



## LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

### **BOARD OF EDUCATION AGENDA**

**APRIL 18, 2017**

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, April 18, 2017 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- A. Call to Order and Roll Call  
Time: 2 hours 20 Minutes
- B. Pledge of Allegiance
- C. Community Participation
- D. Celebrating Success  
Time: 15 Minutes
- E. Approval of Minutes 3  
Time: 5 minutes
- F. Consent Agenda  
Time: 10 minutes
  - 1. Approval of Bills 13
  - 2. Approval of School Donations 32
  - 3. Approval of Employment Actions 33
  - 4. Approval of Field Trips 34
- G. Action Item  
Time: 20 minutes
  - 1. Approval of Disposal Bid 36
  - 2. Approval of Construction Change Orders 38
  - 3. Approval of Payment to the Regional Office of Education for Depke Juvenile Center 55
- H. Discussion Items  
Time: 40 minutes
  - 1. Preliminary Budget FY 2018 56
  - 2. 1:1 Program 2017-2018 57
  - 3. Extracurricular Guidelines 59
  - 4. Activity Fees 63
  - 5. Administrator Salary Increases 67

6. ELC - Articles of Agreement Amendments	68
7. Board of Education Meeting Schedule 2017-2018 Draft	82
I. Information	
Time: 20 minutes	
1. Board Representatives Committee Update	
2. Written Department Updates	
a. Business Office	83
b. Enrollment	100
c. Facilities	101
d. Curriculum and Instruction, Student Services, Technology and Assessment	104
3. Superintendent's Informational Report	107
J. Old Business/New Business	
K. In The Press	113
L. Community Participation	
M. Executive Session	
Time: 30 minutes	
N. Adjournment	



**Lincolnshire-Prairie View School District 103**

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<http://www.d103.org>

**BOARD OF EDUCATION REGULAR MEETING MINUTES**

Tuesday, March 21, 2017

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular Meeting on Tuesday, March 21, 2017 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President  
Anne van Gerven, Vice President  
Chris Curtis  
Malathy Dwaraknath  
Kate Harper  
Sandy Simon  
Sherri Thomas

Absent: None

Also present were:

Dr. Scott Warren, Superintendent  
Dan Stanley, Assistant Superintendent for Business/CSBO  
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction  
Julie Postma, Director of Student Services  
R.J. Bialk, Director of Technology and Assessment  
Scott Gaunky, Director of Facilities  
Dr. Gina Finaldi, Assistant Director of Student Services  
Michelle Blackley, Principal, Daniel Wright Jr. High School  
Jill Mau, Principal, Half Day School  
Dr. Christy Adler, Principal, Sprague School  
Norma Taylor, Board Secretary

Public: 2

Press: 0

Staff: 35

**Call to Order and Roll Call**

Mr. Gordon called the meeting to order at 7:04 p.m.

**Pledge of Allegiance**

**Motion by** Mrs. van Gerven, seconded by Mr. Dwaraknath, to move the Approval of Staffing Plan up in the agenda to the first item.

**Voice Vote:** All ayes. No nays. Motion carried.

### **Approval of Staffing Plan**

Mr. Gordon commented the staffing plan for approval is a revised staffing plan and a result of many conversations over the past two weeks. He noted the outcome at the last meeting and clarified the Board's desire to respect and support changes; but noted the Board's challenge is to balance financials to sustain the work in the long term.

Dr. Warren explained he held meetings with the administration team, building leadership, and Board members to rework the staffing plan and move forward in a positive way. He noted this final staffing plan is a result of collaboration and hard work and he recommended this revised staffing plan for approval.

Board members expressed gratitude for the hard of the administration and teachers. Mr. Gordon thanked the administration for their hard work and appreciates the Board members' time working through many conversations and phone calls, and thanked Dr. Warren for listening to the financial concerns of the Board and addressing those concerns.

### **Community Participation**

There was no community participation at this time.

**Motion by** Mrs. Harper, seconded by Mr. Curtis, to approve the amended staffing plan as presented.

**Roll Call:** Ayes: Curtis, Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

### **Approval of Minutes**

**Motion by** Mrs. Harper, seconded by Mrs. van Gerven, to approve the minutes of the February 21, 2017 minutes and revised Executive Session, and the March 7, 2017 minutes and revised Executive Session.

**Roll Call:** Ayes: Curtis, Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: van Gerven for February 21, and Curtis and Thomas for March 7. Motion carried.

### **Consent Agenda**

**Motion by** Mrs. Harper, seconded by Mrs. van Gerven, the Board approve the following items on the Consent Agenda:

Approval of Bills

Approval of Donations

Approval of Tenure Recommendations

Approval of Renewal of Continued Employment for Non-Tenured Staff

Approval of Renewal of Continued Employment for Part-Time Staff

Approval of Employment

Approval of Resignations

Approval of Honorable Dismissal  
Approval of Leave of Absence

**Roll Call:** Ayes: Curtis, Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

### **Action Items**

#### **1. Approval of ECRA Agreement**

**Motion by** Mrs. Dwaraknath, seconded by Mrs. Thomas, the Board approve the agreement with ECRA.

**Roll Call:** Ayes: Curtis, Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

#### **2. Approval of Foundation Improvement at Sprague School**

Dr. Warren explained some issues with the Sprague foundation recently discovered through excavation from previous construction projects.

**Motion by** Mrs. Dwaraknath, seconded by Mrs. Harper, the Board approve the foundation improvement at Sprague School.

**Roll Call:** Ayes: Curtis, Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

### **Discussion Items**

#### **Construction Update**

Dr. Stanley provided an update on furniture items for the facilities project and the timeline for ordering.

#### **Activity Fees**

Dr. Warren discussed the possibility of instituting additional activity fees for the 2017-2018 school year. The Board suggested the administration develop a framework for activity fees for presentation at the next meeting.

#### **Draft Board Meeting Schedule 2017-2018**

Dr. Warren presented a draft of the schedule. The Board asked to review adding a meeting in April. Dr. Warren will provide a draft at the next meeting.

### **Superintendent's Report**

Dr. Warren provided his report noting the District is working with the village regarding crosswalk improvements across Riverwoods Road in front of Daniel Wright. The sight surveys are complete and currently waiting on plans from structural engineers to determine the best options. He reported the District received one FOIA request and one leave of absence request.

#### **Construction Update**

Mr. Gaunky provided an update of the construction project noting the work is progressing nicely at Half Day School. The excavation at Sprague School has revealed a deep pit of debris from a

previous construction project that required clean up prior to the foundation work. He noted this has resulted in a delay in the project but is confident the time will be made up.

### **Community Participation**

There was no community participation at this time.

### **Executive Session**

**Motion by** Mrs. Harper, seconded by Mr. Curtis, the Board go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and student disciplinary cases.

**Roll Call:** Ayes: Curtis, Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 7:37 p.m.

### **Open Session**

The Board reconvened to Open Session at 7:52 p.m.

### **Executive Session**

**Motion by** Mr. Gordon, seconded by Mr. Curtis, to move into Executive Session to discuss the placement of individual students in Special Education programs and other matters relating to individual students.

**Roll Call:** Ayes: Curtis, Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 7:53 p.m.

### **Open Session**

The Board reconvened to Open Session at 8:00 p.m.

Discussion was held of math consortium work, staff attendance, and the Board Workshop in May.

### **Adjournment**

**Motion by** Mr. Curtis, seconded by Mr. Gordon, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 8:09 p.m.

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President Board of Education

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Secretary Board of Education

**Lincolnshire-Prairie View School District 103**

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**BOARD OF EDUCATION 1st EXECUTIVE SESSION MINUTES**

Tuesday, March 21, 2017

An Executive Session of the Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, March 21, 2017 in the Library of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President  
Anne van Gerven, Vice President  
Chris Curtis  
Malathy Dwaraknath  
Kate Harper  
Sandy Simon  
Sherri Thomas

Absent: None

Also present were:

Dr. Scott Warren, Superintendent  
Dan Stanley, Assistant Superintendent for Business/CSBO  
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction  
Julie Postma, Director of Student Services  
Norma Taylor, Board Secretary

Executive Session convened at 7:43 p.m. for the Board to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and student disciplinary cases.

Regarding student disciplinary cases, Dr. Warren informed the Board 7th grade student, Katiana Moreno received an in-school suspension, and 7th grade student, Alex Viner received an in-school suspension, both for misconduct and/or violations of District or school rules or regulations.

Regarding personnel, Dr. Warren discussed the performance of Susan Smith who'd received professional development last year to help her develop as a teacher, but this year has exhibited non-professional behavior such that the administration will not continue her employment.

Dr. Warren discussed the performance of employee Maria Sciacca who the administration determined would not be offered a position for next year.

**Open Session**

**Motion by** Mrs. Harper, seconded by Mrs. Simon, to return to Open Session.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 7:52 p.m.

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President Board of Education

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Secretary Board of Education

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**BOARD OF EDUCATION 2nd EXECUTIVE SESSION MINUTES**

Tuesday, March 21, 2017

An Executive Session of the Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, March 21, 2017 in the Library of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President  
Anne van Gerven, Vice President  
Chris Curtis  
Malathy Dwaraknath  
Kate Harper  
Sandy Simon  
Sherri Thomas

Absent: None

Also present were:

Dr. Scott Warren, Superintendent  
Dan Stanley, Assistant Superintendent for Business/CSBO  
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction  
Julie Postma, Director of Student Services  
Norma Taylor, Board Secretary

Executive Session convened at 7:53 p.m. for the Board to go into Executive Session to discuss the placement of individual students in Special Education programs and other matters relating to individual students.

Dr. Warren and Mrs. Postma provided the Board an update of special education student, Spencer Glickson, who is placed at Arlyn Day School, and his case is currently in due process proceedings.

**Open Session**

**Motion by** Mrs. Simon, seconded by Mrs. Harper, to return to Open Session.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 8:00 p.m.

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President Board of Education

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Secretary Board of Education



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**BOARD OF EDUCATION SPECIAL MEETING MINUTES**

Tuesday, April 6, 2017

The Board of Education of Lincolnshire-Prairie View School District 103 held a Special Meeting on Tuesday, April 6, 2017 in the District Office located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President  
Anne van Gerven, Vice President  
Kate Harper  
Sherri Thomas

Absent: Chris Curtis  
Malathy Dwaraknath  
Sandy Simon

Also present:  
Dr. Scott Warren, Superintendent

Public: 0

Press: 0

Staff: 0

**Call to Order and Roll Call**

Mr. Gordon called the meeting to order at 6:07 p.m.

**Community Participation**

There was no community participation at this time.

**Executive Session**

**Motion by** Mrs. Harper, seconded by Mrs. van Gerven, to move into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

**Roll Call:** Ayes: Harper, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 6:08 p.m.

**Open Session**

The Board reconvened to Open Session at 6:10 p.m.

**Action Item**

**Motion by** Mrs. Thomas, seconded by Mrs. van Gerven, the Board approve the honorable dismissal of Frank Theodorakakis at the end of the 2016-2017 school term.

**Roll Call:** Ayes: Harper, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

**Adjournment**

**Motion by** Mrs. van Gerven, seconded by Mrs. Harper, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 6:11 p.m.

\_\_\_\_\_  
President Board of Education

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Secretary Board of Education

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**BOARD OF EDUCATION EXECUTIVE SESSION MINUTES**

Tuesday, April 6, 2017

An Executive Session of the Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, April 6, 2017 in the District Office located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President  
Anne van Gerven, Vice President  
Kate Harper  
Sherri Thomas

Absent: Chris Curtis  
Malathy Dwaraknath  
Sandy Simon

Also present:  
Dr. Scott Warren, Superintendent

Executive Session convened at 6:08 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

The Board discussed the dismissal of Frank Theodorakakis, the Health Teacher at Daniel Wright Junior High School. Dr. Warren noted Mr. Theodorakakis was informed when he was hired the position would be eliminated at the end of this school year due to the move of 5th grade to Half Day School.

**Open Session**

**Motion by** Mrs. van Gerven, seconded by Mrs. Harper, to return to Open Session.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 6:10 p.m.

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President Board of Education

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Secretary Board of Education

# Paid Accounts Payable by Check Number

Printed: 4/13/2017 11:49 AM

Lincolnshire-Prairie View SD #103

Expense on Date: 3/1/2017 to 3/31/2017

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
4758	10-2215-410	MASTERCARD CORPORATE CLI	SHIRT BUTTONS - SP	1703		3/31/17	3/1/17	100608	179.52	10-2215-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	11.97	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	29.80	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	6.99	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	29.80	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	29.80	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	5.98	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	8.97	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	14.97	10-2660-410
1418	10-2220-392		LIBRARY SUBSCR	1703		3/31/17	3/1/17	100608	99.00	10-2220-392
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	4.99	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	8.97	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	8.97	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	0.99	10-2660-410
1418	10-2660-410		IPAD APPS	1703		3/31/17	3/1/17	100608	24.50	10-2660-410
1648	10-2230-410		PARCC SUPL STORAGE	1703		3/31/17	3/1/17	100608	104.58	10-2230-410
9297	10-2410-410-3		RETURNED MERCHANDISE	1703		3/31/17	3/1/17	100608	(267.66)	10-2410-410
9297	10-1550-410		BUZZER SYSTEM CASE	1703		3/31/17	3/1/17	100608	113.95	10-1550-410
9297	10-2130-410-3		NURSE SUPPLIES	1703		3/31/17	3/1/17	100608	147.86	10-2130-410
9297	10-2130-410-3		NURSE SUPPLIES	1703		3/31/17	3/1/17	100608	6.52	10-2130-410
9297	10-2410-410-3		OFFICE SUPPLIES	1703		3/31/17	3/1/17	100608	104.42	10-2410-410
9297	10-2410-410-3		OFFICE SUPPLIES	1703		3/31/17	3/1/17	100608	13.49	10-2410-410
9297	10-2410-410-3		RETURNED MERCHANDISE	1703		3/31/17	3/1/17	100608	(248.98)	10-2410-410
9297	10-2190-410		ART CLUB SUPPLIES	1703		3/31/17	3/1/17	100608	255.54	10-2190-410
9297	10-2192-410		OUTDOOR ED SUPPLIES	1703		3/31/17	3/1/17	100608	67.59	10-2192-410
9297	10-2192-410		OUTDOOR ED SUPPLIES	1703		3/31/17	3/1/17	100608	56.10	10-2192-410
9297	10-1550-332		SCI OLY BUS DRVR ROOM	1703		3/31/17	3/1/17	100608	103.69	10-1550-332
9297	10-2410-312		CONFERENCE HOTEL - THERION	1703		3/31/17	3/1/17	100608	1,279.08	10-2410-312
9297	10-2192-410		OUTDOOR ED SUPPLIES	1703		3/31/17	3/1/17	100608	25.31	10-2192-410
9297	10-2192-410		OUTDOOR ED SUPPLIES	1703		3/31/17	3/1/17	100608	108.07	10-2192-410

Specialized Data Systems, Inc.

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# Paid Accounts Payable by Check Number

Printed: 4/13/2017 11:49 AM

Lincolnshire-Prairie View SD #103

Expense on Date: 3/1/2017 to 3/31/2017

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
9297	10-2192-410		OUTDOOR ED SUPPLIES	1703		3/31/17	3/1/17	100608	120.62	10-2192-410
9297	10-2192-410		OUTDOOR ED SUPPLIES	1703		3/31/17	3/1/17	100608	142.54	10-2192-410
9297	10-2192-410		OUTDOOR ED SUPPLIES	1703		3/31/17	3/1/17	100608	188.54	10-2192-410
9297	10-2410-410-3		DW OFFICE COFFEE MACHINE	1703		3/31/17	3/1/17	100608	95.99	10-2410-410
9297	10-2410-312		CONF SHUTTLE - MLITTLEFAIR	1703		3/31/17	3/1/17	100608	42.48	10-2410-312
9297	10-2410-410-3		VISITOR BADGES	1703		3/31/17	3/1/17	100608	100.00	10-2410-410
4808	10-1120-411		FACS CLASS FOOD	1703		3/31/17	3/1/17	100608	180.33	10-1120-411
4808	10-1120-411		FACS CLASS SEWING SUPL	1703		3/31/17	3/1/17	100608	2,321.18	10-1120-411
4808	10-1120-411		FACS CLASS SEWING SUPL	1703		3/31/17	3/1/17	100608	44.16	10-1120-411
4808	10-1120-411		FACS CLASS SEWING SUPL	1703		3/31/17	3/1/17	100608	363.00	10-1120-411
4774	10-2310-410		ADMIN CAFE SUPPLIES	1703		3/31/17	3/1/17	100608	56.23	10-2310-410
4774	20-2540-410-2		O&M SUPPLIES	1703		3/31/17	3/1/17	100608	35.77	20-2540-410
4774	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	109.19	20-2540-410
4725	20-2540-312		CONF TRVL FLIGHT	1703		3/31/17	3/1/17	100608	70.00	20-2540-312
4725	20-2540-312		CONF TRVL FLIGHT	1703		3/31/17	3/1/17	100608	70.00	20-2540-312
4725	20-2540-312		CONF TRVL PARKING	1703		3/31/17	3/1/17	100608	97.00	20-2540-312
4725	20-2540-312		CONF RENTAL CAR	1703		3/31/17	3/1/17	100608	337.12	20-2540-312
4725	20-2540-312		IASBO CONF HOTEL	1703		3/31/17	3/1/17	100608	177.10	20-2540-312
4725	20-2540-312		CONF TRVL TOLLS	1703		3/31/17	3/1/17	100608	22.25	20-2540-312
4725	20-2540-640		MEMBERSHIP DUES	1703		3/31/17	3/1/17	100608	1,165.00	20-2540-640
4725	20-2540-312		CONF TRVL TOLLS	1703		3/31/17	3/1/17	100608	9.00	20-2540-312
4782	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	97.88	20-2540-410
4782	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	75.32	20-2540-410
9108	10-1112-410		PYRAMID PARTS	1703		3/31/17	3/1/17	100608	146.80	10-1112-410
6058	10-2190-410		COOKING CLUB FOOD	1703		3/31/17	3/1/17	100608	36.51	10-2190-410
6058	10-2190-410		RETURNED MERCHANDISE	1703		3/31/17	3/1/17	100608	(3.16)	10-2190-410
6058	10-1112-390		GR 3 ELA FIELD TRIP TICKETS	1703		3/31/17	3/1/17	100608	891.00	10-1112-390
6058	10-1190-410-2		SHEET MUSIC	1703		3/31/17	3/1/17	100608	42.48	10-1190-410
6058	10-2410-410-2		OFFICE SUPPLIES	1703		3/31/17	3/1/17	100608	84.42	10-2410-410
6058	10-2190-410		COOKING CLUB FOOD	1703		3/31/17	3/1/17	100608	69.79	10-2190-410

Specialized Data Systems, Inc.

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# Paid Accounts Payable by Check Number

Printed: 4/13/2017 11:49 AM

Lincolnshire-Prairie View SD #103

Expense on Date: 3/1/2017 to 3/31/2017

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
6058	10-2410-410-2		OFFICE SUPPLIES	1703		3/31/17	3/1/17	100608	59.27	10-2410-410
6058	10-2190-410		COOKING CLUB FOOD	1703		3/31/17	3/1/17	100608	42.78	10-2190-410
6058	10-1120-410		CARPET SQUARES	1703		3/31/17	3/1/17	100608	34.98	10-1120-410
6058	10-2190-410		COOKING CLUB FOOD	1703		3/31/17	3/1/17	100608	62.90	10-2190-410
6058	10-1112-390		GR 3 ELA FIELD TRIP TICKETS	1703		3/31/17	3/1/17	100608	891.00	10-1112-390
6058	10-1190-410-2		SHEET MUSIC	1703		3/31/17	3/1/17	100608	31.99	10-1190-410
6058	10-2190-410		COOKING CLUB FOOD	1703		3/31/17	3/1/17	100608	73.76	10-2190-410
6058	10-2190-410		RETURNED MERCHANDISE	1703		3/31/17	3/1/17	100608	(6.21)	10-2190-410
4766	40-2550-390		IPASS AUTOREPLENISH	1703		3/31/17	3/1/17	100608	250.00	40-2550-390
8769	10-403		REVERSED CHARGE	1703		3/31/17	3/1/17	100608	(504.94)	10-403
8349	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	63.51	20-2540-410
8349	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	25.37	20-2540-410
8349	20-2540-410-1		CLEANING SUPPLIES	1703		3/31/17	3/1/17	100608	315.48	20-2540-410
8349	20-2540-410-2		BATTERIES	1703		3/31/17	3/1/17	100608	32.85	20-2540-410
8349	10-2410-410-1		CAFE SUPPLIES	1703		3/31/17	3/1/17	100608	76.80	10-2410-410
8349	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	12.75	20-2540-410
8349	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	9.34	20-2540-410
8349	20-2540-410-2		SHOP SUPPLIES	1703		3/31/17	3/1/17	100608	9.24	20-2540-410
6620	10-2540-341		DIST INTERNET	1703		3/31/17	3/1/17	100608	6,314.73	10-2540-341
6620	10-2220-440		NEWSPAPER - HD	1703		3/31/17	3/1/17	100608	44.00	10-2220-440
6620	10-2520-342		POSTAGE MACHINE LEASE	1703		3/31/17	3/1/17	100608	1,092.27	10-2520-342
6620	10-2540-341		TELEPHONE	1703		3/31/17	3/1/17	100608	6,454.27	10-2540-341
6620	20-2540-329		DISTRICT IPM	1703		3/31/17	3/1/17	100608	148.37	20-2540-329
6620	10-2540-341		INTERNET - RS	1703		3/31/17	3/1/17	100608	65.90	10-2540-341
6620	10-2540-321		SANITATION SERVICES - SP	1703		3/31/17	3/1/17	100608	360.49	10-2540-321
6620	10-2540-321		SANITATION SERVICES - HD	1703		3/31/17	3/1/17	100608	375.49	10-2540-321
6620	10-2540-321		SANITATION SERVICES - DW	1703		3/31/17	3/1/17	100608	540.35	10-2540-321
6620	20-2540-341		CELL PHONE - O&M	1703		3/31/17	3/1/17	100608	226.38	20-2540-341
6620	40-2550-341		CELL PHONE - TRANS	1703		3/31/17	3/1/17	100608	42.28	40-2550-341
6620	10-2540-341		LONG DISTANCE	1703		3/31/17	3/1/17	100608	2,066.52	10-2540-341

Specialized Data Systems, Inc.

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# Paid Accounts Payable by Check Number

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Lincolnshire-Prairie View SD #103

Expense on Date: 3/1/2017 to 3/31/2017

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
6620	10-2540-341		IPAD DATA	1703		3/31/17	3/1/17	100608	299.91	10-2540-341
6620	10-2540-341		DIST INTERNET	1703		3/31/17	3/1/17	100608	6,314.73	10-2540-341
6407	10-2210-410		PROF DEV BOOK	1703		3/31/17	3/1/17	100608	21.75	10-2210-410
4717	10-2211-312		ISHA CONF REG - OKADA	1703		3/31/17	3/1/17	100608	310.00	10-2211-312
4568	10-2211-390-2		WORKSHP REG	1703		3/31/17	3/1/17	100608	55.00	10-2211-390
4568	10-1100-490		NEW SCI CURR CHARTS	1703		3/31/17	3/1/17	100608	58.50	10-1100-490
4568	10-2211-390-2		SCI CURR MTG FOOD	1703		3/31/17	3/1/17	100608	50.70	10-2211-390
4568	10-2220-410-3		LIBRARY POSTERS	1703		3/31/17	3/1/17	100608	54.34	10-2220-410
4568	10-2210-410		OFFICE SUPPLIES	1703		3/31/17	3/1/17	100608	58.00	10-2210-410
4568	10-2210-490		ELL LANG TESTS	1703		3/31/17	3/1/17	100608	134.25	10-2210-490
4568	10-2215-410		SCI KIT - LFF	1703		3/31/17	3/1/17	100608	385.00	10-2215-410
4568	10-2220-410-3		MOUSE PADS	1703		3/31/17	3/1/17	100608	70.50	10-2220-410
4568	10-2220-392		VIRTUAL LIB SUBSCR	1703		3/31/17	3/1/17	100608	50.00	10-2220-392
4568	10-2220-410-3		OFFICE SUPPLIES	1703		3/31/17	3/1/17	100608	69.78	10-2220-410
4568	10-2215-410		SCI KIT - LFF	1703		3/31/17	3/1/17	100608	521.00	10-2215-410
4568	10-2215-410		OFFICE SUPPLIES - PTO	1703		3/31/17	3/1/17	100608	43.77	10-2215-410
4675	10-2510-312		LEADERSHIP DAY TRNG	1703		3/31/17	3/1/17	100608	175.00	10-2510-312
4675	10-2510-312		IASBO CONF HOTEL	1703		3/31/17	3/1/17	100608	177.10	10-2510-312
4675	10-2510-640		MEMBERSHIP DUES	1703		3/31/17	3/1/17	100608	225.00	10-2510-640
4675	10-2510-312		LEADERSHIP INSTITUTE TRNG	1703		3/31/17	3/1/17	100608	175.00	10-2510-312
4675	10-2510-312		BUDGETING SEMINAR	1703		3/31/17	3/1/17	100608	711.00	10-2510-312
7553	10-2310-410		BOE MTG FOOD	1703		3/31/17	3/1/17	100608	43.07	10-2310-410
7553	10-1550-332		SCI BOWL TRVL - AHAFNER	1703		3/31/17	3/1/17	100608	204.40	10-1550-332
7553	10-1550-332		TRVL INSURANCE - AHAFNER	1703		3/31/17	3/1/17	100608	21.00	10-1550-332
3654	10-2320-410		SYMPATHY FLOWERS - NTAYLR	1703		3/31/17	3/1/17	100608	89.61	10-2320-410
<b>Total</b>									<b>39,053.65</b>	
NIHIP0317	10-2690-220	NIHIP	MEDICAL INSURANCE - ED	317		3/15/17	3/1/17	70317001	230,493.81	10-2690-220
NIHIP0317	10-2690-221		LIFE/LTD INSURANCE - ED	317		3/15/17	3/1/17	70317001	3,344.20	10-2690-221
NIHIP0317	10-435		DENTAL INSURANCE PPO - ED	317		3/15/17	3/1/17	70317001	5,819.30	10-430
NIHIP0317	10-2690-221		VOLUNTARY LIFE - ED	317		3/15/17	3/1/17	70317001	934.95	10-2690-221

Specialized Data Systems, Inc.

