



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

OCTOBER 30, 2018

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, October 30, 2018 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- | | |
|--|-----|
| A. Call to Order and Roll Call | |
| Time: 3 Hours | |
| B. Pledge of Allegiance | |
| C. Community Participation | |
| D. Approval of Minutes | 3 |
| Time: 5 Minutes | |
| E. Consent Agenda | |
| Time: 20 Minutes | |
| 1. Approval of Bills | 14 |
| 2. Approval of Donations | 55 |
| 3. Approval of Employment Actions | 56 |
| 4. Approval of Resignation | 63 |
| 5. Approval of EL Staffing Changes | 65 |
| 6. Approval of Occupational Therapy Provider Agreement | 69 |
| 7. Approval of Staff Contracts | 72 |
| 8. Approval of 2018 Tentative Levy | 79 |
| 9. Approval of Contract with Wold Architects | 84 |
| 10. Approval of Board Goals 2018-2019 | |
| 11. Approval of Superintendent Goals 2018-2019 | 106 |
| F. Action Items | |
| Time: 5 Minutes | |
| 1. Approval of Dismissal | 108 |
| 2. Approval of Salary Adjustment | 109 |
| G. Discussion Items | |
| Time: 1 Hour 30 Minutes | |
| 1. 2018 PARCC and MAP Data | 110 |

2. Illinois Report Card Review	119
3. Website Vendor Contract	129
4. Daniel Wright Facility Improvement Update	142
5. Public Comment Procedures	144
H. Information	
Time: 30 Minutes	
1. Board Representatives Committee Update	
2. Department Updates	
a. Business Office	145
b. Enrollment	167
c. Facilities	168
d. Curriculum & Instruction, Student Services, Technology and Assessment	169
3. Superintendent's Informational Report	172
I. Old Business/New Business	
J. Community Participation	
K. Executive Session	
Time: 30 Minutes	
L. Adjournment	



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BOARD OF EDUCATION REGULAR MEETING MINUTES

Tuesday, September 25, 2018

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular Meeting on Tuesday, September 25, 2018 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Kate Harper, Vice President
Marissa Grossenbach
Michael Odongo
Liang Yang

Absent: Chris Curtis

Malathy Dwaraknath

Also present:

Dr. Scott Warren, Superintendent
Patrick Palbicke, Assistant Superintendent for Business/CSBO
RJ Bialk, Director of Technology & Assessment
Dr. Gina Finaldi, Director of Student Services
Scott Gaunky, Director of Facilities
Michelle Blackley, Principal Daniel Wright Junior High School
Margaret Van Duch, District Communications Coordinator
Norma Taylor, Board Secretary

Public: 2

Press: 0

Staff: 2

Call to Order and Roll Call

Mrs. van Gerven called the meeting to order at 7:04 p.m.

Pledge of Allegiance

Community Participation

There was no public comment at this time.

Approval of Minutes

Motion by Mrs. Yang, seconded by Mr. Odongo, to approve the minutes of the August 21, 2018 meeting and Executive Session.

Roll Call: Ayes: Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: Grossenbach.
Motion carried.

Consent Agenda

Motion by Mr. Odongo, seconded by Mrs. Yang, the Board approve the following items on the Consent Agenda:

Approval of Bills
Approval of Employment Actions
Approval of Internal Substitute Pay
Approval of Resignations
Approval of Field Trips
Approval of Resolution with the Village of Buffalo Grove

There was no further discussion of the consent agenda items.

Roll Call: Ayes: Grossenbach, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: None.
Motion carried.

Discussion Items

1. Board Goals 2018-2019

Mrs. van Gerven discussed the process to develop the board goals for the school year. The goals will be discussed at the October COW meeting.

2. Daniel Wright Facility Improvement Update

Dr. Warren reviewed progress of the facility improvement plan and the work of the steering committee. Mr. Palbicke provided a handout memo discussing budget projection to illustrate amounts available for construction. Discussion was held of enrollment projections, fund balance, and programming. Dr. Warren noted committee meetings will continue and he will provide updates at future board meetings.

3. EL Staffing Update

Dr. Warren provided an update of the English Learners (EL) program as a result of the amount of students in the program. He supports the recommendation to convert an EL associate position to a full-time EL endorsed teaching position. This item will come for approval at the next regular meeting.

4. Nike Site 3-Year Lease Renewal

Dr. Warren discussed the lease the district has with the Village of Vernon Hills for the "Nike Site" that needs to be renewed as the 3-year lease is set to expire December 31, 2018. The renewal lease will be presented to the Board for action at a future meeting.

Board Committee Update

Mrs. Yang reported on the SACEE meeting she attended. 28 members were present and opportunities for the community to connect with each other. Dr. Warren encouraged the committee to attend the October 9, 2018 community meeting.

Mrs. van Gerven reported she and Mrs. Grossenbach attended the PTO meeting. She reported of upcoming events the PTO is planning including the Book Fair, Coffee with Principals, and Daniel Wright's Celebrating Diversity Night scheduled for April 4, 2019.

Mrs. Harper reported on the monthly ELC Board meeting where they conducted the director's review.

Mr. Odongo reported on the LFF board meeting where they are preparing for a young entrepreneur competition that will engage various grade levels. More information will be forthcoming.

Departmental Updates

No questions or concerns were brought forward.

Superintendent Report

Dr. Warren provided his Superintendent report.

Old Business/New Business

No business was brought forward.

Community Participation

There was no public comment at this time.

Executive Session

Motion by Mrs. Harper, seconded by Mr. Odongo, the Board go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll Call: Ayes: Grossenbach, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 8:12 p.m.

Open Session

The Board reconvened to Open Session at 8:40 p.m.

The Board discussed bus transportation, associate shortage, and the Reach program.

Adjournment

Motion by Mrs. Harper, seconded by Mrs. Grossenbach, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:02 p.m.

President Board of Education

Secretary Board of Education

DRAFT

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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, September 25, 2018

An Executive Session of the Board of Education of Lincolnshire-Prairie View School District 103 was held on Tuesday, September 25, 2018, in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

- Anne van Gerven, President
- Kate Harper, Vice President
- Marissa Grossenbach
- Michael Odongo
- Liang Yang

Absent: Chris Curtis
Malathy Dwaraknath

Also present:
Dr. Scott Warren, Superintendent
Norma Taylor, Board Secretary

Executive Session convened at 8:17 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Personnel

Dr. Warren provided a draft of the superintendent goals for the 2018-19 school year. Discussion was held. Dr. Warren will provide an update at the next meeting.

Dr. Warren provided an update of teacher John Rueth's health issues and his plan to return to work early October.

Dr. Warren notified the board that Kelly Brunning, the school nurse at Daniel Wright, has submitted her resignation letter earlier today.

Open Session

Motion by Mrs. Harper, seconded by Mrs. Grossenbach, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 8:40 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION SPECIAL MEETING MINUTES

Tuesday, October 9, 2018

The Board of Education of Lincolnshire-Prairie View School District 103 held a Special Meeting on Tuesday, October 9, 2018 in the Cafeteria of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Kate Harper, Vice President
Malathy Dwaraknath
Marissa Grossenbach
Michael Odongo
Liang Yang

Absent: Chris Curtis

Also present:

Dr. Scott Warren, Superintendent
Patrick Palbicke, Assistant Superintendent for Business/CSBO
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction
Dr. Gina Finaldi, Director of Student Services
Margaret Van Duch, District Communications Coordinator
Kendra Perri, Curriculum Coordinator
Michelle Blackley, Principal Daniel Wright Junior High School
Jill Mau, Principal Half Day School
Ann Hofmeier, Principal Laura B. Sprague School
Norma Taylor, Board Secretary

Public: 49

Press: 0

Staff: 10

Call to Order and Roll Call

Mrs. van Gerven called the meeting to order at 6:25 p.m.

Community Meeting - School Calendar Discussion

Dr. Warren welcomed everyone to the meeting to discuss the school calendar. He briefly reviewed the history of discussions and research of the Board that began in 2015. He gave an overview of the major contributing factors that were discussed and considered in the decision to remove religious holidays from the school calendar.

Dr. Warren introduced John Krownapple, a consultant with The Foundation of Cultural Responsiveness, to direct the discussions of the evening. Community members, administrators, and Board members were seated at tables of 6 per table. Mr. Krownapple reviewed the goals of the evening and shared some guidelines for listening to each other.

Three questions were presented to each table for discussion.

- 1) What have you been feeling and thinking since District 103 implemented school calendar changes?
- 2) What impact has the changes to the school calendar had on you and others?
- 3) What suggestions and ideas do you have for District 103 as it moves forward with its aspiration of a responsible and responsive school calendar that is fair and inclusive to the community?

At the close of the evening, each table shared their collective ideas and opinions.

Dr. Warren informed the community that the ideas would be collected and discussed at the November 13 Board meeting.

Adjournment

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:00 p.m.

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BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES Tuesday, October 16, 2018

The Board of Education of Lincolnshire-Prairie View School District 103 held its Committee of the Whole Meeting on Tuesday, October 16, 2018 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Chris Curtis
Malathy Dwaraknath
Marissa Grossenbach
Michael Odongo
Liang Yang

Absent: Kate Harper, Vice President

Also present:

Dr. Scott Warren, Superintendent
Patrick Palbicke, Assistant Superintendent for Business/CSBO
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction
Dr. Gina Finaldi, Director of Student Services
RJ Bialk, Director of Technology and Assessment
Margaret Van Duch, Communications Coordinator
Michelle Blackley, Principal Daniel Wright Junior High School
Thomas Herion, Assistant Principal Daniel Wright Junior High School
Melody Littlefair, Assistant Principal Daniel Wright Junior High School
Norma Taylor, Board Secretary

Public: 6

Press: 0

Staff: 1

Call to Order and Roll Call

Mrs. van Gerven called the meeting to order at 7:02 p.m.

Pledge of Allegiance

Community Participation

A community member addressed the Board regarding the school calendar.

Celebrating Success

Mrs. Blackley introduced Diane Powell, Daniel Wright's Technology Integration Specialist, to present technology as a tool within the school and extending beyond the classroom walls. Mrs. Powell and eighth grade student, Srihas Rao, presented examples of student work, live streaming events, 3D printing projects, and Minecraft Education Edition iPad initiative with Microsoft. Srihas shared his independent study experience with the 3D printer to make a doorstep for Mr. Herion's office.

Discussion Items

1. ECRA Data Follow-up Report

Mrs. Reynolds provided a follow-up report to the ECRA growth data that was presented at the June 2018 Board meeting. At that time it was noted that several subgroups of students did not make expected growth. She provided the plan to address underperforming subgroups of students using ECRA data from PARCC and MAP tests.

2. Preliminary Levy

Mr. Palbicke provided a draft of the 2018 estimated levy for the board's discussion. He noted the estimated levy protects against incorrect EAV and new property assumptions. The tentative levy will be discussed and approved at the next meeting, with the final levy set for approval in November.

3. Life Safety and Security Assessment Update

Dr. Warren provided the annual update of the ten-year life safety report that was completed in 2016. He reported Half Day School has completed all deficiencies, Daniel Wrights' were added to the five-year facilities plan, and Sprague has \$1,500 in deficiencies remaining to be completed.

4. Daniel Wright Facility Improvement Update

Mrs. van Gerven reported the steering committee continues to meet to develop the design and direction of the Daniel Wright improvement project. Mr. Palbicke provided budget projections as a reference for financial possibilities. Updates will be provided at Board meetings.

5. Full Day Kindergarten Fees

Mr. Palbicke discussed fees for the full day kindergarten program for the 2019-2020 school year.

6. Board Goals 2018-2019

Mrs. van Gerven discussed the draft goals of the Board of Education.

7. Superintendent Goals 2018-2019

Dr. Warren provided his goals for the Board's review.

Information

Dr. Warren noted information regarding the IASB Annual Conference in November is included in the packet of materials.

Community Participation

A community member addressed the Board regarding facility improvements at Daniel Wright Junior High School.

Executive Session

Motion by Mrs. Grossenbach, seconded by Mrs. Dwaraknath, the Board go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll Call: Ayes: Curtis, Dwaraknath, Grossenbach, Odongo, Yang. van Gerven. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 8:12 p.m.

Open Session

The Board reconvened to Open Session at 8:24 p.m.

The Board discussed standards-based grading, school calendar, and upcoming topics for board meetings.

Adjournment

Motion by Mr. Curtis, seconded by Mrs. Dwaraknath, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:10 p.m.

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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES
Tuesday, October 16, 2018

An Executive Session of the Board of Education of Lincolnshire-Prairie View School District 103 was held on Tuesday, October 16, 2018, in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

- Anne van Gerven, President
- Chris Curtis
- Malathy Dwaraknath
- Marissa Grossenbach
- Michael Odongo
- Liang Yang

Absent: Kate Harper, Vice President

Also present:

- Dr. Scott Warren, Superintendent
- Norma Taylor, Board Secretary

Executive Session convened at 8:17 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Personnel

Dr. Warren informed the Board of the dismissal of Heather Marzullo, the District's SIS/Data Manager.

Open Session

Motion by Mr. Curtis, seconded by Mrs. Grossenbach, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 8:24 p.m.

President Board of Education

Secretary Board of Education

Paid Accounts Payable by Check Number

Printed: 10/25/2018 8:13 AM
 Lincolnshire-Prairie View SD #103
 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
N/A	10-2690-220	NIHIP	MEDICAL INSURANCE - ED	918		9/14/18	9/1/18	80914001	247,014.04	10-2690-220
N/A	10-2690-221		LIFE/LTD INSURANCE - ED	918		9/14/18	9/1/18	80914001	3,384.03	10-2690-221
N/A	10-435		DENTAL INSURANCE PPO	918		9/14/18	9/1/18	80914001	7,362.44	10-430
N/A	10-2690-221		LIFE/LTD INSURANCE - ED	918		9/14/18	9/1/18	80914001	904.45	10-2690-221
N/A	20-2540-220		MEDICAL INSURANCE - O&M	918		9/14/18	9/1/18	80914001	15,246.87	20-2540-220
N/A	20-2540-221		LIFE/LTD INSURANCE - O&M	918		9/14/18	9/1/18	80914001	87.40	20-2540-221
N/A	20-435		DENTAL INSURANCE PPO O&M	918		9/14/18	9/1/18	80914001	733.30	20-430
N/A	20-2540-221		LIFE/LTD INSURANCE - O&M	918		9/14/18	9/1/18	80914001	146.00	20-2540-221
N/A	40-2550-220		MEDICAL INSURANCE - TRANS	918		9/14/18	9/1/18	80914001	24,420.08	40-2550-220
N/A	40-2550-221		LIFE/LTD INSURANCE - TRANS	918		9/14/18	9/1/18	80914001	140.60	40-2550-221
N/A	40-435		DENTAL INSURANCE PAYABLE	918		9/14/18	9/1/18	80914001	1,210.94	40-430
N/A	40-2550-221		LIFE/LTD INSURANCE - TRANS	918		9/14/18	9/1/18	80914001	485.35	40-2550-221
N/A	10-2320-225		MEDICAL RETIREE INSURANCE	918		9/14/18	9/1/18	80914001	1,826.96	10-2320-225
N/A	10-2210-225		MEDICAL RETIREE INSURANCE	918		9/14/18	9/1/18	80914001	827.26	10-2210-225
N/A	10-2520-225		MEDICAL RETIREE INSURANCE	918		9/14/18	9/1/18	80914001	827.26	10-2520-225
N/A	20-2540-225		MEDICAL RETIREE INSURANCE	918		9/14/18	9/1/18	80914001	1,654.52	20-2540-225
Total									<u>306,271.50</u>	
Report Total									<u><u>\$306,271.50</u></u>	

Paid Accounts Payable by Check Number

Printed: 10/25/2018 8:15 AM
 Lincolnshire-Prairie View SD #103
 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
	10-2210-410	MASTERCARD CORPORATE CLI	KAGAN-TEACHING SUPPLIES K.FEND	1809	12588	9/21/18	9/1/18	100642	61.28	10-2210-410
	10-2210-410		PANERA-NEW TEACHER BREAKFAST	1809	12588	9/21/18	9/1/18	100642	124.67	10-2210-410
	10-2210-410		CAFE ZUPAS-NEW TEACHER LUNCH	1809	12588	9/21/18	9/1/18	100642	225.90	10-2210-410
	10-2210-410		DOLLAR TREE-NEW TEACHER SUPPL	1809	12588	9/21/18	9/1/18	100642	19.00	10-2210-410
	10-2210-312		CTR RESOURCES-BI-LINGUAL DIREC	1809	12588	9/21/18	9/1/18	100642	150.00	10-2210-312
	10-2210-312		ACT-PERRI/REYNOLDS CONF. REGIS	1809	12589	9/21/18	9/1/18	100642	500.00	10-2210-312
	10-1100-420		MCGRAW-HILL-READING WONDERS (1809	12589	9/21/18	9/1/18	100642	5,939.28	10-1100-420
	10-2210-312		NSTA-MEMBERSHIP RENEWAL C.ORT	1809	12589	9/21/18	9/1/18	100642	79.00	10-2210-312
	10-2210-312		CAFE ZUPAS-NEW TEACHER MEETIN	1809	12589	9/21/18	9/1/18	100642	692.87	10-2210-312
	10-2210-312		ISU CONF.-PERRI/REYNOLDS ILASCD	1809	12589	9/21/18	9/1/18	100642	447.00	10-2210-312
	10-2210-410		IPA--ONLINE STUDENT HANDBOOK R	1809	12589	9/21/18	9/1/18	100642	300.00	10-2210-410
	10-1100-420		CARNEGIE LEARNING-MATH SOLUTIC	1809	12589	9/21/18	9/1/18	100642	660.00	10-1100-420
	10-2210-410		WALMART-BRIDGES STORAGE BINS I	1809	12589	9/21/18	9/1/18	100642	77.75	10-2210-410
	10-1200-700		VP OFFICE EQUIP-BOOKCASES EC FI	1809	12590	9/21/18	9/1/18	100642	542.00	10-1200-700
	10-2211-312		HAMPTON INN-HOTEL LINFORTH PD	1809	12590	9/21/18	9/1/18	100642	715.95	10-2211-312
	10-1200-410		MOBYMAX-ONLINE CURRICULUM HE	1809	12590	9/21/18	9/1/18	100642	249.00	10-1200-410
	10-1200-700		RIFTON-ADAPTIVE CHAIR NEW STUD	1809	12590	9/21/18	9/1/18	100642	728.25	10-1200-700
	10-2211-312		HEARTSPACE-DYNAMIC CORE FOR K	1809	12590	9/21/18	9/1/18	100642	550.00	10-2211-312
	20-2540-640		IASBO - MEMBERSHIP K. CARLSON	1809	12591	9/21/18	9/1/18	100642	75.00	20-2540-640
	20-2540-410-2		SIGNORAMA - TEACHER NAME PLATE	1809	12591	9/21/18	9/1/18	100642	56.00	20-2540-410
	20-2540-410-2		HOME DEPOT - DW CLEANING SUPPL	1809	12591	9/21/18	9/1/18	100642	110.43	20-2540-410
	10-2310-410		AMAZON-ALICE TRAINING BLANKETS	1809	12592	9/21/18	9/1/18	100642	89.48	10-2310-410
	10-2310-410		VERNON HILLS FLORIST-GET WELL F	1809	12593	9/21/18	9/1/18	100642	74.51	10-2310-410
	10-2630-410		B&H PHOTO-WIRELESS CAMERA	1809	12593	9/21/18	9/1/18	100642	440.95	10-2630-410
	20-2540-410-2		HOME DEPOT - DW MIANTENANCE P	1809	12594	9/21/18	9/1/18	100642	136.11	20-2540-410
	10-1120-415		HOME DEPOT CREDIT SENT TO INCO	1809	12595	9/21/18	9/1/18	100642	(107.64)	10-1120-415
	10-2410-410-3		SAM'S CLUB MCAMPBELL OFFICE SU	1809	12595	9/21/18	9/1/18	100642	89.80	10-2410-410
	10-1120-415		WALMART AHAFNER MISCELLANEOU	1809	12595	9/21/18	9/1/18	100642	39.92	10-1120-415
	10-1120-415		HOME DEPOT CORTEGA LIGHT BULB	1809	12595	9/21/18	9/1/18	100642	107.64	10-1120-415
	10-1120-415-1		HOME DEPOT EREXER STEM	1809	12595	9/21/18	9/1/18	100642	53.60	10-1120-415

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Paid Accounts Payable by Check Number

Printed: 10/25/2018 8:15 AM
 Lincolnshire-Prairie View SD #103
 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
	10-1500-410		HOOPSKING-KRICKERT	1809	12595	9/21/18	9/1/18	100642	102.28	10-1500-410
	10-1120-415		WALMART AHAFNER MISCELLANEOU	1809	12595	9/21/18	9/1/18	100642	292.23	10-1120-415
	10-1120-411		MICHAELS ILIGDAS CHEESECLOTH	1809	12595	9/21/18	9/1/18	100642	44.41	10-1120-411
	10-1120-410		SUPPLYME POSTERS KYAN	1809	12595	9/21/18	9/1/18	100642	14.73	10-1120-410
	10-1120-415-1		HARBOR FREIGHT TOOLS EREXER	1809	12595	9/21/18	9/1/18	100642	108.85	10-1120-415
	10-2130-390		AMERICAN RED CROSS-GKALYANAR	1809	12595	9/21/18	9/1/18	100642	113.00	10-2130-390
	10-2410-410-1		HALF DAY BREWING LUNCH DANIEL \	1809	12595	9/21/18	9/1/18	100642	157.00	10-2410-410
	10-1120-420		HOME DEPOT EVINCENT SEL ACTIVIT	1809	12595	9/21/18	9/1/18	100642	131.76	10-1120-420
	10-1120-411		MICHAELS ILIGDAS MODEL MAGIC	1809	12595	9/21/18	9/1/18	100642	344.19	10-1120-411
	10-2410-410-2		HALF DAY BREWING LUNCH HALF DA	1809	12595	9/21/18	9/1/18	100642	156.68	10-2410-410
	10-1120-415-1		WALMART-EREXER	1809	12595	9/21/18	9/1/18	100642	70.67	10-1120-415
	10-2410-410-3		QUILL DW OFFICE	1809	12595	9/21/18	9/1/18	100642	184.34	10-2410-410
	10-1120-411		MICHAELS-LIGDAS	1809	12595	9/21/18	9/1/18	100642	150.34	10-1120-411
	10-1120-411		UPS RETURN LGETTLEMEN BLICK	1809	12595	9/21/18	9/1/18	100642	90.90	10-1120-411
	10-1120-415		SHOP NAT GEO CHEIFETZ/BENO	1809	12595	9/21/18	9/1/18	100642	33.93	10-1120-415
	10-1120-415		HOME DEPOT ORTEGA/DUFFY LT BUI	1809	12595	9/21/18	9/1/18	100642	107.64	10-1120-415
	10-1120-415		HOME DEPOT ORTEGA/DUFFY PLIER	1809	12595	9/21/18	9/1/18	100642	31.53	10-1120-415
	10-2410-410-1		HALF DAY BREWING LUNCH SPRAGL	1809	12595	9/21/18	9/1/18	100642	157.00	10-2410-410
	10-2410-410-3		JASONS DELI BLT MTG	1809	12595	9/21/18	9/1/18	100642	122.13	10-2410-410
	20-2540-329		ANDERSON PEST SOLUTION - DIST IF	1809	12596	9/21/18	9/1/18	100642	152.82	20-2540-329
	10-2540-321		WASTE MANAGEMENT - SANITATION	1809	12596	9/21/18	9/1/18	100642	258.12	10-2540-321
	10-2540-321		WASTE MANAGEMENT - SANITATION	1809	12596	9/21/18	9/1/18	100642	334.41	10-2540-321
	10-2540-321		WASTE MANAGEMENT - SANITATION	1809	12596	9/21/18	9/1/18	100642	344.86	10-2540-321
	20-2540-341		VERIZON - CELL PHONE O&M	1809	12596	9/21/18	9/1/18	100642	277.59	20-2540-341
	40-2550-341		VERIZON - CELL PHONE TRANS	1809	12596	9/21/18	9/1/18	100642	41.20	40-2550-341
	10-2540-341		TDS - LONG DISTANCE	1809	12596	9/21/18	9/1/18	100642	2,130.42	10-2540-341
	10-2520-342		MAILFINANCE - POSTAGE MACHINE	1809	12596	9/21/18	9/1/18	100642	1,092.27	10-2520-342
	10-2540-341		AT&T - TELEPHONE	1809	12596	9/21/18	9/1/18	100642	8,345.00	10-2540-341
	10-2410-410-1		DUNKIN DONUTS - WELCOME BACK	1809	12597	9/21/18	9/1/18	100642	141.90	10-2410-410
	10-2410-410-1		ZUPAS - STAFF LUNCHEON	1809	12597	9/21/18	9/1/18	100642	600.13	10-2410-410

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Paid Accounts Payable by Check Number

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 Lincolnshire-Prairie View SD #103
 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #	
	10-2410-410-1		UNDERGROUND PRINTING - STAFF T	1809	12597	9/21/18	9/1/18	100642	1,337.62	10-2410-410	
	10-1111-390		CHGO BOTANIC GARDEN - FIELD TRII	1809	12597	9/21/18	9/1/18	100642	1,120.00	10-1111-390	
	20-2540-410-2		HOME DEPOT - ASSORTED PAINT	1809	12597	9/21/18	9/1/18	100642	41.20	20-2540-410	
	40-2550-490		HOME DEPOT - FLEET MAINTENANCE	1809	12598	9/21/18	9/1/18	100642	117.88	40-2550-490	
	40-2550-410		U NAME IT - UNIFORMS	1809	12598	9/21/18	9/1/18	100642	550.00	40-2550-410	
	40-2550-410		LTS LOGO - UNIFORMS NEW EE	1809	12598	9/21/18	9/1/18	100642	119.95	40-2550-410	
	40-2550-490		AMERICAN SAFETY - RAINGEAR	1809	12598	9/21/18	9/1/18	100642	175.00	40-2550-490	
	40-2550-410		SAMS - FOOD DRIVER IN SERVICE	1809	12598	9/21/18	9/1/18	100642	185.24	40-2550-410	
	40-2550-490		HOME DEPOT - TOOL BOX	1809	12598	9/21/18	9/1/18	100642	(158.31)	40-2550-490	
	20-2540-410-2		SAMS CLUB - LOUNGE STUFF	1809	12599	9/21/18	9/1/18	100642	205.15	20-2540-410	
	10-2410-410-2		RA EASTMAN - STAFF SHIRTS	1809	12599	9/21/18	9/1/18	100642	493.58	10-2410-410	
	10-1112-410		QUILL - LAMINATING ROLLS	1809	12599	9/21/18	9/1/18	100642	233.98	10-1112-410	
	10-1112-414		REALLY GOOD STUFF - 4TH GRADE	1809	12599	9/21/18	9/1/18	100642	1,167.68	10-1112-414	
	10-1112-410		NOODLES & CO. - TEACHER STAFF LI	1809	12599	9/21/18	9/1/18	100642	455.00	10-1112-410	
	10-1112-415		WALMART.COM - 5TH SCIENCE	1809	12599	9/21/18	9/1/18	100642	56.97	10-1112-415	
	10-2660-392		Calendly LLC - Digital Calendar for Tech	1809	12600	9/21/18	9/1/18	100642	40.00	10-2660-392	
	20-2540-410-2		HOME DEPOT - LIGHT BULB	1809	12601	9/21/18	9/1/18	100642	3.86	20-2540-410	
	10-3500-410		HOME DEPOT - PE DEPT RACKS	1809	12601	9/21/18	9/1/18	100642	157.44	10-3500-410	
	20-2540-410-2		HOME DEPOT - DRILL BIT	1809	12601	9/21/18	9/1/18	100642	32.93	20-2540-410	
	20-2540-410-2		HOME DEPOT - LUMBER	1809	12601	9/21/18	9/1/18	100642	55.12	20-2540-410	
									Total	<u>35,750.37</u>	
									Report Total	<u><u>\$35,750.37</u></u>	

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Bills Payable (Fund Summary)

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Lincolnshire-Prairie View SD #103

Fund Code	Description	Amount
10	Education Fund	159,270.74
20	Oper, Build, & Maint Fund	129,316.70
40	Transportation Fund	16,474.24
60	Capital Projects Fund or Fund Group	16,066.92
Report Total		<u><u>\$321,128.60</u></u>

Bills Payable by Account

Printed: 10/25/2018 8:41 AM
Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-1100-392							
Education Fund							
	01047	DISCOVERY EDUCATION	DISCOVERY EDUCATION SCIENCE K-8 LICENSES	10	1,995.00		0
					Total:	<u>\$1,995.00</u>	
					Fund: 10	<u>\$1,995.00</u>	
					Account: 10-1100-392	<u>\$1,995.00</u>	
10-1100-420							
Education Fund							
	03965	ESL.NET	TEXTBOOKS	10	577.55		0
					Total:	<u>\$577.55</u>	
	03212	FOLLETT SCHOOL SOLUTIONS	TEXTBOOKS SP	10	355.79		0
			TEXTBOOKS	10	382.14		0
					Total:	<u>\$737.93</u>	
					Fund: 10	<u>\$1,315.48</u>	
					Account: 10-1100-420	<u>\$1,315.48</u>	
10-1111-410							
Education Fund							
	02110	AMAZON	SP SUPPLIES - GENERAL K-2	10	32.39		0
			ART SUPPLIES	10	168.97		0
			SP SUPPLIES - GENERAL K-2	10	79.95		0
			SP SUPPLIES - GENERAL K-2	10	89.11		0
					Total:	<u>\$370.42</u>	
	00744	Lapin, Heather L.	SP SUPPLIES - GENERAL K-2	10	116.03		0
			SP SUPPLIES - GENERAL K-2	10	78.54		0
					Total:	<u>\$194.57</u>	
	04141	OTC BRANDS	CLASSROOM SUPPLIES-SEE ATTACHED	10	63.80		0
					Total:	<u>\$63.80</u>	
	04358	PETROSKI, MARISSA K	SP SUPPLIES - GENERAL K-2	10	250.00		0
					Total:	<u>\$250.00</u>	

Bills Payable by Account

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Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
	03723	PIONEER VALLEY BOOKS	CLASSROOM SUPPLIES-SEE ATTACHED	10	84.70		0
					Total:		
					<u>\$84.70</u>		
	02690	Schencker, Michelle	SP SUPPLIES - GENERAL K-2	10	20.00		0
					Total:		
					<u>\$20.00</u>		
	04365	Vander Pas, Jennifer C	SP SUPPLIES - GENERAL K-2	10	67.49		0
					Total:		
					<u>\$67.49</u>		
	00467	Widmark, Joanne	REIMB CLASSROOM SUPPLIES	10	98.95		0
					Total:		
					<u>\$98.95</u>		
					Fund: 10		
					<u>\$1,149.93</u>		
					Account: 10-1111-410		
					<u>\$1,149.93</u>		
10-1111-411							
Education Fund							
	00307	Feld, Monica	ART SUPPLIES REIMBURSEMENT	10	65.15		0
					Total:		
					<u>\$65.15</u>		
					Fund: 10		
					<u>\$65.15</u>		
					Account: 10-1111-411		
					<u>\$65.15</u>		
10-1111-412							
Education Fund							
	00097	SCHOOL SPECIALTY	WHITE PRESENTATION BOARDS PO 12315	10	11.79		0
					Total:		
					<u>\$11.79</u>		
					Fund: 10		
					<u>\$11.79</u>		
					Account: 10-1111-412		
					<u>\$11.79</u>		
10-1111-413							
Education Fund							
	02110	AMAZON	SPANISH SUPPLIES	10	17.50		0
					Total:		
					<u>\$17.50</u>		
	02011	EAI EDUCATION	SPANISH SUPPLIES	10	76.90		0
					Total:		
					<u>\$76.90</u>		

Bills Payable by Account

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Lincolnshire-Prairie View SD #103

Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
00217	REALLY GOOD STUFF	SPANISH SUPPLIES	10	17.50		0
				Total:	<u>\$17.50</u>	
				Fund: 10	<u>\$111.90</u>	
				Account: 10-1111-413	<u>\$111.90</u>	
10-1111-414						
Education Fund						
00744	Lapin, Heather L.	CLASSROOM PROJECT SUPPLIES	10	12.99		0
				Total:	<u>\$12.99</u>	
04365	Vander Pas, Jennifer C	CLASSROOM PROJECT SUPPLIES	10	35.99		0
				Total:	<u>\$35.99</u>	
				Fund: 10	<u>\$48.98</u>	
				Account: 10-1111-414	<u>\$48.98</u>	
10-1111-416						
Education Fund						
01749	NATIONAL GEOGRAPHIC EXPLORER	SUBSCRIPTION SHIPPING	10	95.04		0
		EXPLORER MAGAZINE SUBSCRIPTION G2	10	950.00		0
				Total:	<u>\$1,045.04</u>	
04141	OTC BRANDS	ART SUPPLIES REIMBURSEMENT	10	22.26		0
				Total:	<u>\$22.26</u>	
				Fund: 10	<u>\$1,067.30</u>	
				Account: 10-1111-416	<u>\$1,067.30</u>	
10-1111-417						
Education Fund						
02110	AMAZON	ENG. LANG. ARTS SUPPLIES	10	91.21		0
		PO 12188	10	(17.21)		0
				Total:	<u>\$74.00</u>	
00744	Lapin, Heather L.	ENG. LANG. ARTS SUPPLIES	10	20.00		0
		ENG. LANG. ARTS SUPPLIES	10	66.25		0

Bills Payable by Account

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Account Number		Vendor Name	Description	Batch #	Amount	Check Date	Check #
Vendor #							
					Total:		
					<u>\$86.25</u>		
00217		REALLY GOOD STUFF	ENG. LANG. ARTS SUPPLIES	10	23.98		0
					Total:		
					<u>\$23.98</u>		
00097		SCHOOL SPECIALTY	ENG. LANG. ARTS SUPPLIES	10	11.58		0
					Total:		
					<u>\$11.58</u>		
03366		Spurrier, Jessica	ENG. LANG. ARTS SUPPLIES	10	175.00		0
					Total:		
					<u>\$175.00</u>		
04365		Vander Pas, Jennifer C	ENG. LANG. ARTS SUPPLIES	10	111.90		0
					Total:		
					<u>\$111.90</u>		
					Fund: 10		
					<u>\$482.71</u>		
					Account: 10-1111-417		
					<u>\$482.71</u>		
10-1111-418							
Education Fund							
02110		AMAZON	MATH SUPPLIES	10	59.91		0
					Total:		
					<u>\$59.91</u>		
					Fund: 10		
					<u>\$59.91</u>		
					Account: 10-1111-418		
					<u>\$59.91</u>		
10-1111-419							
Education Fund							
02110		AMAZON	SP SUPPLIES - OTHER	10	211.12		0
			SP SUPPLIES - OTHER	10	48.45		0
					Total:		
					<u>\$259.57</u>		
01882		FRANK COONEY COMPANY	SP SUPPLIES - OTHER	10	1,614.92		0
			SPANISH SUPPLIES	10	766.90		0
			SP H. LAPIN KIDNEY TABLE	10	1,413.90		0
			PO 12455 SP KIDNEY TABLE	10	667.00		0
			STORAGE CABINET	10	998.65		0
					Total:		
					<u>\$5,461.37</u>		

