



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

JULY 13, 2015

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Monday, July 13, 2015 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- A. Call to Order and Roll Call
Time: Estimated time for meeting - 1 Hour 40 Minutes
- B. Pledge of Allegiance
- C. Community Participation
- D. Approval of Minutes 3
Time: 5 minutes
- E. Consent Agenda
Time: 5 Minutes
 - 1. Approval of Bills 17
 - 2. Approval of School Donations 30
 - 3. Approval of Disposal of Equipment 31
 - 4. Approval of Employment 32
 - 5. Approval of Resignation 47
 - 6. Approval of Amendment to Administrator Contract 49
- F. Action Items
Time: 5 Minutes
 - 1. Appointment of Board Member 51
- G. Discussion Items
Time: 20 Minutes
 - 1. Board Committee Representatives 52
- H. Information
Time: 20 minutes
 - 1. Board Representatives Committee Update
 - 2. Department Updates
 - a. Business Office 53
 - b. Facilities 60

c. Curriculum and Instruction, Student Services, Technology	62
3. Superintendent's Informational Report	64
I. Old Business/New Business	
J. In The Press	68
K. Community Participation	
L. Executive Session	
Time: 30 Minutes	
M. Adjournment	



Lincolnshire-Prairie View School District 103

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BOARD OF EDUCATION REGULAR MEETING MINUTES

Tuesday, June 16, 2015

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular Meeting on Tuesday, June 16, 2015 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Absent: None

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business/CSBO

Katie Reynolds, Assistant Superintendent for Curriculum and Instruction

Anthony Mendoza, Director of Transportation

Michelle Blackley, Principal Daniel Wright Junior High School

Norma Taylor, Board Secretary

Public: 9

Press: 0

Staff: 6

Call to Order and Roll Call

President Gordon called the meeting to order at 6:00 p.m.

Motion by Mrs. van Gerven, seconded by Mr. Curtis, Executive Session convened at 6:00 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and the selection of a person to fill a public office.

Voice Vote: All ayes. No nays. Motion carried.

Open Session

The Board reconvened to Open Session at 7:00 p.m.

Celebrating Success

Mrs. Powell, Instructional Technology Coach at Daniel Wright Junior High School, and 5th grade students, presented a virtual Daniel Wright building created in the Minecraft world in only 7 meetings after school this spring.

Minecraft Laboratory is an extracurricular program that was offered to students in grade 5 for the first time this school year. The program offers an educational version of the popular Minecraft game. This unique learning laboratory setting provides opportunities for collaboration, team building, problem solving, project management, leadership, and 21st Century communication skills.

Community Participation

There was no community participation at this time.

Public Hearing

President Gordon called the Public Hearing open to hear testimony/comments regarding the Fiscal Year 2016 budget at 7:26 p.m. He asked the Board for any further comments. There were no further comments. He asked the public for any written or oral comments. There were no further comments.

Motion by Mrs. Simon, seconded by Mrs. van Gerven, to close the hearing.

Voice Vote: All ayes. No nays. Motion carried.

The hearing closed at 7:27 p.m.

Approval of Minutes

Motion by Mrs. Harper, seconded by Mrs. van Gerven, to approve the minutes of the May 19, 2015 Regular and Executive Session, and the May 26, 2015 Special Meeting.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

Motion by Mrs. Harper, seconded by Mrs. van Gerven, to approve the minutes of the June 2, 2015 COW Meeting and Executive Session.

Roll Call: Ayes: Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: Curtis. Motion carried.

Consent Agenda

Motion by Mrs. Simon, seconded by Mrs. Harper, the Board approve the following items on the Consent Agenda: Approval of Bills, Approval of School Donations, Approval of Employment, Approval of Resolution requiring Contractors to comply with Prevailing Wage Law, Approval of Designation of Banks, Approval of Resolution authorizing and directing the transfer of interest from the Working Cash Fund to the Operations and Maintenance Fund.

President Gordon asked the Board for items on the Consent Agenda they would like pulled for further discussion. There were none.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

Action Items

1. Approval of Fiscal Year 2016 Budget

Motion by Mr. Curtis, seconded by Mrs. van Gerven, the Board approve the Fiscal Year 2016 budget as presented.

The Board thanked Mr. Stanley for an excellent budget process; and noted this is the second consecutive year the Board will be approving a budget for the next school year before that school year has begun.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

Discussion Items

1. Changes to 2015-2016 School Calendar

Dr. Warren discussed the Presidential Primary scheduled for March 15, 2016 and recommended the district move Parent/Teacher conferences scheduled for March 10 and 11, to March 14 and 15. This change will allow for less congested polling places for the community while maintaining safety for our students.

The Board expressed consensus for the change.

2. Late Arrival Schedule 2015-2016

Dr. Warren reviewed logistics of a late arrival schedule for students. He recommended this late arrival schedule to be used for staff to collaborate with regularly scheduled meetings. He noted this model would be similar to cold start days when schools open 90 minutes later allowing for weather conditions to improve and snow plowing. He noted this theme emerged from his Listening Tour and the dates coincide with the high school's late arrival days. The Board expressed interest in piloting 2 days in the 2015-2016 school year.

Information

Curriculum and Instruction

Mrs. Reynolds discussed Math pathways and placement for 2015-2016. She noted after the district aligned with the consortium over recent years, we have 3 pathways for 6th and 7th and 8th grades. A Board member asked for explanation on how math placement affects science placement at Stevenson High School. Mrs. Reynolds will discuss with the high school and inform the Board. Discussion was held regarding communications to parents about math placements.

Transportation Update

Dr. Warren reviewed some changes to the Daniel Wright bus routes to allow for the extra time at the end of the school day. He noted the structure of Sprague and Half Day routes will not see major changes this school year.

Mr. Mendoza presented data his department has collected this year regarding ridership, bus stops, and routes. He noted various considerations such as consolidating stops and revising routes will decrease route times. He compared routes from this school year to the proposed routes for next year that showed decreased route times. He noted this summer the Transportation Department will conduct practice runs to determine efficiency.

The Board expressed appreciation for the efforts to improve the Transportation Department and provide this service to the community.

Superintendent's Informational Report

Dr. Warren noted the district received two FOIA requests this month and both requests were fulfilled within the allotted time. He reviewed the long-range facility planning process and currently principals are reviewing their current spaces to develop space needs. The small group for facility planning will continue to meet over the summer.

Executive Session

Motion by Mrs. Harper, seconded by Mrs. van Gerven, the board go into Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

The Board moved into Executive Session at 8:23 p.m.

Open Session

The Board reconvened to Open Session at 9:07 p.m.

The Board discussed the process for filling the vacant seat on the Board.

Adjournment

Motion by Mrs. van Gerven, seconded by Mr. Curtis, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:10 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION 1st EXECUTIVE SESSION MINUTES
Tuesday, June 16, 2015

The Board of Education of Lincolnshire-Prairie View School District 103 held an Executive Session on Tuesday, June 16, 2015 in the Administration Offices located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven

Absent: None

Executive Session convened at 6:10 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and the selection of a person to fill a public office.

The Board discussed two individuals who have applied to fill the vacant seat on the Board.

The Board discussed the Superintendent's evaluation.

Motion by Mrs. Thomas, seconded by Mrs. Harper, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 7:00 p.m.

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BOARD OF EDUCATION 2nd EXECUTIVE SESSION MINUTES
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The Board of Education of Lincolnshire-Prairie View School District 103 held an Executive Session on Tuesday, June 16, 2015 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven

Absent: None

Executive Session convened at 8:30 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

The Board discussed the Superintendent's evaluation.

Motion by Mr. Curtis, seconded by Mrs. Simon, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:07 p.m.

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BOARD OF EDUCATION SPECIAL MEETING MINUTES

Tuesday, June 30, 2015

The Board of Education of Lincolnshire-Prairie View School District 103 held a Special Meeting on Tuesday, June 30, 2015, in the Administrative Office located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven

Absent: None

Public: 0

Press: 0

Staff: 0

Call to Order and Roll Call

President Gordon called the meeting to order at 6:03 p.m.

Executive Session

Motion by Mr. Curtis, seconded by Mrs. Harper, the Board go into Executive Session to discuss the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

Voice Vote: All ayes. No nays. Motion carried.

The Board moved into Executive Session at 6:04 p.m to interview candidates to fill a Board vacancy.

Open Session

The Board reconvened to Open Session at 9:15 p.m.

Executive Session

Motion by Mr. Curtis, seconded by Mrs. Simon, the Board move into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and union negotiations.

Voice Vote: All ayes. No nays. Motion carried.

The Board moved into Executive Session at 9:18 p.m.

Open Session

The Board reconvened to Open Session at 9:27 p.m.

Adjournment

Motion by Mr. Curtis, seconded by Mrs. Simon, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:27 p.m.

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The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven

Absent: None

Executive Session convened at 6:10 p.m. to discuss the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

The Board interviewed six candidates for the Board vacancy: Carie Cohen, Trupti Dixit, Scott Williams, Marissa Grossenbach, Sandra Wright, and Heather Bawden.

Motion by Mr. Curtis, seconded by Mrs. Simon, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:15 p.m.

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The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven

Absent: None

Executive Session convened at 9:18 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and union negotiations.

The Board discussed the Superintendent's evaluation.

Dr. Warren joined the meeting at 9:20 p.m. to discuss union negotiations.

Motion by Mrs. van Gerven, seconded by Mrs. Simon, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:27 p.m.

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BOARD OF EDUCATION SPECIAL MEETING MINUTES
Wednesday, July 8 2015

The Board of Education of Lincolnshire-Prairie View School District 103 held a Special Meeting on Wednesday, July 8, 2015, in the Administrative Office located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sherri Thomas
Anne van Gerven

Absent: Sandy Simon

Public: 0

Press: 0

Staff: 0

Call to Order and Roll Call

President Gordon called the meeting to order at 5:55 p.m.

Executive Session

Motion by Mr. Curtis, seconded by Mrs. Thomas, the Board go into Executive Session to discuss the selection of a person to fill a public office, as defined in the Open Meetings Act.

Voice Vote: All ayes. No nays. Motion carried.

The Board moved into Executive Session at 5:56 p.m to interview candidates to fill a Board vacancy.

Open Session

The Board reconvened to Open Session at 9:52 p.m.

Dr. Warren joined the meeting.

The Board discussed improvements for the district's facilities.

Executive Session

Motion by Mrs. Harper, seconded by Mrs. van Gerven, the Board move into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Voice Vote: All ayes. No nays. Motion carried.

The Board moved into Executive Session at 9:52 p.m.

Open Session

The Board reconvened to Open Session at 10:03 p.m.

Adjournment

Motion by Mr. Curtis, seconded by Mrs. Harper, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 10:03 p.m.

President Board of Education

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Wednesday, July 8, 2015

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The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sherri Thomas

Anne van Gerven

Absent: Sandy Simon

Executive Session convened at 5:56 p.m. to discuss the selection of a person to fill a public office, as defined in the Open Meetings Act.

The Board interviewed six candidates for the Board vacancy: Scott Glickson, Malathy Dwaraknath, Daphne Dickens-King, James Konieczny, Edward Hughes and Jit Lodd.

Motion by Mrs. Harper, seconded by Mrs. Thomas, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 9:52 p.m.

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The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sherri Thomas

Anne van Gerven

Absent: Sandy Simon

Also Present: Dr. Scott Warren

Executive Session convened at 9:55 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Dr. Warren informed the Board Mark Westhoff has resigned his position in the district.

Motion by Mrs. van Gerven, seconded by Mrs. Harper, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting reconvened to Open Session at 10:03 p.m.

