

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
May 20, 2013  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.

Improve communications among all stakeholders in the Putnam County School District and communities.

Maintain strong fiscal responsibility in the Putnam County School District.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ADJUSTMENTS TO THE AGENDA
- V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS
  - A. Honor Retiring Teachers
- VI. CORRESPONDENCE
- VII. CONSENT AGENDA
  - A. Approve April 22, 2013 Regular and Executive Session Minutes and April 29, 2013 Organizational Meeting. 3
  - B. Approve District Bills 12
  - C. Approve Financial Reports 28
  - D. Approve Treasurer's Report 96
  - E. Destroy Executive Session Verbatim Recordings of November 21, 2011
  - F. Approve 2013/2014 IESA Membership 98
  - G. Resolution for the Execution of an Intergovernmental Agreement with PrairieCat 99
  - H. Approve 2013/2014 IHSA Membership 115
- VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS
  - A. Principals' Reports 116
  - B. Superintendent's Report
    - 1. Transportation Report 134
      - a. Transportation Bid Update 135
    - 2. Investment Report 140

3. State Funding Update	141
4. Mandatory Board Training	142
C. Committee Reports	
1. Policy Committee	
2. Negotiations Committee	
3. Finance Committee	
4. Building/Grounds Committee	
5. Personnel Committee	
IX. OLD BUSINESS	
A. Accept PRESS Plus March 2013, Issue 81 policy changes and updates (Action)	144
B. Accept Flooring Bid (Action)	145
C. Accept Asbestos Abatement Bid (Action)	147
X. NEW BUSINESS	149
A. Approve Student Handbooks (Action)	150
B. Special Ed Proposal (Action)	201
C. Activity Bus Lease (Action)	202
XI. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE OR DISMISSAL SPECIFIC EMPLOYEES OF THE DISTRICT AND COLLECTIVE BARGAINING.	209
XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION	
A. Non-Union Personnel Raises (Action)	
B. Resignations (Action)	
C. Hire Summer Workers (Action)	
XIII. ADJOURNMENT	

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
6:30 p.m., April 22, 2013  
Media Center Putnam County Primary School

President Vicky Nauman called the meeting to order at 6:30 p.m.

The meeting continued with the Pledge of Allegiance.

PLEDGE

The following members were present to answer roll call: Mr. Gibson, Mrs. Nauman, Mrs. Popurella and Mrs. Shore. Ms. Glenn entered at 6:45 p.m. Mrs. Hopkins and Mr. Kettman were absent.

ROLL CALL

Mrs. Dudek, JH Science Teacher, and 8<sup>th</sup> grade students presented their science fair entries. Three projects went on to regional competition. Austin Pletsch thanked the board for allowing him to be the High School Student Liaison.

DELEGATIONS

No correspondence.

CORRESPONDENCE

Mr. Gibson moved and Mrs. Shore seconded the motion to approve the Consent Agenda - Regular and Executive session minutes of March 18, 2013, Expulsion Hearing Minutes and Public Hearing on working Cash Bonds Minutes; Treasurer's Report for month of March, bills for month of April, and destroy Executive Session Verbatim Recordings of October 17, 2011. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye. Motion carried.

CONSENT AGENDA

Principals' reports are in BoardBook.

PRINCIPALS' REPORTS

Mr. Peterson sent letters to students' parents about the change in the high school math program.

Superintendent McCracken gave his monthly report.  
State Funding Update: Total Owed by State - \$275,593.

SUPERINTENDENT REPORT

On 5/13/13, the next CD will be due. It is invested at First State Bank, and it is worth \$709,657.59. We will begin that bidding process for this CD in early May, and the bid should be awarded by the May Board of Education Meeting. On 11/17/13, there will be another CD coming due. It is at First State Bank, and the amount is \$206,166.52.

No committee reports.

COMMITTEE REPORTS

There were discrepancies in the some of the transportation bids. Mrs. Popurella moved and Ms. Glenn seconded the motion to rebid the transportation contract. On roll call the members voted as follows: Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Shore, aye; and Mr. Gibson, aye. Motion carried.

TRANSPORTATION BID

First reading of PRESS Plus March 2013, Issue 81, policy changes and updates.

FIRST READING PRESS PLUS

PUTNAM COUNTY BOARD OF EDUCATION

April 22, 2013

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Mrs. Shore moved and Mr. Gibson seconded the motion to accept the Hillmann Pediatric Therapy contract. On roll call the members voted as follows: Mrs. Shore, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; and Mrs. Popurella, aye. Motion carried.

HILLMAN  
PEDIATRIC  
CONTRACT

Ms. Glenn moved and Mrs. Shore seconded the motion to accept the 2013/2014 Speech/Language Cost up to 50% from L.E.A.S.E. On roll call the members voted as follows: Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Shore, aye; and Mr. Gibson, aye. Motion carried.

2013/2014  
SPEECH/LANGUAG  
E CONTRACT

Mr. Gibson moved and Mrs. Shore seconded the motion to approve summer school at the Primary and Elementary Buildings. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye. Motion carried.

SUMMER SCHOOL

Mrs. Popurella moved and Mr. Gibson seconded the motion to accept 3D Contracting's bid for asbestos abatement and tile replacement at the elementary building. On roll call the members voted as follows: Mrs. Popurella, aye; Mrs. Shore, aye; Mr. Gibson, aye; Ms. Glenn, aye; and Mrs. Nauman, aye. Motion carried.

ASBESTOS  
ABATEMENT  
CONTRACT

At 7:20 p.m. Mr. Gibson moved and Ms. Glenn seconded the motion to adjourn to executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee of the district and collective negotiating matters. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye. Motion carried.

EXECUTIVE  
SESSION

At 7:50 p.m. Mr. Gibson moved and Mrs. Shore seconded the motion to return to open session. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye. Motion carried.

Mr. Gibson moved and Ms. Glenn seconded the motion to accept with regret the resignations of Terry Warren, fourth grade teacher, Lauren VanKeulen, JH Cheer Coach, and Coral Albers, HS Cheer Coach. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye. Motion carried.

PERSONNEL

Mr. Gibson moved and Ms. Glenn seconded the motion to hire high school winter coaches: Boys Varsity Basketball-Josh Nauman; Boys Sophomore Basketball-Jim Vipond; Boys Freshman Basketball-Brett Crawley; Girls Varsity Basketball-James Barnett; Girls F/S Basketball-Jared Sale; Boys Varsity Wrestling-Jerry Kriewald; Boys F/S Wrestling-Joe Rue; Cheerleading-Kaitlyn Foley; Panteras-Jen Garcia. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye. Motion carried.

PUTNAM COUNTY BOARD OF EDUCATION

April 22, 2013

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Mr. Gibson moved and Ms. Glenn seconded the motion to accept the Collective Bargaining Agreement between the Putnam County Education Association IEA-NEA and the Putnam County CUSD #535 Board of Education. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye. Motion carried.

COLLECTIVE  
BARGAINING  
AGREEMENT

Mrs. Shore moved and Mrs. Popurella seconded the motion to set the School Board Reorganization Meeting for Monday, April 29, 2013 at 6:30 p.m. in the Primary Building's Media Center. On roll call the members voted as follows: Mrs. Shore, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; and Mrs. Popurella, aye. Motion carried.

REORGANIZATION  
MEETING

At 7:59 p.m. Ms. Glenn moved and Mr. Gibson seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted.  
Pamela Ellena, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

Putnam County Community Unit School District #535  
402 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Special Meeting  
6:30 p.m., April 29, 2013  
Media Center Putnam County Primary Building

The meeting continued with the Pledge of Allegiance.

PLEDGE

The following members were present to answer roll call: Mrs. Nauman, Mrs. Popurella, Ms. Glenn, and Mrs. Shore. Mr. Gibson, Mrs. Hopkins and Mr. Kettman were absent.

ROLL CALL

Board Secretary read the results of the election as certified by Putnam County Clerk Dan Kuhn. The newly elected Putnam County School Board members are Mr. Rollen Copeland(696), Mrs. Kristina Popurella(784), Mrs. Vicky Nauman(784) and Mrs. Mary Gilbert(236).

Newly elected board members, Mr. Copeland, Mrs. Popurella, Mrs. Nauman, and Mrs. Gilbert took the Oath of Office. New members were welcomed.

Respectfully submitted.  
Pamela Ellena, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

Putnam County Community Unit School District #535  
402 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Organizational Meeting  
6:30 p.m., April 29, 2013  
Media Center Putnam County Primary Building

Mrs. Shore moved and Mrs. Popurella seconded the motion to appoint Mrs. Nauman as President Pro Tem

Ms. Glenn nominated Vicky Nauman as President. All ayes, Vicky Nauman will be President of the board.

Mrs. Nauman nominated Kristina Popurella as Vice President. All ayes, Kristina Popurella will be Vice President of the board.

Mrs. Popurella moved and Mrs. Shore seconded the motion to appoint Pam Ellena as Board Secretary. All ayes, motion carried.

Mrs. Popurella moved and Mrs. Shore seconded the motion to appoint Alex Rolando as Board Treasurer. All ayes, motion carried.

Committee members were tentatively set as follows: Building/Grounds – Mrs. Popurella, Mr. Copeland, Ms. Glenn, Finance – Ms. Glenn, Mrs. Nauman, Mrs. Gilbert, Insurance – Mrs. Shore, Mr. Gibson, Negotiations – Mrs. Popurella, Mrs. Shore, Parent Advisory – Mrs. Shore, Personnel – Mrs. Gilbert, Mr. Gibson, Policy – Mrs. Nauman, Mr. Copeland, PCEF Delegate – Mrs. Gilbert, Mrs. Nauman, IASB Conference Delegate – Mrs. Shore, IASB Governing Board Rep – Mrs. Nauman.

Mrs. Shore, Mr. Copeland and Ms. Glenn will present diplomas at the Junior High Graduation and Mrs. Popurella and Mr. Copeland will present diplomas at the High School Graduation.

Mrs. Popurella moved and Ms. Glenn seconded the motion to set the School Board Meeting dates and times as per list on BoardBook(third Monday at 6:30 with the exception of Jan and Feb). All ayes, motion carried.

At 6:58 p.m. Mrs. Popurella moved and Mr. Copeland seconded the motion to adjourn. All ayes, motion carried.

Respectfully submitted.  
Pamela Ellena, Board Secretary

APPROVED \_\_\_\_\_  
BOARD PRESIDENT DATE

\_\_\_\_\_  
BOARD SECRETARY DATE







# Bills Payable List

Printed: 5/16/2013 1:45 PM  
 PUTNAM COUNTY CUSD #535

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>ACT</b>					
		HS-SUPPLIES	509	484.50	10-1113-410-2
				<u>\$484.50</u>	
<b>ALLIED WASTE SERVICES #366</b>					
		ALL SCHOOL SERVICES	509	455.48	20-2542-321-1
				<u>\$455.48</u>	
<b>AMEREN ENERGY MARKETING</b>					
		H S- ELECTRIC SERVICE	509	4,975.28	20-2542-466-2
		JR HI-ELECTRICAL SERVICE	509	2,017.42	20-2542-466-3
		ELEMENTARY-ELECTRIC SERVI	509	1,124.43	20-2542-466-4
		PRIMARY-ELECTRIC SERVIC	509	2,471.67	20-2542-466-5
				<u>\$10,588.80</u>	
<b>AMEREN ILLINOIS</b>					
		H S- ELECTRIC SERVICE	509	41.11	20-2542-466-2
		PRIMARY NATURAL GAS	509	1,426.31	20-2542-465-5
		H S-NATURAL GAS SERVICE	509	2,987.46	20-2542-465-2
		ELEMENTARY-NATURAL GAS	509	1,278.20	20-2542-465-4
		JR HI-NATURAL GAS	509	1,435.60	20-2542-465-3
				<u>\$7,168.68</u>	
<b>APPERSON EDUCATION PRODUCTS</b>					
	28327	HS-SUPPLIES	514	370.94	10-1113-410-2
				<u>\$370.94</u>	
<b>ARAMARK</b>					
		ALL SCHOOL SERVICES	509	655.96	20-2542-321-1
		ALL SCHOOL SERVICES	509	505.56	20-2542-321-1
		ALL SCHOOL SERVICES	509	205.22	20-2542-321-1
		ALL SCHOOL SERVICES	509	431.16	20-2542-321-1
		ALL SCHOOL SERVICES	509	203.66	20-2542-321-1
				<u>\$2,001.56</u>	
<b>AWARDS PROCESING CENTER</b>					
	28323	ALL SCHOOL SERVICES	509	135.25	10-1115-487-1
				<u>\$135.25</u>	
<b>BAELE, BRANDY</b>					
		SW-TRAVEL	509	26.32	10-2110-332-1
				<u>\$26.32</u>	
<b>BALLARD, HEATHER</b>					
		CROSS CAT-TRAVEL	509	32.04	10-1220-332-1
		EPIC-TUITION REIMB	514	1,020.00	10-2210-320-1
				<u>\$1,052.04</u>	
<b>BLUE CROSS BLUE SHIELD</b>					
		HLTH CRT S	98	821.81	10-481
		HLTH BP CRT S	98	7,396.91	10-481
		HLTH CRT F	98	3,495.50	10-481
		HLTH BP CRT F	98	4,469.40	10-481
		HLTH CRT E + S	98	1,215.90	10-481
		HLTH BP CRTE+S	98	2,181.66	10-481

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		HLTH NC E+S	98	202.65	10-481
		HLTH BP NC E+S	98	363.61	10-481
		HLTH BP ADM S	98	265.12	10-481
		HLTH NC F	98	349.55	10-481
		HLTH BP NC F	98	446.94	10-481
		HLTH NC S	98	79.53	10-481
		HLTH NC S	98	79.53	20-481
		HLTH BP NC S	98	715.83	10-481
		HLTH BP NC S	98	715.83	20-481
		HLTH BP EMP+C	98	321.94	10-481
		HLTH BP EMP+C	98	321.94	20-481
		HLTH E + C	98	1,213.87	10-481
		HLTH BP E + C	98	2,253.58	10-481
		HLTH E + C	98	173.41	10-481
		HLTH E + C	98	173.41	20-481
		HLTH ADM BP F	98	2,389.47	10-481
		HLTH ADMIN E+S	98	521.24	10-481
		HLTH ADMIN E+S	98	45.02	40-481
		HLTH CRT S	98	819.96	10-481
		HLTH CRT S	98	1.85	40-481
		HLTH BP CRT S	98	7,380.23	10-481
		HLTH BP CRT S	98	16.68	40-481
		HLTH CRT F	98	4,517.64	10-481
		HLTH BP CRT F	98	5,571.61	10-481
		HLTH CRT E + S	98	1,215.90	10-481
		HLTH BP CRTE+S	98	2,181.66	10-481
		HLTH NC E+S	98	202.65	10-481
		HLTH BP NC E+S	98	363.61	10-481
		HLTH BP ADM S	98	265.12	10-481
		HLTH NC F	98	349.55	10-481
		HLTH BP NC F	98	446.94	10-481
		HLTH NC S	98	79.53	10-481
		HLTH NC S	98	79.53	20-481
		HLTH BP NC S	98	715.83	10-481
		HLTH BP NC S	98	715.83	20-481
		HLTH BP EMP+C	98	321.94	10-481
		HLTH BP EMP+C	98	321.94	20-481
		HLTH E + C	98	1,213.87	10-481
		HLTH BP E + C	98	2,253.58	10-481
		HLTH E + C	98	173.41	10-481
		HLTH E + C	98	173.41	20-481
		HLTH ADM BP F	98	2,389.47	10-481
		HLTH ADMIN E+S	98	521.24	10-481
		HLTH ADMIN E+S	98	45.02	40-481
				<u>\$62,551.65</u>	
<b>BOLIN, RAY</b>		JR HI-TRAVEL	509	305.50	10-1112-332-3
		H S TRAVEL	509	305.50	10-1113-332-2

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				<u>\$611.00</u>	
<b>BOTH, PATRICIA</b>					
		SW-SUPPLIES	509	203.44	10-2110-410-1
		TITLE I 1-6	509	725.00	10-1250-410-36
				<u>\$928.44</u>	
<b>BRANDSTATTER SONS, JOHN</b>					
		ELEMENTARY-BLDG SUPPLIES	509	119.15	20-2542-410-4
				<u>\$119.15</u>	
<b>BRIGHAM, DEXTER</b>					
27673		SPRING PLAY	509	150.00	10-1540-410-1
				<u>\$150.00</u>	
<b>BRIGHAM, LAURA</b>					
0006131403		SPRING PLAY	509	39.67	10-1540-410-1
27676		SPRING PLAY	509	24.24	10-1540-410-1
				<u>\$63.91</u>	
<b>CARLSON, CARL</b>					
		JR HI-TRAVEL	509	93.08	10-1112-332-3
				<u>\$93.08</u>	
<b>CAROLINA BIO SUPPLY</b>					
28380		HS-SUPPLIES	509	334.75	10-1113-410-2
28380		HS-SUPPLIES	509	108.35	10-1113-410-2
				<u>\$443.10</u>	
<b>CARQUEST AUTO PARTS STORES</b>					
		TRUCK REPAIR/MAINT	509	161.35	20-2542-320-3
				<u>\$161.35</u>	
<b>CDWG INC.</b>					
		H S-SOFTWARE	509	74.29	10-1113-470-2
		MEDICAID	509	896.55	10-1220-411-11
28366		H S-SOFTWARE	509	412.36	10-1113-470-2
				<u>\$1,383.20</u>	
<b>CIONI FORD, AL</b>					
		EX CURRICULAR VAN	509	81.50	40-2550-324-1
		TRUCK REPAIR/MAINT	509	386.00	20-2542-320-3
		EX CURRICULAR VAN	514	12.95	40-2550-324-1
		DRIVERS ED RENTAL	514	1,800.00	10-1700-325-2
				<u>\$2,280.45</u>	
<b>CLASSROOM DIRECT</b>					
52486		PRIMARY OFFICE - SUP	509	346.14	10-2410-410-5
				<u>\$346.14</u>	
<b>COMMON GOALS SYSTEMS, INC</b>					
27549		TEACHER EASE	509	10,859.00	10-1113-470-1
				<u>\$10,859.00</u>	
<b>COMPANION LIFE (DENTAL)</b>					
		DENTAL CERT S	98	148.05	10-481
		DENTAL BP CRT S	98	274.68	10-481
		DENTAL CRT F	98	491.92	10-481

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		DENTAL BP CRT F	98	913.66	10-481
		DENTAL CERT S+	98	134.50	10-481
		DENT BP CRT S+	98	249.80	10-481
		DENT ADM BP F	98	191.67	10-481
		DENT ADM BP S	98	20.13	10-481
		DENT ADMIN E+S	98	35.37	10-481
		DENT ADMIN E+S	98	3.06	40-481
		DENT NC FAMILY	98	22.36	10-481
		DENT NC FAMILY	98	22.36	20-481
		DENT NC BP FAM	98	41.53	10-481
		DENT NC BP FAM	98	41.53	20-481
		DENT NC S+ 1	98	26.90	10-481
		DENT BP NC S+ 1	98	49.96	10-481
		DENT NC SINGLE	98	7.05	10-481
		DENT NC SINGLE	98	21.15	20-481
		DENT NC BP SIN	98	13.08	10-481
		DENT NC BP SIN	98	39.24	20-481
		DENTAL EMP PD	98	20.13	10-481
		DENTAL CERT S	98	147.63	10-481
		DENTAL CERT S	98	0.42	40-481
		DENTAL BP CRT S	98	273.88	10-481
		DENTAL BP CRT S	98	0.80	40-481
		DENTAL CRT F	98	551.95	10-481
		DENTAL BP CRT F	98	1,025.17	10-481
		DENTAL CERT S+	98	134.50	10-481
		DENT BP CRT S+	98	249.80	10-481
		DENT ADM BP F	98	191.67	10-481
		DENT ADM BP S	98	20.13	10-481
		DENT ADMIN E+S	98	35.37	10-481
		DENT ADMIN E+S	98	3.06	40-481
		DENT NC FAMILY	98	22.36	10-481
		DENT NC FAMILY	98	22.36	20-481
		DENT NC BP FAM	98	41.53	10-481
		DENT NC BP FAM	98	41.53	20-481
		DENT NC S+ 1	98	26.90	10-481
		DENT BP NC S+ 1	98	49.96	10-481
		DENT NC SINGLE	98	7.05	10-481
		DENT NC SINGLE	98	21.15	20-481
		DENT NC BP SIN	98	13.08	10-481
		DENT NC BP SIN	98	39.24	20-481
		DENTAL EMP PD	98	20.13	10-481
				\$5,707.80	
<b>COMPANION LIFE (LIFE)</b>					
		LIFE ADM BP	98	19.00	10-481
		LIFE SUPT BP 2	98	4.37	10-481
		LIFE SUPT BP 2	98	0.38	40-481
		LIFE CERT	98	91.52	10-481
		LIFE CERT BP	98	169.36	10-481

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		LIFE NC	98	6.66	10-481
		LIFE NC	98	3.32	20-481
		LIFE NC BP	98	12.38	10-481
		LIFE NC BP	98	6.20	20-481
		LIFE EMP PD	98	2.38	10-481
		LIFE ADM BP	98	19.00	10-481
		LIFE SUPT BP 2	98	4.37	10-481
		LIFE SUPT BP 2	98	0.38	40-481
		LIFE CERT	98	94.76	10-481
		LIFE CERT	98	0.10	40-481
		LIFE CERT BP	98	175.35	10-481
		LIFE CERT BP	98	0.19	40-481
		LIFE NC	98	9.99	10-481
		LIFE NC	98	6.65	20-481
		LIFE NC BP	98	18.56	10-481
		LIFE NC BP	98	12.38	20-481
		LIFE EMP PD	98	2.38	10-481
				<u>\$659.68</u>	
<b>CROSS COUNTRY EDUCATION</b>					
		MEDICAID	509	209.00	10-1220-411-11
				<u>\$209.00</u>	
<b>CULLIGAN TRI CO SALES</b>					
		ALL SCHOOL SERVICES	509	76.50	20-2542-321-1
		ALL SCHOOL SERVICES	509	104.00	20-2542-321-1
				<u>\$180.50</u>	
<b>DAVIS, ANNETTE E</b>					
		HS MEDIA-AV	509	200.00	10-2220-430-2
				<u>\$200.00</u>	
<b>DEBO HARDWARE</b>					
		TECH R/M	509	12.99	10-2226-323-1
				<u>\$12.99</u>	
<b>DEMCO INC.</b>					
	28364	HS MEDIA SUPPLIES	509	117.50	10-2220-410-2
				<u>\$117.50</u>	
<b>EDENS, MICHELLE</b>					
		ECE TRAVEL 7-5	509	30.55	10-1125-332-1
				<u>\$30.55</u>	
<b>EDMENTUM</b>					
	43096	STUDY ISLAND 13/14	509	3,572.00	10-1113-470-1
				<u>\$3,572.00</u>	
<b>FICEK ELECTRIC &amp; COMM</b>					
		ALL SCHOOL SERVICES	509	110.00	20-2542-321-1
				<u>\$110.00</u>	
<b>FIRST CHOICE MED EQUIPMENT</b>					
		MEDICAID	509	160.00	10-1220-411-11
				<u>\$160.00</u>	

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>FOX RIVER FOODS CO</b>					
		PRIMARY CAFE FOOD	509	2,161.39	10-2560-410-5
		PRIMARY BREAKFAST	509	490.19	10-2560-410-1-5
		PRIMARY MISC SUPPLY	509	125.85	10-2560-490-5
		F/C SCIENCE SUPPLY	509	23.80	10-1113-412-2
		HIGH SCHOOL- FOOD	509	3,330.20	10-2560-410-2
		HS BREAKFAST	509	193.90	10-2560-410-1-2
		H S-CAFE MISC SUPPLIES	509	10.14	10-2560-490-2
		JR HI-CAFE FOOD	509	2,921.00	10-2560-410-3
		JH BREAKFAST	509	440.68	10-2560-410
		JR HI-CAFE MISC SUPPLIES	509	121.27	10-2560-490-3
		HENN-CAFE FOOD	509	2,662.53	10-2560-410-4
		HEN BREAKFAST	509	691.29	10-2560-410-1-4
		HENN ELEM-CAFE MISC SUPP	509	85.38	10-2560-490-4
		ECE FOOD SUPP	509	130.03	10-1125-411-1
				<u>\$13,387.65</u>	
<b>FRONTIER</b>					
		H S - TELEPHONE SERVICE	509	77.15	20-2542-340-2
		SUPT-TELEPHONE	509	83.76	20-2542-340-1
		ELEM-TELEPHONE	509	115.28	20-2542-340-4
				<u>\$276.19</u>	
<b>GOETZ, JODIE L</b>					
		CROSS CAT-TRAVEL	509	53.42	10-1220-332-1
		EPIC-TUITION REIMB	514	510.00	10-2210-320-1
				<u>\$563.42</u>	
<b>GORDAN STOWE &amp; ASSOCIATES INC</b>					
52485		NURSE-SUPPLIES	509	48.00	10-2134-410-1
				<u>\$48.00</u>	
<b>GOSLIN, VANESSA</b>					
		JR HI-TRAVEL	509	65.80	10-1112-332-3
		H S TRAVEL	509	65.80	10-1113-332-2
				<u>\$131.60</u>	
<b>GRAINGER</b>					
		PRIMARY REPAIR/MAI	509	416.70	20-2542-323-5
		PRIMARY REPAIR/MAI	514	18.04	20-2542-323-5
		PRIMARY REPAIR/MAI	514	54.60	20-2542-323-5
				<u>\$489.34</u>	
<b>GRAPHIC ELECTRONICS</b>					
		BOARD SUPPLIES	509	166.00	10-2310-410-6
		BOARD SUPPLIES	509	20.00	10-2310-410-6
				<u>\$186.00</u>	
<b>GRASSERS</b>					
		JR HI-GROUNDS SUPPLIES	509	91.54	20-2543-410-3
				<u>\$91.54</u>	
<b>HALL HIGH SCHOOL</b>					
		DRIVERS ED PUPIL TUITION	509	2,827.77	10-1700-390-2

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				<u>\$2,827.77</u>	
<b>HENNEPIN BOAT STORE LLC.</b>					
		H S-GROUNDS SUPPLIES	509	245.00	20-2543-410-2
				<u>\$245.00</u>	
<b>HENNEPIN FOOD MART</b>					
		SUPT OFFICE-SUPPLIES	509	62.67	10-2320-410-1
		SUPT OFFICE-SUPPLIES	509	39.99	10-2320-410-1
		HENN-CAFE FOOD	509	26.32	10-2560-410-4
		ELEMENTARY-BLDG SUPPLIES	509	50.49	20-2542-410-4
				<u>\$179.47</u>	
<b>HENNEPIN WATER DISTRICT</b>					
		ELEM-WATER	509	157.33	20-2542-322-4
				<u>\$157.33</u>	
<b>HIGH SCHOOL IMPREST</b>					
		HS ATHL OFFICIALS	29	3,225.00	10-1501-319-2
		MEDIA PROG-TRAVEL	29	13.00	10-2220-332-1
		TITLE I 7-5	29	1,050.00	10-1250-332-36
		PRINC OFFICE-POSTAGE	29	200.00	10-2410-341-1
		HS-SUPPLIES	29	360.00	10-1113-410-2
				<u>\$4,848.00</u>	
<b>HILLMANN PEDIATRIC THERAPY</b>					
		PHYS IMP-CONTRACT SERVIC	509	4,928.22	10-1204-319-1
				<u>\$4,928.22</u>	
<b>HINCKLEY SPRING WATER CO</b>					
		SUPT OFFICE-SUPPLIES	509	58.65	10-2320-410-1
				<u>\$58.65</u>	
<b>HULSTROM, NATALIE</b>					
		MUSIC TRAVEL	509	105.28	10-1115-332-1
				<u>\$105.28</u>	
<b>IBARRA, JENNIFER</b>					
		JR HI SUPPLIES	509	93.06	10-1112-410-3
				<u>\$93.06</u>	
<b>IESA</b>					
		IESA REGISTRATION	509	740.00	10-1112-640-3
				<u>\$740.00</u>	
<b>IFOCUS2 STUDIOS</b>					
28153		H S ATHLETIC-AWARDS	509	382.00	10-1501-487-2
				<u>\$382.00</u>	
<b>IL CENTRAL SCHOOL BUS LLC</b>					
		CONTRACT REG	509	28,755.95	40-2550-325-1
		CONTRACT SERVICE-SP ED R	509	11,601.04	40-2550-326-1
		CONTRACT SERVICE-AV	509	806.88	40-2550-327-1
		CONTRACT ECE ROUTES	509	8,573.28	40-2550-331-1
		PCEF MINI GRANT	509	605.28	40-2550-328-1
		WELLNESS REIMBURSE	509	170.24	40-2550-328-1
		CONTRACT-EX CURRIC	509	5,978.54	40-2550-328-1

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				<u>\$56,491.21</u>	
<b>IL PRINCIPALS ASSOCIATION</b>					
	27546	PRINC OFFICE-TRAVEL	509	175.00	10-2410-332-1
				<u>\$175.00</u>	
<b>IL VALLEY BUSINESS EQUIPMENT</b>					
		HEN R/M/COPIERS	91	422.80	10-1110-323-4
		PRIMARY R/M /COPIER	91	422.80	10-1111-323-5
		JH R/M/COPIER	91	422.80	10-1112-323-3
		HS R/M / COPIER	91	422.80	10-1113-323-2
		SUP COPY MACHINE	91	422.80	10-2320-323-1
				<u>\$2,114.00</u>	
<b>IL VALLEY CELLULAR</b>					
		ALL SCHOOL SERVICES	509	98.37	20-2542-321-1
		ALL SCHOOL SERVICES	514	92.58	20-2542-321-1
		SUPT-TELEPHONE	514	92.58	20-2542-340-1
				<u>\$283.53</u>	
<b>IL VALLEY COMMUNITY HOSPITAL</b>					
		BOARD DUES/FEES	509	56.00	10-2310-640-6
				<u>\$56.00</u>	
<b>IL VALLEY LOCK AND KEY</b>					
		ELEMENTARY-BLDG REPAIR	509	245.00	20-2542-323-4
				<u>\$245.00</u>	
<b>IL VALLEY WASTE SERVICES</b>					
		ALL SCHOOL SERVICES	509	556.96	20-2542-321-1
		ALL SCHOOL SERVICES	509	431.06	20-2542-321-1
				<u>\$988.02</u>	
<b>JACKS GAS &amp; SERVICE, INC.</b>					
		EX CURRICULAR VAN	509	22.00	40-2550-324-1
				<u>\$22.00</u>	
<b>JESSEN, AMY</b>					
		H S TRAVEL	509	25.21	10-1113-332-2
				<u>\$25.21</u>	
<b>JONES SCHOOL SUPPLY COMPANY</b>					
	28399	MUSIC AWARDS	509	185.80	10-1115-487-1
	31974	JR HI SUPPLIES	509	12.45	10-1112-410-3
				<u>\$198.25</u>	
<b>JOSTENS INC</b>					
		JR HI OFFICE-SUPPLIES	509	272.90	10-2410-410-3
		JR HI SUPPLIES	509	429.80	10-1112-410-3
				<u>\$702.70</u>	
<b>JULIANNE B. MERRILL</b>					
	27675	SPRING PLAY	509	300.00	10-1540-410-1
				<u>\$300.00</u>	
<b>JUNIOR HIGH IMPREST</b>					
		MUSIC RESALE	509	24.00	10-1792
		JH ATHL DUES/FEES	509	100.00	10-1501-640-3

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		JR HI OFFICE-SUPPLIES	509	27.62	10-2410-410-3
		PRINC OFFICE-POSTAGE	509	11.60	10-2410-341-1
		SW-TRAVEL	509	15.00	10-2110-332-1
		JH ATHL OFFICIALS	509	210.00	10-1501-319-3
		ED FOUNDATIONS SUPPLIES	509	292.00	10-2310-411-6
				<u>\$680.22</u>	
<b>KAPLAN EARLY LEARNING CO</b>					
	53094	ECE INST SUP 1-6	509	622.53	10-1125-410-1
				<u>\$622.53</u>	
<b>KELLY SAUDER RUPIPE</b>					
		JR HI-GROUNDS CAP OUTLAY	509	4,750.00	20-2543-540-3
		H S- GROUNDS REPAIR/MAIN	509	57.49	20-2543-323-2
		ELEMENTARY-GROUNDS REPAIR	509	126.17	20-2543-323-4
		H S- GROUNDS REPAIR/MAIN	514	191.71	20-2543-323-2
				<u>\$5,125.37</u>	
<b>KOOLMASTER CO, INC</b>					
		H S-BUILDING REPAIRS/MAI	514	436.47	20-2542-323-2
				<u>\$436.47</u>	
<b>KUTA SOFTWARE LLC</b>					
	27667	HS-SUPPLIES	509	119.00	10-1113-410-2
				<u>\$119.00</u>	
<b>LAKESHORE</b>					
	53095	ECE INST SUP 1-6	514	298.95	10-1125-410-1
				<u>\$298.95</u>	
<b>LANTER DISTRIBUTING LLC</b>					
		HIGH SCHOOL- FOOD	514	158.54	10-2560-410-2
		JR HI-CAFE FOOD	514	96.65	10-2560-410-3
		HENN-CAFE FOOD	514	53.73	10-2560-410-4
				<u>\$308.92</u>	
<b>LEASE</b>					
		MEDICAID	509	73.92	10-1220-411-11
				<u>\$73.92</u>	
<b>LETTERKRAFT</b>					
		SUPT OFFICE-SUPPLIES	509	343.23	10-2320-410-1
		JR HI-ATHLETIC SUPPLIES	509	141.80	10-1501-410-3
				<u>\$485.03</u>	
<b>LIBRARY STORE, THE</b>					
	0006131402	PRIMARY MEDIA-AV	509	16.19	10-2220-430-5
	0006131402	PRIMARY MEDIA SUPP	509	36.64	10-2220-410-5
	31963	SUPT OFFICE-SUPPLIES	509	92.21	10-2220-410-3
				<u>\$145.04</u>	
<b>LIBRARY VIDEO COMPANY</b>					
	52591	PRIMARY MEDIA-AV	509	49.85	10-2220-430-5
				<u>\$49.85</u>	
<b>LIGHTED WAY ASSOCIATION I</b>					
		LIGHTEDWAY/ALLENDAL	509	7,748.43	10-1912-670-1

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				<u>\$7,748.43</u>	
<b>LOCKER ROOM</b>					
		JR HI-ATHLETIC SUPPLIES	509	238.00	10-1501-410-3
		BOARD SUPPLIES	509	1,595.00	10-2310-410-6
		PRIMARY-GROUNDS CAP OUT	514	1,400.00	20-2543-540-5
				<u>\$3,233.00</u>	
<b>LOHMAN COMPANIES</b>					
		LOHMANS CAFE. PLAN	99	316.00	10-496
				<u>\$316.00</u>	
<b>MAIN, KATHERINE</b>					
		NURSE-TRAVEL	509	108.57	10-2134-332-1
		NURSE-TRAVEL	514	190.21	10-2134-332-1
				<u>\$298.78</u>	
<b>MARK KARLOSKY CONSULTING</b>					
		TONER	509	1,115.34	10-1112-410-1
		SPEAKERS/TONER/POWER SUPPLIES	514	590.39	10-1112-410-1
64664		TECH R/M	509	374.18	10-2226-323-1
				<u>\$2,079.91</u>	
<b>MCGRAW-HILL SCHOOL EDUCATION</b>					
28383		HS-SUPPLIES	509	71.49	10-1113-410-2
28383		EPIC SUPPLIES	509	390.44	10-2210-410-1
				<u>\$461.93</u>	
<b>MCNABB TELEPHONE COMPANY</b>					
		SUPT-TELEPHONE	509	74.51	20-2542-340-1
		H S - TELEPHONE SERVICE	509	447.02	20-2542-340-2
		JR HI-TELEPHONE SERVICE	509	521.52	20-2542-340-3
		ELEM-TELEPHONE	509	223.51	20-2542-340-4
		PRIMARY-TELEPHONE SERV	509	223.51	20-2542-340-5
				<u>\$1,490.07</u>	
<b>MEDIACOM LLC</b>					
		MEDIACOM ONLINE	91	259.95	10-2190-323-1
				<u>\$259.95</u>	
<b>MENARDS PERU</b>					
		HS-SUPPLIES	509	121.39	10-1113-410-2
		HS-SUPPLIES	509	40.45	10-1113-410-2
		HIGH SCHOOL-BLDG SUPPLIE	509	41.58	20-2542-410-2
				<u>\$203.42</u>	
<b>MTI PRODUCTION</b>					
28319		SPRING PLAY	509	1,055.00	10-1540-410-1
				<u>\$1,055.00</u>	
<b>MUSIC SHOPPE, INC.</b>					
31980		MUSIC CAP OUT	509	599.00	10-1115-540-1
				<u>\$599.00</u>	
<b>N C I M D</b>					
		PRIMARY CAFE FOOD	509	1,756.70	10-2560-410-5
		HENN-CAFE FOOD	509	844.80	10-2560-410-4

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		HIGH SCHOOL- FOOD	509	1,280.40	10-2560-410-2
		JR HI-CAFE FOOD	509	1,029.60	10-2560-410-3
				<u>\$4,911.50</u>	
<b>NCPERS GROUP LIFE INS.</b>					
		NCPERS INSURANCE	98	32.00	10-481
		NCPERS INSURANCE	98	8.00	20-481
		NCPERS INSURANCE	98	48.00	10-481
		NCPERS INSURANCE	98	24.00	20-481
				<u>\$112.00</u>	
<b>NETWORK BUSINES SYSTEMS INC.</b>					
		LEASE FD-MAXIIS	91	200.00	10-2190-323-1
				<u>\$200.00</u>	
<b>NEWS TRIBUNE</b>					
		INFO SERV-ADVERTISING	509	635.00	10-2630-350-1
				<u>\$635.00</u>	
<b>NORTH CENTRAL BANK</b>					
		F/C SCIENCE SUPPLY	509	358.86	10-1113-412-2
		PRIMARY OFFICE - SUPPLIES	509	87.47	10-2410-410-5
		HENN OFFICE - SUPPLIES	509	43.44	10-2410-410-4
		SUPT OFFICE-TRAVEL	509	70.65	10-2320-332-1
		H S-GROUNDS SUPPLIES	509	714.93	20-2543-410-2
		PRINC OFFICE-POSTAGE	509	14.10	10-2410-341-1
		HS OFFICE - SUPPLIES	509	16.20	10-2410-410-2
		JR HI SUPPLIES	514	51.87	10-1112-410-3
		JR HI SUPPLIES	514	40.97	10-1112-410-3
		JR HI SUPPLIES	514	73.21	10-1112-410-3
		MEDICAID	514	20.90	10-1220-411-11
				<u>\$1,492.60</u>	
<b>ORKIN EXTERMINATING CO IN</b>					
		ALL SCHOOL SERVICES	509	213.79	20-2542-321-1
				<u>\$213.79</u>	
<b>PC FOODS, INC.</b>					
		MEDICAID	514	55.72	10-1220-411-11
		MEDICAID	514	41.27	10-1220-411-11
		BOARD SUPPLIES	514	31.58	10-2310-410-6
		PRIMARY CAFE FOOD	514	37.40	10-2560-410-5
		BOARD SUPPLIES	514	45.58	10-2310-410-6
		MEDICAID	514	68.10	10-1220-411-11
				<u>\$279.65</u>	
<b>PCCU (NEC)</b>					
		NEC-ADMIN/10 MONTH	98	112.88	10-481
		NEC-ADMIN/10 MONTH	98	2.03	40-481
		NEC 24/20	98	1,025.25	10-481
		DED NEC	98	59.25	10-481
		NEC-ADMIN/10 MONTH	98	112.88	10-481
		NEC-ADMIN/10 MONTH	98	2.03	40-481
		NEC 24/20	98	1,077.20	10-481

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		NEC 24/20	98	0.97	40-481
				\$2,392.49	
<b>PENSERV PLAN SERVICES</b>					
		PENSERV PLAN SERVICES	98	1,906.45	10-481
		PENSERV PLAN SERVICES	98	2,019.36	10-481
		PENSERV PLAN SERVICES	98	315.00	20-481
		PENSERV PLAN SERVICES	98	2.09	40-481
				\$4,242.90	
<b>PEORIA COUNTY R.O.E.</b>					
		HOMEBOUND PROF SERV	509	140.00	10-1204-318-1
				\$140.00	
<b>PERMA- BOUND</b>					
28262		PCEF READING GRANT 12//13	509	42.75	10-2310-411-6
28284		HS MEDIA BOOKS	509	96.91	10-2220-411-2
28363		HS-SUPPLIES	509	169.56	10-1113-410-2
42862		LIBRARY GRANT	509	26.48	10-2220-410-32
42865		PCEF 2013 GRANT	509	77.08	10-2310-411-6
				\$412.78	
<b>PITSCO</b>					
28391		IND ARTS-SUPPLIES	509	155.52	10-1402-410-2
				\$155.52	
<b>PRIMARY IMPREST</b>					
		PRINC OFFICE-POSTAGE	509	54.32	10-2410-341-1
		ED FOUNDATIONS SUPPLIES	509	30.00	10-2310-411-6
		STUDENT LUNCH	509	181.00	10-1611
		NURSE-TRAVEL	509	45.00	10-2134-332-1
				\$310.32	
<b>PUT CO PCEA/IEA DUES</b>					
		NON-CERT DUES	98	577.04	10-481
		NON-CERT DUES	98	35.04	20-481
		IEA CERT DUES	98	2,015.65	10-481
		NON-CERT DUES	98	583.22	10-481
		NON-CERT DUES	98	35.04	20-481
		NON-CERT DUES	98	11.34	80-481
		IEA CERT DUES	98	2,077.23	10-481
		IEA CERT DUES	98	2.22	40-481
				\$5,336.78	
<b>PUT CO SCHOOL (TRS HEALTH</b>					
		THIS ADMIN/10 MONTH	98	313.33	10-481
		THIS ADMIN/10 MONTH	98	5.65	40-481
		THIS P24/T20	98	2,563.01	10-481
		HENSON WALTER INS	95	592.70	10-1110-222-4
		PUETZ INS	95	125.67	10-1111-222-5
		KASSABAUM SMITH INS	95	251.34	10-1112-222-3
		JENKINS WRAGGE KEENER INS	95	547.69	10-1113-222-2
		DED THIS	98	148.14	10-481
		THIS ADMIN/10 MONTH	98	313.33	10-481

