

Intermediate District 287

Responsive. Innovative. Solutions.



Intermediate District 287

Regular Meeting

Thursday, December 12, 2013 6:30 PM

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS

GENERAL MEETING OF THE BOARD

Thursday, December 12, 2013

6:30 PM @ District Service Center Board Room

AGENDA

Page #

1. CALL TO ORDER (Action)

1. 1. School Board Recognition of Departing Board Member Robert Quam and Greg Thielsen

2. APPROVAL OF GENERAL MEETING AGENDA (Action)

3. OPEN FORUM FOR COMMUNITY COMMENTS (Information)

4. APPROVAL OF CONSENT AGENDA (Action)

4. 1. General Board Meeting Minutes from November 14, 2013 4
4. 2. Routine Human Resource Activities for December 12, 2013 6
4. 3. Minnesota State Arts Board - Arts Learning Grant 9

5. SHARE THE SUCCESS & RECOGNITION - (20 minutes)

5. 1. Employee Recognition – The November “Above & Beyond” Employee
Cindy Brose will be announced to the Board.
5. 2. Scott Wright and Karen Berger have been awarded the TIES Exceptional Teacher Award
5. 3. Linda Rees, Public Relation Liaison has been awarded the “Strategic Communications Star
Award by the Minnesota School Public Relations”
5. 4. Chad Maxa, Director of Information & Technology has been awarded the Outstanding
Minnesota High School AV/Media Coordinator Award
5. 5. Tom Shultz, Director of Facilities will be recognized for his service to the district.

6. INSTRUCTIONAL REPORT - (20 minutes) (Information)

6. 1. South Education Center Alternative (SECA) Advancement Via Individual Determination
(AVID) Program Report
A student panel and staff from SECA, Beth Kowksi (AVID Elective Teacher), Melissa
Winship (AVID Site Coordinator/School Counselor), and Jayne Tiedemann (SECA
Principal), will update the Board on activities and successes of the AVID program.

7. SUPERINTENDENT'S REPORT - (25 minutes) (Information)

7. 1. Member District Usage Reports
7. 2. What the Board Need to Know About Special Education Capacity 10
Mae Hawkins, Director of Finance and Dolly Lastine, Executive Director of Special
Education will update the Board on the outcome of the Special Education Directors
Advisory Council (SEDAC) and Business Directors Advisory Council (BDAC) meetings.
7. 3. Intermediate Legislative Platform 11
The Board will review the draft legislative platform.

8. ADMINISTRATIVE SERVICES REPORT

8. 1. Financial Report (Action)

8. 1. 1. Approval of Routine Monthly Finance Report 19
Mae Hawkins, Director of Finance will provide an overview of the October 2013
monthly finance reports and the Board will be asked to approve it.
8. 1. 2. FY13 Unaudited Fund Balance 29
Mae Hawkins, Director of Finance, will provide the Unaudited Fund Balance for
FY13 and the Board will be asked to accept it.

8. 2. Facilities Report - None

8. 3. Human Resource Report - None

9. **BOARD BUSINESS - (45 minutes)**

9. 1. Policy Review & Revision - None

9. 2. Board Reports

9. 2. 1. Chair Report

9. 2. 1. 1. **Closed Session**

(Information)

The School Board may hold a closed meeting pursuant to Minn. Stat. §13D.05, subd. 3(b) to consult with its attorney regarding pending litigation.

9. 2. 1. 2. **Closed Session – Employee**

(Information)

Pursuant to Minnesota Statutes, section 13D.05, subdivisions 2 and 3, this agenda item will be closed for preliminary considerations of allegations against one or more of its employees, and a discussion with its attorneys.

9. 2. 1. 3. Officer Election Process

(Action)

31

Chair Bremer will recommend for approval to the Board the new nominating committee.

9. 2. 1. 4. Resolution Recognizing Arlene Bush

(Resolution)

32

Chair Bremer will recommend for approval to the Board a resolution recognizing Arlene Bush for her years of service as an Intermediate District 287 Board member.

9. 2. 1. 5. January 2014 – December 2014 Board Calendar

(Information)

33

9. 2. 1. 6. January 9, 2014 Organizational Meeting Agenda (Sample)

34

(Information)

9. 2. 1. 7. Review of “Get on the Bus” Event

(Information)

9. 2. 2. AMSD Report (Ann Bremer)

9. 2. 2. 1. AMSD Connections Newsletter December 2013

37

9. 2. 3. NSBA 73rd Annual Conference, April 5-7, 2014

41

9. 2. 4. 2014 MSBA Leadership Conference, January 16-17, 2014

65

9. 2. 5. District News

9. 2. 5. 1. 2013-2014 Get on the Bus / Local 2209 & Board Breakfast Schedule

73

9. 2. 5. 2. School Board Planning Calendar 2013-2014

74

9. 2. 5. 3. December 12, 2013 School Board Calendar of Events

76

9. 3. Once Around the Table

10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
November 14, 2013
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
270	Minnetonka	Bob Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent:

Guests:

287 Administration: Sandra Lewandowski, Anne Becker, Mae Hawkins, Jane Holmberg, Dolly Lastine, Tom Shultz, and Wauneen Mgeni

287 Staff Members: Tina Houck, Bruce Mulder and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Laura Ronbeck, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from October 24, 2013, and approval of the Routine Human Resource Activities for November 14, 2013. Motion by Ann Bremer, seconded by Michèle Kunz, to approve the Consent Agenda as presented. Motion carried.

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT'S REPORT

Superintendent Lewandowski introduced Mr. Tom Shultz, Director of Facilities. Tom introduced to the Board the new Director of Facilities Mr. Michael Cowles who will begin his duties in December.

