



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

JUNE 4, 2019

The Committee of the Whole Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, June 4, 2019 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- A. Call to Order and Roll Call
Time: 2 Hours 30 Minutes
- B. Pledge of Allegiance
- C. Community Participation
- D. Discussion Items
Time: 2 Hours
 - 1. Budget FY20 2
 - 2. Daniel Wright Facility Improvement Update 3
 - 3. Master Facility Plan 5
 - 4. Board Workshop Review 15
 - 5. Revised Staffing Plan 19
 - 6. Apple iPad Lease 2019-2020 21
- E. Community Participation
- F. Executive Session
Time: 30 minutes
- G. Adjournment



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MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 04, 2019
Re: FY 2020 Budget

At this time there are no major changes to the budget. There have been slight adjustments to salaries as we continue to hire and implement planned salary increases, and an equipment purchase stemming from an IEP. There may be an adjustment to supplies for each building as I review anticipated enrollment.

I continue to meet with the Admin team to discuss budgets, review items needed (see IPAD memo), and will make any final changes before the June 18, 2019 BOE meeting.



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MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 04, 2019
Re: Daniel Wright Facility Planning Update

Since our last Board meeting, there has one Steering Committee meeting. The meeting was held on Tuesday May 28. During the meeting, the committee reviewed possible design options provided by Wold Architects that encompass renovations only at Daniel Wright. Wold provided four options for review and discussion. Attached is a concept design of one of the options that is being used as a possible base proposal in order to make modifications towards a final plan.

In the attached plan you will see a cost of \$3,940,000 which comprises of:

- \$925,000 for an addition of 1,850 Sq. Ft of new space by the ability of moving the canopy entrance, estimated at a cost of \$500/Sq. Ft
- \$2,915,000 for renovation of 10,600 Sq. Ft (could change with new scope of design) of existing space at a cost of \$275/Sq. Ft
- \$100,000 for work needed to connect the additional space and existing space together for seamless transition

The items that will still need cost consideration from the Facility Plan that were originally added into the cost of construction if the addition had been approved are:

- Extended Fire Suppression throughout building \$578,000
- Electric Switchgear \$100,000
- Domestic Water Galvanized Pipe Replacement \$100,000
- Fire Alarm Panel Upgrade \$80,000

We may get these cheaper through economies of scale if we add them as alternates to the bidding process when the board is ready to proceed with a design.

We continue to review other options which include purchase of a facility to house administration. We will update the board if there is any movement/progress regarding this.



Lincolnshire-Prairie View District 103

Daniel Wright Junior High Addition & Renovations

May 28, 2019

SPACE	EXISTING SF	OPTION 3 SF	PREVIOUS PLAN SF
FCS	1,345 SF	1,800 SF	1,675 SF
ART	1,150 SF	--	--
STEM	--	1,800 SF	1,600 SF
MEDIA CENTER	3,400 SF	--	--
DW OFFICE	3,150 SF	3,400 SF	3,600 SF

EXISTING CANOPY AREA: 1,800 SF
 TOTAL ADDED SF: 1,850 SF
 TOTAL RENOVATED SF: 10,600 SF

AREAS AFFECTED/ NOT REPLACED:
 - MULTIPURPOSE STORAGE
 - EXISTING COMPUTER LAB
 - (3) EXISTING LBS

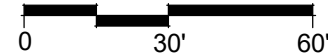


COST ASSUMPTIONS (OPTION 3):

NEW ADDITION (1,850 SF)	\$ 925,000
RENOVATION AREA (10,600 SF)	\$ 2,915,000
EXISTING BUILDING CONNECTION COSTS	\$ 100,000
TOTAL PROJECT COST	\$ 3,940,000

NOTE: OTHER BUILDING IMPROVEMENTS ARE ASSUMED TO BE CONSISTENT FOR ALL OPTIONS AND INCLUDE CURB/SIDEWALK AT RING ROAD, EXTENDED FIRE SUPPRESSION, ELEC SWITCHGEAR, FIRE ALARM UPGRADE, GALVANIZED PIPE REPLACEMENT, AIR HANDLER, AND ROOFING.

1 **OPTION 3**
 1" = 40'-0"





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MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 4, 2019
Re: Facilities Master Plan Update

Attached is the updated Facilities Master Plan using the format that Wold had provided and we revised last year. This is an updated version showing what the plan had been and what was expended thus far for 2018-2019.

We continued the format used last year, marking those items coming from the Building Fund 20 (marked yellow) and those coming from Capital Projects Fund 60. The current year is highlighted in blue. Added to the document is a column showing what was expended in 2018/2019 (in red) next to what was planned.