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		THIS ADMIN/10 MONTH	98	5.65	40-481
		THIS P24/T20	98	2,693.05	10-481
		THIS P24/T20	98	2.40	40-481
				<u>\$7,561.96</u>	
<b>PUT CO SCHOOL (TRS)</b>					
		TRS ADMI/10 MONTH	98	2,019.11	10-481
		TRS ADMI/10 MONTH	98	36.39	40-481
		TRS P24/T20	98	16,363.44	10-481
		TRS ADMI/10 MONTH	98	2,019.11	10-481
		TRS ADMI/10 MONTH	98	36.39	40-481
		DED TRS	98	788.03	10-481
		TRS P24/T20	98	17,193.99	10-481
		TRS P24/T20	98	15.36	40-481
				<u>\$38,471.82</u>	
<b>PUT CO SCHOOLS</b>					
		IM IMRF	98	1,478.32	10-481
		IM IMRF	98	430.92	20-481
		IMRFBRD SHARE	98	3,613.64	50-481
		IMRFBRD SHARE	98	1,053.36	50-481
		IM IMRF	98	1,738.22	10-481
		IM IMRF	98	698.20	20-481
		IM IMRF	98	30.22	40-481
		IM IMRF	98	30.52	80-481
		IMRFBRD SHARE	98	4,248.90	50-481
		IMRFBRD SHARE	98	1,706.69	50-481
		IMRFBRD SHARE	98	73.86	50-481
		IMRFBRD SHARE	98	74.60	50-481
				<u>\$15,177.45</u>	
<b>PUTNAM CO COMM UNIT (IL)</b>					
		IL State Tax	99	8,625.57	10-481
		IL State Tax	99	436.01	20-481
		IL State Tax	99	17.54	40-481
		IL State Tax	99	10,058.20	10-481
		IL State Tax	99	716.24	20-481
		IL State Tax	99	55.54	40-481
		IL State Tax	99	32.38	80-481
				<u>\$19,941.48</u>	
<b>PUTNAM CO SD FIT</b>					
		Federal Tax	99	19,334.34	10-481
		Federal Tax	99	1,047.34	20-481
		Federal Tax	99	61.78	40-481
		Federal Tax	99	21,995.68	10-481
		Federal Tax	99	1,888.19	20-481
		Federal Tax	99	77.40	40-481
		Federal Tax	99	76.22	80-481
				<u>\$44,480.95</u>	
<b>PUTNAM CO SD MEDICARE</b>					

# Bills Payable List

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		MEDICARE (CERT)	99	1,962.60	10-481
		MEDICARE (CERT)	99	5.09	40-481
		MEDICARE (BRD PD)	99	1,962.60	50-481
		MEDICARE (BRD PD)	99	5.09	50-481
		MEDICARE (CERT)	99	2,226.79	10-481
		MEDICARE (CERT)	99	6.84	40-481
		MEDICARE (BRD PD)	99	2,226.79	50-481
		MEDICARE (BRD PD)	99	6.84	50-481
				<u>\$8,402.64</u>	
<b>PUTNAM CO. COMMUNITY UNIT</b>					
		DIST PAYMENT	98	45.09	10-481
		DIST PAYMENT	98	45.09	10-481
				<u>\$90.18</u>	
<b>PUTNAM COUNTY SD FICA</b>					
		MATCHING FICA	99	2,472.52	50-481
		MATCHING FICA	99	709.62	50-481
		FICA 2013	99	2,472.52	10-481
		FICA 2013	99	709.62	20-481
		MATCHING FICA	99	3,335.76	50-481
		MATCHING FICA	99	1,182.92	50-481
		MATCHING FICA	99	51.37	50-481
		MATCHING FICA	99	51.88	50-481
		FICA 2013	99	3,335.76	10-481
		FICA 2013	99	1,182.92	20-481
		FICA 2013	99	51.37	40-481
		FICA 2013	99	51.88	80-481
				<u>\$15,608.14</u>	
<b>PUTNAM COUNTY UNIT CAFE</b>					
		HEALTH CARE EXP REIMBURSE PLAN	98	229.67	10-481
		DEP DAYCARE EXP REIMBURSE PLAN	98	177.08	10-481
		HEALTH CARE EXP REIMBURSE PLAN	98	279.67	10-481
		DEP DAYCARE EXP REIMBURSE PLAN	98	177.08	10-481
				<u>\$863.50</u>	
<b>PUTNAM COUNTY UNIT EI</b>					
		COMP PAYMENT	98	69.48	10-481
		COMP PAYMENT	98	48.74	10-481
				<u>\$118.22</u>	
<b>QUESTIONS GALORE</b>					
		JH SCHOLASTIC BOWL	509	275.00	10-1540-410-3
				<u>\$275.00</u>	
<b>RANDOLPH, GENE</b>					
		PSYCH-TRAVEL	509	183.77	10-2140-332-1
				<u>\$183.77</u>	
<b>REALITYWORKS</b>					
	28328	HS-SUPPLIES	509	298.00	10-1113-412-2
				<u>\$298.00</u>	
<b>REGIONAL OFFICE OF EDUCATION</b>					

# Bills Payable List

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		SUPT OFFICE-TRAVEL	514	500.00	10-2320-332-1
				<u>\$500.00</u>	
<b>RENAISSANCE LEARNING</b>					
	28265	A.R./STAR READ & MATH	509	3,733.75	10-1113-470-1
	28265	A.R./STAR READ & MATH	509	2,159.00	10-1113-470-1
	28265	A.R./STAR READ & MATH	509	2,159.00	10-1113-470-1
				<u>\$8,051.75</u>	
<b>RODRIGUEZ, CARMELA</b>					
		HS-SUPPLIES	509	9.90	10-1113-410-2
				<u>\$9.90</u>	
<b>ROYAL PUBLISHING</b>					
		INFO SERV-ADVERTISING	509	175.00	10-2630-350-1
				<u>\$175.00</u>	
<b>SCHMIDT, ED</b>					
		TECH-TRAVEL	509	245.06	10-2226-332-1
				<u>\$245.06</u>	
<b>SKINNER, ANDREA</b>					
		HS-SUPPLIES	509	16.33	10-1113-410-2
				<u>\$16.33</u>	
<b>STAPLES ADVANTAGE</b>					
	28367	INK	509	472.75	10-1113-470-1
				<u>\$472.75</u>	
<b>SUPERINTENDENT IMPREST</b>					
		BOARD SUPPLIES	509	22.86	10-2310-410-6
		BOARD DUES/FEES	509	143.13	10-2310-640-6
		ED FOUNDATIONS SUPPLIES	509	695.00	10-2310-411-6
		R/E TAXES FARM LAND	509	29.38	20-2543-690-1
				<u>\$890.37</u>	
<b>TOEDTER OIL COMPANY</b>					
		TRANSP - YB SUPPLY	509	230.00	40-2550-411-1
		DRIVERS ED R/M	509	200.00	10-1700-323-2
		TRUCK REPAIR/MAINT	509	901.66	20-2542-320-3
		EX CURRICULAR VAN	509	901.66	40-2550-324-1
		H S-GROUNDS SUPPLIES	509	100.00	20-2543-410-2
				<u>\$2,333.32</u>	
<b>TOLEDO P E SUPPLY CO</b>					
	28395	HS-SUPPLIES	509	535.68	10-1113-410-2
				<u>\$535.68</u>	
<b>TONIS FLOWER AND GIFT SHO</b>					
		BOARD SUPPLIES	509	25.00	10-2310-410-6
				<u>\$25.00</u>	
<b>TRANSPORTATION WITH A PERSONAL TOUCH, INC.</b>					
		CONTRACT SERVICE-SP ED R	509	1,568.00	40-2550-326-1
				<u>\$1,568.00</u>	
<b>TREND ENTERPRISES</b>					
	53099	PRIMARY MEDIA SUPP	509	61.52	10-2220-410-5

# Bills Payable List

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$61.52</u>	
<b>TRINITY CATHOLIC SCHOOL</b>					
		HENN-CAFE FOOD	509	31.50	10-2560-410-4
				<u>\$31.50</u>	
<b>UPSTART PROMOTIONS</b>					
53097		PRIMARY MEDIA SUPP	509	116.10	10-2220-410-5
				<u>\$116.10</u>	
<b>USBORNE BOOKS</b>					
31943		JR HI MEDIA-PERIODIC	509	55.98	10-2220-440-3
				<u>\$55.98</u>	
<b>USI</b>					
31877		JR HI SUPPLIES	509	521.59	10-1112-410-3
				<u>\$521.59</u>	
<b>VACCA, RONDA</b>					
		PRIMARY-TRAVEL	509	68.04	10-1111-332-5
		EPIC COMMITTE WORK	509	300.00	10-2210-319-1
				<u>\$368.04</u>	
<b>VILLAGE OF GRANVILLE</b>					
		PRIMARY- WATER	509	223.00	20-2542-322-5
		HS- WATER	509	685.00	20-2542-322-2
				<u>\$908.00</u>	
<b>WASHINGTON NATIONAL INS CO</b>					
		WASHINGTON NTNL INS.	98	352.06	10-481
		WASHINGTON NTNL INS.	98	72.75	20-481
		WASHINGTON NTNL INS.	98	352.06	10-481
		WASHINGTON NTNL INS.	98	72.75	20-481
				<u>\$849.62</u>	
<b>WOODWORKER SUPPLY</b>					
28157		IND ARTS FEE SUPPLY	509	135.18	10-1402-411-2
28287		IND ARTS-SUPPLIES	509	146.79	10-1402-410-2
28287		IND ARTS-SUPPLIES	509	931.22	10-1402-410-2
28287		IND ARTS-SUPPLIES	509	58.58	10-1402-410-2
				<u>\$1,271.77</u>	
<b>ZUKOWSKI LAW OFFICES</b>					
		LEGAL FEES	509	619.50	80-2369-318-1
				<u>\$619.50</u>	
				<u>\$422,599.51</u>	
			<b>Report Total</b>		

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
10-111200-1	FIRST PRIOR YEAR LEVY	0.00	3,142,101.65	3,142,935.57	833.92	99.97	10-1112
	<b>1112 Bond and Interest Purposes Levy</b>	\$0.00	3,142,101.65	3,142,935.57	833.92	99.97	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
10-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	10-1122
	<b>1122 1St Prior Yr-Tort</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Leasing Purposes Levy</b>							
10-113000-1	FIRST PRIOR YR LEASE	0.00	57,740.56	57,774.55	33.99	99.94	10-1130
	<b>1130 Leasing Purposes Levy</b>	\$0.00	57,740.56	57,774.55	33.99	99.94	* Source of Revenue
<b>Curr Yr Levy-Special Ed</b>							
10-114100-1	SP ED PRIOR YEAR LEVY	0.00	46,207.02	46,219.64	12.62	99.97	10-1141
	<b>1141 Curr Yr Levy-Special Ed</b>	\$0.00	46,207.02	46,219.64	12.62	99.97	* Source of Revenue
<b>Mobile Home Privilege Tax</b>							
10-121000-1	MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00	10-1210
	<b>1210 Mobile Home Privilege Tax</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
10-123000-1	CORP PERS PROP REPLC TAX	577,264.20	1,904,031.49	1,919,883.00	15,851.51	99.17	10-1230
	<b>1230 Corp Pers Prop Repl Tax</b>	\$577,264.20	1,904,031.49	1,919,883.00	15,851.51	99.17	* Source of Revenue
<b>Source of Revenue 1290</b>							
10-129000-1	WETLANDS	0.00	0.00	0.00	0.00	0.00	10-1290
	<b>1290 Source of Revenue 1290</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Reg Tuition from Other Districts (In-State)</b>							
10-131200-1	PUPIL TUITION OTHER LEA	77,409.57	181,024.14	217,500.00	36,475.86	83.23	10-1312
	<b>1312 Reg Tuition from Other Districts (In-State)</b>	\$77,409.57	181,024.14	217,500.00	36,475.86	83.23	* Source of Revenue
<b>Regular Tuition from Other Sources (In-State)</b>							
10-131300-1		0.00	0.00	0.00	0.00	0.00	10-1313
	<b>1313 Regular Tuition from Other Sources (In-State)</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Sp Ed Tuition-from Other Districts (In-State)</b>							
10-134200-1	PUPIL TUI-SP ED OTHER LEA	0.00	16,993.00	16,993.00	0.00	100.00	10-1342
	<b>1342 Sp Ed Tuition-from Other Districts (In-State)</b>	\$0.00	16,993.00	16,993.00	0.00	100.00	* Source of Revenue

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1510	Interest On Investments				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Interest On Investments</b>							
10-151000-1	TAX INTEREST	0.00	0.00	0.00	0.00	0.00	10-1510
	<b>1510 Interest On Investments</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
10-151100-1	ED-INT ON INVESTMENTS	1,040.35	12,694.65	24,000.00	11,305.35	52.89	10-1511
	<b>1511 Interest On Investments</b>	\$1,040.35	12,694.65	24,000.00	11,305.35	52.89	* Source of Revenue
<b>Interest-Swaney Bonds</b>							
10-151200-1	INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00	10-1512
	<b>1512 Interest-Swaney Bonds</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest-Farnsworth</b>							
10-151300-1	INTEREST-FARNSWORTH	0.00	20.00	300.00	280.00	6.67	10-1513
	<b>1513 Interest-Farnsworth</b>	\$0.00	20.00	300.00	280.00	6.67	* Source of Revenue
<b>Sales To Pupils-Lunch</b>							
10-161100-1	STUDENT LUNCH	7,399.20	95,511.52	120,000.00	24,488.48	79.59	10-1611
	<b>1611 Sales To Pupils-Lunch</b>	\$7,399.20	95,511.52	120,000.00	24,488.48	79.59	* Source of Revenue
<b>Sales To Pupils-BFast</b>							
10-161200-1	STUDENT BREAKFAST	1,300.80	14,930.55	21,000.00	6,069.45	71.10	10-1612
	<b>1612 Sales To Pupils-BFast</b>	\$1,300.80	14,930.55	21,000.00	6,069.45	71.10	* Source of Revenue
<b>Sales To Pupils-Other</b>							
10-161400-1	MILK SALES (OTHER)	870.30	8,814.10	11,000.00	2,185.90	80.13	10-1614
	<b>1614 Sales To Pupils-Other</b>	\$870.30	8,814.10	11,000.00	2,185.90	80.13	* Source of Revenue
<b>Sales To Adults</b>							
10-162000-1	ADULT LUNCHES/BREAKFAST	363.40	3,448.55	4,000.00	551.45	86.21	10-1620
	<b>1620 Sales To Adults</b>	\$363.40	3,448.55	4,000.00	551.45	86.21	* Source of Revenue
<b>Other Food Service</b>							
10-169000-1	HEAD START LUNCHES	0.00	0.00	0.00	0.00	0.00	10-1690
	<b>1690 Other Food Service</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Admissions-Athletic</b>							
10-171102-2	H S ATHLETIC ADMISSIONS	0.00	16,434.00	15,000.00	(1,434.00)	109.56	10-1711-2
10-171104-3	JR HI-ATHLETIC ADMISSION	0.00	4,787.00	4,500.00	(287.00)	106.38	10-1711-4

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1711	Admissions-Athletic				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<u>1711</u>	<u>Admissions-Athletic</u>	\$0.00	21,221.00	19,500.00	(1,721.00)	108.83	* Source of Revenue
<b>HS/JR Tourney</b>							
10-171400-1	H S / JR HI TOURNEY REV	0.00	962.00	2,000.00	1,038.00	48.10	10-1714
<u>1714</u>	<u>HS/JR Tourney</u>	\$0.00	962.00	2,000.00	1,038.00	48.10	* Source of Revenue
<b>Admissions-Other</b>							
10-171900-1	ADMISSION - OTHERS	0.00	597.00	5,000.00	4,403.00	11.94	10-1719
<u>1719</u>	<u>Admissions-Other</u>	\$0.00	597.00	5,000.00	4,403.00	11.94	* Source of Revenue
<b>Fees</b>							
10-172000-1	VOCATIONAL FEE HS	0.00	2,930.00	3,700.00	770.00	79.19	10-1720
10-172000-2	ACTIVITY FEES HS	80.00	13,296.50	11,200.00	(2,096.50)	118.72	10-1720
10-172000-3	ACTIVITY FEES JR H	0.00	3,530.00	3,200.00	(330.00)	110.31	10-1720
<u>1720</u>	<u>Fees</u>	\$80.00	19,756.50	18,100.00	(1,656.50)	109.15	* Source of Revenue
<b>Other Pupil Activity Rev</b>							
10-179000-1	DRIVER ED FEE	0.00	2,100.00	3,000.00	900.00	70.00	10-1790
10-179000-8	H S PE RESALE	0.00	2,952.50	3,000.00	47.50	98.42	10-1790
10-179001-8	JH PE RESALE	15.00	2,727.00	3,000.00	273.00	90.90	10-1790-1
<u>1790</u>	<u>Other Pupil Activity Rev</u>	\$15.00	7,779.50	9,000.00	1,220.50	86.44	* Source of Revenue
<b>Shop Resale</b>							
10-179100-9		0.00	41.00	0.00	(41.00)	0.00	10-1791
<u>1791</u>	<u>Shop Resale</u>	\$0.00	41.00	0.00	(41.00)	0.00	* Source of Revenue
<b>Music Resale</b>							
10-179200-10	MUSIC RESALE	24.00	171.40	300.00	128.60	57.13	10-1792
<u>1792</u>	<u>Music Resale</u>	\$24.00	171.40	300.00	128.60	57.13	* Source of Revenue
<b>Rentals-Regular Textbook</b>							
10-181100-1	ELEM-TEXTBOOK RENTAL	10.60	13,461.62	12,500.00	(961.62)	107.69	10-1811
10-181100-2	H S- TEXTBOOK RENTAL	0.00	13,273.50	14,000.00	726.50	94.81	10-1811
10-181100-3	JR HI-TEXTBOOK RENTAL	0.00	8,450.00	9,000.00	550.00	93.89	10-1811
<u>1811</u>	<u>Rentals-Regular Textbook</u>	\$10.60	35,185.12	35,500.00	314.88	99.11	* Source of Revenue
<b>Rentals - Other</b>							
10-181900-1	INSTRUMENT RENTAL	0.00	414.00	200.00	(214.00)	207.00	10-1819

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1819	Rentals - Other				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<u>1819</u>	<u>Rentals - Other</u>	\$0.00	414.00	200.00	(214.00)	207.00	* Source of Revenue
<b>Donations-Private Sources</b>							
10-192000-1	DONATIONS	0.00	14,626.35	8,000.00	(6,626.35)	182.83	10-1920
10-192001-1	DONATIONS-NCF	0.00	0.00	0.00	0.00	0.00	10-1920
<u>1920</u>	<u>Donations-Private Sources</u>	\$0.00	14,626.35	8,000.00	(6,626.35)	182.83	* Source of Revenue
<b>Services Provided to Other Districts</b>							
10-194000-1	PSY LEA ASSESMENT	0.00	0.00	0.00	0.00	0.00	10-1940
<u>1940</u>	<u>Services Provided to Other Districts</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SW LEA Assessment</b>							
10-194100-1	SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	0.00	10-1941
10-194110-1	HEARING IMP ASSESS.	0.00	0.00	0.00	0.00	0.00	10-1941
<u>1941</u>	<u>SW LEA Assessment</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Lease Incentive Grant</b>							
10-194200-1		0.00	0.00	0.00	0.00	0.00	10-1942
<u>1942</u>	<u>Lease Incentive Grant</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
10-195000-1	REFUND EXPENSES	0.00	0.00	2,000.00	2,000.00	0.00	10-1950
<u>1950</u>	<u>Refund-Prior Yr Expenditu</u>	\$0.00	0.00	2,000.00	2,000.00	0.00	* Source of Revenue
<b>Drivers Education Fees</b>							
10-197000-1	DRIVERS ED FEE	0.00	0.00	0.00	0.00	0.00	10-1970
<u>1970</u>	<u>Drivers Education Fees</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
10-199900-1	OTHER LOCAL REVENUE	7,919.09	16,611.54	20,000.00	3,388.46	83.06	10-1999
10-199900-3	INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10-1999
10-199901-1	INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00	10-1999-1
<u>1999</u>	<u>Other Local Revenues</u>	\$7,919.09	16,611.54	20,000.00	3,388.46	83.06	* Source of Revenue
<b>Source of Revenue 2200</b>							
10-220000-1	POVERTY GRANT	0.00	0.00	0.00	0.00	0.00	10-2200
<u>2200</u>	<u>Source of Revenue 2200</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Flow-Through</b>							

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		2230	Other Flow-Through				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-223000-1	ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00	10-2230
	<b>2230 Other Flow-Through</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>General State Aid</b>							
10-300100-1	GENERAL STATE AID	44,984.32	404,852.48	494,757.00	89,904.52	81.83	10-3001
	<b>3001 General State Aid</b>	\$44,984.32	404,852.48	494,757.00	89,904.52	81.83	* Source of Revenue
<b>Hold Harmless</b>							
10-300200-1	HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00	10-3002
	<b>3002 Hold Harmless</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed-Priv Facility Tui</b>							
10-310000-1	SP ED PRIV FAC TUITION	6,257.53	39,326.44	65,000.00	25,673.56	60.50	10-3100
	<b>3100 Spec Ed-Priv Facility Tui</b>	\$6,257.53	39,326.44	65,000.00	25,673.56	60.50	* Source of Revenue
<b>Spec Ed -Extraordinary</b>							
10-310500-1	SP ED EXTRA ORDINARY	0.00	119,517.48	120,000.00	482.52	99.60	10-3105
	<b>3105 Spec Ed -Extraordinary</b>	\$0.00	119,517.48	120,000.00	482.52	99.60	* Source of Revenue
<b>Spec Ed -Personnel</b>							
10-311000-1	SP ED PERSONNEL	0.00	159,134.89	200,000.00	40,865.11	79.57	10-3110
	<b>3110 Spec Ed -Personnel</b>	\$0.00	159,134.89	200,000.00	40,865.11	79.57	* Source of Revenue
<b>Spec Ed-Orphanage-Individ</b>							
10-312000-1	SP ED ORPHANAGE	0.00	0.00	0.00	0.00	0.00	10-3120
	<b>3120 Spec Ed-Orphanage-Individ</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed -Summer School</b>							
10-314500-1	SP ED SUMMER SCHOOL	0.00	364.18	500.00	135.82	72.84	10-3145
	<b>3145 Spec Ed -Summer School</b>	\$0.00	364.18	500.00	135.82	72.84	* Source of Revenue
<b>Career and Technical Education CTE Tech Prep</b>							
10-322000-40	CTEI GRANT-SRAVTE	0.00	14,625.00	14,625.00	0.00	100.00	10-3200
	<b>3200 Career and Technical Education CTE Tech Prep</b>	\$0.00	14,625.00	14,625.00	0.00	100.00	* Source of Revenue
<b>Voc Ed - Formula</b>							
10-321500-18	VOC AG STATE GRTS	0.00	0.00	0.00	0.00	0.00	10-3215
	<b>3215 Voc Ed - Formula</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>CTE - Agriculture Education</b>							

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Education Fund 10							
Source of Revenue		3235	CTE - Agriculture Education				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-323500-19	VOC AG SUPPLEMENTAL	0.00	2,461.00	2,461.00	0.00	100.00	10-3235
<b>3235</b>	<b>CTE - Agriculture Education</b>	<u>\$0.00</u>	<u>2,461.00</u>	<u>2,461.00</u>	<u>0.00</u>	<u>100.00</u>	* Source of Revenue
<b>CTE - Other</b>							
10-329900-40	FCAE GRANT	0.00	0.00	0.00	0.00	0.00	10-3299
<b>3299</b>	<b>CTE - Other</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Bilingual Ed-Downstate- TPI and TBE</b>							
10-330500-20	TPI/TBE BILINGUAL ED	0.00	3,380.00	4,557.00	1,177.00	74.17	10-3305
<b>3305</b>	<b>Bilingual Ed-Downstate- TPI and TBE</b>	<u>\$0.00</u>	<u>3,380.00</u>	<u>4,557.00</u>	<u>1,177.00</u>	<u>74.17</u>	* Source of Revenue
<b>State Free Lunch/BFast</b>							
10-336000-1	IL FREE LUNCH/BRKFST AIDE	0.00	3,826.30	4,500.00	673.70	85.03	10-3360
10-336500-1	IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00	10-3360
<b>3360</b>	<b>State Free Lunch/BFast</b>	<u>\$0.00</u>	<u>3,826.30</u>	<u>4,500.00</u>	<u>673.70</u>	<u>85.03</u>	* Source of Revenue
<b>Driver Education</b>							
10-337000-1	DRIVERS ED REIMBURSEMENT	2,786.16	8,706.08	7,000.00	(1,706.08)	124.37	10-3370-1
<b>3370</b>	<b>Driver Education</b>	<u>\$2,786.16</u>	<u>8,706.08</u>	<u>7,000.00</u>	<u>(1,706.08)</u>	<u>124.37</u>	* Source of Revenue
<b>Learning Improvement-Change Grants</b>							
10-361002-1	SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00	10-3610
<b>3610</b>	<b>Learning Improvement-Change Grants</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>School Imp Grant</b>							
10-364000-24	SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3640
<b>3640</b>	<b>School Imp Grant</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Quality Assurance Grant</b>							
10-364100-31	LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00	10-3641
<b>3641</b>	<b>Quality Assurance Grant</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>National Board Certification</b>							
10-365100-1	NATL BOARD CERTIFIC	0.00	0.00	750.00	750.00	0.00	10-3651-1
<b>3651</b>	<b>National Board Certification</b>	<u>\$0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>750.00</u>	<u>0.00</u>	* Source of Revenue
<b>Truants Alt/Opt Education</b>							
10-369500-1	SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00	10-3695
<b>3695</b>	<b>Truants Alt/Opt Education</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue

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Education Fund 10							
Source of Revenue		3695	Truants Alt/Opt Education				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Early Childhood - Block Grant</b>							
10-370500-26	EARLY CHILDHOOD GRT GRANT	43,460.00	137,028.00	132,204.00	(4,824.00)	103.65	10-3705
	<b>3705 Early Childhood - Block Grant</b>	<u>\$43,460.00</u>	<u>137,028.00</u>	<u>132,204.00</u>	<u>(4,824.00)</u>	<u>103.65</u>	* Source of Revenue
<b>Reading Improvement - Block Grant</b>							
10-371500-27	READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00	10-3715
	<b>3715 Reading Improvement - Block Grant</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Continued Reading Improvement Block Grant</b>							
10-372500-28		0.00	0.00	0.00	0.00	0.00	10-3725
	<b>3725 Continued Reading Improvement Block Grant</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Report Cards</b>							
10-373500-1		0.00	0.00	0.00	0.00	0.00	10-3735
	<b>3735 Report Cards</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>School Safety &amp; Educational Improv Block Grant</b>							
10-377500-43	ADA BLOCK GRANT	0.00	0.00	1,000.00	1,000.00	0.00	10-3775
	<b>3775 School Safety &amp; Educational Improv Block Grant</b>	<u>\$0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>0.00</u>	* Source of Revenue
<b>Closing The Gap</b>							
10-379200-1		0.00	0.00	0.00	0.00	0.00	10-3792
	<b>3792 Closing The Gap</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>TIP GRANT</b>							
10-379400-1		0.00	0.00	0.00	0.00	0.00	10-3794
	<b>3794 TIP GRANT</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>State Library Grant</b>							
10-380000-32	STATE LIBRARY GRANT	0.00	647.76	675.00	27.24	95.96	10-3800
	<b>3800 State Library Grant</b>	<u>\$0.00</u>	<u>647.76</u>	<u>675.00</u>	<u>27.24</u>	<u>95.96</u>	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
10-399900-1	OTHER STATE REVENUE	0.00	9,621.01	1,000.00	(8,621.01)	962.10	10-3999
10-399901-1	RESPRO GRANT	0.00	0.00	0.00	0.00	0.00	10-3999
	<b>3999 Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>	<u>\$0.00</u>	<u>9,621.01</u>	<u>1,000.00</u>	<u>(8,621.01)</u>	<u>962.10</u>	* Source of Revenue
<b>Title V - Innovation and Flexibility Formula</b>							
10-410000-37	TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	0.00	10-4100

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# Revenue Report

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Education Fund 10							
Source of Revenue		4100	Title V - Innovation and Flexibility Formula				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>4100</b>	<b>Title V - Innovation and Flexibility Formula</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Esea-Chap2-Comp-Urban Ed</b>							
10-411000-46		0.00	0.00	0.00	0.00	0.00	10-4110
<b>4110</b>	<b>Esea-Chap2-Comp-Urban Ed</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>NatL School Lunch Progr</b>							
10-421000-1	FEDERAL LUNCH AID	0.00	88,259.48	120,000.00	31,740.52	73.55	10-4210
<b>4210</b>	<b>NatL School Lunch Progr</b>	\$0.00	88,259.48	120,000.00	31,740.52	73.55	* Source of Revenue
<b>School Breakfast Program</b>							
10-422000-1	FED BREAKFAST AID	0.00	24,367.25	37,000.00	12,632.75	65.86	10-4220
<b>4220</b>	<b>School Breakfast Program</b>	\$0.00	24,367.25	37,000.00	12,632.75	65.86	* Source of Revenue
<b>Title I - Low Income</b>							
10-430000-36	TITLE I GRANT	0.00	82,721.00	105,375.00	22,654.00	78.50	10-4300
<b>4300</b>	<b>Title I - Low Income</b>	\$0.00	82,721.00	105,375.00	22,654.00	78.50	* Source of Revenue
<b>Esea-Drug Free-Formula</b>							
10-440000-33	TITLE IV GRT DRUG FREE	0.00	0.00	0.00	0.00	0.00	10-4400
<b>4400</b>	<b>Esea-Drug Free-Formula</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Flow-Thru</b>							
10-462000-38	SP ED INCENTIVE GRT	27,222.00	27,222.00	0.00	(27,222.00)	0.00	10-4620
10-462001-38	DISCRETIONARY FUNDS	0.00	0.00	27,284.00	27,284.00	0.00	10-4620
10-462002-38	SP ED BLOCK GRT	0.00	0.00	4,974.00	4,974.00	0.00	10-4620
10-462003-38	DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00	10-4620-1
<b>4620</b>	<b>Fed-Sp Ed-Idea Flow-Thru</b>	\$27,222.00	27,222.00	32,258.00	5,036.00	84.39	* Source of Revenue
<b>Fed-Sp Ed-Idea Room&amp;Board</b>							
10-462500-1	EXCESS (ROOM/BOARD)	0.00	0.00	0.00	0.00	0.00	10-4625-1
<b>4625</b>	<b>Fed-Sp Ed-Idea Room&amp;Board</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>TitleIiib-Cons/Home E.D.A</b>							
10-477000-40	CARL PERKINS	2,087.00	5,245.00	7,999.00	2,754.00	65.57	10-4770-1-40
<b>4765</b>	<b>TitleIiib-Cons/Home E.D.A</b>	\$2,087.00	5,245.00	7,999.00	2,754.00	65.57	* Source of Revenue
<b>SFSF/GSA REVENUE</b>							
10-485000-44	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	10-4850

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Education Fund 10							
Source of Revenue		4850	SFSF/GSA REVENUE				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<u>4850</u>	<u>SFSF/GSA REVENUE</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Source of Revenue 4854</b>							
10-485100-44	ARRA TITLE I	0.00	0.00	0.00	0.00	0.00	10-4854
<u>4854</u>	<u>Source of Revenue 4854</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA IDEA PART B</b>							
10-485700-44	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	10-4857-1
<u>4857</u>	<u>ARRA IDEA PART B</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>GSA ARRA</b>							
10-487000-44	ARRA GSA	0.00	0.00	0.00	0.00	0.00	10-4870-1
<u>4870</u>	<u>GSA ARRA</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA ED JOBS</b>							
10-488000-44	ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	0.00	10-4880-1
<u>4880</u>	<u>ARRA ED JOBS</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
10-490000-11		0.00	0.00	0.00	0.00	0.00	10-4900
<u>4900</u>	<u>Medicaid Matching Fund</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Titleii-Eisen.Math/Sci Fo</b>							
10-493200-42	TITLE II TEACHER QUALITY	0.00	22,640.00	31,008.00	8,368.00	73.01	10-4930
<u>4930</u>	<u>Titleii-Eisen.Math/Sci Fo</u>	\$0.00	22,640.00	31,008.00	8,368.00	73.01	* Source of Revenue
<b>Goals 2000-School Improve</b>							
10-494500-14		0.00	0.00	0.00	0.00	0.00	10-4945
<u>4945</u>	<u>Goals 2000-School Improve</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II-Technology Enhancing Ed Formula Grant</b>							
10-497100-1	TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00	10-4971
<u>4971</u>	<u>Title II-Technology Enhancing Ed Formula Grant</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Admin</b>							
10-499100-11	MEDICAID-ADMIN OUTREACH	0.00	4,794.61	10,000.00	5,205.39	47.95	10-4991-1
<u>4991</u>	<u>Medicaid Admin</u>	\$0.00	4,794.61	10,000.00	5,205.39	47.95	* Source of Revenue
<b>Medicaid FFS</b>							
10-499200-11	MEDICAID-FEE FOR SERV	32,217.48	40,021.45	67,000.00	26,978.55	59.73	10-4992-1-11

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<b>Education Fund 10</b>							
Source of Revenue		4992	Medicaid FFS				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<u>4992</u>	<u>Medicaid FFS</u>	\$32,217.48	40,021.45	67,000.00	26,978.55	59.73	* Source of Revenue
<b>Other Restricted Grants Recd Fed Gov thru State</b>							
10-499800-1	OTHER FEDERAL(STEP)	1,305.00	10,440.00	12,180.00	1,740.00	85.71	10-4998-1
<u>4998</u>	<u>Other Restricted Grants Recd Fed Gov thru State</u>	\$1,305.00	10,440.00	12,180.00	1,740.00	85.71	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
10-711000-1	TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00	10-7110
10-711002-1	PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00	10-7110
10-711001-1	TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00	10-7110-1
<u>7110</u>	<u>Abolishment or Abatement of Working Cash Fund</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
10-712000-1	TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00	10-7120
<u>7120</u>	<u>Permanent Transfer of Working Cash Fund Interest</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Accured Int on Bonds</b>							
10-723000-1	ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00	10-7230
<u>7230</u>	<u>Accured Int on Bonds</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<u>10</u>	<u>Education Fund</u>	\$834,016.00	\$6,810,084.05	\$7,173,054.76	\$362,970.71	94.94	Fund

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
20-111200-1	FIRST PRIOR YEAR LEVY	0.00	577,270.02	577,745.51	475.49	99.92	20-1112
	<u>1112 Bond and Interest Purposes Levy</u>	\$0.00	577,270.02	577,745.51	475.49	99.92	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
20-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	20-1122
	<u>1122 1St Prior Yr-Tort</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
20-123000-1	CORP PERS PROP REPL TAX	0.00	0.00	0.00	0.00	0.00	20-1230
	<u>1230 Corp Pers Prop Repl Tax</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
20-151100-1	BLD-INT	546.77	6,551.36	15,000.00	8,448.64	43.68	20-1511
	<u>1511 Interest On Investments</u>	\$546.77	6,551.36	15,000.00	8,448.64	43.68	* Source of Revenue
<b>Interest-Tree Fund</b>							
20-151500-1	INTEREST - TREE FUND	0.00	0.00	50.00	50.00	0.00	20-1515
	<u>1515 Interest-Tree Fund</u>	\$0.00	0.00	50.00	50.00	0.00	* Source of Revenue
<b>Rentals</b>							
20-191000-1	HOUSE RENT	0.00	0.00	0.00	0.00	0.00	20-1910
	<u>1910 Rentals</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Facility/Grounds Rent</b>							
20-191100-1	FACILITY/GROUND RENT	0.00	0.00	500.00	500.00	0.00	20-1911
	<u>1911 Facility/Grounds Rent</u>	\$0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
20-192000-1	DONATIONS	0.00	0.00	500.00	500.00	0.00	20-1920
	<u>1920 Donations-Private Sources</u>	\$0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
20-195000-1	REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00	20-1950
20-195001-1	TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00	20-1950
	<u>1950 Refund-Prior Yr Expenditu</u>	\$0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
20-199900-1	OTHER LOCAL REVENUE	0.00	5,438.28	1,000.00	(4,438.28)	543.83	20-1999

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Oper, Build, & Maint Fund 20							
Source of Revenue		1999	Other Local Revenues				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<u>1999 Other Local Revenues</u>		\$0.00	5,438.28	1,000.00	(4,438.28)	543.83	* Source of Revenue
<b>Flow-Thru Rev-State</b>							
20-210000-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-2100
<u>2100 Flow-Thru Rev-State</u>		\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
20-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	20-3920-1
<u>3920 Infrastructure Improv-Planning/Construction</u>		\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SCHL INFRASTRUCT/MAINT PROJ</b>							
20-392500-1	SCHL INFRASTRUCT/MAINT PROJ	0.00	50,000.00	50,000.00	0.00	100.00	20-3925-1-1
<u>3925 SCHL INFRASTRUCT/MAINT PROJ</u>		\$0.00	50,000.00	50,000.00	0.00	100.00	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
20-399900-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-3999
<u>3999 Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</u>		\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
20-490000-11		0.00	0.00	0.00	0.00	0.00	20-4900
<u>4900 Medicaid Matching Fund</u>		\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Renovation Grant</b>							
20-498000-1		0.00	0.00	0.00	0.00	0.00	20-4980
<u>4980 Renovation Grant</u>		\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
20-711001-1	TRANSFER WC	0.00	0.00	0.00	0.00	0.00	20-7110
<u>7110 Abolishment or Abatement of Working Cash Fund</u>		\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer</b>							
20-713000-1	PERM TRANSFER FROM C/P	0.00	21,712.89	0.00	(21,712.89)	0.00	20-7130-1
<u>7130 Permanent Transfer</u>		\$0.00	21,712.89	0.00	(21,712.89)	0.00	* Source of Revenue
<b>Transfers from Other Funds Pay Princal Cap Leases</b>							
20-740000-1	SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	20-7400
<u>7400 Transfers from Other Funds Pay Princal Cap Leases</u>		\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<u>20 Oper, Build, &amp; Maint Fund</u>		\$546.77	\$660,972.55	\$645,795.51	(\$15,177.04)	102.35	Fund

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
30-111200-1	FIRST PRIOR YEAR LEVY	0.00	0.00	0.00	0.00	0.00	30-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
30-151100-1	B/I-INT INVESTMENTS	0.00	0.00	0.00	0.00	0.00	30-1511
	<b>1511 Interest On Investments</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Accured Int on Bonds</b>							
30-723000-1	ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
	<b>7230 Accured Int on Bonds</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>30 Debt Service Fund or Fund Group</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>	Fund

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Transportation Fund 40							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
40-111200-1	FIRST PRIOR YR LEVY TRAN	0.00	231,016.03	231,098.20	82.17	99.96	40-1112
	<u>1112 Bond and Interest Purposes Levy</u>	\$0.00	231,016.03	231,098.20	82.17	99.96	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
40-112200-1	1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00	40-1122
	<u>1122 1St Prior Yr-Tort</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
40-123000-1	CORP REPLACEMNT PROP TAX	0.00	0.00	0.00	0.00	0.00	40-1230
	<u>1230 Corp Pers Prop Repl Tax</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed Trans-Pupils/Pare</b>							
40-144100-1	ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00	40-1441
	<u>1441 Spec Ed Trans-Pupils/Pare</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
40-151100-1	TRANSP-INT	94.57	1,121.20	2,000.00	878.80	56.06	40-1511
	<u>1511 Interest On Investments</u>	\$94.57	1,121.20	2,000.00	878.80	56.06	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
40-195000-1	REFUND TRANSP	0.00	0.00	0.00	0.00	0.00	40-1950
	<u>1950 Refund-Prior Yr Expenditu</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
40-199900-1	OTHER LOCAL REVENUE	3,124.91	4,435.29	6,000.00	1,564.71	73.92	40-1999
	<u>1999 Other Local Revenues</u>	\$3,124.91	4,435.29	6,000.00	1,564.71	73.92	* Source of Revenue
<b>Transportation Regular/Vocational</b>							
40-350000-1	REG TRANSPORTATION AID	0.00	156,874.02	259,162.00	102,287.98	60.53	40-3500
	<u>3500 Transportation Regular/Vocational</u>	\$0.00	156,874.02	259,162.00	102,287.98	60.53	* Source of Revenue
<b>Transportation-Vocational</b>							
40-350500-1	VOC TRANSPORTATION AID	0.00	0.00	6,624.00	6,624.00	0.00	40-3505
	<u>3505 Transportation-Vocational</u>	\$0.00	0.00	6,624.00	6,624.00	0.00	* Source of Revenue
<b>Transportation-Spec Ed</b>							
40-351000-1	SP ED TRANSPORTATION AID	0.00	120,878.24	136,249.00	15,370.76	88.72	40-3510
	<u>3510 Transportation-Spec Ed</u>	\$0.00	120,878.24	136,249.00	15,370.76	88.72	* Source of Revenue

# Revenue Report

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Transportation Fund 40							
Source of Revenue		3511	Other State Revenue				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Other State Revenue</b>							
40-351100-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	40-3511
	<u>3511 Other State Revenue</u>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Early Childhood - Block Grant</b>							
40-370500-26	ECE TRANSPORTATION	30,108.00	88,500.00	88,500.00	0.00	100.00	40-3705
	<u>3705 Early Childhood - Block Grant</u>	<u>\$30,108.00</u>	<u>88,500.00</u>	<u>88,500.00</u>	<u>0.00</u>	<u>100.00</u>	* Source of Revenue
<b>ARRA IDEA PART B</b>							
40-485700-44	IDEA ARRA	0.00	0.00	0.00	0.00	0.00	40-4857
	<u>4857 ARRA IDEA PART B</u>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Permanent Transfer</b>							
40-713000-1	PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
	<u>7130 Permanent Transfer</u>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<u>40 Transportation Fund</u>	<u>\$33,327.48</u>	<u>\$602,824.78</u>	<u>\$729,633.20</u>	<u>\$126,808.42</u>	<u>82.62</u>	Fund

