



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

JUNE 19, 2018

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, June 19, 2018 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- A. Call to Order and Roll Call
Time: Estimated time for meeting - 2 Hours
- B. Pledge of Allegiance
- C. Public Hearing to Discuss Fiscal Year 2019 Budget 3
Time: 15 Minutes
- D. Community Participation
- E. Approval of Minutes 4
Time: 5 Minutes
- F. Consent Agenda
Time: 15 Minutes
 - 1. Approval of Bills 14
 - 2. Approval of School Donations 49
 - 3. Approval of Professional Services Contracts 50
 - 4. Approval of Resolution Requiring Contractors to Comply with Prevailing Wage Law 62
 - 5. Approval of Designation of Banks 75
 - 6. Approval of Employment Actions 76
 - 7. Approval of Resignations 99
 - 8. Approval of 2nd Reading Board Policies 101
- G. Action Items
Time: 15 Minutes
 - 1. Approval of Fiscal Year 2019 Budget 128
 - 2. Approval of Resolution to Prohibit Sexual Harassment 129
 - 3. Approval of Resolution Authorizing and Directing the Transfer of Interest from the Debt Service Fund to the Operations and Maintenance Fund 130
 - 4. Approval of Resolution Authorizing and Directing the Transfer of Interest from the Working Cash Fund to the Operations and Maintenance Fund 134

5. Approval of Apple Lease	138
H. Discussion Items	
Time: 20 Minutes	
I. Information	
Time: 20 Minutes	
1. Board Representatives Committee Update	
2. Business Office	153
3. Enrollment	171
4. Facilities Update	172
5. Curriculum and Instruction, Student Services, Technology and Assessment	173
6. Superintendent's Informational Report	176
J. Old Business/New Business	
K. In The Press	181
L. Correspondence	187
M. Community Participation	
N. Executive Session	
Time: 30 Minutes	
O. Adjournment	

Script for Public Hearing

June 19, 2018

Fiscal Year 2019 Budget

Anne:

The Public Hearing for the Fiscal Year 2019 Budget is now open.

Mr. Palbicke will provide an overview of the budget.

Does the Board have any further comments?

Does the public have any written or oral comments?

A motion and a second to close the hearing.

All in favor, say *aye*. Those opposed, *no*.



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BOARD OF EDUCATION REGULAR MEETING MINUTES

Tuesday, May 22, 2018

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular Meeting on Tuesday, May 22, 2018 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Kate Harper, Vice President
Chris Curtis
Malathy Dwaraknath
Michael Odongo
Liang Yang

Absent: Marissa Grossenbach

Also present:

Dr. Scott Warren, Superintendent
Patrick Palbicke, Assistant Superintendent for Business/CSBO
Katie Reynolds, Assistant Superintendent for Curriculum & Instruction
RJ Bialk, Director of Technology & Assessment
Dr. Gina Finaldi, Director of Student Services
Michelle Blackley, Principal Daniel Wright Junior High School
Ann Hofmeier, Principal Laura B. Sprague School
Norma Taylor, Board Secretary

Public: 14

Press: 0

Staff: 2

Call to Order and Roll Call

Mrs. van Gerven called the meeting to order at 7:01 p.m.

Pledge of Allegiance

Recognition Ceremony Daniel Wright Student Achievements

Dr. Warren welcomed the community to the Recognition Ceremony to honor various Daniel Wright Junior High School clubs for their outstanding achievements in reaching the highest possible levels of competition. Each coach introduced their team highlighting the accomplishments. The following clubs were honored: Chess Club, History Bee & History Bowl, 7th and 8th Math Team, Scholastic Bowl, Science Bowl, Science Fair, Science Olympiad, Spelling Bee, and Track and Field. Mrs. Blackley presented the Excellence in Character Award to a teacher and student in recognition of outstanding character traits demonstrated throughout the year.

A brief reception was held to honor all the outstanding accomplishments of the year.

Community Participation

Nine community members addressed the Board regarding the school calendar. Dr. Warren addressed the community about the Board and District acknowledging the concerns that were brought forward and requested any member of the community to continue conversations with him.

Approval of Minutes

Motion by Mr. Curtis, seconded by Mrs. Harper, to approve the minutes of the April 24, 2018, and the May 8, 2018 meetings and Executive Sessions.

Roll Call: Ayes: Curtis, Dwaraknath, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: Dwaraknath for April 24, 2018 Minutes. Motion carried.

Consent Agenda

Motion by Mrs. Harper, seconded by Mrs. Yang, the Board approve the following items on the Consent Agenda:

- Approval of Bills
- Approval of School Donations
- Approval of Employment Actions
- Approval of Resignations
- Approval of Amendment to Administrator Contracts
- Approval of Classified Salary Increases
- Approval of Master Contract
- Approval of Final School Calendar 2017-2018

Roll Call: Ayes: Curtis, Dwaraknath, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: None. Motion carried.

Discussion Items

1. Tentative Budget FY19

Mr. Palbicke provided the tentative budget for discussion. A short discussion was held. He noted the budget will be discussed at the June COW meeting with the final budget provided in June for public hearing and approval.

Board Committee Update

Mrs. van Gerven reported she attended the final PTO meeting of the year that included the transition to the new board. Highlights included the Run for D103 5K, and membership changes for next year.

Departmental Updates

No questions or concerns were brought forward.

Superintendent Report

Dr. Warren provided his Superintendent report.

Old Business/New Business

No questions or concerns were brought forward.

Community Participation

There was no community participation at this time.

Executive Session

Motion by Mr. Curtis, seconded by Mrs. Dwaraknath, the Board go into Executive Session to discuss student disciplinary cases, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll Call: Ayes: Curtis, Dwaraknath, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 8:43 p.m.

Open Session

The Board reconvened to Open Session at 9:00 p.m.

Adjournment

Motion by Mr. Curtis, seconded by Mrs. Dwaraknath, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:00 p.m.

President Board of Education

Secretary Board of Education

Lincolnshire-Prairie View School District 103

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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, May 22, 2018

An Executive Session of the Board of Education of Lincolnshire-Prairie View School District 103 was held on Tuesday, May 22, 2018, in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Kate Harper, Vice President
Chris Curtis
Malathy Dwaraknath
Michael Odongo
Liang Yang

Absent: Marissa Grossenbach

Also present:

Dr. Scott Warren, Superintendent
Norma Taylor, Board Secretary

Executive Session convened at 8:54 p.m. to discuss student disciplinary cases, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Student Disciplinary Cases

Dr. Warren informed the Board of David Nass and John Stembal, 7th graders, who each received a suspension for inappropriate behavior on the bus returning from the Springfield trip.

Personnel

Dr. Warren updated the Board of the investigation of Early Childhood Teacher, Melissa Crowley, and her behavior in class. He informed them she has resigned her position effective immediately.

Open Session

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:00 p.m.

President Board of Education

Secretary Board of Education

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BOARD OF EDUCATION NEGOTIATIONS SUB-COMMITTEE MEETING MINUTES

Tuesday, May 22, 2018

The Board of Education Negotiations Sub-committee of Lincolnshire-Prairie View School District 103 held a Meeting on Tuesday, May 22, 2018 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President

Kate Harper, Vice President

Malathy Dwaraknath

Also present:

Dr. Scott Warren, Superintendent

Norma Taylor, Board Secretary

Public: 0

Press: 0

Staff: 0

Call to Order and Roll Call

Mrs. van Gerven called the meeting to order at 9:01 p.m.

Community Participation

There was no community participation at this time.

Approval of Minutes

Motion by Mrs. Dwaraknath, seconded by Mrs. Harper, the Negotiations Sub-committee approve the April 10, 2018 minutes and Executive Session.

Roll Call: Ayes: Dwaraknath, Harper, van Gerven. Nays: None. Abstain: None. Motion carried.

Dr. Warren noted the Negotiations Sub-committee of the Board of Education has adjourned until such time as contract negotiations occur.

Adjournment

Motion by Mrs. Dwaraknath, seconded by Mrs. Harper, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:03 p.m.

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Secretary Board of Education



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BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES Tuesday, June 5, 2018

The Board of Education of Lincolnshire-Prairie View School District 103 held its Committee of the Whole Meeting on Tuesday, June 5, 2018 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Kate Harper, Vice President
Malathy Dwaraknath
Marissa Grossenbach
Michael Odongo
Liang Yang

Absent: Chris Curtis

Also present:

Dr. Scott Warren, Superintendent
Patrick Palbicke, Assistant Superintendent for Business/CSBO
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction
Dr. Gina Finaldi, Director of Student Services
RJ Bialk, Director of Technology and Assessment
Norma Taylor, Board Secretary

Public: 15

Press: 0

Staff: 0

Call to Order and Roll Call

Mrs. van Gerven called the meeting to order at 7:04 p.m.

Pledge of Allegiance

Community Participation

Several community members addressed the Board regarding the school calendar. One community member addressed the Board regarding academic awards and recognition at 8th grade graduation. Mrs. van Gerven provided background of the decisions surrounding the school calendar, the changing demographics of the community, the Board's responsibility to be fair and equitable to all, and the Board's decision to remove religious holidays from the public school calendar. In closing, she noted the calendar would be reviewed during the 2018-2019 school year.

Discussion Items

1. Budget FY19

Mr. Palbicke presented the tentative budget for fiscal year 2019. No issues or concerns were discussed.

2. Facilities Plan Update

Mr. Palbicke reviewed the 5-year facility plan and the long-range budget plans. Dr. Warren provided explanation of priority facility upgrades for each year. Discussion was held of maintaining one facility improvement-planning tool.

3. iPad Lease

Mr. Palbicke provided an overview of lease costs for the 2018-2019 school year.

4. Extra Duty Stipends

Dr. Warren reviewed extra duty stipend recommendations.

5. 1st Reading Board Policies

Dr. Warren reviewed policies that have been updated and are presented for review. Discussion was held of the policies.

Community Participation

There was no community participation at this time.

Executive Session

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, the Board go into Executive Session to discuss student discipline cases, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll Call: Ayes: Dwaraknath, Grossenbach, Harper, Odongo, Yang, van Gerven. Nays: Abstain: Motion carried.

The Board moved into Executive Session at 8:58 p.m.

Open Session

The Board reconvened to Open Session at 9:18 p.m.

The Board discussed awards at graduation.

Adjournment

Motion by Mrs. Dwaraknath, seconded by Mrs. Harper, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:49 p.m.

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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES Tuesday, June 5, 2018

An Executive Session of the Board of Education of Lincolnshire-Prairie View School District 103 was held on Tuesday, June 5, 2018, in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Kate Harper, Vice President
Malathy Dwaraknath
Marissa Grossenbach
Michael Odongo
Liang Yang

Absent: Chris Curtis

Also present:

Dr. Scott Warren, Superintendent
Norma Taylor, Board Secretary

Executive Session convened at 9:07 p.m. to discuss student disciplinary cases, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Student Disciplinary Cases

Dr. Warren informed the Board that 8th grade student, Alex Viner, received a suspension for misbehavior on the school bus, and disobeying rules of student conduct and directives of staff.

Personnel

Dr. Warren informed the Board of an issue with staff member Sue Vani and her behavior in the classroom during Invention Convention. He noted during discussions with Mrs. Vani he became concerned about her well being and assigned her to get a Fitness for Duty statement and a drug test. Mrs. Hofmeier is supervising Mrs. Vani.

Open Session

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:18 p.m.

President Board of Education

Secretary Board of Education

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Bills Payable (Fund Summary)

Printed: 6/13/2018 11:06 AM
Lincolnshire-Prairie View SD #103

Fund Code	Description	Amount
10	Education Fund	180,972.50
20	Oper, Build, & Maint Fund	4,035.62
30	Debt Service Fund or Fund Group	475.00
40	Transportation Fund	22,119.08
60	Capital Projects Fund or Fund Group	199,899.68
Report Total		<u><u>\$407,501.88</u></u>

Bills Payable by Account

Printed: 06/13/2018 11:24:31AM
Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-1100-420							
Education Fund							
	03212	FOLLETT SCHOOL SOLUTIONS	SP BOOKS L. LENZINI	6	149.41		0
			BOOK SP	6	16.29		0
			BOOKS SP L. LENZINI	6	549.28		0
				Total:	\$714.98		
	00284	HOUGHTON MIFFLIN HARCOURT	TEXTBOOKS 2019 EDITION PO 11511	6	5,501.60		0
				Total:	\$5,501.60		
				Fund: 10	\$6,216.58		
				Account: 10-1100-420	\$6,216.58		
10-1111-390							
Education Fund							
	03328	FIRST STUDENT	BROOKFIELD ZOO BUS 5/25 SP	6	599.50		0
				Total:	\$599.50		
				Fund: 10	\$599.50		
				Account: 10-1111-390	\$599.50		
10-1111-410							
Education Fund							
	02110	AMAZON	SUPPLIES - GENERAL K-2	6	125.43		0
			SP BOOKS K. CARMODY	6	75.68		0
			SP CLASSROOM SUPPLY H. SCHLAN	6	238.57		0
			SP CLASSROOM SUPPLIES C. WYLIE	6	120.87		0
			SP CLASSROOM SUPPLY H. KORAH	6	250.31		0
			SP BOOKS M. SCHULTZ	6	27.29		0
				Total:	\$838.15		
	00217	REALLY GOOD STUFF	SUPPLIES - GENERAL K-2	6	12.00		0
				Total:	\$12.00		
				Fund: 10	\$850.15		
				Account: 10-1111-410	\$850.15		

10-1111-411

Bills Payable by Account

Printed: 06/13/2018 11:24:31AM
Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Education Fund							
	02110	AMAZON	SP SUPPLIES M. FELD	6	192.60		0
					Total:		
					<u>\$192.60</u>		
					Fund: 10		
					<u>\$192.60</u>		
					Account: 10-1111-411		
					<u>\$192.60</u>		
10-1111-414							
Education Fund							
	02110	AMAZON	SP SUPPLIES M. SCHENCKER	6	78.10		0
			SP CLASSROOM SUPPLY S. BINDER	6	89.14		0
			SP BOOKS M. SCHULTZ	6	70.58		0
			SP CLASSROOM SUPPLY H. SCHLAN	6	138.01		0
					Total:		
					<u>\$375.83</u>		
					Fund: 10		
					<u>\$375.83</u>		
					Account: 10-1111-414		
					<u>\$375.83</u>		
10-1111-417							
Education Fund							
	02110	AMAZON	SP BOOKS L DELLI	6	78.98		0
			SP BOOKS W. ROOD	6	82.40		0
			SP BOOKS K. CARMODY	6	38.14		0
			SP BOOKS S. BINDER	6	174.03		0
			SP BOOKS L. DELLI	6	45.82		0
			SP CLASSROOM BOOKS H. SCHLAN	6	124.54		0
			SP SUPPLIES PE	6	57.79		0
			SP SUPPLIES M. FELD	6	21.91		0
			SP CLASSROOM SUPPLIES H. KORAH	6	173.69		0
			SP BOOKS M. SCHENCKER	6	155.53		0
			SP BOOKS M SCHULTZ	6	171.38		0
			TECH SUPPLY	6	19.99		0
					Total:		
					<u>\$1,144.20</u>		
	00004	ASCD	SP C. WYLIE	6	36.19		0
					Total:		
					<u>\$36.19</u>		

Bills Payable by Account

Printed: 06/13/2018 11:24:31AM
 Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Fund: 10	<u>\$1,180.39</u>	
					Account: 10-1111-417	<u>\$1,180.39</u>	
10-1111-419							
Education Fund							
02110	AMAZON	SP MOBILE 6 AND 8 SECTION BOOKS	6	2,654.29		0	
					Total:	<u>\$2,654.29</u>	
					Fund: 10	<u>\$2,654.29</u>	
					Account: 10-1111-419	<u>\$2,654.29</u>	
10-1112-225							
Education Fund							
01052	Petroski, Gloria	RETIREMENT INSURANCE 9/1/17 - 3/9/18	6	1,029.98		0	
					Total:	<u>\$1,029.98</u>	
					Fund: 10	<u>\$1,029.98</u>	
					Account: 10-1112-225	<u>\$1,029.98</u>	
10-1112-230							
Education Fund							
03933	Padron-Glass, Nicole	TUITION REIMBURSEMENT	6	840.00		0	
					Total:	<u>\$840.00</u>	
					Fund: 10	<u>\$840.00</u>	
					Account: 10-1112-230	<u>\$840.00</u>	
10-1112-332							
Education Fund							
04086	Tabiendo, Olivia M	REIMB INTRADIST TRAVEL 1/29 - 6/8	6	117.72		0	
					Total:	<u>\$117.72</u>	
					Fund: 10	<u>\$117.72</u>	
					Account: 10-1112-332	<u>\$117.72</u>	
10-1112-414							
Education Fund							
00780	Powell, Sharyn	CLASSROOM CONSUMABLES	6	53.66		0	

Bills Payable by Account

Printed: 06/13/2018 11:24:31AM
Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:		
					<u>\$53.66</u>		
	02928	Reed, Jami	REIMBURSE CLASSROOM CONSUMABLES	6	343.18		0
					Total:		
					<u>\$343.18</u>		
					Fund: 10		
					<u>\$396.84</u>		
					Account: 10-1112-414		
					<u>\$396.84</u>		
10-1112-416							
Education Fund							
	02928	Reed, Jami	HD 4TH GRADE REIMBURSE ILLINOIS DAYS	6	368.31		0
					Total:		
					<u>\$368.31</u>		
					Fund: 10		
					<u>\$368.31</u>		
					Account: 10-1112-416		
					<u>\$368.31</u>		
10-1112-419							
Education Fund							
	01246	Gordon, Tracy E.	REIMBURSE FIELD DAY SUPPLIES	6	56.84		0
					Total:		
					<u>\$56.84</u>		
					Fund: 10		
					<u>\$56.84</u>		
					Account: 10-1112-419		
					<u>\$56.84</u>		
10-1120-225							
Education Fund							
	00982	FITZGERALD, MIKE	RETIREE INSURANCE FY 17/18	6	5,100.00		0
					Total:		
					<u>\$5,100.00</u>		
	00220	TINLEY, RUTH	RETIREE INSURANCE MAR - JUNE	6	1,163.76		0
					Total:		
					<u>\$1,163.76</u>		
	01780	WILSNACK, MIRIAM	REIMB RETIREE INSURANCE -FEB -MAY	6	2,190.65		0
					Total:		
					<u>\$2,190.65</u>		
	01146	Wotal, Susan	RETIREE INSURANCE FY 17/18	6	2,772.52		0
					Total:		
					<u>\$2,772.52</u>		

Bills Payable by Account

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 Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Fund: 10	<u>\$11,226.93</u>	
					Account: 10-1120-225	<u>\$11,226.93</u>	
10-1120-230							
Education Fund							
04364	Seemann, Rebecca E	TUITION REIMBURSEMENT	6	840.00		0	
					Total:	<u>\$840.00</u>	
					Fund: 10	<u>\$840.00</u>	
					Account: 10-1120-230	<u>\$840.00</u>	
10-1120-332							
Education Fund							
03336	HURST, HILLARY C.	TRAVEL INTRADISTRICT 4/16 - 6/16	6	56.24		0	
					Total:	<u>\$56.24</u>	
					Fund: 10	<u>\$56.24</u>	
					Account: 10-1120-332	<u>\$56.24</u>	
10-1120-390							
Education Fund							
02827	HARPER, KATE	6TH GRADE SPRING FLING PIZZA	6	430.00		0	
					Total:	<u>\$430.00</u>	
01207	RICKERT, KRISTINE	TIPS FOR COURSE LEADERS WORLD STRIDE SPRINGFILED	6	220.00		0	
					Total:	<u>\$220.00</u>	
					Fund: 10	<u>\$650.00</u>	
					Account: 10-1120-390	<u>\$650.00</u>	
10-1120-410							
Education Fund							
02552	Macklin, Lauren	SUPPLIES - GENERAL 5-8	6	166.59		0	
					Total:	<u>\$166.59</u>	
					Fund: 10	<u>\$166.59</u>	
					Account: 10-1120-410	<u>\$166.59</u>	

Bills Payable by Account

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 Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-1120-490							
Education Fund							
	02664	CREATIVE GRAPHIC ARTS	1400 qty of Graduation Programs - Printing	6	1,170.00		0
					Total:	<u>\$1,170.00</u>	
					Fund: 10	<u>\$1,170.00</u>	
					Account: 10-1120-490	<u>\$1,170.00</u>	
10-1150-410-1							
Education Fund							
	02110	AMAZON	SP SUPPLIES J. SOLIS	6	38.07		0
					Total:	<u>\$38.07</u>	
					Fund: 10	<u>\$38.07</u>	
					Account: 10-1150-410-1	<u>\$38.07</u>	
10-1190-225							
Education Fund							
	00238	ALBAN, NANCY	RETIREE INSURANCE FY SEPT 17 - JUNE 18	6	2,467.50		0
					Total:	<u>\$2,467.50</u>	
					Fund: 10	<u>\$2,467.50</u>	
					Account: 10-1190-225	<u>\$2,467.50</u>	
10-1190-319							
Education Fund							
	04584	QUINLAN & FABISH	REPAIR SERVICES MUSIC	6	12.11		0
					Total:	<u>\$12.11</u>	
					Fund: 10	<u>\$12.11</u>	
					Account: 10-1190-319	<u>\$12.11</u>	
10-1190-490							
Education Fund							
	01946	BLICK ART MATERIALS	PO 11945 MUSICAL DW	6	7.54		0
					Total:	<u>\$7.54</u>	
	02984	RA EASTMAN	SHIRTS FOR MUSICAL STUDENT PAID	6	849.40		0

Bills Payable by Account

Printed: 06/13/2018 11:24:31AM
Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$849.40</u>	
					Fund: 10	<u>\$856.94</u>	
					Account: 10-1190-490	<u>\$856.94</u>	
10-1200-314							
Education Fund							
	02162	ALEXIAN BROTHERS BEHAVIORAL	HOMEBOUND TUTORING	6	80.00		0
					Total:	<u>\$80.00</u>	
	04493	NORTH SHORE DANCE THERAPY, INC.	4/18 AND 5/23 DANCE/MOVEMENT THERAPY	6	130.00		0
					Total:	<u>\$130.00</u>	
					Fund: 10	<u>\$210.00</u>	
					Account: 10-1200-314	<u>\$210.00</u>	
10-1200-332							
Education Fund							
21	04165	Day, Brenda A	INTRADISTRICT MILES 1/9 - 5/31	6	124.86		0
			TRAVEL REIMBURSEMENT OUT OF DIST MILES 1/12 - 5/18	6	54.45		0
					Total:	<u>\$179.31</u>	
	02813	Jones, Luke	REIMB INTRADIST TRAVEL 1/9 - 6/8	6	240.78		0
					Total:	<u>\$240.78</u>	
					Fund: 10	<u>\$420.09</u>	
					Account: 10-1200-332	<u>\$420.09</u>	
10-1200-410							
Education Fund							
	02110	AMAZON	SUPPLIES SP ED ADMIN OFFICE	6	367.15		0
					Total:	<u>\$367.15</u>	
	04140	Phillips, Julia D	REIMBURSE TEACHER SUMMER SUPPLIES	6	63.90		0
					Total:	<u>\$63.90</u>	
					Fund: 10	<u>\$431.05</u>	
					Account: 10-1200-410	<u>\$431.05</u>	

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10-1500-319							
Education Fund							
	01230	DILLMANN, JOSEPH	2018 BOYS VOLLEYBALL ASSIGNMENT FEE	6	172.00		0
					Total:	<u>\$172.00</u>	
					Fund: 10	<u>\$172.00</u>	
					Account: 10-1500-319	<u>\$172.00</u>	
10-1500-392							
Education Fund							
	02711	LECHNER & SONS	SERVICE AGREEMENTS - TOWELS 5/21	6	132.30		0
			6/4 SERVICE AGREEMENTS - TOWELS	6	132.30		0
					Total:	<u>\$264.60</u>	
					Fund: 10	<u>\$264.60</u>	
					Account: 10-1500-392	<u>\$264.60</u>	
10-1550-332							
Education Fund							
	02916	BRASKICH, JUSTINE	TRAVEL REIMBURSEMENT 5/31 AND 6/3 HISTORY BEE	6	21.30		0
			TRAVEL TRANSP AND MEALS 5/31 - 6/3 HISTORY BEE	6	307.17		0
					Total:	<u>\$328.47</u>	
	03201	CHEN, LILI	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0
					Total:	<u>\$200.00</u>	
	04258	Devarajan, Gowri	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0
					Total:	<u>\$200.00</u>	
	04339	Duffy, Zachary J	TRAVEL REIMBURSEMENT 5/17 - 20 SCIENCE OLYMPIAD	6	184.96		0
			TRAVEL REIMBURSEMENT 5/17 - 20 SCIENCE OLYMPIAD	6	59.82		0
					Total:	<u>\$244.78</u>	
	04600	GLICKSON, SCOTT	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0
					Total:	<u>\$200.00</u>	
	04624	GUO, SHUPING	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0

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				Total:			\$200.00
04625	HARPER, SCOTT	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00
04626	KARIKYATHNAHALLI, YOGITH	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00
04452	Lau, Karen	TRAVEL REIMBURSEMENT SPRINGFIELD TRIP	6	126.39		0	
		REIMBURSEMENT PARKING IN SPRINGFIELD	6	14.00		0	
				Total:			\$140.39
04602	LI, WEI	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00
04627	NAIR, LEKSHMI	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00
04321	Rexer, Eric F	TRAVEL REIMBURSEMENT 5/17 - 20 SCIENCE OLYMPIAD	6	224.05		0	
				Total:			\$224.05
02634	SIMON, DOUG	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00
01548	Solis, John	TRAVEL REIMBURSEMENT STATE TRACK	6	202.18		0	
		REIMBURSE STATE MEET FOOD	6	23.03		0	
				Total:			\$225.21
00887	Sotos, Athena	TRAVEL AIRFARE/MEALS/HOTEL SPELLING BEE	6	538.78		0	
				Total:			\$538.78
04628	TANG, HOLLY	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00
03606	TING SI OR WENYE ZHU	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00
04574	VENKATESH, VIJAYKUMAR	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0	
				Total:			\$200.00

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		04173	WU, YIWEN	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0
						Total:	<u>\$200.00</u>	
		04601	XUE, KEVIN	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0
						Total:	<u>\$200.00</u>	
		04396	YANG, LIANG	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	500.00		0
						Total:	<u>\$500.00</u>	
		03014	YOU, KEN	TRAVEL REIMBURSEMENT 5/18 SCIENCE OMLYPIAD	6	200.00		0
						Total:	<u>\$200.00</u>	
		04257	Zhou, Songjie	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0
						Total:	<u>\$200.00</u>	
		04629	ZHU, ALAN	TRAVEL REIMBURSEMENT 5/18 SCIENCE OLYMPIAD	6	200.00		0
						Total:	<u>\$200.00</u>	
						Fund: 10	<u>\$5,601.68</u>	
						Account: 10-1550-332	<u>\$5,601.68</u>	
10-1550-410								
Education Fund								
		04600	GLICKSON, SCOTT	SUPPLIES FOR SCIENCE OLYMPIAD	6	258.00		0
						Total:	<u>\$258.00</u>	
		04598	GOWRI, DEVARAJAN	SCIENCE OLYMPIAD SUPPLIES	6	242.68		0
						Total:	<u>\$242.68</u>	
		04601	XUE, KEVIN	REIMBURSEMENT SUPPLY FOR TOWER	6	110.45		0
						Total:	<u>\$110.45</u>	
		04257	Zhou, Songjie	REIMBURSEMENT SUPPLIES FOR SCIENCE OLYMPIAD	6	546.56		0
						Total:	<u>\$546.56</u>	
						Fund: 10	<u>\$1,157.69</u>	
						Account: 10-1550-410	<u>\$1,157.69</u>	
10-1550-640								

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Education Fund							
	04633	ANTA, MARIUS	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
	04631	CHAUHAN, DOLLY	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
	04630	CHENG, RUI	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
	04226	EPURE, MIHAIL	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
	04627	NAIR, LEKSHMI	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
	04634	NEELA, EMMANUEL	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
25	02591	RATHI, RAJ	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
	04632	WANG, ZHAOHUI	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
	04237	WUPPALAPATI, CHAITANYA	NATIONAL HISTORY BEE REGISTRATION	6	150.00		0
					Total:	<u>\$150.00</u>	
					Fund: 10	<u>\$1,350.00</u>	
					Account: 10-1550-640	<u>\$1,350.00</u>	
10-1600-410							
Education Fund							
	01946	BLICK ART MATERIALS	SUMMER SCHOOL SUPPLIES L. GETTLEMAN	6	262.50		0
			SUMMER SCHOOL SUPPLIES L. GETTLEMAN	6	443.88		0
					Total:	<u>\$706.38</u>	
	01641	CERAMIC SUPPLY CHICAGO	SUMMER SCHOOL POTTERY SUPPLIES	6	330.00		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	\$330.00	
	04375	Kodros, Stephanie A	SUPPLIES SUMMER SCHOOL	6	181.25		0
					Total:	\$181.25	
	00350	Twardowski, Tracy	SUPPLIES SUMMER SCHOOL	6	335.50	06/13/2018	10308
			SUPPLIES SUMMER SCHOOL	6	411.11	06/13/2018	10308
					Total:	\$746.61	
					Fund: 10	\$1,964.24	
					Account: 10-1600-410	\$1,964.24	
10-1912-670							
Education Fund							
	03906	CONNECTIONS ACADEMY EAST	5/18 TUITION K. NANTHAKISHORE	6	6,618.00		0
					Total:	\$6,618.00	
	04609	CONNECTIONS DAY SCHOOL	5/18 TUITION WM. HAVERTY	6	5,540.80		0
					Total:	\$5,540.80	
					Fund: 10	\$12,158.80	
					Account: 10-1912-670	\$12,158.80	
10-2110-225							
Education Fund							
	00272	Gartside, Geraldine	RETIREE INSURANCE	6	1,608.78		0
					Total:	\$1,608.78	
	01056	Holzman, Randy W.	RETIREE INSURANCE FY 17/18	6	1,608.78		0
					Total:	\$1,608.78	
					Fund: 10	\$3,217.56	
					Account: 10-2110-225	\$3,217.56	
10-2130-410-3							
Education Fund							
	00183	SCHOOL HEALTH CORPORATION	SUPPLIES - DW	6	40.23		0
					Total:	\$40.23	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Fund: 10	<u>\$40.23</u>	
					Account: 10-2130-410-3	<u>\$40.23</u>	
10-2140-640							
Education Fund							
04641	SHELTON, ANDREA	REIMBURSEMENT NASP MEMBERSHIP		6	199.00		0
					Total:	<u>\$199.00</u>	
					Fund: 10	<u>\$199.00</u>	
					Account: 10-2140-640	<u>\$199.00</u>	
10-2150-314							
Education Fund							
03358	CUSTOM SOLUTIONS	5/18 SERVICES/TRAVEL AVERY B		6	3,694.93		0
					Total:	<u>\$3,694.93</u>	
01857	SPEECH PATH SPECIALISTS	5/18 SPEECH/LANGUAGE L. COLE		6	13,875.00		0
					Total:	<u>\$13,875.00</u>	
					Fund: 10	<u>\$17,569.93</u>	
					Account: 10-2150-314	<u>\$17,569.93</u>	
10-2150-410							
Education Fund							
04462	SOLIANT HEALTH, INC	LBS SUB J. RUSTMAN 5/14		6	2,714.25		0
		LBS SUB J. RUSTMAN 6/3		6	1,996.50		0
		LBS SUB J. RUSTMAN 5/20		6	2,574.00		0
		LBS SUB J. RUSTMAN 5/27		6	2,491.50		0
					Total:	<u>\$9,776.25</u>	
					Fund: 10	<u>\$9,776.25</u>	
					Account: 10-2150-410	<u>\$9,776.25</u>	
10-2192-332							
Education Fund							
00545	BELFORD, AMY	TRAVEL CAMP MACLEAN OUTDOOR ED		6	58.86		0
					Total:	<u>\$58.86</u>	

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
01050	Gagamov, Jaime	TRAVEL CAMP MACLEAN OUTDOOR ED	6	58.86		0
				Total:	<u><u>\$58.86</u></u>	
00566	Mau, Jill	TRAVEL CAMP MACLEAR OUTDOOR ED	6	58.86		0
				Total:	<u><u>\$58.86</u></u>	
03883	Williams, Penelope A	TRAVEL CAMP MACLEAR OUTDOOR ED	6	58.86		0
				Total:	<u><u>\$58.86</u></u>	
				Fund: 10	<u><u>\$235.44</u></u>	
				Account: 10-2192-332	<u><u>\$235.44</u></u>	
10-2192-390-1						
Education Fund						
02280	YMCA CAMP MACLEAN	OUTDOOR ED - HD 4TH GRADE 5/24	6	15,322.25		0
				Total:	<u><u>\$15,322.25</u></u>	
				Fund: 10	<u><u>\$15,322.25</u></u>	
				Account: 10-2192-390-1	<u><u>\$15,322.25</u></u>	
10-2210-225						
Education Fund						
00515	OHARA, LORI	RETIREE INSURANCE APRIL - JUNE	6	1,745.61		0
				Total:	<u><u>\$1,745.61</u></u>	
				Fund: 10	<u><u>\$1,745.61</u></u>	
				Account: 10-2210-225	<u><u>\$1,745.61</u></u>	
10-2211-312						
Education Fund						
02766	CPI	6/12 CPI RENEWAL ONSITE	6	3,928.00		0
				Total:	<u><u>\$3,928.00</u></u>	
02109	PESI	REGISTRATION A. FUNK/A. SHELTON	6	99.99		0
		REGISTRATION S. CUMMINGS/L. HELLER/K. RICHTER	6	99.99		0
		REGISTRATION A. FUNK/A. SHELTON	6	99.99		0
		REGISTRATION S. CUMMINGS/L. HELLER/K. RICHTER	6	99.99		0
		REGISTRATION S. CUMMINGS/L. HELLER/K. RICHTER	6	99.99		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$499.95</u>	
00351	UCP INFINITEC	BRENDA DAY REGISTRATION FORM	6	35.00		0	
					Total:	<u>\$35.00</u>	
					Fund: 10	<u>\$4,462.95</u>	
					Account: 10-2211-312	<u>\$4,462.95</u>	
10-2211-490							
Education Fund							
02110	AMAZON	PTO TO REIMBURSE MARCH MADNESS GRANT	6	175.04		0	
					Total:	<u>\$175.04</u>	
					Fund: 10	<u>\$175.04</u>	
					Account: 10-2211-490	<u>\$175.04</u>	
10-2220-430-1							
Education Fund							
03212	FOLLETT SCHOOL SOLUTIONS	SP BOOKS L. LENZINI	6	751.19		0	
					Total:	<u>\$751.19</u>	
					Fund: 10	<u>\$751.19</u>	
					Account: 10-2220-430-1	<u>\$751.19</u>	
10-2220-430-2							
Education Fund							
03212	FOLLETT SCHOOL SOLUTIONS	DW BOOKS T. OTTO	6	75.81		0	
					Total:	<u>\$75.81</u>	
					Fund: 10	<u>\$75.81</u>	
					Account: 10-2220-430-2	<u>\$75.81</u>	
10-2220-430-3							
Education Fund							
03212	FOLLETT SCHOOL SOLUTIONS	DW BOOKS T. OTTO	6	676.24		0	
					Total:	<u>\$676.24</u>	
					Fund: 10	<u>\$676.24</u>	

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Account: 10-2220-430-3					<u>\$676.24</u>		
10-2220-440-2							
Education Fund							
02791	DISCOUNT MAGAZINE SUBSCRIPTION SERVICE	HD MAGAZINE RENEWALS P. LATHROP		6	1,068.13		0
Total:					<u>\$1,068.13</u>		
Fund: 10					<u>\$1,068.13</u>		
Account: 10-2220-440-2					<u>\$1,068.13</u>		
10-2220-440-3							
Education Fund							
02791	DISCOUNT MAGAZINE SUBSCRIPTION SERVICE	LIBRARY REMEWAL T. OTTO		6	1,166.16		0
Total:					<u>\$1,166.16</u>		
Fund: 10					<u>\$1,166.16</u>		
Account: 10-2220-440-3					<u>\$1,166.16</u>		
10-2310-318							
Education Fund							
03415	ENGLER CALLAWAY BAASTEN & SRAGA	5/18 LEGAL SERVICES		6	2,244.00		0
Total:					<u>\$2,244.00</u>		
00783	SCARIANO HIMES & PETRARCA	5/18 LEGAL SERVICES		6	3,400.43		0
Total:					<u>\$3,400.43</u>		
Fund: 10					<u>\$5,644.43</u>		
Account: 10-2310-318					<u>\$5,644.43</u>		
10-2310-392							
Education Fund							
02603	CROWN GLOBAL CONSULTING	TEACHER ON LINE PORTRAIT SUBSCR		6	2,178.00		0
Total:					<u>\$2,178.00</u>		
04583	WOLD RUCK PATE	MASTER PLAN STUDY UPDATE		6	1,023.64		0
Total:					<u>\$1,023.64</u>		
Fund: 10					<u>\$3,201.64</u>		

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Account: 10-2310-392					<u>\$3,201.64</u>		
10-2310-410							
Education Fund							
02716	QUEST FOOD MANAGEMENT SERVICES	BREAKFAST FOR TEACHER APPRECIATION WEEK	6	1,782.00			0
				Total:	<u>\$1,782.00</u>		
03945	STEVENS GROUP, THE	BUSINESS CARDS BOE	6	309.92			0
				Total:	<u>\$309.92</u>		
				Fund: 10	<u>\$2,091.92</u>		
Account: 10-2310-410					<u>\$2,091.92</u>		
10-2320-410							
Education Fund							
02603	CROWN GLOBAL CONSULTING	INTERVIEW DW SOCIAL WORKER	6	650.00			0
				Total:	<u>\$650.00</u>		
				Fund: 10	<u>\$650.00</u>		
Account: 10-2320-410					<u>\$650.00</u>		
10-2320-640							
Education Fund							
00919	LAKE COUNTY SUPERINTENDENTS	ANNUAL MEMBERSHIP - SCOTT WARREN	6	400.00			0
				Total:	<u>\$400.00</u>		
				Fund: 10	<u>\$400.00</u>		
Account: 10-2320-640					<u>\$400.00</u>		
10-2330-410							
Education Fund							
02110	AMAZON	SUPPLIES SP ED ADMIN OFFICE	6	363.19			0
				Total:	<u>\$363.19</u>		
				Fund: 10	<u>\$363.19</u>		
Account: 10-2330-410					<u>\$363.19</u>		
10-2410-410-1							