Bills Payable by Account

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Lincolnshire-Prairie View SD #103

Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
01271	GRAPHIC 14	SP SUPPLIES - OTHER	10	152.74		0
				Total:		
				<u>\$152.74</u>		
01981	HEINEMANN	BOOKS FOR READING INTERVENTION-SEE ATTACHED	10	910.80		0
				Total:		
				<u>\$910.80</u>		
00469	MACGILL	JUNIOR WHEELCHAIR	10	282.15		0
				Total:		
				<u>\$282.15</u>		
00088	QUILL	SP SUPPLIES - OTHER	10	319.18		0
				Total:		
				<u>\$319.18</u>		
00217	REALLY GOOD STUFF	SUPPLIES	10	487.19		0
		SP SUPPLIES - OTHER	10	134.83		0
				Total:		
				<u>\$622.02</u>		
00177	RIPOLI, DAWN	SP SUPPLIES - OTHER	10	59.88		0
				Total:		
				<u>\$59.88</u>		
00466	WENGER CORPORATION	SHIPPING	10	303.00		0
		CABINET	10	1,677.00		0
				Total:		
				<u>\$1,980.00</u>		
				Fund: 10		
				<u>\$10,047.71</u>		
				Account: 10-1111-419		
				<u>\$10,047.71</u>		
10-1112-410						
Education Fund						
02110	AMAZON	HD SUPPLIES - GENERAL 3-5	10	321.55		0
				Total:		
				<u>\$321.55</u>		
01054	CHEMERS, DENA	HD SUPPLIES - GENERAL 3-5	10	121.08		0
				Total:		
				<u>\$121.08</u>		
00097	SCHOOL SPECIALTY	HD SUPPLIES - GENERAL 3-5	10	107.24		0
		HD SUPPLIES - GENERAL 3-5	10	4.13		0
		HD SUPPLIES - GENERAL 3-5	10	174.22		0
		HD SUPPLIES - GENERAL 3-5	10	119.31		0

Bills Payable by Account

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
00097	SCHOOL SPECIALTY	HD SUPPLIES - GENERAL 3-5	10	42.38		0
		HD SUPPLIES - GENERAL 3-5	10	38.33		0
				Total:	<u>\$485.61</u>	
				Fund: 10	<u>\$928.24</u>	
				Account: 10-1112-410	<u>\$928.24</u>	
10-1112-414						
Education Fund						
01054	CHEMERS, DENA	CLASSROOM PROJECT SUPPLIES	10	13.85		0
				Total:	<u>\$13.85</u>	
04447	GUTMANN, ALLISON	CLASSROOM PROJECT SUPPLIES	10	68.41		0
				Total:	<u>\$68.41</u>	
				Fund: 10	<u>\$82.26</u>	
				Account: 10-1112-414	<u>\$82.26</u>	
10-1112-415						
Education Fund						
02110	AMAZON	SCIENCE SUPPLIES	10	188.32		0
		SCIENCE SUPPLIES	10	97.60		0
				Total:	<u>\$285.92</u>	
00153	ETA HAND TO MIND	SCIENCE SUPPLIES	10	743.60		0
				Total:	<u>\$743.60</u>	
00097	SCHOOL SPECIALTY	SCIENCE SUPPLIES	10	68.85		0
		SCIENCE SUPPLIES	10	87.31		0
				Total:	<u>\$156.16</u>	
				Fund: 10	<u>\$1,185.68</u>	
				Account: 10-1112-415	<u>\$1,185.68</u>	
10-1112-417						
Education Fund						
00381	SCHOLASTIC MAGAZINES	ENG. LANG. ARTS SUPPLIES	10	1,588.16		0

Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$1,588.16</u>	
					Fund: 10	<u>\$1,588.16</u>	
					Account: 10-1112-417	<u>\$1,588.16</u>	
10-1112-418							
Education Fund							
00172	PEARSON EDUCATION	MATH SUPPLIES		10	999.11		0
		MATH SUPPLIES		10	(186.75)		0
		MATH SUPPLIES		10	(812.36)		0
		MATH SUPPLIES		10	1,600.99		0
					Total:	<u>\$1,600.99</u>	
04461	TANG COMPANY LLC	MATH SUPPLIES		10	179.55		0
					Total:	<u>\$179.55</u>	
02145	UPS	RETURN BOOKS HD		10	18.21		0
					Total:	<u>\$18.21</u>	
					Fund: 10	<u>\$1,798.75</u>	
					Account: 10-1112-418	<u>\$1,798.75</u>	
10-1120-225							
Education Fund							
00220	TINLEY, RUTH	RETIREE INSURANCE JULY - OCT		10	1,207.41		0
					Total:	<u>\$1,207.41</u>	
					Fund: 10	<u>\$1,207.41</u>	
					Account: 10-1120-225	<u>\$1,207.41</u>	
10-1120-410							
Education Fund							
02110	AMAZON	DW SUPPLIES - GENERAL 6-8		10	172.87		0
		DW SUPPLIES - GENERAL 6-8		10	38.45		0
					Total:	<u>\$211.32</u>	
00097	SCHOOL SPECIALTY	DW SUPPLIES - GENERAL 6-8 PO 12491		10	48.29		0
		DW SUPPLIES - GENERAL 6-8 PO 12485		10	16.32		0

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Bills Payable by Account

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
00097	SCHOOL SPECIALTY	DW SUPPLIES - GENERAL 6-8	10	13.86		0
		DW SUPPLIES - GENERAL 6-8 PO 12503	10	49.42		0
		DW SUPPLIES - GENERAL 6-8 PO 12485	10	131.05		0
		DW SUPPLIES - GENERAL 6-8 PO 12499	10	12.90		0
		DW SUPPLIES - GENERAL 6-8	10	102.56		0
		DW SUPPLIES - GENERAL 6-8 PO 12549	10	11.58		0
		DW SUPPLIES - GENERAL 6-8 PO 12464	10	14.07		0
		DW SUPPLIES - GENERAL 6-8	10	43.52		0
		DW SUPPLIES - GENERAL 6-8 PO 12576	10	27.10		0
		DW SUPPLIES - GENERAL 6-8 PO 12538	10	25.50		0
		DW SUPPLIES - GENERAL 6-8 PO 12577	10	84.20		0
		DW SUPPLIES - GENERAL 6-8	10	42.18		0
		DW SUPPLIES - GENERAL 6-8	10	93.08		0
		DW SUPPLIES - GENERAL 6-8	10	25.31		0
		DW SUPPLIES - GENERAL 6-8	10	250.76		0
		DW SUPPLIES - GENERAL 6-8	10	93.18		0
		DW SUPPLIES - GENERAL 6-8	10	146.27		0
		DW SUPPLIES - GENERAL 6-8	10	2.22		0
		DW SUPPLIES - GENERAL 6-8	10	207.42		0
		DW SUPPLIES - GENERAL 6-8	10	205.93		0
		DW SUPPLIES - GENERAL 6-8	10	49.48		0
		DW SUPPLIES - GENERAL 6-8	10	58.14		0
		DW SUPPLIES - GENERAL 6-8	10	19.45		0
		DW SUPPLIES - GENERAL 6-8	10	88.76		0
		DW SUPPLIES - GENERAL 6-8	10	17.72		0
		DW SUPPLIES - GENERAL 6-8	10	215.01		0
		DW SUPPLIES - GENERAL 6-8	10	38.78		0
		DW SUPPLIES - GENERAL 6-8	10	4.07		0
		DW SUPPLIES - GENERAL 6-8	10	13.78		0
		DW SUPPLIES - GENERAL 6-8	10	47.02		0
		DW SUPPLIES - GENERAL 6-8	10	14.41		0
		DW SUPPLIES - GENERAL 6-8	10	81.46		0
		DW SUPPLIES - GENERAL 6-8	10	84.18		0
		PO 12540 SECOND SHIPMENT	10	44.88		0
		DW SUPPLIES - GENERAL 6-8	10	34.83		0

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Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$2,458.69</u>	
					Fund: 10	<u>\$2,670.01</u>	
					Account: 10-1120-410	<u>\$2,670.01</u>	
10-1120-411							
Education Fund							
	01826	NASCO	CREATIVE ART SUPPLIES	10	76.46		0
			CREATIVE ART SUPPLIES	10	47.20		0
			CREATIVE ART SUPPLIES	10	121.38		0
			CREATIVE ART SUPPLIES	10	26.20		0
					Total:	<u>\$271.24</u>	
	00097	SCHOOL SPECIALTY	CREATIVE ART SUPPLIES	10	320.82		0
			DW S KODROS PO 12500	10	29.94		0
					Total:	<u>\$350.76</u>	
					Fund: 10	<u>\$622.00</u>	
					Account: 10-1120-411	<u>\$622.00</u>	
10-1120-418							
Education Fund							
	02011	EAI EDUCATION	MATH SUPPLIES	10	441.34		0
			MATH SUPPLIES	10	293.70		0
					Total:	<u>\$735.04</u>	
					Fund: 10	<u>\$735.04</u>	
					Account: 10-1120-418	<u>\$735.04</u>	
10-1120-420							
Education Fund							
	00097	SCHOOL SPECIALTY	TEXTBOOKS	10	5,527.50		0
					Total:	<u>\$5,527.50</u>	
					Fund: 10	<u>\$5,527.50</u>	
					Account: 10-1120-420	<u>\$5,527.50</u>	
10-1150-392							

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Education Fund							
	01724	CLIFFS & CABLES	ROCK CLIMBING WALL INSPEC	10	450.00		0
					Total:	<u>\$450.00</u>	
					Fund: 10	<u>\$450.00</u>	
					Account: 10-1150-392	<u>\$450.00</u>	
10-1190-319							
Education Fund							
	04584	QUINLAN & FABISH	REPAIR SERVICES	10	31.98		0
			DOUBLE HORN	10	134.00		0
			REPAIR SERVICES	10	73.00		0
					Total:	<u>\$238.98</u>	
	03387	UKE REPUBLIC	REPAIR SERVICES	10	341.00		0
					Total:	<u>\$341.00</u>	
					Fund: 10	<u>\$579.98</u>	
					Account: 10-1190-319	<u>\$579.98</u>	
10-1190-410-3							
Education Fund							
	04584	QUINLAN & FABISH	SUPPLIES - DW	10	79.00		0
					Total:	<u>\$79.00</u>	
					Fund: 10	<u>\$79.00</u>	
					Account: 10-1190-410-3	<u>\$79.00</u>	
10-1190-640							
Education Fund							
	00864	IGSMA DISTRICT 8	STATE SCHOOL FEES	10	70.00		0
			IGSMA DUES	10	160.00		0
					Total:	<u>\$230.00</u>	
	03204	ILLINOIS MUSIC EDUCATION ASSOCIATION	STUDENT REVTRAK FEE AUDITION	10	280.00		0
					Total:	<u>\$280.00</u>	
					Fund: 10	<u>\$510.00</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Account: 10-1190-640					<u>\$510.00</u>		
10-1200-225							
Education Fund							
01064	Weinstein, Loretta	REIMB RETIREE INSURANCE - FY 18/19	10	1,832.88			0
				Total:	<u>\$1,832.88</u>		
				Fund: 10	<u>\$1,832.88</u>		
Account: 10-1200-225					<u>\$1,832.88</u>		
10-1200-314							
Education Fund							
02537	HEARTLAND HEALTH OUTREACH CCIS	9/19 MANDARIN	10	157.50			0
				Total:	<u>\$157.50</u>		
				Fund: 10	<u>\$157.50</u>		
Account: 10-1200-314					<u>\$157.50</u>		
10-1200-410							
Education Fund							
02110	AMAZON	SUPPLIES - GENERAL	10	289.84			0
		SUPPLIES - GENERAL	10	29.90			0
				Total:	<u>\$319.74</u>		
04728	LEARNING ALLY	Learning Ally Individual Membership	10	135.00			0
				Total:	<u>\$135.00</u>		
01562	LITERACY RESOURCES	SUPPLIES - GENERAL	10	84.99			0
				Total:	<u>\$84.99</u>		
00088	QUILL	SUPPLIES - GENERAL	10	136.76			0
		DESK EMB	10	136.76			0
		CM DESK EMB	10	(136.76)			0
		DESK EMB	10	144.75			0
		DESK EMB	10	(144.75)			0
				Total:	<u>\$136.76</u>		
Fund: 10					<u>\$676.49</u>		

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-1200-700							
Education Fund							
	03850	NATIONAL SEATING & MOBILITY	BLACK WHEELCHAIR/CUSTOM (SEE QUOTE)	10	2,232.00		0
					Total:	<u>\$2,232.00</u>	
					Fund: 10	<u>\$2,232.00</u>	
					Account: 10-1200-700	<u>\$2,232.00</u>	
10-1225-410							
Education Fund							
	02110	AMAZON	SUPPLIES	10	159.98		0
					Total:	<u>\$159.98</u>	
					Fund: 10	<u>\$159.98</u>	
					Account: 10-1225-410	<u>\$159.98</u>	
10-1500-392							
Education Fund							
	02711	LECHNER & SONS	9/3 SERVICE AGREEMENTS - TOWELS	10	150.48		0
			10/1 SERVICE AGREEMENTS - TOWELS	10	150.48		0
			10/22 SERVICE AGREEMENTS - TOWELS	10	150.48		0
			10/15 SERVICE AGREEMENTS - TOWELS	10	150.48		0
			10/58 SERVICE AGREEMENTS - TOWELS	10	150.48		0
					Total:	<u>\$752.40</u>	
					Fund: 10	<u>\$752.40</u>	
					Account: 10-1500-392	<u>\$752.40</u>	
10-1500-410							
Education Fund							
	00622	ZEECRAFT TECH	CHALLENGER II 10 PLAYER SYSTEM	10	1,850.00		0
					Total:	<u>\$1,850.00</u>	
					Fund: 10	<u>\$1,850.00</u>	
					Account: 10-1500-410	<u>\$1,850.00</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-1550-332							
Education Fund							
	04516	WISCONSIN COACH LINES	SCIENCE OLYMPIA 12/1 BOYCEVILLE WI	10	2,635.00		0
					Total:	<u>\$2,635.00</u>	
					Fund: 10	<u>\$2,635.00</u>	
					Account: 10-1550-332	<u>\$2,635.00</u>	
10-1550-410							
Education Fund							
	04521	SCIENCE OLYMPIAD ORDERS	SUPPLIES	10	193.00		0
					Total:	<u>\$193.00</u>	
					Fund: 10	<u>\$193.00</u>	
					Account: 10-1550-410	<u>\$193.00</u>	
10-1550-640							
Education Fund							
	00386	NATIONAL GEOGRAPHIC BEE	2019 REGISTRATION	10	120.00		0
					Total:	<u>\$120.00</u>	
					Fund: 10	<u>\$120.00</u>	
					Account: 10-1550-640	<u>\$120.00</u>	
10-1912-670							
Education Fund							
	00393	ARLYN SCHOOL	10/18 TUITION B. HAVERTY	10	5,740.08		0
					Total:	<u>\$5,740.08</u>	
	04671	CAMELOT EDUCATION	9/18 TUITION K. NANTHAKISHORE	10	3,441.66		0
					Total:	<u>\$3,441.66</u>	
	00030	COVE SCHOOL, THE	8/18 TUITION E. MANDEL	10	2,098.08		0
			9/18 TUITION E. MANDEL	10	4,458.42		0
					Total:	<u>\$6,556.50</u>	
					Fund: 10	<u>\$15,738.24</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Account: 10-1912-670					<u>\$15,738.24</u>		
10-2110-225							
Education Fund							
01056	Holzman, Randy W.	RETIREE INSURANCE FY 17/18	10	1,832.88			0
				Total:	<u>\$1,832.88</u>		
				Fund: 10	<u>\$1,832.88</u>		
Account: 10-2110-225					<u>\$1,832.88</u>		
10-2130-390							
Education Fund							
00487	ACCURATE SCALE	CHECKED BALANCE ON SCALES	10	165.00			0
				Total:	<u>\$165.00</u>		
				Fund: 10	<u>\$165.00</u>		
Account: 10-2130-390					<u>\$165.00</u>		
10-2140-314							
Education Fund							
02676	BERCOS EDUCATIONAL CONSULTING	9/18 HOURS	10	243.75			0
		9/18 MILEAGE	10	16.35			0
				Total:	<u>\$260.10</u>		
02164	KRAUS, RUTH	7/19 - 9/5 SERVICES	10	3,960.00			0
				Total:	<u>\$3,960.00</u>		
				Fund: 10	<u>\$4,220.10</u>		
Account: 10-2140-314					<u>\$4,220.10</u>		
10-2140-410							
Education Fund							
01670	PAR	SUPPLIES HD	10	426.60			0
				Total:	<u>\$426.60</u>		
04427	PEARSON EDUCATION	SUPPLIES	10	350.50			0
				Total:	<u>\$350.50</u>		

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Fund: 10	<u>\$777.10</u>	
					Account: 10-2140-410	<u>\$777.10</u>	
10-2150-314							
Education Fund							
	03358	CUSTOM SOLUTIONS	CREDIT INV 20461	10	(1,710.09)		0
			09/18 SERVICES/TRAVEL AVERY B	10	6,152.10		0
					Total:	<u>\$4,442.01</u>	
	01857	SPEECH PATH SPECIALISTS	9/18 CONTRACTED SERVICES	10	12,267.00		0
					Total:	<u>\$12,267.00</u>	
					Fund: 10	<u>\$16,709.01</u>	
					Account: 10-2150-314	<u>\$16,709.01</u>	
10-2190-410							
Education Fund							
	02681	LAKE COOK DISTRIBUTORS	DW SUPPLIES A. SHELTON	10	802.85		0
					Total:	<u>\$802.85</u>	
	01976	Muller, Christina	SUPPLIES ASA PROJECTS	10	13.45		0
			ASA SUPPLIES	10	115.47		0
					Total:	<u>\$128.92</u>	
					Fund: 10	<u>\$931.77</u>	
					Account: 10-2190-410	<u>\$931.77</u>	
10-2210-312							
Education Fund							
	01663	BUREAU OF EDUCATION & RESEARCH	SEMINAR T HERION RESTORATIVE	10	259.00		0
					Total:	<u>\$259.00</u>	
	03535	EASTER SEALS	IAP TRAININGS	10	1,500.00		0
					Total:	<u>\$1,500.00</u>	
	00062	LAKE COUNTY EDUCATIONAL SERVICES	S. MORGAN WORKSHOP 10/23	10	110.00		0
			L. DELAGRANGE 1/17	10	225.00		0
			L. DELAGRANGE 2/21	10	225.00		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$560.00</u>	
					Fund: 10	<u>\$2,319.00</u>	
					Account: 10-2210-312	<u>\$2,319.00</u>	
10-2210-314							
Education Fund							
	02087	JASONS DELI	TEACHERS LUNCH 10/9	10	1,280.60		0
					Total:	<u>\$1,280.60</u>	
	00328	Richter, Karina A.	TRAVEL REIMBURSEMENT 10/1	10	45.40		0
					Total:	<u>\$45.40</u>	
	03050	TERRILL, LAURA	HONORARIUM 9/20	10	1,500.00		0
			9/20 TRAVEL AND MEALS	10	511.24		0
					Total:	<u>\$2,011.24</u>	
					Fund: 10	<u>\$3,337.24</u>	
					Account: 10-2210-314	<u>\$3,337.24</u>	
10-2210-410							
Education Fund							
	02110	AMAZON	SUPPLIES - GENERAL	10	66.43		0
					Total:	<u>\$66.43</u>	
					Fund: 10	<u>\$66.43</u>	
					Account: 10-2210-410	<u>\$66.43</u>	
10-2210-640							
Education Fund							
	01548	Solis, John	IAHPERD MEMBERSHIP REIMBURSEMENT	10	50.00		0
					Total:	<u>\$50.00</u>	
					Fund: 10	<u>\$50.00</u>	
					Account: 10-2210-640	<u>\$50.00</u>	
10-2211-312							
Education Fund							

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Account Number		Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
		04736	ANTIOCH SCHOOL DISTRICT 34	WILSON TRAINING 9/18	10	1,200.00		0
						Total:	<u>\$1,200.00</u>	
						Fund: 10	<u>\$1,200.00</u>	
						Account: 10-2211-312	<u>\$1,200.00</u>	
10-2211-314								
Education Fund								
		04737	CHICAGO BEARS	CULTURAL ARTS ANTI BULLY 2/1/19	10	550.00		0
						Total:	<u>\$550.00</u>	
		04734	YIN HE DANCE	PTO CULTURAL DANCE 12/19	10	1,050.00		0
						Total:	<u>\$1,050.00</u>	
						Fund: 10	<u>\$1,600.00</u>	
						Account: 10-2211-314	<u>\$1,600.00</u>	
10-2211-390-1								
Education Fund								
		04697	ACHIEVE3000, INC.	TITLE I PURCH. SERVICES	10	3,136.00		0
						Total:	<u>\$3,136.00</u>	
		03716	Perri, Kendra L	TRAVEL REIMBURSEMENT 9/20 ITASCA	10	49.78		0
						Total:	<u>\$49.78</u>	
		02696	Reynolds, Katie R.	TRAVEL SPRINGFIELD 9/24 TITLE 1 CONF	10	273.23		0
						Total:	<u>\$273.23</u>	
						Fund: 10	<u>\$3,459.01</u>	
						Account: 10-2211-390-1	<u>\$3,459.01</u>	
10-2211-490								
Education Fund								
		02110	AMAZON	OTHER SUPPLIES - PTO	10	458.02		0
						Total:	<u>\$458.02</u>	
		01826	NASCO	OTHER SUPPLIES - PTO	10	301.75		0
						Total:	<u>\$301.75</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
	00097	SCHOOL SPECIALTY	OTHER SUPPLIES - PTO	10	1,085.98		0
				Total:	\$1,085.98		
				Fund: 10	\$1,845.75		
				Account: 10-2211-490	\$1,845.75		
10-2220-410-2							
Education Fund							
	00088	QUILL	SUPPLIES - GENERAL HD	10	69.39		0
				Total:	\$69.39		
				Fund: 10	\$69.39		
				Account: 10-2220-410-2	\$69.39		
10-2220-410-3							
Education Fund							
	02110	AMAZON	SUPPLIES - GENERAL DW	10	120.17		0
			SUPPLIES - GENERAL DW	10	30.89		0
				Total:	\$151.06		
				Fund: 10	\$151.06		
				Account: 10-2220-410-3	\$151.06		
10-2220-430-2							
Education Fund							
	03212	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS - HD (25)	10	533.70		0
				Total:	\$533.70		
	01181	SCHOLASTIC READING CLUB	LIBRARY BOOKS - HD	10	40.00		0
			LIBRARY BOOKS - HD	10	4.00		0
			LIBRARY BOOKS - HD	10	18.00		0
			LIBRARY BOOKS - HD	10	38.00		0
				Total:	\$100.00		
				Fund: 10	\$633.70		
				Account: 10-2220-430-2	\$633.70		
10-2220-430-3							

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Education Fund							
	02110	AMAZON	LIBRARY BOOKS - DW	10	7.48		0
					Total:		
					<u>\$7.48</u>		
	03212	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS - DW	10	630.40		0
			LIBRARY BOOKS - DW	10	498.76		0
					Total:		
					<u>\$1,129.16</u>		
					Fund: 10		
					<u>\$1,136.64</u>		
					Account: 10-2220-430-3		
					<u>\$1,136.64</u>		
10-2220-490-1							
Education Fund							
	03212	FOLLETT SCHOOL SOLUTIONS	SP LIBRARY BOOKS	10	23.15		0
			SP LIBRARY BOOKS	10	199.00		0
			SP LIBRARY BOOKS	10	17.95		0
			SP LIBRARY BOOKS	10	25.56		0
					Total:		
					<u>\$265.66</u>		
					Fund: 10		
					<u>\$265.66</u>		
					Account: 10-2220-490-1		
					<u>\$265.66</u>		
10-2310-318							
Education Fund							
	04741	ASSOCIATED PROPERTY COUNSELORS, LTD.	APPRAISAL FEE	10	3,273.00		0
					Total:		
					<u>\$3,273.00</u>		
	03415	ENGLER CALLAWAY BAASTEN & SRAGA	9/18 LEGAL SERVICES	10	2,046.00		0
					Total:		
					<u>\$2,046.00</u>		
	03056	ROBBINS SCHWARTZ	8/18 LEGAL SERVICES	10	62.50		0
			8/18 LEGAL SERVICES	10	62.50		0
			8/18 LEGAL SERVICES	10	83.12		0
					Total:		
					<u>\$208.12</u>		
	00783	SCARIANO HIMES & PETRARCA	8/18 LEGAL SERVICES	10	1,124.55		0
					Total:		
					<u>\$1,124.55</u>		

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Fund: 10	<u>\$6,651.67</u>	
					Account: 10-2310-318	<u>\$6,651.67</u>	
10-2310-392							
Education Fund							
00049	ILLINOIS ASSOCIATION OF SCHOOL BOARDS	BOARD BOOK CALENDAR	10	2,000.00	0		
					Total:	<u>\$2,000.00</u>	
01130	ILLINOIS STATE POLICE	ORD-IL049103S BACKGROUND CHECKS	10	1,500.00	0		
					Total:	<u>\$1,500.00</u>	
					Fund: 10	<u>\$3,500.00</u>	
					Account: 10-2310-392	<u>\$3,500.00</u>	
10-2310-410							
Education Fund							
03945	STEVENS GROUP, THE	NAME PLATE M. VAN DUCH	10	70.03	0		
					Total:	<u>\$70.03</u>	
					Fund: 10	<u>\$70.03</u>	
					Account: 10-2310-410	<u>\$70.03</u>	
10-2310-640							
Education Fund							
00049	ILLINOIS ASSOCIATION OF SCHOOL BOARDS	ANNUAL SUBSCRIPTION ONLINE POLICES	10	2,500.00	0		
					Total:	<u>\$2,500.00</u>	
					Fund: 10	<u>\$2,500.00</u>	
					Account: 10-2310-640	<u>\$2,500.00</u>	
10-2330-640							
Education Fund							
00164	ILLINOIS PRINCIPALS ASSOCIATION	DUES AND FEES	10	250.00	0		
					Total:	<u>\$250.00</u>	
					Fund: 10	<u>\$250.00</u>	
					Account: 10-2330-640	<u>\$250.00</u>	

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10-2410-332							
Education Fund							
	03517	Littlefair, Melody A.	DINNER FOR PARENT ED NIGHT	10	50.12		0
					Total:	<u>\$50.12</u>	
					Fund: 10	<u>\$50.12</u>	
					Account: 10-2410-332	<u>\$50.12</u>	
10-2410-410-1							
Education Fund							
	00088	QUILL	OFFICE SUPPLIES, SEE ATTACHED	10	124.06		0
					Total:	<u>\$124.06</u>	
					Fund: 10	<u>\$124.06</u>	
					Account: 10-2410-410-1	<u>\$124.06</u>	
10-2410-410-2							
Education Fund							
	01271	GRAPHIC 14	SUPPLIES - HD	10	743.38		0
					Total:	<u>\$743.38</u>	
					Fund: 10	<u>\$743.38</u>	
					Account: 10-2410-410-2	<u>\$743.38</u>	
10-2410-410-3							
Education Fund							
	00097	SCHOOL SPECIALTY	SUPPLIES - DW	10	67.64		0
					Total:	<u>\$67.64</u>	
					Fund: 10	<u>\$67.64</u>	
					Account: 10-2410-410-3	<u>\$67.64</u>	
10-2410-640							
Education Fund							
	00164	ILLINOIS PRINCIPALS ASSOCIATION	DUES AND FEES	10	395.00		0
			DUES AND FEES	10	645.00		0
					Total:	<u>\$1,040.00</u>	

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					Fund: 10	<u>\$1,040.00</u>	
					Account: 10-2410-640	<u>\$1,040.00</u>	
10-2510-640							
Education Fund							
	01856	NORTHERN SUBURBAN SCHOOL BUSINESS MANADUES AND FEES		10	30.00		0
					Total:	<u>\$30.00</u>	
					Fund: 10	<u>\$30.00</u>	
					Account: 10-2510-640	<u>\$30.00</u>	
10-2520-312							
Education Fund							
	02265	ERICKSON, CHRIS	TRAVEL TO IMRF WORKSHOP 10/4	10	12.40		0
					Total:	<u>\$12.40</u>	
	02865	Murphy, Carey	TRAVEL TO IMRF WORKSHOP 10/4	10	10.76		0
					Total:	<u>\$10.76</u>	
					Fund: 10	<u>\$23.16</u>	
					Account: 10-2520-312	<u>\$23.16</u>	
10-2520-360							
Education Fund							
	00248	STEVENS GROUP, THE	PRINTING SERVICES	10	213.79		0
			PRINTING SERVICES	10	195.82		0
					Total:	<u>\$409.61</u>	
					Fund: 10	<u>\$409.61</u>	
					Account: 10-2520-360	<u>\$409.61</u>	
10-2520-410							
Education Fund							
	00088	QUILL	SUPPLIES	10	131.33		0
					Total:	<u>\$131.33</u>	
					Fund: 10	<u>\$131.33</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Account: 10-2520-410					<u>\$131.33</u>		
10-2540-325							
Education Fund							
	03398	GENESIS TECHNOLOGIES	RENTAL OF COPY EQUIPMENT	10	4,231.31		0
	02095		RENTAL OF COPY EQUIPMENT 9/18	10	4,367.37		0
					Total:	<u>\$8,598.68</u>	
	01604	RICOH AMERICAS	RENTAL OF COPY EQUIPMENT	10	430.00		0
					Total:	<u>\$430.00</u>	
	02810	RICOH USA	ADDITIONAL COPIES	10	432.61		0
					Total:	<u>\$432.61</u>	
					Fund: 10	<u>\$9,461.29</u>	
Account: 10-2540-325					<u>\$9,461.29</u>		
10-2540-341							
Education Fund							
	01945	AT&T ONENET	6/18 TELEPHONE 103 CLUB	10	0.72		0
			8/18 TELEPHONE	10	47.12		0
					Total:	<u>\$47.84</u>	
	04721	T- MOBILE	TELEPHONE	10	104.60		0
					Total:	<u>\$104.60</u>	
					Fund: 10	<u>\$152.44</u>	
Account: 10-2540-341					<u>\$152.44</u>		
10-2540-466							
Education Fund							
	03464	CONSTELLATION ENERGY SERVICES	SP ELECTRICITY 8/29-9/28	10	4,090.19		0
			HD ELECTRICITY 8/28-9/27	10	3,988.21		0
			DW ELECTRICITY 8/30-10/1	10	12,039.16		0
					Total:	<u>\$20,117.56</u>	
					Fund: 10	<u>\$20,117.56</u>	
Account: 10-2540-466					<u>\$20,117.56</u>		

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-2630-332							
Education Fund							
	04655	Van Duch, Margaret	REIMB INTRADISTRICT TRAVEL	10	43.87		0
			TRAVEL REIMB INSPRA/MKTING WKSHP	10	41.24		0
			TRAVEL REIMB SHS	10	9.81		0
			TRAVEL REIMB FEDEX/ICE RINK	10	10.90		0
			Total:		<u>\$105.82</u>		
			Fund: 10		<u>\$105.82</u>		
			Account: 10-2630-332		<u>\$105.82</u>		
10-2630-410							
Education Fund							
	04655	Van Duch, Margaret	REIMB SUPPLIES	10	9.95		0
			REIMB CAMERA SD CARD	10	34.99		0
			REIMB BATTERIES	10	15.12		0
			Total:		<u>\$60.06</u>		
			Fund: 10		<u>\$60.06</u>		
			Account: 10-2630-410		<u>\$60.06</u>		
10-2640-390							
Education Fund							
	02865	Murphy, Carey	REIMB WELLNESS SCREENING SUPPLIES-2018	10	95.93		0
			Total:		<u>\$95.93</u>		
			Fund: 10		<u>\$95.93</u>		
			Account: 10-2640-390		<u>\$95.93</u>		
10-2660-410							
Education Fund							
	02110	AMAZON	SUPPLIES - GENERAL	10	52.83		0
			SUPPLIES - GENERAL	10	105.73		0
			SUPPLIES - GENERAL	10	199.94		0
			SUPPLIES - GENERAL	10	12.59		0
			SUPPLIES - GENERAL	10	25.18		0
			SUPPLIES - GENERAL	10	138.10		0

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Account Number		Vendor Name	Description	Batch #	Amount	Check Date	Check #
02110	AMAZON		SUPPLIES - GENERAL	10	32.99		0
					Total:		
					<u>\$567.36</u>		
03938	APPLE		iPad Wi-Fi 32 GB - Space Gray (10-pack)	10	2,940.00		0
					Total:		
					<u>\$2,940.00</u>		
00147	CDW GOVERNMENT		RETURN MINUS STOCKING FEE	10	(51.67)		0
			HP ProDisplay P240va 1080p - LED monitor	10	279.14		0
			Tripp Lite Display TV Wall Monitor Mount 55"	10	73.81		0
					Total:		
					<u>\$301.28</u>		
00088	QUILL		SUPPLIES - GENERAL	10	71.85		0
					Total:		
					<u>\$71.85</u>		
					Fund: 10	<u>\$3,880.49</u>	
					Account: 10-2660-410	<u>\$3,880.49</u>	
10-3500-390							
43 Education Fund							
04087	FUNTOPIA		D103 CLUB FIELD TRIP	10	100.00		0
					Total:		
					<u>\$100.00</u>		
04745	URBAN AIR TRAMPOLINE PARK		D103 CLUB FIELD TRIP 2/28/19	10	600.00		0
					Total:		
					<u>\$600.00</u>		
					Fund: 10	<u>\$700.00</u>	
					Account: 10-3500-390	<u>\$700.00</u>	
10-3500-410							
Education Fund							
00719	BRYANT, ROBYNN		DESK CALENDAR	10	67.14		0
					Total:		
					<u>\$67.14</u>		
04747	BUILDASIGN.COM		T-shirts	10	1,739.73		0
					Total:		
					<u>\$1,739.73</u>		
04746	HIGHTOUCH HIGHTECH		11/19 FIELD TRIP D103 CLUB	10	50.00		0
					Total:		
					<u>\$50.00</u>		

