



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

SEPTEMBER 20, 2016

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, September 20, 2016 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- | | |
|---|----|
| A. Call to Order and Roll Call | |
| Time: 2 Hours | |
| B. Pledge of Allegiance | |
| C. Community Participation | |
| D. Approval of Minutes | 3 |
| Time: 5 Minutes | |
| E. Consent Agenda | |
| Time: 5 Minutes | |
| 1. Approval of Bills | 10 |
| 2. Approval of the Application for Recognition of Schools | 32 |
| 3. Approval of 2nd Reading Press Policy Issue 92 | 40 |
| 4. Approval for Bilingual Ed Grant Spending | 59 |
| 5. Approval of Employment | 60 |
| F. Action Items | |
| Time: 5 Minutes | |
| G. Discussion Items | |
| Time: 45 Minutes | |
| 1. PARCC Update | 64 |
| 2. Standards Based Grading | 72 |
| 3. Curriculum Goals | 74 |
| H. Information | |
| Time: 30 Minutes | |
| 1. Board Representatives Committee Update | |
| 2. Written Department Updates | |
| a. Business Office | 78 |
| b. Facilities | 95 |

c. Curriculum and Instruction, Student Services, and Technology and Assessment	96
d. Enrollment	98
3. Superintendent's Informational Report	103
4. Triple I Annual Conference	109
I. In The Press	114
J. Old Business/New Business	
K. Community Participation	
L. Executive Session	
Time: 30 Minutes	
M. Adjournment	



Lincolnshire-Prairie View School District 103

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BOARD OF EDUCATION REGULAR MEETING MINUTES
Tuesday, August 23, 2016

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular Meeting on Tuesday, August 23, 2016 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Anne van Gerven, Vice President
Malathy Dwaraknath
Kate Harper
Sandy Simon
Sherri Thomas

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business/CSBO
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction
Julie Postma, Director of Student Services
R.J. Bialk, Director of Technology and Assessment
Scott Gaunky, Director of Facilities
Anthony Mendoza, Director of Transportation
Norma Taylor, Board Secretary

Public: 0

Press: 1

Staff: 3

Call to Order and Roll Call

Mr. Gordon called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Community Participation

There was no community participation at this time.

Approval of Minutes

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, to approve the minutes of the July 12, 2016 Regular and Executive Session.

Roll Call: Ayes: Dwaraknath, Harper, Simon, Thomas, Gordon. Nays: None. Abstain: van Gerven. Motion carried.

Consent Agenda

Motion by Mrs. Harper, seconded by Mr. van Gerven, the Board approve the following items on the Consent Agenda:

Approval of Bills

Approval of Donations

Approval of Employment Actions

Approval of Professional Services Contracts

Approval of Resignation

Approval of Employee Support Personnel Handbook

Approval of Special Education Associate Rate Increase

Dr. Warren noted Approval of Employment Actions includes the late addition of the 5th grade Health Teacher.

Roll Call: Ayes: Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

Action Items

1. Adoption of the Fiscal Year 17 Budget

Motion by Mrs. Harper, seconded by Mrs. Thomas, the Board approve the Fiscal Year 2017 Budget.

Roll Call: Ayes: Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

2. Approval of Amendment to Administrator Contract

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, the Board adopt the resolution to amend the Superintendent's contract.

Roll Call: Ayes: Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

Discussion Items

1. Board Committee Representatives

Board members reviewed the committees for the 2016-2017 school year.

2. Woodland Chase Development

Dr. Warren provided information on a meeting he attended between the Village of Vernon Hills, District 73, and the developer for the Woodland Chase subdivision to discuss the possibility of a district boundary change. Discussion was held that District 103 is currently at capacity and consequently expanding two of its schools. Dr. Warren will contact the developer and the Village of Vernon Hills to inform them that the District does not support expanding its boundaries to accept more students into the District.

3. Professional Development/School Business Days

Dr. Warren discussed recent research showing the impact of student achievement when teachers are absent from the classroom for 10 days or more. Mrs. Reynolds discussed steps the district has taken to provide professional development and school business days when students are not in session. She reviewed the teacher absence data that was conducted in the Spring of 2016.

Superintendent Report

Dr. Warren noted the District received two FOIA requests that were fulfilled within the allotted time.

Community Participation

There was no community participation at this time.

Executive Session

Motion by Mrs. Dwaraknath, seconded by Mrs. Thomas, the Board go into Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives.

Roll Call: Ayes: Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 7:44 p.m.

Open Session

The Board reconvened to Open Session at 9:01 p.m.

Adjournment

Motion by Mrs. Harper, seconded by Mrs. van Gerven, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:02 p.m.

President Board of Education

Secretary Board of Education

Lincolnshire-Prairie View School District 103

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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, August 23, 2016

An Executive Session of the Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, August 23, 2016 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Anne van Gerven, Vice President
Malathy Dwaraknath
Kate Harper
Sandy Simon
Sherri Thomas

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business/CSBO
John Fester, Board Attorney
Norma Taylor, Board Secretary

Executive Session convened at 7:50 p.m. to discuss collective negotiating matters between the public body and its employees or their representatives.

The board discussed collective negotiating matters.

Motion by Mrs. Harper, seconded by Mrs. Simon, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:01 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION REGULAR MEETING MINUTES

Tuesday, September 6, 2016

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular Meeting on Tuesday, September 6, 2016 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Anne van Gerven, Vice President
Malathy Dwaraknath
Kate Harper
Sandy Simon
Sherri Thomas

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business/CSBO
Katie Reynolds, Assistant Superintendent for Curriculum and Instruction
Scott Gaunky, Director of Facilities
Norma Taylor, Board Secretary

Public: 0

Press: 0

Staff: 5

Call to Order and Roll Call

Mr. Gordon called the meeting to order at 7:03 p.m.

Pledge of Allegiance

Community Participation

There was no community participation at this time.

Discussion Items

1. Construction Update

Mr. Gaunky provided an update of the construction project. He reported he attended a meeting with Wight & Company architecture and engineering team, and Gilbane Building Company. The

meeting reviewed the latest set of plans. There were no significant changes in the project; however, there was an estimated 4% escalation increase to accommodate standard annual increases.

Mrs. Dwaraknath joined the meeting at 7:12 p.m.

2. 1st Reading Press Policy Issue 92

Dr. Warren reviewed the policies scheduled for Board review.

Community Participation

There was no community participation at this time.

Executive Session

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, the Board go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters.

Roll Call: Ayes: Dwaraknath, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 7:45 p.m.

Open Session

The Board reconvened to Open Session at 9:14 p.m.

The Board discussed concerns of space within the District's schools.

Adjournment

Motion by Mrs. van Gerven, seconded by Mrs. Harper, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:22 p.m.

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Secretary Board of Education

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Malathy Dwaraknath
Kate Harper
Sandy Simon
Sherri Thomas

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business/CSBO
John Herrin, Accounts Payable/Intern
Norma Taylor, Board Secretary

Executive Session convened at 7:50 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters.

The Board discussed collective negotiating matters.

The Board reviewed Dr. Warren's goals.

Motion by Mrs. Harper, seconded by Mrs. van Gerven, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:14 p.m.

President Board of Education

Secretary Board of Education

Paid Accounts Payable by Vendor

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Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Override	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
MASTERCARD CORPORATE CLIE									
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - 1&1 INTERNET									
1648	10-2660-392	DOMAIN NAME SVCS		1608		08/31/2016	100577	20.97	10-2660-392
								\$20.97	1&1 INTERNET
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - ADLAI E STEVENSO									
4691	10-2310-410	ADMIN RETREAT FOOD 6/28		1608		08/31/2016	100577	280.63	10-2310-410
								\$280.63	ADLAI E STEVENSON HIGH SCHOOL
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - AMAZON									
6058	10-1112-414	CLASSRM PROJ SUPPLIES		1608		08/31/2016	100577	59.13	10-1112-414
6058	10-1112-414	CLASSRM PROJ SUPPLIES		1608		08/31/2016	100577	15.56	10-1112-414
6058	10-1112-417	ELA SUPPLIES		1608		08/31/2016	100577	89.12	10-1112-417
6058	10-1112-414	CLASSRM PROJ SUPPLIES		1608		08/31/2016	100577	8.97	10-1112-414
6058	10-1112-417	ELA SUPPLIES		1608		08/31/2016	100577	158.75	10-1112-417
6058	10-1112-416	ABE LINCOLN DVDS		1608		08/31/2016	100577	28.14	10-1112-416
6058	10-1112-414	CLASSRM PROJ SUPPLIES		1608		08/31/2016	100577	45.92	10-1112-414
6058	10-1112-417	ELA SUPPLIES		1608		08/31/2016	100577	48.93	10-1112-417
								\$454.52	AMAZON
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - AMERICAN SPEECH									
717	10-2330-312	ISHA PROG REG		1608		08/31/2016	100577	244.30	10-2330-312
								\$244.30	AMERICAN SPEECH LANGUAGE HEARING AS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - ANDERSON PEST S									
6620	20-2540-329	DISTRICT IPM		1608		08/31/2016	100577	148.37	20-2540-329
								\$148.37	ANDERSON PEST SOLUTIONS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - ASCD									
6407	10-2211-492	NEW TCHR TRAINING BKS (15)		1608		08/31/2016	100577	599.43	10-2211-490
								\$599.43	ASCD
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - AT&T									
6620	10-2540-341	TELEPHONE		1608		08/31/2016	100577	3,092.75	10-2540-341
								\$3,092.75	AT&T
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - AT&T MOBILITY									
6620	10-2540-341	IPAD DATA		1608		08/31/2016	100577	299.91	10-2540-341
								\$299.91	AT&T MOBILITY
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - ATLAS PEN & PENC									
6058	10-1112-416	SOC STUD SUPPLIES		1608		08/31/2016	100577	52.93	10-1112-416
								\$52.93	ATLAS PEN & PENCIL
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - BATTERIES PLUS									

Specialized Data Systems, Inc.

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Invoice #	A.S.N.	Description	Override	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
4725	20-2540-410-2	REPLACEMENT BATTERIES		1608		08/31/2016	100577	110.46	20-2540-410
								\$110.46	BATTERIES PLUS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - BEST BUY									
1418	10-2660-410	MISC CABLES		1608		08/31/2016	100577	19.98	10-2660-410
								\$19.98	BEST BUY
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - BSN SPORTS									
4568	10-2230-392	FITNESS TEST LICENSE RENEW		1608		08/31/2016	100577	298.00	10-2230-392
								\$298.00	BSN SPORTS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - BUCK BROTHERS									
4725	20-2540-410-3	HEDGE TRIMMERS		1608		08/31/2016	100577	299.00	20-2540-410
								\$299.00	BUCK BROTHERS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - CAROLINA BIOLOGI									
4568	10-1100-420	GR 3 NEW SCIENCE CURR SUPL		1608		08/31/2016	100577	1,192.95	10-1100-420
								\$1,192.95	CAROLINA BIOLOGICAL SUPPLY
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - CDW GOVERNMENT									
1418	10-2660-410	MISC CABLES		1608		08/31/2016	100577	4.26	10-2660-410
								\$4.26	CDW GOVERNMENT
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - COMCAST									
6620	10-2540-341	DIST INTERNET		1608		08/31/2016	100577	4,550.00	10-2540-341
								\$4,550.00	COMCAST
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - COMCAST CABLE									
6620	10-2540-341	INTERNET - RS		1608		08/31/2016	100577	65.90	10-2540-341
								\$65.90	COMCAST CABLE
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - COMMITTEE FOR CI									
4766	40-2550-312	SOC/EMOTIONAL DRIVER TRNG		1608		08/31/2016	100577	181.00	40-2550-312
4568	10-1100-420	CHILD PROT CURR SUPL		1608		08/31/2016	100577	1,698.00	10-1100-420
								\$1,879.00	COMMITTEE FOR CHILDREN
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - DAILY HERALD									
6620	10-2220-410	NEWSPAPER - DW		1608		08/31/2016	100577	44.00	10-2220-410
6620	10-2220-410	NEWSPAPER - SP		1608		08/31/2016	100577	29.00	10-2220-410
								\$73.00	DAILY HERALD
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - DELTA EDUCATION									
6058	10-1112-415	GR 3 SCIENCE SUPPLIES		1608		08/31/2016	100577	73.42	10-1112-415
								\$73.42	DELTA EDUCATION
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - DUNKIN DONUTS									
4766	40-2550-410	DRIVER BREAKFAST		1608		08/31/2016	100577	40.72	40-2550-410

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Invoice #	A.S.N.	Description	Override	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
								\$40.72	DUNKIN DONUTS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - EDUCATIONAL INN									
4568	10-1100-420	GR 4 NEW SCIENCE CURR SUPL		1608		08/31/2016	100577	467.75	10-1100-420
								\$467.75	EDUCATIONAL INNOVATIONS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - EXTRA SPACE STO									
8769	20-2540-325	OFF-SITE STORAGE RENTAL		1608		08/31/2016	100577	145.50	20-2540-325
8769	20-2540-325	OFF-SITE STORAGE RENTAL		1608		08/31/2016	100577	150.00	20-2540-325
8769	20-2540-325	OFF-SITE STORAGE RENTAL		1608		08/31/2016	100577	143.00	20-2540-325
4725	20-2540-325	OFF-SITE STORAGE RENTAL		1608		08/31/2016	100577	3,024.00	20-2540-325
4725	20-2540-325	OFF-SITE STORAGE RENTAL		1608		08/31/2016	100577	2,916.00	20-2540-325
4725	20-2540-325	OFF-SITE STORAGE RENTAL		1608		08/31/2016	100577	1,716.00	20-2540-325
								\$8,094.50	EXTRA SPACE STORAGE
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - FASTSIGNS									
4717	10-2330-410	EC SIGNAGE		1608		08/31/2016	100577	178.09	10-2330-410
								\$178.09	FASTSIGNS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - HALF DAY BREWER									
4725	20-2540-410-1	ENG/PLAYGRND DSGNR LNCH		1608		08/31/2016	100577	65.64	20-2540-410
								\$65.64	HALF DAY BREWERY
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - HOME DEPOT									
4774	20-2540-410-2	PAINT SUPPLIES		1608		08/31/2016	100577	145.63	20-2540-410
4782	20-2540-410-2	SHOP HARDWARE		1608		08/31/2016	100577	71.18	20-2540-410
4782	20-2540-410-2	SHOP HARDWARE		1608		08/31/2016	100577	87.72	20-2540-410
8769	20-2540-410-2	SHOP SUPPLIES		1608		08/31/2016	100577	129.15	20-2540-410
8769	20-2540-410-2	SHOP SUPPLIES		1608		08/31/2016	100577	13.88	20-2540-410
8769	20-2540-410-2	SHOP SUPPLIES		1608		08/31/2016	100577	8.94	20-2540-410
8769	20-2540-410-2	SHOP SUPPLIES		1608		08/31/2016	100577	34.86	20-2540-410
4725	20-2540-410-2	ELECTRICAL SUPPLIES		1608		08/31/2016	100577	7.97	20-2540-410
4725	20-2540-410-2	SHOP SUPPLIES		1608		08/31/2016	100577	76.68	20-2540-410
4725	20-2540-410-3	GROUNDS SUPPLIES		1608		08/31/2016	100577	173.88	20-2540-410
4725	20-2540-410-2	REPLACEMENT BATTERIES		1608		08/31/2016	100577	99.00	20-2540-410
								\$848.89	HOME DEPOT
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - ILLINOIS TOLLWAY									
4766	40-2550-329	IPASS REPLENISH		1608		08/31/2016	100577	250.00	40-2550-329
								\$250.00	ILLINOIS TOLLWAY
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - JASONS DELI									

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Invoice #	A.S.N.	Description	Override	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
4691	10-2310-410	NEGOT FOOD 6/29		1608		08/31/2016	100577	247.72	10-2310-410
								\$247.72	JASONS DELI
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - LEIDER GARDEN CE									
4725	20-2540-410-3	FLOWERS		1608		08/31/2016	100577	168.37	20-2540-410
								\$168.37	LEIDER GARDEN CENTER
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - LOGOSPORTSWEAI									
4766	40-2550-410	DRIVER UNIFORMS		1608		08/31/2016	100577	729.05	40-2550-410
								\$729.05	LOGOSPORTSWEAR.COM
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - MUTUAL ACE HARD									
8769	20-2540-410-2	PAINT		1608		08/31/2016	100577	67.99	20-2540-410
								\$67.99	MUTUAL ACE HARDWARE
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - OFFICE DEPOT									
4691	10-2310-410	OFFICE SUPPLIES		1608		08/31/2016	100577	38.98	10-2310-410
								\$38.98	OFFICE DEPOT
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - PITNEY BOWES									
6620	10-2520-342	POSTAGE MACHINE LEASE - DW		1608		08/31/2016	100577	240.00	10-2520-342
								\$240.00	PITNEY BOWES
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - QUILL									
9297	10-2410-410-3	OFFICE SUPPLIES		1608		08/31/2016	100577	124.50	10-2410-410
9297	10-2410-410-3	OFFICE SUPPLIES		1608		08/31/2016	100577	37.79	10-2410-410
9297	10-2410-410-3	RETURNED MERCHANDISE		1608		08/31/2016	100577	(37.79)	10-2410-410
								\$124.50	QUILL
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - READING WAREHOI									
6058	10-1112-416	SOC STUD SUPPLIES		1608		08/31/2016	100577	87.15	10-1112-416
								\$87.15	READING WAREHOUSE, THE
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - REALLY GOOD STU									
6058	10-1112-418	GR 4 MATH SUPPLIES		1608		08/31/2016	100577	104.18	10-1112-418
6058	10-1112-414	CLASSRM PROJ SUPPLIES		1608		08/31/2016	100577	201.34	10-1112-414
								\$305.52	REALLY GOOD STUFF
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - REINDERS									
4725	20-2540-410-3	REPLACEMENT MOWER BLADES		1608		08/31/2016	100577	83.24	20-2540-410
								\$83.24	REINDERS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - SAMS CLUB									
4766	40-2550-410	STORAGE		1608		08/31/2016	100577	43.92	40-2550-410
4774	20-2540-410-2	COFFEE		1608		08/31/2016	100577	71.38	20-2540-410
								\$115.30	SAMS CLUB

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MASTERCARD CORPORATE CLIENT PAYMENT CENTER - STAPLES									
6058	10-1112-410	CLASSROOM SUPPLIES		1608		08/31/2016	100577	137.87	10-1112-410
6058	10-1112-410	CLASSROOM SUPPLIES		1608		08/31/2016	100577	(8.11)	10-1112-410
								\$129.76	STAPLES
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - SUNSET FOODS									
4691	10-2310-410	NEGOT FOOD 6/29		1608		08/31/2016	100577	26.65	10-2310-410
4691	10-2310-410	BOE MTG FOOD 7/12		1608		08/31/2016	100577	54.28	10-2310-410
								\$80.93	SUNSET FOODS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - TDS METROCOM									
6620	10-2540-341	LONG DISTANCE		1608		08/31/2016	100577	1,958.79	10-2540-341
								\$1,958.79	TDS METROCOM
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - TRAVELOCITY									
1648	10-2660-312	CANCELLED TRAVEL		1608		08/31/2016	100577	(1,421.10)	10-2660-312
								(\$1,421.10)	TRAVELOCITY
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - TYCO INTEGRATED									
6620	20-2540-329	ALARM MONITORING - TRANS		1608		08/31/2016	100577	129.00	20-2540-329
6620	20-2540-329	ALARM MONITORING - RS		1608		08/31/2016	100577	129.00	20-2540-329
6620	20-2540-329	ALARM MONITORING - SP		1608		08/31/2016	100577	155.38	20-2540-329
6620	20-2540-329	ALARM MONITORING - HD		1608		08/31/2016	100577	151.25	20-2540-329
								\$564.63	TYCO INTEGRATED SECURITY LLC
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - U NAME IT									
4766	40-2550-410	LOGO EMBROIDERY		1608		08/31/2016	100577	380.00	40-2550-410
								\$380.00	U NAME IT
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - US POSTAL SERVIC									
4691	10-2520-342	POSTAGE		1608		08/31/2016	100577	8.30	10-2520-342
								\$8.30	US POSTAL SERVICE
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - VERIZON WIRELESS									
6620	20-2540-341	CELL PHONE - O&M		1608		08/31/2016	100577	226.66	20-2540-341
6620	40-2550-341	CELL PHONE - TRANS		1608		08/31/2016	100577	42.36	40-2550-341
								\$269.02	VERIZON WIRELESS
MASTERCARD CORPORATE CLIENT PAYMENT CENTER - WASTE MANAGEME									
6620	10-2540-321	SANITATION SERVICES - SP		1608		08/31/2016	100577	375.49	10-2540-321
6620	10-2540-321	SANITATION SERVICES - HD		1608		08/31/2016	100577	540.35	10-2540-321
6620	10-2540-321	SANITATION SERVICES - DW		1608		08/31/2016	100577	360.49	10-2540-321
								\$1,276.33	WASTE MANAGEMENT

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Invoice #	A.S.N.	Description	Override	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
SPORATE CLIENT PAYMENT CENTER								\$29,159.85	Payee Vendor Total
NIHIP									
0816NIHIP10-2690-220		MEDICAL INSURANCE - ED		816		08/08/2016	23218	230,872.00	10-2690-220
0816NIHIP10-2690-221		LIFE/LTD INSURANCE - ED		816		08/08/2016	23218	3,183.38	10-2690-221
0816NIHIP10-2690-221		VOLUNTARY LIFE - ED		816		08/08/2016	23218	534.00	10-2690-221
0816NIHIP20-2540-220		MEDICAL INSURANCE - O&M		816		08/08/2016	23218	14,125.90	20-2540-220
0816NIHIP20-2540-221		LIFE/LTD INSURANCE - O&M		816		08/08/2016	23218	76.95	20-2540-221
0816NIHIP40-2550-220		MEDICAL INSURANCE - TRANS		816		08/08/2016	23218	26,612.82	40-2550-220
0816NIHIP40-2550-221		LIFE/LTD INSURANCE - TRANS		816		08/08/2016	23218	132.44	40-2550-221
0816NIHIP40-2550-221		VOLUNTARY LIFE - TRANS		816		08/08/2016	23218	292.30	40-2550-221
0816NIHIP10-2330-225		MEDICAL INSURANCE - RETIREE		816		08/08/2016	23218	852.12	10-2330-225
0816NIHIP10-2320-225		MEDICAL INSURANCE - RETIREE		816		08/08/2016	23218	1,881.84	10-2320-225
0816NIHIP10-2210-225		MEDICAL INSURANCE - RETIREE		816		08/08/2016	23218	852.12	10-2210-225
0816NIHIP10-2520-225		MEDICAL INSURANCE - RETIREE		816		08/08/2016	23218	852.12	10-2520-225
0816NIHIP20-2540-225		MEDICAL INSURANCE - RETIREE		816		08/08/2016	23218	1,704.24	20-2540-225
0816NIHIP40-2550-225		MEDICAL INSURANCE - RETIREE		816		08/08/2016	23218	852.12	40-2550-225
								<u>\$282,824.35</u>	Payee Vendor Total
Report Total								<u><u>\$311,984.20</u></u>	

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Invoice #	A.S.N.	Description	Override	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
BANK FINANCIAL									
8030134	10-2520-392	SAFE DEPOSIT BOX MGMT FEE		168042	0	08/15/2016	9698	50.50	10-2520-392
								<u>\$50.50</u>	Payee Vendor Total
CHRISTINE ERICKSON PETTY									
SUMMERS10	1200-410	GUIDED PETTY CASH		160819	0	08/19/2016	9701	493.47	10-1200-410
								<u>\$493.47</u>	Payee Vendor Total
CLEAR IMPACT									
20160805010	2215-500	DW Sound System 1st Install		160505	10707	08/11/2016	9699	324.23	10-2215-500
20160805010	2215-500	DW Sound System 1st Install		160505	10707	08/11/2016	9699	2,211.82	10-2215-500
20160805010	2215-500	DW Sound System 1st Install		160505	10707	08/11/2016	9699	4,857.95	10-2215-500
								<u>\$7,394.00</u>	Payee Vendor Total
ILLINOIS ASSOCIATION OF S									
N/A	10-2510-312	TRIPLE I CONF HOTEL DEPOSIT		160822	0	08/22/2016	9703	100.00	10-2510-312
N/A	10-2210-312	TRIPLE I CONF HOTEL DEPOSIT		160822	0	08/22/2016	9703	100.00	10-2210-312
N/A	10-2320-312	TRIPLE I CONF REG - SWARREN		160822	0	08/22/2016	9703	445.00	10-2320-312
N/A	10-2210-312	TRIPLE I CONF HOTEL DEPOSIT		160825	0	08/25/2016	9704	100.00	10-2210-312
N/A	10-2520-312	TRIPLE I CONF HOTEL DEPOSIT		160825	0	08/25/2016	9704	100.00	10-2520-312
N/A	10-2510-312	TRIPLE I CONF REG		160822	0	08/22/2016	9703	445.00	10-2510-312
N/A	10-2310-312	TRIPLE I CONF REG - NTAYLOR		160822	0	08/22/2016	9703	445.00	10-2310-312
N/A	10-2210-312	TRIPLE I CONF REG - KREYNOLDS		160822	0	08/22/2016	9703	445.00	10-2210-312
								<u>\$2,180.00</u>	Payee Vendor Total
NILES WEST HIGH SCHOOL									
N/A	10-1190-640	ORCHESTRA CLINIC 10/3		160826	0	08/26/2016	9705	150.00	10-1190-640
								<u>\$150.00</u>	Payee Vendor Total
US POSTAL SERVICE									
8030134	10-2520-342	POSTAGE		168041	0	08/15/2016	9697	2,000.00	10-2520-342
8030134	10-2520-342	POSTAGE - SP		160819	0	08/19/2016	9702	600.00	10-2520-342
8030134	10-2520-342	POSTAGE - HD		160819	0	08/19/2016	9702	600.00	10-2520-342
								<u>\$3,200.00</u>	Payee Vendor Total
WELLS FARGO VENDOR FIN SE									
65214454	30-5370-610	IPAD LEASE SEE LOAN AMORT		160811	10524	08/11/2016	9700	10,043.62	30-5370-610
								<u>\$10,043.62</u>	Payee Vendor Total
							Report Total	<u>\$23,511.59</u>	