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# Revenue Report

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I.M.R.F./Soc. Sec. Fund 50							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
50-111200-1	FIRST PRIOR YR LEVY-IMRF	0.00	139,902.66	140,010.85	108.19	99.92	50-1112
50-111201-1	FIRST PRIOR YR-SS	0.00	0.00	0.00	0.00	0.00	50-1112
<b>1112 Bond and Interest Purposes Levy</b>		<u>\$0.00</u>	<u>139,902.66</u>	<u>140,010.85</u>	<u>108.19</u>	<u>99.92</u>	* Source of Revenue
<b>Working Cash Purposes Levy</b>							
50-111500-1	MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00	0.00	50-1115
<b>1115 Working Cash Purposes Levy</b>		<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Soc.Sec./Med Only Levy</b>							
50-115000-1	FIRST PRIOR YR-S S	0.00	20,060.80	20,001.55	(59.25)	100.30	50-1150
<b>1150 Soc.Sec./Med Only Levy</b>		<u>\$0.00</u>	<u>20,060.80</u>	<u>20,001.55</u>	<u>(59.25)</u>	<u>100.30</u>	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
50-123000-1	CORP PERS PROP REPL TAX	0.00	174,252.00	174,252.00	0.00	100.00	50-1230
<b>1230 Corp Pers Prop Repl Tax</b>		<u>\$0.00</u>	<u>174,252.00</u>	<u>174,252.00</u>	<u>0.00</u>	<u>100.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
50-151100-1	IMRF-INT	64.93	604.07	1,500.00	895.93	40.27	50-1511
<b>1511 Interest On Investments</b>		<u>\$64.93</u>	<u>604.07</u>	<u>1,500.00</u>	<u>895.93</u>	<u>40.27</u>	* Source of Revenue
<b>Other Local Revenues</b>							
50-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	50-1999
<b>1999 Other Local Revenues</b>		<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>50 I.M.R.F./Soc. Sec. Fund</b>		<u>\$64.93</u>	<u>\$334,819.53</u>	<u>\$335,764.40</u>	<u>\$944.87</u>	<u>99.72</u>	Fund

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
60-111200-1	FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
60-151100-1	INTEREST-CAP PROJ	0.00	58.08	50.00	(8.08)	116.16	60-1511
	<b>1511 Interest On Investments</b>	<u>\$0.00</u>	<u>58.08</u>	<u>50.00</u>	<u>(8.08)</u>	<u>116.16</u>	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
60-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	60-1950
	<b>1950 Refund-Prior Yr Expenditu</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Other Local Revenues</b>							
60-199900-1	OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1999
	<b>1999 Other Local Revenues</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
60-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	60-3920
	<b>3920 Infrastructure Improv-Planning/Construction</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Transfer from Other Funds for Capital Projects</b>							
60-780000-1	IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	0.00	60-7800
	<b>7800 Transfer from Other Funds for Capital Projects</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>60 Capital Projects Fund or Fund Group</b>	<u>\$0.00</u>	<u>\$58.08</u>	<u>\$50.00</u>	<u>(\$8.08)</u>	<u>116.16</u>	Fund

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# Revenue Report

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Working Cash Fund 70							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
70-111200-1	FIRST PRIOR YR WRKG CASH	0.00	51,480.24	51,500.23	19.99	99.96	70-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>51,480.24</u>	<u>51,500.23</u>	<u>19.99</u>	<u>99.96</u>	* Source of Revenue
<b>Interest On Investments</b>							
70-151100-1	WC-INT	1,357.36	10,432.77	15,000.00	4,567.23	69.55	70-1511
	<b>1511 Interest On Investments</b>	<u>\$1,357.36</u>	<u>10,432.77</u>	<u>15,000.00</u>	<u>4,567.23</u>	<u>69.55</u>	* Source of Revenue
<b>Sale Of Bonds</b>							
70-721000-1	PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
	<b>7210 Sale Of Bonds</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>70 Working Cash Fund</b>	<u>\$1,357.36</u>	<u>\$61,913.01</u>	<u>\$66,500.23</u>	<u>\$4,587.22</u>	<u>93.10</u>	Fund

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
80-111200-1	FIRST PRIOR YEAR LEVY	0.00	0.00	0.00	0.00	0.00	80-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
80-151100-1	TORT-INTEREST	53.59	865.12	1,500.00	634.88	57.67	80-1511
	<b>1511 Interest On Investments</b>	<u>\$53.59</u>	<u>865.12</u>	<u>1,500.00</u>	<u>634.88</u>	<u>57.67</u>	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
80-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	80-1950
	<b>1950 Refund-Prior Yr Expenditu</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Other Local Revenues</b>							
80-199900-1	OTHER LOCAL REVENUE	73.80	448.80	0.00	(448.80)	0.00	80-1999
	<b>1999 Other Local Revenues</b>	<u>\$73.80</u>	<u>448.80</u>	<u>0.00</u>	<u>(448.80)</u>	<u>0.00</u>	* Source of Revenue
	<b>80 Tort Immunity and Judgment Fund</b>	<u>\$127.39</u>	<u>\$1,313.92</u>	<u>\$1,500.00</u>	<u>\$186.08</u>	<u>87.59</u>	Fund

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# Revenue Report

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PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
90-111200-1	FIRST PRIOR YEAR LEVY L/	0.00	57,740.61	57,774.55	33.94	99.94	90-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>57,740.61</u>	<u>57,774.55</u>	<u>33.94</u>	<u>99.94</u>	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
90-123000-1	L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00	90-1230
	<b>1230 Corp Pers Prop Repl Tax</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
90-151100-1	LS-INT ON INVESTMENTS	118.62	1,530.17	2,000.00	469.83	76.51	90-1511
	<b>1511 Interest On Investments</b>	<u>\$118.62</u>	<u>1,530.17</u>	<u>2,000.00</u>	<u>469.83</u>	<u>76.51</u>	* Source of Revenue
<b>Other Local Revenues</b>							
90-199900-1	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	90-1999
	<b>1999 Other Local Revenues</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
90-712000-1	TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	90-7120
	<b>7120 Permanent Transfer of Working Cash Fund Interest</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Sale Of Bonds</b>							
90-721000-1	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	90-7210
	<b>7210 Sale Of Bonds</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>90 Fire Prevention/Life Safety</b>	<u>\$118.62</u>	<u>\$59,270.78</u>	<u>\$59,774.55</u>	<u>\$503.77</u>	<u>99.16</u>	Fund
	<b>Report Total:</b>	<u><u>\$869,558.55</u></u>	<u><u>\$8,531,256.70</u></u>	<u><u>\$9,012,072.65</u></u>	<u><u>480,815.95</u></u>	<u><u>94.66</u></u>	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1110	Elementary						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	38,688.92	405,429.02	0.00	482,600.00	77,170.98	84.01	
200	Employee Benefits	10,211.76	93,247.56	592.70	101,000.00	7,159.74	92.91	
300	Purchased Services	817.10	14,620.79	422.80	18,000.00	2,956.41	83.58	
400	Supplies And Materials	199.95	10,490.90	1,077.17	10,400.00	(1,168.07)	111.23	
500	Capital Outlay	0.00	58,909.35	0.00	78,000.00	19,090.65	75.52	
<b>1110</b>	<b>Elementary</b>	<b>49,917.73</b>	<b>582,697.62</b>	<b>2,092.67</b>	<b>690,000.00</b>	<b>105,209.71</b>	<b>84.75</b>	** Function
100	Salaries	36,598.13	355,732.38	0.00	443,000.00	87,267.62	80.30	
200	Employee Benefits	9,593.26	83,601.27	125.67	123,000.00	39,273.06	68.07	
300	Purchased Services	422.80	4,472.81	422.80	8,000.00	3,104.39	61.20	
400	Supplies And Materials	78.97	13,606.42	119.61	13,800.00	73.97	99.46	
500	Capital Outlay	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1111</b>	<b>Primary</b>	<b>46,693.16</b>	<b>457,412.88</b>	<b>668.08</b>	<b>588,300.00</b>	<b>130,219.04</b>	<b>77.87</b>	** Function
100	Salaries	39,600.80	389,909.19	0.00	491,000.00	101,090.81	79.41	
200	Employee Benefits	9,279.34	81,884.97	251.34	113,000.00	30,863.69	72.69	
300	Purchased Services	493.30	5,998.61	422.80	9,000.00	2,578.59	71.35	
400	Supplies And Materials	113.58	41,430.55	982.79	44,300.00	1,886.66	95.74	
500	Capital Outlay	0.00	2,000.00	0.00	1,000.00	(1,000.00)	200.00	
600	Other Objects	0.00	75.00	0.00	1,500.00	1,425.00	5.00	
<b>1112</b>	<b>Junior High</b>	<b>49,487.02</b>	<b>521,298.32</b>	<b>1,656.93</b>	<b>659,800.00</b>	<b>136,844.75</b>	<b>79.26</b>	** Function
100	Salaries	60,686.47	600,701.56	0.00	750,179.00	149,477.44	80.07	
200	Employee Benefits	18,692.64	176,626.58	547.69	225,000.00	47,825.73	78.74	
300	Purchased Services	564.11	6,775.80	422.80	9,900.00	2,701.40	72.71	
400	Supplies And Materials	18,949.01	61,827.90	27,442.94	112,350.00	23,079.16	79.46	
500	Capital Outlay	0.00	0.00	0.00	2,000.00	2,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
<b>1113</b>	<b>High School</b>	<b>98,892.23</b>	<b>845,931.84</b>	<b>28,413.43</b>	<b>1,100,929.00</b>	<b>226,583.73</b>	<b>79.42</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1114</b>	<b>Reading Imp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	10,025.00	95,100.24	0.00	126,000.00	30,899.76	75.48	
200	Employee Benefits	3,625.56	30,528.29	0.00	42,000.00	11,471.71	72.69	
300	Purchased Services	336.64	2,083.99	0.00	3,750.00	1,666.01	55.57	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1115	MUSIC						
Object	400	Supplies And Materials						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	868.33	3,754.66	534.20	5,620.00	1,331.14	76.31	
500	Capital Outlay	0.00	0.00	599.00	1,000.00	401.00	59.90	
600	Other Objects	0.00	400.00	0.00	1,000.00	600.00	40.00	
<b>1115</b>	<b>MUSIC</b>	<b>14,855.53</b>	<b>131,867.18</b>	<b>1,133.20</b>	<b>179,370.00</b>	<b>46,369.62</b>	<b>74.15</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	7,000.00	6,000.00	(1,000.00)	116.67	
<b>1116</b>	<b>Accel Reader</b>	<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>6,000.00</b>	<b>(1,000.00)</b>	<b>116.67</b>	** Function
100	Salaries	9,782.45	110,682.09	0.00	124,300.00	13,617.91	89.04	
200	Employee Benefits	1,396.60	11,698.40	0.00	19,600.00	7,901.60	59.69	
300	Purchased Services	164.53	1,251.16	0.00	1,700.00	448.84	73.60	
400	Supplies And Materials	309.54	6,526.87	477.00	11,300.00	4,296.13	61.98	
500	Capital Outlay	0.00	663.07	162.10	670.00	(155.17)	123.16	
<b>1125</b>	<b>Pre-K Programs</b>	<b>11,653.12</b>	<b>130,821.59</b>	<b>639.10</b>	<b>157,570.00</b>	<b>26,109.31</b>	<b>83.43</b>	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1203</b>	<b>Emh Handicapped lighted way</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	280.00	760.00	0.00	2,500.00	1,740.00	30.40	
200	Employee Benefits	0.00	91.75	0.00	325.00	233.25	28.23	
300	Purchased Services	5,464.84	41,412.73	0.00	83,000.00	41,587.27	49.89	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1204</b>	<b>Physically Hndcap Homebound</b>	<b>5,744.84</b>	<b>42,264.48</b>	<b>0.00</b>	<b>85,825.00</b>	<b>43,560.52</b>	<b>49.24</b>	** Function
300	Purchased Services	0.00	226.60	0.00	1,200.00	973.40	18.88	
<b>1206</b>	<b>Visually Impaired (Vi)</b>	<b>0.00</b>	<b>226.60</b>	<b>0.00</b>	<b>1,200.00</b>	<b>973.40</b>	<b>18.88</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	23.50	250.10	0.00	1,200.00	949.90	20.84	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1207</b>	<b>Hard Of Hearing (Hh)</b>	<b>23.50</b>	<b>250.10</b>	<b>0.00</b>	<b>1,200.00</b>	<b>949.90</b>	<b>20.84</b>	** Function
100	Salaries	3,783.88	38,698.38	0.00	46,000.00	7,301.62	84.13	
200	Employee Benefits	1,083.96	9,712.86	0.00	12,230.00	2,517.14	79.42	
300	Purchased Services	0.00	36,761.29	0.00	42,200.00	5,438.71	87.11	
400	Supplies And Materials	0.00	172.58	0.00	650.00	477.42	26.55	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

<b>Education Fund 10</b>			
Function	1000	Instruction	
Function	1210	Speech & Lang.Impaired	
Object	400	Supplies And Materials	

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<b>1210</b>	<b><u>Speech &amp; Lang.Impaired</u></b>	4,867.84	85,345.11	0.00	101,080.00	15,734.89	84.43	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1214</b>	<b><u>PRESCHOOL</u></b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b><u>Pre Kind EARLY CHILDHOOD</u></b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	59,091.29	576,778.47	0.00	750,000.00	173,221.53	76.90	
200	Employee Benefits	10,142.77	89,965.92	0.00	127,000.00	37,034.08	70.84	
300	Purchased Services	0.00	186.82	0.00	2,000.00	1,813.18	9.34	
400	Supplies And Materials	492.05	11,880.78	292.20	52,800.00	40,627.02	23.05	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b><u>Cross-Categorical (Cc)</u></b>	69,726.11	678,811.99	292.20	931,800.00	252,695.81	72.88	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b><u>MI</u></b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	4,459.31	46,320.73	0.00	54,200.00	7,879.27	85.46	
200	Employee Benefits	964.15	8,560.85	0.00	13,800.00	5,239.15	62.04	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	140.64	0.00	1,220.00	1,079.36	11.53	
<b>1225</b>	<b><u>Special Education Programs Pre-K</u></b>	5,423.46	55,022.22	0.00	69,220.00	14,197.78	79.49	** Function
100	Salaries	10,086.08	84,845.64	0.00	103,980.00	19,134.36	81.60	
200	Employee Benefits	2,750.32	37,858.21	511.28	54,000.00	15,630.51	71.05	
300	Purchased Services	1,961.50	7,297.71	1,320.00	9,921.00	1,303.29	86.86	
400	Supplies And Materials	0.00	457.92	0.00	500.00	42.08	91.58	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1250	Remedial and Supplemental Programs K-12						
Object	400	Supplies And Materials						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	14,797.90	130,459.48	1,831.28	168,401.00	36,110.24	78.56	** Function
100	Salaries	2,843.48	31,528.89	0.00	43,000.00	11,471.11	73.32	
200	Employee Benefits	1,011.42	9,161.19	0.00	11,700.00	2,538.81	78.30	
300	Purchased Services	0.00	927.47	0.00	3,500.00	2,572.53	26.50	
400	Supplies And Materials	2,801.52	8,334.80	906.28	7,400.00	(1,841.08)	124.88	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1401</b>	<b>VOCATIONAL AG</b>	6,656.42	49,952.35	906.28	66,100.00	15,241.37	76.94	** Function
100	Salaries	2,843.40	31,869.75	0.00	40,100.00	8,230.25	79.48	
200	Employee Benefits	1,481.22	13,692.83	0.00	17,100.00	3,407.17	80.08	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	3,839.02	1,599.10	5,662.00	223.88	96.05	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1402</b>	<b>INDUSTRIAL ARTS</b>	4,324.62	49,401.60	1,599.10	62,862.00	11,861.30	81.13	** Function
100	Salaries	4,530.00	36,381.30	0.00	45,900.00	9,518.70	79.26	
200	Employee Benefits	1,346.40	10,771.20	0.00	15,500.00	4,728.80	69.49	
300	Purchased Services	0.00	263.20	0.00	1,500.00	1,236.80	17.55	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1407</b>	<b>BUSINESS ED</b>	5,876.40	47,415.70	0.00	62,900.00	15,484.30	75.38	** Function
100	Salaries	2,576.59	26,739.12	0.00	31,300.00	4,560.88	85.43	
200	Employee Benefits	596.72	5,350.12	0.00	8,350.00	2,999.88	64.07	
300	Purchased Services	54.05	528.75	0.00	1,000.00	471.25	52.88	
400	Supplies And Materials	0.00	0.00	0.00	300.00	300.00	0.00	
<b>1459</b>	<b>CO-OP PROGRAM</b>	3,227.36	32,617.99	0.00	40,950.00	8,332.01	79.65	** Function
100	Salaries	5,220.53	91,066.66	0.00	118,200.00	27,133.34	77.04	
200	Employee Benefits	417.35	3,231.65	0.00	6,200.00	2,968.35	52.12	
300	Purchased Services	640.48	16,357.80	3,225.00	35,400.00	15,817.20	55.32	
400	Supplies And Materials	909.99	14,095.36	1,162.70	16,500.00	1,241.94	92.47	
500	Capital Outlay	95.00	1,339.09	0.00	6,000.00	4,660.91	22.32	
600	Other Objects	350.00	8,752.35	0.00	9,200.00	447.65	95.13	
<b>1501</b>	<b>ATHLETICS</b>	7,633.35	134,842.91	4,387.70	191,500.00	52,269.39	72.71	** Function
100	Salaries	0.00	5,012.50	0.00	0.00	(5,012.50)	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1502	Music						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	1,690.70	0.00	0.00	(1,690.70)	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1502</b>	<b>Music</b>	0.00	6,703.20	0.00	0.00	(6,703.20)	0.00	** Function
100	Salaries	2,517.76	23,680.64	0.00	26,000.00	2,319.36	91.08	
200	Employee Benefits	114.73	1,128.53	0.00	2,000.00	871.47	56.43	
300	Purchased Services	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
400	Supplies And Materials	400.00	811.00	1,455.00	6,300.00	4,034.00	35.97	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
<b>1540</b>	<b>EXTRA CURRICULAR</b>	3,032.49	25,620.17	1,455.00	35,850.00	8,774.83	75.52	** Function
100	Salaries	0.00	12,369.38	0.00	16,000.00	3,630.62	77.31	
200	Employee Benefits	0.00	2,822.01	0.00	3,200.00	377.99	88.19	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	81.30	0.00	250.00	168.70	32.52	
<b>1600</b>	<b>Summer School</b>	0.00	15,272.69	0.00	19,450.00	4,177.31	78.52	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1650</b>	<b>Gifted Programs</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,215.27	23,084.12	0.00	28,280.00	5,195.88	81.63	
200	Employee Benefits	1,048.30	9,474.61	0.00	10,550.00	1,075.39	89.81	
300	Purchased Services	28.25	2,828.08	0.00	7,800.00	4,971.92	36.26	
400	Supplies And Materials	0.00	0.00	0.00	100.00	100.00	0.00	
<b>1700</b>	<b>Drivers Education Program</b>	3,291.82	35,386.81	0.00	46,730.00	11,343.19	75.73	** Function
100	Salaries	0.00	315.66	0.00	520.00	204.34	60.70	
300	Purchased Services	0.00	130.00	0.00	580.00	450.00	22.41	
400	Supplies And Materials	22.00	22.00	0.00	3,457.00	3,435.00	0.64	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1800</b>	<b>Bilingual Programs</b>	22.00	467.66	0.00	4,557.00	4,089.34	10.26	** Function
600	Other Objects	5,773.34	48,617.60	0.00	67,000.00	18,382.40	72.56	
<b>1912</b>	<b>Special Education Programs K-12 - Private Tuition</b>	5,773.34	48,617.60	0.00	67,000.00	18,382.40	72.56	** Function
<b>1000</b>	<b>Instruction</b>	\$411,920.24	4,108,708.09	52,074.97	5,338,594.00	1,177,810.94	77.94	* Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2110	Attendance/Soc Wrk Serv						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	10,382.94	102,419.39	0.00	120,400.00	17,980.61	85.07	
200	Employee Benefits	2,348.94	22,515.55	0.00	26,500.00	3,984.45	84.96	
300	Purchased Services	148.05	789.15	0.00	1,500.00	710.85	52.61	
400	Supplies And Materials	26.90	587.41	0.00	1,170.00	582.59	50.21	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	135.00	0.00	200.00	65.00	67.50	
<b>2110</b>	<b>Attendance/Soc Wrk Serv</b>	<b>12,906.83</b>	<b>126,446.50</b>	<b>0.00</b>	<b>149,770.00</b>	<b>23,323.50</b>	<b>84.43</b>	** Function
100	Salaries	5,034.83	50,260.28	0.00	60,500.00	10,239.72	83.07	
200	Employee Benefits	1,307.82	11,770.35	0.00	14,300.00	2,529.65	82.31	
300	Purchased Services	91.18	777.14	0.00	1,350.00	572.86	57.57	
400	Supplies And Materials	0.00	375.65	0.00	450.00	74.35	83.48	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	
<b>2120</b>	<b>Guidance Services</b>	<b>6,433.83</b>	<b>63,183.42</b>	<b>0.00</b>	<b>76,700.00</b>	<b>13,516.58</b>	<b>82.38</b>	** Function
100	Salaries	3,107.15	25,028.40	0.00	36,000.00	10,971.60	69.52	
200	Employee Benefits	700.02	7,762.40	0.00	8,900.00	1,137.60	87.22	
300	Purchased Services	0.00	1,034.21	0.00	1,600.00	565.79	64.64	
400	Supplies And Materials	601.12	1,047.35	302.65	1,350.00	0.00	100.00	
<b>2134</b>	<b>Nurse Services</b>	<b>4,408.29</b>	<b>34,872.36</b>	<b>302.65</b>	<b>47,850.00</b>	<b>12,674.99</b>	<b>73.51</b>	** Function
100	Salaries	5,549.11	55,510.70	0.00	66,300.00	10,789.30	83.73	
200	Employee Benefits	253.24	2,399.82	0.00	3,300.00	900.18	72.72	
300	Purchased Services	172.02	1,878.00	0.00	2,650.00	772.00	70.87	
400	Supplies And Materials	0.00	690.37	0.00	1,800.00	1,109.63	38.35	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2140</b>	<b>Psychological Services</b>	<b>5,974.37</b>	<b>60,478.89</b>	<b>0.00</b>	<b>74,050.00</b>	<b>13,571.11</b>	<b>81.67</b>	** Function
300	Purchased Services	459.95	5,962.23	459.95	8,000.00	1,577.82	80.28	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2190</b>	<b>Other Support Svs Pupils</b>	<b>459.95</b>	<b>5,962.23</b>	<b>459.95</b>	<b>8,000.00</b>	<b>1,577.82</b>	<b>80.28</b>	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2191	OTHER SUPPORT						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<b>2191</b>	<b>OTHER SUPPORT</b>	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2192</b>	<b>TITLE V CHART COUNTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2193</b>	<b>Title IV</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,822.60	33,522.10	0.00	30,900.00	(2,622.10)	108.49	
200	Employee Benefits	307.84	5,295.40	0.00	5,000.00	(295.40)	105.91	
300	Purchased Services	40.00	5,319.61	0.00	27,600.00	22,280.39	19.27	
400	Supplies And Materials	5.30	4,254.81	390.42	4,500.00	(145.23)	103.23	
<b>2210</b>	<b>EPIC</b>	3,175.74	48,391.92	390.42	68,000.00	19,217.66	71.74	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2215</b>	<b>TITLE II CLASS REDUCTION</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2218</b>	<b>Quality Assurance</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2219</b>	<b>BLOCK GRANT</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	10,129.17	96,787.02	0.00	126,300.00	29,512.98	76.63	
200	Employee Benefits	1,151.16	10,191.18	0.00	13,000.00	2,808.82	78.39	
300	Purchased Services	109.98	2,560.85	13.00	2,400.00	(173.85)	107.24	
400	Supplies And Materials	545.48	11,046.26	930.36	14,690.00	2,713.38	81.53	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2220</b>	<b>MEDIA PROGRAM</b>	11,935.79	120,585.31	943.36	156,390.00	34,861.33	77.71	** Function
100	Salaries	5,069.63	57,779.52	0.00	60,200.00	2,420.48	95.98	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2226	TECHNOLOGY						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	1,300.06	11,517.73	0.00	14,000.00	2,482.27	82.27	
300	Purchased Services	1,491.90	4,686.39	374.18	7,500.00	2,439.43	67.47	
400	Supplies And Materials	0.00	3,023.94	156.97	2,700.00	(480.91)	117.81	
<b>2226</b>	<b>TECHNOLOGY</b>	<b>7,861.59</b>	<b>77,007.58</b>	<b>531.15</b>	<b>84,400.00</b>	<b>6,861.27</b>	<b>91.87</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2230</b>	<b>Assessment/Testing</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	239.71	5,016.08	0.00	5,550.00	533.92	90.38	
200	Employee Benefits	49.60	481.55	0.00	100.00	(381.55)	481.55	
300	Purchased Services	10,388.46	43,107.77	0.00	43,200.00	92.23	99.79	
400	Supplies And Materials	4,175.54	37,513.73	1,901.53	37,300.00	(2,115.26)	105.67	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	367.80	21,348.49	0.00	25,000.00	3,651.51	85.39	
<b>2310</b>	<b>Brd Ed Services</b>	<b>15,221.11</b>	<b>107,467.62</b>	<b>1,901.53</b>	<b>111,150.00</b>	<b>1,780.85</b>	<b>98.40</b>	** Function
100	Salaries	7,148.48	78,730.41	0.00	98,314.00	19,583.59	80.08	
200	Employee Benefits	2,142.48	21,403.19	0.00	26,800.00	5,396.81	79.86	
300	Purchased Services	660.92	7,826.00	422.80	11,600.00	3,351.20	71.11	
400	Supplies And Materials	902.65	4,318.81	33.97	7,200.00	2,847.22	60.46	
500	Capital Outlay	1,198.47	1,198.47	0.00	1,500.00	301.53	79.90	
600	Other Objects	0.00	812.90	0.00	1,000.00	187.10	81.29	
<b>2320</b>	<b>Executive Adm. Serv</b>	<b>12,053.00</b>	<b>114,289.78</b>	<b>456.77</b>	<b>146,414.00</b>	<b>31,667.45</b>	<b>78.37</b>	** Function
100	Salaries	34,082.77	342,475.86	0.00	410,500.00	68,024.14	83.43	
200	Employee Benefits	11,095.42	110,873.84	0.00	132,500.00	21,626.16	83.68	
300	Purchased Services	630.82	7,534.80	375.00	10,500.00	2,590.20	75.33	
400	Supplies And Materials	687.05	9,010.31	957.64	12,420.00	2,452.05	80.26	
500	Capital Outlay	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	1,854.08	374.00	1,600.00	(628.08)	139.26	
<b>2410</b>	<b>Office Of Principal Serv</b>	<b>46,496.06</b>	<b>471,748.89</b>	<b>1,706.64</b>	<b>568,520.00</b>	<b>95,064.47</b>	<b>83.28</b>	** Function
100	Salaries	0.00	7,255.73	0.00	0.00	(7,255.73)	0.00	
200	Employee Benefits	0.00	739.69	0.00	0.00	(739.69)	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2510	Dirctn Business Suppt Ser						
Object	500	Capital Outlay						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2510</b>	<b>Dirctn Business Suppt Ser</b>	0.00	7,995.42	0.00	0.00	(7,995.42)	0.00	** Function
100	Salaries	7,255.74	65,247.78	0.00	89,800.00	24,552.22	72.66	
200	Employee Benefits	739.69	6,650.36	0.00	9,700.00	3,049.64	68.56	
300	Purchased Services	45.12	275.67	0.00	2,700.00	2,424.33	10.21	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	112.00	112.00	0.00	450.00	338.00	24.89	
<b>2520</b>	<b>Fiscal Services</b>	8,152.55	72,285.81	0.00	102,650.00	30,364.19	70.42	** Function
100	Salaries	10,539.79	116,129.88	0.00	145,000.00	28,870.12	80.09	
200	Employee Benefits	0.25	2.50	0.00	25.00	22.50	10.00	
300	Purchased Services	0.00	333.50	0.00	2,400.00	2,066.50	13.90	
400	Supplies And Materials	21,915.77	198,034.88	0.00	240,000.00	41,965.12	82.51	
500	Capital Outlay	0.00	0.00	0.00	4,000.00	4,000.00	0.00	
600	Other Objects	0.00	180.00	0.00	400.00	220.00	45.00	
<b>2560</b>	<b>Food Services</b>	32,455.81	314,680.76	0.00	391,825.00	77,144.24	80.31	** Function
300	Purchased Services	265.00	4,548.29	0.00	5,500.00	951.71	82.70	
<b>2630</b>	<b>Information Services</b>	265.00	4,548.29	0.00	5,500.00	951.71	82.70	** Function
300	Purchased Services	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	18,600.00	18,600.00	0.00	
<b>2660</b>	<b>DATA PROCESSING</b>	0.00	0.00	0.00	23,600.00	23,600.00	0.00	** Function
<b>2000</b>	<b>Support Services</b>	\$167,799.92	1,629,944.78	6,692.47	2,015,819.00	379,181.75	81.19	* Function
600	Other Objects	0.00	8,911.47	0.00	12,000.00	3,088.53	74.26	
<b>4120</b>	<b>Payments Sp Ed Programs</b>	0.00	8,911.47	0.00	12,000.00	3,088.53	74.26	** Function
600	Other Objects	0.00	34,101.73	0.00	47,000.00	12,898.27	72.56	
<b>4140</b>	<b>Payments for CTE Programs</b>	0.00	34,101.73	0.00	47,000.00	12,898.27	72.56	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	20,000.00	20,000.00	0.00	
<b>4190</b>	<b>Other Pymnts Gov In State</b>	0.00	0.00	0.00	20,000.00	20,000.00	0.00	** Function
600	Other Objects	0.00	675.00	0.00	4,000.00	3,325.00	16.88	
<b>4210</b>	<b>Payments for Regular Programs - Tuition</b>	0.00	675.00	0.00	4,000.00	3,325.00	16.88	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	4000	Nonprogrammed Charges						
Function	4220	Payments for Special Education Programs - Tuition						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	104,943.00	0.00	160,000.00	55,057.00	65.59	
<u>4220</u>	<u>Payments for Special Education Programs - Tuition</u>	0.00	104,943.00	0.00	160,000.00	55,057.00	65.59	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>4240</u>	<u>Payments for CTE Programs - Tuition</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>4000</u>	<u>Nonprogrammed Charges</u>	\$0.00	148,631.20	0.00	243,000.00	94,368.80	61.17	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
<u>6000</u>	<u>Provision For Contingencs</u>	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
<u>6000</u>	<u>Provision For Contingencs</u>	\$0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8130</u>	<u>Prmt Trns From Ed Fund</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>10</u>	<u>Education Fund</u>	\$579,720.16	\$5,887,284.07	\$58,767.44	\$7,607,413.00	\$1,661,361.49	78.16	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20								
Function	2000	Support Services						
Function	2530	Function 2530						
Object	500	Capital Outlay						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2530</u>	<u>Function 2530</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	15,751.96	253,034.78	0.00	346,300.00	93,265.22	73.07	
200	Employee Benefits	2,255.66	23,452.65	0.00	28,450.00	4,997.35	82.43	
300	Purchased Services	13,166.33	134,856.43	0.00	157,400.00	22,543.57	85.68	
400	Supplies And Materials	24,228.92	216,829.04	0.00	327,600.00	110,770.96	66.19	
500	Capital Outlay	10,796.47	215,357.13	0.00	227,500.00	12,142.87	94.66	
<u>2542</u>	<u>Care &amp; Upkeep Bldg Serv</u>	66,199.34	843,530.03	0.00	1,087,250.00	243,719.97	77.58	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	762.50	12,975.13	0.00	27,000.00	14,024.87	48.06	
400	Supplies And Materials	283.89	2,140.66	0.00	12,000.00	9,859.34	17.84	
500	Capital Outlay	0.00	5,000.00	0.00	25,000.00	20,000.00	20.00	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
<u>2543</u>	<u>Care Upkeep Grnds Serv</u>	1,046.39	20,115.79	0.00	64,050.00	43,934.21	31.41	** Function
<u>2000</u>	<u>Support Services</u>	\$67,245.73	863,645.82	0.00	1,151,300.00	287,654.18	75.01	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>6000</u>	<u>Provision For Contingencs</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>6000</u>	<u>Provision For Contingencs</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8800</u>	<u>Function 8800</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>20</u>	<u>Oper, Build, &amp; Maint Fund</u>	\$67,245.73	\$863,645.82	\$0.00	\$1,151,300.00	\$287,654.18	75.01	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30								
Function	5000	Debt Services						
Function	5140	State Aid Anticipation Certificates						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>5140</b>	<b>State Aid Anticipation Certificates</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>5200</b>	<b>Debt Service - Interest on Long-Term Debt</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<b>5000</b>	<b>Debt Services</b>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8140</b>	<b>Prmt Transf Of Interest</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<b>8000</b>	<b>Other Financing Uses</b>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Transportation Fund 40								
Function	2000	Support Services						
Function	2550	Pupil Transportation Ser						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	1,416.34	16,089.93	0.00	28,900.00	12,810.07	55.67	
200	Employee Benefits	246.08	1,999.48	0.00	2,175.00	175.52	91.93	
300	Purchased Services	59,430.68	528,975.23	0.00	657,600.00	128,624.77	80.44	
400	Supplies And Materials	8.00	3,264.31	0.00	6,500.00	3,235.69	50.22	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2550</u>	<u>Pupil Transportation Ser</u>	61,101.10	550,328.95	0.00	695,175.00	144,846.05	79.16	** Function
<u>2000</u>	<u>Support Services</u>	\$61,101.10	550,328.95	0.00	695,175.00	144,846.05	79.16	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>6000</u>	<u>Provision For Contingencs</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>6000</u>	<u>Provision For Contingencs</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8140</u>	<u>Prmt Transf Of Interest</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>40</u>	<u>Transportation Fund</u>	\$61,101.10	\$550,328.95	\$0.00	\$695,175.00	\$144,846.05	79.16	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50								
Function	1000	Instruction						
Function	1110	Elementary						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	1,151.09	11,431.28	0.00	13,100.00	1,668.72	87.26	
<u>1110</u>	<u>Elementary</u>	1,151.09	11,431.28	0.00	13,100.00	1,668.72	87.26	** Function
200	Employee Benefits	484.34	4,635.43	0.00	7,000.00	2,364.57	66.22	
<u>1111</u>	<u>Primary</u>	484.34	4,635.43	0.00	7,000.00	2,364.57	66.22	** Function
200	Employee Benefits	619.38	6,143.08	0.00	7,100.00	956.92	86.52	
<u>1112</u>	<u>Junior High</u>	619.38	6,143.08	0.00	7,100.00	956.92	86.52	** Function
200	Employee Benefits	854.15	8,497.37	0.00	11,700.00	3,202.63	72.63	
<u>1113</u>	<u>High School</u>	854.15	8,497.37	0.00	11,700.00	3,202.63	72.63	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1114</u>	<u>Reading Imp</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	130.28	1,258.30	0.00	2,000.00	741.70	62.92	
<u>1115</u>	<u>MUSIC</u>	130.28	1,258.30	0.00	2,000.00	741.70	62.92	** Function
200	Employee Benefits	0.00	0.00	0.00	7,200.00	7,200.00	0.00	
<u>1120</u>	<u>Middle-Junior High</u>	0.00	0.00	0.00	7,200.00	7,200.00	0.00	** Function
200	Employee Benefits	807.23	10,881.76	0.00	10,900.00	18.24	99.83	
<u>1125</u>	<u>Pre-K Programs</u>	807.23	10,881.76	0.00	10,900.00	18.24	99.83	** Function
200	Employee Benefits	0.00	0.00	0.00	650.00	650.00	0.00	
<u>1130</u>	<u>High School</u>	0.00	0.00	0.00	650.00	650.00	0.00	** Function
200	Employee Benefits	51.81	58.68	0.00	50.00	(8.68)	117.36	
<u>1204</u>	<u>Physically Hndcap Homebound</u>	51.81	58.68	0.00	50.00	(8.68)	117.36	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1207</u>	<u>Hard Of Hearing (Hh)</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	53.84	550.98	0.00	1,200.00	649.02	45.92	
<u>1210</u>	<u>Speech &amp; Lang. Impaired</u>	53.84	550.98	0.00	1,200.00	649.02	45.92	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1214</u>	<u>PRESCHOOL</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1219</u>	<u>Pre Kind EARLY CHILDHOOD</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	4,650.34	46,064.56	0.00	66,500.00	20,435.44	69.27	
<u>1220</u>	<u>Cross-Categorical (Cc)</u>	4,650.34	46,064.56	0.00	66,500.00	20,435.44	69.27	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

<b>I.M.R.F./Soc. Sec. Fund 50</b>			
Function	1000	Instruction	
Function	1222	MI	
Object	200	Employee Benefits	

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1222</u>	<u>MI</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	300.65	2,283.80	0.00	4,100.00	1,816.20	55.70	
<u>1225</u>	<u>Special Education Programs Pre-K</u>	300.65	2,283.80	0.00	4,100.00	1,816.20	55.70	** Function
200	Employee Benefits	145.58	1,198.86	0.00	1,500.00	301.14	79.92	
<u>1250</u>	<u>Remedial and Supplemental Programs K-12</u>	145.58	1,198.86	0.00	1,500.00	301.14	79.92	** Function
200	Employee Benefits	47.17	470.48	0.00	650.00	179.52	72.38	
<u>1401</u>	<u>VOCATIONAL AG</u>	47.17	470.48	0.00	650.00	179.52	72.38	** Function
200	Employee Benefits	38.69	398.68	0.00	650.00	251.32	61.34	
<u>1402</u>	<u>INDUSTRIAL ARTS</u>	38.69	398.68	0.00	650.00	251.32	61.34	** Function
200	Employee Benefits	59.42	479.44	0.00	750.00	270.56	63.93	
<u>1407</u>	<u>BUSINESS ED</u>	59.42	479.44	0.00	750.00	270.56	63.93	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1415</u>	<u>IVCC TECH PREP</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	20.16	242.65	0.00	275.00	32.35	88.24	
<u>1459</u>	<u>CO-OP PROGRAM</u>	20.16	242.65	0.00	275.00	32.35	88.24	** Function
200	Employee Benefits	109.96	4,847.98	0.00	4,750.00	(97.98)	102.06	
<u>1501</u>	<u>ATHLETICS</u>	109.96	4,847.98	0.00	4,750.00	(97.98)	102.06	** Function
200	Employee Benefits	0.00	68.40	0.00	0.00	(68.40)	0.00	
<u>1502</u>	<u>Music</u>	0.00	68.40	0.00	0.00	(68.40)	0.00	** Function
200	Employee Benefits	32.72	407.77	0.00	950.00	542.23	42.92	
<u>1540</u>	<u>EXTRA CURRICULAR</u>	32.72	407.77	0.00	950.00	542.23	42.92	** Function
200	Employee Benefits	0.00	175.13	0.00	350.00	174.87	50.04	
<u>1600</u>	<u>Summer School</u>	0.00	175.13	0.00	350.00	174.87	50.04	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1650</u>	<u>Gifted Programs</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	28.34	283.40	0.00	500.00	216.60	56.68	
<u>1700</u>	<u>Drivers Education Program</u>	28.34	283.40	0.00	500.00	216.60	56.68	** Function
200	Employee Benefits	0.00	58.28	0.00	0.00	(58.28)	0.00	
<u>1800</u>	<u>Bilingual Programs</u>	0.00	58.28	0.00	0.00	(58.28)	0.00	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

<b>I.M.R.F./Soc. Sec. Fund 50</b>			
Function	1000	Instruction	
Function	1800	Bilingual Programs	
Object	200	Employee Benefits	