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
02368	JOHN F. MATE CO	Cabinet for HD cooking equipment	10	1,080.00		0
				Total:		
				<u>\$1,080.00</u>		
04141	OTC BRANDS	Reward box	10	280.77		0
				Total:		
				<u>\$280.77</u>		
00330	PERFORMANCE FOOD SERVICE	SNACKS FOR D103 CLUB	10	1,174.90		0
		SUPPLIES	10	1,121.50		0
		SUPPLIES	10	946.45		0
				Total:		
				<u>\$3,242.85</u>		
01335	Wolin, Robin	SUPPLIES	10	117.41		0
				Total:		
				<u>\$117.41</u>		
				Fund: 10		
				<u>\$6,577.90</u>		
				Account: 10-3500-410		
				<u>\$6,577.90</u>		
10-403						
Education Fund						
00095	SCHOOL DISTRICT 103 ACTIVITY ACCOUNT	TRANSFER YEARBOOK RECED IN SEPT	10	659.85		0
				Total:		
				<u>\$659.85</u>		
				Fund: 10		
				<u>\$659.85</u>		
				Account: 10-403		
				<u>\$659.85</u>		
10-4120-314						
Education Fund						
03575	EXCEPTIONAL LEARNERS COLLABORATIVE	ESTAR RENEWAL	10	323.46		0
		8/31 OBSERVATION D. HANNUM	10	107.82		0
				Total:		
				<u>\$431.28</u>		
				Fund: 10		
				<u>\$431.28</u>		
				Account: 10-4120-314		
				<u>\$431.28</u>		
20-2540-329						
Oper, Build, & Maint Fund						
00192	DAN THE KEYMAN	LOCK REPAIR	10	217.00		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:		
					<u>\$217.00</u>		
	03065	GENERAL MECHANICAL SERVICES	DW HVAC ROOM 217	10	2,037.21		0
			HVAC TRANSP	10	443.03		0
					Total:		
					<u>\$2,480.24</u>		
	02549	ILLINOIS OFFICE OF THE STATE FIRE MARSHAL	BOILER INSPECTION 9/17	10	140.00		0
					Total:		
					<u>\$140.00</u>		
	04739	JOHNSON CONTROLS	INTERCOM FOR LIBRARY	10	1,193.80		0
					Total:		
					<u>\$1,193.80</u>		
	02722	KRAUSE ELECTRICAL	HD ELECTRICAL REPAIR	10	416.31		0
					Total:		
					<u>\$416.31</u>		
	02565	LAKELAND LARSEN ELEVATOR	ANNUAL PRESSURE TEST HD	10	690.00		0
					Total:		
					<u>\$690.00</u>		
45	03411	LINCOLNSHIRE, VILLAGE OF	DW FALSE ALARM 8/13	10	50.00		0
					Total:		
					<u>\$50.00</u>		
	00621	MIDWEST ENVIRONMENTAL CONSULTING SERVICE	MOLD SAMPLING HD	10	1,500.00		0
			INSPECTION	10	1,650.00		0
					Total:		
					<u>\$3,150.00</u>		
	02252	PEAK PLUMBING	WASTELINE RODDING DW	10	600.00		0
			HD HVAC DRAIN	10	1,123.39		0
					Total:		
					<u>\$1,723.39</u>		
					Fund: 20		
					<u>\$10,060.74</u>		
					Account: 20-2540-329		
					<u>\$10,060.74</u>		
20-2540-410-1							
		Oper, Build, & Maint Fund					
	02648	NETWORK SERVICES	CUSTODIAL SUPPLIES	10	18.00		0
			CUSTODIAL SUPPLIES	10	341.34		0
			CUSTODIAL SUPPLIES HD	10	2,127.81		0
			CUSTODIAL SUPPLIES	10	40.11		0

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
02648	NETWORK SERVICES	CUSTODIAL SUPPLIES DW	10	112.76		0
		CUSTODIAL SUPPLIES DW	10	3,010.96		0
				Total:	<u>\$5,650.98</u>	
				Fund: 20	<u>\$5,650.98</u>	
				Account: 20-2540-410-1	<u>\$5,650.98</u>	
20-2540-410-2						
Oper, Build, & Maint Fund						
00190	BATTERIES PLUS	BUILDING SUPPLIES	10	225.80		0
				Total:	<u>\$225.80</u>	
02592	FILTER SERVICES	BUILDING SUPPLIES	10	410.20		0
		BUILDING SUPPLIES DW	10	1,788.36		0
		BUILDING SUPPLIES HD	10	46.60		0
		BUILDING SUPPLIES HD	10	77.08		0
				Total:	<u>\$2,322.24</u>	
46 02648	NETWORK SERVICES	BUILDING SUPPLIES FAUCET PARTS	10	441.65		0
				Total:	<u>\$441.65</u>	
01282	NORTH AMERICAN	BUILDING SUPPLIES HD	10	86.80		0
				Total:	<u>\$86.80</u>	
04170	SHARE CORPORATION	BUILDING SUPPLIES	10	267.44		0
		BUILDING SUPPLIES	10	193.68		0
				Total:	<u>\$461.12</u>	
				Fund: 20	<u>\$3,537.61</u>	
				Account: 20-2540-410-2	<u>\$3,537.61</u>	
20-2540-464						
Oper, Build, & Maint Fund						
02118	SHELL	FUEL O & M	10	318.77		0
				Total:	<u>\$318.77</u>	
				Fund: 20	<u>\$318.77</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Account: 20-2540-464					<u>\$318.77</u>		
20-2540-500							
Oper, Build, & Maint Fund							
	02367	AMERICAN FLOOR SHOW	SP BATHROOM REMODEL	10	13,100.00		0
					Total:	<u>\$13,100.00</u>	
	00242	ANDERSON LOCK	REPLACE ADMIN DOOR	10	6,226.65		0
					Total:	<u>\$6,226.65</u>	
	03931	GILBANE	CONSTRUCTION SERVICES	10	26,776.95		0
					Total:	<u>\$26,776.95</u>	
	03479	KUNES COUNTRY OF ANTIOCH	REPLACEMENT DUMP TRUCK	10	63,300.00		0
					Total:	<u>\$63,300.00</u>	
					Fund: 20	<u>\$109,403.60</u>	
Account: 20-2540-500					<u>\$109,403.60</u>		
20-2540-700							
Oper, Build, & Maint Fund							
	03347	RJ FURNITURE	ADJUSTABLE DESK FRAME	10	345.00		0
					Total:	<u>\$345.00</u>	
					Fund: 20	<u>\$345.00</u>	
Account: 20-2540-700					<u>\$345.00</u>		
40-2550-329							
Transportation Fund							
	04637	DELFS	WO: 761 B29 SFTY LN INSPC	10	27.00		0
			WO: 711 B18 LOF, BRK INSPC, SFTY LN	10	569.54		0
			WO: 701 B13 LOF, BRK INSPC, SFY INSPC	10	561.14		0
			WO: 737 B26 LOF, BRK INSPC, SFTY LN	10	244.58		0
			WO: 714 B21 LOF, BRK INSPC, SFTY INSPC	10	567.14		0
					Total:	<u>\$1,969.40</u>	
	00139	MIDWEST TRANSIT EQUIPMENT	GUARD, BUCKLE, LAP & COVER, BUCKLE GUARD, PRO	10	38.70		0
			WO: 752 B6 LATCH, BUS BODY,	10	28.42		0

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
00139	MIDWEST TRANSIT EQUIPMENT	REFILL: BODY FLUID CLEAN UP KIT	10	180.00		0
		WO: 759 B9 LIGHT,MARKER,AMBER,LED	10	12.66		0
		REFILLS: BANDIADS/BANDAGES	10	10.33		0
				Total:	<u>\$270.11</u>	
01408	POMPS TIRE SERVICE	WO: 729 B4 NEW TIRES LF/RF	10	970.70		0
				Total:	<u>\$970.70</u>	
02052	SHERIDAN AUTO PARTS	REPLCMNT BULBS - 9007-N	10	239.76		0
				Total:	<u>\$239.76</u>	
				Fund: 40	<u>\$3,449.97</u>	
				Account: 40-2550-329	<u>\$3,449.97</u>	
40-2550-331						
Transportation Fund						
01698	CITICARE TRANSPORTATION	SPED TRANSPORT 9/1/2018 - 9/30/2018	10	1,067.20		0
				Total:	<u>\$1,067.20</u>	
				Fund: 40	<u>\$1,067.20</u>	
				Account: 40-2550-331	<u>\$1,067.20</u>	
40-2550-390						
Transportation Fund						
01719	ADVOCATE OCCUPATIONAL HEALTH	DRVR RECRT PHYS/DRG TST G. MARTIN	10	131.00		0
				Total:	<u>\$131.00</u>	
				Fund: 40	<u>\$131.00</u>	
				Account: 40-2550-390	<u>\$131.00</u>	
40-2550-464						
Transportation Fund						
02118	SHELL	FUEL TRANS	10	11,826.07		0
				Total:	<u>\$11,826.07</u>	
				Fund: 40	<u>\$11,826.07</u>	
				Account: 40-2550-464	<u>\$11,826.07</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
60-2530-500							
Capital Projects Fund or Fund Group							
	03931	GILBANE	TRADES (NET)	10	16,066.92		0
					<u>Total:</u>		
					\$16,066.92		
					<u>Fund: 60</u>		
					\$16,066.92		
					<u>Account: 60-2530-500</u>		
					\$16,066.92		
					<u>Grand Total</u>		
					\$321,128.60		

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Paid Accounts Payable by Check Number

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 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
(I)	10-1190-225	Van Wagner, Teresa	Void RETIREE INSURANCE JAN - JUNI	9271		9/28/18	9/28/18	10320	(1,745.64)	10-1190-225
								Total	(1,745.64)	
N/A	10-1500-640	APTAKISIC-TRIPP CCSD#102	PMSC DUES 2018-2019	180910		9/10/18	9/1/18	10353	450.00	10-1500-640
								Total	450.00	
N/A	10-1500-319	BAKOTA, DAN	REFEREES BASKETBALL 9/17	180910		9/10/18	9/1/18	10354	52.00	10-1500-319
								Total	52.00	
N/A	10-1311	BEN-YOSEPH, RONI	REIMBURSE 8/30/18 TUITION 3 CHILD	180910		9/10/18	9/1/18	10355	261.24	10-1311
								Total	261.24	
N/A	10-1500-319	BERNARDI, JIM	REFEREES BASKETBALL 9/17	180910		9/10/18	9/1/18	10356	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	BERNARDI, JIM	REFEREES BASKETBALL 9/20	180910		9/10/18	9/1/18	10357	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	BRUCKMANN, PHIL	REFEREES BASKETBALL 9/11	180910		9/10/18	9/1/18	10358	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	CHESHKO, VOLODYMYR	REFEREES SOCCER 9/11	180910		9/10/18	9/1/18	10359	55.00	10-1500-319
								Total	55.00	
N/A	10-1500-319	DIZONNO, JOHN	REFEREES SOCCER 9/13	180910		9/10/18	9/1/18	10360	55.00	10-1500-319
								Total	55.00	
N/A	10-1500-319	DIZONNO, JOHN	REFEREES SOCCER 9/20	180910		9/10/18	9/1/18	10361	55.00	10-1500-319
								Total	55.00	
N/A	10-1500-319	EDELHEIT, GARY	REFEREES BASKETBALL 9/17	180910		9/10/18	9/1/18	10362	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/11	180910		9/10/18	9/1/18	10363	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/13	180910		9/10/18	9/1/18	10364	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/20	180910		9/10/18	9/1/18	10365	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	GLASER, TOM	REFEREES BASKETBALL 9/11	180910		9/10/18	9/1/18	10366	52.00	10-1500-319

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 Lincolnshire-Prairie View SD #103
 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
								Total	52.00	
N/A	10-1500-319	GREGORIN, THOMAS	REFEREES BASKETBALL 9/11	180910		9/10/18	9/1/18	10367	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	HEYTOW, ANDREW	REFEREES SOCCER 9/17	180910		9/10/18	9/1/18	10368	55.00	10-1500-319
								Total	55.00	
N/A	10-1500-319	KINKA, RUSSELL	REFEREES BASKETBALL 9/17	180910		9/10/18	9/1/18	10369	52.00	10-1500-319
								Total	52.00	
N/A	10-2210-640	LAKE COUNTY FOREST PRESEF	Void GUIDED PERMITS 2ND GRADE S	180910		9/10/18	9/1/18	10370	570.00	10-2210-640
								Total	570.00	
N/A	10-1500-319	SCHOESSLING, PAUL	REFEREES BASKETBALL 9/13	180910		9/10/18	9/1/18	10371	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	SITZ, RICK	REFEREES BASKETBALL 9/13	180910		9/10/18	9/1/18	10372	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	SOWA, JAMES	REFEREES BASKETBALL 9/13	180910		9/10/18	9/1/18	10373	52.00	10-1500-319
								Total	52.00	
040170037000	10-2540-370	LINCOLNSHIRE, VILLAGE OF	WATER/SEWER 6/5 - 7/5	180914		9/14/18	9/1/18	10374	70.26	10-2540-370
040170037100	10-2540-370		WATER/SEWER 6/5 - 7/5	180914		9/14/18	9/1/18	10374	46.84	10-2540-370
040170037200	10-2540-370		WATER/SEWER 6/5 - 7/5	180914		9/14/18	9/1/18	10374	2,124.40	10-2540-370
040170042500	10-2540-370		WATER/SEWER 6/5 - 7/5	180914		9/14/18	9/1/18	10374	105.39	10-2540-370
040160023900	10-2540-370		WATER/SEWER 6/5 - 7/5	180914		9/14/18	9/1/18	10374	199.07	10-2540-370
								Total	2,545.96	
N/A	10-2210-312	OAGC	66TH ANNUAL FALL CONF REGISTRA	180914		9/14/18	9/1/18	10375	870.00	10-2210-312
								Total	870.00	
N/A	10-1500-319	BABOLEA, DORIN	Void REFEREES SOCCER 9/27	180919		9/20/18	9/1/18	10376	55.00	10-1500-319
N/A	10-1500-319		Void REFEREES SOCCER 9/27	9271		9/28/18	9/28/18	10376	(55.00)	10-1500-319
								Total	0.00	
N/A	10-1500-319	BERNARDI, JIM	REFEREES BASKETBALL 9/27	180919		9/20/18	9/1/18	10377	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	BRUCKMANN, PHIL	REFEREES BASKETBALL 10/4	180919		9/20/18	9/1/18	10378	52.00	10-1500-319
								Total	52.00	

Paid Accounts Payable by Check Number

Printed: 10/25/2018 8:09 AM
 Lincolnshire-Prairie View SD #103
 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
N/A	10-1500-319	DIZONNO, JOHN	REFEREES SOCCER 9/24	180919		9/20/18	9/1/18	10379	55.00	10-1500-319
								Total	55.00	
N/A	10-1500-319	EDELHEIT, GARY	REFEREES BASKETBALL 9/24	180919		9/20/18	9/1/18	10380	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 9/24	180919		9/20/18	9/1/18	10381	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	GLASER, TOM	REFEREES BASKETBALL 10/4	180919		9/20/18	9/1/18	10382	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	HWANG, LEE	SOCCER REFEREE 10/3	180919		9/20/18	9/1/18	10383	55.00	10-1500-319
								Total	55.00	
N/A	10-1500-319	MICHAEL, MICHAEL S	SOCCER REF 10/1	180919		9/20/18	9/1/18	10384	55.00	10-1500-319
								Total	55.00	
N/A	10-1500-319	NELSON, JOHN	BASKETBALL REFEREE 10/4	180919		9/20/18	9/1/18	10385	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	NELSON, JOHN	BASKETBALL REFEREE 9/24	180919		9/20/18	9/1/18	10386	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	PETERSON, RICH	REFEREES BASKETBALL 9/24	180919		9/20/18	9/1/18	10387	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	PETERSON, RICH	Void REFEREES BASKETBALL 10/4	180919		9/20/18	9/1/18	10388	52.00	10-1500-319
N/A	10-1500-319		Void REFEREES BASKETBALL 10/4	9269		9/26/18	9/26/18	10388	(52.00)	10-1500-319
								Total	0.00	
N/A	10-1500-319	SCHOESSLING, PAUL	REFEREES BASKETBALL 9/27	180919		9/20/18	9/1/18	10389	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	SITZ, RICK	REFEREES BASKETBALL 9/27	180919		9/20/18	9/1/18	10390	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	SOWA, JAMES	REFEREES BASKETBALL 9/27	180919		9/20/18	9/1/18	10391	52.00	10-1500-319
								Total	52.00	
N/A	10-3500-390	BRUNSWICK ZONE	FIELD TRIP DEPOSIT 10/9 SP	180925		9/25/18	9/1/18	10392	299.70	10-3500-390
								Total	299.70	
N/A	10-3500-410	BRYANT, ROBYNN	SUPPLIES	180925		9/25/18	9/1/18	10393	49.61	10-3500-410

Specialized Data Systems, Inc.

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 Lincolnshire-Prairie View SD #103
 Expense on Date: 09/01/2018 to 9/30/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
								Total	49.61	
0641148	20-2540-410-1	MEYER LABORATORY	CUSTODIAL SUPPLIES	180925		9/25/18	9/1/18	10394	188.49	20-2540-410
								Total	188.49	
N/A	10-1500-319	BERNARDI, JIM	REFEREES VOLLEYBALL 9/27	180926		9/26/18	9/1/18	10395	52.00	10-1500-319
								Total	52.00	
N/A	10-1500-319	EDELHEIT, GARY	REFEREES VOLLEYBALL 9/25	180926		9/26/18	9/1/18	10396	52.00	10-1500-319
								Total	52.00	
47462	10-1550-640	NATIONAL GEOGRAPHIC BEE	DANIEL WRIGHT REG 2019 BEE	180926		9/26/18	9/1/18	10397	120.00	10-1550-640
								Total	120.00	
N/A	10-1500-319	POWELL, MICHAEL	REFEREES VOLLEYBALL 9/25	180926		9/26/18	9/1/18	10398	52.00	10-1500-319
								Total	52.00	
N/A	10-1550-640	SOUTH MIDDLE SCHOOL	SCIENCE OLYMPIAD 1/19 INVITATION	180926		9/26/18	9/1/18	10399	300.00	10-1550-640
								Total	300.00	
N/A	10-1500-319	SOWA, JAMES	REFEREES VOLLEYBALL 9/27	180926		9/26/18	9/1/18	10400	52.00	10-1500-319
								Total	52.00	
53 N/A	10-1500-319	BERNARDI, JIM	REFEREES BASKETBALL 10/4	8269		9/26/18	9/26/18	10401	52.00	10-1500-319
								Total	52.00	
(I)	10-1190-225	Van Wagner, Teresa	RETIREE INSURANCE JAN - JUNE	8271		9/28/18	9/28/18	10402	1,745.64	10-1190-225
								Total	1,745.64	
N/A	10-2510-640	ADLAI E STEVENSON HIGH SCH	MEMBERSHIP NEIASBO P. PALBICKE	180928		9/28/18	9/1/18	10403	150.00	10-2510-640
								Total	150.00	
N/A	10-2140-314	BERCOS EDUCATIONAL CONSU	MILEAGE DEC AND JAN	180928		9/28/18	9/1/18	10404	14.17	10-2140-314
N/A	10-2140-314		DEC AND JAN HOURS	180928		9/28/18	9/1/18	10404	280.00	10-2140-314
N/A	10-2140-314		MILEAGE FEB AND MARCH	180928		9/28/18	9/1/18	10404	36.51	10-2140-314
N/A	10-2140-314		FEB AND MARCH HOURS	180928		9/28/18	9/1/18	10404	735.00	10-2140-314
								Total	1,065.68	
N/A	10-1190-700	DILLON MUSIC	TROMBONE USED YAMAHA	180928		9/28/18	9/1/18	10405	939.72	10-1190-700
								Total	939.72	
N/A	10-2210-640	LAKE COUNTY FOREST PRESEF	GUIDED PERMITS FIELD TRIP 9/18	180928		9/28/18	9/1/18	10406	228.00	10-2210-640

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
								Total	228.00	
N/A	10-1311	MERKLEY, SARAH	TUITION/FEES FULL DAY KDG	180928		9/28/18	9/1/18	10407	870.80	10-1311
								Total	870.80	
								Report Total	<u><u>\$10,854.20</u></u>	

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Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: October 25, 2018
Re: September 2018 Donations

During September 2018, the District received the following donations:

<u>Donors</u>	<u>Amount</u>	<u>Purpose of Donation</u>
Stuart Rogers	3394.35	Portrait Rebate – DW 2017
Stuart Rogers	3212.54	Portrait Rebate – DW 2016
Stuart Rogers	4151.03	Portrait Rebate – HD 2017
Stuart Rogers	2219.69	Portrait Rebate – SP 2017

Recommendation:

We recommend approval by the Board of Education to accept the donations with gratitude for the donor's' generosity.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Approval of Employment

It is recommended that the Board accept and approve the employment of the following employees:

Janet Trevetto, Kindergarten Spanish teacher for the remainder of the 2018-19 school year.

Approval of Employment

Staff Members Placement on Master Contract

Janet Trevetto, Kindergarten Spanish teacher. MS+0 Step 5 for a prorated salary of \$43,181.35.



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

K-2 Spanish
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Travetto, Janet	MS	4	5	43181.35 *Prorated

AGREEMENT MADE THIS **30th DAY OF October, 2018** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Janet Travetto
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Janet Travetto** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **43,181.35 *Prorated** for the term commencing **October 29, 2018** in equal installments twice a month for a period of **eleven months (21 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **30th day of October, 2018**.

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date

JANET TRAVETTO

18 Plymouth Ct., Lincolnshire, IL 60069 | H: 847-940-4128 | C: 708-977-6679 | djtravetto@comcast.net

Credentials

Professional Educator License
Endorsements:
Early Childhood Education and Elementary Education
Learning Behavior Specialist
Special Education
Secondary Education
Social Science

Core Qualifications

- Creative, Enthusiastic, Experienced Early Childhood Educator
- Behavioral Specialist
- Experience writing and implementing developmentally appropriate material
- Experience working with students with special needs
- Work the parents as partners in their children's education
- Able to communicate with Spanish speaking families

Achievements

Material Development

- Created simulation environments with students resulting in engaging hands on educational experiences.
- Counsel parents of children with Attention Deficit Disorder regarding behavioral strategies, and the challenges of raising children with this disorder.
- Create life size thematic learning environments in the classroom
- Provide a positive environment that instills a love of exploration and learning.

Work Experience

Director of Christian Education

Aug 2005 to Jun 2015

Lutheran Church of the Holy Spirit — Lincolnshire, IL

Selected developmentally appropriate curricula for 3 year olds through 6th graders

Designed hands on supplemental materials to enrich the purchased materials

Created and implemented incentive programs

Supervised staff of volunteer teachers

Created and led teachers inservices

Provided guidance to assist teachers with behavioral concerns and inclusion of students with special needs

Communicated with parents verbally and through newsletters

Full Day Kindergarten Teacher

Aug 1989 to Mar 1995

Salt Creek School District 48 — Elmhurst, IL

Taught an inclusive class which included children who were visually impaired, mentally handicapped, and those with behavioral disorders into a classroom of children without special needs.

Co-wrote the Kindergarten curriculum which met or exceeded the state requirements and ensured developmentally appropriate practice.

Collaborated with Special Education teachers to best meet the needs of their students while in my classroom.

Communicated with parents through a weekly newsletter, conferences and as needed to provide positive feedback or collaborate to solve issues.

Education and Training

Masters of Education, Early Childhood Leadership and Advocacy 1994
National Louis University — Evanston, IL

Bachelor of Arts, Elementary Education and Special Education 1988
University of Iowa — Iowa City , Iowa

Spanish
Macalester College — St. Paul, MN
Minor in French and Education

Community Involvement

Volunteered as a parent in the elementary schools
Taught values education to 3rd-6th graders
Led the Children's Choir, taught Sunday School and was the Director of Vacation Bible School at Lutheran Church of the Holy Spirit



Lincolnshire-Prairie View School District 103

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<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: October 25, 2018
Re: Employment

We recommend approval of the following employment actions:

Last Name	First Name	Rate	Position	Action
Munoz	Ivan		Associate Spec Ed IIP	Resignation
Klemann	Tim		Associate Spec Ed	Resignation
Weiss	Benjamin	12.00	Crossing Guard(.25)/Bus Monitor (.64)	New Hire
Berlingeri-Zimmer	Lisa	14.00	Associate Special Ed	New Hire
Butler	Whitley	16.50	Associate Spec Ed Guided	Vacancy Hire
Khandelwal	Richa	16.00	Associate Spec Ed Guided	Vacancy Hire
Ortiz-Calderon	Reine	14.00	Associate Special Ed	Vacancy Hire
Sabransky	Rachel	9.00	103 Club Associate	Vacancy Hire
Gandham	Sherya	9.00	103 Club Associate	Vacancy Hire
Tolbert	Kyle	9.00	103 Club Associate	Vacancy Hire



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Approval of Resignation

I recommend the Board approve the resignation of Kelly Brunning.

October 23rd, 2018

Dear District 103 School Board & Dr. Warren,

I am following up on my resignation letter dated September 25th, 2018. You told me when I delivered it to you that the district would accept it, but you wanted to find my replacement first. The Mount Prospect school district made me an offer and asked me to start on October 29th, 2018, and I accepted. I have negotiated with them in order to gain an extra week to help while finding a replacement, pushing my resignation date back to November 2nd, 2018. If I do not start my new position on November 5th, I may be at risk of losing the position permanently. I regret that you are still interviewing candidates but working closer to home will shorten my commute time over an hour a day which will give me much more time with my family and will greatly impact my husband's work schedule. Working this close to home and in this type of position wasn't possible when I interviewed with your district and I don't know when another opportunity like this will come up. Thank you again for the enriching experiences that I have been provided with while working in District 103.

Sincerely,

Kelly Brunning

A handwritten signature in blue ink that reads "Kelly Brunning". The signature is written in a cursive style with a large, looped "K" and a long, sweeping underline.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Approval of EL Staffing Increase

I recommend the Board approve the EL staffing increase by 1.0 FTE for the 2018-2019 school year. The Board discussed the increase at the September 25, 2018 Board meeting. The report is attached for your review.



Lincolnshire – Prairie View School District 103
 1370 Riverwoods Road
 Lincolnshire, IL 60069

Memo

To: Board of Education
From: Kendra Perri, Curriculum Coordinator
CC: Dr. Scott Warren
Date: September 18, 2018
Re: EL Staffing Update

Lincolnshire-Prairie View School District #103 continues to grow as a culturally diverse school district where students speak more than 43 different native languages. Over the past several years, District #103 has seen a steady increase in the number of students enrolling with a native language other than English. All students with a second native language or a language other than English spoken in the home are administered the WIDA screener by an EL (English Learner) endorsed staff member. The students who qualify for EL services score less than a 4.8 overall on their composite score comprised of a reading, writing, speaking, and listening score. The *Current EL Population* graph below shows the growth of our overall EL student population from 2016 – 2018.

Current EL Population

Grade	2016 -17	2017 -18	2018 -19
K	9	32	37 (7 IEP)
1	6	14	32 (2 IEP)
2	16	9	24 (5 IEP)
Total Sprague	31	55	93 (14 IEP)
3	23	16	14 (1 IEP)
4	3	12	17 (1 ref)
5	7 (DW)	6	9 (1 IEP)
Total Half Day	26	34	40 (3 IEP)
6	3	3	5 (1 IEP)
7	4	3	9 (3 IEP)
8	7	6	9 (4 IEP)
Total DW	21	12	23 (8 IEP)

During the 2017-2018 school year, the service delivery model for meeting the needs of our EL students changed from small group pullout services to more inclusive in class co-teaching services, allowing our EL students the opportunity to learn alongside their general education peers. Additionally, EL students who perform at lower English proficiency levels (Level 1 & 2) receive small group direct support.

In an effort to meet the needs of our growing EL population and to continue to support best practices in our service delivery model, **I am recommending that we convert an EL associate position to a full-time EL Endorsed teaching position.** This recommendation would eliminate the 1.0 FTE EL Associate Vacancy (still unfilled) at Daniel Wright, and add a 0.5 EL endorsed teacher at DW and a 0.5 EL endorsed teacher at Sprague. The difference in expenditure for this change is \$35,000.

The 0.5 Daniel Wright EL teacher would co-teach three science classes (grades 6, 7 & 8) and one Social Studies class (grade 6) to support the high-level academic vocabulary introduced in these two content areas. The 0.5 portion of the EL teacher position would work to support kindergarten students at Sprague. Sprague early literacy skills mirror EL language acquisition skills, therefore additional small group support will be provided to reinforce skills taught in the classroom and provide social emotional support. Administrators at both buildings have looked closely at their student’s needs and schedules and feel that this allocation would provide the necessary EL support. Following is a draft schedule for this proposed position:

Time	Assignment
8:30 am - 11:15am	Sprague Kindergarten
11:15 am - 11:37am	Travel
11:37 am - 12:05 pm	Lunch
12:07 pm - 12:53pm	Plan
12:53 pm - 3:35 pm	DW Co-Teaching

As we continue to update the Illinois State Board of Education Student Information System with current EL data, we would anticipate an increase in our future funding through the Title 3/LIPLEP Grant. The funding for this grant is based on the amount of services required to successfully support our EL students using the following guide:

Class Periods Provided/Week	Classification of Services	ACCESS level
Less than 5 periods/week	Low	Level 3- 4 (5-6 consult)
5-9 periods/week	Moderate	Level 2-3
More than 9 periods/week	High	Level 1-2

EL Staffing Scenario

	2014-15	2015-16	2016-17	2017-18	2018-19
Sprague	2.2 FTE teachers 1.0 FTE associate	2.0 FTE teachers 1.0 FTE associates	2.0 FTE teachers 1.0 FTE associates	2.0 FTE teacher 0.5 FTE associate	2.5 FTE teacher 0.5 FTE associate
Half Day	0.8 FTE teachers	1.0 FTE teachers 0.5 FTE associate	1.0 FTE teachers 0.5 FTE associate	1.8 FTE teacher 1.0 FTE associate	1.8 FTE teacher 1.0 FTE associate
Daniel Wright	1.0 FTE teachers 2.0 FTE associates	2.0 FTE teachers 1.0 FTE associate	2.0 FTE teachers 1.0 FTE associate	1.0 FTE teachers 1.0 FTE associates	1.5 FTE teacher
Total	4.0 FTE teachers 3.0 FTE associates	5.0 FTE teachers 2.5 FTE associates	5.0 FTE teachers 2.5 FTE associates	4.8 FTE teachers 2.5 FTE associates	5.8 FTE teacher 1.5 FTE associate

2017-18 ACCESS (4.8 Exit Criteria)

Sprague

Grade	Level I	Level II	Level III	Level IV	Total
<i>K</i>	2	5	7	17	31
<i>1</i>	1	2	11	9	23
<i>2</i>	0	2	2	9	13
<i>Total</i>	3	9	20	35	67

Half Day

Grade	Level I	Level II	Level III	Level IV	Total
<i>3</i>	1	0	5	8	14
<i>4</i>	0	1	1	6	8
<i>5</i>	0	2	1	0	3
<i>Total</i>	1	3	7	14	25

Daniel Wright

Grade	Level I	Level II	Level III	Level IV	Total
<i>6</i>	1	1	3	3	8
<i>7</i>	1	2	1	3	7
<i>8</i>	0	0	2	2	4
<i>Total</i>	2	3	6	8	18



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
Cc: Dr. Scott Warren, Superintendent
From: Dr. Gina Finaldi, Director of Student Services
Date: 10/25/2018
Re: OT coverage during Medical Leave for Gayle Larcom, COTA 1.0 FTE at Sprague School

Gayle Larcom who is currently a 1.0 FTE employee, COTA, and the sole service provider for Occupational Therapy (OT) services at Sprague School, will be taking a leave of absence for medical reasons (FMLA) beginning 11/29/2018 for approximately 6 weeks.

In order to ensure coverage for the OT services that need to be provided for students with IEP's and 504 Plans, the following individuals will be providing OT services during this timeframe:

- Michelle Finder, OT with the ELC who is based at Half Day School 4 days a week, is going to pick up one extra day (Mondays). She is paid through the ELC.
- The two OT's who are currently part of the ECAT team with the ELC have worked it out to split 3 partial days to cover the direct service minutes on Tues., Wed. and Thurs. Their names are Dawn Appelhans and Carolyn Fraguela. We are working on obtaining a schedule for their time. They are also paid through the ELC.
- Katie Vanderbilt, who is a former employee of D103 and currently works at Prairie Crossing Charter School, has agreed to work 1 day a week (Fridays). Her independent contractor agreement is attached for your review.

It is recommended that the Board approve this plan because it will provide us with high-quality service providers in the absence of Ms. Larcom; all individuals are all known entities and they are familiar with our students and school system. We are confident that the above arrangements will meet our needs with minimal impact to our students' current services.

Occupational Therapy Provider Agreement

This Occupational Therapy Provider Agreement (“Agreement”) is dated October 17, 2018 (“Effective Date”) by and between Building Blocks for Kids’ Success, with an office at 10 Robin Crest Rd. Hawthorn Woods, IL 60047 (“Provider”) and Lincolnshire - Prairie View School District #103 with an office at 1370 N. Riverwoods Road Lincolnshire, IL 60069 (“Contractor”).

WHEREAS Contractor requests that the Provider provide occupational therapy services to Contractor and Provider agrees to provide such occupational therapy services to Contractor.

THEREFORE, in consideration of the mutual agreements below, and intending to be legally bound, the parties agree:

1. **Services.** The Provider will provide occupational therapy services (“Services”) to Contractor. The Services include the following:
 - a. Occupational therapy evaluations and treatments to those children as requested by Contractor;
 - b. Consultation with outside agencies;
 - c. Participate in district training as requested by Contractor;
 - d. Attend individualized education plan meetings as able
2. In relation to the Services described herein, Contractor will provide the following to Provider:
 - a. All pertinent files of child’s individualized education plan, occupational therapy history and development progress; and
 - b. Necessary supplies and/or equipment that will enable the Provider to provide the Services described herein or such other items as mutually agreed upon by the parties.
3. **Term.** The term of this Agreement is as follows: November 29, 2018 through January 11, 2019 (“Term”).
4. During the Term, Provider shall provide Services to Contractor for hours not to exceed an average of eight (8) hours per week for up to 8 weeks.
5. In the event Provider provides additional necessary hours, compensation will be paid at the hourly rate listed below.
6. **Compensation.** In consideration of performance of the Services described herein, Contractor will pay Provider at a rate of \$75/hour. Payments shall be made upon receipt of invoice.
7. **Confidentiality.** All records and other information concerning persons served under this Agreement is confidential pursuant to state and federal regulations and shall be protected by the Provider from unauthorized disclosure.
8. **Insurance.** Provider agrees to provide proof of and maintain Professional Liability insurance with a minimum of \$1,000,000 per claim.
9. **Non-compete.** Contractor will not employ employees of Provider within 2 years of Agreement through independent contract or another entity.
10. **Miscellaneous.**
 - a. All Services shall be rendered under the terms and conditions of this Agreement and in accordance with applicable federal, state and local laws.
 - b. This Agreement is the complete and exclusive statement of the agreement between the parties, which supersedes all prior agreements and understandings, and constitutes the complete agreement and understanding, between the parties with respect to the subject matter hereof.
 - c. If any one or more of the provisions of this Agreement are for any reason held to be invalid, illegal or unenforceable by a court of competent jurisdiction, the remaining provisions of this

Agreement will be unimpaired and will remain in full force and effect, and the invalid, illegal or unenforceable provision will be replaced by a valid, legal and enforceable provision that comes closest to the intent of the parties underlying the invalid, illegal or unenforceable provision.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do each hereby warrant and represent that their respective signatory whose signature appears below has been and is on the Effective Date duly authorized to execute this Agreement.