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Education Fund							
	01271	GRAPHIC 14	SP SUPPLIES	6	174.28		0
					Total:	\$174.28	
	04311	POSTAL SOURCE	SUPPLIES - SP INK	6	179.95		0
					Total:	\$179.95	
	00088	QUILL	SUPPLIES SP	6	208.76		0
					Total:	\$208.76	
	02145	UPS	SUPPLIES - SP RETURN	6	8.16		0
					Total:	\$8.16	
					Fund: 10	\$571.15	
					Account: 10-2410-410-1	\$571.15	
10-2410-410-3							
Education Fund							
	01704	Hafner, Anthony	SUPPLIES - DW	6	12.91		0
					Total:	\$12.91	
					Fund: 10	\$12.91	
					Account: 10-2410-410-3	\$12.91	
10-2520-360							
Education Fund							
	00031	PADDOCK PUBLICATIONS	TENTATIVE BUDGET	6	44.85		0
					Total:	\$44.85	
					Fund: 10	\$44.85	
					Account: 10-2520-360	\$44.85	
10-2520-410							
Education Fund							
	00088	QUILL	PO 11771 TAX FORM RETURNED	6	(133.62)		0
			SUPPLIES FOR DIST OFFICE	6	88.78		0
			SUPPLIES FOR DIST OFFICE	6	41.84		0

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					Total:	<u>(\$3.00)</u>	
					Fund: 10	<u>(\$3.00)</u>	
					Account: 10-2520-410	<u>(\$3.00)</u>	
10-2540-325							
Education Fund							
	03398	GENESIS TECHNOLOGIES	RENTAL OF COPY EQUIPMENT	6	4,231.31		0
	02095		RENTAL OF COPY EQUIPMENT 6/18	6	2,269.88		0
			RENTAL OF COPY EQUIPMENT 6/18	6	4,028.74		0
					Total:	<u>\$10,529.93</u>	
	01604	RICOH AMERICAS	RENTAL OF COPY EQUIPMENT ADMIN	6	191.74		0
			RENTAL OF COPY EQUIPMENT DW	6	119.13		0
			RENTAL OF COPY EQUIPMENT HD	6	119.13		0
					Total:	<u>\$430.00</u>	
	02810	RICOH USA	ADDITIONAL COPIES - ADMIN	6	221.77		0
			ADDITIONAL COPIES - HD	6	58.49		0
			ADDITIONAL COPIES - DW	6	46.15		0
					Total:	<u>\$326.41</u>	
					Fund: 10	<u>\$11,286.34</u>	
					Account: 10-2540-325	<u>\$11,286.34</u>	
10-2540-341							
Education Fund							
	01945	AT&T ONENET	6/18 TELEPHONE	6	45.49		0
			6/18 TELEPHONE 103 CLUB	6	0.70		0
					Total:	<u>\$46.19</u>	
					Fund: 10	<u>\$46.19</u>	
					Account: 10-2540-341	<u>\$46.19</u>	
10-2540-370							
Education Fund							
	00111	LINCOLNSHIRE, VILLAGE OF	WATER/SEWER 4/5 - 5/2	6	646.20		0

Bills Payable by Account

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
00111	LINCOLNSHIRE, VILLAGE OF	WATER/SEWER 4/4 - 5/2	6	456.69		0
		WATER/SEWER 4/4 - 5/2	6	105.39		0
		WATER/SEWER 4/4 - 5/2	6	670.48		0
				Total:	<u>\$1,878.76</u>	
				Fund: 10	<u>\$1,878.76</u>	
				Account: 10-2540-370	<u>\$1,878.76</u>	
10-2540-392						
Education Fund						
02624	ACCO BRANDS USA	SERVICE AGREEMENTS LAMINATER HD	6	444.32		0
				Total:	<u>\$444.32</u>	
				Fund: 10	<u>\$444.32</u>	
				Account: 10-2540-392	<u>\$444.32</u>	
10-2540-465						
Education Fund						
34 03511	CONSTELLATION ENERGY SERVICES	NATURAL GAS SP	6	1,581.73		0
		NATURAL GAS HD	6	1,302.03		0
		NATURAL GAS DW	6	2,242.67		0
				Total:	<u>\$5,126.43</u>	
				Fund: 10	<u>\$5,126.43</u>	
				Account: 10-2540-465	<u>\$5,126.43</u>	
10-2540-466						
Education Fund						
03464	CONSTELLATION ENERGY SERVICES	3/30 - 4/30 DW ELECTRICITY	6	10,793.86		0
		SP ELECTRICITY 5/1 - 5/31	6	3,624.40		0
		ELECTRICITY 4/30 - 5/30 HD	6	3,540.11		0
				Total:	<u>\$17,958.37</u>	
				Fund: 10	<u>\$17,958.37</u>	
				Account: 10-2540-466	<u>\$17,958.37</u>	
10-2640-410						
Education Fund						

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
02865	Murphy, Carey	REIMBURSEMENT OPEN ENROLLMENT SUPPLIES	6	308.00		0
				Total:	<u>\$308.00</u>	
				Fund: 10	<u>\$308.00</u>	
				Account: 10-2640-410	<u>\$308.00</u>	
10-2660-225						
Education Fund						
01025	Best, Laura A.	RETIREE INSURANCE	6	1,608.78		0
				Total:	<u>\$1,608.78</u>	
01884	RISTOFF, RICK	RETIREE INSURANCE FY 17/18	6	1,608.78		0
				Total:	<u>\$1,608.78</u>	
				Fund: 10	<u>\$3,217.56</u>	
				Account: 10-2660-225	<u>\$3,217.56</u>	
10-2660-319						
Education Fund						
03852	CLEAR IMPACT	REPAIR SERVICES DW CAFE	6	425.00		0
		REPAIR SERVICES SP GYM	6	451.25		0
				Total:	<u>\$876.25</u>	
02722	KRAUSE ELECTRICAL	DW FAX LINE INSTALL	6	890.07		0
				Total:	<u>\$890.07</u>	
				Fund: 10	<u>\$1,766.32</u>	
				Account: 10-2660-319	<u>\$1,766.32</u>	
10-2660-410						
Education Fund						
02110	AMAZON	TECH SUPPLY	6	7.69		0
		TECH SUPPLY	6	49.89		0
		SP PO 12062 M. FELD	6	(20.89)		0
		TECH HIGH SPEED AURUM	6	856.63		0
				Total:	<u>\$893.32</u>	
00147	CDW GOVERNMENT	PROJECTOR SP CLASSROOM	6	849.00		0

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
00147	CDW GOVERNMENT	TRIPP SURG TECH SUPPLY	6	282.91		0
				Total:		
03852	CLEAR IMPACT	DW CAFE TECH SUPPLY MIC STAND	6	137.00		0
		SUPPLIES - GENERAL DW CAFE	6	379.75		0
				Total:		
03839	SPHERO	Sphero 2.0	6	467.96		0
				Total:		
				Fund: 10	\$3,009.94	
				Account: 10-2660-410	\$3,009.94	
10-3500-312						
Education Fund						
00719	BRYANT, ROBYNN	AFTER SCHOOL MEMBERSHIP ASSOC.	6	99.00		0
				Total:		
				Fund: 10	\$99.00	
				Account: 10-3500-312	\$99.00	
10-3500-410						
Education Fund						
00719	BRYANT, ROBYNN	REIMBURSEMENT SUPPLIES	6	73.92		0
				Total:		
00330	PERFORMANCE FOOD SERVICE	SNACKS FOR D103 CLUB	6	968.58		0
				Total:		
01335	Wolin, Robin	REIMBURSE SUPPLIES	6	143.16		0
				Total:		
04639	YOUNG, SAM	REIMBURSE PROJECT SUPPLY	6	14.17		0
				Total:		
				Fund: 10	\$1,199.83	
				Account: 10-3500-410	\$1,199.83	
10-403						

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Education Fund							
	00095	SCHOOL DISTRICT 103 ACTIVITY ACCOUNT	REVTRAK SPANISH REACH MEXICAN ART	6	434.00		0
			TRANSFER YEARBOOK MONEY	6	8,372.00		0
			DW REVTRAK LIGHTED SCHOOL HSE AND BOOK TASTING	6	273.00		0
			Total:		<u>\$9,079.00</u>		
			Fund: 10		<u>\$9,079.00</u>		
			Account: 10-403		<u>\$9,079.00</u>		
20-2540-329							
Oper, Build, & Maint Fund							
	02720	ESSCOE	TROUBLED FIRE PANEL TRANSP BUILDING	6	386.60		0
			Total:		<u>\$386.60</u>		
	03288	LAKELAND COMMUNICATIONS	RADIO REPAIR S. GAUNKY	6	164.64		0
			RADIO REPAIR S. GAUNKY	6	150.00		0
			RADIO REPAIR S. GAUNKY	6	150.00		0
			Total:		<u>\$464.64</u>		
			Fund: 20		<u>\$851.24</u>		
			Account: 20-2540-329		<u>\$851.24</u>		
20-2540-410-1							
Oper, Build, & Maint Fund							
	03107	CINTAS	CUSTODIAL SUPPLIES SP	6	45.59		0
			Total:		<u>\$45.59</u>		
	02648	NETWORK SERVICES	CUSTODIAL SUPPLIES	6	2,703.16		0
			Total:		<u>\$2,703.16</u>		
			Fund: 20		<u>\$2,748.75</u>		
			Account: 20-2540-410-1		<u>\$2,748.75</u>		
20-2540-464							
Oper, Build, & Maint Fund							
	02118	SHELL	FUEL O & M	6	435.63		0
			Total:		<u>\$435.63</u>		

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Fund: 20	<u>\$435.63</u>	
					Account: 20-2540-464	<u>\$435.63</u>	
30-5400-319							
Debt Service Fund or Fund Group							
	02018	AMALGAMATED BANK OF CHICAGO	ANNUAL ADMIN FEE BOND REGISTRAR	6	475.00		0
					Total:	<u>\$475.00</u>	
					Fund: 30	<u>\$475.00</u>	
					Account: 30-5400-319	<u>\$475.00</u>	
40-2550-319							
Transportation Fund							
	01408	POMPS TIRE SERVICE	B3 FRONT TIRES 2	6	892.00		0
			WOI: 637FRONT TIRES 2 B29	6	922.00		0
					Total:	<u>\$1,814.00</u>	
					Fund: 40	<u>\$1,814.00</u>	
					Account: 40-2550-319	<u>\$1,814.00</u>	
40-2550-329							
Transportation Fund							
	04637	DELFS	WO: 662 B19 LOF, BRK INSPC, SFTY LN	6	571.54		0
			WO: 661 B26 LOF, BRK INSPC, SFTY INSPC	6	244.38		0
			WO: 660 B24 LOF, INSPC, BRK CHK	6	244.38		0
					Total:	<u>\$1,060.30</u>	
	00139	MIDWEST TRANSIT EQUIPMENT	WO: 629 B23 AC BELT BROKEN	6	206.50		0
			LIGHT MARKER, AMBER. LED (SPARE)	6	12.66		0
			WO: 654 B12 LATCH	6	28.42		0
			LATCH W/454	6	39.30		0
			CREDIT FOR LATCH INVO:5218	6	(39.30)		0
			WO: 619 B3 LOF, SFTY LN INSPC	6	555.57		0
					Total:	<u>\$803.15</u>	
	00131	MUTUAL ACE HARDWARE	KEYS COPIED	6	8.60		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:		
					<u>\$8.60</u>		
	02052	SHERIDAN AUTO PARTS	3 LAMPS, BATTERY TERM PROTECT	6	37.66		0
					Total:		
					<u>\$37.66</u>		
					Fund: 40	<u>\$1,909.71</u>	
					Account: 40-2550-329	<u>\$1,909.71</u>	
40-2550-339							
		Transportation Fund					
	03328	FIRST STUDENT	DW BOYS BASKETBALL TO FREMONT	6	132.78		0
			DW GIRLS VOLLEYBALL TO WEST OAK	6	132.78		0
			DW WRESTLING TO WEST OAK	6	132.78		0
					Total:		
					<u>\$398.34</u>		
					Fund: 40	<u>\$398.34</u>	
					Account: 40-2550-339	<u>\$398.34</u>	
40-2550-390							
		Transportation Fund					
	01719	ADVOCATE OCCUPATIONAL HEALTH	DRVR RECRT PHYS/DRUG J. LEE	6	131.00		0
			DRVR RCRT PHYS/DRUG P.GARCIA D.MASKE	6	262.00		0
					Total:		
					<u>\$393.00</u>		
					Fund: 40	<u>\$393.00</u>	
					Account: 40-2550-390	<u>\$393.00</u>	
40-2550-410							
		Transportation Fund					
	00088	QUILL	OFFICE SUPPLIES	6	7.59		0
			OFFICE SUPPLIES	6	17.98		0
			OFFICE SUPPLIES	6	526.25		0
					Total:		
					<u>\$551.82</u>		
					Fund: 40	<u>\$551.82</u>	
					Account: 40-2550-410	<u>\$551.82</u>	
40-2550-464							

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Account Number		Vendor Name	Description	Batch #	Amount	Check Date	Check #
Vendor #							
Transportation Fund							
02118		SHELL	FUEL - TRANS	6	11,468.82		0
					Total:	<u>\$11,468.82</u>	
					Fund: 40	<u>\$11,468.82</u>	
					Account: 40-2550-464	<u>\$11,468.82</u>	
40-2550-640							
Transportation Fund							
01484		TYLER TECHNOLOGIES	VERSATRANS RP EXTND SPRT	6	5,583.39		0
					Total:	<u>\$5,583.39</u>	
					Fund: 40	<u>\$5,583.39</u>	
					Account: 40-2550-640	<u>\$5,583.39</u>	
60-2530-500							
Capital Projects Fund or Fund Group							
03931		GILBANE	CONSTRUCTION PHASE SERVICES	6	202.00		0
40			TRADES (NET)	6	199,697.68		0
					Total:	<u>\$199,899.68</u>	
					Fund: 60	<u>\$199,899.68</u>	
					Account: 60-2530-500	<u>\$199,899.68</u>	
					Grand Total	<u>\$407,501.88</u>	

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 Expense on Date: 5/1/2018 to 5/31/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
(I)	10-1111-390	DEERFIELD AREA HISTORICAL S	DONATION FROM KINDERGARTEN 5/1	180502		5/2/18	5/1/18	10289	155.00	10-1111-390
								Total	155.00	
(I)	10-1550-332	CHICAGO MOTOR COACH	DW SCHOLASTIC BOWL 5/4 PEORIA	180502		5/2/18	5/1/18	10290	1,200.00	10-1550-332
								Total	1,200.00	
(I)	10-1112-390	BESS BOWER DUNN MUSEUM	4TH GRADE FIELD TRIP THROUGH RE	180507		5/7/18	5/1/18	10291	567.00	10-1112-390
								Total	567.00	
(I)	10-1500-319	KWIESINSKI, RICK	REFEREE VOLLEYBALL 5/14	180510		5/10/18	5/1/18	10292	125.00	10-1500-319
								Total	125.00	
(I)	10-1500-319	RAGALIE, DIANE	REFEREE VOLLEYBALL 5/14	180510		5/10/18	5/1/18	10293	80.00	10-1500-319
								Total	80.00	
(I)	10-1500-319	BURZA, DON	REFEREE VOLLEYBALL 5/16	180515		5/15/18	5/1/18	10294	125.00	10-1500-319
								Total	125.00	
(I)	10-1500-319	LOGUE, NANCY	REFEREE VOLLEYBALL 5/16	180515		5/15/18	5/1/18	10295	125.00	10-1500-319
								Total	125.00	
41	10-1112-419	BANNOCKBURN SCHOOL	2 LUNCH TABLES	180517		5/17/18	5/1/18	10296	200.00	10-1112-419
								Total	200.00	
(I)	10-1200-410	CHRISTINE ERICKSON PETTY C	GUIDED PETTY CASH 4/27 - 5/18 CBI	180525		5/25/18	5/1/18	10297	437.81	10-1200-410
								Total	437.81	
(I)	10-2310-392	ILLINOIS STATE POLICE	ORD-IL049103S RETAINER CRIMINAL	180525		5/25/18	5/1/18	10298	1,500.00	10-2310-392
								Total	1,500.00	
(I)	10-2211-490	PTO	GRANT FROM LIQUOR AWARENESS F	180525		5/25/18	5/1/18	10299	500.00	10-2211-490
								Total	500.00	
(I)	10-1120-490	VICINOS	8TH GRADE PICNIC PIZZA 5/30	180525		5/25/18	5/1/18	10300	921.00	10-1120-490
								Total	921.00	
(I)	10-2310-410	PROGRESSIVE MANAGEMENT S	5/31 END OF YEAR RETIREMENT BUF	180531		5/31/18	5/1/18	10301	527.00	10-2310-410
								Total	527.00	
								Report Total	<u><u>\$6,462.81</u></u>	

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 Lincolnshire-Prairie View SD #103
 Expense on Date: 5/1/2018 to 5/31/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
(I)	10-1111-390	DEERFIELD AREA HISTORICAL S	DONATION FROM KINDERGARTEN 5/1	180502		5/2/18	5/1/18	10289	155.00	10-1111-390
								Total	155.00	
(I)	10-1550-332	CHICAGO MOTOR COACH	DW SCHOLASTIC BOWL 5/4 PEORIA	180502		5/2/18	5/1/18	10290	1,200.00	10-1550-332
								Total	1,200.00	
(I)	10-1112-390	BESS BOWER DUNN MUSEUM	4TH GRADE FIELD TRIP THROUGH RE	180507		5/7/18	5/1/18	10291	567.00	10-1112-390
								Total	567.00	
(I)	10-1500-319	KWIESINSKI, RICK	REFEREE VOLLEYBALL 5/14	180510		5/10/18	5/1/18	10292	125.00	10-1500-319
								Total	125.00	
(I)	10-1500-319	RAGALIE, DIANE	REFEREE VOLLEYBALL 5/14	180510		5/10/18	5/1/18	10293	80.00	10-1500-319
								Total	80.00	
(I)	10-1500-319	BURZA, DON	REFEREE VOLLEYBALL 5/16	180515		5/15/18	5/1/18	10294	125.00	10-1500-319
								Total	125.00	
(I)	10-1500-319	LOGUE, NANCY	REFEREE VOLLEYBALL 5/16	180515		5/15/18	5/1/18	10295	125.00	10-1500-319
								Total	125.00	
42	10-1112-419	BANNOCKBURN SCHOOL	2 LUNCH TABLES	180517		5/17/18	5/1/18	10296	200.00	10-1112-419
								Total	200.00	
(I)	10-1200-410	CHRISTINE ERICKSON PETTY C	GUIDED PETTY CASH 4/27 - 5/18 CBI T	180525		5/25/18	5/1/18	10297	437.81	10-1200-410
								Total	437.81	
(I)	10-2310-392	ILLINOIS STATE POLICE	ORD-IL049103S RETAINER CRIMINAL	180525		5/25/18	5/1/18	10298	1,500.00	10-2310-392
								Total	1,500.00	
(I)	10-2211-490	PTO	GRANT FROM LIQUOR AWARENESS F	180525		5/25/18	5/1/18	10299	500.00	10-2211-490
								Total	500.00	
(I)	10-1120-490	VICCIOS	8TH GRADE PICNIC PIZZA 5/30	180525		5/25/18	5/1/18	10300	921.00	10-1120-490
								Total	921.00	
(I)	10-2310-410	PROGRESSIVE MANAGEMENT S	5/31 END OF YEAR RETIREMENT BUF	180531		5/31/18	5/1/18	10301	527.00	10-2310-410
								Total	527.00	
								Report Total	<u><u>\$6,462.81</u></u>	

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
	10-2690-220	NIHIP	MEDICAL INSURANCE - ED	518		5/7/18	5/1/18	80503001	220,448.10	10-2690-220
	10-2690-221		LIFE INSURANCE - ED	518		5/7/18	5/1/18	80503001	3,317.98	10-2690-221
	10-435		DENTAL INSURANCE PPO	518		5/7/18	5/1/18	80503001	7,412.02	10-430
	10-2690-221		LIFE INSURANCE	518		5/7/18	5/1/18	80503001	802.40	10-2690-221
	20-2540-220		MEDICAL INSURANCE O & M	518		5/7/18	5/1/18	80503001	13,610.11	20-2540-220
	20-435		LIFE INSURANCE O & M	518		5/7/18	5/1/18	80503001	535.05	20-430
	20-2540-221		LIFE INSURANCE O & M	518		5/7/18	5/1/18	80503001	76.00	20-2540-221
	20-2540-221		VOLUNTARY LIFE INSURANCE O & M	518		5/7/18	5/1/18	80503001	87.00	20-2540-221
	40-2550-220		MEDICAL INSURANCE TRANS	518		5/7/18	5/1/18	80503001	21,730.97	40-2550-220
	40-2550-221		LIFE INSURANCE TRANS	518		5/7/18	5/1/18	80503001	140.60	40-2550-221
	40-435		DENTAL INSURANCE PAYABLE	518		5/7/18	5/1/18	80503001	1,244.05	40-430
	40-2550-221		LIFE INSURANCE TRANS	518		5/7/18	5/1/18	80503001	346.60	40-2550-221
	10-2330-225		RETIREE INSURANCE	518		5/7/18	5/1/18	80503001	775.31	10-2330-225
	10-2320-225		RETIREE INSURANCE	518		5/7/18	5/1/18	80503001	1,712.24	10-2320-225
	10-2210-225		RETIREE INSURANCE	518		5/7/18	5/1/18	80503001	775.31	10-2210-225
	10-2520-225		RETIREE INSURANCE	518		5/7/18	5/1/18	80503001	775.31	10-2520-225
	20-2540-225		RETIREE INSURANCE	518		5/7/18	5/1/18	80503001	1,550.62	20-2540-225
									Total	<u>275,339.67</u>
									Report Total	<u><u>\$275,339.67</u></u>

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
6620	10-2540-341	MASTERCARD CORPORATE CLI	DISTRICT INTERNET 3/22	1805		5/29/18	5/1/18	100638	6,425.13	10-2540-341
6620	10-2540-341		DISTRICT INTERNET 4/20	1805		5/29/18	5/1/18	100638	6,391.92	10-2540-341
6620	10-2540-341		3/30 - 5/24 E PAPER	1805		5/29/18	5/1/18	100638	41.00	10-2540-341
6620	20-2540-329		DISTRICT IPM	1805		5/29/18	5/1/18	100638	152.82	20-2540-329
6620	10-2540-341		TELEPHONE	1805		5/29/18	5/1/18	100638	12,053.12	10-2540-341
6620	20-2540-329		ALARM MONITORING SP	1805		5/29/18	5/1/18	100638	160.35	20-2540-329
6620	20-2540-329		ALARM MONITORING DW	1805		5/29/18	5/1/18	100638	133.13	20-2540-329
6620	20-2540-329		ALARM MONITORING HD	1805		5/29/18	5/1/18	100638	156.09	20-2540-329
6620	10-2540-321		SANITATION SERVICES DW	1805		5/29/18	5/1/18	100638	334.41	10-2540-321
6620	10-2540-321		SANITATION SERVICES SP	1805		5/29/18	5/1/18	100638	258.12	10-2540-321
6620	10-2540-321		SANITATION SERVICES HD	1805		5/29/18	5/1/18	100638	344.86	10-2540-321
6620	10-2540-341		LONG DISTANCE	1805		5/29/18	5/1/18	100638	2,175.35	10-2540-341
6620	40-2550-341		CELL PHONE EXPENSE TRANSP	1805		5/29/18	5/1/18	100638	81.13	40-2550-341
6620	20-2540-341		CELL PHONE EXPENSE O & M	1805		5/29/18	5/1/18	100638	240.55	20-2540-341
9108	20-2540-410-2		BUILDING SUPPLIES DW	1805		5/29/18	5/1/18	100638	25.00	20-2540-410
9108	20-2540-410-2		BUILDING SUPPLIES DW	1805		5/29/18	5/1/18	100638	30.85	20-2540-410
9108	20-2540-410-2		BUILDING SUPPLIES DW	1805		5/29/18	5/1/18	100638	7.08	20-2540-410
8349	10-2410-410-1		SUPPLIES - SP	1805		5/29/18	5/1/18	100638	37.56	10-2410-410
4782	20-2540-410-2		BUILDING SUPPLIES SP	1805		5/29/18	5/1/18	100638	50.65	20-2540-410
4782	20-2540-410-2		BUILDING SUPPLIES SP	1805		5/29/18	5/1/18	100638	247.47	20-2540-410
1418	10-2660-410		ADDITIONAL LICENSE FOR IPAD	1805		5/29/18	5/1/18	100638	32.99	10-2660-410
1648	10-2660-392		DISTRICTS WEB	1805		5/29/18	5/1/18	100638	32.97	10-2660-392
1648	10-2660-312		IASBO ANNUAL CONF RJ	1805		5/29/18	5/1/18	100638	615.00	10-2660-312
9774	10-1190-490		RENTAL OF SPOTLIGHTS - MUSICAL	1805		5/29/18	5/1/18	100638	460.00	10-1190-490
9774	10-1190-490		PROPS FOR MUSICAL	1805		5/29/18	5/1/18	100638	46.99	10-1190-490
9774	10-1190-490		PROPS FOR MUSICAL	1805		5/29/18	5/1/18	100638	112.44	10-1190-490
9774	10-1150-410		GOALIE STICKS - PE DW	1805		5/29/18	5/1/18	100638	53.98	10-1150-410
9774	10-1120-410		TEACHER SUPPLY HEADPHONE SPLI	1805		5/29/18	5/1/18	100638	56.70	10-1120-410
9774	10-1500-410		AIR HORNS TRACK MEETS DW	1805		5/29/18	5/1/18	100638	41.73	10-1500-410
9774	10-1120-410		BOOKS LGVTQ DW	1805		5/29/18	5/1/18	100638	67.95	10-1120-410

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
9774	10-1120-410		STORAGE TEACHERS CLASSROOM C	1805		5/29/18	5/1/18	100638	43.91	10-1120-410
9774	10-2410-410-3		VISITOR LABELS DW	1805		5/29/18	5/1/18	100638	219.95	10-2410-410
9774	10-1120-415-1		SUPPLIES FOR STEM DW	1805		5/29/18	5/1/18	100638	41.62	10-1120-415
9774	10-1120-411		FCS SUPPLIES DW	1805		5/29/18	5/1/18	100638	67.19	10-1120-411
9774	10-2410-410-3		NOTES FOR ADMIN DW	1805		5/29/18	5/1/18	100638	29.99	10-2410-410
9774	10-1120-410		SUPPLIES CLASSROOM DW	1805		5/29/18	5/1/18	100638	209.20	10-1120-410
9774	10-1120-415-1		STEM CLASSROOM SUPPLIES	1805		5/29/18	5/1/18	100638	171.54	10-1120-415
9774	10-1120-410		PT CLASSROOM SUPPLY DW	1805		5/29/18	5/1/18	100638	245.95	10-1120-410
9774	10-1120-416		PT CLASSROOM SUPPLY DW	1805		5/29/18	5/1/18	100638	68.97	10-1120-416
9774	10-2410-410-3		CONSORTIUM PRINCIPAL MEETING	1805		5/29/18	5/1/18	100638	27.70	10-2410-410
4568	10-2211-390-2		ELL CONFERENCE A. LYMAN	1805		5/29/18	5/1/18	100638	60.00	10-2211-390
4568	10-2211-390-2		TRANSGENDER YOUTH REG C. ORTE	1805		5/29/18	5/1/18	100638	25.00	10-2211-390
4568	10-2211-390-2		PROFESSIONAL REGISTRATION	1805		5/29/18	5/1/18	100638	1,175.00	10-2211-390
4568	10-2211-390-2		TRANSGENDER YOUTH REG. A. STEN	1805		5/29/18	5/1/18	100638	25.00	10-2211-390
4568	10-2211-390-2		ISTE CONF L. LENZINI	1805		5/29/18	5/1/18	100638	250.00	10-2211-390
4568	10-2211-390-2		ISTE CONF A. HOFMEIER	1805		5/29/18	5/1/18	100638	595.00	10-2211-390
4568	10-2211-390-2		ELL CONF L. TERSINA	1805		5/29/18	5/1/18	100638	60.00	10-2211-390
4568	10-2211-390-2		CONF REG SURIN/LAROI	1805		5/29/18	5/1/18	100638	470.00	10-2211-390
4568	10-2220-410-3		DW LIBRARY SUPPLIES	1805		5/29/18	5/1/18	100638	50.42	10-2220-410
4568	10-2220-410-1		SP LIBRARY SUPPLIES	1805		5/29/18	5/1/18	100638	269.98	10-2220-410
4568	10-2220-410-3		DW LIBRARY SUPPLIES	1805		5/29/18	5/1/18	100638	7.89	10-2220-410
4568	10-2220-410-3		DW LIBRARY SUPPLIES	1805		5/29/18	5/1/18	100638	7.35	10-2220-410
4568	10-2220-410-3		DW LIBRARY SUPPLIES	1805		5/29/18	5/1/18	100638	12.52	10-2220-410
4568	10-1100-490		DW LIBRARYHD SUPLIES	1805		5/29/18	5/1/18	100638	17.90	10-1100-490
4568	10-2211-312		WORKSHOP D. SWAGER	1805		5/29/18	5/1/18	100638	35.00	10-2211-312
4568	10-2220-440-1		DW LIBRARY PERIODICALS	1805		5/29/18	5/1/18	100638	394.55	10-2220-440
4568	10-2220-440-3		DW LIBRARY PERIODICALS	1805		5/29/18	5/1/18	100638	567.71	10-2220-440
4568	10-2220-440-2		DW WORLD HISTORY SUBSCRIP 5/1 -	1805		5/29/18	5/1/18	100638	695.00	10-2220-440
4568	10-2220-410-3		DW LIBRARY SUPPLIES	1805		5/29/18	5/1/18	100638	151.99	10-2220-410
4568	10-2210-640		R. CAUDILL READERS RENEWAL	1805		5/29/18	5/1/18	100638	10.00	10-2210-640

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
4568	10-2211-390-2		CONFERENCE REG. C. NAPPER	1805		5/29/18	5/1/18	100638	510.00	10-2211-390
4568	10-2211-390-2		CONFERENCE REG. C. NAPPER	1805		5/29/18	5/1/18	100638	300.00	10-2211-390
8313	10-1100-420		IOWA ACCELERATION FORMS	1805		5/29/18	5/1/18	100638	296.45	10-1100-420
4774	10-2310-410		ADMIN LOUNGE	1805		5/29/18	5/1/18	100638	98.39	10-2310-410
8951	10-2211-312		EXECUTIVE FUNCTION IN CLASSROC	1805		5/29/18	5/1/18	100638	219.99	10-2211-312
8321	10-1120-411		FCS GROCERIES DW	1805		5/29/18	5/1/18	100638	90.85	10-1120-411
6407	10-2211-492		MARIGOLD MENTOR GIFTS	1805		5/29/18	5/1/18	100638	135.00	10-2211-490
6407	10-2211-492		RIBBON	1805		5/29/18	5/1/18	100638	1.98	10-2211-490
6407	10-2211-492		MARIGOLD SUPPLIES	1805		5/29/18	5/1/18	100638	27.48	10-2211-490
6407	10-2211-390-2		MARIGOLD APPRECIATION DINNER	1805		5/29/18	5/1/18	100638	972.00	10-2211-390
7553	10-2310-410		BOE SNACKS 3/20/18	1805		5/29/18	5/1/18	100638	61.70	10-2310-410
7553	10-2320-410		S. WARREN DIGITAL SUBSCRIP	1805		5/29/18	5/1/18	100638	25.65	10-2320-410
7553	10-2310-410		HEADPHONES FOR N. TAYLOR	1805		5/29/18	5/1/18	100638	32.10	10-2310-410
7553	10-2310-410		BOE SNACKS 4/10/18	1805		5/29/18	5/1/18	100638	46.39	10-2310-410
7553	10-2310-410		NEGOTIATIONS DINNER	1805		5/29/18	5/1/18	100638	139.99	10-2310-410
4766	40-2550-640		CEERTIFICATION A. MENDOZA	1805		5/29/18	5/1/18	100638	50.00	40-2550-640
4766	40-2550-331		STAR SEAT EARLY CHILDHOOD	1805		5/29/18	5/1/18	100638	389.00	40-2550-331
4766	40-2550-410		OFFICE SUPPLIES TRANSP	1805		5/29/18	5/1/18	100638	283.35	40-2550-410
4766	40-2550-640		CERTIFICATION J. WEISS	1805		5/29/18	5/1/18	100638	50.00	40-2550-640
4766	40-2550-312		REGISTRATION C. BROWN	1805		5/29/18	5/1/18	100638	175.00	40-2550-312
4766	40-2550-490		REPLACE CHAIRS IN DRIVERS LOUNGE	1805		5/29/18	5/1/18	100638	889.00	40-2550-490
4766	40-2550-410		SUPPLIES FOR DRIVERS LOUNGE	1805		5/29/18	5/1/18	100638	26.99	40-2550-410
4766	40-2550-490		CROSSING GAURD ER LIGHTS	1805		5/29/18	5/1/18	100638	166.96	40-2550-490
4766	40-2550-331		STAR SEAT EARLY CHILDHOOD	1805		5/29/18	5/1/18	100638	369.50	40-2550-331
4766	40-2550-390		I PASS REPLENISH	1805		5/29/18	5/1/18	100638	250.00	40-2550-390
6058	10-1190-410-2		SUPPLIES - HD MUSICAL	1805		5/29/18	5/1/18	100638	119.90	10-1190-410
6058	10-2410-410-2		STUDENT SERVICES LUNCH	1805		5/29/18	5/1/18	100638	149.85	10-2410-410
6058	10-1112-410		CLASSROOM SUPPLIES MATHER	1805		5/29/18	5/1/18	100638	51.00	10-1112-410
6058	10-1112-415		SCIENCE SUPPLIES HD	1805		5/29/18	5/1/18	100638	31.10	10-1112-415
6058	10-1112-415		SCIENCE SUPPLIES HD	1805		5/29/18	5/1/18	100638	6.49	10-1112-415

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
6058	10-1112-415		SCIENCE SUPPLIES HD	1805		5/29/18	5/1/18	100638	103.75	10-1112-415
6058	10-1112-414		SUPPLIES HD	1805		5/29/18	5/1/18	100638	52.88	10-1112-414
6058	10-1112-411		SUPPLIES HD ART	1805		5/29/18	5/1/18	100638	20.00	10-1112-411
6058	10-2190-410		SUPPLIES ASA	1805		5/29/18	5/1/18	100638	48.45	10-2190-410
6058	10-2190-410		ASA SUPPLIES	1805		5/29/18	5/1/18	100638	4.97	10-2190-410
6058	10-1112-415		SCIENCE SUPPLY HD	1805		5/29/18	5/1/18	100638	166.75	10-1112-415
6058	10-1112-411		ART SUPPLIES HD	1805		5/29/18	5/1/18	100638	75.84	10-1112-411
6058	10-1112-415		4TH GRADE SCIENCE SUPPLIES HD	1805		5/29/18	5/1/18	100638	23.97	10-1112-415
6058	10-1112-414		HD CONSUMABLES	1805		5/29/18	5/1/18	100638	15.78	10-1112-414
6058	10-1112-414		HD SUPPLIES	1805		5/29/18	5/1/18	100638	103.45	10-1112-414
6058	10-1190-410-1		HD MUSICAL PAINT	1805		5/29/18	5/1/18	100638	117.60	10-1190-410
6058	10-1112-416		3RD GRADE PROJECT SOCIAL STUDI	1805		5/29/18	5/1/18	100638	249.00	10-1112-416
6058	10-1190-410-2		HD MUSICAL	1805		5/29/18	5/1/18	100638	53.35	10-1190-410
6058	10-1112-390		3RD GRADE CHICAGO BOAT TRIP	1805		5/29/18	5/1/18	100638	1,001.00	10-1112-390
6058	10-1112-390		3RD GRADE CHICAGO BOAT TRIP	1805		5/29/18	5/1/18	100638	1,001.00	10-1112-390
6058	10-2410-410-2		HD NURSE SUPPLIES	1805		5/29/18	5/1/18	100638	101.17	10-2410-410
3654	10-2320-410		AMAZON PRIME	1805		5/29/18	5/1/18	100638	99.00	10-2320-410
8349	20-2540-410-2		SP SUPPLIES	1805		5/29/18	5/1/18	100638	19.96	20-2540-410
3654	10-2320-410		ANNUAL SUBSCRIP S. WARREN	1805		5/29/18	5/1/18	100638	360.00	10-2320-410
1648	10-2660-392		MONTHLY SERVICES	1805		5/29/18	5/1/18	100638	40.00	10-2660-392
1648	10-2660-312		CTO CLINIC RJ BIALK	1805		5/29/18	5/1/18	100638	75.00	10-2660-312
1648	10-2660-410		TECH SUPPLIES	1805		5/29/18	5/1/18	100638	49.90	10-2660-410
6058	10-403		STUDENT ACTIVITY TALENT SHOW SI	1805		5/29/18	5/1/18	100638	50.88	10-403
4725	20-2540-319		DISTRICT MOWER	1805		5/29/18	5/1/18	100638	987.01	20-2540-319
4725	20-2540-312		FIRE SIGNAL CLASS S. GAUNKY	1805		5/29/18	5/1/18	100638	249.95	20-2540-312
4725	20-2540-325		DISTRICT STORAGE	1805		5/29/18	5/1/18	100638	250.00	20-2540-325
4725	20-2540-325		DISTRICT STORAGE	1805		5/29/18	5/1/18	100638	260.00	20-2540-325
4725	20-2540-325		DISTRICT STORAGE	1805		5/29/18	5/1/18	100638	154.00	20-2540-325
4725	20-2540-312		IASBO PDC MEETING	1805		5/29/18	5/1/18	100638	51.59	20-2540-312
8114	10-403		BUTTER BEER SALES NJHS	1805		5/29/18	5/1/18	100638	17.00	10-403

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
8114	10-403		NJHS BUTTER BEER SUPPLIES	1805		5/29/18	5/1/18	100638	65.62	10-403
8114	10-403		NJHS DONATION TO HUMANE SOCIETY	1805		5/29/18	5/1/18	100638	154.75	10-403
1418	10-2660-410		TECH	1805		5/29/18	5/1/18	100638	9.99	10-2660-410
								Total	<u>48,873.39</u>	
								Report Total	<u><u>\$48,873.39</u></u>	

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Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: May 19, 2018
Re: May 2018 Donations

During May 2018, the District received the following donations:

<u>Donors</u>	<u>Amount</u>	<u>Purpose of Donation</u>
Trinity University	100.00	Honorarium for Student Teaching Supervision

Recommendation:

We recommend approval by the Board of Education to accept the donations with gratitude for the donor's' generosity.



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(FAX) 847.295.9196

MEMO

TO: Board of Education and Dr. Scott Warren, Superintendent
FROM: Dr. Gina Finaldi, Director of Student Services
DATE: June 19, 2018
RE: Renewal of Consulting Agreement for Private Placement Facilitator, Carol Bercos

Attached for your review is the consulting agreement for Carol Bercos, Private Placement Facilitator.

Carol has been District 103's Private Placement Facilitator since August of 2012. As the Private Placement Facilitator, Carol supports all placements outside of the District in both private and public therapeutic day schools. Her responsibilities begin with helping the District secure out of district placements that both meet the student's needs and also is acceptable to the District and the parents. She continues to act as case manager for the District up through and including the transition of the child back to his or her home school or graduation. Carol's expertise in these situations and her strong relationships with the therapeutic day schools' administrative staff is a great asset to the District. Prior to Carol's hiring, the District purchased this service through SEDOL at a higher cost based on our total district enrollment versus actual use. Carol's consulting services are on an as-needed basis and billed by the hour. Carol has not had any rate increase over the past six years; therefore, at this time, it is my recommendation that Carol receive a \$5.00 per hour rate increase (from \$70.00 to \$75.00 per hour).