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<b>1000</b>	<b>Instruction</b>	\$9,585.15	100,436.31	0.00	141,875.00	41,438.69	70.79	* Function
200	Employee Benefits	363.96	3,544.24	0.00	4,650.00	1,105.76	76.22	
<b>2110</b>	<b>Attendance/Soc Wrk Serv</b>	363.96	3,544.24	0.00	4,650.00	1,105.76	76.22	** Function
200	Employee Benefits	71.61	714.58	0.00	950.00	235.42	75.22	
<b>2120</b>	<b>Guidance Services</b>	71.61	714.58	0.00	950.00	235.42	75.22	** Function
200	Employee Benefits	691.72	5,486.45	0.00	7,300.00	1,813.55	75.16	
<b>2134</b>	<b>Nurse Services</b>	691.72	5,486.45	0.00	7,300.00	1,813.55	75.16	** Function
200	Employee Benefits	266.58	2,674.97	0.00	3,400.00	725.03	78.68	
<b>2140</b>	<b>Psychological Services</b>	266.58	2,674.97	0.00	3,400.00	725.03	78.68	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2192</b>	<b>TITLE V CHART COUNTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2193</b>	<b>Title IV</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2196</b>	<b>Comp Arts</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	72.51	1,316.87	0.00	800.00	(516.87)	164.61	
<b>2210</b>	<b>EPIC</b>	72.51	1,316.87	0.00	800.00	(516.87)	164.61	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2212</b>	<b>CURRICULUM DIRECTOR</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2215</b>	<b>TITLE II CLASS REDUCTION</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2218</b>	<b>Quality Assurance</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2219</b>	<b>BLOCK GRANT</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,161.08	10,968.75	0.00	15,400.00	4,431.25	71.23	
<b>2220</b>	<b>MEDIA PROGRAM</b>	1,161.08	10,968.75	0.00	15,400.00	4,431.25	71.23	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2225</b>	<b>TECH THRUST</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	1,186.53	0.00	0.00	(1,186.53)	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50								
Function	2000	Support Services						
Function	2226	TECHNOLOGY						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<u>2226</u>	<u>TECHNOLOGY</u>	0.00	1,186.53	0.00	0.00	(1,186.53)	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2230</u>	<u>Assessment/Testing</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	42.10	612.26	0.00	800.00	187.74	76.53	
<u>2310</u>	<u>Brd Ed Services</u>	42.10	612.26	0.00	800.00	187.74	76.53	** Function
200	Employee Benefits	118.98	1,187.56	0.00	1,500.00	312.44	79.17	
<u>2320</u>	<u>Executive Adm. Serv</u>	118.98	1,187.56	0.00	1,500.00	312.44	79.17	** Function
200	Employee Benefits	1,743.87	17,740.53	0.00	22,900.00	5,159.47	77.47	
<u>2410</u>	<u>Office Of Principal Serv</u>	1,743.87	17,740.53	0.00	22,900.00	5,159.47	77.47	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2510</u>	<u>Dirctn Business Suppt Ser</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,310.93	13,025.20	0.00	16,200.00	3,174.80	80.40	
<u>2520</u>	<u>Fiscal Services</u>	1,310.93	13,025.20	0.00	16,200.00	3,174.80	80.40	** Function
200	Employee Benefits	4,802.03	49,553.49	0.00	57,800.00	8,246.51	85.73	
<u>2542</u>	<u>Care &amp; Upkeep Bldg Serv</u>	4,802.03	49,553.49	0.00	57,800.00	8,246.51	85.73	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2543</u>	<u>Care Upkeep Grnds Serv</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	126.92	1,688.92	0.00	3,900.00	2,211.08	43.31	
<u>2550</u>	<u>Pupil Transportation Ser</u>	126.92	1,688.92	0.00	3,900.00	2,211.08	43.31	** Function
200	Employee Benefits	2,049.73	21,274.07	0.00	26,610.00	5,335.93	79.95	
<u>2560</u>	<u>Food Services</u>	2,049.73	21,274.07	0.00	26,610.00	5,335.93	79.95	** Function
<u>2000</u>	<u>Support Services</u>	\$12,822.02	130,974.42	0.00	162,210.00	31,235.58	80.74	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>3696</u>	<u>Safe To Learn</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>3000</u>	<u>Community Services</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>50</u>	<u>I.M.R.F./Soc. Sec. Fund</u>	\$22,407.17	\$231,410.73	\$0.00	\$304,085.00	\$72,674.27	76.10	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60								
Function	2000	Support Services						
Function	2530	Function 2530						
Object	500	Capital Outlay						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2530</u>	<u>Function 2530</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>2000</u>	<u>Support Services</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	21,712.89	0.00	0.00	(21,712.89)	0.00	
<u>8150</u>	<u>Prmnt Trnf From S&amp;C</u>	0.00	21,712.89	0.00	0.00	(21,712.89)	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	21,712.89	0.00	0.00	(21,712.89)	0.00	* Function
<u>60</u>	<u>Capital Projects Fund or Fund Group</u>	\$0.00	\$21,712.89	\$0.00	\$0.00	(\$21,712.89)	0.00	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Working Cash Fund 70								
Function	8000	Other Financing Uses						
Function	8110	Permnt Trns Wrk Csh Abol						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8110	Permnt Trns Wrk Csh Abol	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8111	Permnt Trns Wrk Csh	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
70	Working Cash Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80								
Function	1000	Instruction						
Function	1401	VOCATIONAL AG						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	474.28	1,422.84	0.00	0.00	(1,422.84)	0.00	
<b>1401</b>	<b>VOCATIONAL AG</b>	474.28	1,422.84	0.00	0.00	(1,422.84)	0.00	** Function
100	Salaries	568.57	1,705.72	0.00	0.00	(1,705.72)	0.00	
<b>1402</b>	<b>INDUSTRIAL ARTS</b>	568.57	1,705.72	0.00	0.00	(1,705.72)	0.00	** Function
100	Salaries	202.00	606.00	0.00	0.00	(606.00)	0.00	
<b>1700</b>	<b>Drivers Education Program</b>	202.00	606.00	0.00	0.00	(606.00)	0.00	** Function
<b>1000</b>	<b>Instruction</b>	\$1,244.85	3,734.56	0.00	0.00	(3,734.56)	0.00	* Function
100	Salaries	830.40	6,144.96	0.00	0.00	(6,144.96)	0.00	
<b>2134</b>	<b>Nurse Services</b>	830.40	6,144.96	0.00	0.00	(6,144.96)	0.00	** Function
100	Salaries	1,057.13	3,171.39	0.00	0.00	(3,171.39)	0.00	
<b>2320</b>	<b>Executive Adm. Serv</b>	1,057.13	3,171.39	0.00	0.00	(3,171.39)	0.00	** Function
200	Employee Benefits	0.00	31,477.90	0.00	40,000.00	8,522.10	78.69	
<b>2362</b>	<b>Workers Comp/Workers Occ Disease Acts Payments</b>	0.00	31,477.90	0.00	40,000.00	8,522.10	78.69	** Function
200	Employee Benefits	0.00	2,577.00	0.00	20,000.00	17,423.00	12.89	
<b>2363</b>	<b>Unemployment Insurance Act Payments</b>	0.00	2,577.00	0.00	20,000.00	17,423.00	12.89	** Function
300	Purchased Services	0.00	46,664.00	0.00	50,000.00	3,336.00	93.33	
<b>2364</b>	<b>Insurance Payments (regular or self-insurance)</b>	0.00	46,664.00	0.00	50,000.00	3,336.00	93.33	** Function
300	Purchased Services	2,223.00	6,048.66	0.00	20,000.00	13,951.34	30.24	
<b>2369</b>	<b>Legal Services</b>	2,223.00	6,048.66	0.00	20,000.00	13,951.34	30.24	** Function
300	Purchased Services	0.00	0.00	0.00	2,500.00	2,500.00	0.00	
<b>2540</b>	<b>Function 2540</b>	0.00	0.00	0.00	2,500.00	2,500.00	0.00	** Function
100	Salaries	10,358.88	31,076.63	0.00	0.00	(31,076.63)	0.00	
<b>2542</b>	<b>Care &amp; Upkeep Bldg Serv</b>	10,358.88	31,076.63	0.00	0.00	(31,076.63)	0.00	** Function
100	Salaries	825.56	2,476.71	0.00	0.00	(2,476.71)	0.00	
<b>2560</b>	<b>Food Services</b>	825.56	2,476.71	0.00	0.00	(2,476.71)	0.00	** Function
<b>2000</b>	<b>Support Services</b>	\$15,294.97	129,637.25	0.00	132,500.00	2,862.75	97.84	* Function
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	\$16,539.82	\$133,371.81	\$0.00	\$132,500.00	(\$871.81)	100.66	Fund

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# Expenditure Report

Printed: 5/1/2013 2:03 PM

PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90								
Function	2000	Support Services						
Function	2548	L/S Capital Outlay						
Object	500	Capital Outlay						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2548	L/S Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4000	Nonprogrammed Charges	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
90	Fire Prevention/Life Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	Fund
<b>Report Total:</b>		<b>\$747,013.98</b>	<b>\$7,687,754.27</b>	<b>\$58,767.44</b>	<b>9,890,473.00</b>	<b>2,143,951.29</b>	<b>78.32</b>	

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**Balance Sheet (by fund)**

Printed: 5/1/2013 1:26 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 10</b>				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-110-1	CASH IN BANKS	49,078.97	(576.67)	48,502.30
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-111-1	IMPREST FUND	12,800.00	0.00	12,800.00
10-121-1	REGULAR INVESTMENT ED	3,805,612.90	255,874.89	4,061,487.79
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	(268.19)	(138.88)	(407.07)
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	<b>Total</b>	<b>\$3,867,223.69</b>	<b>\$255,159.34</b>	<b>\$4,122,383.03</b>
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	(7,635.25)	(863.50)	(8,498.75)
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	0.00	0.00	0.00
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$7,635.25)</b>	<b>(\$863.50)</b>	<b>(\$8,498.75)</b>
10-706-1	NET PROFIT/LOSS	(668,504.14)	(254,295.84)	(922,799.98)
10-730-1	FUND BALANCE	(3,191,084.30)	0.00	(3,191,084.30)
	<b>Total</b>	<b>(\$3,859,588.44)</b>	<b>(\$254,295.84)</b>	<b>(\$4,113,884.28)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 5/1/2013 1:26 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 20</b>				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,580.29	0.00	3,580.29
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	118,785.45	0.00	118,785.45
20-121-1	REGULAR INVESTMENT O/M	2,116,841.21	(66,698.96)	2,050,142.25
	<b>Total</b>	<b>\$2,239,206.95</b>	<b>(\$66,698.96)</b>	<b>\$2,172,507.99</b>
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	(24.54)	0.00	(24.54)
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	0.00	0.00	0.00
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
20-452-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$24.54)</b>	<b>\$0.00</b>	<b>(\$24.54)</b>
20-730-1	FUND BALANCE	(2,375,156.72)	0.00	(2,375,156.72)
20-706-1	NET PROFIT/LOSS	135,974.31	66,698.96	202,673.27
	<b>Total</b>	<b>(\$2,239,182.41)</b>	<b>\$66,698.96</b>	<b>(\$2,172,483.45)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 5/1/2013 1:26 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 30</b>				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	0.00	0.00	0.00
30-121-1	REGULAR INVESTMENT B/I	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-730-1	FUND BALANCE	0.00	0.00	0.00
30-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 40</b>				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-110-1	CASH IN BANKS	(79.78)	0.00	(79.78)
40-121-1	REGULAR INVESTMENT TRANS	362,088.48	(27,773.62)	334,314.86
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$362,008.70</b>	<b>(\$27,773.62)</b>	<b>\$334,235.08</b>
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	(0.33)	0.00	(0.33)
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>(\$0.33)</b>	<b>\$0.00</b>	<b>(\$0.33)</b>
40-706-1	NET PROFIT/LOSS	(80,269.45)	27,773.62	(52,495.83)
40-730-1	FUND BALANCE	(281,738.92)	0.00	(281,738.92)
	<b>Total</b>	<b>(\$362,008.37)</b>	<b>\$27,773.62</b>	<b>(\$334,234.75)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 5/1/2013 1:26 PM  
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 50</b>				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-110-1	CASH IN BANKS	75,000.00	0.00	75,000.00
50-121-1	REGULAR INVESTMENT IMRF	237,144.07	(22,342.24)	214,801.83
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	<b>Total</b>	<b>\$312,144.07</b>	<b>(\$22,342.24)</b>	<b>\$289,801.83</b>
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-730-1	FUND BALANCE	(186,393.03)	0.00	(186,393.03)
50-706-1	NET PROFIT/LOSS	(125,751.04)	22,342.24	(103,408.80)
	<b>Total</b>	<b>(\$312,144.07)</b>	<b>\$22,342.24</b>	<b>(\$289,801.83)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 5/1/2013 1:26 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 60</b>				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-730-1	FUND BALANCE	(21,654.81)	0.00	(21,654.81)
60-706-1	NET PROFIT/LOSS	21,654.81	0.00	21,654.81
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 5/1/2013 1:26 PM  
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 70</b>				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-121-1	REGULAR INVESTMENT WC	767,612.78	205.19	767,817.97
70-185-1	INVESTMENT LONG TERM WC	1,248,718.53	1,152.17	1,249,870.70
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	(13,983.08)	0.00	(13,983.08)
	<b>Total</b>	<b>\$2,002,348.23</b>	<b>\$1,357.36</b>	<b>\$2,003,705.59</b>
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-730-1	FUND BALANCE	(1,941,792.58)	0.00	(1,941,792.58)
70-706-1	NET PROFIT/LOSS	(60,555.65)	(1,357.36)	(61,913.01)
	<b>Total</b>	<b>(\$2,002,348.23)</b>	<b>(\$1,357.36)</b>	<b>(\$2,003,705.59)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 5/1/2013 1:26 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 80</b>				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	111,621.68	(16,412.43)	95,209.25
80-110-1	TORT-CASH IN BANKS	6,408.00	0.00	6,408.00
	<b>Total</b>	<b>\$118,029.68</b>	<b>(\$16,412.43)</b>	<b>\$101,617.25</b>
80-481	NON-CERT DUES	0.00	0.00	0.00
80-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-730-1	FUND BALANCE	(233,675.14)	0.00	(233,675.14)
80-706-1	NET PROFIT/LOSS	115,645.46	16,412.43	132,057.89
	<b>Total</b>	<b>(\$118,029.68)</b>	<b>\$16,412.43</b>	<b>(\$101,617.25)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 5/1/2013 1:26 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 90</b>				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	443,726.44	118.62	443,845.06
90-110-1	CASH IN BANK-LIFE SAFETY	(120,000.00)	0.00	(120,000.00)
	<b>Total</b>	<b>\$323,726.44</b>	<b>\$118.62</b>	<b>\$323,845.06</b>
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-706-1	NET PROFIT/LOSS	(59,152.16)	(118.62)	(59,270.78)
90-730-1	FUND BALANCE	(264,574.28)	0.00	(264,574.28)
	<b>Total</b>	<b>(\$323,726.44)</b>	<b>(\$118.62)</b>	<b>(\$323,845.06)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Fund Balance Report

Printed: 5/1/2013 1:29 PM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	579,720.16	834,016.00	5,887,284.07	6,810,084.05	922,799.98	3,191,084.30	4,113,884.28
20	Oper, Build, & Maint Fund	67,245.73	546.77	863,645.82	660,972.55	(202,673.27)	2,375,156.72	2,172,483.45
40	Transportation Fund	61,101.10	33,327.48	550,328.95	602,824.78	52,495.83	281,738.92	334,234.75
50	I.M.R.F./Soc. Sec. Fund	22,407.17	64.93	231,410.73	334,819.53	103,408.80	186,393.03	289,801.83
60	Capital Projects Fund or Fund Group	0.00	0.00	21,712.89	58.08	(21,654.81)	21,654.81	0.00
70	Working Cash Fund	0.00	1,357.36	0.00	61,913.01	61,913.01	1,941,792.58	2,003,705.59
80	Tort Immunity and Judgment Fund	16,539.82	127.39	133,371.81	1,313.92	(132,057.89)	233,675.14	101,617.25
90	Fire Prevention/Life Safety	0.00	118.62	0.00	59,270.78	59,270.78	264,574.28	323,845.06
		<u>\$747,013.98</u>	<u>\$869,558.55</u>	<u>\$7,687,754.27</u>	<u>\$8,531,256.70</u>	<u>\$843,502.43</u>	<u>\$8,496,069.77</u>	<u>\$9,339,572.21</u>

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## PCES Activity Fund April 2013

Beginning Balance April 1, 2013	\$12463.27
Deposits April 2013	164.65
Expenditures April 2013	<u>550.00</u>
Ending Balance April 30, 2013	\$12077.92

### Deposits

April 16, 2013 Soda	\$104.65
April 24, 2013 #1154 returned	\$60.00

### Expenditures

4/16/13	#1158 –USI – Laminator	\$300.00
4/30/13	#1159 – Brian Ellis – Storyteller (Reimbursed by District?)	\$250.00

Total Expenditures	\$550.00
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## **PCES Imprest Fund Report April 2013**

Beginning Balance April 01, 2013	\$ 1036.00
Reimbursement for March 2013	<u>464.00</u>
Total	\$1,500.00
Less April 2013 expenditures	0.00
Balance April 30, 2013	\$ 1500.00
Request for reimbursement	0.00
Attain Maximum Balance	\$1,500.00

### **Deposits**

4/25/13	Reimbursement from March	\$464.00
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### **Expenditures**

Total Expenditures	\$0.00
Request for reimbursement	\$0.00

PAM

Putnam County High School  
General Ledger Report

Financial Report

Board Report Activity Accountn

From Date: 04/01/2013  
To Date: 04/30/2013

From Acct: 100  
To Account: 590

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	Office	\$5,435.54	\$86.00	(\$229.24)	\$0.00	\$5,292.30	\$0.00	\$5,292.30
000102	Office Adjustment	\$0.03	\$0.00	\$0.00	\$0.00	\$0.03	\$0.00	\$0.03
000105	Adult Education	\$37.48	\$0.00	\$0.00	\$0.00	\$37.48	\$0.00	\$37.48
000110	Condolence	\$16.14	\$0.00	\$0.00	\$0.00	\$16.14	\$0.00	\$16.14
000120	Baseball	\$2,843.04	\$1,250.00	(\$3,192.00)	\$0.00	\$901.04	\$0.00	\$901.04
000125	Girl's Softball	\$531.68	\$0.00	\$0.00	\$0.00	\$531.68	\$0.00	\$531.68
000130	PC Enterprises	\$318.06	\$0.00	\$0.00	\$0.00	\$318.06	\$0.00	\$318.06
000135	Golf	\$567.60	\$0.00	\$0.00	\$0.00	\$567.60	\$0.00	\$567.60
000140	Scholastic Bowl	\$213.63	\$0.00	\$0.00	\$0.00	\$213.63	\$0.00	\$213.63
000150	Interact Club	\$1,740.14	\$0.00	\$0.00	\$0.00	\$1,740.14	\$0.00	\$1,740.14
000155	Art	\$165.39	\$0.00	\$0.00	\$0.00	\$165.39	\$0.00	\$165.39
000200	Athletic	\$124.28	\$0.00	\$0.00	\$0.00	\$124.28	\$0.00	\$124.28
000210	Cable Club	\$1,707.17	\$0.00	\$0.00	\$0.00	\$1,707.17	\$0.00	\$1,707.17
000220	Track	\$111.58	\$578.95	\$0.00	\$0.00	\$690.53	\$0.00	\$690.53
000300	Journalism	\$1,673.05	\$0.00	\$0.00	\$0.00	\$1,673.05	\$0.00	\$1,673.05
000310	Oldies Club	\$106.17	\$0.00	\$0.00	\$0.00	\$106.17	\$0.00	\$106.17
000320	Girl's Basketball	\$1,336.01	\$0.00	\$0.00	\$0.00	\$1,336.01	\$0.00	\$1,336.01
000325	Boy's Basketball	\$1,976.44	\$0.00	\$0.00	\$0.00	\$1,976.44	\$0.00	\$1,976.44
000330	Student Council	\$3,901.58	\$0.00	(\$376.24)	\$0.00	\$3,525.34	\$0.00	\$3,525.34
000340	N.H.S.	\$2,418.19	\$0.00	\$0.00	\$0.00	\$2,418.19	\$0.00	\$2,418.19
000345	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000350	Landscaping	\$174.32	\$12.63	\$0.00	\$0.00	\$186.95	\$0.00	\$186.95
000360	FFA	\$1,967.20	\$824.84	(\$1,339.91)	\$0.00	\$1,452.13	\$0.00	\$1,452.13
000365	Greenhouse Project	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
000370	Cheerleading	\$632.91	\$0.00	\$0.00	\$0.00	\$632.91	\$0.00	\$632.91
000380	Panteras	\$0.44	\$0.00	\$0.00	\$0.00	\$0.44	\$0.00	\$0.44
000390	Media Club	\$1,014.45	\$153.70	(\$53.98)	\$0.00	\$1,114.17	\$0.00	\$1,114.17
000395	Computer Club	\$333.40	\$0.00	\$0.00	\$0.00	\$333.40	\$0.00	\$333.40
000400	Tournament Athletics	\$3,393.76	\$0.00	\$0.00	\$0.00	\$3,393.76	\$0.00	\$3,393.76
000410	Thespians	\$1,454.08	\$0.00	\$0.00	\$0.00	\$1,454.08	\$0.00	\$1,454.08
000420	Science Club	\$39.70	\$0.00	\$0.00	\$0.00	\$39.70	\$0.00	\$39.70
000425	Wrestling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000430	Music (Band)	\$16.75	\$0.00	\$0.00	\$0.00	\$16.75	\$0.00	\$16.75
000440	Music (Chorus)	\$272.66	\$0.00	(\$26.50)	\$0.00	\$246.16	\$0.00	\$246.16
000500	Class of 2015	\$2,064.06	\$0.00	\$0.00	\$0.00	\$2,064.06	\$0.00	\$2,064.06

**Putnam County High School  
General Ledger Report  
Financial Report  
Board Report Activity Accountn**

<b>From Date:</b>	04/01/2013
<b>To Date:</b>	04/30/2013

<b>From Acct:</b>	100
<b>To Account:</b>	590

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000510	Message Board	\$55.84	\$0.00	\$0.00	\$0.00	\$55.84	\$0.00	\$55.84
000520	Class of 2014	\$5,389.87	\$50.00	(\$1,207.29)	\$0.00	\$4,232.58	\$0.00	\$4,232.58
000530	Class of 2008	\$972.06	\$0.00	\$0.00	\$0.00	\$972.06	\$0.00	\$972.06
000540	Volleyball	\$1,436.42	\$0.00	\$0.00	\$0.00	\$1,436.42	\$0.00	\$1,436.42
000550	Class of 2009	\$445.18	\$0.00	\$0.00	\$0.00	\$445.18	\$0.00	\$445.18
000560	Class of 2010	(\$0.03)	\$0.00	\$0.00	\$0.00	(\$0.03)	\$0.00	(\$0.03)
000570	Class of 2012	\$990.43	\$0.00	\$0.00	\$0.00	\$990.43	\$0.00	\$990.43
000580	Class of 2011	\$1,987.60	\$0.00	\$0.00	\$0.00	\$1,987.60	\$0.00	\$1,987.60
000590	Class of 2013	\$4,358.19	\$0.00	\$0.00	\$0.00	\$4,358.19	\$0.00	\$4,358.19
<b>Group Total</b>		\$52,522.49	\$2,956.12	(\$6,425.16)	\$0.00	\$49,053.45	\$0.00	\$49,053.45
<b>Activity Accounts Grand Total</b>		\$52,522.49	\$2,956.12	(\$6,425.16)	\$0.00	\$49,053.45	\$0.00	\$49,053.45

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
Principal: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

PUTNAM COUNTY HIGH SCHOOL

Imprest Fund

Bob Peterson, Principal

Balance March 30, 2013	\$3191.89
Replenishment Requested	\$1808.11
Maximum Balance	\$5000.00
April Expenditures	\$4848.00
Balance April 29, 2013	\$ 152.00
Replenishment Requested	\$4848.00
<b>Attain Maximum Balance</b>	<b>\$5000.00</b>

EXPENDITURES

Jeff Sonnenberg	10-1501-319-2	Varsity Baseball Umpire	\$ 50.00
Jim Knauf	10-1501-319-2	Varsity Baseball Umpire	\$ 50.00
Todd Ryan	10-1501-3192	JV Softball Umpire	\$ 50.00
Dave Carter	10-1501-319-2	JV Softball Umpire	\$ 50.00
Jay Gerber	10-1501-319-2	JV Baseball Umpire	\$ 50.00
Jim Knauf	10-1501-319-2	JV Baseball Umpire	\$ 50.00
Dave Carter	10-1501-31902	JV Softball Umpire	\$ 50.00
John Kierran	10-1501-319-2	JV Softball Umpire	\$ 50.00
Jim Knauf	10-1501-319-2	Varsity Baseball Umpire	\$ 50.00
Jeff Sonnenberg	10-1501-319-2	Varsity Baseball Umpire	\$ 50.00
Don Grubaugh	10-1501-319-2	Starter for Track	\$ 85.00
Rich Fulderson	10-1501-319-2	Varsity Baseball Umpire(3)	\$150.00
Dan Wieczarek	10-1501-319-2	Varsity Baseball Umpire(3)	\$150.00
Rich Michael	10-1501-319-2	JV Baseball Umpire DH	\$100.00
John McCauley	10-1501-319-2	JV Baseball Umpire DH	\$100.00
Tom Luffelman	10-1501-319-2	Softball Umpire DH	\$100.00
Todd Ryan	10-1501-319-2	Softball Umpire DH	\$100.00
Bill Twardowski	10-1501-319-2	Starter for Track	\$ 85.00
Keith Dickinson	10-1501-319-2	Baseball Umpire DH	\$100.00
Rick Michael	10-1501-319-2	Baseball Umpire DH	\$100.00
Rick Michael	10-1501-319-2	Baseball Umpire	\$ 50.00
Ed Derix	10-1501-319-2	JV Baseball Umpire DH	\$100.00
Keith Dickenson	10-1501-319-2	JV Baseball Umpire DH	\$100.00
Dave Carter	10-1501-319-2	V Softball Umpire	\$ 50.00
Bill Twardowski	10-1501-319-2	V Softball Umpire	\$ 50.00
Prairie Cat (Media)	10-2220-332-1	Media Registration	\$ 13.00
Goerge Smith	10-15801-319-2	Wooden Bat Umpire	\$135.00
Doug Rose	10-1501-319-2	Wooden Bat Umpire	\$135.00
Todd Ryan	10-1501-319-2	Wooden Bat Umpire	\$135.00
Keith Dickenson	10-1501-319-2	Softball Umpire	\$ 50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$ 50.00
Texas Instrument	10-2210-319-1	Math Conference	\$1050.00
Pitney Bowes	10-2410-341-2-1	Postage	\$200.00

Illinois Valley Bus	10-1113-410-2	Staples teacher copier	\$360.00
Ed Derik	10-1501-319-2	V Softball Umpire	\$ 50.00
Keith Dickerson	10-1501-319-2	V Softball Umpire	\$ 50.00
Doug Rose	10-1801-319-2	V Baseball Umpire (3)	\$150.00
Rick Moore	10-1501-319-2	V Baseball Umpire (3)	\$150.00
Carl Pucunis	10-1501-319-2	V Baseball Umpire DH	\$100.00
Jay Gerber	10-1501-319-2	JV Baseball Umpire	\$ 50.00
John McCauley	10-1501-319-2	JV Baseball Umpire	\$ 50.00
Bernie Moore	10-1501-319-2	V Softball Umpire	\$ 50.00
Mike Puckett	10-1501-319-2	V Softball Umpire	\$ 50.00
Les Armstrong	10-1501-319-2	JV Softball Umpire	\$ 50.00
Todd Ryan	10-1501-319-2	JV Softball Umpire	\$ 50.00
		Total	\$4848.00

Putnam County Junior High School  
 Imprest Fund  
 April, 2013  
 Account #010-146

Beginning Balance	\$ 2,209.20
Replenishment Request	<u>590.80</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	<u>\$ 680.22</u>
Balance	\$ 2,119.78
Replenishment Request	<u>\$ 680.22</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
5143	04/09	Marseilles Junior High	10-1501-640-3	Volleyball tourney	100.00
5144	04/11	Lincoln Museum		7 <sup>th</sup> grade trip to be reimburse PCEF	292.00
5145	04/12	Morenos		Administrator lunch	27.62
5146	04/15	U. S. Postmaster	10-2410-341-1		11.60
5147	04/15	LEASE		registration fee Shepard	15.00
5148	04/15	Bill Twardowski	10-1501-319-3	track starter	85.00
5149	04/24	Don Grubar	10-1501-319-3	track starter	125.00
5150	VOID				
5151	VOID				
5152	04/29	Terri Mecagni		re-imburse music fee	8.00
5153	04/29	Christy Whitney		re-imburse music fee	8.00
5154	04/29	Chris Sabotta		re-imburse music fee	8.00
5155	VOID				

expenditures	680.22
Replenishment request	680.22

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Carl Carlson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Cheerleading  
 April, 2013  
 Account #138-258

Beginning Balance	\$	591.78
Transfers In		<u>00.00</u>
Subtotal		591.78
Less Expenditures		<u>00.00</u>
Balance		591.78

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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\_\_\_\_\_  
 Carl Carlson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Girls Athletic Fund  
 April, 2013  
 Account #010-707

Beginning Balance	\$ 5,296.50
Transfers In	<u>00.00</u>
Subtotal	5,296.50
Less Expenditures	<u>1,784.90</u>
Balance	3,511.60

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
544	04/15	P. C. Foods	volleyball	40.95
545	04/15	Locker Room	track sweats	940.45
546	04/15	Locker Room	track sweats	63.00
547	04/22	Creative Apparel	shirts	740.50

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Carl Carlson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
Puma Crew  
April, 2013  
Account #010-561

Beginning Balance	\$ 1,383.86
Transfers In	<u>776.00</u>
Subtotal	2,159.86
Less Expenditures	<u>89.00</u>
Balance	\$2070.86

<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
Jen Ibarra	Literacy Night Supplies	\$89.00

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Carl Carlson, Principal

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Brooke Byers/Connie  
Hartman, Advisors

Putnam County Junior High School  
 PCJH Staff Soda  
 April, 2013  
 Account #010-650

Beginning Balance	\$ 5,153.66
Transfers In	<u>1,201.80</u>
Subtotal	6,355.46
Less Expenditures	<u>2,779.59</u>
Balance	3,575.87

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1237	04/08	Pepsi	soda	\$ 199.10
1238	04/08	Toni's	flowers	40.00
1239	04/15	Hennepin Food Mart	lunch	154.90
1240	04/16	Water Pros	water	38.25
1241	04/25	March Of Dimes	donation	167.00
1242	04/30	Dave and Busters	8 <sup>th</sup> grade trips	2,180.34

\_\_\_\_\_  
 Carl Carlson, Principal

\_\_\_\_\_  
 Sandra A. Troglia, Secretary

Putnam County Junior High School  
 Student Council  
 April, 2013  
 Account #138-096

Beginning Balance	\$ 1085.85
Transfers In	<u>00.00</u>
Subtotal	\$ 1085.85
Less Expenditures	<u>50.00</u>
Balance	\$ 1035.85

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
894	4-2	PCJH	change for candy bar sale	\$50.00

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Carl Carlson, Principal

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Amy Carboni, Sponsor

Putnam County Junior High School  
 PCJH Activity Fund  
 April, 2013

<u>Account name &amp; #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 591.78	00.00	00.00	\$ 591.78
PCJH Girls Athletic 010-707	5296.50	00.00	1,784.90	3,511.60
PCJH Puma Crew 010-561	1,383.86	776.00	89.00	2,070.86
Staff Soda 010-650	5,128.46	2,362.07	2,336.87	5,153.66
PCJH Student Council 138-096	1,085.85	00.00	50.00	1,035.85

\_\_\_\_\_  
 Carl Carlson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary



**Putnam County Primary School**

*400 E. Silverspoon Ave.  
Granville, IL 61326*

*Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801*

ACTIVITY FUND REPORT MARCH

April 30, 2013

Beginning Balance April 1, 2013 \$8830.15

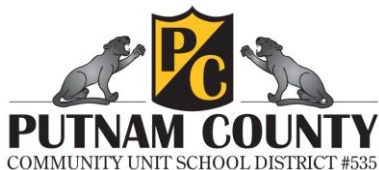
DEPOSITS \$687.72  
4/25 \$687.72 (\$78.25 soda & \$609.47 Box Tops)

EXPENDITURES -552.15

4/15 ck# 630 - \$48.53 PCHS (pepsi bill that H.S. paid)  
4/17 ck# 631 - \$86.70 Jones School Supply (character counts)  
4/25 ck# 632 - \$83.58 PCHS (pepsi order they filled)  
4/30 ck# 633 - \$83.34 Ronda Cross (supplies)  
4/30 ck# 634 - \$250.00 Brian Fox Ellis (story teller)

Ending Balance April 30, 2013 \$8965.72

*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Ronda Cross  
Secretary—Mrs. Angelina Migliorini*



**Putnam County Primary School**

**400 E. Silverspoon Ave.  
Granville, IL 61326**

**Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801**

IMPREST FUND REPORT APRIL

April 30, 2013

Maximum Balance	\$1,500.00
Less Expenditures	\$-265.32

DEPOSITS

\$60.00

EXPENDITURES

4/11 \$54.32 Ck # 591 – USPS (postage)  
 4/19 \$0.00 Ck # 592 – VOID  
 4/19 \$30.00 Ck # 593 – Children’s Discovery  
 Museum (1<sup>st</sup> Grade Fieldtrip)  
 4/26 \$181.00 Ck # 594 – Kristina Berry (lunch  
 Acct. refund for Antonio Gonzalez)  
 4/30 \$45.00 Ck # 595 – Katie Main  
 (conference pd for with credit card)

-\$310.32

Request for Reimbursement

\$310.32

*Where all students will learn and succeed and all means ALL*  
*Principal—Mrs. Ronda Cross*  
*Secretary—Mrs. Angelina Migliorini*

SUPERINTENDENT IMPREST  
MARCH/APRIL 2013

BANK BALANCE	1109.63
REPLENISHMENT REQUEST	<u>890.37</u>
BANK BALANCE	2000.00

2875	10-2310-341-1	Postmaster-postage	6.11
2876	10-2310-341-1	Postmaster-postage	16.75
2877	10-2310-640-6	IL State Police - fingerprints	36.00
2878		VOID	
2879	10-2310-411-6	Tim Hanage – Character Counts	695.00
		PCEF reimburse	
2880	20-2543-690-1	P.C. Collector – Taxes	29.38
	10-2310-410-6	checks	<u>107.13</u>

TOTAL	890.37
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**Putnam County Comm. Unit School Dist. #535**

**Treasurers Report April 30, 2013**

<b>PAGE 1 OF 2</b>	<b>EDUCATION</b>	<b>O/M</b>	<b>TRANSPORT</b>	<b>IMRF</b>	<b>C/P</b>	<b>W/C</b>	<b>TORT</b>	<b>L/S</b>	<b>TOTALS</b>
<b>Cash/Invest. Begin Month</b>	\$3,859,588.44	\$2,239,182.41	\$362,008.37	\$312,144.07	\$0.00	\$2,002,348.23	\$118,029.68	\$323,726.44	\$9,217,027.64
<b>Receipts</b>	\$834,016.00	\$546.77	\$33,327.48	\$64.93	\$0.00	\$1,357.36	\$127.39	\$118.62	\$869,558.55
<b>Disbursements</b>	\$579,720.16	\$67,245.73	\$61,101.10	\$22,407.17	\$0.00	\$0.00	\$16,539.82	\$0.00	\$747,013.98
<b>Cash/Invest. End Month</b>	\$4,113,884.28	\$2,172,483.45	\$334,234.75	\$289,801.83	\$0.00	\$2,003,705.59	\$101,617.25	\$323,845.06	\$9,339,572.21
<b>CASH IN BANKS</b>									
<b>Granville National Bank</b>	\$21,066.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,066.54
<b>First State Bank</b>	\$17,064.78	\$82,850.79	(\$79.78)	\$75,000.00	\$0.00	(\$13,983.08)	\$6,408.00	(\$120,000.00)	\$47,260.71
<b>North Central Bank</b>	\$10,370.98	\$35,934.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,305.64
<b>Total Cash in Banks</b>	\$48,502.30	\$118,785.45	(\$79.78)	\$75,000.00	\$0.00	(\$13,983.08)	\$6,408.00	(\$120,000.00)	\$114,632.89
<b>MONEY MARKET ACCTS.</b>									
<b>Granville National Bank</b>	\$658,528.82	\$58,795.48	\$11,468.35	\$0.00	\$0.00	\$0.00	\$5,343.99	\$0.00	\$734,136.64
<b>Rate 0.20%</b>									
<b>First State Bank</b>	\$400,452.61	\$237,568.62	\$151,394.55	\$116,883.47	\$0.00	\$88,915.29	\$62,210.07	\$268,404.22	\$1,325,828.83
<b>Rate 0.40%</b>									
<b>North Central Bank</b>	\$2,500,952.51	\$1,753,778.15	\$171,451.96	\$97,918.36	\$0.00	\$678,902.68	\$27,655.19	\$175,440.84	\$5,406,099.69
<b>Rate 0.30%</b>									
<b>Eureka Savings</b>	\$250,601.34								\$250,601.34
<b>Rate 0.60%</b>									
<b>Peru Federal Savings</b>	\$250,252.24								\$250,252.24
<b>Rate 0.25%</b>									
<b>USBank</b>	\$700.27								\$700.27
<b>Total Money Market Accts.</b>	\$4,061,487.79	\$2,050,142.25	\$334,314.86	\$214,801.83	\$0.00	\$767,817.97	\$95,209.25	\$443,845.06	\$7,967,619.01

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**Putnam County Comm. Unit School Dist. #535**

**Treasurers Report April 30, 2013**

PAGE 2 OF 2	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS
<b>C/D INVESTMENTS</b>									
<b>Granville National Bank</b>									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>First State Bank</b>									
29164 05/13/13 0.75%						\$710,508.18			\$710,508.18
30451 11/17/13 0.53%						\$206,343.18			\$206,343.18
31083 02/27/14 0.45%						\$333,019.34			\$333,019.34
									\$0.00
									\$0.00
<b>North Central Bank</b>									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>Auditor Adjustments</b>									
<b>Tree Fund</b>		\$3,580.29							\$3,580.29
<b>Assets</b>	\$12,392.93								\$12,392.93
<b>Adjustments</b>	\$0.01								\$0.01
<b>Liabilities</b>	(\$8,498.75)	(\$24.54)	(\$0.33)						(\$8,523.62)
<b>TOTAL CASH &amp; INVESTMEN</b>	\$4,113,884.28	\$2,172,483.45	\$334,234.75	\$289,801.83	\$0.00	\$2,003,705.59	\$101,617.25	\$323,845.06	\$9,339,572.21

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CERTIFIED CORRECT

*Alex F. Rolando*

04/30/13

# 2013-2014 IESA Registration

[Member Center](#) | [Log Out](#)

**Putnam County Jr. High School**  
 13183 North 350th Ave.  
 McNabb, IL 61335  
**County:** Putnam  
**Contact:** Mr. Carl B. Carlson, Prin.  
**Phone:** (815) 882-2800  
**Fax:** (815) 882-2299  
**[carlsonc@putnam.k12.il.us](mailto:carlsonc@putnam.k12.il.us)**

**Board Approval Date:** 5/20/2013

McNabb Putnam County		
Office Use Only		
Submitter	Carl B. Carlson	
Submitted	4/30/2013 12:59:03 PM	
Date Rcvd.		
Total Rcvd.		
Check No.		
Invoice	<input type="checkbox"/>	School ID <b>350</b>
Entry	<input type="checkbox"/>	Update ID <b>15949</b>

Register for the following activities:

Activity	Entries	Subtotal
	2013 A/AA Boys Baseball	\$50.00
	2013 A/AA Girls Softball	\$50.00
	2013 8A/8AA Girls Basketball	\$50.00
	2013 7A/7AA Girls Basketball	\$50.00
	2014 8A/8AA Boys Basketball	\$50.00
	2014 7A/7AA Boys Basketball	\$50.00
	2014 8A/8AA Girls Volleyball	\$50.00
	2014 7A/7AA Girls Volleyball	\$50.00
	2014 8A/8AA Boys Track	\$50.00
	2014 7A/7AA Boys Track	\$50.00
	2014 8A/8AA Girls Track	\$50.00
	2014 7A/7AA Girls Track	\$50.00
	2014 Scholastic Bowl	\$65.00
	2013-2014 MEMBERSHIP DUES	\$75.00
	<b>TOTAL FEES</b>	<b>\$740.00</b>

**Checks must be postmarked by June 03, 2013.**

**PLEASE PRINT TWO COPIES OF THIS PAGE**

- Keep one copy for your records
- Mail one copy with your **school check** to the IESA

**Mail to: IESA, 1015 Maple Hill Rd., Bloomington, IL 61705**  
**SCHOOL CHECK(S) ONLY — NO PERSONAL CHECKS/PURCHASE ORDERS**

**NOTE:** Your check is cashed using remote deposit (it is scanned and electronically deposited). Please use the following guidelines:

- Computer generated checks are preferred
- Blue or black ink only
- Print clearly
- Do not write over the numbers located across the bottom of the check
- Do not staple

**SECOND AMENDED INTERGOVERNMENTAL AGREEMENT ESTABLISHING  
PRAIRIECAT AND  
AUTHORIZING MEMBERSHIP IN PRAIRIECAT**

**\_\_\_\_\_ FULLY PARTICIPATING \_\_\_\_\_ BASIC ONLINE  
\_\_\_\_\_ UNION LISTING  
(Check appropriate participation level)**

WHEREAS, each of the entities listed on Exhibit A to this Agreement is either a local library established pursuant to the Local Library Act, 75 ILCS 5/ 1-0.1, et seq., a public library district established pursuant to the Public Library District Act, 75 ILCS 16/ 1-1 et seq., a school district established pursuant to state statute or another entity with a library organized and existing under the laws of the state of Illinois; and

WHEREAS, pursuant to Article VII, Sec. 10 of the Illinois Constitution of 1970, the Intergovernmental Agreement Act, 5 ILCS 220/ 1 et seq., and to the respective statutes pursuant to which each of the public libraries, library districts and school districts are established, the Governing Body of each of the said entities is empowered and authorized to enter into intergovernmental contracts and agreements for library services and the other entities with a library have the authority to contract for library services; and

WHEREAS, the Libraries that have signed this Agreement have determined that it is in their best interest to join together to provide the services outlined in this Agreement and have decided to create an intergovernmental entity called "PRAIRIECAT," voluntarily established by contracting Public Libraries, Library Districts and other entities with libraries to provide the services and automated library system described and set forth in this Agreement; and

WHEREAS, PRAIRIECAT was initially established in December, 2010 and it has permitted new members to join subsequent to its establishment.

NOW, THEREFORE, in consideration of the agreements hereinafter provided, and in further consideration of the execution of this Agreement by two-thirds of the libraries listed on Exhibit A, the Governing Board of the \_\_\_\_\_, (hereinafter referred to as "Library" or "Member") agree as follows:

1. Incorporation of Preambles. The above and foregoing preambles are incorporated herein and constitute a part of this Agreement.
2. Establishment of PRAIRIECAT. The Libraries that have signed this Agreement hereby establish an intergovernmental entity, as contemplated by the Intergovernmental Cooperation Act, which shall be known as the PRAIRIECAT for the purpose set forth in the next section.

3. Purpose. The purpose of PRAIRIECAT is to provide cost-effective and efficient resource discovery and acquisition for patrons of PrairieCat member libraries.

4. Definitions.

“Member” - Any library, library district or other entity with a library which has executed an agreement which is accepted by PRAIRIECAT on substantially the same terms as this Agreement.

“Integrated Library System” or “ILS” - The integrated library system used by PRAIRIECAT including all equipment and software that is used for automation of library functions.

“Fully Participating Member” - A library that has use of all existing application programs as described in Exhibit B, Functionality by Membership Level and whose users have full access to the benefits of the ILS. Fully Participating members are voting members and may hold any office.

“Basic Online Member” - A library that has limited use of existing application programs as described in Exhibit B, Functionality by Membership Level and whose users have limited access to the benefits of the ILS. Basic Online members are voting members and may hold any office.

