau (District)	Barry Voight (DIS Admin)
Al Briesmeister-School Board Member - Sub Jenny Rosenow				

BOLD: Present at Meeting

Not in Bold: Did Not Attend

Committee Norms

Admin self report in the document prior to Staff Development meeting

Adding staff comments or concerns section to agenda

Admin or Building Reps? Yes

Decision to leave open for either Admin or Building Reps to add staff comments or concerns.

Sent minutes about a week early and anyone can add to these comments or concerns

Begin meeting on time

Allocate a Time Keeper so we can end on time (7:45)

We understand that we are to properly vet a motion.

We understand the meaning of our vote.

7:00 a.m. Intermediate School Flex Room

1. Call Meeting to Order at - 7:03

2. Select secretary for the day - [Google Sheet](#) everyone sign for a spot - /barry
3. Approve the agenda
Motion by: Meredith Huikko Second by: Greg Hinker Motion: Carried
4. **Approve the Minutes**
 - a. From [Feb. 19](#) Motion by: Barry Voight Second by: Meghan Gibas Motion: carried

5. Old Business

- a. Follow-up discussion on FPK12 Training
 1. Review our [communication](#) with FPK12
 2. Review their progress
- ii. What type of follow-up training should we pursue?
 1. Should it be by building?
 2. Should it be in person or via Webinar?
- b. Update on Bonnie Houck as a literacy trainer for a three year period
 - i. CLV will begin on March 19 in the Elementary
 - ii. Follow-up will take place on April 2 with the leadership team.
 - iii.
- c. **2019-2020 [Budget](#) discussion- Cultural Competence; Literacy; FPK12**
 - i. Impact Lives - Looking at 15 people to take the IDI and have that 1:1 conversation. Have another training day with DR Postramo (look at date) and then train some of our staff on this.
 - ii. Vote to approve Impact Lives training for January 2020. Motion by Kunkel
Second by Gibas Motion Carries
 - iii. Money allocated for this year that isn't spent does it roll over to next year for that specific building?
 - iv. Budgeting requests by building at April mtg.
- d. **High School Finance report**
 - i. See links below in Administrative Reports
- e. **Intermediate School Finance report**
 - i. See link in Admin Reports

6. New Business

- a. Elementary School Finance report
- b. Comm. Ed Finance report

7. Staff Comments or Concerns

- a. ESS and LEEA awards will begin

8. Future agenda items

- a. Begin discussions on our next 5 year focus and possible district trainings for next year.
Some possible topics may be:
 - i. FocalPointK12 follow-up training
 - ii. SEL focus - what does this mean? More resources/curriculum or more training?
Elementary staff recognizing that while students are academically ready for

kindergarten; their SEL needs are going unmet in many ways. Kindergarten has consistently been the highest incidences of reported behaviors. Concerns regarding SEL transcend grade levels/buildings. Ginny will investigate resources - good training upcoming on February 4th (Brad Chapin - self-regulation skills); Dr. Cash has recently been devoting his time to self-regulation skills as well.

- iii. Assessment Alignment
- iv. Digital Assessment production (in FPK12)
- v. **Tier 1 (whole class) Interventions**
- vi. PLC's
- vii. Cultural Competency
- viii. Building Specific PD
 - 1. Everyday Math
 - 2. Reading Curriculum Training
 - 3. ??
- ix. Other thoughts/ideas?

9. **Administrative Reports (Type in: It is noted that much of the following is entered into the minutes and not necessarily discuss with the PD committee at large) (Time as permitted)**
- a. **High School** - [HS PD Spending](#)
 - b. **Intermediate School** - [Strategic PD planning](#) and [BUDGET tracker](#)
 - c. **Elementary School- Pre-K** - [Financial sheet](#)
 - d. **Gifted and Talented-Special Education** - 19 of 50 stipend participants have completed the stipend program. The GT ignite site contract ends on March 31. The GiftedGuru site will be available until 100 classes that were contracted have been accessed. GT assessment for grade 2 begins on March 19.
 - e. **Curriculum** -
 - f. **Q-Comp** -
 - g. **Technology** -
 - h. **District** -

10. **Other topics**

- a.

11. **Adjournment**

- a. **Motion: Uselding Second: Kunkel**
- b. **Motion Carried at 7:50**

Future Meeting Dates: Apr. 16, May 21.