Sandy announced to the Board Ms. Dolly Lastine, Executive Director of Special Education and Student Services has notified the district of her intent to retire at the end of the 2013-2014 school year. The Board recognized Dolly's extensive contributions to the district. Sandy state she will be working to present a transition plan, possibly to include a new organizational chart, to the Board in the near future.

Sandy briefly updated the Board on the October 11 Hennepin County Superintendents and Commissioners meeting to address the goal of increasing graduation rates. She referenced a communication she had sent about the outcomes and highlighted the upcoming preview sessions for a leadership training series being developed to guide school teams as they eradicate exclusionary practices.

Sandy briefly updated the Board on the upcoming "Get on the Bus" tour scheduled for November 19. School district contacts have also been invited to join the tour of three Area Learning Center programs.

7. INSTRUCTIONAL REPORT

Dr. Char Myklebust, Director on Special Assignment, and Ms. Tina Houck, Assistant Director of Mental Health and Partnerships, presented to the Board three referenced documents 1) What the Board Should Know About the Discussions with State Agency Heads and the Hennepin County Task Force. The task force has been convened to help address some of Minnesota's highest needs children. Early outcomes include more clarity about the significant changes in children's mental health coverage that will go into effect January 1, 2014. 2) What the Board Needs to Know about the Intermediate District/MPS/Bloomington/Hennepin County Workgroup Meeting about "Shared Responsibility Youth". The workgroup has created a specific communication protocols to most effectively serve youth who are considered to be the shared responsibility of both school and the County. 3) Coordinating Safety Resources and Systems. The overview chart centralizes important resources and systems to respond to a variety of emergencies and needs, which derived from our district policy "Crisis Management Policy (FUP120).

Ms. Dolly Lastine, Executive Director of Special Education and Student Services presented to the Board a summary document titled *What the Board Should Know about Restrictive Procedures*, which summarize the progress on decreasing the use of restrictive procedures.

Dr. Jane Holmberg, Executive Director of Teaching and Learning, presented to the Board a summary document on Region 11 Math and Science Teacher Partnership training to date.

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Mae Hawkins, Director of Finance Services, presented and recommended approval of the Equity Transfers from the General Fund to the Food Service Fund. *Motion by Ann Bremer, seconded by Carter Peterson, to approve the Equity Transfers from the General Fund to the Food Service Fund as presented. All in favor. Motion carried unanimously.*

Facilities Report

Mr. Tom Shultz, Director of Facilities gave the Board a tour of the newly remodeled first floor of the District Service Center.

Human Resources Report – None

9. BOARD BUSINESS

Policy Review & Revision – None

Closed Session

At the recommendation of Board Chair Bremer, *a motion was made by Ann Bremer, seconded by Sherry Tyrrell, the school Board may hold a closed meeting pursuant to Minn. Stat. §13D.05, subd.3(b) to consult with its attorneys regarding a pending litigation. All in favor. Motion carried unanimously.* The meeting was closed to the public at 7:58 PM. *A motion was made by Ann Bremer, seconded Nancy Gores, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 9:13 PM.

Chair Report

AMSD Report

Board Chair Bremer briefly updated the Board on the recent AMSD meeting.

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:14 PM.

The next general meeting will be held on December 12, 2013, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – December 13, 2013**

LICENSED STAFF

1. New Hires:

A. Regular

- COURTNEY W. CARRY, Blind/Visually Impaired Teacher at the District Service Center, **new position**, effective November 18, 2013 – BA+10, Step 2 - .9 FTE.
- SCOTT WASSER, Outdoor Motor Sports Instructor at Eden Prairie Campus, **refill for W. Vit**, effective November 5, 2013, BA+30, Step 4 - .66 FTE.
- MICHAEL J. COWLES, Director of Facilities at the District Service Center, **refill for T. Shultz**, effective December 2, 2013.

B. Reinstatement of Licensure Waivers

-

C. Temporary

- TRAVIS BUSCH, Independent Study Math Instructor at Brooklyn Center High School, effective October 23, 2013 through June 30, 2014.
- BARBARA HURLEY, Independent Study English Instructor at Brooklyn Center High School, effective October 23, 2013 through June 30, 2014.
- KAREN KETTLER, Speech Language Pathologist at Northwest Tech Center, effective August 26, 2013 through June 9, 2014.
- BENJAMIN VENNES, Independent Study Social Studies Instructor at Brooklyn Center High School, effective October 23, 2013 through June 30, 2014.

2. Extended Leaves of Absence:

A. Unpaid

-

3. Separations:

A. Dismissal

-

B. Resignation

-

C. Retirement (Regular/Disability)

- JAMES R. CHAPMAN, Foods Occupations Instructor at North Education Center, effective June 9, 2013.

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- RACHEL CORDO, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective November 11, 2013 – Step 6 Lane 4 +90 credits-.875 FTE.
- SEAN CLARK, current Instructor resigned to accept an Education Assistant position at West Education Center, **refill for M. Scannell**, effective November 13, 2013 – Step 12 Lane 5 +BA- .875 FTE.
- DANYALE POTTS, Education Assistant at West Education Center, **additional position due to increased enrollment**, effective November 11, 2013 – Step 12 Lane 5 +BA – .875 FTE.
- ORNEARY ROGERS, Education Assistant at West Education Center, **additional position due to increased enrollment**, effective November 18, 2013 – Step 4 Lane 4 +90 credits - .375 FTE.
- JENNIFER PRUNICK, Education Assistant at Edgewood Education Center, **refill for C. Asambang**, effective November 1, 2013 – Step 7 Lane 1 - .875 FTE.

