



Evanston/Skokie CC School District 65
Forward to Excellence
1500 McDaniel Avenue, Evanston, IL 60201

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Notice of Meeting posted December 5, 2013
BOARD FINANCE COMMITTEE MEETING AGENDA
Monday, December 9, 2013
Joseph E. Hill Education Center - Board Room
1500 McDaniel - Evanston, IL 60201

6:00 PM Meeting called to order

1. Roll Call
2. ACTION: Minutes 2
3. ACTION: Approval FY15 Budget Calendar 4
4. ACTION: Student Fees for FY15 7
5. DISCUSSION: Fee Collection Update 11
6. Next Meeting: February 10, 2014
7. Adjournment
8. FYI: Revenues and Expenditures - October 2013 12
List of Bills - November 2013

****Public comment will be taken after discussion on each topic***

EVANSTON/SKOKIE CC SCHOOL DISTRICT 65
Board Finance Committee
Meeting Minutes
November 12, 2013

The meeting was called to order and the roll call occurred at 6:00 P.M.

Present: Richard Rykhus, Chairman; Claudia Garrison and Meg Krulee,
DEC Representative

Also Present: Tracy Quattrocki, Board President
Katie Bailey, Board Member
Barb Hiller, Chief Administrative Officer
Mary Brown, Interim Superintendent
Sue Schultz, Assistant Superintendent
Don Stevenson, Buildings & Grounds Director

Action Items

Minutes

The minutes of the November 12, 2013 Board Finance Meeting will be included on the next Finance Committee meeting scheduled for December 9, 2013.

Truth-in-Taxation (2013 Tax Levy)

Each year the School Board must determine how much money it needs to raise through taxation for the operation of schools in the ensuing year. The taxes requested are referred to as the District's Levy. Under the Truth in Taxation law, if a district requests a levy of more than 5% over the prior year aggregate tax extension, a hearing is required. The levy process begins with the estimation of taxes required and culminates with the filing of a Certificate of Levy with the Cook County Clerk, on or before the last Tuesday in December. Detailed information (PowerPoint slides) was provided and reviewed at the meeting.

The committee reviewed the information and agreed to bring it to the full Board.

State Maintenance/Energy Efficiency Grant Applications

The Illinois State Board of Education is currently accepting school maintenance grant and energy efficiency grant applications. The maintenance grant which offers up to \$50,000 of matching funds. This grant includes the proposed secure entrance work at Kingsley and JEH. The estimated construction costs for these two projects, excluding professional fees, totals \$126,850. If approved, the district will be eligible for \$50,000. The energy efficiency grant which offers up to \$250,000 in matching funds. This grant includes the lighting replacement at Chute. The estimated cost for the lighting replacement works, excluding professional fees, totals \$64,000. If approved, the district will be eligible for \$32,000. Copies of the two grant applications were provided to the committee.

The committee reviewed the information and agreed to bring it to the full Board.

Discussion Items

Fee Collection Update

As of October 31, 2013, District 65 collected approximately \$0.5 million in General/Classroom, Transportation and Childcare fees. The Business Office is currently adjusting student records with the updated free and reduced lunch information, and sending revised invoices. All accounts with outstanding balances will be assessed a late fee of \$20. The administration conducted surveys around neighboring school districts to gain more options in fee collection procedures. The Business Office has recently added a new position to assist with fee collections.

Updates on fee collections will be provided at the next Finance committee meeting on December 9, 2013.

Special Note:

The district's food and nutrition services coordinator, Jordan Ryan, was appointed to the Illinois School Nutrition Association School Board and Chair of the Commodity Committee.

Next Meeting

The next meeting will be held on December 9, 2013.

Adjournment

The committee unanimously approved adjournment at 6:22 PM.

FYI Documents Provided:

Revenues and Expenditures – September 2013

List of Bills – October 2013

Minutes Prepared by

Faye Kung-Li,

Executive Assistant to the

Assistant Superintendent of Business Services & School Treasurer/CSBO

2014-2015 Budget Calendar

Evanston/Skokie School District 65

Board of Education Meeting

Discussion: December 9, 2013 Finance Committee Meeting

Action: January 21, 2014 Board Meeting

Submitted to: Ms. Barbara Hiller, Chief Administrative Officer

Submitted by: Dr. Mary Brown, Assistant Superintendent & School Treasurer/CSBO

Background

As provided by Section 17-1 of the Illinois School Code, the Board is to designate some person or persons to prepare a school district budget in tentative form for its approval. To begin the budget process pursuant to school board policy 4.10, in January of each year the Board of Education is to adopt a proposed budget development calendar for the upcoming fiscal year. Because there is no Finance Committee meeting in January 2014, this is being presented to the committee in December, to be adopted at the January 21, 2014 regular board meeting.

Recommendation

It is recommended that the Board of Education adopt the draft calendar for preparation of the fiscal year 2014-2015 budget.

Rationale

Adoption of the proposed calendar complies with the requirements of Policy 4.10 and will enable the administration to proceed with the preparation of the 2014-2015 budget in a timely manner.

Cost

N/A

Staff Contacts

Dr. Mary Brown, Assistant Superintendent of Business Services & School Treasurer/CSBO
Kathy Zalewski, Business Manager/ CSBO

MEMORANDUM

TO: Barb Hiller, Chief Administrative Officer
FROM: Kathy Zalewski, Business Manager/CSBO
DATE: December 6, 2013
RE: FY15 Budget Calendar and Remaining FY14 Finance Meeting Highlights

Attached is the proposed fiscal year 2014-15 budget calendar, as required by the Illinois School Code and school board policy 4.10. The budget process will begin with the adoption of budget calendar in January and updated financial projections for fiscal years 2015-2019, which are scheduled to be presented to the Board Finance Committee in February. Below please find the highlights for the remaining Finance Committee meetings in FY14.