Adopted: 1995-96

Revised: June 28, 2010

Revised: January 25, 2016

Revised: November 28, 2016

Revised: March 25, 2019

401 EQUAL EMPLOYMENT OPPORTUNITY

[Note: School districts are not required by statute to have a policy addressing these issues. However, the Equal Employment Opportunity Commission strongly encourages the adoption of a policy and will look for such a policy during accreditation visits, audits, or investigations.]

I. PURPOSE

The purpose of this policy is to provide equal employment opportunity for all applicants for school district employment and school district employees.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal employment opportunity for all applicants and employees. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, including gender identity or expression, age, family care leave status or veteran status. The school district also makes reasonable accommodations for disabled employees.

[Note: The Minnesota Human Rights Act defines “sexual orientation” to include “having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness.” Minn. Stat. § 363A.03, Subd. 44.]

- B. The school district prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute impermissible harassment and the school district’s internal procedures for addressing complaints of harassment, please refer to the school district’s policy on harassment and violence.
- C. This policy applies to all areas of employment including hiring, discharge, promotion, compensation, facilities, or privileges of employment.
- D. Every school district employee shall be responsible for following this policy.
- E. Any person having questions regarding this policy should discuss it with the Superintendent.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)
29 U.S.C. § 2615 (Family and Medical Leave Act)
38 U.S.C. § 4211 *et seq.* (Employment and Training of Veterans)
38 U.S.C. § 4301 *et seq.* (Employment and Reemployment Rights of Members of the Uniformed Services)
42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)
42 U.S.C. § 12101 *et seq.* (Equal Opportunity for Individuals with Disabilities)

Cross Reference: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)
MSBA/MASA Model Policy 405 (Veteran's Preference)
MSBA/MASA Model Policy 413 (Harassment and Violence)

Adopted: 1995-96

Revised: Feb. 20, 2007

Revised: December 15, 2008

Revised: July 26, 2010

Revised: August 26, 2013

Revised: October 27, 2014

Revised: May 18, 2015

Revised: March 25, 2019

419 TOBACCO-FREE ENVIRONMENT

[Note: School districts are not required by statute to have a policy addressing these issues. However, Minn. Stat. § 144.416 requires that entities that control public places must make reasonable efforts to prevent smoking in public places, including the posting of signs or any other means which may be appropriate.]

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco-free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or electronic cigarette in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic cigarette in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

[Note: The following language is not required by law but is recommended by MSBA for inclusion in this policy.]

- D. *The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, devices, or electronic cigarettes. The school district will not promote or allow promotion of tobacco products or e-cigarettes on school property or at school-sponsored events.*

III. TOBACCO AND TOBACCO RELATED DEVICES DEFINED

- A. “Electronic cigarette” means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other similar substance intended for human consumption, and the use or inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under another product name or descriptor.
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to,; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- D. “Smoking” means inhaling smoke from any lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product. Smoking also includes carrying a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation and the use of electronic cigarettes, including the inhaling and exhaling of vapor from any electronic delivery device.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indian adult lights tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

V. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.

- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VI. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. § 609.685 (Sale of Tobacco to Children)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

Adopted: 1995-96

Revised: May 18, 2015

Revised: March 25, 2019

421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The superintendent has discretion to determine what value is “insignificant.”
- D. Teachers may accept from publishers free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.

- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.
- G. This policy continues the employee recognition program in which the superintendent is authorized to purchase a suitable memento for all employees serving the school district for five years, 10 years, 15 years, 20 years, 25 years, 30 years and 35 years. An appropriate memento gift may also be purchased for a district employee who retires.

III. DEFINITIONS

- A. "Gift" means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.
- B. "Interested person" means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References: Minn. Stat. § 10A.07 (Conflicts of Interest)
Minn. Stat. § 10A.071 (Prohibition of Gifts)
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References: MSBA Model Policy 209 (Code of Ethics)
MSBA Model Policy 210 (Conflict of Interest - School Board Members)
MSBA Model Policy 306 (Administrator Code of Ethics)

Adopted: 1995-96
Revised: April 1998
Revised: September 27, 2010
Revised: May 21, 2012
Revised: July 22, 2013
Revised: February 24, 2014
Revised: March 25, 2019

504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of this school district to encourage students to dress appropriately for school activities and in keeping with community standards. This is a joint responsibility of the student and the student's parent(s) or guardian(s).
- B. Appropriate clothing includes, but is not limited to, the following:
1. Clothing appropriate for the weather.
 2. Clothing that does not create a health or safety hazard.
 3. Clothing appropriate for the activity (i.e., physical education or the classroom).
- C. Inappropriate clothing includes, but is not limited to, the following:
1. "Short shorts," skimpy tank tops, tops that expose the midriff, and other clothing that is not in keeping with community standards.
 2. Clothing which bears a message which is lewd, vulgar, or obscene.
 3. Apparel promoting products or activities that are illegal for use by minors.
 4. Objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or that approves, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals as defined in MSBA/MASA Model Policy 413.
 5. Any apparel or footwear that would damage school property.