B. Temporary

- ORNEARY ROGERS, Assistant Cook at West Education Center, effective November 18, 2013 through June 9, 2014.
- KAYLEE JACOBSON, Paraprofessional Behavior Specialist at North Education Center, effective November 11, 2013 through June 6, 2014.

C. Substitutes

- Gabe Vertin Orlando Ponce Jeannette Hibbler
- Martin DeValk

2. Extended Leaves of Absence:

A. Unpaid

- LAWRENCE PARRETT, Education Assistant at Edgewood Education Center, medical leave of absence effective November 8, 2013.

3. Separations:

A. Dismissal

-

B. Resignation

- SARAH EKELUND, Education Assistant at North Education Center to accept Instructor position, effective November 15, 2013.

- CARLO CASTAGNERI, Cook Assistant at South Education Center, effective December 31, 2013.
- NATHAN CARDOZO, Education Assistant at North Education Center, effective December 6, 2013.
- WESLEY JOHANNESSEN, Education Assistant at North Education Center, effective December 3, 2013.

C. Retirement (Regular/Disability)

-

D. Other

- RECOMMEND the Board's approval to credit, Lawrence Parrett, Education Assistant at Edgewood Education Center, with six (6) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Steve Agre
Brent Maves

Donald Edmondson
Lissa Pelzer

Leanne Kopischa-Steffens
Kristen Treuting

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: December 12, 2013

TO: Sandra Lewandowski, Superintendent

FROM: Mae L. Hawkins, Director of Finance

RE: **Recommendation for Board Acceptance of the Minnesota State Arts Board - Arts Learning Grant**

Intermediate District 287 has been awarded \$50,858.00 from the Minnesota State Arts Board for the Arts Learning Grant. Anne Krocak-Artist in Residence will engage students with disabilities and other at-risk student groups, in an extended arts residency to design and create permanent mosaic and garden art sculpture installations at Edgewood, Epsilon, Omegon and South Education Center. The grant will run from November 1, 2013 – October 31, 2014.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: December 12, 2013

TO: Sandra Lewandowski, Superintendent

FROM: Dolly Lastine, Executive Director of Special Education
Mae Hawkins, Director of Finance

Re: **What Board Members should know about the Special Education Planning Process for FY15**

Overview:

The site-based special education planning process typically occurs the 3rd or 4th week in January with Special Education Directors meeting with each Principal to plan the number of students they anticipate will come to our 287 site-based programs in the fall. For the past five years, the member district's planning numbers have been significantly lower than the actual number of students referred from their district. During this planning process, I have added an ADM cushion to the planning numbers knowing that based on past history we need to plan for more students. What was not anticipated was this year's ADM increase which is far above the planning numbers plus the cushion. Currently, we have exceeded the planning plus cushion ADMs by 28.6 ADMs.

Capacity Issues:

The increase in ADMs has resulted in space concerns and recruitment of licensed and non-licensed staff. Twenty-three of our 34 programs are at capacity with a waiting list for member districts. We have been closed to non-member districts since early fall and will continue to be closed next year until further review. Upon reviewing the numbers of students with the Special Education Directors and Business Directors in November, we discovered that students that open enroll in a member district and reside in a non-member district are not accounted for in the planning. As of November 15, the data is as follows:

Member district resident students	509.32 ADMs
Non-member students - open-enrolled in member district	77.00 ADMs
Bloomington#	7.26 ADMs
Non-member*#	<u>45.86 ADMs</u>
TOTAL	639.44 ADMs

Solutions:

The Special Education Directors will be provided a list of their resident students and a list of students that open enroll from a non-member district or reside in a group home in their district. They will plan ADMs for both lists of students. The added cushion will be the non-members that already attend a 287 program. In addition, the Special Education Directors will have another opportunity to review their planning the last two weeks of April with the Executive Director of Special Education. This will provide a more accurate picture of planning for space and hiring of licensed and non-licensed staff. At the combined SEDAC and BDAC meeting in November, there was an exploratory conversation about additional space for increased student numbers. The Special Education Directors expressed concern for current referrals that are on a waiting list specifically the elementary E/BD program.

*The only program that is open to non-members is the Deaf/Hard of Hearing VECTOR transition program.
Of the 45.86 ADMs, 15 ADMs are non-member and attend the D/HH VECTOR program.

- These non-member students were originally enrolled in 287 programs in prior years.

Intermediate School Districts

Innovation through Collaboration



2014 Legislative Platform

Legislative proposals prepared by Intermediate School Districts #287, #916, and #917 for legislators and member districts to use as a resource in understanding the mission and critical needs of the Intermediates in serving career and technical, special education, and other academic needs of students. For questions or more information, please contact:

**Superintendent Sandy Lewandowski, #287 (763.550.7100)
Superintendent Connie Hayes, #916 (651.415.5656)
Superintendent John Christiansen, #917 (651.423.8226)
Valerie Dosland, Ewald Consulting (612.490.3052)**

THE ROLE OF INTERMEDIATE SCHOOL DISTRICTS

The three Intermediate School Districts were formed in the late 1960s at the request of local school districts to deliver vocational and technical education. This delivery model is intended to eliminate low-enrolled, costly programs and services offered in individual local school districts and replace them with higher-enrolled, more cost-effective programs and services at one or more of the Intermediate School District sites. Central to this strategy is an effort to avoid duplicating expensive equipment and specialized facilities in K-12 districts in which enrollment is not sufficient to support quality programs. Our experience confirms the wisdom of this decision -- member districts reduced or eliminated high-cost, inefficient local programs and services in the areas of special education and career and technical education.