For the purposes of this document, it merely reflects what was planned and what was expended. It does not shift anything not completed or started to future years, nor does it remove any items from future years if it was completed early. That revision can be done in a separate document after review and discussion.

Items of note are:

- We still have large capital expenditures at Daniel Wright in here for construction. This will be revised once the Board adopts a new plan for construction
- Some items may be earmarked and resolved during construction as it was before, however it is not known until an updated design is approved; these items have a line through them
- There are many items not on the document that needed to be addressed during the year that are not on the facility plan, such as: Sprague Boiler, additional costs paid out this year for last year's construction, Sprague power outage not reimbursed by insurance yet, shades for Half Day and Sprague, completion of girl's locker room renovation
- Other items are noted at the bottom of each page

Lincolnshire-Prairie View #103 Master Facilities Plan Summary

FACILITY IMPROVEMENT PLANNING MATRIX

Laura B. Sprague Elementary									
	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Operational Budget Subtotal	\$ 176,072.00	\$ 57,418.00	\$ 322,500.00	\$ 5,000.00	\$ 355,000.00	\$ 676,000.00	\$ 124,300.00	\$ 195,820.00	\$ 1,854,692.00
Laura B. Sprague Elementary Totals	\$ 176,072.00	\$ 57,418.00	\$ 322,500.00	\$ 5,000.00	\$ 355,000.00	\$ 676,000.00	\$ 124,300.00	\$ 195,820.00	\$ 1,854,692.00

Half Day Intermediate School									
	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Operational Budget Subtotal	\$ 146,800.00	\$ 96,451.25	\$ 5,000.00	\$ 180,000.00	\$ 276,300.00	\$ 25,000.00	\$ 455,000.00	\$ 207,560.00	\$ 1,295,660.00
Half Day Intermediate School Totals	\$ 146,800.00	\$ 96,451.25	\$ 5,000.00	\$ 180,000.00	\$ 276,300.00	\$ 25,000.00	\$ 455,000.00	\$ 207,560.00	\$ 1,295,660.00

Daniel Wright Junior High School									
	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Operational Budget Subtotal	\$ 89,200.00	\$ 96,072.00	\$ 373,800.00	\$ 315,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 783,000.00
Daniel Wright Junior High School Totals	\$ 114,200.00	\$ 221,365.00	\$ 448,800.00	\$ 12,136,965.00	\$ 805,000.00	\$ 790,000.00	\$ 2,271,000.00	\$ 682,840.00	\$ 17,520,170.00

District-Wide									
	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
District-Wide Operational Budget Subtotal	\$ 412,072.00	\$ 249,941.25	\$ 701,300.00	\$ 500,000.00	\$ 636,300.00	\$ 701,000.00	\$ 579,300.00	\$ 403,380.00	\$ 3,933,352.00
District-Wide Totals	\$ 437,072.00	\$ 375,234.25	\$ 776,300.00	\$ 12,321,965.00	\$ 1,436,300.00	\$ 1,491,000.00	\$ 2,850,300.00	\$ 1,086,220.00	\$ 20,670,522.00

9

Lincolnshire-Prairie View #103 Master Facilities Plan Laura B. Sprague Elementary School

FACILITY IMPROVEMENT PLANNING MATRIX

Security Improvements				Implementation Year								
Category	Upgrade	Description	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Delay	Interior Classroom Window Glazing	Install laminate window film to protect tempered glass and prevent forced access into classrooms (interior entrances to classrooms in the addition only).		\$ 4,000.00								\$ 4,000.00
Detection	Basic Video Surveillance	Enhance basic video surveillance system that has cameras at main entrances and includes recording capabilities for forensic purposes including servers, cameras, etc.		* \$ 128,197.00	\$ 28,300.00							\$ 128,197.00
Deterrence	Exterior Window Identification	Ensure all interior rooms are labeled for emergency responders at exterior windows.		\$ 2,000.00								\$ 2,000.00
Security Improvements Total				\$ 134,197.00	\$ 28,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,197.00