Bills Payable (Fund Summary)

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Fund Code	Description	Amount
10	Education Fund	239,508.42
20	Oper, Build, & Maint Fund	89,304.50
30	Debt Service Fund or Fund Group	292,856.25
40	Transportation Fund	2,085.05
60	Capital Projects Fund or Fund Group	1,170,053.36
Report Total		<u><u>\$1,793,807.58</u></u>

Bills Payable List

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
ABLENET						
	0000010737	STEM DIGITAL CURR AID		9	398.00	10-1200-410
					\$398.00	
ADLER, CHRISTINE						
		REIMB PHOTOS		9	16.20	10-1111-419
		REIMB STAFF FOOD		9	19.34	10-2410-410
					\$35.54	
AMALGAMATED BANK OF CHICAGO						
		2015A BOND SERIES INTEREST		9	9,050.00	30-5220-620
		2015A BOND SERIES PRINCIPAL		9	110,000.00	30-5320-610
		2013 GO BONDS INTEREST		9	18,806.25	30-5220-620
		2013 GO BONDS PRINCIPAL		9	155,000.00	30-5320-610
					\$292,856.25	
AMAZON						
	0000010668	NEW SCIENCE CURR SUPPL		9	23.60	10-1100-420
	0000010668	NEW SCIENCE CURR SUPPL		9	23.60	10-1100-420
	0000010668	NEW SCIENCE CURR SUPPL		9	47.20	10-1100-420
	0000010735	ELA BOOK CREDIT		9	(0.08)	10-1111-417
	0000010735	ELA BOOKS		9	11.21	10-1111-417
	0000010754	CART		9	78.70	10-1111-410
	0000010769	NEW SCIENCE CURR SUPPL		9	24.51	10-1100-420
	0000010769	NEW SCIENCE CURR SUPPL		9	220.59	10-1100-420
	0000010774	SPLASH GUARD		9	69.69	10-1200-410
	0000010776	RUG		9	174.95	10-1225-410
	0000010779	CDS (200)		9	47.52	10-1111-417
	0000010781	IPAD COVER		9	14.98	10-1200-410
	0000010781	IPAD COVER		9	14.98	10-1200-410
	0000010783	ELA BOOKS		9	19.99	10-1111-417
	0000010783	ELA BOOKS		9	10.50	10-1111-417
	0000010783	ELA BOOKS		9	43.21	10-1111-417
	0000010783	ELA BOOKS		9	86.52	10-1111-417
	0000010784	LAPTOP CART		9	67.25	10-1200-410
	0000010784	LAPTOP CART		9	67.25	10-1200-410
	0000010784	CORK BOARD		9	37.93	10-1200-410
	0000010786	TEACHING AIDS		9	9.06	10-1200-410
	0000010787	CLASSROOM SUPPLIES		9	79.93	10-1111-410
	0000010787	CLASSROOM SUPPLIES		9	49.53	10-1111-410
	0000010787	CLASSROOM SUPPLIES		9	16.99	10-1111-410
	0000010787	CLASSROOM SUPPLIES		9	18.14	10-1111-410
	0000010792	NEW SCIENCE CURR SUPPL		9	18.00	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	169.95	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	135.96	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	27.00	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	139.93	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	167.97	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	197.87	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	179.40	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	169.95	10-1100-420

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
	0000010792	NEW SCIENCE CURR SUPPL		9	18.00	10-1100-420
	0000010792	NEW SCIENCE CURR SUPPL		9	97.99	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	36.45	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	21.87	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	27.86	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	62.26	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	17.14	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	17.97	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	6.65	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	63.84	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	36.58	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	11.98	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	65.61	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	12.48	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	67.52	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	17.16	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	6.65	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	7.11	10-1100-420
	0000010797	NEW SCIENCE CURR SUPPL		9	6.27	10-1100-420
	0000010807	PAPER CUTTER		9	137.39	10-1111-410
	0000010811	BUCKET BOOKS (20)		9	165.40	10-1111-417
					<u>\$3,367.96</u>	
APPLE COMPUTER						
	0000010743	IPAD CASE		9	69.95	10-2660-410
					<u>\$69.95</u>	
AT&T ONENET						
		TELEPHONE		9	44.62	10-2540-341
		TELEPHONE - D103 CLUB		9	0.69	10-3500-341
					<u>\$45.31</u>	
AUDIOLOGICAL SERVICE & SUPPLY						
		AUDIOMETER CALIBRATION		9	150.00	10-2130-390
					<u>\$150.00</u>	
BATTERIES PLUS						
		REPLACEMENT BATTERIES		9	33.96	20-2540-410
		REPLACEMENT BATTERIES		9	91.30	20-2540-410
					<u>\$125.26</u>	
BATURINA, JULIJA						
		REFUND FDK DEPOSIT		9	500.00	10-1311
					<u>\$500.00</u>	
BECKER, BRENT						
		REIMB CLASSROOM SUPPLIES		9	154.42	10-1112-410
					<u>\$154.42</u>	
BENEDICTINE UNIVERSITY						
		ESL PROG CLASS		9	9,870.00	10-1800-312
					<u>\$9,870.00</u>	
BLACK, CAREY						
		REIMB RETIREE INSURANCE		9	354.45	20-2540-225

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		REIMB RETIREE INSURANCE		9	319.41	20-2540-225
					<u>\$673.86</u>	
BRUNNING, KELLY						
		REIMB HEALTH OFFICE SUPL		9	24.27	10-2130-410
					<u>\$24.27</u>	
CAMBIUM LEARNING INC						
	0000010703	DIR INSTRCT MATH CURRIC		9	1,031.80	10-1200-410
					<u>\$1,031.80</u>	
CAPITOL GRAPHICS & PROMOTION						
		AP CHECKS (1100)		9	475.15	10-2520-360
					<u>\$475.15</u>	
CAROLINA BIOLOGICAL SUPPLY						
	0000010793	K EXPLR PLNTS/ANMLS KITS (7)		9	7,660.05	10-1100-420
					<u>\$7,660.05</u>	
CDW GOVERNMENT						
	0000010773	IPAD CASES (100)		9	3,994.00	10-2660-410
	0000010785	IPAD CASES (4)		9	193.08	10-2660-410
					<u>\$4,187.08</u>	
CHIESA, RACHEL						
		REIMB CLASSROOM SUPPLIES		9	191.94	10-1111-410
		REIMB CLASSRM PROJ SUPL		9	60.71	10-1111-414
					<u>\$252.65</u>	
CL GRAPHICS						
		COMMUNITY INSERTS		9	29.90	10-2520-360
					<u>\$29.90</u>	
CLEAR IMPACT						
		SP GYM SOUND SYS UPGR - MB		9	800.00	10-2215-700
		SP GYM SOUND SYS UPGR		9	750.00	10-1190-410
		SP GYM SOUND SYS UPGR		9	495.00	10-1111-419
					<u>\$2,045.00</u>	
CONSERV FS						
		ATHLETIC FIELD SUPPLIES		9	1,769.10	20-2540-410
		GATOR FUEL		9	637.63	20-2540-410
					<u>\$2,406.73</u>	
CONSTELLATION ENERGY SERVICE						
		ELECTRICITY - SP		9	2,656.24	10-2540-466
		ELECTRICITY - HD		9	2,106.29	10-2540-466
		ELECTRICITY - DW		9	9,990.91	10-2540-466
					<u>\$14,753.44</u>	
CONSTELLATION ENERGY SERVICE						
		NATURAL GAS - DW		9	547.55	10-2540-465
		NATURAL GAS - HD		9	447.05	10-2540-465
		NATURAL GAS - SP		9	387.38	10-2540-465
					<u>\$1,381.98</u>	
CONTINENTAL MATH LEAGUE						
		MATH TEAM ENTRY FEES		9	175.00	10-1550-640

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$175.00</u>	
DAN THE KEYMAN						
		KEYS (10)		9	28.50	20-2540-410
		KEYS (28)		9	79.80	20-2540-410
					<u>\$108.30</u>	
DECKER EQUIPMENT						
	0000010643	BIKE RACKS (3) - PTO		9	1,401.29	10-2215-410
					<u>\$1,401.29</u>	
DELTA EDUCATION						
	0000010633	NEW SCIENCE CURR SUPPL		9	21,953.12	10-1100-420
	0000010634	NEW SCIENCE CURR SUPPL		9	4,146.24	10-1100-420
	0000010637	NEW SCIENCE CURR SUPPL		9	1,171.04	10-1100-420
					<u>\$27,270.40</u>	
DEMCO						
	0000010795	LIBRARY SUPPLIES		9	207.19	10-2220-410
					<u>\$207.19</u>	
DORNFELD PIANO TUNING						
		PIANO REPAIR, TUNING		9	825.00	10-1190-319
					<u>\$825.00</u>	
EBSCO						
	0000010368	HD MAGAZINE SUBSCR		9	99.00	10-2220-440
	0000010450	SP MAGAZINE SUBSCR		9	799.98	10-2220-440
					<u>\$898.98</u>	
EDER CASELLA & CO						
		AUDIT SERVICES		9	10,000.00	10-2310-317
					<u>\$10,000.00</u>	
ESSCOE						
		FIRE PANEL REPAIR - SP		9	270.00	20-2540-329
		FIRE ALARM TESTING		9	360.00	20-2540-329
					<u>\$630.00</u>	
FENCL, NANCY						
		REIMB TUITION		9	965.00	10-1120-230
					<u>\$965.00</u>	
FIRST STUDENT						
		MILW MUSEUM BUS - 11/18		9	2,325.00	10-1111-390
					<u>\$2,325.00</u>	
FLEET US						
		ATHLETIC FIELD PAINT		9	102.00	20-2540-410
					<u>\$102.00</u>	
FOLLETT SCHOOL SOLUTIONS						
	0000010384	DW LIBRARY BOOKS - PTO		9	482.22	10-2215-410
	0000010384	DW LIBRARY BOOKS - PTO		9	65.89	10-2215-410
	0000010505	LIBRARY BOOKS		9	752.92	10-2220-430
	0000010505	LIBRARY BOOKS		9	2,294.06	10-2220-430
	0000010522	LIBRARY BOOKS		9	192.10	10-2220-430
	0000010794	LIBRARY BOOKS		9	1,044.57	10-2220-430

Bills Payable List

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$4,831.76</u>	
FOX RIVER FOODS						
		103 CLUB FOOD		9	1,357.37	10-3500-410
					<u>\$1,357.37</u>	
FRANCIS, CATHERINE						
		REIMB CLASSROOM SUPPLIES		9	31.20	10-1111-410
					<u>\$31.20</u>	
FRANK COONEY COMPANY						
	0000010592	MARKERBOARDS, INSTALL (3)		9	1,780.20	10-1111-700
	0000010609	STOOLS (3) - PTO		9	316.50	10-2215-410
					<u>\$2,096.70</u>	
Frantom, Kirsten						
		REIMB TUITION		9	560.00	10-1120-230
					<u>\$560.00</u>	
GABRIEL ENVIRONMENTAL SERVIC						
		SAMPLING WELL CAP		9	279.48	20-2540-329
					<u>\$279.48</u>	
GARVEYS OFFICE PRODUCTS						
	0000010798	SCIENCE CURR BINDERS (180)		9	599.40	10-1100-420
					<u>\$599.40</u>	
GELLER, LAURA						
		REIMB CLASS BOOKS		9	49.36	10-1111-417
					<u>\$49.36</u>	
GENESIS TECHNOLOGIES						
		COPIER MAINT AGREEMENT		9	2,235.19	10-2410-325
		COPIER MAINT AGREEMENT		9	1,662.58	10-2410-325
		TONER CARTRIDGES (2)		9	557.79	10-2660-414
					<u>\$4,455.56</u>	
GENESIS TECHNOLOGIES						
		COPIER LEASE		9	3,588.43	10-2410-325
		COPIER LEASE		9	3,588.43	10-2410-325
					<u>\$7,176.86</u>	
GRAPHIC 14						
	0000010788	COLORED PAPER		9	113.90	10-2520-412
					<u>\$113.90</u>	
GREAT LAKES COCA COLA DISTRIE						
		SODA/WATER - SP		9	295.44	10-2310-410
		SODA/WATER - SP		9	471.84	10-2310-410
					<u>\$767.28</u>	
GROWER EQUIPMENT & SUPPLY						
		HOSE FITTING		9	22.50	20-2540-410
					<u>\$22.50</u>	
HARDING MECHANICAL						
		RTU & UV REPAIR - DW		9	3,290.30	20-2540-319
					<u>\$3,290.30</u>	

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
HJELM, BETH						
		REIMB RETIREE INSURANCE		9	756.00	10-1111-225
					<u>756.00</u>	
HOME DEPOT CREDIT SERVICES						
		SHOP SUPPLIES - DW		9	17.92	20-2540-410
		RM 136 RENOVATION - DW		9	133.56	20-2540-410
		RM 136 RENOVATION - DW		9	12.73	20-2540-410
		RM 136 RENOVATION - DW		9	13.92	20-2540-410
		RM 136 RENOVATION - DW		9	10.22	20-2540-410
		RM 136 RENOVATION - DW		9	34.15	20-2540-410
		RM 136 RENOVATION - DW		9	66.43	20-2540-410
		GR 6 BATH PIPE REPAIR PRTS		9	116.30	20-2540-410
		GR 6 BATH PIPE REPAIR PRTS		9	9.97	20-2540-410
		SHOP SUPPLIES - DW		9	6.97	20-2540-410
		SHOP SUPPLIES - HD		9	90.68	20-2540-410
					<u>\$512.85</u>	
HORVATH, CASSIE						
		REIMB CART		9	13.88	10-2130-410
		REIMB NURSE SUPPLIES		9	9.91	10-2130-410
					<u>\$23.79</u>	
IASA						
		IL JOB BANK SUBSCR RENEW		9	500.00	10-2310-392
					<u>\$500.00</u>	
ICTM MATH CONTEST						
		MATH CONTEST REG GR 3/4		9	90.00	10-1550-640
					<u>\$90.00</u>	
IGSMA						
		IGSMA MEMB DUES (7)		9	120.00	10-1190-640
					<u>\$120.00</u>	
ILLINOIS MATHEMATICS LEAGUE						
		MATH CONTEST REG		9	120.00	10-1550-640
					<u>\$120.00</u>	
ILLINOIS STATE POLICE						
		BACKGROUND CHECK RETAINER		9	1,500.00	10-2520-392
					<u>\$1,500.00</u>	
INNER SECURITY SYSTEMS						
		FIRE ALARM MONITORING - RS		9	246.00	20-2540-329
		FIRE ALARM MONITOR - TRANS		9	246.00	20-2540-329
		FIRE ALARM MONITORING - SP		9	156.00	20-2540-329
		FIRE ALARM MONITORING - HD		9	246.00	20-2540-329
		FIRE ALARM MONITORING - DW		9	156.00	20-2540-329
					<u>\$1,050.00</u>	
JOHN F. MATE CO						
		CONST IT WORK STTN RM 100		9	4,365.00	20-2540-500
					<u>\$4,365.00</u>	
JOSTENS						

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		DIPLOMA		9	14.54	10-1120-490
					<u>\$14.54</u>	
JU, HYUN						
		REIMB GYM LOCK, UNIFORM		9	23.00	10-1720
					<u>\$23.00</u>	
K HOVING RECYCLING & DISPOSAL						
		DUMPSTER		9	365.23	20-2540-329
					<u>\$365.23</u>	
KELLEY LANDSCAPE & PATIO						
		DIST LANDSCAPE MAINT		9	2,849.00	20-2540-329
		LANDSCAPE MAINT - SP		9	1,260.00	20-2540-329
		REPAIR DMG WALL		9	1,450.00	20-2540-319
					<u>\$5,559.00</u>	
KRAUSE ELECTRICAL						
		BATHROOM PROJ - SP		9	116.68	20-2540-500
					<u>\$116.68</u>	
LAKELAND LARSEN ELEVATOR						
		ELEVATOR MAINT - HD		9	189.28	20-2540-329
					<u>\$189.28</u>	
LASER PRO						
		TONER CARTRIDGES (2)		9	174.00	10-2660-414
		TONER CARTRIDGES (8)		9	1,008.10	10-2660-414
					<u>\$1,182.10</u>	
LECHNER & SONS						
		TOWEL SERVICE		9	126.00	10-1500-392
					<u>\$126.00</u>	
LIN, JIANWEN						
		REFUND FDK DEPOSIT		9	500.00	10-1311
					<u>\$500.00</u>	
LINCOLNSHIRE, VILLAGE OF						
		WATER/SEWER - SP		9	272.50	10-2540-370
		WATER/SEWER - TRANS		9	43.60	10-2540-370
		WATER/SEWER - DW		9	196.20	10-2540-370
		WATER/SEWER - HD		9	54.50	10-2540-370
		WATER - DW IRRIGATION		9	2,149.47	10-2540-370
					<u>\$2,716.27</u>	
LINCOLNSHIRE, VILLAGE OF						
		ELECTRICITY - RS		9	75.60	10-2540-466
					<u>\$75.60</u>	
LOCALGOVNEWS.ORG						
		MEMBERSHIP DUES (7)		9	840.00	10-2310-392
					<u>\$840.00</u>	
Macklin, Lauren						
		REIMB TUITION		9	1,680.00	10-1120-230
					<u>\$1,680.00</u>	
MAKE MUSIC						

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		SMARTMUSIC SUBSCR		9	140.00	10-1190-390
					<u>\$140.00</u>	
MARCIA BRENNER ASSOCIATES						
	0000010711	POWERSCHOOL FEES PLUGIN		9	3,837.00	10-2520-392
					<u>\$3,837.00</u>	
MARTAM CONSTRUCTION						
		STORM H2O DETNT PROJ - HD		9	3,250.00	60-2530-500
		STORM H2O DETNT PROJ - HD		9	198,019.00	60-2530-500
					<u>\$201,269.00</u>	
MATHEMATICAL ASSOCIATION OF I						
		MATH COMPETITION REG		9	163.00	10-1550-640
					<u>\$163.00</u>	
MCGRAW-HILL COMPANIES						
	0000010751	DIR INSTRCT READING CURR		9	611.44	10-1200-410
					<u>\$611.44</u>	
MIDCO						
		PHONE SYSTEM SUPPORT		9	150.00	10-2660-319
					<u>\$150.00</u>	
MIDLAND PAPER						
	0000010771	COPY PAPER		9	4,269.75	10-2520-412
	0000010850	COPY PAPER		9	2,468.00	10-2520-412
					<u>\$6,737.75</u>	
MILWAUKEE PUBLIC MUSEUM						
		GR 2 FIELD TRIP		9	2,327.00	10-1111-390
					<u>\$2,327.00</u>	
MOEMS						
		MATH OLYMPIADS REG		9	218.00	10-1550-640
					<u>\$218.00</u>	
MORBY LANDSCAPING						
		ATHLETIC FIELD MAINT		9	180.00	20-2540-329
		ATHLETIC FIELD MAINT		9	315.00	20-2540-329
		ATHLETIC FIELD MAINT		9	225.00	20-2540-329
		ATHLETIC FIELD MAINT		9	180.00	20-2540-329
		ATHLETIC FIELD MAINT		9	315.00	20-2540-329
					<u>\$1,215.00</u>	
MULCH CENTER, THE						
		MULCH		9	125.00	20-2540-410
					<u>\$125.00</u>	
MULLER, CHRISTINA						
		REIMB CLASSROOM SUPPLIES		9	229.16	10-1111-410
		REIMB CLASSRM PROJ SUPL		9	58.33	10-1111-414
					<u>\$287.49</u>	
MUSIC CENTER OF DEERFIELD						
		CORNET MOUTHPIECES (2)		9	19.90	10-1190-410
		TUBA REPAIR		9	575.46	10-1190-319

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$595.36</u>	
NCS PEARSON INC						
	0000010677	SPED TESTING FORMS		9	322.45	10-1200-410
					<u>\$322.45</u>	
NETWORK SERVICES						
		CUSTODIAL SUPPLIES - DW		9	157.05	20-2540-410
		CUSTODIAL SUPPLIES - DW		9	4,251.39	20-2540-410
		CUSTODIAL SUPPLIES - SP		9	1,123.69	20-2540-410
					<u>\$5,532.13</u>	
NEWS-2-YOU, INC.						
	0000010745	UNIQUE LRNING SYS SUBSCR		9	479.00	10-1200-392
	0000010745	NEWS2YOU CURR SUBSCR		9	338.00	10-1200-392
					<u>\$817.00</u>	
NIZIOLEK, JACKIE						
		REIMB CLASSROOM SUPPLIES		9	36.94	10-1111-410
		REIMB CLASSROOM SUPPLIES		9	198.95	10-1111-410
					<u>\$235.89</u>	
ORALS, PAM						
		REIMB TUITION		9	840.00	10-1111-230
		REIMB CLASSROOM SUPPLIES		9	33.15	10-1111-410
					<u>\$873.15</u>	
Padron-Glass, Nicole						
		REIMB TUITION		9	2,520.00	10-1112-230
					<u>\$2,520.00</u>	
PALOS SPORTS						
		RETURNED MERCHANDISE		9	(181.62)	10-1950
	0000010780	PLAYGROUND SUPPLIES - SP		9	198.92	10-2215-410
					<u>\$17.30</u>	
PEAK PLUMBING						
		GR 8 HALLWAY PIPE REPAIR		9	9,313.59	20-2540-319
		RAINPIPE REPAIRS - DW		9	2,065.22	20-2540-319
					<u>\$11,378.81</u>	
POWERSCHOOL						
	0000010750	ADDITIONAL SUPPORT SRVC		9	2,000.00	10-2660-392
					<u>\$2,000.00</u>	
PRO-ED						
	0000010678	COUNSELING BOOK, WRKBK		9	130.90	10-1200-410
	0000010679	EDMARK RDG PROG		9	658.90	10-1200-410
					<u>\$789.80</u>	
PROMAXIMA MANUFACTURING						
	0000010646	FITNESS ROOM EQUIP - PTO		9	17,100.00	10-2215-500
					<u>\$17,100.00</u>	
QUEST FOOD MANAGEMENT SERVI						
		OPENING DAY BFAST		9	2,296.25	10-2310-410
		103 CLUB MILK		9	543.30	10-3500-410
					<u>\$2,839.55</u>	

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
QUILL						
		TONER CARTRIDGES (10)		9	1,890.80	10-2660-414
0000010598		STUDENT COMPOSITION BKS		9	35.76	10-1111-419
0000010598		ELA SUPPLIES		9	953.20	10-1111-419
0000010648		OFFICE SUPPLIES		9	105.55	10-2520-410
0000010778		OFFICE SUPPLIES		9	88.23	10-2410-410
0000010804		OFFICE SUPPLIES		9	143.66	10-2210-410
0000010804		SCISSORS		9	25.18	10-2210-410
					<u>\$3,242.38</u>	
QUINLAN & FABISH MUSIC						
		SAX REPAIR		9	226.05	10-1190-319
		TUBA REPAIR		9	268.00	10-1190-319
		FLUTE REPAIR		9	247.00	10-1190-319
		TUBA REPAIR		9	283.36	10-1190-319
		REEDS, MISC MUSIC SUPPLIES		9	70.95	10-1190-410
					<u>\$1,095.36</u>	
REALLY GOOD STUFF						
0000010599		STORAGE, MISC CLASSRM SUPL		9	2,135.02	10-1111-419
					<u>\$2,135.02</u>	
Reed, Jami						
		REIMB TUITION		9	564.00	10-1112-230
					<u>\$564.00</u>	
REYNOLDS, KATIE						
		REIMB NEW TCHR ORIENT SUPL		9	135.70	10-2210-410
					<u>\$135.70</u>	
RICOH AMERICAS						
		COPIER LEASE - ADMIN		9	191.74	10-2540-325
		COPIER LEASE - DW		9	119.13	10-2540-325
		COPIER LEASE - HD		9	119.13	10-2540-325
		COPIER LEASE - ADMIN		9	191.74	10-2540-325
		COPIER LEASE - DW		9	119.13	10-2540-325
		COPIER LEASE - HD		9	119.13	10-2540-325
					<u>\$860.00</u>	
RICOH USA						
		COLOR COPIES - DW		9	71.11	10-2540-325
		COLOR COPIES - HD		9	17.84	10-2540-325
		COLOR COPIES - ADMIN		9	334.30	10-2540-325
					<u>\$423.25</u>	
RIDDIFORD ROOFING						
		ROOF PROJECT - DW/HD		9	886,933.00	60-2530-500
					<u>\$886,933.00</u>	
ROULETTE, MEGAN G						
		REIMB CLASSROOM SUPPLIES		9	246.28	10-1120-410
					<u>\$246.28</u>	
SAMS CLUB/SYNCB						
		NEW TCHR ORIENT FOOD		9	75.23	10-2210-410