Meanwhile, the Intermediate School Districts continue to evolve to meet the changing needs of K-12 districts with major program expansions for at-risk students, gifted and talented students, and low-incidence academics such as world languages. In these programs, we provide state-of-the-art curricula, equipment, instruction and technologies for students with minimal duplication of programs and services. In addition to shared services in distinct market niches for which there are no equivalent providers, we also have begun coordinating regional and even statewide services to save districts commercial provider costs.

2014 LEGISLATIVE PLATFORM

Intermediate School Districts 287, 916, and 917 provide critical resources to member school districts and provide important programs and services to students. We are grateful for the Legislature's support and are well-positioned to continue and enhance our unique mission as both special school districts and regional service providers.

With continued support from the Legislature, the Intermediate School Districts can continue to provide quality programs and services in special education, career and technical education, and a variety of other specialty areas for our member districts and other customers. Responding to our legislative needs will also enhance our ability to serve as a model for the regional delivery of many of the programs and services needed by students and K-12 school districts.

The Intermediate School Districts understand the many challenges faced by state policy makers and will work collaboratively with policymakers and other education organizations sharing the goals of supporting a strong public education system. Here are the key initiatives supported by the Intermediate School Districts for the 2014 legislative session.

Support the Intermediate School Districts to address the needs of complex and aggressive students by increasing the safe schools levy by \$10 per pupil.

The Intermediate School Districts have experienced a significant increase in aggressive and dangerous behavior among students with complex needs including mental illnesses, pharmacological profiles, developmental/cognitive and neurobiological disorders. This has occurred as counties increasingly focus on serving young people in their home communities. Education is the only child-serving system mandated to provide and pay for services when other entities have discharged youth from residential,

day treatment programs and psychiatric hospitals for aggressive behavior. It is critical the Intermediates recruit, train and retain highly skilled staff in an ever increasing tight job market for special education professionals. A \$10 per pupil unit increase in the safe schools levy for intermediate school districts would better support:

- additional training in mental health,
- increased staffing for behavior support teams, and
- district-provided counseling and support for employees suffering from symptoms of post-traumatic stress due to student assaults

Allow the Intermediate School Districts the authority to sell general obligation bonds for deferred maintenance and large health & safety projects.

The Intermediate School Districts have authority to finance new construction using a special lease levy authority given to the member districts. However, if doing deferred maintenance is a preferred option to the higher cost of a new building, the intermediate districts cannot do so under current MN statute. This catch-22 is the result of:

1. A limited, but very impractical, authority to sell bonds based on the original enabling statute for Intermediate School Districts that would require passing elections in all member districts concurrently.
2. The requirement that all Health and Safety projects over \$500,000 use alternative facilities funding for which the Intermediate School Districts do not qualify.

Simply removing the \$500,000 cap for health and safety projects is insufficient given these projects must be fully paid for in one year. Selling bonds for large facility projects, including health and safety, reduces the annual tax burden for member districts and provides the most efficient form of financing.

Support the Intermediate School Districts' long-term facility needs by increasing the lease levy authority for members of Intermediate School Districts.

With the United States Supreme Court decision in the Olmsted case, the Intermediate School Districts are seeing a change in the placement of students from residential centers to community settings. Increasingly the Intermediate School Districts are seeing more students with challenging needs being served by the Intermediates. As a result, the need for specialized spaces to serve students in Level 4 settings continues to grow. All three Intermediates are currently at capacity for the majority of their programs. We recommend increasing the levy authority from \$46 to \$65 per pupil for the Intermediates to adjust the levy for inflationary increases.

Amend the Post-Secondary Enrollment (PSEO) program to allow at-risk students to better access PSEO opportunities.

As the Intermediates examine how to improve graduation rates for at-risk students, we have learned of various barriers preventing students' access to programs that best meet their needs. To best help these students we propose the following:

- *Allow PSEO funding for post-secondary remedial coursework for students who are in programs designed to increase pathways to college for those most at risk of not graduating from high school. By funding remedial college coursework through PSEO, students at risk of not graduating would be able to benefit from the kind of jumpstart programs (also known as Early or Middle College programs) that are gaining success all around the country, and we would better be able to fulfill the intent of the World's Best Workforce legislation.*
- *Remove transportation barriers for low-income families so these students can better access programs that meet their needs.*
 - *Match the PSEO travel definition so low-income students traveling to an alternative learning center, that might better meet their needs, can receive reimbursement for travel from their home to the school of choice or from their high school to the school of choice.*
 - *Increase the statewide allocation for this program so more families can access programs that meet their students' needs.*
 - *Allow families eligible for free or reduced price meals to automatically qualify for this program without needing to fill out another application form.*

December 5, 2013

Rose Hermodson,
Assistant Commissioner
Minnesota Department of Education
1500 Highway 36 West
Roseville, MN 55113

Sandra Lewandowski, Superintendent
District Service Center
1820 Xenium Lane North
Plymouth, MN 55441-3708

Telephone: 763.550.7101
www.district287.org

Dave Hartford,
Assistant Commissioner of Chemical & Mental Health Services
Minnesota Department of Human Services
P.O. Box 64988
St. Paul, MN 55164-0988

Dear Ms. Hermodson and Mr. Hartford,

We are writing this letter as a follow up communication to the November 4, 2013 meeting between the three intermediate school districts, MDE, DHS and NAMI-MN. We appreciate the response to our grave and growing concern about safety for staff and students in intermediate special education programs. The following is a re-cap of those concerns:

- 1) You offered to ensure that our needs would be included in State level task force work, particularly around facilities and other topics. Martha Aby at DHS has invited Intermediate District 287 representatives to participate in task forces discussing hospital discharge protocols and the CABHS – Willmar group. ***We believe that it is critical for us to participate in these discussions to ensure that the education perspective and implications for our districts are included.***
- 2) We have deferred maintenance needs and space shortages in our facilities, as enrollment is rapidly increasing due to the trend of other government entities to place students in less restrictive community settings. Now that we have further information about the Olmstead Plan we better understand the trend that we have been experiencing. We also know that the plan is only partially implemented and that fact makes our concerns even more urgent.
 - ***The intermediate school districts need bonding authority to do deferred maintenance needs and remodel space when needed.***
 - ***Our member school districts will require an increase in the lease levy from \$46.00 to \$65.00 to ensure customized facility space is available for students when they arrive in our communities.***
- 3) With the impending ban on prone restraints, we are concerned that local police officers will more frequently intervene with students. When this happens, the education team needs to extricate itself from the situation. Schools are being placed in the untenable position of trying to manage significant behavioral challenges with diminishing ability to use prone restraints and also challenged when we involve police to ensure safety for all. ***We need to provide critical professional development for our staff to increase their knowledge and skill level with such behavioral challenge and to increase their knowledge of the mental health conditions of our students. We urge you to support needed professional development that could be provided via an increase in the safe schools levy from \$10.00 to \$20.00 for Intermediate Districts.***

- 4) We continue to be concerned about staff injuries and the safety rights of our work force. Each of the intermediates have experienced significant staff injuries in our special education programs. ***We do appreciate new mental health supports that are being “rolled out” by DHS. The need to have substantial mental health supports integrated into our intermediate districts is critical to the success of students and the Olmstead Plan.***
- 5) ***Near the end of the meeting, we talked about the serious safety challenges that are the current reality of intermediate districts. As Superintendents of our school districts we feel it is imperative that MDE and DHS understand the risk when students with extraordinary behavior challenges are placed in a public school setting with comprehensive special education protections under state and federal law. Without key fiscal and policy supports in place, we believe there is a significant and ongoing risk to student and staff safety. We are only at the very beginning of a collaborative discussion with our other partners around the table to better plan for the success and safety of these students and staff. Given this will likely be a long process, we recommend that this group plan to meet 1-2 times each year to continue the discussion and planning we have started. We are hopeful about the DHS school-linked grants and the new set of M.A. benefits to treat childhood mental health disorders, but we recognize there is more work to do.***

Finally, we have developed a legislative platform that includes our priorities attached it with this letter. We appreciate your advocacy and support as you align other task force recommendations and prepare your own legislative recommendation.

Thank you,

Sandra Lewandowski, Ed.S.
Superintendent
Intermediate District 287

Connie Hayes,
Superintendent
Intermediate School District 916

John Christiansen,
Superintendent
Intermediate School District 917

Cc: Commissioner Brenda Cassellius,
Minnesota Department of Education

Commissioner Lucinda Jesson,
Minnesota Department of Human Services

November 26, 2013

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Hennepin County
Rex Holzemer,
Assistant County Administrator
A2303 Government Center
300 south 6 street
Minneapolis, MN 55487

Sandra Lewandowski, Superintendent
District Service Center
1820 Xenium Lane North
Plymouth, MN 55441-3708

Telephone: 763.550.7100
www.district287.org

Dear Mr. Holzemer,

I am writing to express my concern about the proposed Hennepin County Budget reduction in County property tax funding for FY 2014 County-funded school mental health contracts. You have indicated that this reduction is based on the assumption that increased health insurance coverage attributed to the Affordable Care Act (ACA), including mental health coverage and the creation of new Medical Assistance benefits for care coordination, will result in a decreased need for County funding for these services. The line-item budget for school mental health services proposed for 2014 is \$200,000, a reduction of \$100,000.

My concern stems from a trend that we have seen over the last few years; students with significant mental health needs are entering our special education programs in ever-increasing numbers. We urge you to leave the budget as is until we realize the impact of the ACA on our students. The technical difficulties with the role out and the stressors facing the families of our children often leave them in the "cracks" of new systems.

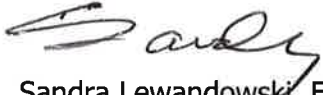
Since you have acknowledged that State grant funding decisions may result in funding shortfalls for some current programs if they are not selected by the State for new grant dollars, we urge you to be cautious. You did bring this information to the attention of our Hennepin County Commissioners and Administration, and to the Hennepin School Superintendents at their most recent joint quarterly meeting, with an alert that we may need to come together again to find a solution to prevent program disruptions mid-school year.

I also want to clarify my belief that school systems should not have the responsibility to resolve the fiscal dilemmas associated with mental health system. Our organizations already fund school social workers, school counselors, school nurses, and school psychologists. We provide mental health related services to children in special education programs and in area learning centers. We provide mental health agencies with space to meet with clients, use of communication systems, such as phone and internet, and collaboration to support students.

I am very concerned that the County is planning a significant reduction in funding prior to actually experiencing what the impact of ACA might be, at time when the need for mental health services is increasing. Since the County budget for 2014 will not be finalized until December 17th, I urge you to postpone the proposed children's mental health funding reduction until we fully realize the impact of the school-linked mental health grant and the rollout of the ACA.