I strongly recommend the renewal of this contract.

CONSULTING AGREEMENT
BETWEEN LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103
AND CONSULTANT, Carol Bercos, Private Placement Facilitator

This agreement is made as of June 19, 2018 for services to begin on July 1, 2019 by and between LINCOLNSHIRE PRAIRIE-VIEW SCHOOL DISTRICT 103 and Carol Bercos, (Consultant) for Private Placement Case Management (Services).

District 103 and Carol Bercos (Consultant) desire to enter into this Agreement, pursuant to which Consultant will perform certain services as described further herein. In consideration of the performance of Private Placement Case Management (Services) by Carol Bercos (Consultant) and the payment for those Services by District 103, the parties agree as follows:

1. **Services of Consultant.** The term of Services will be defined as all obligations required of the Consultant under this Agreement. The Services are further defined as all obligations required of the Consultant under this Agreement. The Services are further described in Exhibit 1. Consultant will perform all Services with the highest professional standards as practiced of its professional community. The Services will be completed by June 30, 2019 (“Contract Time”).
2. **Payment to Consultant.** District 103 will pay Consultant for services properly performed under this Agreement. The amount to be paid will not exceed an hourly rate of \$75.00. Consultant will submit monthly statements for Services rendered. The statements will be based upon Consultant Services completed at the time of billing on the basis of actual work performed. District 103 will make payments to Consultant within thirty (30) days after receipt of properly submitted Consultant statements. Statements will be submitted in a format acceptable to District 103 with sufficient detail to allow District 103 to determine the propriety thereof. At a minimum, each statement will depict the Services Provided, the current amount due, the previous amount billed and the balance of contract outstanding. District will reimburse mileage at IRS rate for attendance at required meetings.
3. **Termination.** District 103 may terminate this Agreement at any time, in whole or in part, with or without cause, upon written notice to Consultant. In the event this Agreement is terminated pursuant to this paragraph, Consultant will be compensated for services properly rendered through the date of termination, as can be documented to the reasonable satisfaction of District 103. District 103 will have no liability to Consultant beyond the date of termination. In no event will Consultant be entitled to compensation for lost profits or opportunities.
4. **Insurance.** As soon as possible and no later than September 15, 2018 Consultant will provide District 103 a current certificate of insurance with the following coverages:
 - General Liability, \$1,000,000 per occurrence and \$2,000,000 aggregate
 - Automobile, \$1,000,000 per occurrence
 - The certificate of insurance will name Lincolnshire-Prairie View School District 103 as an additional insured.

5. **Documents.** All documents (including those in electronic form) prepared by Consultant pursuant to this Agreement will become the property of District 103 upon payment for the Services as required herein.
6. **Controlling Law, Venue, Attorneys Fees.** This Agreement is to be governed by the laws of the State of Illinois. Exclusive venue for the resolution of any dispute between the parties will be Lake County, Illinois.
7. **Independent Contractor.** Contractor, in the performance of this agreement, shall be and act as an independent contractor. Contractor understands and agrees that she and all of her employees (if applicable) shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
8. **Materials.** Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: none.
9. **Entire Agreement; Conflict** This Agreement and the documents expressly incorporated herein represent the entire agreement between Consultant and District 103, and supersede all prior negotiations or agreements, written or oral, which are not included herein.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated above.

Lincolnshire-Prairie View School District 103 Contractor Carol Bercos

Date: _____ Date: 6-13-18
 Signature: _____ Signature: Carol Bercos
 Name: _____ Name: Carol Bercos

EXHIBIT 1

Scope of Services

Under the direction/request of the Director of Student Services the Private Placement Facilitator shall:

- Work in conjunction with the Director of Student Services to determine caseload and responsibility for students in Private Placement/Residential Placement.
- Develop, maintain and share with Director ongoing list of annual reviews and evaluation dates for students in private placements/residential settings.
- Initiate process for all annual review meetings, IEP review/revision meetings and re evaluation meetings for students in private placements/residential settings.
- Attend all annual review meetings, IEP review/revision meetings and re evaluation meetings for students in private placements/residential settings.
- Case manage re-evaluations with evaluation team, including participation in evaluation, as requested/needed.
- Attend any additional staffings and or meetings in which private placements are discussed/recommended, as requested
- Obtain release of information and send out placement packets for both new placements and changes in placement
- Accompany families to private placement visits, as needed
- Maintain communication with parents, facilities and district during the private or residential placement process.
- Communicate start date of new placements to appropriate staff and ensure transportation.
- Set up 30 school day review meeting, as appropriate.
- Facilitate and maintain placements for students eligible for residential placement including school placement, room and board and interstate compacts
- Assist with diagnostic private placements and or placements in interim alternative educational settings as requested.
- Assist with transition process to home school, as requested.
- Complete documentation within eStar for purposes of FACTS reporting for each IEP meeting.
- For each IEP meeting complete or ensure completion of complete IEP for students in private placements; documentation to be maintained within eStar.
- Monthly communication with Director of Student Services to share status of Private Placement services.



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(FAX) 847.295.9196

MEMO

TO: Board of Education and Dr. Warren, Superintendent
FROM: Dr. Gina Finaldi, Director of Student Services
DATE: June 19, 2018
RE: Renewal of Speech Path Specialist, LTD contract for Lisa Cole, Speech Language Pathologist

Attached for your review is the contract for Speech Path Specialist, LTD.

The contract is for Lisa Cole, Speech Language Pathologist, who we hire through a contract with Speech Path Specialist, LTD. Lisa will provide services to all of the students in the Guided Program at DW and all of the students in the Intensive Instructional Program (IIP) at DW. The services provided within the Guided Program are a “shared expense” with District 102 and District 96. The shared expense for each district is determined by each district’s student enrollment. Lisa has not had a salary increase since she started working for the District in 2009. As such, it is my recommendation that Lisa receive a \$1.00 per hour rate increase for the 2018-2019 school year. Lisa continues to be an asset to our District and an integral member of the DW team.

I strongly recommend the renewal of this contract.

Speech Path Specialists, Ltd.

Speech Path Specialists, Ltd.

Therapy Staffing Agreement

THIS AGREEMENT is made this day of May 31, 2018, by and between the Board of Education of Lincolnshire-Prairie View School District #103, a body politic organized and operating under the *School Code of Illinois* with its principal office located at 1370 Riverwoods Road, Lincolnshire, IL 60069 (hereinafter called "Purchaser"), and Speech Path Specialists, Ltd., a corporation doing business with offices at 1636 Mulberry Drive, Lake Villa, IL 60046, (hereinafter called "Provider").

WHEREAS, Provider, employs and provides licensed speech/language pathologists in connection therewith established and maintain general standards and specifications for speech/language pathology services in compliance with applicable State and Federal laws, and

WHEREAS, Purchaser is in need of a licensed speech/language pathologist to provide speech/language pathology services to certain students;

WHEREAS, Purchaser desires to contract with Provider for the furnishing of speech/language pathology services to certain students.

NOW THEREFORE, in consideration of the mutual promises and benefits contained herein and other good and valuable consideration, the parties agree as follows:

1. Purchaser's Responsibilities.

A. Purchaser shall undertake and be responsible for the following obligations:

- I. It is the Purchaser's sole responsibility to determine applicable law and notify the Provider as to what level of staff Provider must use in each given situation.
- II. Purchaser is responsible for monitoring the services performed under this Agreement by the assigned speech/language pathologist and periodically evaluate such performance, from time to time, under appropriate State and Federal regulations.
- III. Purchaser is responsible for providing sufficient information to the certified speech/language pathologist to facilitate the arrangement,

Individual Education Program planning, and meetings as directed by State and Federal regulations.

- IV. Purchaser agrees to pay a rate of seventy-six dollars (\$76.00) per hour for speech/language pathology services provided by Lisa Cole, Speech/language pathologist, under this agreement.
- V. Purchaser agrees to pay the hourly rate set forth in subsections (IV) for the assigned speech/language pathologist to attend any Institute Day approved and held by Purchaser.
- VI. When requested by the Purchaser, Purchaser agrees to pay a rate of fifty dollars (\$50.00) per hour for Lisa Cole, Speech/language pathologist, to attend District workshops related to team planning, under this agreement.
- VII. Upon receipt of timesheets for Provider, payment shall be made by Purchaser in accordance with the *Illinois Local Government Prompt Payment Act*, 50 ILCS 505/1 et seq., and shall be strictly subject to Purchaser's timely receipt of monthly invoices and the related itemized timesheets in Section 2, A, VII, herein.

2. Provider's Responsibilities

A. Provider shall undertake and be responsible for the following obligations:

- I. Provider will maintain general liability and professional malpractice insurance in the minimum amount of one million dollars (\$1,000,000.00) for each occurrence and three million dollars (\$3,000,000.00) in the aggregate on the assigned speech/language pathologist at all times during the period of the Agreement. In the event such coverage is provided under "claims made" policy, such coverage shall remain in effect (or the covered party shall procure equivalent "tail coverage") for a period of not less than five (5) years following termination of this Agreement. Further, as evidence of such coverages, within seven (7) days of this Agreement, Provider will provide Purchaser with a current Certificate of Insurance and shall list the following additional insured on Provider's general liability policy; Board of Education of Lincolnshire-Prairie View School District No. 103. Said Certificate of Insurance shall provide for thirty (30) days written notice to Purchaser prior to cancellation of the general liability coverage.
- II. Provider shall provide duly licensed speech/language pathologist, Lisa Cole, to provide speech/language pathology services, including but not limited to, evaluations, reevaluations, and progress reports, the

provision of therapy, therapy notes, and participation at staff meetings, IEP conferences, and parent conferences, on an as-needed basis and as determined by the Purchaser.

- III. The assigned speech/language pathologist will perform the services set forth in the Agreement for a 1.0 full-time equivalent (FTE) for the 2018 – 2019 school year, pursuant to the Purchaser’s school calendar.
- IV. Upon initial hire, Provider shall provide to Purchaser, prior to commencing services, a copy of all required certificates and/or licenses and other hiring documents of the speech/language pathologist providing services under this Agreement. The assigned speech/language pathologist shall hold the required certification and/or licensure to perform her duties and responsibilities in compliance with established code. The assigned speech/language pathologist, shall at times when providing services pursuant to this Agreement conform to the applicable polices, practices, procedures, and rules set forth by the standards of practice and code of ethics set forth by her professional associations.
- V. Upon initial hire, Provider shall provide, at its own expense, a criminal background check for the assigned speech/language pathologist in accordance with Section 5/10-21.9 of the *Illinois School Code*. The criminal background check must have been completed within ninety (90) days prior to the commencement of the services. If the Provider obtains the criminal background check, Provider shall provide the criminal background report to Purchaser’s Business Office. If Purchaser obtains the criminal background check, Provider shall reimburse Purchaser therefore.
- VI. Provider agrees that the assigned speech/language pathologist will be under the direct supervision of Purchaser, its agents and employees. Purchaser may terminate any assignment of the speech/language pathologist at any time and for any reason. The assigned speech/language pathologist shall, at all times when providing services under this Agreement, conform to the applicable policies, practices, procedures and rules set forth by Purchaser. Purchaser retains the right to repeal, change and modify any policies or regulations which it has adopted or may hereafter adopt, subject however, to restrictions contained in the *School Code of Illinois* and other applicable law.
- VII. The assigned speech/language pathologist will complete itemized timesheets reflecting the date(s) of services, the location(s) of service, the service(s) provided, and the time incurred to the Provider. The Provider will provide detailed timesheets indicated the date(s) and hour(s) of service(s) on a monthly basis after services are provided

pursuant to the Agreement. Provider will submit invoices to Purchaser on a monthly basis for services rendered under this Agreement.

- VIII. Provider will maintain Worker's Compensation Insurance for the assigned speech/language pathologist as required by State law at all times during the period of this Agreement.
- IX. Provider agrees to indemnify, hold harmless and defend Purchaser, its employees, officers, directors, and agents, against any and all liability, loss, damage, claim, demand, judgment, cause of actions, cost of expenses, including attorney's fees, arising from by reason of, based upon, or relating to, performance of any act or negligence of Provider or its speech/language pathologist during the performance of this Agreement. Notwithstanding anything to the contrary, Provider's obligations with respect to indemnification for acts described in this Section shall not apply to the extent that such application would nullify any existing insurance coverage of Provider or as to that portion of any claim of loss in which the Insurer is obligated to defend or satisfy.

3. Parties' Mutual Responsibilities

- A. The parties shall each undertake the following obligations:
 - I. Provider and Purchaser are independent contractors. Nothing in this Agreement shall be deemed to create a relationship of employer and employees, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the provisions of this Agreement. It is understood that the assigned speech/language pathologist is an employee of Provider and shall not be deemed an employee or agent of Purchaser. Provider shall provide all compensation and withhold and remit all payroll taxes and other contributions arising from an employment relationship, including but limited to FICA, federal personal income tax, and state personal income tax. The assigned speech/language pathologist shall not be entitled to any of the rights and privileges for the employees of Purchaser, including but not limited to: vacations and vacation pay, sick leave with pay, paid holidays, life, accident or health insurance, participation in retirement programs provided by the State of Illinois or Purchaser, or severance pay upon termination of this Agreement.
 - II. The parties understand and agree that this Agreement is not exclusive in any respect and both parties are entitled to enter into similar contracts, agreements, or relationships with other parties concerning the subject matter.

- III. The parties understand and agree that all school student records maintained by Purchaser that are used by Provider or the assigned speech/language pathologist under this agreement shall be and remain the property of Purchaser. Each party to this Agreement shall make available to the other party to this Agreement medical and other information, as may be permitted by law, for defense of any claim. Provider and the *Family Educational Rights and Privacy Act, the Illinois School Student records Act, the Illinois mental Health and Developmental Disabilities Confidentiality Act, and the Health Insurance Portability and Accountability Act of 1996*, and their respective regulations, regarding student records and the information contained therein as to all students to whom Provider or its speech/language pathologist provide services under this Agreement.
- IV. “Quality Assurance” means that both Provider’s and Purchaser’s services will be consistent with the standards generally accepted by governmental and professional review entities.
- V. The parties agree that neither will be discriminate in the performance of the Agreement against any individual on the basis of race, color, national origin, disability, religion, age, sex, ancestry, marital status, military status, sexual orientation, unfavorable discharge from military service or any other classification protected by Federal, State or local law.

4. Term

The term of the Agreement shall be for the 2018 – 2019 school year, including extended school year services (ESY), as determined by Purchaser’s school calendar, unless sooner terminated by either party. Either party may terminate this agreement for any reason, at any time, by delivering to the other party written notice not less than thirty (30) days in advance to the address listed in this Agreement. Provider will be entitled to recover any outstanding compensation earned as of the date of receipt of written notification form Purchaser of its termination of this Agreement.

5. Notices

All notices required or permitted hereunder shall be deemed effective if personally delivered or mailed by certified or registered mail, postage prepaid; return receipt required, to the last known addresses of the parties as set forth herein below or at such other addresses of which the party shall have received written notice. Notice shall be deemed effective when postmarked.

6. Non-Solicitation of Personnel

For the term of this Agreement and for a period of one (1) year from the termination of this Agreement, Purchaser shall not solicit or attempt to solicit for any reason personnel employed by or under the contract with Provider. If the assigned speech/language pathologist under this Agreement, obtains full-time employment, part-time employment, and/or provides any services to Purchaser, either due to a breach of this Agreement or on or after the termination of this Agreement; Purchaser hereby agrees and acknowledges paying Provider liquidated damages in the amount of ten thousand dollars (\$10,000.00).

7. Miscellaneous


- A. This Agreement shall be governed by, construed, interpreted and enforced in accordance with the laws of the State of Illinois; provided, however, that the conflicts of law principles of the State of Illinois shall not apply to the extent they would operate to apply the laws of another state. Each of the parties agrees that jurisdiction and venue in the Circuit Court for the Lake County, Illinois or in the United States District Court for the Northern District of Illinois. Each of the parties agrees not to institute any litigation in any other jurisdiction or venue in connection with the dispute herewith. Each of the parties further agrees to waive any defense that Lake County, Illinois or the United States District Court for Northern District of Illinois is an improper or inconvenient court or venue for any litigation arising in connection herewith.
- B. This is the complete and total agreement of the parties and thereby superseded all other prior oral or written agreements. This Agreement will not be amended, modified or waived, in any respect whatsoever, unless expressly approved by the parties in writing. The provisions of this Agreement shall be severable and if any provision shall be prohibited by law, invalid or unenforceable in whole or in part for any reason, the remaining provisions shall remain in full force and effect.
- C. This Agreement shall be binding upon and inure to the benefit of Provider, its successors and assigns, and shall be binding upon, and inure to the benefit of the Purchaser, its successors and assigns.
- D. Both parties have had the opportunity to seek the advice of counsel.
- E. This Agreement may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.
- F. All representations and warranties made by each party in this Agreement, and all covenants and obligations of each party which are to be performed after the termination of this Agreement, shall survive the termination of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective names and, in the case of Purchaser by the President and Secretary of its Board of Education, on the day and year written below.

Board of Education of Lincolnshire-
Prairie View School District #103
Lake County, Illinois

Speech Path Specialists, Ltd.

By: _____
President

By:  _____

Printed Name: Chet E. Caruth

Attest: _____
Secretary

Title: President

Date: _____

Date: 05/31/2018



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 19, 2018
Re: Prevailing Wage

The Illinois Department of Labor requires that local governmental bodies annually adopt a resolution relative to the Prevailing Wage Act. The Prevailing Wage Act requires contractors and sub-contractors employed by or on behalf of any and all public bodies engaged in public works construction projects to pay workers, in certain job classifications, no less than the general prevailing rate of wages for work or similar character in the locality where the work is performed.

In addition, the Business Office must publish a notice indicating that the resolution was adopted and file a copy with the Illinois Department of Labor and the Secretary of State.

I am recommending the board adopt and publish the attached resolution.

RESOLUTION ADOPTING THE PREVAILING RATE OF WAGES

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993).

WHEREAS, the aforesaid act requires that Lincolnshire-Prairie View School District 103, Lincolnshire, Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said District employed in performing construction of public works, for said District.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, as follows:

SECTION 1: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of this District is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Lake County area as determined by the Department of Labor of the State of Illinois as of June 2018, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by the District. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this District to the extent required by the aforesaid Act.

SECTION 3: The District shall publicly post or keep available for inspection by any interested party in the main office of the District this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Assistant Superintendent for Business shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Assistant Superintendent for Business shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Assistant Superintendent for Business shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 19th day of June, 2018.

President, Board of Education,
Lincolnshire-Prairie View School District No. 103,
Lake County, Illinois

ATTEST:

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

CERTIFICATION OF RESOLUTION

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 19th day of June, 2018, insofar as the same relates to adoption of a resolution entitled:

RESOLUTION ADOPTING THE PREVAILING RATE OF WAGES

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 19th day of June, 2018.

Secretary, Board of Education

**Prevailing Wage rates for
Lake County effective
May 28, 2018**

Trade Title	Region	Type	Class	Base Wage	Fore-man Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	ALL	ALL		41.20	42.20	1.5	1.5	2	14.65	12.32	0.00	0.50
ASBESTOS ABT-MEC	ALL	BLD		37.46	39.96	1.5	1.5	2	11.62	11.06	0.00	0.72
BOILERMAKER	ALL	BLD		48.49	52.86	2	2	2	6.97	19.61	0.00	0.90
BRICK MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
CARPENTER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
CEMENT MASON	ALL	ALL		44.98	46.98	2	1.5	2	10.00	20.88	0.00	0.50
CERAMIC TILE FNSHER	ALL	BLD		38.56	38.56	1.5	1.5	2	10.65	11.18	0.00	0.68
COMMUNICATION TECH	ALL	BLD		36.54	38.94	1.5	1.5	2	11.72	13.23	2.17	0.55
ELECTRIC PWR EQMT OP	ALL	ALL		0.00	0.00	0	0	0	0.00	0.00	0.00	0.00
ELECTRIC PWR EQMT OP	ALL	HWY		41.45	56.38	1.5	1.5	2	5.50	12.87	0.00	0.73
ELECTRIC PWR GRNDMAN	ALL	ALL		30.33	53.29	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR GRNDMAN	ALL	HWY		32.00	56.38	1.5	1.5	2	5.50	9.92	0.00	0.66
ELECTRIC PWR LINEMAN	ALL	ALL		45.36	51.48	1.5	1.5	2	5.00	14.06	0.00	0.45
ELECTRIC PWR LINEMAN	ALL	HWY		49.67	56.38	1.5	1.5	2	5.50	15.40	0.00	0.88
ELECTRIC PWR TRK DRV	ALL	ALL		30.34	51.48	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR TRK DRV	ALL	HWY		33.14	56.38	1.5	1.5	2	5.50	10.29	0.00	0.59
ELECTRICIAN	ALL	BLD		40.00	44.00	1.5	1.5	2	14.10	19.74	4.00	0.65
ELEVATOR CONSTRUCTOR	ALL	BLD		51.94	58.43	2	2	2	14.43	14.96	4.16	0.90
FENCE ERECTOR	ALL	ALL		39.58	41.58	1.5	1.5	2	13.40	13.90	0.00	0.40
GLAZIER	ALL	BLD		42.45	43.95	1.5	1.5	2	14.04	20.14	0.00	0.94
HT/FROST INSULATOR	ALL	BLD		50.50	53.00	1.5	1.5	2	12.12	12.96	0.00	0.72
IRON WORKER	ALL	ALL		47.33	49.33	2	2	2	14.15	22.39	0.00	0.35
LABORER	ALL	ALL		41.20	41.95	1.5	1.5	2	14.65	12.32	0.00	0.50
LATHER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
MACHINIST	ALL	BLD		47.56	50.06	1.5	1.5	2	7.05	8.95	1.85	1.47

MARBLE FINISHERS	ALL	ALL		33.95	33.95	1.5	1.5	2	10.45	15.52	0.00	0.47
MARBLE MASON	ALL	BLD		44.63	49.09	1.5	1.5	2	10.45	16.28	0.00	0.59
MATERIAL TESTER I	ALL	ALL		31.20	31.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MATERIALS TESTER II	ALL	ALL		36.20	36.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MILLWRIGHT	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
OPERATING ENGINEER	ALL	BLD	1	50.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	2	48.80	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	3	46.25	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	4	44.50	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	5	53.85	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	6	51.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	7	53.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	FLT	1	55.90	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	2	54.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	3	48.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	4	40.25	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	5	57.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	6	38.00	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	HWY	1	48.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	2	47.75	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	3	45.70	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	4	44.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	5	43.10	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	6	51.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	7	49.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
ORNAMNTL IRON WORKER	ALL	ALL		46.75	49.25	2	2	2	13.90	19.79	0.00	0.75
PAINTER	ALL	ALL		45.55	51.24	1.5	1.5	1.5	11.56	11.44	0.00	1.87
PAINTER SIGNS	ALL	BLD		37.45	42.05	1.5	1.5	2	2.60	3.18	0.00	0.00
PILEDRIIVER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
PIPEFITTER	ALL	BLD		47.50	50.50	1.5	1.5	2	10.05	17.85	0.00	2.12

PLASTERER	ALL	BLD		44.85	44.85	2	1.5	2	10.00	21.18	0.00	0.50
PLUMBER	ALL	BLD		49.25	52.20	1.5	1.5	2	14.34	13.35	0.00	1.28
ROOFER	ALL	BLD		42.30	45.30	1.5	1.5	2	9.08	12.14	0.00	0.58
SHEETMETAL WORKER	ALL	BLD		43.50	46.98	1.5	1.5	2	11.03	23.43	0.00	0.78
SIGN HANGER	ALL	BLD		31.31	33.81	1.5	1.5	2	4.85	3.28	0.00	0.00
SPRINKLER FITTER	ALL	BLD		47.20	49.20	1.5	1.5	2	12.25	11.55	0.00	0.55
STEEL ERECTOR	ALL	ALL		42.07	44.07	2	2	2	13.45	19.59	0.00	0.35
STONE MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
TERRAZZO FINISHER	ALL	BLD		40.54	40.54	1.5	1.5	2	10.65	12.76	0.00	0.73
TERRAZZO MASON	ALL	BLD		44.38	47.88	1.5	1.5	2	10.65	14.15	0.00	0.82
TILE MASON	ALL	BLD		45.49	49.49	1.5	1.5	2	10.65	13.88	0.00	0.86
TRAFFIC SAFETY WRKR	ALL	HWY		32.75	34.35	1.5	1.5	2	8.45	6.05	0.00	0.50
TRUCK DRIVER	ALL	ALL	1	37.05	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	2	37.20	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	3	37.40	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	4	37.60	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TUCKPOINTER	ALL	BLD		45.42	46.42	1.5	1.5	2	8.32	15.42	0.00	0.80

Legend

M-F OT Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

OSA Overtime pay required for every hour worked on Saturdays

OSH Overtime pay required for every hour worked on Sundays and Holidays

H/W Health/Welfare benefit

Explanations LAKE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATION TECHNICIAN

Low voltage construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including outside plant, telephone, security systems and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum;

Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.;

Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 19, 2018
Re: Designation of Banks

As required by Board policy 4:30 (Revenue and Investments), the designation of banks for Lincolnshire-Prairie View Elementary School District No.103 has been scheduled for approval.

I am recommending the Board of Education designate the following as authorized depositories, investment managers, dealers, and brokers:

- US Bank
- Bank Financial
- PMA Financial Network, Inc.
- Illinois Institutional Investors Trust
- Fifth Third Securities, Inc.
- Lake Forest Bank & Trust Company



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: June 14, 2018
Re: Approval of Employment

It is recommended that the Board accept and approve the employment of the following employees:

Sonya Morgan, .05 FTE Social Worker at Half Day for the 2018-2019 school year.

Kristin Edmonds, Grade 7 Social Studies Teacher for the 2018-2019 school year.

Mallory Donenberg, EC Teacher for the 2018-2019 school year.

Karen Van Acker, Half Day 3-5 Orchestra Teacher for the 2018-2019 school year.

Margaret Linforth, Sprague IIP for the 2018-2019 school year.

Approval of Employment

Staff Members Placement on Master Contract

Sonya Morgan, 0.5 FTE Social Worker at Half Day for the 2018-19 school year, MS+0 Step 5 for a prorated salary of \$28,682.50.

Kristin Edmonds, Gr. 7 Social Studies, BS+12 Step 2 for a salary of \$49,331.00.

Mallory Donenberg, EC Teacher, BS+24 Step 6 for a salary of \$55,208.00.

Karen Van Acker, Half Day 3-5 Orchestra Teacher, MS+0 Step 3 for a salary of \$54,762.00.

Margaret Linforth, Sprague IIP, BS+0 Step 3 for a salary of \$48,038.00.



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

Social Worker
FTE: 0.5.0

<u>TEACHER</u> Morgan, Sonya	<u>DEGREE</u> MS	<u>LANE</u> 4	<u>STEP</u> 5	<u>TRS SALARY</u> \$ 28,682.5*Prorated
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AGREEMENT MADE THIS **19th DAY OF June, 2018** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Sonya Morgan
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Sonya Morgan** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$ 28,682.5*Prorated** for the term commencing **September 15, 2018** in equal installments twice a month for a period of **twelve months (24 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER’S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **19th day of June, 2018.**

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City

State

Zip

Date

• **SONYA MORGAN, LSW** •

520 Pine Street, Deerfield, IL 60015

(847) 372-4364

jacobs.sonya@gmail.com

LOYOLA UNIVERSITY CHICAGO, Chicago, IL

Master of Social Work, Specialization: School Social Work, August 2014

BOSTON UNIVERSITY, Boston, MA

Bachelor of Psychology, May 2003; elective coursework in special education

SCHOOL SOCIAL WORKER, *Laura Sprague Elementary School, Lincolnshire, IL (February 2018-Present)*

- Serve as long-term leave substitute social worker in a part-time capacity for kindergarten through second grades.
- Provide social work intervention services to students using various modalities and theoretical perspectives including cognitive behavior therapy, play therapy, creative arts therapy, social cognition/social thinking, social stories, and mindfulness.
- Collaborate with student services team on IEP eligibility case study evaluations and IEP annual meetings including writing social developmental studies, behavior plan support, student data collection, and IEP goal formulation and tracking.
- Liaise with educational staff, administration, and parents to assist in social emotional functioning of all students including crisis management, regular meetings with administration, and participation in Problem Solving Team as needed.
- Facilitate and lead age-appropriate lessons for whole group classroom lessons on friendship and pro-social behavior.

SCHOOL SOCIAL WORKER, *Highcrest Middle School, Wilmette, IL (August 2014-June 2017)*

- Provided social work intervention services to students using various modalities and theoretical perspectives including cognitive behavior therapy, play therapy, creative arts therapy, social thinking, strengths, brief treatment, solution-focused, and mindfulness.
- Coordinated and implemented social work individual, group, and classroom sessions for students in fifth and sixth grades for a variety of social-emotional issues including socialization, anxiety, coping, school refusal, social skills, self-harm, trauma, positive behavior intervention support, attention and hyperactivity, and autism spectrum disorder.
- Collaborated with special education student assistance team with IEP eligibility case study evaluations and re-evaluation meetings including writing social developmental studies, Vineland Adaptive Behavior Scales, functional behavior analysis data collection, behavior intervention plan support, student data collection, and IEP goal formulation and tracking.
- Liaised with classroom teachers, educational professionals, and parents to assist in social emotional functioning of all students.
- Participated on specialized building teams including crisis intervention, crisis response, and student assistance.
- Implemented staff and parent professional development in areas of cyber responsibility, anxiety, mandated reporting, and bullying.
- Coordinated and led age-appropriate lessons to facilitate state mandated Erin's Law programming for students.

SCHOOL SOCIAL WORK INTERN, *Central School, Wilmette, IL (August 2013-June 2014)*

- Designed and implemented a multi-session bullying prevention curriculum for third grade classrooms including the creation of student and staff needs assessment questionnaires and overall session curriculum.
- Coordinated and implemented social work individual, group, and classroom sessions for students in kindergarten through fourth grade for a variety of social-emotional issues including socialization, anxiety, coping, school refusal, social skills, and positive behavior intervention support, attention and hyperactivity, and autism spectrum disorder.
- Participated in regular education intervention team to identify and advocate for students to receive services using RtI model.
- Assisted special education student assistance team with IEP eligibility case study evaluations and re-evaluation meetings including writing social developmental studies, Vineland Adaptive Behavior Scales, functional behavior analysis data collection, behavior intervention plan support, student data collection, and IEP goal formulation and tracking.
- Led classrooms groups on topics such as respect, responsibility, communication, friendship skills, stress management and bullying.
- Collaborated with school staff and parents regarding student social-emotional needs on regular basis and in crisis.

CLINICIAN/ TEEN CLINIC INTERN, *Response Center, Skokie, IL (April 2013-August 2013)*

- Provided individual and group therapy to adolescents on issues related to attachment, relationships, anxiety, high risk behaviors, self-esteem, anger management, and identity.
- Counseled and educated teen clinic adolescent patients about teen dating relationships and sexual health care services including STI prevention, consensual relationships and overall healthy behavior.
- Maintained medical records, case notes, patient communication and triage, assisted with lab test collection, and results counseling.

ASST. DIRECTOR OF DEVELOPMENT, *Anti-Defamation League, Chicago, IL (April 2010-April 2013)*

- Managed organization's annual fundraising dinner, supervise executive women's committee of 25 lay leaders to prospect and secure honorees, organize logistics, execute high end auction, and sell sponsorship tables to fundraise over \$620,000.
- Researched, coordinated, and wrote foundation grant proposals for organizational funding ranging from \$50,000 - \$350,000.
- Cultivated and provided stewardship to portfolio of annual campaign donors through best-practices methods of fundraising.
- Conceptualized and coordinated organization's direct mail solicitation campaign including annual action report, solicitation materials, cultivation levels, and overall design process.

- Supervised and organized annual young professional gala through coordination of host committee of 50 lay leaders, managed sourcing of silent auction items, and executed overall event logistics to raise \$150,000.

CAMPAIGN EXECUTIVE, *Jewish National Fund, Northbrook, IL (February 2008-April 2010)*

- Supervised \$500,000 fund-raising campaign in three Midwestern States through cultivation and solicitation of existing donors and prospects at all giving levels including major gifts; collaborated with other organizations and agencies to implement programming; and wrote grant proposals for funding of projects.
- Created, executed, and managed all aspects of special events and fundraisers in region.

U.S. PEACE CORPS VOLUNTEER, *Grenada, West Indies (July 2005-August 2007)*

Community Development Worker

- Devised fundraising events, maintained fundraising calendar, organized support, and sourced funding for *May Month of the Disabled* events such as advocacy march and concert fundraiser.
- Planned and sourced funding through grant writing, coordinated program structure, researched and secured guest speakers for national workshop on issues that affect persons with disabilities in the areas of HIV/AIDS, other sexually-transmitted infections, and substance abuse for Grenada National Council of the Disabled.
- Designed, implemented, managed, and evaluated PEPFAR (President's Emergency Plan for AIDS Relief) grant proposal project in collaboration with local empowerment organization using behavior change communication methodology to empower youth in secondary schools located in areas of high concentration of commercial and transactional sex work, with using curriculum areas of HIV/AIDS, self-esteem, assertiveness, decision-making skills and gender.
- Created publicity brochures and informational literature for the Grenada National Council of the Disabled.

Health Promotion Group Facilitator/Trainer

- Devised and facilitated weekly life skills empowerment group sessions as well as mentored adolescent girls at local group home for children and adolescents with a history of abuse and neglect using expressive arts and cognitive behavioral strategies.
- Facilitated and mentored groups of adolescents through workshops about HIV/AIDS, life skills, and gender awareness.
- Designed and executed training sessions on prevention of HIV/AIDS and other STIs for teachers, students and youth groups.
- Selected from current Peace Corps Volunteer group to train incoming Peace Corps Volunteers in topics related to cultural awareness, diversity, and effective cultural approaches to HIV education/prevention.

Classroom/Itinerant Teacher

- Designed curriculum and educated first graders in an elementary school, initiated successful school-wide virtues program to boost student morale, introduced and facilitated a pullout service program for students that needed extra resources and integrated various behavior modification strategies for better classroom management.
- Coordinated education in Braille and other subjects for students with visual impairments in regular education schools, developed tactile materials to augment learning, produced Braille instructional materials, and collaborated with classroom teachers.

TREATMENT COUNSELOR, *Youth Outreach Services, Chicago, IL (October 2004-July 2005)*

- Provided individual and group counseling with adolescents for issues related to substance abuse, self-esteem, cliques, anger-management, decision-making, truancy, peer pressure, sex and sexuality, conflict management and resolution, suicidal ideation, emotional issues, and State's Attorney referrals for delinquency.
- Counseling environments included agency offices and high schools.

LEADERSHIP & VOLUNTEER SERVICE

Loyola University Chicago, Chicago, IL (May 8, 2014)

- Selected to give the 2014 School of Social Work Commencement address.

Anti-Defamation League, Chicago, IL

- Educational Facilitator, Confronting Anti-Semitism curriculum (August 2012-present)
- Glass Leadership Institute Member and Co-Chair (*September 2008-March 2010*)

International Association of Social Work with Groups (IASWG) Annual Symposia Presentation

- Paper presentation, "Bullying Prevention: A Group Work Model for Elementary Education", 2014 Symposium, Calgary, Canada
- Poster presentation, "Addressing Anti-Semitism: Group Work Methods to Respond", 2013 Symposium, Boston, MA

Volunteer Advisory Council Representative, U.S. Peace Corps Grenada (July 2006-July 2007)

- Elected to represent Grenada Peace Corps Volunteers in lead volunteer role for Eastern Caribbean region, assist country director with policies and plans, support volunteers in problem-solving issues, and facilitate sessions in high stress situations.

SPECIAL SKILLS: Languages: conversational skills in Spanish, some familiarity with American Sign Language.
 Training certifications: Non-Crisis Intervention CPI response, CPR



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

7th Grade Social Studies
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Edmonds, Kristin	BS		2	\$49,331.00

AGREEMENT MADE THIS **19th DAY OF June, 2018** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Kristin Edmonds
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Kristin Edmonds** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$49,331.00** for the term commencing **September 15, 2018** in equal installments twice a month for a period of **twelve months (24 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **19th day of June, 2018.**

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date

Kristin Edmonds
3843 Crestwood Drive, Northbrook, Illinois
Kristinedmonds1@gmail.com 847.721.7005

TEACHING AREA AND SPECIALIZATION

Teaching: Elementary Education, Middle School Social Studies and Language Arts

OVERVIEW: STUDENT TEACHING AND FIELD EXPERIENCES

Subject matter: social studies, language arts, reading, writing, mathematics, science,

Grade levels: Grades 1, 4, 5, 6, 7

Diversity focus: classroom experiences with students with special needs, English language learners, ethnically/racially diverse student bodies, low income populations

Accommodations: multiple adaptations, differentiated instruction, inclusion, extended learning

ACADEMIC BACKGROUND

National Louis University, Wheeling, Illinois
Master's Degree, pending June 2018
Teaching English as a Second Language
Completed Hours: 15
GPA: 4.00/4.00

Bradley University, Peoria, Illinois
Bachelor's Degree, May 2015
Major: Elementary Education
GPA: 3.26/4.00
Honors: Dean's List

Endorsements: Social Studies and Language Arts

EXPERIENCE

United States History teacher

Grade 7, Daniel Wright Junior High, Lincolnshire, Illinois, 60069

Effectively managed a classroom by using a variety of strategies and techniques.

Designed and implemented lessons on the Civil War using the Common Core Standards to engage students.

Supervised classroom debates between students on abolitionists.

Used informal and formal assessment data to guide instruction and to determine the achievement of the students meeting the objectives of the lessons.

Reinforced English curriculum by incorporating literacy strategies within the context of the Social Studies classroom.

Participated in district-wide Measure of Academic Progress testing and PARCC testing.

Collaboratively organized, planned and led the seventh-grade overnight Springfield trip.

English Language Arts teacher

Grade 7, Daniel Wright Junior High, Lincolnshire, Illinois 60069

Instructed more than 70 middle school students through mini-lessons, teacher modeling, whole class and small group instruction, as well as one-on-one conferences.

Integrated Reader's Workshop, Writer's Workshop and Guided Reading into weekly lessons.

Integrated literacy strategies into classroom instruction to advance learner comprehension and reading fluency.

Designed and implemented a novel unit in accordance with Common Core standards.

Identified students at risk of underachievement and ensured that appropriate interventions were in place.

Kristin Edmonds
3843 Crestwood Drive, Northbrook, Illinois
Kristinedmonds1@gmail.com 847.721.7005

Classroom assistant

Grade 5, Meadowbrook Elementary, Northbrook, Illinois, 60062

- ☑☑ Assist lead teacher in conducting increased learning experience for students in assigned area.
- ☑☑ Tutor students independently or in small groups.
- ☑☑ Maintain discipline of the students in the absence of the teacher.
- ☑☑ Demonstrate positive relationship skills with students, parents and district staff, maintaining ongoing and open communication.