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		103 CLUB FOOD		9	256.46	10-3500-410
					<u>\$331.69</u>	
SANAPUREDDY, PRAVEENA						
		REFUND FDK DEPOSIT		9	500.00	10-1311
					<u>\$500.00</u>	
SCARIANO HIMES & PETRARCA						
		LEGAL SERVICES		9	4,888.80	10-2310-318
					<u>\$4,888.80</u>	
SCHOLASTIC MAGAZINES						
		MAGAZINE SUBSCRIPTIONS		9	2,038.32	10-1120-420
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
0000010624		ELECTION MAG SUBSCRIPTION		9	91.25	10-1112-416
					<u>\$2,768.32</u>	
SCHOOL OUTFITTERS						
0000010700		STORAGE CABINET - DW SPED		9	673.17	20-2540-500
0000010700		STORAGE CABINET - DW SPED		9	854.53	20-2540-500
0000010700		STOOLS (6)		9	527.33	20-2540-500
					<u>\$2,055.03</u>	
SCHOOL SPECIALTY						
0000010578		CLASS PAPER ORDER		9	265.70	10-1111-412
0000010581		CLASSROOM SUPPLIES		9	434.47	10-1111-419
0000010601		KINDERGARTEN ART ORDER		9	1,108.16	10-1111-411
0000010603		ASSORTED PAPER		9	2,305.27	10-1111-412
0000010625		MISC ART SUPPLIES		9	3,508.15	10-1112-411
0000010627		ELA PAPER		9	24.08	10-1112-417
0000010649		ASSORTED PAPER		9	17.40	10-1112-411
0000010649		ASSORTED PAPER		9	1,914.12	10-1112-411
0000010651		CLASSROOM SUPPLIES		9	160.65	10-1111-410
0000010680		PHYS THERAPY AIDS		9	16.07	10-1225-410
0000010681		TEACHING AIDS		9	48.68	10-1200-410
0000010682		TEACHING AIDS		9	188.70	10-1200-410
0000010683		STUDENT DESKS (2)		9	744.32	10-1200-410
0000010736		CLASSROOM SUPPLIES		9	66.97	10-1111-410
					<u>\$10,802.74</u>	
SCOPE SHOPPE, THE						
0000010469		MICROSCOPES MAINT, REPR (38)		9	1,200.00	10-1120-390
					<u>\$1,200.00</u>	
SHELL						
		FUEL - O&M		9	413.87	20-2540-464
		FUEL - TRANS		9	2,085.05	40-2550-464
					<u>\$2,498.92</u>	

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
SHOGREN FENCE INC						
		PLAYGROUND FENCE - SP		9	7,950.00	20-2540-500
					<u>\$7,950.00</u>	
SIMPLEXGRINNELL						
		ALARM REPAIR - HD		9	1,024.00	20-2540-329
					<u>\$1,024.00</u>	
SKYWARD						
0000010516		STUD RECORD BACKUP, SETUP		9	2,960.00	10-2660-319
					<u>\$2,960.00</u>	
SOUTHPAW ENTERPRISES						
0000010684		SPED TEACHING AID		9	261.06	10-1200-410
					<u>\$261.06</u>	
STATE INDUSTRIAL PRODUCTS						
		DIST DRAIN MAINT		9	150.00	20-2540-410
		DIST DRAIN MAINT		9	150.00	20-2540-410
					<u>\$300.00</u>	
TEACHER DIRECT						
0000010586		MATH TEACHING AIDS		9	255.26	10-1111-418
					<u>\$255.26</u>	
TENNANT, NICOLE						
		REIMB NEW CLASSRM SUPL		9	223.59	10-1120-419
					<u>\$223.59</u>	
THYBONY PAINT						
		PAINT SUPPLIES - HD		9	67.47	20-2540-410
		PAINT SUPPLIES - HD		9	123.96	20-2540-410
					<u>\$191.43</u>	
TIME FOR KIDS						
0000010629		TIME FOR KIDS SUBSC		9	1,228.00	10-1112-416
					<u>\$1,228.00</u>	
TREETOP PUBLISHING						
0000010590		ELA SUPPLIES		9	478.89	10-1111-417
					<u>\$478.89</u>	
TREMCO						
		ROOF PROJECT - DW/HD		9	10,500.00	60-2530-500
					<u>\$10,500.00</u>	
TYCO INTEGRATED SECURITY						
		SECURITY CAMERA PROJ - DW		9	10,463.40	20-2540-500
		SECURITY CAMERA PROJ - DW		9	2,800.00	20-2540-500
		ALARM MONITORING - DW		9	160.35	20-2540-329
		SECURITY CAMERA PROJ - DW		9	9,271.22	20-2540-500
		SECURITY CAMERA PROJ - DW		9	14,127.79	20-2540-500
					<u>\$36,822.76</u>	
UDANI, AMY						
		REFUND PE UNIFORM		9	23.00	10-1720
					<u>\$23.00</u>	
ULINE						

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	0000010752	SPED SUPPLIES		9	656.00	10-1200-410
					<u>\$656.00</u>	
UPS						
		POSTAGE		9	40.86	10-2520-342
		POSTAGE		9	61.04	10-2520-342
					<u>\$101.90</u>	
US POSTAL SERVICE						
		POSTAGE		9	4,000.00	10-2520-342
					<u>\$4,000.00</u>	
VANI, SUE						
		REIMB ELA SUPPLIES		9	13.75	10-1111-417
		REIMB SCIENCE SUPPLIES		9	53.85	10-1111-415
					<u>\$67.60</u>	
Vazquez, Jennifer						
		REIMB TUITION		9	705.00	10-1112-230
					<u>\$705.00</u>	
VIRCO INC						
	0000010507	DESKS, CHAIRS, (184)		9	23,426.50	10-1120-419
					<u>\$23,426.50</u>	
WEST MUSIC						
	0000010630	RECORDERS (210)		9	1,226.10	10-1112-414
					<u>\$1,226.10</u>	
WESTERN PSYCHOLOGICAL SERVI						
	0000010685	SPM TESTING FORMS		9	173.25	10-1200-410
					<u>\$173.25</u>	
WIGHT						
		CONSTRUCTION DOCUMENTS		9	22,000.00	60-2530-500
		LANDSCAPE CONSTR DOCS		9	3,000.00	60-2530-500
		CONSTRUCTION DOCUMENTS		9	44,200.00	60-2530-500
		ARCHITECT REIMBURSABLES		9	1,889.48	60-2530-500
		ARCHITECT REIMBURSABLES		9	261.88	60-2530-500
					<u>\$71,351.36</u>	
WILCOX, RUTH						
		SCIENCE CURR CONSULTING		9	2,666.56	10-2210-314
					<u>\$2,666.56</u>	
WILSON LANGUAGE TRAINING						
	0000010699	MISC TEACHING AIDS		9	555.12	10-1200-410
					<u>\$555.12</u>	
WOODYS TREE SERVICE INC						
		DEAD TREE REMOVAL - DW/SP		9	2,500.00	20-2540-329
					<u>\$2,500.00</u>	
WORLD POINT ECC, INC.						
	0000010733	CPR/AED SUPPLIES		9	579.60	10-2130-410
					<u>\$579.60</u>	
ZANER BLOSER						

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000010631	HANDWRITING WRKBKS (424)		9	5,310.22	10-1112-417	
				<u>\$5,310.22</u>		
ZIBELL, KRISTINA						
	REIMB TEACHING AID		9	28.00	10-1111-410	
				<u>\$28.00</u>		
			Report Total	<u><u>\$1,793,807.58</u></u>		



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: September 15, 2016
Re: Application for Recognition of Schools

The Public School Recognition Division of the Illinois State Board of Education works with the Regional Offices of Education to monitor school district compliance with the School Code and other applicable statutes/rules and assigns recognition status levels to schools and districts.

Each public school district is required to submit the Application for Recognition of Schools to its respective Regional Office of Education by the close of business on September 30, 2016. The Regional Office is then required to electronically transmit the ARS to the Illinois State Board of Education by October 15, 2016. The ARS must be approved by the Board of Education.

The term "paraprofessionals" is used to refer to noncertified personnel authorized by Section 10-22.34 of the School Code [105 ILCS 5/10-22.34] to be employed to assist in instruction. Service as a paraprofessional requires a statement of approval issued by the State Board of Education in consultation with the State Teacher Certification Board. When individuals meet all requirements, they are assigned an Illinois Educator Identification Number (IEIN#). All District 103 paraprofessionals have their IEIN number.

The requirements for Teacher and Principal Evaluator pre-qualified training occurred in 2012 and are valid for 5 years. The district implemented a four category rating system for evaluation for teachers, principals and assistant principals using "excellent", "proficient", "needs improvement" and "unsatisfactory".

The Application for Recognition of Schools is presented for your review. I recommend the board approve the application as presented.

Application for Recognition of Public Schools 2016-2017

Laura B Soraque School
34-0491030-02 2002

Pending - District Document Author

- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/14/2016

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
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Lake ROE

Lincolnshire-Prairieview SD 103

Laura B Sprague School

Jennifer J Bligh-Kao	Yes	Yes			TASN
Stacie M Brettner	Yes	Yes			TASN
Brittany Budzon	Yes	Yes			TASN
Katrina N Catullo	Yes	Yes			TASN
Nicole E Chabraja	Yes	Yes			TASN
Lynn E Driscoll	Yes	Yes			TASN
Renee S Greene	Yes	Yes			TASN
Patricia K Handel	Yes	Yes			TASN
Rashima Khanna	Yes	Yes			TASN
Padmasheela Kumar	Yes	Yes			TASN
ALEXIA LOURAS	Yes	Yes			TASN
Brittany A Lueck	Yes	Yes			TASN
Marisa L Makowskyj	Yes	Yes			TASN
Heather L Marzullo	Yes	Yes			TASN
CHARCHITA M MEHTA	Yes	Yes			TASN
EILEEN C MORAN	Yes	Yes			TASN
Neelima Nagpal	Yes	Yes			TASN
Sangeeta Ojha	Yes	Yes			TA TASN
Carolyn A Okmin	Yes	Yes			TASN
Tianna D Peters	Yes	Yes			TASN
Barbara M Schaper	Yes	Yes			TASN
Michelle L Schencker	Yes	Yes			TASN
Stephanie M Simonian	Yes	Yes			TASN
Sara C Smart	Yes	Yes			TASN
Janet E Travetto	Yes	Yes			TASN
Rachel Truger	Yes	Yes			TASN

Half Dav School
34-0491030-02 2003

Pending - District Document Author

- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/14/2016

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
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Lake ROE

Lincolnshire-Prairieview SD 103

Half Day School

Gayle S Harris	Yes	Yes			TASN
Colleen M Hurley	Yes	Yes			TASN
Jan M Lamberti	Yes	Yes			TASN
Randell V Miller	Yes	Yes			TASN
Rachdel A Stine	Yes	Yes			TASN
Megan Waiflein	Yes	Yes			TASN

Application for Recognition of Public Schools 2016-2017**Daniel Wriht Jr High School
34-0491030-02 1001****Pending - District Document Author**

- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/14/2016

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
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Lake ROE

Lincolnshire-Prairieview SD 103

Daniel Wright Jr High School

Charles E Biggs	Yes	Yes			TASN
Lila A Bogdanowicz	Yes	Yes			TASN
Deborah L Buchweitz	Yes	Yes			TASN
Mary E Campbell	Yes	Yes			TASN
Melissa A Cascella	Yes	Yes			TASN
Marsha Cohen	Yes	Yes			TASN
Dawn Grant	Yes	Yes			TASN
Susan L Krebs	Yes	Yes			TASN
Samantha Lewis	Yes	Yes			TASN
Kathleen M Lind	Yes	Yes			TASN
Erin M McGee	Yes	Yes			TASN
Kathleen A Rasmussen	Yes	Yes			TASN
Nan Smith	Yes	Yes			TASN
Cathy A Squaglia	Yes	Yes			TASN

Application for Recognition of Public Schools 2016-2017

Lincolnshire-Prairieview SD 103
34-0491030-02 0000

Pending - District Admin

- YES** In accordance with Section 5/24A-3 (b) of the School Code [105 ILCS 5/24A-3 (b)], the school district assures each evaluator that undertakes an evaluation has completed the pre-qualification training program required by law.

- YES** In accordance with Section 5/24A-5 of the School Code [105 ILCS 5/24A-5], as part of its teacher, principal, and assistant principal evaluation plans, the school district has implemented a four category rating system using "excellent," "proficient," "needs improvement," and "unsatisfactory."

- YES** In accordance with Sections 5/24A-15 and 34-8 of the School Code [105 ILCS 5/24A-15 and 105 ILCS 5/34-8] and Part 50 of the 23 Illinois Administrative Code [23 Ill Admin. Code 50], the school district assures evaluations of principals and assistant principals use student growth at a minimum of 30%.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: September 15, 2016
Re: Press Policy 2nd Reading Issue 92

The following policies have been updated and presented for Board approval.

7:10-E Exhibit- Equal Education Opportunities Within the School Community was reviewed by the district's attorney and approved the recommendation as presented with the included edits. Please note that exhibits do not need to be board approved, as they are examples and not official Board policy. The exhibits are only included for reference. It is my recommendation that the Board approve the policy updates as presented.

Policy Updates – Issue 92

2:70	Vacancies on the School Board - Filling Vacancies
2:70-E	Checklist for Filling Board Vacancies by Appointment
2:120-E1	Guidelines for Serving as a Mentor to a New School Board Member
2:120-E2	Website Listing of Development and Training Completed by Board Members
2:240-E1	PRESS Issue Updates
2:240-E2	Developing Local Policy
6:100	Using Animals in the Educational Program
7:10	Equal Educational Opportunities
7:10-E	Equal Educational Opportunities Within the School Community
7:270	Administering Medicines to Students
8:90	Parent Organizations and Booster Clubs

DRAFT UPDATE

Lincolnshire - Prairie View School District 103

2:70

Board of Education

Vacancies on the Board of Education - Filling Vacancies

Vacancy

Elective office of a Board of Education member becomes vacant before the term's expiration when any of the following occurs:

1. Death of the incumbent;
2. Resignation in writing filed with the Secretary of the Board of Education;
3. Legal disability of the incumbent;
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child;
5. Removal from office;
6. The decision of a competent tribunal declaring his or her election void;
7. Ceasing to be an inhabitant of the District or a particular area from which he or she was elected, if the residential requirements contained in the School Code are violated;
8. An illegal conflict of interest; or
9. Acceptance of a second public office that is incompatible with Board of Education membership.

Filling Vacancies

Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within five days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term or less than 88 days before the next regularly scheduled election, the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held. Members appointed by the remaining members of the Board to fill vacancies shall meet any residential requirements as specified in the School Code. The Board shall fill the vacancy within 45 days after it occurred by a public vote at a meeting of the Board.

Immediately following a vacancy on the Board of Education, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings.

LEGAL REF.: 105 ILCS 5/10-10 and 5/10-11.

CROSS REF.: 2:40 (Board Member Qualifications), 2:120 (Board Member Development)

ADOPTED: July 10, 2006

Commented [APowell1]:
Edited for clarity.

Issue 92, July 2016

yes
ATW

2:70

Page 1 of 1

NEW TO THE DISTRICT

July 2016

2:70-E

School Board

Exhibit - Checklist for Filling Board Vacancies by Appointment

The Board of Education fills a vacancy by either appointment or election. The Board uses this checklist for guidance when it must fill a vacancy by appointment. Some items contain guidelines along with explanations. For more information, see *Vacancies on the Board of Education*, published by a committee of the Ill. Council of School Attorneys, and available at: www.iasb.com/law/vacancies.cfm.

Commented [AKL1]: The board manual does not currently include this board exhibit. The board may wish to consider adding it.

Issue 92, July 2016

- Confirm that the Board must fill the vacancy by appointment.

Guidelines	Explanation
Review Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i> , to determine if a vacancy on the Board occurred and, if so, whether the successor will be selected by election or Board appointment.	Filling a vacancy by Board appointment or election depends upon when the vacancy occurred. If a vacancy occurs with less than: (1) 868 days remaining in the term of office, or (2) 88 days before the next regularly scheduled election for the vacant office, no election to fill the vacancy is held and the appointee serves the remainder of the term. At all other times, an appointee serves until the next regular school election, at which election a successor is elected to serve the remainder of the unexpired term. See 105 ILCS 5/10-10.

- Notify the Regional Superintendent of the vacancy within 5 days of its occurrence (105 ILCS 5/10-10).

- Develop a list of qualifications for appointment of a person to fill the vacancy.

Guidelines	Explanation
At a minimum, a candidate must meet the following qualifications: <ul style="list-style-type: none"> • Be a United States citizen • Be at least 18 years of age • Be a resident of Illinois and the District for at least one year immediately preceding the appointment • Be a registered voter • Not be a child sex offender • Not hold another incompatible public office • Not have a prohibited interest in any contract with the District • Not be a school trustee • Not hold certain types of 	While the School Code does not expressly set forth eligibility requirements for appointment to a Board vacancy, the Board may want to use the qualifications for elected Board members listed in 105 ILCS 5/10-3 and 5/10-10. For guidance discussing other qualifications that the Board may want to consider, see IASB's <i>Recruiting School Board Candidates</i> , available at: www.iasb.com/training/recruiting.cfm For guidance regarding conflict of interest and incompatible offices, see Conflict of Interest and Incompatible Offices FAQ (ICSA) .

2:70-E

Page 1 of 5

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Guidelines	Explanation
prohibited State or federal employment	
When additional qualifications apply, the following items may be included in the Board's list of qualifications: <ul style="list-style-type: none"> Meet all qualifications based upon the distribution of population among congressional townships in the district. Meet all qualifications based upon the distribution of population among incorporated and unincorporated areas. 	Board members of some community unit school districts may be subject to historical residential qualifications based on the distribution of population among congressional townships in the district or between the district's incorporated and unincorporated areas (105 ILCS 5/11A-8).

Decide who will receive completed vacancy applications.

Guidelines	Explanation
The Board President will accept applications. The Board will discuss, at an open meeting, its process to review the applications and who will contact applicants for an interview.	Who accepts vacancy applications is at the Board's sole discretion. According to 2:110, <i>Qualifications, Term, and Duties of Board Officers</i> , the Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts the applications must be decided prior to posting the vacancy announcement.

Create the Board member vacancy announcement.

Announcement	Explanation
School District _____ Board Member Vacancy The School District is accepting applications to fill the vacancy resulting from [reason for vacancy] of [former Board member's name]. The individual selected will serve on the School Board from the date of appointment to [date]. The School District [School District's philosophy or mission statement].	The contents of a vacancy announcement, how it is announced, and where it is posted are at the Board's sole discretion. The Board may want to announce the vacancy and its intent to fill it by appointment during an open meeting. The announcement may be posted on the District's website and in the local newspaper(s). The length of the appointment depends upon when during the term of office the vacancy occurred. See 105 ILCS 5/10-10 and Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i> , to determine the length of the appointment. See Board policy 1:30, <i>School District Philosophy</i> , for the District's mission statement that is specific to the community's goals.
Applicants for the Board vacancy _____	See checklist item titled <i>Develop a list of</i>

Announcement	Explanation
must be: <i>[Board's list of qualifications]</i> .	<i>qualifications for appointment of a person to fill the vacancy above.</i>
<p>Applicants should show familiarity with the Board's policies regarding general duties and responsibilities of a Board and a Board member, including fiduciary responsibilities, conflict of interest, ethics and gift ban. The Board's policies are available at <i>[locations]</i>.</p> <p>Applications may be obtained at <i>[location and address and/or website]</i> beginning on <i>[date and time]</i>.</p> <p>Completed applications may be turned in by <i>[time and date]</i> to <i>[name and title of person receiving applications]</i>.</p>	<p>Listing this along with the Board's list of qualifications assists candidates in understanding a Board member's duties and responsibilities and may facilitate a better conversation during the interview process. See Board policies: 2:20, <i>Powers and Duties of the School Board</i>; Indemnification; 2:80, <i>Board Member Oath and Conduct</i>; 2:100, <i>Board Member Conflict of Interest</i>; 2:105 <i>Ethics and Gift Ban</i>; and 2:120, <i>Board Member Development</i>.</p> <p>See action item titled <i>Decide who will receive completed vacancy applications</i> above.</p>

- Publicize the vacancy announcement by placing it on the District's website, announcing it at a meeting, and/or advertising it in the local newspaper(s).**
- Accept and review applications from prospective candidates (see *Decide who will receive completed vacancy applications* above).**
- Contact appropriate applicants for interviews (see *Decide who will receive completed vacancy applications* above).**
- Develop interview questions.**

Interview Questions	Explanation
<p>Why do you want to be a Board member?</p> <p>What specific skills would you bring to the Board?</p> <p>Please give specific examples of your ability in interpersonal relationships and teamwork.</p> <p>What do you see as the role of a Board member?</p> <p>What have you done to prepare yourself for the challenges of being a Board member?</p> <p>Please describe your previous community or non-profit experiences.</p>	<p>Interview questions are at the Board's sole discretion. This list is not exhaustive, but it may help the Board tailor its questions toward finding a candidate who will approach Board membership with a clear understanding of its demands and expectations along with a constructive attitude toward the challenge. The Board may also want to consider allowing an equal amount of time for each interview.</p> <p>See IASB's <i>Recruiting School Board Candidates</i>, available at: www.iasb.com/training/recruiting.cfm</p> <p>A prospective candidate to fill a vacancy may raise other specific issues that the Board will want to cover during an interview.</p>

Interview Questions	Explanation
<p>What areas in the district would you like to see the Board strengthen?</p> <p>What is your availability to meet the time, training commitments, and other responsibilities required for Board membership?</p> <p>Describe what legacy you would like to leave behind.</p>	

Conduct interviews with candidates (interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(3)).

Interview Plan	Explanation
<p>In each interview, the Board President will:</p> <p>Introduce Board members to the candidate at the beginning of the interview.</p> <p>Describe the Board's interview process, selection process, and ask the candidate if he or she has questions about the Board's process for filling a vacancy by appointment.</p> <p>Describe the District's philosophy or mission statement.</p> <p>Describe the vacancy for the candidate by reviewing the: (1) qualifications, and (2) general duties and responsibilities of the Board and the Board members, including fiduciary responsibilities, conflict of interest, ethics and gift ban, and general Board member development.</p> <p>Begin asking the interview questions that the Board developed.</p> <p>Ask the candidate whether he or she has any questions for the Board.</p> <p>Thank the candidate and inform the candidate when the Board expects to make a decision and how the candidate will be contacted regarding the Board's decision.</p>	<p>The Board President will lead the Board as it interviews prospective candidates. See Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>. The president presides at all meetings (105 ILCS 5/10-13).</p> <p>The Board may also want to consider allowing an equal amount of time for each interview.</p>

- Fill vacancy by a vote during an open meeting of the Board before the 45th day (105 ILCS 5/10-10).
- Assist the appointed Board member in filing his or her statement of economic interest (5 ILCS 420/4A-105(c)).
- Announce the appointment to District staff and community.

Announcement	Explanation
<p>The Board appointed [appointee's name] to fill the vacancy on the Board.</p> <p>The appointment will be from [date] to [date].</p> <p>The Board previously established qualifications for the appointee in a careful and thoughtful manner. [Appointee's name] meets these qualifications and has demonstrated the willingness to accept the duties and responsibilities of a Board member. [Appointee's name] brings a clear understanding of the demands and expectations of being a Board member along with a constructive attitude toward the challenge.</p>	<p>The contents of the appointment announcement and length of time it is displayed are at the Board's sole discretion. The Board may want to consider announcing the appointment during its meeting and also by posting it in the same places that it posted the vacancy announcement.</p> <p>See Board policy 8:10, <i>Connection with the Community</i>.</p>

- Administer the Oath of Office and begin orientation.

Guidelines	Explanation
See Board policy 2:80, <i>Board Member Oath and Conduct</i> .	Each individual, before taking his or her seat on the Board, must take an oath in substantially the form given in 105 ILCS 5/10-16.5.
See Board policy 2:120, <i>Board Member Development</i> , and 2:120-E, <i>Guidelines for Serving as a Mentor to a New School Board Member</i> .	Orientation assists new Board members to learn, understand, and practice effective governance principles. See the IASB Foundational Principles of Effective Governance, available at: www.iasb.com/principles_popup.cfm .

- Inform IASB of the newly appointed Board member's name and directory information.