I offer the perspective that all school districts would benefit from having sufficient mental health support in their schools. This includes Positive Behavior Intervention and Supports (PBIS), social emotional learning (SEL) and mental health support when needed. I strongly encourage Superintendents and Commissioners to work proactively to make social emotional learning and mental health supports available to all students in Hennepin County in order to realize our mutual goal that all students graduate with a meaningful diploma.

Sincerely,



Sandra Lewandowski, Ed.S.
Superintendent

Cc:

Dr. Dennis Carlson,
Superintendent
Anoka-Hennepin School District

Mr. Les Fujitake,
Superintendent
Bloomington School District

Mr. Mark Bonine,
Superintendent
Brooklyn Center School District

Mr. Curt Tryggstad,
Superintendent
Eden Prairie School District

Dr. Ric Dressen,
Superintendent
Edina School District

Mr. Mark Bezek,
Superintendent
Elk River School District

Dr. John Schultz,
Superintendent
Hopkins School District

Dr. Bernadeia Johnson,
Superintendent
Minneapolis School District

Dr. Dennis Peterson,
Superintendent
Minnetonka School District

Mr. Mark Robertson,
Superintendent
NWSISD School District

Dr. Karen Orcutt,
Superintendent
Orono School District

Dr. Kate Maguire,
Superintendent
Osseo School District

Dr. Robert Slotterback,
Superintendent
Richfield School District

Dr. Aldo Sicoli,
Superintendent
Robbinsdale School District

Mr. Paul Durand,
Superintendent
Rockford School District

Mr. Bob Laney,
Superintendent
St. Anthony School District

Mr. Robert Metz,
Superintendent
St. Louis Park School District

Dr. Chace Anderson,
Superintendent
Wayzata School District

Mr. Kevin Borg,
Superintendent
Westonka School District

Jamie Halpern,
HSPHD Area Manager
Hennepin County

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 12, 2013

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The October Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$31,668,122, or 37.6% of the Original Revenue Budget of \$84,193,388. The District's monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$19,303,856, or 22.9% of the Original Expenditure Budget of \$84,149,916.

The numbers as of the end of the prior fiscal year at June 30th are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

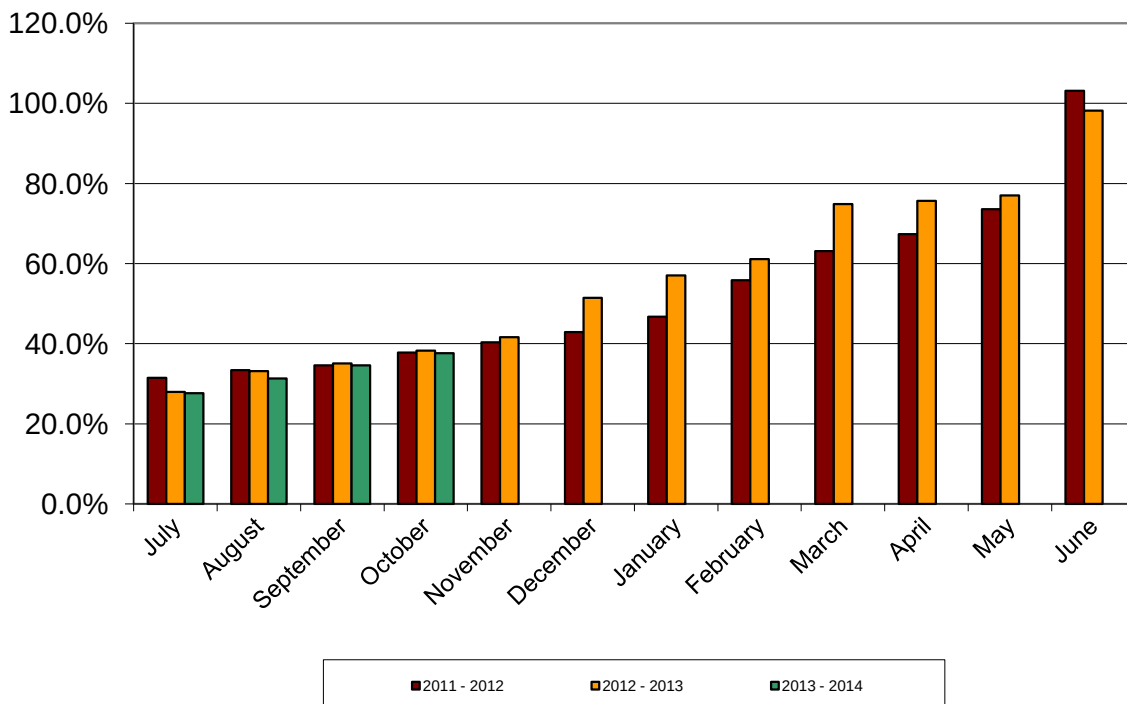
DISTRICT 287

REVENUE COMPARISON

- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2011 - 2012		2012 - 2013		2013 - 2014	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	25,873,696	31.5%	23,083,337	28.0%	23,266,115	27.6%
August	1,547,432	33.4%	4,277,483	33.2%	3,076,425	31.3%
September	1,014,685	34.6%	1,595,333	35.1%	2,766,649	34.6%
October	2,606,586	37.8%	2,620,908	38.3%	2,558,934	37.6%
November	2,065,709	40.3%	2,772,203	41.6%		
December	2,114,041	42.9%	8,060,459	51.4%		
January	3,139,401	46.7%	4,673,693	57.1%		
February	7,524,683	55.9%	3,338,082	61.1%		
March	5,978,317	63.1%	11,361,782	74.9%		
April	3,434,961	67.3%	636,685	75.7%		
May	5,160,949	73.6%	1,090,279	77.0%		
June	24,252,121	103.1%	17,481,161	98.2%		
TOTAL	84,712,582	103.1%	80,991,404	98.2%	31,668,122	37.6%
BUDGET	82,141,328		82,490,824		84,193,388	