- D. Headgear, including hats or head coverings, are not allowed in the building except with the approval of the building principal (i.e., student undergoing chemotherapy, medical situations, student religious practice or belief).
- E. The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory or profane or do not advocate violence or harassment against others.
- F. “Gang” as used in this policy means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities, the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. The “pattern of gang activity” means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang,

III. PROCEDURES

- A. When, in the judgment of the administration, a student’s appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities, or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. Parents/guardians will be notified.
- B. The administration may recommend a form of dress considered appropriate for a specific event and communicate the recommendation to students and parents/guardians.
- C. Likewise, an organized student group may recommend a form of dress for students considered appropriate for a specific event and make such recommendation to the administration for approval.

Legal References: U.S. Const., amend. I
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
B.W.A. v. Farmington R-7 Sch., Dist., 554 F.3d 734 (8th Cir. 2009)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
B.H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)
D.B. ex rel. Brogdon v. Lafon, 217 Fed.Appx. 518 (6th Cir. 2007)
Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)
Madrid V. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
McIntire v. Bethel School Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)

Hicks v. Halifax County Bd. Of Educ., 93 F.Supp.2d 649 (E.D. N.C. 1999)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, (N.D. Ill. 1987)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)

Adopted: 1995-96
Revised: 2004
Revised: December 15, 2008
Revised: June 25, 2012
Revised: December 16, 2013
Revised: June 22, 2015
Revised: March 25, 2019

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. Language arts and basic communication skills including reading and writing, literature, and fine arts;
2. Mathematics and science;
3. Social studies, including history, geography, economics, government, and citizenship that includes civics (see II.I.);
4. Health and physical education;

[Note: Health curriculum may include child sexual abuse prevention in consultation with other federal, state, or local agencies and community-based organizations to identify research-based tools, curricula, and programs.]

5. The arts;
6. Career and technical education; and
7. World languages.

[Note: World language programs should be developed and implemented to acknowledge and reinforce the language proficiency and cultural awareness that non-English language speakers already possess and encourage students' proficiency in multiple world languages. Programs also must encompass indigenous American Indian languages and cultures, among other world languages and cultures.] School districts may award Minnesota World Language Proficiency Certificates or Minnesota World Language High Achievement Certificates consistent with Minn. Stat. § 120B.022, Subd. 1.]

B. The basic instructional program shall include all courses required for each

grade level by the Minnesota Department of Education (MDE) and all courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.

- C. Elementary and middle schools shall offer at least three, and require at least two, of the following four art areas: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one of the following five art areas: media arts, dance, music, theater, and visual arts.
- D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.
- F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.
- G. The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum for all students in that grade beginning in the 2014-2015 school year and later.
 - 1. In the school district's discretion, training and instruction may result in CPR certification.
 - 2. CPR and AED instruction must include CPR and AED training that have been developed:
 - a. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - b. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
 - 3. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
 - 4. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

[Note: If a school district requests resources, the Minnesota Resuscitation Consortium must provide them to the school district for instruction and training provided to students under this section.]

- H. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:
1. provide a comprehensive plan to prepare for and complete career-and college ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as team work, collaboration, creativity, communication, critical thinking, and good work habits;
 2. emphasize academic rigor and high expectations and inform the student and the student's parent or guardian, if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
 3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
 4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
 5. help students access education and career options;
 6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
 7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
 8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
 9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.

The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.

Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college-ready.

When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills and abilities as the student grows, develops, and learns.

If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.

Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

[Note: Minn. Stat. § 120B.125 requires school districts to provide the services set forth in Section II.H. beginning in the 2013-2014 school year.]

