



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

AUGUST 20, 2013

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, August 20, 2013 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- | | |
|--|-----|
| A. Call to Order and Roll Call | |
| Time: 1 Hour 45 Minutes | |
| B. Pledge of Allegiance | |
| C. Community Participation | |
| D. Public Hearing to Discuss Fiscal Year 2014 Budget | |
| Time: 30 Minutes | |
| E. Approval of Minutes | 3 |
| Time: 5 Minutes | |
| F. Consent Agenda | |
| Time: 5 Minutes | |
| 1. Presentation and Approval of Bills | 21 |
| 2. Approval of School Donations | 35 |
| 3. Approval of Employment | 36 |
| 4. Semi-Annual Review of Executive Session Minutes | 44 |
| 5. Approval of Destruction of Executive Session Recordings | 65 |
| 6. Approval of Application for Hazardous Transportation Areas | 66 |
| G. Action Items | |
| Time: 5 Minutes | |
| 1. Approval of the Bid for Transportation of Students with Special Needs | 70 |
| H. Information | |
| Time: 30 Minutes | |
| 1. Board Representatives Committee Updates | |
| 2. Department Updates | 73 |
| 3. Superintendent's Informational Report | 96 |
| a. FOIA Requests | 98 |
| 4. Triple III Conference | 104 |

| | |
|----------------------------|-----|
| I. Correspondence | 106 |
| J. In The Press | 108 |
| K. Community Participation | |
| L. Executive Session | |
| Time: 30 Minutes | |
| M. Adjournment | |



Lincolnshire-Prairie View School District 103

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BOARD OF EDUCATION MEETING MINUTES

Tuesday, July 9, 2013

The Regular Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, July 9, 2013 in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven
Ben Yomtoob

Absent: None

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Katie Reynolds, Executive Director of Curriculum & Instruction
Norma Taylor, Board Secretary

Public: 12

Press: 0

Staff: 5

Call to Order and Roll Call

President Gordon called the meeting to order at 7:02 p.m.

Pledge of Allegiance

Community Participation

There was no community participation at this time.

Approval of Minutes

Motion by Mr. Yomtoob, seconded by Mrs. Simon, to approve the minutes of the June 25, 2013 Regular Meeting and Executive Session.

Roll Call:

Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

Consent Agenda

Motion by Mrs. Simon, seconded by Mr. Curtis, to approve the following items on the Consent Agenda:

1. Presentation and Approval of Bills
2. Approval of School Donations
3. Approval of Renewal of Contract with Speech Pathology, LTD.
4. Approval of Acceptance of Intent to Retire

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

Action Items**1. Approval of Resolution Establishing a Capitalization Threshold for the District's Accounting Purposes**

Mr. Stanley provided explanation of the resolution to establish capitalization threshold of \$5,000.00. Mr. Stanley explained the District purchases capital assets from time to time and they depreciate annually. The Board of Education is required to adopt a dollar amount below which the cost of a capital asset will not be depreciated. The threshold is currently set at \$2,000.00. The Government Finance Officers Association recommends best practice is to set the capitalization threshold at not less than \$5,000.00.

Motion by Mr. Curtis, seconded by Mrs. Harper, to approve the resolution to establish capitalization threshold of \$5,000.00.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

2. Approval of Purchase with Tyler Technologies, Inc.

Mr. Stanley presented the Board three options to purchase upgraded software, hardware, and student tracking for the district's school buses. Option 1 included software and map updates, Option 2 included the software and map updates and GPS hardware which is used to track where buses are located, and Option 3 included software and map updates, GPS hardware, and student tracking system.

Motion by Mrs. Simon, seconded by Mrs. van Gerven, to approve Option 1 of the Versatrans Contract.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

Information**Board Representatives Committee Update:**

Mrs. Harper reported she attended the Parent/Teacher Advisory Committee Meeting.

Fiscal Year 2014 Tentative Budget:

Mr. Stanley presented the tentative budget for Fiscal Year 2014. This tentative budget shows revenues of \$29,589,500 and operating expenditures of \$27,942,500 for a surplus of \$1,647,000. An additional \$3,041,500 for debt payments and one-time capital improvements bring total expenditures to \$30,984,000 with a net total deficit of \$1,394,500. The net deficit is a result of paying cash for the capital projects. Total budgeted expenditures are \$139,037 less (less than 0.5%) than last year's budget. Operating expenditures increase 3%. Revenues are \$93,070.10 more (less than 0.5%) than last year's actual revenues.

Superintendent's Informational Report:

Dr. Warren noted the Board received in their packets a resignation letter from a part-time physical therapist, and a letter requesting a maternity leave of absence.

Dr. Warren and Mrs. Reynolds outlined a request for a part-time district Curriculum Coordinator to assist with the increasing demands in the Curriculum and Instruction Department. The number of new and ongoing initiatives in the District requires additional support to manage these initiatives effectively. This position would also help relieve the teacher workload for writing and developing curriculum.

Community Participation

There was no community participation at this time.

Motion by Mrs. Harper, seconded by Mrs. van Gerven, the Board move into Executive Session to discuss matters relating to the appointment, employment, compensation, discipline, performance, or dismissal of employees, and collective negotiating matters.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

The meeting moved into Executive Session at 8:31 pm.

The meeting returned to Open Session at 11:50 pm.

The Board reviewed details of the Board Workshop scheduled for July 10, 2013.

Motion by Mrs. Simon, seconded by Mrs. Harper, the Board move into Executive Session to discuss matters relating to the appointment, employment, compensation, discipline, performance, or dismissal of employees.

Voice Vote: All ayes. No nays. Motion carried.

The meeting moved into Executive Session at 11:53 pm.

The meeting returned to Open Session at 11:55 pm.

Action Items

1. **Motion by** Mr. Curtis, seconded by Mr. Yomtoob, to approve the amendment to the Superintendent's Contract.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

2. **Motion by** Mr. Curtis, seconded by Mrs. Simon, to approve the amendment to the Assistant Superintendent of Business Contract.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

3. **Motion by** Mr. Curtis, seconded by Mrs. Simon, to approve the amendment to the Assistant Superintendent of Curriculum and Instruction Contract.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

4. **Motion by** Mr. Curtis, seconded by Mr. Yomtoob, to approve the 2013-14 Administrator Contracts as amended and presented in Executive Session.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

Adjournment

Motion by Mr. Curtis, seconded by Mrs. Thomas, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

Meeting adjourned at 11:59 pm.



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, July 9, 2013

The Executive Session of the Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, July 9, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Ben Yomtoob

Absent: None

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Norma Taylor, Board Secretary

Executive Session convened at 8:44 pm.

The Board reviewed items concerning the teacher contract negotiations.

Dr. Warren reviewed administrator contracts.

Dr. Warren, Dan Stanley, and Norma Taylor left the meeting at 10:57 pm.

The Board discussed the Superintendent's Contract.

Dr. Warren and Norma Taylor rejoined the meeting at 11:17 pm

The Board discussed the Superintendent and Administrators' Contracts.

Motion by Mr. Curtis, seconded by Mrs. Simon, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting returned to Open Session at 11:50 pm.

2nd Executive Session convened at 11:53 pm.

Dr. Warren and Mr. Stanley discussed Administrator's Contracts.

Motion by Mr. Yomtoob, seconded by Mrs. Simon to move into Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting returned to Open Session at 11:55 pm.

President Board of Education

Secretary Board of Education

BOARD OF EDUCATION
SPECIAL BOARD MEETING MINUTES
July 10, 2013

The Special Board Meeting of Lincolnshire-Prairie View School District 13 was held on Wednesday, July 10, 2013 in the learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne vanGerven
Ben Yomtoob

Absent: None

Also present were:

Dr. Scott Warren, Superintendent
Dr. Hank Gmitro

Public: 0

Press: 0

Staff: 0

Call to Order and Roll Call

President Gordon called the meeting to order at 5:10 pm

Discussion

Dr. Hank Gmitro facilitated the meeting with the Board. The purpose of the meeting was to review the roles, responsibilities and relationships of Board members, the superintendent as well as set goals for the Board and Superintendent.

The board discussed articles regarding roles, responsibilities, and relationships of board members and superintendents. They identified areas that were working well and areas for improvement.

The board discussed the current goals defined by the administrative team and how they correlated to the strategic plan, Vision 2015. Priorities were set for the administrative team should time or resources become scarce in accomplishing all the goals.

The Board discussed the issue of addition a half-time curriculum person for the district. The Board gave direction to the Superintendent to move forward with seeking a person to fill a part-time curriculum coordinator position.

The Board discussed progress on their goals and generated a list of goals for the 2013-2014 school year. The Board will then review the generated lists of goals for the Board and Superintendent and approve them in the fall.

Adjournment

Motion by Mrs. Simon, seconded by Mr. Yomtoob, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 10:05 pm

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION SPECIAL MEETING MINUTES
Wednesday, July 17, 2013

A Special Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Wednesday, July 17, 2013 in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Katie Reynolds, Assistant Superintendent of Curriculum & Instruction
Mark Westhoff, Director of Technology
Scott Gaunky, Director of Facilities
Gina Finaldi-Schmidt, Ph.D., Assistant Director of Student Services
Norma Taylor, Board Secretary

Public: 14

Press: 2

Staff: 5

Call to Order and Roll Call

President Gordon called the meeting to order at 7:02 p.m. President Gordon welcomed the community and emphasized this is an informal meeting for the purpose of learning about the 2014 budget the District 103 Administration is recommending. He explained there would be opportunity to express questions and concerns about the budget, and that the Board will not be taking any action tonight, but rather that it is a time for learning the details involved in the budget. He stated there would be time after the presentation for open discussion. All those present introduced themselves.

Dr. Scott Warren welcomed the community and thanked everyone for coming. He explained that tonight will be a time to learn about the budget and that all questions and concerns will be addressed. Each administrator presented initiatives in their respective departments.

Mark Westhoff, Director of Technology, reviewed ongoing initiatives in the district regarding technology in the classroom. The “Smart” classrooms initiative, network infrastructure upgrades, wireless network installations in each school, iPad and Chromebook programs, website upgrades, technology integration specialists and a computer refresh are some of the initiatives the technology department has been working on.

Dr. Gina Finaldi-Schmidt, Assistant Director of Student Services, reviewed the special education needs of the district, the programs and services the district provides, and the district’s decision to withdraw from the Special Education District of Lake County (SEDOL) to better serve the needs of students.

A community member asked about the federal funding we receive for SEDOL. Mr. Stanley explained that per the agreement we have that we send SEDOL 60% of the federal funds we receive and we currently have no students in the SEDOL program. The district is able to use in-district resources to educate all of the students, instead of using outside resources.

Katie Reynolds, Assistant Superintendent for Curriculum and Instruction, outlined the district’s progress in aligning Math and English/Language Arts instruction to the Common Core Standards of the State of Illinois. The district will pilot and purchase curriculum materials to align to the Common Core Standards. She also presented an update on the implementation of the World Language Program, which is one of the Vision 2015 goals of the district. Mrs. Reynolds discussed the Next Generation Science Standards adopted by Illinois and the resulting instructional shifts. Illinois has also adopted Social Emotional Learning Standards so the district will pilot and purchase curriculum aligned to these standards. Mrs. Reynolds lastly reviewed the district will conduct a review of the current Enrichment Learning Model Program to identify needs and implement necessary changes which could result in additional budget implications for 2015.

Scott Gaunky, Director of Facilities, reviewed the capital projects from 2011 to the present. Beyond 2013, the district will complete noted deficiencies identified in the Facilities Assessment, develop a master plan, implement facility changes per future curriculum and needs of students, and conduct a Life Safety Survey in 2016.

A community member noted next year’s capital expenditures are 2.3 million and asked what that was for. Sprague School Phase 2 work included classroom renovations, construction costs, architect fees, mechanical costs, asbestos abatement, moving, storage, etc. for 1.8 million. The Sprague playground renovation costs \$510,000 for a total 2013 Facilities project of 2.3 million.

Dan Stanley, Assistant Superintendent of Business, presented the Fiscal Year 2014 Tentative Budget. Mr. Stanley explained the revenue sources for the district and the expenditures.

A community member asked for additional information on what a levy is and how it works. Mr. Stanley explained that a levy is when the district asks the county to levy taxes for properties in our taxing district.

The meeting took a 10-minute break.

Dr. Warren welcomed everyone back and opened the meeting to questions and discussion.

A community member noted the teacher/student ratio and that enrollment has declined yet the district has not cut any programs or reduced teachers, but has added the world language program and special education teachers. She expressed there should be some teachers or programs cut if enrollment is declining. Dr. Warren explained that when looking at teacher/student ratios, this incorporates all teachers including social workers, psychologists, art and PE teachers. When enrollment drops, it doesn't mean the district can reduce an entire PE teacher, for example. What can happen if enrollment drops enough the district could drop a classroom teacher, but not the specials teachers. Dr. Warren explained that a few years ago, the junior high reduced some teachers and a section due to enrollment demographics. The district looks at the number of students per grade and the appropriate level of programming to serve those students.

Mr. Gordon added that the only new things the board has funded have been foreign language and technology; all else has been added because of a mandate.

A community member noted that foreign language is not required at Stevenson or for college. She asked why the district would incorporate foreign language when it's not necessary. Mrs. Thomas explained that the Board is working off of Vision 2015 now, but that in Vision 2010 it was something that when the community gathered and input was received from all constituents, the majority wanted the district to implement a foreign language model of instruction. This could not be completed in Vision 2010, but when developing Vision 2015 it came out again as something the community wanted to do, and that is the Board's direction.

A community member expressed concern regarding moving the band program to before school, instead of during the school day. Mrs. Reynolds explained that group band will be offered in the morning and instrumental lessons will continue to be offered during the day. She further explained that a survey was conducted, and results showed orchestra parents indicated transportation before school would be a problem, but not band parents. The district tried to accommodate scheduling issues by offering band before school and orchestra after school.

A community member asked the administration to explain the mechanics of their decision-making and conducting surveys and how they come to their decisions.

Mrs. Reynolds explained that developing a foreign language program was part of Vision 2010, and again in Vision 2015, which is the strategic planning process that involves administrators, teachers, and community members. Adding world language was part of Vision 2015. Last year a research committee researched world languages and different models of instruction. This year that committee began again with some new members to conduct a parent survey, followed with parent focus groups with a consultant, and a parent informational night. After each feedback session the committee met to build on the implementation plan.

A community member asked for explanation of who decided Vision 2010 and Vision 2015.

Mr. Gordon explained he's been through the process both as a non-board member and a board member. These were community sessions that reached out to parents, community members, staff and students who participated in all-day sessions at the Vernon Hills Area Library to develop the Vision.

A community member asked if during that time was there discussion regarding additional costs because the economy is not what it was 10 years ago. He cautioned the administration and board to take into consideration the economic climate of recent years as they plan financially for the future.

A community member asked about hiring the technology integration specialists. Dr. Warren explained these positions work with the classroom teachers and students integrating technology into the curriculum.

A community member referred to Mr. Stanley's budget presentation that 72% of expenditures are salaries and benefits, and with the teacher contract negotiations in process, we don't really know what the budget for salaries will be. He expressed concern over this situation.

A community member asked about the age of the computer equipment being replaced. Mr. Westhoff explained that most of the computers being replaced are five years old. He stated District 103 is slower to replace computers than the neighboring districts. Most of the replaced equipment will be repurposed for use by students and staff where possible, depending on their quality.

Mr. Gordon asked the group for suggestions about how the Board can do a better job communicating information to the public. It was suggested to mail newsletters to residents of the district, and create a listserv on the district website.

Mr. Gordon thanked the community attending the meeting to discuss these important issues. He reminded people that all the board's email addresses and phone numbers are on the website and to contact board members with any further questions/concerns. He stated that the board meeting schedule is posted on the district website.

Adjournment

Motion by Mrs. Simon, seconded by Mrs. Thomas, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

Meeting adjourned at 9:40 pm.



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BOARD OF EDUCATION SPECIAL MEETING MINUTES
Tuesday, August 13, 2013

A Special Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, August 13, 2013 in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Katie Reynolds, Executive Director of Curriculum & Instruction

Julie Postma, Director of Student Services

Scott Gaunky, Director of Facilities

Norma Taylor, Board Secretary

Public: 1

Press: 0

Staff: 0

Call to Order and Roll Call

President Gordon called the meeting to order at 6:35 pm.

Executive Session

Motion by Mr. Curtis, seconded by Mrs. van Gerven, that the Board move into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None. Motion carried.

The meeting moved into Executive Session at 6:36 pm.

The meeting returned to Open Session at 7:00 pm.

Pledge of Allegiance

Community Participation

There was no community participation at this time.

Discussion Items

1. Fiscal Year 2014 Tentative Budget and Tax Levy

Mr. Stanley reviewed the risk management program of the district. He also reviewed the following previous actions by the board to reduce expenditures or optimize financial conditions.

- Expenditures for food service decreased by moving food service to Quest
- Entered into a bus lease to avoid penalties for over-mileage
- The district joined the Northern Illinois Health Insurance Program
- Current Superintendent and Assistant Superintendent's salaries significantly lower than previous administration, also the Administrator Compensation Plan has been significantly ramped-down and rescinding the Administrator Retirement Package has further reduced costs
- Several grants have been received for various projects throughout the district
- Several personnel positions were reduced
- The decision of the board to pay cash for funding capital projects instead of issuing debt
- Advanced refunding on bonds
- Replacing high cost leases for copiers with one lease at considerable savings

Mr. Yomtoob entered the meeting at 8:16 pm.

Mr. Stanley presented updated financial projections from PMA Financial Network. The board discussed various financial repercussions with respect to the tax levy and abating the taxes.

The Board gave direction to amend the tentative budget to reflect abating the bond and interest fund.

Motion by Mr. Curtis, seconded by Mrs. Thomas, that the Board move into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters.

Roll Call: Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Yomtoob, Gordon. Nays: None. Abstain: None. Motion carried.

The meeting moved into Executive Session at 8:34 pm.

The meeting returned to Open Session at 9:29 pm.

Mr. Stanley left the meeting.

A Board member asked about the status of the new website. Dr. Warren informed the Board the site would be up by end of October or early November.

A Board member asked about the process of hiring a new architect for the district. Dr. Warren stated that he and Mr. Stanley will be meeting with prospective architect's in the near future.

Adjournment

Motion by Mrs. Simon, seconded by Mrs. Harper, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:45 pm.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION FIRST EXECUTIVE SESSION MINUTES
Tuesday, August 13, 2013

The First Executive Session of the Special Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, August 13, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Norma Taylor, Board Secretary

Executive Session convened at 6:36 pm.

The Board reviewed items concerning the teacher contract negotiations.

Motion by Mr. Curtis, seconded by Mrs. Thomas, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting returned to Open Session at 7:05 pm.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION SECOND EXECUTIVE SESSION MINUTES

Tuesday, August 13, 2013

The Second Executive Session of the of Lincolnshire-Prairie View School District 103 was held on Tuesday, August 13, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Ben Yomtoob

Absent: None

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Norma Taylor, Board Secretary

Executive Session convened at 8:44 pm

The Board discussed the performance of Laura Brennan, Spanish Teacher at Daniel Wright.

The Board discussed the teacher negotiation contract talks surrounding adding 20 minutes to the school day at Daniel Wright.

Mr. Stanley left the meeting at 9:25 pm.

The Board provided feedback to Dr. Warren regarding his performance.

Dr. Warren provided an update on the new security system for the district.

Motion by Mr. Curtis, seconded by Mrs. van Gerven, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.

The meeting returned to Open Session at 9:29 pm.

