



## LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

### **BOARD OF EDUCATION AGENDA**

**OCTOBER 29, 2019**

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, October 29, 2019 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- |  |     |
|--|-----|
| A. Call to Order and Roll Call               |     |
| Time: 3 Hours                                |     |
| B. Pledge of Allegiance                      |     |
| C. Community Participation                   |     |
| D. Approval of Minutes                       | 3   |
| E. Consent Agenda                            |     |
| 1. Approval of Bills                         | 11  |
| 2. Approval of Employment Actions            | 43  |
| 3. Approval of Field Trips                   | 44  |
| 4. Approval of District Office Lease         | 48  |
| 5. Approval of Copier Leases                 | 49  |
| 6. Approval of 2020-2021 School Calendar     | 63  |
| 7. Approval of PRESS Policy Issue 101        | 65  |
| F. Action Items                              |     |
| G. Discussion Items                          |     |
| 1. 2019 IAR and MAP Data                     | 93  |
| 2. Illinois Report Card Review               | 102 |
| 3. Daniel Wright Facility Improvement Update | 105 |
| 4. Estimated 2019 Levy                       | 106 |
| 5. District Office Relocation Costs          | 111 |
| H. Information                               |     |
| 1. Board Representatives Committee Update    |     |
| 2. Department Updates                        |     |
| a. Business Office                           | 112 |
| 1) Treasurer's Report                        | 133 |

2) Enrollment	140
b. Facilities	142
c. Curriculum & Instruction, Student Services, Technology and Assessment	143
3. Superintendent's Informational Report	147
I. Old Business/New Business	
J. Community Participation	
K. Executive Session	
Time: 30 Minutes	
L. Adjournment	



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**BOARD OF EDUCATION REGULAR MEETING MINUTES**

Tuesday, September 24, 2019

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular meeting on Tuesday, September 24, 2019 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President  
Kate Harper, Vice President  
Malathy Dwaraknath  
Marissa Grossenbach  
Rana Hashemi  
Michael Odongo  
Liang Yang

Absent: None

Also present:

Dr. Scott Warren, Superintendent  
Patrick Palbicke, Assistant Superintendent for Business/CSBO  
Katie Reynolds, Assistant Superintendent for Curriculum & Instruction  
Scott Gaunky, Director of Facilities  
Dr. Gina Finaldi, Director of Student Services  
RJ Bialk, Director of Technology and Assessments  
Margaret Van Duch, Communications Coordinator  
Michelle Blackley, Principal Daniel Wright Junior High School  
Norma Taylor, Board Secretary

Public: 5

Press: 0

Staff: 2

**Call to Order and Roll Call**

Mrs. van Gerven called the meeting to order at 7:04 p.m.

**Pledge of Allegiance**

### **Community Participation**

Two students addressed the Board regarding recent changes to the school lunch program at Sprague and Half Day Schools. Dr. Warren thanked them for their suggestions and will work to improve the program.

### **Celebrating Success**

This item was moved to a future meeting to honor a recent retiree.

### **Approval of Minutes**

**Motion by**, Mrs. Harper, seconded by Mrs. Dwaraknath, to approve the minutes of the August 20, 2019 meeting.

**Roll Call:** Ayes: Dwaraknath, Grossenbach, Harper, Hashemi, Odongo, Yang, van Gerven.  
Nays: None. Abstain: None. Motion carried.

### **Consent Agenda**

**Motion by** Mrs. Harper, seconded by Mr. Odongo, the Board approve the following items on the Consent Agenda:

Approval of Bills  
Approval of Donations  
Approval of Hazardous Transportation Areas

A Board member asked the Approval of Bills be pulled from the Consent Agenda and moved to an Action Item for discussion.

**Roll Call:** Ayes: Dwaraknath, Grossenbach, Harper, Hashemi, Odongo, Yang, van Gerven.  
Nays: None. Abstain: None. Motion carried.

### **Action Items**

#### **1. Approval of Bills**

**Motion by** Mrs. Grossenbach, seconded by Mrs. Hashemi, the Board approve the bills.

A Board member asked for the further information about the line item paid to Stevenson High School for Math Articulation. Mrs. Reynolds explained this is for a math coach that is shared among neighboring districts who works with math teachers to keep curriculum in alignment with high school. Discussion was also had regarding special education transportation services.

**Roll Call:** Ayes: Dwaraknath, Grossenbach, Harper, Hashemi, Odongo, Yang, van Gerven.  
Nays: None. Abstain: None. Motion carried.

#### **2. Approval of Superintendent Goals**

**Motion by** Mrs. Harper, seconded by Mrs. Hashemi, the Board approve the Superintendent Goals for the 2019-2020 school year.

**Roll Call:** Ayes: Dwaraknath, Grossenbach, Harper, Hashemi, Odongo, Yang, van Gerven.  
Nays: None. Abstain: None. Motion carried.

### **3. Approval of Bid – Daniel Wright JHS Storm Water Retention Project**

**Motion by Mrs. Harper**, seconded by Mrs. Hashemi, the Board approve the bids as follows from DK Contractors, Inc.:

- Base bid of \$81,055.00 for the northeast storm water basin
- Alternate 1 of \$334,559.00 to expand the southwest storm water basin
- Alternate 2 of \$16,607.00 for upgrade of alternate 1 path to asphalt

Discussion was held of the storm water basin project in both the front and back of the property, and the Board's initial request to bid the projects separately to determine if they should be completed together. Concerns were expressed regarding the cost of the project, and potential fees after January 2020.

**Roll Call:** Ayes: Grossenbach, Harper, Hashemi, Odongo, Yang, van Gerven. Nays: None.  
Abstain: Dwaraknath. Motion carried.

#### **Discussion Items**

##### **1. Daniel Wright Facility Improvement Update**

Dan Kritta from Wold Architects provided a design update for the renovations at Daniel Wright. The design included the school office area, additional classrooms, and exterior concepts. He reviewed construction dates and financials. Discussion was held of the exterior front canopy options.

##### **2. District Office Location Update**

Mr. Palbicke provided an update of the district office relocation plan. He noted the terms of the lease will be negotiated after construction costs are finalized. Further updates will be provided at the next board meeting.

#### **Information**

##### **Board Representatives Committee Update**

Board members provided verbal reports of the PTO meeting, Learning Fund Foundation, and Music Boosters meetings. Mrs. Grossenbach attended the Lake County Superintendents' Equity Program with Dr. Warren.

##### **Departmental Updates**

There was no additional discussion of the department updates provided.

##### **Superintendent Report**

Dr. Warren provided his Superintendent report.

##### **Community Participation**

There was no community participation at this time.

**Executive Session**

**Motion by Mrs. Harper**, seconded by Mr. Odongo, the Board go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and student disciplinary cases.

**Roll Call:** Ayes: Dwaraknath, Grossenbach, Harper, Hashemi, Odongo, Yang, van Gerven.  
Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 9:14 p.m.

**Open Session**

The Board reconvened to Open Session at 9:23 p.m.

The Board discussed the Quest lunch program.

**Adjournment**

**Motion by Mrs. Harper**, seconded by Mrs. Dwaraknath, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 9:47 p.m.

\_\_\_\_\_  
President Board of Education

\_\_\_\_\_  
Secretary Board of Education

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**BOARD OF EDUCATION EXECUTIVE SESSION MINUTES**  
Tuesday, September 24, 2019

An Executive Session of the Board of Education of Lincolnshire-Prairie View School District 103 was held on Tuesday, September 24, 2019, in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

- Anne van Gerven, President
- Kate Harper, Vice President
- Malathy Dwaraknath
- Marissa Grossenbach
- Rana Hashemi
- Michael Odongo
- Liang Yang

Absent: None

Also present:

- Dr. Scott Warren, Superintendent
- Norma Taylor, Board Secretary

Executive Session convened at 9:20 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and student disciplinary cases.

Student Disciplinary Cases

Dr. Warren clarified that he provides student out-of-school suspensions to the Board, but in-school suspensions are typically not reported to the Board.

Personnel

Dr. Warren discussed the termination of employee Joel Frishman, a bus driver, due to driving violations.

**Open Session**

**Motion by Mrs. Harper**, seconded by Mrs. Dwaraknath, to return to Open Session.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:23 p.m.

\_\_\_\_\_  
President Board of Education

\_\_\_\_\_  
Secretary Board of Education



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**BOARD OF EDUCATION COW MEETING MINUTES**

Thursday, October 17, 2019

The Board of Education of Lincolnshire-Prairie View School District 103 held its Committee of the Whole meeting on Thursday, October 17, 2019 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President  
Kate Harper, Vice President  
Malathy Dwaraknath  
Marissa Grossenbach  
Rana Hashemi  
Michael Odongo  
Liang Yang

Absent: None

Also present:

Dr. Scott Warren, Superintendent  
Patrick Palbicke, Assistant Superintendent for Business/CSBO  
Katie Reynolds, Assistant Superintendent for Curriculum & Instruction  
RJ Bialk, Director of Technology and Assessments  
Margaret Van Duch, Communications Coordinator  
Michelle Blackley, Principal Daniel Wright Junior High School  
Thomas Herion, Assistant Principal Daniel Wright Junior High School

Public: 3

Press: 0

Staff: 6

**Call to Order and Roll Call**

Mrs. van Gerven called the meeting to order at 7:01 p.m.

**Pledge of Allegiance**

### **Community Participation**

A parent addressed the Board regarding the school lunch program at Half Day School for the pre-ordering system, inconsistent portions of food, and lack of snacks for the after school 103 Club.

A parent addressed the Board regarding the IASB meeting in November asking the Board to vote *no* on a resolution that allows voluntary district employees to carry a concealed firearm on district property.

### **Celebrating Success**

Mrs. Blackley introduced the Daniel Wright Junior High School Math Department who presented how math practices are used during classroom instruction and assessment.

### **Discussion Items**

#### **1. Preliminary Levy**

Mr. Palbicke provided an overview of the 2019 estimated levy. He noted this is the estimated levy that allows for contingency for estimated new construction and a change in the existing EAV. Mr. Palbicke will provide the Board any changes in the numbers at the next meeting.

#### **2. Daniel Wright Facility Improvement Update**

Mr. Palbicke discussed the current status of the facility improvement plan, noting the zoning and village application was submitted this week. Dr. Warren commented the Steering Committee will be meeting soon to review exterior improvements.

#### **3. District Office Relocation Update**

Mr. Palbicke provided terms of the lease of property for the district office relocation. Discussion was held of the operating costs, renovation, and terms of the lease. The Board consensus was agreeable to the terms of the lease.

#### **4. Copier Leases**

Mr. Palbicke reviewed the results of the analysis of copier and printer leases in the district. He reviewed his proposal to replace fourteen machines with new leases that would provide a savings to the district overall.

#### **5. Press Policy Issue 101**

Dr. Warren reviewed the current policies scheduled for review.

#### **6. Draft School Calendar 2020-2021**

Dr. Warren presented the draft calendar for the 2020-2021 school year. Discussion was held of Casimir Pulaski Day. The consensus was to review for 2021-2022.

#### **7. IASB Conference Delegate Assembly Resolutions**

Mrs. Grossenbach reviewed resolutions to be voted on at the November IASB conference. Discussion was held of certain resolutions.

**Community Participation**

There was no community participation at this time.

**Adjournment**

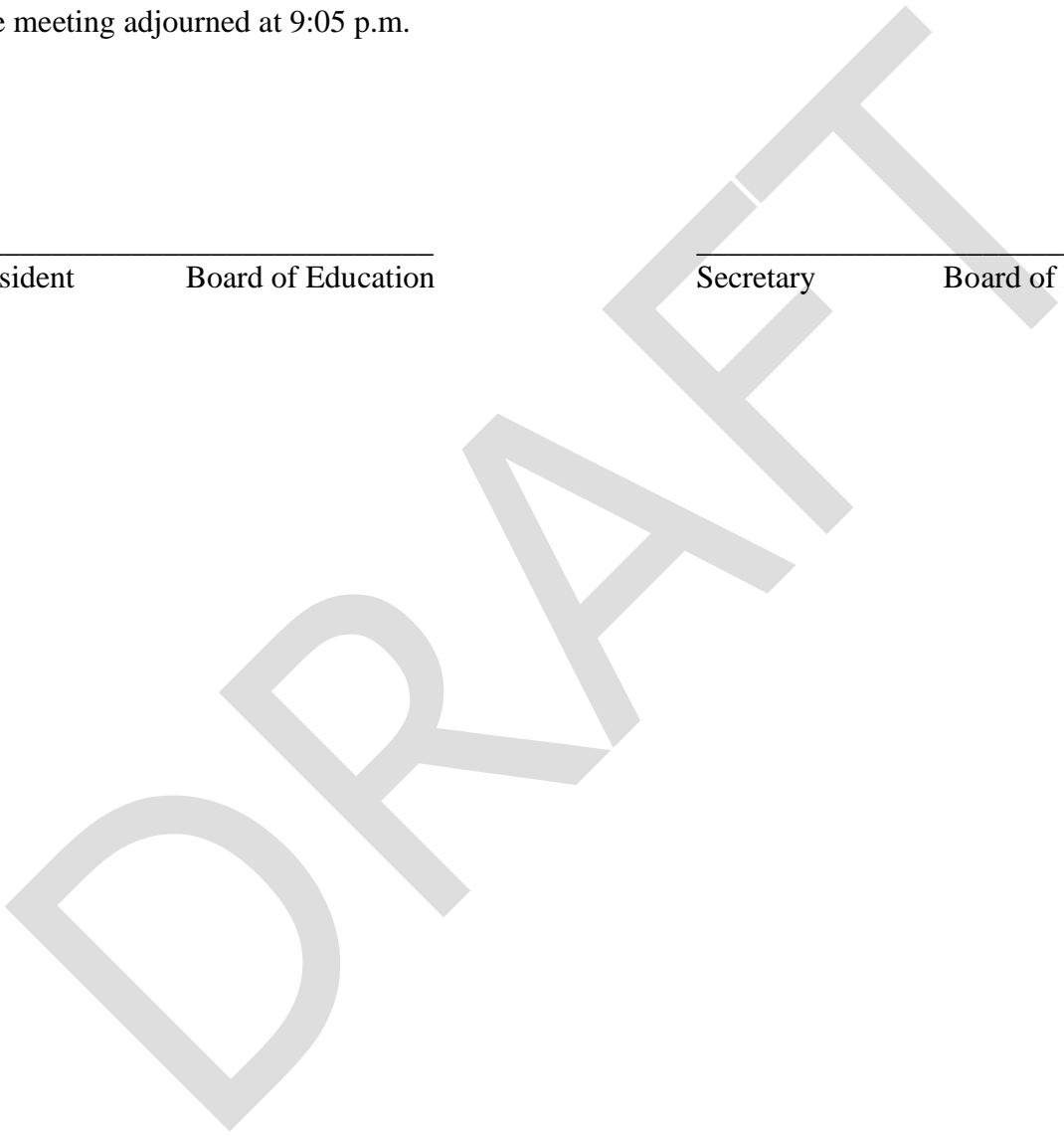
**Motion by** Mrs. Harper, seconded by Mrs. van Gerven, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 9:05 p.m.

\_\_\_\_\_  
President                  Board of Education

\_\_\_\_\_  
Secretary                  Board of Education



# Open Accounts Payable Fund Totals

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Fund Code	Description	Batch #	Amount
10	Education Fund	10	239,339.88
20	Oper, Build, & Maint Fund	10	73,815.14
40	Transportation Fund	10	22,469.81
60	Capital Projects Fund or Fund Group	10	56,667.89
<b>Report Total</b>			<u><u>\$392,292.72</u></u>

# Open Accounts Payable List

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
<b>ACCURATE SCALE</b>										
55726	10-2130-390	CHECKED BALANCE ON SCALES		10		0.00	165.00	10/9/19	10-2130-390	
						<u>0.00</u>	<u>165.00</u>			
<b>ADVOCATE OCCUPATIONAL HEALTH</b>										
743821	40-2550-390	ANNUAL DRVR PHYS AND DRG TST MAK		10		0.00	131.00	10/1/19	40-2550-390	
743085	40-2550-390	ANNUAL DRVR PHYS JONES, KERNS, MARTIN		10		0.00	384.00	10/1/19	40-2550-390	
742556	40-2550-390	DRVR ANNUAL PHYS		10		0.00	845.00	10/1/19	40-2550-390	
						<u>0.00</u>	<u>1,360.00</u>			
<b>ALEX CHUNG</b>										
	10-1550-640	SCIENCE OLYMPIAD		10		0.00	100.00	10/9/19	10-1550-640	
	10-1550-410	SUPPLIES		10		0.00	57.05	10/15/19	10-1550-410	
						<u>0.00</u>	<u>157.05</u>			
<b>ALLIANCE CONTRACTORS, INC</b>										
70292	60-2530-500	CROSSWALK RELEASE RETAINAGE		10		0.00	6,594.91	10/4/19	60-2530-500	
						<u>0.00</u>	<u>6,594.91</u>			
<b>AMAZON</b>										
	10-1111-417	ENG. LANG. ARTS SUPPLIES PO 180		10		0.00	49.84	10/22/19	10-1111-417	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000361	0.00	100.11	10/22/19	10-1111-410	
	10-2330-410	SUPPLIES		10	2000000395	0.00	24.99	10/22/19	10-2330-410	
	10-1200-410	SUPPLIES - GENERAL		10	2000000395	0.00	48.67	10/22/19	10-1200-410	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000361	0.00	15.94	10/22/19	10-1111-410	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000407	0.00	37.95	10/22/19	10-1111-417	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000416	0.00	179.32	10/22/19	10-1111-417	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000413	0.00	33.32	10/22/19	10-1111-410	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000414	0.00	42.74	10/22/19	10-1111-417	
	10-1100-420	TEXTBOOKS		10	2000000425	0.00	170.50	10/22/19	10-1100-420	
	10-1120-410	DW SUPPLIES - GENERAL 6-8		10	2000000429	0.00	41.74	10/22/19	10-1120-410	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000446	0.00	127.42	10/22/19	10-1111-410	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000450	0.00	41.33	10/22/19	10-1111-417	
	10-1111-419	SP SUPPLIES - OTHER		10	2000000453	0.00	352.76	10/22/19	10-1111-419	
	10-1120-410	DW SUPPLIES - GENERAL 6-8		10	2000000455	0.00	46.98	10/22/19	10-1120-410	
	10-1120-419	DW SUPPLIES - OTHER		10	2000000458	0.00	75.99	10/22/19	10-1120-419	
	10-1120-410	DW SUPPLIES - GENERAL 6-8		10	2000000461	0.00	79.99	10/22/19	10-1120-410	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000469	0.00	15.98	10/22/19	10-1111-410	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000472	0.00	196.07	10/22/19	10-1111-410	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000473	0.00	172.49	10/22/19	10-1111-417	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000474	0.00	83.28	10/22/19	10-1111-410	

# Open Accounts Payable List

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000478	0.00	25.21	10/22/19	10-1111-417	
	10-1190-410-3	SUPPLIES - DW		10	2000000480	0.00	129.00	10/22/19	10-1190-410	
	10-2220-410-1	SUPPLIES - GENERAL SP		10	2000000499	0.00	1,073.15	10/22/19	10-2220-410	
	10-2660-410	SUPPLIES - GENERAL RJ		10		0.00	15.98	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ 200		10		0.00	39.36	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ 34		10		0.00	49.99	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ 200		10		0.00	7.99	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ		10		0.00	60.28	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ 35		10		0.00	(55.99)	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ 29		10		0.00	(10.39)	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ 31		10		0.00	137.96	10/22/19	10-2660-410	
	10-1111-418	MATH SUPPLIES		10	2000000147	0.00	26.55	10/22/19	10-1111-418	
	10-1120-419	DW SUPPLIES - OTHER		10		0.00	232.12	10/22/19	10-1120-419	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000408	0.00	100.78	10/22/19	10-1111-410	
	10-1111-410	SP SUPPLIES - GENERAL K-2		10	2000000408	0.00	25.98	10/22/19	10-1111-410	
	10-1111-417	sp		10		0.00	291.20	10/22/19	10-1111-417	
	10-2660-410	SUPPLIES - GENERAL RJ 40		10		0.00	177.70	10/23/19	10-2660-410	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000412	0.00	42.74	10/23/19	10-1111-417	
	10-3500-410	SUPPLIES		10	2000000514	0.00	641.59	10/22/19	10-3500-410	
	10-2660-410	SUPPLIES - GENERAL RJ 37		10		0.00	41.94	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ39		10		0.00	44.85	10/22/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ26		10		0.00	59.99	10/23/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ35		10		0.00	55.99	10/23/19	10-2660-410	
	10-2660-410	SUPPLIES - GENERAL RJ 36		10		0.00	78.99	10/23/19	10-2660-410	
						0.00	5,230.37			
<b>ANDERSON LOCK</b>										
	7083437	20-2540-500	DW DOOR REPAIR		10	0.00	5,806.95	10/9/19	20-2540-500	
						0.00	5,806.95			
<b>Antczak, Colleen</b>										
	10-2150-640	DUES AND FEES		10		130.00	130.00	10/21/19	10-2150-640	
						130.00	130.00			
<b>APPLE</b>										
	AA40291645	10-2660-410	iPad Wi-Fi 32GB - Space Gray		10	2000000449	0.00	5,380.00	10/11/19 10-2660-410	
	AA36411266	10-2660-410	iPad Wi-Fi 32GB (10-pack)		10	2000000411	0.00	8,820.00	10/15/19 10-2660-410	
						0.00	14,200.00			
<b>ARETELABS</b>										
	10-1550-410	MATH MADNESS FALL PLATINUM		10		0.00	375.00	10/15/19	10-1550-410	

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# Open Accounts Payable List

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name									
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Due Date	State Account #
						0.00	375.00		
<b>ASPIRE CONSULTING, INC</b>									
2165	10-2140-314	CONTRACTED SERVICES 9/19		10		0.00	4,602.50	10/21/19	10-2140-314
						0.00	4,602.50		
<b>AT&amp;T ONENET</b>									
2070773280	10-2540-341	TELEPHONE		10		0.00	49.32	10/9/19	10-2540-341
1171248286	10-2540-341	TELEPHONE		10		0.00	0.74	10/9/19	10-2540-341
						0.00	50.06		
<b>BATTERIES PLUS</b>									
19607349	20-2540-410-2	BUILDING SUPPLIES		10		0.00	92.16	10/17/19	20-2540-410
						0.00	92.16		
<b>BERCOS EDUCATIONAL CONSULTING</b>									
15737	10-2140-314	9/19 MILEAGE		10		4.93	4.93	10/23/19	10-2140-314
15737	10-2140-314	9/19 HOURS		10		262.50	262.50	10/23/19	10-2140-314
						267.43	267.43		
<b>Best, Laura A.</b>									
14	10-2660-225	RETIREE INSURANCE COVERING JULY - SEPT		10		1,924.53	1,924.53	10/11/19	10-2660-225
						1,924.53	1,924.53		
<b>Bialk, Robert J</b>									
	10-2310-410	CONFERENCE TRAVEL		10		332.72	332.72	10/22/19	10-2310-410
						332.72	332.72		
<b>BOND, JULIE</b>									
183930431	10-2190-410	SUPPLIES		10		0.00	64.47	10/15/19	10-2190-410
						0.00	64.47		
<b>BUCHWEITZ, DEBORAH</b>									
	10-1120-414	CHEER LEADING BOWS SPIRIT TEAM		10		0.00	112.50	10/21/19	10-1120-414
						0.00	112.50		
<b>Buffa, Kelsey</b>									
	10-1120-230	TUITION REIMBURSEMENT		10		1,400.00	1,400.00	9/30/19	10-1120-230
						1,400.00	1,400.00		
<b>BUILDASIGN.COM</b>									
1765636	10-3500-410	SUPPLIES D103		10		0.00	1,230.48	10/16/19	10-3500-410
						0.00	1,230.48		

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name								Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #
<b>CAMELOT EDUCATION</b>									
	10-1912-670	9/19 TUITION ADAMS AND NANTHAKISHORE		10		0.00	7,182.80	10/21/19	10-1912-670
						0.00	7,182.80		
<b>Campbell, Mary</b>									
	10-1120-414	POM BOWS SPIRIT TEAM		10		0.00	112.50	10/21/19	10-1120-414
						0.00	112.50		
<b>Carmody, Katherine J</b>									
	10-1111-410	SP SUPPLIES - GENERAL K-2		10		0.00	48.29	10/11/19	10-1111-410
	10-2150-640	ASHA AND IDFP		10		0.00	325.00	10/21/19	10-2150-640
						0.00	373.29		
<b>CAROLINA BIOLOGICAL SUPPLY</b>									
50817938	10-1112-415	SCIENCE SUPPLIES		10	2000000231	0.00	324.50	9/30/19	10-1112-415
50816266	10-1112-415	SCIENCE SUPPLIES		10	2000000231	0.00	46.42	9/30/19	10-1112-415
						0.00	370.92		
<b>CDW GOVERNMENT</b>									
15	TWF1919	10-2660-410	HP SB ELITED	10		0.00	338.82	10/15/19	10-2660-410
						0.00	338.82		
<b>CENGAGE LEARNING</b>									
68704161	10-1120-420	THE OUTSIDERS-6 PACK		10	2000000109	0.00	326.70	10/17/19	10-1120-420
						0.00	326.70		
<b>CENTERING ON CHILDREN</b>									
12229	10-1100-420	TEXTBOOKS		10	2000000441	0.00	1,473.15	9/30/19	10-1100-420
						0.00	1,473.15		
<b>Cha, Angie H</b>									
	10-1120-230	TUITION REIMBURSEMENT		10		1,680.00	1,680.00	9/30/19	10-1120-230
						1,680.00	1,680.00		
<b>CHEMERS, DENA</b>									
	10-1112-414	CLASSROOM PROJECT SUPPLIES		10		0.00	42.00	10/1/19	10-1112-414
						0.00	42.00		
<b>CITICARE TRANSPORTATION</b>									
2749	40-2550-331	SPED TRANS 9/1/19 - 9/30/19		10		0.00	7,535.20	10/1/19	40-2550-331
1717	40-2550-331	SUMMER TRANS 7/1/19 - 7/31/19		10		0.00	404.80	10/1/19	40-2550-331
						0.00	7,940.00		

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Vendor Name								Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #
<b>CLASSROOM CONNECTION</b>									
20191032	10-1912-670	ADJ RATE INCREASE 8/19 - 8/31		10		53.30	53.30	10/21/19	10-1912-670
20190808	10-1912-670	9/19 TUITION A. BROWN		10		8,155.40	8,155.40	10/21/19	10-1912-670
20190803	10-1912-670	9/19 TUITION M. CALDWELL		10		8,155.40	8,155.40	10/21/19	10-1912-670
20191022	10-1912-670	RATE ADJUSTMENT 8/19 - 8/31		10		53.30	53.30	10/21/19	10-1912-670
						<u>16,417.40</u>	<u>16,417.40</u>		
<b>COMCAST</b>									
89154468	10-2540-341	TELEPHONE 10/19		10		0.00	6,433.20	10/15/19	10-2540-341
						<u>0.00</u>	<u>6,433.20</u>		
<b>COMMITTEE FOR CHILDREN</b>									
2005177	10-1100-420	TEXTBOOKS		10	2000000442	0.00	1,010.00	10/4/19	10-1100-420
						<u>0.00</u>	<u>1,010.00</u>		
<b>CONNECTIONS DAY SCHOOL</b>									
29963	10-1912-670	EVAL K. BARRETSMITH		10		0.00	962.50	10/21/19	10-1912-670
29920	10-1912-670	7/19 EVAL K. BARRETSMITH		10		0.00	4,257.90	10/21/19	10-1912-670
29921	10-1912-670	9/19 TUITION K. BARRETSMITH		10		0.00	1,319.90	10/21/19	10-1912-670
						<u>0.00</u>	<u>6,540.30</u>		
<b>CONSTELLATION ENERGY SERVICES</b>									
15829826801	10-2540-466	ELECTRICITY 7/31 - 8/29		10		0.00	4,473.10	10/7/19	10-2540-466
15849960001	10-2540-466	ELECTRICITY		10		0.00	12,298.04	10/9/19	10-2540-466
15840080901	10-2540-466	ELECTRICITY		10		0.00	4,931.41	10/9/19	10-2540-466
						<u>0.00</u>	<u>21,702.55</u>		
<b>CONSTELLATION ENERGY SERVICES</b>									
2708389	10-2540-465	NATURAL GAS		10		0.00	1,415.07	10/4/19	10-2540-465
						<u>0.00</u>	<u>1,415.07</u>		
<b>CPI</b>									
0139042	10-2330-640	DUES AND FEES		10		0.00	150.00	9/30/19	10-2330-640
						<u>0.00</u>	<u>150.00</u>		
<b>DEMCO</b>									
6684127	10-2220-410-1	SUPPLIES - GENERAL SP		10	2000000447	0.00	23.33	9/30/19	10-2220-410
6684924	10-2220-410-2	SUPPLIES - GENERAL HD		10	2000000452	0.00	256.48	9/30/19	10-2220-410
						<u>0.00</u>	<u>279.81</u>		
<b>DISCOUNT MAGAZINE SUBSCRIPTION SERVICE</b>									
9374118	10-2220-440-3	PERIODICALS - DW		10		0.00	10.00	9/30/19	10-2220-440

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						0.00	10.00		
<b>DISCOVERY EDUCATION</b>									
007870	10-1100-392	DISCOVERY ED SCIENCE K-8 LICENSE RENEWAL		10	2000000338	0.00	1,995.00	10/22/19	10-1100-392
						0.00	1,995.00		
<b>Drazner, Tara L</b>									
	10-1112-230	TUITION REIMBURSEMENT		10		840.00	840.00	9/30/19	10-1112-230
	10-1112-230	TUITION REIMBURSEMENT		10		1,120.00	1,120.00	10/11/19	10-1112-230
						1,960.00	1,960.00		
<b>DUDE SOLUTIONS INC.</b>									
56757	20-2540-392	DISTRICT MAINTENANCE APP		10		4,682.24	4,682.24	10/9/19	20-2540-392
						4,682.24	4,682.24		
<b>EAI EDUCATION</b>									
0966771	10-1120-418	MATH SUPPLIES		10	2000000078	0.00	1,049.46	10/4/19	10-1120-418
						0.00	1,049.46		
<b>EASTER SEALS</b>									
1908230	10-2210-314	CONSULTANTS/WORKSHOPS IAP TRAINING		10		0.00	2,569.20	10/21/19	10-2210-314
19089299	10-2310-392	IAP TRAININGS CONTRACT		10		0.00	2,284.80	9/30/19	10-2310-392
						0.00	4,854.00		
<b>EDER CASELLA &amp; CO</b>									
31386	10-2310-317	AUDITING SERVICES		10		12,000.00	12,000.00	10/11/19	10-2310-317
						12,000.00	12,000.00		
<b>EDWARD STAUBER WHOLESALE HARDWARE, INC.</b>									
44408	20-2540-410-2	FIRE DOOR LOCKS -SP		10		0.00	697.50	10/9/19	20-2540-410
						0.00	697.50		
<b>ENGLER CALLAWAY BAASTEN &amp; SRAGA</b>									
25623	10-2210-314	CONSULTANTS/WORKSHOPS		10		0.00	92.00	10/21/19	10-2210-314
						0.00	92.00		
<b>EXCEPTIONAL LEARNERS COLLABORATIVE</b>									
1417	10-2140-314	CONTRACTED SERVICES 8/19		10		1,050.28	1,050.28	10/21/19	10-2140-314
1417	10-2150-700	MOUNTING PLATE		10		445.00	445.00	10/21/19	10-2150-700
						1,495.28	1,495.28		
<b>FEINER SUPPLY</b>									
117502	10-1111-419	VELCRO FOR EC IIP & K-2 IIP		10	2000000363	0.00	243.00	10/11/19	10-1111-419
						0.00	243.00		

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Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
<b>FOLLETT SCHOOL SOLUTIONS</b>										
532410F	10-2220-430-2	LIBRARY BOOKS - HD		10	2000000391	0.00	249.98	10/4/19	10-2220-430	
509545f	10-2211-490	OTHER SUPPLIES - PTO		10	2000000068	0.00	20.26	10/11/19	10-2211-490	
510977b	10-2220-430-3	LIBRARY BOOKS - DW		10	2000000061	0.00	401.78	10/11/19	10-2220-430	
559145	10-2220-430-3	LIBRARY BOOKS - DW		10	2000000471	0.00	1,638.49	10/23/19	10-2220-430	
						0.00	2,310.51			
<b>FRANK COONEY COMPANY</b>										
71311	10-1111-419	LEGS TO REPLACE NON-ADJUSTABLE TABLE LEGS		10	2000000510	0.00	129.00	10/16/19	10-1111-419	
						0.00	129.00			
<b>FUNK, ALEXANDRA</b>										
	10-2211-312	COURSE REIMBURSEMENT SP ED		10		100.00	100.00	10/9/19	10-2211-312	
						100.00	100.00			
<b>FUNTOPIA</b>										
	10-3500-390	FIELD TRIP 11/27		10		0.00	100.00	10/16/19	10-3500-390	
						0.00	100.00			
<b>Gagamov, Jaime</b>										
	10-1112-415	MATH		10		99.00	99.00	10/4/19	10-1112-415	
						99.00	99.00			
<b>GELLER, LAURA</b>										
	10-2150-640	ASHA AND IDFPR		10		325.00	325.00	10/21/19	10-2150-640	
						325.00	325.00			
<b>GENERAL MECHANICAL SERVICES</b>										
2083323	20-2540-329	DW RTU REPAIR		10		1,196.75	1,196.75	10/1/19	20-2540-329	
2083099	20-2540-329	SP RTU		10		484.50	484.50	10/1/19	20-2540-329	
2083086	20-2540-329	DIAGNOSE UNIVENT		10		1,137.75	1,137.75	10/1/19	20-2540-329	
2083098	20-2540-329	DW RTU		10		784.93	784.93	10/1/19	20-2540-329	
2083324	20-2540-329	HD LEAK		10		980.50	980.50	10/1/19	20-2540-329	
2083322	20-2540-329	HD ROOM 132		10		851.00	851.00	10/1/19	20-2540-329	
						5,435.43	5,435.43			
<b>GENESIS TECHNOLOGIES</b>										
716794	10-2540-325	RENTAL OF COPY EQUIPMENT		10		3,519.24	3,519.24	10/15/19	10-2540-325	
715949	10-2540-325	RENTAL OF COPY EQUIPMENT		10		4,571.91	4,571.91	10/15/19	10-2540-325	
						8,091.15	8,091.15			
<b>GENESIS TECHNOLOGIES</b>										

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Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
25548173	10-2540-325	RENTAL OF COPY EQUIPMENT		10		0.00	1,250.01	10/11/19	10-2540-325	
25735481	10-2540-325	RENTAL OF COPY EQUIPMENT		10		0.00	1,250.01	10/23/19	10-2540-325	
25591139	10-2540-325	RENTAL OF COPY EQUIPMENT		10		0.00	3,357.90	10/15/19	10-2540-325	
						0.00	5,857.92			
<b>GEWALT HAMILTON ASSOCIATES</b>										
45210097	60-2530-500	8/19 PROFESSIONAL SERVICES DW		10		0.00	16,542.60	10/9/19	60-2530-500	
						0.00	16,542.60			
<b>GEYER INSTRUCTIONAL PRODUCTS</b>										
20124	10-1120-418	SEE ATTACHED-MATH SUPPLIES		10	2000000079	0.00	532.52	10/9/19	10-1120-418	
						0.00	532.52			
<b>GORDON FOOD SERVICE</b>										
197383265	10-3500-410	SUPPLIES		10		0.00	1,000.95	10/1/19	10-3500-410	
197205687	10-3500-410	SUPPLIES		10		0.00	1,060.65	10/1/19	10-3500-410	
197732466	10-3500-410	SUPPLIES		10		0.00	949.90	10/16/19	10-3500-410	
						0.00	3,011.50			
<b>GRAPHIC 14</b>										
23180	10-2410-410-1	OFFICE SUPPLIES-SEE ATTACHED		10	2000000468	117.19	117.19	10/4/19	10-2410-410	
23249	10-1111-418	MATH SUPPLIES		10	2000000502	161.84	161.84	10/9/19	10-1111-418	
						279.03	279.03			
<b>HARPER, JILL</b>										
	10-1111-225	RETIREE INSURANCE JULY - SEPT		10		0.00	243.15	10/9/19	10-1111-225	
						0.00	243.15			
<b>HEARTLAND HEALTH OUTREACH CCIS</b>										
15677	10-1200-314	CONSULTANTS 9/19		10		0.00	339.59	10/21/19	10-1200-314	
15737	10-1112-314	CONTRACTED SERVICES		10		0.00	31.50	10/23/19	10-1112-314	
						0.00	371.09			
<b>HEINEMANN</b>										
7124939	10-1100-420	TEXTBOOKS		10	2000000428	0.00	935.00	10/4/19	10-1100-420	
						0.00	935.00			
<b>HERCULES HARDWARE</b>										
104860	20-2540-410-2	BUILDING SUPPLIES		10		0.00	107.42	10/11/19	20-2540-410	
						0.00	107.42			
<b>HO, MICHAEL</b>										
	10-1550-410	SUPPLIES SCIENCE OLYMPIAD		10		0.00	95.53	10/4/19	10-1550-410	

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Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Due Date	State Account #
						0.00	95.53		
<b>IDVILLE</b>									
3557622	10-2410-410-3	ID MAKER PRINTER RIBBON		10	2000000459	0.00	125.85	10/9/19	10-2410-410
						0.00	125.85		
<b>ILLINOIS ASSOCIATION OF SCHOOL BOARDS</b>									
300472	10-2310-640	SBPOL SUBSRICPTION		10		0.00	825.00	10/22/19	10-2310-640
299445	10-2310-640	BOARDBOOK SUBSCRIPTION		10		0.00	1,000.00	10/22/19	10-2310-640
299607	10-2310-640	SCHOOL BOARD POLICIES		10		0.00	1,250.00	10/22/19	10-2310-640
						0.00	3,075.00		
<b>ILLINOIS PRINCIPALS ASSOCIATION</b>									
286442	10-2410-640	DUES AND FEES		10	2000000457	649.00	649.00	9/30/19	10-2410-640
286413	10-2410-640	DUES AND FEES		10	2000000457	649.00	649.00	10/1/19	10-2410-640
						1,298.00	1,298.00		
<b>JEFF TAO</b>									
	10-1550-410	SUPPLIES SCIENCE OLYMPIAD		10		0.00	75.00	10/4/19	10-1550-410
						0.00	75.00		
<b>JM IRRIGATION, LLC</b>									
38312e	20-2540-410-3	GROUNDS SUPPLIES dw software		10		0.00	850.00	10/4/19	20-2540-410
						0.00	850.00		
<b>Jones, Luke</b>									
	10-1200-332	INTRADISTRICT 8/20 - 9/28		10		0.00	70.93	10/22/19	10-1200-332
						0.00	70.93		
<b>JULIE HARRIS</b>									
	10-2150-640	ASHA AND IDFPR		10		0.00	130.00	10/21/19	10-2150-640
						0.00	130.00		
<b>JUST ASK PUBLICATIONS &amp; PROFESSIONAL DEVELOPEMENT,</b>									
22134	10-1800-312	CONSULTING BY BRENDA KAYLOR		10		0.00	3,750.00	10/1/19	10-1800-312
						0.00	3,750.00		
<b>JW PEPPER &amp; SON</b>									
176071317	10-1190-410-3	SEE ATTACHED- SHEET MUSIC		10	2000000437	0.00	14.98	9/30/19	10-1190-410
176057101	10-1190-410-3	SEE ATTACHED- SHEET MUSIC		10	2000000399	0.00	80.00	9/30/19	10-1190-410
176282147	10-1190-410-3	SEE ATTACHED- SHEET MUSIC		10	2000000399	0.00	110.00	9/30/19	10-1190-410
179621111	10-1190-410-3	SEE ATTACHED-MUSIC/CHORUS SHEET MUSIC		10	2000000462	0.00	340.16	10/15/19	10-1190-410
183930431	10-1190-410-3	SEE ATTACHED-MUSIC/CHORUS SHEET MUSIC		10	2000000462	0.00	244.34	10/15/19	10-1190-410

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Vendor Name									Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
176077898	10-1190-410-3	SHEET MUSIC		10		0.00	31.95	10/1/19	10-1190-410	
177253403	10-1190-410-3	SEE ATTACHED- SHEET MUSIC		10	2000000399	0.00	52.00	10/1/19	10-1190-410	
							0.00	873.43		
<b>KATE ZUBA</b>										
	10-2150-640	ASHA AND IDFP		10		0.00	325.00	10/21/19	10-2150-640	
							0.00	325.00		
<b>KRAUSE ELECTRICAL</b>										
19245	20-2540-329	REPAIR EXIT SIGN HD		10		503.50	503.50	10/1/19	20-2540-329	
19246	20-2540-329	DW SECURITY LIGHT		10		1,836.33	1,836.33	10/1/19	20-2540-329	
							2,339.83	2,339.83		
<b>LAKE COUNTY REGIONAL OFFICE OF EDUCATION</b>										
	10-2310-392	BACKGROUND CHECKS		10		0.00	10.00	10/15/19	10-2310-392	
							0.00	10.00		
<b>LAKE COUNTY TREASURER</b>										
430027191	20-2540-410-2	PARKING SIGNS SP		10		0.00	357.79	10/17/19	20-2540-410	
							0.00	357.79		
<b>LAKELAND LARSEN ELEVATOR</b>										
78615	20-2540-329	HD ELEVATOR		10		0.00	690.00	10/17/19	20-2540-329	
							0.00	690.00		
<b>LAKESIDE GLASS &amp; MIRROR</b>										
38312e	20-2540-329	DW GLASS		10		0.00	248.00	10/4/19	20-2540-329	
							0.00	248.00		
<b>LANI GERSZONOVICZ</b>										
	10-2211-390-2	TITLE II - PURCH. TRAINING 9/25		10		0.00	1,200.00	10/15/19	10-2211-390	
							0.00	1,200.00		
<b>Lapin, Heather L.</b>										
	10-1111-418	MATH SUPPLIES		10		22.00	22.00	10/1/19	10-1111-418	
							22.00	22.00		
<b>LAROI, AMY</b>										
	10-1112-230	TUITION REIMBURSEMENT		10		0.00	449.00	10/4/19	10-1112-230	
							0.00	449.00		
<b>LARSON EQUIPMENT &amp; FURNITURE</b>										
6881	20-2540-500	HD LOCKERS		10		0.00	5,593.00	10/17/19	20-2540-500	

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						0.00	5,593.00			
<b>Ligdas, Ioana</b>										
	10-1120-332	TRAVEL INTRADISTRICT 9/3 - 9/18		10		0.00	28.65	10/11/19	10-1120-332	
	10-1120-332	TRAVEL 9/19 INTRADISTRICT		10		0.00	12.06	10/9/19	10-1120-332	
						0.00	40.71			
<b>LIGY PULLAPPALLY</b>										
	10-1722	PE UNIFORM/LOCK FEE		10		0.00	23.00	10/21/19	10-1720	
						0.00	23.00			
<b>Lindell, Lisa</b>										
	10-1111-410	SP SUPPLIES - GENERAL K-2		10		119.25	119.25	10/11/19	10-1111-410	
	10-1111-417	ENG. LANG. ARTS SUPPLIES		10		175.00	175.00	10/11/19	10-1111-417	
						294.25	294.25			
<b>Logan, Caroline A</b>										
	10-1112-230	TUITION REIMBURSEMENT		10		525.00	525.00	10/9/19	10-1112-230	
						525.00	525.00			
<b>LU, ANJUN</b>										
	10-1550-410	SUPPLIES SCIENCE OLYMPIAD		10		0.00	75.00	10/9/19	10-1550-410	
						0.00	75.00			
<b>MARKOS, CHARLES</b>										
	10-1550-410	SUPPLIES SCIENCE OLYMPIAD		10		300.00	300.00	10/11/19	10-1550-410	
						300.00	300.00			
<b>MARRIOTT THEATRE IN LINCOLNSHIRE</b>										
	10-1111-390	FIRST GRADE MADAGASCAR ON 12/3		10		0.00	2,304.00	10/7/19	10-1111-390	
						0.00	2,304.00			
<b>Mau, Jill</b>										
	10-1112-410	CONFERENCE IN DALLAS		10		63.27	63.27	10/15/19	10-1112-410	
						63.27	63.27			
<b>MCGRAW-HILL COMPANIES</b>										
	10-1100-420	TEXTBOOKS		10	2000000060	0.00	3,231.86	10/10/19	10-1100-420	
						0.00	3,231.86			
<b>McLelland, Gretchen G.</b>										
	10-1112-410	HD SUPPLIES - GENERAL 3-5		10		144.95	144.95	10/9/19	10-1112-410	
						144.95	144.95			