STUDENT TEACHING

General Education teacher

Grade 5, Rogers Elementary, Marquette Heights, Illinois, 61554

- ☑☑ Designed and implemented lessons using the Common Core Standards for all content areas to engage students.
- ☑☑ Implemented a unit on invertebrates to creatively teach science in a non-traditional teaching style using best practices to actively inspire the students to learn.
- ☑☑ Effectively managed a classroom by using a variety of strategies and techniques.
- ☑☑ Created a welcoming classroom environment using positive reinforcement and professional rapport with students and parents.
- ☑☑ Incorporated and utilized technology including computers, SMART Board and iPads.
- ☑☑ Participated in a district-wide Assessment Evaluation Committee and PARCC testing.

CLINICAL EXPERIENCES

World History and United States History teacher

Grades 6 and 7, Dunlap Valley Middle School, Dunlap, Illinois, Fall 2014

- ☑☑ Designed and implemented lessons using the Illinois State Standards and Common Core Standards for social studies content area to engage 25 students.
- ☑☑ Implemented differentiated instruction strategies to reach all students' needs.

RELATED EXPERIENCES

Summer Camp Director – Glenview, IL, Summer 2013-Present

- ☑☑ Responsible for activity and safety of the children in the camp.
- ☑☑ Coordinating and communicating daily schedules to fellow employees.
- ☑☑ Highly respected work ethic that is used to set the standards for other counselors.
- ☑☑ Contributing to writing weekly newsletters.

CPR/First Aid/AED certified, June 2009-Present

REFERENCES

Kimberly Long
7th grade language arts teacher
Daniel Wright Junior High
Work 847-295-1560
klong@d103.org

Mickie Naughton
Reading Interventionist
Daniel Wright Junior High
Work 847-295-1560
mnaughton@d103.org

Patrick Thome
Principal
Meadowbrook School
Work (847) 504-3601
pthome@northbrook28.net



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

Early Childhood
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Donenberg, Mallory	BS	3	6	\$55,208.00

AGREEMENT MADE THIS **19th DAY OF June, 2018** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Mallory Donenberg
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Mallory Donenberg** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$55,208.00** for the term commencing **September 15, 2018** in equal installments twice a month for a period of **twelve months (24 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **19th day of June, 2018.**

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date

Mallory Donenberg

1997 N Jamestown Dr., Palatine IL 60074 • 847-280-0281 • mdonenberg@aol.com

Early Childhood Special Education Teacher

English as a Second Language Endorsement

PROFILE

- Passionate, enthusiastic and energetic teacher dedicated to educating and supporting young children with disabilities in a structured, safe and positive learning environment.
- Creative educator who adapts and develops individualized classroom materials to allow for learning opportunities for all students based on district curriculum and Illinois Early Learning Standards.
- Dedicated professional who values the importance of collaboration with educational colleagues, families and outside service providers.

CERTIFICATIONS

Illinois Professional Educator License

- Type 04 Early Childhood Certification
- English as a Second Language Endorsement
- Early Childhood Special Education Approval

EDUCATION

Concordia University, Chicago, IL

Masters of Special Education, anticipated June 2019

National Louis University, Wheeling, IL

English as a Second Language (ESL) Endorsement, March 2013

Early Childhood Special Education Approval, August 2014

Northern Illinois University, DeKalb, IL

Bachelor of Science Early Childhood Education, May 2012

TRAININGS

- Treatment and Education of Autistic and Related Communication Handicapped Children (TEACCH)
- Crisis Prevention Intervention (CPI)
- Strategies for Teaching Based on Autism Research (STAR) Curriculum
- Adult and Child CPR/ First Aid Certified

PROFESSIONAL TEACHING EXPERIENCE

Willow Grove Early Learning Center, Buffalo Grove, IL December 2014 - Present

Early Childhood Structured Learning Teacher (Early Childhood - Kindergarten)

- Created and implemented individualized instruction plans to allow students with a wide-range of disabilities (Developmental Delay, Autism, Attention-Deficit Disorder) to acquire prerequisite skills necessary to learn in the school environment.
- Developed a language-rich, structured learning environment that utilized visual supports, clearly defined work and play areas, and opportunities for sensory experiences.
- Adapted materials to allow students to learn the curriculum in a structured and motivating medium.
- Worked collaboratively with a team that included Speech Language Pathologist, Occupational Therapist, Social Worker and School Psychologist.
- Along with Structured Learning Team, developed and implemented parent trainings regarding sensory regulation, communication, behavior, and social skills.
- Implemented activities that incorporated various languages and cultures represented within the classroom environment.
- Developed and implemented efficient communication with family members through Class Dojo, classroom blog, and daily home reports.
- Utilized technology in the classroom to increase communication and learning opportunities for the students.

SEDOL- Laremont School District 825, Gages Lake, IL August 2013- December 2014

Paraprofessional, Substitute Teacher, and Extended School Year Teacher

- Provided safety and care for early childhood students with severe cognitive disabilities
- Supervised students independently and in small groups while working on IEP goals
- Prepared and assisted with daily activities for students
- Followed curriculum guidelines and requirements of state and school standards.

Little City, Palatine, IL

October 2013- December 2014

Respite Caretaker

- Provided respite care to two, 3 year old twins with multiple disabilities
- Provided supervision, care, and structured activities with respite client in relation to their goals and needs
- Developed and maintained a positive, cooperative, and professional role with respite client and family

Peter Pan Learning Center, Naperville, IL

February 2013- August 2013

Early Childhood Lead Classroom Teacher

- Provided safety and well-being for ten, 4 year old children
- Planned and implemented developmentally appropriate weekly lesson plans
- Communicated with parents daily about the development of their child



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

3-5 Orchestra
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Van Acker, Karen	MS	4	3	\$54,762.00

AGREEMENT MADE THIS **19th DAY OF June, 2018** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Karen Van Acker
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Karen Van Acker** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$54,762.00** for the term commencing **September 15, 2018** in equal installments twice a month for a period of **twelve months (24 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **19th day of June, 2018.**

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date

Karen Van Acker

4299 Monroe Drive, #A, Boulder CO, 80303 | kavanacker@gmail.com, (630) 777-2609

Education

University of Colorado Boulder - Boulder, CO *Fall 2016-May 2018*
Master of Music in Violin Performance and String Pedagogy
GPA: 4.0

St. Olaf College - Northfield, MN *Fall 2011- Spring 2015*
Bachelor of Music in Music Education, Summa Cum Laude
GPA: 3.90, Dean's List, Pi Kappa Lambda National Music Honors Society
K-12 Instrumental Music Teaching Licensure - MN

Classroom Teaching Experience

String Program Director – St. Louis Catholic School, Louisville, CO *January 2017-Present*

- Started a before-school string program for third-fifth grade students
- Performed with both the Beginning and Intermediate Orchestras for the all-school talent show and multiple instrumental music concerts

Orchestra Teacher – Eden Prairie High School and Forest Hills Elementary, Eden Prairie, MN *August 2015-May 2016*

- Directed two string orchestras at EPHS, grades 9-12
- Directed all fifth and sixth grade orchestras and group lessons at Forest Hills Elementary
- Prepared students to perform at MNSOTA's Middle Level Festival and numerous school and district-wide concerts.

Student Teacher-South View Middle School, Edina, MN *February-March 2015*

- Taught 6-9 grade orchestra
- Provided one-on-one instruction to individuals and small chamber groups who came before and after school for extra help
- Assisted in leading the South View Environmental Group and aided the students in preparing for their spring projects
- Arranged pop music for a string chamber ensemble which gave students an opportunity to collaborate on self-selected music

Student Teacher-Northfield Elementary Schools, Northfield, MN *March 2015-Present*

- Teach 4-5 grade orchestra and 4-5 grade group lessons for string students

Teaching Intern-Folwell Performing Arts Magnet, Minneapolis, MN *January 2014*

- Taught 3-8 grade orchestra and Kindergarten general music in an urban, diverse environment
- Helped organize and supervise a field trip/performance with the Pops-Electric Orchestra to First Avenue in Minneapolis

Other Teaching Experience

Continuing Education Instructor - University of Colorado Boulder *August 2016-May 2018*

- Violin faculty member of the Continuing Education program at CU Boulder

Greater Boulder Youth Symphony Mentor - Boulder, CO *September 2017-May 2018*

- Judge auditions, lead sectionals, assist in rehearsals

Meadowlark Elementary School Masterclass Instructor - Erie, CO *September 2017-May 2018*

- Coach sixth grade violinists and violists weekly in an afterschool enrichment program

Longmont Youth Symphony Substitute Conductor - Longmont, CO *February 2018*

- Long term maternity substitute for the Longmont Youth Strings Ensemble, a fifth-eighth grade youth orchestra

Violin and Viola Private Teacher *2004-Present*

- Have taught over 50 private students ages 4-30

Instructor and Counselor - University of Colorado High School Summer Music Academy *July 2017*

- Judged auditions for incoming violinists
- Coached all violin sectionals, high string sectionals, coached chamber music, and taught all violin masterclasses

Guest Conductor – St. Andrews Orchestra, Mahtomedi, MN *March 2015*

Teaching Assistant-OPUS Chamber Music Camp - Naperville, IL *August 2014*

- Coached chamber music to students grades 6-12 and assisted chamber orchestra director during rehearsals

Performance Experience

Cheyenne Symphony Orchestra - Cheyenne, WY *November 2017- Present*

- Acting section violin

Fort Collins Symphony Orchestra – Fort Collins, CO *Spring 2018-Present*

- Substitute section violin

Midland-Odessa Symphony Orchestra - Midland, TX *Spring 2017-Present*

- Substitute section first violin

University of Colorado Symphony Orchestra - Boulder, CO *August 2016-May 2018*

- Served as concertmaster of the University of Colorado Symphony Orchestra

University of Colorado Early Music Ensemble *August 2016-May 2017*

- Served as concertmaster of the Early Music Ensemble
- The Linden String Quartet** *January 2016-August 2016*
- First violin of Minneapolis-based string quartet
- Mankato Symphony Orchestra** - Mankato, MN *August 2015-May 2016*
- Section first violin
- St. Olaf College** - Northfield, MN *September 2011-May 2015*
- Served as assistant concertmaster and president of the St. Olaf Orchestra (one year) and principal second violin (two years)
 - Toured 15 U.S. states and China with the St. Olaf Orchestra
- Brevard Music Festival** - Brevard, NC *Summer 2014 and 2015*
- Performed in the Brevard Music Center Orchestra, Brevard Festival Orchestra (Opera), and Brevard Camerata
- Eastern Music Festival** - Greensboro, NC *Summer 2013*
- Served as both concertmaster and principal second violin during the 5-week festival

Other Work Experience

-
- Box Office Assistant – CU Presents, Boulder, CO** *August 2016-May 2018*
- Assist CU-Presents patrons purchase tickets by phone and in person
 - Operate Tessitura Software
- Tour Guide-St. Olaf College Admissions** *August 2012-May 2015*
- Achieved “Top Guide Tour Guide” status based on evaluations from supervisors, prospective students, and their families.
- Resident Assistant-Brevard Music Center, Brevard, NC** *Summers 2014 and 2015*
- Supervised high school girls during the 6-week festival
 - Served as leader of the cabin, facilitated chores, planned cabin activities, and supervised festival-wide events such as concerts and the high school dance
- Cabin Counselor-Interlochen Arts Camp, Interlochen, MI** *Summer 2012*
- Planned weekly cabin activities, facilitated meetings, supervised meals, concerts, and dances for campers ages 13-16.
 - Taught daily recreation classes as secondary job

Community Service

-
- Church Music Minister, Violinist**
- St. Patrick Church, St. Charles, IL *2006-Present*
 - St. Mark’s Church, Shakopee MN *September 2015-July 2016*
 - St. Dominic Church, Northfield, MN *August 2011-May 2015*
- Religious Education Teacher**
- Fifth grade religious education teacher and Confirmation teacher – St. Thomas Aquinas Parish *Fall 2016-May 2018*
 - Confirmation Co-Teacher, Music Minister-St. Dominic Catholic Church *August 2013-May 2015*



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

K-2 LBS
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Linforht, Margaret	BS	1	3	\$48,038.00

AGREEMENT MADE THIS **19th DAY OF June, 2018** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Margaret Linforht
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Margaret Linforht** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$48,038.00** for the term commencing **September 15, 2018** in equal installments twice a month for a period of **twelve months (24 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **19th day of June, 2018**.

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date

Margaret B. Linforth

mblinforth@gmail.com · (847) 942-8965

1328 Candlewood Hill Road, Northbrook, IL 60062

Objective: To obtain a position as a Special Education teacher in a school district that utilizes my passion to see the ability in every student and teaching the importance of lifelong learning.

Education

Illinois State University, Normal, IL 61761

Bachelor of Science in Education, Special Education (12/16)

Professional Educator License

Endorsement(s): Learning Behavior Specialist 1, Type 10 Initial, PreK-Age 21

Early Childhood Special Education Letter of Approval, Ages Birth-5

GPA: 3.35/4.0

Professional Experience

Educational Life Skills Teacher Grades 2nd-4th

Shiloh Park Elementary School, Zion, IL 60099 (01/17-Present)

- Developed and implemented a Life Skills curriculum, including recommendations from Speech and Language Pathology, Occupational Therapy, Physical Therapy, Vision Services, ESL Services, and Social Work into the day, in order to assist students into making appropriate academic, functional, and social/emotional gains.
- Collaborated with professionals throughout the school to ensure the needs of my students were being met in all classrooms they visited.
- Modified curriculum for various developmental and cognitive levels as well as for students with ELL/ESL services.
- Conducted student-led IEP meetings in order to assist students in communicating their learning and successes to their family.
- Administered various formal and informal assessments in order to guide daily instruction as well as track student-specific IEP goals.
- Created reverse-mainstreaming “peer mentor” program, inviting select general education students into the ELS classroom to act as “peer mentors” for students with special needs.
- Managed paraprofessionals in the classroom, assisting them in learning the teaching pedagogy of the classroom.
- Build a relationship with each individual student, as well as their families, in order to ensure students came to school every day happy and ready to grow.
- Administered Dynamic Learning Maps assessment.
- Assisted in administering Alternative ACCESS assessment.

Pre-professional Experience

Student Teaching Experience:

Glencoe Central Middle School, Glencoe, IL 60022 (08/16-12/16)

4th-8th Grade Self-Contained Educational Life Skills

- Collaborated with teachers, paraprofessionals, families, and administrators to provide students with the best possible education throughout entire 4 months.
- Administered various formative and summative assessments to guide daily instruction.
- Planning of curriculum implementation, incorporating multimodal learning.
- Participated in after-school activities such as open houses, parent-teacher conferences, school-wide professional development opportunities, and booster meetings.
- Upheld all student IEP goals in order to ensure student was receiving best possible education.
- Maintained individual Behavior Management Plans to ensure appropriate learning occurred.
- Involved actively in professional learning community. PLC meetings focused on improving parental supports and leadership within school community.
- Communicated with parents and family members daily concerning student growth.

Field Base Experience:

Margaret B. Linforth

mblinforth@gmail.com · (847) 942-8965
1328 Candlewood Hill Road, Northbrook, IL 60062

Manual Academy High School, Peoria, IL 61605 (01/16-05/16)

High School Self-Contained Emotional/Behavioral Placement

Collaborated with special education teachers, general education teachers, paraprofessionals, and administrators to provide students with the best possible education.

Upheld individual student behavior intervention plans as well as effective classroom token economy to maintain classroom procedures.

Collected academic and behavioral assessments in order to monitor student growth.

Implemented multi-cultural instruction throughout various thematic units in English class.

Practicum Experience:

Olympia North Elementary School, Danvers, IL 61732 (09/15-12/15)

3-5th grade Resource Classroom

Collaborated effectively with teachers, paraprofessionals, and administrators to provide students with the best possible education.

Developed differentiated lessons based on individual student needs.

Instructed various classroom settings such as group, small group, and one to one instruction.

Created manipulatives to teach key concepts present in the elementary school curriculum.

Relevant Experiences

Center for Enriched Living Volunteer (06/15-08/15)

Riverwoods, IL 60015

Enriched the lives of adults with severe and profound disabilities through social interaction.

Collaborated with program directors and staff in order to plan daily activities and field trips.

Central Illinois Down Syndrome Organization Tutor (8/15-12/16)

Normal, IL 61761

Tutored in a one-to-one setting with an adult with Down Syndrome to enrich his reading skills.

Developed and implemented individualized lesson plans based on tutee's learning level using research and theory as well as previously conducted formative assessments.

Northern Suburban Special Recreation Association Associate Member (7/10-9/13)

Northbrook, IL 60062

Worked one-to-one with a participant with a disability in a summer inclusion camp setting.

Collaborated with counselors and staff members in order to include my participant in the activities to the highest extent possible.

Focused strongly on supporting child's abilities in order to build self-confidence.

Leadership & Awards

J. Kyle Braid Distinguished Leader Award (10/10-Present)

Kelly Dennis Scholarship Award (9/12-12/16)

American Legion Scholarship Award (5/12)

Jana Sugar Scholarship Award (5/12)

Northbrook Civic Foundation Scholarship Award (5/12)

Special Skills

Nonviolent Crisis Intervention (CPI) certified (2/18)

PECS Level 1 Training (11/17)



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 19, 2018
Re: Employment

We recommend approval of the following employment actions:

Last Name	First Name	Rate	Position	Action
Murphy	Alaina	11.00	ESY Summer Aide	Vacancy Hire
Murphy	Kaitlin	11.00	ESY Summer Aide	Vacancy Hire
Burks	Camille	11.00	ESY Summer Aide	Vacancy Hire
Blackley	Liam	8.40	Summer Custodian	Vacancy Hire
Erickson	Edward	8.40	Summer Custodian	Vacancy Hire
Lentsch	AJ	8.40	Summer Custodian	Vacancy Hire
Moran	Riley	8.40	Summer Custodian	Vacancy Hire
Melnick	Michael	8.40	Summer Custodian	Vacancy Hire
Demski	Jessica	Stipend	ESY Teacher	Vacancy Hire
Harris	Julie	Stipend	ESY SLP	Vacancy Hire
Purdome	Megan	11.00	ESY Summer Aide	Vacancy Hire
Kalyanaraman	Gayarathi	17.50	Attendance Sec/Health Aide	Vacancy Hire
Petykowski	David		Custodian 2 nd Shift	Offer Declined/Rescinded
Drake	Brett	13.00	Custodian 2 nd Shift	Vacancy Hire
Cambell	Mary	21.42	DW Admin Asst	Vacancy Hire
Chamberlain	Sharon		DW Admin Asst	Resignation
Gatyas	Samuel		Assoc. SPED Guided	Resignation
Kao	Jennifer		Assoc. SPED	Resignation
Voermans	Ann		Clerical/Lunchroom	Resignation
Holub	Karl		Assoc. SPED/Guided (.96/.04)	Resignation



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: June 15, 2018
Re: Approval of Resignation

It is recommended that the Board approve the resignations of Olivia Tabiendo.

From: **Olivia Tabiando** <otabiendo@d103.org>
Date: Fri, Jun 15, 2018 at 8:17 AM
Subject: Resignation Letter
To: Scott Warren <swarren@d103.org>
Cc: Carey Murphy <cmurphy@d103.org>

Dear Dr. Warren,

Please accept this letter as formal notice of my resignation from my position as Spanish Teacher at Daniel Wright Junior High School and Half Day Elementary School. In a few weeks, my family and I will be moving to Wethersfield, Connecticut where my husband has accepted a new position. My last day will be the last day of Summer School on July 3, 2018.

Thank you so much for the opportunity to be a part of the D103 community and to work with such a skilled and supportive team. It has been an incredible experience and a great place to begin my teaching career. I would like to thank you and the rest of the staff for the support that you have given me throughout my time here. I have loved being a part of this team and have grown both personally and professionally.

I wish you all the best. If I can be of any assistance to you during the remainder of the term, please let me know.

Sincerely,

Olivia Tabiando

otabiendo@gmail.com



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: June 14, 2018
Re: Press Policy 2nd Reading

The following policies were reviewed at the June 5 COW meeting and are presented for approval.

Section 2 - Board of Education

2:260 Uniform Grievance Procedure

Section 4 - Operational Services

4:40 Incurring Debt

4:80 Accounting and Audits

Section 5 - Personnel

5:20 Workplace Harassment Prohibited

5:20-E Resolution to Prohibit Sexual Harassment

5:200 Terms and Conditions of Employment and Dismissal

Section 6 - Instruction

6:30 Organization of Instruction

6:60 Curriculum Content

6:135 Accelerated Placement Program

6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

6:240 Field Trips and Recreational Class Trips

6:250 Community Resource Persons and Volunteers

Section 7 - Students

7:50 School Admissions and Student Transfers To and From Non-District Schools

Document Status: Draft Update – District

Board of Education

2:260 Uniform Grievance Procedure

1 SW - Yes. Ok to adopt. (No edits by SW) Students, parents/guardians, employees, or community members should notify any District Complaint Manager if they believe that the Board of Education, its employees, or agents have violated their rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding: [PRESSPlus1](#)

1. Title II of the Americans with Disabilities Act;
2. Title IX of the Education Amendments of 1972;
3. Section 504 of the Rehabilitation Act of 1973;
4. Title VI of the Civil Rights Act, [42 U.S.C. §2000d et seq.](#);
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), [42 U.S.C. §2000e et seq.](#);
6. Sexual harassment ([State Officials and Employee Ethics Act](#), Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972); [PRESSPlus2](#)
7. [Breastfeeding accommodations for students](#), [105 ILCS 5/10-20.60](#) [PRESSPlus3](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. The misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children;
10. Curriculum, instructional materials, programs;
11. Victims' Economic Security and Safety Act, [820 ILCS 180](#);
12. Illinois Equal Pay Act of 2003, [820 ILCS 112](#);
13. Provision of services to homeless students; or
14. Illinois Whistleblower Act, [740 ILCS 174/](#).
15. Employee Credit Privacy Act, [820 ILCS 70/](#).

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this [procedure policy](#), [PRESSPlus4](#), the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this [procedure policy](#) may forego any informal suggestions and/or attempts to resolve it and may proceed directly to [the this](#) grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired [PRESSPlus5](#)

The right of a person to prompt and equitable resolution of a complaint filed [here](#) under [this policy](#) shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this [procedure policy](#) may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same sex. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with the parent(s)/guardian(s) of a student. The Complaint Manager shall assist the Complainant as needed.

For [any complaint alleging bullying and/or cyber-bullying of students](#), the Complaint Manager shall process and review the
2:260

complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 2:260, *Uniform Grievance Procedure*.

Investigation

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student, under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or ~~or~~ this policy, ~~or this policy, or~~ (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, ~~or~~ (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this ~~procedure~~ ~~policy~~ ~~procedure~~ about the status of the investigation. Within 30 school business days of the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

~~The Superintendent will keep the Board informed of all complaints.~~

If a complaint ~~of sexual harassment~~ contains allegations involving the Superintendent, the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following ~~S~~section 3 of this policy. ~~The Superintendent will keep the Board informed of all complaints.~~

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board of Education by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board of Education.

Within 30 school business days, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days of the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

~~For complaints containing allegations involving the Superintendent, within 30 school business days after receiving the Complaint Manager's report, the Board shall mail its written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager.~~

This ~~grievance procedure~~ ~~policy~~ shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator and Complaint Managers

~~The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

~~The Superintendent shall appoint at least one Complaint Manager to administer the complaint process in this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.~~

~~The Superintendent shall insert into this policy and keep current the names, addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.~~

[PRESSPlus6](#)

Appointing Complaint Managers

~~The Superintendent shall appoint at least two Complaint Managers, one of each gender. The District's Nondiscrimination~~

Coordinator, if any, may be appointed a Complaint Manager. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator. The Superintendent shall insert into this policy the names, addresses, and telephone numbers of current Complaint Managers.

Nondiscrimination Coordinator

Name **Gina Finaldi**
Address **1379 N. Riverwoods Road**
City, State Zip **Lincolnshire, IL 60069**
Email **gfinaldi@d103.org**
Phone **847/295-4030**

Complaint Managers

Patrick Palbicke	Gina Finaldi
1370 N. Riverwoods Rd.	1370 N. Riverwoods Rd.
Lincolnshire, IL 60069	Lincolnshire, IL 60069
ppalbicke@d013.org	gfinaldi@d103.org
847/295-4030	847/295-4030

LEGAL REF.:

Age Discrimination in Employment Act, [29 U.S.C. §621](#) *et seq.*
Americans With Disabilities Act, [42 U.S.C. §12101](#) *et seq.*
Equal Employment Opportunities Act (Title VII of the Civil Rights Act), [42 U.S.C. §2000e](#) *et seq.*
Equal Pay Act, [29 U.S.C. §206](#)(d).
Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff](#) *et seq.*
Immigration Reform and Control Act, [8 U.S.C. §1324a](#) *et seq.*
McKinney Homeless Assistance Act, [42 U.S.C. §11431](#) *et seq.*
Rehabilitation Act of 1973, [29 U.S.C. §791](#) *et seq.*
Title VI of the Civil Rights Act, [42 U.S.C. §2000d](#) *et seq.*
Title IX of the Education Amendments, [20 U.S.C. §1681](#) *et seq.*
State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).
105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, **5/10-20.60**, 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.
Illinois Genetic Information Privacy Act, [410 ILCS 513/](#).
Illinois Whistleblower Act, [740 ILCS 174/](#).
Illinois Human Rights Act, [775 ILCS 5/](#).
Victims' Economic Security and Safety Act, [820 ILCS 180/](#), [56 Ill.Admin.Code Part 280](#).
Equal Pay Act of 2003, [820 ILCS 112/](#).
Employee Credit Privacy Act, [820 ILCS 70/](#).
[23 Ill.Admin.Code §§1.240](#) and [200-40](#).

CROSS REF.: **2:105** (Ethics and Gift Ban), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace

Harassment Prohibited), 5:30 (Hiring Process and Criteria), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:310 (Restrictions on Publications; Elementary Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns) [PRESSPlus7](#)

ADOPTED: ~~February 16, 2016~~

Question 1. See Comment PRESSPlus 6. To add the following sentence (The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis.), type Yes. Type no if the Board did not adopt the additional sentence.

Answer: No

PRESSPlus Comments

PRESSPlus 1. Including the phrase "guaranteed by the State or federal Constitution, State or federal statute, or Board policy" broadens the scope of this policy beyond the items listed. Consult the board attorney regarding whether to retain this phrase and/or to otherwise limit the scope of this policy. **Issue 97, January/February 2018**

PRESSPlus 2. The State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a), amended by P.A. 100-554, requires school districts to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment by January 15, 2018. Though that date has passed, there are no penalties in the law for failing to pass the resolution by that date. The policy must include, at a minimum: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); and (4) the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report. See policy 5:20, *Workplace Harassment Prohibited*. **Issue 97, January/February 2018**

PRESSPlus 3. Added to the list because (new) Section 10-20.60 states that schools must process student complaints under the Ill. sex equity rules (23 Ill.Admin.Code § 200), which require a school to follow a written grievance procedure. Section 10-20.60 provides a separate basis for a complaint, although Title IX may also apply. **Issue 96, October 2017**

PRESSPlus 4. Edits are made throughout to clarify that, although titled "Uniform Grievance Procedure," this is a Board policy. **PRESS Plus Issue 95, July 2017**

PRESSPlus 5. The phrase "prompt and equitable resolution" comes from Title IX implementing regulation 34 C.F.R. §106.8(b) which requires schools to "adopt and publish grievance procedures providing for prompt and equitable resolution of student and employee complaints" of sex discrimination. **Issue 97, January/February 2018**

PRESSPlus 6. While the names and contact information are required by law to be listed in policy, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored. Best practice is that throughout the district's board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs. **Please ensure that the contact information shown here is accurate. If changes are necessary, choose Adopted with Additional District Edits as the Save Status and make the changes in Edit Mode.**

Publicizing the contact information for the Nondiscrimination Coordinator and Complaint Managers through personnel handbooks, student handbooks, and/or on the district's website is a best practice. See **Question 1** to add the following sentence to address publication of such contact information: "The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis." **Issue 96, October 2017**

PRESSPlus 7. Cross References are added to policies that cross reference 2:260, note it as a mechanism to resolve a complaint, or refer to it as providing opportunities for parental involvement. **Issue 97, January/February 2018**

PRESS Footnotes

1. SW - Yes. Ok to adopt.

Document Status: Draft Update – District

Operational Services

4:40 Incurring Debt

SW - Yes. OK to Adopt. (SW suggestions/edits noted). The Assistant Superintendent for Business/CSBO (SW edit) or designee shall provide early notice to the Board of Education of the District's need to borrow money. The Assistant Superintendent for Business/CSBO (SW edit) or designee shall prepare all documents and notices necessary for the Board of Education, at its discretion, to : (1) issue State Aid Anticipation Certificates, tax anticipation warrants, working cash fund bonds, bonds, notes, and other evidence of indebtedness, or (2) establish a line of credit with a bank or other financial institution. The Superintendent shall notify the State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law. [PRESSPlus1](#)

~~Bond Issue Obligations~~ **Optional Language not needed (SW suggestion)**

~~In connection with the Board's issuance of bonds, the Superintendent shall be responsible for ensuring the District's compliance with federal securities laws, including the anti-fraud provisions of the Securities Act of 1933, as amended and, if applicable, the continuing disclosure obligations under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended.~~

~~Additionally, in connection with the Board's issuance of bonds, the interest on which is excludable from gross income for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.~~

~~The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection.~~

LEGAL REF.:

Securities Act of 1933, 15 U.S.C. §77a et seq.

Securities Exchange Act of 1934, 15 U.S.C. §78a et seq.

17 C.F.R. §240.15c2-12.

Bond Authorization Act, 30 ILCS 305/2 ~~and~~

Bond Issue Notification Act, 30 ILCS 352/~~1 et seq.~~

Local Government Debt Reform Act, 30 ILCS 350/.

Tax Anticipation Note Act, 50 ILCS 420/.

[105 ILCS 5/17-16](#), [5/17-17](#), [5/18-18](#), and [5/19-1](#) *et seq.*

CROSS REF.: 4:10 (Fiscal and Business Management)

ADOPTED: ~~December 14, 2009~~

Question 1. See Comment PRESSPlus 1. What title would the Board like to list in this policy as the person who performs the duties described? You may enter Superintendent, Business Manager, Chief School Business Official, or another locally-equivalent title.

Answer: Assistant Superintendent/CSBO

Question 2. See Comment PRESSPlus 2. Has the Board adopted the new, optional subsection Bond Issue Obligations? Type yes to adopt this language, or type no if the Board did not adopt the Bond Issue Obligations subsection.

Answer: No

Question 3. See Comment PRESSPlus 3. If the Board has adopted the optional Bond Issue Obligations section, the final paragraph is optional. Type yes to adopt the final paragraph, or type no if the Board did not adopt the Bond Issue Obligations subsection.

Answer: No

PRESSPlus Comments

PRESSPlus 1. Boards that employ business managers may want to substitute “Business Manager”, “Chief School Business Official”, or another locally-equivalent title for “Superintendent or designee” and “Superintendent” as they appear throughout this policy; the business manager most commonly performs the duties described in this policy. Please see **Question 1** to indicate the appropriate title for your district. **Issue 97, January/February 2018**

Document Status: Draft Update – District

Operational Services

4:80 Accounting and Audits

SW - Yes. Ok to adopt. (SW suggestions/edits included) The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Illinois State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board.

At the close of each fiscal year, the Assistant Superintendent for Business or designee shall arrange to have the District books and accounts audited by an independent certified public accountant designated by the Board of Education in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board of Education member and to the Superintendent.

The Assistant Superintendent for Business or designee shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Inventories

The Superintendent or designee is responsible for developing and maintaining an inventory of District buildings and capital equipment. The inventory record of equipment shall include such items as a description of each item, the quantity, the location, the date of purchase, and the cost or the estimated replacement cost.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of any: (1) District personal property no longer needed for school purposes, and (2) school sites, buildings, or other real estate that is unnecessary, unsuitable, or inconvenient, so that the Board may consider its disposition. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent **or designee (SW edit)** shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$500.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from an account containing student activity funds and revolving accounts may be signed by the respective account custodian.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, [PRESSPlus1](#) as well as employee error, misrepresentation by third parties, or other imprudent employee action.

Updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/. **Issue 98, May/June, 2018**

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200 et seq.](#)

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by [44 Ill.Adm.Code 7000 et seq.](#)

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-22.8](#), and [5/17-1 et seq.](#)

[23 Ill.Admin.Code, ch.110](#) and [125](#).

CROSS REF.: 4:90 (Activity Funds)

ADOPTED: February 13, 2012

REVISED: February 16, 2016

PRESSPlus Comments

PRESSPlus 1. Updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/. **Issue 98, May/June, 2018**

Document Status: Draft Update – District

GENERAL PERSONNEL

5:20 Workplace Harassment Prohibited

SW - Yes. Ok to adopt (No SW edits). The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including [PRESSPlus1](#) harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's race, religion, national origin, sex, sexual orientation, age, citizenship status, disability, or other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policy 7:20, *Harassment of Students Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited [PRESSPlus2](#)

The School District shall provide a workplace environment free of ~~unwelcome sexual advances, requests for sexual favors, and other verbal, or physical, or other conduct~~ or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, ~~or physical, or other conduct~~. The terms intimidating, hostile, or offensive include, but are not limited to, conduct which has the effect of humiliation, embarrassment or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Complaint ~~Enforcement~~ [PRESSPlus3](#)

~~A violation of this policy may result in discipline, up to and including discharge. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge. An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited (see Board policy 2:260, Uniform Grievance Procedure).~~

Employees are encouraged to promptly report information regarding violations of this policy. Employees may choose to report to a person of the employee's same gender. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved ~~employees~~ ~~persons~~, ~~who if they~~ feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

~~Employees should report claims of harassment to the Nondiscrimination Coordinator and/or use the Board policy 2:260, Uniform Grievance Procedure. Employees may choose to report to a person of the employee's same sex. There are no express time limits for initiating complaints and grievances under this policy; however, every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.~~

Whom to Contact with a Report or Complaint [PRESSPlus4](#)

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. Employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 5:20, *Workplace Harassment Prohibited*

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. [PRESSPlus5](#)

Nondiscrimination Coordinator:

Gina Finaldi
1370 Riverwoods Rd.
Lincolnshire, IL 60069
gfinaldi@d103.org
847/295-4030

Complaint Managers:

Patrick Palbicke	Gina Finaldi
1370 Riverwoods Rd.	1370 Riverwoods Rd.
Lincolnshire, IL 60069	Lincolnshire, IL 60069
ppalbicke@d103.org	gfinaldi@d103.org
847/295-4030	847/295-4030

Investigation Process

Supervisors, Building Principals, or administrators who receive a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. A supervisor or administrator who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment. The District shall investigate alleged workplace harassment when a Complaint Manager becomes aware of an allegation, regardless of whether a written report or complaint is filed.

Enforcement

A violation of this policy may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, i.e., vendor, parent, invitee, etc. Any employee ~~person~~ making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies [PRESSPlus6](#)

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members and applicants of this policy, which shall include reprinting this policy in the appropriate handbooks.

LEGAL REF.:

Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq., implemented by 29 C.F.R. §1604.11.

Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., implemented by 34 C.F.R. Part 106§1604.11.
State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).

Ill. Human Rights Act, 775 ILCS 5/2-101(E), 5/2-102(D), 5/2-102(E-5), 5/5-102, and 5/5-102.2.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Burlington Industries v. Ellerth, 418 S.Ct. 2257 524 U.S. 742 (1998).

Crawford v. Metro. Gov't of Nashville & Davidson County, 429 S.Ct. 846 555 U.S. 271 (2009).

Faragher v. City of Boca Raton, 418 S.Ct. 2275 524 U.S. 775 (1998).

Franklin v. Gwinnett Co. Public Schools, 412 S.Ct. 1028 503 U.S. 60 (1992).

Harris v. Forklift Systems, 414 S.Ct. 367 510 U.S. 17 (1993).

Jackson v. Birmingham Board of Education Educ., 425 S.Ct. 1497 544 U.S. 167 (2005).

Meritor Savings Bank v. Vinson, 406 S.Ct. 2399 477 U.S. 57 (1986).

Oncale v. Sundown Offshore Services, 418 S.Ct. 998 523 U.S. 75 (1998).

Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).

Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 908 N.E.2d 39 233 Ill.2d 125 (Ill. 2009).

Vance v. Ball State University, 133 S. Ct. 2434 (2013).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 7:20 (Harassment of Students Prohibited)

ADOPTED: October 15, 2013

PRESSPlus Comments

PRESSPlus 1. Added to clarify that harassment is a form of discrimination. **Issue 96, October 2017**

PRESSPlus 2. The State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a), amended by P.A. 100-554, requires school districts to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment by January 15, 2018. Though that date has passed, there are no penalties in the law for failing to pass the resolution by that date. The policy must include, at a minimum: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); and (4) the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report.

For more information, please see the footnotes available by logging into PRESS Online at www.iasb.com. **Issue 97, January/February 2018**

PRESSPlus 3. School districts are not required to train employees regarding workplace harassment, including sexual harassment; however, it is best practice. For districts that wish to provide such trainings, best practices suggest annual trainings work best, including on applicable board policies and procedures, what constitutes workplace harassment, complaint and enforcement mechanisms, and employees' legal rights. **Issue 97, January/February 2018**

PRESSPlus 4. 5 ILCS 430/70-5(a), amended by P.A. 100-554, requires that a school board policy prohibiting sexual harassment include details for reporting an allegation of sexual harassment, including options for making a confidential report to a supervisor and an ethics officer. 5 ILCS 430/20-23 defines *ethics officers* as being designated by State agencies under the jurisdiction of the Executive Ethics Commission. School districts are not State agencies (5 ILCS 430/1-5) and do not have ethics officers; thus, this sample policy substitutes Complaint Manager for ethics officer. **Issue 97, January/February 2018**

PRESSPlus 5. While the names and contact information are required by law to be listed in policy, they are not part of the

adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored. Best practice is that throughout the district's board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs. **Please ensure that the contact information shown here is accurate. If changes are necessary, choose Adopted with Additional District Edits as the Save Status and make the changes in Edit Mode. Issue 96, October 2017**

PRESSPlus 6. 5 ILCS 430/70-5(a), amended by P.A. 100-554, (how an individual can report an allegation of sexual harassment, including options for making a confidential report to the Inspector General or the Ill. Dept. of Human Rights). This sample policy does not reference the Inspector General because the Inspector General does not have jurisdiction over public school districts (5 ILCS 430/1). **Issue 97, January/February 2018**

Document Status: Draft Update – District

PROFESSIONAL PERSONNEL

5:200 Terms and Conditions of Employment and Dismissal

SW - Yes. Ok to adopt. (No SW edits). The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

Duty-Free Lunch, Holidays, School Year and Day, Salary, Assignments and Transfers, Evaluation

Please refer to the current "Master Contract between the Lincolnshire - Prairie View Teachers' Association and the Board of Education of Lincolnshire - Prairie View School District 103."

School Social Worker Services Outside of District Employment [PRESSPlus1](#)

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. School social worker has the meaning stated in 105 ILCS 5/14-1.09a.

Dismissal

The District will follow State law when dismissing a teacher.

