

**Richland County Community Unit School District No.1
Board of Education**

**Regular Meeting
Thursday, December 21, 2017
Unit Office Board Room
7:00 PM**

- I. Call to Order
Routine
- II. Roll Call
- III. Recognition and Comments from Employees and Public
- IV. Consent Agenda

All action consideration items listed with an asterisk (*) are considered to be routine and will be enacted in one motion and vote. Any board member who wishes separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which event, the item will be considered in its normal sequence.

A. * Minutes of Previous Meetings

- 1. * Regular and Closed Minutes of the Regular Board Meeting of Tuesday, November 14, 2017 7
Please find the regular and closed minutes of the regular board meeting of Tuesday, November 14, 2017 attached.
- 2. * Regular Minutes of Special Board Meeting of Wednesday, November 29, 2017 15
Please find the regular minutes of the special board meeting of Wednesday, November 29, 2017 attached.

B. * Closed Minutes

- 1. * Approve Destruction of Audio Recording of June 23, 2016
I recommend approval of the destruction of the audio recording of Regular Board Meeting on June 23, 2016 which were opened to the public on December 15, 2016.

C. * Perusal of Closed Session Minutes 17

We need to review Closed Minutes to consider opening to the public. I recommend the following closed minutes be opened to the public: January 19, 2017; February 16, 2017; March 16, 2017; April 20, 2017; May 1, 2017; May 18, 2017; and June 15, 2017.

D. * Communication

- 1. * Thank You from Darlene Miller 30
We received a thank you from Darlene Miller for the lantern sent following the death of her father.
- 2. * Thank You from Family of Ron Read 31
We received a thank you from the family of Ron Read for the lantern sent following Ron's death.

3. * Thank You from Norma Kinkade	32
<i>We received a thank you from Norma Kinkade for the golden pass to attend sporting events that we presented to her last week recognizing her for her retirement from a few years ago.</i>	
4. * Thank You from Harry Hillis Family	33
<i>We received a thank you from the family of Harry Hillis for the flowers sent following Harry's death.</i>	
E. * November FOIA Log	
<i>We did not receive any FOIA requests in the month of November.</i>	
F. * Policies for First Consideration	
1. * 2.260 Uniform Grievance Procedure	34
<i>The policy is updated in response to 105 ILCS 5/20.60, added by P.A. 100-29, requiring districts to follow a written grievance procedure for complaints regarding breastfeeding accommodations for students.</i>	
2. * 4.15 Identity Protection	40
<i>The policy is updated in response to some Ill. Council of School Attorney's opinions regarding the questionable application of the Personal Information Protection Act (PIPA, 815 ILCS 530/) to school districts. Provisions regarding requirements of the Identity Protection Act (governing use of SSNs) were added to the policy for clarification purposes.</i>	
3. * 4.110 Transportation	43
<i>The policy is revised to more closely track the statutory language in 105 ILCS 5/29-3 regarding a district's provision of transportation to students whose travel to or from school constitutes a serious hazard.</i>	
4. * 4.170 Safety	48
<i>A new subsection, Lead Testing in Water, is added to the policy in response to 225 ILCS 320/35.5, added by P.A. 99-922 and amended by P.A. 100-103.</i>	
5. * 5.90 Abused and Neglected Child Reporting	53
<i>The policy is updated in response to 105 ILCS 5/10-23, 12(b), amended by P.A.s 100-413 (eff. 1-1-18) and 100-468 (eff. 6-1-18), and continuous improvements. The policy includes more hotline numbers and a directive for school employees to immediately call 911 if they believe a student is in immediate danger of harm.</i>	
6. * 5.200 Terms and Conditions of Employment and Dismissal	57
<i>Two new subheads are added: 1) <u>School Day</u> in response to continuous improvement feedback from subscribers. 2) <u>School Social Worker Services Outside of District Employment</u> in response to 105 ILCS 5/14-1.09a, amended by P.A. 100-356, which prohibits school social workers from moonlighting services to students attending the districts in which they are employed.</i>	
7. * 5.220 Substitute Teachers	60
<i>The policy is updated to clarify substitute teaching requirements in 23 Ill. Admin. Code 1.790 and minor continuous improvement suggestions.</i>	
8. * 5.240 Suspension	62
<i>The policy is updated in response to 325 ILCS 5/7.4(c-5), amended by P.A.</i>	

100-176, eff. 1-1-18. A new subhead entitled *Employees Under Investigation by Ill. Dept. of Children and Family Services (DCFS)* is added.

9. * 5.290 Employment Termination and Suspensions 65
The policy is updated for the same reasons discussed in 5.240 above.
10. * 6.50 School Wellness 68
The policy is updated in response to the 12-22-16 re-designation of 7 C.F.R. 210.30 and 210.31 to 210.31 and 210.30, respectively (wellness policy requirements, i.e., Smart Snacks regulations)
11. * 6.60 Curriculum Content 75
The policy is updated in response to P.A. 100-465. Policy text now includes language regarding the case-by-case basis excusals for students participating in interscholastic or extracurricular athletic programs.
12. * 6.150 Home and Hospital Instruction 81
The policy is updated to reflect that a physician, physician assistant, or advanced practice nurse may provide written permission for home or hospital instruction of a student.
13. * 6.300 Graduation Requirements 83
The policy is updated to include an additional legal reference 105 ILCS 70/, Educational Opportunity for Military Children Act.
14. * 6.310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students 86
The policy is updated in response to P.A. 100-465. Policy text now includes language regarding the case-by-case basis excusals for students participating in interscholastic or extracurricular athletic programs.
15. * 6.340 Student Testing and Assessment Program 90
The policy is updated to include an additional legal reference Illinois School Student Records Act, 105 ILCS 10/.
16. * 7.15 Student and Family Privacy Rights 92
The policy is updated in response to the Governor's Executive Order 2016-10 and P.A. 100-159.
17. * 7.20 Harassment of Students Prohibited 96
The policy is updated in response to amendments to 105 ILCS 5/27-23.7 by P.A. 100-137, requiring that school personnel available for help with a bully or to make a report about bullying be made known to parents/ guardians, students, and school personnel.
18. * 7.70 Attendance Truancy 100
The policy is updated to incorporate amendments to 105 ILCS 5/26-1, by P.A. 100-185, excusing a student from attendance whose parent/guardian is on active military duty.
19. * 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment 104
The policy is updated to align with the same laws discussed in 7.20, Harassment of Students Prohibited.
20. * 7.250 Student Support Services 110
The policy now clarifies that the student support services which may be

provided are from a school nurse, school psychologist, school social worker, or school counselor.

21. * 7.260 Exemption from Physical Education	112
<i>The policy is updated for the reasons discussed in policy 6.60, Curriculum Content.</i>	
22. * 7.270 Administering Medicines to Students	114
<i>A new sentence is added to the policy for boards that choose to implement an undesignated opioid antagonist program that informs the community that the Ill. dept. of Human Servcies is authorized to create a website about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment resources pursuant to 20 ILCS 301/20-30, added by P.A. 100-494, eff. 6-1-18.</i>	
23. * 7.275 Orders to Forgo Life Sustaining Treatment	118
<i>The policy is updated replacing the word child with student.</i>	
24. * 7.305 Student Athlete Concussions and Head Injuries	120
<i>The policy is updated to incorporate P.A. 100-309.</i>	
G. * Building & Discipline Reports	
<i>Administrators have prepared written reports and will be at the meeting to answer any questions that you may have.</i>	
1. * RCES (K-2) Principal - Margaret Hahn	124
2. * RCES (3-5) Principal - Andy Thomann	
3. * RCMS Principal - Cris Edwards	126
4. * RCMS Assistant Principal/Athletic Director - Darrell Houchin	128
5. * RCHS Principal - Chad LeCrone	129
6. * RCHS Assistant Principal - Andy Julian	130
7. * RCHS Athletic Director - Curt Nealis	132
8. * Special Education - Mick Whittler	
9. * Program Administrator - Jennifer Tedford	
V. Financial Reports	
<i>As always, if you have questions regarding the financial reports or bills, please contact me prior to the meeting. Our total bill list is \$609,729.44.</i>	
A. Treasurer's Report	136
B. Balance Sheet	137
C. Approval of Bills and Payroll	142
D. All Other Financial Reports	
1. Comparison of Funds - November 2016 with November 2017	198
2. Monthly Financial Report	199
3. Other	
E. Financial Update/Review	270

VI. Superintendent's Report	
<i>I will give a brief report on the following items:</i>	
A. 21st CCLC 2016-2017 Statewide Evaluation	271
<i>The 21st CCLC Evaluation for the 2016-2017 school year has been submitted. The evaluation is attached.</i>	
VII. Assistant Superintendent's Report	
VIII. Unfinished Business	
IX. New Business	
A. Approve 2017 Tax Levy	315
<i>I will present the Tax Levy and then recommend for approval.</i>	
B. Approve Risk Management Plan	323
<i>Attached is the FY18 Risk Management Plan developed by Bushue Human Resources. I recommend approval.</i>	
C. Approve Fuel Bid	342
<i>I recommend the board approve the fuel bid for 87 Octane w/ Ethanol to Fehrenbacher Oil at \$2.094 per gallon and the bid for Premium ULS w/ 5% to Wabash Valley Service Co. at \$2.424 per gallon. Attached are both bids.</i>	
D. Approve Bus Specifications	344
<i>I recommend approval of the attached bus specifications.</i>	
E. Action to adopt a RESOLUTION directing the Regional Superintendent of Schools for Clay, Crawford, Jasper, Lawrence, and Richland Counties to certify to the proper election authority the question of imposing a retailers' occupation tax and a service occupation tax to be used exclusively for school facility purposes to the electors of Richland County at the General Primary Election to be held on the 20th day of March, 2018	347
X. Executive Session	
<i>We will need a motion to enter Executive Session to discuss the following items:</i>	
A. To Consider Information Regarding Appointment, Employment, Discipline, or Dismissal of Individual Employees	
B. To Consider Matters of Negotiation	
C. To Consider the Setting of a Price for Sale or Lease of Property	
D. To Discuss Student Disciplinary Cases	
E. To Discuss Matters of Possible or Pending Litigation	
F. To Discuss Matters of Closed Session Minutes	
XI. Possible Action on Retirement of Non-Licensed Staff Member	
A. RCES Secretary	352
<i>Sherry Clinton, RCES Office Manager, has submitted her amended resignation with the intent to retire effective June 8, 2018. She has accumulated 317.5 sick days and will be using some of them over the next few months but has agreed to remain available to train new secretary. I recommend discussion regarding this request.</i>	
XII. Employment	

- A. RCES Paraprofessional 353
Mr. Thomann & Mrs. Hahn recommend the hire of Rachel Urfer as Paraprofessional effective December 18, 2017. I recommend approval.
- B. RCES Teacher Assistant
We may have a recommendation to hire a Teacher Assistant at the meeting on Thursday to replace Joni Burckhartt.
- C. Transfer of RCES Secretary to Office Manager
Mrs. Hahn & Mr. Thomann have recommended the transfer of Neilly Mays as Secretary to Office Manager with a pay increase of \$1.00 per hour effective January 3, 2018 and work schedule increased from 190 days to 220 days. I recommend approval.
- D. Transfer of RCES Teacher Assistant to RCES Secretary
Mr. Thomann & Mrs. Hahn recommend the transfer of Joni Burckhartt from Teacher Assistant to Secretary effective January 3, 2018. Joni's work schedule will change from 180 days to 190 days at the same pay rate. I recommend approval.
- E. 2017-2018 RCHS Coaching Recommendations 354
Mr. Nealis has recommended the attached recommendations for coaches for the Spring of 2018. I recommend approval.
- XIII. Reinstatement of Sick Days
- A. RCMS Teacher 355
Jamie Tyler, RCMS Science Teacher, is requesting 70 sick days used last year be reinstated. I recommend approval.
- XIV. Community Engagement Discussion
- XV. Adjournment
The next regular meeting will be held on Thursday, January 18, 2018 at 7:00 p.m. in the Richland County Elementary School's library.

Minutes of a Regular Meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Jasper, Lawrence and Wayne, in the State of Illinois, held in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, Tuesday, November 14, 2017.

AGENDA #I – “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 7:02 p.m. by Mr. Jeff Wilson, President of the Board of Education. The meeting opened with the Pledge of Allegiance.

AGENDA #II –“Roll Call” - The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mrs.Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, Mrs. Cindy Lockley, Mr. Leon Redman, and Mr. Jeff Wilson. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent of Schools; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin, RCMS Assistant Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Mick Whittler, Special Education Director; and Mrs. Sonja Music, Recording Secretary.

Note: Darrell Houchin left at 7:18 p.m.

(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Jeff Wilson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office and the website of this school district.)

AGENDA III. “Recognition and Comments from Employees and Public”

III-A. Rick Franklin – Longevity Award – Darrell Houchin shared information about a new award created by the Southern Illinois Junior High School Athletic Association (SIJHSAA) in honor of long-time RCMS coach Rick Franklin. The award recognizes coaches in SIJHSAA member schools that have achieved longevity in coaching. Coach Franklin will be the first recipient of this award named in his honor.

III-B. FACTS Report – The Richland County FACTS (Facility Advisory Committee for Tomorrow’s Students) gave a report detailing the committee’s five community engagement sessions held in the past eight months. The group gathered input from the citizens of Richland County to develop a long-range facility improvement plan for the Richland County School District. The final report had three main recommendations:

1. A renovation plan of Richland County High School. This plan updates the high school facility by providing a modern, 21st Century learning environment, providing significant improvements for handicap accessibility, and increased building security.
2. The pursuit of a county-wide sales tax to provide the revenue to fund the renovation project.
3. As additional funding becomes available, reconvene FACTS to identify improvements to other school district facilities. This might include renovations of district athletic facilities, RCES, and RCMS.

AGENDA #IV. – “Consent Agenda”

#IV-A. Minutes of Regular Meeting - Regular and Closed Minutes of the Regular Meeting of Thursday, October 19, 2017.

#IV-B. Destruction of Closed Session Audio Recordings – Regular Meeting of May 2, 2016 and May 19, 2016.

#IV-C. Communication – The Board received the following communication:

1. Thank you from Jessica Hinckley for the wind chimes sent following the death of her grandfather.
2. Thank you from Family of Leota Burkett for the lantern sent following the death of Ms. Burkett.

#IV-D. October FOIA Log – The Board received two FOIA Requests in the month of October. The first was received on October 4, 2017 from Kirk Allen of American Watchdogs requesting information about the district’s vendors and purchasing records from June 26, 2017 to the current date and responded to on October 6, 2017. The second request was received on October 16, 2017 from Michael Timothy of NAEES requesting name of director of facilities & grounds and was responded to on October 16, 2017. **Document Registry #17-11-01.**

#IV-F. Building Reports – Written reports were presented by Principals and Administrators – RCES, Margaret Hahn and Andy Thomann; RCMS, Cris Edwards and Darrell Houchin; RCHS, Chad LeCrone, Andy Julian and Curt Nealis; and Special Education, Mick Whittler.

AGENDA IV. – “Adoption of Items Listed on Consent Agenda”

Board Action: Mrs. Brooks made a motion to approve the items as presented on the Consent Agenda. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yeas and 0 nay votes, the Chair declared the motion carried.

AGENDA #V – “Financial Reports”

#V-A. Treasurer’s Report – The monthly treasurer’s report was presented.

#V-B. Balance Sheet – The monthly balance sheet was presented.

#V-C. Approval of Bills & Payroll – The listing of current bills, in the amount of \$316,120.90, to date of listing, and district payroll for the month of October was presented for payment. Payroll for personnel on regular employment status for the month of November is the same as for the month of October 2017, with no additions, deletions, or changes.

#V-D. All Other Financial Reports:

1. Comparison of Funds – October 2016 with October 2017
2. Monthly Financial Report

#V-E. Financial Update/Review – Mr. Bussard reported that the State of Illinois has issued vouchers to the school district that amount to more than \$1.6 million.

Board Action: Mr. Cline made a motion to approve treasurer’s report, bills, payroll, and other financial reports as presented. Mr. Redman seconded the motion and on a roll call vote the following members voted yeas:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yeas and 0 nay votes, the Chair declared the motion carried.

AGENDA #VI – “Superintendent’s Report”

#VI-A. Discussion of 2017 Resolutions Committee Report – The Superintendent asked board members to give input on matters published in the 2017 Resolutions Committee Report from the Illinois Association of School Boards.

#VI-B. School Board Member Day – November 15 – Mr. Bussard thanked all board members for their service.

#VI-C. Arrangements for Joint Annual Conference - Mrs. Sonja Music presented board members with a packet of information for the upcoming Joint Annual Conference.

#VI-D. American Education Week – November 13 – 17 - The board of education will be presenting district employees with a small gift on Wednesday, November 15 in recognition of American Education Week.

AGENDA #VII – “Assistant’s Superintendent’s Report”

#VII-A. School Report Cards– Mr. Simpson reported that the 2017 Illinois School Report Card was recently released by the Illinois State Board of Education. The School Report Card provides information about student academic performance, student demographics and attendance, teacher information, and much more. A copy of the 2017 School Report Card can be found on the school district website or at www.illinoisreportcard.com. **Document Registry 17-11-02**

#VII-B. School Safety Report – Mr. Simpson presented a review of school safety which highlighted the events of the last week of October. During this time the school district instituted its Emergency Operations Plan in response to written threats identified at Richland County High School.

AGENDA #VIII – “Unfinished Business” – None

AGENDA #IX – “New Business”

#IX-A. Approve Tentative Tax Levy – The Superintendent recommended approval of the tentative tax levy as presented. **Document Registry 17-11-03**

Board Action: Mr. Kinkade made a motion to approve the tentative tax levy as presented. Mrs. Brooks seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#IX-B. Appoint Delegate to Represent the Board at the Joint Annual Conference – Mr. Steve Marrs, Board Member, recommended the board appoint Alex Cline as the delegate to represent the Board at the 2017 Joint Annual Conference.

Board Action: Mr. Marrs made a motion to appoint Alex Cline as the delegate to represent the Board at the 2017 Joint Annual Conference. Mrs. Brooks seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #X – “Executive Session” - Mr. Kinkade made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; 2(c)(2) of the Open Meetings Act to consider matters of negotiation; 2(c)(9) of the Open Meetings Act to consider Student Discipline Cases; 2(c)(11) of the Open Meetings Act to consider litigation, probable or pending; and 2(c)(21) of the Open Meetings Act to consider closed meeting audio recordings. Mr. Redman seconded the motion on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried. A closed session was held beginning at 9:17 p.m.

Closed Meeting Ended: Mr. Kinkade made a motion to adjourn the closed meeting and reconvene in open session. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 10:55 p.m.

AGENDA #XI - “Resignations” – The Superintendent recommended approval of the following resignation:

#XI-A. RCES Special Education Teacher – Amy Hallam, effective November 7, 2017.

Board Action: Mrs. Brooks made a motion to approve the resignation of Amy Hallam as RCES Special Education Teacher effective November 7, 2017. Mr. Cline seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#XI-B. RCES Paraprofessional – The Superintendent did not have a recommendation for the Paraprofessional position at this time.

AGENDA #XII. “Community Engagement Discussion/FACTS Discussion” – Superintendent Bussard asked the Board to hold a special board meeting on November 29, 2017

at 6:00 p.m. in the district board room to discuss the recommendations presented by the FACTS Committee.

AGENDA #XV. – “Adjourn”

Board Action: Mr. Redman made a motion to adjourn. A Special Meeting will be held on Wednesday, November 29, 2017 at 6:00 p.m. in the District Office Board Room. The next Regular Meeting will be Thursday, December 21, 2017, at **7:00 p.m.** in the District Office Board Room. Mr. Kinkade seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 11:19 p.m.

Approved:

President: _____

Secretary: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION

Richland County Community Unit School District No. 1

Held During Regular Meeting, Tuesday, November 14, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, in the aforesaid school district, Tuesday, November 14, 2017.

Present were the following members of the Board of Education: Mrs.Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mrs. Cindy Lockley, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson. Member(s) absent: None.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; Mr. Mick Whittler, Special Education Coordinator; and Mrs. Sonja Music, Recording Secretary.

Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(2) to consider matters of negotiation; under Section 2(c)(9) to consider student disciplinary cases; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

*Note: The following left the closed meeting at 10:23 p.m.: Mr. Chris Simpson, Mr. Chad LeCrone, Mr. Andy Julian, Mrs. Cris Edwards, Mr. Andy Thomann, Mrs. Margaret Hahn, Mr. Mick Whittler, and Mrs. Sonja Music.

Motion to hold a closed meeting was made by Mr. Kinkade and seconded by Mr. Redman. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 9:17 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Resignation** – The Superintendent will in open session recommend the resignation of a RCES Special Education Teacher.
2. The Superintendent gave a brief update of an ongoing lawsuit.
3. Brief discussion of incident involving two RCHS students and disciplinary action taken.
4. Discussion of an employee's performance in conjunction with a request from individuals on the possibility of naming of building.
5. Discussion of confidentiality in closed meetings.

5. **Destruction of Audio Recordings** – No discussion of destruction of audio recordings as the Board of Education did not request to have audio recording of the closed session of the Regular Meeting of May 2, 2016 and May 19, 2016 be removed from the consent agenda for review.

No formal actions were taken during the closed meeting, which was in session from 9:17 p.m. to 10:55 p.m. The closed meeting ended after a motion by Mr. Redman, seconded by Mr. Kinkade.

Approved: President: _____

Secretary: _____

Date Opened to Public Record: _____

Minutes of a Special Meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Jasper, Lawrence and Wayne, in the State of Illinois, held in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, Wednesday, November 29, 2017.

AGENDA #I – “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 6:00 p.m. by Mr. Jeff Wilson, President of the Board of Education. The meeting opened with the Pledge of Allegiance.

AGENDA #II – “Roll Call” - The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mrs. Carolynne Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, Mrs. Cindy Lockley, Mr. Leon Redman, and Mr. Jeff Wilson. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent of Schools; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; and Mrs. Sonja Music, Recording Secretary.

(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Jeff Wilson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office and the website of this school district.)

AGENDA III. “Recognition and Comments from Employees and Public” - None

AGENDA #IV. – “Discussion of FACTS Report & Recommendations”

The Board heard a report from David Pistorius of First Midstate, Inc., who serves as the school district’s investment banker. Mr. Pistorius provided information about the details of the county-wide 1% sales tax. The annual revenue generated in Richland County as a result of a 1% sales tax is estimated at \$1.2 million. Items that are exempt from the county-wide sales tax are licensed and titled vehicles, boats and RVs, unprepared food intended for home consumption, over the counter and prescription drugs, and farm equipment and agricultural inputs such as seed and fertilizer. The Board reviewed this information along with the information presented by the FACTS committee at the regular meeting on November 14. After discussion, the Board gave Mr. Bussard direction to place an item on the agenda for December 21, 2017 meeting to approve a resolution to place the 1% sales tax on the ballot in March 2018.

AGENDA #V. – “Adjourn”

Board Action: Mr. Kinkade made a motion to adjourn. The next Regular Meeting will be Thursday, December 21, 2017, at **7:00 p.m.** in the District Office Board Room. Mr. Cline seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 8:55 p.m.

Approved:

President: _____

Secretary: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION

Richland County Community Unit School District No. 1

Held During Regular Meeting, Thursday, January 19, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the Richland County High School Auditorium, 1200 E. Laurel St., Olney, Illinois, in the aforesaid school district, Thursday, January 19, 2017.

Present were the following members of the Board of Education: Mr. Ben Anderson, Mrs. Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, and Mr. Leon Redman.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; Mr. Mick Whittler, Special Education Director; and Mrs. Jennifer Tedford, Program Administrator. Also present was Mrs. Sonja Music, Recording Secretary.

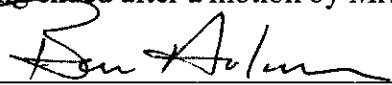
Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(9) to consider student discipline; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

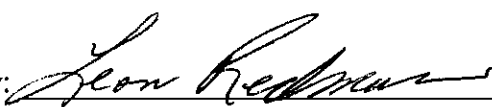
Motion to hold a closed meeting was made by Mr. Kinkade and seconded by Mrs. Brooks. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 8:52 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Employment/Appointment for 2016-2017 School Year** – The employment of RCES Paraprofessionals and Spring 2017 Volunteer Coaching Recommendations.
2. **Resignation(s)** – The resignation of a RCES Paraprofessional, Board Recording Secretary, and RCHS English Teacher.

No formal actions were taken during the closed meeting, which was in session from 8:52 p.m. to 9:04 p.m. The closed meeting ended after a motion by Mr. Redman, seconded by Mr. Cline.

Approved: President: 

Secretary: 

Date Opened to Public Record: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION

Richland County Community Unit School District No. 1

Held During Regular Meeting, Thursday, February 16, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the Richland County Middle School Library, 1099 N. Van St., Olney, Illinois, in the aforesaid school district, Thursday, February 16, 2017.

Present were the following members of the Board of Education: Mr. Ben Anderson, Mrs. Carolyne Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin, RCMS Assistant Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; and Mr. Mick Whittler, Special Education Director. Also present was Mrs. Sonja Music, Recording Secretary.

Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(9) to consider student discipline; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

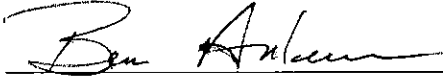
Motion to hold a closed meeting was made by Mr. Kinkade and seconded by Mr. Wilson. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 8:46 p.m.

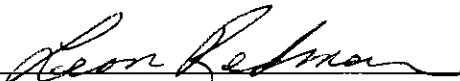
Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Employment/Appointment for 2016-2017 School Year** – The Superintendent will in open session recommend the employment of RCHS Girls' Soccer Coach and Spring 2017 Volunteer Soccer Coaches & FBLA Volunteer Driver.
2. **Resignation(s)** – The Superintendent will in open session recommend the resignation of RCMS 7th Grade Boys' Basketball Coach.
3. **Notification(s) of Intent to Retire** – The Superintendent will in open session recommend the notifications of intent to retire from Special Initiative Coordinator/Teacher Leader, RCES Teacher, & Technology Coordinator.
4. **Leave(s) of Absence** – The Superintendent will in open session recommend the leave of absence of RCES Special Education Teacher.

5. **FMLA** – The Superintendent will in open session recommend the Board acknowledge FMLA requests from two RCES Paraprofessionals, RCES Teacher Assistant, RCMS Teacher, & Speech Pathologist.
6. **Litigation/Student Discipline** – The Superintendent presented the court summons that was recently issued to Richland County CUSD #1 Board of Education, Richland County CUSD #1, and Richland County High School. There was discussion about the case and upcoming initial hearing.
7. **Coach Behavior Discussed** – The administration informed the Board of a reported incident involving a coach throwing a ball that hit a student. The administration will take appropriate action.
8. **Employee Evaluations** – The Board reviewed the Performance Rankings File of certified staff to determine the Honorable Dismissal List in the event of a reduction in force.
9. **Destruction of Audio Recordings** – No discussion of destruction of audio recordings as the Board of Education did not request to have audio recording of the closed session of the Regular Meeting of June 18, 2015 be removed from the consent agenda for review.

No formal actions were taken during the closed meeting, which was in session from 8:46 p.m. to 10:36 p.m. The closed meeting ended after a motion by Mr. Wilson, seconded by Mr. Redman.

Approved: President: 

Secretary: 

Date Opened to Public Record: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION

Richland County Community Unit School District No. 1

Held During Regular Meeting, Thursday, March 16, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, in the aforesaid school district, Thursday, March 16, 2017.

Present were the following members of the Board of Education: Mr. Ben Anderson, Mrs. Carolyne Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin, RCMS Assistant Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; and Mr. Mick Whittler, Special Education Director. Also present was Mrs. Sonja Music, Recording Secretary.

Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(9) to consider student discipline; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

Motion to hold a closed meeting was made by Mr. Wilson and seconded by Mr. Kinkade. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 8:32 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Employment/Appointment for Summer of 2017** – The Superintendent will in open session recommend the employment of Summer Maintenance Personnel for the Summer of 2017.
2. **Resignation(s)** – The Superintendent will in open session recommend the resignation of RCES Secretary and RCES Teacher Assistant.
3. **Notification(s) of Intent to Retire** – The Superintendent will in open session recommend the notifications of intent to retire from Assistant Superintendent, Resource/Consulting Teacher, RCES Teacher, and RCHS Custodian.
4. **Leave(s) of Absence** – The Superintendent will in open session recommend the leaves of absence of RCMS Teacher, RCES Teacher, and RCES Social Worker.

5. **Reduction in Force** – The Superintendent will in open session recommend approval of the Reduction in Force of 8 Certified employees, 11 non-certified employees and the reduction in responsibilities of 2 non-certified employees.
6. **Destruction of Audio Recordings** – No discussion of destruction of audio recordings as the Board of Education did not request to have audio recording of the closed session of the Regular Meeting of August 20, 2015 be removed from the consent agenda for review.

No formal actions were taken during the closed meeting, which was in session from 8:32 p.m. to 9:36 p.m. The closed meeting ended after a motion by Mr. Wilson, seconded by Mr. Redman.

Approved: President: Ben Anderson

Secretary: Leon Redman

Date Opened to Public Record: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION
Richland County Community Unit School District No. 1
Held During Regular Meeting, Thursday, April 20, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, in the aforesaid school district, Thursday, April 20, 2017.

Present were the following members of the Board of Education: Mr. Ben Anderson, Mrs. Carlyne Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin, RCMS Assistant Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; and Mr. Mick Whittler, Special Education Director. Also present was Mrs. Sonja Music, Recording Secretary.

Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(9) to consider student discipline; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

Motion to hold a closed meeting was made by Mr. Kinkade and seconded by Mr. Wilson. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 9:31 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Employment**– The Superintendent will in open session recommend the employment of RCHS Custodian and Rehire of 2017-2018 School Year.
2. **Resignation(s)** – The Superintendent will in open session recommend the resignation of RCES Office Manager and RCES Secretary.
3. **FMLA** – The Superintendent will in open session present a FMLA request from RCES Paraprofessional to be acknowledged by the board.
4. **Destruction of Audio Recordings** – No discussion of destruction of audio recordings as the Board of Education did not request to have audio recording of the closed session of the Regular Meeting of October 15, 2015 be removed from the consent agenda for review.

No formal actions were taken during the closed meeting, which was in session from 9:31 p.m. to 9:38 p.m. The closed meeting ended after a motion by Mr. Wilson, seconded by Mr. Redman.

Approved:

President:

Jeffrey L. Wilson

Secretary:

Leon Kedman

Date Opened to Public Record: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION
Richland County Community Unit School District No. 1
Held During Special Meeting, Monday, May 1, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, in the aforesaid school district, Monday, May 1, 2017.

Present were the following members of the Board of Education: Mrs.Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mrs. Cindy Lockley, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin, RCMS Assistant Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; Mrs. Jennifer Tedford, Program Administrator; and Mr. Mick Whittler, Special Education Director. Also present was Mrs. Sonja Music, Recording Secretary.

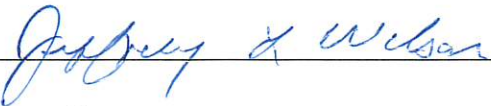
Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district and under Section 2(c)(2) to consider matters of negotiation.

Motion to hold a closed meeting was made by Mr. Kinkade and seconded by Mrs. Brooks. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 8:07 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Leave of Absence**– The Superintendent will in open session recommend the approval for a leave of absence request from RCES Teacher..
2. **Resintatement of Sick Days** – The Superintendent will in open session recommend the reinstatement of sick days to RCES Teacher.
3. **Notification of Intent to Retire** – The Superintendent will in open session recommend the approval of the notification of intent to retire from RCES Teacher.
4. **Discussion of 6% Retirement Incentive** – There was discussion about the 6% retirement incentive for certified staff.

No formal actions were taken during the closed meeting, which was in session from 8:07 p.m. to 8:40 p.m. The closed meeting ended after a motion by Mr. Redman, seconded by Mr. Cline.

Approved: President: 

Secretary: 

Date Opened to Public Record: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION
Richland County Community Unit School District No. 1
Held During Regular Meeting, Thursday, May 18, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, in the aforesaid school district, Thursday, May 18, 2017.

Present were the following members of the Board of Education: Mrs. Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson. Member(s) absent: Mrs. Cindy Lockley

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin, RCMS Assistant Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; Mrs. Jennifer Tedford, Program Administrator; and Mr. Mick Whittler, Special Education Coordinator. Also present was Mrs. Sonja Music, Recording Secretary.

Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(2) to consider matters of negotiation; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

Motion to hold a closed meeting was made by Mr. Kinkade and seconded by Mrs. Brooks. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 6:38 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Employment**– The Superintendent will in open session recommend the employment of RCMS Coaches for the 2017-2018 School Year, RCHS Fall & Winter Coaches for the 2017-2018 School Year, and RCHS Extracurricular Assignments for the 2017-2018 School Year.
2. **Resignation(s)** – The Superintendent will in open session recommend the resignation of RCMS Coach, RCHS Girls' Tennis Coach, and RCHS Guidance Counselor.
3. **Administrative Contract**– The Superintendent will in open session present a 5-year Administrative Contract for the Assistant Superintendent for approval.
4. **Destruction of Audio Recordings** – No discussion of destruction of audio recordings as the Board of Education did not request to have audio recording of the closed session of the Regular Meeting of November 17, 2015 be removed from the consent agenda for review.

No formal actions were taken during the closed meeting, which was in session from 6:38 p.m. to 7:03 p.m. The closed meeting ended after a motion by Mr. Redman, seconded by Mr. Cline.

Approved: President: Jeffrey A. Weber

Secretary: Glenn Redman

Date Opened to Public Record: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION
Richland County Community Unit School District No. 1
Held During Regular Meeting, Thursday, June 15, 2017

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (regular) public meeting, in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, in the aforesaid school district, Thursday, June 15, 2017.

Present were the following members of the Board of Education: Mrs.Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mr. Steve Marrs, and Mr. Jeff Wilson. Member(s) absent: Mrs. Cindy Lockley and Mr. Leon Redman.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin, RCMS Assistant Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; and Mr. Mick Whittler, Special Education Coordinator.

Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(2) to consider matters of negotiation; under Section 2(c)(9) to consider student disciplinary cases; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

Motion to hold a closed meeting was made by Mrs. Brooks and seconded by Mr. Kinkade. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 8:12 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Employment**– The Superintendent will in open session recommend the employment of RCHS Guidance Counselor, RCES Custodian, RCES Secretary, and Recall of Employees for the 2017-2018 School Year.
2. **Transfer of Duties** – The Superintendent will in open session recommend the transfer of a district office secretary to RCES secretary and nurse aide to RCES secretary/nurse aide.
3. **Resignation(s)** – The Superintendent will in open session recommend the resignation of RCMS Paraprofessional, RCHS Food Service Staff/Custodian, and RCES Teacher Assistant.
3. **Reinstatement of Sick Days** - The Superintendent will in open session recommend approval of reinstatement of sick days for two RCES teachers.
4. **Destruction of Audio Recordings** – No discussion of destruction of audio recordings as the Board of Education did not request to have audio recording of the

closed session of the Regular Meeting of December 17, 2015 be removed from the consent agenda for review.

No formal actions were taken during the closed meeting, which was in session from 8:12 p.m. to 9:07 p.m. The closed meeting ended after a motion by Mr. Cline, seconded by Mr. Kinkade.

Approved: President: Jeffrey L. Wilson

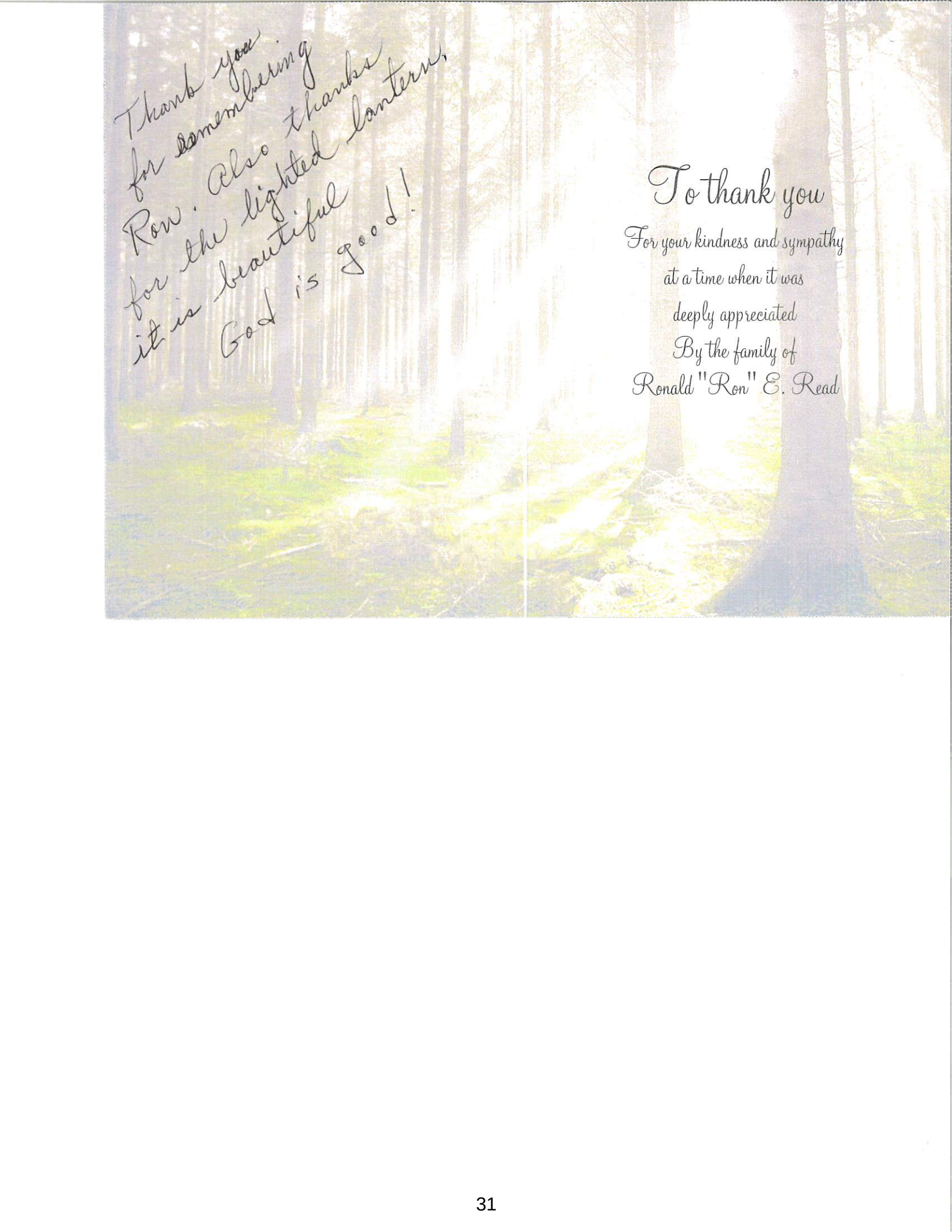
Secretary: Leon Redmon

Date Opened to Public Record: _____

Richland County Board
of Education and
Administration,

Thank you so much
for the solar lantern.
It is very pretty, and
very appreciated.

Darlene Miller



Thank you
for remembering
Row. Also thanks
for the lighted lantern,
it is beautiful
God is good!

To thank you
For your kindness and sympathy
at a time when it was
deeply appreciated
By the family of
Ronald "Ron" E. Read

Thank you ever so much
for ^{the} Golden Pass for the
sporting events and

I will never forget
your kindness.

Activites

Norma Kinkade
Sub Bus Driver

HARRY LOVED HIS WORLD
WITH YOU AND HAD MANY
GOOD STORIES + MEMORIES
THANK YOU JUNE

To thank you for your
kindness
and sympathy
at a time
when it was
deeply appreciated

Harry Hillis
family

School Board

Uniform Grievance Procedure ¹

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the School Board, its employees, or its agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act ²
2. Title IX of the Education Amendments of 1972
3. Section 504 of the Rehabilitation Act of 1973 ³
4. Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
6. Sexual harassment (Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972) ⁴

¹ State or federal law requires this subject matter be covered by policy and controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

A grievance procedure is required by many civil rights acts and implementing regulations, including those listed. This policy consolidates all board grievance procedures into one policy, except those contained in collective bargaining agreements. See the cross references for the policies referring to uniform grievance procedures.

Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy is in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

Attorneys disagree whether the Individuals with Disabilities Education Act (IDEA) should be included in the list of statutes that may serve as the basis of a grievance. Many believe that IDEA provides the exclusive remedy; others believe that including IDEA allows parents an opportunity to get their position before the board. Unique and specific complaint resolution mechanisms are expressly provided under IDEA, Article 14 of the School Code, and their respective implementing regulations. These mechanisms follow: (1) IDEA at 20 U.S.C. §1415 (procedural safeguards-mediation and due process); (2) IDEA regulations at 34 C.F.R. §§300.151-300.153 (state complaints), 300.506 (mediation), and 300.507 et seq. (due process); (3) School Code at §§14/8.02a (mediation and due process) and 14/8.02b (expedited due process); and (4) special education regulations at 23 Ill.Admin.Code §§226.560 (State complaints), 226.570 (mediation), and Subpart G (due process). A board that would like to include IDEA should consult the board attorney.

² The Americans with Disabilities Act Amendments Act (ADAAA), Pub. L. 110-325, made significant changes to the Americans with Disabilities Act's definition of disability by broadening the scope of coverage. ADAAA also overturned a series of U.S. Supreme Court decisions that interpreted the Americans with Disabilities Act of 1990 in a way that made it difficult to prove that impairments were a disability. The Equal Employment Opportunity Commission's (EEOC) regulations, 29 C.F.R. Part 1630, at: www.eeoc.gov/laws/types/disability_regulations.cfm.

Boards should consult with their attorneys regarding how the ADAAA and its implementing regulations impact their districts.

Title II of the ADA of 1990 also includes website accessibility. Addressing website accessibility is complicated. Many entities addressing website accessibility use *Web Content Accessibility Guidelines* (WCAG) 2.0, a frequently cited accessibility standard that contains guidelines developed by a private group of accessibility experts. WCAG 2.0 is the standard the U.S. Dept. of Justice referenced in its recent Title II rulemaking; however, it is not adopted as the formal legal standard for public accommodation websites. While it is not adopted as the formal legal standard for public accommodation websites, it has been used in many consent decrees and settlement agreements. See www.w3.org/TR/WCAG20/.

³ See f/n 2's discussion of website accessibility above. To avoid allegations that a district violated Section 504 of the Rehabilitation Act of 1973 and Title II of the ADA of 1990, many attorneys suggest that school districts' websites meet the WCAG 2.0 guidelines. But see the discussion in f/n 2 of policy 8:70, *Accommodating Individuals with Disabilities*.

7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60 (P.A. 100-29, final citation pending)⁵
8. Bullying, 105 ILCS 5/27-23.7 ⁶
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children ⁷
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180/
12. Illinois Equal Pay Act of 2003, 820 ILCS 112/
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/ ⁸
15. Misuse of genetic information (Illinois Genetic Information Privacy Act (GIPA), 410 ILCS 513/ and Titles I and II of the Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff et seq. ⁹

⁴ Consult the board attorney to ensure the district's nondiscrimination coordinator and complaint managers are trained to appropriately respond to allegations of discrimination based upon bullying and/or sexual violence under Title IX's sexual harassment umbrella. In September 2017, the U.S. Dept. of Education withdrew its sexual violence Title IX guidance issued in 2011 and 2014, which mandated procedures for processing student-on-student sexual conduct, including using a preponderance of the evidence standard for student discipline. The U.S. Dept. of Education has issued interim guidance until new rulemaking is promulgated: Q&A on Campus Sexual Misconduct (OCR September 2017) at: www2.ed.gov/about/offices/list/ocr/docs/qa-title-ix-201709.pdf?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term. An earlier guidance document also highlights appropriate responses to sexual violence under Title IX. See *Revised Sexual Harassment Guidance: Harassment of Student by School Employees, Other Students, or Third Parties, January 2001* at: www2.ed.gov/offices/OCR/archives/pdf/shguide.pdf.

Consult the board attorney regarding proper filing and storage of these investigation documents, including whether certain student-related investigation documents are *sole possession records*, a Family Policy Compliance Office (FPCO)-created exemption to the Family Education Rights Privacy Act (FERPA). See *Letter to Ruscio*, 115 LRP 18601 (FPCO 12-17-14).

⁵ 105 ILCS 5/10-20.60 (final citation pending), added by P.A. 100-29, eff. 1-1-18, requires schools to implement the Ill. sex equity grievance procedures when processing student complaints about breastfeeding accommodations. Complainants must be informed that the board's decision may be appealed to the Regional Superintendent and, thereafter, to the State Superintendent. 23 Ill.Admin.Code § 200.40. **Note:** Certain claims brought under Sec. 10-20.60 (final citation pending) may also be covered by the anti-discrimination protections of Title IX; consult the board attorney for further advice. Guidance from U.S. Dept. of Education on Title IX requirements for pregnant and parenting students (June 2013) is available at: www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf.

⁶ All districts must have a policy on bullying 105 ILCS 5/27-23.7. See policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The inclusion of *bullying* in the list of topics that may serve as the basis of a grievance furthers the obligation to communicate this policy to students and their parents/guardians.

⁷ Parents/guardians of educationally disadvantaged children may sue a district for misuse of funds allocated by State law for the benefit of such children. *Noyola v. Bd. of Educ.*, 171 Ill.2d 121 (Ill. 1997), (affirming the appellate court's conclusion in *Noyola v. Bd. of Educ.*, 284 Ill.App.3d 128 (1st Dist. 1996) that parents/guardians may pursue a claim to enforce the requirements of the School Code but holding that the proper action for enforcement is by means of mandamus not an implied right of action).

⁸ The Illinois Whistleblower Act (740 ILCS 174/) includes school districts in the definition of employer. It protects employees from employer retaliation for disclosing information to a government or law enforcement agency. Section 15 also contains language prohibiting employers from retaliating against employees who disclose information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding where the employee has reasonable cause to believe that the information reveals a violation of a State or federal law, rule or regulation. The Public Act also amends the Illinois Whistleblower Reward and Protection Act. 740 ILCS 175/. Its definition of *State* includes school districts. A strict interpretation of this language appears to allow school boards to collect civil penalties and costs against someone making a false claim. Before disciplining any employee, Boards should thoroughly investigate the ramifications of this Public Act in consultation with their attorney and liability insurance carriers.

⁹ The Genetic Information Nondiscrimination Act (GINA) is a federal law. Title I addresses the use of genetic information pertaining to health insurance. Title II protects job applicants, current and former employees, labor union members, and apprentices and trainees from discrimination based on their genetic information. GINA covers employers with 15 or more employees.

16. Employee Credit Privacy Act, 820 ILCS 70/ 10

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to the grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed hereunder shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

GINA broadly defines genetic information to include information about an individual's genetic tests, their family members, and, among other things, the manifestation of a disease or disorder in the individual or the individual's family members. Information about an individual's or family member's age or gender is excluded from genetic information. Its remedies mirror those available under a Title VII of the Civil Rights Act claim: back pay, reinstatement, attorneys' fees and compensatory and punitive damages. Retaliation against an individual who brings a claim under GINA is also prohibited. Federal regulations have been proposed and are available at: www.eeoc.gov/policy/docs/qanda_geneticinfo.html. An FAQ titled, *FAQs on the Genetic Information Nondiscrimination Act* at: www.dol.gov/ebsa/faqs/faq-GINA.html. The Ill. Genetic Information Protection Act (GIPA, 410 ILCS 513/, amended by P.A. 100-396, eff. 1-1-18) also prohibits employers from making employment decisions on the basis of any employee's genetic testing information and from penalizing employees who do not want to disclose their genetic information as part of a workplace wellness program. GIPA includes the federal GINA's definition of genetic information and creates more stringent obligations on Ill. employers. While the federal GINA exempts small employers (those with less than 15 employees), Illinois' GIPA covers all employers, even those with one employee. GIPA also provides penalties for negligent and intentional mishandling of genetic information. Note that Title II of GINA does not preempt GIPA's greater protections to Illinois employees.

Before using any sort of genetic information, consult the board attorney for guidance regarding GINA's and GIPA's specific applications to the district and how these laws integrate with other related federal laws, such as the Family Medical Leave Act and the ADA, and State laws governing time off for sickness and workers' compensation.

10 820 ILCS 70/. Unless a satisfactory credit history is an *established bona fide occupational requirement* of a particular position, an employer may not: (1) refuse to hire, discharge, or otherwise discriminate against an individual with respect to employment because of the individual's credit history or credit report, (2) inquire about an applicant's or employee's credit history, or (3) order or obtain an applicant's or employee's credit report from a consumer reporting agency. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, when the position's duties include custody of or unsupervised access to cash or marketable assets valued at \$2,500 or more. A person who is injured by a violation of this Act may bring a civil action to obtain injunctive relief and/or damages. 820 ILCS 70/25. The court must award costs and reasonable attorneys' fees to a prevailing plaintiff.

For bullying and cyber-bullying, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

Investigation

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf.¹¹ The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days of the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time. If a complaint of sexual harassment contains allegations involving the Superintendent, the written report shall be filed with the Board, which will make a decision in accordance with the following section of this policy. The Superintendent will keep the Board informed of all complaints.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.¹²

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board. Within 30 school business days, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days of the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.¹³

¹¹ This policy gives complaint managers the flexibility to appoint another individual to conduct an investigation, which may be appropriate in cases where the neutrality or efficacy of the complaint manager is an issue, and/or where the district wishes to have the expertise and related attorney-client and work product privileges that an in-house or outside attorney may afford an investigation. Such alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals).

¹² *Preponderance of evidence* is a standard of proof in civil cases. It means "evidence which is of greater weight or more convincing than the evidence which is offered in opposition to it; that is, evidence which as a whole shows that the fact sought to be proved is more probable than not." See *Black's Law Dictionary*, 9th ed. 2009.

¹³ The Ill. sex equity regulations require districts to have "specific timelines for completion of each step and rendering of a written decision, and shall provide for final appeal of grievance decisions made at the system level to the system's governing board." 23 Ill.Admin.Code §200.40. To avoid arguments over these timelines, this sample policy provides that the failure to strictly follow the timelines does not prejudice any party. The grievance procedure is worthless if complaints are not thoroughly and promptly investigated.

Appointing a Nondiscrimination Coordinator and Complaint Managers ¹⁴

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.¹⁵

The Superintendent shall appoint at least one Complaint Manager to administer the complaint process in this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.¹⁶

Nondiscrimination Coordinator:

Name
Larry Bussard
Address
1100 E. Laurel, Olney, IL
Email
lbussard@rccu1.net
Telephone
618-395-2324

Complaint Managers:

Name
Cris Edwards
Address
1099 N. Van St., Olney, IL
Email
cedwards@rccu1.net
Telephone
618-395-4372

Name
Chris Simpson
Address
1100 E. Laurel St., Olney, IL
Email
csimpson@rccu1.net
Telephone
618-395-2324

¹⁴ Title IX regulations require districts to identify the name, address, and telephone number of the person who is responsible for coordinating the district's compliance efforts. OCR prefers that school districts make Title IX information and coordinators visible to the community, and it has provided materials designed to remind schools of their obligation to designate a Title IX coordinator. These materials include: (a) a *Dear Colleague Letter on Title IX Coordinators*, (b) a *Letter to Title IX Coordinators* that provides them with more information about their role, and (c) a *Title IX Resource Guide* that includes an overview of Title IX's requirements with respect to several key issues. See www2.ed.gov/policy/rights/guid/ocr/title-ix-coordinators.html.

While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

¹⁵ Best practice is that throughout the district's board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs.

¹⁶ Publicizing the contact information for the Nondiscrimination Coordinator and Complaint Managers through personnel handbooks, student handbooks, and/or on the district's website is a best practice. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

The board may include the following option to address publication of such contact information:

"The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis."

- LEGAL REF.: Age Discrimination in Employment Act, 29 U.S.C. §621 et seq.
 Americans With Disabilities Act, 42 U.S.C. §12101 et seq.
 Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
 Equal Pay Act, 29 U.S.C. §206(d).
 Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
 Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.
 McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.
 Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
 Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
 Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.
 105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-20.60 (P.A. 100-29, final citation pending), 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.
 Illinois Genetic Information Privacy Act, 410 ILCS 513/.
 Illinois Whistleblower Act, 740 ILCS 174/.
 Illinois Human Rights Act, 775 ILCS 5/.
 Victims' Economic Security and Safety Act, 820 ILCS 180/, 56 Ill.Admin.Code Part 280.
 Equal Pay Act of 2003, 820 ILCS 112/.
 Employee Credit Privacy Act, 820 ILCS 70/.
 23 Ill.Admin.Code §§1.240 and 200.40.
- CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities), 8:110 (Public Suggestions and Concerns)

Operational Services

Identity Protection ¹

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to: ²

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:^{3 4}

1 Consult the board attorney before adoption of this policy. Districts may choose to provide or implement more protections than the statutory requirements outlined in this sample policy. While the laws that apply to this policy govern current management of sensitive information, best practices may outpace the law's ability to keep up. See also f/n19 to sample policy 2:250, *Access to District Public Records*, detailing the preservation requirements of the Local Records Act (50 ILCS 205/3), the Family Educational Rights and Privacy Act (20 U.S.C. §1232g), and the Ill. School Student Records Act (105 ILCS 10/), and litigation holds or document preservation requirements pursuant to Federal Rules of Civil Procedure (Rules 16 and 26).

The Identity Protection Act (IPA, 5 ILCS 179/) requires that this subject matter be covered in policy and controls its content. The Act places greater limits on the use of social security numbers (SSNs) than federal law. The IPA defines *identity-protection policy* as "any policy created to protect social security numbers from unauthorized disclosure." *Social security number* is not capitalized in the IPA. 5 ILCS 179/5. Much of a district's collection, storage, use, and disclosure of SSNs applies to employee records only. But limited exceptions may exist where a school district may need to ask students or their parents/guardians to provide SSNs, and any collection and retention of students' SSNs must also be in accordance with this policy.

Another State law, the Personal Information Protection Act (PIPA, 815 ILCS 530/, amended by P.A. 99-503) contains mandates for *government agencies* and *local governments*. PIPA does not specifically identify school districts as *local governments* to which the law applies. Consequently, PIPA's application to school districts is questionable because the Ill. Constitution, Article VII, Section 1, expressly exempts school districts from *units of local government*. PIPA contains requirements for: (1) notifying an owner of a security breach, and (2) disposing of material containing *personal information* (defined as the owner's name combined with SSN, driver's license number or State identification card number, and financial account information, including without limitation, credit or debit card numbers). **Consult with the board attorney for further advice on the application of PIPA.** See f/n 4, below for more information about options to include PIPA requirements in this sample policy.

² The list of goals is optional; it may be deleted, augmented, or otherwise amended.

³ The IPA requires items #1-4 to be covered in a policy. 5 ILCS 179/3.5(a).

⁴ For boards that want to include PIPA mandates in this Policy, insert the following option after the IPA items #1-4, or if the board includes items #5 and #6 (discussed in f/n 6, below), after items #1-6, and add "815 ILCS 530/, Personal Information Protection Act" to the Legal References:

The Superintendent is also responsible for ensuring the District complies with the Personal Information Protection Act, 815 ILCS 530/. Compliance measures shall include each of the following:

1. Written or electronic notification to an individual as required by 815 ILCS 530/12 whenever his or her personal information was acquired by an unauthorized person; *personal information* means either:
 - a. An individual's first name or first initial and last name in combination with any one or more of his or her (i) social security number, (ii) driver's license number or State identification card number, (iii) financial account information (with any required security codes or passwords), (iv) medical information, (v) health insurance information, and/or (vi) unique biometric data or other unique physical or digital representation of biometric data, when either the name or the data elements are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the name or data elements have been acquired through the breach of security; or
 - b. An individual's username or email address, in combination with a password or security question and answer that would permit access to an online account, when either the username or email address or password or security question and answer are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the data elements have been obtained through the breach of security.

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.⁵
5. ~~Notification to an individual as required by 815 ILCS 530/12 whenever his or her personal information was acquired by an unauthorized person; *personal information* means either:~~
 - a. ~~An individual's first name or first initial and last name in combination with any one or more of his or her (i) social security number, (ii) driver's license number or State identification card number, (iii) financial account information (with any required security codes or passwords), (iv) medical information, (v) health insurance information, and/or (vi) unique biometric data or other unique physical or digital representation of biometric data, when either the name or the data elements are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the name or data elements have been acquired through the breach of surety.~~
 - b. ~~An individual's username or email address, in combination with a password or security question and answer that would permit access to an online account, when either the username or email address or password or security question and answer are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the data elements have been obtained through the breach of security.~~
6. ~~Disposal of materials containing personal information in a manner that renders the personal information unreadable, unusable, and undecipherable; *personal information* has the meaning state in #5, above.~~
7. ~~Notification, within 45 days of the discovery of a security breach, to the Illinois Attorney General:~~
 - a. ~~If the District suffers a breach of more than 250 Illinois residents; or~~
 - b. ~~When the District provides notice as required in #5, above.~~
5. All employees must be advised of this policy's existence, and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.⁶

2. Disposal of materials containing personal information in a manner that renders the personal information unreadable, unusable, and undecipherable; *personal information* has the meaning stated in #1, above.

3. Notification, no later than 45 days of the discovery of a security breach, to the Illinois Attorney General:

- a. If the District suffers a breach of more than 250 Illinois residents; or
- b. When the District provides notice as required in #1, above.

⁵ See 4:15-E2, *Statement of Purpose for Collection of Social Security Numbers*.

⁶ Items #5 and #6 are not required to be in policy but districts are required to perform the described action(s). 5 ILCS 179/35(b). These compliance measures are covered in 4:15-AP, *Protecting the Privacy of Social Security Numbers*.

6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.⁷

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent.⁸ This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

LEGAL REF.: 5 ILCS 179/, Identity Protection Act.
50 ILCS 205/3, Local Records Act.
105 ILCS 10/, Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

⁷ Optional. See f/n 6 above.

⁸ This sentence is optional. Its intent is to inform employees of the need to have proper authority before collecting, storing, using, or disclosing SSNs. A board may attach a sanction to the paragraph by adding the following option:

An employee who has substantially breached the confidentiality of social security numbers may be subject to disciplinary action or sanctions up to and including dismissal in accordance with District policy and procedures.

Operational Services

Transportation 1

The District shall provide free transportation for any student in the District who resides: (1) at a distance of one and one-half miles or more from his or her assigned school, unless the School Board has certified to the Illinois State Board of Education that adequate public transportation is available,² or (2) within one and one-half miles from his or her assigned school where walking to **or from** school or to **or from** a pick-up point or bus stop would constitute a serious hazard due to vehicular traffic or rail crossing, and adequate public transportation is not available.³ A student's parent(s)/guardian(s) may file a petition with the Board requesting transportation due to the existence of a serious safety hazard.⁴ Free transportation service and vehicle adaptation is provided for a special education student if included in the student's individualized educational program.⁵ Non-public school students shall be transported in accordance with State law.⁶ Homeless

¹ State law controls this policy's content. 105 ILCS 5/29-1 et seq. and 23 Ill.Admin.Code Part 120. **Important: The board of a district that does not provide transportation must amend this policy.** F/n 2 discusses when districts must provide free transportation. Please contact an IASB Policy Consultant for *gratis* help customizing this policy. You may also need to consult the board attorney.

A district that chooses to consider locations other than individual students' residences as pick-up and drop-off locations must adopt a policy establishing this practice to receive State reimbursement. 23 Ill.Admin.Code §120.30(a)(1)(B).

Each district must have a pre-trip and post-trip inspection policy. 625 ILCS 5/12-816(a). An ISBE rule requires boards to "institute policies and practices that promote the safety and well-being of school bus passengers." 23 Ill.Admin.Code §1.510(g). To comply with these requirements, this policy lists relevant administrative procedures at the end.

The policy does not address an *automatic traffic enforcement* system which may be enacted by a municipality or county. An *automatic traffic law enforcement system* is a device that senses and records a motor vehicle that illegally fails to stop for a school bus. 625 ILCS 5/11-208.9. Each school board within that municipality or county's jurisdiction may approve the system's implementation. The board is then required to enter into an intergovernmental agreement with the municipality or county and contract with vendors for the system's installation, maintenance, and operation. Each applicable school bus must be posted with a sign indicating that it is being monitored by an automated traffic law enforcement system. The proceeds from a school district's automated traffic law enforcement system's fines shall be divided equally between the school district and the municipality or county administering the automated traffic law enforcement system.

² Only the following districts must provide free transportation as described in the sample policy: community consolidated districts, community unit districts, consolidated districts, consolidated high school districts, and combined school districts if the combined district includes any district that was previously required to provide transportation. 105 ILCS 5/29-3 and 23 Ill.Admin.Code §1.510(a). Districts that are not required to provide free transportation may do so. Id. To qualify for State reimbursement, districts electing to provide transportation when they are not required to do so must afford the same service to all students in that same situation. 23 Ill.Admin.Code §1.510(b). Districts may provide transportation within one and one-half miles and may charge for such transportation. 105 ILCS 5/29-2.

Optional provision: (105 ILCS 5/29-3.1)

The District may provide transportation to and from school-sponsored activities and may charge for such transportation.

³ 105 ILCS 5/29-3 and 23 Ill.Admin.Code §1.510. The determination as to what constitutes a serious safety hazard is made by the board, in accordance with guidelines issued by the Ill. Dept. of Transportation, in consultation with the State Superintendent of Education.

⁴ Required by 105 ILCS 5/29-3. Another statute provides a process for *qualifying students* to seek reimbursement from ISBE for *qualified transportation expenses*. 105 ILCS 5/29-5.2; 23 Ill.Admin.Code §120.240. 23 Ill.Admin.Code §120.230 requires, among other things, that each attendance center designate a representative to assist parents/guardians with this process. This process does not need to be in board policy and is not covered herein.

⁵ 34 C.F.R. §300.34 and 23 Ill.Admin.Code §226.750.

⁶ 105 ILCS 5/29-3.2 and 5/29-4.

students shall be transported in accordance with Section 45/1-15 of the Education for Homeless Children Act.⁷ Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act. ⁸

If a student is at a location within the District, other than his or her residence, for child care purposes at the time for transportation to and/or from school, that location may be considered for purposes of determining the one and one-half miles from the school attended. Unless the Superintendent or designee establishes new routes, pick-up and drop-off locations for students in day care must be along the District's regular routes. The District will not discriminate among types of locations where day care is provided, which may include the premises of licensed providers, relatives' homes, or neighbors' homes.⁹

Bus schedules and routes shall be determined by the Superintendent or designee and shall be altered only with the Superintendent or designee's approval and direction. In setting the routes, the pick-up and discharge points should be as safe for students as possible.¹⁰

No school employee may transport students in school or private vehicles unless authorized by the administration. ¹¹

⁷ 105 ILCS 45/. State law implements the McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 *et seq.*

P.A. 100-332 amended the School Code and the Education for Homeless Children Act to permit school districts to use their State transportation funds to provide financial assistance to children that are defined as homeless or *at risk of becoming homeless*, provided certain criteria are satisfied. 105 ILCS 5/29-5; 105 ILCS 45/1-17. Financial assistance may include: (1) mortgage or rental assistance that will allow a child to remain permanently in his/her living situation or obtain a new living situation; and/or (2) assistance with unpaid bills, loans, or other financial debts that result in housing being inadequate. 105 ILCS 45/1-17(a). For further detail, see 6:140-AP, *Education of Homeless Children*.

⁸ Required if the district receives Title I funds. 20 U.S.C. §6312(c)(5)(B). The Elementary and Secondary Education Act (ESEA) requires the district to collaborate with the State or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in the school of origin (when in their best interest) will be provided, arranged, and funded for the duration of their time in foster care. ISBE guidance on transportation procedures for students in foster care is available at: www.isbe.net/Pages/Foster-Care.aspx. The U.S. Depts. of Education and Health and Human Services, in *Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care* (6-23-16) at: www2.ed.gov/policy/elsec/leg/essa/edhhsfostercarenonregulorguide.pdf, opine that ESEA requirements apply to students who meet the definition of *foster care* set forth at 45 C.F.R. §1355.20(a):

Foster care means 24-hour substitute care for children placed away from their parents or guardians and for whom the title IV-E agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the State, Tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is Federal matching of any payments that are made.

ESEA foster care transportation requirements also apply to students *awaiting* foster care placement.

105 ILCS 5/10-20.58, added by P.A. 99-781, permits school boards to appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Department of Children and Family Services (DCFS) when enrolling in or changing schools. Liaison responsibilities may include, among other things, working with DCFS to help students maintain their school placement, if appropriate.

⁹ This paragraph should be deleted if a district will not seek State reimbursement for transportation to and from locations other than individual students' residences. As a condition for receiving State reimbursement, an ISBE rule requires boards to have a policy with the provisions in this paragraph. 23 Ill.Admin.Code §120.30(a)(1)(B). This rule also contains the non-discrimination language.

¹⁰ The paragraph is optional. As an alternative, a board may state that pick-up and discharge points "should be as safe and convenient as possible."

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Illinois Department of Transportation regulations.¹² The strobe light on a school bus may be illuminated only when the bus is actually being used as a school bus and (1) is stopping or stopped for loading or discharging students on a highway outside an urban area, or (2) is bearing one or more students.¹³ The Superintendent shall implement procedures in accordance with State law for accepting comment calls about school bus driving.¹⁴

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.¹⁵

11 Optional. This presents an opportunity for each board to discuss this issue with the superintendent and direct the superintendent to include it in the curriculum for the required in-service on educator ethics, teacher-student conduct, and school employee-student conduct for all personnel. 105 ILCS 5/10-22.39. See 5:100 *Staff Development Program* (f/n 3), and 5:120, *Employee Ethics; Conduct; and Conflict of Interest* (f/n 2), for more detailed discussions. Include policies 5:100, *Staff Development Program* and 5:120, *Employee Ethics; Conduct; and Conflict of Interest*, in the cross references when this sentence is used.

12 625 ILCS 5/13-109. The vehicle and other requirements for transporting students to and from interscholastic or school-sponsored activities, including curriculum-related activities, are found in 105 ILCS 5/29-6.3 and 625 ILCS 5/11-1414.1. These statutes also contain requirements for the use of multi-function school activity buses (defined at 625 ILCS 5/1-148.3a-5). The legislature frequently amends these statutes, along with many transportation laws; they should be double-checked before relying on them.

13 625 ILCS 5/12-815. The statute, like the policy, identifies the conditions in which illuminating the strobe light is permissible instead of mandating when they must be illuminated.

14 625 ILCS 5/12-821(b) requires districts that own school buses and multifunction school activity buses to establish procedures for accepting comment calls and responding to them. In accordance with good governance principles, this duty is delegated to the superintendent. For a sample procedure, see 4:110-AP2, *Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; Bus Driving Comments*.

15 105 ILCS 5/10-20.21a, requires all contracts for providing charter bus services to transport students to or from interscholastic athletic or interscholastic or school sponsored activities to contain clause (A) except that a contract with an out-of-state company may contain clause (B) or clause (A). The clause must be set forth in the contract's body in at least 12- point typeface and all upper case letters:

(A) "ALL OF THE CHARTER BUS DRIVERS WHO WILL BE PROVIDING SERVICES UNDER THIS CONTRACT HAVE, OR WILL HAVE BEFORE ANY SERVICES ARE PROVIDED:

(1) SUBMITTED THEIR FINGERPRINTS TO THE DEPARTMENT OF STATE POLICE IN THE FORM AND MANNER PRESCRIBED BY THE DEPARTMENT OF STATE POLICE. THESE FINGERPRINTS SHALL BE CHECKED AGAINST THE FINGERPRINT RECORDS NOW AND HEREAFTER FILED IN THE DEPARTMENT OF STATE POLICE AND FEDERAL BUREAU OF INVESTIGATION CRIMINAL HISTORY RECORDS DATABASES. THE FINGERPRINT CHECK HAS RESULTED IN A DETERMINATION THAT THEY HAVE NOT BEEN CONVICTED OF COMMITTING ANY OF THE OFFENSES SET FORTH IN SUBDIVISION (C-1)(4) OF SECTION 6-508 OF THE ILLINOIS VEHICLE CODE; AND

(2) DEMONSTRATED PHYSICAL FITNESS TO OPERATE SCHOOL BUSES BY SUBMITTING THE RESULTS OF A MEDICAL EXAMINATION, INCLUDING TESTS FOR DRUG USE, TO A STATE REGULATORY AGENCY."

(B) "NOT ALL OF THE CHARTER BUS DRIVERS WHO WILL BE PROVIDING SERVICES UNDER THIS CONTRACT HAVE, OR WILL HAVE BEFORE ANY SERVICES ARE PROVIDED:

(1) SUBMITTED THEIR FINGERPRINTS TO THE DEPARTMENT OF STATE POLICE IN THE FORM AND MANNER PRESCRIBED BY THE DEPARTMENT OF STATE POLICE. THESE FINGERPIRNTS SHALL BE CHECKED AGAINST THE FINGERPRINT RECORDS NOW AND HEREAFTER FILED IN THE DEPARTMENT OF STATE POLICE AND FEDERAL BUREAU OF INVESTIGATION CRIMINAL HISTORY RECORDS DATABASES. THE FINGERPRING CHECK HAS RESULTED IN A DETERMINATION THAT THEY HAVE NOT BEEN CONVICTED OF COMMITTING ANY OF THE OFFENSES SET FORTH IN SUBDIVISION (C-1)(4) OF SECTION 6-508 OF THE ILLINOIS VEHICLE CODE; AND

Pre-Trip and Post-Trip Vehicle Inspection¹⁶

The Superintendent or designee shall develop and implement a pre-trip and post-trip inspection procedure to ensure that the school bus driver: (1) tests the two-way radio or cellular radio telecommunication device and ensures that it is functioning properly before the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

(2) DEMONSTRATED PHYSICAL FITNESS TO OPERATE SCHOOL BUSES BY SUBMITTING THE RESULTS OF A MEDICAL EXAMINATION, INCLUDING TESTS FOR DRUG USE, TO A STATE REGULATORY AGENCY.”

¹⁶ 625 ILCS 5/12-816(a) requires school districts to have a school bus pre- and post-trip inspection policy with the components as contained in this policy. See also 23 Ill.Admin.Code §1.510(i)(3) and 92 Ill.Admin.Code §458.1030. For a sample procedure, see 4:110-AP2, *Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; Bus Driving Comments*. School districts that contract with a private sector school bus company must require the company to have a pre- and post-trip inspection policy that is equivalent to this section of the policy. 625 ILCS 5/12-816(b).

Each school bus must contain an operating two-way radio or cellular radio telecommunication device while the school bus driver is in possession of a school bus. 625 ILCS 5/12-813.1(e). “Cellular radio telecommunication device” means a device capable of sending or receiving telephone communications without an access line for service and which requires the operator to dial numbers manually; it does not include citizens band radios or citizens band radio hybrids. 625 ILCS 5/12-813.1(a). The two-way radio or cellular radio telecommunication device must be turned on and adjusted in a manner that would alert the driver of an incoming communication request. 625 ILCS 5/12-813.1(e). A school bus driver may not operate a school bus while using a cellular radio telecommunication device except in the following situations: (1) in an emergency situation to communicate with an emergency response operator; a hospital; a physician’s office or health clinic; an ambulance service; a fire department, fire district, or fire company; or a police department; (2) in the event of a “mechanical breakdown or other mechanical problem;” (3) to communicate with school authorities about bus operation or the safety of a passenger on the bus; and (4) when the bus is parked. 625 ILCS 5/12-813.1(c). However under no circumstances may the cellular radio telecommunication device be used for anything else including personal use. 625 ILCS 5/12-813.1(c)(2).

- LEGAL REF.: Elementary and Secondary Education Act, 20 U.S.C. §6312(c)(5)(B).
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.
105 ILCS 5/10-22.22 and 5/29-1 et seq.
105 ILCS 45/1-15 and /1-17.
625 ILCS 5/1-148.3a-5, 5/1-182, 5/11-1414.1, 5/12-813, 5/12-813.1,
5/12-815, 5/12-816, 5/12-821, and 5/13-109.
23 Ill.Admin.Code §§1.510 and 226.750; Part 120.
92 Ill.Admin.Code §440-3.
- CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:280 (Educational Support Personnel - Duties and Qualifications), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 7:220 (Bus Conduct)
- ADMIN. PROC.: 4:110-AP2 (Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; Bus Driving Comments), 4:110-AP3 (School Bus Safety Rules), 4:110-E (Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses), 6:140-AP (Education of Homeless Children)

Operational Services**Safety 1**Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event.² The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan(s) addressing prevention, preparation, response, and recovery for each school;³
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices;⁴ and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.⁵

School Safety Drill Plan⁶

¹ State law requires a policy on several topics in this policy (see f/n 5, 7, 8 and 9) and otherwise controls this policy's content. Topics previously assigned to this code number were moved in May 2014 and placed in 4:100, *Insurance Management* and 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

² This simple end statement should be discussed and altered accordingly before board adoption. Ask: what effect or impact will this statement have on the students and the community?

³ The term *emergency operations and crisis response plan* is used because federal agencies refer to school *emergency operations plans* and the School Safety Drill Act (105 ILCS 128/) refers to *emergency and crisis response plans*.

See administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*. This procedure follows the recommendations in the *Guide for Developing High-Quality School Emergency Operations Plans*, produced by a collaboration of federal agencies in 2013 at: rem.s.ed.gov/docs/REMS_K-12_Guide_508.pdf. The *Guide* informs schools what they *need* to do, not *what* to do. It recommends a process for developing, implementing, and continually refining a school emergency operations plan as well as a discussion of its form, function, and content.

The Illinois State Board of Education (ISBE) maintains a comprehensive website on school emergency and crisis response planning in compliance with the School Safety Drill Act and Joint Rules of the Office of the State Fire Marshal and the Illinois State Board of Education (29 Ill.Admin.Code Part 1500), at www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx. ISBE's website includes a *Sample School Emergency Operations Plan* which aligns with the federal *Guide for Developing High-Quality School Emergency Operations Plans*.

⁴ Required by 105 ILCS 128/20(b) and 105 ILCS 5/10-20.14(c) for all students. See 4:110-AP3, *School Bus Safety Rules*.

⁵ 105 ILCS 5/10-20.28. Consider discussing with local law enforcement what its preference would be and encourage staff and students to follow the recommendation. A wave of 911 cell phone calls can jam phone lines. Student use of cell phones is addressed in 7:190, *Student Behavior*.

625 ILCS 5/12-610.1(e) prohibits wireless telephone use at any time while operating a motor vehicle on a roadway in a school speed zone except for: (1) highway construction or maintenance workers within their work zones; (2) any use for emergency purposes; (3) law enforcement officers or emergency responders performing their duties; (4) a person using a wireless telephone in voice-operated mode with or without use of a headset; and (5) a person with technology that uses a single button to initiate or terminate a voice communication (e.g., HandsFreeLink®). 625 ILCS 5/12-813.1 limits cell phone use by school bus drivers; see policy 4:110, *Transportation*.

⁶ Each of the listed drills is required by the School Safety Drill Act. Each drill's requirements are comprehensively covered in 4:170-AP1, *Comprehensive Safety and Security Plan*. For information about documenting minimum compliance with the School Safety Drill Act, see www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx.

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act (105 ILCS 128/):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement drill to address a school shooting incident.

Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act (105 ILCS 128/) and the Joint Rules of the Office of the State Fire Marshal and the Illinois State Board of Education (29 Ill.Admin.Code Part 1500). ⁷

Automated External Defibrillator (AED) ⁸

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one automated external defibrillator (AED) to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District.⁹ The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the

^{105 ILCS 5/2-3.12(f)} authorizes the Ill. State Fire Marshal or a qualified fire official to whom the Ill. State Fire Marshal has delegated his or her authority to conduct an annual fire safety inspection of each school building, provided the inspection is coordinated with the regional superintendent. See also 105 ILCS 5/3-14.21(c) and 23 Ill.Admin.Code §180.300(b). To effectively implement this law and ensure the education of students in the district is not disturbed, school officials should discuss with the State Fire Marshal and regional superintendent whether written notice may be provided to the principal requesting to schedule a mutually agreed upon time.

⁷ The School Safety Drill Act requires each school board or its designee to conduct one annual meeting at which it reviews each building's emergency and crisis response plan, protocols, and procedures and each building's compliance with the school safety drill plan. 105 ILCS 128/25 and 128/30; 29 Ill.Admin.Code Part 1500. If the board uses a designee, it should preferably be someone other than the District Safety Coordinator to assure an unbiased audit. The statute contains detailed requirements. The board or its designee must: (1) complete a one-page report certifying that the review took place, among other things; (2) send a copy of the report to each participating party; and (3) send a copy of the report to the appropriate Regional Superintendent. ISBE's website contains a suggested annual review checklist and a report form to document compliance at: www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx.

⁸ Each indoor and outdoor physical fitness facility serving at least 100 individuals must "adopt and implement a written plan for responding to medical emergencies that occur at the facility during the time that the facility is open for use by its members or by the public." The facility must file the plan with the Ill. Dept. of Public Health (IDPH). In addition, each indoor facility must have at least one AED on the premises, and each outdoor facility must house an AED in a building, if any, that is within 300 feet of the outdoor facility. See the statute and administrative rules for the other numerous mandates: 210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness Act; 77 Ill.Admin.Code Part 527. Also see 4:170-AP6, *Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED*.

⁹ 77 Ill.Admin.Code §527.600(d), (f).

IDPH.¹⁰ This policy does not create an obligation to use an AED. ~~nor is it intended to create any expectation that an AED will be present or a trained person will be present and/or able to use an AED.~~

Carbon Monoxide Alarms ¹¹

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*,
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety ¹²

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the ~~Illinois Department of Public Health IDPH~~. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option ¹³

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

¹⁰ 210 ILCS 74/15(c); 77 Ill.Admin.Code §527.700.

¹¹ 105 ILCS 5/10-20.57, added by P.A. 99-470 and amended by P.A. 99-642. *Carbon monoxide detector* and *detector* mean a device having a sensor that responds to carbon monoxide gas and that is connected to an alarm control unit and approved in accordance with rules adopted by the Ill. State Fire Marshal. *Approved carbon monoxide alarm* or *alarm* means a carbon monoxide alarm that complies with all the requirements of the rules and regulations of the Ill. State Fire Marshal, bears the label of a nationally recognized testing laboratory, and complies with the most recent standards of the Underwriters Laboratories or the Canadian Standard Association. 430 ILCS 135/5.

Consult both the board attorney and the local fire officials about whether a school building is exempt from this law. Remove this subhead if the board attorney determines that every building across the entire school district is exempt. The law applies to school buildings that have or are close to any *sources of carbon monoxide*; however, it does not specifically define what that means. 430 ILCS 135/20 defines exemptions for residential units and may provide guidance on the exemption for schools. The law also fails to define *carbon monoxide emitting device*, which triggers the placement point in a school building for a carbon monoxide alarm or carbon monoxide detector.

¹² Include this section **only if** the school district owns and controls a movable soccer goal Movable Soccer Goal Safety Act, a/k/a *Zach's Law*, 430 ILCS 145/. The Act requires: (1) organizations that own and control a movable soccer goal to create a soccer goal safety and education policy that outlines how the organization will specifically address the safety issues associated with movable soccer goals; and (2) the IDPH to provide technical assistance materials. See dph.illinois.gov/topics-services/prevention-wellness/injury-violence-prevention/soccer-goal-safety.

¹³ This topic must be covered in board policy. 105 ILCS 5/10-21.3a. See also 20 U.S.C. §7912. ISBE maintains a list of persistently dangerous schools. Districts having only one school may substitute the following for this paragraph:

The unsafe school choice option provided in State law permits students to transfer to another school within the District in certain situations. This transfer option is unavailable in this District because the District has only one school or attendance center. A student, who would otherwise have qualified for the choice option, or such a student's parent/guardian, may request special accommodations from the Superintendent or designee.

Districts with each grade in only one attendance center may substitute the following for this paragraph:

The unsafe school choice option provided in State law permits students to transfer to another school within the District in certain situations. This transfer option is unavailable in this District because each grade is in only one attendance center. A student, who would otherwise have qualified for the choice option, or such a student's parent/guardian, may request special accommodations from the Superintendent or designee.

1. All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education.
2. Any student who is a victim of a violent criminal offense, as defined by 725 ILCS 120/3, that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

Lead Testing in Water ¹⁴

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Illinois Plumbing License Law and guidance published by the IDPH.¹⁵ The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.¹⁶

Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. ¹⁷

¹⁴ 225 ILCS 320/35.5, added by P.A. 99-922 and amended by P.A. 100-103. Requires that each source of potable water in school buildings constructed on or before 1-1-00, which may be occupied by more than 10 children in grades pre-K through 5, be tested for lead. Testing for buildings constructed prior to 1-1-87 must be conducted by 12-31-17. 225 ILCS 320/35.5(c)(4). Testing for buildings constructed between 1-2-87 and 1-1-00 must be conducted by 12-31-18. *Id.* By 6-30-19, the IDPH will determine whether it is necessary and appropriate to require testing for buildings constructed after 1-1-00. 225 ILCS 320/35.5(d).

Boards may, by resolution, use excess taxes levied for fire prevention, safety, energy conservation, and school security purposes for sampling lead in drinking water in schools and for repair and mitigation due to lead levels in the drinking water supply. 105 ILCS 5/17-2.11(j)(1), amended by P.A. 99-922.

¹⁵ 225 ILCS 320/35.5(e) requires the IDPH to post on its website guidance on mitigation actions for lead in drinking water, and ongoing water management practices, in schools. On 5-9-17, the IDPH posted *Mitigation Strategies for Lead Found in School Drinking Water* at: www.dph.illinois.gov/sites/default/files/publications/school-lead-mitigation-strategies-050917.pdf. **Note:** Page 2 of *Mitigation Strategies* states "IDPH is requiring the mitigation strategies and requirements contained in this guidance document to be followed for all plumbing fixtures identified with any level of lead," however the statute does not authorize the IDPH to impose such additional requirements.

¹⁶ If any samples taken in the school exceed five parts per billion, a district must provide individual notification of sampling results, via written or electronic communication, to parent(s)/guardian(s) of all enrolled students that must include: (1) the corresponding sampling location within the school building; and (2) the U.S. Environmental Protection Agency's website for information about lead in drinking water at: www.epa.gov/ground-water-and-drinking-water/basic-information-about-lead-drinking-water. 225 ILCS 320/35.5(c)(3). If any samples taken in the school are at or below five parts per billion, notification may be made in the same manner or by posting on the school's website. *Id.*

¹⁷ When a school is closed or its starting time is delayed due to adverse weather conditions or a health or safety threat, the district may count a partial day of attendance as a full day for State aid purposes, provided: (1) at least one hour of instruction was provided or the normal start time was delayed; and (2) the superintendent provides the Regional Superintendent or the Suburban Cook County Intermediate Service Center, whichever is appropriate, with a written report in support of the partial day within 30 days. 105 ILCS 5/18-12.

105 ILCS 5/18-12.5 governs claiming state aid if a district closes one or more schools, but not all schools, during the public health emergency, as determined by ISBE in consultation with the IDPH.

LEGAL REF.: 105 ILCS 5/10-20.2, 5/10-20.56, 5/18-12, and 5/18-12.5.
105 ILCS 128/, School Safety Drill Act, implemented by 29 Ill.Admin.Code Part 1500.
210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness Act.
225 ILCS 320/35.5, Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening;
Notifications), 4:180 (Pandemic Preparedness), 5:30 (Hiring Process and Criteria),
8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other
Organizations and Agencies)

General Personnel

Abused and Neglected Child Reporting ¹

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 21, an abused or neglected individual with a disability², shall: (1) immediately report or cause a report to be made to the Illinois Department of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office.³ Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made.⁴ The Superintendent or Building Principal shall immediately coordinate

¹ State or federal law controls this policy's content. The Abused and Neglected Child Reporting Act (ANCRA, 325 ILCS 5/) requires school personnel to make an immediate report or cause a report to be made to DCFS; it states that they "may also notify the person in charge of [the] school[.]" 325 ILCS 5/4. If the report involves a *disabled adult student*, employees should expect DCFS to instruct them to call the Ill. Dept. of Human Services Office (DHS) office of the Inspector General's statewide 24 hour toll-free telephone number at 1-800-843-6154 (within Illinois); 1-866-324-5553 (TTY/Nextalk); or 711 (Illinois Relay). 325 ILCS 5/4.4a and 20 ILCS 1305/1-17(b). Reports involving a disabled adult student may be made directly to DHS; however, for simplicity, and to preserve a superintendent's duty to disclose certain reports involving an employee or former district employee (see discussion in f/n 12 below) and the immunity for such disclosures, the sample policy directs the initial phone call involving a disabled adult student to DCFS.

Abuse and neglect are defined in 325 ILCS 5/3 and, for disabled adult students in 20 ILCS 1305/1-17(b). Abuse may be generally understood as any physical or mental injury or sexual abuse inflicted on a child or disabled adult student other than by accidental means or creation of a risk of such injury or abuse by a person who is responsible for the child's or disabled adult student's welfare. Neglect may be generally understood as abandoning a child or disabled adult student or failing to provide the proper support, education, medical, or remedial care required by law by one who is responsible for the child's or disabled adult student's welfare.

Any person required by law to report abuse and neglect who willfully fails to report is guilty of a Class A misdemeanor. A teaching license may be suspended for willful failure to report suspected child abuse or neglect as required by law. 105 ILCS 5/21B-75 and 20 ILCS 1305/1-17(k)(1). 20 ILCS 1305/1-17(k)(1) allows mandated reporters for disabled adults four hours to report after the initial discovery of the incident, allegation, or suspicion of any one or more of the following: mental abuse, physical abuse, sexual abuse, neglect, or financial exploitation.

District employees who make a report in good faith receive immunity, except in cases of willful or wanton misconduct. See 325 ILCS 5/4 and 9. Further, for the purpose of any proceedings, civil or criminal, good faith of the person making the report is presumed. *Id.*

² State child and disabled adult protection laws define the same class of individuals differently, but with the same goal: to protect a disabled adult student, not living in a DCFS licensed facility, who is still finishing school with an Individual Education Plan (IEP). The Dept. of Human Services Act (DHS Act) defines "adult student with a disability" as an adult student, age 18 through 21, inclusive (through the day before the student's 22nd birthday), with an IEP other than a resident of a facility licensed by DCFS. 20 ILCS 1305/1-17(b). This statutory definition is the basis for this sample policy's language. For purposes of the discussions in f/ns 1 and 10, the term "adult student with a disability" is shortened to *disabled adult student*.

For elementary districts, delete the following phrase from the first sentence: "~~or, for a student aged 18 through 21, an abused or neglected individual with a disability,~~"

³ 325 ILCS 5/7. For a board that wants to include what a DCFS report should contain, an optional sentence follows:

The report shall include, if known:

1. The name and address of the child, parent/guardian names, or other persons having custody;
2. The child's age;
3. The child's condition, including any evidence of previous injuries or disabilities; and
4. Any other information that the reporter believes may be helpful to DCFS for its investigation.

⁴ The sample policy makes the report to the superintendent or building principal mandatory to keep the administration informed. The administration may not force the staff member to change or modify his or her report.

any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement. ⁵

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline **1-800-THE-LOST** (1-800-843-5678) or online at report.cybertip.org/ or www.cybertipline.com. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made. ⁶

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students. ⁷

⁵ Optional. The sample policy makes coordination with DCFS, the SRO, and local law enforcement a step in the process of reporting, so the local agencies and school district are better able to prevent and manage the risks school officials and parents/guardians face when a DCFS report has been made, e.g., situations where parents/guardians, upon learning a DCFS report has been made involving their child(ren), commit an act of self-harm in response to the information.

For school districts in DuPage County, the DuPage County State's Attorney (SAO), Regional Office of Education (ROE), Police Dept. (PD), and DCFS have created a *Model Policy Reporting Abuse and Neglect for School Officials in DuPage County*, at: www.dupageroe.org/wp-content/uploads/Mandated_Reporting.pdf. Consult the board attorney about this reporting policy – its intent is for school officials to immediately inform the SAO that a report to DCFS has been made to allow the SAO to investigate and prevent evidence spoliation. **Note:** The DuPage SAO, ROE, and PD lack authority under ANCRA over school officials to enforce compliance with this “model reporting policy;” only DCFS has the authority under ANCRA to enforce penalties under ANCRA, not the “model reporting policy.” The DuPage SAO, ROE, and PD did not consult school officials in the creation of its “model reporting policy.”

⁶ ANCRA requires an electronic and information technology equipment worker or the worker's employer to report a discovery of child pornography depicted on an item of electronic and information technology equipment. 325 ILCS 5/4.5. Consult the board attorney to determine whether any district employees fit the definition of an *electronic and information technology worker*, i.e., are “persons who in the scope and course of their employment or business install, repair, or otherwise service electronic and information technology equipment for a fee.”

The paragraph exceeds the State requirements by requiring *all* district employees to report a discovery of child pornography on electronic and information technology equipment. This furthers the National Center for Missing and Exploited Children's public policy goal of “empowering the public to take immediate and direct action to enforce a zero tolerance policy regarding child sexual exploitation.”

Similar to school personnel who are mandated reporters, electronic and information technology equipment workers and their employers have broad immunities from criminal, civil, or administrative liabilities when they report a discovery of child pornography as required under 325 ILCS 5/4.5, except for willful or wanton misconduct, e.g., knowingly filing a false report. Failure to report a discovery of child pornography is a business offense subject to a fine of \$1001.

⁷ 720 ILCS 5/12C-50.1(b) creates a duty for *school officials* to report hazing. The term *school official* includes all school employees and volunteer coaches. *Id.* The duty to report hazing is triggered only when the district employee was fulfilling his or her responsibilities as a school official and observed hazing which results in bodily harm. *Id.* A report must be made to *supervising educational authorities*, which is not defined in the Act. *Id.* Common sense, however, would require the individual witnessing hazing to report it to the building principal or superintendent. Failure to report hazing is a Class B misdemeanor. Failure to report hazing that resulted in death or great bodily harm is a Class A misdemeanor. *Id.* 7:190-AP1, *Student Handbook - Hazing Prohibited*, uses the same definition of *hazing*; this definition is based on 720 ILCS 5/12C-50.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect. ⁸

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within one year of initial employment and at least every **5 five** years after that date. ⁹

The Superintendent will encourage all District educators to complete continuing professional development that addresses the traits and identifiers that may be evident in students who are victims of child sexual abuse, including recognizing and reporting child sexual abuse and providing appropriate follow-up and care for abused students as they return to the classroom setting. ^{10 11}

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS. ¹²

⁸ While it is unclear whether this is a duty or power, 105 ILCS 5/10-23.12(a), amended by P.A.s 100-413 (eff. 1-1-18) and 100-468 (eff. 6-1-18), authorizes boards "[t]o provide staff development for local school site personnel who work with pupils in grades kindergarten through 8, in the detection, reporting and prevention of child abuse and neglect."

The drill during such training should be: "If in question, report."

⁹ ANCRA) also requires staff members, within one year of employment, to complete training from a provider or agency with expertise in recognizing and reporting child abuse. 325 ILCS 5/4. This training must be completed again at least every five years. This ANCRA training requirement addresses only new employees to a district. It is silent about how to manage individuals who were employed by a district before 7-1-14.

To reduce liability and align with best practices, ANCRA training for existing district employees appears prudent; however, consult the board attorney about:

1. Whether mandating existing employees to participate in ANCRA training is an item on which collective bargaining may be required. Any policy that impacts upon wages hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.
2. How to comply with both the new ANCRA training requirements and whether compliance with them would also satisfy the School Code's more limited district-provided training requirement discussed in f/n 8 above.

¹⁰ *Erin's Law Taskforce Final Report (Report)* at: www.isbe.net/Documents/erins-law-final0512.pdf. 105 ILCS 5/22-65 was repealed by P.A. 99-30 (eff. 7-10-15) upon submission of the Report.

¹¹ 105 ILCS 5/10-23.12(b), amended by P.A.s 100-413 (eff. 1-1-18) and 100-468 (eff. 6-1-18), permits DCFS to cooperate with school officials to distribute informational ANCRA materials in school buildings. The following optional sentence provides that information: "The Superintendent or designee will display DCFS-issued materials that list the DCFS toll-free telephone number and methods for making a report under ANCRA in a clearly visible location in each school building."

¹² ANCRA requires a superintendent, upon being requested for a reference concerning an employee or former employee, to disclose to the requesting school district the fact that a district employee has made a report involving the conduct of the applicant or caused a report to be made to DCFS. 325 ILCS 5/4. When a report involves a disabled adult student, DCFS must instruct mandated reporters making these reports to call the DHS' Office of the Inspector General's statewide 24 hour toll-free telephone number: 1-800-368-1463 (325 ILCS 5/4.4a) to make a report under the DHS Act.

The Superintendent shall notify the State Superintendent and the Regional Superintendent in writing when he or she has reasonable cause to believe that a license holder was dismissed or resigned from the District as a result of an act that made a child an abused or neglected child.¹³ The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder. ¹⁴

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse. ¹⁵

LEGAL REF.: 105 ILCS 5/10-21.9.
20 ILCS 1305/1-1 et seq., Department of Human Services Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 5:20 (Workplace Harassment Prohibited), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

The DHS Act (20 ILCS 1305/1-17(l)) then requires a determination of whether a report involving a disabled adult student should be investigated under it or the Abuse of Adults with Disabilities Intervention Act (20 ILCS 2435), however that Act was repealed by P.A. 99-049 (eff. 7-1-13). The DHS Act does not outline a duty for the superintendent, upon being requested for a reference concerning an employee or former employee, to disclose to the requesting school district the fact that a district employee has made a report involving the conduct of the applicant or caused a report to be made to DHS involving an adult student with a disability.