*District-Wide Improvement/Updated Quote From \$140,000 Estimate

Facility Deficiencies Upgrades			Implementation Year								
Category	Description	Target year for optional item	2018/2019		2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Site	Reconstruct Southwest Parking lot						\$ 325,000.00				\$ 325,000.00
Site	Reconstruct Pathway between Riverwoods Road and Southwest Parking Lot				\$ 97,500.00						\$ 97,500.00
Site	Seal Coat Hard Play Area				\$ 2,000.00						\$ 2,000.00
Site	Reconstruct Sidewalk on North Side of Building				\$ 136,000.00						\$ 136,000.00
Site	Reconstruct East Parking Lot							\$ 676,000.00			\$ 676,000.00
Site	Reconstruct Pavement and Drainage in East Courtyard								\$ 124,300.00		\$ 124,300.00
Site	Reconstruct Exterior Ramps to the two doors facing south that connect to the bus drop off drive				\$ 52,000.00						\$ 52,000.00
Site	Sealcoat and Striping				\$ 5,000.00	\$ 5,000.00					\$ 10,000.00
Site	Replace Pick up truck						\$ 30,000.00				\$ 30,000.00
Interior	Renovation of 1st Grade Girls Bathroom		\$ 30,000.00	\$ 23,618.00							\$ 30,000.00
Interior	Renovation of Faculty Bathroom		\$ 10,000.00	\$ 5,500.00							\$ 10,000.00
Interior	Renovation 2nd Grade Girls Bathroom				\$ 30,000.00						\$ 30,000.00
Mechanical	Replace Boiler Pump for Boiler #1	2023/2024								\$ 7,500.00	\$ 7,500.00

7

Lincolnshire-Prairie View #103 Master Facilities Plan Laura B. Sprague Elementary School

FACILITY IMPROVEMENT PLANNING MATRIX

Facility Deficiencies Upgrades				Implementation Year									
Category	Description			Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Mechanical	Replace Boiler Pump for Boiler #2			2020/2021								\$ 7,500.00	\$ 7,500.00
Mechanical	Replace Gymnasium Air Handler			2020/2021								\$ 81,120.00	\$ 81,120.00
Category	Location	Violation	Correction	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
H/LS	P-1	Exterior wall of 1st #28	Water Hydrant without vacuum	Provide vacuum breaker for water	\$ 375.00								\$ 375.00
H/LS	P-2	Exterior wall of T #26	Water Hydrant without vacuum	Provide vacuum breaker for water	\$ 375.00								\$ 375.00
H/LS	P-3	Exterior wall of T #35	Water Hydrant without vacuum	Provide vacuum breaker for water	\$ 375.00								\$ 375.00
H/LS	P-4	Exterior wall of ELL #43C	Water Hydrant without vacuum	Provide vacuum breaker for water	\$ 375.00								\$ 375.00
H/LS	P-5	Roof	Water Hydrant without vacuum	Provide vacuum breaker for water	\$ 375.00								\$ 375.00
Energy (Optional)	Install a Modern Building Energy Management System with Enhanced Controls (Per ComEd Energy Efficiency Program Report - Simple Payback = 10.9 years)											\$ 91,100.00	\$ 91,100.00
Energy (Optional)	Gymnasium Lighting - Replace Existing Fluorescent Fixtures with LED Pendant Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 2.4 years)											\$ 2,200.00	\$ 2,200.00
Energy (Optional)	Cafeteria Lighting - Replace Existing Fluorescent Fixtures with LED Troffer Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 7.0 years)											\$ 1,400.00	\$ 1,400.00
Energy (Optional)	Classroom Lighting - Install Daylighting Controls (Per ComEd Energy Efficiency Program Report - Simple Payback = 3.0 years)											\$ 5,000.00	\$ 5,000.00
Facility Deficiencies Upgrades Total					\$ 41,875.00	\$ 29,118.00	\$ 322,500.00	\$ 5,000.00	\$ 355,000.00	\$ 676,000.00	\$ 124,300.00	\$ 195,820.00	\$ 1,720,495.00

Operational Budget Subtotal					\$ 176,072.00	\$ 57,418.00	\$ 322,500.00	\$ 5,000.00	\$ 355,000.00	\$ 676,000.00	\$ 124,300.00	\$ 195,820.00	\$ 1,854,692.00
Laura B. Sprague Elementary Totals					\$ 176,072.00	\$ 57,418.00	\$ 322,500.00	\$ 5,000.00	\$ 355,000.00	\$ 676,000.00	\$ 124,300.00	\$ 195,820.00	\$ 1,854,692.00
Optional Items in Green As part of Energy Savings													
Optional Items to be paid out of Operational Budget in year that can absorb cost													

Note: Based on enrollment forecasts for Laura B. Sprague Elementary, the current capacity of the building can accommodate the anticipated student population. If an additional teaching station is required, the current Maintenance Room is designed to convert to a classroom space. The project cost estimate for the conversion is \$100,000 (2018 costs). The space for relocation of maintenance requirements is yet to be determined.