January 2014: Joint Meeting - Audit firm recommendation

February 2014: Updated financial projections FY15-FY19; bid recommendations including secure entrances and masonry work; bond sale recommendation

March 2014: Building Use and Transportation Fees for FY15

April 2014: 2014 Summer Building Use Agreement

May 2014: Food Services Satellite Meals Program Contract FY15; Housekeeping Bids; FY14 Budget Review and FY15 Budget Process Update

June 2014: Transportation Hazard Approvals; CLIC and SELF renewals, Prevailing Wage Resolution; Working Cash Fund Transfer Resolution; Transfer of Interest from Debt Service Fund Resolution; Review of Unaudited FY14 Actuals and Draft Budget for FY15

Evanston/Skokie School District 65 FY15 Budget Calendar

Date	Activity	Venue	Responsibility
January 21, 2014	Adoption of FY15 Budget Calendar by Board	Board Meeting	Board of Education/ Superintendent/Asst. Supt for Business/Business Manager
February 10, 2014	Financial Projections FY15–FY19	Board Finance Committee Meeting	Asst. Supt for Business/Business Manager
February 2014	Budget development process begins. Distribution of budget info to budget managers: YTD activity and spending projections for FY14	Business Office Task	Business Manager
February 2014	Estimated Enrollment FY15	Information Services	CIO
March 2014	Meetings with Program Directors and Budget Managers re FY15 Budgets	Business Office Task	Program Directors /Business Manager
March 2014	Meeting with Park School Principal re FY15 Budget	Business Office Task	Park School Principal /Business Manager
March 31, 2014	Cut-off date for FY14 non-grant Purchase Orders	Business Office Task	Purchasing Agent
April 2014	Review of Staffing Allocations	Human Resources / Business Office Task	Asst. Supt for HR/Business Manager
May 12, 2014	Review FY15 budget process to- date	Board Finance Committee Meeting	Superintendent / Asst. Supt for Business /Business Manager
May 2014	Finalization of staff needs and cost estimates for FY15	Business Office & Executive Council Task	Superintendent / Asst. Supt for Business/Business Manager
May, 2014	Presentation of Park School draft budget for FY15 to Park School Budget Committee	Meeting	Superintendent / Asst. Supt for Business/Business Manager /Park School Principal
June 2014	Finalization of head-count estimate for FY15	Administration Task	Asst. Supt for HR / Asst. Supt for Business/Business Manager
June 9, 2014	Review of unaudited actual expenditures /revenues FY14 and Draft FY15 Budget	Board Finance Committee Meeting	Superintendent / Asst. Supt for Business/Business Manager
August xx, 2014	Presentation of District 65 and Joint Agreement FY15 Tentative Budgets and Motion to Place Budgets on Public Display	Board Finance Committee Meeting	Superintendent / Asst. Supt for Business/Business Manager
August xx, 2014	Approval of Motion to Place Budgets on Public Display	Board of Education Meeting	Board of Education
August xx, 2014	Publication of Notice for Display of Tentative FY15 Budgets and Public Hearing	Business Office Task	Executive Assistant
September xx, 2014	Public Hearing and Adoption of FY15 Budgets	Board of Education Meeting	Superintendent / Asst. Supt for Business /Business Manager
By October xx, 2014	Filing of FY15 Budget	Business Office Task	Superintendent/ Asst. Supt for Business /Business Manager

Student Fees for 2014-15

Evanston/Skokie School District 65

Board of Education Meeting

Discussion: December 9, 2013 Finance Committee Meeting

Action: December 16, 2013 Board Meeting

Submitted to: Ms. Barbara Hiller, Chief Administrative Officer

Submitted by: Dr. Mary Brown, Assistant Superintendent & School Treasurer/CSBO

Background

The District has been collecting General Student Fees since the 2003-2004 school year. Since the program was implemented, the fees were increased only one time; in fiscal year 2012-13. The amount of the fee for families with one student is \$90 and \$180 for families with two or more students. The general fee for families qualifying for reduced lunch is \$28 for families with one student and \$56 for families with two or more students. Fees are waived for families eligible for free lunch while families who are unable to pay the full fee at the beginning of the school year may arrange a payment plan. Families who do not qualify for free lunch, but due to special circumstances are not able to pay the fees, may apply for an Administrative Waiver. Classroom Activity Fees are \$30 per student for students in grades K-5 (\$9 for students qualifying for reduced lunch) and \$40 per child for students in grades 6-8 (\$12 for students qualifying for reduced lunch). A late fee of \$20 was implemented in fiscal year 2013-14. Currently, the District is looking for computer software to manage student and childcare fees more efficiently. Beginning with school year 2013-14 school principals are directly communicating with parents regarding the importance of paying student fees and the types of items covered by these fees. The fee information is also available on the District website. (See attached information).

Recommendation

The administration recommends that the General Student Fees and the Classroom Activity Fees remain the same for the 2014-2015 school year.

	General Student	Classroom Activity	Total
K-5 Full Paying	\$90	\$30	\$120
6-8 Full Paying	\$90	\$40	\$130
K-5 Reduced	\$28	\$9	\$37
6-8 Reduced	\$28	\$12	\$40
Late Fee	\$20		
Free Lunch	100% Waived		

Rationale

The present system for collecting student fees has been established and will continue to enable the District to collect needed revenues.