LEGAL REF.:

[105 ILCS 5/10-19](#), [5/10-20.60](#) (P.A. 100-356, final citation pending), [5/14-1.09a](#), [5/18-8](#), [5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), and [5/24A-1 through 24A-20](#).

[820 ILCS 260/1](#) *et seq.*

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Certified Employees) and [51](#) (Dismissal of Tenured Teachers).

Cleveland Board of Education v. Loudermill, 470 U.S. 532 ~~105 S.Ct. 1487~~ (1985).

CROSS REF.: 5:290 (Employment Termination and Suspensions)

ADOPTED: July 10, 2006

REVISED: February 13, 2012; December 17, 2013;

PRESSPlus Comments

PRESSPlus 1. Optional. New subsection provides information to district employees and the community that 105 ILCS 5/14-1.09a, amended by P.A. 100-356, prohibits school social workers from moonlighting by providing services to students attending the districts in which they are employed. **Issue 96, October 2017**

Document Status: Draft Update – District Instruction

6:30 Organization of Instruction

SW - Yes. Ok to adopt. (SW edits/suggestions). The School District has instructional levels for grades **EC (SW edit)** through **8 (SW edit)**. [PRESSPlus1](#) The Superintendent shall annually present to the School Board a plan for organizing instructional levels and assigning them to school facilities in order to:

1. Support the District's educational program,
2. Maximize facility usage without undue overcrowding, and
3. Provide substantially comparable instructional programs across the District.

Students, for instructional purposes, may be placed in groups within a school that do not necessarily follow grade level designations. For purposes of attendance reporting and other records, however, each student is assigned a grade-level placement.

Kindergarten

The District maintains a full-day kindergarten with an instructional program that fulfills the District's curriculum goals and objectives and the requirements of the State law. The District also offers a half-day kindergarten for those parents/guardians who request a half-day program.

LEGAL REF.:

[105 ILCS 5/10-20.19a](#), [5/10-20.37](#), and [5/10-22.18](#).

[23 Ill.Admin.Code §1.420](#).

CROSS REF.: 6:40 (Curriculum Development), 6:170 (Title I Programs), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADOPTED:

PRESSPlus Comments

PRESSPlus 1. Insert the correct grade levels here, and save policy as **Adopted with Additional District Edits. Issue 98, May/June 2018**

Document Status: Draft Update – District

Instruction

6:60 Curriculum Content

SW - Yes. Ok to adopt. (No SW edits). The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In each grade, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. **Before the completion of grade 5, students will be offered at least one unit of cursive instruction.** [PRESSPlus1](#)
2. In kindergarten through grade 8, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
3. In grades kindergarten through 8, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response. .
4. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship, in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades should include educating students about behaviors that violate Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
5. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
6. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see policy 7:260, *Exemption from Physical Education*.
7. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
8. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
9. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
10. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians,, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State.
11. In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.
12. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
13. In all schools, the curriculum includes a unit of instruction on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.

14. In all schools, a unit of instruction must be included on the history, struggles, and contributions of women.
15. In all schools, a unit of instruction must be included on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
16. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.

LEGAL REF.:

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, [5/27-20.7](#), 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-24.2, 435/, and 110/3.

[625 ILCS 5/6-408.5](#).

[23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440](#).

Consolidated Appropriations Act of 2005, [Pub. L. No. 108-447](#), Section 111 of Division J.

Protecting Children in the 21st Century Act, [Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008).

[47 C.F.R. §54.520](#).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: February 21, 2017

Question 1. Would the Board like to specify in policy the grade level(s) in which cursive instruction will be offered? If no, type no. If yes, indicate the grade level(s) in which cursive instruction will be offered. See Comment PRESSPlus 1 for more information.
Answer: No

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/27-20.7, added by P.A. 100-548, eff. 7-1-18, requires districts to offer students a unit of cursive instruction before they complete grade 5, and to include this requirement in Board policy. Other than before completing grade 5, the law is silent about what grade level(s) in which students must receive their unit of cursive instruction. This provides an opportunity for a board to have a conversation with the superintendent about local community expectations and direct him or her to determine the appropriate grade level(s) in which students will be offered a unit of cursive instruction.

Use the following alternative if the board would like to specify in policy the grade level(s) before the end of grade 5 in which cursive instruction will be offered: "A unit of cursive instruction will be offered in grade(s) _____." See **Question 1** to indicate whether the Board would like to specify the grade level(s) in policy. **Issue 98, May/June 2018**

Document Status: Draft Update – District

6:135 Accelerated Placement Program

New/Unpublished Section

SW - Yes. Ok to adopt. (SW edits included). The District provides an Accelerated Placement Program (APP).^{PRESSPlus1} The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. **(SW Edit. Optional statement)**^{PRESSPlus2} The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade.^{PRESSPlus3} Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. ~~It is not limited to students who have been identified as gifted and talented.~~ **(SW edit)** Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);^{PRESSPlus4}
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicators.

~~The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.~~ **(SW edit.**

Optional language)

LEGAL REF.:

105 ILCS 5/14A.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

PRESSPlus Comments

PRESSPlus 1. State law requires this subject matter to be covered by policy and controls its content. 105 ILCS 5/14A, amended by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). See the footnotes available at PRESS Online for more information. **Issue 98, May/June 2018**

PRESSPlus 2. Optional. Ensure this statement matches the board's current educational philosophy and objectives; see Board policy 6:10, *Educational Philosophy and Objectives*. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

PRESSPlus 3. Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12 The APA requires accelerated placement to include early entrance to kindergarten and early entrance to first grade. 105 ILCS 5/10-20.12 *permits* districts to offer early entrance to kindergarten or first grade "based upon an assessment of the student's readiness to attend school." 105 ILCS 5/10-20.12 also states that students may enter first grade early when they: (1) are assessed for readiness; (2) have attended a non-public preschool and continued their education at that school through kindergarten; (3) were taught in kindergarten by an appropriately certified teacher; and (4) will attain the age of 6 years on or before December 31. See also policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. **Consult the board attorney for guidance. Issue 98, May/June 2018**

PRESSPlus 4. 105 ILCS 5/14A-32(a)(2), added by P.A. 100-421, eff. 7-1-18, requires that the accelerated placement policy include "a fair and equitable decision-making process that involves multiple persons and includes a student's parents or guardians" but does not specify what individuals are to be involved or limit those individuals to district employees. Amend this

listing to align with the local board's preference. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

Document Status: Draft Update – District

Instruction

6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

SW - Yes. Ok to adopt. (No SW edits.) The Superintendent or designee may establish a *Bring Your Own Technology (BYOT) Program*. The program may:

1. Promote educational excellence by facilitating resource sharing, innovation, and communication to enhance (a) technology use skills; (b) web-literacy and critical thinking skills about Internet resources and materials, including making wise choices; and (c) habits for responsible digital citizenship required in the 21st century.
2. Provide sufficient wireless infrastructure within budget parameters.
3. Provide access to the Internet only through the District's electronic networks.
4. Identify approved BYOT devices and what District-owned technology devices may be available; e.g., laptops, tablet devices, E-readers, and/or smartphones.
5. Align with Board policies 4:140, *Waiver of Student Fees*; 5:125, *Personal Technology and Social Media; Usage and Conduct*; 5:170, *Copyright*; 6:120, *Education of Children with Disabilities*; 6:235, *Access to Electronic Networks*; 7:140, *Search and Seizure*; 7:180, *Preventing Bullying, Intimidation, and Harassment*; 7:190, *Student Behavior*; and 7:340, *Student Records*.
6. Provide relevant staff members with BYOT professional development opportunities, including the provision of:
 - a. Classroom management information about issues associated with the program, e.g., technical support, responsible use, etc.;
 - b. A copy of or access to this policy and any building-specific rules for the program;
 - c. Additional training, if necessary, about 5:170, *Copyright*; and
 - d. Information concerning appropriate behavior of staff members as required by State law and policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*.
7. Provide a method to inform parents/guardians and students about this policy.
8. Include the program in the annual report to the Board as required under policy 6:10, *Education Philosophy and Objectives*.

The District reserves the right to discontinue its BYOT program at any time. The District does not provide liability protection for BYOT devices, and it is not responsible for any damages to them.

Responsible Use

The District recognizes students participating in the program will act responsibly and hold high expectations of their conduct in connection with their participation in the program. Teachers may encourage students to bring their own devices as supplemental in-class materials when: (a) using the devices will appropriately enhance, or otherwise illustrate, the subjects being taught; (b) the Building Principal has approved their use and found that their use is age-appropriate; and (c) the student's parent/guardian has signed the *Bring Your Own Technology (BYOT) Program Participation Authorization and Responsible Use Agreement Form*. A student's right to privacy in his or her device is limited; any reasonable suspicion of activities that violate law or Board policies will be treated according to policy 7:140, *Search and Seizure*.

Responsible use in the program incorporates into this policy the individual's *Acceptable Use of Electronic Networks* agreement pursuant to policy 6:235, *Access to Electronic Networks*. Responsible use also incorporates the established usage and conduct rules in policy 5:125, *Social Media and Personal Technology; Usage and Conduct* for staff and 7:190, *Student Behavior* for students. Failure to follow these rules and the specific BYOT program student guidelines may result in: (a) the loss of access to the District's electronic network and/or student's BYOT privileges; (b) disciplinary action pursuant to 7:190 *Student Behavior*, 7:200, *Suspension Procedures*, or 7:210, *Expulsion Procedures*; and/or (c) appropriate legal action, including referrals of suspected or alleged criminal acts to appropriate law enforcement agencies.

LEGAL REF.:

Children's Internet Protection Act (CIPA), [47 U.S.C. §254](#)(h) and (l).

Enhancing Education Through Technology Act, [20 U.S.C §6751](#) et seq.

[47 C.F.R. Part 54, Subpart F](#), Universal Service Support for Schools and Libraries.

Children's Online Privacy Protection Act (COPPA), [15 U.S.C. §§6501-6508](#).

[16 C.F.R. Part 312](#), Children's Online Privacy Protection Rule.

105 ILCS 5/10-20.28. [PRESSPlus1](#)

CROSS REF.: 1:30 (School District Philosophy), 4:140 (Waiver of Student Fees), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:170 (Copyright), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:120 (Education of Children with Disabilities), 6:210 (Instructional Materials), 6:235 (Access to Electronic Networks) 7:140 (Search and Seizure), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:340 (Student Records)

~~ADOPTED: June 25, 2013~~

PRESSPlus Comments

PRESSPlus 1. A correction is made to the Legal References. **Issue 98, May/June 2018**

Document Status: Draft Update – District

Instruction

6:240 Field Trips and Recreational Class Trips

SW - Yes. Ok to adopt. (No SW edits). Field trips are permissible when the experiences are an integral part of the school curriculum and/or contribute to the District's educational goals.

All field trips must have the Superintendent or designee's prior approval. Field trips beyond a 250-mile radius of the school must have the prior approval of the Board. The following factors are analyzed when determining whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip; and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees* free or reduced school lunches. [PRESSPlus1](#) All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to danger to students, staff, or chaperones. Monies deposited may be forfeited.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

Recreational Class Trips

Recreational class trips are permissible provided they do not interfere with the District's educational goals. The provisions in this policy concerning field trips are also applicable to recreational class trips, except those regarding educational value.

LEGAL REF.:

[105 ILCS 5/29-3.1.](#)

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to Students)

ADOPTED: June 25, 2013

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 98, May/June 2018**

Document Status: Draft Update – District

Instruction

6:250 Community Resource Persons and Volunteers

SW - Yes. Ok to adopt. (No SW edits). The School Board encourages the use of resource persons and volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a certificated teacher's immediate supervision;
4. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee; [PRESSPlus1](#)
5. As a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval; or
6. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall follow Board policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, to establish procedures for securing and screening resource persons and volunteers. A person who is a *sex offender*, as defined by the Sex Offender Registration Act, or a *violent offender against youth*, as defined in the *Child Murderer and Violent Offender Against Youth Registration Act*, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

720 ILCS 5/12C-50.1, *Failure to Report Hazing*.

730 ILCS 150/1 et seq., *Sex Offender Registration Act*.

730 ILCS 152/101 et seq., *Sex Offender Community Notification Law*. and

730 ILCS 154/75 et seq. ~~105~~, *Murderer and Violent Offender Against Youth Community Notification Law*.

730 ILCS 154/101 et seq., *Murderer and Violent Offender Against Youth Registration Act*.

CROSS REF.: 4:170 (Safety), 4:175 (*Convicted Child Sex Offender; Screening; Notifications*), 5:90 (*Abused and Neglected Child Reporting*), 5:280 (*Duties and Qualifications*), 8:30 (*Visitors to and Conduct on School Property*), 8:95 (*Parental Involvement*)

~~ADOPTED: December 17, 2013~~

PRESSPlus Comments

PRESSPlus 1. Updated to reflect a long-standing School Code provision that schools may use resource persons and volunteers for crisis intervention services. **Issue 98, May/June 2018**

Document Status: Draft Update – District Students

7:50 School Admissions and Student Transfers To and From Non-District Schools

SW - Yes. Ok to adopt. (No SW edits). Age

To be eligible for admission, a child must be five years old on or before September 1 of that school term. Children who enter first grade must be six years of age on or before September 1 of that school term.

The District acknowledges the following exemptions: [PRESSPlus1](#)

1. A child will be allowed to enroll in the District kindergarten program if he or she will be five years of age by September 30th and has been admitted through the District Early Admittance Procedure. Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates. [PRESSPlus2](#)
2. A child will also be allowed to attend first grade if he or she has successfully completed a public school kindergarten program in the United States and will be six years old on or before December 31st.
3. If a child has enrolled in a public school district in the United States through an Early Admittance Procedure the child will be enrolled in his or her current grade level provided that he or she is no more than four months younger than the required age for that grade level.
4. If a child has attended or is enrolled in a public or private school program outside of the United States with an appropriately licensed teacher and is no more than four months younger than the required age for that grade level and successfully completes a readiness assessment for his or her current grade level, he or she will be enrolled in his or her current grade level.

A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*. [PRESSPlus3](#)

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent.

Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate or other reliable proof of the student's identity and age and affidavit explaining the inability to produce a copy of the birth certificate. Other reliable proof of the student's identity and age shall include a passport, visa or other governmental documentation of the child's identity. A student will be enrolled without a birth certificate. If a birth certificate or other reliable proof of the student's identity and age is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate or other reliable proof of the student's identity and age. When a certified copy of the birth certificate or other reliable proof of the student's identity and age is presented, the school shall promptly make a copy for its records, place the copy in the student's temporary permanent [PRESSPlus4](#) record, and return the original certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate or other reliable proof of the student's identity and age, the Superintendent or designee shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case shall be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Principal shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye and Dental Examinations, Immunizations, and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

LEGAL REF.:

8 U.S.C. §1101, Illegal Immigrant and Immigrant Responsibility Act of 1996.

20 U.S.C. §1232, Family Educational Rights and Privacy Act.

20 U.S.C. §1400 *et seq.*, Individuals With Disabilities Education Improvement Act.

29 U.S.C. §794, Rehabilitation Act of 1973, Section 504.

42 U.S.C. §11431 *et seq.*, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/26-1, 5/26-2, 5/27-8.1,

105 ILCS 10/8.1, Ill. School Student Records Act.

105 ILCS 45/, Education for Homeless Children Act.

105 ILCS 70/, Educational Opportunity for Military Children Act.

325 ILCS 50/, Missing Children Records Act.

325 ILCS 55/, Missing Children Registration Law.

410 ILCS 315/2e, Communicable Disease Prevention Act.

20 Ill.Admin.Code Part 1290, Missing Person Birth Records and School Registration.

23 Ill.Admin.Code Part 226, Special Education.

23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.: 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping out of School and Graduation Incentives Program), 6:140 (Education of Homeless Children), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye and Dental Examinations, Immunizations, and Exclusion of Students), 7:340 (Student Records)

ADOPTED: April 19, 2016

PRESSPlus Comments

PRESSPlus 1. This section has been customized by the district. Consult the author and 105 ILCS 5/14A-17, added by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)) to determine whether further edits should be made. **Issue 98, May/June 2018**

PRESSPlus 2. 105 ILCS 5/10-20.12. **Issue 98, May/June 2018**

PRESSPlus 3. 105 ILCS 5/14A-17, added by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12. See **Comment PRESSPlus 3** in NEW policy 6:135, *Accelerated Placement Program* for a discussion about reconciling the APA and 105 ILCS 5/10-20.12. **Consult the board attorney for guidance.** Districts should consider implementing specific and objective criteria for early admissions and address such issues as who pays the costs for assessments, etc. Using this exception defeats the age requirement rules because it only relies upon a child's readiness, regardless of his or her age. **Issue 98, May/June 2018**

PRESSPlus 4. 23 Ill.Admin.Code §375.10 states that the *student permanent record* shall include basic identifying information, including the student's name, birth date and place, and gender, and evidence required under 325 ILCS 50/5(b)(1). **Issue 98,**

May/June 2018



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 14, 2018
Re: Final Fiscal Year 2019 Budget

I will send the Final 2019 budget reports via email before the weekend, as well as a written narrative. We will attach the budget information to the board doc before the weekend.

This will be the final set of reports for the hearing and vote on Tuesday.

Resolution to Prohibit Sexual Harassment

WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

WHEREAS, Section 1-5 of the State Officials and Employees Ethics Act (5 ILCS 430/1-5) includes school districts within the definition of a *governmental entity*;

WHEREAS, Section 5-65 of the State Officials and Employees Ethics Act (5 ILCS 430/5-65, added by P.A. 100-554) provides that all persons have a right to work in an environment free from sexual harassment;

WHEREAS, Section 70-5 of the State Officials and Employees Ethics Act (5 ILCS 430/70-5, amended by P.A. 100-554) requires governmental entities to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment which, at a minimum, includes: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report;

THEREFORE, BE IT RESOLVED, by the Board of Education of Lincolnshire-Prairie View District 103, Lake County, Illinois, as follows:

Section 1: The Board adopts Board policy 5:20, *Workplace Harassment Prohibited*, attached as Exhibit A, which contains the following: (1) a prohibition on sexual harassment; (2) detail regarding how an individual can report an allegation of sexual harassment, including options for making a confidential report to an immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, a Complaint Manager, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations and a statement regarding the availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act, and the Ill. Human Rights Act; and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report.

Section 2: Any prior versions of Board policy 5:20, *Workplace Harassment Prohibited*, adopted by the Board are superseded by this Resolution.

Adopted this 19th day of June, 2018.

Attested by: _____, Board President

Attested by: _____, Board Secretary



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 19, 2018
Re: Interest Transfer from Debt Service Fund to Operations & Maintenance Fund

The School Code requires the Board to adopt an annual resolution to transfer interest earnings out of the Debt Service. If the interest is not transferred, it becomes part of the principal in that fund, and therefore restricts the access to those monies. The requirement of The School Code is that the monies are transferred to the fund in most need, which is the Operations and Maintenance Fund that is supporting the major capital improvements.

The resolutions provide for the current accumulated interest of \$1019.67 in the Debt Service Fund, plus whatever interest accumulates by June 30, 2018 to be transferred to the Operations and Maintenance Fund. Due to low interest rates, the amount is not substantial; however, this is good practice to do on an annual basis.

I am recommending the Board approve the attached resolutions authorizing and directing the transfer of interest from the Debt Service Fund to the Operation and Maintenance Fund.

**RESOLUTION AUTHORIZING AND DIRECTING
THE TRANSFER OF INTEREST FROM THE
DEBT SERVICE FUND TO THE OPERATIONS AND MAINTENANCE FUND**

WHEREAS, the Board of Education of Lincolnshire/Prairie View School District Number 103, Lake County, Illinois, has created and maintained a Debt Service Fund for the District pursuant to Article 19 of the *Illinois School Code*; and

WHEREAS, Section 10-22.44 of the *Illinois School Code* authorizes a school board to transfer monies earned as interest from the investment of various funds, including the Debt Service Fund or any portion thereof, to the fund of the school district most in need of the interest provided such interest has not been earmarked or restricted by the board for a designated purpose; and

WHEREAS, there is currently \$1,019.67 in accumulated interest to the credit of the District's Debt Service Fund, plus another month's interest will have accumulated on June 30, 2018, and none of that accumulated interest has been earmarked or restricted by the Board of Education for any designated purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby determines that the Operations and Maintenance Fund is the District fund most in need of the interest income from the Debt Service Fund.

Section 3. The Board of Education hereby authorizes and directs the transfer of \$1,019.67 in interest income and the interest income for the month of June 2018 from the District's Debt Service Fund to the District's Operations and Maintenance Fund to be used as authorized by law.

Section 4. The School Treasurer is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said interest income.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 19th day of June, 2018

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

BOARD OF EDUCATION,
LINCOLNSHIRE/PRAIRIE VIEW SCHOOL DISTRICT
NO. 103
LAKE COUNTY, ILLINOIS

By: _____
President, Board of Education

Attest: _____
Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION AUTHORIZING AND DIRECTING
THE TRANSFER OF INTEREST FROM THE
DEBT SERVICE FUND TO THE OPERATIONS AND MAINTENANCE FUND**

as adopted by the Board at its meeting held on the 19th day of June, 2018.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 19th day of June, 2018.

Secretary, Board of Education



Lincolnshire-Prairie View School District 103

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847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 19, 2018
Re: Interest Transfer Resolution

The School Code requires the Board to adopt an annual resolution to transfer interest earnings out of the Working Cash Fund. If the interest is not transferred, it becomes part of the principal in that fund, and therefore restricts the access to those monies. The requirement of The School Code is that the monies are transferred to the fund in most need, which is the Operations and Maintenance Fund that is supporting the major capital improvements.

The resolutions provide for the current accumulated interest of \$6,121.67 in the Working Cash Fund, plus whatever interest accumulates by June 30, 2018 to be transferred to the Operations and Maintenance Fund. This is good practice to do on an annual basis.

I am recommending the Board approve the attached resolution authorizing and directing the transfer of interest from the Working Cash Fund to the Operation and Maintenance Fund.

**RESOLUTION AUTHORIZING AND DIRECTING
THE TRANSFER OF INTEREST FROM THE
WORKING CASH FUND TO THE OPERATIONS AND MAINTENANCE FUND**

WHEREAS, the Board of Education of Lincolnshire/Prairie View School District Number 103, Lake County, Illinois, has created and maintained a Working Cash Fund for the District pursuant to Article 20 of the *Illinois School Code*; and

WHEREAS, Section 10-22.44 of the *Illinois School Code* authorizes a school board to transfer monies earned as interest from the investment of various funds, including the Working Cash Fund or any portion thereof, to the fund of the school district most in need of the interest provided such interest has not been earmarked or restricted by the board for a designated purpose; and

WHEREAS, there is currently \$6,121.67 in accumulated interest to the credit of the District's Working Cash Fund, plus another month's interest will have accumulated on June 30, 2018, and none of that accumulated interest has been earmarked or restricted by the Board of Education for any designated purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby determines that the Operations and Maintenance Fund is the District fund most in need of the interest income from the Working Cash Fund.

Section 3. The Board of Education hereby authorizes and directs the transfer of \$6,121.67 in interest income and the interest income for the month of June 2018 from the District's Working Cash Fund to the District's Operations and Maintenance Fund to be used as authorized by law.

Section 4. The School Treasurer is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said interest income.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 19th day of June, 2018

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

BOARD OF EDUCATION,
LINCOLNSHIRE/PRAIRIE VIEW SCHOOL DISTRICT
NO. 103
LAKE COUNTY, ILLINOIS

By: _____
President, Board of Education

Attest: _____
Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois (the "Board"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION AUTHORIZING AND DIRECTING
THE TRANSFER OF INTEREST FROM THE
WORKING CASH FUND TO THE OPERATIONS AND MAINTENANCE FUND**

as adopted by the Board at its meeting held on the 19th day of June, 2018.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 19th day of June, 2018.

Secretary, Board of Education



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 19, 2018
Re: Apple Lease

As part of changes regarding BYOB and the 1:1 teaching and learning initiative, we need to order 350 iPads for students and staff for next year to begin implementation.

The amount is considerably less than the amount originally included in the tentative budget. This is due to two things; (1) less iPads needed as Apple extended the life of older units with IOS 12 allowing us to repurpose existing units; (2) separating out the costs of the iPads from supplies (Apps, cases, etc.) and including those items needed into the Technology budget to purchase when needed.

At our last Board meeting, I mentioned that the amount in the budget was a “place holder” for the amount when we knew more. The newest info will decrease the expenses expected for these next year.

This is a 4-year lease to coincide with the anticipated 4-year life span of the devices. The annual cost is \$26,872.77 (\$107,491.08 over the 4 years).



Financial Services

Education Finance

AFS Education Finance is pleased to send you the attached documentation package for your lease of Apple products and services. If you are new to Apple Financial Services, welcome. If you have previously used our services, we appreciate your continued business. At this stage in the process, please click on the "Review Documents" link below and follow the instructions to electronically sign your documents. In order to facilitate the most efficient and timely processing of your equipment order, please attach your purchase order and sales tax exemption certification where instructed on the first page of the documents. Prior to lease commencement, you will also need to send us an Acceptance Certificate, and, if required, the completed 8038, and/or your advance lease payment. You can print a copy of the documents at any time. You will also receive an email once the documents have been counter-signed by us so that you can view and print the final documents. **Please feel free to call Rochelle Bryant at 469-299-7558 with any questions.**

Lease Documentation Checklist

Documents Required Prior to Shipment

Scanned to Apple

Schedule (Exhibit A) 7991902003	Lessee Signature, Name/Title & Execution Date	_____
Contact Information	Please complete with the appropriate contact information	_____
Insurance Coverage Requirements (Exhibit F)	Complete name of insurance company and contact information.	_____
IRS Form 8038-G	Complete per instructions and sign.	_____
Essential Use Audit	Complete in its entirety.	_____
Purchase Order (s)	Purchase Order(s) must include: Apple Inc. c/o Apple Financial Services 5000 Riverside Drive, Suite 300 East Irving, TX 75039-4314 as Vendor, Apple product quantity and description with extended price, bill-to and ship-to name/address, PO number, and authorized signature. Additionally, please provide third party vendor contacts (<i>if applicable</i>). Apple will contact third party vendor(s) regarding invoice remittance.	_____
Sales/Use Tax Exemption Certificate	Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.	_____
Notice of Assignment	Please insert date and Lessee Signature, if required. (If no signature is required, please review the notice and note the Assignee.)	_____
Partial Ship Letter	Please insert date, Lessee PO #, Lessee signature and title	_____
Large Order Delivery Requirements	Please complete with the appropriate information.	_____

NOTE: If you prefer to print a copy of the documents and sign, please scan signed documents and email to applefin@applefin.com and rochelle.bryant@applefin.com prior to overnighting for review (see FedEx info below). Please return the: (A) original properly executed documentation; (B) original purchase order(s); and (C) sales tax exemption certificate.

Documents Required Prior to Funding

Mailed to Apple

If not signed through DocuSign, or if requested by us, originals of all the above, as well as the items below.

Please mail to:
Apple Financial Services
Attention: Rochelle Bryant
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

Acceptance Certificate (Exhibit B)

Lessee Signature, Name/Title & Execution Date. *Sign upon Acceptance.* (May also be sent to you under separate cover prior to commencement.)

Advance Lease Payment

Invoice attached, if applicable.

NOTE: Please provide scanned copies of the above items to applefin@applefin.com and Rochelle Bryant at rochelle.bryant@applefin.com.

**ADDENDUM TO MASTER LEASE PURCHASE AGREEMENT
MLA # 7991902**

THIS ADDENDUM TO MASTER LEASE PURCHASE AGREEMENT, dated as of June 15, 2016 is by and between **LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103** as Lessee, and **APPLE INC.**, as Lessor.

BACKGROUND

A. By that certain Master Lease Purchase Agreement # **7991902** dated June 15, 2016 by and between Lessor and Lessee (the "Master Lease"), Lessor agreed to lease to Lessee certain personal property, upon and subject to the terms and conditions set forth in the Master Lease and all Schedules executed, whether now or hereafter, thereunder.

B. Lessor and Lessee desire to amend the terms and conditions of the Master Lease upon and subject to the terms and conditions of this Addendum, but only for purposes of each Schedule executed on or after the effective date of this Addendum.

C. All capitalized terms not otherwise defined herein will have the meanings set forth in the Master Lease.

NOW, THEREFORE, in consideration of good and valuable consideration, the parties intending to be legally bound agree as follows:

- 1. **Amendment to Master Lease.** The Master Lease is amended as follows:

The Miscellaneous Section is amended by adding the following language to the end of that Section:

"Notwithstanding anything to the contrary in this Master Lease, Lessee and Lessor both intend that this Master Lease and any Schedule, Acceptance Certificate, Escrow Agreement or any other related document or certificate (each a "Document") containing the electronic signature of both parties using the procedure or method for electronic signatures that Lessor provided to Lessee ("Electronic Signature") shall constitute the sole original authenticated Document for all purposes (including without limitation the perfection of security interests and admissibility of evidence). Lessee and Lessor acknowledge that any such Electronic Signatures will be applied by the duly authorized representative of the respective party with the intent to sign, authenticate and accept the Documents on behalf of such party."

- 2. **Effective date.** This Addendum is executed to be effective the same day as the Master Lease, and is incorporated into and made a part of the Master Lease.
- 3. **Effect of Addendum.** All terms and conditions of the Master Lease not expressly modified hereby remain in full force and are hereby ratified by the parties.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Addendum as of the date first set forth above.

**LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT
103**

APPLE INC.

By: _____

By: _____

Title: _____

Title: _____

EXHIBIT A**Schedule No. 003 _____, 20____ to Master Lease Purchase Agreement # 7991902 Dated June 15, 2016**

This Schedule No. 003 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement # 7991902 dated **June 15, 2016**, ("Master Lease"), and is effective as of _____, 20____. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	Personal computers, electronic devices, servers, and networking equipment with a value not to exceed \$102,900.00 as such equipment is more particularly described in invoices presented to Apple Inc., as Lessor, and accepted by Lessee, which descriptions are incorporated herein by reference. Final Rental payment will be amended, if necessary, determined by final equipment payment by Lessor as determined by the effective interest rate stated below.
Equipment Location: 1370 RIVERWOODS ROAD, LINCOLNSHIRE, IL 60069	

LEASE PAYMENT SCHEDULE					
Pmt #	Payment Date	Payment Amount	Interest	Principal	Outstanding Balance
Commencement	7/15/2018				\$102,900.00
1	7/15/2018	\$26,872.77	\$0.00	\$26,872.77	\$76,027.23
2	7/15/2019	\$26,872.77	\$2,273.22	\$24,599.55	\$51,427.68
3	7/15/2020	\$26,872.77	\$1,537.69	\$25,335.08	\$26,092.60
4	7/15/2021	\$26,872.77	\$780.17	\$26,092.60	\$0.00
Total		\$107,491.08	\$4,591.08	\$102,900.00	
Promotional Interest 2.99%					

Lessee acknowledges that the discounted purchase price for the Lease is \$100,619.85 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 4.59% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

LESSOR: **APPLE INC.**

SIGNATURE: _____

NAME / TITLE: _____

DATE: _____

LESSEE:

LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

SIGNATURE: _____

NAME / TITLE: _____

DATE: _____

ADDRESS:

Patrick Palbicke

FED TAX ID #: _____

**1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069**

CONTACT INFORMATION

Pursuant to the Master Lease Purchase Agreement # **7991902** dated **June 15, 2016**, (the "Master Lease"), Schedule No. **003**, between Apple Inc. (the "Lessor") and **LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103** (the "Lessee"), Lessee hereby acknowledges the obligations to make Lease Payments promptly when due in accordance with the Lease.

INVOICE MAILING ADDRESS:

SHIP TO ADDRESS:

Mail invoices to the attention of: _____

Phone: _____
Cell: _____
Email: _____

Primary Contact: _____

Summer – Primary Contact: _____

Phone: _____
Cell: _____
Email: _____

Phone: _____
Cell: _____
Email: _____

Secondary Contact: _____

Summer – Secondary Contact: _____

Phone: _____
Cell: _____
Email: _____

Phone: _____
Cell: _____
Email: _____

Product Delivery Contact: _____

Digital Product Contact: _____

Phone: _____
Cell: _____
Email: _____

Phone: _____
Cell: _____
Email: _____

LESSEE: LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

SIGNATURE: X _____

NAME / TITLE: X Patrick Palbicke _____

DATE: X _____

EXHIBIT F

INSURANCE COVERAGE REQUIREMENTS

MASTER LEASE PURCHASE AGREEMENT # 7991902 dated June 15, 2016

LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

1) Insurance Agency - Name of Agency, Phone Number, Fax Number, and Contact Name

2) Property Damage & Loss Coverage -

- a) "All Risk" Physical Damage & Loss Insurance
- b) Include: Policy Number, Effective Date and Expiration Date
- c) **APPLE INC. and its Assigns** named "Loss Payee"
- d) Endorsement giving 30 days written notice of any changes or cancellation.

LIMITS: The full replacement value of the equipment.

3) The Certificate Holder should be named as follows:

APPLE INC. and its assigns
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

FOR SELF INSURANCE:

A letter needs to be prepared on Lessee's Letterhead and addressed to **APPLE INC. and its Assigns**, and signed by an authorized official of the Lessee. The letter must refer to the Master Lease, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).

Essential Use Audit

Lessee Contact Name / Position Patrick Palbicke Phone Number: _____

- 1) Please clarify legal name of proposed lessee? _____
- 2) Is any equipment to be leased replacing any existing equipment? Yes No (If No, proceed to question 3)

What percentage of the equipment to be leased is replacement? _____%

How long was the existing equipment in use? 1-3 yrs 3-5 yrs 5+ yrs

Why is the existing equipment being replaced? _____

What will be done with the replaced equipment? _____

- 3) For what purpose is the equipment being acquired? (Provide detail if possible.)
 - Educational Use (Such as Schools or Universities)
 - Administrative Use (Such as State or County Offices)
 - Outdoor Use (Such as Golf Course or Public Common Areas)
 - Other Use _____

- 4) Was the equipment/lease placed for competitive bid? Yes No
- If No, why was a bid not required?**
- Covered under state contract (Contract name and # _____)
 - Size of transaction does not require competitive bid (What documentation _____)
 - Transaction exempt from bidding process pursuant to current statutes (statute # _____)
- (Please attach copy of statute if available)
- Other _____

- 5) What is the source of funds for repayment of this obligation?
 - Local Property Taxes
 - State Unrestricted Revenues
 - Federal Financial Assistance
 - Chapter I
 - Chapter II
 - Other _____
 - Other _____

- 6) Are the funds to be used for repayment of this obligation appropriated and encumbered in an approved budget? Yes No
- If No, why is the obligation not included in an approved budget?** _____
- _____

- 7) Why do you expect funds to continue to be appropriated in the future for repayment of this obligation? _____
- _____
- To the best of your knowledge, have you ever non-appropriated funds in the past? Yes No
- If Yes, please provide details** _____
- _____

- 8) Will a Purchase Order be issued for this transaction? _____
- 9) Is a Purchase Order # required on the Invoice for prompt payment? _____

Completed By: _____ **Patrick Palbicke** _____

Signature Title Printed Name Phone

NOTICE OF ACKNOWLEDGEMENT OF ASSIGNMENT

Dated _____

APPLE INC. ("Assignor") hereby gives notice that Assignor assigned to WELLS FARGO VENDOR FINANCIAL SERVICES, LLC ("Assignee") all of its rights in and to Lease Schedule No. 003 (the "Lease") to the Master Lease Purchase Agreement # 7991902 dated June 15, 2016, by and between Assignor and LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103 ("Lessee").

Assignor hereby requests, and instructs Lessee, that all rental payments and other amounts coming due pursuant to the Lease on and after the date hereof are payable to and should be remitted to Assignee as directed by invoices.

Lessee's questions related to the administration of the Lease and billing should be referred to Assignee as follows:

WELLS FARGO VENDOR FINANCIAL SERVICES, LLC
P.O. Box 3072
Cedar Rapids, IA 52406-3072
Telephone 1-800-535-1680
Attn: Customer Service

The Federal Tax Identification Number of WELLS FARGO VENDOR FINANCIAL SERVICES, LLC is 94-1686094.

Lessee is instructed to deliver all rental payments and other amounts coming due under the Lease in accordance with terms thereof to Assignee.

EXHIBIT E**AFS EDUCATION FINANCE
INVOICE**

Remit Payment To:
Apple Inc. c/o Apple Financial Services
Attn: Contracts
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

BILLING ID	CUSTOMER NO	CUSTOMER SERVICE	
7991902003		1-800-535-1680	
INVOICE	INVOICE DATE	DUE DATE	TOTAL DUE
ADV7991902003	June 14, 2018	July 15, 2018	\$26,872.77

SOLD TO:

LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069

ACCOUNT	DUE DATE	DESCRIPTION	AMOUNT
7991902003	July 15, 2018	Advanced Lease Payment	\$26,872.77

*****Please return your payment with this invoice. Your payment is due at the time of lease commencement.*****

LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103

1370 Riverwoods Road
LINCOLNSHIRE, IL 60069

Date:

Apple Inc.
Attn: Rochelle Bryant
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

Rochelle Bryant,

LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103 will accept partial shipment of the computer equipment as described on our PO # _____. Upon delivery of the partial shipment, we will sign the certificate of acceptance and commence the lease based on the equipment that has been delivered. We understand our lease payment will start lower than what is reflected on our contract based on the partial shipment. When the remainder of the equipment is delivered, you may add those invoices to the lease total and adjust our lease payment accordingly.

Sincerely,

(Signer of the lease with Title)

Form **8038-G**
 (Rev. September 2011)
 Department of the Treasury
 Internal Revenue Service

Information Return for Tax-Exempt Governmental Obligations

► **Under Internal Revenue Code section 149(e)**
 ► **See separate instructions.**
Caution: If the issue price is under \$100,000, use Form 8038-GC.

OMB No. 1545-0720

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>
1 Issuer's name		2 Issuer's employer identification number (EIN)
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	5 Report number (For IRS Use Only)
6 City, town, or post office, state, and ZIP code		7 Date of issue
8 Name of issue		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11		
12 Health and hospital	12		
13 Transportation	13		
14 Public safety	14		
15 Environment (including sewage bonds)	15		
16 Housing	16		
17 Utilities	17		
18 Other. Describe ►	18		
19 If obligations are TANs or RANs, check only box 19a <input type="checkbox"/>			
If obligations are BANs, check only box 19b <input type="checkbox"/>			
20 If obligations are in the form of a lease or installment sale, check box <input type="checkbox"/>			

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21		\$	\$	years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22		
23 Issue price of entire issue (enter amount from line 21, column (b))	23		
24 Proceeds used for bond issuance costs (including underwriters' discount)	24		
25 Proceeds used for credit enhancement	25		
26 Proceeds allocated to reasonably required reserve or replacement fund	26		
27 Proceeds used to currently refund prior issues	27		
28 Proceeds used to advance refund prior issues	28		
29 Total (add lines 24 through 28)	29		
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30		

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded ► _____ years

32 Enter the remaining weighted average maturity of the bonds to be advance refunded ► _____ years

33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) ► _____

34 Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	
b	Enter the final maturity date of the GIC ▶ _____		
c	Enter the name of the GIC provider ▶ _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
b	Enter the date of the master pool obligation ▶ _____		
c	Enter the EIN of the issuer of the master pool obligation ▶ _____		
d	Enter the name of the issuer of the master pool obligation ▶ _____		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box <input type="checkbox"/>		
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box <input type="checkbox"/>		
41a	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
b	Name of hedge provider ▶ _____		
c	Type of hedge ▶ _____		
d	Term of hedge ▶ _____		
42	If the issuer has superintegrated the hedge, check box <input type="checkbox"/>		
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box <input type="checkbox"/>		
44	If the issuer has established written procedures to monitor the requirements of section 148, check box <input type="checkbox"/>		
45a	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement ▶ _____		
b	Enter the date the official intent was adopted ▶ _____		

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
	▶ _____ Signature of issuer's authorized representative		▶ _____ Date	
			▶ _____ Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed
	Firm's name ▶	Firm's EIN ▶		PTIN
	Firm's address ▶	Phone no.		