President Board of Education

Secretary Board of Education

Paid Accounts Payable by Vendor

Printed: 7/7/2015 8:04 PM
Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
ACADEMIC ADVANTAGE								
16002	10-2660-319	IPAD REPAIRS	630	0	06/30/2015	21290	50.00	10-2660-319
15089	10-2660-319	IPAD REPAIRS	630	0	06/30/2015	21290	50.00	10-2660-319
15076	10-2660-319	IPAD REPAIRS	630	0	06/30/2015	21290	55.00	10-2660-319
15073	10-2660-319	IPAD REPAIRS	630	0	06/30/2015	21290	130.00	10-2660-319
15040	10-2660-319	IPAD REPAIRS	630	0	06/30/2015	21290	185.00	10-2660-319
							<u>\$470.00</u>	Payee Vendor Total
ADLAI E STEVENSON HIGH SC								
1338	10-4120-690	Void ELC IDEA INVOICE	71	0	07/01/2015	21338	115,576.00	10-4120-690
							<u>\$115,576.00</u>	Payee Vendor Total
ALBAN, NANCY								
SEP-APR	10-1190-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21291	1,705.20	10-1190-225
							<u>\$1,705.20</u>	Payee Vendor Total
ANHALT, SUSAN								
SEP-APR	10-1111-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21292	1,705.20	10-1111-225
							<u>\$1,705.20</u>	Payee Vendor Total
APPLE FINANCIAL SERVICES								
1009190715	30-5370-610	IPAD LEASES - PRINCIPAL	71	0	07/01/2015	21339	160,771.94	30-5370-610
1012300715	30-5370-610	IPAD LEASES - PRINCIPAL	71	0	07/01/2015	21339	84,035.83	30-5370-610
1012300715	30-5270-620	IPAD LEASES - INTEREST	71	0	07/01/2015	21339	4,581.94	30-5270-620
1012300715	30-5270-620	IPAD LEASES - INTEREST	71	0	07/01/2015	21339	4,340.84	30-5270-620
							<u>\$253,730.55</u>	Payee Vendor Total
BELGRADE BEHAVIOR CONSULT								
1-09-5011	10-1200-314	STUDENT EVALUATION CONSULTING	630	0	06/30/2015	21293	3,450.00	10-1200-314
							<u>\$3,450.00</u>	Payee Vendor Total
BERCOS EDUCATIONAL CONSUL								
MAYJUNE	10-2140-314	CONSULTING SERVICES	630	0	06/30/2015	21294	1,329.41	10-2140-314
							<u>\$1,329.41</u>	Payee Vendor Total
BLICK ART MATERIALS								
4407054	10-1112-411	ART SUPPLIES	630	0	06/30/2015	21295	13.95	10-1112-411
							<u>\$13.95</u>	Payee Vendor Total
BODEEN, JULIE								
EOY BFAST	10-2410-410-3	REIMB TEACH BFAST MATERIALS	630	0	06/30/2015	21296	52.59	10-2410-410
	10-2410-410-3	REIMB DW OFFICE COFFEE	630	0	06/30/2015	21296	67.94	10-2410-410
	10-2410-332	REIMB EVENING OF CHAMP PARKING	630	0	06/30/2015	21296	29.00	10-2410-332
							<u>\$149.53</u>	Payee Vendor Total

Paid Accounts Payable by Vendor

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Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
BRANKIS, NANCY								
MAY	10-1111-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21297	478.88	10-1111-225
							<u>\$478.88</u>	Payee Vendor Total
CLIC								
070115	10-2360-381	PROPERTY/CASUALTY INSURANCE	71	0	07/01/2015	21340	87,541.00	10-2360-380
070115B	10-2360-382	WORKERS COMPENSATION	71	0	07/01/2015	21340	208,946.00	10-2360-380
							<u>\$296,487.00</u>	Payee Vendor Total
CONSTELLATION ENERGY SERV								
1571721-01	10-2540-465	NATURAL GAS - DW	630	0	06/30/2015	21298	1,179.43	10-2540-465
1571721-01	10-2540-465	NATURAL GAS - HD	630	0	06/30/2015	21298	730.09	10-2540-465
1571721-01	10-2540-465	NATURAL GAS - SP	630	0	06/30/2015	21298	871.32	10-2540-465
							<u>\$2,780.84</u>	Payee Vendor Total
CRISISGO								
344R	20-2540-329	CRISISGO SERVICE RENEWAL	71	0	07/01/2015	21341	1,400.00	20-2540-329
							<u>\$1,400.00</u>	Payee Vendor Total
CROWN GLOBAL CONSULTING L								
1371	10-2310-392	ONLINE TEACHER PORTRAIT SUBSCR	71	0	07/01/2015	21342	2,178.00	10-2310-392
							<u>\$2,178.00</u>	Payee Vendor Total
CUSTOM SOLUTIONS								
20249	10-1200-314	ASSISTIVE DEVICE DESIGN	630	0	06/30/2015	21299	1,483.56	10-1200-314
20202	10-1200-314	ASSISTIVE DEVICE PARTS	630	0	06/30/2015	21299	1,483.56	10-1200-314
							<u>\$2,967.12</u>	Payee Vendor Total
DISBROW, KIM								
	10-1190-414	HD MUSICAL STAGE SUPPLIES	630	0	06/30/2015	21300	61.86	10-1190-414
							<u>\$61.86</u>	Payee Vendor Total
DIXIT, TRUPTI								
	10-1550-640	REIMB NATIONAL HISTORY BEE REG	630	0	06/30/2015	21301	125.00	10-1550-640
							<u>\$125.00</u>	Payee Vendor Total
Feld, Monica								
	10-1111-419	REIMB CLASSRM PROJ SUPPLIES	630	0	06/30/2015	21302	33.57	10-1111-419
							<u>\$33.57</u>	Payee Vendor Total
FINALDI SCHMIDT, GINA								
	10-2330-332	REIMB INTRADISTRICT TRAVEL	630	0	06/30/2015	21303	305.79	10-2330-332
							<u>\$305.79</u>	Payee Vendor Total
FITZGERALD, MIKE								
	10-1120-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21304	4,500.00	10-1120-225

Paid Accounts Payable by Vendor

Printed: 7/7/2015 8:04 PM
Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
							<u>\$4,500.00</u>	Payee Vendor Total
FOLLETT SCHOOL SOLUTIONS								
688703F-2	10-1792	REPLACE DMGED LIBRARY BK - SP	630	0	06/30/2015	21305	12.41	10-1790
699561	10-1792	REPLACE LOST LIB BKS - SP	630	0	06/30/2015	21305	196.17	10-1790
1178290	10-2220-392	LIBRARY MGMT SOFTWARE SUBCR	71	0	07/01/2015	21343	5,949.12	10-2220-392
							<u>\$6,157.70</u>	Payee Vendor Total
FRONTLINE TECHNOLOGIES								
INVUS37359	10-2520-392	AESOP ANNUAL SERVICES	71	0	07/01/2015	21344	7,051.20	10-2520-392
							<u>\$7,051.20</u>	Payee Vendor Total
GAMBLE MUSIC COMPANY								
158311	10-1190-410-3	CONCERT FOLDERS	630	0	06/30/2015	21306	57.45	10-1190-410
							<u>\$57.45</u>	Payee Vendor Total
GENESIS TECHNOLOGIES								
512960	10-2410-325	COPIER MAINT AGREEMENT	630	0	06/30/2015	21307	2,085.31	10-2410-325
							<u>\$2,085.31</u>	Payee Vendor Total
GLOBAL COMPLIANCE NETWORK								
5122	10-2520-392	HR TUTORIALS SUBSCR	71	0	07/01/2015	21345	750.00	10-2520-392
							<u>\$750.00</u>	Payee Vendor Total
GORDON, NASIA								
	10-2660-332	REIMB INTRADISTRICT TRAVEL	630	0	06/30/2015	21308	105.82	10-2660-332
							<u>\$105.82</u>	Payee Vendor Total
HAIKU LEARNING SYSTEMS								
4112	10-1100-392	SOFTWARE LICENSES	71	0	07/01/2015	21346	11,190.00	10-1100-392
							<u>\$11,190.00</u>	Payee Vendor Total
HEARTLAND HEALTH OUTREACH								
8071	10-1200-314	TRANSLATION SERVICES	630	0	06/30/2015	21309	400.20	10-1200-314
							<u>\$400.20</u>	Payee Vendor Total
ILLINOIS ASSOCIATION OF S								
491030	10-2310-640	ANNUAL MEMB DUES	71	0	07/01/2015	21347	6,376.00	10-2310-640
							<u>\$6,376.00</u>	Payee Vendor Total
INTEGRATED SYSTEMS CORP								
0671854	10-2660-392	SKYWARD HOSTING	71	0	07/01/2015	21348	400.00	10-2660-392
							<u>\$400.00</u>	Payee Vendor Total
Jones, Luke								
061215	10-1200-332	REIMB INTRADISTRICT TRAVEL	630	0	06/30/2015	21310	441.32	10-1200-332

Paid Accounts Payable by Vendor

Printed: 7/7/2015 8:04 PM
Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
							<u>\$441.32</u>	Payee Vendor Total
KELLEY LANDSCAPE & PATIO								
33376	20-2540-329	LANDSCAPE MAINT	630	0	06/30/2015	21311	2,849.00	20-2540-329
							<u>\$2,849.00</u>	Payee Vendor Total
KILDEER-COUNTRYSIDE CCSD								
GUIDED	10-4220-670	GUIDED CLASSROOM	6301	0	06/30/2015	21337	127,290.96	10-4220-670
							<u>\$127,290.96</u>	Payee Vendor Total
KILLINGER, GALE								
	10-1111-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21312	4,500.00	10-1111-225
							<u>\$4,500.00</u>	Payee Vendor Total
KRAUS, RUTH								
061715	10-2140-314	PSYCHOLOGIST SERVICES	630	0	06/30/2015	21313	787.50	10-2140-314
							<u>\$787.50</u>	Payee Vendor Total
LAKE COUNTY EDUCATIONAL S								
	10-2210-314	DIST MEMBERSHIP DUES	71	0	07/01/2015	21349	3,965.00	10-2210-314
							<u>\$3,965.00</u>	Payee Vendor Total
LARCOM, GAYLE								
061215	10-1200-332	REIMB INTRADISTRICT TRAVEL	630	0	06/30/2015	21314	87.94	10-1200-332
							<u>\$87.94</u>	Payee Vendor Total
LARSON, SUE								
061215	10-1200-314	REIMB INTRADISTRICT TRAVEL	630	0	06/30/2015	21315	130.16	10-1200-314
							<u>\$130.16</u>	Payee Vendor Total
LOGAN, DENISE								
	10-2140-332	REIMB INTRADISTRICT TRAVEL	630	0	06/30/2015	21316	21.33	10-2140-332
							<u>\$21.33</u>	Payee Vendor Total
NORTHWEST EVALUATION ASSO								
30285	10-2230-392	MEAS ACAD PROG SUBSCR (1349)	71	0	07/01/2015	21350	16,862.50	10-2230-392
							<u>\$16,862.50</u>	Payee Vendor Total
OWLEY, THOMAS								
	10-2140-314	STUDENT EVALUATION	630	0	06/30/2015	21317	4,287.50	10-2140-314
							<u>\$4,287.50</u>	Payee Vendor Total
PALOS SPORTS								
200329-00	10-1500-410	TRACK HURDLE SHIPPING	630	9677	06/30/2015	21318	150.00	10-1500-410
200329-01	10-1500-410	TRACK HURDLES (20)	630	9677	06/30/2015	21318	2,168.53	10-1500-410
							<u>\$2,318.53</u>	Payee Vendor Total

Paid Accounts Payable by Vendor

Printed: 7/7/2015 8:04 PM
Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
PEAPOD								
A62398486	10-1600-410	SUMMER COOKING CLASS FOOD	630	0	06/30/2015	21319	204.17	10-1600-410
							<u>\$204.17</u>	Payee Vendor Total
QUEST FOOD MANAGEMENT SER								
48459	10-2410-410-3	STAFF BREAKFAST	630	0	06/30/2015	21320	528.00	10-2410-410
							<u>\$528.00</u>	Payee Vendor Total
QUILL CORPORATION								
4789319	10-2520-410	PRINTER CARTRIDGES	630	9707	06/30/2015	21321	268.19	10-2520-410
3541620	10-2660-414	TONER CARTIDGES (4)	630	0	06/30/2015	21321	989.36	10-2660-414
							<u>\$1,257.55</u>	Payee Vendor Total
RICOH USA INC.								
5036451286	10-2410-325	COLOR COPIES - DW	630	0	06/30/2015	21322	61.78	10-2410-325
5036451286	10-2410-325	COLOR COPIES - HD	630	0	06/30/2015	21322	25.83	10-2410-325
5036451286	10-2410-325	COLOR COPIES - ADMIN	630	0	06/30/2015	21322	265.57	10-2410-325
							<u>\$353.18</u>	Payee Vendor Total
ROLER, JO ANNE								
060915	10-1120-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21323	1,484.16	10-1120-225
							<u>\$1,484.16</u>	Payee Vendor Total
SANTANDER LEASING								
1676693	40-2550-325	BUS 24, 27, 28 LEASES	71	0	07/01/2015	21351	20,070.00	40-2550-325
1686093	40-2550-325	BUS LEASES	71	0	07/01/2015	21351	197,106.00	40-2550-325
							<u>\$217,176.00</u>	Payee Vendor Total
SCHOOLDUDE.COM								
R43037	20-2540-329	MAINTENANCEDIRECT LICENSE	71	0	07/01/2015	21352	1,587.10	20-2540-329
							<u>\$1,587.10</u>	Payee Vendor Total
SCIENCE FIRST/STARLAB								
SO10023979	10-2215-500	STARLAB - PTO	630	0	06/30/2015	21324	24,975.00	10-2215-500
							<u>\$24,975.00</u>	Payee Vendor Total
SECRETARY OF STATE								
SYOON	40-2550-640	BUS DRIVER RECERTIFICATION	150618	0	06/18/2015	9322	4.00	40-2550-640
CNYKIEL	40-2550-640	BUS DRIVER RECERTIFICATION	150618	0	06/18/2015	9321	4.00	40-2550-640
							<u>\$8.00</u>	Payee Vendor Total
SHELL FLEET PLUS								
65194276506	40-2550-464	FUEL - TRANS	630	0	06/30/2015	21325	11,933.15	40-2550-464
65194276506	20-2540-464	FUEL - O&M	630	0	06/30/2015	21325	446.14	20-2540-464
							<u>\$12,379.29</u>	Payee Vendor Total

Specialized Data Systems, Inc.