NEW TO THE DISTRICT

July 2016

2:120-E1

School Board

Exhibit - Guidelines for Serving as a Mentor to a New Board of Education Member

On District letterhead

Date

Dear Board of Education Member:

Thank you for agreeing to serve as a mentor to a new Board member. The goal of the mentoring program is to orient a new Board member to the Board and District and to help him or her be comfortable, develop self-confidence, and become an effective leader. Follow these guidelines to maximize your mentoring effectiveness.

1. Be a good mentor by sharing your knowledge and experiences with others. Take a personal interest in helping others succeed.
2. Try to develop an informal, collegial relationship with the new Board member – explain that you are there to help. Listen respectfully to all concerns and answer questions honestly.
3. During your first contact with the new Board member, introduce yourself and explain that you will serve as his or her mentor and are looking forward to sharing information about the Board and District. If possible, meet with the individual to become acquainted. Be available as needed to provide assistance, advice, and support. The Superintendent's office will have already provided the new Board member with a web link or paper copy of the Board's policies as well as other helpful material.
4. Be prepared to introduce the new Board member at upcoming Board events until he or she becomes a familiar face.
5. Be available and maintain a helpful attitude. You will assist the new Board member in becoming an effective member of the Board and ensuring skilled and knowledgeable future leadership for the District.

Being a mentor can bring rewards to you, the new Board member, and the District. Thank you for your assistance and commitment.

Sincerely,

School Board President

Commented [AKL1]: The board manual does not currently include this board exhibit. The board may wish to consider adding it.

Issue 92, July 2016

2:120-E1

Page 1 of 1

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DRAFT UPDATE

Lincolnshire - Prairie View School District 103

2:120-E2

Board of Education

Exhibit - Website Listing of Development and Training Completed by Board Members

District webmaster: Post this template (including the explanatory paragraphs) on the District's website and update the table as information is provided.

All Each Illinois school board members who is elected or appointed to fill a vacancy of at least one year's duration must receive training in professional development leadership training (PDLT) (P.A. 97-8) and the Open Meetings Act (OMA) training (P.A. 97-504). Mandatory training willis also be required upon Performance Evaluation Reform Act implementation after the new teacher evaluation requirements are implemented in each school district. For additional information, see Board policy 2:120, Board Member Development.

The following table contains mandatory and non-mandatory training and development activities that were completed by each Board member. When the training was provided by the Illinois Association of School Boards, the acronym "IASB" follows the listed activity.

Name	Development and Training Activity and Provider	Date Completed (beginning in 2012 unless otherwise noted)

The Illinois Association of School Boards (IASB) is a voluntary organization of local boards of education dedicated to strengthening the Illinois public schools through local citizen control. Although not a part of State government, IASB is organized by member school boards as a private not-for-profit corporation under authority granted by Article 23 of the School Code. The mission vision of the IASB is excellence in local school governance in support of quality public education.

For more information regarding IASB and its programs visit www.iasb.com.

DATED: May 14, 2012

We have the information posted on the district website so it conforms to the website structure and color scheme.

Commented [APowell1]:
The exhibit is updated to clarify that each Illinois school board member who is elected or appointed to fill a vacancy of at least one year's duration must receive professional development leadership training, Open Meetings Act training, and training required upon Performance Evaluation Reform Act implementation.
Issue 92, July 2016

NO
AWW

NEW TO THE DISTRICT

July 2016

2:240-E1

Board of Education

Exhibit - PRESS Issue Updates

This procedure is for **PRESS** subscribers. For subscribers to **PRESS Plus**, IASB's full-maintenance policy update service, the update instructions that arrive with a paid **PRESS Plus** subscription provide further guidance.

Commented [AKL1]: The board manual does not currently include this board exhibit. The board may wish to consider adding it.

Issue 92, July 2016

yes
AW ✓

Actor	Action
Superintendent	<p>Manages the process for the Board to receive PRESS updates to policies.</p> <p>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and School Board include discussion and list action to consider, adopt, or revise Board policies and Board exhibits.</p> <p>Manages the process for approving new or revised administrative procedures, administrative procedure exhibits, and changes to employee and student handbooks.</p> <p>Communicates all policy and administrative procedure revisions or adoptions, as appropriate, to staff members, parents, students, and community members.</p>
Superintendent or Superintendent's Secretary	<p>Updates District's <i>Roster</i> as follows:</p> <ol style="list-style-type: none"> Go to www.iasb.com and click on MY ACCOUNT. Log in using your email address and password: <ul style="list-style-type: none"> If you are signing in for the first time, your password is the 7-digit IASB ID number beginning with "2" that appears on all IASB mailing labels. If you have already changed your password, use the unique password you created. If you do not know your password, use the forgot password link. Click on districts you manage and then the District name. Review and verify or change the District's existing records. Ensure that all current board members, administrators, and anyone else on staff who accesses PRESS are listed with their current email addresses.
Designated support staff	<p>To each member of the Policy Committee (or full Board): Emails or otherwise distributes the following:</p> <ol style="list-style-type: none"> PRESS Online Information and Instructions card; PRESS Update Memo; PRESS Tutorial video link at: www.iasb.com/policy; Committee worksheets and Current District policy in relevant areas. <p>To any other Board member or interested school official: Emails or</p>

2:240-E1

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Actor	Action
	<p>otherwise distributes numbers 1 through 5, above.</p> <p>As appropriate, includes new and revised policies in the Board meeting packets.</p> <p>After a policy is adopted or revised, updates the District's policy manual master electronic file and adds or updates adoption dates.</p> <p>Archives old policy.</p> <p>Follows district process for updating paper and online manuals.</p> <p>Considers distributing PRESS Update Memo to Building Principals.</p>
Policy Committee (or Full Board)	<p>Considers each PRESS update. Reviews all footnote changes.</p> <p>Decides which changes require School Board discussion and which are appropriate as consent agenda items.</p> <p style="padding-left: 40px;">The following are appropriate for the consent agenda: changes to the Legal References and Cross References, and minor policy edits that do not require Board discussion.</p> <p>Requests review of recommended revisions by the Board Attorney, as appropriate.</p> <p>Presents recommendations regarding PRESS updates to the Board at a regularly scheduled meeting.</p>
Full Board	<p>Conducts a first reading of the policies that are recommended to be updated.</p> <p>During the next regular meeting, conducts a second reading.</p> <p style="padding-left: 40px;">A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p>After the second reading, consider and take action to approve the policies at a duly convened open meeting.</p>
Assistant Superintendents, Directors, Building Principals, and supervisory employees	<p>Reads PRESS Update Memo (if applicable), adopted policies and follows the Superintendent's process for updating administrative procedures, and changes to employee and student handbooks within their assigned building(s).</p>
Anyone	<p>For further clarification, view the online tutorial for PRESS, available at www.iasb.com/policy.</p>

NEW TO THE DISTRICT

July 2016

2:240-E2

Board of Education

Exhibit - Developing Local Policy

Commented [AKL1]: The board manual does not currently include this board exhibit. The board may wish to consider adding it.

Issue 92, July 2016

YLD
AHW

Actor	Action
Anyone (Superintendent, School Board member, staff, parent, student, community member, or Board Attorney)	Brings a concern that may necessitate a new policy or a current policy's revision to the attention of the School Board.
Superintendent	<p>Confers with the Board Attorney as appropriate.</p> <p>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and School Board include discussion and action to consider, adopt, or revise Board policies.</p> <p>Manages the process for approving new or revised administrative procedures, and revisions to employee and student handbooks.</p> <p>Communicates all policy and procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.</p>
Policy Committee (or Full Board)	<p>First, answers these questions to decide whether new policy language is needed:</p> <ol style="list-style-type: none"> 1. Does the IASB Policy Reference Manual provide guidance? 2. Is the request something that should be covered in policy (i.e., Board work) or is it something that should be handled by the staff (i.e., staff work)? 3. Is it already covered in policy? Checks for policies that cover similar or connected topics using tools such as search engines, Tables of Contents, cross references, and indexes. <p>Second, uses a 4-step process to draft new policy language:</p> <ol style="list-style-type: none"> 1. Frames the question and discusses the topic. 2. Requests the Superintendent to provide research, including appropriate data, and input from others, such as, those who may be affected by the policy and those who will implement the policy. 3. Assesses existing policy and decides whether new or revised policy language is needed. 4. Drafts or requests the Superintendent or Board Attorney to draft language addressing the concern that aligns with the Board's mission, vision, goals, and objectives. <p>Third, decides whether the new language should be included in an existing policy or added as a new policy. Assigns any new policy an appropriate location and number.</p> <p>The PRESS coding system reserves policy numbers ending in a '0'</p>

2:240-E2

Page 1 of 2

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Actor	Action
	and '5' for PRESS material. Locally-developed District policies should use policy numbers ending in 2, 4, 6, or 8.
Full Board	<p>Conducts a first reading of the policy that is recommended for adoption or revision.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p>After the second reading, consider and take action to approve the policies at a duly convened open meeting.</p>
Designated support staff	<p>After a policy is adopted or revised, updates the District's policy manual master electronic file and adds adoption dates.</p> <p>Archives previous version of revised policy.</p> <p>Follows district process for updating paper and online manuals.</p>
Assistant Superintendents, Directors, Building Principals, and supervisory employees	<p>Reads PRESS Update Memo (if applicable) and adopted policies and follows the Superintendent's process for updating administrative procedures, and changes to employee and student handbooks within their assigned building(s).</p>

DRAFT UPDATE

Lincolnshire - Prairie View School District 103

6:100

Instruction

Using Animals in the Educational Program

Animals may be brought into school facilities for educational purposes according to procedures developed by the Superintendent or designee assuring: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

Animal Experiments

Experiments on living animals are prohibited; however, behavior studies that do not impair an animal's health or safety are permissible.

Animal Dissection

The dissection of dead animals or parts of dead animals shall be allowed in the classroom only when the dissection exercise contributes to or is a part of an illustration of pertinent study materials. All dissection of animals shall be confined to the classroom and must comply with the School Code.

Students who object to performing, participating in, or observing the dissection of animals are excused from classroom attendance without penalty during times when such activities are taking place. No student will be penalized or disciplined for refusing to perform, participate in, or observe a dissection. The Superintendent or designee shall inform students of: (1) their right to refrain from performing, participating in, or observing dissection, and (2) which courses contain a dissection unit and which of those courses offers an alternative project. An alternative project is required and will be assigned to the student.

LEGAL REF.: 105 ILCS 5/2-3.122, 5/27-14, and 112/1 et seq.

CROSS REF.: 6:40 (Curriculum Development)

ADOPTED: ~~July 10, 2006~~

Commented [APowell1]:
The policy is updated to include two subhead titles, Animal Experiments and Animal Dissection.
Issue 92, July 2016

lys
AHW

Students

Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using the Uniform Grievance Procedure.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal the Board of Education's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10 of the School Code) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 of the School Code).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and grievance procedure.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney Homeless Assistance Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments implemented by 34 C.F.R. Part 106.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
775 ILCS 35/5, Religious Freedom Restoration Act.
Ill. Constitution, Art. I, §18.
Good News Club v. Milford Central School, 121 S.Ct. 2093 (2001).
105 ILCS 5/3.25b, 3.25d(b), 10-20.12, 10-22.5, and 27-1.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:20 (Community Use of School Facilities)

ADOPTED: February 16, 2016

No
AHW
This
policy
is
unchanged
since
the
adoption
date
below.

Commented [APowell1]:
A new footnote has been added to this policy in response to inquiries from school board members for additional language to consider in their policies due to the spotlight on transgender issues. Please see the Update Memo for more information.

The new footnote is provided here for informational purposes. No Board action is required for this policy, and it is not listed on your PRESS Plus Response Form.

New Footnote Information:
Adopting separate policies or inserting policy statements about accommodations and inclusion of transgender students in the educational program are unsettled areas of the law. Some lawyers believe doing so may open boards to equal protection challenges for not creating separate policies for other protected statuses, e.g., race, nationality, religion, etc.

Consult the board attorney if your board wishes to adopt a separate policy or insert policy statements about accommodations and inclusion of transgender students.

See 7:10-AP, *Accommodating Transgender Students or Gender Non-Conforming Students* for a case-by-case procedure that school officials may use when a student requests an accommodation based upon his or her gender identity.

For a list of policies that address the equal educational opportunities, health, safety, and general welfare of students within the District, see 7:10-E, *Equal Educational Opportunities Within the School Community*.

Issue 92, July 2016

Students

Exhibit - Equal Educational Opportunities Within the School Community

The School District welcomes diversity in its schools. Policy 7:10, *Equal Educational Opportunities* cites the many civil rights laws that guarantee equal education opportunities to all students. In addition, the policies below address the equal educational opportunities, health, safety, and general welfare of students within the District. These policies are not a complete list, and depending on the factual context, another policy not specifically listed may apply:

1. 2:260, *Uniform Grievance Procedure*, contains the process for an individual to seek resolution of a complaint. A student may use this policy to complain about bullying. The District Complaint Manager shall address the complaint promptly and equitably.
2. 6:65, *Student Social and Emotional Development*, requires that social and emotional learning be incorporated into the District's curriculum and other educational programs.
3. 7:10, *Equal Educational Opportunities*, requires that equal educational and extracurricular opportunities be available to all students without regard to, ~~among other protected statuses, sex, sexual orientation, and gender identity.~~
4. 7:20, *Harassment of Students Prohibited*, prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic that is identified in the policy ~~including, among other protected statuses, sex, sexual orientation, and gender identity.~~
5. 7:130, *Student Rights and Responsibilities*, recognizes that all students are entitled to rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting.
6. 7:160, *Student Appearance*, prohibits students from dressing or grooming in such a way as to disrupt the educational process, interfere with a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.
7. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the comprehensive structure for the District's bullying prevention program.
8. 7:250, *Student Support Services*, directs the Superintendent to develop protocols for responding to students' social, emotional, or mental health problems that impact learning.
9. 7:330, *Student Use of Buildings - Equal Access*, grants student-initiated groups or clubs the free use of school premises for their meetings, under specified conditions.
10. 7:340, *Student Records*, contains the comprehensive structure for managing school student records, keeping them confidential, and providing access as allowed or required.

Commented [AKL1]: This exhibit is developed for school boards that want to highlight which of their policies address equal educational opportunities, health, safety, and general welfare of students within their district. The exhibit states that the list is not complete and that other policies may apply depending upon the factual context.

Issue 92, July 2016

AW
yes

DRAFT UPDATE

Lincolnshire - Prairie View School District 103

7:270

Students

Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent(s)/guardian(s) believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" is submitted by the student's parent(s)/guardian(s). No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess an epinephrine auto-injector (EpiPen®) and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

School District Supply of Undesignated Epinephrine Auto-Injectors

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated epinephrine auto-injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine auto-injector* means an epinephrine auto-injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine auto-injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A

yes
AHW

- Adopt language related to Epinephrine Injectors
- Do not adopt language related to Undesignated Opioid Antagonists

no

No

Commented [APowell1]: 23 Ill Admin Code §1.540(e)(7)&(8)

Issue 92, July 2016

Commented [APowell2]:

Updated in response to 105 ILCS 5/22-30, amended by P.A. 99-480. The law permits school boards to maintain a supply of undesignated opioid antagonists in the name of a district and allows a school nurse or trained person to administer them to a person believed to be having an opioid overdose.

If the board chooses to implement an undesignated opioid antagonist program, and the district employs law enforcement, **consult the board attorney** about whether this subhead becomes required.

For boards that choose to implement an undesignated opioid antagonists program, **consult the board attorney** regarding the Safe and Drug-Free School and Communities Act of 1994 (20 U.S.C. §7101(b)). See the footnotes of this policy, available by logging into PRESS Online, for more information.

OPTION:

A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement 105 ILCS 5/22-30, amended by P.A. 99-480. The consequences of informing the community that the district will obtain a prescription for a supply of opioid antagonists and implement a plan for their use, and then not doing it may be fraught with legal liabilities.

To remove this section, check the appropriate "yes" box on your PRESS Plus Response Form. Removing this section will also remove the **Void Policy; Disclaimer** section regarding Undesignated Opioid Antagonists, below.

Issue 92, July 2016

7:270

Page 1 of 2

DRAFT UPDATE

school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

Void Policy: Disclaimer

The School District Supply of Undesignated Epinephrine Auto-Injectors This section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine auto-injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine auto-injectors.

The School District Supply of Undesignated Opioid Antagonists section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Alcoholism and Other Drug Abuse and Dependency Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

Upon any administration of an undesignated epinephrine auto-injector or an opioid antagonist, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(c) of the School Code apply.

No one, including without limitation parents/guardians of students, should rely on the District for the availability of an epinephrine auto-injector and/or opioid antagonist. This policy does not guarantee the availability of an epinephrine auto-injector and/or opioid antagonist, students and their parents/guardians should consult their own physician regarding such this medication(s).

LEGAL REF.: 105 ILCS 5/10-20.14b, 5/10-22.21b, and 5/22-30.23 Ill. Admin. Code §1-540.

CROSS REF.: 7:285 (Food Allergy Management Program)

ADOPTED: April 21, 2015

DRAFT UPDATE

Lincolnshire - Prairie View School District 103

8:90

Community Relations

Parent Organizations and Booster Clubs

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine District policy, the Board of Education welcomes their suggestions and assistance.

Parent organizations and booster clubs ~~are~~ may be recognized by the Board and permitted to use the District's name, a District school's name, or a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has by-laws containing the following:

The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative.

The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

ADOPTED: July 10, 2006

Commented [APowell1]:

OPTION:

If the Board would like to require all parent organizations and booster clubs to have 501(c)(3) status, change the sentence preceding the numbered list to

Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club is a 501(c)(3) that has submitted proof of its status and has by-laws containing the following:

To make this change, check the appropriate "yes" box on the PRESS Plus Response Form.

Issue 92, July 2016

8:90

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Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley, Katie Reynolds
CC: Dr. Scott Warren
Date: September 20, 2016
Re: Bilingual Ed – TPI & TBE Grant Spending

One of the sources of State income we receive is through the Bilingual Ed program. Historically, the amount has been in the \$10,000-18,000 range and increasing each year. This year, however, we were recently notified that our Bilingual Ed grant is \$54,355.00, an approximately \$36,000 increase over the prior year. About \$22,000 or so of this grant would go towards professional development.

Board Policy 4:60 allows me to purchase budgeted supplies, equipment, and services. However, as the grant amount notification was after the budget, there is no increase in revenue or expenditures for this in the budget. The revenue is not a big deal, but in order to spend the money, I need board permission as would fall under the “purchases of items not included in the budget require prior Board of Education approval” part of policy 4:60.

Therefore, I am requesting the board approve administration to spend the funds allocated to the district for the Bilingual TPI & TBE program.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: September 15, 2016
Re: Approval of Employment

It is recommended that the Board accept and approve the employment of the following employees:

Maria Sciacca, 7/8 Science Teacher

Staff Member's Placement on Master Contract

Maria Sciacca, 7/8 Science, MS+0 Step 3



Lincolnshire-Prairie View School District 103
Daniel Wright Junior High School

1370 N. Riverwoods Road □ Lincolnshire, Il 60069
847/295-1560 □ FAX 847/295-7136
www.d103.org

Scott H. Warren, Ed.D.
Superintendent

Michelle Blackley

Tom Herion
Assistant Principal

Melody Littlefair
Assistant Principal

To: District 103 Board of Education
From: Michelle Blackley, Principal Daniel Wright
Date: September 15, 2016
Re: 7th & 8th grade science teacher

It is with excitement that I recommend Maria Sciacca for position of 7th & 8th grade science teacher at Daniel Wright. This position resulted from the resignation of Paul Nordhaus.

Ms. Sciacca comes to us with an array of education and teaching experiences. She holds a Master's degree in education with a secondary science certification. She also maintains a Bachelor of Science degree in Biology from Lewis University.

Ms. Sciacca's teaching experiences include a two year tenure as a secondary science teacher at Legacy Academy of Excellence Charter School, a position as a special education paraprofessional at Shabbona Middle School, a student teaching position at Bolingbrook High School and a position as program coordinator and teacher supervisor for Huntington Learning Center.

She is an experienced and student focused teacher who is well versed in the secondary science curriculum. I am confident she will become a remarkable addition to the DW team.





Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

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<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: September 20, 2016
Re: Non-Certified Employment

We recommend approval of the following non-certified employment actions:

Last Name	First Name	Rate	Position	Action
Dourlain	Brittany	14.00	SpEd Associate	Vacancy Hire
Brettner	Stacie		RTI Assoc/KDG PM Assoc.	Resignation 8/16/16
Pak	Kirstin		Associate	Resignation 8/18/16
Travetto	Janet	12.50	KDG PM Associate	Vacancy Hire
Marzullo	Heather	12.00	FDK Associate	Vacancy Hire
Smith	Nan	16.00	SpEd Guided Associate	Vacancy Hire
Graham	Nicole	12.50	RTI Assoc/Kdg PM Assoc	Vacancy Hire
Andrade	Leticia		Bus Driver	Termination (no show) 8/25/16
Peters	Tianna	12.50	FDK Associate/Team Lit	Vacancy Hire
Spungen	Talia	9.00	103 Club Associate	Vacancy Hire
Fazio	Chris	9.00	103 Club Associate	Vacancy Hire
Saddler	Jacob	9.00	103 Club Associate	Vacancy Hire
Anderson	Dawn	12.50	0.5 FTE Learning Ctr Assoc.	Vacancy Hire
Steinhaus	Kari		Bookkeeper	Resignation 9/13/16
Gil	Sara	12.00	103 Club Supervisor	Vacancy Hire
Govindan	Deepa	12.00	ELL Associate	Vacancy Hire



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
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(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds
CC: Dr. Scott Warren
Date: September 15, 2016
Re: 2015 PARCC Results

The State has released the PARCC Assessment to individual school districts, and will release the statewide information later this fall. These new assessments, administered for the second time in the spring of 2016, are aligned with the updated Illinois Learning Standards and measured students' problem-solving abilities, critical thinking, and writing skills. In the initial implementation year, 2015, the PARCC test was given in two parts: the performance-based test (taken in early spring) and the end-of-year test taken near the end of the school year. In 2016, these two windows were consolidated into one.

The PARCC exams ask students to demonstrate and apply their knowledge and skills, rather than to recite facts and fill in a bubble for the correct answer. The PARCC tests signaled a change in how student performance is reported. Overall, subject scores are reported in one of five performance levels. Students whose scores fell within levels 1 (did not meet) or 2 (partially met) require greater supports to understand content. Students at level 3 (approached) were approaching grade level expectations, but may need additional assistance mastering content. Those who received a level 4 (met) or 5 (exceeded) have shown a thorough understanding of grade-level content, demonstrated readiness for the next grade level and, ultimately are on track for college and careers. Subclaims scores are communicated using three levels: below expectations, nearly meets expectations, and meets or exceeds expectations.