President Board of Education

Secretary Board of Education

Bills Payable List Fund Total

Printed: 8/15/2013 2:26 PM
Lincolnshire-Prairie View SD #103

| Fund Code | Description | Amount |
|---------------------|-------------------------------------|------------------------------|
| 10 | Education Fund | 431,819.06 |
| 20 | Oper, Build, & Maint Fund | 317,694.34 |
| 30 | Debt Service Fund or Fund Group | 82,335.30 |
| 40 | Transportation Fund | 68,828.58 |
| 50 | I.M.R.F./Soc. Sec. Fund | 20,320.00 |
| 60 | Capital Projects Fund or Fund Group | 1,137,644.15 |
| Report Total | | <u><u>\$2,058,641.43</u></u> |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|--|--------------------------|---|
| Batch # 20 | | | |
| 01719 | ADVOCATE OCCUPATIONAL HEALTH BUS DRIVE PHYSICAL/DRUG SCREEM | 99.00 | 40-2550-390 |
| | Vendor Total | <u>\$99.00</u> | |
| 00238 | ALBAN, NANCY SUPPLIES REIMB- DW | 31.10 | 10-1190-410 |
| | Vendor Total | <u>\$31.10</u> | |
| 02018 | AMALGAMATED BANK OF CHICAGO TRUST ADMIN FEE TRUST ADMIN FEE | 200.00 200.00 | 30-5400-319 30-5400-319 |
| | Vendor Total | <u>\$400.00</u> | |
| 02387 | ANDERSON PEST SOLUTIONS MONTHLY PEST CONTROL-DISTRICT | 144.05 | 20-2540-329 |
| | Vendor Total | <u>\$144.05</u> | |
| 00011 | APPLE COMPUTER INC. SOFTWARE | 179.91 | 10-2660-410 |
| | Vendor Total | <u>\$179.91</u> | |
| 03077 | ARORA, NEETI REFUND FOR OVERPAYMENT OF FEES | 48.00 | 10-1810 |
| | Vendor Total | <u>\$48.00</u> | |
| 01945 | AT & T LONG DISTANCE LONG DISTANCE D103 CLUB | 42.63 0.37 | 10-2540-341 10-3500-341 |
| | Vendor Total | <u>\$43.00</u> | |
| 02386 | AT&T MOBILITY IPAD DATA SERVICE | 280.00 | 10-2540-341 |
| | Vendor Total | <u>\$280.00</u> | |
| 03027 | AT&T TELEPHONE-RECONNECTED LINE | 56.98 | 10-2540-341 |
| | Vendor Total | <u>\$56.98</u> | |
| 03076 | AT&T LONG DISTANCE LONG DISTANCE | 37.02 35.21 | 10-2540-341 10-2540-341 |
| | Vendor Total | <u>\$72.23</u> | |
| 02826 | BARRETT MOVING & STORAGE SPRAGUE PHASE 2 2014 | 655.00 | 60-2530-530 |
| | Vendor Total | <u>\$655.00</u> | |
| 03069 | BERGLOFF BUILDERS, INC NEW CEILINGS DW RMS(3) | 8,259.40 | 20-2540-500 |
| | Vendor Total | <u>\$8,259.40</u> | |
| 02725 | BODEEN, JULIE TRAVEL REIMB.-OHIO REIMB CROWN GLOBAL TRAINING/TRAVEL | 613.88 544.96 | 10-2410-332 10-2410-312 |
| | Vendor Total | <u>\$1,158.84</u> | |
| 02949 | BUCHWEITZ, DEBORAH REIMB SUMMER SCHOOL SUPPLIES | 7.10 | 10-1600-410 |
| | Vendor Total | <u>\$7.10</u> | |
| 02774 | BUCK BROTHERS INC SUPPLIES-CHAIN SAW GROUND SUPPLIES GROUND SUPPLIES | 409.95 63.96 52.88 | 20-2540-410 20-2540-410 20-2540-410 |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|--|--|--|
| | Vendor Total | <u>\$526.79</u> | |
| 01304 | BURRIS EQUIPMENT CO SITE - SP PLAYGROUND | 1,006.00 | 60-2530-540 |
| | Vendor Total | <u>\$1,006.00</u> | |
| 00248 | CAPITOL GRAPHICS & PROMOTIONS I 0000007699 CHECK SUPPLIES 0000007699 ENVELOPES | 444.89 65.00 | 10-2520-360 10-2520-360 |
| | Vendor Total | <u>\$509.89</u> | |
| 03057 | CARLSON, KEN GRADUATION EXPENSE-REIMB | 18.76 | 10-1120-490 |
| | Vendor Total | <u>\$18.76</u> | |
| 00147 | CDW GOVERNMENT INC. PRINTER ADAPTER LICENSES COMPUTERS FOR SECURITY PROJ SOFTWARE FOR SECURITY PROJ LAPTOPS FOR VERITIME TABLET FOR FACILITIES 0000007690 95 CHROMEBOOKS | 479.04 59.41 120.00 2,636.88 178.58 2,490.76 941.30 23,191.40 | 10-2660-410 10-2660-410 10-2660-410 20-2540-500 20-2540-500 10-2520-700 20-2540-700 10-2660-410 |
| | Vendor Total | <u>\$30,097.37</u> | |
| 00149 | CHICAGO TRIBUNE PERIODICALS/HD | 58.50 | 10-2220-440 |
| | Vendor Total | <u>\$58.50</u> | |
| 01698 | CITICARE TRANSPORTATION SPEC ED TRANS SERVICES SPEC ED TRANS SERVICES | 903.00 258.00 | 40-2550-331 40-2550-331 |
| | Vendor Total | <u>\$1,161.00</u> | |
| 03052 | COM ED TRANSFORMER REPAIR | 1,610.93 | 20-2540-329 |
| | Vendor Total | <u>\$1,610.93</u> | |
| 01920 | COMCAST CABLE INTERNET-RIVERSHIRE | 69.90 | 10-2540-392 |
| | Vendor Total | <u>\$69.90</u> | |
| 01432 | CONSERV FS INC ATHLETIC FIELD SUPPLIES ATHLETIC FIELD SUPPLIES FIELD SUPPLIES ATHLETIC FIELD SUPLIES | 244.35 243.75 9.00 305.27 | 20-2540-410 20-2540-410 20-2540-410 20-2540-410 |
| | Vendor Total | <u>\$802.37</u> | |
| 00030 | COVE SCHOOL INC., THE TUITION - JUNE/JULY | 6,993.00 | 10-1912-670 |
| | Vendor Total | <u>\$6,993.00</u> | |
| 00152 | DEMCO 0000007675 LIBRARY SUPPLIES | 194.74 | 10-2220-410 |
| | Vendor Total | <u>\$194.74</u> | |
| 02379 | EBSCO 0000007562 PERIODICALS PER LIST-HALF DAY SCHOOL 0000007563 PERIODICALS PER LIST-SPRAGUE SCHOOL 0000007564 PERIODICALS PER LIST-DANIEL WRIGHT 0000007697 NOVELIST K-8 PLUS ELECTRONIC DATABASE | 1,106.94 1,445.00 1,219.09 250.00 | 10-2220-440 10-2220-440 10-2220-440 10-2220-392 |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|--|--|--|
| | | Vendor Total | <u>\$4,021.03</u> |
| 02048 | EDER CASELLA & CO AUDITING SERVICES | 168.75 | 10-2310-317 |
| | | Vendor Total | <u>\$168.75</u> |
| 00670 | ED-RED MEMB DUES FOR FY14 | 1,620.00 | 10-2310-640 |
| | | Vendor Total | <u>\$1,620.00</u> |
| 03067 | ELEMENTAL SOLUTIONS WATER FILTER FOR BOILERS | 1,090.85 | 20-2540-410 |
| | | Vendor Total | <u>\$1,090.85</u> |
| 00119 | ERNIES WRECKER SERVICE INC REPAIRS-1995 CHEVY OIL CHANGE F250 REPAIR TIRE 95 VAN | 920.92 34.94 57.28 | 20-2540-319 20-2540-319 20-2540-319 |
| | | Vendor Total | <u>\$1,013.14</u> |
| 01813 | ESPED.COM INC SPEC ED STUDENT INFO MNGMT SUBSCRIPTION SERVICE | 5,706.00 | 10-1200-392 |
| | | Vendor Total | <u>\$5,706.00</u> |
| 02720 | ESSCOE LLC FIRE INSPECTION HD FIRE INSPECTION RIVERSHIRE FIRE INSPECTION DW FIRE INSPECTION SP | 1,632.00 265.92 1,632.00 813.96 | 20-2540-329 20-2540-329 20-2540-329 20-2540-329 |
| | | Vendor Total | <u>\$4,343.88</u> |
| 00266 | FAST SIGNS 0000007761 SUPPLIES-SIGN | 132.00 | 10-1112-419 |
| | | Vendor Total | <u>\$132.00</u> |
| 02224 | FERGUSON ENTERPRISES REPLACEMENT FAUCETS ART RM DW | 2,730.00 | 20-2540-410 |
| | | Vendor Total | <u>\$2,730.00</u> |
| 00042 | FOLLETT LIBRARY RESOURCES 0000007678 DW BOOKS 0000007678 DW BOOKS | 42.40 1,153.98 | 10-2220-430 10-2220-430 |
| | | Vendor Total | <u>\$1,196.38</u> |
| 02328 | FRONTLINE TECHNOLOGIES VERITIME SETUP/TRAINING | 2,500.00 | 10-2520-392 |
| | | Vendor Total | <u>\$2,500.00</u> |
| 01124 | GAMBLE MUSIC COMPANY DW MUSIC FILING ENVELOPES | 39.45 | 10-1190-410 |
| | | Vendor Total | <u>\$39.45</u> |
| 02076 | GARVEYS OFFICE PRODUCTS 0000007800 DW ADMIN OFFICE SUPPLIES 0000007800 DW ADMIN OFFICE SUPPLIES 0000007800 DW ADMIN OFFICE SUPPLIES 0000007800 DW ADMIN OFFICE SUPPLIES 0000007800 DW ADMIN OFFICE SUPPLIES 0000007800 DW ADMIN OFFICE SUPPLIES | 33.74 47.88 65.00 9.82 6.12 90.40 | 10-2310-410 10-2310-410 10-2310-410 10-2310-410 10-2310-410 10-2310-410 |
| | | Vendor Total | <u>\$252.96</u> |
| 02095 | GENESIS TECHNOLOGIES TONER | 6,155.16 | 10-2660-414 |
| | | Vendor Total | <u>\$6,155.16</u> |

Bills Payable List

Printed: 8/15/2013 2:20 PM
 Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|---|--------------------|----------------------|
| 02468 | GEWALT HAMILTON ASSOC INC | | |
| | SP-PLAYGROUND | 3,599.00 | 60-2530-540 |
| | SP PLAYGROUND 2014 | 2,458.50 | 60-2530-540 |
| | SP PLAYGROUND 2014 | 3,325.00 | 60-2530-540 |
| | SP PLAYGROUND 2014 | 1,079.50 | 60-2530-540 |
| | Vendor Total | \$10,462.00 | |
| 00123 | GRAINGER | | |
| | DW DRIVE LANE CONES | 1,640.50 | 20-2540-410 |
| | Vendor Total | \$1,640.50 | |
| 02566 | GRAYBAR ELECTRIC COMPANY, INC. | | |
| | NEW LIGHTING RM 128,123,119 | 8,250.14 | 20-2540-500 |
| | Vendor Total | \$8,250.14 | |
| 01467 | GREEN ASSOCIATES INC | | |
| | SPRAGUE IMPROV PROJ PHASE 2 | 37,517.11 | 60-2530-530 |
| | SPRAGUE IMPROV PROJ PHASE 2 | 6,045.42 | 60-2530-530 |
| | SPRAGUE IMPROV PROJ PHASE 2 | 1,920.32 | 60-2530-530 |
| | SPRAGUE IMPROV PROJ PHASE 2 | 5,881.39 | 60-2530-530 |
| | SPRAGUE IMPROV PROJ PHASE 2 | 2,370.00 | 60-2530-530 |
| | Vendor Total | \$53,734.24 | |
| 01704 | HAFNER, TONY | | |
| | REIMB TRAVEL TO CONFERENCE | 184.48 | 10-2210-312 |
| | Vendor Total | \$184.48 | |
| 03065 | HARDING MECHANICAL | | |
| | REMOVAL OF HEATERS SP | 1,945.70 | 20-2540-500 |
| | REPAIR/REPLACE AC MAIN OFFICE | 9,171.80 | 20-2540-500 |
| | Vendor Total | \$11,117.50 | |
| 03020 | HODGES, LOIZZI, EISENHAMMER, ROC | | |
| | HANDBOOKS FOR BOE | 200.00 | 10-2310-410 |
| | Vendor Total | \$200.00 | |
| 00127 | HOME DEPOT CREDIT SERVICES | | |
| | SHOP SUPPLIES | 39.69 | 20-2540-410 |
| | SHOP SUPPLIES | 63.65 | 20-2540-410 |
| | SHOP SUPPLIES SP | 59.30 | 20-2540-410 |
| | SHOP SUPPLIES SP | 277.62 | 20-2540-410 |
| | SHOP SUPPLIES HD | 52.79 | 20-2540-410 |
| | SHOP SUPPLIES HD | 27.44 | 20-2540-410 |
| | SHOP SUPPLIES DW | 183.95 | 20-2540-410 |
| | SHOP SUPPLIES HD | 161.06 | 20-2540-410 |
| | SHOP SUPPLIES HD | 122.68 | 20-2540-410 |
| | SHOP SUPPLIES HD | 23.64 | 20-2540-410 |
| | SHOP SUPPLIES HD | 43.85 | 20-2540-410 |
| | SHOP SUPPLIES | 268.56 | 20-2540-410 |
| | SHOP SUPPLIES | 348.96 | 20-2540-410 |
| | Vendor Total | \$1,673.19 | |
| 00284 | HOUGHTON MIFFLIN COMPANY | | |
| | 0000007672 TEXTBOOKS | 10,833.73 | 10-2210-420 |
| | 0000007672 TEXTBOOKS | 792.08 | 10-2210-420 |
| | 0000007672 TEXTBOOKS | 2,658.01 | 10-2210-420 |
| | 0000007672 TEXTBOOKS | 1,767.91 | 10-2210-420 |
| | Vendor Total | \$16,051.73 | |
| 00048 | IAGC | | |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|---|--------------------|----------------------|
| | IAGC MEMBERSHIP-K REYNOLDS | 50.00 | 10-2210-640 |
| | Vendor Total | <u>\$50.00</u> | |
| 00595 | IASBO MEMB DUES & CONF REG | 950.00 | 10-2510-640 |
| | Vendor Total | <u>\$950.00</u> | |
| 03040 | IDVILLE SECURITY SUPPLY SHIPPING | 28.32 | 20-2540-500 |
| 0000007721 | SECURITY LANYARDS | 154.50 | 20-2540-500 |
| 0000007721 | SECURITY LANYARDS | 1,195.00 | 20-2540-500 |
| 0000007721 | SECURITY BADGES/SUPPLIES | 26.00 | 20-2540-500 |
| 0000007721 | SECURITY BADGES/SUPPLIES | 315.00 | 20-2540-500 |
| 0000007721 | SECURITY BADGE REEL | 93.80 | 20-2540-500 |
| | Vendor Total | <u>\$1,812.62</u> | |
| 00165 | IMPREST MIDWEST SUP CONF DUES | 300.00 | 10-2320-312 |
| | REGIONAL OFFICE OF ED-REFRESHER COURSE | 48.00 | 40-2550-312 |
| | SEC OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC. OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC. OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC. OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC. OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC. OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC. OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | SEC. OF STATE PERMIT RENEWAL | 4.00 | 40-2550-640 |
| | GECRB/Amazon Rivershire Supplies | 642.39 | 10-2210-490 |
| | SHELL-TRUCK FUEL | 255.30 | 20-2540-464 |
| | SHELL- BUS FUEL | 6,715.54 | 40-2550-464 |
| | US POSTAL-HD POSTAGE METER | 2,000.00 | 10-2520-342 |
| | ELEGANT RESOLUTIONS-DEPOSIT | 2,000.00 | 10-1190-700 |
| | VOID-KIMBERLY RUDLOFF | (4.00) | 10-2510-720 |
| | VOID-DOROSHO | (11.66) | 10-2510-720 |
| | US BANK FEES | 806.56 | 10-2520-316 |
| | Vendor Total | <u>\$12,788.13</u> | |
| 01761 | INTEGRATED SYSTEMS CORP SKYWARD HOSTING-AUG | 400.00 | 10-2660-392 |
| | SERVICE BUREAU SUBSCRIPTION FEE | 400.00 | 10-2660-392 |
| | Vendor Total | <u>\$800.00</u> | |
| 01368 | INTEGRYS ENERGY SERVICES INC ELECTRICITY-SP | 2,005.07 | 10-2540-466 |
| | ELECTRICITY-DW | 10,404.04 | 10-2540-466 |
| | ELECTRICITY-SP | 2,083.31 | 10-2540-466 |
| | ELECTRICITY-HD | 1,449.30 | 10-2540-466 |
| | ELECTRICITY-DW | 8,803.95 | 10-2540-466 |
| | ELECTRICITY-HD | 1,119.19 | 10-2540-466 |
| | Vendor Total | <u>\$25,864.86</u> | |
| 01848 | INTEGRYS ENERGY SERVICES NATURAL GAS-DW | 672.14 | 10-2540-465 |
| | NATURAL GAS-HD | 364.56 | 10-2540-465 |
| | NATURAL GAS-SP | 266.70 | 10-2540-465 |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|---|---------------------|----------------------|
| | | Vendor Total | \$1,303.40 |
| 00051 | ISLMA | | |
| 0000007799 | MEMBERSHIP RENEWALS | 195.00 | 10-2210-640 |
| | | Vendor Total | \$195.00 |
| 01890 | JMS ENVIRONMENTAL ASSOC | | |
| | ABESTOS MONITORING SP | 689.50 | 60-2530-530 |
| | SPRAGUE IMPROV PROJ PHASE 2 | 5,490.00 | 60-2530-530 |
| | SPRAGUE IMPROV PROJ PHASE 2 | 5,272.50 | 60-2530-530 |
| | | Vendor Total | \$11,452.00 |
| 02368 | JOHN F. MATE CO | | |
| | DW ART ROOM REPAIRS | 4,680.00 | 20-2540-500 |
| | | Vendor Total | \$4,680.00 |
| 00057 | JOSTENS | | |
| | GRADUATION DIPLOMA COVER | 8.08 | 10-1120-490 |
| | | Vendor Total | \$8.08 |
| 00173 | JW PEPPER & SON INC. | | |
| | MUSIC-DW STAR SPANGED BANNER | 34.00 | 10-1190-410 |
| | | Vendor Total | \$34.00 |
| 02990 | KELLEY LANDSCAPE & PATIO | | |
| | LANDSCAPING SERVICES | 2,250.00 | 20-2540-329 |
| | | Vendor Total | \$2,250.00 |
| 00061 | KESHET DAY SCHOOL | | |
| | TUITION - JULY | 6,717.48 | 10-1912-670 |
| | TUITION - JUNE | 3,198.80 | 10-1912-670 |
| | | Vendor Total | \$9,916.28 |
| 02722 | KRAUSE ELECTRICAL CONTRACTORS | | |
| | DATA FOR SMARTBOARD SP | 484.70 | 60-2530-530 |
| | DATA FOR SMARTBOARD SP | 11,205.00 | 60-2530-530 |
| | ELECTRICAL FOR RM 123/128 DW | 1,137.46 | 20-2540-329 |
| | DW ELECTRICAL RENOVATION RMS 123/128 | 1,949.30 | 20-2540-500 |
| | | Vendor Total | \$14,776.46 |
| 00062 | LAKE COUNTY EDUCATIONAL SERVIC | | |
| 0000007571 | PROFESSIONAL DEVELOPMENT COOPERATIVE SERVICES | 3,965.00 | 10-2210-314 |
| | | Vendor Total | \$3,965.00 |
| 00066 | LAUREATE DAY SCHOOL | | |
| | TUITION - JUNE | 3,576.90 | 10-1912-670 |
| | | Vendor Total | \$3,576.90 |
| 02311 | LEARNING FORWARD | | |
| 0000007696 | IL AFFILIATE MEMBERSHIP DUES | 35.00 | 10-2210-640 |
| 0000007696 | COMPREHENSIVE MEMBERSHIP | 149.00 | 10-2210-640 |
| | | Vendor Total | \$184.00 |
| 03054 | LEE, DENNIS | | |
| | REIMB FULL DAY DEPOSITS | 1,000.00 | 10-1311 |
| | | Vendor Total | \$1,000.00 |
| 03068 | LUSE COMPANIES | | |
| | ASBESTOS ABATEMENT SP | 24,300.00 | 60-2530-530 |
| | SP IMPROV PROJ PH 2 ABATEMENT | 99,900.00 | 60-2530-530 |
| | | Vendor Total | \$124,200.00 |
| 00565 | MASTORES, PAT | | |
| | REIMB FOR BOOK SUPPLIES | 39.37 | 10-1111-410 |
| | REIMB. FOR BOOKS SUPPLIES | 166.80 | 10-1111-420 |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|-------------------------------------|---------------------|----------------------|
| 01803 | MULCH CENTER, THE | | |
| | UPKEEP OF GROUNDS | 5,100.00 | 20-2540-329 |
| | PLAYGROUND REPAIR-TOPSOIL | 65.00 | 20-2540-410 |
| | Vendor Total | \$5,165.00 | |
| 00737 | MUSIC IN MOTION | | |
| | 0000007762 HD CLASSROOM SUPPLIES | 7.95 | 10-1112-410 |
| | 0000007762 HD CLASSROOM SUPPLIES | 35.40 | 10-1112-410 |
| | Vendor Total | \$43.35 | |
| 00131 | MUTUAL ACE HARDWARE | | |
| | SHOP SUPPLIES | 10.77 | 20-2540-410 |
| | SHOP SUPPLIES | 76.06 | 20-2540-410 |
| | SHOP SUPPLIES | 127.79 | 20-2540-410 |
| | SHOP SUPPLIES | 40.13 | 20-2540-410 |
| | SHOP SUPPLIES | 94.52 | 20-2540-410 |
| | Vendor Total | \$349.27 | |
| 03053 | NETCHEMIA | | |
| | TEACHER EVAL. SUBSCRIPTION | 9,750.00 | 10-2310-392 |
| | Vendor Total | \$9,750.00 | |
| 03075 | NETRIX, LLC | | |
| | 4 SWITCHES FOR SEC PROJ | 12,580.00 | 20-2540-500 |
| | Vendor Total | \$12,580.00 | |
| 02648 | NETWORK SERVICES COMPANY | | |
| | CUSTODIAL SUPPLIES | 658.24 | 20-2540-410 |
| | CUSTODIAL SUPPLIES DW | 459.65 | 20-2540-410 |
| | CUSTODIAL SUPPLIES DW | 329.12 | 20-2540-410 |
| | CUSTODIAL SUPPLIES SP | 1,880.93 | 20-2540-410 |
| | DETAIL FLOOR MACHINE | 2,386.00 | 20-2540-700 |
| | CUSTODIAL SUPPLIES HD | 1,131.15 | 20-2540-410 |
| | Vendor Total | \$6,845.09 | |
| 00077 | NEXTEL COMMUNICATIONS | | |
| | CELL PHONE-O&M | 212.30 | 20-2540-341 |
| | CELL PHONE-TRANS | 45.48 | 40-2550-341 |
| | Vendor Total | \$257.78 | |
| 02015 | NIHIP | | |
| | MEDICAL INSURANCE-ED | 211,644.12 | 10-2690-220 |
| | LIFE/LTD INS- ED | 3,412.14 | 10-2690-221 |
| | VOLUNTARY LIFE-ED | 362.50 | 10-2690-221 |
| | MEDICAL INS-O&M | 13,677.01 | 20-2540-220 |
| | MEDICAL INS-TRANS | 22,326.61 | 40-2550-220 |
| | LIFE/LTD TRANS | 128.39 | 40-2550-221 |
| | VOLUNTARY LIFE-TRANS | 241.40 | 40-2550-221 |
| | LIFE/LTD -O&M | 68.85 | 20-2540-221 |
| | Vendor Total | \$251,861.02 | |
| 03051 | NORTHWEST COMMUNITY HEALTHCA | | |
| | CPR CLASS | 325.00 | 10-2130-390 |
| | CPR/FIRST AID SUPPLIES | 126.00 | 10-2130-410 |
| | Vendor Total | \$451.00 | |
| 00840 | NORTHWEST SUBURBAN SPECIAL | | |
| | ESY 2013 TUITION | 4,062.58 | 10-4220-670 |
| | Vendor Total | \$4,062.58 | |
| 03071 | OSUCH, MELISSA | | |