Cost

Staff time and cost of forms.

Staff Contacts

Dr. Mary Brown, Assistant Superintendent of Business Services & School Treasurer/CSBO
Kathy Zalewski, Business Manager/ CSBO



Student Fees

- Departments
- Board of Ed
- Schools
- Employment
- Parents & Students
- Community

Key Links

[District Home](#)

Parents and Students

- [Parent Main Page](#)
- [Absence Reporting](#)
- [Start and Dismissal Time](#)
- [Transportation Service](#)
- [Internet Safety](#)
- [PBIS](#)
- [Records Request](#)
- [Registration](#)
- [Student Fees](#)
- [Attendance Area Schools](#)
- [School Age Child Care](#)
- [Student-Parent Handbook](#)
- [School Calendar](#)
- [Integrated Pest Management](#)

District 65 Search



Student Fees

General Student Fees ([pay online](#))

General Student Fees are determined by the Board of Education and used to support playground/lunch supervision and classroom consumables. Fees are collected during registration for students new to

the district and those entering preK, kindergarten, third and sixth grade. Families of students in other grades will receive a fee statement prior to the beginning of the school year. Families who need assistance, may complete and return the attached form with payment, or a request for a payment plan, or fee waiver.

[District 65 Student Fees Info FY14](#)

Use these links to quickly navigate this page		
General Student Fees	Classroom Activity Fees	Transportation Fees
Late Fees	Participation Fees	Personal Supplies

General Student Fees

- \$90 per student (up to two students per family)
- \$28 per student qualifying for reduced-price lunch (up to two students per family)
- Waived for students qualifying for free lunch. Families who are not eligible for free or reduced lunch but who cannot pay the fee because of special circumstances may apply for a payment plan or they may request a waiver.

For more information about student fees or to inquire about your balance and payment options, please contact the Business Office at 847 859-

8016.

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Classroom Activity Fees

Classroom Activity Fees are determined by the Board of Education. Fees are collected during registration for students new to the district and those entering preK, kindergarten, third and sixth grade. These fees are used by classroom teachers to purchase such items as classroom magazine subscriptions, materials for specialized projects and classroom incentives. Classroom Activity Fees for the current school year are:

- \$30 for students in grades K - 5
- \$9 for students in grades K – 5 qualifying for reduced-price lunch
- \$40 for students in grades 6 - 8
- \$12 for students in grades 6 - 8 qualifying for reduced-price lunch
- Waived for students qualifying for free lunch. Families who are not eligible for free or reduced lunch but cannot pay the fee because of special circumstances may apply for a payment plan or request a waiver.

For more information about student fees or to inquire about your balance and payment options, please contact the Business Office at 847 859-8040.

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Transportation Fees

The cost of transportation for students enrolled in magnet schools or special programs is determined annually and families are billed for services. The cost is \$422 for the 2013-14 school year. Transportation fees are waived for families qualifying for free or reduced lunch. Payment plans are also available.

For more information about transportation, fees, or to inquire about your balance and payment options, please contact the [Transportation Office](#).

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Late Fee

A \$20 late fee will be assessed for 2013-14 fees paid after September 30, 2013 or 30 days after registration date for students who register after the start of the school year.

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Participation Fees

Participation fees are collected as needed and include such items as:

- P.E. uniforms (grades 6-8)
- Allied Arts
- Graduation fees for 8th graders (cap/gown, celebration parties)
- Field Trips

Scholarships may be available at the school for some participation fees.

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Personal Supply List

To ensure that students are ready to learn with the tools and supplies necessary and appropriate for the grade-level, a supply list is provided for items that families are expected to purchase. Items on the supply list may include: assignment notebook, binders, notebooks, notebook paper, pens, pencils, crayons, markers, ruler, compass, calculator, tissue, etc.

Individual school supply lists are available from the school or may be posted on the school web site.



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***FEES ARE WAIVED
FOR STUDENTS
QUALIFYING FOR
FREE LUNCH***

Last Modified: Sep 06, 2013

Evanston/Skokie School District 65 - 1500 McDaniel Ave. Evanston, IL 60201 - 847-859-8000

MEMORANDUM

TO: Barb Hiller, Chief Administrative Officer
 FROM: Kathy Zalewski, Business Manager/CSBO
 DATE: December 6, 2013
 RE: Fee Collection Update

As of November 30, 2013, District 65 collected approximately \$0.6 million in General/Classroom, Transportation and Childcare fees. The updated statements for General, Classroom Activity and Transportation fees will be sent in December which should increase the amount of fees collected for the year. The statements will also include unpaid prior years' fees. Since the fees for the current school year were due in June, the statements will be assessed a late fee. Statements for Childcare fees are being sent monthly.

One of the factors contributing to delayed or incorrect billings is the District's fee management software. The current fee management software (SISK12) does not allow the District to bill for separate fee types in a clear fashion or break fees into school years. The statements are unclear and difficult to read. We are hoping to replace the current fee management software with a more efficient and user friendly software by the end of this school year.

The table below summarizes budget and the amount of fees collected for General, Classroom Activity, Transportation and Childcare fees. The total includes approximately \$11,600 in prior year fees collected in this fiscal year.