Building Blocks for Kids' Success ("Provider")

Lincolnshire - Prairie View #103 ("Contractor")

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Approval of Staff Contracts

I recommend the Board approve the changes in the staff contracts for Susan Larson, Gayle Larcom and Brenda Day as discussed in Executive Session.



LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 CONTRACT (Revised)

AGREEMENT MADE THIS 30th DAY OF OCTOBER, 2018 between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Susan Larson

Hereinafter called the OCCUPATIONAL THERAPIST*

WITNESSETH

A. EMPLOYMENT:

1. The BOARD hereby employs **Susan Larson** as a **1.0 FTE** licensed occupational therapist, who holds a valid and properly registered license issued by the State of Illinois Department of Professional Registration, with such powers and duties that the BOARD in this contract and in its policies, rules, and regulations may assign.
2. The BOARD shall pay to the OCCUPATIONAL THERAPIST a salary of **\$119,179.17** for the term commencing **August 16, 2018, and ending May 30, 2019** (depending on use of snow days) in equal installments on the fifteenth (15) and thirtieth (30) of each month for a period of twelve (12) months with the first payment to be received on **September 15, 2018**.
3. During the school year the OCCUPATIONAL THERAPIST'S supervisor shall file an Evaluation Form on or about December 15 and April 1 with the superintendent and provide the OCCUPATIONAL THERAPIST with a copy of the complete evaluation.
4. The BOARD shall indemnify and protect the OCCUPATIONAL THERAPIST against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
5. Each newly hired OCCUPATIONAL THERAPIST shall submit evidence of physical examination and criminal background check to the BOARD **prior to August 16th, 2018**.

B. OCCUPATIONAL THERAPIST DUTIES:

1. The OCCUPATIONAL THERAPIST agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The OCCUPATIONAL THERAPIST shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. In addition to student contact, the OCCUPATIONAL THERAPIST duties shall include all services and record-keeping responsibilities and professional activities required by the BOARD, or required by law, including, but not limited to, attendance at staff development training opportunities, faculty meetings, Department and team-level meetings, staffings, parent-Occupational Therapist conferences, and such other meetings as established by the BOARD or administration.
4. With the permission of the Superintendent or his designee, the OCCUPATIONAL THERAPIST may attend university courses, seminars, or other professional growth activities. The OCCUPATIONAL THERAPIST may not jeopardize the functioning of the educational program by any lengthy and conspicuous absence for such professional activities.
5. The OCCUPATIONAL THERAPIST shall be required to adhere to the school calendar days for attendance.

C. BENEFITS:

1. The OCCUPATIONAL THERAPIST shall be granted sick leave as defined in the Master Contract between the Board and LPVTA.
2. The OCCUPATIONAL THERAPIST may receive Bereavement Leave with pay for up to **five (5)** days when death occurs in the immediate family. Immediate family include employee's spouse, domestic partner, son daughter,

mother, father, legal guardian, brother, sister, corresponding in-law or step relation, grandchild or grandparent, and any person for whom the employee is legal guardian by birth or marriage.

3. The OCCUPATIONAL THERAPIST shall be granted personal leave as defined in the Master Contract between the Board and LPVTA.
4. The OCCUPATIONAL THERAPIST shall be offered insurance as defined in the Master Contract between the Board and LPVTA.
5. The Board will pay the licensure fees for the OCCUPATIONAL THERAPIST as required as a condition of employment.

D. TERMINATION:

1. In the event the OCCUPATIONAL THERAPIST violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the OCCUPATIONAL THERAPIST shall be dismissed by the BOARD for cause or pursuant to the School Code of Illinois, the OCCUPATIONAL THERAPIST shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the OCCUPATIONAL THERAPIST and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the OCCUPATIONAL THERAPIST in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **30th day of October, 2018.**

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

OCCUPATIONAL THERAPIST

Street

City State Zip

Date



LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 CONTRACT (Revised)

AGREEMENT MADE THIS 30th DAY OF OCTOBER, 2018 between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

GAYLE LARCOM

Hereinafter called the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA)*

W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Gayle Larcom** as a **1.0 FTE** Certified Licensed Occupational Therapist Assistant (COTA), who holds a valid and properly registered license issued by the State of Illinois Department of Professional Registration, with such powers and duties that the BOARD in this contract and in its policies, rules, and regulations may assign.
2. The BOARD shall pay to the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA) a salary of **\$83,143.07** for the term commencing **August 16, 2018, and ending May 30, 2019** (depending on use of snow days) in equal installments on the fifteenth (15) and thirtieth (30) of each month for a period of **twelve (12) months** with the first payment to be received on **September 15, 2018**.
3. During the school year the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT'S (COTA) evaluator shall file an Evaluation Form on or about **December 15** and April 1 with the superintendent and provide the COTA with a copy of the complete evaluation.
4. The BOARD shall indemnify and protect the COTA against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
5. Each newly hired OCCUPATIONAL THERAPIST shall submit evidence of physical examination and criminal background check to the BOARD **prior to August 16th, 2018**.

B. CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA) DUTIES:

1. The COTA agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The COTA shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. In addition to student contact, the COTA duties shall include all services and record-keeping responsibilities and professional activities required by the BOARD, or required by law, including, but not limited to, attendance at staff development training opportunities, faculty meetings, Department and team-level meetings, staffings, parent-COTA conferences, and such other meetings as established by the BOARD or administration.
4. With the permission of the Superintendent or his designee, the COTA may attend university courses, seminars, or other professional growth activities. The COTA may not jeopardize the functioning of the educational program by any lengthy and conspicuous absence for such professional activities.
5. The COTA shall be required to adhere to the school calendar days for attendance.

C. BENEFITS:

1. The COTA shall be granted sick leave as defined in the Master Contract between the Board and LPVTA.
2. The COTA may receive Bereavement Leave with pay for up to **five (5)** days when death occurs in the immediate family. Immediate family include employee's spouse, domestic partner, son daughter, mother, father, legal guardian, brother, sister, corresponding in-law or step relation, grandchild or grandparent, and any person for whom the employee is legal guardian by birth or marriage.
3. The COTA shall be granted personal leave as defined in the Master Contract between the Board and LPVTA.
4. The COTA shall be offered insurance as defined in the Master Contract between the Board and LPVTA.

5. The Board will pay the licensure fees for the COTA as required as a condition of employment.

D. TERMINATION:

1. In the event the COTA violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the COTA shall be dismissed by the BOARD for cause or pursuant to the School Code of Illinois, the COTA shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the COTA and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the COTA in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **30th day of October, 2018**.

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA)

Street

City

State Zip

Date



LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 CONTRACT (Revised)

AGREEMENT MADE THIS 30th DAY OF OCTOBER, 2018 between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Brenda Day

Hereinafter called the PHYSICAL THERAPIST*

WITNESSETH

A. EMPLOYMENT:

1. The BOARD hereby employs **Brenda Day** as a **1.0 FTE** licensed PHYSICAL THERAPIST, who holds a valid and properly registered license issued by the State of Illinois Department of Professional Registration, with such powers and duties that the BOARD in this contract and in its policies, rules, and regulations may assign.
2. The BOARD shall pay to the PHYSICAL THERAPIST a salary of **\$97,602.80** for the term commencing **August 16, 2018, and ending May 30, 2019** (depending on use of snow days) in equal installments on the fifteenth (15) and thirtieth (30) of each month for a period of twelve (12) months with the first payment to be received on **September 15, 2018**.
3. During the school year the PHYSICAL THERAPIST'S supervisor shall file an Evaluation Form on or about December 15 and April 1 with the superintendent and provide the PHYSICAL THERAPIST with a copy of the complete evaluation.
4. The BOARD shall indemnify and protect the PHYSICAL THERAPIST against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
5. Each newly hired PHYSICAL THERAPIST shall submit evidence of physical examination and criminal background check to the BOARD **prior to August 16th, 2018**.

B. OCUPATIONAL THERAPIST DUTIES:

1. The PHYSICAL THERAPIST agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The PHYSICAL THERAPIST shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. In addition to student contact, the PHYSICAL THERAPIST duties shall include all services and record-keeping responsibilities and professional activities required by the BOARD, or required by law, including, but not limited to, attendance at staff development training opportunities, faculty meetings, Department and team-level meetings, staffings, parent-PHYSICAL THERAPIST conferences, and such other meetings as established by the BOARD or administration.
4. With the permission of the Superintendent or his designee, the PHYSICAL THERAPIST may attend university courses, seminars, or other professional growth activities. The PHYSICAL THERAPIST may not jeopardize the functioning of the educational program by any lengthy and conspicuous absence for such professional activities.
5. The PHYSICAL THERAPIST shall be required to adhere to the school calendar days for attendance.

C. BENEFITS:

1. The PHYSICAL THERAPIST shall be granted sick leave as defined in the Master Contract between the Board and LPVTA.
2. The PHYSICAL THERAPIST may receive Bereavement Leave with pay for up to **five (5)** days when death occurs in the immediate family. Immediate family include employee's spouse, domestic partner, son daughter, mother, father, legal guardian, brother, sister, corresponding in-law or step relation, grandchild or grandparent, and any person for whom the employee is legal guardian by birth or marriage.

3. The PHYSICAL THERAPIST shall be granted personal leave as defined in the Master Contract between the Board and LPVTA.
4. The PHYSICAL THERAPIST shall be offered insurance as defined in the Master Contract between the Board and LPVTA.
5. The Board will pay the licensure fees for the PHYSICAL THERAPIST as required as a condition of employment.

D. TERMINATION:

1. In the event the PHYSICAL THERAPIST violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the PHYSICAL THERAPIST shall be dismissed by the BOARD for cause or pursuant to the School Code of Illinois, the PHYSICAL THERAPIST shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the PHYSICAL THERAPIST and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the PHYSICAL THERAPIST in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **30th day of October, 2018.**

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

PHYSICAL THERAPIST

Street

City State Zip

Date



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: October 25, 2018
Re: 2018 Tentative Levy Discussion

Included are documents regarding the 2018 Estimated Levy. Nothing has changed since the information was presented on October 16. This can be explained further during the meeting.

Below are definitions of terms that may be helpful in the discussion:

Levy – Amount of property tax revenue requested.

Extension – Amount of property tax revenue approved.

EAV – **E**qualized **A**ssessed **V**aluation. This is very close to 1/3rd of Fair Market Value of properties.

New Construction – New property on the “tax rolls”. This could include construction, improvements, annexations, and TIF dissolutions.

Tax Rate – Rate applied to EAV to result in extension. Tax rate = Extension/EAV.

CPI – **C**onsumer **P**rice **I**ndex (All Urban Consumers). This is essentially the rate of inflation used.

PTELL – **P**roperty **T**ax **E**xtension **L**imitation **L**aw. This law caps the amount of revenue the district may receive from property taxes.

Limiting Rate – the tax rate calculated by PTELL that, in essence, caps the current year extension by the rate of inflation.

A few minor reminders regarding the tax levy:

- At least 20 days before the District adopts the levy, the Board must estimate (take action) the amount of the levy. If the estimated amount is more than 105% of the amount extended for last year's levy, the district has to conduct a hearing.
- Bond and Interest is not levied by the district; this was setup when debt was incurred and the county will extend the taxes necessary.
- The levy needs to provide enough contingency in order to protect against massively incorrect estimated New Construction and change in existing EAV. Most important is to protect against if New Construction is significantly higher than expected and existing EAV is significantly lower than expected. Otherwise, loss can occur.
- Specific fund estimates are determined based on fund balances, expenditures, and other revenues.

Included is a draft of the 2018 Estimated Levy. The total estimated levy is \$29,985,000 (before Bond and Interest). The 2.1% CPI is built-in as well as estimates for New Construction/Property. The max estimated capped extension is about \$29.6 million. The increase is similar to last year as this is the second year at 2.1% (previous four years were under 1.8%) and projected New Construction/Property Growth. The \$29.985 million levy protects against incorrect EAV and New Property assumptions.

History is also provided for past Levies and Extensions. You are able to see what makes up the calculations, trends from EAV increase/decreases, and New Growth. The last page shows what the extension was for the tax year, estimated collections for the given fiscal year, and what actual collections were for the prior years.

Estimated Levy Timeline

- Approve Tentative (Estimated) Levy on October 30, 2018
- Approve Final Levy on November 13, 2018

It will be important to understand a few key points:

- Existing properties, in aggregate, are increasing at the rate of CPI (inflation), 2.1%. **This does not mean that individual property taxes will increase by 2.1%.** Each individual property tax will change based on the change in assessed value.
- The 2.1% CPI is the same as the 2017 Levy.
- Average CPI over the last ten years is 2.0%.
- New Property will add an estimated .96% increase for a total capped change of about 3.09%.
- The current Total tax rate of 2.87% would remain the same if these assumptions hold.

2018 LEVY CALCULATION PAGE

Limiting Rate: $\frac{\text{Prior Year Extension} \times (1 + \text{Lesser of } 5\% \text{ or CPI})}{\text{Total EAV} - \text{New Construction}}$

Limiting Rate: **2.8314%**
 Estimated Capped Extension: **\$29,614,299.03**

Consumer Price Index:	2.10%
Actual Total EAV for 2017:	\$1,014,510,756
Estimated % change from 2017 EAV:	2.11%
Estimated New Construction for 2018:	\$10,000,000
Estimated Total EAV for 2018:	\$1,045,912,753
Total change from prior year:	3.10%

	Prior Year Extension:	Maximum Tax Rate:	Individual Fund Estimated Maximum Extension:	Prorated Extension based on prior year extension:	Manual Override:	Balloon % input:	Levy Amount:	
Educational	\$24,663,476.78	0.00%	\$0.00	\$25,424,494.06	\$25,500,000		\$25,500,000.00	
Operations & Maintenance	\$1,422,506.40	0.55%	\$5,752,520.14	\$1,466,399.32	\$1,725,000		\$1,725,000.00	
Transportation	\$1,422,506.40	0.00%	\$0.00	\$1,466,399.32	\$1,475,000		\$1,475,000.00	
Working Cash	\$0.00	0.05%	\$522,956.38	\$0.00			\$0.00	
Municipal Retirement	\$535,316.75			\$551,834.51	\$560,000		\$560,000.00	
Social Security	\$684,064.31			\$705,171.83	\$725,000		\$725,000.00	
Fire Prevention & Safety *	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Tort Immunity	\$0.00			\$0.00			\$0.00	
Special Education	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Leasing	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Capped Extension/Levy	\$28,727,870.64		\$6,275,476.52	\$29,614,299.03	\$29,985,000.00	Capped Levy	\$29,985,000.00	4.38% NO
						Levy in excess of estimated extension:	\$370,700.97	
SEDOL IMRF	\$0.00			SEDOL IMRF	\$0.00		\$0.00	
Bond and Interest:	\$384,337.25			Bond and Interest:	\$392,328.27		\$392,328.27	2.08%
Total Extension/Levy	\$29,112,207.89					Total Levy	\$30,377,328.27	4.35%



Lincolnshire-Prairie View School District 103
Assessed Valuation, Tax Rate, Levy and Collection

		2018 Est	2017 Final	2016	2015	2014	2013	2012	2011
Assessed Valuation		\$1,045,912,757	\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660	\$966,110,571
Tax Rates	Maximum								
Educational	As Needed	2.4080	2.4311	2.4288	2.4780	2.5564	2.4950	2.3590	2.1090
Tort Immunity	As Needed	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Special Education	0.4000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Operations & Maintenance	0.5500	0.1630	0.1402	0.1423	0.2392	0.2559	0.2730	0.2230	0.1870
Transportation	None	0.1402	0.1402	0.1423	0.1631	0.1446	0.1710	0.1340	0.1220
Municipal Retirement	As Needed	0.0528	0.0528	0.0630	0.0598	0.0694	0.0370	0.0520	0.0540
Social Security	As Needed	0.0674	0.0674	0.0620	0.0435	0.0444	0.0230	0.0320	0.0460
Bond & Interest	As Needed	0.0375	0.0379	0.0383	0.0406	0.0376	0.0000	0.0370	0.0350
SEDOL IMRF	As Needed	0.0000	0.0000	0.0000	0.0000	0.0071	0.0090	0.0050	0.0050
Fire Prevent & Life Safety	0.100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Working Cash	0.050	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Limited tax rate		2.8314	2.8317	2.8383	2.9836	3.0708	2.9990	2.8000	2.5180
Total Tax Rate		2.8689	2.8696	2.8766	3.0242	3.1155	3.0080	2.8420	2.5580
Total Levy (EAV * TTL Tax Rate)		\$30,006,626	\$29,112,208	\$28,306,922	\$27,815,658	\$27,371,200	\$26,503,709	\$25,544,028	\$24,713,108
	\$% Chg	1.0307	1.0284	1.0177	1.0162	1.0327	1.0376	1.0336	1.0240
	Rate % Chg	0.9999	0.9977	0.9513	0.9716	1.0239	1.0711	1.1120	1.0774
Calculations									
Prior year EAV		\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660	\$966,110,571	\$1,014,909,593
Estimated/Actual % Growth		1.0310	1.0310	1.0699	1.0469	0.9971	0.9803	0.9303	0.9519
Estimated/Actual EAV		\$1,045,912,757	\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660	\$966,110,571
Estimated New Growth (Disconnections)		\$10,000,000	\$7,445,597	\$10,447,982	\$8,293,951	\$5,137,838	\$4,591,791	\$3,844,495	\$9,975,667
DEC CPI		1.0210	1.0210	1.0070	1.0080	1.0150	1.0170	1.0300	1.0150
Limiting rate calculation									
Prior year Aggregate Extension		\$28,727,871	\$27,930,493	\$27,441,847	\$26,978,555	\$26,424,410	\$25,166,530	\$24,326,664	\$23,718,437
Prior Year CPI		1.0210	1.0210	1.0070	1.0080	1.0150	1.0170	1.0300	1.0150
Total		\$29,331,156	\$28,517,033	\$27,633,940	\$27,194,383	\$26,820,776	\$25,594,361	\$25,056,464	\$24,074,214
Estimated Current Year EAV		\$1,045,912,757	\$1,014,510,756	\$984,051,554	\$919,765,782	\$878,557,927	\$881,107,355	\$898,804,660	\$966,110,571
Estimated New Growth (Disconnections)		\$10,000,000	\$7,445,597	\$10,447,982	\$8,293,951	\$5,137,838	\$4,591,791	\$3,844,495	\$9,975,667
Total		\$1,035,912,757	\$1,007,065,159	\$973,603,572	\$911,471,831	\$873,420,089	\$876,515,564	\$894,960,165	\$956,134,904
% INC before New Growth		2.110%	2.339%	5.853%	3.746%	-0.872%	-2.480%	-7.365%	-5.791%
Current Year Est. Aggregate Rate		0.02831431	0.02831697	0.02838315	0.02983568	0.03071	0.02999	0.028	0.02518
Current Estimated Limited Aggregate Extension		\$29,614,298	\$28,727,871	\$27,930,483	\$27,441,838	\$26,980,514	\$26,424,410	\$25,166,530	\$24,326,664



**Lincolnshire-Prairie View School District 103
Assessed Valuation, Tax Rate, Levy and Collection**

Extension-Capped	2018 EST	2017 Actual	2016	2015	2014	2013	2012	2011
Educational	\$25,185,579	\$24,663,477	\$23,900,526	\$22,791,870	\$22,459,613	\$21,983,629	\$21,202,802	\$20,375,272
Tort Immunity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operations & Maintenance	\$1,705,057	\$1,422,506	\$1,399,990	\$2,199,997	\$2,248,212	\$2,405,423	\$2,004,334	\$1,806,627
Transportation	\$1,466,537	\$1,422,506	\$1,399,990	\$1,499,991	\$1,270,729	\$1,506,694	\$1,204,398	\$1,178,655
Municipal Retirement	\$551,886	\$535,317	\$619,992	\$549,992	\$610,000	\$326,010	\$467,378	\$521,700
Social Security	\$705,238	\$684,064	\$609,994	\$399,997	\$390,001	\$202,655	\$287,617	\$444,411
Fire Prevent & Life Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Working Cash	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$29,614,298	\$28,727,871	\$27,930,493	\$27,441,847	\$26,978,555	\$26,424,410	\$25,166,530	\$24,326,664
Extension Uncapped								
SEDOL IMRF	\$0	\$0	\$0	\$0	\$62,545	\$79,300	\$44,940	\$48,306
Bond & Interest	\$392,328	\$384,337	\$376,429	\$373,811	\$330,101	\$0	\$332,558	\$338,139
Total	\$392,328	\$384,337	\$376,429	\$373,811	\$392,645	\$79,300	\$377,498	\$386,444
TOTAL EXTENSION	\$30,006,626	\$29,112,208	\$28,306,922	\$27,815,658	\$27,371,200	\$26,503,709	\$25,544,028	\$24,713,108

- Assumes 99.5% collection
- Assumes 49% Prev Yr + 51% current

Revenue Collection Estimate for Fiscal Year	FY 2019 EST	FY 2018	FY 2017	FY 2016	FY 2015	FY2014	FY 2013	FY 2012
Educational	\$24,805,100	\$24,168,183	\$23,240,498	\$22,515,919	\$22,115,249	\$21,493,018	\$20,693,326	\$19,755,841
Tort Immunity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operations & Maintenance	\$1,558,774	\$1,404,416	\$1,783,034	\$2,212,504	\$2,313,619	\$2,197,845	\$1,897,920	\$1,812,395
Transportation	\$1,437,737	\$1,404,416	\$1,441,746	\$1,380,714	\$1,379,420	\$1,351,776	\$1,185,825	\$1,370,026
Municipal Retirement	\$541,048	\$573,924	\$582,764	\$576,499	\$468,491	\$393,304	\$491,526	\$517,094
Social Security	\$691,389	\$644,531	\$504,560	\$393,123	\$296,710	\$243,065	\$362,624	\$453,133
Fire Prevent & Life Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Working Cash	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SEDOL IMRF	\$0	\$0	\$0	\$30,494	\$70,401	\$62,151	\$46,356	\$64,098
Bond & Interest	\$386,471	\$378,560	\$373,271	\$350,631	\$167,510	\$162,139	\$333,616	\$334,879
TOTAL EXTENSION TO BE COLLECTED	\$29,420,519	\$28,574,030	\$27,925,872	\$27,459,884	\$26,811,399	\$25,903,298	\$25,011,193	\$24,307,467

ACTUAL COLLECTED FOR FISCAL YEAR **\$30,617,821** **\$28,297,539** **\$27,464,780** **\$26,755,944** **\$25,912,531** **\$25,189,136** **\$24,409,023**



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Wold Architects and Engineers Agreement

I recommend the Board approve the architect services agreement with Wold Architects and Engineers. The District's attorney has reviewed the agreement and agrees with the terms. The Board discussed the contract at the August 21, 2018 Board meeting.

AIA[®] Document B101[™] – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the day of in the year
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Lincolnshire – Prairie View School District 103
1370 North Riverwoods Road
Lincolnshire, Illinois 60069

and the Architect:
(Name, legal status, address and other information)

Wold Architects and Engineers

110 North Brockway, Suite 220
Palatine, Illinois 66067

for the following Project:
(Name, location and detailed description)

Basic Contract Agreement for current and future projects agreed upon in writing by both parties.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

TABLE OF ARTICLES

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- 4 ADDITIONAL SERVICES
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- 7 COPYRIGHTS AND LICENSES
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- 9 TERMINATION OR SUSPENSION
- 10 MISCELLANEOUS PROVISIONS
- 11 COMPENSATION
- 12 SPECIAL TERMS AND CONDITIONS
- 13 SCOPE OF THE AGREEMENT

EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in future attached Exhibit A, which will, from time to time, be a specific written **Project Authorization Scope of Work Memorandum** prepared by the Architect and approved by the Owner :

(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

- .1 Commencement of construction date:

Refer to Exhibit A for Project

- .2 Substantial Completion date:

Refer to Exhibit A for Project

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

Init.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement, **Exhibit A-Specific Project Authorization Scope of Work Memorandum** for the Project agreed upon in writing by the Architect and the Owner. In the event of an inconsistency or a conflict between this Agreement and Exhibit A, Exhibit A shall govern for the Project.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect represents that it is skilled and experienced in projects typically undertaken by public school districts, including the Project that is the subject of this Agreement, and it has experience in design and specifications of materials for such projects. The Architect further represents that it is a registered design firm in the State of Illinois with licensed architects in its employ and it shall retain, where required, engineers who are licensed in the State of Illinois to provide consulting engineering services.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain, at its own expense, the following insurance for the duration of this Agreement.. The insurance shall cover the Architect and its employees, and the Owner, its Board members, officers and employees shall be named as additional insureds on a primary basis on such coverages, except for professional liability and workers' compensation insurance coverage. All policies shall contain a provision that an insurer cancellation shall not be effective unless Owner has been given at least thirty (30) days' written notice. The Architect shall provide written notice to the Owner of any nonrenewal of coverage. The Architect shall provide to the Owner a certificate of insurance identifying the coverages required by this Agreement as well as Owner's status, and its Board members, officers, and employees' statuses as additional insureds:
(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

Commercial General Liability, including broad form contract liability and completed operations, covering bodily injury, personal injury, and property damage with policy limits of not less than One Million Dollars (\$1,000,000) for each occurrence, Two Million Dollars (\$2,000,000) products and completed operations aggregate, and Two Million Dollars (\$2,000,000) in the general aggregate for bodily injury and property damage.

.2 Automobile Liability

Automobile Liability, including hired and non-owned vehicles, if any, covering bodily injury and property damage with policy limits of not less than One Million Dollars (\$1,000,000) combined single limit per accident for bodily injury and property damage.

.3 Workers' Compensation

Workers' Compensation at Statutory limits and Employer Liability with a policy limit of not less than One Million Dollars (\$1,000,000) each accident, One Million Dollars (\$1,000,000) policy limit for bodily injury by disease, and One Million Dollars (\$1,000,000) each employee for bodily injury by disease.

.4 Professional Liability

Professional Liability retroactive to the earlier date of commencement of the Architect's services in relation to the Project, to be maintained for a period of four (4) years from the date of substantial

completion of an assigned project with policy limits of not less than Two Million Dollars (\$2,000,000) per claim and in the annual aggregate.

.5 Umbrella or Excess Liability Insurance

Umbrella or Excess Liability Insurance, with policy limits of not less than \$2,000,000 per occurrence and aggregate.

.6 The Architect will provide to the Owner copies of policy riders, if any, showing the Owner and its board members, officers, and employees as additional insureds under the policies referenced herein.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3, services listed as Basic Services in Section 4.1 of this Agreement, and services listed as Basic Services in Exhibit A for the Project. Services not set forth in this Article 3, or designated as Basic Services in Section 4.1 of this Agreement or in Exhibit A for the Project, are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information. The Architect shall conduct a visual, non-invasive observation of the existing site conditions to the extent necessary for the preparation of the Instruments of Service.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project. The Architect shall have the primary responsibility to complete the required documents and shall ensure that the required documents are properly filed on behalf of the Owner.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 For each project, the Architect shall prepare a specific **Project Authorization Scope of Work Memorandum** which shall contain a written preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1)

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any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's written approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's written approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's written approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development documents to the Owner in writing, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's written approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's written approval of the Design Development Documents, and on the Owner's written authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals,

which the Architect shall review and, if necessary, take appropriate action on said submittals in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner in writing of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction as required or permitted by law. If the Owner intends to utilize a Construction Manager's services with respect to this section, the Architect will provide bid documents which the Construction Manager will use to solicit and obtain bids, and will cooperate with the Owner and its Construction Manager in achieving items (1) through (4) in this section.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

- .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;
- .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
- .3 organizing and conducting a pre-bid conference for prospective bidders;
- .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
- .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions and the Owner consents in writing to the substitution, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.2.4 All stages of the Competitive Bidding process shall be completed in accordance with the *Illinois School Code*.

§ 3.5.3 NEGOTIATED PROPOSALS

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by

- .1 procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors; and
- .3 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.5.3.4 In the event the lowest bid (or bids) exceeds the budget for the Project, the Architect, in consultation with and at the direction of the Owner, shall provide such modifications in the Contract Documents as necessary to bring the cost of the Project within the budget, unless Owner directs the Architect to bid a project estimated over budget.

§ 3.6 CONSTRUCTION PHASE SERVICES

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction as modified in the bidding documents. Notwithstanding the foregoing, if the Owner and/or Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates at the end of the one year contractor’s construction warranty period.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, including, but not limited to, commenting on submittals when non-conformity with the information given and the design concept expressed in the Contract Documents is identified, and when the correction and re-submission of submittals is necessary. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents, and shall forward copies of approved submittals to the Owner, as requested.

§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time, provided the Architect will notify the Owner in writing when such changes are made. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents at the time the Architect issues the final certificate for payment.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services unless designated as Basic Services in column 2 ("Responsibility") below, but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Additional Services	Responsibility <i>(Architect, Owner or Not Provided)</i>	Location of Service Description <i>(Section 4.2 below or in an exhibit attached to this document and identified below)</i>
§ 4.1.1 Programming	Basic Services	
§ 4.1.2 Multiple preliminary designs	Basic Services	
§ 4.1.3 Measured drawings	Owner	
§ 4.1.4 Existing facilities surveys	Owner	
§ 4.1.5 Site Evaluation and Planning (B203™–2007)	Basic Services	
§ 4.1.6 Building information modeling	Architect	Can be provided for Additional Fee
§ 4.1.7 Civil engineering	Basic Services	Any fees related to permits, which are assessed by an authority having jurisdiction over the Project, will be a reimbursable cost to the Architect.
§ 4.1.8 Landscape design	Basic Services	
§ 4.1.9 Architectural Interior Design (B252™–2007)	Basic Services	
§ 4.1.10 Value Analysis (B204™–2007)	Architect	Can be provided for Additional Fee
§ 4.1.11 Detailed cost estimating	Basic Services	
§ 4.1.12 On-site project representation	Architect	Can be provided for Additional Fee
§ 4.1.13 Conformed construction documents	Architect	Can be provided for Additional Fee
§ 4.1.14 As-Designed Record drawings	Basic Services	
§ 4.1.15 As-Constructed Record drawings	Architect	Can be provided for Additional Fee
§ 4.1.16 Post occupancy evaluation	Architect	Can be provided for Additional Fee
§ 4.1.17 Facility Support Services (B210™–2007)	Architect	Can be provided for Additional Fee
§ 4.1.18 Tenant-related services	Architect	Can be provided for Additional Fee
§ 4.1.19 Coordination of Owner's consultants	Basic Services	
§ 4.1.20 Telecommunications/data design	Architect	Can be provided for Additional Fee
§ 4.1.21 Security Evaluation and Planning (B206™–2007)	Architect	Can be provided for Additional Fee
§ 4.1.22 Commissioning (B211™–2007)	Architect	Can be provided for Additional Fee
§ 4.1.23 Extensive environmentally responsible design	Architect	Can be provided for Additional Fee
§ 4.1.24 LEED® Certification (B214™–2007)	Architect	Can be provided for Additional Fee
§ 4.1.25 Fast-track design services	Architect	Can be provided for Additional Fee
§ 4.1.26 Historic Preservation (B205™–2007)	Architect	Can be provided for Additional Fee
§ 4.1.27 Furniture, Furnishings, and Equipment Design (B253™–2007)	Architect	Can be provided for Additional Fee
§ 4.1.28 Called Inspections	Architect	Can be provided for Additional Fee

Owner – Information to be provided by Owner

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User Notes:

Basic Services – We have included this scope of service as part of our comprehensive design and management services.

Architect – Scope that is not part of our Basic Services, but can be provided for Additional Fee.

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect’s responsibility, if not further described in an exhibit attached to this document.

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect’s schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, or those designated as Additional Services in Section 4.1 above or an attached Exhibit, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services, or those designated as Additional Services in Section 4.1 above or an attached Exhibit, until the Architect receives the Owner’s written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner’s schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the Owner’s request for extensive environmentally responsible design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;
- .3 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner’s consultants or contractors;
- .5 Preparing digital data for transmission to the Owner’s consultants and contractors, or to other Owner authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of bidders or persons providing proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Reviewing a Contractor’s submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responding to the Contractor’s requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor’s proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker;

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- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom; or
- .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion identified in Initial Information, whichever is earlier.

§ 4.3.3 If the services covered by this Agreement have not been completed within the time frame set forth in Exhibit A for the Project, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

§ 4.3.4 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner in writing:

- .1 The number of reviews of each Shop Drawing, Product Data item, sample, and similar submittal of the Contractor shall be set forth in Exhibit A for the Project.
- .2 The number of visits to the site by the Architect over the duration of the Project during construction shall be set forth in Exhibit A for the Project.
- .3 The number of inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract documents shall be set forth in Exhibit A for the Project.
- .4 The number of inspections for any portion of the Work to determine final completion

shall be set forth in Exhibit A for the Project.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and, as deemed necessary by the Owner, update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths as necessary for the proper completion of the Project. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations as necessary for the proper completion of the Project.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents, but the Owner's failure or omission to do so shall not relieve the Architect of its responsibilities hereunder and the Owner shall have no duty of observation, inspection, or investigation. The Owner shall, however, promptly notify the Architect of any direct communications with Architect's consultants that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, Architect's consultants, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate written recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use, reproduce, and distribute the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, and repairing the Project, and for informational purposes only, in connection with altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate as to any Project that has not reached substantial completion.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

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ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

(Paragraph Deleted)

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party’s termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2

(Paragraph Deleted)

The

(Paragraph Deleted)

method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

(Paragraph Deleted)

Litigation in a court of competent jurisdiction

(Paragraph Deleted)

§ 8.3

If the Owner and Architect agree, the services of a

(Paragraph Deleted)

mediator may be

(Paragraph Deleted)

mutually engaged prior to or during litigation.

(Paragraphs Deleted)

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination if not cured within fifteen (15) days after the Architect’s delivery of written notice to the Owner of its intent to terminate, or, at the Architect’s option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give fifteen (15) days’ written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to

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suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project identified in the current project Authorization Exhibit A, the Architect shall be compensated for services performed on said Project prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, either party may terminate this Agreement by giving not less than seven days' written notice, and the Architect shall be compensated for all services rendered and reimbursable expenses incurred to the date of termination.