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Paid Accounts Payable by Vendor

Printed: 7/7/2015 8:04 PM
Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
SKYWARD								
170120	10-2660-392	ANNUAL LICENSE FEES	71	0	07/01/2015	21353	9,828.00	10-2660-392
							<u>\$9,828.00</u>	Payee Vendor Total
SOFTWARE & SERVICE GROUP								
80890758	10-2410-312	SKYWARD CONF REG	630	0	06/30/2015	21326	50.00	10-2410-312
							<u>\$50.00</u>	Payee Vendor Total
SPECIAL EDUCATION DISTRIC								
15CONTR.3	10-4120-314	CONTRACTUAL BILLING 3RD INST	630	0	06/30/2015	21327	4,941.00	10-4120-314
VISION-103	10-4120-314	VISION EVALUATION	630	0	06/30/2015	21327	4,060.00	10-4120-314
ITIN-103	10-4120-314	VISION ITINERANT SERVICES	630	0	06/30/2015	21327	116.00	10-4120-314
							<u>\$9,117.00</u>	Payee Vendor Total
STEC, GINA								
6/4/15	10-2410-332	REIMB EVENING OF CHAMP PARKING	630	0	06/30/2015	21328	29.00	10-2410-332
							<u>\$29.00</u>	Payee Vendor Total
SUNSET FOODS								
380643	10-2310-410	BOE CAKE	630	0	06/30/2015	21329	20.99	10-2310-410
373270	10-2310-410	BOE MTG FOOD	630	0	06/30/2015	21329	51.88	10-2310-410
373316	10-2310-410	PRE-PERA TRAINING BFAST	630	0	06/30/2015	21329	65.55	10-2310-410
375397	10-2310-410	BOE MEETING FOOD	630	0	06/30/2015	21329	41.45	10-2310-410
							<u>\$179.87</u>	Payee Vendor Total
SWANSONS BLOSSOM SHOP LTD								
251993	10-1120-490	GRADUATION FLOWERS	630	0	06/30/2015	21330	117.95	10-1120-490
							<u>\$117.95</u>	Payee Vendor Total
TANDY LEATHER								
061215	10-1112-411	EXPLORE THE ARTS PRESENTATION	630	0	06/30/2015	21331	125.00	10-1112-411
							<u>\$125.00</u>	Payee Vendor Total
TEACHERS RETIREMENT SYSTE								
070115B	10-1100-215	TRS ERO PAYMENT	71	0	07/01/2015	21355	13,655.15	10-1100-215
	10-1100-215	TRS ERO PAYMENT	71	0	07/01/2015	21354	80,234.84	10-1100-215
							<u>\$93,889.99</u>	Payee Vendor Total
TINLEY, RUTH								
060915	10-1120-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21332	1,507.92	10-1120-225
							<u>\$1,507.92</u>	Payee Vendor Total
TOWNSEND, JIM								
060915	10-1120-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21333	4,500.00	10-1120-225
							<u>\$4,500.00</u>	Payee Vendor Total

Paid Accounts Payable by Vendor

Printed: 7/7/2015 8:04 PM
 Lincolnshire-Prairie View SD #103

Invoice #	A.S.N.	Description	Batch #	P.O. #	Check Date	Check #	Amount	State Account Number
TRAXLER, SUE								
060915	10-1120-225	REIMB RETIREE INSURANCE	630	0	06/30/2015	21334	502.66	10-1120-225
							<u>\$502.66</u>	Payee Vendor Total
TYLER TECHNOLOGIES								
045-133305	40-2550-392	VERSATRANS EXTENDED SUPPORT	71	0	07/01/2015	21356	4,869.51	40-2550-392
							<u>\$4,869.51</u>	Payee Vendor Total
US POSTAL SERVICE								
28486983	10-2520-342	POSTAGE REFILL - DW	150701	0	07/01/2015	9323	2,000.00	10-2520-342
							<u>\$2,000.00</u>	Payee Vendor Total
WAREHOUSE DIRECT								
2661351-1	10-1120-410	CLASSRM SUPPLIES	630	0	06/30/2015	21335	11.44	10-1120-410
							<u>\$11.44</u>	Payee Vendor Total
WIGHT								
36381	10-2310-317	COMMUNITY ENGAGEMENT	630	0	06/30/2015	21336	4,000.00	10-2310-317
36380	10-2310-317	ADA PROJECT	630	0	06/30/2015	21336	9,807.31	10-2310-317
							<u>\$13,807.31</u>	Payee Vendor Total
Report Total							<u><u>\$1,288,051.42</u></u>	

23

Bills Payable (Fund Summary)

Printed: 7/7/2015 7:54 PM
Lincolnshire-Prairie View SD #103

Fund Code	Description	Amount
10	Education Fund	25,117.20
20	Oper, Build, & Maint Fund	6,700.52
30	Debt Service Fund or Fund Group	156.15
40	Transportation Fund	24,722.23
Report Total		<u><u>\$56,696.10</u></u>

Bills Payable List

Printed: 7/7/2015 7:59 PM
Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
ADLAI E STEVENSON HIGH SCHOOL					
		GRADUATION HOSTING	7	884.81	10-1120-490
				<u>\$884.81</u>	
ADVOCATE OCCUPATIONAL HEALT					
		DRIVER PHYSICAL/DRUG SCREEN	7	125.00	40-2550-390
		DRIVER PHYSICAL/DRUG SCREEN	7	292.00	40-2550-390
				<u>\$417.00</u>	
AMAZON					
		BUILDING SUPPLIES - SP	7	13.08	20-2540-410
0000009688		FRANKLIN SPELLING CORRECTOR	7	264.80	10-1200-410
				<u>\$277.88</u>	
ANDERSON PEST SOLUTIONS					
		DISTRICT MONTHLY IPM	7	144.05	20-2540-329
				<u>\$144.05</u>	
AT&T MOBILITY					
		IPAD DATA	7	336.71	10-2540-341
				<u>\$336.71</u>	
AT&T					
		TELEPHONE D103 CLUB	7	116.20	10-3500-341
		TELEPHONE	7	4,919.24	10-2540-341
				<u>\$5,035.44</u>	
BOSKELLY, LAURA					
		RUN FOR FUN CLASS SUPPLIES	7	198.00	10-1600-410
				<u>\$198.00</u>	
BRAIN POP LLC					
0000009837		BRAINPOP SUBSCR - DW	7	1,652.80	10-1100-392
0000009837		BRAINPOP SUBSCR - SP	7	1,338.75	10-1100-392
				<u>\$2,991.55</u>	
BUCHWEITZ, DEBORAH					
		SUMMER COOKING SUPPLIES	7	359.18	10-1600-410
				<u>\$359.18</u>	
CAROLINA BIOLOGICAL SUPPLY C					
		PROTOZA SURVEY SET	7	43.50	10-1120-415
				<u>\$43.50</u>	
CHIESA, RACHEL					
		REIMB CLASS PHOTOS, FOOD	7	28.47	10-1111-410
				<u>\$28.47</u>	
CITICARE TRANSPORTATION					
		SPED TRANSPORTATION (OUT OF DIS)	7	3,828.25	40-2550-331
				<u>\$3,828.25</u>	
Clarín, Ryan					
		REIMB TUITION	7	780.00	10-1120-230
				<u>\$780.00</u>	
COMCAST CABLE					
		RIVERSHIRE INTERNET	7	165.80	10-2540-341

Bills Payable List

Printed: 7/7/2015 7:59 PM
 Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$165.80</u>	
Conforti, Nancy		BABYSITTING CLASS SUPPLIES	7	49.91	10-1600-410
				<u>\$49.91</u>	
CONSTELLATION ENERGY SERVICE					
		ELECTRICITY - HD	7	1,862.27	10-2540-466
				<u>\$1,862.27</u>	
CUMMINGS, SHEILA					
		REIMB TUITION	7	618.99	10-1120-230
				<u>\$618.99</u>	
DAILY HERALD					
		NEWSPAPER - ADMIN	7	66.00	10-2220-440
		NEWSPAPER - DW	7	66.00	10-2220-440
				<u>\$132.00</u>	
DILLMANN, JOSEPH					
		REFEREE ASSIGNMENT	7	149.00	10-1500-319
				<u>\$149.00</u>	
ESSCOE					
		REPAIR DUCT ALARM	7	325.00	20-2540-329
		REPAIR ALARM PROGRAMMING	7	325.00	20-2540-329
				<u>\$650.00</u>	
FEDEX					
		POSTAGE	7	22.42	10-2520-342
				<u>\$22.42</u>	
Gallup, Justine					
		ENGINEERING CLASS SUPPLIES	7	116.95	10-1600-410
				<u>\$116.95</u>	
GRUENWALD, CATHERINE					
		ARTS & CRAFTS CLASS SUPPLIES	7	307.55	10-1600-410
				<u>\$307.55</u>	
GYMNASIUM MATTERS					
		FITNESS MACHINE REPAIR	7	600.00	10-2540-319
				<u>\$600.00</u>	
HARDING MECHANICAL					
		AHU REPAIR - DW	7	396.00	20-2540-329
				<u>\$396.00</u>	
HARPER, JILL					
		KNITTING CLASS SUPPLIES	7	208.47	10-1600-410
				<u>\$208.47</u>	
Harris, Gayle					
		MATH CLASS SUPPLIES	7	286.90	10-1600-410
				<u>\$286.90</u>	
HOME DEPOT CREDIT SERVICES					
		JACKHAMMER RENTAL	7	175.00	20-2540-325
		BUILDING SUPPLIES - SP	7	13.23	20-2540-410