Reported English Language Arts subclaims:

- Literary Text
- Informational Text
- Vocabulary
- Writing Expression
- Knowledge and Use of Language Conventions

Reported Mathematics Subclaims:

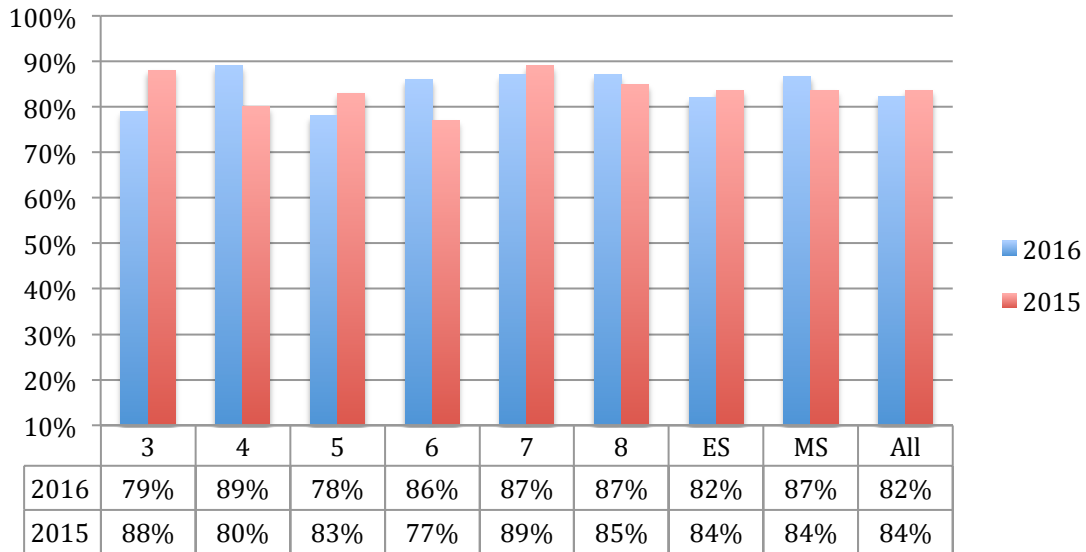
- Major Content with Connections to Practices
- Additional & Supporting Content with Connections to Practices
- Highlighted Practices (expressing mathematical reasoning) with Connections to Content
- Highlighted Practices (modeling/application) with Connections to Content

Summary Findings:

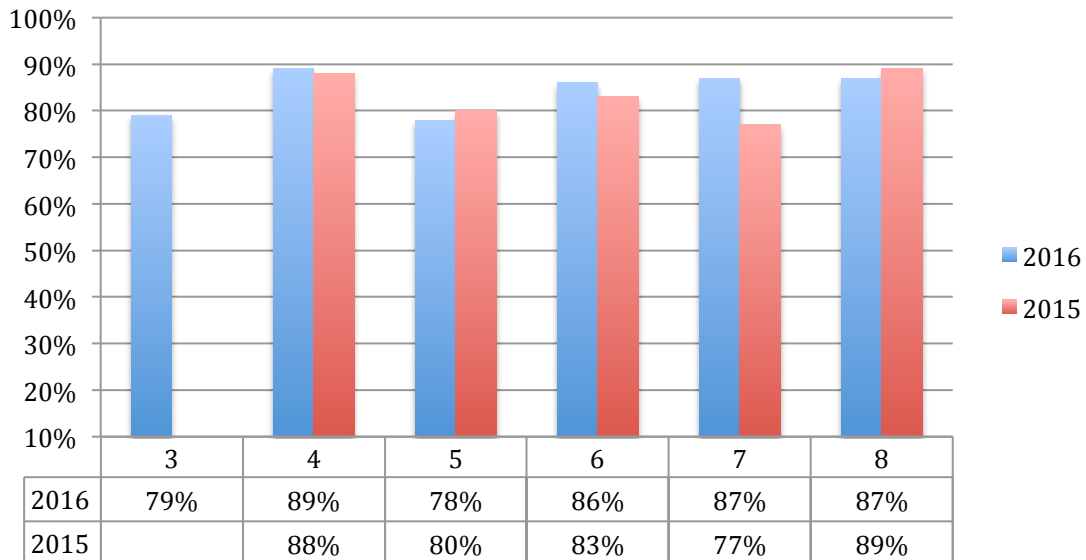
- In ELA we saw significant fluctuations in grade level scores, but when comparing cohorts, scores indicated either no significant difference demonstrated or significant growth.
- ELA subclaim scores demonstrated a negative change in writing (grades 3-8) and vocabulary (grades 6-8) scores. These were already areas the district had developed goals for the 2016-2017 school year based on teacher perception of student achievement and other data sets from the 2015-2016 school year. Beginning this school year, a consistent vocabulary program has been implemented in grades 6-8, and teachers in grades 3-8 developed anchor paper assignments, revised writing rubrics and will have common scoring discussions to calibrate the grade level expectations after the assignments have been completed.
- Math scores fluctuated by grade level. The most significant change was a negative drop in 7th grade by 6%, while other grade level scores either increased by 3-4%, decreased 3-4%, or showed no change. As an administrative team we had already decided to complete a comprehensive review of our 5th-8th math curriculum in preparation for a resources review in the 2017-2018 school year and to better understand fluctuations in student growth as demonstrated on MAP scores. This fall I provided a copy of the District Evidence Statement Analysis Reports to the Regional Office of Education Math Specialist for analysis.
- Math supporting subclaim data trended down across most grade levels. This change was to be expected as math pacing guides were aligned to the ISBE Model Math Curriculum. In the Model Math Curriculum, instruction on supporting content is moved towards the end of the year, after PARCC has been administered.

PARCC 2016 Results

2016 PARCC ELA GRADE LEVEL PROFICIENCY



2016 PARCC ELA COHORT PROFICIENCY



Subclaim: Literary Text			
READING	Did Not/Partially Met	Approached	Met/Exceeded
3	11%	12%	77%
4	5%	11%	84%
5	12%	15%	73%
6	5%	9%	85%
7	8%	13%	79%
8	10%	13%	78%
ES	9%	13%	78%
MS	8%	12%	81%
Overall	9%	12%	79%

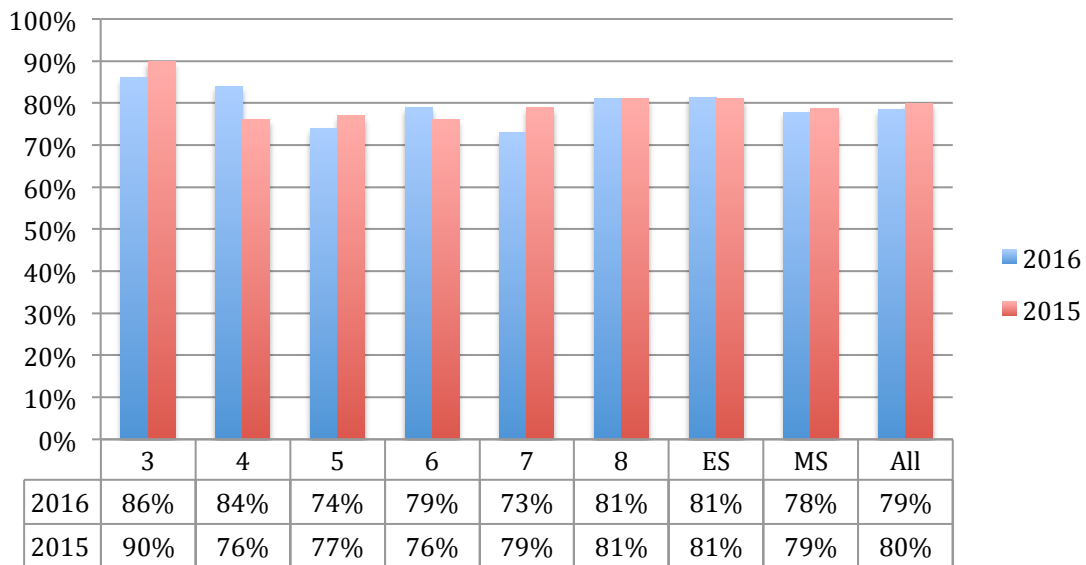
Subclaim: Informational Text			
READING	Did Not/Partially Met	Approached	Met/Exceeded
3	14%	12%	74%
4	6%	10%	84%
5	12%	13%	75%
6	5%	17%	79%
7	7%	11%	82%
8	8%	13%	80%
ES	11%	12%	78%
MS	7%	14%	80%
Overall	9%	13%	79%

Subclaim: Vocabulary			
READING	Did Not/Partially Met	Approached	Met/Exceeded
3	10%	15%	75%
4	4%	14%	82%
5	14%	17%	69%
6	5%	20%	74%
7	8%	18%	74%
8	9%	16%	76%
ES	9%	15%	75%
MS	7%	18%	75%
Overall	8%	17%	75%

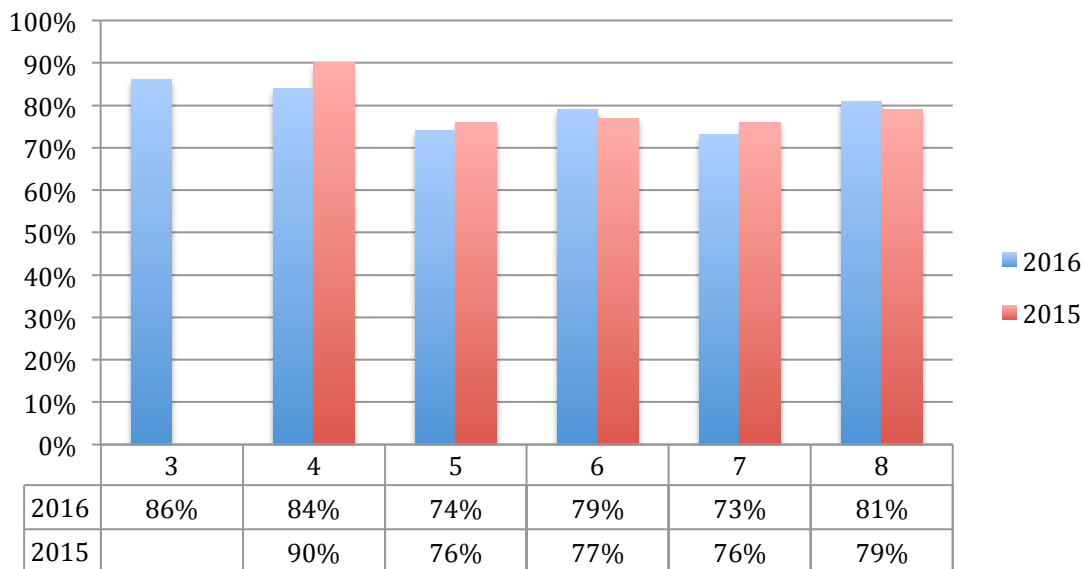
Subclaim: Writing			
Writing	Did Not/Partially Met	Approached	Met/Exceeded
3	23%	6%	71%
4	3%	14%	83%
5	10%	11%	79%
6	2%	13%	85%
7	4%	4%	91%
8	6%	9%	85%
ES	12%	10%	78%
MS	4%	9%	87%
Overall	8%	9%	82%

Subclaim: Knowledge and Use of Language Conventions			
Writing	Did Not/Partially Met	Approached	Met/Exceeded
3	13%	13%	73%
4	2%	9%	88%
5	8%	17%	74%
6	2%	11%	87%
7	2%	7%	91%
8	6%	9%	85%
ES	8%	13%	78%
MS	3%	9%	88%
Overall	6%	11%	83%

2016 PARCC MATH GRADE LEVEL PROFICIENCY



2016 PARCC MATH COHORT PROFICIENCY



Subclaim: Major Content			
Math	Did Not/Partially Met	Approached	Met/Exceeded
3	3%	15%	82%
4	6%	11%	83%
5	12%	16%	72%
6	5%	19%	76%
7	6%	23%	70%
8	11%	14%	74%
ES	7%	14%	79%
MS	7%	19%	73%
Overall	7%	16%	76%

Subclaim: Additional and Supporting Content			
Math	Did Not/Partially Met	Approached	Met/Exceeded
3	6%	17%	77%
4	10%	11%	79%
5	28%	13%	59%
6	8%	21%	71%
7	11%	21%	68%
8	10%	14%	76%
ES	15%	14%	72%
MS	10%	19%	72%
Overall	12%	16%	72%

Subclaim: Reasoning			
Math	Did Not/Partially Met	Approached	Met/Exceeded
3	8%	11%	81%
4	8%	9%	83%
5	13%	16%	72%
6	9%	17%	73%
7	8%	23%	68%
8	11%	7%	82%
ES	10%	12%	79%
MS	9%	16%	74%
Overall	10%	14%	77%

Subclaim: Modeling and Application			
Math	Did Not/Partially Met	Approached	Met/Exceeded
3	6%	9%	85%
4	7%	12%	81%
5	11%	12%	78%
6	10%	12%	78%
7	13%	15%	72%
8	16%	7%	77%
ES	8%	11%	81%
MS	13%	11%	76%
Overall	11%	11%	79%



Lincolnshire – Prairie View School District 103

1370 RIVERWOODS ROAD

LINCOLNSHIRE, IL 60069

847.295.4030

(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent of Teaching and Learning
CC: Dr. Scott Warren
Date: September 13, 2016
Re: Standards Based Grading Background Information

“Grading as it has been done traditionally promotes a culture of point accumulation not learning, encourages competition not collaboration, often focuses on activities not results...and only involves assessment OF learning because everything students do gets a score and every score ends up in the grade book.”

---Ken O’Connor

Philosophy

In the past six years, educators have realigned their course content to new, clearly defined standards. Instruction is focused on teaching to a standard, not teaching a chapter in a textbook. Resources to teach standards are gathered from multiple sources, with the focus on mastering the standard. Consequently, assessments have followed suit. Where teachers used to only look for rigor alignment between instruction and assessment, they now also provide feedback about the student’s ability to demonstrate mastery of the objective. With this shift in mindset, traditional grading procedures have become antiquated. Standards based grading has arrived from a continuum of standards aligned instruction. This grading model has increased in popularity across the United States as teachers have aligned their instruction to new standards, have a greater understanding of

what students should know and be able to do, and understand how quality feedback impacts student learning.

Traditional grading uses a single letter grade for a course as the method of communicating student performance. One concern is that the communication of academic achievement is tainted by non-academic factors. Grading policies that allow for averages of scores derived from students' first efforts at practice and the deduction of points for late work, do not reflect mastery learning.

Traditional grades do not allow for a parent to truly understand a student's level of mastery of the course objective. This model does not motivate the student who experiences early failure. Averages and percentage scores can be misleading to a parent and student who believe an "A" means the student has mastered the content, when a deeper look reveals that the student may not have mastered the course standards, but handed in all the of the work on time. Additionally, the student may receive a "C" due to late homework or struggled at the beginning, but mastered the content by the end of the quarter.

SBG focuses on mastering content standards instead of accumulating points. SBG report cards communicate student achievement based on a student's mastery of academic standards. Teachers report work habits and student behaviors separately from the mastery of standards. SBG connects grading procedures to learning goals in a fair and consistent way.

Many parents in District 103 are familiar with the grading philosophy and look of SBG report cards because they have been the practice in grades K-4 for many years. This year, to prepare for the transition to Half Day School, the 5th grade team has revised the grading and reporting procedures to align with the 3rd & 4th grade SBG model. In the coming years, it would be the goal of District 103 to implement SBG in 6-8 grades. The main difference between the two models would be that letter grades would also be included on the junior high school report card. The difference for the 6th-8th grade moving from traditional report cards to SBG report cards is that traditional letter grades include evidence from class work, homework, class participation and sometimes effort. Grades on the SBG report card are based on key assignments, tests, and observations, all of which are completed after the instruction. Some practice work will not be counted for a final grade to encourage students to take risks without the fear of failure. Instead, this practice work will be used to help students and teachers know what to focus on in the student's learning. Parents will still continue to receive information about student's homework, class participation, and effort, through work habit standards identified on the report card.



Lincolnshire – Prairie View School District 103

1370 RIVERWOODS ROAD

LINCOLNSHIRE, IL 60069

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Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent of Teaching and Learning
CC: Dr. Scott Warren
Date: September 15, 2016
Re: Curriculum and Instruction Department Goals 2016-2017

Attached are the Curriculum and Instruction Department goals for the 2016-2017 school year.

On the chart, the goals numbered 1-3 and the corresponding sub-goals align with Vision 2020. Goal #4 aligns to current State and district initiatives not included in the strategic plan. The strategies outline the tasks or activities that will be completed to make progress towards accomplishing the goals. After the Board of Education has reviewed the goals, action steps to ensure timely completion.

1. Maintain a focus on verbal and written communication skills being integrated throughout the curriculum.			
Sub Goal	Strategies	Action Steps	Progress Status
Explore opportunities to increase speaking and listening skills across all content area	<ul style="list-style-type: none"> • Unpack Speaking and Listening Standards • Align student speaking opportunities to Speaking and Listening Standards • Explore Kagan Strategies with administrative team for possible staff professional development during the 2017/2018 school year. 		
Explore opportunities to increase writing skills across all content areas	<ul style="list-style-type: none"> • Implement common writing anchor tasks by grade level • Implement common writing rubrics • Adopt a common vocabulary program for ELA grades 6-8 • Revisit Common Core Grades 6-8 Literacy in History/Social Studies, Science, & Technical Subjects • Implement Science Notebooks in grades K-8 		

2. Provide differentiated instruction for all students across all disciplines to extend higher order thinking.			
Sub Goal	Strategies	Action Steps	Progress Status
Implement new District enrichment model	<ul style="list-style-type: none"> • Monitor the development and use of pre-assessments in math, English Language Arts, Science • Provide professional development for cluster teachers • Provide coaching training for enrichment specialists 		
Provide professional development for staff on	<ul style="list-style-type: none"> • Host ELL Cohorts from local universities that enable teachers to receive the ELL endorsement 		

best practices in ELL instruction	<ul style="list-style-type: none"> from ISBE Create and implement a professional development plan facilitated by the ELL Teachers Explore Kagan Strategies with administrative team for possible staff professional development during the 2017/2018 school year. 		
Increase professional learning opportunities to effectively integrate educational technology	<ul style="list-style-type: none"> Create a plan that allows for continuous improvement and sustainability of the 1:1 teaching and learning initiative using the Future Ready School Readiness Report 		

3. Increase opportunities for critical and analytical thinking, creativity, and collaboration across the curriculum.

Sub Goal	Strategies	Action Steps	Progress Status of Action Steps
Strengthen and expand district STEAM offerings.	<ul style="list-style-type: none"> Collaborate with Stevenson Consortium Districts to create UBD units aligned to the Illinois Arts Learning Standards 		
Enhance education in SEL, Digital Citizenship, Leadership, Executive Functioning	<ul style="list-style-type: none"> Align SEL Standard to one major project (Q2, Q3, Q4) in grades 6-8 Develop social emotional evaluation rubrics in grades 6-8 		

4. Non-Strategic Plan Goals

Sub Goal	Strategies	Action Steps	Progress Status of Action Steps
Align the 6-8 grade curriculum to the new Illinois Social Studies Standards	<ul style="list-style-type: none"> Create UBD units aligned to New Illinois Social Studies Learning Standards 		
Prepare certified staff to implement SLOs in	<ul style="list-style-type: none"> Provide training to certified teachers who will be required to implement SLOs in 2018-2019 		

2018-2019			
Explore opportunities to increase Standards Based Grading in 6-8 grade	<ul style="list-style-type: none"> • Develop a Daniel Wright belief statement for grading • Determine grading practices • Determine guidelines from SBG reporting for Extra Curricular and Sports Eligibility • Provide training on reporting progress in PowerSchool and parent communication 		
Explore opportunities to increase Culturally Relevant Teaching	<i>Strategies are still being developed with the Multicultural Parent Committee</i>		



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: September 20, 2016
Re: Business Office Update

August 2016 Financial Reports

August 2016 revenues totaled \$1,101,959.97, bringing fiscal year-to-date revenues to \$1,920,075.66 or 6.0% of budget. Notable revenues include \$883,068.93 in property taxes, \$102,446.30 in FDK, \$11,760.86 in interest income, and approximately \$63,000 in student fees.

July expenditures totaled \$2,282,050.95, bringing year-to-date expenditures to \$5,259,259.78 or 13.2% of budget. Salaries are at 15.1% spent at 16.7% through the fiscal year.

July fund balances decreased \$1.2 million to \$25.6 million. Operating fund balances are at \$21.8 million.

Audit

The audit field work has been completed and went well. The auditors are working diligently.

Revenue Report

8/31/2016

% of Fiscal Year Completed 16.7%

	MTD August	YTD Actual	Fiscal Year 2017 Final Budget	Budget Balance	% Budget Received
Education Fund					
Local Revenue	900,022.90	1,579,594.40	25,537,700	23,958,105.60	6.2%
State Revenue	-	2,687.00	546,000	543,313.00	0.5%
Federal Revenue	969.20	35,865.20	317,000	281,134.80	11.3%
Subtotal Education Fund	900,992.10	1,618,146.60	26,400,700	24,782,553.40	6.1%
Total Education Fund	900,992.10	1,618,146.60	26,400,700	24,782,553.40	6.1%
Operations & Maintenance Fund					
Local Revenue	73,377.67	126,350.21	1,927,500	1,801,149.79	6.6%
State Revenue	34,821.74	34,821.74	320,000	285,178.26	10.9%
Subtotal O & M Fund	108,199.41	161,171.95	2,247,500	2,086,328.05	7.2%
Transfers	-	-	-	-	No Bud
Total O&M Fund	108,199.41	161,171.95	2,247,500	2,086,328.05	7.2%
Debt Service Fund					
Local Revenue	11,837.32	17,982.54	372,100	354,117.46	4.8%
Subtotal Debt Service Fund	11,837.32	17,982.54	372,100	354,117.46	4.8%
Transfers	-	-	-	-	0.0%
Total Debt Service Fund	11,837.32	17,982.54	372,100	354,117.46	4.8%
Transportation Fund					
Local Revenue	49,058.70	73,860.00	1,401,000	1,327,140.00	5.3%
State Revenue	-	-	300,000	300,000.00	0.0%
Subtotal Transportation Fund	49,058.70	73,860.00	1,701,000	1,627,140.00	4.3%
Total Transportation Fund	49,058.70	73,860.00	1,701,000	1,627,140.00	4.3%
Retirement Fund					
Local Revenue	30,533.79	46,419.50	1,082,200	1,035,780.50	4.3%
Subtotal Retirement Fund	30,533.79	46,419.50	1,082,200	1,035,780.50	4.3%
Total Retirement Fund	30,533.79	46,419.50	1,082,200	1,035,780.50	4.3%
Capital Projects Fund					
Local Revenue	1,154.92	2,228.45	-	(2,228.45)	0.0%
Subtotal Cap. Projects Fund	1,154.92	2,228.45	-	(2,228.45)	0.0%
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	1,154.92	2,228.45	-	(2,228.45)	0.0%
Working Cash Fund					
Local Revenue	183.73	266.62	1,200	933.38	No Bud
Subtotal Working Cash Fund	183.73	266.62	1,200	933.38	No Bud
Other Sources	-	-	-	-	No Bud
Total Working Cash Fund	183.73	266.62	1,200.00	933.38	No Bud
All Funds					
Local Revenue	1,066,169.03	1,846,701.72	30,321,700	28,474,998.28	6.1%
State Revenue	34,821.74	37,508.74	1,166,000	1,128,491.26	3.2%
Federal Revenue	969.20	35,865.20	317,000	281,134.80	11.3%
Subtotal All Funds	1,101,959.97	1,920,075.66	31,804,700	29,884,624.34	6.0%
"On Behalf"/Transfers	-	-	-	-	#DIV/0!
Total All Funds	1,101,959.97	1,920,075.66	31,804,700	29,884,624.34	6.0%

Expenditure Report

8/31/2016

% of Fiscal Year Complete: 16.7%

	MTD August	YTD Actual	Fiscal Year 2017 Final Budget	Budget Balance	% Budget Expensed
Education Fund					
Salaries	1,331,252.58	2,635,956.25	17,636,400.00	15,000,443.75	14.9%
Benefits	207,819.04	589,992.71	3,416,080.00	2,826,087.29	17.3%
Purchased Services	93,761.85	541,581.56	2,001,990.00	1,460,408.44	27.1%
Supplies	77,333.95	117,216.59	1,078,770.00	961,553.41	10.9%
Capital Outlay	14,709.00	23,256.50	6,000.00	(17,256.50)	387.6%
Other	22,778.64	68,248.53	859,300.00	791,051.47	7.9%
Non-Capitalized Equipment	-	199.43	126,000.00	125,800.57	0.2%
Termination Benefits	-	-	-	-	No Bud
Subtotal Education Fund	1,747,655.06	3,976,451.57	25,124,540.00	21,148,088.43	15.8%
Transfers	-	-	-	-	#DIV/0!
Total Education Fund	1,747,655.06	3,976,451.57	25,124,540.00	21,148,088.43	15.8%
Operations and Maintenance Fund					
Salaries	73,357.71	151,517.34	847,500.00	695,982.66	17.9%
Benefits	14,200.34	30,107.43	154,530.00	124,422.57	19.5%
Purchased Services	47,971.24	77,925.18	260,700.00	182,774.82	29.9%
Supplies	11,892.94	30,467.94	144,000.00	113,532.06	21.2%
Capital Outlay	95,173.85	121,193.45	1,000,000.00	878,806.55	12.1%
Other	-	-	1,000.00	1,000.00	0.0%
Non-Capitalized Equipment	2,484.61	14,844.28	5,000.00	(9,844.28)	296.9%
Subtotal O&M Fund	245,080.69	426,055.62	2,411,730.00	1,985,674.38	17.7%
Transfers	-	-	-	-	#DIV/0!
Total O&M Fund	245,080.69	426,055.62	2,411,730.00	1,985,674.38	17.7%
Debt Service Fund					
Purchased Services	475.00	475.00	1,500.00	1,025.00	31.7%
Other	126,353.69	263,583.87	873,400.00	609,816.13	30.2%
Subtotal Debt Service Fund	126,828.69	264,058.87	874,900.00	610,841.13	30.2%
Transfers	-	-	-	-	No Bud
Total Debt Service Fund	126,828.69	264,058.87	874,900.00	610,841.13	30.2%
Transportation Fund					
Salaries	38,736.46	93,172.72	990,800.00	897,627.28	9.4%
Benefits	27,443.29	57,444.21	290,460.00	233,015.79	19.8%
Purchased Services	20,707.37	282,456.96	388,356.00	105,899.04	72.7%
Supplies	1,905.56	5,684.69	140,000.00	134,315.31	4.1%
Other	-	-	700.00	700.00	0.0%
Non-Capitalized Equipment	-	-	5,000.00	5,000.00	0.0%
Subtotal Trans. Fund	88,792.68	438,758.58	1,815,316.00	1,376,557.42	24.2%
Transfers	-	-	-	-	No Bud
Total Trans. Fund	88,792.68	438,758.58	1,815,316.00	1,376,557.42	24.2%
Retirement Fund					
Benefits	67,093.83	137,317.89	1,164,600.00	1,027,282.11	11.8%
Subtotal Retirement Fund	67,093.83	137,317.89	1,164,600.00	1,027,282.11	11.8%
Total Retirement Fund	67,093.83	137,317.89	1,164,600.00	1,027,282.11	11.8%
Capital Projects Fund					
Capital Outlay	6,600.00	16,617.25	8,500,000.00	8,483,382.75	No Bud
Subtotal Cap. Projects Fund	6,600.00	16,617.25	8,500,000.00	8,483,382.75	No Bud
Total Cap. Projects Fund	6,600.00	16,617.25	8,500,000.00	8,483,382.75	No Bud
All Funds					
Salaries	1,443,346.75	2,880,646.31	19,474,700.00	16,594,053.69	14.8%
Benefits	316,556.50	814,862.24	5,025,670.00	4,210,807.76	16.2%
Purchased Services	162,915.46	902,438.70	2,652,546.00	1,750,107.30	34.0%
Supplies	91,132.45	153,369.22	1,362,770.00	1,209,400.78	11.3%
Capital Outlay	116,482.85	161,067.20	9,506,000.00	9,344,932.80	1.7%
Other	149,132.33	331,832.40	1,734,400.00	1,402,567.60	19.1%
Non-Capitalized Equipment	2,484.61	15,043.71	136,000.00	120,956.29	11.1%
Termination Benefits	-	-	-	-	No Bud
Subtotal All Funds	2,282,050.95	5,259,259.78	39,892,086.00	34,632,826.22	13.2%
Transfers	-	-	-	-	#DIV/0!
Total All Funds	2,282,050.95	5,259,259.78	39,892,086.00	34,632,826.22	13.2%