§ 9.4 This Agreement may be terminated by the Owner upon seven (7) days written notice to Architect in its sole discretion. The Architect may terminate this Agreement only in the event of substantial non-performance by the Owner. In the event the Architect proposes to terminate this Agreement, the Architect shall notify the Owner in writing stating with specificity the alleged non-performance and further stating that the proposed termination shall be effective if the non-performance remains uncorrected for a period not less than 15 days following said notice.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due.

§ 9.7

The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the State of Illinois.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable

Design Development Phase	twenty	percent (20	%)
Construction Documents Phase	forty	percent (40	%)
Bidding or Negotiation Phase	five	percent (5	%)
Construction Phase	twenty	percent (20	%)
Total Basic Compensation	one hundred	percent (100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Refer to Architect's Current Hourly Rate Schedule (Attachment 1)

Employee or Category	Rate
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§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Eligible mileage based on Federal rates in connection with the project. Mileage incurred for travel outside the immediate Chicagoland area must be pre-approved by the Owner in writing;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project, including government agency review and permit fees;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6

(Paragraph Deleted)

Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;

- .7 All taxes levied on professional services and on reimbursable expenses;
- .8 Site office expenses; and
- .9 Other similar Project-related expenditures as approved by the Owner in writing.

§ 11.8.2 For Reimbursable Expenses, the compensation shall be the expenses incurred by the Architect and the Architect's consultants and be billed at actual cost to Architect.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of zero (\$ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid sixty (60) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

Pursuant to the *Illinois Local Government Prompt Payment Act*.

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

§ 12.1 CODE COMPLIANCE

The Architect shall conform the Drawings and Specifications with the professional standard of care relative to applicable federal, state, and local laws, statutes, ordinances, rules, regulations, order, or other legal requirements, including, but not limited to, all accessibility, zoning, building, occupancy, environmental, and land use laws, requirements, regulations, and ordinances relating to the construction, use, and occupancy of the Project existing at the time of the Project.

§ 12.2 ARCHITECT'S INDEMNITY

The Architect shall indemnify and hold harmless the Owner and the Owner's directors, officers, agents, and employees (collectively "the Indemnitees") from all losses, claims, liabilities, injuries, damages, and expenses, including reasonable attorney's fees, that the Indemnitees may incur by reason of any injury or death sustained to any person or damage to property arising out of negligent or wrongful error or omissions in the rendering of professional services or breach of the standard of care by the Architect, its employees, or its consultants.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B101™-2007, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed, or the following:

- .3 Other documents:

(List other documents, if any, including Exhibit A, Initial Information, and additional scopes of service, if any, forming part of the Agreement.)

This Agreement entered into as of the day and year first written above.

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OWNER

(Signature)

(Printed name and title)

ARCHITECT

(Signature)

Dan Krita | AIA, LEED AP

Partner

(Printed name and title)

Attachment 1

**Wold Architects and Engineers
Hourly Rate Schedule**

Title	Hourly Rate
Principal	\$210.00
Project Manager/Associate	\$180.00
Lead Mechanical Engineer	\$180.00
Lead Electrical Engineer	\$180.00
Architectural Staff	\$100.00 – 150.00
Engineering Staff	\$120.00 – 160.00
Administrative Staff	\$75.00

Init.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Superintendent 2018-2019 Goals

The Superintendent Goals for 2018-2019 are presented for the Board's review. The goals align with the Strategic Plan, Vision 2020, along with supporting the Board's goals. The goals are presented for Board action.

Superintendent Goals
Final
October 30, 2018

Curriculum and Instruction Goal: Increase use of student data results to improve student learning

Deliverables:

1. Provide administrator and teacher training utilizing student achievement/growth data through the ECRA portal during the fall 2018 and spring 2019
2. Ensure district growth meets/exceeds targets as determined by ECRA growth data
3. Increase district growth in student sub groups meeting/exceeding targets as determined by ECRA growth data

Culture and Climate Goal: Create opportunities for students, families and staff to build understanding and appreciation between cultures

Deliverables:

1. Host four evening events throughout the year for parents/staff to discuss cultural differences
2. Provide professional development days in October and March focusing on cultural differences with staff
3. Host day events at each school for students to experience cultural differences

Facilities Goal: Develop a capital improvement project for Daniel Wright that addresses current and future needs while also optimizing existing spaces.

Deliverables:

1. Design for DW Capital project by June 30, 2019
2. Funding plan for DW project by March, 30, 2019
3. Updated Facility/Security assessment identifying items addressed by project and plan to complete items unaddressed by June 30, 2019
4. Plans/process changes that relate to optimizing existing space by June 30, 2019



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Employee Dismissal

I recommend the Board dismiss Heather Marzullo for reasons discussed in Executive Session.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Approval of Salary Adjustment

I recommend the Board approve the salary adjustment for Carey Murphy to \$85,000 for the 2018-2019 school year as discussed in Executive Session.



Lincolnshire – Prairie View School District 103
 1370 RIVERWOODS ROAD
 LINCOLNSHIRE, IL 60069
 847.295.4030
 (Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds
CC: Dr. Scott Warren
Date: October 24, 2018
Re: 2018 PARCC Results

The State has released the PARCC assessment data to individual school districts, with a statewide release date slated for October 31, 2018. These assessments, administered for the fourth time in the spring of 2018, are aligned with the updated Illinois Learning Standards and measure students’ problem-solving abilities, critical thinking, and writing skills. In 2015, the initial implementation year, the PARCC test was given in two parts: the performance-based test (taken in early spring) and the end-of-year test taken near the end of the school year. In 2016, 2017 & 2018, these two windows were consolidated into one.

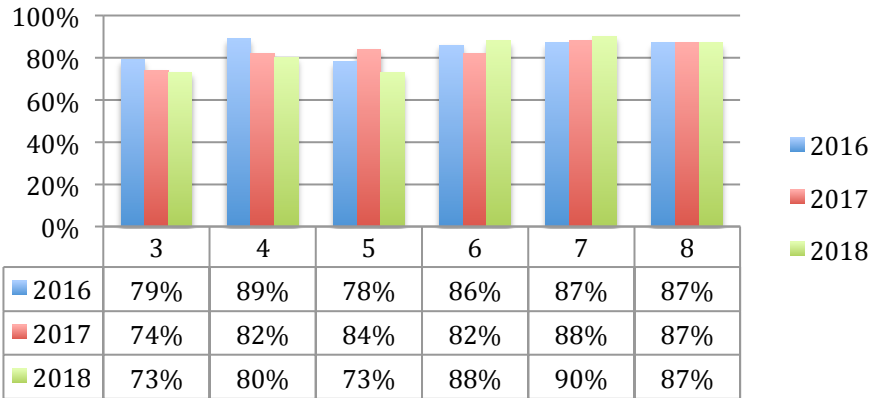
The PARCC exams ask students to demonstrate and apply their knowledge and skills, rather than to recite facts and fill in a bubble for the correct answer. Student performance is reported as one of five performance levels. Students whose scores fall within levels 1 (did not meet) or 2 (partially met) require greater supports to understand content. Students at level 3 (approached) are approaching grade level expectations, but may need additional assistance mastering content. Those who receive a level 4 (met) or 5 (exceeded) show a thorough understanding of grade-level content, demonstrate readiness for the next grade level, and are ultimately on track for college and careers.

District 103 continues to surpass the Illinois State averages in all grade levels and content areas. The chart below shows the summary data for each grade level as compared to the state average.

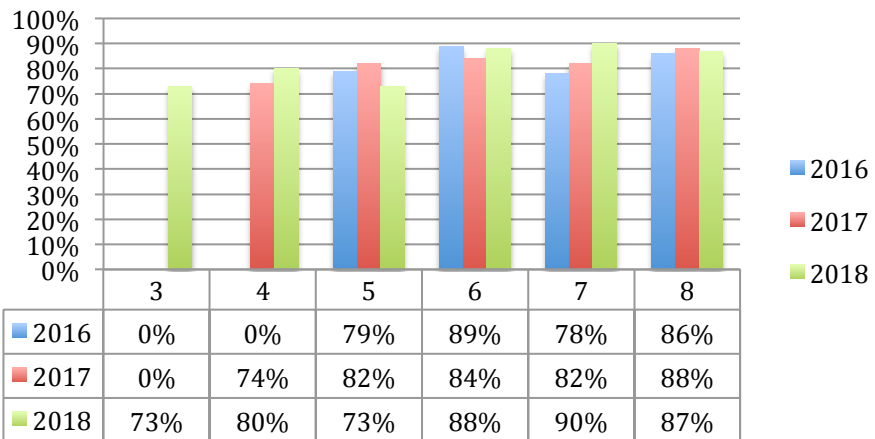
	2017 ELA Data		2017 Math Data	
	D103	State	D103	State
3	73%	37%	82%	38%
4	80%	39%	76%	31%
5	73%	36%	70%	31%
6	88%	34%	80%	27%
7	90%	40%	82%	31%
8	87%	36%	84%	29%

PARCC 2018 Results

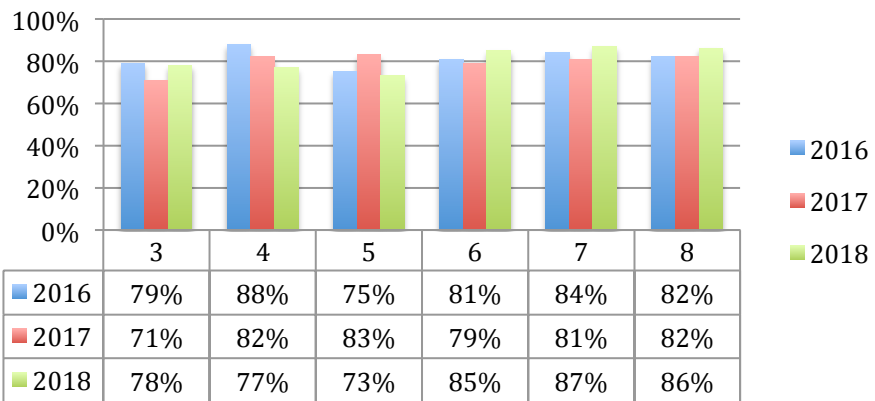
Grade Level PARCC Data ELA



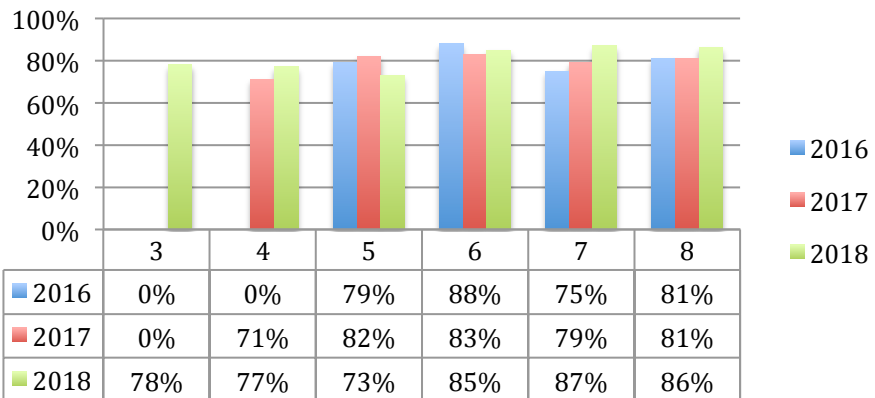
Cohort PARCC Data ELA



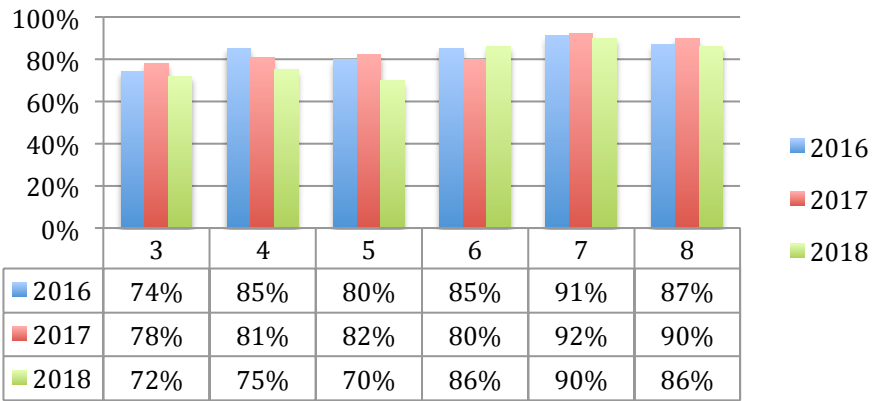
Grade Level PARCC Data Reading (Subcategory of ELA)



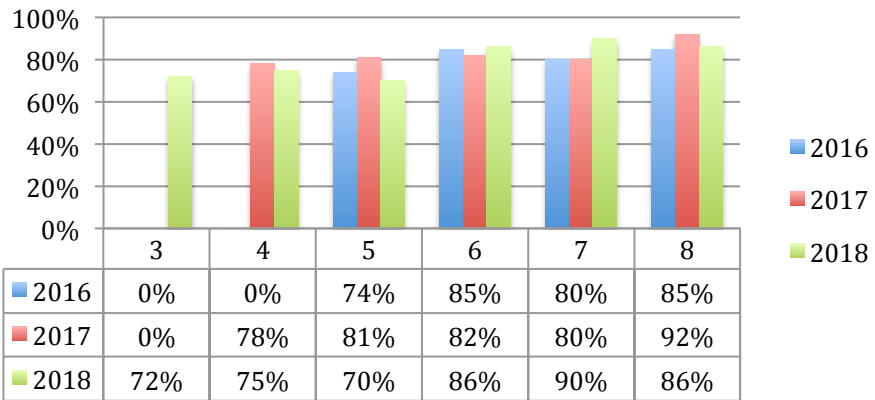
Cohort PARCC Data Reading (Subcategory of ELA)



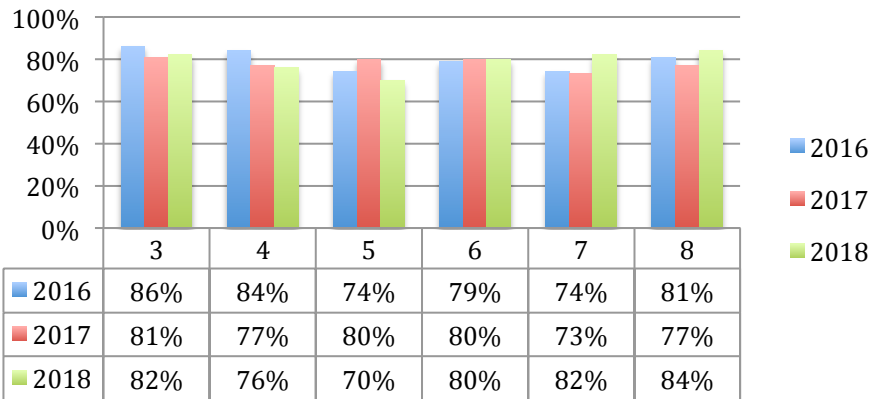
Grade Level PARCC Data Writing



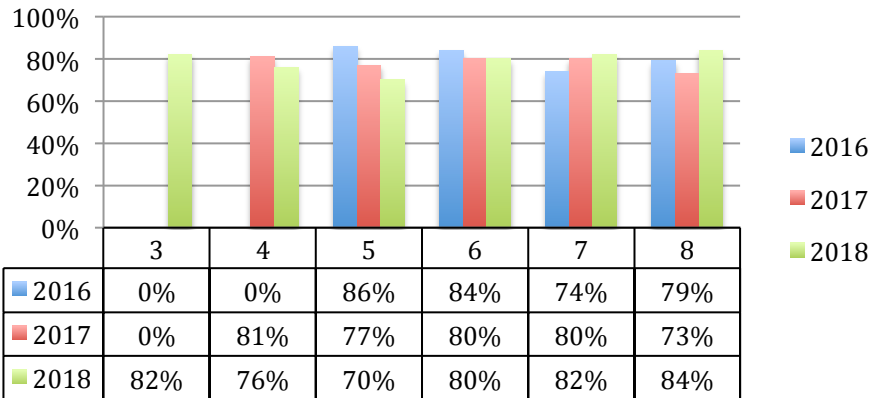
Cohort PARCC Data Writing



Grade Level PARCC Data Math



Cohort Level PARCC Data Math



When PARCC scores are received, district administrators complete the steps below to analyze the data:

1. District Level Summary Reports are Reviewed
 - a. Compare performance levels by grade and subject to uncover significant changes from previous school year
 - b. Compare performance levels of subgroups (male/female, ethnicity/race, IEP/non-IEP)
 - c. Compare current performance of each grade level to previous performance
 - d. Compare cohort performance
2. Evidence Statement Analysis Reports are Reviewed
 - a. Performance on individual evidence statements is reviewed when more than 50% of students were tested on the item

- b. Evidence statements are discussed at district and building curriculum meetings when more than 50% of students answered the question incorrectly
- 3. Individual Student Performance
 - a. Grade level reports are generated and shared with the building psychologist and principal
 - b. Building psychologists and principals share reports with staff



Lincolnshire – Prairie View School District 103

1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds
CC: Dr. Scott Warren
Date: October 24, 2018
Re: Fall 2018 MAP Scores

The charts below provide a summary of the data obtained from the Measures of Academic Progress (MAP) assessments taken by students in grades 1-8 in September 2018. The reports provide the mean RIT by grade level and subject, a comparison to national norms and the percentage of students achieving in the 90th percentile.

In grades 3-8 reading goal performance is reported on Acquisition and Use of Vocabulary, and Key Ideas and Details, and Language, Craft, and Structure, for Literary Text and Informational Text. In grades 1-2 reading goal performance is reported on the Use of Foundational Skills, Language and Writing, Literature and Informational Text, Vocabulary Use and Functions. The mean RIT scores in each goal performance area demonstrate consistent growth between each grade level.

In math, goal performance is reported for Operation and Algebraic Thinking, The Real and Complex Numbers Systems, Geometry, and Statistics and Probability for students in grades 6-8. In grades 1-5, math goal performance is reported on Operations and Algebraic Thinking, Number and Operations, Measurement and Data, and Geometry. Again, the Mean RIT scores in each goal performance area demonstrate consistent growth between each grade level.

Individual MAP progress reports were mailed home to parents in October. This report shows parents how a student is performing, and gives specific information with respect to goal areas in math and reading.



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

FALL 2018 MEASURES OF ACADEMIC PROGRESS RESULTS

RIT (Raasch Unit) is a unit of measure that uses individual item difficulty values to estimate student achievement. RIT scores create an equal interval scale and are used to monitor students' progress across time.

District 103 students consistently score above national norms.

MATH Mean RIT - District 103

Grade	Fall 2018	Fall 2017	Fall 2016	National Norm
Grade 1	176.5			162.4
Grade 2	199.0			176.9
Grade 3	200.7	203.9	202.4	190.4
Grade 4	218.0	217.5	217.3	201.9
Grade 5	226.6	228.7	228.9	211.4
Grade 6	234.5	237.0	235.2	217.6
Grade 7	247.4	243.3	245.1	222.6
Grade 8	251.7	253.3	252.1	226.3

READING Mean RIT - District 103

Grade	Fall 2018	Fall 2017	Fall 2016	National Norm
Grade 1	174.3			160.7
Grade 2	191.9			174.7
Grade 3	200.1	204.0	201.6	188.3
Grade 4	212.1	211.9	211.9	198.2
Grade 5	218.5	218.8	220.7	205.7
Grade 6	223.0	225.6	223.7	211.0
Grade 7	230.5	228.6	230.0	214.4
Grade 8	233.4	234.2	234.6	217.2



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

MAP TEST RESULTS FALL 2018

PERCENTAGE OF STUDENTS SCORING AT THE 90TH PERCENTILE

FALL OF 2018 MATH			FALL OF 2017 MATH			FALL OF 2016 MATH		
Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher
1	179	40%						
2	173	61%						
3	193	33%	3	207	38.2%	3	181	34%
4	230	37%	4	186	36.6%	4	206	41%
5	192	45%	5	213	39.4%	5	186	51%
6	228	39%	6	198	46.0%	6	187	42%
7	207	57%	7	212	51.0%	7	230	50%
8	221	57%	8	248	58.9%	8	217	56%

FALL OF 2018 READING			FALL OF 2017 READING			FALL OF 2016 READING		
Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher	Grade	# of Students Tested	Students @ 90% or Higher
1	179	40%						
2	173	46%						
3	191	29%	3	207	37.2%	3	178	37%
4	229	33%	4	186	35.5%	4	204	35%
5	197	34%	5	215	32.6%	5	193	42%
6	225	31%	6	197	42.1%	6	185	30%
7	205	40%	7	212	36.3%	7	228	39%
8	216	41%	8	246	46.3%	8	215	44%



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Illinois School Report Card

Each year, the State of Illinois publishes a report card for each school and district. This year, the report card has included a Tier Designation based on the new ESSA laws. The four Tiers, from highest to lowest, are Exemplary, Commendable, Underperforming, and Lowest Performing. For elementary schools, 50% of the rating is based on growth as determined by the PARCC assessment. District 103 had one school rated as Exemplary (Daniel Wright) and two schools rated Commendable (Sprague and Half Day). Because Sprague students do not take the PARCC assessment, the state uses the third-grade results as the growth score.

The interactive report cards for all schools are located online at www.illinoisreportcard.com and will be made available to the public on October 31, 2018. The online version is quite extensive with detailed information for each area shown in the “At a Glance” report cards, which are provided for the Board’s review. I am very proud of our students, staff and parents for helping all of our students learn and grow in District 103!

decoding





SUPPORT & ACCOUNTABILITY

DESIGNATIONS / REPORT CARD / IL-EMPOWER



Transparent Designations

Every school receives an annual designation on the Illinois Report Card. The designation is based on the school's overall data for all of the accountability indicators, as well as the data for individual student groups.

Exemplary	<ul style="list-style-type: none">■ Performance in the top 10% of all schools■ High schools with graduation rate higher than 67%■ No underperforming student groups at or below the "all students" group in the lowest-performing 5% of all schools <p> Eligible to apply to serve as an IL-EMPOWER Learning Partner</p>				
Commendable	<ul style="list-style-type: none">■ Performance not in the top 10% of all schools■ High schools with graduation rate higher than 67%■ No underperforming student groups at or below the "all students" group in the lowest-performing 5% of all schools <p> Eligible to apply to serve as an IL-EMPOWER Learning Partner</p>				
Underperforming	<ul style="list-style-type: none">■ One or more student groups underperforming at or below the "all students" group in the lowest-performing 5% of all schools; groups must have at least 20 students in at least three indicators <table border="0"><thead><tr><th data-bbox="526 1333 737 1360">STUDENT GROUPS</th><th data-bbox="938 1333 1276 1360">RACIAL AND ETHNIC GROUPS</th></tr></thead><tbody><tr><td data-bbox="540 1367 873 1598"><ul style="list-style-type: none">– Economically disadvantaged students– Students with disabilities– <i>Students formerly with a disability (coming soon)</i>– English Learners– Former English Learners</td><td data-bbox="980 1367 1446 1598"><ul style="list-style-type: none">○ Hispanic or Latino○ American Indian or Alaska Native○ Asian○ Black or African American○ Native Hawaiian or Other Pacific Islander○ White○ Two or More Races</td></tr></tbody></table> <p> Completes a Work Plan for School Improvement and may choose to receive targeted support through IL-EMPOWER process</p>	STUDENT GROUPS	RACIAL AND ETHNIC GROUPS	<ul style="list-style-type: none">– Economically disadvantaged students– Students with disabilities– <i>Students formerly with a disability (coming soon)</i>– English Learners– Former English Learners	<ul style="list-style-type: none">○ Hispanic or Latino○ American Indian or Alaska Native○ Asian○ Black or African American○ Native Hawaiian or Other Pacific Islander○ White○ Two or More Races
STUDENT GROUPS	RACIAL AND ETHNIC GROUPS				
<ul style="list-style-type: none">– Economically disadvantaged students– Students with disabilities– <i>Students formerly with a disability (coming soon)</i>– English Learners– Former English Learners	<ul style="list-style-type: none">○ Hispanic or Latino○ American Indian or Alaska Native○ Asian○ Black or African American○ Native Hawaiian or Other Pacific Islander○ White○ Two or More Races				
Lowest-Performing	<ul style="list-style-type: none">■ In the lowest-performing 5% of Title I eligible schools statewide■ High schools with graduation rate at or below 67% <p> Completes a Work Plan for School Improvement and receives comprehensive support through IL-EMPOWER process</p>				



Illinois
State Board of
Education

Visit

isbe.net/support



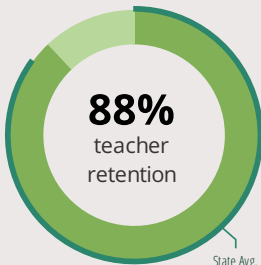
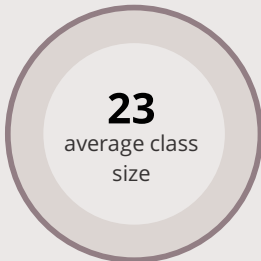


Lincolnshire-Prairieview SD 103

1370 N Riverwoods Rd Lincolnshire, IL 60069 (847) 295-4030

Grades: PK - 8
Superintendent: Dr.Scott Warren

FAST FACTS



Academic Success

All Illinois students in grades 3-8 take the PARCC assessment each year. High school students take the SAT in Math and English Language Arts.

Success by Student Group

This display shows PARCC performance levels for each student group. No data is shown for groups with fewer than 10 students.

Student Characteristics

White	50%	Low Income	1%
Black	1%	English Learners	8%
Hispanic	3%	With Disabilities	13%
Asian	44%	Homeless	-
American Indian	-		
Two or More Races	2%		
Pacific Islander	-		

District Finance

Instructional Spending per Pupil includes only the activities directly dealing with the teaching of students or the interaction between teachers and students.

	2015	2016	2017
District	\$9,129	\$9,411	\$9,094
State	\$7,712	\$7,853	\$8,024

Operational Spending per Pupil includes all costs for overall operations in this district, including Instructional Spending, but excluding summer school, adult education, capital expenditures, and long-term debt payments.

	2015	2016	2017
District	\$16,382	\$16,671	\$16,340
State	\$12,821	\$12,973	\$13,337

Student Attendance and Mobility

Attendance Rate

Rate at which students are present at school, not including excused or unexcused absences

Chronic Truancy Rate

Percentage of students who have been absent without valid reasons for 5% or more of regular school days

Student Mobility

Percentage of students who transfer in or out of the school during the school year, not including graduates



Lincolnshire-Prairieview SD 103

Schools in District

School Name	% Ready for		School Name	% Ready for	
	Grades	Next Level		Grades	Next Level
Daniel Wright Jr High School	6 - 8	98.5%	Laura B Sprague School	P - 2	-
Half Day School	3 - 5	99.5%			

Achievement Gap

Achievement gaps display the differences in academic performance between student groups. The display below shows the gap in readiness for the next level between low income (LI) students and non-low income (non-LI) students on the PARCC assessment for both English Language Arts (ELA) and Math.

	District	State	District	State
Non-Low Income	82%	53%	79%	47%
Low Income	-	23%	-	17%
Gap	-	-30	-	-30

Educator Measures

This district has had an average of **1 principal(s)** at the same school over the past 6 years. District wide in the last three years, an average of **88% of teachers** return to the same school each year.

FOR MORE INFORMATION

Visit IllinoisReportCard.com to see additional details about each item of information for this school. There you will find charts spanning multiple years, detailed explanations, resources, more of the school's programs and activities, and powerful tools that let you dig deeper into data.

Most of this data has been collected by ISBE from school districts through data systems. Some information, such as the School Highlights, is entered directly by principals and can be updated throughout the year.



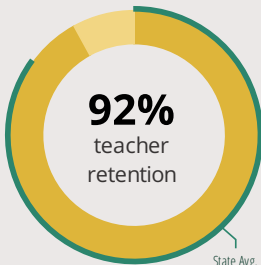
Laura B Sprague School

2425 Riverwoods Rd Lincolnshire, IL 60069 (847) 295-4030

Grades: P - 2
District: Lincolnshire-Prairieview SD 103

Principal: Mrs. Ann Hofmeier
Superintendent: Dr. Scott Warren

FAST FACTS



Academic Success

UnKnown All Illinois students in grades 3-8 take the PARCC assessment each year. High school students take the SAT in Math and English Language Arts.

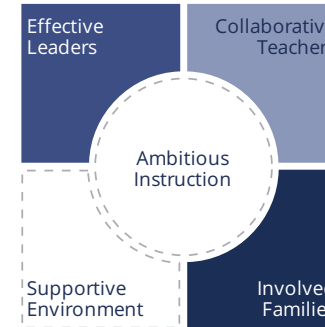
Success by Student Group

This display shows PARCC performance levels for each student group. No data is shown for groups with fewer than 10 students.

Student Characteristics

White	46%	Low Income	-
Black	-	English Learners	15%
Hispanic	3%	With Disabilities	13%
Asian	44%	Homeless	-
American Indian	-		
Two or More Races	6%		
Pacific Islander	-		

School Environment



The **5Essentials Survey** allows students in grades 6-12 and all teachers to share their perspectives on essential conditions for learning. The anonymous survey consists of 5 components.

- Most implementation
- More implementation
- Average implementation
- Less implementation
- Least implementation
- Not Applicable/Low Response

Response Rates

Students	-
Teachers	92%

More Effective Leaders

Do principals and teachers implement a shared vision for success?

Average Collaborative Teachers

Do teachers collaborate to promote professional growth?

- Ambitious Instruction

Are the classes challenging and engaging?

- Supportive Environment

Is the school safe, demanding, and supportive?

Most Involved Families

Does the entire staff build strong external relationships?

Student Attendance and Mobility

Attendance Rate

Rate at which students are present at school, not including excused or unexcused absences

Chronic Truancy Rate

Percentage of students who have been absent without valid reasons for 5% or more of regular school days

Student Mobility

Percentage of students who transfer in or out of the school during the school year, not including graduates



Laura B Sprague School

School Highlights

Academic Courses

General Art, General Music, Reach Enrichment Program, Spanish Conversation and Culture, Summer School, Title 1 Programs

Career Development Courses and Programs

Physical Education, Health and Wellness

Health Education Courses, Physical Education

Athletics

Other Programs and Activities

After School Activities Program, After School Care, Before School Care, Conflict Resolution, Family Nights, Mentoring Program, Parent Associations, Yearbook Club

School Personnel Resources

English as a Second Language Teacher, Librarian/Media Specialist, Paraprofessional, Pre-Kindergarten Teacher, Reading Specialist, School Psychologist, School Social Worker, Special Education Teacher, Speech Language Pathologist Intern, Speech Language Pathologist-non teaching, Technology Specialist

School Awards

A-Day-Made-Better Award, Golden Apple Award, Twenty three District 103 National Board Certified Teachers, Academic Excellence Award/Illinois Honor Roll School, Blue Ribbon Award Winning School, Blue Ribbon Health and P.E. Award Winning School, Bright Red Apple Award for Educational Excellence

Facilities

District Finance

Instructional Spending per Pupil includes only the activities directly dealing with the teaching of students or the interaction between teachers and students.

	2015	2016	2017
District	\$9,129	\$9,411	\$9,094
State	\$7,712	\$7,853	\$8,024

Operational Spending per Pupil includes all costs for overall operations in this school's district, including Instructional Spending, but excluding summer school, adult education, capital expenditures, and long-term debt payments.

	2015	2016	2017
District	\$16,382	\$16,671	\$16,340
State	\$12,821	\$12,973	\$13,337

Educator Measures

This school has had **2 principal(s)** over the past 6 years. In the last three years, an average of **92% of teachers** return to this school each year.

FOR MORE INFORMATION

Visit IllinoisReportCard.com to see additional details about each item of information for this school. There you will find charts spanning multiple years, detailed explanations, resources, more of the school's programs and activities, and powerful tools that let you dig deeper into data.

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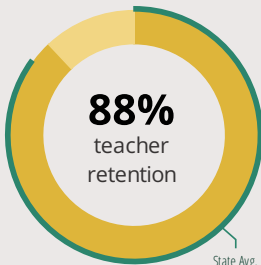
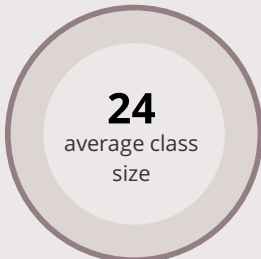
Half Day School

239 Olde Half Day Rd Lincolnshire, IL 60069 (847) 634-6463

Grades: 3 - 5
District: Lincolnshire-Prairieview SD 103

Principal: Mrs.Jill Mau
Superintendent: Dr.Scott Warren

FAST FACTS



Academic Success

Elementary All Illinois students in grades 3-8 take the PARCC assessment each year. High school students take the SAT in Math and English Language Arts.

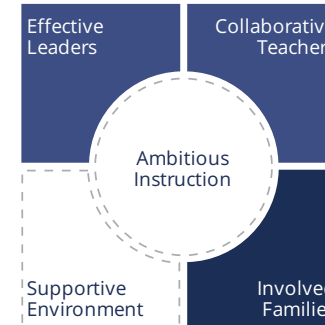
Success by Student Group

This display shows PARCC performance levels for each student group. No data is shown for groups with fewer than 10 students.

Student Characteristics

White	50%	Low Income	-
Black	-	English Learners	6%
Hispanic	3%	With Disabilities	11%
Asian	46%	Homeless	-
American Indian	-		
Two or More Races	-		
Pacific Islander	-		

School Environment



The **5Essentials Survey** allows students in grades 6-12 and all teachers to share their perspectives on essential conditions for learning. The anonymous survey consists of 5 components.

- Most implementation
- More implementation
- Average implementation
- Less implementation
- Least implementation
- Not Applicable/Low Response

Response Rates

Students	-
Teachers	100%

More Effective Leaders

Do principals and teachers implement a shared vision for success?

More Collaborative Teachers

Do teachers collaborate to promote professional growth?

Ambitious Instruction

Are the classes challenging and engaging?

Supportive Environment

Is the school safe, demanding, and supportive?

Most Involved Families

Does the entire staff build strong external relationships?

Student Attendance and Mobility

Attendance Rate

Rate at which students are present at school, not including excused or unexcused absences

Chronic Truancy Rate

Percentage of students who have been absent without valid reasons for 5% or more of regular school days

Student Mobility

Percentage of students who transfer in or out of the school during the school year, not including graduates



Half Day School

School Highlights

Academic Courses

Choir, REACH Enrichment Model, General Art, General Music, Orchestra, Spanish Conversation and Culture, Summer School, Title 1 Programs

Career Development Courses and Programs

Physical Education, Heath and Wellness

Health Education Courses, Physical Education

Athletics

Other Programs and Activities

After School Activities Program, After School Care, Conflict Resolution, Family Nights, Mentoring Program, Musical, Parent Associations, Student Council/Government

School Personnel Resources

English as a Second Language Teacher, Librarian/Media Specialist, Math Specialist, Paraprofessional, Reading Specialist, School Nurse, School Psychologist, School Social Worker, Special Education Teacher, Speech Language Pathologist-non teaching, Technology Specialist

School Awards

16 District 103 Staff Members are National Board Certified, 2012 Academic Excellence Awards, 2012 SchoolSearch™ Bright A+ Award, 2013 Bright Red Apple™ Award for Educational Excellence, National Blue Ribbon School Award Winning School

Facilities

District Finance

Instructional Spending per Pupil includes only the activities directly dealing with the teaching of students or the interaction between teachers and students.