# Open Accounts Payable List

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name								Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #
<b>MIDWEST ENVIRONMENTAL CONSULTING SERVICES</b>									
19670	20-2540-500	DW WATERLINE		10		8,925.00	8,925.00	10/17/19	20-2540-500
						<u>8,925.00</u>	<u>8,925.00</u>		
<b>MIDWEST TRANSIT EQUIP-S.HOLLAND</b>									
X106022272	40-2550-329	SEAT BELTS/BRACKETS		10		0.00	119.08	10/1/19	40-2550-329
X106022355	40-2550-329	WO: 1007 B30 LIGHT/MARKER RED		10		0.00	13.47	10/1/19	40-2550-329
R311003190	40-2550-319	WO: 1012 B27 CRSSNG GT		10		0.00	135.44	10/1/19	40-2550-319
X106022220	40-2550-329	LAP SEAT BELT		10		0.00	162.84	10/1/19	40-2550-329
X102117665	40-2550-329	WO: 1010 BUS NUMBERS FOR ROWS		10		0.00	2.24	10/1/19	40-2550-329
R311003204	40-2550-319	WO: 997 B9 GEAR SHIFT INOP		10		0.00	38.16	10/1/19	40-2550-319
X106022272	40-2550-329	BRACKET/SEAT BELT, DUAL		10		0.00	40.00	10/1/19	40-2550-329
X106022448	40-2550-329	ADDITIONAL BUS NUMBERS FOR ROWS		10		0.00	9.90	10/1/19	40-2550-329
X106022760	40-2550-329	SEAT PAINT IC GRAY		10		0.00	40.60	10/1/19	40-2550-329
X106022760	40-2550-329	BUS SEAT NUMBERS, BLACK ON CLEAR		10		0.00	42.00	10/1/19	40-2550-329
X106022891	40-2550-329	CAP,SURGE TANK		10		0.00	35.12	10/1/19	40-2550-329
R341003875	40-2550-319	WO: 999 B 1 FRNT AMBR LGHT INOP		10		0.00	38.16	10/1/19	40-2550-319
R311003264	40-2550-319	WO: 1026 B16 RPLCD EMRG WNDW HNDL		10		0.00	101.76	10/23/19	40-2550-319
						<u>0.00</u>	<u>778.77</u>		
<b>MIDWEST TRUCKERS ASSOCIATION</b>									
697727	40-2550-392	ANNUAL RANDOM DRUG TESTING RENEWAL		10		2,007.25	2,007.25	10/1/19	40-2550-392
						<u>2,007.25</u>	<u>2,007.25</u>		
<b>MIGUEL LIMON</b>									
	10-1120-332	TRAVEL INTRADISTRICT 9/5 - 9/30		10		0.00	25.05	10/1/19	10-1120-332
						<u>0.00</u>	<u>25.05</u>		
<b>Muller, Christina</b>									
	10-2190-410	SUPPLIES		10		97.26	97.26	10/4/19	10-2190-410
						<u>97.26</u>	<u>97.26</u>		
<b>Murphy, Carey</b>									
	10-2640-390	SUPPLIES 2019 - WELLNESS		10		93.34	93.34	10/9/19	10-2640-390
						<u>93.34</u>	<u>93.34</u>		
<b>MUSIC THEATRE INTERNATIONAL</b>									
874447	10-1190-490	MUSICAL SUPPLIES		10	2000000307	0.00	773.80	10/16/19	10-1190-490
						<u>0.00</u>	<u>773.80</u>		
<b>NACH, AMANDA</b>									
	10-1112-230	TUITION REIMBURSEMENT DL5103		10		0.00	705.00	10/21/19	10-1112-230

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Vendor Name								Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #
						0.00	705.00		
<b>Napper, Catherine F</b>									
	10-1112-230	TUITION REIMBURSEMENT		10		840.00	840.00	10/7/19	10-1112-230
						840.00	840.00		
<b>NASCO</b>									
532983	10-1120-418	SUPPLIES		10	2000000081	112.38	112.38	10/22/19	10-1120-418
						112.38	112.38		
<b>NATIONAL GEOGRAPHIC EXPLORER</b>									
100196040	10-1111-418	PIONEER EDITION		10	2000000146	0.00	992.24	10/9/19	10-1111-418
						0.00	992.24		
<b>NETWORK SERVICES</b>									
A285375	20-2540-410-1	CUSTODIAL SUPPLIES		10		101.00	101.00	10/1/19	20-2540-410
289882	20-2540-410-1	CUSTODIAL SUPPLIES		10		82.83	82.83	10/1/19	20-2540-410
249873	20-2540-410-1	CUSTODIAL SUPPLIES		10		3,349.66	3,349.66	10/1/19	20-2540-410
A312757	20-2540-410-1	CUSTODIAL SUPPLIES		10		1,154.69	1,154.69	10/9/19	20-2540-410
280379	20-2540-410-1	CUSTODIAL SUPPLIES		10		533.43	533.43	10/1/19	20-2540-410
A315530	20-2540-410-1	CUSTODIAL SUPPLIES		10		1,298.47	1,298.47	10/9/19	20-2540-410
						6,520.08	6,520.08		
<b>NEWLINE PAVING SERVICES</b>									
1290	20-2540-500	SP SEALCOAT		10		0.00	7,000.00	10/1/19	20-2540-500
						0.00	7,000.00		
<b>NORTH AMERICAN</b>									
A328903	20-2540-410-1	CUSTODIAL SUPPLIES		10		117.00	117.00	10/17/19	20-2540-410
						117.00	117.00		
<b>Nusbaum, Nina</b>									
	10-1120-230	TUITION REIMBURSEMENT		10		0.00	1,680.00	9/30/19	10-1120-230
						0.00	1,680.00		
<b>OHARA, LORI</b>									
	10-2110-225	RETIREE INSURANCE REMAINING 18/19		10		1,924.53	1,924.53	9/30/19	10-2110-225
						1,924.53	1,924.53		
<b>OLSON TRANSPORTATION</b>									
26902	40-2550-331	SPED TRANS SEPTEMBER		10		0.00	5,108.72	10/1/19	40-2550-331
						0.00	5,108.72		
<b>PADDOCK PUBLICATIONS</b>									

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# Open Accounts Payable List

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Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
63654	10-2520-360	BID NOTICE		10		0.00	35.65	10/22/19	10-2520-360	
						0.00	35.65			
<b>PEAK PLUMBING</b>										
24604	20-2540-329	DW BOTTLE FILLER		10		589.27	589.27	10/1/19	20-2540-329	
						589.27	589.27			
<b>PEARSON EDUCATION</b>										
7340235	10-2140-410	AUTISM SPECTRUM RATING SCARLS (ASRS) WITH DSM		10	2000000503	0.00	489.72	10/21/19	10-2140-410	
						0.00	489.72			
<b>PEPEJON CHAVEZ</b>										
	10-1722	PE UNIFORM/LOCK FEE		10		0.00	5.00	10/22/19	10-1720	
						0.00	5.00			
<b>Perri, Kendra L</b>										
	10-2210-312	BILINGUAL DIRECTORS TRAVELMILEAGE		10		78.88	78.88	10/7/19	10-2210-312	
						78.88	78.88			
<b>POMPS TIRE SERVICE</b>										
290158619	40-2550-329	WO: 1022 BUS 7 TIRES		10		0.00	1,364.40	10/1/19	40-2550-329	
290157772	40-2550-329	WO: 1006 B23 FRONT TIRES		10		0.00	834.06	10/1/19	40-2550-329	
290157595	40-2550-329	WO: 1008 B29 WHEEL RE-TORQUE		10		0.00	20.00	10/1/19	40-2550-329	
290160232	20-2540-410-3	REPLACEMENT TRACTOR TIRES		10		0.00	1,433.00	10/9/19	20-2540-410	
						0.00	3,651.46			
<b>PRO-ED</b>										
2796575	10-2150-410	SUPPLIES		10	2000000448	0.00	48.40	10/22/19	10-2150-410	
						0.00	48.40			
<b>QUEST FOOD MANAGEMENT SERVICES</b>										
104793	10-2130-390	CPR CLASS WRAPS		10		77.00	77.00	10/9/19	10-2130-390	
10182019	40-2550-410	DRVR APPR DAY BRKFST		10		160.00	160.00	10/1/19	40-2550-410	
	10-2310-410	HALF BREAKFAST PAID BY BOE		10		160.00	160.00	10/22/19	10-2310-410	
						397.00	397.00			
<b>QUILL</b>										
1221094	10-2520-410	SUPPLIES		10	2000000454	50.32	50.32	9/30/19	10-2520-410	
1421275	40-2550-410	OFFICE AND CLEANING SUPPLIES		10		48.70	48.70	10/1/19	40-2550-410	
9466359	40-2550-410	office supplies		10		347.91	347.91	10/10/19	40-2550-410	
1787185	10-2410-410-1	BRENTWOOD KT-1790 ELECTRIC TEA KETTLE		10	2000000509	28.99	28.99	10/17/19	10-2410-410	
						475.92	475.92			

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
<b>REALLY GOOD STUFF</b>										
7078911	10-2210-410	SUPPLIES - GENERAL		10	2000000397	4,064.07	4,064.07	10/9/19	10-2210-410	
7110197	10-2210-410	SUPPLIES - GENERAL		10	2000000397	(723.04)	(723.04)	10/9/19	10-2210-410	
7104633	10-2210-410	SUPPLIES - GENERAL PO 2000000181		10	2000000397	(32.99)	(32.99)	10/9/19	10-2210-410	
						<u>3,308.04</u>	<u>3,308.04</u>			
<b>Reed, Jill C.</b>										
	10-2150-640	ASHA AND IDFPR		10		0.00	325.00	10/21/19	10-2150-640	
						<u>0.00</u>	<u>325.00</u>			
<b>Reynolds, Katie R.</b>										
	10-2210-312	10/4 CONF UBER		10		35.77	35.77	10/9/19	10-2210-312	
						<u>35.77</u>	<u>35.77</u>			
<b>RICOH USA</b>										
34070749	10-2540-325	COPIER		10		860.00	860.00	10/9/19	10-2540-325	
5057825208	10-2540-325	COPIER		10		370.82	370.82	10/23/19	10-2540-325	
						<u>1,230.82</u>	<u>1,230.82</u>			
<b>ROBBINS SCHWARTZ</b>										
6684924	10-2310-318	LEGAL SERVICES		10		0.00	32.50	9/30/19	10-2310-318	
854686	10-2310-318	LEGAL SERVICES 8/19		10		0.00	67.50	10/22/19	10-2310-318	
						<u>0.00</u>	<u>100.00</u>			
<b>ROCHESTER 100 INC.</b>										
37737	10-2215-410	TAKE HOME FOLDERS-WHITE W/RED STRIPES LOGO		10	2000000513	0.00	190.00	10/22/19	10-2215-410	
						<u>0.00</u>	<u>190.00</u>			
<b>RONI BEN-YOSEPH</b>										
1120	10-1200-314	SP 8/27 - 9/24		10		0.00	450.00	10/21/19	10-1200-314	
						<u>0.00</u>	<u>450.00</u>			
<b>SCARIANO HIMES &amp; PETRARCA</b>										
42474	10-2310-318	9/19 PROFESSIONAL SERVICES		10		2,700.00	2,700.00	10/9/19	10-2310-318	
						<u>2,700.00</u>	<u>2,700.00</u>			
<b>SCHOLASTIC</b>										
M6827610	10-1112-416	SOCIAL STUDIES SUPPLIES		10	2000000218	0.00	1,416.80	10/4/19	10-1112-416	
M6829953	10-1112-417	ENG. LANG. ARTS SUPPLIES		10	2000000205	0.00	2,334.80	10/4/19	10-1112-417	
M6827628	10-1112-418	MATH SUPPLIES		10	2000000213	0.00	999.55	10/4/19	10-1112-418	
						<u>0.00</u>	<u>4,751.15</u>			

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name								Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #
<b>SCHOOL DISTRICT 103 ACTIVITY ACCOUNT</b>									
	10-403	SPANISH REACH REVTRAK FIRST STAGE		10		0.00	3,234.00	10/21/19	10-403
	10-403	SEPTEMBER YEARBOOK REVTRAK		10		0.00	445.00	10/21/19	10-403
						<u>0.00</u>	<u>3,679.00</u>		
<b>SCHOOL SPECIALTY</b>									
	208123923004	10-3500-410	Playground balls		10 2000000434	0.00	98.59	9/30/19	10-3500-410
	208123756043	10-1120-410	SEE ATTACHED- \$250 TEACHER SUPPLIES		10 2000000375	0.00	56.59	9/30/19	10-1120-410
	308103418239	10-1112-410	HD SUPPLIES - GENERAL 3-5		10 2000000119	0.00	110.37	9/30/19	10-1112-410
	208123481705	10-1112-410	HD SUPPLIES - GENERAL 3-5		10 2000000117	0.00	61.14	9/30/19	10-1112-410
	308103431108	10-1500-410	SUPPLIES - GENERAL		10 2000000225	0.00	215.51	9/30/19	10-1500-410
	208120361401	10-1200-410	SUPPLIES - GENERAL		10 2000000044	0.00	52.35	9/30/19	10-1200-410
	308103441346	10-1120-410	SEE ATTACHED- \$250 TEACHER SUPPLIES		10 2000000460	0.00	138.25	10/1/19	10-1120-410
	208123281228	10-1112-410	HD SUPPLIES - GENERAL 3-5		10 2000000258	0.00	233.56	10/4/19	10-1112-410
	208123909363	10-1120-410	DW SUPPLIES - GENERAL 6-8		10	0.00	10.74	10/4/19	10-1120-410
	208124028528	10-1120-410	SEE ATTACHED- \$250 TEACHER SUPPLIES		10 2000000479	0.00	157.26	10/7/19	10-1120-410
	208123178902	10-1111-413	PO 2000000137		10	0.00	99.06	10/7/19	10-1111-413
	20812400344	10-1120-410	SEE ATTACHED- \$250 TEACHER SUPPLIES		10 2000000375	0.00	16.55	10/9/19	10-1120-410
	208124019546	10-1120-410	DESK STAPLER BLACK		10 2000000456	0.00	21.42	10/9/19	10-1120-410
	208124059251	10-1120-410	PO 20000000460		10	0.00	(101.07)	10/11/19	10-1120-410
	208124029141	10-1120-410	PO 2000000460		10	0.00	135.46	10/11/19	10-1120-410
	308103452358	10-1112-410	See attached classroom supply list-Jansson		10 2000000443	0.00	147.45	10/16/19	10-1112-410
	208124100426	10-1120-410	DW SUPPLIES - GENERAL 6-8		10 2000000508	0.00	66.36	10/16/19	10-1120-410
	308103453375	10-1120-410	DW SUPPLIES - GENERAL 6-8		10 2000000481	0.00	171.66	10/17/19	10-1120-410
	308103295741	10-1111-410	PO 13160 CORRECTION		10	0.00	75.58	10/17/19	10-1111-410
		10-1111-410	RETURNS FOR SP 2018 CREDITS		10	0.00	(120.71)	10/17/19	10-1111-410
	208124074152	10-1112-410	SALARIES - LANE CHANGES		10 2000000121	0.00	38.35	10/22/19	10-1112-410
	208123922803	10-1120-410	1/3CT MANILA FILE FOLDER PACK OF 100		10 2000000433	0.00	16.83	9/30/19	10-1120-410
	20501690541	10-1120-420	WORDLY WISE 6TH TEACHERS MANUALS		10 2000000505	0.00	207.00	10/22/19	10-1120-420
	208124074152	10-1100-112	SUPPLIES		10	0.00	12.48	10/22/19	10-1100-112
						<u>0.00</u>	<u>1,920.78</u>		
<b>SHARE CORPORATION</b>									
	104369	20-2540-319	REPAIR SERVICES		10	0.00	2,411.76	10/4/19	20-2540-319
						<u>0.00</u>	<u>2,411.76</u>		
<b>SHERIDAN AUTO PARTS</b>									
	020577	40-2550-329	VALVE STEM CAPS		10	0.00	11.00	10/1/19	40-2550-329
	020193	40-2550-329	B FLUID DOT 3-12 OZ		10	0.00	47.88	10/1/19	40-2550-329
	018756	40-2550-329	BUS SUPPLIES		10	0.00	479.52	10/1/19	40-2550-329

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Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
						0.00	538.40			
<b>SHI DELIANG</b>										
	10-1550-640	SCIENCE OLYMPIAD GREAT LAKES		10		0.00	100.00	10/1/19	10-1550-640	
						0.00	100.00			
<b>SIGN A RAMA</b>										
1329	20-2540-410-2	BUILDING SUPPLIES		10		0.00	181.90	10/1/19	20-2540-410	
						0.00	181.90			
<b>SOLESKY, LISA</b>										
	10-1550-410	SUPPLIES SCIENCE OLYMPIAD		10		0.00	23.83	10/4/19	10-1550-410	
						0.00	23.83			
<b>SOLO CLASSIC</b>										
64410	10-1190-700	CELLO MUSIC BOOSTERS TO REIMBURSE		10		0.00	1,450.00	9/30/19	10-1190-700	
63928	10-1190-319	REPAIR SERVICES		10		0.00	276.76	10/9/19	10-1190-319	
						0.00	1,726.76			
<b>SPEECH PATH SPECIALISTS</b>										
202002	10-2150-314	CONTRACTED SERVICES 9/19		10		9,509.50	9,509.50	10/21/19	10-2150-314	
						9,509.50	9,509.50			
<b>SPIO</b>										
54461	10-1200-410	Upper Body Orthosis, Long Sleeve		10	2000000430	0.00	139.99	10/21/19	10-1200-410	
						0.00	139.99			
<b>SPORTS 11</b>										
9123	10-1500-410	SOCCER JERSEYS		10		0.00	1,392.00	10/1/19	10-1500-410	
						0.00	1,392.00			
<b>STEVENS GROUP, THE</b>										
0074357	10-2310-410	BADGE G. FINALDI		10		28.73	28.73	10/15/19	10-2310-410	
						28.73	28.73			
<b>STUCKEY CONSTRUCTION CO</b>										
19252001	20-2540-500	DW ROOM 34 FOLDING WELL		10		0.00	14,204.00	10/9/19	20-2540-500	
						0.00	14,204.00			
<b>SUPER DUPER PUBLICATIONS</b>										
2467394a	10-1111-417	MOVING ACROSS SYLLABLES		10	2000000445	0.00	89.00	9/30/19	10-1111-417	
						0.00	89.00			

T- MOBILE

# Open Accounts Payable List

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name									Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
208124100426	10-2540-341	TELEPHONE		10		0.00	61.12	10/16/19	10-2540-341	
						0.00	61.12			
<b>TEACHERS DISCOVERY</b>										
150590	10-1120-410	SEE ATTACHED- \$250 TEACHER SUPPLIES		10	2000000477	0.00	55.36	10/16/19	10-1120-410	
						0.00	55.36			
<b>TEACHERS PAY TEACHERS</b>										
99447476	10-1111-410	FREEZE DANCE AND CREATIVE MOVEMENT		10	2000000501	0.00	47.44	10/9/19	10-1111-410	
						0.00	47.44			
<b>THE MATH LEARNING CENTER</b>										
BA49520	10-2210-410	SUPPLIES - GENERAL PO 2000000424		10		0.00	500.76	10/10/19	10-2210-410	
BA49520	10-2210-410	PO 2000000424 CR QUOTE 0420295		10		0.00	(500.76)	10/10/19	10-2210-410	
BA50266	10-1100-420	TEXTBOOKS		10	2000000475	0.00	1,284.00	10/11/19	10-1100-420	
BA50272	10-1100-420	TEXTBOOKS		10	2000000463	0.00	692.52	10/11/19	10-1100-420	
						0.00	1,976.52			
<b>THE PAPER CORPORATION</b>										
	10-2520-412	8. X 11 PASTEL COPY PAPER ANNUAL ORDER		10	2000000354	0.00	3,000.00	10/21/19	10-2520-412	
	10-2520-412	8. X 11 WHITIE COPY PAPER ANNUAL ORDER		10	2000000354	0.00	21,564.00	10/21/19	10-2520-412	
						0.00	24,564.00			
<b>THYBONY PAINT</b>										
336861	20-2540-410-2	BUILDING SUPPLIES		10		127.09	127.09	10/9/19	20-2540-410	
						127.09	127.09			
<b>TIME FOR KIDS</b>										
4092793845	10-1111-416	TIME FOR KIDS SUBSCRIPTION-EDITION 2		10	2000000140	0.00	1,064.25	9/30/19	10-1111-416	
4092855255	10-1111-416	TIME FOR KIDS SUBSCRIPTION-EDITION 2		10	2000000140	0.00	112.50	9/30/19	10-1111-416	
4092855255	10-1112-416	SOCIAL STUDIES SUPPLIES		10	2000000217	0.00	1,012.50	9/30/19	10-1112-416	
4092855255	10-1112-416	SOCIAL STUDIES SUPPLIES		10	2000000217	0.00	900.00	9/30/19	10-1112-416	
						0.00	3,089.25			
<b>TRAVETTO, JANET</b>										
	10-1111-413	SPANISH SUPPLIES		10		0.00	577.15	10/17/19	10-1111-413	
						0.00	577.15			
<b>TREMCO</b>										
95703337	20-2540-500	DW ROOM 205 REPAIR ROOT LEAK		10		3,718.00	3,718.00	10/9/19	20-2540-500	
						3,718.00	3,718.00			

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# Open Accounts Payable List

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name									Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
	10-1112-411	ART SUPPLIES		10		0.00	111.37	10/11/19	10-1112-411	
						0.00	111.37			
<b>TYLER TECHNOLOGIES</b>										
045280139	40-2550-392	TRIP TRACKER AND VERSA TRANS ANNUAL FEE		10		0.00	1,961.60	10/1/19	40-2550-392	
						0.00	1,961.60			
<b>UPS</b>										
00000Y2Y984C	10-1111-419	SP RETURN FEINER SUPPLY		10		0.00	22.91	10/11/19	10-1111-419	
						0.00	22.91			
<b>Van Duch, Margaret</b>										
	10-2630-640	QR CODE READER		10		0.00	66.19	10/16/19	10-2630-640	
	10-2630-410	SUPPLIES BATTERIES		10		0.00	24.99	10/16/19	10-2630-410	
	10-2630-410	SUPPLIES VIDEOGRAPHY EQUIP		10		0.00	298.44	10/16/19	10-2630-410	
	10-2310-392	SMORE CREDIT FOR RETURN		10		0.00	(79.00)	10/17/19	10-2310-392	
						0.00	310.62			
<b>VANS ENTERPRISES</b>										
10477	20-2540-410-3	GROUNDS SUPPLIES		10		0.00	149.00	10/1/19	20-2540-410	
						0.00	149.00			
<b>VICTORSTORE.COM</b>										
19205	10-2410-410-1	WELCOME BACK TO SCHOOL YARD DECORATION		10	2000000303	0.00	134.95	9/30/19	10-2410-410	
						0.00	134.95			
<b>Vincent, Erinn</b>										
	10-2210-312	SEL EXCHANGE CONF DINNER TRANSP		10		0.00	102.54	10/15/19	10-2210-312	
						0.00	102.54			
<b>VT SERVICES, INC</b>										
140459	10-2660-319	REPAIR SERVICES		10		0.00	125.00	10/15/19	10-2660-319	
140618	10-2660-319	REPAIR SERVICES		10		0.00	250.00	10/15/19	10-2660-319	
140583	10-2660-319	REPAIR SERVICES		10		0.00	425.00	10/15/19	10-2660-319	
140534	10-2660-319	REPAIR SERVICES		10		0.00	375.00	10/15/19	10-2660-319	
140666	10-2660-319	REPAIR SERVICES		10		0.00	143.00	10/15/19	10-2660-319	
140667	10-2660-319	REPAIR SERVICES		10		0.00	375.00	10/15/19	10-2660-319	
140743	10-2660-410	SUPPLIES - GENERAL		10		0.00	250.00	10/21/19	10-2660-410	
						0.00	1,943.00			
<b>WALKER, NICOLE</b>										
	10-1112-414	CLASSROOM PROJECT SUPPLIES		10		0.00	22.33	10/9/19	10-1112-414	
						0.00	22.33			

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# Open Accounts Payable List

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LINCOLNSHIRE-PRAIRIE VIEW SD #103

Vendor Name								Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #
<b>WAREHOUSE DIRECT</b>									
44325750	20-2540-700	REPLACEMENT VACUM		10		0.00	1,538.72	10/9/19	20-2540-700
						0.00	1,538.72		
<b>Wechselberger, Jill</b>									
	10-1120-410	DW SUPPLIES - GENERAL 6-8		10		0.00	63.75	10/9/19	10-1120-410
						0.00	63.75		
<b>Weinstein, Loretta</b>									
	10-1200-225	REIMB RETIREE INSURANCE - JUL-AUG		10		0.00	1,924.53	10/15/19	10-1200-225
						0.00	1,924.53		
<b>WEST MUSIC</b>									
1796542	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000422	0.00	115.00	9/30/19	10-1111-417
1799969	10-1111-417	ENG. LANG. ARTS SUPPLIES		10	2000000422	0.00	47.95	9/30/19	10-1111-417
11797895	10-1190-410-1	SUPPLIES - SP		10	2000000418	0.00	71.38	9/30/19	10-1190-410
si1793506	10-1190-410-1	SUPPLIES - SP		10	2000000418	0.00	376.80	10/11/19	10-1190-410
						0.00	611.13		
<b>WILSON LANGUAGE TRAINING</b>									
1775859	10-1200-410	SUPPLIES - GENERAL		10	2000000439	0.00	761.29	10/4/19	10-1200-410
						0.00	761.29		
<b>WISCONSIN COACH LINES</b>									
	10-1550-332	SCIENCE OLYMPIAD 2/8/20 DEPOSIT CENTERVILLE		10		0.00	200.00	10/1/19	10-1550-332
	10-1550-332	SCIENCE OLYMPIAD 12/7 BOYYCEVILLE		10		0.00	200.00	10/17/19	10-1550-332
						0.00	400.00		
<b>WOLD ARCHITECTS AND ENGINEERS</b>									
63654	60-2530-500	DW ADD AND RENOVATION		10		0.00	33,530.38	10/22/19	60-2530-500
						0.00	33,530.38		
<b>ZORC, RENEE</b>									
	10-2220-225	RETIREE INSURANCE COVERING JAN - SEPT		10		0.00	1,966.68	10/11/19	10-2220-225
						0.00	1,966.68		
						<u>\$104,442.37</u>	<u>\$392,292.72</u>	<b>Report Total</b>	

# Paid Accounts Payable by Check Number

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 LINCOLNSHIRE-PRAIRIE VIEW SD #103  
 Expense on Date: 9/1/2019 to 9/30/2019

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
10-2690-220		NIHIP	MEDICAL INSURANCE - ED	919		9/12/19	9/1/19	19090901	253,474.48	10-2690-220
10-2690-221			LIFE/LTD INSURANCE - ED	919		9/12/19	9/1/19	19090901	3,231.78	10-2690-221
10-435			DENTAL INSURANCE PAYABLE	919		9/12/19	9/1/19	19090901	8,387.03	10-430
10-2690-221			LIFE/LTD INSURANCE - ED	919		9/12/19	9/1/19	19090901	1,125.85	10-2690-221
20-2540-220			MEDICAL INSURANCE - O&M	919		9/12/19	9/1/19	19090901	13,136.31	20-2540-220
20-2540-221			LIFE/LTD INSURANCE - O&M	919		9/12/19	9/1/19	19090901	75.10	20-2540-221
20-435			DENTAL INSURANCE PAYABLE	919		9/12/19	9/1/19	19090901	438.81	20-430
20-2540-221			LIFE/LTD INSURANCE - O&M	919		9/12/19	9/1/19	19090901	41.10	20-2540-221
40-2550-220			MEDICAL INSURANCE - TRANS	919		9/12/19	9/1/19	19090901	25,409.31	40-2550-220
40-2550-221			LIFE/LTD INSURANCE - TRANS	919		9/12/19	9/1/19	19090901	143.02	40-2550-221
40-435			DENTAL INSURANCE PAYABLE	919		9/12/19	9/1/19	19090901	1,166.28	40-430
40-2550-221			LIFE/LTD INSURANCE - TRANS	919		9/12/19	9/1/19	19090901	261.10	40-2550-221
10-2320-225			RETIREE INSURANCE	919		9/12/19	9/1/19	19090901	1,867.15	10-2320-225
10-2210-225			RETIREE INSURANCE	919		9/12/19	9/1/19	19090901	845.46	10-2210-225
<b>Total</b>									<u>309,602.78</u>	
<b>Report Total</b>									<u><u>\$309,602.78</u></u>	

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# Paid Accounts Payable by Check Number

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 LINCOLNSHIRE-PRAIRIE VIEW SD #103  
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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
40-2550-329		MASTERCARD CORPORATE CLI	DELFS WO: 989 B3 SFTY LN INSPC	1909	200000I	9/26/19	9/1/19	1909	27.00	40-2550-329
40-2550-390			IL TOLLWAY	1909	200000I	9/26/19	9/1/19	1909	250.00	40-2550-390
40-2550-312			NCH FIRST AID/CPR TRAINING BOOKI	1909	200000I	9/26/19	9/1/19	1909	105.00	40-2550-312
40-2550-390			GISEPPES THANK YOU LUNCH FOR S	1909	200000I	9/26/19	9/1/19	1909	53.45	40-2550-390
40-2550-319			LAKESIDE WO: 972 B21 PARK BRAKE	1909	200000I	9/26/19	9/1/19	1909	319.74	40-2550-319
40-2550-319			LAKESIDE WO: 976 B22 AC UNIT NOT	1909	200000I	9/26/19	9/1/19	1909	129.59	40-2550-319
40-2550-410			SAMS CLUB SUPPLIES FOR WELCOM	1909	200000I	9/26/19	9/1/19	1909	304.25	40-2550-410
40-2550-410			FEDEX PRINTING FOR RECRUITMEN	1909	200000I	9/26/19	9/1/19	1909	176.78	40-2550-410
40-2550-329			DELFS WO: 973 B12 LOF, BRK INSC	1909	200000I	9/26/19	9/1/19	1909	567.79	40-2550-329
40-2550-329			DELFS WO: 969 B13 SFTY LN INSPC	1909	200000I	9/26/19	9/1/19	1909	27.00	40-2550-329
40-2550-329			DELFS WO: 966 B25 LOF, BRK INSPC	1909	200000I	9/26/19	9/1/19	1909	240.38	40-2550-329
40-2550-390			JASONS DELI FOOD FOR WELCOME	1909	200000I	9/26/19	9/1/19	1909	384.55	40-2550-390
40-2550-410			DUNKIN COFFEE FOR TRANS WELCC	1909	200000I	9/26/19	9/1/19	1909	41.11	40-2550-410
40-2550-329			LAKESIDE WO: 99 B13 LOF, BRK CHEI	1909	200000I	9/26/19	9/1/19	1909	3,833.64	40-2550-329
40-2550-410			BEST BUY OFFICE SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	321.72	40-2550-410
40-2550-319			LAKESIDE WO: 963 LOF, ENGINE LIG	1909	200000I	9/26/19	9/1/19	1909	700.04	40-2550-319
40-2550-329			DELFS WO: 967 B24 LOF, BRK INSPC	1909	200000I	9/26/19	9/1/19	1909	244.87	40-2550-329
40-2550-329			DELFS WO: 963 B10 SFTY LN INSPC	1909	200000I	9/26/19	9/1/19	1909	27.00	40-2550-329
40-2550-329			DELFS WO: 970 B18 LOF, BRK INSPC	1909	200000I	9/26/19	9/1/19	1909	570.73	40-2550-329
40-2550-329			DELFS WO: 971 B17 LOF, BRK INSPC	1909	200000I	9/26/19	9/1/19	1909	576.73	40-2550-329
40-2550-319			DELFS WO: 971 B17 WHEEL HUB WAT	1909	200000I	9/26/19	9/1/19	1909	264.18	40-2550-319
40-2550-410			LOGO SPORTSWEAR UNIFORMS	1909	200000I	9/26/19	9/1/19	1909	194.35	40-2550-410
10-1200-410			THERAPRO/TESTING SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	158.00	10-1200-410
10-1200-410			WILSON LANGUAGE CORP/WRS SUP	1909	200000I	9/26/19	9/1/19	1909	436.00	10-1200-410
10-1225-410			AMAZON/EC NEW CLASSROOM	1909	200000I	9/26/19	9/1/19	1909	161.81	10-1225-410
10-1225-410			AMAZON/EC NEW CLASSROOM SUPF	1909	200000I	9/26/19	9/1/19	1909	219.00	10-1225-410
10-1225-410			AMAZON/EC NEW CLASSROOM SUPF	1909	200000I	9/26/19	9/1/19	1909	118.44	10-1225-410
10-1200-410			N2Y ONLINE CURRICULUM DW	1909	200000I	9/26/19	9/1/19	1909	186.42	10-1200-410
10-1200-410			FEINER SUPPLY/VELCRO EC & IIP SP	1909	200000I	9/26/19	9/1/19	1909	243.00	10-1200-410
10-1225-410			US TOYS/INDOOR OUTDOOR SENSOI	1909	200000I	9/26/19	9/1/19	1909	305.84	10-1225-410

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 LINCOLNSHIRE-PRAIRIE VIEW SD #103  
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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
	10-1225-410		AMAZON/EC NEW CLASSROOM SUPP	1909	200000	9/26/19	9/1/19	1909	300.59	10-1225-410
	10-1200-410		PEARSON/TESTING SUPPLIES	1909	200000	9/26/19	9/1/19	1909	234.28	10-1200-410
	10-2150-410		NORTHERN SPEECH SERVICES/TEST	1909	200000	9/26/19	9/1/19	1909	36.20	10-2150-410
	10-1200-410		DIFFERENT NOT LESS/CLASSROOM	1909	200000	9/26/19	9/1/19	1909	232.48	10-1200-410
	10-1200-410		AUTISM RESOURCES/SENSORY BRU	1909	200000	9/26/19	9/1/19	1909	22.89	10-1200-410
	10-1200-410		AUTISM PRODUCTS/CUDDLE SWING	1909	200000	9/26/19	9/1/19	1909	189.00	10-1200-410
	10-2211-312		APHPT/FIT4WORK PD FOR PT DEPT	1909	200000	9/26/19	9/1/19	1909	450.00	10-2211-312
	10-1225-410		LAKESHORE LEARNING/EC SUPPLIES	1909	200000	9/26/19	9/1/19	1909	959.90	10-1225-410
	10-1200-410		MOBY SUITE LEARNING LICENSE	1909	200000	9/26/19	9/1/19	1909	249.00	10-1200-410
	10-1200-410		TEACHERS PAY TEACHERS/SUPPLIES	1909	200000	9/26/19	9/1/19	1909	32.25	10-1200-410
	10-2310-410		DEERFIELD FLORIST FOR DAVID GILM	1909	200000	9/26/19	9/1/19	1909	68.50	10-2310-410
	10-1120-411		JO ANN STORES	1909	200000	9/26/19	9/1/19	1909	125.99	10-1120-411
	10-1120-411		JO ANN STORES	1909	200000	9/26/19	9/1/19	1909	47.35	10-1120-411
	10-1120-411		JO ANN STORES	1909	200000	9/26/19	9/1/19	1909	45.27	10-1120-411
34	10-1120-411		JO ANN STORES	1909	200000	9/26/19	9/1/19	1909	3,573.90	10-1120-411
	10-1120-411		JO ANN STORES	1909	200000	9/26/19	9/1/19	1909	249.06	10-1120-411
	10-1120-411		JO ANN STORES	1909	200000	9/26/19	9/1/19	1909	42.36	10-1120-411
	10-1100-420		SOLUTION TREE-CURRICULUM SUPP	1909	200000	9/26/19	9/1/19	1909	206.92	10-1100-420
	10-2210-312		HOTELS.COM-LODGING FOR E.VINCE	1909	200000	9/26/19	9/1/19	1909	188.03	10-2210-312
	10-2210-312		DUNKIN DONUTS-BEVERAGES FOR T	1909	200000	9/26/19	9/1/19	1909	96.13	10-2210-312
	10-2210-312		CAFE ZUPAS-LUNCH FOR TCHR MEE	1909	200000	9/26/19	9/1/19	1909	523.44	10-2210-312
	10-2210-312		CAFE ZUPAS-TAX CREDITED FROM O	1909	200000	9/26/19	9/1/19	1909	(36.52)	10-2210-312
	10-1800-312		KAGAN-8/12 & 8/13 TEACHER REGIST	1909	200000	9/26/19	9/1/19	1909	587.00	10-1800-312
	10-2211-492		AMAZON-SUPPLIES FOR BACK-TO-S	1909	200000	9/26/19	9/1/19	1909	41.95	10-2211-490
	10-2210-410		SP MYINTENT-SUPPLIES FOR BACK-T	1909	200000	9/26/19	9/1/19	1909	430.00	10-2210-410
	10-2210-410		MICHAELS-SUPPLIES FOR BACK-TO-	1909	200000	9/26/19	9/1/19	1909	17.29	10-2210-410
	10-1800-312		KAGAN-8/12 & 8/13 TEACHER REGIST	1909	200000	9/26/19	9/1/19	1909	1,104.00	10-1800-312
	10-1800-312		KAGAN-8/12 & 8/13 TEACHER REGIST	1909	200000	9/26/19	9/1/19	1909	368.00	10-1800-312
	10-2210-410		WONDERSHARE-PROFESSIONAL LIC	1909	200000	9/26/19	9/1/19	1909	95.40	10-2210-410
	10-1100-420		AMAZON-1 BOOK (OF 3 ORDERED)	1909	200000	9/26/19	9/1/19	1909	38.99	10-1100-420

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
	10-1800-312		KAGAN-8/12 & 8/13 TEACHER REGIST	1909	200000I	9/26/19	9/1/19	1909	736.00	10-1800-312
	10-1800-312		KAGAN-8/12 & 8/13 TEACHER REGIST	1909	200000I	9/26/19	9/1/19	1909	1,472.00	10-1800-312
	10-1100-420		AMAZON-2 BOOKS (OF 3 ORDERED)	1909	200000I	9/26/19	9/1/19	1909	43.23	10-1100-420
	10-2211-492		AMAZON-SUPPLIES FOR BACK-TO-SCHOOL	1909	200000I	9/26/19	9/1/19	1909	20.85	10-2211-490
	20-2540-325		EXTRA SPACE MONTHLY RENTAL	1909	200000I	9/26/19	9/1/19	1909	317.00	20-2540-325
	20-2540-325		EXTRA SPACE STORAGE FEE	1909	200000I	9/26/19	9/1/19	1909	201.00	20-2540-325
	20-2540-325		EXTRA SPACE STORAGE	1909	200000I	9/26/19	9/1/19	1909	204.00	20-2540-325
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	50.52	20-2540-410
	20-2540-410-2		VERIZON PHONE SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	53.61	20-2540-410
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	42.94	20-2540-410
	20-2540-410-3		GROWER EQUIPMENT TIRE REPAIR	1909	200000I	9/26/19	9/1/19	1909	129.75	20-2540-410
	20-2540-325		EXTRA SPACE STORAGE	1909	200000I	9/26/19	9/1/19	1909	290.00	20-2540-325
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	99.26	20-2540-410
	20-2540-410-2		AMAZON ESCAPE LADDER	1909	200000I	9/26/19	9/1/19	1909	22.86	20-2540-410
	20-2540-410-2		SAMS FACILITIES SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	20.53	20-2540-410
	20-2540-410-2		AMAZON ESCAPE LADDER	1909	200000I	9/26/19	9/1/19	1909	39.98	20-2540-410
	20-2540-410-2		E-CONOLIGHT REPLACEMENT WALL	1909	200000I	9/26/19	9/1/19	1909	240.98	20-2540-410
	20-2540-410-2		SHIFFLER MARKER TRAY ENDS	1909	200000I	9/26/19	9/1/19	1909	63.90	20-2540-410
	20-2540-325		EXTRA SPACE STORAGE FEE	1909	200000I	9/26/19	9/1/19	1909	204.00	20-2540-325
	20-2540-325		EXTRA SPACE STORAGE FEE	1909	200000I	9/26/19	9/1/19	1909	175.00	20-2540-325
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	18.47	20-2540-410
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	56.28	20-2540-410
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	15.27	20-2540-410
	20-2540-410-2		WAUKEGAN GLASS DOOR PARTS	1909	200000I	9/26/19	9/1/19	1909	57.04	20-2540-410
	20-2540-410-2		WAUKEGAN GLASS DOOR PARTS	1909	200000I	9/26/19	9/1/19	1909	11.90	20-2540-410
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	18.71	20-2540-410
	20-2540-410-2		WAUKEGAN GLASS REPLACEMENT C	1909	200000I	9/26/19	9/1/19	1909	95.00	20-2540-410
	20-2540-410-2		MENARDS SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	105.57	20-2540-410
	20-2540-410-2		MENARDS SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	49.87	20-2540-410
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	51.57	20-2540-410

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20-2540-410-2			HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	37.85	20-2540-410
20-2540-410-2			HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	19.42	20-2540-410
20-2540-410-2			HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	4.47	20-2540-410
20-2540-410-2			HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	91.77	20-2540-410
20-2540-410-1			SAMS CLUB SODA SPRAGUE	1909	200000I	9/26/19	9/1/19	1909	35.40	20-2540-410
10-1120-415-1			HOME DEPOT-STEM EREXER	1909	200000I	9/26/19	9/1/19	1909	48.45	10-1120-415
10-2410-410-3			BAD AXE THROWING-TEACHERS EVE	1909	200000I	9/26/19	9/1/19	1909	910.63	10-2410-410
10-2410-410-3			SAM'S CLUB-6TH LOCKER SET UP-IC	1909	200000I	9/26/19	9/1/19	1909	106.74	10-2410-410
10-2410-410-3			PARTY CITY-6TH LOCKER SET UP-BA	1909	200000I	9/26/19	9/1/19	1909	23.98	10-2410-410
10-2410-410-3			SCHOOL SPECIALTY-LAMINATE	1909	200000I	9/26/19	9/1/19	1909	135.28	10-2410-410
10-2410-410-3			HALF DAY BREWERY-HALF DAYNEW	1909	200000I	9/26/19	9/1/19	1909	186.00	10-2410-410
10-1120-415-1			HOME DEPOT-STEM EREXER	1909	200000I	9/26/19	9/1/19	1909	149.85	10-1120-415
10-1120-415-1			HOME DEPOT-STEM EREXER	1909	200000I	9/26/19	9/1/19	1909	143.61	10-1120-415
10-1120-415-1			WALMART-EREXER STEM	1909	200000I	9/26/19	9/1/19	1909	99.96	10-1120-415
10-2211-492			THE MASTER TEACHER	1909	200000I	9/26/19	9/1/19	1909	1,133.34	10-2211-490
10-2211-492			THE MASTER TEACHER	1909	200000I	9/26/19	9/1/19	1909	1,133.33	10-2211-490
10-2211-492			THE MASTER TEACHER	1909	200000I	9/26/19	9/1/19	1909	1,133.33	10-2211-490
10-2410-410-2			HALF DAY BREWERY-HALF DAYNEW	1909	200000I	9/26/19	9/1/19	1909	186.00	10-2410-410
10-2660-410			ELPLP 42 OEM Replacement Lamp for f	1909	200000I	9/26/19	9/1/19	1909	1,752.00	10-2660-410
10-2660-410			ELPLP 64 OEM Replacement Lamp for f	1909	200000I	9/26/19	9/1/19	1909	950.00	10-2660-410
10-2660-410			ELPLP 87 OEM Replacement Lamp for f	1909	200000I	9/26/19	9/1/19	1909	550.00	10-2660-410
10-2660-410			ELPLP 80 OEM Replacement Lamp for f	1909	200000I	9/26/19	9/1/19	1909	55.00	10-2660-410
20-2540-410-2			HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	69.83	20-2540-410
20-2540-410-2			J&R LOCK AND SAFE	1909	200000I	9/26/19	9/1/19	1909	33.00	20-2540-410
20-2540-410-1			SAMS CLUB SODA	1909	200000I	9/26/19	9/1/19	1909	77.02	20-2540-410
20-2540-410-2			FERGUSON PLUMBING SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	31.38	20-2540-410
20-2540-410-2			HOME DEPOT SHOP SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	114.98	20-2540-410
20-2540-410-2			BATTERIES PLUS REPLACEMENT NA	1909	200000I	9/26/19	9/1/19	1909	99.96	20-2540-410
10-2215-410			UNDERGROUND PRINTING-STAFF SH	1909	200000I	9/26/19	9/1/19	1909	1,092.75	10-2215-410
10-2410-410-1			PANERA LUNCH FOR NEW HIRE INTE	1909	200000I	9/26/19	9/1/19	1909	66.16	10-2410-410