REVENUE COMPARISON - ALL FUNDS EXCLUDING FUNDS 06 (NEC) & 09 (Agency) YTD REVENUE BY MONTH



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report

RUN: MON 112513 13:29 PAGE 1

STATEMENT OF REVENUE

DIST 0287 Intermediate District 287

ACCOUNTING PERIOD 10/01/13 TO 10/31/13

ACCT STATUS: All Account Statuses
 ZERO BALANCES: Suppress Zero Balances
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

ACCOUNT RANGES: 01 TO 99-999
 INCLUDE/EXCLUDES: EXL FD 09 09

EXL FD 11 11

FD	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	10/01/13 10/31/13	- - - - - RECEIVED THRU 10/31/13	FISCAL YEAR 201307	- - - - - REMAINING ON 10/31/13	> PERCENT REMAINING
01 GENERAL FUND	16,801,021.79	17,380,055	24,033.27-	7,386,165.34		9,993,889.66	57.50 %
02 FOOD SERVICE FUND	590,029.26	630,651	7,466.75	9,414.86		621,236.14	98.50 %
04 COMMUNITY SERVICE FUND	200,356.47	173,733	5,586.52	24,223.44		149,509.56	86.05 %
06 BUILDING CONSTRUCTION FUND	98,584.95	0	0.00	0.00		0.00	0.00 %
07 DEBT SERVICE FUND	5,155,933.80	5,258,861	43,803.76	792,026.42		4,466,834.58	84.93 %
08 TRUST FUND	468,757.16	536,643	44,308.37	117,961.89		418,681.11	78.01 %
10 SCHOLARSHIP FUND	50,073.39	0	0.00	0.00		0.00	0.00 %
12 ALC-ACADEMIC	9,312,678.34	9,651,902	181,978.83	4,884,404.62		4,767,497.38	49.39 %
13 CAREER & TECH	1,452,720.05	1,481,933	610.75	1,030,158.16		451,774.84	30.48 %
14 SPECIAL EDUCATION	46,270,065.76	48,595,400	2,296,223.14	17,400,444.41		31,194,955.59	64.19 %
20 INTERNAL SERVICE FUND	554,713.67	457,010	0.00	17,935.88		439,074.12	96.07 %
41 DONATIONS	602.84	0	0.00	0.00		0.00	0.00 %
51 STUDENT CLUBS	35,866.27	27,200	2,988.77	5,386.92		21,813.08	80.19 %
*** REPORT TOTALS:	80,991,403.75	84,193,388	2,558,933.62	31,668,121.94		52,525,266.06	62.38 %

DISTRICT 287

EXPENDITURE COMPARISON

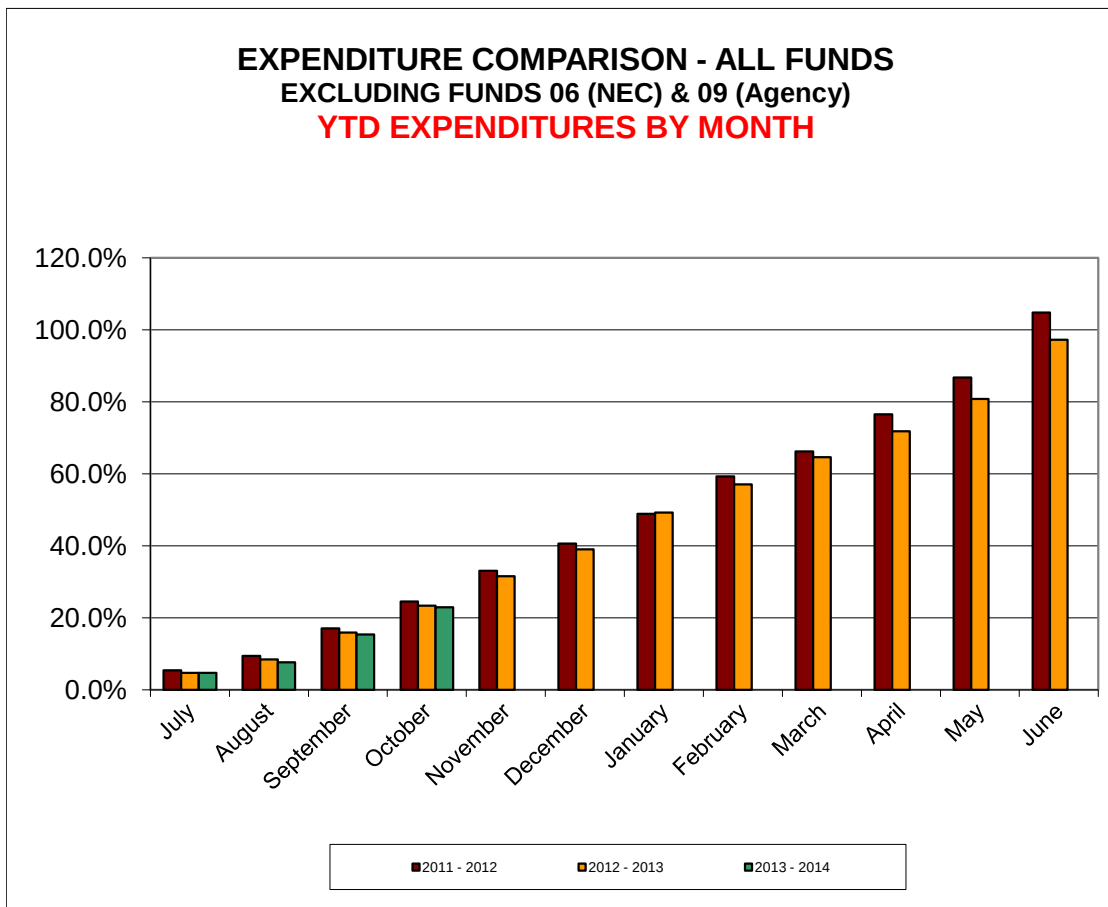
- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2011 - 2012		2012 - 2013		2013 - 2014	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	4,426,791	5.4%	3,922,779	4.7%	3,962,037	4.7%
August	3,242,009	9.4%	3,118,331	8.4%	2,486,804	7.7%
September	6,314,818	17.1%	6,204,141	15.9%	6,489,103	15.4%
October	6,114,673	24.6%	6,207,454	23.3%	6,365,911	22.9%
November	6,924,324	33.0%	6,868,339	31.6%		
December	6,234,872	40.7%	6,204,082	39.0%		
January	6,740,058	48.9%	8,516,139	49.2%		
February	8,521,079	59.3%	6,519,986	57.1%		
March	5,671,596	66.3%	6,287,977	64.6%		
April	8,378,469	76.5% ¹	6,049,508	71.9%		
May	8,376,008	86.7% ²	7,446,228	80.8%		
June	14,816,672	104.9% ³	13,711,182	97.2%		
TOTAL	85,761,367	104.9%	81,056,146	97.2%	19,303,856	22.9%
BUDGET	81,786,192		83,352,386		84,149,916	