	2015	2016	2017
District	\$9,129	\$9,411	\$9,094
State	\$7,712	\$7,853	\$8,024

Operational Spending per Pupil includes all costs for overall operations in this school's district, including Instructional Spending, but excluding summer school, adult education, capital expenditures, and long-term debt payments.

	2015	2016	2017
District	\$16,382	\$16,671	\$16,340
State	\$12,821	\$12,973	\$13,337

Educator Measures

This school has had **1 principal(s)** over the past 6 years. In the last three years, an average of **88% of teachers** return to this school each year.

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Visit IllinoisReportCard.com to see additional details about each item of information for this school. There you will find charts spanning multiple years, detailed explanations, resources, more of the school's programs and activities, and powerful tools that let you dig deeper into data.

Most of this data has been collected by ISBE from school districts through data systems. Some information, such as the School Highlights, is entered directly by principals and can be updated throughout the year.



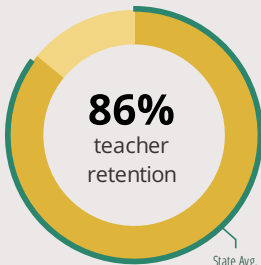
Daniel Wright Jr High School

1370 N Riverwoods Rd Lincolnshire, IL 60069 (847) 295-1560

Grades: 6 - 8
District: Lincolnshire-Prairieview SD 103

Principal: Mrs. Michelle Blackley
Superintendent: Dr. Scott Warren

FAST FACTS



Academic Success

Middle All Illinois students in grades 3-8 take the PARCC assessment each year. High school students take the SAT in Math and English Language Arts.

Success by Student Group

This display shows PARCC performance levels for each student group. No data is shown for groups with fewer than 10 students.

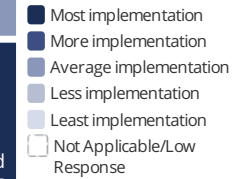
Student Characteristics

White	53%	Low Income	-
Black	-	English Learners	3%
Hispanic	3%	With Disabilities	13%
Asian	43%	Homeless	-
American Indian	-		
Two or More Races	-		
Pacific Islander	-		

School Environment



The **5Essentials Survey** allows students in grades 6-12 and all teachers to share their perspectives on essential conditions for learning. The anonymous survey consists of 5 components.



Response Rates	
Students	91%
Teachers	100%

Average Effective Leaders

Do principals and teachers implement a shared vision for success?

Average Collaborative Teachers

Do teachers collaborate to promote professional growth?

Most Ambitious Instruction

Are the classes challenging and engaging?

More Supportive Environment

Is the school safe, demanding, and supportive?

Most Involved Families

Does the entire staff build strong external relationships?

Student Attendance and Mobility

Attendance Rate

Rate at which students are present at school, not including excused or unexcused absences

Chronic Truancy Rate

Percentage of students who have been absent without valid reasons for 5% or more of regular school days

Student Mobility

Percentage of students who transfer in or out of the school during the school year, not including graduates



Daniel Wright Jr High School

School Highlights

Academic Courses

7th Grade Algebra, 8th Grade Algebra, Band, Bilingual Support, Choir, Enrichment Learning Model, General Art, General Music, Home Economics/Family and Consumer Science, Orchestra, Peer Mentors, Spanish Conversation and Culture, Spanish I, Summer School, Theater, Title 1 Programs

Physical Education, Health and Wellness

Health, Health Education Courses, Nutrition, Physical Education

Other Programs and Activities

8-9th Grade Transition Workshops, After School Care, Chess Club, Conflict Resolution, Debate Team, Family Nights, Homework Club, Language Clubs, Mastor's, Math Club, Mentoring Program, National Junior Honor Society, Newspaper, Parent Associations, Reading Clubs, Scholastic Bowl, Science Olympiad, Student Council/Government, Tutoring Program, Yearbook Club

School Awards

Academic Excellence Award/Illinois Honor Roll School, Blue Ribbon Award Winning School, Blue Ribbon Health and P.E. Award Winning School, Bright Red Apple Award Winner for Educational Excellence, National Board Certification of Teachers, National Geographic Bee 2nd Place Winner, Patriot Middle School Conference Champions, School Search Bright A+ Award, Science Bowl National Winner, Science Olympiad 2nd Place Nationals

Career Development Courses and Programs

Athletics

Boy's Basketball, Boy's Cross Country, Boy's Soccer, Boy's Track & Field, Boy's Volleyball, Boy's Wrestling, Girl's Basketball, Girl's Competitive Cheerleading, Girl's Competitive Dance, Girl's Cross Country, Girl's Soccer, Girl's Track & Field, Girl's Volleyball

School Personnel Resources

English as a Second Language Teacher, Librarian/Media Specialist, Paraprofessional, Reading Specialist, School Nurse, School Psychologist, School Social Worker, Special Education Teacher, Speech Language Pathologist-non teaching, Technology Specialist

Facilities

District Finance

Instructional Spending per Pupil includes only the activities directly dealing with the teaching of students or the interaction between teachers and students.

	2015	2016	2017
District	\$9,129	\$9,411	\$9,094
State	\$7,712	\$7,853	\$8,024

Operational Spending per Pupil includes all costs for overall operations in this school's district, including Instructional Spending, but excluding summer school, adult education, capital expenditures, and long-term debt payments.

	2015	2016	2017
District	\$16,382	\$16,671	\$16,340
State	\$12,821	\$12,973	\$13,337

Educator Measures

This school has had **2 principal(s)** over the past 6 years. In the last three years, an average of **86% of teachers** return to this school each year.

FOR MORE INFORMATION

Visit IllinoisReportCard.com to see additional details about each item of information for this school. There you will find charts spanning multiple years, detailed explanations, resources, more of the school's programs and activities, and powerful tools that let you dig deeper into data.

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Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Website Contract – New Vendor

The District has undergone a website review and recommends changing website vendors to Blackboard. Blackboard is a leader in school website design and integrates well with other school vendors, such as Powerschool. The District currently spends \$20,500 for website services, which includes a module that monitors our website to ensure it is ADA compliant. The annual cost with Blackboard will be \$10,480, which includes the ADA module and a phone app. The one-time set up cost will be \$10,000. The District would begin the build process in January with a rollout in the summer of 2019. The contract is included for the Board's review.

I will recommend the Board approve the website contract with Blackboard at the November 13, 2018 Board meeting.

Blackboard

This Blackboard Order Form ("Order Form") by and between **Blackboard Inc.** ("Blackboard") and **Lincolnshre Prairieview School District 103** ("Customer") details the terms of Customer's use of the products and services set forth below ("Product and Pricing Summary"). This Order Form, together with the Blackboard Master Agreement located at <http://agreements.blackboard.com/bbinc/blackboard-new-master-agreement-all-products.aspx> and incorporated by this reference, form the entire agreement between the parties in respect of the products and services set forth in the Product and Pricing Summary.

Notwithstanding anything to the contrary in any purchase order or other document provided by Customer, any product or service provided by Blackboard to Customer in connection with a purchase order related to this Order Form is conditioned upon Customer's acceptance of this Order Form and the Blackboard Master Agreement. Any additional, conflicting or different terms proffered by Customer in a purchase order or otherwise shall be deemed null and void. Each of the individuals executing this Order Form represent and warrant that he or she is authorized to execute the Agreement on behalf of Customer or Blackboard, as applicable.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Software & Services Product and Pricing Summary

Qty	Product Code	Product or Service	Initial Term Stub Period 01-01-2019 - 06-30-2020	Initial Term Period #1 7/01/2019 - 06/30/2020	Initial Term Period #2 07/01/2020 - 06/30/2021 (USD)	Initial Term Period #3 07/01/2021 - 06/30/2022 (USD)	Initial Term Period #4 07/01/2022 - 06/30/2023 (USD)	Initial Term Period #5 07/01/2023 - 06/30/2024 (USD)
4	WCM-ESSN	BLACKBOARD WCM ESSENTIAL, 1 - 2,000 Users		\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00
1	WCM-ALY-IMPL-P WCM-ALY-CE WCM-ALY-IMPL	WCM ALLY IMPL BUNDLE, 1-2000 Users ALLY FOR WEB COMMUNITY MANAGER ALLY IMPLEMENTATION FOR WCM		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
1780	MCA-APPI	BLACKBOARD MOBILE COMMUNICATIONS APP INTEGRATED		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
1780	BC-MN	BLACKBOARD MASS NOTIFICATIONS		\$1,780.00	\$1,780.00	\$1,780.00	\$1,780.00	\$1,780.00

1	WCM-APPSTM-S	APP STORE MAINTENANCE SERVICE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
1	MCA-IMPL-APPI	IMPLEMENTATION: MCA INTEGRATED	\$4,500.00					
1	WCM-CRT-MW-SGLP	CREATIVE: MYWAY PREMIUM SINGLE TEMPLATE	\$3,500.00					
2	WCM-TRNOL-ADM	ONLINE TRAINING: WCM SITE ADMINISTRATOR	\$640.00					
1	BC-MN-TRNOL-ADV	MASS NOTIFICATIONS: ONLINE TRAINING (ADV/CUSTOM)	\$400.00					
1	BC-MN-TRNOL-BAS	MASS NOTIFICATIONS: ONLINE TRAINING (BASIC/INTERM)	\$320.00					
1	MCA-TRNOL	MCA: ONLINE TRAINING	\$320.00					
1	WCM-TRNOL-SWS	ONLINE TRAINING: WCM SECTION WORKSPACE	\$320.00					
4	WCM-ACT-ESSN	ACTIVATION: WCM ESSENTIAL, 1 - 2,000 Students	\$0.00					
1	BC-MN-IMPL	IMPLEMENTATION: MASS NOTIFICATIONS	\$0.00					
1	WCM-IMPL-ES-LDAP	IMPLEMENTATION: WCM ESSENTIAL SECURE LDAP	\$0.00					
		Total	\$10,000.00	\$10,480.00	\$10,480.00	\$10,480.00	\$10,480.00	\$10,480.00

B. Terms

1. The Initial Term of this Order Form shall be as specified in the Product and Services Pricing Summary above.
2. Unless otherwise specified in the Product or Service Description above, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Customer provides Blackboard, or Blackboard provides Customer, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Effective Date: January 01, 2019

C. Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise stated, all prices are in United States currency.

2. The parties agree that the fees indicated above shall be invoiced in 2 installments, as indicated below:

01-01-2019	\$10,000.00
07-01-2019	\$10,480.00

3. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

Customer: Lincolnshre Prairieview Sd 103
Signature:
Name:
Title:
Date:
Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form? <p style="text-align: center;">No</p> <p style="text-align: center;">Yes - Please complete below</p> PO Number: PO Amount: Attach PO :

Blackboard Inc.
Signature: 
Name: Bill Jones
Title: Deputy General Counsel
Date: October 19, 2018

Sales Approved: Chad Kreindler
Initial:

Statement of Work

Customer Name	Linconshire-Prairieview School District 103
Blackboard Customer ID	326785
Blackboard Sales Contact	Chad Kreindler
Proposal Prepared By	Robin Bertin
Regional Director	Judd Aungst
Prepared Date	10/19/18
Target Application(s)	Ally for WCM

1. Engagement Summary

The client has requested support from Blackboard in order to ...

The client has requested that Blackboard provide consultants (each a "Consultant") to perform services in connection with this project.

The Blackboard Consulting Service to be provided will be:

- **Web Community Manager Ally Implementation and Report Administration Orientation**

2. Customer Environment Technical Overview

Describe the customer's technical environment as impacted by this project.

Briefly describe the impacted platforms, how they are hosted and key integrations with other enterprise systems.

3. General Scope of Consulting Services

3.1 Project Management

Project Management facilitates communication within Blackboard and with the customer related to this engagement, and coordinates Blackboard's activities for this engagement. The goal of Project Management is that project objectives and milestones are met in a timely and cost effective manner.

To achieve these outcomes, Blackboard will appoint a Project Manager who will be responsible for the overall engagement delivery, documentation, status reporting, and resource management.

3.2 Consulting Services

Service Title

Web Community Manager Ally Implementation and Report Administration Orientation

Service Description

The Ally Technical Implementation and Report Orientation service is designed to provide basic technical configuration of Ally.

The service also includes an orientation for administrators and accessibility staff wishing to access, navigate and interpret the reports.

Service Deliverables

- Platform Installation
- Administration Orientation
- Orientation for Basic Interpretation of Reports

Working Products

Working Products are artifacts, used by Blackboard, that demonstrate progress toward a deliverable; however, they are not themselves deliverables.

Where agreed Working Products may be made available to the client after delivery.

- System Configuration
- Training Agenda

Customer Assumptions and Requirements

- Customer is currently running Blackboard Web Community Manager
- High level of participation from client IT and administration resources
- Timely response from the Customer project leadership with regard to scheduling the orientation workshop
- All work to be performed remotely

4. Customer Responsibilities

Blackboard's Consulting model assumes active participation from the Customer team.

The Customer is responsible for staffing resources on the project that have the necessary functional and technical knowledge to successfully execute required tasks.

The Customer will staff the resources set forth below. This includes a Customer representative to be the primary point of contact for the Blackboard Project Manager.

The nominated customer representative shall have full authority to make all decisions regarding project scope, overall timeline, and related project costs, as well as ensuring the necessary Customer project personnel, resources, etc. are available to successfully complete the project(s).

5. Resource Requirements

In order to complete this project, Blackboard proposes the following projected staffing model.

The staffing model may vary as dictated by individual client and project needs.

5.1 Blackboard Team

Blackboard will provide the following team:

Role	Activities and Responsibilities
Director	Responsible for general oversight and project quality. Serves as a client escalation point and co-ordinates additional input from specialists and subject matter experts.
Project Manager	Responsible for management of project tasks, schedule and resources.
Technical Consultant	Expert in the technical aspects of the Blackboard tools. Responsible for the delivery of technical project activities and coordination with the customer's technical team.
Functional Consultant	Expert in the standard functionality of the Blackboard tools. Responsible for the delivery of functional project activities and coordination with the customer's functional I team.

5.2 Customer Team

The customer will provide the following team:

Role	Activities and Responsibilities
Customer Representative	Single contact point for Blackboard, able to make decisions regarding project scope, overall timeline, and related project costs, as well as ensuring the necessary Customer project personnel, resources, etc. are available to successfully complete the project.
Project Manager	Responsible for management of project tasks, schedule and resources.

System Administrator	Provide the necessary access to the systems and services, configured as per the specification provided by the Blackboard Team.
----------------------	--

6. Professional Fees, Expenses and Terms

6.1 Consulting Services Pricing

The pricing for the Consulting Services to be provided is detailed below:

Pricing Table

Service Title	Product Code	Term of Service	Price
Web Community Manager Ally Implementation and Report Administration Orientation	WCM-ALY-IMPL	One Year Firm and Fixed Price	

Invoicing Schedule

Service Title	Product Code	Invoicing
Web Community Manager Ally Implementation and Report Administration Orientation	WCM-ALY-IMPL	Invoiced on Contract Signature

6.2 Expenses Related to Consulting Services

Blackboard will invoice Customer for travel costs and other expenses incurred in connection with this SOW. These expenses are not included in the Services Pricing section. Blackboard will make reasonable efforts to manage travel costs without compromising project objectives.

6.3 Cancellation of Onsite Workshops or Visits

In the event the Customer chooses to cancel a scheduled on-site training workshop or consulting visit within two (2) weeks of the scheduled event, Blackboard Consulting may invoice the Customer for the following:

- For on-site training workshops, the full price of the workshop plus any incurred travel change fees
- For on-site consulting visits, the cost of all consultant hours scheduled for the site visit plus incurred travel change fees.

6.4 Cancellation of Synchronous Online Training, Workshops or Meetings

In the event the Customer chooses to cancel a scheduled synchronous online training workshop or consulting engagement within two (2) days of the scheduled event, Blackboard Consulting may invoice the Customer for the scheduled days at the then current rate for the scheduled consultant(s).

7. Project Timeline

The project plan will be drafted, agreed to, and tracked with the Customer during or after the planning phase. Timing and dependencies are identified as outputs from planning sessions and a formal plan will be drafted and tracked in partnership with the Customer Representative or Project Lead.

8. Change Control

Changes to scope, resources, staffing, or timeline may impact the pricing set forth herein. In the event a change occurs, the parties may capture and assess the impact and relevant implications through the project change control process. In this process, the parties will agree on a Project Change Request ("PCR") document. Any PCR must be approved by both Customer and Blackboard.

9. General Engagement Assumptions

Blackboard's approach, timeline, team structure, and professional fees are based on the assumptions below. Variance from these assumptions will be considered a request to change the scope of services performed under this SOW subject to the Blackboard Professional Services Schedule between Customer and Blackboard, and may affect the actual schedule and cost of the project.

- Pricing estimates outlined herein expire 30 days from the date on which this Statement of Work is presented to the customer.
- All pricing and discounts for work not initiated are valid for 90 days from the executed Statement of Work date.
- This agreement covers only the activities as described.
- Staffing and scheduling for project roles/positions will begin once the Statement of Work is signed and Purchase Order is received.
- Payment for any software licenses is not contingent on or related to payment or performance for professional services.
- The Customer will provide Blackboard with access to the appropriate physical and technical environments in the timeframes confirmed with Blackboard Project Manager to successfully complete the effort outlined in this document.

- Any scheduling estimates are based on the assumption that the Customer will respond to any decision required from the Customer within 5 business days.
- The Customer will complete a review of all submitted draft working products, or set of working products, in five business days unless otherwise agreed to in writing.
- The Customer shall assign a representative to be the primary point of contact for the Blackboard Project Manager. This representative shall have full authority to make all decisions regarding project scope, overall timeline, and related projects costs, as well as ensuring the necessary customer project personnel, resources, etc. are available to complete the project(s).
- Quality involvement and working products from the Customer are critical to the project. The Customer's representative shall be responsible for coordinating all meetings that involve Customer and third-party contractor staff members, working products, and information requests within the agreed upon timeframes.
- The Customer is responsible for providing subject matter experts to assist in identifying business rules, resolving process discrepancies and answering ad hoc questions. The subject matter expert will be made available as needed during the course of the engagement and will be responsible for soliciting input from additional Customer personnel as needed.
- The Customer must facilitate the hardware and software configuration and environment(s), either managed or self-hosted, that can support the functional/technical services included in this proposal.
- All interfacing systems in the environment(s) designated for functional testing will be available.
- Third-party products and services, except as expressly noted above, Customer will separately procure and provide all third-party products and services in a timely manner to support the Services as defined in this Statement of Work. Blackboard is not responsible for making changes to the configuration or data contained or used in third-party systems, including but not limited to the Customer's Student Information System.
- Working Products are artifacts, used by Blackboard, that demonstrate progress toward a deliverable; however, they are not themselves deliverables.
- Time and Materials Services are estimated and billed based upon a maximum eight (8) hour workday per Consultant and a maximum forty (40) hour work week per Consultant. Where applicable the Time and Materials billing rate for the Consultants shall be at the rates set forth in the Rate Table in this document section Consulting Services Pricing.
- The customer shall pay all outstanding invoices from any previous Blackboard agreements greater than thirty (30) days, prior to beginning work under this document.

- The estimates above were developed based on the estimated project duration. In the event the project exceeds the duration and crosses a new fiscal year, rate may be adjusted accordingly based on the effort expended in the new fiscal year.
- Except as otherwise stated in this Agreement with regard to the Consulting Services performed hereunder, Blackboard reserves the right to change the services it offers to its customers generally and related rates at any time.
- For Time and Materials Consulting Services related to this project, as outlined in the document, all fees and expenses shall be billed on a monthly basis and such bills shall be due and payable Net 30.
- All Consulting Services related to this Project, as outlined in this document, shall be billed according to the Invoicing Schedule as outlined in this document section Consulting Services Pricing.
- All reasonable travel, meals and lodging expenses shall be billable at cost and all such expenses shall be borne solely by Customer.
- Following delivery of services under this agreement, the project will commence close out activities and close no later than 4 weeks following the date of final delivery of the services, unless the parties otherwise agree in writing signed by all parties.

10. Training Services

The following assumptions / requirements apply to Training Services to be provided by Blackboard Consulting.

- Blackboard, upon request of Customer, shall provide Training Services to Customer. Upon acceptance of this Agreement, Blackboard will designate a Project Manager/Coordinator to schedule training event. Events are typically scheduled 4-6 weeks in advance. Schedules for facilitated and non-facilitated asynchronous online training course are published to the Blackboard Inc. website.
- Onsite training may be eligible for synchronous remote delivery upon request of Customer, however, a single method of delivery must be chosen. Splitting delivery methods is strictly prohibited
- Onsite or synchronous remote class size is restricted to a maximum of 15 Authorized End Users (as defined in Customer's Software Schedule) to maintain an effective instructor-student ratio.
- Requests for additional participants will be reviewed on a case by case basis and, if approved, will be subject to a fee equal to 10% of the listed price of the training and may require additional materials and delivery days.

- Facilitated, asynchronous online training course/workshop class sizes are restricted to a maximum of 20 Authorized End Users (as defined in Customer's Software Schedule) to maintain an effective instructor-student ratio.
- Participants in facilitated, asynchronous online training courses should expect to spend eight to fifteen hours per week reading assignments, completing exercises, and participating in Discussion Board forums. The Customer must provide the name(s) and email address(es) of each participant in advance of the course start date.
- Onsite Training events are only for Customer's on-campus, internal use. Training events may not be video recorded.
- Remote Synchronous events delivered using Collaborate may be recorded. The recordings are intended for participants who attended the training and need review or for those who missed the training but were part of the 15 person roster. Recordings are not for wide distribution or consumption. They must not be posted on a public website or even made available to the clients' larger teacher population. They may not be sold or otherwise distributed for the purpose of profit and remain the intellectual property of Blackboard, Inc.
- Onsite classes are structured as a hands-on/active training seminar held in a computer classroom unless otherwise agreed. To ensure the best learning experience, Customers must provide:
 - A computer lab containing one computer for each student.
 - A high bandwidth Internet connection from each computer.
 - A video projection device capable of 1024x768 resolution attached to a "lead" computer.
- Access to the locally installed version of Blackboard software or a Blackboard Managed Hosting installation.
- Please ensure that all computers meet the Blackboard Learn supported browser and operating system requirements as outlined in Blackboard Learn's customer materials and websites.
- Each participant must possess basic Web navigation and file management skills, internet access, and an email address.



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: October 25, 2018
Re: Facility Planning Update

Since our last Board meeting, we held a Steering Committee on October 11th and one planned for October 26th.

At the October 11th meeting the committee continued to review program needs, costs restraints, and timing. The committee also received an updated copy of spaces needed in future years.

Wold Architects presented three updated alternate concept diagrams. The Steering Committee continues to narrow the focus further from these designs, requesting modifications to be presented at the October 26th meeting. The committee is looking to finalize square footage needs in order to estimate the associated costs.

The next meeting is planned for the morning of October 26th. Information from this meeting will be shared at the Board meeting.

Attached is the handout that had been distributed at previous Board meetings as a reference regarding financing possibilities. There is a slight modification that will be explained at the October 30th meeting.

Aggregate | Projection Summary

Lincolnshire-Prairieview SD 103 | 2018-10-30 Facility Discussion

	ACTUAL	Budget	REVENUE / EXPENDITURE PROJECTIONS								
	FY 2018	FY 2019	% Δ	FY 2020	% Δ	FY 2021	% Δ	FY 2022	% Δ	FY 2023	% Δ
REVENUE											
Local	\$33,102,611	\$29,825,102	-9.90%	\$32,246,512	8.12%	\$33,011,014	2.37%	\$33,791,716	2.36%	\$34,637,193	2.50%
State	\$2,424,890	\$1,710,200	-29.47%	\$1,663,500	-2.73%	\$1,666,000	0.15%	\$1,668,500	0.15%	\$1,671,000	0.15%
Federal	\$363,314	\$324,500	-10.68%	\$326,500	0.62%	\$326,500	0.00%	\$326,500	0.00%	\$326,500	0.00%
Other	\$0	\$0		\$0		\$0		\$0		\$0	
TOTAL REVENUE	\$35,890,815	\$31,859,802	-11.23%	\$34,236,512	7.46%	\$35,003,514	2.24%	\$35,786,716	2.24%	\$36,634,693	2.37%
EXPENDITURES											
Salary and Benefit Costs	\$24,477,475	\$25,463,709	4.03%	\$26,261,673	3.13%	\$26,957,031	2.65%	\$27,897,334	3.49%	\$28,899,551	3.59%
Other	\$5,044,818	\$5,521,144	9.44%	\$5,498,322	-0.41%	\$5,502,788	0.08%	\$5,505,821	0.06%	\$5,505,828	0.00%
TOTAL EXPENDITURES	\$29,522,293	\$30,984,853	4.95%	\$31,759,995	2.50%	\$32,459,820	2.20%	\$33,403,155	2.91%	\$34,405,379	3.00%
SURPLUS / DEFICIT	\$6,368,522	\$874,949		\$2,476,517		\$2,543,694		\$2,383,561		\$2,229,314	
OTHER FINANCING SOURCES / USES											
Other Financing Sources	\$400,000	\$0		\$0		\$0		\$0		\$0	
Other Financing Uses	(\$7,138,555)	(\$731,100)		(\$770,600)		(\$771,800)		(\$780,700)		(\$786,100)	
TOTAL OTHER FIN. SOURCES / USES	(\$6,738,555)	(\$731,100)		(\$770,600)		(\$771,800)		(\$780,700)		(\$786,100)	
SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES	(\$370,033)	\$143,849		\$1,705,917		\$1,771,894		\$1,602,861		\$1,443,214	
BEGINNING FUND BALANCE	\$27,144,268	\$26,774,235		\$28,736,931		\$30,442,848		\$32,214,742		\$33,817,603	
Less Audit Adjustments	\$0	\$0		\$0		\$0		\$0		\$0	
PROJECTED YEAR END BALANCE	\$26,774,235	\$28,736,931		\$30,442,848		\$32,214,742		\$33,817,603		\$35,260,817	
FUND BALANCE AS % OF EXPENDITURES	90.69%	92.75%		95.85%		99.24%		101.24%		102.49%	
FUND BALANCE AS # OF MONTHS OF EXPEND.	10.88	11.13		11.50		11.91		12.15		12.30	
DOLLAR AMOUNT ABOVE 20%	\$20,869,776	\$22,539,960		\$24,090,849		\$25,722,778		\$27,136,972		\$28,379,742	
- Early Taxes	(\$16,623,892)	(\$16,623,892)		(\$16,623,892)		(\$16,623,892)		(\$16,623,892)		(\$16,623,892)	
Fund Balance (Less Early taxes)	\$10,150,343	\$12,113,039		\$13,818,956		\$15,590,850		\$17,193,711		\$18,636,925	
DOLLAR AMOUNT ABOVE 20% (Less Early Taxes)	\$4,245,884	\$5,916,068		\$7,466,957		\$9,098,886		\$10,513,080		\$11,755,850	

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Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Public Comment Procedures

The public has an opportunity to address the Board at each Board meeting. To help provide focus for each meeting, many Boards that allow public comment at the beginning of meetings limit topics to items on the agenda, and then provide a second public comment at the end of the meeting for items that are not included on the agenda. Currently, the District 103 Board allows for public comment on any item at the beginning and end of the meeting, whether it is on the agenda or not.

The Board will have a discussion regarding whether or not to modify the current public comment procedures.



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: October 25, 2018
Re: Business Office Update - September

September 2018 Financial Reports

I have attached the September 2018 Balance sheet, Expenses, and Revenues.

Expenses continue to escalate as one month of school is completed and we are in full swing. Many items are under budget, which is good, although there are a few that contribute to making the district appear a little over budget. The goal would be to chug along at roughly 8.3% of budget each month, so through September, we should be 25.0% expended. While we are at 25.5% in all Funds, a few items cause us to spike; textbook supplies, rentals (bus lease), insurances, and service agreements. These are mainly due to the fact that we pay much of this upfront in the year, then expend little more, which helps to smooth out the rest of the year. Expenses for the month were \$2,730,767.58. This month the major expenditures were Interest on debt, closing out Capital Expenditures with Gilbane, Auditing services, and increased payroll from raises and new staff.

Revenues for the month take a giant leap forward with tax distributions in September. For the majority of the school year we will count on our other cash flow items to sustain our balance until taxes are again collected in late spring. We continue to receive a larger sustained General State Aid from the State (which started in August) which will go through June. We are unsure of the timing for future categorical payments from the State, although we did receive the final Fiscal Year 2018 payment this month. For September, revenues were \$11,018,666.80, boosting the district to 39.0% of budget. This will decrease greatly next month as we rely on the State and other local fees.

A reminder that in these reports I do not include a line on the Fund Balance page that reads "Fund Balance minus early Taxes." That is because at this stage of the year, we do not have early taxes, so the Fund Balance you see through the majority of the year is our **full** Fund Balance at that time. We do not get early taxes until May and June, which is why we make that note at year end.

Revenue Report

9/30/2018

% of Fiscal Year Complete: 25.0%

Education Fund

Local Sources

	MTD July	MTD August	MTD September	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
Property Tax Receipts	191,358.82	751,630.69	8,877,070.56	9,820,060.07	23,308,260	13,488,199.93	42.1%
CPPRT	16,256.91	1,643.03	-	17,899.94	59,000	41,100.06	30.3%
Tuition - Full Day Kindergarten	57,195.27	52,506.14	9,384.37	119,085.78	530,320	411,234.22	22.5%
Tuition - Summer School	-	-	-	-	100,000	100,000.00	0.0%
Interest	21,341.49	18,951.78	18,988.59	59,281.86	100,000	40,718.14	59.3%
Athletic Admissions	-	-	-	-	1,000	1,000.00	0.0%
Other Admissions	-	-	-	-	-	-	No Bud
After School Activities	-	-	12,010.00	12,010.00	25,000	12,990.00	48.0%
Technology Fee	4,785.00	17,871.84	3,418.61	26,075.45	44,990	18,914.55	58.0%
PE Uniform/Lock Fee	447.00	1,261.00	(731.00)	977.00	6,000	5,023.00	16.3%
Fine Arts Fee	-	-	-	-	-	-	No Bud
Graduation Fee	234.00	351.00	97.50	682.50	4,000	3,317.50	17.1%
Sprague Class Project Fee	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	No Bud
Field Trip Fees	-	1,462.40	6,092.00	7,554.40	25,000	17,445.60	30.2%
Sale of Athletic Wear	-	-	100.00	100.00	1,000	900.00	10.0%
103 Club Fees	3,930.00	4,997.50	114,878.48	123,805.98	565,000	441,194.02	21.9%
Student ID Fees/Fines	-	20.00	130.00	150.00	500	350.00	30.0%
Library Fees/Fines	(48.79)	-	47.90	(0.89)	500	500.89	-0.2%
Athletic Fees	-	550.00	2,225.00	2,775.00	35,000	32,225.00	7.9%
Band/Orchestra/Choir	2,050.00	9,425.00	4,275.00	15,750.00	8,000	(7,750.00)	196.9%
Textbook Fees	20,184.27	56,220.63	7,398.93	83,803.83	324,232	240,428.17	25.8%
PTO/Foundation Donations	3,913.87	-	-	3,913.87	40,000	36,086.13	9.8%
Other Donations	1,000.00	-	12,977.61	13,977.61	10,000	(3,977.61)	139.8%
Misc. Donations	-	-	-	-	100	100.00	0.0%
Refunds from Prior Yr. Expenses	-	-	-	-	8,000	8,000.00	0.0%
Payment from other LEA's	-	-	-	-	385,000	385,000.00	0.0%
Camp Revenue	-	-	-	-	16,000	16,000.00	0.0%
Loredo Taft Revenue	-	-	-	-	33,000	33,000.00	0.0%
Other Local Revenue	1,549.36	-	226.02	1,775.38	20,000	18,224.62	8.9%

Local Revenue 324,197.20 916,891.01 9,068,589.57 10,309,677.78 25,649,902 15,340,224.22 40.2%

State Sources

General State Aid	-	93,830.28	93,830.28	187,660.56	1,028,200	840,539.44	18.3%
Spec. Ed. Private Facility	-	-	33,657.91	33,657.91	90,000	56,342.09	37.4%
Spec. Ed. Extraordinary	-	-	-	-	-	-	No Bud
Spec. Ed. Personnel	-	-	-	-	-	-	No Bud
Spec. Ed. Orphanage	-	-	-	-	2,500	2,500.00	0.0%
Spec. Ed. Summer School	-	-	-	-	-	-	No Bud
Bilingual	-	-	-	-	-	-	No Bud
Orphanage Tuition	-	-	-	-	28,500	28,500.00	0.0%

Library Per Capital Grant	-	-	-	-	1,000	1,000.00	0.0%
Other State Revenue	-	-	-	-	-	-	No Bud
State Revenue	-	93,830.28	127,488.19	221,318.47	1,150,200	928,881.53	19.2%
Federal Sources							
Special Milk Program	3,256.59	-	-	3,256.59	12,000	8,743.41	27.1%
Title I - Low Income	-	1,947.00	-	1,947.00	33,000	31,053.00	5.9%
IDEA Preschool	-	153.00	-	153.00	7,000	6,847.00	2.2%
IDEA Flow Through	-	6,325.00	-	6,325.00	220,000	213,675.00	2.9%
IDEA Room & Board	-	-	-	-	-	-	No Bud
Title III - LIPLEP	-	2,000.00	-	2,000.00	12,500	10,500.00	16.0%
Title II - Teacher Quality	-	-	4,546.00	4,546.00	20,000	15,454.00	22.7%
Medicaid Reimbursement	-	-	-	-	20,000	20,000.00	0.0%
Federal Revenue	3,256.59	10,425.00	4,546.00	18,227.59	324,500	306,272.41	5.6%
Subtotal Education Fund	327,453.79	1,021,146.29	9,200,623.76	10,549,223.84	27,124,602	16,575,378.16	38.9%
"On-Behalf"/Transfers	-	-	-	-	-	-	No Bud
Total Education Fund	327,453.79	1,021,146.29	9,200,623.76	10,549,223.84	27,124,602	16,575,378.16	38.9%
Operations & Maintenance Fund							
Local Sources							
Property Tax Receipts	11,046.45	43,388.90	512,440.98	566,876.33	1,448,000.00	881,123.67	39.1%
Interest	1,348.43	1,508.56	1,123.74	3,980.73	15,000.00	11,019.27	26.5%
Facility Rental	1,710.00	1,555.00	-	3,265.00	30,000.00	26,735.00	10.9%
Impact Fees	17,211.10	-	19,678.89	36,889.99	85,000.00	48,110.01	43.4%
Refunds from Prior Yr. Expenses	-	-	-	-	-	-	No Bud
Other Local Revenue	-	-	337.00	337.00	100.00	(237.00)	337.0%
Local Revenue	31,315.98	46,452.46	533,580.61	611,349.05	1,578,100.00	966,750.95	38.7%
State Sources							
General State Aid	-	-	-	-	-	-	No Bud
Other State Revenue	-	-	-	-	-	-	No Bud
State Revenue	-	-	-	-	-	-	No Bud
Subtotal O & M Fund	31,315.98	46,452.46	533,580.61	611,349.05	1,578,100.00	966,750.95	38.7%
Transfers	-	-	-	-	-	-	No Bud
Total O&M Fund	31,315.98	46,452.46	533,580.61	611,349.05	1,578,100.00	966,750.95	38.7%
Debt Service Fund							
Local Sources							
Property Tax Receipts	2,981.86	11,712.34	138,327.63	153,021.83	358,000.00	204,978.17	42.7%
Interest	137.97	339.92	358.69	836.58	500.00	(336.58)	167.3%
Payment from other LEA's	-	-	-	-	-	-	No Bud
Local Revenue	3,119.83	12,052.26	138,686.32	153,858.41	358,500.00	204,641.59	42.9%
Subtotal Debt Service Fund	3,119.83	12,052.26	138,686.32	153,858.41	358,500.00	204,641.59	42.9%
Transfers/Other Sources	-	-	-	-	-	-	No Bud
Total Debt Service Fund	3,119.83	12,052.26	138,686.32	153,858.41	358,500.00	204,641.59	42.9%
Transportation Fund							
Local Sources							