- I. A student enrolled in a public school must correctly answer at least 30 of 50 civics test questions. A school or district may record on a student's transcript that the student answered at least 30 of 50 civics test questions correctly.
 1. "Civics test questions" means 50 of the 100 questions that, as of January 1, 2015, United States citizenship and immigration services officers use to select the questions they pose to applicants for naturalization so the applicants can demonstrate their knowledge and understanding of the fundamentals of United States history and government, as required by federal law. The Learning Law and Democracy Foundation, in consultation with Minnesota civics teachers, must select by July 1 each year 50 of the 100 questions under this paragraph to serve as the state's civics test questions for the proximate school year and immediately transmit the 50 selected civics test questions to MDE and to the Legislative Coordinating Commission, which must post the 50 questions it receives on the Minnesota's Legacy website by August 1 of that year.
 2. A school or district may exempt a student with disabilities from this requirement if the student's IEP team determines the requirement is

inappropriate and establishes an alternative requirement.

3. A school or district may administer the civics test questions in a language other than English to students who qualify for English learner services.
4. Schools and districts may administer civics test questions as part of the social studies curriculum.
5. A district must not prevent a student from graduating or deny a student a high school diploma for failing to correctly answer at least 30 of 50 civics test questions.
6. The school district cannot charge a fee related to this requirement.

[Note: This requirement is effective for students enrolling in grade 9 in the 2017-2018 school year and later.]

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Involuntary Career Tracking Prohibited)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 605 (Alternative Programs)

Adopted: 1995-96
Revised: 2004
Revised: March 22, 2010
Revised: May 21, 2012
Revised: May 23, 2016
Revised: March 25, 2019

101 LEGAL STATUS OF DELANO ISD 879 SCHOOL DISTRICT

I. PURPOSE

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school district's authority to govern, manage and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

- A. Funds

1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools, and authority to manage and expend such funds, subject to applicable law.
2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.
3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other

acquisition of equipment, supplies, materials, or other property, including real property.

4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References: Minn. Const. art. 13, § 1
Minn. Stat. Ch. 123B (School Districts, Powers and Duties)
Minn. Stat. Ch. 179A (Public Employment Labor Relations)
Minn. Stat. § 465.035 (Conveyance or Lease of Land)
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)
Minnesota Association of Public Schools v. Hanson, 287 Minn. 415, 178 N.W.2d 846 (1970)
Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 (1966)
Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965)
Huffman v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950)
State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Cross References: MSBA/MASA Model Policy 201 (Legal Status of School Board)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 705 (Investments)
MSBA/MASA Model Policy 706 (Acceptance of Gifts)
MSBA/MASA Model Policy 801 (Equal Access to School Facilities)
MSBA Service Manual, Chapter 3, Employee Negotiations

MSBA Service Manual, Chapter 13, School Law Bulletin "F" (Contract and Bidding Procedures)

Adopted: 1995-96

Revised: 2004

Revised: March 22, 2010

Revised: March 25, 2019

103 COMPLAINTS - STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

- A. Students, parents, employees or other persons, may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Cross References: MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Privacy Considerations)
MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 514 (Bullying Prohibition)
MSBA Service Manual, Chapter 13, School Law Bulletin “T” (School Records-Privacy-Access to Data)

Adopted: Orig. 1997
Revised: Feb. 23, 2009
Revised: November 22, 2010
Revised: August 26, 2013
Revised: March 25, 2019

203.5 SCHOOL BOARD MEETING AGENDA

I. PURPOSE

The purpose of this policy is to provide procedures for the preparation of the school board meeting agenda to ensure that the school board can accomplish its business as efficiently and expeditiously as possible.

II. GENERAL STATEMENT OF POLICY

The policy of the school board is that school board meetings shall be conducted in a manner to allow the school board to accomplish its business while allowing reasoned debate and discussion of each matter to be acted upon.

III. PROCEDURES

- A. While all school board members may provide input, it shall be the responsibility of the school board chair and superintendent to develop, prepare and arrange the order of items for the tentative school board meeting agenda for each school board meeting.
- B. Persons wishing to place an item on the agenda must make a request to the school board chair or superintendent in a timely manner. The person making the request is encouraged to state the person's name, address, purpose of the item, action desired and pertinent background information. The chair and superintendent shall determine whether to place the matter on the tentative agenda.

[Note: The Commissioner of Administration has issued an opinion that a government entity is limited to acting only on those matters specifically included in the notice of a special meeting.]