Lincolnshire-Prairie View #103 Master Facilities Plan Half Day Elementary School

FACILITY IMPROVEMENT PLANNING MATRIX

Security Improvements				Implementation Year								
Category	Upgrade	Description	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Delay	Inside Locking Door Hardware	Replacing existing interior door hardware at 3rd Grade area and Library with mechanisms that have inside locking capability and impact resistant glass (15 doors).		\$ 30,000.00								\$ 30,000.00
Delay	Classroom Window Glazing	Install laminate window film to protect tempered glass and prevent forced access into 1st and 2nd floor classrooms.		\$ 10,000.00								\$ 10,000.00
Deterrence	Exterior Window Identification	Ensure all interior rooms are labeled for emergency responders at exterior windows.		\$ 1,600.00								\$ 1,600.00
Security Improvements Total				\$ 41,600.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,600.00

Facility Deficiencies Upgrades				Implementation Year								
Category		Description	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Site	Apply Pavement Rejuvenation to all pavement								\$ 25,000.00			\$ 25,000.00
Site	Adjust and Patch around manhole in pavement northwest of bus loading area			\$ 5,200.00	\$ 2,950.00							\$ 5,200.00
Site	Complete Playground addition including synthetic turf									\$ 455,000.00		\$ 455,000.00
Site	Reconstruct Exterior Stairway to old building							\$ 42,200.00				\$ 42,200.00
Site	Reconstruct sidewalk between main entrance and east parking area						\$ 50,000.00					\$ 50,000.00
Site	Sealcoat Parking Lot					\$ 5,000.00						\$ 5,000.00
Site	Replace Pick Up						\$ 30,000.00					\$ 30,000.00
Plumbing	Update Sanitary Drainage in Original Building (exterior)				\$ 12,356.00		\$ 100,000.00					\$ 100,000.00
Plumbing	Update Sanitary Drainage in Original Building (interior if needed)							\$ 100,000.00				\$ 100,000.00
Electrical	Replace Lighting Fixtures in 3rd Grade Hallway			\$ 100,000.00	\$ 81,145.25							\$ 100,000.00

6

Lincolnshire-Prairie View #103 Master Facilities Plan Half Day Elementary School

Electrical	Replace Lighting Fixtures in 1996 Addition	2018/2019									\$ 104,000.00	\$ 104,000.00
Interior	Replace interior doors in the 1950's addition including hardware for ADA compliance							\$ 134,100.00				\$ 134,100.00

FACILITY IMPROVEMENT PLANNING MATRIX

Facility Deficiencies Upgrades			Implementation Year								
Category	Description	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Energy (Optional)	Install a modern building Energy Management System with enhanced controls (Per ComEd Energy Efficiency Program Report - Simple Payback = 16.1 years)									\$ 96,600.00	\$ 96,600.00
Energy (Optional)	Gymnasium Lighting - Replace existing fluorescent fixtures with LED pendant fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 4.4 years)									\$ 4,300.00	\$ 4,300.00
Energy (Optional)	Classroom Lighting - Install daylighting controls (Per ComEd Energy Efficiency Program Report - Simple Payback = 2.9 years)									\$ 560.00	\$ 560.00
Energy (Optional)	Office Lighting - Install occupancy sensors (Per ComEd Energy Efficiency Program Report - Simple Payback = 4.8 years)									\$ 2,100.00	\$ 2,100.00
Facility Deficiencies Upgrades Total			\$ 105,200.00	\$ 96,451.25	\$ 5,000.00	\$ 180,000.00	\$ 276,300.00	\$ 25,000.00	\$ 455,000.00	\$ 207,560.00	\$ 1,254,060.00
Operational Budget Subtotal			\$ 146,800.00	\$ 96,451.25	\$ 5,000.00	\$ 180,000.00	\$ 276,300.00	\$ 25,000.00	\$ 455,000.00	\$ 207,560.00	\$ 1,295,660.00
Half Day Intermediate School Totals			\$ 146,800.00	\$ 96,451.25	\$ 5,000.00	\$ 180,000.00	\$ 276,300.00	\$ 25,000.00	\$ 455,000.00	\$ 207,560.00	\$ 1,295,660.00
Optional Items in Green As part of Energy Savings											
Optional Items to be paid out of Operational Budget in year that can absorb cost											

Lincolnshire-Prairie View #103 Master Facilities Plan Daniel Wright Middle School