Bills Payable List

Printed: 8/15/2013 2:20 PM
 Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|---------------------------------------|--------------------|----------------------|
| | REFUND FOR RETURNED TEXTBOOK | 60.00 | 10-1999 |
| | Vendor Total | <u>\$60.00</u> | |
| 02964 | PADDOCK PUBLICATIONS INC | | |
| | BUDGET LEGAL NOTICE | 46.00 | 10-2310-392 |
| | RFQ ARCH SERV | 77.05 | 10-2310-392 |
| | PREVAILING WAGE NOTICE | 241.50 | 10-2310-392 |
| | Vendor Total | <u>\$364.55</u> | |
| 00518 | PADDOCK PUBLICATIONS | | |
| | NEWSPAPER-HD | 47.20 | 10-2220-440 |
| | NEWSPAPER-ADM | 47.20 | 10-2220-440 |
| | NEWSPAPER-DW | 47.20 | 10-2220-440 |
| | NEWSPAPER-SP | 47.20 | 10-2220-440 |
| | Vendor Total | <u>\$188.80</u> | |
| 00081 | PALOS SPORTS | | |
| | 0000007622 BOCCE SET | 107.96 | 10-1500-410 |
| | 0000007655 GYM CLASS SUPPLIES | 1,281.16 | 10-1500-410 |
| | 0000007655 GYM CLASS SUPPLIES | 253.59 | 10-1500-410 |
| | 0000007655 GYM CLASS SUPPLIES | 250.64 | 10-1500-410 |
| | 0000007655 GYM CLASS SUPPLIES | 113.93 | 10-1500-410 |
| | Vendor Total | <u>\$2,007.28</u> | |
| 02252 | PEAK PLUMBING & MECHANICAL | | |
| | PLUMBING WORK RM 102 | 1,154.27 | 20-2540-500 |
| | Vendor Total | <u>\$1,154.27</u> | |
| 00172 | PEARSON EDUCATION | | |
| | 0000007719 TEXTBOOKS-MATH GR 3-5 | 31,967.52 | 10-2210-420 |
| | 0000007719 TEXTBOOKS-MATH GR 3-5 | 6,051.04 | 10-2210-420 |
| | Vendor Total | <u>\$38,018.56</u> | |
| 02544 | PEPSI-COLA | | |
| | SODA/WATER-TRANS | 475.98 | 40-2550-410 |
| | Vendor Total | <u>\$475.98</u> | |
| 02465 | PITNEY BOWES | | |
| | POSTAGE-SP | 118.00 | 10-2520-342 |
| | POSTAGE-HD | 100.00 | 10-2520-342 |
| | POSTAGE-DW | 240.00 | 10-2520-342 |
| | Vendor Total | <u>\$458.00</u> | |
| 03035 | PODS ENTERPRISES INC | | |
| | PHASE 2 STORAGE | 204.99 | 60-2530-530 |
| | PHASE 2 STORAGE | 204.99 | 60-2530-530 |
| | PHASE 2 STORAGE | 204.99 | 60-2530-530 |
| | SPRAGUE IMPROV PROJ PHASE 2 | 204.99 | 60-2530-530 |
| | Vendor Total | <u>\$819.96</u> | |
| 01408 | POMPS TIRE SERVICE INC | | |
| | ROAD SERVICE/TIRES BUS 1 10 14 | 1,673.14 | 40-2550-329 |
| | TIRES-BUS 5 | 493.46 | 40-2550-329 |
| | REPAIRS-SERVICE CHARGE | 25.09 | 40-2550-319 |
| | Vendor Total | <u>\$2,191.69</u> | |
| 03073 | PPG ARCHITECTURAL FINISHES | | |
| | CLASSROOM PAINT | 622.20 | 20-2540-410 |
| | CLASSROOM PAINT | 118.20 | 20-2540-410 |
| | CLASSROOM PAINT | 105.04 | 20-2540-410 |
| | Vendor Total | <u>\$845.44</u> | |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|--------------------------------------|-------------------|----------------------|
| 00325 | PROGRESS PUBLICATIONS | | |
| 0000007763 | SUPPLIES/HAWK FOLDERS-4TH GRD | 49.60 | 10-1112-419 |
| 0000007763 | SUPPLIES/HAWK FOLDERS-4TH GRD | 248.00 | 10-1112-419 |
| | Vendor Total | \$297.60 | |
| 02054 | PRUFROCK PRESS | | |
| 0000007764 | SUPPLIES/BOOKS - GENERAL 3-4 | 9.95 | 10-1112-410 |
| 0000007764 | SUPPLIES/BOOKS - GENERAL 3-4 | 29.95 | 10-1112-410 |
| 0000007764 | SUPPLIES/BOOKS - GENERAL 3-4 | 29.95 | 10-1112-410 |
| 0000007764 | SUPPLIES/BOOKS - GENERAL 3-4 | 29.95 | 10-1112-410 |
| | Vendor Total | \$99.80 | |
| 01198 | PURCHASE POWER | | |
| | POSTAGE | 2,000.00 | 10-2690-342 |
| | Vendor Total | \$2,000.00 | |
| 00088 | QUILL CORPORATION | | |
| 0000007700 | ENVELOPES & FOLDER TABS | 34.10 | 10-2410-410 |
| 0000007700 | ENVELOPES & FOLDER TABS | 71.98 | 10-2410-410 |
| 0000007701 | DW OFFICE SUPPLIES | 219.62 | 10-2410-410 |
| 0000007765 | HD HEADPHONES SUPPLIES | 30.58 | 10-1112-410 |
| 0000007766 | HD OFFICE SUPPLIES | 254.06 | 10-2410-410 |
| 0000007859 | DW OFFICE SUPPLIES | 519.93 | 10-2410-410 |
| | Vendor Total | \$1,130.27 | |
| 00217 | REALLY GOOD STUFF | | |
| 0000007767 | HD CLASSROOM SUPPLIES | 26.19 | 10-1112-410 |
| 0000007767 | HD CLASSROOM SUPPLIES | 201.46 | 10-1112-410 |
| 0000007767 | HD CLASSROOM SUPPLIES | (50.00) | 10-1112-410 |
| | Vendor Total | \$177.65 | |
| 02696 | REYNOLDS, KATIE | | |
| | REIMB FOR TRAINING SUPPLIES | 105.09 | 10-2210-410 |
| | Vendor Total | \$105.09 | |
| 00880 | RHYTHM BAND INSTRUMENTS, INC. | | |
| 0000007768 | RECORDERS-3RD GRADE | 1,100.00 | 10-1190-414 |
| | Vendor Total | \$1,100.00 | |
| 01604 | RICOH AMERICAS CORP | | |
| | COPIER LEASE | 689.00 | 30-5370-610 |
| | Vendor Total | \$689.00 | |
| 03056 | ROBBINS SCHWARTZ | | |
| | LEGAL SERVICES | 1,778.15 | 10-2310-318 |
| | LEGAL SERVICES | 600.00 | 10-2310-318 |
| | Vendor Total | \$2,378.15 | |
| 02723 | ROLL-ON ROLL-OFF INC. | | |
| | DW SUMMER CONSTRUCTION WASTE | 340.00 | 20-2540-329 |
| | Vendor Total | \$340.00 | |
| 03030 | SAFEWAY TRANSPORTATION SERVIC | | |
| | SPEC ED TRANS SERVICES - 5/28-6/5 | 630.00 | 40-2550-331 |
| | Vendor Total | \$630.00 | |
| 00090 | SAMS CLUB | | |
| 0000007703 | BOE MEETING FOOD | 8.98 | 10-2310-410 |
| 0000007703 | BOE MEETING FOOD | 4.98 | 10-2310-410 |
| 0000007703 | BOE MEETING FOOD | 11.98 | 10-2310-410 |
| | Vendor Total | \$25.94 | |
| 00783 | SCARIANO HIMES AND PETRARCA | | |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|--|---|--|
| | LEGAL SERVICES | 6,484.28 | 10-2310-318 |
| | Vendor Total | \$6,484.28 | |
| 02646 | SCHOOL DISTRICT 103-PETTY CASH CASH USED FOR LAMBS FARM FIELDTRIP | 14.00 | 10-1720 |
| | Vendor Total | \$14.00 | |
| 00097 | SCHOOL SPECIALTY INC. 0000007772 BOND CLASSROOM SUPPLIES SS | 158.96 | 10-1112-410 |
| | Vendor Total | \$158.96 | |
| 02515 | SCHOOLDUDE.COM SOFTWARE TRAINING | 383.78 | 20-2540-329 |
| | Vendor Total | \$383.78 | |
| 02374 | SELROK COMMERCIAL FLOOR CARE BOILER ROOM FLOOR-DW FLOOR RM 102 SP GYM FLOOR HD GYM FLOOR HD | 2,800.00 3,200.00 750.00 17,325.00 | 20-2540-329 60-2530-530 20-2540-500 20-2540-500 |
| | Vendor Total | \$24,075.00 | |
| 03074 | SIEMENS INDUSTRY, INC. SECURITY SYSTEM INSTALL | 170,742.68 | 20-2540-500 |
| | Vendor Total | \$170,742.68 | |
| 01760 | SKYWARD 0000007685 WEBEX TRAINING YEAR END PROCESS | 585.00 | 10-2660-392 |
| | Vendor Total | \$585.00 | |
| 00235 | SOUND INCORPORATED SOUND SYSTEM REPAIR DW | 1,656.00 | 20-2540-329 |
| | Vendor Total | \$1,656.00 | |
| 01111 | SOVEREIGN LEASING LLC BUS 23 LEASE BUS 14 LEASE | 8,935.00 7,400.00 | 40-2550-325 40-2550-325 |
| | Vendor Total | \$16,335.00 | |
| 02035 | SPECIAL EDUCATION DISTRICT 2012 IMRF LEVY-1ST INSTALL LAREMONT BUILDING BOND | 20,320.00 80,934.00 | 50-4120-212 30-5360-610 |
| | Vendor Total | \$101,254.00 | |
| 01857 | SPEECH PATH SPECIALISTS SPEECH PATHOLOGY SERVICES 6/11-7/2 | 2,250.00 | 10-2150-314 |
| | Vendor Total | \$2,250.00 | |
| 01566 | SRAGA HAUSER LLC LEGAL SERVICES | 180.00 | 10-2310-318 |
| | Vendor Total | \$180.00 | |
| 02262 | STUCKEY CONSTRUCTION CO SPRAGUE IMPROV PROJ PHASE 2 SPRAGUE IMPROV PROJ PHASE 2 | 40,446.90 527,693.63 | 60-2530-530 60-2530-530 |
| | Vendor Total | \$568,140.53 | |
| 02688 | TAYLOR, NORMA TRAVEL FOR MEETING | 10.50 | 10-2320-312 |
| | Vendor Total | \$10.50 | |
| 03066 | TEAM REIL, INC. SITE - SP PLAYGROUND | 328,971.12 | 60-2530-540 |
| | Vendor Total | \$328,971.12 | |
| 02884 | TECHSTAR AMERICA CORPORATION TONER SHIPPING-DW | 14.95 | 10-2410-410 |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # P.O. # | Vendor Name Description | Amount | State Account Number |
|--------------------|---|--|--|
| | | Vendor Total | <u>\$14.95</u> |
| 03050 | TERRILL, LAURA CURRICULUM DEV. CONSULTING | 5,307.56 | 10-2210-314 |
| | | Vendor Total | <u>\$5,307.56</u> |
| 0400 | TYCO INTEGRATED SECURITY LLC ALARM - HD ALARM - DW ALARM- RIVERSHIRE ALARM- SP | 63.00 63.00 63.00 66.47 | 20-2540-329 20-2540-329 20-2540-329 20-2540-329 |
| | | Vendor Total | <u>\$255.47</u> |
| 00712 | ULINE MOVING COST MOVING SUPPLIES 2014 SPRAGUE IMPROV PROJ PHASE 2 2014 MOVING COST SP PHASE 2 2014 MOVING SUPPLIES SP PH2 2014 MOVING SUPPLIES SP PH2 0000007947 CLASSROOM SUPPLIES 0000007947 CLASSROOM SUPPLIES | 422.80 568.70 1,042.80 796.80 655.00 327.50 176.00 176.00 | 60-2530-530 60-2530-530 60-2530-530 60-2530-530 60-2530-530 60-2530-530 10-1200-410 10-1200-410 |
| | | Vendor Total | <u>\$4,165.60</u> |
| 02277 | VALOR TECHNOLOGIES INC 0000007980 FLOOR TILE ABATEMENT HD | 14,950.00 | 20-2540-500 |
| | | Vendor Total | <u>\$14,950.00</u> |
| 03025 | VERSCHOOR, KATHY MILEAGE REIM FOR ISBE TRAINING | 35.82 | 10-2410-312 |
| | | Vendor Total | <u>\$35.82</u> |
| 00111 | VILLAGE OF LINCOLNSHIRE WATER/SEWER-DW | 1,978.81 | 10-2540-370 |
| | | Vendor Total | <u>\$1,978.81</u> |
| 03060 | VORTEX ENVIRONMENTAL INC. ASBESTOS ABATEMENT SP ASBESTOS ABATEMENT SP | 600.00 18,900.00 | 60-2530-530 60-2530-530 |
| | | Vendor Total | <u>\$19,500.00</u> |
| 00113 | WASTE MANAGEMENT OF ILLINOIS IN SANITATION SERVICES-SP SANITATION SERVICES-HD SANITATION SERVICES-DW | 770.98 750.98 1,530.70 | 10-2540-321 10-2540-321 10-2540-321 |
| | | Vendor Total | <u>\$3,052.66</u> |
| 03072 | WESTERN FOSSILS SCIENCE SUPPLIES-FOSSILS HD | 29.00 | 10-1112-415 |
| | | Vendor Total | <u>\$29.00</u> |
| 02349 | XEROX CORPORATION XEROX LEASE-SP JUNE XEROX LEASE-SP JULY | 156.15 156.15 | 30-5320-610 30-5320-610 |
| | | Vendor Total | <u>\$312.30</u> |
| 00355 | ZANER BLOSER 0000007698 SUPPLIES - HANDWRITING GR 3/4 0000007698 SUPPLIES - HANDWRITING GR 3/4 0000007698 SUPPLIES - HANDWRITING GR 3/4 | 395.64 2,198.00 2,198.00 | 10-2210-420 10-2210-420 10-2210-420 |
| | | Vendor Total | <u>\$4,791.64</u> |
| | | Batch 20 Total | <u>\$2,058,641.43</u> |

Bills Payable List

Printed: 8/15/2013 2:20 PM
Lincolnshire-Prairie View SD #103

| Vendor # | Vendor Name | Amount | State Account Number |
|----------|-------------|---------------------|-----------------------|
| P.O. # | Description | | |
| | | Report Total | <u>\$2,058,641.43</u> |



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: August 20, 2013
Re: Donations to Lincolnshire-Prairie View School District 103

During the month of July 2013, the District received the following donations:

| <u>Donors</u> | <u>Amount</u> | <u>Purpose of Donation</u> |
|---------------------|---------------|----------------------------|
| Abbott Laboratories | \$36.00 | Employee Giving Campaign |

Recommendation:

We recommend approval by the Board of Education to accept the donations as presented with gratitude for the donor's' generosity.



**Lincolnshire-Prairie View School District 103
Administration Offices**

1370 RIVERWOODS ROAD • LINCOLNSHIRE, IL 60069
847/295-4030 • FAX 847/295-9196

Memo

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: August 15, 2013
Re: Non-Certified Employment Recommendations

We recommend approval of the following non-certified employment actions:

- Accept resignation of Eric Olshansky (Full-Time 103 Club Supervisor) as of 07/29/2013
- Accept resignation of Janet Timm (Full-Time Accounts Payable) as of 7/31/2013
- Steffany Froman for 103 Club Associate at \$9.00 per hour
- Franci Henderson for Special Education IIP Associate (.50 FTE) at \$12.50 per hour
- John Herrin for Accounts Payable Clerk at \$23.08 per hour
- Marisa Makowskyj for Early Childhood Special Education at \$12.00 per hour
- Andy Schmidt for Crossing Guard at \$11.00 per hour
- Kelsey Seal for 103 Club Associate at \$9.00 per hour
- Adam Sell for Special Education Guided Associate at \$14.50 per hour
- Arlene Singer for Special Education Guided Associate at \$14.50 per hour
- Jeanne Spossito for Bus Driver at \$23.30 per hour
- Ann Van Overberghe for Special Education IIP Associate at \$12.00 per hour
- Ben Voermans for 103 Club Associate at \$9.00 per hour
- Danielle Walovitch for ELL Associate at \$12.50 per hour
- Samantha Toeller for Special Education Guided Associate at \$14.00 per hour



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: August 20, 2013
Re: New hires

The following candidates are recommended for hire for the 2013-2014 school year. Letters of recommendations are included in the board packet for your review.

Susan Anhalt – Part Time Early Childhood Teacher – 0.5 FTE – MS+0 Step 5
Allison Derr – Leave of Absence Replacement 8th Grade ELA – MS+0 Step 1
Heather Maynard – Physical Therapist - \$55/hr
David Poukey – Leave of Absence Replacement 6th Grade Social Studies – BS+0 Step 1
Kathy Ryan – Learning Behavior Specialist – MS+0 Step 7
Jessica Spurrier – Leave of Absence Replacement 1st Grade – BS+0 Step 1



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Dr. Warren and the Board of Education
From: Christine Adler
Date: August 20, 2013
Re: Letter of Recommendation for Susan Anhalt

It is my pleasure to recommend Mrs. Susan Anhalt for the 0.5 Early Childhood position at Sprague School. Mrs. Anhalt is a familiar face at Sprague as she taught half-day, extended-day, and full-day kindergarten over 14 years and recently retired in June 2012. Mrs. Anhalt spent this past school year as a 0.5 kindergarten associate. Prior to joining District 103, Mrs. Anhalt had extensive experience with preschool age students and even served as a director for an Early Childhood center.

Mrs. Anhalt demonstrates a strong understanding of early childhood instruction. She is acutely aware of supporting the learning of each student, based on individual needs and the child's learning profile. She recognizes the importance of building collaborative relationships with therapists and parents, responding proactively to ideas and concerns as well as developing strategies to ensure that learning is supported in all settings.

Mrs. Anhalt is committed to making data-based decisions and has always used assessment diagnostically to guide her instruction. She is a proponent of using multiple assessment measures to determine a student's response to the services provided. Mrs. Anhalt communicates with confidence and at the same time listens with a humility that is eager to learn and understand. Her ability to collaborate with colleagues and share resources has made her a valued member of the Laura B. Sprague staff and we are thrilled to welcome her back to the teaching staff.

It is without any hesitation, and with great enthusiasm, that I recommend Susan Anhalt as the 0.5 Early Childhood teacher at Sprague School.



Lincolnshire-Prairie View School District 103
Daniel Wright Junior High School

1370 Riverwoods Road • Lincolnshire, IL 60069

847/295-1560 • FAX 847/295-7136

<http://www.daniel-wright.d103.org>

Scott H. Warren, Ed.D.
Superintendent

Margaret St. Claire
Principal

Julie Bodeen
Assistant Principal

To: District 103 Board of Education
Dr. Scott Warren

From: Margaret St. Claire

Date: July 29, 2013

Re: Leave of Absence Recommendation

It is my pleasure to recommend Mr. David Poukey for the Leave of Absence for Mr. Chris Walsh, 6th grade Social Studies teacher. The position is scheduled to begin at the beginning of the 2013-14 school year and continue through December 20, 2013. Mr. Poukey has had 3 years of experience teaching 6th grade Social Studies and Language Arts at Most Blessed Trinity Academy in Waukegan, Illinois.

A second career educator, David was awarded an undergraduate degree in Mass Communication from the University of Wisconsin – LaCrosse and pursued a career in advertising. He then earned his teaching certification from Trinity College in 2008 and began his teaching career at Most Blessed Trinity Academy. As stated by Ms. Sandra Prez, Principal, “With deep knowledge of the subject matter, optimism and skill, he individually supports students in the learning process.”

I am confident that Mr. Poukey will be a wonderful addition to the 6th grade teaching team during Mr. Walsh’s Leave of Absence.



Lincolnshire-Prairie View School District 103
Daniel Wright Junior High School

1370 Riverwoods Road • Lincolnshire, IL 60069

847/295-1560 • FAX 847/295-7136

<http://www.dw.d103.org>

Scott H. Warren, Ed.D.
Superintendent

Margaret St. Claire
Principal

Julie Bodeen
Assistant Principal

To: District 103 School Board of Education

From: Margaret St. Claire

Date: July 16, 2013

Re: Leave of Absence recommendation

It is my pleasure to recommend Allison Derr for the Leave of Absence position for Julie (Moran) Gaunky, who will be taking a maternity leave in October 2013. Mrs. Derr was an English Language Arts teacher at Daniel Wright for many years and since her retirement has subbed in District 103, as well as providing coverage for Mrs. Becky Nelson's Leave of Absence in 2009.

While employed at Daniel Wright, Mrs. Derr was the English Language Arts Department chair, as well as serving in other leadership roles. She earned a Bachelor's degree in English and a Master's degree in Interdisciplinary Studies/Curriculum and Instruction. Allison is very familiar with District 103 and Daniel Wright and will be able to provide a smooth transition for the students in Mrs. Gaunky's classroom during her leave.

I am confident that Mrs. Derr will be a positive addition to the 8th grade team and to Daniel Wright during this Leave of Absence position.



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Dr. Warren and the District 103 Board of Education
From: Christine Adler
Date: August 20, 2013
Re: Letter of Recommendation for Jessica Spurrier

It is my pleasure to recommend Miss Jessica Spurrier as the first grade maternity leave teacher at Sprague School from late September through December 20, 2013. Miss Spurrier received her Bachelor's Degree in Elementary Education from University of Wisconsin-Madison and completed her student teaching requirements in an elementary school in Madison as well as in Kasese Uganda. Miss Spurrier is a familiar face to Sprague School as she has been a special education associate for the past year and is also an alumni of District 103.

During the interview process, Miss Spurrier demonstrated strong understanding of teaching techniques developmentally appropriate to the early elementary age students. She appreciates the diversity of learning needs among the students in her classroom and seeks out ways to differentiate so that all students experience success. She also recognizes the importance of routines and predictability for first grade students.

It is evident that Miss Spurrier strives to create a learning environment that appeals to all students. She is extremely child centered and provides her students with a wide range of educational experiences in a supportive and challenging atmosphere. Her enthusiasm and energetic demeanor encourage risk-taking and motivate students to do their best.

Miss Spurrier comes to our district highly recommended. She has excellent communication skills and is committed to creating a home-school partnership. She is described as an educator who engages students, giving them the tools to become independent learners.

It is my belief that Miss Jessica Spurrier will be an outstanding addition to the Sprague teaching staff and therefore it is my pleasure to recommend her for the first grade maternity leave position during the 2013-2014 school year.



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

To: Board of Education and Dr. Scott Warren
From: Julie Postma, Director of Student Services
Date: August 14, 2013
Re: Hiring Recommendation, Heather Maynard, Hourly Employee, Physical Therapist

It is with great pleasure that I recommend Mrs. Heather Maynard for the Physical Therapist position supporting our special education students across the district. Heather obtained her Bachelor of Science degree in Medical Biology from Beloit College in Wisconsin in 1994, and her Master of Science degree in Physical Therapy from the University of Rhode Island in 2001. Heather worked for several years as a certified physical therapist for the Albuquerque Public Schools in Albuquerque, New Mexico with ages 3 to 21, including children with a variety of developmental delays. She has also worked in the private sector, most recently for Rio Rancho Physical Therapy clinic, specializing in orthopedics, sports injuries, neurologic disorders, and post-surgical therapy. Heather brings over 10 years of experience as a physical therapist, and she is also a Certified Strength and Conditioning Specialist.

Mrs. Maynard very clearly builds a positive rapport with her students, their parents and team members. Her supervisors describe her as “very collaborative”, working in partnership with all involved, and open to giving and receiving suggestions that are in the best interest of each individual. Her greatest strengths are her empathy and her ability to support children to reach their optimal potential in the school setting. “Heather has excellent clinical skills and is a terrific human being”, said one colleague. Her relationships and rapport with students is said to be “fantastic”.

It is my belief that Mrs. Maynard’s strong clinical background, orthopedic knowledge, and wonderful communication skills will be a great match for D103. Mrs. Maynard has high expectations for herself and her students, and she leads teams by example, by providing all the strategies and supports necessary for success.

It is without reservation that Mrs. Heather Maynard is recommended for the physical therapy position serving our special education students, and I am confident she will be an asset to our district.



LINCOLNSHIRE - PRAIRIE VIEW SCHOOL DISTRICT 103

1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
P 847.295.4030
F 847.295.9196
<http://www.d103.org>

To: Dr. Warren and Board of Education
From: Jill Mau
Date: August 14, 2013
Re: Recommendation for Kathy Ryan

It is my sincere pleasure to recommend Mrs. Kathy Ryan as a Learning Behavior Specialist at both Sprague and Half Day Schools for the 2013-2014 school year. Mrs. Ryan received her bachelor's degree from Northwestern University and her master's degree in teaching from National Louis University.

Mrs. Ryan's extensive previous experiences include a variety of special education roles at both the primary and intermediate levels at Benjamin Franklin Elementary School in Park Ridge and Carleton Washburne Middle School in Winnetka. During the interview process, Mrs. Ryan clearly articulated specific teaching methodologies she would incorporate while working with students with special needs, which nicely align with District 103's teaching practices. In addition, her professional training background will be a benefit to both the students and staff with whom she will work. Mrs. Ryan's references describe her as someone who will do whatever it takes to get the job done and as someone who "is in it for the children". As described by her supervisor at her most recent long-term substitute position, "Mrs. Ryan did such outstanding work, it was hard for the teacher to reenter her own classroom!"