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# Paid Accounts Payable by Check Number

Printed: 4/13/2017 11:49 AM  
 Lincolnshire-Prairie View SD #103  
 Expense on Date: 3/1/2017 to 3/31/2017

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
NIHIP0317	20-2540-220		MEDICAL INSURANCE - O&M	317		3/15/17	3/1/17	70317001	14,210.33	20-2540-220
NIHIP0317	20-2540-221		LIFE/LTD INSURANCE - O&M	317		3/15/17	3/1/17	70317001	76.95	20-2540-221
NIHIP0317	20-435		DENTAL INSURANCE PPO - O&M	317		3/15/17	3/1/17	70317001	371.09	20-430
NIHIP0317	20-2540-221		VOLUNTARY LIFE - O&M	317		3/15/17	3/1/17	70317001	84.50	20-2540-221
NIHIP0317	40-2550-220		MEDICAL INSURANCE - TRANS	317		3/15/17	3/1/17	70317001	26,022.60	40-2550-220
NIHIP0317	40-2550-221		LIFE/LTD INSURANCE - TRANS	317		3/15/17	3/1/17	70317001	141.75	40-2550-221
NIHIP0317	40-435		DENTAL INSURANCE PPO - TRANS	317		3/15/17	3/1/17	70317001	819.16	40-430
NIHIP0317	40-2550-221		VOLUNTARY LIFE - TRANS	317		3/15/17	3/1/17	70317001	339.00	40-2550-221
NIHIP0317	10-2330-225		MEDICAL INSURANCE - RETIREE	317		3/15/17	3/1/17	70317001	871.72	10-2330-225
NIHIP0317	10-2320-225		MEDICAL INSURANCE - RETIREE	317		3/15/17	3/1/17	70317001	1,925.12	10-2320-225
NIHIP0317	10-2210-225		MEDICAL INSURANCE - RETIREE	317		3/15/17	3/1/17	70317001	871.72	10-2210-225
NIHIP0317	10-2510-225		MEDICAL INSURANCE - RETIREE	317		3/15/17	3/1/17	70317001	871.72	10-2510-225
NIHIP0317	10-2520-225		MEDICAL INSURANCE - RETIREE	317		3/15/17	3/1/17	70317001	871.72	10-2520-225
NIHIP0317	20-2540-225		MEDICAL INSURANCE - RETIREE	317		3/15/17	3/1/17	70317001	1,743.88	20-2540-225
									<b>Total</b>	<u>289,813.52</u>
									<b>Report Total</b>	<u><u>\$328,867.17</u></u>

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# Paid Accounts Payable by Check Number

Printed: 4/13/2017 11:50 AM  
 Lincolnshire-Prairie View SD #103  
 Expense on Date: 3/1/2017 to 3/31/2017

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
3/3	10-1100-112	4H CONFERENCE CENTER	SCI BOWL TRIP FOOD	170302		3/2/17	3/1/17	9938	260.00	10-1100-112
								<b>Total</b>	260.00	
3/6	10-3500-390	ENCHANTED CASTLE	103 CLUB FIELD TRIP	170302		3/2/17	3/1/17	9939	1,273.72	10-3500-390
								<b>Total</b>	1,273.72	
3/3	10-3500-390	FUNTOPIA	103 CLUB FIELD TRIP	170302		3/2/17	3/1/17	9940	828.80	10-3500-390
								<b>Total</b>	828.80	
N/A	10-3500-410	BRYANT, ROBYNN	REIMB 103 CLUB FOOD	170303		3/3/17	3/1/17	9941	107.42	10-3500-410
								<b>Total</b>	107.42	
AUDITIONS	10-1190-640	ILLINOIS MUSIC EDUCATION AS	AUDITION FEES	170303		3/3/17	3/1/17	9942	256.00	10-1190-640
								<b>Total</b>	256.00	
N/A	10-1190-640	NCCHS BAND	NCCHS PARTICIPATION FEE	170316		3/16/17	3/1/17	9943	55.00	10-1190-640
								<b>Total</b>	55.00	
DANIELWRIGH	10-1550-640	STATION MIDDLE SCHOOL	SCHOLASTIC BOWL TEAM REG FEE	170316		3/16/17	3/1/17	9944	245.00	10-1550-640
								<b>Total</b>	245.00	
<del>3/29</del> OO	10-3500-390	ULTIMATE GYMNASTICS	MARCH 29 FIELD TRIP DEPOSIT	170316		3/16/17	3/1/17	9945	100.00	10-3500-390
								<b>Total</b>	100.00	
N/A	10-437	Powell, Diane	TECH PURCHASE PROGRAM	170320		3/20/17	3/1/17	9946	2,100.00	10-437
								<b>Total</b>	2,100.00	
3/27/2017	10-3500-390	TWIN RINKS	SPRING BREAK TRIP	170327		3/27/17	3/1/17	9947	442.00	10-3500-390
								<b>Total</b>	442.00	
N/A	10-1112-390	GLENVIEW PARK DISTRICT, THE	GR 4 FIELD TRIP	173271		3/27/17	3/1/17	9948	1,410.75	10-1112-390
								<b>Total</b>	1,410.75	
3/28/17	10-3500-390	MOBILE ROOM ESCAPE	SPRING BREAK ACTIVITY	173271		3/27/17	3/1/17	9949	562.00	10-3500-390
								<b>Total</b>	562.00	
3/29/17	10-3500-390	ULTIMATE GYMNASTICS	SPRING BREAK TRIP	173271		3/27/17	3/1/17	9950	691.00	10-3500-390
								<b>Total</b>	691.00	
								<b>Report Total</b>	<u><u>\$8,331.69</u></u>	

# Bills Payable (Fund Summary)

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Lincolnshire-Prairie View SD #103

<b>Fund Code</b>	<b>Description</b>	<b>Amount</b>
10	Education Fund	125,764.88
20	Oper, Build, & Maint Fund	47,969.76
40	Transportation Fund	23,358.81
60	Capital Projects Fund or Fund Group	648,802.56
<b>Report Total</b>		<u><u>\$845,896.01</u></u>

# Bills Payable List

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Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>ADVOCATE OCCUPATIONAL HEALTH</b>						
		DRVR PHYS/DRG TST: BRUSS, SKAGGS, SPOSITI		4	352.00	40-2550-390
					<u>\$352.00</u>	
<b>AJS PUBLICATIONS</b>						
		FED & ST CONSTITUTION BOOKS		4	1,687.50	10-1120-420
					<u>\$1,687.50</u>	
<b>AMAZON</b>						
		LEAPFROG DVDS (15) - LTL		4	149.85	10-2215-410
		CLASS BOOKS		4	5.98	10-1111-417
		CLASS BOOKS		4	5.74	10-1111-417
		CLASS BOOKS		4	114.20	10-1111-417
		CLASS BOOKS		4	11.34	10-1111-417
		PE SUPPLIES		4	(55.80)	10-1150-410
		PE SUPPLIES		4	75.76	10-1150-410
		PE SUPPLIES		4	85.70	10-1150-410
		PE SUPPLIES		4	54.85	10-1150-410
		CLASS BOOKS		4	83.37	10-1111-417
		CLASS BOOKS		4	21.66	10-1111-417
		CLASS BOOKS		4	14.25	10-1111-417
		CLASSROOM SUPPLIES		4	238.94	10-1111-410
		CLASSROOM SUPPLIES		4	128.98	10-1111-410
		CLASS BOOKS		4	59.80	10-1111-417
		CLASS BOOKS		4	20.97	10-1111-417
		CLASS BOOKS		4	129.83	10-1111-417
		CLASS BOOKS		4	6.36	10-1111-417
		103 CLUB PROJ SUPL		4	67.54	10-3500-410
		CLASS BOOKS		4	85.01	10-1111-417
		CLASSROOM SUPPLIES		4	117.32	10-1111-410
		CLASSROOM SUPPLIES		4	36.47	10-1111-410
		CLASSROOM SUPPLIES		4	20.13	10-1111-410
		PROF DEVELOPMENT BOOKS		4	1,155.30	10-2211-490
		PROF DEVELOPMENT BOOKS		4	544.70	10-2211-490
		PROF DEVELOPMENT BOOKS		4	487.60	10-2210-410
					<u>\$3,665.85</u>	
<b>AT&amp;T ONENET</b>						
		TELEPHONE		4	46.02	10-2540-341
		TELEPHONE - D103 CLUB		4	0.73	10-3500-341
					<u>\$46.75</u>	
<b>BANK FINANCIAL</b>						
		SAFE DEPOSIT BOX MGMT FEE		4	40.50	10-2520-392
					<u>\$40.50</u>	
<b>BATTERIES PLUS</b>						
		BATTERIES		4	95.04	20-2540-410
		BATTERIES - SP		4	12.00	20-2540-410
		BATTERIES		4	122.54	20-2540-410
					<u>\$229.58</u>	
<b>BELFORD, AMY</b>						

# Bills Payable List

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Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		REIMB CLASSROOM SUPPLIES		4	70.90	10-1112-410
					<u>\$70.90</u>	
<b>BENEDICTINE UNIVERSITY</b>						
		ESL CLASS		4	10,464.00	10-1800-312
		ESL CLASS - BBECKER		4	679.75	10-1112-230
		ESL CLASS - EBOSLEY		4	679.75	10-1120-230
		ESL CLASS - JBRASKICH		4	679.75	10-1120-230
		ESL CLASS - RCHIESA		4	679.75	10-1111-230
		ESL CLASS - DCICERO		4	679.75	10-1120-230
		ESL CLASS - MCROWLEY		4	679.75	10-1111-230
		ESL CLASS - AHENDERSHOT		4	679.75	10-1120-230
		ESL CLASS - THERION		4	679.75	10-2410-230
		ESL CLASS - HUNRUH		4	679.75	10-1111-230
		ESL CLASS - MMRCHEN		4	679.75	10-1111-230
		ESL CLASS - CMULLER		4	679.75	10-1111-230
		ESL CLASS - KRICHTER		4	679.75	10-1120-230
		ESL CLASS		4	2,307.00	10-1800-312
					<u>\$20,928.00</u>	
<b>BILINGUAL SOLUTIONS</b>						
		PSYCH EVAL		4	1,120.00	10-2140-314
		SPEECH/LANG EVAL		4	850.00	10-2150-314
					<u>\$1,970.00</u>	
<b>BINDER, STACY</b>						
		REIMB CLASSROOM SUPPLIES		4	43.50	10-1111-410
					<u>\$43.50</u>	
<b>BLACKLEY, MICHELLE</b>						
		REIMB MISC OUT OF DIST TRVL		4	78.37	10-2410-332
					<u>\$78.37</u>	
<b>BOSKELLY, LAURA</b>						
		REIMB TUITION		4	1,680.00	10-1112-230
					<u>\$1,680.00</u>	
<b>CAPELLI, SOPHIE</b>						
		REIMB CHEATSHEETS/SBA		4	34.65	10-2215-410
					<u>\$34.65</u>	
<b>CAROLINA BIOLOGICAL SUPPLY</b>						
		ZEBRA FISH		4	104.33	10-1111-415
					<u>\$104.33</u>	
<b>CDW GOVERNMENT</b>						
		PROJECTOR		4	2,546.07	10-1190-700
		TRANS COMPUTER		4	45.48	40-2550-700
		PROJECTOR BULBS		4	409.02	10-2660-410
		COMPUTER PARTS		4	468.40	10-2660-410
		TRANS COMPUTER		4	1,413.49	40-2550-700
		SPEAKERS		4	52.87	10-2660-410
		PROJECTOR		4	969.00	10-2660-700
		REMOTE CONTROL		4	39.24	10-2660-410
		PROJECTOR		4	1,390.32	10-2660-700

# Bills Payable List

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 Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		PARCC KEYBOARDS (20)		4	709.80	10-2230-410
		MISC CABLES		4	50.86	10-2660-410
		DRONE		4	1,278.29	20-2540-700
					<u>\$9,372.84</u>	
<b>CINTAS</b>		CUSTODIAL SUPPLIES		4	75.76	20-2540-410
		CUSTODIAL SUPPLIES		4	77.07	20-2540-410
					<u>\$152.83</u>	
<b>CITICARE TRANSPORTATION</b>		SPED TRNSPRT 2/16/17-3/15/17		4	5,485.40	40-2550-331
					<u>\$5,485.40</u>	
<b>CLAY, REBECCA</b>		REIMB SOC STUD SUPPLIES		4	75.16	10-1111-416
					<u>\$75.16</u>	
<b>COMPASS MINERALS</b>		PARKING LOT SALT		4	2,219.88	20-2540-410
					<u>\$2,219.88</u>	
<b>CONNECTIONS ACADEMY EAST</b>		PRIVATE TUITION		4	5,625.30	10-1912-670
		PRIVATE TUITION		4	330.90	10-1912-670
					<u>\$5,956.20</u>	
<b>CONSTELLATION ENERGY SERVICE</b>		ELECTRICITY - SP		4	2,348.79	10-2540-466
		ELECTRICITY - HD		4	2,064.31	10-2540-466
		ELECTRICITY - DW		4	8,750.00	10-2540-466
					<u>\$13,163.10</u>	
<b>CONSTELLATION ENERGY SERVICE</b>		NATURAL GAS - DW		4	3,118.28	10-2540-465
		NATURAL GAS - HD		4	2,040.95	10-2540-465
		NATURAL GAS - SP		4	2,274.63	10-2540-465
					<u>\$7,433.86</u>	
<b>Culver, Kathleen A</b>		REIMB ASA SUPPLIES		4	90.00	10-2190-410
		REIMB CLASSROOM SUPPLIES		4	40.44	10-1112-410
					<u>\$130.44</u>	
<b>DAN THE KEYMAN</b>		KEYS		4	21.57	20-2540-410
					<u>\$21.57</u>	
<b>DECKER EQUIPMENT</b>		SHOP SUPPLIES - HD		4	133.00	20-2540-410
					<u>\$133.00</u>	
<b>DEERFIELD AREA HISTORICAL SOC</b>		FDK FIELD TRIP		4	148.00	10-1111-390
					<u>\$148.00</u>	
<b>DILLMANN, JOSEPH</b>		REFEREE ASSIGNOR FEE		4	166.00	10-1500-319

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$166.00</u>	
<b>Elbaum, Susan</b>		REIMB NASP MEMB DUES		4	199.00	10-2140-640
					<u>\$199.00</u>	
<b>ELEMENTAL SOLUTIONS</b>		LEAD TEST		4	3,680.00	20-2540-329
					<u>\$3,680.00</u>	
<b>ERICKSON, CHRIS</b>		REIMB BKKPR CONF TRAVEL		4	46.27	10-2520-312
					<u>\$46.27</u>	
<b>ERNIES WRECKER SERVICE</b>		09 F350 REPAIR		4	3,767.13	20-2540-319
					<u>\$3,767.13</u>	
<b>ET PADDOCK</b>		BLEACHER REPAIR - DW		4	989.00	20-2540-329
					<u>\$989.00</u>	
<b>FACE TO FACE PRODUCTIONS</b>		HONEST ABE ASSEMBLY		4	645.00	10-1112-314
					<u>\$645.00</u>	
<b>FEED MY STARVING CHILDREN</b>		FIELD TRIP		4	392.00	10-1111-390
					<u>\$392.00</u>	
<b>Feld, Monica</b>		REIMB WA/STEAM CONF REG		4	89.00	10-2211-390
					<u>\$89.00</u>	
<b>Ferron, Diane</b>		REIMB CLASSROOM SUPPLIES		4	250.00	10-1111-410
		REIMB CLASSRM PROJ SUPL		4	379.15	10-1111-414
		REIMB CLASS BOOKS		4	109.07	10-1111-417
					<u>\$738.22</u>	
<b>FOLLETT SCHOOL SOLUTIONS</b>		LIBRARY BOOKS (23)		4	518.60	10-2220-430
		LIBRARY BOOKS - DW - PTO		4	265.64	10-2215-410
					<u>\$784.24</u>	
<b>FOX RIVER FOODS</b>		103 CLUB FOOD		4	1,264.53	10-3500-410
		RETURNED FOOD		4	(57.30)	10-3500-410
					<u>\$1,207.23</u>	
<b>GENESIS TECHNOLOGIES</b>		COPIER MAINT AGREEMENT		4	1,824.63	10-2540-325
		COPIER MAINT AGREEMENT		4	2,919.40	10-2540-325
					<u>\$4,744.03</u>	
<b>GILBANE</b>		TRADES COST		4	490,457.79	60-2530-500
		CONSTRCT MGMT SVCS PHASE 1		4	100,000.00	60-2530-500
		CONSTR MGR REIMBURSEABLES		4	15,672.99	60-2530-500

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$606,130.78</u>	
<b>GRAPHIC 14</b>		PAPER, BINDING COMBS		4	236.44	10-2410-410
					<u>\$236.44</u>	
<b>GREAT LAKES COCA COLA DISTRIE</b>		SODA/WATER-SP		4	267.06	10-2310-410
		SODA/WATER-DW		4	1,136.75	10-2310-410
		SODA/WATER-SP		4	381.08	10-2310-410
					<u>\$1,784.89</u>	
<b>Hafner, Anthony</b>		REIMB SCIENCE SUPPLIES		4	41.36	10-1120-415
		REIMB SCI BWL SUPPLIES		4	101.68	10-1550-410
					<u>\$143.04</u>	
<b>HERCULES HARDWARE</b>		GARAGE TOOLS		4	79.23	20-2540-410
					<u>\$79.23</u>	
<b>Herion, Thomas F</b>		REIMB OUTDOOR ED TRAVEL		4	108.66	10-2192-332
					<u>\$108.66</u>	
<b>HERRIN, JOHN</b>		REIMB SUPPORTCON TRVL		4	47.71	10-2520-312
					<u>\$47.71</u>	
<b>HOOVER, CHRISTINE</b>		REIMB RETIREE INSURANCE		4	3,879.12	10-1112-225
					<u>\$3,879.12</u>	
<b>HURST, HILLARY C.</b>		REIMB SPANISH SUPPLIES		4	32.50	10-1120-410
					<u>\$32.50</u>	
<b>ICE SNOW REMOVAL &amp; LANDSCAPE</b>		SNOW REMOVAL 3/14		4	982.00	20-2540-322
		SNOW REMOVAL 12/11 & 12/18		4	1,288.00	20-2540-322
					<u>\$2,270.00</u>	
<b>INCENTIVE SOLUTIONS</b>		SNOWFLAKE T-SHIRTS (307)		4	1,692.02	10-1120-419
					<u>\$1,692.02</u>	
<b>INNER SECURITY SYSTEMS</b>		FIRE ALARM MONITOR - RS		4	246.00	20-2540-329
		FIRE ALARM MONITOR - DW		4	246.00	20-2540-329
		FIRE ALARM RADIO - SP		4	156.00	20-2540-329
		FIRE ALARM MONITOR - HD		4	246.00	20-2540-329
		FIRE ALARM RADIO - TRANS		4	156.00	20-2540-329
		FIRE ALARM MONITOR - RS		4	246.00	20-2540-329
		FIRE ALARM MONITOR - RS		4	246.00	20-2540-329
		FIRE ALARM MONITOR - RS		4	246.00	20-2540-329
					<u>\$1,788.00</u>	
<b>INSPIRED</b>						

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		ASSISTIVE DEVICE		4	1,158.00	10-1200-700
					<u>\$1,158.00</u>	
<b>JIANG, JILI</b>						
		AUTHOR VIDEO VISIT FEE		4	300.00	10-2220-314
					<u>\$300.00</u>	
<b>Kim, Sueanne S</b>						
		REIMB BKKPR CONF TRAVEL		4	46.27	10-2520-312
					<u>\$46.27</u>	
<b>Kirkorsky, Julie</b>						
		REIMB TCHR INTRVW FOOD		4	36.48	10-2410-410
					<u>\$36.48</u>	
<b>KLAUSNER, EILEEN</b>						
		UNIFORM LOGO		4	30.00	20-2540-410
					<u>\$30.00</u>	
<b>KRAUSE ELECTRICAL</b>						
		PHONE WIRING CLEANUP		4	1,243.88	20-2540-329
		REMOVE LIGHT BOXES		4	787.27	20-2540-329
		PHONE WIRING CLEANUP		4	2,068.00	20-2540-329
		HD CROSSWALK PROJ		4	1,288.00	20-2540-500
					<u>\$5,387.15</u>	
<b>LAKE COOK DISTRIBUTORS</b>						
		LIBRARY BOOKS - HD - PTO		4	547.21	10-2215-410
					<u>\$547.21</u>	
<b>LAKE COUNTY SUPERINTENDENTS</b>						
		LEADERSHIP CONF REG		4	425.00	10-2320-312
					<u>\$425.00</u>	
<b>LAKE FOREST BOOK STORE</b>						
		AUTHOR VISIT BOOKS - SP		4	1,099.18	10-2220-410
					<u>\$1,099.18</u>	
<b>LAKELAND COMMUNICATIONS</b>						
		RADIO SYSTEM REPAIR - DW		4	409.78	20-2540-329
					<u>\$409.78</u>	
<b>LAKELAND LARSEN ELEVATOR</b>						
		ELEVATOR MAINTENANCE		4	189.28	20-2540-329
					<u>\$189.28</u>	
<b>Lapin, Heather L.</b>						
		REIMB CLASSRM PROJ SUPPL		4	62.88	10-1111-414
					<u>\$62.88</u>	
<b>LASUSA-HOTCHNER, DEANNA</b>						
		WHALE PRESENTATION -4/28		4	425.00	10-2211-314
					<u>\$425.00</u>	
<b>LECHNER &amp; SONS</b>						
		TOWEL SERVICE		4	126.00	10-1500-392
		TOWEL SERVICE		4	126.00	10-1500-392
		TOWEL SERVICE		4	126.00	10-1500-392
		TOWEL SERVICE		4	126.00	10-1500-392

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		TOWEL SERVICE		4	126.00	10-1500-392
		TOWEL SERVICE		4	126.00	10-1500-392
					<u>\$756.00</u>	
<b>LEONARD, EMILY</b>						
		DANCE PROGRAMMING		4	1,040.52	10-2210-314
					<u>\$1,040.52</u>	
<b>Lighthall, Mary</b>						
		REIMB RETIREE INSURANCE		4	4,433.28	10-1190-225
					<u>\$4,433.28</u>	
<b>LINCOLNSHIRE, VILLAGE OF</b>						
		WATER/SEWER - SP		4	643.16	10-2540-370
		WATER/SEWER - TRANS		4	80.08	10-2540-370
		WATER/SEWER - DW		4	411.84	10-2540-370
		WATER/SEWER - HD		4	963.38	10-2540-370
					<u>\$2,098.46</u>	
<b>LINCOLNSHIRE, VILLAGE OF</b>						
		ELECTRICITY - RS		4	150.96	10-2540-466
					<u>\$150.96</u>	
<b>Littlefair, Melody A.</b>						
		REIMB OUTDOOR ED TRAVEL		4	113.42	10-1120-332
					<u>\$113.42</u>	
<b>Lunardi, Laura</b>						
		REIMB CLASSROOM SUPPLIES		4	95.85	10-1111-410
		REIMB CLASSRM SUPL		4	88.46	10-1111-414
		REIMB CLASS BOOKS		4	54.08	10-1111-417
					<u>\$238.39</u>	
<b>Lyman, Alissa M.</b>						
		REIMB TUITION		4	1,120.00	10-1120-230
					<u>\$1,120.00</u>	
<b>Lyman, Janet L.</b>						
		REIMB SCIOLY SUPPLIES		4	28.95	10-1550-410
					<u>\$28.95</u>	
<b>Marzullo, Heather L</b>						
		REIMB INTRADISTRICT TRAVEL		4	7.49	10-2660-332
					<u>\$7.49</u>	
<b>MIDLAND PAPER</b>						
		COPY PAPER		4	4,098.00	10-2520-412
					<u>\$4,098.00</u>	
<b>MIDWEST ENVIRONMENTAL CONSU</b>						
		DW AIR QUALITY TEST		4	9,700.00	20-2540-329
					<u>\$9,700.00</u>	
<b>MIDWEST TRANSIT EQUIPMENT</b>						
		STOP LIGHT/7"		4	13.79	40-2550-319
		DEF 2.5 GAL 13		4	118.56	40-2550-329
		WO:369 B6, LIGHT, RED 7"		4	15.56	40-2550-329
		WO: 363 B13, LOF, REAR SEAL LKNG		4	153.70	40-2550-329

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		WO: 371 B26, BRK INSP, SFTY LN		4	153.70	40-2550-329
		WO: 374 B2 BRK INSPC, SFTY LN		4	153.70	40-2550-329
		WO: 362 B 20 ESPAR HEATER COOLANT LEAK		4	46.00	40-2550-319
		WO: 362 B 20 BRK INSPC, ENTR DR FLR		4	156.46	40-2550-329
		WO: 285 B17 BRK INSPC, ESPAR HEATER LEAK		4	2,667.41	40-2550-329
		WO: 357 B16 ESPAR HEATER FLAME TUBE		4	2,413.81	40-2550-319
		WO: 357 B 16 LOF, BRK INSPC		4	484.20	40-2550-329
		WO: 378 B4 LATCH TRIGGER LOCKING		4	39.30	40-2550-319
		WO: 367 B4 LOF, BRK INSPEC, PRKING BRK CBLE		4	456.60	40-2550-329
		WO 365 B10 LOF, BRK INSPC, RPLC DOOR GLS		4	465.55	40-2550-329
		WO: 372 B6 X-ING GATE		4	59.45	40-2550-329
		WO 365 B10 LOF, BRK INSPC SRVC DOOR		4	665.11	40-2550-329
		WO: 365 B 10 CREDIT		4	(665.11)	40-2550-329
		WO: 359 B11 BRK INSPC, SFTY LN		4	164.50	40-2550-329
		WO: 359 B11 ESPR HEATER FLAME CHMBR MLTD		4	656.85	40-2550-319
		WO: 369 B6 RED LIGHT CREDIT		4	(13.79)	40-2550-329
					<u>\$8,205.35</u>	
<b>MUTUAL ACE HARDWARE</b>						
		ROPE, TAPE (FOR TIRE CHOCKS)		4	21.99	40-2550-490
					<u>\$21.99</u>	
<b>NETWORK SERVICES</b>						
		VACUUM		4	783.20	20-2540-700
		CUSTODIAL SUPPLIES		4	74.14	20-2540-410
		CUSTODIAL SUPPLIES		4	326.48	20-2540-410
		CUSTODIAL SUPPLIES		4	3,047.56	20-2540-410
		VACUUM		4	384.15	20-2540-410
		CUSTODIAL SUPPLIES		4	996.16	20-2540-410
					<u>\$5,611.69</u>	
<b>NEVCO SCOREBOARD</b>						
		SCOREBOARD REPAIR PARTS		4	53.56	20-2540-410
					<u>\$53.56</u>	
<b>OKADA, CHRISTINE</b>						
		REIMB CLASS BOOKS		4	90.87	10-1111-417
					<u>\$90.87</u>	
<b>Orals, Pamela</b>						
		REIMB ILMEA CONF TRVL		4	308.19	10-2211-390
		REIMB ILMEA CONF REG		4	95.00	10-2211-390
					<u>\$403.19</u>	
<b>OTC BRANDS</b>						
		ART SUPPLIES		4	147.78	10-1120-411
					<u>\$147.78</u>	
<b>Otto, Tabatha Anne</b>						
		REIMB BOTB FOOD		4	8.59	10-1550-410
		REIMB LIBRARY FOOD		4	17.18	10-2220-410
		REIMB LIB SPACE CONF TRVL		4	32.76	10-2210-312
		REIMB BATTERY EDU KIT SUPPLIES		4	10.99	10-2220-410
					<u>\$69.52</u>	