Bills Payable List

Printed: 7/7/2015 7:59 PM
Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		BUILDING SUPPLIES - SP	7	4.45	20-2540-410
		BUILDING SUPPLIES - SP	7	6.96	20-2540-410
		SHOP SUPPLIES	7	37.37	20-2540-410
		SHOP SUPPLIES	7	60.96	20-2540-410
		SHOP SUPPLIES	7	94.87	20-2540-410
				<u>\$392.84</u>	
INTEGRATED SYSTEMS CORP					
		SKYWARD SUBSCR	7	400.00	10-2660-392
				<u>\$400.00</u>	
LEONARD, EMILY					
		DANCE PROGRAMMING	7	200.90	10-2210-314
				<u>\$200.90</u>	
LINCOLNSHIRE, VILLAGE OF					
		WATER/SEWER - HD	7	427.85	10-2540-370
		WATER/SEWER - SP	7	567.15	10-2540-370
		WATER/SEWER - DW	7	646.75	10-2540-370
		WATER/SEWER - TRANS	7	79.60	10-2540-370
				<u>\$1,721.35</u>	
LINCOLNSHIRE, VILLAGE OF					
		ELECTRICITY - RIVERSHIRE	7	7.38	10-2540-466
				<u>\$7.38</u>	
Macklin, Lauren					
		POTTERY CLASS SUPPLIES	7	56.33	10-1600-410
				<u>\$56.33</u>	
Mau, Jill					
		FIELD DAY FOOD - SP TARGET	7	49.00	10-2215-410
				<u>\$49.00</u>	
MCM ELECTRONICS					
		HDMI CABLE	7	6.55	10-1120-410
				<u>\$6.55</u>	
MEEHAN, LAURA					
		PROF DEVELOPMENT SERVICES	7	2,700.00	10-2210-314
				<u>\$2,700.00</u>	
MIDWEST TRANSIT EQUIPMENT					
		SAFETY LANE INSPECT, COOLANT LEAK	7	1,054.52	40-2550-329
		SAFETY LANE INSPECTION	7	1,067.55	40-2550-329
		SAFETY LANE INSPECTION BUS 2	7	1,075.40	40-2550-329
		CLOSE HEATER VALVE, CLEAN CONDNSR.	7	129.32	40-2550-329
		SAFETY LANE INSPEC, RPLC BRAKES	7	1,803.23	40-2550-329
		SAFETY LANE INSPECTION/RPLC DR GLASS	7	2,137.34	40-2550-329
		RPLC WHEELCHAIR LIFT DOOR	7	2,884.86	40-2550-319
		SAFETY LANE INSPECTION, RPLC MIRROR	7	367.72	40-2550-329
		SAFETY LANE INSPEC., BULB RPLCMNT	7	378.48	40-2550-329
		SAFETY LANE INSPECTION	7	380.75	40-2550-329
		SAFETY LANE INSPEC., REPLC DOOR GLASS	7	403.22	40-2550-329
		SAFETY LANE INSPECTION BUS 25	7	423.25	40-2550-329

Bills Payable List

Printed: 7/7/2015 7:59 PM
 Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		SAFETY LANE INSPECTION BUS 6	7	431.01	40-2550-329
		SAFETY LANE INSPECTION	7	446.43	40-2550-329
		SAFETY LANE INSPEC, OIL CHANGE BUS 23	7	468.28	40-2550-329
		SAFETY LANE INSPEC, OIL CHNG BUS 18	7	510.44	40-2550-329
		SAFETY LANE INSPEC, OIL CHNG, BUS 14	7	607.74	40-2550-329
		RPLC MIRROR, CRSNG GATE, SFTY LN	7	671.17	40-2550-329
		SAFETY LANE INSPEC, RPLC GLASS, BUS 11	7	707.35	40-2550-329
		HANDICAPPED DECAL BUSES 13 & 23	7	9.00	40-2550-329
		OIL CHNG, RPLC BRAKES, RPLC CRANKCASE BREATHER	7	917.24	40-2550-329
		CREDIT - OIL FILTER & MOTOR OIL	7	(47.52)	40-2550-329
				<u>\$16,826.78</u>	
MONTELLANO, MONICA					
		YOUNG SCIENTIST CLASS SUPPLIES	7	53.27	10-1600-410
				<u>\$53.27</u>	
NETWORK SERVICES COMPANY					
		CUSTODIAL SUPPLIES	7	74.59	20-2540-410
		CUSTODIAL SUPPLIES	7	782.80	20-2540-410
		CUSTODIAL SUPPLIES	7	895.23	20-2540-410
				<u>\$1,752.62</u>	
RA ADAMS ENTERPRISES					
		REPAIR FORD F350	7	2,234.35	20-2540-319
				<u>\$2,234.35</u>	
RICHTER, KARINA					
		REIMB TUITION	7	618.99	10-1120-230
				<u>\$618.99</u>	
RICOH AMERICAS CORP					
		COPIER LEASE - ADMIN	7	383.48	10-2520-325
		COPIER LEASE - HD	7	238.26	10-2410-325
		COPIER LEASE - DW	7	238.26	10-2410-325
				<u>\$860.00</u>	
SCHAPER, BARB					
		WORLD CULTURE CLASS SUPPLIES	7	562.97	10-1600-410
				<u>\$562.97</u>	
SCHOOL SPECIALTY					
		BOOKCASES (4)	7	738.52	10-1120-419
				<u>\$738.52</u>	
SHELL FLEET PLUS					
		FUEL - O&M	7	218.10	20-2540-464
		FUEL - TRANS	7	3,585.82	40-2550-464
				<u>\$3,803.92</u>	
SHERIDAN AUTO PARTS					
		LAMP BULB	7	23.94	40-2550-490
				<u>\$23.94</u>	
SUDDATH RELOCATION SYSTEMS					
		STORAGE RENTAL	7	258.00	20-2540-325
				<u>\$258.00</u>	

Bills Payable List

Printed: 7/7/2015 7:59 PM
 Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
TYCO INTEGRATED SECURITY LLC					
		ALARM MONITORING - DW	7	129.00	20-2540-329
		ALARM MONITORING - RIVERSHIRE	7	129.00	20-2540-329
		ALARM MONITORING - SP	7	155.38	20-2540-329
				<u>\$413.38</u>	
UC REGENTS					
		GR 5 SCIENCE CURR BKS	7	78.50	10-1100-420
				<u>\$78.50</u>	
US BANK VISA					
		APPLE IPAD APP	7	1.99	10-2660-410
		APPLE IPAD APP	7	4.99	10-2660-410
				<u>\$6.98</u>	
VERIZON WIRELESS					
		CELL PHONE - O&M	7	228.10	20-2540-341
		CELL PHONE - TRANS	7	40.44	40-2550-341
				<u>\$268.54</u>	
WARD, ALLYSON					
		REIMB TSHIRT SUPPLIES	7	31.50	10-1111-414
				<u>\$31.50</u>	
WASTE MANAGEMENT OF ILLINOIS					
		SANITATION SERVICES - SP	7	360.49	10-2540-321
		SANITATION SERVICES - HD	7	375.49	10-2540-321
		SANITATION SERVICES - DW	7	540.35	10-2540-321
				<u>\$1,276.33</u>	
WOTAL, SUE					
		MESTA CLASS SUPPLIES	7	305.91	10-1600-410
				<u>\$305.91</u>	
XEROX CORPORATION					
		COPIER LEASE	7	156.15	30-5370-610
				<u>\$156.15</u>	
				<u>\$56,696.10</u>	
			Report Total		



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: July 13, 2015
Re: June 2015 Donations

During June 2015, the District received the following donations:

<u>Donors</u>	<u>Amount</u>	<u>Purpose of Donation</u>
PTO	\$1,000.00	Mastors Club Lego Grant
Music Boosters	\$50.00	Replace damaged ukulele
Stuart-Rodgers	\$3,689.23	DW Photography Rebate
Stuart-Rodgers	\$2,266.81	SP Photography Rebate
Stuart-Rodgers	\$1,625.00	HD Photography Rebate
ACE Hardware	\$500.00	Science Search Award

Recommendation:

We recommend approval by the Board of Education to accept the donations as presented with gratitude for the donor's' generosity.



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: July 13, 2015
Re: Disposal of Equipment

Board Policy 4:80 on Disposition of District Property states: "The Superintendent or designee shall notify the Board, as necessary, of any: (1) District personal property no longer needed for school purposes...so that the Board may consider its disposition."

Per this policy, we would like to notify the Board of the following district property no longer needed for school purposes. This equipment is beyond its useful life and were replaced last school year. Now we need to dispose.

- 1995 Chevy truck
- Bobcat tractor

Per guidance in the Illinois Codified Statues, the first attempt at disposal will be through public sale. If we are unable to sell the equipment, then we will seek a school district or public entity for donation of the equipment. In the event that a school district or public entity is not identified, we will sell the equipment or simply dispose the equipment.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: July 13, 2015
Re: Approval of Employment

It is recommended that the Board accept and approve the employment of the following employee:

Kevin Jost as 1.0 FTE 5th Grade teacher at Daniel Wright, BS+0 step 1 at a salary of \$43,658.

Abigail Hendershot as 7th and 8th Grade Social Studies Teacher, MA+4 step 4 at a salary of \$52,543.



Lincolnshire-Prairie View School District 103
Daniel Wright Junior High
1370 RIVERWOODS ROAD · LINCOLNSHIRE, IL 60069
847/295-1560 · FAX 847/295-7136

To: District 103 Board of Education
From: Michelle Blackley, Principal Daniel Wright
Date: July 8, 2015
Re: 5th Grade Teaching Position at Daniel Wright

It is with excitement that I recommend Mr. Kevin Jost for a 5th Grade teaching position at Daniel Wright Junior High.

Mr. Jost graduated from National Louis University and completed his student teaching in a third grade classroom at Virginia Lake Elementary. He also served as a long term substitute at Thomas Jefferson Elementary. Mr. Jost's experience extends beyond the classroom as he served as the varsity gymnastics coach at William Frennd High School and has worked for over ten years in the Rolling Meadows Park District gymnastics program.

He is an energetic and student focused educator. I am confident he will be a valuable addition to the fifth grade team.





LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

5th Grade Teacher
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Jost, Kevin	BA	1	1	\$43,658

AGREEMENT MADE THIS **13th DAY OF July, 2015** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

KEVIN JOST
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Kevin Jost** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$43,658** for the term commencing **August 18, 2015**, in equal installments twice a month for a period of **twelve months (24 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **13th day of July, 2015**.

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date



Lincolnshire-Prairie View School District 103

Daniel Wright Junior High

1370 RIVERWOODS ROAD □ LINCOLNSHIRE, IL 60069

847/295-1560 □ FAX 847/295-7136

To: District 103 Board of Education
From: Michelle Blackley, Principal Daniel Wright
Date: July 9, 2015
Re: 7th & 8th Grade Teaching Position at Daniel Wright

It is with excitement that I recommend Abigail Hendershot for the position of 7th & 8th grade social studies teacher at Daniel Wright Junior High.

Mrs. Hendershot graduated from Western Illinois University and received a Master's degree in Special Education from Wilmington University and she holds a Social Studies endorsement and a learning behavior specialist endorsement. Mrs. Hendershot began her teaching career as a member of the Teach for America Corps for three years. She also has experience as a special education teacher at the middle school level from Central Middle School in Dover, Delaware and the Chicago Math & Science Academy in Chicago, IL.

She is an energetic, organized and student centered educator. I am confident she will be a valuable member of Daniel Wright's Social Studies department.





LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

8th Grade Social Studies Teacher
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Hendershot, Abigail	MA	4	4	\$52,543

AGREEMENT MADE THIS **13th DAY OF July, 2015** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

ABAGAIL HENDERSHOT
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Abigail Hendershot** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$52,543** for the term commencing **August 18, 2015**, in equal installments twice a month for a period of **twelve months (24 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **13th day of July, 2015**.

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(FAX) 847.295.9196

MEMO

TO: Board of Education and Dr. Warren, Superintendent
FROM: Julie Postma, Director of Student Services
DATE: JULY 13, 2015
RE: CONTRACTS FOR OCCUPATIONAL THERAPIST, OCCUPATIONAL THERAPY ASSISTANT, PLACEMENT CONSULTANT

Attached please find the renewal contracts for 2015 - 2016 for the following positions:
Occupational Therapist (Ms. Larson)
Occupational Therapy Assistant (Ms. Larcom)
Placement Consultant (Ms. Bercos)

The scope of work for these contracts has remained the same for the 2015-2016 school year.

CONSULTING AGREEMENT
BETWEEN LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103
AND CONSULTANT, Carol Bercos, Private Placement Facilitator

This agreement is made as of July 13, 2015 for services to begin retroactive to July 1, 2015 by and between LINCOLNSHIRE PRAIRIE-VIEW SCHOOL DISTRICT 103 and Carol Bercos, (Consultant) for Private Placement Case Management (Services).