FACILITY IMPROVEMENT PLANNING MATRIX

Security Improvements				Implementation Year								
Category	Upgrade	Description	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Delay	Inside Locking Door Hardware	Replacing existing interior door hardware with mechanisms that have inside locking capability.	2020/2021								\$ 121,140.00	\$ 121,140.00
Delay	Interior Classroom Window Glazing	Install laminate window film to protect tempered glass and prevent forced access into classrooms.	2018/2019								\$ 26,500.00	\$ 26,500.00
Delay	Vestibule Intercom System	Lock door to main offices and install an intercom system in vestibule so that office personnel can authorize visitors before access is granted.	2020/2021				\$ 5,000.00					\$ 5,000.00
Deterrence	Exterior Window Identification	Ensure all interior rooms are labeled for emergency responders at exterior windows.	2018/2019								\$ 2,000.00	\$ 2,000.00
Security Improvements Total				\$ -		\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 149,640.00	\$ 154,640.00

Facility Deficiencies Upgrades				Implementation Year								
Category	Description	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total	
Site	Improve Drainage of Athletic Fields					\$ 40,000.00					\$ 40,000.00	
Site	Reconstruct Bus Parking / Facilities Department Parking Lot in Concrete							\$ 790,000.00			\$ 790,000.00	
Site	Add Curb and Sidewalk to Ring Road Drop off Lane on north side of building (additional site impervious would be created with this and would require storm water detention or reduction in other impervious coverage)				\$ 73,800.00						\$ 73,800.00	
Site	Reconstruct main entrance drives and ring roads								\$ 977,600.00		\$ 977,600.00	
Site	Reconstruct Southeast Parking Lot								\$ 532,100.00		\$ 532,100.00	
Site	Reconstruct Northeast Parking Lot								\$ 494,300.00		\$ 494,300.00	
Site	Reconstruct Northwest Parking Lot								\$ 213,000.00		\$ 213,000.00	
Site	Relocate bike racks to main entrance with new concrete pad	2018/2019								\$ 12,500.00	\$ 12,500.00	
Site	Ensure all entrances, walkways, and parking areas are well lit throughout the night. Upgrade poles and lighting.								\$ 54,000.00		\$ 54,000.00	
Site	Sealcoat all Parking Lots		\$ 10,000.00	\$ 11,772.00		\$ 5,000.00	\$ 5,000.00				\$ 31,772.00	
Site	Replace 10 year old Dump truck		\$ 60,000.00	\$ 63,300.00							\$ 123,300.00	
Exterior	Replace Single-Glazed Windows remaining in 1972 and 1991 Additions	2020/2021								\$ 81,100.00	\$ 81,100.00	

11

Lincolnshire-Prairie View #103 Master Facilities Plan Daniel Wright Middle School

FACILITY IMPROVEMENT PLANNING MATRIX

Facility Deficiencies Upgrades					Implementation Year								
Category	Description			Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Exterior	Remove and replace remaining ballasted membrane roof system								\$ 800,000.00				\$ 800,000.00
Interior	Provide Window shading devices at 7th and 8th Grade wing classrooms			2018/2019								\$ 10,800.00	\$ 10,800.00
Interior	Design Phase - Daniel Wright Construction				\$ 25,000.00	\$ 125,293.00	\$ 75,000.00						\$ 225,293.00
Interior	Paint Green Gym			2018/2019								\$ 10,000.00	\$ 10,000.00
Electrical	Replace Fire Alarm Panel/System							\$ 80,000.00					\$ 80,000.00
Electrical	Replace Electrical Switch Gear (Size for Addition)- Design Cost				\$ ** 7,000.00		\$ 100,000.00						\$ 107,000.00
Hazardous Materials	Remove Asbestos Containing Materials					\$ 21,000.00	\$ 100,000.00						\$ 121,000.00
Plumbing	Replace circulating pumps for Boiler				\$ 2,200.00								\$ 2,200.00
Plumbing	Replacement of galvanized domestic water pipe due to corrosion/blockage including asbestos abatement - Design Cost				\$ ** 10,000.00		\$ 100,000.00						\$ 110,000.00
Plumbing	Provide Fire Suppression System Throughout Building (7th and 8th Grade Wings Complete)							\$ 578,000.00					\$ 578,000.00
HVAC	Replace both Air Handler Units Serving the Green Gym							\$ 100,000.00					\$ 100,000.00
HVAC	Replace Rooftop Air Handler Unit Serving South Wing			2020/2021								\$ 77,000.00	\$ 77,000.00
HVAC	Replace carrier air handler located in Boiler Room							\$ 40,000.00					\$ 40,000.00
Category	Location	Violation	Correction	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
H/LS	A-1	Corridor north of Library	Dead end corridor	Replace existing doors with doors allowing egress in both directions	2020/2021				\$ 9,750.00				\$ 9,750.00
H/LS	A-2	Corridor west of Green Gym	Dead end corridor	Add set of doors to reduce dead end corridor length	2020/2021				\$ 9,750.00				\$ 9,750.00
H/LS	A-3	Corridors in classroom pods to north and south of Library	Dead end corridor	Remodel corridors and add set of doors to reduce dead end corridor length	2020/2021				\$ 39,000.00				\$ 39,000.00
H/LS	A-3	Music Storage/ Second Egress	Second egress is through intervening space	Remodel intervening space to clearly function as dedicated egress	2020/2021							\$ 13,000.00	\$ 13,000.00