Given the public policy behind the recent amendments to 325 ILCS 5/4, a reasonable interpretation of the law is that the superintendent's duty to disclose now involves DHS reports concerning adult students with disabilities. However, with no mechanism requiring DHS to report back to the superintendent a *non-substantiated report* (DHS version of a DCFS *unfounded* report), a superintendent's duty to disclose cannot end. Consult the board attorney about managing the duty to disclose reports that involve disabled adult students when DCFS redirects the reporter to DHS. For more information, see policy 5:150, *Personnel Records*.

¹³ Alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Educational Service Center."

¹⁴ 105 ILCS 5/10-21.9(e-5) requires these notifications and provides superintendents immunity from any liability, whether civil or criminal or that otherwise might result by complying with the statute.

¹⁵ 325 ILCS 5/4. This statute makes board members mandatory child abuse reporters "to the extent required in accordance with other provisions of this section expressly concerning the duty of school board members to report suspected child abuse." Thus, a board member's duty is "to direct the superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse" whenever an "allegation is raised to a school board member during the course of an open or closed school board meeting that a child who is enrolled in the school district of which he or she is a board member is an abused child." Of course, any board member with reason to doubt that a report was or will be made should directly contact DCFS.

Professional Personnel

Terms and Conditions of Employment and Dismissal 1

The School Board delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff. 2

School Year and Day

Teachers shall work according to the school calendar adopted by the Board, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher work days, including teacher institute days.3 Teachers are not required to work on legal school holidays unless the District has followed applicable State law that allows it to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on the third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); February 12 (the Birthday of President Abraham Lincoln); the first Monday in March (known as Casimir Pulaski's birthday); the second Monday in October (Columbus Day); and November 11 (Veterans' Day). 4

School Day

Teachers are required to work the school day adopted by the Board.5 Teachers employed for at least 4 four hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer. 6

The District accommodates employees who are nursing mothers according to provisions in State and federal law. 7

Salary

Teachers shall be paid according to the salaries fixed schedule adopted by the Board, but in no case less than the minimum salary provided by the School Code.8 Teachers shall be paid at least monthly on a 10- or 12-month basis. 9

¹ State or federal law controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. The local collective bargaining agreement may contain provisions that exceed these requirements. In such cases, the board policy should be amended to state, "Please refer to the applicable collective bargaining agreement."

Evaluation, tenure, and dismissals changed significantly from 2013 to 2016 as P.A.s 96-861, 97-8, and 98-513 were implemented. These public acts are referred to as *Education Reform* or *Education Reform Acts*.

² This paragraph is consistent with the *IASB's Foundational Principles of Effective Governance*. Boards have three options for using this paragraph: (1) use it as an introduction to the policy; (2) use it alone leaving the specific other topics for administrative implementation; or (3) do not use it.

³ 105 ILCS 5/10-19. See 6:20, *School Year Calendar and Day*.

⁴ 105 ILCS 5/24-2(b). See 5:330, *Sick Days, Vacation, Holidays, and Leaves*, for a holiday listing as well as a discussion of the case finding the State-mandated school holiday on "Good Friday" unconstitutional. 105 ILCS 5/24-2 prohibits districts from making a deduction "from the time or compensation of a school employee on account of any legal or special holiday."

⁵ The length of the school day is left to the board's discretion absent an individual or collective bargaining contract. With several exceptions, the student attendance day must include at least five class hours of direct teacher supervision. 105 ILCS 5/18-8.05.

⁶ 105 ILCS 5/24-9.

⁷ 740 ILCS 137/; 820 ILCS 260/1. Ill. law requires more of employers than federal law. Consult the board attorney to ensure the district is properly accommodating nursing mothers. See 5:10-AP, *Workplace Accommodations for Nursing Mothers*.

Assignments and Transfers

The Superintendent is authorized to make teaching, study hall, extra class duty, and extracurricular assignments.¹⁰ In order of priority, assignments shall be made based on the District's needs and best interests, employee qualifications, and employee desires.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in 105 ILCS 5/14-1.09a. ¹¹

Dismissal

The District will follow State law when dismissing a teacher. ¹²

⁸ 105 ILCS 5/10-20.7, 5/10-21.1, 5/24-1, and 5/24-8 (minimum salary). Salaries are a mandatory subject of collective bargaining. 115 ILCS 5/10. Annually, by Oct. 1, each district must: (1) during an open school board meeting, report salary and benefits information for the superintendent, administrators, and teachers; (2) publish that information on the district's website, if any; and (3) provide this information to ISBE. 105 ILCS 5/10-20.47. According to a Public Access Counselor's *Informal Mediation* letter interpreting Sec. 7.3 of the Open Meetings Act, an IMRF employer must post on its website the names of employees having a total compensation package that exceeds \$75,000 per year. 2012 PAC 19808.

⁹ 105 ILCS 5/24-21.

¹⁰ Districts are required to have a policy on the distribution of the listed assignments 23 Ill.Admin.Code §1.420(d).

Absent an individual or collective bargaining agreement, the board has unilateral discretion to assign or retain a teacher to or in an extracurricular duty. *Betebenner v. Bd. of Educ.*, 336 Ill.App. 448 (4th Dist. 1949); *Dist. 300 Educ. Assoc. v. Bd. of Educ.*, 31 Ill.App.3d 550 (2nd Dist. 1975); *Lewis v. Bd. of Educ.*, 181 Ill.App. 3d 689 (5th Dist. 1989).

¹¹ Optional. This subhead provides information to district employees and the community that 105 ILCS 5/14-1.09a, amended by P.A. 100-356, prohibits school social workers from moonlighting by providing services to students attending the districts in which they are employed. Delete "~~5/10-20.60, 5/14-1.09a,~~" from the Legal References if the board deletes this subhead.

¹² All dismissal laws in the chart below were amended by P.A.s 96-861, 96-1423, 97-8 and/or 98-513 (eff. 1-1-2014).

Non-tenure Teacher Discharge	105 ILCS 5/24-11
Tenured and Non-tenure Teachers Reduction in Force	105 ILCS 5/24-12(b) and (c)
Tenured Teacher Discharge Where Cause Remediable	105 ILCS 5/24-12(d) (prior reasonable warning required) 105 ILCS 5/24-12(d) (procedural mandates) 105 ILCS 5/10-22.4 (general authority)
Tenured Teacher Discharge Where Cause Irremediable	105 ILCS 5/24-12(d) (no prior warning required) 105 ILCS 5/24-12(d) (procedural mandates) 105 ILCS 5/10-22.4 (general authority)
Tenured Teacher Discharge Failure to complete remediation plan with a rating of <i>Proficient</i>	105 ILCS 5/24A-5(m) (participation in remediation plan after unsatisfactory evaluation) 105 ILCS 5/24-12(d)(1) (no prior warning required if cause(s) were subject of remediation plan) 105 ILCS 5/24-12(d) (procedural mandates) 105 ILCS 5/10-22.4 (general authority)
Tenured Teacher Discharge - Optional Alternative Evaluative Dismissal Process for PERA Evaluation Failure to complete remediation plan with a <i>Proficient</i> or better rating 105 ILCS 5/24A-2.5.	105 ILCS 5/24-16.5(d) (provide written notice) 105 ILCS 5/24-16.5 (pre-remediation and remediation procedural mandates) 105 ILCS 5/24-16.5(e) and (f) (school board makes final decision with only PERA-trained board members participating in vote)
Tenured Teacher Discharge <i>Unsatisfactory</i> PERA evaluation within 36 months of completing a remediation plan 105 ILCS 5/24A-2.5	105 ILCS 5/24A-5(n) (forego remediation and proceed to dismissal) 105 ILCS 5/24-12(d) (procedural mandates) 105 ILCS 5/10-22.4 (general authority)
Educational Support Personnel Employees (non-certificated)	105 ILCS 5/10-23.5 (not affected by P.A.s 96-861 and 97-8)

Evaluation

The District's teacher evaluation system will be conducted under the plan developed pursuant to State law. 13

On an annual basis, the Superintendent will provide the Board with a written report which outlines the results of the District's teacher evaluation system.

- LEGAL REF.: 105 ILCS 5/10-19, 5/10-20.60 (P.A. 100-356, final citation pending), 5/14-1.09a, 5/18-8, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.
820 ILCS 260/1 et seq.
23 Ill.Admin.Code Parts 50 (Evaluation of Certified Employees) and 51 (Dismissal of Tenured Teachers).
Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532(1985).
- CROSS REF.: 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Probationary Teacher (non-tenure teacher)	105 ILCS 5/24-11

Various components of a RIF (e.g., impact and decision to RIF) and an evaluation plan (e.g., development, implementation, and impact) may be subject to mandatory collective bargaining. Central City Educ. Assoc. v. IELRB, 149 Ill.2d 496 (Ill. 1992).

Teacher RIF procedures were changed in 2011 and 2013. 105 ILCS 5/24-12. See *PERA Overview for School Board Members*, question 14, "How has the process for selecting teachers for a reduction in force/layoff (RIF) changed?" at: iasb.com/law/pera.cfm.

According to a binding opinion from the Ill. Public Access Counselor, a board must identify an employee by name in a motion to dismiss him or her. PAO 13-16. As this may be a significant change in practice with possible other legal consequences, a board should consult with the board attorney on this issue before dismissing employee.

13 Teacher evaluation plans are covered in *PERA Overview for School Board Members* at: iasb.com/law/pera.cfm.

Professional Personnel

Substitute Teachers ¹

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board.² There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows: ³

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License⁴ or Educator License with Stipulations⁵ may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Illinois Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists. ⁶

The School Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits. ⁷

Emergency Situations ⁸

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The

¹ State law controls this policy's content. Policy 5:30, *Hiring Process and Criteria*, contains the requirements for pre-employment investigations, e.g., a finger-print based criminal history records check. See also 5:30-AP2, *Administrative Procedure - Investigations*. Each board must require new employees to furnish evidence of a physical examination and freedom from communicable disease. 105 ILCS 5/24-5. The physical examination must be performed within 90 days before the time it is presented to the board, and the employee bears the cost of the physical examination.

² 23 Ill.Admin.Code §1.790(a)(2), added by 41 Ill.Reg. 6924, requires that any individual who serves as a substitute teacher for driver's education be endorsed for driver's education pursuant to 23 Ill.Admin.Code §25.100(k).

³ Substitute teaching licenses are governed by 105 ILCS 5/21B-20(3) and 23 Ill.Admin.Code §§ 1.790, 25.520.

⁴ Professional educator licenses are governed by 105 ILCS 5/21B-20(1) and 23 Ill.Admin.Code Part 25.

⁵ Educator licenses with stipulations are governed by 105 ILCS 5/21B-20(2) and 23 Ill.Admin.Code Part 25. 105 ILCS 5/21B-20(2)(E), amended by P.A. 100-13, permits an individual who holds a valid career and technical educator endorsement on an Educator License with Stipulations but who does not hold a bachelor's degree to substitute teach in career and technical education classrooms. Similarly, 105 ILCS 5/21B-20(2)(F), amended by P.A. 100-13, permits an individual who holds a provisional or part-time provisional career and technical educator endorsement on an Educator License with Stipulations but who does not hold a bachelor's degree to substitute teach in career and technical education classrooms.

⁶ 40 ILCS 5/16-118 and 16-150.1. Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center."

⁷ If a board provides substitute teachers other benefits, it may consider listing them here.

⁸ 105 ILCS 5/21B-20(3). An *emergency situation* is defined as one where an unforeseen vacancy has occurred and (i) a teacher is unable to fulfill his or her contractual duties, or (ii) the district's teacher capacity needs exceed previous indications and the district is actively engaged in advertising to hire a fully licensed teacher for the vacant position.

Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center."

Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.: 105 ILCS 5/21B-20(2) and 5/21B-20(3).
23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Professional Personnel

Suspension ¹

Suspension Without Pay ²

The School Board may suspend without pay: (1) a professional employee pending a dismissal hearing, or (2) a teacher as a disciplinary measure for up to 30 employment days for misconduct that is detrimental to the School District. Administrative staff members may not be suspended without pay as a disciplinary measure. ³

Misconduct that is detrimental to the School District includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor;
- Violation of Board policy or Administrative Procedure;
- Conduct that disrupts or may disrupt the educational program or process;
- Conduct that violates any State or federal law that relates to the employee's duties; and
- Other sufficient causes.

The Superintendent or designee is authorized to issue a pre-suspension notification to a professional employee. This notification shall include the length and reason for the suspension as well as the deadline for the employee to exercise his or her right to appeal the suspension to the Board or Board-appointed hearing examiner before it is imposed. At the request of the professional employee made within **5-five** calendar days of receipt of a pre-suspension notification, the Board or Board-appointed hearing examiner will conduct

¹ State and federal law control this policy's content. The School Code provides that, "[i]f, in the opinion of the board, the interests of the school require it, the board may suspend the teacher **without pay**, pending the hearing, but if the board's dismissal or removal is not sustained, the teacher shall not suffer the loss of any salary or benefits by reason of the suspension," 105 ILCS 5/24-12(d)(1).

This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. If a local collective bargaining agreement contains provisions on suspension, it will supersede this policy for those covered employees. In such cases, the board policy should be amended to state, "Please refer to the applicable collective bargaining agreement." For employees not covered, the policy should reflect the board's current practice.

A superintendent or board should consult the board attorney before taking any action to suspend a licensed employee, with or without pay.

² Under the wage and hours rules, employees who are exempt from overtime requirements become eligible for overtime if they are subject to disciplinary suspensions without pay. Auer v. Robbins, 519 U.S. 452 (1997). Teachers are exempt from this rule. Although the U.S. Dept. of Labor modified this rule in 2004, the Illinois legislature rejected these rule changes. 820 ILCS 105/4a. Illinois employers must use the federal rules as they existed on March 30, 2003. This sample policy takes a conservative approach: it does not subject non-teaching professional employees to disciplinary suspensions without pay. Some attorneys believe that non-teaching exempt employees, e.g., administrators, will remain exempt from the Fair Labor Standards Act's overtime requirements as long as suspensions are in increments of a full work week - not day-by-day. Contact the board attorney for an opinion.

The 30-day limit may be modified or deleted.

³ A difference of opinion exists among attorneys concerning whether a board is permitted to authorize the superintendent to suspend teachers without pay. Some attorneys believe such a delegation is void because of the language in 105 ILCS 5/24-12(d)(1), quoted in f/n 1. Others believe that a board may delegate the authority to the superintendent to suspend teachers without pay as a disciplinary measure as opposed to pending a dismissal hearing. Contact the board attorney for advice if the board wants to authorize the superintendent to suspend professional employees without pay.

a pre-suspension hearing.⁴ The Board or its designee shall notify the professional employee of the date and time of the hearing. At the pre-suspension hearing, the professional employee or his/her representative may present evidence. If the employee does not appeal the pre-suspension notification, the Superintendent or designee shall report the action to the Board at its next regularly scheduled meeting.

Suspension With Pay

The Board or Superintendent or designee may suspend a professional employee with pay: (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the School District's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the School District as defined above, or (3) pending a Board hearing to suspend a teacher without pay.

The Superintendent shall meet with the employee to present the allegations and give the employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end. ⁵

Employees Under Investigation by Illinois Dept. of Children and Family Services (DCFS) ⁶

Upon receipt of a DCFS recommendation that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee,⁷ in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended by DCFS, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

⁴ Some case law suggests a separate hearing must be held before any suspension without pay is invoked: Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985); Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill., 1975); Massie v. East St. Louis Sch. Dist. No. 189, 203 Ill.App.3d 965 (5th Dist.1990); Spinelli v. Immanuel Lutheran Evangelical Congregation, Inc., 118 Ill.2d 389(1987).

⁵ Only minimal due process is required before a suspension with pay because the property interests at stake are insignificant. Some due process is recommended, however, because a suspension might jeopardize a teacher's good standing in the community and thus infringe the teacher's liberty interests protected by the Constitution. The following option places a ceiling on the number of suspension-with-pay days; the 30-day limit may be modified:

No suspension with pay shall exceed 30 school or working days in length.

⁶ Optional. 325 ILCS 5/7.4(c-5), amended by P.A. 100-176, eff. 1-1-18. Consult the board attorney about suspending an employee without pay pursuant to a *DCFS 325 ILCS 5/7.4(c-5)-recommendation*. This language balances the interests of student safety and employee due process when the district receives a recommendation to a remove an employee who is the subject of a DCFS investigation from employment.

Note: Liability may exist when a district receives a *325 ILCS 5/7.4(c-5)-recommendation* and does not remove the employee as a result. Consider In re Estate of Stewart v. Oswego Comm. Unit. Sch. Dist. No. 308, 406 Ill.Dec. 345 (2nd Dist. 2016)(finding district's response to a student health emergency was willful and wanton as it had prior information regarding appropriate response protocols and denying tort immunity to district); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017)(school district's appeal denied).

⁷ The text "Board or Superintendent or designee" allows flexibility if the Superintendent were the subject of a DCFS investigation.

Repayment of Compensation and Benefits

If a professional employee is suspended with pay, either voluntarily or involuntarily, pending the outcome of a criminal investigation or prosecution, and the employee is later dismissed as a result of his or her criminal conviction, the employee must repay to the District all compensation and the value of all benefits received by him or her during the suspension.⁸ The Superintendent will notify the employee of this requirement when the employee is suspended.

- LEGAL REF.: 5 ILCS 430/5-60(b).
105 ILCS 5/24-12.
325 ILCS 5/7.4(c-10).
Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985).
Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill., 1975).
Massie v. East St. Louis Sch. District No.189, 203 Ill.App.3d 965 (5th Dist. 1990).
- CROSS REF.: 5:290 (Educational Support Personnel - Employment Termination and Suspensions)

⁸ This sentence restates State law. 5 ILCS 430/5-60(b).

Educational Support Personnel

Employment Termination and Suspensions ¹

Resignation and Retirement

An employee is requested to provide **2 two** weeks' notice of a resignation.² A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least two months before the retirement date.

Non-RIF Dismissal ³

The District may terminate an at-will employee at any time for any or no reason, but not for a reason prohibited by State or federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

¹ State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. School officials should consult with their attorneys before adopting this policy or taking any action under it.

If a local collective bargaining agreement contains provisions that exceed these requirements, it will supersede this policy for those covered employees. In such cases, the board policy should be amended to state, "Please refer to the applicable collective bargaining agreement." For employees not covered, the policy should reflect the board's current practice.

Administrative procedures implementing this policy should include guidelines for exit interviews. These guidelines should include a list of items to discuss with the employee, e.g., the reasons for the termination; how the district could improve its policies, procedures, and working conditions; how to reduce employee turnover; and information about the employee's benefits, including continued health insurance coverage.

² Optional provision:

In most cases, resigning employees are permitted to work until their effective resignation date.

³ If employed at-will, the employee may be dismissed at any time for a non-discriminatory reason unless the dismissal is for a reduction in force. See 5:270, *Employment At-Will, Compensation, and Assignment*.

Important: whether a specific employee is actually employed at-will depends on the specific facts. Griggsville-Perry Community Unit Sch. Dist. v. Ill. Educ. Labor Relations Bd., 368 Ill. Dec. 494 (Ill. 2013) (upheld an arbitrator's finding that the requirement to provide a pre-discharge written notice was drawn from the essence of the agreement); Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985). *See also Baird v. Warren Comm. Unit Sch. Dist.*, 389 F.3d 685 (7th Cir. 2004) (because board members denied a dismissed superintendent procedural due process rights, they were denied qualified immunity).

It is safest to presume that all non-licensed employees are employed for the school year because districts routinely assure next-year employment so that the employee will not qualify for summer unemployment. In addition, annual employment may be created through a collective bargaining agreement, past practice, an employees' handbook, personnel policy manual, an oral promise, or any type of specific annual allocation per year, e.g., vacation or sick day allotments. Thus, the sample policy addresses those employees "with an annual or longer contract or who otherwise have a legitimate expectation of continued employment." A dismissal at the end of the school year or end of a contract generally requires only minimal due process. A mid-year or mid-contract dismissal will require significantly greater due process.

Even if an employee is at-will, a district should consider giving a dismissal reason. The failure to give a reason may provoke an employee into challenging the dismissal, e.g., by alleging illegal discrimination or retaliation for exercising a protected right or whistleblowing.

Consult the board attorney to determine: (1) which employees are at-will, have annual employment, or have a different expectation for their length of employment, and (2) the level of due process to provide specific employees in the event of a dismissal.

The Superintendent is responsible for making dismissal recommendations to the School Board consistent with the Board's goal of having a highly qualified, high performing staff.

Reduction in Force and Recall ⁴

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit.⁵ Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment. ⁶

Suspension

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions,⁷ or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees.⁸ Upon receipt of a recommendation from the Ill. Dept. Children and Family Services (DCFS) that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with

⁴ 105 ILCS 5/10-23.5 grants educational support personnel significant protection during a RIF. Unless otherwise defined by a collective bargaining agreement, the board can define the position categories for a seniority list. *Cook v. Eldorado Community Unit Sch. Dist.*, 354 Ill.App. 3d 256 (5th Dist. 2004). While the statute gives boards the discretion to define *categories of positions*, boards may not define *categories* differently for lay-off/recall purposes than for other purposes.

105 ILCS 5/10-22.34c governs layoffs as a result of a third party non-instructional services contract. See *Community Unit Sch. Dist. No. 5 v. Ill. Educ. Labor Relations Bd.*, 382 Ill.Dec. 120 (4th Dist. 2014)(no unfair labor practice occurred when a school employer outsourced its transportation services and dismissed bus drivers as a result of bona fide and legitimate reasons, not anti-union animus, and the district had bargained in good faith with the union.

⁵ A district may also adjust an employee's final paycheck for advanced vacation leave, *provided* that the employee agreed to deduct a specified amount of pay equaling the advanced vacation. 56 Ill.Admin.Code §300.760. If employees are required to execute such an agreement before taking unearned vacation leave, add the following phrase to this sentence: "or, if the employee agreed in writing, vacation time taken that was not earned."

⁶ These final paycheck requirements are in 105 ILCS 5/10-23.5.

⁷ Employees who are exempt from overtime requirements become eligible for overtime if they are subject to disciplinary suspensions without pay. *Auer v. Robbins*, 519 U.S. 452 (1997). Although the U.S. Dept. of Labor modified this rule in 2004, the Illinois legislature rejected these rule changes. 820 ILCS 105/4a. Illinois employers must use the federal rules as they existed on March 30, 2003.

⁸ A suspension of an employee having a protected property right in continued employment requires a notice and hearing. See f/n 3 for additional discussion.

the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to: ⁹

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended. ¹⁰

LEGAL REF.: 5 ILCS 430 *et seq.*
 105 ILCS 5/10-22.34c and 5/10-23.5.
 325 ILCS 5/7.4(c-10).
 820 ILCS 105/4a.

CROSS REF.: 5:240 (Professional Personnel - Suspension), 5:270 (Educational Support Personnel - Employment At-Will, Compensation, and Assignment)

⁹ This sentence is optional. 325 ILCS 5/7.4(c-5), amended by P.A. 100-176, eff. 1-1-18. Consult the board attorney about suspending an employee without pay pursuant to a *DCFS 325 ILCS 5/7.4(c-5)-recommendation*. This sample language balances the interests of student safety and employee due process when the district receives a recommendation to a remove an employee who is the subject of a DCFS investigation from employment.

Note: Liability may exist when a district receives a *325 ILCS 5/7.4(c-5)-recommendation* and does not remove the employee as a result. Consider *In re Estate of Stewart v. Oswego Comm. Unit. Sch. Dist. No. 308*, 406 Ill.Dec. 345 (2nd Dist. 2016)(finding district's response to a student health emergency was willful and wanton as it had prior information regarding appropriate response protocols and denying tort immunity to district); *In re Estate of Stewart*, 412 Ill.Dec. 914 (Ill. 2017) (school district's appeal denied).

¹⁰ The repayment requirements in the first sentence of this paragraph are in 5 ILCS 430/5-60(b). The second sentence is optional.

Instruction**School Wellness 1**

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs.² This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).³ The Superintendent or designee will ensure: ⁴

¹ State or federal law requires this subject matter to be covered in policy and controls its content. The federal Child Nutrition and WIC Reauthorization Act of 2004 (Child Nutrition Act) requires school districts participating in a program authorized by the National School Lunch Act (NSLA, 42 U.S.C. §1751 *et seq.*) or the Child Nutrition Act to have a school wellness policy. Pub. L. 108-265, Sec. 204. State law required ISBE to "establish a State goal that all school districts have a wellness policy." 105 ILCS 5/2-3.139. ISBE complied in October 2007 by "instruct[ing] all public school districts to establish a School Wellness Policy." The federal and State laws list mandatory topics for the policy. The second sentence of this policy should be deleted if the district does not participate in the NSLA or the Child Nutrition Act.

See ISBE's numerous resources at: www.isbe.net/Pages/Nutrition-and-Wellness.aspx. Action for Healthy Kids is a national organization dedicated to overcoming the "epidemic of overweight, undernourished and sedentary youth by focusing on changes in schools;" see its resources at: www.actionforhealthykids.org/index.php.

This sample policy seeks to be both legally compliant and consistent with good governance principles. Both federal and State laws allow each school district to determine how the required topics are addressed. Good governance principles suggest that the board should establish goals with community and stakeholder input. The administration should determine how to achieve the goals. The board should monitor this policy by requesting and reviewing periodic implementation data.

The Ill. Dept. of Agriculture and ISBE are directed to create the Farm Fresh Schools Program. 105 ILCS 124/, Farm Fresh Schools Program Act; 30 ILCS 105/5.728, Farm Fresh Schools Program Fund. They are also directed to administer a grant program to further the Program's intent of "reduc[ing] obesity and improve[ing] nutrition and public health, as well as strengthen[ing] local agricultural economies by increasing access to and promoting the consumption of locally grown fruits and vegetables in schools and increasing physical activities and programs that promote pupil wellness." 105 ILCS 124/10.

² 7 C.F.R. §210.31(a) and (c)(1). The law does not require *school-based activities* to be listed in policy – only that boards implement them. Federal law requires consideration of *evidence-based strategies and techniques* when implementing school-based activities. A board that chooses to list these activities must update them as they change by readopting the policy.

For boards that have developed and wish to list their chosen evidence-based school-based activities, add the following sentence to the paragraph as the second sentence: "The District's school-based activities include: *[list the chosen evidence-based school-based activities]*."

For boards that have not yet developed and implemented their evidence-based school-based activities and need technical assistance, see the websites for:

1. The U.S. Dept. of Agriculture (USDA) at: <https://healthymeals.fns.usda.gov/local-wellness-policy-resources/wellness-policy-elements/other-school-based-activities>; and
2. The Alliance for a Healthier Generation (AHG) at: <https://www.healthiergeneration.org/>.

³ Healthy Hunger-Free Kids Act of 2010 (HHFKA); 42 U.S.C. §1758b (Pub.L. 111-296); 7 C.F.R. §§210.10 and 210.31(a).

⁴ *Id.*; 7 C.F.R. §210.31(c)(4) (identification of school official responsible for implementation of the policy), §210.31 (d)(2) (informing the public about the policy and making it available on an annual basis), §210.31 (d)(3) (informing the public of the progress toward meeting the goals of the policy by making triennial assessments available), and §210.31(e) (policy implementation, assessments, and updates). See also f/n 20, below.

This sample policy identifies the superintendent as the school official responsible to ensure compliance and oversee the policy. When the rules require specific identification of a school official, the policy does not include the delegation language *or designee*. **[School boards] must identify the [school official(s)] responsible for oversight of [its wellness policy] to ensure compliance. [Boards] have discretion and are the most qualified to identify the best candidate for [their wellness] policy leadership as size, resources, and needs vary greatly among [school districts].** See Federal Register Vol. 81, No. 146 at 50155 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf.

For boards that wish to identify a school official other than the superintendent, delete **Superintendent** and replace it with the responsible school official's title.

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis **through copies of or online access to the Board Policy Manual**⁵; and
3. **That The** community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion ⁶

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See **School** Board policy 6:60, *Curriculum Content*. ⁷

Goals for Physical Activity ⁸

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.

The intent of the rule is that schools "notify households on an annual basis of the availability of the local school wellness policy information and provide information that would enable *interested households* to obtain additional details." Fed. Reg. Vol. 81, No. 146 at 50160. However, the rule states, "[i]nform the *public* about the content and implementation of the local school wellness policy, and make the policy and any updates to the policy available to the public on an annual basis."

To achieve the intent of this requirement, the regulations suggest several methods for districts, which include a common method many districts likely already use: post the policy on the websites for the *public*, and use the student handbook to distribute important information to *interested households*.

⁵ For boards that distribute their wellness policies via student handbooks and want to list that in the text of their policies, insert "and distributed to students and their parents/guardians through student handbooks". For sample handbook language, see the Illinois Principals Association *Online Model Student Handbook (MSH)* at: www.ilprincipals.org/resources/model-student-handbook.

⁶ Goals for nutrition education and nutrition promotion are required topics, but the local board may determine what goals are appropriate. Pub. L. 108-265, Sec. 204(a)(1) and Pub. L. 111-296; 105 ILCS 5/2-3.139(a)(2); and 7 C.F.R. §210.31(c)(1). Replace this policy's text with a board's own locally-developed nutritional education and promotion goals.

Nutrition promotion, required by Pub. L. 111-296, is not well-described or defined. The Food Nutrition Service (FNS) describes *nutrition promotion* more clearly in its technical assistance materials and the proposed 7 C.F.R. Part 210 rules (Fed. Reg. Vol. 79, No. 38 at 10695), dated Feb. 26, 2014, which state, "... evidence based techniques and scientifically-based nutrition messages targeted to a specific audience to inspire and motivate them to take action and use these techniques and messages to create environments and food service venues (classroom, cafeteria, a la carte, vending machines, school stores, snack bars, fundraisers, home, etc.) that encourage healthy nutrition choices, as well as enhance and encourage participation in school meal programs."

More specific materials about nutrition education and promotion, including songs, games, posters, videos, event-planning booklets, wellness communication toolkits, school garden activities, and a graphics library, have also been developed by the FNS' Team Nutrition at: www.fns.usda.gov/tm/resource-library.

Technical assistance for:

1. *Nutritional education* at: healthymeals.fns.usda.gov/nutrition-education-9.
2. *Nutritional promotion* at: healthymeals.fns.usda.gov/local-wellness-policy-resources/wellness-policy-elements/nutrition-promotion.
3. Goals development for and implementation of nutrition education and promotion are available from AHG at: www.healthiergeneration.org/.

⁷ 105 ILCS 110/3 and 23 Ill.Admin.Code §1.420(n).

⁸ This is a required topic, but the local board may determine what goals are appropriate. Pub.L. 108-265, Sec. 204(a)(1); 105 ILCS 5/2-3.139(a)(2); and 7 C.F.R. §210.31(a) and (c)(1).

- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.⁹
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.¹⁰
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Illinois State Board of Education (ISBE).¹¹

Nutrition Guidelines for Foods Available During the School Day; **Marketing Prohibited**¹²

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with the Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).¹³ ~~current Dietary Guidelines for Americans published jointly by the U.S. Departments of Health and Human Services and Agriculture (USDA).~~

In addition, in order to promote student health and reduce childhood obesity,¹⁴ the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods; ~~and~~

⁹ 105 ILCS 5/27-5 and 27-6; 23 Ill.Admin.Code §1.425 (added at 40 Ill. Reg. 2990). See also f/n 19 in policy 6:60, *Curriculum Content*. For standards-based lesson plans and curricula for pre-kindergarten through grade eight, classroom-based lesson plans, recipes, guidance to improve the quality of school meals, and other materials for nutrition education and promotion, including songs, games, posters, videos, event-planning booklets, wellness communication toolkits, school garden activities, and a graphics library, see the resources developed by the FNS' Team Nutrition at: www.fns.usda.gov/tn/resource-library.

¹⁰ *Id.*

¹¹ Schools must "set student learning objectives which meet or exceed goals established by the State." 105 ILCS 5/2-3.63. The *Learning Standards* can be found on ISBE's website at: www.isbe.net/Pages/Learning-Standards.aspx. See *State Goal 20: Achieve and maintain a health-enhancing level of physical fitness based upon continual self-assessment* at: www.isbe.net/Pages/PE-Health-Learning-Standards.aspx.

105 ILCS 5/27-6.5 describes physical fitness assessments required, beginning with the 2016-17 school year and every school year thereafter, for grades 3-12 in an effort to meet State Goal 20 of the *Illinois Learning Standards for Physical Development and Health* at: www.isbe.net/Pages/PE-Health-Learning-Standards.aspx. See also 23 Ill.Admin.Code §1.425 (g), (h); ISBE's *IL Fitness Assessments and Data Reporting Requirements Questions and Answers* (Rev. 5-22-17) at: www.isbe.net/Documents/fitness-asmt-faq.pdf.

¹² The policy must include the nutrition guidelines selected by the board for "all foods available during the school day with the objective of promoting student health and reducing childhood obesity." Pub. L. 108-265, Sec. 204(a)(2); 105 ILCS 5/2-3.139(a)(1); and 7 C.F.R. §210.10 and 210.31(a), (c)(2), and (c)(3)(i)-(iv). 42 U.S.C. 1758b(b)(2)(A) requires that each local school wellness policy include nutrition guidelines for all foods and beverages available for sale on the school campus during the school day to ensure they are consistent with the statutory and regulatory provisions governing school meals (7 C.F.R. §§210.10, 220.8 and 220.10) and competitive foods (7 C.F.R. §210.11) as applicable.

Prior to July 2016 when 7 C.F.R. § 210.10 and 7 C.F.R. § 210.31(c) (respectively) became effective, the current *Dietary Guidelines for Americans* published jointly by the U.S. Depts. of Health and Human Services and Agriculture (USDA) were used as nutrition guidelines.

¹³ 7 C.F.R. §§210.10 (meal requirements for lunches and after-school snacks); 210.11(c) (general nutrition standards for competitive food, i.e., *Smart Snacks*); and 210.31(a) and (c) (encompassing all other nutrition requirements, including foods not sold to students during the school day (classroom parties)).

¹⁴ 7 C.F.R. §210.31(c)(3)(iv).

2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.¹⁵

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.¹⁶

Exempted Fundraising Day (EFD) Requests 17

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the “general nutrition standards for competitive foods” specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

¹⁵ 7 C.F.R. §§210.11(a)(2) and 210.31(c)(3)(iii); 23 Ill. Admin. Code §305.5. For a definition of *competitive foods*, see 4:120-AP, *Food Services; Exemptions*.

¹⁶ 7 C.F.R. §210.31(c)(2). This sample policy does not apply competitive food standards to foods not sold in schools; i.e., foods that students bring into the school from home, etc.

The final [federal] rule does not require that local school wellness policy standards for foods provided in schools during the school day but not available for sale conform to the school meal requirements or the competitive foods standards. In fact, the preamble to the final rule reiterates this saying, “[a]gain, it should be noted that with regard to foods provided, but not sold, in schools, local jurisdictions have the discretion to adopt standards that conform to [the competitive food standards] or to adopt more or less stringent standards.” Similarly, the preamble to the final rule clearly states the rule does not require school boards to address standards for food brought from home for individual consumption. See Federal Register Vol. 81, No. 146 at 50158 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf. Emphasis added.

This sample policy adopts less stringent standards for foods not sold in schools. For boards that wish to adopt standards that conform to the competitive food standards or apply even more stringent standards to foods available, but not sold during the school day, delete the last sentence of this subhead: *Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., foods for classroom parties, school celebrations, and reward incentives.* and choose one of the following sentences to replace it:

- Option 1:** The District applies *competitive foods* standards listed in Board policy 4:120, *Food Services*, to foods available, but not sold, in schools.
- Option 2:** The District applies more stringent standards than the *competitive foods* standards to foods available, but not sold, in schools. These include [*list the chosen standards to foods available, but not sold, in schools*].

The AHG encourages school officials to consider prohibiting foods as a reward and using the *Smart Snacks* standards for foods available, but not sold during the school day. However, enforcing such standards against students who are sent to school with snacks from their parents/guardians is difficult and may be considered overreach. Further, such a standard may open the district to challenges. Consult the board attorney about enforcement of standards that meet the *competitive foods* standards – or even more stringent standards – upon foods available, but not sold during the school day, i.e., choosing Options 1 or 2, above.

¹⁷ Required by 23 Ill.Admin.Code §305.15(c)(2), 7 C.F.R. §§210.11(b)(4), (c)(2) and 210.30(c)(2) for participating schools that want to grant EFDs.

For elementary districts, delete these sentences: ~~The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District’s related procedure(s), contact the Superintendent or designee. The District’s procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.~~

For high school districts, delete this sentence: ~~EFDs are prohibited for grades eight and below in participating schools.~~

Detailed procedures are subject to change and are too complicated for policy text. This policy seeks to balance the requirement to include procedures in the policy for requesting an EFD by providing information about the initial steps and directing the superintendent or designee to inform the requestor of the current procedure. For a list of the number of available EFDs and a more detailed sample step-by-step procedure to request them, see 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

~~unless~~ The Superintendent or designee in a participating school ~~may has granted an exempted fundraising day~~ EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals ¹⁸

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program. ¹⁹

Monitoring ²⁰

At least every three years, the Superintendent ~~or designee~~ shall annually provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report).²¹ This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment ²²

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

¹⁸ Inclusion in the policy is required for only those districts that participate in a program authorized by the NSLA or the Child Nutrition Act.

¹⁹ Child Nutrition Act of 1966 (42 U.S.C. §1771 *et seq.*) and NSLA (42 U.S.C. §1758).

²⁰ The policy must establish a plan for measuring implementation of the local wellness policy, including designation of one or more persons within the local educational agency at each school, as appropriate, charged with operational responsibility for ensuring that the school meets the local wellness policy. Pub. L. 108-265, Sec. 204(a)(4); 105 ILCS 5/2-3.139(a)(4); and 7 C.F.R. §210.31(c)(5), (6), and (e)(1). 105 ILCS 110/3.5(a) requires ISBE to develop and maintain a nutrition and physical activity best practices database. Materials may be found at: www.isbe.net/Pages/Nutrition-and-Wellness.aspx.

42 U.S.C. §1758b (Pub. L. 111-296) requires the public to receive periodic measures with the listed items. The accepted practice is annual reports. There is very little guidance to assist school districts in complying with this requirement, and school districts were expected to be working toward developing a reasonable method to implement this requirement by the end of the 2011-2012 school year. Without guidance, to ensure compliance, superintendents should contact their Regional Office of Education regarding their school districts' efforts to comply with this requirement. A guide to help school districts conduct an evaluation of local wellness policies is available, along with more guidance at: www.fns.usda.gov/tn/healthy/wellnesspolicy_tools.html.

²¹ 7 C.F.R. §210.31(e)(2)(i)-(iii) and (3).

²² *Id.* and §210.31(f); see also the Local Records Act, 50 ILCS 205/. It governs retention of district records; its definition of *public record* is narrower than the definition in the Freedom of Information Act. These communications must be retained only when they contain: (1) evidence of the district's organization, function, policies, procedures, or activities, or (2) informational data appropriate for preservation. Consult the board attorney for a more thorough analysis and a legal opinion about how to meet both of the federal records retention requirements discussed in f/n 25, below, and the Local Records Act.

Community ~~Input~~ Involvement ²³

The **Board and Superintendent or designee** will actively invite suggestions and comments concerning the development, implementation, **periodic reviews**, and **updates improvement** of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and **the community**. **Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.** ²⁴

²³ A board must establish a plan in its wellness policy for involving parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the public in the development of the school wellness policy. Pub.L. 108-265, Sec. 204(a)(5), amended by 42 U.S.C. §1758b (Pub.L. 111-296); 105 ILCS 5/2-3.139(a)(3); 7 C.F.R. §210.31(c)(5) (requirement to describe involvement plan in policy) ,and 7 C.F.R. §210.31(d)(1)(requirement to allow certain stakeholders to participate in policy development, etc.).

School districts have discretion in exactly how they implement this requirement, and [e]ach [school district] is best suited to determine the distinctive needs of the community it serves. See Federal Register Vol. 81, No. 146 at 50155 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf.

This requirement's awkward wording notwithstanding, a board may take compliance steps by:

1. Seeking community input or involvement during this policy's adoption and monitoring phases, and inviting suggestions and comments during the public comment portion of board meetings from time to time. This method aligns with 2:140, *Communications To and From the Board* and 2:240, *Board Policy Development*.
2. Establishing a "local school wellness committee." This method is discussed in the preamble to 7 C.F.R. §210.31(d)(1), which suggests "identifying individuals" to serve on a "local school wellness policy committee." **However, the final text of 7 C.F.R. §210.31(d)(1) does not specifically require districts to establish a local school wellness policy committee – only that they “permit [groups listed in the policy above] to participate”** See also the citation to the Federal Register, in the second paragraph of this f/n, above, discussing policy implementation discretion.

The default text of this policy follows item #1 above and does not establish a local school wellness committee. For a district that wants to appoint or approve a local school wellness committee, add the following optional sentence as the last sentence of this subhead: "As necessary, the Superintendent or designee will convene a Wellness Committee with at least one representative from each of the listed groups." Also list the Wellness Committee in 2:150-AP, *Superintendent Committees*. As much of the work of developing a plan to involve local stakeholders is administrative/staff work rather than governance work, best practice is for a Wellness Committee be an administrative committee, but consult the board attorney for guidance. See f/n 3 in policy 2:150, *Committees* for a discussion of Open Meetings Act implications of the Wellness Committee being a board committee.

If a board wants to comply with the USDA's *encouragement* to include Supplemental Nutrition Assistance Program Education (SNAP-ED) coordinators or educators in the group to provide input about the policy, add:

“, Supplemental Nutrition Assistance Program Education (SNAP-ED) coordinators, educators” to the end of the first sentence in this subhead, immediately before: “, and community.”

²⁴ If a board has not adopted the **Community Engagement** subhead in policy 8:10, *Connection with the Community*, delete the phrase at the end of the second sentence: "Individuals shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* ~~and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.~~"

A board may also choose to post this policy on its website and include it in the student handbook.

Recordkeeping 25

The Superintendent ~~or designee~~ shall retain records to document compliance with this policy, **the District's records retention protocols, and the Local Records Act.**

- LEGAL REF.: Child Nutrition and WIC Reauthorization Act of 2004, Pub. L. 108-265, Sec. 204.
 Child Nutrition Act of 1966, 42 U.S.C. §1771 et seq.
 National School Lunch Act, 42 U.S.C. §1751 et seq.
 Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b, Pub. L. 111-296.
 42 U.S.C. §1779, as implemented by 7 C.F.R. §§210.11 and 210.31.
 Local Records Act, 50 ILCS 205/.
 105 ILCS 5/2-3.139.
 23 Ill.Admin.Code Part 305, Food Program.
 ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.
- CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

25 7 C.F.R. §210.31(f). Records must include: (1) the policy; (2) documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public; and (3) documentation of the triennial assessment of the local school wellness policy for each school under its jurisdiction.

See f/n 22, above regarding the Local Records Act and 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*.

While 7 C.F.R. §210.31(f) does not require the policy text to state what records must be kept, a board that wants to include that information may insert the following text: "Records must include: (1) this policy; (2) documentation demonstrating compliance with community involvement, including requirements to make the policy and triennial assessments available to the public; and (3) documentation of the triennial assessment of this policy for each school under its jurisdiction."

Instruction

Curriculum Content¹

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics,² (f) social studies, (g) art, (h) music,³ and (i) drug and substance abuse prevention.⁴ A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level.⁵
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics,⁶ (e) social studies including U.S. history, American government and, for students entering the 9th grade in the fall of 2016 and each year after it, one semester of

¹ Districts must have a policy on physical education. 23 Ill.Admin.Code §1.420(p). Policies on the remaining topics in this policy are optional. State or federal law controls this policy's content. 23 Ill.Admin.Code §1.420 recommends that activities, including student internships and observations of government in action, be a part of the instructional program where appropriate.

² 105 ILCS 5/2-3.156 requires ISBE to coordinate, adapt and develop middle and high school math curriculum models. There is no consistent definition for *middle school* or *high school* in either State or federal law. Districts are not required to use ISBE's models and may develop their own mathematics curricula.

The purpose of the math curriculum models will be to aid school districts and teachers in implementing the *Common Core Standards*. The ISBE has adopted new math and English language arts (ELA) standards for K-12 education referred to as the *New Ill. State Learning Standards Incorporating the Common Core*. The goal of incorporating the *Common Core Standards* into the *State Goals for Learning* is to better prepare Ill. students for success in college and the workforce in a competitive global economy. See <https://www.isbe.net/Documents/ccs-faq-0813.pdf>.

The terms *Common Core Standards* and the *New Ill. State Learning Standards Incorporating the Common Core* are synonymous. Referencing the *Ill. Learning Standards* includes them both. That is because they are incorporated by reference into ISBE's rules and *State Goals for Learning*. A district that wants to include the term *Common Core Standards* in its policy may do so; however, districts should understand that referring to the *Common Core Standards* only will cover only math and ELA learning standards and goals and not any other subject areas that the *Ill. Learning Standards* cover. The best practice is to continue using *Ill. Learning Standards*, which includes the *Common Core Standards*.

³ 23 Ill.Admin.Code §1.430.

⁴ 105 ILCS 5/27-13.2. House Resolution 824 (2014) urges all Illinois schools to educate youth about the dangers of using heroin and the rising numbers of accidental deaths from heroin overdoses through comprehensive drug education programs, including the *Drug Abuse Resistance Education* (DARE) program. No guidance on age appropriate instruction for heroin abuse is provided in the resolution.

⁵ 105 ILCS 5/10-20.53.

⁶ 105 ILCS 5/2-3.156. See f/n 2.

105 ILCS 5/27-22 allows the substitution of an advanced placement computer science course for a year of mathematics. For specific requirements, see 6:300-E2, *State Law Graduation Requirements*, and 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students*.

civics,⁷ (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.⁸

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest.⁹ The course shall include: (a) classroom instruction on distracted driving as a major traffic safety issue¹⁰, and (b) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement.¹¹ Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle.¹² The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.¹³

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.¹⁴
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of

⁷ 105 ILCS 5/27-22, amended by P.A. 99-434 and P.A. 99-486. The statute specifically states that school districts may utilize private funding available for offering civics education.

⁸ 23 Ill.Admin.Code §1.440, 105 ILCS 5/27-22. The General Assembly encouraged school boards to implement American Sign Language courses into the school foreign language curriculum. 105 ILCS 5/10-20.46. Senate Joint Resolution 68, 96th General Assembly, encourages school districts to explore the introduction of Arabic as a foreign language in their curriculums. The ISBE rule on driver education personnel is found at 23 Ill.Admin.Code §252.40. School districts may contract with a commercial driver training school (CDTS) for driver education. 105 ILCS 5/27-24.2, amended by P.A. 100-465. To qualify to contract with a school district, a CDTS must: (a) hold a valid license issued by the Ill. Sec. of State; and (b) provide instructors who hold a valid Ill. teaching certificate or license. Id. A district contracting with a CDTS must provide a list to ISBE of the CDTS instructors. Id. The list must include the name, personal ISBE identification number, birth date and driver's license number of each instructor who will teach driver education. Id. Although a formal waiver for outsourcing of driver's education is no longer required, districts must consider their applicable collective bargaining agreement(s), board policy, and the reduction in force (RIF) provisions of the School Code as they relate to outsourcing of instructional staff. Consult the board attorney for guidance.

⁹ 105 ILCS 5/27-24.2, amended by P.A. 100-465.

¹⁰ Id.

¹¹ Id., amended by P.A. 99-720.

¹² 105 ILCS 5/27-17.

¹³ The Ill. Vehicle Code, 625 ILCS 5/6-408.5, contains these requirements; they are paraphrased below and may be added to the policy or otherwise disseminated.

Before a certificate of completion will be requested from the Secretary of State, a student must receive a passing grade in at least eight courses during the two semesters last ending before requesting the certificate. A certificate of completion will not be requested for any person less than 18 years of age who has dropped out of school unless the individual provides:

1. Written verification of his or her enrollment in a high school equivalency or alternative education program or a high school equivalency certificate (formerly GED certificate);
2. Written verification that before dropping out, the individual had received passing grades in at least eight courses during the two previous semesters last ending before requesting a certificate;
3. Written consent from the individual's parent/guardian and the Regional Superintendent; or
4. Written waiver from the Superintendent of the School District in which the individual resides or resided at the time he or she dropped out of school, or from the chief school administrator with respect to a dropout who attended a non-public high school. A waiver may be given if the Superintendent or chief administrator deems it to be in the individual's best interests.

¹⁴ 105 ILCS 5/27-23.3.

conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.¹⁵

5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.¹⁶
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.¹⁷
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.¹⁸
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage ~~daily during the school day~~ in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent,¹⁹ but at a minimum of three days per five-day week.

¹⁵ 105 ILCS 5/27-23.4.

¹⁶ 47 C.F.R. § 54.520(c)(1)(i) and 105 ILCS 5/27-13.3 control this section. "Grades kindergarten through 12" is used because federal law requires school districts that receive E-rate funding to certify that they have an Internet safety education policy for all minors. 47 C.F.R. §54.520(c)(1)(i). This federal law defines *minors* as any individual who has not attained the age of 17 years. 47 C.F.R. §54.520(a)(4).

105 ILCS 5/27-13.3 requires a unit on Internet safety for students in grades 3 or above. It recommends seven topics for the unit on Internet safety and required ISBE to "make available resource materials for educating children regarding child online safety." It also invites schools to "adopt an age-appropriate curriculum for Internet safety instruction of students in grades kindergarten through 12."

For boards that do not receive E-rate funds and do not want to exceed the requirements of the School Code, replace this section with the following sentence: "In grades 3 or above, the curriculum contains a unit on Internet safety, the scope of which shall be determined by the Superintendent or designee."

¹⁷ 105 ILCS 5/27-12.

Because of the negative outcomes associated with bullying in schools, the Ill. General Assembly has also found "that [school districts] should educate students, parents, and school district personnel about what behaviors constitute prohibited bullying." 105 ILCS 5/27-23.7(a). A board may want to add the following option:

Instruction in all grades should include educating students about behaviors that violate Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

The Ill. General Assembly invited boards to "make suitable provisions for instruction in gang resistance education and training in all grades and include such instruction in the courses of study regularly taught in those grades." See 105 ILCS 5/27-23.10(c). A board that shares this concern may add the following option: "In addition, in all grades gang resistance education and training must be taught."

¹⁸ 105 ILCS 5/27-3 requires the Pledge of Allegiance to be recited every day in elementary and secondary schools. Requirements for displaying a U.S. flag at each school and in each classroom are found in 5 ILCS 465/3 and 465/3a.

Note that the Illinois statute does not require every student to recite the *Pledge* – that kind of mandatory participation would violate the U.S. Constitution. Schools may not coerce a student into saying the *Pledge*, nor may they punish students for refusing to participate in any aspect of the flag ritual, including standing, saluting the flag, and reciting the *Pledge*. *West Virginia State Bd. of Educ. v. Barnett*, 319 U.S. 624 (1943); *Sherman v. Community Consolidated Sch. Dist. 21 of Wheeling Township*, 980 F.2d 437 (7th Cir. 1992). Consider using permissive rather than mandatory language to introduce the recitation of the *Pledge*, such as, "You may now stand to recite the *Pledge*." Schools may, of course, require that non-participants maintain order and decorum appropriate to the school environment.

¹⁹ The phrase "after recommendation by the Superintendent" is optional. If a superintendent does not bring this topic to the board for discussion, the board may not have a trigger to make the determination.

For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.²⁰

9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.²¹
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.²²
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including

²⁰ 105 ILCS 5/27-5 requires school boards to provide for students' physical education and allows the P.E. course offered in grades 5 through 10 to include the health education courses required by State law. See also 23 Ill.Admin.Code §1.425, added at 40 Ill. Reg. 2990.

105 ILCS 5/27-6, amended by P.A. 100-465, describes when students may be excused from P.E. See also 23 Ill.Admin.Code §1.425(e).

105 ILCS 5/27-6, amended by P.A. 100-465, contains an exception to the minimum of three days per five-day week P.E. requirement for schools engaged in block scheduling; if this is applicable, substitute this sentence for the second-to-last sentence in this paragraph:

Unless otherwise exempted, all students are required to engage with such frequency as determined by the Board, but at a minimum of three days per five-day week, during the school day, except on block scheduled days, in a physical education course.

105 ILCS 5/27-6.5 describes physical fitness assessments required, beginning with the 2016-17 school year and every school year thereafter, for grades 3-12 in an effort to meet State Goal 20 of the Illinois Learning Standards for Physical Development and Health at: www.isbe.net/Pages/PE-Health-Learning-Standards.aspx. See also 23 Ill.Admin.Code §1.425 (g) and (h); ISBE's *IL Fitness Assessments and Data Reporting Requirements Questions and Answers* (Rev. 5/22/17) at: www.isbe.net/Documents/fitness-asmt-faq.pdf.

105 ILCS 5/27-7 describes the goals and requirements for P.E. courses; these are re-stated in this sample policy.

²¹ 105 ILCS 110/3 and 23 Ill.Admin.Code §1.420(n). Each school system shall provide a program in compliance with the Critical Health Problems and Comprehensive Health Education Act. More detailed health education program content is described in administrative procedure 6:60-AP, *Comprehensive Health Education Program*. It includes the requirements for the development of a family life and sex education program (105 ILCS 5/27-9.1 and 110/3), among other health education topics including *teen dating violence* (105 ILCS 110/3.1, see 7:185, *Teen Dating Violence Prohibited* for the required "teen dating violence policy") and cardiopulmonary resuscitation and automated external defibrillator use (105 ILCS 110/3).

Citations for letters (a) - (e) in this paragraph follow:

- (a) 105 ILCS 5/2-3.139 and 105 ILCS 5/27-7 (proper nutrition) and see also policy 6:50, *School Wellness*.
- (b) *Id.* (physical fitness) and see also policy 6:50, *School Wellness*.
- (c) *Id.* (sound mind and healthy body).
- (d) 105 ILCS 5/27-13.2 (dangers and avoidance of abduction). The State Police and ISBE must develop instruction on child abduction prevention. 20 ILCS 2605/2605-480.
- (e) 105 ILCS 110/3 and 105 ILCS 5/10-23.13 a/k/a *Erin's Law* (child sexual abuse prevention). *Erin's Law* requires a policy addressing child sexual abuse prevention. A sentence in 6:60-AP, *Comprehensive Health Education Program* restates the basic recommendations for a child sexual abuse prevention program from page 16 of the *Erin's Law* Taskforce Final Report (Report) to Governor Quinn at: www.isbe.net/Documents/erins-law-final0512.pdf. The professional educator training component of *Erin's Law* is addressed in policy 5:100, *Staff Development Program*. The Report also encourages parental involvement because parents play a key role in protecting children from child sexual abuse.

²² 23 Ill.Admin.Code §1.420(i). See 105 ILCS 435/ for the Vocational Education Act.

balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.²³

12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.²⁴

13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State.²⁵

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.²⁶

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.²⁷

15. In all schools, the curriculum includes a unit of instruction on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.²⁸

16. In all schools, the curriculum includes a unit of instruction on the history, struggles, and contributions of women.²⁹

17. In all schools, the curriculum includes a unit of instruction on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans ³⁰

²³ 105 ILCS 5/27-12.1, amended by P.A. 99-284; 23 Ill.Admin.Code §1.420(k). P.A. 99-284 added these new subjects to the required consumer education course: consumer debt, higher education student loans, and identity-theft security.

²⁴ 105 ILCS 5/27-13.1; 23 Ill.Admin.Code §1.420(l).

²⁵ 105 ILCS 5/27-21; 23 Ill.Admin.Code §1.420(r).

²⁶ Section 111 of Division J of Pub.L. 108-447, the Consolidated Appropriations Act, 2005, 12-8-04; 118 Stat. 2809, 3344-45 (Section 111). Section 111(b) states: “[e]ach educational institution that receives Federal funds for a fiscal year shall hold an educational program on the U.S. Constitution on September 17 of such year”

²⁷ 105 ILCS 5/27-3.5. The Congressional Medal of Honor film is available on ISBE’s website for no cost at: www.isbe.net/Pages/Medal-of-Honor.aspx.

²⁸ 105 ILCS 5/27-20.3 requires the curriculum to include a *unit of instruction* on this subject but does not specify the amount of time that constitutes a *unit of instruction*.

²⁹ 105 ILCS 5/27-20.5 requires the curriculum to include a *unit of instruction* on this subject but does not specify the amount of time that constitutes a *unit of instruction*. House Resolution 365 (2013) and Senate Resolution 1073 (2014) both urge all Illinois educators to share with students of an appropriate age the story of *comfort women* when discussing the history of Asia or World War II, or the issue of human trafficking.

³⁰ 105 ILCS 5/27-20.4 requires the curriculum to include a *unit of instruction* on this subject but does not specify the amount of time that constitutes a *unit of instruction*.

18. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by 105 ILCS 5/2-3.80.³¹
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.³²

- LEGAL REF.: 5 ILCS 465/3 and 465/3a.
 20 ILCS 2605/2605-480.
 105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-24.2, 435/, and 110/3.
 625 ILCS 5/6-408.5.
 23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.
 Consolidated Appropriations Act of 2005, Pub. L. No. 108-447, Section 111 of Division J.
 Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008).
 47 C.F.R. §54.520.
- CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

³¹ 105 ILCS 5/2-3.80(e) or (f).

³² 105 ILCS 5/27-23.8. The statute requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee. The statute requires that the instruction be founded on the principle that all students, including students with disabilities, have the right to exercise self-determination. It urges districts to request individuals with disabilities to assist with the development and delivery of this instruction and allows instruction to be supplemented by knowledgeable guest speakers.

Instruction

Home and Hospital Instruction 1

A student who is absent from school, or whose physician, **physician assistant, or advanced practice registered nurse** anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital.² Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services.³ Appropriate educational services from qualified staff will begin no later than **5 five** school days after receiving a physician's written statement.⁴ Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, **physician assistant, or advanced practice registered nurse** indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage. ⁵

¹ State or federal law controls this policy's content. The following State laws and ISBE rules govern homebound and hospital instruction: 105 ILCS 5/14-13.01 (reimbursement for home and hospital instruction along with factors to qualify for it); 105 ILCS 5/18-4.5 (reimbursement for home and hospital instruction); 105 ILCS 5/18-8.05, amended by P.A. 100-465 (for purposes of apportioning general state aid through the 2016-2017 school year, an instructional session of one clock hour may be counted as ½ day of attendance, however, a student must receive four or more instructional clock hours to count as a full day of attendance); 23 Ill.Admin.Code §226.300 (home/hospital service for a special education student); 23 Ill.Admin.Code §1.520; ISBE General State Aid Claim form.

See ISBE guidance, *Home/Hospital Instruction and Reimbursement Questions and Answers* available at: www.isbe.net/Documents/home_hospital_qa.pdf.

² 105 ILCS 5/14-13.01, amended by P.A. 100-443, defines the standards for determining when a student is eligible to receive home or hospital instruction. A student qualifies when a physician, physician assistant, or advanced practice nurse *anticipates* a student's absence due to a medical condition. The law defines "ongoing intermittent basis" to mean a medical condition of such a nature and severity that it is anticipated that the student will be absent from school due to the medical condition for periods of at least two days at a time multiple times during the school year totaling at least 10 days or more of absences. 225 ILCS 65/20-10, amended by P.A. 100-513, revised the Nurse Practice Act to add *registered* to the definition of *advanced practice registered nurse*; accordingly, this policy reflects that change in terminology, even though Section 5/14-13.01 similarly has not been amended.

³ 105 ILCS 5/14-13.01(a), amended by P.A. 100-443, requires that all students provide a written statement from a physician, physician assistant, or advanced practice registered nurse stating the existence of a medical condition, the impact on the child's ability to participate in education, and the anticipated duration or nature of the child's absence from school. However, ISBE rules at 23 Ill.Admin.Code §226.300 (students qualifying for special education services) and 23 Ill.Admin.Code §1.520 (students not qualifying for special education services) have not yet been amended to reflect that this written statement may come from a physician assistant or an advanced practice registered nurse; they still state that such a written statement must come from a physician. ISBE's *Medical Certification for Home/Hospital Instruction* form, form 34-58, reflects that the written statement may come from a "physician licensed to practice medicine in all its branches, APRN, or PA." Available at: www.isbe.net/Documents/34-58-home-hospital-inst.pdf.

A student with health needs may be protected by the Individuals with Disabilities Education Act (20 U.S.C. §1401(3) or Section 504 of the Rehabilitation Act (29 U.S.C. §794(a)).

⁴ There is no requirement that a student be absent from school for a minimum number of days before he or she qualifies for home or hospital instruction. 105 ILCS 5/14-13.01(a). The statute, amended by P.A. 100-443, allows schools to begin home or hospital instruction upon receipt of a written statement from a physician, physician assistant, or advanced practice registered nurse but requires it to begin no later than five school days after receipt of the written statement.

Both 23 Ill.Admin.Code §§226.300(g) and 1.520(f) require home or hospital instructors to meet the requirements listed in 23 Ill.Admin.Code §1.610, i.e., proper licensure as required by Section 21B-15 of the School Code (105 ILCS 5/21B-15).

⁵ 105 ILCS 5/10-22.6a, amended by P.A. 100-443. Number (2) does not require a written statement from a physician, physician assistant, or advanced practice registered nurse.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.: 105 ILCS 5/10-22.6a, 5/14-13.01, and 5/18-4.5.
23 Ill.Admin.Code §§1.520, 1.610, and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

Instruction

Graduation Requirements ¹

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements that are in addition to the State requirements. ²
2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. ³
3. Completing all minimum requirements for graduation as specified by Illinois State Board of Education rule, 23 Ill.Admin.Code §1.440.
4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance. ⁴
5. Participating in State assessments that are required for graduation by the School Code, 105 ILCS 5/2-3.64a-5(c). ⁵

The Superintendent or designee is responsible for: ⁶

¹ State or federal law controls this policy's content. Graduation requirements are often published in student handbooks. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

In accordance with 105 ILCS 5/2-3.159 and 23 Ill.Admin.Code §1.442, a school district may establish a program to recognize high school graduates who attained a high level of proficiency in one or more languages in addition to English by designating on a student's diploma and transcript a State Seal of Biliteracy. See policy 6:320, *High School Credit for Proficiency*.

² Optional. 23 Ill.Admin.Code §1.440(f). A school board should ensure that all district graduation requirements that are in addition to the State requirements are aligned with the district educational objectives. See policy 6:10, *Educational Philosophy and Objectives*.

³ The escalating graduation requirements in 105 ILCS 5/27-22 had timed-out and were deleted by P.A. 100-443, such that only the final list of required courses in Section 27-22(e) is applicable. 105 ILCS 5/27-22(e)(3) allows the substitution of an advanced placement computer science course for a year of mathematics. 105 ILCS 5/27-22(e)(5), amended by P.A. 99-434 and P.A. 99-485 requires students entering the 9th grade in the 2016-2017 school year and each year thereafter to complete one semester of civics. For specific requirements, see 6:300-E2, *State Law Graduation Requirements*, and 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students*.

⁴ Required by 105 ILCS 5/27-3.

⁵ 105 ILCS 5/2-3.64a-5 states that "[s]tudents who are not assessed for college and career ready determinations may not receive a regular high school diploma unless the student is exempted." ISBE selected the *Partnership for Assessment of Readiness for College and Careers* (PARCC) assessments at: www.isbe.net/Pages/PARCC-Place.aspx. Some students, particularly out-of-state student-transferees, may have problems fulfilling the diploma requirement depending on when the applicable PARCC is administered. Contact the board attorney for assistance. In House Joint Resolution 54 (2015), members of the Ill. House and Senate encouraged school districts to not use results of the PARCC test for the 2014-2015 through the 2017-2018 school years "as a determining factor for making decisions about a student's educational opportunities, the evaluation of educators, and the allocation of resources based on educational achievement on this assessment."

105 ILCS 5/2-3.64a-5(c), amended by P.A. 100-7, requires that the assessment administered by ISBE for the purpose of student application to or admissions consideration by institutions of higher education be administered on a school day during regular student attendance hours.

105 ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, no longer requires that the scores attained by a student on an assessment that includes a college and career readiness determination be entered on the student's transcript. The scores, however, must be placed in the student's permanent record. See also 23 Ill.Admin.Code §375.10.

⁶ Items #1 and #2 are required by 23 Ill.Admin.Code §1.440(d) and (e), respectively. Item #3 must be addressed because the law leaves many implementation issues unanswered. A comprehensive Student Handbook can provide notice of the district's graduation requirements, conduct rules, and other important information. Item #4 includes discussion of the adjustments required by the Educational Opportunity for Military Children Act, 105 ILCS 70/35(d).

1. Maintaining a description of all course offerings that comply with the above graduation requirements.
2. Notifying students and their parents/guardians of graduation requirements.
3. Developing the criteria for #4 above.
4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
5. Taking all other actions needed or necessary to implement this policy.

Early Graduation ⁷

The Superintendent or designee shall implement procedures for students to graduate early, provided they finish seven semesters of high school and meet all graduation requirements.

Certificate of Completion ⁸

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

Veterans of World War II, the Korean Conflict, or the Vietnam Conflict ⁹

Upon application, an honorably discharged veteran of World War II, the Korean Conflict, or the Vietnam Conflict will be awarded a diploma, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma.

⁷ This is optional. State law and rules are silent regarding early graduation. As an alternative, a board may delete the phrase "finish 7 semesters of high school and."

⁸ Required by 105 ILCS 5/14-16.

⁹ Optional. 105 ILCS 5/22-27 does not designate a time requirement for when the veteran "resided within an area currently within the district." Thus, a reasonable interpretation may be adopted locally. The sample policy designates "at the time he or she left high school" as the pertinent time for residence. See 6:300-E1, *Application for a Diploma for Veterans of WWII, the Korean Conflict, or the Vietnam Conflict*.

LEGAL REF.: 105 ILCS 5/2-3.64a-5, 5/22-27, 5/27-3, 5/27-22, and 5/27-22.10.
 105 ILCS 70/, Educational Opportunity for Military Children Act.
 23 Ill.Admin.Code §1.440.

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students),
 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Instruction

High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

Credit for Non-District Experiences ¹

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses ²
4. College courses offering dual credit courses at both the college and high school level ³
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education ⁴
6. Work-related training at manufacturing facilities or agencies in a Youth Apprenticeship Vocational Education Program (Tech Prep) ⁵
7. Credit earned in a Vocational Academy ⁶

¹ Each board may choose for which, if any, of the listed non-district experiences the district will grant high school credit. If a district does not grant credit for any of the listed activities, substitute the following alternative for all text in the entire section: "The District does not grant graduation credit for learning experiences that an enrolled student does not complete through the District."

² 105 ILCS 5/27-22.1 provides that no fewer than 60 hours of classroom instruction in summer school is required for one semester of high school course credit. Districts may accept courses completed in a community college toward graduation. 23 Ill.Admin.Code §1.440(f). Superintendents, pursuant to 105 ILCS 5/10-21.4, must annually report to ISBE the number of students enrolled in accredited courses at any community college along with the name(s) and number(s) of the course(s) each student is taking.

³ The Dual Credit Quality Act (110 ILCS 27/) defines dual credit as a college course taken by a high school student for credit at both the college and high school level. 110 ILCS 27/5. An instructor who teaches a dual credit course does not need the certification required by Article 21 of the School Code. 110 ILCS 27/20(1). Dual credit programs will require cooperation between the school district and the institution providing the dual credit courses (see the Higher Education Student Assistance Act at 110 ILCS 947/10 for a definition of *institution*). A high school evaluation of a dual credit program must also incorporate the analysis of data from ISBE's statewide longitudinal data system (see the P-20 Longitudinal Education Data System Act, 105 ILCS 13/, for more information). 105 ILCS 5/10-20.60 (final citation pending), added by P.A. 100-133, eff. 1-1-18, requires school boards to require the district's high schools, if any, to inform all 11th and 12th grade students of dual enrollment and dual credit opportunities at public community colleges for qualified students.

⁴ 105 ILCS 5/2-3.44 and 5/10-22.43a. An ethnic school is a part-time, private school that teaches the foreign language of a particular ethnic group as well as the culture, geography, history, and other aspects of a particular ethnic group. 105 ILCS 5/2-3.44; 23 Ill.Admin.Code §1.465(b). For requirements, see 23 Ill.Admin.Code §1.465.

⁵ The State Superintendent and Board of Higher Education were encouraged by 105 ILCS 5/2-3.115 to establish a program of academic credit for youth apprenticeship vocational education programs, which could be instituted by school districts. See also 23 Ill.Admin.Code §1.445.

⁶ Vocational Academies Act, 105 ILCS 433/. The Act's purpose is to "integrate workplace competencies and career and technical education with core academic subjects." School districts are permitted to partner with community colleges, local employers, and community-based organizations to establish a vocational academy that functions as a two-year school within a school for grades 10 through 12. Grant funds may be available from ISBE when the vocational academy meets statutory requirements.

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education.⁷ A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The Building Principal approves the substitution and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution in writing on forms provided by the District.

Advanced placement computer science.⁸ The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below.⁹ The Superintendent or designee shall

⁷ Allowing this substitution is optional, but, if offered, must be included in board policy. 105 ILCS 5/27-22.05. The *related* requirement is met if the course contains at least 50% of the content of the required course. *Id.* 23 Ill.Admin.Code §1.445 requires that the vocational or technical education course be completely described in the policy along with its relationship to the required course. The sample policy satisfies these requirements by referring to the courses as described in curricular material.

ISBE requires that the parent/guardian of a student under the age of 18 request the course substitution "on forms that the school district makes available" and that the request must be maintained in the student's temporary record. 23 Ill.Admin.Code §1.445. See 6:310-E, *Class Substitution Request*.

⁸ Optional, but allowed by 105 ILCS 5/27-22(f-5).

⁹ Optional, but allowed by 105 ILCS 5/27-6(b), amended by P.A. 100-465; 23 Ill.Admin.Code §1.425(f). A board that wants to allow any of these P.E. exemptions must include the ones it selects in a policy that excuses students on an individual basis.

This policy excuses students from P.E. only during the marching band season because the statute allows the exemption "for ongoing participation in such marching band program." Thus, if the marching band season is over, the student's *ongoing participation* has ceased and the student no longer qualifies for the P.E. exemption. Common sense, however, would allow the exemption to continue until the end of the current grading period.

maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.¹⁰

1. ~~Enrollment~~ Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic or extracurricular athletic program; ~~(student must be in the 11th or 12th grade)~~
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit.¹¹ A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students ¹²

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

Prior to P.A. 100-465, the statute only allowed students in grades 11 and 12 to be excused from P.E. "for ongoing participation in an interscholastic athletic program." 105 ILCS 5/27-6(b)(1). 105 ILCS 5/27-6(b), amended by P.A. 100-465, now states "on a case-by-case basis, excuse pupils in grades 7 through 12 who participate in an interscholastic or extracurricular athletic program." It does not require such participation to be *ongoing*. Common sense, however, would allow the exemption to continue only until the end of the grading period during which the athletic program is active.

State law does not define *interscholastic athletic program* or *extracurricular athletic program*; however, 105 ILCS 5/22-80 defines *interscholastic athletic activity* as "any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling."

For boards that want to explain the meaning of *interscholastic or extracurricular athletic program*, insert the following option at the end of #3:

(organized school-sponsored or school-sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader)

¹⁰ 23 Ill.Admin.Code §1.425(f).

¹¹ Optional. The credit given for one semester may not exceed that stated in this policy. 105 ILCS 5/27-22.3. The program may include participation in the organization of a high school or community blood drive or other blood donor recruitment campaign. *Id.* ISBE must provide assistance to districts opting to offer the program. 105 ILCS 5/2-3.108.

¹² Required by 23 Ill.Admin.Code §1.470(a). While the sample policy does not provide for it, a school board may permit adults 21 years of age or older to re-enter high school. 23 Ill.Admin.Code §1.470(b). Items #4 & #5 are optional, but must be included in a policy if credit will be granted for them. 105 ILCS 5/27-6, 27-22.05.

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.: 105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/10-22.43a, 5/27-6, 5/27-22.3, and 5/27-22.05.
23 Ill.Admin.Code §§1.425(e) and (f), 1.440(f), and 1.470(c).

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

Instruction

Student Testing and Assessment Program ¹

The District student assessment program provides information for determining individual student achievement and instructional needs; curriculum and instruction effectiveness; and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers the State assessment system, known as the *Partnership for Assessment of Readiness for College and Careers* (PARCC), to all students and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment. ²
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*. ³
4. Utilizes professional testing practices. ⁴

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card.⁵

¹ State and federal law control this policy's content. 105 ILCS 5/2-3.64a-5 requires ISBE to "establish the academic standards that are to be applicable to students who are subject to State assessments." It contains the schedule for assessing students by calendar year and grade. ISBE selected the *Partnership for Assessment of Readiness for College and Careers* (PARCC) as the State assessment and accountability measure. For ISBE resource material, see www.isbe.net/Pages/Assessment.aspx. In House Joint Resolution 54 (2015), members of the Ill. House and Senate encouraged school districts to not use results of the PARCC test for the 2014-2015 school year through the 2017-2018 school year "as a determining factor for making decisions about a student's educational opportunities, the evaluation of educators, and the allocation of resources based on educational achievement on this assessment."

105 ILCS 5/2-3.64a-5(c), amended by P.A. 100-7, requires that the assessment administered by ISBE for the purpose of student application to or admissions consideration by institutions of higher education be administered on a school day during regular student attendance hours.

105 ILCS 5/2-3.64a-5(d) contains the requirements for assessing students receiving special education services and students determined to be English learners.

105 ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, no longer requires that the scores attained by a student on an assessment that includes a college and career readiness determination be entered on the student's transcript. The scores, however, must be placed in the student's permanent record. See 23 Ill.Admin.Code §375.10.

² Required by 105 ILCS 5/2-3.64a-5(c).

³ 105 ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, requires districts to provide State assessment results/scores to students' parents/guardians. The second part of this provision is optional and may be deleted, i.e., "~~and an evaluation of the student's progress.~~"

⁴ 105 ILCS 5/2-3.107; 23 Ill.Admin.Code §1.30(b).

⁵ Required by 105 ILCS 5/10-17a, amended by P.A. 99-642 and P.A. 100-227. School districts must annually, by October 31, submit to parents/guardians, district taxpayers, the Governor, the General Assembly, and ISBE a school report card assessing the performance of its schools and students. The school report card must describe, among other items, student characteristics, curriculum information, student outcomes and progress, and school environment. The environment report must include indicators from the *school climate survey* approved under 105 ILCS 5/2-3.153 (requires ISBE, in addition to its default school climate survey, to identify two or three alternative school survey instruments from which districts may select).

All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents and guardians of students.⁶ Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.⁷

LEGAL REF.: Family Educational Rights and Privacy Act, 20 U.S.C. §1232g.
Illinois School Student Records Act, 105 ILCS 10/.
105 ILCS 5/2-3.63a-5, 5/2-3.64a-5, 5/10-17a, 5/22-82, and 5/27-1.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

⁶ 105 ILCS 5/22-82, added by P.A. 99-590, requires every school district to report for each of its schools, by the 30th day of each school year, all reliable assessments the district administers that are scored by entities outside of the district. The district must make the report on an ISBE-provided form.

Each school must also make this information publicly available to the parents and guardians of its students through the district's Internet website or distribute the information in paper form. *Id.* at (b). See 2:250, E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

⁷ 105 ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, governs recording assessment results in school student records. See also the Illinois School Student Records Act, 105 ILCS 10/; 23 Ill.Admin.Code §375.10.

Students

Student and Family Privacy Rights ¹

Surveys ²

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in School Board policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

Surveys Created by a Third Party ³

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information ⁴

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.

¹ State or federal law requires this subject matter be covered by policy. State or federal law controls this policy's content. The Protection of Pupil Rights Act requires any school district, "that receives funds under any applicable program [to] develop and adopt policies, in consultation with parents, regarding [statutory privacy rights]." 20 U.S.C. §1232h(c)(1). *Any applicable program* generally refers to any federal program administered by the U.S. Dept. of Education. 20 U.S.C. §1221(c). *Consultation with parents* is not defined; boards are advised, at minimum, to publicize the issue and request public comment during the policy's adoption.

² This paragraph is not dictated by law. It, however, contains the principles to guide staff and should be carefully considered and re-crafted by each board. Note that IASB sample board policy 6:10, *Educational Philosophy and Objectives*, is very broad and will thus justify surveys covering many subjects. However, it would prohibit the collection of information for marketing or selling (see f/n 13 of this policy); delete reference if the board wants the option of selling personal information that is collected from students, such as in the following:

A survey requesting personal information from students, as well as any other instrument used to collect personal information from students, must have a business, educational, or marketing justification.

Another alternative is to strictly restrict the subjects on which students may be surveyed, as in the following:

All surveys requesting information from students, as well as any other instrument used to collect personal information from students, must be for the purpose of monitoring the quality of the District's educational programs or assisting students' career choices.

³ Required by 20 U.S.C. §§1232h(c)(1)(A)(i) and 1232h(c)(2)(A)(ii).

⁴ Required by 20 U.S.C. §1232h(c)(1)(B). Consult the board attorney to review the survey or questions before administering it. Given the current political climate, attorneys in the field are voicing concern about the increase in schools and staff requesting inappropriate information from a student, e.g., the number of people and/or families living in his or her home and/or whether firearms are present in the student's home.

5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request,⁵ and/or
2. Refuse to allow their child ~~or ward~~ to participate in the activity described above.⁶ The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

Instructional Material ⁷

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's ~~ward's~~ educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments. ⁸

Physical Exams or Screenings ⁹

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term *invasive physical examination* means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification. ¹⁰
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 et seq.). ¹¹

⁵ 20 U.S.C. §1232h(c)(1)(C)(i).

⁶ 20 U.S.C. §1232h(c)(2)(A)(ii).

⁷ Required by 20 U.S.C. §1232h(c)(1)(C)(i).

⁸ 20 U.S.C. §1232h(c)(6)(A).

⁹ The Protection of Pupil Rights Act states that student's parent(s)/guardian(s) may refuse to allow the student to participate in "non-emergency, invasive physical examination or screening." 20 U.S.C. §1232h(c)(2)(A)(ii). This does not necessarily mean, however, that schools have authority to conduct invasive physical examinations or screenings of students. In order to avoid misunderstandings, the sample policy prohibits physical examinations and screenings of students as those terms are defined in the policy (and federal law).

A board that wants to retain this option must strike the first sentence and replace it with the following:

A student's parent(s)/guardian(s) may refuse to allow the student to participate in any non-emergency, invasive physical examination or screening that is: (a) required as a condition of attendance, (b) administered by the school and scheduled by the school in advance; and (c) not necessary to protect the immediate health and safety of the student, or of other students.

¹⁰ 20 U.S.C. §1232h(c)(4)(B)(ii).

¹¹ 20 U.S.C. §1232h(c)(5)(A)(ii).

3. Is administered pursuant to the District's extracurricular drug and alcohol testing program (see Policy 7:240, *Conduct Code for Participants in Extracurricular Activities*). ¹²
4. Is otherwise authorized by Board policy.

Selling or Marketing Students' Personal Information Is Prohibited ¹³

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term *personal information* means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card. ¹⁴

The above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: ¹⁵

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's *personal information* to a business organization or financial institution that issues credit or debit cards. ¹⁶

Notification of Rights and Procedures ¹⁷

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child ~~or ward~~ out of participation in activities as provided in this policy.

¹² Delete if the board has not adopted a drug and alcohol testing program for extracurricular participants in 7:240, *Conduct Code for Participants in Extracurricular Activities*. Also delete reference to 7:240, *Conduct Code for Participants in Extracurricular Activities* in this policy's cross references.

¹³ The Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/, prohibits the sale of personal information concerning a child under the age of 16, with a few exceptions, unless the parent(s)/guardian(s) have consented. Federal law is similar but not identical. Compare 20 U.S.C. §1232h(c)(1)(E). In order to effectuate both laws, the sample policy prohibits the sale or marketing of *personal information* unless the parents/guardians have consented.

¹⁴ 20 U.S.C. §1232h(c)(6)(E); Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/. See f/n 7 in 7:340, *Student Records*, for a discussion about managing FOIA requests for items (1)-(3) under *personal information* in this paragraph.

¹⁵ 20 U.S.C. §1232h(c)(4)(A); 325 ILCS 17/10.

¹⁶ 105 ILCS 5/10-20.38.

¹⁷ The details in this section are specified in and required by 20 U.S.C. §1232h(c)(2). This information should be in the student handbook.

3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled. **18**
4. How to request access to any survey or other material described in this policy.

This notification shall be given parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor. **19**

LEGAL REF.: 20 U.S.C. §1232h, Protection of Pupil Rights Act.
325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.
105 ILCS 5/10-20.38.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs),
7:130 (Student Rights and Responsibilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics)

18 If the board chose to keep the option of marketing personal information received from students and/or conducting physical exams, add the following to this list as appropriate: "collection of personal information from students for marketing and physical examinations or screenings."

19 20 U.S.C. §1232h(c)(5)(B).

Students

Harassment of Students Prohibited ¹

Bullying, Intimidation, and Harassment Prohibited

No person, including a District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

2

¹ State or federal law requires this subject matter be covered by policy and controls this policy's content. Each district must have a policy on bullying. 105 ILCS 5/27-23.7, amended by P.A. 100-137; see 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

This policy's list of protected classifications is identical to the list in 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The protected classifications are found in 105 ILCS 5/27-23.7(a); 775 ILCS 5/1-103; and 23 Ill.Admin.Code §1.240.

The list of protected classifications in sample policy 7:10, *Equal Educational Opportunities*, is different – it does not contain the classifications that are exclusively identified in the bullying statute. 105 ILCS 5/27-23.7.

The Ill. Human Rights Act (IHRA) and an ISBE rule prohibit schools from discriminating against students on the basis of *sexual orientation and gender identity*. 775 ILCS 5/5-101(11); 23 Ill.Admin.Code §1.240. *Sexual orientation* is defined as the “actual or perceived heterosexuality, homosexuality, bisexuality, or gender related identity, whether or not traditionally associated with the person's designated sex at birth.” 775 ILCS 5/1-103(O-1). *Gender identity* is included in the definition of sexual orientation in the Act. The Act permits schools to maintain single-sex facilities that are distinctly private in nature, e.g., restrooms and locker rooms. 775 ILCS 5/5-103. 775 ILCS 5/1-102(A), added *order of protection status* to its list of protected categories. The IHRA's jurisdiction is specifically limited to: (1) failing to enroll an individual, (2) denying access to facilities, goods, or services, or (3) failing to take corrective action to stop severe or pervasive harassment of an individual. 775 ILCS 5/5-102.2.

² This list of examples of prohibited conduct is optional. While hate speech is not specifically mentioned in this paragraph, any hate speech used to harass or intimidate is banned. Hate speech without accompanying misconduct may be prohibited in response to actual incidences when hate speech interfered with the educational environment. West v. Derby Unified Sch. Dist., 206 F.3d 1358 (10th Cir. 2000).

Sexual Harassment Prohibited

Sexual harassment of students is prohibited.³ Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Making a Complaint; Enforcement

Students are encouraged to report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, ~~or~~ a Complaint

³ Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination on the basis of sex in any educational program or activity receiving federal financial assistance. 20 U.S.C. §1681. For purposes of Title IX, sexual harassment of students includes acts of sexual violence. Consult the board attorney to ensure the non-discrimination coordinator and complaint managers are trained to appropriately respond to allegations of discrimination based upon sexual violence under Title IX's sexual harassment umbrella. Several guidance documents highlight appropriate responses to sexual violence under Title IX. See f/n 4 in policy 2:260, *Uniform Grievance Procedure* for a listing and links to these documents.

The sample policy's definition of *sexual harassment* does not distinguish between *welcome* and *unwelcome* behaviors - each is prohibited if it has a result described in sub-paragraph 1 or 2. See Mary M. v. North Lawrence Community Sch. Corp., 131 F.3d 1220 (7th Cir. 1997) (An eighth grade student did not need to show that a school employee's sexual advances were *unwelcome* in order to prove sexual harassment.).

School districts are liable for damage awards for an employee's sexual harassment of a student in limited situations. Liability occurs only when a district official who, at a minimum, has authority to institute corrective action, has actual notice of and is deliberately indifferent to the employee's misconduct. Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998). Schools are liable in student-to-student sexual harassment cases when school agents are deliberately indifferent to sexual harassment, of which they have actual knowledge that is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school. Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999). The Ill. Dept. of Human Rights now has jurisdiction over allegations that a school failed to take corrective action to stop severe or pervasive harassment of an individual based upon a protected category. 775 ILCS 5/5-102.2.

Manager, or any staff member with whom the student is comfortable speaking⁴. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that a student was a victim of any prohibited conduct perpetrated by another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.⁵ At least one of these individuals will be female, and at least one will be male.

Nondiscrimination Coordinator: 6

Name

Larry Bussard

Address

1100 E. Laurel St. Olney, IL

Email

lbussard@rccu1.net

Telephone

618-395-2324

⁴ Using "or any staff member with whom the student is comfortable speaking" is consistent with 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. By including "any staff member" in this list, this policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

⁵ Title IX regulations require districts to identify the person, address, and telephone number of the individual responsible for coordinating the district's compliance efforts. The U.S. Dept. of Education's Office for Civil Rights prefers that school districts make Title IX information and coordinators visible to the community, and it has provided materials designed to remind schools of their obligation to designate a Title IX coordinator. These materials include: (a) a *Dear Colleague Letter on Title IX Coordinators*; (b) a *Letter to Title IX Coordinators* that provides them with more information about their role; and (c) a *Title IX Resource Guide* that includes an overview of Title IX's requirements with respect to several key issues. See www2.ed.gov/policy/rights/guid/ocr/title-ix-coordinators.html.

While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Each district must communicate its bullying policy to students and their parents/guardians. 105 ILCS 5/27-23.7, amended by P.A. 100-137; see 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

⁶ Sample policy 2:260, *Uniform Grievance Procedure*, states that a district's Nondiscrimination Coordinator also serves as its Title IX Coordinator. Best practice is that throughout the district's board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs.

Complaint Managers:

Name	Name
Cris Edwards	Chris Simpson
Address	Address
1099 N. Van St., Olney, IL	1100 E. Laurel St., Olney, IL
Email	Email
cedwards@rccu1.net	csimpson@rccu1.net
Telephone	Telephone
618-395-4372	618-395-2324

The Superintendent shall use reasonable measures to inform staff members and students of this policy, such as, by including it in the appropriate handbooks. ⁷

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972.
 34 C.F.R. Part 106.
 105 ILCS 5/10-20.12, 10-22.5, 5/27-1, and 5/27-23.7.
 775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
 23 Ill.Admin.Code §1.240 and Part 200.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).
West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:20 (Workplace Harassment Prohibited), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

⁷ In addition to notifying students of the Uniform Grievance Procedure, a district must notify them of the person(s) designated to coordinate the district's compliance with Title IX. 34 C.F.R. Part 106.8(a). A comprehensive student handbook can provide required notices, along with other important information to recipients. The handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and school board.

The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

Students

Attendance and Truancy ¹

Compulsory School Attendance ²

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because his or her religion forbids secular activity on a particular day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health, or other reason as approved by the Superintendent or designee. ³

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and School Board policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified. ⁴

¹ State law requires boards to adopt a policy covering some of the topics herein and controls this policy's content. 105 ILCS 5/26-13 requires a policy identifying supportive services and available resources for *truants* and *chronic truants* (defined in 105 ILCS 5/26-2a). 23 Ill.Admin.Code §1.290 requires the same plus that the policy contain a definition of *valid cause* for absence in accordance with 105 ILCS 5/26-2a and a description of diagnostic procedures to identify the cause(s) of unexcused student absenteeism.

² 105 ILCS 5/26-2 addresses enrolled students below or over set compulsory attendance ages. The law also requires any persons having custody or control of a child who is enrolled in grades kindergarten through 12 in the public school to cause the child to attend school.

105 ILCS 5/26-1 contains the compulsory school age exemptions. Each listed exception is specifically included in the statute, except the reference to *home school*. See 7:40, *Nonpublic School Students, Including Parochial and Home-Schooled Students*, regarding assigning students who enroll from a non-public school. See 6:150, *Home and Hospital Instruction*, regarding providing instruction to a pregnant student who is medically unable to attend school.

³ These reasons are in 105 ILCS 5/26-2a, except that "other reason as approved by the Superintendent" was added. ISBE rule requires that the absenteeism and truancy policy defines valid causes for absence. 23 Ill.Admin.Code §1.290.

⁴ Any child "necessarily and lawfully employed" may be exempted from attendance by the superintendent "on certification of the facts by and the recommendation of the school board." 105 ILCS 5/26-1. The policy's language serves to delegate this "certification of the facts" to the superintendent or designee. The following option allows a board to consider and include specific criteria in the policy:

2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran. ⁵
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.⁶
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification. ⁷
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the School Code, Section 26-2a.
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem. ⁸
7. The identification of supportive services that may be offered to truant, ~~or~~ chronically truant, **or chronically absent** students, including parent-teacher conferences, student and/or family counseling, or information about community agency services.⁹ See Board

A student may be excused, at the Superintendent's discretion, when: (1) the student has a last period study hall, (2) the parent/guardian provides written permission, (3) the student's employer provides written verification of employment, (4) the student provides evidence of a valid work permit, or (5) other reason deemed justifiable by the Superintendent.

Child Labor laws include: 29 C.F.R. Part 570 (minimum age standards, occupations, conditions, etc.); 820 ILCS 205/ (child labor laws); 56 Ill.Admin.Code Part 250 (child labor regulations).

⁵ 105 ILCS 5/26-1, amended by P.A. 99-804. A student must notify the building principal or other administrator at least two days prior to the absence providing the date, time, and location of the military honors funeral. This requirement may be waived if the student did not receive notice at least two days in advance, but the student shall notify the administration as soon as possible of the absence.

A student whose absence is excused to sound *Taps* shall be counted in attendance for purposes of calculating the average daily attendance of students in the district. The district must allow the student reasonable time to make up school work and if school work is satisfactorily completed, the day of absence is counted as an attendance day for the student.

⁶ 105 ILCS 5/26-1, amended by P.A. 100-185. Such a student must be granted five days of excused absences in any school year and, at the board's discretion, may be granted additional excused absences to visit the student's parent/guardian. The student and his/her parent/guardian are responsible for obtaining assignments from the student's teacher prior to any period of excused absence and for ensuring that such assignments are completed by the student prior to his/her return to school from the excused absence period. *Id.*

⁷ This notification is required by 105 ILCS 5/26-3b.

⁸ 23 Ill.Admin.Code §1.290(b)(2).

105 ILCS 5/10-20.60 (final citation pending), added by P.A. 100-163, eff. 1-1-18, requires school districts to make feminine hygiene products (defined as tampons and sanitary napkins for use in connection with the menstrual cycle) available, at no cost to students, in the bathrooms of school buildings serving students in grades 6 through 12. The General Assembly found this requirement necessary because "when students do not have access to affordable feminine hygiene products, they may miss multiple days of school every month." 105 ILCS 5/10-20.60(a)(3).

⁹ 23 Ill.Admin.Code §1.290(b)(3). The School Code references to dropout prevention include: 105 ILCS 5/26-3a (regional superintendent activities and annual report); 105 ILCS 5/10-20.25a (annual report by boards); and 105 ILCS 5/1A-4(E) (ISBE report).

policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.

8. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered. **10**
9. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records. **11**
10. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a chronic truant for his or her truancy unless available supportive services and other school resources have been provided to the student. **12**
11. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies. **13**

105 ILCS 5/26-18, added by P.A. 100-156, eff. 1-1-18, requires that, beginning 7-1-18, districts collect and review chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. 105 ILCS 5/26-18(c). The review must include an analysis of chronic absence data from each attendance center. *Id.* Districts are also encouraged to: (1) provide a system of support to students at risk of reaching or exceeding chronic absence levels, i.e., those available through the Illinois Multi-tiered Systems of Support Network; and (2) make resources available to families, i.e., those available through ISBE's Family Engagement Framework, to support and engage students and their families. 105 ILCS 5/26-18(d). *Chronic absence* means "absences that total 10% or more of school days of the most recent school year, including absences with and without valid cause, as defined in Section 26-2a of this Code, and out-of-school suspensions for an enrolled student." 105 ILCS 5/26-18(a). In contrast, a *chronic or habitual truant* is "a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5% or more of the previous 180 regular attendance days." 105 ILCS 5/26-2a.

10 Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center."

11 105 ILCS 5/26-9 requires school officers and superintendents to assist truant officers. A minor who is reported by the regional superintendent as a chronic truant may be adjudicated a "truant minor in need of supervision" if the minor declines or refuses to fully participate in truancy intervention services. 705 ILCS 405/3-33.5.

Counties may regulate truants by ordinance and impose fines and/or community services on truants or, if the truant is under 10 years of age, on the parent or custodian. 55 ILCS 5/5-1078.2. Municipalities may regulate truants by ordinance and impose fines and/or community services on truants or, if the truant is under 13 years of age, on the parent or custodian. 65 ILCS 5/11-5-9. Local officials or authorities that enforce, prosecute, or adjudicate municipal ordinances adopted under 65 ILCS 5/11-5-9, or that work with school districts to address truancy problems, are designated as: (a) part of the juvenile justice system, established by the Juvenile Court Act of 1987, and (b) *juvenile authorities* within the definition set forth in subsection (a)(6.5) of Section 10-6 of the Ill. School Student Records Act (105 ILCS 10/6(a)(6.5)). *Id.* **A superintendent should consult with the board attorney before disclosing school student records to non-district entities.** See 7:340-AP, *Student Records* for a sample procedure for release of such records to juvenile authorities.

12 105 ILCS 5/26-12 prohibits punitive action "unless available supportive services and other school resources have been provided to the student."

13 105 ILCS 5/26-3a requires the district to "establish, in writing, a set of criteria for use by the local superintendent of schools in determining whether a pupil's failure to attend school is the result of extraordinary circumstances, including but not limited to economic or medical necessity or family hardship."

[For high school and unit districts only]

12. A process for a 17-year-old resident to participate in the District's various programs and resources for truants.¹⁴ The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *Students School Admissions and Student Transfers To and From Non-District Schools*.
13. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum academic or attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student. ¹⁵

LEGAL REF.: 105 ILCS 5/26-1 through 16.
705 ILCS 405/3-33.5, **Juvenile Court Act of 1987**.
23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:340 (Student Records)

This statute also requires the "clerk or secretary" of the board to quarterly report to the regional superintendent and Secretary of State the identity of students who were removed from the regular attendance roll, exclusive of transferees, because they were expelled; have withdrawn; left school; withdrew due to extraordinary circumstances; have re-enrolled in school since their names were removed from the attendance rolls; were certified to be chronic or habitual truants; or were previously certified as chronic or habitual truants who have resumed regular school attendance. The statute provides that the status of a driver's license or instructional permit will be jeopardized for a student who is the subject of this notification because of non-attendance unless the non-attendance is due to extraordinary circumstances as determined by the local district. State Superintendent Koch announced in his *Weekly Message*, 8-28-07, see **Funding & Disbursements** subhead, p.2, at: www.isbe.net/Documents_Superintendent_Weekly_Message/message_082807.pdf, that ISBE is delaying implementing this statute based upon legal guidance from the U.S. Dept. of Education's Family Policy Compliance Office that its implementation would violate the federal Family Educational Rights and Privacy Act.

¹⁴ A district must allow this participation; the length of the drop-out period and the documentation requirement contained in the next sentence are permissive. 105 ILCS 5/26-14.

¹⁵ Optional, but provided in 105 ILCS 5/26-2(c)(3); ISBE's rule controls the appeal process, 23 Ill.Admin.Code §1.242.

Students

Prevention of and Response to Bullying, Intimidation, and Harassment ¹

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations: ²

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7) ³

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

¹ All districts must have a policy on bullying. 105 ILCS 5/27-23.7, amended by P.A. 100-137. Every two years, each district must review and re-evaluate this policy, make necessary and appropriate revisions, and file the updated policy with ISBE. This sample policy's first paragraph allows a school board to consider its goals for preventing bullying and remedying its consequences; it may be amended.

In addition to a bullying prevention policy, all districts must have a policy on student behavior. 105 ILCS 5/10-20.14; 23 Ill.Admin.Code §1.280. Boards must, in consultation with their parent-teacher advisory committees and other community-based organizations, address aggressive behavior, including bullying, in their student behavior policy. See 7:190, *Student Behavior*; 7:190-E1, *Aggressive Behavior Reporting Letter and Form*.

This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. See f/n 7, below.

² This paragraph and its subparts 1-4 are from the bullying prevention statute. 105 ILCS 5/27-23.7(a); see also 775 ILCS 5/1-103 and 23 Ill.Admin.Code §1.240. The protected statuses are mandated by the bullying prevention statute; the list of protected statuses is identical to the list in 7:20, *Harassment of Students Prohibited*.

³ All definitions are directly from 105 ILCS 5/27-23.7, amended by P.A. 100-137.

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12. ⁴

1. The District uses the definition of *bullying* as provided in this policy. ⁵

⁴ As each numbered requirement, 1-12, corresponds with the same number in 5/27-23.7(b)1-12, there are no reference citations in footnotes. All non-statutory requirements, plus alternatives and optional provisions, are described in footnotes.

⁵ A board may augment the School Code requirement by using this alternative:

Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (a) the District prohibits bullying, and (b) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the ~~District Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a~~ Complaint Manager, or any staff member with whom the student is comfortable speaking.⁶ Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District ~~named officials~~ ~~Complaint Manager~~ or any staff member. ~~The District named officials and all staff members are available for help with a bully or to make a report about bullying.~~⁷ Anonymous reports are also accepted.

Nondiscrimination Coordinator: ⁸

Name
Larry Bussard
Address
1100 E. Laurel St., Olney, IL
Email
lbussard@rccu1.net
Telephone
618-395-2324

Complaint Managers:

Name
Cris Edwards
Address
1099 N. Van St., Olney, IL
Email
cedwards@rccu1.net
Telephone
618-395-4372

Name
Chris Simpson
Address
1100 E. Laurel St., Olney, IL
Email
csimpson@rccu1.net
Telephone
618-395-2324

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every

⁶ The statute requires that the policy contain the email address and telephone number for the staff person(s) responsible for receiving bullying reports. Using the district Nondiscrimination Coordinator and Complaint Managers is consistent with 2:260, *Uniform Grievance Procedure*. While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored. A telephone number for making anonymous reports may also be added.

⁷ 105 ILCS 5/27-23.7(d), amended by P.A. 100-137, requires that "[s]chool personnel available for help with a bully or to make a report about bullying" be made known to parents/guardians, students, and school personnel.

⁸ Sample policy 2:260, *Uniform Grievance Procedure*, states that a district's Nondiscrimination Coordinator also serves as its Title IX Coordinator. Best practice is that throughout the district's board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs.

- student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. ⁹
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs. ¹⁰

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must **also** be distributed annually to parents/guardians, students, and school personnel (including new

⁹ 105 ILCS 5/10-20.14 contains a similar requirement. See 7:190-E1, *Aggressive Behavior Reporting Letter and Form*.

¹⁰ This sentence contains requirements found in 105 ILCS 5/27-23.7(d).

employees when hired), and must also be provided periodically throughout the school year to students and faculty.¹¹

11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:

- a. The frequency of victimization;
- b. Student, staff, and family observations of safety at a school;
- c. Identification of areas of a school where bullying occurs;
- d. The types of bullying utilized; and
- e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following: ¹²

- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
- b. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
- c. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.

¹¹ 105 ILCS 5/27-23.7(b)(10), amended by P.A. 100-137.

¹² The statute requires that the bullying policy *be consistent with* other board policies. The list of policies may be deleted and the following alternative used: "12. The District's bullying prevention plan must be consistent with other Board policies." If a policy list is included, be sure the referenced policies were adopted locally and amend the list accordingly.

The bullying statute does not identify staff member duties regarding the prevention of or response to student bullying. The following optional provision addresses staff member responsibilities and may be added as a new paragraph 13:

13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
 - a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
 - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
 - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
 - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

- d. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
- e. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
- f. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- g. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- h. 7:310, *Restrictions on Publications; Elementary Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.: 405 ILCS 49/, Children's Mental Health Act.
105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.
23 Ill.Admin.Code §1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications; Elementary Schools)

Students

Student Support Services ¹

The following student support services may be provided by the School District:²

1. Health services supervised by a qualified **school** nurse.³ The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a **school** psychologist⁴ as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a **school** social worker.⁵ A student's parent/guardian must consent to regular or continuing services from a social worker.
4. Guidance and **school** counseling⁶ services.

¹ State or federal law controls this policy's content.

² All districts are required to conduct a comprehensive needs assessment to determine the scope of student personnel services needs. 23 Ill.Admin.Code §1.420(q).

P.A. 95-558 created the Ensuring Success in School Task Force. This task force developed recommendations for policies, procedures, and protocols for school boards to adopt to address the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence. The intent of the recommendations is to ensure these student populations' ability to: (1) stay in school; (2) stay safe at school; and (3) successfully complete their education. A copy of this report is at: povertylaw.org/advocacy/women/pubs/essa-task-force-report. School boards and superintendents may want to create their own study groups to discuss implementation of the task force's recommendations for policies, procedures and protocols.

³ School districts may employ noncertificated/non-professional-educator-licensed *registered professional nurses* to perform professional nursing services. 105 ILCS 5/10-22.23; 23 Ill.Admin.Code §1.760(c). A *registered professional nurse* means any nurse who is licensed to practice professional nursing in Illinois under the Nurse Practice Act (225 ILCS 65/) and whose license is active and in good standing with the Ill. Dept. of Financial and Professional Regulation. 23 Ill.Admin.Code §1.760(b).

A *school nurse* means any registered professional nurse who also holds a professional educator license endorsed for school support services in school nursing, or any registered professional nurse who does not hold the professional educator license but was employed in the school district of current employment before 7-1-76. 23 Ill.Admin.Code §1.760(c).

105 ILCS 5/10-22.23 provides that any nurse first employed on or after 7-1-76, whose duties require teaching or the exercise of instructional judgment or educational evaluation of students, must be licensed under 105 ILCS 5/21-25. However, that licensure Section 21-25 was repealed by P.A. 98-413, eff. 8-16-13.

A school nurse may hold a Professional Educator License with a school support personnel endorsement. 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(c), 23.120, 25.245. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.245.

⁴ School psychologists hold a Professional Educator License with a school support personnel endorsement. 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(a), 23.130, 25.235. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.235.

⁵ A *school social worker* means a social worker who has graduated from an accredited graduate school of social work and has such additional qualifications as may be required by ISBE and who holds a Professional Educator License with a school support personnel endorsement for school social work per 105 ILCS 5/21B-25. 105 ILCS 5/14-1.09a. See 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(a), 23.140, 25.215. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.215. School social workers may not provide services outside of their district employment to any student(s) attending school in the district. *Id.*, amended by P.A. 100-356.

⁶ *School counselors* hold a Professional Educator License with a school support personnel endorsement. 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(a), 23.110, 25.255. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.225.

5. A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.⁷

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health problems that impact learning ability.⁸ The District, however, assumes no liability for preventing, identifying, or treating such problems.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

LEGAL REF.: 405 ILCS 49/, Children's Mental Health Act of 2003.
740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.
105 ILCS 5/10-20.58.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Diseases), 7:340 (Student Records)

In contrast, *professional counselors* and professional counseling practice in Illinois are governed by the Professional Counselor and Clinical Professional Counselor Licensing and Practice Act and its implementing regulations. 225 ILCS 107/; 68 Ill.Admin.Code Part 1375. The Mental Health and Developmental Disabilities Code, 405 ILCS 5/, amended by P.A. 100-196, eff. 1-1-18, provides that minors 12 years of age or older may request and receive up to eight 90-minute sessions (previously five 45-minute sessions) of professional counseling services or psychotherapy (provided by a clinical psychologist) without the consent of the minor's parent, guardian, or person in loco parentis. 405 ILCS 5/3-501(a). Most school districts do not regularly provide *professional* counseling or *clinical* psychological services to students. Instead, most districts provide *school counseling* or *school psychological* services to students, and Illinois law does not specify any limits on the number of school counseling or school psychological sessions which a minor may have before obtaining parent/guardian permission. If your district seeks to regularly provide *professional counseling* or *clinical psychological* services to students, consult with your board attorney about potential changes to board policies and administrative procedures, as well as collective bargaining issues.

⁷ Optional. 105 ILCS 5/10-20.58, added by P.A. 99-781, allows a liaison. Be sure this policy is consistent with policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. See f/n 13 in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, for liaison responsibilities and requirements.

⁸ Required by the Children's Mental Health Act of 2003, 405 ILCS 49/15.

Students

Exemption from Physical Education ¹

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act.² The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. ³

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course. ⁴

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. ⁵

A student who is eligible for special education may be excused from physical education courses in either of the following situations: ⁶

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her Individualized Educational Program/Plan (IEP). ⁷

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. ⁸

¹ An ISBE rule requires boards to have a policy defining the types of parental excuses that will be accepted in order for a student to be exempted from P.E. 23 Ill.Admin.Code §1.425(e), added at 40 Ill. Reg. 2990. State or federal law controls this policy's content.

For elementary districts, delete 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* from the cross references of this policy.

² Medical Practice Act is found in 225 ILCS 60/.

³ Required by 23 Ill.Admin.Code §1.425(e)(3). School boards must identify any evidence/support they will require for excuses they will deem *appropriate*. Before the board adopts this policy, it should have a conversation with the superintendent to discuss and review and/or amend the sample reasons for excusal offered in this policy. Topics for discussion include determining whether (a) the sample reasons are sufficient, (b) more reasons are needed, and/or (c) the sample reasons should be amended. These conversations should be based upon the community's needs.

⁴ Required by 105 ILCS 5/27-6, amended by P.A. 100-465, and 23 Ill.Admin.Code §1.425(d).

⁵ 105 ILCS 5/27-6(b); 23 Ill.Admin.Code §1.425(e)(2). See 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* for a list of categories of students in grades 9-12 who may be excused from P.E. due to participation in school district athletic training, activities, or competitions.

⁶ 105 ILCS 5/27-6(b).

⁷ 105 ILCS 5/27-6(b).

⁸ 105 5/27-6, amended by P.A. 100-465. Delete this sentence for elementary school districts.

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program.⁹ The Building Principal will evaluate requests on a case-by-case basis.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate. ¹⁰

LEGAL REF.: 105 ILCS 5/27-6.
225 ILCS 60/, Medical Practice Act.
23 Ill.Admin.Code §1.420(p) and §1.425(d), (e), (f).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students)

⁹ 105 ILCS 5/27-6, amended by P.A. 100-465. Delete this paragraph for high school districts. Prior to P.A. 100-465, the statute only allowed students in grades 11 and 12 to be excused from P.E. "for ongoing participation in an interscholastic athletic program." 105 ILCS 5/27-6(b)(1). 105 ILCS 5/27-6(b), amended by P.A. 100-465, now states "on a case-by-case basis, excuse pupils in grades 7 through 12 who participate in an interscholastic or extracurricular athletic program." It does not require such participation to be *ongoing*. Common sense, however, would allow the exemption to continue only until the end of the grading period during which the athletic program is active.

State law does not define *interscholastic athletic program* or *extracurricular athletic program*; however, 105 ILCS 5/22-80 defines *interscholastic athletic activity* as "any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling."

For elementary school boards that want to explain the meaning of *interscholastic or extracurricular athletic program*, insert the following option:

Interscholastic or extracurricular athletic programs are organized school-sponsored or school-sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader.

¹⁰ 23 Ill.Admin.Code §1.425(f). Districts must maintain records showing that the criteria set forth in 105 ILCS 5/27-6, amended by P.A. 100-465, was applied to the student's individual circumstances.

Students

Administering Medicines to Students ¹

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.²

Self-Administration of Medication ³

A student may possess an epinephrine auto-injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel.⁴ A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.⁵

¹ All districts must have a policy for administering medication. 105 ILCS 5/10-20.14b. State law prohibits school boards from requiring that teachers and other non-administrative school employees administer medication to students; exceptions are certificated school nurses and non-certificated registered professional nurses. 105 ILCS 5/10-22.21b.

² Each district must inform students, e.g., through homeroom discussion or loudspeaker announcement, about, and distribute to their parents/guardians, the district's policy, guidelines, and forms on administering medicines within 15 days after the beginning of each school year, or within 15 days after starting classes for a student who transfers into the district. 105 ILCS 5/10-20.14b. A comprehensive Student Handbook can provide notice to parents and students of the school's rules, extracurricular and athletic participation requirements, and other important information. The Handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

³ 105 ILCS 5/22-30, requires school districts to allow students to *self-administer* their prescribed asthma medication and an epinephrine auto-injector as described. *Self-carry* means a student's ability to carry his or her prescribed asthma medication or epinephrine auto-injector. *Self-administer* and *self-administration* mean that a student may use these two medications at his or her discretion: (1) while in school; (2) while at a school sponsored activity; (3) while under the supervision of school personnel; or (4) before or after normal school activities, such as while in before-school or after-school care on school-operated property.

⁴ 105 ILCS 5/22-30(c) requires this information to be in a notification to parents.

⁵ 105 ILCS 5/22-30(c) requires parents/guardians to sign a statement: (1) acknowledging the statement from f/n 4 above; and (2) that they must indemnify and hold harmless the school district and its employees and agents against any claims, except a claim based on willful and wanton conduct, arising out of the self-administration of medication by the student or the storage of the medication by school personnel. There are several methods to obtain a parent/guardian's signature for this purpose, e.g., receipt of handbook signature, or see 7:270 E, *School Medication Authorization Form*. Discuss with the board attorney the method that works best for the district.

School District Supply of Undesignated Epinephrine Auto-Injectors ⁶

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated epinephrine auto-injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine auto-injector* means an epinephrine auto-injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law,⁷ may administer an undesignated epinephrine auto-injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.⁸

School District Supply of Undesignated Opioid Antagonists ⁹

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and

⁶ Optional. A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement 105 ILCS 5/22-30, amended by P.A. 99-711. The law permits a district to maintain a supply of undesignated epinephrine auto-injectors in any secure location that is accessible before, during, and after school where an allergic person is most at risk, including, but not limited to, classrooms and lunchrooms, and use them when necessary. The P.A. 99-711 amendment requiring accessibility before, during, and after school does not address the logistical issues that classrooms are typically locked before and after school. Consult the board attorney about the implementation issues with this new phrase in the law.

Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated epinephrine auto-injectors and implement a plan for their use, and then not doing it may be fraught with legal liabilities. Also fraught with legal liabilities is if the district is providing them, not having them accessible before, during, and after school where an allergic person is most at risk as required by P.A. 99-711. See In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016)(denying tort immunity to district, finding its response to a student's asthma attack was *willful and wanton* (which district disputed as a possible heart attack); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017)(school district's appeal denied).

The superintendent is given broad authority to implement this section; however, several preliminary steps should occur with the assistance of the board attorney. They include, but are not limited to: (1) investigating the feasibility of obtaining a prescription for a supply of undesignated epinephrine auto-injectors in the name of the district or one of its schools, and (2) outlining the advantages and disadvantages of implementing this plan based upon each district's individual resources and circumstances, and student population's needs.

⁷ State law defines *trained personnel* as any school employee or volunteer personnel authorized in Sections 10-22.34, 10-22.34a, and 10-22.34b of this Code who has completed training to recognize and respond to anaphylaxis. 105 ILCS 5/22-30(a). ISBE must develop the training curriculum for trained personnel, and it may be conducted online or in person. Id. at (h) and 23 Ill.Admin.Code §1.540(e)(3). P.A. 99-480 did not amend the trained personnel to include recognition and response to an opioid overdose. However, 105 ILCS 5/22-30(h-5), amended by P.A. 99-480 and 23 Ill.Admin.Code §1.540(e)(4) list the training curriculum requirements to recognize and respond to an opioid overdose.

⁸ 23 Ill.Admin.Code §1.540(e)(7)&(8).

⁹ Optional. If the board chooses to implement an undesignated opioid antagonist program, and the district employs law enforcement, consult the board attorney about whether this subhead becomes required. See Alcoholism and Other Drug Abuse and Dependency Act. 20 ILCS 301/, amended by P.A. 100-201.

For boards that choose to implement an undesignated opioid antagonists program, consult the board attorney regarding the Safe and Drug-Free School and Communities Act of 1994. 20 U.S.C. §7101(b). It prohibits funds provided under it to be used for medical services or drug treatment or rehabilitation, except for integrated student supports, specialized instructional support services, or referral to treatment for impacted students, which may include students who are victims of, or witnesses to crime or who illegally use drugs.

A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement 105 ILCS 5/22-30(h-5), amended by P.A. 99-480. The law permits a district to maintain a supply of undesignated opioid antagonists in any secure location where a person is at risk of an opioid overdose and use them when necessary. The consequences of informing the community that the district will obtain a prescription for a supply of opioid antagonists and implement a plan for their use, and then not doing it may be fraught with legal liabilities.

The superintendent is given broad authority to implement this section; however, several preliminary steps should occur with the assistance of the board attorney. They include, but are not limited to: (1) investigating the feasibility of obtaining a prescription for a supply of opioid antagonists in the name of the district or one of its schools, and (2) outlining the advantages and disadvantages of implementing this plan based upon each district's individual resources and circumstances, and student population's needs.

blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained personnel,¹⁰ as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.¹¹ On or after June 1, 2018, see the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.¹²

Void Policy; Disclaimer ¹³

The **School District Supply of Undesignated Epinephrine Auto-Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine auto-injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine auto-injectors.¹⁴

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional¹⁵ who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Alcoholism and Other Drug Abuse and Dependency Act, or (2) fill the District's prescription for undesignated school opioid antagonists.¹⁶

Upon any administration of an undesignated epinephrine auto-injector or an opioid antagonist, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.¹⁷

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(c) of the School Code apply.

No one, including without limitation parents/guardians of students, should rely on the District for the availability of an epinephrine auto-injector and/or opioid antagonist. This policy does not guarantee the availability of an epinephrine auto-injector and/or opioid antagonist; students and their parents/guardians should consult their own physician regarding such medication(s).

¹⁰ See the discussion regarding *trained personnel* in f/n 7, above.

¹¹ See f/n 8, above.

¹² Optional sentence if the board chooses to implement an undesignated opioid antagonist program as discussed in f/n 9, above. 20 ILCS 301/20-30, added by P.A. 100-494, eff. 6-1-18, mandates the Ill. Dept. of Human Services to create a website with these resources. The purpose of this sentence is to provide the community with information about a public health crisis affecting students.

¹³ Remove this section if the board does not adopt the undesignated epinephrine auto-injector or the undesignated opioid antagonist sections of the policy. If the board adopts one or the other, delete the appropriate paragraph in this section.

¹⁴ Discuss with the board attorney whether the board should remove this sentence when the district reaches full implementation of this section.

¹⁵ *Health care professional* means a physician licensed to practice medicine in all its branches, a licensed physician assistant with prescriptive authority, a licensed advanced practice registered nurse with prescriptive authority, or an advanced practice registered nurse who practices in a hospital or ambulatory surgical treatment center and possesses appropriate clinical privileges in accordance with the Nurse Practice Act. 20 ILCS 301/5-23(d)(4), amended by P.A.s 99-173, 99-480, 100-201, and 100-513.

¹⁶ See f/n 13 above.

¹⁷ 105 ILCS 5/22-30, amended by P.A. 99-480 details specific required notifications, which are listed in 7:270-AP2, *Checklist for District Supply of Undesignated Epinephrine Auto-Injectors and/or Opioid Antagonists*.

LEGAL REF.: 105 ILCS 5/10-20.14b, 5/10-22.21b, and 5/22-30.
23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (Food Allergy Management)

ADMIN. PROC.: 7:270-AP1 (Dispensing Medication), 7:270-AP2 (Checklist for District Supply of Undesignated Epinephrine Auto-Injectors and/or Opioid Antagonists), 7:270-E (School Medication Authorization Form)

Students

Orders to Forgo Life-Sustaining Treatment ¹

Written orders from parent(s)/guardian(s) to forgo life-sustaining treatment for their child ~~or ward~~ must be signed by the ~~child's student's~~ physician and given to the Superintendent. This policy shall be interpreted in accordance with the Illinois Health Care Surrogate Act. 755 ILCS 40/. ²

Whenever an order to forgo life-sustaining treatment is received, the Superintendent shall convene a multi-disciplinary team that includes:

1. The ~~child student~~, when appropriate;
2. The ~~child's student's~~ parent(s)/guardian(s);
3. Other medical professionals, e.g., licensed physician, physician's assistant, or nurse practitioner;
4. Local first responders for the building in which the ~~child student~~ is assigned to attend school;³
5. The school nurse;
6. Clergy, if requested by the ~~student child~~ or his or her parent(s)/guardians(s);
7. Other individuals to provide support to the ~~student child~~ or his or her parent(s)/guardian(s); and
8. School personnel designated by the Superintendent.^{4 5}

The team shall determine guidelines to be used by school staff members in the event the ~~child student~~ suffers a life-threatening episode at school or a school event.⁶

¹ This policy is optional. State or federal law controls this policy's content. This policy concerns an area in which the law is unsettled in that there is no statute or binding decision resolving competing interests and providing direction to schools for handling *do not resuscitate* (DNR) orders.

² The Health Care Surrogate Act grants parents and court-appointed guardians the authority to decide whether to forgo life-sustaining treatment on behalf of their minor child in certain situations. 755 ILCS 40/20. The child must suffer a *qualifying condition*, which means the existence of a terminal condition, permanent unconsciousness, or incurable or irreversible condition. These terms are defined in the Act.

The Act does not address the obligation of school staff members to comply with orders to forgo life-sustaining treatment, including DNR orders. Rather, the Act is silent regarding directives on life-sustaining care outside a health care facility or performed by a non-health care provider. The law does, however, indicate who should be the ultimate decision maker – the parent(s)/guardian(s). School officials should use the Act, after consulting the school board's attorney, as a guideline.

³ Municipal and/or village ordinances may affect response time and care from first responders.

⁴ Consult the board attorney regarding the establishment of a multi-disciplinary team and whether attendance at meetings is necessary. Implementing orders to forgo life-sustaining care implicates the laws prohibiting discrimination on the basis of a disability. IDEA, 20 U.S.C. §1401; Section 504, 29 U.S.C. §794; ADAAA, 42 U.S.C. §12101 *et seq.*, amended by the Americans with Disabilities Act Amendments Act (ADAAA), Pub.L. 110-325 and modified by the Lilly Ledbetter Fair Act, Pub.L. 111-2. A school agreeing to abide by such an order does so because of the disability's severity; a less severely disabled or non-disabled student would be treated differently. The U.S. Dept. of Education's Office for Civil Rights approved a policy that provided for a multi-disciplinary team to develop individually designed interventions. School staff members must use these interventions that might require honoring an order to forgo life-sustaining care. 21 IDELR 83 (3-31-94). This sample policy balances the interests of the parents with the district's obligation under federal law by using such a team. However, liability may exist when a district determines specific interventions and then does not provide them. See *In re Estate of Stewart*, 406 Ill.Dec. 345 (2nd Dist. 2016) (denying tort immunity to district, finding its response to a student's asthma attack was willful and wanton (which district disputed as a possible heart attack)); *In re Estate of Stewart*, 412 Ill.Dec. 914 (Ill. 2017) (school district's appeal denied).

⁵ Consult the board attorney about requiring teachers and other non-administrative school employees to administer medical care and/or treatment to students who are the subject of orders to forgo life-sustaining treatment. Generally, only licensed (formerly certificated) school nurses and non-licensed (formerly non-certificated) registered professional nurses may be required to administer medication to students. See 105 ILCS 5/10-22.21b and f/n 1 in policy 7:270, *Administering Medicines to Students*.

⁶ The following are two optional sentences to add at the end of this paragraph:

Option 1: The Superintendent or designee will ensure minutes are taken that summarize the decisions and guidelines made during multi-disciplinary meetings and obtain signatures of the child's parent(s)/guardian(s) on the minutes of each multi-disciplinary meeting.

The District personnel shall convey orders to forgo life-sustaining treatment to the appropriate emergency or healthcare provider.

LEGAL REF.: Health Care Surrogate Act, 755 ILCS 40/.
Cruzan v. Director, Missouri Dept. of Health, 497 U.S. 261 (1990).
In re C.A., a minor, 236 Ill.App.3d 594 (1st Dist. 1992).

Option 2: The Superintendent or designee will monitor the effectiveness of the guidelines established during the multi-disciplinary meetings at times the multi-disciplinary team determines are necessary.
Boards may choose either or both options.

Students

Student Athlete Concussions and Head Injuries ¹

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Fully implement the Youth Sports Concussion Safety Act, that provides, without limitation, each of the following: ²
 - a. The Board must appoint or approve member(s) of a Concussion Oversight Team for the District. ³
 - b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention: ⁴
 - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The

¹ Three Illinois statutes in the School Code have addressed student concussions:

- (1) The Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, added by P.A. 99-245; trailer legislation (P.A. 99-486) amended the Act to delay the compliance deadline until the beginning of the 2016-2017 school year. The Act contains concussion safety directives for school boards and certain identified staff members. A school district must implement Sec. 22-80 if it offers interscholastic athletic activities or interscholastic athletics under the direction of a coach (volunteer or school employee), athletic director, or band leader. A school district may need to implement its return-to-learn protocol for a student's return to the classroom after he or she is believed to have experienced a concussion, "whether or not the concussion took place while the student was participating in an interscholastic activity." 105 ILCS 5/22-80(d). For a comprehensive discussion of this Act, see the IASB publication [Checklist for Youth Sports Concussion Safety Act](#) at: iasb.com/law/. Helpful guidance for implementing this law is available from the Lurie Children's Hospital's *A Guide for Teachers and School Professionals*.
- (2) 105 ILCS 25/1.15 requires: (a) all high school coaching personnel to complete online concussion awareness training; and (b) all student athletes to view the IHSA video about concussions.
- (3) 105 ILCS 25/1.20, added by P.A. 99-831, requires the IHSA to require all member districts that have certified athletic trainers to have those trainers complete and submit a monthly report on student-athletes who have sustained a concussion during: (1) a school-sponsored activity overseen by the athletic trainer; or (2) a school-sponsored event of which the athletic director is made aware.

The Center for Disease Control and Prevention explains that a concussion is a type of traumatic brain injury caused by a bump, blow, or jolt to the head, or by a hit to the body that causes the head and brain to move rapidly back and forth. See www.cdc.gov/headsup/index.html. The CDC website contains excellent resources for the recognition, response, and prevention of concussions, including the opportunity to order or download free educational materials on concussions that can be distributed to parents, students, and coaches.

² 105 ILCS 5/22-80, added by P.A. 99-245; amended by P.A.s 99-486 and 100-309.

³ 105 ILCS 5/22-80(d), added by P.A. 99-245; amended by P.A.s 99-486 and 100-309. A physician, to the extent possible, must be on the Team. If the school employs an athletic trainer and/or nurse, they must be on the Team to the extent practicable. The Team must include, at a minimum, one person who is responsible for implementing and complying with the return-to-play and return-to-learn protocols adopted by the Team. Other licensed health care professionals may be appointed to serve on the Team. The statute provides that the Team may be composed of only one person who need not be a licensed healthcare professional, however, that person may not be a coach. *Id.*

As this is administrative/staff work rather than governance work, the best practice is to have the Concussion Oversight Team be an *administrative* committee, but consult the board attorney for guidance. If it is a board committee, it must comply with the Open Meetings Act, 5 ILCS 120/1.02. For a discussion of the Open Meetings Act's treatment of committees, see the footnotes in 2:150, *Committees*.

⁴ 105 ILCS 5/22-80(d).

- Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol. ⁵
- ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol. ⁶
 - c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity. ⁷
 - d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol. ⁸
 - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn. ⁹

⁵ The Youth Sports Concussion Safety Act contains requirements for a student to return to play following a concussion Id. The supervisor of the person responsible for compliance with the return-to-play protocol may not be a coach. The student's treating physician, physician assistant, advanced practice registered nurse, or an athletic trainer working under a physician's supervision must evaluate and find that it is safe for the student to return to play. The student's parent/guardian must sign a consent form that complies with statutory prerequisites. In addition, the student must also complete the requirements in the district's return-to-play and return-to-learn protocols. Thus, the district through its protocols may add requirements for the student's return, but may not delete any statutory requirements.

It is an open question whether the return-to-play protocol is limited to when the concussion occurred during an interscholastic athletic activity because the statute does not state "whether or not the concussion took place while the student was participating in an interscholastic athletic activity." It makes sense, however, to apply the return-to-play protocol whenever a student suffers a concussion before allowing him or her to participate in an interscholastic athletic activity. See IHSA's *Post-concussion Consent Form (RTP/RTL)* at:

[ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](https://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx)

⁶ 105 ILCS 5/22-80(g), added by P.A. 99-245; amended by P.A.s 99-486 and 100-309 The supervisor of the person responsible for compliance with the return-to-learn protocol may not be a coach. The return-to-learn protocol governs a student's return to the classroom after a concussion, whether or not the concussion took place while the student was participating in an interscholastic athletic activity. Guidance from Lurie Children's Hospital explains that recovery from a concussion must be an individualized process because no two concussions are the same. See *Return to Learn after a Concussion: A Guide for Teachers and School Professionals*, Lurie Children's Hospital. This *Guide* explains that a student's full recovery depends on both cognitive rest and physical rest. It suggests using a multidisciplinary team to facilitate a student's return to the classroom and provides examples of accommodations and interventions. It also stresses the importance of identifying a school staff member who will function as a case manager or concussion management leader, such as a school nurse, athletic trainer, or school counselor. See IHSA's *Post-concussion Consent Form (RTP/RTL)* at:

[ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](https://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx).

⁷ 105 ILCS 5/22-80(e), added by P.A. 99-245, amended by P.A. 99-486. *Interscholastic athletic activity* is defined in Section 22-80(a) as "any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling. The form must be approved by the Illinois High School Association (IHSA). See [ihsa.org/Resources/SportsMedicine/ConcussionManagement/5ConcussionResources.aspx](https://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/5ConcussionResources.aspx), for [IHSA Concussion Protocols](#) and *IHSA Sports Medicine Acknowledgement & Consent Form* (Concussion, PES, Asthma Medication).

⁸ 105 ILCS 5/22-80(f), added by P.A. 99-245, amended by P.A. 99-486.

⁹ 105 ILCS 5/22-80(g), added by P.A. 99-245, amended by P.A.s 99-486 and 100-309. Most students with a concussion will not need a formal 504 plan or individualized education program; contact the board attorney whenever one is requested or the student's symptoms are prolonged.

- f. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, **licensed healthcare professionals or non-licensed healthcare professionals** who serve on the Concussion Oversight Team **(whether or not they serve on a volunteer basis)**; athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team. ¹⁰
- g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly. ¹¹
2. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association, including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussion*, which includes its *Return to Play (RTP) Policy*.¹² These specifically require that:
 - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
 - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
 - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, **advanced practice registered nurse, physician assistant** or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.¹³
3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. ¹⁴
4. Require all student athletes to view the Illinois High School Association's video about concussions. ¹⁵

¹⁰ 105 ILCS 5/22-80(h), added by P.A. 99-245, amended by P.A.s 99-486 and 100-309. Individuals covered by this training mandate must take a training course from an authorized training provider prior to serving on a Concussion Oversight Team (Team) and at least once every two years (or if not serving on the Team, at least once every two years). See the footnotes in 5:100, *Staff Development Program*. Physicians on Teams are required, to the greatest extent practicable, to periodically take an appropriate medical course on concussions. 105 ILCS 5/22-80(h)(3).

Note: *Licensed healthcare professionals* includes nurses and licensed clinical psychologists, physical therapists, occupational therapists, physicians' assistants, and athletic trainers working under the supervision of a physician. 105 ILCS 5/22-80(b). *Non-licensed healthcare professionals* is not specifically defined. Therefore, it is not entirely clear if a Team may include an individual, i.e., a building principal that is not mandated to take the training. As a matter of best practice and to reduce liability, all Team members should receive the training; however, consult with the board attorney for further guidance.

¹¹ 105 ILCS 5/22-80(i), added by P.A. 99-245, amended by P.A. 99-486. A template is available on the IHSA website under *Emergency Action Plan (EAP) Resources* at: ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx.

¹² The *Protocol for Implementation of NFHS Sports Playing Rules for Concussion* (<http://ihsa.org/documents/sportsMedicine/Concussion%20Protocols.pdf>) contains concussion information, provides instructions when a student athlete sustains an apparent concussion, and includes a *Return to Play (RTP) Policy*. The *Return to Play (RTP) Policy* addresses the requirements for returning a student athlete to play after he or she exhibits signs, symptoms, or behaviors of a concussion.

¹³ 105 ILCS 5/22-80(g)(4), amended by P.A. 100-309, and 225 ILCS 65/20-10, amended by P.A. 100-513. P.A. 100-513 amended the Nurse Practice Act to add *registered* to the definition of *advanced practice registered nurse*; accordingly, this policy reflects that change in terminology, even though Section 22-80 was not similarly amended.

¹⁴ 105 ILCS 25/1.15(b) requires high school coaching personnel and athletic directors hired before 8-18-14 to have been certified by 8-19-15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before the starting date of their position.

¹⁵ 105 ILCS 25/1.15(e).

5. Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition. **16**
6. Provide coaches and student athletes and their parents/guardians with educational materials from the Illinois High School Association regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury. **17**
7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion. **18**

[For high school districts that belong to the IHSA and have certified athletic trainers.]

8. Include a requirement for certified athletic trainers to complete and submit a monthly report to the Illinois High School Association on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware. **19**

LEGAL REF.: 105 ILCS 5/22-80.
105 ILCS 25/1.15.

CROSS REF.: 4:170 (Safety), **5:100 (Staff Development Program)**, 7:300 (Extracurricular Athletics)

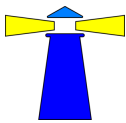
16 Required by 23 Ill.Admin.Code §1.530(b). IHSA drafted a sample *Concussion Information Sheet*, which is included within the *IHSA Sports Medicine Acknowledgement & Consent Form* and has been incorporated into 7:300-E1, *Agreement to Participate*. See: [ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](https://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx).

An ISBE rule defines *health-related information* to include a concussion policy acknowledgment 23 Ill.Admin.Code §375.10. The acknowledgment, therefore, must be kept with the student's school student records as a temporary record. 23 Ill.Admin.Code §375.40.

17 IHSA has produced educational materials on concussions for coaches, parents/guardians, student athletes, and the school and health care providers on concussions. See: [ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](https://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx).

18 This provision is optional.

19 Required by 105 ILCS 25/1.20, added by P.A. 99-831, for high school districts that belong to the IHSA and have certified athletic trainers.



RCES Building Report - December 2017

Enrollment Figures by Grade Level at the beginning of November 2017:											Totals
Pre-K	JS-20*	40	40	40	20	40					200 (including Jumpstart)
Kg	27	27	24	26	26	26					156
1st	21	23	24	21	23	23					135
2nd	28	30	28	28	27	25					166
Pri LD/MMI	10										10
3rd	29	31	30	30	28						148
4th	25	26	26	26	26	25					154
5th	25	26	27	27	25	27					157
Int LD/MMI	15										15
Total											1141

SESE Classes	
ECE	12
Off Site Location	17
Homebound	0
RCES/SESE Total	29

November Attendance Percentage:	
Kindergarten	95.6
1st Grade	94.2
2nd Grade	93.6
3rd Grade	94.9
4th Grade	94.6
5th Grade	95.4

November Discipline Report:	
Bus Suspension	0
In School Suspension	2
Out of School Suspension	2

RCES News and Events:

Tuesday, November 21	RCCU #1 Preschool hosted Social/Emotional Workshop in collaboration with STARNET IV
Tuesday, December 5	RCES Holiday Family Event
Wednesday, December 6	No Tutoring or Tiger Zone, Full faculty meeting
Thursday, December 7	Grandparent Support Group 9:30 a.m.
Wednesday, December 13	Leadership Day - Volunteer Recognition
Wednesday, December 13	RCES representatives attend Carrie Winter's Grant awards ceremony as recipients of 2 grants
Thursday, December 14	2nd Grade Music Program 10 a.m.(Hardy, Seals, Shawver)
Friday, December 15	2nd Grade Music Program 10 a.m. (Anselment, Lynn, Smith)
Friday, December 15	Grandparents' Day 9:00 (Anselment, Smith)
Friday, December 15	Preschool Christmas Around the World Celebration
December 18-29	No Tutoring or Tiger Zone
Wednesday, December 20	Second Trimester Mid-Term
Wednesday, December 20	2:10 Early Dismissal, Winter Vacation Break Begins
December 21-January 3	Winter Vacation Break

***JumpStart actually has 1 additional student that is attending in the morning, but also attends a PKpm class. This student is counted in the PK numbers.**



Richland County Middle School - December 2017

Enrollment:	6th grade ~	155	
	7th grade ~	189	
	8th grade ~	161	
	Offsite	17	
Attendance:	6th grade ~	94.80%	
	7th grade ~	94.50%	
	8th grade ~	94.50%	
Suspensions:	In School	9 students @ 10 days	
	Out of School	2 students @ 4 days	
Month Activities:	December	2	Boys Basketball @ Effingham
	December	4	Girls Basketball v. Mt.Carmel
	December	5	Boys Basketball @ T-town
	December	7	Boys Basketball v. Jasper Co.
	December	8	Girls Basketball v. Flora
	December	9	Boys Basketball @ Harrisburg
	December	10	Choir Concert @ RCHS 2PM
	December	11	Band Concert @ RCMS 7PM
	December	12	Girls Basketball @ Fairfield/Boys Basketball v. Centralia
	December	14	Boys Basketball @ Effingham
	December	15	6th Christmas Dance 5-6:30/7th & 8th Christmas Dance 7-8:30
	December	16	Girls Basketball @ North Knox
	December	18	Girls Basketball @ Vincennes
	December	19	Boys Basketball @ Charleston
	December	20	End of 2nd Quarter/2:10 dismissal - Christmas break
Upcoming Events:	January	3	Teacher Institute
	January	4	Girls Basketball v. Mt. Vernon/Boys Basketball @ Lawrenceville
	January	6	Girls Basketball Conference Tournament - home

	January	8	Boys Basketball @ Vincennes
	January	9	Girls Basketball @ Mt. Carmel
	January	11	Boys Basketball v. Fairfield
	January	13	Girls Basketball Regionals - home
	January	15	MLK Jr. Day - No School/ Girls Basketball Regionals - home
	January	16	Boys Basketball v. North Knox
	January	18	Boys Basketball @ Red Hill
	January	22	Boys Basketball v. Mt. Vernon
	January	25	Boys Basketball v. Mt. Carmel
	January	27	7th Boys B-ball Conf Tourney @ Carmi
	January	29	Parent Advisory Council Meeting
	January	31	School Improvement 1/2 Day

DATE	# of DAYS	Richland County Middle School - 2nd Quarter Suspensions - 2017-2018
10/19/2017	3	Student had a knife in his possession at school. It was reported to a teacher and administration was notified. The knife was recovered.
10/31/2017	1	Student S shoved another student off the bench during PM dismissal. It has been discussed with mom and student what can happen if student continues hands on behavior.
11/6/2017	3	Student B told another student (Elementary school female) that he would rape her. This comment was made several times to the same female student.
12/4/2017	1	Student I told another student to shut the fuck up". After teacher was notified she isolated student I. Student I said "this is bull shit".
12/5/2017	1.5	Student C sent an email to another student that said, Fuck this school and the bullshit papers they give us".
12/7/2017	2	Student H was shoved by another student (A). As a result, student H struck student A in the face (head) area multiple times.

**Richland County High School
Principal's Report
December 1, 2017**

1. The Drama Club will be performing their musical, *Joseph and the Amazing Technicolor Dreamcoat*, on Friday, December 1, Saturday, December 2, and Sunday, December 3 in Sliva Auditorium.
2. The Art Department will present a student Art Show on Friday, December 1, Saturday, December 2, and Sunday, December 3. The exhibits will be displayed throughout the school from the front entrance to the lobby of the auditorium.
3. The Student Council will have a Blood Drive on Friday, December 1 from 8:00 am – 1:00 pm.
4. There will be a Christmas Choir Concert at OCC on Saturday, December 9 at 7:00 pm.
5. The Christmas Band Concert will be held on Sunday, December 10 at 3:00 pm in Sliva Auditorium.
6. Final exams are scheduled for Tuesday, December 19 during 3rd and 4th blocks and Wednesday, December 20 during 1st and 2nd blocks.
7. We will have a 1:58 pm dismissal on Wednesday, December 20.
8. 2nd quarter ends on Wednesday, December 20.
9. There is no school on Thursday, December 21 – Wednesday, January 3 for winter vacation. School will resume on Thursday, January 4 for students.

Enrollment Totals for November:

Freshmen:	211
Sophomore:	191
Junior:	185
Senior:	161
Total:	748

Discipline for November:

In School Suspension:	3
Out of School Suspension:	5
Lunch Detention:	108
After School Detention:	21
Saturday School:	23

Percentage of Attendance: 90.85%

Richland County High School - Suspensions 2nd quarter 2017-18

Date	# of Days	Comments
10/16/2017	5	Student was performing a sexual act on himself during class. This is a repeated offense and the student will receive a 5 day Suspension. School based counseling will be provided and the school will complete an evaluation of his social/emotional status upon return. Student may return to school on Tue. Oct. 24. Section 26 Hand Book Violation
10/18/2017	3	Student struck a younger student on the bus. When questioned the student became very disrespectful and used multiple profanities towards the administration. Student will receive a 3 day suspension and be allowed to return to school on Mon. Oct. 23. Section 21 Hand Book Violation
10/20/2017	1	Student has been disrespectful in multiple classes and warned that his actions need to improve. Student argued with a teacher and proceeded to punch a locker. Student is suspended the remainder of the day on Fri. Oct. 20. Student may return to school on Mon. Oct. 23.
10/23/2017	10	Student participated with another student in writing the following threat on a stall in the boys' restroom located in the business wing; School Shooting 10-23-17." Ten (10) day out of school suspension with referral to alternative school in Willow Hill. Section 20 Hand Book Violation"
10/23/2017	10	Student wrote the following threat on a stall in the boys' restroom located in the business wing; School Shooting 10-23-17." Ten (10) day out of school suspension with referral to alternative school in Willow Hill. Section 20 Hand Book Violation"
10/25/2017	3	Student was very disrespectful and defiant towards the teacher. Student received a 3 day OOSS and may return to school on Mon. Oct. 30. Section 21 Hand Book Violation
11/2/2017	2	Student dumped a soda over another student's head and used profanity towards the student. Student may return to school on Mon. Nov. 6. Section 21 Hand Book Violation
11/2/2017	3	Student punched another student several times in the hallway between classes. Student may return to school Tue. Nov. 7. Section 30 Hand Book Violation
11/2/2017	2	Student was disrespectful in class and towards the administration. Student refused to turn over his cell phone when asked by the administration and was warned that he needs to do less talking and causing of disruptions in his classes. Student may return to school on Mon. Nov. 6. Section 21 Hand Book Violation

11/17/2017	3	Used multiple profanities towards a substitute teacher and was very disrespectful to the administration. Suspended on Mon. Nov. 20, Tue. Nov. 21, and Wed Nov. 22. He may return to school on Mon. Nov. 27.
11/29/2017	3	Possession of cigarettes. It was discovered after smoke was smelled in the boys restroom. Section 20 Hand Book Violation
12/4/2017	5	Student stole an Ipad from a classroom, refused to cooperate with the administration, and the police had to be contacted. Student will be suspended Mon. Dec. 4- Fri. Dec. 9 and will be allowed to return to school on Mon. Dec. 11. Section 25 Hand Book Violation
12/4/2017	4	Student was performing a sexual act on himself during class. This is the third time this school year the student has had this type of offense. 4 day Suspension from school (12/5/17-12/8/17) with a Manifestation Determination meeting to be scheduled for Wednesday, December 6. Section 26 Hand Book Violation.
12/6/2017	3	2 incidents today - I asked him several times to remove his head gear. After I walked away, he put it back on. He was also caught throwing a tennis ball. I told him to stop, took the ball away and put it on my desk. Later he was throwing it again after taking off my desk. I asked for the ball again. He refused, said it was his. He said that I never told him to stop throwing the ball. I asked him to leave and go see Mr. Julian, he refused. I told him 3 more times before calling the office. While on the phone, he left the classroom.
12/8/2017	10	Student made inappropriate comments towards a staff member and sexually explicit comments towards a student in a rap that was partially written and promoted inside of the school. It also contained racially sensitive language and referenced guns and shootings. Section 21 Hand Book Violation
12/11/2017	5	Student promoted sexually explicit rap music towards a student and administrator in the school. The music also contains racially sensitive language and referenced guns and shootings. Student will receive a 5 day Out-of-School-Suspension and will be allowed to return to school on Mon. December 18. Section 21 Hand Book Violation

Fall 2017 RCHS Athletic Season Summaries

Sport: Boys and Girls Golf

Coaches: Curt Nealis-Head Coach; Patrick Mehaffey-Assistant Coach

Record: Boys 4-17; Girls- N/A (no team scores)

Conference Finish: 5th place LIC

Season Highlights and Outstanding accomplishments:

- 1st Team All Conference-Zach Duenas
- 2nd Team All Conference- Coen McDowell
- Sectional Qualifiers- Ryan Toliver and Zach Duenas

Total athletes in program: 14

Sport: Boys Soccer

Coaches: Head Coach-Kady Stallard; Assistant Coach-Jason Burckhartt

Record: 8-8-6

Conference Finish: N/A

Season Highlights and Outstanding accomplishments:

- Jacob McVicker 17 goals and 3 assists
- Kye Stallard 3 goals 17 assists
- Josiah Burckhartt- Top Defender

Total athletes in program: 31

Sport: Boys Cross Country

Coaches: Head Coach- Louis Gassmann

Record: 11-2

Conference Finish: 2nd

Season Highlights and Outstanding accomplishments:

- Gavin Kirby- 2nd LIC Meet, 1st Team All-South (SICA)
- Caleb Thomas- 9th LIC Meet, 2nd Team All-South (SICA)
- Braden Nicholson- 10th LIC Meet, 1st Team All-South (SICA)
- Owen Powell- 6th LIC Meet, 2nd Team All-South (SICA)
- Team: 1st Place Fairfield, and Benton Invite; 2nd Place Olney, Lawrenceville, Cumberland Invites and LIC meet; 4th place Charleston 2A regional (sectional qualifier)

Total athletes in boys/girls program: 24

Sport: Girls Cross Country

Coaches: Denyse Eagleson

Record: 3-6

Conference Finish: 3rd

Season Highlights and Outstanding accomplishments:

- 1st Fairfield Invite
- 2nd Lawrenceville Invite
- 4th Benton Invitational
- Decatur Sectional Qualifier
- Cameron Hough- 1st place Fairfield Invite/2nd place LIC (All Conference)
- Tristen Payne- 9th place LIC (All Conference)

Sport: Girls' Tennis

Coaches: Tara Racklin- Head Coach

Record: 8-4

Conference Finish: 2nd LIC

Season Highlights and Outstanding accomplishments:

- 1st place- Mattoon Invitational, Annie Invitational
- Class A Sectional Champions
- 3 state Qualifiers and All-South Qualifiers: Logan Kauble, Caitlyn O'Dell, and Riley Doll
- Tara Racklin- All South Coach of the Year

Total athletes in program: 13

Sport: Volleyball

Coaches: Head Coach-Emily Rusk; Assistant Coaches- Jill Greenwood, Char Eckenrode and Erin Taylor

Record: 21-16

Conference Finish: 4th place LIC, (5-3)

Season Highlights and Outstanding accomplishments:

- Silver Pool Champions of Fairfield Tournament
- Faith Stallard 1st Team LIC, All Tourney teams- Casey, St. Anthony, Edwards County
- Colleen Inyart 1st Team LIC
- Addie Hemrich 2nd Team LIC, Ally Tourney Team- Fairfield
- Emi Rose Honorable Mention LIC

Total athletes in program: 23

Sport: Football

Coaches: Head Coach-Matt Music; Assistant Coaches- Matt Powell, Brad Ameter, Hassan Steele, Chuck Snyder, Brian Mitchell, David Denton, Ryan Denton

Record: 3-6

Conference Finish: 5th

Season Highlights and Outstanding accomplishments:

- Sutton Dunn and Gunnar Michels- 1st Team All Conference
- Dakotah Brown, Braxton Burgener- 2nd Team All Conference
- Caleb Foster- Honorable Mention

Total athletes in program: 46

Total athletes in Dance/Cheer program: 29

Total Athletes for Fall Sports RCHS: 180

RICHLAND COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1
OLNEY, ILLINOIS

TREASURER'S REPORT

	Cash Balance	Cash Receipts/Adjusting Entries Month Ended	Cash Disbursements/ Adjusting Entries Month Ended	Inter Fund Loan	Cash Balance	Certificate of Deposit Investments	CD and Cash Total
Fund	10/31/2017	11/30/2017	11/30/2017	11/30/2017	11/30/2017	11/30/2017	11/30/2017
Education	4,924,504.46	1,118,420.77	699,858.13	NONE	5,343,067.10		5,343,067.10
Building and Grounds	3,424,337.55	43,544.09	36,172.06	NONE	3,431,709.58		3,431,709.58
Debt Service	683,595.73	56,039.26	78680.39	NONE	660,954.60		660,954.60
Transportation	517,501.61	16,636.96	126,135.98	NONE	408,002.59		408,002.59
IMRF/Social Security	1,112,981.66	42,400.80	115,018.65	NONE	1,040,363.81		1,040,363.81
Capital Projects	0.00	0.00	0.00	NONE	-		-
Working Cash	2,419,916.06	7004.87	0.00	NONE	2,426,920.93		2,426,920.93
Tort	902,648.59	41,340.26	791318.62	NONE	152,670.23		152,670.23
Life Safety	262,443.86	4,252.36	10583.73	NONE	256,112.49		256,112.49
Total	14,247,929.52	1,329,639.37	1,857,767.56		13,719,801.33	-	13,719,801.33
Add CD's	-						
Total with CD's	14,247,929.52	1,329,639.37	1,857,767.56		13,719,801.33		
Assets							
Health Fund Checking	136,611.42				144,279.50		
IHI Reserve Checking	12,037.77				12,053.70		
Building Trades	-				-		
Revolving Funds	8,000.00				8,000.00		
Total Assets	156,649.19				164,333.20		
Total with Assets	14,404,578.71				13,884,134.53		

				Account Level	Beginning	November 2017-18	November 2017-18	Ending	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity	
10A010	1052	0000	00	000000	REVOLVING FUND HS	6,000.00	6,000.00	0.00	6,000.00	0.00
10A010	1053	0000	00	000000	REVOLVING FUND MS	2,000.00	2,000.00	0.00	2,000.00	0.00
10A010	1120	0000	00	000000	ED CASH ON HAND	2,565,214.29	4,924,504.46	418,562.64	5,343,067.10	2,777,852.81
10A010	1125	0000	00	000000	IHI RESERVE MMCH	10,768.31	10,829.76	15.93	10,845.69	77.38
10A010	1126	0000	00	000000	ERCU HEALTH INS CH	157,098.42	136,611.42	7,668.08	144,279.50	-12,818.92
10A010	1721	0000	00	000000	Building Trades 1403 Heather L	0.00	0.00	0.00	0.00	0.00
10A010	1722	0000	00	000000		0.00	0.00	0.00	0.00	0.00
10A010	1723	0000	00	000000	1311 Heather Lane	0.00	0.00	0.00	0.00	0.00
10A---	----	----	--	-----		2,741,081.02	5,079,945.64	426,246.65	5,506,192.29	2,765,111.27
10L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00	0.00
10L010	4811	0000	00	000000	TRS	0.00	195,681.29	0.00	195,681.29	195,681.29
10L010	4812	0000	00	000000	FIT	0.00	0.00	0.00	0.00	0.00
10L010	4813	0000	00	000000	SIT	0.00	0.00	0.00	0.00	0.00
10L010	4814	0000	00	000000	IMRF	0.00	0.00	0.00	0.00	0.00
10L010	4815	0000	00	000000	ANNUITIES PAYABLE	0.00	0.00	0.00	0.00	0.00
10L010	4816	0000	00	000000	EMPLOYEE INS PAYABLE	-153,358.40	-328,614.14	-7,684.01	-336,298.15	-182,939.75
10L010	4817	0000	00	000000	FICA	0.00	0.00	0.00	0.00	0.00
10L010	4817	0000	10	000000	MEDICARE - N/C	0.00	0.00	0.00	0.00	0.00
10L010	4818	0000	00	000000	MEDICARE CERT	0.00	0.00	0.00	0.00	0.00
10L010	4819	0000	00	000000	OTHER P/R DEDUCTION	-7,663.16	-7,663.16	0.00	-7,663.16	0.00
10L010	4990	0000	00	000000	MISC LIAB DIRECT DEPOSIT	0.00	0.00	0.00	0.00	0.00
10L100	9235	0000	00	000000	FUTURE TIGERS	0.00	0.00	0.00	0.00	0.00
10L---	----	----	--	-----		-161,021.56	-140,596.01	-7,684.01	-148,280.02	12,741.54
10Q010	7300	0000	00	000000	ED FUND BALANCE	-1,810,053.98	-1,810,053.98	0.00	-1,810,053.98	0.00
10Q010	7310	0000	00	000000	ED REV/EXP SUMMARY	342,826.96	-2,016,463.21	-418,562.64	-2,435,025.85	-2,777,852.81
10Q010	7320	0000	00	000000	Emcumbrance	0.00	0.00	0.00	0.00	0.00
10Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-1,112,832.44	-1,112,832.44	0.00	-1,112,832.44	0.00
10Q---	----	----	--	-----		-2,580,059.46	-4,939,349.63	-418,562.64	-5,357,912.27	-2,777,852.81
10----	----	----	--	-----		0.00	0.00	0.00	0.00	0.00
20A010	1120	0000	00	000000	BLDG CASH ON HAND	2,565,433.91	3,424,337.55	7,372.03	3,431,709.58	866,275.67
20A010	1210	0000	00	000000	BLDG CD	0.00	0.00	0.00	0.00	0.00
20A010	1310	0000	00	000000	DUE FROM BLDG FUND	0.00	0.00	0.00	0.00	0.00
20A---	----	----	--	-----		2,565,433.91	3,424,337.55	7,372.03	3,431,709.58	866,275.67
20L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00	0.00
20L010	4812	0000	00	000000	FIT	0.00	0.00	0.00	0.00	0.00

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Account Level				Beginning	November 2017-18	November 2017-18	Ending	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity
20L010	4813	0000	00	000000	SIT	0.00	0.00	0.00	0.00
20L010	4814	0000	00	000000	IMRF	0.00	0.00	0.00	0.00
20L010	4815	0000	00	000000	ANNUITIES PAYABLE	0.00	0.00	0.00	0.00
20L010	4816	0000	00	000000	EMPLOYEE INS PAYABLE	0.00	0.00	0.00	0.00
20L010	4817	0000	00	000000	FICA	0.00	0.00	0.00	0.00
20L010	4817	0000	10	000000	MEDICARE N/C	0.00	0.00	0.00	0.00
20L010	4818	0000	00	000000	MEDICARE CERT	0.00	0.00	0.00	0.00
20L010	4819	0000	00	000000	OTHER P/R DEDUCTIONS	0.00	0.00	0.00	0.00
20L010	4990	0000	00	000000	MISC LIAB DIRECT DEP	0.00	0.00	0.00	0.00
20L---	----	----	--	-----		0.00	0.00	0.00	0.00
20Q010	7300	0000	00	000000	BLDG FUND BALANCE	-120,593.72	-120,593.72	0.00	-120,593.72
20Q010	7310	0000	00	000000	BLDG REV/EXP SUMMARY	-2,137,180.30	-2,996,083.94	-7,372.03	-3,003,455.97
20Q010	7320	0000	00	000000	Emcumbrance	0.00	0.00	0.00	0.00
20Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-307,659.89	-307,659.89	0.00	-307,659.89
20Q---	----	----	--	-----		-2,565,433.91	-3,424,337.55	-7,372.03	-3,431,709.58
20----	----	----	--	-----		0.00	0.00	0.00	0.00
30A010	1120	0000	00	000000	DEBT SERVICES CASH ON HAND	526,637.15	683,595.73	-22,641.13	660,954.60
30A010	1210	0000	00	000000	DEBT SERVICES CD	0.00	0.00	0.00	0.00
30A---	----	----	--	-----		526,637.15	683,595.73	-22,641.13	660,954.60
30L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00
30L---	----	----	--	-----		0.00	0.00	0.00	0.00
30Q010	7300	0000	00	000000	DEBT SERVICES FUND BALANCE	-282,524.23	-282,524.23	0.00	-282,524.23
30Q010	7310	0000	00	000000	BOND REV/EXP SUMMARY	270,320.58	113,362.00	22,641.13	136,003.13
30Q010	7320	0000	00	000000	BOND AND INTEREST	0.00	0.00	0.00	0.00
30Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-514,433.50	-514,433.50	0.00	-514,433.50
30Q---	----	----	--	-----		-526,637.15	-683,595.73	22,641.13	-660,954.60
30----	----	----	--	-----		0.00	0.00	0.00	0.00
40A010	1120	0000	00	000000	TRANS CASH ON HAND	298,101.41	517,501.61	-109,499.02	408,002.59
40A010	1125	0000	00	000000	TRANS IHI RESERVE	1,208.01	1,208.01	0.00	1,208.01
40A010	1210	0000	00	000000	TRANS CD	0.00	0.00	0.00	0.00
40A---	----	----	--	-----		299,309.42	518,709.62	-109,499.02	409,210.60
40L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00

				Account Level	Beginning	November 2017-18	November 2017-18	Ending	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity
40L010	4811	0000	00	000000 TRS	0.00	0.00	0.00	0.00	0.00
40L010	4812	0000	00	000000 FIT	0.00	0.00	0.00	0.00	0.00
40L010	4813	0000	00	000000 SIT	0.00	0.00	0.00	0.00	0.00
40L010	4814	0000	00	000000 IMRF	0.00	0.00	0.00	0.00	0.00
40L010	4815	0000	00	000000 ANNUITIES PAYABLE	0.00	0.00	0.00	0.00	0.00
40L010	4816	0000	00	000000 EMPLOYEE INS PAYABLE	0.00	0.00	0.00	0.00	0.00
40L010	4817	0000	00	000000 FICA	0.00	0.00	0.00	0.00	0.00
40L010	4817	0000	10	000000 MEDICARE N/C	0.00	0.00	0.00	0.00	0.00
40L010	4818	0000	00	000000 MEDICARE CERT	0.00	0.00	0.00	0.00	0.00
40L010	4819	0000	00	000000 OTHER P/R DEDUCTIONS	-130.14	-130.14	0.00	-130.14	0.00
40L010	4990	0000	00	000000 MISC LIAB DIRECT DEPOSIT	0.00	0.00	0.00	0.00	0.00
40L---	----	----	--	-----	-130.14	-130.14	0.00	-130.14	0.00
40Q010	7300	0000	00	000000 TRANS FUND BALANCE	-125,788.52	-125,788.52	0.00	-125,788.52	0.00
40Q010	7310	0000	00	000000 TRAN REV/EXP SUMMARY	-57,043.66	-276,443.86	109,499.02	-166,944.84	-109,901.18
40Q010	7320	0000	00	000000 Emcumbrance	0.00	0.00	0.00	0.00	0.00
40Q010	7330	0000	00	000000 EXCESS/DIFFERENCE	-116,347.10	-116,347.10	0.00	-116,347.10	0.00
40Q---	----	----	--	-----	-299,179.28	-518,579.48	109,499.02	-409,080.46	-109,901.18
40----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
50A010	1120	0000	00	000000 IMRF CASH ON HAND	221,109.96	1,112,981.66	-72,617.85	1,040,363.81	819,253.85
50A010	1210	0000	00	000000 IMRF CD	0.00	0.00	0.00	0.00	0.00
50A---	----	----	--	-----	221,109.96	1,112,981.66	-72,617.85	1,040,363.81	819,253.85
50L010	4310	0000	00	000000 Accounts Payable	0.00	0.00	0.00	0.00	0.00
50L010	4814	0000	00	000000 IMRF	0.00	0.00	0.00	0.00	0.00
50L010	4817	0000	00	000000 FICA	0.00	0.00	0.00	0.00	0.00
50L010	4818	0000	00	000000 MEDICARE	0.00	0.00	0.00	0.00	0.00
50L010	4990	0000	00	000000 MISC LIAB DD	0.00	0.00	0.00	0.00	0.00
50L---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
50Q010	7300	0000	00	000000 IMRF FUND BALANCE	-151,984.58	-151,984.58	0.00	-151,984.58	0.00
50Q010	7310	0000	00	000000 IMRF/SS REV/EXP SUMMARY	132,221.06	-759,650.64	72,617.85	-687,032.79	-819,253.85
50Q010	7330	0000	00	000000 EXCESS/DIFFERENCE	-201,346.44	-201,346.44	0.00	-201,346.44	0.00
50Q---	----	----	--	-----	-221,109.96	-1,112,981.66	72,617.85	-1,040,363.81	-819,253.85
50----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
60A010	1120	0000	00	000000 Site & Construction Cash in on	0.00	0.00	0.00	0.00	0.00

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Balance Sheet (Date: 11/2017)

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Account Level				Beginning	November 2017-18	November 2017-18	Ending	2017-18		
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity	
60A---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	
60L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00	
60L---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	
60Q010	7300	0000	00	000000	SITE & CONST FUND BALANCE	0.00	0.00	0.00	0.00	
60Q010	7310	0000	00	000000	SITE/CONSTRUCTION REV/EXP SUM	0.00	0.00	0.00	0.00	
60Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	0.00	0.00	0.00	0.00	
60Q---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	
60----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	
70A010	1120	0000	00	000000	WORKING CASH - CASH ON HAND	2,301,797.80	2,419,916.06	7,004.87	2,426,920.93	125,123.13
70A010	1210	0000	00	000000	WORKING CASH CD	0.00	0.00	0.00	0.00	0.00
70A---	----	----	--	-----	2,301,797.80	2,419,916.06	7,004.87	2,426,920.93	125,123.13	
70Q010	7300	0000	00	000000	WORKING CASH FUND BALANCE	-1,482,040.21	-1,482,040.21	0.00	-1,482,040.21	0.00
70Q010	7310	0000	00	000000	WORKING CASH REV/EXP SUMMARY	-705,255.13	-823,373.39	-7,004.87	-830,378.26	-125,123.13
70Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-114,502.46	-114,502.46	0.00	-114,502.46	0.00
70Q---	----	----	--	-----	-2,301,797.80	-2,419,916.06	-7,004.87	-2,426,920.93	-125,123.13	
70----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	
80A010	1120	0000	00	000000	Tort Cash on Hand	0.00	902,648.59	-749,978.36	152,670.23	152,670.23
80A---	----	----	--	-----	0.00	902,648.59	-749,978.36	152,670.23	152,670.23	
80L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00	0.00
80L---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	
80Q010	7300	0000	00	000000	Tort Fund Balance	0.00	0.00	0.00	0.00	0.00
80Q010	7310	0000	00	000000	TORT REV/EXP SUMMARY	227,330.44	-675,318.15	749,978.36	74,660.21	-152,670.23
80Q010	7320	0000	00	000000	Tort Encumbrance	0.00	0.00	0.00	0.00	0.00
80Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-227,330.44	-227,330.44	0.00	-227,330.44	0.00
80Q---	----	----	--	-----	0.00	-902,648.59	749,978.36	-152,670.23	-152,670.23	
80----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	
90A010	1120	0000	00	000000	LIFE SAFETY CASH ON HAND	179,931.81	262,443.86	-6,331.37	256,112.49	76,180.68
90A010	1210	0000	00	000000	LIFE SAFETY CD	0.00	0.00	0.00	0.00	0.00
90A---	----	----	--	-----	179,931.81	262,443.86	-6,331.37	256,112.49	76,180.68	

				Account Level	Beginning	November 2017-18	November 2017-18	Ending	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity
90L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00
90L010	4812	0000	00	000000	L/S FIT	0.00	0.00	0.00	0.00
90L010	4813	0000	00	000000	L/S SIT	0.00	0.00	0.00	0.00
90L010	4817	0000	00	000000	L/S FICA	0.00	0.00	0.00	0.00
90L010	4817	0000	10	000000	L/S Medicare NC	0.00	0.00	0.00	0.00
90L---	----	----	--	-----		0.00	0.00	0.00	0.00
90Q010	7300	0000	00	000000	LIFE SAFETY FUND BALANCE	-1,128,737.03	-1,128,737.03	0.00	-1,128,737.03
90Q010	7310	0000	00	000000	LIFE SAFETY REV/EXP SUMMARY	238,202.88	155,690.83	6,331.37	162,022.20
90Q010	7320	0000	00	000000	Emcumbrance	0.00	0.00	0.00	0.00
90Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	710,602.34	710,602.34	0.00	710,602.34
90Q---	----	----	--	-----		-179,931.81	-262,443.86	6,331.37	-256,112.49
90----	----	----	--	-----		0.00	0.00	0.00	0.00
Grand Asset Totals					8,835,301.07	14,404,578.71	-520,444.18	13,884,134.53	5,048,833.46
Grand Liability Totals					-161,151.70	-140,726.15	-7,684.01	-148,410.16	12,741.54
Grand Equity Totals					-8,674,149.37	-14,263,852.56	528,128.19	-13,735,724.37	-5,061,575.00
Grand Totals					0.00	0.00	0.00	0.00	0.00

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Number of Accounts: 106

***** End of report *****

EMPLOYEE	GROSS WAGES
ALEXANDER, MARGO D	4,106.54
ALLEN, AMY E	1,583.48
ALLEN, LORI	5,096.23
AMETER, BRADLEY L	6,172.71
ANDERSON, JOYCE A	5,992.97
ANDERSON, LEE S	4,938.38
ANDERSON, TENA LIN	1,251.50
ANGLE, AMY J	1,346.60
ANGLE, DAVID R	3,577.75
ANSELMONT, MARK E	3,553.56
ANSELMONT, MEGAN B	3,487.28
ASH, TAMMY S.	1,613.04
ATTEBERY, BEVERLY JEAN	210
BAKER, DIXIE R	2,840.08
BAKER, SHERRI LEE	5,671.68
BALDING, DONNA	1,501.80
BARE, GENNIE L	2,598.63
BAYLER, JAMIE M	150
BAYLES, RICHARD A	5,396.22
BEAL, HANNAH KATHRYN	665
BEARD, ASHLEY M	4,534.98
BEARD, BRENDA L	2,195.64
BENT, ANN D	3,784.00
BERGER, CHRISTY	4,106.54
BETTIS, JULIE A	4,847.20
BEYERS, CANDACE L	630
BILLINGTON, LISA	4,668.16
BLACKFORD, EMILY A	3,553.56
BLACK, JUSTINE L	3,557.08
BLANK, CYNTHIA M	2,221.76
BLANK, HOLLY H	4,053.98
BOOSE, HEATHER ANDREA	756.25
BORAH, CHRISTINE M	1,903.02
BOTKIN, AMY L	1,905.72
BRANSTETTER, CONNIE F	1,998.86
BRIAN, LARRY P	1,043.67
BRINKLEY, CHASE L	190
BROOKS, MARY L	237.5
BROWN, ANGEL L	1,889.90
BROWN, SHERYE	2,110.69
BUNTING, GENA	1,724.50
BURCKHARTT, JASON M	2,417.40
BURCKHARTT, JONI	1,407.38
BURGENER, CHARISSA	4,370.96
BURGENER, MITCHEL HADLEY	775
BURSOTT, ASHLEY	1,251.50

BUSSARD, KIMILA D	5,798.84
BUSSARD, LARRY G	13,426.94
CAST, RODNEY W	1,045.46
CLINE, APRIL G	1,407.38
CLINTON, SHERRY J	3,496.16
CLODFELTER, JULIE D	4,370.96
COMBS, ERIC W	5,031.85
COMBS, JAMIE	877.5
CONN, ANNETTE GRACE	1,251.50
CRANE, RICKY ALAN	1,286.41
CUMMINS, BRYAN	4,597.48
CUMMINS, GARY B	1,404.51
DAMM, RITA A	3,337.30
DASCH, BREANNA L	1,251.50
DAVIS, RITA DIANE	1,472.50
DEHNER, MARCHELE M	1,840.39
DEIMEL, NANCY J	4,950.00
DEMEYER, NANCY L	2,045.25
DENTON, MACKENZIE T	3,599.66
DENTON, RYAN D	3,759.98
DEWEESE, SHARI A	3,475.17
DOAN, LONNIE	3,876.91
DOBBS, CURTIS W	5,840.29
DOBBS, TRACY L	4,597.48
DOLL, GWYNE M	4,053.98
DORIS, SHAWNA MARIE	1,251.50
DORIS, TAMI L	2,215.59
DOSS, JUNE E	2,071.76
DUENAS, VERNON ANTHONY	4,562.49
DUNAHEE, BRENDA	1,597.30
DUNN, HEATHER DENISE	1,482.38
DUNN, MARTIN	4,209.52
DUNN, MELISSA A	5,137.29
EAGLESON, DENYSE L	7,733.81
ECKENRODE, CHAR ANN	500
EDWARDS, CRYSTLE L	7,795.60
ELLISON, DEBORAH E	5,056.72
ELLISON, JENNIFER L	1,724.50
ERWIN, MELISSA D	4,209.52
FANCHER, JENNIFER	1,461.60
FEHRENBACHER, KIMBERLY	725
FENDER, LISA JOYCE	3,402.04
FERGUSON, HEATHER D	1,534.08
FLANAGAN, KRISTIN D	6,119.39
FLANAGAN, ROBERT W	4,894.84
FLEMING, EVA	42
FLEMING, JULIE L	4,050.18

FORD, JOYCE E	4,597.48
FORYS, ALLEN A	775
FOX, MINDY K	1,654.08
FRANKLIN, RICHARD	4,088.15
FRITCHLEY, JENNIFER M	4,248.88
FRITSCHLE, JOYCE D	4,744.48
FULK, VICKY D	2,291.23
GARDNER, BRENDA D	562.5
GARDNER, KELSEY	93.75
GARDNER, KRISTINA L	3,759.98
GARNER, KARA WYNN	3,586.78
GARRIS, SABRINA	790
GASSMANN, LOUIS H	4,459.80
GEIER, SHERRY L	5,558.06
GELTZ, BARBARA A	1,139.78
GINDER, AMANDA N	3,759.98
GINDER, CHERYL A	1,572.56
GINDER, JILLIAN M	1,407.38
GINDER, NANCY L	1,905.72
GIVENS, KEARSTEN BRIANNA	2,926.50
GOFF, DAVID	6,078.70
GOFF, DONNA L	2,464.32
GOSS, ROBIN D	95
GRAVES, MEGAN N	3,780.28
GRAY, SHERI	3,614.10
GREENWOOD, JILL R	6,322.27
GROVE, BRANDIS J	3,096.42
GROVES, MARSHA L	1,632.50
GROVES, MICHAEL W	2,780.74
GRUNDON, CINDY C	5,636.50
GUZMAN, BELINDA G	3,826.08
HAGAN, DIANA L	367.5
HAGEN, HEATHER J	1,251.50
HAHN, HANNAH NICOLE KAPPER	138
HAHN, MARGARET A	6,179.76
HAHN, SCOTT	2,398.22
HAHN, SUZANNE	470
HALLAM, AMY S	7,934.04
HANES, MARY J	285
HANNA, SHIRLEY M	1,764.04
HARDY, ERIN T	3,532.56
HARRISON, BEVERLY A	95
HARRISON, CANDICE A	2,505.34
HARRIS, GARY D	6,371.10
HART, CYNTHIA K	2,869.41
HARTSEY, STORMIE ALEXIS	165
HAUSSY, SUSAN R	1,724.50

HAWKINS, CYNTHIA L	525
HAYNES, MICKEY	5,131.36
HENDERSON, COMELIA G	1,622.40
HENDERSON, NORMAN D	2,753.45
HENDRICKSON, BRENDA	4,106.54
HIGGINBOTHAM, SARAH A	4,506.26
HINCKLEY, JESSICA K	3,358.44
HIXON, CALEB L	1,160.00
HOLDRIETH, JODI A	95
HORSTMAYER, MARCIA A	75
HOUCHIN, AMANDA N	4,303.98
HOUCHIN, DARRELL W	5,317.64
HOUGH, SHANNON L	4,624.86
HOUT, DANA	2,787.40
HOUT, JODY K	4,184.56
HUFFMAN, RICKY S	2,093.99
IBARRA MADERA, CELINA	1,016.25
INYART, BRENT A	4,649.40
JENNER, BRENDA D	5,212.20
JENNETTE, CHRISTOPHER W	847.06
JOHNSON, DARLA	2,100.00
JOHNSON, MATTHEW R	362.5
JONES, CHRISTOPHER NEIL	4,220.40
JONES, DAVID TALBOTT	2,856.57
JONES, EMILY K	4,271.08
JONES, MARCELLA M	768.75
JULIAN, AMY L	4,570.25
JULIAN, BRENT ANDREW	6,438.92
JURGILANIS, KRISTEN L	6,181.10
KAERICHER, CHELSEA J	3,759.78
KAERICHER, DAWN R	1,724.50
KAUBLE, MICHELLE	760
KERMICLE, BONNIE L	2,990.24
KERMICLE, CHELSEA M	3,358.44
KING, MARSHALL ALAN	259.88
KING, MELINDA D	5,149.86
KINKADE, NORMA L	981
KIRBY II, ROBERT R	4,924.96
KLINGLER, MICHELLE LYNN	5,033.19
KOCHER, BRITTANIA J	3,439.82
KOCHER, CLARISSA ELIZABETH	1,370.26
KOCHER, DAWN M	4,707.60
KOCHER-COAN, LINDA	2,755.66
KOERTGE, DIANE	170
KUENSTLER, BRIANNE	3,039.88
KUENSTLER, DEBRA SUSAN	5,657.04
KUHLIG, JANET L	6,260.01

LAMB, BETTY	80
LANCE, LORI A	4,858.19
LATHROP, BOBBIE J	3,759.96
LATHROP, JENNIFER L	4,289.44
LATHROP, LAURA	6,536.55
LEAF, BRITTANY D	2,188.63
LEAF, JESSICA	1,100.32
LECRONE, CHAD E	8,613.26
LEE, HEATHER MARIE	3,333.12
LEIST, MARC A	4,415.86
LEIST, PATRICIA E	5,526.33
LESLIE, REBECCA R	4,090.69
LESLIE, THOMAS L	3,897.48
LEWIS, AMANDA LYNN	4,411.84
LYNN, GINA L	3,532.56
MADDEN, JACQUELINE D	3,890.50
MANN, SHELLEY A	5,572.09
MARRIOTT, THERESA	3,621.06
MAYS, ANDREW	90
MAYS, NEILLY LEE	2,824.34
MCCLEAVE, ROBERTA J	5,148.90
MCCLURE, DEBORAH L	3,358.44
MCDONALD, JIMETTA L	1,120.98
MCMORRIS, ANNA NICOLE	1,251.50
MCPHERON, AMELIA NICOLE	280
MCVICKER, AMY M	4,454.00
MEADOWS, TREVA L.	1,411.35
MEERS, BETTY	32.5
MEHAFFEY, PATRICK	285
MEHL, TRACY	1,804.76
MICHELS, SUZANNE	4,790.77
MILAM, HILLARY B	3,296.38
MILLER, DARLENE J	4,802.74
MILLS, JAMI	487.5
MITCHELL, BRANDI G	1,413.76
MITCHELL, MELISSA M	4,264.12
MORGAN, GINA E	1,042.00
MOSBEY, DEVEN L	2,060.68
MUFFLER, ALICIA A	3,621.06
MURRAY, PAMELA S	4,624.86
MUSIC, MATTHEW J	10,218.65
MUSIC, SONJA R	3,416.14
NEALIS, BRADLY C	8,880.32
OCHS, KRISTY J	5,236.38
OCHS, MARY A	2,025.70
OVERTON, MARTY DALE	4,545.68
PADDOCK, M YVETTE	1,793.50

PAGE, KENDRA J	6,293.33
PAGE, RALPH ROBERT	1,661.03
PAGE, WILLIAM D	4,712.74
PAMPE, AIMEE RACHEL	920
PAMPE, JANICE	5,268.03
PAMPE, LISA K	4,802.30
PATTERSON, BRENDA	2,214.41
PETERS, CYNTHIA M	60
PETTY, BETH G	6,214.92
PHILLIPS, ROBERT L	1,037.00
PHILLIPPE, SAMANTHA	3,096.44
PIANFETTI, SHEILA JEAN	1,158.57
PIERCE, SHERRI ANN	3,331.60
PINKSTON, SANDRA D	855
PITON, SHIRLEY A	888.25
PIXLEY, ROBERT	286
PIXLEY, SUE BERBERICH	3,233.72
POWELL, MATTHEW M	8,419.31
POWELL, MICHELLE	6,293.33
PREVO, KELLI	3,158.70
PRIDE, CASSIE	4,145.07
PUCKETT, TERRY EUGENE	5,887.55
RACKLIN, TARA LEE	2,601.55
RALEY, CHRISTINE	80
RAUCH, DEBORAH LYNN	1,128.84
REDMAN, AMANDA L	3,737.76
REDMAN, JUDITH	2,071.76
REEVES, RANDY K	3,485.95
REYNOLDS, MICHELE L	1,474.80
RIDGELY, LINDSAY ANN	3,553.56
ROARK, RYAN K	4,717.14
RODGERS, KACIE N	3,377.19
RODGERS, STEVEN D	2,620.24
RODGERS, TRACEY L	1,527.18
ROSBOROUGH-GAEDE, SANDRA L	3,839.58
RUBENACKER, LORI A	4,370.96
RUSK, AMY L	4,173.20
RUSK, EMILY	8,452.70
RUSK, JULIE	1,994.48
RUSK, RYLAN A	4,720.65
RYDEN, JEFFREY ROBERT	3,644.10
SCHMUCKER, JULIE R	1,724.50
SCHUETZ, CYNTHIA A	1,822.53
SEALS, MARLA LOUISE	3,599.66
SEESSENGOOD, BRENDA L	2,952.64
SEILER, ANITA J	3,042.06
SHAFFER, VERNA	1,935.64

SHAN, SHANNON L	47.5
SHAWVER, ALEXIS B	3,402.04
SHILLING, LISA A	1,251.50
SHIPMAN, KYLE	3,038.72
SHOEMAKER, KRISTIE L	3,772.28
SIMPSON, CHRIS A	11,109.60
SIMPSON, MICHELLE L	4,939.34
SLANKARD, SHERRY	4,506.42
SLATER, ZACHARY	881.09
SMITH, CALVIN L	2,869.21
SMITH, CONNIE J	1,905.72
SMITH, JASON T	4,566.74
SMITH, MELINDA	3,954.86
SNIDLE, JOHN RAYMOND	95
SNYDER, CHARLES E	4,210.79
STADGE, DANIEL R	420
STALLARD, AMY K	3,344.85
STALLARD, BRENDA LEA	4,707.74
STEBER, MARK	6,699.04
STEELE, HASSAN	3,467.49
STEPHENS, CAMILLE A	4,329.56
STEVENSON, JENNY	1,591.61
STEVENS, PATRICIA ANN	190
STURM, STEPHANIE ANN	162.94
STURM, VICTORIA ELIZABETH	255.75
SWINSON, DONNA S	1,195.24
TAHTINEN, TIMOTHY A	1,984.40
TAIT, HEATHER E	4,370.96
TAYLOR, CHAD E	4,131.02
TAYLOR, LISA K	1,811.68
TEDFORD, JENNIFER JILL	5,517.34
TENNIS, MEGAN M	2,982.08
THOMANN, ANDREW C	8,021.98
THRASHER, NATASHA J	1,174.44
THUFTEDAL, TASHA S	5,081.02
TOMLIN, LINDSEY JAMES	3,295.86
TOTTEN, DANIEL L	1,941.79
TOTTEN, RUTH E	995.75
TRAVIS, CHRISTY	722.5
TRUEBLOOD, EDWIN AARON	1,549.64
TYLER, JAMIE L	4,681.54
URFER, BRIANNE MARIE	1,461.60
URFER, KELLI DAWN	1,287.50
URFER, LOREN A	2,486.12
UTLEY, REGINA	1,905.72
VAAL, JAMES D	4,893.54
VANDYKE, JAMIE L	5,496.03

VANDYKE, JESSICA P	4,409.83
VANMATRE, CHRISTINA A	3,904.22
VOLK, AIMEE KRISTINA	3,282.08
VOLK, KARLA J	1,749.46
VOLK, PAULINE	1,844.40
WADE, BARBARA E	3,106.34
WALDHOFF, ROY R	6,153.00
WALKER, KATHI DEE	4,802.30
WALKER, TERRIL	1,522.50
WALL, CHERYL	225
WASHBURN, BRENDA J	5,081.30
WAXLER, ELVA L	1,012.00
WEESNER, LELA	2,244.38
WEIDNER, ADAM J	837.5
WEIDNER, JENNIFER L	3,759.98
WEIDNER, KERRIE L	3,971.06
WEITKAMP, LORI L	3,672.02
WEITKAMP, WARREN D	3,808.74
WELLS, KACI MARIE	3,904.20
WEST, PAULA J	4,654.00
WESTALL, CHERYL L	2,166.74
WESTALL, LINETTE	3,564.54
WETHERHOLT, BETTY L	2,943.64
WHEELER, HEATHER L	3,532.56
WHEELER, KLAYTON E	4,712.74
WHISLER, NATHANAEL T	187.5
WHITING, TERRY L	5,053.53
WHITTler, MICHAEL K	7,653.02
WHITTler, SARAH E	4,616.90
WIBBENMEYER, NATHAN E	2,355.05
WILLIAMS, JULIE	1,251.50
WILLIAMS, MIRANDA J	527.5
WILLIAMS, SCOTT ERIC	2,592.47
WILSON, JULIE MAE	2,421.76
WILSON, LELA M	1,935.95
WINGERT, JOE DOUGLAS	723.08
WINTERS, SHANNON L	4,986.50
WISNER, ANGELA M	2,075.86
WISNER, RACHEL MARIE	422
WOODS, AMY LYNNE	4,962.40
WORKMAN, GARY	732
YAMATO, GRACE GENELLE	1,763.86
ZIEGLER, KYLE L	438.75
ZIMMERLE, HARVEY LUCAS	2,268.72
ZUBER, AMANDA M	2,230.56
ZWILLING, ALISA L	2,853.78
TOTAL WAGES	1,150,054.28

DISTRICT PAYROLL
RICHLAND COUNTY COMMUNITY UNIT DISTRICT NO. 1
December 24, 2017

The district payroll for the month of December 2017, for personnel on regular employment status, is the same as the payroll for the month of November 2017, with the following:

ADDITIONS: None

DELETIONS: Amy Hallam, RCES Special Needs Teacher

CHANGES: None

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
21339	AC SYSTEMS SERVICE, L	12/21/2017	SUPPLIES, REPAIR, EQUIPMENT,	5,534.00	5,534.00
21340	AFPLANSERV	12/21/2017	PLAN FEE BILLING	63.00	63.00
21341	AIRGAS USA, LLC, A	12/21/2017	dry ice flakes (about 30 lbs(	56.10	56.10
21342	AMERICAN BUS AND ACCE	12/21/2017	General Supplies for School Year 2017 - 2018 General Supplies for School Year 2017 - 2018	606.25 248.92	855.17
21343	ANCO STEEL COMPANY, I	12/21/2017	msc metal for welding class msc metal for welding class	399.20 645.18	1,044.38
21344	ARAMARK UNIFORM SERVI	12/21/2017	Towel Service for School Year 2017 - 2018	101.95	101.95
21345	ASSETGENIE, INC	12/21/2017	Chromebook Parts Chromebook Parts Chromebook parts	179.65 39.95 87.80	307.40
21346	BAILEY, AUTUMN	12/21/2017	21ST CENTURY - NOV 27 - DEC 14 - 32.75 HRS	491.25	491.25
21347	BALES UNLIMITED, INC	12/21/2017	Bus trip - ORIENTAL THEATER	500.00	500.00
21348	BAND SHOPPE	12/21/2017	Marching Band Part Expenditures from The Band Shoppe: Invoice No. 388298	446.87	446.87
21349	BENT, ANN D	12/21/2017	11/1/2017-11/30/20 17 November	29.47	29.47

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
21350	BEYOND TECHNOLOGY	12/21/2017	Mileage		
			Staples for	65.74	65.74
21351	BLDD ARCHITECTS, INC	12/21/2017	Teacher's Lounge		
			PROFESSIONAL	1,271.30	1,271.30
			SERVICES RENDERED		
21352	BLICK ART MATERIALS	12/21/2017	Art Supplies	10.89	10.89
21353	BSN SPORTS INC	12/21/2017	Away Uniforms	1,454.13	1,454.13
21354	BUSSARD, LARRY G	12/21/2017	CABS FOR BOARD	78.00	557.91
			CONVENTION		
			11/1/2017-11/30/20	479.91	
			17 November		
			mileage		
21355	C & C GROUP	12/21/2017	LABOR, EQUIPMENT	2,520.00	2,520.00
			AND SUPPLIES		
21356	C & T / RICHLAND MOTO	12/21/2017	CUSTODIAL	81.96	81.96
			SUPPLIES		
21357	CALL ONE	12/21/2017	TRAVEL EXPENSES	589.00	589.00
			ON WORK REQUESTED		
21358	CARBONDALE COMM H S	12/21/2017	RAE'ISHA SHOTWELL	1,064.00	1,064.00
			- 14 DAYS		
21359	CDW GOVERNMENT	12/21/2017	Projector and	1,288.00	5,481.18
			whiteboard for		
			band room		
			Projector and	629.00	
			whiteboard for		
			band room		
			ERATE, additional	3,564.18	
			switches for high		
			school.		
21360	CENTRAL STATES BUS SA	12/21/2017	General Supplies	1,767.17	1,767.17
			and Labor for		
			School Year 2017		
			- 2018		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
21361	CHARLEY, INC	12/21/2017	Projector Bulb	187.00	9,134.00
			Projector	1,068.00	
			Misc Printer	20.00	
			Labor		
			Printer	157.00	
			Maintenance		
			Printers HS CTEI	919.00	
			ERATE Ubiquiti	5,715.00	
			Pro Access		
			Points.		
			Benq Projectors	1,068.00	
21362	CHIEF ARCHITECT,	12/21/2017	Chief Architect	720.00	720.00
			Renewal		
21363	CLAY-JASPR-RCHLND-N W	12/21/2017	LOCAL MATCH	2,423.70	2,423.70
			BILLING		
21364	CLEARWAVE COMMUNICATI	12/21/2017	MONTHLY SERVICE	1,727.64	1,727.64
			FEE FOR INTERNET		
			ACCESS FIBER		
21365	CONSTELLATION NEWENER	12/21/2017	HS ELECTRIC	4,526.23	4,526.23
21366	CORPORATE BILLING, LL	12/21/2017	General Supplies	1,137.61	1,137.61
			and Repairs for		
			School Year 2017		
			- 2018		
21367	CU WOODSHOP SUPPLY,	12/21/2017	INDUSTRIAL CAB	4,235.00	4,235.00
			SAW 3 HP 1PH 230		
			VT SET-UP		
21368	CUMMINS CROSSPOINT L	12/21/2017	Supplies and	836.36	836.36
			Repairs for		
			School Year 2017		
			- 2018		
21369	DATA MANAGEMENT SHRED	12/21/2017	SHREDDING	45.00	90.00
			office file	45.00	
			shredding		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
21370	DEIMEL, NANCY J	12/21/2017	Reimbursing Nancy Deimel for staff shirts (polos + embroidering)	130.00	130.00
21371	DEWEESE, SHARI A	12/21/2017	11/1/2017-11/30/2017 Mileage	46.04	46.04
21372	DUEÑAS, KELSIE ALISHA	12/21/2017	21ST CENTURY - 11/27 - 12/14 - 9 HRS	74.25	74.25
21373	EARTHGRAINS BAKING CO	12/21/2017	Food/Supplies for FY18: Earthgrains	927.17	927.17
21374	EBSCO INDUSTRIES, INC	12/21/2017	OmniFile Full Test Select (H.H. Wilson)	608.00	608.00
21375	ELM STREET CHRISTIAN	12/21/2017	Facility Rental Fee	72.00	72.00
21376	FEHRENBACHER OIL CO,	12/21/2017	Bus Inspection for School Year 2017 - 2018	52.00	52.00
21377	FIRE EQUIPMENT SALES,	12/21/2017	SUPPLIES AND SERVICE	42.35	42.35
21378	FISHER AUTO PARTS	12/21/2017	General Supplies for School Year 2017 - 2018	200.00	200.00
21379	FOLLETT SCHOOL SOLUTI	12/21/2017	RCES Library Book Order	222.36	858.78
			RCES Library Book Order	266.80	
			Purchase of books for library collection	254.12	
			Purchase of books	115.50	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			for library collection		
21380	FOSTER'S TOWING	12/21/2017	BUS 20 - TOW FROM NOBLE TO OLNEY	275.00	275.00
21381	FRITCHLEY, JENNIFER M	12/21/2017	Science Class Supplies -OPEN PO	26.00	26.00
21382	HAHN, TYLER MARIE	12/21/2017	TUTORING - 11/27 - 12/14 - 19 HRS	156.75	156.75
21383	HARDY BRAKE & ELECTRI	12/21/2017	General Supplies for School Year 2017 - 2018	658.14	658.14
21384	HAWKINS, CYNTHIA L	12/21/2017	LATE STAY & HOME-BOUND	61.64	61.64
21385	HERITAGE-CRYSTAL CLEA	12/21/2017	TRIP FEE - USED OIL SERVICE	25.00	25.00
21386	HINCKLEY SPRINGS	12/21/2017	Drinking Water for School Year 2017 -2018	23.31	23.31
21387	HINTERSCHER, DAVID	12/21/2017	TRANSPORTATION FOR DAUGHTER TO SCHOOL	352.89	352.89
21388	HOLTZ, SIDNEY NICOLE	12/21/2017	21ST CENTURY - 11/27 - 12/14 - 14.5 HRS	119.63	119.63
21389	HOUCHIN, DARRELL W	12/21/2017	8/11/2017-11/15/2017 Driving to Willow Hill (Optional Education Program) for intake meetings.	85.60	85.60
21390	HOUCHENS NORTH FOODS,	12/21/2017	Food and supplies for FCS classes	102.15	562.97

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			to be used in 2017/2018 school year.		
			Food and supplies	52.55	
			Food/Supplies for FY18: (IGA Houchens)	376.02	
			5th Block student supplies	32.25	
21391	HUMMERT INTERNATIONAL	12/21/2017	Intro to Ag & Horticulture Class Supplies	15.93	137.55
			Intro to Ag & Horticulture Class Supplies	121.62	
21392	HYATT REGENCY CHICAGO	12/21/2017	BALANCE FROM BOARD CONVENTION STAY FOR RICHLAND COUNTY COMMUNITY UNIT NO. 1	4,675.28	4,675.28
21393	IL ASSN OF SCHOOL ADM	12/21/2017	LARRY BUSSARD - EBM AND ESSA WORKSHOPS - 3 REGISTRATIONS	270.00	270.00
21394	IL PUBLIC RISK FUND	12/21/2017	WORKER'S COMPENSATION WORKER'S COMPENSATION	13,048.00 78,288.00	91,336.00
21395	ILLINI ENVIRONMENTAL	12/21/2017		80.00	80.00
21396	ILMEA STATE OFFICE	12/21/2017	ILMEA Fees for All state ILMEA All-State registration fee	90.00 120.00	210.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
21397	INGRAM, HANNAH KAY	12/21/2017	TUTORING - 11/27 - 12/14 - 14 HRS	115.50	115.50
21398	IVANTI, INC	12/21/2017	iPad Management Renewal	1,683.50	1,683.50
21399	JOHNSTONE SUPPLY	12/21/2017	SUPPLIES	217.61	308.76
			SUPPLIES	91.15	
21400	JOURNEYED.COM, INC	12/21/2017	Printers for HS Business Labs, CTEI	1,194.86	1,194.86
21401	JPS CONSTRUCTION, INC	12/21/2017	SUPPLY AND INSTALL REPLACEMENT GATE COMMUNICATOR/CONTR OLLER	1,500.00	1,500.00
21402	JURASIK, JOCELYN DEBO	12/21/2017	21ST CENTURY - 11/27 - 12/14 - 32.7 HRS	270.19	270.19
21403	JW PEPPER & SON, INC	12/21/2017	Music and Supplies	9.75	9.75
21404	KNOWBUDDY RESOURCES	12/21/2017	purchase of nonfiction to add to library collection	294.22	294.22
21405	KOCHER, BRITTANIA J	12/21/2017	11/1/2017-11/30/20 17 Mileage	108.09	108.09
21406	KOCHER, DAWN M	12/21/2017	11/1/2017-11/30/20 17 Mileage	144.50	144.50
21407	KOCHER, LORI L	12/21/2017	MILEAGE FOR WORKSHOP	82.39	82.39
21408	KOHL WHOLESALE	12/21/2017	Food/Supplies for FY18: KOHL Wholesale Food/Supplies for	5,388.35	25,432.79
				5,523.32	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			FY18: KOHL Wholesale Food/Supplies for FY18: KOHL Wholesale	14,521.12	
21409	KONE ELEVATORS, INC	12/21/2017	QUARTERLY SERVICE AND ANNUAL INSPECTION	795.00	1,698.54
			QUARTERLY SERVICE AND ANNUAL INSPECTION	903.54	
21410	LAKESHORE LEARNING MA	12/21/2017	Preschool Classroom supplies	1,286.06	1,606.05
			Preschool classroom supplies	21.99	
			2 STEM Literature kits for RCES Library	298.00	
21411	LEARNING A-Z	12/21/2017	Learning A-Z License	494.77	494.77
21412	LENSING BLD SPECIALTY	12/21/2017	SUPPLIES	206.00	206.00
21413	LINCOLN PRAIRIE BHC	12/21/2017	BRODY THOR - 11/16-11/21	200.00	200.00
21414	LOOKOUT BOOKS	12/21/2017	Purchase of nonfiction books for library collection	255.40	255.40
21415	MACGILL SCHOOL NURSE	12/21/2017	Lice B Gone shampoo	68.50	68.50
21416	MARATHON TIRE SERV, I	12/21/2017	Supplies and Labor on Buses	60.00	60.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			for School Year 2017 - 2018		
21417	MAYORGA, EDUARDO GAMA	12/21/2017	21ST CENTURY - 11/27 - 12/7 - 22.5 HRS	185.63	185.63
21418	MCMASTER-CARR SUPPLY	12/21/2017	SUPPLIES	401.64	401.64
21419	Vendor Continued Void	12/21/2017			0.00
21420	Vendor Continued Void	12/21/2017			0.00
21421	Vendor Continued Void	12/21/2017			0.00
21422	MILLER OFFICE EQUIPME	12/21/2017	Ag Dept Classes	98.00	3,219.00
			Copier Toner		
			Supplies		
			Labor for Copiers	42.00	
			(Workrooms, Color		
			Copiers, Fax		
			Machine) OPEN PO		
			Parts for Copiers	190.00	
			(Workrooms, Color		
			Copiers, Fax		
			Machine) OPEN PO		
			Office supplies	196.00	
			to be purchased		
			as needed		
			PreK copier toner	550.00	
			Parts for Copiers	570.00	
			(Workrooms, Color		
			Copiers, Fax		
			Machine) OPEN PO		
			Parts for Copiers	102.00	
			(Workrooms, Color		
			Copiers, Fax		
			Machine) OPEN PO		
			Labor for Copiers	68.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			(Workrooms, Color Copiers, Fax Machine) OPEN PO		
			Copier repair in the Faculty Lounge	44.00	
			Copier supplies for Faculty Lounge	58.00	
			Labor for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	38.00	
			Parts for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	74.00	
			Labor for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	44.00	
			Labor for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	48.00	
			Labor for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	38.00	
			Parts for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	166.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Labor for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	38.00	
			Parts for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	345.00	
			SUPPLIES AND REPAIR	90.00	
			Parts for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO	420.00	
21423	MILLER, TRACY, BRAUN	12/21/2017	LEGAL SERVICES	1,157.50	1,157.50
21424	MONOPRICE, INC	12/21/2017	USB Wall Chargers for iPads	57.25	195.32
			iPad Stands for Bus Barn	138.07	
21425	NELCO	12/21/2017	W-2 / 1099 UNIVERSAL DW SS ENV	236.40	236.40
21426	O'REILLY AUTO PARTS	12/21/2017	General Supplies for School Year 2017 - 2018	44.67	44.67
21427	OLNEY CENTRAL COLLEGE	12/21/2017	CPR CARD'S FOR CNA STUDENT'S	24.00	24.00
21428	OLNEY DAILY MAIL	12/21/2017	Subscription	142.54	142.54
21429	PADDOCK, MYLEAH JOY	12/21/2017	TUTORING - 11/27 - 12/14 - 11.5 HRS	94.88	94.88
21430	PERFORMANCE HEALTH	12/21/2017	Misc. Supplies	1.00	1.00
21431	PHAN, DIEU XUAN	12/21/2017	21ST CENTURY -	144.38	144.38

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			11/27 - 12/14 - 17.5 HRS		
21432	PIZZA FAST / SUB FAST	12/21/2017	Resource networking event	238.31	595.21
			Food for December	190.90	
			Family Event		
			Food for December	166.00	
			family event		
21433	POSSUM PATCH FARMS	12/21/2017	Educational Field Trip	369.00	369.00
21434	PRAIRIE FARMS DAIRY,	12/21/2017	Food/Supplies for FY18: Prairie Farms	7,688.52	7,688.52
21435	PRIMEX WIRELESS, INC	12/21/2017	clocks for elementary school	1,256.38	1,256.38
21436	PRINTFORCE, INC	12/21/2017	Envelopes for High School Office Lunch Money Envelopes	143.50 123.00	266.50
21437	QUILL CORPORATION	12/21/2017	Office supply Scotch Tape laminating film for small laminating machine. Office supplies for school year 2017 - 2018 Office supplies for school year 2017 - 2018 SUPPLIES	142.79 75.27 199.47 243.17 98.54 177.12	1,029.81

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Misc office supplies	20.78	
			Food/Supplies for FY18: Quill	36.44	
			SUPPLIES	24.74	
			SUPPLIES	11.49	
21438	RCCU #1	12/21/2017	SUPPLIES	35.92	452.80
			PFA snack	352.25	
			PFA snack	14.20	
			SUPPLIES	2.51	
			SUPPLIES	47.92	
21439	READ'S INC.	12/21/2017	SUPPLIES AND REPAIR	105.23	1,884.21
			SUPPLIES AND REPAIR	1,778.98	
21440	REEVES, HANNAH LYNN	12/21/2017	21ST CENTURY - 11/27 - 12/14 - 12 HRS	99.00	99.00
21441	RENAISSANCE LEARNING,	12/21/2017	Renaissance Learning Products	11,004.87	38,333.95
			Renaissance Learning Products	7,520.50	
			Renaissance Learning Products	1,800.00	
			Renaissance Learning Products	18,008.58	
21442	RHODES, STACEY	12/21/2017	MUSIC THERAPY	2,250.00	2,250.00
21443	ROE 12 - LOUISVILLE	12/21/2017	IASA IL JOB BANKS BEGINNING FEB 1, 2018	200.00	200.00
21444	ROE 20 - HARRISBURG	12/21/2017	Initial course for new driver	10.00	10.00
21445	ROYCE'S PLUMBING INC	12/21/2017	LABOR AND PARTS	100.00	100.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
21446	RUBENACKER, LORI A	12/21/2017	11/1/2017-11/30/2017 November Mileage	20.90	20.90
21447	SCALE FREE	12/21/2017	SCALE FREE SYSTEM SERVICE FOR UNIT AT MIDDLE SCHOOL	610.00	610.00
21448	SCHOOL HEALTH CORP	12/21/2017	School Health to be used all year as needed for Nursing supplies. \$1,000.00	162.34	162.34
21449	SCHOOL LIBRARY JOURNA	12/21/2017	RCES Library Subscription	99.99	99.99
21450	SCHOOL SPECIALTY INC	12/21/2017	Paper Co-op Order 2017-2018 StoryBoards f/TI activity	2,921.47 92.60	3,014.07
21451	SIMPSON, CHRIS A	12/21/2017	BOARD CONVENTION - TAXI'S 10/2/2017-10/31/2017 October Mileage	20.00 38.52	58.52
21452	SLANKARD, SHERRY	12/21/2017	21ST CENTURY SUPPLIES	14.00	14.00
21453	SMITH, PAYTON JANE	12/21/2017	TUTORING - 11/27 - 12/14 - 31.75 HRS	261.94	261.94
21454	SOUTHERN BUSN MACHINE	12/21/2017	Supplies for postage meter	351.80	351.80
21455	SOUTHERN IL UNIVERSIT	12/21/2017	GARY HARRIS, KRISTIE SHOEMAKER, LINETTE WESTALL -	240.00	240.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			2018 SCIENCE IN THE SOUTH JAMIE TYLER HAS TO CANCEL - CANNOT MAKE IT		
21456	SPILLMAN, SCOTT	12/21/2017	TRANSPORTATION FOR CHILD TO SCHOOL	636.65	636.65
21457	STUARD & ASSOCIATES,	12/21/2017	ELEVATOR INSPECTION	215.00	215.00
21458	SUMMIT FINANCIAL RESO	12/21/2017	Food/Supplies for FY18: Lanter Distributing - Company that delivers Government Commodities	323.65	323.65
21459	SUPPLYWORKS	12/21/2017	SUPPLIES SUPPLIES SUPPLIES	785.16 471.94 235.34	1,492.44
21460	SYSCO FOOD SERVICE	12/21/2017	Food/Supplies for FY18: Sysco	581.93	581.93
21461	Vendor Continued Void	12/21/2017			0.00
21462	Vendor Continued Void	12/21/2017			0.00
21463	Vendor Continued Void	12/21/2017			0.00
21464	THE MUSIC SHOPPE, INC	12/21/2017	Supplies (under \$500) from The Music Shoppe: Invoice No. 2427480 Supplies (under \$500) from The Music Shoppe:	154.52 172.84	3,531.79

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Invoice No. 2439713		
			Supplies (under \$500) from The Music Shoppe:	877.15	
			Invoice No. 2440028		
			Marching Band Part Expenditures from The Music Shoppe: Invoice No. 2440214	1,011.10	
			Supplies (under \$500) from The Music Shoppe:	479.88	
			Invoice No. 2443196		
			Supplies (under \$500) from The Music Shoppe:	18.60	
			Invoice No. 2456289		
			Supplies (under \$500) from The Music Shoppe:	5.56	
			Invoice No. 2460225		
			Supplies (under \$500) from The Music Shoppe:	12.95	
			Invoice No. 2464217		
			Supplies (under	14.04	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			\$500) from The Music Shoppe: Invoice No. 2465207		
			Supplies (under \$500) from The Music Shoppe: Invoice No. 2475168	34.79	
			Band repairs from The Music Shoppe: Invoice No. 2477915	89.00	
			Band repairs from The Music Shoppe: Invoice No. 2482052	43.00	
			Supplies (under \$500) from The Music Shoppe: Invoice No. 2482111	67.15	
			Supplies (under \$500) from The Music Shoppe: Invoice No. 2487417	142.20	
			Supplies (under \$500) from The Music Shoppe: Invoice No. 2487952	51.30	
			Band repairs from	72.15	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			The Music Shoppe:		
			Invoice No.		
			2488269		
			Band repairs from	97.00	
			The Music Shoppe:		
			Invoice No.		
			2489125		
			Band repairs from	96.00	
			The Music Shoppe:		
			Invoice No.		
			2489131		
			Supplies (under	17.60	
			\$500) from The		
			Music Shoppe:		
			Invoice No.		
			2490205		
			Supplies (under	25.87	
			\$500) from The		
			Music Shoppe:		
			Invoice No.		
			2490404		
			Supplies (under	10.00	
			\$500) from The		
			Music Shoppe:		
			Invoice No.		
			2494151		
			Supplies (under	4.10	
			\$500) from The		
			Music Shoppe:		
			Invoice No.		
			2502594		
			Band repairs from	17.00	
			The Music Shoppe:		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Invoice No. 2503379		
			Supplies (under \$500) from The Music Shoppe:	17.99	
			Invoice No. 2504786		
21465	THE OLNEY GAZETTE	12/21/2017	ADVERTISING - CHAMBER BOOK	145.00	145.00
21466	TOLIVER, MADELINE REN	12/21/2017	TUTORING - 11/27 - 12/14 - 29.5 HRS	243.38	243.38
21467	TRAVCO MOTORSPORTS	12/21/2017	4-WHEELER FRONT TIRES	162.40	162.40
21468	TRI-STATE BUSINESS EQ	12/21/2017	Ink Cartridges for Riso copiers	203.76	203.76
21469	TRUCK CENTERS, INC	12/21/2017	Supplies & Repairs for School Year 2017 - 2018	1,724.84	1,724.84
21470	UNICOM ARC, INC	12/21/2017	COMMUNITY ENGAGEMENT, TRAVEL	442.57	442.57
21471	VOSS LIGHTING	12/21/2017	CUSTODIAL SUPPLIES	388.00	741.70
			CUSTODIAL SUPPLIES	353.70	
21472	WABASH FOOD SERVICE	12/21/2017	Food/Supplies for FY18: Performance Foods Fox River	1,433.74	1,451.23
			Food/Supplies for FY18:	17.49	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Performance Foods Fox River		
21473	WABASH VALLEY SERVICE	12/21/2017	Fuel for 2017 - 2018 School Year	16,674.47	16,674.47
21474	WHITTIER, MICHAEL K	12/21/2017	12/8/2017 Mileage to SESE for Coordinator Meeting	16.05	16.05
21475	WRESTLINGGEAR.COM, LT	12/21/2017	Wrestling uniforms and warm-ups	500.00	500.00
21476	WURTH USA INC	12/21/2017	General Supplies for School Year 2017 - 2018	61.45	61.45
21477	WYATT, HEAVEN LEIGH	12/21/2017	21ST CENTURY - 11/27 - 12/14 - 34 HRS	280.50	280.50
		139	Computer	Check(s) For a Total of	281,568.28

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
201700013	KS STATEBANK	12/21/2017	SHORETEL TELEPHONE SYSTEM - CONTRACT	2,446.43	2,446.43
201700041	REVTRAK, INC	12/21/2017	FEEES - NOV	606.99	606.99
		2	Wire Transfer	Check(s) For a Total of	3,053.42

	0	Manual	Checks For a Total of	0.00
	2	Wire Transfer	Checks For a Total of	3,053.42
	0	ACH	Checks For a Total of	0.00
	139	Computer	Checks For a Total of	281,568.28
Total For	141	Manual, Wire Tran, ACH & Computer Checks		284,621.70
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	284,621.70

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
AMER FAM000	AMER FAM LIFE ASSOC CO	Nov17Alda	0000000000	Novpp	HLTH	Alda	H	11/30/2017	11/30/2017	M		\$59.15
							17-18			1004		\$59.15
NUMBER OF INVOICES: 1												\$59.15
AMEREN I000	AMEREN ILLINOIS	1	9001800014	NOVPP	Trust	ELECTRIC CHARGES	H	10/31/2017	11/03/2017	R		\$8,083.31
							17-18			21116		\$8,083.31
AMEREN I000	AMEREN ILLINOIS	1	9001800014	NOVPP	Trust	ELECTRIC CHARGES	H	11/09/2017	11/13/2017	R		\$9,636.34
							17-18			21252		\$9,636.34
NUMBER OF INVOICES: 2												\$17,719.65
AMERICAN006	AMERICAN SPEECH-LANGUAGE	1	6001800072	NOVP	TRUST	Professional Dues - LORI RUBENACHER	C	H	11/20/2017	11/20/2017	R	\$225.00
							17-18			21281		\$225.00
AMERICAN006	AMERICAN SPEECH-LANGUAGE	2	6001800001	NOVP	Trust	ASHA dues - LINDSEY TOMLIN	C	H	11/09/2017	11/20/2017	R	\$225.00
							17-18			21281		\$225.00
AMERICAN006	AMERICAN SPEECH-LANGUAGE	3	6001800010	NOVP	Trust	ASHA Dues - HEATHER TAIT	C	H	11/09/2017	11/20/2017	R	\$225.00
							17-18			21281		\$225.00
AMERICAN006	AMERICAN SPEECH-LANGUAGE	4	6001800040	NOVP	Trust	ASHA dues - KACI WELLS	C	H	11/09/2017	11/20/2017	R	\$225.00
							17-18			21281		\$225.00
AMERICAN006	AMERICAN SPEECH-LANGUAGE	5	6001800009	NOVP	Trust	Professional ASHA Dues - KRISTEN JURGILANIS	C	H	11/09/2017	11/20/2017	R	\$225.00
							17-18			21281		\$225.00
NUMBER OF INVOICES: 5												\$1,125.00
AT & T 000	AT & T	0303163481001	9001800010	NOVPP	TRUST	TELEPHONE CHARGES	H	11/01/2017	11/01/2017	R		\$52.03
							17-18			21094		\$52.03

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VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
AT & T 000	AT & T	0303163481001	9001800010	NOVPP	TRUST	TELEPHONE CHARGES	H		11/18/2017	12/01/2017	R	\$41.95
							17-18			21311		\$41.95
NUMBER OF INVOICES: 2												\$93.98
CARDMEMB000	CARDMEMBER SERVICES	1	7001800008	NOVPP	Trust	Expenses for PD workshops	C	H	11/17/2017	11/17/2017	R	\$181.25
							17-18			21284		\$181.25
CARDMEMB000	CARDMEMBER SERVICES	2	5501800017	NOVPP	Trust	PD workshop meal for Birth-Three	C	H	11/17/2017	11/17/2017	R	\$29.75
							17-18			21284		\$29.75
CARDMEMB000	CARDMEMBER SERVICES	3	3001800217	NOVPP	Trust	Mr. Julian's credit card for IPA Conference	P	H	11/17/2017	11/17/2017	R	\$156.87
							17-18			21284		\$156.87
CARDMEMB000	CARDMEMBER SERVICES	4	1001800169	NOVPP	Trust	iDNS Internet Domain Name renewal rccul.com	P	H	11/17/2017	11/17/2017	R	\$-1.73
							17-18			21284		\$-1.73
CARDMEMB000	CARDMEMBER SERVICES	4798510054344995	0000000000	NOVPP	Trust	VISA CHARGES	H		11/17/2017	11/17/2017	R	\$5,389.63
							17-18			21284		\$5,389.63
CARDMEMB000	CARDMEMBER SERVICES	5	1001800181	NOVPP	Trust	Weebly.... RCCU1.com fee	C	H	11/17/2017	11/17/2017	R	\$33.90
							17-18			21284		\$33.90
CARDMEMB000	CARDMEMBER SERVICES	6	1001800182	NOVPP	Trust	5th grade brain pop renewal	C	H	11/17/2017	11/17/2017	R	\$230.00
							17-18			21284		\$230.00
CARDMEMB000	CARDMEMBER SERVICES	7	3001800228	NOVPP	Trust	Software Renewals for Track 2018.	C	H	11/17/2017	11/17/2017	R	\$375.00
							17-18			21284		\$375.00
CARDMEMB000	CARDMEMBER SERVICES	8	3001800229	NOVPP	Trust	Yearly Tech Subscriptions	P	H	11/17/2017	11/17/2017	R	\$69.99
							17-18			21284		\$69.99

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
CARDMEMB000	CARDMEMBER SERVICES	9	0000000000	NOVPP	TRUST	CROSS COUNTRY MEALS	H	11/16/2017	11/21/2017	R		\$61.08
							17-18			21284		\$61.08
NUMBER OF INVOICES: 10												\$6,525.74
CARLE RI000	CARLE RICHLAND MEMORIAL HOSPITAL	10285300	9001800025	NOVPP	TRUST	ATHLETIC TRAINER - INSTALLMENT 1 & 2	P H	11/14/2017	11/15/2017	R		\$10,000.00
							17-18			21258		\$10,000.00
CARLE RI000	CARLE RICHLAND MEMORIAL HOSPITAL	1134394	9001800026	NOVPP	TRUST	DAVE GOFF PHYSICAL	P H	11/01/2017	11/13/2017	R		\$165.42
							17-18			21253		\$165.42
NUMBER OF INVOICES: 2												\$10,165.42
CITY OF 002	CITY OF OLNEY	1	9001800027	NOVPP	Trust	WATER BILL	H	11/15/2017	11/30/2017	R		\$2,917.86
							17-18			21298		\$2,917.86
NUMBER OF INVOICES: 1												\$2,917.86
CLEARWAV000	CLEARWAVE COMMUNICATIONS	1	9001800163	NOVPP	Trust	MONTHLY SERVICE FEE FOR INTERNET ACCESS FIBER	H	11/10/2017	11/13/2017	R		\$1,740.28
							17-18			21254		\$1,740.28
NUMBER OF INVOICES: 1												\$1,740.28
CONSTELL000	CONSTELLATION NEWENERGY, INC	0042224217	9001800029	NOVPP	Trust	HS ELECTRIC	P H	11/07/2017	11/07/2017	R		\$4,362.25
							17-18			21123		\$4,362.25
NUMBER OF INVOICES: 1												\$4,362.25
DEARBORN000	DEARBORN NATIONAL	f19284702s-1	9001800032	NOVPP	TRUST	LIFE INSURANCE	P H	11/14/2017	11/15/2017	R		\$2,687.78
							17-18			21259		\$2,687.78
NUMBER OF INVOICES: 1												\$2,687.78
EGYPTIAN000	EGYPTIAN EMPLOYEE BENEFIT	Nov17 prem	0000000000	Novpp	HLTH	November 17 prem	H	11/30/2017	11/30/2017	W		\$180,649.37

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
EGYPTIAN000	EGYPTIAN EMPLOYEE BENEFIT	Nov17 prem		*****CONTINUED*****								
							17-18			201700110		\$180,649.37
NUMBER OF INVOICES: 1												\$180,649.37
ERWINMEL000	ERWIN, MELISSA D.	ERIN20171130A	0000000000	NOVPP	Trust	11/16/2017-11/17/2017	H		11/30/2017	11/30/2017	R	\$32.94
						Money spent on food during my time at the NCTE conference						
							17-18			21299		\$32.94
NUMBER OF INVOICES: 1												\$32.94
FRONTIER001	FRONTIER	224-159-1438-0906055	9001800118	NOVPP	Trust	TELEPHONE CHARGES	H		10/25/2017	11/07/2017	R	\$245.12
							17-18			21124		\$245.12
FRONTIER001	FRONTIER	22415914380906055	9001800118	NOVPP	TRUST	TELEPHONE CHARGES	H		11/25/2017	12/01/2017	R	\$38.05
							17-18			21312		\$38.05
NUMBER OF INVOICES: 2												\$283.17
176	GECRB / 000 GECRB / AMAZON	1	9501800040	NOVPP	Trust	Communications Dept. - Equipment for Ad. Speech and Film Editing classes	C	H	11/06/2017	11/06/2017	R	\$354.87
							17-18			21119		\$354.87
GECRB / 000 GECRB / AMAZON		10	3501800012	NOVPP	Trust	Toner for printer	C	H	11/06/2017	11/06/2017	R	\$38.98
							17-18			21119		\$38.98
GECRB / 000 GECRB / AMAZON		11	3001800199	NOVPP	Trust	Supplies	C	H	11/06/2017	11/06/2017	R	\$107.49
							17-18			21119		\$107.49
GECRB / 000 GECRB / AMAZON		12	3001800210	NOVPP	Trust	Supplies	P	H	11/06/2017	11/06/2017	R	\$18.49
							17-18			21119		\$18.49

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
GECRB / 000	GECRB / AMAZON	13	3001800205	NOVPP	Trust	Books and supplies for library	C	H	11/06/2017	11/06/2017	R	\$85.94
								17-18		21119		\$85.94
GECRB / 000	GECRB / AMAZON	14	6001800088	NOVPP	Trust	Pencil Grippers	C	H	11/06/2017	11/06/2017	R	\$53.82
								17-18		21119		\$53.82
GECRB / 000	GECRB / AMAZON	15	6001800086	NOVPP	Trust	Classroom Supplies	C	H	11/06/2017	11/06/2017	R	\$258.89
								17-18		21119		\$258.89
GECRB / 000	GECRB / AMAZON	16	5501800015	NOVPP	Trust	Classroom supplies	C	H	11/06/2017	11/06/2017	R	\$41.97
								17-18		21119		\$41.97
GECRB / 000	GECRB / AMAZON	2	9501800039	NOVPP	Trust	Ram & HD for Asst Supt Laptop	C	H	11/06/2017	11/06/2017	R	\$120.98
								17-18		21119		\$120.98
GECRB / 000	GECRB / AMAZON	3	3001800215	NOVPP	Trust	Book for RtI	C	H	11/06/2017	11/06/2017	R	\$31.03
								17-18		21119		\$31.03
GECRB / 000	GECRB / AMAZON	4	9001800151	NOVPP	Trust	Filtrete Maximum Under Sink Water Filtration System	C	H	11/06/2017	11/06/2017	R	\$409.91
								17-18		21119		\$409.91
GECRB / 000	GECRB / AMAZON	5	1001800177	NOVPP	Trust	RCES Library Book Order	P	H	11/06/2017	11/06/2017	R	\$142.31
								17-18		21119		\$142.31
GECRB / 000	GECRB / AMAZON	6	2001800091	NOVPP	Trust	Makerspace additional supplies	C	H	11/06/2017	11/06/2017	R	\$42.92
								17-18		21119		\$42.92
GECRB / 000	GECRB / AMAZON	6045781700082398	0000000000	NOVPP	TRUST	CREDIT		H	11/06/2017	11/06/2017	R	\$-26.43
								17-18		21119		\$-26.43
GECRB / 000	GECRB / AMAZON	7	2001800090	NOVPP	Trust	Makerspace Items	C	H	11/06/2017	11/06/2017	R	\$418.79
								17-18		21119		\$418.79

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
GECRB / 000	GECRB / AMAZON	8	9501800033	NOVPP	Trust	Sample Headphones	C	H	11/06/2017	11/06/2017	R	\$42.90
							17-18			21119		\$42.90
GECRB / 000	GECRB / AMAZON	9	9501800037	NOVPP	Trust	Document Camera	C	H	11/06/2017	11/06/2017	R	\$297.00
							17-18			21119		\$297.00
NUMBER OF INVOICES: 17												\$2,439.86
GINDEAMA000	GINDER, AMANDA	ERIN20171121A	0000000000	NOVPP	Trust	11/16/2017-11/18/2017	H		11/21/2017	11/20/2017	R	\$150.19
						Food Expenses for NCTE Conference						
							17-18			21285		\$150.19
NUMBER OF INVOICES: 1												\$150.19
GRAY SHE000	GRAY, SHERI	ERIN20171121A	0000000000	NOVPP	Trust	11/16/2017-11/17/2017	H		11/21/2017	11/20/2017	R	\$67.96
						NCTE Conference Meals						
							17-18			21286		\$67.96
GRAY SHE000	GRAY, SHERI	ERIN20171121B	0000000000	NOVPP	Trust	11/16/2017-11/17/2017	H		11/21/2017	11/20/2017	R	\$149.80
						NCTE Conference Travel - St. Louis						
							17-18			21286		\$149.80
NUMBER OF INVOICES: 2												\$217.76
GREENJIL000	GREENWOOD, JILL	ERIN20171130A	0000000000	NOVPP	Trust	11/17/2017-11/18/2017	H		11/30/2017	11/30/2017	R	\$44.51
						meals for NCTE conference in St. Louis						
							17-18			21300		\$44.51
NUMBER OF INVOICES: 1												\$44.51
HARDY BR000	HARDY BRAKE & ELECTRIC CO	JOB 81	8001800016	NOVPP	Trust	General Supplies for School Year 2017 - 2018	P	H	11/02/2017	11/02/2017	R	\$7.56
							17-18			21108		\$7.56

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
NUMBER OF INVOICES: 1												\$7.56
HARRISBU003	HARRISBURG MIDDLE SCHOOL	1	2001800110	NOVP	TRUST	Entry Fee - Harrisburg Shootout	C	H	11/09/2017	11/20/2017	R	\$125.00
									17-18	21282		\$125.00
NUMBER OF INVOICES: 1												\$125.00
HYATT RE000	HYATT REGENCY CHICAGO	WRK3Z2FW	0000000000	NOVP	TRUST	11/29 & 11/30 HOTEL - \$575.26		H	11/27/2017	11/27/2017	R	\$575.26
									17-18	21293		\$575.26
HYATT RE000	HYATT REGENCY CHICAGO	WRK3Z2FW.	0000000000	NOVP	Trust	11/29 & 11/30 - PARKING \$134.00		H	11/27/2017	11/27/2017	R	\$134.00
									17-18	21293		\$134.00
NUMBER OF INVOICES: 2												\$709.26
IAVAT SE000	IAVAT SECTION 23	1	3001800128	NOVPP	TRUST	IAVAT Section 23 CDE Entry Fees	C	H	10/26/2017	11/01/2017	V	\$100.00
									17-18	21081		\$100.00
NUMBER OF INVOICES: 1												\$-100.00
IL GAS C000	IL GAS COMPANY	1	9001800049	NOVPP	TRUST	GAS BILL		H	11/21/2017	11/21/2017	R	\$3,488.64
									17-18	21287		\$3,488.64
NUMBER OF INVOICES: 1												\$3,488.64
IL MUNIC000	IL MUNICIPAL RETIREMENT	5+5	0000000000	Novpp	Trust	5+5 pay off		H	11/17/2017	11/22/2017	W	\$32,275.94
									17-18	201700102		\$32,275.94
NUMBER OF INVOICES: 1												\$32,275.94
JOHN D H000	JOHN D HURN & SON, INC	259589	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	10/26/2017	11/22/2017	R	\$58.40
									17-18	21296		\$58.40

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
JOHN D H000	JOHN D HURN & SON, INC	259678	9001800055	NOVPP	TRUST	SUPPLIES AND RENTAL	H		10/27/2017	11/22/2017	R	\$19.93
							17-18			21296		\$19.93
JOHN D H000	JOHN D HURN & SON, INC	260182	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/01/2017	11/22/2017	R	\$213.75
							17-18			21296		\$213.75
JOHN D H000	JOHN D HURN & SON, INC	260259	3001800093	NOVPP	Trust	Misc. Supplies	P	H	11/01/2017	11/22/2017	R	\$79.24
							17-18			21296		\$79.24
JOHN D H000	JOHN D HURN & SON, INC	260305	9001800055	NOVPP	TRUST	SUPPLIES AND RENTAL	H		11/01/2017	11/22/2017	R	\$9.76
							17-18			21296		\$9.76
JOHN D H000	JOHN D HURN & SON, INC	260399	8001800019	NOVPP	TRUST	General Supplies for School Year 2017 - 2018	P	H	11/02/2017	11/22/2017	R	\$0.74
							17-18			21296		\$0.74
JOHN D H000	JOHN D HURN & SON, INC	260630	8001800019	NOVPP	TRUST	General Supplies for School Year 2017 - 2018	P	H	11/03/2017	11/22/2017	R	\$2.27
							17-18			21296		\$2.27
JOHN D H000	JOHN D HURN & SON, INC	260708	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/06/2017	11/22/2017	R	\$24.48
							17-18			21296		\$24.48
JOHN D H000	JOHN D HURN & SON, INC	260766	3001800146	NOVPP	Trust	lumber for shop projects	P	H	11/06/2017	11/22/2017	R	\$6.80
							17-18			21296		\$6.80
JOHN D H000	JOHN D HURN & SON, INC	260780	3001800146	NOVPP	Trust	lumber for shop projects	P	H	11/06/2017	11/22/2017	R	\$-18.51
							17-18			21296		\$-18.51
JOHN D H000	JOHN D HURN & SON, INC	260781	3001800146	NOVPP	Trust	lumber for shop projects	P	H	11/06/2017	11/22/2017	R	\$20.41
							17-18			21296		\$20.41
JOHN D H000	JOHN D HURN & SON, INC	260810	3001800146	NOVPP	Trust	lumber for shop projects	P	H	11/06/2017	11/22/2017	R	\$-8.93
							17-18			21296		\$-8.93

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
JOHN D H000	JOHN D HURN & SON, INC	260816	3001800093	NOVPP	Trust	Misc. Supplies	P	H	11/06/2017	11/22/2017	R	\$123.79
							17-18			21296		\$123.79
JOHN D H000	JOHN D HURN & SON, INC	260831	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/06/2017	11/22/2017	R	\$56.02
							17-18			21296		\$56.02
JOHN D H000	JOHN D HURN & SON, INC	260862	9001800055	NOVPP	Trust	SUPPLIES AND RENTAL		H	11/06/2017	11/22/2017	R	\$1.40
							17-18			21296		\$1.40
JOHN D H000	JOHN D HURN & SON, INC	260946	9001800055	NOVPP	TRUST	SUPPLIES AND RENTAL		H	11/07/2017	11/22/2017	R	\$23.72
							17-18			21296		\$23.72
JOHN D H000	JOHN D HURN & SON, INC	261082	9001800055	NOVPP	TRUST	SUPPLIES AND RENTAL		H	11/08/2017	11/22/2017	R	\$85.94
							17-18			21296		\$85.94
JOHN D H000	JOHN D HURN & SON, INC	261105	8001800019	NOVPP	Trust	General Supplies for School Year 2017 - 2018	P	H	11/08/2017	11/22/2017	R	\$11.34
							17-18			21296		\$11.34
JOHN D H000	JOHN D HURN & SON, INC	261117	8001800019	NOVPP	Trust	General Supplies for School Year 2017 - 2018	P	H	11/08/2017	11/22/2017	R	\$22.00
							17-18			21296		\$22.00
JOHN D H000	JOHN D HURN & SON, INC	261129	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/08/2017	11/28/2017	R	\$37.52
							17-18			21296		\$37.52
JOHN D H000	JOHN D HURN & SON, INC	261527	9001800055	NOVPP	TRUST	SUPPLIES AND RENTAL		H	11/11/2017	11/22/2017	R	\$2.84
							17-18			21296		\$2.84
JOHN D H000	JOHN D HURN & SON, INC	261767	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/14/2017	11/22/2017	R	\$91.05
							17-18			21296		\$91.05
JOHN D H000	JOHN D HURN & SON, INC	261920	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/15/2017	11/28/2017	R	\$73.86
							17-18			21296		\$73.86

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN D H000	JOHN D HURN & SON, INC	262036	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/15/2017	11/22/2017	R	\$178.42
							17-18			21296		\$178.42
JOHN D H000	JOHN D HURN & SON, INC	262139	8001800019	NOVPP	TRUST	General Supplies for School Year 2017 - 2018	P	H	11/16/2017	11/22/2017	R	\$27.54
							17-18			21296		\$27.54
JOHN D H000	JOHN D HURN & SON, INC	262244	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/17/2017	11/22/2017	R	\$186.01
							17-18			21296		\$186.01
JOHN D H000	JOHN D HURN & SON, INC	262511	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/20/2017	11/28/2017	R	\$44.62
							17-18			21296		\$44.62
JOHN D H000	JOHN D HURN & SON, INC	262632	9001800055	NOVPP	TRUST	SUPPLIES AND RENTAL		H	11/21/2017	11/22/2017	R	\$17.09
							17-18			21296		\$17.09
JOHN D H000	JOHN D HURN & SON, INC	262793	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/22/2017	11/28/2017	R	\$66.49
							17-18			21296		\$66.49
JOHN D H000	JOHN D HURN & SON, INC	576991	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	10/27/2017	11/22/2017	R	\$381.46
							17-18			21296		\$381.46
JOHN D H000	JOHN D HURN & SON, INC	581721	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/13/2017	11/28/2017	R	\$282.30
							17-18			21296		\$282.30
JOHN D H000	JOHN D HURN & SON, INC	583287	3001800093	NOVPP	TRUST	Misc. Supplies	P	H	11/17/2017	11/28/2017	R	\$313.20
							17-18			21296		\$313.20
JOHN D H000	JOHN D HURN & SON, INC	JOB 2	3001800093	NOVPP	Trust	Misc. Supplies	P	H	11/02/2017	11/02/2017	R	\$314.84
							17-18			21109		\$314.84
JOHN D H000	JOHN D HURN & SON, INC	JOB 3	3001800093	NOVPP	Trust	Misc. Supplies	P	H	11/02/2017	11/02/2017	R	\$3.68
							17-18			21109		\$3.68
JOHN D H000	JOHN D HURN & SON, INC	JOB 37	9001800055	NOVPP	Trust	SUPPLIES AND RENTAL		H	11/02/2017	11/02/2017	R	\$6.52
							17-18			21109		\$6.52

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN D H000	JOHN D HURN & SON, INC	JOB 7	9001800055	NOVPP	Trust	SUPPLIES AND RENTAL	H	11/02/2017	11/02/2017	R		\$4.72
							17-18			21109		\$4.72
JOHN D H000	JOHN D HURN & SON, INC	JOB 81.	9001800055	NOVPP	Trust	SUPPLIES AND RENTAL	H	11/02/2017	11/02/2017	R		\$396.47
							17-18			21109		\$396.47
JOHN D H000	JOHN D HURN & SON, INC	JOB 81..	3001800093	NOVPP	Trust	Misc. Supplies	P H	11/02/2017	11/02/2017	R		\$1,614.88
							17-18			21109		\$1,614.88
NUMBER OF INVOICES: 38												\$4,776.06
JOHN DEE000	JOHN DEERE FINANCIAL	1	3001800136	NOVPP	Trust	Intro to Ag & Horticulture Class Supplies	P H	11/02/2017	11/02/2017	R		\$25.96
							17-18			21110		\$25.96
JOHN DEE000	JOHN DEERE FINANCIAL	2	3001800223	NOVPP	Trust	supplies	P H	11/02/2017	11/02/2017	R		\$212.73
							17-18			21110		\$212.73
JOHN DEE000	JOHN DEERE FINANCIAL	3	8001800034	NOVPP	Trust	General Supplies for School Year 2017 - 2018	P H	11/02/2017	11/02/2017	R		\$24.43
							17-18			21110		\$24.43
JOHN DEE000	JOHN DEERE FINANCIAL	4073923	8001800034	NOVPP	TRUST	General Supplies for School Year 2017 - 2018	P H	10/27/2017	11/28/2017	R		\$3.98
							17-18			21297		\$3.98
JOHN DEE000	JOHN DEERE FINANCIAL	4076420	8001800034	NOVPP	TRUST	General Supplies for School Year 2017 - 2018	P H	11/01/2017	11/28/2017	R		\$1.45
							17-18			21297		\$1.45
JOHN DEE000	JOHN DEERE FINANCIAL	4079041	3001800223	NOVPP	Trust	supplies	P H	11/07/2017	11/28/2017	R		\$147.68
							17-18			21297		\$147.68
JOHN DEE000	JOHN DEERE FINANCIAL	4079285	3001800223	NOVPP	TRUST	supplies	P H	11/07/2017	11/28/2017	R		\$0.54
							17-18			21297		\$0.54

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN DEE000	JOHN DEERE FINANCIAL	4080360	3001800223	NOVPP	TRUST	supplies	P	H	11/09/2017	11/28/2017	R	\$19.07
							17-18			21297		\$19.07
JOHN DEE000	JOHN DEERE FINANCIAL	4082375	9001800056	NOVPP	TRUST	SUPPLIES		H	11/14/2017	11/28/2017	R	\$2.98
							17-18			21297		\$2.98
JOHN DEE000	JOHN DEERE FINANCIAL	4082458	8001800034	NOVPP	Trust	General Supplies for School	P	H	11/14/2017	11/28/2017	R	\$56.18
						Year 2017 - 2018						
							17-18			21297		\$56.18
JOHN DEE000	JOHN DEERE FINANCIAL	4083149	3001800223	NOVPP	TRUST	supplies	P	H	11/16/2017	11/28/2017	R	\$10.97
							17-18			21297		\$10.97
JOHN DEE000	JOHN DEERE FINANCIAL	4083412	3001800223	NOVPP	Trust	supplies	P	H	11/16/2017	11/28/2017	R	\$31.14
							17-18			21297		\$31.14
JOHN DEE000	JOHN DEERE FINANCIAL	4085499	9001800056	NOVPP	TRUST	SUPPLIES		H	11/20/2017	11/28/2017	R	\$42.99
							17-18			21297		\$42.99
JOHN DEE000	JOHN DEERE FINANCIAL	75335-29504	9001800056	NOVPP	Trust	SUPPLIES		H	11/02/2017	11/02/2017	R	\$93.76
							17-18			21110		\$93.76
NUMBER OF INVOICES: 14												\$673.86
LATHRBOB000	LATHROP, BOBBIE	ERIN20171122A	0000000000	NOVPP	Trust	11/17/2017-11/18/2017		H	11/22/2017	11/20/2017	R	\$77.00
						NCTE Conference in St. Louis						
							17-18			21291		\$77.00
NUMBER OF INVOICES: 1												\$77.00
MAGNOLIA000	MAGNOLIA HOTELS	1	0000000000	NOVPP	TRUST	CHRIS SIMPSON - 7 ROOMS, 12		H	11/17/2017	11/06/2017	R	\$2,828.04
						NIGHTS						
							17-18			21122		\$2,828.04
NUMBER OF INVOICES: 1												\$2,828.04
MARTINSV001	MARTINSVILLE ELEMENTARY SCHOOL	1	0000000000	NOVPP	Trust	ELN LEADERS NETWORK - CHRIS		H	11/21/2017	11/21/2017	R	\$40.00

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MARTINSV001	MARTINSVILLE ELEMENTARY SCHOOL	1		*****CONTINUED*****		SIMPSON, MARGARET HAHN, CRIS EDWARDS, ANDY THOMANN	17-18			21288		\$40.00
						NUMBER OF INVOICES: 1						\$40.00
MCVICAMY000	MCVICKER, AMY	ERIN20171130A	0000000000	NOVPP	Trust	11/16/2017-11/18/2017 NCTE Conference in St. Louis - meals (Thursday evening, Friday, and Saturday)	H		11/30/2017	11/30/2017	R	\$63.54
							17-18			21301		\$63.54
						NUMBER OF INVOICES: 1						\$63.54
MUFFLALI000	MUFFLER, ALICIA	ERIN20171101A	0000000000	NOVPP	Trust	10/5/2017-10/6/2017 Meals from Illinois Reading Council Conference.	H		11/01/2017	10/13/2017	R	\$19.06
							17-18			21095		\$19.06
						NUMBER OF INVOICES: 1						\$19.06
NORRIS E000	NORRIS ELECTRIC CO-OP	1	9001800072	NOVPP	TRUST	ELECTRIC BILL	P	H	11/07/2017	11/07/2017	R	\$15,312.03
							17-18			21125		\$15,312.03
						NUMBER OF INVOICES: 1						\$15,312.03
OLNEY DA001	OLNEY DAILY MAIL	101060	9001800073	NOVP	TRUST	ADVERTISING - ANNUAL STATEMENT OF AFFAIRS FY17	P	H	11/27/2017	11/28/2017	R	\$1,523.20
							17-18			21294		\$1,523.20
						NUMBER OF INVOICES: 1						\$1,523.20
PALOS SP000	PALOS SPORTS	264525-01	1001800073	NOVPP	Trust	Drum Fit School Program (paid by Activity Fund w/Carrie Winter Grant)	H		07/18/2017	11/07/2017	R	\$3,272.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
PALOS SP000	PALOS SPORTS	264525-01		*****CONTINUED*****								
							17-18			21126		\$3,272.00
PALOS SP000	PALOS SPORTS	264527-00	1001800074	NOVPP	Trust	Fitness Ball storage carts (paid by Activity Fund w/Carrie Winter Grant)	H		07/18/2017	11/07/2017	R	\$626.38
							17-18			21126		\$626.38
PALOS SP000	PALOS SPORTS	264527-01	1001800074	NOVPP	Trust	supplies	H		07/18/2017	11/07/2017	R	\$185.59
							17-18			21126		\$185.59
NUMBER OF INVOICES: 3												\$4,083.97
PERSONAL001	PERSONAL MOBILITY	4554	9001800169	NOVPP	Trust	Elevator Lift for Art Room entrance	P	H	11/27/2017	11/30/2017	R	\$11,710.00
							17-18			21302		\$11,710.00
NUMBER OF INVOICES: 1												\$11,710.00
RACKLTAR000	RACKLIN, TARA	1	0000000000	NOVPP	TRUST	FUEL FOR STATE TOURNEY - GIRLS TENNIS	H		10/28/2017	11/01/2017	R	\$34.19
							17-18			21111		\$34.19
NUMBER OF INVOICES: 1												\$34.19
RCHS - A000	RCHS - ACTIVITY	1	3001800128	NOVPP	TRUST	IAVAT Section 23 CDE Entry Fees - Reimbursing FFA	C	H	10/26/2017	11/01/2017	R	\$100.00
							17-18			21112		\$100.00
RCHS - A000	RCHS - ACTIVITY	2	0000000000	NOVPP	TRUST	360 CONFERENCE - REIMBURSING FFA - REGISTRATION, MEALS, LODGING	H		11/02/2017	11/02/2017	R	\$243.73
							17-18			21112		\$243.73
RCHS - A000	RCHS - ACTIVITY	3	0000000000	NOVPP	TRUST	NATIONAL FFA CONVENTION - REIMBURSING FFA -	H		11/02/2017	11/02/2017	R	\$975.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
187											
RCHS - A000	RCHS - ACTIVITY	3		*****CONTINUED*****		REGISTRATION, MEALS, LODGING					
							17-18			21112	\$975.00
						NUMBER OF INVOICES: 3					\$1,318.73
RCHS - R000	RCHS - REVOLVING	1	0000000000	NOVPP	TRUST	REIMBURSEMENT - OCTOBER	H	11/06/2017	11/06/2017	R	\$3,007.50
							17-18			21121	\$3,007.50
						NUMBER OF INVOICES: 1					\$3,007.50
RCMS 000	RCMS	1	0000000000	NOVPP	TRUST	REIMBURSEMENT - OCTOBER	H	10/31/2017	11/03/2017	R	\$513.75
							17-18			21117	\$513.75
						NUMBER OF INVOICES: 1					\$513.75
RD SUMME000	RD SUMMER INSTITUTE	1	0000000000	NOVPP	TRUST	ST JOSEPH SCHOOL - 2017	H	11/16/2017	11/21/2017	R	\$1,500.00
						RESTORATIVE DISCIPLINE					
						INSTITUTE - JOSY HART, LORI					
						KOCHER					
							17-18			21289	\$1,500.00
						NUMBER OF INVOICES: 1					\$1,500.00
REPUBLIC000	REPUBLIC SERVICES, INC	0694-001955724	9001800083	NOVPP	Trust	TRASH SERVICES	H	11/01/2017	11/01/2017	R	\$2,192.40
							17-18			21096	\$2,192.40
REPUBLIC000	REPUBLIC SERVICES, INC	0694-001973398	9001800083	NOVPP	TRUST	TRASH SERVICES	H	11/20/2017	11/30/2017	R	\$2,192.40
							17-18			21303	\$2,192.40
						NUMBER OF INVOICES: 2					\$4,384.80
RUSK AMY000	RUSK, AMY	1	3001800190	NOVPP	TRUST	Country Inn & Suites - IJEA	C H	09/15/2017	11/01/2017	V	\$118.65
						Trip					
							17-18			20860	\$118.65

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RUSK AMY000	RUSK, AMY	1	3001800190	NOVPP	TRUST	Country Inn & Suites - IJEA Trip	C	H	09/15/2017	11/01/2017	R	\$118.65
								17-18		21113		\$118.65
RUSK AMY000	RUSK, AMY	2	3001800191	NOVPP	Trust	Country Inn & Suites - IJEA Trip	C	H	09/15/2017	11/01/2017	V	\$62.70
								17-18		20860		\$62.70
RUSK AMY000	RUSK, AMY	2	3001800191	NOVPP	Trust	Country Inn & Suites - IJEA Trip	C	H	09/15/2017	11/01/2017	R	\$62.70
								17-18		21113		\$62.70
RUSK AMY000	RUSK, AMY	ERIN20171120A	0000000000	NOVP	Trust	11/16/2017-11/17/2017 NCTE Conference Meals		H	11/20/2017	11/20/2017	R	\$39.12
								17-18		21283		\$39.12
						NUMBER OF INVOICES: 5						\$39.12
RYDENJEF000	RYDEN, JEFFREY	ERIN20171201A	0000000000	NOVPP	Trust	11/16/2017-11/18/2017 Meals for NCTE conference trip		H	12/01/2017	11/20/2017	R	\$87.47
								17-18		21313		\$87.47
						NUMBER OF INVOICES: 1						\$87.47
SAFETY T000	SAFETY TRAINING CENTER, LLC	1	0000000000	NOVPP	Trust	REGISTRATION FOR ASBESTOS REFRESHER COURSE (DAVE GOFF & RANDY REEVES)		H	11/02/2017	11/02/2017	R	\$320.00
								17-18		21114		\$320.00
						NUMBER OF INVOICES: 1						\$320.00
SECRETAR000	SECRETARY OF STATE	1	3001800234	NOVPP	Trust	License plate renewal for Driver Ed cars	C	H	11/09/2017	11/13/2017	R	\$30.00
								17-18		21255		\$30.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
NUMBER OF INVOICES: 1												\$30.00
SIMPSMIC000	SIMPSON, MICHELLE	1	1001800185	NOVPP	TRUST	Book Purchase (16 items) from Anderson's Books, Inc. at the ISLMA Conference. Purchase made on Michelle Simpson's credit card. Receipt sent.	C	H	10/20/2017	11/01/2017	R	\$202.27
							17-18			21097		\$202.27
SIMPSMIC000	SIMPSON, MICHELLE	ERIN20171101A	0000000000	NOVPP	Trust	10/23/2017 Hotel costs for Becca Leslie & me at the ISLMA Conference in Springfield	H		11/01/2017	10/13/2017	R	\$471.21
							17-18			21097		\$471.21
SIMPSMIC000	SIMPSON, MICHELLE	ERIN20171122A	0000000000	NOVPP	Trust	11/16/2017-11/19/2017 NCTE Conference Expenses	H		11/22/2017	11/20/2017	R	\$301.53
							17-18			21292		\$301.53
NUMBER OF INVOICES: 3												\$975.01
TYLERJAM000	TYLER, JAMIE	53926659	2001800108	NOVPP	TRUST	Differentiated lab stations	C	H	11/09/2017	11/13/2017	R	\$359.20
							17-18			21256		\$359.20
NUMBER OF INVOICES: 1												\$359.20
VERIZONW000	VERIZONWIRELESS	9796336927	9001800097	NOVPP	TRUST	CELL PHONE CHARGES		H	11/15/2017	11/30/2017	R	\$328.90
							17-18			21304		\$328.90
NUMBER OF INVOICES: 1												\$328.90
VISA	000 VISA	1	0000000000	NOVPP	TRUST	ST JOSEPH SCHOOL VISA - HOTEL		H	11/21/2017	11/21/2017	R	\$117.98
							17-18			21290		\$117.98

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
NUMBER OF INVOICES: 1												\$117.98
WALMART 000	WALMART COMMUNITY BRC	00223	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/26/2017	11/06/2017	R	\$72.75
								17-18		21310		\$72.75
WALMART 000	WALMART COMMUNITY BRC	00288	3001800154	NOVPP.	TRUST	High school offices supplies	P	H	10/26/2017	11/06/2017	R	\$36.12
								17-18		21310		\$36.12
WALMART 000	WALMART COMMUNITY BRC	00380	4001800005	NOVPP.	TRUST	Food/Supplies for FY18: Wal Mart	P	H	11/03/2017	11/06/2017	R	\$115.04
								17-18		21310		\$115.04
WALMART 000	WALMART COMMUNITY BRC	004377	3001800027	NOVPP.	TRUST	supplies for wellness class, interior design, child development, intro to teaching, and co-op	P	H	10/29/2017	11/30/2017	R	\$27.10
								17-18		21310		\$27.10
WALMART 000	WALMART COMMUNITY BRC	00572	6001800041	NOVPP.	Trust	Supplies to be purchased as needed	P	H	10/31/2017	11/06/2017	R	\$11.96
								17-18		21310		\$11.96
WALMART 000	WALMART COMMUNITY BRC	00573	6001800048	NOVPP.	Trust	Supplies to be purchased as needed (Autism)	P	H	10/31/2017	11/06/2017	R	\$13.54
								17-18		21310		\$13.54
WALMART 000	WALMART COMMUNITY BRC	00574	5501800002	NOVPP.	TRUST	Birth - 3 supplies	P	H	10/30/2017	11/06/2017	R	\$9.94
								17-18		21310		\$9.94
WALMART 000	WALMART COMMUNITY BRC	00689	6001800041	NOVPP.	TRUST	Supplies to be purchased as needed	P	H	10/31/2017	11/06/2017	R	\$34.67
								17-18		21310		\$34.67
WALMART 000	WALMART COMMUNITY BRC	00745	3001800009	NOVPP.	Trust	WalMart Account to be used for Chemistry/Physics	P	H	10/23/2017	11/15/2017	R	\$66.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	00745		*****CONTINUED*****		Classroom needs						
							17-18			21310		\$66.00
WALMART 000	WALMART COMMUNITY BRC	01144	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	11/17/4017	11/15/2017	R	\$42.53
							17-18			21310		\$42.53
WALMART 000	WALMART COMMUNITY BRC	01169	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/23/2017	11/15/2017	R	\$50.41
							17-18			21310		\$50.41
WALMART 000	WALMART COMMUNITY BRC	01348	7001800002	NOVPP.	Trust	Student materials for After School program.	P	H	10/26/2017	11/06/2017	R	\$40.57
							17-18			21310		\$40.57
WALMART 000	WALMART COMMUNITY BRC	01449	9001800101	NOVPP.	TRUST	SUPPLIES		H	10/31/2017	11/06/2017	R	\$51.76
							17-18			21310		\$51.76
WALMART 000	WALMART COMMUNITY BRC	01455	5501800003	NOVPP.	TRUST	PFA classroom supplies	P	H	10/24/2017	11/30/2017	R	\$14.04
							17-18			21310		\$14.04
WALMART 000	WALMART COMMUNITY BRC	01545	9001800101	NOVPP.	TRUST	SUPPLIES		H	11/13/2017	11/28/2017	R	\$76.46
							17-18			21310		\$76.46
WALMART 000	WALMART COMMUNITY BRC	01602	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	11/07/2017	11/28/2017	R	\$2.45
							17-18			21310		\$2.45
WALMART 000	WALMART COMMUNITY BRC	01656	5501800007	NOVPP.	TRUST	Jumpstart snack	P	H	10/25/2017	11/30/2017	R	\$11.10
							17-18			21310		\$11.10
WALMART 000	WALMART COMMUNITY BRC	01656.	5501800003	NOVPP.	Trust	PFA classroom supplies	P	H	10/25/2017	11/30/2017	R	\$37.77
							17-18			21310		\$37.77

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	01715	2001800012	NOVPP.	TRUST	Library supplies	P	H	11/01/2017	11/06/2017	R	\$43.44
							17-18			21310		\$43.44
WALMART 000	WALMART COMMUNITY BRC	01838	6001800041	NOVPP.	TRUST	Supplies to be purchased as needed	P	H	10/18/2017	11/07/2017	R	\$34.28
							17-18			21310		\$34.28
WALMART 000	WALMART COMMUNITY BRC	01839	6001800046	NOVPP.	Trust	Supplies to be purchased as needed for ED	P	H	10/18/2017	10/27/2017	R	\$37.04
							17-18			21310		\$37.04
WALMART 000	WALMART COMMUNITY BRC	01849	9001800101	NOVPP.	TRUST	SUPPLIES		H	10/26/2017	11/15/2017	R	\$39.70
							17-18			21310		\$39.70
WALMART 000	WALMART COMMUNITY BRC	01863	5501800002	NOVPP.	TRUST	Birth - 3 supplies	P	H	10/26/2017	11/30/2017	R	\$96.71
							17-18			21310		\$96.71
WALMART 000	WALMART COMMUNITY BRC	02330	3001800232	NOVPP.	TRUST	Craft Arts Enrichment	P	H	11/07/2017	11/15/2017	R	\$46.54
							17-18			21310		\$46.54
WALMART 000	WALMART COMMUNITY BRC	02655	2001800101	NOVPP.	TRUST	Items for hospitality room - boys basketball tournament	C	H	11/02/2017	11/06/2017	R	\$67.36
							17-18			21310		\$67.36
WALMART 000	WALMART COMMUNITY BRC	02812	2001800102	NOVPP.	Trust	More supplies for interactive notebooks.	C	H	11/02/2017	11/15/2017	R	\$47.48
							17-18			21310		\$47.48
WALMART 000	WALMART COMMUNITY BRC	02813	2001800099	NOVPP.	TRUST	Materials for interactive math notebooks, classroom rewards, and M&M's for graphing activity.	C	H	11/02/2017	11/15/2017	R	\$73.04
							17-18			21310		\$73.04
WALMART 000	WALMART COMMUNITY BRC	02814	2001800012	NOVPP.	TRUST	Library supplies	P	H	11/02/2017	11/06/2017	R	\$13.97
							17-18			21310		\$13.97

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	02815	2001800013	NOVPP.	Trust	Newly released books	P	H	11/02/2017	11/15/2017	R	\$31.86
							17-18			21310		\$31.86
WALMART 000	WALMART COMMUNITY BRC	03016	6001800008	NOVPP.	TRUST	Walmart card	P	H	10/23/2017	11/06/2017	R	\$7.76
							17-18			21310		\$7.76
WALMART 000	WALMART COMMUNITY BRC	03297	2001800093	NOVPP.	Trust	WALMART PO for Supplies for 2017 RCMS TALENT SHOW	C	H	10/24/2017	10/27/2017	R	\$16.62
							17-18			21310		\$16.62
WALMART 000	WALMART COMMUNITY BRC	03298	2001800036	NOVPP.	Trust	WALMART P.O. for Classroom Supplies	C	H	10/24/2017	10/27/2017	R	\$49.91
							17-18			21310		\$49.91
WALMART 000	WALMART COMMUNITY BRC	03302	6001800035	NOVPP.	TRUST	WALMART to be used all year for nurse supplies. \$1,200.00	P	H	11/07/2017	11/15/2017	R	\$188.12
							17-18			21310		\$188.12
WALMART 000	WALMART COMMUNITY BRC	03565	3001800154	NOVPP.	TRUST	High school offices supplies	P	H	10/31/2017	11/06/2017	R	\$106.74
							17-18			21310		\$106.74
WALMART 000	WALMART COMMUNITY BRC	03681	1001800191	NOVPP.	TRUST	hand sanitizer	C	H	11/13/2017	11/15/2017	R	\$81.55
							17-18			21310		\$81.55
WALMART 000	WALMART COMMUNITY BRC	03704	2001800098	NOVPP.	TRUST	walmart- science lab supplies	P	H	10/31/2017	11/06/2017	R	\$29.86
							17-18			21310		\$29.86
WALMART 000	WALMART COMMUNITY BRC	03759	5501800002	NOVPP.	TRUST	Birth - 3 supplies	P	H	11/07/2017	11/15/2017	R	\$25.24
							17-18			21310		\$25.24
WALMART 000	WALMART COMMUNITY BRC	03759.	5501800011	NOVPP.	Trust	Preschool food	P	H	11/07/2017	11/15/2017	R	\$25.23
							17-18			21310		\$25.23

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION				ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	03937	3001800087	NOVPP.	Trust	Classroom Supplies	H	10/26/2017	11/06/2017	R		\$16.94
							17-18			21310		\$16.94
WALMART 000	WALMART COMMUNITY BRC	04181	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/22/2017	11/06/2017	R	\$23.96
							17-18			21310		\$23.96
WALMART 000	WALMART COMMUNITY BRC	04343	5501800002	NOVPP.	TRUST	Birth - 3 supplies	P	H	10/29/2017	11/06/2017	R	\$68.18
							17-18			21310		\$68.18
WALMART 000	WALMART COMMUNITY BRC	04782	9001800101	NOVPP.	TRUST	SUPPLIES	H	10/31/2017	11/06/2017	R		\$2.91
							17-18			21310		\$2.91
WALMART 000	WALMART COMMUNITY BRC	05377	3001800096	NOVPP.	Trust	Misc. school, classroom, shop supplies	P	H	10/26/2017	11/06/2017	R	\$38.96
							17-18			21310		\$38.96
WALMART 000	WALMART COMMUNITY BRC	05429	9501800005	NOVPP.	Trust	Misc Supplies	P	H	11/07/2017	11/15/2017	R	\$12.48
							17-18			21310		\$12.48
WALMART 000	WALMART COMMUNITY BRC	05611	6001800070	NOVPP.	TRUST	Classroom supplies	P	H	11/06/2017	11/15/2017	R	\$64.92
							17-18			21310		\$64.92
WALMART 000	WALMART COMMUNITY BRC	05703	6001800041	NOVPP.	TRUST	Supplies to be purchased as needed	P	H	11/13/2017	11/30/2017	R	\$65.91
							17-18			21310		\$65.91
WALMART 000	WALMART COMMUNITY BRC	06021	3001800062	NOVPP.	TRUST	Food and supplies	P	H	11/06/2017	11/15/2017	R	\$18.02
							17-18			21310		\$18.02
WALMART 000	WALMART COMMUNITY BRC	06056	5501800011	NOVPP.	TRUST	Preschool food	P	H	11/08/2017	11/15/2017	R	\$2.98
							17-18			21310		\$2.98
WALMART 000	WALMART COMMUNITY BRC	06399	9001800101	NOVPP.	TRUST	SUPPLIES	H	11/09/2017	11/15/2017	R		\$39.98
							17-18			21310		\$39.98

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	06452	3001800048	NOVPP.	TRUST	Classroom Supplies	P	H	11/07/4017	11/15/2017	R	\$42.58
							17-18			21310		\$42.58
WALMART 000	WALMART COMMUNITY BRC	07515	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	11/12/2017	11/28/2017	R	\$37.50
							17-18			21310		\$37.50
WALMART 000	WALMART COMMUNITY BRC	07579	3001800087	NOVPP.	TRUST	Classroom Supplies		H	10/16/2017	11/06/2017	R	\$19.59
							17-18			21310		\$19.59
WALMART 000	WALMART COMMUNITY BRC	07632	9001800101	NOVPP.	TRUST	SUPPLIES		H	10/16/2017	10/27/2017	R	\$45.27
							17-18			21310		\$45.27
WALMART 000	WALMART COMMUNITY BRC	08104	4001800005	NOVPP.	TRUST	Food/Supplies for FY18: Wal Mart	P	H	10/25/2017	11/06/2017	R	\$14.42
							17-18			21310		\$14.42
WALMART 000	WALMART COMMUNITY BRC	08203	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/18/2017	11/06/2017	R	\$108.83
							17-18			21310		\$108.83
WALMART 000	WALMART COMMUNITY BRC	08394	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/19/2017	11/06/2017	R	\$45.22
							17-18			21310		\$45.22
WALMART 000	WALMART COMMUNITY BRC	08462	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/14/2017	11/06/2017	R	\$75.10
							17-18			21310		\$75.10
WALMART 000	WALMART COMMUNITY BRC	08512	3001800087	NOVPP.	TRUST	Classroom Supplies		H	10/30/2017	11/15/2017	R	\$258.58
							17-18			21310		\$258.58
WALMART 000	WALMART COMMUNITY BRC	08513	3001800232	NOVPP.	TRUST	Craft Arts Enrichment	P	H	10/30/2017	11/15/2017	R	\$17.73
							17-18			21310		\$17.73

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	08815	6001800015	NOVPP.	Trust	Wal-Mart	P	H	10/16/2017	11/06/2017	R	\$14.64
							17-18			21310		\$14.64
WALMART 000	WALMART COMMUNITY BRC	08816	5001800009	NOVPP.	TRUST	School supplies low income families	P	H	10/16/2017	11/06/2017	R	\$6.50
							17-18			21310		\$6.50
WALMART 000	WALMART COMMUNITY BRC	08817	6001800041	NOVPP.	TRUST	Supplies to be purchased as needed	P	H	10/16/2017	11/06/2017	R	\$16.62
							17-18			21310		\$16.62
WALMART 000	WALMART COMMUNITY BRC	08818	6001800014	NOVPP.	Trust	Supplies	P	H	10/16/2017	11/06/2017	R	\$22.76
							17-18			21310		\$22.76
WALMART 000	WALMART COMMUNITY BRC	09163	3001800062	NOVPP.	TRUST	Food and supplies	P	H	11/17/2017	11/06/2017	R	\$6.24
							17-18			21310		\$6.24
WALMART 000	WALMART COMMUNITY BRC	09211	2001800012	NOVPP.	TRUST	Library supplies	P	H	10/24/2017	10/27/2017	R	\$35.00
							17-18			21310		\$35.00
WALMART 000	WALMART COMMUNITY BRC	09237	3001800218	NOVPP.	TRUST	Fasteners for "I Matter" posters	C	H	10/17/2017	10/27/2017	R	\$12.81
							17-18			21310		\$12.81
WALMART 000	WALMART COMMUNITY BRC	09272	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/19/2017	11/06/2017	R	\$40.46
							17-18			21310		\$40.46
WALMART 000	WALMART COMMUNITY BRC	09448	5501800002	NOVPP.	TRUST	Birth - 3 supplies	P	H	10/23/2017	11/06/2017	R	\$137.33
							17-18			21310		\$137.33
WALMART 000	WALMART COMMUNITY BRC	09536	3001800062	NOVPP.	TRUST	Food and supplies	P	H	10/23/2017	11/15/2017	R	\$31.39
							17-18			21310		\$31.39
WALMART 000	WALMART COMMUNITY BRC	09579	5501800007	NOVPP.	Trust	Jumpstart snack	P	H	10/19/2017	11/06/2017	R	\$1.18
							17-18			21310		\$1.18

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	09579.	5501800003	NOVPP.	Trust	PFA classroom supplies	P	H	10/19/2017	11/06/2017	R	\$9.24
							17-18			21310		\$9.24
WALMART 000	WALMART COMMUNITY BRC	09757	7001800002	NOVPP.	TRUST	Student materials for After School program.	P	H	10/17/2017	11/06/2017	R	\$4.97
							17-18			21310		\$4.97
WALMART 000	WALMART COMMUNITY BRC	09758	5001800009	NOVPP.	TRUST	School supplies low income families	P	H	10/17/2017	11/06/2017	R	\$127.16
							17-18			21310		\$127.16
NUMBER OF INVOICES: 73												\$3,263.02
TOTAL NUMBER OF HISTORY INVOICES: 217												\$325,107.74
211 COMPUTER CHECK INVOICES \$112,404.63												
1 MANUAL CHECK INVOICES \$59.15												
3 VOID CHECK INVOICES \$-281.35												
2 WIRE TRAN CHECK INVOICES \$212,925.31												
TOTAL INVOICES: 217 \$325,107.74												
BANK TOTALS: BANK BANK ACCOUNT # INVOICE AMOUNT NET AMOUNT												
HLTH **A010 1126 0000 00 000000 \$180,708.52 \$180,708.52												
Trust **A010 1120 0000 00 000000 \$144,399.22 \$144,399.22												

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

Comparison of Funds for November 2017

FUND	November, 2016	November, 2017
Education	3,195,788.36	5,343,067.10
Building and Grounds	2,838,799.21	3,431,709.58
Bond and Interest	701,518.36	660,954.60
Transportation	11,617.66	408,002.59
IMRF/Social Security	959,284.78	1,040,363.81
Capitol Projects	-	-
Working Cash	2,292,047.54	2,426,920.93
Tort Fund	76,853.80	152,670.23
Life Safety	235,175.68	256,112.49
Total Cash	10,311,085.39	13,719,801.33
Assets	158,205.34	164,333.20
Total Cash and Assets	10,469,290.73	13,884,134.53
GRAND TOTAL	10,469,290.73	13,884,134.53

compfund

Incentive

Rcvd 06/2017

\$1,204,618.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10R010	1110	0000	00 000000	Tax Levy Education	3,994,047.00	143,509.02	3,995,479.07	0.00	0.00	-1,432.07
10R---	1110	0---	--	-----	3,994,047.00	143,509.02	3,995,479.07	0.00	0.00	-1,432.07
10R010	1140	0000	00 000000	Special Ed Levy	86,827.00	3,119.75	86,858.25	0.00	0.00	-31.25
10R---	1140	0---	--	-----	86,827.00	3,119.75	86,858.25	0.00	0.00	-31.25
10R---	11--	----	--	-----	4,080,874.00	146,628.77	4,082,337.32	0.00	0.00	-1,463.32
10R010	1210	0000	00 000000	Mobile Home Tax	40,000.00	37,521.99	37,521.99	0.00	0.00	2,478.01
10R---	1210	0---	--	-----	40,000.00	37,521.99	37,521.99	0.00	0.00	2,478.01
10R010	1220	0000	00 000000	Local Housing Aut Tax	16,000.00	14,137.78	14,137.78	0.00	0.00	1,862.22
10R---	1220	0---	--	-----	16,000.00	14,137.78	14,137.78	0.00	0.00	1,862.22
10R010	1230	0000	00 000000	Corp Pers Prop Tax	408,249.00	0.00	108,676.85	0.00	0.00	299,572.15
10R---	1230	0---	--	-----	408,249.00	0.00	108,676.85	0.00	0.00	299,572.15
10R---	12--	----	--	-----	464,249.00	51,659.77	160,336.62	0.00	0.00	303,912.38
10R010	1311	0000	00 000000	Jump Start Tuition	47,240.00	3,270.00	38,505.00	0.00	0.00	8,735.00
10R---	1311	0---	--	-----	47,240.00	3,270.00	38,505.00	0.00	0.00	8,735.00
10R---	13--	----	--	-----	47,240.00	3,270.00	38,505.00	0.00	0.00	8,735.00
10R010	1510	0000	00 000000	Earnings on Investments	22,000.00	8,104.90	22,561.53	0.00	0.00	-561.53
10R---	1510	0---	--	-----	22,000.00	8,104.90	22,561.53	0.00	0.00	-561.53
10R---	15--	----	--	-----	22,000.00	8,104.90	22,561.53	0.00	0.00	-561.53
10R010	1611	0000	00 000000	Sales to Pupils Lunch	135,000.00	11,908.00	46,327.20	0.00	0.00	88,672.80
10R---	1611	0---	--	-----	135,000.00	11,908.00	46,327.20	0.00	0.00	88,672.80
10R010	1612	0000	00 000000	Sales to Pupils Bfast	15,000.00	1,779.70	6,286.20	0.00	0.00	8,713.80
10R---	1612	0---	--	-----	15,000.00	1,779.70	6,286.20	0.00	0.00	8,713.80
10R010	1613	0000	00 000000	Sales to Pupil Ala Carte	22,000.00	1,890.80	6,525.40	0.00	0.00	15,474.60
10R---	1613	0---	--	-----	22,000.00	1,890.80	6,525.40	0.00	0.00	15,474.60
10R010	1614	0000	00 000000	Sales to Pupil Vending	200.00	0.00	101.91	0.00	0.00	98.09
10R---	1614	0---	--	-----	200.00	0.00	101.91	0.00	0.00	98.09
10R010	1615	0000	00 000000	Bfst Lunch Debit Card	0.00	-1,228.44	22,854.85	0.00	0.00	-22,854.85
10R---	1615	0---	--	-----	0.00	-1,228.44	22,854.85	0.00	0.00	-22,854.85
10R010	1620	0000	00 000000	Sales to Adults	15,000.00	1,405.00	3,603.00	0.00	0.00	11,397.00
10R---	1620	0---	--	-----	15,000.00	1,405.00	3,603.00	0.00	0.00	11,397.00
10R010	1621	0000	00 000000	Summer Food Program	0.00	0.00	12.00	0.00	0.00	-12.00
10R---	1621	0---	--	-----	0.00	0.00	12.00	0.00	0.00	-12.00
10R010	1690	0000	00 000000	Other Food Sales	100.00	0.00	-14.70	0.00	0.00	114.70
10R---	1690	0---	--	-----	100.00	0.00	-14.70	0.00	0.00	114.70
10R---	16--	----	--	-----	187,300.00	15,755.06	85,695.86	0.00	0.00	101,604.14
10R010	1711	0000	00 000000	Athletic Admissions	38,500.00	3,534.00	21,498.10	0.00	0.00	17,001.90
10R---	1711	0---	--	-----	38,500.00	3,534.00	21,498.10	0.00	0.00	17,001.90
10R010	1720	0000	00 000000	Lab/Lock Fees	500.00	6.00	619.00	0.00	0.00	-119.00
10R---	1720	0---	--	-----	500.00	6.00	619.00	0.00	0.00	-119.00
10R010	1730	0000	00 000000	Pupil Book Sales	750.00	0.00	122.06	0.00	0.00	627.94

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10R---	1730	0---	--	-----	750.00	0.00	122.06	0.00	0.00	627.94
10R010	1790	0000	00	000000 Other Pupil Fees	500.00	0.00	188.69	0.00	0.00	311.31
10R010	1790	0000	01	000000 Xtra Curr PE Fees	0.00	0.00	550.00	0.00	0.00	-550.00
10R---	1790	0---	--	-----	500.00	0.00	738.69	0.00	0.00	-238.69
10R---	17--	----	--	-----	40,250.00	3,540.00	22,977.85	0.00	0.00	17,272.15
10R010	1811	0000	00	000000 Book Rental Fees	165,000.00	4,109.25	125,012.15	0.00	0.00	39,987.85
10R---	1811	0---	--	-----	165,000.00	4,109.25	125,012.15	0.00	0.00	39,987.85
10R---	18--	----	--	-----	165,000.00	4,109.25	125,012.15	0.00	0.00	39,987.85
10R010	1910	0000	00	000000 Facilities Rental	14,000.00	1,500.00	1,800.00	0.00	0.00	12,200.00
10R---	1910	0---	--	-----	14,000.00	1,500.00	1,800.00	0.00	0.00	12,200.00
10R010	1940	0000	00	000000 Serv Provided For SESE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10R---	1940	0---	--	-----	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10R010	1950	0000	00	000000 Refund Pr Yr Expenses	5,000.00	287.61	2,166.71	0.00	0.00	2,833.29
10R---	1950	0---	--	-----	5,000.00	287.61	2,166.71	0.00	0.00	2,833.29
10R010	1970	0000	00	000000 Drivers Ed Fees	25,000.00	400.00	10,926.50	0.00	0.00	14,073.50
10R---	1970	0---	--	-----	25,000.00	400.00	10,926.50	0.00	0.00	14,073.50
10R010	1992	0000	00	000000 Sale of Voc House	0.00	0.00	0.00	0.00	0.00	0.00
10R---	1992	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R010	1999	0000	00	000000 Other Non-Pupil Fees	10,000.00	17.20	20,719.11	0.00	0.00	-10,719.11
10R010	1999	0000	01	000000 E-Rate Refund	51,000.00	0.00	26,800.70	0.00	0.00	24,199.30
10R030	1999	0000	00	000000 Fuel Up 60	0.00	0.00	0.00	0.00	0.00	0.00
10R060	1999	0000	00	000000 FINE ARTS Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R130	1999	0000	00	130000 C Winters Birth -3	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10R170	1999	0000	00	170000 NCTM Math Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R230	1999	0000	00	230000 SOS/NKH Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R670	1999	0000	00	670000 Tiger Safari	0.00	0.00	0.00	0.00	0.00	0.00
10R680	1999	0000	00	680000 CHAT	0.00	0.00	0.00	0.00	0.00	0.00
10R690	1999	0000	00	690000 TAPS	0.00	0.00	0.00	0.00	0.00	0.00
10R730	1999	0000	00	730000 JFF Tech Grant	35,000.00	0.00	0.00	0.00	0.00	35,000.00
10R880	1999	0000	00	880000 CHAT #2 JF	0.00	0.00	0.00	0.00	0.00	0.00
10R---	1999	0---	--	-----	98,500.00	17.20	47,519.81	0.00	0.00	50,980.19
10R---	19--	----	--	-----	143,500.00	2,204.81	62,413.02	0.00	0.00	81,086.98
10R110	2100	0000	00	110000 ROE Pre K	65,233.00	0.00	0.00	0.00	0.00	65,233.00
10R---	2100	0---	--	-----	65,233.00	0.00	0.00	0.00	0.00	65,233.00
10R---	21--	----	--	-----	65,233.00	0.00	0.00	0.00	0.00	65,233.00
10R810	2200	0000	00	810000 ROE Flow Thru	4,000.00	0.00	7,555.90	0.00	0.00	-3,555.90
10R---	2200	0---	--	-----	4,000.00	0.00	7,555.90	0.00	0.00	-3,555.90
10R---	22--	----	--	-----	4,000.00	0.00	7,555.90	0.00	0.00	-3,555.90
10R010	3001	0000	00	000000 General State Aid	8,390,479.00	799,093.16	3,196,372.64	0.00	0.00	5,194,106.36
10R---	3001	0---	--	-----	8,390,479.00	799,093.16	3,196,372.64	0.00	0.00	5,194,106.36

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10R010	3002	0000	00 000000	GSA Hold Harm	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3002	0---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10R010	3010	0000	00 000000	GSA Difference Incentive	6,589.00	0.00	0.00	0.00	0.00	6,589.00
10R---	3010	0---	-- -----		6,589.00	0.00	0.00	0.00	0.00	6,589.00
10R010	3015	0000	00 000000	Salary Diff for annex	324,651.00	0.00	0.00	0.00	0.00	324,651.00
10R---	3015	0---	-- -----		324,651.00	0.00	0.00	0.00	0.00	324,651.00
10R010	3020	0000	00 000000	Reorganization Inc Cert Sal	672,000.00	0.00	0.00	0.00	0.00	672,000.00
10R---	3020	0---	-- -----		672,000.00	0.00	0.00	0.00	0.00	672,000.00
10R---	30--	----	-- -----		9,393,719.00	799,093.16	3,196,372.64	0.00	0.00	6,197,346.36
10R260	3100	0000	00 260000	Spec Ed Priv Facility	27,042.00	0.00	27,041.71	0.00	0.00	0.29
10R---	3100	0---	-- -----		27,042.00	0.00	27,041.71	0.00	0.00	0.29
10R280	3105	0000	00 280000	Spec Ed Extraordinary	155,699.00	0.00	155,698.20	0.00	0.00	0.80
10R---	3105	0---	-- -----		155,699.00	0.00	155,698.20	0.00	0.00	0.80
10R140	3110	0000	00 140000	Spec Ed Personnel	144,279.00	0.00	144,278.26	0.00	0.00	0.74
10R---	3110	0---	-- -----		144,279.00	0.00	144,278.26	0.00	0.00	0.74
10R640	3120	0000	00 640000	Spec Ed Orphan	50,000.00	0.00	0.00	0.00	0.00	50,000.00
10R---	3120	0---	-- -----		50,000.00	0.00	0.00	0.00	0.00	50,000.00
10R010	3145	0000	00 000000	Spec Ed Summer Sch	3,203.00	0.00	3,202.71	0.00	0.00	0.29
10R---	3145	0---	-- -----		3,203.00	0.00	3,202.71	0.00	0.00	0.29
10R---	31--	----	-- -----		380,223.00	0.00	330,220.88	0.00	0.00	50,002.12
10R380	3200	0000	00 380000	Voc Ed Tech Prep	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3200	0---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10R780	3215	0000	00 780000	Voc Ed Formula	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3215	0---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10R490	3299	0000	00 490000	Voc Ed Ag Incent Grant	5,627.00	0.00	2,883.00	0.00	0.00	2,744.00
10R710	3299	0000	00 710000	Elem Career Grant	3,016.00	0.00	0.00	0.00	0.00	3,016.00
10R780	3299	0000	00 780000	Voc Ed Formula	136,990.00	0.00	62,203.67	0.00	0.00	74,786.33
10R---	3299	0---	-- -----		145,633.00	0.00	65,086.67	0.00	0.00	80,546.33
10R---	32--	----	-- -----		145,633.00	0.00	65,086.67	0.00	0.00	80,546.33
10R350	3360	0000	00 350000	St Lunch/Bfast Reimb	10,000.00	0.00	3,332.19	0.00	0.00	6,667.81
10R---	3360	0---	-- -----		10,000.00	0.00	3,332.19	0.00	0.00	6,667.81
10R010	3365	0000	00 000000	BREAKFAST INCENTIVE	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3365	0---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10R310	3370	0000	00 310000	Drivers Education Reimb	27,332.00	0.00	18,041.80	0.00	0.00	9,290.20
10R---	3370	0---	-- -----		27,332.00	0.00	18,041.80	0.00	0.00	9,290.20
10R---	33--	----	-- -----		37,332.00	0.00	21,373.99	0.00	0.00	15,958.01
10R550	3695	0000	00 550000	TAOEP	62,195.00	0.00	0.00	0.00	0.00	62,195.00
10R750	3695	0000	00 750000	TAOEP	67,184.00	0.00	29,800.00	0.00	0.00	37,384.00
10R---	3695	0---	-- -----		129,379.00	0.00	29,800.00	0.00	0.00	99,579.00
10R---	36--	----	-- -----		129,379.00	0.00	29,800.00	0.00	0.00	99,579.00

101203

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10R110	3705	0000	00	110000 Early Child Block Grant	230,352.00	0.00	230,352.00	0.00	0.00	0.00
10R510	3705	0000	00	510000 ECE Block Grant-FY06	481,422.00	0.00	0.00	0.00	0.00	481,422.00
10R---	3705	0---	--	-----	711,774.00	0.00	230,352.00	0.00	0.00	481,422.00
10R570	3715	0000	00	570000 Reading Improvement	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3715	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R790	3775	0000	00	790000 ADA Safety/Ed Block Gran	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3775	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	37--	----	--	-----	711,774.00	0.00	230,352.00	0.00	0.00	481,422.00
10R240	3800	0000	00	240000 Sec of State Lib Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3800	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	38--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3999	0000	00	000000 Other State	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3999	0000	05	000000 National Bd Cert	0.00	0.00	0.00	0.00	0.00	0.00
10R060	3999	0000	00	000000 Fine Arts Grant	46,137.00	0.00	37,000.00	0.00	0.00	9,137.00
10R120	3999	0000	00	120000 LAPTOP GRANT	0.00	0.00	0.00	0.00	0.00	0.00
10R240	3999	0000	00	240000 Library Grant	1,434.00	0.00	0.00	0.00	0.00	1,434.00
10R---	3999	0---	--	-----	47,571.00	0.00	37,000.00	0.00	0.00	10,571.00
10R---	39--	----	--	-----	47,571.00	0.00	37,000.00	0.00	0.00	10,571.00
10R190	4107	0000	00	190000 Title VI Rural Ed	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4107	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	41--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R420	4210	0000	00	420000 Fed Lunch Prog Reimb	470,000.00	51,799.18	137,160.80	0.00	0.00	332,839.20
10R---	4210	0---	--	-----	470,000.00	51,799.18	137,160.80	0.00	0.00	332,839.20
10R420	4215	0000	00	420000 Fed Special Milk Program	4,000.00	282.26	748.99	0.00	0.00	3,251.01
10R---	4215	0---	--	-----	4,000.00	282.26	748.99	0.00	0.00	3,251.01
10R430	4220	0000	00	430000 Fed Bfast Prog Reimb	120,000.00	13,457.49	35,718.51	0.00	0.00	84,281.49
10R---	4220	0---	--	-----	120,000.00	13,457.49	35,718.51	0.00	0.00	84,281.49
10R460	4225	0000	00	460000 Fed Summer Food Program	5,846.00	0.00	5,845.78	0.00	0.00	0.22
10R---	4225	0---	--	-----	5,846.00	0.00	5,845.78	0.00	0.00	0.22
10R420	4250	0000	00	420000 Child Nutrition Commodity	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4250	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R420	4299	0000	00	420000 Child Nutrition	0.00	0.00	0.00	0.00	0.00	0.00
10R440	4299	0000	00	440000 NSLP Equip Asst Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4299	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	42--	----	--	-----	599,846.00	65,538.93	179,474.08	0.00	0.00	420,371.92
10R100	4300	0000	00	100000 Title I Grant - Reading	86,364.00	0.00	86,364.00	0.00	0.00	0.00
10R500	4300	0000	00	500000 Title I	565,000.00	0.00	0.00	0.00	0.00	565,000.00
10R---	4300	0---	--	-----	651,364.00	0.00	86,364.00	0.00	0.00	565,000.00
10R---	43--	----	--	-----	651,364.00	0.00	86,364.00	0.00	0.00	565,000.00
10R170	4400	0000	00	170000 Title IV Grant	20,103.00	0.00	0.00	0.00	0.00	20,103.00

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Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10R---	4400	0---	--	-----	20,103.00	0.00	0.00	0.00	0.00	20,103.00
10R070	4421	0000	00	000000 Century 21 Comm Learning	255,000.00	0.00	0.00	0.00	0.00	255,000.00
10R470	4421	0000	00	470000 21st Cent Grant	61,142.00	0.00	61,142.00	0.00	0.00	0.00
10R---	4421	0---	--	-----	316,142.00	0.00	61,142.00	0.00	0.00	255,000.00
10R---	44--	----	--	-----	336,245.00	0.00	61,142.00	0.00	0.00	275,103.00
10R150	4620	0000	00	150000 Spec Ed Flow thru SESE	32,057.00	0.00	0.00	0.00	0.00	32,057.00
10R---	4620	0---	--	-----	32,057.00	0.00	0.00	0.00	0.00	32,057.00
10R260	4625	0000	00	260000 Fed SpEd IDEA Rm/Board	0.00	0.00	7,185.46	0.00	0.00	-7,185.46
10R---	4625	0---	--	-----	0.00	0.00	7,185.46	0.00	0.00	-7,185.46
10R---	46--	----	--	-----	32,057.00	0.00	7,185.46	0.00	0.00	24,871.54
10R540	4770	0000	00	540000 Fed Voc Ed Tech Prep	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4770	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R390	4799	0000	00	390000 V E Perkins T-IIC 2 Tutor	25,424.00	0.00	2,896.00	0.00	0.00	22,528.00
10R---	4799	0---	--	-----	25,424.00	0.00	2,896.00	0.00	0.00	22,528.00
10R---	47--	----	--	-----	25,424.00	0.00	2,896.00	0.00	0.00	22,528.00
10R090	4876	0000	00	000000 Cloud Grant ICCP	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4876	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R160	4880	0000	00	160000 Education Jobs Fund	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4880	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	48--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R180	4901	0000	00	180000 Race To The Top	0.00	0.00	0.00	0.00	0.00	0.00
10R180	4901	0000	01	180000 Race To The Top Induction	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4901	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R330	4932	0000	00	330000 Title II Teacher Quality	15,910.00	0.00	15,910.00	0.00	0.00	0.00
10R530	4932	0000	00	530000 Title II	83,830.00	0.00	0.00	0.00	0.00	83,830.00
10R---	4932	0---	--	-----	99,740.00	0.00	15,910.00	0.00	0.00	83,830.00
10R920	4991	0000	00	920000 Medicaid Adm Outreach	45,000.00	12,599.70	24,095.12	0.00	0.00	20,904.88
10R---	4991	0---	--	-----	45,000.00	12,599.70	24,095.12	0.00	0.00	20,904.88
10R920	4992	0000	00	920000 Medicaid Fee For Service	105,000.00	0.00	26,099.26	0.00	0.00	78,900.74
10R---	4992	0---	--	-----	105,000.00	0.00	26,099.26	0.00	0.00	78,900.74
10R410	4998	0000	00	410000 JROTC Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4998	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R410	4999	0000	00	000000 JROTC	64,000.00	5,916.42	24,491.26	0.00	0.00	39,508.74
10R---	4999	0---	--	-----	64,000.00	5,916.42	24,491.26	0.00	0.00	39,508.74
10R---	49--	----	--	-----	313,740.00	18,516.12	90,595.64	0.00	0.00	223,144.36
10R010	7990	0000	00	000000 Other -WR Fund Balances	0.00	0.00	0.00	0.00	0.00	0.00
10R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
1-R---	----	----	--	-----	18,023,953.00	1,118,420.77	8,945,258.61	0.00	0.00	9,078,694.39
20R010	1111	0000	00	000000 BLDG LEVY	1,085,339.00	38,997.01	1,085,727.71	0.00	0.00	-388.71

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
20R---	1111	0---	--	-----	1,085,339.00	38,997.01	1,085,727.71	0.00	0.00	-388.71
20R---	11--	----	--	-----	1,085,339.00	38,997.01	1,085,727.71	0.00	0.00	-388.71
20R010	1510	0000	00	000000 Earnings on Investments	25,000.00	4,547.08	20,338.94	0.00	0.00	4,661.06
20R---	1510	0---	--	-----	25,000.00	4,547.08	20,338.94	0.00	0.00	4,661.06
20R---	15--	----	--	-----	25,000.00	4,547.08	20,338.94	0.00	0.00	4,661.06
20R010	1999	0000	00	000000 Other Bldg Rev-Ins Reim etc	8,091.00	0.00	50.00	0.00	0.00	8,041.00
20R010	1999	0000	01	000000 Other Bldg Rev-erate	5,000.00	0.00	0.00	0.00	0.00	5,000.00
20R---	1999	0---	--	-----	13,091.00	0.00	50.00	0.00	0.00	13,041.00
20R---	19--	----	--	-----	13,091.00	0.00	50.00	0.00	0.00	13,041.00
20R010	3925	0000	00	000000 St Maint Grant Bldg	0.00	0.00	0.00	0.00	0.00	0.00
20R---	3925	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R220	3999	0000	00	220000 IEMA Grant	0.00	0.00	0.00	0.00	0.00	0.00
20R---	3999	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R---	39--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R010	7990	0000	00	000000 Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
20R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
2-R---	----	----	--	-----	1,123,430.00	43,544.09	1,106,116.65	0.00	0.00	17,313.35
30R010	1112	0000	00	000000 BOND AND INTEREST LEVY	1,630,000.00	54,916.05	1,529,289.47	0.00	0.00	100,710.53
20420R---	1112	0---	--	-----	1,630,000.00	54,916.05	1,529,289.47	0.00	0.00	100,710.53
20R---	11--	----	--	-----	1,630,000.00	54,916.05	1,529,289.47	0.00	0.00	100,710.53
30R010	1510	0000	00	000000 Earnings on Investments	6,500.00	1,123.21	6,427.65	0.00	0.00	72.35
30R---	1510	0---	--	-----	6,500.00	1,123.21	6,427.65	0.00	0.00	72.35
30R---	15--	----	--	-----	6,500.00	1,123.21	6,427.65	0.00	0.00	72.35
30R010	1999	0000	00	000000 Other Bond and Int Rev	0.00	0.00	0.00	0.00	0.00	0.00
30R---	1999	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
30R---	19--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
30R010	7990	0000	00	000000 Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
30R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
30R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
3-R---	----	----	--	-----	1,636,500.00	56,039.26	1,535,717.12	0.00	0.00	100,782.88
40R080	1113	0000	00	000000 TRANS LEVY	434,136.00	15,598.81	434,291.20	0.00	0.00	-155.20
40R---	1113	0---	--	-----	434,136.00	15,598.81	434,291.20	0.00	0.00	-155.20
40R080	1130	0000	00	000000 LEASING LEVY	0.00	0.00	0.00	0.00	0.00	0.00
40R---	1130	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R---	11--	----	--	-----	434,136.00	15,598.81	434,291.20	0.00	0.00	-155.20
40R080	1412	0000	00	000000 Reg Trans from Pre-K	31,417.00	0.00	0.00	0.00	0.00	31,417.00
40R---	1412	0---	--	-----	31,417.00	0.00	0.00	0.00	0.00	31,417.00
40R080	1413	0000	00	000000 Reg Trans Fee Private	5,500.00	0.00	0.00	0.00	0.00	5,500.00
40R---	1413	0---	--	-----	5,500.00	0.00	0.00	0.00	0.00	5,500.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
40R080	1415	0000	00 000000	Reg Trans Pupil Co-Curr	20,000.00	306.61	16,613.77	0.00	0.00	3,386.23
40R---	1415	0---	--	-----	20,000.00	306.61	16,613.77	0.00	0.00	3,386.23
40R080	1442	0000	00 000000	Sp Ed Trans from SESE	2,000.00	0.00	0.00	0.00	0.00	2,000.00
40R---	1442	0---	--	-----	2,000.00	0.00	0.00	0.00	0.00	2,000.00
40R---	14--	----	--	-----	58,917.00	306.61	16,613.77	0.00	0.00	42,303.23
40R080	1510	0000	00 000000	Earnings on Investments	2,000.00	731.54	2,263.57	0.00	0.00	-263.57
40R---	1510	0---	--	-----	2,000.00	731.54	2,263.57	0.00	0.00	-263.57
40R---	15--	----	--	-----	2,000.00	731.54	2,263.57	0.00	0.00	-263.57
40R080	1950	0000	00 000000	Refund Prior Yr Expense	0.00	0.00	0.00	0.00	0.00	0.00
40R---	1950	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R080	1999	0000	00 000000	Insrnc Rmb/Othr Misc	2,500.00	0.00	160.00	0.00	0.00	2,340.00
40R---	1999	0---	--	-----	2,500.00	0.00	160.00	0.00	0.00	2,340.00
40R---	19--	----	--	-----	2,500.00	0.00	160.00	0.00	0.00	2,340.00
40R010	3001	0000	00 000000	STATE AIDE	399,547.00	0.00	0.00	0.00	0.00	399,547.00
40R---	3001	0---	--	-----	399,547.00	0.00	0.00	0.00	0.00	399,547.00
40R---	30--	----	--	-----	399,547.00	0.00	0.00	0.00	0.00	399,547.00
40R080	3500	0000	00 000000	Transportation Regular	419,729.00	0.00	250,294.96	0.00	0.00	169,434.04
40R610	3500	0000	01 610000	Trans Voc Ed	0.00	0.00	0.00	0.00	0.00	0.00
40R---	3500	0---	--	-----	419,729.00	0.00	250,294.96	0.00	0.00	169,434.04
40R620	3510	0000	00 620000	State Trans Spec Ed	231,341.00	0.00	155,991.83	0.00	0.00	75,349.17
40R---	3510	0---	--	-----	231,341.00	0.00	155,991.83	0.00	0.00	75,349.17
40R---	35--	----	--	-----	651,070.00	0.00	406,286.79	0.00	0.00	244,783.21
40R160	4880	0000	00 160000	Education Jobs Fund	0.00	0.00	0.00	0.00	0.00	0.00
40R---	4880	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R---	48--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R010	7990	0000	00 000000	Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
40R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
4-R---	----	----	--	-----	1,548,170.00	16,636.96	859,615.33	0.00	0.00	688,554.67
50R010	1114	0000	00 000000	IMRF LEVY	725,000.00	25,943.86	722,486.88	0.00	0.00	2,513.12
50R---	1114	0---	--	-----	725,000.00	25,943.86	722,486.88	0.00	0.00	2,513.12
50R010	1150	0000	00 000000	Tax Levy Social Security	415,000.00	14,850.49	413,557.15	0.00	0.00	1,442.85
50R---	1150	0---	--	-----	415,000.00	14,850.49	413,557.15	0.00	0.00	1,442.85
50R---	11--	----	--	-----	1,140,000.00	40,794.35	1,136,044.03	0.00	0.00	3,955.97
50R010	1230	0000	00 000000	Corp Pers Prop Tax	95,000.00	0.00	70,921.04	0.00	0.00	24,078.96
50R---	1230	0---	--	-----	95,000.00	0.00	70,921.04	0.00	0.00	24,078.96
50R---	12--	----	--	-----	95,000.00	0.00	70,921.04	0.00	0.00	24,078.96
50R010	1510	0000	00 000000	Earnings on Investments	4,600.00	1,606.45	3,945.19	0.00	0.00	654.81
50R---	1510	0---	--	-----	4,600.00	1,606.45	3,945.19	0.00	0.00	654.81
50R---	15--	----	--	-----	4,600.00	1,606.45	3,945.19	0.00	0.00	654.81

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50R010	7990	0000	00 000000	Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
50R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
5-R---	----	----	--	-----	1,239,600.00	42,400.80	1,210,910.26	0.00	0.00	28,689.74
60R010	1510	0000	00 000000	Cap Projects Int	0.00	0.00	0.00	0.00	0.00	0.00
60R---	1510	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R---	15--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R010	7990	0000	00 000000	Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
60R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R010	8990	0000	00 000000	Transfer to Fund Balance to LS	0.00	0.00	0.00	0.00	0.00	0.00
60R---	8990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R---	89--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
6-R---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
70R010	1115	0000	00 000000	WORKING CASH LEVY	108,534.00	3,899.69	108,572.79	0.00	0.00	-38.79
70R---	1115	0---	--	-----	108,534.00	3,899.69	108,572.79	0.00	0.00	-38.79
70R---	11--	----	--	-----	108,534.00	3,899.69	108,572.79	0.00	0.00	-38.79
70R010	1510	0000	00 000000	Earnings on Investments	17,500.00	3,105.18	16,550.34	0.00	0.00	949.66
70R---	1510	0---	--	-----	17,500.00	3,105.18	16,550.34	0.00	0.00	949.66
70R---	15--	----	--	-----	17,500.00	3,105.18	16,550.34	0.00	0.00	949.66
70R010	7990	0000	00 000000	Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
70R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
70R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
7-R---	----	----	--	-----	126,034.00	7,004.87	125,123.13	0.00	0.00	910.87
80R010	1120	0000	00 000000	TORT LEVY	1,150,000.00	41,152.33	1,146,012.61	0.00	0.00	3,987.39
80R---	1120	0---	--	-----	1,150,000.00	41,152.33	1,146,012.61	0.00	0.00	3,987.39
80R---	11--	----	--	-----	1,150,000.00	41,152.33	1,146,012.61	0.00	0.00	3,987.39
80R010	1510	0000	00 000000	Tort Int	750.00	187.93	1,368.35	0.00	0.00	-618.35
80R---	1510	0---	--	-----	750.00	187.93	1,368.35	0.00	0.00	-618.35
80R---	15--	----	--	-----	750.00	187.93	1,368.35	0.00	0.00	-618.35
80R010	1950	0000	00 000000	Refund of Prior yr Exp	0.00	0.00	0.00	0.00	0.00	0.00
80R---	1950	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80R---	19--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80R010	7990	0000	00 000000	Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
80R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
8-R---	----	----	--	-----	1,150,750.00	41,340.26	1,147,380.96	0.00	0.00	3,369.04
90R010	1118	0000	00 000000	LIFE SAFETY LEVY	108,534.00	3,899.70	108,572.80	0.00	0.00	-38.80
90R---	1118	0---	--	-----	108,534.00	3,899.70	108,572.80	0.00	0.00	-38.80
90R---	11--	----	--	-----	108,534.00	3,899.70	108,572.80	0.00	0.00	-38.80

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				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
90R010	1510	0000	00	000000	Earnings on Investments	2,500.00	352.66	1,494.19	0.00	1,005.81
90R370	1510	0000	00	370000	L/S Bond Int	0.00	0.00	0.00	0.00	0.00
90R---	1510	0---	--	-----		2,500.00	352.66	1,494.19	0.00	1,005.81
90R---	15--	----	--	-----		2,500.00	352.66	1,494.19	0.00	1,005.81
90R010	1999	0000	00	000000	Life Safety Other Rev	0.00	0.00	0.00	0.00	0.00
90R---	1999	0---	--	-----		0.00	0.00	0.00	0.00	0.00
90R---	19--	----	--	-----		0.00	0.00	0.00	0.00	0.00
90R010	3925	0000	00	000000	State Maint Grant	0.00	0.00	0.00	0.00	0.00
90R---	3925	0---	--	-----		0.00	0.00	0.00	0.00	0.00
90R---	39--	----	--	-----		0.00	0.00	0.00	0.00	0.00
90R010	7990	0000	00	000000	Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00
90R---	7990	0---	--	-----		0.00	0.00	0.00	0.00	0.00
90R---	79--	----	--	-----		0.00	0.00	0.00	0.00	0.00
9-R---	-----	-----	--	-----		111,034.00	4,252.36	110,066.99	0.00	967.01
--R---	-----	-----	--	-----		24,959,471.00	1,329,639.37	15,040,189.05	0.00	9,919,281.95
10E060	1100	1100	00	000000	Fine Arts Cert Sal	0.00	0.00	0.00	0.00	0.00
10E070	1100	1100	00	000000	21st Cent Sal	78,638.00	14,481.25	30,068.75	0.00	48,569.25
10E470	1100	1100	00	470000	21st Century Grant Sal	17,829.00	537.50	18,666.25	0.00	-837.25
10E030	1100	1110	00	000000	Fuel Up 60 Salaries	0.00	0.00	0.00	0.00	0.00
10E070	1100	1110	00	000000	21st Cent TA/Aide Sal	66,000.00	6,211.84	12,848.91	0.00	53,151.09
10E470	1100	1110	00	470000	21st Cent Aide Sal	3,198.00	70.68	3,316.96	0.00	-118.96
10E190	1100	1200	00	190000	Title VI Rural Ed Sub Sal	0.00	0.00	0.00	0.00	0.00
10E470	1100	1210	00	470000		0.00	0.00	0.00	0.00	0.00
10E---	1100	1---	--	-----		165,665.00	21,301.27	64,900.87	0.00	100,764.13
10E030	1100	2110	00	000000	Fuel Up 60 TRS	0.00	0.00	0.00	0.00	0.00
10E060	1100	2110	00	000000	Fine Arts TRS/THIS/NEC	0.00	0.00	0.00	0.00	0.00
10E070	1100	2110	00	000000	21st Cent TRS	13,500.00	2,539.24	5,448.57	0.00	8,051.43
10E190	1100	2110	00	190000	Title VI Rural Ed TRS	0.00	0.00	0.00	0.00	0.00
10E470	1100	2110	00	470000	21st Cent TRS	8,963.00	79.08	9,064.69	0.00	-101.69
10E470	1100	2130	00	470000		0.00	0.00	0.00	0.00	0.00
10E070	1100	2200	00	000000		0.00	0.00	0.00	0.00	0.00
10E---	1100	2---	--	-----		22,463.00	2,618.32	14,513.26	0.00	7,949.74
10E060	1100	3190	00	000000	Fine Arts Pur Serv	0.00	0.00	0.00	0.00	0.00
10E070	1100	3190	00	000000	Cent 21 Student Pur Serv	15,000.00	1,036.00	2,825.21	531.00	11,643.79
10E470	1100	3190	00	470000	21st Cent Pur Serv	3,253.00	1,346.85	4,599.30	-1,348.00	1.70
10E060	1100	3230	00	000000	Fine Art Rep Maint	0.00	0.00	0.00	0.00	0.00
10E---	1100	3---	--	-----		18,253.00	2,382.85	7,424.51	-817.00	11,645.49
10E030	1100	4100	00	000000	Fuel Up 60 Supplies	0.00	0.00	0.00	0.00	0.00
10E060	1100	4100	00	000000	Fine Arts Supplies	0.00	0.00	0.00	0.00	0.00
10E070	1100	4100	00	000000	21st Cent supplies	20,000.00	597.55	1,438.05	1,213.99	17,347.96

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E470	1100	4100	00	4700000 21st Cent Supplies	2,146.00	0.00	2,145.69	0.00	0.00	0.31
10E---	1100	4---	--	-----	22,146.00	597.55	3,583.74	0.00	1,213.99	17,348.27
10E060	1100	5500	00	0000000 Fine Arts Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E190	1100	5500	00	1900000 Title VI Rural Ed Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E470	1100	5500	00	4700000 21st Cent Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1100	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	1100	00	0000000 ERES Teach Sal	1,840,623.00	46,191.60	737,184.00	0.00	0.00	1,103,439.00
10E030	1110	1100	00	0000000 WRES Teach Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E160	1110	1100	00	1600000 Ed Jobs Fund Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	1110	00	0000000 ERES Aide/TA Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	1110	00	0000000 WRES Aid/TAr Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	1200	00	0000000 ERES Sub Teach Sal	67,000.00	11,882.33	24,092.22	0.00	0.00	42,907.78
10E030	1110	1200	00	0000000 WRES Sub Teach Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	1210	00	0000000 ERES Sub Teach Aide Sal	6,000.00	455.00	927.50	0.00	0.00	5,072.50
10E---	1110	1---	--	-----	1,913,623.00	58,528.93	762,203.72	0.00	0.00	1,151,419.28
10E020	1110	2110	00	0000000 ERES TRS	240,500.00	25,837.68	77,358.32	0.00	0.00	163,141.68
10E030	1110	2110	00	0000000 WRES TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E160	1110	2110	00	1600000 Ed Jobs Fund TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	2130	00	0000000	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	2200	00	0000000 ERES Ins Benefit	150,000.00	11,536.00	61,610.00	0.00	0.00	88,390.00
10E030	1110	2200	00	0000000 WRES Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E160	1110	2200	00	1600000 Ed Jobs Fund Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1110	2---	--	-----	390,500.00	37,373.68	138,968.32	0.00	0.00	251,531.68
10E020	1110	3190	00	0000000 ERES Pur Ser Agreements	25,007.00	3,209.78	19,102.29	0.00	494.77	5,409.94
10E030	1110	3190	00	0000000 WRES Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E670	1110	3190	00	0000000 Tiger Safari Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	3230	00	0000000 ERES Repair/Maintenance	500.00	0.00	0.00	0.00	0.00	500.00
10E020	1110	3230	61	0000000 ERES Computer Rep/Maint	500.00	0.00	0.00	0.00	100.00	400.00
10E030	1110	3230	00	0000000 WRES Rep.Main	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	3230	61	0000000 WRES Computer Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	3240	00	0000000 ERES Copier Repair	2,500.00	58.00	286.00	0.00	1,214.00	1,000.00
10E030	1110	3240	00	0000000 WRES Copier Rep Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	3260	00	0000000 ERES Postage	6,000.00	13.16	53.47	0.00	0.00	5,946.53
10E030	1110	3260	00	0000000 WRES Postage	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	3320	00	0000000 ERES Travel	500.00	0.00	0.00	0.00	0.00	500.00
10E030	1110	3320	00	0000000 WRES TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	3400	00	0000000 ERES Internet	12,500.00	-3,000.00	0.00	0.00	0.00	12,500.00
10E030	1110	3400	00	0000000 WRES Internet	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1110	3---	--	-----	47,507.00	280.94	19,441.76	0.00	1,808.77	26,256.47
10E020	1110	4100	00	0000000 ERES Supplies	38,500.00	1,187.40	19,516.61	147.82	451.30	18,384.27

Account Level					2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E020	1110	4100	02 000000	ERES Art Supplies	4,000.00	0.00	3,731.76	0.00	490.91	-222.67
10E020	1110	4100	05 000000	ERES Read 180 Supp	0.00	0.00	163.05	0.00	0.00	-163.05
10E020	1110	4100	06 000000	ERES Spanish Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4100	12 000000	ERES Music Supplies	450.00	0.00	0.00	0.00	239.70	210.30
10E020	1110	4100	13 000000	ES Science Supp	5,000.00	0.00	187.14	200.00	364.86	4,248.00
10E020	1110	4100	50 000000	ERES PE Supplies	1,200.00	4,083.97	1,078.63	0.00	24.00	97.37
10E020	1110	4100	61 000000	ERES Computer Supplies	6,000.00	1,001.10	1,979.32	0.00	710.59	3,310.09
10E030	1110	4100	00 000000	WRES SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	02 000000	WRES Art Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	12 000000	WRES Music Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	50 000000	WRES PE Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	61 000000	WRES Computer Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E190	1110	4100	00 190000	Title VI Rural Ed Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E670	1110	4100	00 670000	Tiger Safari Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4110	00 000000	ERES Instructional Supp	0.00	0.00	2,021.00	0.00	-1,951.00	-70.00
10E020	1110	4130	00 000000	ERES ID Badge Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4200	00 000000	ERES New Textbooks	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E030	1110	4200	00 000000	WRES New Textbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4210	00 000000	ERES Replacement Textbks	250.00	0.00	0.00	0.00	0.00	250.00
10E030	1110	4210	00 000000	WRES Replacement Textbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4220	00 000000	ERES Workbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	4220	00 000000	WRES Workbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4240	00 000000	ERES Copier Paper/Toner	9,000.00	0.00	2,393.94	0.00	203.76	6,402.30
10E030	1110	4240	00 000000	WRES Copier Paper/Toner	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4250	00 000000	ERES Copier Parts	8,000.00	2,104.00	4,006.14	0.00	3,510.00	483.86
10E030	1110	4250	00 000000	WRES Copier Parts	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4700	00 000000	ERES Software	10,000.00	262.17	646.27	0.00	259.23	9,094.50
10E030	1110	4700	00 000000	WRES Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1110	4---	-- -----		83,400.00	8,638.64	35,723.86	347.82	4,303.35	43,024.97
10E020	1110	5500	00 000000	ERES Equipment	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E020	1110	5500	61 000000	ERES Computer Equipment	5,000.00	0.00	55.07	0.00	0.00	4,944.93
10E030	1110	5500	00 000000	WRES Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	5500	61 000000	WRES Computer Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1110	5---	-- -----		7,000.00	0.00	55.07	0.00	0.00	6,944.93
10E040	1120	1100	00 000000	ERMS Teach Sal	1,261,656.00	11,219.19	465,753.78	0.00	0.00	795,902.22
10E160	1120	1100	00 160000	Ed Jobs Fund Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	1110	00 000000	ERMS TA/Aide Sal	6,775.00	0.00	6,775.00	0.00	0.00	0.00
10E040	1120	1200	00 000000	ERMS Sub Teach Sal	28,000.00	5,994.40	8,096.90	0.00	0.00	19,903.10
10E040	1120	1210	00 000000	ERMS Sub TA/Aide Sal	500.00	0.00	0.00	0.00	0.00	500.00
10E040	1120	1400	00 000000	Bass Tutoring Salary	0.00	0.00	0.00	0.00	0.00	0.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	1120	1---	--	-----	1,296,931.00	17,213.59	480,625.68	0.00	0.00	816,305.32
10E040	1120	2110	00	000000 ERMS TRS	155,000.00	16,867.00	50,569.98	0.00	0.00	104,430.02
10E160	1120	2110	00	160000 Ed Jobs Fund TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E160	1120	2130	00	160000	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	2200	00	000000 ERMS Ins Benefit	140,535.00	10,990.68	58,104.04	0.00	0.00	82,430.96
10E160	1120	2200	00	160000 Ed Jobs Fund Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1120	2---	--	-----	295,535.00	27,857.68	108,674.02	0.00	0.00	186,860.98
10E040	1120	3190	00	000000 ERMS Pur Serv Agreements	23,350.00	0.00	13,739.80	0.00	0.00	9,610.20
10E040	1120	3190	61	000000 ERMS Comp Pur Serv	7,000.00	0.00	3,197.60	0.00	1,683.50	2,118.90
10E730	1120	3190	00	730000 JFF Tech Pur Serv	10,000.00	0.00	0.00	0.00	0.00	10,000.00
10E040	1120	3230	00	000000 ERMS Repair/Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	3230	61	000000 ERMS Computer Rep/Maint	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E040	1120	3240	00	000000 ERMS Copier Repair ONLY	400.00	0.00	102.00	0.00	298.00	0.00
10E040	1120	3260	00	000000 ERMS Postage	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E040	1120	3320	00	000000 ERMS Travel	100.00	0.00	0.00	0.00	0.00	100.00
10E040	1120	3400	00	000000 ERMS Internet	19,000.00	-4,167.76	138.19	0.00	0.00	18,861.81
10E---	1120	3---	--	-----	64,350.00	-4,167.76	17,177.59	0.00	1,981.50	45,190.91
10E040	1120	4100	00	000000 ERMS Gen Clsrm Supp	3,500.00	49.91	2,499.04	0.00	706.49	294.47
10E040	1120	4100	02	000000 ERMS Art Supplies	2,000.00	0.00	1,407.24	0.00	0.00	592.76
10E040	1120	4100	05	000000 ERMS Lang Art Supp	750.00	0.00	315.78	0.00	0.00	434.22
10E040	1120	4100	08	000000 ERMS Health Class Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	4100	10	000000 ERMS Enrichment Class Supplies	250.00	0.00	0.00	0.00	0.00	250.00
10E040	1120	4100	11	000000 ERMS Math Supplies	1,000.00	120.52	200.86	0.00	19.66	779.48
10E040	1120	4100	12	000000 ERMS Band Supp	2,400.00	0.00	875.99	0.00	0.00	1,524.01
10E040	1120	4100	13	000000 ERMS Science Supplies	2,000.00	389.06	389.06	0.00	462.04	1,148.90
10E040	1120	4100	15	000000 ERMS Social Studies Supp	750.00	0.00	0.00	0.00	195.57	554.43
10E040	1120	4100	50	000000 ERMS P.E. Supplies	1,300.00	0.00	0.00	0.00	0.00	1,300.00
10E040	1120	4100	61	000000 ERMS Computer Supplies	11,650.00	0.00	1,104.21	0.00	56.17	10,489.62
10E040	1120	4100	80	000000 ERMS Chorus Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E120	1120	4100	00	120000 LAPTOP GRANT INST SUPP	0.00	0.00	0.00	0.00	0.00	0.00
10E170	1120	4100	00	170000 NCTM Math Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E730	1120	4100	00	730000 JFF Tech Supp	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10E040	1120	4110	00	000000 ERMS Intergraded Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	4120	00	000000 ERMS Read 180 Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	4130	00	000000 ERMS ID Badge Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	4200	00	000000 ERMS New Textbooks	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E040	1120	4210	00	000000 ERMS Replace Textbooks	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E040	1120	4220	00	000000 ERMS Workbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	4230	00	000000 ERMS A.R. Books	300.00	0.00	0.00	0.00	0.00	300.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18		
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds	
10E040	1120	4240	00	000000	ERMS Cpr Riso Ppr/Tnr	5,000.00	0.00	4,783.99	0.00	0.00	216.01
10E040	1120	4700	00	000000	ERMS Software	5,300.00	0.00	0.00	0.00	0.00	5,300.00
10E120	1120	4700	00	120000	LAPTOP GRANT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	4900	00	000000	ERMS PE Locks	1,350.00	0.00	776.25	0.00	0.00	573.75
10E040	1120	4910	00	000000	MS PE Uniforms	7,500.00	0.00	6,648.00	0.00	0.00	852.00
10E---	1120	4---	--	-----		53,550.00	559.49	19,000.42	0.00	1,439.93	33,109.65
10E040	1120	5500	00	000000	ERMS Equipment	1,700.00	0.00	0.00	0.00	0.00	1,700.00
10E040	1120	5500	50	000000	ERMS PE Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	5500	61	000000	ERMS Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	5500	80	000000	ERMS Band & Chorus Equip	900.00	0.00	0.00	0.00	0.00	900.00
10E120	1120	5500	00	120000	LAPTOP GRANT EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
10E730	1120	5500	00	730000	JFF Tech Equip	20,000.00	845.15	845.15	0.00	2,985.00	16,169.85
10E---	1120	5---	--	-----		22,600.00	845.15	845.15	0.00	2,985.00	18,769.85
10E110	1125	1100	00	110000	Pre K Teacher Salary	28,036.00	0.00	28,035.84	0.00	0.00	0.16
10E210	1125	1100	00	210000	Roe Pre K Teach Salary	31,528.00	2,528.36	12,564.52	0.00	0.00	18,963.48
10E510	1125	1100	00	510000	Pre K Teacher Salary	142,281.00	14,882.08	46,985.89	0.00	0.00	95,295.11
10E110	1125	1110	00	110000	Pre K Aide Salary	10,709.00	0.00	10,708.32	0.00	0.00	0.68
10E210	1125	1110	00	210000	ROE Pre K Aide Salary	7,789.00	625.76	3,095.28	0.00	0.00	4,693.72
10E510	1125	1110	00	510000	Pre K Aide Salary	54,714.00	5,471.36	16,414.08	0.00	0.00	38,299.92
10E110	1125	1200	00	110000	Pre K Sub Teach Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E210	1125	1200	00	210000	ROE Pre K Sub Teach Sal	600.00	47.50	95.00	0.00	0.00	505.00
10E510	1125	1200	00	510000	Pre K Sub Teach Salary	1,500.00	475.00	912.50	0.00	0.00	587.50
10E110	1125	1210	00	110000	Pre K Sub Aide Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E210	1125	1210	00	210000	ROE Pre K Sub Aide Sal	350.00	35.00	455.00	0.00	0.00	-105.00
10E510	1125	1210	00	510000	Pre K Sub Aide Salary	4,800.00	280.00	1,085.00	0.00	0.00	3,715.00
10E---	1125	1---	--	-----		282,307.00	24,345.06	120,351.43	0.00	0.00	161,955.57
10E110	1125	2110	00	110000	Pre K TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E210	1125	2110	00	210000	ROE Pre K TRS	3,500.00	388.17	1,163.17	0.00	0.00	2,336.83
10E510	1125	2110	00	510000	Pre K TRS	20,600.00	2,287.56	7,164.25	0.00	0.00	13,435.75
10E110	1125	2130	00	110000		0.00	0.00	0.00	0.00	0.00	0.00
10E210	1125	2130	00	210000		0.00	0.00	0.00	0.00	0.00	0.00
10E110	1125	2200	00	110000	Pre K Ins Ben	3,728.00	0.00	3,728.00	0.00	0.00	0.00
10E210	1125	2200	00	210000	ROE Pre K Ins Ben	2,992.00	240.50	1,187.50	0.00	0.00	1,804.50
10E510	1125	2200	00	510000	Pre K Ins Ben	21,646.00	2,164.52	6,493.56	0.00	0.00	15,152.44
10E---	1125	2---	--	-----		52,466.00	5,080.75	19,736.48	0.00	0.00	32,729.52
10E510	1125	3190	00	510000	Pre K Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1125	3---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E110	1125	4100	00	110000	Pre K Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E210	1125	4100	00	210000	ROE Pre K Supplies	500.00	0.00	0.00	0.00	0.00	500.00
10E510	1125	4100	00	510000	Pre K Supplies	9,200.00	137.04	4,161.48	0.00	-374.21	5,412.73

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	1125	4---	--	-----	9,700.00	137.04	4,161.48	0.00	-374.21	5,912.73
10E510	1125	5500	00	510000 Pre K Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1125	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	1100	00	000000 ERHS Teacher Salary	1,294,000.00	-2,820.19	454,949.61	0.00	0.00	839,050.39
10E160	1130	1100	00	160000 Ed Jobs Fund Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	1110	00	000000 ERHS Aide/Asst Sal	2,801.00	0.00	2,800.56	0.00	0.00	0.44
10E050	1130	1200	00	000000 ERHS Sub Teach Sal	25,000.00	2,331.80	5,011.80	0.00	0.00	19,988.20
10E050	1130	1210	00	000000 ERHS Sub Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	1300	00	000000 ERHS Remedial Tutoring	3,500.00	300.00	800.00	0.00	0.00	2,700.00
10E---	1130	1---	--	-----	1,325,301.00	-188.39	463,561.97	0.00	0.00	861,739.03
10E050	1130	2110	00	000000 ERHS Teach TRS	164,000.00	17,567.80	52,713.76	0.00	0.00	111,286.24
10E160	1130	2110	00	160000 Ed Jobs Fund TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	2200	00	000000 ERHS Ins Benefit	155,809.00	12,535.32	61,793.96	0.00	0.00	94,015.04
10E160	1130	2200	00	160000 Ed Jobs Fund Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1130	2---	--	-----	319,809.00	30,103.12	114,507.72	0.00	0.00	205,301.28
10E050	1130	3190	00	000000 ERHS Purchase Serv	15,500.00	0.00	7,204.00	0.00	0.00	8,296.00
10E050	1130	3190	06	000000 ERHS Foreign Lang P/S	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	3190	12	000000 ERHS Vocal Music Pur Ser	1,310.00	0.00	220.00	0.00	400.00	690.00
10E050	1130	3190	13	000000 ERHS Science Pur Serv	95.00	0.00	0.00	0.00	0.00	95.00
10E050	1130	3190	50	000000 ERHS PE Purchase Serv	0.00	0.00	550.00	0.00	0.00	-550.00
10E050	1130	3190	60	000000 ERHS Ren Scholarship	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1130	3190	80	000000 ERHS Instr Music Pur Ser	2,000.00	0.00	1,155.24	0.00	0.00	844.76
10E050	1130	3230	00	000000 ERHS Repair/Maint	750.00	0.00	0.00	0.00	0.00	750.00
10E050	1130	3230	02	000000 ERHS Art Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	3230	13	000000 ERHS Science Rep/Maint	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1130	3230	61	000000 ERHS Computer Rep/Maint	2,000.00	0.00	20.00	0.00	80.00	1,900.00
10E050	1130	3230	80	000000 ERHS Instr Mus Rep/Maint	2,840.00	0.00	553.00	0.00	2,287.00	0.00
10E050	1130	3240	00	000000 ERHS Copier Repair Only	1,000.00	0.00	161.00	0.00	384.00	455.00
10E050	1130	3260	00	000000 ERHS Postage	8,000.00	0.00	0.00	0.00	0.00	8,000.00
10E050	1130	3310	80	000000 ERHS Summer Band Trip	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	3320	00	000000 ERHS Travel	2,000.00	0.00	309.63	0.00	0.00	1,690.37
10E050	1130	3320	12	000000 ERHS Vocal Travel	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1130	3320	80	000000 ERHS Band Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	3400	00	000000 ERHS Internet	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10E---	1130	3---	--	-----	41,995.00	0.00	10,172.87	0.00	3,151.00	28,671.13
10E050	1130	4100	00	000000 ERHS Gen Clsrm Supplies	11,600.00	103.75	2,713.18	0.00	806.21	8,080.61
10E050	1130	4100	02	000000 ERHS Art Supplies	5,400.00	618.06	3,647.36	0.00	1,752.64	0.00
10E050	1130	4100	06	000000 ERHS Foreign Lang Supp	500.00	0.00	920.49	0.00	57.31	-477.80
10E050	1130	4100	08	000000 ERHS Health Supplies	245.00	0.00	0.00	0.00	0.00	245.00
10E050	1130	4100	11	000000 ERHS Math Supplies	2,900.00	42.58	2,485.54	0.00	202.71	211.75

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds	
10E050	1130	4100	12	000000	ERHS Vocal Music Supp	1,090.00	44.50	548.42	0.00	387.31	154.27
10E050	1130	4100	13	000000	ERHS Science Supplies	5,075.00	66.00	2,215.73	0.00	531.96	2,327.31
10E050	1130	4100	15	000000	ERHS Social Studies Supp	1,215.00	69.99	516.80	0.00	395.38	302.82
10E050	1130	4100	28	000000	ERHS Communications Supp	810.00	0.00	808.86	0.00	2,640.99	-2,639.85
10E050	1130	4100	50	000000	ERHS PE Supplies	2,505.00	0.00	1,919.13	0.00	707.77	-121.90
10E050	1130	4100	60	000000	ERHS Renaissance Supp	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E050	1130	4100	61	000000	ERHS Computer Supplies	5,000.00	367.35	1,186.54	0.00	849.92	2,963.54
10E050	1130	4100	80	000000	ERHS Instrum Music Supp	3,000.00	0.00	594.51	0.00	2,725.49	-320.00
10E050	1130	4100	90	000000	ERHS TRANSITION	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4120	00	000000	ERHS Read 180 Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4130	00	000000	ERHS ID Badge Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4140	00	000000	ERHS Temp Badge Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4200	00	000000	ERHS New Textbooks	5,000.00	0.00	1,555.44	0.00	0.00	3,444.56
10E050	1130	4210	00	000000	ERHS Replacement Textbks	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4220	00	000000	ERHS Wrkbks	5,500.00	0.00	0.00	0.00	0.00	5,500.00
10E050	1130	4240	00	000000	ERHS Copier Paper/Toner	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4400	06	000000	Foreign Language Subscriptns	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4700	00	000000	ERHS Software	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E050	1130	4900	00	000000	ERHS Student Locks	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	4910	00	000000	ERHS PE UNIFORMS	7,500.00	0.00	8,122.50	0.00	0.00	-622.50
10E---	1130	4---	--	-----		61,840.00	1,312.23	27,234.50	0.00	11,057.69	23,547.81
10E050	1130	5500	00	000000	ERHS Equipment	10,000.00	0.00	0.00	0.00	0.00	10,000.00
10E050	1130	5500	02	000000	ERHS Art Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	5500	61	000000	ERHS Computer Equipment	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E050	1130	5500	80	000000	ERHS Instru Music Equipment	5,785.00	0.00	5,784.00	0.00	0.00	1.00
10E---	1130	5---	--	-----		17,785.00	0.00	5,784.00	0.00	0.00	12,001.00
10E570	1140	1110	00	570000	Read Impr TA Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1140	1---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E570	1140	2200	00	570000	Read Impr Ins Ben Prior	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1140	2---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E570	1140	4200	00	570000	Reading Improv Books	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1140	4---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E330	1170	1100	00	330000	TITLE II TEACH QUAL SAL	11,505.00	0.00	11,504.56	0.00	0.00	0.44
10E530	1170	1100	00	530000	Title II Teach Sal	51,770.00	5,908.58	17,725.74	0.00	0.00	34,044.26
10E330	1170	1200	00	330000	Title II sub salary	0.00	0.00	0.00	0.00	0.00	0.00
10E530	1170	1200	00	530000	Title II sub salary	0.00	142.50	285.00	0.00	0.00	-285.00
10E---	1170	1---	--	-----		63,275.00	6,051.08	29,515.30	0.00	0.00	33,759.70
10E330	1170	2110	00	330000	TITLE II TEACH QUAL TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E530	1170	2110	00	530000	Title II Teach TRS	9,000.00	1,782.03	6,837.18	0.00	0.00	2,162.82
10E330	1170	2200	00	330000	TITLE II TEACH QUAL INS BEN	1,860.00	0.00	1,860.00	0.00	0.00	0.00

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FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November	2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity		Amount	Available Funds
10E530	1170	2200	00	530000 Title II Ins Ben	4,810.00	481.00	1,443.00	0.00		0.00	3,367.00
10E---	1170	2---	--	-----	15,670.00	2,263.03	10,140.18	0.00		0.00	5,529.82
10E710	1180	3190	00	710000 ELEM CAREERS PURCHASE SERVICE	0.00	0.00	0.00	0.00		0.00	0.00
10E---	1180	3---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
10E710	1180	4100	00	710000 Elem Career Supplies	1,525.00	0.00	742.78	0.00		0.00	782.22
10E---	1180	4---	--	-----	1,525.00	0.00	742.78	0.00		0.00	782.22
10E---	11--	----	--	-----	6,595,196.00	243,134.25	2,479,046.68	347.82		26,750.02	4,089,051.48
10E140	1203	1100	00	140000 EMH Teacher Sal	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1203	1110	00	140000 EMH Aide/Asst Sal	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1203	1200	00	140000 EMH Sub Teach Sal	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1203	1210	00	140000 EMH Sub Aide/Asst Sal	0.00	0.00	0.00	0.00		0.00	0.00
10E---	1203	1---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1203	2110	00	140000 EMH Teacher TRS	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1203	2200	00	140000 EMH Insurance Ben	0.00	0.00	0.00	0.00		0.00	0.00
10E---	1203	2---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
10E920	1203	3320	00	920000 EMH Travel	0.00	0.00	0.00	0.00		0.00	0.00
10E---	1203	3---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
10E920	1203	4100	00	920000 EMH Supplies	0.00	0.00	0.00	0.00		0.00	0.00
10E920	1203	4200	00	920000 EMH Textbks	0.00	0.00	0.00	0.00		0.00	0.00
10E920	1203	4220	00	920000 EMH Workbooks	0.00	0.00	0.00	0.00		0.00	0.00
10E---	1203	4---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
10E920	1203	5500	00	920000 EMH Equipment	0.00	0.00	0.00	0.00		0.00	0.00
10E---	1203	5---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1204	1110	00	140000 Prsnl Aide/Asst Sal	170,000.00	15,582.04	57,716.96	0.00		0.00	112,283.04
10E140	1204	1210	00	140000 Prsnl Aide/Ast Sub Sal	8,000.00	2,277.50	8,930.50	0.00		0.00	-930.50
10E---	1204	1---	--	-----	178,000.00	17,859.54	66,647.46	0.00		0.00	111,352.54
10E140	1204	2130	00	140000	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1204	2200	00	140000 Prsnl Aide/Ast Ins Ben	28,700.00	1,448.34	5,283.02	0.00		0.00	23,416.98
10E---	1204	2---	--	-----	28,700.00	1,448.34	5,283.02	0.00		0.00	23,416.98
10E920	1204	4100	00	920000 Ind Supp 504 status	200.00	0.00	0.00	0.00		0.00	200.00
10E---	1204	4---	--	-----	200.00	0.00	0.00	0.00		0.00	200.00
10E920	1204	5500	00	920000 Ind Equip 504 Status	850.00	0.00	0.00	0.00		0.00	850.00
10E---	1204	5---	--	-----	850.00	0.00	0.00	0.00		0.00	850.00
10E140	1205	1100	00	140000 LD Teacher Sal	410,000.00	33,355.80	174,685.42	0.00		0.00	235,314.58
10E140	1205	1110	00	140000 LD Aide/Asst Sal	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1205	1200	00	140000 LD Sub Teacher Sal	9,550.00	95.00	285.00	0.00		0.00	9,265.00
10E140	1205	1210	00	140000 LD Sub Aide/Asst Sal	0.00	0.00	0.00	0.00		0.00	0.00
10E140	1205	1300	00	140000 LATE STAY SALARIES	5,500.00	97.34	158.10	0.00		0.00	5,341.90
10E---	1205	1---	--	-----	425,050.00	33,548.14	175,128.52	0.00		0.00	249,921.48
10E140	1205	2110	00	140000 LD Teacher TRS	50,000.00	5,114.48	15,341.25	0.00		0.00	34,658.75

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E140	1205	2200	00	140000 LD Insurance Ben	34,600.00	2,881.00	14,227.00	0.00	0.00	20,373.00
10E---	1205	2---	--	-----	84,600.00	7,995.48	29,568.25	0.00	0.00	55,031.75
10E920	1205	3190	00	920000 LD Speaker Fee	0.00	0.00	650.00	0.00	0.00	-650.00
10E920	1205	3320	00	920000 LD Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1205	3---	--	-----	0.00	0.00	650.00	0.00	0.00	-650.00
10E920	1205	4100	00	920000 LD Self Cont Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1205	4110	00	920000 LD Inclusion Supplies	925.00	103.32	130.65	0.00	114.41	679.94
10E920	1205	4200	00	920000 LD Self Cont Txtbks	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1205	4220	00	920000 LD Includ Wkbks	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1205	4---	--	-----	925.00	103.32	130.65	0.00	114.41	679.94
10E920	1205	5500	00	920000 LD Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1205	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1206	1110	00	280000 Visual Aide Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1206	1210	00	280000 Visual Aide Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1206	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1206	2200	00	280000 Visual Aide Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1206	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1206	4100	00	920000 Visual Imp Supplies	240.00	0.00	0.00	0.00	221.10	18.90
10E---	1206	4---	--	-----	240.00	0.00	0.00	0.00	221.10	18.90
10E920	1206	5500	00	920000 Visual Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1206	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1207	3230	00	920000 Hearing Imprd Rep/Maint	500.00	0.00	160.00	0.00	0.00	340.00
10E---	1207	3---	--	-----	500.00	0.00	160.00	0.00	0.00	340.00
10E920	1207	4100	00	920000 Hearing Imprd Supplies	1,750.00	0.00	0.00	0.00	100.00	1,650.00
10E---	1207	4---	--	-----	1,750.00	0.00	0.00	0.00	100.00	1,650.00
10E920	1207	5500	00	920000 Hearing Equipment	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E---	1207	5---	--	-----	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E920	1212	4100	00	920000 ERHS ED Supp	300.00	37.04	92.01	0.00	112.96	95.03
10E---	1212	4---	--	-----	300.00	37.04	92.01	0.00	112.96	95.03
10E280	1213	1100	00	280000 Homebound Teach Sal	25,000.00	2,418.75	5,306.25	0.00	0.00	19,693.75
10E---	1213	1---	--	-----	25,000.00	2,418.75	5,306.25	0.00	0.00	19,693.75
10E280	1213	2110	00	280000 Homebound Teach TRS	2,500.00	258.76	437.02	0.00	0.00	2,062.98
10E---	1213	2---	--	-----	2,500.00	258.76	437.02	0.00	0.00	2,062.98
10E920	1213	3190	00	920000 Homebound Pur Service	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1213	3320	00	920000 Homebound Travel	3,000.00	103.80	461.30	0.00	261.26	2,277.44
10E---	1213	3---	--	-----	3,000.00	103.80	461.30	0.00	261.26	2,277.44
10E140	1216	1100	00	140000 Autism Cert Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1216	1110	00	280000 Autism Aide Sal	82,000.00	6,299.26	37,758.70	0.00	0.00	44,241.30
10E280	1216	1210	00	280000 Autism Sub Aide Sal	5,000.00	105.00	420.00	0.00	0.00	4,580.00
10E---	1216	1---	--	-----	87,000.00	6,404.26	38,178.70	0.00	0.00	48,821.30

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				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E140	1216	2110	00	140000 Autism TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1216	2130	00	280000	0.00	0.00	0.00	0.00	0.00	0.00
10E140	1216	2200	00	140000	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1216	2200	00	280000 Autsim Ins Ben	11,520.00	1,441.00	5,714.00	0.00	0.00	5,806.00
10E---	1216	2---	--	-----	11,520.00	1,441.00	5,714.00	0.00	0.00	5,806.00
10E920	1216	3190	00	920000 Autism Purchase Serv	21,600.00	2,550.00	4,999.97	0.00	6,450.00	10,150.03
10E920	1216	3320	00	920000 Autism Travel	1,200.00	0.00	29.23	0.00	48.00	1,122.77
10E---	1216	3---	--	-----	22,800.00	2,550.00	5,029.20	0.00	6,498.00	11,272.80
10E920	1216	4100	00	920000 Autism Supplies	5,000.00	326.25	1,523.67	0.00	889.03	2,587.30
10E920	1216	4220	00	920000 Autism Workbks	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1216	4700	00	920000 Mecca Tech-Autism Software	400.00	0.00	0.00	0.00	0.00	400.00
10E---	1216	4---	--	-----	5,400.00	326.25	1,523.67	0.00	889.03	2,987.30
10E140	1220	1100	00	140000 Cross Cat Teacher Sal	505,000.00	45,601.00	212,545.82	0.00	0.00	292,454.18
10E140	1220	1110	00	140000 Cross Cat Aide/Asst Sal	79,000.00	6,713.62	31,695.96	0.00	0.00	47,304.04
10E140	1220	1200	00	140000 Cross Cat Sub Teach Sal	10,000.00	3,301.14	4,491.14	0.00	0.00	5,508.86
10E140	1220	1210	00	140000 Cross Cat Sub Aide/Asst Sal	5,000.00	350.00	1,015.00	0.00	0.00	3,985.00
10E---	1220	1---	--	-----	599,000.00	55,965.76	249,747.92	0.00	0.00	349,252.08
10E140	1220	2110	00	140000 Cross Cat Teacher TRS	58,205.00	6,998.25	19,894.51	0.00	0.00	38,310.49
10E140	1220	2130	00	140000	0.00	0.00	0.00	0.00	0.00	0.00
10E140	1220	2200	00	140000 Cross Cat Insurance Ben	66,000.00	5,443.00	27,588.00	0.00	0.00	38,412.00
10E---	1220	2---	--	-----	124,205.00	12,441.25	47,482.51	0.00	0.00	76,722.49
10E920	1220	3190	00	920000 Cross Cat PUR SERV	5,500.00	0.00	3,147.00	0.00	0.00	2,353.00
10E920	1220	3320	00	920000 Cross Cat Travel	1,600.00	9.31	9.31	0.00	690.69	900.00
10E---	1220	3---	--	-----	7,100.00	9.31	3,156.31	0.00	690.69	3,253.00
10E920	1220	4100	00	920000 Cross Cat Supplies	3,600.00	81.93	1,545.38	0.00	137.93	1,916.69
10E920	1220	4100	61	000000 Cross Cat Comp Supp	500.00	0.00	0.00	0.00	0.00	500.00
10E920	1220	4200	00	920000 Cross Cat Textbks	0.00	0.00	256.03	0.00	0.00	-256.03
10E920	1220	4220	00	920000 Cross Cat Workbks	200.00	0.00	0.00	0.00	0.00	200.00
10E920	1220	4700	00	000000 Cross Cat Software	16,875.00	0.00	549.00	0.00	0.00	16,326.00
10E---	1220	4---	--	-----	21,175.00	81.93	2,350.41	0.00	137.93	18,686.66
10E920	1220	5500	00	920000 Cross Cat Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1220	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	1100	00	100000 Title I Teacher Sal	13,093.00	0.00	13,092.40	0.00	0.00	0.60
10E500	1250	1100	00	500000 Title I Teach Sal Prior	80,938.00	8,093.80	24,281.40	0.00	0.00	56,656.60
10E100	1250	1110	00	100000 Title I Aide/Asst Sal	31,196.00	0.00	31,195.56	0.00	0.00	0.44
10E500	1250	1110	00	500000 Title I Aide/Asst Sal Pr	216,533.00	21,653.28	64,959.84	0.00	0.00	151,573.16
10E100	1250	1200	00	100000 Title I Sub Teach Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	1250	1200	00	500000 Title I Sub	1,500.00	285.00	285.00	0.00	0.00	1,215.00
10E100	1250	1210	00	100000 Title I Sub Aide/Ast Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	1250	1210	00	500000 Title I Sub TA Sal	10,000.00	126.00	1,344.00	0.00	0.00	8,656.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E100	1250	1300	00	100000 Title I Tutoring Sal	5,413.00	0.00	5,412.50	0.00	0.00	0.50
10E500	1250	1300	00	500000 Title I Tutor Sal	26,500.00	4,756.25	9,787.50	0.00	0.00	16,712.50
10E100	1250	1310	00	100000 Title I N/C Tutoring	1,533.00	0.00	1,532.50	0.00	0.00	0.50
10E500	1250	1310	00	500000 Title I Tutor Aide Sal	16,000.00	1,087.79	1,869.79	0.00	0.00	14,130.21
10E---	1250	1----	--	-----	402,706.00	36,002.12	153,760.49	0.00	0.00	248,945.51
10E100	1250	2110	00	100000 Title I Teacher TRS	3,149.00	0.00	3,148.72	0.00	0.00	0.28
10E500	1250	2110	00	500000 Title I TRS	30,000.00	3,336.46	11,198.50	0.00	0.00	18,801.50
10E100	1250	2130	00	100000	0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	2200	00	100000 Title I Insurance Ben	5,594.00	0.00	5,594.00	0.00	0.00	0.00
10E500	1250	2200	00	500000 Title I Ins Ben Prior	40,080.00	4,008.00	12,024.00	0.00	0.00	28,056.00
10E---	1250	2----	--	-----	78,823.00	7,344.46	31,965.22	0.00	0.00	46,857.78
10E100	1250	3190	00	100000 Title I Pur Serv	45.00	0.00	45.00	0.00	0.00	0.00
10E500	1250	3190	00	500000 Title I Pur Serv	78,000.00	0.00	35,631.67	0.00	0.00	42,368.33
10E---	1250	3----	--	-----	78,045.00	0.00	35,676.67	0.00	0.00	42,368.33
10E100	1250	4100	00	100000 Title I Supplies	3,889.00	0.00	3,957.61	0.00	-1,868.07	1,799.46
10E500	1250	4100	00	500000 Title I Supp	15,000.00	0.00	6,019.28	0.00	409.92	8,570.80
10E---	1250	4----	--	-----	18,889.00	0.00	9,976.89	0.00	-1,458.15	10,370.26
10E360	1275	1100	00	360000 Jump Start Teach Sal	34,000.00	3,096.44	12,303.92	0.00	0.00	21,696.08
10E360	1275	1110	00	360000 Jump Start Aide Sal	13,550.00	1,251.50	4,788.98	0.00	0.00	8,761.02
10E360	1275	1200	00	360000 Jump Start Sub Teach	600.00	95.00	190.00	0.00	0.00	410.00
10E360	1275	1210	00	360000 Jump Start Sub Aide Sal	600.00	35.00	147.00	0.00	0.00	453.00
10E---	1275	1----	--	-----	48,750.00	4,477.94	17,429.90	0.00	0.00	31,320.10
10E360	1275	2110	00	360000 Jump Start Teach TRS	4,272.00	475.91	1,425.03	0.00	0.00	2,846.97
10E360	1275	2200	00	360000 Jump Start Ins Ben	5,276.00	481.00	1,909.00	0.00	0.00	3,367.00
10E---	1275	2----	--	-----	9,548.00	956.91	3,334.03	0.00	0.00	6,213.97
10E360	1275	3190	00	360000 Jump Start Pur Serv	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E---	1275	3----	--	-----	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E360	1275	4100	00	360000 Jump Start Supplies	3,800.00	46.30	745.64	0.00	278.35	2,776.01
10E---	1275	4----	--	-----	3,800.00	46.30	745.64	0.00	278.35	2,776.01
10E---	12--	-----	--	-----	2,272,376.00	191,820.66	889,936.04	0.00	7,845.58	1,374,594.38
10E050	1400	1100	00	000000 ERHS Voc Teach Sal	490,545.00	-19,734.70	158,974.66	0.00	0.00	331,570.34
10E390	1400	1100	00	390000 Vocational Tutor Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E490	1400	1100	00	490000 AG Incent Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	1110	00	000000 BT Salaries	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	1200	00	000000 ERHS Voc Sub Teach Sal	14,675.00	1,278.75	2,466.25	0.00	0.00	12,208.75
10E---	1400	1----	--	-----	505,220.00	-18,455.95	161,440.91	0.00	0.00	343,779.09
10E050	1400	2110	00	000000 ERHS Voc TRS	64,000.00	7,033.19	21,086.09	0.00	0.00	42,913.91
10E490	1400	2110	00	490000 AG Incent TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E390	1400	2130	00	390000	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	2200	00	000000 ERHS Voc Ins Benefit	42,456.00	3,602.00	17,242.00	0.00	0.00	25,214.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E390	1400	2200	00	3900000 Vocational Tutor Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1400	2---	--	-----	106,456.00	10,635.19	38,328.09	0.00	0.00	68,127.91
10E050	1400	3140	00	0000000 ERHS Voc OCC Mech Class	3,000.00	0.00	2,880.00	0.00	0.00	120.00
10E050	1400	3190	00	0000000 RCHS CTEI Grant Pur. Services	9,500.00	0.00	9,500.00	0.00	0.00	0.00
10E050	1400	3190	01	0000000 ERHS Ag Entry Fees	580.00	0.00	130.00	0.00	480.00	-30.00
10E050	1400	3190	07	0000000 ERHS Health Pur Serv	500.00	0.00	-1,500.00	24.00	0.00	1,976.00
10E050	1400	3190	10	0000000 ERHS Inc Occ Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3190	14	0000000 SERVICES	2,150.00	0.00	0.00	0.00	0.00	2,150.00
10E390	1400	3190	00	3900000 Perkins Pur Serv	5,000.00	0.00	4,866.05	0.00	4,866.05	-4,732.10
10E490	1400	3190	00	4900000 ERHS AG Grant Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	3190	00	7800000 CTEI Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	00	0000000 ERHS Gen Voc Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	01	0000000 ERHS Ag Repair/Maint	300.00	0.00	0.00	0.00	0.00	300.00
10E050	1400	3230	09	0000000 ERHS FACS Rep/Main	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	10	0000000 ERHS Ind Occ Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	61	0000000 ERHS Comp Lab Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	00	0000000 RCHS CTEI Grant Travel	1,995.00	0.00	0.00	0.00	0.00	1,995.00
10E050	1400	3320	01	0000000 ERHS Ag Travel	500.00	1,489.19	2,347.52	0.00	487.14	-2,334.66
10E050	1400	3320	07	0000000 ERHS Health Occ Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	09	0000000 HS FACS Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	10	0000000 HS VOC ED INC OCC TRAV	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	14	0000000 ERHS Business Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E390	1400	3320	00	3900000 Perkins Travel	7,978.00	0.00	0.00	0.00	0.00	7,978.00
10E540	1400	3320	00	5400000 Tech Prep Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	3320	00	7800000 CTEI Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1400	3---	--	-----	31,503.00	1,489.19	18,223.57	24.00	5,833.19	7,422.24
10E050	1400	4100	00	0000000 RCHS CTEI Grant Supplies	15,972.00	1,099.94	1,283.86	931.38	7,864.00	5,892.76
10E050	1400	4100	01	0000000 ERHS Ag Supplies	11,120.00	996.76	3,881.62	0.00	8,222.93	-984.55
10E050	1400	4100	07	0000000 ERHS Health Occ Supplies	500.00	0.00	-911.60	0.00	411.60	1,000.00
10E050	1400	4100	09	0000000 ERHS Home Ec Supp	6,281.00	220.86	994.15	0.00	5,403.71	-116.86
10E050	1400	4100	10	0000000 ERHS Ind Occ Supplies	7,550.00	4,182.97	6,112.70	0.00	1,413.57	23.73
10E050	1400	4100	14	0000000 ERHS Business Supplies	4,600.00	1,491.00	2,967.26	0.00	1,751.12	-118.38
10E050	1400	4100	61	0000000 ERHS Computer Lab Supp	500.00	0.00	0.00	0.00	0.00	500.00
10E390	1400	4100	00	3900000 Perkins Grant Supp	1,900.00	0.00	0.00	0.00	0.00	1,900.00
10E490	1400	4100	00	4900000 ERHS AG Grant Supplies	1,558.00	540.00	540.00	0.00	0.00	1,018.00
10E540	1400	4100	00	5400000 Federal Tech Prep Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	4100	00	7800000 CTEI Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4110	09	0000000 ERHS FACS SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4200	00	0000000 ERHS New Textbooks	5,200.00	0.00	7,378.95	0.00	0.00	-2,178.95
10E050	1400	4210	00	0000000 ERHS Voc Replcmt Txtbks	1,000.00	0.00	0.00	0.00	0.00	1,000.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1400	4220	00	000000	ERHS Voc Wrkbks	1,000.00	0.00	0.00	0.00	1,000.00
10E050	1400	4400	00	000000	Vocational Subscriptions	0.00	0.00	0.00	0.00	0.00
10E050	1400	4400	01	000000	Voc Ed-Ag Subscriptions	500.00	0.00	0.00	0.00	500.00
10E050	1400	4400	09	000000	ERHS Home Ec Subscriptions	0.00	0.00	0.00	0.00	0.00
10E050	1400	4400	10	000000	ERHS Ind Occ Subscription Renwl	50.00	0.00	18.00	0.00	32.00
10E780	1400	4400	00	780000	CTEI Supscriptions	0.00	0.00	0.00	0.00	0.00
10E050	1400	4700	00	000000	RCHS CTEI Grant Software	4,600.00	3,125.00	3,324.00	0.00	1,276.00
10E050	1400	4700	09	000000	Voc Ed-FACS Dept Software	199.00	0.00	0.00	0.00	199.00
10E780	1400	4700	00	780000	CTEI Software	0.00	0.00	0.00	0.00	0.00
10E---	1400	4---	--	-----		62,530.00	11,656.53	25,588.94	931.38	25,066.93
10E050	1400	5500	00	000000	RCHS CTEI Grnt Classroom Equip	13,900.00	9,200.00	9,200.00	4,235.00	4,233.00
10E050	1400	5500	01	000000	ERHS Ag Equipment	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	09	000000	RCHS Home Econ Equip	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	10	000000	ERHS Ind Occ Equip	400.00	0.00	0.00	0.00	400.00
10E050	1400	5500	14	000000	ERHS Voc Busns Equip	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	17	000000	ERHS Voc Mod Tech Equip	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	33	000000	VOC AG WELDING EQUIP	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	61	000000	RCHS CTEI Computer Equipment	27,400.00	0.00	0.00	0.00	27,400.00
10E380	1400	5500	00	380000	Voc Ed Tech Prep Equip	0.00	0.00	0.00	0.00	0.00
10E390	1400	5500	00	390000	Perkins Equip	7,650.00	0.00	5,317.41	0.00	2,193.86
10E490	1400	5500	00	490000	Ag Grant Equip	1,484.00	0.00	0.00	0.00	1,484.00
10E540	1400	5500	00	540000	Fed Tech Prep Equip	0.00	0.00	0.00	0.00	0.00
10E780	1400	5500	00	780000	CTEI Equipment	0.00	0.00	0.00	0.00	0.00
10E---	1400	5---	--	-----		50,834.00	9,200.00	14,517.41	4,235.00	6,426.86
10E050	1400	6000	16	000000	ERHS Voc Sale BT house	0.00	0.00	0.00	0.00	0.00
10E050	1400	6400	00	000000	ERHS Dues/Fees	0.00	0.00	0.00	0.00	0.00
10E050	1400	6410	00	000000	Voc Reg Del Match Fee	2,441.00	0.00	0.00	0.00	2,441.00
10E---	1400	6---	--	-----		2,441.00	0.00	0.00	0.00	2,441.00
10E410	1459	1110	00	410000	JROTC Instructor Sal	135,000.00	10,897.24	55,073.49	0.00	79,926.51
10E---	1459	1---	--	-----		135,000.00	10,897.24	55,073.49	0.00	79,926.51
10E410	1459	2130	00	410000		0.00	0.00	0.00	0.00	0.00
10E410	1459	2200	00	410000	JROTC Insurance Ben	24.00	2.00	10.00	0.00	14.00
10E---	1459	2---	--	-----		24.00	2.00	10.00	0.00	14.00
10E---	14--	----	--	-----		894,008.00	25,424.20	313,182.41	5,190.38	37,326.98
10E050	1500	1100	00	000000	ERHS A D Sal	5,412.00	450.94	2,247.54	0.00	3,164.46
10E---	1500	1---	--	-----		5,412.00	450.94	2,247.54	0.00	3,164.46
10E050	1500	2110	00	000000	ERHS A D TRS	623.00	69.12	207.36	0.00	415.64
10E---	1500	2---	--	-----		623.00	69.12	207.36	0.00	415.64
10E050	1500	3100	00	000000	Athletic Train/RMH	15,000.00	0.00	0.00	0.00	15,000.00
10E050	1500	3190	00	000000	ERHS AD Game/Dance Scrty	0.00	50.00	50.00	0.00	-50.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1500	3230	00 000000	ERHS A D Rep/Maint	500.00	0.00	10.92	0.00	0.00	489.08
10E050	1500	3260	00 000000	ERHS A D Postage	400.00	0.00	0.00	0.00	0.00	400.00
10E050	1500	3320	00 000000	ERHS A D Travel	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E050	1500	3910	00 000000	ERHS A D Playoffs	6,000.00	34.19	82.19	0.00	0.00	5,917.81
10E---	1500	3---	-- -----		22,900.00	84.19	143.11	0.00	0.00	22,756.89
10E050	1500	4100	00 000000	ERHS A D Supplies	1,000.00	0.00	1,000.10	1.00	0.00	-1.10
10E050	1500	4110	00 000000	ERHS A D Awards	800.00	0.00	700.00	0.00	0.00	100.00
10E050	1500	4120	00 000000	ERHS Sport uniforms	6,000.00	0.00	0.00	0.00	0.00	6,000.00
10E050	1500	4700	00 000000	ERHS AD Software	350.00	0.00	300.00	0.00	0.00	50.00
10E---	1500	4---	-- -----		8,150.00	0.00	2,000.10	1.00	0.00	6,148.90
10E050	1500	6400	00 000000	ERHS A D Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1500	6---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1505	1100	00 000000	HS FBLA Sponsor Sal	2,307.00	169.10	1,122.42	0.00	0.00	1,184.58
10E---	1505	1---	-- -----		2,307.00	169.10	1,122.42	0.00	0.00	1,184.58
10E050	1505	2110	00 000000	HS FBLA Spon TRS	240.00	25.92	77.76	0.00	0.00	162.24
10E---	1505	2---	-- -----		240.00	25.92	77.76	0.00	0.00	162.24
10E050	1509	1100	00 000000	ERHS Pep Club Advisor Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1509	1---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1509	2110	00 000000	ERHS Pep Club TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1509	2---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1510	1100	00 000000	ERHS Cheerldr Spons Sal	4,903.00	2,451.04	2,451.04	0.00	0.00	2,451.96
10E---	1510	1---	-- -----		4,903.00	2,451.04	2,451.04	0.00	0.00	2,451.96
10E050	1510	2110	00 000000	ERHS Cheerldr Spons TRS	490.00	174.94	174.94	0.00	0.00	315.06
10E050	1510	2200	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1510	2---	-- -----		490.00	174.94	174.94	0.00	0.00	315.06
10E050	1510	3190	00 000000	ERHS Cheerldr Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1510	3320	00 000000	ERHS Cheerldr Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1510	3---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1510	4100	00 000000	ERHS Cheerldr Supplies	270.00	0.00	0.00	0.00	0.00	270.00
10E---	1510	4---	-- -----		270.00	0.00	0.00	0.00	0.00	270.00
10E050	1511	1100	00 000000	ERHS Golf Coach Sal	4,059.00	4,058.42	4,058.42	0.00	0.00	0.58
10E---	1511	1---	-- -----		4,059.00	4,058.42	4,058.42	0.00	0.00	0.58
10E050	1511	2110	00 000000	ERHS Golf Coach TRS	500.00	466.49	466.49	0.00	0.00	33.51
10E---	1511	2---	-- -----		500.00	466.49	466.49	0.00	0.00	33.51
10E050	1511	3190	00 000000	ERHS Golf Part Exp	300.00	0.00	310.00	0.00	0.00	-10.00
10E050	1511	3320	00 000000	ERHS Golf Trav	150.00	0.00	0.00	0.00	0.00	150.00
10E---	1511	3---	-- -----		450.00	0.00	310.00	0.00	0.00	140.00
10E050	1511	4100	00 000000	ERHS Golf Supplies	300.00	0.00	247.50	0.00	0.00	52.50
10E---	1511	4---	-- -----		300.00	0.00	247.50	0.00	0.00	52.50
10E050	1512	1100	00 000000	ERHS X Cntry Sal	7,505.00	7,503.61	7,503.61	0.00	0.00	1.39

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2017-18 Budget	November 2017-18 Monthly Activity	2017-18 FYTD Activity	2017-18 Batch Activity	Encumbered Amount	2017-18 Available Funds
10E050	1512	1120	00	000000 ERHS X C Workers	50.00	33.75	112.50	0.00	0.00	-62.50
10E---	1512	1---	--	-----	7,555.00	7,537.36	7,616.11	0.00	0.00	-61.11
10E050	1512	2110	00	000000 ERHS X Cntry TRS	400.00	353.92	353.92	0.00	0.00	46.08
10E---	1512	2---	--	-----	400.00	353.92	353.92	0.00	0.00	46.08
10E050	1512	3190	00	000000 ERHS X C Part Exp	700.00	200.00	570.00	0.00	0.00	130.00
10E050	1512	3320	00	000000 Cross Country Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1512	3---	--	-----	700.00	200.00	570.00	0.00	0.00	130.00
10E050	1512	4100	00	000000 ERHS X C Supplies	300.00	0.00	300.00	0.00	0.00	0.00
10E---	1512	4---	--	-----	300.00	0.00	300.00	0.00	0.00	0.00
10E050	1513	1100	00	000000 ERHS Dance Team Coach	1,859.00	929.13	929.13	0.00	0.00	929.87
10E---	1513	1---	--	-----	1,859.00	929.13	929.13	0.00	0.00	929.87
10E050	1513	2110	00	000000 ERHS Dance TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1513	2200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1513	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1513	4100	00	000000 ERHS Dance Team Supp	270.00	0.00	0.00	0.00	0.00	270.00
10E---	1513	4---	--	-----	270.00	0.00	0.00	0.00	0.00	270.00
10E050	1520	1100	00	000000 ERHS Girls Tennis Coach	3,345.00	2,601.55	2,601.55	0.00	0.00	743.45
10E---	1520	1---	--	-----	3,345.00	2,601.55	2,601.55	0.00	0.00	743.45
10E050	1520	2110	00	000000 ERHS Girls Tennis TRS	400.00	0.00	0.00	0.00	0.00	400.00
10E---	1520	2---	--	-----	400.00	0.00	0.00	0.00	0.00	400.00
10E050	1520	3190	00	000000 ERHS Grls Tns Part Exp	150.00	50.00	110.00	0.00	0.00	40.00
10E050	1520	3320	00	000000 ERHS Girls Tennis Tvl	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1520	3---	--	-----	150.00	50.00	110.00	0.00	0.00	40.00
10E050	1520	4100	00	000000 ERHS Grls Tns Supplies	250.00	0.00	241.73	0.00	0.00	8.27
10E---	1520	4---	--	-----	250.00	0.00	241.73	0.00	0.00	8.27
10E050	1521	1100	00	000000 ERHS Vlybl Coach Salary	6,764.00	6,764.03	6,764.03	0.00	0.00	-0.03
10E050	1521	1120	00	000000 ERHS Vlybl Game Wrks Sal	800.00	825.00	825.00	0.00	0.00	-25.00
10E---	1521	1---	--	-----	7,564.00	7,589.03	7,589.03	0.00	0.00	-25.03
10E050	1521	2110	00	000000 ERHS Vlybl Coach TRS	800.00	777.48	777.48	0.00	0.00	22.52
10E---	1521	2---	--	-----	800.00	777.48	777.48	0.00	0.00	22.52
10E050	1521	3100	00	000000 ERHS Vlybl Officials	900.00	440.00	880.00	0.00	0.00	20.00
10E050	1521	3190	00	000000 ERHS Vlybl Part Exp	750.00	415.00	960.00	0.00	0.00	-210.00
10E050	1521	3320	00	000000 ERHS Vlybl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1521	3---	--	-----	1,650.00	855.00	1,840.00	0.00	0.00	-190.00
10E050	1521	4100	00	000000 ERHS Vlybl Supplies	800.00	0.00	650.00	0.00	0.00	150.00
10E---	1521	4---	--	-----	800.00	0.00	650.00	0.00	0.00	150.00
10E050	1521	5400	00	000000 ERHS Vlybl Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1521	5500	00	000000 ERHS Volleyball Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1521	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1522	1100	00	000000 ERHS Girls Bsktbl Coach	14,374.00	0.00	0.00	0.00	0.00	14,374.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1522	1120	00 000000	ERHS Grls Bsktbl Wkr Sal	1,103.00	0.00	0.00	0.00	0.00	1,103.00
10E---	1522	1---	--	-----	15,477.00	0.00	0.00	0.00	0.00	15,477.00
10E050	1522	2110	00 000000	ERHS Grls Bsktbl Cch TRS	1,800.00	0.00	0.00	0.00	0.00	1,800.00
10E---	1522	2---	--	-----	1,800.00	0.00	0.00	0.00	0.00	1,800.00
10E050	1522	3100	00 000000	ERHS Grls Bsktbl Official	2,300.00	0.00	0.00	0.00	0.00	2,300.00
10E050	1522	3190	00 000000	ERHS Grls Bsktbl Part Exp	600.00	0.00	0.00	0.00	0.00	600.00
10E050	1522	3320	00 000000	ERHS Grls Bsktbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1522	3---	--	-----	2,900.00	0.00	0.00	0.00	0.00	2,900.00
10E050	1522	4100	00 000000	ERHS Grls Bsktbl Supp	1,500.00	38.98	38.98	1,454.13	0.00	6.89
10E---	1522	4---	--	-----	1,500.00	38.98	38.98	1,454.13	0.00	6.89
10E050	1523	1100	00 000000	ERHS Grls Trck Coach Sal	3,382.00	0.00	0.00	0.00	0.00	3,382.00
10E050	1523	1120	00 000000	ERHS Grls Track Workers	425.00	0.00	0.00	0.00	0.00	425.00
10E---	1523	1---	--	-----	3,807.00	0.00	0.00	0.00	0.00	3,807.00
10E050	1523	2110	00 000000	ERHS Grls Track TRS	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1523	2---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1523	3100	00 000000	ERHS Grls Trck Official	200.00	0.00	0.00	0.00	0.00	200.00
10E050	1523	3190	00 000000	ERHS Grls Trck Part Exp	900.00	0.00	0.00	0.00	0.00	900.00
10E050	1523	3320	00 000000	ERHS Grls Trck Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1523	3---	--	-----	1,100.00	0.00	0.00	0.00	0.00	1,100.00
10E050	1523	4100	00 000000	ERHS Grls Trck Supplies	750.00	0.00	0.00	0.00	0.00	750.00
10E---	1523	4---	--	-----	750.00	0.00	0.00	0.00	0.00	750.00
10E050	1524	1100	00 000000	ERHS Grls Sftbl Cch Sal	8,794.00	0.00	0.00	0.00	0.00	8,794.00
10E---	1524	1---	--	-----	8,794.00	0.00	0.00	0.00	0.00	8,794.00
10E050	1524	2110	00 000000	ERHS Grls Sftbl Cch TRS	1,003.00	0.00	0.00	0.00	0.00	1,003.00
10E---	1524	2---	--	-----	1,003.00	0.00	0.00	0.00	0.00	1,003.00
10E050	1524	3100	00 000000	ERHS Grls Sftbl Official	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E050	1524	3190	00 000000	ERHS Grls Sftbl Part Exp	180.00	0.00	0.00	0.00	0.00	180.00
10E050	1524	3320	00 000000	ERHS Grls Sftbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1524	3---	--	-----	3,180.00	0.00	0.00	0.00	0.00	3,180.00
10E050	1524	4100	00 000000	ERHS Grls Sftbl Supplies	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E---	1524	4---	--	-----	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E050	1525	1100	00 000000	ERHS Grls Soccer Coach	4,832.00	0.00	0.00	0.00	0.00	4,832.00
10E050	1525	1120	00 000000	ERHS GIRLS SOCCER TICK	312.00	0.00	0.00	0.00	0.00	312.00
10E---	1525	1---	--	-----	5,144.00	0.00	0.00	0.00	0.00	5,144.00
10E050	1525	2110	00 000000	ERHS Grls Soccer TRS	550.00	0.00	0.00	0.00	0.00	550.00
10E---	1525	2---	--	-----	550.00	0.00	0.00	0.00	0.00	550.00
10E050	1525	3100	00 000000	ERHS Grls Soccer Officl	800.00	0.00	0.00	0.00	0.00	800.00
10E050	1525	3190	00 000000	ERHS Grls Sccr Part Exp	600.00	0.00	0.00	0.00	0.00	600.00
10E050	1525	3320	00 000000	ERHS Grls Sccr Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1525	3---	--	-----	1,400.00	0.00	0.00	0.00	0.00	1,400.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1525	4100	00 000000	ERHS Girls Soccer Supp	1,050.00	0.00	0.00	0.00	0.00	1,050.00
10E---	1525	4---	--	-----	1,050.00	0.00	0.00	0.00	0.00	1,050.00
10E050	1530	1100	00 000000	ERHS Boys Tns Coach Sal	3,717.00	0.00	0.00	0.00	0.00	3,717.00
10E---	1530	1---	--	-----	3,717.00	0.00	0.00	0.00	0.00	3,717.00
10E050	1530	2110	00 000000	ERHS Boys Tns Cch TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1530	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1530	3190	00 000000	ERHS Boys Tns Part Exp	180.00	0.00	0.00	0.00	0.00	180.00
10E050	1530	3320	00 000000	ERHS Boys Tn Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1530	3---	--	-----	180.00	0.00	0.00	0.00	0.00	180.00
10E050	1530	4100	00 000000	ERHS Boys Tns Supplies	250.00	0.00	0.00	0.00	0.00	250.00
10E---	1530	4---	--	-----	250.00	0.00	0.00	0.00	0.00	250.00
10E050	1531	1100	00 000000	ERHS Ftbl Coach Sal	22,485.00	22,484.93	22,484.93	0.00	0.00	0.07
10E050	1531	1120	00 000000	ERHS Ftbl Game Wrks	2,500.00	1,023.75	1,260.00	0.00	0.00	1,240.00
10E---	1531	1---	--	-----	24,985.00	23,508.68	23,744.93	0.00	0.00	1,240.07
10E050	1531	2110	00 000000	ERHS Ftbl Coach TRS	1,500.00	1,217.94	1,217.94	0.00	0.00	282.06
10E---	1531	2---	--	-----	1,500.00	1,217.94	1,217.94	0.00	0.00	282.06
10E050	1531	3100	00 000000	ERHS Ftbl Officials	2,640.00	780.00	1,560.00	0.00	0.00	1,080.00
10E050	1531	3190	00 000000	ERHS Ftbl Part Exp	1,310.00	457.50	457.50	0.00	0.00	852.50
10E050	1531	3230	00 000000	ERHS Ftbl Recond Equip	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E050	1531	3320	00 000000	ERHS Ftbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1531	3800	00 000000	ERHS Ftbl Insurance	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1531	3---	--	-----	6,450.00	1,237.50	2,017.50	0.00	0.00	4,432.50
10E050	1531	4100	00 000000	ERHS Ftbl Supplies	5,500.00	0.00	4,700.00	0.00	0.00	800.00
10E---	1531	4---	--	-----	5,500.00	0.00	4,700.00	0.00	0.00	800.00
10E050	1532	1100	00 000000	ERHS Boys Bsktb Cch Sal	14,759.00	0.00	0.00	0.00	0.00	14,759.00
10E050	1532	1120	00 000000	ERHS Boys Bsktb Wrk Sal	1,600.00	0.00	0.00	0.00	0.00	1,600.00
10E050	1532	1200	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1532	1---	--	-----	16,359.00	0.00	0.00	0.00	0.00	16,359.00
10E050	1532	2110	00 000000	ERHS Boys Bsktb TRS	1,600.00	0.00	0.00	0.00	0.00	1,600.00
10E---	1532	2---	--	-----	1,600.00	0.00	0.00	0.00	0.00	1,600.00
10E050	1532	3100	00 000000	ERHS Boys Bsktb Official	3,560.00	0.00	0.00	0.00	0.00	3,560.00
10E050	1532	3190	00 000000	ERHS Boys Bsktb Part Exp	750.00	0.00	0.00	0.00	0.00	750.00
10E050	1532	3320	00 000000	ERHS Boys Bsktb Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1532	3---	--	-----	4,310.00	0.00	0.00	0.00	0.00	4,310.00
10E050	1532	4100	00 000000	ERHS Boys Bsktb Supplies	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E---	1532	4---	--	-----	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E050	1533	1100	00 000000	ERHS Boys Tck Coach Sal	6,694.00	0.00	0.00	0.00	0.00	6,694.00
10E050	1533	1110	00 000000	ERHS Boys Track Wrkrs Salary	300.00	0.00	0.00	0.00	0.00	300.00
10E---	1533	1---	--	-----	6,994.00	0.00	0.00	0.00	0.00	6,994.00
10E050	1533	2110	00 000000	ERHS Boys Tck Coach TRS	700.00	0.00	0.00	0.00	0.00	700.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	1533	2---	--	-----	700.00	0.00	0.00	0.00	0.00	700.00
10E050	1533	3100	00	000000 ERHS Boys Tck Officials	200.00	0.00	0.00	0.00	0.00	200.00
10E050	1533	3190	00	000000 ERHS Boys Trck Part Exp	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E050	1533	3320	00	000000 ERHS Boys Trck Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1533	3---	--	-----	1,200.00	0.00	0.00	0.00	0.00	1,200.00
10E050	1533	4100	00	000000 ERHS Boys Trck Supplies	750.00	375.00	504.00	0.00	0.00	246.00
10E---	1533	4---	--	-----	750.00	375.00	504.00	0.00	0.00	246.00
10E050	1533	5500	00	000000 ERHS Boys Track Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1533	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1534	1100	00	000000 ERHS Boys Basebl Cch Sal	7,575.00	0.00	0.00	0.00	0.00	7,575.00
10E050	1534	1120	00	000000 ERHS Baseball Workers	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1534	1---	--	-----	7,575.00	0.00	0.00	0.00	0.00	7,575.00
10E050	1534	2110	00	000000 ERHS Boys Basebl TRS	800.00	0.00	0.00	0.00	0.00	800.00
10E---	1534	2---	--	-----	800.00	0.00	0.00	0.00	0.00	800.00
10E050	1534	3100	00	000000 ERHS Boys Bsbl Official	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E050	1534	3190	00	000000 ERHS Boys Bsbl Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1534	3320	00	000000 ERHS Boys Bsbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1534	3---	--	-----	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E050	1534	4100	00	000000 ERHS Boys Bsbl Supplies	1,500.00	0.00	0.00	980.00	0.00	520.00
10E---	1534	4---	--	-----	1,500.00	0.00	0.00	980.00	0.00	520.00
10E050	1536	1100	00	000000 ERHS Soccer Coach Sal	3,345.00	5,574.75	5,574.75	0.00	0.00	-2,229.75
10E---	1536	1---	--	-----	3,345.00	5,574.75	5,574.75	0.00	0.00	-2,229.75
10E050	1536	2110	00	000000 ERHS Soccer Coach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1536	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1536	3100	00	000000 ERHS Soccer Officials	1,300.00	615.00	1,655.00	0.00	0.00	-355.00
10E050	1536	3190	00	000000 ERHS Soccer Part Exp	500.00	0.00	300.00	0.00	0.00	200.00
10E050	1536	3320	00	000000 ERHS Soccer Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1536	3---	--	-----	1,800.00	615.00	1,955.00	0.00	0.00	-155.00
10E050	1536	4100	00	000000 ERHS Soccer Supplies	1,200.00	193.41	450.21	0.00	0.00	749.79
10E---	1536	4---	--	-----	1,200.00	193.41	450.21	0.00	0.00	749.79
10E040	1540	1100	00	000000 ERMS A D Sal	2,368.00	197.28	956.88	0.00	0.00	1,411.12
10E---	1540	1---	--	-----	2,368.00	197.28	956.88	0.00	0.00	1,411.12
10E040	1540	2110	00	000000 ERMS A D TRS	300.00	30.24	90.72	0.00	0.00	209.28
10E040	1540	2200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1540	2---	--	-----	300.00	30.24	90.72	0.00	0.00	209.28
10E040	1540	3190	00	000000 ERMS AD Pur Serv	1,050.00	125.00	790.00	0.00	0.00	260.00
10E040	1540	3320	00	000000 ERMS A D Travel	200.00	0.00	0.00	0.00	0.00	200.00
10E040	1540	3910	00	000000 ERMS A D State Plyoffs	100.00	0.00	0.00	0.00	0.00	100.00
10E---	1540	3---	--	-----	1,350.00	125.00	790.00	0.00	0.00	560.00
10E040	1540	4100	00	000000 ERMS A D Supplies	300.00	67.36	67.36	0.00	0.00	232.64

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E040	1540	4110	00 000000	ERMS A D Awards	1,000.00	44.00	44.00	0.00	0.00	956.00
10E---	1540	4---	--	-----	1,300.00	111.36	111.36	0.00	0.00	1,188.64
10E040	1540	6400	00 000000	ERMS A D Dues/Fees	550.00	0.00	180.00	0.00	0.00	370.00
10E---	1540	6---	--	-----	550.00	0.00	180.00	0.00	0.00	370.00
10E040	1550	1100	00 000000	ERMS Chrldr Spons Sal	3,531.00	0.00	0.00	0.00	0.00	3,531.00
10E---	1550	1---	--	-----	3,531.00	0.00	0.00	0.00	0.00	3,531.00
10E040	1550	2110	00 000000	ERMS Chrldr Spons TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1550	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1550	3190	00 000000	ERMS Chrldr Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1550	3320	00 000000	ERMS Chrldr Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1550	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1550	4100	00 000000	ERMS Chrldr Supplies	100.00	0.00	0.00	0.00	0.00	100.00
10E---	1550	4---	--	-----	100.00	0.00	0.00	0.00	0.00	100.00
10E040	1550	6400	00 000000	ERMS Chrldr Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1550	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1551	1100	00 000000	ERMS X-Cntry Coach Sal	4,088.00	4,088.15	4,200.65	0.00	0.00	-112.65
10E---	1551	1---	--	-----	4,088.00	4,088.15	4,200.65	0.00	0.00	-112.65
10E040	1551	2110	00 000000	ERMS X-Cntry Coach TRS	0.00	0.00	9.49	0.00	0.00	-9.49
10E---	1551	2---	--	-----	0.00	0.00	9.49	0.00	0.00	-9.49
10E040	1551	3190	00 000000	ERMS X-Cntry Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1551	3320	00 000000	ERMS X-Cntry Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1551	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1551	4100	00 000000	ERMS X-Cntry Supplies	150.00	0.00	38.21	0.00	11.79	100.00
10E---	1551	4---	--	-----	150.00	0.00	38.21	0.00	11.79	100.00
10E040	1551	6400	00 000000	ERMS X-Cntry Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1551	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1560	1100	00 000000	ERMS Grls Bsktbl Cch Sal	7,805.00	0.00	0.00	0.00	0.00	7,805.00
10E040	1560	1120	00 000000	ERMS Grls Bsktbl Wrks Sal	1,000.00	157.50	157.50	0.00	0.00	842.50
10E---	1560	1---	--	-----	8,805.00	157.50	157.50	0.00	0.00	8,647.50
10E040	1560	2110	00 000000	ERMS Grls Bsktbl Cch TRS	50.00	18.11	18.11	0.00	0.00	31.89
10E040	1560	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	2---	--	-----	50.00	18.11	18.11	0.00	0.00	31.89
10E040	1560	3100	00 000000	ERMS Grls Bsktbl Official	1,400.00	393.75	393.75	0.00	0.00	1,006.25
10E040	1560	3190	00 000000	ERMS Grls Bsktbl Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1560	3320	00 000000	ERMS Grls Bsktbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	3---	--	-----	1,400.00	393.75	393.75	0.00	0.00	1,006.25
10E040	1560	4100	00 000000	ERMS Grls Bsktbl Supplies	350.00	0.00	250.00	0.00	0.00	100.00
10E---	1560	4---	--	-----	350.00	0.00	250.00	0.00	0.00	100.00
10E040	1560	5400	00 000000	ERMS Grls Bsktbl Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E040	1560	6400	00 000000	ERMS Grls Bsktb Due/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1561	1100	00 000000	ERMS Volleybl Coach Sal	4,904.00	0.00	0.00	0.00	0.00	4,904.00
10E040	1561	1120	00 000000	ERMS Volleybl Gm Wrk Sal	200.00	0.00	0.00	0.00	0.00	200.00
10E---	1561	1---	--	-----	5,104.00	0.00	0.00	0.00	0.00	5,104.00
10E040	1561	2110	00 000000	ERMS Volleybl Coach TRS	650.00	0.00	0.00	0.00	0.00	650.00
10E040	1561	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1561	2---	--	-----	650.00	0.00	0.00	0.00	0.00	650.00
10E040	1561	3100	00 000000	ERMS Volleybl Officials	900.00	0.00	0.00	0.00	0.00	900.00
10E040	1561	3190	00 000000	ERMS Volleybl Part Exp	700.00	0.00	0.00	0.00	0.00	700.00
10E040	1561	3320	00 000000	ERMS Volleybl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1561	3---	--	-----	1,600.00	0.00	0.00	0.00	0.00	1,600.00
10E040	1561	4100	00 000000	ERMS Volleybl Supplies	300.00	0.00	10.00	0.00	0.00	290.00
10E---	1561	4---	--	-----	300.00	0.00	10.00	0.00	0.00	290.00
10E040	1561	6400	00 000000	ERMS Volleybl Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1561	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1562	1100	00 000000	ERMS Grls Trk Coach Sal	2,368.00	0.00	0.00	0.00	0.00	2,368.00
10E---	1562	1---	--	-----	2,368.00	0.00	0.00	0.00	0.00	2,368.00
10E040	1562	2110	00 000000	ERMS Grls Trk Cch TRS	300.00	0.00	0.00	0.00	0.00	300.00
10E---	1562	2---	--	-----	300.00	0.00	0.00	0.00	0.00	300.00
10E040	1562	3100	00 000000	ERMS Grls Trk Officials	300.00	0.00	0.00	0.00	0.00	300.00
10E040	1562	3190	00 000000	ERMS Girls Trk Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1562	3320	00 000000	ERMS Grls Trk Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1562	3---	--	-----	300.00	0.00	0.00	0.00	0.00	300.00
10E040	1562	4100	00 000000	ERMS Grls Trk Supplies	250.00	0.00	29.50	0.00	0.00	220.50
10E---	1562	4---	--	-----	250.00	0.00	29.50	0.00	0.00	220.50
10E040	1562	6400	00 000000	ERMS Grls Trk Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1562	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1570	1100	00 000000	ERMS Boys Bsktb Cch Sal	7,199.00	0.00	0.00	0.00	0.00	7,199.00
10E040	1570	1120	00 000000	ERMS Boys Bsktb Wrk Sal	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E040	1570	1210	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1570	1---	--	-----	8,699.00	0.00	0.00	0.00	0.00	8,699.00
10E040	1570	2110	00 000000	ERMS Boys Bsktb Cch TRS	500.00	0.00	0.00	0.00	0.00	500.00
10E040	1570	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1570	2---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E040	1570	3100	00 000000	ERMS Boys Bsktb Official	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E040	1570	3190	00 000000	ERMS Boys Bsktb Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1570	3320	00 000000	ERMS Boys Bsktb Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1570	3---	--	-----	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E040	1570	4100	00 000000	ERMS Boys Bsktb Supplies	1,250.00	611.30	1,125.90	0.00	50.00	74.10

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	1570	4---	--	-----	1,250.00	611.30	1,125.90	0.00	50.00	74.10
10E040	1570	6400	00	000000 ERMS Boys Bsktb Due/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1570	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1571	1100	00	000000 ERMS Boys Trk Coach Sal	6,118.00	0.00	0.00	0.00	0.00	6,118.00
10E---	1571	1---	--	-----	6,118.00	0.00	0.00	0.00	0.00	6,118.00
10E040	1571	2110	00	000000 ERMS Boys Trk Coach TRS	232.00	0.00	0.00	0.00	0.00	232.00
10E---	1571	2---	--	-----	232.00	0.00	0.00	0.00	0.00	232.00
10E040	1571	3100	00	000000 ERMS Boys Trk Officials	2,650.00	120.00	120.00	0.00	0.00	2,530.00
10E040	1571	3190	00	000000 ERMS Boys Trk Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1571	3320	00	000000 ERMS Boys Trk Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1571	3---	--	-----	2,650.00	120.00	120.00	0.00	0.00	2,530.00
10E040	1571	4100	00	000000 ERMS Boys Trk Supplies	1,300.00	0.00	0.00	0.00	0.00	1,300.00
10E---	1571	4---	--	-----	1,300.00	0.00	0.00	0.00	0.00	1,300.00
10E040	1571	6400	00	000000 ERMS Boys Trk Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1571	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1572	1100	00	000000 ERHS Wrestling Coach	5,207.00	0.00	0.00	0.00	0.00	5,207.00
10E050	1572	1120	00	000000 HS Wrestling Workers Sal	200.00	0.00	0.00	0.00	0.00	200.00
10E---	1572	1---	--	-----	5,407.00	0.00	0.00	0.00	0.00	5,407.00
10E050	1572	2110	00	000000 ERHS Wrestling TRS	600.00	0.00	0.00	0.00	0.00	600.00
10E---	1572	2---	--	-----	600.00	0.00	0.00	0.00	0.00	600.00
10E050	1572	3100	00	000000 HS Wrestling Officials	1,150.00	0.00	0.00	0.00	0.00	1,150.00
10E050	1572	3190	00	000000 ERHS Wrestling Entry Fees	900.00	0.00	0.00	0.00	0.00	900.00
10E050	1572	3320	00	000000 ERHS Wrestling Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1572	3---	--	-----	2,050.00	0.00	0.00	0.00	0.00	2,050.00
10E040	1572	4100	00	000000 Wrestling Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1572	4100	00	000000 ERHS Wrestling Supp	600.00	0.00	0.00	0.00	500.00	100.00
10E---	1572	4---	--	-----	600.00	0.00	0.00	0.00	500.00	100.00
10E040	1575	1100	00	000000 ERMS Yearbook Spons Sal	2,706.00	225.46	1,123.74	0.00	0.00	1,582.26
10E---	1575	1---	--	-----	2,706.00	225.46	1,123.74	0.00	0.00	1,582.26
10E040	1575	2110	00	000000 ERMS Yearbook Spons TRS	325.00	34.56	103.68	0.00	0.00	221.32
10E---	1575	2---	--	-----	325.00	34.56	103.68	0.00	0.00	221.32
10E040	1576	1100	00	000000 ERMS Student Council Sp	2,368.00	197.28	983.28	0.00	0.00	1,384.72
10E---	1576	1---	--	-----	2,368.00	197.28	983.28	0.00	0.00	1,384.72
10E040	1576	2110	00	000000 ERMS Student Council TRS	300.00	30.24	90.72	0.00	0.00	209.28
10E---	1576	2---	--	-----	300.00	30.24	90.72	0.00	0.00	209.28
10E050	1580	1100	00	000000 ERHS Schlstc Bwl Cch Sal	4,219.00	0.00	0.00	0.00	0.00	4,219.00
10E---	1580	1---	--	-----	4,219.00	0.00	0.00	0.00	0.00	4,219.00
10E050	1580	2110	00	000000 ERHS Schlstc Bwl TRS	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1580	2---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1580	3190	00	000000 ERHS Schlstc Bwl Pur Ser	200.00	0.00	0.00	0.00	0.00	200.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1580	3320	00 000000	ERHS Schlstc Bwl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1580	3---	--	-----	200.00	0.00	0.00	0.00	0.00	200.00
10E050	1580	4100	00 000000	ERHS Schlstc Bwl Supp	400.00	0.00	0.00	0.00	0.00	400.00
10E---	1580	4---	--	-----	400.00	0.00	0.00	0.00	0.00	400.00
10E050	1582	1100	00 000000	ERHS Drama Spons Salary	11,248.00	0.00	0.00	0.00	0.00	11,248.00
10E---	1582	1---	--	-----	11,248.00	0.00	0.00	0.00	0.00	11,248.00
10E050	1582	2110	00 000000	ERHS Drama Spons TRS	1,300.00	0.00	0.00	0.00	0.00	1,300.00
10E050	1582	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1582	2200	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1582	2---	--	-----	1,300.00	0.00	0.00	0.00	0.00	1,300.00
10E050	1582	3190	00 000000	ERHS Drama Pur Serv	800.00	0.00	0.00	0.00	0.00	800.00
10E---	1582	3---	--	-----	800.00	0.00	0.00	0.00	0.00	800.00
10E050	1583	1100	00 000000	ERHS Mrch Bnd Dir Sal	6,765.00	563.68	2,811.68	0.00	0.00	3,953.32
10E050	1583	1110	00 000000	ERHS Band Camp Sal	1,200.00	0.00	1,200.00	0.00	0.00	0.00
10E---	1583	1---	--	-----	7,965.00	563.68	4,011.68	0.00	0.00	3,953.32
10E050	1583	2110	00 000000	ERHS Mrch Bnd Dir TRS	1,300.00	86.40	569.55	0.00	0.00	730.45
10E---	1583	2---	--	-----	1,300.00	86.40	569.55	0.00	0.00	730.45
10E050	1583	3190	00 000000	ERHS Mrch Bnd Part Exp	1,175.00	0.00	1,325.00	0.00	0.00	-150.00
10E---	1583	3---	--	-----	1,175.00	0.00	1,325.00	0.00	0.00	-150.00
10E050	1583	4100	00 000000	Band Uniforms	6,000.00	0.00	0.00	0.00	6,000.00	0.00
10E050	1583	4100	00 000000	HS Marching Band Supplies	3,500.00	0.00	1,887.78	0.00	2,628.69	-1,016.47
10E---	1583	4---	--	-----	9,500.00	0.00	1,887.78	0.00	8,628.69	-1,016.47
10E050	1583	5500	00 000000	HS Band Uniforms	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1583	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1584	1100	00 000000	ERHS Chorus Spons Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1584	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1585	1100	00 000000	ERHS Jr Cls Spons Sal	4,400.00	380.46	1,728.54	0.00	0.00	2,671.46
10E---	1585	1---	--	-----	4,400.00	380.46	1,728.54	0.00	0.00	2,671.46
10E050	1585	2110	00 000000	ERHS Jr Cls Spons TRS	525.00	58.32	174.96	0.00	0.00	350.04
10E---	1585	2---	--	-----	525.00	58.32	174.96	0.00	0.00	350.04
10E050	1586	1100	00 000000	ERHS Yrbk Spons Sal	2,030.00	169.10	842.82	0.00	0.00	1,187.18
10E---	1586	1---	--	-----	2,030.00	169.10	842.82	0.00	0.00	1,187.18
10E050	1586	2110	00 000000	ERHS Yrbk Spons TRS	234.00	25.92	77.76	0.00	0.00	156.24
10E---	1586	2---	--	-----	234.00	25.92	77.76	0.00	0.00	156.24
10E050	1586	4100	00 000000	HS Yearbook Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1586	4---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1588	1100	00 000000	ERHS X-Curr Sprvsn Sal	200.00	0.00	24.00	0.00	0.00	176.00
10E---	1588	1---	--	-----	200.00	0.00	24.00	0.00	0.00	176.00
10E050	1588	2110	00 000000	ERHS X-Curr Sprvsn TRS	25.00	0.00	2.76	0.00	0.00	22.24
10E---	1588	2---	--	-----	25.00	0.00	2.76	0.00	0.00	22.24

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1589	1100	00 000000	ERHS Stdnt Cncl Sal	3,383.00	281.84	1,404.72	0.00	0.00	1,978.28
10E---	1589	1---	--	-----	3,383.00	281.84	1,404.72	0.00	0.00	1,978.28
10E050	1589	2110	00 000000	ERHS Stdnt Cncl TRS	400.00	43.20	129.60	0.00	0.00	270.40
10E---	1589	2---	--	-----	400.00	43.20	129.60	0.00	0.00	270.40
10E050	1590	1110	00 000000	ERHS Rifle/Drill Sal	4,760.00	387.12	2,049.30	0.00	0.00	2,710.70
10E---	1590	1---	--	-----	4,760.00	387.12	2,049.30	0.00	0.00	2,710.70
10E050	1590	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1590	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1590	3320	00 000000	ERHS Rifle/Drill Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1590	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1591	1100	00 000000	ERMS Band Director Sal	2,706.00	225.46	1,123.74	0.00	0.00	1,582.26
10E---	1591	1---	--	-----	2,706.00	225.46	1,123.74	0.00	0.00	1,582.26
10E040	1591	2110	00 000000	ERMS Band Directors TRS	312.00	34.56	103.68	0.00	0.00	208.32
10E---	1591	2---	--	-----	312.00	34.56	103.68	0.00	0.00	208.32
10E040	1591	3190	00 000000	ERMS Band Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1591	3230	00 000000	ERMS Band Rep/Main	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E---	1591	3---	--	-----	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E040	1591	4100	00 000000	ERMS Music Supp/Parts	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1591	4---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1591	6400	00 000000	ERMS Band Dues/Fees	100.00	0.00	80.00	0.00	0.00	20.00
10E---	1591	6---	--	-----	100.00	0.00	80.00	0.00	0.00	20.00
10E040	1593	1100	00 000000	ERMS Talent Shw Spon Sal	5,750.00	5,749.43	5,749.43	0.00	0.00	0.57
10E---	1593	1---	--	-----	5,750.00	5,749.43	5,749.43	0.00	0.00	0.57
10E040	1593	2110	00 000000	ERMS Talent Shw Spon TRS	700.00	660.85	660.85	0.00	0.00	39.15
10E---	1593	2---	--	-----	700.00	660.85	660.85	0.00	0.00	39.15
10E040	1593	4100	00 000000	ERMS Talent Shw Supp	200.00	16.62	16.62	0.00	150.00	33.38
10E---	1593	4---	--	-----	200.00	16.62	16.62	0.00	150.00	33.38
10E040	1594	4100	00 000000	ERMS Drama Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1594	4---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1598	1100	00 000000	ERMS Dance/Grad Sup Sal	100.00	30.00	30.00	0.00	0.00	70.00
10E---	1598	1---	--	-----	100.00	30.00	30.00	0.00	0.00	70.00
10E040	1598	2110	00 000000	ERMS Dance/Grad TRS	15.00	3.45	3.45	0.00	0.00	11.55
10E---	1598	2---	--	-----	15.00	3.45	3.45	0.00	0.00	11.55
10E040	1599	3320	00 000000	MS TEAM QUEST TRAV	600.00	0.00	0.00	0.00	0.00	600.00
10E---	1599	3---	--	-----	600.00	0.00	0.00	0.00	0.00	600.00
10E---	15--	----	--	-----	360,683.00	76,661.53	110,068.67	2,435.13	9,340.48	238,838.72
10E050	1700	1100	00 000000	Driver's Ed Teach Salary	50,000.00	1,940.54	23,154.61	0.00	0.00	26,845.39
10E050	1700	1200	00 000000	Drs Ed Sub Sal	500.00	47.50	47.50	0.00	0.00	452.50
10E---	1700	1---	--	-----	50,500.00	1,988.04	23,202.11	0.00	0.00	27,297.89
10E050	1700	2110	00 000000	Driver's Ed TRS	5,725.00	298.06	1,162.71	0.00	0.00	4,562.29

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1700	2200	00	000000 Driver's Ed Ins Ben	2,400.00	240.00	720.00	0.00	0.00	1,680.00
10E---	1700	2---	--	-----	8,125.00	538.06	1,882.71	0.00	0.00	6,242.29
10E050	1700	3190	00	000000 Driver's Ed Pur Serv	230.00	30.00	315.00	0.00	170.00	-255.00
10E050	1700	3230	00	000000 Driver's Ed Rep/Maint	1,650.00	0.00	186.00	0.00	0.00	1,464.00
10E050	1700	3320	00	000000 Driver;s Ed Travel	25.00	0.00	0.00	0.00	0.00	25.00
10E050	1700	3600	00	000000 Driver's Ed Printing	125.00	0.00	0.00	0.00	0.00	125.00
10E---	1700	3---	--	-----	2,030.00	30.00	501.00	0.00	170.00	1,359.00
10E050	1700	4100	00	000000 Driver's Ed Supplies	470.00	0.00	94.68	0.00	0.00	375.32
10E050	1700	4210	00	000000 Drvr's Ed Replcmnt Texbks	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1700	4640	00	000000 Driver's Ed Fuel	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E---	1700	4---	--	-----	2,970.00	0.00	94.68	0.00	0.00	2,875.32
10E---	17--	----	--	-----	63,625.00	2,556.10	25,680.50	0.00	170.00	37,774.50
10E010	1800	1100	00	000000 Bilingual Prog Sal	750.00	0.00	425.00	0.00	0.00	325.00
10E---	1800	1---	--	-----	750.00	0.00	425.00	0.00	0.00	325.00
10E010	1800	2110	00	000000 Bilingual Program TRS	50.00	0.00	6.03	0.00	0.00	43.97
10E---	1800	2---	--	-----	50.00	0.00	6.03	0.00	0.00	43.97
10E010	1800	4100	00	000000 Bilingual Supplies	1,500.00	0.00	1,263.66	0.00	0.00	236.34
10E---	1800	4---	--	-----	1,500.00	0.00	1,263.66	0.00	0.00	236.34
10E---	18--	----	--	-----	2,300.00	0.00	1,694.69	0.00	0.00	605.31
10E550	1900	1110	00	550000 TAOEP TA/Aide Salary	17,245.00	1,724.48	5,173.44	0.00	0.00	12,071.56
10E750	1900	1110	00	750000 TAOEP TA/Aide Salary	3,358.00	0.00	3,357.64	0.00	0.00	0.36
10E550	1900	1200	00	550000	0.00	0.00	0.00	0.00	0.00	0.00
10E550	1900	1210	00	550000 TAOEP Sub TA/Aide Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E750	1900	1210	00	750000 TAOEP Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1900	1---	--	-----	20,603.00	1,724.48	8,531.08	0.00	0.00	12,071.92
10E750	1900	2130	00	750000	0.00	0.00	0.00	0.00	0.00	0.00
10E550	1900	2200	00	550000 TAOEP Ins Ben	10.00	1.00	3.00	0.00	0.00	7.00
10E750	1900	2200	00	750000 TAOEP Ins Ben	2.00	0.00	2.00	0.00	0.00	0.00
10E---	1900	2---	--	-----	12.00	1.00	5.00	0.00	0.00	7.00
10E550	1900	4100	00	550000 TAOEP Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E750	1900	4100	00	750000 TAOEP Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1900	4---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E750	1900	5500	00	750000 TAEOP Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1900	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E010	1911	6700	00	000000 REVERSIDE MEDICAL CENTER	500.00	0.00	0.00	0.00	0.00	500.00
10E010	1911	6710	00	000000 Reg Ed Pavilion Tuition	350.00	660.00	660.00	0.00	0.00	-310.00
10E010	1911	6730	00	000000 ALEXIAN BROTHERS BEHAVIORAL HO	0.00	0.00	0.00	0.00	0.00	0.00
10E010	1911	6790	00	000000 LINCOLN PRIARIE BEHAVIORAL HEA	550.00	0.00	0.00	0.00	0.00	550.00
10E---	1911	6---	--	-----	1,400.00	660.00	660.00	0.00	0.00	740.00
10E260	1912	6700	00	260000 Sp Ed Priv SWANN Tuition	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	1912	6710	00	000000 REG ED PAVILION TUIT	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6710	00	260000 Sp Ed Priv PAVILION Tuition	500.00	0.00	0.00	0.00	0.00	500.00
10E260	1912	6720	00	000000 KEMMERER VILLAGE RM/BD/TUITION	500.00	0.00	298.08	0.00	0.00	201.92
10E260	1912	6730	00	260000 Sp Ed Salem Children's Home	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6740	00	260000 Sp Ed Cunningham Home R/B	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6750	00	260000 CUNNINGHAM CHILDREN'S HOME	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6760	00	260000 Swann Tuition	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6770	00	260000 STREAMWOOD BEHAVIORAL HEALTHCA	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6780	00	260000 SALEM CHILDRENS HOME	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6800	00	260000 SP ED LINCOLN PRAIRIE	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6810	00	260000 MERIDELL ACHIEVEMENT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1912	6---	--	-----	1,000.00	0.00	298.08	0.00	0.00	701.92
10E---	19--	----	--	-----	23,015.00	2,385.48	9,494.16	0.00	0.00	13,520.84
10E010	2110	1100	00	000000 Social Worker Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E550	2110	1100	00	550000 TAOEP Social Wrkr Sal	11,493.00	0.00	0.00	0.00	0.00	11,493.00
10E750	2110	1100	00	750000 TAOEP Social Worker Sal	2,200.00	0.00	2,200.00	0.00	0.00	0.00
10E020	2110	1110	00	000000 ERES Social Workers Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E550	2110	1110	00	550000 TAOEP Sec/Intervntst Sal	32,331.00	1,961.92	5,885.76	0.00	0.00	26,445.24
10E750	2110	1110	00	750000 TAOEP Interventionist Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E750	2110	1200	00	750000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2110	1---	--	-----	46,024.00	1,961.92	8,085.76	0.00	0.00	37,938.24
10E010	2110	2110	00	000000 Social Worker TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E550	2110	2110	00	550000 TAOEP TRS	1,322.00	0.00	0.00	0.00	0.00	1,322.00
10E750	2110	2110	00	750000 TAOEP Social Worker TRS	252.00	0.00	251.72	0.00	0.00	0.28
10E020	2110	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E750	2110	2130	00	750000	0.00	0.00	0.00	0.00	0.00	0.00
10E550	2110	2200	00	550000 TAOEP Ins Ben	5,760.00	640.00	1,920.00	0.00	0.00	3,840.00
10E750	2110	2200	00	750000 TAOEP Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2110	2---	--	-----	7,334.00	640.00	2,171.72	0.00	0.00	5,162.28
10E550	2110	3190	00	550000 TAOEP Pur Serv	0.00	0.00	40.00	0.00	0.00	-40.00
10E750	2110	3190	00	750000 TAOEP Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2110	3320	00	000000 Social Worker Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E550	2110	3320	00	550000 TAOEP Travel-FY06	2,133.00	0.00	198.53	0.00	0.00	1,934.47
10E750	2110	3320	00	750000 TAOEP Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2110	3---	--	-----	2,133.00	0.00	238.53	0.00	0.00	1,894.47
10E020	2120	1100	00	000000 ERES Guidance Sal	95,971.00	8,032.90	39,740.10	0.00	0.00	56,230.90
10E040	2120	1100	00	000000 ERMS Guidance Sal	43,575.00	3,831.42	16,754.62	0.00	0.00	26,820.38
10E050	2120	1100	00	000000 ERHS Guid Salary SAL	105,656.00	8,569.50	45,669.48	0.00	0.00	59,986.52
10E070	2120	1100	00	000000 21st Cent Guid Sal	700.00	0.00	0.00	0.00	0.00	700.00
10E470	2120	1100	00	470000 21st Cent SW Sal	0.00	0.00	0.00	0.00	0.00	0.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	2120	1110	00	000000	ERHS Guid Sec Salary	19,849.00	1,654.08	8,270.40	0.00	11,578.60
10E020	2120	1200	00	000000	ES Counselor Sub	2,000.00	190.00	522.50	0.00	1,477.50
10E050	2120	1210	00	000000	ERHS Guid Sub Sec Sal	0.00	0.00	0.00	0.00	0.00
10E---	2120	1---	--	-----		267,751.00	22,277.90	110,957.10	0.00	156,793.90
10E020	2120	2110	00	000000	ERES Guidance TRS	12,000.00	1,233.76	3,700.65	0.00	8,299.35
10E040	2120	2110	00	000000	ERMS Guidance TRS	5,300.00	587.20	1,509.88	0.00	3,790.12
10E050	2120	2110	00	000000	ERHS Guid TRS	11,900.00	1,313.38	3,940.14	0.00	7,959.86
10E070	2120	2110	00	000000	21st Cent TRS	359.00	0.00	0.00	0.00	359.00
10E470	2120	2110	00	470000	21st Cent TRS	0.00	0.00	0.00	0.00	0.00
10E050	2120	2130	00	000000		0.00	0.00	0.00	0.00	0.00
10E020	2120	2200	00	000000	ERES Ins Ben	11,460.00	960.00	4,740.00	0.00	6,720.00
10E040	2120	2200	00	000000	ERMS Guidance Ins Ben	5,730.00	480.00	2,370.00	0.00	3,360.00
10E050	2120	2200	00	000000	ERHS Guid Ins Ben	11,502.00	961.00	4,775.00	0.00	6,727.00
10E---	2120	2---	--	-----		58,251.00	5,535.34	21,035.67	0.00	37,215.33
10E010	2120	3140	00	000000	Dist Testing Services	0.00	0.00	0.00	0.00	0.00
10E020	2120	3190	00	000000	ERES Guid Pur Serv	100.00	0.00	95.00	0.00	5.00
10E040	2120	3190	00	000000	PURCHASE SERVICE	150.00	0.00	190.45	0.00	-40.45
10E050	2120	3190	00	000000	ERHS Guid Pur Serv	0.00	0.00	0.00	0.00	0.00
10E070	2120	3190	00	000000	Century 21 Grant-Pur Srvcs	0.00	0.00	0.00	0.00	0.00
10E0100	2120	3190	00	100000	Title I CHAT Pur Serv	0.00	1,500.00	2,400.00	0.00	-7,200.00
10E500	2120	3190	00	500000	Title I Guid Pur Serv CHAT	12,600.00	0.00	0.00	0.00	12,600.00
10E680	2120	3190	00	680000	CHAT Guid Speaker	0.00	0.00	0.00	0.00	0.00
10E880	2120	3190	00	880000	CHAT #2 JF-Speaker	0.00	0.00	0.00	0.00	0.00
10E050	2120	3230	00	000000	ERHS Guid Rep/Maint	150.00	0.00	0.00	0.00	150.00
10E050	2120	3240	00	000000	ERHS Guid Copier Repair	250.00	0.00	0.00	0.00	250.00
10E050	2120	3260	00	000000	ERHS Guid Postage	0.00	0.00	0.00	0.00	0.00
10E040	2120	3320	00	000000	ERMS Guidance Travel	50.00	0.00	0.00	0.00	50.00
10E050	2120	3320	00	000000	ERHS Guid Travel	900.00	0.00	220.00	0.00	680.00
10E070	2120	3320	00	000000	21st Cent Mile	0.00	0.00	0.00	0.00	0.00
10E470	2120	3320	00	470000	21s Cent Mileage	0.00	0.00	0.00	0.00	0.00
10E050	2120	3600	00	000000	Guidance Printing	0.00	0.00	0.00	0.00	0.00
10E---	2120	3---	--	-----		14,200.00	1,500.00	2,905.45	0.00	6,494.55
10E010	2120	4100	00	000000	Dist Testing Supplies	0.00	0.00	0.00	0.00	0.00
10E020	2120	4100	00	000000	ERES Guid Supp	2,500.00	0.00	992.58	0.00	1,507.42
10E040	2120	4100	00	000000	ERMS Guidance Supplies	500.00	0.00	0.00	49.99	450.01
10E050	2120	4100	00	000000	ERHS Guid Supplies	7,953.00	125.98	1,109.09	201.23	6,642.68
10E070	2120	4100	00	000000	21st Cent Supp	100.00	0.00	0.00	0.00	100.00
10E470	2120	4100	00	470000	21st Cent Guid Supp	0.00	0.00	0.00	0.00	0.00
10E500	2120	4100	00	500000	Title I Counselor Supp	0.00	0.00	0.00	27.96	-27.96
10E680	2120	4100	00	680000	CHAT Guid Supp	0.00	0.00	0.00	0.00	0.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E880	2120	4100	00	880000 CHAT #2 JF Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2120	4240	00	000000 ERHS Guid Paper/Toner	125.00	0.00	0.00	0.00	0.00	125.00
10E050	2120	4700	00	000000 ERHS Guid Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2120	4---	--	-----	11,178.00	125.98	2,101.67	0.00	279.18	8,797.15
10E050	2120	5500	00	000000 ERHS Gudiance Equipment	6,595.00	0.00	4,545.00	0.00	0.00	2,050.00
10E---	2120	5---	--	-----	6,595.00	0.00	4,545.00	0.00	0.00	2,050.00
10E050	2120	6400	00	000000 ERHS Guid Membership/Dues	400.00	0.00	227.50	0.00	0.00	172.50
10E---	2120	6---	--	-----	400.00	0.00	227.50	0.00	0.00	172.50
10E010	2130	1100	00	000000 District Nurse Salary	120,000.00	11,655.16	55,393.91	0.00	0.00	64,606.09
10E010	2130	1200	00	000000 Dist Sub Nurse Sal	5,500.00	320.00	810.00	0.00	0.00	4,690.00
10E---	2130	1---	--	-----	125,500.00	11,975.16	56,203.91	0.00	0.00	69,296.09
10E010	2130	2110	00	000000 District Nurse TRS	11,000.00	1,179.06	3,550.83	0.00	0.00	7,449.17
10E010	2130	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2130	2200	00	000000 District Nurse Ins Ben	12,400.00	962.34	5,676.35	0.00	0.00	6,723.65
10E---	2130	2---	--	-----	23,400.00	2,141.40	9,227.18	0.00	0.00	14,172.82
10E920	2130	3190	00	920000 Dist Immuniz/Reg Fee	3,614.00	0.00	556.00	0.00	1,598.00	1,460.00
10E920	2130	3230	00	920000 District Nurse Rep/Maint	400.00	195.00	195.00	0.00	5.00	200.00
10E920	2130	3320	00	920000 District Nurse Travel	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2130	3---	--	-----	4,514.00	195.00	751.00	0.00	1,603.00	2,160.00
10E920	2130	4100	00	920000 District Nurse Supplies	4,200.00	188.12	1,860.83	0.00	2,386.13	-46.96
10E920	2130	4400	00	920000 Subscription Renewals	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2130	4700	00	920000 Nurses Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2130	4---	--	-----	4,200.00	188.12	1,860.83	0.00	2,386.13	-46.96
10E920	2130	5500	00	920000 District Nurse Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2130	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2130	6400	00	920000 Nurses Membership/Dues Fees	175.00	0.00	161.00	0.00	0.00	14.00
10E---	2130	6---	--	-----	175.00	0.00	161.00	0.00	0.00	14.00
10E140	2140	1100	00	140000 Physchologist Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2140	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E140	2140	2110	00	140000 Psychologist TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E140	2140	2200	00	140000 Psychologist Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2140	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2140	3190	00	920000 Pysh Pur Serv	2,680.00	0.00	0.00	0.00	0.00	2,680.00
10E---	2140	3---	--	-----	2,680.00	0.00	0.00	0.00	0.00	2,680.00
10E920	2140	4130	00	920000 Psych Supp	2,100.00	0.00	0.00	0.00	0.00	2,100.00
10E---	2140	4---	--	-----	2,100.00	0.00	0.00	0.00	0.00	2,100.00
10E150	2150	1100	00	150000 Speech ELL Students Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E280	2150	1100	00	280000 District Speech Salary	245,000.00	20,523.08	99,372.31	0.00	0.00	145,627.69
10E280	2150	1110	00	280000 District Speech Aide	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2150	1---	--	-----	245,000.00	20,523.08	99,372.31	0.00	0.00	145,627.69

FD	TLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
					Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E150	2150	2110	00	150000	Speech ELL Students TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E280	2150	2110	00	280000	District Speech TRS	29,000.00	3,145.32	9,478.34	0.00	0.00	19,521.66
10E280	2150	2130	00	280000		0.00	0.00	0.00	0.00	0.00	0.00
10E280	2150	2200	00	280000	District Speech Ins Ben	22,932.00	1,921.00	9,485.00	0.00	0.00	13,447.00
10E---	2150	2---	--	-----		51,932.00	5,066.32	18,963.34	0.00	0.00	32,968.66
10E920	2150	3320	00	920000	District Speech Travel	2,400.00	30.01	352.09	19.83	0.00	2,028.08
10E---	2150	3---	--	-----		2,400.00	30.01	352.09	19.83	0.00	2,028.08
10E920	2150	4100	00	920000	District Speech Supplies	1,125.00	45.16	329.02	1.07	399.74	395.17
10E920	2150	4130	00	920000	District Speech Testing Suppli	2,990.00	1,016.72	1,225.72	0.00	0.00	1,764.28
10E920	2150	4200	00	920000	District Bilingual Test Suppli	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2150	4220	00	920000	District Speech Workbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2150	4---	--	-----		4,115.00	1,061.88	1,554.74	1.07	399.74	2,159.45
10E920	2150	5500	00	000000	District Speech Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2150	5---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E920	2150	6400	00	920000	District Speech Dues & Fees	1,525.00	1,125.00	1,527.35	0.00	100.00	-102.35
10E---	2150	6---	--	-----		1,525.00	1,125.00	1,527.35	0.00	100.00	-102.35
10E020	2190	1110	00	000000	Supervision Aide Salary	0.00	-45,794.44	-28,989.41	0.00	0.00	28,989.41
10E020	2190	1210	00	000000	Sub Supervision Aide	0.00	-390.00	-267.50	0.00	0.00	267.50
10E---	2190	1---	--	-----		0.00	-46,184.44	-29,256.91	0.00	0.00	29,256.91
10E020	2190	2110	00	000000	Supervision TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2190	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E020	2190	2200	00	000000	Supervision Aide Ins Ben	11,475.00	960.00	4,755.00	0.00	0.00	6,720.00
10E---	2190	2---	--	-----		11,475.00	960.00	4,755.00	0.00	0.00	6,720.00
10E---	21--	----	--	-----		892,882.00	29,122.67	317,740.24	20.90	9,568.05	565,552.81
10E070	2210	1100	00	000000	Cent 21 Prof Dev Sal	4,000.00	95.00	876.16	0.00	0.00	3,123.84
10E100	2210	1100	00	100000	Title I Imp Stipends	0.00	0.00	0.00	0.00	0.00	0.00
10E120	2210	1100	00	120000	IMPROV INSTR LAPTOP GRANT	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	1100	00	180000	RTTT Improv Instr Stipends	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	1100	00	330000	Title II Teach Stipend	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2210	1100	00	470000	21st Cent Sal	705.00	0.00	704.50	0.00	0.00	0.50
10E490	2210	1100	00	490000	Ag Grant Improv of Inst Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	1100	00	500000	Title I Imp Stipends	0.00	507.25	1,032.58	0.00	0.00	-1,032.58
10E510	2210	1100	00	510000	At Risk Improv Sal	2,166.00	0.00	405.00	0.00	0.00	1,761.00
10E530	2210	1100	00	530000	Title II Stipend	0.00	0.00	0.00	0.00	0.00	0.00
10E810	2210	1100	00	810000	ROE FLOW THRU	2,000.00	0.00	4,655.00	0.00	0.00	-2,655.00
10E070	2210	1110	00	000000	Cent 21 Prof NC Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2210	1200	00	000000	Improv of Instruc Dist	0.00	0.00	0.00	0.00	0.00	0.00
10E060	2210	1200	00	000000	Fine Arts Grant Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	1200	00	100000	Title I Improv Subs	0.00	0.00	0.00	0.00	0.00	0.00
10E110	2210	1200	00	110000	EC Subs Sal	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E170	2210	1200	00	170000 Title IV Subs	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E180	2210	1200	00	180000 RTTT IM Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	1200	01	180000 RTTT IMentoring Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	1200	00	330000 Title II Teach Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	1200	00	500000 Title I Improv Sub	8,000.00	200.00	505.00	0.00	0.00	7,495.00
10E530	2210	1200	00	530000 Title II Teacher Sub	0.00	0.00	0.00	0.00	0.00	0.00
10E580	2210	1200	00	580000	0.00	0.00	0.00	0.00	0.00	0.00
10E060	2210	1210	00	000000 Fine Arts Grant Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	1210	00	100000 Title I Improv of Inst NC Sub	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	1210	00	330000 Title II Improv Instr NC Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	1210	00	500000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	1---	--	-----	19,871.00	802.25	8,178.24	0.00	0.00	11,692.76
10E010	2210	2110	00	000000 Improv of Instru TRS Dist	0.00	0.00	0.00	0.00	0.00	0.00
10E060	2210	2110	00	000000 Fine Arts Grant TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2210	2110	00	000000 Cent 21 Prof Dev TRS	1,000.00	10.95	129.05	0.00	0.00	870.95
10E100	2210	2110	00	100000 Title I Improv TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E110	2210	2110	00	110000 EC Sub TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E120	2210	2110	00	120000 IMPROV INSTR LAPTOP TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E170	2210	2110	00	170000 Title IV Subs TRS	500.00	0.00	0.00	0.00	0.00	500.00
10E180	2210	2110	00	180000 RTTT Improv Instruct TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	2110	01	180000 RTTT IMentoring TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	2110	00	330000 Title II Teach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2210	2110	00	470000 21st Cent TRS	327.00	0.00	326.68	0.00	0.00	0.32
10E490	2210	2110	00	490000 Ag Grant TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	2110	00	500000 Title I TRS	1,000.00	57.54	99.61	0.00	0.00	900.39
10E510	2210	2110	00	510000 EC TRS	28.00	0.00	0.00	0.00	0.00	28.00
10E530	2210	2110	00	530000 Prior Yr Title II TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E810	2210	2110	00	810000 PAT BURT FLOW THRU TRS	1,000.00	0.00	1,085.97	0.00	0.00	-85.97
10E330	2210	2130	00	330000	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2210	2200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	2---	--	-----	3,855.00	68.49	1,641.31	0.00	0.00	2,213.69
10E010	2210	3110	00	000000 WORKSHOP	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	3140	00	100000 Title I Improv Consult	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	3140	00	330000 Title II Consultant	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	3140	00	500000 Title I Consultant	4,950.00	400.00	800.00	0.00	0.00	4,150.00
10E530	2210	3140	00	530000 Title II Consultant	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2210	3190	00	000000 Improv of Instruc Reg Dist	2,500.00	1,673.82	2,933.82	0.00	0.00	-433.82
10E060	2210	3190	00	000000 Fine Arts Reg Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	3190	00	100000 Title I Improv Reg Fee	0.00	0.00	-1,935.00	0.00	0.00	1,935.00
10E110	2210	3190	00	110000 EC 3-5 Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E120	2210	3190	00	120000 Laptop Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	3190	00	180000 RTTT Speaker/Reg Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E190	2210	3190	00	190000 Title VI Rrl Ed Imp of Ins PS	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	3190	00	330000 Title II Purchase Serv	0.00	0.00	-2,051.66	0.00	0.00	2,051.66
10E470	2210	3190	00	470000 21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E490	2210	3190	00	490000 Ag Grant Imp Inst Pur Serv	0.00	265.00	265.00	0.00	0.00	-265.00
10E500	2210	3190	00	500000 Title I Pur Serv	8,000.00	40.00	1,020.00	0.00	0.00	6,980.00
10E510	2210	3190	00	510000 PI Reg, Mileage	1,000.00	0.00	0.00	0.00	55.64	944.36
10E530	2210	3190	00	530000 Title II Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E680	2210	3190	00	680000 CHAT Pur Serv/Speaker	0.00	0.00	0.00	0.00	0.00	0.00
10E750	2210	3190	00	750000 TAOEP pur serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2210	3320	00	000000 Improv of Instruc Mileage Dist	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10E060	2210	3320	00	000000 Fine Arts Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2210	3320	00	000000 21st Cent Mile	500.00	181.25	181.25	0.00	0.00	318.75
10E090	2210	3320	00	000000 Cloud Grant Improv of Instr Tr	0.00	0.00	0.00	0.00	0.00	0.00
10E090	2210	3320	00	090000 Cloud Grant Improv Inst Mileag	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	3320	00	100000 Title I Improv Travel	2,205.00	0.00	2,204.09	0.00	0.00	0.91
10E110	2210	3320	00	110000 EC 3-5 Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E110	2210	3320	01	110000 EC 0-3 Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E170	2210	3320	00	170000 Title IV Meals Mile Motel Reg	16,603.00	5,064.77	5,189.26	0.00	1,950.00	9,463.74
10E180	2210	3320	00	180000 RTTT Imp Ins Meals/Mile/Motel	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	3320	01	180000 RTTTIM Imp Inst Meals/Mile/Mo	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	3320	00	330000 Title II Travel	308.00	0.00	307.40	0.00	0.00	0.60
10E470	2210	3320	00	470000 21st Cent Mileage	192.00	0.00	191.32	0.00	0.00	0.68
10E500	2210	3320	00	500000 Title I Travel	15,000.00	2,111.59	7,553.35	0.00	0.00	7,446.65
10E510	2210	3320	00	510000 At Risk Improv Trav	1,000.00	29.75	29.75	0.00	0.00	970.25
10E530	2210	3320	00	530000 Prior Yr Title II Travel	3,500.00	0.00	1,022.79	0.00	0.00	2,477.21
10E550	2210	3320	00	550000 TAOEP Travel	891.00	0.00	0.00	0.00	0.00	891.00
10E580	2210	3320	00	580000 RttT Meals, Mileage Motels	0.00	0.00	0.00	0.00	0.00	0.00
10E750	2210	3320	00	750000 TAOEP Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	3---	--	-----	61,649.00	9,766.18	17,711.37	0.00	2,005.64	41,931.99
10E010	2210	4100	00	000000 Dist Improv of Instr Supplies	100.00	0.00	0.00	0.00	0.00	100.00
10E060	2210	4100	00	000000 Fine Arts Improv Inst Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2210	4100	00	000000 Cent 21 Prof Dev Supp	150.00	0.00	0.00	0.00	0.00	150.00
10E100	2210	4100	00	100000 Title I Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E120	2210	4100	00	120000	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	4100	00	180000 RTTT Impr Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	4100	01	180000 RTT IM Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	4100	00	330000 Title II Improv of Instruct Su	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2210	4100	00	470000 21st Imp of Inst Supp	177.00	0.00	176.16	0.00	-176.16	177.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E500	2210	4100	00	500000 Title I Supplies	100.00	0.00	89.42	0.00	27.18	-16.60
10E530	2210	4100	00	530000 Title II Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E680	2210	4100	00	680000 CHAT Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	4---	--	-----	527.00	0.00	265.58	0.00	-148.98	410.40
10E120	2210	5500	00	120000 LAPTOP GRANT IMPRV INSTR EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2220	1100	00	000000 ERES IMC Salary	59,272.00	4,939.34	24,435.54	0.00	0.00	34,836.46
10E040	2220	1100	00	000000 ERMS IMC Salary	43,196.00	3,599.66	17,807.82	0.00	0.00	25,388.18
10E050	2220	1100	00	000000 ERHS IMC Teach Sal	56,280.00	4,690.00	23,202.00	0.00	0.00	33,078.00
10E020	2220	1110	00	000000 ERES IMC Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	1110	00	000000 ERMS Aide/Asst Salary	3,358.00	0.00	3,357.64	0.00	0.00	0.36
10E050	2220	1110	00	000000 HS Lib TA	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2220	1200	00	000000 ERES IMC Sub Sal	340.00	0.00	0.00	0.00	0.00	340.00
10E050	2220	1200	00	000000 ERHS IMC Sub Teach Sal	340.00	47.50	190.00	0.00	0.00	150.00
10E020	2220	1210	00	000000 ERES IMC Sub Aide/Asst	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	1210	00	000000 ERMS IMC Sub Aide	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	1---	--	-----	162,786.00	13,276.50	68,993.00	0.00	0.00	93,793.00
10E020	2220	2110	00	000000 ERES IMC TRS	6,815.00	756.98	2,270.94	0.00	0.00	4,544.06
10E040	2220	2110	00	000000 MS IMC TRS	4,966.00	551.68	1,655.04	0.00	0.00	3,310.96
10E050	2220	2110	00	000000 ERHS IMC TRS	6,500.00	724.28	2,178.30	0.00	0.00	4,321.70
10E020	2220	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2220	2200	00	000000 ERES IMC Ins Benefit	5,730.00	480.00	2,370.00	0.00	0.00	3,360.00
10E040	2220	2200	00	000000 ERMS IMC Ins Benefit	5,732.00	480.00	2,372.00	0.00	0.00	3,360.00
10E050	2220	2200	00	000000 ERHS IMC Ins Benefit	5,730.00	480.00	2,370.00	0.00	0.00	3,360.00
10E---	2220	2---	--	-----	35,473.00	3,472.94	13,216.28	0.00	0.00	22,256.72
10E020	2220	3140	00	000000 ERES Library Fees	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E040	2220	3190	00	000000 MS Library Pur Serv	700.00	0.00	0.00	0.00	0.00	700.00
10E050	2220	3190	00	000000 ERHS IMC Pur Service	4,300.00	0.00	2,512.07	0.00	0.00	1,787.93
10E020	2220	3230	00	000000 ERES IMC Repair/Maint	100.00	0.00	0.00	0.00	0.00	100.00
10E040	2220	3230	00	000000 ERMS IMC Rep/Maint	150.00	0.00	0.00	0.00	0.00	150.00
10E050	2220	3230	00	000000 ERHS IMC Rep/Maint	100.00	0.00	0.00	0.00	0.00	100.00
10E050	2220	3240	00	000000 ERHS IMC COPIER REPAIR	500.00	0.00	0.00	0.00	500.00	0.00
10E050	2220	3260	00	000000 ERHS IMC Postage	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	3320	00	000000 HS IMC Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	3---	--	-----	6,850.00	0.00	2,512.07	0.00	500.00	3,837.93
10E020	2220	4100	00	000000 ERES IMC Supplies	2,800.00	0.00	1,197.28	288.84	616.55	697.33
10E030	2220	4100	00	000000 WRHS IMC Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	4100	00	000000 ERMS IMC Supplies	1,500.00	554.12	614.46	0.00	122.20	763.34

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds	
10E050	2220	4100	00	000000	ERHS IMC Supplies	3,100.00	184.00	2,140.49	0.00	216.73	742.78
10E240	2220	4100	00	240000	IL St Library Grnt Supp	1,434.00	0.00	64.00	0.00	0.00	1,370.00
10E050	2220	4110	00	000000	ERHS IMC Video Purchase	300.00	0.00	117.96	0.00	32.04	150.00
10E020	2220	4300	00	000000	ERES IMC Books	6,500.00	1,055.30	4,258.67	70.44	914.88	1,256.01
10E040	2220	4300	00	000000	ERMS IMC Books	4,900.00	227.19	1,477.22	0.00	147.78	3,275.00
10E050	2220	4300	00	000000	ERHS IMC Books	4,400.00	398.68	1,682.93	0.00	1,964.34	752.73
10E020	2220	4400	00	000000	ERES IMC Periodicals	300.00	0.00	0.00	0.00	99.99	200.01
10E040	2220	4400	00	000000	ERMS IMC Periodicals	700.00	0.00	367.68	0.00	32.31	300.01
10E050	2220	4400	00	000000	ERHS IMC Periodicals	2,000.00	0.00	1,332.70	0.00	608.00	59.30
10E020	2220	4700	00	000000	ERES IMC Software	300.00	0.00	0.00	0.00	0.00	300.00
10E040	2220	4700	00	000000	ERMS IMC Software	300.00	0.00	294.95	0.00	0.00	5.05
10E050	2220	4700	00	000000	ERHS IMC Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	4---	--	-----		28,534.00	2,419.29	13,548.34	359.28	4,754.82	9,871.56
10E020	2220	5500	00	000000	ERES IMC Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	5500	00	000000	ERMS IMC Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	5500	00	000000	ERHS IMC Equip	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E---	2220	5---	--	-----		2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E020	2220	6400	00	000000	ERES IMC Dues/Fees	400.00	0.00	85.00	0.00	0.00	315.00
10E040	2220	6400	00	000000	ERMS IMC Dues/Fees	700.00	0.00	0.00	0.00	0.00	700.00
10E050	2220	6400	00	000000	ERHS IMC Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	6---	--	-----		1,100.00	0.00	85.00	0.00	0.00	1,015.00
10E100	2230	3140	00	100000	Title I Scoring	2,061.00	0.00	2,060.50	0.00	0.00	0.50
10E500	2230	3140	00	500000	Title I Scoring	19,000.00	0.00	0.00	0.00	38,633.95	-19,633.95
10E---	2230	3---	--	-----		21,061.00	0.00	2,060.50	0.00	38,633.95	-19,633.45
10E100	2230	4100	00	100000	Title I Testing	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2230	4100	00	500000	Title I Testing	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2230	4---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E---	22--	----	--	-----		343,706.00	29,805.65	128,211.69	359.28	45,745.43	169,389.60
10E010	2310	1110	00	000000	BOE Sec/Treasure Sal	6,000.00	460.78	2,303.90	0.00	0.00	3,696.10
10E---	2310	1---	--	-----		6,000.00	460.78	2,303.90	0.00	0.00	3,696.10
10E010	2310	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2310	2200	00	000000	Board Sec Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2310	2---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2310	3140	00	000000	District Feasibility Consultan	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2310	3160	00	000000	BOE Architectural Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2310	3170	00	000000	BOE Audit Fee	12,000.00	2,130.00	12,650.00	0.00	115.00	-765.00
10E010	2310	3180	00	000000	BOE Reg Chicago	13,000.00	4,142.22	10,687.22	78.00	0.00	2,234.78
10E010	2310	3190	00	000000	BOE Other Pur Ser	7,000.00	5,350.00	5,543.23	0.00	5,300.00	-3,843.23
10E220	2310	3190	00	220000	BOE Background Checks	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2310	3230	00	000000	BOE Repair/Maint	0.00	0.00	0.00	0.00	0.00	0.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	2310	3320	00 000000	BOE Travel	500.00	0.00	27.22	0.00	0.00	472.78
10E010	2310	3500	00 000000	BOE Advertising	3,500.00	1,523.20	1,884.96	0.00	115.04	1,500.00
10E010	2310	3600	00 000000	BOE Printing	100.00	0.00	0.00	0.00	0.00	100.00
10E010	2310	3800	00 000000	BOE Pd Cert Life Ins	36,000.00	2,687.78	13,107.71	0.00	19,892.29	3,000.00
10E010	2310	3850	00 000000	BOE Unemployment Comp	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2310	3---	--	-----	72,100.00	15,833.20	43,900.34	78.00	25,422.33	2,699.33
10E010	2310	4100	00 000000	BOE Supplies	9,500.00	139.21	1,923.82	0.00	1,427.65	6,148.53
10E010	2310	4110	00 000000	BOE Serv Awards Supp	100.00	0.00	0.00	0.00	0.00	100.00
10E---	2310	4---	--	-----	9,600.00	139.21	1,923.82	0.00	1,427.65	6,248.53
10E010	2310	5500	00 000000	BOE Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2310	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2310	6400	00 000000	BOE Dues/Fees	7,500.00	0.00	0.00	0.00	6,500.00	1,000.00
10E---	2310	6---	--	-----	7,500.00	0.00	0.00	0.00	6,500.00	1,000.00
10E010	2320	1100	00 000000	Superintendent Salary	161,124.00	13,426.94	67,134.70	0.00	0.00	93,989.30
10E010	2320	1110	00 000000	Supt Secretary Salary	39,000.00	3,216.14	16,080.70	0.00	0.00	22,919.30
10E---	2320	1---	--	-----	200,124.00	16,643.08	83,215.40	0.00	0.00	116,908.60
10E010	2320	2110	00 000000	Superintendent TRS	18,550.00	1,543.36	7,716.80	0.00	0.00	10,833.20
10E010	2320	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2320	2200	00 000000	Supt Office Ins Ben	11,520.00	960.00	4,800.00	0.00	0.00	6,720.00
10E---	2320	2---	--	-----	30,070.00	2,503.36	12,516.80	0.00	0.00	17,553.20
10E010	2320	3190	00 000000	Supt Office Pur Serv	4,500.00	0.00	2,717.00	0.00	1,102.00	681.00
10E010	2320	3230	00 000000	Supt Office Repair/Maint	100.00	0.00	0.00	0.00	100.00	0.00
10E010	2320	3240	00 000000	Supt Office Copier Rep	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2320	3250	00 000000	Supt Office Rental	5,000.00	1,092.00	2,184.00	0.00	2,116.00	700.00
10E010	2320	3260	00 000000	Supt Office Postage	6,100.00	0.00	0.00	0.00	0.00	6,100.00
10E010	2320	3320	00 000000	Supt Office Travel	10,000.00	575.96	2,828.39	479.91	0.00	6,691.70
10E010	2320	3400	00 000000	Supt Office Telephone	500.00	0.00	183.68	0.00	62.42	253.90
10E---	2320	3---	--	-----	26,200.00	1,667.96	7,913.07	479.91	3,380.42	14,426.60
10E010	2320	4100	00 000000	Supt Office Supplies	3,500.00	111.71	1,333.37	0.00	1,394.27	772.36
10E010	2320	4240	00 000000	Supt Office Copier Paper	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2320	4400	00 000000	Dist Off Subscription Renwl	250.00	0.00	0.00	142.54	0.00	107.46
10E010	2320	4700	00 000000	Supt Office Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2320	4---	--	-----	3,750.00	111.71	1,333.37	142.54	1,394.27	879.82
10E010	2320	5500	00 000000	District Off Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2320	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2320	6400	00 000000	Supt Office Dues/Fees	3,200.00	50.00	242.00	0.00	150.00	2,808.00
10E---	2320	6---	--	-----	3,200.00	50.00	242.00	0.00	150.00	2,808.00
10E010	2330	1100	00 000000	Asst Supt/Cur Dir Sal	120,500.00	11,109.60	55,548.00	0.00	0.00	64,952.00
10E100	2330	1100	00 100000	Title I Admin Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2330	1100	00 500000	Title Admin Salary	13,332.00	0.00	0.00	0.00	0.00	13,332.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	2330	1110	00	000000 Asst Supt Sec Sal	36,648.00	3,331.60	13,326.40	0.00	0.00	23,321.60
10E070	2330	1110	00	000000 Cent 21 Sec Sal	12,000.00	1,202.14	2,693.74	0.00	0.00	9,306.26
10E100	2330	1110	00	100000 Title I Admin Sec Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E110	2330	1110	00	110000 PreK Admin Sec Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2330	1110	00	470000 21st Cent Sec Sal	339.00	76.60	464.84	0.00	0.00	-125.84
10E500	2330	1110	00	500000 Title I Admin Sec Salary	3,998.00	0.00	0.00	0.00	0.00	3,998.00
10E510	2330	1110	00	510000 PreK Adm Sec Sal Prior	3,654.00	365.40	1,207.20	0.00	0.00	2,446.80
10E---	2330	1---	--	-----	190,471.00	16,085.34	73,240.18	0.00	0.00	117,230.82
10E010	2330	2110	00	000000 Asst Supt TRS	14,250.00	1,277.00	6,385.00	0.00	0.00	7,865.00
10E070	2330	2110	00	000000 Cent 21 TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2330	2110	00	100000 Title I Admin TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2330	2110	00	470000 21st Cent Adm TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2330	2110	00	500000 Title I TRS	3,013.00	0.00	0.00	0.00	0.00	3,013.00
10E010	2330	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2330	2130	00	100000	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2330	2130	00	470000	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2330	2200	00	000000 AsstSupt/CurDir/Sec Ben	11,520.00	960.00	4,320.00	0.00	0.00	7,200.00
10E510	2330	2200	00	510000 Pre K Sec Ins Ben	4.00	0.34	1.02	0.00	0.00	2.98
10E---	2330	2---	--	-----	28,787.00	2,237.34	10,706.02	0.00	0.00	18,080.98
10E010	2330	3170	00	100000 Title I Audit Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2330	3170	00	500000 Title I Audit Fee	750.00	0.00	0.00	0.00	0.00	750.00
10E470	2330	3190	00	470000 21st Cent Adm Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2330	3320	00	000000 ASST SUPT TRAVEL	2,000.00	10.00	182.31	38.52	30.00	1,749.17
10E100	2330	3320	00	100000 Title I Adm Travel	0.00	0.00	36.38	0.00	0.00	-36.38
10E500	2330	3320	00	500000 Title I Adm Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2330	3---	--	-----	2,750.00	10.00	218.69	38.52	30.00	2,462.79
10E070	2330	4100	00	000000 ADMIN SUPPLIES	200.00	0.00	43.58	0.00	106.42	50.00
10E100	2330	4100	00	100000 Title I Adm Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2330	4100	00	470000 21st Century Adm Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2330	4100	00	500000 Title I Adm Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2330	4---	--	-----	200.00	0.00	43.58	0.00	106.42	50.00
10E010	2330	6400	00	000000 Asst. Supt. Dues/Fees	500.00	0.00	385.00	0.00	0.00	115.00
10E---	2330	6---	--	-----	500.00	0.00	385.00	0.00	0.00	115.00
10E280	2331	1100	00	280000 Spec Needs Dir Sal	91,837.00	7,653.02	38,265.10	0.00	0.00	53,571.90
10E110	2331	1110	00	110000 Adm PI Sec Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E280	2331	1110	00	280000 Spec Ed Sec Sal	34,246.00	2,853.78	14,192.92	0.00	0.00	20,053.08
10E510	2331	1110	00	510000 0-3 Pre K Adm Sec	3,654.00	365.40	1,207.20	0.00	0.00	2,446.80
10E---	2331	1---	--	-----	129,737.00	10,872.20	53,665.22	0.00	0.00	76,071.78
10E280	2331	2110	00	280000 Spec Needs Dir TRS	10,560.00	879.68	4,398.40	0.00	0.00	6,161.60
10E280	2331	2130	00	280000	0.00	0.00	0.00	0.00	0.00	0.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E110	2331	2200	00	110000 Adm PI Sec Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E280	2331	2200	00	280000 Spec Ed Ins Ben	11,520.00	960.00	4,785.00	0.00	0.00	6,735.00
10E510	2331	2200	00	510000	4.00	0.32	0.96	0.00	0.00	3.04
10E---	2331	2---	--	-----	22,084.00	1,840.00	9,184.36	0.00	0.00	12,899.64
10E920	2331	3190	00	920000 Spec Ed Purchase Service	500.00	0.00	430.00	0.00	0.00	70.00
10E920	2331	3230	00	920000 Spec Ed Rep/Maint	100.00	0.00	0.00	0.00	0.00	100.00
10E920	2331	3240	00	920000 Spec Ed Copier Repair	250.00	0.00	0.00	0.00	150.00	100.00
10E920	2331	3260	00	920000 Spec Ed Postage	2,400.00	0.00	8.53	0.00	0.00	2,391.47
10E920	2331	3320	00	920000 Spec Ed Travel	5,000.00	65.35	922.98	0.00	0.00	4,077.02
10E920	2331	3400	00	920000 Spec Ed Telephone	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2331	3---	--	-----	8,250.00	65.35	1,361.51	0.00	150.00	6,738.49
10E920	2331	4100	00	920000 Spec Ed Supplies	4,800.00	557.44	1,566.30	0.00	1,338.36	1,895.34
10E920	2331	4130	00	920000 Spec Ed Test Supplies	400.00	0.00	0.00	0.00	0.00	400.00
10E920	2331	4240	00	920000 Spec Ed Copy Paper	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2331	4700	00	920000 Spec Ed Dir Software	400.00	0.00	0.00	0.00	0.00	400.00
10E---	2331	4---	--	-----	5,600.00	557.44	1,566.30	0.00	1,338.36	2,695.34
10E920	2331	5400	00	920000 Spec Ed Dir Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2331	5500	00	920000 Spec Ed Adm Equip	5,595.00	0.00	0.00	0.00	0.00	5,595.00
10E---	2331	5---	--	-----	5,595.00	0.00	0.00	0.00	0.00	5,595.00
10E920	2331	6400	00	920000 Spec Needs Coord. Dues/Fees	300.00	0.00	0.00	0.00	0.00	300.00
10E---	2331	6---	--	-----	300.00	0.00	0.00	0.00	0.00	300.00
10E320	2333	1100	00	320000 BLDG GROUNDS DIR SAL	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2333	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E320	2333	2110	00	320000 BLDG/GROUNDS DIR TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E320	2333	2200	00	320000 BLDG?GROUNDS Dir Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2333	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E---	23--	----	--	-----	752,818.00	69,076.97	303,719.56	738.97	39,899.45	408,460.02
10E020	2410	1100	00	000000 ERES Prin Sal	170,421.00	14,201.74	70,635.34	0.00	0.00	99,785.66
10E030	2410	1100	00	000000 WRES Principal Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	1100	00	000000 ERMS Principal Sal	154,652.00	12,915.96	64,240.26	0.00	0.00	90,411.74
10E050	2410	1100	00	000000 ERHS Principal Salary	180,650.00	15,052.18	75,260.90	0.00	0.00	105,389.10
10E020	2410	1110	00	000000 ERES Sec Sal	131,205.00	9,720.20	45,474.44	0.00	0.00	85,730.56
10E030	2410	1110	00	000000 WRES Secretary Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	1110	00	000000 ERMS Secretarial Sal	58,000.00	4,786.66	24,113.24	0.00	0.00	33,886.76
10E050	2410	1110	00	000000 ERHS Principal Sec Sal	79,338.00	6,611.52	32,823.96	0.00	0.00	46,514.04
10E020	2410	1200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2410	1210	00	000000 ERES Sub Sec Sal	7,000.00	160.00	857.50	0.00	0.00	6,142.50
10E040	2410	1210	00	000000 ERMS Sub Secretary Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2410	1210	00	000000 ERHS Princ Sub Sec Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2410	1---	--	-----	781,266.00	63,448.26	313,405.64	0.00	0.00	467,860.36

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E020	2410	2110	00 000000	ERES Prin TRS	19,600.00	2,176.54	6,529.62	0.00	0.00	13,070.38
10E040	2410	2110	00 000000	ERMS Principal TRS	17,850.00	1,979.48	5,938.44	0.00	0.00	11,911.56
10E050	2410	2110	00 000000	ERHS Principal TRS	20,800.00	1,730.18	8,650.90	0.00	0.00	12,149.10
10E020	2410	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E050	2410	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E020	2410	2200	00 000000	ERES Prin Ins Benefit	18,000.00	1,443.00	7,153.67	0.00	0.00	10,846.33
10E030	2410	2200	00 000000	WRES Prins Benefits	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	2200	00 000000	ERMS Prin Ins Ben	11,544.00	962.00	4,780.00	0.00	0.00	6,764.00
10E050	2410	2200	00 000000	ERHS Principals Ins Ben	17,274.00	1,442.00	7,180.00	0.00	0.00	10,094.00
10E---	2410	2---	-- -----		105,068.00	9,733.20	40,232.63	0.00	0.00	64,835.37
10E020	2410	3190	00 000000	ERES Prin Off Pur Serv	9,000.00	0.00	903.20	0.00	6,909.18	1,187.62
10E030	2410	3190	00 000000	WRES PURCHASE SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	3190	00 000000	ERMS Prin Purchase Serv	7,900.00	0.00	543.40	0.00	6,909.17	447.43
10E050	2410	3190	00 000000	ERHS Principal Pur Serv	8,400.00	0.00	392.40	0.00	7,307.35	700.25
10E020	2410	3230	00 000000	ERES Prin Off Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E030	2410	3230	00 000000	WRES PRINCIPAL REPAIR	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	3230	00 000000	ERMS Prin Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2410	3230	00 000000	ERHS Princ Rep/Maint	500.00	0.00	0.00	0.00	0.00	500.00
10E020	2410	3240	00 000000	ERES Prin Copier Repair	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	3240	00 000000	ERMS Prin Copier Repair	450.00	0.00	0.00	0.00	450.00	0.00
10E050	2410	3240	00 000000	ERHS Prin Copier Repair	500.00	0.00	86.00	0.00	414.00	0.00
10E020	2410	3320	00 000000	ERES Prin Off Travel	1,000.00	297.01	297.01	0.00	0.00	702.99
10E030	2410	3320	00 000000	WRES PRIN TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	3320	00 000000	ERMS Prin Travel	985.00	241.15	793.07	85.60	0.00	106.33
10E050	2410	3320	00 000000	ERHS Principal Travel	2,500.00	316.84	465.80	0.00	45.00	1,989.20
10E020	2410	3400	00 000000	ERES Prin Off Telephone	5,000.00	0.00	603.31	0.00	0.00	4,396.69
10E030	2410	3400	00 000000	WRES TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	3400	00 000000	ERMS Prin Telephone	4,500.00	0.00	419.48	0.00	0.00	4,080.52
10E050	2410	3400	00 000000	ERHS Principal Telephone	6,000.00	0.00	486.29	0.00	44.58	5,469.13
10E020	2410	3600	00 000000	ERES Printing	3,000.00	288.08	797.41	0.00	1,571.92	630.67
10E040	2410	3600	00 000000	ERMS Printing	1,400.00	0.00	721.69	0.00	278.31	400.00
10E050	2410	3600	00 000000	ERHS Printing	5,000.00	0.00	959.42	0.00	143.50	3,897.08
10E---	2410	3---	-- -----		56,135.00	1,143.08	7,468.48	85.60	24,073.01	24,507.91
10E020	2410	4100	00 000000	ERES Prin Off Supplies	7,500.00	0.00	809.23	0.00	1,580.25	5,110.52
10E030	2410	4100	00 000000	WRES PRINCIPAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	4100	00 000000	ERMS Prin Supplies	4,000.00	329.75	1,297.12	0.00	1,306.77	1,396.11
10E050	2410	4100	00 000000	ERHS Principal Supplies	7,900.00	610.62	5,074.77	0.00	1,107.09	1,718.14
10E020	2410	4240	00 000000	ERES Copier Toner	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2410	4240	00 000000	ERHS Prin Copier Toner	750.00	0.00	0.00	0.00	0.00	750.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E020	2410	4250	00 000000	ERES Copier Parts	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2410	4400	00 000000	ERHS Prin Subscriptions	315.00	0.00	0.00	0.00	0.00	315.00
10E020	2410	4700	00 000000	ERES Prin Off Software	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	4700	00 000000	ERMS Prin Software	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E050	2410	4700	00 000000	ERHS Principal Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2410	4---	-- -----		22,965.00	940.37	7,181.12	0.00	3,994.11	11,789.77
10E020	2410	5500	00 000000	ERES Principal Equip	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E040	2410	5500	00 000000	ERMS Principal Equip	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E050	2410	5500	00 000000	ERHS Principal Equip	4,900.00	0.00	590.00	0.00	0.00	4,310.00
10E---	2410	5---	-- -----		8,900.00	0.00	590.00	0.00	0.00	8,310.00
10E020	2410	6400	00 000000	ERES Prin Dues/Fees	2,300.00	0.00	88.99	0.00	0.00	2,211.01
10E030	2410	6400	00 000000	WRES DUE & FEES	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2410	6400	00 000000	ERMS Prin Dues/Fees	615.00	89.00	89.00	0.00	0.00	526.00
10E050	2410	6400	00 000000	ERHS Principal Dues/Fees	1,500.00	0.00	385.00	0.00	0.00	1,115.00
10E---	2410	6---	-- -----		4,415.00	89.00	562.99	0.00	0.00	3,852.01
10E010	2490	1100	00 000000	Program Supervisor Sal	66,209.00	5,517.34	27,586.70	0.00	0.00	38,622.30
10E---	2490	1---	-- -----		66,209.00	5,517.34	27,586.70	0.00	0.00	38,622.30
10E010	2490	2110	00 000000	Program Suprvr TRS	7,611.00	634.20	3,171.00	0.00	0.00	4,440.00
10E010	2490	2200	00 000000	Program Suprvr Ins Ben	5,760.00	480.00	2,400.00	0.00	0.00	3,360.00
10E---	2490	2---	-- -----		13,371.00	1,114.20	5,571.00	0.00	0.00	7,800.00
10E010	2490	3190	00 000000	PURCHASE SERVICES	0.00	0.00	301.05	0.00	0.00	-301.05
10E010	2490	3320	00 000000	TRAVEL	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2490	3---	-- -----		500.00	0.00	301.05	0.00	0.00	198.95
10E010	2490	6400	00 000000	Program Supervisor Dues/ Fees	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2490	6---	-- -----		500.00	0.00	0.00	0.00	0.00	500.00
10E---	24--	----	-- -----		1,059,329.00	81,985.45	402,899.61	85.60	28,067.12	628,276.67
10E010	2520	1110	00 000000	Fiscal Service Salaries	107,000.00	8,610.98	46,386.50	0.00	0.00	60,613.50
10E---	2520	1---	-- -----		107,000.00	8,610.98	46,386.50	0.00	0.00	60,613.50
10E010	2520	2110	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2520	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2520	2200	00 000000	Fiscal Service Ins Ben	12,000.00	960.00	5,280.00	0.00	0.00	6,720.00
10E---	2520	2---	-- -----		12,000.00	960.00	5,280.00	0.00	0.00	6,720.00
10E010	2520	3100	00 000000	Medicaid Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2520	3190	00 000000	Fiscal Service Pur Serv	50,000.00	750.25	21,647.16	3,500.00	15,055.00	9,797.84
10E010	2520	3230	00 000000	Fiscal Sevice Repair/Maint	100.00	0.00	0.00	0.00	100.00	0.00
10E010	2520	3320	00 000000	Fiscal Service Travel	1,000.00	0.00	78.00	0.00	0.00	922.00
10E---	2520	3---	-- -----		51,100.00	750.25	21,725.16	3,500.00	15,155.00	10,719.84
10E010	2520	4100	00 000000	Fiscal Service Supplies	2,500.00	1,284.47	1,284.47	0.00	536.40	679.13
10E010	2520	4700	00 000000	Fiscal Service Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2520	4---	-- -----		2,500.00	1,284.47	1,284.47	0.00	536.40	679.13

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	2520	5500	00 000000	Fiscal Service Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2520	5---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2521	3190	00 000000	Mattoon Coop Wrhs Rental	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2521	3---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2521	4100	00 000000	Coop supplies	40,000.00	0.00	17,033.65	0.00	6,816.88	16,149.47
10E---	2521	4---	-- -----		40,000.00	0.00	17,033.65	0.00	6,816.88	16,149.47
10E020	2540	1110	00 000000	ERES Cust Sal	190,000.00	-80,891.73	-25,977.51	0.00	0.00	215,977.51
10E030	2540	1110	00 000000	WRES Cust Salary	0.00	67.32	603.24	0.00	0.00	-603.24
10E040	2540	1110	00 000000	ERMS Cust Salary	115,000.00	-47,879.05	-11,089.13	0.00	0.00	126,089.13
10E050	2540	1110	00 000000	ERHS Cust Salary	210,000.00	-86,026.35	-23,455.58	0.00	0.00	233,455.58
10E020	2540	1200	00 000000	ERES Cust Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	1200	00 000000	ERMS Cust Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2540	1200	00 000000	ERHS Cust Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2540	1210	00 000000	ERES Cust Sub Sal	10,000.00	575.00	1,602.19	0.00	0.00	8,397.81
10E030	2540	1210	00 000000	WRES Sub Cust Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	1210	00 000000	ERMS Cust Sub Sal	5,000.00	797.00	2,832.00	0.00	0.00	2,168.00
10E050	2540	1210	00 000000	ERHS Cust Sub Salary	10,000.00	0.00	1,642.50	0.00	0.00	8,357.50
10E---	2540	1---	-- -----		540,000.00	-213,357.81	-53,842.29	0.00	0.00	593,842.29
10E050	2540	2110	00 000000	ERHS Cust Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2540	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E050	2540	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E020	2540	2200	00 000000	ERES Cust Ins Benefit	11,600.00	962.50	4,813.68	0.00	0.00	6,786.32
10E030	2540	2200	00 000000	WRES Cust Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	2200	00 000000	ERMS Cust Ins Ben	17,280.00	1,440.00	7,200.00	0.00	0.00	10,080.00
10E050	2540	2200	00 000000	ERHS Cust Ins Ben	23,052.00	1,921.52	10,071.36	0.00	0.00	12,980.64
10E---	2540	2---	-- -----		51,932.00	4,324.02	22,085.04	0.00	0.00	29,846.96
10E110	2540	3190	00 110000	Pre K Playground Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2540	3---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E110	2540	4100	00 110000	Pre K Playground Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2540	4100	00 510000	Pre K playground supp	600.00	0.00	0.00	0.00	0.00	600.00
10E010	2540	4650	00 000000	ADMIN Natural Gas	1,000.00	51.26	157.84	0.00	742.16	100.00
10E020	2540	4650	00 000000	ERES Natural Gas	20,000.00	1,191.55	2,357.67	0.00	7,642.33	10,000.00
10E030	2540	4650	00 000000	WRES Natural Gas	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	4650	00 000000	ERMS Natural Gas	6,000.00	521.03	1,287.92	0.00	3,712.08	1,000.00
10E050	2540	4650	00 000000	ERHS Natural Gas	41,000.00	1,529.60	3,926.08	0.00	31,073.92	6,000.00
10E020	2540	4660	00 000000	ERES Electric	170,000.00	15,312.03	67,862.77	0.00	97,137.23	5,000.00
10E030	2540	4660	00 000000	WRES Electric	1,473.00	0.00	1,458.26	0.00	0.00	14.74
10E040	2540	4660	00 000000	ERMS Electric	84,000.00	14,011.54	39,780.63	0.00	10,219.37	34,000.00
10E050	2540	4660	00 000000	ERHS Electric	104,000.00	7,575.75	37,419.42	0.00	62,580.58	4,000.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	2540	4---	--	-----	428,073.00	40,192.76	154,250.59	0.00	213,107.67	60,714.74
10E110	2540	5500	00	110000 Pre K Playground Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2540	5500	00	510000 Pre K Playground Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2540	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2550	1110	00	000000 Cent 7 trans sal	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2550	1110	00	100000 Summer School Trans Sal	390.00	0.00	389.68	0.00	0.00	0.32
10E110	2550	1110	00	110000 PreK Transport Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E210	2550	1110	00	210000 ROE Pre K Bus/Aide Sal	9,000.00	0.00	0.00	0.00	0.00	9,000.00
10E470	2550	1110	00	470000 21st Cent Tran Sal	2,579.00	0.00	2,578.95	0.00	0.00	0.05
10E500	2550	1110	00	500000 Summer School Trans Sal	0.00	0.00	184.21	0.00	0.00	-184.21
10E510	2550	1110	00	510000 At Risk Trans Sal	60,000.00	9,141.17	26,194.50	0.00	0.00	33,805.50
10E---	2550	1---	--	-----	71,969.00	9,141.17	29,347.34	0.00	0.00	42,621.66
10E110	2550	2130	00	110000	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2550	2200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E110	2550	2200	00	110000 PreK Trans Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2550	2200	00	470000	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2550	2200	00	510000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2550	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E080	2550	3230	00	000000 Van Repair / Maintenance	5,000.00	0.00	1,055.88	0.00	1,120.00	2,824.12
10E070	2550	3310	00	000000 21st Cent Field Trip	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10E100	2550	3310	00	100000 Title I Summer School	0.00	0.00	0.00	0.00	0.00	0.00
10E110	2550	3310	00	110000 Pre-K Trans Operations	0.00	0.00	0.00	0.00	0.00	0.00
10E210	2550	3310	00	210000 ROE Pre K Trans Operations	10,000.00	0.00	0.00	0.00	0.00	10,000.00
10E470	2550	3310	00	470000 21st Cent Trans Serv	10,878.00	0.00	10,877.60	0.00	0.00	0.40
10E500	2550	3310	00	500000 Title I Trans Operation Exp.	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E510	2550	3310	00	510000 PreK Trans Operation Exp	26,000.00	0.00	0.00	0.00	0.00	26,000.00
10E080	2550	3400	00	000000 Bus Barn Telephone	6,000.00	537.05	3,617.79	0.00	1,080.53	1,301.68
10E080	2550	3700	00	000000 Bus Barn Water/Sewer	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2550	3---	--	-----	64,378.00	537.05	15,551.27	0.00	2,200.53	46,626.20
10E080	2550	4100	00	000000 Van Supplies	6,500.00	63.69	1,286.50	0.00	3,263.50	1,950.00
10E080	2550	4640	00	000000 Bus Barn Van Fuel(Wh/Sil)	10,000.00	0.00	167.37	0.00	0.00	9,832.63
10E080	2550	4650	00	000000 Bus Barn Natural Gas	3,000.00	164.92	377.05	0.00	1,122.95	1,500.00
10E080	2550	4660	00	000000 Bus Barn Electric	6,500.00	494.61	1,538.20	0.00	4,461.80	500.00
10E---	2550	4---	--	-----	26,000.00	723.22	3,369.12	0.00	8,848.25	13,782.63
10E080	2550	5520	00	000000 Other vehicle purchase	25,000.00	0.00	0.00	0.00	0.00	25,000.00
10E---	2550	5---	--	-----	25,000.00	0.00	0.00	0.00	0.00	25,000.00
10E510	2551	1110	00	510000 At Risk New Bus/Aide Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2551	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2560	1110	00	000000 21st Food Serv Sal	2,500.00	599.51	1,044.95	0.00	0.00	1,455.05
10E420	2560	1110	00	420000 Food Service Salary	378,729.00	-5,607.92	124,869.13	0.00	0.00	253,859.87

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E440	2560	1110	00	440000 US Healthier Salaries	0.00	0.00	0.00	0.00	0.00	0.00
10E460	2560	1110	00	460000 Fed Summer School Sal	1,805.00	0.00	0.00	0.00	0.00	1,805.00
10E470	2560	1110	00	470000 21st Food Serv Sal	2,500.00	0.00	332.91	0.00	0.00	2,167.09
10E420	2560	1200	00	420000 Food Serv Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	1210	00	420000 Food Service Sub Sal	22,500.00	2,192.50	4,542.50	0.00	0.00	17,957.50
10E---	2560	1---	--	-----	408,034.00	-2,815.91	130,789.49	0.00	0.00	277,244.51
10E420	2560	2110	00	420000	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	2130	00	420000	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	2200	00	420000 Food Service Ins Ben	86,500.00	7,435.98	34,388.37	0.00	0.00	52,111.63
10E---	2560	2---	--	-----	86,500.00	7,435.98	34,388.37	0.00	0.00	52,111.63
10E350	2560	3140	00	350000 Food Service Train,Lic	100.00	0.00	0.00	0.00	0.00	100.00
10E350	2560	3190	00	350000 Food Service Purch Serv	2,300.00	0.00	0.00	0.00	2,020.00	280.00
10E460	2560	3190	00	460000 Fed Summer School Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E350	2560	3230	00	350000 Food Service Rep/Maint	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E350	2560	3260	00	350000 Food Service Postage	50.00	0.00	0.00	0.00	0.00	50.00
10E350	2560	3320	00	350000 Food Service Travel	1,000.00	8.59	45.00	0.00	0.00	955.00
10E460	2560	3320	00	460000 Fed Summer Mileage	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2560	3---	--	-----	4,450.00	8.59	45.00	0.00	2,020.00	2,385.00
10E110	2560	4100	00	110000 PreK Food Serv Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E210	2560	4100	00	210000 ROE At-Risk Snacks	500.00	4.86	7.54	0.00	67.46	425.00
10E230	2560	4100	00	230000 SOS/NKH Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	4100	00	420000 Food Service Supplies	450,000.00	37,658.75	116,346.51	0.00	321,211.49	12,442.00
10E440	2560	4100	00	440000 US Healthier Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E460	2560	4100	00	460000 Fed Summer Food Supplies	1,654.00	0.00	1,665.93	0.00	0.00	-11.93
10E510	2560	4100	00	510000 Pre K Food Supp	10,022.00	0.00	3,266.70	0.00	1,233.30	5,522.00
10E510	2560	4110	00	510000 0-3 Food Serv Suppl	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	4640	00	420000 Food Service Fuel	500.00	0.00	0.00	0.00	0.00	500.00
10E420	2560	4700	00	420000 Food Service Software	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2560	4---	--	-----	463,176.00	37,663.61	121,286.68	0.00	322,512.25	19,377.07
10E230	2560	5500	00	230000 SOS/NKH Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E430	2560	5500	00	430000 Food Serv Equip	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E440	2560	5500	00	440000 NSLP Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2560	5---	--	-----	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E---	25--	----	--	-----	2,383,612.00	-104,541.62	548,980.39	3,500.00	571,196.98	1,259,934.63
10E010	2620	1100	00	000000 Resource/Consultant Teacher	19,577.00	0.00	19,576.48	0.00	0.00	0.52
10E070	2620	1100	00	000000 21st Cent Eval Sal	3,100.00	0.00	45.00	0.00	0.00	3,055.00
10E470	2620	1100	00	470000 21st Cent Eval Sal	3,100.00	0.00	3,100.00	0.00	0.00	0.00
10E010	2620	1110	00	000000 JFF research sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2620	1---	--	-----	25,777.00	0.00	22,721.48	0.00	0.00	3,055.52
10E010	2620	2110	00	000000 Res/Consult Teach TRS	0.00	0.00	0.00	0.00	0.00	0.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E070	2620	2110	00 000000	21st Cent Planning TRS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E470	2620	2110	00 470000	21st Cent Eval TRS	1,574.00	0.00	1,573.42	0.00	0.00	0.58
10E010	2620	2200	00 000000	Res/Consult Teach Ins Ben	1,860.00	0.00	1,860.00	0.00	0.00	0.00
10E---	2620	2---	-- -----		4,434.00	0.00	3,433.42	0.00	0.00	1,000.58
10E010	2620	3190	00 000000	Dist Accreditation Pur Serv	36,000.00	2,943.13	14,494.69	0.00	20,100.00	1,405.31
10E070	2620	3190	00 000000	21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2620	3190	00 470000	21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2620	3320	00 000000	Dist Accreditation M M M	6,500.00	525.78	2,447.72	0.00	3,750.20	302.08
10E070	2620	3320	00 000000	Century 21 Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2620	3320	00 470000	21st Cent Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2620	3---	-- -----		42,500.00	3,468.91	16,942.41	0.00	23,850.20	1,707.39
10E010	2620	4100	00 000000	Dist Staff Devlpmnt Supp	500.00	0.00	0.00	0.00	20.00	480.00
10E070	2620	4100	00 000000	21st Cent Supp	100.00	0.00	0.00	0.00	0.00	100.00
10E470	2620	4100	00 470000	21st Cent Supp	62.00	0.00	61.30	0.00	0.00	0.70
10E---	2620	4---	-- -----		662.00	0.00	61.30	0.00	20.00	580.70
10E010	2620	5500	00 000000	RTI Instr Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2620	5---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2630	3190	00 000000	MAINTENANCE PLAN/WARRANTY	3,700.00	725.24	4,423.34	0.00	0.00	-723.34
10E010	2630	3400	00 000000	District Alert Now System	6,500.00	0.00	6,462.65	0.00	6,500.00	-6,462.65
10E010	2630	3410	00 000000	District Wide Phone System	21,500.00	5,158.04	5,158.04	0.00	13,409.72	2,932.24
10E010	2630	3420	00 000000	District Wide Internet	21,500.00	5,429.05	5,429.05	0.00	11,750.00	4,320.95
10E---	2630	3---	-- -----		53,200.00	11,312.33	21,473.08	0.00	31,659.72	67.20
10E010	2660	1100	00 000000	District Comp Tech Salary	74,579.00	6,214.92	30,722.82	0.00	0.00	43,856.18
10E010	2660	1110	00 000000	District Comp Tech Salary	82,000.00	6,701.54	33,507.70	0.00	0.00	48,492.30
10E---	2660	1---	-- -----		156,579.00	12,916.46	64,230.52	0.00	0.00	92,348.48
10E010	2660	2110	00 000000	District Comp Tech TRS	8,600.00	952.48	2,857.44	0.00	0.00	5,742.56
10E010	2660	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2660	2200	00 000000	Dist Computer Tech Ins	17,280.00	1,440.00	7,185.00	0.00	0.00	10,095.00
10E---	2660	2---	-- -----		25,880.00	2,392.48	10,042.44	0.00	0.00	15,837.56
10E010	2660	3190	00 000000	District Comp Tech Pur Serv	30,000.00	0.00	3,856.22	0.00	5,299.00	20,844.78
10E010	2660	3230	00 000000	District Comp Tech Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2660	3320	00 000000	Dist Computer Tech Mileage	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2660	3---	-- -----		30,500.00	0.00	3,856.22	0.00	5,299.00	21,344.78
10E010	2660	4100	00 000000	District Comp Tech Supplies	120,000.00	441.34	2,714.16	5,832.20	597.48	110,856.16
10E010	2660	4700	00 000000	District Comp Tech Software	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E---	2660	4---	-- -----		123,000.00	441.34	2,714.16	5,832.20	597.48	113,856.16
10E010	2660	5500	00 000000	District Comp Tech Equipment	20,000.00	0.00	0.00	17,820.91	0.00	2,179.09
10E---	2660	5---	-- -----		20,000.00	0.00	0.00	17,820.91	0.00	2,179.09
10E---	26--	----	-- -----		482,532.00	30,531.52	145,475.03	23,653.11	61,426.40	251,977.46
10E070	2900	1100	00 000000	21st Cent Fac Sal	20,000.00	3,237.50	7,375.00	0.00	0.00	12,625.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E470	2900	1100	00	4700000 21st Cent Sal	4,063.00	0.00	4,062.50	0.00	0.00	0.50
10E---	2900	1---	--	-----	24,063.00	3,237.50	11,437.50	0.00	0.00	12,625.50
10E070	2900	2110	00	0000000 21st Cent Fac TRS	4,000.00	514.04	1,194.69	0.00	0.00	2,805.31
10E470	2900	2110	00	4700000 21st Cent TRS	1,706.00	0.00	1,705.80	0.00	0.00	0.20
10E---	2900	2---	--	-----	5,706.00	514.04	2,900.49	0.00	0.00	2,805.51
10E100	2900	3190	00	1000000 Title I SES services	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2900	3190	00	5000000 Title I SES Services	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2900	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2900	4100	00	0000000 21st Cent Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2900	4100	00	1000000 TITLE I HOMELESS SUPPLIES	500.00	0.00	233.47	0.00	0.00	266.53
10E500	2900	4100	00	5000000 Title I Homeless supplies	500.00	133.66	133.66	0.00	366.34	0.00
10E---	2900	4---	--	-----	1,000.00	133.66	367.13	0.00	366.34	266.53
10E---	29--	----	--	-----	30,769.00	3,885.20	14,705.12	0.00	366.34	15,697.54
10E070	3000	1100	00	0000000 21st Century Comm Serv Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3000	1100	00	1000000 Title I Prnt Invl Sal	3,661.00	0.00	3,660.64	0.00	0.00	0.36
10E110	3000	1100	00	1100000 PreK 0-3 Teach Sal	10,240.00	0.00	10,240.20	0.00	0.00	-0.20
10E150	3000	1100	00	1500000 SESE Flow Thru St Joe Spch Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E470	3000	1100	00	4700000 21st Cent Comm Ser Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	1100	00	5000000 Title I Prnt Invl Sal Pr	18,800.00	1,879.98	5,639.94	0.00	0.00	13,160.06
10E510	3000	1100	00	5100000 PreK 0-3 Teach Sal Prior	61,576.00	7,784.92	22,541.10	0.00	0.00	39,034.90
10E100	3000	1110	00	1000000 Title I N/C	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	1110	00	5000000 Title I N/C sal	500.00	0.00	0.00	0.00	0.00	500.00
10E510	3000	1110	00	5100000 PI Sec Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3000	1200	00	1100000 PreK 0-3 Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E510	3000	1200	00	5100000 PI Sub Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3000	1300	00	1000000 Title I St Joe Tutor Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	1300	00	5000000 St Joe Title I Tutoring	10,000.00	285.00	285.00	0.00	0.00	9,715.00
10E---	3000	1---	--	-----	104,777.00	9,949.90	42,366.88	0.00	0.00	62,410.12
10E070	3000	2110	00	0000000 21st Cent TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3000	2110	00	1000000 Title I Prnt Invl TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3000	2110	00	1100000 PreK 0-3 Teacher TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E150	3000	2110	00	1500000 SESE St Joe Flow Thru TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E470	3000	2110	00	4700000 21st Cent Comm Serv TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	2110	00	5000000 Title I PRNT IN VL TRS	13,653.00	566.34	2,174.30	0.00	0.00	11,478.70
10E510	3000	2110	00	5100000 Pre-K 0-3 TRS	11,068.00	665.92	2,279.65	0.00	0.00	8,788.35
10E100	3000	2130	00	1000000	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3000	2200	00	1000000 Title I Prnt Inl Ins Ben	465.00	0.00	465.00	0.00	0.00	0.00
10E110	3000	2200	00	1100000 PreK 0-3 Teach Ins Ben	1,860.00	0.00	1,860.00	0.00	0.00	0.00
10E500	3000	2200	00	5000000 Title I Ins Ben Prior	2,400.00	240.00	720.00	0.00	0.00	1,680.00
10E510	3000	2200	00	5100000 PreK 0-3 Ins Ben Prior	4,800.00	960.00	2,880.00	0.00	0.00	1,920.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	3000	2---	--	-----	34,246.00	2,432.26	10,378.95	0.00	0.00	23,867.05
10E100	3000	3140	00	100000 Title I St Joe Reg Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E330	3000	3140	00	330000 Title II St Joe Consult	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	3140	00	500000 Title I St Joe Reg	1,460.00	0.00	0.00	0.00	0.00	1,460.00
10E010	3000	3190	00	000000 Dist Comm Serv Pur Serv	1,085.00	0.00	100.00	0.00	0.00	985.00
10E070	3000	3190	00	000000 21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3000	3190	00	100000 Title I Comm TAPP	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3000	3190	00	110000 PI Purchase Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E130	3000	3190	00	130000 Walmart SAPP pur serv	0.00	0.00	0.00	0.00	0.00	0.00
10E170	3000	3190	00	170000 Title IV St Joe M M M	0.00	39.12	39.12	0.00	0.00	-39.12
10E180	3000	3190	00	180000 RTTT Comm Serv Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E470	3000	3190	00	470000 21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	3190	00	500000 Title I Comm Serv Pur Serv	500.00	111.39	111.39	0.00	0.00	388.61
10E510	3000	3190	00	510000 PreKdg 0-3 Pur Servcs	0.00	0.00	0.00	0.00	0.00	0.00
10E530	3000	3190	00	530000 Title II St Joe Pur Serv	5,000.00	1,500.00	1,500.00	229.00	0.00	3,271.00
10E690	3000	3190	00	690000 TAPS Purchase Service	0.00	0.00	0.00	0.00	0.00	0.00
10E730	3000	3190	00	730000 JFF Tapps Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3000	3250	00	100000 Title I Prnt Invl Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	3000	3320	00	000000 Dist Comm Serv Mileage	7,500.00	0.00	0.00	470.40	0.00	7,029.60
10E100	3000	3320	00	100000 Title I St Joe Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3000	3320	00	110000 PreK 0-3 Travel	269.00	0.00	268.64	0.00	0.00	0.36
10E330	3000	3320	00	330000 Title II St Joe Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	3320	00	500000 Title I Parent Coord Mileage	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10E500	3000	3320	01	500000 Title I St Joe Mileage	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10E510	3000	3320	00	510000 At Risk 0-3 Trav	4,325.00	898.77	1,223.05	252.59	0.00	2,849.36
10E530	3000	3320	00	530000 Title II Trav	5,000.00	117.98	117.98	0.00	0.00	4,882.02
10E---	3000	3---	--	-----	35,139.00	2,667.26	3,360.18	951.99	0.00	30,826.83
10E010	3000	4100	00	000000 Dist Comm Serv Supp	1,000.00	0.00	102.19	0.00	0.00	897.81
10E070	3000	4100	00	000000 21st Cent Comm Serv Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3000	4100	00	100000 Title I Prnt Invl Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3000	4100	00	110000 PreK 0-3 Supplies	7,216.00	0.00	7,216.05	0.00	-8,899.00	8,898.95
10E130	3000	4100	00	130000 CW Birth-3 Store	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E170	3000	4100	00	170000 Title IV St Joe Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E180	3000	4100	00	180000 RTTT Community Mtg Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E330	3000	4100	00	330000 Title II St Joe Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E470	3000	4100	00	470000 21st Cent Sup	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	4100	00	500000 Title I Parent Coord Supplies	1,000.00	169.40	338.80	0.00	150.30	510.90
10E510	3000	4100	00	510000 At Risk 0-3 Supp	6,594.00	354.90	740.70	0.00	665.11	5,188.19
10E690	3000	4100	00	690000 TAPS Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E730	3000	4100	00	730000 JFF Tapps Supp	0.00	0.00	0.00	0.00	0.00	0.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E100	3000	4110	00	100000 Title I St Joe Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E500	3000	4110	00	500000 Title I St Joe Supp	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E---	3000	4---	--	-----	20,310.00	524.30	8,397.74	0.00	-8,083.59	19,995.85
10E730	3000	5500	00	730000 JFF Comm Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	3000	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3001	1100	00	110000 PreK 3-5 Teach Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E510	3001	1100	00	510000 PreK 3-5 Teach Sal Prior	0.00	0.00	0.00	0.00	0.00	0.00
10E---	3001	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3001	2110	00	110000 PreK 3-5 Teach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E510	3001	2110	00	510000 Pre-K 3-5 TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3001	2200	00	110000 PreK 3-5 Teach Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E510	3001	2200	00	510000 PreK 3-5 Ins Ben Prior	0.00	0.00	0.00	0.00	0.00	0.00
10E---	3001	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3002	1100	00	110000 PreK Comm Serv Sal	3,961.00	0.00	3,960.64	0.00	0.00	0.36
10E510	3002	1100	00	510000 PreK Com Serv Sal Prior	18,800.00	1,880.00	5,640.00	0.00	0.00	13,160.00
10E110	3002	1110	00	110000 PreK Block Com Serv Sec	0.00	0.00	0.00	0.00	0.00	0.00
10E510	3002	1110	00	510000 PreK Block Com Prior	0.00	0.00	0.00	0.00	0.00	0.00
10E---	3002	1---	--	-----	22,761.00	1,880.00	9,600.64	0.00	0.00	13,160.36
10E110	3002	2110	00	110000 PreK Comm Serv TRS	81.00	0.00	80.45	0.00	0.00	0.55
10E510	3002	2110	00	510000 Pre-K Comm Serv TRS	2,594.00	288.14	864.42	0.00	0.00	1,729.58
10E110	3002	2200	00	110000 PreK Comm Serv Ins Ben	465.00	0.00	465.00	0.00	0.00	0.00
10E510	3002	2200	00	510000 PreK Block Com Prior	2,400.00	240.00	720.00	0.00	0.00	1,680.00
10E---	3002	2---	--	-----	5,540.00	528.14	2,129.87	0.00	0.00	3,410.13
10E110	3002	3190	00	110000 PreK Comm Serv Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E110	3002	3250	00	110000 PreK Comm Serv Rental	0.00	0.00	0.00	0.00	0.00	0.00
10E510	3002	3250	00	510000 At Risk Rental	120.00	0.00	0.00	0.00	0.00	120.00
10E110	3002	3320	00	110000 PreK Comm Serv Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E510	3002	3320	00	510000 At Risk Travel	1,000.00	0.00	225.00	0.00	0.00	775.00
10E---	3002	3---	--	-----	1,120.00	0.00	225.00	0.00	0.00	895.00
10E110	3002	4100	00	110000 PreK Comm Serv Supplies	53.00	0.00	53.00	0.00	0.00	0.00
10E510	3002	4100	00	510000 PreKdg. Comm Serv Supp	2,000.00	28.21	235.41	0.00	165.39	1,599.20
10E---	3002	4---	--	-----	2,053.00	28.21	288.41	0.00	165.39	1,599.20
10E---	30--	----	--	-----	225,946.00	18,010.07	76,747.67	951.99	-7,918.20	156,164.54
10E150	3700	1100	00	150000 SESE Flow Thru-St Joe Speech	26,200.00	0.00	0.00	0.00	0.00	26,200.00
10E---	3700	1---	--	-----	26,200.00	0.00	0.00	0.00	0.00	26,200.00
10E150	3700	2110	00	150000 SESE Flow Thru St Joe TRS	5,857.00	0.00	0.00	0.00	0.00	5,857.00
10E---	3700	2---	--	-----	5,857.00	0.00	0.00	0.00	0.00	5,857.00
10E---	37--	----	--	-----	32,057.00	0.00	0.00	0.00	0.00	32,057.00
10E260	4120	6700	00	260000 Special Ed Tuition to oth LEAs	0.00	0.00	0.00	0.00	0.00	0.00
10E---	4120	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E260	4120	8120	00	2600000 Spec Ed Tuition Other Public	0.00	0.00	0.00	0.00	0.00	0.00
10E---	4120	8---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E---	41--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E010	4210	6740	00	0000000 Reg Ed Public CARBONDALE Tuiti	500.00	0.00	0.00	0.00	0.00	500.00
10E---	4210	6---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E010	4220	6700	00	0000000 Sp Ed Public SESE Tutition	530,294.00	0.00	397,720.50	0.00	132,573.50	0.00
10E010	4220	6710	00	0000000 SP ED CARBONDALE TUITION	0.00	0.00	0.00	0.00	0.00	0.00
10E010	4220	6720	00	0000000 SpEd Cunningham's Tuition/RmBd	0.00	0.00	0.00	0.00	0.00	0.00
10E010	4220	6740	00	0000000 CARBONDALE HS SP ED	1,600.00	0.00	0.00	0.00	0.00	1,600.00
10E010	4220	6820	00	0000000 REG SUPT OF SCHOOLS PEORIA	200.00	0.00	2,102.84	0.00	0.00	-1,902.84
10E---	4220	6---	--	-----	532,094.00	0.00	399,823.34	0.00	132,573.50	-302.84
10E---	42--	----	--	-----	532,594.00	0.00	399,823.34	0.00	132,573.50	197.16
1-E---	----	----	--	-----	16,947,448.00	699,858.13	6,167,405.80	37,283.18	962,358.13	9,780,400.89
20E010	2530	3140	00	0000000 Honeywell Perf Contract	0.00	0.00	0.00	0.00	0.00	0.00
20E010	2530	3190	00	0000000 Dist Construct Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
20E---	2530	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20E010	2540	3190	00	0000000 Dist Maint-Pur Serv/Physical	32,000.00	2,446.43	20,068.40	0.00	17,421.76	-5,490.16
20E020	2540	3190	00	0000000 ERES Maint Agreement	55,000.00	25.00	3,293.00	0.00	11,362.50	40,344.50
20E030	2540	3190	00	0000000 WRES PURCHASE SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3190	00	0000000 ERMS Maint agreement	10,100.00	0.00	610.00	0.00	3,430.00	6,060.00
20E050	2540	3190	00	0000000 ERHS PURCHASE SERVICE	1,000.00	0.00	890.60	0.00	100.00	9.40
20E220	2540	3190	00	2200000 IEMA Security Gr Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
20E010	2540	3210	00	0000000 Dist Terminx	700.00	0.00	654.00	0.00	0.00	46.00
20E020	2540	3210	00	0000000 ERES Termnx/Trash Serv	8,000.00	1,159.34	4,851.17	0.00	2,498.83	650.00
20E030	2540	3210	00	0000000 WRES Termnx/Trash Serv	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3210	00	0000000 ERMS Termnxs/Trash Serv	5,500.00	852.66	3,372.78	0.00	1,442.22	685.00
20E050	2540	3210	00	0000000 ERHS Termnx/Trash Serv	12,500.00	2,212.60	6,637.80	0.00	4,737.20	1,125.00
20E010	2540	3230	00	0000000 Dist Maint Rep/Maint	2,500.00	0.00	0.00	0.00	500.00	2,000.00
20E020	2540	3230	00	0000000 ERES Repair/Maint	19,000.00	2,575.00	3,248.25	0.00	3,226.75	12,525.00
20E030	2540	3230	00	0000000 WRES Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3230	00	0000000 ERMS Cust Rep/Maint	11,028.00	0.00	1,709.25	0.00	2,988.75	6,330.00
20E050	2540	3230	00	0000000 ERHS Cust Rep/Maint	5,000.00	1,874.51	4,813.64	0.00	1,537.36	-1,351.00
20E010	2540	3250	00	0000000 Dist Maint Rental	200.00	0.00	0.00	0.00	0.00	200.00
20E010	2540	3260	00	0000000 DIST-WIDE UPS/POSTAGE	50.00	0.00	0.00	0.00	0.00	50.00
20E010	2540	3320	00	0000000 Dist Maint Travel	100.00	0.00	0.00	0.00	600.00	-500.00
20E020	2540	3700	00	0000000 ERES Water/Sewer	11,500.00	1,245.95	4,104.76	0.00	6,895.24	500.00
20E030	2540	3700	00	0000000 WRES Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3700	00	0000000 ERMS Water/Sewer	9,500.00	627.27	3,023.62	0.00	5,976.38	500.00
20E050	2540	3700	00	0000000 ERHS Water/Sewer	12,500.00	1,044.64	5,168.62	0.00	4,831.38	2,500.00
20E---	2540	3---	--	-----	196,178.00	14,063.40	62,445.89	0.00	67,548.37	66,183.74

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
20E010	2540	4100	00 000000	Dist Maint Supplies	109,000.00	7,872.02	23,359.01	0.00	19,681.94	65,959.05
20E020	2540	4100	00 000000	ERES Cust Supp	0.00	0.00	0.00	0.00	0.00	0.00
20E030	2540	4100	00 000000	WRES Cust Supp	0.00	0.00	0.00	0.00	0.00	0.00
20E220	2540	4100	00 220000	IEMA Security Grant Supp	0.00	0.00	0.00	0.00	0.00	0.00
20E050	2540	4110	00 000000	ERHS Athletic Fld Supp	8,000.00	0.00	1,379.13	0.00	2,900.00	3,720.87
20E010	2540	4640	00 000000	Dist Maint Fuel	4,000.00	0.00	0.00	0.00	0.00	4,000.00
20E---	2540	4---	-- -----		121,000.00	7,872.02	24,738.14	0.00	22,581.94	73,679.92
20E010	2540	5500	00 000000	Dist Maint Equip	10,000.00	0.00	0.00	0.00	3,050.00	6,950.00
20E020	2540	5500	00 000000	ERES Cust Equipment	3,000.00	0.00	1,009.02	0.00	1,790.98	200.00
20E030	2540	5500	00 000000	WRES Bldg Equipment	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	5500	00 000000	ERMS Cust Equip	5,000.00	0.00	0.00	0.00	500.00	4,500.00
20E050	2540	5500	00 000000	ERHS Classrm Equip	1,500.00	10,302.00	10,997.00	0.00	12,154.52	-21,651.52
20E220	2540	5500	00 220000	IEMA Security Grant Equip	0.00	0.00	0.00	0.00	0.00	0.00
20E---	2540	5---	-- -----		19,500.00	10,302.00	12,006.02	0.00	17,495.50	-10,001.52
20E010	2540	6100	00 000000	Bldg Lease Agreement Principal	23,700.00	0.00	0.00	0.00	0.00	23,700.00
20E010	2540	6200	00 000000	Bldg Lease Agreement Int	5,700.00	0.00	0.00	0.00	0.00	5,700.00
20E---	2540	6---	-- -----		29,400.00	0.00	0.00	0.00	0.00	29,400.00
20E010	2541	1110	00 000000	District Maint Sal	74,445.00	2,731.18	27,545.98	0.00	0.00	46,899.02
20E---	2541	1---	-- -----		74,445.00	2,731.18	27,545.98	0.00	0.00	46,899.02
20E010	2541	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
20E010	2541	2200	00 000000	District Maint Ins Ben	5,760.00	480.00	2,400.00	0.00	0.00	3,360.00
20E---	2541	2---	-- -----		5,760.00	480.00	2,400.00	0.00	0.00	3,360.00
20E010	2541	3190	00 000000	District Maint Pur Ser	550.00	485.42	807.45	0.00	0.00	-257.45
20E---	2541	3---	-- -----		550.00	485.42	807.45	0.00	0.00	-257.45
20E010	2541	4650	00 000000	Dist Warehouse Nat Gas	1,000.00	30.28	171.75	0.00	728.25	100.00
20E---	2541	4---	-- -----		1,000.00	30.28	171.75	0.00	728.25	100.00
20E010	2542	1110	00 000000	Dist Summer Maint Sal	60,000.00	0.00	37,929.21	0.00	0.00	22,070.79
20E---	2542	1---	-- -----		60,000.00	0.00	37,929.21	0.00	0.00	22,070.79
20E010	2542	2200	00 000000	Summer Maint Ins Ben	2.00	0.00	1.76	0.00	0.00	0.24
20E---	2542	2---	-- -----		2.00	0.00	1.76	0.00	0.00	0.24
20E010	2542	3190	00 000000	Dist Smmr Maint Pur Serv	120,000.00	0.00	54,343.90	0.00	3,350.00	62,306.10
20E010	2542	3320	00 000000	Dist Summer Maint Trav	600.00	0.00	98.98	0.00	0.00	501.02
20E---	2542	3---	-- -----		120,600.00	0.00	54,442.88	0.00	3,350.00	62,807.12
20E010	2542	4100	00 000000	Dist Summer Maint Supp	110,000.00	207.76	17,351.90	0.00	9,616.58	83,031.52
20E---	2542	4---	-- -----		110,000.00	207.76	17,351.90	0.00	9,616.58	83,031.52
20E010	2542	5500	00 000000	Sumr Maint Equipment	36,000.00	0.00	0.00	0.00	3,000.00	33,000.00
20E---	2542	5---	-- -----		36,000.00	0.00	0.00	0.00	3,000.00	33,000.00
20E---	25--	----	-- -----		774,435.00	36,172.06	239,840.98	0.00	124,320.64	410,273.38
2-E---	----	----	-- -----		774,435.00	36,172.06	239,840.98	0.00	124,320.64	410,273.38
30E010	5200	6200	00 000000	Long Term Bond Interest	713,750.00	5,780.39	402,916.67	0.00	310,833.06	0.27

