



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

SEPTEMBER 2, 2014

The Committee of the Whole Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, September 2, 2014 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

A. Call to Order and Roll Call

Time: Estimated time for meeting: 1 Hour 30 Minutes

B. Pledge of Allegiance

C. Community Participation

D. Discussion Items

Time: 1 Hour

1. Board Goals for 2014-2015

2. Prep for Strategic Planning

a. Review/Discussion of Vision

b. Review/Discussion of Mission

c. Discussion of Goals and time frame to achieve them

3. 1:1 Implementation Update

2

4. ELM Update

4

E. Community Participation

F. Executive Session

Time: 30 Minutes

G. Adjournment



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Memo

To: Board of Education
From: Katie Reynolds, Asst. Supt. Of Curriculum and Instruction
Mark Westhoff, Director of Technology
CC: Dr. Scott Warren
Date: September 2, 2014
Re: 1:1 Teaching and Learning Update

1:1 Teaching and Learning Update

The following is an overview. We will be giving additional details at the C.O.W. meeting.

Distribution of iPads for 1:1 Teaching and Learning (as of Thursday, August 29)

- 100% of iPads have been distributed to the Sprague 1st grade pilot classrooms.
- 100% of iPads have been distributed to the Sprague 2nd grade pilot classrooms.
- 100% of iPads have been distributed to the 3rd grade pilot classroom.
- 74% of iPads have been distributed for 4th grade phase I classrooms. Creating an Apple ID has been problematic for some parents, and we are working with parents to help resolve any issues.
- 70% of iPads have been distributed for 6th grade phase I classrooms. Creating an Apple ID has been problematic for some parents, and we are working with parents to help resolve any issues.
- 7th grade pilot iPads have not been distributed yet due to some scheduling issues. We will distribute iPads to the pilot teacher as the necessary forms are completed and Apple IDs created.

Infrastructure Readiness

We have installed the server that will help us evaluate on an ongoing basis the performance of individual devices such as access points and switches.

Ownership Model

We are running between 10%-20% BYOiPad per classroom for the phase I 4th and 6th grade classrooms.

Onsite Service Structures

Service structures are in place.

Communication Strategies

The Curriculum and Instruction Office is coordinating the parent communication with the topics being presented in the classroom.

Professional Development

We are working on coordinating three release days for 1:1 teachers to work with coaches on curriculum development.

Mobile Device Management

We have been using our MDM software to help manage our iPads. The software does a pretty good—though not perfect-- job of tying together the key elements of content distribution, inventory control, and management options.

1:1 Teaching and Learning Handbook

This is completed and available on the web.

Digital Citizenship Curriculum

Based on pacing guides some teachers began lessons this week. The Curriculum and Instruction Office is creating binders of lessons for those teachers who requested them.



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Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent for Instruction
CC: Dr. Scott Warren
Date: August 29, 2014
Re: ELM Committee Work Plan

Attached you will find the ELM Committee Work plan. This plan was developed between Dr. Warren and myself to accomplish the task of designing an enrichment program that meets the needs of our highest academically achieving students.

The ELM teachers will meet twice a month to draft sections of the ELM plan, the draft sections will then be shared with committee members for their review. During the review period committee members will send questions and comments to me so I can compile them into a workable agenda for our full committee meeting. At the full committee meeting the draft sections of the plan will be finalized. After the full committee meeting the completed plan sections will be submitted to the board for review.

Staff presentations will be made after each committee meeting either through staff meetings or electronic communications and notes from the meetings will be published. If you have any questions please contact me.

Topics:

- Program Model & Student Assessment Plan
 - ELM Teachers Draft 9/15/14 & 9/16/14
 - Committee Reviews 9/17/14-9/23/14
 - Committee Meets 9/24/14
 - Board Report 10/7/14
- Communication Plan & Program Assessment Plan
 - ELM Teachers Draft 10/6/14 & 10/20/14
 - Committee Reviews 10/21/14-10/26/14
 - Committee Meets 10/27/14
 - Board Report 11/18/14
- Staffing, Space Needs, Budget & Implementation Timeline
 - ELM Teachers Draft 12/8/14 & 12/15/14
 - Committee Reviews 12/16/14 -1/07/14
 - Committee Meets 1/08/14
 - Board Report 1/20/14

Roles:

- ELM Teachers
 - Draft Program Model & Student Assessment Plan 9/15/14 & 9/16/14
 - Attend Committee Meeting 9/24/14
 - Draft Communication Plan Program Assessment 10/6/14 & 10/20/14
 - Attend Committee Meeting 10/27/14
 - Draft Staffing, Space Needs, Budget, Implementation Timeline 12/8/14 & 12/20/14
 - Attend Committee Meeting 1/08/14
- Committee Members
 - Review Program Model & Student Assessment Plan 9/17/14-9/23/14
 - Attend Committee Meeting 9/24/14
 - Review Communication Plan & Program Assessment Plan 10/21/14-10/26/14
 - Attend Committee Meeting 10/27/14
 - Review Staffing, Space Needs, Budget, Implementation Timeline 12/16/14-1/07/15
 - Attend Committee Meeting 1/08/14
- Board of Education
 - Review Work Plan 9/2/14
 - Review Program Model & Student Assessment Plan 10/7/14
 - Review Communication Plan & Program Assessment Plan 11/18/14
 - Review Staffing, Space Needs, Budget, Implementation Timeline 1/20/14

CALENDAR

Date	Who	Task	Notes
09/02/14	Katie Reynolds, Scott Warren & Board Members	<ul style="list-style-type: none"> • Katie and Scott will review the work plan with the Board of Education 	
09/15/14	ELM Teachers, Katie Reynolds & Laura Beltchenko	<ul style="list-style-type: none"> • Create a DRAFT description of: <ul style="list-style-type: none"> ○ Program Model ○ Student Assessment Plan 	
09/16/14	ELM Teachers & Katie Reynolds	<ul style="list-style-type: none"> • Continue the work from 9/15 	
9/17/14- 9/23/14	Committee Members	<ul style="list-style-type: none"> • Katie sends ELM Committee Members DRAFT description of: <ul style="list-style-type: none"> ○ Program Model ○ Student Assessment Plan • ELM Committee Members respond with recommended changes or comments 	
9/24/14	Committee Members	<ul style="list-style-type: none"> • Committee Meeting to Finalize: <ul style="list-style-type: none"> ○ Program Model ○ Student Assessment Plan 	
10/6/14	ELM Teachers, Katie Reynolds & Laura Beltchenko	<ul style="list-style-type: none"> • Create a DRAFT description of: <ul style="list-style-type: none"> ○ Communication Plan ○ Program Assessment 	
10/7/14	Katie Reynolds, Scott Warren & Board Members	<ul style="list-style-type: none"> • Katie Reynolds and Scott Warren present to the Board of Education a copy of: <ul style="list-style-type: none"> ○ Program Model ○ Student Assessment Plan 	
10/20/14	ELM Teachers, Katie Reynolds & Laura Beltchenko	<ul style="list-style-type: none"> • Continue the work from 10/6/14 	
10/21/14- 10/26/14	Committee Members	<ul style="list-style-type: none"> • Katie sends ELM Committee Members DRAFT copy of: <ul style="list-style-type: none"> ○ Communication Plan ○ Student Assessment Plan • ELM Committee Members respond with recommended changes or comments 	
10/27/14	Committee Members	<ul style="list-style-type: none"> • Committee Meeting to finalize: <ul style="list-style-type: none"> ○ Communication Plan ○ Student Assessment Plan 	
11/18/14	Katie Reynolds, Scott Warren & Board Members	<ul style="list-style-type: none"> • Katie Reynolds and Scott Warren present to the Board of Education a copy of: <ul style="list-style-type: none"> ○ Communication Plan ○ Program Assessment 	

12/8/14	ELM Teachers, Katie Reynolds & Laura Beltchenko	<ul style="list-style-type: none"> • Katie sends ELM Committee Members DRAFT copy of: <ul style="list-style-type: none"> ○ Staffing ○ Space Needs ○ Budget ○ Implementation Timeline 	
12/15/14	ELM Teachers, Katie Reynolds & Laura Beltchenko	<ul style="list-style-type: none"> • Continue the work from 12/8/14 	
12/16/14- 1/07/15	Committee Members	<ul style="list-style-type: none"> • Katie sends ELM Committee Members DRAFT copy of: <ul style="list-style-type: none"> ○ Communication Plan ○ Student Assessment Plan • ELM Committee Members respond with recommended changes or comments 	
1/08/15	Committee Members	<ul style="list-style-type: none"> • Committee Meeting to finalize <ul style="list-style-type: none"> ○ Staffing ○ Space Needs ○ Budget ○ Implementation Timeline 	
1/20/15	Katie Reynolds, Scott Warren & Board Members	<ul style="list-style-type: none"> • Katie Reynolds and Scott Warren present to the Board of Education a copy of: <ul style="list-style-type: none"> ○ Staffing ○ Space Needs ○ Budget ○ Implementation Timeline 	