Lincolnshire-Prairie View #103 Master Facilities Plan Daniel Wright Middle School

H/LS	A-7	Electrical room (near Faculty Lounge)	Rated door does not latch properly	Replace door with new rated door to latch properly	2020/2021										\$ 3,900.00	\$ 3,900.00
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**Represents Design Fees for Work Scope

Note: Some Health/Life Safety Items (H/LS) would be resolved if the entire facility receives a fire suppression system. The following items and associated costs would be removed from the Matrix: A-1, A-2, A-3

FACILITY IMPROVEMENT PLANNING MATRIX

Facility Deficiencies Upgrades						Implementation Year									
Category		Location	Violation	Correction	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total	
H/LS	M-1	FACS Lab #126	No emergency fuel burner switch	Provide emergency fuel burner switch	2020/21				\$ 3,200.00					\$ 3,200.00	
H/LS	M-2	PE Of. #135	No ventilation air provided	Provide ventilation air per new codes	2018/2019								\$ 2,500.00	\$ 2,500.00	
H/LS	M-3	Storage Room	Chemicals are not vented per code	Move to storage room with ventilation (verify ventilation is operational)	2019/2020								\$ 1,000.00	\$ 1,000.00	
H/LS	E-1	Multiple Locations (37 Total)	Fire Alarm Visual missing	Provide new fire alarm visual device	2020/21				\$ 28,600.00					\$ 28,600.00	
H/LS	E-2	Home Economics 126, Fine Arts 5	Fire Alarm Pull station missing	Provide new fire alarm pull station	2020/21				\$ 1,600.00					\$ 1,600.00	
H/LS	E-3	Special Edu. 134, Special Edu. 133, Music 9, Practice 10, Computer lab 100	Smoke detector missing	Provide new smoke detector, 2 detectors required in Special Edu. 134	2020/21				\$ 4,700.00					\$ 4,700.00	
H/LS	E-4	Orch. Storage 12, Towel 36, Boys locker 34, Storage 30, Special Edu 121	Heat detector missing	Provide new heat detector	2020/21				\$ 3,900.00					\$ 3,900.00	
H/LS	E-5	Corridors, Gen office 27, Green Gym	Exit Sign missing	Provide exit signs in 4 locations	2020/21				\$ 2,500.00					\$ 2,500.00	
H/LS	E-6	Corridors, Gen office 27	Emergency lighting missing	Provide emergency lights in 6 locations	2020/21				\$ 4,125.00					\$ 4,125.00	
H/LS	P-1	Prep #147	No grease interceptor for triple sink	Provide grease interceptor	2020/2021								\$ 2,600.00	\$ 2,600.00	
H/LS	FP-1	Stage #28A	No sprinklers for permanent stage	Provide sprinkler system for the stage area	2020/21				\$ 10,400.00					\$ 10,400.00	
Category	Description				Priority	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total	
Energy (Optional)	Gymnasium Lighting - Replace Existing Fluorescent Fixtures with LED Pendant Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 2.3 years)												\$ 5,300.00	\$ 5,300.00	
Energy (Optional)	Classroom Lighting - Replace Existing Lighting with LED Troffer Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 10.9 years)												\$ 158,000.00	\$ 158,000.00	
Energy (Optional)	Kitchen Lighting - Replace Existing Lighting with LED Troffer Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 14.8 years)												\$ 4,400.00	\$ 4,400.00	

13

Lincolnshire-Prairie View #103 Master Facilities Plan Daniel Wright Middle School

Energy (Optional)	Install a Modern Building Energy Management and System with Enhanced Controls (Per ComEd Energy Efficiency Program Report - Simple Payback = 12 years)									\$ 147,000.00	\$ 147,000.00
Energy (Optional)	Install Variable Speed Drive Controls on the Boiler Pump (Per ComEd Energy Efficiency Program Report - Simple Payback = 2.3 years)									\$ 4,100.00	\$ 4,100.00
Facility Deficiencies Upgrade Total			\$ 114,200.00	\$ 221,365.00	\$ 448,800.00	\$ 960,525.00	\$ 805,000.00	\$ 790,000.00	\$ 2,271,000.00	\$ 533,200.00	\$ 6,144,090.00