FEE TYPE (FY14)	BUDGET	Y-T-D PAID	% COLLECTED	BALANCE TO BE COLLECTED
General and Classroom Activity Fees*	358,709	13,835	4%	344,874
Transportation Fee	33,782	29,200	86%	4,582
Childcare Fees	1,247,645	539,040	43%	708,605
TOTAL	1,640,136	582,075	35%	1,058,061

*Student fees are collected in two fiscal years; the budgeted amounts shown in this table represent fees to be collected in FY14 budget

MEMORANDUM

TO: Barb Hiller, Chief Administrative Officer

FROM: Kathy Zalewski, Business Manager/CSBO

DATE: December 2, 2013

RE: Year-to-Date Revenues and Expenditures – October of 2013

Attached are the *Year-to-Date Revenue & Expenditures Summary by Category* (Table I), and *Year-to-Date Fund Balance Schedule* (Table II) as of October 31, 2013.

As of October 31, the District collected \$47,157,621 or 41 percent of its budgeted revenues and spent \$35,302,533 or 28 percent of its budgeted expenditures.

On the revenue side, the District collected the majority of the “fall” property taxes and is still awaiting approximately \$1.3 million. The “spring” taxes are scheduled to be distributed in March of 2014.

On the expenditure side, all of the year-to-date salary expenditures, including teachers, special education teachers, social workers, psychologists, principals, and Buildings & Grounds staff, were in line with the budget.

TABLE I

**EVANSTON SKOKIE SCHOOL DISTRICT 65 & PARK SCHOOL
Y-T-D REVENUE & EXPENDITURES SUMMARY BY CATEGORY
October 31, 2013**

CATEGORY	ADOPTED BUDGET	CURRENT ACTIVITY	Y-T-D	%
REVENUES				
OPERATING FUNDS				
Property Taxes	81,604,771	250,167	38,093,412	47%
CPPRT	2,184,768	287,867	723,092	33%
Other Local Revenues	3,864,460	139,045	690,256	18%
General State Aid	4,321,010	391,622	1,174,906	27%
State Categorical Programs	7,566,597	-6,060	2,578,415	34%
Federal Programs	6,416,922	298,719	1,407,625	22%
Transfers	5,686	0	0	0%
SUB - TOTAL	105,964,214	1,361,361	44,667,707	42%
NON-OPERATING FUNDS (22, 30 , 64 & 65)				
Property Taxes	4,881,805	-42,347	2,202,367	45%
CPPRT	0	0	0	
Other Local Revenues	9,582	673	6,431	67%
General State Aid	0	0	0	
State Categorical Programs	0	0	0	
Federal Programs	0	0	0	
Transfers	1,498,655	0	0	0%
SUB - TOTAL	6,390,042	-41,674	2,208,798	35%
DISTRICT 65 TOTAL	112,354,256	1,319,687	46,876,505	42%
PARK SCHOOL REVENUE				
SUB-TOTAL	3,968,265	12,178	281,116	7%
REVENUE GRAND TOTAL	116,322,521	1,331,865	47,157,621	41%
EXPENDITURES				
OPERATING FUNDS				
Salaries - 01000	73,912,067	6,258,397	15,549,594	21%
Benefits - 02000	14,881,822	1,295,561	5,636,800	38%
Purchased services - 03000	8,544,938	807,267	2,878,136	34%
Supplies - 04000	4,789,969	481,131	1,432,555	30%
Capital Outlay - 05000	128,903	12,945	79,060	61%
Other Objects/Tuition/Transfers - 06000	2,678,214	168,943	405,053	15%
Termination Benefits - 08000	49,803	0	7,877	16%
SUB-TOTAL	104,985,716	9,024,245	25,989,076	25%
NON-OPERATING FUNDS (22, 30, 64 & 65)				
Salaries - 01000	322,405	14,630	161,548	50%
Benefits - 02000	8,496	5,050	10,099	119%
Purchased services - 03000	3,304,621	509,917	2,771,034	84%
Supplies - 04000	301,363	13,318	101,413	34%
Capital Outlay - 05000	6,961,890	115,539	5,394,280	77%
Other Objects/Tuition/Transfers - 06000	7,169,949	0	0	0%
SUB-TOTAL	18,068,724	658,454	8,438,375	47%
DISTRICT 65 TOTAL	123,054,440	9,682,699	34,427,451	28%
PARK SCHOOL EXPENDITURES				
SUB-TOTAL	3,968,265	342,345	875,082	22%
EXPENDITURES GRAND TOTAL	127,022,705	10,025,044	35,302,533	28%
S U M M A R Y				
OPERATING REVENUE	105,964,214	1,361,361	44,667,707	42%
OPERATING EXPENDITURES	104,985,716	9,024,245	25,989,076	25%
NON- OPERATING REVENUE	6,390,042	-41,674	2,208,798	35%
TOTAL REVENUE	116,322,521	1,331,865	47,157,621	41%
TOTAL EXPENDITURES	127,022,705	10,025,044	35,302,533	28%