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	10-2410-410-1		HALF DAY BREWING-NEW TEACHER I	1909	200000I	9/26/19	9/1/19	1909	372.00	10-2410-410
	10-2410-410-1		FEDEX-BEHAVIOR EXPECTATIONS PC	1909	200000I	9/26/19	9/1/19	1909	145.22	10-2410-410
	10-1112-410		AMAZON-MAGNETIC CLIPS	1909	200000I	9/26/19	9/1/19	1909	33.64	10-1112-410
	10-1112-419		ROCHESTER 100 - AHLF DAY HAWKS	1909	200000I	9/26/19	9/1/19	1909	1,177.50	10-1112-419
	10-2410-410-2		MOMETRIX - TEST PREPARATION SCI	1909	200000I	9/26/19	9/1/19	1909	39.99	10-2410-410
	10-1112-415		DELTA EDUCATION- 4T GRADE SCIEN	1909	200000I	9/26/19	9/1/19	1909	421.09	10-1112-415
	10-1112-410		QUILL-LABELS,FOLDERS,	1909	200000I	9/26/19	9/1/19	1909	117.85	10-1112-410
	10-1112-410		AMAZON-FAUX FUR CHAIR - GAYLE V	1909	200000I	9/26/19	9/1/19	1909	34.97	10-1112-410
	10-1112-419		FAST SIGNS-NAME PLATES FOR NEW	1909	200000I	9/26/19	9/1/19	1909	75.00	10-1112-419
	10-2410-410-2		SAMS CLUB-LOUNGE MATERIALS	1909	200000I	9/26/19	9/1/19	1909	105.77	10-2410-410
	10-1112-410		SCHOOL SPECIALTY-FOLDERS,TAPE,	1909	200000I	9/26/19	9/1/19	1909	198.54	10-1112-410
	10-1112-410		AMAZON-UTENSIL TRAY	1909	200000I	9/26/19	9/1/19	1909	38.28	10-1112-410
	10-1112-410		SCHOOL SPECIALTY MARKERBOARD	1909	200000I	9/26/19	9/1/19	1909	203.96	10-1112-410
	10-2320-312		PLC TRAINING SHS ADMIN LUNCH	1909	200000I	9/26/19	9/1/19	1909	44.69	10-2320-312
	10-2310-410		THE HOME DEPOT STAFF SUPPLIES I	1909	200000I	9/26/19	9/1/19	1909	52.25	10-2310-410
	10-2320-312		PLC TRAINING SHS ADMIN LUNCH	1909	200000I	9/26/19	9/1/19	1909	33.25	10-2320-312
	20-2540-341		VERIZON - O & M	1909	200000I	9/26/19	9/1/19	1909	246.04	20-2540-341
	10-1550-410		PIZZA IN NY SCIENCE OLYPIAD DISPL	1909	200000I	9/26/19	9/1/19	1909	(266.20)	10-1550-410
	10-2540-341		ATT TELEPHONE	1909	200000I	9/26/19	9/1/19	1909	5,550.22	10-2540-341
	10-2520-410		AMAZON - CREDIT CARD READER RE	1909	200000I	9/26/19	9/1/19	1909	21.98	10-2520-410
	20-2540-329		PEST - DIST IPM	1909	200000I	9/26/19	9/1/19	1909	168.10	20-2540-329
	20-2540-329		ALARM	1909	200000I	9/26/19	9/1/19	1909	185.31	20-2540-329
	20-2540-329		ALARM	1909	200000I	9/26/19	9/1/19	1909	180.38	20-2540-329
	20-2540-329		ALARM	1909	200000I	9/26/19	9/1/19	1909	153.85	20-2540-329
	40-2550-341		VERIZON - TRANSP	1909	200000I	9/26/19	9/1/19	1909	79.89	40-2550-341
	10-2540-341		TDS - LONG DISTANCE	1909	200000I	9/26/19	9/1/19	1909	2,136.38	10-2540-341
	20-2540-410-1		SAMS CLUB FACILITIES SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	78.03	20-2540-410
	10-2520-410		SAMS ADMINISTRATION	1909	200000I	9/26/19	9/1/19	1909	248.29	10-2520-410
	20-2540-410-2		SAMS CLUB FACILITIES SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	225.20	20-2540-410
	20-2540-410-2		SAMS FACILITIES SUPPLIES	1909	200000I	9/26/19	9/1/19	1909	7.97	20-2540-410

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	10-2520-410		SAMS CLUB ADMIN	1909	2000001	9/26/19	9/1/19	1909	150.60	10-2520-410	
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	2000001	9/26/19	9/1/19	1909	82.27	20-2540-410	
	20-2540-312		IASBO MEMBERSHIP FEE	1909	2000001	9/26/19	9/1/19	1909	75.00	20-2540-312	
	20-2540-410-2		HOME DEPOT SHOP SUPPLIES	1909	2000001	9/26/19	9/1/19	1909	471.22	20-2540-410	
	20-2540-410-2		SIGNARAMA CLASSROOM NAME PLA	1909	2000001	9/26/19	9/1/19	1909	119.00	20-2540-410	
									<b>Total</b>	<u>50,094.17</u>	
									<b>Report Total</b>	<u><u>\$50,094.17</u></u>	

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
1855268003	30-5400-319	AMALGAMATED BANK OF CHIC/	BOND REGISTRAR LIMITED SCHOOL	190903		9/3/19	9/1/19	10764	475.00	30-5400-319
								<b>Total</b>	475.00	
86097671	10-2540-341	COMCAST	TELEPHONE	190903		9/3/19	9/1/19	10765	6,411.15	10-2540-341
								<b>Total</b>	6,411.15	
	10-2310-312	ILLINOIS ASSOCIATION OF SCHI	GROUP REGISTRATION JOINT ANNUA	190903		9/3/19	9/1/19	10766	5,291.00	10-2310-312
								<b>Total</b>	5,291.00	
82092	20-2540-500	PEERLESS FENCE	HD FENCE REPAIR	190903		9/3/19	9/1/19	10767	2,300.00	20-2540-500
								<b>Total</b>	2,300.00	
	10-2130-390	SOMMERFELD, GAIL	DIABETES TRAINING	190903		9/3/19	9/1/19	10768	300.00	10-2130-390
								<b>Total</b>	300.00	
60698299	40-2550-464	WEX BANK	FUEL TRANS	190903		9/3/19	9/1/19	10769	358.49	40-2550-464
60698299	20-2540-464		FUEL MAINT	190903		9/3/19	9/1/19	10769	529.86	20-2540-464
								<b>Total</b>	888.35	
10036818	10-1120-414	CHAMBER THEATRE PRODUCTI	10/16 ENCORE 3	190909		9/9/19	9/1/19	10770	3,955.60	10-1120-414
								<b>Total</b>	3,955.60	
39	10-1200-410	CHRISTINE ERICKSON PETTY C	GUIDED REIMBURSEMENT 7/2 - 8/30	190909		9/9/19	9/1/19	10771	227.52	10-1200-410
								<b>Total</b>	227.52	
	10-1500-640	HAWTHORN SCHOOL DISTRICT	ENTRY FEE 9/13	190909		9/9/19	9/1/19	10772	175.00	10-1500-640
								<b>Total</b>	175.00	
	10-1190-640	ILLINOIS GRADE SCHOOL MUSI	STATE FEE 2019-2020	190909		9/9/19	9/1/19	10773	210.00	10-1190-640
								<b>Total</b>	210.00	
	10-1550-640	ILLINOIS MATHEMATICS LEAGU	6TH 7TH AND 8TH GRADE CONTESTS	190909		9/9/19	9/1/19	10774	120.00	10-1550-640
								<b>Total</b>	120.00	
040170037200	10-2540-370	LINCOLNSHIRE, VILLAGE OF	WATER/SEWER 7/8 - 8/7	190909		9/9/19	9/1/19	10775	1,878.50	10-2540-370
040170037100	10-2540-370		WATER/SEWER 7/8 - 8/7	190909		9/9/19	9/1/19	10775	88.76	10-2540-370
040170037000	10-2540-370		WATER/SEWER 7/8 - 8/7	190909		9/9/19	9/1/19	10775	63.40	10-2540-370
040160023900	10-2540-370		WATER/SEWER 7/8 - 8/7	190909		9/9/19	9/1/19	10775	393.08	10-2540-370
040170042500	10-2540-370		WATER/SEWER 7/8 - 8/7	190909		9/9/19	9/1/19	10775	278.96	10-2540-370
								<b>Total</b>	2,702.70	
	40-2550-312	CRISTINA PANAGOPOULOS	8/15 SPEAKER	90919		9/10/19	9/1/19	10776	325.00	40-2550-312

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								<b>Total</b>	<b>325.00</b>	
	10-1500-319	DONTSIS, ARKADIY	REFEREES SOCCER 9/10	90919		9/10/19	9/1/19	10777	55.00	10-1500-319
								<b>Total</b>	<b>55.00</b>	
	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/10	90919		9/10/19	9/1/19	10778	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
	10-1500-319	GREGORIN, THOMAS	REFEREES BASKETBALL 9/9	90919		9/10/19	9/1/19	10779	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
	10-1500-319	SCHOESSLING, PAUL	REFEREES BASKETBALL 9/9	90919		9/10/19	9/1/19	10780	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
	10-1500-319	SOWA, JAMES	REFEREES BASKETBALL 9/9	90919		9/10/19	9/1/19	10781	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
N/A	10-1500-319	BAKOTA, DAN	REFEREES BASKETBALL 9/16	190917		9/17/19	9/1/19	10782	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
N/A	10-1500-319	DONTSIS, ARKADIY	REFEREES soccer 9/16	190917		9/17/19	9/1/19	10783	55.00	10-1500-319
								<b>Total</b>	<b>55.00</b>	
40 N/A	10-1500-319	EDELHEIT, GARY	REFEREES BASKETBALL 9/16	190917		9/17/19	9/1/19	10784	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/16	190917		9/17/19	9/1/19	10785	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
N/A	10-1500-319	MICHAEL, MICHAEL S	REFEREES SOCCER 9/11	190917		9/17/19	9/1/19	10786	55.00	10-1500-319
								<b>Total</b>	<b>55.00</b>	
N/A	10-1500-319	NELSON, JOHN	REFEREES BASKETBALL 9/16	190917		9/17/19	9/1/19	10787	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
N/A	10-1200-410	CHRISTINE ERICKSON PETTY C	GUIDED REIMBURSEMENT 9/6 & 9/13	190919		9/19/19	9/1/19	10788	312.52	10-1200-410
								<b>Total</b>	<b>312.52</b>	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/18	190919		9/19/19	9/1/19	10789	52.00	10-1500-319
								<b>Total</b>	<b>52.00</b>	
N/A	10-1500-319	HANTSEVICH, VITALI	REFEREES SOCCER 9/18	190919		9/19/19	9/1/19	10790	55.00	10-1500-319
								<b>Total</b>	<b>55.00</b>	
N/A	10-1500-319	KINKA, RUSSELL	REFEREES BASKETBALL 9/18	190919		9/19/19	9/1/19	10791	52.00	10-1500-319

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								<b>Total</b>	52.00	
2020203	10-1190-414	ALL-ILLINOIS JUNIOR BAND	Audition Fees - A. Ramji, R. Xu	190923		9/23/19	9/1/19	10792	20.00	10-1190-414
								<b>Total</b>	20.00	
N/A	10-1500-319	BAKOTA, DAN	REFEREES BASKETBALL 9/19	190923		9/23/19	9/1/19	10793	52.00	10-1500-319
								<b>Total</b>	52.00	
N/A	10-1500-319	DONTSIS, ARKADIY	REFEREES SOCCER 9/19	190923		9/23/19	9/1/19	10794	55.00	10-1500-319
								<b>Total</b>	55.00	
N/A	10-1500-319	HERLIHY, TERRY	REFEREES BASKETBALL 9/19	190923		9/23/19	9/1/19	10795	52.00	10-1500-319
								<b>Total</b>	52.00	
N/A	10-1500-319	SCHOESSLING, PAUL	REFEREES BASKETBALL 9/19	190923		9/23/19	9/1/19	10796	52.00	10-1500-319
								<b>Total</b>	52.00	
N/A	10-1500-319	SNODGRASS, MICHAEL	REFEREES BASKETBALL 9/19	190923		9/23/19	9/1/19	10797	52.00	10-1500-319
								<b>Total</b>	52.00	
N/A	10-1500-319	BAKOTA, DAN	REFEREES BASKETBALL 9/23	190924		9/24/19	9/1/19	10798	52.00	10-1500-319
								<b>Total</b>	52.00	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/23	190924		9/24/19	9/1/19	10799	52.00	10-1500-319
								<b>Total</b>	52.00	
N/A	10-1500-319	NELSON, JOHN	REFEREES BASKETBALL 9/23	190924		9/24/19	9/1/19	10800	52.00	10-1500-319
								<b>Total</b>	52.00	
	10-3500-390	BOWLERO	FIELD TRIP 10/14 D103 CLUB DEPOSIT	190924		9/27/19	9/1/19	10801	349.65	10-3500-390
								<b>Total</b>	349.65	
	10-1500-319	BRUCKMANN, PHIL	REFEREES BASKETBALL 9/25	190924		9/27/19	9/1/19	10802	52.00	10-1500-319
								<b>Total</b>	52.00	
	10-1200-410	DIDIER FARMS	GUIDED FIELD TRIP	190924		9/27/19	9/1/19	10803	111.00	10-1200-410
								<b>Total</b>	111.00	
	10-1500-319	HERLIHY, TERRY	REFEREES BASKETBALL 9/25	190924		9/27/19	9/1/19	10804	52.00	10-1500-319
								<b>Total</b>	52.00	
	10-1500-319	DERCHAVET, ALEX	REFEREES SOCCER 9/25	190924		9/27/19	9/1/19	10805	55.00	10-1500-319
								<b>Total</b>	55.00	

# Paid Accounts Payable by Check Number

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Printed: 10/23/2019 1:38 PM  
LINCOLNSHIRE-PRAIRIE VIEW SD #103  
Expense on Date: 9/1/2019 to 9/30/2019

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
<b>Report Total</b>									<u>\$25,492.49</u>	

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**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education

**From:** Patrick Palbicke

**CC:** Dr. Scott Warren

**Date:** October 23, 2019

**Re:** Employment

We recommend approval of the following employment actions:

Last Name	First Name	Rate	Position	Action
Taylor	Jayde		Associate SPED Guided	Resignation
Lee	Janice		Bus Driver	Retirement
Houtzeel	Emily	10.00	103 Club Associate	Vacancy Hire
Weiss	Gabrielle	9.00	103 Club Associate	Vacancy Hire
Ryan	Katie	9.00	103 Club Associate	Vacancy Hire
Johnson	Canden	9.00	103 Club Associate	Vacancy Hire
Topel	Jessie	9.00	103 Club Associate	Vacancy Hire
Fochs	Amy	20.60	Bus Driver	Vacancy Hire
Choudhary	Prachi	14.00	Associate SPED	Vacancy Hire
Khanna	Rashima	16.00	Associate SPED Guided	Vacancy Hire
Rodriguez-Lopez	Roberto	15.00	Custodian (.50)	Vacancy Hire



## **Lincolnshire-Prairie View School District 103**

Memo

To: Board of Education  
From: Scott Warren  
Date: October 23, 2019  
Re: Approval of Field Trips

---

Field trips and recreational trips that are over 250 miles from the District require Board approval. The Science Olympiad team is requesting to attend two Science Olympiad Invitationals. The first in December in Boyceville, Wisconsin, and the second in February in Centerville, Ohio. Information regarding the trips and student roster is included for your review. I recommend the Board approve the Science Olympiad team field trips.

Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval for all Field Trips beyond a 250-mile radius.

School: Daniel Wright Junior High School

Student(s)/Grade(s)/Group(s) Participating: 6-8 (Team Roster Attached)

Dates of Trip (inclusive): December 6 & 7, 2019

No. of School Days Missed: .5

Destination(s): Boyceville, WI (approximately 325 miles)

Reason for Trip: Science Olympiad competition Boyceville Invitational

Name(s) of Supervisor(s): Eric Rexer & Lisa Solesky

Mode of Transportation: Charter Bus, Car

Transportation Provided by: Optional bus, or parents drive

Participant Costs: Lodging, meals, transportation

Costs Paid by: Parents

District Cost: \$300 (registration)

Other Pertinent Information: Charter bus is an option for parents.

If they choose not to take the bus, they will drive

their child to the competition and back.

Signature of Principal:  Date: 10-16-19

Board of Education Approval:

Date: \_\_\_\_\_

Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval for all Field Trips beyond a 250-mile radius.

School: Daniel Wright Junior High School

Student(s)/Grade(s)/Group(s) Participating: 6-8 (Team Roster Attached)

Dates of Trip (inclusive): February 7 & 8 2020

No. of School Days Missed: .5

Destination(s): Centerville, OH

Reason for Trip: Science Olympiad competition Centerville Invitational

Name(s) of Supervisor(s): Eric Rexer & Lisa Solesky

Mode of Transportation: Charter Bus, Car

Transportation Provided by: Optional bus, or parents drive

Participant Costs: Lodging, meals, transportation

Costs Paid by: Parents

District Cost: \$200 (registration)

Other Pertinent Information: Charter bus is an option for parents.

If they choose not to take the bus, they will drive

their child to the competition and back.

Signature of Principal:  Date: 10-16-19

Board of Education Approval:

Date: \_\_\_\_\_

GR	Student Last Name	Student First Name
8	AGRAWAL	SHAURYA
7	BUI	TIMOTHY
8	CAO	SARA
7	CHANDRAKASAN	SURYA
8	CHEN	JENNIFER
8	CHEN	NATHAN
6	CHUNG	IAN
6	ERDENEBAT	ERKHEM
8	GUO	ANGELA
6	HO	ANGELA
7	JOSHI	VEDANTI
7	KOSARAJU	TEJ
6	LETUCHY	RHUBYN
7	LIU	TONY
8	LU	JEFFREY
8	MAMIDIPAKA	MEDHA
6	NIU	LUCAS
8	QIAN	HELEN
8	RATHI	VEDANT
6	ROSHY	ASHRA
6	SARAF	ANUSHA
8	SHEN	KEVIN
8	SHI	LYNDON
7	TAK	AAROH
7	TAO	JONATHAN
8	WANG	ALEXANDER
8	WANG	ANGELA
6	XU	RICHARD
7	YANG	KEVIN
7	YANG	MARK
7	YIN	AUDREY
8	ZHANG	ANDREW



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Patrick Palbicke  
**CC:** Dr. Scott Warren  
**Date:** October 23, 2019  
**Re:** District Office Lease

---

The administration continues to work with our agent that is helping facilitate a lease for the space at 111 Barclay. The final items as discussed at the October 17<sup>th</sup> Board meeting are being negotiated into the lease document. Once completed we will have our attorney review and submit to the board for approval.

Our goal is to have this document available for review prior to the October 29, 2019 board meeting.



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Patrick Palbicke  
**CC:** Dr. Scott Warren  
**Date:** October 23, 2019  
**Re:** Copier Leases

---

Attached you will find the documents and service contracts for the copier/printer leases that were discussed at the board meeting on October 17, 2019.

By moving forward with the leases, we believe the district will now save roughly \$778.22 per month based on the current usage. This is a \$128.15 more than originally thought, as there was a final revision to the per copy service contract for two existing machines.

We recommend approving the attached copier leases to change out 14 machines in total.

AGREEMENT



APPLICATION NO.: 1504915

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: Lincolnshire-Prairie View School District #103

ADDRESS: 1370 N Riverwoods Rd Lincolnshire IL 60069-2402

EQUIPMENT AND PAYMENT TERMS

TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES SEE ATTACHED SCHEDULE

EQUIPMENT LOCATION: See Attached Equipment Schedule

(\*PLUS TAX)

TERM IN MONTHS: 60 MONTHLY PAYMENT AMOUNT\*: \$1,864.57

PURCHASE OPTION\*: Fair Market Value

ADDITIONAL TERMS AND CONDITIONS

AGREEMENT. You want us to now provide you the equipment and/or software referenced herein ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. We may charge you a one-time origination fee of \$89.50. If any amount payable to us is past due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less.

NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

EQUIPMENT USE. You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

LAW/FORUM. You agree that this Agreement and any claim related to this Agreement shall be governed by the internal laws of the state in which our (or, if we assign this Agreement, our assignee's) principal place of business is located and any dispute concerning this Agreement will be adjudicated in a federal or state court in such state. You hereby consent to personal jurisdiction and venue in such courts and waive transfer of venue. Each party waives any right to a jury trial.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

INSURANCE. You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

TAXES. We own the Equipment. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. Sales or use tax due upfront will be payable over the term with a finance charge.

END OF TERM. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew month to month unless a) we receive written notice from you, at least 30 days prior to the End Date, of your intent to return the Equipment, and b) you timely return the Equipment to the location designated by us, at your expense. If a Purchase Option is indicated above and you are not in default on the End Date, you may purchase the Equipment from us "AS IS" for the Purchase Option price. If the returned Equipment is not immediately available for use by another without need of repair, you will reimburse us for all repair costs. You cannot pay off this Agreement or return the Equipment prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

DEFAULT/REMEDIES. If a payment becomes 10+ days past due, or if you otherwise breach this Agreement, you will be in default, and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted at 3% per annum; and we may disable or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us 1.5% interest per month on all past due amounts.

UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

MISCELLANEOUS. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Agreement, and (ii) our original manual signature. Any change must be in writing signed by each party.

APPLICABLE TO GOVERNMENTAL ENTITIES ONLY

You hereby represent and warrant to us that as of the date of the Agreement: (a) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (b) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (c) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (d) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexpended, and unencumbered appropriation; (e) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (f) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (g) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (h) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least thirty (30) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation.

OWNER ("WE", "US", "OUR")

Genesis Technologies, Inc. 2942 MacArthur Blvd Northbrook, IL 60062

SIGNATURE: DATE:

PRINT NAME & TITLE:

CUSTOMER'S AUTHORIZED SIGNATURE

THIS AGREEMENT IS NON-CANCELABLE FOR THE FULL AGREEMENT TERM.

CUSTOMER: (As Stated Above)

SIGNATURE: X DATE:

PRINT NAME & TITLE:

EQUIPMENT SCHEDULE



AGREEMENT NO: 1504915

DESCRIPTION OF EQUIPMENT

TYPE, MAKE, MODEL NUMBER AND INCLUDED ACCESSORIES

SERIAL NO.

1 Canon imageRUNNER ADVANCE 8505i III

Daniel Wright Junior High School

1370 Riverwoods Rd., Lincolnshire, IL 60069

1 Canon imageRUNNER ADVANCE 8595i III

Half Day Elementary School

239 Olde Half Day Rd., Lincolnshire, IL 60069

1 Canon imageRUNNER ADVANCE 8595i III

Laura B. Sprague Elementary School

2425 Riverwoods Rd., Lincolnshire, IL 60069

VERIFICATION

The undersigned acknowledges having received a copy of this Schedule. A copy of this document containing your original or facsimile signature, or other indication of your intent to agree to the terms set forth herein, shall be enforceable for all purposes.

Lincolnshire-Prairie View School District #103

X

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

AGREEMENT



APPLICATION NO.: 1504919

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: Lincolnshire-Prairie View School District #103

ADDRESS: 1370 N Riverwoods Rd Lincolnshire IL 60069-2402

EQUIPMENT AND PAYMENT TERMS

TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES

SEE ATTACHED SCHEDULE

EQUIPMENT LOCATION: See Attached Equipment Schedule

(\*PLUS TAX)

TERM IN MONTHS: 60

MONTHLY PAYMENT AMOUNT\*: \$889.85

PURCHASE OPTION\*: \$1.00

ADDITIONAL TERMS AND CONDITIONS

AGREEMENT. You want us to now provide you the equipment and/or software referenced herein ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. We may charge you a one-time origination fee of \$89.50. If any amount payable to us is past due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less.

NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

EQUIPMENT USE. You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

LAW/FORUM. You agree that this Agreement and any claim related to this Agreement shall be governed by the internal laws of the state in which our (or, if we assign this Agreement, our assignee's) principal place of business is located and any dispute concerning this Agreement will be adjudicated in a federal or state court in such state. You hereby consent to personal jurisdiction and venue in such courts and waive transfer of venue. Each party waives any right to a jury trial.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

APPLICABLE TO GOVERNMENTAL ENTITIES ONLY

You hereby represent and warrant to us that as of the date of the Agreement: (a) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (b) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (c) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (d) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexhausted, and unencumbered appropriation; (e) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (f) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (g) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (h) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least thirty (30) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation.

LESSOR ("WE", "US", "OUR")

Genesis Technologies, Inc. 2942 MacArthur Blvd Northbrook, IL 60062

SIGNATURE:

DATE:

PRINT NAME & TITLE:

CUSTOMER'S AUTHORIZED SIGNATURE

THIS AGREEMENT IS NON-CANCELABLE FOR THE FULL AGREEMENT TERM.

CUSTOMER: (As Stated Above)

SIGNATURE: X

DATE:

PRINT NAME & TITLE:

EQUIPMENT SCHEDULE



AGREEMENT NO.: 1504919

DESCRIPTION OF EQUIPMENT

TYPE, MAKE, MODEL NUMBER AND INCLUDED ACCESSORIES

SERIAL NO.

Daniel Wright Junior High School
1370 Riverwoods Rd., Lincolnshire, IL 60069
1-Canon imageRUNNER ADVANCE C5535i
1-HP LaserJet Managed MFP E62665
1-HP LaserJet Managed MFP E67660

Half Day Elementary School
239 Olde Half Day Rd., Lincolnshire, IL 60069
1-HP LaserJet Managed MFP E62665

Laura B. Sprague Elementary School
2425 Riverwoods Rd., Lincolnshire, IL 60069
1-Canon imageRUNNER ADVANCE 4551

VERIFICATION

The undersigned acknowledges having received a copy of this Schedule. A copy of this document containing your original or facsimile signature, or other indication of your intent to agree to the terms set forth herein, shall be enforceable for all purposes.

Lincolnshire-Prairie View School District #103

X

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

**Genesis Platinum Plus Supplement**



MASTER AGREEMENT NO.  
6564-01

SUPPLEMENT NO.

**CUSTOMER ("YOU" OR "YOUR")**

FULL LEGAL NAME Lincolnshire Prairie View School District 103

ADDRESS 1370 N. Riverwoods Rd. Lincolnshire, IL 60069

**MASTER AGREEMENT**

REFERS TO THE AGREEMENT BETWEEN CUSTOMER AND OWNER IDENTIFIED IN OWNER'S RECORDS BY THE MASTER AGREEMENT NO. ABOVE

**DESCRIPTION OF EQUIPMENT**

MAKE & MODEL NO.	BEGINNING METER READING		MONTHLY IMAGE ALLOWANCE PER MACHINE (IF NOT CONSOLIDATED)		EXCESS PER IMAGE CHARGE PER MACHINE (PLUS TAX)	
	B&W	COLOR	B&W	COLOR	B&W	COLOR
6 - HP Color LaserJet E55040dw			0	0	0.0122	0.0817
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE (IFF CONSOLIDATED)*						

\*THE AMOUNT SHOWN, IF ANY, APPLIES TO (CHECK ONE):  EQUIPMENT INSTALLED UNDER THIS SUPPLEMENT ONLY, OR  EQUIPMENT INSTALLED UNDER THIS SUPPLEMENT TOGETHER WITH EQUIPMENT LISTED ON THE MASTER AGREEMENT AND ANY APPLICABLE SUPPLEMENT(S) (I.E., AN AGGREGATE CONSOLIDATION). IF NO INFORMATION IS PROVIDED ABOVE, ALLOWANCE AND EXCESS PER IMAGE INFORMATION REMAINS UNCHANGED.

EQUIPMENT LOCATION: See Attached Schedule A

SEE ATTACHED EQUIPMENT OR GROUP BILLING SCHEDULE

**DESCRIPTION OF EQUIPMENT REMOVED**

MAKE & MODEL NO.	SERIAL NUMBER	ENDING METER READING	
		B&W	COLOR
6 - HP PageWide Pro 552dw Printer	CN7C9HY0M6, CN68TDY05J, CN68TDY068, CN68TDY06Q, CN7C9HY0H1, CN68TDY05K		

**PAYMENT (CHECK ONE PAYMENT OPTION)**

- MONTHLY BASE PAYMENT AMOUNT\*: \$ \_\_\_\_\_ (INCLUDES AMOUNTS DUE UNDER THIS SUPPLEMENT ONLY)
- TOTAL CONSOLIDATED MONTHLY BASE PAYMENT AMOUNT\*: \$ \_\_\_\_\_ (INCLUDES AMOUNTS DUE UNDER THIS SUPPLEMENT, THE MASTER AGREEMENT, AND ANY OTHER APPLICABLE SUPPLEMENT(S) DURING THE TERM PERIOD THEREOF)

**TERM**

- TERM: THE END OF THE TERM OF THIS SUPPLEMENT IS THE END OF THE TERM OF THE AGREEMENT (COTERMINOUS)
- TERM IN MONTHS: \_\_\_\_\_ (APPLIES TO THIS SUPPLEMENT ONLY)

**AGREEMENT**

If this Supplement relates to Equipment not subject to the Master Agreement (i.e., additional Equipment), this supplement, together with the preprinted terms of the Master Agreement (as amended), constitutes an agreement between Customer and Owner with respect to the Equipment referenced herein, separate and distinct from the Master Agreement. Customer agrees to be bound by the terms of this Supplement, which include the preprinted terms of the Master Agreement (as amended) and agrees this Supplement shall commence on the date of Owner's acceptance. The original of this Supplement shall be that copy which bears a facsimile or original of Customer's signature and which bears the Owner's original signature. If any provision in this Supplement conflicts with a provision in the Master Agreement, the provision in this Supplement shall control.

If this Supplement relates to Equipment subject to the Master Agreement (i.e. replaced or removed equipment and/or payment modifications), the Master Agreement shall be modified or supplemented as set forth above as of the date Owner accepts this Supplement. Except as specifically modified by this Supplement, all other terms and conditions of the Master Agreement (as amended) remain in full force and effect.

**CUSTOMER'S AUTHORIZED SIGNATURE**

ONCE YOU SIGN THIS SUPPLEMENT AND OWNER ACCEPTS IT, THIS SUPPLEMENT WILL BE NON-CANCELABLE FOR THE FULL TERM.

(As Stated Above)

**X**

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

**OWNER ("WE", "US", "OUR")**

Genesis Technologies, Inc.

Owner

SIGNATURE

PRINT NAME & TITLE

DATE

# PLATINUM PLUS SUPPLEMENT



## Schedule A: Equipment and Locations

Daniel Wright Junior High School
1370 Riverwoods Rd., Lincolnshire, IL 60069
1-HP Color LaserJet E55040dw
Half Day Elementary School
239 Olde Half Day Rd., Lincolnshire, IL 60069
4-HP Color LaserJet E55040dw
Laura B. Sprague Elementary School
2425 Riverwoods Rd., Lincolnshire, IL 60069
1-HP Color LaserJet E55040dw

\_\_\_\_\_  
On behalf of Customer

\_\_\_\_\_  
On behalf of Genesis

# Purchase Agreement



BILLING ADDRESS	
Company Name	<b>Lincolnshire Prairie View SD #103</b>
Street Address	1370 Riverwoods Road
City	Lincolnshire
State	IL
Zip	60069
Contact	RJ Bialk
Phone	847-457-9301
E-Mail	rbialk@d103.org

SHIPPING ADDRESS	
Company Name	<b>Lincolnshire Prairie View</b>
Street Address	VARIOUS LOCATIONS
City	SEE ATTACHED FOR LOCATIONS
State	
Zip	
Contact	
Phone	
E-Mail	

Order Date:  Sales Representative:

Quantity	Item Code	Description	Unit Price	Total Price / Payment
1	3324C001AA	IRA 4551i III		889.85/month
1	1419C002AA	Cassette Feeding Unit-AN1		included
1	0613C002AA	Staple Finisher-Y1		included
1	0126C001AA	2/3 Hole Puncher Unit-A1		included
1	1426C001AA	Buffer Pass Unit-N1		included
1	3276C002AA	iRA C5535i III		included
1	0609C002AA	Cassette Feeding Unit-AM1		included
1	0613C002AA	Staple Finisher-Y1		included
1	0619C002AA	Buffer Pass Unit-L1		included
1	0126C001AA	2/3 Hole Puncher Unit-A1		included
2	3GY17A	LaserJet MFP E62665z		included
2	J8J93A	3x550 Sheet Feeder with Stand		included
2	CC487A	Analog Fax Accessory 500		included
1	3GY32A	HP Color LaserJet MFP E67660z		included
1	P1B11A	3x550-Sheet paper Feeder with Stand		included
1	CC487A	Analog 500 Fax Accessory		included

### DELIVERY INSTRUCTIONS

Stairs  Loading Dock  Elevator

Delivery Contact:   
 Phone:   
 Delivery Hours:

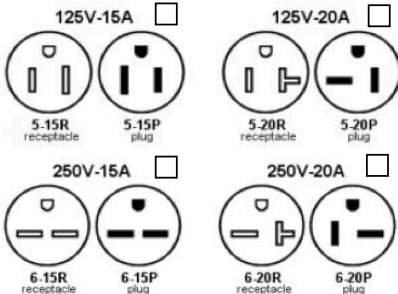
# of Stairs:

Sub Total	
Tax	
<b>Total</b>	<b>889.85/month</b>

Customer Declines Installation (Drop Ship) \_\_\_\_\_  
 Initials

### REQUIRED POWER:

(CIRCLE OR CHECK)



Customer Declines Maintenance Contract \_\_\_\_\_  
 Initials

**Patrick Palbicke** Assistant Superintendent for Business  
 Customer Name Title

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

This purchase Order is subject to the terms and conditions printed above and on the reverse side which are made part hereof and which customer acknowledges that he/she has read and approved. In witness whereof: The Customer has executed this NON-CANCELLABLE Purchase Order.

## Installation and Training Time and Materials Rates



### Basic Device Install

**Basic Network Install includes:** Set-up and network installation. Set up consists of plugging device in, installing all hardware components and ensuring device is functional. Network installation includes setting IP address, subnet mask and gateway.

### Basic Administrator & User Training

**Basic Administrator & User Training includes:** Up to one hour training for IT personnel or key operator on how to load drivers, set-up basic file scanning and set short cuts to browser utility. Also, up to one hour of user training per unique make/model. Training includes print, copy, fax and/or scan features and functions, finishing features and functions, user replaceable parts and supplies, administrative functions, basic troubleshooting and how & when to contact Genesis customer service.

Additional training may be added at an additional cost (see below).

### Genesis Technologies, Inc. Network Support Time and Material Rates

Cost: \$150 per hour (1 hour minimum)

Blocks of time may be purchased for future support and training purposes.

Blocks of time are available in 1, 5, 10, 15, 20 and 25-hour increments.

### Network Installation Terms and Conditions

1. Customer is responsible for software installation and configuration at the server level. Genesis Technologies Inc. can assist customer's network administrator with server software installation and configuration on a charge basis.
2. Customer hereby acknowledges that Genesis Technologies Inc. is requested to train on software and drivers specific to the operational functions of the digital device on the Customer's computer. Genesis Technologies Inc. has no knowledge or control over the application software currently operating or the environment in which it operates, and that some software, including the existing software on the Customer's computer, may contain configurations or algorithms which are incompatible with the functionality of the equipment. Because these and other factors are beyond the control of Genesis Technologies Inc., there are risks associated with the installation of the Equipment, including, without limitation, the risk that data on the computer may be damaged or deleted. The Customer agrees to totally and fully assume said risk.
3. Customer acknowledges that it is advisable and the sole responsibility of the Customer prior to installation or service of the products, to back up all data contained on the computer which Customer, in its sole discretion, deems necessary, including without limitation, all directories, sub-directories and partitions. If data is damaged or deleted, the Customer is responsible for restoring such data to the computer. Under no circumstances will Genesis Technologies Inc. be responsible for any loss of data.
4. Before installation, Genesis Technologies Inc. will attempt to assess the compatibility of the components and (based on experience with equipment and on information supplied by equipment and software manufacturers), will estimate compatibility. Genesis Technologies Inc. make no warranties or guarantees about compatibility of equipment with network or workstation software applications, and assumes no liability for any problems or damages that my result.
5. Changes to the operating environment are specifically beyond the scope of this Network Installation Agreement. Changes, (including but not limited to changing operation systems, network software, workstation software, hardware, etc.) may result in loss of functionality due to incompatibility, or such changes may necessitate adjustment of configuration setting to restore functionality. Services to attempt to restore functionality shall be billable at Genesis Technologies, Inc's then current network service rates and are not included as part of the services of this Network Installation Agreement.
6. Customer understands that equipment manufacturers may issue modifications or upgrades to the equipment, software or drivers. Customer agrees that Network Installation for such modifications or upgrades is covered provided Network Installation time is still available under this Network Installation Agreement. Additional Network Installation services are charged at an hourly rate or through the purchase of an additional Block of Time after Initial Network Installation Block of Time are consumed.
7. Any requests for services beyond the scope of this Network Installation Agreement shall be billable at Genesis Technologies, Inc's then current Network Installation services rates.
8. Genesis Technologies, Inc.'s aggregate maximum liability relating to services under this Agreement (regardless of from of action, whether in contract negligence, or otherwise) shall be limited to the charges paid to Genesis Technologies Inc. under this Agreement. If the value of these services is not specified or is not included in the sale of new equipment, then the agreed value of these services is \$250.00. Neither of us will be liable for consequential or punitive damages (including lost profits or savings) even if aware of their possible existence.
9. In the event of any breach of this agreement by the Customer, Genesis Technologies Inc. shall be entitled, in addition to such other relief as may be granted, to reasonable attorney fees, court costs and other expenses incurred by reason of Customers' breach.

INITIALS: \_\_\_\_\_

# Purchase Agreement



BILLING ADDRESS	
Company Name	<b>Lincolnshire Prairie View SD #103</b>
Street Address	1370 Riverwoods Road
City	Lincolnshire
State	IL
Zip	60069
Contact	RJ Bialk
Phone	847-457-9301
E-Mail	rbialk@d103.org

SHIPPING ADDRESS	
Company Name	<b>LINCOLNSHIRE PRAIRIE VIEW</b>
Street Address	VARIOUS LOCATIONS
City	SEE ATTACHED FOR LOCATIONS
State	
Zip	
Contact	
Phone	
E-Mail	

Order Date:  Sales Representative:

Quantity	Item Code	Description	Unit Price	Total Price / Payment
1	3305C002AA	iRA 8505i III/8595i III		\$1,864.57/month
1	0197C001AA	iRA8505i III Speed License		included
1	0099C002AA	Staple Finisher-X1		included
1	2895B002AA	Puncher Unit-BF1		included
2	3305C002AA	iRA 8505i III/8595i III Main Engine		included
2	0198C001AA	iRA 8595i III Speed License		included
2	0099C002AA	Staple Finisher-X1		included
2	2895B002AA	Puncher Unit-BF1		included
6	3GX98A	HP Color LaserJet Managed E55040dw		included

### DELIVERY INSTRUCTIONS

Stairs  Loading Dock  Elevator

Delivery Contact:   
 Phone:   
 Delivery Hours:

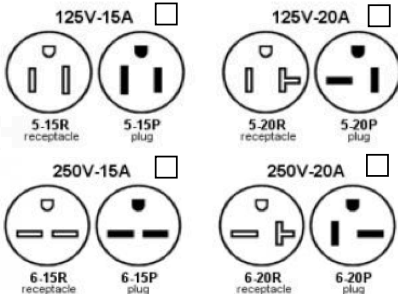
# of Stairs:

Sub Total	
Tax	
Total	\$1,864.57/month

Customer Declines Installation (Drop Ship) \_\_\_\_\_  
 Initials

### REQUIRED POWER:

(CIRCLE OR CHECK)



Customer Declines Maintenance Contract \_\_\_\_\_  
 Initials

**Patrick Palbicke** Assistant Superintendent for Business  
 Customer Name Title

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

This purchase Order is subject to the terms and conditions printed above and on the reverse side which are made part hereof and which customer acknowledge that he/she has read and approved. In witness whereof: The Customer has executed this NON-CANCELLABLE Purchase Order.

## Installation and Training Time and Materials Rates



### Basic Device Install

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Additional training may be added at an additional cost (see below).

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2. Customer hereby acknowledges that Genesis Technologies Inc. is requested to train on software and drivers specific to the operational functions of the digital device on the Customer's computer. Genesis Technologies Inc. has no knowledge or control over the application software currently operating or the environment in which it operates, and that some software, including the existing software on the Customer's computer, may contain configurations or algorithms which are incompatible with the functionality of the equipment. Because these and other factors are beyond the control of Genesis Technologies Inc., there are risks associated with the installation of the Equipment, including, without limitation, the risk that data on the computer may be damaged or deleted. The Customer agrees to totally and fully assume said risk.
3. Customer acknowledges that it is advisable and the sole responsibility of the Customer prior to installation or service of the products, to back up all data contained on the computer which Customer, in its sole discretion, deems necessary, including without limitation, all directories, sub-directories and partitions. If data is damaged or deleted, the Customer is responsible for restoring such data to the computer. Under no circumstances will Genesis Technologies Inc. be responsible for any loss of data.
4. Before installation, Genesis Technologies Inc. will attempt to assess the compatibility of the components and (based on experience with equipment and on information supplied by equipment and software manufacturers), will estimate compatibility. Genesis Technologies Inc. make no warranties or guarantees about compatibility of equipment with network or workstation software applications, and assumes no liability for any problems or damages that may result.
5. Changes to the operating environment are specifically beyond the scope of this Network Installation Agreement. Changes, (including but not limited to changing operation systems, network software, workstation software, hardware, etc.) may result in loss of functionality due to incompatibility, or such changes may necessitate adjustment of configuration setting to restore functionality. Services to attempt to restore functionality shall be billable at Genesis Technologies, Inc's then current network service rates and are not included as part of the services of this Network Installation Agreement.
6. Customer understands that equipment manufacturers may issue modifications or upgrades to the equipment, software or drivers. Customer agrees that Network Installation for such modifications or upgrades is covered provided Network Installation time is still available under this Network Installation Agreement. Additional Network Installation services are charged at an hourly rate or through the purchase of an additional Block of Time after Initial Network Installation Block of Time are consumed.
7. Any requests for services beyond the scope of this Network Installation Agreement shall be billable at Genesis Technologies, Inc's then current Network Installation services rates.
8. Genesis Technologies, Inc.'s aggregate maximum liability relating to services under this Agreement (regardless of form of action, whether in contract negligence, or otherwise) shall be limited to the charges paid to Genesis Technologies Inc. under this Agreement. If the value of these services is not specified or is not included in the sale of new equipment, then the agreed value of these services is \$250.00. Neither of us will be liable for consequential or punitive damages (including lost profits or savings) even if aware of their possible existence.
9. In the event of any breach of this agreement by the Customer, Genesis Technologies Inc. shall be entitled, in addition to such other relief as may be granted, to reasonable attorney fees, court costs and other expenses incurred by reason of Customers' breach.

INITIALS: \_\_\_\_\_

**PLATINUM PLUS**  
SERVICE & TONER AGREEMENT



**CUSTOMER**

**BILLING ADDRESS (if different)**

Company Name Lincolnshire Prairie View School District #103	Company Name
Street Address 1370 N. Riverwoods Rd.	Street Address
City Lincolnshire State IL Zip 60069	City State Zip
Contact Ian Crook	Contact
Phone 847-679-9141 Fax	Phone Fax
E-Mail ian.crook@itexcompany.com	E-Mail

Additional Locations: **Y** (y/n) (See Attached Schedule A) Tax Exempt No.: \_\_\_\_\_

Initial Term: Five years beginning \_\_\_\_\_ (Effective Date)

Fees: \$ 1,729.00 per month, plus:

Tier 1: \$ 0.005 per b/w page over 300,000 pages per month and \$ 0.05 per color page over 1,500 pages per month. (PLUS APPLICABLE TAXES AND FREIGHT)

Initial Printers					
Model No.	Qty.	Model No.	Qty.	Model No.	Qty.
Canon iRA 8505	2	Canon iRA 8595	3	Canon iRA 4551	1
Canon iRA C5535	1				

Tier 2: \$ 0.0079 per b/w page over 10,000 pages per month and \$ 0.05 per color page over 1,500 pages per month. (PLUS APPLICABLE TAXES AND FREIGHT)

Initial Printers					
Model No.	Qty.	Model No.	Qty.	Model No.	Qty.
HP LaserJet E62665	2	HP LaserJet E67660	1		

Additional Printers \_\_\_(y/n) (see attachment)

Notes:

I have read and understand our obligations pursuant to the terms and conditions stated in this Agreement, including on the reverse side hereof, and agree that this Agreement constitutes the full agreement between Customer and Genesis Technologies, Inc. regarding the products and services to be provided hereunder. I further understand that by signing below I am binding Customer to all of the terms and conditions contained in this Agreement, including the terms and conditions on the reverse side hereof.