***Represents Design Fees for Work Scope*

Note: Some Health/Life Safety Items (H/LS) would be resolved as part of the Fire Alarm System Replacement noted in the Electric Category. The following items and associated cost would be removed from the Matrix: E-1, E-2, E-3, E-4

FACILITY IMPROVEMENT PLANNING MATRIX

Alignment/Growth Improvements			Implementation Year								
Category	Description	Target year for optional item	2018/2019	Expended 2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Growth	Cafeteria/Arts Addition (Escalated for Year of Implementation)					\$ 4,422,000.00					\$ 4,422,000.00
Program	FACS/ Lab/Orchestra/Performing Arts Conversion (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 50,000.00					\$ 50,000.00
Program	Art Room Improvements (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 186,000.00					\$ 186,000.00
Program	Special Needs Suite Renovations (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 349,440.00					\$ 349,440.00
Program	6th Grade "House" Renovation (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 1,267,000.00					\$ 1,267,000.00
Program	Learning Commons Development (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 1,755,000.00					\$ 1,755,000.00
Program	Activation Link/STEM (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 1,137,000.00					\$ 1,137,000.00
Growth	Administration/Entrance Relocation (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 1,900,000.00					\$ 1,900,000.00
Program	7th/8th Grade Collaboration Node (Cost Shown to Reflect 2018 Dollars)	2020/21				\$ 155,000.00					\$ 155,000.00
Alignment/Growth Improvement Total			\$ -	\$ -	\$ -	\$ 11,171,440.00	\$ -	\$ -	\$ -	\$ -	\$ 11,221,440.00

***Represents Design Fees for Work Scope*

Operational Budget Subtotal			\$ 89,200.00	\$ 96,072.00	\$ 373,800.00	\$ 315,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 879,072.00
Daniel Wright Junior High School Totals			\$ 114,200.00	\$ 221,365.00	\$ 448,800.00	\$ 12,136,965.00	\$ 805,000.00	\$ 790,000.00	\$ 2,271,000.00	\$ 682,840.00	\$ 17,520,170.00
Items that were to be Included in Construction											
Optional Items in Green As part of Energy Savings											
Optional Items to be paid out of Operational Budget in year that can absorb cost											

14



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: May 30, 2019
Re: Board Workshop Review

The Board met with a representative from the IASB to conduct a Board self-evaluation. The Board will review the discussion during the meeting.

May 23, 2019

Lincolnshire-Prairie View SD 103 Board of Education
Scott Warren, Superintendent
1370 N Riverwoods Rd
Lincolnshire, IL 60069-2402

Dear Members of the Board of Education and Dr. Warren,

Thank you for your participation in a Starting Right: Creating the New Governance Team board self-evaluation workshop on May 21.

These are the Next Steps that the board discussed:

- Discuss purpose of board goals and whether to continue to have them. Are the goals able to be achieved through board committee work? (Foundational Principle #6)
- Discuss and plan ways to engage the community. (Foundational Principle #2)
- Investigate options for receiving reports and making the data meaningfully consumable. (Foundational Principle #5)

I have attached the board norms that we discussed. I recommend that the board review the Next Steps and board norms in open session, make sure they accurately express your ideas, and approve both the Next Steps and the board norms at a future regularly-scheduled board meeting. I have also attached your Legacy Statements.

You will receive an invoice for \$400 for a board self-evaluation workshop.

I enjoyed working with you.

Sincerely,



Laura Martinez
Field Services Director
Illinois Association of School Boards
630/629-3776, ext. 1245
lmartinez@iasb.com

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Lincolnshire-Prairie View SD 103

Board Norms

May 21, 2019

Board meetings

- The board president will summarize the discussion and direction given to the superintendent before moving on to the next agenda item. The superintendent will further clarify the board's direction, if necessary. Any direction given to the superintendent will be included in the minutes.
- Board members will discuss possible board-suggested initiatives/tasks at a prior meeting before finalizing the direction to the superintendent at a subsequent meeting. Board members will consider the superintendent's time to accomplish the task, as well as what might need to be eliminated in order for the superintendent to have the time available for the new initiative/task before making a final decision.

Asking questions about board materials for upcoming meetings

- Whenever possible, board members will contact the superintendent and cc the board president by noon on the Monday prior to the board meeting with any questions on the board materials. Board members should still contact the superintendent and board president with questions after noon on Monday, understanding that they might not receive an answer before the meeting.
- Board members understand that although they are asking the question(s) prior to the meeting, they have a right to ask the question(s) at the meeting as well.