It is my belief that Kathy Ryan's instructional knowledge, professionalism and enthusiasm for working with children will blend well with the students and teaching staff at Sprague and Half Day Schools. It is without reservation that I recommend Mrs. Ryan for employment in District 103.



Lincolnshire-Prairie View School District 103

TO: Board of Education

FROM: Scott Warren

DATE: August 20, 2013

RE: Semi-annual Review of Executive Session Minutes

The Open Meetings Act requires public bodies to periodically, but no less than semi-annually, meet to review minutes of all closed sessions. Based on a review by the Superintendent, it is recommended that the Board retain the confidentiality of the following minutes:

November 13, 2012
December 18, 2012
February 5, 2013
February 19, 2013
March 7, 2013
March 19, 2013
April 9, 2013
April 23, 2013
May 7, 2013
May 21, 2013
June 4, 2013
June 25, 2013



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, November 13, 2012

The Executive Session of the Regular Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, November 13, 2012 in the Learning Center of Daniel Wright Junior High School, located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
Chris Curtis
Sherri Thomas

Absent: David Panitch

Gary Walrath
Ben Yomtoob

Also present were:

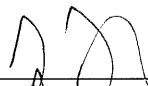
Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Julie Postma, Director of Student Services
Katie Reynolds, Director of Curriculum and Instruction
Norma Taylor, Board Secretary

Dr. Warren updated the Board regarding interest-based bargaining training for the upcoming teacher contract negotiations.

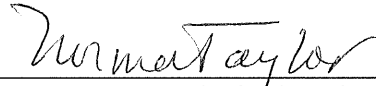
Being no further business, President Gordon asked for a motion to return to Open Session.

Motion by Mr. Curtis, seconded by Mrs. Thomas, to return to Open Session.

Voice Vote: All ayes. No nays. Motion carried.



President Board of Education



Secretary Board of Education



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION EXECUTIVE SESSION MINUTES
Tuesday, December 18, 2012

The Executive Session of the Regular Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, December 18, 2012, in the Learning Center of Daniel Wright Junior High School, located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
David Panitch
Sherri Thomas
Gary Walrath
Ben Yomtoob

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Katie Reynolds, Executive Director of Curriculum & Instruction
Julie Postma, Director of Student Services
Scott Gaunky, Director of Facilities
Norma Taylor, Board Secretary

Executive Session convened at 7:45 p.m.

In light of the recent tragedy in Newtown, CT, Dr. Warren reviewed the district's security procedures with the Board and has met with area Administrators and police officials to look at areas of improvement. Dr. Warren and the Administration are reviewing all security procedures for the district.

Dr. Warren presented his recommendations for the upcoming Teacher Contract negotiations.

Dan Stanley provided a report of the district's salary schedule and its comparison to other local school districts.


Dan Stanley, Katie Reynolds, Scott Gaunky, and Julie Postma left the meeting at 8:32 p.m.

The Board discussed Dr. Warren's progress and performance toward the Board's vision of excellence in education.


Being no further business, President Gordon asked for a motion to return to Open Session.

Motion by Mr. Yomtoob, seconded by Mr. Panitch, to return to Open Session at 8:45 p.m.

Voice Vote: All ayes. No nays. Motion carried.



President Board of Education



Secretary Board of Education



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, February 5, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, February 5, 2013 in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
David Panitch
Sherri Thomas
Gary Walrath
Ben Yomtoob

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Lynn Himes, Board Attorney
Dan Stanley, Assistant Superintendent for Business
Julie Postma, Director of Student Services
Katie Reynolds, Executive Director of Curriculum & Instruction
Norma Taylor, Board Secretary

Executive Session convened at 7:36 p.m.

Dr. Warren and the Board reviewed issues relating to the upcoming teacher contract negotiations. Mr. Stanley presented salary and benefit information from neighboring school districts. Mr. Himes discussed various topics relating to interest based bargaining.

Motion by Mr. Panitch, seconded by Mr. Gordon, to return to Open Session at 9:45 p.m.

Voice Vote: All ayes. No nays. Motion carried.

President Board of Education

Secretary Board of Education



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, Il 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, February 19, 2013

The Executive Session of the Regular Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, February 19, 2013 in the Library of Half Day School located at 239 Olde Half Day Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
Chris Curtis
David Panitch
Sherri Thomas
Gary Walrath
Ben Yomtoob

Absent: None

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Katie Reynolds, Executive Director of Curriculum and Instruction
Julie Postma, Director of Student Services
Margaret St. Claire, Principal, Daniel Wright Junior High School
Norma Taylor, Board Secretary

Executive Session convened at 7:43 p.m. to discuss collective negotiating matters and student discipline issues.

Dr. Warren informed the Board of recent student discipline issues at Daniel Wright Junior High School.

At 8:05 p.m. Margaret St. Claire left the meeting.

Dr. Warren and the Board discussed issues relating to teacher contract negotiations.

At 8:20 p.m. Mr. Yomtoob left the meeting.

Motion by Mr. Curtis, seconded by Mrs. Thomas, to return to Open Session at 8:28 p.m.

Voice Vote: All Ayes. No Nays. Motion carried.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES
Thursday, March 7, 2013

The Executive Session of the Special Meeting of Lincolnshire-Prairie View School District 103 was held on Thursday, March 7, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
Chris Curtis
David Panitch
Sherri Thomas
Gary Walrath
Ben Yomtoob

Absent: None

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Julie Postma, Director of Student Services
Sandy Simon
Kate Harper
Anne van Gerven
Norma Taylor, Board Secretary

Executive Session convened at 7:40 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

Dr. Warren and the Board discussed issues relating to teacher contract negotiations.

At 9:02 p.m. Kate Harper, Sandy Simon, Anne van Gerven, Dan Stanley, and Julie Postma left the meeting.

Dr. Warren and the Board discussed issues relating to specific employees.

Motion by Mr. Panitch, seconded by Mr. Yomtoob, to return to Open Session at 9:05 p.m.

Voice Vote: All Ayes. No Nays. Motion carried.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES
Tuesday, March 19, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, March 19, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
David Panitch
Sherri Thomas
Gary Walrath
Ben Yomtoob

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Julie Postma, Director of Student Services
Katie Reynolds, Executive Director of Curriculum & Instruction
Anne van Gerven
Sandy Simon
Kate Harper
Norma Taylor, Board Secretary

Executive Session convened at 7:44 p.m.

The Board reviewed items concerning the teacher association contract negotiations.

Julie Postma, Katie Reynolds, Sandy Simon, Kate Harper, Anne van Gerven, and Norma Taylor left the meeting at 9:03 p.m.

Dr. Warren updated the Board on two personnel issues.

Dan Stanley left the meeting at 9:11 p.m.

The Board and Dr. Warren conducted the superintendent evaluation.

Motion by Mr Gordon, seconded by Mrs. Thomas, to move into Open Session.

Voice Vote: All ayes. No nays. Motion carried.

Executive Session closed at 9:46 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES
Tuesday, April 9, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, April 9, 2013 in the Library of Half Day School, 239 Olde Half Day Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
Chris Curtis
David Panitch
Sherri Thomas
Gary Walrath

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent
Katie Reynolds, Executive Director of Curriculum and Instruction
Julie Postma, Director of Student Services
Norma Taylor, Board Secretary

Executive Session convened at 7:36 p.m.

Dr. Warren reviewed the Security Improvement Project that is a result of the January 24, 2013 security assessment conducted by RETA Security.

Dr. Warren updated the Board on an employee who has been out on extended sick leave.

Katie Reynolds, Julie Postma, and Norma Taylor left the meeting at 8:07 p.m.

The Board reviewed topics concerning the teacher association contract negotiations.

Motion by Mrs. Thomas, seconded by Mr. Curtis, to move into Open Session.

Voice Vote: All ayes. No nays. Motion carried.

Executive Session closed at 8:32 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, April 23, 2013

The Executive Session of the Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, April 23, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Larry Rivkin, Vice President
David Panitch
Sherri Thomas
Gary Walrath
Ben Yomtoob

Absent: Chris Curtis

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Katie Reynolds, Executive Director of Curriculum and Instruction
Norma Taylor, Board Secretary

Executive Session began at 7:20 p.m.

Scott Warren, Dan Stanley, Katie Reynolds, and Norma Taylor left the meeting at 7:21 p.m.

The Board discussed the process of the Superintendent evaluation.

Scott Warren, Dan Stanley, Katie Reynolds, and Norma Taylor joined the meeting at 7:25 p.m.

Dr. Warren informed the Board of a personnel issue at Sprague.

The Board reviewed items concerning the teacher association contract negotiations.

Motion by Mr. Yomtoob, seconded by Mrs. Thomas, to move into Open Session.

Voice Vote: All ayes. No nays. Motion carried.

Executive Session closed at 8:27 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday May 7, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, May 7, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Norma Taylor, Board Secretary

Executive Session began at 8:32 p.m.

Dr. Warren informed the Board of two personnel issues.

The Board reviewed items concerning the teacher association contract negotiations.

Motion by Mr. Curtis, seconded by Mrs. Simon, to return to open session.

Voice Vote: All ayes. No nays. Motion carried.

Executive Session closed at 9:20 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES
Tuesday, May 21, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, May 21, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President
Chris Curtis, Vice President
Kate Harper
Sandy Simon
Sherri Thomas
Anne van Gerven

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent
Dan Stanley, Assistant Superintendent for Business
Norma Taylor, Board Secretary

Executive Session began at 7:56 p.m.

Dr. Warren informed the board of a personnel issue.

The Board discussed retirement benefits for administrators.

The Board reviewed items concerning the teacher contract negotiations.

Motion by Mr. Curtis, seconded by Mrs. Simon, to return to open session.

Voice Vote: All ayes. No nays. Motion carried.

Executive Session closed at 9:15 p.m.

President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, June 4, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, June 4, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Ben Yomtoob

Absent: Gary Gordon, President

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Norma Taylor, Board Secretary

Executive Session convened at 9:38 p.m.

Dr. Warren informed the Board of four personnel issues.

The Board reviewed items concerning contract negotiations.

The Board reviewed security information.

Motion by Mr. Yomtoob, seconded by Mrs. Harper, to return to open session.

Voice Vote: All ayes. No nays. Motion carried.

Executive Session closed at 10:55 p.m.

Vice-President Board of Education

Secretary Board of Education



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BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

Tuesday, June 25, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, June 25, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Ben Yomtoob

Absent: None

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Norma Taylor, Board Secretary

Executive Session convened at 8:37 p.m.

Dr. Warren informed the Board of a personnel issue at Sprague School.

The Board reviewed items concerning teacher contract negotiations and administrator contracts.

The Board reviewed security information.

Motion by Mr. Yomtoob, seconded by Mrs. Harper, to return to open session.

Voice Vote: All ayes. No nays. Motion carried.

Executive Session closed at 10:43 p.m.

President Board of Education

Secretary Board of Education



Lincolnshire-Prairie View School District 103

TO: Board of Education

FROM: Scott Warren

DATE: August 20, 2013

RE: Destruction of Recordings of Executive Session Meetings

The Open Meetings Act Section 5 ILCS 120/2.06 (c) states verbatim recordings may be destroyed no less than 18 months after completion of the meeting recorded but only after:

- 1) the public body has approved the minutes for the closed session, and
- 2) the public body has approved the destruction of the verbatim record.

It is my recommendation that the Executive Session verbatim recordings listed below be destroyed in accordance with state law:

June 7, 2011
June 13, 2011
July 11, 2011
November 8, 2011
November 14, 2011



TO: Board of Education

FROM: Vicki Mattson

RE: Annual Review - Public Act 81-762
Safety Hazard Locations

DATE: July 30, 2013

In accordance with The School Code and the rules governing Public Act 81 - 762 (Safety Busing), school districts desiring to retain “approved status” of the hazardous routes from the previous year must review the conditions and certify to the State Superintendent of Education whether or not the hazardous conditions remain unchanged.

After reviewing the eighteen locations, which were approved for the 2012-2013 school year, it was determined that the hazardous conditions still exist. We have, as usual requested verification from the Lincolnshire Police Department.

For action at the August meeting, it is recommended that the Board certify that the conditions of the eighteen hazardous locations approved for the 2012-2013 school year remain unchanged, and that the district requests free transportation for the students affected by these routes for the 2013-2014 school year.



Lincolnshire-Prairie View School District 103
Administration Offices

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Scott H. Warren, Ed.D.
Superintendent

Dan Stanley
Assistant Superintendent for Business

July 30, 2013

Peter Kinsey, Chief of Police
Lincolnshire Police Department
One Olde Half Day Road
Lincolnshire, IL 60069

Dear Chief Kinsey,

The Board of Education must certify safety hazard locations in order to request free transportation for students affected by these routes. Please assist us by reviewing these locations as identified by the Illinois Department of Transportation for the 2013-2014 school year and indicate any changes that may exist.

Thank you for your cooperation in this matter. I look forward to your response.

Sincerely,

Vicki Mattson
Director of Transportation



HAZARDOUS LOCATIONS WHERE CONDITIONS HAVE REMAINED UNCHANGED

| SEQUENTIAL NUMBER | DESCRIPTION | SCHOOL & GRADE |
|-------------------|--|----------------|
| 103-80-2 | Walking along Riverwoods from Londonderry to Yorkshire | SP K-2 |
| 103-80-5 | Walking along Rt. 22 from Old Mill Rd. to Riverwoods Rd | Sp/DW K-8 |
| 103-80-6 | Walking along Rt. 22 from Olde Half Day Rd. to Riverwoods Rd | Sp/DW K/8 |
| 103-80-12 | Walking along Rt. 21 from just north of Rt 45 to Half Day Rd | HD 3-4 |
| 103-81-1 | Walking along Kings Cross from Canterbury to Reliance | Sp K-2 |
| 103-81-2 | Walking along Portshire & Brunswick from Sprague to Anglican | Sp K-2 |
| 103-81-3 | Walking along Portshire, Berkshire & Dukes from Sprague to Dukes Cr. | Sp K-2 |
| 103-81-4 | Walking along Portshire, Berkshire & Dukes fro Sprague to 26 Dukes Lane | Sp K-2 |
| 103-81- 5 | Walking along Yorkshire & Oxford from 24 Oxford to Riverwoods | Sp K2 |
| 103-81-6 | Walking along Yorkshire, Oxford & Plymouth from Plymouth and Cambridge to Riverwoods Rd. | Sp K-2 |
| 103-81-7 | Walking along Yorkshire & Lancaster from Lancaster & Sheffield to Riverwoods Rd. | Sp K-2 |
| 103-81-8 | Crossing Route 22 at Riverwoods Rd. | Sp/DW K-8 |
| 103-81-9 | Walking along Duffy Rd. from 3140 Duffy to Riverwoods Rd | Sp K-2 |
| 103-81-12 | Walking along Riverwoods Rd. from 1181 Riverwoods Rd. to Daniel Wright | DW 5-8 |
| 103-92-1 | Walking along Rt. 22 from Olde Half Day Rd. to Holtz Rd | HD 3-4 |
| 103-92-2 | Crossing Rt. 21 at Olde Half Day Rd. | HD 3-4 |
| 103-92-3 | Crossing Olde Half Day Road at Indian Creek Rd. and walking along Indian Creek Rd. | HD 3-4 |
| 103-92-4 | Walking along Rt. 22 from Olde Half Day Rd to Rt. 21 | HD 3-4 |

School Bus Hazards Reply

From: **Gregory Duffey** <Gduffe@village.lincolnshire.il.us>
Date: Wed, Jul 31, 2013 at 2:29 PM
Subject: Fwd: School Bus Hazards
To: vmattson@d103.org

Vicki,

I've reviewed the hazardous locations & I am in agreement that they still be deemed hazardous.

Greg Duffey
Deputy Chief
Lincolnshire Police Department
1 Olde Half Day Road
Lincolnshire, IL 60069
Direct: [847-913-2343](tel:847-913-2343)
Fax: [847-883-9909](tel:847-883-9909)
gduffe@village.lincolnshire.il.us



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MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: August 20, 2013
Re: Recommendation for Transportation of Students with Special Needs

We bid out the services for the transportation of students with special needs. This is a service we need to bid out due to our level of spending (over \$25,000). Three companies bid. Attached is the bid from Citicare that we believe to be the lowest responsible bid for a majority of the locations. Also attached is the bid for American Taxi that we believe is the lowest responsible bid for a few locations.

Per our bid specifications, we can separate the award into specific locations.

We currently use Citicare for a portion of our special needs transportation. While we do not have many students requiring these services, one route we use Citicare will decrease 17%. A route we use with another vendor, with this current bid, will be decrease 48%.

Per the bid specifications, these prices are good and valid for the 2013-2014 school year. The contract may be renewed on a year-to-year basis for up to four (4) years. Any increases to prices beyond the 2013-2014 school year are limited to CPI.

We recommend the Board of Education approve the bid with Citicare Inc. for the selected locations and the bid with American Taxi for the selected locations for the transportation of students with special needs (the highlighted locations are the selected locations).

| Pick Up Locations with-in Lincolnshire School District Boundary | | | |
|--|------------------------|---|---|
| Transport to School Location | Bid Cost One Way | Transport to School Location | Bid Cost One Way |
| Arlyn School 3013 IL Road Wilmette | <u>34⁶⁵</u> | Pritchett School 200 Horatio Blvd Buffalo Grove, IL | <u>15⁷⁵</u> |
| South Campus 909 E Wilmette Palatine, IL | <u>30⁴⁵</u> | Ivy Hall 1072 Ivy Hall Ln Buffalo Grove, IL | <u>15⁷⁵</u> |
| New Hope Academy 6289 W Howard Ave Niles, IL | <u>36⁷⁵</u> | Connections 31410 Hwy 45 Libertyville IL | <u>24¹⁵</u> |
| Cove School 350 Lee Rd Northbrook IL | <u>22⁰⁵</u> | New Connections 865 E Wilmette Rd Palatine, IL | <u>30⁴⁵</u> |
| Keshet 3210 Dundee Rd Northbrook IL | <u>18⁹⁰</u> | Metro Prep 2525 E Oakton St Arlington Heights, IL | <u>45¹⁵</u> |
| John Powers 201 Hawthorne Parkway Vernon Hills, IL | <u>18⁹⁰</u> | Kirk School 520 S Plum Grove Rd Palatine, IL | <u>38⁹⁰</u> (LUKE IS +\$1 FOR A 10 EXTRA PERSON) |
| Laremont School 17934 Gages Lake Rd Gages Lake, IL | <u>34⁶⁵</u> | Gages Lake School 18180 W Gages Lake Rd Gages Lake, IL | <u>34⁶⁵</u> |
| Sally Potter 300 S Waukegan Rd Lake Forest, IL | <u>18⁹⁰</u> | Classroom Connections 2225-2227 Lakeside Dr. Bannockburn, IL 60015 | <u>15⁷⁵</u> |
| Bridgeview Challenger 6835 W. Touhy Ave Niles, IL 60714 | <u>40⁹⁵</u> | New Horizon Center for the Developmentally Delayed 6737 W Forest Preserve Ave Chicago, IL 60634 | <u>51⁴⁵</u> |
| Felicity, Deerfield 158 S. Waukegan Rd Deerfield, IL | <u>18⁹⁰</u> | South Campus 909 E Wilmette Rd Palatine, IL 60074 | <u>30⁴⁵</u> |
| North Shore Academy 760 Red Oak Ln Highland Park, IL 60035 | <u>18⁹⁰</u> | Learning House 5110 Capitol Dr Wheeling, IL 60090 | <u>18⁹⁰</u> |

| Pick Up Locations with-in Lincolnshire School District Boundary | | | |
|--|------------------|---|------------------|
| Transport to School Location | Bid Cost One Way | Transport to School Location | Bid Cost One Way |
| Arlyn School 3013 IL Road Wilmette | <u>41.00</u> | Pritchett School 200 Horatio Blvd Buffalo Grove, IL | <u>27.00</u> |
| South Campus 909 E Wilmette Palatine, IL | <u>43.00</u> | Ivy Hall 1072 Ivy Hall Ln Buffalo Grove, IL | <u>25.00</u> |
| New Hope Academy 6289 W Howard Ave Niles, IL | <u>46.00</u> | Connections 31410 Hwy 45 Libertyville IL | <u>27.00</u> |
| Cove School 350 Lee Rd Northbrook IL | <u>27.00</u> | New Connections 865 E Wilmette Rd Palatine, IL | <u>43.00</u> |
| Keshet 3210 Dundee Rd Northbrook, IL | <u>25.00</u> | Metro Prep 2525 E Oakton St Arlington Heights, IL | <u>51.00</u> |
| John Powers 201 Hawthorne Parkway Vernon Hills, IL | <u>13.50</u> | Kirk School 520 S Plum Grove Rd Palatine, IL | <u>41.00</u> |
| Laremont School 17934 Gages Lake Rd Gages Lake, IL | <u>34.00</u> | Gages Lake School 18180 W Gages Lake Rd Gages Lake, IL | <u>34.00</u> |
| Sally Potter 300 S Waukegan Rd Lake Forest, IL | <u>13.50</u> | Classroom Connections 2225-2227 Lakeside Dr. Bannockburn, IL 60015 | <u>16.00</u> |
| Bridgeview Challenger 6835 W. Touhy Ave Niles, IL 60714 | <u>48.00</u> | New Horizon Center for the Developmentally Delayed 6737 W Forest Preserve Ave Chicago, IL 60634 | <u>61.00</u> |
| Felicity, Deerfield 158 S. Waukegan Rd Deerfield, IL | <u>25.00</u> | South Campus 909 E Wilmette Rd Palatine, IL 60074 | <u>43.00</u> |
| North Shore Academy 760 Red Oak Ln Highland Park, IL 60035 | <u>23.00</u> | Learning House 5110 Capitol Dr Wheeling, IL 60090 | <u>32.00</u> |



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MEMO

To: Board of Education
From: Dan Stanley
CC: Dr. Scott Warren
Date: August 20, 2013
Re: Business Office Update

Financial Reports

Included are the financial reports for June 2013. Revenues for the fiscal year were received at 103% of the budget, which is equally due to local and state revenues higher than anticipated. Expenditures for the fiscal year came in under budget at 96.9%. For the month of June, fund balances increased \$10 million to \$20 million due to receipt of property tax revenues in June.

Additionally, included are some reports detailing the entire fiscal year. The first report is the Statement of Revenues, Expenditures, and Changes in Fund Balances for the fiscal year. The fund balance for the year decreased just under \$660,000 which is better than expected due to better performance on revenues and expenditures. Also, there are revenue and expenditure reports showing each month of the fiscal year. This is helpful to see where the trends of our revenue and expenditures.

Credit Rating

Included also for you is the Credit Rating Report by Moody's. The district's Aa2 rating was confirmed. This means that the rating did not go up, but it did not go down. I communicated our disappointment in not being upgraded to an Aa1, however Moody's informed me that any local government tied to the State is at risk of a rating downgrade due to the pension issue. The Aa2 rating is a very strong rating (third highest possible). The report is helpful to see our strengths and weaknesses. Also helpful is a few notes of what could move our rating up and what can move our rating down.

Audit

The audit for fiscal year 2013 will begin on August 22nd.