“Union Listing Member” - A library that contributes its holdings to the database for resource sharing activities only and has limited use of existing application programs, as described in Exhibit B, Functionality by Membership Level. Patrons of the library are not included as part of the patron database of the ILS. Union listing members may not hold any office. The Union Listing standing group will select four representatives to be the group’s co-chairs. Each of the four representatives will have voting privileges at Delegates Assembly meetings. No alternates may be designated.

5. PRAIRIECAT Administrative Council. There is hereby established a board of directors which shall be called the PRAIRIECAT Administrative Council (“Council”). The Bylaws contain the details regarding membership on the Council, elections, meetings, duties, operation and voting of the Council.

6. Obligations/Duties of Members. The obligations and duties of Members are as follows:

- A. To comply with such other reasonable rules and regulations, including but not limited to the Bylaws, as amended, as may be established by PRAIRIECAT for the administration of the Agreement and ILS as well as all policies of PRAIRIECAT, as amended.

- B. To appropriate or budget annually its liabilities for participation in PRAIRIECAT and the ILS and to meet its obligations hereunder.
- C. To cooperate fully with any agent, employee, officer or independent contractor of PRAIRIECAT in any matter relating to the purpose and powers of PRAIRIECAT.
- D. To make payments promptly to PRAIRIECAT as established in the Bylaws and this Agreement.
- E. To execute any agreement or other documents with Vendors, such as a confidentiality agreement, required for operation of or participation in the ILS.
- F. To act promptly on all matters requiring approval by the Members and to not withhold such approval unreasonably or arbitrarily.
- G. To make its library materials available for interlibrary loan in accordance with the ILLINET Interlibrary Loan Code and to enter its collection into the ILS database.
- H. To take responsibility for purchasing and maintaining all equipment and telecommunications services necessary for access/connectivity to the PRAIRIECAT system. All such equipment must be compatible with PRAIRIECAT's system, as well as vendor and PRAIRIECAT guidelines.
- I. To acknowledge that the vendors of the ILS have or may have certain proprietary rights in connection with the ILS and to assume and accept responsibilities/liabilities related to any violation of said proprietary rights by its patrons or users.
- J. To take no action inconsistent with this Agreement as originally written or hereafter amended.
- K. To attend Delegates Assembly meetings (Fully Participating and Basic Online members and Union Listing representatives).

7. Powers and Duties of PRAIRIECAT. PRAIRIECAT may exercise any power, privilege, or authority, to perform and accomplish the purposes set forth in this Agreement and shall exercise such powers, privileges and authority through the PRAIRIECAT Administrative Council:

- A. To administer and supervise the ILS.
- B. To adopt Bylaws consistent with law and with this Agreement to govern its operation, which Bylaws shall include, among other things, provisions dealing with election of officers, meetings, voting,

operational services, committees, budgeting, assessment of fees and other policies.

- C. To employ or contract with agents, employees, vendors, independent contractors or other entities, including legal counsel, accountants and such other persons as may be necessary to provide any services required for the ILS or its implementation, to store any of the equipment required to carry out the services outlined in this Agreement and to accomplish the purposes of PRAIRIECAT.
- D. To purchase or lease equipment, machinery, or personal property necessary for the carrying out of the purpose of the ILS.
- E. To collect payments and assessments from Members.
- F. To procure insurance for the ILS against risks of loss or damage for an amount equal to the replacement cost of the equipment, subject to the usual conditions, stipulations and exceptions.
- G. To hold title to the ILS, except for any equipment held solely by a Member.
- H. To pass an annual budget.
- I. To carry out such other activities as are necessarily implied or required to carry out the purposes of the ILS.

8. Use of ILS. The Members will jointly determine the use of the ILS. PRAIRIECAT does not warrant or guarantee the ILS, nor shall PRAIRIECAT be liable for any damages resulting from the malfunction of the ILS.

9. LIMITATION OF LIABILITY/DAMAGES.

A. ANY SPECIFICATION, DESCRIPTION, OR OBJECTIVE IN THIS AGREEMENT CONCERNING THE OPERATION OF THE ILS IS A STATEMENT OF THE UNDERSTANDING OF THE PARTIES AS TO THE DESIGN AND SERVICE OBJECTIVES OF THE ILS, AND DOES NOT CREATE AN EXPRESS OR IMPLIED WARRANTY THAT THE ILS DOES OR WILL ALWAYS CONTINUE TO OPERATE AS DESCRIBED.

B. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, NEITHER PRAIRIECAT NOR ITS OFFICERS, ADMINISTRATIVE COUNCIL MEMBERS, EMPLOYEES OR AGENTS SHALL BE LIABLE TO OR THROUGH THE MEMBER FOR ANY DAMAGES, INCLUDING BUT NOT LIMITED TO DIRECT (WITH THE EXCEPTION OF PERSONAL INJURY AND PROPERTY DAMAGE DIRECTLY CAUSED BY WILLFUL AND WANTON CONDUCT), INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING BUT NOT LIMITED TO LOST PROFITS, LOST REVENUES OR FAILURE TO REALIZE EXPECTED

SAVINGS) SUSTAINED OR INCURRED IN CONNECTION WITH THE PERFORMANCE OR NONPERFORMANCE OF SERVICES UNDER THIS AGREEMENT, AND ANY AMENDMENTS THERETO, OR THE PROVISION, USE OR OPERATION OF THE ILS OR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT AND ANY AMENDMENTS THERETO, REGARDLESS OF THE FORM OF ACTION AND WHETHER OR NOT SUCH DAMAGES ARE FORESEEABLE.

C. NEITHER PARTY TO THIS AGREEMENT, INCLUDING THEIR OFFICERS, ADMINISTRATIVE COUNCIL MEMBERS, EMPLOYEES AND AGENTS, SHALL BE LIABLE IN ANY WAY FOR DELAYS, FAILURE IN PERFORMANCE, LOSS OR DAMAGE DUE TO FORCE MAJEURE CONDITIONS OR CAUSES BEYOND SUCH PARTY'S REASONABLE CONTROL.

D. ANY ACTION IN LAW OR IN EQUITY ARISING FROM OR IN CONNECTION WITH ANY MATTER UNDER THIS AGREEMENT MUST BE BROUGHT WITHIN TWO YEARS AFTER THE CAUSE OF ACTION HAS ACCRUED.

E. EXCEPT AS SET FORTH EXPRESSLY IN THIS AGREEMENT, NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE MADE BY PRAIRIECAT.

F. THE TERMS AND CONDITIONS IN THIS SECTION 9 SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

10. Notices. All notices of claims or any other notice required to be given pursuant to this Agreement, shall be in writing, shall be sent by certified mail and shall be addressed to or to such address or such other parties as the Parties may from time to time designate by notice as provided herein:

PRAIRIECAT  
c/o RAILS  
220 W 23<sup>rd</sup> Ave  
Coal Valley, IL 61240  
Attention: PRAIRIECAT Chair

And to:  
(Insert address and contact for Member)

Library name: \_\_\_\_\_

Address: \_\_\_\_\_

Attention: \_\_\_\_\_

11. Payments by Members – Assessments. Each Member shall pay all fees set forth on the PRAIRIECAT Annual Budget, Fee Schedule or any other costs and fees determined by the Members. Any Library joining PRAIRIECAT whose records must be migrated or entered into PRAIRIECAT must pay impact fees for joining PRAIRIECAT.

12. Rights of Members. Rights of each Member of PRAIRIECAT shall include the following:

- A. To enforce the obligations of PRAIRIECAT as set forth herein as a contractual obligation. This contract may be enforced in a court of law either by PRAIRIECAT itself or by any of its Members. The consideration for the obligations imposed herewith shall be based upon the mutual promises and agreements of the Members set forth herein.
- B. To participate on uniform and nondiscriminatory terms.

13. Amendments. The PRAIRIECAT Administrative Council may propose amendments to this Agreement at any time. The proposed amendment must be approved by a vote of at least two-thirds (2/3) of PRAIRIECAT Delegates Assembly Representatives.

14. Waiver. The waiver by any Library signing this Agreement or by PRAIRIECAT of any breach or violation of any provision of this Agreement shall not be deemed to be a waiver or a continuing waiver of any subsequent breach or violation of the same or any other provision of this Agreement.

15. Execution of Agreement. This Agreement may be executed in counterparts, each of which will be signed by one Member Library, and each separate Agreement and all such collectively constitute one original. Facsimile signatures shall be sufficient.

16. Financial Arrearages. In the event that a Member Library fails to meet any of its financial obligations, the Administrative Council may suspend participation of the Library and terminate integrated library services to the Library, including denial of access of the Library's computers to the database, until the Library makes payment. If such Member Library fails to make full payment within ninety (90) days after such termination of services, it shall be deemed to have voluntarily terminated and withdrawn from PRAIRIECAT, and shall be subject to the provisions of Section 18, with specific recognition of the continuing obligation of the Library to make payments, among any other payments due at the time of withdrawal, to the end of the PRAIRIECAT fiscal year in which the withdrawal occurs.

17. Assignment. Under no circumstances shall this Agreement be assigned by any party or be construed as one of agency, partnership, joint venture or employment between the Parties. The Parties shall each be solely responsible for the conduct of their respective officers, employees and agents in connection with the performance of their obligations under this Agreement.

18. Effective Date. Effective Date shall be the first day of the calendar month next following the month in which both the Member and the Delegates Assembly have duly approved and executed this Agreement or a substantially similar agreement. The contract shall be terminated at the end of the contract year, which is June 30.

19. Term and Termination. This contract shall be effective when signed by the Member and be in effect through June 30, 2013. After the initial contract period, the contract shall be automatically extended for successive one-year periods. Termination of contract requires notification to the Chair of the Delegates Assembly at least 180 days in advance of the next fiscal year. If the Agreement is terminated, the Member must pay all unpaid costs incurred up to and including the time of termination. The obligation to pay all such costs survives the termination of this Agreement. If the Member terminates the Agreement, the Member shall pay all costs incurred by PRAIRIECAT due to the Member's decision to leave PRAIRIECAT, including any work performed by PRAIRIECAT employees or agents after the termination of the Agreement. The process for withdrawal from PRAIRIECAT is outlined in the Bylaws.

20. Dissolution. PRAIRIECAT may be dissolved by a two-thirds (2/3) vote of the Delegates Assembly. If PRAIRIECAT dissolves, PRAIRIECAT will first offer title to all system hardware and software to any entity that is composed of at least 2/3 of all Delegates Assembly Members that had an executed agreement with PRAIRIECAT when the vote to dissolve was passed. If there is no such entity, Members shall have the right of first refusal regarding the purchase of all equipment, property and other assets of PRAIRIECAT and shall share in the proceeds, if any, in accordance with the Member's proportionate share of capital contributions, purchases, or balance on account. Surplus funds, if any, shall be distributed in the same manner.

21. Section Headings. The section headings inserted in this Agreement are for convenience only and are not intended to and shall not be construed to limit, enlarge or affect the scope or intent of this Agreement or the meaning of any provision hereof.

22. Validity and Savings Clause. In the event that any provision of this Agreement shall be declared by a final judgment of a court of competent jurisdiction to be unlawful or unconstitutional or invalid as applied to any Member, the lawfulness, constitutionality or validity of the remainder of this Agreement shall not be deemed affected thereby.

23. Governing Law. This Agreement shall be construed in accordance with the Constitution and laws of the State of Illinois.

**IN WITNESS WHEREOF**, the Library whose signature is set forth below, acting under the authority of its Governing Body, has caused this Agreement to be executed by its duly authorized officer. This Agreement shall be executed in several counterparts, each of which shall be signed by one Member Library, and each separate Agreement shall collectively constitute one original.

Name of Member: \_\_\_\_\_

BY: \_\_\_\_\_

---

(print name and title of representative authorized to execute this Agreement)

ATTEST:

BY: \_\_\_\_\_

---

(print name and title)

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

PRAIRIECAT:

BY: \_\_\_\_\_

(Kyla Waltermire, PrairieCat Chair)

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

**Adopted by the PrairieCat Delegates Assembly on 10/6/10**  
**Revised by the PrairieCat Delegates Assembly on 1/26/2011**  
**Revised by the PrairieCat Delegates Assembly on 1/23/2013**  
**Revised by the PrairieCat Delegates Assembly on 4/17/2013**

**IGA Exhibit A - PrairieCat Member List**

<b>Sierra Agency Code</b>	<b>Agency Name</b>	<b>Membership Tier</b>
	<b>FP = Fully Participating; UL = Union List</b>	
AA	Annawan-Alba Township Library	UL
AL	Alleman High School	UL
AM	Amboy CUSD #272	UL
AN	Andalusia Township Library	UL
AS	Annawan CSD #226	UL
BC	Boylan Central Catholic High School	UL
BD	Bourbonnais Public Library District	FP
BG	Byron CUSD #226	UL
BH	Black Hawk College	FP
BM	Bertolet Memorial Library District	UL
BR	Bradley Public Library District	FP
BV	Bureau Valley SD #340	UL
BY	Byron Public Library District	FP
CC	Coal City Public Library District	FP
CF	CUSD #2 - Serena	FP
CL	Colona District Public Library	FP
CN	Cortland Community Library	FP
CO	Cordova District Library	FP
CP	Charles B. Phillips Public Library District	FP
CR	Creston-Dement Public Library District	UL
CT	Clinton Township Public Library	FP
CY	Chadwick/ Milledgeville CUSD #399	UL
DB	Dakota CUSD #201	UL
DK	DeKalb Public Library	FP
DS	Durand CUSD #322	UL
EA	Earlville Public Library District	FP
ED	East Dubuque CUSD #119	UL
EJ	Ella Johnson Memorial Public Library District	FP
EL	Elizabeth Township Library	UL
EO	Eastland CUSD #308	UL
EP	East Dubuque District Library	UL
ER	Erie Public Library District	FP
FE	FHN Health Science Library	UL
FG	Franklin Grove Public Library	FP
FL	Flagg-Rochelle Public Library District	FP
FO	Forreston Public Library	UL
FP	Freeport Public Library	FP
FR	Fossil Ridge Public Library District	FP
GA	Galena Public Library District	FP
GE	Genoa Public Library District	UL
GI	Genesis Medical Center	UL
GK	Genoa-Kingston CUSD #424	UL
GL	Galena USD #120	UL
GP	Geneseo Public Library District	FP
GV	Graves-Hume Public Library District	FP
HC	Highland Community College	FP

**IGA Exhibit A - PrairieCat Member List**

<b>Sierra Agency Code</b>	<b>Agency Name</b>	<b>Membership Tier</b>
HD	Homer Township Public Library District	FP
HI	Moore Memorial Library District	UL
HK	Hinckley Public Library District	FP
HN	Hanover Township Library	UL
HO	Hononegah CUSD #207	UL
HV	Harvard CUSD #50	UL
HW	Hiawatha CUSD #426	UL
IH	Illinois Veterans Home - Manteno	FP
IL	Illinois Veterans Home - LaSalle	UL
JC	Joliet Township High SD #204	FP
JH	Julia Hull District Library	FP
JO	Johnsburg Public Library District	UL
KI	Kirkland Public Library	UL
KK	Kankakee Public Library	FP
KW	Kishwaukee College	UL
LE	Lena Community District Library	UL
LI	Limestone Township Library	FP
LN	Lanark Public Library	UL
LS	LaSalle Public Library	FP
MGLY	Mineral-Gold Public Library District	UL
MI	Mills & Petrie Memorial Library and Gymnasium	UL
MK	Mokena Community Public Library District	FP
ML	Malta Township Public Library	FP
MM	Mount Morris Public Library	UL
MN	Manteno Public Library District	FP
MO	Mount Carroll Township Public Library	UL
MP	Maple Park Public Library District	FP
MR	Morris Area Public Library District	FP
MS	Meridian CUSD #223	FP
MT	Manhattan-Elwood Public Library District	FP
MV	Moline SD #40	UL
MY	Mazon-Verona-Kinsman Elementary SD #2C	UL
NB	North Boone CUSD #200	UL
NL	New Lenox Public Library District	FP
OD	Odell Public Library	UL
OG	Oglesby Public Library District	FP
OK	Rochelle Elementary District #231	UL
OR	Oregon Public Library District	FP
OW	Orangeville SD #203	UL
PB	Polo CUSD #222	UL
PD	Plano Community Library District	FP
PE	Peotone Public Library District	FP
PF	Princeton Township High SD #500	FP
PK	Pankhurst Memorial Library	UL
PL	Pearl City CUSD #200	UL
PO	Polo Public Library District	FP
PP	Pearl City Public Library District	FP

**IGA Exhibit A - PrairieCat Member List**

<b>Sierra Agency Code</b>	<b>Agency Name</b>	<b>Membership Tier</b>
PR	Princeton Public Library	FP
PS	Pecatonica CUSD #321	UL
PT	Pecatonica Public Library District	FP
PU	Peru Public Library	FP
PX	Plano CUSD #88	FP
RA	Raymond A Sapp Memorial Township Library	UL
RC	RAILS	FP
RG	Rockford Lutheran Schools	UL
RH	River Bend CUSD #2	UL
RI	Rock Island/Milan SD #41	UL
RL	Reddick Public Library District	FP
RO	Robert W. Rowe Public Library District	FP
RV	River Ridge CUSD #210	UL
RW	Rochelle Township High SD #212	UL
RY	Rockridge SD #300	UL
SA	Sandwich District Library	FP
SB	South Beloit Public Library	FP
SC	Schmaling Memorial Public Library District	UL
SE	Seneca Public Library District	FP
SH	Sheffield Public Library	UL
SK	Stockton Township Public Library	UL
SM	Scales Mound CUSD #211	UL
SN	Somonauk Public Library District	FP
SR	Streator Public Library	FP
SV	Savanna Public Library District	UL
SY	Sycamore Public Library	FP
TC	Three Rivers Public Library District	FP
TR	Trinity Medical Ctr Library	FP
TW	Prophetstown-Lyndon-Tampico CUD#3	FP
UA	US Army Corps of Engineers Technical Library	FP
UC	Putnam County SD #535	FP
UE	Putnam County Public Library District	FP
UT	United Township High School SD #30	FP
WA	Walnut Public Library District	UL
WC	Warren CUSD #205	UL
WD	Western District Library	FP
WI	Western ILL Area Agency Aging	UL
WL	Wilmington Public Library District	FP
WN	Winnebago CUSD #323	UL
WR	Warren Township Public Library	UL
YK	Yorkville Public Library	FP

**IGA Exhibit B**  
**PrairieCat Functionality by Membership Level**

	<b>Union List</b>	<b>Basic Online</b>	<b>Fully Participating</b>
ENCORE – the public online catalog for PrairieCat	X	X	X
AIR PAC/MOBILE ENCORE – the mobile version of the public online catalog that can be used on smart phones and other devices	X	X	X
CATALOGING – access to the cataloging module to add, edit and withdraw library holdings	X	X	X
CHECKOUT/IN/RENEWAL – access to basic circulation functions to circulate materials; Union List libraries use this functionality only for resource sharing, not daily circulation	X	X	X
CIRCULATION NOTICES – centrally generated overdue and hold notices	X	X	X
STAFF INITIATED HOLDS – the ability for staff to place holds on behalf of patrons in Sierra; for Union List libraries this is for their ILL barcode patron only	X	X	X
CENTRAL SITE GENERATED REPORTS AND STATISTICS – standard reports and circulation statistics generated centrally either daily, monthly or annually	X	X	X
KIDS CATALOG – the graphic-based kid’s version of the public online catalog		X	X
PATRON REGISTRATION – the ability to add individual patron records to the database and fully track and manage circulation activity and library usage, generate individual notices, reports by patron characteristics		X	X
PATRON INITIATED HOLDS – the ability for patrons to place their own holds via Encore (the OPAC)		X	X
PATRON ACCOUNT– the ability for patrons to login to their account in the OPAC and view checkouts, renew materials, manage holds, update their contact information, store their reading history		X	X
PATRON EMPOWERMENT – the ability for patrons to add reviews and ratings, create lists, participate in community discussion		X	X
WEBPACPRO – the ability for staff to use the classic version of the catalog, particularly for browse and call number searching		X	X

	<b>Union List</b>	<b>Basic Online</b>	<b>Fully Participating</b>
FINES/BILLS/MANUAL CHARGES – access to accounting functionality which tracks fines, bills for unreturned materials and allows staff to add manual charges to an individual patron’s account; bill notices are generated centrally		X	X
OFFLINE CIRCULATION – access to the product that can be used as a backup when online circulation is not available; transactions can then be transferred to the system once online access is restored		X	X
SERIALS CONTROL – the module used to manage magazine subscriptions and display in Encore		X	X
PATRON API – software that allows for patron authentication for third party products such as ebooks, pc reservation systems, etc.		X	X
EPAY (INTEGRATED) – a direct interface in the patron’s account in Encore to pay bills via Illinois EPay through the Illinois Treasurer’s Office		X	X
E-COMMERCE (OTHER VENDORS) – the ability to interface with other E-Commerce vendors from the patron’s record (e.g., PayPal) for online payment of bills		X	X
TEXT MESSAGING – the ability to send text reminders to individual patrons when a hold is available or an item is overdue		X	X
TELEPHONE NOTICES FOR HOLDS/OVERDUES – a server that calls patrons when they have holds available for pickup or items overdue		X	X
PHONE RENEWAL – a server that allows patrons to call in and renew materials		X	X
TEST SYSTEM – PrairieCat’s locally hosted test system that is used for training, barcode testing and testing implementation of new services and settings		X	X
SIERRA REPORTER – web-based reporting with tools to analyze circulation and collection costs and trends without requiring complex Boolean queries. The seamless integration of circulation, patron, acquisitions, e-resource, and other data ensures complete and accurate reporting of all aspects of the library's operation. The web-based report interface provides a variety of pre-configured circulation, collection, and holdings reports with tools for exporting to a spreadsheet for further manipulation and analysis.		X	X

	<b>Union List</b>	<b>Basic Online</b>	<b>Fully Participating</b>
HOMEBOUND – the module that allows a library to manage circulation to patrons that are unable to visit the library, managing their reading lists, longer checkouts, etc.			X
MATERIALS BOOKING – the module that allows special materials to be booked or circulated differently – typically used for equipment, but could be used for meeting rooms or other items that need to be reserved to be used at a specific time			X
COLLECTION AGENCY – the module that allows libraries that are customers of Unique Management Services to interface fully with their system for sending patrons to collection; notices and status are fully automated in Sierra			X
RESERVE BOOK ROOM – the module usually used by academic members to manage items placed on reserve and circulated for shorter loan periods; could be used by other libraries for equipment, etc			X
CIRCA INVENTORY CONTROL – the module that allows members to inventory their collection using a wireless hand-held device, update status in real-time, and produce reports of missing items			X
ILL MODULE – the module that allows staff to manage outside PrairieCat ILL requests; this module allows ILLs to be checked out in Sierra, with Sierra-generated overdue notices, patrons able to see their ILLs in My Account, etc			X
PROGRAM REGISTRATION – the module that allows libraries to enter library programs in Sierra and manage registration lists, resources; patrons can register online via My Account			X
ACQUISITIONS – the module that allows libraries to manage their acquisitions via Sierra including full fund accounting if interested; Quick Click acquisitions allows for easy transfer or orders from vendor systems into Sierra			X
CREATE LISTS – the ability to create lists and output information via Sierra of any record type – bibliographic, item, orders, patrons, etc.			X

	<b>Union List</b>	<b>Basic Online</b>	<b>Fully Participating</b>
SIERRA STATISTICS – the module that allows staff to query the database for a real time report on a user-specified set of records; the values are simply totals without reference to dates. There is no ability to limit counts like Total Checkout or YTDCIRC by date in reports			X
WEB MANAGEMENT REPORTS – a web-based product that provides a selection of transaction-based reports, meaning that the system is reporting from stored information gathered as a result of circulation transactions; can specify a time period; can display information as a pie chart, bar graph, table, or all three at once			X

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING PRAIRIECAT AND AUTHORIZING MEMBERSHIP IN PRAIRIECAT**

**BE IT RESOLVED** by the Board of Education of \_\_\_\_\_ (hereinafter referred to as the "District") as follows:

- 1. **AUTHORITY:** This Resolution is adopted pursuant to the Intergovernmental Cooperation Clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, and the Illinois Public Library District Act (or the Illinois Local Library Act where applicable). The Board has the authority to enter into intergovernmental agreements for the provision of library services.
- 2. **FINDINGS:** The Board has reviewed the Second Amended Intergovernmental Agreement Establishing PRAIRIECAT and Authorizing Membership in PRAIRIECAT, a copy of which is attached hereto as Exhibit A and made a part hereof, and has determined that it is in the best interests of the Board to join PRAIRIECAT as a member library and that it approves the Agreement.
- 3. **AUTHORIZATION:** That the President and Secretary of this Board are, therefore, authorized and directed to execute the Intergovernmental Agreement For Library Computer Services.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2013 by the Board of Education pursuant to a roll call vote as follows:

AYES:  
NAYS:  
ABSENT:

**APPROVED** by the Board of Education of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

by \_\_\_\_\_  
President

ATTEST:

by \_\_\_\_\_  
Secretary



The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

May 2013

**Second Request**

To the Principal/IHSA Official Representative Addressed:

It's time again for your school to renew its membership in the Illinois High School Association. For the 2013-14 school term, IHSA membership will not require payment of membership dues or state series entry fees per action of the IHSA Board of Directors.

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2013-14 school term.

Your 2013-14 membership renewal is due by June 15, 2013. Please do not delay. Obtain your Board of Education's action on the membership resolution and fax it to (309) 663-7479 on or before June 15.

Sincerely,

Martin L. Hickman, Ed.D.  
Executive Director

**THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.  
DO NOT DETACH**

To: IHSA Executive Director

We certify that \_\_\_\_\_ High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur, it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on \_\_\_\_\_, 2013, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2013, through June 30, 2014.

\_\_\_\_\_  
Principal/Official Representative Signature

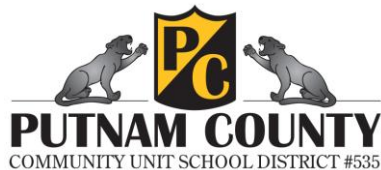
\_\_\_\_\_  
Board President or Board Secretary Signature

\_\_\_\_\_  
Please Type or Print Name and Phone Number

\_\_\_\_\_  
Please Type or Print Name and Phone Number

\_\_\_\_\_ High School \_\_\_\_\_, Illinois

13-14 Membership Renewal



## *Putnam County Elementary School*

326 S. 5<sup>th</sup> St.  
Hennepin, IL 61327

Phone Number 1-815-882-2800 opt 2

Fax Number 1-815-925-7435

“Where all students will learn and succeed, and all means ALL”

### **Putnam County Elementary School Principal's Board Report May 20, 2013**

- **Student Achievement**

Tremendous amount of student achievement and recognition in the last month- here is a list of our activities to educate, enrich, and honor our students:

- Spring Concert- We had our 3-5 Grade Spring Concert and 5<sup>th</sup> Grade Band Concert. What great performances by our kids! The Music department and I are looking at ways of improving that concert.
- Trash-2-Treasure- 4<sup>th</sup> Graders created, wrote about, and presented projects made of recycled items.
- Poetry- 5<sup>th</sup> Grade created Poetry Portfolios and shared them with the school.
- Weavers!- 3<sup>rd</sup> Grade studied Native Americans and their way of life and weaved projects to culminate this event.
- Lifeskills- Our 3<sup>rd</sup> & 4<sup>th</sup> Graders have been studying Lifeskills through the U of I Extension office.
- The High School FAA and Mr. Heiser came and built birdhouses with our 4<sup>th</sup> Graders-Animal Fair was rained out.
- 4<sup>th</sup> Grade had my sister-in-law come and speak about Brazil and Venezuela as she grew up there.
- We had our PTO Spring Bookfair.
- Our 5<sup>th</sup> Graders as part of their Life Science dissected Owl Pellets.
- 4<sup>th</sup> Grade had a monthly program of Picture Person. A resident artist came and taught a mini art lesson to our 4<sup>th</sup> graders.
- Our 5<sup>th</sup> Graders had a weekly lesson on business and economics by North Central Bank. Their culminating activities were to create a career profile and come up with a monthly budget based upon their career. They will visit the grocery store and bank later this month to learn more real life skills.
- We had 2 outstanding assemblies:
  - Mr. Kid Pro came and celebrated our Character Counts program for the year with a positive magic show.
  - We celebrated our Character Counts program for the year by drawing names of all the kids who earned a Catch me slip for being caught being

good and drew for a bike- Morgan Hundley and Antoine Jones were the winners.

**You can see that we provide many opportunities to enrich the lives of our students at PCES and provide them with a challenging curriculum that is well-rounded and focuses on their emotional, social, and behavioral needs in addition to their academic.**

- **Summer School**

I am in the process of planning Summer School for 2013. Teachers compiled a recommendation letter- (**see attached**). The recommendation was based on AIMSWEB scores and their recommendation in specific skills in the areas of Math and Language Arts. The list of skill deficiencies will be used to focus the instruction of the program and the staffing. I am currently in the process of looking at filling the Summer School spots with staff that will best fit the needs in the areas identified. I will have those recommendations in June.

- **Staffing for 2013-2014**

- I am in the process of interviewing for a 3<sup>rd</sup> Grade position for the 2013-2014 school year. I have a pool of very talented candidates and am working with the current 3<sup>rd</sup> Grade team to find the best candidate that will bring qualities that will enhance the education of our 3<sup>rd</sup> Graders.
- I am also in the process of examining the projected enrollment for the 2-13-2014 4<sup>th</sup> Grade class. The enrollment is up to 51 currently and will be projected to be 52-53 at the start of the school year. I will be discussing the necessity of the addition of a 4<sup>th</sup> Grade position.

- **Professional Development**

The 2:00 dismissal for Professional Development on May 8<sup>th</sup> was extremely beneficial. The time at PCES was spent with the 3<sup>rd</sup> & 4<sup>th</sup> Grade Teachers collaborating for next year and continuing the alignment process for Common Core Standards. The 6<sup>th</sup> Grade teachers from PCJH came and collaborated with our 5<sup>th</sup> Grade teachers.

- **End of Year**

- **Assembly**

We are going to honor our High Honor and Honor Roll Recipients, Perfect Attendance winners, and our Academic and Reading success with awards at our end of the year assembly on the last day of school.

- **Planning for 2013-2014**

- I am planning for next year with looking at improving:
  1. The schedule to allow the grade level teachers a common plan time.
  2. Ensuring the Common Core standards are being aligned with our curriculum
  3. Class Rosters are balanced and the best fit for teacher and student.
- We are also transiting our students to the grade levels that mean anew building. Carl and I coordinated 5<sup>th</sup> Grade Shadow days at PCJH- where the 5<sup>th</sup> Graders spent a day at the JR. High learning the routines and the teachers discussed it with them.
- Later this month the 2<sup>nd</sup> Graders are coming and visiting our 3<sup>rd</sup> Grade.

- **Curriculum Planning/EPIC**

- I am in the process of scheduling summer curriculum development for PCES. The time will be spent looking at our current curriculum, The Common Core standards in Math and English/Language Arts and the new Science standards.

The staff will then work to align their curriculum, gather resources to supplement, and began to form assessments. I will have a report on this project in July. This project was approved by the EPIC Council and proves EPIC is working for curriculum development and that it is a vital component of our school district.

- **PARCC**

I am a member of the PARCC committee for the region. This committee is reviewing the new assessments that are coming out for students PreK-12. Serving on the committee will allow me to keep PC school sin the forefront of knowledge of what is coming in the future for the state assessments.

- **Handbook**

I met with a handbook committee in April to discuss and examine the handbook for changes and improvements- (**see attached**)

- **AIMSWEB**

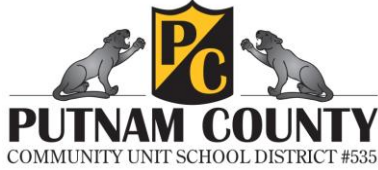
**Attached** is the AIMSWEB comparison for the 2012-2013 school year from the Fall, Winter, and Spring testing. These results are one piece of data that we will use to guide our curriculum and instruction. You can see we have areas in which we stayed in the same range, but still above the average- such as 5<sup>th</sup> Grade Fluency, and decreased from the start of the years- such as 3<sup>rd</sup> Grade Math Computation, and areas in which we increased- such as 4<sup>th</sup> Grade Math Computation. Overall we remain above trey state averages. This data is used to examine and improve our RtI program and our individual classroom curriculum and instruction.

- **Technology**

We have piloted the use of iPads in the 5<sup>th</sup> Grade classroom and we are currently planning on continuing that for next year and looking to improve their use as an instructional tool and how the students use them in their learning process.

- **Thank-you**

As this school year comes to an end, I just want to thank you personally for the opportunity to serve PCES and the school district. I have enjoyed this year greater than any year in my 16 years of education. This school district is a great one and I fortunate to play a small part in maintaining the high level of excellence.



**Putnam County Elementary School**

*Michael S. Olson, Principal  
olsonm@putnam.k12.il.us*

*326 S. 5<sup>th</sup> St. Phone Number 1-815-882-2800 opt 2  
Hennepin, IL 61327 Fax Number 1-815-925-7435*

**Putnam County Elementary School  
Jump Start Summer School  
July 29-August 8, 2013**

Dear Parent(s),

Your child, XXXXX, has been recommended to attend our summer instruction program. We feel that last year's **Jump-Start** program was a great success and we will be providing the same August program again this summer. We feel that additional educational support just prior to the start of school is a real advantage to your child. **The elementary summer program is scheduled for two weeks beginning on Monday, July 29, 2013.** Students will attend **four** days a week, Monday through Thursday, from 8:30 until 11:30. The last day of summer school is Thursday, August 8, 2013. This program will provide small classes designed to meet student needs in the area of math and reading. **The summer school for current 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students will take place at Putnam County Elementary School in Hennepin.**

**Transportation will be provided**

If you have any questions, please contact Mike Olson at Putnam County Elementary School or contact your child's teacher for more information about your child's needs.

Please indicate below whether or not your child will be attending.

**Return to school by Monday, May 20, 2013. Thank you**

\_\_\_\_\_ **Yes**, my child will attend the summer instruction program.

\_\_\_\_\_ **No**, my child will not attend the summer instruction program.

\_\_\_\_\_ Date \_\_\_\_\_  
Parent Signature

# Summer School Teacher Recommendation

2013

Please submit the names of those students whom you recommend for summer school.  
Summer school will be Monday through Thursday, July 29 through August 08, 2013.  
Students will attend from 8:30 until 11:30.  
Please return this form to the office by Friday, May 03, 2013  
Make additional copies as necessary, one for each student.

Student \_\_\_\_\_

Current Grade \_\_\_\_\_

Teacher \_\_\_\_\_

Please indicate learning area(s) and skill area(s).

### Language Arts

- (3, 4, & 5) \_\_\_\_\_ Language Study
- (3, 4, & 5) \_\_\_\_\_ Writing Application \_\_\_\_\_ Motivation
- (3, 4, & 5) \_\_\_\_\_ Critical Reasoning
- (3, 4, & 5) \_\_\_\_\_ Comprehension
- (3, 4, & 5) \_\_\_\_\_ Vocabulary
- (3, 4, & 5) \_\_\_\_\_ Elements of Presentation
- (3, 4, & 5) \_\_\_\_\_ Speaking and Presenting
- (4 & 5) \_\_\_\_\_ Author's Craft

### Mathematics

- (3, 4, & 5) \_\_\_\_\_ Number Sense/Properties/Relationships
- (3, 4, & 5) \_\_\_\_\_ Operation  
s
- (3, 4, & 5) \_\_\_\_\_ Measurement
- (4 & 5) \_\_\_\_\_ Basic Algebra
- (4 & 5) \_\_\_\_\_ Geometric Concepts

Comments:

## 2012-2013 School Year AIMSWEB Comparison

### 5th Grade

#### CBM-Fluency

Fall 2012  
 Tier 3: 5%  
 Tier 2: 14%  
 Tier 1: 81%

#### Maze

Fall 2012  
 Tier 3: 3%  
 Tier 2: 23%  
 Tier 1: 74%

#### M-Cap

Fall 2012  
 Tier 3: 2%  
 Tier 2: 29%  
 Tier 1: 69%

#### M-Comp

Fall 2012  
 Tier 3: 3%  
 Tier 2: 5%  
 Tier 1: 92%

#### CBM-Fluency

Winter 2013  
 Tier 3: 10%  
 Tier 2: 11%  
 Tier 1: 79%

#### Maze

Winter 2013  
 Tier 3: 5%  
 Tier 2: 16%  
 Tier 1: 79%

#### M-Cap

Winter 2013  
 Tier 3: 3%  
 Tier 2: 22%  
 Tier 1: 73%

#### M-Comp

Winter 2013  
 Tier 3: 2%  
 Tier 2: 6%  
 Tier 1: 91%

#### CBM-Fluency

Spring 2013  
 Tier 3: 8%  
 Tier 2: 14%  
 Tier 1: 78%

#### Maze

Spring 2013  
 Tier 3: 6%  
 Tier 2: 21%  
 Tier 1: 73%

#### M-Cap

Spring 2013  
 Tier 3: 17%  
 Tier 2: 32%  
 Tier 1: 51%

#### M-Comp

Spring 2013  
 Tier 3: 3%  
 Tier 2: 11%  
 Tier 1: 86%

### 4th Grade

#### **CBM-Fluency**

Fall 2012  
 Tier 3: 5%  
 Tier 2: 35%  
 Tier 1: 60%

#### **Maze**

Fall 2012  
 Tier 3: 13%  
 Tier 2: 19%  
 Tier 1: 68%

#### **M-Cap**

Fall 2012  
 Tier 3: 21%  
 Tier 2: 48%  
 Tier 1: 31%

#### **M-Comp**

Fall 2012  
 Tier 3: 5%  
 Tier 2: 26%  
 Tier 1: 69%

#### CBM-Fluency

Winter 2013  
 Tier 3: 2%  
 Tier 2: 29%  
 Tier 1: 68%

#### Maze

Winter 2013  
 Tier 3: 4%  
 Tier 2: 21%  
 Tier 1: 72%

#### M-Cap

Winter 2013  
 Tier 3: 11%  
 Tier 2: 37%  
 Tier 1: 52%

#### M-Comp

Winter 2013  
 Tier 3: 1%  
 Tier 2: 16%  
 Tier 1: 82%

#### CBM-Fluency

Spring 2013  
 Tier 3: 5%  
 Tier 2: 27%  
 Tier 1: 68%

#### Maze

Spring 2013  
 Tier 3: 4%  
 Tier 2: 33%  
 Tier 1: 63%

#### M-Cap

Spring 2013  
 Tier 3: 7%  
 Tier 2: 36%  
 Tier 1: 57%

#### M-Comp

Spring 2013  
 Tier 3: 5%  
 Tier 2: 10%  
 Tier 1: 85%

### **3rd Grade**

#### **CBM-Fluency**

Fall 2012  
Tier 3: 4%  
Tier 2: 16%  
Tier 1: 80%

#### **Maze**

Fall 2012  
Tier 3: 6%  
Tier 2: 31%  
Tier 1: 63%

#### **M-Cap**

Fall 2012  
Tier 3: 12%  
Tier 2: 22%  
Tier 1: 65%

#### **M-Comp**

Fall 2012  
Tier 3: 6%  
Tier 2: 18%  
Tier 1: 76%

#### CBM-Fluency

Winter 2013  
Tier 3 4%  
Tier 2 16%  
Tier 1 80%

#### Maze

Winter 2013  
Tier 3 4%  
Tier 2 26%  
Tier 1 66%

#### M-Cap

Winter 2013  
Tier 3 16%  
Tier 2 30%  
Tier 1 54%

#### M-Comp

Winter 2013  
Tier 3 1%  
Tier 2 24%  
Tier 1 74%

#### CBM-Fluency

Spring 2013  
Tier 3 6%  
Tier 2 12%  
Tier 1 82%

#### Maze

Spring 2013  
Tier 3 14%  
Tier 2 36%  
Tier 1 50%

#### M-Cap

Spring 2013  
Tier 3 11%  
Tier 2 47%  
Tier 1 42%

#### M-Comp

Spring 2013  
Tier 3 41%  
Tier 2 16%  
Tier 1 80%

#### Footnote:

Suggested Breakdown  
Percentage of Students  
Per Grade/Tier

Tier 3: 5%  
Tier 2: 15%  
Tier 1: 80%



**Principal's Report**  
**Prepared by Carl Carlson**  
**Putnam County Junior High**  
**May 15, 2013**

**Track**

The junior high track team sent eleven participants to the IESA State Finals in East Peoria on Friday, May 10<sup>th</sup> and Saturday, May 11<sup>th</sup>. The teams saw a great deal of success again this year. The 7<sup>th</sup> grade girls finished second at the LTC Conference meet. I would like to recognize that Noe Flores, 8<sup>th</sup> Grader, placed 5<sup>th</sup> in the state in the mile and 4<sup>th</sup> in the 400 meter. The student/athletes and coaches represented the school with class and dignity all season. Thanks to all for their hard work. I would also like to take this opportunity to again share the tremendous thanks to everyone that worked to help make the Sectional Track meet hosted by PCJH such a great success. The list of names that contributed was quite extensive. Again, this type of service demonstrates just how fortunate our students are to have so many go above and beyond the call of duty to support the school.

**End of the Year Schedule**

Every year, it seems like the school year passes by faster. It is amazing that the end of the school year is upon us. Graduation is in the final planning stages. Grades will be submitted and we will finalize our award winners to be recognized prior to school being dismissed. The 8<sup>th</sup> graders will begin their graduation practices on Monday, May 20<sup>th</sup>. We are planning to hold our Academic Award Assembly at 9:00 AM on Thursday, May 23<sup>rd</sup>. We will hold our Extracurricular Award Ceremony on Tuesday, May 21<sup>st</sup> at 2:00 PM. Our last Incentive Day is scheduled for Thursday, May 30<sup>th</sup>. We have planned a school wide play day and cook out for that day. Report Card day is Monday, June 3<sup>rd</sup>.

**Handbook Update**

I wanted to provide a brief update on the status of our parent-student handbook. I would like to thank Rollie Copeland for taking a look at the handbook on such short notice. We have aligned our handbooks with the Illinois Principal Association (IPA) model student handbook. This resource has been very helpful.