- C. The tentative agenda and supporting documents shall be sent to the school board members three (3) days prior to the scheduled school board meeting.
- D. Items may only be added to the agenda by a motion adopted at the meeting. If an added item is acted upon, the minutes of the school board meeting shall include a description of the matter.

- E. At least one copy of any printed materials relating to the agenda items of the meeting prepared or distributed by or at the direction of the school board or its employees and: (i) distributed at the meeting to all members of the governing body; (ii) distributed before the meeting to all members; or (iii) available in the meeting room to all members shall be available in the meeting room for inspection by the public while the school board considers their subject matter. This does not apply to materials classified by law as other than public or to materials relating to the agenda items of a closed meeting.

Legal References: Minn. Stat. § 13D.01, Subd. 6 (Open Meeting Law)
Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)
Dept. of Admin. Advisory Op. No. 10-013 (April 29, 2010)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)

Cross Reference: MSBA/MASA Model Policy 203 (Operation of the School Board - Governing Rules)
MSBA/MASA Model Policy 203.2 (Order of the Regular School Board Meeting)
MSBA/MASA Model Policy 203.6 (Consent Agendas)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 207 (Public Hearings)

Adopted: 1995-96

Revised: 2004

Revised: June 25, 2012

Revised: April 22, 2019

202 SCHOOL BOARD OFFICERS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The school board shall meet annually and organize by selecting a chair, a clerk, a treasurer and such other officers as determined by the school board. At its option, the school board may appoint a vice-chair to serve in the temporary absence of the chair.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a vice-chair, a clerk, and a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

[Note: The organizational meeting is a good time for the school board to plan for how to cancel and reschedule a board meeting. For example, the school board could decide and include in the regular meeting schedule a provision that if the school district closes early due to bad weather and calls off evening activities, any school board meeting scheduled for that evening may also be postponed and held at the same time and place the following evening. The organizational meeting is also a good time for the school

board to select the school district's legal counsel and the individuals authorized to contact legal counsel. Usually, the authorized contacts are the board chair, the superintendent, and the chief business official of the school district. In addition, many school districts authorize their human resources director, or a person exercising similar duties, to contact legal counsel.]

IV. OFFICER'S RESPONSIBILITIES

A. Chair

1. The chair when present shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions and perform all duties a chair usually performs.
2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.
3. Confer with Superintendent on meeting agendas.

B. Treasurer

1. The board-elected Treasurer oversees these functions as performed by the District's Business Manager.
2. The treasurer shall deposit the funds of the school district in the official depository.
3. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
4. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12.

C. Clerk

1. The board-elected clerk oversees these functions as performed by the District's Business Manager.
2. The clerk shall keep a record of all meetings in the books provided or supervise the process of keeping this record.
3. Within three days after an election, the clerk shall notify all persons elected of their election.

4. On or before September 15 of each year, the clerk shall:
 - a. file with the school board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the commissioner of education certified reports, showing:
 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the commissioner.
5. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
6. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.
7. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
8. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
9. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

D. Vice-Chair

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.

2. The superintendent shall perform the following:
 - a. carry out policies of district;
 - b. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
 - c. recommend to the school board employment and dismissal of teachers;
 - d. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
 - e. superintend school grading practices and examinations for promotions;
 - f. make reports required by the commissioner of education;
 - g. the School Board believes that establishing policy and general goals of the School District are its most important functions. Likewise, the execution of policy and realization of District goals are the responsibility of the Superintendent. The Board will delegate sufficient authority to the Superintendent to carry out the policies and attain the goals of the District while holding the Superintendent responsible for keeping the Board informed on school operations and the accomplishment of objectives.
 - h. the agenda for Board meetings will be developed by the Superintendent and distributed to Board members with the background material prior to meetings.

The agenda format shall include minutes of the previous meeting, statements and claims, items for Board action and documents to sign, if any.

- i. perform other duties prescribed by the school board.