Revenue Report

6/30/2013

% of Fiscal Year Completed **100.0%**

| | MTD June | YTD Actual | Fiscal Year 2013 Adopted Budget | Budget Balance | % Budget Received |
|--|----------------------|----------------------|------------------------------------|---------------------|----------------------|
| Education Fund | | | | | |
| Local Revenue | 10,189,689.38 | 22,757,602.00 | 22,350,410.00 | (407,192.00) | 101.8% |
| State Revenue | 6,915.00 | 732,605.43 | 611,225.00 | (121,380.43) | 119.9% |
| Federal Revenue | 133,972.09 | 216,616.78 | 237,620.00 | 21,003.22 | 91.2% |
| Subtotal Education Fund | 10,330,576.47 | 23,706,824.21 | 23,199,255.00 | (507,569.21) | 102.2% |
| State "On Behalf" | - | - | 3,000,000.00 | 3,000,000.00 | 0.0% |
| Total Education Fund | 10,330,576.47 | 23,706,824.21 | 26,199,255.00 | 2,492,430.79 | 90.5% |
| Operations & Maintenance Fund | | | | | |
| Local Revenue | 940,271.39 | 1,934,186.57 | 1,873,765.00 | (60,421.57) | 103.2% |
| State Revenue | 30,440.22 | 399,018.40 | 300,000.00 | (99,018.40) | 133.0% |
| Subtotal O & M Fund | 970,711.61 | 2,333,204.97 | 2,173,765.00 | (159,439.97) | 107.3% |
| Transfers | 361.40 | 2,130,361.40 | 500,000.00 | (1,630,361.40) | 426.1% |
| Total O&M Fund | 971,073.01 | 4,463,566.37 | 2,673,765.00 | (1,789,801.37) | 166.9% |
| Debt Service Fund | | | | | |
| Local Revenue | 156,008.50 | 336,052.40 | 335,905.00 | (147.40) | 100.0% |
| Subtotal Debt Service Fund | 156,008.50 | 336,052.40 | 335,905.00 | (147.40) | 100.0% |
| Transfers | 378,162.71 | 378,162.71 | 348,090.00 | (30,072.71) | 0.0% |
| Total Debt Service Fund | 534,171.21 | 714,215.11 | 683,995.00 | (30,220.11) | 104.4% |
| Transportation Fund | | | | | |
| Local Revenue | 605,233.77 | 1,454,157.70 | 1,356,480.00 | (97,677.70) | 107.2% |
| State Revenue | - | 639,691.00 | 450,000.00 | (189,691.00) | 142.2% |
| Subtotal Transportation Fund | 605,233.77 | 2,093,848.70 | 1,806,480.00 | (287,368.70) | 115.9% |
| Total Transportation Fund | 605,233.77 | 2,093,848.70 | 1,806,480.00 | (287,368.70) | 115.9% |
| Retirement Fund | | | | | |
| Local Revenue | 402,148.23 | 933,939.59 | 1,040,585.00 | 106,645.41 | 89.8% |
| Subtotal Retirement Fund | 402,148.23 | 933,939.59 | 1,040,585.00 | 106,645.41 | 89.8% |
| Total Retirement Fund | 402,148.23 | 933,939.59 | 1,040,585.00 | 106,645.41 | 89.8% |
| Capital Projects Fund | | | | | |
| Local Revenue | 37,448.47 | 87,448.47 | 85,000.00 | (2,448.47) | 102.9% |
| Subtotal Cap. Projects Fund | 37,448.47 | 87,448.47 | 85,000.00 | (2,448.47) | 102.9% |
| Transfers | 164,124.72 | 3,424,124.72 | 3,260,000.00 | (164,124.72) | 105.0% |
| Total Cap. Projects Fund | 201,573.19 | 3,511,573.19 | 3,345,000.00 | (166,573.19) | 105.0% |
| Working Cash Fund | | | | | |
| Local Revenue | 3.69 | 272.15 | 1,500.00 | 1,227.85 | 18.1% |
| Subtotal Working Cash Fund | 3.69 | 272.15 | 1,500.00 | 1,227.85 | 18.1% |
| Total Working Cash Fund | 3.69 | 272.15 | 1,500.00 | 1,227.85 | 18.1% |
| All Funds | | | | | |
| Local Revenue | 12,330,803.43 | 27,503,658.88 | 27,043,645.00 | (460,013.88) | 101.7% |
| State Revenue | 37,355.22 | 1,771,314.83 | 1,361,225.00 | (410,089.83) | 130.1% |
| Federal Revenue | 133,972.09 | 216,616.78 | 237,620.00 | 21,003.22 | 91.2% |
| Subtotal All Funds | 12,502,130.74 | 29,491,590.49 | 28,642,490.00 | (849,100.49) | 103.0% |
| "On Behalf"/Transfers | 542,648.83 | 5,932,648.83 | 7,108,090.00 | 1,175,441.17 | 83.5% |
| Total All Funds | 13,044,779.57 | 35,424,239.32 | 35,750,580.00 | 326,340.68 | 99.1% |

Expenditure Report

6/30/2013

% of Fiscal Year Complete: 100.0%

| | MTD June | YTD Actual | Fiscal Year 2013 Adopted Budget | Budget Balance | % Budget Expensed |
|--|---------------------|----------------------|------------------------------------|---------------------|----------------------|
| Education Fund | | | | | |
| Salaries | 1,281,403.80 | 13,915,905.30 | 14,356,975.00 | 441,069.70 | 96.9% |
| Benefits | 314,238.84 | 4,056,279.51 | 4,054,120.00 | (2,159.51) | 100.1% |
| Purchased Services | 129,393.63 | 1,046,755.12 | 1,247,185.00 | 200,429.88 | 83.9% |
| Supplies | 142,425.92 | 998,580.08 | 1,098,535.00 | 99,954.92 | 90.9% |
| Capital Outlay | 33,395.79 | 248,071.73 | 59,900.00 | (188,171.73) | 414.1% |
| Other | 76,283.20 | 602,791.75 | 868,220.00 | 265,428.25 | 69.4% |
| Non-Capitalized Equipment | 3,103.82 | 237,248.26 | 421,450.00 | 184,201.74 | 56.3% |
| Termination Benefits | - | 303,757.29 | 289,820.00 | (13,937.29) | 104.8% |
| Subtotal Education Fund | 1,980,245.00 | 21,409,389.04 | 22,396,205.00 | 986,815.96 | 95.6% |
| State "On Behalf" | - | - | 3,000,000.00 | 3,000,000.00 | 0.0% |
| Transfers | 172,127.71 | 1,802,127.71 | 1,772,050.00 | (30,077.71) | 101.7% |
| Total Education Fund | 2,152,372.71 | 23,211,516.75 | 27,168,255.00 | 3,956,738.25 | 85.4% |
| Operations and Maintenance Fund | | | | | |
| Salaries | 81,519.96 | 872,723.77 | 907,084.00 | 34,360.23 | 96.2% |
| Benefits | 11,425.31 | 141,221.34 | 142,170.00 | 948.66 | 99.3% |
| Purchased Services | 22,948.64 | 240,109.28 | 318,780.00 | 78,670.72 | 75.3% |
| Supplies | 1,718.30 | 106,763.72 | 121,000.00 | 14,236.28 | 88.2% |
| Capital Outlay | - | 424,348.79 | 500,000.00 | 75,651.21 | 84.9% |
| Non-Capitalized Equipment | - | 4,328.10 | 1,200.00 | (3,128.10) | 360.7% |
| Subtotal O&M Fund | 117,612.21 | 1,789,495.00 | 1,990,234.00 | 200,739.00 | 89.9% |
| Transfers | 370,159.72 | 3,630,159.72 | 1,836,040.00 | (1,794,119.72) | 197.7% |
| Total O&M Fund | 487,771.93 | 5,419,654.72 | 3,826,274.00 | (1,593,380.72) | 141.6% |
| Debt Service Fund | | | | | |
| Other | 934.40 | 705,708.21 | 679,330.00 | (26,378.21) | 103.9% |
| Subtotal Debt Service Fund | 934.40 | 705,708.21 | 679,330.00 | (26,378.21) | 103.9% |
| Total Debt Service Fund | 934.40 | 705,708.21 | 679,330.00 | (26,378.21) | 103.9% |
| Transportation Fund | | | | | |
| Salaries | 63,925.70 | 908,300.04 | 910,427.00 | 2,126.96 | 99.8% |
| Benefits | 31,797.18 | 278,326.20 | 267,506.00 | (10,820.20) | 104.0% |
| Purchased Services | 10,546.93 | 427,714.68 | 357,790.00 | (69,924.68) | 119.5% |
| Supplies | 469.18 | 152,348.78 | 158,600.00 | 6,251.22 | 96.1% |
| Other | 4.00 | 3,796.94 | 3,500.00 | (296.94) | 108.5% |
| Non-Capitalized Equipment | 5,000.00 | 5,000.00 | 5,000.00 | - | 100.0% |
| Subtotal Trans. Fund | 111,742.99 | 1,775,486.64 | 1,702,823.00 | (72,663.64) | 104.3% |
| Transfers | - | 500,000.00 | 500,000.00 | - | 100.0% |
| Total Trans. Fund | 111,742.99 | 2,275,486.64 | 2,202,823.00 | (72,663.64) | 103.3% |
| Retirement Fund | | | | | |
| Benefits | 72,388.74 | 959,782.98 | 1,011,635.00 | 51,852.02 | 94.9% |
| Subtotal Retirement Fund | 72,388.74 | 959,782.98 | 1,011,635.00 | 51,852.02 | 94.9% |
| Total Retirement Fund | 72,388.74 | 959,782.98 | 1,011,635.00 | 51,852.02 | 94.9% |
| Capital Projects Fund | | | | | |
| Capital Outlay | 114,809.20 | 3,511,573.28 | 3,342,810.00 | (168,763.28) | 105.0% |
| Subtotal Cap. Projects Fund | 114,809.20 | 3,511,573.28 | 3,342,810.00 | (168,763.28) | 105.0% |
| Total Cap. Projects Fund | 114,809.20 | 3,511,573.28 | 3,342,810.00 | (168,763.28) | 105.0% |
| All Funds | | | | | |
| Salaries | 1,426,849.46 | 15,696,929.11 | 16,174,486.00 | 477,556.89 | 97.0% |
| Benefits | 429,850.07 | 5,435,610.03 | 5,475,431.00 | 39,820.97 | 99.3% |
| Purchased Services | 162,889.20 | 1,714,579.08 | 1,923,755.00 | 209,175.92 | 89.1% |
| Supplies | 144,613.40 | 1,257,692.58 | 1,378,135.00 | 120,442.42 | 91.3% |
| Capital Outlay | 148,204.99 | 4,183,993.80 | 3,902,710.00 | (281,283.80) | 107.2% |
| Other | 77,221.60 | 1,312,296.90 | 1,551,050.00 | 238,753.10 | 84.6% |
| Non-Capitalized Equipment | 8,103.82 | 246,576.36 | 427,650.00 | 181,073.64 | 57.7% |
| Termination Benefits | - | 303,757.29 | 289,820.00 | (13,937.29) | 104.8% |
| Subtotal All Funds | 2,397,732.54 | 30,151,435.15 | 31,123,037.00 | 971,601.85 | 96.9% |
| "On Behalf"/Transfers | 542,559.58 | 5,932,559.58 | 7,108,090.00 | 1,175,530.42 | 83.5% |
| Total All Funds | 2,940,292.12 | 36,083,994.73 | 38,231,127.00 | 2,147,132.27 | 94.4% |

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED JUNE 30, 2013

| | 10 Education | 20 Oper. & Maint. | 30 Debt Services | 40 Transportation | 50 IMRF/SS | 60 Capital Projects | 70 Working Cash | 10+20+40+50+70 Total Operating | Total All Funds |
|--|----------------------|----------------------|---------------------|----------------------|--------------------|------------------------|--------------------|-----------------------------------|----------------------|
| REVENUES | | | | | | | | | |
| Local Sources | 10,189,689.38 | 940,271.39 | 156,008.50 | 605,233.77 | 402,148.23 | 37,448.47 | 3.69 | 12,137,346.46 | 12,330,803.43 |
| State Sources | 6,915.00 | 30,440.22 | - | - | - | - | - | 37,355.22 | 37,355.22 |
| Federal Sources | 133,972.09 | - | - | - | - | - | - | 133,972.09 | 133,972.09 |
| Total Revenues | 10,330,576.47 | 970,711.61 | 156,008.50 | 605,233.77 | 402,148.23 | 37,448.47 | 3.69 | 12,308,673.77 | 12,502,130.74 |
| EXPENDITURES | | | | | | | | | |
| Salaries | 1,281,403.80 | 81,519.96 | - | 63,925.70 | - | - | - | 1,426,849.46 | 1,426,849.46 |
| Benefits | 314,238.84 | 11,425.31 | - | 31,797.18 | 72,388.74 | - | - | 429,850.07 | 429,850.07 |
| Purchased Services | 129,393.63 | 22,948.64 | - | 10,546.93 | - | - | - | 162,889.20 | 162,889.20 |
| Supplies | 142,425.92 | 1,718.30 | - | 469.18 | - | - | - | 144,613.40 | 144,613.40 |
| Capital Outlay | 33,395.79 | - | - | - | - | 114,809.20 | - | 33,395.79 | 148,204.99 |
| Other | 76,283.20 | - | 934.40 | 4.00 | - | - | - | 76,287.20 | 77,221.60 |
| Net-Capitalized Equip. | 3,103.82 | - | - | 5,000.00 | - | - | - | 8,103.82 | 8,103.82 |
| Termination Benefits | - | - | - | - | - | - | - | - | - |
| Total Expenditures | 1,980,245.00 | 117,612.21 | 934.40 | 111,742.99 | 72,388.74 | 114,809.20 | - | 2,281,988.94 | 2,397,732.54 |
| Excess (deficiency) of revenues over expenditures | 8,350,331.47 | 853,099.40 | 155,074.10 | 493,490.78 | 329,759.49 | (77,360.73) | 3.69 | 10,026,684.83 | 10,104,398.20 |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | |
| Transfers | (151,377.21) | (369,798.32) | 378,162.71 | - | (20,750.50) | 164,124.72 | (272.15) | (542,198.18) | 89.25 |
| State "On Behalf" Payments | - | - | - | - | - | - | - | - | - |
| Total other financing sources (uses) | (151,377.21) | (369,798.32) | 378,162.71 | - | (20,750.50) | 164,124.72 | (272.15) | (542,198.18) | 89.25 |
| Net changes in fund balances | 8,198,954.26 | 483,301.08 | 533,236.81 | 493,490.78 | 309,008.99 | 86,763.99 | (268.46) | 9,484,486.65 | 10,104,487.45 |
| Fund Balance: 5/31/2013 | 7,234,791.72 | 787,437.29 | (311,329.28) | 1,268,981.70 | 756,579.53 | (86,763.99) | 520,602.73 | 10,568,392.97 | 10,170,299.70 |
| Fund Balance: 6/30/2013 | \$ 15,433,745.98 | \$ 1,270,738.37 | \$ 221,907.53 | \$ 1,762,472.48 | \$ 1,065,588.52 | \$ - | \$ 520,334.27 | \$ 20,052,879.62 | \$ 20,274,787.15 |

LINCOLNSHIRE-PAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED JUNE 30, 2013

| | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 10+20+40+50+70 | Total All Funds |
|--|----------------------|---------------------|-------------------|-------------------|--------------------|-------------------|-----------------|----------------------|----------------------|
| | Education | Oper. & Maint. | Debt Services | Transportation | IMRF/SS | Capital Projects | Working Cash | Total Operating | |
| Orphanage Tuition | - | - | - | - | - | - | - | - | - |
| Other State Revenue | - | - | - | - | - | - | - | - | - |
| Total State Sources | 6,915.00 | 30,440.22 | - | - | - | - | - | 37,355.22 | 37,355.22 |
| Federal Sources | | | | | | | | | |
| Special Milk Program | 2,624.09 | - | - | - | - | - | - | 2,624.09 | 2,624.09 |
| Title I - Low Income | - | - | - | - | - | - | - | - | - |
| IDEA Preschool | - | - | - | - | - | - | - | - | - |
| IDEA Flow Through | 131,348.00 | - | - | - | - | - | - | 131,348.00 | 131,348.00 |
| IDEA Room & Board | - | - | - | - | - | - | - | - | - |
| Title II - Teacher Quality | - | - | - | - | - | - | - | - | - |
| Medicaid Reimbursement | - | - | - | - | - | - | - | - | - |
| Total Federal Sources | 133,972.09 | - | - | - | - | - | - | 133,972.09 | 133,972.09 |
| Total Revenues | 10,330,576.47 | 970,711.61 | 156,008.50 | 605,233.77 | 402,148.23 | 37,448.47 | 3.69 | 12,308,673.77 | 12,502,130.74 |
| EXPENDITURES | | | | | | | | | |
| Salaries | 1,281,403.80 | 81,519.96 | - | 63,925.70 | - | - | - | 1,426,849.46 | 1,426,849.46 |
| Benefits | 314,238.84 | 11,425.31 | - | 31,797.18 | 72,388.74 | - | - | 429,850.07 | 429,850.07 |
| Purchased Services | 129,393.63 | 22,948.64 | - | 10,546.93 | - | - | - | 162,889.20 | 162,889.20 |
| Supplies | 142,425.92 | 1,718.30 | - | 469.18 | - | - | - | 144,613.40 | 144,613.40 |
| Capital Outlay | 33,395.79 | - | - | - | - | 114,809.20 | - | 33,395.79 | 148,204.99 |
| Other | 76,283.20 | - | 934.40 | 4.00 | - | - | - | 76,287.20 | 77,221.60 |
| Non-Capitalized Equip. | 3,103.82 | - | - | 5,000.00 | - | - | - | 8,103.82 | 8,103.82 |
| Termination Benefits | - | - | - | - | - | - | - | - | - |
| Total Expenditures | 1,980,245.00 | 117,612.21 | 934.40 | 111,742.99 | 72,388.74 | 114,809.20 | - | 2,281,988.94 | 2,397,732.54 |
| Excess (deficiency) of revenues over expenditures | 8,350,331.47 | 853,099.40 | 155,074.10 | 493,490.78 | 329,759.49 | (77,360.73) | 3.69 | 10,026,684.83 | 10,104,398.20 |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | |
| Transfers | (151,377.21) | (369,798.32) | 378,162.71 | - | (20,750.50) | 164,124.72 | (272.15) | (542,198.18) | 89.25 |
| State "On Behalf" Payments | - | - | - | - | - | - | - | - | - |
| Total other financing sources (uses) | (151,377.21) | (369,798.32) | 378,162.71 | - | (20,750.50) | 164,124.72 | (272.15) | (542,198.18) | 89.25 |
| Net changes in fund balances | 8,198,954.26 | 483,301.08 | 533,236.81 | 493,490.78 | 309,008.99 | 86,763.99 | (268.46) | 9,484,486.65 | 10,104,487.45 |
| Fund Balance: 5/31/2013 | 7,234,791.72 | 787,437.29 | (311,329.28) | 1,268,981.70 | 756,579.53 | (86,763.99) | 520,602.73 | 10,568,392.97 | 10,170,299.70 |
| Fund Balance: 6/30/2013 | \$ 15,433,745.98 | \$ 1,270,738.37 | \$ 221,907.53 | \$ 1,762,472.48 | \$ 1,065,588.52 | \$ - | \$ 520,334.27 | \$ 20,052,879.62 | \$ 20,274,787.15 |

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
STATEMENT OF FINANCIAL POSITION
ALL FUNDS
JUNE 30, 2013

| | 10 Education | 20 Oper. & Maint. | 30 Debt Services | 40 Transportation | 50 IMRF/SS | 60 Capital Projects | 70 Working Cash | Total Operating | Total All Funds |
|---|----------------------|----------------------|---------------------|----------------------|---------------------|------------------------|--------------------|----------------------|----------------------|
| ASSETS | | | | | | | | | |
| US Bank - AP | 864,640.76 | 11,400.39 | 221,907.53 | 46,340.58 | 34,660.11 | - | - | 957,041.84 | 1,178,949.37 |
| US Bank - Payroll | 1,956.42 | 9.37 | - | 727.98 | - | - | - | 2,693.77 | 2,693.77 |
| US Bank - RevTrak | 99,328.82 | - | - | - | - | - | - | 99,328.82 | 99,328.82 |
| PMA - LIQ | 1.04 | - | - | - | - | - | - | 1.04 | 1.04 |
| PMA - MAX | 468,764.28 | 692,312.44 | - | 767,241.70 | 319,390.93 | - | 171,555.76 | 2,419,265.11 | 2,419,265.11 |
| PMA - Fixed Rate Investments | 13,845,798.05 | 567,016.17 | - | 948,162.22 | 711,537.48 | - | 348,778.51 | 16,421,292.43 | 16,421,292.43 |
| IIIT | 19,350.00 | - | - | - | - | - | - | 19,350.00 | 19,350.00 |
| Bank Financial | 88,743.77 | - | - | - | - | - | - | 88,743.77 | 88,743.77 |
| Imprest Fund | 44,500.00 | - | - | - | - | - | - | 44,500.00 | 44,500.00 |
| Petty Cash | 500.00 | - | - | - | - | - | - | 500.00 | 500.00 |
| TOTAL ASSETS | 15,433,583.14 | 1,270,738.37 | 221,907.53 | 1,762,472.48 | 1,065,588.52 | - | 520,334.27 | 20,052,716.78 | 20,274,624.31 |
| LIABILITIES & FUND BALANCE | | | | | | | | | |
| LIABILITIES | | | | | | | | | |
| Accounts Payable | 6,243.00 | - | - | - | - | - | - | 6,243.00 | 6,243.00 |
| Dental Insurance Payable | (5,419.87) | - | - | - | - | - | - | (5,419.87) | (5,419.87) |
| Flex Spending Account Payable | (985.97) | - | - | - | - | - | - | (985.97) | (985.97) |
| Early Check Void Adjustment | - | - | - | - | - | - | - | - | - |
| Total Liabilities | (162.84) | - | - | - | - | - | - | (162.84) | (162.84) |
| FUND BALANCE | | | | | | | | | |
| Fund Balance | 15,433,745.98 | 1,270,738.37 | 221,907.53 | 1,762,472.48 | 1,065,588.52 | - | 520,334.27 | 20,052,879.62 | 20,274,787.15 |
| Total Fund Balance | 15,433,745.98 | 1,270,738.37 | 221,907.53 | 1,762,472.48 | 1,065,588.52 | - | 520,334.27 | 20,052,879.62 | 20,274,787.15 |
| TOTAL LIABILITIES & FUND BALANCE | 15,433,583.14 | 1,270,738.37 | 221,907.53 | 1,762,472.48 | 1,065,588.52 | - | 520,334.27 | 20,052,716.78 | 20,274,624.31 |

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
TREASURER'S REPORT
ALL FUNDS
JUNE 30, 2013

CASH BALANCE PER BOOKS

| | |
|----------------------------|---------------------------------------|
| Educational Fund | 15,433,583.14 |
| Operations and Maintenance | 1,270,738.37 |
| Debt Service Fund | 221,907.53 |
| Transportation Fund | 1,762,472.48 |
| Retirement Fund | 1,065,588.52 |
| Capital Projects Fund | - |
| Working Cash Fund | <u>520,334.27</u> |
| TOTALS: | <u><u>\$ 20,274,624.31</u></u> |