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>PATTEN INDUSTRIES</b>						
		SNOW PLOW LEASE		4	300.00	20-2540-325
		SNOW PLOW LEASE		4	3,710.00	20-2540-325
					\$4,010.00	
<b>PEAK PLUMBING</b>						
		PLUMBING REPAIR DW		4	496.00	20-2540-329
		BACKFLOW TESTING		4	1,899.00	20-2540-329
		REPAIR SEWAGE EJECTOR		4	1,324.47	20-2540-329
					\$3,719.47	
<b>POMPS TIRE SERVICE</b>						
		WO: 368 B19 FLAT TIRE REPAIR		4	150.00	40-2550-319
					\$150.00	
<b>Powell, Diane</b>						
		REIMB ICE CONF HOTEL		4	244.20	10-2211-390
					\$244.20	
<b>QUANTUM LABS</b>						
		CUSTODIAL SUPPLIES		4	802.50	20-2540-410
					\$802.50	
<b>QUEST FOOD MANAGEMENT SERVI</b>						
		103 CLUB MILK		4	773.85	10-3500-410
		CPR CLASS FOOD (3)		4	294.15	10-2310-410
					\$1,068.00	
<b>QUILL</b>						
		CLASSROOM SUPPLIES		4	18.89	10-1111-410
		DRY ERASE BOARD		4	71.98	10-1111-410
		OFFICE SUPPLIES		4	41.53	10-2410-410
		OFFICE SUPPLIES		4	331.11	10-2520-410
		OFFICE SUPPLIES		4	86.56	10-2410-410
					\$550.07	
<b>QUINLAN &amp; FABISH MUSIC</b>						
		TUBA REPAIR		4	13.92	10-1190-319
		TUBA MOUTHPIECES		4	15.98	10-1190-410
		SAX REPAIR		4	163.32	10-1190-319
		SAX REPAIR		4	250.00	10-1190-319
		MUSIC BOOKS		4	31.85	10-1190-414
		MUSIC BOOKS		4	315.25	10-1190-414
					\$790.32	
<b>Reed, Jami</b>						
		REIMB CLASSROOM SUPPLIES		4	257.05	10-1112-410
					\$257.05	
<b>Richter, Karina A.</b>						
		REIMB SNOWFLAKE FOOD		4	44.95	10-1120-419
					\$44.95	
<b>RICOH AMERICAS</b>						
		COPIER LEASE - ADMIN		4	191.74	10-2540-325
		COPIER LEASE - DW		4	119.13	10-2540-325

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		COPIER LEASE - HD		4	119.13	10-2540-325
		COPIER LEASE - ADMIN		4	191.74	10-2540-325
		COPIER LEASE - DW		4	119.13	10-2540-325
		COPIER LEASE - HD		4	119.13	10-2540-325
					<u>\$860.00</u>	
<b>Ristow, Rebekka</b>		REIMB ICE CONF TRVL		4	52.59	10-2211-390
					<u>\$52.59</u>	
<b>SAMS CLUB/SYNCB</b>		103 CLUB SUPPLIES		4	32.64	10-3500-410
		103 CLUB FOOD		4	120.12	10-3500-410
					<u>\$152.76</u>	
<b>Santella, Heather</b>		REIMB TUITION		4	1,680.00	10-1120-230
		REIMB CULTURAL FAIR SUPL		4	82.72	10-2211-490
					<u>\$1,762.72</u>	
<b>SAVANNA DESIGN</b>		UNIFORM ORDER		4	84.00	20-2540-410
					<u>\$84.00</u>	
<b>SCANTRON</b>		SCANTRON TESTING STRIPS		4	491.27	10-1120-419
					<u>\$491.27</u>	
<b>SCHOOL CLIMATE CONSULTING SE</b>		TRANSGENDR CONF REG		4	1,000.00	10-2210-312
					<u>\$1,000.00</u>	
<b>SCHOOL DISTRICT 103 ACTIVITY AC</b>		TRANSF RLLRSKTNG FUNDS		4	1,190.00	10-403
		TRANSF REVTRK HD YB		4	40.00	10-403
		TRANSF REVTRK SP YB		4	847.00	10-403
		TRANSF RLLRSKTNG FUNDS		4	570.00	10-403
		TRANSF REVTRAK HD YB		4	180.00	10-403
		TRANSF REVTRAK SP YB		4	3,050.00	10-403
					<u>\$5,877.00</u>	
<b>SCHOOL SPECIALTY</b>		CLASSROOM SUPPLIES		4	21.83	10-1120-410
		CLASSROOM SUPPLIES		4	98.08	10-1120-410
		LAMINATING FILM		4	99.44	10-2410-410
		TAPE		4	34.16	10-2410-410
		CLASSROOM SUPPLIES		4	108.47	10-1120-410
		MARKERS		4	56.50	10-1111-411
					<u>\$418.48</u>	
<b>SHARE CORPORATION</b>		GARAGE TOOLS		4	686.36	20-2540-410
					<u>\$686.36</u>	
<b>SHELL</b>		FUEL - O&M		4	347.46	20-2540-464

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		FUEL - TRANS		4	7,685.10	40-2550-464
					<u>\$8,032.56</u>	
<b>Smith, Susan C</b>		REIMB SCIENCE SUPPLIES		4	40.24	10-1120-415
		REIMB STEM SUPPLIES		4	33.33	10-1120-415
					<u>\$73.57</u>	
<b>SOCIAL THINKING</b>		CLASSROOM BOOKS, SUPPLIES		4	326.01	10-1111-410
					<u>\$326.01</u>	
<b>SPECIALIZED DATA SYSTEMS</b>		ANNUAL FEE		4	4,430.00	10-2520-392
					<u>\$4,430.00</u>	
<b>Spurrier, Jessica</b>		REIMB CLASS BOOKS		4	172.00	10-1111-417
					<u>\$172.00</u>	
<b>Stanley, Daniel C.</b>		REIMB MISC OUT OF DIST TRVL		4	229.86	10-2510-312
					<u>\$229.86</u>	
<b>STEVENS GROUP, THE</b>		BUSINESS CARDS		4	232.61	10-2520-360
		PAYROLL LIABILITY CHECKS (275)		4	389.51	10-2520-360
		GREEN AP CHECKS (1000)		4	526.65	10-2520-360
					<u>\$1,148.77</u>	
<b>Taylor, Norma A.</b>		REIMB POSTAGE		4	2.78	10-2520-342
					<u>\$2.78</u>	
<b>TIERNEY</b>		TV WALL MOUNT		4	145.00	10-2660-700
		CHROMEBOX PC		4	159.00	10-2660-700
		CHROME LICENSE		4	147.00	10-2660-700
					<u>\$451.00</u>	
<b>ULINE</b>		MOVING SUPPLIES		4	330.00	20-2540-500
					<u>\$330.00</u>	
<b>UPS</b>		POSTAGE		4	49.80	10-2520-342
					<u>\$49.80</u>	
<b>Van Wagner, Teresa</b>		REIMB RETIREE INSURANCE		4	1,108.36	10-1190-225
					<u>\$1,108.36</u>	
<b>VANI, SUE</b>		REIMB SCIENCE SUPPLIES		4	43.48	10-1111-415
		REIMB SOC STUD SUPPLIES		4	79.74	10-1111-416
		REIMB CLASSROOM SUPPLIES		4	243.30	10-1111-410
		REIMB CLASSRM PROJ SUPL		4	384.00	10-1111-414
		REIMB CLASS BOOKS		4	36.80	10-1111-417

# Bills Payable List

Printed: 04/13/2017 11:56:25AM  
 Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$787.32</u>	
<b>Vazquez, Jennifer</b>		REIMB TUITION		4	705.00	10-1112-230
					<u>\$705.00</u>	
<b>VIRCO</b>		CHAIR, DESK		4	258.90	10-1200-410
					<u>\$258.90</u>	
<b>WIGHT</b>		ARCHITECT REIMBURSABLES		4	66.60	60-2530-500
		FURNITURE DESIGN		4	20,598.75	60-2530-500
		ARCHITECT REIMBURSABLES		4	390.45	60-2530-500
		CONSTRUCTION DOCUMENTS		4	6,000.00	60-2530-500
		CONSTRUCTION ADMINSTRATN		4	15,000.00	60-2530-500
		ARCHITECT REIMBURSABLES		4	615.98	60-2530-500
					<u>\$42,671.78</u>	
<b>WILCOX, RUTH</b>		SCIENCE CURRICULUM CONSULT		4	1,000.00	10-2210-314
					<u>\$1,000.00</u>	
<b>WILSNACK, MIRIAM</b>		REIMB RETIREE INSURANCE		4	1,662.48	10-1120-225
					<u>\$1,662.48</u>	
<b>WU, YIWEN</b>		REIMB SCI OLY SUPPLIES		4	64.71	10-1550-410
					<u>\$64.71</u>	
					<u>\$845,896.01</u>	
				<b>Report Total</b>		



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** April 18, 2017  
**Re:** March 2017 Donations

---

During March 2017, the District received the following donations:

<u>Donors</u>	<u>Amount</u>	<u>Purpose of Donation</u>
Learning Fund Foundation	\$856.00	NEED Project & Elenco Purchases
Kula Foundation	\$28.03	Q4 Red Robins Sprague Donation

**Recommendation:**

We recommend approval by the Board of Education to accept the donations with gratitude for the donor's' generosity.



Field Trip Request Form

This form is to be submitted to the Board of Education for prior approval for all Field Trips beyond a 250-mile radius from school.

School: Daniel Wright  
Student(s)/Grade(s)/Group(s) Participating: Ryan Yao (8), Anay Aggarwal (8), Sai Anand (8), Annol Dash (7), Praneet Rathi (8)  
Dates of Trip (inclusive): Thursday, April 27 - Monday, May 1  
No. of School Days Missed: 3  
Destination(s): Washington, DC  
Reason for Trip: Compete in National Science Bowl  
Name(s) of Supervisor(s): Sophia Capelli, Tony Hagner  
Mode of Transportation: School Bus to/from O'Hare, Plane to/from DC  
Transportation Provided by: District 103 / Dept of Energy  
Participant Costs: \$0  
Costs Paid by: Department of Energy  
District Cost: Bus to/from O'Hare  
Other Pertinent Information: \_\_\_\_\_

Sophia Capelli, Coach Anthony Hagner

Signature of Principal: Michael Blasky Date: 4-11-17

Board of Education Approval:  
Date: \_\_\_\_\_

Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval for all Field Trips beyond a 250-mile radius.

School: Daniel Wright

Student(s)/Grade(s)/Group(s) Participating: Science Olympiad Grades 6, 7, 8

Dates of Trip (inclusive): MAY 18 - 21, 2017

No. of School Days Missed: 1, or 1 1/2, or 2

Destination(s): Dayton, Ohio Wright State University

Reason for Trip: National Science Olympiad Tournament (If the team qualifies at State on April 22nd)

Name(s) of Supervisor(s): Mary Ellen Buckley, Nan Buckardt, Janet Lyman

Mode of Transportation: Coach Bus or parents drive

Transportation Provided by: Parents own cars or VanGelder Motor Coach

Participant Costs: Bus riders pay about \$75 each

Costs Paid by: Parents Coaches travel expenses reimbursed by DI03.

District Cost: Coaches expenses 3 nights lodging @ \$150.00 per night - 2 coaches  
2 nights lodging @ \$150.00 per night - 1 coach  
mileage + meals - 2 coaches

Other Pertinent Information: Parents) accompany their own students. If a parent cannot go on trip, another parent will assume guardianship for that student with appropriate temporary guardianship paper<sup>work</sup> submitted.

Signature of Principal: Michelle Buckley Date: 4/7/17

Board of Education Approval:

Date: \_\_\_\_\_



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

**Memo**

**To:** Board of Education  
**From:** Scott Gaunky, CPMM  
**CC:** Dr. Scott Warren  
**Date:** April 12, 2017  
**Re:** Disposal Bid Recommendation

---

On April 12, 2017, the District received two bids for disposal to cover all facilities. There were two (2) bids received, Waste Management and Republic provided all proper documents for bid qualification. It is recommended that the Board approve the bid from Waste management as the lowest responsible bidder with a total of \$869 per month . A copy of the bid results is attached to this memo.

Sincerely,

Scott Gaunky, CPMM  
Director of Facilities

## BID TABULATION SHEET

**PROJECT: Operational Bid - Disposal Service**

**DATE:** 4/12/2017

**TIME:** 8:30 AM

Waste Management		Monthly Cost	Container Size	Service	Monthly Cost	Recycling Services (Co Mingled & Paper/Cardboard)	Service	TOTAL
	Sprague	\$ 215.00	8 yd	3 x week	\$ 32.00	6 yd	1 x week	\$ 247.00
	Half Day	\$ 215.00	8 yd	3 x week	\$ 87.00	2 yd	2 x week	\$ 302.00
	Daniel Wright	\$ 235.00	10 yd	3 x week	\$ 85.00	10 yd	2 x week	\$ 320.00
								\$ 869.00
ADDITIONAL NOTES:								
Republic Services		Monthly Cost			Monthly Cost	Recycling Services (Co Mingled & Paper/Cardboard)	Service	TOTAL
	Sprague	\$ 306.50	8 yd	3 x week	\$ 74.45	6 yd	1 x week	\$ 380.95
	Half Day	\$ 306.50	8 yd	3 x week	\$ 95.25	2 yd	2 x week	\$ 401.75
	Daniel Wright	\$ 383.25	10 yd	3 x week	\$ 238.15	10 yd	2 x week	\$ 621.40
								\$ -
								\$ 1,404.10
ADDITIONAL NOTES:								
		Monthly Cost			Monthly Cost	Recycling Services (Co Mingled & Paper/Cardboard)	Service	TOTAL
	Sprague		8 yd	3 x week		6 yd	1 x week	\$ -
	Half Day		8 yd	3 x week		2 yd	2 x week	\$ -
	Daniel Wright		10 yd	3 x week		10 yd	2 x week	\$ -
								\$ -
								\$ -
ADDITIONAL NOTES:								
								\$ -



## **Lincolnshire-Prairie View School District 103**

Memo

To: Board of Education  
From: Scott Warren  
Date: April 13, 2017  
Re: Approval of Construction Change Orders

---

The foundation work at Laura B. Sprague needs additional support due to the finding of unsuitable soil resulting from construction spoils being found. The resulting work to ensure a stable foundation for the new addition totals \$67,623. I recommend the Board approve the Construction Change Order to ensure a stable foundation for the Sprague addition.



# CHANGE ORDER

<b>PROJECT NAME:</b> Lincolnshire-Prairie View School District 103 - Additions & Renovations	<b>PROJECT NO:</b> J07051.000
<b>OWNER:</b> Lincolnshire-Prairie View SD 103	<b>CHANGE ORDER NO:</b> IS-00018
<b>ADDRESS:</b> 1370 N. Riverwoods Road Lincolnshire, IL 60069	<b>DATE OF ISSUANCE:</b> 4/10/2017
	<b>SUBMITTED BY:</b> Gilbane Building Company

Gilbane Building Company requests approval to expend Contingency Funds or to change the Contract Amount and/or revise the contract time for the work described below. Upon approval of this request, subcontractor change orders and/or purchase orders may be issued for the amounts indicated. Supporting documentation is attached as listed in attachments below. Trade Contractor Costs as included herein are in addition to their current contract amounts and will be invoiced and paid on a monthly basis and identified as separate items within the requisition.

### DESCRIPTION:

This change order includes work as it pertains to undercuts, excavation, and replacement of unsuitable material at Laura B. Sprague. The underground unsuitable material was not identified on the soil boring report. Large amounts of concrete and other material not suitable for footing placement must be removed and replaced with lean concrete in order to place new footings. Excavated areas are also filling with water as the unsuitable material is removed, requiring dewatering throughout the process. This change order also includes replacement of an additional one foot of unsuitable material under portions of the slab to be replaced with 12" of stone and geofabric.

### ATTACHMENTS:

- Change Order Summary
- Stuckey Co. and associated Subcontractor Pricing
- Diagrams

The following information is provided by GILBANE BUILDING COMPANY.

<b>Use of Funds</b>	
Contingency Funds	<input checked="" type="checkbox"/>
Change in Contract Amount	<input type="checkbox"/>

<b>Change Order Amount</b>	
Dollar Amount:	\$67,623

<b>Change In Contract Time</b>	
Time Days:	0

- Fixed       Maximum  
 Estimated       Time & Material

- Fixed       Maximum  
 Estimated

Submitted  
 Zach Wotherspoon Digitally signed by Zach Wotherspoon  
 \_\_\_\_\_  
 Gilbane Building Company  
**Zach Wotherspoon**  
 \_\_\_\_\_  
 Print Name  
 4/11/17  
 \_\_\_\_\_  
 Date

Cost Justified:  
 \_\_\_\_\_  
 Wight & Co.  
 \_\_\_\_\_  
 Print Name  
 \_\_\_\_\_  
 Date

Approved:  
 \_\_\_\_\_  
 Lincolnshire-Prairie View SD103  
 \_\_\_\_\_  
 Print Name  
 \_\_\_\_\_  
 Date



**Stuckey Construction Co.**

2020 N. Lewis Ave.  
Waukegan, IL 60087  
Ph : (847)336-8575

**Change Request**

**To:** Gilbane  
8550 West Bryn Mawr Avenue  
Suite 500  
Chicago, IL 60631  
Ph: 773-695-3500 Fax: 773-695-3501

**Number:** 10  
**Date:** 4/10/17  
**Job:** 16-044 Lincolnshire SD 103 -Concrete  
**Phone:**

**Description:** Additional Undercuts at Sprague

We are pleased to offer the following specifications and pricing to make the following changes:

3-7-2017

Peter: Project Manager: 2Hr x \$102.81 = \$205.62

Fox Trucking: \$1,050.00

Circle Concrete: \$2,262.00

3-20-2017

Peter: Project Manager: 1Hr x \$102.81 = \$102.81

Fox: \$1,289.92

3-22-2017

Peter: Project Manager: 6Hr x \$102.81 = \$616.86

Gerardo: Labor: 6Hr x \$89.29 = \$535.74

SCC Material: \$169.76

Fox: \$2,949.98

Circle: \$9,826.00

3-23-2017

Fox: \$935.02

Circle: \$2,891.00

3-28-2017

Peter: Project Manager: 4Hr x \$102.81 = \$411.24

Gerardo: Labor: 6Hr x \$89.29 = \$535.74

Fox: \$2,273.40

Circle: \$2,982.00

3-29-2017

Peter: Project Manager: 2Hr x \$102.81 = \$205.62

Circle: \$4,480.00

3-31-2017

Peter: Project Manager: 3Hr x \$102.81 = \$308.43

Gerardo: Labor: 4Hr x \$89.29 = \$357.16

Fox: \$2,337.90

Circle: \$12,336.00

4-6-2017

Labor for Stone: Gerardo: Labor: 6Hr x \$89.29 = \$535.74

Peter: Project Manager: 4Hr x \$102.81 = \$411.24

Fox: \$2,162.80

Skid Loader: \$150.00

Pad Undercut

Total Area: 3,176 SQFT

Total Cut Area: 2,584 SQFT x 1Ft = 95.70YD

Labor to Remove Soil and Replace With Stone and Fabric

**Stuckey Construction Co.**

2020 N. Lewis Ave.  
Waukegan, IL 60087  
Ph : (847)336-8575

Bob Operator: 8Hr x \$195 = \$1,560.00  
Lance Operator: 8Hr x \$195 = \$1,560.00  
Jeff Labor: 8Hr x \$95 = \$760.00  
Peter Project Manager: 8Hr x \$102.81 = \$822.48

**Material For Removal and Replacement**

95.70YD Soil x \$18 = \$1,722.60  
95.70YD Stone x \$39.75 = \$3,804.08  
Geotex Grid = 3,176 SQFT = 352.89SY Roll is 600SY x \$2.00 Per YD = \$1,200.00  
Pick Up and Delivery: \$100.00

Stuckey Labor: \$5,048.68  
Stuckey Material: \$1,619.76  
Fox: \$22,405.70  
Circle: \$34,777.00  
OH&P on Stuckey Work: \$242.96  
OH&P on Sub Work: \$2,859.14  
Bond: \$669.53

The total amount to provide this work is ..... \$67,622.77

If you have any questions, please contact me at (847)336-8575.

Submitted by: Peter Inman  
Stuckey Construction Co.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

**Peter Inman**

---

**From:** Lance Buchta <lance@leojfox.com>  
**Sent:** Tuesday, March 07, 2017 3:00 PM  
**To:** Peter Inman  
**Subject:** FW: Sprague Undercuts

Peter, see below in red.

Lance

**From:** Peter Inman [<mailto:Pinman@stuckeyconstruction.com>]  
**Sent:** Tuesday, March 07, 2017 2:30 PM  
**To:** Lance Buchta ([lance@leojfox.com](mailto:lance@leojfox.com)) <[lance@leojfox.com](mailto:lance@leojfox.com)>  
**Subject:** Sprague Undercuts

Lance,

Here is what I need from you for the undercuts.

3-7-2017

Bob - Operator: \$195.00 x 3Hr = \$585.00

Jeff: Labor: \$95.00 x 3Hr = \$285.00

10 CuYd of Excavation x \$18.00 = \$180.00

Thanks,

Peter Inman



March 6, 2017

Peter Inman  
STUCKEY CONSTRUCTION COMPANY, INC  
2020 N. Lewis Avenue  
Waukegan, IL 60087

Re: LINCOLNSHIRE SCHOOL ADDITIONS  
Laura B. Sprague School  
Lincolnshire, IL

Please be advised that this is our Request for a Change Order per the following:

**Provide Footing Undercuts on 03/07/17 At Laura B. Sprague School**

LABOR:			
Carpenter Fore	1 HR @ \$117.00	\$	117.00
Carpenter Jrny	2.5 HR @ \$114.00	\$	285.00
Laborer Jrny	2 HR @ \$100.00	\$	<u>200.00</u>
		\$	602.00
MATERIAL:			
CLSM Concrete	5 CY @ \$120.00	\$	600.00
Minimum Load Charge	1 EA @ \$100.00	\$	100.00
CLSM Concrete	8 CY @ \$120.00	\$	<u>960.00</u>
		\$	<u>1,660.00</u>
	<b>NET ADD</b>	\$	<b>2,262.00</b>

Our submitted sum is a **NET ADD** in the amount of **Two Thousand Two Hundred Sixty-Two and 00/100 Dollars (\$2,262.00)**

Sincerely,

**CIRCLE CONCRETE CONSTRUCTION, INC.**

James R. Jackson  
Vice President

16-0114  
3-001



**More saving.  
More doing.™**

493 NORTH MILWAUKEE AVENUE  
VERNON HILLS, IL 60061 (847)549-0110

1938 00001 45631 03/22/17 11:20 AM  
CASHIER JAYESH

0000-166-057 4X8 3/4 BC <A>  
23/32 4X8 BCX PLYWOOD  
6026.38 158.28

SUBTOTAL 158.28  
SALES TAX 11.48  
TOTAL \$169.76

XXXXXXXXXXXX4298 HOME DEPOT 169.76  
AUTH CODE 022587/201500 TA

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-8575 SUMMARY  
THIS RECEIPT PO/JOB NAME:

PRO XTRA SPEND THIS VISIT: \$158.28

2017 PRO XTRA SPEND 03/21: \$4,809.39

As of 03/22/2017 your Paint Rewards level is Pro Xtra Paint Rewards; Spend 1965.04 more in qualifying paint purchases to earn Bronze (10.0% off) on select paint items.

This purchase qualifies for FUEL DISCOUNTS and 60 DAYS TO PAY on The Home Depot Commercial Credit Card. Ask an Associate to learn more or go to [homedepot.com/financeoptions](http://homedepot.com/financeoptions).



1938 01 45631 03/22/2017 6306

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON  
A 11 365 03/22/2018

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE AVAILABLE NOW ON [HOMEDEPOT.COM](http://HOMEDEPOT.COM). CONVENIENT, EASY AND MOST ORDERS READY IN LESS THAN 2 HOURS!