Board member requests for information/questions

- Board members will self-monitor to ensure one person's request for information does not divert an inappropriate amount of time from staff efforts to achieve district goals.
- Should the superintendent determine that a request for information may require a substantial amount his or staff time, he may check with the board president and/or bring that request to the board for a consensus to proceed.
- One board member's request for information will result in all board members receiving the information. ("One gets, all get.")

Board member protocols

- Board members will come prepared for board meetings having read their packet and called ahead with any questions.
- Board members will arrive at board meetings at such time to enable the meeting to start on time.

Agenda development

- Board members who wish to put something on the agenda will contact the board president.

Lincolnshire-Prairie View SD 103
Starting Right: Creating the New Governance Team
May 21, 2019

Legacy Statements

What do we want the community to say about this board in 2021?

Powerful, caring vision. Students, staff, parents, community.

Our students learn and are supported for their unique qualities by peers, teachers, and administration. We provide opportunities to share our diversity, celebrate our success, and cope with everything in between.

Our value of school: respect, tolerance, inclusion, and excellence. Our kids possess knowledge and skills that they learn to support them to participate in and contribute to the world.

A culturally aware board (board that reflects the community) that recognizes the importance of social emotional learning as much as academic achievement.

Leader in change that accelerates learning in inclusive growth environment.

Excellence in education guided by diversity in points of view and culture.

Provided environment to be Leaders in Learning while maintaining secure financial position.

I want the board to be remembered as a responsible board.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: May 30, 2019
Re: Staffing Plan 2019-2020 - Revised

A revised certified staffing plan is provided for the Board's review. The revised plan includes the addition of a 1.0 FTE Early Childhood Teacher and a 0.4 FTE Speech-Language Pathologist. The district will purchase 0.2 FTE Occupational Therapist services from the ELC. With the addition of one Early Childhood classroom, we will also add a 1.0 FTE associate position. The Board will take action on the revised staffing plan at the June 18, 2019 Board meeting.

Final - Revised

Title	Approved		Changes		Revised	
	2019-2020		2019-2020		2019-2020	
	FTE	Positions	FTE	Positions	FTE	Positions
Adaptive P.E. Teacher	1.00	1			1.00	1
Art Teacher	3.50	4			3.50	4
Early Childhood Teacher	3.00	3	1.00	1	4.00	4
EL Teacher	5.70	6			5.70	6
English Language Arts Teacher	7.20	9			7.20	9
Family And Consumer Science Teacher	1.00	1			1.00	1
Guided Teacher	2.00	2			2.00	2
Health Teacher	1.20	2			1.20	2
Learning Behavior Specialist	16.00	16			16.00	16
Librarian	3.00	3			3.00	3
Math Teacher	7.60	8			7.60	8
Music Teacher	8.40	9			8.40	9
Nurse	1.00	1			1.00	1
P.E. Teacher	6.50	7			6.50	7
Performing Arts Teacher	0.80	1			0.80	1
Psychologist	3.00	3			3.00	3
REACH Coordinator	3.80	5			3.80	5
RTI Teacher	9.30	10			9.30	10
Science Teacher	6.00	6			6.00	6
Self-Contained Kindergarten Teacher	7.50	8			7.50	8
Self-Contained 1st Grade Teacher	8.00	8			8.00	8
Self-Contained 2nd Grade Teacher	9.00	9			9.00	9
Self-Contained 3rd Grade Teacher	8.00	8			8.00	8
Self-Contained 4th Grade Teacher	8.00	8			8.00	8
Self-Contained 5th Grade Teacher	10.00	10			10.00	10
Service Learning Teacher	0.00	0			0.00	0
Social Studies Teacher	6.00	6			6.00	6
Social Worker	5.80	7			5.80	7
Spanish Teacher	10.00	10			10.00	10
Speech Language Pathologist	4.40	5	0.40		4.80	5
STEAM	1.00	1			1.00	1
Technology Integration Specialist	3.00	3			3.00	3
Grand Total	170.70	180.00	1.40	1.00	172.10	181.00



Lincolnshire-Prairie View School District 103

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<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 04, 2019
Re: Apple iPad Lease

Contained in the budget was the large increase in lease costs for additional iPads needed for our 1:1 program enhancement. While there is a place holder of \$119,200 in expense code 30-5370-610, we are finalizing the number of units needed. The \$119,200 is based on items needed for the iPad (cases, keyboards, and units) spread over a four-year lease projection. The number is higher, though if you recall, last year we were able to reduce our costs by \$24,000, due to Apple supporting older devices an extra year. This essentially pushed the \$24,000 to this year. We also had an accelerated adoption rate of how many students will be utilizing district owned devices.

We plan on having a lease for approval at the June 18, 2019 meeting.