Property Tax Receipts	11046.45	43388.9	512440.98	566,876.33	1,349,000.00	782,123.67	42.0%
Paid Student Trips	-	-	-	-	14,000.00	14,000.00	0.0%
Summer School Trans Fees	-	-	-	-	15,000.00	15,000.00	0.0%
SPED Trans Fees Other LEAs	-	-	-	-	-	-	No Bud
Interest	1572.33	1886.07	897.91	4,356.31	15,000.00	10,643.69	29.0%
Payment from Other Districts	935.00	-	-	935.00	100.00	(835.00)	935.0%
Other Local Revenue	-	-	-	-	1,000.00	1,000.00	0.0%
Local Revenue	13,553.78	45,274.97	513,338.89	572,167.64	1,394,100.00	821,932.36	41.0%
State Sources							
Transportation - Regular	-	-	96,438.40	96,438.40	280,000.00	183,561.60	34.4%
Transportation - Spec. Ed.	-	-	95,186.60	95,186.60	280,000.00	184,813.40	34.0%
Other State Revenue	-	-	-	-	-	-	No Bud
State Revenue	-	-	191,625.00	191,625.00	560,000.00	368,375.00	34.2%
Subtotal Transportation Fund	13,553.78	45,274.97	704,963.89	763,792.64	1,954,100.00	1,190,307.36	39.1%
Total Transportation Fund	13,553.78	45,274.97	704,963.89	763,792.64	1,954,100.00	1,190,307.36	39.1%
Retirement Fund							
Local Sources							
Property Tax Receipts	9,465.16	37,177.81	439,085.42	485,728.39	1,160,000.00	674,271.61	41.9%
CPPRT	-	-	-	-	34,000.00	34,000.00	0.0%
Interest	558.57	1,239.57	1,541.44	3,339.58	4,000.00	660.42	83.5%
Local Revenue	10,023.73	38,417.38	440,626.86	489,067.97	1,198,000.00	708,932.03	40.8%
Subtotal Retirement Fund	10,023.73	38,417.38	440,626.86	489,067.97	1,198,000.00	708,932.03	40.8%
Total Retirement Fund	10,023.73	38,417.38	440,626.86	489,067.97	1,198,000.00	708,932.03	40.8%
Capital Projects Fund							
Local Sources							
Interest	11.15	15.14	18.12	44.41	-	(44.41)	No Bud
PTO Donations	-	-	-	-	-	-	No Bud
Local Revenue	11.15	15.14	18.12	44.41	-	(44.41)	No Bud
Subtotal Cap. Projects Fund	11.15	15.14	18.12	44.41	-	(44.41)	No Bud
Transfers	-	-	-	-	-	-	No Bud
Total Cap. Projects Fund	11.15	15.14	18.12	44.41	-	(44.41)	No Bud
Working Cash Fund							
Local Sources							
Interest	509.18	459.70	167.24	1,136.12	5,000.00	3,863.88	22.7%
Local Revenue	509.18	459.70	167.24	1,136.12	5,000.00	3,863.88	22.7%
Subtotal Working Cash Fund	509.18	459.70	167.24	1,136.12	5,000.00	3,863.88	22.7%
Other Sources	-	-	-	-	-	-	No Bud
Total Working Cash Fund	509.18	459.70	167.24	1,136.12	5,000.00	3,863.88	22.7%
All Funds							
Local Sources							
Property Tax Receipts	225,898.74	887,298.64	10,479,365.57	11,592,562.95	27,623,260.00	16,030,697.05	42.0%
CPPRT	16,256.91	1,643.03	-	17,899.94	93,000.00	75,100.06	19.2%

Tuition - Full Day Kindergarten	57,195.27	52,506.14	9,384.37	119,085.78	530,320.00	411,234.22	22.5%
Tuition - Summer School	-	-	-	-	100,000.00	100,000.00	0.0%
Paid Student Trips	-	-	-	-	14,000.00	14,000.00	0.0%
Summer School Trans Fees	-	-	-	-	15,000.00	15,000.00	0.0%
SPED Trans Fees Other LEAs	-	-	-	-	-	-	No Bud
Interest	25,479.12	24,400.74	23,095.73	72,975.59	139,500.00	66,524.41	52.3%
Admissions - Athletic	-	-	-	-	1,000.00	1,000.00	0.0%
Admissions - Other	-	-	-	-	-	-	No Bud
After School Activities	-	-	12,010.00	12,010.00	25,000.00	12,990.00	48.0%
Technology Fee	4,785.00	17,871.84	3,418.61	26,075.45	44,990.00	18,914.55	58.0%
PE Uniform/Lock Fee	447.00	1,261.00	(731.00)	977.00	6,000.00	5,023.00	16.3%
Fine Arts Fee	-	-	-	-	-	-	No Bud
Graduation Fee	234.00	351.00	97.50	682.50	4,000.00	3,317.50	17.1%
Sprague Class Project Fee	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	No Bud
Field Trip Fees	-	1,462.40	6,092.00	7,554.40	25,000.00	17,445.60	30.2%
Sale of Athletic Wear	-	-	100.00	100.00	1,000.00	900.00	10.0%
103 Club Fees	3,930.00	4,997.50	114,878.48	123,805.98	565,000.00	441,194.02	21.9%
Student ID Fees/Fines	-	20.00	130.00	150.00	500.00	350.00	30.0%
Library Fees/Fines	(48.79)	-	47.90	(0.89)	500.00	500.89	-0.2%
Athletic Fees	-	550.00	2,225.00	2,775.00	35,000.00	32,225.00	7.9%
Band/Orchestra/Choir	2,050.00	9,425.00	4,275.00	15,750.00	8,000.00	(7,750.00)	196.9%
Textbook Fees	20,184.27	56,220.63	7,398.93	83,803.83	324,232.00	240,428.17	25.8%
PTO/Foundation Donations	3,913.87	-	-	3,913.87	40,000.00	36,086.13	9.8%
Other Donations	1,000.00	-	12,977.61	13,977.61	10,000.00	(3,977.61)	139.8%
Misc. Donations	-	-	-	-	100.00	100.00	0.0%
Facility Rental	1,710.00	1,555.00	-	3,265.00	30,000.00	26,735.00	10.9%
Impact Fees	17,211.10	-	19,678.89	36,889.99	85,000.00	48,110.01	43.4%
Refunds from Prior Yr. Expenses	935.00	-	-	935.00	8,100.00	7,165.00	11.5%
Payment from other LEA's	-	-	-	-	385,000.00	385,000.00	0.0%
Camp Revenue	-	-	-	-	16,000.00	16,000.00	0.0%
Loredo Taft Revenue	-	-	-	-	33,000.00	33,000.00	0.0%
Other Local Revenue	1,549.36	-	563.02	2,112.38	21,100.00	18,987.62	10.0%
Local Revenue	382,730.85	1,059,562.92	10,695,007.61	12,137,301.38	30,183,602.00	18,046,300.62	40.2%
State Sources							
General State Aid	-	93,830.28	93,830.28	187,660.56	1,028,200.00	840,539.44	18.3%
Spec. Ed. Private Facility	-	-	33,657.91	33,657.91	90,000.00	56,342.09	37.4%
Spec. Ed. Extraordinary	-	-	-	-	-	-	No Bud
Spec. Ed. Personnel	-	-	-	-	-	-	No Bud
Spec. Ed. Orphanage	-	-	-	-	2,500.00	2,500.00	0.0%
Spec. Ed. Summer School	-	-	-	-	-	-	No Bud
Bilingual	-	-	-	-	-	-	No Bud
Transportation - Regular	-	-	96,438.40	96,438.40	280,000.00	183,561.60	34.4%
Transportation - Spec. Ed.	-	-	95,186.60	95,186.60	280,000.00	184,813.40	34.0%
Orphanage Tuition	-	-	-	-	28,500.00	28,500.00	0.0%
Library Per Capital Grant	-	-	-	-	1,000.00	1,000.00	0.0%

Other State Revenue	-	-	-	-	-	-	No Bud
State Revenue	-	93,830.28	319,113.19	412,943.47	1,710,200.00	1,297,256.53	24.1%
Federal Sources							
Special Milk Program	3,256.59	-	-	3,256.59	12,000.00	8,743.41	27.1%
Title I - Low Income	-	1,947.00	-	1,947.00	33,000.00	31,053.00	5.9%
IDEA Preschool	-	153.00	-	153.00	7,000.00	6,847.00	2.2%
IDEA Flow Through	-	6,325.00	-	6,325.00	220,000.00	213,675.00	2.9%
IDEA Room & Board	-	-	-	-	-	-	No Bud
Title III - LIPLEP	-	2,000.00	-	2,000.00	12,500.00	10,500.00	16.0%
Title II - Teacher Quality	-	-	4,546.00	4,546.00	20,000.00	15,454.00	22.7%
Medicaid Reimbursement	-	-	-	-	20,000.00	20,000.00	0.0%
Federal Revenue	3,256.59	10,425.00	4,546.00	18,227.59	324,500.00	306,272.41	5.6%
Subtotal All Funds	385,987.44	1,163,818.20	11,018,666.80	12,568,472.44	32,218,302.00	19,649,829.56	39.0%
"On Behalf"/Transfers	-	-	-	-	-	-	No Bud
Total All Funds	385,987.44	1,163,818.20	11,018,666.80	12,568,472.44	32,218,302.00	19,649,829.56	39.0%

Expenditure Report

9/30/2018

% of Fiscal Year Complete: 25.0%

Education Fund

Salaries

	MTD July	MTD August	MTD September	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expensed
Admin Salaries	129,226.34	136,554.31	135,052.40	400,833.05	1,644,138	1,243,304.95	24.4%
Teacher Salaries	1,020,927.63	1,011,819.74	1,077,381.55	3,110,128.92	13,086,500	9,976,371.08	23.8%
Extra Duty Stipends	41,408.97	65,380.45	9,207.95	115,997.37	565,810	449,812.63	20.5%
Classified Salaries	185,997.06	184,804.84	249,542.09	620,343.99	2,993,165	2,372,821.01	20.7%
Substitutes	3,508.89	9,958.89	51,376.86	64,844.64	405,200	340,355.36	16.0%
Salaries Total	1,381,068.89	1,408,518.23	1,522,560.85	4,312,147.97	18,694,813	14,382,665.03	23.1%

Benefits

TRS	32,674.99	37,907.93	34,031.16	104,614.08	392,950	288,335.92	26.6%
TRS ERO Payments	-	-	-	-	-	-	No Bud
Medical Insurance	197,719.51	197,462.99	237,833.41	633,015.91	2,546,906	1,913,890.09	24.9%
Life Insurance	3,386.78	3,906.00	3,487.56	10,780.34	47,100	36,319.66	22.9%
Retiree Insurance	6,618.85	10,150.01	10,689.85	27,458.71	196,840	169,381.29	13.9%
Tuition Reimbursement	-	12,020.00	430.00	12,450.00	65,500	53,050.00	19.0%
Post-Retirement Benefits	-	-	-	-	-	-	No Bud
Benefits Total	240,400.13	261,446.93	286,471.98	788,319.04	3,249,296	2,460,976.96	24.3%

Purchased Services

Professional Development	24,679.11	6,306.51	1,367.40	32,353.02	126,000	93,646.98	25.7%
Consultation/Workshops	1,434.30	45,298.60	11,473.58	58,206.48	383,500	325,293.52	15.2%
Data Processing	619.64	469.04	590.39	1,679.07	12,000	10,320.93	14.0%
Auditing Services	-	-	11,000.00	11,000.00	18,500	7,500.00	59.5%
Legal Services	-	3,619.58	2,050.39	5,669.97	75,000	69,330.03	7.6%
Other Professional Services	-	530.00	2,660.03	3,190.03	35,000	31,809.97	9.1%
Sanitation Services	1,117.39	2,331.39	937.39	4,386.17	16,000	11,613.83	27.4%
Rentals	4,855.81	12,183.67	11,437.35	28,476.83	129,750	101,273.17	21.9%
Travel	2,538.56	468.00	677.58	3,684.14	20,700	17,015.86	17.8%
Telephone	10,790.61	10,580.25	10,565.80	31,936.66	141,000	109,063.34	22.7%
Postage	2,000.00	2,000.00	1,092.27	5,092.27	13,000	7,907.73	39.2%
Printing Services	-	1,490.30	2,998.20	4,488.50	7,500	3,011.50	59.8%
Water/Sewer Services	2,205.25	1,316.40	2,545.96	6,067.61	27,000	20,932.39	22.5%
Other Insurance	244,151.75	1,252.75	1,877.25	247,281.75	287,000	39,718.25	86.2%
Other Purchased Services	10,958.00	5,455.00	4,309.50	20,722.50	166,000	145,277.50	12.5%
Service Agreements	146,032.61	129,713.71	27,209.10	302,955.42	485,350	182,394.58	62.4%
Purchased Services Total	451,383.03	223,015.20	92,792.19	767,190.42	1,943,300	1,176,109.58	39.5%

Supplies

General Supplies	12,803.25	38,928.29	50,457.88	102,189.42	356,350	254,160.58	28.7%
Art Supplies	266.85	9,805.39	8,325.06	18,397.30	36,600	18,202.70	50.3%
Paper Supplies	-	31,757.66	-	31,757.66	36,500	4,742.34	87.0%
Spanish Supplies	-	1,142.18	23.74	1,165.92	6,500	5,334.08	17.9%
Student-Paid Supplies	2,773.97	8,455.84	1,271.21	12,501.02	29,800	17,298.98	41.9%
Science Supplies	-	6,442.21	5,009.17	11,451.38	23,000	11,548.62	49.8%

Social Studies Supplies	-	4,002.35	4,174.68	8,177.03	19,600	11,422.97	41.7%
English Language Arts Supplies	-	25,427.62	3,299.28	28,726.90	42,500	13,773.10	67.6%
Math Supplies	-	12,303.57	4,992.32	17,295.89	30,000	12,704.11	57.7%
Supplies - Other	2,536.08	24,220.08	17,500.70	44,256.86	86,145	41,888.14	51.4%
Textbooks	10,820.49	56,044.74	60,099.08	126,964.31	178,000	51,035.69	71.3%
Library Books	1,683.17	460.87	7,132.98	9,277.02	36,100	26,822.98	25.7%
Periodicals	1,028.12	-	89.00	1,117.12	6,600	5,482.88	16.9%
Natural Gas	-	2,899.06	3,025.48	5,924.54	80,000	74,075.46	7.4%
Electricity	-	19,195.53	38,623.92	57,819.45	190,000	132,180.55	30.4%
Other Supplies	1,908.62	(650.00)	2,980.30	4,238.92	39,200	34,961.08	10.8%
Supplies Total	33,820.55	240,435.39	207,004.80	481,260.74	1,196,895	715,634.26	40.2%
Capital Outlay	-	518.00	(518.00)	-	6,000	6,000.00	0.0%
Other							
Dues and Fees	7,757.00	24,919.85	4,293.95	36,970.80	35,700	(1,270.80)	103.6%
Tuition	-	12,339.62	21,476.15	33,815.77	375,000	341,184.23	9.0%
Miscellaneous Objects	4,543.00	-	-	4,543.00	226,000	221,457.00	2.0%
Other Total	12,300.00	37,259.47	25,770.10	75,329.57	636,700	561,370.43	11.8%
Non-Capitalized Equipment	5,303.75	111,058.23	25,100.76	141,462.74	138,000	(3,462.74)	102.5%
Termination Benefits	-	-	-	-	-	-	No Bud
Subtotal Education Fund	2,124,276.35	2,282,251.45	2,159,182.68	6,565,710.48	25,865,004	19,299,293.52	25.4%
"On-Behalf"/Transfers	-	-	-	-	-	-	No Bud
Total Education Fund	2,124,276.35	2,282,251.45	2,159,182.68	6,565,710.48	25,865,004	19,299,293.52	25.4%
Operations and Maintenance Fund							
Salaries							
Admin Salaries	9,864.06	9,864.06	9,864.06	29,592.18	119,500	89,907.82	24.8%
Classified Salaries	79,625.85	76,513.80	68,598.95	224,738.60	830,500	605,761.40	27.1%
Salaries Total	89,489.91	86,377.86	78,463.01	254,330.78	950,000	695,669.22	26.8%
Benefits							
Medical Insurance	\$ 13,591.82	\$ 14,367.13	\$ 14,485.05	42,444.00	153,050	110,606.00	27.7%
Life Insurance	\$ 83.60	\$ 76.40	\$ 108.92	268.92	1,600	1,331.08	16.8%
Retiree Insurance	\$ 1,550.62	\$ 1,550.62	\$ 1,654.52	4,755.76	15,000	10,244.24	31.7%
Benefits Total	15,226.04	15,994.15	16,248.49	47,468.68	169,650	122,181.32	28.0%
Purchased Services							
Professional Development	\$ -	\$ -	\$ -	-	5,000	5,000.00	0.0%
Other Professional Services	\$ 645.88	\$ 72.36	\$ -	718.24	15,000	14,281.76	4.8%
Snow Removal	\$ -	\$ -	\$ -	-	8,000	8,000.00	0.0%
Rental of Equipment	\$ 3,003.94	\$ 746.00	\$ 746.00	4,495.94	25,000	20,504.06	18.0%
Property Upkeep Services	\$ 3,298.87	\$ 51,320.14	\$ 25,593.64	80,212.65	240,000	159,787.35	33.4%
Telephone	\$ 278.01	\$ 41.34	\$ 277.59	596.94	2,700	2,103.06	22.1%
Purchased Services Total	7,226.70	52,179.84	26,617.23	86,023.77	295,700	209,676.23	29.1%
Supplies							
General Supplies	3,618.53	15,790.14	17,892.07	37,300.74	143,500	106,199.26	26.0%
Fuel	312.87	309.54	470.98	1,093.39	7,000	5,906.61	15.6%
Supplies Total	3,931.40	16,099.68	18,363.05	38,394.13	150,500	112,105.87	25.5%
Capital Outlay	-	30,680.00	27,736.12	58,416.12	600,000	541,583.88	9.7%
Other							

Dues and Fees	-	-	75.00	75.00	1,300		
Other Total	-	-	75.00	75.00	1,300	1,225.00	5.8%
Non-Capitalized Equipment	-	1,049.00	-	1,049.00	5,000	3,951.00	21.0%
Subtotal O&M Fund	115,874.05	202,380.53	167,502.90	485,757.48	2,172,150	1,686,392.52	22.4%
Transfers	-	-	-	-	-	-	No Bud
Total O&M Fund	115,874.05	202,380.53	167,502.90	485,757.48	2,172,150	1,686,392.52	22.4%
Debt Service Fund							
Purchased Services							
Other Professional Services	-	475.00	-	475.00	1,500	1,025.00	31.7%
Purchased Services Total	-	475.00	-	475.00	1,500	1,025.00	31.7%
Other							
Principal	9,111.59	47,361.23	-	56,472.82	683,000	626,527.18	8.3%
Interest	932.03	3,156.33	75,038.75	79,127.11	405,100	325,972.89	19.5%
Other Total	10,043.62	50,517.56	75,038.75	135,599.93	1,088,100	952,500.07	12.5%
Subtotal Debt Service Fund	10,043.62	50,992.56	75,038.75	136,074.93	1,089,600	953,525.07	12.5%
Transfers	-	-	-	-	-	-	No Bud
Total Debt Service Fund	10,043.62	50,992.56	75,038.75	136,074.93	1,089,600	953,525.07	12.5%
Transportation Fund							
Salaries							
Admin Salaries	\$ 8,322.61	\$ 8,322.61	\$ 8,322.61	24,967.83	100,600	75,632.17	24.8%
Classified Salaries	\$ 54,896.18	\$ 55,738.65	\$ 82,019.30	192,654.13	882,000	689,345.87	21.8%
Salaries Total	63,218.79	64,061.26	90,341.91	217,621.96	982,600	764,978.04	22.1%
Benefits							
Transp. IMRF/SS/Medicare	2,149.41	2,149.41	2,148.71	6,447.53	23,690	17,242.47	27.2%
Medical Insurance	19,367.36	19,367.36	22,348.48	61,083.20	262,500	201,416.80	23.3%
Life Insurance	263.18	276.18	269.89	809.25	2,100	1,290.75	38.5%
Retiree Insurance	-	-	-	-	4,360	4,360.00	0.0%
Benefits Total	21,779.95	21,792.95	24,767.08	68,339.98	292,650	224,310.02	23.4%
Purchased Services							
Professional Development	31.12	0	0	31.12	3,000	2,968.88	1.0%
Other Professional Services	941.03	7446.5	765.53	9,153.06	35,000	25,846.94	26.2%
Rentals	284749	0	0	284,749.00	284,749	-	100.0%
Property Upkeep Services	413.5	2667.64	5243.74	8,324.88	40,000	31,675.12	20.8%
Pupil Transportation Services	0	1586.2	956.8	2,543.00	45,000	42,457.00	5.7%
Student-Paid Trips	0	0	0	-	1,500	1,500.00	0.0%
Telephone	41.34	278.01	41.2	360.55	500	139.45	72.1%
Other Purchased Services	250	649	2109	3,008.00	7,000	3,992.00	43.0%
Service Agreements	-	5,836.74	30.63	5,867.37	20,000	14,132.63	29.3%
Purchased Services Total	286,425.99	18,464.09	9,146.90	314,036.98	436,749	122,712.02	71.9%
Supplies							
General Supplies	(293.30)	664.14	855.19	1,226.03	6,000	4,773.97	20.4%
Fuel	6,419.04	807.29	4,495.96	11,722.29	100,000	88,277.71	11.7%
Other Supplies	318.74	547.81	134.57	1,001.12	2,000	998.88	50.1%
Supplies Total	6,444.48	2,019.24	5,485.72	13,949.44	108,000	94,050.56	12.9%
Other							
Dues and Fees	-	-	-	-	1,000	1,000.00	0.0%

Other Total	-	-	-	-	1,000	1,000.00	0.0%
Non-Capitalized Equipment	-	-	-	-	2,000	2,000.00	0.0%
Subtotal Trans. Fund	377,869.21	106,337.54	129,741.61	613,948.36	1,822,999	1,209,050.64	33.7%
Transfers	-	-	-	-	-	-	No Bud
Total Trans. Fund	377,869.21	106,337.54	129,741.61	613,948.36	1,822,999	1,209,050.64	33.7%
Retirement Fund							
Benefits							
IMRF	40,174.37	40,070.98	51,183.94	131,429.29	525,600	394,170.71	25.0%
Social Security	24,491.80	24,260.77	30,380.65	79,133.22	372,500	293,366.78	21.2%
Medicare	16,866.29	17,289.34	17,875.55	52,031.18	226,600	174,568.82	23.0%
Benefits Total	81,532.46	81,621.09	99,440.14	262,593.69	1,124,700	862,106.31	23.3%
Subtotal Retirement Fund	81,532.46	81,621.09	99,440.14	262,593.69	1,124,700	862,106.31	23.3%
Total Retirement Fund	81,532.46	81,621.09	99,440.14	262,593.69	1,124,700	862,106.31	23.3%
Capital Projects Fund							
Capital Outlay							
Building Improvements	-	20,842.01	99,861.50	120,703.51	-	(120,703.51)	No Bud
Site Improvements	-	-	-	-	-	-	No Bud
Capital Outlay Total	-	20,842.01	99,861.50	120,703.51	-	(120,703.51)	No Bud
Subtotal Cap. Projects Fund	-	20,842.01	99,861.50	120,703.51	-	(120,703.51)	No Bud
Transfers/Other Uses	-	-	-	-	-	-	No Bud
Total Cap. Projects Fund	-	20,842.01	99,861.50	120,703.51	-	(120,703.51)	No Bud
All Funds							
Salaries							
Admin Salaries	147,413.01	154,740.98	153,239.07	455,393.06	1,864,238	1,408,844.94	24.4%
Teacher Salaries	1,020,927.63	1,011,819.74	1,077,381.55	3,110,128.92	13,086,500	9,976,371.08	23.8%
Extra Duty Stipends	41,408.97	65,380.45	9,207.95	115,997.37	565,810	449,812.63	20.5%
Classified Salaries	320,519.09	317,057.29	400,160.34	1,037,736.72	4,705,665	3,667,928.28	22.1%
Substitutes	3,508.89	9,958.89	51,376.86	64,844.64	405,200	340,355.36	16.0%
Salaries Total	1,533,777.59	1,558,957.35	1,691,365.77	4,784,100.71	20,627,413	15,843,312.29	23.2%
Benefits							
Transp. IMRF/SS/Medicare	2,149.41	2,149.41	2,148.71	6,447.53	23,690	17,242.47	27.2%
TRS	32,674.99	37,907.93	34,031.16	104,614.08	392,950	288,335.92	26.6%
IMRF	40,174.37	40,070.98	51,183.94	131,429.29	525,600	394,170.71	25.0%
Social Security	24,491.80	24,260.77	30,380.65	79,133.22	372,500	293,366.78	21.2%
Medicare	16,866.29	17,289.34	17,875.55	52,031.18	226,600.00	174,568.82	23.0%
TRS ERO Payments	-	-	-	-	-	-	No Bud
Medical Insurance	230,678.69	231,197.48	274,666.94	736,543.11	2,962,456	2,225,912.89	24.9%
Life Insurance	3,733.56	4,258.58	3,866.37	11,858.51	50,800	38,941.49	23.3%
Retiree Insurance	8,169.47	11,700.63	12,344.37	32,214.47	216,200.00	183,985.53	14.9%
Tuition Reimbursement	-	12,020.00	430.00	12,450.00	65,500	53,050.00	19.0%
Post-Retirement Benefits	-	-	-	-	-	-	No Bud
Benefits Total	358,938.58	380,855.12	426,927.69	1,166,721.39	4,836,296	3,669,574.61	24.1%
Purchased Services							
Professional Development	24,710.23	6,306.51	1,367.40	32,384.14	134,000	101,615.86	24.2%
Consultation/Workshops	1,434.30	45,298.60	11,473.58	58,206.48	383,500	325,293.52	15.2%
Data Processing	619.64	469.04	590.39	1,679.07	12,000	10,320.93	14.0%

Auditing Services	-	-	11,000.00	11,000.00	18,500	7,500.00	59.5%
Legal Services	-	3,619.58	2,050.39	5,669.97	75,000	69,330.03	7.6%
Other Professional Services	1,586.91	8,523.86	3,425.56	13,536.33	86,500	72,963.67	15.6%
Sanitation Services	1,117.39	2,331.39	937.39	4,386.17	16,000	11,613.83	27.4%
Snow Removal	-	-	-	-	8,000	8,000.00	0.0%
Rentals	292,608.75	12,929.67	12,183.35	317,721.77	439,499	121,777.23	72.3%
Property Upkeep Services	3,712.37	53,987.78	30,837.38	88,537.53	280,000	191,462.47	31.6%
Pupil Transportation Services	-	1,586.20	956.80	2,543.00	45,000	42,457.00	5.7%
Travel	2,538.56	468.00	677.58	3,684.14	20,700	17,015.86	17.8%
Student-Paid Trips	-	-	-	-	1,500	1,500.00	0.0%
Telephone	11,109.96	10,899.60	10,884.59	32,894.15	144,200	111,305.85	22.8%
Postage	2,000.00	2,000.00	1,092.27	5,092.27	13,000	7,907.73	39.2%
Printing Services	-	1,490.30	2,998.20	4,488.50	7,500	3,011.50	59.8%
Water/Sewer Services	2,205.25	1,316.40	2,545.96	6,067.61	27,000	20,932.39	22.5%
Other Insurance	244,151.75	1,252.75	1,877.25	247,281.75	287,000.00	39,718.25	86.2%
Other Purchased Services	11,208.00	6,104.00	6,418.50	23,730.50	173,000	149,269.50	13.7%
Service Agreements	146,032.61	135,550.45	27,239.73	308,822.79	505,350	196,527.21	61.1%
Purchased Services Total	745,035.72	294,134.13	128,556.32	1,167,726.17	2,677,249	1,509,522.83	43.6%
Supplies							
General Supplies	16,128.48	55,382.57	69,205.14	140,716.19	505,850	365,133.81	27.8%
Art Supplies	266.85	9,805.39	8,325.06	18,397.30	36,600	18,202.70	50.3%
Paper Supplies	-	31,757.66	-	31,757.66	36,500	4,742.34	87.0%
Spanish Supplies	-	1,142.18	23.74	1,165.92	6,500	5,334.08	17.9%
Student-Paid Supplies	2,773.97	8,455.84	1,271.21	12,501.02	29,800	17,298.98	41.9%
Science Supplies	-	6,442.21	5,009.17	11,451.38	23,000	11,548.62	49.8%
Social Studies Supplies	-	4,002.35	4,174.68	8,177.03	19,600	11,422.97	41.7%
English Language Arts Supplies	-	25,427.62	3,299.28	28,726.90	42,500	13,773.10	67.6%
Math Supplies	-	12,303.57	4,992.32	17,295.89	30,000	12,704.11	57.7%
Supplies - Other	2,536.08	24,220.08	17,500.70	44,256.86	86,145	41,888.14	51.4%
Textbooks	10,820.49	56,044.74	60,099.08	126,964.31	178,000	51,035.69	71.3%
Library Books	1,683.17	460.87	7,132.98	9,277.02	36,100	26,822.98	25.7%
Periodicals	1,028.12	-	89.00	1,117.12	6,600	5,482.88	16.9%
Fuel	6,731.91	1,116.83	4,966.94	12,815.68	107,000	94,184.32	12.0%
Natural Gas	-	2,899.06	3,025.48	5,924.54	80,000	74,075.46	7.4%
Electricity	-	19,195.53	38,623.92	57,819.45	190,000	132,180.55	30.4%
Other Supplies	2,227.36	(102.19)	3,114.87	5,240.04	41,200	35,959.96	12.7%
Supplies Total	44,196.43	258,554.31	230,853.57	533,604.31	1,455,395	921,790.69	36.7%
Capital Outlay							
Capital Outlay	-	31,198.00	27,218.12	58,416.12	606,000	547,583.88	9.6%
Building Improvements	-	20,842.01	99,861.50	120,703.51	-	(120,703.51)	No Bud
Site Improvements	-	-	-	-	-	-	No Bud
Capital Outlay Total	-	52,040.01	127,079.62	179,119.63	606,000	426,880.37	29.6%
Other							
Principal	9,111.59	47,361.23	-	56,472.82	683,000	626,527.18	8.3%
Interest	932.03	3,156.33	75,038.75	79,127.11	405,100	325,972.89	19.5%
Dues and Fees	7,757.00	24,919.85	4,368.95	37,045.80	38,000	954.20	97.5%

Tuition	-	12,339.62	21,476.15	33,815.77	375,000	341,184.23	9.0%
Miscellaneous Objects	4,543.00	-	-	4,543.00	226,000	221,457.00	2.0%
Other Total	22,343.62	87,777.03	100,883.85	211,004.50	1,727,100	1,516,095.50	12.2%
Non-Capitalized Equipment	5,303.75	112,107.23	25,100.76	142,511.74	145,000	2,488.26	98.3%
Termination Benefits	-	-	-	-	-	-	No Bud
Subtotal All Funds	2,709,595.69	2,744,425.18	2,730,767.58	8,184,788.45	32,074,453	23,889,664.55	25.5%
"On-Behalf"/Transfers	-	-	-	-	-	-	No Bud
Total All Funds	2,709,595.69	2,744,425.18	2,730,767.58	8,184,788.45	32,074,453	23,889,664.55	25.5%

Revenue Report

9/30/2018

% of Fiscal Year Complete: 25.0%

	MTD September	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
Education Fund					
Local Revenue	9,068,589.57	10,309,677.78	25,649,902	15,340,224.22	40.2%
State Revenue	127,488.19	221,318.47	1,150,200	928,881.53	19.2%
Federal Revenue	4,546.00	18,227.59	324,500	306,272.41	5.6%
Subtotal Education Fund	9,200,623.76	10,549,223.84	27,124,602	16,575,378.16	38.9%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total Education Fund	9,200,623.76	10,549,223.84	27,124,602	16,575,378.16	38.9%
Operations & Maintenance Fund					
Local Revenue	533,580.61	611,349.05	1,578,100	966,750.95	38.7%
State Revenue	-	-	-	-	No Bud
Subtotal O & M Fund	533,580.61	611,349.05	1,578,100	966,750.95	38.7%
Transfers	-	-	-	-	No Bud
Total O&M Fund	533,580.61	611,349.05	1,578,100	966,750.95	38.7%
Debt Service Fund					
Local Revenue	138,686.32	153,858.41	358,500	204,641.59	42.9%
Subtotal Debt Service Fund	138,686.32	153,858.41	358,500	204,641.59	42.9%
Transfers	-	-	-	-	0.0%
Total Debt Service Fund	138,686.32	153,858.41	358,500	204,641.59	42.9%
Transportation Fund					
Local Revenue	513,338.89	572,167.64	1,394,100	821,932.36	41.0%
State Revenue	191,625.00	191,625.00	560,000	368,375.00	34.2%
Subtotal Transportation Fund	704,963.89	763,792.64	1,954,100	1,190,307.36	39.1%
Total Transportation Fund	704,963.89	763,792.64	1,954,100	1,190,307.36	39.1%
Retirement Fund					
Local Revenue	440,626.86	489,067.97	1,198,000	708,932.03	40.8%
Subtotal Retirement Fund	440,626.86	489,067.97	1,198,000	708,932.03	40.8%
Total Retirement Fund	440,626.86	489,067.97	1,198,000	708,932.03	40.8%
Capital Projects Fund					
Local Revenue	18.12	44.41	-	(44.41)	0.0%
Subtotal Cap. Projects Fund	18.12	44.41	-	(44.41)	0.0%
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	18.12	44.41	-	(44.41)	0.0%
Working Cash Fund					
Local Revenue	167.24	1,136.12	5,000	3,863.88	No Bud
Subtotal Working Cash Fund	167.24	1,136.12	5,000	3,863.88	No Bud
Other Sources	-	-	-	-	No Bud
Total Working Cash Fund	167.24	1,136.12	5,000.00	3,863.88	No Bud
All Funds					
Local Revenue	10,695,007.61	12,137,301.38	30,183,602	18,046,300.62	40.2%
State Revenue	319,113.19	412,943.47	1,710,200	1,297,256.53	24.1%
Federal Revenue	4,546.00	18,227.59	324,500	306,272.41	5.6%
Subtotal All Funds	11,018,666.80	12,568,472.44	32,218,302	19,649,829.56	39.0%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total All Funds	11,018,666.80	12,568,472.44	32,218,302	19,649,829.56	39.0%