**Genesis Technologies, Inc.**  
2942 MacArthur Blvd.  
Northbrook, Illinois 60062  
Phone: (847) 498-0606  
Fax: (847) 498-0766

\_\_\_\_\_  
On behalf of Customer Date: \_\_\_\_\_

(Additional terms and conditions on the reverse side hereof)

## PLATINUM PLUS AGREEMENT TERMS AND CONDITIONS

- 1. SCOPE OF COVERAGE:** Pursuant to the terms of this Agreement, Genesis Technologies, Inc. ("Genesis") agrees to provide all repair services (including parts) and to supply all toner cartridges during the term of this Agreement (the "Term") as may be required by normal use of the printers identified on the reverse side hereof (or any attachment hereto) ("Printers"), subject to the exceptions in and in accordance with these terms and conditions. This Agreement does not cover charges for installation or removal of the Printers or third party modifications to software or hardware. Damage to any Printers arising out of or caused by (i) misuse, abuse, negligence, attachment of unauthorized components, accessories or parts, (ii) use of substandard supplies or (iii) other causes outside the control of Genesis are not covered by this Agreement and may subject Customer to additional fees or to cancellation of this Agreement, at the election of Genesis. Genesis may also terminate this Agreement if (a) the Printers are modified, damaged, altered or serviced by personnel other than personnel authorized by Genesis, (b) parts, accessories or components not meeting machine specifications are installed onto the Printers or (c) if the Printers are moved to one or more locations other than the location(s) identified on the reverse side hereof (or any attachment hereto).
- 2. REPAIR CALLS:** Repair calls under this Agreement will be made during normal business hours at the Customer's locations identified on the reverse side hereof (or any attachment hereto). Travel and labor time for repair calls after normal business hours, on weekends and on holidays, if and when available, shall be subject to a surcharge at Genesis' overtime rates in effect at the time the repair call is made. Genesis may at its option increase the monthly charge in the event the Printers are moved to one or more locations other than the location(s) identified on the reverse side hereof (or any attachment hereto). Genesis representatives will not handle, disconnect or repair unauthorized attachments or components. Customer hereby agrees to indemnify and hold Genesis and its representatives harmless for claims for damages to any unauthorized parts, components or accessories resulting from service performed on the Printers.
- 3. TONER AND PARTS:** Toner cartridges and parts necessary to the normal operation of the Printers, subject to the general scope of coverage, will be furnished free of charge during repair calls pursuant to this Agreement. Toner cartridges will be supplied by Genesis to Customer based upon normal usage and yields. If Customer's requirements for toner cartridges exceeds normal usage based on pages printed; if such usage exceeds 5% yield coverage for monochrome or 20% yield coverage for color; or if parts other than those necessary for the normal operation of the Printers are required, Genesis will invoice and Customer agrees to pay, for such excess toner cartridges or parts at Genesis' standard prices then in effect. All unused toner cartridges supplied by Genesis to Customer shall remain the property of Genesis, and shall be returned to Genesis upon the termination or expiration of this Agreement.
- 4. REBUILDING OR OVERHAUL:** Rebuilding or major overhauls of Printers ("Reconditioning") are not covered by this Agreement. When in its sole discretion Genesis determines that a Reconditioning is necessary, whether as a result of normal wear and tear or otherwise, Genesis will notify Customer and provide an estimate of the cost to perform the Reconditioning. If Customer does not authorize such Reconditioning, Genesis may at its option discontinue service under this Agreement of the Printers in need of Reconditioning or may provide any further service on a per call basis based upon Genesis' standard rates in effect at the time of service.
- 5. USE OF OTHER PARTS:** If Customer uses parts other than parts supplied by Genesis and the use of such parts cause frequent maintenance calls or service problems, Genesis may at its option discontinue service under this Agreement of the Printers containing such parts or may provide any further service on a per call basis based upon Genesis standard rates in effect at the time of service.
- 6. TERM:** This initial term of this Agreement shall commence on the Effective Date described on the reverse side of this Agreement, and shall remain in effect for a period of five years thereafter unless earlier terminated as provided herein. THE TERM OF THIS AGREEMENT SHALL THEREAFTER BE AUTOMATICALLY RENEWED FOR SUCCESSIVE ONE-YEAR PERIODS UNLESS TERMINATED BY EITHER CUSTOMER OR GENESIS BY GIVING WRITTEN NOTICE OF TERMINATION AT LEAST 90 DAYS IN ADVANCE OF THE RENEWAL DATE.
- 7. FEES:** Customer shall pay Genesis the fees set forth on the reverse side of this Agreement during the initial term of this Agreement. All monthly charges will be billed by Genesis in advance of the month for which service is to be provided, and per page charges (and other charges permitted by this Agreement) will be billed in arrears. Customer shall pay all fees within 20 days of invoicing. Genesis reserves the right to increase monthly and per page fees after the initial year of the term, provided that Genesis shall not increase any fees more than 3% per year. Notwithstanding anything else contained in this Agreement, in the event during the term of this Agreement Customer acquires Printers other than those listed on the reverse side of this Agreement (or any attachment hereto), Genesis may at its option increase the monthly charge and per page charge by an amount equal to Genesis' standard rates then in effect for such Printers effective as of the date such additional Printers are acquired. Any amounts owed to Genesis under this Agreement that are not paid when due shall bear interest at 1% per month, but in no event more than the highest interest rate permitted by law. All payment obligations of Customer under this Agreement are absolute, unconditional and not subject to reduction or setoff for any reason whatsoever.
- 8. SOFTWARE; INSPECTION:** Customer shall permit Genesis or its representatives to install, maintain and access operating software on any network to which Printers are connected, for the purpose of monitoring Printer usage. Customer shall also permit Genesis or its representatives to inspect and audit on-site, during normal Customer's regular business hours upon reasonable notice, Printer usage, and Customer shall assist in such review as reasonably requested by Genesis. Genesis may estimate per page usage for billing purposes if, for any reason, it is unable to obtain an accurate page count through electronic means. Customer shall not attempt to manipulate, or permit any other party to attempt to manipulate any monitoring of Printer usage.
- 9. EVENT OF DEFAULT AND TERMINATION:** The occurrence of the following shall constitute an event of default ("Event of Default"): (i) Customer fails to pay any portion of the monthly fees, as provided under this Agreement when due, (ii) Customer permits any toner cartridges or other parts provided by Genesis to be used in any printer or other piece of equipment not connected to the software described in Paragraph 8 above, (iii) Customer interferes with Genesis' efforts to monitor Printer usage as described in Paragraph 8 above, (iv) Customer fails to duly perform any covenant, condition or limitation of this Agreement or (v) a petition is filed by or against Customer under any bankruptcy or insolvency law. Upon the occurrence of an Event of Default, Genesis may at its option (a) refuse to provide further toner cartridges or service until the Event of Default is remedied to Genesis reasonable satisfaction, (b) terminate this Agreement or (c) pursue any other remedy available under applicable law. In the event this Agreement is terminated (x) by Customer other than at the end of any term or (y) by Genesis as the result of an Event of Default, Customer shall be liable to Genesis for liquidated damages in an amount equal to (1) the sum of the then-current monthly charge plus the average monthly excess page charge incurred by Customer during the previous six months (or such fewer months as the term of this Agreement has then been in effect), multiplied by (2) the number of months remaining during the then-current term. Termination of this Agreement for any reason shall not relieve Customer from any liability or obligation to Genesis arising prior to termination. Customer shall pay any amounts owed to Genesis as a result of any termination within 20 days of invoicing.
- 10. INDEMNITY:** Customer shall indemnify, save and hold Genesis, its affiliates, officers, directors, shareholders, employees, agents and representatives and its and their successor's and assigns (the "Genesis Parties") harmless from and against any liability, loss, cost, expense or damage (including reasonable legal fees and disbursements) whatsoever caused by reason of (i) any breach of this Agreement by Customer or (ii) by reason of any injury whether to body, property, business, character or reputation sustained by any of the Genesis Parties or by any other person by reason of any act, neglect, omission or default by Customer. Customer shall defend any action to which this indemnity shall apply. In the event Customer fails to defend such action, Genesis may do so and recover from Customer all costs and expenses, including, without limitation, reasonable attorneys' fees and disbursements, incurred by Genesis in connection with actions taken by Genesis or its representatives.
- 11. ENTIRE AGREEMENT:** This Agreement, including the front side hereof, constitutes the entire agreement between the parties pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties, and may not be added to, modified, supplemented or waived in any way except in writing signed by the parties (other than pricing changes provided for herein).
- 12. SUCCESSORS; ASSIGNMENT:** This Agreement and all of the provisions hereof shall be binding upon and inure to the benefit of the parties hereto and their respective successors, transferees and assignees. Neither this Agreement nor any interest herein may directly or indirectly be transferred or assigned by Customer, in whole or in part, without the prior written consent of Genesis.
- 13. SEVERABILITY:** If any term or provision of this Agreement or any application thereof shall be invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision shall not be affected thereby.
- 14. WAIVER OF JURY TRIAL:** EACH PARTY HERETO HEREBY IRREVOCABLY WAIVE (a) THE RIGHT TO TRIAL BY JURY; AND (b) THE RIGHT TO INTERPOSE ANY AND ALL COUNTERCLAIMS IN ANY ACTION, PROCEEDING OR CLAIM ARISING OUT OF OR PERTAINING TO THIS AGREEMENT.
- 15. APPLICABLE LAW:** This Agreement shall be governed by, and construed and enforced in accordance with, the internal laws of the State of Illinois. The parties hereby consent to service of process, personal jurisdiction, and venue in the state and federal courts located in Cook County, Illinois, and select such courts as the exclusive forum with respect to any action or proceeding brought to enforce any liability or obligation under this Agreement.
- 16. SURVIVAL:** The provisions of Paragraphs 3 and 7-19 shall survive the termination or expiration of this Agreement.
- 17. NO WARRANTY; LIMITATION ON LIABILITY:** GENESIS DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TECHNICAL COMPATIBILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. Without limiting the foregoing, Genesis shall not be liable for lost profits, lost business or any incidental, special, consequential or punitive damages (whether or not foreseeable) suffered by Customers, its customers or any third party in connection with the Printers or any services, toner cartridges or parts provided pursuant to this Agreement. Genesis' liability hereunder shall in no event exceed an amount equal to the lesser of (i) actual monetary damages incurred by Customer or (ii) fees paid by Customer during the calendar month immediately preceding the date on which Genesis receives notice of the damages sought by Customer. In no event shall Genesis be liable for any matter beyond its reasonable control.
- 18. FORCE MAJEURE:** Genesis shall not be liable to Customer to any failure or delay caused by events beyond Genesis's control, including, without limitation, Customer's failure to furnish necessary information; sabotage; failure or delays in transportation or communication; boycotts; embargoes; failures of Printers; labor disputes; accidents; shortages of labor, parts, toner cartridges, fuel, raw materials, machinery or equipment; technical failures; fire; storm; flood; earthquake; explosion; acts of the public enemy; war; insurrection; riot; public disorder; epidemic; quarantine; restrictions; acts of God; acts of any government or any quasi-governmental authority, instrumentality or agency.
- 19. INSURANCE:** Customer shall obtain and maintain, at its own expense, insurance relating to claims for injury and/or property damage (including commercial general liability insurance) based on its use of the Printers.



# PLATINUM PLUS SERVICE & TONER AGREEMENT

## Schedule A: Equipment and Locations

<b>Tier 1</b>
Daniel Wright Junior High School
1370 Riverwoods Rd., Lincolnshire, IL 60069
1-Canon imageRUNNER ADVANCE C5535i
2-Canon imageRUNNER ADVANCE 8505
Half Day Elementary School
239 Olde Half Day Rd., Lincolnshire, IL 60069
2-Canon imageRUNNER ADVANCE 8595
Laura B. Sprague Elementary School
2425 Riverwoods Rd., Lincolnshire, IL 60069
1-Canon imageRUNNER ADVANCE 8595
1-Canon imageRUNNER ADVANCE 4551
<b>Tier 2</b>
Daniel Wright Junior High School
1370 Riverwoods Rd., Lincolnshire, IL 60069
1-HP LaserJet Managed MFP E62665
1-HP LaserJet Managed MFP E67660
Half Day Elementary School
239 Olde Half Day Rd., Lincolnshire, IL 60069
1-HP LaserJet Managed MFP E62665

On behalf of Customer

On behalf of Genesis



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren  
Date: October 24, 2019  
Re: 2020-2021 School Calendar – Final

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The 2020-2021 School Calendar is presented for the Board's approval. The proposed calendar has been reviewed by our Calendar Committee and reviewed by the Board at the October 10, 2019 COW meeting. There is one change since the October 10 meeting to move the ½ day inservice from February 12 to February 19 as there was a conflict with 6<sup>th</sup> grade Outdoor Education and we would have many teachers and students out that day.

The calendar is similar with past calendars in regards to breaks, institute days, and parent/teacher conferences. Most Teacher Inservice days are scheduled around breaks due to more student absences on those days and to provide as many consistent five-day weeks as possible. The start and ending dates for Stevenson High School are included as reference. With the pending construction at Daniel Wright Jr. High, the start date for students is recommended for August 25, 2020 to provide enough time to complete the project.

For our Teacher Institute days, the Calendar Committee is recommending dividing one day into two half-days (November 13 and February 19), which will allow teachers time to prepare for report cards and Parent/Teacher conferences.

The two late arrival days for each year are to be determined.

I recommend the Board approve the calendar as presented.

# 2020/21 School Calendar

Final Oct 24, 2019

Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021
1 Sa	1 Tu	1 Th	1 Su	1 Tu	1 Fr Winter Break
2 Su	2 We	2 Fr	2 Mo	2 We	2 Sa
3 Mo	3 Th	3 Sa	3 Tu	3 Th	3 Su
4 Tu	4 Fr	4 Su	4 We	4 Fr	4 Mo TI
5 We	5 Sa	5 Mo	5 Th	5 Sa	5 Tu
6 Th	6 Su	6 Tu	6 Fr	6 Su	6 We
7 Fr	7 Mo Labor Day/NS	7 We	7 Sa	7 Mo	7 Th
8 Sa	8 Tu	8 Th	8 Su	8 Tu	8 Fr
9 Su	9 We	9 Fr	9 Mo	9 We	9 Sa
10 Mo	10 Th	10 Sa	10 Tu	10 Th	10 Su
11 Tu	11 Fr	11 Su	11 We	11 Fr	11 Mo
12 We	12 Sa	12 Mo Columbus Day/NS	12 Th	12 Sa	12 Tu
13 Th SHS 1 <sup>st</sup> Day	13 Su	13 Tu TI	13 Fr ½ Day/TI pm	13 Su	13 We
14 Fr	14 Mo	14 We	14 Sa	14 Mo	14 Th
15 Sa	15 Tu	15 Th	15 Su	15 Tu	15 Fr
16 Su	16 We	16 Fr	16 Mo	16 We	16 Sa
17 Mo	17 Th	17 Sa	17 Tu	17 Th	17 Su
18 Tu	18 Fr	18 Su	18 We	18 Fr	18 Mo M.L.King Day/NS
19 We	19 Sa	19 Mo	19 Th Full Day/PTC Night	19 Sa	19 Tu
20 Th	20 Su	20 Tu	20 Fr	20 Su	20 We
21 Fr TI	21 Mo	21 We	21 Sa	21 Mo Winter Break	21 Th
22 Sa	22 Tu	22 Th	22 Su	22 Tu Winter Break	22 Fr
23 Su	23 We	23 Fr	23 Mo ½ Day/PTC Night	23 We Winter Break	23 Sa
24 Mo TI	24 Th	24 Sa	24 Tu NS	24 Th Winter Break	24 Su
25 Tu 1 <sup>st</sup> Day Students	25 Fr	25 Su	25 We NS	25 Fr Winter Break	25 Mo
26 We	26 Sa	26 Mo	26 Th Thanksgiving/NS	26 Sa	26 Tu
27 Th	27 Su	27 Tu	27 Fr NS	27 Su	27 We
28 Fr	28 Mo	28 We	28 Sa	28 Mo Winter Break	28 Th
29 Sa	29 Tu	29 Th	29 Su	29 Tu Winter Break	29 Fr
30 Su	30 We	30 Fr	30 Mo	30 We Winter Break	30 Sa
31 Mo		31 Sa		31 Th Winter Break	31 Su
Student Days 5	21	20	17	14	18
Teacher Days 7	21	21	18	14	19

Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021
1 Mo	1 Mo NS/Possible XED	1 Th	1 Sa	1 Tu	1 Th
2 Tu	2 Tu	2 Fr	2 Su	2 We	2 Fr
3 We	3 We	3 Sa	3 Mo	3 Th	3 Sa
4 Th	4 Th	4 Su	4 Tu	4 Fr Last Day of School	4 Su
5 Fr	5 Fr	5 Mo	5 We	5 Sa	5 Mo 4 <sup>th</sup> of July (obs.)
6 Sa	6 Sa	6 Tu	6 Th	6 Su	6 Tu
7 Su	7 Su	7 We	7 Fr	7 Mo XED	7 We
8 Mo	8 Mo	8 Th	8 Sa	8 Tu XED	8 Th
9 Tu	9 Tu	9 Fr	9 Su	9 We XED	9 Fr
10 We	10 We	10 Sa	10 Mo	10 Th XED	10 Sa
11 Th	11 Th	11 Su	11 Tu	11 Fr XED	11 Su
12 Fr	12 Fr	12 Mo	12 We	12 Sa	12 Mo
13 Sa	13 Sa	13 Tu	13 Th	13 Su	13 Tu
14 Su	14 Su	14 We	14 Fr	14 Mo	14 We
15 Mo Presidents' Day/NS	15 Mo	15 Th	15 Sa	15 Tu	15 Th
16 Tu	16 Tu	16 Fr	16 Su	16 We	16 Fr
17 We	17 We	17 Sa	17 Mo	17 Th	17 Sa
18 Th	18 Th	18 Su	18 Tu	18 Fr	18 Su
19 Fr ½ Day/TI pm	19 Fr	19 Mo	19 We	19 Sa	19 Mo
20 Sa	20 Sa	20 Tu	20 Th	20 Su	20 Tu
21 Su	21 Su	21 We	21 Fr	21 Mo	21 We
22 Mo	22 Mo Spring Break	22 Th	22 Sa	22 Tu	22 Th
23 Tu	23 Tu Spring Break	23 Fr	23 Su	23 We	23 Fr
24 We ½ Day/PTC Night	24 We Spring Break	24 Sa	24 Mo	24 Th	24 Sa
25 Th PTC	25 Th Spring Break	25 Su	25 Tu	25 Fr	25 Su
26 Fr TI	26 Fr Spring Break	26 Mo	26 We ½ Day/TI pm	26 Sa	26 Mo
27 Sa	27 Sa	27 Tu	27 Th SHS Last Day	27 Su	27 Tu
28 Su	28 Su	28 We	28 Fr SHS Graduation	28 Mo	28 We
	29 Mo	29 Th	29 Sa	29 Tu	29 Th
	30 Tu	30 Fr	30 Su	30 We	30 Fr
	31 We		31 Mo Memorial Day/NS		31 Sa
Student Days 17	17	22	20	4 + 5 XED	Total = 175
Teacher Days 19	17	22	20	4 + 5 XED	Total = 182

TI=Teacher Institute, NS = No School, PTC = Parent/Teacher Conference, XED = Emergency Day, SHS = Stevenson H.S.



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
 From: Scott Warren  
 Date: October 23, 2019  
 Re: Press Policy 2<sup>nd</sup> Reading – Issue 101

The following policies have been updated and presented for review. The Board reviews policies in two readings: the first to discuss the policies and make changes as necessary, and the second to finalize any changes and adopt new policies. The following policies are presented for the Board’s 2<sup>nd</sup> reading.

Many of the policies included are part of a 5-year review cycle. The wording in these policies may not have changed, but should be reviewed every 5 years to ensure they reflect the practices of the District.

The backup information on all changes are included as footnotes for each policy. The recommendation for each policy is listed below.

I recommend the Board adopt the policies as presented.

<b>Policy</b>	<b>Description</b>	<b>Recommendation</b>
2:110	Qualifications, Term and Duties of Board Members – Updated for clarity	Adopt
2:140	Communications To and From the Board – Updated for clarity	Adopt with edits
2:140e	Guidance for Board Member Communications, Including Email Use – This is an exhibit for Board reference. Revisions added for clarity.	Exhibits are not adopted
2:230	Public Participation at Board of Education Meetings and Petitions to the Board – Updated for clarity	Adopt with edits
2:240	Board Policy Development – 5-year review – Update location of Board policy	Adopt with edits
3:60	Administrative Responsibility of the Building Principal – 5-year review – no changes	Adopt
4:20	Fund Balances – Edited to reflect Board practice	Adopt with edits
4:90	Activity Funds – 5-year review – no changes	Adopt
5:35	Compliance with the Fair Labors Standards Act – 5-year review – no changes	Adopt
5:40	Communicate and Chronic Infections Disease – 5-year review – no changes	Adopt
5:130	Responsibilities Concerning Internal Information – 5-year review – no changes	Adopt
5:180	Temporary Illness or Temporary Incapacity – Updated to reflect changes in law.	Adopt
5:310	Compensatory Time-Off - 5-year review – no changes	Adopt
6:40	Curriculum Development – Legal references updated	Adopt

6:110	Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program – 5-year review – no changes	Adopt
6:190	Co-curricular Activities – 5-year review – additional changes need to occur	Do not adopt
6:340	Student Testing and Assessment – Updated grammar and legal references	Adopt
7:170	Vandalism – 5-year review – no changes	Adopt
4:190	Targeted School Violence Prevention Program – New law	Adopt

## Document Status: District Use Only

### Board of Education

#### 2:110 Qualifications, Term, and Duties of Board Officers

\*\*\*Adopt as presented\*\*\*

The Board of Education officers are: President and Vice President. These officers are elected or appointed by the Board at its organizational meeting. The appointment of the Secretary/Recording Secretary and Treasurer are also made at the organizational meeting.

##### President

The Board of Education elects a President from its members for a two-year term. The duties of the President are:

1. ~~Focus the Board meeting agendas on appropriate content and p~~Preside at all meetings; [PRESSPlus1](#)
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments;
4. Attend and observe any Board committee meeting at his or her discretion;
5. Represent the Board on other boards or agencies;
6. Serve as the Board's official spokesperson to the media;
7. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
8. Call special meetings of the Board;
9. Serve as the head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;
10. Ensure that a quorum of the Board is physically present at all Board meetings;
11. Administer the oath of office to new Board members.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

##### Vice President

The Board of Education elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

- The office of President is vacant;
- The President is absent; or
- The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by special Board election.

##### Secretary/Recording Secretary

The Secretary shall be appointed by the Board and perform the following duties:

1. Keep Board meeting minutes;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official authority [PRESSPlus2](#) for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Recording Secretary's primary responsibility shall be the keeping of records, in bound books with numbered pages, of all

transactions of the Board of Education in regular and special open meetings. The Recording Secretary or designee of the President shall record all closed meeting minutes.

#### Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a 1-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.:

[5 ILCS 120/7](#) and [420/4A-106](#).

[105 ILCS 5/8-1](#), [5/8-2](#), [5/8-3](#), [5/8-6](#), [5/8-16](#), [5/8-17](#), [5/10-1](#), [5/10-5](#), [5/10-7](#), [5/10-8](#), [5/10-13](#), [5/10-13.1](#), [5/10-14](#), [5/10-16.5](#), and [5/17-1](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), [2:150 \(Committees\)](#), 2:210 (Organizational School Board Meeting), [2:220 \(School Board Meeting Procedure\)](#), 8:10 (Connection with the Community)

~~ADOPTED: October 21, 2014~~

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#### **PRESSPlus Comments**

PRESSPlus 1. The duties in #s 1 and 2 are separated into two items to distinguish between them. Of the listed duties, only the following are imposed by law: #1, preside at meetings; #6, sign minutes and sign certificate of tax levy; #7, call special meetings; and #8, serve as *head of the public body* for OMA and FOIA purposes. **Issue 101, June 2019**

PRESSPlus 2. Updated to align with a 2014 change to 105 ILCS 5/9-2 and 10 ILCS 5/1-3, reassigning the duties of the local election ~~authority official~~. **Issue 101, June 2019**

## Document Status: District Use Only

### Board of Education

#### 2:140 Communications To and From the Board

\*\*\*Adopt as edited\*\*\*

The Board of Education welcomes communications from staff members, parents/guardians, students, and community members. Individuals may submit questions or communications for the Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) posted on the District's website. [PRESSPlus1](#)

The Superintendent or designee shall:

ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and

1. ~~During the Board's regular meetings, report for the Board's consideration all questions or communications submitted through the active electronic link along with the status of the District's response in the Board meeting packet.~~

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

#### Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual emails to community members, subject to the other limitations in this policy

In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business through electronic communications with a majority of a Board-quorum. [PRESSPlus2](#)

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

50 ILCS 205/20, Local Records Act.

CROSS REF.: 2:220 (School Board Meeting Procedure), 8:110 (Public Suggestions and Concerns)

ADOPTED: April 21, 2015

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#### **PRESSPlus Comments**

PRESSPlus 1. School districts that maintain an Internet website, other than a social media or social networking website, must post a "mechanism, such as a uniform single email address, for members of the public to electronically communicate with elected officials." 50 ILCS 205/20. The sample policy's default language may be used even when the district provides each board member with an individual email address. The language permits every board member to read all emails sent to the electronic link. This aligns with IASB's *Foundational Principles of Effective Governance* because all members receive the same information and communications as illustrated below:

- When the district provides individual email addresses to board members, it can post a hyperlink on the district home page

to an email address that will forward the communication **to all seven** board members' email addresses simultaneously.

- When the district does **not** provide individual email addresses to board members, it can post a hyperlink on the district's home page to one email address that every board member may access.

Other ways to comply should ensure that all board members have equal access to communications. For example, posting a hyperlink on the district home page **to a list of** individual board member email addresses would **not** ensure that all board members have equal access to questions or communications for the board's consideration.

Whenever a district provides email addresses to individual board members, all emails sent to individual email addresses are subject to disclosure under the Freedom of Information Act (FOIA). City of Champaign v. Madigan, 992 N.E.2d 629 (Ill.App.4th 2013). Public bodies must also conduct a reasonable search for public records responsive to a FOIA request, which includes searching public employees' communications on personal devices or accounts for records pertaining to the transaction of public business. See PAO 16-6. Consult the board attorney when searching board members' personal email addresses and/or devices may be necessary to respond to a FOIA request.

### **Issue 101, June 2019**

PRESSPlus 2. The oath of office in 105 ILCS 5/10-16.5, amended by P.A. 100-1055, requires board members to swear or affirm that they "shall recognize that a board member has no legal authority as an individual and that decisions can only be made by a majority vote at a public board meeting." Deliberations of the board must be conducted openly; a meeting occurs whenever a majority of a quorum discusses public business; meetings must occur at a properly noticed board meeting that is open to the public. 5 ILCS 120/1, 1.02, and 2. **Issue 101, June 2019**

## Document Status: District Use Only

### Communications To and From the Board

#### 2:140-E Exhibit - Guidance for Board Member Communications, Including Email Use

\*\*\*Recommend revision as presented\*\*\*

The Open Meetings Act (OMA) requires the Board of Education is authorized PRESSPlus1 to discuss District business only at a properly noticed Board meeting. (Open Meetings Act, 5 ILCS 120/). Other than during a Board meeting, a majority or more of a Board-quorum may not engage in contemporaneous interactive communication, whether in person or electronically, to discuss District business. This *Guidance* assumes a Board has seven members and covers issues arising from Board policy 2:140, *Communications To and From the Board*.

#### Communications Between or Among Board Members and/or the Superintendent Outside of a Properly Noticed Board Meeting

1. The Superintendent or designee is permitted to email information to Board members. For example, the Superintendent may email Board meeting agendas and supporting information to Board members. When responding to a single Board member's request, the Superintendent should copy all other Board members and include a do not reply/forward alert to the group, such as: **"BOARD MEMBER ALERT: This email is in response to a request. Do not reply or forward to the group but only to the sender."**
2. Board members are permitted to discuss any matter except District business with each other, whether in person or by telephone or email, regardless of the number of members participating in the discussion. For example, they may discuss league sports, work, or current events.
3. Board members are permitted to provide information to each other, whether in person or by telephone or email, that is non-deliberative and non-substantive. Examples of this type of communication include scheduling meetings and confirming receipt of information.
4. A Board member is not permitted to discuss District business with more than one other Board member at a time, whether in person or by telephone or email. Stated another way, a Board member may discuss District business in person or by telephone or email with only one other Board member at a time. However, a Board member should not facilitate interactive communication by discussing District business in a series of visits with, or telephone calls or emails to, Board members individually.
5. A Board member should include a do not reply/forward alert when emailing a message concerning District business to more than one other Board member. The following is an example of such an alert: **"BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not reply to it or forward it to any other individual."**
6. Board members should not forward email received from another Board member.

#### When Must the Electronic Communications Sent or Received by Individual Board Members Be Disclosed Pursuant to a Freedom of Information Act (FOIA) Request?

An electronic communication must be disclosed if it is a *public record* as defined by FOIA, unless a specific exemption applies. A public record is any recorded information "pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of any public body." 5 ILCS 140/2. Email sent or received by an individual Board member may be, depending on the content and circumstances, subject to disclosure as a *public record* (unless a FOIA exemption is applicable).

If a Board member uses a District-provided device or email address to discuss public business, the email is subject to disclosure under FOIA, barring an applicable exemption. If a Board member uses a private device and email address, the communication is subject to FOIA if it satisfies this test:

**First**, the communication pertains to the transaction of public business, and

**Second**, the communication was: (1) prepared by a public body, (2) prepared for a public body, (3) used by a public body, (4) received by a public body, (5) possessed by a public body, and/or (6) controlled by a public body.

This test is from the appellate court decision in *City of Champaign v. Madigan*, 992 N.E.2d 629 (Ill.App.4th, 2013).

The following *examples* describe FOIA's treatment of electronic communications:

1. If an electronic communication does not pertain to public business, it is not a public record and is not subject to a FOIA request.
2. An electronic communication pertaining to public business that is:

- a. Sent and/or received by an individual Board member using a personal electronic device and personal email address while he or she is at home or work would not be a public record. Individual Board members, alone, cannot conduct school District business. As stated earlier, emails among a majority or more of a Board-quorum violate the Open Meetings Act/OMA and, thus, are subject to disclosure during proceedings to enforce the Open Meetings Act/OMA.
- b. Sent and/or received by an individual Board member on a District-issued device or District-issued email address will be a public record and subject to FOIA. The electronic communication is under the control of the District.
- c. Received by an individual Board member on a personal electronic device and then forwarded by the Board member to a District-owned device or server will be a public record and subject to FOIA. The electronic communication is under the control of the District.
- d. Received by an individual Board member using a personal electronic device and personal email address, and then forwarded by the Board member to enough members to constitute a majority or more of a Board-quorum will be a public record and subject to FOIA. The electronic communication is in the District's possession.
- e. Either sent to or from a Board member's personal electronic device during a Board meeting will be a public record and subject to FOIA. The electronic communication is in the District's possession because Board members were functioning collectively as a public body.

The District's Freedom of Information Officer and/or Board Attorney will help determine when a specific communication must be disclosed pursuant to a FOIA request.

#### When Must Electronic Communications Be Retained?

Email that qualifies under FOIA as a *public record* will need to be stored pursuant to the Local Records Act (LRA), only if it is evidence of the District's organization, function, policies, procedures, or activities or contains informational data appropriate for preservation. (Local Records Act, 50 ILCS 205/). An example is any email from a Board officer concerning a decision made in his or her capacity as an officer. If a Board member uses his or her personal email, he or she must copy this type of email to the appropriate District office where it will be stored. If made available, Board members should use their email accounts provided by the District, and the District will automatically store the official record messages. The District will delete these official record messages as provided in an applicable, approved **retention schedule**. Of course, email pertaining to public business that is sent or received by a Board Member using a District-issued device or email address will be subject to FOIA, even if the email does not need to be retained under the Local Records Act/RA.

**Important:** Do not destroy any email concerning a topic that is being litigated without obtaining the Board attorney's direction. In federal lawsuits, there is an automatic discovery of virtually all types of electronically created or stored data that might be relevant. Attorneys will generally notify their clients at the beginning of a legal proceeding not to destroy any electronic records that might be relevant. This is referred to as a litigation hold. For more discussion of a litigation hold, see 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*. In addition, any person who knowingly with the intent to defraud any party destroys, removes, or conceals any public record commits a Class 4 felony. 50 ILCS 205/4, amended by P.A. 98-1063

DATED: April 21, 2015

REVISED: February 16, 2016

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 101, June 2019**

## Document Status: District Use Only

### Board of Education

#### 2:230 Public Participation at Board of Education Meetings and Petitions to the Board

\*\*\*Adopt with edits\*\*\*

For an overall minimum of 30 minutes during ~~At~~ ~~At~~ (SW edit) each regular and special open meeting, any person ~~members of the public and District employees~~ may comment to or ask questions of the Board (public participation), subject to the reasonable constraints established and recorded in this policy's guidelines below. ~~During public participation, there will be a 20-minute minimum total length of time for any one subject. When public participation takes less time than these minimums, it shall end.~~ (SW edit)

When two opportunities for public participation are offered, the first public participation will be limited to items identified on the Board agenda. The second public participation will be open for any comment or question. (SW edit)

To preserve sufficient time for the Board to conduct its business, any person ~~The individuals~~ appearing before the Board is ~~are~~ expected to follow these guidelines: PRESSPlus2

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
2. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation ~~comments~~ shall be limited to two ~~2~~ minutes. PRESSPlus3 In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the person ~~individual~~ may be allowed to speak for more than 2 ~~two~~ minutes.
3. Observe the Board President's decision, when necessary and appropriate, to the:
  - a. ~~Shortening of the time for each person to address the Board during public participation~~ comment to conserve time and give the maximum number of people ~~individuals~~ an opportunity to speak;
  - b. ~~Expansion of the overall minimum of 30 minutes for public participation and/or the 20-minute minimum total length of time for any one subject; and/or~~ (SW edit)
  - c. ~~4. Observe the Board President's decision to~~ Determination ~~of~~ procedural matters regarding public participation not otherwise covered in Board policy.
4. ~~5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy;~~ 8:30, *Visitors to and Conduct on School Property.*

Petitions or written correspondence to the Board shall be presented to the Board of Education in the next regular Board packet.

LEGAL REF.:

5 ILCS 120/2.06, Open Meetings Act.

105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property), 8:110 (Public Suggestions and Complaints)

ADOPTED: February 14, 2011

Q1

Q2

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#### Questions and Answers:

\*\*\*Required Question 1. See Comment PRESSPlus 1. What is the length of minimum overall public participation time adopted by the Board?

Response:

\*\*\*Required Question 2. See Comment PRESSPlus 3. What is the minimum total length of time for any one subject that has been adopted by the board?

Response:

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## **PRESSPlus Comments**

PRESSPlus 1. While some courts have upheld public bodies limiting public comment to certain subjects, such as only subjects on the agenda or only related to the business of the public body, this policy does not provide default text for limiting public comment to certain subjects. This is because 105 ILCS 5/10-16 requires school boards to allow members of the public “to comment to or ask questions of the board.” The cases in which courts upheld limiting public comment to certain subjects involved public bodies with no governing statutes that required the public body to allow the public “to comment to or ask questions of the board.” **Issue 101, June 2019**

PRESSPlus 2. OMA does not but PAO 19-2 does provide specific rules. These guidelines may be amended. The guidelines for public comment and the time minimums and limits should be reviewed with the board attorney. In PAO 19-2, the Ill. Public Access Counselor (PAC) ordered a board to refrain from applying unestablished and unrecorded rules to restrict public comment at future meetings stating, “Though a public body has inherent authority to conduct its meetings in an efficient manner and need not allow public comment to continue indefinitely, there was no evidence that capping public comment to 15 minutes was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business.”

### **Issue 101, June 2019**

PRESSPlus 3. Time limits for any one person to address the Board during public participation may be adjusted up or down. The PRESS sample uses five minutes because it is a frequently-used time limit. This board-adopted version uses two minutes. Based upon [I.A. Rana Enterprises, Inc.](#), many attorneys agree that time limits should be a minimum of three minutes per person, but some public bodies have successfully implemented two minutes per person. **Consult the board attorney before setting time limits below three minutes.** To change the number of minutes, strike two and replace it with the number of minutes adopted by the Board, then select "Adopted with Additional District Edits" as the save status. **Issue 101, June 2019**

## *Document Status: District Use Only*

### Board of Education

#### **2:240 Board Policy Development**

##### \*\*\*Adopt with edits\*\*\*

The Board governs using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.

##### Policy Development

Anyone may propose new policies, changes to existing policies, or elimination of existing policies. Staff suggestions should be processed through the Superintendent. Suggestions from all others may be made to the Board President or the Superintendent.

A Board Policy Committee will consider all policy suggestions, and provide information and recommendations to the Board.

The Superintendent is responsible for: (1) providing relevant policy information and data to the Board, (2) notifying those who will be affected by a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board deliberation. The Superintendent shall seek the counsel of the school attorney when appropriate.

##### Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Board meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. Further Board consideration will be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

The Board of Education policies are available for public inspection on the district website, in the administrative office during regular office hours. (SW edit). Copy requests should be made under the District's Access to Public Records Policy.

##### Board Policy Review and Evaluation

The Board of Education will monitor its policies and consider whether any modifications are required.

##### Superintendent Implementation

The Board will support any reasonable interpretation of Board of Education policy made by the Superintendent. If reasonable minds differ, the Board will review policy and consider the need for further clarification.

In the absence of Board of Education policy, the Superintendent is authorized to take appropriate action.

##### Suspension of Policies

The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy not established by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.:

[105 ILCS 5/10-20.5.](#)

CROSS REF.: 2:150 (Committees), 2:250 (Access to District's Public Records), 3:40 (Superintendent)

ADOPTED: December 10, 2007

## *Document Status: District Use Only*

### General School Administration

#### **3:60 Administrative Responsibility of the Building Principal**

\*\*\*Adopt as presented\*\*\*

##### Duties and Authority

The Board of Education, upon the recommendation of the Superintendent, employs Building Principals as the chief administrators and instructional leaders of their assigned schools, and may employ Assistant Principals. The primary responsibility of a Building Principal is the improvement of instruction. Each Building Principal shall perform all duties as described in State law as well as such other duties as specified in the Building Principal's contract or as the Superintendent may assign, that are consistent with the Building Principal's education and training.

Each Building Principal and Assistant Principal shall complete State law requirements to be a prequalified evaluator before conducting an evaluation of a teacher or assistant principal.

##### Evaluation Plan

The Superintendent or designee shall implement an evaluation plan for Principals and Assistant Principals that complies with Section 24A-15 of the School Code and relevant Illinois State Board of Education rules. Using that plan, the Superintendent or designee shall evaluate each Building Principal and Assistant Principal. The Superintendent or designee may conduct additional evaluations.

##### Qualifications and Other Terms and Conditions of Employment

Qualifications and other terms and conditions of employment are found in Board policy 3:50, *Administrative Personnel Other Than the Superintendent*.

LEGAL REF.:

[10 ILCS 5/4-6.2.](#)

[105 ILCS 5/2-3.53a](#), [5/10-20.14](#), [5/10-21.4a](#), [5/10-23.8a](#), [5/10-23.8b](#), and [5/24A-15](#).

[105 ILCS 127/.](#)

[23 Ill.Admin.Code Parts 35](#) and [50](#), Subpart D.

CROSS REF.: 3:50 (Administrative Personnel Other Than the Superintendent), 5:250 (Leave of Absence)

ADOPTED: February 16, 2016

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## Document Status: District Use Only

### Operational Services

#### 4:20 Fund Balances

\*\*\*Adopt as edited\*\*\*

The Superintendent or designee shall inform the Board whenever it should discuss drawing upon its reserves or borrowing money.

The School District seeks to maintain a year-end fund balances to revenue ratio of no less than 20 percent (20%); as calculated under the Ill. State Board of Education's School District Financial Profile of the annual expenditures in each fund. (SW

Edit) [PRESSPlus1](#)

CROSS REF.: 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

[Q1](#)

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#### Questions and Answers:

\*\*\*Required Question 1. Has the Board adopted the default sentence, the alternative sentence, or deleted the sentence regarding year-end fund balance to revenue ratio? Type "default," "alternative," or "delete."

Response:

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#### PRESSPlus Comments

PRESSPlus 1. Optional. Pursuant to its authority under 105 ILCS 5/1A-8, the Ill. State Board of Education (ISBE) developed the *School District Financial Profile* to help monitor the finances of school districts and identify those districts moving toward financial difficulty. A district's total profile score (and corresponding profile designation) is based on four weighted indicators: (1) fund balance to revenue ratio (35%), (2) Expenditure to Revenue Ratio (35%), (3) days cash on hand (10%), and (4) percent of short-term and long-term borrowing ability remaining (10% each). See [www.isbe.net/Documents/OEPP-PTC-Profile.pdf](http://www.isbe.net/Documents/OEPP-PTC-Profile.pdf) for a detailed explanation of the calculation of the School District Financial Profile and designations. This policy addresses the first factor in a district's Financial Profile, which, according to ISBE, "reflects the overall financial strength of the district." A target of 25% or higher for a district's fund balance to revenue ratio would result in a school district being in the lowest risk category for this factor of the district's Financial Profile.

The following alternative is for a district with fund balances deemed not currently adequate:

"The School District will seek to establish year-end fund balances representing \_\_\_\_\_ percent of the annual revenues for each operating fund by budgeting a surplus in each fund."

See **Questions** to indicate whether the board has adopted the default sentence, the alternative sentence, or if they have deleted the sentence. To change the percentage currently listed, strike it and replace it with the percentage adopted by the Board. Then select "Adopted with Additional District Edits" as the Save Status.

**Issue 101, June 2019**

## Document Status: District Use Only

### Operational Services

#### 4:90 Activity Funds

\*\*\*Adopt as presented\*\*\*

The Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes.

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and the Illinois State Board of Education rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, including the authority to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose.

LEGAL REF.:

[105 ILCS 5/8-2](#) and [5/10-20.19](#).

[23 Ill.Admin.Code §§100.20](#) and [100.80](#).

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

ADOPTED: October 21, 2014

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## Document Status: District Use Only

### GENERAL PERSONNEL

#### 5:35 Compliance with the Fair Labor Standards Act

\*\*\*Adopt as presented\*\*\*

##### Job Classifications

The Superintendent will ensure that all job positions are identified as either "exempt" or "non-exempt" according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are "exempt" or "non-exempt." "Exempt" and "non-exempt" employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

##### Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Sunday until 11:59 p.m. Saturday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours. "Overtime" is time worked in excess of 40 hours in a single workweek.

##### Overtime

A non-exempt employee shall not work overtime without his or her supervisor's express approval. All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310, *Compensatory Time-Off*.

##### Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Professional Personnel - Suspension*. Non-licensed employees may be suspended without pay in accordance with Board policy 5:290, *Educational Support Personnel - Employment Termination and Suspensions*.

##### Administrative Implementation

The Superintendent shall implement this policy to ensure FLSA compliance.

LEGAL REF.:

[820 ILCS 105/4a.](#)

Fair Labor Standards Act, [29 U.S.C. §201](#) et seq., [29 C.F.R. Parts 516, 541, 548, 553, 778](#), and [785](#).