BANK BALANCES & INVESTMENTS

| | |
|--------------------------------------|---------------------------------------|
| US Bank - AP | |
| Statement Balance | 1,508,956.29 |
| Less: Outstanding Checks | <u>330,006.92</u> |
| | \$ 1,178,949.37 |
| US Bank - Payroll | |
| Statement Balance | 31,793.83 |
| Less: Outstanding Checks | <u>29,100.06</u> |
| | \$ 2,693.77 |
| US Bank - Other | |
| RevTrak Account Balance | \$ 99,328.82 |
| Imprest | 44,500.00 |
| Petty Cash | <u>500.00</u> |
| | 144,328.82 |
| PMA Financial Network | |
| ISDLAF - LIQ | 1.04 |
| ISDLAF - MAX | 2,419,265.11 |
| Fixed Rate Investments | <u>16,421,292.43</u> |
| | \$ 18,840,558.58 |
| Illinois Inst Investors Trust | |
| CMF | 19,350.00 |
| Bank Financial | |
| Money Market | <u>88,743.77</u> |
| TOTALS: | <u><u>\$ 20,274,624.31</u></u> |

Certified by:



Dan Stanley, Treasurer

**ACTIVITY FUND
JUNE 30, 2013**

| <u>Account</u> | <u>Beg. Balance May 31, 2013</u> | <u>Current Month Inflow</u> | <u>Current Month Outflow</u> | <u>End. Balance June 30, 2013</u> |
|---------------------------|--------------------------------------|---------------------------------|----------------------------------|---------------------------------------|
| Bank Interest | 111.96 | 4.81 | - | 116.77 |
| District Convenience Acct | 124.63 | 1,044.00 | (1,044.00) | 124.63 |
| DW Convenience Acct | 1,775.71 | - | (316.33) | 1,459.38 |
| DW-NJHS | 1,889.46 | 712.00 | (228.00) | 2,373.46 |
| DW-Scholarship | 1,810.63 | - | - | 1,810.63 |
| DW-Student Council | 7,382.61 | 274.00 | | 7,656.61 |
| DW-Yearbook | 25,892.94 | 11,464.00 | (1,544.90) | 35,812.04 |
| HD Convenience Acct | 168.44 | - | (83.00) | 85.44 |
| HD-Student Council | 2,862.59 | 359.25 | (360.00) | 2,861.84 |
| HD-Yearbook | 15,887.86 | 4,020.00 | (4,465.00) | 15,442.86 |
| SP Convenience Acct | 31.15 | - | - | 31.15 |
| SP-Yearbook | <u>4,251.72</u> | <u>4,080.00</u> | <u>(1,545.52)</u> | <u>6,786.20</u> |
| TOTALS | 62,189.70 | 21,958.06 | (9,586.75) | 74,561.01 |

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

| | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 10+20+40+50+70 | |
|--|-----------------------|-----------------------|-------------------|---------------------|-------------------|---------------------|-----------------|-----------------------|----------------------|
| | Education | Oper. & Maint. | Debt Services | Transportation | IMRF/SS | Capital Projects | Working Cash | Total Operating | Total All Funds |
| REVENUES | | | | | | | | | |
| Local Sources | 22,757,602.00 | 1,934,186.57 | 336,052.40 | 1,454,157.70 | 933,939.59 | 87,448.47 | 272.15 | 27,080,158.01 | 27,503,658.88 |
| State Sources | 732,605.43 | 399,018.40 | - | 639,691.00 | - | - | - | 1,771,314.83 | 1,771,314.83 |
| Federal Sources | 216,616.78 | - | - | - | - | - | - | 216,616.78 | 216,616.78 |
| Total Revenues | 23,706,824.21 | 2,333,204.97 | 336,052.40 | 2,093,848.70 | 933,939.59 | 87,448.47 | 272.15 | 29,068,089.62 | 29,491,590.49 |
| EXPENDITURES | | | | | | | | | |
| Salaries | 13,915,905.30 | 872,723.77 | - | 908,300.04 | - | - | - | 15,696,929.11 | 15,696,929.11 |
| Benefits | 4,056,279.51 | 141,221.34 | - | 278,326.20 | 959,782.98 | - | - | 5,435,610.03 | 5,435,610.03 |
| Purchased Services | 1,046,755.12 | 240,109.28 | - | 427,714.68 | - | - | - | 1,714,579.08 | 1,714,579.08 |
| Supplies | 998,580.08 | 106,763.72 | - | 152,348.78 | - | - | - | 1,257,692.58 | 1,257,692.58 |
| Capital Outlay | 248,071.73 | 424,348.79 | - | - | - | 3,511,573.28 | - | 672,420.52 | 4,183,993.80 |
| Other | 602,791.75 | - | 705,708.21 | 3,796.94 | - | - | - | 606,588.69 | 1,312,296.90 |
| Non-Capitalized Equip. | 237,248.26 | 4,328.10 | - | 5,000.00 | - | - | - | 246,576.36 | 246,576.36 |
| Termination Benefits | 303,757.29 | - | - | - | - | - | - | 303,757.29 | 303,757.29 |
| Total Expenditures | 21,409,389.04 | 1,789,495.00 | 705,708.21 | 1,775,486.64 | 959,782.98 | 3,511,573.28 | - | 25,934,153.66 | 30,151,435.15 |
| Excess (deficiency) of revenues over expenditures | 2,297,435.17 | 543,709.97 | (369,655.81) | 318,362.06 | (25,843.39) | (3,424,124.81) | 272.15 | 3,133,935.96 | (659,844.66) |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | |
| Transfers | (1,802,127.71) | (1,499,798.32) | 378,162.71 | (500,000.00) | - | 3,424,124.72 | (272.15) | (3,802,198.18) | 89.25 |
| State "On Behalf" Payments | - | - | - | - | - | - | - | - | - |
| Total other financing sources (uses) | (1,802,127.71) | (1,499,798.32) | 378,162.71 | (500,000.00) | - | 3,424,124.72 | (272.15) | (3,802,198.18) | 89.25 |
| Net changes in fund balances | 495,307.46 | (956,088.35) | 8,506.90 | (181,637.94) | (25,843.39) | (0.09) | - | (668,262.22) | (659,755.41) |
| Fund Balance: 7/01/2012 | 14,938,438.52 | 2,226,826.72 | 213,400.63 | 1,944,110.42 | 1,091,431.91 | 0.09 | 520,334.27 | 20,721,141.84 | 20,934,542.56 |
| Fund Balance: 6/30/2013 | \$ 15,433,745.98 | \$ 1,270,738.37 | \$ 221,907.53 | \$ 1,762,472.48 | \$ 1,065,588.52 | \$ 0.00 | \$ 520,334.27 | \$ 20,052,879.62 | \$ 20,274,787.15 |

Revenue Report

6/30/2013

% of Fiscal Year Completed **100.0%**

| | MTD July | MTD August | MTD September | MTD October | MTD November | MTD December | MTD January | MTD February | MTD March | MTD June | YTD Actual | Fiscal Year 2013 Adopted Budget | Budget Balance | % Budget Received |
|--|-------------------|-------------------|----------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-------------------|----------------------|----------------------|------------------------------------|-----------------------|----------------------|
| Education Fund | | | | | | | | | | | | | | |
| Local Revenue | 351,180.25 | 476,926.52 | 8,987,177.80 | 377,488.51 | 128,280.73 | 257,036.94 | 177,182.49 | 344,012.74 | 149,428.41 | 10,189,689.38 | 22,757,602.00 | 22,350,410.00 | (407,192.00) | 101.8% |
| State Revenue | 81,394.43 | - | 148,751.85 | - | 1,246.42 | - | 156,099.72 | 612.39 | 136,098.37 | 6,915.00 | 732,605.43 | 611,225.00 | (121,380.43) | 119.9% |
| Federal Revenue | 10,081.28 | - | - | 1,687.25 | 1,009.03 | 4,666.96 | 1,921.04 | 1,048.73 | 15,067.44 | 133,972.09 | 216,616.78 | 237,620.00 | 21,003.22 | 91.2% |
| Subtotal Education Fund | 442,655.96 | 476,926.52 | 9,135,929.65 | 379,175.76 | 130,536.18 | 261,703.90 | 335,203.25 | 345,673.86 | 300,594.22 | 10,330,576.47 | 23,706,824.21 | 23,199,255.00 | (507,569.21) | 102.2% |
| State "On Behalf" | - | - | - | - | - | - | - | - | - | - | - | 3,000,000.00 | 3,000,000.00 | 0.0% |
| Total Education Fund | 442,655.96 | 476,926.52 | 9,135,929.65 | 379,175.76 | 130,536.18 | 261,703.90 | 335,203.25 | 345,673.86 | 300,594.22 | 10,330,576.47 | 23,706,824.21 | 26,199,255.00 | 2,492,430.79 | 90.5% |
| Operations & Maintenance Fund | | | | | | | | | | | | | | |
| Local Revenue | 23,940.15 | 29,277.12 | 793,230.25 | 20,632.27 | 7,342.28 | 12,654.39 | 7,002.86 | 501.42 | 1,521.69 | 940,271.39 | 1,934,186.57 | 1,873,765.00 | (60,421.57) | 103.2% |
| State Revenue | - | 30,435.78 | 30,440.10 | 80,440.10 | 30,440.10 | 30,440.10 | 30,440.10 | 44,621.60 | 30,440.10 | 30,440.22 | 399,018.40 | 300,000.00 | (99,018.40) | 133.0% |
| Subtotal O & M Fund | 23,940.15 | 59,712.90 | 823,670.35 | 101,072.37 | 37,782.38 | 43,094.49 | 37,442.96 | 45,123.02 | 31,961.79 | 970,711.61 | 2,333,204.97 | 2,173,765.00 | (159,439.97) | 107.3% |
| Transfers | - | - | - | - | - | 2,130,000.00 | - | - | - | 361.40 | 2,130,361.40 | 500,000.00 | (1,630,361.40) | 426.1% |
| Total O&M Fund | 23,940.15 | 59,712.90 | 823,670.35 | 101,072.37 | 37,782.38 | 2,173,094.49 | 37,442.96 | 45,123.02 | 31,961.79 | 971,073.01 | 4,463,566.37 | 2,673,765.00 | (1,789,801.37) | 166.9% |
| Debt Service Fund | | | | | | | | | | | | | | |
| Local Revenue | 4,159.16 | 5,426.26 | 148,449.41 | 3,764.06 | 1,370.12 | 2,364.33 | 0.21 | - | 45.28 | 156,008.50 | 336,052.40 | 335,905.00 | (147.40) | 100.0% |
| Subtotal Debt Service Fund | 4,159.16 | 5,426.26 | 148,449.41 | 3,764.06 | 1,370.12 | 2,364.33 | 0.21 | - | 45.28 | 156,008.50 | 336,052.40 | 335,905.00 | (147.40) | 100.0% |
| Transfers | - | - | - | - | - | - | - | - | - | 378,162.71 | 378,162.71 | 348,090.00 | (30,072.71) | 0.0% |
| Total Debt Service Fund | 4,159.16 | 5,426.26 | 148,449.41 | 3,764.06 | 1,370.12 | 2,364.33 | 0.21 | - | 45.28 | 534,171.21 | 714,215.11 | 683,995.00 | (30,220.11) | 104.4% |
| Transportation Fund | | | | | | | | | | | | | | |
| Local Revenue | 36,957.08 | 61,112.89 | 518,954.41 | 24,280.72 | 52,908.38 | 28,310.29 | 8,819.04 | 2,186.74 | 37,204.54 | 605,233.77 | 1,454,157.70 | 1,356,480.00 | (97,677.70) | 107.2% |
| State Revenue | 114,498.80 | - | 152,534.11 | - | - | - | 124,824.95 | - | 123,918.95 | - | 639,691.00 | 450,000.00 | (189,691.00) | 142.2% |
| Subtotal Transportation Fund | 151,455.88 | 61,112.89 | 671,488.52 | 24,280.72 | 52,908.38 | 28,310.29 | 133,643.99 | 2,186.74 | 161,123.49 | 605,233.77 | 2,093,848.70 | 1,806,480.00 | (287,368.70) | 115.9% |
| Total Transportation Fund | 151,455.88 | 61,112.89 | 671,488.52 | 24,280.72 | 52,908.38 | 28,310.29 | 133,643.99 | 2,186.74 | 161,123.49 | 605,233.77 | 2,093,848.70 | 1,806,480.00 | (287,368.70) | 115.9% |
| Retirement Fund | | | | | | | | | | | | | | |
| Local Revenue | 12,550.16 | 16,374.23 | 445,389.29 | 11,303.27 | 4,121.71 | 7,104.36 | 13.49 | 1.97 | 137.95 | 402,148.23 | 933,939.59 | 1,040,585.00 | 106,645.41 | 89.8% |
| Subtotal Retirement Fund | 12,550.16 | 16,374.23 | 445,389.29 | 11,303.27 | 4,121.71 | 7,104.36 | 13.49 | 1.97 | 137.95 | 402,148.23 | 933,939.59 | 1,040,585.00 | 106,645.41 | 89.8% |
| Total Retirement Fund | 12,550.16 | 16,374.23 | 445,389.29 | 11,303.27 | 4,121.71 | 7,104.36 | 13.49 | 1.97 | 137.95 | 402,148.23 | 933,939.59 | 1,040,585.00 | 106,645.41 | 89.8% |
| Capital Projects Fund | | | | | | | | | | | | | | |
| Local Revenue | - | - | - | 25,000.00 | - | 15,000.00 | - | - | 10,000.00 | 37,448.47 | 87,448.47 | 85,000.00 | (2,448.47) | 102.9% |
| Subtotal Cap. Projects Fund | - | - | - | 25,000.00 | - | 15,000.00 | - | - | 10,000.00 | 37,448.47 | 87,448.47 | 85,000.00 | (2,448.47) | 102.9% |
| Transfers | - | - | - | - | - | 3,260,000.00 | - | - | - | 164,124.72 | 3,424,124.72 | 3,260,000.00 | (164,124.72) | 105.0% |
| Total Cap. Projects Fund | - | - | - | 25,000.00 | - | 3,275,000.00 | - | - | 10,000.00 | 201,573.19 | 3,511,573.19 | 3,345,000.00 | (166,573.19) | 105.0% |
| Working Cash Fund | | | | | | | | | | | | | | |
| Local Revenue | 80.14 | 113.89 | 36.64 | 4.22 | 4.32 | 4.33 | 4.90 | 4.62 | 4.95 | 3.69 | 272.15 | 1,500.00 | 1,227.85 | 18.1% |
| Subtotal Working Cash Fund | 80.14 | 113.89 | 36.64 | 4.22 | 4.32 | 4.33 | 4.90 | 4.62 | 4.95 | 3.69 | 272.15 | 1,500.00 | 1,227.85 | 18.1% |
| Total Working Cash Fund | 80.14 | 113.89 | 36.64 | 4.22 | 4.32 | 4.33 | 4.90 | 4.62 | 4.95 | 3.69 | 272.15 | 1,500.00 | 1,227.85 | 18.1% |
| All Funds | | | | | | | | | | | | | | |
| Local Revenue | 428,866.94 | 589,230.91 | 10,893,237.80 | 462,473.05 | 194,027.54 | 322,474.64 | 193,022.99 | 346,707.49 | 198,342.82 | 12,330,803.43 | 27,503,658.88 | 27,043,645.00 | (460,013.88) | 101.7% |
| State Revenue | 195,893.23 | 30,435.78 | 331,726.06 | 80,440.10 | 31,686.52 | 30,440.10 | 311,364.77 | 45,233.99 | 290,457.42 | 37,355.22 | 1,771,314.83 | 1,361,225.00 | (410,089.83) | 130.1% |
| Federal Revenue | 10,081.28 | - | - | 1,687.25 | 1,009.03 | 4,666.96 | 1,921.04 | 1,048.73 | 15,067.44 | 133,972.09 | 216,616.78 | 237,620.00 | 21,003.22 | 91.2% |
| Subtotal All Funds | 634,841.45 | 619,666.69 | 11,224,963.86 | 544,600.40 | 226,723.09 | 357,581.70 | 506,308.80 | 392,990.21 | 503,867.68 | 12,502,130.74 | 29,491,590.49 | 28,642,490.00 | (849,100.49) | 103.0% |
| "On Behalf"/Transfers | - | - | - | - | - | 5,390,000.00 | - | - | - | 542,648.83 | 5,932,648.83 | 7,108,090.00 | 1,175,441.17 | 83.5% |
| Total All Funds | 634,841.45 | 619,666.69 | 11,224,963.86 | 544,600.40 | 226,723.09 | 5,747,581.70 | 506,308.80 | 392,990.21 | 503,867.68 | 13,044,779.57 | 35,424,239.32 | 35,750,580.00 | 326,340.68 | 99.1% |