TABLE II
EVANSTON SKOKIE SCHOOL DISTRICT 65 & PARK SCHOOL
Y-T-D FUND BALANCE SCHEDULE *
October 31, 2013

	BEGINNING FUND BALANCE **	CURRENT REVENUES	CURRENT EXPENDITURES	ENDING BALANCE
<u>OPERATING FUNDS</u>				
10 EDUCATION	27,278,106	1,175,093	7,758,398	20,694,800
20 O & M	1,696,132	98,267	527,692	1,266,707
28 SPECIAL EDUCATION	538,477	72	3,665	534,884
40 TRANSPORTATION	3,201,031	11,431	390,514	2,821,948
50 IMRF / SS	1,350,548	30,635	316,922	1,064,261
70 WORKING CASH	11,658,981	535	0	11,659,515
80 TORT	1,222,921	45,327	27,052	1,241,196
SUB-TOTAL	46,946,195	1,361,361	9,024,245	39,283,311
<u>NON - OPERATING FUNDS</u>				
30 BOND AND INTEREST	4,953,010	(42,596)	428	4,909,986
64 CAPITAL AND LIFE SAFETY PROJECTS	4,967,215	363	601,090	4,366,489
65 TECHNOLOGY PROJECTS	(872,237)	0	56,936	(929,173)
90 LIFE SAFETY	279,169	559	0	279,727
SUB-TOTAL	9,327,157	(41,674)	658,454	8,627,029
DISTRICT 65 TOTAL	56,273,352	1,319,687	9,682,699	47,910,340
<u>PARK SCHOOL</u>				
91 PARK - EDUCATION	(197,797)	12,178	282,144	(467,762)
92 PARK - OPER.MAINT.	(61,357)	0	7,605	(68,961)
94 PARK - TRANSPORTATION	(4,646)	0	52,597	(57,242)
SUB-TOTAL	(263,799)	12,178	342,345	(593,966)
TOTAL ALL FUNDS	56,009,553	1,331,865	10,025,044	47,316,374

*CHANGES IN LIABILITIES AND INTERFUND LOANS ARE NOT REFLECTED IN TOTALS

** AUDITED FUND BALANCE

Memorandum

District 65 Business Office

To: Members, Board of Education
 From: Dr. Mary Brown, Interim Superintendent of Schools
 Date: 12/02/13
 Subject: Approval of Payroll, Vendor and liabilities checks and wire transfers for the month of November

<u>FUND</u>	<u>VENDOR/ LIABILITIES</u>	<u>PAYROLL</u>	<u>TOTALS BY FUND</u>
10	EDUCATION	3,639,218	9,588,164
20	O & M	424,899	691,536
28	SPECIAL EDUCATION		-
30	DEBT SERVICE	1,106	1,106
40	TRANSPORTATION	258,978	295,521
50	IMRF/SS		-
64	CAPITAL. LIFE SAFETY	174,237	189,355
65	TECHNOLOGY PROJECTS	109,163	113,008
80	TORT FUND	4,346	4,346
90	LIFE SAFETY	-	-
91	PARK SCHOOL -EDUCATION.	144,658	367,952
92	PARK SCHOOL -OPER / MAINT.	9,708	14,682
94	PARK SCHOOL - TRANSPORT.	73,208	85,197
	Total	4,839,521	11,350,866

Vendor and Liabilities	4,839,521
Payroll	6,511,345
Total liabilities and expenditures for November:	11,350,866