CROSS REF.: 5:240 (Suspension), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

ADOPTED: October 21, 2014

## Document Status: District Use Only

### GENERAL PERSONNEL

#### 5:40 Communicable and Chronic Infectious Disease

\*\*\*Adopt as presented\*\*\*

The Superintendent or designee shall develop and implement procedures for dealing with known or suspected cases of a communicable and chronic infectious disease involving a District employee consistent with State and federal law, rules of the Illinois Department of Public Health, and Board of Education policies.

Employees with a communicable or chronic infectious disease will be permitted to retain their positions whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

LEGAL REF.:

Americans With Disabilities Act, [42 U.S.C. §12101 et seq.](#); [29 C.F.R. §1630.1 et seq.](#), amended by the Americans with Disabilities Act Amendments Act (ADAAA), [Pub. L. 110-325](#).

Rehabilitation Act of 1973, [29 U.S.C. §791](#); [34 C.F.R. §104.1 et seq.](#)

Department of Public Health Act, [20 ILCS 2305/6](#).

[105 ILCS 5/24-5](#).

Personnel Record Review Act, [820 ILCS 40/](#).

Control of Communicable Diseases, [77 Ill.Admin.Code Part 690](#).

CROSS REF.: 2:150 (Committees), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

ADOPTED: February 16, 2016

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## *Document Status: District Use Only*

### GENERAL PERSONNEL

#### **5:130 Responsibilities Concerning Internal Information**

\*\*\*Adopt as presented\*\*\*

District employees are responsible for maintaining: (1) the integrity and security of all internal information, and (2) the privacy of confidential records, including but not limited to: student school records, personnel records, and the minutes of, and material disclosed in, a closed Board of Education meeting. Internal information is any information, oral or recorded in electronic or paper format, maintained by the District or used by the District or its employees. The Superintendent or designee shall manage procedures for safeguarding the integrity, security, and, as appropriate, confidentiality of internal information.

#### LEGAL REF.:

Family Educational and Privacy Rights Act, [20 U.S.C. §1232g](#).

Uses and Disclosures of Protected Health Information; General Rules, [45 C.F.R. §164.502](#).

III. Freedom of Information Act, [5 ILCS 140/](#).

Local Records Act, [50 ILCS 205/](#).

[105 ILCS 10/](#).

Personnel Record Review Act, [820 ILCS 40/](#).

CROSS REF.: 2:140 (Communications To and From the Board), 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

ADOPTED: September 18, 2012

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## Document Status: District Use Only

### GENERAL PERSONNEL

#### 5:180 Temporary Illness or Temporary Incapacity

\*\*\*Adopt as presented\*\*\*

A temporary illness or temporary incapacity is an illness or other capacity of ill-being that renders an employee physically or mentally unable to perform assigned duties. During such a period, the employee can use accumulated sick leave benefits. However, income received from other sources (worker's compensation, District-paid insurance programs, etc.) will be deducted from the District's compensation liability to the employee. The Board of Education's intent is that in no case will the employee, who is temporarily disabled, receive more than 100 percent of their gross salary.

Those insurance plans privately purchased by the employee and to which the District does not contribute, are not applicable to this policy.

If illness, incapacity, or any other condition causes a teacher or other licensed employee to be absent in one school year, after exhaustion of all available leave, for more than 90 consecutive calendar days, such absence may be considered a permanent disability and the Board may begin dismissal proceedings subject to State and federal law, including the Americans with Disabilities Act. The Superintendent may recommend this paragraph's use when circumstances strongly suggest that the teacher or other licensed employee returned to work intermittently in order to avoid this paragraph's application. This paragraph shall not be considered a limitation on the Board's authority to take any action concerning an employee that is authorized by State and federal law.

Any employee may be required to have an examination, at the District's expense, by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered PRESSPlus1 nurse, who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, or a licensed physician assistant who has been delegated the authority by his or her supervisor to perform health examinations if the examination is job-related and consistent with business necessity.

LEGAL REF.:

Americans with Disabilities Act, 42 U.S.C. §12101 et seq., Americans with Disabilities Act.

105 ILCS 5/10-22.4, 5/24-12, and 5/24-13.

Elder v. School Dist. No.127 1/2, 208 N.E.2d 423 (Ill.App.1, 1965), 60 Ill.App.2d 56 (1st Dist. 1965).

School District No. 151 v. ISBE, 507 N.E.2d 134 (Ill.App.1, 1987), 154 Ill.App.3d 375 (1st Dist. 1987).

CROSS REF.: 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: February 16, 2016

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#### PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-5, amended by P.A.s 99-173 and 100-513. **Issue 101, June 2019**

## Document Status: District Use Only

### EDUCATIONAL SUPPORT PERSONNEL

#### 5:310 Compensatory Time-Off

\*\*\*Adopt as presented\*\*\*

This policy governs the use of compensatory time-off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, [29 U.S.C. §201](#) *et seq.*, and (2) are not represented by an exclusive bargaining representative.

Employees may be given 1-1/2 hours of compensatory time-off in lieu of cash payment for each hour of overtime worked. Other than as provided below, at no time may an employee's accumulated compensatory time-off exceed 240 hours, which represents compensation for 160 hours of overtime. An employee whose work regularly includes public safety, emergency response, or seasonal activities may accumulate a maximum of 480 hours of compensatory time, which represents compensation for 320 hours of overtime. If an employee accrues the maximum number of compensatory time-off hours, the employee: (1) is paid for any additional overtime hours worked, at the rate of one and one-half times the employee's regular hourly rate of pay, and (2) does not accumulate compensatory time-off until the employee uses an equal amount of accrued time-off.

An employee who has accrued compensatory time-off shall be permitted to use such time in at least half-day components provided such requests do not unduly disrupt the District's operations. The employee's supervisor must approve a request to use compensatory time-off.

Upon termination of employment, an employee will be paid for unused compensatory time at the higher of:

1. The average regular rate received by such employee during the last three years of employment; or
2. The final regular rate received by such employee.

Compensatory time-off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.

LEGAL REF.:

Fair Labor Standards Act, [29 U.S.C. §201](#) *et seq.*; [29 C.F.R. Part 553](#).

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act), 5:270 (Employment At-Will, Compensation, and Assignment)

ADOPTED: July 10, 2006

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## Document Status: District Use Only

### Instruction

#### 6:40 Curriculum Development

\*\*\*Adopt as presented\*\*\*

##### Adoption

The Superintendent or designee shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals.
2. Student needs as identified by research, demographics, and student achievement and other data.
3. The knowledge, skills, and abilities required for students to become life-long learners.
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements.
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available.
6. The Illinois State Learning Standards and any District learning standards.
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

##### Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The curriculum review program shall:

1. Ensure regular evaluations of the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, and administrators, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

##### Innovative Educational Programs and Pilot Projects

The Superintendent may recommend innovative educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

##### Curriculum Guides and Course Outlines

The Superintendent or designee shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, implemented by 34 C.F.R. Part 106. [PRESSPlus1](#)

[105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues), 6:100 (Using Animals in the Educational Program), 6:120 (Education of Children with Disabilities), [6:135 \(Accelerated Placement Program\)](#), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

ADOPTED: February 16, 2016

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References have been updated. **Issue 101, June 2019**



## *Document Status: District Use Only*

### Instruction

#### **6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program**

\*\*\*Adopt as presented\*\*\*

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time-to-time
- Graduation incentives program
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

LEGAL REF.:

[105 ILCS 5/2-3.41](#), [5/2-3.66](#), [5/10-20.9a](#), [5/13B](#), [5/26-2a](#), [5/26-13](#), [5/26-14](#), and [5/26-16](#).

CROSS REF.: 6:280 (Grading and Promotion), 7:70 (Attendance and Truancy)

**ADOPTED: April 21, 2015**

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## *Document Status: District Use Only*

### Instruction

#### **6:190 Co-Curricular Activities**

##### \*\*\*Do not Adopt\*\*\* Additional Changes needed

Students must meet the following eligibility requirements in order to participate in any co-curricular activity. If students fail to meet these requirements, they will be deemed ineligible.

A student is ineligible to participate if he/she violates any of the academic or behavioral requirements.

##### Academic Requirements

A student is academically ineligible if he/she is:

1. Failing in any class; or
2. Receiving three or more "D's" in his/her classes. (This includes all academic, Creative Arts, P.E., and Band/Chorus classes.)

Weekly eligibility checks are made during the co-curricular season. After the period of eligibility, a student retains his/her privilege of participation.

##### Behavioral Requirements

Eligibility is determined by the Administration. A student is ineligible if he/she:

1. Has received three or more office referrals in a week; or
2. Has been placed in an alternate school setting assignment or out-of-school suspension; or
3. Fails to meet other behavioral requirements listed in the Co-curricular Conduct Code.

After the period of eligibility, a student retains his/her privilege of participation.

LEGAL REF.:

[105 ILCS 5/10-20.30](#) and [5/24-24](#).

CROSS REF.: 4:170 (Safety), 7:10 (Equal Educational Opportunities), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Co-Curricular Activities), 7:300 (Co-Curricular Athletics)

ADOPTED: June 25, 2013

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## Document Status: District Use Only

### Instruction

#### 6:340 Student Testing and Assessment Program

\*\*\*Adopt as presented\*\*\*

The District student assessment program provides information for determining individual student achievement and guidance needs, curriculum and instruction effectiveness, as well as school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall develop and supervise a student assessment program and shall provide appropriate data to the Board to allow it to monitor the program's results. The program will:

1. Use the State assessment system and any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Conform to the schedule required by State law and State Board of Education rules. It may include testing of students in grades not required by State law to be tested.
3. Be uniformly applied to all students who are required to be tested, including: (a) students in a State approved transitional bilingual education or transitional program, and (b) students who have an Individualized Educational Plan (IEP).
4. Emphasize the code of ethics for test administration.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30<sup>th</sup> day of each school year, and (2) made publicly available to parents/and guardians of students. [PRESSPlus1](#) Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[Family Educational Rights and Privacy Act](#), 20 U.S.C. §1232g, [Family Educational Rights and Privacy Act](#).

[Illinois School Student Records Act](#), 105 ILCS 10/, [Illinois School Student Records Act](#).

105 ILCS 5/2-3.63a-5, 5/2-3.64a-5, 5/10-17a, 5/22-82, and 5/27-1.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

[Q1](#)

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#### Questions and Answers:

\*\*\*Required Question 1. See PRESSPlus Comments. Has the Board adopted the additional text "and to the community"? Type yes or no.

Response:

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#### PRESSPlus Comments

PRESSPlus 1. Although not required by law, if a board wants to direct that this information be shared more broadly with the public for greater transparency, add "and to the community." See **Questions** to indicate whether this additional text has been adopted by the Board. **Issue 101, June 2019**

## *Document Status: District Use Only*

### Students

#### **7:170 Vandalism**

\*\*\*Adopt as presented\*\*\*

The Board will seek restitution from students and their parents/guardians for vandalism or other student acts that cause damage to school property.

LEGAL REF.:

[740 ILCS 115/](#).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

ADOPTED: July 10, 2006

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# Document Status: District Use Only

## 4:190 Targeted School Violence Prevention Program

### New/Unpublished Section

#### \*\*\* Adopt as presented \*\*\*

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. [PRESSPlus1](#) Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. [PRESSPlus2](#) The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s). [PRESSPlus3](#)
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors. [PRESSPlus4](#)

#### LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/27-23.7.

105 ILCS 128/, School Safety Drill Act.

745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.

29 Ill.Admin.Code Part 1500.

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 7:140 (Search and Seizure), 6:270 (Guidance and Counseling Program), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

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### PRESSPlus Comments

PRESSPlus 1. This policy is optional. It contains items from *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Second Edition (August 2016), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services, at: [www.dcs.virginia.gov/sites/dcs.virginia.gov/files/publications/law-enforcement/threat-assessment-model-policies-procedures-and-guidelinespdf.pdf](http://www.dcs.virginia.gov/sites/dcs.virginia.gov/files/publications/law-enforcement/threat-assessment-model-policies-procedures-and-guidelinespdf.pdf). *Threat Assessment in Virginia Public Schools* is based upon a synthesis of established research and recognized standards of practice regarding threat assessment and management in school and workplace settings, including *Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates*, a 2002 publication of the U.S. Secret Service and the U.S. Dept. of Education, at: [www.secretservice.gov/data/protection/ntac/ssi\\_guide.pdf](http://www.secretservice.gov/data/protection/ntac/ssi_guide.pdf).

Boards are authorized to adopt a policy on targeted school violence prevention programs even though State and federal law provide little guidance. Adopting a policy that addresses targeted school violence prevention provides (a) a way for boards to monitor that it is being done, and (b) an opportunity for each board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject.

Before adoption of this policy, each board may want to have a conversation with the superintendent to determine whether local conditions and resources and current practices will support full implementation of this policy and its accompanying administrative procedures. Its goals and program will be most effective when they reflect local conditions and circumstances. Please see the Issue 100 PRESS Update Memo for more information and for a complete listing of the accompanying sample procedures and exhibits for this policy. **Issue 100, February/March 2019**

PRESSPlus 2. Ensuring school safety begins with establishing a comprehensive targeted school violence prevention program, which “includes forming a multidisciplinary threat assessment team, establishing central reporting mechanisms, identifying behaviors of concern, defining the threshold for law enforcement intervention, identifying risk management strategies, promoting safe school climates, and providing training to stakeholders.” *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*, published by the U.S. Secret Service, at: [www.dhs.gov/sites/default/files/publications/18\\_0711\\_USSS\\_NTAC-Enhancing-School-Safety-Guide.pdf](http://www.dhs.gov/sites/default/files/publications/18_0711_USSS_NTAC-Enhancing-School-Safety-Guide.pdf). **Issue 100, February/March 2019**

PRESSPlus 3. The establishment of threat assessment teams in K-12 public schools is Recommendation #1 of the *Recommendations of the Illinois Terrorism Task Force School Safety Working Group*, presented to the Office of the Governor on 4-5-18, at: [www.iasb.com/safety/](http://www.iasb.com/safety/). Illinois higher education institutions have required threat assessment teams since the passage of the Campus Security Enhancement Act of 2008 (110 ILCS 12/20(b)(2), eff. 1-1-09) in response to the shootings that took place at Virginia Polytechnic Institute and State University on 4-16-07 and Northern Illinois University on 2-14-08. **Issue 100, February/March 2019**

PRESSPlus 4. **Consult the board attorney for guidance concerning liability in this area.** Except for cases of willful and wanton conduct, the Local Governmental and Governmental Employees Tort Immunity Act (TIA) likely protects districts from liability for failure to properly identify and/or respond to a student’s behavior that results in injury or suicide. See 745 ILCS 10/3-108 and *Grant v. Board of Trustees of Valley View School Dist. No. 365-U*, 286 Ill.App.3d 642 (3rd Dist. 1997). Every situation is fact specific, and the issues require careful evaluation. A disclaimer, such as the one presented here, may not be sufficient. A district may take several actions, after discussion with its board attorney, to minimize liability, such as adding limiting phrases and ensuring other policies are followed.

In addition to the TIA, school officials and districts may also be entitled to qualified immunity in civil rights lawsuits that seek to hold them liable for a suicide. For further discussion, see f/n 13 in policy 7:290, *Suicide and Depression Awareness and Prevention*. **Issue 100, February/March 2019**





Lincolnshire – Prairie View School District 103  
 1370 RIVERWOODS ROAD  
 LINCOLNSHIRE, IL 60069  
 847.295.4030  
 (Fax) 847.295.9196

**Memo**

**To:** Board of Education  
**From:** Katie Reynolds  
**CC:** Dr. Scott Warren  
**Date:** October 23, 2019  
**Re:** 2019 Illinois Assessment for Readiness (IAR) Results

---

The State has released the Illinois Assessment for Readiness assessment data to individual school districts, with a statewide release date slated for October 31, 2019. Since 2015, Illinois students in grades 3-8 have taken PARCC assessments in March. In 2019, the state changed the name of the assessment and shortened a few subtests, but there were no substantial changes to the format or content. IAR is aligned to the same standards and measure students’ problem-solving abilities, critical thinking, and writing skills.

The IAR ask students to demonstrate and apply their knowledge and skills, rather than to recite facts and fill in a bubble for the correct answer. Student performance is reported as one of five performance levels. Students whose scores fall within levels 1 (did not meet) or 2 (partially met) require greater supports to understand content. Students at level 3 (approached) are approaching grade level expectations, but may need additional assistance mastering content. Those who receive a level 4 (met) or 5 (exceeded) show a thorough understanding of grade-level content, demonstrate readiness for the next grade level, and are ultimately on track for college and careers.

District 103 continues to surpass the Illinois State averages in all grade levels and content areas. The chart below shows the summary data for each grade level as compared to the state average.

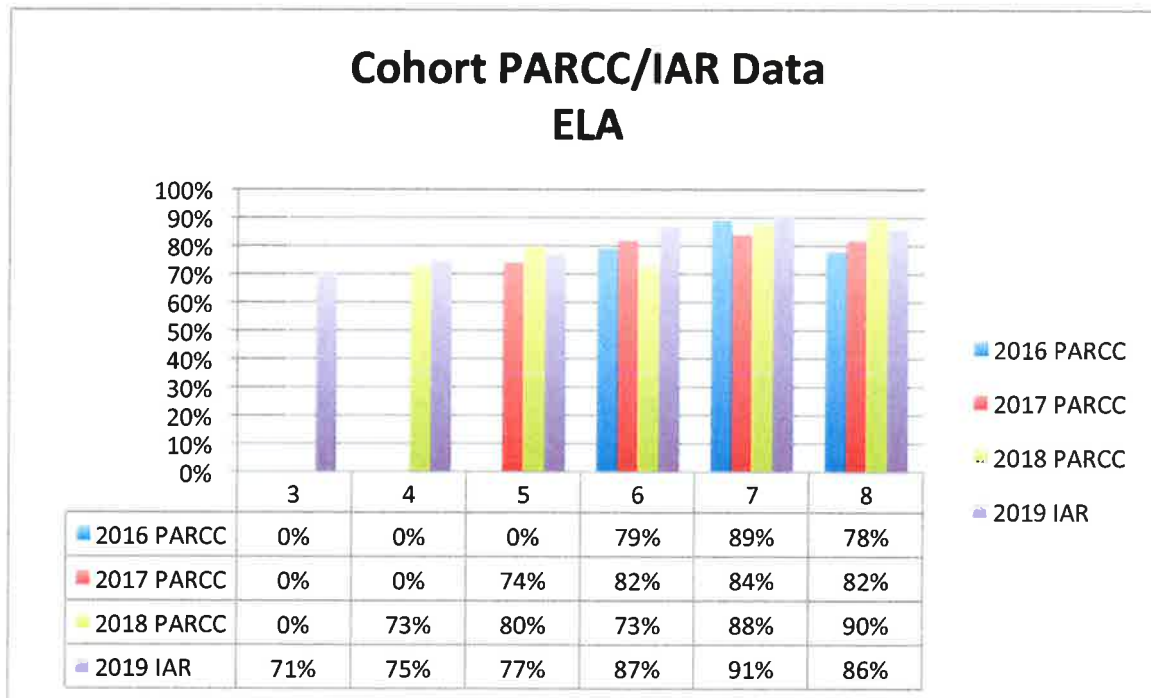
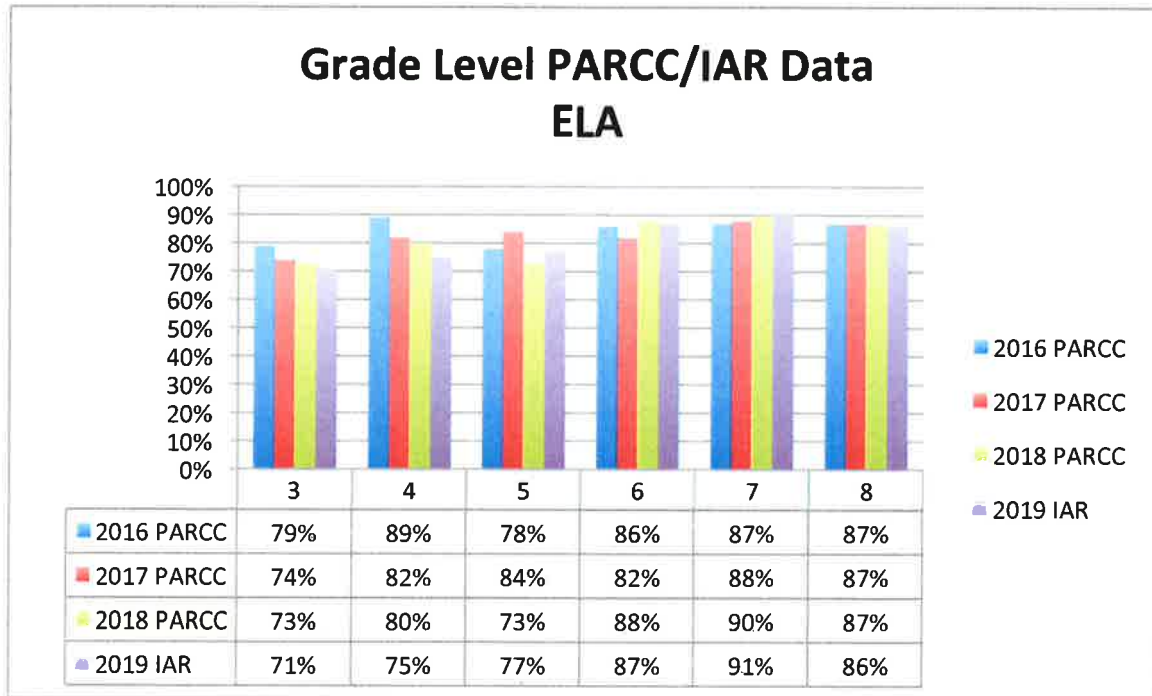
	2019 ELA Data		2019 Math Data	
	D103	State	D103	State
3	71%	36%	81%	41%
4	75%	37%	75%	34%
5	77%	38%	70%	30%
6	87%	35%	76%	25%
7	91%	41%	85%	30%
8	86%	40%	90%	33%

When IAR scores are received, district administrators complete the steps below to analyze the data:

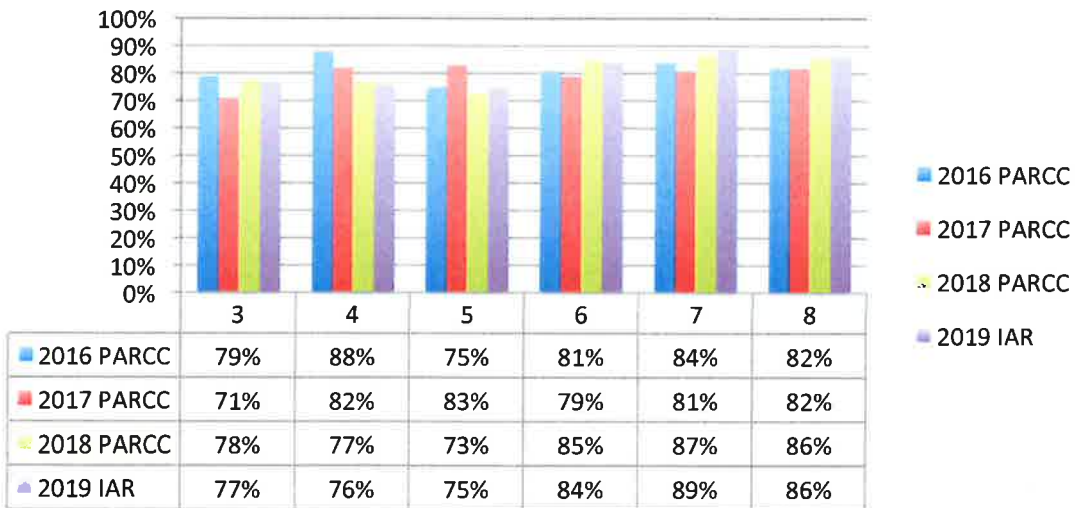
1. District Level Summary Reports are Reviewed
  - a. Compare performance levels by grade and subject to uncover significant changes from previous school year
  - b. Compare cohort performance
  - c. Compare performance levels of subgroups (male/female, ethnicity/race, IEP/non-IEP)
2. Evidence Statement Analysis Reports are Reviewed
  - a. Performance on individual evidence statements is reviewed when more than 50% of students were tested on the item
  - b. Evidence statements are discussed at district and building curriculum meetings when more than 50% of students answered the question incorrectly
3. Individual Student Performance
  - a. Grade level reports are generated and shared with the building psychologist and principal
  - b. Grade level reports are shared with grade level teachers

Data from the attached charts will be reviewed with the Board of Education at the October 29, 2019 meeting.

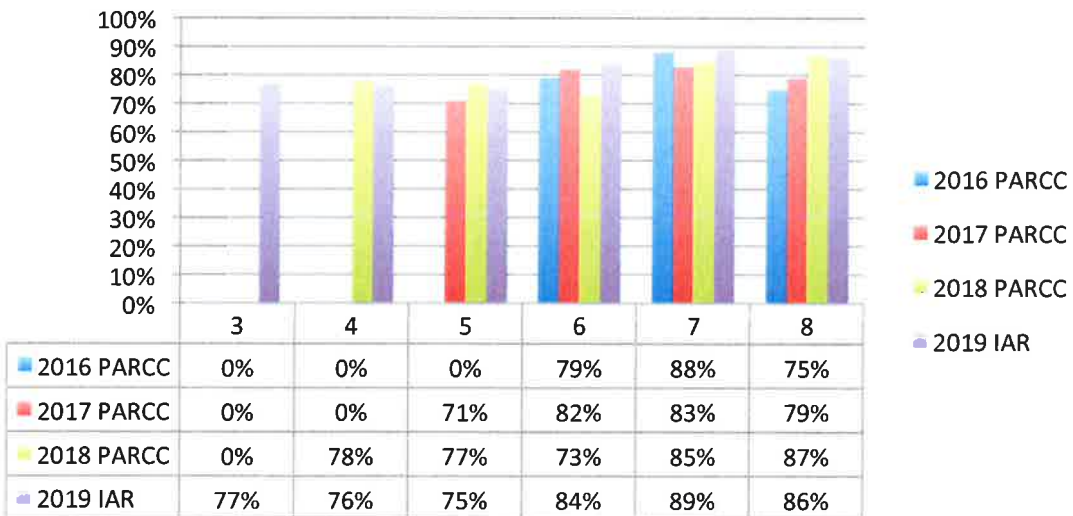
## 2016-2019 PARCC/IAR Data by Grade Level and Cohort



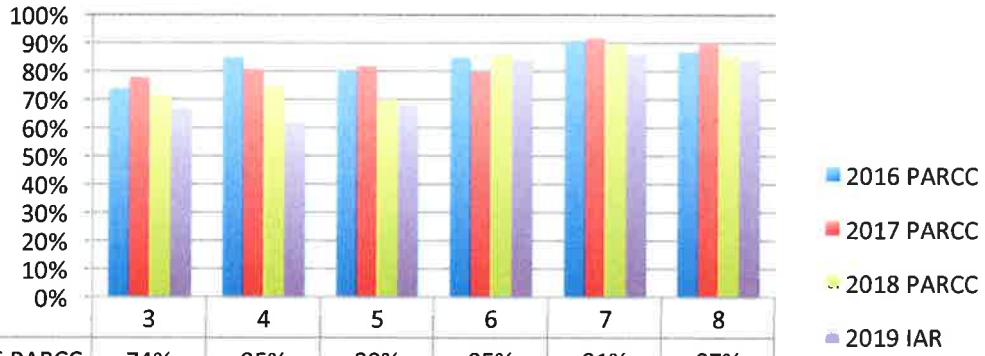
## Grade Level PARCC/IAR Data Reading (Subcategory of ELA)



## Cohort PARCC/IAR Data Reading (Subcategory of ELA)

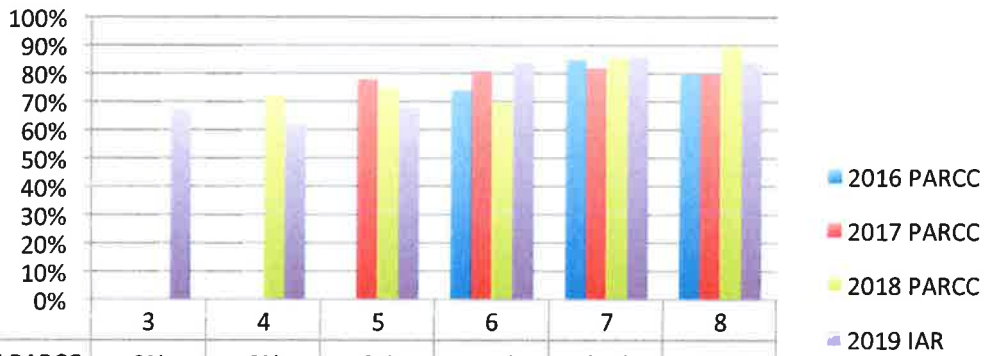


## Grade Level PARCC/IAR Data Writing



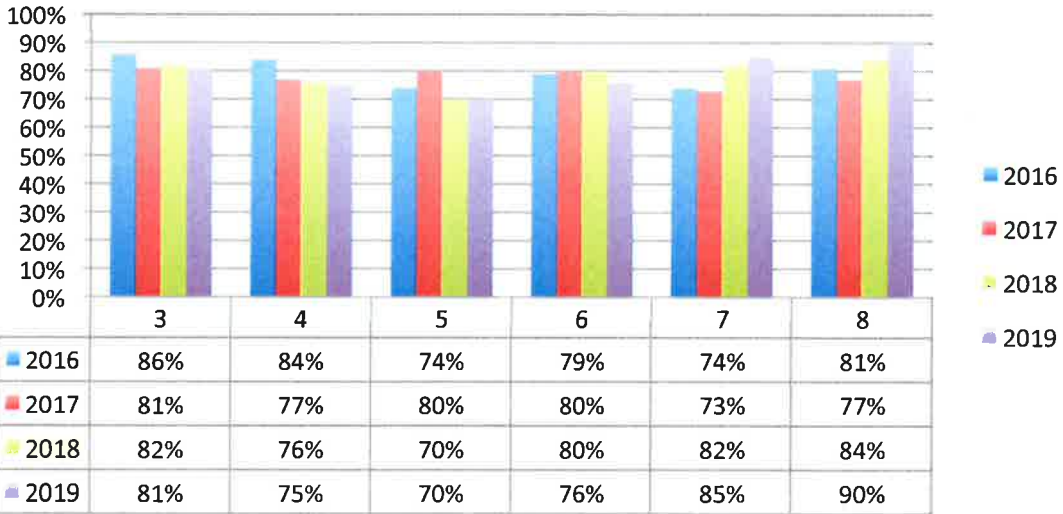
2016 PARCC	74%	85%	80%	85%	91%	87%
2017 PARCC	78%	81%	82%	80%	92%	90%
2018 PARCC	72%	75%	70%	86%	90%	86%
2019 IAR	67%	62%	68%	84%	86%	84%

## Cohort PARCC/IAR Data Writing



2016 PARCC	0%	0%	0%	74%	85%	80%
2017 PARCC	0%	0%	78%	81%	82%	80%
2018 PARCC	0%	72%	75%	70%	86%	90%
2019 IAR	67%	62%	68%	84%	86%	84%

## Grade Level PARCC Data Math



## Cohort Level PARCC/IAR Data Math





**Lincolnshire – Prairie View School District 103**

1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

**Memo**

**To:** Board of Education  
**From:** Katie Reynolds  
**CC:** Dr. Scott Warren  
**Date:** October 23, 2019  
**Re:** Fall 2019 MAP Scores

---

The charts below provide a summary of the data obtained from the Measures of Academic Progress (MAP) assessments taken by students in grades 1-8 in September 2019. The reports provide the mean RIT by grade level and subject, a comparison to national norms and the percentage of students achieving in the 90<sup>th</sup> percentile.

In grades 3-8 reading goal performance is reported on Acquisition and Use of Vocabulary, and Key Ideas and Details, and Language, Craft, and Structure, for Literary Text and Informational Text. In grades 1-2 reading goal performance is reported on the Use of Foundational Skills, Language and Writing, Literature and Informational Text, Vocabulary Use and Functions. The mean RIT scores in each goal performance area demonstrate consistent growth between each grade level.

In math, goal performance is reported for Operation and Algebraic Thinking, The Real and Complex Numbers Systems Geometry and Statistics and Probability for students in grades 6-8. In grades 1-5, math goal performance is reported on Operations and Algebraic Thinking, Number and Operations, Measurement and Data, and Geometry. Again, the Mean RIT scores in each goal performance area demonstrate consistent growth between each grade level.

Individual MAP progress reports were mailed home to parents in October. This report shows parents how a student is performing, and gives specific information with respect to goal areas in math and reading.



# LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

## FALL 2019 MEASURES OF ACADEMIC PROGRESS RESULTS

**RIT** (Raasch Unit) is a unit of measure that uses individual item difficulty values to estimate student achievement. RIT scores create an equal interval scale and are used to monitor students' progress across time.

District 103 students consistently score above national norms.

### MATH Mean RIT - District 103

Grade	Fall 2019	Fall 2018	Fall 2017	National Norm
Grade 1	177.3	176.5		160.8
Grade 2	197.6	199.0		175.6
Grade 3	202.5	200.7	203.9	189.4
Grade 4	217.4	218.0	217.5	201.1
Grade 5	229.5	226.6	228.7	210.7
Grade 6	234.6	234.5	237.0	217.1
Grade 7	246.0	247.4	243.3	222.2
Grade 8	255.4	251.7	253.3	225.9

### READING Mean RIT - District 103

Grade	Fall 2019	Fall 2018	Fall 2017	National Norm
Grade 1	173.1	174.3		159.1
Grade 2	190.8	191.9		173.3
Grade 3	200.2	200.1	204.0	187.1
Grade 4	211.1	212.1	211.9	197.3
Grade 5	219.3	218.5	218.8	205.0
Grade 6	223.7	223.0	225.6	210.5
Grade 7	228.3	230.5	228.6	214.1
Grade 8	235.5	233.4	234.2	217.0



## LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

### MAP TEST RESULTS FALL 2019

#### PERCENTAGE OF STUDENTS SCORING AT THE 90TH PERCENTILE

FALL OF 2019 MATH			FALL OF 2018 MATH			FALL OF 2017 MATH		
Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher
1	174	43%	1	179	40%			
2	178	60%	2	173	61%			
3	192	44%	3	193	33%	3	207	38.2%
4	203	45%	4	230	37%	4	186	36.6%
5	249	43%	5	192	45%	5	213	39.4%
6	211	44%	6	228	39%	6	198	46.0%
7	239	46%	7	207	57%	7	212	51.0%
8	211	56%	8	221	57%	8	248	58.9%

FALL OF 2019 READING			FALL OF 2018 READING			FALL OF 2017 READING		
Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher
1	174	47%	1	179	40%			
2	179	46%	2	173	46%			
3	191	37%	3	191	29%	3	207	37.2%
4	203	36%	4	229	33%	4	186	35.5%
5	249	33%	5	197	34%	5	215	32.6%
6	211	33%	6	225	31%	6	197	42.1%
7	239	36%	7	205	40%	7	212	36.3%
8	211	47%	8	216	41%	8	246	46.3%



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren  
Date: October 23, 2019  
Re: Illinois School Report Card

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Each year, the State of Illinois publishes a report card for each school and district. The report card has included a Tier Designation based on the ESSA laws. The four Tiers, from highest to lowest, are Exemplary, Commendable, Underperforming, and Lowest Performing. For elementary schools, 50% of the rating is based on growth as determined by the PARCC assessment. District 103 had one school rated as Exemplary (Daniel Wright) and two schools rated Commendable (Sprague and Half Day). Because Sprague students do not take the PARCC assessment, the state uses the third-grade results as the growth score.

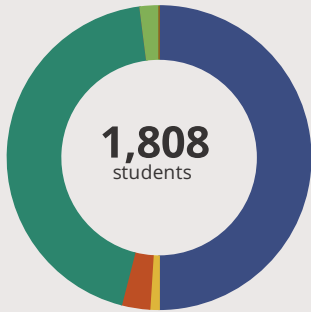
The interactive report cards for all schools provide extensive information on academic progress, district and school environments, student/teacher/administrator demographics, and finances. The report is located online at [www.illinoisreportcard.com](http://www.illinoisreportcard.com) and will be made available to the public on October 30, 2019. The online version provides detailed information for each area shown in the “At a Glance” report cards, which are provided for the Board’s review. I am very proud of our students, staff and parents for helping all of our students learn and grow in District 103!

# Lincolnshire-Prairieview SD 103

1370 N Riverwoods Rd Lincolnshire, IL 60069 (847) 295-4030

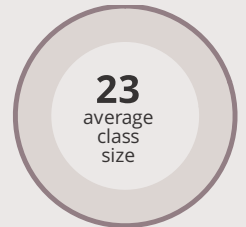
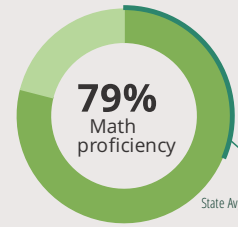
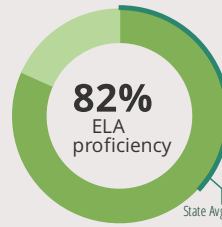
Grades: PK - 8  
Superintendent: Dr. Scott Warren

## Fast Facts



### Student Characteristics

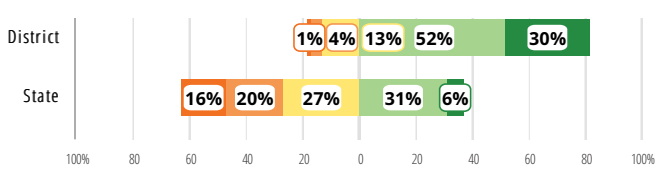
White	50%
Black	1%
Hispanic	3%
Asian	44%
American Indian	0%
Two or More Races	2%
Pacific Islander	0%
Low Income	1%
English Learners	8%
With IEPs	13%
Homeless	0%



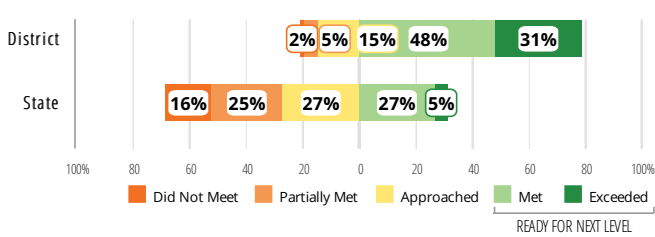
## Academic Success

All Illinois students in grades 3-8 take the PARCC assessment each year. High school students take the SAT in English Language Arts and Math.

### English Language Arts



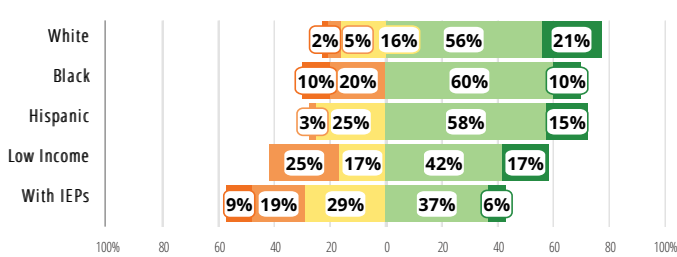
### Mathematics



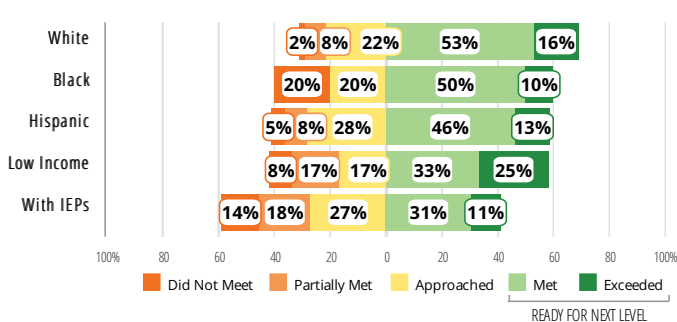
## Success by Student Group

This display shows PARCC ELA & Math performance levels for each student group. No data is shown for groups with fewer than 10 students.

### English Language Arts

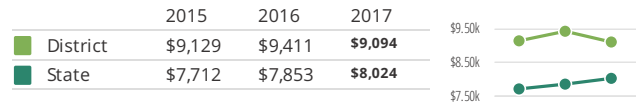


### Mathematics

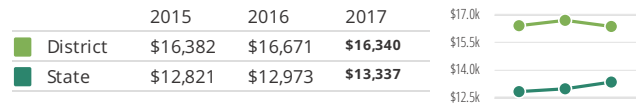


## District Finance

Instructional Spending per Pupil includes only the activities directly dealing with the teaching of students or the interaction between teachers and students.



Operational Spending per Pupil includes all costs for overall operations in this district, including Instructional Spending, but excluding summer school, adult education, capital expenditures, and long-term debt payments.



## Student Attendance and Mobility

### Attendance Rate

Rate at which students are present at school, not including excused or unexcused absences



### Chronic Absenteeism

Percentage of students who miss 10% or more of school days per year either with or without a valid excuse



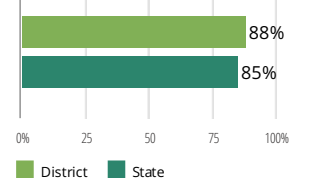
### Student Mobility

Percentage of students who transfer in or out of the school during the school year, not including graduates



### Teacher Retention

Percentage of full time teachers who return to the same school year to year



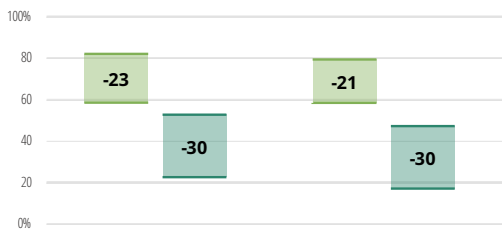
# Lincolnshire-Prairieview SD 103

## Schools in District

School Name	Grades	Summative Designation	School Name	Grades	Summative Designation
Daniel Wright Jr High School	6 - 8	Exemplary	Laura B Sprague School	PK - 2	Commendable
Half Day School	3 - 5	Commendable			

## Achievement Gap

Achievement gaps display the differences in academic performance between student groups. The display below shows the gap in readiness for the next level between low income (LI) students and non-low income (non-LI) students on the PARCC assessment for both English Language Arts (ELA) and Math.



	PARCC ELA		PARCC Math	
	District	State	District	State
Non-Low Income	82%	53%	79%	47%
Low Income	58%	23%	58%	17%
Gap	-23	-30	-21	-30

## Educator Measures

This district has had an average of **2 principal(s)** at the same school over the past 6 years. District wide in the last three years, an average of **88% of teachers** return to the same school each year.

## FOR MORE INFORMATION

Visit [IllinoisReportCard.com](http://IllinoisReportCard.com) to see additional details about each item of information for this school. There you will find charts spanning multiple years, detailed explanations, resources, more of the school's programs and activities, and powerful tools that let you dig deeper into data.

Most of this data has been collected by ISBE from school districts through data systems. Some information, such as the School Highlights, is entered directly by principals and can be updated throughout the year.



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Patrick Palbicke  
**CC:** Dr. Scott Warren  
**Date:** October 23, 2019  
**Re:** Daniel Wright Facility Planning Update

---

Since our last Board meeting, there has been no further Steering Committee meetings. The next Steering Committee meeting to discuss final design will be on Thursday October 24. Any information stemming from the meeting will be shared with the board by the October 29<sup>th</sup> Board meeting.

The information we received from the Village of Lincolnshire is that the application/presentation will go before the Village at the November 11<sup>th</sup> meeting. If all goes well, it should go before the Zoning Board the following night on November 12<sup>th</sup>.



**Lincolnshire-Prairie View School District 103**

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MEMO

**To:** Board of Education  
**From:** Patrick Palbicke  
**CC:** Dr. Scott Warren  
**Date:** October 23, 2019  
**Re:** 2019 Tentative Levy Discussion

---

Included are documents regarding the 2019 Estimated Levy. Nothing has changed since the information was presented on October 17. This can be explained further during the meeting.

Below are definitions of terms that may be helpful in the discussion:

**Levy** – Amount of property tax revenue requested.

**Extension** – Amount of property tax revenue approved.

**EAV** – **E**qualized **A**ssessed **V**aluation. This is very close to 1/3<sup>rd</sup> of Fair Market Value of properties.

**New Construction** – New property on the “tax rolls”. This could include construction, improvements, annexations, and TIF dissolutions.

**Tax Rate** – Rate applied to EAV to result in extension. Tax rate = Extension/EAV.

**CPI** – **C**onsumer **P**rice **I**ndex (All Urban Consumers). This is essentially the rate of inflation used.

**PTELL** – **P**roperty **T**ax **E**xtension **L**imitation **L**aw. This law caps the amount of revenue the district may receive from property taxes.