Legal References: Minn Stat. § 123B.12 (Finance)
 Minn. Stat. § 123B.14 (Officers)
 Minn. Stat. § 123B.143 (Superintendent)
 Minn. Stat. § 126C.17 (Referendum Revenue)
 Minn. Stat. Ch. 205A (School District Elections)

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School District)

MSBA/MASA Model Policy 201 (Legal Status of the School Board)
MSBA/MASA Model Policy 203 (Operation of the School Board -
Governing Rules)
MSBA Service Manual, Chapter 1, The School District Governance,
Powers and Duties

Adopted: 1995-96

Revised: April 1998

Revised: July 26, 2010

Revised: March 17, 2014

Revised: October 27, 2014

Revised: August 24, 2015

Revised: November 28, 2016

Revised: April 22, 2019

413 HARASSMENT AND VIOLENCE

[Note: State law (Minn. Stat. § 121A.03) requires that school districts adopt a sexual, religious, and racial harassment and violence policy that conforms with the Minnesota Human Rights Act, Minn. Stat. Ch. 363A (MHRA). This policy complies with that statutory requirement and addresses the other classifications protected by the MHRA and/or federal law. While the recommendation is that school districts incorporate the other protected classifications, in addition to sex, religion, and race, into this policy, they are not specifically required to do so by Minn. Stat. § 121A.03. The Minnesota Department of Education (MDE) is required to maintain and make available a model sexual, religious, and racial harassment policy in accordance with Minn. Stat. § 121A.03. MDE’s policy differs from that of MSBA and imposes greater requirements upon school districts than required by law. For that reason, MSBA recommends the adoption of its model policy by school districts. Each school board must submit a copy of the policy the board has adopted to the Commissioner of MDE.]

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

[Note: The Minnesota Human Rights Act defines “sexual orientation” to include “having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness.” Minn. Stat. § 363A.03, Subd. 44].

II. GENERAL STATEMENT OF POLICY

A. The policy of the school district is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability. The school district prohibits any form of harassment or violence on the basis of race, color, creed, religion, national origin, sex, age,

marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

- B. A violation of this policy occurs when any student, teacher, administrator or other school district personnel harasses a student, teacher, administrator or other school district personnel or group of students, teachers, administrators, or other school district personnel through conduct or communication based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability, as defined by this policy. (For purposes of this policy, school district personnel includes school board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the district.)
- C. A violation of this policy occurs when any student, teacher, administrator or other school district personnel inflicts, threatens to inflict, or attempts to inflict violence upon any student, teacher, administrators, or other school district personnel based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.
- D. The school district will act to investigate all complaints, either formal or informal, verbal or written, of harassment or violence based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability, and to discipline or take appropriate action against any student, teacher, administrator or other school district personnel who is found to have violated this policy.

III. DEFINITIONS

- A. "Assault" is:
 - 1. an act done with intent to cause fear in another of immediate bodily harm or death;
 - 2. the intentional infliction of or attempt to inflict bodily harm upon another;
or
 - 3. the threat to do bodily harm to another with present ability to carry out the threat.
- B. "Harassment" prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual's or group of individuals' race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance,

sexual orientation, including gender identity or expression, or disability when the conduct:

1. has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

C. "Immediately" means as soon as possible but in no event longer than 24 hours.

D. Protected Classifications; Definitions

1. "Disability" means any condition or characteristic that renders a person a disabled person. A disabled person is any person who:
 - a. has a physical, sensory, or mental impairment which materially limits one or more major life activities;
 - b. has a record of such an impairment; or
 - c. is regarded as having such an impairment.
2. "Familial status" means the condition of one or more minors being domiciled with:
 - a. their parent or parents or the minor's legal guardian; or
 - b. the designee of the parent or parents or guardian with the written permission of the parent or parents or guardian. The protections afforded against harassment on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.
3. "Marital status" means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.
4. "National origin" means the place of birth of an individual or of any of the individual's lineal ancestors.
5. "Sex" includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.

6. “Sexual orientation” means having or being perceived as having an emotional, physical, or sexual attachment to another person without regard to the sex of that person or having or being perceived as having an orientation for such attachment, or having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness. “Sexual orientation” does not include a physical or sexual attachment to children by an adult.
 7. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including medical assistance, or of being a tenant receiving federal, state, or local subsidies, including rental assistance or rent supplements.
- E. “Remedial response” means a measure to stop and correct acts of harassment or violence, prevent acts of harassment or violence from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of acts of harassment or violence.
- F. Sexual Harassment; Definition
1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
 2. Sexual harassment may include but is not limited to:
 - a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of student(s) by

teachers, administrators or other school district personnel to avoid physical harm to persons or property;

- d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
- e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
- f. unwelcome behavior or words directed at an individual because of sexual orientation, including gender identity or expression.

G. Racial Harassment; Definition

Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

- 1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
- 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- 3. otherwise adversely affects an individual's employment or academic opportunities.