\*\*\*\*\*

**ENTER FOR A CHANCE TO WIN A \$5,000 HOME DEPOT GIFT CARD!**

Tell us about your store visit! Complete our short survey and enter for a chance to win at:

[www.homedepot.com/survey](http://www.homedepot.com/survey)

**PARTICIPE EN UNA OPORTUNIDAD DE GANAR UNA TARJETA DE REGALO DE THD DE \$5,000!**



March 23, 2017

Peter Inman  
STUCKEY CONSTRUCTION COMPANY, INC  
2020 N. Lewis Avenue  
Waukegan, IL 60087

Re: LINCOLNSHIRE SCHOOL ADDITIONS  
Lincolnshire, IL

Please be advised that this is our Request for a Change Order per the following:

**Provide Footing Undercuts On 03/22/17 At Laura B. Sprague School**

<b>LABOR:</b>			
Carpenter Fore	4 HR @ \$117.00	\$ 468.00	
Carpenter Jrny	2 HR @ \$114.00	\$ 228.00	
Laborer Jrny	4 HR @ \$100.00	<u>\$ 400.00</u>	
			\$ 1,096.00
<b>MATERIAL:</b>			
Lean Concrete	61.5 CY @ \$140.00	\$ 8,610.00	
2 X 6 Lumber	160 LF @ \$0.75	<u>\$ 120.00</u>	
			<u>\$ 8,730.00</u>
	<b>NET ADD</b>		<b>\$ 9,826.00</b>

Our submitted sum is a **NET ADD** in the amount of **Nine Thousand Eight Hundred Twenty-Six and 00/100 Dollars (\$9,826.00)**

Sincerely,

**CIRCLE CONCRETE CONSTRUCTION, INC.**

  
James R. Jackson  
Vice President



March 24, 2017

Peter Inman  
STUCKEY CONSTRUCTION COMPANY, INC  
2020 N. Lewis Avenue  
Waukegan, IL 60087

Re: LINCOLNSHIRE SCHOOL ADDITIONS  
Lincolnshire, IL

Please be advised that this is our Request for a Change Order per the following:

**Provide Footing Undercuts On 03/23/17 At Laura B. Sprague School**

<b>LABOR:</b>			
Carpenter Fore	3 HR @ \$117.00	\$ 351.00	
Laborer Jrny	3 HR @ \$100.00	<u>\$ 300.00</u>	
			\$ 651.00
<b>MATERIAL:</b>			
Lean Concrete	16 CY@ \$140.00	<u>\$ 2,240.00</u>	
			\$ 2,891.00
		<b>NET ADD</b>	<b>\$ 2,891.00</b>

Our submitted sum is a **NET ADD** in the amount of **Two Thousand Eight Hundred Ninety-One and 00/100 Dollars (\$2,891.00)**

Sincerely,

**CIRCLE CONCRETE CONSTRUCTION, INC.**

  
James R. Jackson  
Vice President



March 29, 2017

Peter Inman  
STUCKEY CONSTRUCTION COMPANY, INC  
2020 N. Lewis Avenue  
Waukegan, IL 60087

Re: LINCOLNSHIRE SCHOOL ADDITIONS  
Lincolnshire, IL

Please be advised that this is our Request for a Change Order per the following:

**Provide Footing Undercuts On 03/28/17 At Laura B. Sprague School**

**LABOR:**

Carpenter Fore	2 HR @ \$117.00	\$ 234.00	
Carpenter Jrny	2 HR @ \$114.00	\$ 228.00	
			\$ 462.00

**MATERIAL:**

Lean Concrete	18 CY @ \$140.00	\$ 2,520.00	
---------------	------------------	-------------	--

**NET ADD \$ 2,982.00**

Our submitted sum is a **NET ADD** in the amount of **Two Thousand Nine Hundred Eighty-Two and 00/100 Dollars (\$2,982.00)**

Sincerely,

**CIRCLE CONCRETE CONSTRUCTION, INC.**

James R. Jackson  
Vice President



March 30, 2017

Peter Inman  
STUCKEY CONSTRUCTION COMPANY, INC  
2020 N. Lewis Avenue  
Waukegan, IL 60087

Re: LINCOLNSHIRE SCHOOL ADDITIONS  
Lincolnshire, IL

Please be advised that this is our Request for a Change Order per the following:

**Provide Footing Undercuts On 03/29/17 At Laura B. Sprague School**

1. Provide Undercuts:

LABOR:			
Carpenter Fore	8 HR @ \$117.00	\$ 936.00	
Carpenter Jrny	12 HR @ \$114.00	\$ 1,368.00	
Laborer Jrny	14 HR @ \$100.00	<u>\$ 1,400.00</u>	
			\$ 3,704.00
MATERIAL:			
Concrete	18 CY @ \$150.00	<u>\$ 2,700.00</u>	
			\$ 6,404.00

2. Credit Elevator Base Slab And Sump Pit:

LABOR:			
Carpenter Fore	4 HR @ \$117.00	\$ 468.00	
Carpenter Jrny	4 HR @ \$114.00	\$ 456.00	
Laborer Jrny	4 HR @ \$100.00	<u>\$ 400.00</u>	
			\$ 1,324.00
MATERIAL:			
Concrete	4 CY @ \$150.00	<u>\$ 600.00</u>	
			(\$ 1,924.00)

**NET ADD \$ 4,480.00**

Our submitted sum is a **NET ADD** in the amount of **Four Thousand Four Hundred Eighty and 00/100 Dollars (\$4,480.00)**

Sincerely,

**CIRCLE CONCRETE CONSTRUCTION, INC.**

James R. Jackson  
Vice President

P.O. Box 343 / 3300 Twenty-First Street • Zion, Illinois 60099 • (847) 746-1466 • FAX (847) 746-6184



April 3, 2017

Peter Inman  
**STUCKEY CONSTRUCTION COMPANY, INC**  
2020 N. Lewis Avenue  
Waukegan, IL 60087

Re: **LINCOLNSHIRE SCHOOL ADDITIONS**  
Lincolnshire, IL

Please be advised that this is our Request for a Change Order per the following:

**Provide Footing Undercuts On 03/31/17 At Laura B. Sprague School**

**LABOR:**

Carpenter Fore	4 HR @ \$117.00	\$ 468.00	
Carpenter Jrny	2 HR @ \$114.00	\$ 228.00	
Laborer Jrny	3 HR @ \$100.00	<u>\$ 300.00</u>	
			\$ 996.00

**MATERIAL:**

Lean Concrete	81 CY@ \$140.00	<u>\$ 11,340.00</u>	
---------------	-----------------	---------------------	--

**NET ADD**

**\$12,336.00**

Our submitted sum is a **NET ADD** in the amount of **Twelve Thousand Three Hundred Thirty-Six and 00/100 Dollars (\$12,336.00)**

Sincerely,

**CIRCLE CONCRETE CONSTRUCTION, INC.**

A handwritten signature in black ink, appearing to read "James R. Jackson", written over a horizontal line.

James R. Jackson  
Vice President

**Peter Inman**

---

**From:** Lance Buchta <lance@leofox.com>  
**Sent:** Tuesday, April 04, 2017 8:09 AM  
**To:** Peter Inman  
**Subject:** RE: Undercuts So Far at Sprague

**From:** Peter Inman [<mailto:Pinman@stuckeyconstruction.com>]  
**Sent:** Monday, April 03, 2017 4:11 PM  
**To:** 'Lance Buchta ([lance@leofox.com](mailto:lance@leofox.com))' <[lance@leofox.com](mailto:lance@leofox.com)>  
**Subject:** RE: Undercuts So Far at Sprague

Lance,

Here is the final list of what I need priced up for the undercuts at Sprague. If you could get this to me by tomorrow evening I would appreciate it so I can get Gilbane the final number.

---

**From:** Peter Inman  
**Sent:** Saturday, March 25, 2017 1:37 PM  
**To:** Lance Buchta ([lance@leofox.com](mailto:lance@leofox.com))  
**Subject:** Undercuts So Far at Sprague

Lance,

Here is what we have so far for the bad undercuts at Sprague. If you could price this up I would appreciate it.

3-20-17

Bob: 3Hr @\$195.00 = \$585.00

Jeff: 3Hr @\$95.00 = \$285.00

22.94 YDS Removed @\$18.00 = \$412.92

3-22-17

Bob: 7Hr @\$195.00 = \$1,365.00

Jeff: 7Hr @\$95.00 = \$665.00

51.11 YDS Removed @\$18.00 = \$919.98

3-23-17

Bob: 3Hr @\$195.00 = \$585.00  
Jeff: 2Hr @\$95.00 = \$190.00  
8.89 YDS Removed @\$18.00 = \$160.02

3-28-17  
Bob: 6Hr @\$195.00 = \$1,170.00  
61.3 YDS Removed @\$18.00 = 1,103.40

3-31-17  
Bob: 7Hr @\$195.00 = \$1,365.00  
54.05 YDS Removed @\$18.00 = \$972.90

Additional Stone Needed to Installed Between Elevator Pit and Interior Foundation Wall and In Between 90 Degree Walls: 54.41 YDS @\$39.75 = \$2,162.80

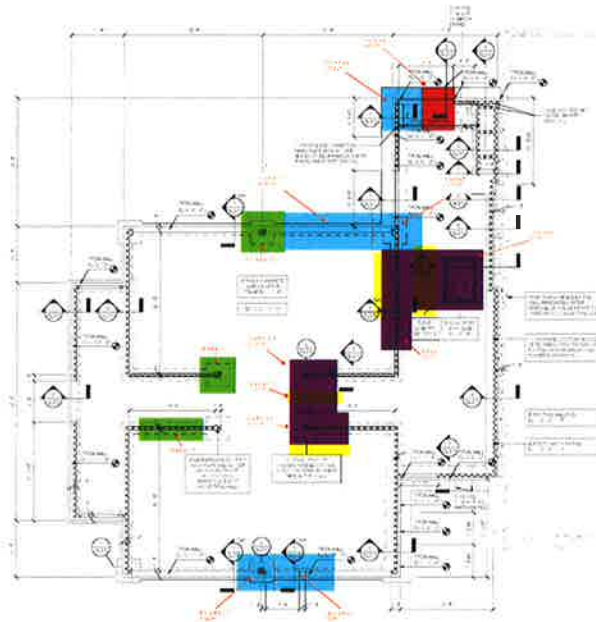
Thanks,

Peter Inman

---

[Spam](#)  
[Phish/Fraud](#)  
[Not spam](#)  
[Forget previous vote](#)

- \$3,887.71
- Concrete \$9,826.00  
Excavation \$4,239.90
- Concrete \$2,891.00  
Excavation \$935.02
- Concrete \$19,798.00  
Excavation \$4,611.30
- Added Stone For Undercuts  
\$2,162.80 + Labor



- AREAS**
1. AREA 1: FOUNDATION FOR EXISTING BUILDING
  2. AREA 2: FOUNDATION FOR NEW BUILDING
  3. AREA 3: FOUNDATION FOR EXISTING BUILDING
  4. AREA 4: FOUNDATION FOR NEW BUILDING
  5. AREA 5: FOUNDATION FOR EXISTING BUILDING
  6. AREA 6: FOUNDATION FOR NEW BUILDING
  7. AREA 7: FOUNDATION FOR EXISTING BUILDING
  8. AREA 8: FOUNDATION FOR NEW BUILDING
  9. AREA 9: FOUNDATION FOR EXISTING BUILDING
  10. AREA 10: FOUNDATION FOR NEW BUILDING

1 FOUNDATION PLAN  
SCALE 1/8" = 1'-0"



**Wight**

Wight Company  
200 Prairie Forge Road  
Darien, IL 60155  
P 630 461 1000  
F 630 461 1070

LINCOLNSHIRE -  
PRAIRIE VIEW SCHOOL  
DISTRICT 103

1025 N. RIVERWOOD ROAD  
LINCOLNSHIRE, IL 60069  
**LAURA B. SPRAGUE  
ELEMENTARY SCHOOL**

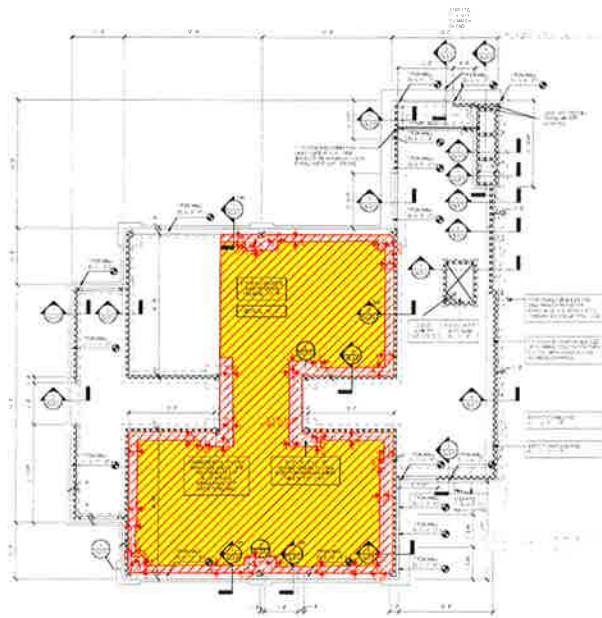
2425 RIVERWOOD ROAD  
LINCOLNSHIRE, IL 60069  
FOUNDATION PLAN -  
AREA A

11/2017  
SL2.0



**Wight**

1400 S. Century  
Lincoln, NE 68502  
308.464.6666  
2000 North Century Road  
Lincoln, NE 68502  
781.333.1000  
781.333.1000



- 1. FOUNDATION PLAN - AREA A
- 2. FOUNDATION PLAN - AREA B
- 3. FOUNDATION PLAN - AREA C
- 4. FOUNDATION PLAN - AREA D
- 5. FOUNDATION PLAN - AREA E
- 6. FOUNDATION PLAN - AREA F
- 7. FOUNDATION PLAN - AREA G
- 8. FOUNDATION PLAN - AREA H
- 9. FOUNDATION PLAN - AREA I
- 10. FOUNDATION PLAN - AREA J
- 11. FOUNDATION PLAN - AREA K
- 12. FOUNDATION PLAN - AREA L
- 13. FOUNDATION PLAN - AREA M
- 14. FOUNDATION PLAN - AREA N
- 15. FOUNDATION PLAN - AREA O
- 16. FOUNDATION PLAN - AREA P
- 17. FOUNDATION PLAN - AREA Q
- 18. FOUNDATION PLAN - AREA R
- 19. FOUNDATION PLAN - AREA S
- 20. FOUNDATION PLAN - AREA T
- 21. FOUNDATION PLAN - AREA U
- 22. FOUNDATION PLAN - AREA V
- 23. FOUNDATION PLAN - AREA W
- 24. FOUNDATION PLAN - AREA X
- 25. FOUNDATION PLAN - AREA Y
- 26. FOUNDATION PLAN - AREA Z

**FOUNDATION PLAN**  
SCALE: 1/4" = 1'-0"



**LINCOLNSHIRE -  
PRAIRIE VIEW SCHOOL  
DISTRICT 103**

1225 N. BURNWOOD ROAD  
LINCOLNSHIRE, NE 68509

**LAURA B. SPRAGUE  
ELEMENTARY SCHOOL**

2425 RIVERWOODS ROAD  
LINCOLNSHIRE, NE 68509

**FOUNDATION PLAN -  
AREA A**

Project Number  
11-0487-06  
Date  
10/20/11  
Author  
SL2.0

# Bills Payable List

Printed: 4/13/2017 11:48 AM  
Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
LAKE COUNTY REGIONAL OFFICE C		ORPHANAGE TUITION		41	22,368.99	10-2310-392
					<u>\$22,368.99</u>	
				<b>Report Total</b>	<u><u>\$22,368.99</u></u>	



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** April 18, 2017  
**Re:** Prelim Budget Update

---

The preliminary budget will be presented at the meeting. It will be sent out as soon as it is ready prior to the meeting.



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
 From: RJ Bialk  
 Date: April 13, 2017  
 Re: 1:1 Updates for SY '17-'18

### 1:1 Updates for SY '17-'18

For the 2017-2018 school year, I recommend eliminating the “Rent-to-Own” (RtO) participation option from our *1:1 Teaching and Learning* program. The RtO option of our *1:1 Teaching and Learning* program was initially offered to provide a financial bridge for families that wanted to own an iPad, but couldn’t afford the upfront costs. Due to the advances in iPad technology and the fact that the iPad is now \$200 cheaper than it was last year, there is no longer a financial bridge needed for our school families to participate in either the “Rent” or “Bring Your Own iPad” (BYO) options. Current RtO participants will fulfill their current agreements, but the District will no longer offer RtO as an option. Although the RtO participants won’t be phased out entirely until SY ‘18-’19, this will help the District narrow it’s focus on managing, facilitating and supporting the “Rent” and BYO options.

Apple recently (3/21/17) released a new iPad model, simply named “iPad” or “9.7-inch iPad” or “iPad 5th Generation”. In addition to advancements in the hardware capabilities of the device, Apple is currently offering this model at an entry level price point of \$299. We have been actively monitoring Apple’s iPad developments, but the recent release was unexpected and a surprise to the market.

When the District formally began the “Rent-to-Own” (RtO) participation option of our *1:1 Teaching and Learning* program for the ‘15-’16 school year (08/2015), the entry level price point of the then “iPad Air” model was \$499. In approximately 19 months, our school stakeholders have seen the cost of the iPad drop \$200 (40%). Please refer to the below infographic...

iPad Model	School Year	RtO Yearly Price	RtO Price Change	Price Compared to “Rent” Yearly	Introduction Date	Processor Speed	Processor Name	HD Storage (entry level)	RAM
iPad Air	‘15-’16	\$200 x 3	n/a	\$50	10/2013	1.4GHz	A7	16GB	1GB
iPad Air 2	‘16-’17	\$165 x 3	<b>(21.2%)</b>	\$15	10/2014	1.5GHz	A8X	16GB	2GB
iPad 5th Generation	‘17-’18	\$133 x 3	<b>(24.1%)</b>	<b>(\$17)</b>	3/2017	1.8GHZ	A9	32GB	2GB

As the technology advances, it also become cheaper. During the current '16-'17 school year, the District had approximately 250 students participating in the RtO participation option. But, 138 (55%) of those were 1st year participants. The Technology Department received a lot of informal feedback from those RtO families, that explained why they decided to participate as an RtO. The reason from everyone that we spoke to was... "Its only \$15 more... why wouldn't I do RtO and own the device at the end of the 3 years?"

The RtO option of our *1:1 Teaching and Learning* program was initially offered to provide a financial bridge for families. Because the cost of the iPad has declined by 40% (and continues to decline), there is no longer a need for the District to offer an RtO option. This will also eliminate the personnel constraints of facilitating the RtO lease option and eliminate the need for the District to purchase devices up front.



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education

From: Scott Warren

Date: April 12, 2017

Re: Extra Curricular Activities – Elements List Draft 1

---

Below are the draft extra-curricular activities elements that begin the administrative procedure for the Board to review. A discussion regarding the elements will occur at the Board meeting.

1. Overall philosophy of extra curricular activities
  - a. The benefits of students participating in extra-curricular activities have been well documented in research for years (NCES 1995). Benefits include opportunities to extend learning, apply knowledge, higher grades, better connections to school, and aspirations to higher levels of education. Because of these benefits, District 103 is committed to providing a well-rounded extra-curricular program for students.
2. Purpose of activities – Competition vs. Non-Competition
  - a. Participation in team competitions with other schools is one aspect of the extra curricular experience at District 103. The District supports activities to encourage healthy competition, teamwork and excellence at all levels. Just as important, non-competitive activities provide opportunities for students to explore areas of interest to enhance a particular skill, try a new interest, or belong to a group, to name a few.
3. Grade levels
  - a. The District provides non-competitive activities for students in grades K-8. Most competitive activities are offered in grades 6-8. A few non-sport related activities (Spelling Bee, Geography Bee) are offered to students in 4<sup>th</sup> and 5<sup>th</sup> grade.
4. Number of participants
  - a. The number of participants in each activity are determined depending on the activity. Some competitive teams are restricted by consortium, IESA, Regional, State, or National rules. Student/teacher ratios may restrict other activities. The number of students able to participate in each activity will be determined by administration.

Draft 4/11/17

5. Season schedule
  - a. Yearly schedules are determined by school, consortium, IESA, Regional, State, or National rules. Practices/meetings are determined by the coach/sponsor, with administrative approval.
6. Budget
  - a. Coaches and activity sponsors will submit program budgets to the Athletic Director, principal and/or principal designee on an annual basis. The budget for extra curricular activities is recommended by the Athletic Director, principal, and/or principal designee and determined by the Superintendent or Superintendent designee.
  - b. Local, Regional, State and National Competitions are supported by the District. The District provides an annual budget that supports competition for regular season expenses, including registration, travel, supplies and coaching stipends. Fundraising is an option for teams through Board policy 7:325.
  - c. Invitational competitions (in-State - 2 allowed per year) are supported by the District. District employee coaches' travel expenses and registration are paid. All student and parent coach/chaperone costs are the responsibility of the families. The District will pay registration fees if allowed in the budget. Fundraising is an option for teams through Board policy 7:325.
  - d. Invitational competitions (out-of-State or beyond 2 per year). All fees related to the Invitational will be the responsibility of the families, including District employee coaches' travel and team registration fees. All student and parent coach/chaperone costs are the responsibility of the families. Fundraising is an option for teams through Board policy 7:325. The approval process for extra curricular trips is covered in Board Policy 6:240. Trips may or may not be approved for reasons including educational value, student safety, parent concerns, heightened security alerts, and liability concerns. Additional information regarding Field Trips and Recreational Trips can be found in Board policy 7:325, Administrative Procedure 7:325 and Board memo: Spending Procedures for Team Competitions.
7. Fees
  - a. Activity fees are set by the Board of Education. Additional material, equipment and transportation fees per activity are approved by administration and may be required to offset program costs.
8. Travel guidelines - Local, Regional, State, National, Invitational
  - a. Travel is coordinated by the coach/sponsor, Athletic Director, principal and/or principal designee. The approval process for extra curricular travel for trips is covered in Board Policy 6:240. Trips may or may not be approved for reasons including educational value, student safety, parent concerns, heightened security alerts, and liability concerns. Additional

information regarding Field Trips and Recreational Trips can be found in Board policy 7:325, Administrative Procedure 7:325 and Board memo: Spending Procedures for Team Competitions.

- b. Travel for invitational events beyond an 8-hour bus ride will not be allowed.

9. Attendance

- a. Local competitions occur outside the school day and do not conflict with school attendance. Staff and student absences related to competing at the Regional, State, and National levels will be excused if the competitions require travel and participation during the school day.
- b. Invitational competitions are optional. Missing work/school to attend invitational competitions will not be permitted. Travel and participation in the competitions need to occur outside the school attendance day.

10. Room/area assignments

- a. Room/area assignments will be determined by the Athletic Director, principal, or principal designee for each activity. Coaches/sponsors are responsible for ensuring the area is well maintained and left in the condition it was found. Any damage or disruption to the room must be reported to the Athletic Director, principal or principal designee immediately.

11. Equipment Storage

- a. Equipment and material storage beyond school owned items must be approved by the building principal. Long-term storage of items may occur on non-district property.

12. Tryout procedures

- a. Tryout procedures for each activity will be determined by the coach/sponsor and approved by the Athletic Director, principal or principal designee. Procedures will be posted publically at least 1 week before the tryouts occur.

13. Posting of rules/procedures

- a. Tryout procedures for each activity will be determined by the coach/sponsor and approved by the Athletic Director, principal or principal designee. Procedures will be posted publically at least 1 week before tryouts occur.
- b. Rules for each activity will be determined by either by local, IESA, Regional, State, or National rules. Rules will be posted publically at least 1 week before tryouts occur.

14. Consultants for teams

- a. Consultants may be used by a team/club. Consultants must be approved by the principal, principal designee or district administration and will be done

on a case-by-case basis. Factors to consider will include the level of expertise needed for the activity, duration of time needed, and budget.

15. Sponsorship by the school

a. School Sponsored

- i. School sponsored activities are supported through District funds, personnel, and resources. Such activities must be approved by the building principal and district administration.

b. School Approved

- i. Certain activities require school approval to participate in the activity. School approved activities do not provide funds, personnel, or other resources from the district. School approved activities often occur when a group of students wish to participate in an event that is not offered by the school, yet require a school affiliation in order to participate. Such activities must be approved by the building principal.



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren  
Date: April 12, 2017  
Re: Activity Fees Proposal

---

Throughout this year, the Board has discussed the option of charging activity fees for Extra-Curricular courses and has been in favor of this practice. With the increase in staffing needs to maintain current programming due to increased student enrollment, the need to reduce class sizes, and adding teaming to Daniel Wright school for the 2017-2018 school year, instituting activity fees will help to offset the additional expenses.

The administration is recommending that the Board institute activity fees as follows:

Extra Curricular Activities (sports and clubs)	\$25 per student per activity
Chorus	\$25 per student
Band	\$50 per student
Orchestra	\$50 per student

Band and Orchestra are recommended to have higher fees as those positions are fulltime salaries, where other activities are covered by stipends. Although activity fees will not cover the costs of all programs, they will subsidize activities.

The fees are in line with what other local districts charge for activity fees. An analysis was conducted in 2015-2016 and is provided for your review.

The anticipated revenue from instituting activity fees is approximately \$75,000.

A discussion regarding fees will occur at the Board meeting.