8038-G Instructions available at: <http://www.irs.gov/pub/irs-pdf/i8038g.pdf>

APPLE FINANCIAL SERVICES

PURCHASE ORDER REQUIREMENTS

In order to expedite your order appropriately and as quickly as possible, we ask that your Purchase Order contain the following information, if applicable. If you have any questions regarding this information, please feel free to contact us at any time.

1. *Purchase Order Should be made out to:*
Apple Inc. c/o Apple Financial Services
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314
2. *Purchase Order Number*
3. *Purchase Order Date*
4. *Apple Education Quote/Proposal Number and Total Amount of Quote*
5. *Physical Ship To Street Name/Address*
6. *Bill to Address*
7. *Lease Reference, Example:*
"Per Exhibit A to Master Lease Purchase Agreement # 7991902"
8. *Authorized Signature*
9. *Configure to Order (CTO) Specifications (if applicable)*
10. *Personalization Text (if applicable)*
11. *Taxes (if applicable)*
12. *E-waste Fees (if applicable)*

Purchase Order and Delivery Requirements

Large Order Delivery Requirements

In order to facilitate a timely and accurate product shipment, please accurately provide complete details.

Please complete the following if your PO is >\$100K, >300lbs, and/or includes a Bretford Cart.

1. Does the delivery location have a dock? Yes No
2. Does the delivery location require a truck with lift gate? Yes No
3. Does the delivery location have a Forklift/Pallet Jack? Yes No
4. Does the delivery location have the manpower to offload the quantity of freight they are expecting? Yes No
5. Can the delivery location accommodate a 53-foot trailer if they are expecting an FTL (full truckload) size shipment? Yes No
6. Does the delivery location require an appointment? Yes No
7. Can you accept the entire delivery at once? Yes No
8. Does the delivery location require inside delivery? Yes No

(Please note that the carrier is unable to deliver this product up stairs. We advise that you make alternate arrangements to bring the delivery to the required floor.)

- Is there a freight elevator at the delivery location? Yes No

9. List the name and phone number for 2 delivery location contacts:
 - a.
 - b.
10. Are there any holidays, closure dates or hours of operation that would prevent an 8am-5pm delivery?
11. Are there any other special delivery requirements we should be aware of?



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: June 19, 2018
Re: Business Office Update - May

May 2018 Financial Reports

We are entering our final month of the fiscal year and we continue to look as though we should have a very strong finish. The year is now 91.7% completed, and as it relates to revenue, we have begun our tax collections, boosting revenue in May and June. This month, we gained a very large payment from early individuals who paid early in order to take a deduction on this year's taxes. Also with the early payment, we received the benefit of interest on those early payments. Registration opened in mid-May, boosting local receipts. As it stands through May, we are at 72.9% of our expected revenue, jumping 18% over last month. June will see a larger jump, finishing out the year as we get the remaining portion of our tax collections. Highlights in revenue remain to be State revenue collected, interest received, and our other local sources (such as Kindergarten Fees and the 103 Club).

The budgeted expenses are now 91.5% complete, with the target being 91.7%. Last month we were behind by 1.6%, however we are now ahead by .2%. While this may not look like much, we have been playing catch up all year with the construction, and we are in a good place to end the year under budget. As done in the past, if we remove the capital budget (which stands at 103.3%) along with the debt fund, and look at only operating funds, we are at 88.1%. We will push to remain under budget so our operating funds for June as we prepare to close out the year and schedule the internal transfers.

Revenue Report

5/31/2018

% of Fiscal Year Complete: 91.7%

Education Fund

Local Sources

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	MTD January	MTD February	MTD March	MTD April	MTD May	YTD Actual	Fiscal Year 2018 Final Budget	Budget Balance	% Budget Received
Property Tax Receipts	216,193.16	661,108.30	10,367,684.93	187,413.03	189,942.90	-	5,022.92	-	-	-	4,308,355.52	15,935,720.76	24,200,000	8,264,279.24	65.9%
CPprt	18,314.26	844.42	-	12,502.69	-	3,296.40	11,223.94	-	9,956.80	20,467.71	20,863.23	97,469.45	59,000	(38,469.45)	165.2%
Tuition - Full Day Kindergarten	133,285.00	40,401.14	2,167.26	15,697.04	1,920.78	59,831.28	152,430.35	9,966.36	3,344.50	3,855.63	27,077.33	449,976.67	445,200	(4,776.67)	101.1%
Tuition - Summer School	-	-	-	-	-	-	-	-	73,966.00	25,985.00	26,119.00	126,070.00	120,000	(6,070.00)	105.1%
Interest	16,486.80	14,369.80	31,220.25	20,598.10	19,902.33	20,460.46	13,512.48	13,303.51	20,596.05	11,568.10	35,858.94	217,876.82	88,000	(129,876.82)	247.6%
Athletic Admissions	-	-	-	-	-	886.06	-	-	-	-	-	886.06	1,000	113.94	88.6%
Other Admissions	-	-	-	-	-	-	-	-	-	-	382.80	-	-	(382.80)	No Bud
After School Activities	-	-	6,114.00	6,435.00	1,000.00	7,803.00	1,892.50	1,430.00	6,495.00	4,397.00	25.00	35,591.50	17,000	(18,591.50)	209.4%
Technology Fee	20,949.25	16,725.00	4,889.53	5,736.18	2,761.10	1,782.48	1,218.66	(216.55)	130.40	26.40	11,937.00	65,939.45	122,000	56,060.55	54.0%
PE Uniform/Lock Fee	1,549.00	1,420.00	680.00	84.00	237.00	83.00	119.00	-	59.00	-	4.00	7,577.00	6,000	(1,577.00)	126.3%
Fine Arts Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Graduation Fee	370.50	507.00	97.50	57.40	97.50	98.60	-	19.50	-	-	1,345.50	2,593.50	4,000	1,406.50	64.8%
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Field Trip Fees	-	-	5,956.00	2,795.50	749.30	1,113.30	3,558.70	2,881.65	897.65	3,715.15	14,560.35	36,227.60	25,000	(11,227.60)	144.9%
Sale of Athletic Wear	-	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000.00	0.0%
103 Club Fees	1,500.00	4,500.00	86,821.55	91,274.79	52,312.80	81,306.81	60,390.62	89,264.40	61,445.80	80,333.26	97,562.19	706,712.22	500,000	(206,712.22)	141.3%
Student ID Fees/Fines	-	-	30.00	85.00	70.00	100.00	60.00	25.00	-	50.00	-	420.00	500	80.00	84.0%
Library Fees/Fines	-	-	-	(50.11)	-	33.59	24.64	-	75.65	57.26	127.70	268.73	500	231.27	53.7%
Athletic Fees	-	-	-	2,625.00	1,900.00	250.00	675.00	725.00	2,625.00	550.00	-	9,350.00	-	(9,350.00)	No Bud
Band/Orchestra/Choir	-	-	-	34,375.00	200.00	100.00	400.00	875.00	1,200.00	1,650.00	8,625.00	47,425.00	-	(47,425.00)	No Bud
Textbook Fees	32,933.20	27,300.75	4,220.07	7,461.04	4,113.57	2,126.68	1,718.68	202.87	1,418.23	1,025.82	91,964.32	174,485.23	257,100	82,614.77	67.9%
PTO/Foundation Donations	-	-	-	6,823.84	-	-	7,323.20	35,443.61	-	10,594.46	-	60,185.11	40,000	(20,185.11)	150.5%
Other Donations	1,017.16	259.21	1,618.18	-	400.00	-	-	(67.65)	3,009.16	710.00	100.00	7,046.06	10,000	2,953.94	70.5%
Misc. Donations	-	-	-	-	-	1,000.00	-	-	1,000.00	-	-	100.00	100	(900.00)	1000.0%
Refunds from Prior Yr. Expenses	-	-	-	-	-	5,243.10	-	-	8,802.00	-	350.00	14,395.10	8,000	(6,395.10)	179.9%
Payment from other LEA's	-	-	-	-	-	-	-	-	-	-	384,886.00	384,886.00	650,000	265,114.00	59.2%
Camp Revenue	-	-	-	-	-	-	-	-	-	-	17,828.50	17,828.50	16,000	(1,828.50)	111.4%
Loredo Taft Revenue	-	-	-	-	-	35,685.00	975.00	-	-	-	(5,785.00)	30,875.00	33,000	2,125.00	93.6%
Other Local Revenue	6,519.00	109.02	12.58	1,542.99	532.92	-	118.21	13.90	3,015.00	1,181.55	425.00	13,470.17	20,000	6,529.83	67.4%
Local Revenue	449,117.33	767,544.64	10,511,511.85	395,456.49	276,140.20	221,199.76	260,663.90	153,925.60	196,977.24	166,171.34	5,045,950.38	18,444,658.73	26,625,400	8,180,741.27	69.3%

State Sources

General State Aid	-	-	186,945.96	93,472.98	93,472.98	93,472.98	93,472.98	93,472.98	93,472.98	94,258.96	94,115.72	936,158.52	350,000	(586,158.52)	267.5%
Spec. Ed. Private Facility	-	20,564.42	-	20,564.42	-	-	-	36,234.82	-	33,657.90	-	111,021.56	61,000	(50,021.56)	182.0%
Spec. Ed. Extraordinary	-	50,394.73	-	50,394.73	-	-	-	-	-	-	-	100,789.46	151,000	50,210.54	66.7%
Spec. Ed. Personnel	-	102,123.12	-	102,123.14	-	-	-	-	-	-	-	204,246.26	306,000	101,753.74	66.7%
Spec. Ed. Orphanage	-	-	-	-	-	4,763.80	-	-	-	1,667.33	-	6,431.13	-	(6,431.13)	No Bud
Spec. Ed. Summer School	-	-	573.91	-	-	-	-	-	-	-	-	573.91	400	(173.91)	143.5%
Bilingual	4,892.00	-	-	-	-	29,556.00	-	-	-	-	-	34,448.00	18,000	(16,448.00)	191.4%
Orphanage Tuition	-	7,074.00	18,540.00	-	-	29,384.56	-	9,489.00	-	25,181.00	-	89,668.56	50,000	(39,668.56)	179.3%
Library Per Capital Grant	-	-	-	-	-	-	-	1,080.90	-	-	-	1,080.90	1,000	(80.90)	108.1%
Other State Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
State Revenue	4,892.00	180,156.27	206,059.87	266,555.27	93,472.98	157,177.34	93,472.98	140,277.70	93,472.98	154,765.19	94,115.72	1,484,418.30	937,400	(547,018.30)	158.4%

Federal Sources

Special Milk Program	1,018.63	-	-	145.07	-	-	6,809.82	2,553.86	2,107.11	-	4,051.09	16,685.58	8,000	(8,685.58)	208.6%
Title I - Low Income	11,488.00	-	-	-	-	-	24,105.00	4,596.00	-	-	-	40,189.00	43,000	2,811.00	93.5%
IDEA Preschool	-	-	-	-	-	5,729.00	98.00	-	-	-	-	5,827.00	7,000	1,173.00	83.2%
IDEA Flow Through	-	9,350.00	-	-	-	47,498.00	138,890.00	-	-	-	48,503.00	244,241.00	220,000	(24,241.00)	111.0%
IDEA Room & Board	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Title III - LIPLEP	-	-	2,000.00	-	-	-	5,878.00	-	-	-	-	7,878.00	20,000	12,122.00	39.4%
Title II - Teacher Quality	56.00	-	9,193.00	-	-	-	4,908.00	739.00	-	-	-	14,896.00	15,000	104.00	99.3%
Medicaid Reimbursement	-	-	-	-	-	9,620.36	-	-	-	-	-	9,620.36	20,000	10,379.64	48.1%
Federal Revenue	12,562.63	9,350.00	11,193.00	145.07	9,620.36	59,105.00	174,810.82	7,888.86	2,107.11	-	52,554.09	339,336.94	333,000	(6,336.94)	101.9%

Subtotal Education Fund	466,571.96	957,050.91	10,728,764.72	662,156.83	379,233.54	437,482.10	528,947.70	302,092.16	292,557.33	320,936.53	5,192,620.19	20,268,413.97	27,895,800	7,627,386.03	72.7%
"On-Behalf"/Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total Education Fund	466,571.96	957,050.91	10,728,764.72	662,156.83	379,233.54	437,482.10	528,947.70	302,092.16	292,557.33	320,936.53	5,192,620.19	20,268,413.97	27,895,800	7,627,386.03	72.7%

Operations & Maintenance Fund

Local Sources

Property Tax Receipts	12,675.07	38,759.76	607,841.29	10,987.74	11,136.06	-	294.49	-	-	-	248,705.68	930,400.09	1,400,000.00	469,599.91	66.5%
Interest	1,700.18	1,255.67	2,897.95	2,546.55	2,698.10	2,237.07	561.40	822.37	1,463.98	1,120.19	3,468.20	20,771.66	11,000.00	(9,771.66)	188.8%
Facility Rental	1,050.00	1,320.00	-	330.00	-	-	-	-	8,576.25	17,943.00	650.00	29,869.25	30,000.00	130.75	99.6%
Impact Fees	-	-	-	10,017.10	-	-	-	-	-	7,507.10	-	17,524.20	85,000.00	67,475.80	20.6%
Refunds from Prior Yr. Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Other Local Revenue	-	-	-	-	-	-	1,121.77	-	10.00	371.20	-	1,502.97	100.00	(1,402.97)	1503.0%
Local Revenue	15,425.25	41,335.43	610,739.24	23,881.39	13,834.16	2,237.07	1,977.66	822.37	10,050.23	26,941.49	252,823.88	1,000,068.17	1,526,100.00	526,031.83	65.5%

State Sources

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General State Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Other State Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
State Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Subtotal O & M Fund	15,425.25	41,335.43	610,739.24	23,881.39	13,834.16	2,237.07	1,977.66	822.37	10,050.23	26,941.49	252,823.88	1,000,068.17	1,526,100.00	526,031.83	65.5%	
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total O&M Fund	15,425.25	41,335.43	610,739.24	23,881.39	13,834.16	2,237.07	1,977.66	822.37	10,050.23	26,941.49	252,823.88	1,000,068.17	1,526,100.00	526,031.83	65.5%	

Debt Service Fund

Local Sources																
Property Tax Receipts	3,405.62	10,414.24	163,318.97	2,952.26	2,992.11	-	79.12	-	-	-	67,135.28	250,297.60	372,000.00	121,702.40	67.3%	
Interest	137.62	149.13	223.08	207.26	-	0.27	0.33	0.26	0.21	0.73	300.78	1,019.67	100.00	(919.67)	1019.7%	
Payment from other LEA's	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud	
Local Revenue	3,543.24	10,563.37	163,542.05	3,159.52	2,992.11	0.27	79.45	0.26	0.21	0.73	67,436.06	251,317.27	372,100.00	120,782.73	67.5%	
Subtotal Debt Service Fund	3,543.24	10,563.37	163,542.05	3,159.52	2,992.11	0.27	79.45	0.26	0.21	0.73	67,436.06	251,317.27	372,100.00	120,782.73	67.5%	
Transfers/Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total Debt Service Fund	3,543.24	10,563.37	163,542.05	3,159.52	2,992.11	0.27	79.45	0.26	0.21	0.73	67,436.06	251,317.27	372,100.00	120,782.73	67.5%	

Transportation Fund

Local Sources																
Property Tax Receipts	12,675.07	38,759.76	607,841.29	10,987.74	11,136.06	-	294.49	-	-	-	248705.68	930,400.09	1,400,000.00	469,599.91	66.5%	
Paid Student Trips	-	-	-	-	-	419.00	-	-	-	-	-	419.00	14,000.00	13,581.00	3.0%	
Summer School Trans Fees	-	-	-	-	-	-	-	-	14,850.00	7,050.00	3343	25,243.00	13,000.00	(12,243.00)	194.2%	
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-	-	0	-	-	-	No Bud	
Interest	1,139.02	927.08	2,192.09	1,913.60	2,077.57	1,826.76	822.11	908.30	1,269.54	1,717.68	3629.28	18,423.03	10,000.00	(8,423.03)	184.2%	
Payment from Other Districts	3,221.36	-	-	-	-	-	-	-	-	-	-	3,221.36	100.00	(3,121.36)	3221.4%	
Other Local Revenue	-	92.36	-	-	-	-	-	-	-	-	-	92.36	1,000.00	907.64	9.2%	
Local Revenue	17,035.45	39,779.20	610,033.38	12,901.34	13,213.63	2,245.76	1,116.60	908.30	16,119.54	8,767.68	255,677.96	977,798.84	1,438,100.00	460,301.16	68.0%	
State Sources																
Transportation - Regular	-	103,720.77	-	103,720.77	-	-	-	94,590.59	-	94,219.51	-	396,251.64	310,000.00	(86,251.64)	127.8%	
Transportation - Spec. Ed.	-	62,304.86	-	62,304.85	-	-	-	94,895.99	-	95,138.05	-	314,643.75	185,000.00	(129,643.75)	170.1%	
Other State Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud	
State Revenue	-	166,025.63	-	166,025.62	-	-	-	189,486.58	-	189,357.56	-	710,895.39	495,000.00	(215,895.39)	143.6%	
Subtotal Transportation Fund	17,035.45	205,804.83	610,033.38	178,926.96	13,213.63	2,245.76	1,116.60	190,394.88	16,119.54	198,125.24	255,677.96	1,688,694.23	1,933,100.00	244,405.77	87.4%	
Total Transportation Fund	17,035.45	205,804.83	610,033.38	178,926.96	13,213.63	2,245.76	1,116.60	190,394.88	16,119.54	198,125.24	255,677.96	1,688,694.23	1,933,100.00	244,405.77	87.4%	

Retirement Fund

Local Sources																
Property Tax Receipts	11,113.09	33,983.31	532,935.59	9,633.69	9,763.73	-	258.20	-	-	-	213,103.65	810,791.26	1,213,000.00	402,208.74	66.8%	
CPPRT	-	-	-	-	-	-	-	-	-	-	-	-	34,000.00	34,000.00	0.0%	
Interest	413.17	400.70	541.39	709.15	714.18	574.29	564.56	455.76	375.39	421.43	1,272.83	6,442.85	2,500.00	(3,942.85)	257.7%	
Local Revenue	11,526.26	34,384.01	533,476.98	10,342.84	10,477.91	574.29	822.76	455.76	375.39	421.43	214,376.48	817,234.11	1,249,500.00	432,265.89	65.4%	
Subtotal Retirement Fund	11,526.26	34,384.01	533,476.98	10,342.84	10,477.91	574.29	822.76	455.76	375.39	421.43	214,376.48	817,234.11	1,249,500.00	432,265.89	65.4%	
Total Retirement Fund	11,526.26	34,384.01	533,476.98	10,342.84	10,477.91	574.29	822.76	455.76	375.39	421.43	214,376.48	817,234.11	1,249,500.00	432,265.89	65.4%	

Capital Projects Fund

Local Sources																
Interest	963.95	161.77	159.85	-	3.88	3.97	4.78	3.80	3.02	8.01	8.06	1,321.09	6,000.00	4,678.91	22.0%	
PTO Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud	
Local Revenue	963.95	161.77	159.85	-	3.88	3.97	4.78	3.80	3.02	8.01	8.06	1,321.09	6,000.00	4,678.91	22.0%	
Subtotal Cap. Projects Fund	963.95	161.77	159.85	-	3.88	3.97	4.78	3.80	3.02	8.01	8.06	1,321.09	6,000.00	4,678.91	22.0%	
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total Cap. Projects Fund	963.95	161.77	159.85	-	3.88	3.97	4.78	3.80	3.02	8.01	8.06	1,321.09	6,000.00	4,678.91	22.0%	

Working Cash Fund

Local Sources																
Interest	389.12	240.72	856.50	687.82	811.41	681.00	62.14	198.65	479.99	588.86	1,125.46	6,121.67	6,000.00	(121.67)	102.0%	
Local Revenue	389.12	240.72	856.50	687.82	811.41	681.00	62.14	198.65	479.99	588.86	1,125.46	6,121.67	6,000.00	(121.67)	102.0%	
Subtotal Working Cash Fund	389.12	240.72	856.50	687.82	811.41	681.00	62.14	198.65	479.99	588.86	1,125.46	6,121.67	6,000.00	(121.67)	102.0%	
Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total Working Cash Fund	389.12	240.72	856.50	687.82	811.41	681.00	62.14	198.65	479.99	588.86	1,125.46	6,121.67	6,000.00	(121.67)	102.0%	

All Funds

Local Sources																
Property Tax Receipts	256,062.01	783,025.37	12,279,622.07	221,974.46	224,970.86	-	5,949.22	-	-	-	5,086,005.81	18,857,609.80	28,585,000.00	9,727,390.20	66.0%	
CPPRT	18,314.26	844.42	-	12,502.69	-	3,296.40	11,223.94	-	9,956.80	20,467.71	20,863.23	97,469.45	93,000.00	(4,469.45)	104.8%	
Tuition - Full Day Kindergarten	133,285.00	40,401.14	2,167.26	15,697.04	1,920.78	59,831.28	152,430.35	9,966.36	3,344.50	3,855.63	27,077.33	449,976.67	445,200.00	(4,776.67)	101.1%	
Tuition - Summer School	-	-	-	-	-	-	-	-	-	73,966.00	25,985.00	126,070.00	120,000.00	(6,070.00)	105.1%	
Paid Student Trips	-	-	-	-	-	419.00	-	-	-	-	-	419.00	14,000.00	13,581.00	3.0%	
Summer School Trans Fees	-	-	-	-	-	-	-	-	14,850.00	7,050.00	3,343.00	25,243.00	13,000.00	(12,243.00)	194.2%	
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud	
Interest	21,229.86	17,504.87	38,091.11	26,662.48	26,207.47	25,783.82	15,527.80	15,692.65	24,188.18	15,425.00	45,663.55	271,976.79	123,600.00	(148,376.79)	220.0%	
Admissions - Athletic	-	-	-	-	-	886.06	-	-	-	-	-	886.06	1,000.00	113.94	88.6%	
Admissions - Other	-	-	-	-	-	-	-	-	-	-	382.80	382.80	-	(382.80)	No Bud	

After School Activities	-	-	6,114.00	6,435.00	1,000.00	7,803.00	1,892.50	1,430.00	6,495.00	4,397.00	25.00	35,591.50	17,000.00	(18,591.50)	209.4%
Technology Fee	20,949.25	16,725.00	4,889.53	5,736.18	2,761.10	1,782.48	1,218.66	(216.55)	130.40	26.40	11,937.00	65,939.45	122,000.00	56,060.55	54.0%
PE Uniform/Lock Fee	1,549.00	1,420.00	680.00	84.00	237.00	83.00	119.00	59.00	-	4.00	3,342.00	7,577.00	6,000.00	(1,577.00)	126.3%
Fine Arts Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Graduation Fee	370.50	507.00	97.50	57.40	97.50	98.60	-	19.50	-	-	1,345.50	2,593.50	4,000.00	1,406.50	64.8%
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Field Trip Fees	-	-	5,956.00	2,795.50	749.30	1,113.30	3,558.70	2,881.65	897.65	3,715.15	14,560.35	36,227.60	25,000.00	(11,227.60)	144.9%
Sale of Athletic Wear	-	-	-	-	-	-	-	-	-	-	-	-	3,000.00	3,000.00	0.0%
103 Club Fees	1,500.00	4,500.00	86,821.55	91,274.79	52,312.80	81,306.81	60,390.62	89,264.40	61,445.80	80,333.26	97,562.19	706,712.22	500,000.00	(206,712.22)	141.3%
Student ID Fees/Fines	-	-	30.00	85.00	70.00	100.00	60.00	25.00	-	50.00	-	420.00	500.00	80.00	84.0%
Library Fees/Fines	-	-	-	(50.11)	-	33.59	24.64	-	75.65	57.26	127.70	268.73	500.00	231.27	53.7%
Athletic Fees	-	-	-	2,625.00	1,900.00	250.00	675.00	725.00	2,625.00	550.00	-	9,350.00	-	(9,350.00)	No Bud
Band/Orchestra/Choir	-	-	-	34,375.00	200.00	100.00	400.00	875.00	1,200.00	1,650.00	8,625.00	47,425.00	-	(47,425.00)	No Bud
Textbook Fees	32,933.20	27,300.75	4,220.07	7,461.04	4,113.57	2,126.68	1,718.68	202.87	1,418.23	1,025.82	91,964.32	174,485.23	257,100.00	82,614.77	67.9%
PTO/Foundation Donations	-	-	-	6,823.84	-	-	7,323.20	35,443.61	-	10,594.46	-	60,185.11	40,000.00	(20,185.11)	150.5%
Other Donations	1,017.16	259.21	1,618.18	-	400.00	-	-	(67.65)	3,009.16	710.00	100.00	7,046.06	10,000.00	2,953.94	70.5%
Misc. Donations	-	-	-	-	-	1,000.00	-	-	-	-	-	1,000.00	100.00	(900.00)	1000.0%
Facility Rental	1,050.00	1,320.00	-	330.00	-	-	-	-	8,576.25	17,943.00	650.00	29,869.25	30,000.00	130.75	99.6%
Impact Fees	-	-	-	10,017.10	-	-	-	-	-	7,507.10	-	17,524.20	85,000.00	67,475.80	20.6%
Refunds from Prior Yr. Expenses	3,221.36	-	-	-	-	5,243.10	-	-	8,802.00	-	350.00	17,616.46	8,100.00	(9,516.46)	217.5%
Payment from other LEA's	-	-	-	-	-	-	-	-	-	-	384,886.00	384,886.00	650,000.00	265,114.00	59.2%
Camp Revenue	-	-	-	-	-	-	-	-	-	-	17,828.50	17,828.50	16,000.00	(1,828.50)	111.4%
Loredo Taft Revenue	-	-	-	-	-	35,685.00	975.00	-	-	-	(5,785.00)	30,875.00	33,000.00	2,125.00	93.6%
Other Local Revenue	6,519.00	201.38	12.58	1,542.99	532.92	-	1,239.98	13.90	3,025.00	1,552.75	425.00	15,065.50	21,100.00	6,034.50	71.4%
Local Revenue	498,000.60	894,009.14	12,430,319.85	446,429.40	317,473.30	226,942.12	264,727.29	156,314.74	224,005.62	202,899.54	5,837,398.28	21,498,519.88	31,223,200.00	9,724,680.12	68.9%
State Sources															
General State Aid	-	-	186,945.96	93,472.98	93,472.98	93,472.98	93,472.98	93,472.98	93,472.98	94,258.96	94,115.72	936,158.52	350,000.00	(586,158.52)	267.5%
Spec. Ed. Private Facility	-	20,564.42	-	20,564.42	-	-	-	36,234.82	-	33,657.90	-	111,021.56	61,000.00	(50,021.56)	182.0%
Spec. Ed. Extraordinary	-	50,394.73	-	50,394.73	-	-	-	-	-	-	-	100,789.46	151,000.00	50,210.54	66.7%
Spec. Ed. Personnel	-	102,123.12	-	102,123.14	-	-	-	-	-	-	-	204,246.26	306,000.00	101,753.74	66.7%
Spec. Ed. Orphanage	-	-	-	-	-	4,763.80	-	-	-	1,667.33	-	6,431.13	-	(6,431.13)	No Bud
Spec. Ed. Summer School	-	-	573.91	-	-	-	-	-	-	-	-	573.91	400.00	(173.91)	143.5%
Bilingual	4,892.00	-	-	-	-	29,556.00	-	-	-	-	-	34,448.00	18,000.00	(16,448.00)	191.4%
Transportation - Regular	-	103,720.77	-	103,720.77	-	-	-	94,590.59	-	94,219.51	-	396,251.64	310,000.00	(86,251.64)	127.8%
Transportation - Spec. Ed.	-	62,304.86	-	62,304.85	-	-	-	94,895.99	-	95,138.05	-	314,643.75	185,000.00	(129,643.75)	170.1%
Orphanage Tuition	-	7,074.00	18,540.00	-	-	29,384.56	-	9,489.00	-	25,181.00	-	89,668.56	50,000.00	(39,668.56)	179.3%
Library Per Capital Grant	-	-	-	-	-	-	-	1,080.90	-	-	-	1,080.90	1,000.00	(80.90)	108.1%
Other State Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
State Revenue	4,892.00	346,181.90	206,059.87	432,580.89	93,472.98	157,177.34	93,472.98	329,764.28	93,472.98	344,122.75	94,115.72	2,195,313.69	1,432,400.00	(762,913.69)	153.3%
Federal Sources															
Special Milk Program	1,018.63	-	-	145.07	-	-	6,809.82	2,553.86	2,107.11	-	4,051.09	16,685.58	8,000.00	(8,685.58)	208.6%
Title I - Low Income	11,488.00	-	-	-	-	-	24,105.00	4,596.00	-	-	-	40,189.00	43,000.00	2,811.00	93.5%
IDEA Preschool	-	-	-	-	-	5,729.00	98.00	-	-	-	-	5,827.00	7,000.00	1,173.00	83.2%
IDEA Flow Through	-	9,350.00	-	-	-	47,498.00	138,890.00	-	-	-	-	244,241.00	220,000.00	(24,241.00)	111.0%
IDEA Room & Board	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Title III - LIPLEP	-	-	2,000.00	-	-	5,878.00	-	-	-	-	-	7,878.00	20,000.00	12,122.00	39.4%
Title II - Teacher Quality	56.00	-	9,193.00	-	-	-	4,908.00	739.00	-	-	-	14,896.00	15,000.00	104.00	99.3%
Medicaid Reimbursement	-	-	-	-	9,620.36	-	-	-	-	-	-	9,620.36	20,000.00	10,379.64	48.1%
Federal Revenue	12,562.63	9,350.00	11,193.00	145.07	9,620.36	59,105.00	174,810.82	7,888.86	2,107.11	-	52,554.09	339,336.94	333,000.00	(6,336.94)	101.9%
Subtotal All Funds	515,455.23	1,249,541.04	12,647,572.72	879,155.36	420,566.64	443,224.46	533,011.09	493,967.88	319,585.71	547,022.29	5,984,068.09	24,033,170.51	32,988,600.00	8,955,429.49	72.9%
"On Behalf"/Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total All Funds	515,455.23	1,249,541.04	12,647,572.72	879,155.36	420,566.64	443,224.46	533,011.09	493,967.88	319,585.71	547,022.29	5,984,068.09	24,033,170.51	32,988,600.00	8,955,429.49	72.9%

Expenditure Report
5/31/2018

% of Fiscal Year Complete: 91.7%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	MTD January	MTD February	MTD March	MTD April	MTD May	YTD Actual	Fiscal Year 2018 Final Budget	Budget Balance	% Budget Expended
Education Fund															
Salaries															
Admin Salaries	110,273.48	131,177.68	135,473.84	134,100.95	133,034.58	134,127.99	134,127.99	136,436.90	136,735.71	137,420.73	140,015.22	1,462,925.07	1,644,100	181,174.93	89.0%
Teacher Salaries	1,017,834.20	1,006,234.34	1,003,740.71	1,015,536.67	1,010,728.96	1,013,530.64	1,023,936.98	1,015,309.87	1,014,264.17	968,228.19	1,013,424.43	11,102,769.16	12,491,500	1,388,730.84	88.9%
Extra Duty Stipends	22,113.05	95,345.98	9,067.10	28,047.02	91,907.58	32,940.29	48,937.80	26,413.86	16,526.73	80,246.50	40,037.36	491,583.27	545,000	53,416.73	90.2%
Classified Salaries	160,341.54	155,956.71	239,174.39	243,150.25	242,814.94	240,631.29	245,015.39	244,478.93	243,670.05	248,157.79	243,940.09	2,507,331.37	2,866,300	358,968.63	87.5%
Substitutes	3,792.75	5,100.25	36,321.20	41,114.32	43,716.82	37,813.05	29,908.54	36,296.30	33,024.03	92,599.27	57,857.22	417,543.75	401,200	(16,343.75)	104.1%
Salaries Total	1,314,355.02	1,393,814.96	1,423,777.24	1,461,949.21	1,522,202.88	1,459,043.26	1,481,926.70	1,458,935.86	1,444,220.69	1,526,652.48	1,495,274.32	15,982,152.62	17,948,100	1,965,947.38	89.0%
Benefits															
TRS	27,376.32	34,529.12	32,550.90	29,522.28	31,412.13	31,347.53	31,593.32	31,578.48	30,068.27	28,121.29	29,803.77	337,903.41	391,300	53,396.59	86.4%
TRS ERO Payments	-	-	-	-	-	6,585.41	-	-	-	-	-	6,585.41	-	(6,585.41)	No Bud
Medical Insurance	193,829.91	235,901.16	179,982.24	384,505.51	8,285.06	186,071.32	191,933.96	190,549.48	195,310.25	194,011.81	193,737.39	2,154,118.09	2,453,200	299,081.91	87.8%
Life Insurance	3,297.34	4,192.97	3,290.20	28,683.78	(22,850.65)	3,872.22	3,335.29	3,296.30	5,657.42	3,308.10	3,308.10	39,391.07	46,000	6,608.93	85.6%
Retiree Insurance	20,193.59	14,049.60	7,590.82	4,910.45	3,262.86	26,783.84	20,826.09	16,354.88	15,093.71	7,089.89	34,972.57	171,128.30	192,880	21,751.70	88.7%
Tuition Reimbursement	22,188.00	4,565.00	3,915.00	12,025.00	810.00	3,055.00	2,520.00	5,250.00	1,680.00	4,375.00	-	60,383.00	62,500	2,117.00	96.6%
Post-Retirement Benefits	19,064.84	1,380.03	12,791.66	214,434.04	-	-	-	-	-	-	-	247,670.57	225,000	(22,670.57)	110.1%
Benefits Total	285,950.00	294,617.88	240,120.82	674,081.06	20,919.40	257,715.32	250,208.66	247,029.14	247,809.65	236,906.09	261,821.83	3,017,179.85	3,370,880	353,707.15	89.5%
Purchased Services															
Professional Development	2,380.15	16,120.53	2,352.00	15,626.61	6,029.00	12,633.74	11,603.07	1,941.47	2,496.94	3,291.59	944.99	75,420.09	122,000	46,579.91	61.8%
Consultation/Workshops	3,065.51	6,146.68	38,007.66	6,748.40	24,467.50	155,076.65	13,477.31	59,007.64	30,574.43	27,830.86	22,895.72	387,298.36	383,500	(3,798.36)	101.0%
Data Processing	1,092.30	-	478.22	663.53	785.87	651.99	561.25	630.56	534.37	625.58	706.05	6,729.72	12,000	5,270.28	56.1%
Auditing Services	-	-	11,000.00	55.00	6,900.00	-	-	-	75.00	-	-	18,030.00	-	(30.00)	100.2%
Legal Services	-	2,145.68	2,777.28	1,056.00	1,733.05	19,069.71	3,287.20	3,445.63	7,052.08	7,166.68	8,023.13	55,756.44	75,000	19,243.56	74.3%
Other Professional Services	399.75	(151.00)	2,736.65	3,650.98	1,723.07	2,272.17	1,407.60	4,644.56	4,580.14	1,663.08	435.41	23,362.41	35,000	11,637.59	66.7%
Sanitation Services	1,424.70	2,079.00	814.00	1,564.00	1,834.00	1,201.42	987.00	897.00	897.00	1,027.39	937.39	13,662.90	16,000	2,337.10	85.4%
Rentals	6,961.42	10,722.01	10,838.68	-	-	32,331.05	9,859.64	14,668.76	11,893.22	10,853.64	12,636.80	120,765.22	108,000	(12,765.22)	111.8%
Travel	1,281.01	1,142.84	788.80	250.00	(3,097.00)	(1,368.71)	4,697.88	716.36	1,142.92	(11.09)	2,252.10	7,795.11	20,700	12,904.89	37.7%
Telephone	10,115.49	19,114.84	16,341.32	16,178.43	16,172.83	16,347.88	9,419.96	9,725.03	15,942.77	8,695.74	27,132.57	165,186.86	141,000	(24,186.86)	117.2%
Postage	2,067.10	1,092.27	329.99	1,116.22	-	5,092.27	-	-	6.50	1,092.27	-	10,796.62	13,000	2,203.38	83.1%
Printing Services	1,574.53	370.30	285.00	896.10	-	365.39	1,299.62	24.30	613.28	776.87	-	6,205.39	7,500	1,294.61	82.7%
Water/Sewer Services	2,956.68	1,779.84	1,700.56	3,366.34	3,642.04	3,717.10	-	2,932.69	2,014.02	1,604.70	1,689.25	25,403.22	25,000	(403.22)	101.6%
Other Insurance	270,450.70	452.70	1,217.25	1,230.75	1,230.75	1,230.75	1,213.00	1,222.25	1,235.00	2,008.76	1,235.00	283,026.91	337,300	54,273.09	83.9%
Other Purchased Services	15,161.12	10,594.00	(6,600.00)	5,391.66	3,191.69	5,537.13	5,486.97	8,982.81	32,205.67	16,057.75	7,135.00	103,143.80	146,000	42,856.20	70.6%
Service Agreements	121,994.04	89,237.67	12,509.60	17,391.78	12,450.96	14,042.15	32,964.10	45,491.48	15,214.86	26,174.76	18,452.98	405,924.38	475,600	69,675.62	85.3%
Purchased Services Total	440,924.50	160,847.36	95,577.01	75,185.80	77,363.76	268,200.69	96,264.60	154,330.54	126,478.20	108,858.58	104,476.39	1,708,507.43	1,935,600	227,092.57	88.3%
Supplies															
General Supplies	19,993.08	12,922.55	51,206.57	61,066.42	(30,900.54)	32,683.45	29,302.11	17,750.46	35,333.93	19,134.87	29,501.97	277,994.87	322,550	44,555.13	86.2%
Art Supplies	641.89	31.46	4,418.95	12,003.44	1,462.42	1,548.39	961.27	7,899.85	553.95	2,253.15	1,756.56	33,531.33	37,300	3,768.67	89.9%
Paper Supplies	2,468.00	98.95	4,824.42	5,762.68	17,890.68	245.87	-	-	-	2,452.72	-	33,743.32	36,500	2,756.68	92.4%
Spanish Supplies	-	273.84	3,382.21	(3,253.25)	98.13	-	29.52	80.78	176.05	772.43	200.38	1,760.09	9,880	8,119.91	17.8%
Student-Paid Supplies	123.20	(374.33)	13,680.95	(804.32)	5,132.98	3,786.42	382.64	590.95	7,982.38	2,140.34	(369.14)	32,272.07	27,800	(4,472.07)	116.1%
Science Supplies	-	-	6,590.51	2,699.08	219.97	2,267.02	73.85	3,370.71	270.64	1,043.22	2,062.09	18,597.09	26,500	7,902.91	70.2%
Social Studies Supplies	-	108.44	1,056.12	3,265.17	69.95	4,183.76	2,667.80	90.87	448.27	1,142.36	2,180.70	15,213.44	19,600	4,386.56	77.6%
English Language Arts Supplies	-	7,809.93	4,680.50	11,639.09	584.47	3,972.12	670.05	1,089.39	404.74	2,230.77	400.97	33,482.03	40,500	7,017.97	82.7%
Math Supplies	18.00	9,463.92	5,411.66	5,278.35	-	291.72	3,071.82	9.95	443.60	767.71	124.23	24,880.96	30,000	5,119.04	82.9%
Supplies - Other	1,365.76	6,204.33	10,516.99	10,430.53	5,422.97	8,157.37	3,086.44	22,697.45	3,073.59	2,021.62	653.57	73,630.62	90,145	16,514.38	81.7%
Textbooks	-	7,094.53	101,459.50	11,879.42	2,099.25	12,639.09	7,965.66	7,265.89	2,368.30	1,150.89	1,946.19	155,868.72	208,000	52,131.28	74.9%
Library Books	-	2,917.55	185.68	7,820.18	2,629.40	99.95	1,544.92	4,825.29	1,581.88	3,386.17	5,187.03	30,178.05	34,000	3,821.95	88.8%
Periodicals	1,456.08	1,181.79	99.00	179.80	322.46	-	211.73	90.80	311.23	49.80	1,657.26	5,559.95	8,000	2,440.05	69.5%
Natural Gas	3,261.68	1,640.12	1,561.00	1,589.15	-	11,126.01	10,312.30	11,710.09	11,222.77	7,164.35	59,587.47	80,000	20,412.53	74.5%	
Electricity	-	14,432.05	13,233.77	15,976.27	-	26,705.16	38,574.52	17,146.84	16,899.26	15,286.70	16,178.21	174,432.78	190,000	15,567.22	91.8%
Other Supplies	3,230.47	3,032.87	426.47	803.95	(2,118.18)	-	3,516.76	295.50	4,812.45	6,908.02	3,083.67	23,991.98	34,600	10,608.02	69.3%
Supplies Total	32,558.16	66,838.00	222,734.30	146,335.96	2,913.96	96,580.32	103,185.10	93,517.03	86,370.36	71,963.54	71,728.04	994,724.77	1,195,375	200,650.23	83.2%
Capital Outlay															
Other	-	-	-	3,827.00	-	-	-	-	-	-	-	3,827.00	6,000	2,173.00	63.8%
Dues and Fees															
Tuition	13,427.00	5,532.00	19,538.00	6,043.00	4,273.00	2,606.22	(17,229.00)	2,955.16	1,047.00	2,467.49	420.00	41,079.87	34,400	(6,679.87)	119.4%
Miscellaneous Objects	7,685.52	10,893.38	3,677.40	19,966.68	21,814.53	27,612.60	13,718.53	-	28,840.98	28,079.02	21,811.00	184,099.64	700,000	515,900.36	26.3%
Other Total	21,112.52	28,157.38	23,215.40	26,009.68	26,087.53	241,569.98	(3,510.47)	2,955.16	29,887.98	30,546.51	23,181.00	449,212.67	960,400	511,187.33	46.8%
Non-Capitalized Equipment	9,310.18	121,453.79	28												