Expenditure Report

6/30/2013

% of Fiscal Year Complete: **100.0%**

| | MTD July | MTD August | MTD September | MTD October | MTD November | MTD December | MTD January | MTD February | MTD March | MTD April | MTD May | MTD June | YTD Actual | Fiscal Year 2013 Adopted Budget | Budget Balance | % Budget Expensed | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------------------|-----------------------|-------------------|--------|
| Education Fund | | | | | | | | | | | | | | | | | |
| Salaries | 1,056,357.73 | 1,042,721.19 | 1,141,482.63 | 1,170,013.65 | 1,187,437.02 | 1,181,273.56 | 1,174,475.69 | 1,175,570.55 | 1,149,077.19 | 1,299,858.36 | 1,056,233.93 | 1,281,403.80 | 13,915,905.30 | 14,356,975.00 | 441,069.70 | 96.9% | |
| Benefits | 307,430.92 | 368,253.08 | 359,632.63 | 472,355.70 | 340,163.18 | 308,828.92 | 296,282.62 | 333,101.72 | 313,577.55 | 211,309.90 | 431,104.45 | 314,238.84 | 4,056,279.51 | 4,054,120.00 | (2,159.51) | 100.1% | |
| Purchased Services | 199,474.17 | 74,051.51 | 51,397.69 | 75,768.73 | 90,033.04 | 51,067.94 | 41,821.32 | 94,504.48 | 102,668.21 | 53,283.57 | 83,290.83 | 129,393.63 | 1,046,755.12 | 1,247,185.00 | 200,429.88 | 83.9% | |
| Supplies | 40,682.57 | 129,531.23 | 141,149.86 | 101,269.58 | 62,836.84 | 68,289.78 | 42,267.57 | 83,744.56 | 57,429.25 | 52,031.33 | 76,921.59 | 142,425.92 | 998,580.08 | 1,098,535.00 | 99,954.92 | 90.9% | |
| Capital Outlay | - | - | 76,429.25 | 90,687.32 | - | 13,254.90 | - | 2,599.95 | 31,704.52 | - | - | - | 33,395.79 | 248,071.73 | 59,900.00 | (188,171.73) | 414.1% |
| Other | 137,259.10 | 17,886.04 | 37,157.80 | 105,337.96 | 22,406.96 | 29,957.03 | 10,251.30 | 68,657.51 | 15,720.95 | 56,148.78 | 25,725.12 | 76,283.20 | 602,791.75 | 868,220.00 | 265,428.25 | 69.4% | |
| Non-Capitalized Equipment | - | 104,876.69 | (59,988.01) | 2,461.00 | 33,739.64 | 38,906.26 | 9,987.50 | 4,461.02 | 65,411.45 | 19,994.91 | 14,293.98 | 3,103.82 | 237,248.26 | 421,450.00 | 184,201.74 | 56.3% | |
| Termination Benefits | - | - | - | 303,757.29 | - | - | - | - | - | - | - | - | 303,757.29 | 289,820.00 | (13,937.29) | 104.8% | |
| Subtotal Education Fund | 1,741,204.49 | 1,737,319.74 | 1,747,261.85 | 2,321,651.23 | 1,736,616.68 | 1,691,578.39 | 1,575,086.00 | 1,762,639.79 | 1,735,589.12 | 1,692,626.85 | 1,687,569.90 | 1,980,245.00 | 21,409,389.04 | 22,396,205.00 | 986,815.96 | 95.6% | |
| State "On Behalf" | - | - | - | - | - | - | - | - | - | - | - | - | - | 3,000,000.00 | 3,000,000.00 | 0.0% | |
| Transfers | - | - | - | - | - | 1,630,000.00 | - | - | - | - | - | 172,127.71 | 1,802,127.71 | 1,772,050.00 | (30,077.71) | 101.7% | |
| Total Education Fund | 1,741,204.49 | 1,737,319.74 | 1,747,261.85 | 2,321,651.23 | 1,736,616.68 | 3,321,578.39 | 1,575,086.00 | 1,762,639.79 | 1,735,589.12 | 1,692,626.85 | 1,687,569.90 | 2,152,372.71 | 23,211,516.75 | 27,168,255.00 | 3,956,738.25 | 85.4% | |
| Operations and Maintenance Fund | | | | | | | | | | | | | | | | | |
| Salaries | 77,055.44 | 86,906.76 | 68,315.95 | 70,189.62 | 68,800.63 | 67,449.40 | 68,589.99 | 70,109.31 | 68,568.24 | 69,752.06 | 75,466.41 | 81,519.96 | 872,723.77 | 907,084.00 | 34,360.23 | 96.2% | |
| Benefits | 9,236.28 | 9,285.67 | 12,985.52 | 9,849.40 | 13,515.18 | 14,230.53 | 10,930.40 | 11,945.99 | 12,094.92 | 9,527.22 | 16,194.92 | 11,425.31 | 141,221.34 | 142,170.00 | 948.66 | 99.3% | |
| Purchased Services | 46,819.04 | 23,297.62 | 34,007.85 | 21,761.60 | 7,883.36 | 34,160.00 | 10,222.73 | 6,649.60 | 9,599.51 | 13,548.25 | 9,211.08 | 22,948.64 | 240,109.28 | 318,780.00 | 78,670.72 | 75.3% | |
| Supplies | 7,503.10 | 6,347.92 | 16,767.57 | 11,896.74 | 8,754.48 | 15,219.84 | 2,803.31 | 9,488.86 | 11,687.20 | 4,126.77 | 10,449.63 | 1,718.30 | 106,763.72 | 121,000.00 | 14,236.28 | 88.2% | |
| Capital Outlay | 579.00 | 72,372.15 | 27,586.81 | 254,247.34 | 4,092.17 | 25,751.23 | 4,434.00 | 3,019.50 | 18,185.00 | 10,661.23 | 3,420.36 | - | 424,348.79 | 500,000.00 | 75,651.21 | 84.9% | |
| Non-Capitalized Equipment | - | - | 2,159.50 | 2,168.60 | - | - | - | - | - | - | - | - | 4,328.10 | 1,200.00 | (3,128.10) | 360.7% | |
| Subtotal O&M Fund | 141,192.86 | 198,210.12 | 161,823.20 | 370,113.30 | 103,045.82 | 156,811.00 | 96,980.43 | 101,213.26 | 120,134.87 | 107,615.53 | 114,742.40 | 117,612.21 | 1,789,495.00 | 1,990,234.00 | 200,739.00 | 89.9% | |
| Transfers | - | - | - | - | - | 3,260,000.00 | - | - | - | - | - | 370,159.72 | 3,630,159.72 | 1,836,040.00 | (1,794,119.72) | 197.7% | |
| Total O&M Fund | 141,192.86 | 198,210.12 | 161,823.20 | 370,113.30 | 103,045.82 | 3,416,811.00 | 96,980.43 | 101,213.26 | 120,134.87 | 107,615.53 | 114,742.40 | 487,771.93 | 5,419,654.72 | 3,826,274.00 | (1,593,380.72) | 141.6% | |
| Debt Service Fund | | | | | | | | | | | | | | | | | |
| Other | 6,822.93 | 76,600.92 | 269,488.93 | 6,783.93 | 160,713.93 | 6,783.93 | 7,183.93 | 23,011.18 | 70,735.18 | 23,698.80 | 52,950.15 | 934.40 | 705,708.21 | 679,330.00 | (26,378.21) | 103.9% | |
| Subtotal Debt Service Fund | 6,822.93 | 76,600.92 | 269,488.93 | 6,783.93 | 160,713.93 | 6,783.93 | 7,183.93 | 23,011.18 | 70,735.18 | 23,698.80 | 52,950.15 | 934.40 | 705,708.21 | 679,330.00 | (26,378.21) | 103.9% | |
| Total Debt Service Fund | 6,822.93 | 76,600.92 | 269,488.93 | 6,783.93 | 160,713.93 | 6,783.93 | 7,183.93 | 23,011.18 | 70,735.18 | 23,698.80 | 52,950.15 | 934.40 | 705,708.21 | 679,330.00 | (26,378.21) | 103.9% | |
| Transportation Fund | | | | | | | | | | | | | | | | | |
| Salaries | 22,637.66 | 58,017.05 | 83,749.86 | 84,567.50 | 85,151.43 | 82,888.55 | 84,405.02 | 87,017.84 | 83,551.10 | 85,815.15 | 86,573.18 | 63,925.70 | 908,300.04 | 910,427.00 | 2,126.96 | 99.8% | |
| Benefits | 18,642.55 | 18,571.70 | 23,305.54 | 21,486.71 | 22,541.15 | 22,181.71 | 23,596.72 | 24,307.94 | 23,965.00 | 24,120.25 | 23,809.75 | 31,797.18 | 278,326.20 | 267,506.00 | (10,820.20) | 104.0% | |
| Purchased Services | 251,464.84 | 20,196.81 | 6,068.52 | 29,905.95 | 20,702.41 | 40,395.31 | 10,049.05 | 18,150.81 | 5,260.91 | 5,040.09 | 9,933.05 | 10,546.93 | 427,714.68 | 357,790.00 | (69,924.68) | 119.5% | |
| Supplies | 9,523.16 | 639.78 | 4,513.84 | 19,439.71 | 775.59 | 34,313.97 | 17,165.50 | 16,850.24 | 18,231.93 | 14,039.33 | 16,386.55 | 469.18 | 152,348.78 | 158,600.00 | 6,251.22 | 96.1% | |
| Other | 16.00 | 182.89 | 36.00 | 87.00 | 1,793.55 | 310.50 | 116.00 | 40.00 | 834.00 | 369.00 | 8.00 | 4.00 | 3,796.94 | 3,500.00 | (296.94) | 108.5% | |
| Non-Capitalized Equipment | - | - | - | - | - | - | - | - | - | - | - | 5,000.00 | 5,000.00 | 5,000.00 | - | 100.0% | |
| Subtotal Trans. Fund | 302,284.21 | 97,608.23 | 117,673.76 | 155,486.87 | 130,964.13 | 180,090.04 | 135,332.29 | 146,366.83 | 131,842.94 | 129,383.82 | 136,710.53 | 111,742.99 | 1,775,486.64 | 1,702,823.00 | (72,663.64) | 104.3% | |
| Transfers | - | - | - | - | - | 500,000.00 | - | - | - | - | - | - | 500,000.00 | 500,000.00 | - | 100.0% | |
| Total Trans. Fund | 302,284.21 | 97,608.23 | 117,673.76 | 155,486.87 | 130,964.13 | 680,090.04 | 135,332.29 | 146,366.83 | 131,842.94 | 129,383.82 | 136,710.53 | 111,742.99 | 2,275,486.64 | 2,202,823.00 | (72,663.64) | 103.3% | |
| Retirement Fund | | | | | | | | | | | | | | | | | |
| Benefits | 56,227.59 | 82,571.80 | 81,637.77 | 83,466.79 | 101,670.84 | 80,199.32 | 78,473.77 | 80,417.49 | 79,456.66 | 81,725.17 | 81,547.04 | 72,388.74 | 959,782.98 | 1,011,635.00 | 51,852.02 | 94.9% | |
| Subtotal Retirement Fund | 56,227.59 | 82,571.80 | 81,637.77 | 83,466.79 | 101,670.84 | 80,199.32 | 78,473.77 | 80,417.49 | 79,456.66 | 81,725.17 | 81,547.04 | 72,388.74 | 959,782.98 | 1,011,635.00 | 51,852.02 | 94.9% | |
| Total Retirement Fund | 56,227.59 | 82,571.80 | 81,637.77 | 83,466.79 | 101,670.84 | 80,199.32 | 78,473.77 | 80,417.49 | 79,456.66 | 81,725.17 | 81,547.04 | 72,388.74 | 959,782.98 | 1,011,635.00 | 51,852.02 | 94.9% | |
| Capital Projects Fund | | | | | | | | | | | | | | | | | |
| Capital Outlay | 386,851.88 | 1,918,146.48 | 145,815.31 | 568,331.36 | 181,801.09 | 45,760.81 | 39,481.57 | 84,831.19 | 23,035.09 | 1,128.30 | 1,581.00 | 114,809.20 | 3,511,573.28 | 3,342,810.00 | (168,763.28) | 105.0% | |
| Subtotal Cap. Projects Fund | 386,851.88 | 1,918,146.48 | 145,815.31 | 568,331.36 | 181,801.09 | 45,760.81 | 39,481.57 | 84,831.19 | 23,035.09 | 1,128.30 | 1,581.00 | 114,809.20 | 3,511,573.28 | 3,342,810.00 | (168,763.28) | 105.0% | |
| Total Cap. Projects Fund | 386,851.88 | 1,918,146.48 | 145,815.31 | 568,331.36 | 181,801.09 | 45,760.81 | 39,481.57 | 84,831.19 | 23,035.09 | 1,128.30 | 1,581.00 | 114,809.20 | 3,511,573.28 | 3,342,810.00 | (168,763.28) | 105.0% | |
| All Funds | | | | | | | | | | | | | | | | | |
| Salaries | 1,156,050.83 | 1,187,645.00 | 1,293,548.44 | 1,324,770.77 | 1,341,389.08 | 1,331,611.51 | 1,327,470.70 | 1,332,697.70 | 1,301,196.53 | 1,455,425.57 | 1,218,273.52 | 1,426,849.46 | 15,696,929.11 | 16,174,486.00 | 477,556.89 | 97.0% | |
| Benefits | 391,537.34 | 478,682.25 | 477,561.46 | 587,158.60 | 477,890.35 | 425,440.48 | 409,283.51 | 449,773.14 | 429,094.13 | 326,682.54 | 552,656.16 | 429,850.07 | 5,435,610.03 | 5,475,431.00 | 39,820.97 | 99.3% | |
| Purchased Services | 497,758.05 | 117,545.94 | 91,474.06 | 127,436.28 | 118,618.81 | 125,623.25 | 62,093.10 | 119,304.89 | 117,528.63 | 71,871.91 | 102,434.96 | 162,889.20 | 1,714,579.08 | 1,923,755.00 | 209,175.92 | 89.1% | |
| Supplies | 57,708.83 | 136,518.93 | 162,431.27 | 132,606.03 | 72,366.91 | 117,823.59 | 62,236.38 | 110,083.66 | 87,348.38 | 70,197.43 | 103,757.77 | 144,613.40 | 1,257,692.58 | 1,378,135.00 | 120,442.42 | 91.3% | |
| Capital Outlay | 387,430.88 | 1,990,518.63 | 249,831.37 | 913,266.02 | 185,893.26 | 84,766.94 | 43,915.57 | 90,450.64 | 72,924.61 | 11,789.53 | 5,001.36 | 148,204.99 | 4,183,993.80 | 3,902,710.00 | | | |

New Issue: Moody's assigns Aa2 rating to Lincolnshire-Prairie View School District No. 103, IL's GOLT Ref. Bonds, Series 2013

Global Credit Research - 18 Jul 2013

Affirms Aa2 and Aa3 ratings on outstanding GOLT bonds and GOLT debt certificates

LAKE COUNTY SCHOOL DISTRICT 103 (LINCOLNSHIRE-PRAIRIE VIEW), IL
Public K-12 School Districts
IL

Moody's Rating

| ISSUE | RATING |
|--|--------------------------------|
| General Obligation Refunding Limited School Bonds, Series 2013 | Aa2 |
| Sale Amount | \$1,555,000 |
| Expected Sale Date | 08/15/13 |
| Rating Description | General Obligation Limited Tax |

Moody's Outlook NOO

Opinion

NEW YORK, July 18, 2013 --Moody's Investors Service has assigned a Aa2 rating to Lincolnshire-Prairie View School District No. 103 (Lake County), IL's \$1.6 million General Obligation Refunding Limited School Bonds, Series 2013. Concurrently, Moody's affirms the Aa2 rating on the district's outstanding general obligation limited tax bonds and Aa3 rating on its outstanding general obligation limited tax debt certificates. Post-sale, the district holds \$3.0 million of outstanding GOLT bonds and \$2.4 million of outstanding GOLT debt certificates.

SUMMARY RATINGS RATIONALE

The Series 2013 bonds are secured by the district's general obligation limited property tax pledge, subject to the district's Debt Service Extension Base (DSEB) which benefits from a dedicated levy which is limited as to amount but unlimited as to rate. Proceeds from the bonds will be used to refund select maturities of the district's outstanding General Obligation Limited School Bonds, Series 2004 for present value savings. The Aa2 rating reflects the district's satisfactory General Fund cash reserves which are projected to remain adequate over the medium term. Also incorporated is the district's moderately-sized, affluent suburban tax base in Lake County (GO rated Aaa); flat enrollment trends; and modest debt profile with rapid principal amortization. The one-notch distinction between the bonds and the debt certificates reflects the lack of dedicated levy for repayment of the debt certificates.

STRENGTHS

- Moderately-sized, affluent tax base located in Lake County
- Satisfactory General Fund cash reserves, net of early property tax receipts
- Modest debt profile with rapid principal amortization

CHALLENGES

- Stagnant tax base valuation trends
- Exposure to the State of Illinois for on-behalf pension payments

DETAILED CREDIT DISCUSSION

AFFLUENT SUBURBAN TAXBASE FAVORABLY LOCATED IN LAKE COUNTY

We expect the district's tax base will exhibit long term growth, despite recent valuation declines, due to its desirable location in the suburban Chicago (GO rated A3/negative outlook) metro area. Located in Lake County, approximately 30 miles northwest of Chicago, the district primarily serves the villages of Lincolnshire and Prairie View providing K-8th grade education. The district has experienced four consecutive years of tax base declines, following healthy growth over most of the previous decade, which was mostly driven by property appreciation. Recent declines in valuation are mostly a result of declines in residential real estate values. The tax base is primarily residential (71% of 2012 assessed valuation) but does have a significant commercial component (28%). Overall, the tax base has declined by an average of 3.1% annually over the last five years (2007-2012). Tax base concentration is moderate with the top ten taxpayers comprising 15.6% of 2012 assessed value.

Wealth levels for the district are strong and well above state and national averages. Full value per capita is very high at \$214,983 and per capita and median family income stand at 212.4% and 248.4% of US levels, respectively. The district's 2010 population stood at 12,555 which represent an 8.3% increase over 2000. Enrollment growth in the district's three grade schools has been flat in recent years and is expected to remain relatively stagnant over the medium term. District officials report no capacity concerns.

SATISFACTORY GENERAL FUND CASH RESERVES; RECENT TRANSFERS OUT FOR CAPITAL PROJECTS

We believe the district's financial position is likely to remain sound over the medium term given its satisfactory General Fund reserves and reliable operating revenue streams. The district's primary revenues are local property taxes (75% of fiscal 2012 revenues), inclusive of on-behalf payments, which are provided by the State of Illinois (GO rated A3/negative outlook) for pension obligations. General State Aid (GSA) payments to school districts have been reduced in recent years to 89% of entitlement due to state budget difficulties. Beneficially, the district reliance on GSA payments and other categorical aid is minimal with only 4% of fiscal 2012 revenues derived from state aid. General Fund reserves have improved in recent years following a voter approved operating rate increase in 2006.

The district reports on a cash basis and has realized four General Fund operating surpluses over the past five fiscal years. A \$1.4 million operating deficit was recorded in fiscal 2012, due entirely to a planned transfer out of \$3.5 million to cash finance capital projects within the district. Fiscal 2012 ended with a General Fund cash basis balance of \$17.2 million, or 59.8% of fiscal 2012 revenues. However, the balance is overstated by early property tax receipts which have been collected to be used in the following year. Net of early property tax receipts, the district ended fiscal 2012 with a General Fund balance of \$4.6 million, or satisfactory 18.2% of General Fund revenues, exclusive of on-behalf revenues. In addition to the General Fund, the district maintains liquidity in its Working Cash Fund which ended fiscal 2012 with a balance of \$520,000 and is not projected to be drawn upon in following years. While audited results for fiscal 2013 are not yet available, district officials report a modest General Fund operating surplus of \$55,000, despite another substantial \$3 million transfer out to complete ongoing capital projects. The Transportation Fund also contributed \$500,000 for capital and the officials plan to drawdown the Transportation Fund over the next several years as the estimated fiscal 2013 balance stood at a healthy \$1.6 million. A fiscal 2014 budget has not yet been approved, though district officials expect to present a balanced budget. Preliminary financial projects depict stable to slightly increasing operating reserves through fiscal 2018 as substantial transfers out for cash financing capital is not anticipated past fiscal 2014.

MODEST DEBT PROFILE WITH NO NEAR TERM PLANS TO ISSUE ADDITIONAL DEBT

The district's debt position is expected to remain modest given its relatively small amount of outstanding debt, with no near plans for additional borrowing. At 0.2% and 1.0% of full value, the district's direct and overall debt burdens are below sector medians. Amortization is fast with 80% of outstanding principal retired within ten years. Capacity under the district's DSEB for unvoted borrowing is somewhat limited through fiscal 2024, with approximately \$1.8 million in unused borrowing capacity under current market conditions. All of the district's outstanding debt is in fixed rate mode and it is not exposed to any swap agreements.

MODEST PENSION BURDEN DUE TO STATE CONTRIBUTIONS; LOW FUNDED RATIO OF MULTI-EMPLOYER PLAN

District teachers participate in the Teachers Retirement System (TRS) of Illinois, a multi-employer defined benefit pension plan administered and primarily funded by the state. The statewide plan had a low funded ratio of 42.1% as of June 30, 2012. Currently, the state is primarily responsible for funding the district's employer contribution to

the system through on-behalf payments. Other district employees participate in the Illinois Municipal Retirement Fund (IMRF), which is funded by the district and its employees.

Moody's adjusted net pension liability (ANPL) for the district, under our methodology for adjusting reported pension data, is \$12.6 million, a low 0.46 times operating revenues, inclusive of the General Fund and Debt Service Fund, compared to less than one times on average for the sector. This figure includes the combined unfunded liabilities associated with the district's employee participation in TRS and IMRF. While the district's individual liability for IMRF is reported, Moody's has allocated liabilities of state cost-sharing plans in proportion to its contributions to the plan for analytic purposes. Moody's ANPL reflects certain adjustments we make to improve comparability of reported pension liabilities. The adjustments are not intended to reflect the district's reported liability information, but to improve comparability with other rated entities. Changes to the contribution structure would lead to an increase in the liabilities allocated to the district.

What Could Move the Rating Up

- Material growth in the district's tax base
- Material increases to General Fund reserves and/or liquidity

What Could Move the Rating Down

- Substantial declines in the district's tax base
- Deterioration of General Fund reserves and/or liquidity

KEY STATISTICS

Fiscal 2013 enrollment: 1,633 (0.2% average annual decrease 2008-2013)

2010 Population: 12,555 (8.3% increase since 2000)

2012 Full value: \$2.7 billion (3.1% average annual decrease 2007-2012)

2012 Full value per capita: \$214,983

Per capita income (as a % of US): 212.4%

Median family income (as a % of US): 248.4%

Fiscal 2012 General Fund (cash) balance: \$17.2 million (59.8% of revenues)

Direct debt burden (as a % of full value): 0.2%

Overall debt burden (as a % of full value): 1.0%

Principal Amortization (10 years): 80.0%

Post-sale GOLT bonds outstanding: \$3.0 million

GOLT debt certificates outstanding: \$2.4 million

Moody's adjusted 2011 net pension liability (ANPL): \$12.6 million (0.46 times 2011 operating revenues)

RATING METHODOLOGY

The principal methodology used in this rating was General Obligation Bonds Issued by US Local Governments published in April 2013. Please see the Credit Policy page on www.moody.com for a copy of this methodology.

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action for securities that derive their credit ratings from the support provider's credit rating. For provisional ratings, this announcement provides certain regulatory disclosures in relation to the provisional rating assigned, and in relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the ratings tab on the issuer/entity page for the respective issuer on www.moodys.com.

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INVESTORS SERVICE

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Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Executive Director of Teaching and Learning
Julie Postma, Director of Student Services
Mark Westhoff, Director of Technology
CC: Dr. Scott Warren
Date: August 20, 2013
Re: Executive Summary

Curriculum & Instruction

- The 2013 NCLB Grant Application (Title I and Title II) has been submitted to ISBE. The goal of Title I is to improve math and reading performance of students when assessments indicate they are at risk of not meeting grade level benchmarks. The goal for Title II is to enhance certified staff members' pedagogical knowledge through professional development.
- Final Expenditure reports have been submitted to ISBE for Title I, II and III. The final expenditure reports inform ISBE of how much money was spent from the grant budget and in turn how much money they need to voucher back to the district.
- New Staff Orientation was held Tuesday, August 13th and Wednesday, August 14th, 2013. Fourteen certified staff members participated in the orientation, which was held at Daniel Wright and Half Day School. New staff members were introduced to district and building administration, members of PTO, OMMPa, LFF and the Board of Education, the Association President, and the Rivershire Coordinator. Topics for presentations included; how to create classroom environments the embraces 21st Century learning, the role of student services, technology, the enrichment learning model, the mission of Rivershire, SMARTBoard training, the role of the PTO, OMMPA and LFF, My Learning Plan, AESOP, and MAP. Evaluation results were very positive for both days. On Monday, August 12th staff met with building principals at their assigned buildings for building specific training and on Thursday, August 15th special education staff met with Julie Postma and Gina Finaldi-Schmidt.
- The Parent-Student Handbook has been revised and revamped for the 2013-2014 school year. We have updated some language based on recent legislation and we have revised many aspects of the document. All our building and central office

administrators review the appropriate sections of the handbook for revision. Parents will receive a copy of the handbook at their student's curriculum night. Parents and students will be required to sign a form indicating they have reviewed the material contained in the handbook, and these forms will be kept on file in each of the school offices. This procedure is necessary to ensure that all parents and students have received the required information.

- The K-2 teachers from Sprague attended a Math in Focus training on Thursday, August 15th. This interactive workshop focused on the big ideas of *Math in Focus*. During the workshop, teachers gained an understanding of the components of MIF, the lesson structure, the main teaching strategies, and problem-solving strategies. Special attention was paid to how students learn and the role of the teacher in *Math in Focus*. In addition to investigating specific grade-level content, teachers were introduced to key program components and gained an understanding of how the lesson is sequenced, from teacher led to independent practice. Finally, teachers examined the available technology and explored ways to implement these important resources to support transition and enhance instruction.

Special Education

- During the month of August a number of reimbursement claims were completed. These included the Personnel Reimbursement Claim, Xcess Cost Claim and the Private Placement Claim. These are reimbursements to the district for the cost of special education personnel, for expenditures in excess of a defined per pupil expenditure for special education students and for students who are placed in private placements.
- Several special education teams were involved in summer workshops related specifically to special education. These workshops addressed the following: the use of assistive technology for special education students; the development of an executive functioning mini-curriculum to support both special education students and RTI students; the improvement of curriculum and service delivery for the Guided Program at Daniel Wright and the development of appropriate accommodations and modifications for the 6th grade social sciences curriculum. The outcomes of these workshops truly support student growth. In addition, a number of special education staff participated in summer workshops related to district wide curriculum.
- We continue to work on the documents required for petitioning for withdrawal from SEDOL. We anticipate that we will present this information to the Regional Office of Education in October.
- This month, prior to the start of school, we will hold the initial IEP meetings for four early childhood students. These students, whose third birthday occurs during the summer, are now potentially eligible for special education services through the public school. We have been anticipating the potential of these students becoming eligible for our special education early childhood classroom and have planned for their attendance.
- We are excited that three new Learning Behavior Specialists, a new part time early childhood teacher and a new part time physical therapist have joined

District 103. They participated in the new teacher orientation and a separate orientation/training for special education staff this week.

Technology

- iPads and Chromebooks for our pilots have been inventoried and partially configured. Pilot programs at Daniel Wright will begin the first or second day of school whereas pilots for Half Day and Sprague will begin a week or two after the start of school. We will be having a Parent Night in late August for parents of students participating in the pilot programs at Daniel Wright.
- We have been helping set up and configure the new systems for security cameras, visitor management, and staff badge printing. We have been working with Siemens and the business office on this project.
- Students in grades 3-8 will receive their own Google Apps for Education account this year. These accounts will allow students and teachers to collaborate on documents and projects.
- Teachers participating in the iPad and Chromebook pilot programs met during July to discuss the pilots and their implementation. We will be meeting throughout the year to discuss and assess the pilot projects.



Lincolnshire – Prairie View School District 103
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Memo

To: Board of Education
From: Scott Gaunky
CC: Dr. Scott Warren
Date: August 16, 2013
Re: Facilities Update

DANIEL WRIGHT JUNIOR HIGH SCHOOL

- Summer projects completed as of this date include the following for Daniel Wright:
 - Remodel room 128 for music
 - Remodel room 123 for the guided classroom
 - New lighting and ceiling for room 119
 - Sealcoat and stripe parking lots
 - Repair baseball field
 - Fire alarm system cleaned and tested
 - Floor in boiler room painted
 - Classrooms painted

HALF DAY

- Half Day work completed to date is as follows:
 - Asbestos abatement and re-carpeting of the lower hallways, computer lab, and small instructional spaces.
 - New gym floor
 - Excavation and placement of two Gaga pits
 - Fire alarm system cleaned and tested

LAURA SPRAGUE

- Sprague Phase 2 is at final completion. The furniture has been moved back into the spaces and the teachers have been very busy unpacking and

setting their educational spaces. We are working at developing punch list items and taking care of cleaning the spaces to get ready for Kindergarten Bus Orientation on Monday August 19th.

- The playground project is near completion, the only items left are landscaping and installation of some railings. All of the playground equipment and the artificial turf play surface have been completed.
- The District is working with Siemens to complete the security needs of all of the facilities. This project is moving along well and we are scheduling training to learn the software. We have had preliminary discussion on access control for staff and further discussion is needed before we can load that information into the data base. All of the cameras, interior and exterior, have been installed and are currently being aimed and tested. There are many components to this project and it will take a couple more weeks for final completion.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: August 15, 2013
Re: Superintendent Informational Report

FOIA request

The District received two FOIA requests in July. The first was from Phil Rockrohr from the Pioneer Press dated July 19, 2013 requesting the list of names of people who signed in at the special meeting of the District 103 Board of Education on July 17, 2013. This request was filled on July 22, 2013. The second was a commercial request from Jack Canniff from the Ironworkers Local 63 received on July 19, 2013 for copies of the contract documents, bid documents and certified payroll of the temporary fence contractor for Laura B. Sprague Elementary School. This request was fulfilled on July 25, 2013. Both requests and responses are included for your review.