District 103 and Carol Bercos (Consultant) desire to enter into this Agreement, pursuant to which Consultant will perform certain services as described further herein. In consideration of the performance of Private Placement Case Management (Services) by Carol Bercos (Consultant) and the payment for those Services by District 103, the parties agree as follows:

1. **Services of Consultant.** The term of Services will be defined as all obligations required of the Consultant under this Agreement. The Services are further defined as all obligations required of the Consultant under this Agreement. The Services are further described in Exhibit 1. Consultant will perform all Services with the highest professional standards as practiced of its professional community. The Services will be completed by June 30, 2016 (“Contract Time”).
2. **Payment to Consultant.** District 103 will pay Consultant for services properly performed under this Agreement. The amount to be paid will not exceed an hourly rate of \$70.00. Consultant will submit monthly statements for Services rendered. The statements will be based upon Consultant Services completed at the time of billing on the basis of actual work performed. District 103 will make payments to Consultant within thirty (30) days after receipt of properly submitted Consultant statements. Statements will be submitted in a format acceptable to District 103 with sufficient detail to allow District 103 to determine the propriety thereof. At a minimum, each statement will depict the Services Provided, the current amount due, the previous amount billed and the balance of contract outstanding. District will reimburse mileage at IRS rate for attendance at required meetings.
3. **Termination.** District 103 may terminate this Agreement at any time, in whole or in part, with our without cause, upon written notice to Consultant. In the event this Agreement is terminated pursuant to this paragraph, Consultant will be compensated for services properly rendered through the date of termination, as can be documented to the reasonable satisfaction of District 103. District 103 will have no liability to Consultant beyond the date of termination. In no event will Consultant be entitled to compensation for lost profits or opportunities.
4. **Insurance.** As soon as possible and no later than September 15, 2015 Consultant will provide District 103 a current certificate of insurance with the following coverages:
 - General Liability, \$1,000,000 per occurrence and \$2,000,000 aggregate
 - Automobile, \$1,000,000 per occurrence
 - The certificate of insurance will name Lincolnshire-Prairie View School District 103 as an additional insured.

5. **Documents.** All documents (including those in electronic form) prepared by Consultant pursuant to this Agreement will become the property of District 103 upon payment for the Services as required herein.
6. **Controlling Law, Venue, Attorneys Fees.** This Agreement is to be governed by the laws of the State of Illinois. Exclusive venue for the resolution of any dispute between the parties will be Lake County, Illinois.
7. **Independent Contractor.** Contractor, in the performance of this agreement, shall be and act as an independent contractor. Contractor understands and agrees that she and all of her employees (if applicable) shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
8. **Materials.** Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: none.
9. **Entire Agreement; Conflict** This Agreement and the documents expressly incorporated herein represent the entire agreement between Consultant and District 103, and supersede all prior negotiations or agreements, written or oral, which are not included herein.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated above.

Lincolnshire-Prairie View School District 103 Contractor Carol Burcos

Date: _____ Date: _____

Signature: _____ Signature: _____

Name: _____ Name: _____

EXHIBIT 1

Scope of Services

Under the direction/request of the Director and or Assistant Director of Student Services the Private Placement Facilitator shall:

- Work in conjunction with the Director and or Assistant Director of Student Services to determine caseload and responsibility for students in Private Placement/Residential Placement.
- Develop, maintain and share with Director/Assistant Director ongoing list of annual reviews and evaluation dates for students in private placements/residential settings.
- Initiate process for all annual review meetings, IEP review revision meetings and re evaluation meetings for students in private placements/residential settings.
- Attend all annual review meetings, IEP review revision meetings and re evaluation meetings for students in private placements/residential settings.
- Case manage re evaluations with evaluation team, including participation in evaluation, as requested/needed.
- Attend any additional staffings and or meetings in which private placements are discussed/recommended, as requested
- Obtain release of information and send out placement packets for both new placements and changes in placement
- Accompany families to private placement visits, as needed
- Maintain communication with parents, facilities and district during the private or residential placement process.
- Communicate start date of new placements to appropriate staff and ensure transportation.
- Set up 30 school day review meeting, as appropriate.
- Facilitate and maintain placements for students eligible for residential placement including school placement, room and board and interstate compacts
- Assist with diagnostic private placements and or placements in interim alternative educational settings as requested.
- Assist with transition process to home school, as requested.
- Complete documentation within eSped for purposes of FACTS reporting for each IEP meeting.
- For each IEP meeting complete or ensure completion of complete IEP for students in private placements; documentation to be maintained within eSped.
- Monthly communication with Director of Student to share status of Private Placement services.



LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 CONTRACT

AGREEMENT MADE THIS 13th DAY OF July, 2015 between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

GAYLE LARCOM

Hereinafter called the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA)*

W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Gayle Larcom** as a **1.0 FTE** Certified Licensed Occupational Therapist Assistant (COTA), who holds a valid and properly registered license issued by the State of Illinois Department of Professional Registration, with such powers and duties that the BOARD in this contract and in its policies, rules, and regulations may assign.
2. The BOARD shall pay to the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA) a salary of **\$76,458.85** for the term commencing **August 18, 2015, and ending June 2, 2016** (depending on use of snow days) in equal installments on the fifteenth (15) and thirtieth (30) of each month for a period of **twelve (12) months** with the first payment to be received on **September 15, 2015**.
3. During the school year the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT'S (COTA) evaluator shall file an Evaluation Form on or about **December 15** and April 1 with the superintendent and provide the COTA with a copy of the complete evaluation.
4. The BOARD shall indemnify and protect the COTA against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
5. Each newly hired COTA shall submit evidence of physical examination and criminal background check to the BOARD **prior to** the beginning of employment.

B. CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA):

1. The COTA agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The COTA shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. In addition to student contact, the COTA duties shall include all services and record-keeping responsibilities and professional activities required by the BOARD, or required by law, including, but not limited to, attendance at staff development training opportunities, faculty meetings, Department and team-level meetings, staffings, parent-COTA conferences, and such other meetings as established by the BOARD or administration.
4. With the permission of the Superintendent or his designee, the COTA may attend university courses, seminars, or other professional growth activities. The COTA may not jeopardize the functioning of the educational program by any lengthy and conspicuous absence for such professional activities.
5. The COTA shall be required to adhere to the school calendar days for attendance.

C. BENEFITS:

1. The COTA shall be granted sick leave, as defined in Section 24-6 of The School Code, of **fourteen (14)** days.
2. The COTA may receive Bereavement Leave with pay for up to **five (5)** days when death occurs in the immediate family. Immediate family include employee's spouse, domestic partner, son daughter, mother, father, legal guardian, brother, sister, corresponding in-law or step relation, grandchild or grandparent, and any person for whom the employee is legal guardian by birth or marriage.

3. The COTA may receive **four (4) days** Emergency/Personal Leave per year without deduction in pay for the purpose of transacting legal business, personal business, household emergencies, observation of religious holidays and other personal matters that require absence during school hours. The COTA shall not be required to state her reason when applying for leave unless such Emergency/Personal Leave shall be on days immediately preceding or following school holidays or vacation periods.
4. The BOARD agrees to **cover one hundred percent of the individual health insurance costs** if the COTA opts to sign-up for said insurance.

D. TERMINATION:

1. In the event the COTA violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the COTA shall be dismissed by the BOARD for cause or pursuant to the School Code of Illinois, the COTA shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the COTA and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the COTA in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this 13th day of July, 2015.

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

 CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA)

 Street

 City State Zip

 Date



LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 CONTRACT

AGREEMENT MADE THIS 13th DAY OF July, 2015 between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Susan Larson

Hereinafter called the OCCUPATIONAL THERAPIST*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Susan Larson as a 1.0 FTE** licensed occupational therapist, who holds a valid and properly registered license issued by the State of Illinois Department of Professional Registration, with such powers and duties that the BOARD in this contract and in its policies, rules, and regulations may assign.
2. The BOARD shall pay to the OCCUPATIONAL THERAPIST a salary of **\$109,597.85** for the term commencing **August 18, 2015, and ending June 2, 2016** (depending on use of snow days) in equal installments on the fifteenth (15) and thirtieth (30) of each month for a period of twelve (12) months with the first payment to be received on **September 15, 2015**.
3. During the school year the OCCUPATIONAL THERAPIST'S supervisor shall file an Evaluation Form on or about December 15 and April 1 with the superintendent and provide the OCCUPATIONAL THERAPIST with a copy of the complete evaluation.
4. The BOARD shall indemnify and protect the OCCUPATIONAL THERAPIST against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
5. Each newly hired OCCUPATIONAL THERAPIST shall submit evidence of physical examination and criminal background check to the BOARD **prior to** the beginning of the school year.

B. OCCUPATIONAL THERAPIST DUTIES:

1. The OCCUPATIONAL THERAPIST agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The OCCUPATIONAL THERAPIST shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. In addition to student contact, the OCCUPATIONAL THERAPIST duties shall include all services and record-keeping responsibilities and professional activities required by the BOARD, or required by law, including, but not limited to, attendance at staff development training opportunities, faculty meetings, Department and team-level meetings, staffings, parent-Occupational Therapist conferences, and such other meetings as established by the BOARD or administration.
4. With the permission of the Superintendent or his designee, the OCCUPATIONAL THERAPIST may attend university courses, seminars, or other professional growth activities. The OCCUPATIONAL THERAPIST may not jeopardize the functioning of the educational program by any lengthy and conspicuous absence for such professional activities.
5. The OCCUPATIONAL THERAPIST shall be required to adhere to the school calendar days for attendance.

C. BENEFITS:

1. The OCCUPATIONAL THERAPIST shall be granted sick leave, as defined in Section 24-6 of The School Code, of **fourteen (14) days**.
2. The OCCUPATIONAL THERAPIST may receive Bereavement Leave with pay for up to **five (5) days** when death occurs in the immediate family. Immediate family include employee's spouse, domestic partner, son daughter, mother, father, legal guardian, brother, sister, corresponding in-law or step relation, grandchild or grandparent, and any person for whom the employee is legal guardian by birth or marriage.

3. The OCCUPATIONAL THERAPIST may receive **four (4) days** Emergency/Personal Leave per year without deduction in pay for the purpose of transacting legal business, personal business, household emergencies, observation of religious holidays and other personal matters that require absence during school hours. The OCCUPATIONAL THERAPIST shall not be required to state her reason when applying for leave unless such Emergency/Personal Leave shall be on days immediately preceding or following school holidays or vacation periods.
4. The BOARD agrees to **cover one hundred percent of the individual health insurance costs** if the OCCUPATIONAL THERAPIST opts to sign-up for said insurance.

D. TERMINATION:

1. In the event the OCCUPATIONAL THERAPIST violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the OCCUPATIONAL THERAPIST shall be dismissed by the BOARD for cause or pursuant to the School Code of Illinois, the OCCUPATIONAL THERAPIST shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the OCCUPATIONAL THERAPIST and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the OCCUPATIONAL THERAPIST in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this 13th day of May, 2015.

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

OCCUPATIONAL THERAPIST

Street

City State Zip

Date



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: July 13, 2015
Re: Approval of Resignation

It is recommended that the Board accept and approve the resignation as presented.

25 June 2015

To Whom It May Concern:

I will be moving on to other opportunities beginning this fall. Thank you parents, colleagues, and school board members past and present for the opportunity to serve the students and parents of Lincolnshire-Prairie View School District 103.

Tentatively, my last day will be August 28, 2015.

Sincerely,

Mark Westhoff



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: July 8, 2015
Re: Administrator Contract Amendment

The amendment for Dr. Scott Warren, Superintendent is presented for the Board's review.

**RESOLUTION TO AMEND
SUPERINTENDENT’S CONTRACT**

WHEREAS, the Board of Education of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois (the “Board”) and Dr. Scott Warren (“Dr. Warren” or “Superintendent”) are parties to a Superintendent’s Contract covering the term of July 1, 2012, through June 30, 2017, (the “Contract”); and

WHEREAS, the Board and Dr. Warren wish to amend the terms of the Contract.

NOW, THEREFORE, be it resolved:

Section 1. The above recitals are incorporated herein and made a contractual part hereof.

Section 2. The Contract is hereby amended by establishing the Superintendent’s annual salary for July 1, 2015 through June 30, 2016, pursuant to Section 4 of the Contract, as Two Hundred Thousand Seven Hundred Ninety Six Dollars (\$200,796). All other provisions of the Contract shall remain unchanged and in full effect.

Section 3. This resolution will take effect upon adoption by the Board.

Member _____ moved to adopt the resolution, and Member _____ seconded the motion. Upon roll call vote, the members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Resolution adopted/not adopted this 13 day of July, 2015.