The handbook is looking at three additions or revisions based on staff input. First of all, Katie Main, our school nurse, wanted to make sure the following two pieces get added to our current handbook as stated below.

***Asthma Medication and EpiPen***

*A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a "Medication Administration/Consent Form" and "Asthma Inhaler or Epinephrine Auto injector Authorization Form."*

*The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.*

*Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.*

Secondly, the staff at PCJH wanted to revamp our late homework and academic lunch detention policy. We used to follow a zero tolerance policy up until a couple years ago. A student that came to class with unfinished work received zero credit. The work assigned is helpful in preparing students to move forward in units of study and to assess the level of understanding. The past two years, we have followed the adopted policy that students with incomplete homework would attend an academic lunch detention instead of going to recess. An assignment that was one day late could receive up to 70% credit and anything over two days late would be a zero. If a student earned ten academic lunch detentions (ALD), they were assigned an after school detention for repeated missing work. After that every 5<sup>th</sup> ALD in the grading period results in an additional after school detention. A student that exceeds twenty faces either an in-school or out of school suspension. The total for each student would start over each grading period. The staff would like to see the level of responsibility increase as students advance in each grade. The proposal is as follows:

**Late/Missing Homework/Academic Lunch Detention Policy**

*6<sup>th</sup> Grade – Late or missing homework policy remain exactly the same as it has the past two years as described above.*

*7<sup>th</sup> Grade – Late or missing homework policy – Each student that exceeds twenty academic lunch detentions will receive zero credit for late or missing assignments. The students' number of ALD – academic lunch detentions - total would start over after the first semester.*

*8<sup>th</sup> Grade – Late or missing homework policy – Each student that exceeds twenty academic lunch detentions at any point in the school year will receive zero credit on late or missing homework. This total would not start over for an eighth grade student after semester.*

The third major change in the handbook that we at PCJH would like to have approved is changing our Grade Point Average (GPA) Scale from a five-point scale to a four-point scale. The high school has also made a request to have next year's 9<sup>th</sup> and 10<sup>th</sup> grade transition to this GPA scale. I want to make sure that we are consistent between the junior high and high school. We would like to convert to the following scale:

A = 4.0      B = 3.0      C = 2.0      D = 1.0      F = 0.0

The one area that I believe might need further research and discussion is in regards to the current grading scale. I have concern that our current grading scale and ultimately the GPA a student will receive may not be aligned with what college and universities consider grade equivalent. For example, a student with a 3.6 GPA would be considered as having a 90% average. If college and universities follow the ten point grading scale that would translate into an A-. However, on our current grading scale that GPA would translate into a B letter grade. As mentioned, I want to make sure that the JH and HS are consistent with the GPA. I also want to make sure that as rigor increases with college and career preparation that our expectations and scales are aligned as needed to avoid confusion.

### **Overall Atmosphere**

The weather has finally become the seasonal expectation. It has also sparked and accelerated students and staff realizing just how close we are to the end of school. Again, I have to say that I believe both groups have worked extremely hard this year. The month of May continues to be insane as everyone tries to get everything accomplished. My emphasis is to hold the morale together. The work on finalizing schedules, exploratory courses, assignment of teachers and staff, and even developing student schedules is a bit behind my personal schedule. Some recent developments with staff and student placement need to be finalized. Once in place, the final planning will run very smooth. The end of the year always has mixed emotions with anticipating summer vacation but also trying to enjoy the last few days of student filled classrooms.

Overall, it has been another very productive and successful year. There have been some speed bumps along the way but working through those obstacles only makes everyone better. I would like to personally thank all the school board members for your continued support. We at PCJH look forward to preparing for another great year.

**Putnam County High School  
Principal Report  
May 20, 2013**

**Graduation and Semester Exams**

Senior finals are May 16 and 17 and freshman thru juniors are May 29 and 30. All teachers are required to give a final exam. Graduation is Friday, May 24, starting at 7:00 pm. I will not be leading the ceremony because my daughter is getting married. Mr. McCracken has volunteered to stand in for me. Thank you BOSS!!!

**Athletics**

We are hosting both the baseball and softball IHSA regionals. We also are seeded number 1 in both regionals. GO PANTHERS!!!

**Student Handbook**

The PCHS handbook committee met and discussed changes to the 2013-14 student handbook. Required material to the handbook included:

- Student Records
- Starting with the class of 2015 we will be using a 4 point scale
- Add Physical Education and Driver Education to the list of GPA classes
- Add community service to the graduation requirement
- Add Medications at School
- Add Student Athlete Concussions and Head Injuries
- Add Truancy paragraph
- Add Alert Now to Cancellations

**School Benchmarks**

Our sophomores showed improvement from the start of the year. Our freshman showed improvement in math but not as well in reading.

Grade		Grade		Grade	
10	Fall Math	10	Winter Math	10	Spring Math
Students	71	Students	72	Students	69
At/Above	54 76%	At/Above	59 82%	At/Above	61 88%
Below		Below		Below	
40	11 15%	40	5 07%	40	3 4%
Below		Below		Below	
25	3 4%	25	7 10%	25	2 3%
Below		Below		Below	
10	3 4%	10	1 01%	10	3 4%

Grade		Grade		Grade	
10	Fall Reading	10	Winter Reading	10	Spring Reading
Students	71	Students	60	Students	68
At/Above	43 61%	At/Above	31 52%	At/Above	45 66%
Below		Below		Below	
40	8 11%	40	15 25%	40	12 18%
Below		Below		Below	
25	14 20%	25	10 17%	25	10 15%
Below		Below		Below	
10	6 8%	10	4 7%	10	1 1%

Grade 9 Students	Fall Math 68	Grade 9 Students	Winter Math 51	Grade 9 Students	Spring Math 68
At/Above	42 62%	At/Above	31 61%	At/Above	51 75%
Below		Below		Below	
40	10 15%	40	5 10%	40	8 12%
Below		Below		Below	
25	9 13%	25	10 20%	25	5 7%
Below		Below		Below	
10	7 10%	10	5 10%	10	4 6%
Grade 9 Students	Fall Reading 68	Grade 9 Students	Winter Reading 67	Grade 9 Students	Spring Reading 67
At/Above	42 62%	At/Above	37 55%	At/Above	36 54%
Below		Below		Below	
40	14 21%	40	11 16%	40	12 18%
Below		Below		Below	
25	5 7%	25	13 19%	25	13 19%
Below		Below		Below	
10	7 10%	10	6 9%	10	6 9%

**Community Service Handbook Is Attached  
Changes to the PCHS Handbook**

**Putnam County CUSD #535  
Universal Screening  
2012-2013**

**8th Grade**

**CBM-Fluency (60)**

Fall 2012  
Tier 3: 3%  
Tier 2: 14%  
Tier 1: 83%

**Maze (59)**

Fall 2012  
Tier 3: 9%  
Tier 2: 15%  
Tier 1: 76%

**M-Cap (60)**

Fall 2012  
Tier 3: 15%  
Tier 2: 8%  
Tier 1: 77%

**M-Comp (60)**

Fall 2012  
Tier 3: 3%  
Tier 2: 9%  
Tier 1: 88%

**CBM-Fluency (60)**

Winter 2013  
Tier 3: 2%  
Tier 2: 20%  
Tier 1: 78%

**Maze(60)**

Winter 2013  
Tier 3: 7%  
Tier 2: 20%  
Tier 1: 73%

**M-Cap (60)**

Winter 2013  
Tier 3: 22%  
Tier 2: 8%  
Tier 1: 70%

**M-Comp (60)**

Winter 2013  
Tier 3: 8%  
Tier 2: 15%  
Tier 1: 77%

**CBM-Fluency (58)**

Spring 2013  
Tier 3: 7%  
Tier 2: 19%  
Tier 1: 74%

**Maze(58)**

Spring 2013  
Tier 3: 5%  
Tier 2: 14%  
Tier 1: 81%

**M-Cap (59)**

Spring 2013  
Tier 3: 8%  
Tier 2: 14%  
Tier 1: 78%

**M-Comp (59)**

Spring 2013  
Tier 3: 8%  
Tier 2: 2%  
Tier 1: 90%

**7th Grade**

**CBM-Fluency (68)**

Fall 2012  
Tier 3: 0%  
Tier 2: 29%  
Tier 1: 71%

**Maze (69)**

Fall 2012  
Tier 3: 6%  
Tier 2: 30%  
Tier 1: 64%

**M-Cap (69)**

Fall 2012  
Tier 3: 9%  
Tier 2: 20%  
Tier 1: 71%

**M-Comp (69)**

Fall 2012  
Tier 3: 12%  
Tier 2: 7%  
Tier 1: 81%

**CBM-Fluency (72)**

Winter 2013  
Tier 3: 4%  
Tier 2: 29%  
Tier 1: 67%

**Maze (72)**

Winter 2013  
Tier 3: 10%  
Tier 2: 40%  
Tier 1: 50%

**M-Cap (72)**

Winter 2013  
Tier 3: 18%  
Tier 2: 8%  
Tier 1: 74%

**M-Comp (72)**

Winter 2013  
Tier 3: 10%  
Tier 2: 12%  
Tier 1: 78%

**CBM-Fluency (70)**

Spring 2013  
Tier 3: 7%  
Tier 2: 34%  
Tier 1: 59%

**Maze (70)**

Spring 2013  
Tier 3: 14%  
Tier 2: 34%  
Tier 1: 51%

**M-Cap (71)**

Spring 2013  
Tier 3: 15%  
Tier 2: 17%  
Tier 1: 68%

**M-Comp (71)**

Spring 2013  
Tier 3: 11%  
Tier 2: 7%  
Tier 1: 82%

**Putnam County CUSD #535  
Universal Screening  
2012-2013**

**6th Grade**

**CBM-Fluency (60)**

Fall 2012

Tier 3: 10%  
Tier 2: 30%  
Tier 1: 60%

**Maze (60)**

Fall 2012

Tier 3: 16%  
Tier 2: 32%  
Tier 1: 52%

**M-Cap (59)**

Fall 2012

Tier 3: 15%  
Tier 2: 17%  
Tier 1: 68%

**M-Comp (59)**

Fall 2012

Tier 3: 10%  
Tier 2: 20%  
Tier 1: 70%

**CBM-Fluency (61)**

Winter 2013

Tier 3: 8%  
Tier 2: 31%  
Tier 1: 61%

**Maze (61)**

Winter 2013

Tier 3: 15%  
Tier 2: 23%  
Tier 1: 62%

**M-Cap (60)**

Winer 2013

Tier 3: 18%  
Tier 2: 25%  
Tier 1: 57%

**M-Comp (60)**

Winter 2013

Tier 3: 3%  
Tier 2: 22%  
Tier 1: 75%

**CBM-Fluency (60)**

Spring 2013

Tier 3: 13%  
Tier 2: 25%  
Tier 1: 62%

**Maze (61)**

Spring 2013

Tier 3: 21%  
Tier 2: 29%  
Tier 1: 50%

**M-Cap (60)**

Spring 2013

Tier 3: 25%  
Tier 2: 3%  
Tier 1: 72%

**M-Comp (60)**

Spring 2013

Tier 3: 5%  
Tier 2: 12%  
Tier 1: 83%

**Footnote:**

Suggested Breakdown  
Percentage of Students  
Per Grade/Tier

Tier 3: 5%  
Tier 2: 15%  
Tier 1: 80%

**2nd Grade**

2012-13

**Curr. Base Measurement****M-Concepts & Application**

	Fall	Winter	Spring		Fall	Winter	Spring
Tier 3:	6%	6%	6%	Tier 3:	2%	9%	9%
Tier 2 :	30%	32%	32%	Tier 2:	29%	17%	37%
Tier 1:	64%	62%	62%	Tier 1:	69%	74%	54%

**Math-Computation**

	Fall	Winter	Spring
Tier 3:	22%	14%	12%
Tier 2:	25%	38%	9%
Tier 1:	53%	48%	78%

**1st Grade****CurrBaseMeas-Fluency****Math-Computation**

	Fall	Winter	Spring		Fall	Winter	Spring
Tier 3:	5%	2%	2%	Tier 3:	16%	14%	6%
Tier 2:	35%	9%	15%	Tier 2:	17%	45%	19%
Tier 1:	60%	89%	83%	Tier 1:	67%	41%	75%

**Kindergarten****Letter/Name/Fluen.****Phon. Segmentation**

	Fall	Winter	Spring		Winter	Spring
Tier 3:	12%	5%	5%	Tier 3:	2%	9%
Tier 2:	26%	12%	15%	Tier 2:	2%	25%
Tier 1:	62%	83%	80%	Tier 1:	96%	66%

**Letter/Sound/Fluency****Nonsense Word Fluen.**

	Winter	Spring		Winter	Spring
Tier 3:	0%	7%	Tier 3:	1%	0%
Tier 2:	3%	12%	Tier 2:	12%	7%
Tier 1:	97%	81%	Tier 1:	87%	93%

**Missing Numbers****Num. Identification**

	Fall	Winter	Spring		Fall	Winter	Spring
Tier 3:	16%	3%	2%	Tier 3:	12%	7%	12%
Tier 2:	5%	15%	8%	Tier 2:	18%	18%	14%
Tier 1:	79%	82%	90%	Tier 1:	70%	75%	75%

**Qty. Discrimination****Oral Counting**

	Fall	Winter	Spring		Fall	Winter	Spring
Tier 3:	10%	3%	2%	Tier 3:	14%	8%	3%
Tier 2:	8%	10%	19%	Tier 2:	23%	23%	9%
Tier 1:	82%	87%	80%	Tier 1:	63%	69%	88%

**Footnote:**

Suggested breakdown percentage of students per grade/tier	Tier 3: 5%	Tier 2: 15%	Tier 1: 80%	*Numbers reflect 100% of the student population regardless of specialized placement.
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## ***May Principal's Report From the Desk of Mrs. Cross***

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- **Early Dismissal Time:** During our May early dismissal teachers and paraprofessionals were all trained by the PC Emergency Response Team on AED and CPR techniques. This was a training that was going to be conducted earlier, but had to be canceled due to unforeseen circumstances for the trainers. The PCPS staff is now trained and "certified" for a full calendar year. Any new staff hired in the fall will be trained with another building's team.
- **Kindergarten Rodeo:** On April 26<sup>th</sup> we had the Kindergarten Rodeo at the Primary School. This was a day filled with trying food from the West, reading stories, lassoing a wooden horse, dressing the part of a cowboy, special stories from the superintendent and principal, and many more center activities in the gym. It was a very exciting day for them and one that we are sure they won't forget.
- **Handbook Committee:** The Primary Handbook Committee finalized the handbook Monday, May 13<sup>th</sup>. There were many great suggestions by the members of the committee. A copy is included in this month's BoardBook for your approval.
- **Report Card Committee:** This committee has been working on how to report student progress and use the new Common Core Standards AND have it all still make sense to the families. This has been a challenge, but the team has done a fantastic job looking at samples from other districts, using the Common Core Standards and what we have done for grading in the past. The samples, conversation and talent on the team have led to a great template for the new report card sample. The second challenge to address will be explaining the new Standards and report card to parents in an easy possible manner. We believe that we will be ready by August/September to roll it out for use.
- **Activity Planning Committee:** The Activity Committee is continuing their work for the 2013-14 school-year. May activities will be planned-out in advance and surround the schedule, ages of the students and the new requirements of the Common Core Standards. Those activities will be shared with the Board each month next year.
- **Earth Day Events:** This year students in each grade level participated in classroom writing and reading activities for Earth Day as well as a local citizenship project. Kindergarten students picked-up garbage and sticks in the "backyard" of the school while the 1<sup>st</sup> grade students did the "front yard" of the school. It looked fantastic. The 2<sup>nd</sup> grade will be going Hopkins Park tomorrow to clean-up the area there. They have taken the projects seriously and we are very proud of their work.

- **Primary Summer School:** Parents are currently signing their children up for the summer Jump Start Program. Students were recommended based on classroom observation/assessment, Guided Reading levels, Title I services or the AIMSweb assessment that is given three times a year. We hope to serve approximately 20 students during the 8 days of Jump Start.
- **School House Rocks:** On May 1<sup>st</sup> our students PreK-2<sup>nd</sup> grade were invited to the high school to watch the musical, School House Rocks. We were so please to be invited and the students were all more than happy to share their favorite parts of the productions. (And it was a beautiful day to walk the lawn!) A BIG thank you to the High School for the invitation!
- **Fine Arts Festival:** On May 7<sup>th</sup> we had our K-2<sup>nd</sup> grade Fine Arts concert at the high school. Students at each grade level made are projects that were displayed on the wall and depending on what grade they are in they sang 3 or for songs around the theme of our Character Counts program. The students enjoyed their time under the spotlight and on the stage!
- **Reader's Theater:** On May 16<sup>th</sup> Mrs. Ibarra and approximately 10 students came to the Primary in order to do two Reader's Theaters for Kindergarten and 1<sup>st</sup> grade. One book was familiar to students and the second was not. The students worked for a month to prepare and did a great job. The Primary students loved the production and asked questions and laughed at the funny parts. They learned about reading with expression and telling a story like it was really happening. We hope this becomes an annual event! Thank you to Mr. Carlson and Mrs. Ibarra for thinking of us!
- **Drills:** The last of the required drills was completed on May 9<sup>th</sup>. The report for the year has been faxed to the Regional Office of Education. We conducted one bus drill, three fire drills, two tornado drills, two earthquake drills and three Cod Red drills this year. This is more than what is required, but I feel it is appropriate to train the younger students more often so they do not fear the process as much as possible.
- **AIMSweb Report:** Please see attached report for the Primary School.

**Transportation Update  
May 15, 2013**

- 4/19/13** Mr. Carlson called and reported that one of the bus drivers did not pick up several students on her route, even though the flooding had not affected that part of the bus route. I called Illinois Central and talked to Bobbie about this problem. She provided follow-up with the driver.
- 4/29/13** As reported previously in more detail, there was a bus/car accident south of Granville on the morning of April 29. The bus driver was not at fault, and thankfully all students were safe. To be certain of their safety, we had all of them transported to St. Margaret's Hospital in Spring Valley.
- 4/30/13** Three girls from Orange Bus were brought into the primary school because of behavior issues on that bus. I talked with the girls to determine the nature of the problems with this reported incident. All of them were from the elementary school, and I called Mike so that he could further address the issues, resulting in appropriate consequences.
- 5/7/13** A report came to our district office about an emergency door that would not open on the Pink Bus. I called Bobbie at Illinois Central, and she said that it would be addressed. Apparently, the door could open, but it would not open easily.
- 5/10/13** A parent called me to report problems with bullying on the Black Bus. The parent also complained about the driver, and I contacted Illinois Central to investigate the matter.

**BUS BID - REBID 5/10/13**

<u>SCHOOL</u>	<u>BUS COMPANY</u>	<u>SCHOOL YEAR</u>			<u>TOTAL</u>
		<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>Putnam County</b>	ICSB	\$ 583,903.50	\$ 598,501.09	\$ 613,463.61	\$ 1,795,868.20
	Johannes	\$ 645,829.45	\$ 688,436.02	\$ 691,832.96	\$ 2,026,098.43
<b>Depue</b>	ICSB	\$ 72,100.00	\$ 73,902.50	\$ 75,750.50	\$ 221,753.00
	Johannes	\$ 72,583.00	\$ 75,124.00	\$ 77,752.50	\$ 225,459.50
<b>Ladd</b>	ICSB	\$ 103,425.00	\$ 106,013.25	\$ 108,659.25	\$ 318,097.50
	Johannes	\$ 72,583.00	\$ 75,124.00	\$ 77,752.50	\$ 225,459.50

**AVERAGE COST/YEAR**

	<b>Putnam Co</b>	<b>Depue</b>	<b>Ladd</b>
ICSB	\$ 598,622.73	\$ 73,917.67	\$ 106,032.50
Johannes	\$ 675,366.14	\$ 75,153.17	\$ 75,153.17

**DIFFERENCE/YEAR**

<b>Putnam Co (/ICSB)</b>	<b>Depue (/ICSB)</b>	<b>Ladd (/Johannes)</b>
\$ 76,743.41	\$ 1,235.50	\$ 30,879.33

**TOTAL DIFFERENCE**

<b>Putnam Co</b>	<b>Depue</b>	<b>Ladd</b>
\$ 230,230.23	\$ 3,706.50	\$92,638.00

MEMORANDUM

To: Superintendent Jay McCracken  
Superintendent Michelle Zeko  
Superintendent Randy Otto

From: Jim Peters

Date: May 15, 2013

**ATTORNEY/CLIENT PRIVILEGED**

Re: Review of Bus Re-Bid Materials

I have reviewed the bid submissions that were opened on May 10, at 10:00am. As you are aware First Student opted not to submit a bid in the rebid process, so only Illinois Central School Bus and Johannes Bus Company supplied bids.

All necessary bid elements were provided by both parties during this round of bid submissions, and there do not appear to be material defects which require any District to reject any bids submitted by the companies. However, upon further review there are several items I wish to bring to your attention.

As it relates to the overall contract price for each district, I have provided you with a spreadsheet summarizing this information. While the spreadsheet speaks for itself, I've considered this spreadsheet in comparison with the spreadsheet we provided you with regard to the first bid process earlier this spring. With regard to Putnam County, ICSB's bid decreased from its prior bid, while Johannes' bid increased over its prior bid. ICSB's and Johannes' bid both decreased slightly for DePue over their prior bid. Lastly, ICSB's bid increased slightly for Ladd, while Johannes' bid decreased substantially with regard to the Ladd routes.

With regard to DePue, I'd also point out that while the ICSB bid is, each year and on average, a bit higher than the Johannes bid in terms of "total annual costs" listed on the pricing sheets, Johannes has slightly lower extracurricular costs listed. Randy, to the extent you'd like me to run calculations/estimates on how much such an extracurricular cost difference may amount to, please let me know.

As it relates to the bids submitted by Illinois Central School Bus, ICSB points out in its bid specs that our required insurance requirements are not met by them. Specifically, they point out their insurance carrier is not licensed in the state of Illinois but is permitted to do business within Illinois. We have verified that this is the case, and do not believe that this constitutes a material defect. Furthermore, their insurance does not at present explicitly provide for the Board/District/etc to be additionally named insured, but they insist that these parties are automatically incorporated as additional insured under the policy. So long as this is in fact the case (and we can (and will) insist upon it at the time

Districts enter into any contracts with ICSB), I do not believe that these circumstances present a material problem.

Next, the average age of the fleet proposed by ICSB seems to be approximately 8 years old. This is outside the 5 year average age requested by the districts. Further there are buses that date back to 2002 and 2000 in the proposed fleet that fall outside of the 10 year single bus age restriction placed upon bidders. However, these requirements were set forth in the section of the specifications dealing with “contract” requirements, as opposed to “bid” requirements. We’ve received written assurances from ICSB that if awarded a contract they will comply with the aforementioned requirements.

Finally, when reviewing the bid for Illinois Central there is no clear indication as to which type of fuel is being used. In the re-bid it was clearly stated that the type of fuel to be used was to be provided. However this is an informational deficiency only, and is clearly not a “material defect”.

Upon review of the submission by Johannes Bus Company I note that while the average age of the fleet proposed is currently within the “no older than 5 years old” category, by completion of the contract it will not be. This also applies to the 10 year single unit age limitation, as their two 2004 buses will be beyond before the end of the contract. I have reviewed this matter with a representative of the Johannes Bus Company, who indicates that if awarded the bid his company will comply with the aforementioned requirements.

Next, while not specifically required in the bid specification portion of the materials, Johannes provides no information on its bus training procedures and maintenance routines, etc. This information appears in the “Contract” portion of the specs and does not have to be in the packet. ICSB provided this type of information. To the extent you feel such information is critical to your District’s review of the bids, please let me know and I can send you the ICSB material. We can also inform Johannes that we’ll need to review such information prior to entering into any contract with Johannes in order to confirm that it complies with minimum requirements.

As I’ve reviewed with each of you over the telephone, I note generally that the list of traffic violations supplied by ICSB was substantially longer than the list of violations provided by Johannes Bus Company. I’ve provided you with this information. While weighing this information you’ll want to keep in mind the fact that ICSB represents far more Districts. If you’d like a copy of the ICSB client list in order to further analyze this differential in reported violations (or would like me to further analyze the differential) please let me know.

Finally, I note that the audited financial information provided/made available by the bus companies has been reviewed. I do not believe that any of the information provided would be perceived by the Districts as disqualifying. However, if you would like a copy of the ICSB audited information, let me know and I’ll send it to you. Likewise, if you

would like a summary of the Johannes information (which I've reviewed and taken notes regarding), please let me know and I'll provide you with such a summary.

In conclusion, I believe that all three Districts would have the ability to choose the lowest bid submitted by the bidders, with little risk of subsequent problems relating to the bid process. Further, I believe that the DePue District and the Putnam County District may have a sufficient basis to elect the second lowest bidder. However, the much greater price differential regarding the Putnam County bids (both in absolute and percentage terms) would present Putnam County with a greater challenge in terms of properly articulating the basis/bases for such a decision. In the event that any of your Districts desire to move forward with a bidder that is not the lowest-price bidder, I'd strongly suggest that we confer further regarding the articulation of such a decision.

Thank you for allowing our office to be of assistance with regard to this process. If you have any questions please do not hesitate to contact me.

## **Transportation Contract**

**To provide additional discussion time regarding our transportation contract decision, I have asked our lawyer if it would be advisable for us to award the bid and enter into a contract at the June Board Meeting. He agrees that this would make sense, as our decision is a tough one.**

**Illinois Central is obviously the low bidder, and on the surface, that company would be awarded the contract. However, we are also quite aware that Illinois Central does not enjoy the best reputation in Putnam County. We need to have time for additional discussion before I make my final recommendation to you. Safety must always be our primary concern, but fiscal responsibility is also extremely crucial....especially with the potential of reduced transportation funding from the State of Illinois.**

**Jim Peters, of Zukowski Law Offices, has conducted a thorough review of the bids, and he believes that action in June will provide sufficient time for implementation of the new contract. I look forward to further discussion with all of you regarding this important matter.**

**Investment Update  
May 15, 2013**

**On 5/9/2013, the CD in the amount of \$710,946.16 was awarded to First State Bank in McNabb. It has a twelve month term, and the rate is 0.48%.**

**North Central Bank's bid was 0.33% and Granville Bank's bid was 0.25%.**

**While the rate is not high, it is comparable to recent bid awards.**

**State Funding Update  
May 15, 2013**

**The State of Illinois has made excellent progress in paying owed amounts to school districts since our last Board of Education meeting. As of May 15, the only outstanding amount owed to our district from the State of Illinois is \$2,786.16 in Drivers' Education.**



# REGISTRATION FORM REQUIRED BOARD TRAINING WORKSHOP

June 8, 2013  
Holiday Inn Express  
5253 Trompeter Road  
Peru, IL 61354  
(815) 224-2500

8:30 am – 12:30 pm

NAME \_\_\_\_\_

SCHOOL DISTRICT \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

PHONE NO \_\_\_\_\_

FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

- Check Enclosed
- Paid the Day of the Workshop

RSVP By Wednesday, June 5, 2013 to:

Zukowski Law Offices  
817 Peoria Street  
Peru, IL 61354  
815-223-3434 (Telephone)  
815-223-3489 (Fax)  
[walt@zukowskilaw.com](mailto:walt@zukowskilaw.com)

or

LaSalle County Regional Office  
<http://www.roe35.k12.il.us>

**Recommendation to Approve PRESS Plus March, 2013 Policy Changes and Updates**

**As superintendent, I recommend approval of the PRESS Plus March, 2013, Issue 81 policy changes and updates.**

**Rationale**

**This is the second reading of those proposed changes, and everyone has had opportunity to review the policy updates.**

**District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

PUTNAM COUNTY ELEMENTARY SCHOOL TILE BID RECAP

May 13, 2013

CONTRACTOR	BASE BID	DAYS TO COMPLETE	ALTERNATE #1	DAYS TO COMPLETE	TOTAL DAYS TO COMPLETE	BASE BID + ALTERNATE
DJ'S CARPET						
GRANVILLE FLOOR	\$74,95	5	\$870 0 Misc	1	6	\$8,365-
WYANET CARPET	\$7396	4	\$829	1	5	\$8,225-

### **Recommendation to Accept Flooring Bid**

**At the bid opening with Doug Smith, Jim Davis, Pam Ellena, and I (along with a bidder who was present) the recommendation was made to accept the lowest bid from Wyanet Carpet, totally \$8225.**

**I subsequently received a call from Granville Flooring, asking that we consider accepting their bid. That request was made because of the desire to keep the district's business as local as possible. Local businesses frequently support the school district, and he stated that the bid was very close, the base bid only \$99 dollars apart.**

### **Rationale**

**The total amount of this work is below the statutory bidding requirements, and the Board is free to choose the contractor of their choice. Our committee had recommended moving forward with the lowest bidder, but I wanted to provide all options for you to consider.**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**

PUTNAM COUNTY ELEMENTARY SCHOOL ABATEMENT BID RECAP

MAY 13, 2013

CONTRACTOR	BASE BID	DAYS TO COMPLETE	ALTERNATE #1	DAYS TO COMPLETE	TOTAL DAYS TO COMPLETE	BASE BID + ALTERNATE
HEPA	\$32,800	8	\$2,950		8	35,750 -
UNIVERSAL	\$33,500	8	\$6,700	3	11	40,200 -
VALOR	\$31,400	7	\$2,690	1	8	34,090 -

### **Recommendation to Accept the Asbestos Abatement Bid**

**As superintendent, I recommend approval of the bid from Valor in the total bid amount of \$34,090 to remove the asbestos tile from the rooms at the elementary building.**

### **Rationale**

**We had three bids as noted in the attachments, and Valor was the lowest bid.**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**



# **Service Learning Handbook**

# **Putnam County High School District #535 Service Learning Requirement**

## **Mission Statement**

Putnam County School District Where all students will learn and succeed, and all means all.

## **Belief Statements**

All students will become responsible, productive citizens of good character. Best educational decisions will be made within financial means. All grade levels are of equal importance. With appropriate instruction, all students can learn. Application of knowledge and problem solving is an essential part of education. Education is a team effort between school, community, students and parents. Education is not limited to the classroom, to the school, nor to the school year. Technology will enhance the educational process. A school environment that is caring, supportive and promotes mutual respect is the most conducive to learning.

## **Service Learning Mission Statement**

The purpose of the service Learning graduation requirement is to promote citizenship by preparing our students to become tomorrow's leaders through preservation and conservation in our community.

## **What is Service Learning?**

Service Learning is service without pay to a non-profit organization or an individual or group in need of assistance. The service must be for the benefit of others outside the school community.

## **What is the Value of Service Learning?**

Service Learning helps students:

- Acquire life skills
- Understand their responsibilities as citizens in the community
- Improve their self-esteem
- Take and accept new challenges

- Have the opportunity to integrate classroom learning into “real life” learning experiences

Service Learning provides students with:

- Opportunities to assume responsibilities
- Opportunities for higher level thinking skills
- The positive experience of helping others
- Chances to explore new roles
- Experiences to enrich their learning
- Opportunities for career exploration

## **Program Overview**

A total of twenty-four (24) hours of service learning is a graduation requirement for all Putnam County High District #535 students. A student may earn service hours in two ways:

- Community based service learning shall be performed outside the school day, shall not benefit the school, and shall not earn the student any academic credit.
- A written research project is an alternative for completing the service learning requirement.

### **Completion:**

The deadline for completion of all work related to the service learning requirement is the middle of the second semester of a student’s senior year. This date will vary from year to year. The principal will communicate this date to all seniors.

Students earning one hundred (100) hours by the middle of their second semester of their senior year will be recognized at graduation.

### **Guidelines and Approved Projects:**

1. It must contribute to the completion of a task that will benefit the community, needy individuals, and/or groups in the community.
2. It must provide the students with a worthwhile learning experience.

3. It must not involve direct solicitation of funds for non-profit agencies or generate profits for any private company. Furthermore, students may not handle monetary transactions or collect pledges.
4. It must not cause a reduction in the number of employees at a site.
5. It must not place students in a situation that would pose a risk to their health or safety.
6. It must not place students in a situation that would be inappropriate for their age, background, or level of maturity.
7. It must not be for any political party, lobbying or special interest group, or family member.
8. Any neighbor-in-need community based service learning project must be channeled through an approved community service site.
9. Although service learning through religious affiliated organizations is permitted, the service rendered shall not be religious in nature. Participation in forms of worship or religious instruction shall not be counted towards the fulfillment of the service learning requirement.
10. All community service must be approved by the principal.
11. A volunteer form must be turned in upon completion of the service.
12. All community service is subject to verification by the school principal.
13. It is the school principal's final decision to accept or not accept community service hours.
14. The principal will keep a running total of service hours for each student.

## **Student Integrity**

Students are expected to approach service learning with the same integrity as they do their other academic endeavors. Students shall not receive remuneration or credit in any other organization, including court ordered community service hours, for those projects which are approved and then completed for the service learning graduation requirement.

## **Freshman**

Students may not begin hours toward their District #535 service learning graduation requirements until the first day of freshman year. All students will be in-serviced during their freshman orientation regarding the 24 hour service learning graduation requirement.

## Parents

Parents of all freshman will be invited to a program where the District 535 service learning graduation requirement, including the handbook, forms, and procedures will be explained. Students should attend with their parents. If there are any questions call the principal and set-up an appointment.

## Transportation

Transportation to and from a service site will be the responsibility of the student. Some group projects may allow for district bus/van transportation with the approval of the principal.

## Transfer Students

Transfer students and their parents will receive the Service Learning Handbook at registration and will meet with the principal as part of their orientation. Transfer students shall get credit for any prior documented service, provided it meets the criteria of the District 535 program. All transfer students must meet the District 535 requirement of twenty-four 24 hours of service learning. The following are required service hours pertaining to their registration:

Freshman	1 <sup>st</sup> Semester	24 hours
Freshman	2 <sup>nd</sup> Semester	21 hours
Sophomore	1 <sup>st</sup> Semester	18 hours
Sophomore	2 <sup>nd</sup> Semester	15 hours
Junior	1 <sup>st</sup> Semester	12 hours
Junior	2 <sup>nd</sup> Semester	9 hours
Senior	1 <sup>st</sup> Semester	6 hours
Senior	2 <sup>nd</sup> Semester	3 hours

## Exempt Students

Some students with developmental disabilities maybe exempt from this requirement. These cases will be discussed individually with the Special Needs Coordinator and the principal.

Students attending out of district special education/alternative schools will be exempt from the requirement. However, if the student returns to District 535, he/she will follow the transfer student requirements.

## **Steps for Completing the Community Based Service Learning Requirement**

1. Students select a site to do their service learning hours.
2. The student will contact the site supervisor to arrange for signing the agreement as well as establishing times and dates of actual service.  
The site supervisor cannot be a relative of the student.
3. Before the activity, the student must pick up a copy of the approved agreement from the principal.
4. The student will complete the service hours as outlined in the agreement.
5. The site supervisor will verify service hours by completing the verification portion of the agreement, and the student will return the form to the principal. The official verification is required before the student receives credit. Twenty-four is the total hours required on file.

### **Discipline**

Students are expected to maintain the high level of behavior that is expected of all District 535 students. Students come under the jurisdiction of all District 535 discipline policies. Service learning is a school sponsored program, and all school rules apply.

A student who fails to meet obligations, including absences and tardiness, or who fails to perform in an acceptable manner, may be removed from the service learning experience. Dismissal from a service learning site for inappropriate behavior may warrant a referral to the administration. In the event of dismissal, the service site and/or principal may elect to withhold hours. Students with continual behavior problems at service sites may have to meet the requirement through the alternate written research project.

### **Falsifying Documents**

Falsifying service learning documents will result in an administrative referral and appropriate discipline as per District 535 regulations. The student may lose hours previously earned at that site and disciplinary intervention may be applied.

### **Liability**

The service site shall be responsible for maintaining an insurance or self-insurance program (or its equivalent). All students must have an insurance waiver or insurance verification on file.

## **Student Supervision and Safety**

Student safety and supervision is of utmost importance. The following guidelines have been established to provide students with a safe and proper environment for their service learning experience.

1. It is required that the site provides adult supervision and guidance for the student at all times.
2. Students should be clear as to their responsibilities and to whom at the site they are to report.
3. Students may not participate in any activity involving the use of dangerous or potentially dangerous tools and/or equipment. Hazardous areas are dangerous and unsuitable for student learners.
4. Under no circumstances will students perform their service learning in an area that involves dangerous activities.
5. Students will be assigned responsibilities and activities consistent with their age, experience, and maturity level.
6. Students may not operate a motor vehicle while performing service learning. The site will not assign and/or allow students to drive while engaged in the service learning experience.
7. Students may not transport individuals in a motor vehicle as part of their service learning experience.
8. Students will not be expected to participate in service learning activities at either unreasonably early or late hours of the day or evening.
9. Students engaged in clinical, medical, hospital, or related settings will not attend to any duties resulting in exposure to fluids, excretions, or contamination known to be harmful, contagious, or injurious.
10. The site may not allow students to participate in service learning without the expressed consent of both the parent/guardian and the Service Learning Coordinator.
11. In case of injury or illness, the site will notify the parent/guardian as per the medical release information on the Service Learning Agreement.

## **Medical Release Information**

Each parent must complete the Emergency Medical Release Information on the bottom of the Service Learning Agreement. (See form, back inside cover) In case of an emergency, the parent or their designee must be contacted. If the parent or designee cannot be reached, the Medical Release information allows for the transportation and treatment of the student.

## **Alternate Written Research Project**

In keeping with the Service Learning Mission Statement, the research option to fulfill the Service Learning graduation requirement allows the student to:

- Select an issue relevant to the community.
- Gather information on the issue through interviews and background research.
- Reach a conclusion.
- Present the project both as a written report and a visual/audio presentation to a committee of high school faculty members.
- Write the findings in a report that could be presented to an official involved with the issue.
- Specific details of project requirements will be made available to interested students.

Because each step must be approved by the principal, students should allow adequate time to complete this project. When selecting the alternate written research project, the student should meet with the principal to receive additional information about the parameters of this assignment.

## **Service Learning Alternate Project**

As community service is an important aspect of the Putnam County High School experience, all students are required to demonstrate citizenship through a willingness and ability to work well with others to benefit the community. As an alternative to providing hours of service to local organizations, students may satisfy the Service Learning Graduation

Requirement by successfully completing a Service Learning Project. The requirements of the project are as follows.

- Choose a research topic of social, historical, or environmental significance to Putnam County or its communities. Examples of acceptable topics include:
  - Examine and evaluate environmentally beneficial programs (i.e. recycling of electronics)
  - Research and report on available social services targeting specific needs (i.e. care for the elderly, teen pregnancy, suicide awareness)
  - Research the history and track the decline or growth of a specific community, social program, or local business
- Develop a research project relating to your topic. Examples of acceptable projects include:
  - a documentary film
  - an informational PowerPoint or video presentation of findings
  - an original, primary research project
- Find an individual other than a teacher or relative to supervise your project.
  - Your “mentor” should have an expertise or interest in your research topic.
  - Your mentor will
    - Sign off on your time log verifying the hours you have worked on the project
    - Monitor your progress and offer direction and assistance as needed
- Submit a written proposal describing your topic, explaining its value, outlining the research project you have developed, and introducing your mentor.
- The project should take at least 24 *non-school* hours to complete.
  - You are required to log your time and have your mentor sign off on the log.
  - Your project should never take you out of class OR interrupt classes at PCHS.
- In addition to logging your time, as you work on your project, you should take pictures and document information relative to your project.
- Prepare a presentation utilizing some form of technology (i.e. PowerPoint, Video, etc.)
- Prepare a well-written, MLA formatted research paper that documents your goal, your original research, your findings, and your conclusion.

This research paper must include internal citations and a Works Cited page documenting any sources utilized in the research process.

- Present your project and your portfolio (your portfolio includes your approved proposal; your mentor-approved log of hours; your photos and documentation of the research project; and your final, polished research paper) to a panel of judges in an 8-10 minute presentation. This presentation must include a defense of your findings; additionally, you may be asked to respond to questions about your topic, your process, and your conclusion.
- Complete this Service Learning Project BEFORE the end of 3<sup>rd</sup> Quarter of your senior year.

Once the Service Learning Project committee accepts your Service Learning Alternate Project, you will be awarded the twenty-four (24) hours necessary to satisfy the Service Learning Graduation Requirement. If, however, your project is not accepted as meeting the minimum acceptable guidelines, you will not be awarded service hours. At the discretion of the committee, you may be given the opportunity to revise and/or enhance your project and resubmit it for approval.

All Service Learning Alternate Project presentations will be videotaped.

# Putnam County High School Service Learning Agreement

Students Name \_\_\_\_\_ Phone \_\_\_\_\_  
Site Project Name \_\_\_\_\_ Phone \_\_\_\_\_  
Site Address \_\_\_\_\_  
Contact Person \_\_\_\_\_ Phone \_\_\_\_\_  
Date \_\_\_\_\_ Service Hours \_\_\_\_\_

I, the above student have elected to participate in service learning at the above site. I agree to abide by the regulations/policies of the site and Putnam County HS and to perform to the best of my abilities the tasks specified in this agreement. **I agree** to call the site in advance if I am detained or have to be absent for any reason. Failure to do so may result in removal from this site.

\_\_\_\_\_  
Student Signature Date

We, the site agree to accept the service of the student as specified in this agreement. We agree to provide meaningful tasks for this student. In exchange for services rendered, this agency will train, supervise, and evaluate the student. We agree to not ask/expect students to participate in activities that would be considered unsafe for the age and experience of the student. This is to acknowledge that we (circle one) **do do not** provide comprehensive general liability insurance protecting the student when he/she is involved in the Service Learning Project.

\_\_\_\_\_  
Site Contact Signature Date

I, the parent or legal guardian of the above student, approve his/her participation at this site and agree to lend support and encouragement to my child in the service learning he/she will render to the site we have chosen. I accept responsibility for my child's transportation to and from the site.