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED AUGUST 31, 2016

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
REVENUES									
Local Sources	900,022.90	73,377.67	11,837.32	49,058.70	30,533.79	1,154.92	183.73	1,053,176.79	1,066,169.03
State Sources	-	34,821.74	-	-	-	-	-	34,821.74	34,821.74
Federal Sources	969.20	-	-	-	-	-	-	969.20	969.20
Total Revenues	900,992.10	108,199.41	11,837.32	49,058.70	30,533.79	1,154.92	183.73	1,088,967.73	1,101,959.97
EXPENDITURES									
Salaries	1,331,252.58	73,357.71	-	38,736.46	-	-	-	1,443,346.75	1,443,346.75
Benefits	207,819.04	14,200.34	-	27,443.29	67,093.83	-	-	316,556.50	316,556.50
Purchased Services	93,761.85	47,971.24	475.00	20,707.37	-	-	-	162,440.46	162,915.46
Supplies	77,333.95	11,892.94	-	1,905.56	-	-	-	91,132.45	91,132.45
Capital Outlay	14,709.00	95,173.85	-	-	-	6,600.00	-	109,882.85	116,482.85
Other	22,778.64	-	126,353.69	-	-	-	-	22,778.64	149,132.33
Non-Capitalized Equip.	-	2,484.61	-	-	-	-	-	2,484.61	2,484.61
Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	1,747,655.06	245,080.69	126,828.69	88,792.68	67,093.83	6,600.00	-	2,148,622.26	2,282,050.95
Excess (deficiency) of revenues over expenditures	(846,662.96)	(136,881.28)	(114,991.37)	(39,733.98)	(36,560.04)	(5,445.08)	183.73	(1,059,654.53)	(1,180,090.98)
OTHER FINANCING SOURCES (USES)									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	(846,662.96)	(136,881.28)	(114,991.37)	(39,733.98)	(36,560.04)	(5,445.08)	183.73	(1,059,654.53)	(1,180,090.98)
Fund Balance: 07/31/2016	18,052,595.05	2,556,540.01	116,039.02	1,189,453.56	497,754.65	3,889,254.90	520,417.16	22,816,760.43	26,822,054.35
Fund Balance: 08/31/2016	\$ 17,205,932.09	\$ 2,419,658.73	\$ 1,047.65	\$ 1,149,719.58	\$ 461,194.61	\$ 3,883,809.82	\$ 520,600.89	\$ 21,757,105.90	\$ 25,641,963.37

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED AUGUST 31, 2016

	10	20	30	40	50	60	70	10+20+40+50+70	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	
REVENUES									
Local Sources									
Property Tax Receipts	723,586.69	69,850.75	11,833.12	47,597.42	30,200.95	-	-	871,235.81	883,068.93
CPPRT	2,199.59	-	-	-	-	-	-	2,199.59	2,199.59
Tuition - Full Day Kindergarten	102,446.30	-	-	-	-	-	-	102,446.30	102,446.30
Tuition - Summer School	-	-	-	-	-	-	-	-	-
Paid Student Trips	-	-	-	-	-	-	-	-	-
Summer School Trans Fees	-	-	-	-	-	-	-	-	-
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-
Interest	8,703.54	914.42	4.20	467.21	332.84	1,154.92	183.73	10,601.74	11,760.86
Admissions - Athletic	-	-	-	-	-	-	-	-	-
Admissions - Other	-	-	-	-	-	-	-	-	-
After School Activities	-	-	-	-	-	-	-	-	-
Technology Fee	22,979.50	-	-	-	-	-	-	22,979.50	22,979.50
PE Uniform/Lock Fee	1,869.00	-	-	-	-	-	-	1,869.00	1,869.00
Fine Arts Fee	1,416.22	-	-	-	-	-	-	1,416.22	1,416.22
Graduation Fee	389.50	-	-	-	-	-	-	389.50	389.50
Sprague Class Project Fee	2,240.00	-	-	-	-	-	-	2,240.00	2,240.00
Half Day Class Project Fee	784.00	-	-	-	-	-	-	784.00	784.00
Field Trips	-	-	-	-	-	-	-	-	-
Sale of Athletic Wear	-	-	-	-	-	-	-	-	-
103 Club Fees	3,305.25	-	-	-	-	-	-	3,305.25	3,305.25
Student ID Fees/Fines	-	-	-	-	-	-	-	-	-
Library Fees/Fines	-	-	-	-	-	-	-	-	-
Textbook Fees	30,028.42	-	-	-	-	-	-	30,028.42	30,028.42
PTO/Foundation Donations	-	-	-	-	-	-	-	-	-
Other Donations	-	-	-	-	-	-	-	-	-
Misc. Donations	-	-	-	-	-	-	-	-	-
Facility Rental	-	2,612.50	-	-	-	-	-	2,612.50	2,612.50
Impact Fees	-	-	-	-	-	-	-	-	-
Refunds from Prior Yr. Expenses	-	-	-	-	-	-	-	-	-
Payment from other LEA's	-	-	-	-	-	-	-	-	-
Camp Revenue	-	-	-	-	-	-	-	-	-
Loredo Taft Revenue	-	-	-	-	-	-	-	-	-
Other Local Revenue	74.89	-	-	994.07	-	-	-	1,068.96	1,068.96
Total Local Sources	900,022.90	73,377.67	11,837.32	49,058.70	30,533.79	1,154.92	183.73	1,053,176.79	1,066,169.03
State Sources									
General State Aid	-	34,821.74	-	-	-	-	-	34,821.74	34,821.74
Spec. Ed. Private Facility	-	-	-	-	-	-	-	-	-
Spec. Ed. Extraordinary	-	-	-	-	-	-	-	-	-
Spec. Ed. Personnel	-	-	-	-	-	-	-	-	-
Spec. Ed. Summer School	-	-	-	-	-	-	-	-	-

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED AUGUST 31, 2016

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Bilingual	-	-	-	-	-	-	-	-	-
Transportation - Regular	-	-	-	-	-	-	-	-	-
Transportation - Spec. Ed.	-	-	-	-	-	-	-	-	-
Orphanage Tuition	-	-	-	-	-	-	-	-	-
Library Per Capital Grant	-	-	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-	-	-
Total State Sources	-	34,821.74	-	-	-	-	-	34,821.74	34,821.74
Federal Sources									
Special Milk Program	969.20	-	-	-	-	-	-	969.20	969.20
Title I - Low Income	-	-	-	-	-	-	-	-	-
IDEA Preschool	-	-	-	-	-	-	-	-	-
IDEA Flow Through	-	-	-	-	-	-	-	-	-
IDEA Room & Board	-	-	-	-	-	-	-	-	-
Title III - LIP LEP	-	-	-	-	-	-	-	-	-
Title II - Teacher Quality	-	-	-	-	-	-	-	-	-
Medicaid Reimbursement	-	-	-	-	-	-	-	-	-
Total Federal Sources	969.20	-	-	-	-	-	-	969.20	969.20
Total Revenues	900,992.10	108,199.41	11,837.32	49,058.70	30,533.79	1,154.92	183.73	1,088,967.73	1,101,959.97
EXPENDITURES									
Salaries									
Admin Salaries	131,991.31	9,347.14	-	7,905.64	-	-	-	149,244.09	149,244.09
Teacher Salaries	991,256.50	-	-	-	-	-	-	991,256.50	991,256.50
Extra Duty Stipends	63,934.13	-	-	-	-	-	-	63,934.13	63,934.13
Classified Salaries	138,798.05	64,010.57	-	30,830.82	-	-	-	233,639.44	233,639.44
Substitutes	5,272.59	-	-	-	-	-	-	5,272.59	5,272.59
Total Salaries	1,331,252.58	73,357.71	-	38,736.46	-	-	-	1,443,346.75	1,443,346.75
Benefits									
Transp. IMRF/SS/Medicare	-	-	-	2,111.24	-	-	-	2,111.24	2,111.24
TRS	30,221.12	-	-	-	-	-	-	30,221.12	30,221.12
IMRF	-	-	-	-	32,466.16	-	-	32,466.16	32,466.16
Social Security	-	-	-	-	18,239.95	-	-	18,239.95	18,239.95
Medicare	-	-	-	-	16,387.72	-	-	16,387.72	16,387.72
TRS ERO Payments	-	-	-	-	-	-	-	-	-
Medical Insurance	164,567.08	12,064.70	-	24,328.79	-	-	-	200,960.57	200,960.57
Life Insurance	2,624.58	76.95	-	151.14	-	-	-	2,852.67	2,852.67
Retiree Insurance	4,800.26	2,058.69	-	852.12	-	-	-	7,711.07	7,711.07
Tuition Reimbursement	5,606.00	-	-	-	-	-	-	5,606.00	5,606.00
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-
Total Benefits	207,819.04	14,200.34	-	27,443.29	67,093.83	-	-	316,556.50	316,556.50
Purchased Services									

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED AUGUST 31, 2016

	10	20	30	40	50	60	70	10+20+40+50+70	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	
Professional Development	1,003.20	-	-	181.00	-	-	-	1,184.20	1,184.20
Consultation/Workshops	12,468.93	-	-	-	-	-	-	12,468.93	12,468.93
Data Processing	804.80	-	-	-	-	-	-	804.80	804.80
Auditing Services	-	-	-	-	-	-	-	-	-
Legal Services	14,267.20	-	-	-	-	-	-	14,267.20	14,267.20
Other Professional Services	-	443.45	475.00	-	-	-	-	443.45	918.45
Sanitation Services	1,276.33	-	-	-	-	-	-	1,276.33	1,276.33
Snow Removal	-	-	-	-	-	-	-	-	-
Rentals	5,663.17	8,394.50	-	-	-	-	-	14,057.67	14,057.67
Property Upkeep Services	-	38,906.63	-	9,488.43	-	-	-	48,395.06	48,395.06
Pupil Transportation Services	-	-	-	8,290.29	-	-	-	8,290.29	8,290.29
Travel	1,510.94	-	-	-	-	-	-	1,510.94	1,510.94
Student-Paid Trips	-	-	-	-	-	-	-	-	-
Telephone	10,057.65	226.66	-	42.36	-	-	-	10,326.67	10,326.67
Postage	3,502.65	-	-	-	-	-	-	3,502.65	3,502.65
Printing Services	2,123.90	-	-	-	-	-	-	2,123.90	2,123.90
Water/Sewer Services	1,374.77	-	-	-	-	-	-	1,374.77	1,374.77
Other Insurance	364.50	-	-	-	-	-	-	364.50	364.50
Other Purchased Services	1,476.50	-	-	492.15	-	-	-	1,968.65	1,968.65
Service Agreements	37,867.31	-	-	2,213.14	-	-	-	40,080.45	40,080.45
Total Purchased Services	93,761.85	47,971.24	475.00	20,707.37	-	-	-	162,440.46	162,915.46
Supplies									
General Supplies	10,466.96	11,491.11	-	1,277.67	-	-	-	23,235.74	23,235.74
Art Supplies	2,731.95	-	-	-	-	-	-	2,731.95	2,731.95
Paper Supplies	2,377.39	-	-	-	-	-	-	2,377.39	2,377.39
Spanish Supplies	-	-	-	-	-	-	-	-	-
Student-Paid Supplies	709.48	-	-	-	-	-	-	709.48	709.48
Science Supplies	73.42	-	-	-	-	-	-	73.42	73.42
Social Studies Supplies	3,006.40	-	-	-	-	-	-	3,006.40	3,006.40
English Language Arts Supplies	12,320.82	-	-	-	-	-	-	12,320.82	12,320.82
Math Supplies	11,068.11	-	-	-	-	-	-	11,068.11	11,068.11
Supplies - Other	5,838.96	-	-	-	-	-	-	5,838.96	5,838.96
Textbooks	7,418.80	-	-	-	-	-	-	7,418.80	7,418.80
Library Books	-	-	-	-	-	-	-	-	-
Periodicals	-	-	-	-	-	-	-	-	-
Fuel	-	401.83	-	627.89	-	-	-	1,029.72	1,029.72
Natural Gas	1,590.31	-	-	-	-	-	-	1,590.31	1,590.31
Electricity	17,082.11	-	-	-	-	-	-	17,082.11	17,082.11
Other Supplies	2,649.24	-	-	-	-	-	-	2,649.24	2,649.24
Total Supplies	77,333.95	11,892.94	-	1,905.56	-	-	-	91,132.45	91,132.45
Capital Outlay									
Capital Outlay	14,709.00	95,173.85	-	-	-	-	-	109,882.85	109,882.85

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LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED AUGUST 31, 2016

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Building Improvements	-	-	-	-	-	6,600.00	-	-	6,600.00
Site Improvements	-	-	-	-	-	-	-	-	-
Total Capital Outlay	14,709.00	95,173.85	-	-	-	6,600.00	-	109,882.85	116,482.85
Other									
Principal	-	-	10,043.62	-	-	-	-	-	10,043.62
Interest	-	-	116,310.07	-	-	-	-	-	116,310.07
Dues and Fees	638.00	-	-	-	-	-	-	638.00	638.00
Tuition	17,546.64	-	-	-	-	-	-	17,546.64	17,546.64
Miscellaneous Objects	4,594.00	-	-	-	-	-	-	4,594.00	4,594.00
Total Other	22,778.64	-	126,353.69	-	-	-	-	22,778.64	149,132.33
Total Non-Capitalized Equipment	-	2,484.61	-	-	-	-	-	2,484.61	2,484.61
Total Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	1,747,655.06	245,080.69	126,828.69	88,792.68	67,093.83	6,600.00	-	2,148,622.26	2,282,050.95
Excess (deficiency) of revenues over expenditures	(846,662.96)	(136,881.28)	(114,991.37)	(39,733.98)	(36,560.04)	(5,445.08)	183.73	(1,059,654.53)	(1,180,090.98)
OTHER FINANCING SOURCES (USES)									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	(846,662.96)	(136,881.28)	(114,991.37)	(39,733.98)	(36,560.04)	(5,445.08)	183.73	(1,059,654.53)	(1,180,090.98)
Fund Balance: 07/31/2016	18,052,595.05	2,556,540.01	116,039.02	1,189,453.56	497,754.65	3,889,254.90	520,417.16	22,816,760.43	26,822,054.35
Fund Balance: 08/31/2016	\$ 17,205,932.09	\$ 2,419,658.73	\$ 1,047.65	\$ 1,149,719.58	\$ 461,194.61	\$ 3,883,809.82	\$ 520,600.89	\$ 21,757,105.90	\$ 25,641,963.37

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
 STATEMENT OF FINANCIAL POSITION
 ALL FUNDS
 AUGUST 31, 2016

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	Total Operating	Total All Funds
ASSETS									
US Bank - AP	648,855.16	123.84	108.73	673.05	283.01	(17,382.57)	-	649,935.06	632,661.22
US Bank - Payroll	13,227.39	992.31	-	123.49	-	-	-	14,343.19	14,343.19
US Bank - RevTrak	109,102.31	-	-	-	-	-	-	109,102.31	109,102.31
PMA - LIQ	18.64	-	-	-	-	-	-	18.64	18.64
PMA - MAX	1,451,552.63	106,150.65	938.92	138,770.05	440,117.55	-	-	2,136,590.88	2,137,529.80
PMA - Fixed Rate Investments	13,848,161.48	2,312,391.93	-	1,010,152.99	20,794.05	3,901,192.39	520,600.89	17,712,101.34	21,613,293.73
IIIT	19,404.36	-	-	-	-	-	-	19,404.36	19,404.36
Bank Financial	89,308.81	-	-	-	-	-	-	89,308.81	89,308.81
Fifth Third Securities	1,000,473.23	-	-	-	-	-	-	1,000,473.23	1,000,473.23
PMA Bonds	-	-	-	-	-	-	-	-	-
Imprest Fund	20,683.61	-	-	-	-	-	-	20,683.61	20,683.61
Petty Cash	500.00	-	-	-	-	-	-	500.00	500.00
TOTAL ASSETS	17,201,287.62	2,419,658.73	1,047.65	1,149,719.58	461,194.61	3,883,809.82	520,600.89	21,752,461.43	25,637,318.90
LIABILITIES & FUND BALANCE									
LIABILITIES									
Accounts Payable	2,955.00	-	-	-	-	-	-	2,955.00	2,955.00
Dental Insurance Payable	(2,610.45)	-	-	-	-	-	-	(2,610.45)	(2,610.45)
Flex Spending Account Payable	(4,989.02)	-	-	-	-	-	-	(4,989.02)	(4,989.02)
Tech Program Receivable	-	-	-	-	-	-	-	-	-
Total Liabilities	(4,644.47)	-	-	-	-	-	-	(4,644.47)	(4,644.47)
FUND BALANCE									
Fund Balance	17,205,932.09	2,419,658.73	1,047.65	1,149,719.58	461,194.61	3,883,809.82	520,600.89	21,757,105.90	25,641,963.37
Total Fund Balance	17,205,932.09	2,419,658.73	1,047.65	1,149,719.58	461,194.61	3,883,809.82	520,600.89	21,757,105.90	25,641,963.37
TOTAL LIABILITIES & FUND BALANCE	17,201,287.62	2,419,658.73	1,047.65	1,149,719.58	461,194.61	3,883,809.82	520,600.89	21,752,461.43	25,637,318.90

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LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
TREASURER'S REPORT
ALL FUNDS
AUGUST 31, 2016

CASH BALANCE PER BOOKS

Educational Fund	17,201,287.62
Operations and Maintenance	2,419,658.73
Debt Service Fund	1,047.65
Transportation Fund	1,149,719.58
Retirement Fund	461,194.61
Capital Projects Fund	3,883,809.82
Working Cash Fund	520,600.89
TOTALS:	<u>\$ 25,637,318.90</u>

BANK BALANCES & INVESTMENTS

US Bank - AP	
Statement Balance	794,098.81
Less: Outstanding Checks	161,437.59
	<u>\$ 632,661.22</u>
US Bank - Payroll	
Statement Balance	16,902.87
Less: Outstanding Checks	2,559.68
	<u>\$ 14,343.19</u>
US Bank - Other	
RevTrak Account Balance	\$ 109,102.31
Imprest	22,343.11
Petty Cash	500.00
Less: Outstanding Imprest Checks	1,659.50
	<u>130,285.92</u>
PMA Financial Network	
ISDLAF - LIQ	18.64
ISDLAF - MAX	2,137,529.80
Fixed Rate Investments	17,712,101.34
Bonds	3,901,192.39
	<u>\$ 23,750,842.17</u>
Other	
Illinois Inst Investors Trust - CMF	19,404.36
Bank Financial - Money Market	89,308.81
Fifth Third Securities	\$ 1,000,473.23

Certified by:



Dan Stanley, Treasurer

TOTALS: **\$ 25,637,318.90**

Student Activity Report

Printed: 09/15/2016 10:51:30AM
Lincolnshire-Prairie View - Activity Accounting

Academic Clubs 1

Account Number	Description	Balance Forward	Cash In (Receipts)	Cash Out (Payments)	Adjustments	Balance	
Academic Clubs							
25	DW - Minecraft Lab	0.00	0.00	0.00	0.00	0.00	
30	DW - NJHS	885.76	0.08	0.00	0.00	885.84	
35	DW - Scholarship	94.01	0.01	0.00	0.00	94.02	
40	DW - Student Council	4,693.47	0.42	0.00	0.00	4,693.89	
45	DW - Toys for Tots	0.00	0.00	0.00	0.00	0.00	
50	DW - Wright Track Club	0.09	0.00	0.00	0.00	0.09	
55	DW - Yearbook	30,954.11	6,242.74	(1,352.00)	0.00	35,844.85	
65	HD - Student Council	2,668.06	0.24	(501.04)	0.00	2,167.26	
70	HD - Yearbook	22,984.64	1,242.05	0.00	0.00	24,226.69	
85	SP - Yearbook	4,455.26	3,250.40	0.00	0.00	7,705.66	
1	Academic Clubs	66,735.40	10,735.94	(1,853.04)	0.00	75,618.30	Activity Group
Miscellaneous							
10	Bank Interest	161.80	0.01	0.00	0.00	161.81	
15	District Convenience	124.73	0.01	0.00	0.00	124.74	
20	DW - Convenience	310.20	0.03	0.00	0.00	310.23	
60	HD - Convenience	0.01	0.00	0.00	0.00	0.01	
75	NEIASBO	25,794.28	2.30	0.00	0.00	25,796.58	
80	SP - Convenience	580.01	0.05	0.00	0.00	580.06	
9	Miscellaneous	26,971.03	2.40	0.00	0.00	26,973.43	Activity Group
Report Total:		93,706.43	10,738.34	(1,853.04)	0.00	102,591.73	



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley, Katie Reynolds
CC: Dr. Scott Warren
Date: September 20, 2016
Re: Employee Compensation Report

Included is a salary and benefits report required to be furnished by the school district. The report, required by 105 ILCS 5/10-20.47, is required to be presented at a regular school board meeting and then posted on the district website. The report is due to the State Board of Education on or before October 1st. The information is for the 2015-16 school year.