**Limiting Rate** – the tax rate calculated by PTELL that, in essence, caps the current year extension by the rate of inflation.

A few minor reminders regarding the tax levy:

- At least 20 days before the District adopts the levy, the Board must estimate (take action) the amount of the levy. If the estimated amount is more than 105% of the amount extended for last year's levy, the district has to conduct a hearing.
- Bond and Interest is not levied by the district; this was setup when debt was incurred and the county will extend the taxes necessary.
- The levy needs to provide enough contingency in order to protect against massively incorrect estimated New Construction and change in existing EAV. Most important is to protect against if New Construction is significantly higher than expected and existing EAV is significantly lower than expected. Otherwise, loss can occur.
- Specific fund estimates are determined based on fund balances, expenditures, and other revenues.

Included is a draft of the 2019 Estimated Levy. The total estimated levy is \$30,790,000 (before Bond and Interest). The 1.9% CPI is built-in as well as estimates for New Construction/Property. The max estimated capped extension is about \$30.4 million. The increase is similar to last year, but is a bit lower than the previous two years (which were at 2.1%) and with similar projected New Construction/Property Growth. The \$30.790 million levy protects against incorrect EAV and New Property assumptions.

History is also provided for past Levies and Extensions. You are able to see what makes up the calculations, trends from EAV increase/decreases, and New Growth. The last page shows what the extension was for the tax year, estimated collections for the given fiscal year, and what actual collections were for the prior years

### **Estimated Levy Timeline**

- Approve Tentative (Estimated) Levy on October 29, 2019
- Approve Final Levy on November 12, 2019

It will be important to understand a few key points:

- Existing properties, in aggregate, are increasing at the rate just above CPI (inflation), 2.14%. **This does not mean that individual property taxes will increase by 2.14%.** Each individual property tax will change based on the change in assessed value.
- The 1.9% CPI is lower than the 2018 Levy.
- Average CPI over the last ten years is 1.8%.
- New Property will add an estimated .96% increase for a total capped change of about 3.10%.
- The current Total Tax Rate of 2.88% would remain the same if these assumptions hold.

2019 LEVY CALCULATION PAGE

Limiting Rate:  $\frac{\text{Prior Year Extension} \times (1 + \text{Lesser of } 5\% \text{ or CPI})}{\text{Total EAV} - \text{New Construction}}$

Limiting Rate: 2.8439%  
 Estimated Capped Extension: \$30,422,583.16

Consumer Price Index:	1.90%
Actual Total EAV for 2018:	\$1,037,559,592
Estimated % change from 2018 EAV:	2.14%
Estimated New Construction for 2019:	\$10,000,000
Estimated Total EAV for 2019:	\$1,069,763,367
Total change from prior year:	3.10%

	Prior Year Extension:	Maximum Tax Rate:	Individual Fund Estimated Maximum Extension:	Prorated Extension based on prior year extension:	Manual Override:	Balloon % input:	Levy Amount:	
Educational	\$25,152,384.75	0.00%	\$0.00	\$25,872,129.15	\$25,875,000		\$25,875,000.00	
Operations & Maintenance	\$1,701,483.60	0.55%	\$5,883,698.52	\$1,750,172.16	\$2,100,000		\$2,100,000.00	
Transportation	\$1,454,897.19	0.00%	\$0.00	\$1,496,529.59	\$1,500,000		\$1,500,000.00	
Working Cash	\$0.00	0.05%	\$534,881.68	\$0.00			\$0.00	
Municipal Retirement	\$552,365.60			\$568,171.74	\$575,000		\$575,000.00	
Social Security	\$715,117.20			\$735,580.53	\$740,000		\$740,000.00	
Fire Prevention & Safety *	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Tort Immunity	\$0.00			\$0.00			\$0.00	
Special Education	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Leasing	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Capped Extension/Levy	\$29,576,248.34		\$6,418,580.20	\$30,422,583.16	\$30,790,000.00	Capped Levy	\$30,790,000.00	Truth in Taxation 4.10% NO
						Levy in excess of estimated extension:	\$367,416.84	
SEDOL IMRF	\$0.00			SEDOL IMRF			\$0.00	
Bond and Interest:	\$392,405.04			Bond and Interest:	\$396,979.00		\$396,979.00	1.17%
Total Extension/Levy	\$29,968,653.38					Total Levy	\$31,186,979.00	4.07%



**Lincolnshire-Prairie View School District 103**  
**Assessed Valuation, Tax Rate, Levy and Collection**

		2019 Est	2018 Final	2017 Final	2016	2015	2014	2013	2012
<b>Assessed Valuation</b>		\$1,069,763,367	\$1,037,559,592	\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660
<b>Tax Rates</b>	<b>Maximum</b>								
Educational	As Needed	2.3945	2.4242	2.4311	2.4288	2.4780	2.5564	2.4950	2.3590
Tort Immunity	As Needed	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Special Education	0.4000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Operations & Maintenance	0.5500	0.1951	0.1640	0.1402	0.1423	0.2392	0.2559	0.2730	0.2230
Transportation	None	0.1323	0.1402	0.1402	0.1423	0.1631	0.1446	0.1710	0.1340
Municipal Retirement	As Needed	0.0531	0.0532	0.0528	0.0630	0.0598	0.0694	0.0370	0.0520
Social Security	As Needed	0.0688	0.0689	0.0674	0.0620	0.0435	0.0444	0.0230	0.0320
Bond & Interest	As Needed	0.0371	0.0378	0.0379	0.0383	0.0406	0.0376	0.0000	0.0370
SEDOL IMRF	As Needed	0.0000	0.0000	0.0000	0.0000	0.0000	0.0071	0.0090	0.0050
Fire Prevent & Life Safety	0.100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Working Cash	0.050	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Limited tax rate		2.8439	2.8506	2.8317	2.8383	2.9836	3.0708	2.9990	2.8000
<b>Total Tax Rate</b>		<b>2.8810</b>	<b>2.8884</b>	<b>2.8696</b>	<b>2.8766</b>	<b>3.0242</b>	<b>3.1155</b>	<b>3.0080</b>	<b>2.8420</b>
<b>Total Levy (EAV * TTL Tax Rate)</b>		<b>\$30,819,471</b>	<b>\$29,968,653</b>	<b>\$29,112,208</b>	<b>\$28,306,922</b>	<b>\$27,815,658</b>	<b>\$27,371,200</b>	<b>\$26,503,709</b>	<b>\$25,544,028</b>
	<b>\$\$ % Chg</b>	2.839%	2.942%	2.845%	1.766%	1.624%	3.273%	3.757%	3.362%
	<b>Limiting Rate % Chg</b>	-0.235%	0.666%	-0.233%	-4.868%	-2.840%	2.393%	7.107%	11.199%
<b>Calculations</b>									
Prior year EAV		\$1,037,559,592	\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660	\$966,110,571
Estimated/Actual % Growth		1.0310	1.0227	1.0310	1.0699	1.0469	0.9971	0.9803	0.9303
Estimated/Actual EAV		\$1,069,763,367	\$1,037,559,592	\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660
Estimated New Growth (Disconnections)		\$10,000,000	\$8,597,901	\$7,445,597	\$10,447,982	\$8,293,951	\$5,137,838	\$4,591,791	\$3,844,495
DEC CPI		1.0190	1.0210	1.0210	1.0070	1.0080	1.0150	1.0170	1.0300
<b>Limiting rate calculation</b>									
Prior year Aggregate Extension		\$29,576,248	\$28,727,871	\$27,930,493	\$27,441,847	\$26,978,555	\$26,424,410	\$25,166,530	\$24,326,664
Prior Year CPI		1.0190	1.0210	1.0210	1.0070	1.0080	1.0150	1.0170	1.0300
<b>Total</b>		<b>\$30,138,197</b>	<b>\$29,331,156</b>	<b>\$28,517,033</b>	<b>\$27,633,940</b>	<b>\$27,194,383</b>	<b>\$26,820,776</b>	<b>\$25,594,361</b>	<b>\$25,056,464</b>
Estimated Current Year EAV		\$1,069,763,367	\$1,037,559,592	\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660
Estimated New Growth (Disconnections)		\$10,000,000	\$8,597,901	\$7,445,597	\$10,447,982	\$8,293,951	\$5,137,838	\$4,591,791	\$3,844,495
<b>Total</b>		<b>\$1,059,763,367</b>	<b>\$1,028,961,691</b>	<b>\$1,007,065,159</b>	<b>\$973,603,572</b>	<b>\$911,471,831</b>	<b>\$873,420,089</b>	<b>\$876,515,564</b>	<b>\$894,960,165</b>
<b>% Increase before New Growth</b>		<b>2.140%</b>	<b>1.424%</b>	<b>2.339%</b>	<b>5.853%</b>	<b>3.746%</b>	<b>-0.872%</b>	<b>-2.480%</b>	<b>-7.365%</b>
Current Year Est. Aggregate Rate		0.02843861	0.02850559	0.02831697	0.02838315	0.02983568	0.03071	0.02999	0.028
Current Estimated Limited Aggregate Extension		\$30,422,583	\$29,576,248	\$28,727,871	\$27,930,483	\$27,441,838	\$26,980,514	\$26,424,410	\$25,166,530





**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Patrick Palbicke  
**CC:** Dr. Scott Warren  
**Date:** October 23, 2019  
**Re:** District Office Relocation Costs

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The administration is continuing to gather information regarding the various costs it will go into preparing and moving into the new space at 111 Barclay. The numbers presented below are the initial amounts received from various contractors and reflects a worst case scenario; this is something the administration is working diligently to reduce.

Some prices reflect the “wish list” so that a budget could be estimated and is now being streamlined. Also some items have a domino effect, such as when reducing certain technical equipment, a corresponding cost for the electrician pulling data cables will be reduced.

We will talk through these items at the meeting so that the board knows what items are being reviewed and reduced as we come closer to a final budget.

Moving costs existing Furniture	\$4,700
Replacement Furniture/New spaces	\$113,000
Electrical work/data pull	\$90,000
Equipment: Voice	\$19,005
Equipment: Data	\$93,000
Equipment: Training Space	\$40,000
LED Lighting	<u>\$30,000</u>
<b>Total</b>	<b>\$389,705</b>

There are still a few items outstanding, such as the security/key card access. As these final items are provided to the district, along with a reduction of the above items, we will share an updated projection with the board.



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MEMO

**To:** Board of Education  
**From:** Patrick Palbicke  
**CC:** Dr. Scott Warren  
**Date:** October 25, 2019  
**Re:** Business Office Update - September

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### September 2019 Financial Reports

I have attached the September 2019 Fund Balance, Balance Sheet, Expenses, and Revenues for review.

Expenses continue to escalate as one full month of school is completed and we are in full swing. Many items are under budget, which is good, although there are a few that contribute to making the district appear a little over budget. The goal would be at roughly 8.3% of budget each month, so through September, we should be 25.0% expended. While we are at 26.2% in all Funds, a few items cause us to spike; textbook supplies, rentals (bus lease), insurances, and service agreements. These are mainly due to the fact that we pay much of this upfront in the year, then expend little more, which helps to smooth out the rest of the year. Expenses for the month were \$2,948,450.08. This month the major expenditures were: interest and principal on debt, Capital Expenditures for Wold Architect designs for DW, tuition payments for out of district students, and non-capitalized purchases (tech).

Revenues for the month take a giant leap forward with distributions for the second round of property tax payments coming in September. For the majority of the school year we will count on our other cash flow items to sustain our balance until taxes are again collected in late spring. We continue to receive our Evidenced Based funding, formerly known as our General State Aid, which started in August and will go through June. We are unsure of the timing for future categorical payments from the State, although we did receive the final Fiscal Year 2019 payment last month. For September, revenues were \$13,310,675.82, boosting the district to 43.5% of budget. Monthly revenue will decrease greatly next month as we rely on the State and other local fees.

A reminder that in these reports I do not include a line on the Fund Balance page that reads "Fund Balance minus early Taxes." That is because at this stage of the year, we do not have early taxes, so the Fund Balance you see through the majority of the year is our **full** Fund Balance at that time. We do not get early taxes until May and June, which is why we make that note at year end.

### Audit

Our audit is final and I will share that at the November 14 meeting for approval.

# Revenue Report

9/30/2019

% of Fiscal Year Complete: 25.0%

## Education Fund

### Local Sources

	MTD July	MTD Aug	MTD Sept	YTD Actual	Fiscal Year 2020 Final Budget	Budget Balance	% Budget Received
Property Tax Receipts	478,138.45	373,044.68	10,923,429.59	11,774,612.72	25,400,000	13,625,387.28	46.4%
CPPRT	16,987.62	2,037.85	-	19,025.47	59,000	39,974.53	32.2%
Tuition - Full Day Kindergarten	121,813.50	46,980.91	22,024.27	190,818.68	543,864	353,045.32	35.1%
Tuition - Summer School	-	-	-	-	110,000	110,000.00	0.0%
Interest	48,833.11	28,432.52	21,797.60	99,063.23	175,000	75,936.77	56.6%
Athletic Admissions	-	-	-	-	-	-	No Bud
Other Admissions	-	-	-	-	1,000	1,000.00	No Bud
After School Activities	-	-	12,325.00	12,325.00	35,000	22,675.00	35.2%
Technology Fee	3,811.54	15,348.25	936.19	20,095.98	34,990	14,894.02	57.4%
PE Uniform/Lock Fee	771.00	2,942.75	(455.00)	3,258.75	3,000	(258.75)	108.6%
Fine Arts Fee	-	-	-	-	-	-	No Bud
Graduation Fee	370.50	897.00	78.00	1,345.50	4,000	2,654.50	33.6%
Sprague Class Project Fee	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	No Bud
Field Trip Fees	-	-	4,935.00	4,935.00	25,000	20,065.00	19.7%
Sale of Athletic Wear	-	-	-	-	1,000	1,000.00	0.0%
103 Club Fees	5,490.00	4,130.00	126,568.33	136,188.33	635,000	498,811.67	21.4%
Student ID Fees/Fines	-	-	35.00	35.00	500	465.00	7.0%
Library Fees/Fines	-	-	-	-	500	500.00	0.0%
Athletic Fees	-	1,075.00	2,075.00	3,150.00	8,000	4,850.00	39.4%
Band/Orchestra/Choir	825.00	3,950.00	1,075.00	5,850.00	35,000	29,150.00	16.7%
Textbook Fees	36,926.06	93,983.52	2,719.25	133,628.83	354,562	220,933.17	37.7%
PTO/Foundation Donations	-	-	-	-	40,000	40,000.00	0.0%
Other Donations	1,000.00	-	-	1,000.00	10,000	9,000.00	10.0%
Misc. Donations	-	-	-	-	100	100.00	0.0%
Refunds from Prior Yr. Expenses	384.00	53.99	41.25	479.24	8,000	7,520.76	6.0%
Payment from other LEA's	-	-	-	-	385,000	385,000.00	0.0%
Camp Revenue	-	-	-	-	16,000	16,000.00	0.0%
Loredo Taft Revenue	-	-	-	-	35,000	35,000.00	0.0%
Other Local Revenue	186.00	2,584.73	337.00	3,107.73	20,000	16,892.27	15.5%

**Local Revenue 715,536.78 575,461.20 11,117,921.48 12,408,919.46 27,939,516 15,530,596.54 44.4%**

### State Sources

General State Aid	-	94006.67	94006.66	188,013.33	1,032,130	844,116.67	18.2%
Spec. Ed. Private Facility	-	11901.74	0	11,901.74	60,000	48,098.26	19.8%
Spec. Ed. Extraordinary	-	-	-	-	-	-	No Bud
Spec. Ed. Personnel	-	-	-	-	-	-	No Bud
Spec. Ed. Orphanage	-	-	-	-	2,500	2,500.00	0.0%
Spec. Ed. Summer School	-	-	-	-	-	-	No Bud
Bilingual	-	-	-	-	-	-	No Bud
Orphanage Tuition	-	-	-	-	28,500	28,500.00	0.0%

Library Per Capital Grant	-	-	-	-	1,000	1,000.00	0.0%
Other State Revenue	-	-	-	-	-	-	No Bud
<b>State Revenue</b>	<b>-</b>	<b>105,908.41</b>	<b>94,006.66</b>	<b>199,915.07</b>	<b>1,124,130</b>	<b>924,214.93</b>	<b>17.8%</b>
<b>Federal Sources</b>							
Special Milk Program	2,412.04	-	-	2,412.04	16,000	13,587.96	15.1%
Title I - Low Income	5,435.00	-	-	5,435.00	33,000	27,565.00	16.5%
IDEA Preschool	-	-	-	-	10,500	10,500.00	0.0%
IDEA Flow Through	-	12,317.00	-	12,317.00	300,000	287,683.00	4.1%
IDEA Room & Board	-	-	-	-	-	-	No Bud
Title III - LIPLEP	2,000.00	-	-	2,000.00	12,500	10,500.00	16.0%
Title II - Teacher Quality	22,001.00	-	-	22,001.00	20,000	(2,001.00)	110.0%
Medicaid Reimbursement	13,000.74	-	6,084.95	19,085.69	25,000	5,914.31	76.3%
<b>Federal Revenue</b>	<b>44,848.78</b>	<b>12,317.00</b>	<b>6,084.95</b>	<b>63,250.73</b>	<b>417,000</b>	<b>353,749.27</b>	<b>15.2%</b>
Subtotal Education Fund	760,385.56	693,686.61	11,218,013.09	12,672,085.26	29,480,646	16,808,560.74	43.0%
"On-Behalf"/Transfers	-	-	-	-	-	-	No Bud
<b>Total Education Fund</b>	<b>760,385.56</b>	<b>693,686.61</b>	<b>11,218,013.09</b>	<b>12,672,085.26</b>	<b>29,480,646</b>	<b>16,808,560.74</b>	<b>43.0%</b>
<b>Operations &amp; Maintenance Fund</b>							
<b>Local Sources</b>							
Property Tax Receipts	32,358.23	25,245.96	739,247.95	796,852.14	1,665,000.00	868,147.86	47.9%
Interest	2,283.06	1,251.94	238.73	3,773.73	18,000.00	14,226.27	21.0%
Facility Rental	21,212.00	-	-	21,212.00	30,000.00	8,788.00	70.7%
Impact Fees	-	51,920.28	-	51,920.28	85,000.00	33,079.72	61.1%
Refunds from Prior Yr. Expenses	-	-	-	-	-	-	No Bud
Other Local Revenue	7,116.85	-	-	7,116.85	100.00	(7,016.85)	7116.9%
Local Revenue	62,970.14	78,418.18	739,486.68	880,875.00	1,798,100.00	917,225.00	49.0%
<b>State Sources</b>							
General State Aid	-	-	-	-	-	-	No Bud
Other State Revenue	-	-	-	-	-	-	No Bud
State Revenue	-	-	-	-	-	-	No Bud
<b>Subtotal O &amp; M Fund</b>	<b>62,970.14</b>	<b>78,418.18</b>	<b>739,486.68</b>	<b>880,875.00</b>	<b>1,798,100.00</b>	<b>917,225.00</b>	<b>49.0%</b>
Transfers	-	-	-	-	-	-	No Bud
<b>Total O&amp;M Fund</b>	<b>62,970.14</b>	<b>78,418.18</b>	<b>739,486.68</b>	<b>880,875.00</b>	<b>1,798,100.00</b>	<b>917,225.00</b>	<b>49.0%</b>
<b>Debt Service Fund</b>							
<b>Local Sources</b>							
Property Tax Receipts	7,462.90	5,822.57	170,495.57	183,781.04	390,000.00	206,218.96	47.1%
Interest	353.96	99.91	0.15	454.02	500.00	45.98	90.8%
Payment from other LEA's	-	-	-	-	-	-	No Bud
Local Revenue	7,816.86	5,922.48	170,495.72	184,235.06	390,500.00	206,264.94	47.2%
<b>Subtotal Debt Service Fund</b>	<b>7,816.86</b>	<b>5,922.48</b>	<b>170,495.72</b>	<b>184,235.06</b>	<b>390,500.00</b>	<b>206,264.94</b>	<b>47.2%</b>
Transfers/Other Sources	-	-	-	-	-	-	No Bud
<b>Total Debt Service Fund</b>	<b>7,816.86</b>	<b>5,922.48</b>	<b>170,495.72</b>	<b>184,235.06</b>	<b>390,500.00</b>	<b>206,264.94</b>	<b>47.2%</b>
<b>Transportation Fund</b>							
<b>Local Sources</b>							

Property Tax Receipts	27629.83	21556.85	631224.04	680,410.72	1,475,000.00	794,589.28	46.1%
Paid Student Trips	-	-	-	-	14,000.00	14,000.00	0.0%
Summer School Trans Fees	-	-	-	-	15,000.00	15,000.00	0.0%
SPED Trans Fees Other LEAs	-	-	-	-	-	-	No Bud
Interest	4221.02	1709.24	-263.79	5,666.47	20,000.00	14,333.53	28.3%
Payment from Other Districts	-	-	-	-	100.00	100.00	0.0%
Other Local Revenue	-	-	60.00	60.00	1,000.00	940.00	6.0%
<b>Local Revenue</b>	<b>31,850.85</b>	<b>23,266.09</b>	<b>631,020.25</b>	<b>686,137.19</b>	<b>1,525,100.00</b>	<b>838,962.81</b>	<b>45.0%</b>
<b>State Sources</b>							
Transportation - Regular	-	104,046.08	-	104,046.08	315,000.00	210,953.92	33.0%
Transportation - Spec. Ed.	-	74,801.97	-	74,801.97	225,000.00	150,198.03	33.2%
Other State Revenue	-	-	-	-	-	-	No Bud
<b>State Revenue</b>	<b>-</b>	<b>178,848.05</b>	<b>-</b>	<b>178,848.05</b>	<b>540,000.00</b>	<b>361,151.95</b>	<b>33.1%</b>
<b>Subtotal Transportation Fund</b>	<b>31,850.85</b>	<b>202,114.14</b>	<b>631,020.25</b>	<b>864,985.24</b>	<b>2,065,100.00</b>	<b>1,200,114.76</b>	<b>41.9%</b>
<b>Total Transportation Fund</b>	<b>31,850.85</b>	<b>202,114.14</b>	<b>631,020.25</b>	<b>864,985.24</b>	<b>2,065,100.00</b>	<b>1,200,114.76</b>	<b>41.9%</b>
<b>Retirement Fund</b>							
<b>Local Sources</b>							
Property Tax Receipts	24,097.76	18,801.13	550,531.48	593,430.37	1,150,000.00	556,569.63	51.6%
CPPRT	-	-	-	-	34,000.00	34,000.00	0.0%
Interest	1,292.72	1,243.33	1,387.70	3,923.75	8,000.00	4,076.25	49.0%
<b>Local Revenue</b>	<b>25,390.48</b>	<b>20,044.46</b>	<b>551,919.18</b>	<b>597,354.12</b>	<b>1,192,000.00</b>	<b>594,645.88</b>	<b>50.1%</b>
<b>Subtotal Retirement Fund</b>	<b>25,390.48</b>	<b>20,044.46</b>	<b>551,919.18</b>	<b>597,354.12</b>	<b>1,192,000.00</b>	<b>594,645.88</b>	<b>50.1%</b>
<b>Total Retirement Fund</b>	<b>25,390.48</b>	<b>20,044.46</b>	<b>551,919.18</b>	<b>597,354.12</b>	<b>1,192,000.00</b>	<b>594,645.88</b>	<b>50.1%</b>
<b>Capital Projects Fund</b>							
<b>Local Sources</b>							
Interest	0.05	0.03	0.03	0.11	-	(0.11)	No Bud
PTO Donations	-	-	-	-	-	-	No Bud
<b>Local Revenue</b>	<b>0.05</b>	<b>0.03</b>	<b>0.03</b>	<b>0.11</b>	<b>-</b>	<b>(0.11)</b>	<b>No Bud</b>
<b>Subtotal Cap. Projects Fund</b>	<b>0.05</b>	<b>0.03</b>	<b>0.03</b>	<b>0.11</b>	<b>-</b>	<b>(0.11)</b>	<b>No Bud</b>
Transfers	-	-	-	-	-	-	No Bud
<b>Total Cap. Projects Fund</b>	<b>0.05</b>	<b>0.03</b>	<b>0.03</b>	<b>0.11</b>	<b>-</b>	<b>(0.11)</b>	<b>No Bud</b>
<b>Working Cash Fund</b>							
<b>Local Sources</b>							
Interest	1,368.48	657.80	(259.13)	1,767.15	5,000.00	3,232.85	35.3%
<b>Local Revenue</b>	<b>1,368.48</b>	<b>657.80</b>	<b>(259.13)</b>	<b>1,767.15</b>	<b>5,000.00</b>	<b>3,232.85</b>	<b>35.3%</b>
<b>Subtotal Working Cash Fund</b>	<b>1,368.48</b>	<b>657.80</b>	<b>(259.13)</b>	<b>1,767.15</b>	<b>5,000.00</b>	<b>3,232.85</b>	<b>35.3%</b>
Other Sources	-	-	-	-	-	-	No Bud
<b>Total Working Cash Fund</b>	<b>1,368.48</b>	<b>657.80</b>	<b>(259.13)</b>	<b>1,767.15</b>	<b>5,000.00</b>	<b>3,232.85</b>	<b>35.3%</b>
<b>All Funds</b>							
<b>Local Sources</b>							
Property Tax Receipts	569,687.17	444,471.19	13,014,928.63	14,029,086.99	30,080,000.00	16,050,913.01	46.6%
CPPRT	16,987.62	2,037.85	-	19,025.47	93,000.00	73,974.53	20.5%

Tuition - Full Day Kindergarten	121,813.50	46,980.91	22,024.27	190,818.68	543,864.00	353,045.32	35.1%
Tuition - Summer School	-	-	-	-	110,000.00	110,000.00	0.0%
Paid Student Trips	-	-	-	-	14,000.00	14,000.00	0.0%
Summer School Trans Fees	-	-	-	-	15,000.00	15,000.00	0.0%
SPED Trans Fees Other LEAs	-	-	-	-	-	-	No Bud
Interest	58,352.40	33,394.77	22,901.29	114,648.46	226,500.00	111,851.54	50.6%
Admissions - Athletic	-	-	-	-	-	-	#DIV/0!
Admissions - Other	-	-	-	-	1,000.00	1,000.00	No Bud
After School Activities	-	-	12,325.00	12,325.00	35,000.00	22,675.00	35.2%
Technology Fee	3,811.54	15,348.25	936.19	20,095.98	34,990.00	14,894.02	57.4%
PE Uniform/Lock Fee	771.00	2,942.75	(455.00)	3,258.75	3,000.00	(258.75)	108.6%
Fine Arts Fee	-	-	-	-	-	-	No Bud
Graduation Fee	370.50	897.00	78.00	1,345.50	4,000.00	2,654.50	33.6%
Sprague Class Project Fee	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	No Bud
Field Trip Fees	-	-	4,935.00	4,935.00	25,000.00	20,065.00	19.7%
Sale of Athletic Wear	-	-	-	-	1,000.00	1,000.00	0.0%
103 Club Fees	5,490.00	4,130.00	126,568.33	136,188.33	635,000.00	498,811.67	21.4%
Student ID Fees/Fines	-	-	35.00	35.00	500.00	465.00	7.0%
Library Fees/Fines	-	-	-	-	500.00	500.00	0.0%
Athletic Fees	-	1,075.00	2,075.00	3,150.00	8,000.00	4,850.00	39.4%
Band/Orchestra/Choir	825.00	3,950.00	1,075.00	5,850.00	35,000.00	29,150.00	16.7%
Textbook Fees	36,926.06	93,983.52	2,719.25	133,628.83	354,562.00	220,933.17	37.7%
PTO/Foundation Donations	-	-	-	-	40,000.00	40,000.00	0.0%
Other Donations	1,000.00	-	-	1,000.00	10,000.00	9,000.00	10.0%
Misc. Donations	-	-	-	-	100.00	100.00	0.0%
Facility Rental	21,212.00	-	-	21,212.00	30,000.00	8,788.00	70.7%
Impact Fees	-	51,920.28	-	51,920.28	85,000.00	33,079.72	61.1%
Refunds from Prior Yr. Expenses	384.00	53.99	41.25	479.24	8,100.00	7,620.76	5.9%
Payment from other LEA's	-	-	-	-	385,000.00	385,000.00	0.0%
Camp Revenue	-	-	-	-	16,000.00	16,000.00	0.0%
Loredo Taft Revenue	-	-	-	-	35,000.00	35,000.00	0.0%
Other Local Revenue	7,302.85	2,584.73	397.00	10,284.58	21,100.00	10,815.42	48.7%
<b>Local Revenue</b>	<b>844,933.64</b>	<b>703,770.24</b>	<b>13,210,584.21</b>	<b>14,759,288.09</b>	<b>32,850,216.00</b>	<b>18,090,927.91</b>	<b>44.9%</b>
<b>State Sources</b>							
General State Aid	-	94,006.67	94,006.66	188,013.33	1,032,130.00	844,116.67	18.2%
Spec. Ed. Private Facility	-	11,901.74	-	11,901.74	60,000.00	48,098.26	19.8%
Spec. Ed. Extraordinary	-	-	-	-	-	-	No Bud
Spec. Ed. Personnel	-	-	-	-	-	-	No Bud
Spec. Ed. Orphanage	-	-	-	-	2,500.00	2,500.00	0.0%
Spec. Ed. Summer School	-	-	-	-	-	-	No Bud
Bilingual	-	-	-	-	-	-	No Bud
Transportation - Regular	-	104,046.08	-	104,046.08	315,000.00	210,953.92	33.0%
Transportation - Spec. Ed.	-	74,801.97	-	74,801.97	225,000.00	150,198.03	33.2%
Orphanage Tuition	-	-	-	-	28,500.00	28,500.00	0.0%
Library Per Capital Grant	-	-	-	-	1,000.00	1,000.00	0.0%

Other State Revenue	-	-	-	-	-	-	No Bud
State Revenue	-	284,756.46	94,006.66	378,763.12	1,664,130.00	1,285,366.88	22.8%
Federal Sources							
Special Milk Program	2,412.04	-	-	2,412.04	16,000.00	13,587.96	15.1%
Title I - Low Income	5,435.00	-	-	5,435.00	33,000.00	27,565.00	16.5%
IDEA Preschool	-	-	-	-	10,500.00	10,500.00	0.0%
IDEA Flow Through	-	12,317.00	-	12,317.00	300,000.00	287,683.00	4.1%
IDEA Room & Board	-	-	-	-	-	-	No Bud
Title III - LIPLEP	2,000.00	-	-	2,000.00	12,500.00	10,500.00	16.0%
Title II - Teacher Quality	22,001.00	-	-	22,001.00	20,000.00	(2,001.00)	110.0%
Medicaid Reimbursement	13,000.74	-	6,084.95	19,085.69	25,000.00	5,914.31	76.3%
Federal Revenue	44,848.78	12,317.00	6,084.95	63,250.73	417,000.00	353,749.27	15.2%
<b>Subtotal All Funds</b>	<b>889,782.42</b>	<b>1,000,843.70</b>	<b>13,310,675.82</b>	<b>15,201,301.94</b>	<b>34,931,346.00</b>	<b>19,730,044.06</b>	<b>43.5%</b>
"On Behalf"/Transfers	-	-	-	-	-	-	No Bud
<b>Total All Funds</b>	<b>889,782.42</b>	<b>1,000,843.70</b>	<b>13,310,675.82</b>	<b>15,201,301.94</b>	<b>34,931,346.00</b>	<b>19,730,044.06</b>	<b>43.5%</b>

**Expenditure Report**  
**9/30/2019**

% of Fiscal Year Complete: **25.0%**

**Education Fund**

Salaries

	MTD July	MTD Aug	MTD Sept	YTD Actual	Fiscal Year 2020 Final Budget	Budget Balance	% Budget Expensed
Admin Salaries	138,304.60	141,596.62	140,233.18	420,134.40	1,689,630	1,269,495.60	24.9%
Teacher Salaries	1,058,536.34	1,038,600.58	1,095,235.84	3,192,372.76	13,470,345	10,277,972.24	23.7%
Extra Duty Stipends	65,267.22	53,906.88	14,649.00	133,823.10	547,925	414,101.90	24.4%
Classified Salaries	227,902.56	221,222.18	250,400.22	699,524.96	3,095,640	2,396,115.04	22.6%
Substitutes	4,110.91	7,173.41	55,533.34	66,817.66	468,200	401,382.34	14.3%
<b>Salaries Total</b>	<b>1,494,121.63</b>	<b>1,462,499.67</b>	<b>1,556,051.58</b>	<b>4,512,672.88</b>	<b>19,271,740</b>	<b>14,759,067.12</b>	<b>23.4%</b>

Benefits

TRS	35,247.98	47,048.54	43,378.73	125,675.25	419,800	294,124.75	29.9%
TRS ERO Payments	-	-	-	-	-	-	No Bud
Medical Insurance	217,693.84	214,901.10	218,882.02	651,476.96	2,663,440	2,011,963.04	24.5%
Life Insurance	3,318.26	3,323.20	3,788.11	10,429.57	47,292	36,862.43	22.1%
Retiree Insurance	4,135.23	5,417.62	8,651.69	18,204.54	189,360	171,155.46	9.6%
Tuition Reimbursement	-	5,520.00	11,793.13	17,313.13	70,500	53,186.87	24.6%
Post-Retirement Benefits	-	-	-	-	80,000	80,000.00	No Bud
<b>Benefits Total</b>	<b>260,395.31</b>	<b>276,210.46</b>	<b>286,493.68</b>	<b>823,099.45</b>	<b>3,470,392</b>	<b>2,647,292.55</b>	<b>23.7%</b>

Purchased Services

Professional Development	8,246.09	17,145.81	14,274.22	39,666.12	128,000	88,333.88	31.0%
Consultation/Workshops	-	19,238.54	47,477.91	66,716.45	465,500	398,783.55	14.3%
Data Processing	587.07	505.53	597.15	1,689.75	12,000	10,310.25	14.1%
Auditing Services	-	-	-	-	24,500	24,500.00	0.0%
Legal Services	-	4,940.35	707.68	5,648.03	75,000	69,351.97	7.5%
Other Professional Services	425.00	250.00	2,513.00	3,188.00	35,300	32,112.00	9.0%
Sanitation Services	1,080.34	1,180.34	-	2,260.68	16,000	13,739.32	14.1%
Rentals	4,025.76	12,453.31	11,249.62	27,728.69	129,750	102,021.31	21.4%
Travel	2,247.31	2,154.29	398.13	4,799.73	20,700	15,900.27	23.2%
Telephone	17,670.26	15,703.34	20,620.07	53,993.67	156,400	102,406.33	34.5%
Postage	1,092.27	-	2,500.00	3,592.27	13,000	9,407.73	27.6%
Printing Services	-	397.64	594.65	992.29	7,500	6,507.71	13.2%
Water/Sewer Services	2,373.99	519.88	2,702.70	5,596.57	27,000	21,403.43	20.7%
Other Insurance	237,376.75	1,317.75	1,222.75	239,917.25	272,000	32,082.75	88.2%
Other Purchased Services	9,810.55	9,165.60	6,167.93	25,144.08	169,000	143,855.92	14.9%
Service Agreements	151,655.36	75,175.66	72,145.79	298,976.81	497,150	198,173.19	60.1%
<b>Purchased Services Total</b>	<b>436,590.75</b>	<b>160,148.04</b>	<b>183,171.60</b>	<b>779,910.39</b>	<b>2,048,800</b>	<b>1,268,889.61</b>	<b>38.1%</b>

Supplies

General Supplies	8,895.83	80,218.97	54,524.51	143,639.31	357,350	213,710.69	40.2%
Art Supplies	-	2,020.53	18,981.71	21,002.24	35,100	14,097.76	59.8%
Paper Supplies	-	8,560.99	-	8,560.99	38,700	30,139.01	22.1%
Spanish Supplies	-	1,325.87	-	1,325.87	6,500	5,174.13	20.4%
Student-Paid Supplies	2,896.44	716.91	2,018.00	5,631.35	30,800	25,168.65	18.3%
Science Supplies	-	7,033.68	1,229.70	8,263.38	24,500	16,236.62	33.7%

Social Studies Supplies	-	2,183.14	499.44	2,682.58	19,100	16,417.42	14.0%
English Language Arts Supplies	-	24,305.19	5,941.48	30,246.67	48,700	18,453.33	62.1%
Math Supplies	-	4,410.22	2,588.04	6,998.26	27,800	20,801.74	25.2%
Supplies - Other	-	20,716.98	9,483.93	30,200.91	80,445	50,244.09	37.5%
Textbooks	119.34	87,747.64	31,075.40	118,942.38	178,000	59,057.62	66.8%
Library Books	-	1,287.96	1,709.55	2,997.51	36,100	33,102.49	8.3%
Periodicals	-	1,351.04	113.00	1,464.04	6,600	5,135.96	22.2%
Natural Gas	3,121.13	1,515.41	1,331.67	5,968.21	80,000	74,031.79	7.5%
Electricity	522.67	37,316.37	19,637.27	57,476.31	190,000	132,523.69	30.3%
Other Supplies	3,027.78	2,153.89	8,786.70	13,968.37	44,200	30,231.63	31.6%
<b>Supplies Total</b>	<b>18,583.19</b>	<b>282,864.79</b>	<b>157,920.40</b>	<b>459,368.38</b>	<b>1,203,895</b>	<b>744,526.62</b>	<b>38.2%</b>
<b>Capital Outlay</b>	<b>5,981.00</b>	<b>-</b>	<b>-</b>	<b>5,981.00</b>	<b>12,000</b>	<b>6,019.00</b>	<b>49.8%</b>
Other							
Dues and Fees	10,197.00	21,651.00	2,921.00	34,769.00	36,450	1,681.00	95.4%
Tuition	-	20,356.10	35,273.55	55,629.65	375,000	319,370.35	14.8%
Miscellaneous Objects	4,543.00	-	-	4,543.00	306,000	301,457.00	1.5%
<b>Other Total</b>	<b>14,740.00</b>	<b>42,007.10</b>	<b>38,194.55</b>	<b>94,941.65</b>	<b>717,450</b>	<b>622,508.35</b>	<b>13.2%</b>
<b>Non-Capitalized Equipment</b>	<b>-</b>	<b>71,612.98</b>	<b>61,187.50</b>	<b>132,800.48</b>	<b>147,000</b>	<b>14,199.52</b>	<b>90.3%</b>
Termination Benefits	-	-	-	-	-	-	No Bud
<b>Subtotal Education Fund</b>	<b>2,230,411.88</b>	<b>2,295,343.04</b>	<b>2,283,019.31</b>	<b>6,808,774.23</b>	<b>26,871,277</b>	<b>20,062,502.77</b>	<b>25.3%</b>
"On-Behalf"/Transfers	-	-	-	-	-	-	No Bud
<b>Total Education Fund</b>	<b>2,230,411.88</b>	<b>2,295,343.04</b>	<b>2,283,019.31</b>	<b>6,808,774.23</b>	<b>26,871,277</b>	<b>20,062,502.77</b>	<b>25.3%</b>
<b>Operations and Maintenance Fund</b>							
Salaries							
Admin Salaries	10,144.99	10,144.99	10,144.99	30,434.97	123,100	92,665.03	24.7%
Classified Salaries	67,854.58	66,274.59	62,958.44	197,087.61	840,500	643,412.39	23.4%
<b>Salaries Total</b>	<b>77,999.57</b>	<b>76,419.58</b>	<b>73,103.43</b>	<b>227,522.58</b>	<b>963,600</b>	<b>736,077.42</b>	<b>23.6%</b>
Benefits							
Medical Insurance	13,940.99	12,547.35	12,457.09	38,945.43	172,300	133,354.57	22.6%
Life Insurance	146.78	64.52	170.35	381.65	1,600	1,218.35	23.9%
Retiree Insurance	0.00	0.00	0.00	-	15,000	15,000.00	0.0%
<b>Benefits Total</b>	<b>14,087.77</b>	<b>12,611.87</b>	<b>12,627.44</b>	<b>39,327.08</b>	<b>188,900</b>	<b>149,572.92</b>	<b>20.8%</b>
Purchased Services							
Professional Development	0.00	544.00	75.00	619.00	5,000	4,381.00	12.4%
Other Professional Services	0.00	0.00	1,395.60	1,395.60	15,000	13,604.40	9.3%
Snow Removal	0.00	0.00	0.00	-	8,000	8,000.00	0.0%
Rental of Equipment	1,365.00	607.00	1,391.00	3,363.00	25,000	21,637.00	13.5%
Property Upkeep Services	7,691.02	51,600.19	37,796.08	97,087.29	220,000	122,912.71	44.1%
Telephone	0.00	484.24	246.04	730.28	2,700	1,969.72	27.0%
Service Agreements	7,575.13	0.00	1,402.78	8,977.91	15,000	6,022.09	59.9%
<b>Purchased Services Total</b>	<b>16,631.15</b>	<b>53,235.43</b>	<b>42,306.50</b>	<b>112,173.08</b>	<b>290,700</b>	<b>178,526.92</b>	<b>38.6%</b>
Supplies							
General Supplies	5,420.16	21,825.81	14,583.51	41,829.48	143,500	101,670.52	29.1%
Fuel	432.79	-	1,044.92	1,477.71	7,000	5,522.29	21.1%
<b>Supplies Total</b>	<b>5,852.95</b>	<b>21,825.81</b>	<b>15,628.43</b>	<b>43,307.19</b>	<b>150,500</b>	<b>107,192.81</b>	<b>28.8%</b>
<b>Capital Outlay</b>	<b>458.50</b>	<b>86,979.25</b>	<b>127,591.06</b>	<b>215,028.81</b>	<b>600,000</b>	<b>384,971.19</b>	<b>35.8%</b>



Dues and Fees	-	88.60	65.00	153.60	1,000	846.40	15.4%
<b>Other Total</b>	-	<b>88.60</b>	<b>65.00</b>	<b>153.60</b>	<b>1,000</b>	<b>846.40</b>	<b>15.4%</b>
<b>Non-Capitalized Equipment</b>	-	-	-	-	<b>2,000</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>Subtotal Trans. Fund</b>	<b>402,489.65</b>	<b>115,150.38</b>	<b>163,728.88</b>	<b>681,368.91</b>	<b>1,832,499</b>	<b>1,151,130.09</b>	<b>37.2%</b>
Transfers	-	-	-	-	-	-	No Bud
<b>Total Trans. Fund</b>	<b>402,489.65</b>	<b>115,150.38</b>	<b>163,728.88</b>	<b>681,368.91</b>	<b>1,832,499</b>	<b>1,151,130.09</b>	<b>37.2%</b>
<b>Retirement Fund</b>							
Benefits							
IMRF	38,627.13	39,445.07	44,507.48	122,579.68	533,900	411,320.32	23.0%
Social Security	26,592.18	26,774.52	30,901.54	84,268.24	367,600	283,331.76	22.9%
Medicare	17,900.21	17,504.36	18,253.03	53,657.60	225,600	171,942.40	23.8%
<b>Benefits Total</b>	<b>83,119.52</b>	<b>83,723.95</b>	<b>93,662.05</b>	<b>260,505.52</b>	<b>1,127,100</b>	<b>866,594.48</b>	<b>23.1%</b>
Subtotal Retirement Fund	83,119.52	83,723.95	93,662.05	260,505.52	1,127,100	866,594.48	23.1%
<b>Total Retirement Fund</b>	<b>83,119.52</b>	<b>83,723.95</b>	<b>93,662.05</b>	<b>260,505.52</b>	<b>1,127,100</b>	<b>866,594.48</b>	<b>23.1%</b>
<b>Capital Projects Fund</b>							
Capital Outlay							
Building Improvements	62,561.93	12,025.00	37,615.96	112,202.89	-	(112,202.89)	No Bud
Site Improvements	-	-	-	-	-	-	No Bud
<b>Capital Outlay Total</b>	<b>62,561.93</b>	<b>12,025.00</b>	<b>37,615.96</b>	<b>112,202.89</b>	-	<b>(112,202.89)</b>	No Bud
<b>Subtotal Cap. Projects Fund</b>	<b>62,561.93</b>	<b>12,025.00</b>	<b>37,615.96</b>	<b>112,202.89</b>	-	<b>(112,202.89)</b>	No Bud
Transfers/Other Uses	-	-	-	-	-	-	No Bud
<b>Total Cap. Projects Fund</b>	<b>62,561.93</b>	<b>12,025.00</b>	<b>37,615.96</b>	<b>112,202.89</b>	-	<b>(112,202.89)</b>	No Bud
<b>All Funds</b>							
Salaries							
Admin Salaries	157,006.93	160,298.95	158,935.51	476,241.39	1,916,330	1,440,088.61	24.9%
Teacher Salaries	1,058,536.34	1,038,600.58	1,095,235.84	3,192,372.76	13,470,345	10,277,972.24	23.7%
Extra Duty Stipends	65,267.22	53,906.88	14,649.00	133,823.10	547,925	414,101.90	24.4%
Classified Salaries	356,061.65	355,989.80	400,709.23	1,112,760.68	4,818,640	3,705,879.32	23.1%
Substitutes	4,110.91	7,173.41	55,533.34	66,817.66	468,200	401,382.34	14.3%
<b>Salaries Total</b>	<b>1,640,983.05</b>	<b>1,615,969.62</b>	<b>1,725,062.92</b>	<b>4,982,015.59</b>	<b>21,221,440</b>	<b>16,239,424.41</b>	<b>23.5%</b>
Benefits							
Transp. IMRF/SS/Medicare	2,059.04	2,059.04	2,058.84	6,176.92	23,690	17,513.08	26.1%
TRS	35,247.98	47,048.54	43,378.73	125,675.25	419,800	294,124.75	29.9%
IMRF	38,627.13	39,445.07	44,507.48	122,579.68	533,900	411,320.32	23.0%
Social Security	26,592.18	26,774.52	30,901.54	84,268.24	367,600	283,331.76	22.9%
Medicare	17,900.21	17,504.36	18,253.03	53,657.60	225,600.00	171,942.40	23.8%
TRS ERO Payments	-	-	-	-	-	-	No Bud
Medical Insurance	255,948.75	251,100.56	254,783.59	761,832.90	3,098,240	2,336,407.10	24.6%
Life Insurance	3,732.19	3,664.01	4,227.60	11,623.80	50,992	39,368.20	22.8%
Retiree Insurance	4,135.23	5,417.62	8,651.69	18,204.54	208,720.00	190,515.46	8.7%
Tuition Reimbursement	-	5,520.00	11,793.13	17,313.13	70,500	53,186.87	24.6%
Post-Retirement Benefits	-	-	-	-	80,000.00	80,000.00	No Bud
<b>Benefits Total</b>	<b>384,242.71</b>	<b>398,533.72</b>	<b>418,555.63</b>	<b>1,201,332.06</b>	<b>5,079,042</b>	<b>3,877,709.94</b>	<b>23.7%</b>
Purchased Services							
Professional Development	8,246.09	18,651.49	14,779.22	41,676.80	136,000	94,323.20	30.6%
Consultation/Workshops	-	19,238.54	47,477.91	66,716.45	465,500	398,783.55	14.3%