AGREED:

Dr. Scott Warren

BOARD OF EDUCATION
LINCOLNSHIRE-PRAIRIE VIEW
SCHOOL DISTRICT 103
LAKE COUNTY, ILLINOIS

ATTEST:

Secretary

President

Official Oath of Office

I, (name), do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Lincolnshire-Prairie View School District 103, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability:

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;

I shall encourage and respect the free expression of opinion by my fellow board members, and others who seek a hearing before the board, while respecting the privacy of students and employees;

I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting; and

I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

Lincolnshire – Prairie View School District 103 Board of Education

Committee Chairpersons / Representatives 2015-2016

Board Policy Review Committee	Ben Yomtoob
T.A.B	Anne van Gerven (Primary)/Gary Gordon (alternate)
Mayor’s Council	Gary Gordon (primary)/Chris Curtis (alternate)
S.E.D.O.L.	Sandy Simon (Primary)/Kate Harper (alternate)
ELC	Kate Harper
Village Planning/Zoning Commissions	Gary Gordon, Lincolnshire Sherri Thomas, Vernon Hills & Buffalo Grove
Learning Fund Foundation	Kate Harper (Primary)/Chris Curtis (alternate)
PTO	Anne van Gerven
Legislative Liaisons	Sherri Thomas (Primary)/Sandy Simon (alternate)
Parent/Teacher Advisory Committee	Kate Harper
Links to Learning	Ben Yomtoob (Primary)
1:1 Parent Advisory Committee	Anne van Gerven/Sherri Thomas



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: July 13, 2015
Re: Business Office Update

June 2015 Financial Reports

June financial reports are not yet available. Being the end of the fiscal year and with vacation schedules, there is more time needed. These will be presented at the next regular board meeting.

June 2015 Investment Reports

The weighted yield dropped greatly from May to 0.972% (down from 1.260%). As you can see, we purchased a lot of investments this month. The simple reason is that we invested over \$10.2 million in property taxes recently received. Almost all of the money was invested less than one year as this money is needed for next school year. Interest rates for one year or less are very, very low. The average rate of those investments were 0.200%. We were able to place a few strategic longer-term CD's that were at attractive rates (1.454% and 1.355%). This wraps up the first full year of presenting these reports for you. Next month, I will show some comparisons showing where we have come. I think the information will be encouraging.

End of June Bills Payable

As mentioned last month, we did have several payments needed to be paid by the end of June, as well as July 1st. The reports are included in the bills payable section of the report.

Auto ACH for Recurring Bills

Per Board policy, we are permitted to pay recurring bills as needed (phone, water/sewer, etc.). I would like to, where possible, to set these up to auto pay using the pCard. There are several benefits to this. It saves money and staff time on printing and mailing checks (not to mention considerable staff time tracking down outstanding checks). We receive 1% cash back on any purchases using the pCard. Finally, while this is not a problem for us, it makes late payments essentially impossible as they are auto paid. This would work very similarly to how auto pay works in a personal checking account. While I do not technically need board action to approve this, I want to make sure you are informed and comfortable with this direction.

Direct Deposit/ACH for AP

Along the same lines as the above paragraph, I would like to, where possible, pay AP bills with direct deposit information (after board approval). The savings is again in cost and time of printing and

mailing checks (don't forget tracking down older outstanding checks). This would be an option for vendors or staff seeking reimbursements. At this point, vendors and staff would have to agree to let us direct deposit the funds. It would be their choice with the idea that we would like to continue to move in this direction. Especially for vendor payments, there is another layer of fraud protection as this would go through the bank and get verified at that step as well.

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
INVESTMENT PORTFOLIO
JUNE 30, 2015

Investment Type	Settle Date	Maturity Date	# of Days	Institution	Cost	Rate
Money Market	6/30/2015	6/30/2015		ISDLAF+ LIQ Account	\$7,535.78	0.010%
Money Market	6/30/2015	6/30/2015		Illinois Portfolio, IIIT Class	\$19,357.72	0.020%
Money Market	6/30/2015	6/30/2015		ISDLAF+ MAX Account	\$2,603,098.29	0.040%
Money Market	6/30/2015	6/30/2015		Bank Financial Public Funds	\$89,099.94	0.200%
Money Market	6/30/2015	6/30/2015		Savings Deposit Account - RBS Citizens Bank	\$3,004,852.67	0.090%
Certificate of Deposit	9/26/2014	7/10/2015	287	BANK OF EAST ASIA	\$249,600.00	0.200%
Certificate of Deposit	9/26/2014	7/10/2015	287	SAFRA NATIONAL BANK OF NEW YORK	\$249,700.00	0.143%
Certificate of Deposit	9/26/2014	7/10/2015	287	PLAINSCAPITAL BANK	\$249,700.00	0.150%
DTC CD	10/17/2014	7/22/2015	278	BREMER BANK, NA	\$249,700.00	0.150%
Term Series	6/5/2015	7/22/2015	47	ISDLAF+ TERM SERIES - 20150722AB02	\$1,250,000.00	0.100%
Certificate of Deposit	3/17/2015	8/11/2015	147	ENTERPRISE BANK & TRUST	\$249,800.00	0.130%
Certificate of Deposit	3/17/2015	8/11/2015	147	TEXAS CAPITAL BANK	\$249,800.00	0.130%
Term Series	6/5/2015	8/19/2015	75	ISDLAF+ TERM SERIES - 20150819AA02	\$1,100,000.00	0.100%
Term Series	6/12/2015	9/14/2015	94	ISDLAF+ TERM SERIES - 20150914AC02	\$800,000.00	0.110%
Certificate of Deposit	6/4/2015	10/9/2015	127	THE FIRST, NA	\$249,800.00	0.126%
Certificate of Deposit	6/4/2015	10/9/2015	127	WESTERN ALLIANCE BANK / TORREY PINE	\$249,800.00	0.120%
Term Series	6/12/2015	10/14/2015	124	ISDLAF+ TERM SERIES - 20151014AA02	\$1,550,000.00	0.110%
Certificate of Deposit	4/23/2015	10/22/2015	182	BANK OF CHINA	\$249,800.00	0.157%
Certificate of Deposit	6/12/2014	12/9/2015	545	MIDLAND STATES BANK	\$51,300.00	0.205%
Certificate of Deposit	6/11/2015	1/12/2016	215	ORRSTOWN BANK	\$249,600.00	0.151%
Certificate of Deposit	6/11/2015	1/12/2016	215	PATRIOT BANK	\$151,000.00	0.151%
Certificate of Deposit	6/11/2015	1/12/2016	215	LUANA SAVINGS BANK	\$249,700.00	0.150%
Certificate of Deposit	6/11/2015	1/12/2016	215	CENTRUE BANK	\$249,700.00	0.151%
Certificate of Deposit	6/12/2014	12/9/2015	545	ROCKFORD B&TC	\$248,700.00	0.343%
DTC CD	9/17/2014	3/17/2016	547	CAPITAL ONE BANK (USA), na	\$249,492.18	0.418%
Certificate of Deposit	6/11/2015	3/24/2016	287	MAINSTREET BANK	\$248,900.00	0.301%
Certificate of Deposit	6/11/2015	3/24/2016	287	FINANCIAL FEDERAL BANK	\$249,300.00	0.300%
Certificate of Deposit	6/29/2015	3/24/2016	269	BANK OF VIRGINIA	\$249,600.00	0.180%
Certificate of Deposit	6/11/2015	4/12/2016	306	ENERBANK USA	\$249,200.00	0.300%
Certificate of Deposit	6/11/2015	4/12/2016	306	AFFILIATED BANK	\$99,200.00	0.301%
Certificate of Deposit	6/12/2015	4/12/2016	305	BANCO POPULAR NORTH AMERICA	\$84,000.00	0.230%
Certificate of Deposit	6/12/2015	4/12/2016	305	BANCO POPULAR NORTH AMERICA	\$83,000.00	0.230%
Certificate of Deposit	6/12/2015	4/12/2016	305	BANCO POPULAR NORTH AMERICA	\$82,000.00	0.230%
Certificate of Deposit	6/29/2015	4/12/2016	288	ADIRONDACK BANK	\$249,400.00	0.255%
Certificate of Deposit	6/29/2015	4/12/2016	288	TALMER BANK AND TRUST	\$249,500.00	0.248%
Certificate of Deposit	6/4/2015	4/20/2016	321	AFFILIATED BANK	\$150,000.00	0.192%
Certificate of Deposit	6/4/2015	4/20/2016	321	PACIFIC WESTERN BANK	\$249,500.00	0.200%
Certificate of Deposit	6/4/2015	4/20/2016	321	PRIVATE BANK - MI	\$249,500.00	0.206%
Certificate of Deposit	6/4/2015	4/20/2016	321	BANK 7	\$249,500.00	0.206%
Certificate of Deposit	5/21/2015	4/20/2016	335	FIRST COMMONS BANK NA	\$249,300.00	0.304%
Certificate of Deposit	4/23/2015	4/22/2016	365	ONEWEST BANK, NA	\$248,300.00	0.351%
Certificate of Deposit	6/4/2015	5/10/2016	341	IDB BANK - NY	\$249,300.00	0.292%
Certificate of Deposit	6/4/2015	5/10/2016	341	CFG COMMUNITY BANK	\$249,400.00	0.243%
Certificate of Deposit	6/4/2015	5/10/2016	341	BANK OF THE OZARKS	\$249,500.00	0.211%
Certificate of Deposit	6/4/2015	5/10/2016	341	EAST BOSTON SAVINGS BANK	\$150,000.00	0.209%
Certificate of Deposit	4/23/2015	5/10/2016	383	BOFI FEDERAL BANK	\$249,100.00	0.633%
Certificate of Deposit	5/21/2015	5/10/2016	355	MODERN BANK, NATIONAL ASSOCIATION	\$249,100.00	0.352%
DTC CD	9/19/2014	9/19/2016	731	BMW BANK OF NORTH AMERICA CD	\$248,232.71	0.903%
DTC CD	6/11/2014	6/12/2017	1097	Discover Bank Certificate of Deposit	\$248,710.21	1.003%
DTC CD	6/11/2014	6/12/2017	1097	Goldman Sachs Bank USA Certificate of Deposit	\$248,710.21	1.003%
Certificate of Deposit	9/26/2014	9/26/2017	1096	BANK OF THE WEST	\$241,800.00	1.119%
DTC CD	5/28/2015	5/29/2018	1097	American Express Centurion Bank Cert of Dep.	\$248,700.69	1.304%
Security	9/26/2014	6/13/2018	1356	Federal Home Loan Mortgage Corporation Note	\$243,109.87	1.260%
DTC CD	6/18/2015	6/18/2018	1096	Ally Bank Certificate of Deposit	\$248,694.35	1.454%
DTC CD	6/22/2015	6/22/2018	1096	Comenity Capital Bank / World Financial Capita	\$249,330.96	1.355%
DTC CD	10/1/2014	10/1/2018	1461	Sallie Mae Bank Certificate of Deposit	\$247,883.90	1.807%
Security	6/5/2014	5/30/2019	1820	Federal Home Loan Mortgage Corporation Note	\$499,392.93	1.564%
DTC CD	10/17/2014	10/2/2019	1811	American Express Bank Certificate of Deposit	\$248,056.17	2.060%