2015-16 Year

Fees Comparison

	Lincolnshire-Prairieview SD 103	Aptakisic 102	Kildeer Countryside CCSD 96	Deerfield SD 109	North Shore SD 112	Lake Forest SD 67	Lake Bluff ESD 65	Libertyville SD 70	Glencoe SD 35	Winnetka SD 36
<b>Registration Fees:</b>										
Pre-School Registration Fee	-	21	-	250	-	-	85	-	-	-
Pre-School Tuition	2,160	2,025	2,870	-	3,400	3,100	2,500	-	-	-
Kindergarten - Full Day	3,430	2,655	1,750	2,600	150	4,800	2,500	90	-	-
Kindergarten - Half Day	60	105	40	-	75	155	85	90	125	136
Grade 1	120	98	60	140	230	230	155	95	125	149
Grade 2	120	112	60	140	230	230	155	95	125	149
Grade 3	120	122	60	140	230	230	155	95	106	149
Grade 4	120	123	60	140	230	230	155	95	106	219
Grade 5	120	110	70	140	230	230	155	95	165	147
Grade 6	120	110	85	140	230	230	170	110	148	147
Grade 7	120	100	85	140	230	230	170	110	148	170
Grade 8	120	100	85	140	230	320	170	110	142	170
<b>Annual Fees:</b>										
Technology Fee	18	50	-	-	-	-	25	-	-	25
1-to-1 Fee	150	-	50	-	-	75	50	-	-	-
Calculator Fee	-	-	-	-	-	15	-	-	-	-
Art Fee	13	-	-	-	-	-	-	-	-	-
Graduation Fee	20	45	-	37	-	40	-	-	100	-
Band Fee	-	-	20	150	-	65	55	-	-	-
Orchestra Fee	-	-	20	150	-	65	-	-	-	-
Chorus Fee	-	-	-	55	-	65	90	-	-	-
Basketball	-	30	20	130	-	110	100	-	380	512
Cheerleading	-	30	20	80	-	110	75	-	-	-
Cross Country	-	30	-	80	-	80	100	-	40	191
Softball	-	-	-	80	-	-	100	-	-	-
Soccer	-	30	20	80	-	80	100	-	210	-
Track & Field	-	30	-	130	-	80	100	-	40	191
Volleyball	-	30	20	130	-	80	100	-	225	400
Wrestling	-	30	-	80	-	80	100	-	-	-
Annual Athletics Fee	-	-	40	-	-	-	-	-	-	-
Athletics/Clubs/After School Activities	-	25	40	55	-	-	-	-	-	45
PE Uniform (Grades 6/7/8)	18	22	-	19	-	5	20	-	20	-
PE & Locker Fees (Grades 6/7/8)	-	-	-	12	-	-	-	5	5	-
Towel Fee	-	-	-	-	-	-	-	-	-	-
Hall Locks (Grades 6/7/8)	-	-	-	12	-	-	-	-	5	-
Bus Fee - 1 Rider	-	375	525	512	495	430	-	425	525	447

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**Fees Comparison**

	Lincolnshire- Prairieview SD 103	Aptakisic 102	Kildeer Countryside CCSD 96	Deerfield SD 109	North Shore SD 112	Lake Forest SD 67	Lake Bluff ESD 65	Libertyville SD 70	Glencoe SD 35	Winnetka SD 36
<b>4th Grade</b>										
Minimum Fees - 4th Grade	301	173	60	140	230	320	180	95	106	244
After School Activity	-	25	40	55	-	-	-	-	-	45
Subtotal	301	198	100	195	230	320	180	95	106	289
Bus Fee	-	375	525	512	495	430	-	425	525	447
All-in Fees - 4th Grade	301	573	625	707	725	750	180	520	631	736
<b>8th Grade; No Sports; No Band/Orch</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
Bus Fee	-	375	525	512	495	430	-	425	525	447
All in Fees No Sports No Band	339	617	700	787	725	885	240	540	797	687
<b>8th Grade; 1 Sport; No Band/Orch</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
One-Sport: Soccer	-	30	20	80	-	80	100	-	210	-
Subtotal 1 Sport No Band	339	272	195	355	230	535	340	115	482	240
Bus Fee	-	375	525	512	495	430	-	425	525	447
All in Fees One Sport No Band	339	647	720	867	725	965	340	540	1,007	687
<b>8th Grade; 2 Sports; No Band/Orch</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
Two-Sports: Soccer, Track	-	60	20	210	-	160	200	-	250	191
Subtotal 2 Sports No Band	339	302	195	485	230	615	440	115	522	431
Bus Fee	-	375	525	512	495	430	-	425	525	447
All in Fees Two Sports No Band	339	677	720	997	725	1,045	440	540	1,047	878
<b>8th Grade; 3 Sports; No Band/Orch</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
3 Sports: Soccer, Basketball, Track	-	90	40	340	-	270	300	-	630	703
Subtotal 3 Sports No Band	339	332	215	615	230	725	540	115	902	943
Bus Fee	-	375	525	512	495	430	-	425	525	447
All in Fees - Three Sports No Band	339	707	740	1,127	725	1,155	540	540	1,427	1,390
<b>8th Grade; No Sports; Band</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
Band	-	-	20	150	-	65	55	-	-	-
Subtotal No Sports + Band	339	242	195	425	230	520	295	115	272	240
Bus Fee	-	375	525	512	495	430	-	425	525	447
All in Fees - No Sports + Band	339	617	720	937	725	950	295	540	797	687

CS

**Fees Comparison**

	Lincolnshire- Prairieview SD 103	Aptakisic 102	Kildeer Countryside CCSD 96	Deerfield SD 109	North Shore SD 112	Lake Forest SD 67	Lake Bluff ESD 65	Libertyville SD 70	Glencoe SD 35	Winnetka SD 36
<b>8th Grade; 1 Sport; Band/Orch</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
Band	-	-	20	150	-	65	55	-	-	-
1 Sports: Soccer	-	30	20	80	-	80	100	-	210	-
Subtotal 1 Sport + Band	339	272	215	505	230	600	395	115	482	240
Bus Fee	-	375	525	512	495	430	-	425	525	447
All In Fees - One Sport + Band	339	647	740	1,017	725	1,030	395	540	1,007	687
<b>8th Grade; 2 Sports; Band/Orch</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
Band	-	-	20	150	-	65	55	-	-	-
2 Sports: Soccer, Track	-	60	20	210	-	160	200	-	250	191
Subtotal 2 Sports + Band	339	302	215	635	230	680	495	115	522	431
Bus Fee	-	375	525	512	495	430	-	425	525	447
All In Fees - Two Sports + Band	339	677	740	1,147	725	1,110	495	540	1,047	878
<b>8th Grade; 3 Sport; Band/Orch</b>										
Minimum Fees - 8th Grade	339	217	135	220	230	455	240	115	272	195
Athletic/Club/After School Activities	-	25	40	55	-	-	-	-	-	45
Subtotal After School Activities	339	242	175	275	230	455	240	115	272	240
Band	-	-	20	150	-	65	55	-	-	-
3 Sports: Soccer, Basketball, Track	-	90	40	340	-	270	300	-	630	703
Subtotal 3 Sports + Band	339	332	235	765	230	790	595	115	902	943
Bus Fee	-	375	525	512	495	430	-	425	525	447
All In Fees - Three Sports + Band	339	707	760	1,277	725	1,220	595	540	1,427	1,390



## **Lincolnshire-Prairie View School District 103**

Memo

To: Board of Education  
From: Scott Warren  
Date: April 13, 2017  
Re: Administrator Salary Increases

---

I am recommending that the Board approve a 3.0% increase to the Administrator salaries for the 2017-2018 school year. This is in line with our budgeting assumptions and comparable to consortium districts. I will ask the Board to approve the administrator contracts at the May 16, 2017 Board meeting.



## **Lincolnshire-Prairie View School District 103**

Memo

To: Board of Education  
From: Scott Warren  
Date: April 13, 2017  
Re: ELC Articles of Agreement - Amendments

---

The ELC has amended the Articles of Agreement to allow Fox Lake School District to become a non-voting member of ELC. A non-voting member district will have the ability to access the services of ELC, but not participate in its governance. The ELC Governing Board approved the Articles of Agreement at the April 13, 2017 Board meeting. Member Districts need to approve the Articles to ratify the changes. The Board will take action on the Articles of Agreement at the March 2, 2017 meeting.

**ARTICLES OF JOINT AGREEMENT FOR THE  
EXCEPTIONAL LEARNERS' COLLABORATIVE**

**ARTICLE I – STRUCTURE**

**Section 1 - Name**

The name of this organization shall be the Exceptional Learners' Collaborative (“ELC”).

**Section 2 - Legal Entity**

ELC shall operate as a legal entity pursuant to Section 10-22.31 of the *School Code* (105 ILCS 5/10-22.31) or any successor statute.

**Section 3 - Purpose**

The purpose of ELC is to promote, operate, organize, coordinate, and supervise special education and other needed educational programs and/or services as authorized by the *School Code* and its Member School Districts.

**ARTICLE II - MEMBERSHIP**

**Section 1 – Voting Member Districts**

The Voting Member Districts of ELC are Kildeer-Countryside Community Consolidated School District No. 96, Lincolnshire-Prairie View School District No. 103 and Adlai E. Stevenson High School District No. 125.

**Section 2 - Non-Voting Member Districts**

The Non-Voting Member District of ELC is Fox Lake School District No. 114.

**Section 3 - Admittance of Member Districts**

A non-member public school district may petition ELC for membership. Such petition shall be submitted to the Executive Board of ELC in such form and substance as required by the Executive Board. A petition for admission may be approved if recommended for approval by each member of the Executive Board and upon unanimous affirmative vote of the membership of the Governing Board. The Governing Board may grant the petition for membership of a school district on such terms and conditions as it deems appropriate, but in all cases the school district petitioning for membership shall, at a minimum, provide a resolution adopted by the Board of Education stating the school district's agreement to abide by these Articles of Joint Agreement and ELC's policies and procedures.

**Section 4 – Responsibilities of Voting Member Districts**

Voting Member Districts shall have the following rights and responsibilities as members of ELC.

- A. Voting Member Districts shall promptly and fully pay all fees and bills for services submitted to them by ELC.

B. Each Voting Member District shall appoint or provide one (1) Governing Board member as that procedure is set forth in Article III, Section 1. Each Member District Superintendent shall serve as an Executive Board Member.

C. Voting Member Districts shall have the right to receive appropriate services, programs and administrative support from ELC consistent with these Articles of Joint Agreement and Governing Board policy.

D. Voting Member Districts shall be responsible to provide a free, appropriate public education to all students with disabilities residing within their respective school districts, whether the special education services are provided by the Member District or ELC.

E. Each Voting Member District shall assist the Governing Board in accomplishing the purposes set forth in these Joint Articles of Agreement. Further, Voting Member Districts shall work collaboratively to provide for the needs of all special education students within the Member Districts.

F. Voting Member Districts shall operate and maintain comprehensive special education programs, including services provided to students in general education classrooms and special education classrooms when the incidence of a student needs within a Member District supports the establishment of such services and/or programs.

G. Voting Member Districts shall perform and provide such other services as determined by the Governing Board.

### **Section 5 – Responsibilities of Non-Voting Member Districts**

Non-Voting Member Districts shall have the following rights and responsibilities as members of ELC.

A. Non-Voting Member Districts shall promptly and fully pay all fees and bills for services submitted to them by ELC.

B. Non-Voting Member Districts shall have the right to receive appropriate services, programs and administrative support from ELC consistent with these Articles of Joint Agreement and Governing Board policy.

C. Non-Voting Member Districts shall be responsible to provide a free, appropriate public education to all students with disabilities residing within their respective school districts, whether the special education services are provided by the Member District or ELC.

D. Non-Voting Member Districts shall operate and maintain comprehensive special education programs, including services provided to students in general education classrooms and special education classrooms when the incidence of a student needs within a Member District supports the establishment of such services and/or programs.

F. Non-Voting Member Districts may petition any of the Member Districts of ELC to seek enrollment of one of its student with disabilities in a special education instructional program operated by one of the Member Districts. The right to petition for enrollment of a

student into an instructional program operated by a Member District does not guarantee admission.

G. Non-Voting Member Districts shall perform and provide such other services as determined by the Governing Board.

## **ARTICLE III – GOVERNANCE - GOVERNING BOARD**

### **Section 1 - Members**

The Governing Board shall consist of one Board of Education member from each Voting Member District selected by the Voting Member District's Board of Education. The term for the Board of Education member to serve as a Governing Board member is two years.

### **Section 2 - Alternates**

In case of an absence of a selected Governing Board member, an alternate from the Voting Member District's Board of Education, selected in accordance with such Board of Education's procedures, shall act as its Governing Board member during such absence.

### **Section 3 - Officers**

A. The Governing Board shall have a President and Vice-President which the members of the Governing Board shall elect at its May meeting. The terms of the office of President and Vice-President shall be two years (2) from the date of the election. In the event the office of the President becomes vacant during the year of office, or the President is not able to preside at a meeting, the Vice-President shall assume this office during the vacancy.

B. The Governing Board shall appoint a Secretary and Treasurer for a term of two years at the June meeting. The Secretary and Treasurer may be members of the ELC or Member District staff. The Secretary shall be responsible for the completion of the minutes of all Governing Board meetings and the distribution of the proposed minutes to the membership of the Governing Board prior to the next meeting. In the absence of the Secretary, the Governing Board members present shall elect a *Pro Tem* Secretary.

### **Section 4 - Governing Board Responsibilities and Duties**

The responsibility for the governance of ELC shall be vested in the Governing Board. The Governing Board has the following duties:

A. To receive, review and approve or deny amendments to these Articles of Joint Agreement;

B. To adopt an annual budget after a public hearing and after input and recommendation from the Executive Board (as defined in Article IV);

- C. To determine the nature and extent of services that ELC shall provide to its Member Districts after input and recommendation from the Executive Board;
- D. To determine the need for site acquisition, construction, and capital improvement, and to take appropriate and necessary action to acquire necessary sites, to build new construction and or improve existing buildings, and or make appropriate and necessary capital improvements to buildings after input and recommendation from the Executive Board;
- E. To approve the expenditure of funds as provided in the adopted budget for the fiscal year;
- F. To incur debt as provided for under the *School Code*;
- G. To approve the employment of the Director of Special Education and other personnel after input and recommendation from the Executive Board;
- H. To approve the resignation and/or dismissal of any employee;
- I. To lease or purchase real estate for use by ELC after input of recommendation from the Executive Board, including, but not limited to, buildings, rooms, grounds, and appurtenances;
- J. To adopt an annual calendar of meetings which shall be held quarterly and to hold such meetings in accordance with the laws of the State of Illinois;
- K. To establish basic policies consistent with this Joint Articles of Agreement and the Illinois *School Code*;
- L. To approve contracts with service providers, labor unions, professional organizations, and or amendments thereto after input and recommendation from the Executive Board; and
- M. To execute or authorize to be done such other matters as may be necessary or appropriate for the operation of ELC as permitted by law.

**Section 5 - Meetings**

- A. The Governing Board shall hold an organizational meeting each June. At the organizational meeting, the Governing Board shall establish the dates, times and places for regular meetings.
- B. All meetings shall be conducted in compliance with the Illinois *Open Meetings Act*.
- C. A quorum shall consist of a majority of the Governing Board membership.
- D. Each member of the Governing Board, or the alternate serving in his or her stead, shall have one (1) vote. An affirmative vote of a majority of the members of the Governing Board present at a duly called meeting at which a quorum has

been established shall be required for passage of a proposition unless otherwise specifically stated herein.

E. Governing Board members may participate in Governing Board meetings by electronic or telephonic means so long as such attendance complies with the Illinois *Open Meetings Act*, other provisions of these Articles of Joint Agreement and ELC policy.

#### **ARTICLE IV - EXECUTIVE BOARD**

The Executive Board shall consist of the Superintendent of Schools from each Voting Member District. In addition to the matters set forth in these Joint Articles of Agreement requiring input and recommendation from the Executive Board, the Executive Board shall directly supervise and evaluate the Director of Special Education. The Director of Special Education shall seek the input and direction from the Executive Board on matters pertaining to collective bargaining, acquisition of property and classroom space, the ELC budget, establishment of programs and services, and hiring, evaluation and termination of staff. The Executive Board shall search for and recommend to the Governing Board the Director of Special Education or any successor Director of Special Education.

#### **ARTICLE V – THE DIRECTOR OF SPECIAL EDUCATION**

##### **Section 1 - Employment**

ELC shall employ a Director of Special Education who shall be a State Approved Director of Special Education and shall hold the certifications and endorsements as required by the State of Illinois, or any other appropriate controlling authority.

##### **Section 2 - Duties**

The Director of Special Education shall be responsible for the daily administration and management of ELC in accordance with these Articles of Joint Agreement, Governing Board policies and procedures, and applicable law. The Director of Special Education shall report to the Executive Board. The Director of Special Education shall recommend to the Executive Board the hiring or dismissal of such administrative, supervisory and educational support personnel as the Director of Special Education deems appropriate. The Director of Special Education shall also seek the input and direction from the Executive Board on matters pertaining to collective bargaining, acquisition of property and classroom space, the ELC budget, establishment of programs and services, and hiring, evaluation and termination of staff. The Director of Special Education shall also establish appropriate job duties and functions for said personnel and shall directly supervise or establish a designee that will supervise all ELC personnel. The Director of Special Education shall perform such other duties as are assigned by the Governing or Executive Board.

#### **ARTICLE VI - CERTIFIED AND RELATED SERVICE STAFF**

##### **Section 1 - Employment of Personnel**

ELC shall employ certified, related service and support personnel as recommended by the Executive Board and the Director of Special Education.

## Section 2 - Dismissal of Personnel

Employees of ELC shall be dismissed in accordance with the provisions of the *School Code of Illinois* and Governing Board Policy and shall be carried out by the Governing Board upon recommendation by the Executive Board and the Director of Special Education.

## ARTICLE VII - PROGRAMS AND SERVICES

### Section 1 - Programs and Services

ELC programs and services are those programs and services that are operated and supervised by ELC and that provide special education programs and services to meet the needs of students with disabilities. ELC programs and services may include instructional, consultative, supervisory, administrative, diagnostic, related services (including transportation), and other such services that are operated and managed by ELC.

Programs and services that are provided to students of two (2) or more of the Member Districts may be supervised by ELC as determined appropriate by the Executive Board.

ELC programs and services may be provided in the following areas as determined by the Governing Board:

- A. **Classroom Instruction:** ELC may establish special education classes designed to provide instructional services to meet the needs of Member District students with disabilities.
- B. **Related Services:** ELC may provide related services (i.e. school psychology, social work, speech pathology, occupational therapy, physical therapy, orientation and mobility, transition, special education transportation, and other related services) when appropriate to meet the needs of students with disabilities as determined by the Executive Board.
- C. **Supervision, Technical Assistance and Staff Development:** ELC may provide supervision, technical assistance and staff development services to Member Districts to support the appropriate delivery of special education services to meet the needs of students with disabilities and to support Member Districts' compliance with the requirements of the *Individuals with Disabilities Education Act*, the *School Code* of Illinois, and any applicable successor legislation or implementing regulations.
- D. **Full-Time Professional Worker:** Any full-time professional worker employed by ELC who spends over fifty percent (50%) of his or her time in one (1) school district shall not be required to work a different teaching schedule than the other professional worker in that school district. A professional worker is defined to be a "qualified worker" as described in §5/14-1.10 of the *School Code*.
- E. **Transportation:** ELC may provide transportation for students as determined appropriate by the Executive Board.

## **Section 2 - Classroom Space for ELC Programs**

Member Districts shall assist and support ELC programs by providing classroom space for ELC special education programs within their respective school buildings when space is available.

## **Section 3 - Director of Special Education Review of Special Education Programs**

Upon request of the Member District's Superintendent, the Director of Special Education shall review Member District programs and services to provide guidance and consultation as to any suggested changes, modifications or improvements to the programs.

# **ARTICLE VIII- FINANCE**

## **Section 1 – Fiscal Year**

The fiscal year of ELC shall be from July 1 through June 30.

## **Section 2 – Budget**

A proposed annual budget shall be prepared by the Director of Special Education or his or her designee, for review and approval by the Executive Board and recommendation to and final action by the Governing Board. Each budget approved by the Governing Board shall delineate the costs that are to be allocated among the Voting Member Districts, Non-Voting Member Districts and Non-Member Districts. Such costs shall be determined in accordance with this Section 2 and Governing Board policy.

### **A. “Fee for Service” Fees**

A “Fee for Service” Fee shall be established by the Governing Board and assessed to Voting Member Districts, Non-Voting Member Districts and Non-Member Districts for purchased services established annually by the Governing Board as recommended by the Director of Special Education and the Executive Board. The fees for such services shall be determined according to a formula or formulas established annually by the Governing Board as recommended by the Director of Special Education and the Executive Board. The Director of Special Education will survey each Voting Member District and Non-Voting Member District by January of each year to ascertain what services, supports and personnel may be requested by the Member Districts for the next school year.

### **B. Membership Fees**

A “Membership Fee” is a fee charged to each Member District for its membership in ELC which shall include the cost of employment of the Director of Special Education and other administrative and support personnel and other expenses established by the Governing Board as recommended by the Executive Board. Each Voting Member District's Membership Fee shall be equal to 1/3 of the Member District's IDEA Part B Flow Through Final Allocation as determined by the Illinois State Board of Education. Each Non-Voting Member District's Membership fee shall be equal to one third (1/3) of

the Non-Voting Member District's IDEA Part B Flow Through Final Allocation as determined by the Illinois State Board of Education or \$25,000, whichever is greater.

**C. Program Tuition**

"Program Tuition" is all costs associated with attendance and education of a student at an ELC program including teacher salaries, related service staff salaries, support staff salaries, text books and equipment, learning aides and other instructional related items and may include but are not limited to some or all facilities costs as identified annually by the Governing Board in the budget: Examples of items that may be included in part or full are rental, utilities, custodial maintenance, supplies and services and property services. Instructional fees shall be assessed against Member Districts based upon a tuition amount for each full-time equivalent student attending an ELC program with such tuition amount stated in the annual budget as approved by the Governing Board.

**D. Other Expenses**

Any other expenses or costs of ELC that are not specifically set forth in this Joint Agreement may be assessed against any Member District as authorized by the Governing Board as recommended by the Executive Board.

**Section 3 – Grants or Gifts**

Grants or gifts may be accepted by ELC upon approval of the Governing Board.

**Section 4 – Payments**

ELC may bill Member Districts or Non-Member Districts at intervals deemed necessary by the Governing Board; however, ELC shall bill Member Districts at least two (2) times per year. All payments required to be paid to ELC shall be paid promptly. Payments that are more than thirty (30) days past due date shall bear interest at the rate of 1½ % per month from the due date of such payment to the date payment is received.

**ARTICLE IX - TERMINATION OF MEMBERSHIP**

**Section 1 - Voluntary Withdrawal by Member District**

1. **Notice of Withdrawal.** Any Member District may seek to withdraw from ELC by following the process provided for in Section 10-22.31 of the Illinois *School Code* (105 ILCS 5/10-22.31) or any successor legislation provided. Additionally, such withdrawing Member District must provide a written petition seeking withdrawal to the Executive Board, the Governing Board and the Director of Special Education stating its intent to withdraw at least two (2) full fiscal years prior to the effective date of withdrawal and within 30 days of approval of the withdrawal petition by the Member District Board of Education. All voluntary withdrawals shall become effective on July 1 unless otherwise approved by the Governing Board.

**A. Procedures for Withdrawal:**

## **1. Concurring Resolutions of Member Districts.**

A Member District seeking to withdraw from ELC may present a written petition seeking to withdraw to the Governing Board, the Executive Board and the Director of Special Education. Such written petition shall be sent certified mail return receipt requested. The written petition to withdraw must be approved by resolution of the Board of Education of the Member District seeking to withdraw and must state the reasons and rationale for the proposed withdrawal and the proposed date for withdrawal. The Boards of Education of the remaining Member Districts must approve the withdrawal petition within six months of the date the written petition for withdrawal is presented to the Executive Board, the Governing Board and the Director of Special Education. If the Boards of Education of the remaining Member Districts approve the withdrawal petition by written resolution within such six month period, the petitioning Member District shall be withdrawn from ELC effective July 1 which is two years after the withdrawal petition was presented to the Executive Board, Governing Board and Director of Special Education (or another July 1 as stated in the withdrawal petition) and shall notify the State Board of Education of the approved withdrawal in writing. If the Boards of Education of the remaining Member Districts do not approve the withdrawal petition by written resolution within such six month period, the petition to withdraw cannot be approved by concurring resolution as provided in this paragraph.

## **2. Hearing Before Regional Board of School Trustees.**

A petition for withdrawal may also be made to the Regional Board of School Trustees exercising oversight or governance over the Member Districts. The Member District seeking to withdraw must simultaneously present a copy of the written petition seeking to withdraw to the Executive Board, Governing Board and the Director of Special Education of ELC. Such written petition shall be sent certified mail return receipt requested. The Regional Board of School Trustees shall then hold a hearing on the petition for withdrawal in accordance with the *School Code*.

## **B. Continuing Services.**

Member Districts which voluntarily withdraw from ELC may request continued participation in selected ELC programs or services after withdrawal. Such participation is subject to approval by the Governing Board as recommended by the Executive Board and the Director of Special Education.

Should the Governing Board allow a former Member District to participate in ELC programs or services, the Governing Board shall enter into a written agreement with the former Member District setting forth the mutually agreed upon terms and conditions of participation, including the fees for such continuing services.

## **Section 2 - Removal of Member District**

Membership in ELC is conditional upon the Member Districts continued compliance with the terms of these Joint Articles of Agreement and ELC policies. If the Governing Board finds that a Member District has failed to comply with these Articles of Joint Agreement or ELC policies after input and recommendation from the Executive Board, the Governing Board may put said Member District on written notice for such failure. If, after one (1) year from the date of the written notice to the Member District, the Member District has not remediated the failure as determined by the Governing Board, the Governing Board may remove such Member District pursuant to the following procedure:

**A. Notice.** Upon approval of a majority of the Executive Board and Governing Board, the Director of Special Education shall send a written notice to the Board of Education of the Member District in question, specifying in detail the items which the Governing Board deems sufficient cause to justify removal of the Member District from ELC.

**B. Hearing.** Should the Member District fail to take the remedial action required in the aforementioned notice to the satisfaction of the Executive Board and Governing Board, the Governing Board shall, upon reasonable written notice, call a special meeting, at which time the matter shall be brought before the Governing Board for hearing and action. At least thirty (30) days prior written notice of the time and place of such hearing shall be given to the Member District in question by certified mail addressed to the Superintendent of said Member District. The Member District in question shall be permitted to appear and to submit reasons why it should not be removed from membership.

**C. Action.** A unanimous vote of the Governing Board members, excluding the representative from the Member District subject to the removal proceeding if the Member District subject to removal is a Voting Member District, shall be required to terminate the membership of a Member District in ELC. Removal from membership shall not relieve the Member District of the obligations incurred during its membership in ELC and such termination shall become effective no later than July 1 following the date of action by the Governing Board.

## **Section 3 - Rights and Responsibilities Upon Withdrawal or Removal**

In the event that any Member District withdraws or is removed from ELC, such Member District shall forfeit any claim or right it may have to any ELC assets provided, however, that ELC shall return to the withdrawn or removed Member District any unspent Federal IDEA Part B Funds generated by students in the withdrawing Member District (i.e. IDEA carry over funds). Such withdrawn or removed Member District, however, shall continue to be liable for all costs, expenses and liabilities accrued by ELC on or before the effective date of withdrawal and shall continue to pay such costs, expenses and liabilities until they are paid in full. Costs, expenses and liabilities of ELC shall include, but not be limited to, costs; expenses; any form of debt, bonded indebtedness or notes; Life Safety work approved by the Executive Board and/or Governing Board prior to the effective date of withdrawal;

any retirement incentives/enhancement payments and multi-year contract obligations for ELC employees or other costs related to retiring staff who are approved for such retirement incentives/enhancements or benefits prior to the effective date of withdrawal, including any employer contributions to the Illinois Teacher Retirement System or Illinois Municipal Retirement Fund; any costs associated with claims, litigation, lawsuits, administrative proceedings, grievances/arbitrations, workers' compensation claims and/or unemployment claims which accrue prior to the effective date of withdrawal; any liabilities as provided by law or any other financial or other liability incurred by ELC pursuant to its approved budget. Unless otherwise specifically provided, the withdrawing or removed Member District's proportionate share of the costs, expenses or liabilities shall be equal to the withdrawing or removed Member District's share of the Membership Fees as of the date the written petition for withdrawal is submitted to the Executive Board, the Governing Board and the Director of Special Education. If the withdrawing or removed Member District is a Non-Voting Member District, the withdrawing or removed Member District's share of the costs, expenses or liabilities shall be equal to the balance of the Non-Voting Member District's Membership Fees, Fee for Service Fees, Tuition Fees and other expenses as described in Article XIII above which were incurred or assessed while the Non-Voting Member District was a member of ELC. The withdrawing Member District shall also be responsible for all costs associated with the withdrawal proceedings described above, including ELC's attorney's fees, any auditor or accounting fees incurred by ELC related to the withdrawal and costs related to the hearing before the Regional Board of School Trustees, including court reporter and other fees assessed by the Regional Board of School Trustees.