Benefits															
Medical Insurance	11,994.53	14,997.17	12,954.12	27,183.80	(793.76)	13,591.82	13,591.82	13,591.82	13,591.82	12,816.51	12,816.51	146,336.16	143,500	(2,836.16)	102.0%
Life Insurance	74.45	177.65	79.80	227.82	(155.22)	79.80	159.36	79.80	159.36	76.00	76.00	1,034.82	1,500	465.18	69.0%
Retiree Insurance	1,743.44	1,743.44	1,550.62	1,550.62	1,550.62	1,550.62	1,550.62	1,550.62	1,550.62	1,550.62	1,550.62	17,442.46	13,130	(4,312.46)	132.8%
Benefits Total	13,812.42	16,918.26	14,584.54	28,962.24	601.64	15,222.24	15,301.80	15,222.24	15,301.80	14,443.13	14,443.13	164,813.44	158,130	(6,683.44)	104.2%
Purchased Services															
Professional Development	-	-	-	785.76	-	598.04	291.19	-	(10.73)	205.00	301.54	2,170.80	5,000	2,829.20	43.4%
Other Professional Services	-	568.87	-	-	-	-	1,457.13	509.52	-	-	987.01	3,522.53	15,000	11,477.47	23.5%
Snow Removal	-	-	-	-	-	-	1,848.00	728.00	-	-	-	2,576.00	8,000	5,424.00	32.2%
Rental of Equipment	-	-	-	2,552.78	664.00	721.40	3,974.00	7,284.00	3,974.00	3,974.00	889.00	24,033.18	25,000	966.82	96.1%
Property Upkeep Services	14,740.38	38,593.42	16,175.91	25,089.22	38,133.01	24,933.55	23,485.50	24,319.91	26,220.76	13,128.31	8,619.05	253,439.02	220,000	(33,439.02)	115.2%
Telephone	2,463.85	314.77	-	342.96	226.86	227.36	607.01	236.83	240.45	240.45	240.55	5,141.09	2,700	(2,441.09)	190.4%
Purchased Services Total	17,204.23	39,477.06	16,175.91	28,770.72	39,023.87	26,480.35	31,662.83	33,078.26	30,424.48	17,547.76	11,037.15	290,882.62	275,700	(15,182.62)	105.5%
Supplies															
General Supplies	4,904.91	9,268.62	18,804.49	21,261.74	8,677.35	16,897.69	19,781.08	6,404.78	19,870.77	3,181.14	10,370.55	139,423.12	138,000	(1,423.12)	101.0%
Fuel	363.95	367.94	298.53	345.93	319.85	336.28	234.42	743.74	438.70	394.65	1,260.22	5,104.21	7,000	1,895.79	72.9%
Supplies Total	5,268.86	9,636.56	19,103.02	21,607.67	8,997.20	17,233.97	20,015.50	7,148.52	20,309.47	3,575.79	11,630.77	144,527.33	145,000	472.67	99.7%
Capital Outlay	33,682.00	43,515.38	84,091.06	107,757.35	28,644.08	97,101.27	34,237.50	80,216.82	46,837.45	6,100.00	6,905.50	569,088.41	600,000	30,911.59	94.8%
Other															
Dues and Fees	298.00	-	-	-	75.00	130.00	5.00	750.00	-	-	-	1,258.00	1,300	42.00	96.8%
Other Total	298.00	-	-	-	75.00	130.00	5.00	750.00	-	-	-	1,258.00	1,300	42.00	96.8%
Non-Capitalized Equipment															
	-	-	-	1,069.20	-	2,973.00	-	-	-	-	-	4,042.20	5,000	957.80	80.8%
Subtotal O&M Fund	156,654.49	192,109.44	213,881.97	264,548.26	154,358.74	231,599.66	175,794.65	213,928.34	184,878.34	113,510.15	117,536.55	2,018,800.59	2,094,530	75,729.41	96.4%
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total O&M Fund	156,654.49	192,109.44	213,881.97	264,548.26	154,358.74	231,599.66	175,794.65	213,928.34	184,878.34	113,510.15	117,536.55	2,018,800.59	2,094,530	75,729.41	96.4%
Debt Service Fund															
Purchased Services															
Other Professional Services	-	475.00	-	-	-	-	-	-	-	-	-	475.00	1,500	1,025.00	31.7%
Purchased Services Total	-	475.00	-	-	-	-	-	-	-	-	-	475.00	1,500	1,025.00	31.7%
Other															
Principal	56,068.28	-	23,653.27	260,000.00	170,000.00	-	-	-	-	-	180,000.00	689,721.55	883,000	193,278.45	78.1%
Interest	2,587.75	-	75,038.75	25,206.25	97,488.97	-	-	-	75,038.75	22,218.75	108,756.25	406,335.47	246,200	(160,135.47)	165.0%
Other Total	58,656.03	-	98,692.02	285,206.25	267,488.97	-	-	-	75,038.75	22,218.75	288,756.25	1,096,057.02	1,129,200	33,142.98	97.1%
Subtotal Debt Service Fund	58,656.03	475.00	98,692.02	285,206.25	267,488.97	-	-	-	75,038.75	22,218.75	288,756.25	1,096,532.02	1,130,700	34,167.98	97.0%
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total Debt Service Fund	58,656.03	475.00	98,692.02	285,206.25	267,488.97	-	-	-	75,038.75	22,218.75	288,756.25	1,096,532.02	1,130,700	34,167.98	97.0%
Transportation Fund															
Salaries															
Admin Salaries	8,112.84	8,112.84	8,112.84	8,112.84	8,112.83	8,112.83	8,112.83	8,112.83	8,112.83	8,112.83	8,112.83	89,241.17	97,600	8,358.83	91.4%
Classified Salaries	48,778.34	46,231.45	87,529.10	82,269.71	81,652.04	76,081.27	77,975.01	85,707.22	78,335.37	84,855.00	85,724.90	835,139.41	883,000	47,860.59	94.6%
Salaries Total	56,891.18	54,344.29	95,641.94	90,382.55	89,764.87	84,194.10	86,087.84	93,820.05	86,448.20	92,967.83	93,837.73	924,380.58	980,600	56,219.42	94.3%
Benefits															
Transp. IMRF/SS/Medicare	2,117.62	2,117.62	2,114.50	2,114.50	2,114.50	2,114.50	2,072.03	2,072.03	2,072.03	2,072.03	2,072.03	23,053.39	23,000	(53.39)	100.2%
Medical Insurance	25,336.48	27,560.92	20,397.25	45,260.57	(5,314.82)	20,116.89	19,367.36	19,367.36	19,987.61	19,987.61	19,987.61	232,054.84	246,100	14,045.16	94.3%
Life Insurance	355.80	484.80	342.70	220.01	(394.10)	(103.82)	167.18	189.53	(37.57)	281.43	109.98	1,615.94	2,100	484.06	76.9%
Retiree Insurance	-	-	-	-	-	-	-	-	-	-	-	4,360.00	4,360.00	0.00	0.0%
Benefits Total	27,809.90	30,163.34	22,854.45	47,595.08	(3,594.42)	22,127.57	21,606.57	21,628.92	22,022.07	22,341.07	22,169.62	256,724.17	275,560	18,835.83	93.2%
Purchased Services															
Professional Development	-	-	-	2,409.81	331.60	786.26	-	-	-	-	-	3,527.67	3,000	(527.67)	117.6%
Other Professional Services	-	258.20	11.08	-	-	2,033.70	-	-	5,337.19	39.45	-	7,679.62	35,000	27,320.38	21.9%
Rentals	-	-	284,749.00	-	-	-	-	-	-	-	-	284,749.00	269,000	(15,749.00)	105.9%
Property Upkeep Services	1,460.62	1,894.33	1,023.17	1,713.42	3,094.02	2,314.24	1,712.08	5,552.06	4,855.47	1,553.05	1,365.29	26,537.75	40,000	13,462.25	66.3%
Pupil Transportation Services	1,215.80	528.00	-	2,215.76	1,500.40	3,370.60	-	1,338.00	1,550.40	-	758.50	12,477.46	45,000	32,522.54	27.7%
Student-Paid Trips	-	-	-	132.78	-	-	-	265.56	796.68	-	570.28	1,765.30	2,000	234.70	88.3%
Telephone	-	-	-	90.81	77.22	79.24	79.24	81.23	81.23	81.23	81.13	570.10	500	(70.10)	114.0%
Other Purchased Services	242.00	484.00	1,114.00	493.00	1,958.50	872.25	-	370.09	847.91	-	655.00	7,036.75	7,000	(36.75)	100.5%
Service Agreements	-	2,701.66	-	1,796.34	-	1,796.00	-	-	-	-	-	6,294.00	20,000	13,706.00	31.5%
Purchased Services Total	2,918.42	5,866.19	286,897.25	6,831.99	8,904.45	9,454.27	3,587.32	7,604.95	13,468.88	1,673.73	3,430.20	350,637.65	421,500	70,862.35	83.2%
Supplies															
General Supplies	470.82	1,129.69	499.67	120.69	135.17	506.81	26.75	244.30	694.05	487.20	554.02	4,869.17	6,000	1,130.83	81.2%
Fuel	4,850.66	630.16	5,077.86	11,290.47	9,518.88	8,433.35	8,951.91	9,296.11	11,386.36	9,170.31	10,885.70	89,491.77	100,000	10,508.23	89.5%
Other Supplies	-	713.57	-	-	-	-	14.65	-	82.97	-	1,055.96	1,867.15	2,000	132.85	93.4%
Supplies Total	5,321.48	2,473.42	5,577.53	11,411.16	9,654.05	8,940.16	8,993.31	9,540.41	12,163.38	9,657.51	12,495.68	96,228.09	108,000	11,771.91	89.1%
Other															
Dues and Fees	-	-	65.00	-	300.00	-	-	-	-	-	1,661.56	2,026.56	700	(1,326.56)	289.5%
Other Total	-	-	65.00	-	300.00	-	-	-	-	-	1,661.56	2,026.56	700	(1,326.56)	289.5%
Non-Capitalized Equipment															
	-	-	-	1,140.00	-	-	-	-	-	-	765.10	1,905.10	2,000	94.90	95.3%
Subtotal Trans. Fund	92,940.98	92,847.24	411,036.17	157,360.78	105,028.95	124,716.10	120,275.04	132,594.33	134,102.53	126,640.14	134,359.89	1,631,902.15	1,788,360	156,457.85	91.3%
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total Trans. Fund	92,940.98	92,847.24	411,036.17	157,360.78	105,028.95	124,716.10	120,275.04	132,594.33	134,102.53	126,640.14	134,359.89	1,631,902.15	1,788,360	156,457.85	91.3%
Retirement Fund															

Social Security	22,053.42	21,197.01	30,599.33	30,680.68	30,797.85	29,400.98	30,480.15	30,551.08	29,357.17	30,293.65	30,118.27	315,529.59	365,600	50,070.41	86.3%	
Medicare	16,177.76	17,260.20	16,771.79	17,371.05	17,922.28	17,080.56	17,321.94	17,075.31	16,868.47	17,936.70	17,553.14	189,339.20	219,000	29,660.80	86.5%	
Benefits Total	75,679.33	74,863.19	101,090.06	100,428.24	101,173.29	97,395.52	98,559.35	98,534.29	95,866.89	98,843.01	97,925.27	1,040,358.44	1,188,400	148,041.56	87.5%	
Subtotal Retirement Fund	75,679.33	74,863.19	101,090.06	100,428.24	101,173.29	97,395.52	98,559.35	98,534.29	95,866.89	98,843.01	97,925.27	1,040,358.44	1,188,400	148,041.56	87.5%	
Total Retirement Fund	75,679.33	74,863.19	101,090.06	100,428.24	101,173.29	97,395.52	98,559.35	98,534.29	95,866.89	98,843.01	97,925.27	1,040,358.44	1,188,400	148,041.56	87.5%	
Capital Projects Fund																
Capital Outlay																
Building Improvements	2,406,765.99	1,743,597.80	2,195,306.40	306,822.53	595,127.39	89,463.36	31,743.00	38,388.00	913,294.86	58,501.65	9,730.34	8,388,741.32	8,117,428	(271,313.41)	103.3%	
Site Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud	
Capital Outlay Total	2,406,765.99	1,743,597.80	2,195,306.40	306,822.53	595,127.39	89,463.36	31,743.00	38,388.00	913,294.86	58,501.65	9,730.34	8,388,741.32	8,117,428	(271,313.41)	103.3%	
Subtotal Cap. Projects Fund	2,406,765.99	1,743,597.80	2,195,306.40	306,822.53	595,127.39	89,463.36	31,743.00	38,388.00	913,294.86	58,501.65	9,730.34	8,388,741.32	8,117,428	(271,313.41)	103.3%	
Transfers/Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud	
Total Cap. Projects Fund	2,406,765.99	1,743,597.80	2,195,306.40	306,822.53	595,127.39	89,463.36	31,743.00	38,388.00	913,294.86	58,501.65	9,730.34	8,388,741.32	8,117,428	(271,313.41)	103.3%	
All Funds																
Salaries																
Admin Salaries	127,998.87	148,903.07	153,199.23	151,826.34	150,759.96	151,853.37	151,853.37	154,162.28	154,461.09	155,146.11	157,740.60	1,657,904.29	1,857,100	199,195.71	89.3%	
Teacher Salaries	1,017,834.20	1,006,234.34	1,003,740.71	1,015,536.67	1,010,728.96	1,013,530.64	1,023,936.98	1,015,309.87	1,014,264.17	968,228.19	1,013,424.43	11,102,769.16	12,491,500	1,388,730.84	88.9%	
Extra Duty Stipends	22,113.05	95,345.98	9,067.10	28,047.02	91,907.58	32,940.29	48,937.80	26,413.86	16,526.73	80,246.50	491,583.27	545,000	53,416.73	90.2%		
Classified Salaries	285,896.31	275,137.79	397,018.28	392,188.49	391,871.38	379,558.84	387,949.87	398,086.10	384,398.01	395,243.71	393,572.44	4,080,921.32	4,543,300	462,378.68	89.8%	
Substitutes	3,792.75	5,100.25	36,321.20	41,114.32	43,716.82	37,813.05	29,908.54	36,296.30	33,024.03	92,599.27	57,857.22	417,543.75	401,200	(16,343.75)	104.1%	
Salaries Total	1,457,635.18	1,530,721.43	1,599,346.62	1,628,712.84	1,688,984.70	1,615,696.19	1,642,586.56	1,630,268.41	1,602,674.03	1,691,463.78	1,662,632.05	17,750,721.79	19,838,100	2,087,378.21	89.5%	
Benefits																
Transp. IMRF/SS/Medicare	2,117.62	2,117.62	2,114.50	2,114.50	2,114.50	2,114.50	2,072.03	2,072.03	2,072.03	2,072.03	2,072.03	23,053.39	23,000	(53.39)	100.2%	
TRS	27,376.32	34,529.12	32,550.90	29,522.28	31,412.13	31,347.53	31,593.32	31,578.48	30,068.27	28,121.29	29,803.77	337,903.41	391,300	53,396.59	86.4%	
IMRF	37,448.15	36,405.98	53,718.94	52,376.51	52,453.16	50,913.98	50,757.26	50,907.90	49,641.25	50,612.66	50,253.86	535,489.65	603,800	68,310.35	88.7%	
Social Security	22,053.42	21,197.01	30,599.33	30,680.68	30,797.85	29,400.98	30,480.15	30,551.08	29,357.17	30,293.65	30,118.27	315,529.59	365,600	50,070.41	86.3%	
Medicare	16,177.76	17,260.20	16,771.79	17,371.05	17,922.28	17,080.56	17,321.94	17,075.31	16,868.47	17,936.70	17,553.14	189,339.20	219,000	29,660.80	86.5%	
TRS ERO Payments	-	-	-	-	-	6,585.41	-	-	-	-	-	6,585.41	-	(6,585.41)	No Bud	
Medical Insurance	231,160.92	278,459.25	213,333.61	456,949.88	2,176.48	219,780.03	224,893.14	223,508.66	228,889.68	226,815.93	226,541.51	2,532,509.09	2,842,800	310,290.91	89.1%	
Life Insurance	3,727.59	4,855.42	3,712.70	29,131.61	(23,399.97)	3,848.20	3,661.83	3,565.63	5,779.21	3,665.53	3,494.08	42,041.83	49,600	7,558.17	84.8%	
Retiree Insurance	21,937.03	15,793.04	9,141.44	6,461.07	4,813.48	28,334.46	22,376.71	17,905.50	16,644.33	8,640.51	36,523.19	188,570.76	210,370.00	21,799.24	89.6%	
Tuition Reimbursement	22,188.00	4,565.00	3,915.00	12,025.00	810.00	3,055.00	2,520.00	5,250.00	1,680.00	4,375.00	-	60,383.00	62,500	2,117.00	96.6%	
Post-Retirement Benefits	19,064.84	1,380.03	12,791.66	214,434.04	-	-	-	-	-	-	-	247,670.57	225,000.00	(22,670.57)	110.1%	
Benefits Total	403,251.65	416,562.67	378,649.87	851,066.62	119,099.91	392,460.65	385,676.38	382,414.59	381,000.41	372,533.30	396,359.85	4,479,075.90	4,992,970	513,894.10	89.7%	
Purchased Services																
Professional Development	2,380.15	16,120.53	2,352.00	18,822.18	6,360.60	14,018.04	11,894.26	1,941.47	2,486.21	3,496.59	1,246.53	81,118.56	130,000	48,881.44	62.4%	
Consultation/Workshops	3,065.51	6,146.68	38,007.66	6,748.40	24,467.50	155,076.65	13,477.31	59,007.64	30,574.43	27,830.86	22,895.72	387,298.36	383,500	(3,798.36)	101.0%	
Data Processing	1,092.30	-	478.22	663.53	785.87	651.99	561.25	630.56	534.37	625.58	706.05	6,729.72	12,000	5,270.28	56.1%	
Auditing Services	-	-	11,000.00	55.00	6,900.00	-	-	-	75.00	-	-	18,030.00	18,000	(30.00)	100.2%	
Legal Services	-	2,145.68	2,777.28	1,056.00	1,733.05	19,069.71	3,287.20	3,445.63	7,052.08	7,166.68	8,023.13	55,756.44	75,000	19,243.56	74.3%	
Other Professional Services	399.75	1,151.07	2,747.73	3,650.98	1,723.07	4,305.87	2,864.73	5,154.08	9,917.33	1,422.42	35,039.56	86,500	51,460.44	40.5%		
Sanitation Services	1,424.70	2,079.00	814.00	1,564.00	1,834.00	1,201.42	987.00	897.00	897.00	897.00	1,027.39	937.39	13,662.90	16,000	2,337.10	85.4%
Snow Removal	-	-	-	-	-	-	1,848.00	728.00	-	-	-	2,576.00	8,000	5,424.00	32.2%	
Rentals	6,961.42	10,722.01	295,587.68	2,552.78	664.00	33,052.45	13,833.64	21,952.76	15,867.22	14,827.64	13,525.80	429,547.40	402,000	(27,547.40)	106.9%	
Property Upkeep Services	16,201.00	40,487.75	17,199.08	26,802.64	41,227.03	27,247.79	25,197.58	29,871.97	31,076.23	14,681.36	9,984.34	279,976.77	260,000	(19,976.77)	107.7%	
Pupil Transportation Services	1,215.80	528.00	-	2,215.76	1,500.40	3,370.60	-	1,338.00	-	1,550.40	-	758.50	12,477.46	45,000	32,522.54	27.7%
Travel	1,281.01	1,142.84	788.80	250.00	(3,097.00)	(1,368.71)	4,697.88	716.36	1,142.92	(11.09)	2,252.10	7,795.11	20,700	12,904.89	37.7%	
Student-Paid Trips	-	-	-	-	132.78	-	-	265.56	796.68	-	570.28	1,765.30	2,000	234.70	88.3%	
Telephone	12,579.34	19,429.61	16,341.32	16,521.39	16,490.50	16,652.46	10,106.21	10,041.10	16,264.45	9,017.42	27,454.25	170,898.05	144,200	(26,698.05)	118.5%	
Postage	2,067.10	1,092.27	329.99	1,116.22	-	5,092.27	-	-	6.50	1,092.27	-	10,796.62	13,000	2,203.38	83.1%	
Printing Services	1,574.53	370.30	285.00	896.10	-	365.39	1,299.62	24.30	613.28	776.87	-	6,205.39	7,500	1,294.61	82.7%	
Water/Sewer Services	2,956.68	1,779.84	1,700.56	3,366.34	3,642.04	3,717.10	-	2,932.69	2,014.02	1,604.70	1,689.25	25,403.22	25,000	(403.22)	101.6%	
Other Insurance	270,450.70	452.70	1,217.25	1,230.75	1,530.75	1,230.75	1,213.00	1,222.25	1,235.00	2,008.76	1,235.00	283,026.91	337,300.00	54,273.09	83.9%	
Other Purchased Services	15,403.12	11,078.00	(5,486.00)	5,884.66	5,150.19	6,409.38	5,486.97	9,352.90	33,053.58	16,057.75	7,790.00	110,180.55	153,000	42,819.45	72.0%	
Service Agreements	121,994.04	91,939.33	12,509.60	17,391.78	14,247.30	14,042.15	34,760.10	45,491.48	15,214.86	26,174.76	18,452.98	412,218.38	495,600	83,381.62	83.2%	
Purchased Services Total	461,047.15	206,665.61	398,650.17	110,788.51	125,292.08	304,135.31	131,514.75	195,013.75	170,371.56	128,080.07	118,943.74	2,350,502.70	2,634,300	283,797.30	89.2%	
Supplies																
General Supplies	25,368.81	23,320.86	70,510.73	82,448.85	(22,088.02)	50,087.95	49,109.94	24,399.54	55,898.75	22,803.21	40,426.54	422,287.16	466,550	44,262.84	90.5%	
Art Supplies	641.89	31.46	4,418.95	12,003.44	1,462.42	1,548.39	961.27	7,899.85	553.95	2,253.15	1,756.56	37,300	37,300	3,768.67	89.9%	

Other Supplies	3,230.47	3,746.44	426.47	803.95	(2,118.18)	-	3,531.41	295.50	4,895.42	6,908.02	4,139.63	25,859.13	36,600	10,740.87	70.7%
Supplies Total	43,148.50	78,947.98	247,414.85	179,354.79	21,565.21	122,754.45	132,193.91	110,205.96	118,843.21	85,196.84	95,854.49	1,235,480.19	1,448,375	212,894.81	85.3%
Capital Outlay															
Capital Outlay	33,682.00	43,515.38	84,091.06	111,584.35	28,644.08	97,101.27	34,237.50	80,216.82	46,837.45	6,100.00	6,905.50	572,915.41	606,000	33,084.59	94.5%
Building Improvements	2,406,765.99	1,743,597.80	2,195,306.40	306,822.53	595,127.39	89,463.36	31,743.00	38,388.00	913,294.86	58,501.65	9,730.34	8,388,741.32	8,117,428	(271,313.41)	103.3%
Site Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Capital Outlay Total	2,440,447.99	1,787,113.18	2,279,397.46	418,406.88	623,771.47	186,564.63	65,980.50	118,604.82	960,132.31	64,601.65	16,635.84	8,961,656.73	8,723,428	(238,228.82)	102.7%
Other															
Principal	56,068.28	-	23,653.27	260,000.00	170,000.00	-	-	-	-	-	180,000.00	689,721.55	883,000	193,278.45	78.1%
Interest	2,587.75	-	75,038.75	25,206.25	97,488.97	-	-	-	75,038.75	22,218.75	108,756.25	406,335.47	246,200	(160,135.47)	165.0%
Dues and Fees	13,725.00	5,532.00	19,603.00	6,043.00	4,648.00	2,736.22	(17,224.00)	3,705.16	1,047.00	2,467.49	2,081.56	44,364.43	36,400	(7,964.43)	121.9%
Tuition	7,685.52	10,893.38	3,677.40	19,966.68	21,814.53	27,612.60	13,718.53	-	28,840.98	28,079.02	21,811.00	184,099.64	700,000	515,900.36	26.3%
Miscellaneous Objects	-	11,732.00	-	-	-	211,351.16	-	-	-	-	950.00	224,033.16	226,000	1,966.84	99.1%
Other Total	80,066.55	28,157.38	121,972.42	311,215.93	293,951.50	241,699.98	(3,505.47)	3,705.16	104,926.73	52,765.26	313,598.81	1,548,554.25	2,091,600	543,045.75	74.0%
Non-Capitalized Equipment	9,310.18	121,453.79	28,161.80	(81,228.04)	28,890.19	5,581.52	18,668.59	-	2,831.00	2,414.63	765.10	136,848.76	132,000	(4,848.76)	103.7%
Termination Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Subtotal All Funds	4,894,907.20	4,169,622.04	5,053,593.19	3,418,317.53	2,901,555.06	2,868,892.73	2,373,115.22	2,440,212.69	3,340,779.25	2,397,055.53	2,604,789.88	36,462,840.32	39,860,773	3,397,932.59	91.5%
"On-Behalf"/Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Bud
Total All Funds	4,894,907.20	4,169,622.04	5,053,593.19	3,418,317.53	2,901,555.06	2,868,892.73	2,373,115.22	2,440,212.69	3,340,779.25	2,397,055.53	2,604,789.88	36,462,840.32	39,860,773	3,397,932.59	91.5%

Revenue Report

5/31/2018

% of Fiscal Year Complete: 91.7%

	MTD May	YTD Actual	Fiscal Year 2018 Final Budget	Budget Balance	% Budget Received
Education Fund					
Local Revenue	5,045,950.38	18,444,658.73	26,625,400	8,180,741.27	69.3%
State Revenue	94,115.72	1,484,418.30	937,400	(547,018.30)	158.4%
Federal Revenue	52,554.09	339,336.94	333,000	(6,336.94)	101.9%
Subtotal Education Fund	5,192,620.19	20,268,413.97	27,895,800	7,627,386.03	72.7%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total Education Fund	5,192,620.19	20,268,413.97	27,895,800	7,627,386.03	72.7%
Operations & Maintenance Fund					
Local Revenue	252,823.88	1,000,068.17	1,526,100	526,031.83	65.5%
State Revenue	-	-	-	-	No Bud
Subtotal O & M Fund	252,823.88	1,000,068.17	1,526,100	526,031.83	65.5%
Transfers	-	-	-	-	No Bud
Total O&M Fund	252,823.88	1,000,068.17	1,526,100	526,031.83	65.5%
Debt Service Fund					
Local Revenue	67,436.06	251,317.27	372,100	120,782.73	67.5%
Subtotal Debt Service Fund	67,436.06	251,317.27	372,100	120,782.73	67.5%
Transfers	-	-	-	-	0.0%
Total Debt Service Fund	67,436.06	251,317.27	372,100	120,782.73	67.5%
Transportation Fund					
Local Revenue	255,677.96	977,798.84	1,438,100	460,301.16	68.0%
State Revenue	-	710,895.39	495,000	(215,895.39)	143.6%
Subtotal Transportation Fund	255,677.96	1,688,694.23	1,933,100	244,405.77	87.4%
Total Transportation Fund	255,677.96	1,688,694.23	1,933,100	244,405.77	87.4%
Retirement Fund					
Local Revenue	214,376.48	817,234.11	1,249,500	432,265.89	65.4%
Subtotal Retirement Fund	214,376.48	817,234.11	1,249,500	432,265.89	65.4%
Total Retirement Fund	214,376.48	817,234.11	1,249,500	432,265.89	65.4%
Capital Projects Fund					
Local Revenue	8.06	1,321.09	6,000	4,678.91	0.0%
Subtotal Cap. Projects Fund	8.06	1,321.09	6,000	4,678.91	0.0%
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	8.06	1,321.09	6,000	4,678.91	0.0%
Working Cash Fund					
Local Revenue	1,125.46	6,121.67	6,000	(121.67)	No Bud
Subtotal Working Cash Fund	1,125.46	6,121.67	6,000	(121.67)	No Bud
Other Sources	-	-	-	-	No Bud
Total Working Cash Fund	1,125.46	6,121.67	6,000.00	(121.67)	No Bud
All Funds					
Local Revenue	5,837,398.28	21,498,519.88	31,223,200	9,724,680.12	68.9%
State Revenue	94,115.72	2,195,313.69	1,432,400	(762,913.69)	153.3%
Federal Revenue	52,554.09	339,336.94	333,000	(6,336.94)	101.9%
Subtotal All Funds	5,984,068.09	24,033,170.51	32,988,600	8,955,429.49	72.9%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total All Funds	5,984,068.09	24,033,170.51	32,988,600	8,955,429.49	72.9%

Expenditure Report

5/31/2018

% of Fiscal Year Complete: 91.7%

	MTD May	YTD Actual	Fiscal Year 2018 Final Budget	Budget Balance	% Budget Expensed
Education Fund					
Salaries	1,495,274.32	15,982,152.62	17,948,100.00	1,965,947.38	89.0%
Benefits	261,821.83	3,017,179.85	3,370,880.00	353,700.15	89.5%
Purchased Services	104,476.39	1,708,507.43	1,935,600.00	227,092.57	88.3%
Supplies	71,728.04	994,724.77	1,195,375.00	200,650.23	83.2%
Capital Outlay	-	3,827.00	6,000.00	2,173.00	63.8%
Other	23,181.00	449,212.67	960,400.00	511,187.33	46.8%
Non-Capitalized Equipment	-	130,901.46	125,000.00	(5,901.46)	104.7%
Termination Benefits	-	-	-	-	No Bud
Subtotal Education Fund	1,956,481.58	22,286,505.80	25,541,355.00	3,254,849.20	87.3%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total Education Fund	1,956,481.58	22,286,505.80	25,541,355.00	3,254,849.20	87.3%
Operations and Maintenance Fund					
Salaries	73,520.00	844,188.59	909,400.00	65,211.41	92.8%
Benefits	14,443.13	164,813.44	158,130.00	(6,683.44)	104.2%
Purchased Services	11,037.15	290,882.62	275,700.00	(15,182.62)	105.5%
Supplies	11,630.77	144,527.33	145,000.00	472.67	99.7%
Capital Outlay	6,905.50	569,088.41	600,000.00	30,911.59	94.8%
Other	-	1,258.00	1,300.00	42.00	96.8%
Non-Capitalized Equipment	-	4,042.20	5,000.00	957.80	80.8%
Subtotal O&M Fund	117,536.55	2,018,800.59	2,093,230.00	74,429.41	96.4%
Transfers	-	-	-	-	No Bud
Total O&M Fund	117,536.55	2,018,800.59	2,093,230.00	74,429.41	96.4%
Debt Service Fund					
Purchased Services	-	475.00	1,500.00	1,025.00	31.7%
Other	288,756.25	1,096,057.02	1,129,200.00	33,142.98	97.1%
Subtotal Debt Service Fund	288,756.25	1,096,532.02	1,130,700.00	34,167.98	97.0%
Transfers	-	-	-	-	No Bud
Total Debt Service Fund	288,756.25	1,096,532.02	1,130,700.00	34,167.98	97.0%
Transportation Fund					
Salaries	93,837.73	924,380.58	980,600.00	56,219.42	94.3%
Benefits	22,169.62	256,724.17	275,560.00	18,835.83	93.2%
Purchased Services	3,430.20	350,637.65	421,500.00	70,862.35	83.2%
Supplies	12,495.68	96,228.09	108,000.00	11,771.91	89.1%
Other	1,661.56	2,026.56	700.00	(1,326.56)	289.5%
Non-Capitalized Equipment	765.10	1,905.10	2,000.00	94.90	95.3%
Subtotal Trans. Fund	134,359.89	1,631,902.15	1,788,360.00	156,457.85	91.3%
Transfers	-	-	-	-	No Bud
Total Trans. Fund	134,359.89	1,631,902.15	1,788,360.00	156,457.85	91.3%
Retirement Fund					
Benefits	97,925.27	1,040,358.44	1,188,400.00	148,041.56	87.5%
Subtotal Retirement Fund	97,925.27	1,040,358.44	1,188,400.00	148,041.56	87.5%
Total Retirement Fund	97,925.27	1,040,358.44	1,188,400.00	148,041.56	87.5%
Capital Projects Fund					
Capital Outlay	9,730.34	8,388,741.32	8,117,427.91	(271,313.41)	103.3%
Subtotal Cap. Projects Fund	9,730.34	8,388,741.32	8,117,427.91	(271,313.41)	103.3%
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	9,730.34	8,388,741.32	8,117,427.91	(271,313.41)	103.3%
All Funds					
Salaries	1,662,632.05	17,750,721.79	19,838,100.00	2,087,378.21	89.5%
Benefits	396,359.85	4,479,075.90	4,992,970.00	513,894.10	89.7%
Purchased Services	118,943.74	2,350,502.70	2,634,300.00	283,797.30	89.2%
Supplies	95,854.49	1,235,480.19	1,448,375.00	212,894.81	85.3%

Capital Outlay	16,635.84	8,961,656.73	8,723,427.91	(238,228.82)	102.7%
Other	313,598.81	1,548,554.25	2,091,600.00	543,045.75	74.0%
Non-Capitalized Equipment	765.10	136,848.76	132,000.00	(4,848.76)	103.7%
Termination Benefits	-	-	-	-	No Bud
Subtotal All Funds	2,604,789.88	36,462,840.32	39,860,772.91	3,397,932.59	91.5%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total All Funds	2,604,789.88	36,462,840.32	39,860,772.91	3,397,932.59	91.5%

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
 DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 ALL FUNDS
 MONTH ENDED May 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	
REVENUES									
Local Sources									
Property Tax Receipts	4,308,355.52	248,705.68	67,135.28	248,705.68	213,103.65	-	-	5,018,870.53	5,086,005.81
CPPRT	20,863.23	-	-	-	-	-	-	20,863.23	20,863.23
Tuition - Full Day Kindergarten	27,077.33	-	-	-	-	-	-	27,077.33	27,077.33
Tuition - Summer School	26,119.00	-	-	-	-	-	-	26,119.00	26,119.00
Paid Student Trips	-	-	-	-	-	-	-	-	-
Summer School Trans Fees	-	-	-	3,343.00	-	-	-	3,343.00	3,343.00
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-
Interest	35,858.94	3,468.20	300.78	3,629.28	1,272.83	8.06	1,125.46	45,354.71	45,663.55
Admissions - Athletic	-	-	-	-	-	-	-	-	-
Admissions - Other	382.80	-	-	-	-	-	-	382.80	382.80
After School Activities	25.00	-	-	-	-	-	-	25.00	25.00
Technology Fee	11,937.00	-	-	-	-	-	-	11,937.00	11,937.00
PE Uniform/Lock Fee	3,342.00	-	-	-	-	-	-	3,342.00	3,342.00
Fine Arts Fee	-	-	-	-	-	-	-	-	-
Graduation Fee	1,345.50	-	-	-	-	-	-	1,345.50	1,345.50
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-
Field Trips	14,560.35	-	-	-	-	-	-	14,560.35	14,560.35
Sale of Athletic Wear	-	-	-	-	-	-	-	-	-
103 Club Fees	97,562.19	-	-	-	-	-	-	97,562.19	97,562.19
Student ID Fees/Fines	-	-	-	-	-	-	-	-	-
Library Fees/Fines	127.70	-	-	-	-	-	-	127.70	127.70
Athletic Fees	-	-	-	-	-	-	-	-	-
Band/Orchestra/Choir	8,625.00	-	-	-	-	-	-	8,625.00	8,625.00
Textbook Fees	91,964.32	-	-	-	-	-	-	91,964.32	91,964.32
PTO/Foundation Donations	-	-	-	-	-	-	-	-	-
Other Donations	100.00	-	-	-	-	-	-	100.00	100.00
Misc. Donations	-	-	-	-	-	-	-	-	-
Facility Rental	-	650.00	-	-	-	-	-	650.00	650.00
Impact Fees	-	-	-	-	-	-	-	-	-
Refunds from Prior Yr. Expenses	350.00	-	-	-	-	-	-	350.00	350.00
Payment from other LEA's	384,886.00	-	-	-	-	-	-	384,886.00	384,886.00
Camp Revenue	17,828.50	-	-	-	-	-	-	17,828.50	17,828.50
Loredo Taft Revenue	(5,785.00)	-	-	-	-	-	-	(5,785.00)	(5,785.00)
Other Local Revenue	425.00	-	-	-	-	-	-	425.00	425.00
Total Local Sources	5,045,950.38	252,823.88	67,436.06	255,677.96	214,376.48	8.06	1,125.46	5,769,954.16	5,837,398.28
State Sources									
General State Aid	94,115.72	-	-	-	-	-	-	94,115.72	94,115.72
Spec. Ed. Private Facility	-	-	-	-	-	-	-	-	-
Spec. Ed. Extraordinary	-	-	-	-	-	-	-	-	-