Evaluation Committee

The Teacher Evaluation Committee has completed its work on the new certified staff evaluation system. The new system is based on Danielson's Framework for Teaching. The committee has incorporated the new state laws, rigorous standards, as well as important professional opportunities for our staff to continue to progress in their growth as educators. The board will hear a presentation regarding the evaluation process at the September 3 Board meeting.

Opening Day Events for Staff

August 20 is the first day back for our certified staff and associates who work with students on a daily basis. The day began with a breakfast catered by our food vendor, Quest. The staff had an opportunity to hear from Shaun Sperling, a motivational speaker, about the important work of educators and how our work positively impacts the lives of students. He also discussed change and how we view change impacts our lives. Both associates and teachers had meetings throughout the day as well as "Meet the Teacher" for grades 1-5. On Wednesday, August 21, certified the Consortium for Educational Change (CEC) will train staff members on the Danielson Framework, which is the model for the new evaluation system in District 103. A complete agenda is included in the packet for your review.

Maternity Leave

I would like to congratulate Christina Louchios on the expected arrival her baby on her due date of January 25, 2014! She has submitted her maternity leave letter to me as stated in the current Master Contract. The specific dates of her leave will be determined pending the birth of her child. Her letter is included for your review. Congratulations, Christina!



August 14, 2013

Dear Dr. Warren:

This letter is to notify you of my pregnancy. I would like to request maternity leave in January 2014. I am due on January 25, 2014, so I would anticipate my leave beginning January 17 or 21.

At this time, I am unsure of how many accrued sick days I would utilize toward my leave and when I would return to work.

Please let me know if you would like to see a medical statement from my doctor. Thank you.

Sincerely,

Christina Louchios

From: Jack Canniff [mailto:jcanniffw63@sbcglobal.net]
Sent: Friday, July 19, 2013 12:29 PM
To: lfleming@district103.k12.il.us; kbruley@district103.k12.il.us; dstanley@d103.org
Subject: FOIA Laura Sprague School

Dear Mr. Larry K. Fleming, Ed.D.

The purpose of this letter is to request information pursuant to the Freedom of Information Act. If the information is not available from your agency, please advise me of the appropriate agency that may have this information. Please provide me with copies of the Contract documents, Bid documents and Certified payroll of the Temporary fence contractor for Laura B. Sprague Elementary School located at 2425 Riverwoods Rd. I would be willing to pay reasonable and customary charges for any copies of this information up to \$50.00. If the charges would exceed this amount, please contact me before proceeding with this request.

Very truly yours,

Jack Canniff
Ironworkers Local 63
2525 W. Lexington
Broadview IL. 60155

Cell [708-308-9471](tel:708-308-9471)
Office [708-344-7727](tel:708-344-7727)
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Email jcanniffw63@sbcglobal.net
7/19/13



Lincolnshire-Prairie View School District 103
Administration Offices

1370 N. Riverwoods Road • Lincolnshire, IL 60069
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<http://www.d103.org>

Scott H. Warren, Ed.D.
Superintendent

July 26, 2013

Jack Canniff
Ironworkers Local 63
2525 W. Lexington
Broadview, IL 60155

SENT VIA EMAIL – jcanniffw63@sbcglobal.net

RE: Freedom of Information Act Request

Dear Jack Canniff:

This letter is in response to the request that you submitted. Please see information below.

1. Your request for copies of the contract documents.
See attached.
2. Your request for Bid documents
See attached.
3. Your request for certified payroll of the temporary fence contractor for Laura B. Sprague School located at 2425 Riverwoods Road, Lincolnshire, IL
We have no records responsive to your request.

If you should have any further questions regarding this, please contact our office at (847) 295-4030.

Sincerely,

Scott Warren, Ed. D.
Superintendent

On Fri, Jul 19, 2013 at 11:23 AM, Rockrohr, Philip <prockrohr@pioneerlocal.com> wrote:

Hi Scott and Kim,

This is a formal request for information under the Illinois Freedom of Information Act. I will be using this information for a news story to be published in the Lincolnshire Review or other editions of Pioneer Press and the Sun Times Media Network.

Please provide the list of names of people who signed in at the special meeting of the District 103 Board of Education on July 17 at Daniel Wright Junior High School.

Please let me know if you need any additional information from me.

Thank you,



**Lincolnshire-Prairie View School District 103
Administration Offices**

1370 Riverwoods Road • Lincolnshire, IL 60069
847/295-4030 • FAX 847/295-9196
<http://www.d103.org>

Scott H. Warren, Ed.D.
Superintendent

Phillip Rockrohr
Pioneer Press
Sun Times Media Productions
@PhilRockrohr

July 22, 2013

Dear Phil,

Enclosed is a copy of the list of names of people who signed in at the special meeting of the District 103 Board of Education meeting on July 17 at Daniel Wright Junior High School per your FOIA request dated July 19, 2013. Home addresses have been redacted as private information pursuant to Section 2(c-5) and Section 7(1)(b).

Sincerely,

Scott Warren, Ed.D.
Superintendent



Lincolnshire-Prairie View School District 103

1370 N. RIVERWOODS ROAD • LINCOLNSHIRE, IL 60069
847/295-4030 • FAX 847/295-9196

BOARD OF EDUCATION SPECIAL MEETING – July 17, 2013

WELCOME TO OUR BOARD MEETING

PLEASE SIGN IN

| NAME | ADDRESS |
|-----------------|---------|
| Matt Kudlowitz | |
| Beth Hanna | |
| Meg Hanna | |
| Jim + Karen | |
| | |
| Hong Doy | |
| Cathy Rasenberg | |
| Derek Gilna | |
| Leslie Mungin | |
| Noelle Moore | |
| | |
| | |
| | |



Lincolnshire-Prairie View School District 103

1370 N. RIVERWOODS ROAD • LINCOLNSHIRE, IL 60069
847/295-4030 • FAX 847/295-9196

BOARD OF EDUCATION SPECIAL MEETING – July 17, 2013

WELCOME TO OUR BOARD MEETING

PLEASE SIGN IN

| NAME | ADDRESS |
|------------------|---------|
| Tracy Gordon | |
| Christie O'Leary | |
| Phil Rockswold | |
| Claudia Kouda | |
| Lara Sack | |
| Kathleen Coburn | |
| Kim Young | |
| Karina Richter | |
| Phil Murphy | |
| Kristin Keenan | |
| DAVID FATINA | |
| Yura Letuchy | |

You're invited!



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Join more than 10,000 Illinois school leaders and guests in Chicago for the 2013 Joint Annual Conference of the Illinois Association of School Boards, Illinois Association of School Administrators and Illinois Association of School Business Officials.

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- superintendents
- school administrators
- school board secretaries
- state/regional education officials
- university staff
- exhibitors
- guests

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- confer with experts
- hear from knowledgeable speakers
- attend workshops and panel discussions
- visit commercial exhibits
- meet with colleagues
- get help with special district problems

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◆ Create a personal conference schedule planner on IASB's Members-Only website at <http://members.iasb.com>.

◆ IASB will post information on housing in June and workshop/panel previews in September.

◆ **More information will be posted online as it becomes available at <http://www.iasb.com/jac13/>.**

Want to learn more about the Conference? Come to our Orientation Panel

First-timers are encouraged to attend the conference orientation panel. This session will review the entire conference program, what there is to see, hear and do, and how to get to and from all conference activities. Maps of hotels and other guides will be shared, along with information about the Magnificent Mile Festival of Lights.

The orientation panel will be offered twice: at 11 a.m. Friday, Nov. 22, and at 7:30 a.m., Saturday, Nov. 23.

What does paid Conference registration include?

Paid registration to the Joint Annual Conference includes access to the following activities:

- General sessions on Friday, Saturday and Sunday
- All 100-plus panel sessions on Friday, Saturday and Sunday
- Exhibit of Educational Environments on Friday, Saturday and Sunday
- Conference bookstore on Friday, Saturday and Sunday
- Exhibit hall on Friday and Saturday
- IASB hospitality room on Friday and Saturday
- Carousel of Panels on Saturday
- Delegate Assembly on Saturday

Optional conference activities

In addition to the above conference events, there are two optional activities offered on Friday; both require additional fees and registration and include all materials and food:

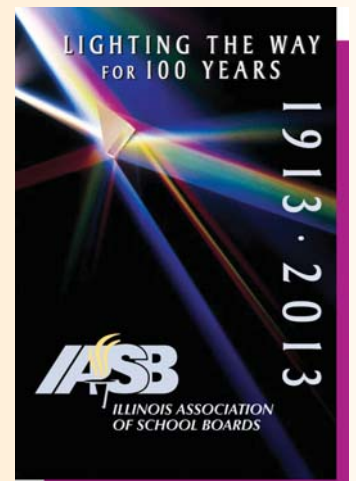
- Pre-conference workshops (full or half-day sessions)
- Chicago schools tour

Those who perform the duties of school board secretary can also attend a two-day strand of panel sessions, keynote address and networking. These sessions are offered at no additional charge to those with a paid conference registration.

Programs and meetings will also be conducted by and for members of the following organizations:

- Illinois Association of School Administrators
- Illinois Association of School Business Officials
- Illinois Council of School Attorneys,
- IASB Service Associates
- Illinois Council of Professors of Educational Administration

Additional activities for other affiliate organizations will be announced as they are added.



Perhaps you sent a lovely card,
Or sat quietly in a chair.
Perhaps you sent a funeral spray,
If so we saw it there.
Perhaps you spoke the kindest words,
As any friend could say;
Perhaps you were not there at all,
Just thought of us that day.
Whatever you did to console our hearts,
We thank you so much whatever the part.
By the family of

Jim Vermillion

Your kind words of
comfort and sympathy,
as well as the lovely
basket planter with its
green plants, violets and
orchids are very much
appreciated. Jim loved
working for District 103.
Thank you for remember-
ing him with such
kindness. Vicki & Penny

School District 103 -
Thanks so much for the
beautiful clock and frame. I
will miss all the people I've come
to know over the years. I was proud
to be an employee of SD 103 and have a lot
of memories.

Just two small words
to express so much gratitude.

Anna Kaiser

Education in Focus

New Sprague School playground close to completion

BY PHIL ROCKROHR | prockrohr@pioneerlocal.com | @PhilRockrohr

LINCOLNSHIRE

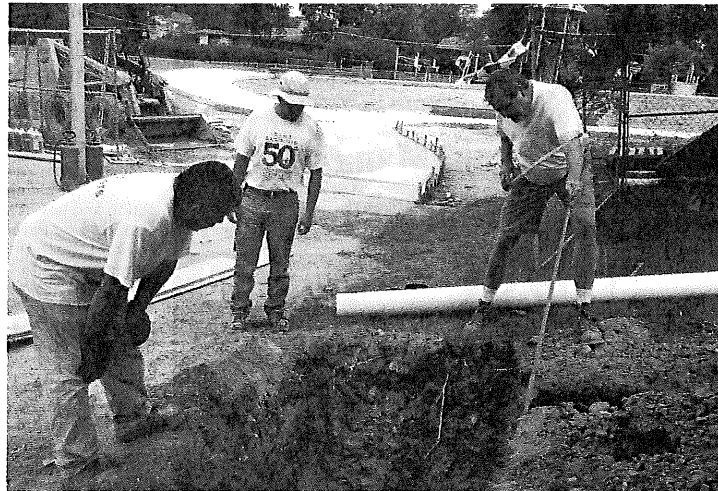
Construction crews entered the final stages this week of some \$1.1 million in renovations to Sprague School, including a \$425,000 overhaul of the playground.

As of Aug. 5, upgrades of first- and second-grade classrooms were complete and improvements to kindergarten classrooms and the library were near completion, said Kim Sylvan, communications coordinator for Lincolnshire-Prairie View School District 103.

Demolition, framing, and the installation of electric and mechanical access was completed in the main office, Sylvan said. Remaining work includes improvements to interior and exterior doors, related hardware, and hallway carpeting, she said.

"Substantial completion" of building work at Sprague is expected to be finished by Aug. 9, with the whole project finished by Aug. 16, Sylvan said.

Meanwhile, the \$425,000 overhaul and addition to the school playground was near completion on Aug. 1. Workers were digging drainage



Crews work on finishing the new playground at Sprague School

and finishing sidewalks on Aug. 5.

Remaining work includes installation of landscaping, topsoil, sub-grade for the finished playground surface, artificial turf on the playground, and some equipment, Sylvan said.

The intricate overhaul and addition to the playground required providing access for disabled students according to requirements established by the Americans with Disabilities Act, said Scott Gaunky, director of facilities for District 103.

Site development, including excavation, drainage and concrete work, cost about \$300,000, Gaunky said. Equipment and installation cost \$125,000, he said.

"It's a pretty involved project," Gaunky said. "People might look at the price tag and say they can't believe we're spending that much on a playground, but it needed to be done from a safety standpoint and to make it ADA compliant."

Because the playground was built on the slope of a hill, one end of the playground is

12 feet lower than the other end, Gaunky said.

"The challenge was to design something that was ADA compliant," he said. "We had to put in proper walkways and a ramp, so people in wheelchairs could have access to the playground."

For that reason, site development represented the largest portion of the cost, Gaunky said. That work included installation of ramps and sidewalks, building a retaining wall connecting the upper and lower playground, and repairing wood on the

upper portion, he said.

The unique design required sloping the wall, so that one end is 4 feet lower than the other, Gaunky said.

"We're using a bridge to go from one to the other," he said. "You will be able to go from the upper to the lower and follow the equipment and take it to all the towers and other equipment."

"It will be totally interactive for anybody in a wheelchair or who is handicapped. It will be really nice when it's done."

Another challenge in the design was making the playground accessible to students enrolled in Sprague's pre-school program, Gaunky said.

"We had to make sure the equipment was acceptable for ages 2-12 and still be ADA accessible," he said. "We were able to do that in the design phase and still add a piece of equipment for children ages 5-12."

The new Sprague playground will be available to the local community, in addition to students at the school, Gaunky said.

District 103 chose to replace the ground tires previously used as padding on the ground with artificial turf, he said.

To resolve previous issues with standing water on the playground, the district installed drainage under the equipment, Gaunky said.

"That has never been done at that facility," he said. ■

Inside Guide



This Week

Lincolnshire Review



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32 Schools

District 103 parents come out to meeting to discuss upcoming budget.

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- P32** School
- P36** Puzzles
- P38** Calendar
- P40** Business
- P42** Real Estate
- P46** Trend
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- P72** Movies
- P52** Worship
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Education in Focus

Parents voice concerns regarding District 103 budget

BY PHIL ROCKROHR | prockrohr@pioneerlocal.com

LINCOLNSHIRE

Some 25 residents joined elementary school officials July 17 at Daniel Wright Junior High School for a spirited 150-minute discussion of programming, property taxes and spending.

Opinions varied widely but the most vocal residents urged the Board of Education and administration of Lincolnshire-Prairie View School District 103 to consider operating schools more like a business, cutting costs when possible and holding the line on property taxes.

District 103 officials, who invited the public to address concerns about taxes and spending, said most of their expenses are mandated and those that are not required were requested by residents during long-term planning of the district's future.

The board invited public participation at the special meeting as it prepares the 2013-14 budget. The administration has recommended a 1.7 percent increase in the District 103 tax levy.

At the request of the board, the administration projected that surrendering just

\$400,000 in property taxes this year would compound over the next 20 years into a cumulative loss of \$13 million, due to the restrictions of the state's property tax system.

"The amount compounds each year based on the rules of what we can get in property taxes," said Dan Stanley, assistant superintendent for business. "The amount we get next year is based on the amount we got last year. If you lose that \$400,000, you can never get it back."

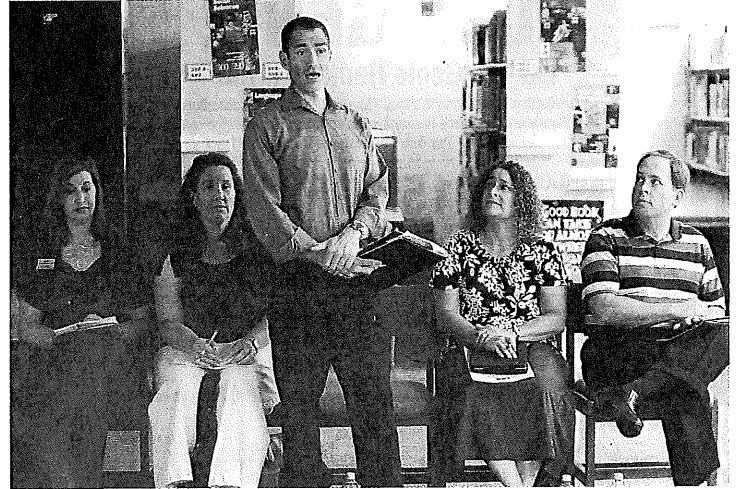
After banter over a 50 percent rise in spending per pupil since 2003 and recent capital projects, Board President Gary Gordon pledged that District 103 does not plan to seek a tax increase via referendum.

"We do not expect to have go to referendum," Gordon said. "The build-up and draw-down of revenue in recent years was to pay for capital projects."

Stanley presented a chart comparing per-pupil spending in about 10 area districts of similar demographics between 2007 and 2012, with District 103 ranking the same during each of those two years.

"Everyone went up," he said. "Has our spending gone up per pupil? Yes, it has. Has it gone up any differently than any of these other districts? According to this, it doesn't look like it."

Leslie Munger, former



School Board President Gary Gordon opens the proceedings for a town hall-style meeting at Lincolnshire-Prairie View School District 103 to discuss the 2013-14 budget, on July 17. | JOE CYGANOWSKI-For Sun-Times Media

president of the board of the District 103 Learning Fund Foundation, urged the board to consider any ways to cut expenses.

"I come from a business background and I had to do a budget for an \$800 million brand," Munger said. "When sales didn't come in, I had to cut expenses. At some point, we have to make some hard decisions. And I just didn't see anything here that says, 'These are things on our wish list, but that we wouldn't do.'"

The addition of foreign languages to the curriculum and purchase of new technology are the only items in the proposed 2013-14 budget that were not mandated, Gordon said.

Foreign languages are not required at Stevenson High School, which District 103 students eventually attend, nor in most colleges today for admittance, said Claudia Kendler of Lincolnshire, a District 103 parent.

"If they're not required at

Stevenson and not required to get into college, why are we offering them now?" Kendler said.

Foreign languages were requested by District 103 residents as part of long-term planning in Vision 2015, Board Member Sherri Thomas said.

"When we gathered community input from all of the constituents, the foreign language program was something that was really wanted by everyone for the majority," Thomas said. ☐



Education in Focus

Public invited to District 103 budget review

BY PHIL ROCKROHR | prockrohr@pioneerlocal.com

LINCOLNSHIRE

Upon hearing concerns from residents, Lincolnshire-Prairie View School District 103 has invited the public to discuss its 2013-14 budget.

Although all Board of Education meetings are open to the public, District 103 has formally invited the entire district community to a budget review in a town hall meeting at Daniel Wright Junior High School, 1370 N. Riverwoods Road, at 7 p.m. on July 17.

"We've been trying to be more open with the process," said Gary Gordon, president of the board. "Globally, there is more concern about budgets and taxes. We just want to make sure we open ourselves to the public. More people getting involved in the activities of the district is good."

Residents have contacted the board about the levy and the budget by phone, by email and in person, Gordon said. Still, no particular issues have been raised regarding expenses or levies, he said.

"There certainly is increased attention on the tax levy," Gordon said. "We have had some people who spoke to the board with concerns about the tax

levy and budget in general. Certainly, that is part of the conversation."

Annually, District 103 may collect increases of no more than 5 percent or the Consumer Price Index, whichever is less, in its tax extension, said Dan Stanley, assistant superintendent for business.

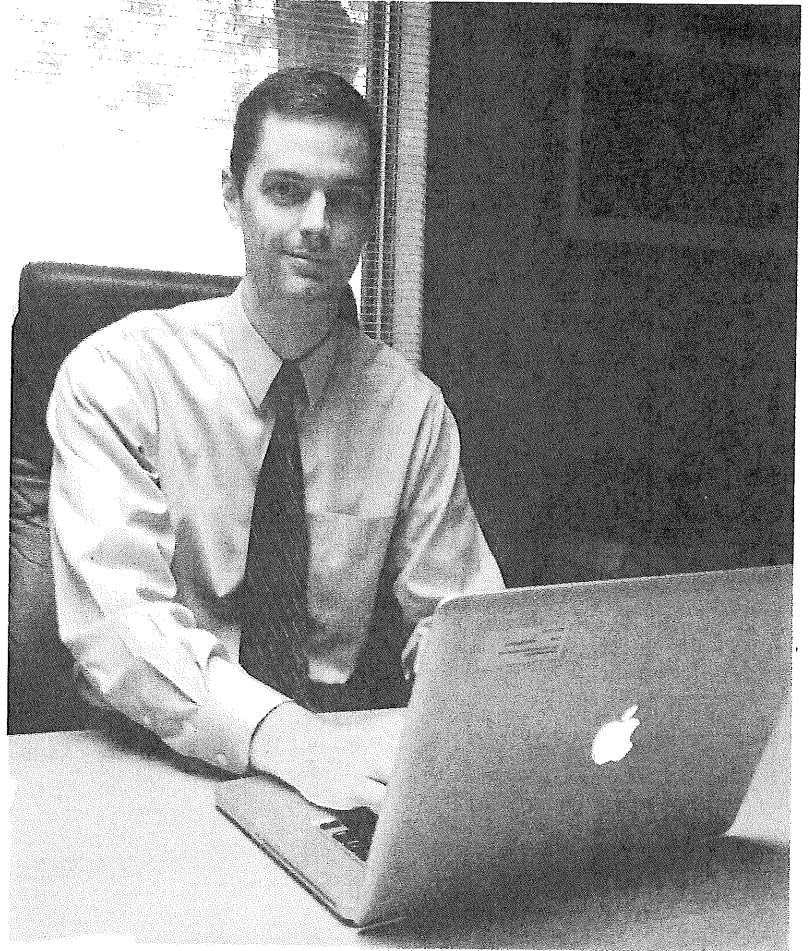
Operating expenses have increased over the last few years, Stanley said. They rose about 1 percent in 2010-11, fell slightly less than 1 percent in 2011-12, and climbed 5 percent in 2012-13, he said.

Residents have expressed concerns mostly about rising taxes, but not about any particular expenses, Superintendent Scott Warren said.

"School districts tend to be one of the larger or largest items on tax bills," Warren said. "There is no concern about irresponsible spending. They're raising concerns that taxes are going up and they want to make sure that, as we put the budget together, all of those things are taken into consideration."

The board will make the budget available before the meeting, he said.

"As the budget is presented, the board wanted to hear input," Warren said. "People wanted the opportunity to ask questions and have a dialogue with the board. The more information that is presented, the more people can have input in the process." ■



District 103 Schools Supt. Scott Warren working in his office. | PHIL ROCKROHR-Sun-Times Media