EIS Administrator and Teacher Salary and Benefits Report - School Year 2016

8/31/2016 10:41 am

Lincolnshire-Prairieview SD 103 1370 N Riverwoods Rd, Lincolnshire, IL 60069 340491030020000

Selection Criteria: (Employer) Employees = All

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
Abrego, Christine	200-Teacher	\$97,988.00	1.000	0	14	\$1,381.63	\$0.00	\$0.00	\$227.76
Adler, Christy	103-Principal	\$147,935.00	1.000	25	14	\$0.00	\$0.00	\$15,972.00	\$24,537.84
Alterson, Hannah	250-Special Education Teacher	\$88,447.00	1.000	0	22	\$1,255.95	\$0.00	\$0.00	\$9,413.04
Balmes, Samantha	200-Teacher	\$58,581.00	1.000	0	14	\$814.28	\$0.00	\$0.00	\$9,358.56
Becker, Brent M	200-Teacher	\$56,599.00	1.000	0	14	\$792.39	\$0.00	\$0.00	\$8,272.32
Belford, Amy	200-Teacher	\$119,181.10	1.000	0	22	\$1,358.67	\$0.00	\$0.00	\$9,760.10
Beno, Steven W	200-Teacher	\$44,793.00	0.900	0	14	\$255.32	\$0.00	\$0.00	\$8,158.95
Bialk, Robert J	107-General Administrator or General Supervisor	\$86,153.00	0.860	17	12	\$0.00	\$0.00	\$9,477.00	\$5,935.38
Binder, Stacy	200-Teacher	\$87,341.00	1.000	0	18	\$1,068.18	\$0.00	\$0.00	\$21,023.52
Blackley, Michelle M	103-Principal	\$128,125.00	1.000	20	14	\$0.00	\$0.00	\$13,916.00	\$30,138.48
Olitz, Nancy Rachel	200-Teacher	\$17,236.11	0.360	0	9	\$125.82	\$0.00	\$0.00	\$3,460.00
BOSKELLY, LAURA JEAN	203-English as a Second Language Teacher	\$58,074.00	1.000	0	14	\$824.65	\$0.00	\$0.00	\$13,005.79
Bosley, Emma K	200-Teacher	\$49,214.56	1.000	0	14	\$684.08	\$0.00	\$0.00	\$13,834.10
Brady, Ellen A	203-English as a Second Language Teacher	\$56,000.00	1.000	0	14	\$610.40	\$0.00	\$0.00	\$8,687.16
Braskich, Justine M	200-Teacher	\$56,599.00	1.000	0	14	\$888.60	\$0.00	\$0.00	\$5,565.68
Brennan, Laura	200-Teacher	\$97,988.00	1.000	0	18	\$0.00	\$0.00	\$0.00	\$9,430.56
Buchberger, Tess N	200-Teacher	\$48,856.00	1.000	0	14	\$679.10	\$0.00	\$0.00	\$16,055.76
Buckley, Mary Ellen	200-Teacher	\$6,858.20	0.100	0	1	\$0.00	\$0.00	\$0.00	\$1,171.29
Cheifetz, Cheryl	200-Teacher	\$103,519.00	1.000	0	22	\$1,387.15	\$0.00	\$0.00	\$9,738.98
Chemers, Dena	200-Teacher	\$76,280.00	1.000	0	22	\$358.52	\$0.00	\$0.00	\$9,684.26
Cicero, Danielle	250-Special Education Teacher	\$55,473.92	0.920	0	14	\$748.90	\$0.00	\$0.00	\$9,365.52
CLARIN, RYAN E	200-Teacher	\$62,130.00	1.000	0	14	\$391.42	\$0.00	\$0.00	\$11,928.60
Clay, Rebecca	200-Teacher	\$39,568.50	0.500	0	9	\$399.64	\$0.00	\$0.00	\$120.96
COIRIER, LAURA J	200-Teacher	\$60,102.00	1.000	0	14	\$426.72	\$0.00	\$0.00	\$10,013.99
Crowley, Melissa	250-Special Education Teacher	\$21,829.00	0.500	0	7	\$154.99	\$0.00	\$0.00	\$9,574.81
Culver, Kathleen A	200-Teacher	\$58,581.00	1.000	0	14	\$679.54	\$0.00	\$0.00	\$9,971.44
Cummings, Sheila	250-Special Education Teacher	\$54,571.00	1.000	0	18	\$349.25	\$0.00	\$0.00	\$25,453.47
Cummings, Theresa N	250-Special Education Teacher	\$51,312.00	1.000	0	14	\$610.61	\$0.00	\$0.00	\$10,603.66
Degman, Kiera L	200-Teacher	\$54,786.89	1.000	0	14	\$750.71	\$0.00	\$0.00	\$13,000.58
Delli, LeeAnn	200-Teacher	\$97,988.00	1.000	0	18	\$1,440.42	\$0.00	\$0.00	\$227.76

Name	Position	Base Salary	FTE	Vacation	Sick	Bonuses	Annuities	Retirement	Other
				Days	Days			Enhancements	Benefits
DuFloth, Lauren E	200-Teacher	\$50,510.00	1.000	0	14	\$404.08	\$0.00	\$0.00	\$10,162.25
Duggan, Margaret	203-English as a Second Language Teacher	\$65,080.00	1.000	0	14	\$826.52	\$0.00	\$0.00	\$164.16
Dwyer, Carrie	200-Teacher	\$85,313.00	1.000	0	22	\$810.47	\$0.00	\$0.00	\$9,407.28
Egen, Elizabeth	201-Reading Teacher	\$75,634.00	1.000	0	18	\$839.54	\$0.00	\$0.00	\$9,688.10
Feld, Monica	200-Teacher	\$76,280.00	1.000	0	18	\$1,060.29	\$0.00	\$0.00	\$9,390.72
Fencl, Nancy	200-Teacher	\$61,398.70	0.750	0	14	\$658.82	\$0.00	\$0.00	\$157.20
Fender, Katherine	200-Teacher	\$88,447.00	1.000	0	18	\$1,255.95	\$0.00	\$0.00	\$18,154.32
Ferron, Diane	200-Teacher	\$115,134.00	1.000	0	18	\$1,519.77	\$0.00	\$0.00	\$9,760.10
Finaldi-Schmidt, Gina M	151-Assistant Director (Special Education)	\$97,135.00	1.000	20	14	\$0.00	\$0.00	\$10,701.00	\$18,622.31
Francis, Catherine A	200-Teacher	\$54,571.00	1.000	0	14	\$747.62	\$0.00	\$0.00	\$8,810.13
Frantom, Kirsten	200-Teacher	\$69,412.00	1.000	0	18	\$1,062.00	\$0.00	\$0.00	\$8,822.00
FRANZ, ASHLEY M	200-Teacher	\$59,272.00	1.000	0	14	\$948.35	\$0.00	\$0.00	\$10,153.56
Freitag-Surin, Michelle	200-Teacher	\$77,247.00	1.000	0	18	\$1,042.83	\$0.00	\$0.00	\$9,690.98
Friedli, Helen R	200-Teacher	\$51,312.00	1.000	0	14	\$785.07	\$0.00	\$0.00	\$142.32
Gagamov, Jamie	200-Teacher	\$80,105.00	1.000	0	18	\$1,255.25	\$0.00	\$0.00	\$8,839.76
Gaunky, Julie	200-Teacher	\$93,287.00	1.000	0	14	\$1,417.96	\$0.00	\$0.00	\$219.12
Gordon, Tracy	200-Teacher	\$103,519.00	1.000	0	18	\$1,542.43	\$0.00	\$0.00	\$9,440.64
Graziano, Nicole E	200-Teacher	\$51,713.00	1.000	0	14	\$387.85	\$0.00	\$0.00	\$13,840.34
Hafner, Tony	200-Teacher	\$108,635.00	1.000	0	14	\$1,325.35	\$0.00	\$0.00	\$21,354.02
Handcock, Kay	250-Special Education Teacher	\$138,271.00	1.000	0	22	\$0.00	\$0.00	\$0.00	\$9,793.70
Harper, Jill	203-English as a Second Language Teacher	\$127,710.00	1.000	0	22	\$0.00	\$0.00	\$0.00	\$25,258.58
Heath, Michelle Ramona	200-Teacher	\$58,581.00	1.000	0	14	\$726.40	\$0.00	\$0.00	\$155.76
Helstad, Jeff	200-Teacher	\$103,519.00	1.000	0	22	\$1,356.10	\$0.00	\$0.00	\$9,440.64
Hendershot, Abigail J	200-Teacher	\$52,543.00	1.000	0	14	\$446.62	\$0.00	\$0.00	\$0.00
Herion, Thomas F	104-Assistant Principal	\$90,000.00	1.000	20	14	\$0.00	\$0.00	\$9,961.00	\$30,138.48
Herrejon, Tammie L	200-Teacher	\$31,530.78	0.690	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Hoover, Christine	200-Teacher	\$99,924.00	1.000	0	18	\$0.00	\$0.00	\$0.00	\$9,427.92
Howell, Derek A	200-Teacher	\$15,264.15	0.290	0	7	\$88.53	\$0.00	\$0.00	\$0.00
Hurst, Hilary	200-Teacher	\$59,272.00	1.000	0	14	\$693.48	\$0.00	\$0.00	\$11,554.68
Jansson, Lisa	250-Special Education Teacher	\$73,606.00	1.000	0	18	\$478.44	\$0.00	\$0.00	\$14,080.16
Jerzyk, Michael	200-Teacher	\$49,778.00	1.000	0	14	\$652.09	\$0.00	\$0.00	\$14,674.10
Joneikis, Justin E	200-Teacher	\$53,926.00	1.000	0	14	\$738.79	\$0.00	\$0.00	\$12,707.52
Jones, Luke	200-Teacher	\$49,639.00	1.000	0	14	\$546.03	\$0.00	\$0.00	\$9,640.58
Joseph, Amy	200-Teacher	\$60,517.00	1.000	0	14	\$877.50	\$0.00	\$0.00	\$9,486.92
JOST, KEVIN M	200-Teacher	\$43,658.00	1.000	0	14	\$0.00	\$0.00	\$0.00	\$8,345.16
Kahn, Eleanor B	200-Teacher	\$56,599.00	1.000	0	14	\$622.59	\$0.00	\$0.00	\$9,354.96
Kemp, Danielle	200-Teacher	\$66,370.00	1.000	0	18	\$856.17	\$0.00	\$0.00	\$169.92
Korah, Heather	200-Teacher	\$56,599.00	1.000	0	14	\$535.99	\$0.00	\$0.00	\$9,354.96

Name	Position	Base Salary	FTE	Vacation	Sick	Bonuses	Annuities	Retirement	Other
				Days	Days			Enhancements	Benefits
La Roi, Amy L	200-Teacher	\$85,313.00	1.000	0	18	\$1,279.70	\$0.00	\$0.00	\$9,407.28
Lapin, Heather	200-Teacher	\$67,430.00	1.000	0	22	\$925.81	\$0.00	\$0.00	\$9,374.64
Lau, Teresa	200-Teacher	\$58,581.00	1.000	0	14	\$790.84	\$0.00	\$0.00	\$9,656.90
Lenzini, Lauren E	200-Teacher	\$54,796.22	1.000	0	14	\$876.74	\$0.00	\$0.00	\$4,339.44
LHeureux, John	200-Teacher	\$44,307.00	1.000	0	14	\$607.01	\$0.00	\$0.00	\$20,817.00
Ligdas, Ioana	200-Teacher	\$37,238.86	0.590	0	5	\$554.86	\$0.00	\$0.00	\$5,329.84
Lindell, Lisa	200-Teacher	\$80,105.00	1.000	0	18	\$1,163.93	\$0.00	\$0.00	\$9,397.92
Littlefair, Melody A	104-Assistant Principal	\$92,250.00	1.000	20	14	\$0.00	\$0.00	\$10,194.00	\$27,354.48
Long, Kimberly A	200-Teacher	\$58,581.00	1.000	0	14	\$896.29	\$0.00	\$0.00	\$10,631.56
Louchios, Christina	201-Reading Teacher	\$74,436.00	1.000	0	18	\$684.81	\$0.00	\$0.00	\$9,512.36
Lunardi, Laura	200-Teacher	\$46,090.00	1.000	0	14	\$548.47	\$0.00	\$0.00	\$23,259.43
Lyman, Alissa M	200-Teacher	\$46,090.00	1.000	0	14	\$640.65	\$0.00	\$0.00	\$11,495.76
Macklin, Lauren B	200-Teacher	\$51,713.00	1.000	0	14	\$717.26	\$0.00	\$0.00	\$14,384.16
Mather, Jennifer	250-Special Education Teacher	\$51,312.00	1.000	0	14	\$502.86	\$0.00	\$0.00	\$9,643.46
Mau, Jill	103-Principal	\$117,044.00	1.000	20	14	\$0.00	\$0.00	\$12,767.00	\$6,474.96
McCaffer, Stephanie M	250-Special Education Teacher	\$49,639.00	1.000	0	14	\$709.84	\$0.00	\$0.00	\$9,341.04
McLelland, Gretchen G	200-Teacher	\$56,599.00	1.000	0	14	\$713.15	\$0.00	\$0.00	\$9,653.30
Merchen, Megan B	200-Teacher	\$56,599.00	1.000	0	14	\$888.60	\$0.00	\$0.00	\$12,855.36
Miller, Lauren S	250-Special Education Teacher	\$57,382.00	1.000	0	14	\$751.70	\$0.00	\$0.00	\$11,588.30
Mol, Michael	200-Teacher	\$116,223.70	1.000	0	22	\$852.91	\$0.00	\$0.00	\$11,116.99
Muller, Christina	200-Teacher	\$54,571.00	1.000	0	14	\$829.48	\$0.00	\$0.00	\$9,649.46
Nasenbeny, Cathy	200-Teacher	\$117,438.00	1.000	0	22	\$1,632.39	\$0.00	\$0.00	\$9,466.08
Naughton, Mickie	201-Reading Teacher	\$91,075.00	1.000	0	18	\$1,275.05	\$0.00	\$0.00	\$9,417.84
Nelson, Rebecca	200-Teacher	\$89,784.00	1.000	0	18	\$1,185.15	\$0.00	\$0.00	\$9,415.44
Niziolek, Jacqueline	200-Teacher	\$65,080.00	1.000	0	14	\$917.63	\$0.00	\$0.00	\$13,020.74
Nordhaus, Paul	200-Teacher	\$91,075.00	1.000	0	18	\$0.00	\$0.00	\$0.00	\$19,598.66
Orals, Pamela	200-Teacher	\$93,287.00	1.000	0	14	\$1,324.68	\$0.00	\$0.00	\$11,101.92
Ortega, Chrystie	200-Teacher	\$81,303.00	1.000	0	18	\$969.94	\$0.00	\$0.00	\$8,843.84
Owens, Pamela	201-Reading Teacher	\$130,265.04	1.000	0	22	\$0.00	\$0.00	\$0.00	\$8,925.20
Owens, Rodney	200-Teacher	\$117,988.60	1.000	0	22	\$1,592.85	\$0.00	\$0.00	\$256.80
Padron-Glass, Nicole	200-Teacher	\$46,090.00	1.000	0	14	\$594.56	\$0.00	\$0.00	\$11,015.76
Pardini, Tracy	200-Teacher	\$103,842.00	1.000	0	22	\$1,183.80	\$0.00	\$0.00	\$11,820.63
PERRI, KENDRA	107-General Administrator or General Supervisor	\$45,000.00	0.500	0	6	\$0.00	\$0.00	\$4,954.00	\$3,349.96
Petroski, Gloria	200-Teacher	\$127,709.50	1.000	0	22	\$0.00	\$0.00	\$0.00	\$274.08
Postma, Julie	152-State-Approved Director of Special Education	\$143,880.00	1.000	25	14	\$0.00	\$0.00	\$15,551.00	\$30,138.48
Powell, Sharyn	200-Teacher	\$103,842.00	1.000	0	18	\$1,505.71	\$0.00	\$0.00	\$8,884.88
Reed, Jami A	200-Teacher	\$62,452.00	1.000	0	14	\$905.55	\$0.00	\$0.00	\$9,667.22

Name	Position	Base Salary	FTE	Vacation	Sick	Bonuses	Annuities	Retirement	Other
				Days	Days			Enhancements	Benefits
Rendl, Rebecca	200-Teacher	\$77,247.00	1.000	0	18	\$1,027.39	\$0.00	\$0.00	\$9,392.64
Reynolds, Katie R	101-Assistant/Associate District Superintendent	\$160,996.00	1.000	20	14	\$0.00	\$0.00	\$17,327.00	\$14,596.88
Richter, Karina	250-Special Education Teacher	\$94,531.00	1.000	0	18	\$1,408.51	\$0.00	\$0.00	\$10,341.41
Rickert, Kristine	200-Teacher	\$84,253.00	1.000	0	18	\$1,002.61	\$0.00	\$0.00	\$9,703.70
Rood, Wendy	200-Teacher	\$105,593.00	1.000	0	18	\$1,362.15	\$0.00	\$0.00	\$241.44
Roulette, Megan G	250-Special Education Teacher	\$33,543.63	0.730	0	14	\$415.94	\$0.00	\$0.00	\$9,335.76
Rueth, John	200-Teacher	\$107,529.00	1.000	0	22	\$1,247.34	\$0.00	\$0.00	\$24,931.20
Ryan, Kathy	250-Special Education Teacher	\$62,452.00	1.000	0	14	\$711.95	\$0.00	\$0.00	\$9,663.86
Salzman, Audrey	200-Teacher	\$70,380.00	1.000	0	18	\$1,020.51	\$0.00	\$0.00	\$177.36
Santella, Heather	250-Special Education Teacher	\$78,400.00	1.000	0	18	\$1,201.87	\$0.00	\$0.00	\$13,053.14
Schlan, Holly R	200-Teacher	\$58,581.00	1.000	0	14	\$802.56	\$0.00	\$0.00	\$11,800.32
Schreurs, Peter	200-Teacher	\$80,105.00	1.000	0	14	\$1,191.16	\$0.00	\$0.00	\$13,404.48
Schwarcz, Rachel	200-Teacher	\$62,452.00	1.000	0	14	\$824.37	\$0.00	\$0.00	\$9,663.86
Smith, Carol A	201-Reading Teacher	\$40,651.50	0.500	0	7	\$589.45	\$0.00	\$0.00	\$0.00
SMITH, SUSAN C	200-Teacher	\$52,662.00	1.000	0	14	\$642.48	\$0.00	\$0.00	\$9,202.80
Snowden, Katherine	200-Teacher	\$70,380.00	1.000	0	14	\$783.33	\$0.00	\$0.00	\$13,564.08
Solis, John	200-Teacher	\$68,029.00	1.000	0	14	\$891.18	\$0.00	\$0.00	\$11,825.94
Solway, Jacquelyn	200-Teacher	\$75,634.00	1.000	0	18	\$1,210.14	\$0.00	\$0.00	\$13,588.20
Sotos, Athena	200-Teacher	\$72,869.00	1.000	0	18	\$1,005.59	\$0.00	\$0.00	\$181.68
Spurrier, Jessica B	200-Teacher	\$45,010.00	1.000	0	14	\$441.10	\$0.00	\$0.00	\$9,292.56
Stanley, Daniel C	114-Chief School Business Official	\$160,996.00	1.000	20	14	\$0.00	\$0.00	\$17,327.00	\$31,760.40
Steffens, Douglas	250-Special Education Teacher	\$81,303.00	1.000	0	18	\$918.72	\$0.00	\$0.00	\$9,400.08
Stenberg, Amy	200-Teacher	\$65,080.00	1.000	0	18	\$1,041.28	\$0.00	\$0.00	\$9,968.66
Sweet, Kerry	200-Teacher	\$88,447.00	1.000	0	22	\$1,185.19	\$0.00	\$0.00	\$10,708.43
Tersina, Lisa	203-English as a Second Language Teacher	\$88,447.00	1.000	0	18	\$822.56	\$0.00	\$0.00	\$9,413.04
Terson, Nicole	200-Teacher	\$94,347.00	1.000	0	14	\$1,248.21	\$0.00	\$0.00	\$221.04
Toomey, Amanda E	200-Teacher	\$49,995.76	0.880	0	14	\$669.94	\$0.00	\$0.00	\$9,653.30
Turini, Steven	200-Teacher	\$62,452.00	1.000	0	14	\$711.95	\$0.00	\$0.00	\$9,490.52
Van Wagner, Teresa	200-Teacher	\$118,306.60	1.000	0	22	\$0.00	\$0.00	\$0.00	\$9,758.66
Vani, Susan	200-Teacher	\$113,981.00	1.000	0	22	\$1,322.18	\$0.00	\$0.00	\$15,040.80
Vazquez, Jennifer	200-Teacher	\$51,713.00	1.000	0	14	\$656.76	\$0.00	\$0.00	\$10,754.84
Vincent, Erinn Maine	200-Teacher	\$59,272.00	1.000	0	14	\$889.08	\$0.00	\$0.00	\$13,489.00
Walsh, Christopher	200-Teacher	\$91,075.00	1.000	0	18	\$974.50	\$0.00	\$0.00	\$11,975.90
WALSH, SUSAN	200-Teacher	\$56,000.00	1.000	0	14	\$700.00	\$0.00	\$0.00	\$10,225.53
Walz, Rhonda	200-Teacher	\$118,590.00	1.000	0	22	\$1,802.57	\$0.00	\$0.00	\$25,249.70
Ward, Allyson	200-Teacher	\$70,887.00	1.000	0	14	\$997.38	\$0.00	\$0.00	\$178.08
Warner, Ann C	250-Special Education Teacher	\$39,119.52	0.660	0	7	\$491.73	\$0.00	\$0.00	\$574.74
Warren, Scott H	100-District Superintendent	\$200,796.00	1.000	20	14	\$0.00	\$0.00	\$20,833.00	\$16,332.72

Name	Position	Base Salary	FTE	Vacation	Sick	Bonuses	Annuities	Retirement	Other
				Days	Days			Enhancements	Benefits
Wechselberger, Jill	250-Special Education Teacher	\$97,988.00	1.000	0	18	\$1,166.06	\$0.00	\$0.00	\$9,430.56
Weinstein, Loretta	250-Special Education Teacher	\$92,126.33	1.000	0	18	\$0.00	\$0.00	\$0.00	\$14,995.20
Westhoff, Mark	107-General Administrator or General Supervisor	\$13,438.61	0.140	4	2	\$0.00	\$0.00	\$1,394.29	\$2,010.99
Wiatrowski, Rachel M	200-Teacher	\$56,599.00	1.000	0	14	\$707.49	\$0.00	\$0.00	\$9,354.96
Widmark, Joanne	250-Special Education Teacher	\$111,769.00	1.000	0	18	\$1,587.12	\$0.00	\$0.00	\$25,237.22
Wilcox, Ruth	200-Teacher	\$94,708.50	1.000	0	18	\$0.00	\$0.00	\$0.00	\$9,418.56
Williamson, Shirley	200-Teacher	\$52,501.00	0.500	0	7	\$761.26	\$0.00	\$0.00	\$144.48
Wotal, Susan	200-Teacher	\$135,530.69	1.000	0	22	\$0.00	\$0.00	\$0.00	\$9,788.90
Wylie, Christie	200-Teacher	\$70,887.00	1.000	0	14	\$1,029.99	\$0.00	\$0.00	\$9,380.88
Zibell, Kristina M	200-Teacher	\$42,534.40	0.890	0	14	\$425.34	\$0.00	\$0.00	\$14,790.74
Zurek, Katherine	200-Teacher	\$59,272.00	1.000	0	14	\$889.08	\$0.00	\$0.00	\$9,524.08

Totals

Distinct Employee Count: 154	Distinct Positions Count: 154	Total Positions Count: 154	Vacation Days: 231	Sick Days: 2377
Base Salary: \$11,599,294.37	Bonuses: \$111,746.06	Annuities: \$0.00	Retirement Enhancements: \$160,374.29	Other Benefits: \$1,600,838.16



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Scott Gaunky, CPMM
CC: Dr. Scott Warren
Date: September 15, 2016
Re: Facilities Update

CONSTRUCTION UPDATE

The Sprague and Half Day 2017 construction project is in the process of final review. Gilbane will receive final drawings on the 16th and they will produce another estimate based on the changes. This project is still on track to be released for bidding in October.

DANIEL WRIGHT

The Roof project is at closeout and the District will receive warranties within two weeks.

HALF DAY

The storm water detention and parking lot improvements are completed and we a punch list was drafted for the contractor. Vegetative establishment is at 20 - 30%.

LAURA SPRAGUE

No significant projects were completed during this time period.



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent for Teaching and Learning
Robert Bialk, Director of Technology
CC: Dr. Scott Warren
Date: September 15, 2016
Re: Executive Summary

Curriculum and Instruction

- PARCC data reports and individual student reports have arrived. Summary and grade level scores and analysis will be shared at October building curriculum meetings. Individual student reports will be mailed to parents in early October, 2016, when the MAP reports are sent.
- Late arrival days have been purposefully aligned to Stevenson High School's late arrival days in an attempt to ease the burden on parents arranging childcare during the extra morning time students are home. In August, 2016, Stevenson High School communicated that they changed one of the late arrival days from Thursday, October 20, 2016, to Wednesday, October 19, 2016. District and building administrators believe that it will cause minimal impact to the certified staff, but provide a benefit to parents if we also change our date and continue to align with Stevenson High School. A parent and teacher communication about the change will be sent following the board meeting.
- The Daniel Wright Science and Math Enrichment Specialist position is currently vacant. A number of candidates were interviewed during the spring, and an offer was made to a final candidate last May, but the candidate declined the position. The interview team has, and will continue to review applications and interview candidates. I have arranged a meeting with The Center for Gifted-Midwest Torrance Center for Creativity to understand how they might play a role in providing enrichment services until a candidate is selected. Additionally I will work with the science and math teachers to provide resources for enrichment in the classroom.
- FY17 NCLB Grant Application (Title I and Title II) has been submitted to ISBE. The goal of Title I is to improve math and reading performance of students when assessments indicate they are at risk of not meeting grade level

benchmarks. The goal for Title II is to enhance certified staff members' pedagogical knowledge through professional development.

- The FY17 School District Library Grant has been completed. This grant typically supplies our district with approximately \$.75 per child for the purchase of library books and supplies.
- Each teacher in District 103 is expected to participate on at least one curriculum committee. This year there are nine curriculum committees: Math, English Language Arts, Science, Social Studies, PE & Health, Technology, Fine Arts, World Language, and Social Emotional Learning. In September, 2016, and January and April 2017, the district and building chairs of each curriculum committee meet to review goals for the committees. In October, 2016, and February and May, 2017, the district and building chairs meet with their building committees.
- On September 30, 2016, a team of 7 teachers from St. John's School in Florida will visit Daniel Wright to observe teaching practices and student intervention models.

Technology and Assessment

- **PowerSchool (PS)** - Our current focus within PS is to review and refine the data received from our registration process. We are supporting our teachers, specifically at Daniel Wright, with using the new *PowerTeacher Pro* gradebook feature. We are also getting ready to formally roll out PS access to our DW students. This should happen within the next few weeks.
- **1:1 Updates** - Our iPads have been rolled out in grades 2-8. We have ordered the additional *Rent-to-Own (RtO)* iPads to support our 1st grade cohort and we expect them to be delivered sometime over the next week. Once they arrive, we will get the remaining iPads out ASAP.
- **MAP Testing** - Our Fall MAP testing window for grades 3-8 opened on Monday, September 12th. Half Day School began testing on September 12th and Daniel Wright Jr High begins on September 20th. Districtwide, our students are taking the MAP assessment on their iPads and we have not seen any particular technology related issues.
- **AIMSWeb+** - We began *AIMSWeb+* assessments on Wednesday, September 14th at Laura B. Sprague School. We expect there to be a learning curve for our proctors, but so far things have been going as expected. We look forward to integrating our new *AIMSWeb+* software.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: September 15, 2016

Re: 6th Day Enrollment

Last summer the district transitioned to Decision Insite, Enrollment Impact Specialists, as its demographer. Decision Insite enrollment projections and reports were provided to the Board in February 2016.