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LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED May 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Spec. Ed. Personnel	-	-	-	-	-	-	-	-	-
Spec. Ed. Orphanage	-	-	-	-	-	-	-	-	-
Spec. Ed. Summer School	-	-	-	-	-	-	-	-	-
Bilingual	-	-	-	-	-	-	-	-	-
Transportation - Regular	-	-	-	-	-	-	-	-	-
Transportation - Spec. Ed.	-	-	-	-	-	-	-	-	-
Orphanage Tuition	-	-	-	-	-	-	-	-	-
Library Per Capital Grant	-	-	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-	-	-
Total State Sources	94,115.72	-	-	-	-	-	-	94,115.72	94,115.72
Federal Sources									
Special Milk Program	4,051.09	-	-	-	-	-	-	4,051.09	4,051.09
Title I - Low Income	-	-	-	-	-	-	-	-	-
IDEA Preschool	-	-	-	-	-	-	-	-	-
IDEA Flow Through	48,503.00	-	-	-	-	-	-	48,503.00	48,503.00
IDEA Room & Board	-	-	-	-	-	-	-	-	-
Title III - LIP LEP	-	-	-	-	-	-	-	-	-
Title II - Teacher Quality	-	-	-	-	-	-	-	-	-
Medicaid Reimbursement	-	-	-	-	-	-	-	-	-
Total Federal Sources	52,554.09	-	-	-	-	-	-	52,554.09	52,554.09
Total Revenues	5,192,620.19	252,823.88	67,436.06	255,677.96	214,376.48	8.06	1,125.46	5,916,623.97	5,984,068.09
EXPENDITURES									
Salaries									
Admin Salaries	140,015.22	9,612.55	-	8,112.83	-	-	-	157,740.60	157,740.60
Teacher Salaries	1,013,424.43	-	-	-	-	-	-	1,013,424.43	1,013,424.43
Extra Duty Stipends	40,037.36	-	-	-	-	-	-	40,037.36	40,037.36
Classified Salaries	243,940.09	63,907.45	-	85,724.90	-	-	-	393,572.44	393,572.44
Substitutes	57,857.22	-	-	-	-	-	-	57,857.22	57,857.22
Total Salaries	1,495,274.32	73,520.00	-	93,837.73	-	-	-	1,662,632.05	1,662,632.05
Benefits									
Transp. IMRF/SS/Medicare	-	-	-	2,072.03	-	-	-	2,072.03	2,072.03
TRS	29,803.77	-	-	-	-	-	-	29,803.77	29,803.77
IMRF	-	-	-	-	50,253.86	-	-	50,253.86	50,253.86
Social Security	-	-	-	-	30,118.27	-	-	30,118.27	30,118.27
Medicare	-	-	-	-	17,553.14	-	-	17,553.14	17,553.14
TRS ERO Payments	-	-	-	-	-	-	-	-	-
Medical Insurance	193,737.39	12,816.51	-	19,987.61	-	-	-	226,541.51	226,541.51
Life Insurance	3,308.10	76.00	-	109.98	-	-	-	3,494.08	3,494.08
Retiree Insurance	34,972.57	1,550.62	-	-	-	-	-	36,523.19	36,523.19
Tuition Reimbursement	-	-	-	-	-	-	-	-	-

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LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED May 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-
Total Benefits	261,821.83	14,443.13	-	22,169.62	97,925.27	-	-	396,359.85	396,359.85
Purchased Services									
Professional Development	944.99	301.54	-	-	-	-	-	1,246.53	1,246.53
Consultation/Workshops	22,895.72	-	-	-	-	-	-	22,895.72	22,895.72
Data Processing	706.05	-	-	-	-	-	-	706.05	706.05
Auditing Services	-	-	-	-	-	-	-	-	-
Legal Services	8,023.13	-	-	-	-	-	-	8,023.13	8,023.13
Other Professional Services	435.41	987.01	-	-	-	-	-	1,422.42	1,422.42
Sanitation Services	937.39	-	-	-	-	-	-	937.39	937.39
Snow Removal	-	-	-	-	-	-	-	-	-
Rentals	12,636.80	889.00	-	-	-	-	-	13,525.80	13,525.80
Property Upkeep Services	-	8,619.05	-	1,365.29	-	-	-	9,984.34	9,984.34
Pupil Transportation Services	-	-	-	758.50	-	-	-	758.50	758.50
Travel	2,252.10	-	-	-	-	-	-	2,252.10	2,252.10
Student-Paid Trips	-	-	-	570.28	-	-	-	570.28	570.28
Telephone	27,132.57	240.55	-	81.13	-	-	-	27,454.25	27,454.25
Postage	-	-	-	-	-	-	-	-	-
Printing Services	-	-	-	-	-	-	-	-	-
Water/Sewer Services	1,689.25	-	-	-	-	-	-	1,689.25	1,689.25
Other Insurance	1,235.00	-	-	-	-	-	-	1,235.00	1,235.00
Other Purchased Services	7,135.00	-	-	655.00	-	-	-	7,790.00	7,790.00
Service Agreements	18,452.98	-	-	-	-	-	-	18,452.98	18,452.98
Total Purchased Services	104,476.39	11,037.15	-	3,430.20	-	-	-	118,943.74	118,943.74
Supplies									
General Supplies	29,501.97	10,370.55	-	554.02	-	-	-	40,426.54	40,426.54
Art Supplies	1,756.56	-	-	-	-	-	-	1,756.56	1,756.56
Paper Supplies	-	-	-	-	-	-	-	-	-
Spanish Supplies	200.38	-	-	-	-	-	-	200.38	200.38
Student-Paid Supplies	(369.14)	-	-	-	-	-	-	(369.14)	(369.14)
Science Supplies	2,062.09	-	-	-	-	-	-	2,062.09	2,062.09
Social Studies Supplies	2,180.70	-	-	-	-	-	-	2,180.70	2,180.70
English Language Arts Supplies	400.97	-	-	-	-	-	-	400.97	400.97
Math Supplies	124.23	-	-	-	-	-	-	124.23	124.23
Supplies - Other	653.57	-	-	-	-	-	-	653.57	653.57
Textbooks	1,946.19	-	-	-	-	-	-	1,946.19	1,946.19
Library Books	5,187.03	-	-	-	-	-	-	5,187.03	5,187.03
Periodicals	1,657.26	-	-	-	-	-	-	1,657.26	1,657.26
Fuel	-	1,260.22	-	10,885.70	-	-	-	12,145.92	12,145.92
Natural Gas	7,164.35	-	-	-	-	-	-	7,164.35	7,164.35
Electricity	16,178.21	-	-	-	-	-	-	16,178.21	16,178.21
Other Supplies	3,083.67	-	-	1,055.96	-	-	-	4,139.63	4,139.63

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED May 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Total Supplies	71,728.04	11,630.77	-	12,495.68	-	-	-	95,854.49	95,854.49
Capital Outlay									
Capital Outlay	-	6,905.50	-	-	-	-	-	6,905.50	6,905.50
Building Improvements	-	-	-	-	-	9,730.34	-	-	9,730.34
Site Improvements	-	-	-	-	-	-	-	-	-
Total Capital Outlay	-	6,905.50	-	-	-	9,730.34	-	6,905.50	16,635.84
Other									
Principal	-	-	180,000.00	-	-	-	-	-	180,000.00
Interest	-	-	108,756.25	-	-	-	-	-	108,756.25
Dues and Fees	420.00	-	-	1,661.56	-	-	-	2,081.56	2,081.56
Tuition	21,811.00	-	-	-	-	-	-	21,811.00	21,811.00
Miscellaneous Objects	950.00	-	-	-	-	-	-	950.00	950.00
Total Other	23,181.00	-	288,756.25	1,661.56	-	-	-	24,842.56	313,598.81
Total Non-Capitalized Equipment	-	-	-	765.10	-	-	-	765.10	765.10
Total Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	1,956,481.58	117,536.55	288,756.25	134,359.89	97,925.27	9,730.34	-	2,306,303.29	2,604,789.88
Excess (deficiency) of revenues over expenditures	3,236,138.61	135,287.33	(221,320.19)	121,318.07	116,451.21	(9,722.28)	1,125.46	3,610,320.68	3,379,278.21
OTHER FINANCING SOURCES (USES)									
"On Behalf"/Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	3,236,138.61	135,287.33	(221,320.19)	121,318.07	116,451.21	(9,722.28)	1,125.46	3,610,320.68	3,379,278.21
Fund Balance: 4/30/2018	16,939,101.86	1,096,595.07	(378,670.58)	1,549,170.56	226,714.11	(5,748,629.52)	525,330.48	24,139,288.44	19,081,030.38
Fund Balance: 5/31/2018	\$ 20,175,240.47	\$ 1,231,882.40	\$ (599,990.77)	\$ 1,670,488.63	\$ 343,165.32	\$ (5,758,351.80)	\$ 526,455.94	\$ 23,947,232.76	\$ 17,588,890.19

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED May 31, 2018

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
REVENUES									
Local Sources	5,045,950.38	252,823.88	67,436.06	255,677.96	214,376.48	8.06	1,125.46	5,769,954.16	5,837,398.28
State Sources	94,115.72	-	-	-	-	-	-	94,115.72	94,115.72
Federal Sources	52,554.09	-	-	-	-	-	-	52,554.09	52,554.09
Total Revenues	5,192,620.19	252,823.88	67,436.06	255,677.96	214,376.48	8.06	1,125.46	5,916,623.97	5,984,068.09
EXPENDITURES									
Salaries	1,495,274.32	73,520.00	-	93,837.73	-	-	-	1,662,632.05	1,662,632.05
Benefits	261,821.83	14,443.13	-	22,169.62	97,925.27	-	-	396,359.85	396,359.85
Purchased Services	104,476.39	11,037.15	-	3,430.20	-	-	-	118,943.74	118,943.74
Supplies	71,728.04	11,630.77	-	12,495.68	-	-	-	95,854.49	95,854.49
Capital Outlay	-	6,905.50	-	-	-	9,730.34	-	6,905.50	16,635.84
Other	23,181.00	-	288,756.25	1,661.56	-	-	-	24,842.56	313,598.81
Non-Capitalized Equip.	-	-	-	765.10	-	-	-	765.10	765.10
Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	1,956,481.58	117,536.55	288,756.25	134,359.89	97,925.27	9,730.34	-	2,306,303.29	2,604,789.88
Excess (deficiency) of revenues over expenditures	3,236,138.61	135,287.33	(221,320.19)	121,318.07	116,451.21	(9,722.28)	1,125.46	3,610,320.68	3,379,278.21
OTHER FINANCING SOURCES (USES)									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	3,236,138.61	135,287.33	(221,320.19)	121,318.07	116,451.21	(9,722.28)	1,125.46	3,610,320.68	3,379,278.21
Fund Balance: 4/30/2018	16,939,101.86	1,096,595.07	(378,670.58)	1,549,170.56	226,714.11	(5,748,629.52)	525,330.48	20,336,912.08	14,209,611.98
Fund Balance: 5/31/2018	\$ 20,175,240.47	\$ 1,231,882.40	\$ (599,990.77)	\$ 1,670,488.63	\$ 343,165.32	\$ (5,758,351.80)	\$ 526,455.94	\$ 23,947,232.76	\$ 17,588,890.19

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

STATEMENT OF FINANCIAL POSITION

ALL FUNDS

MONTH ENDED May 31, 2018

	10	20	30	40	50	60	70	Total Operating	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash		
ASSETS									
US Bank - AP	6,813,453.90	1,480.30	(667,852.46)	108,702.09	799.12	(5,764,387.75)	186.21	6,924,621.62	492,381.41
US Bank - Payroll	5,103.30	1,848.56	-	1,539.68	-	-	-	8,491.54	8,491.54
US Bank - RevTrak	297,044.25	-	-	39,102.05	-	-	-	336,146.30	336,146.30
PMA - LIQ	714,464.20	2,449.03	-	1,917.96	183.12	97.34	1,124.22	720,138.53	720,235.87
PMA - MAX	360,580.96	134,549.67	67,861.69	639,621.53	321,012.04	5,935.52	7,110.84	1,462,875.04	1,536,672.25
PMA - Fixed Rate Investments	9,329,076.42	1,091,248.29	-	880,407.03	21,171.04	-	518,034.67	11,839,937.45	11,839,937.45
IIIT	19,766.87	-	-	-	-	-	-	19,766.87	19,766.87
Bank Financial	89,701.73	-	-	-	-	-	-	89,701.73	89,701.73
Fifth Third Securities	2,520,498.94	-	-	-	-	-	-	2,520,498.94	2,520,498.94
PMA Bonds	-	-	-	-	-	-	-	-	-
Imprest Fund	37,508.89	220.02	-	99.97	-	3.09	-	37,828.88	37,831.97
Petty Cash	500.00	-	-	-	-	-	-	500.00	500.00
TOTAL ASSETS	20,187,699.46	1,231,795.87	(599,990.77)	1,671,390.31	343,165.32	(5,758,351.80)	526,455.94	23,960,506.90	17,602,164.33
LIABILITIES & FUND BALANCE									
LIABILITIES									
Accounts Payable	23,735.38	(41.60)	-	(475.76)	-	-	-	23,218.02	23,218.02
Dental Insurance Payable	(1,584.22)	(44.93)	-	123.44	-	-	-	(1,505.71)	(1,505.71)
Flex Spending Account Payable	(8,162.15)	-	-	-	-	-	-	(8,162.15)	(8,162.15)
Tech Program Receivable	(1,530.02)	-	-	1,254.00	-	-	-	(276.02)	(276.02)
Total Liabilities	12,458.99	(86.53)	-	901.68	-	-	-	13,274.14	13,274.14
FUND BALANCE									
Fund Balance	20,175,240.47	1,231,882.40	(599,990.77)	1,670,488.63	343,165.32	(5,758,351.80)	526,455.94	23,947,232.76	17,588,890.19
Total Fund Balance	20,175,240.47	1,231,882.40	(599,990.77)	1,670,488.63	343,165.32	(5,758,351.80)	526,455.94	23,947,232.76	17,588,890.19
TOTAL LIABILITIES & FUND BALANCE	20,187,699.46	1,231,795.87	(599,990.77)	1,671,390.31	343,165.32	(5,758,351.80)	526,455.94	23,960,506.90	17,602,164.33

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
TREASURER'S REPORT
5/31/2018

CASH BALANCE PER BOOKS

Educational Fund	20,187,699.46
Operations and Maintenance	1,231,795.87
Debt Service Fund	(599,990.77)
Transportation Fund	1,671,390.31
Retirement Fund	343,165.32
Capital Projects Fund	(5,758,351.80)
Working Cash Fund	526,455.94
TOTALS:	<u>\$ 17,602,164.33</u>

BANK BALANCES & INVESTMENTS

US Bank - AP	
Statement Balance	536,464.42
Less: Outstanding Checks	44,083.01
	<u>\$ 492,381.41</u>
US Bank - Payroll	
Statement Balance	11,333.94
Less: Outstanding Checks	2,842.40
	<u>\$ 8,491.54</u>
US Bank - Other	
RevTrak Account Balance	\$ 336,146.30
Imprest	41,233.78
Petty Cash	500.00
Less: Outstanding Imprest Checks	3,401.81
	<u>374,478.27</u>
PMA Financial Network	
ISDLAF - LIQ	720,235.87
ISDLAF - MAX	1,536,672.25
Fixed Rate Investments	11,839,937.45
	<u>\$ 14,096,845.57</u>
Other	
Illinois Inst Investors Trust - CMF	19,766.87
Bank Financial - Money Market	89,701.73
Fifth Third Securities	\$ 2,520,498.94
TOTALS:	<u>\$ 17,602,164.33</u>

Certified by:



Patrick Palbicke, Treasurer

Lincolnshire-Prairie View School District 103

Enrollment Report

As of May 31, 2018

Grade	6th Day	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Class Size (Core)					
											Sections	Average	Low	High	Trigger	Recommended Range
K (AM)	19	20	21	21	21	21	21	21	21	21						
K (PM)	20	20	19	20	20	19	19	20	20	20						
K (Full Day)	120	120	119	117	116	119	117	114	119	118						
K Total	159	160	159	158	157	159	157	155	160	159	8	19.9	19	21	25	Low 20's
1	166	165	165	166	165	166	166	165	164	161	8	20.1	19	21	25	Low 20's
2	175	174	175	174	173	175	175	175	175	174	8	21.8	21	23	25	Low 20's
3	207	208	208	211	209	213	213	213	213	211	9	23.4	22	24	28	Mid 20's
4	186	187	189	190	189	191	191	190	191	190	8	23.8	22	25	28	Mid 20's
5	218	217	217	218	218	219	219	219	219	219	9	24.3	24	25	28	Mid 20's
6	199	202	202	202	203	205	205	203	203	203	n/a	26.4	17	28	30	High 20's
7	216	216	218	218	216	218	219	218	219	219	n/a	25.6	12	31	30	High 20's
8	255	257	258	259	257	258	258	257	257	257	n/a	23.9	13	31	30	High 20's
Total K-8	1,781	1,786	1,791	1,796	1,787	1,804	1,803	1,795	1,801	1,793						

Sprague (No EC)	500	499	499	498	495	500	498	495	499	494
Half Day	611	612	614	619	616	623	623	622	623	620
Daniel Wright	670	675	678	679	676	681	682	678	679	679
Total EC-8	1,781	1,786	1,791	1,796	1,787	1,804	1,803	1,795	1,801	1,793

Early Childhood	18	15	15	15	12	12	14	15	16	16
Community Peer	11	15	15	15	20	20	20	20	23	23
Total Blended	29	30	30	30	32	32	34	35	39	39
AM Only	1	1	1	1	1	1	1	1	1	1
Extended Day	5	5	5	5	5	5	6	6	8	8
Total Self-Contained	6	6	6	6	6	6	7	7	9	9
Total EC	35	36	36	36	38	38	41	42	48	48

Sprague w/EC	535	535	535	534	533	538	539	537	547	542
Half Day	611	612	614	619	616	623	623	622	623	620
Daniel Wright	670	675	678	679	676	681	682	678	679	679
Total EC-8	1,816	1,822	1,827	1,832	1,825	1,842	1,844	1,837	1,849	1,841

Public	0	0	0	0	0	0	0	0	0	0
Consortium	1	1	1	1	1	1	1	1	1	1
Private	4	4	3	3	3	4	4	5	4	3
IAES	0	0	0	0	0	0	0	0	0	0
Total Out-of-Dist.	5	5	4	4	4	5	5	6	5	4

TOTAL	1,821	1,827	1,831	1,836	1,829	1,847	1,849	1,843	1,854	1,845
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Guided - D103	4	5	5	5	5	5	5	5	5	5
Guided - Other	7	7	7	7	7	7	7	7	7	7
Total Guided	11	12	12	12	12	12	12	12	12	12



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Scott Gaunky, CPMM
CC: Dr. Scott Warren
Date: June 14, 2018
Re: Facilities

DISTRICT 103

- The District performed two walk-throughs with video surveillance install companies. This will provide a better scope for the project and a more accurate quote.
- The sidewalk poured around the playground at Sprague during last year's construction project will need to be removed and replaced to make it ADA compliant. This will be scheduled after summer school is completed. This project is under warranty and all costs will be the responsibility of the contractor.
- District wide treatment of turf was completed on June 13, 2018.

DANIEL WRIGHT

- Bleachers, basketball goals and divider curtains were inspected and adjusted as needed on June 14, 2018.

HALF DAY

- No significant projects were completed in this period.

LAURA SPRAGUE

- Bleachers, basketball goals and divider curtains were inspected and adjusted as needed on June 14, 2018.
- Demolition of the Girl's 1st grade bathroom was completed on June 9, 2018 to prepare for renovation and ADA compliance.



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent of Curriculum and Instruction
Gina Finaldi, Director of Student Services
Robert Bialk, Director of Assessment and Technology
CC: Dr. Scott Warren
Date: June 14, 2018
Re: Executive Summary

Curriculum & Instruction

- **Daniel Wright Standards Based Grading (SBG)-** The DW SBG Committee met on June 14, 2018 to further refine SBG implementation for the 2018-2019 school year. The committee went through the implementation goals to determine celebrations, concerns and questions. They then broke into subcommittees to create plans that address the concerns and questions. The day ended with the committee creating a list of what needs to be communicated to teachers, students and parents.
- **Summer School-** Summer School has begun! This year we have 379 District 103 and 21 District 109 students registered in the enrichment and intervention courses. In addition we also are running an ELL program periods 1 & 2 for 15 students.
- **Parent Advisory Committee for Discipline-** Illinois State Board of Education requires school districts to meet annually with a Parent Advisory Committee for Discipline. This committee assists in the development of student discipline policy and procedure. The District 103 Parent Advisory Committee for Student Discipline Policy and Procedures met on May 22, 2018. The committee reviewed section 7:190, Student Discipline, and Section 7:230, Misconduct by Students with Disabilities, both found in the District 103 Policy Manual. A summary of the committee discussion has been provided to Dr. Warren.
- **Summer Curriculum-** Summer curriculum work is well underway in District 103! Many teachers started summer curriculum writing projects on Monday, June 12, 2017 and the final workshop will be held on August 22, 2017. There are 63 summer workshops including topics such as Social Studies Rewrite, ELA Writing Benchmarks and Math Assessments, Grade Level Articulation and Pacing Guides.

- **Professional Development Reimbursement-** The Lake County Regional Office of Education provides a reimbursement to districts that facilitate on-site professional development programs. The amount of the reimbursement is dependent on the number of enrolled students. A letter requesting reimbursement to help defray the substitute cost for the 1:1 Technology Integration Workshops and a summary of the evaluations was sent to the ROE on June 9, 2018.

Student Services

- **Staffing Update** - Student Services has completed the hiring process for several positions for the 2018-2019 school year:
 - .5 FTE Social Work (HD) - Sonya Jacobs Morgan
 - .5 FTE Social Work (DW) - Still vacant/TBD
 - .6 FTE Speech/Language Pathologist through ELC - Vicki Ivins
 - 1.0 FTE Assistant Principal for Student Services - Jennifer Arroyo
 - 1.0 FTE Learning Behavior Specialist for K-2 @ Sprague (Intensive Instructional Program) - Margaret (Maggie) Linforth
 - 1.0 FTE Early Childhood Special Education Teacher - Mallory Donenberg
- **Extended School Year (ESY)** - The first week of ESY has been completed successfully. There are approximately 60 students participating, including several new students to the Guided program from District 96.
- **Shared Transportation Meeting** - D103, D102, and D96 will be meeting to discuss the feasibility of sharing some of the transportation for students who are attending schools outside of their home school district. We often have students attending some of the same private schools, or going past some of the locations, and our hope is to maximize efficiency and reduce costs by sharing the routes within our consortium.
- **Summer Case Study Evaluations** - Given the timeline of when the District received consent for evaluations, we will be conducting two full and individual evaluations over the summer.
- **Annual Guided Program Billing for School Year 2016-2017** - Below are the total costs for the Guided Program by school district. District 103 Billing for School Year 2017-2018 will be done in the fall after Extended School Year costs are calculated.
 - District 96: \$243,934.21 (4 students)
 - District 102: \$289,151.38 (4 students)
 - District 103 (4 students) - associated costs for salaries for the program at DW, which includes the addition of the second classroom: \$227,340.96
 - Total of 12 students, 4 from each district.
- **Proportionate Share/Timely and Meaningful Consultation (TMC)** - The District held its annual Timely and Meaningful Consultation Meeting with Riverwoods Montessori on May 23rd, which is the only private school located within our boundaries. We are obligated to conduct Child Find (identify students with a suspected disability) for

Riverwoods Montessori, however, there are zero dollars allocated by ISBE to District 103 to provide services for students with special needs who may be enrolled there.

- **Daniel Wright Garden** - Students in the Guided and IIP programs at Daniel Wright will be creating a new garden as well as adding planters throughout the campus as part of a project that will be therapeutic for students with special needs. We will have flowers, vegetables, herbs, and other plants. This will serve as an inclusive activity for students with and without special needs. It will also provide exposure to Science concepts in a meaningful and relevant manner. We will share more info as the project evolves!

Technology & Assessment

- **Registration** - The Returning Student registration window officially opened on Wednesday, May 16th and *closed* on Friday, June 8th. As of Thursday, June 14th, we were at 92% completion, which is a significant increase from last year. Our office staff is trying diligently to get the remaining 8% of parents to register.
- **PowerSchool** - We will “roll over” into the new 2018-2019 school year during the week of June 18th. This is also when parents will see any updated 1:1 Technology Fees applied to their RevTrak accounts.
- **Mobile Device Management (MDM) Update** - For the 2018-2019 school year, we are moving to a new Mobile Device Management system called *Mosyle*. We were using a company called *JAMF* to manage our 1:1 devices previously. The move will help the District realize a roughly 20% reduction in costs and will add additional parent management features to support our 1:1 devices at home. This *home monitoring* feature was frequently requested by parents during our 1:1 Teaching & Learning review process.
- **Technology Orders** - RJ and Patrick are working to finalize our Apple device order. We are hoping to receive all new devices before the end of July.
- **Apple TV Installations** - During the month of July, the Tech Dept will focus on completing the installations of Apple TVs in classrooms, as-well-as any other smaller installations.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: June 14, 2018
Re: Superintendent Informational Report

FOIA requests

The District received one FOIA request this month from the Illinois Retired Teachers' Association (IRTA) requesting information on any retiring teacher from the District for this year. This is an annual request they make for all school districts in Illinois. The specific request and response are included for your review.

Leave of Absence Requests

The District did not receive any leave of absence requests this month.

Committee Updates

The Start/End Time Committee did not meet on May 16, 2018 due to the number of committee members that we unable to make the meeting. A questionnaire was sent to gather input. A total of five people provided feedback on the questionnaire. The positive comments for Sprague stated that students were awake and ready to go to school. Negative statements included not having an older sibling after school to watch the younger siblings and 103 Club being crowded. Positive comments for Daniel Wright stated that older students did not have to be woken up for school in the morning, and coverage for after school was better. Negative statements included that competition for after school activities increased with both in and out of school events, students doing homework later, and longer commute times for staff and students due to the later end time. Half Day's time did not change and comments stated that things were fine with the schedule.

Communications Survey

The District partnered with the National School Public Relations Association (NSPRA) to administer a communications survey for the district. A meeting with NSPRA to review the results will take place a few hours before the Board meeting. A verbal update will be provided at the Board meeting.



Investing in the future of retired educators.

DATE: May 30, 2018
TO: School System Personnel Office/FOIA Officer
FROM: James Bachman, IRTA Executive Director
RE: FREEDOM OF INFORMATION REQUEST FOR RECORDS

Please honor the following FOIA request for records:

- Names, district email addresses, and home addresses of your retiring Illinois educators for the current school year.

Please send the records electronically to ILretirees@gmail.com.

Illinois Retired Teachers Association is a not-for-profit, non-partisan organization of retired educators. The Association serves the needs and interests of its members through advocacy, education, cooperation and socialization in a flexible organizational structure.

Thank you so very much for your assistance with this matter. If you need more than the seven days required by law to fulfil this request, please contact me via email.

Sincerely,

A handwritten signature in black ink, appearing to read "James Bachman". The signature is written in a cursive, flowing style.

James Bachman, Executive Director



Lincolnshire-Prairie View School District 103
Administration Offices

1370 N. Riverwoods Road • Lincolnshire, IL 60069
847/295-4030 • FAX 847/295-9196
<http://www.d103.org>

Scott H. Warren, Ed.D.
Superintendent

May 31, 2018

James Bachman
Executive Director
IRTA
ILretirees@gmail.com

SENT VIA EMAIL – ILretirees@gmail.com

RE: FOIA Request

Dear James Bachman:

Lincolnshire-Prairie View School District 103 received the following FOIA request from you:

Request:

Names, district email addresses, and home addresses of your retiring Illinois educators for the current school year.

Response:

We do not have any Illinois educators retiring this year and therefore have no records responsive to your request.

If you should have any further questions regarding this, please contact our office at (847) 295-4030.

Sincerely,

Scott Warren, Ed. D.
Superintendent

Start/End Time Committee Feedback
June 6, 2018

5 respondents

- 1. Students adapted well to the change in start times at Sprague.**
 - 3 yes
 - 2 not enough information to form an opinion
- 2. Families adapted well to the change in start times at Sprague.**
 - 4 not enough information to form an opinion
 - 1 disagree
- 3. Please list the positive effects of changing the times at Sprague.**
 - Kids are awake and ready to go
 - N/A
- 4. What are challenges/issues that still need to be addressed regarding start/end times for Sprague?**
 - It is very difficult to have the youngest kids come home so early in the afternoon. 103 club is not a viable option. My older children went to 103 club with no problem. My youngest was very overwhelmed with the amount of kids there. Even the workers there said there were so many more students there after school this year. Other districts team up with neighboring park districts and businesses and bus students to activities. This might be an option to consider. It would be most helpful if DW students were released first for families with working parents.
 - N/A
- 5. Students adapted well to the change in start times at Daniel Wright.**
 - 1 agree
 - 2 disagree
 - 1 neutral
 - 1 not enough information to form an opinion
- 6. Families adapted well to the change in start times at Daniel Wright.**
 - 2 not enough information to form an opinion
 - 3 disagree
- 7. Please list the positive effects of changing the times at Daniel Wright.**
 - Working parents have later afternoon coverage.
 - No observable positive observations.
 - It is nice to not have to wake my teenagers.
- 8. What are challenges/issues that still need to be addressed regarding start/end times for Daniel Wright?**
 - Students cannot participate in school activities due to late end times for band and sports. Students at home alone with nothing to do in mornings.
 - Pushing the start time up 30 minutes also condensed the end of the day. In other words, students staff and families have 30 minutes less time after school. Traffic is more congested to and from home. Clubs and activities still have scheduling concerns with other schools. Also, students are having to make more choices to being involved in a school sponsored activity versus a private sponsored activity as they now overlap. Staff and students now have less time after school to reflect on work, spend time with family, or simply try to stuff what

they used to do into a shorter window. With activities and traffic, staff/students may not be getting home until 6pm. Students and staff still follow their original morning routines so if anything, they are not sleeping longer, but trying to compact and after school schedule with 30 minutes less time.

- After school is difficult for my family. I have had to hire sitters and since my youngest is home by 3 it is hard to find a sitter.

9. Please list the positive effects of the start/end times at Half Day.

- N/A
- My third grader is a sleeper so he loves his schedule.

10. What are challenges/issues that still need to be addressed regarding start/end times for Half Day?

- N/A
- Half Day is fine.

11. Please add any additional feedback.

- N/A

Written test round eliminates two local spellers

But Lake County contestants find benefits in national Bee experience

By EMILY K. COLEMAN
News-Sun

The giant ballroom was filled with desks, and iconic Scripps National Spelling Bee pronouncer Jacques Bailly was at the front of the room.

That was the scene May 30 for the first round of the National Spelling Bee in Washington, D.C.: no stage, no audience, but plenty of pressure.

Anmol Dash, one of two Lake County students among the 519 entrants competing to be the 2018 national champion, said he was “not so much nervous as you keep second-guessing yourself.”

As an eighth-grader at Daniel Wright Junior High School in Lincolnshire, Anmol said he’s



SCRIPPS NATIONAL SPELLING BEE

Daniel Wright Junior High School eighth-grader Anmol Dash, left, competes in the 2018 Scripps National Spelling Bee.

used to annual state testing but nothing as high-stakes as the national spotlight.

In the written round, the students turn in their answers and get ready for the remainder of the Bee.

It was this test — despite two rounds onstage of successful spelling — that eliminated Anmol and a fellow Lake County student, Lake Zurich Middle School North eighth-grader Sharanya Pastapur.

“It’s a little bit relieving” compared with being eliminated onstage in front of everybody, Sharanya said.

The test, which combines spelling with vocabulary questions, trims the field from the 452 students who successfully spelled onstage to just 41. The remaining spellers then return to the stage to spell until just the winner is left standing.

This year, the champion was Karthik Nemmani, of McKinney, Texas. Karthik successfully spelled “koinonia,” which is a term for Christian fellowship.

The written test that knocked out Anmol and Sharanya is tough, asking students to spell words such as “pteridophyte” and “eumolpique” and asking them to define “insuperable” and “aperçu.” (Insuperable means impossible to overcome, while an aperçu is a swift insight.)

Learning how to handle losses is one of the things Anmol said he has learned from doing spelling

bees and other academic challenges.

He said he’s also learned how to work hard — “as hard as I can to achieve my goals.”

Sharanya said the studying she’s done for the Bee will help in high school and college. She’s also had to make some tough choices — including missing her eighth-grade graduation in order to attend the Bee — which are good experiences in learning how to prioritize.

As eighth-graders, neither Anmol nor Sharanya can compete in the Bee again, though Sharanya said she might join the College Crew, which features college students who are on the Scripps National Spelling Bee staff.

Anmol and Sharanya were co-champions at the regional spelling bee sponsored by the Lake County Regional Office of Education at the College of Lake County.

emcoleman@tribpub.com
Twitter @mekcoleman

Education updated: 5/23/2018 7:20 PM

District 103 officials finalizing \$32.1 million budget



Russell Lissau

Lincolnshire-Prairie View Elementary District 103 (<https://www.d103.org/>) officials are finalizing a roughly \$32.1 million budget for the next fiscal year.

The proposed spending plan (<https://v3.boardbook.org/Public/PublicItemDownload.aspx?smk=91969>) is down more than 19 percent from the current year's \$39.9 million budget, thanks to the completion of construction projects at Sprague School and Half Day School in summer 2017.

The tentative budget includes \$600,000 for facility improvements aimed at addressing the district's growing enrollment and maximizing classroom time for core curriculum efforts, Superintendent Scott Warren said.

It also includes \$185,000 to buy more iPad computer tablets for students and teachers, especially the first- and second-graders at Sprague and the third-graders at Half Day.

Employee salaries are budgeted to increase about 3.5 percent overall.

District 103 officials expect to collect about \$32.2 million in property taxes, fees and other revenue during the next year, which begins July 1. That's down about 2.4 percent from this year's \$33 million estimate. Revenue is decreasing because some residents paid their property taxes in December 2017, earlier than usual.

The school board is expected to approve the budget June 19.

The proposal is available for public review at the district office, 1370 Riverwoods Road, Lincolnshire.

It's also on the school district's website. Go to the "Board" and "Agendas & Minutes" tabs, then click on the link for the May 22 regular board meeting to find the documents there.

Education updated: 5/23/2018 7:23 PM

New contract gives raises to District 103 teachers



Russell Lissau

Teachers in Lincolnshire-Prairie View School District 103 (<https://www.d103.org/>) will receive pay raises as part of a newly approved three-year contract.

The pact includes changes to teachers' health insurance plans, too.

The deal affects 171 teachers at the district's three campuses: Sprague School, Half Day School and Wright Junior High School.

The District 103 board approved the contract with the Lincolnshire-Prairie View Teacher Association (<http://pvta103.weebly.com/>) Tuesday night. The deal, which the union endorsed earlier this month, is effective in mid-August and runs through August 2021.

The pay raises will range from 3 percent to 4.5 percent annually, depending on an employee's experience and position on the district's salary schedule.

Teachers who are on steps 2 through 10 of the schedule will receive 4.5 percent raises in each of the three years, Superintendent Scott Warren said.

Teachers who are on steps 11 through 21 will receive 4.35 percent bumps in each of the three years.

Teachers who are beyond step 21 will receive 3 percent raises in each of the three years.

The contract establishes the starting salary for a teacher with a bachelor's degree at \$44,981, up from \$44,536.

The average salary for District 103 teachers will be \$77,206 during the contract's first year, up from \$74,125, said Patrick Palbicke, the district's assistant superintendent for business. The average will rise to \$78,432 the second year and \$79,601 the third year.

The agreement also expands health insurance options for teachers.

The district is adding a health maintenance organization plan to its insurance offerings, which previously had consisted of a preferred provider organization plan. The HMO plan won't have a deductible and will be more affordable, but it will limit employees' coverage to a network of doctors.

"The HMO network is large, so the availability of providers is strong," Warren said.

Additionally, employees signed up for the PPO plan as single members will begin contributing financially to monthly premiums starting in the 2019-20 school year.

Costs for single teachers are covered by the district now and will be in the 2018-19 term. But employees will cover 2.5 percent of the premium starting in 2019 and 5 percent of the cost starting in 2020.

Teachers who have family insurance plans already contribute to their plans' premiums, and that will continue, Warren said.

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Analysis: Lincolnshire Prairie View administrators rank 65th in state for average pay

by Local Labs News Service (/author/local-labs-news-service) | May 31, 2018 (/stories/2018/may)



Administrators in Lincolnshire Prairie View School District 103 earn an average of \$132,139 per year, ranking 65th out of 858 districts in the state, according to a Lake County Gazette analysis of the latest Illinois schools report card (<https://www.illinoisreportcard.com/>).

The 2017 average is 4.1% higher than in 2013 and 11.4% lower than in 2008. District administrators make 24.3% more than the state average of \$106,273.

Administrator salaries depend on the district's size, location and resources, as well as the individual's level of experience and education, according to the Illinois State Board of Education report.

The Lake County school district enrolled 1743 students in 2016-17. There is an average of 152 students for every administrator, compared to a statewide ratio of 190 to 1.

Lincolnshire Prairie View School District 103 administrator salaries, 10-year trend

Year	Average salary	Student-to-administrator ratio
2008	\$149,206	165:1
2009	\$159,117	163:1
2010	\$166,315	143:1
2011	\$157,191	162:1
2012	\$159,103	155:1
2013	\$126,904	161:1
2014	\$125,359	157:1
2015	\$129,660	146:1
2016	\$129,022	148:1
2017	\$132,139	152:1

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ORGANIZATIONS IN THIS STORY

Dear Friends on the Board of Education,

This note is long overdue and I apologize for that. I wanted to express my appreciation for beautiful flowers you sent; More importantly for the care, concern & presence you showed during this very challenging time. Thank you for your kindness, care & concern.

Sincerely,
Julia

*Our hearts are comforted by your support.
We deeply appreciate your expressions of
love, friendship, and prayer during this great time of sorrow.*

The Family of Doug Postma