For 11/01/13 - 11/30/13

Expenditure Summary Report

FJEXS01A

Periods 05 - 05

EXP - Salaries

01000-01999

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 EDUCATION FUND						
01010 SUPERINTENDENT	255,903.37	.00	8,266.25	144,800.35	111,103.02	56.58
01011 HOUSING STIPEND	2,083.33	.00	.00	2,083.33	.00	100.00
01012 ASST/SUPT-MAGNET & MIDDLE	176,355.28	.00	14,446.28	75,351.79	101,003.49	42.73
01013 ASST/SUPT-ELEMENTARY	174,975.84	.00	14,348.09	74,839.65	100,136.19	42.77
01030 DIRECTORS	746,982.08	.00	57,647.48	326,389.32	420,592.76	43.69
01040 COORDINATORS/SUPERVISORS	797,515.46	.00	62,659.44	275,401.43	522,114.03	34.53
01050 COORD/SUPERS-SPECIAL PRGM	666,198.44	.00	61,183.39	237,884.53	428,313.91	35.71
01056 ASST COOR - SCHOOL AGE	118,034.93	.00	9,182.96	47,898.32	70,136.61	40.58
01061 CURR. TECH SPECIALIST	111,511.86	.00	9,287.08	46,435.40	65,076.46	41.64
01070 ADMIN. SECRETARIES	1,572,646.48	.00	129,477.48	609,234.46	963,412.02	38.74
01071 PROGRAM SUPPORT STAFF	289,085.70	.00	24,318.18	127,165.34	161,920.36	43.99
01080 ADMIN. OTHER	582,708.94	.00	45,970.02	226,894.86	355,814.08	38.94
01110 PRINCIPAL	2,112,699.00	.00	175,208.29	876,041.45	1,236,657.55	41.47
01120 ASSISTANT PRINCIPAL	1,382,788.00	.00	117,194.78	374,618.99	1,008,169.01	27.09
01130 DEPARTMENT CHAIRMAN	33,138.60	.00	2,370.82	6,525.26	26,613.34	19.69
01133 D.E.C. PRESIDENT	103,218.00	.00	10,320.20	22,940.40	80,277.60	22.23
01139 INTERN	27,000.00	.00	2,690.58	7,435.87	19,564.13	27.54
01140 SECRETARIES & CLERKS	894,562.56	.00	73,536.01	304,161.09	590,401.47	34.00
01150 TEACHERS-REGULAR	37,468,515.70	.00	3,234,107.92	9,956,327.30	27,512,188.40	26.57
01155 NEW TEACHER ORIENTATION	21,000.00	.00	150.00	21,325.00	-325.00	101.55
01170 TEACHER - SUBSTITUTES	605,260.64	.00	106,081.13	226,527.13	378,733.51	37.43
01176 TEACHERS-SUB/DAY CARE	32,000.00	.00	1,380.12	2,255.12	29,744.88	7.05
01180 TEACHERS-SPECIAL EDUCA.	6,534,438.50	.00	532,350.45	1,620,643.46	4,913,795.04	24.80
01182 KINDERGARTEN TCHR STIPEND	25,000.00	.00	953.88	27,733.60	-2,733.60	110.93
01185 COACH	775,259.00	.00	57,711.83	180,788.13	594,470.87	23.32
01186 TEACHERS-COMPUTER EDUCA.	135,521.81	.00	9,611.92	34,979.13	100,542.68	25.81
01187 COMPUTER/TECHNOLOGY ASST	484,918.08	.00	42,690.84	190,876.66	294,041.42	39.36
01189 BILINGUAL FACILITATOR	59,364.00	.00	4,947.00	14,841.00	44,523.00	25.00
01192 TEACHER-HOME & HOSPITAL	6,595.00	.00	1,299.30	3,244.35	3,350.65	49.19
01195 TEACHERS-DAY CARE	1,038,774.01	.00	90,021.18	300,695.30	738,078.71	28.95
01196 PARENT LIAISON	113,117.68	.00	17,134.58	68,559.86	44,557.82	60.61
01201 FOOD SERVICE CHILD CARE	45,983.00	.00	3,951.24	18,191.88	27,791.12	39.56
01205 CENTER FACILITATOR	67,245.68	.00	5,603.80	29,551.18	37,694.50	43.95
01206 CHILD DEVELOPMENT AIDE	1,500.00	.00	75.75	762.00	738.00	50.80
01207 FAMILY SUPPORT ADVOCATE	186,068.00	.00	11,762.23	74,946.69	111,121.31	40.28
01209 CHILD DEVELOP TEAM LEADER	15,428.00	.00	1,875.84	9,379.20	6,048.80	60.79
01210 EXTRA DUTIES STIPEND	23,000.00	.00	.00	4,750.00	18,250.00	20.65
01211 SUMMER CURRICULUM PROJECT	40,000.00	.00	.00	-200.00	40,200.00	-.50
01212 REMEDIATION STIPEND	1,000.00	.00	.00	.00	1,000.00	.00
01213 ALTERN. TO SUSP. STIPEND	5,500.00	.00	300.00	650.00	4,850.00	11.82
01215 STIPEND	604,441.66	.00	29,522.77	104,289.22	500,152.44	17.25
01217 MEETING STIPEND	9,500.00	.00	537.50	1,814.45	7,685.55	19.10
01219 CAR ALLOWANCE	28,519.00	.00	2,199.21	11,194.61	17,324.39	39.25
01220 OVERTIME	33,000.00	.00	1,495.38	13,298.67	19,701.33	40.30
01221 OVERTIME -CHILDCARE TA	1,000.00	.00	.00	.00	1,000.00	.00
01222 OVERTIME-CHILDCARE TEACH	1,000.00	.00	.00	.00	1,000.00	.00
01223 BOARD SECREATARY	17,000.00	.00	6,385.52	17,618.82	-618.82	103.64
01225 SECRETARIAL SUMMER WORK	5,000.00	.00	.00	.00	5,000.00	.00
01227 TEST STIPENDS	40,600.00	.00	.00	-400.00	41,000.00	-.99
01228 RECORDING SECRETARY	2,000.00	.00	.00	.00	2,000.00	.00