\_\_\_\_\_  
Parent/Guardian Signature Date

## Service Learning Program

### Site Coordinators Contact Information

- Village of Granville
  - Tracy Haage (815) 339-6333
- Village of Mark
  - 815-339-2454
- Village of Standard
- Village of Hennepin
  - (815) 925-7138
- Village of McNabb
  - Clerk Patricia Harrison - (815) 488-2806
- Village of Magnolia
- Putnam County Food Pantry
  - John Shimkus (815) 339-2618
- Putnam County Achievement Services
  - Sherry (Information & Assistance) (815) 339-2711
- University of Illinois Extension
  - Main Office Princeton, IL 815-875-2878
- Marshall / Putnam Farm Bureau
  - Tiffany Moodie 309-364-2501
- Putnam County Sheriff's Office 815-925-7015
- Hennepin Volunteer Fire Department (815) 925-7225
- Putnam County Public Library (815) 925-7020
- Putnam County American Legion (815) 339-6139 (815) 488-5596
- Hazel Marie Boyle Homes Hennepin, IL
  - Diana Brandstatter at (815) 925-7138

- St. Margaret's Hospital  
Janyce Stuckert (Volunteer Services Coordinator) 815-664

## 2013-14 Putnam County High School Handbook Changes

### 11.20 – Student Records

#### Student Records

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reasons or purposes; and electronic recordings made on school buses.

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records. They are:

- 1. The right to inspect and copy the student's education records within 15 school days of the day the District receives a request for access.**

The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. The principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. The District charges \$.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost.

These rights are denied to any person against whom an order of protection has been entered concerning the student.

**2. The right to request the amendment of the student's education records that the parent/ guardian or eligible student believes are inaccurate, irrelevant, or improper.**

A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper.

Requests should be send to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought.

If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

**3. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.**

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these

individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring. Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

**4. The right to a copy of any school student record proposed to be destroyed or deleted.**

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first

**5. The right to prohibit the release of directory information.**

Throughout the school year, the District may release directory information regarding students, limited to:

Name

Address

Gender

Grade level

Birth date and place

Parent/guardian names, addresses, electronic mail addresses, and telephone numbers

Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs  
Academic awards, degrees, and honors  
Information in relation to school-sponsored activities, organizations, and athletics  
Major field of study  
Period of Attendance in school

***Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.***

6. **The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent.<sup>1</sup>**  
Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the parent/guardian, or student who is 18 years of age or older, request that the information not be disclosed without prior written consent. If you wish to exercise this option, notify the building principal.
7. **The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**
8. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

## 2.50 - **Truancy**

### Truancy

Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district.

Students who miss 5% or more of the prior 180 regular school days without valid cause (a recognized excuse) are considered chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue.

If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A parent or guardian who knowingly and willfully permits a child to be truant is in violation of State law.

Cross Reference:

PRESS 7:70, *Attendance and Truancy*

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## 9.30 - **Student Athlete Concussions and Head Injuries**

### Student Athlete Concussions and Head Injuries<sup>1</sup>

A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game will be removed from participation or competition at that time. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

## ***MEDICATION AT SCHOOL***

**Illinois School Code, 105 ILCS 5/10-22.21** states, “It shall be the policy of the State of Illinois that the administration of medication to students during regular school hours and during school-related activities should be discouraged unless absolutely necessary for the critical health and well-being of the student.”

It is the policy of the school district that District personnel shall not assume responsibility for administering medication to students. If it is required that a student receive medication during the school day, the parent/guardian may visit school and administer the medication; if that is not possible, the principal or his/her designee may administer the medication provided the school is given written instructions signed by the parent and the physician which contain the following information:

1. Student’s name
2. Name of medication, purpose, and duration
3. Time to be administered and dosage
4. Possible side effects of medication
5. Statement from the parent that the school will not be held responsible for any results of the medication
6. How the parent/guardian wishes to retrieve the container(s) and/or any remaining medication at the end of the time during which it is to be administered.

**All medication must be brought to and from school by the parent/guardian.** When it is brought to the school, it must be in the original container, which should be clearly labeled. The name of the student and names and phone numbers of the physician and pharmacy shall be indicated on the container(s). All medications must be kept in the office for the student. A written record is maintained in the office as to dispensing of medication.

These instructions also apply to all over the counter medications. Forms to complete the above requirements are available in the office of each school and on the district website.

### ***Asthma Medication and EpiPen***

A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student’s discretion, provided the student’s parent/guardian has completed and signed a “Medication Administration/Consent Form” and “Asthma Inhaler or Epinephrine Autoinjector Authorization Form.”

The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student’s self administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student’s parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton

conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Page 1.....Change dates on official school calendar

Page 2 .....Change dates

Page 5 .....Student Records

Page 16 .....Change exclusive to include

Page 17 .....Correct ACC , eliminate, juniors, Classes I & II, food services, beauty culture, Simulated Office Occupations, Add Cosmetology, CEO, Child Care, Fire Science

Page 18 ..... Add Starting with the graduating class of 2015 we will be using a 4 point grading scale and add 1 point for weighted classes

Page 18.....Add Physical Education and Drivers Education to Group B

Page 19 .....Change Keyboarding to Computer Applications

Page 19 .....Eliminate Business & Technology or Economics

Page 19.....Add a total of twenty-four (24) hours of service learning

Page 21 .....Correct spelling of "for all"

Page 23.....Medication at School

Page 29 .....Eliminate Activity Fee

Page 30 .....Eliminate top paragraph

Page 30 .....Add Student Athlete Concussions and Head Injuries

Page 32.....Eliminate 4<sup>th</sup> paragraph a meeting will be held to discuss the results

Page 46 .....Add 3 minute passing period

Page 47 .....Add failure to give up phone is insubordination 1 day out of school

Page 53..... Change to 7:50

Page 55 .....Under excessive detentions- change 5 to 6, 10 to 11, 15 to 16

Page 55 .....Under In School Suspensions 1<sup>st</sup> thru 6<sup>th</sup> periods---on 6<sup>th</sup> ISS is 1

Day out of school. On 11<sup>th</sup> ISS is 3 day out of school, On the 16<sup>th</sup> ISS is 5 days out of school

Page 59.....Eliminate 7. Hunting and Fishing

Page 60 .....Truancy Add 2<sup>nd</sup> paragraph "On the first occasion of truancy, a student will serve an after school detention for each period that is missed. Five (5) detentions will be assigned for missing the entire day. If a student is truant a second time or more, the student will be given an In-school suspension.

Page 61....Under Awards and Certificates Eliminate FFA Awards, Music Awards, Veterans Scholarship, Justi Science Scholarship, Robert Straughn Community Service Award, Rotary Student of the Month, Add Prairie State Achievement Awards, Masonic Lodge Scholarship, Pletsch Memorial Scholarship, Cooperative Work Education Student of the Year, WYSE Awards, Reading Awards, John R. Housby Scholarship, Service Above Self Award, Bill Biagi Scholarship, FFA Scholarship, Hopkins Alumni Scholarship, American Red Cross Scholarship, Hubert J. Mennie Scholarship, Mike Anders Language Scholarship

Page 64.....Add Alert Now after Cancellation

PCES Handbook Review Committee  
2013-2014 School Year

Page 2

**High Honor Roll Requirements**

1. **A student must have a grade point average (GPA) between 4.6-5.0 in academic subjects.**
2. **A student may not have less than C's in non-academic subjects.**

**Recommendation**

2.A student may not have less than B's in non-academic subjects.

Rationale: With the initiative to increase rigor in the curriculum, the academic performance of students should reflect that increase as well.

Page 3

**Attendance**

1. **It will be assumed that the student is truant unless a parent/guardian calls before 10:00 a.m. on the date of the student's absence. If a student is absent and the school has not been notified or a note is not sent when the child returns to school, the absence will be considered unexcused.**

**Recommendation**

1. It will be assumed that the student is truant unless a parent/guardian calls before 10:00 a.m. on the date of the student's absence. If a student is absent and the school has not been notified or a note is not sent when the child returns to school, the absence will be considered unexcused. A student will also be considered unexcused if school personnel makes the first contact on the day of absence after 10:00 a.m.

Rationale: We are trying to increase parental contact and the ROE suggested this policy.

Page 6

**10e. shoes must be worn**

**Recommendation**

Shoes must be worn. Flip flops, sandals, and other open-toed shoes will not be allowed at recess or Physical Education class.

Rationale: for the safety of students when they are playing outside.

Handbook committee:

Wednesday, April 17, 2013

Mike Olson, PCES principal

Mary Henderson, PCES teacher

Brenda Schmidt, PCES secretary

Adrienne Shore, PC School District board member

Tracie Haage, parent

Heidi Pederson, parent

Sue Brooker, parent

Danielle Stoddard, parent

Mandy Ciucci, parent

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The School Board and School Administration reserve the right to amend this Parent-Student Handbook.  
Parents will be promptly notified if changes are made.

**Board of Education Mission Statement**

***Putnam County School District--Where all students will learn and succeed--and all means ALL.***

**Belief Statements**

CHARACTER COUNTS! in school, at home and in our community.

All students will become responsible, productive citizens of good character.

Best educational decisions will be made within financial means.

All grade levels are of equal importance.

With appropriate instruction, all students can learn.

Application of knowledge and problem solving is an essential part of education.

Education is a team effort between school, community, students and parents.

Education is NOT limited to the classroom, to the school, nor to the school year.

Technology will enhance the educational process.

A school environment that is caring, supportive and promotes mutual respect is the most conducive to learning.

**Putnam County Primary School--Mission Statement**

***Putnam County Primary School will provide a climate and a curriculum that allows children to develop skills in order to become life-long learners and productive contributors to society.***

## INTRODUCTION

Welcome to the 2013-2014 school year at Putnam County Primary School! We are very excited to have you join our school community.

Putnam County Primary School (PCPS) offers a dedicated certified faculty, support staff and principal. These professionals offer a wide-range of services to all students that attend PCPS. Careful planning, preparation, and instructional practices are the main focus as we work toward identifying and providing the best possible education and interventions for our students. We will take great care to provide a positive school climate that is developmentally challenging, as well as academically stimulating for all students.

We encourage parents to visit their child's school at least once during the school year. A parent's presence at school is one of the most effective ways of letting the child know that he/she is important and that his/her education is a top priority. Visiting, even if only briefly, also helps to build a positive and mutually supportive relationship with the child's teacher(s); this can be of tremendous benefit to the child, the parent, and the school. **In order to maintain the safest environment possible, any person entering the building during the school day will need to stop in the office for a visitor's pass before proceeding to a classroom or any other area of the building.**

This handbook has been prepared as a source of information to assist the parents and students of Putnam County Primary School with regard to rules and regulations mandated by Illinois State statute as well as Board of Education and building policies and procedures.

After reading this handbook, keep it in a convenient place for future reference. If you have any questions or concerns, please do not hesitate to contact me or your child's teacher at any time.

The faculty and staff of Putnam County Primary School would like to extend a very warm greeting and express the hope that the coming school year will be a positive and fun learning experience for both you and your child.

Together in Education,

Mrs. Ronda Cross, Principal

## Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under School Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*.

### **Sex Equity**

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

### **Homeless Children**

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment, this would include immunization and health records. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Putnam County School District 535 Homeless Liaison—Tricia Both  
1-815-882-2800 Option 3; Extension 334

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## **ACADEMIC STANDARDS**

Curriculum and instructional practices are evaluated in a continuous manner so as to provide the best opportunity for each student to reach his/her potential. During the 2012-13 school year teachers worked to develop new curriculum, assessments and rubrics in order to align to the new state-adopted Common Core Standards. This curriculum will be implemented in the fall of 2013.

In order to accurately reflect the new standards and methods in which students will be assessed, a committee is currently working on revisions to the new report card. The report cards will be issued every nine weeks (quarter) of the school-year in an effort to keep parents informed of the student's progress as well as Fall, Winter and Spring assessment results through the AIMSweb assessments conducted in K-2<sup>nd</sup> grade. These assessments are intended to be one more piece of evidence on how the child is performing and learning with the instructional strategies used in the classroom. Adjustments are made to student settings and interventions as needed to gain the highest impact on their learning.

The grading scale is currently being revised by building staff members in order to align with the new Common Core Standards that will be implemented in the fall of 2013. Each parent will receive the modified scale and legend that coincides with the new Standards.

Report cards are distributed on the last school day of the week following the ending date of the grading period (quarter). Signed report cards should be returned to the school on the next day of school.

Formal parent/teacher conference times are set aside in the school calendar each semester and teachers contact parents as needed throughout the school-year in an effort to build a partnership in support of the student's effort and progress. Parents are encouraged to contact their child's teacher any time if there are questions or concerns. If a parent/guardian wishes to have a conference with a teacher or teachers, the request should be made to the teacher directly. All teaching staff can be reached at: 815-882-2800 opt. 1 for an appointment.

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### **ACCEPTABLE USE POLICY FOR INTERNET USE**

All use of the Internet shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation and communication. Rules and guidelines for the use of the Internet are aligned with *Authorization for Internet Access*, 623.0E2 of the School Board Policy Manual. Each student, teacher, or community member must sign the *Authorization*, agreeing to follow the District's rules as a condition for using the District's Internet connection. **The failure of any user to follow the terms of the *Authorization for Internet Access* will result in the loss of privileges, disciplinary action, and/or appropriate legal action.** The authorization form must be signed each year and no student may access or use the Internet without a signed form on file in the school. The use of the District's Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The Building Principal will make all decisions regarding whether or not a user has violated this *Authorization* and may deny, revoke, or suspend access at any time; his or her decision is final.

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### **CONTROLLED SUBSTANCES AND LOOK ALIKES**

Students are prohibited from bringing any kind of alcohol, controlled substances, or look-alike substances to school or any school function.

"Look-alike substance" means a substance other than a controlled substance which:

- (1) by overall dosage unit appearance, including shape, color, size, markings or lack thereof, taste, consistency, or any other identifying physical characteristic of the substance, would lead a reasonable person to believe that the substance is a controlled substance or;
- (2) is expressly or implied represented to be a controlled substance or is distributed under circumstances which would lead a reasonable person to believe that the substance is a controlled substance.

For the purpose of determining whether the representations made or the circumstances of the distribution would lead a reasonable person to believe the substance to be a controlled substance, the court or other authority may consider the following factors in addition to any other factor that may be relevant:

- (a) Statements made by the owner or person in control of the substance concerning its nature, use or effect
- (b) Statements made to the buyer or recipient that the substance may be resold for profit

- (c) Whether the substance is packaged in manner normally used for the illegal distribution of controlled substances;
- (d) Whether the distribution or attempted distribution included an exchange of or demand for money or other property as consideration, and whether the amount of the consideration was substantially greater than the reasonable retail market value of the substance.

**ASBESTOS MATERIALS**

State statutes require school districts to update parents and employees annually on the presence of asbestos-containing materials throughout its school buildings. In accordance with AHERA regulations, the buildings of Putnam County CUSD No.535, have been reinspected for asbestos-containing building materials by an accredited inspector. Also, an Asbestos Management Plan has been prepared by an accredited Management Planner. Both the Inspection Report and Management Plan are on file in the Office of the Superintendent and are available for public review during normal business hours. Copies of these reports are available upon notification.

**ATTENDANCE**

Regular attendance is required at PCPS, as mandated by law. Students who are irregular in attendance or are tardy develop insecurity about their place in the school environment; this insecurity often forms the basis for poor academic achievement and behavior problems.

In the event of illness or other excused absence, parents/guardians are to call the school absentee reporting line, 1-815-882-2800 (Opt. #6), for their son/daughter by 9:00 A.M. on the day the student is absent. It will be assumed that the student is truant unless a parent/guardian calls before 9:00 A.M. on the day of the student's absence.

When there is the possibility of a student being absent for more than one day, the parent/guardian should inform the school of this possibility and no further call will be necessary. A physician's note is required to return to school after any of the following: contagious diseases, rashes, surgery, illness requiring a physician, excuses from physical education class, and absences of five or more consecutive days. In order to preserve the instructional time of PCPS students, children other than enrolled students, are not allowed to attend classes at the Primary building. A student is considered tardy if they arrive after 8:15 am.

**Excused Absences:**

- Student illness
- Illness in the family of such nature that the student's help is needed at home
- Death in the family
- Medical and/or dental appointments that cannot be arranged outside the school day

**Unexcused Absences/Tardys:**

Oversleeping	Missing the bus	Hunting/Fishing
Shopping	Unexplained "personal reasons"	Multiple Vacations

When it is necessary for a student to be released from school before regular dismissal time, the parent/guardian must send a dated, signed written note explaining the reason for the early dismissal to the office. The student may then be picked-up by the adult designated in the note. The student will be picked-up in the school office.

**Illness/Fever:**

Your child should not attend school if they have an illness that could potentially be contagious. This includes:

- any temperature at or above 100 degrees (**your child should not return until they are fever free for 24 hours without the help of fever reducing medication**)
- new or unusual wide-spread rash that could be contagious
- vomiting and/or diarrhea stools
- continuous, hacky cough
- pink or red eyes with white or yellow drainage; matted after sleep

**Homework Requests During Excused Absences:**

Requests for homework will be honored for students who are absent. Requests should be made by contacting the school before 8:15 am. Assignments will be sent home with a sibling, relative, or neighbor who attends in the same building or the parent/guardian may pick-up the assignment at 3:45 pm.

**Pupil Absence for Vacation:**

School-year vacations are strongly discouraged, and should not exceed more than one per school-year. However, families who must take students out of school for a vacation other than the school holidays provided in the official school calendar are asked to inform the building principal or the Primary office. Requests for homework in this situation will be honored whenever possible.

**Excessive Absences:**

To encourage students to attend school and class regularly, our attendance policy restricts students to a maximum of ten absences per year. All absences, excused and unexcused, will be included in the count. After ten absences, coding of unexcused will be used except when written doctor notes are turned in to the office or if a student is sent home from school.

The procedure outlined below has been developed to inform students and parents about possible attendance problems and to correct any problem before it results in a student losing the opportunity to receive credit.

Step 1: When a student has accumulated (10) absences, excused or unexcused, a notice will be sent to the parents about the absences and potential issues.

Step 2: Upon the fifteenth (15<sup>th</sup>) day of absence, the principal will contact the parents and take appropriate steps to resolve the problem. These steps may include a family conference, referral to the county truancy officer, or a referral to community supportive services. In addition, students will be required to provide verification of further absences (ie., doctor's note).

If these remediation conditions are not met, every absence after the 10<sup>th</sup>, that is not deemed excused by the administration, will be considered unexcused and the truancy officer will be contacted.

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**BICYCLE RULES**

Students from all schools within Putnam County School District #535 may ride their bicycles to Putnam County Primary School. All bicycles should be properly parked and locked at the bicycle rack located at the west end of the school. The school is not responsible for damaged or stolen bicycles.

Bicycles should be walked on and off the sidewalks and across intersections and only one rider is permitted on a bicycle. Bicycle riders should obey all Rules-of-the-Road.

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## **BUILDING POLICIES**

1. No one is allowed to leave the building or the school grounds without the permission of the principal or other designated employee.
2. Chewing gum or eating candy during school hours is not allowed, except as a classroom activity, snack or party.
3. Use of vulgarities and obscene language and gestures is not conducive to the best educational atmosphere and will not be tolerated anywhere on school grounds or at any school activities. Violations, as determined by school administration, will result in disciplinary action.
4. All members of the school community must treat each other with respect at all times. Disrespectful, demeaning or discourteous behavior directed at school personnel will not be tolerated. Violations will result in disciplinary action and could be interpreted as gross misconduct. Failure to obey a reasonable request could be considered insubordination.
5. Threats against other students or adults will not be tolerated. Violations, as determined by school administration, will result in disciplinary action.
6. Fighting or encouraging others to fight will not be tolerated.
7. Possession or use of explosives, firearms, or any other object that can reasonably be considered a weapon shall be prohibited on school buses, in school buildings, or on school grounds at all times, or at school-sponsored events. This includes any object that may be classified as a weapon or any part of a weapon such as a used bullet shell or cartridge.
8. When it is believed to be in the best interest of the student for educational or behavioral reasons, recess may be withheld at the discretion of the teacher and/or principal.
9. Personal belongings such as baseball cards or collections of cards, radios, or toys, etc., should not be brought to school without permission from the teacher. Such items will be held in the office until the student or parent picks them up. No betting, trading, or buying/selling of any items is allowed in school, on the playground, or on the buses. Toys, trading cards or other nuisance items confiscated from students will remain with the principal until a parent or guardian picks up the item(s). Parents will be notified that the item(s) will be held for two weeks, after which time the school will not be responsible for the item(s).
10. Students and their parents are encouraged to select responsible styles of dress that are appropriate for a healthy educational environment and that support the achievement of the educational goals of the community. While the responsibility for appropriate attire at school rests with the student and his/her parents, students should maintain an appearance that will not impair or endanger their health or safety. A complete list of attire that is inappropriate for school and which might cause a disruption of the educational process would be impossible, but the following examples will serve as guidelines:
  - a) Clothing students wear should cover them from at least the shoulder to mid-thigh. Short shorts, spaghetti strap tank tops, transparent clothing, bare midriffs and items with holes in inappropriate places are not allowed.
  - b) Coats, jackets, capes, and hats are not to be worn in the building during the day; additionally sports bags, book bags, etc, may not be carried during the day.
  - c) Clothing that displays or communicates drug or alcohol advertisements/names, profane language, vulgar statements, hate messages, sexual innuendo, tobacco ads, suicide or other violent messages are not allowed.
  - d) Any clothing, symbols and so forth that relate to gang symbols, gang membership, etc., may not be worn.
  - e) Shoes must be worn. Sandals and flip-flops are discouraged due to the woodchips on the playground and injuries that occur from play and developing coordination of the young students.

*Students who dress in an inappropriate manner will be allowed to correct the situation and parents will be notified of the school's concern.*

11. School property, including, but not limited to, desks and lockers, is owned and controlled by the District. School authorities are authorized to conduct administrative inspections of school property as a means of protecting the health, safety and welfare of the District, its employees, and students, without notice to or consent from the students or parents and without a search warrant. This policy is in agreement with the Illinois School Code.
12. Smoking, possession of tobacco products, alcoholic beverages and drugs, or being under the influence of same, is prohibited at any time, at any school in the District, on school grounds or school buses. This rule also applies at any school-sponsored activity at home or away.
13. Using or possessing electronic signaling and cellular devices, unless authorized and approved by the Building Principal is prohibited. Electronic signaling devices include pocket and all similar electronic paging devices.
14. **The classroom teacher, with approval of the principal, may distribute invitations to personal parties only when they include every student in the classroom or all of the boys or all of the girls in the classroom. Invitations to personal parties may not be distributed directly by students or parents at school.** The distribution of party invitations during the school-day can often cause problems in the classroom for the teacher as well as for the students. We encourage distributing party invitations outside of the school day.
15. School parties and activities are planned for the school's students. While the help and support of parents with these parties is encouraged and greatly appreciated, it is also necessary to restrict attendance at school parties (Fall Festival, Winter Holiday, Valentine's Day) to our students, staff, and parents. Younger siblings, or other children, should not attend school parties held during the school day.

**General Rules of Conduct:**

The Putnam County community is a member of the CHARACTER COUNTS coalition. The schools use the six pillars of character as the standard for student conduct and behavior. Students are expected to know and follow the six pillars of character. The pillars of character are:

**Trustworthiness  
Respect**

**Responsibility  
Fairness**

**Caring  
Citizenship**

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**BUS CONDUCT**

Students who do not live within walking distance of their school building are provided with bus transportation contracted with a transportation service. Students are required to follow all rules posted in the front of each bus as follows:

1. Follow the driver's instructions
2. Do not eat or drink
3. Keep all harmful materials (drugs, tobacco, alcohol, weapons, etc.) off the bus
4. Keep all parts of your body and all objects to yourself
5. Keep the noise level down and remain seated facing forward
6. Keep the aisle clear
7. Do not litter, write on, or damage the bus.

**Bus Consequences:**

- 1.) Verbal warning                      2.) Assigned seat                      3.) Written referral

Drivers or the administration may skip steps depending upon the severity, or repetition, of rules violated.

Please be advised that the rules for safe and efficient transportation of the students are fully supported by school district administration and the Board of Education. Guidelines regarding the consequences to be used for notice of misconduct are as follows:

1<sup>st</sup> offense – student is notified of the offense, counseled, and may receive a detention or missed recess(es). Warning is sent home for parent notification with response requested.

2<sup>nd</sup> offense – student is notified, counseled, and will receive a detention or missed recess(es). Warning is sent home for parent notification with response requested.

3<sup>rd</sup> offense – student is notified, counseled, and given a 2-9 day bus suspension. Parent is notified of offense and written report is sent home with parent response requested.

4<sup>th</sup> offense – student is notified, counseled, and given a bus suspension up to ten days, and bus expulsion for remainder of semester may be recommended to the Board of Education. Parent is notified, written report sent home, with parent response requested.

5<sup>th</sup> offense – student is notified of the offense, counseled, suspended, and bus expulsion will be recommended to the Board of Education. Parent is notified, written report is sent home, and parent response is requested.

**Gross Misconduct:**

Any student who commits an act which endangers others or who abuses the rights of others will be dealt with individually. Removal of bus privileges for the year and/or suspension from school attendance may result for such misconduct.

Normal school attendance as outlined by the *Illinois School Code* is required of students; students suspended from riding the bus must attend school or be considered truant.

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**USE OF VIDEO CAMERAS ON SCHOOL BUSES**

Most buses are equipped with video cameras. Videotapes are viewed to investigate an incident reported by a bus driver, administrator, supervisor, student, or other person. Videotapes may also be viewed at random. Viewing of videotapes is limited to individuals such as the Superintendent, Principals, transportation director, bus driver, sponsor, coach, or other supervisor. Videotapes will be reused or erased unless it is needed for an educational or administrative purpose.

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**CAFETERIA**

Lunch and breakfast meals can be purchased by the day, week, or month. Students are not permitted to charge breakfast or lunch. Breakfast and lunch money and instructions are sent to the office every morning, along with attendance. All record keeping for the hot lunch program is maintained in the office. Putnam County Primary School follows established policies and criteria for determining eligibility for free and/or reduced lunch or breakfast.

Students are not permitted to charge meals. However, no child is ever allowed to go without lunch. A notice of the charge is sent home in the event it is necessary to provide a lunch. Students who bring a cold lunch are

encouraged to avoid “junk food” and other non-nutritious items. Carbonated beverages are not permitted in the cafeteria.

For safety reasons, glassware should not be used. Trading of lunches and/or lunch items is not permitted. The cafeteria is a public dining room. Students are required to use their “dining in public” behavior, which includes appropriate table manners and noise control in the cafeteria. Students eat at tables in the cafeteria. Noise must be kept at a conversational level so the cooks can hear the requests of the students they are serving.

### **Free/Reduced Meal Applications:**

Free and reduced lunch and breakfast applications, along with letters containing guidelines are available during registration and throughout the school year in each school's office. A parent/guardian wishing to apply must complete and return the application to their student's school office. Verification of income may be requested and a letter of approval or denial will be sent by the mail to the parent/guardian. Snack milk is not included (\$0.30).

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## **DISCIPLINE**

This handbook identifies standards of acceptable behavior and outlines the general consequences that will occur when those standards are not met. These are guidelines to be interpreted by the staff members in the Putnam County School Buildings. Each incident will be considered according to the individual merits of the case.

The school will comply with the Individuals with Disabilities Education Act (IDEA) and the Illinois State Board of Education's *Special Education* rules when disciplining students with disabilities. Behavioral interventions will be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be expelled pursuant to the District expulsion procedures.

In addition to the rules outlined in the handbook, the principal may establish certain rules and regulations not inconsistent with those established by the Board of Education and the Superintendent of School.

In situations where a student refuses to cooperate with school staff in the proper execution of their duties, or participates in conduct which is disorderly, or which also may be a violation of criminal laws, the local police department may be called upon to assist staff members.

No employee of the school district shall participate in or arrange for the interrogation of a student of the District, without the express prior approval of the principal or his/her designee.

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## **EMERGENCY PLANNING**

1. Emergency Management Plan: The Putnam County School District's Emergency Management Plan is available in the district & Principal's office.
2. Emergency Dismissals: In case of an emergency dismissal, children should have an alternate place to go should a parent not be at home. Parents are asked to discuss an alternative plan with their child(ren) and to make appropriate arrangements for use of the plan.

3. Fire Drills: Fire drills are conducted periodically during the school year as required by State Code. Students are instructed in proper evacuation procedures. Local and state officials annually visit the school to inspect fire hazards or conduct a fire drill.
4. Tornado Warnings: In the event of a tornado warning, children will be told to go to an assigned area for their class. Periodic drills are conducted for these routines. If an actual tornado warning occurs near the end of a school day, the children will not be dismissed until the "all clear" signal is given. No student will be dismissed prior to the all clear unless the parent/guardian signs the student out at the school's office. By signing the sheet, the parents/guardians are indicating to the school that they choose to take their child(ren) from the school premises and assume all responsibility for what may happen, regardless of the warning.

**EMERGENCY SCHOOL CLOSING**

School may be closed unexpectedly due to severe weather, power failure, or other reasons. Parents are advised to listen to local radio stations for information about the closing of school during inclement weather conditions. If there is no radio announcement, school will be in session. Please do NOT call the school office. School phone lines must remain open for instructions and staff communications. The school's ALERT NOW system will be used to contact parents. Please make sure the school has your contact number.

When weather conditions are such that by delaying the start of school either one or two hours the buses can then safely complete their routes, it will be announced as early as possible on the radio stations. When such an announcement of delayed start is made, school opening will be delayed that amount of time and no students are expected in the building before the delayed opening time.

**All announcements concerning adjustments in the school schedule due to inclement weather will be made on the following stations/channels:**

<u>Radio Dial</u>	<u>Location</u>	<u>AM</u>	<u>FM</u>
WCIC	Pekin		91.5
WLPO/WAJK	LaSalle	1220	99.3
WGLC	Mendota		100.1
JMP	Peoria	1470	93.3 and 107
WIZZ/WSTQ	Streator	1250	97.7
WLRZ	Peru		100.9
WZOE	Princeton	1490	98.3

Television Channels

WHOI	Peoria	Channel 19
WEEK	E. Peoria	Channel 25
WMBD	Peoria	Channel 31

## **EXPLOSIVES, INCENDIARIES, FIREARMS, WEAPONS, AND LOOK ALIKES**

To bring any kind of explosive material or look-alikes to school, whether they are intended to be exploded or not, is prohibited. The same is true for firearms, ammunition, knives, lasers, look-alikes, or any other weapons, whether concealed or not. No student will be in possession of any object that could reasonably be considered as a potential hazard to another person or another person's safety. Any student who uses, possesses, distributes, purchases, or sells an explosive or firearm or any object that can reasonably be considered as a weapon will be recommended for expulsion for at least one calendar year. Under the terms of the School Code, it is mandated that the recommendation for expulsion be for at least one year when a firearm, weapon, or explosive is involved in the misconduct.

The Board of Education can expel a student for up to two years for any conduct that is in violation of the Student Code. On a case-by-case basis, the Board may modify the length of suspension or expulsion. A student who is determined to have brought a weapon to school, any school sponsored activity or event that bears a reasonable relationship to school, shall be expelled for a period of not less than one full year, except that the expulsion may be modified. For the purpose of this section, the term "weapon" means possession, use, control, or transfer of any weapons as defined by Section 921 of Title 18, United States Code, firearms as defined in Section 1.1 of the Firearm Owners Identification Act or use of a weapon as defined in Section 24-1 of the Criminal Code; other objects if used or attempted to be used to cause bodily harm include, but are not limited to, knives, guns, firearms, rifles, shotguns, brass knuckles, billy clubs or look-alikes thereof. Such items as baseball bats, pipes, bottles, locks, sticks, pencils, and pens may be considered weapons if used or attempted to be used to cause bodily harm.

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## **FEE WAIVERS**

The Superintendent will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, extracurricular activities, and other school fees. Students will pay for loss of school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education are waived for students who meet the eligibility criteria for fee waiver contained in this policy. In order that no student be denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay fees and charges, the Superintendent will recommend to the Board for adoption what additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians complete the application are available.

A student shall be eligible for a fee waiver when:

1. The student is currently eligible for free lunches or breakfasts pursuant to 105 ILCS 125/1 et seq.; or (snack milk not included)
2. The student or student's family is currently receiving aid under Article IV of The Illinois Public Aid Code (Aid to Families with Dependent Children).

The parent(s)/guardian(s) shall submit written evidence of eligibility for waiver of the student's fee. The Building Principal will notify the parent(s)/guardian(s) promptly as to whether the fee waiver request has been granted or denied.

A Building Principal's denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within 14 days of the denial. The Superintendent or designee shall respond within 14 days of receipt of the appeal. The Superintendent's decision may be appealed to the School Board. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Building Principal's office.

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### **HARASSMENT/SEXUAL HARASSMENT/DISCRIMINATION**

"Harassment of, or threats to students, employees of the District, or the Board of Education on or off school grounds is not allowed. Any conduct, including teasing, bullying, and harassment directed against students which causes them to be fearful of attending school is not allowed. Any student who teases, bullies, or harasses another student will be subject to disciplinary action, which may include, but not be limited to, suspension or expulsion." Putnam County Primary School and the Putnam County School District will neither condone nor tolerate harassment or sexual harassment (BP 7.20) of students by anyone. The District espouses the belief that a student has the right to be free from the harm perpetuated by anti-social acts while the student is attending school. All students are to be free to attend school without concern of threats or demands. Equal educational opportunities shall be available for all students without regard to race, sex, religion, color, national origin, or physical or mental handicap.

#### Sexual Harassment:

It is Board Policy to not discriminate on the basis of sex, marital status or pregnancy in District-operated or District-supported programs or activities. In addition, Board Policy prohibits sexual harassment or sexual intimidation of students by other students and District employees. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- A. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's education or school-related activities;
- B. Submission to or rejection of such conduct by an individual is used as the basis for academic or other decisions affecting that individual; or
- C. Such conduct has the purpose or effect of substantially interfering with an individual's academic or school-related performance or creating an intimidating, hostile or offensive educational environment.

Individuals engaging in such prohibited activity shall be subject to disciplinary action up to and including expulsion from this institution as determined by such administrative or Board action as is required by Illinois Law or by Board Policy.

This policy applies to acts of sexual harassment by any member of one sex against a member of the opposite or the same sex at all levels of the school community (i.e., supervisor-subordinate, faculty-student, employee-peer, student-student). If you feel that you have been discriminated against, harassed or intimidated on the basis of sex, please contact the Principal or Superintendent.

## **HEALTH AND SAFETY**

### **Heath Examinations and Immunizations:**

Students entering preschool and kindergarten must have a physical examination before entering that grade. Lead screening is a required part of the health examination for children age six years or younger. Kindergarten students are also required to have an eye examination.

All children in kindergarten and the second grade shall have a dental examination. Each of these children shall present proof of having been examined by a dentist by May 15<sup>th</sup> of the school year.

A complete record of required dental exams, vision exams, physical exams, and immunizations will be kept on file for each student. Students are excluded from school beginning October 16<sup>th</sup> if requirements for health examinations & immunizations are not on file. Please check with the school nurse if you have questions regarding immunization and health requirements.

Immunizations must be obtained as required by the Illinois Department of Public Health Rules and Regulation (Title 77, Part 665, Section 665.240).

### **Pediculosis (Head Lice):**

Head lice are passed from person to person by direct contact or on shared objects such as hats, combs, towels, barrettes, headphones, etc.

If head lice are found on a student, the infected child must be picked-up by the parent and taken home for treatment. The student cannot ride the bus the following day until they are checked by the office. By Administrative Procedure, as determined by the Board of Education, a student must be determined to be nit free before reentering school.

### **Safety:**

Safety is a top priority for students at Putnam County Primary School. Students are under close supervision throughout the school day. We are equipped to provide only minor first-aid when accidents do happen, and are prohibited by law from doing more than this. **Students should be fever free for 24 hours before returning to school.**

Parents of students who are injured or who become ill (ie., fever) at school will be contacted to come for the student. The Registration Form contains a section which provides the office with emergency information, part of which must be the phone number of a person who lives in Putnam County and could come to school for your child in an emergency. Current information is imperative; **please keep of the office informed of any changes.** In the event of an emergency, the schools will always try to contact the parent/guardian FIRST. If the parent/guardian cannot be reached, the emergency information section on the registration form will be followed.

If a student is injured at school, it is the responsibility of the student's parent/guardian to request an insurance claim form from the office. Claim forms must be filed with the insurance company within thirty (30) days from the date of the accident.

**Students with Food Allergies:**

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building principal at 815-882-2800 Opt. #1.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities.

Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means.

**In order to protect all students with food allergies all snacks and birthday treats must be pre-packaged by the manufacturer so that all nutritional information is available.**

**Medication at School:**

**Illinois School Code, 105 ILCS 5/10-22.21** states, "It shall be the policy of the State of Illinois that the administration of medication to students during regular school hours and during school-related activities should be discouraged unless absolutely necessary for the critical health and well-being of the student."

It is the policy of the school district that District personnel shall not assume responsibility for administering medication to students. If it is required that a student receive medication during the school day, the parent/guardian may visit school and administer the medication; if that is not possible, the principal or his/her designee may administer the medication provided the school is given written instructions signed by the parent and the physician which contain the following information:

1. Student's name
2. Name of medication, purpose, and duration
3. Time to be administered and dosage
4. Possible side effects of medication
5. Statement from the parent that the school will not be held responsible for any results of the medication
6. How the parent/guardian wishes to retrieve the container(s) and/or any remaining medication at the end of the time during which it is to be administered.

**All medication must be brought to and from school by the parent/guardian.** When it is brought to the school, it must be in the original container, which should be clearly labeled. The name of the student and names and phone numbers of the physician and pharmacy shall be indicated on the container(s). All medications must be kept in the office for the student. A written record is maintained in the office as to dispensing of medication. These instructions also apply to all over-the-counter medications.

Forms to complete the above requirements are available in the office of each school and on the school website.

**Asthma Medication and EpiPen:**

A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student’s discretion, provided the student’s parent/guardian has completed and signed a “School Medication Authorization Form.”

The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student’s self administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student’s parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student’s self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

**Care of Students with Diabetes:**

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child,
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers,
- c. Sign the Diabetes Care Plan, and
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the district nurse or building principal.

**HOME-SCHOOL COMMUNICATION**

Parents are encouraged to visit their child’s school and classroom. The development of a positive and mutually supportive relationship with a child’s teacher can be of great benefit to the child, the parent, the teacher, and the school. Formal parent/teacher conferences are held District-wide twice each school year. In addition, PreK-2 teachers hold conferences on an “as needed” basis, either in person or by telephone. Parents are encouraged to contact their child’s teacher regarding academic progress, behavior or other concerns. In the interest of maintaining open, two-way communication, parents are encouraged to contact the teacher first whenever there is a concern. In order to visit the classroom or a teacher you must first call the teacher and give at least 24 hours notice before a visit in order to prepare for the meeting and potentially rearrange the schedule.

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**HOMEWORK POLICY**

Each grade level will communicate procedures PreK-2<sup>nd</sup> grade. The Primary School’s “Homework Policy” is intended to (1) foster informative and supportive communication between school and home, (2) continue the development of individual responsibility, and (3) increase academic performance.

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## **INTEGRATED PEST MANAGEMENT PLAN**

Putnam County CUSD #535 is committed to providing students a safe environment. It seeks to prevent children from being exposed to pests and pesticides. Therefore, an Integrated Pest Management Plan has been adopted.

Even though pest control practices may involve a variety of chemical and nonchemical methods, insecticide baits and rodenticide baits are most commonly used at each school rather than chemical applications. However, there may be situations where chemical control of pesticides may be used. If such a control is used, parents and staff members can be informed of such prior to an application.

The school district is committed to use the least hazardous chemical control methods after non-chemical control methods have been applied. However, written prior notice shall not be required if there is an imminent threat to health or property. If there are any questions pertaining to the Integrated Pest Management Plan, contact the school office.

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## **NO CHILD LEFT BEHIND ACT AND RTI**

The *No Child Left Behind Act of 2001 (NCLB)*, signed into law on January 8, 2002, is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965. This update vastly increases the federal government's role in the operation of public schools and imposes many new and complex obligations on local school districts. Of particular interest to parents is the assurance that all our teachers are duly certified and highly qualified and that you have the right to request information regarding the professional qualifications of your child's teacher(s). You will also be notified if your child is being taught for four or more consecutive weeks by a teacher who is not considered "highly qualified" under the NCLB guidelines. As well as its comprehensive provisions on school improvement, teacher quality and instructional programs, NCLB also has numerous other requirements. As required by NCLB, Putnam County Community Unit School District No. 535 certifies that no policy of the district prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools.

### **RtI (Response to Intervention) Explanation:**

During the first few weeks of school the classroom teachers and other reading specialists assess the students' reading strengths and weaknesses. This approach allows the teachers and paraprofessionals to adjust reading instruction and strategies to maximize the students' reading potential; our most important charge at these grade levels.

Through the assessment process the school determines which students need additional reading support through a system called Response to Intervention (RtI). All students in the district participate in Response to Intervention because it is a part of our whole curriculum.

Teachers and paraprofessionals work with all students for 30 minutes in the content areas of Reading, Writing or Math. This instruction is a supplement, not a substitute for the reading instruction received from the classroom teacher and the Title I reading teacher.

The focus of the instruction will be comprehension, early writing strategies, fluency, phonemic awareness, phonics, and word work. The RtI teachers will monitor the children's progress and confer with his/her classroom teacher and the Title I teacher on a regular basis. Communication is very important, so parents will

be kept informed of the child's growth and progress through written reports depending on the level of interventions your child receives.

**Testing and Assessment:**

Regular and on-going classroom assessment is used to monitor student progress and guide instruction.

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**PARENT ADVISORY COMMITTEE**

The District has a Parent Advisory Committee (PAC). This committee of parents meets with the Superintendent for the purpose of direct two-way communication between the schools and the parents. The goal is to have parent representatives from each building and community in Putnam County. Parents who are interested in serving on the PAC are encouraged to contact the building principal.

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**PARENT/TEACHER CONFERENCES**

Formal Parent/Teacher conferences are held District-wide two times during the school year, as noted in the District calendar. In addition to the District-wide scheduled times, teachers in grades PreK-2 hold conferences on an "as needed" basis, either on the phone or in person. Parents are encouraged to contact their child's teacher at any time if they have a question or concern.