#### **ARTICLE X – AMENDMENTS**

Any Member District or the Director of Special Education may submit to the Executive Board a written proposed amendment to these Articles of Joint Agreement. If approved by the Executive Board, the proposed amendment to these Articles of Agreement shall be presented to the Governing Board. The Governing Board shall consider the proposed amendment at two (2) meetings and a final consideration for approval shall occur after two (2) readings by the Governing Board. If approved by the Governing Board, the Governing Board shall submit the proposed amendment in sufficient copies to each Member District Board of Education for ratification by certified mail. To become effective, an amendment must be approved by at least two-thirds (2/3) of the Member District Boards of Education within ninety (90) days of the date on which the proposed amendment was mailed to each Member District.

The effective date of said amendment, unless otherwise stated therein, shall be the date of ratification of the last Member District Board of Education acting to approve the amendment.

#### **ARTICLE XI - SERVICES TO NON MEMBER DISTRICT STUDENTS**

ELC may provide programs or services to non-Member District children. The Director of Special Education shall have the authority to enroll such student(s), to arrange for the placement of such student(s) and to negotiate any necessary agreements and financial arrangements between the resident school district of the student and ELC subject to review and approval of the Executive Board.

## **ARTICLE XII – DISSOLUTION**

### **Section 1 - Dissolution**

Dissolution of ELC may be recommended by the Executive Board to the Governing Board. Dissolution may occur if approved by the affirmative vote of two-thirds (2/3) of the entire membership of the Governing Board, in the following manner:

- A. Any Voting Member District may submit a Resolution for Dissolution with the Board proposing that ELC be dissolved voluntarily. If approved by the Executive Board, the question of such dissolution shall be submitted to a vote at a meeting of the Governing Board, which may be either a regular or a special meeting.
- B. Written notice stating that the purpose, or one of the purposes, of the meeting is to consider the voluntary dissolution of ELC shall be given to each member of the Governing Board within the time and in the manner provided in these Articles of Joint Agreement for giving notice of meetings of the Governing Board.
- C. Such Resolution for Dissolution shall be filed at least two (2) years prior to the requested effective date of the dissolution.

### **Section 2 - Effect of Dissolution**

Upon dissolution ELC shall not thereafter carry on any business except that necessary to conclude and liquidate its business and affairs, including, but not limited to:

- A. Collecting receivables;
- B. Liquidating and or disposing of its assets as provided in Section 3 hereof;
- C. Returning to each then-current Member District any unspent Federal IDEA Part B Funds generated by students in each Member District;
- D. Discharging or making provision for discharging of its liabilities and obligations;
- E. Causing the honorable dismissal or otherwise terminating the employees of ELC;  
and
- F. Taking such other actions as may be necessary to wind up the affairs of ELC.

### **Section 3 – Distribution of Assets**

Once ELC has accounted for all of its assets and liabilities, any remaining assets after such accounting shall be distributed to each Voting Member District, at the time of dissolution, on an equal basis. Non-Voting Member Districts have no right to any portion of the remaining assets of ELC.

## **ARTICLE XIII - SAVINGS CLAUSE**

In the event that any section or part of these Articles of Joint Agreement violate any applicable statute or regulation, such section or part of the Articles of Joint Agreement shall be null and

void and shall not be binding. To the extent that the purpose of and the ability to operate ELC remains unaltered, such partial invalidation of any part of this Joint Agreement shall not in any way affect the validity of the remainder of these Articles of Joint Agreement.

**BOARD OF EDUCATION OF ADLAI E. STEVENSON SCHOOL  
DISTRICT NO. 125**

By: \_\_\_\_\_  
Mr. Bruce Lubin, President

Attest: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

**BOARD OF EDUCATION OF KILDEER COUNTRYSIDE COMMUNITY  
CONSOLIDATED SCHOOL DISTRICT NO. 96**

By: \_\_\_\_\_  
Mr. Marc Tepper, President

Attest: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

**BOARD OF EDUCATION OF LINCOLNSHIRE-PRAIRIE VIEW  
SCHOOL DISTRICT NO. 103**

By: \_\_\_\_\_  
Mr. Gary Gordon, President

Attest: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

**BOARD OF EDUCATION OF FOX LAKE SCHOOL DISTRICT NO. 114**

By: \_\_\_\_\_  
Mr. Matthew Dabrowski, President

Attest: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_



**Lincolnshire-Prairie View School District 103**

**BOARD OF EDUCATION  
REGULAR and COMMITTEE OF THE WHOLE (COW)  
MEETING SCHEDULE  
2017-2018**

Tuesday	July 11, 2017 (REGULAR)
Tuesday	August 22, 2017 (REGULAR)
Tuesday	September 5, 2017 (COW)
Tuesday	September 19, 2017 (REGULAR)
Tuesday	October 3, 2017 (COW)
Tuesday	October 24, 2017 (REGULAR)
Tuesday	November 14, 2017 (REGULAR)
Tuesday	December 5, 2017 (COW)
Tuesday	December 19, 2017 (REGULAR)
Tuesday	January 16, 2018 (REGULAR)
Tuesday	February 6, 2018(COW)
Tuesday	February 20, 2018 (REGULAR)
Tuesday	March 6, 2018 (COW)
Tuesday	March 20, 2018 (REGULAR)
Tuesday	April 10, 2018 (COW)
Tuesday	April 24, 2018 (REGULAR)
Tuesday	May 8, 2018 (COW)
Tuesday	May 22, 2018 (REGULAR)
Tuesday	June 5, 2018 (COW)
Tuesday	June 19, 2018 (REGULAR)



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** April 18, 2017  
**Re:** Business Office Update

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March 2017 Financial Reports

March 2017 revenues totaled \$425,259.41, bringing fiscal year-to-date revenues to \$16,559,676.45 or 52.1% of budget. Notable revenues include \$20,261.52 in interest income (so far a total of just under \$120,000 for the fiscal year which is the highest since I have been at D103), \$61,351.00 in 103 Club Fees, \$252,086 in the revenue sharing agreement with Lake Forest School District 67, and \$22,368.99 in Orphanage Tuition (for Depke Center).

March expenditures totaled \$2,957,928.93 bringing year-to-date expenditures to \$24,664,584.76 or 61.8% of budget. Salaries are 72.6% spent at 75% of the way through the fiscal year. The main reason for the overall under trending (61.8% spent at 75% of the way through the fiscal year) is due to the construction spending just starting to occur).

March fund balances decreased \$2.5 million to \$20.9 million. Operating funds are at \$19.3 million.

Investment Reports

The investment reports for March 2017 is included. Two five-year CD's were purchased/settled in March at yields of 2.1% and 2.45%. The weighted yield increased to 1.600%. This time last year the yield was 1.518% and two years ago the yield was 1.248%. We are continuing to see an increase in our weighted yield resulting from improving rates and strategic decisions.

Final Insurance Renewal

We received word that the final insurance renewal is 0.8% rather than the 0.4% preliminary renewal. The overall pool's preliminary renewal was 1.4%, but our claims were better than the pool to allow us a 0.4% preliminary increase. Then moving to the final renewal, the overall pool improved to a 0.8%, but our claims were poor enough to not allow us the lower tier and instead will be at the increase of the overall pool of 0.8%. Our projections were using 1% rather than the 0.4% preliminary rate in anticipation of an increased final rate. Regardless, 0.8% is still a fantastic renewal.

# Revenue Report

3/31/2017

% of Fiscal Year Completed 75.0%

	MTD March	YTD Actual	Fiscal Year 2017 Final Budget	Budget Balance	% Budget Received
<b>Education Fund</b>					
Local Revenue	349,253.46	13,057,559.32	25,537,700	12,480,140.68	51.1%
State Revenue	25,605.99	190,823.81	546,000	355,176.19	34.9%
Federal Revenue	768.80	294,129.67	317,000	22,870.33	92.8%
<b>Subtotal Education Fund</b>	<b>375,628.25</b>	<b>13,542,512.80</b>	<b>26,400,700</b>	<b>12,858,187.20</b>	<b>51.3%</b>
Total Education Fund	375,628.25	13,542,512.80	26,400,700	12,858,187.20	51.3%
<b>Operations &amp; Maintenance Fund</b>					
Local Revenue	7,635.46	1,163,774.24	1,927,500	763,725.76	60.4%
State Revenue	34,821.74	278,573.92	320,000	41,426.08	87.1%
<b>Subtotal O &amp; M Fund</b>	<b>42,457.20</b>	<b>1,442,348.16</b>	<b>2,247,500</b>	<b>805,151.84</b>	<b>64.2%</b>
Transfers	-	-	-	-	No Bud
Total O&M Fund	42,457.20	1,442,348.16	2,247,500	805,151.84	64.2%
<b>Debt Service Fund</b>					
Local Revenue	-	184,718.18	372,100	187,381.82	49.6%
<b>Subtotal Debt Service Fund</b>	<b>-</b>	<b>184,718.18</b>	<b>372,100</b>	<b>187,381.82</b>	<b>49.6%</b>
Transfers	-	-	-	-	0.0%
Total Debt Service Fund	-	184,718.18	372,100	187,381.82	49.6%
<b>Transportation Fund</b>					
Local Revenue	5,208.22	765,115.81	1,401,000	635,884.19	54.6%
State Revenue	-	130,686.74	300,000	169,313.26	43.6%
<b>Subtotal Transportation Fund</b>	<b>5,208.22</b>	<b>895,802.55</b>	<b>1,701,000</b>	<b>805,197.45</b>	<b>52.7%</b>
Total Transportation Fund	5,208.22	895,802.55	1,701,000	805,197.45	52.7%
<b>Retirement Fund</b>					
Local Revenue	180.41	473,937.15	1,082,200	608,262.85	43.8%
<b>Subtotal Retirement Fund</b>	<b>180.41</b>	<b>473,937.15</b>	<b>1,082,200</b>	<b>608,262.85</b>	<b>43.8%</b>
Total Retirement Fund	180.41	473,937.15	1,082,200	608,262.85	43.8%
<b>Capital Projects Fund</b>					
Local Revenue	1,343.54	10,657.21	-	(10,657.21)	0.0%
<b>Subtotal Cap. Projects Fund</b>	<b>1,343.54</b>	<b>10,657.21</b>	<b>-</b>	<b>(10,657.21)</b>	<b>0.0%</b>
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	1,343.54	10,657.21	-	(10,657.21)	0.0%
<b>Working Cash Fund</b>					
Local Revenue	441.79	9,700.40	1,200	(8,500.40)	No Bud
<b>Subtotal Working Cash Fund</b>	<b>441.79</b>	<b>9,700.40</b>	<b>1,200</b>	<b>(8,500.40)</b>	<b>No Bud</b>
Other Sources	-	-	-	-	No Bud
Total Working Cash Fund	441.79	9,700.40	1,200.00	(8,500.40)	No Bud
<b>All Funds</b>					
Local Revenue	364,062.88	15,665,462.31	30,321,700	14,656,237.69	51.7%
State Revenue	60,427.73	600,084.47	1,166,000	565,915.53	51.5%
Federal Revenue	768.80	294,129.67	317,000	22,870.33	92.8%
<b>Subtotal All Funds</b>	<b>425,259.41</b>	<b>16,559,676.45</b>	<b>31,804,700</b>	<b>15,245,023.55</b>	<b>52.1%</b>
"On Behalf"/Transfers	-	-	-	-	#DIV/0!
Total All Funds	425,259.41	16,559,676.45	31,804,700	15,245,023.55	52.1%

# Expenditure Report

3/31/2017

% of Fiscal Year Complete: 75.0%

	MTD March	YTD Actual	Fiscal Year 2017 Final Budget	Budget Balance	% Budget Expensed
<b>Education Fund</b>					
Salaries	1,435,979.14	12,805,162.45	17,636,400.00	4,831,237.55	72.6%
Benefits	245,719.47	2,437,522.51	3,416,080.00	978,557.49	71.4%
Purchased Services	138,665.69	1,489,666.86	2,001,990.00	512,323.14	74.4%
Supplies	56,471.60	715,448.86	1,078,770.00	363,321.14	66.3%
Capital Outlay	-	48,904.00	6,000.00	(42,904.00)	815.1%
Other	72,683.44	647,750.35	859,300.00	211,549.65	75.4%
Non-Capitalized Equipment	9,433.22	121,901.96	126,000.00	4,098.04	96.7%
Termination Benefits	-	-	-	-	No Bud
<b>Subtotal Education Fund</b>	<b>1,958,952.56</b>	<b>18,266,356.99</b>	<b>25,124,540.00</b>	<b>6,858,183.01</b>	<b>72.7%</b>
Transfers	-	-	-	-	No Bud
Total Education Fund	1,958,952.56	18,266,356.99	25,124,540.00	6,858,183.01	72.7%
<b>Operations and Maintenance Fund</b>					
Salaries	68,098.87	635,489.07	847,500.00	212,010.93	75.0%
Benefits	14,597.36	128,260.85	154,530.00	26,269.15	83.0%
Purchased Services	9,580.35	232,785.57	260,700.00	27,914.43	89.3%
Supplies	6,673.67	108,596.81	144,000.00	35,403.19	75.4%
Capital Outlay	23,733.00	309,500.16	1,000,000.00	690,499.84	31.0%
Other	1,165.00	1,345.00	1,000.00	(345.00)	134.5%
Non-Capitalized Equipment	1,990.00	21,717.34	5,000.00	(16,717.34)	434.3%
<b>Subtotal O&amp;M Fund</b>	<b>124,673.25</b>	<b>1,437,694.80</b>	<b>2,411,730.00</b>	<b>974,035.20</b>	<b>59.6%</b>
Transfers	-	-	-	-	No Bud
Total O&M Fund	124,673.25	1,437,694.80	2,411,730.00	974,035.20	59.6%
<b>Debt Service Fund</b>					
Purchased Services	-	950.00	1,500.00	550.00	63.3%
Other	25,206.25	844,628.87	873,400.00	28,771.13	96.7%
<b>Subtotal Debt Service Fund</b>	<b>25,206.25</b>	<b>845,578.87</b>	<b>874,900.00</b>	<b>29,321.13</b>	<b>96.6%</b>
Transfers	-	-	-	-	No Bud
Total Debt Service Fund	25,206.25	845,578.87	874,900.00	29,321.13	96.6%
<b>Transportation Fund</b>					
Salaries	91,720.22	720,281.18	990,800.00	270,518.82	72.7%
Benefits	26,460.87	246,249.11	290,460.00	44,210.89	84.8%
Purchased Services	15,328.08	393,114.89	388,356.00	(4,758.89)	101.2%
Supplies	10,018.75	63,718.84	140,000.00	76,281.16	45.5%
Other	-	490.00	700.00	210.00	70.0%
Non-Capitalized Equipment	-	1,764.90	5,000.00	3,235.10	35.3%
<b>Subtotal Trans. Fund</b>	<b>143,527.92</b>	<b>1,425,618.92</b>	<b>1,815,316.00</b>	<b>389,697.08</b>	<b>78.5%</b>
Transfers	-	-	-	-	No Bud
Total Trans. Fund	143,527.92	1,425,618.92	1,815,316.00	389,697.08	78.5%
<b>Retirement Fund</b>					
Benefits	96,790.06	815,786.14	1,164,600.00	348,813.86	70.0%
<b>Subtotal Retirement Fund</b>	<b>96,790.06</b>	<b>815,786.14</b>	<b>1,164,600.00</b>	<b>348,813.86</b>	<b>70.0%</b>
Total Retirement Fund	96,790.06	815,786.14	1,164,600.00	348,813.86	70.0%
<b>Capital Projects Fund</b>					
Capital Outlay	607,613.89	1,873,549.04	8,500,000.00	6,626,450.96	No Bud
<b>Subtotal Cap. Projects Fund</b>	<b>607,613.89</b>	<b>1,873,549.04</b>	<b>8,500,000.00</b>	<b>6,626,450.96</b>	<b>No Bud</b>
Total Cap. Projects Fund	607,613.89	1,873,549.04	8,500,000.00	6,626,450.96	No Bud
<b>All Funds</b>					
Salaries	1,595,798.23	14,160,932.70	19,474,700.00	5,313,767.30	72.7%
Benefits	383,567.76	3,627,818.61	5,025,670.00	1,397,851.39	72.2%
Purchased Services	163,574.12	2,116,517.32	2,652,546.00	536,028.68	79.8%
Supplies	73,164.02	887,764.51	1,362,770.00	475,005.49	65.1%
Capital Outlay	631,346.89	2,231,953.20	9,506,000.00	7,274,046.80	23.5%
Other	99,054.69	1,494,214.22	1,734,400.00	240,185.78	86.2%
Non-Capitalized Equipment	11,423.22	145,384.20	136,000.00	(9,384.20)	106.9%
Termination Benefits	-	-	-	-	No Bud
<b>Subtotal All Funds</b>	<b>2,957,928.93</b>	<b>24,664,584.76</b>	<b>39,892,086.00</b>	<b>15,227,501.24</b>	<b>61.8%</b>
Transfers	-	-	-	-	#DIV/0!
Total All Funds	2,957,928.93	24,664,584.76	39,892,086.00	15,227,501.24	61.8%

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
ALL FUNDS  
MONTH ENDED MARCH 31, 2017

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
<b>REVENUES</b>									
Local Sources	349,253.46	7,635.46	-	5,208.22	180.41	1,343.54	441.79	362,719.34	364,062.88
State Sources	25,605.99	34,821.74	-	-	-	-	-	60,427.73	60,427.73
Federal Sources	768.80	-	-	-	-	-	-	768.80	768.80
<b>Total Revenues</b>	<b>375,628.25</b>	<b>42,457.20</b>	<b>-</b>	<b>5,208.22</b>	<b>180.41</b>	<b>1,343.54</b>	<b>441.79</b>	<b>423,915.87</b>	<b>425,259.41</b>
<b>EXPENDITURES</b>									
Salaries	1,435,979.14	68,098.87	-	91,720.22	-	-	-	1,595,798.23	1,595,798.23
Benefits	245,719.47	14,597.36	-	26,460.87	96,790.06	-	-	383,567.76	383,567.76
Purchased Services	138,665.69	9,580.35	-	15,328.08	-	-	-	163,574.12	163,574.12
Supplies	56,471.60	6,673.67	-	10,018.75	-	-	-	73,164.02	73,164.02
Capital Outlay	-	23,733.00	-	-	-	607,613.89	-	23,733.00	631,346.89
Other	72,683.44	1,165.00	25,206.25	-	-	-	-	73,848.44	99,054.69
Net-Capitalized Equip.	9,433.22	1,990.00	-	-	-	-	-	11,423.22	11,423.22
Termination Benefits	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,958,952.56</b>	<b>125,838.25</b>	<b>25,206.25</b>	<b>143,527.92</b>	<b>96,790.06</b>	<b>607,613.89</b>	<b>-</b>	<b>2,325,108.79</b>	<b>2,957,928.93</b>
Excess (deficiency) of revenues over expenditures	(1,583,324.31)	(83,381.05)	(25,206.25)	(138,319.70)	(96,609.65)	(606,270.35)	441.79	(1,901,192.92)	(2,532,669.52)
<b>OTHER FINANCING SOURCES (USES)</b>									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net changes in fund balances	(1,583,324.31)	(83,381.05)	(25,206.25)	(138,319.70)	(96,609.65)	(606,270.35)	441.79	(1,901,192.92)	(2,532,669.52)
Fund Balance: 02/28/2017	16,423,717.18	2,772,576.81	(388,530.46)	1,123,121.49	306,853.66	2,641,577.14	529,592.88	21,155,862.02	23,408,908.70
Fund Balance: 03/31/2017	\$ 14,840,392.87	\$ 2,689,195.76	\$ (413,736.71)	\$ 984,801.79	\$ 210,244.01	\$ 2,035,306.79	\$ 530,034.67	\$ 19,254,669.10	\$ 20,876,239.18



**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL FUNDS**  
**MONTH ENDED MARCH 31, 2017**

	10	20	30	40	50	60	70	10+20+40+50+70	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	
Bilingual	3,237.00	-	-	-	-	-	-	3,237.00	3,237.00
Transportation - Regular	-	-	-	-	-	-	-	-	-
Transportation - Spec. Ed.	-	-	-	-	-	-	-	-	-
Orphanage Tuition	22,368.99	-	-	-	-	-	-	22,368.99	22,368.99
Library Per Capital Grant	-	-	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-	-	-
<b>Total State Sources</b>	<b>25,605.99</b>	<b>34,821.74</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,427.73</b>	<b>60,427.73</b>
<b>Federal Sources</b>									
Special Milk Program	768.80	-	-	-	-	-	-	768.80	768.80
Title I - Low Income	-	-	-	-	-	-	-	-	-
IDEA Preschool	-	-	-	-	-	-	-	-	-
IDEA Flow Through	-	-	-	-	-	-	-	-	-
IDEA Room & Board	-	-	-	-	-	-	-	-	-
Title III - LIP LEP	-	-	-	-	-	-	-	-	-
Title II - Teacher Quality	-	-	-	-	-	-	-	-	-
Medicaid Reimbursement	-	-	-	-	-	-	-	-	-
<b>Total Federal Sources</b>	<b>768.80</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>768.80</b>	<b>768.80</b>
<b>Total Revenues</b>	<b>375,628.25</b>	<b>42,457.20</b>	<b>-</b>	<b>5,208.22</b>	<b>180.41</b>	<b>1,343.54</b>	<b>441.79</b>	<b>423,915.87</b>	<b>425,259.41</b>
<b>EXPENDITURES</b>									
<b>Salaries</b>									
Admin Salaries	131,665.39	9,347.15	-	7,905.65	-	-	-	148,918.19	148,918.19
Teacher Salaries	1,008,337.95	-	-	-	-	-	-	1,008,337.95	1,008,337.95
Extra Duty Stipends	30,023.20	-	-	-	-	-	-	30,023.20	30,023.20
Classified Salaries	237,542.68	58,751.72	-	83,814.57	-	-	-	380,108.97	380,108.97
Substitutes	28,409.92	-	-	-	-	-	-	28,409.92	28,409.92
<b>Total Salaries</b>	<b>1,435,979.14</b>	<b>68,098.87</b>	<b>-</b>	<b>91,720.22</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,595,798.23</b>	<b>1,595,798.23</b>
<b>Benefits</b>									
Transp. IMRF/SS/Medicare	-	-	-	2,063.10	-	-	-	2,063.10	2,063.10
TRS	32,110.37	-	-	-	-	-	-	32,110.37	32,110.37
IMRF	-	-	-	-	50,985.81	-	-	50,985.81	50,985.81
Social Security	-	-	-	-	29,220.17	-	-	29,220.17	29,220.17
Medicare	-	-	-	-	16,584.08	-	-	16,584.08	16,584.08
TRS ERO Payments	-	-	-	-	-	-	-	-	-
Medical Insurance	195,799.29	12,779.03	-	24,295.16	-	-	-	232,873.48	232,873.48
Life Insurance	3,389.43	74.45	-	102.61	-	-	-	3,566.49	3,566.49
Retiree Insurance	13,580.38	1,743.88	-	-	-	-	-	15,324.26	15,324.26
Tuition Reimbursement	840.00	-	-	-	-	-	-	840.00	840.00
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-
<b>Total Benefits</b>	<b>245,719.47</b>	<b>14,597.36</b>	<b>-</b>	<b>26,460.87</b>	<b>96,790.06</b>	<b>-</b>	<b>-</b>	<b>383,567.76</b>	<b>383,567.76</b>
<b>Purchased Services</b>									

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**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL FUNDS**  
**MONTH ENDED MARCH 31, 2017**