Expenditure Report

9/30/2018

% of Fiscal Year Complete: 25.0%

	MTD September	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expended
Education Fund					
Salaries	1,522,560.85	4,312,147.97	18,694,813.00	14,382,665.03	23.1%
Benefits	286,471.98	788,319.04	3,249,296.00	2,460,976.96	24.3%
Purchased Services	92,792.19	767,190.42	1,943,300.00	1,176,109.58	39.5%
Supplies	207,004.80	481,260.74	1,196,895.00	715,634.26	40.2%
Capital Outlay	(518.00)	-	6,000.00	6,000.00	0.0%
Other	25,770.10	75,329.57	636,700.00	561,370.43	11.8%
Non-Capitalized Equipment	25,100.76	141,462.74	138,000.00	(3,462.74)	102.5%
Termination Benefits	-	-	-	-	No Bud
Subtotal Education Fund	2,159,182.68	6,565,710.48	25,865,004.00	19,299,293.52	25.4%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total Education Fund	2,159,182.68	6,565,710.48	25,865,004.00	19,299,293.52	25.4%
Operations and Maintenance Fund					
Salaries	78,463.01	254,330.78	950,000.00	695,669.22	26.8%
Benefits	16,248.49	47,468.68	169,650.00	122,181.32	28.0%
Purchased Services	26,617.23	86,023.77	295,700.00	209,676.23	29.1%
Supplies	18,363.05	38,394.13	150,500.00	112,105.87	25.5%
Capital Outlay	27,736.12	58,416.12	600,000.00	541,583.88	9.7%
Other	75.00	75.00	1,300.00	1,225.00	5.8%
Non-Capitalized Equipment	-	1,049.00	5,000.00	3,951.00	21.0%
Subtotal O&M Fund	167,427.90	485,757.48	2,170,850.00	1,685,092.52	22.4%
Transfers	-	-	-	-	No Bud
Total O&M Fund	167,427.90	485,757.48	2,170,850.00	1,685,092.52	22.4%
Debt Service Fund					
Purchased Services	-	475.00	1,500.00	1,025.00	31.7%
Other	75,038.75	135,599.93	1,088,100.00	952,500.07	12.5%
Subtotal Debt Service Fund	75,038.75	136,074.93	1,089,600.00	953,525.07	12.5%
Transfers	-	-	-	-	No Bud
Total Debt Service Fund	75,038.75	136,074.93	1,089,600.00	953,525.07	12.5%
Transportation Fund					
Salaries	90,341.91	217,621.96	982,600.00	764,978.04	22.1%
Benefits	24,767.08	68,339.98	292,650.00	224,310.02	23.4%
Purchased Services	9,146.90	314,036.98	436,749.00	122,712.02	71.9%
Supplies	5,485.72	13,949.44	108,000.00	94,050.56	12.9%
Other	-	-	1,000.00	1,000.00	0.0%
Non-Capitalized Equipment	-	-	2,000.00	2,000.00	0.0%
Subtotal Trans. Fund	129,741.61	613,948.36	1,822,999.00	1,209,050.64	33.7%
Transfers	-	-	-	-	No Bud
Total Trans. Fund	129,741.61	613,948.36	1,822,999.00	1,209,050.64	33.7%
Retirement Fund					
Benefits	99,440.14	262,593.69	1,124,700.00	862,106.31	23.3%
Subtotal Retirement Fund	99,440.14	262,593.69	1,124,700.00	862,106.31	23.3%
Total Retirement Fund	99,440.14	262,593.69	1,124,700.00	862,106.31	23.3%
Capital Projects Fund					
Capital Outlay	99,861.50	120,703.51	-	(120,703.51)	No Bud
Subtotal Cap. Projects Fund	99,861.50	120,703.51	-	(120,703.51)	No Bud
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	99,861.50	120,703.51	-	(120,703.51)	No Bud
All Funds					
Salaries	1,691,365.77	4,784,100.71	20,627,413.00	15,843,312.29	23.2%
Benefits	426,927.69	1,166,721.39	4,836,296.00	3,669,574.61	24.1%
Purchased Services	128,556.32	1,167,726.17	2,677,249.00	1,509,522.83	43.6%
Supplies	230,853.57	533,604.31	1,455,395.00	921,790.69	36.7%
Capital Outlay	127,079.62	179,119.63	606,000.00	426,880.37	29.6%

Other	100,883.85	211,004.50	1,727,100.00	1,516,095.50	12.2%
Non-Capitalized Equipment	25,100.76	142,511.74	145,000.00	2,488.26	98.3%
Termination Benefits	-	-	-	-	No Bud
Subtotal All Funds	2,730,767.58	8,184,788.45	32,074,453.00	23,889,664.55	25.5%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total All Funds	2,730,767.58	8,184,788.45	32,074,453.00	23,889,664.55	25.5%

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 ALL FUNDS
 MONTH ENDED September 30, 2018

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
REVENUES									
Local Sources									
Property Tax Receipts	8,877,070.56	512,440.98	138,327.63	512,440.98	439,085.42	-	-	10,341,037.94	10,479,365.57
CPPRT	-	-	-	-	-	-	-	-	-
Tuition - Full Day Kindergarten	9,384.37	-	-	-	-	-	-	9,384.37	9,384.37
Tuition - Summer School	-	-	-	-	-	-	-	-	-
Paid Student Trips	-	-	-	-	-	-	-	-	-
Summer School Trans Fees	-	-	-	-	-	-	-	-	-
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-
Interest	18,988.59	1,123.74	358.69	897.91	1,541.44	18.12	167.24	22,718.92	23,095.73
Admissions - Athletic	-	-	-	-	-	-	-	-	-
Admissions - Other	-	-	-	-	-	-	-	-	-
After School Activities	12,010.00	-	-	-	-	-	-	12,010.00	12,010.00
Technology Fee	3,418.61	-	-	-	-	-	-	3,418.61	3,418.61
PE Uniform/Lock Fee	(731.00)	-	-	-	-	-	-	(731.00)	(731.00)
Fine Arts Fee	-	-	-	-	-	-	-	-	-
Graduation Fee	97.50	-	-	-	-	-	-	97.50	97.50
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-
Field Trips	6,092.00	-	-	-	-	-	-	6,092.00	6,092.00
Sale of Athletic Wear	100.00	-	-	-	-	-	-	100.00	100.00
103 Club Fees	114,878.48	-	-	-	-	-	-	114,878.48	114,878.48
Student ID Fees/Fines	130.00	-	-	-	-	-	-	130.00	130.00
Library Fees/Fines	47.90	-	-	-	-	-	-	47.90	47.90
Athletic Fees	2,225.00	-	-	-	-	-	-	2,225.00	2,225.00
Band/Orchestra/Choir	4,275.00	-	-	-	-	-	-	4,275.00	4,275.00
Textbook Fees	7,398.93	-	-	-	-	-	-	7,398.93	7,398.93
PTO/Foundation Donations	-	-	-	-	-	-	-	-	-
Other Donations	12,977.61	-	-	-	-	-	-	12,977.61	12,977.61
Misc. Donations	-	-	-	-	-	-	-	-	-
Facility Rental	-	-	-	-	-	-	-	-	-
Impact Fees	-	19,678.89	-	-	-	-	-	19,678.89	19,678.89
Refunds from Prior Yr. Expenses	-	-	-	-	-	-	-	-	-
Payment from other LEA's	-	-	-	-	-	-	-	-	-
Camp Revenue	-	-	-	-	-	-	-	-	-
Loredo Taft Revenue	-	-	-	-	-	-	-	-	-
Other Local Revenue	226.02	337.00	-	-	-	-	-	563.02	563.02
Total Local Sources	9,068,589.57	533,580.61	138,686.32	513,338.89	440,626.86	18.12	167.24	10,556,303.17	10,695,007.61
State Sources									
General State Aid	93,830.28	-	-	-	-	-	-	93,830.28	93,830.28
Spec. Ed. Private Facility	33,657.91	-	-	-	-	-	-	33,657.91	33,657.91
Spec. Ed. Extraordinary	-	-	-	-	-	-	-	-	-

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 ALL FUNDS
 MONTH ENDED September 30, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Spec. Ed. Personnel	-	-	-	-	-	-	-	-	-
Spec. Ed. Orphanage	-	-	-	-	-	-	-	-	-
Spec. Ed. Summer School	-	-	-	-	-	-	-	-	-
Bilingual	-	-	-	-	-	-	-	-	-
Transportation - Regular	-	-	-	96,438.40	-	-	-	96,438.40	96,438.40
Transportation - Spec. Ed.	-	-	-	95,186.60	-	-	-	95,186.60	95,186.60
Orphanage Tuition	-	-	-	-	-	-	-	-	-
Library Per Capital Grant	-	-	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-	-	-
Total State Sources	127,488.19	-	-	191,625.00	-	-	-	319,113.19	319,113.19
Federal Sources									
Special Milk Program	-	-	-	-	-	-	-	-	-
Title I - Low Income	-	-	-	-	-	-	-	-	-
IDEA Preschool	-	-	-	-	-	-	-	-	-
IDEA Flow Through	-	-	-	-	-	-	-	-	-
IDEA Room & Board	-	-	-	-	-	-	-	-	-
Title III - LIP LEP	-	-	-	-	-	-	-	-	-
Title II - Teacher Quality	4,546.00	-	-	-	-	-	-	4,546.00	4,546.00
Medicaid Reimbursement	-	-	-	-	-	-	-	-	-
Total Federal Sources	4,546.00	-	-	-	-	-	-	4,546.00	4,546.00
Total Revenues	9,200,623.76	533,580.61	138,686.32	704,963.89	440,626.86	18.12	167.24	10,879,962.36	11,018,666.80
EXPENDITURES									
Salaries									
Admin Salaries	135,052.40	9,864.06	-	8,322.61	-	-	-	153,239.07	153,239.07
Teacher Salaries	1,077,381.55	-	-	-	-	-	-	1,077,381.55	1,077,381.55
Extra Duty Stipends	9,207.95	-	-	-	-	-	-	9,207.95	9,207.95
Classified Salaries	249,542.09	68,598.95	-	82,019.30	-	-	-	400,160.34	400,160.34
Substitutes	51,376.86	-	-	-	-	-	-	51,376.86	51,376.86
Total Salaries	1,522,560.85	78,463.01	-	90,341.91	-	-	-	1,691,365.77	1,691,365.77
Benefits									
Transp. IMRF/SS/Medicare	-	-	-	2,148.71	-	-	-	2,148.71	2,148.71
TRS	34,031.16	-	-	-	-	-	-	34,031.16	34,031.16
IMRF	-	-	-	-	51,183.94	-	-	51,183.94	51,183.94
Social Security	-	-	-	-	30,380.65	-	-	30,380.65	30,380.65
Medicare	-	-	-	-	17,875.55	-	-	17,875.55	17,875.55
TRS ERO Payments	-	-	-	-	-	-	-	-	-
Medical Insurance	237,833.41	14,485.05	-	22,348.48	-	-	-	274,666.94	274,666.94
Life Insurance	3,487.56	108.92	-	269.89	-	-	-	3,866.37	3,866.37
Retiree Insurance	10,689.85	1,654.52	-	-	-	-	-	12,344.37	12,344.37
Tuition Reimbursement	430.00	-	-	-	-	-	-	430.00	430.00

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 ALL FUNDS
 MONTH ENDED September 30, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-
Total Benefits	286,471.98	16,248.49	-	24,767.08	99,440.14	-	-	426,927.69	426,927.69
Purchased Services									
Professional Development	1,367.40	-	-	-	-	-	-	1,367.40	1,367.40
Consultation/Workshops	11,473.58	-	-	-	-	-	-	11,473.58	11,473.58
Data Processing	590.39	-	-	-	-	-	-	590.39	590.39
Auditing Services	11,000.00	-	-	-	-	-	-	11,000.00	11,000.00
Legal Services	2,050.39	-	-	-	-	-	-	2,050.39	2,050.39
Other Professional Services	2,660.03	-	-	765.53	-	-	-	3,425.56	3,425.56
Sanitation Services	937.39	-	-	-	-	-	-	937.39	937.39
Snow Removal	-	-	-	-	-	-	-	-	-
Rentals	11,437.35	746.00	-	-	-	-	-	12,183.35	12,183.35
Property Upkeep Services	-	25,593.64	-	5,243.74	-	-	-	30,837.38	30,837.38
Pupil Transportation Services	-	-	-	956.80	-	-	-	956.80	956.80
Travel	677.58	-	-	-	-	-	-	677.58	677.58
Student-Paid Trips	-	-	-	-	-	-	-	-	-
Telephone	10,565.80	277.59	-	41.20	-	-	-	10,884.59	10,884.59
Postage	1,092.27	-	-	-	-	-	-	1,092.27	1,092.27
Printing Services	2,998.20	-	-	-	-	-	-	2,998.20	2,998.20
Water/Sewer Services	2,545.96	-	-	-	-	-	-	2,545.96	2,545.96
Other Insurance	1,877.25	-	-	-	-	-	-	1,877.25	1,877.25
Other Purchased Services	4,309.50	-	-	2,109.00	-	-	-	6,418.50	6,418.50
Service Agreements	27,209.10	-	-	30.63	-	-	-	27,239.73	27,239.73
Total Purchased Services	92,792.19	26,617.23	-	9,146.90	-	-	-	128,556.32	128,556.32
Supplies									
General Supplies	50,457.88	17,892.07	-	855.19	-	-	-	69,205.14	69,205.14
Art Supplies	8,325.06	-	-	-	-	-	-	8,325.06	8,325.06
Paper Supplies	-	-	-	-	-	-	-	-	-
Spanish Supplies	23.74	-	-	-	-	-	-	23.74	23.74
Student-Paid Supplies	1,271.21	-	-	-	-	-	-	1,271.21	1,271.21
Science Supplies	5,009.17	-	-	-	-	-	-	5,009.17	5,009.17
Social Studies Supplies	4,174.68	-	-	-	-	-	-	4,174.68	4,174.68
English Language Arts Supplies	3,299.28	-	-	-	-	-	-	3,299.28	3,299.28
Math Supplies	4,992.32	-	-	-	-	-	-	4,992.32	4,992.32
Supplies - Other	17,500.70	-	-	-	-	-	-	17,500.70	17,500.70
Textbooks	60,099.08	-	-	-	-	-	-	60,099.08	60,099.08
Library Books	7,132.98	-	-	-	-	-	-	7,132.98	7,132.98
Periodicals	89.00	-	-	-	-	-	-	89.00	89.00
Fuel	-	470.98	-	4,495.96	-	-	-	4,966.94	4,966.94
Natural Gas	3,025.48	-	-	-	-	-	-	3,025.48	3,025.48
Electricity	38,623.92	-	-	-	-	-	-	38,623.92	38,623.92
Other Supplies	2,980.30	-	-	134.57	-	-	-	3,114.87	3,114.87

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 ALL FUNDS
 MONTH ENDED September 30, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Total Supplies	207,004.80	18,363.05	-	5,485.72	-	-	-	230,853.57	230,853.57
Capital Outlay									
Capital Outlay	(518.00)	27,736.12	-	-	-	-	-	27,218.12	27,218.12
Building Improvements	-	-	-	-	-	99,861.50	-	-	99,861.50
Site Improvements	-	-	-	-	-	-	-	-	-
Total Capital Outlay	(518.00)	27,736.12	-	-	-	99,861.50	-	27,218.12	127,079.62
Other									
Principal	-	-	-	-	-	-	-	-	-
Interest	-	-	75,038.75	-	-	-	-	-	75,038.75
Dues and Fees	4,293.95	75.00	-	-	-	-	-	4,368.95	4,368.95
Tuition	21,476.15	-	-	-	-	-	-	21,476.15	21,476.15
Miscellaneous Objects	-	-	-	-	-	-	-	-	-
Total Other	25,770.10	75.00	75,038.75	-	-	-	-	25,845.10	100,883.85
Total Non-Capitalized Equipment	25,100.76	-	-	-	-	-	-	25,100.76	25,100.76
Total Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	2,159,182.68	167,502.90	75,038.75	129,741.61	99,440.14	99,861.50	-	2,555,867.33	2,730,767.58
Excess (deficiency) of revenues over expenditures	7,041,441.08	366,077.71	63,647.57	575,222.28	341,186.72	(99,843.38)	167.24	8,324,095.03	8,287,899.22
OTHER FINANCING SOURCES (USES)									
"On Behalf"/Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	7,041,441.08	366,077.71	63,647.57	575,222.28	341,186.72	(99,843.38)	167.24	8,324,095.03	8,287,899.22
Fund Balance: 8/31/2018	19,065,904.02	1,236,955.21	146,439.77	1,467,922.66	644,569.67	115,910.30	521,303.15	22,936,654.71	23,199,004.78
Fund Balance: 9/30/2018	\$ 26,107,345.10	\$ 1,603,032.92	\$ 210,087.34	\$ 2,043,144.94	\$ 985,756.39	\$ 16,066.92	\$ 521,470.39	\$ 31,260,749.74	\$ 31,486,904.00

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED September 30, 2018

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
REVENUES									
Local Sources	9,068,589.57	533,580.61	138,686.32	513,338.89	440,626.86	18.12	167.24	10,556,303.17	10,695,007.61
State Sources	127,488.19	-	-	191,625.00	-	-	-	319,113.19	319,113.19
Federal Sources	4,546.00	-	-	-	-	-	-	4,546.00	4,546.00
Total Revenues	9,200,623.76	533,580.61	138,686.32	704,963.89	440,626.86	18.12	167.24	10,879,962.36	11,018,666.80
EXPENDITURES									
Salaries	1,522,560.85	78,463.01	-	90,341.91	-	-	-	1,691,365.77	1,691,365.77
Benefits	286,471.98	16,248.49	-	24,767.08	99,440.14	-	-	426,927.69	426,927.69
Purchased Services	92,792.19	26,617.23	-	9,146.90	-	-	-	128,556.32	128,556.32
Supplies	207,004.80	18,363.05	-	5,485.72	-	-	-	230,853.57	230,853.57
Capital Outlay	(518.00)	27,736.12	-	-	-	99,861.50	-	27,218.12	127,079.62
Other	25,770.10	75.00	75,038.75	-	-	-	-	25,845.10	100,883.85
Non-Capitalized Equip.	25,100.76	-	-	-	-	-	-	25,100.76	25,100.76
Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	2,159,182.68	167,502.90	75,038.75	129,741.61	99,440.14	99,861.50	-	2,555,867.33	2,730,767.58
Excess (deficiency) of revenues over expenditures	7,041,441.08	366,077.71	63,647.57	575,222.28	341,186.72	(99,843.38)	167.24	8,324,095.03	8,287,899.22
OTHER FINANCING SOURCES (USES)									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	7,041,441.08	366,077.71	63,647.57	575,222.28	341,186.72	(99,843.38)	167.24	8,324,095.03	8,287,899.22
Fund Balance: 8/31/2018	19,065,904.02	1,236,955.21	146,439.77	1,467,922.66	644,569.67	115,910.30	521,303.15	22,936,654.71	23,199,004.78
Fund Balance: 9/30/2018	\$ 26,107,345.10	\$ 1,603,032.92	\$ 210,087.34	\$ 2,043,144.94	\$ 985,756.39	\$ 16,066.92	\$ 521,470.39	\$ 31,260,749.74	\$ 31,486,904.00

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
 STATEMENT OF FINANCIAL POSITION
 ALL FUNDS
 MONTH ENDED September 30, 2018

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	Total Operating	Total All Funds
ASSETS									
US Bank - AP	22,999.49	1,648.03	1,101.89	48,377.81	2,013.09	9,971.97	233.37	75,271.79	86,345.65
US Bank - Payroll	7,497.86	1,808.94	-	163.08	-	-	-	9,469.88	9,469.88
US Bank - RevTrak	414,750.09	-	-	39,105.87	-	-	-	453,855.96	453,855.96
PMA - LIQ	542,779.12	4,337.37	-	3,599.81	221.00	97.34	2,051.08	552,988.38	553,085.72
PMA - MAX	524,687.51	705,818.34	208,985.45	734,513.48	962,351.26	5,994.52	1,151.27	2,928,521.86	3,143,501.83
PMA - Fixed Rate Investments	21,642,740.06	889,248.29	-	1,216,407.03	21,171.04	-	518,034.67	24,287,601.09	24,287,601.09
IIIT	19,902.69	-	-	-	-	-	-	19,902.69	19,902.69
Bank Financial	89,843.15	-	-	-	-	-	-	89,843.15	89,843.15
Fifth Third Securities	2,796,286.96	-	-	-	-	-	-	2,796,286.96	2,796,286.96
Imprest Fund	33,366.77	5.33	-	180.95	-	3.09	-	33,553.05	33,556.14
Petty Cash	500.00	-	-	-	-	-	-	500.00	500.00
TOTAL ASSETS	26,095,353.70	1,602,866.30	210,087.34	2,042,348.03	985,756.39	16,066.92	521,470.39	31,247,794.81	31,473,949.07
LIABILITIES & FUND BALANCE									
LIABILITIES									
Accounts Payable	1,292.21	(41.60)	-	(490.76)	-	-	-	759.85	759.85
Dental Insurance Payable	(1,847.50)	(125.02)	-	(306.15)	-	-	-	(2,278.67)	(2,278.67)
Flex Spending Account Payable	(11,436.11)	-	-	-	-	-	-	(11,436.11)	(11,436.11)
Tech Program Receivable	-	-	-	-	-	-	-	-	-
Total Liabilities	(11,991.40)	(166.62)	-	(796.91)	-	-	-	(12,954.93)	(12,954.93)
FUND BALANCE									
Fund Balance	26,107,345.10	1,603,032.92	210,087.34	2,043,144.94	985,756.39	16,066.92	521,470.39	31,260,749.74	31,486,904.00
Total Fund Balance	26,107,345.10	1,603,032.92	210,087.34	2,043,144.94	985,756.39	16,066.92	521,470.39	31,260,749.74	31,486,904.00
TOTAL LIABILITIES & FUND BALANCE	26,095,353.70	1,602,866.30	210,087.34	2,042,348.03	985,756.39	16,066.92	521,470.39	31,247,794.81	31,473,949.07

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
TREASURER'S REPORT
9/30/2018

CASH BALANCE PER BOOKS

Educational Fund	26,095,353.70
Operations and Maintenance	1,602,866.30
Debt Service Fund	210,087.34
Transportation Fund	2,042,348.03
Retirement Fund	985,756.39
Capital Projects Fund	16,066.92
Working Cash Fund	521,470.39
TOTALS:	<u><u>\$ 31,473,949.07</u></u>

BANK BALANCES & INVESTMENTS

US Bank - AP	
Statement Balance	341,837.99
Less: Outstanding Checks	255,492.34
	<u>\$ 86,345.65</u>
US Bank - Payroll	
Statement Balance	18,272.70
Less: Outstanding Checks	8,802.82
	<u>\$ 9,469.88</u>
US Bank - Other	
RevTrak Account Balance	\$ 453,855.96
Imprest	42,301.71
Petty Cash	500.00
Less: Outstanding Imprest Checks	8,745.57
	<u>487,912.10</u>
PMA Financial Network	
ISDLAF - LIQ	553,085.72
ISDLAF - MAX	3,143,501.83
Fixed Rate Investments	24,287,601.09
	<u>\$ 27,984,188.64</u>
Other	
Illinois Inst Investors Trust - CMF	19,902.69
Bank Financial - Money Market	89,843.15
Fifth Third Securities	\$ 2,796,286.96
TOTALS:	<u><u>\$ 31,473,949.07</u></u>

Certified by:



Patrick Palbice, Treasurer

Lincolnshire-Prairie View School District 103
6th Enrollment Report
As of September 30, 2018

Grade	Aug	Sept	Class Size (Core)					Recommended Range
			Sections	Average	Low	High	Trigger	
K (AM)	19	19						
K (Full Day)	140	140						
K Total	159	159	8	19.9	19	20	25	Low 20's
1	177	180	8	22.5	21	23	25	Low 20's
2	171	174	8	21.8	21	22	25	Low 20's
3	191	192	8	24.0	24	24	28	Mid 20's
4	228	230	9	25.6	25	26	28	Mid 20's
5	201	201	8	25.1	24	26	28	Mid 20's
6	232	232	n/a	26.4	10	30	30	High 20's
7	210	213	n/a	25.6	11	29	30	High 20's
8	226	228	n/a	23.9	12	29	30	High 20's
Total K-8	1,795	1,809						

Sprague (No EC)	507	513
Half Day	620	623
Daniel Wright	668	673
Total EC-8	1,795	1,809

Early Childhood	18	18						
Community Peer	15	15						
Total Blended	33	33	4	8.3	5	8	8	8
AM Only	0	0						
Extended Day	5	5						
Total Self-Contained	5	5	1	5.0	4	4	4	4
Total EC	38	38						

Sprague w/EC	545	551
Half Day	620	623
Daniel Wright	668	673
Total EC-8	1,833	1,847

Public	1	1
Consortium	4	4
Private	4	4
IAES	0	0
Total Out-of-Dist.	9	9

TOTAL	1,842	1,856
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Guided - D103	4	4
Guided - Other	6	6
Total Guided	10	10



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Scott Gaunky
CC: Dr. Scott Warren
Date: October 25, 2018
Re: Facilities Update

DANIEL WRIGHT

- The 8th Grade bathroom waste line had to be rodded due to paper towel and air freshener canisters being introduced to the waste stream. This also found its way into the sanitary ejection pit. As a consequence, the pit will have to be pumped out at a cost of \$1,800. This will be completed during the pre-attendance hours of October 29th.

HALF DAY

- In the continuing effort to enhance the movement of sanitary waste at Half Day, the 4" waste pipe leaving the lower level will be replaced. Replacement will include excavating to a depth of 8', and removal and replacement of the old clay pipe from the building to the existing manhole. The pipe will be properly pitched and increased in size to improve flow. Because of the current location of the existing pipe, two large pine trees will need to be taken down and the stumps removed. The trench area will be rather extensive because of the depth of the pipe and this will require landscape restoration once completed. Cost estimates for this project are \$20,000 and this does not include landscape restoration. The project will be completed in November, weather permitting.

SPRAGUE

- There were no significant projects during this time period.



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent of Curriculum and Instruction
Dr. Gina Finaldi, Director of Student Services
Robert Bialk, Director of Assessment and Technology
CC: Dr. Scott Warren
Date: October 25, 2018
Re: Executive Summary

Curriculum and Instruction

- Sprague and Half Day Bridges pilot teachers met by building to discuss how the pilot is progressing. There were many positive comments about the pilot and how students are responding to the materials.
- Ann Hofmeier, Michelle Schencker, and I attended a KIDS training on Monday, October 22, 2018. The workshop, “Midwest KIDS Data Use,” was a train the trainer model. At the end of the workshop a presentation was created that will be shared that with the kindergarten team.
- On Thursday, October 25, 2018 building and district administrators attended a workshop, “MAP: Professional Learning Series-Essential Reports for Administrators and District & School Goal Setting.” The administrators will use the knowledge gained from the workshop to facilitate MAP data use in their building.
- Fall 2018 MAP (grades 1-8), Spring 2018 PARCC (grades 3-8) & ISA (grade 5) scores were mailed home the third week in October.
- A link for parents to submit questions about Standards Based Grading was sent to Daniel Wright parents. The questions will be used to create an FAQ and a Facebook Live event.
- The Daniel Wright SBG Parent Advisory Committee scheduled for Wednesday, October 24, 2018, from 7:00-8:00 pm was cancelled because only 3 members could attend. The committee will still provide feedback on presentation materials

including the FAQ, a Report Card Guide, and possible parent presentation using Google docs.

- On Thursday, October 18, 2018, Kagan trained teachers had the opportunity to work 1-1 with our Kagan trainer, Jen Evans. This collaboration provided teachers with individual support as they continue to increase student engagement in the classroom.
- On Tuesday, October 23rd, staff members had the opportunity to meet the Director of Social Justice & Educational Equity for Inner Explorer, Laurie Grossman. Laurie shared resources that are available to all staff, students, and parents free of charge through the LG corporate mindfulness grant.

Student Services

- **Snack Cart** - The Intensive Instructional Program (IIP) at Daniel Wright initiated a new Snack Cart service project this month. Students are selling snacks to staff members during some lunch or plan times a couple of days a week. The goal is to provide healthy snacks while working on a variety of real-life social, academic and vocational skills. Kudos to Ms. Anna Healy, LBS for all of her work on this. It has been a large success already and it is awesome to see our students with special needs in a leadership role.
- **Intake IEP Meetings** - With the number of move-in students with IEP's this year, our teams have been busy holding the 30-day intake meetings for new students. The purpose of intake meetings is to discuss the student's transition to their new school/district and review their IEP to make sure the current goals and services are appropriate given the new setting. It allows us to transfer all of the paperwork to D103 forms
- **Staffing Update** - We are happy to announce that we are almost fully staffed with instructional associates across the District, and we hope to fill the remaining few positions soon. We are in the process of hiring the replacement for Kelly Brunning, School Nurse at Daniel Wright. Her last day will be 11/2/18. Gayle Larcom, COTA at Sprague School, will be taking a leave of absence (FMLA) at the end of November for approximately six weeks, and we have a plan for coverage of OT services at Sprague during her absence.
- **Records Request** - We District received a request for records for a student at Half Day, and are in the process of gathering those. There records are extensive, and we should have a total page count by the end of the week. We are uploading all of the records as individual PDF's in our Google Drive so that we save time and paper, which can be costly.
- **Gigi's Playhouse** - The parents of one of the students in our Early Childhood program are opening a Gigi's Playhouse on Half Day road in Bannockburn Green. GiGi's Playhouse offers volunteer-run free tutoring as well as therapeutic and educational programming to children and adults with Down Syndrome. One of our EC students, will benefit greatly from those services provided, along with up to 1,400 other families in Lake County! October is also Down Syndrome Awareness Month and we will be

wearing blue and yellow to on October 26th. Gigi's Playhouse is still looking for items such as garbage bags, scissors, post-it notes, markers, etc.

- **Special Education Articulation Meeting with SHS** - The special education teams at Daniel Wright will be attending a full day articulation meeting at Stevenson High School along with the other feeder elementary districts on Thursday 10/25th. It will give us an opportunity to share a bit more about what our program goals are and how those align to our vision for the future. We will continue to meet regularly with SHS and the ELC to prepare for the future needs of all our students.

Technology & Assessment

- **Network Updates** - On October 22nd, we had roughly 2500 client connections on our network.
- **CogAT Testing** - CogAT testing has begun at both Half Day and Daniel Wright. We experienced some connection issues at Half Day School on the 2nd day of testing, primarily with our BYO iPads.
- **KIDS Assessment** - KIDS assessment data is being compiled and entered by our KDG teachers. This should be complete prior to November.
- **SMART Training** - The District will host SMART Training beginning on Tuesday, October 30th at Half Day School. This training series has three sessions and will include a “teacher trainer” from each grade level and our technology coaches.
- **Apple Classroom** - Our technology coaches continue to work with classroom teachers to integrate the benefits of Apple Classroom.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: October 25, 2018
Re: Superintendent Informational Report

FOIA requests

The District did not receive any requests this month.

Leave of Absence Requests

The District received two leave of absence requests this month. The leave is approved according to the Master contract. The leave requests are included for your review.

Community Meeting - Diversity and District Calendar - Update

The District held a community event on October 9, 2018, facilitated by John Krownapple, a consultant with Corwin Press to discuss the district calendar as it relates to religious days. The meeting had approximately 65 people in attendance. The feedback from the meeting was collected and the Board will discuss the feedback as well as the district calendar at the November 13, 2018 Board meeting. Since the community event, the District Calendar Committee met on October 22, 2018 to discuss the school calendar and its structure. Input into the calendar will be collected from staff through a survey and discussed at a future Calendar Committee meeting before the November 13 Board meeting.

Lauren Tartamella

October 9, 2018

Dear Dr. Warren and District 103 School Board Members,

It is with great excitement that I write this letter to inform you of the anticipated birth of my second child. The gestational due date is on April 9, 2019.

I would like to request a maternity leave of absence beginning on April 5, 2019 through the end of the school year, May 30, 2019. In addition, I would like to request an extended leave for the entire 2019-2020 school year. I understand that the 2019-20 school year will be an unpaid leave, and that I will not be eligible for advancement on the salary schedule. I also understand that I need to provide a letter of intent for my return by January 15th, 2020. It is my intention to collaborate with the professional who fulfills my maternity leave position to ensure a smooth transition. I would like to use accrued days (18 at this time) for compensation running concurrently with the FMLA period of time per contract language and approximately 20 unpaid days. Since I will be working over 93 days of this school year, I should be entitled to all of my sick and personal days for 2018-2019 as well as allowing this year to count toward advancement on the salary schedule per contract language.

Thank you for your consideration of my request.

Sincerely,

Lauren Tartamella
5th Grade Teacher
Half Day School

From: **Shannon Dunleavy** <sdunleavy@d103.org>

Date: Sun, Oct 7, 2018 at 4:34 PM

Subject: Medical leave

To: Scott Warren <swarren@d103.org>

Cc: Ann Hofmeier <ahofmeier@d103.org>, Carey Murphy <cmurphy@d103.org>,
Jennifer Arroyo <jarroyo@d103.org>

Hello Dr Warren,

I am requesting FMLA medical leave for surgery. I will be having a total knee replacement December 11, 2018. My leave would start December 11, 2018 and my anticipated return date would be January 29, 2019. I am requesting to use the balance of sick time I have available at time of leave and understand that I will take the rest of the time as unpaid leave.

Attached is the letter from my surgeon.

Thank you in advance.

Shannon Dunleavy