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**PLACEMENT, PROMOTION, RETENTION**

In compliance with School Board Policy 7.30, the building principal shall assign students to classes. Placement, promotion or retention shall be made in the best interest of the student after a careful evaluation of all factors relating to the advantages and disadvantages of alternatives. The building principal will direct and assist teachers in their evaluation of students and review grade assignments in order to ensure uniformity of evaluation standards. No student shall be promoted to the next grade level based solely upon age or any other social reasons not related to the student's academic performance.

In accordance with the Illinois Education Reform Act and in compliance with School Board Policy 6.280, both quantitative measures and qualitative assessment will be used to determine placement/promotion/retention. Such decisions will be reached with the support and involvement of the parents within the prescribed time frame. If a student is currently part of a case study evaluation or receiving Special Education services, placement decision shall be determined by the student's educational team

All such interviews at school by officers of the law will be conducted in a private office with the principal or designee present. Prior notice shall be given to the parent(s) of any student to be interviewed and parent(s) may be present at such interviews if he/she so desires.

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## **PRESCHOOL SCREENINGS**

Putnam County Primary School screens students entering preschool (3-5 years of age) to identify and serve the neediest children. The screening instruments and activities measure each child's development in the areas of vocabulary, visual-motor integration, language and speech development, English proficiency, fine and gross motor skills, social skills, and cognitive development.

The screening is conducted on a communitywide basis and is developed and implemented with cooperation from the LaSalle/Putnam County Educational Alliance for Special Education. Please contact the Primary School to get information on the next screening dates.

All potential incoming students' screening data cannot be older than six months prior to the preschool placement date.

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## **STUDENT DIRECTORY INFORMATION**

A parent or guardian must notify the office in writing, at the beginning of each year, if they DO NOT want their child's picture, name, other directory information or work published.

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## **RECESS**

Weather permitting, students have recess outside daily. When the weather is inclement, including a wind chill factor of 30 degrees or lower, recess is held in the school gym. While it is clearly not the desire or intention of school staff to usurp the parent in determining if a coat, hat/scarf, boots, and mittens/gloves are necessary on any given day. It is always better to have the option of leaving a coat in a locker or coat closet than to be outdoors inadequately dressed.

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## **RECORDS ACCESS - FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

A parent/guardian or eligible student should submit to the Records Custodian, Principal, or other appropriate official, written requests that identify the record(s) they wish to inspect. The District official will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected.

If the records are not maintained by the District official to whom the request was submitted, that official shall advise the parent/guardian or eligible student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate or misleading.

A parent/guardian or eligible student may ask the District to amend a record that they believe is inaccurate or misleading. They should write the District official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent/guardian or eligible student, the District will notify the parent/guardian or eligible student of the decision and advise the parent/guardian or eligible student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the parent/guardian or eligible student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District in an administrative supervisory, academic, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the District has contracted (such as an attorney, auditor, or collection agent); or a person serving on the Board of Education.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.

Upon request, the District discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-4605.

#### Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) –

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents;
8. Income, other than as required by law to determine program eligibility.
9. Receive notice and an opportunity to opt a student out of :

- a. Any other protected information survey, regardless of funding;
- b. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
- c. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

• Inspect, upon request and before administration or use:

- 1. Protected information surveys of students;
- 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- 3. Instructional material used as part of the educational curriculum

These rights transfer from the parents to a student who is 18 years-old or an emancipated minor under State law.

The Putnam County School District has developed procedures, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The Putnam County School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The Putnam County School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey.

The Putnam County School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-5901

**RESIDENCE**

**Education of Homeless Children:**

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, as provided to other children and youths, including a public pre-school education. A “homeless child” is defined as provided in the McKinney Homeless Assistance Act and State law. The

Superintendent has appointed Tricia Both, as Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law.

The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial.

Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

**Change of Residence Due To Military Service:**

If a pupil's change of residence is due to the military service obligation of a person who has legal custody of the pupil, then, upon the written request of the person having legal custody of the pupil, the residence of the pupil is deemed for all purposes relating to enrollment (including tuition, fees, and costs), for the duration of the custodian's military service obligation, to be the same as the residence of the pupil immediately before the change of residence caused by the military service obligation. A school district is not responsible for providing transportation to or from school for a pupil whose residence is determined under this condition.

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**ROUTINE DISMISSAL PROCEDURES**

**PLEASE NOTE- We remind you that it is illegal to pass a school bus, from either direction, if the stop arm is extended and/or the lights are flashing and while on school grounds.**

Regular dismissal is 3:10 pm parent-pick up by car and 3:15 pm crosswalk.

The Primary School begins dismissal at 1:55 pm on district 2:05 pm early dismissal days. This is the dismissal time for both parent pick-up and crosswalk.

**Below are some reminders about student drop-off and pick-up:**

1. No one is at the school to supervise the children until 7:30 am.
2. Parents/Guardians need to be very careful when using the front of the school building to drop students off. This is a very busy time for the buses, and it is not the best place to drop-off and pick-up students.

It is strongly suggested that parents/guardians use the crosswalk located at the corner of Silverspoon and Colby or the back parking lot of the school to drop-off and pick-up students. A crossing guard is on duty from 7:45 am to 8:00 am to help the students in the morning, and a crossing guard will walk the students from the Primary School to the crosswalk at the end of the school day.

Parents/Guardians wishing to speak with the office or teachers, and parents/guardians waiting for students at the front of the school, will need to park in visitor parking. The back lot is used for drop-off and pick-up only, not parking.

3. All students arriving after 8:00am may be dropped off in the front of the school by the front entrance. Please watch for late buses. They have the right-of-way.
4. Pick-up begins at 3:10 pm in the back lot. Please pull-up to door entry E not door entry C. Please have your family name tag displayed. No car pick-ups can be made in the front of the school because of the buses.

If your child is a walker, he/she will be walking from the school with the crossing guard to the corner of Silverspoon and Colby.

Any changes to a student's regular dismissal procedure should be noted in a signed and dated note or in an emergency situation, by telephone, before 2:30 pm. Again, due to space constraints, students cannot be routinely dismissed from the classrooms or office.

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### **SCHOOL HOURS**

The office is open from 7:30 am to 4:00 pm. Teachers are in the building from 7:45 am to 3:45 pm daily. **Lunches are scheduled for 11:00 (Kindergarten), 11:30 (1<sup>st</sup> Grade), 12:00 (2<sup>nd</sup> Grade). Recess is scheduled after lunch, or later in the afternoon as necessary.**

Students who are transported to school by bus arrive at various times, with the last bus arriving at approximately 8:00 am. Students who are walkers should not arrive until 8:00 am unless they are coming for breakfast. Classes begin promptly at 8:15 am. Students will be considered tardy after 8:15 am.

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### **SCHOOL PROGRAM**

Putnam County Primary School offers a fully certified teaching staff, a well-trained support staff and a fully certified building administrator. Careful planning, preparation and instructional practices are focused toward providing the best possible elementary education for all our students. PCPS offers physical education and music, as well as time for using the media center and computer lab. A wide range of special education services are also available, including ELL, Speech/Language, Hearing, Title I reading, OT/PT and a wide variety of academic support programs.

The district will provide five days advance notice to parents prior to offering any class or course in recognizing and avoiding sexual abuse to pupils in grades kindergarten through 8<sup>th</sup> grade. The pupils shall not be required to take the class or course if the parents/guardian submits written objection.

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### **SCHOOL SAFETY**

PCPS is part of the Putnam County District #535 Safe Schools Plan. This plan includes not only school staff, but was developed in conjunction with local law enforcement and emergency personnel. Plans have been developed to cover a variety of emergency situations. Drills are conducted at various intervals throughout the school year to establish routine and minimize panic in the event of a fire, inclement weather, or other emergency situations requiring that students be moved to positions of optimum safety. Evacuation plans are posted in each room which clearly designate the route(s) to be taken to a position of safety. Teachers are required to escort the students and to take attendance upon reaching their designated position of safety in order to be certain that all students are accounted for.

The signal for a fire drill is the fire alarm system. If needed, classes may also be notified by the intercom system. Classes are signaled to return to the building with a whistle blast or hand signal. If needed, classes may also be notified by the intercom system. Classes are signaled to return to normal location/activity with an announcement on the intercom system, administration, or other authorized personnel.

Anyone with information about possible school violence is urged to call the Illinois **School Violence Tip Line** at **1-800-477-0024**, operated by Illinois State Police, as well as local school authorities. When tips come into this line, local law enforcement agencies and the school are immediately notified.

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### **SEARCH AND SEIZURE**

School authorities may search a student and/or a student's personal effects when there are reasonable grounds for suspecting that the search will produce evidence that the student is violating either the law or a school policy.

School property, including, but not limited to, desks and lockers are owned and controlled by the District and the District may make reasonable rules regarding its use. School authorities are authorized to conduct administrative inspections of school property as a means of protecting health, safety, or welfare of the District, its employees and students, without notice to or consent of the student and without a search warrant.

If a search conducted in accordance with this policy produces evidence that the student has violated or is violating either the law or District policy such evidence may be seized and disciplinary action taken. When appropriate, this evidence may be transferred to legal authorities. This policy is in agreement with the Illinois School Code.

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### **SECURITY CAMERAS**

All Putnam County Schools are equipped with security cameras. Putnam County Schools maintain 24-hour video security with cameras placed at entrances and in hallways. Each school office has a monitor located so that school personnel can easily observe school areas during the school day. Videotapes are reviewed when a

safety or security issue is reported. They may also be reviewed at random. Viewing of videotapes is limited to individuals having a legitimate educational or administrative purpose. Those individuals with a legitimate educational or administrative purpose are the Superintendent, building administrators, or educational personnel. Videotapes will be reused or erased unless needed for an educational or administrative purpose.

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### **STUDENT ASSISTANCE PROGRAM**

The Putnam County Student Assistance Program exists to assist students with problems related to academics, attendance, behavior, and health. The program consists of a coordinator and several trained staff members working together, including the appropriate use of the Flexible Service Delivery/Problem-Solving Model, to develop an action plan to meet the needs of the individual student. Students may be referred to the program by faculty, staff, parents, or they may refer themselves. This program is not part of the school's disciplinary procedures.

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### **SUSPICION-BASED DRUG AND ALCOHOL TESTING POLICY**

Board Policy 7:241 – The Board of Education recognizes that drug and/or alcohol testing of an individual student may be appropriate when there are reasonable grounds to suspect that the student is violating the Board of Education's policy prohibiting the possession or use of drugs or alcohol while on school grounds or at a school-related activity. The Board of Education authorizes drug and alcohol testing of students based upon such reasonable suspicion of drug and alcohol use.

The Administration shall establish rules and regulations to implement this policy (Board Policy 7:241 – R) in compliance with applicable laws governing drug and alcohol testing of students.

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### **TITLE I**

Title I is a federally funded program that provides instructional support for students experiencing difficulties in reading and/or math. Putnam County Primary School provides a Title I program for students with an identified need in the area of reading. Students are screened with a multiple-step process to determine eligibility for Title I and must have parent permission to participate in the program. Students remain in the program until meeting established exit level criteria.

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### **TRANSITIONAL PROGRAM OF INSTRUCTION**

Students who demonstrate limited English proficiency (ELL Students) are provided support services in the Transitional Program of Instruction. Students are tested to determine eligibility and services after the Home Language Survey form is completed at registration. If students qualify for language support services, these services are provided until the student demonstrates sufficient skill to exit the program based upon the State ACCESS test, or until a parent withdraws them from the program.

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## **VISITORS**

All doors to the Primary Building are kept locked during the day, including the main entrance. All persons entering the building during the school day are required to stop in the office for a visitor pass before proceeding to a classroom or other area of the building.

Classroom visits should be pre-arranged with classroom teachers as to not interrupt teaching and allow time to prepare as necessary.

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## **WELLNESS PLAN**

As a public school we are required to have a wellness policy, reviewable by the state. Snacks provided must meet the recommended guidelines from the Institute of Medicine's-Nutrition Standards for Foods in School. These are the nutritional standards for foods in school, per portion:

- $\leq 200$  calories
- $\leq 35\%$  of total calories from fat
- $< 10\%$  of calories from saturated fats
- Zero trans fat
- $\leq 35\%$  of calories from total sugars
- $\leq 200$  mg sodium

Everything must be prepackaged by the manufacturer, so that nutritional information is provided for our students with food allergies.

We understand that children will still want a "special treat" for their birthdays and holiday parties. It will be allowed to have sweet treats during these occasions, but they will still need to be prepackaged.

The Wellness Plan is on file in the School Office and may be reviewed at any time upon request.

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## **WITHDRAWALS AND TRANSFERS**

When a family moves from the District, please notify the school office at least one day in advance. The district observes the statutory regulations that require the forwarding, within 10 days of the receipt of request, an unofficial record of the student's grades to the school to which the student is transferring. The school shall then forward written information relative to the grade levels, subjects, and record of academic grades achieved, current health records, and a most current set of standardized test reports, if applicable. The district, within 10 days after the student has paid all of his/her outstanding fines and fees, forwards an official transcript of the scholastic records of each student transferring.

Upon receipt of a Release of Records form from the new school, which must be signed by the parent/guardian(s), student records will be sent to the new school.

Please remember that all books must be returned to the teachers and any remaining fees (ie, lunch) must be paid in the school office.

School Calendar  
2013-2014

August 1	Registration (9 am to 7 pm)
August 2	Registration (8 am to 1 pm)
August 15	Institute Day – No School
August 16	Institute Day – No School
August 19	First Day of School (2:05 Dismissal)
August 19 -23	2:05 Dismissal
September 2	No School - Labor Day
October 11	Institute Day – No School
October 14	No School - Columbus Day
October 18	End of First Nine Weeks
October 24	Parent/Teacher Conferences (4 pm to 8 pm) pass out report cards
October 25	No School - Parent/Teacher Conferences (8am to Noon) pass out report cards
November 11	No School - Veterans Day
November 27-Dec 1	No School - Thanksgiving Break
December 20	End of 2 <sup>nd</sup> Nine Weeks—End of 1 <sup>st</sup> Semester (2:05 Dismissal)
December 21-January 5 <sup>th</sup>	—Winter Break
January 6	School Resumes
January 20	No School - Martin Luther King Day
February 13	Parent/Teacher Conferences (4pm to 8pm)
February 14	Parent/Teacher Conferences (8am to Noon)
February 17	No School-Presidents' Day
March 3	No School - Casimir Pulaski Day
March 3-March 14	ISAT Testing
March 14	End of Third Nine Weeks
April 12 – April 21	Spring Break
April 23-24	PSAE
May 26	No School - Memorial Day
May 27	Institute Day – No School
May 28	Full Day
May 29	Last Day – 2:05 Dismissal
Emergency Days:	May 30, June 2, 3, 4, 5

## **Recommendation to Approve Student Handbooks**

**As superintendent, I recommend the approval of the 2013/2014 Student Handbooks.**

### **Rationale**

**Handbook committees have met in each of our four schools, and appropriate members have reviewed the proposed changes. (Thanks to our Board members who have taken the time to participate in the review. If you are interested in serving on handbook committees for next year, please contact the principal.)**

### **District Goal**

**Demonstrate increased academic achievement for all students.**

## **Special Education Proposal**

**Throughout this school year, we have experienced numerous problems in the processing of special education needs. Our administrative team has discussed options to improve this process for our upcoming school year.**

**At the Board of Education meeting, I will provide details regarding the proposed changes for the upcoming school year. This will require some changes in personnel job descriptions, but the concept will require explanation at the meeting. While I usually prefer providing those details in advance, I believe these details would be confusing without oral explanation.**

**If you wish to inquire about the specifics of those proposed personnel changes prior to the meeting, feel free to call me in advance.**

**Thanks,  
Jay**



Midwest Transit Equipment, Inc  
146 W. Issert Drive • P.O. Box 51  
Kankakee, IL 60901  
(800) 933-2412

May 14, 2013

**Mr. Jay K. McCracken, Superintendent  
Putnam County Community Unit School District 535  
400 East Silverspoon Avenue  
Granville, Il 61326**

Dear Mr. McCracken,

We are pleased to quote you on a three year lease for a new 2013 Chevrolet/Collins, Nex Bus, fourteen passenger activity bus. In addition we are also quoting a new 24 passenger 2013 Chevrolet/Starcraft yellow school bus per your request. The annual payments for the 14 passenger bus would be \$6,530.00 per year. The payments for the 24 passenger school bus would be \$6,412.00 per year. The initial payments are due on delivery on or prior to July 15, 2013, followed by annual payments of the same amount due on the one year anniversary dates of the previous payments. The bus will be returned at the end of the term chosen and then returned as per the attached return of bus guidelines. This is based on 13,500 miles per year and 35 cents per mile over.

The price includes School graphics or lettering, Illinois inspection, delivery to the school, initial license, title, registration and documentation fees are included. The buses quoted are subject to prior sale.

Please note an order must be placed soon to guarantee availability, price, and school start delivery.

Thank you for the opportunity we look forward to working with you!

I can be reached at 815 592 6337 or email [bruce.kozlowski@midwesttransit.com](mailto:bruce.kozlowski@midwesttransit.com)

Respectfully,

  
Bruce Kozlowski  
Regional Sales Manager



## **ACCEPTANCE GUIDELINES FOR RETURN OF LEASED VEHICLES**

### **LEASE-END:**

*MIDWEST TRANSIT WANTS TO MAKE SURE THAT YOUR END-OF-LEASE EXPERIENCE IS AS CONVENIENT AND HASSLE FREE AS POSSIBLE. TO HELP YOU THROUGH OUR LEASING PROCESS WE HAVE CREATED SOME BASIC GUIDELINES FOR YOU TO FOLLOW.*

### **PREVENTION OF WEAR AND USE:**

*ALWAYS ABIDE BY AND STAY IN ACCORDANCE TO THE MANUFACTURER'S RECOMMENDATIONS. TO MAINTAIN YOUR VEHICLE AND KEEP IT IN GOOD CONDITION:*

- *CHANGE THE OIL AND OIL FILTER REGULARLY BASED ON MILEAGE AND HOURLY REQUIREMENTS*
- *ROTATE TIRES AND MAINTAIN TIRE PRESSURE*
- *INSPECT AND REPLACE BELTS AND HOSES*
- *MAINTAIN FLUID LEVELS*
- *WASH BUS THOROUGHLY UNDERNEATH, ESPECIALLY AREAS WHERE SALT IS SPREAD FROM MELTING OF SNOW AND ICE*

### **MILEAGE LIMIT:**

*IF YOU SURPASS THE MILEAGE ALLOWANCE FOR YOUR LEASE TERM, YOU WILL BE SUBJECT TO A PREDETERMINED MILEAGE FEE AS OUTLINED IN THESE GUIDELINES.*

### **WEAR AND TEAR GUIDELINES:**

*AS YOU NEAR THE END OF YOUR LEASE, IT'S IMPORTANT THAT YOU UNDERSTAND THE RESPONSIBILITIES FOR YOUR VEHICLE MAINTENANCE AND REPAIR USE. THE FOLLOWING GUIDELINES SHOULD BE USED TO APPRAISE THE CONDITION OF YOUR VEHICLE. ANY VEHICLE RETURNED WITH "NORMAL WEAR AND TEAR" WILL BE ACCEPTABLE.*

### **NOTE:**

*LESSEE WILL RETURN THE BUSES TO THE DISTRIBUTOR WHO FURNISHED THE BUSES TO LESSEE ON THE INSTRUCTIONS OF LESSOR. ALL THE EQUIPMENT AND ACCESSORIES ORIGINALLY FURNISHED WITH THE BUSES WILL BE IN PLACE AND IN GOOD OPERATING CONDITION. IF THE LESSOR/DISTRIBUTOR HAS TO PERFORM REPAIRS FOR THE FOLLOWING DEFECTS, THE LESSEE WILL BE RESPONSIBLE FOR PAYMENT AT THE TIME OF INVOICE.*

### **"NORMAL WEAR AND TEAR" WILL NOT INCLUDE:**

- *MISMATCHED (SIZES OR TYPES) TIRES WITH LESS THAN FORTY PERCENT (40%) OF TREAD REMAINING*
- *TIRES WHICH ARE RE-CAPPED, DAMAGED, GOUGED, CUT OR DETERMINED BY DISTRIBUTOR TO BE IN AN UNSAFE OPERATING CONDITION*
- *BRAKE SHOES AND PADS MUST HAVE BEEN REPLACED WITHIN 15,000 MILES OF WHEN EACH BUS IS RETURNED TO THE LESSOR*
- *BODY CREASES, GOUGES, DENTS, OR NON-BUFFABLE PAINT SCRATCHES OR SCUFFS. EXCESSIVE BODY DIMPLES AND/OR DINGS REQUIRING METAL AND/OR PAINT WORK TO RESTORE TO ACCEPTABLE "NORMAL" CONDITION*
- *ANY PAINT DAMAGE DUE TO SANDBLASTING, HAIL, ROAD TAR, TREE SCRAPES, AND/OR CHEMICAL FALLOUT*
- *ANY DEFECTIVE PAINT OR BODY REPAIRS DUE TO SUB-STANDARD REPAIRS, MUST BE ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS*
- *ANY LESSEE APPLIED PAINT OF IDENTIFICATION WHICH CANNOT BE REMOVED WITHOUT METAL AND/OR PAINT WORK*
- *ANY DAMAGE TO INTERIOR LINING, BULKHEADS, SCUFF PLATES, LIGHTS, ROOF BOWS OR*

SUPPORTS, INCLUDING BUT NOT LIMITED TO CRACKS, BREAKS, TEARS, GOUGES, OR ANY OTHER DAMAGE WHICH MAKES VEHICLE UNABLE TO PASS ANY STATE OR LOCAL SAFETY INSPECTION

- BROKEN AND/OR INOPERATIVE FRONT, REAR, OR SIDE LIGHT(S), MARKER(S), OR REFLECTOR(S)
- BENT, TWISTED, DENTED, DINGED, OR GOUGED BUMPER(S) AND/OR DOOR(S)
- ANY HOLES OR OTHER MODIFICATIONS MADE TO THE VEHICLE, WHETHER INTERIOR OR EXTERIOR, FOR THE INSTALLATION OF ANY ADDITIONAL EQUIPMENT BY THE LESSEE AND/OR DRIVER(S) OF THE VEHICLE WHICH ARE NOT COMPLETELY REMOVED AND/OR REPAIRED
- ANY MECHANICAL REPAIRS ON ANY COMPONENTS OR SUSPENSION WHICH MAY BE REQUIRED DUE TO ABUSE, ACCIDENT, NEGLIGENCE, OR THE LACK OF PROPER MAINTENANCE, OR ANY REPAIRS REQUIRED WHICH ARE NOT CONSIDERED "NORMAL WEAR AND TEAR"
- EACH BUS MUST HAVE A CURRENT STATE INSPECTION STICKER WITH AN EXPIRATION DATE AT LEAST THREE MONTHS FOLLOWING THE MONTH IN WHICH THE BUS IS RETURNED TO LESSOR. EACH BUS MUST BE CLEAR OF MECHANICS' AND OTHER LIENS
- TORN, PUNCTURED, BURNED, VANDALIZED OR OTHERWISE DAMAGED UPHOLSTERY WILL BE REPLACED PRIOR TO RETURNING THE BUS TO THE LESSOR/DISTRIBUTOR
- WINDSHIELD CRACKS OR STARS MORE THAN ¼" DIAMETER OR ANY CRACKS OR STARS WITHIN THE SWEEP OF THE WINDSHEILD WIPERS
- BUS IS TO BE CLEANED INSIDE AND OUT, FLOORS FREE FROM GUM, TAR, AND GARBAGE. EXTERIOR SHALL BE CLEAN
- FLOORS TO BE FREE FROM ALL SPORTS SHOE SPIKE DAMAGE OR STAINS FROM SPILLS OF LIQUIDS  
13,500 MILES PER BUS PER YEAR
- MILEAGE ALLOWANCE ANNUALLY = \_\_\_\_\_ . 35 CENTS PER MILE WILL BE ASSESSED TO THE LESSEE IF MILEAGE OVER THE ALLOWABLE AMOUNT, DUE UPON RECEIPT OF INVOICE
- SOVEREIGN LEASING HAS ASSIGNED
- MIDWEST TRANSIT EQUIPMENT, INC. WILL BE THE AGENT FOR THE INSPECTION OF THESE BUSES UPON RETURN

LESSOR: SOVEREIGN LEASING, LLC LESSEE: \_\_\_\_\_

BY: \_\_\_\_\_ BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISTRIBUTOR: MIDWEST TRANSIT EQUIPMENT, INC.  
/AGENT

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

**DATE:** \_\_\_\_\_

NEW

## 2013 CHEVROLET / COLLINS NEXBUS 14 - PASSENGER MFSAB

### CHASSIS

2013 CHEVROLET CG-33503  
139" WHEELBASE  
6.0L V8 GASOLINE ENGINE VORTEC 324 HP  
6-SPEED AUTOMATIC TRANS. W/OVERDRIVE  
POWER STEERING  
CRUISE CONTROL  
TILT STEERING  
POWER BRAKES W/4 WHEEL ABS  
DISC FRONT / REAR BRAKES  
BRAKE WARNING LIGHT  
FRONT STABILIZER BAR  
DRIVE LINE GUARDS  
4,300 # FRONT AXLE CONSTRUCTION  
4,300 # FRONT SPRINGS - COIL TYPE  
8,600 # REAR AXLE - 4.10 RATIO  
8,600 # REAR SPRINGS - PARABOLIC TYPE  
12,300 # GVWR  
FRONT & REAR SHOCK ABSORBERS  
6 - LT225/75R16D ALL SEASON RADIAL TIRES  
16.0 X 6.5 STEEL DISC WHEELS  
DUAL REAR WHEELS  
STAINLESS STEEL WHEEL COVERS  
HEAVY DUTY COOLING  
145 AMP ALTERNATOR  
SINGLE BATTERY - 600 CCA  
33 GALLON FUEL TANK  
HEAT SHIELD - FUEL TANK  
HALOGEN HEAD LAMPS  
DAYTIME RUNNING LIGHTS  
DUAL ELECTRIC HORNS  
AUTOMATIC RESETTING CIRCUIT BREAKERS  
SCHOOL BUS CHASSIS EQUIPMENT  
TINTED SOLAR RAY WINDSHIELD  
TINTED DRIVERS WINDOW  
FRONT HEATER / DEFROSTER  
DRIVER'S SUN VISOR  
2 - SPEED INTERMITTENT WIPERS  
HIGH BACK DRIVER SEAT - GRAY VINYL  
ARMREST ON DRIVER DOOR  
12 VOLT POWER SOCKETS  
SPEEDOMETER / ODOMETER  
VOLTMETER / FUEL LEVEL GAUGES  
OIL PRESSURE / WATER TEMP. GAUGES  
3 YEAR / 36,000 MILE WARRANTY  
5 YEAR / 100,000 MILE POWERTRAIN WARRANTY  
FRONT DASH A/C - 15,000 BTU  
**REAR IN WALL MOUNTED A/C**  
**W/SKIRT MOUNTED CONDENSOR - 55,000 BTU**

### BODY

2013 COLLINS - 5 ROW BODY / 4 WINDOWS+16"  
FMVSS MFSAB CONSTRUCTION  
76.5" HEADROOM W / 12" WINDOW OPENINGS  
DRIVER DOOR SIDE ENTRANCE STEP  
42" LH ENTRANCE AREA HAND RAIL  
ACCESS COVER - FUEL SENDING UNIT  
MANUAL OPEN-OUT ENTRANCE DOOR 79" X 24"  
REAR EMER. DOOR W/VANDAL LOCK & INTERLOCK  
UPPER RETAINER FOR REAR EMERGENCY DOOR  
4 PIECE REAR DOOR STAINLESS STEEL HINGE

### BODY

INSULATION COMPLETE 2.5"  
ALUMINIZED INNER PANELS  
EXTENDED SEAT RUB RAIL  
4 - SIDE RUB RAILS INCLUDING WINDOW & SKIRT RAIL  
FULL UNDERBODY UNDERCOATING  
LOWER GLASS - EMERGENCY DOOR - TINTED  
(1) TRANSPEC ROOF/HATCH VENT  
(2) EMERGENCY PUSH - OUT WINDOWS  
TINTED TEMPERED SIDE & REAR WINDOWS - 32%  
UNDER SEAT REAR HEATER - 60,000 BTU  
YELLOW NOISE SUPPRESSION SWITCH  
(2) HEATER CUT-OFF VALVES - UNDER HOOD  
MARKER / CLEARANCE LAMPS - LED  
REAR DIRECTIONAL - 7" AMBER  
SIDE DIRECTIONAL - LED ARMORED  
REAR STOP / TAIL LAMPS - 7" RED  
BACKUP LAMPS - 4" CLEAR - LED  
LO PROFILE STROBE LIGHT WITH SWITCH  
DOME LAMPS WIRED THRU IGNITION SWITCH  
DRIVER DOME LAMP - SEPARATE SWITCH  
BACK-UP ALARM 112db  
BODY CUT-OFF SOLENOID - IGNITION ACTIVATED  
AM / FM / CD / RADIO W / CLOCK & 4 SPEAKERS  
DOOR SWITCH - STEP WELL LAMP  
REAR DOOR BUZZER & RED PILOT LAMP  
WHITE REFLECTIVE STRIPING AT ALL EXITS  
(3) 35" LH DOT HB FREEDMAN FAMILY SEATS W/BELTS  
(4) 35" RH DOT HB FREEDMAN FAMILY SEATS W/BELTS  
(2) 37" DOT HB BARRIERS  
UPHOLSTERY - PREVAIL VINYL BACKS W/TOWER  
**RAINBOW DELUXE FABRIC INSERTS**  
ENTRANCE - EMERGENCY DOOR HEADER PADS  
1/2" PLYWOOD SUB FLOOR OVER STEEL FLOOR  
GRAY KOROSAEEL FLOOR COVERING  
GRAY RIBBED STEPS W/WHITE RIBBED NOSING  
2" WHITE STANDEE LINE AT AISLE WITH DECAL  
RUBBER COVERED WHEELHOUSES  
FRONT & REAR MUD FLAPS WITH S/S MOUNTING  
6" X 16" INTERIOR MIRROR - PADDED EDGE  
ROSCO COMBINATION BLACK BRACKET MIRROR SYSTEM  
ACCUSTYLE 815 SERIES 7" X 9.5" FLAT REAR VIEW MIRROR  
PLUS 8" X 4" CONVEX MIRROR  
EYE-MAX LP OVAL CROSS VIEW MIRRORS  
HAND ADJUSTABLE EXTERIOR MIRRORS  
SAFETY EQUIPMENT PER IL REQUIREMENTS  
OVERALL LENGTH - 258"  
OVERALL HEIGHT - 111"  
OVERALL WIDTH - EXTERIOR - 96"  
OVERALL WIDTH - INTERIOR - 91"  
PASSENGER COMPARTMENT LENGTH 152"  
ELECTRIC CROSSING GATE WITH INTERRUPT SWITCH  
ALL REQUIRED ILLINOIS INTERIOR & EXTERIOR  
CERTIFICATE HOLDER ON FRONT BULKHEAD  
LETTERING - EMPTY WEIGHT, LENGTH, CAPACITY  
CHILD CHECKMATE SYSTEM WITH DOME ACTIVATION  
EQUIPMENT RACK/CAGE 36" LH REAR TUBULAR - S / S

**\*MEETS MFSAB REQUIREMENTS**  
**EXTERIOR COLOR WHITE**

**\*THIS BUS MEETS ALL FEDERAL SCHOOL BUS REQUIREMENTS**  
**WITH EXCEPTION OF TRAFFIC SIGNALS**

## 2013 CHEVROLET / STARCRAFT 24 - PASSENGERS

### CHASSIS

2013 CHEVROLET CG-33503  
139" WHEELBASE  
6.0L V8 GASOLINE ENGINE VORTEC 324 HP  
6-SPEED AUTOMATIC TRANS. W/OVERDRIVE  
POWER STEERING  
TILT STEERING  
CRUISE CONTROL  
POWER BRAKES W/4 WHEEL ABS  
DISC FRONT / REAR BRAKES  
BRAKE WARNING LIGHT  
FRONT STABILIZER BAR  
DRIVE LINE GUARDS  
4,300 # FRONT AXLE CONSTRUCTION  
4,300 # FRONT SPRINGS - COIL TYPE  
8,600 # REAR AXLE - 4.10 RATIO  
8,600 # REAR SPRINGS - PARABOLIC TYPE  
12,300 # GVWR  
FRONT & REAR SHOCK ABSORBERS  
6 - LT225/75R16D ALL SEASON RADIAL TIRES  
16.0 X 6.5 STEEL DISC WHEELS  
DUAL REAR WHEELS  
HEAVY DUTY COOLING  
145 AMP ALTERNATOR  
SINGLE BATTERY - 600 CCA  
33 GALLON FUEL TANK  
HEAT SHIELD - FUEL TANK  
HALOGEN HEAD LAMPS  
DAYTIME RUNNING LIGHTS  
DUAL ELECTRIC HORNS  
AUTOMATIC RESETTING CIRCUIT BREAKERS  
SCHOOL BUS CHASSIS EQUIPMENT  
TINTED / SHADED WINDSHIELD  
TINTED DRIVERS WINDOW  
FRONT HEATER / DEFROSTER  
DRIVERS SUN VISOR  
2 - SPEED INTERMITTENT WIPERS  
HIGH BACK DRIVER SEAT - GRAY CLOTH  
ARMREST ON DRIVER DOOR & RH OF DRIVER  
(2) 12 VOLT POWER SOCKET  
SPEEDOMETER / ODOMETER  
VOLTMETER / FUEL LEVEL GAUGES  
OIL PRESSURE / WATER TEMP. GAUGES  
3 YEAR / 36,000 MILE WARRANTY  
5 YEAR / 100,000 MILE POWERTRAIN WARRANTY  
**FRONT DASH A/C - 15,000 BTU**  
**FRONT BULKHEAD MOUNTED A/C**  
**W/SKIRT MOUNTED CONDENSOR - 45,000 BTU**

### BODY

2013 STARCRAFT QUEST - 4.5 ROW BODY  
FMVSS SCHOOL BUS CONSTRUCTION  
3 YEAR 36,000 MILE BODY WARRANTY  
78.625" HEADROOM  
ENTRANCE AREA HAND RAIL RH  
ACCESS COVER - FUEL SENDING UNIT  
ALUMINUM DRIVERS STEP  
**ELECTRIC OPEN-OUT ENTRANCE DOOR**  
REAR EMER. DOOR W/VANDAL LOCK & INTERLOCK  
LOWER RETAINER FOR REAR EMERGENCY DOOR  
OVERHEAD DRIVER STORAGE COMPARTMENTS

### BODY

INSULATION COMPLETE 1.5"  
ALUMINIZED INNER PANELS  
4 - SIDE RUB RAILS  
FULL BODY UNDERCOAT  
LOWER GLASS - EMERGENCY DOOR - TINTED  
TINTED SIDE & REAR WINDOWS - 32%  
2 EMERGENCY PUSH OUT WINDOWS  
1 TRANSPEC 1976 ROOF HATCH  
BLACK WINDOW FRAMES  
UNDER SEAT REAR HEATER -60,000 BTU  
HEATER CUT-OFF VALVE -UNDER BODY  
BODY CIRCUIT BREAKERS  
MARKER LAMPS - LED  
ARMORED CLEARANCE LAMPS - LED  
REAR DIRECTIONAL - 7" AMBER - LED  
REAR STOP / TAIL LAMPS - 7" RED - LED  
BACKUP LAMPS - 4" CLEAR - LED  
SIDE TURN SIGNALS - LED  
( 4 ) DOME LAMPS  
DRIVER DOME LAMP ON CHASSIS SWITCH  
BACK-UP ALARM - 97DB  
8 LAMP SEQUENTIAL WARNING LIGHT SYSTEM  
BODY CUT-OFF SOLENOID - IGNITION ACTIVATED  
YELLOW NOISE SUPPRESSION SWITCH  
AM / FM / CD / RADIO W / CLOCK & 4 SPEAKERS  
DOOR SWITCH - STEP WELL LAMP  
REAR DOOR BUZZER & RED PILOT LAMP  
LOW PROFILE STROBE LAMP W / PILOT LIGHT  
REFLECTIVE STRIPING AT ALL EXITS  
REFLECTIVE STRIPING BOTH SIDES & REAR  
ILLUMINATED SCHOOL BUS SIGNS  
ROOF TOP PAINTED WHITE  
(8) 39" LH DOT HB **SCHOOL BUS SEATS W/BELTS**  
(2) 39" DOT HB BARRIERS  
GRAY VINYL UPHOLSTERY  
ENTRANCE - EMERGENCY DOOR HEADER PADS  
1/2" PLYWOOD SUB FLOOR  
BLACK RCA RUBBER FLOOR  
BLACK STEPS RUBBER W/WHITE WEAR PLATE  
RUBBER COVERED WHEELHOUSES  
FRONT & REAR MUD FLAPS WITH S/S MOUNTING  
REAR RUBBER FENDERETTES  
5" X 7" CERTIFICATE HOLDER  
6" X 16" INTERIOR MIRROR - PADDED EDGE  
ROSCO FLAT / CONVEX R/VIEW MIRRORS  
ROSCO ELLIPTICAL MINI HAWKEYE C/VIEW MIRRORS  
HEATED EXTERIOR MIRRORS  
REFLECTORS AS REQUIRED  
ELECTRIC STOP ARM WITH LIGHTS  
ELECTRIC POLY CROSSING W / INTERRUPT SWITCH  
SAFETY EQUIPMENT FIRE EXTINGUISHER, FIRST AID  
KIT, TRIANGLE REFLECTORS  
SEAT BELT CUTTER  
BODY FLUID KIT  
OVERALL LENGTH - 254"  
OVERALL HEIGHT - 111"  
OVERALL WIDTH - EXTERIOR - 96"  
OVERALL WIDTH - INTERIOR - 92.5"  
PASSENGER COMPARTMENT LENGTH 147"  
CHILD CHECKMATE SYSTEM/ DOME LIGHT ACTIVATION

## **Recommendation to Approve Midwest Transit Lease**

**As superintendent, I recommend the approval of the 2013 Chevrolet/Collins activity bus lease for \$6,530 per year. (This is a three year lease. Please refer to details in the attachment from Midwest Transit.)**

### **Rationale**

**I had asked for a quote on a small yellow bus, too. While it is a favorable quote for the yellow bus, that would require hiring a qualified bus driver for any trips with that vehicle. We currently have a lease on a small yellow bus, but we really need to keep one white activity bus so that our coaches and Ag teacher can drive it. The lease will expire on our current yellow bus one year from now. The leasing price for the white activity bus is lower than our current contract on the activity bus.**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
May 20, 2013  
6:40 P.M.

- I. Resignations – Kristin Wrobleski, Special Ed Teacher  
Heather Ballard – Jr Class Sponsor  
Kati O’Keefe – JH Cheerleading coach
- II. Hire – Summer Maintenance
- III. Non Union Personnel Raises
- IV. Personnel -

## **Recommendation for Non-Union Personnel Raises**

**As superintendent, I recommend a 3.5% raise for our non-union personnel. (This reflects a slightly smaller raise than the average raise provided for certified staff in our recently passed collective bargaining agreement.) The employees included in this raise are: District office personnel, administrators, special education secretary, social workers, and speech pathologist.**

### **Rationale**

**The paraprofessionals received a 3% raise and the teachers received an average raise of 4% on the salary schedule. Since we typically provide similar raises to those not included in the collective bargaining agreement during the year of negotiations, a 3.5% raise reflects that percentage. While these raises seem rather high, I do not wish to provide a lower percentage raise to these valued employees.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

May 13, 2013

Dear Mr. Bob Peterson, Mr. Jay McCracken, and School Board:

I would like to inform you that I am resigning from the Junior Class Sponsor position, beginning the 2013-2014 school year.

Thank you for the opportunity to become more involved with the school and the community the past two years as the Junior Class Sponsor. I have been able to become more familiar with the community and the district in which I work. Although I have enjoyed working in this position, I would like to focus on my classroom position more next year, especially with the extra planning involved for the students coming up with high needs. The Junior Class position requires a lot of time outside of school and for an extended amount of time during the year, in which I would like to use to continue to develop our Special Education program.

Thank you again for this experience. If in the future this position would open up again and I had more time to put into it, I would be happy to pick it back up. In the meantime, I could help mentor the person who should fill this position.

Sincerely,

A handwritten signature in cursive script that reads "Heather Ballard". The signature is written in dark ink and is positioned above the printed name.

Heather Ballard

5-7-2013

Dear Mr. McCracken and Mr. Carlson,

I'm writing this letter to inform you that effective June 3, 2013, I will be resigning from my teaching position at Putnam County Jr. High. I have enjoyed my time here and I thank you very much for giving me the opportunity to get back into teaching.

Sincerely yours,

A handwritten signature in cursive script that reads "Kristin Wroblewski".

Kristin Wroblewski

Dear Mr. Carlson,

I regret to inform you that I am resigning from my position as cheerleading coach. It's been a privilege working with you and representing Putnam County. Thank you for the support and the opportunities that you have provided me during my time with Putnam County Junior High.

Sincerely,

*Kati OKeefe*

## **Recommendation to Accept Resignations**

**As superintendent, I recommend accepting the attached resignations with regret.**

### **Rationale**

**Each of these valued employees has served in the noted positions with fine dedication for the students in our district.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

## SUMMER 2013 MAINTENANCE WORKER LIST

Trey Schorn - \$9.00  
Anthony Ahlers - \$10.00  
Kayla Harris - \$9.00  
Jared Sale - \$9.00  
Chris Walker mowing - \$10.60  
James Barnett mowing - \$10.00  
Alaina Sunken – \$9.00  
Jessie Haar - \$8.25  
Mike Weide - \$8.25  
Ciera Keller – \$8.25  
Brad Passini - \$8.25  
Luke Haun - \$8.25

## **Recommendation to Hire Summer Workers**

**As superintendent, I recommend hiring the attached list of summer workers provided by Doug Smith, maintenance supervisor.**

### **Rationale**

**Each year, we hire summer workers to help with the cleaning of our four schools. At the high school Anthony Ahlers will receive an additional \$1.00 per hour to serve as a coordinator of the summer workers there. (Tracy is having surgery this summer and will not be able to work.)**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**