	10	20	30	40	50	60	70	10+20+40+50+70	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	
Professional Development	4,779.95	782.47	-	-	-	-	-	5,562.42	5,562.42
Consultation/Workshops	21,988.88	-	-	-	-	-	-	21,988.88	21,988.88
Data Processing	1,025.40	-	-	-	-	-	-	1,025.40	1,025.40
Auditing Services	-	-	-	-	-	-	-	-	-
Legal Services	6,765.68	-	-	-	-	-	-	6,765.68	6,765.68
Other Professional Services	651.00	-	-	5,824.51	-	-	-	6,475.51	6,475.51
Sanitation Services	1,276.33	-	-	-	-	-	-	1,276.33	1,276.33
Snow Removal	-	-	-	-	-	-	-	-	-
Rentals	11,069.38	3,710.00	-	-	-	-	-	14,779.38	14,779.38
Property Upkeep Services	-	4,861.50	-	440.89	-	-	-	5,302.39	5,302.39
Pupil Transportation Services	-	-	-	6,858.40	-	-	-	6,858.40	6,858.40
Travel	1,433.53	-	-	-	-	-	-	1,433.53	1,433.53
Student-Paid Trips	-	-	-	-	-	-	-	-	-
Telephone	21,567.04	226.38	-	42.28	-	-	-	21,835.70	21,835.70
Postage	1,126.06	-	-	-	-	-	-	1,126.06	1,126.06
Printing Services	-	-	-	-	-	-	-	-	-
Water/Sewer Services	2,226.82	-	-	-	-	-	-	2,226.82	2,226.82
Other Insurance	1,200.16	-	-	-	-	-	-	1,200.16	1,200.16
Other Purchased Services	31,854.76	-	-	366.00	-	-	-	32,220.76	32,220.76
Service Agreements	31,700.70	-	-	1,796.00	-	-	-	33,496.70	33,496.70
<b>Total Purchased Services</b>	<b>138,665.69</b>	<b>9,580.35</b>	<b>-</b>	<b>15,328.08</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>163,574.12</b>	<b>163,574.12</b>
<b>Supplies</b>									
General Supplies	9,756.02	6,332.94	-	163.14	-	-	-	16,252.10	16,252.10
Art Supplies	5,294.45	-	-	-	-	-	-	5,294.45	5,294.45
Paper Supplies	-	-	-	-	-	-	-	-	-
Spanish Supplies	-	-	-	-	-	-	-	-	-
Student-Paid Supplies	894.13	-	-	-	-	-	-	894.13	894.13
Science Supplies	89.85	-	-	-	-	-	-	89.85	89.85
Social Studies Supplies	953.71	-	-	-	-	-	-	953.71	953.71
English Language Arts Supplies	223.21	-	-	-	-	-	-	223.21	223.21
Math Supplies	483.00	-	-	-	-	-	-	483.00	483.00
Supplies - Other	7,151.07	-	-	-	-	-	-	7,151.07	7,151.07
Textbooks	202.83	-	-	-	-	-	-	202.83	202.83
Library Books	5,229.66	-	-	-	-	-	-	5,229.66	5,229.66
Periodicals	44.00	-	-	-	-	-	-	44.00	44.00
Fuel	-	340.73	-	9,855.61	-	-	-	10,196.34	10,196.34
Natural Gas	12,067.87	-	-	-	-	-	-	12,067.87	12,067.87
Electricity	13,097.01	-	-	-	-	-	-	13,097.01	13,097.01
Other Supplies	984.79	-	-	-	-	-	-	984.79	984.79
<b>Total Supplies</b>	<b>56,471.60</b>	<b>6,673.67</b>	<b>-</b>	<b>10,018.75</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>73,164.02</b>	<b>73,164.02</b>
<b>Capital Outlay</b>									
Capital Outlay	-	23,733.00	-	-	-	-	-	23,733.00	23,733.00

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL FUNDS**  
**MONTH ENDED MARCH 31, 2017**

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Building Improvements	-	-	-	-	-	607,613.89	-	-	607,613.89
Site Improvements	-	-	-	-	-	-	-	-	-
Total Capital Outlay	-	23,733.00	-	-	-	607,613.89	-	23,733.00	631,346.89
Other									
Principal	-	-	-	-	-	-	-	-	-
Interest	-	-	25,206.25	-	-	-	-	-	25,206.25
Dues and Fees	781.00	1,165.00	-	-	-	-	-	1,946.00	1,946.00
Tuition	70,856.44	-	-	-	-	-	-	70,856.44	70,856.44
Miscellaneous Objects	1,046.00	-	-	-	-	-	-	1,046.00	1,046.00
Total Other	72,683.44	1,165.00	25,206.25	-	-	-	-	73,848.44	99,054.69
Total Non-Capitalized Equipment	9,433.22	1,990.00	-	-	-	-	-	11,423.22	11,423.22
Total Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	1,958,952.56	125,838.25	25,206.25	143,527.92	96,790.06	607,613.89	-	2,325,108.79	2,957,928.93
Excess (deficiency) of revenues over expenditures	(1,583,324.31)	(83,381.05)	(25,206.25)	(138,319.70)	(96,609.65)	(606,270.35)	441.79	(1,901,192.92)	(2,532,669.52)
<b>OTHER FINANCING SOURCES (USES)</b>									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	(1,583,324.31)	(83,381.05)	(25,206.25)	(138,319.70)	(96,609.65)	(606,270.35)	441.79	(1,901,192.92)	(2,532,669.52)
Fund Balance: 02/28/2017	16,423,717.18	2,772,576.81	(388,530.46)	1,123,121.49	306,853.66	2,641,577.14	529,592.88	21,155,862.02	23,408,908.70
Fund Balance: 03/31/2017	\$ 14,840,392.87	\$ 2,689,195.76	\$ (413,736.71)	\$ 984,801.79	\$ 210,244.01	\$ 2,035,306.79	\$ 530,034.67	\$ 19,254,669.10	\$ 20,876,239.18

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
 STATEMENT OF FINANCIAL POSITION  
 ALL FUNDS  
 MARCH 31, 2017

	10	20	30	40	50	60	70		
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
<b>ASSETS</b>									
US Bank - AP	1,330,460.49	653.19	(413,736.71)	141.75	814.76	-	-	1,332,070.19	918,333.48
US Bank - Payroll	16,716.21	34.83	-	586.70	-	-	-	17,337.74	17,337.74
US Bank - RevTrak	73,021.54	-	-	7,700.00	-	-	-	80,721.54	80,721.54
PMA - LIQ	271.30	-	-	-	-	-	-	271.30	271.30
PMA - MAX	2,364,760.63	400,205.28	-	36,612.20	188,258.21	-	-	2,989,836.32	2,989,836.32
PMA - Fixed Rate Investments	9,171,888.44	2,288,248.29	-	940,407.03	21,171.04	2,035,306.79	530,034.67	12,951,749.47	14,987,056.26
IIIT	19,478.55	-	-	-	-	-	-	19,478.55	19,478.55
Bank Financial	89,424.70	-	-	-	-	-	-	89,424.70	89,424.70
Fifth Third Securities	1,735,705.58	-	-	-	-	-	-	1,735,705.58	1,735,705.58
PMA Bonds	-	-	-	-	-	-	-	-	-
Imprest Fund	35,642.91	-	-	-	-	-	-	35,642.91	35,642.91
Petty Cash	500.00	-	-	-	-	-	-	500.00	500.00
<b>10</b>	<b>TOTAL ASSETS</b>								
	14,837,870.35	2,689,141.59	(413,736.71)	985,447.68	210,244.01	2,035,306.79	530,034.67	19,252,738.30	20,874,308.38
<b>LIABILITIES &amp; FUND BALANCE</b>									
<b>LIABILITIES</b>									
Accounts Payable	4,691.09	-	-	-	-	-	-	4,691.09	4,691.09
Dental Insurance Payable	(1,511.42)	(54.17)	-	645.89	-	-	-	(919.70)	(919.70)
Flex Spending Account Payable	(3,902.19)	-	-	-	-	-	-	(3,902.19)	(3,902.19)
Tech Program Receivable	(1,800.00)	-	-	-	-	-	-	(1,800.00)	(1,800.00)
Total Liabilities	(2,522.52)	(54.17)	-	645.89	-	-	-	(1,930.80)	(1,930.80)
<b>FUND BALANCE</b>									
Fund Balance	14,840,392.87	2,689,195.76	(413,736.71)	984,801.79	210,244.01	2,035,306.79	530,034.67	19,254,669.10	20,876,239.18
Total Fund Balance	14,840,392.87	2,689,195.76	(413,736.71)	984,801.79	210,244.01	2,035,306.79	530,034.67	19,254,669.10	20,876,239.18
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>14,837,870.35</b>	<b>2,689,141.59</b>	<b>(413,736.71)</b>	<b>985,447.68</b>	<b>210,244.01</b>	<b>2,035,306.79</b>	<b>530,034.67</b>	<b>19,252,738.30</b>	<b>20,874,308.38</b>

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**TREASURER'S REPORT**  
**ALL FUNDS**  
**MARCH 31, 2017**

**CASH BALANCE PER BOOKS**

Educational Fund	14,837,870.35
Operations and Maintenance	2,689,141.59
Debt Service Fund	(413,736.71)
Transportation Fund	985,447.68
Retirement Fund	210,244.01
Capital Projects Fund	2,035,306.79
Working Cash Fund	<u>530,034.67</u>
<b>TOTALS:</b>	<b><u>\$ 20,874,308.38</u></b>

**BANK BALANCES & INVESTMENTS**

<b>US Bank - AP</b>	
Statement Balance	933,893.40
Less: Outstanding Checks	<u>15,559.92</u>
	\$ 918,333.48
<b>US Bank - Payroll</b>	
Statement Balance	21,270.51
Less: Outstanding Checks	<u>3,932.77</u>
	\$ 17,337.74
<b>US Bank - Other</b>	
RevTrak Account Balance	\$ 80,721.54
Imprest	38,534.66
Petty Cash	500.00
Less: Outstanding Imprest Checks	<u>2,891.75</u>
	116,864.45
<b>PMA Financial Network</b>	
ISDLAF - LIQ	271.30
ISDLAF - MAX	2,989,836.32
Fixed Rate Investments	12,951,749.47
Bonds	<u>2,035,306.79</u>
	\$ 17,977,163.88
<b>Other</b>	
Illinois Inst Investors Trust - CMF	19,478.55
Bank Financial - Money Market	89,424.70
Fifth Third Securities	<u>\$ 1,735,705.58</u>

**TOTALS:** **\$ 20,874,308.38**

Certified by:



Dan Stanley, Treasurer

# Student Activity Report

Printed: 04/05/2017 7:33:42PM

Lincolnshire-Prairie View - Activity Accounting

## Academic Clubs 1

Account Number	Description	Balance Forward	Cash In (Receipts)	Cash Out (Payments)	Adjustments	Balance	
<b>Academic Clubs</b>							
25	DW - Minecraft Lab	0.00	0.00	0.00	0.00	0.00	
30	DW - NJHS	960.22	0.08	0.00	0.00	960.30	
35	DW - Scholarship	0.02	0.00	0.00	0.00	0.02	
40	DW - Student Council	5,278.34	0.45	0.00	0.00	5,278.79	
45	DW - Toys for Tots	0.00	0.00	0.00	0.00	0.00	
50	DW - Wright Track Club	593.70	0.05	(570.78)	0.00	22.97	
55	DW - Yearbook	24,777.72	2.10	0.00	0.00	24,779.82	
65	HD - Student Council	2,068.31	0.17	(16.84)	0.00	2,051.64	
70	HD - Yearbook	20,892.85	1.77	0.00	0.00	20,894.62	
85	SP - Yearbook	3,270.58	0.28	0.00	0.00	3,270.86	
90	Spanish REACH	348.00	0.04	0.00	0.00	348.04	
<b>1</b>	<b>Academic Clubs</b>	<b>58,189.74</b>	<b>4.94</b>	<b>(587.62)</b>	<b>0.00</b>	<b>57,607.06</b>	<b>Activity Group</b>
<b>Miscellaneous</b>							
10	Bank Interest	161.87	0.01	0.00	0.00	161.88	
15	District Convenience	124.99	0.01	0.00	0.00	125.00	
20	DW - Convenience	1,666.42	0.14	(100.00)	0.00	1,566.56	
60	HD - Convenience	50.01	0.00	0.00	0.00	50.01	
65	NEIASBO	25,919.86	152.18	(444.00)	0.00	25,628.04	
80	SP - Convenience	1,136.46	0.10	0.00	0.00	1,136.56	
<b>9</b>	<b>Miscellaneous</b>	<b>29,059.61</b>	<b>152.44</b>	<b>(544.00)</b>	<b>0.00</b>	<b>28,668.05</b>	<b>Activity Group</b>
	<b>Report Total:</b>	<b>87,249.35</b>	<b>157.38</b>	<b>(1,131.62)</b>	<b>0.00</b>	<b>86,275.11</b>	

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**INVESTMENT PORTFOLIO**  
**MARCH 31, 2017**

<b>Investment Type</b>	<b>Settle Date</b>	<b>Maturity Date</b>	<b># of Days</b>	<b>Institution</b>	<b>Cost</b>	<b>Rate</b>
Money Market	3/31/2017	3/31/2017		ISDLAF+ LIQ Account	\$271.30	0.590%
Money Market	3/31/2017	3/31/2017		Illinois Portfolio, IIIT Class	\$19,465.43	0.770%
Money Market	3/31/2017	3/31/2017		ISDLAF+ MAX Account	\$2,989,836.32	0.650%
Money Market	3/31/2017	3/31/2017		Bank Financial Public Funds	\$89,405.71	0.250%
DTC CD	7/6/2016	4/6/2017	274	Mizuho Bank (USA) Certificate of Deposit	\$195,000.00	0.550%
Certificate of Deposit	6/28/2016	4/12/2017	288	ALLIANT CREDIT UNION	\$248,800.00	0.609%
Certificate of Deposit	6/28/2016	4/12/2017	288	GRAND BANK	\$248,900.00	0.550%
DTC CD	6/17/2016	4/17/2017	304	Oregon Community Bank	\$249,041.37	0.580%
DTC CD	7/15/2016	4/17/2017	276	F&m Bank	\$249,000.00	0.600%
Certificate of Deposit	6/2/2016	4/27/2017	329	BANK OF THE OZARKS	\$248,600.00	0.618%
Certificate of Deposit	6/2/2016	4/27/2017	329	BOFI FEDERAL BANK	\$248,600.00	0.610%
Certificate of Deposit	6/9/2016	4/27/2017	322	BANK OF CHINA	\$248,700.00	0.550%
Certificate of Deposit	6/2/2016	5/12/2017	344	MODERN BANK	\$248,200.00	0.751%
Certificate of Deposit	6/2/2016	5/12/2017	344	MAINSTREET BANK	\$248,500.00	0.633%
Certificate of Deposit	6/2/2016	5/12/2017	344	CFG COMMUNITY BANK	\$248,500.00	0.633%
Certificate of Deposit	6/2/2016	5/12/2017	344	FIRST CAPITAL BANK	\$248,500.00	0.630%
Certificate of Deposit	6/9/2016	5/12/2017	337	WESTERN ALLIANCE BANK	\$248,600.00	0.550%
Certificate of Deposit	5/18/2016	5/18/2017	365	CIT BANK / ONEWEST BANK, NA	\$247,700.00	0.922%
Certificate of Deposit	6/9/2016	6/9/2017	365	AFFILIATED BANK	\$248,200.00	0.701%
DTC CD	6/11/2014	6/12/2017	1097	Discover Bank Certificate of Deposit	\$248,710.21	1.003%
DTC CD	6/11/2014	6/12/2017	1097	Goldman Sachs Bank USA Certificate of Deposit	\$248,710.21	1.003%
Certificate of Deposit	6/28/2016	6/28/2017	365	T BANK, NA	\$248,200.00	0.711%
Certificate of Deposit	6/28/2016	6/28/2017	365	EAST BOSTON SAVINGS BANK	\$248,300.00	0.651%
Certificate of Deposit	9/23/2016	7/13/2017	293	INDUSTRIAL & COMMERCIAL BANK OF CHINA	\$248,700.00	0.601%
Certificate of Deposit	9/23/2016	7/13/2017	293	FLAGLER BANK	\$248,700.00	0.603%
Certificate of Deposit	10/21/2016	7/13/2017	265	FINANCIAL FEDERAL BANK	\$248,900.00	0.600%
Certificate of Deposit	11/30/2016	7/13/2017	225	LANDMARK COMMUNITY BANK	\$248,900.00	0.652%
Certificate of Deposit	11/30/2016	7/13/2017	225	PATRIOT BANK - OK	\$249,000.00	0.651%
DTC CD	10/26/2016	7/26/2017	273	Sandtander Bank, N.A. /Sovereign Bank	\$248,073.86	0.610%
DTC CD	11/17/2016	8/17/2017	273	Volunteer State Bank	\$249,074.32	0.560%
DTC CD	9/16/2016	9/15/2017	364	Safra National Bank	\$248,122.74	0.750%
Certificate of Deposit	9/22/2016	9/22/2017	365	TBK BANK, SSB/THE NATIONAL BANK	\$248,100.00	0.750%
Certificate of Deposit	9/26/2014	9/26/2017	1096	BANK OF THE WEST	\$241,800.00	1.119%
Certificate of Deposit	10/21/2016	10/23/2017	367	EAGLEBANK/VIRGINIA HERITAGE BANK	\$248,100.00	0.741%
DTC CD	8/31/2016	2/28/2018	546	BANKUNITED, NA	\$248,147.13	0.860%
Certificate of Deposit	9/23/2016	3/23/2018	546	US METRO BANK	\$246,600.00	0.909%
DTC CD	9/28/2016	3/28/2018	546	Capital One Bank USA National Assoc.	\$248,146.98	0.960%
DTC CD	9/30/2016	3/29/2018	545	First Bank	\$249,184.51	0.950%
Certificate of Deposit	10/21/2016	4/19/2018	545	COMMUNITY STATE BANK - OK	\$246,300.00	1.001%
Certificate of Deposit	5/18/2016	5/18/2018	730	SONABANK	\$150,000.00	1.001%
DTC CD	5/28/2015	5/29/2018	1097	American Express Centurion Bank Cert of Dep.	\$248,700.69	1.304%
Certificate of Deposit	6/2/2016	6/4/2018	732	KANSAS STATE BANK	\$245,000.00	1.002%
Certificate of Deposit	6/2/2016	6/4/2018	732	SONABANK	\$93,800.00	1.000%
Certificate of Deposit	6/2/2016	6/4/2018	732	FIRST NATIONAL BANK	\$245,200.00	0.953%
DTC CD	6/10/2016	6/8/2018	728	BMO Harris Bank	\$166,163.50	1.000%
Security	9/26/2014	6/13/2018	1356	Federal Home Loan Mortgage Corporation Note	\$243,109.87	1.260%
DTC CD	6/18/2015	6/18/2018	1096	Ally Bank Certificate of Deposit	\$248,694.35	1.454%
DTC CD	6/22/2015	6/22/2018	1096	Comenity Capital Bank / World Financial Capita	\$249,330.96	1.355%
Certificate of Deposit	6/30/2016	7/2/2018	732	FARMERS & MERCHANTS UNION BANK	\$245,000.00	1.002%
DTC CD	9/7/2016	9/7/2018	730	TCF National Bank	\$248,000.00	0.900%
DTC CD	9/14/2016	9/14/2018	730	Wells Fargo Bank, NA	\$249,000.00	1.150%
DTC CD	9/30/2016	9/28/2018	728	BMW Bank of North America	\$247,512.67	1.200%
DTC CD	10/1/2014	10/1/2018	1461	Sallie Mae Bank Certificate of Deposit	\$247,883.90	1.807%
DTC CD	2/8/2017	2/8/2019	730	Keybank, NA / First Niagara Bank	\$200,393.10	1.400%
Certificate of Deposit	5/19/2016	5/20/2019	1096	SOUTSIDE BANK	\$241,900.00	1.080%
Security	6/5/2014	5/30/2019	1820	Federal Home Loan Mortgage Corporation Note	\$499,392.93	1.564%
DTC CD	10/2/2014	10/2/2019	1826	American Express Bank Certificate of Deposit	\$248,056.17	2.060%
Certificate of Deposit	7/17/2015	7/17/2020	1827	Synchrony Bank Retail CD	\$248,000.00	2.250%
Certificate of Deposit	8/19/2015	8/19/2020	1827	CAPITAL ONE NATL ASSN VA	\$248,000.00	2.400%
Certificate of Deposit	9/16/2015	9/16/2020	1827	BARCLAYS BK DEL	\$248,000.00	2.200%
Certificate of Deposit	3/2/2016	3/2/2021	1826	Marlin Business Bank Salt Lake	\$248,000.00	1.600%
Certificate of Deposit	12/12/2016	12/13/2021	1827	State Bank India New York	\$248,000.00	2.050%
<b>Certificate of Deposit</b>	<b>3/1/2017</b>	<b>3/1/2022</b>	<b>1826</b>	<b>CIMB Bank, Champaign IL</b>	<b>\$245,000.00</b>	<b>2.100%</b>

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INVESTMENT PORTFOLIO

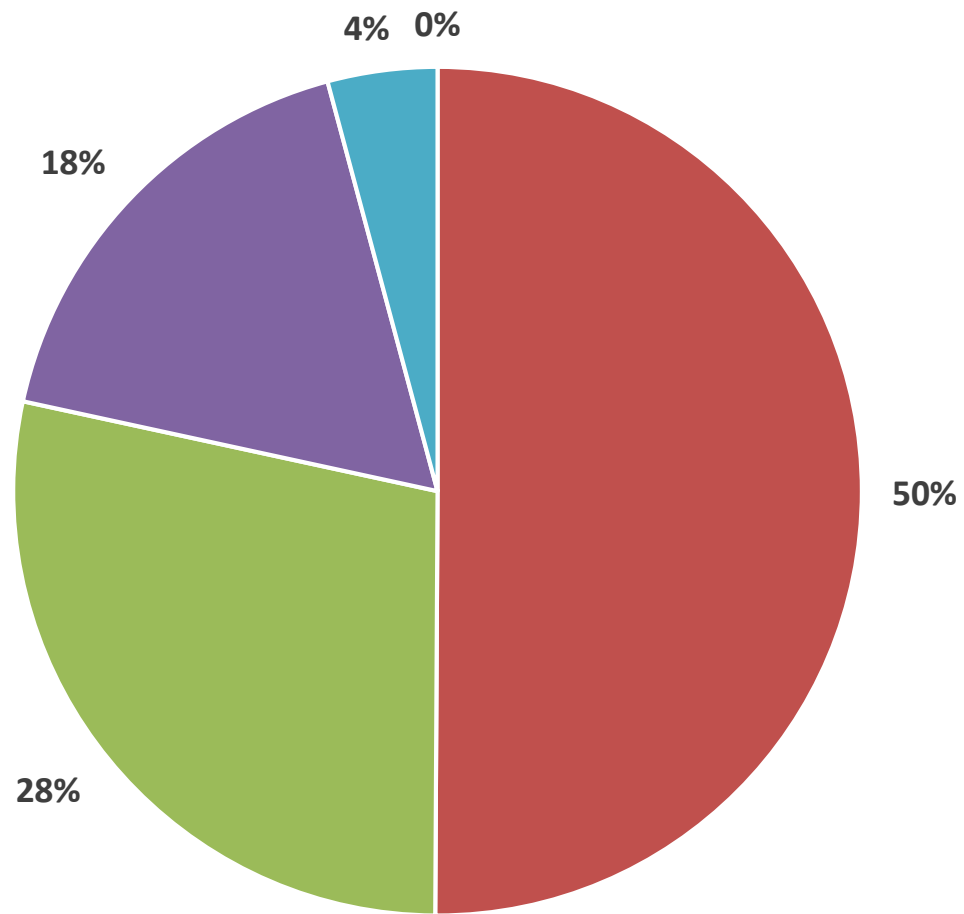
MARCH 31, 2017

Investment Type	Settle Date	Maturity Date	# of Days	Institution	Cost	Rate
<i>Certificate of Deposit</i>	<i>3/21/2017</i>	<i>3/21/2022</i>	<i>1826</i>	<i>HSBC Bank USA NA McLean VA</i>	<i>\$248,000.00</i>	<i>2.450%</i>
					\$17,783,728.23	
<b>Weighted Yield</b>	<b>1.600%</b>					
<b>Weighted Maturity</b>	<b>409.85</b>					

# LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

## INVESTMENT TYPE

MARCH 31, 2017

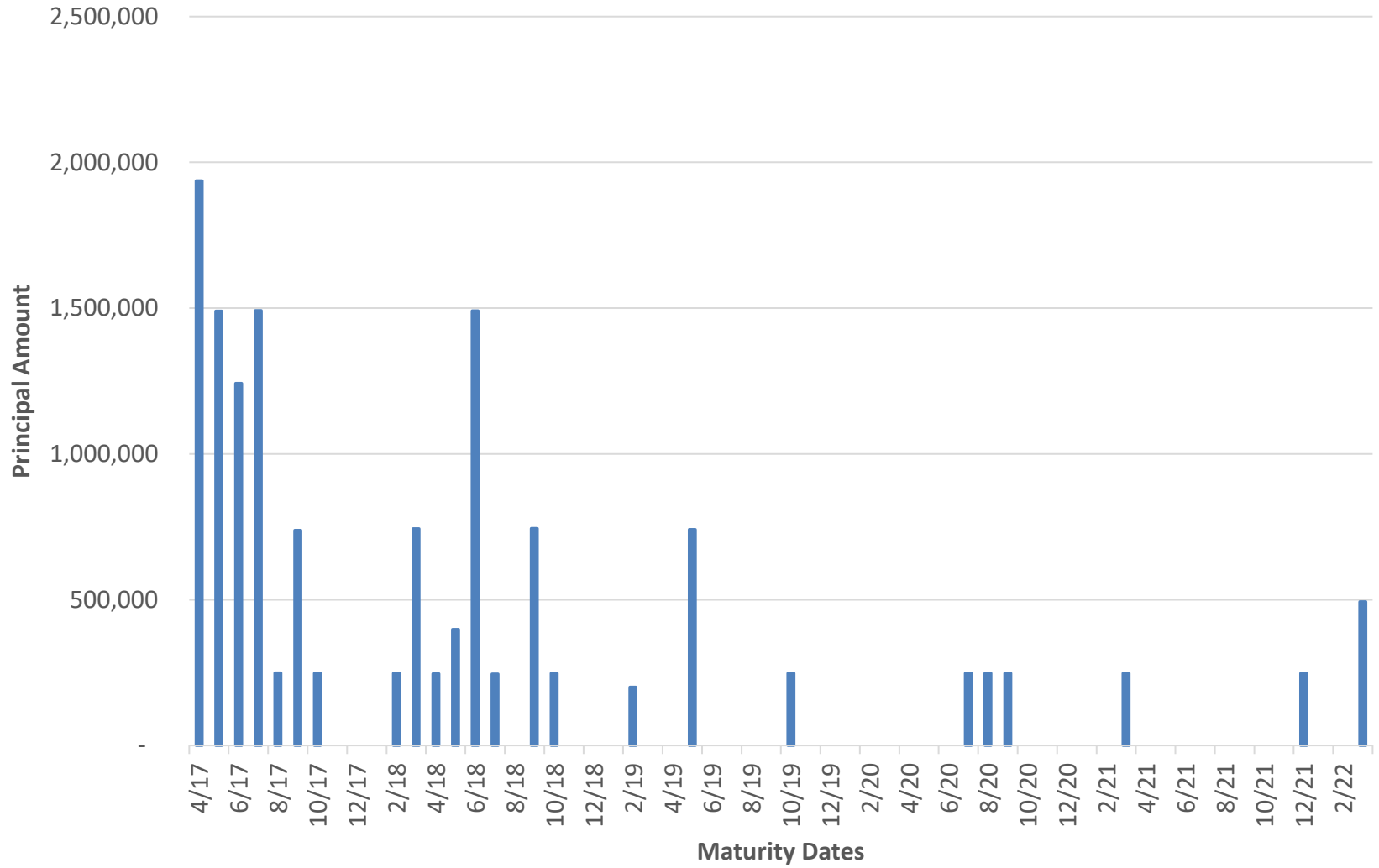


■ TS ■ CD ■ DTC ■ MMK ■ SEC

# LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

## MATURITY DATES

MARCH 31, 2017

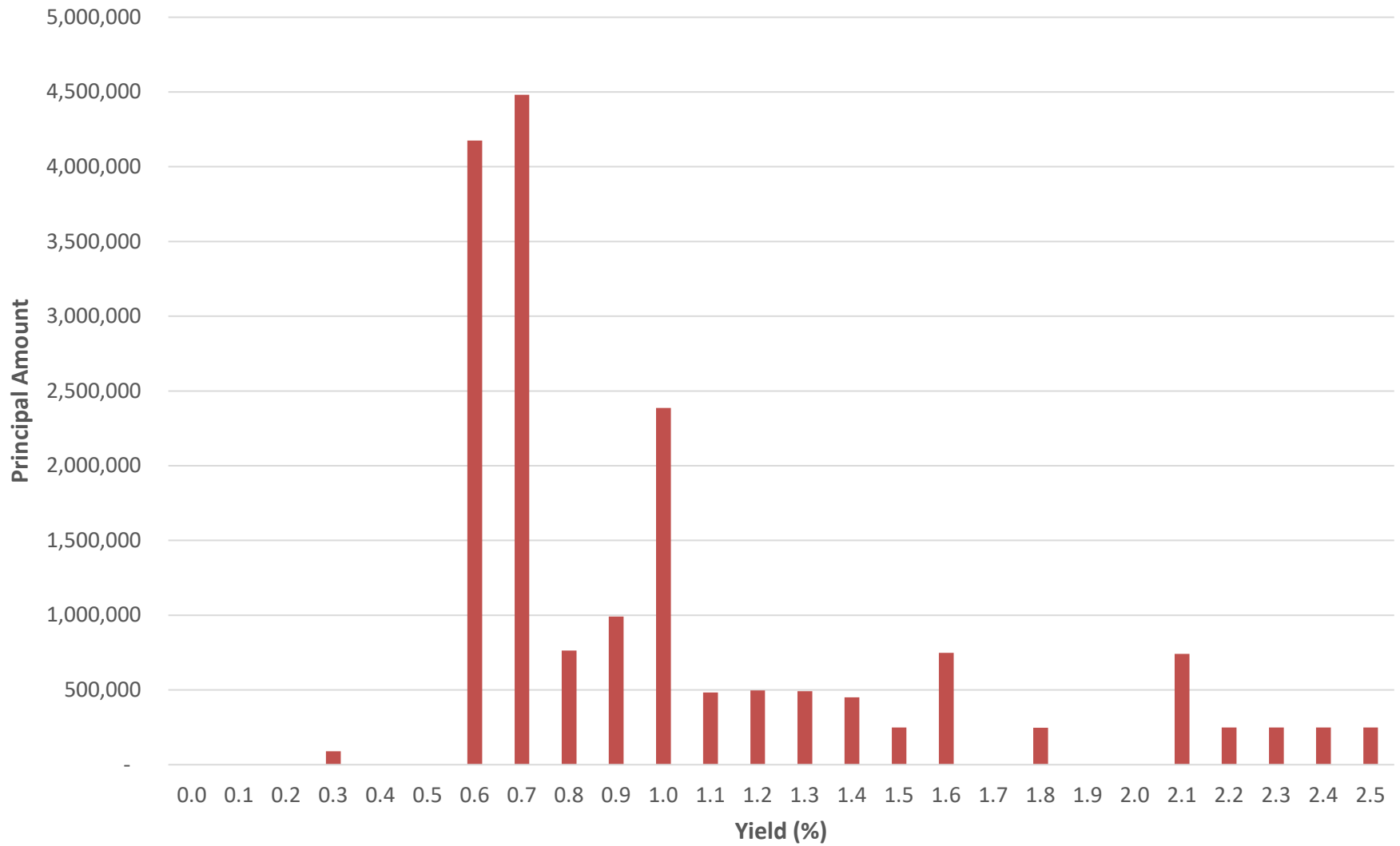


# LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

## INTEREST RATES

MARCH 31, 2017

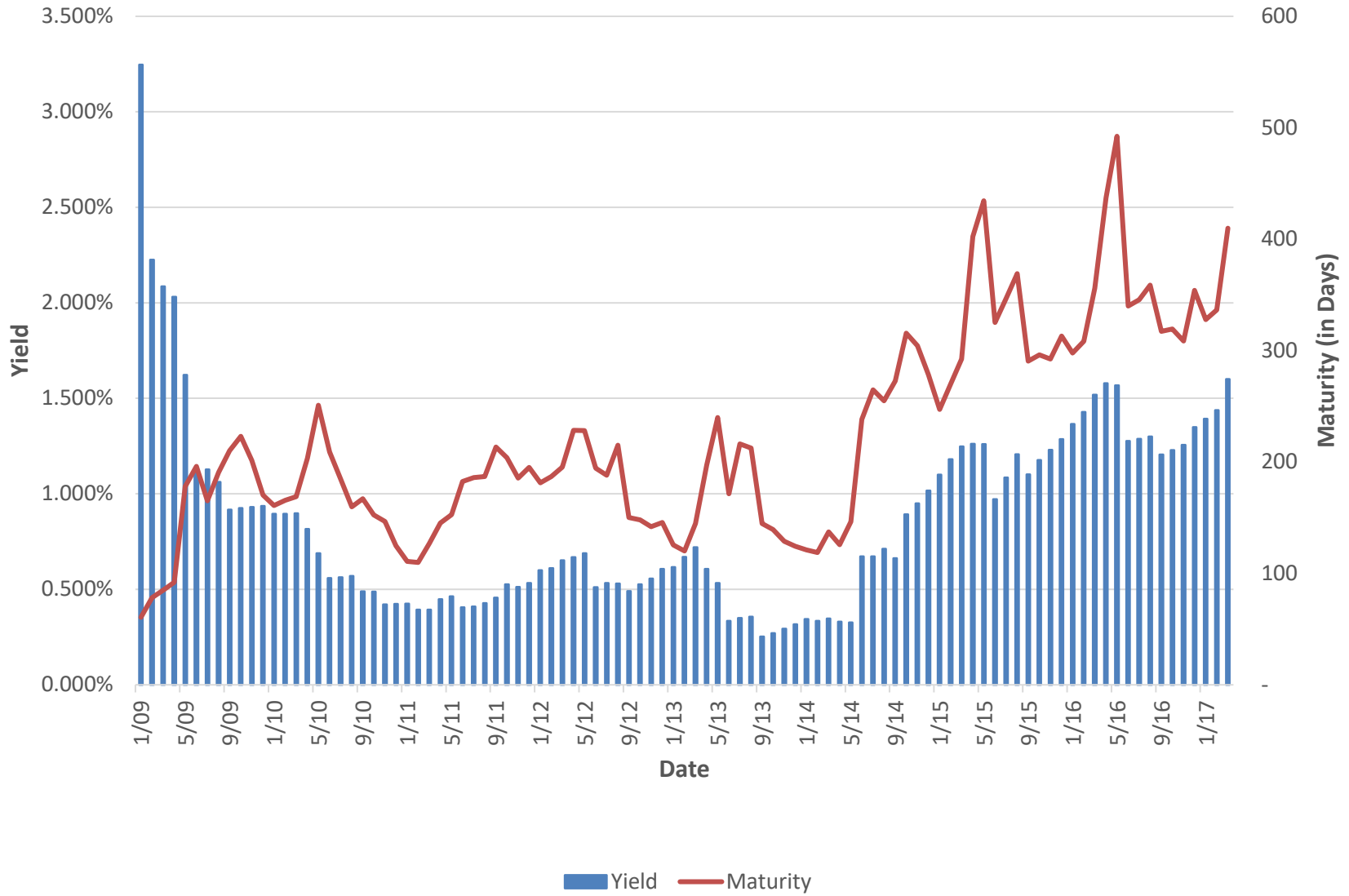
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# LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

## WEIGHTED YIELD VS. MATURITY HISTORY

66



**Lincolnshire-Prairie View School District 103**

**Enrollment Report**

**As of March 31, 2017**

Grade	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Class Size (Core)			
								Sections	Average	Low	High
K (AM)	16	16	16	16	16	16	16				
K (PM)	12	13	12	12	12	13	12				
K (Full Day)	119	118	118	118	118	118	118				
<b>K Total</b>	<b>147</b>	<b>147</b>	<b>146</b>	<b>146</b>	<b>146</b>	<b>147</b>	<b>146</b>	<b>8</b>	<b>18.3</b>	<b>13</b>	<b>20</b>
1	155	156	155	155	156	155	155	8	19.4	19	21
2	195	195	194	195	197	197	196	8	24.5	23	25
3	180	179	177	176	179	180	180	8	22.5	22	23
4	207	207	208	208	209	209	209	8	26.1	26	27
5	194	193	193	190	192	190	190	8	23.8	23	25
6	194	195	196	198	201	201	201	n/a	24.5	21	28
7	239	239	240	240	241	241	241	n/a	24.1	15	31
8	221	221	222	222	223	223	224	n/a	22.4	13	31
<b>Total K-8</b>	<b>1,732</b>	<b>1,732</b>	<b>1,731</b>	<b>1,730</b>	<b>1,744</b>	<b>1,743</b>	<b>1,742</b>				

Sprague (No EC)	497	498	495	496	499	499	497
Half Day	387	386	385	384	388	389	389
Daniel Wright	848	848	851	850	857	855	856
<b>Total EC-8</b>	<b>1,732</b>	<b>1,732</b>	<b>1,731</b>	<b>1,730</b>	<b>1,744</b>	<b>1,743</b>	<b>1,742</b>

Early Childhood	12	11	11	11	15	17	17				
Community Peer	14	14	14	14	16	16	16				
<b>Total Blended</b>	<b>26</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>31</b>	<b>33</b>	<b>33</b>	<b>4</b>	<b>8.3</b>	<b>5</b>	<b>8</b>
AM Only	1	1	1	1	1	1	1				
Extended Day	3	3	3	3	3	3	3				
<b>Total Self-Contained</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>4.0</b>	<b>4</b>	<b>4</b>
<b>Total EC</b>	<b>30</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>35</b>	<b>37</b>	<b>37</b>				

Sprague w/EC	527	527	524	525	534	536	534
Half Day	387	386	385	384	388	389	389
Daniel Wright	848	848	851	850	857	855	856
<b>Total EC-8</b>	<b>1,762</b>	<b>1,761</b>	<b>1,760</b>	<b>1,759</b>	<b>1,779</b>	<b>1,780</b>	<b>1,779</b>

Public	3	3	3	2	2	2	2
Consortium	0	0	1	1	1	1	1
Private	7	7	8	8	8	8	7
IAES	0	0	0	0	0	0	0
<b>Total Out-of-Dist.</b>	<b>10</b>	<b>10</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>10</b>

<b>TOTAL</b>	<b>1,772</b>	<b>1,771</b>	<b>1,772</b>	<b>1,770</b>	<b>1,790</b>	<b>1,791</b>	<b>1,789</b>
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Guided - D103	4	4	4	5	5	5	5
Guided - Other	7	7	8	7	7	7	7
<b>Total Guided</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

## Memo

**To:** Board of Education  
**From:** Scott Gaunky, CPMM  
**CC:** Dr. Scott Warren  
**Date:** April 13, 2017  
**Re:** Facilities Update

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### CONSTRUCTION UPDATE

#### Half Day:

- First floor walls have been completed
- Steel support has been completed
- Second floor deck has been installed and concrete poured.

#### Sprague:

- Footings are about 100% complete.
- Underground plumbing and electrical has been completed
- The ADA ramp on the north end was completed over Spring break, handrails will be installed over the Summer and carpet reinstalled.
- Mobilization for block wall installation starts on 4/14.

#### DANIEL WRIGHT

- Engineering for the updated crosswalk is completed, the estimated cost of this project is \$62,000. Drawings will need to be completed and bid documents put together.
- The water heater was replaced for the 5<sup>th</sup>/6<sup>th</sup> grade hallway addition.
- The AC compressor failed that covers the 5<sup>th</sup>/6<sup>th</sup> grade wing, it will cost \$8,700 to repair.

- Over Spring break, the gas lines on the roof were pressure tested for leaks. There are 26 leaks, mostly at pipe joints and valves. The leaks do not pose a safety hazard, but need to be fixed. This repair will be \$11,625 and will be completed over late Spring or early Summer.

#### **HALF DAY**

Other than the construction project, no significant work was completed during this time period.

#### **LAURA SPRAGUE**

Other than the construction project, no significant work was completed during this time period.

### Weekly Project Report | Report #10 | Date: April 10, 2017



Half Day – Steel Decking



Half Day – Level 1 Exterior



Sprague – West Foundation Walls



Sprague – East Retaining Wall

#### Safety Notices for Students and Staff:

- Please be aware of construction-related vehicles entering and exiting the entrance to the Half Day Intermediate School site on the north driveway off of Olde Half Day Road.
- Please be aware of construction-related vehicles entering and exiting the entrance to the Laura B. Sprague School site off of Kings Cross Drive.
- Please do not enter the areas within the fencing. Please do not congregate near the construction site entrances.
- Site access is restricted to contractors and authorized personnel. **Non-Construction Vehicles are not allowed on or through the site.**

#### Project Safety:

The construction team has worked a total of 61 Days incident and injury free and without a lost time accident on the project through April 7th, 2017.

#### Week In Review:

##### **Week of April 3, 2017**

- Level 1 Structural Steel and Decking continued at Half Day School.
- Masonry Infills continued at Half Day School.
- Footings/Foundation on the east half of the new addition were completed at Laura B. Sprague School.
- Underground Plumbing began at Laura B. Sprague School.

#### Week Major Activity Look-ahead:

##### **Week of April 10, 2017**

##### Half Day School:

- Continue with Level 1 Structural Steel and Decking.
- Continue with Masonry Infills.
- Pour Level 2 Concrete Deck.

##### Laura Sprague School:

- Continue with Underground Plumbing within the new addition footprint.
- Backfilling at the new foundations.
- Preparation for slab on grade, including stone backfill.
- Prepare site for Masonry mobilization.



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Memo

**To:** Board of Education  
**From:** Katie Reynolds, Assistant Superintendent of Curriculum and Instruction  
Julie Postma, Director of Student Services  
Robert Bialk, Director of Assessment and Technology  
**CC:** Dr. Scott Warren  
**Date:** April 13, 2017  
**Re:** Executive Summary

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### Curriculum & Instruction

- On April 6<sup>th</sup>, I attended the Communication Arts Consortium meeting with our 8<sup>th</sup> grade ELA teachers. At the meeting we had a lengthy discussion about the amount of time the freshmen placement exam takes and the stress students feel during that time. The teachers provided suggestions that would stream line the placement process thus reducing the amount of instructional time lost while administering the exam. Doug Lilydhal, the Communication Arts Department Chair will attend the next CASA meeting so the consortium assistant superintendents can continue this conversation.
- On April 8<sup>th</sup>, the Center for Gifted / Midwest Torrance Center for Creativity facilitated two STEAM workshops; Physics, Electricity, and Slime (grades 1-5) and Chemistry of Combustion and Magnetic Slime (grades 5-8). This is the second time we have partnered with the Center to present STEAM workshops.
- On April 10<sup>th</sup>, the two math committee curriculum leaders, Michelle Blackley and I met with Jess McIntyre to discuss the 6-8 math courses scope and sequence. As you might remember we brought Mrs. McIntyre in earlier this year to observe in classroom to ensure our classroom instruction was aligned to the Mathematical Standards of Practice, a component of Common Core, and review our math assessment data. As the next step in our math curriculum review we will now ensure that we have properly paced the math standards, especially in our accelerated pathway courses. After these steps are complete we will review new math resources for possible adoption in the 2018-2019 school year.
- Throughout the month of April district and building chairs meet to discuss progress of curriculum goals, summer workshop objectives, and potential goals for the following school year. In May, building chairs facilitate building meetings with the building curriculum committee members.

## Student Services

- The alternate state assessment, Dynamic Learning Map (DLM), began in March. There have been a few glitches statewide. Within the District we have worked around these and have moved forward to assess many of the students who require this format. This assessment is delivered in a 1:1 setting. This year we will administer the DLM assessment to twelve students within the District. This includes both District students and Guided students from other districts who attend DW. In addition, two students will take the DLM in their Guided classroom outside of District 103 or in the therapeutic day school they attend.
- There is continued work on the puzzle related to programming, placement and staffing for students with special needs. Building principals are working to complete new schedules given the reconfiguration of grade levels and the addition of teaming. These schedules are a piece of the puzzle. Simultaneously, the work continues on the process to place students for next year. Our department's focus is to collaborate to ensure student needs, as indicated on IEPs, are met in the most efficient and effective manner possible. The process as a whole addresses meeting the needs of all students in the District and includes maximizing the use of our staffing resources through effective grouping and placement of all students. A final piece of the puzzle is the completion of a number of initial evaluations for special education eligibility and annual reviews for students with IEPs.
- Extended School Year planning continues. It will take place at Daniel Wright from June 13 – July 8, 2016, with no classes on July 3<sup>rd</sup> and 4<sup>th</sup>. Depending on programming students may attend as long as 8:30 – 1:45 or as short as a single class (60 minutes). Enrollment is currently at approximately 50 students. In addition, approximately five students will receive ESY programming at the out of district program they attend during the regular school year. A small number of the students from both of these groups will receive ESY services through the month of July and or into August. Confirmation of staffing and transportation are some of the next steps.
- There are at least eight positions that the Student Services Department is involved in hiring for next year. This process is progressing well with some positions in the earlier stages of hiring and others well underway with final interviews complete and final steps being taken.

## Technology & Assessment

- **Tech Inventory** - Our Tech Support Associates have worked hard to get us an overall, district wide inventory of tech. This included all classrooms. We are reviewing the current “state of tech” and finalizing a plan for ongoing refresh and maintenance.

- **BYO Grade Level App Lists** - Our Tech Coaches have been reviewing the current BYO Grade Level App Lists and are working with our teachers and grade level teams to evaluate needs. We are hoping to formalize the *BYO Grade Level App Lists* prior to our registration window opening.
- **PARCC Assessment** – Half Day School has completed PARCC Testing and Daniel Wright School is finishing make-up testing. We expect to be complete soon.
- **Illinois Science Assessment** – Our 5<sup>th</sup> & 8<sup>th</sup> grade students will begin this assessment during the week of April 17<sup>th</sup>.



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren  
Date: April 12, 2017  
Re: Superintendent Informational Report

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### Daniel Wright Crosswalk

The District is working with the Village and Lake County regarding crosswalk improvements across Riverwoods Road in front of Daniel Wright. The Village has applied for a grant seeking funds to help subsidize the costs for crosswalk signal. The district has received an estimate for the cost of the improvements, which are over \$50,000. We have asked for the engineering company to create a bid package and the project will be bid to determine the actual costs. A determination regarding how to proceed will be determined after the bid opening.

### District Initiative Committees

The District is seeking volunteers to be a part of district committees to provide input and feedback regarding the *5<sup>th</sup> grade move to Half Day* and the *Start Times*. The *Transportation Committee* will reconvene to discuss changes to transportation this year and next. Committees will meet three times, once this spring, once in the fall, and for a third time in the spring of 2018. Committees will be open to the public for people to hear the discussion. An announcement was sent on April 10, 2017 to seek volunteers for the committees. The Vision 2020 Strategic Planning Committee will also meet later this spring. A date and structure will be sent to families the week of April 17, 2017.

### FOIA requests

The District received one FOIA request this month from Jessica Corral from Republic Services for solid waste and recycling services. This is a commercial request and will be completed within the timeframe allowed by law.

### Leave of Absence

The District received three leave requests this month. The requests are approved according to the Master Contract. The requests are included for your information.

### Change of Teaching Assignments

A few current staff members have accepted a change in teaching assignments for the 2017-2018 school year. The notification is included for your information.

April 3rd, 2017

Dear Dr. Warren and Lincolnshire-Prairie View District 103,

I would like to notify you that I am pregnant with an expected due date of 9/28/17. I intend to continue to work until my child is born unless there are unforeseen circumstances. Once my child is born, I plan to take 12 weeks of maternity leave as allowed by the Family Medical Leave Act. After that, I intend to return to work at Lincolnshire-Prairie View District 103. Please see the attached letter from my doctor confirming my expected due date and my medical clearance to continue working.

Sincerely,

Kelly Brunning



Scott Warren <swarren@d103.org>

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## Re: Revised FMLA request

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Scott Warren <swarren@d103.org>  
To: Scott Warren <swarren@d103.org>

Thu, Apr 13, 2017 at 8:10 AM

----- Forwarded message -----

From: **Lee Ann Delli** <ldelli@d103.org>

Date: Wed, Apr 5, 2017 at 6:52 PM

Subject: Re: Revised FMLA request

To: Carey Murphy <cmurphy@d103.org>, Christine Adler <cadler@d103.org>, Scott Warren <swarren@d103.org>

Dear Dr. Warren,

I am requesting to take a revised FMLA leave due to my daughter's continued illness, and transition to a full FMLA. The leave would begin Monday, April 10 -June 9, 2017. Please apply my personal days and then sick days for the 44 days of absence. Thank you for your understanding and consideration.

Sincerely,

LeeAnn M. Delli

April 5<sup>th</sup>, 2017

Dear Dr. Warren and District 103 School Board Members,

It is with great excitement that I write this letter to inform you of my anticipated birth of a child. The gestational due date is on August 22<sup>nd</sup>, 2017.

I would like to request a maternity leave of absence beginning on August 24<sup>th</sup>, 2017 and returning November 27<sup>th</sup>, 2017. I would like to request an exception to use 62 sick days, in order to return after trimester one parent-teacher conferences. It is my intention to collaborate with the professional who fulfills my maternity leave position to ensure a smooth transition for the students in my classroom.

Thank you for your consideration of my request.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Spurrier".

Jessica Spurrier  
Kindergarten Teacher  
Laura B. Sprague School



Republic Services  
Jessica Corral  
5050 W Lake St  
Melrose Park, IL 60160  
[jcorral@republicservices.com](mailto:jcorral@republicservices.com)  
P:708-495-1975  
F:708-498-5383

April 3, 2017

FOIA Officers  
Lincolnshire Prairie View School District 103  
1370 N Riverwoods Rd.  
Lincolnshire, IL 60069

Dear FOIA Officer:

This is a request for information filed under the Freedom of Information Act. This request is for commercial use. I request that you provide me with a copy of the following public records:

**Current solid waste and recycling contract**

**The most recent solid waste and recycling bid results**

**Any current solid waste and recycling invoices**

Thank you for considering my request.

Sincerely,

Jessica Corral  
Republic Services  
708-495-1975  
[jcorral@republicservices.com](mailto:jcorral@republicservices.com)

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5050 West Lake Street  
Melrose Park, IL 60160  
Phone: 708.345.7050



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
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**Memo**

**To:** Dr. Warren and the District 103 Board of Education  
**From:** Christine Adler  
**Date:** April 7, 2017  
**Cc:** Lincolnshire-Prairie View Teacher Association (LPVTA)  
**Re:** Staffing Changes for 2017-2018

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This memo serves as notification of change to teaching assignments for the 2017-2018 school year.

Lauren Lenzini, Second Grade teacher, has accepted the position of Library-Media teacher at Sprague School.

Jackie Niziolek, Full-Day Kindergarten teacher, has accepted the position of ELL teacher at Sprague School.

I am excited about the new opportunities that these staff members will undertake next year and am confident that their collective commitment, enthusiasm, and dedication to professional growth will truly benefit them both in their new positions.

# United together, Daniel Wright Junior High School students and parents take part in first diversity fair



A dance group performs Bollywood routines during Daniel Wright Junior High School's first diversity fair in Lincolnshire. (Ronnie Wachter / Pioneer Press)

By **Ronnie Wachter**

Pioneer Press

APRIL 7, 2017, 2:33 PM

**A**s she watched her daughter Hannah learn Korean fan dancing during a recent event at Daniel Wright Junior High in Lincolnshire, Brooke Schwartz marveled at the unity on display between students and parents, who represented different backgrounds and countries.

"What a fantastic program this is," said Schwartz, a Vernon Hills resident who said her family originally came from Israel.

Schwartz and her daughter were among the hundreds of Daniel Wright parents and students who attended the school's first "Celebrate DW Night," which Lincolnshire-Prairie View School District 103 officials introduced this year as a way to show off the increasingly diverse set of cultures at the school district.

The event filled the gym, lunch room, library and several classrooms with food, dancing, martial arts demonstrations, musical performances, poetry and more.

"The diversity of our student population is something that's changed in the last five years or so," said Heather Santella, an event organizer and special education instructor at Daniel Wright Junior High School. "We wanted to be conscious of all the cultures in our building."

The new event at the school grew out of a springtime tradition, in which students presented a variety of school projects that they had been working on during the year, organizers said.

The new program still included students showing off projects, but organizers said they added new performances and informative presentations from parents and other adults, who demonstrated the traditions of their native countries.

Attendees, who at one time came from India, gave henna tattoos and showed Bollywood dance styles on the lunch-room stage, while students read poetry in the library and cooks from several continents offered food and dishes from their native countries in the gym.

In the lunch room, eighth grader Alex Lie, of Buffalo Grove, stood by a map of Earth, helping visitors place pins that marked the nations they identified with. About half of the pins were pointed toward Chicago, but others were scattered, marking places in Ireland, Poland, southern India, eastern Asia and other areas.

Lie put his own pin on Hong Kong.

"They're from all over the world," he said, looking at his classmates' pins.

Tania Surane, vice president of the District 103 PTO, was busy working the PTO's table at the time, but said she came from Panama. For college, she moved to the U.S. and experienced the culture of Louisiana, she said.

"The community has really come together to put on a show," she said. "As you walked into the room, you could feel the buzz."

Back in the gym, Schwartz and her daughter walked away from the fan-dancing demonstration, as instructors Inhee Jung and Josephine Lee welcomed other students to join.

Lee said she was thrilled to show aspects of her native South Korean culture.

"Sometimes, we don't have enough understanding of each other," she said. "This makes me feel proud of who I am."

*rwachter@pioneerlocal.com*

*Twitter @RonnieAtPioneer*