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Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 EDUCATION FUND						
01250 LIBRARIANS	1,201,739.00	.00	89,766.61	306,113.94	895,625.06	25.47
01280 SOCIAL WORKERS	1,742,052.20	.00	149,216.63	457,118.74	1,284,933.46	26.24
01290 NURSES	80,370.00	.00	6,758.40	41,931.99	38,438.01	52.17
01291 CPR/AED INSTRUCTOR	500.00	.00	.00	.00	500.00	.00
01295 OCCUP & PHYS THERAPISTS	581,186.16	.00	52,178.43	156,135.29	425,050.87	26.86
01310 PSYCHOLOGISTS	987,149.00	.00	87,993.04	263,979.12	723,169.88	26.74
01320 SPEECH CLINICIANS	1,397,742.20	.00	125,085.66	374,849.31	1,022,892.89	26.82
01321 INTERPRETATION SERVICES	1,500.00	.00	.00	.00	1,500.00	.00
01325 VISION/HEARING TECHNICIAN	37,144.52	.00	4,745.38	13,704.74	23,439.78	36.90
01350 MIDDLE SCHOOL CAFETERIA	332,602.25	.00	30,447.99	99,903.69	232,698.56	30.04
01360 ELEMENTARY A LUNCH	208,614.97	.00	21,597.06	76,927.41	131,687.56	36.88
01361 NUTRITIONIST	65,920.12	.00	5,433.22	28,339.67	37,580.45	42.99
01370 LUNCHROOM SUPERVISORS	480,625.98	.00	57,977.20	154,932.88	325,693.10	32.24
01410 AIDES	490,640.91	.00	46,651.23	133,756.54	356,884.37	27.26
01411 AIDES SUBSTITUTES	75,500.00	.00	13,416.12	37,583.14	37,916.86	49.78
01415 HEALTH AIDES	433,290.19	.00	38,255.88	123,869.20	309,420.99	28.59
01416 HEALTH AIDES-SUBSTITUTES	50,000.00	.00	4,201.88	19,895.73	30,104.27	39.79
01420 SP ED AIDES	1,923,269.50	.00	170,009.66	571,769.73	1,351,499.77	29.73
01421 SPECIAL ED SUB AIDE	4,500.00	.00	.00	6,635.00	-2,135.00	147.44
01425 SUMMER SCH-CERTIFIED	411,154.51	.00	.00	414,003.96	-2,849.45	100.69
01610 TEMPORARY HELP	16,000.00	.00	300.00	8,780.00	7,220.00	54.88
01613 RISK MANAGER	64,060.89	.00	5,338.41	27,893.19	36,167.70	43.54
01630 STAFF CHANGES	60,000.00	.00	.00	.00	60,000.00	.00
01650 HEADSTART TEACHER SALARY	344,199.00	.00	37,564.84	123,821.48	220,377.52	35.97
01651 HEADSTART T.A. SALARY	169,126.00	.00	12,679.48	47,128.81	121,997.19	27.87
01652 HEADSTART - FOOD SALARY	54,962.00	.00	5,240.63	16,548.83	38,413.17	30.11
01701 BLDG/CHAIR-LANGUAGE ARTS	3,750.00	.00	347.17	792.17	2,957.83	21.12
01702 BLDG/CHAIR-SOCIAL STUDIES	3,750.00	.00	353.09	738.79	3,011.21	19.70
01703 BLDG/CHAIR-MATH	3,750.00	.00	435.12	991.21	2,758.79	26.43
01704 BLDG\CHAIR-SCIENCE	3,750.00	.00	371.37	824.26	2,925.74	21.98
01705 BLDG/CHAIR-FOREIGN LANG.	3,750.00	.00	347.17	792.17	2,957.83	21.12
01706 BLDG\CHAIR -PHYSICAL ED	3,750.00	.00	360.89	826.47	2,923.53	22.04
01707 BLDG\CHAIR-FINE ARTS	3,750.00	.00	357.75	771.27	2,978.73	20.57
01801 DISTRICTWIDE CHAIR	15,000.00	.00	1,258.26	2,842.62	12,157.38	18.95
01900 TRACK MOVEMENT	400,000.00	.00	.00	.00	400,000.00	.00
10 EDUCATION FUND	70,130,057.03	.00	5,948,945.29	20,234,945.95	49,895,111.08	28.85

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<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
20 BUILDING FUND						
01040 COORDINATORS/SUPERVISORS	75,883.51	.00	6,323.62	32,984.00	42,899.51	43.47
01070 ADMIN. SECRETARIES	18,668.00	.00	1,541.42	7,707.10	10,960.90	41.29
01220 OVERTIME	2,500.00	.00	.00	1,976.14	523.86	79.05
01505 ENERGY MANAGER	28,961.00	.00	2,413.42	12,067.10	16,893.90	41.67
01510 CUSTODIAN	2,308,954.30	.00	186,415.00	935,183.19	1,373,771.11	40.50
01515 CUSTODIAL SUBSTITUTE	48,000.00	.00	4,889.32	23,044.32	24,955.68	48.01
01516 WEEKEND BUILDING CHECK	200.00	.00	.00	64.86	135.14	32.43
01520 CUSTODIAL OVERTIME	70,000.00	.00	5,306.70	43,119.43	26,880.57	61.60
01525 CUST/MAINT-OT-BOARD MTGS	1,000.00	.00	.00	298.58	701.42	29.86
01526 CUST/MAIN CALL BACK	10,000.00	.00	742.96	5,454.18	4,545.82	54.54
01535 TEMP. CUSTODIAL FILL-IN	108,000.00	.00	9,035.00	48,423.66	59,576.34	44.84
01540 CUSTODIAL OT-RENTALS	90,000.00	.00	7,222.56	21,000.11	68,999.89	23.33
01545 CUSTODIAL OT-ACTIVITIES	14,000.00	.00	3,659.56	7,329.30	6,670.70	52.35
01560 MAINTENANCE	444,236.50	.00	33,391.98	163,616.38	280,620.12	36.83
01565 ANNUAL MAINT. PROJECTS	10,000.00	.00	2,643.02	7,473.34	2,526.66	74.73
01570 MAINTENANCE OVERTIME	15,000.00	.00	3,052.31	13,878.84	1,121.16	92.53
01580 LAWN MAINTENANCE	10,000.00	.00	.00	4,403.69	5,596.31	44.04
01590 OT - SNOW REMOVAL	30,000.00	.00	.00	.00	30,000.00	.00
01597 CUSTODIAL OT-CAPITAL PROJECTS	30,000.00	.00	.00	34,503.58	-4,503.58	115.01
01610 TEMPORARY HELP	3,000.00	.00	.00	1,470.00	1,530.00	49.00
01620 SUMMER HELP	75,000.00	.00	.00	77,643.41	-2,643.41	103.52
20 BUILDING FUND	3,393,403.31	.00	266,636.87	1,441,641.21	1,951,762.10	42.48

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<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
40 TRANSPORTATION FUND						
01040 COORDINATORS/SUPERVISORS	67,130.88	.00	5,594.24	29,313.82	37,817.06	43.67
01070 ADMIN. SECRETARIES	51,193.00	.00	4,069.92	13,318.48	37,874.52	26.02
01219 CAR ALLOWANCE	535.00	.00	44.58	222.90	312.10	41.66
01220 OVERTIME	500.00	.00	.00	383.36	116.64	76.67
01410 AIDES	40,820.00	.00	5,670.00	18,440.00	22,380.00	45.17
01420 SP ED AIDES	158,970.00	.00	20,608.76	61,945.73	97,024.27	38.97
01610 TEMPORARY HELP	1,500.00	.00	555.00	1,507.50	-7.50	100.50
40 TRANSPORTATION FUND	320,648.88	.00	36,542.50	125,131.79	195,517.09	39.02