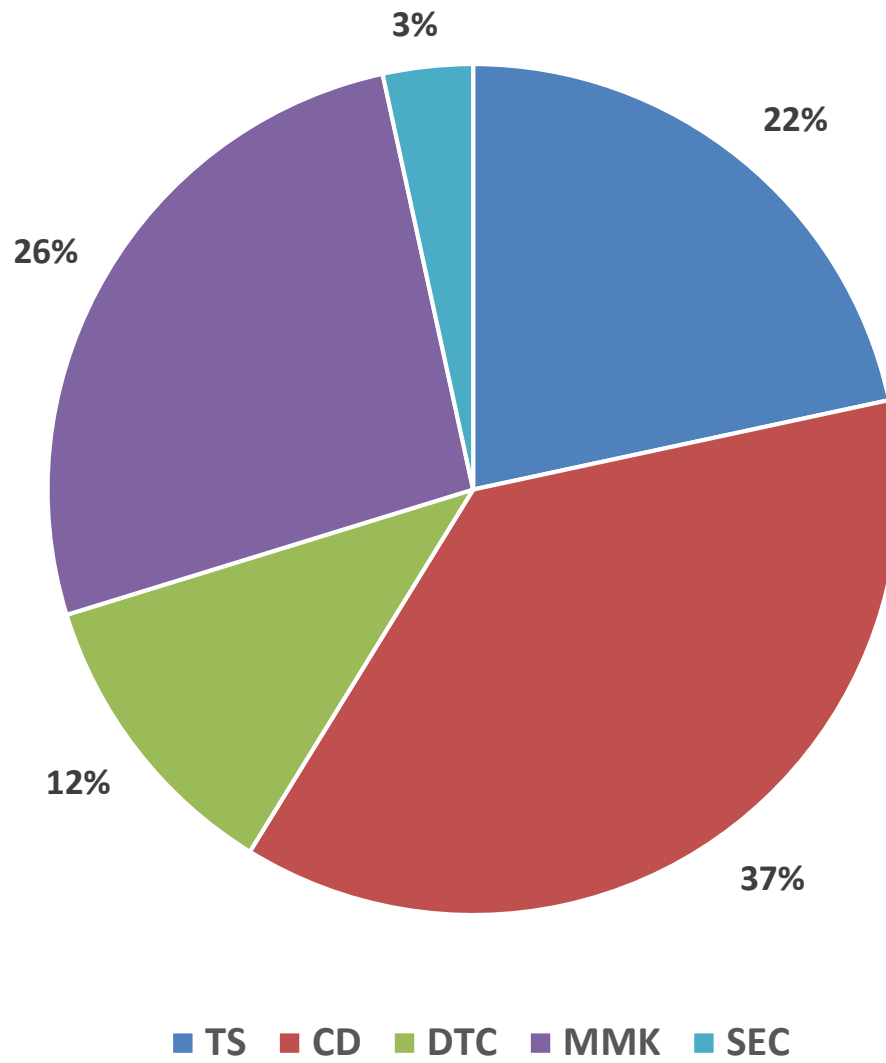
21,730,358.58

Weighted Yield **0.972%**
Weighted Maturity **325.11**

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INVESTMENT TYPE

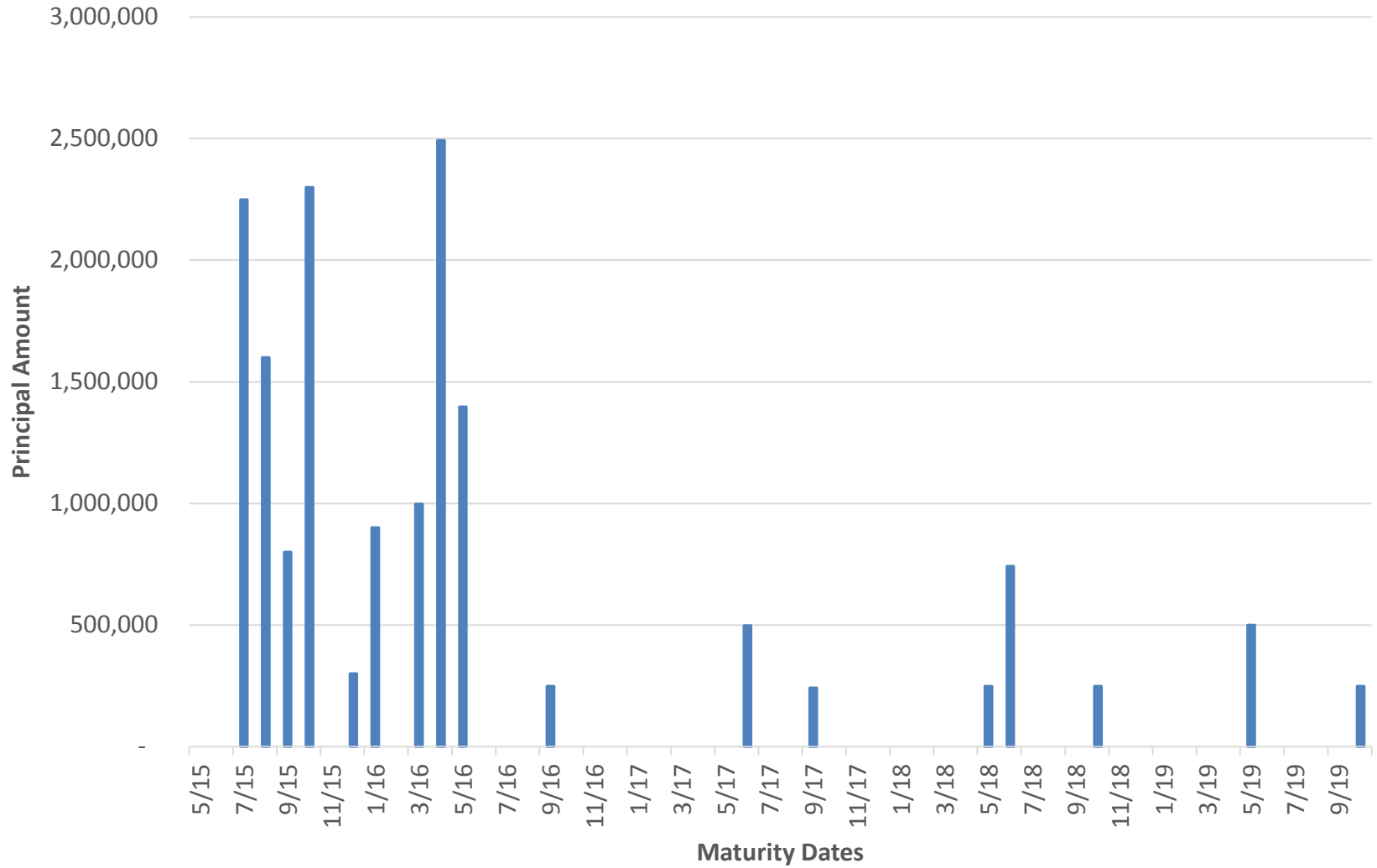
JUNE 20, 2015



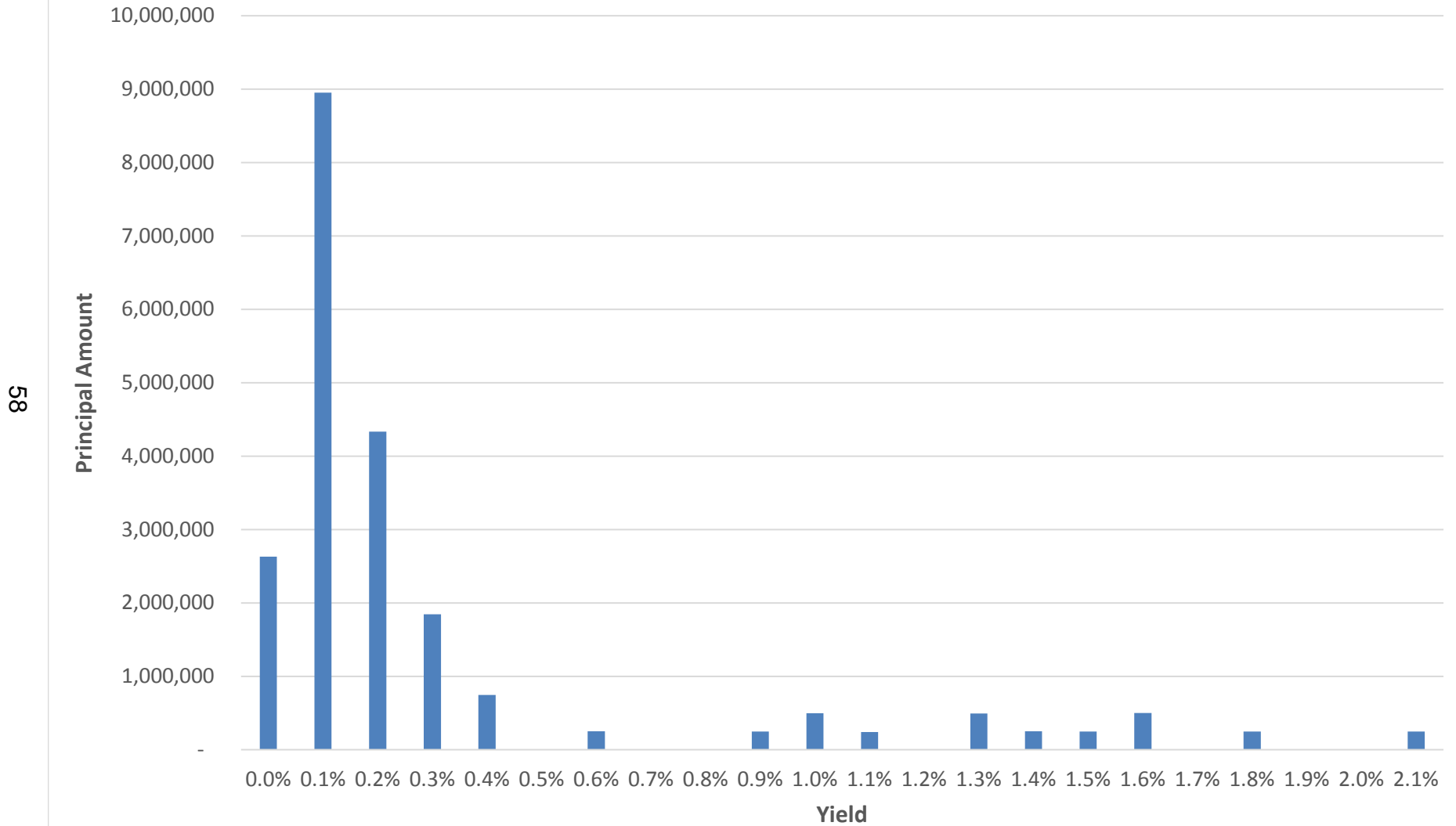
LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

MATURITY DATES

JUNE 30, 2015

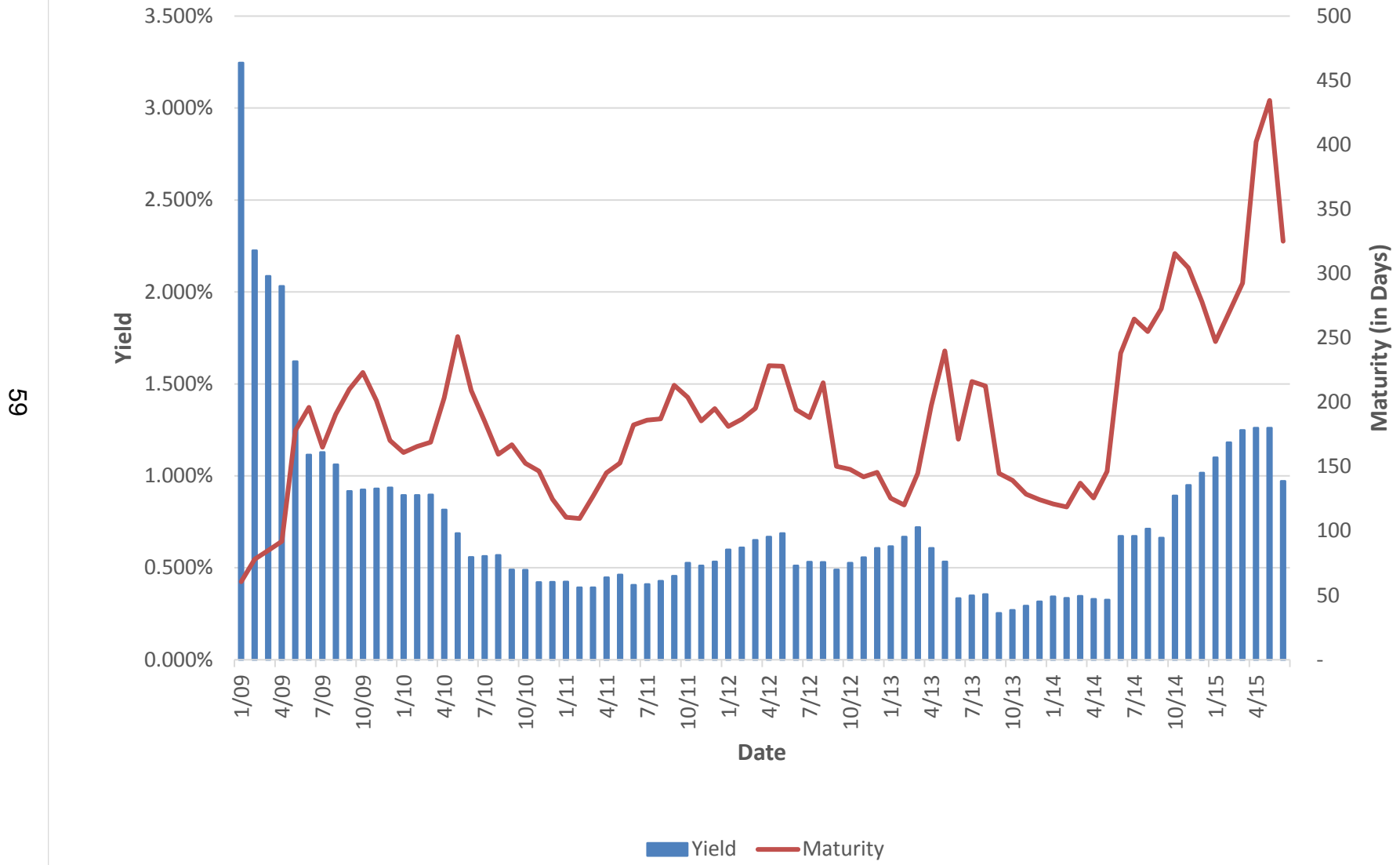


LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
INTEREST RATES
JUNE 30, 2015



LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

WEIGHTED YIELD VS. MATURITY HISTORY





Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Scott Gaunky
CC: Dr. Scott Warren
Date: July 08, 2015
Re: Facilities Update

DISTRICT 103

The District staff removed the badly rotted deck at Rivershire. The replacement project will start on 7/09 and be completed before 7/25. The new project will reduce maintenance, provide better support, and be ADA compliant. This is a joint project with the Village and the cost is shared as well.