Data Processing	587.07	505.53	597.15	1,689.75	12,000	10,310.25	14.1%
Auditing Services	-	-	-	-	24,500	24,500.00	0.0%
Legal Services	-	4,940.35	707.68	5,648.03	75,000	69,351.97	7.5%
Other Professional Services	12,105.86	250.00	7,979.86	20,335.72	87,675	67,339.28	23.2%
Sanitation Services	1,080.34	1,180.34	-	2,260.68	16,000	13,739.32	14.1%
Snow Removal	-	-	-	-	8,000	8,000.00	0.0%
Rentals	290,139.76	13,060.31	12,640.62	315,840.69	439,499	123,658.31	71.9%
Property Upkeep Services	9,000.71	54,257.76	46,363.99	109,622.46	265,000	155,377.54	41.4%
Pupil Transportation Services	2,750.60	5,469.57	6,458.32	14,678.49	45,000	30,321.51	32.6%
Travel	2,247.31	2,154.29	398.13	4,799.73	20,700	15,900.27	23.2%
Student-Paid Trips	3,510.00	-	-	3,510.00	1,500	(2,010.00)	234.0%
Telephone	17,670.26	16,346.34	20,946.00	54,962.60	160,100	105,137.40	34.3%
Postage	1,092.27	-	2,500.00	3,592.27	13,000	9,407.73	27.6%
Printing Services	-	397.64	594.65	992.29	7,500	6,507.71	13.2%
Water/Sewer Services	2,373.99	519.88	2,702.70	5,596.57	27,000	21,403.43	20.7%
Other Insurance	237,376.75	1,317.75	1,222.75	239,917.25	272,000.00	32,082.75	88.2%
Other Purchased Services	10,060.55	11,618.95	7,291.93	28,971.43	176,500	147,528.57	16.4%
Service Agreements	159,230.49	75,175.66	87,521.78	321,927.93	532,150	210,222.07	60.5%
<b>Purchased Services Total</b>	<b>757,472.05</b>	<b>225,084.40</b>	<b>260,182.69</b>	<b>1,242,739.14</b>	<b>2,784,624</b>	<b>1,541,884.86</b>	<b>44.6%</b>
Supplies							
General Supplies	14,584.80	102,367.82	70,793.16	187,745.78	506,850	319,104.22	37.0%
Art Supplies	-	2,020.53	18,981.71	21,002.24	35,100	14,097.76	59.8%
Paper Supplies	-	8,560.99	-	8,560.99	38,700	30,139.01	22.1%
Spanish Supplies	-	1,325.87	-	1,325.87	6,500	5,174.13	20.4%
Student-Paid Supplies	2,896.44	716.91	2,018.00	5,631.35	30,800	25,168.65	18.3%
Science Supplies	-	7,033.68	1,229.70	8,263.38	24,500	16,236.62	33.7%
Social Studies Supplies	-	2,183.14	499.44	2,682.58	19,100	16,417.42	14.0%
English Language Arts Supplies	-	24,305.19	5,941.48	30,246.67	48,700	18,453.33	62.1%
Math Supplies	-	4,410.22	2,588.04	6,998.26	27,800	20,801.74	25.2%
Supplies - Other	-	20,716.98	9,483.93	30,200.91	80,445	50,244.09	37.5%
Textbooks	119.34	87,747.64	31,075.40	118,942.38	178,000	59,057.62	66.8%
Library Books	-	1,287.96	1,709.55	2,997.51	36,100	33,102.49	8.3%
Periodicals	-	1,351.04	113.00	1,464.04	6,600	5,135.96	22.2%
Fuel	2,938.59	-	7,113.70	10,052.29	107,000	96,947.71	9.4%
Natural Gas	3,121.13	1,515.41	1,331.67	5,968.21	80,000	74,031.79	7.5%
Electricity	522.67	37,316.37	19,637.27	57,476.31	190,000	132,523.69	30.3%
Other Supplies	2,990.71	2,153.89	8,786.70	13,931.30	46,200	32,268.70	30.2%
<b>Supplies Total</b>	<b>27,173.68</b>	<b>305,013.64</b>	<b>181,302.75</b>	<b>513,490.07</b>	<b>1,462,395</b>	<b>948,904.93</b>	<b>35.1%</b>
Capital Outlay							
Capital Outlay	6,439.50	86,979.25	127,591.06	221,009.81	612,000	390,990.19	36.1%
Building Improvements	62,561.93	12,025.00	37,615.96	112,202.89	-	(112,202.89)	No Bud
Site Improvements	-	-	-	-	-	-	No Bud
<b>Capital Outlay Total</b>	<b>69,001.43</b>	<b>99,004.25</b>	<b>165,207.02</b>	<b>333,212.70</b>	<b>612,000</b>	<b>278,787.30</b>	<b>54.4%</b>
Other							
Principal	34,165.81	63,491.03	21,499.24	119,156.08	759,200	640,043.92	15.7%
Interest	2,742.10	-	77,192.78	79,934.88	388,910	308,975.12	20.6%

Dues and Fees	10,197.00	21,739.60	2,986.00	34,922.60	38,750	3,827.40	90.1%
Tuition	-	20,356.10	35,273.55	55,629.65	375,000	319,370.35	14.8%
Miscellaneous Objects	4,543.00	-	-	4,543.00	306,000	301,457.00	1.5%
<b>Other Total</b>	<b>51,647.91</b>	<b>105,586.73</b>	<b>136,951.57</b>	<b>294,186.21</b>	<b>1,867,860</b>	<b>1,573,673.79</b>	<b>15.7%</b>
<b>Non-Capitalized Equipment</b>	<b>-</b>	<b>71,612.98</b>	<b>61,187.50</b>	<b>132,800.48</b>	<b>154,000</b>	<b>21,199.52</b>	<b>86.2%</b>
Termination Benefits	-	-	-	-	-	-	No Bud
<b>Subtotal All Funds</b>	<b>2,930,520.83</b>	<b>2,820,805.34</b>	<b>2,948,450.08</b>	<b>8,699,776.25</b>	<b>33,181,361</b>	<b>24,481,584.75</b>	<b>26.2%</b>
"On-Behalf"/Transfers	-	-	-	-	-	-	No Bud
<b>Total All Funds</b>	<b>2,930,520.83</b>	<b>2,820,805.34</b>	<b>2,948,450.08</b>	<b>8,699,776.25</b>	<b>33,181,361</b>	<b>24,481,584.75</b>	<b>26.2%</b>

# Revenue Report

9/30/2019

% of Fiscal Year Complete: 25.0%

	MTD Sept	YTD Actual	Fiscal Year 2020 Final Budget	Budget Balance	% Budget Received
<b>Education Fund</b>					
Local Revenue	11,117,921.48	12,408,919.46	27,939,516	15,530,596.54	44.4%
State Revenue	94,006.66	199,915.07	1,124,130	924,214.93	17.8%
Federal Revenue	6,084.95	63,250.73	417,000	353,749.27	15.2%
<b>Subtotal Education Fund</b>	<b>11,218,013.09</b>	<b>12,672,085.26</b>	<b>29,480,646</b>	<b>16,808,560.74</b>	<b>43.0%</b>
"On Behalf"/Transfers	-	-	-	-	No Bud
<b>Total Education Fund</b>	<b>11,218,013.09</b>	<b>12,672,085.26</b>	<b>29,480,646</b>	<b>16,808,560.74</b>	<b>43.0%</b>
<b>Operations &amp; Maintenance Fund</b>					
Local Revenue	739,486.68	880,875.00	1,798,100	917,225.00	49.0%
State Revenue	-	-	-	-	No Bud
<b>Subtotal O &amp; M Fund</b>	<b>739,486.68</b>	<b>880,875.00</b>	<b>1,798,100</b>	<b>917,225.00</b>	<b>49.0%</b>
Transfers	-	-	-	-	No Bud
<b>Total O&amp;M Fund</b>	<b>739,486.68</b>	<b>880,875.00</b>	<b>1,798,100</b>	<b>917,225.00</b>	<b>49.0%</b>
<b>Debt Service Fund</b>					
Local Revenue	170,495.72	184,235.06	390,500	206,264.94	47.2%
<b>Subtotal Debt Service Fund</b>	<b>170,495.72</b>	<b>184,235.06</b>	<b>390,500</b>	<b>206,264.94</b>	<b>47.2%</b>
Transfers	-	-	-	-	0.0%
<b>Total Debt Service Fund</b>	<b>170,495.72</b>	<b>184,235.06</b>	<b>390,500</b>	<b>206,264.94</b>	<b>47.2%</b>
<b>Transportation Fund</b>					
Local Revenue	631,020.25	686,137.19	1,525,100	838,962.81	45.0%
State Revenue	-	178,848.05	540,000	361,151.95	33.1%
<b>Subtotal Transportation Fund</b>	<b>631,020.25</b>	<b>864,985.24</b>	<b>2,065,100</b>	<b>1,200,114.76</b>	<b>41.9%</b>
<b>Total Transportation Fund</b>	<b>631,020.25</b>	<b>864,985.24</b>	<b>2,065,100</b>	<b>1,200,114.76</b>	<b>41.9%</b>
<b>Retirement Fund</b>					
Local Revenue	551,919.18	597,354.12	1,192,000	594,645.88	50.1%
<b>Subtotal Retirement Fund</b>	<b>551,919.18</b>	<b>597,354.12</b>	<b>1,192,000</b>	<b>594,645.88</b>	<b>50.1%</b>
<b>Total Retirement Fund</b>	<b>551,919.18</b>	<b>597,354.12</b>	<b>1,192,000</b>	<b>594,645.88</b>	<b>50.1%</b>
<b>Capital Projects Fund</b>					
Local Revenue	0.03	0.11	-	(0.11)	0.0%
<b>Subtotal Cap. Projects Fund</b>	<b>0.03</b>	<b>0.11</b>	<b>-</b>	<b>(0.11)</b>	<b>0.0%</b>
Transfers	-	-	-	-	No Bud
<b>Total Cap. Projects Fund</b>	<b>0.03</b>	<b>0.11</b>	<b>-</b>	<b>(0.11)</b>	<b>0.0%</b>
<b>Working Cash Fund</b>					
Local Revenue	(259.13)	1,767.15	5,000	3,232.85	No Bud
<b>Subtotal Working Cash Fund</b>	<b>(259.13)</b>	<b>1,767.15</b>	<b>5,000</b>	<b>3,232.85</b>	<b>No Bud</b>
Other Sources	-	-	-	-	No Bud
<b>Total Working Cash Fund</b>	<b>(259.13)</b>	<b>1,767.15</b>	<b>5,000.00</b>	<b>3,232.85</b>	<b>No Bud</b>
<b>All Funds</b>					
Local Revenue	13,210,584.21	14,759,288.09	32,850,216	18,090,927.91	44.9%
State Revenue	94,006.66	378,763.12	1,664,130	1,285,366.88	22.8%
Federal Revenue	6,084.95	63,250.73	417,000	353,749.27	15.2%
<b>Subtotal All Funds</b>	<b>13,310,675.82</b>	<b>15,201,301.94</b>	<b>34,931,346</b>	<b>19,730,044.06</b>	<b>43.5%</b>
"On Behalf"/Transfers	-	-	-	-	No Bud
<b>Total All Funds</b>	<b>13,310,675.82</b>	<b>15,201,301.94</b>	<b>34,931,346</b>	<b>19,730,044.06</b>	<b>43.5%</b>

# Expenditure Report

9/30/2019

% of Fiscal Year Complete: 25.0%

	MTD Sept	YTD Actual	Fiscal Year 2020 Final Budget	Budget Balance	% Budget Expended
<b>Education Fund</b>					
Salaries	1,556,051.58	4,512,672.88	19,271,740.00	14,759,067.12	23.4%
Benefits	286,493.68	823,099.45	3,470,392.00	2,647,292.55	23.7%
Purchased Services	183,171.60	779,910.39	2,048,800.00	1,268,889.61	38.1%
Supplies	157,920.40	459,368.38	1,203,895.00	744,526.62	38.2%
Capital Outlay	-	5,981.00	12,000.00	6,019.00	49.8%
Other	38,194.55	94,941.65	717,450.00	622,508.35	13.2%
Non-Capitalized Equipment	61,187.50	132,800.48	147,000.00	14,199.52	90.3%
Termination Benefits	-	-	-	-	No Bud
<b>Subtotal Education Fund</b>	<b>2,283,019.31</b>	<b>6,808,774.23</b>	<b>26,871,277.00</b>	<b>20,062,502.77</b>	<b>25.3%</b>
"On Behalf"/Transfers	-	-	-	-	No Bud
<b>Total Education Fund</b>	<b>2,283,019.31</b>	<b>6,808,774.23</b>	<b>26,871,277.00</b>	<b>20,062,502.77</b>	<b>25.3%</b>
<b>Operations and Maintenance Fund</b>					
Salaries	73,103.43	227,522.58	963,600.00	736,077.42	23.6%
Benefits	12,627.44	39,327.08	188,900.00	149,572.92	20.8%
Purchased Services	42,306.50	112,173.08	290,700.00	178,526.92	38.6%
Supplies	15,628.43	43,307.19	150,500.00	107,192.81	28.8%
Capital Outlay	127,591.06	215,028.81	600,000.00	384,971.19	35.8%
Other	-	-	1,300.00	1,300.00	0.0%
Non-Capitalized Equipment	-	-	5,000.00	5,000.00	0.0%
<b>Subtotal O&amp;M Fund</b>	<b>271,256.86</b>	<b>637,358.74</b>	<b>2,198,700.00</b>	<b>1,561,341.26</b>	<b>29.0%</b>
Transfers	-	-	-	-	No Bud
<b>Total O&amp;M Fund</b>	<b>271,256.86</b>	<b>637,358.74</b>	<b>2,198,700.00</b>	<b>1,561,341.26</b>	<b>29.0%</b>
<b>Debt Service Fund</b>					
Purchased Services	475.00	475.00	2,375.00	1,900.00	20.0%
Other	98,692.02	199,090.96	1,148,110.00	949,019.04	17.3%
<b>Subtotal Debt Service Fund</b>	<b>99,167.02</b>	<b>199,565.96</b>	<b>1,150,485.00</b>	<b>950,919.04</b>	<b>17.3%</b>
Transfers	-	-	-	-	No Bud
<b>Total Debt Service Fund</b>	<b>99,167.02</b>	<b>199,565.96</b>	<b>1,150,485.00</b>	<b>950,919.04</b>	<b>17.3%</b>
<b>Transportation Fund</b>					
Salaries	95,907.91	241,820.13	986,100.00	744,279.87	24.5%
Benefits	25,772.46	78,400.01	292,650.00	214,249.99	26.8%
Purchased Services	34,229.59	350,180.67	442,749.00	92,568.33	79.1%
Supplies	7,753.92	10,814.50	108,000.00	97,185.50	10.0%
Other	65.00	153.60	1,000.00	846.40	15.4%
Non-Capitalized Equipment	-	-	2,000.00	2,000.00	0.0%
<b>Subtotal Trans. Fund</b>	<b>163,728.88</b>	<b>681,368.91</b>	<b>1,832,499.00</b>	<b>1,151,130.09</b>	<b>37.2%</b>
Transfers	-	-	-	-	No Bud
<b>Total Trans. Fund</b>	<b>163,728.88</b>	<b>681,368.91</b>	<b>1,832,499.00</b>	<b>1,151,130.09</b>	<b>37.2%</b>
<b>Retirement Fund</b>					
Benefits	93,662.05	260,505.52	1,127,100.00	866,594.48	23.1%
<b>Subtotal Retirement Fund</b>	<b>93,662.05</b>	<b>260,505.52</b>	<b>1,127,100.00</b>	<b>866,594.48</b>	<b>23.1%</b>
<b>Total Retirement Fund</b>	<b>93,662.05</b>	<b>260,505.52</b>	<b>1,127,100.00</b>	<b>866,594.48</b>	<b>23.1%</b>
<b>Capital Projects Fund</b>					
Capital Outlay	37,615.96	112,202.89	-	(112,202.89)	No Bud
<b>Subtotal Cap. Projects Fund</b>	<b>37,615.96</b>	<b>112,202.89</b>	<b>-</b>	<b>(112,202.89)</b>	<b>No Bud</b>
Transfers	-	-	-	-	No Bud
<b>Total Cap. Projects Fund</b>	<b>37,615.96</b>	<b>112,202.89</b>	<b>-</b>	<b>(112,202.89)</b>	<b>No Bud</b>
<b>All Funds</b>					
Salaries	1,725,062.92	4,982,015.59	21,221,440.00	16,239,424.41	23.5%
Benefits	418,555.63	1,201,332.06	5,079,042.00	3,877,709.94	23.7%
Purchased Services	260,182.69	1,242,739.14	2,784,624.00	1,541,884.86	44.6%
Supplies	181,302.75	513,490.07	1,462,395.00	948,904.93	35.1%
Capital Outlay	165,207.02	333,212.70	612,000.00	278,787.30	54.4%

Other	136,951.57	294,186.21	1,867,860.00	1,573,673.79	15.7%
Non-Capitalized Equipment	61,187.50	132,800.48	154,000.00	21,199.52	86.2%
Termination Benefits	-	-	-	-	No Bud
<b>Subtotal All Funds</b>	<b>2,948,450.08</b>	<b>8,699,776.25</b>	<b>33,181,361.00</b>	<b>24,481,584.75</b>	<b>26.2%</b>
"On Behalf"/Transfers	-	-	-	-	No Bud
<b>Total All Funds</b>	<b>2,948,450.08</b>	<b>8,699,776.25</b>	<b>33,181,361.00</b>	<b>24,481,584.75</b>	<b>26.2%</b>

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ALL FUNDS  
 MONTH ENDED September 30, 2019

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
<b>REVENUES</b>									
Local Sources									
Property Tax Receipts	10,923,429.59	739,247.95	170,495.57	631,224.04	550,531.48	-	-	12,844,433.06	13,014,928.63
CPPRT	-	-	-	-	-	-	-	-	-
Tuition - Full Day Kindergarten	22,024.27	-	-	-	-	-	-	22,024.27	22,024.27
Tuition - Summer School	-	-	-	-	-	-	-	-	-
Paid Student Trips	-	-	-	-	-	-	-	-	-
Summer School Trans Fees	-	-	-	-	-	-	-	-	-
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-
Interest	21,797.60	238.73	0.15	(263.79)	1,387.70	0.03	(259.13)	22,901.11	22,901.29
Admissions - Athletic	-	-	-	-	-	-	-	-	-
Admissions - Other	-	-	-	-	-	-	-	-	-
After School Activities	12,325.00	-	-	-	-	-	-	12,325.00	12,325.00
Technology Fee	936.19	-	-	-	-	-	-	936.19	936.19
PE Uniform/Lock Fee	(455.00)	-	-	-	-	-	-	(455.00)	(455.00)
Fine Arts Fee	-	-	-	-	-	-	-	-	-
Graduation Fee	78.00	-	-	-	-	-	-	78.00	78.00
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-
Field Trips	4,935.00	-	-	-	-	-	-	4,935.00	4,935.00
Sale of Athletic Wear	-	-	-	-	-	-	-	-	-
103 Club Fees	126,568.33	-	-	-	-	-	-	126,568.33	126,568.33
Student ID Fees/Fines	35.00	-	-	-	-	-	-	35.00	35.00
Library Fees/Fines	-	-	-	-	-	-	-	-	-
Athletic Fees	2,075.00	-	-	-	-	-	-	2,075.00	2,075.00
Band/Orchestra/Choir	1,075.00	-	-	-	-	-	-	1,075.00	1,075.00
Textbook Fees	2,719.25	-	-	-	-	-	-	2,719.25	2,719.25
PTO/Foundation Donations	-	-	-	-	-	-	-	-	-
Other Donations	-	-	-	-	-	-	-	-	-
Misc. Donations	-	-	-	-	-	-	-	-	-
Facility Rental	-	-	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-	-	-
Refunds from Prior Yr. Expenses	41.25	-	-	-	-	-	-	41.25	41.25
Payment from other LEA's	-	-	-	-	-	-	-	-	-
Camp Revenue	-	-	-	-	-	-	-	-	-
Loredo Taft Revenue	-	-	-	-	-	-	-	-	-
Other Local Revenue	337.00	-	-	60.00	-	-	-	397.00	397.00
<b>Total Local Sources</b>	<b>11,117,921.48</b>	<b>739,486.68</b>	<b>170,495.72</b>	<b>631,020.25</b>	<b>551,919.18</b>	<b>0.03</b>	<b>(259.13)</b>	<b>13,040,088.46</b>	<b>13,210,584.21</b>
State Sources									
General State Aid	94,006.66	-	-	-	-	-	-	94,006.66	94,006.66
Spec. Ed. Private Facility	-	-	-	-	-	-	-	-	-
Spec. Ed. Extraordinary	-	-	-	-	-	-	-	-	-

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ALL FUNDS  
 MONTH ENDED September 30, 2019

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Spec. Ed. Personnel	-	-	-	-	-	-	-	-	-
Spec. Ed. Orphanage	-	-	-	-	-	-	-	-	-
Spec. Ed. Summer School	-	-	-	-	-	-	-	-	-
Bilingual	-	-	-	-	-	-	-	-	-
Transportation - Regular	-	-	-	-	-	-	-	-	-
Transportation - Spec. Ed.	-	-	-	-	-	-	-	-	-
Orphanage Tuition	-	-	-	-	-	-	-	-	-
Library Per Capital Grant	-	-	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-	-	-
<b>Total State Sources</b>	<b>94,006.66</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>94,006.66</b>	<b>94,006.66</b>
<b>Federal Sources</b>									
Special Milk Program	-	-	-	-	-	-	-	-	-
Title I - Low Income	-	-	-	-	-	-	-	-	-
IDEA Preschool	-	-	-	-	-	-	-	-	-
IDEA Flow Through	-	-	-	-	-	-	-	-	-
IDEA Room & Board	-	-	-	-	-	-	-	-	-
Title III - LIP LEP	-	-	-	-	-	-	-	-	-
Title II - Teacher Quality	-	-	-	-	-	-	-	-	-
Medicaid Reimbursement	6,084.95	-	-	-	-	-	-	6,084.95	6,084.95
<b>Total Federal Sources</b>	<b>6,084.95</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,084.95</b>	<b>6,084.95</b>
<b>Total Revenues</b>	<b>11,218,013.09</b>	<b>739,486.68</b>	<b>170,495.72</b>	<b>631,020.25</b>	<b>551,919.18</b>	<b>0.03</b>	<b>(259.13)</b>	<b>13,140,180.07</b>	<b>13,310,675.82</b>
<b>EXPENDITURES</b>									
<b>Salaries</b>									
Admin Salaries	140,233.18	10,144.99	-	8,557.34	-	-	-	158,935.51	158,935.51
Teacher Salaries	1,095,235.84	-	-	-	-	-	-	1,095,235.84	1,095,235.84
Extra Duty Stipends	14,649.00	-	-	-	-	-	-	14,649.00	14,649.00
Classified Salaries	250,400.22	62,958.44	-	87,350.57	-	-	-	400,709.23	400,709.23
Substitutes	55,533.34	-	-	-	-	-	-	55,533.34	55,533.34
<b>Total Salaries</b>	<b>1,556,051.58</b>	<b>73,103.43</b>	<b>-</b>	<b>95,907.91</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,725,062.92</b>	<b>1,725,062.92</b>
<b>Benefits</b>									
Transp. IMRF/SS/Medicare	-	-	-	2,058.84	-	-	-	2,058.84	2,058.84
TRS	43,378.73	-	-	-	-	-	-	43,378.73	43,378.73
IMRF	-	-	-	-	44,507.48	-	-	44,507.48	44,507.48
Social Security	-	-	-	-	30,901.54	-	-	30,901.54	30,901.54
Medicare	-	-	-	-	18,253.03	-	-	18,253.03	18,253.03
TRS ERO Payments	-	-	-	-	-	-	-	-	-
Medical Insurance	218,882.02	12,457.09	-	23,444.48	-	-	-	254,783.59	254,783.59
Life Insurance	3,788.11	170.35	-	269.14	-	-	-	4,227.60	4,227.60
Retiree Insurance	8,651.69	-	-	-	-	-	-	8,651.69	8,651.69
Tuition Reimbursement	11,793.13	-	-	-	-	-	-	11,793.13	11,793.13

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ALL FUNDS  
 MONTH ENDED September 30, 2019

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-
Total Benefits	286,493.68	12,627.44	-	25,772.46	93,662.05	-	-	418,555.63	418,555.63
Purchased Services									
Professional Development	14,274.22	75.00	-	430.00	-	-	-	14,779.22	14,779.22
Consultation/Workshops	47,477.91	-	-	-	-	-	-	47,477.91	47,477.91
Data Processing	597.15	-	-	-	-	-	-	597.15	597.15
Auditing Services	-	-	-	-	-	-	-	-	-
Legal Services	707.68	-	-	-	-	-	-	707.68	707.68
Other Professional Services	2,513.00	1,395.60	475.00	3,596.26	-	-	-	7,504.86	7,979.86
Sanitation Services	-	-	-	-	-	-	-	-	-
Snow Removal	-	-	-	-	-	-	-	-	-
Rentals	11,249.62	1,391.00	-	-	-	-	-	12,640.62	12,640.62
Property Upkeep Services	-	37,796.08	-	8,567.91	-	-	-	46,363.99	46,363.99
Pupil Transportation Services	-	-	-	6,458.32	-	-	-	6,458.32	6,458.32
Travel	398.13	-	-	-	-	-	-	398.13	398.13
Student-Paid Trips	-	-	-	-	-	-	-	-	-
Telephone	20,620.07	246.04	-	79.89	-	-	-	20,946.00	20,946.00
Postage	2,500.00	-	-	-	-	-	-	2,500.00	2,500.00
Printing Services	594.65	-	-	-	-	-	-	594.65	594.65
Water/Sewer Services	2,702.70	-	-	-	-	-	-	2,702.70	2,702.70
Other Insurance	1,222.75	-	-	-	-	-	-	1,222.75	1,222.75
Other Purchased Services	6,167.93	-	-	1,124.00	-	-	-	7,291.93	7,291.93
Service Agreements	72,145.79	1,402.78	-	13,973.21	-	-	-	87,521.78	87,521.78
Total Purchased Services	183,171.60	42,306.50	475.00	34,229.59	-	-	-	259,707.69	260,182.69
Supplies									
General Supplies	54,524.51	14,583.51	-	1,685.14	-	-	-	70,793.16	70,793.16
Art Supplies	18,981.71	-	-	-	-	-	-	18,981.71	18,981.71
Paper Supplies	-	-	-	-	-	-	-	-	-
Spanish Supplies	-	-	-	-	-	-	-	-	-
Student-Paid Supplies	2,018.00	-	-	-	-	-	-	2,018.00	2,018.00
Science Supplies	1,229.70	-	-	-	-	-	-	1,229.70	1,229.70
Social Studies Supplies	499.44	-	-	-	-	-	-	499.44	499.44
English Language Arts Supplies	5,941.48	-	-	-	-	-	-	5,941.48	5,941.48
Math Supplies	2,588.04	-	-	-	-	-	-	2,588.04	2,588.04
Supplies - Other	9,483.93	-	-	-	-	-	-	9,483.93	9,483.93
Textbooks	31,075.40	-	-	-	-	-	-	31,075.40	31,075.40
Library Books	1,709.55	-	-	-	-	-	-	1,709.55	1,709.55
Periodicals	113.00	-	-	-	-	-	-	113.00	113.00
Fuel	-	1,044.92	-	6,068.78	-	-	-	7,113.70	7,113.70
Natural Gas	1,331.67	-	-	-	-	-	-	1,331.67	1,331.67
Electricity	19,637.27	-	-	-	-	-	-	19,637.27	19,637.27
Other Supplies	8,786.70	-	-	-	-	-	-	8,786.70	8,786.70

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ALL FUNDS  
 MONTH ENDED September 30, 2019

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Total Supplies	157,920.40	15,628.43	-	7,753.92	-	-	-	181,302.75	181,302.75
Capital Outlay									
Capital Outlay	-	127,591.06	-	-	-	-	-	127,591.06	127,591.06
Building Improvements	-	-	-	-	-	37,615.96	-	-	37,615.96
Site Improvements	-	-	-	-	-	-	-	-	-
Total Capital Outlay	-	127,591.06	-	-	-	37,615.96	-	127,591.06	165,207.02
Other									
Principal	-	-	21,499.24	-	-	-	-	-	21,499.24
Interest	-	-	77,192.78	-	-	-	-	-	77,192.78
Dues and Fees	2,921.00	-	-	65.00	-	-	-	2,986.00	2,986.00
Tuition	35,273.55	-	-	-	-	-	-	35,273.55	35,273.55
Miscellaneous Objects	-	-	-	-	-	-	-	-	-
Total Other	38,194.55	-	98,692.02	65.00	-	-	-	38,259.55	136,951.57
Total Non-Capitalized Equipment	61,187.50	-	-	-	-	-	-	61,187.50	61,187.50
Total Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	2,283,019.31	271,256.86	99,167.02	163,728.88	93,662.05	37,615.96	-	2,811,667.10	2,948,450.08
Excess (deficiency) of revenues over expenditures	8,934,993.78	468,229.82	71,328.70	467,291.37	458,257.13	(37,615.93)	(259.13)	10,328,512.97	10,362,225.74
<b>OTHER FINANCING SOURCES (USES)</b>									
"On Behalf"/Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	8,934,993.78	468,229.82	71,328.70	467,291.37	458,257.13	(37,615.93)	(259.13)	10,328,512.97	10,362,225.74
Fund Balance: 8/31/2019	20,749,771.70	687,328.90	(142.98)	1,451,920.54	687,266.98	(73,798.88)	522,360.55	24,098,648.67	24,024,706.81
Fund Balance: 9/30/2019	\$ 29,684,765.48	\$ 1,155,558.72	\$ 71,185.72	\$ 1,919,211.91	\$ 1,145,524.11	\$ (111,414.81)	\$ 522,101.42	\$ 34,427,161.64	\$ 34,386,932.55

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
ALL FUNDS  
MONTH ENDED September 30, 2019

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
<b>REVENUES</b>									
Local Sources	11,117,921.48	739,486.68	170,495.72	631,020.25	551,919.18	0.03	(259.13)	13,040,088.46	13,210,584.21
State Sources	94,006.66	-	-	-	-	-	-	94,006.66	94,006.66
Federal Sources	6,084.95	-	-	-	-	-	-	6,084.95	6,084.95
<b>Total Revenues</b>	<b>11,218,013.09</b>	<b>739,486.68</b>	<b>170,495.72</b>	<b>631,020.25</b>	<b>551,919.18</b>	<b>0.03</b>	<b>(259.13)</b>	<b>13,140,180.07</b>	<b>13,310,675.82</b>
<b>EXPENDITURES</b>									
Salaries	1,556,051.58	73,103.43	-	95,907.91	-	-	-	1,725,062.92	1,725,062.92
Benefits	286,493.68	12,627.44	-	25,772.46	93,662.05	-	-	418,555.63	418,555.63
Purchased Services	183,171.60	42,306.50	475.00	34,229.59	-	-	-	259,707.69	260,182.69
Supplies	157,920.40	15,628.43	-	7,753.92	-	-	-	181,302.75	181,302.75
Capital Outlay	-	127,591.06	-	-	-	37,615.96	-	127,591.06	165,207.02
Other	38,194.55	-	98,692.02	65.00	-	-	-	38,259.55	136,951.57
Non-Capitalized Equip.	61,187.50	-	-	-	-	-	-	61,187.50	61,187.50
Termination Benefits	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,283,019.31</b>	<b>271,256.86</b>	<b>99,167.02</b>	<b>163,728.88</b>	<b>93,662.05</b>	<b>37,615.96</b>	<b>-</b>	<b>2,811,667.10</b>	<b>2,948,450.08</b>
Excess (deficiency) of revenues over expenditures	8,934,993.78	468,229.82	71,328.70	467,291.37	458,257.13	(37,615.93)	(259.13)	10,328,512.97	10,362,225.74
<b>OTHER FINANCING SOURCES (USES)</b>									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net changes in fund balances	8,934,993.78	468,229.82	71,328.70	467,291.37	458,257.13	(37,615.93)	(259.13)	10,328,512.97	10,362,225.74
Fund Balance: 8/31/2019	20,749,771.70	687,328.90	(142.98)	1,451,920.54	687,266.98	(73,798.88)	522,360.55	24,098,648.67	24,024,706.81
Fund Balance: 9/30/2019	\$ 29,684,765.48	\$ 1,155,558.72	\$ 71,185.72	\$ 1,919,211.91	\$ 1,145,524.11	\$ (111,414.81)	\$ 522,101.42	\$ 34,427,161.64	\$ 34,386,932.55

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**

STATEMENT OF FINANCIAL POSITION

ALL FUNDS

MONTH ENDED September 30, 2019

	10	20	30	40	50	60	70	Total Operating	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash		
<b>ASSETS</b>									
US Bank - AP	385,020.92	765.45	92.23	25,727.57	42.20	(111,435.91)	731.70	412,287.84	300,944.16
US Bank - Payroll	16,640.35	279.81	-	591.05	-	-	-	17,511.21	17,511.21
US Bank - RevTrak	145,867.21	-	-	68,142.33	-	-	-	214,009.54	214,009.54
PMA - LIQ	3,176.21	4,217.75	-	543.94	838.84	2.34	2,156.73	10,933.47	10,935.81
PMA - MAX	2,061,979.95	719,563.00	71,093.49	742,734.91	1,123,472.03	15.67	1,178.32	4,648,928.21	4,720,037.37
PMA - Fixed Rate Investments	23,881,949.08	430,373.29	-	1,080,407.03	21,171.04	-	518,034.67	25,931,935.11	25,931,935.11
IIIT	20,379.85	-	-	-	-	-	-	20,379.85	20,379.85
Bank Financial	90,383.07	-	-	-	-	-	-	90,383.07	90,383.07
Fifth Third Securities	3,044,731.84	-	-	-	-	-	-	3,044,731.84	3,044,731.84
Imprest Fund	18,818.31	70.14	-	28.89	-	3.09	-	18,917.34	18,920.43
Petty Cash	500.00	-	-	-	-	-	-	500.00	500.00
<b>TOTAL ASSETS</b>	<b>29,669,446.79</b>	<b>1,155,269.44</b>	<b>71,185.72</b>	<b>1,918,175.72</b>	<b>1,145,524.11</b>	<b>(111,414.81)</b>	<b>522,101.42</b>	<b>34,410,517.48</b>	<b>34,370,288.39</b>
<b>LIABILITIES &amp; FUND BALANCE</b>									
<b>LIABILITIES</b>									
Accounts Payable	5,458.40	(41.60)	-	(490.76)	-	-	-	4,926.04	4,926.04
Dental Insurance Payable	(3,590.53)	(365.61)	-	(545.43)	-	-	-	(4,501.57)	(4,501.57)
Flex Spending Account Payable	(14,853.33)	-	-	-	-	-	-	(14,853.33)	(14,853.33)
Tech Program Receivable	(2,333.23)	117.93	-	-	-	-	-	(2,215.30)	(2,215.30)
Total Liabilities	(15,318.69)	(289.28)	-	(1,036.19)	-	-	-	(16,644.16)	(16,644.16)
<b>FUND BALANCE</b>									
Fund Balance	29,684,765.48	1,155,558.72	71,185.72	1,919,211.91	1,145,524.11	(111,414.81)	522,101.42	34,427,161.64	34,386,932.55
Total Fund Balance	29,684,765.48	1,155,558.72	71,185.72	1,919,211.91	1,145,524.11	(111,414.81)	522,101.42	34,427,161.64	34,386,932.55
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>29,669,446.79</b>	<b>1,155,269.44</b>	<b>71,185.72</b>	<b>1,918,175.72</b>	<b>1,145,524.11</b>	<b>(111,414.81)</b>	<b>522,101.42</b>	<b>34,410,517.48</b>	<b>34,370,288.39</b>

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**

TREASURER'S REPORT

9/30/2019

**CASH BALANCE PER BOOKS**

Educational Fund	29,669,446.79
Operations and Maintenance	1,155,269.44
Debt Service Fund	71,185.72
Transportation Fund	1,918,175.72
Retirement Fund	1,145,524.11
Capital Projects Fund	(111,414.81)
Working Cash Fund	522,101.42
<b>TOTALS:</b>	<b><u>\$ 34,370,288.39</u></b>

**BANK BALANCES & INVESTMENTS**

<b>US Bank - AP</b>	
Statement Balance	556,010.28
Less: Outstanding Checks	255,066.12
	<u>\$ 300,944.16</u>
<b>US Bank - Payroll</b>	
Statement Balance	18,298.12
Less: Outstanding Checks	786.91
	<u>\$ 17,511.21</u>

<b>US Bank - Other</b>	
RevTrak Account Balance	\$ 214,009.54
Imprest	19,894.08
Petty Cash	500.00
Less: Outstanding Imprest Checks	973.65
	<u>233,429.97</u>

**TOTAL CASH 551,885.34**

<b>PMA Financial Network</b>	
ISDLAF - LIQ	10,935.81
ISDLAF - MAX	4,720,037.37
Fixed Rate Investments	25,931,935.11
	<u>\$ 30,662,908.29</u>

<b>Other</b>	
Illinois Inst Investors Trust - CMF	20,379.85
Bank Financial - Money Market	90,383.07
Fifth Third Securities	\$ 3,044,731.84
	<u>3,155,494.76</u>

**TOTAL INVESTMENTS 33,818,403.05**

**TOTALS: \$ 34,370,288.39**

Certified by:



Patrick Palbicke, Treasurer

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INVESTMENT PORTFOLIO

September 30, 2019

Investment Type	Settle Date	Maturity Date	# of Days	Institution	Cost	Rate
Money Market	9/30/2019	9/30/2019		Bank Finanacial MMKT	\$90,383.07	0.580%
Money Market	9/30/2019	9/30/2019		Illinois Portfolio, IIIT Class	\$20,379.85	2.180%
Money Market	9/30/2019	9/30/2019		Fifth Third Securities	\$74,731.84	1.830%
Money Market	9/30/2019	9/30/2019		ISDLAF+ LIQ Account	\$10,935.81	1.890%
Money Market	9/30/2019	9/30/2019		ISDLAF+ MAX Account	\$4,720,037.37	1.940%
DTC CD	10/2/2014	10/2/2019	1826	American Express Bank Certificate of Deposit	\$248,056.17	2.060%
<b>Trade Security</b>	<b>9/27/2019</b>	<b>10/30/2019</b>	<b>33</b>	<b>ISDLAF+ TERM SERIES</b>	<b>\$2,800,000.00</b>	<b>1.860%</b>
Certificate of Deposit	8/14/2019	11/13/2019	91	VAST BANK/VALLEY NATIONAL BANK	\$248,800.00	1.850%
<b>Security</b>	<b>9/18/2019</b>	<b>11/30/2019</b>	<b>73</b>	<b>US TREASURY N/B</b>	<b>\$995,144.06</b>	<b>1.931%</b>
Certificate of Deposit	6/8/2018	12/4/2019	544	BEVERLY BANK AND TRUST	\$241,100.00	2.400%
Certificate of Deposit	6/8/2018	12/5/2019	545	FINANCIAL FEDERAL BANK	\$240,700.00	2.500%
Certificate of Deposit	6/15/2018	12/11/2019	544	SONABANK	\$241,200.00	2.443%
Certificate of Deposit	12/11/2018	12/11/2019	365	FIRST INTERNET BANK OF INDIANA	\$243,300.00	2.673%
Certificate of Deposit	12/17/2018	6/15/2020	546	CORNERSTONE BANK - YORK NEBRASKA	\$239,900.00	2.800%
<b>Security</b>	<b>9/18/2019</b>	<b>12/26/2019</b>	<b>99</b>	<b>TREASURY BILL</b>	<b>\$499,527.52</b>	<b>1.830%</b>
DTC CD	6/27/2018	12/27/2019	548	PINNACLE BANK TN	\$249,183.27	2.500%
<b>Certificate of Deposit</b>	<b>9/27/2019</b>	<b>1/14/2020</b>	<b>109</b>	<b>CITIBANK</b>	<b>\$1,300,000.00</b>	<b>1.730%</b>
Certificate of Deposit	6/28/2019	1/29/2020	215	LANDMARK COMMUNITY BANK	\$246,800.00	2.042%
<b>Certificate of Deposit</b>	<b>9/27/2019</b>	<b>1/29/2020</b>	<b>124</b>	<b>BMO HARRIS</b>	<b>\$2,300,000.00</b>	<b>1.760%</b>
Certificate of Deposit	2/28/2019	2/28/2020	365	BANK 7	\$243,800.00	2.481%
Certificate of Deposit	2/28/2019	2/28/2020	365	PACIFIC WESTERN BANK	\$243,500.00	2.589%
Certificate of Deposit	2/28/2019	2/28/2020	365	CIBC BANK USA/PRIVATE BANK-MI	\$243,700.00	2.538%
Certificate of Deposit	2/28/2019	2/28/2020	365	PREFERRED BANK	\$243,600.00	2.549%
<b>Certificate of Deposit</b>	<b>9/27/2019</b>	<b>2/27/2020</b>	<b>153</b>	<b>CITIBANK</b>	<b>\$1,200,000.00</b>	<b>1.750%</b>
<b>Security</b>	<b>9/11/2019</b>	<b>2/29/2020</b>	<b>171</b>	<b>US TREASURY N/B</b>	<b>\$1,399,371.25</b>	<b>1.780%</b>
<b>Certificate of Deposit</b>	<b>9/18/2019</b>	<b>3/18/2020</b>	<b>182</b>	<b>CITIBANK</b>	<b>\$500,000.00</b>	<b>1.770%</b>
<b>Certificate of Deposit</b>	<b>9/18/2019</b>	<b>3/27/2020</b>	<b>191</b>	<b>CITIBANK</b>	<b>\$1,000,000.00</b>	<b>1.740%</b>
<b>Security</b>	<b>9/11/2019</b>	<b>3/31/2020</b>	<b>202</b>	<b>US TREASURY N/B</b>	<b>\$297,371.41</b>	<b>1.760%</b>
<b>Security</b>	<b>9/18/2019</b>	<b>3/31/2020</b>	<b>195</b>	<b>US TREASURY N/B</b>	<b>\$992,667.97</b>	<b>1.820%</b>
Certificate of Deposit	8/14/2019	4/14/2020	244	ASIAN PACIFIC NATIONAL BANK	\$247,000.00	1.801%
<b>Security</b>	<b>9/11/2019</b>	<b>4/15/2020</b>	<b>217</b>	<b>US TREASURY N/B</b>	<b>\$596,183.79</b>	<b>1.730%</b>
Certificate of Deposit	8/14/2019	4/20/2020	250	BANK OZK	\$246,700.00	1.880%
Certificate of Deposit	8/14/2019	4/20/2020	250	BANK OF CHINA	\$246,100.00	2.232%
Certificate of Deposit	8/14/2019	4/20/2020	250	SERVISFIRST BANK	\$246,700.00	1.915%
Certificate of Deposit	8/14/2019	4/20/2020	250	TEXAS CAPITAL	\$246,700.00	1.915%
Certificate of Deposit	8/14/2019	4/20/2020	250	TBK BANK, SSB/THE NATIONAL BANK	\$246,900.00	1.801%
Certificate of Deposit	8/14/2019	4/20/2020	250	FIRST NATIONAL BANK/THE FIRST, NA	\$246,900.00	1.801%
Certificate of Deposit	8/14/2019	4/20/2020	250	PROSPECT BANK/EDGAR COUNTY B&TC	\$246,900.00	1.800%
Certificate of Deposit	6/28/2019	4/22/2020	299	BANK OZK (LOC)	\$900,000.00	2.082%
<b>Certificate of Deposit</b>	<b>9/10/2019</b>	<b>4/29/2020</b>	<b>232</b>	<b>PRUDENTIAL BANK</b>	<b>\$247,200.00</b>	<b>1.741%</b>
<b>Certificate of Deposit</b>	<b>9/10/2019</b>	<b>4/29/2020</b>	<b>232</b>	<b>VERITEX COMMUNITY BANK</b>	<b>\$247,200.00</b>	<b>1.740%</b>
Certificate of Deposit	6/28/2019	5/28/2020	335	BROOKLINE BANK	\$245,200.00	2.071%
Certificate of Deposit	6/6/2019	6/5/2020	365	CRYSTAL LAKE B&TC - WINTRUST	\$244,300.00	2.297%
Certificate of Deposit	6/6/2019	6/5/2020	365	NORTHBROOK V&TC - WINTRUST	\$244,300.00	2.297%
Certificate of Deposit	6/6/2019	6/5/2020	365	VILLAGE BANK & TRUST - WINTRUST	\$244,300.00	2.297%
Certificate of Deposit	6/6/2019	6/5/2020	365	ROCKFORD B&TC	\$244,300.00	2.293%
Certificate of Deposit	6/17/2019	6/16/2020	365	BARRINGTON B&TC - WINTRUST	\$244,500.00	2.247%
Certificate of Deposit	6/17/2019	6/16/2020	365	TOWN BANK - WINTRUST	\$244,500.00	2.247%
Certificate of Deposit	6/17/2019	6/16/2020	365	EAGLEBANK	\$244,400.00	2.270%
Certificate of Deposit	6/17/2019	6/16/2020	365	WHEATON BANK AND TRUST - WINTRUST	\$100,800.00	2.247%
Certificate of Deposit	6/17/2019	6/16/2020	365	LAKE FORSET B&T CO. N.A. - WINTRUST	\$244,500.00	2.247%
Certificate of Deposit	6/17/2019	6/16/2020	365	OLD PLANK TRAIL COMM. BANK - WINTRUST	\$244,500.00	2.247%
Certificate of Deposit	6/17/2019	6/16/2020	365	ST CHARLES B&TC - WINTRUST	\$243,400.00	2.247%
Certificate of Deposit	6/17/2019	6/16/2020	365	HINDSDALE B&TC - WINTRUST	\$244,500.00	2.247%
Certificate of Deposit	6/17/2019	6/16/2020	365	WESTERN ALLIANCE BANK/TORREY PINES	\$244,400.00	2.278%
Certificate of Deposit	6/17/2019	6/16/2020	365	SCHAUMBURG B&TC/ADVANTAGE NATIONAL	\$244,500.00	2.247%
Certificate of Deposit	6/28/2019	6/26/2020	364	BANK OZK	\$510,600.00	2.085%
Certificate of Deposit	6/28/2019	6/29/2020	367	T BANK NA	\$244,700.00	2.132%
Certificate of Deposit	6/28/2019	6/29/2020	367	PREMIER BANK	\$244,700.00	2.099%
DTC CD	6/13/2018	6/15/2020	733	Discover Bank	\$246,000.00	2.750%
DTC CD	6/14/2018	6/15/2020	732	Morgan Stanley Bank NA	\$246,000.00	2.800%
DTC CD	6/14/2018	6/15/2020	732	Morgan Stanley PVT Bank	\$246,000.00	2.750%
DTC CD	12/11/2018	6/29/2020	566	FIRST BANK NC	\$249,329.67	2.810%
<i>Certificate of Deposit</i>	<i>3/23/2018</i>	<i>12/23/2019</i>	<i>640</i>	<i>Boston Private Bank and Trust</i>	<i>\$248,000.00</i>	<i>2.300%</i>
<i>Certificate of Deposit</i>	<i>3/22/2018</i>	<i>3/23/2020</i>	<i>732</i>	<i>Morgan Stanley Bank</i>	<i>\$248,000.00</i>	<i>2.550%</i>

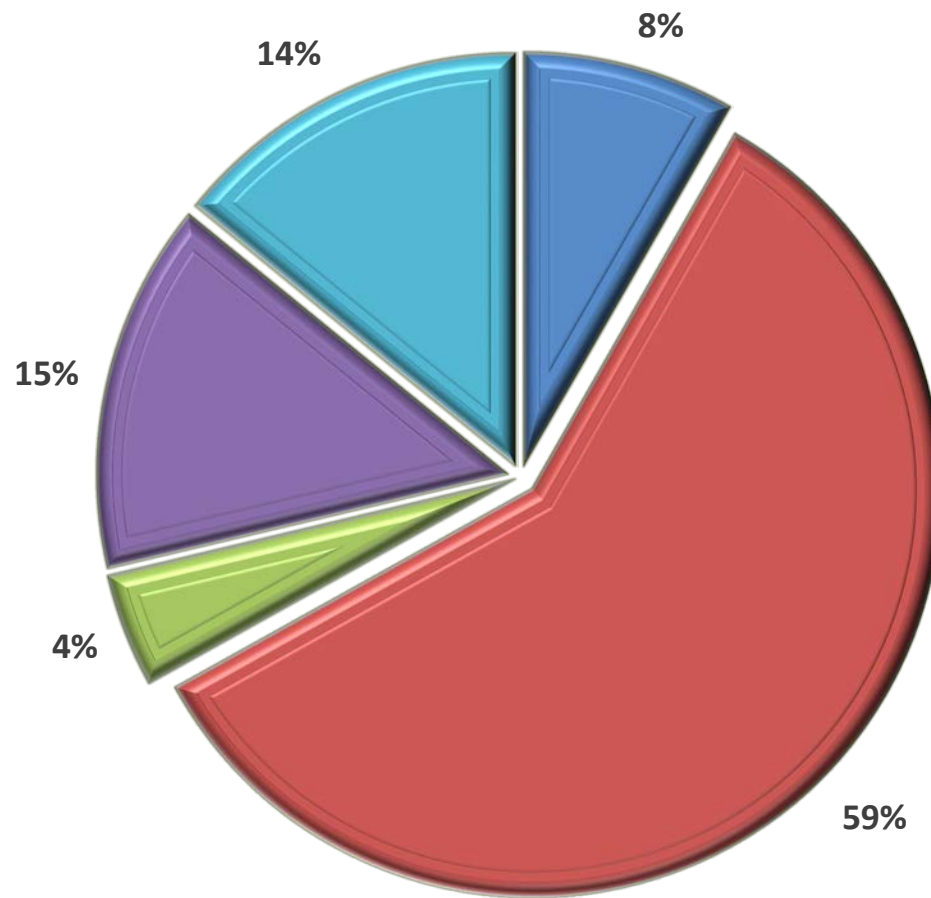
LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INVESTMENT PORTFOLIO

September 30, 2019

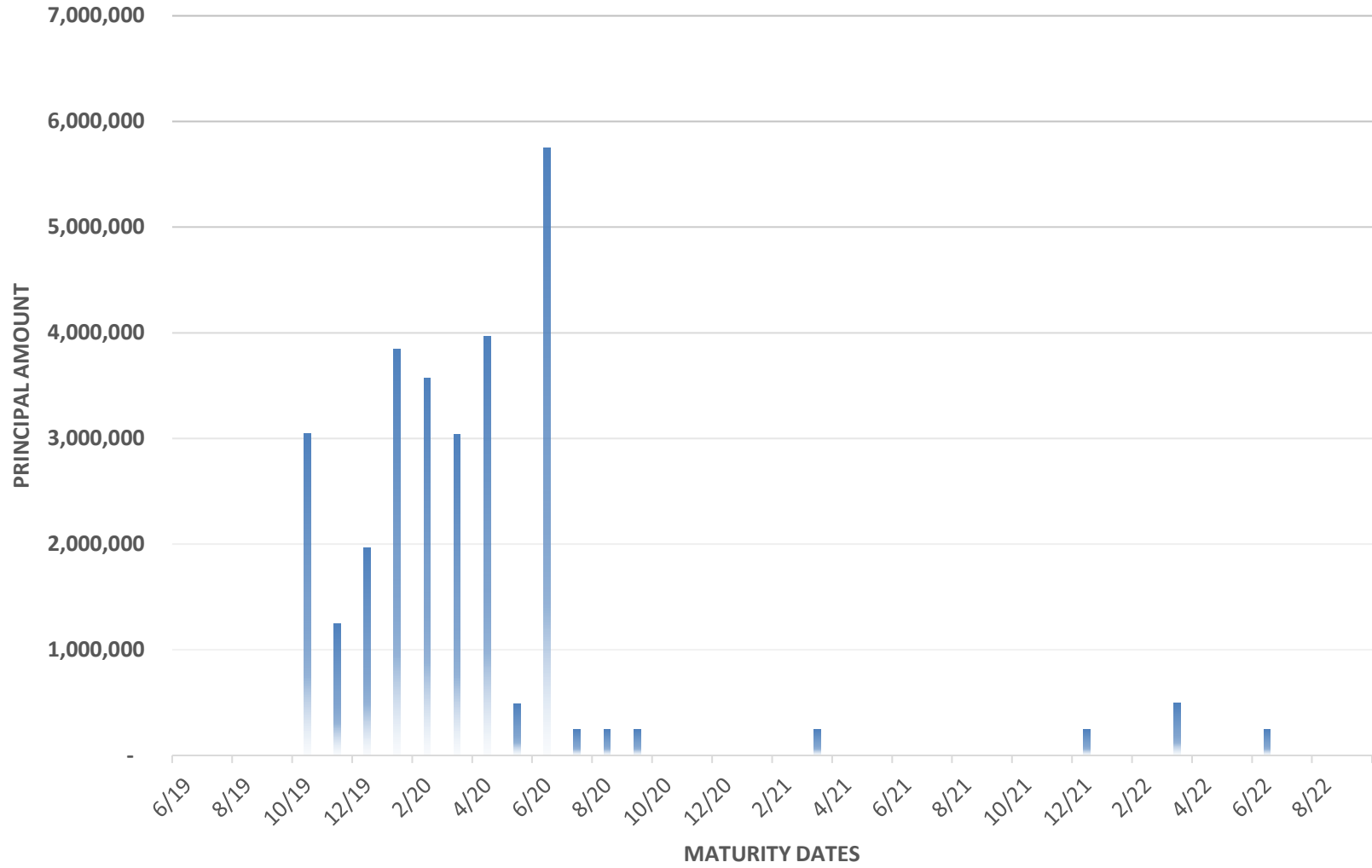
Investment Type	Settle Date	Maturity Date	# of Days	Institution	Cost	Rate
Certificate of Deposit	11/28/2018	5/28/2020	547	Wells Fargo National	\$245,000.00	2.850%
Certificate of Deposit	6/17/2018	6/29/2020	743	Pinnacle Bank Nashville	\$248,000.00	2.800%
Certificate of Deposit	7/17/2015	7/17/2020	1827	Synchrony Bank Retail CD	\$248,000.00	2.250%
Certificate of Deposit	8/19/2015	8/19/2020	1827	CAPITAL ONE NATL ASSN VA	\$248,000.00	2.400%
Certificate of Deposit	9/16/2015	9/16/2020	1827	BARCLAYS BK DEL	\$248,000.00	2.200%
Certificate of Deposit	3/2/2016	3/2/2021	1826	Marlin Business Bank Salt Lake	\$248,000.00	1.600%
Certificate of Deposit	12/12/2016	12/13/2021	1827	State Bank India New York	\$248,000.00	2.050%
Certificate of Deposit	3/1/2017	3/1/2022	1826	CIMB Bank, Champaign IL	\$245,000.00	2.100%
Certificate of Deposit	3/21/2017	3/21/2022	1826	HSBC Bank USA NA McLean VA	\$248,000.00	2.450%
Certificate of Deposit	6/9/2017	6/9/2022	1826	Medallion Bank Utah	\$248,000.00	2.150%
					\$33,818,403.05	
<b>Weighted Yield</b>	<b>2.096%</b>					
<b>Weighted Maturity</b>	<b>190.88</b>					

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103  
INVESTMENT TYPE  
SEPTEMBER 30, 2019

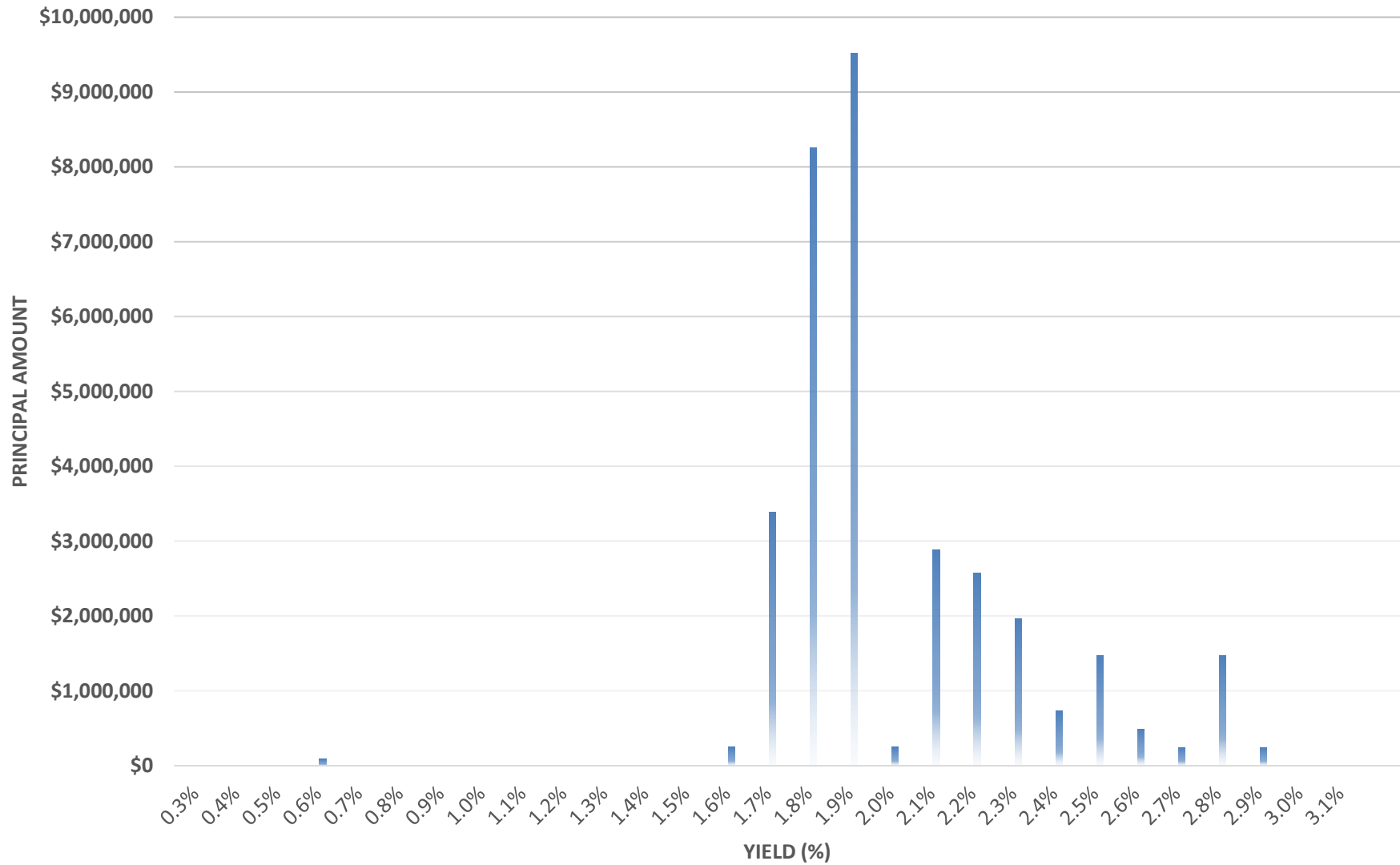


■ TS ■ CD ■ DTC ■ MMK ■ SEC

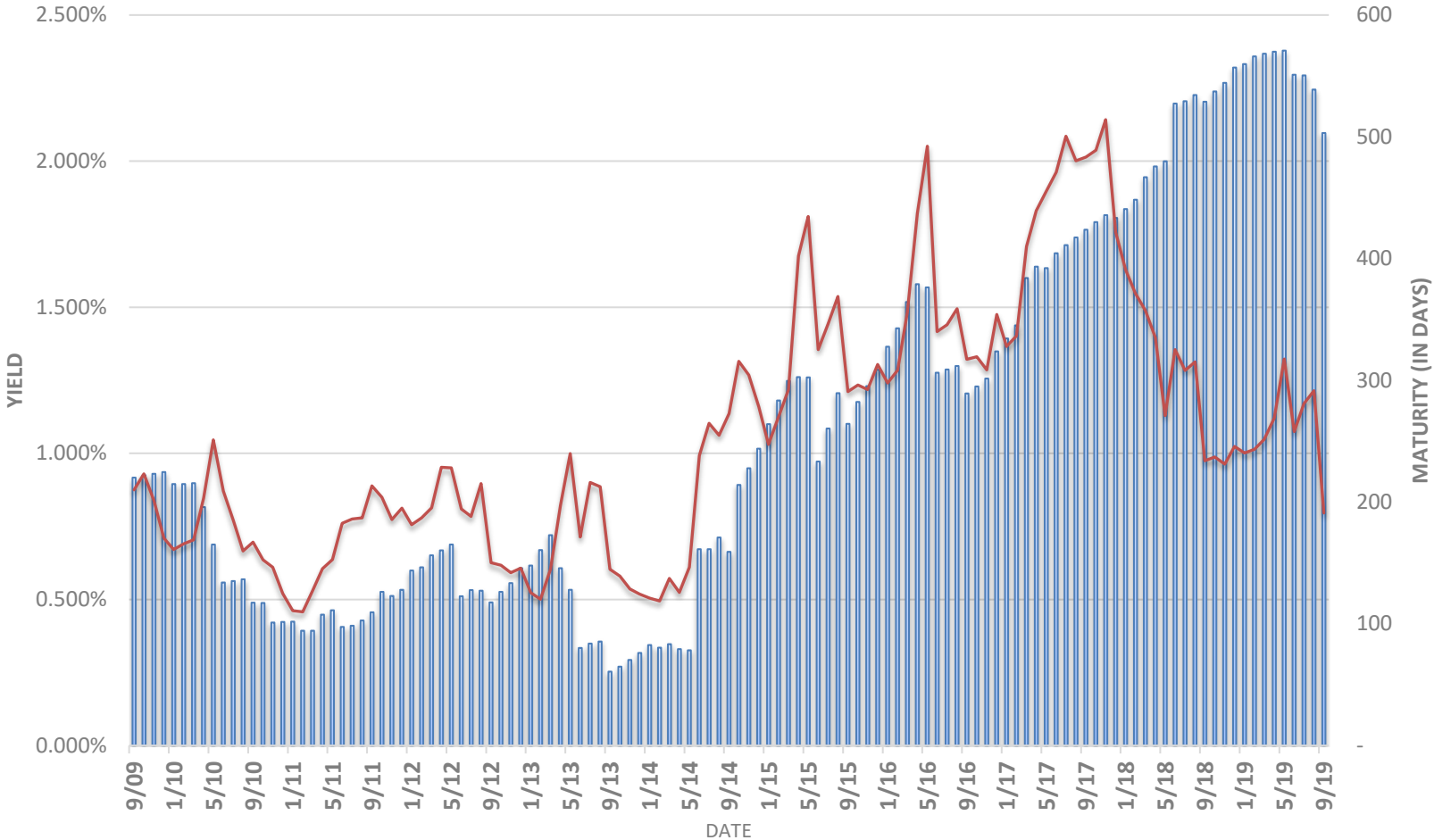
LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103  
MATURITY DATES  
SEPTEMBER 30, 2019



LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103  
INTEREST RATES  
SEPTEMBER 30, 2019



# LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103 WEIGHTED YIELD VS. MATURITY HISTORY (10 Years)



Yield Maturity

**Lincolnshire-Prairie View School District 103**  
**Enrollment Report**  
**As of September 30, 2019**

Grade	Aug	Sept	Class Size (Core)					Recommended Range
			Sections	Average	Low	High	Trigger	
K (AM)	13	12						
K (Full Day)	130	131						
<b>K Total</b>	<b>143</b>	<b>143</b>	<b>8</b>	<b>17.9</b>	<b>18</b>	<b>19</b>	<b>25</b>	<b>Low 20's</b>
1	177	175	8	21.9	20	23	25	Low 20's
2	179	183	9	20.3	19	21	25	Low 20's
3	192	193	8	24.1	23	25	28	Mid 20's
4	203	204	8	25.5	25	26	28	Mid 20's
5	251	251	10	25.1	24	26	28	Mid 20's
6	218	218	n/a	26.4	14	29	30	High 20's
7	243	246	n/a	25.6	15	31	30	High 20's
8	215	217	n/a	23.9	14	31	30	High 20's
<b>Total K-8</b>	<b>1,821</b>	<b>1,830</b>						

Sprague (No EC)	499	501
Half Day	646	648
Daniel Wright	676	681
<b>Total EC-8</b>	<b>1,821</b>	<b>1,830</b>

Early Childhood	27	27						
Community Peer	23	23						
<b>Total Blended</b>	<b>50</b>	<b>50</b>	4	12.5	5	8	8	8
AM Only	3	3						
Extended Day	4	4						
<b>Total Self-Contained</b>	<b>7</b>	<b>7</b>	1	7.0	4	4	4	4
<b>Total EC</b>	<b>57</b>	<b>57</b>						

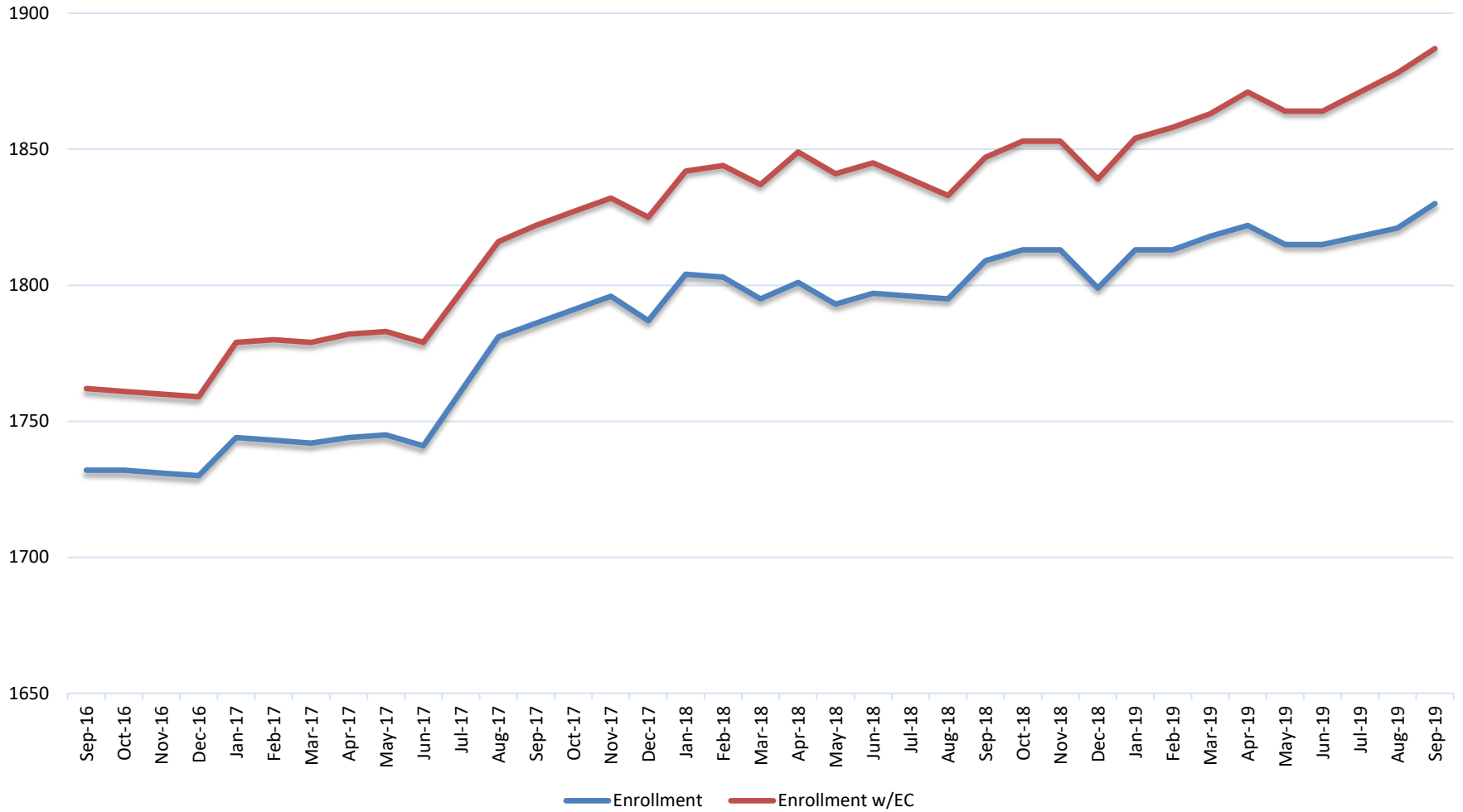
Sprague w/EC	556	558
Half Day	646	648
Daniel Wright	676	681
<b>Total EC-8</b>	<b>1,878</b>	<b>1,887</b>

Public	2	2
Consortium	3	3
Private	5	5
IAES	0	0
<b>Total Out-of-Dist.</b>	<b>10</b>	<b>10</b>

<b>TOTAL</b>	<b>1,888</b>	<b>1,897</b>
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Guided - D103	3	3
Guided - Other	6	6
<b>Total Guided</b>	<b>9</b>	<b>9</b>

### D103 Enrollment Trends



141



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

## Memo

**To:** Board of Education  
**From:** Scott Gaunky, CPMM  
**CC:** Dr. Scott Warren  
**Date:** October 21, 2019  
**Re:** Facilities

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### DISTRICT 103

- The Storm water project is waiting on permits. The LSA storage garage has been demolished and loaded offsite. All work was completed in house. Tree transplanting will take place next month.
- The construction/renovation project at Daniel Wright is at Design Detail.

### DANIEL WRIGHT

- The District is working with Midwest Environmental to build a remediation plan for lead paint removal, this will be completed before demolition begins. Remediation will take place over winter break and spring break.

### HALF DAY

- No significant projects were completed during this period.

### LAURA SPRAGUE

- The sidewalk replacement project was completed. There is still reinstall of the handrails and small section of replacement that will transfer into next fiscal year.



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

Memo

**To:** Board of Education  
**From:** Katie Reynolds, Assistant Superintendent of Curriculum and Instruction  
Dr. Gina Finaldi, Director of Student Services  
Robert Bialk, Director of Assessment and Technology  
**CC:** Dr. Scott Warren  
**Date:** October 25, 2019  
**Re:** Executive Summary

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### Curriculum and Instruction

- **Teacher Institute Day-** On October 15, 2019, the district hosted a teacher institute day for all certified staff. Agendas were created based on identified needs of each building. Certified staff at Sprague and Half Day spent the morning in grade level teams preparing for the upcoming Bridges unit and the afternoon rotating through learning stations that were technology focused. At Daniel Wright the morning was focused on how to provide students with feedback that enhanced learning and the afternoon was spent in content teams processing the new information learned in the morning sessions. Physical Education and fine arts teachers were also provided time to begin aligning their curriculum to their new standards. Some certified staff members, for example psychologists, social workers, K-5 Spanish teachers and some interventionists were given the opportunity to create an alternative agenda aligned to their job alike needs.
- **District 125 Consortium Articulations-** Throughout the month of September and into early October all of the consortium articulation committees have met at least once. This time was used to ensure that 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade learning expectations are at the same level of rigor regardless of which feeder school the student attended. Based on parent, teacher and administrator feedback and discussions that occurred at the Spanish consortium meetings, D103 will now use the Assessment of Performance toward Proficiency in Languages (AAPPL) as the

Spanish placement exam. The previous teacher created assessment did not provide the opportunity for students in D103 to demonstrate all that they have learned about the Spanish language.

- **Data Review-** Dr. Warren and I met with Eleni Speron from ECRA on September 26, 2019, to review the district's fall assessment results. The data has also been shared with principals and grade-level teachers.
- **Census Meeting-** On September 26, 2019, I attend a Census Meeting hosted by the Vernon Area Public Library, the Buffalo Grove Planner and the Census Complete Count Committee Liaison Rati Akash. At the meeting we discussed a plans for Census outreach and education over the next 8 months. The goal of the committee is to ensure a high response to the census.
- **English Learners Parent Night-** On October 16, 2019, the English Learner (EL) Parent night was held at Half Day School. Representative from the PTO and the Vernon Area Library shared information about their organizations. Additionally, the EL teachers shared information about the program qualifications, service delivery model, and supports provided to EL students. Twenty-five parents attended the event.
- **New Teacher Meeting-** On October 22, 2019, the C&I Department facilitated a new teacher meeting. Twenty-one new teachers were in attendance. Margaret Van Duch, Katie Reynolds and Kendra Perri made presentations on effective parent and community communication strategies, diversity, and how to establish a learning environment for high student engagement. Kagan engagement strategies were modeled through the day.

## Student Services

- **New School Law: Threat Assessments and School Security Costs** - On August 26, 2019, Governor Pritzker signed House Bill 1561 which requires all school districts in Illinois to implement a threat assessment procedure and create a threat assessment team, and it also expands the ability of school districts to pay the personnel costs of employees needed for school security purposes. Under the Act, school districts must implement a threat assessment procedure no later than December 21, 2019 and form a "threat assessment team" no later than February 19, 2020. The threat assessment team must include a school district or special education cooperative employee serving the school district in each of the following categories: Administrator, Teacher, School Counselor, School Psychologist, School Social Worker and Law Enforcement Official. D103 already has in place many of the components needed for this, and will be working on reviewing and finalizing our district's plan.
- **Easterseals Workshop** - On the October 15th Institute Day staff members from our Early Childhood, IIP (Intensive Instructional Program), and Guided programs

had the opportunity to attend a training presented by Sarah Smith from Easterseals focusing on “Promoting Independence Through Work Systems”. The afternoon workshop was a “Make & Take” session in which staff got to work with their teams to create visual supports and other materials for their students. The workshop was very well received and a valuable use of our professional development time.

- **Early Childhood Parent Coffee** - On October 28th, the Early Childhood program will be hosting a Parent Coffee for all of our EC families. They will be presenting on the topic of “Fine Motor Development”, and they will also facilitate a “Make and Take” session with different activities related to “Fine Motor Development” that parents can create with our assistance and use at home with their early childhood students.
- **Preschool Screening** - The District will be offering our next preschool screening on November 14th from 9:00 am to 12:00 pm at Sprague School. This screening helps to fulfill our legal Child Find obligation, which is to screen children for whom there are concerns in one or more areas of development and determine whether there is a suspected disability. The screening also serves as a final step in our community peer assessment process to ensure there are no developmental concerns prior to enrolling the child in the EC blended program.
- **Update on Special Education Associates** - We recently lost another Guided associate who resigned because they found a position in a neighboring district that is paying associates \$20/hour. We are still looking for a full-time IIP associate at Daniel Wright, and Sprague is still looking for a .79 FTE Early Childhood associate for the self-contained extended day classroom. We have had a difficult time filling this position because it is not full-time and most applicants are looking for full-time work, but we are also losing potential candidates to places that are offering a higher hourly rate than we are at this time.
- **Early Childhood IIP Classroom Enrollment Update** - As we look at the projections for children currently receiving Early Intervention services, and who will be turning three years old this school year, it is possible (depending on the severity of the needs of the children at the time of their evaluation) that we may need to open another section of the self-contained (IIP) Early Childhood extended day classroom. We currently have 7 students in this classroom, with the 8th student to be added within the next week. While state guidelines allow us to have up to 10 students with at least one classroom associate, many programs (including our Guided program) cap at 8 students, because when a classroom has 8 or more students with such complex needs requiring intensive, individualized instructional services, it becomes even more challenging to meet their needs when the class size goes above 8. We will continue to look at our EI projections and work with admin to problem-solve next steps. We do know that next school year, there is only one student in the EC IIP classroom who will be transitioning to kindergarten, and the rest will be returning; therefore, the likelihood we will reach the maximum number

of students allowed some time during this school year, or by next school year, is fairly high.

- **IAASE** - Our 3 assistant principals for students services attended the IAASE (Illinois Association of Administrators for Special Education) conference in Tinley Park, IL on October 17th and 18th last week, and they have returned with valuable information that we will be discussing as an admin team to ensure we have the most up-to-date information from the state informing our district practices.

## **Technology & Assessment**

- **PowerSchool / State Reporting** - Mr. Muzz Qurashi, our District SIS/Data Manager, is working with all three schools to review their student demographic information, their student course assignments and teacher course assignments. The school year 2020 fall enrollment counts are due to ISBE by November 16, 2019, at 4 pm.
- **AT&T as our Internet Service Provider (ISP)** - We continue to work with AT&T to get their ISP service up and running. We are also working with CDW-G to help integrate the AT&T service into our current systems.
- **CogAT Testing** - We began CogAT testing the week of October 21st. Although we were ready for a successful administration, the CogAT platform ran into technical issues that caused a number of students' tests to freeze and become unresponsive. Based on the recommendation from CogAT, we suspended testing on Tuesday, October 22nd and Wednesday, October 23rd. We will continue to monitor the situation and we will resume testing ASAP.
- **Automated Attendance Calling** - Automated Attendance Calling went back into effect as of Monday, October 21st. With our shift to the Blackboard platform, we decided not to open the school year with our SWIFT service and just focus on getting the Blackboard service configured and running. Mrs. Van Duch and Mr. Qurashi, along with the front office staff from all three buildings, worked hard to get everything ready.
- **LearningAlly** - Our new audiobook service, *LearningAlly*, has been rolled out to all schools. This service provides access to a repository of over 80,000 human read audio books to support struggling readers and will be used across the District.



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren  
Date: October 23, 2019  
Re: Superintendent Informational Report

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### FOIA requests

The District received one FOIA request this month from Elizabeth Hooper regarding items related to the PST/MTSS process and data from the 2017-2018 and 2018-2019 school years. Due to the amount of information provided, the detailed information is available upon request. The specific request and response are provided for your review.

### Leave of Absence Requests

The District received four leave requests this month and are approved according to the Master Contract and FMLA. The specific leaves are included for the Board's review.

### Strategic Planning/Portrait of a Graduate

The request for members for the Strategic Planning Committee is going well. Members of the community are completing applications and final members will be chosen by October 30<sup>th</sup>. I continue to plan for our first meeting with EdLeader21, who will facilitate the meeting on November 3<sup>rd</sup>.

**FOIA REQUEST:**

Elizabeth Hooper [Elizabeth.a.hooper1@gmail.com](mailto:Elizabeth.a.hooper1@gmail.com)

Tuesday, Oct 1, 2019

Dear Norma and Patrick

Our firm is submitting a FOIA request for the following records from Lincoln-Shire Prairie View School District 103 related to the district's and school's (Laura B Sprague) RTI/MTSS programs, including but not limited to: policies, instructions to staff, and meeting notes.

Thank you,  
Elizabeth

**Revised Request:**

Elizabeth Hooper <[Elizabeth.a.hooper1@gmail.com](mailto:Elizabeth.a.hooper1@gmail.com)>

Thursday, Oct 3, 2019

Good morning,

The time frame that we are looking for is the 2017-18 and 2018-19 school years. I am more than happy to specify the request, but I am struggling to know what you would like clarified, let me know what I can clarify.

We are looking for written policies and instructions generated by both the district and Sprague school regarding RTI/MTSS implementation. We are looking for copies of RTI/MTSS meeting notes (I believe the school titles them PST meetings) for the last two years.

All the best,  
Elizabeth

**Further Revised Request:**

Elizabeth Hooper <[Elizabeth.a.hooper1@gmail.com](mailto:Elizabeth.a.hooper1@gmail.com)>

October 9, 2019

Good morning,

Yes, we are asking for the redacted PST meeting notes about students other than Grace. If your concern is the burden of production, we are willing to reduce the request to just the 18-19 school year in order to reduce the amount to be produced.

All the best,  
Elizabeth



**Lincolnshire-Prairie View School District 103**  
**Administration Offices**

1370 N. Riverwoods Road • Lincolnshire, IL 60069  
847/295-4030 • FAX 847/295-9196  
<http://www.d103.org>

**Scott H. Warren, Ed.D.**  
Superintendent

October 16, 2019

Elizabeth Hooper  
Matt Cohen and Associates  
155 N. Michigan Avenue, Suite 715  
Chicago, IL 60601

**SENT VIA EMAIL:** [Elizabeth.a.hooper1@gmail.com](mailto:Elizabeth.a.hooper1@gmail.com)

RE: Freedom of Information Act Request

Dear Ms. Hooper:

This letter is in response to the FOIA request that you submitted. Please see the information below and the enclosed public records, and please confirm your receipt of our response.

**Request:** October 1, 2019

“Our firm is submitting a FOIA request for the following records from Lincoln-Shire Prairie View School District 103 related to the district's and school's (Laura B Sprague) RTI/MTSS programs, including but not limited to: policies, instructions to staff, and meeting notes.”

**Request Clarification:** October 3, 2019

“The time frame that we are looking for is the 2017-18 and 2018-19 school years. I am more than happy to specify the request, but I am struggling to know what you would like clarified, let me know what I can clarify.

We are looking for written policies and instructions generated by both the district and Sprague school regarding RTI/MTSS implementation. We are looking for copies of RTI/MTSS meeting notes (I believe the school titles them PST meetings) for the last two years.”

**Request Clarification:** October 9, 2019

“Yes, we are asking for the redacted PST meeting notes about students other than Grace [Guziec]. If your concern is the burden of production, we are willing to reduce the request to just the 18-19 school year in order to reduce the amount to be produced.”

**Response**

Please find the enclosed public records that are responsive to your request and subject to disclosure under FOIA. Your firm has previously been provided with all PST records maintained by the District concerning your client, Grace Guziec. The minutes for PST meetings for other individual students are maintained in their respective school student records and constitute “information specifically prohibited from disclosure by federal or State law or rules and regulations implementing federal or State law” as provided in FOIA Section 7(1)(a), in that disclosure of the records is prohibited by the Family Educational Rights and Privacy Act and the Illinois School Student Records Act and their respective implementing regulations. In addition, FOIA Section 7.5(r) specifically provides that “information prohibited from disclosure by the Illinois School Student Records Act” is exempt from inspection and copying under FOIA.

For the reasons stated above, your FOIA request is partially denied. The person responsible for the decision to deny the request is Dr. Scott Warren, one of the District’s FOIA Officers.

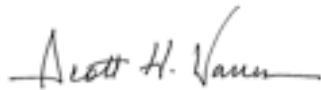
You are hereby notified that you have the right to request a review of this decision by the Office of the Attorney General’s Public Access Counselor, who can be contacted as follows:

Public Access Counselor, Office of the Attorney General  
500 South 2nd Street, Springfield, Illinois 62701  
Phone: (877) 299-3642 / Fax: (217) 782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us)

You also have the right to judicial review of this decision under Section 11 of FOIA.

If you should have any further questions regarding your FOIA request or this response, please contact me at [swarren@d103.org](mailto:swarren@d103.org) or our attorney, Teri E. Engler, at [tengler@ecbslaw.com](mailto:tengler@ecbslaw.com).

Sincerely,



Scott Warren, Ed. D.  
Superintendent

Enclosures

Cc: Teri E. Engler, Esq.

From: **Carol Wood** <[cwood@d103.org](mailto:cwood@d103.org)>

Date: Thu, Oct 10, 2019 at 8:27 AM

Subject: FMLA

To: Carey Murphy <[cmurphy@d103.org](mailto:cmurphy@d103.org)>, Christine Erickson <[cerickson@d103.org](mailto:cerickson@d103.org)>, Jill Mau <[jmau@d103.org](mailto:jmau@d103.org)>, Laura Delagrance <[ldelagrance@d103.org](mailto:ldelagrance@d103.org)>, Scott Warren <[swarren@d103.org](mailto:swarren@d103.org)>

Good morning,

I writing this email in request to FMLA starting February 3, 2020, due to me being pregnant with twins. I have already spoken to Carey Murphy and Chris Erickson on the things I need to prepare for with pay and the amount of time I'm allotted to take for FMLA. Due to my pregnancy being high risk my due date has changed from March to early February. I will resume work on May 6, 2020. Please let me know of any other information you all need from me, thank you.

Carol Wood

**Nicole J. Graham**

September 18, 2019

Attn: Dr. Scott Warren and

Lincolnshire-Prairie View School District 103 Board Members

Ladies and Gentlemen:

Please accept this letter as my formal request for FMLA medical leave of absence, to begin during the month of March during the 2019-2020 academic year.

My husband and I are expecting our second child. My anticipated due date is March 7, 2020, and I would like to teach up to the delivery of my child. As my due date approaches, I will keep Jill Mau informed of my health status. I kindly request that my leave commence after the birth, and continue through the end of the school year.

I would like to request a leave for maternity care, with the use of my available sick and personal days and will take unpaid leave for the rest. I intend to return to Half Day School and resume my regular duties as an educator for Lincolnshire- Prairie View School District 103 at the beginning of the 2020-21 school year.

Please let me know if I can answer any questions. I am truly grateful for the district's generous consideration during this time.

Sincerely,

Nicole Graham

Ashley M Smidt

October 17th, 2019

Dr. Scott Warren and  
School District 103 Board Members

Ladies and Gentleman:

Please accept this letter as my formal request for maternity leave of absence, to occur during this academic year of 2019-2020.

I expect to deliver close to my due date on March 28, 2020. I request that my leave commence with the first day back from Spring Break on March 30th and continue for 35 consecutive school days ending my maternity leave on May 15th and returning on May 18th. Upon completion of the leave period, I shall resume my regular duties as an educator for School District 103.

It is my specific intent to apply earned, accrued sick days toward the period of my absence, thereby avoiding any interruption to my service credit, seniority, pay or insurance coverage benefits, pursuant to the terms of the current collective bargaining agreement. I request to use 6 sick days from the 2020-2021 school year as the contract states.

Your cooperation in this matter is greatly appreciated.

Sincerely,

Ashley M Smidt

September 27 , 2019

Dear Dr. Warren and the District 103 School Board,

I am very excited to announce that my wife and I are expecting our first child on approximately March 13, 2020.

I would like to request a paternity leave of absence starting Thursday, May 14, 2020 through the end of the school year. I will be using twelve accrued sick days during this time.

It is my plan to return to my assigned position at the start of the 2020-2021 school year.

Thank you for your consideration and support of my request.

Sincerely,

Justin Joneikis  
Daniel Wright Junior High  
8<sup>th</sup> Grade Social Studies

cc: Michelle Blackley