H. Religious Harassment; Definition

Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

- 1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
- 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- 3. otherwise adversely affects an individual's employment or academic opportunities.

I. Sexual Violence; Definition

- 1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing

a person to touch any person's intimate parts. Intimate parts, as defined in Minn. Stat. § 609.341, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.

2. Sexual violence may include, but is not limited to:
 - a. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
 - b. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
 - c. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
 - d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

J. Racial Violence; Definition

Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.

K. Religious Violence; Definition

Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.

L. Violence; Definition

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability by a student, teacher, administrator or other school district personnel, or any person with knowledge or belief of conduct which may constitute harassment or violence prohibited by this policy toward a student, teacher, administrator or other school district personnel or group of students, teachers, administrators, or other school district personnel should report the alleged acts immediately to an appropriate

school district official designated by this policy. A person may report conduct which may constitute harassment or violence anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.

- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.
- C. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- D. In Each School Building. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving oral or written reports of harassment or violence prohibited by this policy at the building level. Any adult school district personnel who receives a report of harassment or violence prohibited by this policy shall inform the building report taker immediately. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant. The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.
- E. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include acts of harassment or violence. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute harassment or violence shall make reasonable efforts to address and resolve the harassment or violence and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute harassment or violence or who fail to make reasonable efforts to address and resolve the harassment or violence in a timely manner may be subject to disciplinary action.
- F. Upon receipt of a report, the building report taker must notify the school district human rights officer immediately, without screening or investigating the report. The building report taker may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the building report taker to the human rights officer. If the report was given verbally, the building report taker shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to

forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the building report taker.

- G. In the District. The school board hereby designates the Director of Teaching and Learning and the Human Resources Specialist as the school district human rights officer(s) to receive reports or complaints of harassment or violence prohibited by this policy. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.¹
- H. The school district shall conspicuously post the name of the human rights officer(s), including mailing addresses and telephone numbers.
- I. Submission of a good faith complaint or report of harassment or violence prohibited by this policy will not affect the complainant or reporter's future employment, grades, work assignments or educational or work environment.
- J. Use of formal reporting forms is not mandatory.
- K. Reports of harassment or violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
- L. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.
- M. Retaliation against a victim, good faith reporter, or a witness of violence or harassment is prohibited.
- N. False accusations or reports of violence or harassment against another person are prohibited.
- O. A person who engages in an act of violence or harassment, reprisal, retaliation, or false reporting of violence or harassment, or permits, condones, or tolerates violence or harassment shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, or are a party to, prohibited acts of violence or harassment or who engage in reprisal or intentional false reporting may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

¹ In some school districts the superintendent may be the human rights officer. If so, an alternative individual should be designated by the school board.

Consequences for employees who permit, condone, or tolerate violence or harassment or engage in an act of reprisal or intentional false reporting of violence or harassment may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of violence or harassment may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

V. INVESTIGATION

- A. By authority of the school district, the human rights officer, within three (3) days of the receipt of a report or complaint alleging harassment or violence prohibited by this policy, shall undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the school district may take immediate steps, at its discretion, to protect the target or victim, the complainant, and students, teachers, administrators or other school district personnel pending completion of an investigation of alleged harassment or violence prohibited by this policy.
- E. The alleged perpetrator of the act(s) of harassment or violence shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- F. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

VI. SCHOOL DISTRICT ACTION

- A. Upon completion of an investigation that determines a violation of this policy has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and applicable school district policies and regulations.
- B. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of targets or victims of harassment or violence and the parent(s) or guardian(s) of alleged perpetrators of harassment or violence who have been involved in a reported and confirmed harassment or violence incident of the remedial of disciplinary action taken, to the extent permitted by law.
- C. In order to prevent or respond to acts of harassment or violence committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in acts of harassment or violence.

VII. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator or other school district personnel who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged harassment or violence prohibited by this policy, who testifies, assists or participates in an investigation of retaliation or alleged harassment or violence, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the harassment or violence. Remedial responses to the harassment or violence shall be tailored to the particular incident and nature of the conduct.

VIII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES.

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

IX. HARASSMENT OR VIOLENCE AS ABUSE

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minn. Stat. § 626.556 may be applicable.
- B. Nothing in this policy will prohibit the school district from taking immediate action to protect victims of alleged harassment, violence or abuse.

X. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to students and staff members.
- B. This policy shall be given to each school district employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- C. This policy shall appear in the student handbook.
- D. The school district will develop a method of discussing this policy with students and employees.
- E. The school district may implement violence prevention and character development education programs to prevent and reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, resourcefulness and/or sexual abuse prevention.
- F. This policy shall be reviewed at least annually for compliance with state and federal law.

Legal References: Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious and Racial Harassment and Violence Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. §626.556 *et seq.* (Reporting of Maltreatment of Minors)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
29 U.S.C. § 621 *et. seq.* (Age Discrimination in Employment Act)
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)
42 U.S.C. 2000d *et. seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)

42 U.S.C. § 12101 *et. seq.* (Americans with Disabilities Act)

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 401 (Equal Employment Opportunity)
MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

**INDEPENDENT SCHOOL DISTRICT NO. 879
HARASSMENT AND VIOLENCE REPORT FORM**

General Statement of Policy Prohibiting Harassment and Violence

Independent School District No. 879 maintains a firm policy prohibiting all forms of discrimination. Harassment or violence against students or employees or groups of students or employees on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability is strictly prohibited. All persons are to be treated with respect and dignity. Harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability by any pupil, teacher, administrator or other school personnel, which create an intimidating, hostile or offensive environment will not be tolerated under any circumstances.

Complainant

Home Address

Work Address

Home Phone

Work Phone

Date of Alleged Incident(s)

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ national origin \ sex \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation, including gender identity and expression \ disability

Name of person you believe harassed or was violent toward you or another person or group.

If the alleged harassment or violence was toward another person or group, identify that person or group.

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (Attach additional pages if necessary.)

Where and when did the incident(s) occur?

List any witnesses that were present

This complaint is filed based on my honest belief that _____ has harassed or has been violent to me or to another person. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

(Complainant Signature)

(Date)

Received by

(Date)

For additional information, please contact Mr. Joe Vieau, Director of Teaching and Learning/Human Rights Officer, via email at joe.vieau@delanoschools.org or phone at 763.972.3365, ext. 1902; or Ms. Jenny Lorentz, Human Resources Specialist/Human Rights Officer, via email at jenny.lorentz@delanoschools.org or phone at 763.972.3365 ext. 1952.

Adopted: 1995-96

Revised: February 24, 2014

Revised: April 22, 2019

607 ORGANIZATION OF GRADE LEVELS

I. PURPOSE

The purpose of this policy is to address the grade level organization of schools within the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to address the groupings of grade levels as recognized in Minnesota Statutes § 120A.05, as follows:

[NOTE: Each school district should identify within the groupings as defined in Minn. Stat. § 120A.05, how grade levels shall be organized within the school district from the options listed below:

<i>Elementary:</i>	<i>Grades K through 3</i>
<i>Intermediate:</i>	<i>Grades 4 through 6</i>
<i>Senior High:</i>	<i>Grades 7 through 12</i>

- B. The superintendent may seek school board approval to administer certain programs on a non-graded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.

III. DEFINITIONS

- A. “Kindergarten” means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.
- C. “Prekindergarten” means a program designed for students younger than five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter kindergarten the following school year.

Legal References: Minn. Stat. § 120A.05, Subd. 9, 10a, 11, 13, 17 (Public Schools)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Cross References:

Adopted: 1995-96

Revised: April 23, 2012

Revised: April 22, 2019

612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

[Note: This policy reflects recent Federal statutory changes made by the Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parent involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 U.S.C. 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;

- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective involvement parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs;
- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents, in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of the evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level parent and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purpose of developing, revising, and reviewing the parent and family engagement policy.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to

parents of participating children the program, its requirements, and their right to be involved;

2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, child care, or home visits, to facilitate parental involvement;
 3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;
 4. Provide parents of participating children with: timely information about Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions, and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
 5. If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent's comments on the plan when it is submitted to the school district.
- B. As a component of this policy, each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
 2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom, and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;

- b. Frequent progress reports to the parents; and
 - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
- 1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 - 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 - 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;
 - 4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;
 - 5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
 - 6. Provide such other reasonable supports for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
- 1. Involve parents in the development of training for school staff to improve the effectiveness of such training;

2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 3. Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 4. Train parents to enhance the involvement of other parents;
 5. Arrange meetings at a variety of times or conduct in-home conferences between teachers and other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental involvement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parental involvement;
 7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
 8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation for parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. 6318 (Parent and Family Engagement)

Cross References: