

PUTNAM COUNTY CUSD #535
BOARD OF EDUCATION MEETING AGENDA
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER
July 16, 2018
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

DISTRICT GOALS:

Demonstrate increased academic achievement for all students.
Improve communications among all stakeholders in the Putnam County School District and communities.
Maintain strong fiscal responsibility in the Putnam County School District.

I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. ROLL CALL	
IV. ADJUSTMENTS TO THE AGENDA	
V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS	
VI. CORRESPONDENCE	
VII. CONSENT AGENDA	
A. Approve regular and executive session minutes of June 18, 2018	3
B. Approve District Bills	7
C. Approve Financial Reports	22
D. Approve Treasurer's Report	73
VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS	
A. Principals' Reports - no reports	
B. Superintendent's Report	
1. Investment update - no update	
2. Transportation report - no report	
3. State funding update	74
IX. OLD BUSINESS	
A. FOIA requests (none)	
B. PressPlus Issue 98 (2nd reading) (action)	75
C. 2018-2019 Board Meeting Dates	111
X. NEW BUSINESS	
A. Budget Update	112
XI. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT,	113

COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT AND SCHOOL SAFETY CONCERNS, AND UPDATES IN THE DISTRICT.

XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION

A. Hires (action)

B. Safety Committee

XIII. ADJOURNMENT

Putnam County Community Unit School District #535
400 E Silverspoon Ave
Granville, Illinois 61326

Board of Education
Regular Meeting
6:30 p.m., June 18, 2018
Media Center Putnam County Primary School

Vice President Mr. Copeland called the meeting to order at 6:30 p.m.

CALL TO ORDER

The meeting continued with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Mr. Gibson and Mr. Judd were absent.

ROLL CALL

Under Audience Participation add Retiree Recognition and add letter H under new business Renewal of Bus Contract of 18 passenger bus.

ADJUSTMENTS TO THE AGENDA

Mr. Carlson presented Nancy Berger with a crystal apple for her retirement. The board of education and Mr. Carlson congratulated Mrs. Berger for her 20 years of teaching service in the district. Also honored was Sherrie Etscheid on her retirement at the end of June. Sherrie was not able to attend the meeting but was thanked by Mr. Carlson and the board for her years of service as a custodian in the district.

AUDIENCE PARTICIPATION/ HEARING OF DELEGATIONS

Mr. Lenny VanWingerden from Land's Energy made a presentation to the board regarding energy costs for the district. He explained different options available to the district. He gave a handout that had rates through the company Calpine.

Mr. Greg Williams and Kyle Crackenberger from Siemens gave a solar presentation to the board on another solar energy option for the board to consider.

Mr. Laramie Storm from BluePoint/Seconds Matters presented to the board on school safety using technology.

There was no correspondence.

CORRESPONDENCE

Mr. Mallery moved and Mrs. Baker seconded the motion to approve the consent agenda: regular and executive session minutes of May 21, 2018; regular and executive session minutes of special meeting on June 2, 2018; bills for June 2018; financial reports for May 2018; Treasurer's Report for May 2018. On roll call the members voted as follows: Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; Mrs. Shore, aye; and Mrs. Baker, aye. Motion carried.

CONSENT AGENDA

The principals' reports are posted on BoardBook.

PRINCIPALS' REPORTS

Transportation report: Mr. Carlson reported that the Administrative Team finalized the busing needs for summer school. Through the bidding process, Johannes was the lowest bid. The cost sheets are provided in Boardbook.

SUPERINTENDENT REPORT

State funding: \$240,282.25 owed to district. Mr. Carlson reported that at this time last year \$609,721.23 was owed to the district. He will continue to monitor this situation.

Investment update: No update.

Budget update: Mr. Carlson reported that overall the budget is looking very good.

PUTNAM COUNTY BOARD OF EDUCATION

June 18, 2018

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However, keeping an eye on a solid budget is critical. He will keep the board updated as the district moves forward.

SUPERINTENDENT
REPORT CONT'D.

There were no FOIA requests.

OLD BUSINESS

Ms. Glenn moved and Mrs. Baker seconded a motion to keep the policy as is regarding Preschool Bus Routes. The policy states there must be at least 3 Preschool students in order to have a bus stop at a daycare. On roll call the members voted as follows: Mr. Mallery, abstained; Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, abstained; Ms. Glenn, aye. Motion failed. The policy will remain as is.

Mrs. Baker moved and Mr. Mallery seconded a motion to award the PCSD bus contract to Johannes. This is a 3-year contract and was the lowest bid. On roll call the members voted as follows: Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; Mrs. Shore, aye; Mrs. Baker, aye. Motion carried.

Ms. Glenn moved and Mrs. Shore seconded a motion to approve the Recusal Policy as presented by the Policy Committee and Attorney Dennis Weedman. Mr. Mallery then made a motion to Amend the Recusal Policy. There was no second. Motion failed. On roll call vote the members voted as follows on the original motion: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Press Plus Issue 98 was presented for 1st reading.

NEW BUSINESS

Mr. Mallery moved and Mrs. Shore seconded the motion to accept the firm bid from Prairie Farms Dairy, Streator, for the 2018-2019 school year. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Mrs. Baker moved and Mrs. Shore seconded the motion to increase lunch and breakfast prices by 10 cents and maintain the milk by price at 40 cents at all 4 buildings. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Mrs. Shore moved and Ms. Glenn seconded the motion to approve the Prevailing Wages of June 2018. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Ms. Glenn moved and Mrs. Baker seconded the motion to approve the Wellness Policy for the 2018-2019 school year. All ayes, motion carried.

Mrs. Baker moved and Mrs. Shore seconded the motion to approve the Title I District Plan. All ayes, motion carried.

Mr. Mallery moved and Ms. Glenn seconded the motion to approve the Liberty Mutual property/liability and workers comp insurance renewal in the amount of \$82,576. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Mrs. Shore moved and Mrs. Baker seconded the motion to renew the contract for the 18 passenger bus with Midwest Transit Equipment with a 2-year Lease with an annual payment of \$13,342. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

At 8:42 p.m. Ms. Glenn moved and Mrs. Baker seconded the motion to adjourn to

EXECUTIVE
SESSION

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executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district and school safety concerns, and updates in the district. All ayes, motion carried.

At 9:23 p.m. Ms. Glenn moved and Mrs. Baker seconded the motion to return to open session. All ayes; motion carried.

Discussion was held regarding minutes being taken during Committee meetings. Mr. Mallery brought up the potential of violation of the Open Meetings Act if the board does not have minutes taken at the committee meetings.

DISCUSSION

Mr. Mallery moved and Mrs. Shore seconded the motion to approve maternity leave for Kayla Harris. All ayes, motion carried.

PERSONNEL

Mr. Mallery moved and Mrs. Baker seconded the motion to hire Denise Ossola to fill Kayla Harris’s maternity leave. On roll call the members voted as follows: Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; and Mr. Mallery, aye. Motion carried.

Mrs. Shore moved and Mr. Mallery seconded the motion to accept, with regret, the following resignations: Monica McGill, Primary PreK Special Ed teacher, and Chris Walker as High School Varsity Softball coach. All ayes, motion carried.

Mrs. Shore moved and Ms. Glenn seconded a motion to have Security Laminate film installed on the main windows and all doors at all 4 buildings by TruArmor at a cost of \$43,752.25. On roll call members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye, and Mrs. Shore, aye. Motion carried.

At 9:34 p.m. Ms. Glenn moved and Mrs. Baker seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted,

Megan Goetz, Board Secretary

APPROVED _____
BOARD PRESIDENT DATE

BOARD SECRETARY DATE

Putnam County Community Unit School District No. 535
Granville, Illinois 61326
EXECUTIVE SESSION MINUTES
June 18, 2018

CALL TO ORDER Vice President Mr. Copeland called the meeting to order at 6:30 p.m.

ROLL CALL The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Mr. Gibson and Mr. Judd were absent.

EXECUTIVE SESSION At 8:42 p.m. Ms. Glenn moved and Mrs. Baker seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district and school safety concerns, and updates in the district. The members voted as follows: all ayes; motion carried.

ITEMS DISCUSSED I. Hires: Denise Ossola to fill a paraprofessional maternity leave.

II. Resignations: Monica McGill, PreK Special Ed Teacher and Chris Walker PCHS Varsity Softball coach.

III. Maternity Leave – Kayla Harris, HS Paraprofessional

IV. Safety Committee updates

Discussion was also held regarding scheduling a special meeting to update Superintendent Goals. No date was set.

RETURN TO OPEN SESSION At 9:23 p.m. Ms. Glenn moved and Mrs. Baker seconded the motion to return to open session. The members voted as follows: all ayes; motion carried.

Respectfully submitted,
Megan Goetz, Board secretary

BOARD PRESIDENT: _____

DATE: _____

BOARD SECRETARY: _____

DATE: _____

Bills Payable List

Printed: 7/12/2018 9:14 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 7/1/2018 to 7/31/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
8 TO 18 MEDIA INC						
		LEASE FD TECH SOFTWARE		716	600.00	10-1113-470-1
					<u>\$600.00</u>	
AFLAC						
		AFLAC-PRE TAX		96	102.57	10-481
		AFLAC-AFTER		96	11.71	10-481
		AFLAC-PRE TAX		96	10.79	20-481
		AFLAC-PRE TAX		96	102.57	10-481
		AFLAC-AFTER		96	11.71	10-481
		AFLAC-PRE TAX		96	10.79	20-481
					<u>\$250.14</u>	
AMEREN ILLINOIS						
		JR HI-ELECTRICAL SERVICE		716	33.56	20-2542-466-3
		JR HI-NATURAL GAS		716	154.76	20-2542-465-3
		PRIMARY NATURAL GAS		716	300.10	20-2542-465-5
		JR HI-NATURAL GAS		716	2,168.47	20-2542-465-3
		H S- ELECTRIC SERVICE		716	5,595.23	20-2542-466-2
		ELEMENTARY-ELECTRIC SERVI		716	1,254.39	20-2542-466-4
		PRIMARY-ELECTRIC SERVIC		716	4,509.79	20-2542-466-5
		H S- ELECTRIC SERVICE		716	78.56	20-2542-466-2
		JR HI-ELECTRICAL SERVICE		716	93.56	20-2542-466-3
		JR HI-NATURAL GAS		716	295.77	20-2542-465-3
		H S-NATURAL GAS SERVICE		716	751.44	20-2542-465-2
		ELEMENTARY-NATURAL GAS		716	122.72	20-2542-465-4
		PRIMARY NATURAL GAS		716	612.14	20-2542-465-5
					<u>\$15,970.49</u>	
AMERICAN CENTRAL INSURANCE S						
		DEP DAYCARE EXP FLEX PLAN		96	295.83	10-481
		HEALTH CARE EXP FLEX PLAN		96	896.25	10-481
		BOARD DUES/FEES		716	65.00	10-2310-640-6
		DEP DAYCARE EXP FLEX PLAN		96	295.83	10-481
		HEALTH CARE EXP FLEX PLAN		96	1,021.25	10-481
					<u>\$2,574.16</u>	
APPLE INC						
		LEASE FD TECH SUPPLY IPAD BUNDLE - 10		716	2,940.00	10-1112-410-1
					<u>\$2,940.00</u>	
BE PUBLISHING						
27204		H S-TEXTBOOKS GOOGLE APPS		716	4,199.31	10-1113-420-2
					<u>\$4,199.31</u>	
BERNARDONI, PATRICIA						
		CROSS CAT-TRAVEL		716	9.72	10-1220-332-1
					<u>\$9.72</u>	
BRANDSTATTER SONS, JOHN						
		ELEMENTARY-BLDG REPAIR DISPOS VALVE/VACU		716	654.44	20-2542-323-4
					<u>\$654.44</u>	
CARBONI, AMY						
		JR HI SUPPLIES		716	5.00	10-1112-410-3

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		JR HI-TRAVEL		716	82.08	10-1112-332-3
					<u>\$87.08</u>	
CAROLINA BIO SUPPLY						
	36945	DONATIONS MARQUIS GRANT JH		716	445.24	10-2310-412-6
					<u>\$445.24</u>	
CDW GOVT INC.						
		LEASE FD TECH SUPPLY		716	1,792.63	10-1112-410-1
					<u>\$1,792.63</u>	
CENTERPOINT ENERGY SERVICES I						
		H S-NATURAL GAS SERVICE		716	42.75	20-2542-465-2
		PRIMARY NATURAL GAS		716	367.65	20-2542-465-5
		ELEMENTARY-NATURAL GAS		716	51.30	20-2542-465-4
		JR HI-NATURAL GAS		716	91.20	20-2542-465-3
					<u>\$552.90</u>	
CENTRAL RESTAURANT PRODUCTS						
	50793	PRIMARY MISC SUPPLY		716	76.49	10-2560-490-5-421000
					<u>\$76.49</u>	
CHALKBOARD CATALOG						
	36977	JR HI SUPPLIES		716	117.79	10-1112-410-3
					<u>\$117.79</u>	
CIONI FORD, AL						
		TRANSP - YB SUPPLY WIPER BLADES		716	19.96	40-2550-411-1
		H S-GROUNDS SUPPLIES TIRE MOWER		716	22.50	20-2543-410-2
					<u>\$42.46</u>	
CLASSROOM DIRECT/SCHOOL SPE						
	36980	JR HI SUPPLIES		716	109.36	10-1112-410-3
	36992	JR HI SUPPLIES		716	44.90	10-1112-410-3
	43660	HENN ELEM-SUPPLIES		716	66.15	10-1110-410-4
	43664	HENN ELEM-SUPPLIES		716	50.90	10-1110-410-4
					<u>\$271.31</u>	
COMTECH HOLDINGS INC						
		ELEMENTARY-GROUNDS CAP OU INSTALL 3" GAS		716	8,916.00	20-2543-540-4
					<u>\$8,916.00</u>	
CULLIGAN TRI CO SALES						
		ALL SCHOOL SERVICES		716	50.50	20-2542-321-1
					<u>\$50.50</u>	
DE LAGE LANDEN PUBLIC FINANCE						
		PRIMARY R/M /COPIER		716	730.80	10-1111-323-5
		HS R/M / COPIER		716	730.80	10-1113-323-2
		JH R/M/COPIER		716	730.80	10-1112-323-3
		HEN R/M/COPIERS		716	730.80	10-1110-323-4
		SUP COPY MACHINE		716	730.80	10-2320-323-1
					<u>\$3,654.00</u>	
DEW DRAFTING SUPPLIES						
		VOC AG SUPPLEMENTAL		716	8.00	10-1401-410-19
					<u>\$8.00</u>	

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
DON OWEN TIRE SERVICE INC						
		YELLOW BUS R/M REPAIR EXHAUST		716	127.28	40-2550-322-1
					<u>\$127.28</u>	
DOUBLE Z TRUCKING INC						
		JR HI-GROUNDS SUPPLIES		716	603.19	20-2543-410-3
					<u>\$603.19</u>	
EBSCO ACCOUNTS RECEIVABLE SE						
27336		HS MEDIA CTR-PERIODICALS		716	346.33	10-2220-440-2
					<u>\$346.33</u>	
EDMENTUM						
		TITLE I 1-6 STUDY ISLAND		716	4,070.00	10-1250-410-36-430000
					<u>\$4,070.00</u>	
E-RATE FUNDING SERVICES LLC						
		LEASE FD TECH SOFTWARE		716	750.00	10-1113-470-1
					<u>\$750.00</u>	
ERICKSON, KRISTIN						
		MEDICAID LESSONS FOR CLASS		716	150.00	10-1220-411-11-499100
					<u>\$150.00</u>	
FAY, HAROLD						
		H S-ATHLETIC TRAVEL		716	27.50	10-1501-332-2
					<u>\$27.50</u>	
FICEK ELECTRIC & COMM						
		PRIMARY REPAIR/MAI		716	150.00	20-2542-323-5
					<u>\$150.00</u>	
FLINN SCIENTIFIC INC						
36959		DONATIONS MARQUIS DONATION JH		716	440.15	10-2310-412-6
36962		DONATIONS MARQUIS DONATION JH		716	145.65	10-2310-412-6
36966		DONATIONS MARQUIS DONATION JH		716	831.13	10-2310-412-6
36968		DONATIONS MARQUIS DONATION JH		716	271.20	10-2310-412-6
36960		DONATIONS MARQUIS DONATION JH		716	682.41	10-2310-412-6
36965		DONATIONS MARQUIS DONATION JH		716	663.30	10-2310-412-6
					<u>\$3,033.84</u>	
FREY SCIENTIFIC						
36967		JR HI SUPPLIES		716	14.21	10-1112-410-3
					<u>\$14.21</u>	
FRONTIER						
		PRIMARY-TELEPHONE SERV		716	189.10	20-2542-340-5
					<u>\$189.10</u>	
FRONTLINE TECHNOLOGIES GROU						
		LEASE FD TECH SOFTWARE		716	4,920.00	10-1113-470-1
					<u>\$4,920.00</u>	
GETZ FIRE EQUIPMENT CO						
		PRIMARY REPAIR/MAI ALARM TROUBLE		716	240.00	20-2542-323-5
					<u>\$240.00</u>	
GRASSERS						

Bills Payable List

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		JR HI-BUILDING SUPPLIES /349337		716	42.18	20-2542-410-3
					<u>\$42.18</u>	
GUISTI ELECTRIC LLC						
		H S- GROUNDS REPAIR/MAIN		716	415.00	20-2543-323-2
					<u>\$415.00</u>	
HEALTH CARE SERVICE CORPORAT						
		HLTH NC S		96	321.00	20-481
		HLTH BP NC S		96	1,326.50	20-481
		HLTH NC S		96	1,284.00	10-481
		HLTH BP NC S		96	5,306.00	10-481
		HLTH E + C		96	2,965.43	10-481
		HLTH BP E + C		96	3,834.93	10-481
		HLTH CRT E + S		96	738.36	10-481
		HLTH BP CRTE+S		96	780.60	10-481
		HLTH CRT S		96	2,289.26	10-481
		HLTH BP CRT S		96	9,460.15	10-481
		HLTH E + C		96	257.93	20-481
		HLTH BP EMP+C		96	348.63	20-481
		HLTH ADM BP F		96	4,094.21	10-481
		HLTH BP ADM S		96	329.50	10-481
		HLTH CRT F		96	3,219.96	10-481
		HLTH BP CRT F		96	2,709.35	10-481
		HLTH NC F		96	1,125.78	10-481
		HLTH BP NC F		96	947.26	10-481
		HLTH CRT F		96	157.38	20-481
		HLTH BP CRT F		96	132.43	20-481
		HLTH CRT S		96	21.94	20-481
		HLTH BP CRT S		96	90.65	20-481
		HLTH ADM BP F		96	51.83	80-481
		HLTH NC S		96	321.00	20-481
		HLTH BP NC S		96	1,326.50	20-481
		HLTH NC S		96	1,284.00	10-481
		HLTH BP NC S		96	5,306.00	10-481
		HLTH E + C		96	2,965.43	10-481
		HLTH BP E + C		96	3,834.93	10-481
		HLTH CRT E + S		96	738.36	10-481
		HLTH BP CRTE+S		96	780.60	10-481
		HLTH CRT S		96	2,311.20	10-481
		HLTH BP CRT S		96	9,550.80	10-481
		HLTH E + C		96	257.93	20-481
		HLTH BP EMP+C		96	348.63	20-481
		HLTH ADM BP F		96	4,094.21	10-481
		HLTH BP ADM S		96	329.50	10-481
		HLTH CRT F		96	3,377.34	10-481
		HLTH BP CRT F		96	2,841.78	10-481
		HLTH NC F		96	1,125.78	10-481
		HLTH BP NC F		96	947.26	10-481
		HLTH ADM BP F		96	51.83	80-481

Bills Payable List

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$83,586.16</u>	
HENNEPIN FOOD MART						
		ELEMENTARY-BLDG SUPPLIES		716	15.35	20-2542-410-4
					<u>\$15.35</u>	
HENNEPIN WATER DISTRICT						
		ELEM-WATER		716	74.25	20-2542-322-4
		ELEM-WATER		716	74.25	20-2542-322-4
					<u>\$148.50</u>	
HIMELICK, MORGAN						
		EPIC-TUITION REIMB		716	510.00	10-2210-320-1
					<u>\$510.00</u>	
HINCKLEY SPRING WATER CO						
		BOARD SUPPLIES		716	49.27	10-2310-410-6
					<u>\$49.27</u>	
HOLMES, MICHAEL						
		JR HI BLDG. REP/ MAINT WATER SAMPLING		716	500.00	20-2542-323-3
					<u>\$500.00</u>	
IL ASSO OF SCHOOL BOARDS						
		BOARD DUES/FEES III CONFERENCE		716	5,480.00	10-2310-640-6
					<u>\$5,480.00</u>	
IL VALLEY CELLULAR						
		ALL SCHOOL SERVICES		716	258.69	20-2542-321-1
					<u>\$258.69</u>	
JALARAM TRADING COMPANY						
		PRIMARY CAFE FOOD		716	13.17	10-2560-410-5-421000
		PRIMARY-SUPPLIES		716	21.35	10-1111-410-5
		PRIMARY-SUPPLIES		716	27.00	10-1111-410-5
		JR HI SUPPLIES		716	20.34	10-1112-410-3
		PRIMARY-SUPPLIES		716	15.60	10-1111-410-5
		PRIMARY CAFE FOOD		716	10.97	10-2560-410-5-421000
		JH SUPPLIES		716	17.77	10-1112-410-3
					<u>\$126.20</u>	
JUDD CONSTRUCTION INC						
		ELEMENTARY-BLDG REPAIR		716	690.00	20-2542-323-4
					<u>\$690.00</u>	
KELLY SAUDER RUPIPE						
		H S- GROUNDS REPAIR/MAIN MOWER		716	276.59	20-2543-323-2
		PRIMARY-GROUNDS REP/MAI		716	276.58	20-2543-323-5
					<u>\$553.17</u>	
KRIEWALD ENTERPRISES LLC						
		PRIMARY REPAIR/MAI CARPET CLEANING		716	891.80	20-2542-323-5
					<u>\$891.80</u>	
LAKESHORE						
43654		HENN ELEM-SUPPLIES		716	91.99	10-1110-410-4
					<u>\$91.99</u>	
LAMBOLEY, ANN P						

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		FISCAL SVCS TRAVEL		716	36.72	10-2520-332-1
					<u>\$36.72</u>	
LAWLEY, TONI		STATE ATHLETIC TRAVEL		716	183.84	10-1501-332-1
					<u>\$183.84</u>	
LEASE		VIS IMPAIRED PROF SERV		716	680.38	10-1206-319-1
		TUITION-PUBLIC		716	2,016.38	10-4210-600-1
					<u>\$2,696.76</u>	
LOCKER ROOM		H S ATHLETIC-SUPPLIES		716	2,144.80	10-1501-410-2
					<u>\$2,144.80</u>	
LUTES H20 WELL DRILLING		JR HI BLDG. REP/ MAINT		716	300.87	20-2542-323-3
					<u>\$300.87</u>	
MAKERBOT		LEASE FD TECH SUPPLY		716	5,506.96	10-1112-410-1
					<u>\$5,506.96</u>	
MARK KARLOSKY CONSULTING		LEASE FD TECH CAP OUT BARRACUDA WEB		716	6,400.00	10-1110-540-1
					<u>\$6,400.00</u>	
MAXCOM		ELEMENTARY-BLDG REPAIR FLORID SITE		716	156.00	20-2542-323-4
					<u>\$156.00</u>	
MCDONALD PUBLISHING COMPANY						
	36984	JR HI SUPPLIES		716	38.92	10-1112-410-3
	36990	JR HI SUPPLIES		716	36.91	10-1112-410-3
					<u>\$75.83</u>	
MCGRAW-HILL SCHOOL EDUCATIOI						
	43643	HENN ELEM-TEXT		716	582.79	10-1110-420-4
					<u>\$582.79</u>	
MCNABB TELEPHONE COMPANY						
		SUPT-TELEPHONE		716	294.15	20-2542-340-1
		H S - TELEPHONE SERVICE		716	294.15	20-2542-340-2
		JR HI-TELEPHONE SERVICE		716	294.15	20-2542-340-3
		ELEM-TELEPHONE		716	294.15	20-2542-340-4
		PRIMARY-TELEPHONE SERV		716	294.15	20-2542-340-5
					<u>\$1,470.75</u>	
MEDIACOM						
		LEASE FD-NBS/MEDIACOM		716	335.90	10-2190-323-1
		LEASE FD-NBS/MEDIACOM		716	257.87	10-2190-323-1
					<u>\$593.77</u>	
MENARDS PERU						
		ELEMENTARY-BLDG SUPPLIES		716	188.71	20-2542-410-4
		PRIMARY BLDG SUPPLY		716	153.51	20-2542-410-5
		PRIMARY BLDG SUPPLY		716	110.33	20-2542-410-5

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		PRIMARY BLDG SUPPLY		716	84.06	20-2542-410-5
		PRIMARY BLDG SUPPLY		716	18.75	20-2542-410-5
		JR HI-BUILDING SUPPLIES		716	48.44	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		716	58.42	20-2542-410-4
					<u>\$662.22</u>	
MIDWEST GROUND COVER						
	27335	HIGH SCHOOL-BLDG SUPPLIE		716	592.32	20-2542-410-2
					<u>\$592.32</u>	
MIDWEST TRANSIT EQUIPMENT INC						
		BUS LEASE YELLOW		716	13,342.00	40-2550-333-2
					<u>\$13,342.00</u>	
MUSIC SHOPPE, INC.						
		MUSIC SUPPLY-JH		716	21.22	10-1115-410-3
		MUSIC SUPPLY-JH		716	16.23	10-1115-410-3
					<u>\$37.45</u>	
NASCO						
	43638	HENN ELEM-SUPPLIES		716	70.29	10-1110-410-4
					<u>\$70.29</u>	
NCPERS GROUP LIFE INS.						
		NCPERS INSURANCE		96	56.00	10-481
		NCPERS INSURANCE		96	8.00	20-481
		NCPERS INSURANCE		96	72.00	10-481
		NCPERS INSURANCE		96	8.00	20-481
					<u>\$144.00</u>	
NETWORK BUSINESS SYSTEMS INC						
		LEASE FD-NBS/MEDIACOM		716	200.00	10-2190-323-1
					<u>\$200.00</u>	
NEWS TRIBUNE						
		INFO SERV-ADVERTISING		716	514.25	10-2630-350-1
					<u>\$514.25</u>	
NORTH CENTRAL BANK						
		JR HI-ATHLETIC SUPPLIES		716	36.00	10-1501-410-3
		JR HI SUPPLIES		716	49.00	10-1112-410-3
		BOARD SUPPLIES STAFF CC		716	661.20	10-2310-410-6
		TRUCK REPAIR/MAINT PLATE RENEWAL		716	108.49	20-2542-320-3
		CROSS CAT SUPPLY - DIRECTOR ENVELOPES		716	306.25	10-1220-410-1
		JR HI SUPPLIES		716	25.96	10-1112-410-3
		SUPT OFFICE-SUPPLIES		716	62.11	10-2320-410-1
		SUPT OFFICE-SUPPLIES		716	37.86	10-2320-410-1
		BOARD SUPPLIES ENVELOPES		716	1,505.55	10-2310-410-6
		SUPT OFFICE-SUPPLIES		716	42.69	10-2320-410-1
		PRINC OFFICE-POSTAGE ENVELOPES		716	905.70	10-2410-341-1
		SUPT OFFICE-TRAVEL GALENA		716	499.54	10-2320-332-1
		VOC AG- TRAVEL		716	107.56	10-1401-332-2
		HS-SUPPLIES		716	109.55	10-1113-410-2
		HS-SUPPLIES		716	180.62	10-1113-410-2
		SUPT OFFICE-SUPPLIES SAFETY BOOKS		716	172.14	10-2320-410-1

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		JR HI-BUILDING SUPPLIES		716	469.40	20-2542-410-3
		LEASE FD TECH SUPPLY		716	2,653.64	10-1112-410-1
		H S-TEXTBOOKS		716	160.03	10-1113-420-2
					<u>\$8,093.29</u>	
NORTHERN ILLINOIS ACADEMY						
		LIGHTEDWAY/PEORIA CC		716	12,997.71	10-1912-670-1
					<u>\$12,997.71</u>	
NWEA						
	65360	LEASE FD TECH SOFTWARE MAP GROWTH		716	2,249.00	10-1113-470-1
					<u>\$2,249.00</u>	
ORIENTAL TRADING CO						
	43656	HENN ELEM-SUPPLIES		716	150.32	10-1110-410-4
	43657	HENN ELEM-SUPPLIES		716	50.97	10-1110-410-4
					<u>\$201.29</u>	
ORKIN EXTERMINATING CO IN						
		ALL SCHOOL SERVICES		716	81.26	20-2542-321-1
		ALL SCHOOL SERVICES		716	70.22	20-2542-321-1
		ALL SCHOOL SERVICES		716	83.33	20-2542-321-1
		ALL SCHOOL SERVICES		716	84.59	20-2542-321-1
		ALL SCHOOL SERVICES		716	81.26	20-2542-321-1
		ALL SCHOOL SERVICES		716	83.33	20-2542-321-1
		ALL SCHOOL SERVICES		716	70.22	20-2542-321-1
					<u>\$554.21</u>	
PALOS SPORTS INC						
	36970	JR HI SUPPLIES		716	420.68	10-1112-410-3
					<u>\$420.68</u>	
PCCU (NEC)						
		NEC-ADMIN/10 MONTH		99	142.04	10-481
		NEC-ADMIN/10 MONTH		99	1.06	80-481
		NEC-ADMIN/10 MONTH		99	142.04	10-481
		NEC-ADMIN/10 MONTH		99	1.06	80-481
					<u>\$286.20</u>	
PEARSON EDUCATION						
	27351	H S-TEXTBOOKS BIOLOGY BOOKS		716	4,033.07	10-1113-420-2
					<u>\$4,033.07</u>	
PENSERV PLAN SERVICES INC						
		PENSERV PLAN SERVICES		97	2,853.87	10-481
		PENSERV PLAN SERVICES		97	75.63	20-481
		PENSERV PLAN SERVICES		97	12.50	80-481
		PENSERV PLAN SERVICES		97	3,079.50	10-481
		PENSERV PLAN SERVICES		97	50.00	20-481
		PENSERV PLAN SERVICES		97	12.50	80-481
					<u>\$6,084.00</u>	
PERMA- BOUND						
	27313	H S-TEXTBOOKS		716	1,474.35	10-1113-420-2
	36942	ED FOUNDATIONS SUPPLIES		716	634.94	10-2310-411-6

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					<u>\$2,109.29</u>	
POMPS TIRE SERVICE INC						
		H S-BUILDING REPAIRS/MAI		716	68.25	20-2542-323-2
					<u>\$68.25</u>	
PRAIRIECAT						
		LEASE FD TECH SOFTWARE		716	1,214.40	10-1113-470-1
					<u>\$1,214.40</u>	
PREMIER AGENDAS						
		H S-TEXTBOOKS		716	719.75	10-1113-420-2
					<u>\$719.75</u>	
PUT CO SCHOOL (TRS HEALTH						
		THIS ADMIN/10 MONTH		99	528.99	10-481
		THIS ADMIN/10 MONTH		99	3.95	80-481
		PRIMARY-MED INS		716	160.39	10-1111-222-5
		H S-MEDICAL INSURANCE		716	160.39	10-1113-222-2
		HENN ELEM-MED INSURANCE		716	160.39	10-1110-222-4
		THIS ADMIN/10 MONTH		99	528.99	10-481
		THIS ADMIN/10 MONTH		99	3.95	80-481
					<u>\$1,547.05</u>	
PUT CO SCHOOL (TRS)						
		TRS ADMI/10 MONTH		99	2,204.16	10-481
		TRS ADMI/10 MONTH		99	16.45	80-481
		PRIMARY-TEACH RET		716	2,049.94	10-1111-211-5
		TRS ADMI/10 MONTH		99	2,204.16	10-481
		TRS ADMI/10 MONTH		99	16.45	80-481
					<u>\$6,491.16</u>	
PUT CO SCHOOLS						
		IM IMRF		98	693.54	20-481
		IMRFBRD SHARE		98	1,847.92	50-481
		IM IMRF		98	1,638.68	10-481
		IMRFBRD SHARE		98	4,456.25	50-481
		IMRF VOL CONTRIBUTIONS		98	74.59	10-481
		IM IMRF		98	33.82	10-481
		IM IMRF		98	660.04	20-481
		IMRFBRD SHARE		98	1,758.66	50-481
		IM IMRF		98	1,935.07	10-481
		IMRFBRD SHARE		98	5,246.04	50-481
		IM IMRF		98	3.71	40-481
		IMRFBRD SHARE		98	9.87	50-481
		IMRF VOL CONTRIBUTIONS		98	74.59	10-481
		IM IMRF		98	33.82	10-481
					<u>\$18,466.60</u>	
PUTNAM CO COMM UNIT (IL)						
		IL State Tax		99	1,092.96	20-481
		IL State Tax		99	8,751.14	10-481
		IL State Tax		99	8.41	80-481
		IL State Tax		99	834.29	20-481

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		IL State Tax		99	9,059.06	10-481
		IL State Tax		99	4.99	40-481
		IL State Tax		99	8.41	80-481
					<u>\$19,759.26</u>	
PUTNAM CO SD FIT						
		Federal Tax 2018		99	2,082.27	20-481
		Federal Tax 2018		99	16,101.28	10-481
		Federal Tax 2018		99	27.21	80-481
		Federal Tax 2018		99	1,507.53	20-481
		Federal Tax 2018		99	16,746.48	10-481
		Federal Tax 2018		99	4.10	40-481
		Federal Tax 2018		99	27.21	80-481
					<u>\$36,496.08</u>	
PUTNAM CO SD MEDICARE						
		MEDICARE (CERT)		99	2,194.92	10-481
		MEDICARE (BRD PD)		99	2,194.92	50-481
		MEDICARE (CERT)		99	17.97	20-481
		MEDICARE (BRD PD)		99	17.97	50-481
		MEDICARE (CERT)		99	2.64	80-481
		MEDICARE (BRD PD)		99	2.64	50-481
		MEDICARE (CERT)		99	2,203.16	10-481
		MEDICARE (BRD PD)		99	2,203.16	50-481
		MEDICARE (CERT)		99	2.64	80-481
		MEDICARE (BRD PD)		99	2.64	50-481
					<u>\$8,842.66</u>	
PUTNAM COUNTY SD FICA						
		FICA 2018		99	1,743.94	20-481
		MATCHING FICA		99	1,743.94	50-481
		FICA 2018		99	2,676.06	10-481
		MATCHING FICA		99	2,676.06	50-481
		FICA 2018		99	1,409.64	20-481
		MATCHING FICA		99	1,409.64	50-481
		FICA 2018		99	3,151.94	10-481
		MATCHING FICA		99	3,151.94	50-481
		FICA 2018		99	8.60	40-481
		MATCHING FICA		99	8.60	50-481
					<u>\$17,980.36</u>	
QUILL						
	27330	HS-SUPPLIES		716	42.98	10-1113-410-2
					<u>\$42.98</u>	
REALLY GOOD STUFF						
	43651	HENN ELEM-SUPPLIES		716	258.53	10-1110-410-4
					<u>\$258.53</u>	
REGIONAL OFFICE OF EDUCATION						
		TITLE I 7-5 BELL/BUSH/LADAGE		716	150.00	10-1250-332-36-430000
					<u>\$150.00</u>	
ROBBINS SCHWARTZ						

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		BOARD LEGAL FEES		716	468.37	10-2310-319-6
		LEGAL FEES		716	5,629.23	80-2369-318-1
					<u>\$6,097.60</u>	
ROLANDO, ALEX						
		JR HI BLDG. REP/ MAINT WATER TESTING		716	500.00	20-2542-323-3
					<u>\$500.00</u>	
SANTANDER LEASING LLC						
		ACTIVITY BUS LEASE WHITE		716	14,326.00	40-2550-334-2
					<u>\$14,326.00</u>	
SCHOLASTIC						
	36988	JR HI SUPPLIES		716	274.73	10-1112-410-3
					<u>\$274.73</u>	
SCHOOL SPECIALTY						
	36978	JR HI SUPPLIES		716	86.92	10-1112-410-3
	43655	HENN ELEM-SUPPLIES		716	89.72	10-1110-410-4
					<u>\$176.64</u>	
SHERWIN-WILLIAMS CO						
		JR HI-BUILDING SUPPLIES PAINT		716	345.29	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		716	302.53	20-2542-410-4
		ELEMENTARY-BLDG SUPPLIES		716	919.60	20-2542-410-4
		ELEMENTARY-BLDG SUPPLIES		716	105.30	20-2542-410-4
		ELEMENTARY-BLDG SUPPLIES		716	59.89	20-2542-410-4
		ELEMENTARY-BLDG SUPPLIES		716	580.09	20-2542-410-4
		ELEMENTARY-BLDG SUPPLIES		716	428.79	20-2542-410-4
					<u>\$2,741.49</u>	
SMARTPATH EDUCATION SERVICES						
		LEASE BLOCK GRANT TRAVEL		716	344.25	10-1110-332-38-462000
		TITLE IIA TRAVEL		716	1,680.75	10-1110-332-42-493200
					<u>\$2,025.00</u>	
SOCIAL STUDIES SCHOOL SERVICE						
	36956	JR HI SUPPLIES		716	44.79	10-1112-410-3
					<u>\$44.79</u>	
SRAVTE						
		BOARD DUES/FEES		716	1,008.00	10-2310-640-6
					<u>\$1,008.00</u>	
STATE DISBURSEMENT UNIT						
		CHILD SUPPORT		97	451.83	10-481
		CHILD SUPPORT		97	451.83	10-481
					<u>\$903.66</u>	
STREATOR ELEMENTARY SCHOOL						
		HEARING IMP SERVICES		716	7,378.10	10-1207-311-1
					<u>\$7,378.10</u>	
SUN LIFE FINANCIAL EMPLOYEE BE						
		DENT NC SINGLE		96	28.40	20-481
		DENT NC BP SIN		96	52.90	20-481
		DENT NC SINGLE		96	62.48	10-481

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		DENT NC BP SIN		96	116.38	10-481
		DENTAL CERT S+		96	109.40	10-481
		DENT BP CRT S+		96	203.20	10-481
		DENTAL CRT F		96	294.44	10-481
		DENTAL BP CRT F		96	546.91	10-481
		DENT NC S+ 1		96	27.14	20-481
		DENT BP NC S+ 1		96	50.38	20-481
		DENTAL CERT S		96	145.74	10-481
		DENTAL BP CRT S		96	271.46	10-481
		DENT ADM BP F		96	160.56	10-481
		DENT ADM BP S		96	16.26	10-481
		DENT NC FAMILY		96	80.40	10-481
		DENT NC BP FAM		96	80.16	10-481
		DENT NC S+ 1		96	52.30	10-481
		DENT BP NC S+ 1		96	31.74	10-481
		DENTAL CRT F		96	5.24	20-481
		DENTAL BP CRT F		96	9.73	20-481
		DENTAL CERT S		96	1.94	20-481
		DENTAL BP CRT S		96	3.62	20-481
		DENT ADMIN E+S		96	29.70	10-481
		DENT ADMIN E+S		96	1.56	80-481
		DENT NC SINGLE		96	28.40	20-481
		DENT NC BP SIN		96	52.90	20-481
		DENT NC SINGLE		96	62.48	10-481
		DENT NC BP SIN		96	116.38	10-481
		DENTAL CERT S+		96	109.40	10-481
		DENT BP CRT S+		96	203.20	10-481
		DENTAL CRT F		96	299.68	10-481
		DENTAL BP CRT F		96	556.64	10-481
		DENT NC S+ 1		96	27.14	20-481
		DENT BP NC S+ 1		96	50.38	20-481
		DENTAL CERT S		96	147.68	10-481
		DENTAL BP CRT S		96	275.08	10-481
		DENT ADM BP F		96	160.56	10-481
		DENT ADM BP S		96	16.26	10-481
		DENT NC FAMILY		96	80.40	10-481
		DENT NC BP FAM		96	80.16	10-481
		DENT NC S+ 1		96	52.30	10-481
		DENT BP NC S+ 1		96	31.74	10-481
		DENT ADMIN E+S		96	29.70	10-481
		DENT ADMIN E+S		96	1.56	80-481
					\$4,764.08	
SUN LIFE FINANCIAL EMPLOYEE BE						
		LIFE NC		96	4.44	20-481
		LIFE NC BP		96	8.34	20-481
		LIFE NC		96	21.72	10-481
		LIFE NC BP		96	39.37	10-481
		LIFE CERT		96	79.00	10-481

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		LIFE CERT BP		96	147.86	10-481
		LIFE ADM BP		96	21.25	10-481
		LIFE CERT		96	0.92	20-481
		LIFE CERT BP		96	1.72	20-481
		LIFE NC		96	4.44	20-481
		LIFE NC BP		96	8.34	20-481
		LIFE NC		96	21.68	10-481
		LIFE NC BP		96	39.30	10-481
		LIFE CERT		96	82.89	10-481
		LIFE CERT BP		96	155.11	10-481
		LIFE ADM BP		96	21.25	10-481
		LIFE NC		96	0.04	40-481
		LIFE NC BP		96	0.07	40-481
					<u>\$657.74</u>	
SUN LIFE FINANCIAL EMPLOYEE BE						
		VISION EMP		96	172.12	10-481
		VISION E+S		96	77.69	10-481
		VISION E+C		96	9.55	20-481
		VISION FAMILY		96	148.91	10-481
		VISION E+C		96	47.75	10-481
		VISION EMP		96	14.50	20-481
		VISION FAMILY		96	3.88	20-481
		VISION E+S		96	0.43	80-481
		VISION EMP		96	173.60	10-481
		VISION E+S		96	77.69	10-481
		VISION E+C		96	9.55	20-481
		VISION FAMILY		96	152.79	10-481
		VISION E+C		96	47.75	10-481
		VISION EMP		96	13.02	20-481
		VISION E+S		96	0.43	80-481
					<u>\$949.66</u>	
SUN LIFE FINANCIAL EMPLOYEE BE						
		LIFE VOL		96	82.16	10-481
		LIFE VOL		96	146.64	10-481
					<u>\$228.80</u>	
SUPERINTENDENT IMPREST						
		SUPT OFFICE-POSTAGE		716	5.15	10-2320-341-1
		CONTRACT SERVICE-SP ED R		716	490.34	40-2550-326-1
					<u>\$495.49</u>	
SUPPLYWORKS						
		HIGH SCHOOL-BLDG SUPPLIE		716	8.06	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		716	197.00	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		716	132.63	20-2542-410-2
		JR HI-BUILDING SUPPLIES		716	132.63	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		716	132.62	20-2542-410-4
		PRIMARY BLDG SUPPLY		716	132.62	20-2542-410-5
		ELEMENTARY-BLDG SUPPLIES LED LIGHTS		716	995.44	20-2542-410-4
		HIGH SCHOOL-BLDG SUPPLIE CEILING TILES		716	49.94	20-2542-410-2

Bills Payable List

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PUTNAM COUNTY CUSD #535

Expense on Date: 7/1/2018 to 7/31/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		JR HI-BUILDING SUPPLIES CEILING TILES		716	49.94	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES CEILING TILES		716	49.94	20-2542-410-4
		PRIMARY BLDG SUPPLY CEILING TILES		716	49.93	20-2542-410-5
		JR HI-BUILDING SUPPLIES LED LIGHTS		716	2,228.01	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES LED WRAP		716	394.60	20-2542-410-4
		JR HI-BUILDING SUPPLIES LED LIGHTS		716	1,043.70	20-2542-410-3
		HIGH SCHOOL-BLDG SUPPLIE PROT FILM		716	297.15	20-2542-410-2
		PRIMARY BLDG SUPPLY PROT FILM		716	297.15	20-2542-410-5
					<u>\$6,191.36</u>	
TALX UC EXPRESS						
		UNEMPLOYMENT INSUR		716	144.70	80-2363-380-7
					<u>\$144.70</u>	
TEACHER DIRECT						
43612		HENN ELEM-SUPPLIES		716	80.02	10-1110-410-4
					<u>\$80.02</u>	
TEACHERS DISCOVERY						
36935		JR HI SUPPLIES		716	227.30	10-1112-410-3
36991		JR HI SUPPLIES		716	144.05	10-1112-410-3
					<u>\$371.35</u>	
TEXTOL SYSTEMS INC.						
43647		HENN ELEM-SUPPLIES		716	78.75	10-1110-410-4
					<u>\$78.75</u>	
THE BABY FOLD						
		LIGHTEDWAY/PEORIA DK		716	4,761.30	10-1912-670-1
					<u>\$4,761.30</u>	
THEISINGER, CLAYTON						
		PRINC OFFICE-TRAVEL		716	27.11	10-2410-332-1
					<u>\$27.11</u>	
TOLEDO P E SUPPLY CO						
36973		JR HI SUPPLIES		716	210.79	10-1112-410-3
					<u>\$210.79</u>	
TRINITY CATHOLIC SCHOOL						
		HIGH SCHOOL- FOOD		716	33.00	10-2560-410-2-421000
					<u>\$33.00</u>	
US GAMES						
51114		PRIMARY-SUPPLIES		716	993.04	10-1111-410-5
					<u>\$993.04</u>	
VAR RESOURCES LLC						
		LEASE FD TECH SUPPLY		716	5,535.63	10-1112-410-1
					<u>\$5,535.63</u>	
VILLAGE OF GRANVILLE						
		PRIMARY- WATER		716	257.75	20-2542-322-5
		HS- WATER		716	641.75	20-2542-322-2
					<u>\$899.50</u>	
WASHINGTON NATIONAL INS CO						
		WASHINGTON NATL INS.		96	593.25	10-481

Bills Payable List

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 PUTNAM COUNTY CUSD #535
 Expense on Date: 7/1/2018 to 7/31/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		WASHINGTON NATL INS.		96	102.98	20-481
		WASHINGTON NATL INS.		96	652.80	10-481
		WASHINGTON NATL INS.		96	1.53	40-481
		WASHINGTON NATL INS.		96	87.70	20-481
					<u>\$1,438.26</u>	
WILSON PAPER CO						
		HS-SUPPLIES - PAPER		716	51.75	10-1113-410-2
		JR HI SUPPLIES PAPER		716	51.75	10-1112-410-3
		HENN ELEM-SUPPLIES PAPER		716	51.75	10-1110-410-4
		PRIMARY-SUPPLIES PAPER		716	51.75	10-1111-410-5
					<u>\$207.00</u>	
ZUKOWSKI LAW OFFICES						
		LEGAL FEES BUS BIDDING		716	1,696.40	80-2369-318-1
					<u>\$1,696.40</u>	
				Report Total	<u><u>\$401,209.85</u></u>	

Expenditure Report

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 PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
 Function 1110 Elementary
 Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	48,871.43	587,791.85	0.00	672,905.00	85,113.15	87.35	
200	Employee Benefits	12,861.20	130,934.68	0.00	138,000.00	7,065.32	94.88	
300	Purchased Services	2,204.86	24,068.36	0.00	30,150.00	6,081.64	79.83	
400	Supplies And Materials	1,531.20	11,555.93	0.00	25,300.00	13,744.07	45.68	
500	Capital Outlay	0.00	5,500.62	0.00	49,500.00	43,999.38	11.11	
1110	Elementary	65,468.69	759,851.44	0.00	915,855.00	156,003.56	82.97	** Function
100	Salaries	38,835.25	405,160.45	0.00	455,000.00	49,839.55	89.05	
200	Employee Benefits	8,265.06	91,319.20	0.00	115,000.00	23,680.80	79.41	
300	Purchased Services	1,373.15	13,777.73	0.00	15,500.00	1,722.27	88.89	
400	Supplies And Materials	6.50	5,620.95	0.00	25,300.00	19,679.05	22.22	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
1111	Primary	48,479.96	515,878.33	0.00	612,300.00	96,421.67	84.25	** Function
100	Salaries	50,237.70	577,766.74	0.00	576,000.00	(1,766.74)	100.31	
200	Employee Benefits	12,628.52	154,226.83	0.00	156,000.00	1,773.17	98.86	
300	Purchased Services	2,409.27	15,924.40	0.00	16,000.00	75.60	99.53	
400	Supplies And Materials	16,189.33	230,724.15	0.00	228,600.00	(2,124.15)	100.93	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	674.17	0.00	1,000.00	325.83	67.42	
1112	Junior High	81,464.82	979,316.29	0.00	979,100.00	(216.29)	100.02	** Function
100	Salaries	60,200.49	782,108.28	0.00	816,137.00	34,028.72	95.83	
200	Employee Benefits	17,124.18	204,184.64	0.00	230,000.00	25,815.36	88.78	
300	Purchased Services	1,935.79	18,600.37	0.00	17,000.00	(1,600.37)	109.41	
400	Supplies And Materials	3,719.22	79,806.46	0.00	98,350.00	18,543.54	81.15	
500	Capital Outlay	0.00	750.00	0.00	1,500.00	750.00	50.00	
600	Other Objects	0.00	411.08	0.00	1,000.00	588.92	41.11	
1113	High School	82,979.68	1,085,860.83	0.00	1,163,987.00	78,126.17	93.29	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	6,916.34	81,288.88	0.00	82,500.00	1,211.12	98.53	
200	Employee Benefits	1,471.11	17,381.34	0.00	24,500.00	7,118.66	70.94	
300	Purchased Services	50.00	640.80	0.00	3,750.00	3,109.20	17.09	
400	Supplies And Materials	606.57	4,181.54	0.00	5,620.00	1,438.46	74.40	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	674.00	0.00	800.00	126.00	84.25	

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Expenditure Report

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 PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
 Function 1115 MUSIC
 Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1115	MUSIC	9,044.02	104,166.56	0.00	117,170.00	13,003.44	88.90	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
1116	Accel Reader	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
100	Salaries	10,809.46	132,065.85	0.00	135,800.00	3,734.15	97.25	
200	Employee Benefits	2,099.20	26,756.72	0.00	26,000.00	(756.72)	102.91	
300	Purchased Services	535.38	1,268.59	0.00	1,300.00	31.41	97.58	
400	Supplies And Materials	1,134.09	8,145.41	0.00	9,450.00	1,304.59	86.19	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1125	Pre-K Programs	14,578.13	168,236.57	0.00	172,550.00	4,313.43	97.50	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1203	Emh Handicapped lighted way	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	1,610.00	0.00	5,000.00	3,390.00	32.20	
200	Employee Benefits	0.00	326.77	0.00	500.00	173.23	65.35	
300	Purchased Services	7,608.36	71,719.96	0.00	73,000.00	1,280.04	98.25	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1204	Physically Hndcap Homebound	7,608.36	73,656.73	0.00	78,500.00	4,843.27	93.83	** Function
300	Purchased Services	0.00	0.00	0.00	800.00	800.00	0.00	
1206	Visually Impaired (Vi)	0.00	0.00	0.00	800.00	800.00	0.00	** Function
300	Purchased Services	48.92	5,848.81	0.00	6,300.00	451.19	92.84	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	48.92	5,848.81	0.00	6,300.00	451.19	92.84	** Function
100	Salaries	4,321.03	45,260.85	0.00	54,000.00	8,739.15	83.82	
200	Employee Benefits	1,137.39	10,960.20	0.00	14,200.00	3,239.80	77.18	
300	Purchased Services	0.00	50,443.68	0.00	51,528.00	1,084.32	97.90	
400	Supplies And Materials	0.00	0.00	0.00	650.00	650.00	0.00	
1210	Speech & Lang.Impaired	5,458.42	106,664.73	0.00	120,378.00	13,713.27	88.61	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

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Expenditure Report

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 PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
 Function 1219 Pre Kind EARLY CHILDHOOD
 Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	62,882.99	728,069.50	0.00	859,000.00	130,930.50	84.76	
200	Employee Benefits	16,123.48	178,377.54	0.00	260,000.00	81,622.46	68.61	
300	Purchased Services	0.00	491.96	0.00	3,900.00	3,408.04	12.61	
400	Supplies And Materials	87.65	6,091.12	0.00	28,900.00	22,808.88	21.08	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	79,094.12	913,030.12	0.00	1,151,800.00	238,769.88	79.27	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	5,383.54	65,012.93	0.00	68,000.00	2,987.07	95.61	
200	Employee Benefits	1,615.24	18,703.05	0.00	19,600.00	896.95	95.42	
300	Purchased Services	0.00	0.00	0.00	500.00	500.00	0.00	
400	Supplies And Materials	0.00	801.20	0.00	1,300.00	498.80	61.63	
1225	Special Education Programs Pre-K	6,998.78	84,517.18	0.00	89,400.00	4,882.82	94.54	** Function
100	Salaries	4,158.75	58,544.77	0.00	59,000.00	455.23	99.23	
200	Employee Benefits	1,287.73	21,073.00	0.00	20,800.00	(273.00)	101.31	
300	Purchased Services	0.00	7,551.27	0.00	7,595.00	43.73	99.42	
400	Supplies And Materials	2,976.44	24,787.63	0.00	26,787.00	1,999.37	92.54	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1250	Remedial and Supplemental Programs K-12	8,422.92	111,956.67	0.00	114,182.00	2,225.33	98.05	** Function
100	Salaries	15,171.05	86,485.36	0.00	78,500.00	(7,985.36)	110.17	
200	Employee Benefits	3,276.99	23,744.64	0.00	23,700.00	(44.64)	100.19	
300	Purchased Services	0.00	633.25	0.00	3,500.00	2,866.75	18.09	
400	Supplies And Materials	8,225.72	12,706.11	0.00	8,889.00	(3,817.11)	142.94	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	
1401	VOCATIONAL AG	26,673.76	123,569.36	0.00	115,089.00	(8,480.36)	107.37	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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Expenditure Report

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Education Fund 10

Function 1000 Instruction
 Function 1402 INDUSTRIAL ARTS
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	474.72	0.00	0.00	(474.72)	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	474.72	0.00	0.00	(474.72)	0.00	** Function
100	Salaries	2,319.33	23,553.26	0.00	28,600.00	5,046.74	82.35	
200	Employee Benefits	628.70	6,745.10	0.00	7,300.00	554.90	92.40	
300	Purchased Services	0.00	0.00	0.00	600.00	600.00	0.00	
400	Supplies And Materials	0.00	4,676.96	0.00	0.00	(4,676.96)	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	2,948.03	34,975.32	0.00	36,500.00	1,524.68	95.82	** Function
100	Salaries	1,780.92	18,995.88	0.00	25,368.00	6,372.12	74.88	
200	Employee Benefits	482.70	4,719.41	0.00	5,950.00	1,230.59	79.32	
300	Purchased Services	41.04	389.34	0.00	1,000.00	610.66	38.93	
400	Supplies And Materials	0.00	288.05	0.00	300.00	11.95	96.02	
1459	CO-OP PROGRAM	2,304.66	24,392.68	0.00	32,618.00	8,225.32	74.78	** Function
100	Salaries	6,416.24	119,106.00	0.00	128,000.00	8,894.00	93.05	
200	Employee Benefits	168.71	2,583.76	0.00	5,450.00	2,866.24	47.41	
300	Purchased Services	7,564.57	33,669.22	0.00	33,500.00	(169.22)	100.51	
400	Supplies And Materials	1,251.82	21,021.20	0.00	17,700.00	(3,321.20)	118.76	
500	Capital Outlay	0.00	11,820.37	0.00	10,200.00	(1,620.37)	115.89	
600	Other Objects	0.00	11,162.71	0.00	12,500.00	1,337.29	89.30	
1501	ATHLETICS	15,401.34	199,363.26	0.00	207,350.00	7,986.74	96.15	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,997.93	27,177.58	0.00	28,000.00	822.42	97.06	
200	Employee Benefits	0.00	0.00	0.00	3,000.00	3,000.00	0.00	
300	Purchased Services	0.00	323.58	0.00	500.00	176.42	64.72	
400	Supplies And Materials	144.00	5,991.36	0.00	6,300.00	308.64	95.10	
600	Other Objects	0.00	0.00	0.00	300.00	300.00	0.00	

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Expenditure Report

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Education Fund 10

Function 1000 Instruction
 Function 1540 EXTRA CURRICULAR
 Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1540	EXTRA CURRICULAR	2,141.93	33,492.52	0.00	38,100.00	4,607.48	87.91	** Function
100	Salaries	2,700.00	9,990.00	0.00	18,000.00	8,010.00	55.50	
200	Employee Benefits	625.59	1,088.11	0.00	3,200.00	2,111.89	34.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	250.00	250.00	0.00	
1600	Summer School	3,325.59	11,078.11	0.00	21,450.00	10,371.89	51.65	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	572.84	9,258.40	0.00	24,550.00	15,291.60	37.71	
200	Employee Benefits	0.00	463.60	0.00	3,200.00	2,736.40	14.49	
300	Purchased Services	0.00	5,074.76	0.00	7,400.00	2,325.24	68.58	
400	Supplies And Materials	99.91	1,218.00	0.00	2,000.00	782.00	60.90	
1700	Drivers Education Program	672.75	16,014.76	0.00	37,150.00	21,135.24	43.11	** Function
100	Salaries	125.00	1,500.00	0.00	1,500.00	0.00	100.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	125.00	1,500.00	0.00	1,500.00	0.00	100.00	** Function
600	Other Objects	15,045.96	300,076.29	0.00	425,000.00	124,923.71	70.61	
1912	Special Education Programs K-12 - Private Tuition	15,045.96	300,076.29	0.00	425,000.00	124,923.71	70.61	** Function
1000	Instruction	478,285.84	5,653,921.28	0.00	6,443,079.00	789,157.72	87.75	* Function
100	Salaries	9,417.24	117,224.46	0.00	113,450.00	(3,774.46)	103.33	
200	Employee Benefits	2,093.32	26,385.24	0.00	32,800.00	6,414.76	80.44	
300	Purchased Services	0.00	170.96	0.00	1,500.00	1,329.04	11.40	
400	Supplies And Materials	0.00	385.76	0.00	1,170.00	784.24	32.97	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	225.00	0.00	200.00	(25.00)	112.50	
2110	Attendance/Soc Wrk Serv	11,510.56	144,391.42	0.00	149,120.00	4,728.58	96.83	** Function
100	Salaries	3,615.29	47,661.92	0.00	45,000.00	(2,661.92)	105.92	
200	Employee Benefits	1,028.13	11,720.04	0.00	12,800.00	1,079.96	91.56	
300	Purchased Services	0.00	0.00	0.00	1,650.00	1,650.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	450.00	450.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

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Expenditure Report

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Education Fund 10

Function 2000 Support Services
 Function 2120 Guidance Services
 Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	4,643.42	59,381.96	0.00	60,000.00	618.04	98.97	** Function
100	Salaries	3,552.19	43,325.98	0.00	54,000.00	10,674.02	80.23	
200	Employee Benefits	535.80	6,387.86	0.00	6,500.00	112.14	98.27	
300	Purchased Services	248.99	1,579.04	0.00	1,700.00	120.96	92.88	
400	Supplies And Materials	0.00	517.65	0.00	1,350.00	832.35	38.34	
2134	Nurse Services	4,336.98	51,810.53	0.00	63,550.00	11,739.47	81.53	** Function
100	Salaries	1,338.01	16,661.80	0.00	16,500.00	(161.80)	100.98	
200	Employee Benefits	265.85	4,969.79	0.00	3,400.00	(1,569.79)	146.17	
300	Purchased Services	20,884.86	46,654.52	0.00	62,150.00	15,495.48	75.07	
400	Supplies And Materials	189.99	1,332.94	0.00	1,800.00	467.06	74.05	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2140	Psychological Services	22,678.71	69,619.05	0.00	83,850.00	14,230.95	83.03	** Function
100	Salaries	0.00	8,642.07	0.00	0.00	(8,642.07)	0.00	
200	Employee Benefits	0.00	2,199.81	0.00	0.00	(2,199.81)	0.00	
300	Purchased Services	0.00	22.80	0.00	0.00	(22.80)	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2149	Other Psychological Ser	0.00	10,864.68	0.00	0.00	(10,864.68)	0.00	** Function
300	Purchased Services	820.67	9,388.46	0.00	9,300.00	(88.46)	100.95	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2190	Other Support Svs Pupils	820.67	9,388.46	0.00	9,300.00	(88.46)	100.95	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2191	OTHER SUPPORT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,863.84	34,479.20	0.00	51,000.00	16,520.80	67.61	

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Education Fund 10

Function 2000 Support Services
 Function 2210 EPIC
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	613.92	4,619.46	0.00	5,800.00	1,180.54	79.65	
300	Purchased Services	14,497.34	27,454.02	0.00	21,500.00	(5,954.02)	127.69	
400	Supplies And Materials	0.00	10,284.48	0.00	15,000.00	4,715.52	68.56	
2210	EPIC	17,975.10	76,837.16	0.00	93,300.00	16,462.84	82.35	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assuarance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	10,560.46	126,679.24	0.00	133,000.00	6,320.76	95.25	
200	Employee Benefits	1,812.16	20,519.77	0.00	22,200.00	1,680.23	92.43	
300	Purchased Services	69.34	983.56	0.00	2,400.00	1,416.44	40.98	
400	Supplies And Materials	198.03	12,325.81	0.00	14,765.00	2,439.19	83.48	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2220	MEDIA PROGRAM	12,639.99	160,508.38	0.00	172,365.00	11,856.62	93.12	** Function
100	Salaries	7,061.69	83,893.07	0.00	87,000.00	3,106.93	96.43	
200	Employee Benefits	1,227.19	14,603.86	0.00	11,400.00	(3,203.86)	128.10	
300	Purchased Services	371.52	3,285.82	0.00	13,500.00	10,214.18	24.34	
400	Supplies And Materials	0.00	0.00	0.00	2,700.00	2,700.00	0.00	
2226	TECHNOLOGY	8,660.40	101,782.75	0.00	114,600.00	12,817.25	88.82	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	3,255.91	9,159.24	0.00	6,600.00	(2,559.24)	138.78	
200	Employee Benefits	0.00	(0.08)	0.00	0.00	0.08	0.00	
300	Purchased Services	11,065.98	58,951.29	0.00	58,400.00	(551.29)	100.94	

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Education Fund 10

Function 2000 Support Services
 Function 2310 Brd Ed Services
 Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	2,266.36	41,726.16	0.00	46,000.00	4,273.84	90.71	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	52.00	14,929.32	0.00	32,000.00	17,070.68	46.65	
2310	Brd Ed Services	16,640.25	124,765.93	0.00	143,000.00	18,234.07	87.25	** Function
100	Salaries	7,229.24	86,750.88	0.00	96,300.00	9,549.12	90.08	
200	Employee Benefits	3,284.56	38,209.67	0.00	38,500.00	290.33	99.25	
300	Purchased Services	2,906.14	18,126.85	0.00	20,000.00	1,873.15	90.63	
400	Supplies And Materials	1,138.32	7,774.76	0.00	10,000.00	2,225.24	77.75	
500	Capital Outlay	0.00	0.00	0.00	7,000.00	7,000.00	0.00	
600	Other Objects	0.00	1,184.95	0.00	3,000.00	1,815.05	39.50	
2320	Executive Adm. Serv	14,558.26	152,047.11	0.00	174,800.00	22,752.89	86.98	** Function
100	Salaries	41,704.64	506,140.62	0.00	526,000.00	19,859.38	96.22	
200	Employee Benefits	13,457.83	154,291.12	0.00	156,800.00	2,508.88	98.40	
300	Purchased Services	119.41	5,069.71	0.00	8,000.00	2,930.29	63.37	
400	Supplies And Materials	1,220.96	6,752.42	0.00	12,420.00	5,667.58	54.37	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	569.30	1,562.31	0.00	4,000.00	2,437.69	39.06	
2410	Office Of Principal Serv	57,072.14	673,816.18	0.00	708,720.00	34,903.82	95.08	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	8,167.03	103,420.25	0.00	107,500.00	4,079.75	96.20	
200	Employee Benefits	10.66	130.87	0.00	150.00	19.13	87.25	
300	Purchased Services	0.00	821.32	0.00	1,700.00	878.68	48.31	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	450.00	450.00	0.00	
2520	Fiscal Services	8,177.69	104,372.44	0.00	110,800.00	6,427.56	94.20	** Function
100	Salaries	13,988.58	170,571.49	0.00	172,400.00	1,828.51	98.94	
200	Employee Benefits	2,225.18	27,761.96	0.00	34,525.00	6,763.04	80.41	
300	Purchased Services	0.00	187.64	0.00	2,800.00	2,612.36	6.70	

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Education Fund 10

Function 2000 Support Services
 Function 2560 Food Services
 Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	15,269.00	193,896.52	0.00	242,000.00	48,103.48	80.12	
500	Capital Outlay	0.00	0.00	0.00	4,000.00	4,000.00	0.00	
600	Other Objects	866.10	1,025.10	0.00	900.00	(125.10)	113.90	
2560	Food Services	32,348.86	393,442.71	0.00	456,625.00	63,182.29	86.16	** Function
300	Purchased Services	1,013.88	6,789.79	0.00	6,200.00	(589.79)	109.51	
2630	Information Services	1,013.88	6,789.79	0.00	6,200.00	(589.79)	109.51	** Function
100	Salaries	0.00	7,298.42	0.00	3,200.00	(4,098.42)	228.08	
200	Employee Benefits	0.00	6.22	0.00	75.00	68.78	8.29	
2640	Function 2640	0.00	7,304.64	0.00	3,275.00	(4,029.64)	223.04	** Function
300	Purchased Services	0.00	1,653.68	0.00	5,000.00	3,346.32	33.07	
400	Supplies And Materials	0.00	12,255.00	0.00	14,600.00	2,345.00	83.94	
2660	DATA PROCESSING	0.00	13,908.68	0.00	19,600.00	5,691.32	70.96	** Function
2000	Support Services	213,076.91	2,161,031.87	0.00	2,370,105.00	209,073.13	91.18	* Function
600	Other Objects	0.00	51,749.82	0.00	55,000.00	3,250.18	94.09	
4120	Payments Sp Ed Programs	0.00	51,749.82	0.00	55,000.00	3,250.18	94.09	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
4140	Payments for CTE Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	5,000.00	5,000.00	0.00	** Function
600	Other Objects	3,345.72	27,012.16	0.00	63,000.00	35,987.84	42.88	
4210	Payments for Regular Programs - Tuition	3,345.72	27,012.16	0.00	63,000.00	35,987.84	42.88	** Function
600	Other Objects	0.00	53,622.00	0.00	35,000.00	(18,622.00)	153.21	
4220	Payments for Special Education Programs - Tuition	0.00	53,622.00	0.00	35,000.00	(18,622.00)	153.21	** Function
600	Other Objects	0.00	40,500.00	0.00	35,000.00	(5,500.00)	115.71	
4240	Payments for CTE Programs - Tuition	0.00	40,500.00	0.00	35,000.00	(5,500.00)	115.71	** Function
4000	Nonprogrammed Charges	3,345.72	172,883.98	0.00	193,000.00	20,116.02	89.58	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8130	Prmt Trns From Ed Fund	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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Education Fund 10								
Function	8000	Other Financing Uses						
Function	8130	Prmt Trns From Ed Fund						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
10	Education Fund	694,708.47	7,987,837.13	0.00	9,016,184.00	1,028,346.87	88.59	Fund

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Expenditure Report

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Oper, Build, & Maint Fund 20

Function 2000 Support Services
 Function 2530 Function 2530
 Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	31,799.11	307,684.07	0.00	387,200.00	79,515.93	79.46	
200	Employee Benefits	3,106.18	45,720.84	0.00	51,600.00	5,879.16	88.61	
300	Purchased Services	9,184.81	182,218.32	0.00	300,700.00	118,481.68	60.60	
400	Supplies And Materials	11,949.53	286,935.19	0.00	331,700.00	44,764.81	86.50	
500	Capital Outlay	55,650.00	119,770.80	0.00	188,500.00	68,729.20	63.54	
2542	Care & Upkeep Bldg Serv	111,689.63	942,329.22	0.00	1,259,700.00	317,370.78	74.81	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	2,026.22	28,242.43	0.00	57,000.00	28,757.57	49.55	
400	Supplies And Materials	317.12	8,433.00	0.00	12,500.00	4,067.00	67.46	
500	Capital Outlay	0.00	59,068.87	0.00	126,000.00	66,931.13	46.88	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
2543	Care Upkeep Grnds Serv	2,343.34	95,744.30	0.00	195,550.00	99,805.70	48.96	** Function
2000	Support Services	114,032.97	1,038,073.52	0.00	1,455,250.00	417,176.48	71.33	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
8800	Function 8800	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	Oper, Build, & Maint Fund	114,032.97	1,038,073.52	0.00	1,455,250.00	417,176.48	71.33	Fund

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Debt Service Fund or Fund Group 30								
Function	5000	Debt Services						
Function	5140	State Aid Anticipation Certificates						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5140	State Aid Anticipation Certificates	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	16,600.00	0.00	16,600.00	0.00	100.00	
5200	Debt Service - Interest on Long-Term Debt	0.00	16,600.00	0.00	16,600.00	0.00	100.00	** Function
600	Other Objects	0.00	95,000.00	0.00	95,000.00	0.00	100.00	
5320	General Obligation Bonds	0.00	95,000.00	0.00	95,000.00	0.00	100.00	** Function
600	Other Objects	0.00	500.00	0.00	500.00	0.00	100.00	
5400	Debt Service Other - Short Term Debt Principal	0.00	500.00	0.00	500.00	0.00	100.00	** Function
5000	Debt Services	0.00	112,100.00	0.00	112,100.00	0.00	100.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	0.00	112,100.00	0.00	112,100.00	0.00	100.00	Fund

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Transportation Fund 40									
Function	2000	Support Services							
Function	2550	Pupil Transportation Ser							
Object	100	Salaries							
Account	Description		M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries		4,051.00	43,348.79	0.00	28,000.00	(15,348.79)	154.82	
200	Employee Benefits		128.55	780.81	0.00	300.00	(480.81)	260.27	
300	Purchased Services		99,490.37	916,465.81	0.00	889,989.00	(26,476.81)	102.97	
400	Supplies And Materials		741.58	5,720.06	0.00	4,000.00	(1,720.06)	143.00	
500	Capital Outlay		0.00	0.00	0.00	0.00	0.00	0.00	
2550	Pupil Transportation Ser		104,411.50	966,315.47	0.00	922,289.00	(44,026.47)	104.77	** Function
2000	Support Services		104,411.50	966,315.47	0.00	922,289.00	(44,026.47)	104.77	* Function
600	Other Objects		0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs		0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs		0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects		0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest		0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses		0.00	0.00	0.00	0.00	0.00	0.00	* Function
40	Transportation Fund		104,411.50	966,315.47	0.00	922,289.00	(44,026.47)	104.77	Fund

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I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction
 Function 1110 Elementary
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	923.67	12,486.75	0.00	17,650.00	5,163.25	70.75	
1110	Elementary	923.67	12,486.75	0.00	17,650.00	5,163.25	70.75	** Function
200	Employee Benefits	570.01	5,789.08	0.00	6,800.00	1,010.92	85.13	
1111	Primary	570.01	5,789.08	0.00	6,800.00	1,010.92	85.13	** Function
200	Employee Benefits	717.79	8,509.58	0.00	8,900.00	390.42	95.61	
1112	Junior High	717.79	8,509.58	0.00	8,900.00	390.42	95.61	** Function
200	Employee Benefits	1,321.72	15,987.34	0.00	17,475.00	1,487.66	91.49	
1113	High School	1,321.72	15,987.34	0.00	17,475.00	1,487.66	91.49	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	109.55	1,272.74	0.00	1,400.00	127.26	90.91	
1115	MUSIC	109.55	1,272.74	0.00	1,400.00	127.26	90.91	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1120	Middle-Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	723.80	8,596.37	0.00	9,600.00	1,003.63	89.55	
1125	Pre-K Programs	723.80	8,596.37	0.00	9,600.00	1,003.63	89.55	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1130	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	18.43	0.00	75.00	56.57	24.57	
1204	Physically Hndcap Homebound	0.00	18.43	0.00	75.00	56.57	24.57	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	61.15	736.16	0.00	950.00	213.84	77.49	
1210	Speech & Lang.Impaired	61.15	736.16	0.00	950.00	213.84	77.49	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	6,099.81	67,524.80	0.00	77,200.00	9,675.20	87.47	
1220	Cross-Categorical (Cc)	6,099.81	67,524.80	0.00	77,200.00	9,675.20	87.47	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction
 Function 1225 Special Education Programs Pre-K
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	388.59	4,623.26	0.00	5,300.00	676.74	87.23	
1225	Special Education Programs Pre-K	388.59	4,623.26	0.00	5,300.00	676.74	87.23	** Function
200	Employee Benefits	71.82	1,028.21	0.00	1,200.00	171.79	85.68	
1250	Remedial and Supplemental Programs K-12	71.82	1,028.21	0.00	1,200.00	171.79	85.68	** Function
200	Employee Benefits	232.76	1,355.14	0.00	1,300.00	(55.14)	104.24	
1401	VOCATIONAL AG	232.76	1,355.14	0.00	1,300.00	(55.14)	104.24	** Function
200	Employee Benefits	0.00	48.59	0.00	0.00	(48.59)	0.00	
1402	INDUSTRIAL ARTS	0.00	48.59	0.00	0.00	(48.59)	0.00	** Function
200	Employee Benefits	32.41	345.13	0.00	450.00	104.87	76.70	
1407	BUSINESS ED	32.41	345.13	0.00	450.00	104.87	76.70	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	IVCC TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	24.88	236.12	0.00	650.00	413.88	36.33	
1459	CO-OP PROGRAM	24.88	236.12	0.00	650.00	413.88	36.33	** Function
200	Employee Benefits	59.21	3,283.15	0.00	5,750.00	2,466.85	57.10	
1501	ATHLETICS	59.21	3,283.15	0.00	5,750.00	2,466.85	57.10	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.60	109.21	0.00	150.00	40.79	72.81	
1540	EXTRA CURRICULAR	0.60	109.21	0.00	150.00	40.79	72.81	** Function
200	Employee Benefits	39.67	66.71	0.00	450.00	383.29	14.82	
1600	Summer School	39.67	66.71	0.00	450.00	383.29	14.82	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	45.15	0.00	150.00	104.85	30.10	
1700	Drivers Education Program	0.00	45.15	0.00	150.00	104.85	30.10	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	11,377.44	132,061.92	0.00	155,450.00	23,388.08	84.95	* Function
200	Employee Benefits	377.85	3,500.90	0.00	5,000.00	1,499.10	70.02	
2110	Attendance/Soc Wrk Serv	377.85	3,500.90	0.00	5,000.00	1,499.10	70.02	** Function
200	Employee Benefits	50.44	671.82	0.00	700.00	28.18	95.97	

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I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services
 Function 2120 Guidance Services
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	50.44	671.82	0.00	700.00	28.18	95.97	** Function
200	Employee Benefits	652.30	8,028.16	0.00	8,400.00	371.84	95.57	
2134	Nurse Services	652.30	8,028.16	0.00	8,400.00	371.84	95.57	** Function
200	Employee Benefits	270.20	4,185.14	0.00	3,500.00	(685.14)	119.58	
2140	Psychological Services	270.20	4,185.14	0.00	3,500.00	(685.14)	119.58	** Function
200	Employee Benefits	0.00	30.73	0.00	0.00	(30.73)	0.00	
2149	Other Psychological Ser	0.00	30.73	0.00	0.00	(30.73)	0.00	** Function
200	Employee Benefits	31.63	347.17	0.00	1,600.00	1,252.83	21.70	
2210	EPIC	31.63	347.17	0.00	1,600.00	1,252.83	21.70	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,120.84	13,221.00	0.00	15,550.00	2,329.00	85.02	
2220	MEDIA PROGRAM	1,120.84	13,221.00	0.00	15,550.00	2,329.00	85.02	** Function
200	Employee Benefits	469.84	5,521.85	0.00	6,225.00	703.15	88.70	
2226	TECHNOLOGY	469.84	5,521.85	0.00	6,225.00	703.15	88.70	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	247.69	679.07	0.00	900.00	220.93	75.45	
2310	Brd Ed Services	247.69	679.07	0.00	900.00	220.93	75.45	** Function
200	Employee Benefits	129.00	1,548.00	0.00	1,900.00	352.00	81.47	
2320	Executive Adm. Serv	129.00	1,548.00	0.00	1,900.00	352.00	81.47	** Function
200	Employee Benefits	456.54	5,116.72	0.00	8,700.00	3,583.28	58.81	
2365	Risk Management and Claims Services Payments	456.54	5,116.72	0.00	8,700.00	3,583.28	58.81	** Function
200	Employee Benefits	2,319.47	28,944.74	0.00	33,700.00	4,755.26	85.89	
2410	Office Of Principal Serv	2,319.47	28,944.74	0.00	33,700.00	4,755.26	85.89	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,626.20	20,389.93	0.00	22,800.00	2,410.07	89.43	
2520	Fiscal Services	1,626.20	20,389.93	0.00	22,800.00	2,410.07	89.43	** Function
200	Employee Benefits	5,881.71	60,873.43	0.00	58,700.00	(2,173.43)	103.70	

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I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services
 Function 2542 Care & Upkeep Bldg Serv
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2542	Care & Upkeep Bldg Serv	5,881.71	60,873.43	0.00	58,700.00	(2,173.43)	103.70	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	493.13	4,958.63	0.00	4,400.00	(558.63)	112.70	
2550	Pupil Transportation Ser	493.13	4,958.63	0.00	4,400.00	(558.63)	112.70	** Function
200	Employee Benefits	2,632.37	31,256.68	0.00	33,500.00	2,243.32	93.30	
2560	Food Services	2,632.37	31,256.68	0.00	33,500.00	2,243.32	93.30	** Function
200	Employee Benefits	0.00	1,371.36	0.00	0.00	(1,371.36)	0.00	
2640	Function 2640	0.00	1,371.36	0.00	0.00	(1,371.36)	0.00	** Function
2000	Support Services	16,759.21	190,645.33	0.00	205,575.00	14,929.67	92.74	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
3696	Safe To Learn	0.00	0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
50	I.M.R.F./Soc. Sec. Fund	28,136.65	322,707.25	0.00	361,025.00	38,317.75	89.39	Fund

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Capital Projects Fund or Fund Group 60

Function	2000	Support Services
Function	2530	Function 2530
Object	500	Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8150	Prmnt Trnf From S&C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

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Working Cash Fund 70

Function	8000	Other Financing Uses
Function	8110	Permnt Trns Wrk Csh Abol
Object	600	Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	540,154.00	540,154.00	0.00	
8110	Permnt Trns Wrk Csh Abol	0.00	0.00	0.00	540,154.00	540,154.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	540,154.00	540,154.00	0.00	* Function
70	Working Cash Fund	0.00	0.00	0.00	540,154.00	540,154.00	0.00	Fund

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Tort Immunity and Judgment Fund 80

Function 1000 Instruction
 Function 1110 Elementary
 Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1110	Elementary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1111	Primary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1112	Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1113	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1115	MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1210	Speech & Lang.Impaired	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	110.00	350.00	0.00	0.00	(350.00)	0.00	
1360	Special Interest	110.00	350.00	0.00	0.00	(350.00)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1401	VOCATIONAL AG	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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Tort Immunity and Judgment Fund 80

Function 1000 Instruction
 Function 1459 CO-OP PROGRAM
 Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1459	CO-OP PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1700	Drivers Education Program	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	110.00	350.00	0.00	0.00	(350.00)	0.00	* Function
100	Salaries	0.00	1,335.84	0.00	0.00	(1,335.84)	0.00	
200	Employee Benefits	0.00	168.68	0.00	0.00	(168.68)	0.00	
2134	Nurse Services	0.00	1,504.52	0.00	0.00	(1,504.52)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2320	Executive Adm. Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	29,270.00	0.00	25,000.00	(4,270.00)	117.08	
2362	Workers Comp/Workers Occ Disease Acts Payments	0.00	29,270.00	0.00	25,000.00	(4,270.00)	117.08	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	551.24	0.00	20,000.00	19,448.76	2.76	
2363	Unemployment Insurance Act Payments	0.00	551.24	0.00	20,000.00	19,448.76	2.76	** Function
300	Purchased Services	0.00	54,845.00	0.00	54,845.00	0.00	100.00	
2364	Insurance Payments (regular or self-insurance)	0.00	54,845.00	0.00	54,845.00	0.00	100.00	** Function
100	Salaries	13,973.88	159,865.89	0.00	165,000.00	5,134.11	96.89	
200	Employee Benefits	0.00	180.47	0.00	0.00	(180.47)	0.00	
2365	Risk Management and Claims Services Payments	13,973.88	160,046.36	0.00	165,000.00	4,953.64	97.00	** Function
300	Purchased Services	0.00	13,151.07	0.00	15,000.00	1,848.93	87.67	
2367	Educational, Inspectional, Sup Serv due to loss	0.00	13,151.07	0.00	15,000.00	1,848.93	87.67	** Function
300	Purchased Services	2,992.05	45,471.27	0.00	30,000.00	(15,471.27)	151.57	
2369	Legal Services	2,992.05	45,471.27	0.00	30,000.00	(15,471.27)	151.57	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2410	Office Of Principal Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	973.00	0.00	0.00	(973.00)	0.00	
2540	Function 2540	0.00	973.00	0.00	0.00	(973.00)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2542	Care & Upkeep Bldg Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2560	Food Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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 PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80									
Function	2000	Support Services							
Function	2560	Food Services							
Object	100	Salaries							
Account	Description		M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2000	Support Services		16,965.93	305,812.46	0.00	309,845.00	4,032.54	98.70	* Function
80	Tort Immunity and Judgment Fund		17,075.93	306,162.46	0.00	309,845.00	3,682.54	98.81	Fund

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Expenditure Report

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Fire Prevention/Life Safety 90									
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
2548	L/S Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	*	Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
4000	Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	0.00	*	Function
90	Fire Prevention/Life Safety	0.00	0.00	0.00	0.00	0.00	0.00		Fund
Report Total:		958,365.52	10,733,195.83	0.00	12,716,847.00	1,983,651.17	84.40		

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Revenue Ledger

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Instruction							
Junior High							
1112 Junior High		FIRST PRIOR YEAR LEVY	0.00	3,216,944.88	3,293,745.00	76,800.12	97.67 10-1112
			0.00	3,216,944.88	3,293,745.00	76,800.12	97.67 ** Function
Middle-Junior High							
1120 Middle-Junior High		TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00 10-1122
			0.00	0.00	0.00	0.00	0.00 ** Function
High School							
1130 High School		FIRST PRIOR YR LEASE	0.00	59,135.24	60,547.00	1,411.76	97.67 10-1130
			0.00	59,135.24	60,547.00	1,411.76	97.67 ** Function
Accelerated Reading Program							
1140 Accelerated Reading Program		SP ED PRIOR YEAR LEVY	0.00	47,310.06	48,437.00	1,126.94	97.67 10-1141
			0.00	47,310.06	48,437.00	1,126.94	97.67 ** Function
Speech & Lang. Impaired							
1210 Speech & Lang. Impaired		MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00 10-1210
			0.00	0.00	0.00	0.00	0.00 ** Function
Special Education Programs Pre-K							
1225 Special Education Programs Pre-K		CORP PERS PROP REPLC TAX	0.00	1,890,515.66	2,300,000.00	409,484.34	82.20 10-1230
			0.00	1,890,515.66	2,300,000.00	409,484.34	82.20 ** Function
Remedial and Supplemental Programs Pre-K							
1275 Remedial and Supplemental Programs Pre-K		WETLANDS	0.00	0.00	0.00	0.00	0.00 10-1290
			0.00	0.00	0.00	0.00	0.00 ** Function
Adult Education							
1310 Adult Education		PUPIL TUITION OTHER LEA	0.00	237,785.41	317,000.00	79,214.59	75.01 10-1312
			0.00	0.00	0.00	0.00	0.00 10-1313
			0.00	237,785.41	317,000.00	79,214.59	75.01 ** Function
Upgrdg In Current Occupptn							
1340 Upgrdg In Current Occupptn		PUPIL TUI-SP ED OTHER LEA	0.00	16,942.70	8,000.00	(8,942.70)	211.78 10-1342
			0.00	16,942.70	8,000.00	(8,942.70)	211.78 ** Function
Music							
		TAX INTEREST	0.00	0.00	0.00	0.00	0.00 10-1510
		ED-INT ON INVESTMENTS	952.20	14,578.98	17,500.00	2,921.02	83.31 10-1511
		INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00 10-1512
		INTEREST-FARNSWORTH	0.00	0.00	100.00	100.00	0.00 10-1513

Revenue Ledger

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Education Fund 10							
Function	1000	Instruction					
Function	1502	Music					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
1502 Music	952.20	14,578.98	17,600.00	3,021.02	82.84	** Function	
Summer School							
STUDENT LUNCH	(250.00)	126,940.76	115,000.00	(11,940.76)	110.38	10-1611	
STUDENT BREAKFAST	0.00	0.00	16,000.00	16,000.00	0.00	10-1612	
MILK SALES (OTHER)	0.00	0.00	9,500.00	9,500.00	0.00	10-1614	
ADULT LUNCHES/BREAKFAST	0.00	3,685.20	5,000.00	1,314.80	73.70	10-1620	
1600 Summer School	(250.00)	130,625.96	145,500.00	14,874.04	89.78	** Function	
Gifted Programs							
HEAD START LUNCHES	0.00	0.00	0.00	0.00	0.00	10-1690	
1650 Gifted Programs	0.00	0.00	0.00	0.00	0.00	** Function	
Vocational Ed Handicapped							
H S ATHLETIC ADMISSIONS	0.00	14,016.00	15,000.00	984.00	93.44	10-1711-2	
JR HI-ATHLETIC ADMISSION	0.00	3,662.00	5,000.00	1,338.00	73.24	10-1711-4	
H S / JR HI TOURNEY REV	0.00	1,813.00	3,000.00	1,187.00	60.43	10-1714	
ADMISSION - OTHERS	0.00	7,455.00	11,000.00	3,545.00	67.77	10-1719	
1710 Vocational Ed Handicapped	0.00	26,946.00	34,000.00	7,054.00	79.25	** Function	
Vctnl Ed Lmt Eng Profrcncy							
ACTIVITY FEES HS	0.00	10,600.00	3,700.00	(6,900.00)	286.49	10-1720	
ACTIVITY FEES HS	0.00	747.35	13,500.00	12,752.65	5.54	10-1720	
ACTIVITY FEES JR H	0.00	4,380.00	3,500.00	(880.00)	125.14	10-1720	
1720 Vctnl Ed Lmt Eng Profrcncy	0.00	15,727.35	20,700.00	4,972.65	75.98	** Function	
Vctnl Ed Acd /Econ Disadv							
OTHER DISTRICT REVENUE	0.00	20.00	1,000.00	980.00	2.00	10-1790	
JH PE RESALE	0.00	5,290.00	3,000.00	(2,290.00)	176.33	10-1790-1-3	
H S PE RESALE	0.00	3,120.00	4,000.00	880.00	78.00	10-1790-2	
	0.00	1,100.00	0.00	(1,100.00)	0.00	10-1791	
MUSIC RESALE	0.00	260.00	200.00	(60.00)	130.00	10-1792	
1730 Vctnl Ed Acd /Econ Disadv	0.00	9,790.00	8,200.00	(1,590.00)	119.39	** Function	
Bilingual Programs							
PRIM-TEXTBOOK RENTAL	0.00	10,505.00	7,000.00	(3,505.00)	150.07	10-1811	
H S- TEXTBOOK RENTAL	0.00	18,243.00	22,500.00	4,257.00	81.08	10-1811	
JR HI-TEXTBOOK RENTAL	0.00	7,475.00	8,500.00	1,025.00	87.94	10-1811	
ELEM-TEXTBOOK RENTAL	0.00	299.00	7,000.00	6,701.00	4.27	10-1811-4	
INSTRUMENT RENTAL	0.00	0.00	400.00	400.00	0.00	10-1819	
1800 Bilingual Programs	0.00	36,522.00	45,400.00	8,878.00	80.44	** Function	
Gifted Programs - Private Tuition							

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Revenue Ledger

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Education Fund 10							
Function	1000	Instruction					
Function	1920	Gifted Programs - Private Tuition					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
		DONATIONS	9,525.00	74,075.01	20,000.00	(54,075.01)	370.38 10-1920
		DONATIONS-NCF	0.00	0.00	0.00	0.00	0.00 10-1920
1920		Gifted Programs - Private Tuition	9,525.00	74,075.01	20,000.00	(54,075.01)	370.38 ** Function
Truants Alternative/Optional Education Programs							
		PSY LEA ASSESSEMENT	0.00	0.00	0.00	0.00	0.00 10-1940
		SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	0.00 10-1941
		SPEECH LEA ASSESS	2,099.02	2,099.02	0.00	(2,099.02)	0.00 10-1941
			0.00	0.00	0.00	0.00	0.00 10-1942
		REFUND EXPENSES	0.00	0.00	13,500.00	13,500.00	0.00 10-1950
		DRIVERS ED FEE	0.00	200.00	3,000.00	2,800.00	6.67 10-1970
		OTHER LOCAL REVENUE	9,505.06	81,722.67	110,000.00	28,277.33	74.29 10-1999
		INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00 10-1999
		INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00 10-1999-1
1922		Truants Alternative/Optional Education Programs	11,604.08	84,021.69	126,500.00	42,478.31	66.42 ** Function
1000		Instruction	21,831.28	5,860,920.94	6,445,629.00	584,708.06	90.93 * Function
Support Services							
Comp Arts							
		POVERTY GRANT	0.00	0.00	0.00	0.00	0.00 10-2200
2196		Comp Arts	0.00	0.00	0.00	0.00	** Function
Assessment/Testing							
		ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00 10-2230
2230		Assessment/Testing	0.00	0.00	0.00	0.00	** Function
2000		Support Services	0.00	0.00	0.00	0.00	* Function
Community Services							
Other Support Services							
		GENERAL STATE AID	87,957.55	867,346.99	515,442.00	(351,904.99)	168.27 10-3001
		HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00 10-3002
2900		Other Support Services	87,957.55	867,346.99	515,442.00	(351,904.99)	168.27 ** Function
Direction Of Community Sv							
		SP ED PRIV FAC TUITION	21,752.53	114,130.67	70,000.00	(44,130.67)	163.04 10-3100
		SP ED EXTRA ORDINARY	0.00	53,442.76	130,000.00	76,557.24	41.11 10-3105
		SP ED PERSONNEL	0.00	112,955.75	240,000.00	127,044.25	47.06 10-3110
		SP ED ORPHANAGE	0.00	31,206.51	31,207.00	0.49	100.00 10-3120
		SP ED SUMMER SCHOOL	0.00	853.15	960.00	106.85	88.87 10-3145
3100		Direction Of Community Sv	21,752.53	312,588.84	472,167.00	159,578.16	66.20 ** Function

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Education Fund 10

Function 3000 Community Services
Function 3200 Community Recreation Srv

Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Community Recreation Srv						
CTEI GRANT-SRAVTE	0.00	19,688.00	19,688.00	0.00	100.00	10-3200
VOC AG STATE GRTS	0.00	0.00	0.00	0.00	0.00	10-3215
VOC AG SUPPLEMENTAL	7,908.00	12,601.00	2,489.00	(10,112.00)	506.27	10-3235
FCAE GRANT	0.00	0.00	0.00	0.00	0.00	10-3299
3200 Community Recreation Srv	7,908.00	32,289.00	22,177.00	(10,112.00)	145.60	** Function
Civic Services						
TPI/TBE BILINGUAL ED	0.00	0.00	0.00	0.00	0.00	10-3305
IL FREE LUNCH/BRKFST AIDE	247.78	2,242.38	3,500.00	1,257.62	64.07	10-3360
IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00	10-3360
DRIVERS ED REIMBURSEMENT	0.00	12,828.26	15,000.00	2,171.74	85.52	10-3370-1
3300 Civic Services	247.78	15,070.64	18,500.00	3,429.36	81.46	** Function
Welfare Activities Serv						
SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00	10-3610
SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3640
LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00	10-3641
NATL BOARD CERTIFIC	0.00	0.00	0.00	0.00	0.00	10-3651-1
SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00	10-3695
3600 Welfare Activities Serv	0.00	0.00	0.00	0.00	0.00	** Function
Nonpublic School Pupils						
PRESCHOOL FOR ALL GRANT	20,600.00	250,975.00	169,575.00	(81,400.00)	148.00	10-3705
READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00	10-3715
	0.00	0.00	0.00	0.00	0.00	10-3725
	0.00	0.00	0.00	0.00	0.00	10-3735
ADA BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3775
	0.00	0.00	0.00	0.00	0.00	10-3792
	0.00	0.00	0.00	0.00	0.00	10-3794
3700 Nonpublic School Pupils	20,600.00	250,975.00	169,575.00	(81,400.00)	148.00	** Function
Home/School Services						
	0.00	0.00	0.00	0.00	0.00	10-3800
3800 Home/School Services	0.00	0.00	0.00	0.00	0.00	** Function
Other Community Services						
LIBRARY GRNT/OTHER STATE REV	750.00	1,500.00	5,000.00	3,500.00	30.00	10-3999
RESPRO GRANT	0.00	0.00	0.00	0.00	0.00	10-3999
3900 Other Community Services	750.00	1,500.00	5,000.00	3,500.00	30.00	** Function
3000 Community Services	139,215.86	1,479,770.47	1,202,861.00	(276,909.47)	123.02	* Function

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Revenue Ledger

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Education Fund 10							
Function	4000	Nonprogrammed Charges					
Function	3900	Other Community Services					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Nonprogrammed Charges							
Other Community Services							
3900 Other Community Services	TITLE V INVO(CHAR CTS)	0.00	0.00	0.00	0.00	0.00	10-4100
		0.00	0.00	0.00	0.00	0.00	** Function
Payments Reg Programs							
4110 Payments Reg Programs		0.00	0.00	0.00	0.00	0.00	10-4110
		0.00	0.00	0.00	0.00	0.00	** Function
Payments for Regular Programs - Tuition							
4210 Payments for Regular Programs - Tuition	FEDERAL LUNCH AID	14,862.99	135,896.53	175,000.00	39,103.47	77.66	10-4210
		14,862.99	135,896.53	175,000.00	39,103.47	77.66	** Function
Payments for Special Education Programs - Tuition							
4220 Payments for Special Education Programs - Tuition	FED BREAKFAST AID	4,209.36	35,566.13	36,000.00	433.87	98.79	10-4220
		4,209.36	35,566.13	36,000.00	433.87	98.79	** Function
Payments to Other Govt Units (In-Sate) Transfers							
4300 Payments to Other Govt Units (In-Sate) Transfers	TITLE I GRANT	0.00	122,076.00	98,374.00	(23,702.00)	124.09	10-4300
		0.00	122,076.00	98,374.00	(23,702.00)	124.09	** Function
Payments to Other Govt Units - Out of State							
4400 Payments to Other Govt Units - Out of State	TITLE IV A ESSA GRANT	0.00	0.00	0.00	0.00	0.00	10-4400
		0.00	0.00	0.00	0.00	0.00	** Function
Payments Other Govt Units Out of State Transfers							
	SP ED INCENTIVE GRT	0.00	0.00	0.00	0.00	0.00	10-4620
	DISCRETIONARY FUNDS	0.00	0.00	0.00	0.00	0.00	10-4620
	SP ED BLOCK GRT	0.00	3,696.78	110,545.00	106,848.22	3.34	10-4620
	DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00	10-4620-1
	EXCESS (ROOM/BOARD)	0.00	111,164.95	100,000.00	(11,164.95)	111.16	10-4625-1
	STEP PROGRAM	3,097.00	8,405.00	17,696.00	9,291.00	47.50	10-4770-1
	CARL PERKINS	1,260.20	8,441.00	8,441.00	0.00	100.00	10-4770-1-40
	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	10-4850
	ARRA TITLE I	0.00	0.00	0.00	0.00	0.00	10-4854
	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	10-4857-1
	ARRA GSA	0.00	0.00	0.00	0.00	0.00	10-4870-1
	ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	0.00	10-4880-1
		0.00	0.00	0.00	0.00	0.00	10-4900
	TITLE II TEACHER QUALITY	0.00	11,663.00	17,645.00	5,982.00	66.10	10-4935
		0.00	0.00	0.00	0.00	0.00	10-4945
	TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00	10-4971

Revenue Ledger

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Education Fund 10

Function 4000 Nonprogrammed Charges
Function 4430 Payments Other Govt Units Out of State Transfers

Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
MEDICAID-ADMIN OUTREACH	0.00	13,410.95	20,000.00	6,589.05	67.05	10-4991-1
MEDICAID-FEE FOR SERV	6,444.73	18,293.46	35,000.00	16,706.54	52.27	10-4992-1-11
	0.00	0.00	0.00	0.00	0.00	10-4998-1
4430 Payments Other Govt Units Out of State Transfers	10,801.93	175,075.14	309,327.00	134,251.86	56.60	** Function
4000 Nonprogrammed Charges	29,874.28	468,613.80	618,701.00	150,087.20	75.74	* Function
Provision For Contingences						
<u>Provision For Contingences</u>						
TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00	10-7110
PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00	10-7110
TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00	10-7110-1
6000 Provision For Contingences	0.00	0.00	0.00	0.00	0.00	** Function
<u>Perm Trnf from W/C</u>						
TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00	10-7120
ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00	10-7230
7120 Perm Trnf from W/C	0.00	0.00	0.00	0.00	0.00	** Function
6000 Provision For Contingences	0.00	0.00	0.00	0.00	0.00	* Function
10 Education Fund	190,921.42	7,809,305.21	8,267,191.00	457,885.79	94.46	Fund

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Revenue Ledger

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Oper, Build, & Maint Fund 20							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Instruction							
Junior High							
1112 Junior High		FIRST PRIOR YEAR LEVY	0.00	591,348.61	605,468.00	14,119.39	97.67 20-1112
	0.00		591,348.61	605,468.00	14,119.39	97.67	** Function
Middle-Junior High							
1120 Middle-Junior High		TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00 20-1122
	0.00		0.00	0.00	0.00	0.00	** Function
Special Education Programs Pre-K							
1225 Special Education Programs Pre-K		CORP PERS PROP REPL TAX	0.00	349,227.00	0.00	(349,227.00)	0.00 20-1230
	0.00		349,227.00	0.00	(349,227.00)	0.00	** Function
Music							
1502 Music		BLD-INT	60.35	858.26	5,000.00	4,141.74	17.17 20-1511
		INTEREST - TREE FUND	0.00	18.12	50.00	31.88	36.24 20-1515
	60.35		876.38	5,050.00	4,173.62	17.35	** Function
Pre-K Programs - Private Tuition							
1910 Pre-K Programs - Private Tuition		HOUSE RENT	0.00	0.00	0.00	0.00	0.00 20-1910
	0.00		0.00	0.00	0.00	0.00	** Function
Regular K-12 Programs - Private Tuition							
1911 Regular K-12 Programs - Private Tuition		FACILITY/GROUND RENT	0.00	0.00	1,000.00	1,000.00	0.00 20-1911
	0.00		0.00	1,000.00	1,000.00	0.00	** Function
Gifted Programs - Private Tuition							
1920 Gifted Programs - Private Tuition		DONATIONS	0.00	0.00	500.00	500.00	0.00 20-1920
	0.00		0.00	500.00	500.00	0.00	** Function
Truants Alternative/Optional Education Programs							
1922 Truants Alternative/Optional Education Programs		REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00 20-1950
		TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00 20-1950
	200.00	OTHER LOCAL REVENUE	15,880.18	18,000.00	2,119.82	88.22	20-1999
	200.00		15,880.18	19,000.00	3,119.82	83.58	** Function
1000 Instruction	260.35		957,332.17	631,018.00	(326,314.17)	151.71	* Function
Support Services							
Truants Alternative/Optional Education Programs							
1922 Truants Alternative/Optional Education Programs		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00 20-2100
	0.00		0.00	0.00	0.00	0.00	** Function
2000 Support Services	0.00		0.00	0.00	0.00	0.00	* Function

Revenue Ledger

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Oper, Build, & Maint Fund 20							
Function	3000	Community Services					
Function	3900	Other Community Services					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Community Services							
<u>Other Community Services</u>							
		INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	20-3920-1
		SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	20-3925-1-1
		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	20-3999
3900	Other Community Services		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	** Function
3000	Community Services		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
Nonprogrammed Charges							
<u>Payments Other Govt Units Out of State Transfers</u>							
			0.00	0.00	0.00	0.00	20-4900
			0.00	0.00	0.00	0.00	20-4980
4430	Payments Other Govt Units Out of State Transfers		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	** Function
4000	Nonprogrammed Charges		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
Provision For Contingences							
<u>Provision For Contingences</u>							
		TRANSFER WC	0.00	0.00	540,154.00	540,154.00	0.00 20-7110
6000	Provision For Contingences		<u>0.00</u>	<u>0.00</u>	<u>540,154.00</u>	<u>540,154.00</u>	** Function
Perm Trnf from W/C							
		PERM TRANSFER FROM W/C	0.00	0.00	0.00	0.00	20-7130-1
		SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	20-7400
7120	Perm Trnf from W/C		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	** Function
6000	Provision For Contingences		<u>0.00</u>	<u>0.00</u>	<u>540,154.00</u>	<u>540,154.00</u>	* Function
20	Oper, Build, & Maint Fund		<u>260.35</u>	<u>957,332.17</u>	<u>1,171,172.00</u>	<u>213,839.83</u>	<u>81.74</u> Fund

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Debt Service Fund or Fund Group 30								
Function	1000	Instruction						
Function	1112	Junior High						
Description			M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Instruction								
Junior High								
		FIRST PRIOR YEAR LEVY	0.00	2,745.80	2,748.00	2.20	99.92	30-1112
1112	Junior High		0.00	2,745.80	2,748.00	2.20	99.92	** Function
Music								
		B/I-INT INVESTMENTS	54.23	812.51	500.00	(312.51)	162.50	30-1511
1502	Music		54.23	812.51	500.00	(312.51)	162.50	** Function
1000	Instruction		54.23	3,558.31	3,248.00	(310.31)	109.55	* Function
Provision For Contingences								
Provision For Contingences								
		PERM TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	30-7110-1
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00	** Function
Perm Trnf from W/C								
		ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group		54.23	3,558.31	3,248.00	(310.31)	109.55	Fund

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Transportation Fund 40							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Instruction							
Junior High							
1112 Junior High		FIRST PRIOR YR LEVY TRAN	0.00	236,541.39	242,187.00	5,645.61	97.67 40-1112
	0.00		0.00	236,541.39	242,187.00	5,645.61	97.67 ** Function
Middle-Junior High							
1120 Middle-Junior High		1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00 40-1122
	0.00		0.00	0.00	0.00	0.00	0.00 ** Function
Special Education Programs Pre-K							
1225 Special Education Programs Pre-K		CORP REPLACEMNT PROP TAX	0.00	200,000.00	200,000.00	0.00	100.00 40-1230
	0.00		0.00	200,000.00	200,000.00	0.00	100.00 ** Function
Home Ec Occupations							
1421 Home Ec Occupations		ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00 40-1441
	0.00		0.00	0.00	0.00	0.00	0.00 ** Function
Music							
1502 Music		TRANSP-INT	116.50	1,876.91	1,000.00	(876.91)	187.69 40-1511
	116.50		116.50	1,876.91	1,000.00	(876.91)	187.69 ** Function
Truants Alternative/Optional Education Programs							
1922 Truants Alternative/Optional Education Programs		REFUND TRANSP	0.00	0.00	0.00	0.00	0.00 40-1950
		OTHER LOCAL REVENUE	39,269.06	44,915.73	11,000.00	(33,915.73)	408.32 40-1999
	39,269.06		39,269.06	44,915.73	11,000.00	(33,915.73)	408.32 ** Function
1000 Instruction			39,385.56	483,334.03	454,187.00	(29,147.03)	106.42 * Function
Community Services							
Custody/Child Care Serv							
3500 Custody/Child Care Serv		REG TRANSPORTATION AID	95,115.77	456,800.08	365,500.00	(91,300.08)	124.98 40-3500
		VOC TRANSPORTATION AID	0.00	0.00	13,170.00	13,170.00	0.00 40-3505
		SP ED TRANSPORTATION AID	45,039.43	231,445.83	205,251.00	(26,194.83)	112.76 40-3510
		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00 40-3511
	140,155.20		140,155.20	688,245.91	583,921.00	(104,324.91)	117.87 ** Function
Nonpublic School Pupils							
3700 Nonpublic School Pupils		ECE TRANSPORTATION	0.00	77,625.00	77,625.00	0.00	100.00 40-3705
	0.00		0.00	77,625.00	77,625.00	0.00	100.00 ** Function
3000 Community Services			140,155.20	765,870.91	661,546.00	(104,324.91)	115.77 * Function

Nonprogrammed Charges

Payments Other Govt Units Out of State Transfers

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Transportation Fund 40								
Function	4000	Nonprogrammed Charges						
Function	4430	Payments Other Govt Units Out of State Transfers						
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number		
				Revenue				
		IDEA ARRA	0.00	0.00	0.00	0.00	0.00	40-4857
4430		Payments Other Govt Units Out of State Transfers	0.00	0.00	0.00	0.00	0.00	** Function
4000		Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	* Function
Provision For Contingences								
<u>Provision For Contingences</u>								
		PERM TRANSFER W/C	0.00	0.00	0.00	0.00	0.00	40-7110-1
6000		Provision For Contingences	0.00	0.00	0.00	0.00	0.00	** Function
<u>Perm Trnf from W/C</u>								
		PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
7120		Perm Trnf from W/C	0.00	0.00	0.00	0.00	0.00	** Function
6000		Provision For Contingences	0.00	0.00	0.00	0.00	0.00	* Function
40		Transportation Fund	179,540.76	1,249,204.94	1,115,733.00	(133,471.94)	111.96	Fund

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I.M.R.F./Soc. Sec. Fund 50							
Function		1000	Instruction				
Function		1112	Junior High				
Description		M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Instruction							
Junior High							
			FIRST PRIOR YR LEVY-IMRF	0.00	142,113.31	145,506.00	3,392.69 97.67 50-1112
			FIRST PRIOR YR-SS	0.00	90,073.01	92,224.86	2,151.85 97.67 50-1112
1112	Junior High			0.00	232,186.32	237,730.86	5,544.54 97.67 ** Function
MUSIC							
			MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00 0.00 50-1115
1115	MUSIC			0.00	0.00	0.00	0.00 0.00 ** Function
Accelerated Reading Program							
			FIRST PRIOR YR-S S	0.00	0.00	0.00	0.00 0.00 50-1150
1140	Accelerated Reading Program			0.00	0.00	0.00	0.00 0.00 ** Function
Special Education Programs Pre-K							
			CORP PERS PROP REPL TAX	0.00	0.00	74,252.00	74,252.00 0.00 50-1230
1225	Special Education Programs Pre-K			0.00	0.00	74,252.00	74,252.00 0.00 ** Function
Music							
			IMRF-INT	51.80	822.50	1,000.00	177.50 82.25 50-1511
1502	Music			51.80	822.50	1,000.00	177.50 82.25 ** Function
Truants Alternative/Optional Education Programs							
			OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00 0.00 50-1999
1922	Truants Alternative/Optional Education Programs			0.00	0.00	0.00	0.00 0.00 ** Function
1000	Instruction			51.80	233,008.82	312,982.86	79,974.04 74.45 * Function
50	I.M.R.F./Soc. Sec. Fund			51.80	233,008.82	312,982.86	79,974.04 74.45 Fund

Revenue Ledger

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Capital Projects Fund or Fund Group 60							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Instruction							
Junior High							
1112 Junior High		FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	60-1112
			0.00	0.00	0.00	0.00	** Function
Music							
1502 Music		INTEREST-CAP PROJ	0.00	0.00	0.00	0.00	60-1511
			0.00	0.00	0.00	0.00	** Function
Truants Alternative/Optional Education Programs							
		REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	60-1950
		OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	60-1999
1922 Truants Alternative/Optional Education Programs			0.00	0.00	0.00	0.00	** Function
1000 Instruction			0.00	0.00	0.00	0.00	* Function
Community Services							
Other Community Services							
3900 Other Community Services		INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	60-3920
			0.00	0.00	0.00	0.00	** Function
3000 Community Services			0.00	0.00	0.00	0.00	* Function
Provision For Contingences							
Perm Trnf from W/C							
7120 Perm Trnf from W/C		IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	60-7800
			0.00	0.00	0.00	0.00	** Function
6000 Provision For Contingences			0.00	0.00	0.00	0.00	* Function
60 Capital Projects Fund or Fund Group			0.00	0.00	0.00	0.00	Fund

Revenue Ledger

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Working Cash Fund 70

Function 1000 Instruction
Function 1112 Junior High

Description		M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Instruction							
Junior High							
	FIRST PRIOR YR WRKG CASH	0.00	59,135.26	60,547.00	1,411.74	97.67	70-1112
1112	Junior High	0.00	59,135.26	60,547.00	1,411.74	97.67	** Function
Music							
	WC-INT	377.80	9,878.90	9,200.00	(678.90)	107.38	70-1511
1502	Music	377.80	9,878.90	9,200.00	(678.90)	107.38	** Function
1000	Instruction	377.80	69,014.16	69,747.00	732.84	98.95	* Function
Provision For Contingences							
Perm Trnf from W/C							
	PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
7120	Perm Trnf from W/C	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences	0.00	0.00	0.00	0.00	0.00	* Function
70	Working Cash Fund	377.80	69,014.16	69,747.00	732.84	98.95	Fund

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Revenue Ledger

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Tort Immunity and Judgment Fund 80							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Instruction							
Junior High							
		FIRST PRIOR YEAR LEVY	0.00	305,232.84	312,518.00	7,285.16	97.67 80-1112
1112	Junior High		0.00	305,232.84	312,518.00	7,285.16	** Function
Special Education Programs Pre-K							
		CORP PERS PROP REPLCMNT TAX	0.00	0.00	0.00	0.00	80-1230-1
1225	Special Education Programs Pre-K		0.00	0.00	0.00	0.00	** Function
Music							
		TORT-INTEREST	13.23	716.84	800.00	83.16	89.61 80-1511
1502	Music		13.23	716.84	800.00	83.16	** Function
Truants Alternative/Optional Education Programs							
		REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	80-1950
		OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	80-1999
1922	Truants Alternative/Optional Education Programs		0.00	0.00	0.00	0.00	** Function
1000	Instruction		13.23	305,949.68	313,318.00	7,368.32	* Function
80	Tort Immunity and Judgment Fund		13.23	305,949.68	313,318.00	7,368.32	97.65 Fund

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Fire Prevention/Life Safety 90							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
Instruction							
Junior High							
		FIRST PRIOR YEAR LEVY L/	0.00	59,135.24	60,547.00	1,411.76	97.67 90-1112
1112	Junior High		0.00	59,135.24	60,547.00	1,411.76	97.67 ** Function
Special Education Programs Pre-K							
		L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00 90-1230
1225	Special Education Programs Pre-K		0.00	0.00	0.00	0.00	0.00 ** Function
Music							
		LS-INT ON INVESTMENTS	32.71	691.88	500.00	(191.88)	138.38 90-1511
1502	Music		32.71	691.88	500.00	(191.88)	138.38 ** Function
Truants Alternative/Optional Education Programs							
		OTHER REVENUE	0.00	0.00	0.00	0.00	0.00 90-1999
1922	Truants Alternative/Optional Education Programs		0.00	0.00	0.00	0.00	0.00 ** Function
1000	Instruction		32.71	59,827.12	61,047.00	1,219.88	98.00 * Function
Provision For Contingences							
Perm Trnf from W/C							
		TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00 90-7120
		SALE OF BONDS	0.00	0.00	0.00	0.00	0.00 90-7210
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00 ** Function
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00 * Function
90	Fire Prevention/Life Safety		32.71	59,827.12	61,047.00	1,219.88	98.00 Fund
Report Total:			371,252.30	10,687,200.41	11,314,438.86	627,238.45	94.46

Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 10				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
10-110-1	CASH IN BANKS	1,051,771.07	541,809.36	1,593,580.43
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-111-1	IMPREST FUND	13,800.00	0.00	13,800.00
10-121-1	REGULAR INVESTMENT ED	3,421,508.68	(1,045,596.41)	2,375,912.27
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	0.00	0.00	0.00
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	Total	\$4,487,079.75	(\$503,787.05)	\$3,983,292.70
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	0.00	0.00	0.00
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	(128.00)	0.00	(128.00)
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	Total	(\$128.00)	\$0.00	(\$128.00)
10-706-1	NET PROFIT/LOSS	(325,255.13)	503,787.05	178,531.92
10-730-1	FUND BALANCE	(4,161,696.62)	0.00	(4,161,696.62)
	Total	(\$4,486,951.75)	\$503,787.05	(\$3,983,164.70)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 20				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,630.78	0.00	3,630.78
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	88,621.16	(3,829.28)	84,791.88
20-121-1	REGULAR INVESTMENT O/M	224,873.17	(109,943.34)	114,929.83
	Total	\$317,125.11	(\$113,772.62)	\$203,352.49
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	0.00	0.00	0.00
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	(16.00)	0.00	(16.00)
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
20-452-1	Delete This Account	0.00	0.00	0.00
	Total	(\$16.00)	\$0.00	(\$16.00)
20-730-1	FUND BALANCE	(284,077.84)	0.00	(284,077.84)
20-706-1	NET PROFIT/LOSS	(33,031.27)	113,772.62	80,741.35
	Total	(\$317,109.11)	\$113,772.62	(\$203,336.49)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 30				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	1,134.76	0.00	1,134.76
30-121-1	REGULAR INVESTMENT B/I	228,243.05	54.23	228,297.28
	Total	\$229,377.81	\$54.23	\$229,432.04
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
30-730-1	FUND BALANCE	(337,973.73)	0.00	(337,973.73)
30-706-1	NET PROFIT/LOSS	108,595.92	(54.23)	108,541.69
	Total	(\$229,377.81)	(\$54.23)	(\$229,432.04)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 7/5/2018 11:30 AM
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 40				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
40-110-1	CASH IN BANKS	104,240.56	134,857.56	239,098.12
40-121-1	REGULAR INVESTMENT TRANS	503,482.48	(59,728.30)	443,754.18
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	Total	\$607,723.04	\$75,129.26	\$682,852.30
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	0.00	0.00	0.00
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
40-706-1	NET PROFIT/LOSS	(207,760.21)	(75,129.26)	(282,889.47)
40-730-1	FUND BALANCE	(399,962.83)	0.00	(399,962.83)
	Total	(\$607,723.04)	(\$75,129.26)	(\$682,852.30)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 7/5/2018 11:30 AM
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 50				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
50-110-1	CASH IN BANKS	101,621.02	(28,136.65)	73,484.37
50-121-1	REGULAR INVESTMENT IMRF	229,455.52	51.80	229,507.32
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	Total	\$331,076.54	(\$28,084.85)	\$302,991.69
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
50-730-1	FUND BALANCE	(392,690.12)	0.00	(392,690.12)
50-706-1	NET PROFIT/LOSS	61,613.58	28,084.85	89,698.43
	Total	(\$331,076.54)	\$28,084.85	(\$302,991.69)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 7/5/2018 11:30 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 60				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
60-730-1	FUND BALANCE	0.00	0.00	0.00
60-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 7/5/2018 11:30 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 70				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
70-121-1	REGULAR INVESTMENT WC	1,186,575.92	259.10	1,186,835.02
70-185-1	INVESTMENT LONG TERM WC	1,278,583.49	118.70	1,278,702.19
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	0.00	0.00	0.00
	Total	\$2,465,159.41	\$377.80	\$2,465,537.21
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
70-730-1	FUND BALANCE	(2,396,523.05)	0.00	(2,396,523.05)
70-706-1	NET PROFIT/LOSS	(68,636.36)	(377.80)	(69,014.16)
	Total	(\$2,465,159.41)	(\$377.80)	(\$2,465,537.21)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 7/5/2018 11:30 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 80				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	15,095.47	13.23	15,108.70
80-110-1	TORT-CASH IN BANKS	226,447.33	(17,075.93)	209,371.40
	Total	\$241,542.80	(\$17,062.70)	\$224,480.10
80-481	NON-CERT DUES	0.00	0.00	0.00
80-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
80-730-1	FUND BALANCE	(224,692.88)	0.00	(224,692.88)
80-706-1	NET PROFIT/LOSS	(16,849.92)	17,062.70	212.78
	Total	(\$241,542.80)	\$17,062.70	(\$224,480.10)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 7/5/2018 11:30 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 90				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	114,988.59	32.71	115,021.30
90-110-1	CASH IN BANK-LIFE SAFETY	0.00	0.00	0.00
	Total	\$114,988.59	\$32.71	\$115,021.30
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
90-706-1	NET PROFIT/LOSS	(59,794.41)	(32.71)	(59,827.12)
90-730-1	FUND BALANCE	(55,194.18)	0.00	(55,194.18)
	Total	(\$114,988.59)	(\$32.71)	(\$115,021.30)
	Total	\$0.00	\$0.00	\$0.00

Fund Balance Report

Printed: 7/5/2018 11:30 AM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	694,708.47	190,921.42	7,987,837.13	7,809,305.21	(178,531.92)	4,161,696.62	3,983,164.70
20	Oper, Build, & Maint Fund	114,032.97	260.35	1,038,073.52	957,332.17	(80,741.35)	284,077.84	203,336.49
30	Debt Service Fund or Fund Group	0.00	54.23	112,100.00	3,558.31	(108,541.69)	337,973.73	229,432.04
40	Transportation Fund	104,411.50	179,540.76	966,315.47	1,249,204.94	282,889.47	399,962.83	682,852.30
50	I.M.R.F./Soc. Sec. Fund	28,136.65	51.80	322,707.25	233,008.82	(89,698.43)	392,690.12	302,991.69
70	Working Cash Fund	0.00	377.80	0.00	69,014.16	69,014.16	2,396,523.05	2,465,537.21
80	Tort Immunity and Judgment Fund	17,075.93	13.23	306,162.46	305,949.68	(212.78)	224,692.88	224,480.10
90	Fire Prevention/Life Safety	0.00	32.71	0.00	59,827.12	59,827.12	55,194.18	115,021.30
		<u>\$958,365.52</u>	<u>\$371,252.30</u>	<u>\$10,733,195.83</u>	<u>\$10,687,200.41</u>	<u>(\$45,995.42)</u>	<u>\$8,252,811.25</u>	<u>\$8,206,815.83</u>

70

SUPERINTENDENT IMPREST
JUNE 2018

BANK BALANCE		\$ 1,968.01
REPLENISHMENT REQUEST MAY		\$ 0.00
IMPREST BALANCE		\$ 1,472.52
REPLENISHMENT AMOUNT REQUESTED		\$ 495.49
BALANCE		\$ 1,968.01
Chk# 3089	USPS IESA Ribbons returned 10-2320-341-1	\$ 5.15
Chk# 3090	School Kids Backpacks (deposited/wrote check) (no refund needed)(cash \$2885.00 deposited) 10-199900-1	\$ 2884.29
Chk# 3091	Johannes 40-2550-326-1	\$ 490.34
TOTAL REIMBURSEMENT		\$ 495.49

PCPS Activity Fund June

Beginning Balance	\$8962.29
Deposits	\$
Expenditures	\$71.97
Ending Balance	\$8890.32

Deposits

Expenditures

CK#			
963	6/13/18	Hinckley Springs Water	\$45.03
964	6/13/18	Really Good Stuff Alleman-10 Frame Set	\$26.94

Putnam County Community Unit School District #535

Treasurer's Report June 30, 2018

	Fund 10 EDUCATION	Fund 20 O & M	Fund 30 BOND & INT	Fund 40 TRANSPORT	Fund 50 IMRF/SS	Fund 70 WORK CASH	Fund 80 TORT	Fund 90 LIFE SAFETY	Outstanding Checks	Totals
Cash Balances, Beginning of Month	4,486,951.75	317,109.11	229,377.81	607,723.04	331,076.54	2,465,159.41	241,542.80	114,988.59	-	8,793,929.05
Add: Receipts	190,921.42	260.35	54.23	179,540.76	51.80	377.80	13.23	32.71		371,252.30
Less: Expenditures	694,708.47	114,032.97	-	104,411.50	28,136.65	-	17,075.93	-		958,365.52
Less: Outstanding Deposits										-
Interest										-
Adjusting Entries										-
District Balances 6/30/2018	3,983,164.70	203,336.49	229,432.04	682,852.30	302,991.69	2,465,537.21	224,480.10	115,021.30	-	8,206,815.83
Add: Outstanding Checks									36,162.77	36,162.77
Reconciliation Balance 06/30/18	3,983,164.70	203,336.49	229,432.04	682,852.30	302,991.69	2,465,537.21	224,480.10	115,021.30	36,162.77	8,242,978.60

(these balances should equal Total Cash & Investments)

Bank Balances Made up of the Following Funds

NOW Accounts: APY											
Granville National Bank	0.05%	639,765.92	7,105.43	-	41,473.29	-	-	-	-	688,344.64	
First State Bank	0.15%	954,167.54	31,735.45	1,134.76	197,114.49	73,484.47	-	209,371.40	-	1,467,008.11	
North Central Bank	0.10%	-	46,445.16	-	-	-	-	-	-	46,445.16	
Subtotal:		1,593,933.46	85,286.04	1,134.76	238,587.78	73,484.47	-	209,371.40	-	2,201,797.91	
Money Market Accounts: APY											
First State Bank	0.03%	456,237.01	107,500.88	96,212.49	76,380.05	75,860.33	85,872.03	7,801.46	80,828.37	986,692.62	
North Central Bank	0.03%	1,653,569.90	7,428.95	132,084.79	367,374.13	153,646.99	1,100,962.99	7,307.24	34,192.93	3,456,567.92	
Eureka Savings Bank	0.35%	255,707.28	-	-	-	-	-	-	-	255,707.28	
IL Fund	0.00%	9,476.28	-	-	-	-	-	-	-	9,476.28	
INB	0.00%	989.13	-	-	-	-	-	-	-	989.13	
Subtotal:		2,375,979.60	114,929.83	228,297.28	443,754.18	229,507.32	1,186,835.02	15,108.70	115,021.30	4,709,433.23	
Certificates of Deposits											
First State Bank	0.66%					211,872.85				211,872.85	
North Central Bank	1.58%					339,630.48				339,630.48	
North Central Bank	1.57%					727,198.86				727,198.86	
Subtotal:						1,278,702.19				1,278,702.19	
Tree Fund / NCB CD			3,630.78							3,630.78	
Imprest Fund		13,800.00								13,800.00	
TOTAL CASH & INVESTMENTS:		3,983,713.06	203,846.65	229,432.04	682,341.96	302,991.79	2,465,537.21	224,480.10	115,021.30	-	8,207,364.11
Difference		(548.36)	(510.16)	-	510.34	(0.10)	-	-	-	(548.28)	
Outstanding Checks									36,162.77	35,614.49	

Daniel J. Wajda 7-6-18

State Funding Update 7/16/18

The state still owes in the following categories

Special Education	\$ 21,752.53
Transportation	\$141,266.03
Early Childhood	\$ 60,000.00
Illinois Free Lunch	\$ 3,106.32
Other State Program	\$ 1,442.00
<u>Agriculture Grant</u>	<u>\$ 9,794.00</u>
	\$237,360.88

Document Status: Draft Update - New

6:135 Accelerated Placement Program

New/Unpublished Section

The District provides an Accelerated Placement Program (APP).^{PRESSPlus1} The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential.^{PRESSPlus2} The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade.^{PRESSPlus3} Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);^{PRESSPlus4}
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicators.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement.^{PRESSPlus5} Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.^{PRESSPlus6}

LEGAL REF.:

105 ILCS 5/14A.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

PRESSPlus Comments

PRESSPlus 1. State law requires this subject matter to be covered by policy and controls its content. 105 ILCS 5/14A, amended by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). See the footnotes available at PRESS Online for more information. **Issue 98, May/June 2018**

PRESSPlus 2. Optional. Ensure this statement matches the board's current educational philosophy and objectives; see Board policy 6:10, *Educational Philosophy and Objectives*. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

PRESSPlus 3. Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12 The APA requires accelerated placement to include early entrance to kindergarten and early entrance to first grade. 105 ILCS 5/10-20.12 *permits* districts to offer early entrance to kindergarten or first grade "based upon an assessment of the student's readiness to attend school." 105 ILCS 5/10-20.12 also states that students may enter first grade early when they: (1) are assessed for readiness; (2) have attended a non-public preschool and continued their education at that school through kindergarten; (3) were taught in kindergarten by an appropriately certified teacher; and (4) will attain the age of 6 years on or before December 31. See also policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. **Consult the board attorney for guidance. Issue 98, May/June 2018**

PRESSPlus 4. 105 ILCS 5/14A-32(a)(2), added by P.A. 100-421, eff. 7-1-18, requires that the accelerated placement policy include "a fair and equitable decision-making process that involves multiple persons and includes a student's parents or guardians" but does not specify what individuals are to be involved or limit those individuals to district employees. Amend this

listing to align with the local board's preference. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

PRESSPlus 5. Optional. 105 ILCS 5/14A-32(b)(1) permits, but does not require "procedures for annually informing the community at-large, including parents or guardians, about the accelerated placement program and the methods used for the identification of children eligible for accelerated placement." If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

PRESSPlus 6. Optional. 105 ILCS 5/14A does not require this, but it is a recommended best practice and aligns with sample policy 7:10, *Equal Educational Opportunities*. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

Document Status: Draft Update - New

3:40-E Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process

New/Unpublished Section

PRESSPlus1 The School Board hires and employs the Superintendent. The Superintendent shall be in charge of the administration of the schools under the direction of the Board, through its policies. See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7. As an effective employer, the Board must develop and maintain a productive relationship with the Superintendent. See IASB’s *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at: www.iasb.com/pdf/found_prin.pdf.

The foundation for a productive employment relationship begins when the Board identifies the most qualified superintendent candidate (*successful superintendent candidate*) after an established interview process. The Board then extends an offer of employment to the successful superintendent candidate. The employment search process and resulting relationship should consist of mutual respect and a clear understanding of respective roles, responsibilities, and expectations. This relationship should begin with the Board’s policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See *Principles* at: www.iasb.com/pdf/found_prin.pdf.

Below, the *Checklist for the Superintendent Employment Contract Negotiation Process (Checklist)* provides a column entitled **Superintendent Contract Term Considerations for the Board**. It lists common superintendent employment contract terms and points of consideration for boards to prepare for during the contract formation process. Another column entitled **Explanation, Special Considerations, and Resources** provides extra information about these common superintendent employment contract terms.

The *Checklist* is intended to serve as a resource to educate and guide the Board through the employment contract negotiation process with its successful superintendent candidate. Board members who are educated about the content within the *Checklist* are crucial to successful negotiation processes. An educated contract formation and negotiation process, along with a well-written contract and job description for the Superintendent, all set the foundation for mutual respect and a clear understanding of the Board and Superintendent’s respective roles, responsibilities, and expectations.

Prior to providing the successful superintendent candidate an offer for employment and contract for review, consideration, and negotiation, consult the Board Attorney about the *Checklist* and the scope of the terms the Board wishes to offer the successful superintendent candidate. The Board and the successful superintendent candidate should expect and encourage the other to seek the advice of their respective attorneys during the employment contract formation process.

Many attorneys agree and best practices suggest that boards and successful superintendent candidates work with their own separate attorneys in an amicable and cooperative manner to complete the employment contract negotiation process.

Board Attorney. Prior to providing any successful superintendent candidate with an offer for employment and a contract for review, consideration, and negotiation, best practices suggest consulting the Board Attorney about the *Checklist*. **Note:** Boards should view a successful superintendent candidate retraining his or her own attorney as a best practice (as opposed to a warning sign). Each party is beginning the employment relationship in a cooperative manner to set an appropriate foundation to the future working relationship.

Power and Duties of the Superintendent

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duties	Does the Board enumerate the duties of the Superintendent in the employment contract? <ol style="list-style-type: none"> Are the statutory duties of the Superintendent listed? Has the Board incorporated policy references to the other duties related to the Superintendent’s employment? See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7.
Full-time, Attention and Energy Clause	How will the Board address outside activities of the Superintendent? <ol style="list-style-type: none"> How will the Board define <i>outside activities</i>? Will the Board restrict the Superintendent from engaging in outside activities during the term of the employment contract?

	3. Will the Board require approval/notification before the Superintendent engages in outside activities?
--	--

Employment and Compensation

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duration of Contract	<p>A superintendent's employment contract may not exceed five years. If its duration is two to five years, the contract must reference goals and suspension of tenure.</p> <p>No performance-based contract shall be extended or rolled over prior to its scheduled expiration unless all the performance and improvement goals contained in the contract have been met. See 105 ILCS 5/10-23.8.</p> <p>If the duration is one year or less, then the contract need not reference goals or suspension of tenure.</p>
Salary	<p>Special Considerations for the Board may include:</p> <ol style="list-style-type: none"> 1. What is the estimated Board contribution to the Teachers' Retirement System (TRS) for any raises above six percent prior to retirement? 2. What is the <i>cost shift</i> implication for the District if the Board offers or later agrees to a salary that is equal to or greater than the governor's statutory salary of \$177,412 (P.A. 100-23 now makes school districts responsible for paying the actuarial cost of the pension benefits earned on the portion of a TRS member's salary that exceeds \$177,412)? 3. Do any administrative cost cap triggers exist (105 ILCS 5/17-1.5)? <p>Items the Board may see the successful superintendent candidate request of it:</p> <ol style="list-style-type: none"> 1. A fixed salary for each year of the contract. 2. A guaranteed minimum salary. 3. Compensation increases.
Teachers Retirement System (TRS) & Teacher Health Insurance (THIS)	<p>How does the Board want to address:</p> <ol style="list-style-type: none"> 1. Pension contributions (TRS-THIS)? 2. Inclusion of salary and other compensation in the payment of TRS and THIS? Or, will TRS and THIS be in addition to salary and other compensation? 3. Unforeseen pension reform issues?

Conditions of Employment

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Administrative License	Does the Board want to require the successful superintendent candidate to guarantee that as the future Superintendent of the District, he or she has and will maintain the appropriate licensure throughout the employment contract?
Criminal Background Check Law	105 ILCS 5/10-21.9. See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i> and the subhead entitled Fingerprint-based Criminal History Records Information Check in administrative procedure 5:30-AP2, <i>Investigations</i> .
	<p>Does the Board want to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9 and discussed above? If yes, consult the Board Attorney and consider the following laws:</p> <p>15 U.S.C. § 1681 <i>et seq.</i>, Federal Fair Credit Reporting Act (FCRA), is a federal law that regulates the gathering and use of information about consumers by third party <i>consumer reporting agencies</i>, including credit information, criminal background, driving record, personal characteristics/reputation, etc. The law requires consumer reporting agencies to comply with certain procedural notice</p>

Other Background Check Laws	<p>requirements when gathering information from a consumer.</p> <p>820 ILCS 75/, III. Job Opportunities for Qualified Applicants Act, prohibits employers from inquiring about an applicant's criminal history until the application has been determined qualified and notified that he/she has been selected for an interview (<i>a/k/a ban the box law</i>).</p> <p>820 ILCS 55/, III. Right to Privacy in the Workplace Act, prohibits employers from:</p> <ol style="list-style-type: none"> 1. Requesting, coercing, or requiring any employee or prospective employee to provide a user name and password for any personal online account; 2. Requesting, coercing, or requiring an employee or applicant to invite the employer to have access to that individual's personal online account; and 3. Taking an adverse employment action against an individual (including refusal to hire) based on that individual's use of a lawful product off District property during nonworking hours, i.e., tobacco or alcohol. <p>820 ILCS 70/, III. Employee Credit Privacy Act, prohibits employers from inquiring into an individual's credit history or taking action against an employee based such history unless a satisfactory credit history is a <i>bona fide occupational requirement</i>, which is further defined in the statute. The job descriptions of superintendents generally meet this standard because they: (1) describe a managerial position that involves direction of school districts; (2) include signatory power over more than \$100; and (3) involve having access to confidential and financial information. Note: Any one of these grounds alone is sufficient.</p>
Medical Examination	<p>105 ILCS 5/24-5 requires new employees to submit evidence of physical fitness to perform assigned duties and freedom from communicable diseases.</p> <p>The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. 42 U.S.C. §12112(d)(4). Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. Part 1630.2(r).</p> <p>See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i>, specifically f/ns 16 and 17.</p>
Tenure	<p>Suspension of Tenure</p> <p>With multi-year contracts and multi-year extensions, superintendents waive their rights to tenure in a school district, but no previously acquired tenure may be lost.</p> <p>Continued Tenure</p> <p>Superintendents serving multiple one year contracts may still accrue service toward and acquire tenure.</p> <p>See 105 ILCS 5/10-23.8 and the <i>Duration of Contract</i> row in the Employment and Compensation checkbox, above.</p>

Evaluations and Goals

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
	<p>105 ILCS 5/10-23.8 requires each performance-based contract to include the goals and indicators of student performance and academic improvement determined and used by the Board to measure the performance and effectiveness of the Superintendent and other information as the Board may determine.</p> <p>Regarding its goals and indicators, has the Board:</p> <ol style="list-style-type: none"> 1. At minimum, addressed student performance and academic achievement (105 ILCS 5/10-23.8 states "and other information as the Board may determine")? 2. Included them in the body of the employment contract? Or as an exhibit to it? 3. Set them to be:

<p>Board Goals and Indicators of Student Performance and Academic Achievement for the Superintendent</p>	<ul style="list-style-type: none"> a. Measurable and achievable, i.e., are they within the Superintendent's control? b. Objective, subjective or a combination of both? <p>4. Set a timeline for achievement, and if so is it on an:</p> <ul style="list-style-type: none"> a. Annual basis? b. Prior to completion of the employment contract? <p>5. Set them as procedural, substantive, or a combination of both?</p> <p>For more information about setting goals and indicators for superintendents regarding student performance and academic achievement, see:</p> <p>IASB's <i>Field Services Catalog</i> at: www.iasb.com/pdf/fieldservicecatalog.pdf.</p> <p>Contact a Field Services Director regarding the following IASB workshops and/or offerings that may set the stage for school boards to hold their superintendents accountable for district performance, including academic achievement:</p> <p><i>Setting District Goals and Direction</i> (leads a board and superintendent to develop their own district-language for specific measurable, and attainable goals and indicators)</p> <p><i>The Superintendent Evaluation Process</i> (describes an effective method of holding the superintendent accountable)</p> <p><i>The Board and its Superintendent</i> (workshop assisting a board in developing an effective relationship with its superintendent).</p>
<p>Superintendent Evaluation</p>	<p>Once the Board has developed its goals and indicators (as discussed immediately above), 105 ILCS 5/10-20, 5/10-23, and 5/10-23.8 require the Board to:</p> <ul style="list-style-type: none"> 1. "Direct, through policy, its superintendent in his or her charge of the administration of the school district;" and 2. Evaluate the superintendent in his or her "administration of school board policies and his or her stewardship of the assets of the district." <p>How will the Board evaluate the successful superintendent candidate upon its outlined goals and indicators?</p> <p>Does the Board state when it will evaluate the successful superintendent candidate upon the goals and indicators that it set? Note: Some districts do not consider the superintendent evaluation to be a <i>one-time event</i> and put an on-going process into place. Contrast other districts, which depending upon their preferences, generally find the best time of year to evaluate is in the winter or early springtime.</p> <p>Is the Board or the successful superintendent candidate responsible to trigger the components of the Superintendent's evaluation process?</p> <p>What evaluation instrument will be used? How will the evaluation be documented?</p> <p>Will an evaluation instrument be outlined by the Board in its employment contract with the successful superintendent candidate?</p> <p>Is the evaluation instrument the Board will use tied to its goals and indicators of student performance and academic improvement and other information as the Board may determine?</p> <p>For more information about best practices when planning for and evaluating the Superintendent, see:</p> <p><i>The Superintendent Evaluation Process</i> at: www.iasb.com/training/superintendent-evaluation-process.pdf;</p> <p>IASB's <i>Foundational Principles of Effective Governance</i>, Principle 3. The board employs a superintendent, at: www.iasb.com/principles.cfm; stating "the board employs and evaluates one person — the superintendent — and holds that person accountable for district performance and compliance with written board policy".</p>

Expenses and Benefits

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Expenses	<p>How will the Board address expenses in its employment contract negotiations with the successful superintendent candidate?</p> <p>Business</p> <ol style="list-style-type: none"> 1. What standard will the Board use, e.g., reasonable, itemized, etc.? 2. Will the Board designate the Board President or another individual to review and/or approve the Superintendent's expenses? <p>Transportation</p> <p>Will the Board reimburse travel? If yes, what types of travel will the board reimburse? Some transportation topics that successful superintendent candidates request discussion about include:</p> <ol style="list-style-type: none"> 1. Vehicle insurance reimbursement(s) 2. Vehicle repair reimbursement(s) 3. A travel allowance only at either a set amount or the District's per mile rate 4. A vehicle 5. Out-of-district travel
Insurance	<p>Will the Board address insurance in its employment contract negotiations with the successful superintendent candidate?</p> <p>Some items successful superintendent candidates request include:</p> <ol style="list-style-type: none"> 1. Insurance contributions as part of a Cafeteria Plan, or in the alternative, the Board paying the premiums. 2. Specific insurance coverages from the Board, such as health, dental, vision, life, disability, etc.
Vacation	<p>Will the Board address vacation days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. How many days? 2. Will vacation days accumulate? And, if so, how? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking a vacation? If yes, describe the process. 4. Will the Board address reimbursement for unused days?
Sick Leave/Days	<p>Will the Board address sick days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. Will sick leave be limited to annual sick leave days in the District's teachers' contract? 2. How will sick day accumulation be addressed? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking or upon returning from a sick day? If yes, describe the process.
Professional Activities and Organizations Memberships in Community Organizations	<p>Will the Board address memberships in professional activities/organizations and/or community organizations its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. How many organizations will the Board allow the Superintendent to join? 2. Which organizations will be allowed? 3. What is the Board's limit for the cost of dues to professional organizations?
	<p>Will the Board address any type of payment(s) upon the Superintendent's retirement? If yes, then:</p>

Retirement	<ol style="list-style-type: none"> 1. Has the Board thoroughly examined and addressed: <ol style="list-style-type: none"> a. Any consequences or other penalties to it? b. The impact of any prior salary increases? c. Potential pension reform issues? 2. Often, a successful superintendent candidate's attorney has interest in the following issues: <ol style="list-style-type: none"> a. Available post-retirement options available, e.g., payments for sick/vacation days, post-retirement insurance, longevity annuity payment, etc. b. Whether a potential retirement payment will be properly creditable for TRS purposes. Note: Ultimately, only TRS has the authority to determine creditability.
Annuities and Other Deferred Compensation	<p>Will the Board address any type of annuities and other deferred compensation issues? If yes, then:</p> <ol style="list-style-type: none"> 1. Will it offer such compensation in addition to the Superintendent's agreed-upon salary? 2. Will it contribute creditable earnings for TRS purposes?

Changes to the Superintendent's Employment Contract

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Non-Renewal at End of Contract	<p>How will the Board and successful superintendent candidate agree to address orderly end to the employment contract when the Board chooses not to renew it?</p> <ol style="list-style-type: none"> 1. Will there be a non-renewal notification date? Do both parties' attorneys find it reasonable? 2. Will the Board require the Superintendent to remind it of the non-renewal date? 3. Will there be any agreement to a clause for an automatic one-year renewal if the Board fails to provide end-of-contract non-renewal notification? 4. Will the Board agree to language in the employment contract that would provide the Superintendent with a hearing upon non-renewal?
Renewal at End of Contract	<p>Will the Board agree to a procedure for renewing the employment contract at its end? If yes, then:</p> <ol style="list-style-type: none"> 1. What date would be the earliest that the Board could renew its employment contract with the Superintendent? 2. What criteria will the Board base its renewal upon? For example, some boards base renewal upon superintendents achieving their stated goals and indicators of student performance and academic improvement and other information they required.
Contract Extensions	<p>Will the Board agree to allow for an extension of its employment contract during its term? If yes, then:</p> <ol style="list-style-type: none"> 1. Will the Board agree to extend it during its term if the Board determines that the Superintendent successfully met all of the Board's stated goals and indicators of student performance and academic improvement and other information it required? 2. Will the Board agree to extend a one-year contract when the Superintendent is not required to meet any goals? <p>See 105 ILCS 5/10-23.8.</p>
	<p>If the successful superintendent candidate accepts employment with the Board and becomes the Superintendent, how will the Board outline the grounds and procedures for terminating the Superintendent's employment during the contract's term?</p> <ol style="list-style-type: none"> 1. Will the Board and the successful superintendent candidate agree to terminate it upon mutual agreement? 2. Will the Board allow retirement to be an appropriate reason for terminating its employment contract with the Superintendent? And if so, will the Board require reasonable notice from its Superintendent? 3. Could either the Board or Superintendent terminate the employment contract without cause by providing notice to the other?

Terminations	<p>4. Will the Board terminate the employment contract for permanent disability of the Superintendent?</p> <ol style="list-style-type: none"> How will the Board define permanent disability in the contract? Will the Board require the Superintendent to obtain a permanent disability determination through physician certification, and/or Will the Board consider duration of absence; e.g., 90-days or exhaustion of sick leave, whichever is greater? <p>See PRESS sample policy 5:180, <i>Temporary Illness or Temporary Incapacity</i>.</p> <p>5. What standard will the Board use to terminate the employment contract for cause? Items to consider include:</p> <ol style="list-style-type: none"> Any conduct detrimental/prejudicial to the District; Just cause; Sufficient to dismiss a tenured teacher; Material breach of contract; or Not arbitrary and capricious. <p>6. Will the Board agree to provisions for hearing and due process for the Superintendent?</p> <p>7. How will the Board address death of its Superintendent during the duration of the employment contract?</p>
Liquidated Damages	<p>Will the Board agree to liquidate damages with its Superintendent if one or the other terminates the employment contract?</p> <ol style="list-style-type: none"> Have both the Board and the successful superintendent candidate discussed the practical consequences of a liquidated damages clause with their respective attorneys? If the Board terminates the contract, has it discussed with the Board Attorney how it can avoid litigation with its former Superintendent?
Amendments	How will the Board and Superintendent agree to allow for amendments to the employment contract?

What technical clauses need to be in the Superintendent’s employment contract?

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Technical clauses (common in contracts)	<p>If the employment contract contains any of the following technical provisions, have the Board Attorney and Superintendent’s attorney reviewed them?</p> <ol style="list-style-type: none"> Notice Applicable law Headings and numbers Complete understanding, i.e., do the Board members and Superintendent share the same understanding of the various provisions written in the employment contract? Counterparts Effect of Policy Amendments Severability Advice of Counsel

Miscellaneous Issues

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
	Do all members of the Board understand the District’s obligations under the employment contract and

Board Obligations Under the Employment Contract	<p>what not complying with them will mean to the District?</p> <p>Specifically, are Board members aware of the Board’s specific obligations regarding:</p> <ol style="list-style-type: none"> 1. The Superintendent Evaluation 2. Goal setting 3. Required notifications/actions by each party prior to termination of the employment contract
Ongoing Monitoring of Each Party’s Compliance with the Contract	Are the Board and Superintendent actually complying with the terms of the employment contract? Has the Board Attorney explained how the Board should monitor compliance with the employment contract?
Legislative Issues	How might pending pension reform legislation or other trending legislation affect the employment contract?

PRESSPlus Comments

PRESSPlus 1. This new exhibit is intended to serve as a resource to educate and guide the board through the superintendent employment contract negotiation process, encouraging both the board and superintendent to hire their own attorneys. The General Counsels of the Ill. Association of School Administrators (IASA) and Ill. Association of School Boards (IASB) collaborated on the content of this document. **Issue 98, May/June, 2018**

Document Status: 5-Year-Review - Needs Review

COMMUNITY RELATIONS

8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

No material or literature shall be posted or distributed that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, or (4) be defamatory, obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

Community, Educational, Charitable, or Recreational Organizations

Community, educational, charitable, recreational, or similar groups may, under procedures established by the Superintendent, advertise events pertinent to students' interests or involvement. All advertisements must (1) be student-oriented, (2) prominently display the sponsoring organization's name, and (3) be approved in advance by the Superintendent or designee. The District reserves the right to decide where and when any advertisement or flyer is distributed, displayed, or posted.

Commercial Companies and Political Candidates or Parties

Commercial companies may purchase space for their advertisements in or on: (1) athletic field fences; (2) athletic, theater, or music programs; (3) student newspapers or yearbooks; (4) scoreboards; or (5) other appropriate locations. The advertisements must be consistent with this policy and its implementing procedures and be appropriate for display in a school context. Prior approval from the Superintendent or designee is needed for all commercial or political advertisements.

No individual or entity may advertise or promote its interests by using the names or pictures of the School District, any District school or facility, staff members, or students except as authorized by and consistent with administrative procedures and approved by the Board.

Material from candidates and political parties will not be accepted for posting or distribution, except when used as part of the curriculum.

LEGAL REF.: Berger v. Rensselaer Central School Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).

DiLoreto v. Downey Unified School Dist., 196 F.3d 958 (9th Cir. 1999).

Hedges v. Wauconda Community Unit School Dist., No. 118, 9 F.3d 1295 (7th Cir. 1993).

Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141 (1993).

Sherman v. Community Consolidated School Dist. 21, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 114 S.Ct. 2109 (1994).

Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 132 S.Ct. 592 (2011).

CROSS REF.: 7:325 (Student Fundraising Activities), 7:330 (Student Use of Buildings - Equal Access)

ADOPTED: May 20, 2013

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. [PRESSPlus1](#) The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to object to the release of information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records. Upon request, the District discloses school student records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law.

LEGAL REF.:

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).

Family Educational Rights and Privacy Act, 20 U.S.C. §1232g implemented by 34 C.F.R. Part 99.

Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/.

105 ILCS 5/10-20.21b, 5/20.37, 5/20.40, and 5/14-1.01 et seq.

105 ILCS 10/, Illinois School Student Records Act.

50 ILCS 205/7.

750 ILCS 5/602.11.

23 Ill.Admin.Code Parts 226 and 375.

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct)

ADOPTED: ~~_____~~ January 16, 2018

Question 1. See Comment PRESSPlus 1. If the Board has adopted the additional optional sentence, type Yes and select Adopted as Presented as the Save Status. If no, type No and select Not Adopted as the Save Status.

Answer:

PRESSPlus Comments

PRESSPlus 1. 23 Ill.Admin.Code §375.10, amended at 45 Ill. Reg. 5899, provides that districts may, through board policy, allow scores received on college entrance examinations to be included on a student's academic transcript if that inclusion is requested in writing by a student, parent or person who enrolled the student. If the board wants to allow this, insert:

A student or the student's parent/guardian may request, in writing, that scores received on college entrance examinations be included on the student's academic transcript.

See **Question 1** to indicate whether the Board has adopted this optional sentence.

Note: Though 23 Ill.Admin.Code §375.10 uses the phrase "student, parent or person who enrolled the student," student records rights under ISSRA and FERPA attach to *eligible students* and their parents/guardians, not to "a person who enrolled the student" (though that person is typically a parent or guardian).

If a board allows for the inclusion of college entrance examination scores on academic transcripts, amend the district's notification to parents/guardians and students of their school student records rights with the process for requesting the inclusion. 23 Ill.Admin.Code §375.30(d)(5), amended at 45 Ill. Reg. 5899. See 7:340-AP1, E1, *Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*, for an example.

Issue 98, May/June 2018

Document Status: Draft Update

STUDENTS

7:330 Student Use of Buildings - Equal Access

Student groups or clubs that are not school sponsored are granted free use of school premises for a meeting or series of meetings under the following conditions:

1. The meeting is held during those noninstructional times identified by the Superintendent or designee for noncurricular student groups, clubs, or organizations to meet. "Noninstructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. "Noncurricular student groups" are those student groups, clubs, or organizations that do not directly relate to the curriculum.
2. All noncurriculum related student groups that are not District sponsored receive substantially the same treatment.
3. The meeting is student-initiated, meaning that the request is made by a student.
4. Attendance at the meeting is voluntary.
5. The school will not sponsor the meeting.
6. School employees are present at meetings only in a non-participatory capacity.
7. The meeting and/or any activities during the meeting do not materially or substantially interfere with the orderly conduct of educational activities.
8. Non-school persons do not direct, conduct, control, or regularly attend the meetings.
9. The school retains its authority to maintain order and discipline.
10. A school staff member or other responsible adult is present in a supervisory capacity.
11. The Superintendent or designee approves the meeting or series of meetings.

The Superintendent or designee shall develop administrative procedures to implement this policy.

LEGAL REF.:Equal Access Act, 20 U.S.C. §4071 *et seq.*

Board of Education of Westside Community School Dist. v. Mergens, 496 U.S. 226, 110 S.Ct. 2356, 110 L.Ed.2d 191 (1990).

Gernetzke v. Kenosha Unified School Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), *cert. denied*, 122 S.Ct. 1606.

CROSS REF.:7:10 (Equal Education Opportunities), 8:20 (Community Use of School Facilities)

ADOPTED:October 21, 2013

Document Status: Draft Update

STUDENTS

7:50 School Admissions and Student Transfers To and From Non-District Schools

Age

To be eligible for admission, a child must be 5 years old on or before September 1 of that school term. Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates. [PRESSPlus1](#) A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be 6 years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at 3 years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*. [PRESSPlus2](#)

~~Parents/guardians may request early admission for a child. The Superintendent or designee shall assess the child's readiness to attend school and make the decision accordingly.~~ [PRESSPlus3](#)

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent.

Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's ~~temporary~~ permanent [PRESSPlus4](#) record, and return the original certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Building Principal shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case shall be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Principal shall so refer the case. The Principal shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

LEGAL REF.:

8 U.S.C. §1101, Illegal Immigrant and Immigrant Responsibility Act of 1996.

20 U.S.C. §1232, Family Educational Rights and Privacy Act.

20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act.

29 U.S.C. §794, Rehabilitation Act of 1973, Section 504.

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/26-1, 5/26-2, 5/27-8.1,

105 ILCS 10/8.1, Ill. School Student Records Act.

105 ILCS 45/, Education for Homeless Children Act.

105 ILCS 70/, Educational Opportunity for Military Children Act.

325 ILCS 50/, Missing Children Records Act.

325 ILCS 55/, Missing Children Registration Law.

410 ILCS 315/2e, Communicable Disease Prevention Act.

20 Ill.Admin.Code Part 1290, Missing Person Birth Records and School Registration.

23 Ill.Admin.Code Part 226, Special Education.

23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.:4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:340 (Student Records)

ADOPTED:December 19, 2016

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/10-20.12. **Issue 98, May/June 2018**

PRESSPlus 2. 105 ILCS 5/14A-17, added by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12. See **Comment PRESSPlus 3** in NEW policy 6:135, *Accelerated Placement Program* for a discussion about reconciling the APA and 105 ILCS 5/10-20.12. **Consult the board attorney for guidance.** Districts should consider implementing specific and objective criteria for early admissions and address such issues as who pays the costs for assessments, etc. Using this exception defeats the age requirement rules because it only relies upon a child's readiness, regardless of his or her age. **Issue 98, May/June 2018**

PRESSPlus 3. This sentence is deleted due to 105 ILCS 5/14A-17, added by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). See the paragraph above. **Issue 98, May/June 2018**

PRESSPlus 4. 23 Ill.Admin.Code §375.10 states that the *student permanent record* shall include basic identifying information, including the student's name, birth date and place, and gender, and evidence required under 325 ILCS 50/5(b)(1). **Issue 98, May/June 2018**

Document Status: Draft Update

INSTRUCTION

6:250 Community Resource Persons and Volunteers

The School Board encourages the use of resource persons and volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a certificated teacher's immediate supervision;
4. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee; [PRESSPlus1](#)
5. As a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval; or
6. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall follow Board policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, to establish procedures for securing and screening resource persons and volunteers. A person who is a *sex offender*, as defined by the Sex Offender Registration Act, or a *violent offender against youth*, as defined in the ~~Child~~ Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.

720 ILCS 5/12C-50.1, *Failure to Report Hazing*.

730 ILCS 150/1 *et seq.*, Sex Offender Registration Act.

730 ILCS 152/101 *et seq.*, Sex Offender Community Notification Law. ~~and~~

730 ILCS 154/75 *et seq.* ~~105~~, Murderer and Violent Offender Against Youth Community Notification Law.

730 ILCS 154/101 *et seq.*, Murderer and Violent Offender Against Youth Registration Act.

CROSS REF.:4:170 (Safety), 4:175 (*Convicted Child Sex Offender; Screening; Notifications*), 5:90 (*Abused and Neglected Child Reporting*), 5:280 (*Duties and Qualifications*), 8:30 (*Visitors to and Conduct on School Property*), 8:95 (*Parental Involvement*)

~~ADOPTED: January 21, 2014~~

PRESSPlus Comments

PRESSPlus 1. Updated to reflect a long-standing School Code provision that schools may use resource persons and volunteers for crisis intervention services. **Issue 98, May/June 2018**

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:230 Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Illinois State Board of Education rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.

LEGAL REF.:23 Ill.Admin.Code §1.420(o).

CROSS REF.:6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

ADOPTED:October 21, 2013

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:190 Extracurricular and Co-Curricular Activities

Extracurricular or co-curricular activities are school-sponsored programs for which some or all of the activities are outside the instructional day. They do not include field trips, homework, or occasional work required outside the school day for a scheduled class. "Co-curricular activity" refers to an activity associated with the curriculum in a regular classroom and is generally required for class credit. "Extracurricular activity" refers to an activity that is not part of the curriculum, is not graded, does not offer credit, and does not take place during classroom time; it includes competitive interscholastic activities and clubs.

The Superintendent must approve an activity in order for it to be considered a District-sponsored extracurricular or co-curricular activity, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of student-participants.
2. Fees assessed students are reasonable and do not exceed the actual cost of operation.
3. The District has sufficient financial resources for the activity.
4. Requests from students.
5. The activity will be supervised by a school-approved sponsor.

Non-school sponsored student groups are governed by School Board policy, 7:330, *Student Use of Buildings - Equal Access*.

Academic Criteria for Participation

For students in kindergarten through 8th grade, selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.

For high school students, selection of members or participants is at the discretion of teachers, sponsors, or coaches, provided selection criteria conform to the district's policies. In order to be eligible to participate in any school-sponsored or athletic activity, a student must satisfy Putnam County High School's scholastic standing requirements and may not be failing more than one academic class. Any student failing to meet these academic criteria shall be suspended from the activity for 7 days or until the specific academic criteria are met, whichever is longer.

Grades are checked each week during the season. To be eligible to participate in extracurricular activities, a student must be doing passing work in 4 of 5, 5 of 6, or 6 of 7 courses.

LEGAL REF.:105 ILCS 5/10-20.30 and 5/24-24.

CROSS REF.:4:170 (Safety), 7:10 (Equal Educational Opportunities), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:330 (Student Use of Buildings - Equal Access); 8:20 (Community Use of School Facilities)

ADOPTED:May 20, 2013

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:120 Education of Children with Disabilities

The School District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the Individuals With Disabilities Education Act (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act. The term "children with disabilities," as used in this policy, means children between ages 3 and 21 (inclusive) for whom it is determined, through definitions and procedures described in the Illinois State Board of Education's *Special Education* rules, that special education services are needed.

It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the Illinois State Board of Education's *Special Education* rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student's parent(s)/guardian(s) to examine relevant records, an impartial hearing with opportunity for participation by the student's parent(s)/guardian(s), representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school districts that shall assist the District in fulfilling its obligations to the District's disabled students.

If necessary, students may also be placed in nonpublic special education programs or education facilities.

LEGAL REF.:Americans With Disabilities Act, 42 U.S.C. §12101 et seq.

Individuals With Disabilities Education Improvement Act of 2004, 20 U.S.C. §1400 et seq.

Rehabilitation Act of 1973, Section 504, 29 U.S.C. §794.

105 ILCS 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b.

23 Ill.Admin.Code Part 226.

34 C.F.R. §300.

CROSS REF.:2:150 (Committees), 7:230 (Misconduct by Students with Disabilities)

ADOPTED:October 21, 2013

Document Status: Draft Update

INSTRUCTION

6:240 Field Trips and Recreational Class Trips

Title has been updated. Original Title: Field Trips and Recreational Class Trips

Field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District's educational objectives.

All field trips must have the Superintendent or designee's prior approval. The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip; and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees* ~~free or reduced school lunches~~. [PRESSPlus1](#) All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

Recreational Class Trips

Recreational class trips are permissible provided they do not interfere with the District's educational goals. The provisions in this policy concerning field trips are also applicable to recreational class trips, except those regarding educational value.

LEGAL REF.:

105 ILCS 5/29-3.1.

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to Students)

~~ADOPTED: May 20, 2013~~

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 98, May/June 2018**

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and, for students entering the 9th grade in the fall of 2016 and each year after it, one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) classroom instruction on distracted driving as a major traffic safety issue, and (b) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.

13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
15. In all schools, the curriculum includes a unit of instruction on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
16. In all schools, the curriculum includes a unit of instruction on the history, struggles, and contributions of women.
17. In all schools, the curriculum includes a unit of instruction on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
18. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.

LEGAL REF.:

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-24.2, 435/, and 110/3.

625 ILCS 5/6-408.5.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

Consolidated Appropriations Act of 2005, Pub. L. No. 108-447, Section 111 of Division J.

Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008).

47 C.F.R. §54.520.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Discipline); 7:260 (Exemption from Physical Education)

ADOPTED: January 16, 2018

Putnam County CUSD 535

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:30 Organization of Instruction

The School District has instructional levels for grades PreK through 12. The Superintendent shall annually present to the School Board a plan for organizing instructional levels and assigning them to school facilities in order to:

1. Support the District's educational program,
2. Maximize facility usage without undue overcrowding, and
3. Provide substantially comparable instructional programs across the District.

Students, for instructional purposes, may be placed in groups within a school that do not necessarily follow grade level designations. For purposes of attendance reporting and other records, however, each student is assigned a grade-level placement.

Kindergarten

The District maintains a full-day kindergarten with an instructional program that fulfills the District's curriculum goals and objectives and the requirements of the State law. The District also offers a half-day kindergarten for those parents/guardians who request a half-day program.

LEGAL REF.:105 ILCS 5/10-20.19a, 5/10-20.37, and 5/10-22.18.

23 Ill.Admin.Code §1.420.

CROSS REF.:6:40 (Curriculum Development), 6:170 (Title I Programs), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADOPTED:October 21, 2013

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:10 Educational Philosophy and Objectives

The District's educational program will seek to provide an opportunity for each student to develop to his or her maximum potential. The objectives for the educational program are to:

1. Foster students' self-discovery, self-awareness, and self-discipline.
2. Develop students' awareness of and appreciation for cultural diversity.
3. Stimulate students' intellectual curiosity and growth.
4. Provide students with fundamental career concepts and skills.
5. Help students develop sensitivity to the needs and values of others and a respect for individual and group differences.
6. Help each student strive for excellence and instill a desire to reach the limit of his or her potential.
7. Encourage students to become life long learners.
8. Provide an educational climate and culture free of bias concerning the protected classifications identified in policy 7:10, *Equal Educational Opportunities*.

In order for the School Board to monitor whether the educational program is attaining these objectives and to be knowledgeable of current and future resource needs, the Superintendent shall prepare an annual report that includes:

1. A review and evaluation of the present curriculum.
2. A projection of curriculum and resource needs.
3. An evaluation of, and plan to eliminate, any bias in the curriculum or instructional materials and methods concerning the classifications referred to in item 8, above.
4. Any plan for new or revised instructional program implementation.
5. A review of present and future facility needs.

CROSS REF:1:30 (School District Philosophy), 3:10 (Goals and Objectives), 6:15 (School Accountability), 7:10 (Equal Educational Opportunities)

ADOPTED:October 21, 2013

Document Status: 5-Year-Review - Needs Review

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees, the Superintendent will recommend to the Board which additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

Notification

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee waiver when the student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program.

The Superintendent or designee will give additional consideration where one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees in accordance with State law requirements. The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter but not more often than once every 60 calendar days. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-price meal eligibility.

If a student receiving a fee waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees.

LEGAL REF.:105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.

23 Ill.Admin.Code §1.245 [may contain unenforceable provisions].

CROSS REF.:4:130 (Free and Reduced-Price Food Services)

ADOPTED:May 20, 2013

Document Status: Draft Update

OPERATIONAL SERVICES

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Illinois State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the

Treasurer or Board President, except that checks from an account containing student activity funds and revolving accounts may be signed by the respective account custodian.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action. [PRESSPlus1](#)

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

2 C.F.R. §200 et seq.

30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill.Admin.Code 7000 et seq.

105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8, and 5/17-1 et seq.

23 Ill.Admin.Code Part 100.

CROSS REF.:4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Activity Funds)

~~ADOPTED:December 19, 2011~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/. **Issue 98, May/June, 2018**

Document Status: 5-Year-Review - Needs Review

OPERATIONAL SERVICES

4:20 Fund Balances

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Superintendent or designee shall inform the Board whenever it should discuss drawing upon its reserves or borrowing money.

CROSS REF.:4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

ADOPTED:October 21, 2013

Document Status: 5-Year-Review - Needs Review

SCHOOL BOARD

2:170 Procurement of Architectural, Engineering, and Land Surveying Services

The School Board selects architects, engineers, and land surveyors to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

LEGAL REF.: Shively v. Belleville Township High School District 201, 769 N.E.2d 1062 (Ill.App.5, 2002), *appeal denied*.

40 U.S.C. §541.

50 ILCS 510/1 et seq., Local Government Professional Services Selection Act.

105 ILCS 5/10-20.21.

ADOPTED: October 21, 2013

Document Status: 5-Year-Review - Needs Review

SCHOOL BOARD

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and School Board members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts [PRESSPlus1](#)

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities

(or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.

10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code.

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. As soon as possible after a complaint is filed, the Superintendent shall appoint a 3-member Ethics Commission. If the Superintendent is the subject of the complaint, the Board President shall perform this duty. Commission members may be any District resident, except that no person shall be appointed who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint. If the Commission finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or recommend disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, 5 ILCS 430/1-5.

"Political activity" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.

15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"Prohibited source" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

LEGAL REF.:

5 ILCS 430/, State Officials and Employees Ethics Act.

10 ILCS 5/9-25.1, Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Conduct; and Conflict of Interest)

ADOPTED: October 21, 2013

PRESSPlus Comments

PRESSPlus 1. This policy is unchanged. A footnote is updated in response to 30 ILCS 708/, the Grant Accountability Transparency Act (GATA) and federal procurement standards, and the text is provided here for informational purposes.

5 ILCS 430/10-10 through 10-30 (Gift Ban); 30 ILCS 708/ (Grant Accountability Transparency Act (GATA)); and 2 C.F.R. §200.318(c)(1) (uniform federal procurement standards prohibit board members from soliciting or accepting gratuities, favors, or anything of monetary value from contractor performing work under a contract supported by a federal grant award). GATA adopts the uniform federal rules for State agencies' administration of eligible State and federal grants.

Generally, 2 C.F.R. §200.318(c)(1) prohibits employees, officers, or agents of a school district from participating in the selection, award, or administration of a contract supported by a federal award if they have a real or apparent *conflict of interest*. For more discussion on conflict of interest, see sample policy 2:100, *Board Member Conflict of Interest*. Specifically, 2 C.F.R. §200.318(c)(1) requires school districts to "set standards for situations in which the gift is an unsolicited item of nominal value (*standards*)," along with "disciplinary actions to be applied for violations (*disciplinary actions*)" without defining *nominal value*.

To avoid confusion and because 2 C.F.R. §200.318(c)(1) provides flexibility to school boards regarding setting *standards* and *disciplinary actions*, sample policy 2:100, *Board Member Conflict of Interest*, refers to this sample policy's subheads: **Limitations on Receiving Gifts** in the Ethics Act at 5 ILCS 430/10-10 – 10-30 (for the federal regulation's *standards*), and **Enforcement** at 5 ILCS 430/50-5 (discussing the specific penalties available under the Ill. Ethics Act for the federal regulation's *disciplinary actions*).

If a board wishes to develop further *standards* and *disciplinary actions* than the Gift Ban section of the SOEEA requires, consult the board attorney.

For further discussion, see the *Grant Accountability and Conflicts of Interest* section in the Ill. Council of School Attorneys' publication, **Answers to FAQs, Conflict of Interest and Incompatible Offices** at: www.iasb.com/law/COI_FAQ.pdf.

Recommendation to Approve PRESS Plus Issue 98

As superintendent, I recommend to approve PRESS Plus Issue 98 as attached to the BoardBook agenda.

Rationale

The PRESS Plus Issue 98 was presented for review at the June 18, 2018 board meeting as new business. While the list of amendments is quite extensive, the changes are updating references and aligning with new case laws or other passed legislation. The recommendation is to accept each update as outlined. This will ensure that our policies remain current and updated.

District Goal

To promote increased communication among all stakeholders



PUTNAM COUNTY
COMMUNITY UNIT SCHOOL DISTRICT #535

PUTNAM COUNTY COMMUNITY UNIT DISTRICT 535
BOARD OF EDUCATION MEETINGS

Monday, August 20, 2018	PCPS Media Center 6:30 pm
Monday, September 17, 2018	PCPS Media Center 6:30 pm
Monday, October 15, 2018	PCPS Media Center 6:30 pm
Monday, November 19, 2018	PCPS Media Center 6:30 pm
Monday, December 17, 2018	PCPS Media Center 6:30 pm
Tuesday, January 22, 2019	PCPS Media Center 6:30 pm
Tuesday, February 19, 2019	PCPS Media Center 6:30 pm
Monday, March 18, 2019	PCPS Media Center 6:30 pm
Monday, April 15, 2019	PCPS Media Center 6:30 pm
Monday, May 20, 2019	PCPS Media Center 6:30 pm
Monday, June 17, 2019	PCPS Media Center 6:30 pm
Monday, July 15, 2019	PCPS Media Center 6:30 pm

BUDGET UPDATE 6/30/2018

REVENUE

<u>FUND</u>	<u>BUDGET AMOUNT</u>	<u>REVENUE YTD</u>	<u>BUDGET BALANCE</u>	
Education	\$8,267,191	\$7,809,305	\$457,886	94%
O/M	\$1,171,172	\$957,332	\$213,840	82%
B/I	\$3,248	\$3,558	(\$310)	110%
Transportation	\$1,115,733	\$1,249,205	(\$133,472)	112%
IMRF	\$312,983	\$233,009	\$79,974	74%
Working Cash	\$69,747	\$69,014	\$733	99%
Tort Immunity	\$313,318	\$305,950	\$7,368	98%
Life Safety	\$61,047	\$59,827	\$1,220	98%
	<u>\$11,314,439</u>	<u>\$10,687,200</u>	\$627,239	94%

EXPENDITURES

<u>FUND</u>	<u>BUDGET AMOUNT</u>	<u>EXPENDITURES YTD</u>	<u>BUDGET BALANCE</u>	
Education	\$9,016,184	\$7,987,837	\$1,028,347	89%
O/M	\$1,455,250	\$1,038,074	\$417,176	71%
B/I	\$112,100	\$112,100	\$0	100%
Transportation	\$922,289	\$966,315	(\$44,026)	105%
IMRF	\$361,025	\$322,707	\$38,318	89%
Working Cash	\$540,154	\$0	\$540,154	0%
Tort Immunity	\$309,845	\$306,162	\$3,683	99%
Life Safety	\$0	\$0	\$0	0%
	<u>\$12,716,847</u>	<u>\$10,733,195</u>	\$1,983,652	84%

6/30/2018

PUTNAM COUNTY CUSD #535
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA
July 16, 2018
6:30 p.m.

- I. School Safety
 - Sheriff Kevin Doyle
 - Other School Safety Items or Concerns

- II. Hires:
 - Carrie Danekas - Preschool Special Ed Teacher
 - Ethan Sproul - District Technology Coordinator
 - Xavier Warren - HS JV Baseball and Freshmen Girl's Basketball Coach
 - Primary PE Teacher
 - HS In-school Suspension Supervisor

Carrie Danekas

201 Deerfield Estates * Oglesby, IL 61348 * cell (815) 252-4256
pauldanekas@att.net

CAREER OBJECTIVE

Teaching Position

EDUCATION

Masters in Administration, June 2010

Aurora University, Aurora, IL
Certification: IL Type 75

Early Childhood Special Education Teacher Approval, September 2003

Self Contained General Education Age 0 – Grade 3 Endorsement, July 2003
Northern Illinois University, DeKalb, IL

Bachelor of Science, May 2003

Northern Illinois University, DeKalb, IL
Major: Early Childhood Education
Certification: IL Type 04
Honors: Deans List 2 years

Associate of Arts, May 2000

Illinois Valley Community College, Oglesby, IL
Honors: Cum Laude

Licensed Cosmetologist, June 1989

John Amico School of Cosmetology, LaSalle, IL

TEACHING EXPERIENCE

Early Childhood Teacher, Dalzell Grade School, Dalzell, IL, August 2011 – Present. I taught a Blended Special Education Early Childhood Class/Pre-Kindergarten Class.

- Case Manager for special needs students. Responsible for meeting the individual needs of all children with special needs in my classroom; including individualized picture charts for autistic child.
- Used PECS (Picture Exchange Communication System) for student with autism in order to facilitate functional communication.
- Responsible for being case manager for all IEP work; including writing IEP goals, documenting child's progress, and attending all IEP meetings.
- Maintained a parent newsletter that communicated weekly information to parents.
- Created a lending library with developmentally appropriate educational games that tied in directly to student IEP goals.
- Welcome parent volunteers into the classroom.

- Worked well with Co Teacher in the classroom in order to maintain a cooperative, healthy, and happy learning environment for the children to grow in. In the AM Pre-Kindergarten program we were blended with Kindergarten.
- Participated in Field Trips to: Pumpkin Patch.
- Participated in a Christmas Programs for parents.
- Demonstrated slideshows for families with pictures throughout the school year.
- In past programs some of the needs of students I was responsible for include: Speech & Language Impairment, Developmental Delay, Autism, Cerebral Palsy, Spinal Bifida, Tourettes, Oppositional Defiance, & Attention Deficit Hyperactivity Disorder.

Early Childhood Teacher, Jackson School, LaSalle, IL, August 2007 – 2011. I taught a Special Education Early Childhood Class.

- Responsible for meeting the individual needs of all children with special needs in my classroom; including individualized picture charts for several autistic children.
- Used PECS (Picture Exchange Communication System) for students with autism in order to facilitate functional communication.
- Responsible for being case manager for all IEP work; including writing IEP goals, documenting child's progress, and attending all IEP meetings.
- PBIS (Positive Behavior Interventions & Supports) Internal Coach for Jackson School. Responsible for all PBIS meetings, surveys, and overall implementation.
- Maintained a parent newsletter that communicated weekly information to parents.
- Created a lending library with developmentally appropriate educational games that tied in directly to student IEP goals.
- Welcome parent volunteers into the classroom.
- Worked with Aides in the classroom in order to maintain a cooperative, healthy, and happy learning environment for the children to grow in.
- Participated in Field Trips to: Discovery Museum, Zoo, & Farm Fair.
- Participated in a Christmas Programs for parents.
- Demonstrated slideshows for families with pictures throughout the school year.
- In past programs some of the needs of students I was responsible for include: Speech & Language Impairment, Developmental Delay, Autism, Cerebral Palsy, Spinal Bifida, Tourettes, Oppositional Defiance, & Attention Deficit Hyperactivity Disorder.

Early Childhood Teacher, Grundy County Special Education Cooperative, Morris, IL, August 2005 - June 2007. I taught a Special Education Early Childhood Class and Developmental Kindergarten Program.

- Responsible for meeting the individual needs of all children with special needs in my classroom; including individualized picture charts for several autistic children.
- Responsible for being case manager for all IEP work; including writing IEP goals, documenting child's progress, and attending all IEP meetings.
- Maintained a parent newsletter that communicated weekly information to parents.
- Created a lending library with developmentally appropriate educational games.
- Welcomed parent volunteers into the classroom.
- Worked with Aides in the classroom in order to maintain a cooperative, healthy, and happy learning environment for the children to grow in.
- Coordinated Field Trips to: Prairie State Park, & Bengston's Pumpkin Farm.
- Conducted a Christmas Program for parents.

- Demonstrated a slideshow for families with pictures throughout the school year.

Pre-Kindergarten Teacher, Leepertown School, Bureau, IL, August 2003 – 2005
At-Risk Pre-Kindergarten Class. The children in my class included: 85% poverty level, 40% Hispanic, and 20% special needs.

- Worked with the BMP office for special needs children within my classroom. One student had Sensory Integration Disorder and another student had Attention Deficit Hyperactivity Disorder, Motor Tics, and Vocal Tics.
- We went on monthly field trips in order to provide the children with hands on, real life experiences. Some of these included: Tanner's Apple Orchard, the Niabi Zoo, a multicultural music experience with Kengmo, Hult Health Education Center, and I brought in a petting zoo for the entire school to enjoy.
- We conducted a farm play for the parents and school.
- I conducted home visits with parents, parent-teacher conferences, and issued a computer slideshow presentation for the parents and entire school of the activities Pre-Kindergarten had done throughout the entire school year. I also provided each parent with a cd of the slideshow to keep.
- I created a Book, Video, and Toy Lending Library for all of the children to participate in on a weekly basis.
- I published a weekly parent newsletter and maintained regular contact with parents. Parents were encouraged to participate in different class activities.
- I was responsible for writing two Early Childhood Grants that were approved from the State of Illinois.
- I created a class website:
<http://www.teacherweb.com/IL/Leepertown/MrsDanekas>

Student Teacher/Pre-Kindergarten & Third Grade, Woodbury Elementary School
Sandwich, IL, January 2003 – May 2003

Third Grade:

- Created and implemented a St. Patrick's Day Web Quest; integrating technology into the classroom.
- Coordinated special accommodations for a child with behavioral and emotional disorders.
- Team-taught a thematic unit on Japan that introduced multicultural diversity into the classroom.

Pre-Kindergarten:

- Created lesson plans, Circle Times, and activities for a class composed of 65% Hispanic students.
- Coordinated a field trip to the Chicago Field Museum.
- At-Risk Pre-Kindergarten Class. The children had to qualify for this program based on cognitive ability, low income, single parents, speech difficulty, gross motor impairment, or other reasons.
- Completed integrated thematic units on Community Helpers and Dinosaurs.
- Integrated technology into the classroom through the Internet.
- Evaluated student progress using work sampling, anecdotal records, event sampling, checklists, and running records.
- Conducted parent phone calls, published parent letters, and encouraged parental participation in and out of the classroom.
- Developed and implemented all lesson plans and activities for 56 children.

Pre-Kindergarten Teacher, Illinois Valley Community College/Kidz Kampus
Oglesby, IL, June 1998 – August 2002

- Created a thematic unit on Butterflies.
- Worked on a part time basis along with working in my beauty shop and attending NIU to be a teacher.

Substitute Teacher & Pre-Kindergarten Teacher Aide, Holy Family School
Oglesby, IL, 1995 - 2002

- Substitute Teacher in Kindergarten, Second, and Third Grades.
- Volunteered once a week in Kindergarten for Perception Skill Activities.
- Acted as a Pre-Kindergarten Teacher Aide for two semesters.

Clinical Experience, Second Grade, Malta Grade School (K-4)
Malta, IL, Fall 2002

- Completed science, math, art, and language activities.
- Implemented a cooking project.
- Created a thematic integrated unit on "All About Me"; a self-esteem building unit.
- Assisted with special testing (ISAT).
- Designed a bulletin board with Halloween Poems.
- Shared in a team teaching experience.

Clinical Experience, Pre-Kindergarten, Brooks Elementary School
DeKalb, IL, Spring 2002

- Assisted with Circle Time Activities, science, and art.
- Completed anecdotal records and a Portfolio of a Child.
- Organized an integrated thematic Butterfly Unit.
- Facilitated a science/wind experiment using a kite.

ADDITIONAL EXPERIENCE

Children's Church Teacher/Pre-Kindergarten - Third Grade, First Baptist Church
Oglesby, IL, 1995 to 2003


- Instructed Children's Church for Pre-Kindergarten through Third Grade.
- Conducted summer Vacation Bible School for Pre-Kindergarten through Kindergarten.
- Last year we completed a camping theme.

HONORS

- Dean's List – 2 years
- U.S. National Collegiate Award Winner in Early Childhood Education
- All American Scholar
- Early Childhood Education Scholarship
- DeBolt Teacher Shortage Scholarship – 2 years

ORGANIZATIONS

- PBIS (Positive Behavior Interventions & Supports) Internal Coach for Jackson School
- Junior Class Representative in Early Childhood Education at Northern Illinois University
- Phi Kappa Phi (NIU Academic Honor Society for top 2%)
- Omicron Beta Gamma Chapter of Kappa Omicron Nu (NIU School of Family, Consumer, and Nutrition Sciences Honor Society)
- Leadership Institute NIU – 2 years
- Moms in Touch Leader – 4 years (Non-denominational prayer group for students, schools, and administration)



Illinois State Board of Education
 James T. Meeks, Chairman
 Tony Smith, Ph.D., State Superintendent of Education

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Credentials

Primary Information
 Full Name: Carrie A. Danekas
 IEIN: 622856
 DOB: 10/16/1968
 Gender: Female

Contact Information
 Address: 201 Deerfield Estates
 City, State Zip: Oglesby, IL 61348
 Email: pauldanekas@att.net
 Primary Phone: (815) 252-4256
 Secondary Phone:

[Click Here to Edit Your Contact Information](#)

11 Show All

Licenses

Select	License ID	License	Status Code	Status Desc	Entitlement	Application Date	Orig Issued	Issued	Expires	ROE	Regis Thru
Select	2061000	Professional Educator License	I	Issued		07/14/2017	07/23/2003	07/01/2013	06/30/2022	28	20

Illinois Approved Program / Endorsements For Selected Lice

Description	Grade	Status Description
General Administrative	Kindergarten through Grade 12	Issued
Early Childhood Education	Birth through Grade 3	Issued
Early Childhood Education (Self Contained General Education)	Birth through Grade 3	Issued

Approvals

Approval Code	Approval	RCDT	Endorsement	Grade	Application Received
ECT	Early Childhood Special Education	28000000000			07/01/2013

Designations

Source	Status	Endorsement	Grade	Candidate Number

Putnam County Primary School

Ronda Cross, Principal

400 E. Silverspoon Street

Granville, Illinois 61326

July, 2018 School Board Meeting

RECOMMENDATION FOR HIRING PRESCHOOL SPECIAL EDUCATION TEACHER

I am making my recommendation for the preschool special education teaching position position. I posted the position for over three weeks internally and externally on the Illinois Job Bank. We received 3 letters of application and interview 2 candidates with a team approach.

- Recommendation for hiring: Carrie Danekas

Carrie will come to us with 15 years of experience, most recently from Dalzell. Mrs. Danekas has her master's degree in administration in order to produce a more well-rounded teacher. She is passionate about students with special needs and we are excited to welcome her aboard.

Ryan Schmitt

1716 E Colorado Ave Apt. 104 Urbana, IL • (815) 326-1937 • schmitt.ryan@yahoo.com

Education

- **Bachelor of Science**
 - Illinois State University May 2017
 - Physical Education Teacher Education
 - Midlevel Science Endorsement
- **Associates Degree**
 - Illinois Valley Community College December 2014

Professional

- **Champaign Unit 4 School District** August 2017-Current
 - Health Teacher/Physical Education- Bottenfield Elementary/South Side Elementary/International Prep Academy grades K, 4 & 5
 - Created a hygiene Unit during the early winter months in an effort to combat cold and flu season.
 - Created a Muscle Unit where students learned the names of major muscles, common activities they are used in, ways to strengthen them, and ways to keep them flexible.
 - Created a food log for students to track their intake for 3 days and then in class research food labels and the nutrition info to show what it is they are putting into their bodies.

Student Teaching

- **Clinton Elementary** January 2017-March 2017
 - Prepared and presented standard based instruction to 15-36 students three days a week; two days a week instruction to 60-70 students grades 2-5
 - Integrated technology into multiple lessons to boost student interest and learning
 - Created tablet based quizzes using the Socrative website to allow students to have a fair-for-all approach
 - Modified lessons and equipment for different learning styles and IEP's to create an inclusive environment
- **Clinton Junior High** March 2017-May 2017
 - Prepared and presented standard based instruction to 9-25 students three days a week; two days a week instruction to 40-75 students in grades 6 through 8
 - Integrated technology into multiple lessons to boost student interest and learning
 - Made daily use of Skyward grading and attendance program which allowed for students, parents and myself to be informed in real time
 - Encouraged and maintained a physically and emotionally safe environment for all students to learn in

Pre-Professional & Community Involvement

- PETE Club Committee Head Spring 2016- Fall 2016
- Organized and co-lead Light the night event Spring 2016
- World Wide Day of Play volunteer Fall 2015/Fall 2016
- Shape Up Illinois volunteer Spring 2016

Work Experience

- **Game Time Gym 2 Camp Counselor** Summer 2016
 - Sports camp activity organizer
 - Presented daily games to k-8 students
 - Organized daily snack break, lunch break and free time
- **Caterpillar INC** September 2007-August 2013
 - Assembly and Test Specialist
 - Learned 19 different jobs on five different assembly lines
 - Trained new hires on those assembly jobs for other shifts
 - Established and maintained flow of work on most of these lines

Awards and Nominations

- Presidential Honors List
- Academic Honors List
- Lucille & Ethel Rottner Memorial Education Scholarship winner
- McGinnis Distinguished Senior Award Nominee

Putnam County Primary School

Ronda Cross, Principal

400 E. Silverspoon Street

Granville, Illinois 61326

July, 2018 School Board Meeting

RECOMMENDATION FOR HIRING PHYSICAL EDUCATION TEACHER

I am making my recommendation for the Primary School's physical education teacher. I posted the position on the Illinois Job bank for over 4 weeks. I received 4 applications and interviewed 4 candidates.

- Recommendation for hiring: Ryan Schmitt

Ryan comes to us with one year of experience from the Urbana area where he taught P.E. and Health to elementary students. He is eager to work, learn and excite students about their physical education.

611 Green Castle Dr.
Wyanet IL, 61379
815-503-0628
ethansproul@yahoo.com

Dear Carl,

It is with great excitement I submit my application for the position of I.T. director. As an I.T. professional with over ten years' experience, I know my diverse skills and qualifications will make me an asset to your staff.

I am interested in PC schools because I have been searching long and hard for employment to which I'm going to feel comfortable and appreciated. Finding a job in today's market isn't all that hard however finding a career in which I won't resent a Monday, now that's a challenge.

In addition to being an achiever I have been disassembling and rebuilding computers since I was ten and taking clients at twelve. Actually, I still remember being twelve years old reformatting and installing windows on my neighbor's Packard-Bell with 256 Meg of RAM and a dial up modem. Ever since then I've had the mindset that computers were going to play a major role in my life, and eventually lead to a great and stable career.

In closing, I am thrilled at the possibility of being involved with Putnam County on a professional level and appreciate the ability to meet with you and discuss the value that I can bring to your team. I appreciate your consideration and look forward to hearing from you.

Warmest regards,

Ethan Sproul

611 Green Castle Dr.
Wyanet IL, 61379
815-503-0628
ethansproul@yahoo.com

ETHAN SPROUL

OBJECTIVE

My objective is to be the leader of an amicable group of I.T. Professionals. I would like to head a team in which the use of collaboration and teamwork are key components to accomplish any endeavor with which we are presented.

SKILLS & ABILITIES

TECHNICAL

Windows Advanced User (XP, 7, 8 ,8.1 ,10)

(Server 2008, 2012, 2016 Active Directory)

Hardware/Software Upgrades

Home and Business Networking

10+ Years of Hardware and Software Diagnosis/Repair

COMMUNICATION

Exceptional listener and communicator who effectively conveys information verbally and in writing.

INTERPERSONAL

Proven relationship-builder with unrivaled interpersonal skills

LEADERSHIP

Goal-driven leader who maintains a productive climate and confidently motivates and coaches employees to meet high performance standards.

PROBLEM-SOLVING

Innovative problem-solver who can generate workable solutions with creativity, reasoning, and past experiences along with the available information and resources.

Community Service

Eagle Scout

Presenter - PC troubleshooting and repair / Security

Princeton Public Library – Multiple Classes

Wyantet Public Library – Weekly Classes

EXPERIENCE

TEAM LEADER, CULVER'S OF PERU

Experience 4 /years

Head of safety and security

Leader of the employee training program

Balancing cash drawers, maintaining inventory

Awarded college scholarship for excellence on the job

CNC OPERATOR LEVEL 2, L.W. SCHNEIDER

Experience 2/years

Leader of a team meeting deadlines while keeping Smith & Wesson

Blueprint tolerance and standards

Group leader for decision making whilst directing others in production

INFORMATION SYSTEM ILLINOIS VALLEY COMMUNITY HOSPITAL

Experience 1 /year

Help Desk Support Troubleshooting end user problems remotely

Worked with Systems Analysts to problem solve software compatibility and distribution on specialized equipment

Worked directly with the current Network Administrator for a better understanding of the core networking environment

NETWORK ADMINISTRATOR JFK SPRING VALLEY DST. 99

Experience 1/years

System's Administrator

Building Telecommunication

Facilities Camera System's

Network Administrator

Proper Network Documentation

Core Network Firewall, Routers, and Switches

Network Schema and Planning

Wireless AP Planning and Distribution

Server Administration OSX/ESXi/Windows

TestPoint II Technologies

Job Experience 5/years

Network Engineering

Building Telecommunication

Commercial Camera Systems

Strategic network planning/implementation

Network Administrator

Network Documentation

Core Network Firewall, Routers, and Switches

Network Schema and Planning

Wireless AP Planning and Distribution

Server Administration OSX/ESXi/Windows

EDUCATION

ILLINOIS VALLEY COMMUNITY COLLEGE

3.8 GPA

A.A.S Computer Network Administration

Certificate in Computer Network Administration

Certified PC PRO

CURRENTLY ACHIEVING

3.9 GPA

A.A.S Electronics/Electrical

B.S Technology from NIU

Xavier Warren

408 E Main st, Granville, IL 61326 | 815-343-5933 | xwarren5@yahoo.com

Date: 5-30-18

Chris Newsome
Athletic Director
Putnam County High School
402 E Silverspoon Ave, Granville, IL 61326

Dear Chris Newsome:

My previous work experience and leadership roles make me an ideal candidate for the JV baseball and freshman girls' basketball coaching job opening you have at Putnam County High School. Your school has an excellent reputation for its sports and even had a great finish to your baseball season this spring. I know that through my experience and motivation that I could be a great asset to your coaching staff. Also with being an alumni of Putnam County High School where I played both baseball and basketball I know all about the Panther tradition.

My leadership experience and also my experience of working with kids of all ages has prepared me for the role of not only a coach, but also a mentor for the players. I can relate to a lot of the players in a way that most people may not be able to. My background has helped me become a successful baseball instructor and summer coach because of the fact that I have been able to relate to all of my former players, who I still have relationships with today. I am excited to contribute my knowledge and experience to Putnam County High School.

I am looking forward to hearing back from you and discussing a possible interview, if you have any further questions before that time please contact me via phone (815-343-5933), or via email (xwarren5@yahoo.com).

Thank you for your time and consideration.

Sincerely,

Xavier Warren

Xavier Warren

408 E Main st Granville, IL 61326 | 815-343-5933 | xwarren5@yahoo.com

Education

Transferring to Illinois State University, and working on a Bachelor's degree in Health/Physical Education.

- Expected graduation year is 2019

Skills, Abilities, & Accomplishments

- American Legion Leadership award recipient in 2013
- Volunteer baseball coach for ages ranging from 6-17 since 2010.
- Cadet fire chief for a volunteer fire department explorer program from 2010-2012
- Captain of high school baseball team from 2011-2013
- Captain of my collegiate baseball team 2014-2016
- Donald and Shigeko Burget Scholarship recipient 2017
- Sports leadership award recipient in 2013
- Hustle award recipient for most dedication and hustle on the sports field in 2012,13, and 14
- Was in a peer leadership group called Natural Helpers from 2009-2013
- Was a certified storm spotter from 2010-2013
- Was a certified first responder from 2010-2013
- Certified in CPR
- Certified in first aid

Experience

BASEBALL HITTING INSTRUCTOR | SELF EMPLOYED | SUMMER 2015- PRESENT

- Organize and run baseball camps and individual lessons
- Advertise for the camps and individual lessons
- Reserve appropriate facilities in order to host camps and individual lessons

MAINTENANCE | HERATIGE MANNER | MAY 2013-AUGUST 2015

- Mow grass
- Weed eat
- Minor repairs

CONTRACTOR | SNOWDEN CONSTRUCTION | MAY 2010- AUGUST 2012

- Roofing
- Demolition
- Minor home construction

402 East Silverspoon Ave.
Granville, Ill. 61326



Office (815) 882-2800
Fax (815) 339-2628

Putnam County High School
Mr. Clayton J. Theisinger
Principal

July 13, 2018

Mr. Carlson and Board of Education:

The position of In-School Suspension Supervisor was re-posted as a vacancy for the 2018-2019 school year on July 3, 2018. We received one applicant during the posting period and elected to hold an interview with the individual based on her submitted credentials.

On Thursday, July 12, 2018, I had an interview with Ms. Kim Jalley and discussed the needs for the vacant position. Ms. Jalley presented herself as a hard-working and motivated individual who wanted to establish integrity for our behavioral support programming at PCHS. Reference calls were made after this interview to provide assurance of her previous work.

Based on the interview and reference checks, administration recommends the following hire:

In-School Suspension Supervisor: Ms. Kim Jalley

Her application materials have been included for your review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'CJ Theisinger', written in a cursive style.

Mr. Clayton J. Theisinger
Principal

Kimberly A. Jalley

4 11th St. ~ Peru, Illinois 61354
Cell: 815-579-1228 ~ Email: kjalley6@gmail.com

Objective To obtain a position as an In-School Suspension Teacher.

Education **Physical Education Subsequent Licensure**
Northern Illinois University, DeKalb, Illinois
GPA: 4.0/4.0
Bachelor of Science, May 2007, Social Science Education,
Illinois State University, Normal, Illinois.
GPA: 3.92/4.0
Paralegal Certificate: July 2004, Illinois Central College,
East Peoria, Illinois. GPA: 3.85/4.0
Bachelor of Science, May 2001, Social Science
Illinois State University,
Normal, Illinois. GPA: 3.3/4.0
Associates of Arts, May 1998, Illinois Valley Community College,
Oglesby, Illinois.

Experience **Physical Therapy Aide**, Illinois Valley Community Hospital, Peru, Illinois,
3/2018-present.

- Assist physical therapist setting up modalities
- Maintains the cleanliness of the rehab gym.
- Assists and monitors wellness patients both in the gym.
- Assists and monitors wellness patients in the therapy pool.

Teacher's Aide – Life Skills and Transitions Program, Hall High School,
Spring Valley, Illinois, 11/2017-2/2018.

- Assist classroom teacher in implementing lesson plans.
- Assist students in physical education class.
- Monitor students at lunch.

Medical Records Clerk (Temporary), Perry Memorial Hospital, Princeton,
Illinois, 8/2017-10/2017.

- Scan medical documents into the computer
- File medical information in the correct location
- Answer phone calls
- Fulfill requests for medical records from patients and medical personnel

Physical Education/Health Teacher, Ladd Grade School, Ladd, Illinois,
2/2015-5/2017

- Wrote and implemented physical education lesson plans for students in kindergarten through eighth grade
- Wrote and implemented health lesson plans for students in sixth grade through eighth grade.
- Evaluated student progress through both written and physical evaluations
- Maintained a safe learning environment through classroom discipline
- Monitored students to assure their educational success

Junior High Track Coach, Ladd Grade School, 2009-2017

- Scheduled track meets
- Organized home track meets
- Prepared practice plans
- Supervised athletes at meets
- Assigned events for athletes
- Evaluated performances at meet

Junior High Girls' Basketball Coach, Ladd Grade School, 2012-2017

- Created practice plans
- Supervised athletes at games
- Communicated game plans with athletes
- Evaluated athletes' progress throughout the season

Junior High Boys' Cross Country Coach, Ladd Grade School 2015-2017

- Scheduled cross country meets
- Transported athletes to and from meets
- Supervised athletes at meets
- Created practice plans to prepare athletes for meets
- Monitored athletes' progress throughout the season

Athletic Director, Ladd Grade School, Ladd, Illinois 2015-2017

- Scheduled all athletic events
- Arranged for referees during volleyball and basketball seasons
- Facilitated parent meetings
- Supervised all home athletic events and scholastic bowl meets
- Participated in athletic director meetings
- Planned eighth grade parent night programs
- Announced starting line-ups at all home athletic events
- Arranged for students to perform the National Anthem at all home events

Pre-K Paraprofessional, Ladd Grade School, Ladd, Illinois

2/2014-2/2015

- Assisted the classroom teacher with implementing lesson plans
- Monitored students in the classroom and gym to ensure their safety
- Supervised students on the playground and during lunch

Substitute Teacher, Bureau County, Illinois 8/2007-1/2014

- Implemented lesson plans for students in grades K-12
- Maintained a safe learning environment through classroom discipline
- Monitored students to assure their health, welfare and safety
- Created effective lesson plans when needed

Physical Education Teacher, Holy Cross School, Mendota, Illinois,

8/2007-7/2008

- Taught physical education to students in grades K-8
- Created lesson plans that followed Illinois Learning Standards
- Evaluated student progress
- Collaborated with coworkers

Kimberly A. Jalley

4 11th St. ~ Peru, Illinois 61354
Cell: 815-579-1228 ~ Email: kjalley6@gmail.com

Professional References

Jennifer Manning
Eighth Grade Teacher
Ladd CCSD 94
Work: (815) 894-2363
Cell: (815) 303-5352
jmanning@laddccsd94.com

Kim Michels
Language Arts Teacher
Ladd CCSD 94
Work (815) 894-2363
Cell: (815) 343-6734
kmichels@laddccsd94.com

Holly Flanagan
Science Teacher
Ladd CCSD 94
Work (815) 894-2363
Cell: (815) 252-2684
hflanagan@laddccsd94.com

Jackie Ribas
Music Teacher
Ladd CCSD 94
Work (815) 894-2363
Cell: (815) 228-4283
jribas@laddccsd94.com

July 11, 2018

Dear Mr. Theisinger:

I am applying for the position of In-School Suspension Teacher. My education and work experience make me an ideal candidate for this position.

I am currently employed as a Physical Therapy Aide at Illinois Valley Community Hospital. My duties include: assisting the physical therapists with modalities, maintaining the cleanliness of the rehabilitation gym, and monitoring and assisting wellness patients in both the gym and the physical therapy pool.

I was previously employed as a physical education and health teacher at Ladd Grade School. I also served as the school's athletic director, boys' cross country coach, girls' basketball coach, and head track coach. My work experience has afforded me the opportunity to become adept in communicating and collaborating with others, as well as creating and implementing effective lesson plans. I also monitored students and maintained a safe learning environment that was conducive to student learning.

Prior to becoming a physical education teacher, I was employed as a Pre-K paraprofessional at Ladd Grade School. My duties included assisting the Pre-K teacher with implementing lesson plans and monitoring the students in the classroom, gym, and cafeteria.

I have two Bachelor of Science degrees: one in Social Science and one in Social Science Education. I received my teaching certificate from Illinois State University in 2007 after completing my student teaching at El Paso-Gridley Junior High, where I taught seventh grade United States History and Geography. I received my Physical Education certification from Northern Illinois University in 2015.

I hope that you will consider me for this position. I look forward to meeting with you to discuss my qualifications in more detail.

Sincerely,

Kimberly Jalley
4 11th St.
Peru, IL 61354
kjalley6@gmail.com
(815) 579-1228

Recommendation for Personnel as Listed Below

As superintendent, I recommend the approval of hiring the personnel as per listed

Rationale

The building administrators followed the required protocol in posting of vacant positions. They conducted a thorough search that included stringent interviews and detailed reference checks. I spoke directly with each administrator regarding recommendations. It was stated that the listed personnel are the best candidate(s) and will provide the best instruction for our students.

- Carrie Danekas – Preschool Special Education Teacher
- Ethan Sproul – District Technology Coordinator
- Ryan Schmitt – Primary School Physical Education Teacher
- Kim Jalley – High School In-School Suspension/Interventionist
- Xavier Warren – HS JV Baseball and Freshmen Girls Basketball Coach

At this time, Ronda Cross is waiting to hear back from the candidate in which the offer was presented. Our hope is that the candidate returns the contact and accepts so the board can take official action on the position.

District Goal

Demonstrate increased academic achievement for all students.