The Transportation building will be getting a new roof coating and replacement of some exterior siding that has rusted through. The spray coating on the roof will extend the life of the existing and has a 15 year warranty.

DANIEL WRIGHT

The Girls locker room project is completed. There are some additional items to be added to this project i.e., benches, mirrors, and cleaning the floor. This was a joint project, using District staff and contractor.

Now that Summer school is over, the staff is concentrating on cleaning classroom spaces, waxing floors, and painting.

HALF DAY

The IEPA finally gave permission to start the soil remediation project at Half Day. This project will start, weather permitting, the week of the 13th and should take 3 days to complete. The cost for this project is estimated at \$55,000 and the State will reimburse the District 80% of the cost.

LAURA SPRAGUE

The small staff/ADA bathroom project in the Kindergarten wing at Sprague continues to move forward. Rough in of plumbing and associated block patching is complete. In a previous project, there was ceramic tile installed on top of ceramic tile. In order to match floor elevations, this had to be removed and caused an issue with the concrete subgrade. The only way to resolve the issue was to completely remove that slab and re-pour new concrete. This provided a clean level surface for the new tile being installed. This project should be completed by the end of the month. This is a joint project, using District staff and contractors.



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent of Curriculum and Instruction
Julie Postma, Director of Student Services
Mark Westhoff, Director of Technology
CC: Dr. Scott Warren
Date: July 08, 2015
Re: Executive Summary

Curriculum and Instruction

- This school year the district will receive two grants that are intended to support our English Language Learning students. The TBE/TPI grant provides salary and benefits support while the LIP/LEP provides support for professional development goals. Both grants have been filed with ISBE for the FY 16 school year.
- FY 16 NCLB Grant Application (Title I and Title II) has been submitted to ISBE. The goal of Title I is to improve math and reading performance of students when assessments indicate they are at risk of not meeting grade level benchmarks. The goal for Title II is to enhance certified staff members' pedagogical knowledge through professional development.
- The Bilingual Program Delivery report has been filed with ISBE.
- FY 15 Final Expenditure reports have been submitted to ISBE for Title I, II, and III. The final expenditure reports inform ISBE of how much money was spent from the grant budget and in turn how much money they need to voucher back to the district.
- The Curriculum and Instruction Department is in the process of updating the Parent Student Handbook. The handbook will be published online and printed copies will be distributed to parents upon request. The District has a subscription to the Illinois Principals Association that provides us with required ISBE updates. There are three required changes to the handbook based on school code changes.
 - Prevention of and Response to Bullying, Intimidation and Harassment Updates the definition of bullying and other requirements due to Public Acts 98-669 (effective 6/26/14) and 98-801 (Effective 1-1-15)
 - Sexual Harassment and Teen Dating Violence Prohibited This NEW handbook procedure simply takes the sexual harassment and teen dating

violence handbook language out of Handbook 6.40 and creates a new section.

- Extracurricular Athletic This handbook procedure was updated to reflect changes mandated by Public Act 98-669 and to comply with changes to PRESS.

Student Services

- Several end of the year steps are occurring. We are finalizing the preparation of the records of eighth grade students and sending them to Stevenson to support the transition work that has already occurred. We have submitted the end of year report for to the State with regard to students serviced through IDEA and the services that were received during this school year.
- Preparation for a number of summer reports and grant requests is occurring. These include the Orphanage Tuition Claim related to the Depke Center due in July and the Excess Cost Claim, Pupil Reimbursement Claim and Personnel Reimbursement Claim all due in August. In addition, IDEA Flow Through Fund Claims were completed and full reimbursement for the 2014-2015 school year.
- Planning for the Exceptional Learner's Collaborative is on going. Ms. Clark, Executive Director has been completing personnel procedures, as well as hiring. In addition, she has been working to ensure all aspects of the ELC are moving forward. Some examples of this include procuring furniture and equipment, establishing the policies of the cooperative and working with ISBE to finalize the establishment of the ELC in order to process special education grants and allow the member district grants to flow-through the ELC. In addition, we are meeting frequently to establish procedures for the Early Childhood Assessment Team and to finalize the additional related services that the ELC is coordinating. It is an exciting and very busy time for the ELC.

Technology

- We continue to work with our software we use for app distribution. We plan on using Casper at all three schools in the fall.
- We are in the process of training one of our tech support specialists to be able to support more of networked systems such as telephony and Internet filters.
- We have made preparations for using the web-based version of M.A.P. beginning this fall.
- We will have begun training on Skylert, which is the new system that will replace Honeywell. Skylert is an integrated version of School Messenger.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: July 8, 2015
Re: Superintendent Informational Report

FOIA requests

The District did not receive any FOIA requests this month.

Facility Planning

The facility planning small group and the building principals met in June to discuss the immediate and long term needs for each building. The increase in programming with the addition of Spanish, the increase in our Early Childhood population, increased ELL needs, the changes in our math pathways at Daniel Wright, and the overall increase in our student population continue to create space needs. With the updated information, the Architects are continuing to review the three options with an emphasis on option 1:

1. 5th grade moving to Half Day with an addition at Half Day
2. 3rd grade moving to Sprague with an addition and 5th grade moving to Half Day
3. Adding space to all three buildings

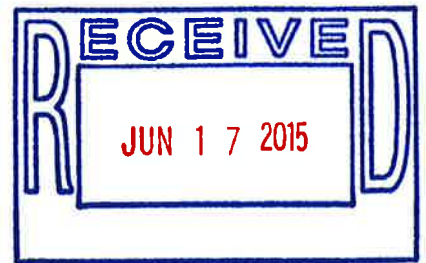
The architects will present their ideas to the small group on July 29 for review and feedback.

Leave Request

We have received three leave requests in June and July and are approved. They are included for your review.

Student Growth and Teacher Evaluation

The Pre-PERA committee met in June to discuss how to incorporate student growth into the teacher evaluation process. Two methods for determining student growth were discussed and a combination of both will be recommended to the official PERA committee: a Local Growth Model involving district and school wide data and Student Learning Objectives that can also incorporate student growth at the classroom level. The committee will continue to review the models, methods, and assessments needed for incorporating student growth. Next steps include the creation of a handbook, training for staff members, and a final recommendation to the PERA committee. Student growth will be incorporated into teacher evaluations during the 2016-2017 school year.



6/15/2015

Dear Dr. Warren,

I am requesting a paternity leave absence. My wife's tentative due date is November 7, 2015.

I would like to request 2 weeks of paternity leave and I plan on using my vacation days for my leave. Depending on delivery date, my tentative date to return to work would be November 23, 2015.

Thank you for your consideration.

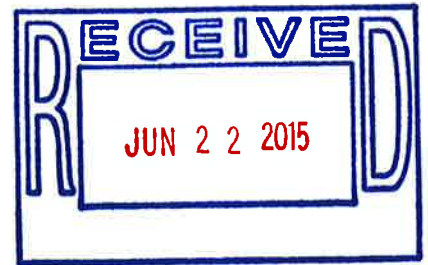
Sincerely,

John Bertso
Technical Support Specialist

cc: Mark Westoff
Carey Murphy
Personnel File



Lincolnshire – Prairie View School District 103
LAURA B. SPRAGUE SCHOOL
2425 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.945.6665
847.945.6718 (FAX)



Scott Warren, Ed.D.
Superintendent

Christine E. Adler
Principal

June 15, 2015

Dear Dr. Warren and District 103 School Board Members,

It is with great pleasure that I am writing to inform you that my wife and I are expecting our second baby on August 19, 2015. I am requesting paternity leave beginning on August 27, 2015 and returning September 21, 2015. This leave will span 15 school days. My accrued sick leave days will compensate for the days that I am absent. This will make it possible for me to have uninterrupted insurance coverage and to continue to be paid at my current salary rate. I anticipate receiving a full year of service credit on the seniority list and salary schedule. Mrs. Adler and I have worked together to create a plan that takes into consideration the continuity of instruction for my students.

Thank you for your support and consideration of my request.

Sincerely,

John Solis

cc: Christine Adler



July 7, 2015

Dear Dr. Scott Warren,

I hope you are enjoying the summer. I am writing to inform you that I am currently pregnant. My expected delivery date is December 26, 2015.

I would like to formally request a leave of absence beginning Monday, January 4, 2016. I intend to resume my position on Monday, April 11, 2016.

Thank you for your time and consideration.

Sincerely,

Kristina Zibell
Full Day Kindergarten Teacher
Laura B. Sprague School
2425 Riverwoods Road
Lincolnshire, IL 60069

CC: Dr. Christine Adler
CC: Carey Murphy

School districts sticking point for new subdivision

BY RONNIE WACHTER
Pioneer Press

There is still hope for the idea of a gated townhouse community in Lincolnshire, but its developers are facing a new problem: The neighborhood they're trying to create would go to two different school districts.

Representatives of Atlanta-based home-building giant PulteGroup Inc. appeared in Lincolnshire Village Hall on June 22 for the second time this month, updating the trustees with adjustments to their plan for building an enclosed neighborhood between the Sedgebrook retirement community and the Lincolnshire Marriott Resort.

The designers addressed some of the Village Board's density and landscaping

concerns, but there is little that either party can do about the issue that worries some trustees the most.

The line that divides Aptakisic-Tripp Elementary School District 102 from Lincolnshire-Prairie View Elementary District 103 splits the property in half. Pulte officials promised the trustees that they will market to empty-nesters, which would make the boundary situation nearly moot — but Lincolnshire officials remained wary of what could happen.

"This really divides this community, significantly, and I have a huge problem with that," Trustee Mara Grujanac told them. "Why would we, in good conscience, set that up?"

Pulte is hoping to built on 19.01 acres at the southeast



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A steamroller rests on Riverside Road at the north end of the Sedgebrook retirement community property. This is the area where PulteGroup hopes to erect 95 town homes.

corner of Milwaukee Avenue and Riverside Road, with townhouses in the \$500,000 to \$600,000 range, sized from 2,500 to 2,650 square feet. After

meeting with the trustees on June 1, the developers lowered the project's density from 101 units to 95 — 52 on the District 103 side, 43 in District 102.

The board took no action on the new proposal — Mayor Liz Brandt and two other trustees could not attend — and senior board member Tom McDonough told Pulte's representatives that they had not cut enough.

The trustees' hope, he said, had been to see a larger group of buildings disappear from the plan.

"It's not really a significant change," he told them.

Village officials also had concerns about the copious amount of school buses that would shuttle through the area.

Mark Mastrorocco, Pulte's director of land acquisition, assured the trustees that the division between elementary districts — the entire property is covered by Stevenson High

School — would be a smaller issue in reality than they feared.

"That's more for grandchildren, quite frankly," he said of the parks and playgrounds his company would build. "We expect there to be very few kids here."

Mastrorocco reminded the board that his group had been working on these designs for nine months. The board advised them to keep working. The most critical issue, though, may be the elementary districts' dividing line — which is outside of either party's power to change.

"I don't know if there's anything else you can do," Trustee Dan Servi told the builders.

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