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
30E010	5200	6250	00 000000	Long Term Bond Maintenance Fee	600.00	0.00	583.00	0.00	0.00	17.00
30E---	5200	6---	--	-----	714,350.00	5,780.39	403,499.67	0.00	310,833.06	17.27
30E---	52--	----	--	-----	714,350.00	5,780.39	403,499.67	0.00	310,833.06	17.27
30E010	5300	6100	00 000000	Long Term Bond Principal	997,900.00	72,900.00	997,900.00	0.00	0.00	0.00
30E---	5300	6---	--	-----	997,900.00	72,900.00	997,900.00	0.00	0.00	0.00
30E---	53--	----	--	-----	997,900.00	72,900.00	997,900.00	0.00	0.00	0.00
3-E---	----	----	--	-----	1,712,250.00	78,680.39	1,401,399.67	0.00	310,833.06	17.27
40E080	2550	1100	00 000000	Trans Director Salary	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	1110	00 000000	Trans Mechanic/Maint Sal	53,500.00	4,473.80	20,633.64	0.00	0.00	32,866.36
40E080	2550	1110	61 000000	Trans Bus Drivers Sal	450,000.00	48,709.26	179,533.57	0.00	0.00	270,466.43
40E080	2550	1110	70 000000	Trans Sec/Supervisor Sal	120,000.00	8,576.72	44,440.22	0.00	0.00	75,559.78
40E610	2550	1110	00 610000	Trans Voc Ed Salary	0.00	0.00	0.00	0.00	0.00	0.00
40E620	2550	1110	00 620000	Trans Spec Ed bus Aide Sal	60,444.00	7,291.21	19,083.32	0.00	0.00	41,360.68
40E080	2550	1200	00 000000	Trans Driver Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
40E620	2550	1200	00 620000	Trans Spec Ed Aide Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	1210	00 000000	Trans Sub Drivers Sal	0.00	0.00	352.00	0.00	0.00	-352.00
40E080	2550	1210	61 000000	Reg Rte Sub Bus Driver Sal	25,242.00	3,577.99	8,639.06	0.00	0.00	16,602.94
40E620	2550	1210	00 620000	Trans Sub Spec Ed Aide Sal	7,500.00	518.00	1,957.00	0.00	0.00	5,543.00
40E080	2550	1310	00 000000	Trans Trip Drvr Sal	46,000.00	5,281.70	18,489.22	0.00	0.00	27,510.78
40E---	2550	1---	--	-----	762,686.00	78,428.68	293,128.03	0.00	0.00	469,557.97
40E080	2550	2110	00 000000	Trans TRS	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2130	00 000000		0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2130	61 000000		0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2130	70 000000		0.00	0.00	0.00	0.00	0.00	0.00
40E620	2550	2130	00 620000		0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2200	00 000000	Trans Dir Ins Benefit	24.00	2.34	9.02	0.00	0.00	14.98
40E080	2550	2200	61 000000	Trans Drivers Ins Ben	137,616.00	12,093.15	50,089.22	0.00	0.00	87,526.78
40E080	2550	2200	70 000000	Trans Sec/Supvr Ins Ben	11,520.00	960.00	4,800.00	0.00	0.00	6,720.00
40E620	2550	2200	00 620000	Trans Spec Ed Ins Ben	55.00	10.44	22.54	0.00	0.00	32.46
40E---	2550	2---	--	-----	149,215.00	13,065.93	54,920.78	0.00	0.00	94,294.22
40E080	2550	3140	00 000000	Trans Micro Renewal	950.00	0.00	950.00	0.00	0.00	0.00
40E080	2550	3190	00 000000	Trans Physicals	5,500.00	118.00	1,417.00	0.00	200.00	3,883.00
40E620	2550	3190	00 620000	Spec Ed Trans Contract Fee	6,000.00	1,014.36	2,802.11	0.00	3,777.30	-579.41
40E080	2550	3210	00 000000	Trans Trash P/U	750.00	160.20	480.60	0.00	269.40	0.00
40E080	2550	3220	00 000000	Trans Towel Service	1,500.00	85.35	470.89	0.00	629.11	400.00
40E080	2550	3230	00 000000	Trans Repair/Maint	40,000.00	2,079.00	19,324.63	0.00	13,142.17	7,533.20
40E080	2550	3240	00 000000	Trans Copier Rep/Maint	100.00	0.00	0.00	0.00	0.00	100.00
40E080	2550	3250	00 000000	Trans Rental	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3260	00 000000	Trans Postage	100.00	0.00	30.45	0.00	0.00	69.55
40E080	2550	3270	00 000000	Trans Charter Bus Service	0.00	0.00	0.00	0.00	0.00	0.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
40E080	2550	3310	00 000000	Trans Pupil/Other LEA's	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3320	00 000000	Trans Travel	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3390	00 000000	Trans Drug/Fngrprnt Fee	7,000.00	3,006.75	3,073.50	0.00	1,500.00	2,426.50
40E080	2550	3600	00 000000	Trans Printing	3,000.00	123.15	185.83	0.00	2,814.17	0.00
40E080	2550	3900	00 000000	Trans Bus Inspection Fee	4,000.00	104.00	1,859.00	0.00	2,141.00	0.00
40E---	2550	3---	-- -----		68,900.00	6,690.81	30,594.01	0.00	24,473.15	13,832.84
40E080	2550	4100	00 000000	Trans Supplies	105,000.00	12,318.85	76,486.45	0.00	34,508.53	-5,994.98
40E080	2550	4240	00 000000	Trans. Copier Paper & Toner	250.00	0.00	0.00	500.00	0.00	-250.00
40E080	2550	4620	00 000000	Trans Oil	7,000.00	0.00	0.00	0.00	5,500.00	1,500.00
40E080	2550	4640	00 000000	Trans Fuel	175,000.00	15,631.71	50,288.88	0.00	99,711.12	25,000.00
40E080	2550	4700	00 000000	Trans Software	12,000.00	0.00	0.00	0.00	9,550.00	2,450.00
40E---	2550	4---	-- -----		299,250.00	27,950.56	126,775.33	500.00	149,269.65	22,705.02
40E080	2550	5500	00 000000	Trans Equipment	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	5510	00 000000	Trans Other Vehicle Purchase	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	5520	00 000000	Trans Vehicle Purchase	244,296.00	0.00	244,296.00	0.00	0.00	0.00
40E080	2550	5530	00 000000	Trans Radio	0.00	0.00	0.00	0.00	0.00	0.00
40E---	2550	5---	-- -----		244,296.00	0.00	244,296.00	0.00	0.00	0.00
40E---	25--	----	-- -----		1,524,347.00	126,135.98	749,714.15	500.00	173,742.80	600,390.05
40E620	4120	3310	00 620000	Trans Sp Ed Out of Dist	0.00	0.00	0.00	0.00	0.00	0.00
40E---	4120	3---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
40E---	41--	----	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
40E080	5370	6200	00 000000	Bus Lease Agreement	0.00	0.00	0.00	0.00	0.00	0.00
40E---	5370	6---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
40E---	53--	----	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
4-E---	----	----	-- -----		1,524,347.00	126,135.98	749,714.15	500.00	173,742.80	600,390.05
50E030	1100	2120	00 000000	Fuel Up 60 IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E070	1100	2120	00 000000	Century 21 IMRF	3,500.00	337.77	636.60	0.00	0.00	2,863.40
50E470	1100	2120	00 470000	21st Cent IMRF	114.00	10.57	130.88	0.00	0.00	-16.88
50E030	1100	2130	00 000000	Fuel Up 60 FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E060	1100	2130	00 000000	Fine Arts FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E070	1100	2130	00 000000	Century 21 FICA	4,500.00	578.71	1,148.45	0.00	0.00	3,351.55
50E470	1100	2130	00 470000	21st Cent FICA	363.00	15.79	393.40	0.00	0.00	-30.40
50E030	1100	2140	00 000000	Fuel Up 60 Med	0.00	0.00	0.00	0.00	0.00	0.00
50E060	1100	2140	00 000000	Fine Arts Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E070	1100	2140	00 000000	Century 21 Med	600.00	278.96	575.87	0.00	0.00	24.13
50E190	1100	2140	00 190000	Title VI Rural Ed Med	0.00	0.00	0.00	0.00	0.00	0.00
50E470	1100	2140	00 470000	21st Cent Med	296.00	7.91	308.34	0.00	0.00	-12.34
50E---	1100	2---	-- -----		9,373.00	1,229.71	3,193.54	0.00	0.00	6,179.46
50E020	1110	2120	00 000000	ERES IMRF	100.00	3,000.00	3,000.00	0.00	0.00	-2,900.00
50E020	1110	2130	00 000000	ERES FICA	1,000.00	28.21	41.23	0.00	0.00	958.77

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November	2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity		Amount	Available Funds
50E030	1110	2130	00	000000 WRES FICA	0.00	0.00	0.00	0.00		0.00	0.00
50E020	1110	2140	00	000000 ERES Medicare	31,900.00	2,415.05	11,786.19	0.00		0.00	20,113.81
50E030	1110	2140	00	000000 WRES Medicare	0.00	0.00	0.00	0.00		0.00	0.00
50E160	1110	2140	00	160000 Ed Jobs Fund Med	0.00	0.00	0.00	0.00		0.00	0.00
50E---	1110	2---	--	-----	33,000.00	5,443.26	14,827.42	0.00		0.00	18,172.58
50E040	1120	2120	00	000000 ERMS IMRF	6,000.00	2,000.00	2,937.24	0.00		0.00	3,062.76
50E160	1120	2120	00	160000 Ed Jobs Fund IMRF	0.00	0.00	0.00	0.00		0.00	0.00
50E040	1120	2130	00	000000 ERMS FICA	2,200.00	0.00	366.20	0.00		0.00	1,833.80
50E160	1120	2130	00	160000 Ed Jobs Fund FICA	0.00	0.00	0.00	0.00		0.00	0.00
50E040	1120	2140	00	000000 ERMS Medicare	19,500.00	1,544.98	7,496.41	0.00		0.00	12,003.59
50E160	1120	2140	00	160000 Ed Jobs Fund Med	0.00	0.00	0.00	0.00		0.00	0.00
50E---	1120	2---	--	-----	27,700.00	3,544.98	10,799.85	0.00		0.00	16,900.15
50E110	1125	2120	00	110000 Pre K IMRF	8,641.00	0.00	1,639.91	0.00		0.00	7,001.09
50E210	1125	2120	00	210000 ROE Pre K IIMRF	1,000.00	98.62	487.82	0.00		0.00	512.18
50E510	1125	2120	00	510000 Pre K IMRF	879.00	841.05	2,515.87	0.00		0.00	-1,636.87
50E110	1125	2130	00	110000 Pre K FICA	4,200.00	0.00	645.17	0.00		0.00	3,554.83
50E210	1125	2130	00	210000 ROE Pre K FICA	850.00	40.97	220.13	0.00		0.00	629.87
50E510	1125	2130	00	510000 Pre K FICA	329.00	348.24	1,057.02	0.00		0.00	-728.02
50E110	1125	2140	00	110000 Pre K Medicare	3,250.00	0.00	501.71	0.00		0.00	2,748.29
50E210	1125	2140	00	210000 ROE Pre K Medicare	800.00	36.61	185.06	0.00		0.00	614.94
50E510	1125	2140	00	510000 Pre K Medicare	418.00	264.20	789.08	0.00		0.00	-371.08
50E---	1125	2---	--	-----	20,367.00	1,629.69	8,041.77	0.00		0.00	12,325.23
50E050	1130	2120	00	000000 ERHS IMRF	3,000.00	2,000.00	2,433.24	0.00		0.00	566.76
50E050	1130	2130	00	000000 ERHS FICA	1,286.00	0.00	170.44	0.00		0.00	1,115.56
50E050	1130	2140	00	000000 ERHS Medicare	19,500.00	1,543.86	7,695.21	0.00		0.00	11,804.79
50E160	1130	2140	00	160000 Ed Jobs Fund Med	0.00	0.00	0.00	0.00		0.00	0.00
50E---	1130	2---	--	-----	23,786.00	3,543.86	10,298.89	0.00		0.00	13,487.11
50E570	1140	2120	00	570000 Read Impr IMRF Prior	0.00	0.00	0.00	0.00		0.00	0.00
50E570	1140	2130	00	570000 Read Impr FICA Prior	0.00	0.00	0.00	0.00		0.00	0.00
50E---	1140	2---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
50E530	1170	2130	00	530000 Title II FICA	0.00	0.00	0.00	0.00		0.00	0.00
50E330	1170	2140	00	330000 TITLE II TEACH QUAL MED	1,000.00	0.00	156.80	0.00		0.00	843.20
50E530	1170	2140	00	530000 Title II Med	76.00	83.99	249.90	0.00		0.00	-173.90
50E---	1170	2---	--	-----	1,076.00	83.99	406.70	0.00		0.00	669.30
50E---	11--	----	--	-----	115,302.00	15,475.49	47,568.17	0.00		0.00	67,733.83
50E140	1203	2120	00	140000 EMH Aide/Asst IMRF	0.00	0.00	0.00	0.00		0.00	0.00
50E140	1203	2130	00	140000 EMH Aide/Asst FICA	0.00	0.00	0.00	0.00		0.00	0.00
50E140	1203	2140	00	140000 EMH Medicare	0.00	0.00	0.00	0.00		0.00	0.00
50E---	1203	2---	--	-----	0.00	0.00	0.00	0.00		0.00	0.00
50E140	1204	2120	00	140000 Prsnl Aide/Ast IMRF	35,000.00	5,345.20	11,732.84	0.00		0.00	23,267.16

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E140	1204	2130	00	140000 Prsnl Aide/Ast FICA	15,000.00	1,063.82	3,989.21	0.00	0.00	11,010.79
50E140	1204	2140	00	140000 Prsnl Aide/Ast Med	3,000.00	248.80	933.09	0.00	0.00	2,066.91
50E---	1204	2---	--	-----	53,000.00	6,657.82	16,655.14	0.00	0.00	36,344.86
50E140	1205	2120	00	140000 LD Aide/Asst IMRF	500.00	2.05	9.24	0.00	0.00	490.76
50E140	1205	2130	00	140000 LD Aide/Asst FICA	100.00	0.81	3.64	0.00	0.00	96.36
50E140	1205	2140	00	140000 LD Medicare	4,500.00	306.55	1,657.77	0.00	0.00	2,842.23
50E---	1205	2---	--	-----	5,100.00	309.41	1,670.65	0.00	0.00	3,429.35
50E280	1206	2120	00	280000 Visual Aide IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1206	2130	00	280000 Visual Aide FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1206	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1213	2130	00	280000	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1213	2140	00	280000 Homebound Medicare	500.00	28.79	69.42	0.00	0.00	430.58
50E---	1213	2---	--	-----	500.00	28.79	69.42	0.00	0.00	430.58
50E140	1216	2120	00	140000 Autism IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1216	2120	00	280000 Autism IMRF	17,125.00	3,909.52	8,605.49	0.00	0.00	8,519.51
50E140	1216	2130	00	140000 Autism FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1216	2130	00	280000 Autism FICA	7,700.00	364.31	2,231.19	0.00	0.00	5,468.81
50E140	1216	2140	00	140000 Autism Med	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1216	2140	00	280000 Autism Med	2,000.00	85.20	521.80	0.00	0.00	1,478.20
50E---	1216	2---	--	-----	26,825.00	4,359.03	11,358.48	0.00	0.00	15,466.52
50E140	1220	2120	00	140000 EMH/LD Aide/Asst IMRF	17,000.00	1,048.65	4,804.82	0.00	0.00	12,195.18
50E140	1220	2130	00	140000 EMH/LD Aide/Asst FICA	7,500.00	434.24	1,953.16	0.00	0.00	5,546.84
50E140	1220	2140	00	140000 EMH/LD Medicare	8,000.00	764.87	3,351.57	0.00	0.00	4,648.43
50E---	1220	2---	--	-----	32,500.00	2,247.76	10,109.55	0.00	0.00	22,390.45
50E100	1250	2120	00	100000 Title I IMRF	4,545.00	0.00	4,545.09	0.00	0.00	-0.09
50E500	1250	2120	00	500000 Title I IMRF Prior	35,000.00	3,383.72	9,785.12	0.00	0.00	25,214.88
50E100	1250	2130	00	100000 Title I FICA	1,788.00	0.00	1,788.12	0.00	0.00	-0.12
50E500	1250	2130	00	500000 Title I FICA Prior	15,000.00	1,340.83	3,935.29	0.00	0.00	11,064.71
50E100	1250	2140	00	100000 Title I Medicare	671.00	0.00	670.54	0.00	0.00	0.46
50E500	1250	2140	00	500000 Title I Medicare Prior	5,500.00	479.96	1,362.42	0.00	0.00	4,137.58
50E---	1250	2---	--	-----	62,504.00	5,204.51	22,086.58	0.00	0.00	40,417.42
50E360	1275	2120	00	360000 Jump Start IMRF	2,200.00	197.24	754.76	0.00	0.00	1,445.24
50E360	1275	2130	00	360000 Jump Start FICA	1,100.00	79.77	306.03	0.00	0.00	793.97
50E360	1275	2140	00	360000 Jump Start Medicare	750.00	60.50	235.62	0.00	0.00	514.38
50E---	1275	2---	--	-----	4,050.00	337.51	1,296.41	0.00	0.00	2,753.59
50E---	12--	----	--	-----	184,479.00	19,144.83	63,246.23	0.00	0.00	121,232.77
50E050	1400	2120	00	000000 ERHS Voc TA IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E390	1400	2120	00	390000 Voc Tutor IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1400	2130	00	000000 HS BT/Voc FICA	200.00	0.00	139.51	0.00	0.00	60.49
50E390	1400	2130	00	390000 Voc Tutor FICA	0.00	0.00	0.00	0.00	0.00	0.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E050	1400	2140	00 000000	ERHS Voc Medicare	8,500.00	634.08	3,078.38	0.00	0.00	5,421.62
50E390	1400	2140	00 390000	Voc Tutor Med	0.00	0.00	0.00	0.00	0.00	0.00
50E490	1400	2140	00 490000	Ag Incent Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1400	2---	-- -----		8,700.00	634.08	3,217.89	0.00	0.00	5,482.11
50E410	1459	2120	00 410000	JROTC Instructor IMRF	22,000.00	3,702.36	10,606.83	0.00	0.00	11,393.17
50E410	1459	2130	00 410000	JROTC Instructor FICA	9,500.00	669.70	3,385.89	0.00	0.00	6,114.11
50E410	1459	2140	00 410000	JROTC Instructor Med	2,500.00	156.62	791.85	0.00	0.00	1,708.15
50E---	1459	2---	-- -----		34,000.00	4,528.68	14,784.57	0.00	0.00	19,215.43
50E---	14--	----	-- -----		42,700.00	5,162.76	18,002.46	0.00	0.00	24,697.54
50E050	1500	2140	00 000000	ERHS A D Medicare	85.00	6.36	31.40	0.00	0.00	53.60
50E---	1500	2---	-- -----		85.00	6.36	31.40	0.00	0.00	53.60
50E050	1505	2140	00 000000	HS FBLA Spon Med	45.00	2.08	13.88	0.00	0.00	31.12
50E---	1505	2---	-- -----		45.00	2.08	13.88	0.00	0.00	31.12
50E050	1509	2140	00 000000	ERHS Pep Club Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1509	2---	-- -----		0.00	0.00	0.00	0.00	0.00	0.00
50E050	1510	2120	00 000000	ERHS Cheerldr Spons IMRF	280.00	145.70	145.70	0.00	0.00	134.30
50E050	1510	2130	00 000000	ERHS Cheerldr Spons FICA	110.00	57.32	57.32	0.00	0.00	52.68
50E050	1510	2140	00 000000	ERHS Cheerldr Spons Medi	140.00	35.47	35.47	0.00	0.00	104.53
50E---	1510	2---	-- -----		530.00	238.49	238.49	0.00	0.00	291.51
50E050	1511	2140	00 000000	ERHS Golf Medicare	75.00	57.99	57.99	0.00	0.00	17.01
50E---	1511	2---	-- -----		75.00	57.99	57.99	0.00	0.00	17.01
50E050	1512	2120	00 000000	ERHS X C IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1512	2130	00 000000	ERHS X C FICA	300.00	276.51	281.39	0.00	0.00	18.61
50E050	1512	2140	00 000000	ERHS X C Medicare	90.00	108.22	109.30	0.00	0.00	-19.30
50E---	1512	2---	-- -----		390.00	384.73	390.69	0.00	0.00	-0.69
50E050	1513	2120	00 000000	ERHS Dance IMRF	260.00	145.70	145.70	0.00	0.00	114.30
50E050	1513	2130	00 000000	ERHS Dance Team FICA	150.00	57.32	57.32	0.00	0.00	92.68
50E050	1513	2140	00 000000	ERHS Dance Med	45.00	13.40	13.40	0.00	0.00	31.60
50E---	1513	2---	-- -----		455.00	216.42	216.42	0.00	0.00	238.58
50E050	1520	2130	00 000000	ERHS Girls TN FICA	252.00	161.30	161.30	0.00	0.00	90.70
50E050	1520	2140	00 000000	ERHS Girls Tn Medicare	50.00	37.72	37.72	0.00	0.00	12.28
50E---	1520	2---	-- -----		302.00	199.02	199.02	0.00	0.00	102.98
50E050	1521	2120	00 000000	ERHS Volleybl Wkrs IMRF	50.00	0.00	0.00	0.00	0.00	50.00
50E050	1521	2130	00 000000	ERHS Volleybl Wkrs FICA	50.00	51.15	51.15	0.00	0.00	-1.15
50E050	1521	2140	00 000000	ERHS Volleyball Medi	250.00	107.02	107.02	0.00	0.00	142.98
50E---	1521	2---	-- -----		350.00	158.17	158.17	0.00	0.00	191.83
50E050	1522	2120	00 000000	ERHS Girls Bsktbl IMRF	25.00	0.00	0.00	0.00	0.00	25.00
50E050	1522	2130	00 000000	ERHS Grls Bskbl Wkr FICA	50.00	0.00	0.00	0.00	0.00	50.00
50E050	1522	2140	00 000000	ERHS Grls Bsktbl Cch Med	465.00	0.00	0.00	0.00	0.00	465.00
50E---	1522	2---	-- -----		540.00	0.00	0.00	0.00	0.00	540.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E050	1523	2120	00	000000	ERHS Girls Track IMRF	0.00	0.00	0.00	0.00	0.00
50E050	1523	2130	00	000000	ERHS Grls Track FICA	0.00	0.00	0.00	0.00	0.00
50E050	1523	2140	00	000000	ERHS Grls Track Medicare	325.00	0.00	0.00	0.00	325.00
50E---	1523	2---	--	-----	325.00	0.00	0.00	0.00	0.00	325.00
50E050	1524	2120	00	000000	ERHS Grls Sftbl IMRF	0.00	0.00	0.00	0.00	0.00
50E050	1524	2130	00	000000	ERHS Grls Sftbl FICA	0.00	0.00	0.00	0.00	0.00
50E050	1524	2140	00	000000	ERHS Grls Sftbl Medicare	150.00	0.00	0.00	0.00	150.00
50E---	1524	2---	--	-----	150.00	0.00	0.00	0.00	0.00	150.00
50E050	1525	2120	00	000000		0.00	0.00	0.00	0.00	0.00
50E050	1525	2130	00	000000	ERHS GIRLS SOCCER FICA	300.00	0.00	0.00	0.00	300.00
50E050	1525	2140	00	000000	ERHS Girls Sccr Med	80.00	0.00	0.00	0.00	80.00
50E---	1525	2---	--	-----	380.00	0.00	0.00	0.00	0.00	380.00
50E050	1530	2130	00	000000	ERHS Boys Tns FICA	215.00	0.00	0.00	0.00	215.00
50E050	1530	2140	00	000000	ERHS Boys Tns Cch Med	80.00	0.00	0.00	0.00	80.00
50E---	1530	2---	--	-----	295.00	0.00	0.00	0.00	0.00	295.00
50E050	1531	2120	00	000000	ERHS FTB IMRF	10.00	663.62	663.62	0.00	-653.62
50E050	1531	2130	00	000000	ERHS Ftbl FICA	600.00	800.59	815.25	0.00	-215.25
50E050	1531	2140	00	000000	ERHS Ftbl Coach Medicare	415.00	337.92	341.31	0.00	73.69
50E---	1531	2---	--	-----	1,025.00	1,802.13	1,820.18	0.00	0.00	-795.18
50E050	1532	2120	00	000000	ERHS Boys Bsktball IMRF	10.00	0.00	0.00	0.00	10.00
50E050	1532	2130	00	000000	ERHS Boys Bsktb FICA	375.00	0.00	0.00	0.00	375.00
50E050	1532	2140	00	000000	ERHS Boys Bsktb Medicare	115.00	0.00	0.00	0.00	115.00
50E---	1532	2---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
50E050	1533	2120	00	000000	ERHS Boys Track IMRF	0.00	0.00	0.00	0.00	0.00
50E050	1533	2130	00	000000	ERHS Boys Track FICA	223.00	0.00	0.00	0.00	223.00
50E050	1533	2140	00	000000	ERHS Boys Tck Medicare	75.00	0.00	0.00	0.00	75.00
50E---	1533	2---	--	-----	298.00	0.00	0.00	0.00	0.00	298.00
50E050	1534	2120	00	000000	ERHS Boys Base IMRF	0.00	0.00	0.00	0.00	0.00
50E050	1534	2130	00	000000	ERHS Boys Baseball FICA	75.00	0.00	0.00	0.00	75.00
50E050	1534	2140	00	000000	ERHS Boys Basebl Med	165.00	0.00	0.00	0.00	165.00
50E---	1534	2---	--	-----	240.00	0.00	0.00	0.00	0.00	240.00
50E050	1536	2130	00	000000	ERHS Soccer Coach FICA	0.00	345.63	345.63	0.00	-345.63
50E050	1536	2140	00	000000	ERHS Soccer Coach Med	330.00	80.84	80.84	0.00	249.16
50E---	1536	2---	--	-----	330.00	426.47	426.47	0.00	0.00	-96.47
50E040	1540	2130	00	000000	ERMS AD FICA	0.00	0.00	0.00	0.00	0.00
50E040	1540	2140	00	000000	ERMS AD Med	50.00	2.86	13.88	0.00	36.12
50E---	1540	2---	--	-----	50.00	2.86	13.88	0.00	0.00	36.12
50E040	1550	2130	00	000000	ERMS Chrldr Spons FICA	220.00	0.00	0.00	0.00	220.00
50E040	1550	2140	00	000000	ERMS Cheerleader Medicare	70.00	0.00	0.00	0.00	70.00
50E---	1550	2---	--	-----	290.00	0.00	0.00	0.00	0.00	290.00

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E040	1551	2120	00 000000	MS Xcountry IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1551	2130	00 000000	ERMS XC FICA	283.00	253.47	255.33	0.00	0.00	27.67
50E040	1551	2140	00 000000	ERMS X-Cntry Medicare	50.00	59.28	60.91	0.00	0.00	-10.91
50E---	1551	2---	-- -----		333.00	312.75	316.24	0.00	0.00	16.76
50E040	1560	2120	00 000000	ERMS Grls Bsktb IMRF	300.00	0.00	0.00	0.00	0.00	300.00
50E040	1560	2130	00 000000	ERMS Grls Bsktb FICA	500.00	0.00	0.00	0.00	0.00	500.00
50E040	1560	2140	00 000000	ERMS Grls Bsktb Medicare	315.00	1.92	1.92	0.00	0.00	313.08
50E---	1560	2---	-- -----		1,115.00	1.92	1.92	0.00	0.00	1,113.08
50E040	1561	2120	00 000000	ERMS Volleyball Wk IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1561	2130	00 000000	ERMS Volleybl Wrkrs FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1561	2140	00 000000	ERMS Volleybl Medicare	555.00	0.00	0.00	0.00	0.00	555.00
50E---	1561	2---	-- -----		555.00	0.00	0.00	0.00	0.00	555.00
50E040	1562	2120	00 000000	MS Girls Track IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1562	2130	00 000000	MS Girls Track FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1562	2140	00 000000	ERMS Girls Track Med	760.00	0.00	0.00	0.00	0.00	760.00
50E---	1562	2---	-- -----		760.00	0.00	0.00	0.00	0.00	760.00
50E040	1570	2120	00 000000	ERMS Boys Bsktb IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1570	2130	00 000000	ERMS Boys Bsktb FICA	300.00	0.00	0.00	0.00	0.00	300.00
50E040	1570	2140	00 000000	ERMS Boys Bsktb Medicare	140.00	0.00	0.00	0.00	0.00	140.00
50E---	1570	2---	-- -----		440.00	0.00	0.00	0.00	0.00	440.00
50E040	1571	2130	00 000000	ERMS Boys Track FICA	275.00	0.00	0.00	0.00	0.00	275.00
50E040	1571	2140	00 000000	ERMS BOYS TRACK MED	115.00	0.00	0.00	0.00	0.00	115.00
50E---	1571	2---	-- -----		390.00	0.00	0.00	0.00	0.00	390.00
50E050	1572	2120	00 000000	HS Wrestling IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1572	2130	00 000000	HS Wrestling Workers FICA	75.00	0.00	0.00	0.00	0.00	75.00
50E050	1572	2140	00 000000	ERHS Wrestling Medicare	90.00	0.00	0.00	0.00	0.00	90.00
50E---	1572	2---	-- -----		165.00	0.00	0.00	0.00	0.00	165.00
50E040	1575	2140	00 000000	ERMS Yearbook Spons Med	55.00	2.80	14.09	0.00	0.00	40.91
50E---	1575	2---	-- -----		55.00	2.80	14.09	0.00	0.00	40.91
50E040	1576	2140	00 000000	ERMS Student Council Med	50.00	2.86	14.26	0.00	0.00	35.74
50E---	1576	2---	-- -----		50.00	2.86	14.26	0.00	0.00	35.74
50E050	1580	2130	00 000000	HS Scholar Bowl FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1580	2140	00 000000	ERHS Schlstc Bwl Med	60.00	0.00	0.00	0.00	0.00	60.00
50E---	1580	2---	-- -----		60.00	0.00	0.00	0.00	0.00	60.00
50E050	1582	2140	00 000000	ERHS Drama Spons Med	155.00	0.00	0.00	0.00	0.00	155.00
50E---	1582	2---	-- -----		155.00	0.00	0.00	0.00	0.00	155.00
50E050	1583	2130	00 000000	ERHS Mrch Bnd Dir FICA	0.00	0.00	31.00	0.00	0.00	-31.00
50E050	1583	2140	00 000000	ERHS Mrch Bnd Dir Med	115.00	7.01	77.77	0.00	0.00	37.23
50E---	1583	2---	-- -----		115.00	7.01	108.77	0.00	0.00	6.23
50E050	1584	2140	00 000000	ERHS Chorus Spons Med	50.00	0.00	0.00	0.00	0.00	50.00

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E---	1584	2---	--	-----	50.00	0.00	0.00	0.00	0.00	50.00
50E050	1585	2140	00	000000 ERHS Jr Cls Spons Med	78.00	4.69	21.47	0.00	0.00	56.53
50E---	1585	2---	--	-----	78.00	4.69	21.47	0.00	0.00	56.53
50E050	1586	2140	00	000000 ERHS Yrbk Spons Medicare	45.00	2.15	10.45	0.00	0.00	34.55
50E---	1586	2---	--	-----	45.00	2.15	10.45	0.00	0.00	34.55
50E050	1588	2120	00	000000 ERHS X-Curr Sprvsn IMRF	25.00	0.00	0.00	0.00	0.00	25.00
50E050	1588	2130	00	000000 ERHS X-Curr Sprvsn FICA	350.00	0.00	0.00	0.00	0.00	350.00
50E050	1588	2140	00	000000 ERHS X-Curr Sprvsn Med	90.00	0.00	0.34	0.00	0.00	89.66
50E---	1588	2---	--	-----	465.00	0.00	0.34	0.00	0.00	464.66
50E050	1589	2140	00	000000 ERHS Stdnt Cncl Medicare	65.00	3.08	15.44	0.00	0.00	49.56
50E---	1589	2---	--	-----	65.00	3.08	15.44	0.00	0.00	49.56
50E050	1590	2120	00	000000 ERHS Rifle/Drill IMRF	650.00	60.44	320.20	0.00	0.00	329.80
50E050	1590	2130	00	000000 ERHS Rifle/Drill FICA	250.00	23.78	125.97	0.00	0.00	124.03
50E050	1590	2140	00	000000 ERHS Rifle/Drill Med	90.00	5.56	29.45	0.00	0.00	60.55
50E---	1590	2---	--	-----	990.00	89.78	475.62	0.00	0.00	514.38
50E040	1591	2140	00	000000 ERMS BAND MED	45.00	2.61	12.50	0.00	0.00	32.50
50E---	1591	2---	--	-----	45.00	2.61	12.50	0.00	0.00	32.50
50E040	1593	2140	00	000000 ERMS Talent Shw Spon Med	115.00	77.41	77.41	0.00	0.00	37.59
50E---	1593	2---	--	-----	115.00	77.41	77.41	0.00	0.00	37.59
50E040	1594	2140	00	000000 ERMS Drama Spon Medicare	25.00	0.00	0.00	0.00	0.00	25.00
50E---	1594	2---	--	-----	25.00	0.00	0.00	0.00	0.00	25.00
50E040	1598	2120	00	000000 ERMS Dance/Grad IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1598	2130	00	000000 ERMS Dance/Grad FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1598	2140	00	000000 ERMS Dance/Grad Medicare	50.00	0.37	0.37	0.00	0.00	49.63
50E---	1598	2---	--	-----	50.00	0.37	0.37	0.00	0.00	49.63
50E---	15--	----	--	-----	12,776.00	4,002.15	4,635.47	0.00	0.00	8,140.53
50E050	1700	2120	00	000000 ERHS Dr Ed TA IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1700	2130	00	000000 ERHS Dr Ed TA FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1700	2140	00	000000 ERHS Dr Ed Medicare	1,000.00	28.32	328.92	0.00	0.00	671.08
50E---	1700	2---	--	-----	1,000.00	28.32	328.92	0.00	0.00	671.08
50E---	17--	----	--	-----	1,000.00	28.32	328.92	0.00	0.00	671.08
50E010	1800	2140	00	000000 Bilingual Program Med	100.00	0.00	6.17	0.00	0.00	93.83
50E---	1800	2---	--	-----	100.00	0.00	6.17	0.00	0.00	93.83
50E---	18--	----	--	-----	100.00	0.00	6.17	0.00	0.00	93.83
50E550	1900	2120	00	550000 TAOEP IMRF	2,700.00	264.00	790.85	0.00	0.00	1,909.15
50E750	1900	2120	00	750000 TAOEP IMRF	509.00	0.00	508.24	0.00	0.00	0.76
50E550	1900	2130	00	550000 TAOEP FICA	1,100.00	103.86	311.11	0.00	0.00	788.89
50E750	1900	2130	00	750000 TAOEP FICA	200.00	0.00	199.96	0.00	0.00	0.04
50E550	1900	2140	00	550000 TAOEP Med	300.00	24.30	72.78	0.00	0.00	227.22
50E750	1900	2140	00	750000 TAOEP Med	47.00	0.00	46.76	0.00	0.00	0.24

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				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E---	1900	2---	--	-----	4,856.00	392.16	1,929.70	0.00	0.00	2,926.30
50E---	19--	----	--	-----	4,856.00	392.16	1,929.70	0.00	0.00	2,926.30
50E550	2110	2120	00	550000 TAEOP IMRF	3,100.00	309.20	927.60	0.00	0.00	2,172.40
50E750	2110	2120	00	750000 TAOEP IMRF	2,400.00	0.00	0.00	0.00	0.00	2,400.00
50E020	2110	2130	00	000000 ERES Social Workers FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E550	2110	2130	00	550000 TAOEP FICA	1,500.00	121.64	364.92	0.00	0.00	1,135.08
50E750	2110	2130	00	750000 TAOEP FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E010	2110	2140	00	000000 Social Worker Med	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2110	2140	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
50E550	2110	2140	00	550000 TAOEP	350.00	28.44	85.32	0.00	0.00	264.68
50E750	2110	2140	00	750000 TAOEP Social Worker Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	2110	2---	--	-----	7,350.00	459.28	1,377.84	0.00	0.00	5,972.16
50E020	2120	2120	00	000000 ES Guid IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	2120	2120	00	000000 ERHS Guid IMRF	3,000.00	237.08	1,186.16	0.00	0.00	1,813.84
50E070	2120	2120	00	000000 Century 21 IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2120	2130	00	000000 ES Guid FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	2120	2130	00	000000 ERHS Guid FICA	1,000.00	80.88	386.08	0.00	0.00	613.92
50E070	2120	2130	00	000000 Century 21 IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2120	2140	00	000000 ERES Guid Med	1,361.00	113.42	555.60	0.00	0.00	805.40
50E040	2120	2140	00	000000 ERMS Guid Medicare	715.00	52.14	258.48	0.00	0.00	456.52
50E050	2120	2140	00	000000 ERHS Guid Medicare	1,800.00	132.68	685.82	0.00	0.00	1,114.18
50E070	2120	2140	00	000000 Century 21 Med	100.00	0.00	0.00	0.00	0.00	100.00
50E470	2120	2140	00	470000 21st Cent Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	2120	2---	--	-----	7,976.00	616.20	3,072.14	0.00	0.00	4,903.86
50E010	2130	2120	00	000000 DIST NURSE AIDE IMRF	8,050.00	600.88	2,601.06	0.00	0.00	5,448.94
50E010	2130	2130	00	000000 District Nurse FICA	3,500.00	256.22	1,073.47	0.00	0.00	2,426.53
50E010	2130	2140	00	000000 Dist Nurse Medicare	2,100.00	164.77	772.28	0.00	0.00	1,327.72
50E---	2130	2---	--	-----	13,650.00	1,021.87	4,446.81	0.00	0.00	9,203.19
50E140	2140	2140	00	140000 Psychologist Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	2140	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2150	2120	00	280000 District Speech IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2150	2130	00	280000 District Speech FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E150	2150	2140	00	150000 Speech Path Med	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2150	2140	00	280000 District Speech Medicare	3,500.00	277.03	1,338.53	0.00	0.00	2,161.47
50E---	2150	2---	--	-----	3,500.00	277.03	1,338.53	0.00	0.00	2,161.47
50E020	2190	2120	00	000000 Supervision Aide IMRF	5,500.00	442.65	2,082.77	0.00	0.00	3,417.23
50E020	2190	2130	00	000000 Supervision Aide FICA	2,500.00	174.76	827.59	0.00	0.00	1,672.41
50E020	2190	2140	00	000000 Supervision Aide Med	1,000.00	40.87	193.54	0.00	0.00	806.46
50E---	2190	2---	--	-----	9,000.00	658.28	3,103.90	0.00	0.00	5,896.10
50E---	21--	----	--	-----	41,476.00	3,032.66	13,339.22	0.00	0.00	28,136.78

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E070	2210	2120	00	000000 Cent 21 IMRF	83.00	0.00	19.00	0.00	0.00	64.00
50E100	2210	2120	00	100000 Title I IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E120	2210	2120	00	120000 IMPROV INSTR LAPTOP IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2120	01	180000 RTtT NC IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E330	2210	2120	00	330000 Title II IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2210	2120	00	470000 21st cent IMRF	6.00	0.00	5.67	0.00	0.00	0.33
50E500	2210	2120	00	500000	0.00	47.08	104.75	0.00	0.00	-104.75
50E530	2210	2120	00	530000 Title II IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E070	2210	2130	00	000000 Cent 21 FICA	114.00	0.00	15.87	0.00	0.00	98.13
50E100	2210	2130	00	100000 TITLE I IMPROV FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E110	2210	2130	00	110000 Pre K Imp Inst FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E120	2210	2130	00	120000 IMPROV INSTR LAPTOP FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2130	00	180000 RTT Improv Inst FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2130	01	180000 RTTT FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E330	2210	2130	00	330000 Title II FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2210	2130	00	470000 21st Cent FICA	8.00	0.00	7.19	0.00	0.00	0.81
50E500	2210	2130	00	500000 Title I FICA/NC	0.00	18.52	41.20	0.00	0.00	-41.20
50E510	2210	2130	00	510000 At Risk Fica/NC	0.00	0.00	0.00	0.00	0.00	0.00
50E530	2210	2130	00	530000 Title II FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E810	2210	2130	00	810000	0.00	0.00	62.00	0.00	0.00	-62.00
50E010	2210	2140	00	000000 Impr of Inst Dist Med	0.00	0.00	0.00	0.00	0.00	0.00
50E060	2210	2140	00	000000 Fine Arts Grant Med	0.00	0.00	0.00	0.00	0.00	0.00
50E070	2210	2140	00	000000 Cent 21 Med	0.00	1.38	11.83	0.00	0.00	-11.83
50E100	2210	2140	00	100000 Title I Improv Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E110	2210	2140	00	110000 PreK Improv Instr Med	500.00	0.00	0.00	0.00	0.00	500.00
50E120	2210	2140	00	120000 IMPROV INSTR LAPTOP MED	0.00	0.00	0.00	0.00	0.00	0.00
50E170	2210	2140	00	170000 Title IV SUB MED	500.00	0.00	0.00	0.00	0.00	500.00
50E180	2210	2140	00	180000 RTT Improv Inst Med	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2140	01	180000 RTTT IMentoring MED	0.00	0.00	0.00	0.00	0.00	0.00
50E330	2210	2140	00	330000 Title II Teach Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2210	2140	00	470000 21st Cent Med	10.00	0.00	9.20	0.00	0.00	0.80
50E490	2210	2140	00	490000 Ag Grant Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E500	2210	2140	00	500000 Title I Med	500.00	9.35	21.00	0.00	0.00	479.00
50E510	2210	2140	00	510000 At Risk Med	500.00	0.00	5.87	0.00	0.00	494.13
50E530	2210	2140	00	530000 Prior Yr Title II Med	500.00	0.00	0.00	0.00	0.00	500.00
50E810	2210	2140	00	810000 PAT BURT FLOW THRU MED	100.00	0.00	66.12	0.00	0.00	33.88
50E---	2210	2---	--	-----	2,821.00	76.33	369.70	0.00	0.00	2,451.30
50E020	2220	2120	00	000000 ERES IMC IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	2220	2120	00	000000 ERMS IMC IMRF	3,400.00	0.00	529.16	0.00	0.00	2,870.84
50E050	2220	2120	00	000000 ERHS IMC IMRF	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November	2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity		Amount	Available Funds
50E020	2220	2130	00	000000	ERES IMC FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	2220	2130	00	000000	ERMS IMC FICA	1,500.00	0.00	208.16	0.00	0.00	1,291.84
50E050	2220	2130	00	000000	ERHS IMC FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2220	2140	00	000000	ERES IMC Medicare	950.00	71.62	354.30	0.00	0.00	595.70
50E040	2220	2140	00	000000	ERMS IMC Medicare	1,100.00	52.19	306.90	0.00	0.00	793.10
50E050	2220	2140	00	000000	ERHS IMC Medicare	1,000.00	66.02	322.45	0.00	0.00	677.55
50E---	2220	2---	--	-----		7,950.00	189.83	1,720.97	0.00	0.00	6,229.03
50E---	22--	----	--	-----		10,771.00	266.16	2,090.67	0.00	0.00	8,680.33
50E010	2310	2120	00	000000	BOE Treasure/Sec IMRF	1,800.00	69.93	349.53	0.00	0.00	1,450.47
50E010	2310	2130	00	000000	BOE Treasure/Sec FICA	600.00	26.78	133.95	0.00	0.00	466.05
50E010	2310	2140	00	000000	BOE Treas/Sec Med	200.00	6.26	31.32	0.00	0.00	168.68
50E---	2310	2---	--	-----		2,600.00	102.97	514.80	0.00	0.00	2,085.20
50E010	2320	2120	00	000000	Supt Office IMRF	7,000.00	489.12	2,451.31	0.00	0.00	4,548.69
50E010	2320	2130	00	000000	Supt Office FICA	2,500.00	180.74	907.28	0.00	0.00	1,592.72
50E010	2320	2140	00	000000	Supt Office Medicare	3,000.00	218.42	1,092.93	0.00	0.00	1,907.07
50E---	2320	2---	--	-----		12,500.00	888.28	4,451.52	0.00	0.00	8,048.48
50E010	2330	2120	00	000000	Asst Supt Sec IMRF	6,000.00	2,525.06	4,100.24	0.00	0.00	1,899.76
50E070	2330	2120	00	000000	Cent 21 Sec IMRF	2,000.00	160.86	357.03	0.00	0.00	1,642.97
50E100	2330	2120	00	100000	Title I Admin IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E110	2330	2120	00	110000	PreK Administrative IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2330	2120	00	470000	21st cent IMRF	40.00	12.07	59.39	0.00	0.00	-19.39
50E500	2330	2120	00	500000	Title I IMRF	600.00	0.00	0.00	0.00	0.00	600.00
50E510	2330	2120	00	510000	PreK Admin IMRF Prior	600.00	57.58	190.23	0.00	0.00	409.77
50E010	2330	2130	00	000000	Asst Supt Sec FICA	2,500.00	206.56	826.24	0.00	0.00	1,673.76
50E070	2330	2130	00	000000	Cent 21 FICA	2,500.00	63.28	140.44	0.00	0.00	2,359.56
50E100	2330	2130	00	100000	Title I Admin FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E110	2330	2130	00	110000	PreK Administrative FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2330	2130	00	470000	21st cent FICA	16.00	4.75	23.36	0.00	0.00	-7.36
50E500	2330	2130	00	500000	Title I FICA	500.00	0.00	0.00	0.00	0.00	500.00
50E510	2330	2130	00	510000	PreK Admin FICA Prior	300.00	22.66	74.86	0.00	0.00	225.14
50E010	2330	2140	00	000000	Bldg & Grnds Dir Med	2,500.00	195.70	930.60	0.00	0.00	1,569.40
50E070	2330	2140	00	000000	Cent 21 Med	250.00	14.79	32.83	0.00	0.00	217.17
50E100	2330	2140	00	100000	Title I Adm Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E110	2330	2140	00	110000	PreK Adm Med	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2330	2140	00	470000	21st Cent Med	5.00	1.11	5.46	0.00	0.00	-0.46
50E500	2330	2140	00	500000	Title I Med	0.00	0.00	0.00	0.00	0.00	0.00
50E510	2330	2140	00	510000	PreK Admin Med	100.00	5.30	17.51	0.00	0.00	82.49
50E---	2330	2---	--	-----		17,911.00	3,269.72	6,758.19	0.00	0.00	11,152.81
50E110	2331	2120	00	110000	PI Sec IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2331	2120	00	280000	Spec Ed Sec IMRF	4,000.00	329.30	1,590.75	0.00	0.00	2,409.25

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E510	2331	2120	00	510000 PI Adm Sec IMRF	600.00	57.58	190.24	0.00	0.00	409.76
50E110	2331	2130	00	110000 PI Sec FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2331	2130	00	280000 Spec Ed Sec FICA	1,750.00	129.55	625.81	0.00	0.00	1,124.19
50E510	2331	2130	00	510000 PI Adm Fica	300.00	22.64	74.81	0.00	0.00	225.19
50E110	2331	2140	00	110000 PI Sec Med	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2331	2140	00	280000 Spec Needs Dir Med	2,000.00	131.52	652.85	0.00	0.00	1,347.15
50E510	2331	2140	00	510000 Pre K Adm Sec Med	200.00	5.30	17.51	0.00	0.00	182.49
50E---	2331	2---	--	-----	8,850.00	675.89	3,151.97	0.00	0.00	5,698.03
50E320	2333	2140	00	320000 BLDG/GROUNDS DIR MED	0.00	0.00	0.00	0.00	0.00	0.00
50E---	2333	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E---	23--	----	--	-----	41,861.00	4,936.86	14,876.48	0.00	0.00	26,984.52
50E020	2410	2120	00	000000 ERES Principal IMRF	28,700.00	3,472.86	8,875.07	0.00	0.00	19,824.93
50E030	2410	2120	00	000000 WRES Prins IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	2410	2120	00	000000 ERMS Principal IMRF	11,000.00	2,754.38	5,800.26	0.00	0.00	5,199.74
50E050	2410	2120	00	000000 ERHS Principal IMRF	15,000.00	2,977.62	6,857.62	0.00	0.00	8,142.38
50E020	2410	2130	00	000000 ERES Principal FICA	9,000.00	589.32	2,757.77	0.00	0.00	6,242.23
50E030	2410	2130	00	000000 WRES Princ FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	2410	2130	00	000000 ERMS Principal FICA	4,000.00	296.78	1,495.05	0.00	0.00	2,504.95
50E050	2410	2130	00	000000 ERHS Principal FICA	5,000.00	384.60	1,911.00	0.00	0.00	3,089.00
50E020	2410	2140	00	000000 ERES Principal Medicare	5,000.00	328.46	1,593.29	0.00	0.00	3,406.71
50E030	2410	2140	00	000000 WRES Princ MED	0.00	0.00	0.00	0.00	0.00	0.00
50E040	2410	2140	00	000000 ERMS Principal Medicare	3,200.00	256.69	1,281.10	0.00	0.00	1,918.90
50E050	2410	2140	00	000000 ERHS Principal Medicare	4,000.00	295.04	1,473.12	0.00	0.00	2,526.88
50E---	2410	2---	--	-----	84,900.00	11,355.75	32,044.28	0.00	0.00	52,855.72
50E010	2490	2140	00	000000 Program Suprvr Medicare	1,000.00	74.16	371.20	0.00	0.00	628.80
50E---	2490	2---	--	-----	1,000.00	74.16	371.20	0.00	0.00	628.80
50E---	24--	----	--	-----	85,900.00	11,429.91	32,415.48	0.00	0.00	53,484.52
50E010	2520	2120	00	000000 Fiscal Service IMRF	22,500.00	1,328.40	7,158.77	0.00	0.00	15,341.23
50E010	2520	2130	00	000000 Fiscal Services FICA	7,000.00	522.60	2,816.29	0.00	0.00	4,183.71
50E010	2520	2140	00	000000 Fiscal Serv Med	2,000.00	122.22	658.64	0.00	0.00	1,341.36
50E---	2520	2---	--	-----	31,500.00	1,973.22	10,633.70	0.00	0.00	20,866.30
50E020	2540	2120	00	000000 ERES Cust IMRF	30,000.00	4,157.07	12,640.94	0.00	0.00	17,359.06
50E030	2540	2120	00	000000 WRES Cust IMRF	0.00	9.17	82.18	0.00	0.00	-82.18
50E040	2540	2120	00	000000 ERMS Cust IMRF	19,000.00	3,246.40	7,972.04	0.00	0.00	11,027.96
50E050	2540	2120	00	000000 ERHS Cust IMRF	38,000.00	4,907.42	14,393.62	0.00	0.00	23,606.38
50E020	2540	2130	00	000000 ERES Cust FICA	12,000.00	881.75	4,232.47	0.00	0.00	7,767.53
50E030	2540	2130	00	000000 WRES Cust FICA	0.00	3.61	32.34	0.00	0.00	-32.34
50E040	2540	2130	00	000000 ERMS Cust FICA	7,000.00	539.74	2,524.97	0.00	0.00	4,475.03
50E050	2540	2130	00	000000 ERHS Cust FICA	14,000.00	1,154.02	5,014.91	0.00	0.00	8,985.09
50E020	2540	2140	00	000000 ERES Cust Med	3,000.00	206.20	989.84	0.00	0.00	2,010.16

FDTLOC	FUNC	OBJ	SJ	Account Level	2017-18	November	2017-18	2017-18	2017-18	Encumbered	2017-18
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity		Amount	Available Funds
50E030	2540	2140	00	000000 WRES Cust Med	0.00	0.84	7.55	0.00		0.00	-7.55
50E040	2540	2140	00	000000 ERMS Cust Med	2,050.00	126.23	590.55	0.00		0.00	1,459.45
50E050	2540	2140	00	000000 ERHS Cust Med	4,000.00	269.88	1,172.79	0.00		0.00	2,827.21
50E---	2540	2---	--	-----	129,050.00	15,502.33	49,654.20	0.00		0.00	79,395.80
50E010	2541	2120	00	000000 District Maint IMRF	13,000.00	976.12	4,880.38	0.00		0.00	8,119.62
50E010	2541	2130	00	000000 District Maint FICA	5,000.00	384.01	1,919.97	0.00		0.00	3,080.03
50E010	2541	2140	00	000000 Dist Maint Med	1,500.00	89.81	449.01	0.00		0.00	1,050.99
50E---	2541	2---	--	-----	19,500.00	1,449.94	7,249.36	0.00		0.00	12,250.64
50E010	2542	2120	00	000000 Dist Summer Maint IMRF	4,000.00	0.00	3,303.08	0.00		0.00	696.92
50E010	2542	2130	00	000000 Dist Summer Maint FICA	2,000.00	0.00	2,278.61	0.00		0.00	-278.61
50E010	2542	2140	00	000000 Dist Summer Maint Med	750.00	0.00	531.96	0.00		0.00	218.04
50E---	2542	2---	--	-----	6,750.00	0.00	6,113.65	0.00		0.00	636.35
50E070	2550	2120	00	000000 Cent 21 Trans IMRF	500.00	0.00	0.00	0.00		0.00	500.00
50E080	2550	2120	00	000000 Trans IMRF	30,000.00	1,503.63	6,040.42	0.00		0.00	23,959.58
50E080	2550	2120	61	000000 Trans Reg Driver IMRF	140,000.00	10,345.59	29,714.89	0.00		0.00	110,285.11
50E080	2550	2120	70	000000 TRans Sec IMRF	25,000.00	1,351.69	7,003.75	0.00		0.00	17,996.25
50E100	2550	2120	00	100000 Summer School IMRF	59.00	0.00	58.77	0.00		0.00	0.23
50E110	2550	2120	00	110000 PreK Trans IMRF	0.00	0.00	0.00	0.00		0.00	0.00
50E210	2550	2120	00	210000 ROE Pre K Trans IMRF	0.00	0.00	0.00	0.00		0.00	0.00
50E470	2550	2120	00	470000 21st Cent IMRF	400.00	0.00	393.22	0.00		0.00	6.78
50E500	2550	2120	00	500000 Title I Summer School IMRF	1,500.00	0.00	29.03	0.00		0.00	1,470.97
50E510	2550	2120	00	510000 Prek Trans IMRF	14,000.00	1,377.14	3,899.46	0.00		0.00	10,100.54
50E610	2550	2120	00	610000 Trans Voc Ed IMRF	0.00	0.00	0.00	0.00		0.00	0.00
50E620	2550	2120	00	620000 Trans Spec Ed IMRF	10,000.00	1,132.42	2,969.88	0.00		0.00	7,030.12
50E070	2550	2130	00	000000 Cent 21 Trans FICA	500.00	0.00	0.00	0.00		0.00	500.00
50E080	2550	2130	00	000000 Trans FICA	6,000.00	591.55	2,397.97	0.00		0.00	3,602.03
50E080	2550	2130	61	000000 TRANS Reg Driver FICA	32,000.00	3,058.66	10,859.86	0.00		0.00	21,140.14
50E080	2550	2130	70	000000 Trans Sec FICA	7,500.00	531.75	2,755.30	0.00		0.00	4,744.70
50E100	2550	2130	00	100000 Summer School FICA	24.00	0.00	23.12	0.00		0.00	0.88
50E110	2550	2130	00	110000 PreK Trans FICA	0.00	0.00	0.00	0.00		0.00	0.00
50E210	2550	2130	00	210000 ROE Pre K Trans FICA	0.00	0.00	0.00	0.00		0.00	0.00
50E470	2550	2130	00	470000 21st Cent FICA	155.00	0.00	154.70	0.00		0.00	0.30
50E500	2550	2130	00	500000 Title I Summer School FICA	100.00	0.00	11.42	0.00		0.00	88.58
50E510	2550	2130	00	510000 Prek Trans FICA	5,500.00	556.59	1,593.10	0.00		0.00	3,906.90
50E610	2550	2130	00	610000 Trans Voc Ed FICA	0.00	0.00	0.00	0.00		0.00	0.00
50E620	2550	2130	00	620000 Trans Spec Ed FICA	4,500.00	476.85	1,288.91	0.00		0.00	3,211.09
50E070	2550	2140	00	000000 Cent 21 Trans Med	0.00	0.00	0.00	0.00		0.00	0.00
50E080	2550	2140	00	000000 Trans Medicare	1,500.00	138.32	560.78	0.00		0.00	939.22
50E080	2550	2140	61	000000 Trans Reg Driv Med	7,500.00	715.70	2,540.88	0.00		0.00	4,959.12
50E080	2550	2140	70	000000 Trans Sec Med	2,000.00	124.37	644.42	0.00		0.00	1,355.58

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E100	2550	2140	00	100000 Summer School MED	6.00	0.00	5.41	0.00	0.00	0.59
50E110	2550	2140	00	110000 PreK Trans Med	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2550	2140	00	470000 21st Trans Med	37.00	0.00	36.17	0.00	0.00	0.83
50E500	2550	2140	00	500000 Title I Summer School Tran Med	300.00	0.00	2.67	0.00	0.00	297.33
50E510	2550	2140	00	510000 Prek Tran Med	1,500.00	130.19	372.66	0.00	0.00	1,127.34
50E610	2550	2140	00	610000 Trans Voc Ed Med	0.00	0.00	0.00	0.00	0.00	0.00
50E620	2550	2140	00	620000 Trans Spec Ed Med	1,000.00	111.51	301.43	0.00	0.00	698.57
50E---	2550	2---	--	-----	291,581.00	22,145.96	73,658.22	0.00	0.00	217,922.78
50E070	2560	2120	00	000000	0.00	78.77	139.70	0.00	0.00	-139.70
50E420	2560	2120	00	420000 Food Service IMRF	76,000.00	4,908.39	22,798.67	0.00	0.00	53,201.33
50E460	2560	2120	00	460000 Summer Food Prog IMRF	118.00	0.00	0.00	0.00	0.00	118.00
50E470	2560	2120	00	470000 21st Food Serv IMRF	250.00	0.00	48.25	0.00	0.00	201.75
50E070	2560	2130	00	000000	0.00	30.97	54.93	0.00	0.00	-54.93
50E420	2560	2130	00	420000 Food Service FICA	25,000.00	1,958.36	9,142.10	0.00	0.00	15,857.90
50E440	2560	2130	00	440000 Healthier US FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E460	2560	2130	00	460000 Summer Food Prog FICA	44.00	0.00	0.00	0.00	0.00	44.00
50E470	2560	2130	00	470000 21st Food Serv FICA	150.00	0.00	18.98	0.00	0.00	131.02
50E070	2560	2140	00	000000	0.00	7.25	12.85	0.00	0.00	-12.85
50E420	2560	2140	00	420000 Food Serv Med	7,500.00	458.02	2,138.11	0.00	0.00	5,361.89
50E440	2560	2140	00	440000 Healthier US Med	0.00	0.00	0.00	0.00	0.00	0.00
50E460	2560	2140	00	460000 Summer Food Prog Med	10.00	0.00	0.00	0.00	0.00	10.00
50E470	2560	2140	00	470000 21st Food Serv Med	50.00	0.00	4.44	0.00	0.00	45.56
50E---	2560	2---	--	-----	109,122.00	7,441.76	34,358.03	0.00	0.00	74,763.97
50E---	25--	----	--	-----	587,503.00	48,513.21	181,667.16	0.00	0.00	405,835.84
50E070	2620	2120	00	000000 21st Cent P/D IMRF	500.00	0.00	6.00	0.00	0.00	494.00
50E470	2620	2120	00	470000	77.00	0.00	76.90	0.00	0.00	0.10
50E010	2620	2130	00	000000 Plan/Research FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E070	2620	2130	00	000000 21st Cent P/D FICA	100.00	0.00	2.36	0.00	0.00	97.64
50E470	2620	2130	00	470000	29.00	0.00	28.85	0.00	0.00	0.15
50E010	2620	2140	00	000000 Plan/Research Med	259.00	0.00	258.98	0.00	0.00	0.02
50E070	2620	2140	00	000000 Cent 21 Plan/Research Med	500.00	0.00	0.55	0.00	0.00	499.45
50E470	2620	2140	00	470000 21st Cent Plan/Research Med	43.00	0.00	42.24	0.00	0.00	0.76
50E---	2620	2---	--	-----	1,508.00	0.00	415.88	0.00	0.00	1,092.12
50E010	2660	2120	00	000000 District Comp Tech IMRF	12,500.00	985.86	4,944.90	0.00	0.00	7,555.10
50E010	2660	2130	00	000000 District Comp Tech FICA	5,000.00	387.84	1,945.36	0.00	0.00	3,054.64
50E010	2660	2140	00	000000 District Comp Tech Medicare	2,100.00	166.84	831.34	0.00	0.00	1,268.66
50E---	2660	2---	--	-----	19,600.00	1,540.54	7,721.60	0.00	0.00	11,878.40
50E---	26--	----	--	-----	21,108.00	1,540.54	8,137.48	0.00	0.00	12,970.52
50E070	2900	2120	00	000000 Century 21 IMRF	2,000.00	149.67	324.18	0.00	0.00	1,675.82
50E470	2900	2120	00	470000 21st cent Oth IMRF	196.00	0.00	196.02	0.00	0.00	-0.02

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E070	2900	2130	00	000000	Century 21 FICA	300.00	58.88	127.54	0.00	172.46
50E470	2900	2130	00	470000	21st Other FICA	78.00	0.00	77.11	0.00	0.89
50E070	2900	2140	00	000000	Century 21 Med	300.00	44.30	100.56	0.00	199.44
50E470	2900	2140	00	470000	21st Cent Med	57.00	0.00	56.38	0.00	0.62
50E---	2900	2---	--	-----		2,931.00	252.85	881.79	0.00	2,049.21
50E---	29--	----	--	-----		2,931.00	252.85	881.79	0.00	2,049.21
50E070	3000	2120	00	000000	Cent 21Comm Serv IMRF	0.00	0.00	0.00	0.00	0.00
50E100	3000	2120	00	100000	Title I Pnt Inl Sec IMRF	0.00	0.00	0.00	0.00	0.00
50E110	3000	2120	00	110000	Pre K Babysit IMRF	134.00	0.00	133.44	0.00	0.56
50E470	3000	2120	00	470000	21st Cent Comm Serv IMRF	0.00	0.00	0.00	0.00	0.00
50E500	3000	2120	00	500000	Title I Pnt Inl IMRF Pr	50.00	0.00	0.00	0.00	50.00
50E510	3000	2120	00	510000	PreK 0-3 Comm Serv IMRF	774.00	530.20	1,319.55	0.00	-545.55
50E070	3000	2130	00	000000	Cent 21 Comm Serv FICA	0.00	0.00	0.00	0.00	0.00
50E100	3000	2130	00	100000	Title I Pnt Inl Sec FICA	0.00	0.00	0.00	0.00	0.00
50E110	3000	2130	00	110000	Pre K FICA	64.00	0.00	63.72	0.00	0.28
50E470	3000	2130	00	470000	21st Comm Serv FICA	0.00	0.00	0.00	0.00	0.00
50E500	3000	2130	00	500000	Title I Pnt Inl FICA Pr	0.00	17.67	17.67	0.00	-17.67
50E510	3000	2130	00	510000	PreK 0-3 FICA	290.00	159.24	371.08	0.00	-81.08
50E070	3000	2140	00	000000	Cent 21 Comm Serv Med	0.00	0.00	0.00	0.00	0.00
50E100	3000	2140	00	100000	Title I Pnt Inl Medicare	40.00	0.00	39.36	0.00	0.64
50E110	3000	2140	00	110000	PreK 0-3 Teach Medicare	165.00	0.00	164.71	0.00	0.29
50E470	3000	2140	00	470000	21st Comm Serv Med	0.00	0.00	0.00	0.00	0.00
50E500	3000	2140	00	500000	Title I Prnt Inv Med Pr	500.00	24.12	64.08	0.00	435.92
50E510	3000	2140	00	510000	PreK 0-3 Medicare Prior	1,000.00	89.54	254.56	0.00	745.44
50E---	3000	2---	--	-----		3,017.00	820.77	2,428.17	0.00	588.83
50E110	3001	2140	00	110000	PreK 3-5 Teach Medicare	0.00	0.00	0.00	0.00	0.00
50E510	3001	2140	00	510000	PreK 3-5 Medicare Prior	0.00	0.00	0.00	0.00	0.00
50E---	3001	2---	--	-----		0.00	0.00	0.00	0.00	0.00
50E110	3002	2120	00	110000	PreK Blk Com Serv IMRF	0.00	0.00	0.00	0.00	0.00
50E510	3002	2120	00	510000	PreK Com Serv IMRF	0.00	0.00	0.00	0.00	0.00
50E110	3002	2130	00	110000	PreK Blk Comm Serv FICA	0.00	0.00	0.00	0.00	0.00
50E510	3002	2130	00	510000	PreK Com Serv FICA	0.00	0.00	0.00	0.00	0.00
50E110	3002	2140	00	110000	PreK Comm Serv Med	43.00	0.00	42.90	0.00	0.10
50E510	3002	2140	00	510000	PreK Comm Serv Med Prior	350.00	19.98	59.94	0.00	290.06
50E---	3002	2---	--	-----		393.00	19.98	102.84	0.00	290.16
50E---	30--	----	--	-----		3,410.00	840.75	2,531.01	0.00	878.99
50E150	3700	2140	00	150000	SESE Flow Thru St Joe Med	500.00	0.00	0.00	0.00	500.00
50E---	3700	2---	--	-----		500.00	0.00	0.00	0.00	500.00
50E---	37--	----	--	-----		500.00	0.00	0.00	0.00	500.00
5-E---	----	----	--	-----		1,156,673.00	115,018.65	391,656.41	0.00	765,016.59

				Account Level	2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
60E010	2530	3190	00 000000	Site Construction Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
60E---	2530	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60E---	25--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60E010	4100	6620	00 000000	Payback of State Funds	0.00	0.00	0.00	0.00	0.00	0.00
60E---	4100	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60E---	41--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
6-E---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80E320	2362	3800	00 320000	Work Comp Insurance	160,000.00	13,048.00	65,240.00	0.00	89,760.00	5,000.00
80E320	2362	3900	00 320000	Direct pay for W/C visits	0.00	0.00	0.00	0.00	0.00	0.00
80E---	2362	3---	--	-----	160,000.00	13,048.00	65,240.00	0.00	89,760.00	5,000.00
80E320	2363	3800	00 320000	Unemployment Insurance	8,787.00	6,917.00	8,786.50	0.00	0.00	0.50
80E---	2363	3---	--	-----	8,787.00	6,917.00	8,786.50	0.00	0.00	0.50
80E320	2364	3800	00 320000	Insurance	143,213.00	-142.00	136,380.51	0.00	5,080.00	1,752.49
80E---	2364	3---	--	-----	143,213.00	-142.00	136,380.51	0.00	5,080.00	1,752.49
80E320	2365	3800	00 320000	Building Grounds Ins	0.00	0.00	0.00	0.00	0.00	0.00
80E320	2365	3810	00 320000	Vehicle Ins	0.00	0.00	0.00	0.00	0.00	0.00
80E---	2365	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80E320	2366	6500	00 320000	Judgement/Settlement	0.00	0.00	0.00	0.00	0.00	0.00
80E---	2366	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80E320	2367	1100	00 320000	Tort Salaries	773,250.00	750,595.62	750,595.62	0.00	0.00	22,654.38
80E---	2367	1---	--	-----	773,250.00	750,595.62	750,595.62	0.00	0.00	22,654.38
80E320	2367	3190	00 320000	Background Checks/Trainer	50,500.00	20,800.00	32,144.00	0.00	18,356.00	0.00
80E---	2367	3---	--	-----	50,500.00	20,800.00	32,144.00	0.00	18,356.00	0.00
80E320	2369	3800	00 320000	Legal Fees	15,000.00	100.00	1,564.10	0.00	8,435.90	5,000.00
80E---	2369	3---	--	-----	15,000.00	100.00	1,564.10	0.00	8,435.90	5,000.00
80E320	2372	3800	00 320000	Vehicle Insurance	0.00	0.00	0.00	0.00	0.00	0.00
80E---	2372	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80E---	23--	----	--	-----	1,150,750.00	791,318.62	994,710.73	0.00	121,631.90	34,407.37
8-E---	----	----	--	-----	1,150,750.00	791,318.62	994,710.73	0.00	121,631.90	34,407.37
90E370	2530	3100	00 370000	L/S MS Contractors	0.00	0.00	0.00	0.00	0.00	0.00
90E370	2530	3160	00 370000	L/S MS Arch Fees	0.00	0.00	0.00	0.00	0.00	0.00
90E010	2530	3190	00 000000	L/S Purchases Services	200,000.00	10,268.45	29,987.12	350.00	7,360.88	162,302.00
90E370	2530	3190	00 370000	L/S MS Oth Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
90E010	2530	3240	00 000000	L/S Contractor Fees	0.00	0.00	0.00	0.00	0.00	0.00
90E---	2530	3---	--	-----	200,000.00	10,268.45	29,987.12	350.00	7,360.88	162,302.00
90E010	2530	4100	00 000000	L/S Supplies	30,000.00	315.28	3,899.19	0.00	232.46	25,868.35
90E---	2530	4---	--	-----	30,000.00	315.28	3,899.19	0.00	232.46	25,868.35
90E010	2530	5500	00 000000	L/S Equipment	20,000.00	0.00	0.00	0.00	0.00	20,000.00
90E---	2530	5---	--	-----	20,000.00	0.00	0.00	0.00	0.00	20,000.00
90E---	25--	----	--	-----	250,000.00	10,583.73	33,886.31	350.00	7,593.34	208,170.35

Account Level				2017-18	November 2017-18	2017-18	2017-18	Encumbered	2017-18	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
95E010	2500	0000	00	0000000	0.00	0.00	0.00	0.00	0.00	0.00
95E---	2500	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
95E---	25--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
9-E---	----	----	--	-----	250,000.00	10,583.73	33,886.31	350.00	7,593.34	208,170.35
--E---	----	----	--	-----	23,515,903.00	1,857,767.56	9,978,614.05	38,133.18	1,700,479.87	11,798,675.90
Grand Revenue Totals					24,959,471.00	1,329,639.37	15,040,189.05	0.00	0.00	9,919,281.95
Grand Expense Totals					23,515,903.00	1,857,767.56	9,978,614.05	38,133.18	1,700,479.87	11,798,675.90
Grand Totals					1,443,568.00	528,128.19	5,061,575.00	38,133.18	1,700,479.87	1,879,393.95
					Profit	Loss	Profit	Loss	Loss	Loss

Number of Accounts: 2046

***** End of report *****

	FY17	FY18	
Program	Amount	Amount	Date of Voucher
St Aide-3001		399,546.58	12/18/2017
Hold Harm-3002			
St Aide Difference 3010		6,589.00	9/13/2017
Reorganization Incentive 3015		324,651.00	9/13/2017
Salary Diff-Cert 3020		672,000.00	9/13/2017
Special Ed Priv Facility-3100 *		2,153.25	9/26/17
Special Ed Personnel-3110 *			
Special Ed X-Ordinary-3105 *			
Special Ed Orphan -3120	37,237.38	4,713.11	8/28/2017,9/26/2017
Special Ed Summer School -3145			
Ag Ed-3235		1,407.00	12/6/2017
State Lunch/Breakfast-3360	1,249.74	1,839.73	8/23/2017 9/19/2017 10/17/17 12/12/17
Driver's Ed-3370			
Transportation Regular-3500 *		161,339.31	9/26/17
Transportation Spec Ed-3510 *		75,196.76	9/26/2017
TAOEP 3695	29,934.00	29,856.00	2/1 3/1 4/5 5/3/17 6/7/17 & 11/1,12/1
Early Childhood-3705		297,887.00	8/23,9/6,9/13,9/26,10/4,11/1,12/1
Fine Arts Grant-3962	6,137.00		2/1/17 3/1/17 4/5/17
Federal Lunch 4210			
Federal Milk 4215			
Federal Bfast 4220			
Federal Summer Lunch 4225			
Title II - 4932			
Title I - 4300			
21st Century - 4421			
Fed Room/Board 4625			
Rural Ed Grant-4107			
* is M-CATS			
Grand Total	74,558.12	1,977,178.74	2,051,736.86
as of 12/21/17			

**Statewide Evaluation
21st Century Community Learning Centers in Illinois
2016-17**

Richland County CUSD #1

Project Director: Sherry Geier

Site Managers: Kristen Jurgilanis, Neilly Mays, Sherry Slankard, & Michelle Klingler

Outside Evaluator: Sonja Music

Superintendent: Larry Bussard

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**Statewide Evaluation
ISBE 21st Century Community Learning Center Program
Richland County CUSD#1
2016-2017**

I. Grant Information

As part of the FY15 21st Century Community Learning Centers (21stCCLC) Cohort, the Richland County Community Unit School District #1 served students and families who attended the Richland County Middle School and the Richland County Elementary School during the 2016/17 school year through a 21st Century Community Learning Centers Program grant. Grades supported through the program included middle school grades 6-8 and Richland County Elementary grades K-5. The parochial school, St. Joseph's Catholic School, also sends students to the program. The program was offered from September 2016-April 2017, and a four-week summer program was offered in July 2016. The district also has a high school (grades 9-12) not served by the grant.

Effective July 1, 2014, the East Richland CUSD#1 annexed in the West Richland CUSD#2 school district, creating a county-wide district for Richland County. July 1, 2015, the new district name legally changed to: Richland County Community Unit School District #1. This also created changes to school building names and 21stCCLC program sites for the 2015/16 school year. The elementary school is now called Richland County Elementary School, the Middle School is now called Richland County Middle School, and the high school is now called Richland County High School. The West Richland Elementary School closed at the end of the 2014/15 school year. Those students now attend the Richland County Elementary School.

21st CCLC sites now include Richland County Elementary School and Richland County Middle School.

II. Overview and History of Program

A 21st Century Community Learning Program was initiated in the fall of 2009 in the East Richland School District with an after school program scheduled from 3:00-6:00 Mondays-Thursdays for the middle school students attending the East Richland Middle School and St. Joseph Parochial School. A nutritious snack and transportation were provided through the East Richland School District. Academics/tutoring/homework help was scheduled until 4:00 each day, and enrichment activities were scheduled for the remainder of the time. It was hoped that funds (\$150,000) would support a summer school program, as well. Indeed, funds did stretch to provide a four week summer school program that met Monday-Thursday. Each week included a field trip on Friday for students who had attended regularly throughout the week. The library offered students access to reading material throughout the summer months, and transportation was provided to and from the program Monday-Thursday.

A change for Year Two was an adjustment for time. Students were offered the opportunity to receive tutoring/homework help for a 30 minute time period before school. This was determined after surveys and discussions revealed that students were getting home very late (as a rural district, bus routes are approximately one hour in length), leaving little family time in the

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evenings. Also, student athletes were able to take advantage of help to maintain grades throughout the various sports seasons. The new hours of the program became 7:20-7:50 a.m., and 3:00-5:30 p.m. This still allowed students time to eat breakfast (school district provided), if they so chose. The summer school program remained unchanged from Year Two to Year Three.

The final three school years of the program were essentially mirror images of the program during Year Two. A change in site managers, additional efforts to search out additional community partners, volunteers, and activities with potential to collaborate with the program, and a shifting focus to college, career, and citizenship readiness kept the program fresh for staff, students, and families.

The FY2015 grant:

East Richland Community Unit School District #1 (ERCU#1) in Richland County, Illinois established and maintained 21st Century Community Learning Centers (21st CCLC) at three sites to work with low performing public and private schools and provide students with academic enrichment opportunities and activities designed to complement the students' regular academic programs and increase college, career, and citizenship readiness skills. A before and after school program, summer school program, family education and supports, and teacher professional development were offered as the program strives to: improve student achievement; increase student attendance; increase students' social-emotional skills; increase community collaboration; coordinate programs within Richland County; provide professional development to personnel; and provide sustainable programs through collaboration.

The four schools targeted for funding included: East Richland Elementary School (grades 3-5), East Richland Middle School (grades 6-8), West Richland Elementary School (grades K-5), and St. Joseph's Catholic School (grades 3-8), all in Richland County. Sites included: East Richland Elementary School, East Richland Middle School, and West Richland Elementary School. A 30 minute (approx) before school program provided academic support and physical activity (allowing students time to eat breakfast before school begins). The after school program began immediately upon the conclusion of the school day and continued until approximately 5:30 p.m. A nutritional snack was provided at the start of the program each day, four days per week for 14 weeks during the school year, beginning the first week of February. The summer school program provided four days per week, for four weeks, during the six week window of time before the regular school year begins. Students and families use this time as a transition back to school, regular schedules, and a refresher for academics to alleviate the summer loss of learning.

State and local assessment data reveals a gap in learning for low-income students. Poverty rates have grown steadily through the years. Though located in a rural, rather isolated portion of the state, the ERCU#1 support these students to shrink the gaps in the core academic subjects with the 21st CCLC programs. Expanding the time students spend in purposeful and enriching activities, while working with the programs and strategies utilized by the school year/school day teachers, a positive academic atmosphere for students to find success has been developed. The program provided remedial activities, academic enrichment, STEAM activities, arts and music, entrepreneurial and career development education, recreational activities, expanded library and technology programs, family involvement, counseling and character (citizenship) education, data

notebooks and individual learning plans, field trips, on-line learning, physical activity and nutrition instruction, mentoring, and 21st Century Skills.

The intended outcome is that students who regularly attend the 21st CCLC programs provided by ERCU#1 will be more successful transitioning into high school and later in life into college or career because of the skills and confidence gained. By "front-loading" the students and preparing the families for the successes to come, the too often accepted expectations of growing up in poverty will be replaced by self-confidence, planning, and goal setting. The mentoring offered by program, school, and community members for the students and families will make a difference in the lives of this generation.

Assessing, evaluating, and sharing the data collected through the program and each school office is a vital component to improving and sustaining the program. This process began with the meetings and conversations held while writing the grant proposal and continued once grant funds were determined. Meetings were scheduled with staff and the committee including partners, co-applicant representatives, parents, students, and community members. Formal evaluation and data collection has been designed and reported to the Illinois State Board of Education, the Education Development Center, and the ERCU #1 School Board, and administration.

Many staff who worked with the previously funded 21st CCLC at the middle school site brought experience to the new program and additional staff has been added to replace those who have resigned or retired. Five year project director, Sherry Geier, remained part of the team, serving as project director, making data collection, assessments, and reporting for a new program a smooth transition. The Middle School counselor continued to work with students and parents, also bridging the gap between families and community services. District accountants were familiar with the financial aspects of the program as an in-kind benefit through the East Richland School District. Key players were prepared to reinstate the program at the middle school in a timely and efficient manner, and became invaluable resources as additional sites are added to mentor new staff, create schedules, and develop curriculum.

The FY2016 Grant Program Information:

The 2015-16 program remained the same for the Richland County Middle School site. The Site Managers remained intact and most staff returned for the school year program. With the beginning of the school year, all public school elementary students (PK-5) attend the Richland County Elementary School. This created changes with end of program transportation needs (one less building to pick up from, scheduled drop-off times) and the enrichment and physical fitness activities that could be offered. With the additional participants attending at the same physical location as the other elementary students, there was less gym space, different needs to transport students to off-campus activities. Overall, staff members remained consistent, including Site Managers. Many of the staff members who worked with students at the former West Richland Elementary School site, were willing and excited to continue their work at the Richland County Elementary School-West site.

The FY2017 Grant Program Information:

The 2016-17 program was able to continue the successes of the previous year and adjust the areas of weakness. The elementary programs have had stable leadership and staffing. A challenge for the elementary aged children has been developing a system that allows student choice during enrichment times (like the middle school program) while providing structured time and effective homework and tutoring opportunities daily.

The middle school program is challenged to find enough school day teachers who are knowledgeable enough to help with the more complex and advanced math and science homework. Positives for the middle school remain the stable leadership and outside individuals who are interested in the kids and the program.

II.A. Evaluation Methods

This report evaluates the 21st Century Community Learning Centers Program for the Richland County CUSD#1 in Richland County, Illinois. The data was collected in cooperation with school day and 21st CCLC staff. The data and information was then reviewed and evaluated by the Project Director, Sherry Geier. The outside evaluator is the administrative assistant to the Superintendent and does not work directly with the 21st CCLC program. The outside evaluator utilizes knowledge of the school district to evaluate the program.

The **questions** considered necessary were “how can we, as a community and school, **1)** collaboratively work with low performing public and private schools; and **2)** provide students with academic enrichment opportunities, activities designed to complement the students’ regular academic programs, in addition to increasing college and career readiness and citizenship readiness skills”?

Identified **resources (Inputs/Assets)** included:

- Human resources and talent (e.g., administrative staff, program staff, parents, tutors, community volunteers, District and School administration, office staff, School Board, etc.)
- Financial support (e.g., State and Federal grant funding and programs, District in-kind support, community volunteers and supplies, collaborative relationships, etc.)
- Organizational tools (e.g., committees, board members, data collection and tracking tools, etc.)
- Community contributions (e.g., partnerships, business volunteers, family/parent educational workshops, etc.)
- Supplies (e.g., equipment, books and materials, etc.)
- In-kind donations (e.g., transportation, food services program organization to provide snacks, meeting space, etc.)

Activities included:

- Meetings held to gather input, build excitement, recruit staff and students, more closely examine needs at each site/program and grade level

- Before school program planned and implemented, after school program planned and implemented, summer school program planned and implemented for students in grades K-8 serving four buildings. Snacks and transportation provided.
- Surveys, data collection, and evaluation (formal and informal, quantitative and qualitative)

Outputs (those who participated and benefitted from its services) participants in the program included:

- Students in grades K-8, from three Richland County schools, targeting students who are high poverty, struggle academically, need social emotional supports, would benefit from exposure to college, career, or citizenship readiness activities, are anticipated to need support transitioning to high school/college/careers.
- Parents and families who need support raising families in Richland County's changing economic atmosphere.
- Teachers/Faculty who want to provide more experiences and instruction than the school day allows for students who are falling behind, or need meaningful adult relationships
- Counselors who cannot reach every student during the regular school day
- Principals/Administrators looking for assistance in increasing attendance and test scores
- Community leaders who want to be part of the solution for the families in their community

Outcomes/Changes sought through program participants' level of functioning include:

- Attitudes (e.g., increased number of student aspiring to go to college, better self image and understanding, decreased office referrals)
- Behavior (e.g., increased attendance rates, increased student engagement, more classroom and homework submitted to teachers)
- Knowledge (e.g., a greater awareness of steps to college, higher test scores)
- Skills (e.g., increased understanding and awareness of personal health and wellness, increased number of students performing at grade level in math and language arts/reading)
- Status (e.g., increase number of students attempting new activities, more students enroll in and complete college and career prep classes)

Impact (the long-term outcomes might be):

- Increasing the percentage skilled labor in Richland County
- Closing the student achievement gap
- Increasing health and wellness for Richland County residents

Data collection methods: Program staff work closely with school day office staff to collect the data required to prepare a thorough and complete evaluation that will improve the program in the future. Data collected include, but are not limited to: school day attendance, grades, high stakes test scores, teacher surveys, and behavior/office referrals. In addition to school day information, 21st CCLC staff collect attendance data, free and reduced information, racial/ethnic group information, gender, ELL status, contact information, activities attended, homework/missing assignments from school day, and qualitative and quantitative information that is gathered from periodic student surveys. Parent surveys, sign in sheets, and family activity evaluations are also

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collected. Teacher input is gathered formally and informally through the use of surveys, staff meetings, and evaluations. Google docs have become an integral part of the data gathering and information sharing process for the 21stCCLC for Richland County. Transportation information is shared between the transportation garage and after school staff. Attendance sheets are shared among site managers, project director, snack staff, and office staff. This real-time information allows staff to know almost immediately how many students are present on any given day and immediately answer parent questions about a student's attendance. In addition, access can be gained from any location with internet access. This is an effective way to submit and access the most up-to-date information.

III. Program Implementation

III.A. Students Served

Recruitment and Retention of Students

Students are identified and selected for participation in the program through a variety of **recruitment** strategies. The Richland County CUSD#1's 21st CCLC recruited those students who were the lowest-achieving and in the most need of academic assistance. Referrals and requests were made by classroom teachers, school administrators, school counselors, parents, community members, agency groups, and the students themselves. Students were accepted into the program due to academic need, social-emotional need, lack of before- and/or after-school supervision, or interest in programs offered. Students who had been receiving academic supports via the Title I tutoring program were targeted to attend the 21st CCLC on additional days or to remain at the program during additional hours offered.

Retention strategies were not a focus for the program during the 2016-2017 school year. Site managers' efforts were placed on staff recruitment and placement and developing routines and procedures that could be duplicated in upcoming grant years. Indirectly, these issues create an environment that will increase the student retention for the program.

Student Enrollment by Site

The data in this section includes Student Enrollment by Site over the year(s) of the program.

Richland County Elementary -East (grades 3-5)

Table 1

Summer and School Year Richland County Elementary – East (grades 3-5)	1 st Year of Grant Su2014 SY2014-15	2 nd Year of Grant Su2015 SY2015-16	3 rd Year of Grant Su2016 SY2016-17	4 th Year of Grant Su2017 SY2017-18	5 th Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	N/A	111	184		
a) Number of students attending less than 30	N/A	42	119		

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days					
b) Number of students attending 30-59 days	N/A	29	36		
c) Number of students attending 60-89 days	N/A	29	52		
d) Number of students attending 90+ days	N/A	11	16		

Table 2

Summer Only Richland County Elementary – East (grades 3-5)	1st Year of Grant Su2014	2nd Year of Grant Su2015	3rd Year of Grant Su2016	4th Year of Grant Su2017	5th Year of Grant Su2018
Total Unduplicated Enrollment	N/A	0	95		
a) Number of students attending less than 30 days	N/A	0	95		
b) Number of students attending 30-59 days	N/A	0	0		
c) Number of students attending 60-89 days	N/A	0	0		
d) Number of students attending 90+ days	N/A	0	0		

Table 3

School Year Only Richland County Elementary - East (grades 3-5)	1st Year of Grant SY2014-15	2nd Year of Grant SY2015-16	3rd Year of Grant SY2016-17	4th Year of Grant SY2017-18	5th Year of Grant SY2018-19
Total Unduplicated Enrollment	172	111	134		
a) Number of students attending less than 30 days	118	42	30		
b) Number of students attending 30-59 days	54	29	36		
c) Number of students attending 60-89 days	0	29	52		
d) Number of students attending 90+ days	0	11	16		

Richland County Elementary -West (grades K-5)

Table 4

Summer and School Year Richland County Elementary – West (grades K-5)	1st Year of Grant Su2014 SY2014-15	2nd Year of Grant Su2015 SY2015-16	3rd Year of Grant Su2016 SY2016-17	4th Year of Grant Su2017 SY2017-18	5th Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	N/A	45	60		
a) Number of students attending less than 30 days	N/A	13	20		
b) Number of students attending 30-59 days	N/A	12	14		
c) Number of students attending 60-89 days	N/A	17	23		
d) Number of students attending 90+ days	N/A	3	3		

Table 5

Summer Only Richland County Elementary – West (grades K-5)	1st Year of Grant Su2014	2nd Year of Grant Su2015	3rd Year of Grant Su2016	4th Year of Grant Su2017	5th Year of Grant Su2018
Total Unduplicated Enrollment	N/A	0	0		
a) Number of students attending less than 30 days	N/A	0	0		
b) Number of students attending 30-59 days	N/A	0	0		
c) Number of students attending 60-89 days	N/A	0	0		
d) Number of students attending 90+ days	N/A	0	0		

Table 6

School Year Only Richland County Elementary - West (grades K-5)	1st Year of Grant SY2014-15	2nd Year of Grant SY2015-16	3rd Year of Grant SY2016-17	4th Year of Grant SY2017-18	5th Year of Grant SY2018-19
Total Unduplicated Enrollment	N/A	45	60		
a) Number of students attending less than 30 days	N/A	13	20		
b) Number of students attending 30-59 days	N/A	12	14		
c) Number of students attending 60-89 days	N/A	17	23		
d) Number of students attending 90+ days	N/A	3	3		

Table 7

Summer and School Year Richland County Middle School	1st Year of Grant Su2014 SY2014-15	2nd Year of Grant Su2015 SY2015-16	3rd Year of Grant Su2016 SY2016-17	4th Year of Grant Su2017 SY2017-18	5th Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	N/A	60	133		
a) Number of students attending less than 30 days	N/A	27	52		
b) Number of students attending 30-59 days	N/A	15	33		
c) Number of students attending 60-89 days	N/A	11	38		
d) Number of students attending 90+ days	N/A	7	10		

Table 8

School Year Only Richland County Middle School	1st Year of Grant SY2014-15	2nd Year of Grant SY2015-16	3rd Year of Grant SY2016-17	4th Year of Grant SY2017-18	5th Year of Grant SY2018-19
Total Unduplicated Enrollment	75	95	133		
a) Number of students attending less than 30 days	51	51	52		
b) Number of students attending 30-59 days	24	25	33		
c) Number of students attending 60-89 days	0	18	38		
d) Number of students attending 90+ days	0	1	10		

Table 9

Summer Only Richland County Middle School	1st Year of Grant Su2014	2nd Year of Grant Su2015	3rd Year of Grant Su2016	4th Year of Grant Su2017	5th Year of Grant Su2018
Total Unduplicated Enrollment	N/A	14	31		
a) Number of students attending less than 30 days	N/A	14	31		
b) Number of students attending 30-59 days	N/A	0	0		
c) Number of students attending 60-89 days	N/A	0	0		
d) Number of students attending 90+ days	N/A	0	0		

Demographic Characteristics of Students - Table 10

Number of Students Attending <u>Less than 30 Days</u> Richland County Elementary-East (grades 3-5)	First Year of Grant SY2014-15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	118	51	61		
Male	64	15	36		
Female	54	36	25		
GRADE					
PK	N/A	N/A	N/A		
K	N/A	N/A	8		
1	N/A	N/A	8		
2	N/A	N/A	8		
3	33	9	14		
4	33	12	9		
5	52	30	14		
6	N/A	N/A	N/A		
7	N/A	N/A	N/A		
8	N/A	N/A	N/A		
9	N/A	N/A	N/A		
10	N/A	N/A	N/A		
11	N/A	N/A	N/A		
12	N/A	N/A	N/A		
Racial/Ethnic Group					
American Indian/Alaska Native	0	0	0		
Asian/Pacific Islander	0	1	2		
Black or African American	0	0	1		
Hispanic or Latino	0	0	7		
White	111	45	51		
Multiracial	7	5	0		
Do not Know	0	0	0		
Limited English Proficient					
Yes	0	0	0		
Disability Status (Not LEP)					
Yes	12	4	6		
Free or Reduced Lunch					
Yes	83	17	23		

Table 11

Number of Students Attending More than 30 Days Richland County Elementary-East (grades 3-5)	First Year of Grant SY2014-15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	54	99	123		
Male	15	43	58		
Female	39	56	65		
GRADE					
PK	N/A	N/A	N/A		
K	N/A	N/A	N/A		
1	N/A	N/A	N/A		
2	N/A	N/A	N/A		
3	18	33	41		
4	25	27	47		
5	11	39	35		
6	N/A	N/A	N/A		
7	N/A	N/A	N/A		
8	N/A	N/A	N/A		
9	N/A	N/A	N/A		
10	N/A	N/A	N/A		
11	N/A	N/A	N/A		
12	N/A	N/A	N/A		
Racial/Ethnic Group					
American Indian/Alaska Native	0	0	0		
Asian/Pacific Islander	0	1	2		
Black or African American	2	1	3		
Hispanic or Latino	0	0	2		
White	47	80	116		
Multiracial	5	17	0		
Do not Know	0	0	0		
Limited English Proficient					
Yes	1	0	0		
Disability Status (Not LEP)					
Yes	3	15	23		
Free or Reduced Lunch					
Yes	42	78	83		

Table 12

Number of Students Attending <u>Less than 30 Days</u>	First Year of Grant (grades k-5)	Second Year of Grant	Third Year of Grant	Fourth Year of Grant	Fifth Year of Grant
Richland County Elementary-West	Su2015 SY2014-15	Su2016 SY2015-16	Su2017 SY2016-17	Su2018 SY2017-18	Su2019 SY2018-19
Total Unduplicated Enrollment	29	13	20		
Male	15	4	8		
Female	14	9	12		
GRADE					
PK	N/A	N/A	N/A		
K	0	4	4		
1	9	5	5		
2	6	0	5		
3	3	1	1		
4	3	0	1		
5	8	3	4		
6	N/A	N/A	N/A		
7	N/A	N/A	N/A		
8	N/A	N/A	N/A		
9	N/A	N/A	N/A		
10	N/A	N/A	N/A		
11	N/A	N/A	N/A		
12	N/A	N/A	N/A		
Racial/Ethnic Group					
American Indian/Alaska Native	0	0	0		
Asian/Pacific Islander	0	0	0		
Black or African American	0	1	0		
Hispanic or Latino	0	0	1		
White	29	12	19		
Multiracial	0	0	0		
Do not Know	0	0	0		
Limited English Proficient					
Yes	0	0	0		
Disability Status (Not LEP)					
Yes	0	3	2		
Free or Reduced Lunch					
Yes	14	13	8		

Table 13

Number of Students Attending <u>More than 30 Days</u> Richland County Elementary-West	First Year of Grant (grades k-5) SY2014-15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	31	36	40		
Male	18	19	17		
Female	13	17	23		
GRADE					
PK	N/A	N/A	N/A		
K	5	4	8		
1	4	8	8		
2	2	6	10		
3	7	5	5		
4	5	6	5		
5	8	7	4		
6	N/A	N/A	N/A		
7	N/A	N/A	N/A		
8	N/A	N/A	N/A		
9	N/A	N/A	N/A		
10	N/A	N/A	N/A		
11	N/A	N/A	N/A		
12	N/A	N/A	N/A		
Racial/Ethnic Group					
American Indian/Alaska Native	0	0	0		
Asian/Pacific Islander	0	0	0		
Black or African American	0	1	3		
Hispanic or Latino	0	0	0		
White	30	34	37		
Multiracial	1	1	0		
Do not Know	0	0	0		
Limited English Proficient					
Yes	0	0	0		
Disability Status (Not LEP)					
Yes	0	11	9		
Free or Reduced Lunch					
Yes	29	32	29		

Table 14

Number of Students Attending <u>Less than 30 Days</u> Richland County Middle School	First Year of Grant SY2014-15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	51	92	52		
Male	22	41	31		
Female	29	51	21		
GRADE					
PK	N/A	N/A	N/A		
K	N/A	N/A	N/A		
1	N/A	N/A	N/A		
2	N/A	N/A	N/A		
3	N/A	N/A	N/A		
4	N/A	N/A	N/A		
5	N/A	N/A	N/A		
6	30	28	24		
7	8	40	15		
8	13	24	13		
9	N/A	N/A	N/A		
10	N/A	N/A	N/A		
11	N/A	N/A	N/A		
12	N/A	N/A	N/A		
Racial/Ethnic Group					
American Indian/Alaska Native	0	1	0		
Asian/Pacific Islander	0	1	1		
Black or African American	1	1	1		
Hispanic or Latino	0	1	0		
White	50	87	50		
Multiracial	0	1	0		
Do not Know	0	0	0		
Limited English Proficient					
Yes	0	0	0		
Disability Status (Not LEP)					
Yes	1	14	8		
Free or Reduced Lunch					
Yes	23	51	31		

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Table 15

Number of Students Attending <u>More than 30 Days</u> Richland County Middle School	First Year of Grant SY2014-15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-19
Total Unduplicated Enrollment	24	76	81		
Male	14	40	47		
Female	10	36	34		
GRADE					
PK	N/A	N/A	N/A		
K	N/A	N/A	N/A		
1	N/A	N/A	N/A		
2	N/A	N/A	N/A		
3	N/A	N/A	N/A		
4	N/A	N/A	N/A		
5	N/A	N/A	N/A		
6	14	29	37		
7	4	35	23		
8	6	12	21		
9	N/A	N/A	N/A		
10	N/A	N/A	N/A		
11	N/A	N/A	N/A		
12	N/A	N/A	N/A		
Racial/Ethnic Group					
American Indian/Alaska Native	0	0	0		
Asian/Pacific Islander	1	1	3		
Black or African American	3	2	1		
Hispanic or Latino	0	0	3		
White	20	68	74		
Multiracial	0	5	0		
Do not Know	0	0	0		
Limited English Proficient					
Yes	1	0	0		
Disability Status (Not LEP)					
Yes	4	15	13		
Free or Reduced Lunch					
Yes	14	58	62		

Average Daily Attendance

Table 16

Site Name: Richland County Elementary- East	First Year of Grant (Gr3-5) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016- 17	Fourth Year of Grant Su2017 SY2017- 18	Fifth Year of Grant Su2018 SY2018- 19
Overall Average Daily Attendance (ADA)	92	82	95		
a) ADA for Summer Program	N/A	78	76		
b) ADA for Afterschool Program	92	124	95		
c) ADA for Before School Program	25	22	No separate attendance recorded for before school program		
d) ADA for weekend/holiday Program	N/A	N/A	N/A		

Table 17

Site Name: Richland County Elementary- West	First Year of Grant (GrK-5) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016- 17	Fourth Year of Grant Su2017 SY2017- 18	Fifth Year of Grant Su2018 SY2018- 19
Overall Average Daily Attendance (ADA)	28	58	77		
a) ADA for Summer Program	N/A	Combined with Richland County Elementary-East	Combined with Richland County Elementary-East		
b) ADA for Afterschool Program	28	28	77		
c) ADA for Before School Program	15	3	No separate attendance recorded for before school program		
d) ADA for weekend/holiday Program	N/A	N/A	N/A		

Table 18

Site Name: Richland County Middle School	First Year of Grant (Gr6-8) SY2014-15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-19
Overall Average Daily Attendance (ADA)	44	58	64		
a) ADA for Summer Program	N/A	45	20		
b) ADA for Afterschool Program	44	58	64		
c) ADA for Before School Program	6	3	No separate attendance recorded for before school program		
d) ADA for weekend/holiday Program	N/A	N/A	N/A		

Summary

Data: The attendance data show an overall increase in the number of students who are attending 30 days or more for each program while the overall number of students registered has stayed stable.