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64 CAP. & LIFE SAFETY PRJ FD						
01040 COORDINATORS/SUPERVISORS	96,267.61	.00	8,022.30	41,844.32	54,423.29	43.47
01520 CUSTODIAL OVERTIME	75,000.00	.00	2,431.83	53,799.08	21,200.92	71.73
01570 MAINTENANCE OVERTIME	45,000.00	.00	4,663.95	37,394.39	7,605.61	83.10
01620 SUMMER HELP	60,000.00	.00	.00	26,588.74	33,411.26	44.31
64 CAP. & LIFE SAFETY PRJ FD	276,267.61	.00	15,118.08	159,626.53	116,641.08	57.78

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65 TECHNOLOGY PROJECTS FUND						
01187 COMPUTER/TECHNOLOGY ASST	46,137.16	.00	3,844.76	20,884.74	25,252.42	45.27
65 TECHNOLOGY PROJECTS FUND	46,137.16	.00	3,844.76	20,884.74	25,252.42	45.27

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Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
91 PARK SCHOOL-EDUCATION						
01010 SUPERINTENDENT	11,336.50	.00	337.50	6,667.02	4,669.48	58.81
01012 ASST/SUPT-MAGNET & MIDDLE	7,824.24	.00	601.92	3,139.62	4,684.62	40.13
01020 BUSINESS MANAGER	6,799.21	.00	550.10	2,750.49	4,048.72	40.45
01030 DIRECTORS	46,874.00	.00	3,873.52	19,464.97	27,409.03	41.53
01040 COORDINATORS/SUPERVISORS	11,017.00	.00	817.08	4,335.40	6,681.60	39.35
01080 ADMIN. OTHER	6,506.00	.00	527.44	2,637.20	3,868.80	40.53
01110 PRINCIPAL	151,340.00	.00	12,364.42	61,822.10	89,517.90	40.85
01140 SECRETARIES & CLERKS	38,464.00	.00	2,997.00	10,165.50	28,298.50	26.43
01170 TEACHER - SUBSTITUTES	14,000.00	.00	1,397.50	2,547.50	11,452.50	18.20
01180 TEACHERS-SPECIAL EDUCA.	1,070,849.60	.00	88,048.81	297,689.45	773,160.15	27.80
01186 TEACHERS-COMPUTER EDUCA.	17,600.00	.00	.00	.00	17,600.00	.00
01215 STIPEND	10,000.00	.00	1,540.00	4,805.00	5,195.00	48.05
01220 OVERTIME	500.00	.00	45.00	45.00	455.00	9.00
01280 SOCIAL WORKERS	48,769.80	.00	3,561.84	10,685.52	38,084.28	21.91
01290 NURSES	91,181.00	.00	8,328.34	23,872.52	67,308.48	26.18
01295 OCCUP & PHYS THERAPISTS	165,493.00	.00	13,900.32	41,700.96	123,792.04	25.20
01310 PSYCHOLOGISTS	32,080.00	.00	2,673.34	8,020.02	24,059.98	25.00
01320 SPEECH CLINICIANS	70,415.00	.00	6,213.46	18,910.56	51,504.44	26.86
01360 ELEMENTARY A LUNCH	11,703.00	.00	1,184.43	3,516.18	8,186.82	30.05
01380 LUNCH SUPERVISOR/SP ED	2,000.00	.00	63.00	359.25	1,640.75	17.96
01420 SP ED AIDES	795,899.00	.00	66,703.60	226,118.38	569,780.62	28.41
01421 SPECIAL ED SUB AIDE	35,000.00	.00	7,343.78	22,338.78	12,661.22	63.83
01425 SUMMER SCH-CERTIFIED	11,500.00	.00	.00	6,130.00	5,370.00	53.30
01426 SUMMER SCH-NON-CERTIFIED	21,000.00	.00	.00	9,650.00	11,350.00	45.95
01613 RISK MANAGER	2,744.20	.00	222.43	1,112.15	1,632.05	40.53
91 PARK SCHOOL-EDUCATION	2,680,895.55	.00	223,294.83	788,483.57	1,892,411.98	29.41

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92 PARK SCHOOL - OPER/MAINT						
01510 CUSTODIAN	57,286.00	.00	4,773.84	23,869.20	33,416.80	41.67
01520 CUSTODIAL OVERTIME	5,000.00	.00	200.12	4,667.30	332.70	93.35
01590 OT - SNOW REMOVAL	300.00	.00	.00	.00	300.00	.00
92 PARK SCHOOL - OPER/MAINT	62,586.00	.00	4,973.96	28,536.50	34,049.50	45.60

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94 PARK SCHOOL - TRANSPORT						
01040 COORDINATORS/SUPERVISORS	7,705.00	.00	621.58	3,107.90	4,597.10	40.34
01420 SP ED AIDES	84,838.00	.00	11,367.50	32,167.25	52,670.75	37.92
94 PARK SCHOOL - TRANSPORT	92,543.00	.00	11,989.08	35,275.15	57,267.85	38.12
14 Fiscal Year 2014	77,002,538.54	.00	6,511,345.37	22,834,525.44	54,168,013.10	29.65