Attached is the 6th Day Enrollment of September 6, 2016. Decision Insite provided Conservative and Moderate Projections. The Moderate projections summarize plans described by developers and are more suitable for facilities planning. The Conservative projections are more suitable for budget planning and are based on recent residential research and propose a more likely scenario.

Summary of District Projections by Year

The complete district-wide projection table for each study is available online. Click on the Client Login tab at: <http://www.decisioninsite.com>. Each district-wide projection has its corresponding set of individual School Projections.

The tables below present a more detailed annual view of projected changes by grade level clusters for both the Moderate and Conservative Projections.

The “Pct Previous Year” row represents the percent of the previous year’s enrollment in each grade cluster that is projected in the subsequent year.

The “Five Year Change” row represents the percent change projected over the enrollment five years prior.

Conservative Projection

Change by Level	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Kindergarten Only	132	136	134	137	139	139	137	136	135	133	132
Pct Previous Year	85%	103%	99%	102%	101%	100%	99%	99%	99%	99%	99%
Five Year Change						105%					95%
Gr K-5	1038	1051	1057	1055	1068	1039	1035	1024	1017	1008	999
Pct Previous Year	100%	101%	101%	100%	101%	97%	100%	99%	99%	99%	99%
Five Year Change						100%					96%
Gr 6-8	643	638	632	644	655	693	670	678	642	642	635
Pct Previous Year	101%	99%	99%	102%	102%	106%	97%	101%	95%	100%	99%
Five Year Change						108%					92%
District	1681	1689	1689	1699	1723	1732	1705	1702	1659	1650	1634
Pct Previous Year	101%	100%	100%	101%	101%	101%	98%	100%	97%	99%	99%
Five Year Change						103%					94%

NOTE: Gray column most recent history year.

Figure: 17

Moderate Projection

Change by Level	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Kindergarten Only	132	141	142	147	148	147	146	144	143	142	140
Pct Previous Year	85%	107%	101%	104%	101%	99%	99%	99%	99%	99%	99%
Five Year Change						111%					95%
Gr K-5	1038	1067	1093	1114	1139	1114	1124	1117	1112	1103	1092
Pct Previous Year	100%	103%	102%	102%	102%	98%	101%	99%	100%	99%	99%
Five Year Change						107%					98%
Gr 6-8	643	645	644	671	691	741	724	745	717	731	731
Pct Previous Year	101%	100%	100%	104%	103%	107%	98%	103%	96%	102%	100%
Five Year Change						115%					99%
District	1681	1712	1737	1785	1830	1855	1848	1862	1829	1834	1823
Pct Previous Year	101%	102%	101%	103%	103%	101%	100%	101%	98%	100%	99%
Five Year Change						110%					98%

NOTE: Gray column most recent history year.

Figure: 18

Grade Level Profile Comparison

Another view of grade level enrollment can be seen in the chart below. The current grade level enrollment profile is compared with the projected grade level profile in the five and ten year future.

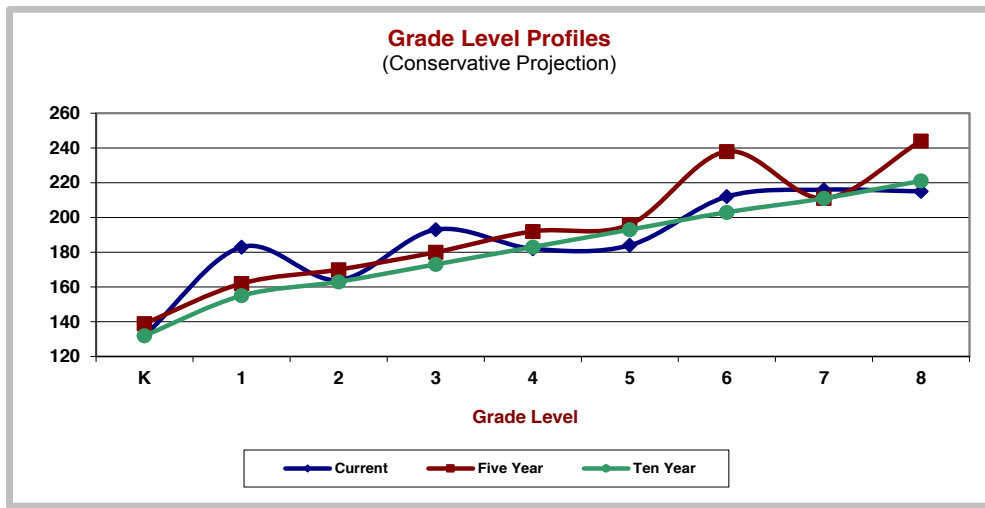


Figure: 19

LINCOLNSHIRE - PRAIRIE VIEW SCHOOL DISTRICT 103

ENROLLMENT REPORT

6th Day Enrollment - September 6, 2016

Grade	June 2016 Enrollment	Current Enrollment	No. Core Academic Teachers/ FTE	Average Class Size	Lowest Class Size	Highest Class Size	Decision Insite Fall 2016 Conservative Projection	Decision Insite Fall 2016 Moderate Projection
Early Childhood	37	28	3 am/2 pm		4	11		
K (AM)	23	16	1	23.0	23	23		
K (PM)	N/A	12	N/A	N/A	N/A	N/A	136	141
K (Full Day)	113	120	6	18.8	18	19		
1	189	156	8	23.6	22	25	155	155
2	165	195	8	20.6	19	22	193	196
3	197	181	8	24.6	24	25	173	175
4	180	208	8	22.5	20	23	203	207
5	181	195	8	22.6	19	24	191	193
6	213	198	8	26.5	21	28	192	197
7	218	241	9.2	23.3	14	29	221	222
8	216	226	9.5	22.6	15	29	225	226
Sprague Total	527	527						
Half Day Total	377	389					376	382
Daniel Wright Total	828	860					829	838
SUBTOTAL	1,730	1,776						
Special Ed Out of District:								
Public Placements	3	1						
Consortium Placements	4	0						
Private Placements	2	6						
IAES								
TOTAL	1,739	1,783						

2015-2016
 LINCOLNSHIRE - PRAIRIE VIEW
 SCHOOL DISTRICT 103

MONTHLY ENROLLMENT 2016-2017

<u>GRADE</u>	<u>6th Day</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY/JUNE</u>
Early Childhood	28									
K - AM	16									
K - PM	12									
K- Full Day	120									
1	156									
2	195									
3	181									
4	208									
5	195									
6	198									
7	241									
8	226									
Sprague	527									
Half Day	389									
Daniel Wright	860									
SUBTOTAL	1776									
Special Ed.	7									
TOTAL	1783									



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: September 15, 2016
Re: Superintendent Informational Report

Police Liaison

The administrative team met with one of the police liaison officers from the Village of Lincolnshire to review expectations and clarify roles this year. One of the goals this year is to increase the friendly police presence in the schools to foster positive relationships between students and the police department. In the future when a police car is in front of one of the schools, it more than likely means that the police officer is just stopping by to say hello. We appreciate the positive relationship we have with our police departments!

Multicultural Meetings

Administrators and a parent group met this week to discuss multiculturalism, diversity, how to better meet the diverse cultural needs of our students from curricular and social/emotional avenues, and how to help District staff gain better understandings of our diverse population. This group is focusing on initial goals and will begin to invite more parents to be a part of the conversations this fall.

Certificates of Recognition

The District received its full recognition status from the Regional Office of Education, which demonstrates that we are in full compliance with the law regarding evaluation, recognition and supervision. This recognition is approved annually. The certificates are included for your review.

FOIA requests

The District did not receive any FOIA requests this month.

Leave of Absence

The District received one leave of absence request and is approved according to the Master Contract. The specific request is included for your review.



Lake County Regional Office of Education

CERTIFICATE OF RECOGNITION 2015-2016

340491030
Lincolnshire-Prairieview SD 103
34-Lake

Fully Recognized

This certifies that the Lake County Regional Office of Education, pursuant to the standards for public schools set forth in the *School Code of Illinois* and Part 1 of the *23 Illinois Administrative Code* – Public Schools Evaluation, Recognition and Supervision, officially recognizes the school district identified above. This recognition status is valid for one year.


Regional Superintendent of Schools



Lake County Regional Office of Education

CERTIFICATE OF RECOGNITION 2015-2016

340491030
Laura B Sprague School
34-Lake

Fully Recognized

This certifies that the Lake County Regional Office of Education, pursuant to the standards for public schools set forth in the *School Code of Illinois* and Part 1 of the *23 Illinois Administrative Code* – Public Schools Evaluation, Recognition and Supervision, officially recognizes the school district identified above. This recognition status is valid for one year.


Regional Superintendent of Schools



Lake County Regional Office of Education

CERTIFICATE OF RECOGNITION 2015-2016

340491030
Half Day School
34-Lake

Fully Recognized

This certifies that the Lake County Regional Office of Education, pursuant to the standards for public schools set forth in the *School Code of Illinois* and Part 1 of the *23 Illinois Administrative Code* – Public Schools Evaluation, Recognition and Supervision, officially recognizes the school district identified above. This recognition status is valid for one year.


Regional Superintendent of Schools



Lake County Regional Office of Education

CERTIFICATE OF RECOGNITION 2015-2016

340491030
Daniel Wright Jr High School
34-Lake

Fully Recognized

This certifies that the Lake County Regional Office of Education, pursuant to the standards for public schools set forth in the *School Code of Illinois* and Part 1 of the *23 Illinois Administrative Code* – Public Schools Evaluation, Recognition and Supervision, officially recognizes the school district identified above. This recognition status is valid for one year.


Regional Superintendent of Schools

August 31, 2016

Dear Dr. Warren and District 103 School Board Members,

I am excited to announce the arrival of our first child on approximately February 18, 2017.

I would like to request a maternity leave of absence with an approximate start date of February 18, 2017. My intention is to use my days this year and return to work in May. I intend to use my full allotment of sick and personal days up to the 60-day paid leave limit.

I am with the understanding that my insurance coverage will continue throughout the school year. In addition, I anticipate receiving a full year of service credit on the seniority list and salary schedule, as well as accruing my full sick (14 days) and personal (4 days) benefits.

Thank you for your consideration and support of my request.

Sincerely,

A handwritten signature in cursive script that reads "Kiera Degman". The signature is written in dark ink and is positioned below the word "Sincerely,".

Kiera Degman

Illinois Association of
School Boards

Illinois Association of
School Administrators

Illinois Association of School
Business Officials

June 13, 2016

To: Joint Annual Conference Registrants

From: Thomas Ruggio and Barbara Somogyi, JAC Conference Co-Chairs

Subject: **2016 IASB/IASA/IASBO Joint Annual Conference**

As your 2016 Co-Chairs, we are thrilled to bring you another Joint Annual Conference of the Illinois Association of School Boards, Illinois Association of School Administrators and Illinois Association of School Business Officials.

Leadership Starts Here, at the 2016 Joint Annual Conference. Here are a few of the scheduled conference offerings:

- **Pre-Conference Workshops – Begin** to tackle in-depth issues such as School Finance, Basics of Governance, and PDLT/PERA by attending a Pre-Conference Workshop.
- **Chicago Public Schools Tour – Kick off** the Conference with a tour of Chicago Public Schools and experience one of several local exemplary schools.
- **School Board/District Secretaries’ Program – Pioneer** improved meetings and support by participating in the School Board/District Secretary Program.
- **Outstanding General Sessions** – detailed information will be emailed to all members.
- **Exhibit of Educational Environments Display – Formulate** wise decisions after viewing the largest statewide collection of school exhibits, covering virtually every school district need.
- **Panel Sessions – Launch** your next stage of leadership with presentations from successful programs, presented by knowledgeable panelists and school leaders from across Illinois.

Again, *Leadership Starts Here* at the 2016 Joint Annual Conference. We hope you’ll join us, and become better-prepared to lead public education into 2017 and beyond.

STAY-TUNED – Be sure to visit our website often for the latest information.

Registration Information

Pre-Conference Registration: The pre-conference registration fee is **\$445 per person** and must be received in the Springfield office by 4 p.m., October 14. Beginning October 15, the registration fee will be \$470 per person. Complimentary registration is provided for paid registrant's spouse/children listed on the official registration form. Registrations or changes received after October 14 will be processed onsite at the Hyatt, Grand Ballroom Foyer, Conference Registration Desk.

Badge Mailing: Badges for all registrations received by 4 p.m., October 14 will be mailed to districts on **October 28**. All badge holders must be picked up onsite at the Hyatt, Grand Ballroom Foyer, Conference Registration Desk.

Onsite Registration: The onsite registration fee is **\$470 per person**. **Onsite payment must be by check, cash, Visa, Master Card or Discover**. A receipt for local district reimbursement will be provided to onsite registrants. Onsite registration hours: Friday and Saturday, 7:30 am – 5 pm.

Onsite Badge Name Substitutions: Eligible individuals may replace a paid, non-attending registrant onsite at the Hyatt, Grand Ballroom Foyer, Conference Registration Desk. **Individuals must present the badge of the non-attending registrant to receive a new badge.**

Registration Cancellation Policy: October 14 is the deadline for written registration refund requests. Submit all requests by email to Dana Heckrodt at dheckrodt@iasb.com. **Refunds, less a \$95 per person fee, will be processed after the conference. There are no refunds after October 14.**

ACH (Automated Clearing House) Payment: A secure payment transfer system in which your institution grants IASB authorization to debit directly from a checking account for the purpose of payment. There is no processing fee for ACH payment.

Credit Card: A three percent (3%) non-refundable fee will be charged for each credit card transaction. Visa, MasterCard and Discover are accepted.

Registrant Trip Cancellation/Interruption Coverage Insurance: All individuals registered for JAC are covered (for Covered Reasons only). Registered individuals who are unable to attend JAC, should send an email to Dana Heckrodt dheckrodt@iasb.com and detailed information will be forwarded regarding this coverage.

Waiver: Registration constitutes your consent that any picture/recording taken during IASB/IASA/IASBO sponsored events can be used in any manner consistent with their mission without remuneration.

Housing Information

Hotel Assignment: Housing is assigned on a first received basis. For housing to be accepted for placement, the completed housing form must be accompanied by a **\$200 deposit for each guestroom**. The deposit may be either a check payable to the Illinois Association of School Boards, ACH payment, or complete credit card information – type of card, number, expiration date and cardholder's name. (NOTES: (1) Do not list the credit card security code. (2) If utilizing a credit card, ensure the daily limit will cover *all* submitted fees.)

Purchase orders are not accepted. All housing deposits are non-refundable.

Housing forms will be returned to the primary contact with the assigned hotel circled via email. Hotels normally email confirmations around mid-September. After this date, if you do not have your confirmation, contact the assigned hotel directly.

Housing will not be processed until the deposits are received in the Springfield IASB office. Housing cannot be reserved without a paid registration.

When entering housing requests, please consider; some individuals participating in the Chicago School Tours, IASB and Illinois ASBO pre-conference workshops, School Board/District Secretary Program and the Illinois Council of School Attorneys may require a Thursday arrival.

Hotel Placement Choice: Please list only hotel choices you will accept in descending preference order. Housing is assigned daily on a first received basis. If one of the listed, preferred hotels is available the day the district's completed forms are received, the first available choice and date assigned will be circled and a copy emailed to the email address provided on the form.

If none of the listed preferences are available the day the completed forms are received, an alternate hotel placement will be circled, dated and a copy emailed to the email address provided on the form. The district superintendent/primary contact then must respond by the date annotated on the form to reject the placement by email to Dana Heckrodt at dheckrodt@iasb.com.

If no rejection is received by the rejection deadline, the housing/nonrefundable deposits will be assigned to the alternate hotel.

If the alternate hotel assignment is rejected, IASB will refund the housing deposit and the attendees must secure their own housing.

Hotel Confirmations: Confirmations may be expected around the middle of September via email directly from assigned hotel. **After receiving a confirmation, all further housing communications are to be directed to the hotel in-house reservations manager of the confirming hotel.**

Length-of-Stay Restrictions: Most hotels charge an early departure fee for onsite departure changes.

Credit Card: A three percent (3%) non-refundable fee will be charged for each credit card transaction.

Cancellations: **All cancellations must be made directly with the confirming hotel.** *The nonrefundable deposit is forfeited to the hotel.*

Instructions for Completing Housing Forms

SCHOOL DISTRICTS ONLY

- 1) List the county code in which district is located, district number, primary contact email, and telephone number. This code *must* be used in all conversations/correspondence concerning accommodations.

County Codes

1 Adams	16 Cook	31 Greene	46 Kankakee	61 Massac	75 Pike	89 Stephenson
2 Alexander	17 Crawford	32 Grundy	47 Kendall	62 McDonough	76 Pope	90 Tazewell
3 Bond	18 Cumberland	33 Hamilton	48 Knox	63 McHenry	77 Pulaski	91 Union
4 Boone	19 DeKalb	34 Hancock	49 Lake	64 McLean	78 Putnam	92 Vermilion
5 Brown	20 DeWitt	35 Hardin	50 LaSalle	65 Menard	79 Randolph	93 Wabash
6 Bureau	21 Douglas	36 Henderson	51 Lawrence	66 Mercer	80 Richland	94 Warren
7 Calhoun	22 DuPage	37 Henry	52 Lee	67 Monroe	81 Rock Island	95 Washington
8 Carroll	23 Edgar	38 Iroquois	53 Livingston	68 Montgomery	82 St. Clair	96 Wayne
9 Cass	24 Edwards	39 Jackson	54 Logan	69 Morgan	83 Saline	97 White
10 Champaign	25 Effingham	40 Jasper	55 Macon	70 Moultrie	84 Sangamon	98 Whiteside
11 Christian	26 Fayette	41 Jefferson	56 Macoupin	71 Ogle	85 Schuyler	99 Will
12 Clark	27 Ford	42 Jersey	57 Madison	72 Peoria	86 Scott	100 Williamson
13 Clay	28 Franklin	43 Jo Daviess	58 Marion	73 Perry	87 Shelby	101 Winnebago
14 Clinton	29 Fulton	44 Johnson	59 Marshall	74 Piatt	88 Stark	102 Woodford
15 Coles	30 Gallatin	45 Kane	60 Mason			

- 2) List the superintendent's name and the district office address. All confirmations for the district will be returned via email to the primary contact on the form(s).

ALL REGISTRANTS

- 3) List **ONLY** the hotels you will accept.
- 4) List the name of the individual(s) requesting a hotel room.
- 5) List the arrival and departure dates (no need to list the month); i.e., Thursday-17; Friday-18, Saturday-19, Sunday-20.
- 6) Check (✓) guarantee if occupant will *not* arrive before 6 p.m. Remember, if arrival is guaranteed and individual does not claim the room; there is a liability for the room cost for the arrival date listed.
- 7) Check (✓) room type desired. Single (1 bed); Double (2 beds). Room type is a request. Room assignment will be made upon check-in based on availability.
- 8) Check (✓) whether individual is to pay his own account upon departure from the hotel or their account may be billed to the superintendent at the official address for payment. If the account is to be billed to the district, *the superintendent must sign the billing authorization statement.*
- 9) Mail to IASB Conference Registration/Housing, 2921 Baker Drive, Springfield, IL 62703.

DISTRICT REGISTRATION FORM

— **Must be mailed.**

84th IASB·IASA·IASBO
Joint Annual Conference
 November 18-20, 2016 • Chicago



Download and complete form. Return **completed form** with payment to IASB. Date received _____
(IASB use only)

District Name and Number _____ County Code # _____

Address _____ Telephone _____

City _____ Zip Code _____ Email (For All Confirmations) _____

Check Enclosed ACH Payment: Financial Institution Routing Number _____ Account Number _____

Credit Card Information: Visa MasterCard Discover Credit Card # _____ Exp. Date _____

A three percent (3%) non-refundable processing fee will be added to each credit card transaction.

Card Holder _____

If utilizing a credit card, make sure the daily limit will cover all submitted fees. Security code not required.

*Board Members _____

Spouse/Children (complimentary) _____

Superintendent _____

Business Official _____

District Secretary/Admin. Asst. _____

Other Administrators _____

District Attorney _____

Special Needs _____

_____ Total paid member district registrants, \$445 each \$ _____
 After October 14, \$470 each

_____ Total Spouse/Children (complimentary)

Credit Card Fee three percent (3%) \$ _____

*Paid board member registrants earn 30 IASB Leadership and Development credits for conference attendance.

Make check payable to the **ILLINOIS ASSOCIATION OF SCHOOL BOARDS.**
 Send check, ACH, or current credit card information and **COMPLETED FORM** to
 IASB Conference Registration/Housing, 2921 Baker Drive, Springfield, Illinois 62703-5929.

TOTAL REMITTANCE \$ _____

Registration forms received without total payment cannot be processed. **Purchase orders cannot be accepted.**

(IASB use only)

112

DISTRICT HOUSING FORM — Must be mailed.



IASB Meetings Management Department will process your hotel request and return a copy, with the designated hotel circled. **Before completing this form please read the housing information. After you receive your confirmation from the placed hotel, communication regarding hotel accommodations should be directed to the hotel in-house reservation manager of the assigned hotel.**

County Code _____ Dist. No. _____ Email (For All Confirmations) _____
 Dist. Telephone _____
 Superintendent _____
 District _____
 Street _____
 City/State/Zip _____

Check Enclosed ACH Payment: Routing Number _____ Account Number _____

Credit Card Information: Visa MasterCard Discover Credit Card # _____ Exp. Date _____

If utilizing a credit card, make sure the daily limit will cover all submitted fees. Security code not required. **A three percent (3%) non-refundable processing fee will be added to each credit card transaction.** Cardholder Signature _____

	ROOM RATE	Name ONLY hotels that you will accept.
Hyatt Regency Chicago (Headquarters), 151 East Wacker Drive, 312/565-1234 (complimentary internet)	\$194	1. _____
Sheraton Grand Chicago (Headquarters), 301 East North Water Street, 312/464-1000	\$194	2. _____
Marriott Chicago Downtown, 540 North Michigan Avenue, 312/836-0100	\$184	3. _____
Embassy Suites, 511 N. Columbus Drive, 312/836-5900	\$205	4. _____
Fairmont Hotel, 200 N. Columbus Drive, 312/565-8000 (complimentary internet)	\$185	5. _____
Intercontinental Chicago, 505 North Michigan Avenue, 312/944-4100 (complimentary internet)	\$184	6. _____
Swissôtel, 323 East Wacker Drive, 312/565-0565	\$186	

Housing form without the non-refundable \$200 per room reserved deposit(s) AND completed registration form/fees will be held and not processed until all forms/fees are received in the Springfield IASB office.

No.	Room Occupant(s) All persons listed on this form must be for the same hotel. If requesting rooms at more than one hotel, please complete a separate form.	November			Room Type (Check One)	
		Arrival	Departure	Guaranteed	Single	Double
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Special needs _____

Total rooms _____

Billing Authorization: The undersigned individual is the superintendent for this school district and, as such, has responsibility for authorizing payment for rooms, meals, and incidentals incurred by the above-designated individual(s) and will process payment for same upon receipt of a statement for charges from the hotel.

Bill room/tax only to the district. Bill all charges to the district. Signature _____

Mail to IASB Conference Registration/Housing, 2921 Baker Drive, Springfield, IL 62703.

News posted: 8/24/2016 5:24 AM

Dist. 103 board OKs budget that includes additions at 2 schools



Half Day School in Lincolnshire will receive additional classrooms and other improvements over the next year. An addition is planned at Sprague School, too. Funding for both projects is included in a new Lincolnshire-Prairie View School District 103 budget.

Russell Lissau/Daily Herald File Photo



Russell Lissau

The Lincolnshire-Prairie View School District 103 board on Tuesday approved a \$39.9 million budget for the new fiscal year.

The projected spending total is greater than usual because it includes \$8.5 million for additions at Half Day and Sprague schools.

Work is scheduled to begin in early 2017 and be done by late summer -- in time for the start of the 2017-18 school year.

"A good portion of that construction project is going to happen over this fiscal year," Assistant Superintendent for Business Dan Stanley said during Tuesday's school board meeting.

The project will carry over slightly into the 2018 fiscal year. As such, about \$5.5 million will be set aside in next year's budget for that portion of the work, officials have said.

The new fiscal year began July 1.

The additions at Sprague and Half Day are the big projects in the budget.

At Sprague, crews will add classrooms and make some minor renovations to the existing building.

Half Day will get new classrooms and additional space for music. Some space in the existing building will be converted to group instructional areas, too.

The additions will allow all fifth-grade classrooms to move from Wright Junior High to Half Day School, effective in the 2017-18 school year.

Once that happens, Sprague will serve early childhood classes through the second grade; Half Day will handle third-through fifth-graders; and Wright will host sixth-through eighth-grade classes.

As for the new budget, district officials expect to collect about \$31.8 million in property taxes, fees and other revenue during the 2017 fiscal year.

The construction projects are responsible for the gap between anticipated expenses and revenue. Officials plan to pay for the expansions with cash savings and loans.

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