Challenges: It is difficult to keep attendance for the before school program due to bus schedules for a rural program. Some children participate, but might only be in attendance for a few minutes, not realizing the benefits of the program.

Program Improvement: The next step to improve attendance is for site managers and the project director to keep a watchful eye on the students who attend 20+ days and encourage them to attend enough days to add up to 30 or more. These students should be targeted after week 20 of the school year program. By interviewing these students and making personal connections, leadership would better understand why some students drop out and could make a positive impact on students' grades for the last weeks of the program.

Family Participation

Table 19

Richland County Elementary (East & West) & Richland County Middle School Sites in collaboration with School District programs			#of Participants connected to 21stCCLC
Date	Activity	# of Participants	
9-27-16	Wheels in Our Town	467	

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10-25-16	Parent Workshop Mini Sessions	42	
11-15-16	Family Reading Night	433	
12-5-16	Family Workshop-Family Goals & Holiday Celebration	117	
1-26-17	Family Math & Science Night	565	
4-25-17	My Plate, My Family-Interactive Cooking Workshop	3	

The family programming provided collaboratively with the staff and funds from 21st CCLC along with other school district and community resources provided families with a combination of education and entertainment. The table provided gives information for the number of families who participated. Currently, no purpose is served in having parents report which program/grant has brought them to the event. The goal is to have a family engagement/education program that serves as many people as possible without creating a hardship for families to choose between family time and attending school functions.

Summary

Data: Family programs that were best attended by families included those that promoted entertainment for the family unit as a whole, rather than focusing on “parenting” or when the child can attend with the parent and enjoy an activity together.

Challenges: Finding time to attend activities is a challenge. Family work and activity schedules are already full. Finding topics that parents/families are willing to make the effort to attend and take time away from other commitments or relaxation time is difficult. If the activity offered is not easily connected or relevant to everyday life, the perceived value is low and so is attendance.

Program Improvement: One of the targeted groups of students for the 21st CCLC program are those living in poverty. The percentage of students served by this grant, attending 30 days or more, and receiving free/reduced priced lunches, has increased each year. Research and evidence on families living in poverty show that entertainment is a priority. The family programming provided through the school district programs can provide entertainment in a manner that is wholesome, structured, systematic, and educationally focused while creating connections with the families. This is not the traditional image of parent education and engagement programs.

III.B. Program Operations

Table 20

Site Name: Richland County Elementary-East	First Year of Grant (Gr 3-5) SY2014-	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-

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	15				19
Total Number of Weeks Site is Open	14	28	28		
Typical Number of Days per Week	4	4	4		
Typical Number of Hours per Week	12	12	12		

Table 21

Site Name: Richland County Elementary-West	First Year of Grant (GrK-5) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Total Number of Weeks Site is Open	14	28	28		
Typical Number of Days per Week	4	4	4		
Typical Number of Hours per Week	12	12	12		

Table 22

Site Name: Richland County Middle School	First Year of Grant (Gr6-8) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Total Number of Weeks Site is Open	14	28	28		
Typical Number of Days per Week	4	4	4		
Typical Number of Hours per Week	12	12	12		

Staffing

Table 23

Site Name: Richland County Elementary-East	First Year of Grant (Gr 3-5) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Certified teachers from	FT - 0	FT - 0	FT - 0	FT	FT

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school of students	PT - 15	PT - 18	PT - 12	PT	PT
Certified teacher, but not from the school of the students	FT - 0 PT - 5	FT - 0 PT - 0	FT - 0 PT - 4	FT PT	FT PT
Others with college degree who teach/tutor in 21stCCLC	FT - 0 PT - 1	FT - 0 PT - 10	FT - 0 PT - 2	FT PT	FT PT
Others without college degree who teach/tutor in 21stCCLC	FT - 0 PT - 10	FT - 0 PT - 6	FT - 0 PT - 7	FT PT	FT PT
Others with college degree who do not teach/tutor in 21stCCLC	FT - 0 PT - 0	FT - 0 PT - 0	FT - 0 PT - 0	FT PT	FT PT
Others without college degree who do not teach/tutor in 21stCCLC	FT - 0 PT - 3	FT - 0 PT - 0	FT - 0 PT - 12	FT PT	FT PT
Administrators/coordinators with a college degree	FT - 0 PT - 1	FT - 0 PT - 1	FT - 0 PT - 1	FT PT	FT PT
Administrators/coordinators without a college degree	FT - 0 PT - 0	FT - 0 PT - 0	FT - 0 PT - 0	FT PT	FT PT
Totals	FT - 0 PT - 35	FT - 0 PT - 35	FT - 0 PT - 36	FT PT	FT PT

Table 24

Site Name: Richland County Elementary-West	First Year of Grant (GrK-5) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Certified teachers from school of students	FT - 0 PT - 13	FT - 0 PT - 6	Combined with Richland County Elementary East	N/A	N/A
Certified teacher, but not from the school of the students	FT - 0 PT - 3	FT - 0 PT - 0		N/A	N/A
Others with college degree who teach/tutor in 21stCCLC	FT - 0 PT - 4	FT - 0 PT - 0		N/A	N/A
Others without college degree who teach/tutor in 21stCCLC	FT - 0 PT - 2	FT - 0 PT - 0		N/A	N/A
Others with college degree	FT	FT - 0		N/A	N/A

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who do not teach/tutor in 21stCCLC	PT	PT - 0			
Others without college degree who do not teach/tutor in 21stCCLC	FT - 0 PT - 2	FT - 0 PT - 0		N/A	N/A
Administrators/coordinators with a college degree	FT - 0 PT - 2	FT - 0 PT - 0		N/A	N/A
Administrators/coordinators without a college degree	FT - 0 PT - 0	FT - 0 PT - 0		N/A	N/A
Totals	FT - 0 PT - 26	FT - 0 PT - 6		N/A	N/A

Table 25

Site Name: Richland County Middle School	First Year of Grant (Gr6-8) SY2014-15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018-19
Certified teachers from school of students	FT - 0 PT - 8	FT - 0 PT - 7	FT - 0 PT - 12	FT PT	FT PT
Certified teacher, but not from the school of the students	FT - 0 PT - 5	FT - 0 PT - 1	FT - 0 PT - 2	FT PT	FT PT
Others with college degree who teach/tutor in 21stCCLC	FT - 0 PT - 3	FT - 0 PT - 5	FT - 0 PT - 4	FT PT	FT PT
Others without college degree who teach/tutor in 21stCCLC	FT - 0 PT - 13	FT - 0 PT - 8	FT - 0 PT - 6	FT PT	FT PT
Others with college degree who do not teach/tutor in 21stCCLC	FT - 0 PT - 2	FT - 0 PT - 1	FT - 0 PT - 0	FT PT	FT PT
Others without college degree who do not teach/tutor in 21stCCLC	FT - 0 PT - 1	FT - 0 PT - 2	FT - 0 PT - 1	FT PT	FT PT
Administrators/coordinators with a college degree	FT - 0 PT - 2	FT - 0 PT - 1	FT - 0 PT - 1	FT PT	FT PT
Administrators/coordinators without a college degree	FT - 0 PT - 0	FT - 0 PT - 0	FT - 0 PT - 0	FT PT	FT PT
Totals	FT - 0 PT - 34	FT - 0 PT - 25	FT - 0 PT - 25	FT PT	FT PT

Staff Training

Describe the professional development provided to staff during the past year. Include by site, who (use job titles) completed what training, the length of training, and the provider.

Table 26

Site Name: Richland County Elementary-East & West & Middle School Third Year of Grant (Gr K-8) SY2016-17				
Date	Title/Name of Professional Development	# of staff in attendance		
7-14-16	Staff Meeting for Summer School 2016	30		
9-31-16	Tiger Zone Staff Meeting	24		
9-13-16	Professional Development Advisory Committee (PDAG) conference call	1		
10-27-16 through 11/8/16	Mandated Reporter training (online) for staff members not otherwise employed by school district	6		
11-8-16	Behavior Expectations for 5 th Block Staff	19		
11-15-16	PDAG conference call	1		
11-15-16	Tiger Zone Staff Meeting and Survey	17		
11-21-16	Webinar-Agriculture Afterschool-Cultivating STEM Success	1		
1-10-17	Project Directors' Workshop	1		
1-10-17	PDAG Face to Face meeting	1		
3-22-17	Professional Learning Webinar	1		
5-9-17	PDAG Face to Face meeting	1		
5-9-17 & 5-10-17	Spring Conference	4		

Staff Turnover

Table 27

Site Name: Richland County Elementary School (East & West)	First Year of Grant SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Administrators/Directors/ Coordinators	1	0	0		
Teachers/Tutors	0	0	0		
Total	1	0	0		

Table 28

Site Name: Richland County Middle School	First Year of Grant (Gr6-8) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Administrators/Directors/ Coordinators	0	0	0		
Teachers/Tutors	0	0	0		
Total	0	0	0		

Staff Ratios and Makeup

Table 29

Site Name: Richland County Elementary School - East	First Year of Grant SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Staff:Student Ratio	1:7	1:5	1:8		
#Volunteers	0	0	0		
# Paraprofessionals	14	4	4		
#Certified Teachers	20	18	16		
# Others-Administrators	1	1	1		

Table 30

Site Name: Richland County Elementary School-West	First Year of Grant SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Staff:Student Ratio	1:5	1:7	1:7		
#Volunteers	0	0	0		
# Paraprofessionals	8	0	2		
#Certified Teachers	16	6	7		
# Others-Administrators	2	0	0		

Table 31

Site Name: Richland County Middle School	First Year of Grant (Gr6-8) SY2014- 15	Second Year of Grant Su2015 SY2015-16	Third Year of Grant Su2016 SY2016-17	Fourth Year of Grant Su2017 SY2017-18	Fifth Year of Grant Su2018 SY2018- 19
Staff:Student Ratio	1:4	1:7	1:6		
#Volunteers	0	0	0		
# Paraprofessionals	19	3	2		
#Certified Teachers	13	7	19		
# Others-Administrators	2	0	1		

Teacher Surveys

Table 32

21st CCLC Annual Teacher Survey (Richland County Elementary-East & West)		
Survey Question	Teachers' Responses	
	Yes	No
Students get adequate academic support during TigerZone.	100%	0
Enrichment opportunities are engaging for students.	100%	0
Do the right students attend TigerZone?	70%	30%
What professional learning do you need to be better prepared for this job?	None; time for planning.	
What, if any, changes need to be made before January 2018?	None; change clubs; more funding; snack time can be confusing.	

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What activities should be added, deleted, or altered for the remainder of the school year program?	None; all seem ok at this time; change up in clubs for the kids; more time for some of the activities; more math support needed. If there is an OCC or high school musical, it would be nice to be able to watch a condensed version. Also, it would be cool if the cosmetology school had a couple students that would come as a special event so the girls could get hair styled.
Are there any businesses, organizations, or individuals who should be contacted to participate in TigerZone?	OCC

Table 33

<i>21st CCLC Annual Teacher Survey</i> (Richland County Middle)		
Survey Question	Teachers' Responses	
	Yes	No
Students get adequate academic support during 5 th Block.	100%	0
Enrichment opportunities are engaging for students.	100%	0
Do the right students attend 5 th Block?	90%	0
What professional learning do you need to be better prepared for this job?	None; what the kids are learning in school so I can be better help with their homework; need to prepare for the topic of the class. Ms. K explains everything I need to know about each experiment that we are doing before we do it. She keeps me in the know of everything. I enjoy working with her!	
What, if any, changes need to be made before January 2018?	None; make sure staff is informed about the new grades and homework room policies; more activities to lead; more to do with the trades/service industry.	
What activities should be added, deleted, or altered for the remainder of the school year program?	None; more constructive activities to do indoors; something to substitute for outside playing in winter (especially if we have no gym). If outside activities will be more structured as we talked that would be best. Also, I understand it's hard to get quality help from high schoolers/college agers, but giving them more instruction on our school day expectations and to give them good strategies on disciplining the kids or holding them accountable for good behavior. For example, I was outside once doing an activity and noticed that the kids	

	playing kickball were being very rude to one another and calling names but the young people in charge did nothing to stop it or encourage better behavior. It doesn't take much to say when that happens that we don't want to be negative, we're here to have fun and be nice to each other or something like that without yelling at them. Maybe make them sit the game out for awhile if they don't comply, stuff like that. Letting students know more about what Science experiments we are doing, maybe more will come.
Are there any businesses, organizations, or individuals who should be contacted to participate in 5 th Block?	Rotary; Girl/Boy Scouts – I think service ideas are important and scouting would be cool to get kids involved in if they don't otherwise get involved in any outside of school activities. Pizza Fast; Star Studio; Illinois Gym Club; Skating; Bowling; Service Projects; Beauty School.

Sources: Teacher Survey, Sign-in Sheets at Professional Learning Activities

Intervals: End of each Semester (Fall/Spring)

Program Governance

The 21st CCLC program for the Richland County CUSD#1 is organized by program leadership including a project director and site managers. The project director is fundamentally in charge of compliance, the budget, data collection, and aggregation for reporting purposes. The project director meets regularly with school day staff and administration, district administration and accounting office staff, site managers, and site office staff. The project director also attends meetings and professional development. Site managers are responsible for the day-to-day operation of the programs and sites. Site managers create schedules, find substitutes, handle discipline issues, and parent concerns.

In addition to leadership/administrative staff, an Advisory/Stakeholder's Board also exists. This group meets not less than once per year to receive updates, provide feedback, and help make decisions for the program going forward. A student advisory board is in place for the (2017-18) school year. Student input is also gathered through surveys and informal, anecdotal conversations. Parent/family input is gathered using surveys and anecdotal information.

Summary

Data:

- Staff members do not leave the program.
- Professional development is adequate.
- Staff surveys reflect that most respondents have positive comments about the program overall, including program hours, activities offered, and overall student behavior.
- The ratio of staff to students is consistent throughout the three sites.

- Most behavior reports are submitted for bus issues.

Challenges:

- Staff members are offered the opportunity to offer activities and programs to the students that match their strengths and interests and personal schedules. This allows more job satisfaction and fewer turnovers. This is difficult for site managers to create schedules and make sure all students have choices each day.
- Some staff members are unwilling to develop activities and rely on site managers to plan activities or place them in supervisory roles that require no planning.
- Professional development is offered to all, offered in a variety of formats, and is relevant to the needs of the program and individual. Not all staff participates in professional learning opportunities.

Program Improvement:

- Expectations are to continue to offer staff members choice in relationship to schedules, activities/lessons, and professional development. A low staff turnover rate is evidence that current practices are effective.
- Hiring practices were re-evaluated and staff: student ratios were re-considered for the 2016-17 school year program.
- An effort will be made to include transportation staff in professional learning and staff meetings. Most behavior issues are connected to bus issues. This will be coordinated with the Transportation Director for the School District.

IV. Progress toward Objectives

Objective 1: Participants in the program will demonstrate increased academic achievement.

Performance Indicator 1a. The state assessment scores of the participants will show an increase in performance. Participants will show progress in reading and mathematics scores on the state assessment.

Measurement 1a.

PARCC test scores comparing SY2015-16 to SY2016-17 for grades 3 through 8 will be reviewed.

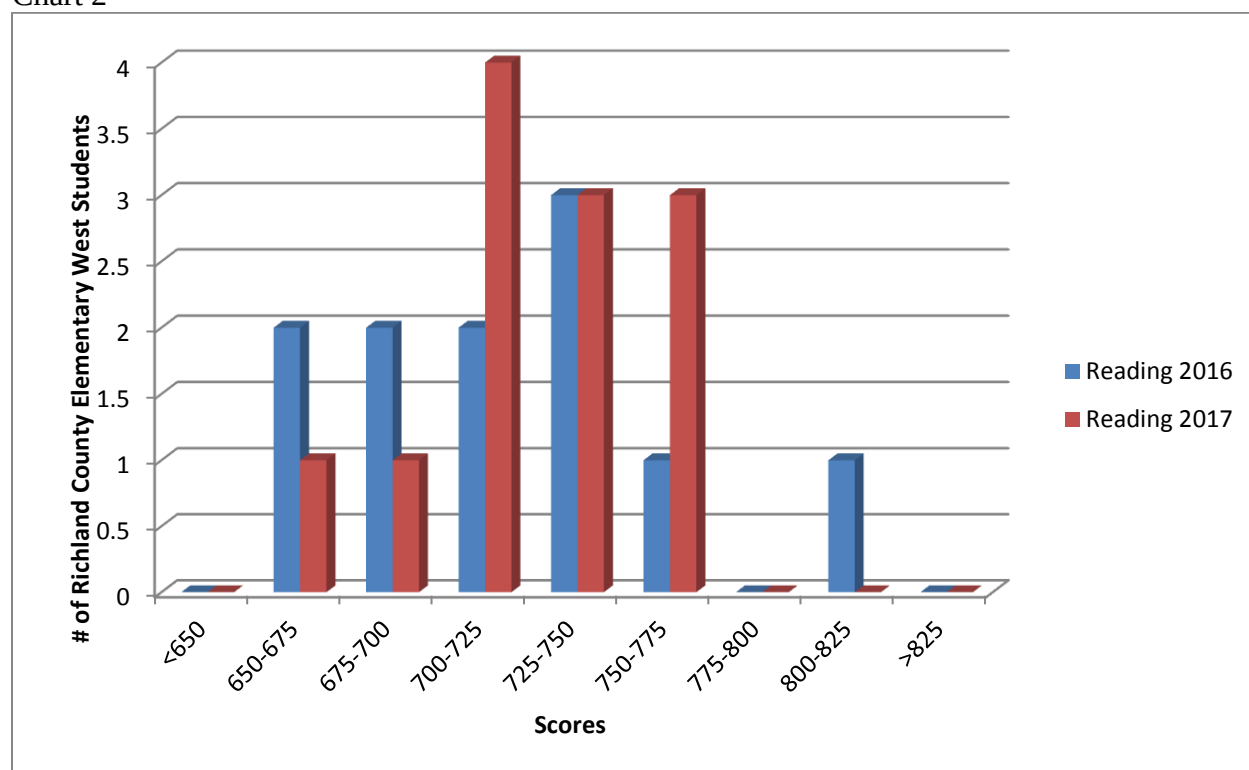
Richland County Elementary School-East

Chart 1



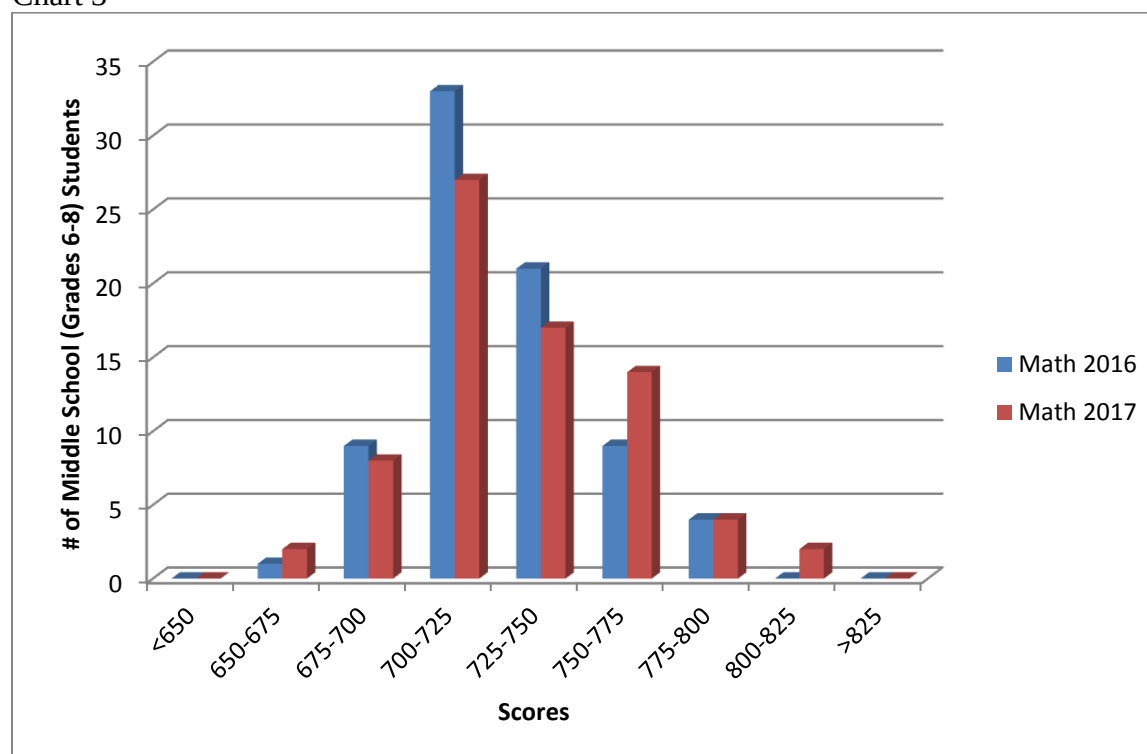
Richland County Elementary School-West

Chart 2



Richland County Middle School

Chart 3



Performance Indicator 1b. Participants will show improvement in academic achievement. (Students who attended >30 days).

Measurement 1b. Individual student's grades, Retention rate and/or promotion of participants.

Sources: Report Card/Student Information System Reports

Intervals: By Term, End of Year

Sources: Teacher Surveys

Intervals: End of Year

Teacher Survey Results - All Sites/Grades K-8

Table 34

<60 Attendance Days								
	Did not need to improve	Significant improvement	Moderate improvement	Slight improvement	No change	Slight decline	Moderate decline	Significant Decline
Turning in homework on time	45	7	12	21	21	3	1	0
Completing homework to teacher satisfaction	39	9	16	22	19	2	2	0
Participating in class	38	5	18	19	30	0	0	0
Volunteering	38	6	9	20	37	0	0	0

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Attending class regularly	72	5	3	5	23	1	0	1
Being attentive in class	41	5	11	22	25	3	0	0
Behaving well in class	62	4	11	11	17	4	1	0
Academic performance	29	10	20	33	15	0	0	0
Coming to school motivated to learn	43	6	10	25	26	1	1	0
Getting along well with other students	67	3	9	13	17	1	0	0

Table 35

60-89 Attendance Days								
	Did not need to improve	Significant improvement	Moderate improvement	Slight improvement	No change	Slight decline	Moderate decline	Significant Decline
Turning in homework on time	38	16	11	28	17	3	1	0
Completing homework to teacher satisfaction	31	16	17	17	22	2	1	0
Participating in class	35	9	22	22	28	0	0	0
Volunteering	43	6	14	14	37	1	0	0
Attending class regularly	71	6	6	6	22	1	0	0
Being attentive in class	32	10	20	20	22	3	0	0
Behaving well in class	54	6	8	8	21	2	1	0
Academic performance	19	23	20	20	17	3	0	0
Coming to school motivated to learn	40	9	15	15	24	2	2	0
Getting along well with other students	63	7	8	8	14	5	1	1

Table 36

>89 Attendance Days								
	Did not need to improve	Significant improvement	Moderate improvement	Slight improvement	No change	Slight decline	Moderate decline	Significant Decline
Turning in homework on time	23	3	6	7	8	0	0	0
Completing homework to teacher satisfaction	18	3	9	19	7	0	0	0
Participating in class	23	1	6	20	7	0	0	0
Volunteering	20	1	5	13	15	0	0	0
Attending class regularly	36	0	1	10	11	0	0	0
Being attentive in class	20	2	6	26	8	0	0	0
Behaving well in class	26	1	5	23	7	2	0	0
Academic performance	19	4	7	33	4	0	0	0
Coming to school motivated to learn	15	1	3	24	11	1	0	0
Getting along well with other students	25	1	3	7	7	4	0	0

Activities:

Academic tutoring and homework assistance was offered to students who attended the program at all sites.

Measures, Data Collection, and Analysis:

Data collected includes teacher surveys (end of year) and PARCC scores.

Limitations of Data:

The state assessment, PARCC, is in place for students in grades 3-8. Not all students within the school and state took the test using the same format (electronic and paper/pencil). Grades K-2 utilize Standards Based Grading system of reporting. Each year, that practice will progress to the next grade level. Standards Based Grading does not lend itself to comparing beginning and end of year grades. Therefore, the only consistent piece of assessment data, grades K-8 is the teacher survey. SY2016-2017 Grades K-2 only have teacher survey information to report.

Challenges:

PARCC testing is for grades 3 through 8 limiting the ability to compare progress throughout all grades. Additionally, PARCC testing has been administered for only two years.

Standards based grading cannot be reported in the same manner as traditional grades.

Teacher Surveys reflect bias.

Summary and Recommendations:

All sites offer devoted homework/tutoring time each day. The middle school site manager checks grades and has implemented a policy reflective of students who play sports. If a student is flunking a class, he/she is not eligible for the enrichment and fun portions of the program until that situation is rectified.

Site managers are in constant contact with school day counselors, teachers, and administrators. Staff can be assigned to monitor student grades at the elementary level and make sure students receive targeted intervention/instruction during the program.

Objective 2. Participants will demonstrate an increased involvement in school activities and will have opportunities in other subject areas such as technology, arts, music, theater, and sports and other recreation activities.

Performance Indicator 2a. Students participating in the program will have a higher attendance rate and changes in their attitudes toward school.

Measurement 2a: Attendance rates, student survey, activity attendance

Sources: Student Survey, Activity Attendance Records

Intervals: By Term

Annual Illinois Survey-Richland County CUSD#1-2016-17

Table 37 - Richland County Elementary-East & West - Avg # of students who participate when that activity is offered

Activity Type	Art/Craft	Math	Computers/Technology	Cooking	Theater	Physical Fitness	Student Leadership	Science
Avg#	25	12	33	28	31	21	22	26

Table 38 - Richland County Middle School- Avg # of students who participate when that activity is offered

Activity Type	Computers	Physical Fitness	Band/Karaoke	Arts/Crafts	Advisory/Counseling	Games	Foreign Language/Culture	Relationship/Life Skills	Reading/Homework	Science	Before School Activity	Recreation	Cooking	Debate Club	Drama Club	Auto Body	Legos	Math	Movie Night
Avg#	10	12	13	5	8	6	6	8	23	7	10	6	8	4	10	4	4	4	16

Student Survey-End of Year- Richland County Elementary-East & West

Table 39

Question	Responses			
How much do you like Tiger Zone? (scale 1-4, 1=a little 4= a lot)	1 12 (8.3%)	2 6 (4.2%)	3 15 (10.4%)	4 111 (77.1%)
Do you attend the morning, afternoon, or both?	Morning only 6.2%	Afternoon only 66%	Both morning & afternoon 27.8%	
Are you more likely to come to school on days that TigerZone is happening?	Yes 70.1%	No 7.7%	Maybe 22.2%	
Are you more likely to behave better so you can participate in TigerZone?	Yes 86.1%	No 4.9%	Maybe 9%	
Do the grownups seem happy to work at TigerZone?	Yes 82.6%	No 3.5%	Maybe 13.9%	
Favorite Activities:	Snack, art, computers, games, kickball, games, computers, playing			

outside, movie, snacks, cooking, going off campus, cooking, teachers helping with homework, legos, running the track, dodgeball, Sparkle, crafts, reading, gym, fitness, painting, talking, science, playing inside, Mrs. Amy, science experiments, sitting, working, coloring.

What would make TigerZone better? More recess, candy, crafts, kickball, nothing, play games every day, gym class, go to the pool, go to farther away trips, more free choice, dodgeball, field trip, getting rid of lions, tigers, and bears, having more time, reading, better clubs, seconds on snack, more music, choosing where to go every day, ice cream party at end of month, people being good, not yelling, allow kids to sign up by grade level, longer, stay in classroom & play, video games, able to bring DS, more art, YouTube, stay on Friday, no rules, football, not cancel TigerZone when we get early, more computers, snack for every craft, kickball every day, get out earlier, short field trips, play in snow, no bullying, more games, open library, more coloring, scooters, eat more, do Minecraft, spend more time with friends, more crafts, no tutoring, more activities, more math time, do the same as last year, do cheer, if we could get along, vending machines, able to decorate the school, bring own electronics, better snacks, go to Holiday World, more time to work on homework, go outside everyday, more off-campus activities, pie for snack.

Student Survey –End of Year-Richland County Middle School

Table 40

Activity (Rated on a scale of 1-5, with 5 being the highest rating)	5	4	3	2	1
Homework Help	10	6	5	1	1
Off-campus Activities	19	2	3	0	0
Physical Fitness	16	7	1	0	0
Arts & Crafts	14	3	4	0	3
Misc.	13	14	1	0	1

Performance Indicator 2b. Students participating in the program will graduate from school.

Measurement 2b. Student Survey, Attendance Rates

Sources: Student Survey (student attendance and attitudes), Student Information System Reports

Intervals: End of Year

Activities:

Students are offered choice of a wide variety of activities and field trips on a daily basis to capitalize on student interest. Staff members are encouraged to offer programs and activities that match the goals of the program in non-traditional ways.

Measures, Data Collection, and Analysis:

Attendance in activities is tracked on a daily basis. Attendance at each program site is tracked immediately. Students must be signed out by an adult to leave the program before the end of the day. School day attendance is mandatory for students to attend the after school program.

Limitations of Data:

Not every student completes the student survey. In general, the survey is offered to students electronically or in hard copy form for a two day period. If a student does not attend the program those days, it is likely that child will not complete the survey.

Challenges:

It is difficult to determine if school day attendance is increased due to the 21st CCLC program with the current methods of collecting attendance data.

Summary and Recommendations:

The data currently collected in the areas of Objective 2a and 2b is insufficient to draw conclusions. A question will be added to student and parent surveys to better determine if the program makes a difference in a child's decision to attend school during the day. Another question will be added to discern if students are participating in activities that will help to keep them in school longer/graduating high school or that make them feel better about themselves in general. All data collected is shared with site managers immediately. By offering a variety of activities, staff are attempting to introduce students to opportunities that would otherwise be unavailable to students.

Objective 3. Participants in the program will demonstrate social benefits and exhibit positive behavioral changes.

Performance Indicator 3a. Students in the program will show improvements in measures such as increase in attendance, decrease in disciplinary actions, less violence, and a decrease in other adverse behaviors.

Measurement 3a. Teacher, parent, and student surveys will be reviewed.

Sources: Teacher Survey

Intervals: End of Year

Activities:

Site managers strive to make the program one of positive relationships with the students and meeting the child's needs. Counselors are available to students and families who participate in the program. A student/parent /faculty handbook is available.

Measures, Data Collection, and Analysis:

The classroom teacher survey is collected at the end of the school year program. Student and family surveys are collected at the end of the semester.

Limitations of Data:

Only two pieces of data is collected. Teacher bias can come into play with the surveys. Classroom teacher surveys, collected at the end of the program only, do not allow for adjustments to be made until the next year.

Challenges:

Though the handbook is available and presented to parents, it is not easy to determine if parents and students have read the material. Not all staff members work to create positive relationships with students, but participate instead for the additional pay. Those staff members are often rigid and do not allow students the flexibility that is encouraged for the after school setting.

Summary and Recommendations:

Site managers will make continued efforts to reinforce school day learning in the area of behavior and making good choices. Clear routines and procedures will be set to eliminate and “get in front of” potential issues. Students will be helped to make connections and direct instruction in this area part of every conversation with students having behavior or attitude issues. Consideration will be given to starting social-emotional groups that will meet with counselors during the after school program. Survey questions will be reviewed before December 2017 dissemination, and any needed changes will be made accordingly.

Objective 4. The 21st CCLC programs will provide opportunities for the community to be involved and will increase family involvement of the participating children.

Performance Indicator 4a. The grantees will offer enrichment and other support services for families of participants

Measurement 4a. Activities offered

Sources: Description of activities, Attendance/participation (See Tables 16-18 & 36-38)

Intervals: By term

Performance Indicator 4b. All families of participants will have opportunities to be more involved in their children’s education and increase their children’s learning opportunities.

Measurement 4b. The type and extent of collaborations and parent/adult satisfaction survey.

Sources: Parent/adult satisfaction survey (See Tables 33-37 & 43)

Intervals: Post program surveys

Activities:

Families are invited to attend activities/events/educational opportunities that are offered collaboratively with the school district and community organizations.

Measures, Data Collection, and Analysis:

Annual Illinois Survey-Richland County CUSD#1-2016-17

Attendance at events is recorded through registration sheets at each event. Completion of evaluation forms is a mandatory expectation at each event. Evaluation forms have been presented in electronic and paper formats.

Limitations of Data:

Evaluation forms are not completed by all participants. People who do not attend any/few events often do not ever complete a survey or evaluation form, thereby their voices/opinions are never heard.

Challenges:

Families are busy. Activities/events connected to school and after school programs are not a priority with so many other options available. People like/prefer technology based methods of getting information as opposed to face-to-face opportunities. It is somewhat difficult to market an activity that encourages parents to become “better parents”. Parents prefer to attend activities that improve the family unit or that include an entertainment element rather than singling out the parents.

Summary and Recommendations:

Parents and families must see an immediate payback to attend face-to-face events. The activities best attended were those in which students were performing or showing work (entertainment) and the ones that allowed families to take away with something they viewed as valuable. More investigation will be placed into developing activities that will educate as well as meet the needs of today’s families. Other formats for family engagement will be explored.

Objective 5. Programs will provide opportunities, with priority given to all students who are lowest performing and in the greatest need of academic assistance.

Performance Indicator 5. Majority of grants will be awarded in high-poverty communities.

Measurement 5. Free and reduced lunch eligibility of participants and participants’ test scores, grades, and promotion rates.

Sources: Free and Reduced data from Tables 10-15

Intervals: Beginning of year

Table 42

	Richland County Elementary-East	Richland County Elementary-West	Richland County Middle School
Free/Reduced % <30 Days	38%	40%	60%
Free/Reduced % >30 Days	68%	73%	77%

Activities:

Annual Illinois Survey-Richland County CUSD#1-2016-17

Students who are invited/encouraged to attend the program are those that school day staff or community organizations have referred as being at risk in some way. Other students are welcomed to the program.

Measures, Data Collection, and Analysis:

Tables 10-15 reveal the demographics of the students who participated in the 21stCCLC program during 2016-2017.

Limitations of Data:

No limitations are viewed for the examination of this data. School day office staff and administration provide the necessary information about each student participant using student information system data.

Challenges:

Program staff, site managers, and project director always question if students who are of the most need attend the program. Due to the rural location of the sites, some students who would benefit from the program were not allowed to attend due to transportation issues (transportation is provided, but only to bus stops, if a family member cannot make it to the bus stop, some students are excluded), family obligations (older students are needed to babysit younger students), or other obligations for the student (i.e. sports) or family members (i.e. work, taking care of aging parents).

Summary and Recommendations:

Current practices and procedures for recruiting and retaining at risk students are working. SY2016-17 free and reduced percentages for program participants were higher than percentages for the overall school population, and the percentage of free and reduced rates for the number of students attending 30+ days increased. Teachers encourage students who are struggling academically to register for the program.

Objective 6. Professional development will be offered by the programs and ISBE to meet the needs of the program, staff, and students.

Performance Indicator 6. All centers' staff will participate in a variety of training/workshops provided to improve and maintain the quality of the program.

Measurement 6. Number of workshops and topics addressed by each, attendance at workshops.

Sources: Logs of workshops (topics, attendance) See Tables 26 & 27

Intervals: Ongoing

Activities:

Professional development is offered to 21st CCLC staff on an as-needed/as-wanted basis as well as a required basis.

Annual Illinois Survey-Richland County CUSD#1-2016-17

Measures, Data Collection, and Analysis:

Attendance at events is recorded through registration sheets at each event. Completion of evaluation forms is a mandatory expectation at each event. Evaluation forms have been presented in both electronic and paper formats.

Limitations of Data:

All participants do not complete evaluation forms. People who do not attend any/few events often do not ever complete a survey or evaluation form, thereby their voices/opinions are never heard. Often, anecdotal questions are left unanswered. Some events are only attended by one staff member (i.e. project director).

Challenges:

Adults/teachers are busy. The after-school program employs many school day staff. After working all day, then adding another one-three hours to that work day and meet their own family commitments, leaves little time or desire to attend professional learning. People like/prefer technology based methods of getting information as opposed to face-to-face opportunities.

Summary and Recommendations:

Use of web-based/electronic professional development opportunities will be offered to staff, allowing people to gain the knowledge at a time that is convenient for them. Mandatory meetings and trainings will continue to be attended by appropriate staff as determined by ISBE. For the SY2016-17 school year, staff will be allowed to choose topics and delivery formats that support their learning styles and time availability. Site managers will offer one-four hours of professional learning that staff can use to meet and plan together, research, work through online training (i.e. Y4Y offerings), meet with site managers, or choose a book or journal article to read together and study.

Objective 7. Projects will create sustainability plans to continue the programs beyond the federal funding period.

Performance Indicator 7. All grantees will provide the detail plan of coordination and collaboration efforts.

Measurement 7. List of coordinating/collaborating agencies and types of services.

Sources: Lists and Letters

Intervals: Annual

With the assistance of all of the many identified agencies, clubs, and organizations, RCCUSD#1 has been able to offer a continuum of services to the students and their families. RCCUSD#1 implemented Full-Service Community Schools Programs in each of the three schools, ensuring on-going coordination of academic, social and health services through established community partnerships. Families' involvement is critically important in supporting the student's success throughout the 21st CCLC programs of Richland County. Our named partners including: Olney

Annual Illinois Survey-Richland County CUSD#1-2016-17

Community College (OCC); Trust Bank; First National Bank in Olney; Rotary Groups; Interagency Networking Group; and other local agencies and organizations including SWAN (Stop Women Abuse Now), Good Samaritan of Richland County, Olney Elks Club, Master's Hand, and Big Brother, Big Sister of Richland County, have assisted the district for many years in addressing educational and related activities that complement and enhance the academic performance, achievement, and positive youth development of the students served. Connections with these groups, especially the banking community have led to discussions for the future.

The components of the program that will be the most difficult to sustain will be the salaries for the certified and non-certified (but very committed) staff. These effects will be most noticed during the homework and tutoring components of the program initially. A lack of transportation for students, especially the younger ones and ones who live in rural/remote locations and for those whose parents do not have a reliable means of transportation will also be a barrier. Salaries and transportation are the two biggest expenses for the program.

Program staff has been fortunate to develop collaborative relationships with the 4-H and Ag in the Classroom providers in our county. Their programs also provide funding and staffing to offer children and families opportunities that would otherwise not exist. These newly developed partnerships have become a source of new ideas and prospects for our students. Their focus is on science, technology, engineering and mathematics (STEM), which is well aligned to several of our academic and college and career readiness goals for the 21st CCLC. Olney Central College (OCC) has also been instrumental in offering activity space, field trip destinations (to observe their programs in action), and other supports. Big Brother/Big Sister has shared in offering parent/family programming, a benefit to both groups.

The advisory group consists of the listed partners. In addition to this group, beginning in fall 2016, student advisory groups were developed at each location to get real-time feedback from the students and give them a voice in the program. Ideas from those advisory group meetings will be shared electronically with staff members so the student ideas can become reality with the support of the adults.

Other Objectives/Findings:

Successes not measured by a table or chart:

- Students want to come on days when the program is not available.
- Having to turn people away who want to work with the kids and program-Site Managers have a waiting list of people who want to become part of the program.
- A custodian with a love for fishing has started a fishing club with middle school students. Not only do students learn how to fish, but also how to clean and prepare the fish to eat. Students are able to participate in Taekwondo.
- Students appreciate exploring their community through field trips.

V. Overall Recommendations and Action Plans

Strengths:

- Academic tutoring and homework assistance was offered to students who attended the program at all sites. Teachers saw an improvement in student academic performance.

- Students are offered choice of a wide variety of activities and field trips on a daily basis to capitalize on student interest. Staff members are encouraged to offer programs and activities that match the goals of the program in non-traditional ways.
- Site managers strive to make the program one of positive relationships with the students and meeting the child's needs. Counselors are available to students and families who participate in the program. A student/parent /faculty handbook is available.
- Families are invited to attend activities/events/educational opportunities that are offered collaboratively with the school district and community organizations.
- Students who are invited/encouraged to attend the program are those that school day staff or community organizations have referred as being at risk in some way. Other students are welcomed to the program.
- Professional development is offered to 21stCCLC staff on an as-needed/as-wanted basis as well as a required basis. Staff have been offered, when appropriate, online training (i.e. Y4Y), in addition to face-to-face.
- With the assistance of all of the many identified agencies, clubs, and organizations, RCCUSD#1 has been able to offer a continuum of services to the students and their families. RCCUSD#1 implemented Full-Service Community Schools Programs in each of the three schools, ensuring on-going coordination of academic, social and health services through established community partnerships.

Challenges:

- Communication-Though the handbook is available and presented to parents, it is not easy to determine if parents and students have read the material and bulletin. Not all staff members work to create positive relationships with students, but participate instead for the additional pay. Those staff members are often rigid and do not allow students the flexibility that is encouraged for the after school setting.
- Family Engagement-Families are busy. Activities/events connected to school and after school programs are not a priority when so many other options are available. People like/prefer technology based methods of getting information as opposed to face-to-face opportunities.
- Transportation-Program staff, site managers, and project director always question if students who are of the most need attend the program. Due to the rural location of the sites, some students who would benefit from the program were not allowed to attend due to transportation issues (transportation is provided, but only to bus stops, if a family member cannot make it to the bus stop, some students are excluded), family obligations (older students are needed to babysit younger students), or other obligations for the student (i.e. sports) or family members (i.e. work, taking care of aging parents).
- Professional Learning-Adults/teachers are busy. Many school day staff are employed by the after school program. After working all day, then adding another one-three hours to that work day, leaves little time to expand one's mind, ideas, or personal growth. People like/prefer technology based methods of getting information as opposed to face-to-face opportunities.

Recommendations:

- A question will be added to student and parent surveys to better determine if the program makes a difference in a child's decision to attend school during the day. Another question will be added to discern if students are participating in activities that will help to

keep them in school longer/graduating high school or that make them feel better about themselves in general. (Project Director will add the additional questions to the spring student survey template provided to Site Managers)

- Continued efforts will be made by site managers to reinforce school day learning in the area of behavior and making good choices. Clear routines and procedures will be set to eliminate and “get in front of” potential issues. Students will be helped to make connections and direct instruction in this area part of every conversation with students having behavior or attitude issues. Consideration will be given to starting social-emotional groups that will meet with counselors during the after school program. (Site Managers will check with counselors)
- Parents and families have to see an immediate payback to attend face-to-face events. The activities best attended were those in which students were performing or showing work (entertainment) and the ones that allowed families to take away with something they viewed as valuable (i.e. Dave Ramsey budgeting series). More investigation will be placed into developing activities that will educate as well as meet the needs of today’s families. (Project Director and Site Managers will continue to meet with school district family coordinator and outside organizations to find the best use of time and energies focused on family engagement.)
- More use of web-based/electronic professional development opportunities will be offered to staff, allowing people to gain the knowledge at a time that is convenient for them. Mandatory meetings and trainings will continue to be attended by appropriate staff as determined by ISBE. (Project Director will research best practices around professional development)
- Continued networking and program advertising and promotions will be utilized to let more people in the community realize the vital work that is happening with Richland County youth during the 21st CCLC program. (Project Director and Site Managers will publicize via social media and the local newspaper, attend meetings for local organizations when invited, and be positive models for staff and community members)

VI. Dissemination of Evaluation

This evaluation will be submitted electronically to the EDC to meet the requirements of the grant. A copy will also be sent (electronically) to the consultant at ISBE’s College and Career Readiness Division connected to the Richland County CUSD#1 grant. In addition, the evaluation will be presented to the Richland County CUSD#1 School Board and administrators during the December 2017 school board meeting. This will be in conjunction with a presentation about the benefits of the 21st CCLC for the students of Richland County. After presentation to the Board of Education, the evaluation report will be posted on the district website.



Richland County Community Unit School District No. 1
1100 East Laurel
Olney, Illinois 62450

Tax Levy Presentation

Tax Year	2017
Collectable	2018
Budget FY	2019

7:00 p.m.

Thursday, December 21, 2017
Richland County Community Unit School District No. 1
Richland County Administration Office Board Room

Introduction

Welcome to the Richland County Community Unit School District No. 1 Board of Education Meeting. Tonight we are discussing our 2017 Tax Levy.

Each year our district must levy or take action on a specified timetable to certify the amount of revenue required from local taxes. When we consider the levy we are looking to the next year. We file the levy now, the money is collected next summer and we will receive the revenue next summer/fall.

In this packet you will find:

- a) The Budget & Levy Cycle
- b) Steps of Levy Adoption
- c) 2017 Tax Levy Narrative
- d) 2017 Tax Levy

We thank you for attending tonight's meeting.

Budget and Levy Cycle

Taxing Body:

1. Prepares tentative budget;
2. Publishes Notice of Public Hearing: puts tentative budget on display 30 days before public hearing;
3. Hold public hearing;
4. Passes budget with changes in form of ordinances;
5. Publishes levy and holds public hearing if Truth in Taxation Act applies (i.e. levy greater than 105% of last year's extension).

Assessor:

1. Values property for taxation and hears initial appeals

Supervisor of Assessment:

1. Receives from assessors the value of property for taxation;
2. Makes assessment changes, sends change notices, publishes changes;
3. Sends tentative abstract to Property Administration Bureau at Department of Revenue

County Clerk:

1. Calculates tax rates for each combination of taxing districts;
2. Extends taxes on equalized assessed value and enters in Collector's books;
3. Delivers Collector's books to county treasurer by December.

County Treasurer:

1. Prepares tax bills and mails them;
2. Collects first installments for real estate;
3. Distributes tax money proportionately to taxing districts as tax money is collected;
4. Collects second installment for real estate;
5. Prepares delinquent tax list and sends Notice of Application for Judgment on Real Estate.

Circuit Court:

Pronounces judgment for sale of real estate due to nonpayment of taxes and rules on tax objections.

County Clerk & Treasurer:

Administers sale of real estate due to nonpayment of taxes.

Steps of Levy Adoption

1. District determines on a fund-by-fund basis the total revenue required for the coming school year.
2. District projects expenditures for the next year and estimates the revenue from all sources. The difference is the need for property taxes. ***The reality is that the school needs all of the tax revenue that it can legally secure.***
3. The formula governing tax revenue for each fund is subject to a maximum rate without referendum and with referendum. RCCU #1 rates and purpose of fund are as follows:

Educational	Includes all instruction-related items	\$1.84
Building & Grounds	The upkeep of building and grounds	.50
Transportation	Costs associated with bussing	.20
Working Cash	Funds dedicated to provide a cash reserve	.05
IMRF	The districts share of our required payments for employees	as needed
Social Security	The districts share of our required payments for employees	as needed
Fire Protection	Eligible code-required building Projects	.05
Tort Immunity	Costs related to the district's insurance, attorney fees and risk management	as needed
Special Education	Costs associated with Special Education services	.04
Bond & Interest	Used solely for payments on debt	as needed

4. No levy action is needed for the bond and interest fund. The County Clerk extends taxes for debt service based on the levy resolutions filed when the bonds were sold. ***However, we always work closely with the clerk's office and the bond company to assure the correct amount and payment.***
5. No expenditures can be made from the working cash fund. The total this fund is limited to is 85% of the sum of the most current education fund taxes and the

corporate personal property replacement tax revenues for the past year. ***We are not even close to the limit.***

6. The final step in the levy process is to add up all the levies in all the funds and look at the result. This is where we consider the amount of funds the levy will produce. We consider:
 - The cost for property and homeowners throughout the district.
 - Comparison of cost from prior years.
 - Comparison of tax rates in other districts.
7. When the levy exceeds the previous tax year's operating fund extension by more than 5 percent then we are required to publish a Truth-in-Taxation notice and hold a hearing. This levy request does not require a Truth-in-Taxation Hearing.
8. The levy must be filed by the fourth Tuesday in December on the state issued form with the county clerks of Clay, Jasper, Lawrence, Richland and Wayne Counties. The clerks date, stamp and return a copy to the district.

The 2017 Tax Levy

Narrative

Attached you will find the Proposed 2017 Tax Levy for Richland County Community Unit School District No. 1. This levy will be paid to the district in 2018 for the FY19 budget. This is the 2017-2018 school year and the fiscal year is always stated as the end of the year date. (Specifically, the fiscal year ends in June of 2018, so it is FY18. The 2018-2019 school year will be FY19.)

In 2016 our Equalized Assessed Value (EAV) was \$218,222,353. We are estimating that the EAV for 2017 will be approximately \$231,315,694. This is an increase of 6% more than the 2016 EAV.

In order to protect our district from any changes, I am using \$233,388,807 or a 6.95% increase over the 2016 EAV.

Therefore, column one is the fund. Column two is the amount of revenue we received in the 2016 extension. Column three is our 2016 tax rate.

Column four is the amount of our 2017 Levy. Column five is our estimate based on what we think we will receive, and then column six is the 2018 estimated rate.

You will note that the IMRF, Social Security and Tort Immunity Funds are unrestricted. The IMRF and Social Security funds are strictly for payment of our districts portion of IMRF or Social Security for our employees. We have and continue to maintain a positive balance in these funds. The balance must not be equal to the expenditure.

We have no increase in our Tort Immunity Fund. Our Risk Management Plan, which will be approved tonight, is an excellent plan and the 2018-2019 budget is attached.

With careful consideration of our taxpayers, community, and especially the district, I am requesting that we keep the Tort Immunity Fund at \$1,150,000. This fund provides assistance to our Education, Building & Transportation funds.

The 2017-2018 levy will be \$8,544,820 and with bonds it will be \$10,190,318.

As you look at the district tax rate for our sub-total we need to celebrate the fact that \$3.67 buys a RCCU #1 education. The additional \$0.7114 is for state-of-the-art facilities that are safe, attractive, and create a positive learning climate for students.

We are appreciative of our taxpayers and the support our district receives from our community. We receive about 43.1% of our dollars from local property taxes and other local funds. From the State we receive 48.1% from General State Aide other State funding and 8.8% from federal funds. Our concern for now and in the future is the state and federal funds!

We will continue to monitor expenses, utilize grant dollars, and do all that we can to maintain a balanced budget. We will work with all stakeholders. Our greatest challenge continues to be providing our students with the same or greater level of **academic excellence** with fewer dollars. Together we will continue to make this district the very best it can be!

Proposed 2017 Tax Levy
Richland County Community Unit School District No. 1
Olney, Illinois 62450

2017 Tax Levy

Payable in 2018

FY19 Budget

2016 EAV \$218,222,353

2017 Estimated EAV \$233,388,807
EAV Increase - 6.95%

2017 Estimated \$231,315,694

Total Levy Increase - 5.29%

Aggregate (less bonds) Levy Increase 4.97%

No Truth in Taxation Hearing Required

Fund	2016 Extension	2016 Tax Rate	2017 Levy	Estimated Extension	Estimated Rate
Education	\$ 4,015,291	\$ 1.84000	\$ 4,294,354	\$ 4,256,209	\$ 1.8400
Building	\$ 1,091,112	\$ 0.50000	1,166,944	\$ 1,156,578	\$ 0.5000
Transportation	\$ 436,445	\$ 0.20000	466,778	\$ 462,631	\$ 0.2000
Working Cash	\$ 109,111	\$ 0.05000	116,694	\$ 115,658	\$ 0.0500
IMRF*	\$ 758,740	\$ 0.34770	725,000	\$ 725,000	\$ 0.3134
Social Security*	\$ 434,325	\$ 0.19900	415,000	\$ 415,000	\$ 0.1794
Fire Protection	\$ 109,111	\$ 0.05000	116,694	\$ 115,658	\$ 0.0500
Tort Immunity*	\$ 1,098,867	\$ 0.50360	1,150,000	\$ 1,150,000	\$ 0.4972
Special Ed.	\$ 87,289	\$ 0.04000	93,356	\$ 92,526	0.0400
Lease					
Sub Total	\$ 8,140,291	\$ 3.73030	8,544,820	\$ 8,489,260	\$ 3.6700
Bonds**	\$ 1,538,468	\$ 0.70500	1,645,498	\$ 1,645,498	\$ 0.7114
Total with Bonds	\$ 9,678,759	\$ 4.43530	10,190,318	\$ 10,134,758	\$ 4.3814

***Unrestricted Funds**

****Bond Payment without Abatement**

11/8/2017

Richland County CUSD #1



Risk Management Program

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TORT IMMUNITY ACT SUMMARY

The Local Governmental and Governmental Employees Tort Immunity Act allows school districts to levy tort funds to pay expenses related to risk management for the district. ***“Risk Management” is defined as a process that consists of identifying and analyzing loss exposures, selecting a technique or combination thereof to be used to handle each exposure, implementing the chosen techniques, and monitoring the decision made and implementing appropriate changes. It does not include safety practices of employees as part of their normal duties and arising out of their own common sense.***

The Illinois Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101ET) provide for a school district to levy a tax which when collected will pay the cost of risk care management (745 ILCS 10/9-107). In addition, this section (9-107) provides for funds raised pursuant to this section to be used to:

1. pay the cost of insurance, including all operating and administrative costs and expenses directly associated with claims services and risk management directly related to loss prevention and loss reduction, legal services
2. pay the costs of and principal and interest on bonds issued
3. pay judgments and settlements
4. pay the cost of risk management programs
5. fund wages and salaries of personnel only when part of a formal risk management process

The use of tort levy to partially fund wages and salaries of personnel is authorized only when part of a formal risk management process, which is designed to specifically address, and then reduce or eliminate the risk of exposure to tort liability. The process includes development of a risk management committee and following these four steps as a risk management committee:

1. Identify and analyze loss exposures;
2. Select techniques for treating loss exposure;
3. Implement selected techniques; and
4. Monitor and modify the risk management program.

Actions undertaken by employees “in the ordinary care for the safety of others” do not constitute risk management under the Act. The court decision affirms that with a proper risk management plan and process in place, a school district may allocate a portion of its employee compensation directly related to risk management responsibilities under the Act to its tort levy.

Legislation has stated that the purpose of the tort levy is to provide an “extraordinary tax” for a limited purpose, not to fund expenses more properly paid from general operating funds. Therefore; it is important for school districts utilizing tort money to review the risk management plan annually and the expenses being paid by the fund.

APPENDIX A

Risk Management Plan and Process

Richland County CUSD #1 Risk Management Plan

POLICY

The Board of Education of Richland County CUSD #1 recognizes its role of stewardship over the assets of the District, both human and financial. It interprets its responsibility in this area as requiring the highest possible concern for the safety of its students, employees, and the public. The District shall therefore have in operation a comprehensive Risk Management Program designed to protect the District against liability or loss which may be imposed upon it or one of its employees for a tortuous act, and to identify risk management, educational, inspectional and supervisory expenses directly attributable or relating to loss prevention and loss reduction.

The District recognizes its ability to budget for and thereby retain limited and predictable exposures to loss. It shall not be the District's practice to attempt to insure such foreseeable and bearable exposures, if alternatives can be achieved with due regard to sound risk management practices. Only when it is deemed that the District cannot eliminate or economically retain an exposure to loss shall it be transferred by purchase of insurance. Moreover, even if insurance is purchased, the District shall continue to perform sound risk management practices pursuant to this policy in order to minimize liability or loss and to reduce insurance premiums.

PURPOSE

Richland County CUSD #1, whose central office for operations and management is located in Olney, Illinois, shall have in operation a comprehensive Risk Management Program, which shall reduce or prevent the District's exposure to liability. It is of the utmost importance for the District:

1. To ensure that statutory and common law, health and safety rights are extended to all visitors, employees and students;
2. To make certain that the District's buildings and grounds are maintained in a safe condition;
3. To provide careful supervision and protection of all the District's real and personal property, including vehicles; and
4. Education and training for teachers and non-certified staff, administrators, and board members directly related to loss prevention and reduction.
5. To provide protection to the District against liability.

LEGAL AUTHORITY

The Illinois Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et.seq.) authorizes a school district to levy a tax which, when collected, will pay the cost of risk management for the district. In addition, 745 ILCS 10 Section 9-107 provides for funds raised pursuant to this Section to be used to pay the cost of insurance, including all operating and administrative costs and expenses directly associated therewith, claim services and risk management directly attributable to loss prevention, loss reduction, educational, inspectional and supervisory services directly relating to loss prevention and loss reduction, to purchase claim services, to pay for judgments or settlements, or to otherwise pay the cost of risk management programs.

PROGRAM SUMMARY

This Risk Management Program identifies and establishes an effective risk management process that uses the District's physical and human resources to effectuate the policy and achieve the purposes set forth herein. The basis of this Risk Management Program include: (1) Identify and analyze loss exposures; (2) Select techniques for treating loss exposures; (3) Implement selected techniques; and (4) Monitor and

modify the selected techniques. The district finds that the most effective manner in which to implement this Risk Management Program is to thoroughly integrate risk management into every level of the District's operations. All employees shall have the duty to perform all four steps of the risk management process for those areas over which they have responsibility and to report on their findings and recommendations.

RISK MANGEMENT PROCESS

The Risk Management Process is a cyclical process, with each step in the process building on the results of the previous step. A loss exposure is a set of circumstances that presents a possibility of loss, whether or not a loss actually takes place. More specific in terms of this Risk Management Program, the loss exposures to be addressed are circumstances that would give rise to liability or loss which may be imposed upon the District or one of its employees for a tortuous act. A tort is a wrong against another for which the law provides money damages as a remedy. A tort may include physical and/or emotional harm to a person, a violation of a person's legal rights, and/or physical harm to a person's property.

Identify and Analyze Loss Exposures

The first step in the Risk Management Process is to identify and analyze loss exposures. The steps to accomplish this include: (1) identifying persons and property exposed to loss and the circumstances that can cause loss and (2) measuring the possible frequency and severity of the loss exposures. Identification should be both an organized and continuing process that reviews all property, activities, and personnel to determine the loss exposures faced by the District. Measurement should review the number of accidents that are likely to occur, the severity of the dollar losses, and the various potential losses to be able to prioritize the exposures in order of importance.

Select Techniques for Treating Loss Exposures

Once the loss exposures have been identified and analyzed, the second step in the Risk Management Process is to develop techniques to manage those exposures that are significant and select the best fit for each exposure. There are essentially four risk-managing techniques:

Loss Exposure Avoidance, which eliminates the sources of loss exposures and replaces them with lower risk solutions;

Loss Transfer, which reallocates the exposures to others, such as the purchase of insurance;

Loss Exposure Control, which manages the loss in order to reduce the likelihood of its occurrence and/or minimizes the ramifications on the District and;

Loss Exposure Assumption, (also known as self-insurance) which acknowledges the existence of a specific loss exposure and a decision to accept the associated level of loss exposure with or without engaging any special efforts to control it.

It is possible that a combination of all four methods could be used. The District will determine the best method for treating loss exposures using the criteria of (1) feasibility of the method, (2) expected effectiveness of the method, (3) cost of the method, and (4) effect on the District's performance.

Implement Selected Techniques

The third step in the Risk Management Process is to implement the selected techniques using the District's physical and human resources. This includes determining how to implement the selected techniques, identify what person(s) will perform and monitor the techniques, and communicating that to the appropriate personnel, and may also include any educational, inspectional and supervisory tasks related thereto. The components of implementation may include but are not limited to educating the person(s) identified, and

then supervising and inspecting the implementation of the technique to ensure that the technique is properly implemented and that the technique is achieving the desired results.

Monitor and Modify the Selected Techniques

The fourth step in the Risk Management Process is to monitor the implemented techniques to determine if they should be modified. The most effective way to monitor the selected techniques includes supervision and inspection by the District administration. In addition, it also requires self-reporting by the person(s) that has been selected to implement the techniques. If the technique is not working and a correction is needed, the first three steps in the risk management process should be repeated.

RISK MANAGEMENT ORGANIZATION

The District finds that the most effective manner in which to implement this Risk Management Program is to thoroughly integrate risk management into every level of the District's operations. Every District employee, from the top to bottom, should understand the District's risks and his or her role in preventing and controlling potential losses.

The general, overall, responsibility for the development and maintenance of the District's Risk Management Program is the responsibility with the Superintendent. The Superintendent shall be responsible for development of the Program, identifying the various components of the Program, and delegating responsibilities for these components to the appropriate personnel, as necessity indicates. It is expected that the Superintendent would continually evaluate the effectiveness of the Program and be apprised of needed revisions, additions or deletions to the components and assigned responsibilities.

Administrative Committee

The Administrative Committee will include the Superintendent, Assistant Superintendent and their respective staff. The Administrative Committee may include other District employees at the discretion of the Superintendent. The general responsibility for the implementation and maintenance of this Risk Management Program rests with the Administrative Committee. The Committee should continually evaluate the effectiveness of the Program and be apprised of needed revisions, additions or deletions to the components and assigned responsibilities.

The Administrative Committee should assign District employees to serve on the Building Committees, and the members of the Administrative Committee should also serve on the Building Committees.

The Administrative Committee should review and consider the results of the Risk Management Process performed by all District employees, and perform the Risk Management Process for the areas over which they have sole responsibility.

In performing their responsibilities, the Administrative Committee should:

- Finalize the District's Risk Management Plan and changes, if any, to District policies, practices and procedures and job descriptions to implement and/or monitor the selected risk management techniques and communicate them to all District employees.
- Modify job descriptions for each employee who will be implementing and/or monitoring the selected risk management techniques;
- Ensure that each employee is aware of his/her revised job description that relates to his/her part in implementing and/or monitoring the selected risk management techniques;

- Provide training to an employee if necessary to support his/her responsibilities for implementing and/or monitoring the selected risk management techniques;
- Monitor and track sources and uses of funds;
- Monitor the overall success/failure of the selected risk management techniques on a regular basis, and revise the techniques, Risk Management Plan and District policies, practices and procedures and job descriptions as necessary; and
- Report to the Board on the Risk Management Program.

Building Committees

The members of the Building Committees should be appointed by the Administrative Committee, and should include their respective staffs. The Building Committees should implement the performance of the Risk Management Process by all District employees.

The Building Committee should review and consider the results of the Risk Management Process performed by all District employees, and perform the Risk Management Process for the areas over which they have sole responsibility.

In performing their responsibilities, the Building Committee should:

- Create & Communicate the risk management plan to all District employees;
- Communicate the results of their individual and employees' performances of the Risk Management Process to the other members of the Building Committee;
- Recommend job descriptions to the Administrative Committee for each employee who will be implementing and/or monitoring the selected risk management techniques;
- Ensure that each employee is aware of his/her revised job description that relates to his/her part in implementing and/or monitoring the selected risk management techniques;
- Provide training to an employee if necessary to support his/her responsibilities for implementing and/or monitoring the selected risk management techniques;
- Monitor the overall success/failure of the selected risk management techniques on a regular basis, and revise the techniques and Risk Management Plan as necessary; and
- Report to the Administrative Committee

Employee Participation

The District has determined that the most effective manner in which to implement this Risk Management Program is to thoroughly integrate risk management into every level of the District's operations. Every District employee, from top to bottom, should understand the District's risks and his or her role in preventing and controlling potential losses. All levels of employees have a duty to perform the four steps of the Risk Management Process for those areas over which they have responsibility and to report on their findings and recommendations.

It is critical that all District employees participate in this Risk Management Program to effectively implement the policy and achieve the purposes set forth herein. All District employees must perform the Risk Management process in the areas for which they have responsibility.

Accordingly, all District employees shall be expected to perform their additional duties in accordance with this Risk Management Program, and the job description of every employee position is hereby revised to

include the extra duties and responsibilities required to fully implement and evaluate the risk management components of this Risk Management Program.

APPENDIX B

Risk Management and Job Descriptions

Current Richland County CUSD #1 Job Descriptions

It should be noted that all existing Richland County CUSD #1 Job Descriptions were reviewed in the creation of this Risk Management Program. Furthermore, it should be noted that all current Richland County CUSD #1 Educational Support Personnel job descriptions contain at least the following responsibilities relative to risk management:

- i "Perform Risk Care Management Duties:
 - Routinely supervise and monitor the behaviors of students and visitors while on district property or in district buildings or vehicles to assure safe and appropriate behaviors.
 - Maintain work areas and rooms in such a manner to assure compliance with health and safety standards.
 - Assume responsibility for inspecting district property and equipment within the employees charge to assure safe and effective operation.
 - Report all safety issues to the building principal or immediate supervisor in a timely manner."
- ii "Maintain confidentiality of information about students as is expected of any staff member."
- iii "All other duties required to address emergency situations."

While all certificated staff member job descriptions contain the same duties, the wording is slightly different.

Additional Risk Management Duties

After concluding the review of current Richland County CUSD #1 job descriptions, the following list of additional risk management duties has been developed to clarify current practices and to delineate specific duties which can easily be declared risk management.

APPENDIX C

Tort Fund Expenditures

The general, overall, responsibility for the development and maintenance of the District's Risk Management Program rests, of course, with the Superintendent of Schools. The Superintendent shall be responsible for development of the Program, identifying the various components of the Program, and delegating responsibilities for these components to the appropriate personnel, as necessity indicates. It is expected that the Superintendent would continually evaluate the effectiveness of the Program, and be apprised of needed revisions, additions or deletions to the components and assigned responsibilities. It is also expected that, because of the delegation of responsibilities, the Superintendent of Schools would spend no less than five percent (5%) of his/her time toward the fulfillment of this task.

A primary component of the Risk Management Program is the provision of an insurance/compensation program that will provide protection to the District against liability. Portions of this risk management component shall include, but not be limited to:

1. Premiums for the various necessary insurances, including all Liability Insurance, Building and Fleet Insurance, Workers' Compensation, Unemployment Compensation, Personnel Bonds, etc.
2. Pay judgments or settlements arising against the District
3. Pay for all legal fees connected with protecting or defending the District against liability, including unfair labor practice charges, and employee collective bargaining.
4. Allowance for the time expended by assigned District personnel concerning the above delineated assignments.

The District's Superintendent, who serves in a business official capacity, is assigned the responsibility for the administration of this component of the Risk Management Program. He/she shall serve as the District's liaison to the various consulting services, claim and adjustment services, and insurance companies. In addition he/she shall be responsible for all communications concerning claims against, or on behalf of, the District.

The District's Risk Management Program in relation to the safe conditions of the buildings and grounds, and protection of the District's real and personal property, shall primarily be the responsibility of the District's Maintenance and Custodial Services. Their responsibilities and duties shall include, but not be limited to:

1. The development and identification of the various components of responsibilities concerning inspection of buildings, grounds and equipment to provide protection to the local district, its students, employees and the public. Within this parameter, he/she shall be responsible for the supervision of the building custodians, daily inspection of buildings and grounds, the development and operation of the District's building security program, including the acquisition and supervision of necessary security personnel and purchasing of security devices.
2. The maintenance of the legal and safe conditions of buildings and grounds. He/she is responsible for the District's compliance with State and Federal Laws regarding student health and safety, asbestos, radon, lead, etc. He/she shall be responsible for the training of the District custodial personnel to perform work on safety and health matters.

3. The coordination of all personnel performing maintenance duties within the Risk Management Program – Contractual Custodial Company personnel, etc. It is expected that all contractual custodians would devote twenty percent (20%) of their time in daily inspection of their respective buildings or grounds responsibilities, to ensure a risk-free environment.
4. The bidding of supplies and contractual services in such a manner that the District meets all the requirements for Toxic Materials, Equal Opportunity Employment, Prevailing Wage Rates, comparable name equipment, responsible bidders, etc.

It is expected that the District's Maintenance and Custodial staff will expend 100% of his/her time directly related to fulfilling the responsibilities of his/her position in the District's Risk Management / Tort Avoidance Program.

The District's Risk Management Program in relation to safe conditions and supervision and protection of the District's real and personal property includes other components than those described in the responsibilities of the District's Maintenance and Custodial staff and the responsibilities of those directly supervised by the District's Maintenance staff. Included here are responsibilities performed by many different personnel:

1. The Fleet Supervisor is assigned the responsibility for the Risk Management Program regarding all aspects of the District's transportation program such as supervising transportation maintenance personnel, and drivers in their risk management responsibilities – the driver daily inspection of their busses for safety problems – and the maintenance personnel for the inspection of all busses and resultant efforts to correct any possible tort-producing deficiencies. The Fleet Supervisor is expected to devote fifty percent (50%) of his/her time to risk management functions.
2. Student Transportation – All bus drivers shall be responsible for the inspections (prior to each run) of their bus to ensure that the vehicle is free from any situation that would produce risk or tort possibilities. It is assumed that this task would require approximately one tenth of the time actually spent for transporting students and thus one tenth of the cost of bus service shall be included under the Risk Management Program.
3. Student Transportation – Contracted transportation maintenance personnel as needed are responsible also for the inspection of vehicles, both for legally required state inspections, and for provisions for maintaining risk-free student and employee operating conditions. Vehicles must be kept safe, not only for the students and employee safety, but also for the safety of the District property. Approximately one half (50%) of maintenance/mechanic personnel time will be devoted to these tasks.

The District's Risk Management Program in relation to the health and safety of District students and personnel is the responsibility of the Building Principals and their administrative staffs. The degree of this responsibility (time invested) varies in accordance to the number of students involved and, of course, the age of those students; and to the number of personnel involved. Building Principals and/or their assistants shall provide for the protection of students and personnel, and freedom from exposure to tort producing situations, which arise from, but are not limited to, the following:

1. Incidents in lunchrooms – protection
2. Incidents on playgrounds – protection
3. Incidents occurring during school athletics
4. Incidents occurring during physical education classes

5. Incidents occurring during manual or vocational training or shopwork
6. Incidents in connection with transportation of students
 - a. Before boarding
 - b. During transportation
 - c. After leaving school bus
7. Incidents in connections with safety of students from traffic hazards and exposure to risk
8. Incidents due to acts of fellow students
 - a. Committed in classroom
 - b. Committed outside classroom
9. Incidents due to lack or insufficiency of supervisors
 - a. Before school bus
 - b. During or between class periods
 - c. During noon hour or recess periods
 - d. After school bus
 - e. Miscellaneous; undetermined time

It is expected that each Building Principal would spend approximately twenty percent (20%) of his/her time meeting his/her responsibilities associated with Risk Care Management.

One of the primary responsibilities of the School Nursing service is the protection of the health and safety of students and personnel. These positions are directly involved with the District's compliance to State health law, and ensuring that the student has been physically examined in a legal manner that ensures that the student is in a risk-free physical condition, both in relation to him/herself, and in relation to other students and District personnel. The Nurse has the additional risk management responsibility of reducing student/personnel exposure to communicable disease and other health and safety problems. Not only are they responsible for limiting exposure, but they are also responsible for the protection of students with specified health problems, health needs, and safety needs. The portion of his/her time devoted to limiting/avoiding Tort and situations arising from the health, safety, and physical conditions of all students should be no less than fifty percent (50%.)

The Director of Food Service and cooks have the responsibility to supervise the protection of students from health problems due to contaminated supplies, improperly stored, cooked or handled food or milk. He/she is also responsible for the protection of students and employees from harm due to improper or unsafe mechanical devices such as dishwasher thermostats, cutting utensils, steam tables, stoves, etc. The portion of time devoted to these activities should be no less than fifty percent (50%) for the Director and five percent (5%) for cooks.

The responsibilities of providing Special Education Services are directly interwoven into the District's Risk Management/Tort Avoidance program. The responsibilities are in four major areas:

1. The guarantee of protections of the constitutional and statutory rights of students.
2. The reducing of exposure to a tort situation involving the legal and proper student testing, evaluation, identification, and placement of Special Education students.
3. Providing for the confidentiality of student psychological profiles and records.
4. The discipline of Special Education students.

Because of the wide range of responsibilities, and the tort producing possibilities of these responsibilities, it is expected that fifty percent (50%) of the Administrative costs paid to South Eastern Special Education would be devoted to fulfilling these obligations.

The responsibilities of Playground/Lunch Supervisors are solely and completely within the realm of risk management functions. The responsibilities of their position as listed previously in relation to the health and safety of students as well as the supervision and protections of students make these functions fall totally within tort guidelines.

Since it is recognized that many other positions include assignments, which are ripe to create exposure to tort and risk situations, an effort has been made by the District to allocate a portion of their time to the Management Program. It is expected that all Athletic Directors, Physical Education Teachers, Coaches, Music Teachers, Career Technical Education Teachers, Science Lab Teachers, etc. will closely supervise their students and ensure that all students are protected from undue exposure to risk situations according to the allocations listed below:

1. Teachers of Art, Science, Agriculture, Vocational Education and Industrial Education (15%)
2. Teachers of Home Economics, Physical Education (and its Teacher's Assistants) and all other teachers (10%)
3. Coaches (10%)
4. Athletic Trainer (100%)

APPENDIX D

Salary Allocation Summaries

2018–2019 TORT/RISK MANAGEMENT EXPENDITURES

Superintendent	\$ 7,368
Principals	\$138,025
Cooks	\$ 19,074
Food Service Director	\$ 22,000
School Board Legal Liability / Workers' Compensation / Blanket Bond Liability / School Treasurer Bond / Unemployment	\$160,000
Legal Fees / Records Management for Tort Situations / Public Costs	\$ 12,000
District Maintenance	\$ 70,000
Nurses & Health Paraprofessional	\$ 75,000
Playground / Lunch Supervisors	\$ 50,000
Custodians	\$108,000
Special Education Services	\$ -
Multi-Peril / Liability Insurance / Boiler (Commercial Package)	\$117,500
Summer Maintenance Staff	\$ 45,000
Commercial Auto Insurance	\$ 30,000
Transportation Staff	\$ -
Fingerprinting and Bushue HR Yearly Costs	\$ 20,000
Athletic Trainer	\$ 20,000
Coaches & Teachers of Art, Science, Voc. Ed., Ind. Ed. & P.E.	\$245,353
Onsite Security Plan Service	\$ 3,000
Secure Backup of Computer System (Skyward/ISCorp)	\$ 7,680
Grand Total	\$ 1,150,000

Anticipated Revenue	\$1,150,000

RICHLAND COUNTY CUSD #1
FUEL BIDS FOR JANUARY 1, 2018 – DECEMBER 31, 2018

OPEN PRICE

	87 Octane w/ Ethanol	#2 Diesel w/ 5%	Premium ULS w/ 5%	Premium Plus/Gold
Price	<u>1.663</u>	<u>2.025</u>	<u>2.046</u>	<u>2.05</u>
L.U.S.T. Tax	<u>.004</u>	<u>.004</u>	<u>.004</u>	<u>.004</u>
Environmental Impact Tax	<u>.008</u>	<u>.008</u>	<u>.008</u>	<u>.008</u>
Illinois Motor Fuel Tax	<u>.19</u>	<u>.215</u>	<u>.215</u>	<u>.215</u>
TOTAL	<u>1.865</u>	<u>2.252</u>	<u>2.273</u>	<u>2.277</u>

FIRM PRICE

	87 Octane w/ Ethanol	#2 Diesel w/ 5%	Premium ULS w/ 5%	Premium Plus/Gold
Price	<u>1.894</u>	<u>2.176</u>	<u>2.197</u>	<u>2.201</u>
L.U.S.T. Tax	<u>.004</u>	<u>.004</u>	<u>.004</u>	<u>.004</u>
Environmental Impact Tax	<u>.008</u>	<u>.008</u>	<u>.008</u>	<u>.008</u>
Illinois Motor Fuel Tax	<u>.19</u>	<u>.215</u>	<u>.215</u>	<u>.215</u>
TOTAL	<u>2.096</u>	<u>2.403</u>	<u>2.424</u>	<u>2.428</u>

COLD WEATHER TREATMENT .0269 PER GALLON

WABASH VALLEY SERVICE Co. - ROGER WINTER

Company Name & Contact Person

909 N. COURT

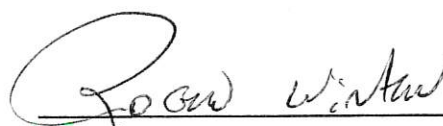
Address

GRANDVILLE, IL 62844

City, State, Zip Code

888-869-8127

Telephone No.



Signature

RICHLAND COUNTY CUSD #1
FUEL BIDS FOR JANUARY 1, 2018 – DECEMBER 31, 2018

OPEN PRICE

	87 Octane w/ Ethanol	#2 Diesel w/ 5%	Premium ULS w/ 5%	UL Clear Premium Plus/ ~~Gold~~
Price	<u>1.82²</u>	<u>2.14⁹</u>	<u>2.16⁵</u>	<u>2.12⁶</u>
L.U.S.T. Tax	<u>.004</u>	<u>.004</u>	<u>.004</u>	<u>.004</u>
Environmental Impact Tax	<u>.008</u>	<u>.008</u>	<u>.008</u>	<u>.008</u>
Illinois Motor Fuel Tax	<u>.19</u>	<u>.215</u>	<u>.215</u>	<u>.215</u>
TOTAL	<u>2.02⁴</u>	<u>2.37⁶</u>	<u>2.39³</u>	<u>2.35³</u>

FIRM PRICE

	87 Octane w/ Ethanol	#2 Diesel w/ 5%	Premium ULS w/ 5%	UL Clear Premium Plus/ ~~Gold~~
Price	<u>1.89²</u>	<u>2.21⁹</u>	<u>2.23⁵</u>	<u>2.19⁶</u>
L.U.S.T. Tax	<u>.004</u>	<u>.004</u>	<u>.004</u>	<u>.004</u>
Environmental Impact Tax	<u>.008</u>	<u>.008</u>	<u>.008</u>	<u>.008</u>
Illinois Motor Fuel Tax	<u>.19</u>	<u>.215</u>	<u>.215</u>	<u>.215</u>
TOTAL	<u>2.09⁴</u>	<u>2.44⁶</u>	<u>2.46³</u>	<u>2.42³</u>

COLD WEATHER TREATMENT .02 PER GALLON

FEHRENBACHER OIL CO

Company Name & Contact Person

1402 S. WEST ST P.O. BOX 862

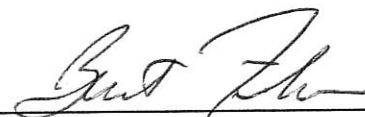
Address

OLNEY IL 62450

City, State, Zip Code

618-392-7941

Telephone No.



Signature

BID SPECIFICATIONS

2018 - 2019

Body Specifications

Bids will be received for providing three (3) 72 passenger conventional type bus bodies.

Body specifications are as follows:

1. Dual heater shut-off valves at the engine.
2. Dual heater complete with rear extension heater, right hand heater, and auxiliary heater booster circulating pump.
3. Electric self-defrosting outside mirrors to meet Illinois Department of Transportation standards.
4. Electric two-speed, intermittent, windshield wipers and electric wet-arm washers.
5. Five pound dry chemical fire extinguisher.
6. Right and left auxiliary defroster fans, minimum 6-inch diameter.
7. Undercoating to meet state specifications.
8. Headlights flash with alternating red loading lights.
9. Tinted windshield - sun shaded.
10. Large rear windows.
11. Acoustic ceiling.
12. Grey heavy-duty upholstery.
13. Electric operated stop arm with flashing lights.
14. Electric operated crossing arm with poly rod assembly with an interrupt switch located on the switch panel.
15. Folding steps and hand holds for cleaning windshields.
16. Interior dome lights, dual row with four rear lights on one switch; front lights to be on a separate switch.
17. 6-way adjustable drivers high back seat with cloth insert.
18. Upper and lower glass in rear emergency door.
19. Rubber mud flaps installed behind front and rear wheels.
20. Sliding two-piece glass window on driver's side.
21. Grey rubber floor covering; isle and entrance steps to be heavy-duty ribbed.
22. Locking fuel filler door.
23. Strobe light to meet Illinois Department of Transportation standards (low profile to be mounted midway back on roof).
24. Battery compartment to be sliding rack type.
25. Bodies shall meet all Federal and State standards, which are mandatory at the time bus is delivered to school and shall pass State vehicle inspection before acceptance by the school.
26. Winter front.
27. Access cover in floor for fuel-sending unit.

28. Ignition switch controlled electrical body panel switches.
29. Locking door on outside electrical access panel.
30. White-topped roof.
31. Twenty-eight percent (28%) dark tint side and rear windows.
32. Roof Hatch "Spheros Brand" located in center of bus "Low Profile".
33. Lettering on sides of bus " Richland County Community Unit District No. 1".
34. Vandal Lock doors, front and rear.
35. Bus Camera System. (REI DVR System) 4 camera system; 6.0 front; 2.4 back; 2.4 on left and right midway. Consult with Lonnie Doan, Transportation Mechanic, before installation.
36. L.E.D. exterior lights on bus body (clearance, tail, brake, turn, back up, stop arm, 8-way loading) with correct colored lenses.
37. Master switch to shut off heaters, defrosters, radio, etc for noise at railroad tracks.
38. Seat belt ready seat frames for all passenger seats.
39. The first ten (5) seats on each side equipped/installed with 2 retractable seat belts per seat.
40. New bus identification numbers are: 44, 49, 58.
These numbers should be placed; one on rear, one on left side, one on right side behind entrance door, and one on front on right front fender above bumper.
41. If DEF tank installed – Need DEF and fuel tank keyed different.
42. AM FM CD stereo system with P.A. 8 internal speakers.
43. Cruise Control

Chassis Specifications

Size of chassis desired is as follows:

Three (3) 72 passenger conventional (must be 72 passenger buses as requested).

Chassis shall meet all Federal and State standards, which are mandatory at the time bus is delivered to the school and shall pass State vehicle inspection before acceptance by the school.

In addition, chassis will be delivered complete as follows:

1. Engine to be a Diesel in-line 6 cylinder, 220 H.P. (min.).
2. Engine block heater - 1000-watt minimum.
3. Chassis shall be equipped with a tilt hood.
4. Tachometer installed.
5. Safety fuel tanks as specified in Section 12-813 of the Illinois Vehicle Code.
At least sixty (60) gallon fuel tank.
6. 11R22.5, 12 ply, radial, tubeless tires, highway tread on front & rear, with all tires complying with Federal and State standards.
7. Power steering.
8. Hydraulic brakes - heavy-duty - disc brakes front and rear.
9. Alternator - at least 240 AMP rating minimum.
10. Battery to be mounted inside compartment of body - 3 twelve-volt batteries (minimum).
11. Allison 2500 Series transmission with external oil filter to accommodate replaceable element.
12. Axle weight rating (minimum 9,000 lb. front, 19,000 lb. rear) to comply with Federal standards.
13. Instruments must include an electric or manual throttle, controlled by a separate knob or switch on the instrument panel for fast idle operation control.
14. Original inspection certificate.
15. Dual action heavy duty shocks front and rear.
16. Temperature gauge, oil gauge, voltmeter combination with warning lights.

RESOLUTION directing the Regional Superintendent of Schools for Clay, Crawford, Jasper, Lawrence, and Richland Counties to certify to the proper election authority the question of imposing a retailers' occupation tax and a service occupation tax to be used exclusively for school facility purposes to the electors of Richland County at the General Primary Election to be held on the 20th day of March, 2018.

*

*

*

WHEREAS, Section 5-1006.7 of the Counties Code, 55 ILCS 5/5-1006.7, as amended, (the "County School Facility Occupation Tax Law") authorizes the implementation of a tax upon all persons engaged in the business of selling tangible personal property, other than personal property titled or registered with an agency of the State's government, at retail in a county on the gross receipts from the sales made in the course of business at a rate not to exceed 1% to provide revenue to be used exclusively for school facility purposes (the "County School Facility Occupation Tax"), as that term is defined in the County School Facility Occupation Tax Law, if a proposition for the tax has been submitted to the electors of that county and approved by a majority of those voting on the question; and

WHEREAS, the County School Facility Occupation Tax Law provides that the regional superintendent of schools for the county must, upon receipt of a resolution or resolutions of school district boards of education that represent more than 50% of the student enrollment within the county, certify the question to the proper election authority for submission to the electors of the county at the next regular election at which the question may be lawfully submitted to the electors, all in accordance with the Election Code; and

WHEREAS, the Board of Education (the "*School Board*") of Richland County Community Unit School District No. 1, Richland County, Illinois (the "*District*"), hereby finds and determines that it is necessary and in the best interest of the District that the Regional Superintendent of Schools for Clay, Crawford, Jasper, Lawrence, and Richland Counties certify

the proposition to the County Clerk of Richland County and any other proper election authority or authorities having jurisdiction in Richland County for submission to the electors of Richland County at the General Primary Election to be held on the 20th day of March, 2018 (“the Election”).

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Richland County Community Unit School District No. 1, Richland County, Illinois, as follows:

Section 1. *Incorporation of Preambles.* The School Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. *Need to Submit to Voters.* It is necessary and in the best interests of the District that a proposition to impose a County School Facility Occupation Tax at the rate of 1% on the sale of all non-exempt personal property, as defined and described in the County School Facility Occupation Tax Law, be submitted to the voters of Richland County, in accordance with the General Election law at the Election.

Section 3. *Direction to Regional Superintendent.* Upon receipt of this Resolution and other resolutions adopted by boards of education which together represent more than 50% of the student enrollment within Richland County, the Regional Superintendent of Schools for Clay, Crawford, Jasper, Lawrence, and Richland Counties is hereby directed to certify the proposition to the County Clerk of Richland County and any other proper election authority or authorities having jurisdiction in Richland County for submission to the electors of Richland County at the Election.

Section 4. *Filing of Resolution.* As soon as practicable after the adoption hereof, the Secretary of the School Board shall certify a copy hereof to the Regional Superintendent of

Schools for Clay, Crawford, Jasper, Lawrence, and Richland Counties, so that the Regional Superintendent may certify the proposition as aforesaid not less than sixty-eight (68) days prior to the Election.

Section 5. *Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. *Repealer and Effective Date.* All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed, and that this Resolution be in full force and effect forthwith upon its adoption.

ADOPTED this ____ day of December, 2017.

President, Board of Education

ATTEST:

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by the Secretary be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote
upon the motion to adopt said resolution as read.

Upon the roll being called, the following members voted:

AYE: _____
_____.

The following members voted:

NAY: _____
_____.

Whereupon, the President declared the motion carried and the resolution adopted and did
sign and approve the same in open meeting and did direct the Secretary to record the same in the
records of the Board of Education of Richland County Community Unit School District No. 1,
Richland County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF RICHLAND)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the "*School Board*") of Richland County Community Unit School District No. 1, Richland County Illinois (the "*District*"), and that as such official I am the keeper of the records and files of the School Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the ____ day of December, 2017 insofar as the same relates to the adoption of a resolution entitled:

RESOLUTION directing the Regional Superintendent of Schools for Clay, Crawford, Jasper, Lawrence, and Richland Counties to certify to the proper election authority the question of imposing a retailers' occupation tax and a service occupation tax to be used exclusively for school facility purposes to the electors of Richland County at the General Primary Election to be held on the 20th day of March, 2018.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the School Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, as amended, and the Election Code of the State of Illinois, as amended, and that the School Board has complied with all of the provisions of said Act and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this ____ day of _____, 2017.

Secretary, Board of Education

TO: RCCU #1 Board of Education, Mr. Bussard, and RCES Administration

FROM: Sherry Clinton, RCES Office Manager

DATE: November 20, 2017

RE: Request for Amended Retirement Date

In follow up to my notice of intent to retire previously submitted, please accept this amended request for my updated retirement date.

To mine and my family's good fortune, I have had few occasions on which to redeem my sick leave throughout my 28 years with the schools. This has resulted in my accumulation of 317.5 days of sick leave. Of those, 221 of my accumulated days will be credited as a year of service towards my IMRF retirement.

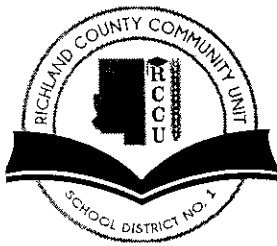
While I had anticipated my only choice was forfeiting my remaining 96.5 days, Mr. Thomann and Mrs. Hahn have expressed their wish that I remain available over the next few months for occasional substitution needs and/or training. I am more than happy to accommodate this request.

Given this additional prospective duty time, I respectfully request that my remaining accumulated sick leave be credited to me during the months of January 2018 - June 2018 and that my official retirement date be amended to June 8, 2018.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sherry Clinton".

Sherry Clinton
RCES Office Manager



Richland County Elementary School
1001 North Holly Road · Olney, Illinois 62450
P/618.395.8540 · F/618.395.8672
Margaret Hahn, Primary Principal
Andy Thomann, Intermediate Principal

VITA

POSITION: Paraprofessional

NAME: Rachel Urfer

IEIN: 1170384

ADDRESS: 1371 N. 1400th Ave.
Newton, IL 62448

TELEPHONE NO: 618-783-1368

License: Educator Licence with Stipulation (Paraprofessional)
Expires June 30, 2022

EXPERIENCE: Southeastern Special Education
Paraprofessional

BEGINNING SALARY: \$12.00/hour

It is my recommendation that Rachel Urfer be hired as a Paraprofessional at RCES for the 2017-2018 school year effective Monday, December 18, 2017.

Margaret Hahn
Margaret Hahn

12/15/17
Date



Richland County High School
Athletic Department
Home of the Olney Tigers
1200 E. Laurel St. Olney, IL 62450
Phone (618) 393-2191
Fax (618) 395-1256

Date: December 15, 2017

To: Chad LeCrone, Principal

Cc: Sonja Music

From: Curt Nealis, Athletic Director

Re: 2018 Spring Coaching Recommendations

I recommend the following people be approved as RCHS coaches for the spring 2018 season.

Sport	Position	Name
Softball	Head Coach	Julia Miller (approved Sept. 2017)
Softball	Asst. Coach	Jessica VanDyke
Baseball	Head Coach	Matt McLaren (approved Aug. 2017)
Baseball	F/S coach	Tony Duenas/Patrick Mehaffey
Boys' Track	Head Coach	Ryan Denton
Girls' Track	Head Coach	Amy Julian
Track	Asst. Coach	Louis Gassmann/Matt Music
Boys' Tennis	Head Coach	Drew Muston
Girls' Soccer	Head Coach	Amy Stallard
Girls' Soccer	Asst. Coach	TBD

December 8, 2017

Dear Superintendent Bussard and Board of Education,

I am writing to you today to ask that my 70 sick days used last year, during my cancer battle, be reinstated. It has been a tough year, but I am so thankful to have had the support of my district. Your kindness and understanding continues to be appreciated.

I am thrilled to be back at Richland County Middle School doing what I love.

Thanks for your consideration in this matter.

Sincerely,

Jamie Tyler

A handwritten signature in blue ink that reads "Jamie Tyler". The signature is written in a cursive, flowing style with a large initial "J" and a long, sweeping underline.