¹ Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

² Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

³ Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept

RUN: MON 112513 13:30 PAGE 1

STATEMENT OF EXPENDITURES

DIST 0287 Intermediate District 287

ACCOUNTING PERIOD 10/01/13 TO 10/31/13

ACCT STATUS: All Account Statuses
 ZERO BALANCES: Suppress Zero Balances
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

ACCOUNT RANGES: 01 TO 99-999
 INCLUDE/EXCLUDES: EXL FD 09 09

EXL FD 11 11

FD 01	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	10/01/13 10/31/13	- - - - - EXPENDED THRU 10/31/13	FISCAL YEAR 201307 ENCUMBERED THRU 10/31/13	- - - - - REMAINING ON 10/31/13	> PERCENT REMAINING
01 GENERAL FUND	17,320,565.99	18,339,533	1,271,300.15	5,139,942.04	2,874,638.60	10,324,952.36	56.29 %
02 FOOD SERVICE	590,029.26	630,651	56,385.64	150,393.82	126,171.46	354,085.72	56.14 %
04 COMMUNITY SERVICE FUND	221,434.69	173,733	24,891.72	71,497.93	90.00	102,145.07	58.79 %
06 BUILDING CONSTRUCTION FUND	793,289.99	0	0.00	0.00		0.00	0.00 %
07 DEBT SERVICE FUND	3,973,668.76	3,965,332	0.00	1,321,265.63		2,644,066.37	66.67 %
08 TRUST FUND	472,715.78	536,643	44,308.37	89,792.14		446,850.86	83.26 %
10 SCHOLARSHIP FUND	8,868.77	9,000	361.49	14,221.20		5,221.20-	58.01-%
12 ALC-ACADEMIC	9,607,902.35	10,088,494	788,688.62	2,437,301.31	597,385.27	7,053,807.42	69.91 %
13 CAREER & TECH	1,493,258.60	1,464,878	104,329.50	235,963.08	5,899.35	1,223,015.57	83.48 %
14 SPECIAL EDUCATION	46,082,516.10	48,457,442	4,071,993.92	9,796,225.99	591,565.65	38,069,650.36	78.56 %
20 INTERNAL SERVICE FUND	462,733.42	457,010	0.00	40,404.43		416,605.57	91.15 %
51 STUDENT CLUBS	29,162.35	27,200	3,652.07	6,848.41	1,000.00	19,351.59	71.14 %
*** REPORT TOTALS:	81,056,146.06	84,149,916	6,365,911.48	19,303,855.98	4,196,750.33	60,649,309.69	72.07 %

Partner in Education

DATE: **November 25, 2013**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - October** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- | | | | |
|--|---------------------|----------|------------------------|
| 1. Claim payments for: | October 2013 | Totaling | \$ 4,612,725.36 |
| a) Check #'s 492289 - 492609 | | | |
| and Wire Transfers - #'s 2438 - 2444, 3090, 70013064 - 70013235, 80000544 - 80000563 | | | |
| and P-Card Purchases - #'s 90000131 - 90000154 | | | |
| | | | |
| 2. Payroll for: | October 2013 | Totaling | \$ 2,378,167.04 |
| a) Check #'s 675579 | | | |
| b) Direct Deposit #'s 242848 - 244765 | | | |
| and Wire Transfers - #'s 4102 | | | |
| | | | |
| 3. Receipts for: | October 2013 | Totaling | \$ 6,142,519.48 |
| a) Receipt #'s 133644 - 133857 | | | |
| | | | |
| 4. Investments at end of month | | Totaling | \$ 8,000,000.00 |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
OCTOBER 2013

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					-
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT					8,000,000.00
	TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS					8,000,000.00
	INVESTMENTS ON OUR BOOK AT END OF MONTH					8,000,000.00
	INTEREST NOT RECORDED BY MONTH-END					0.00
	TOTAL INVESTMENTS AT END OF MONTH & UN-RECORDED INTEREST					8,000,000.00

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

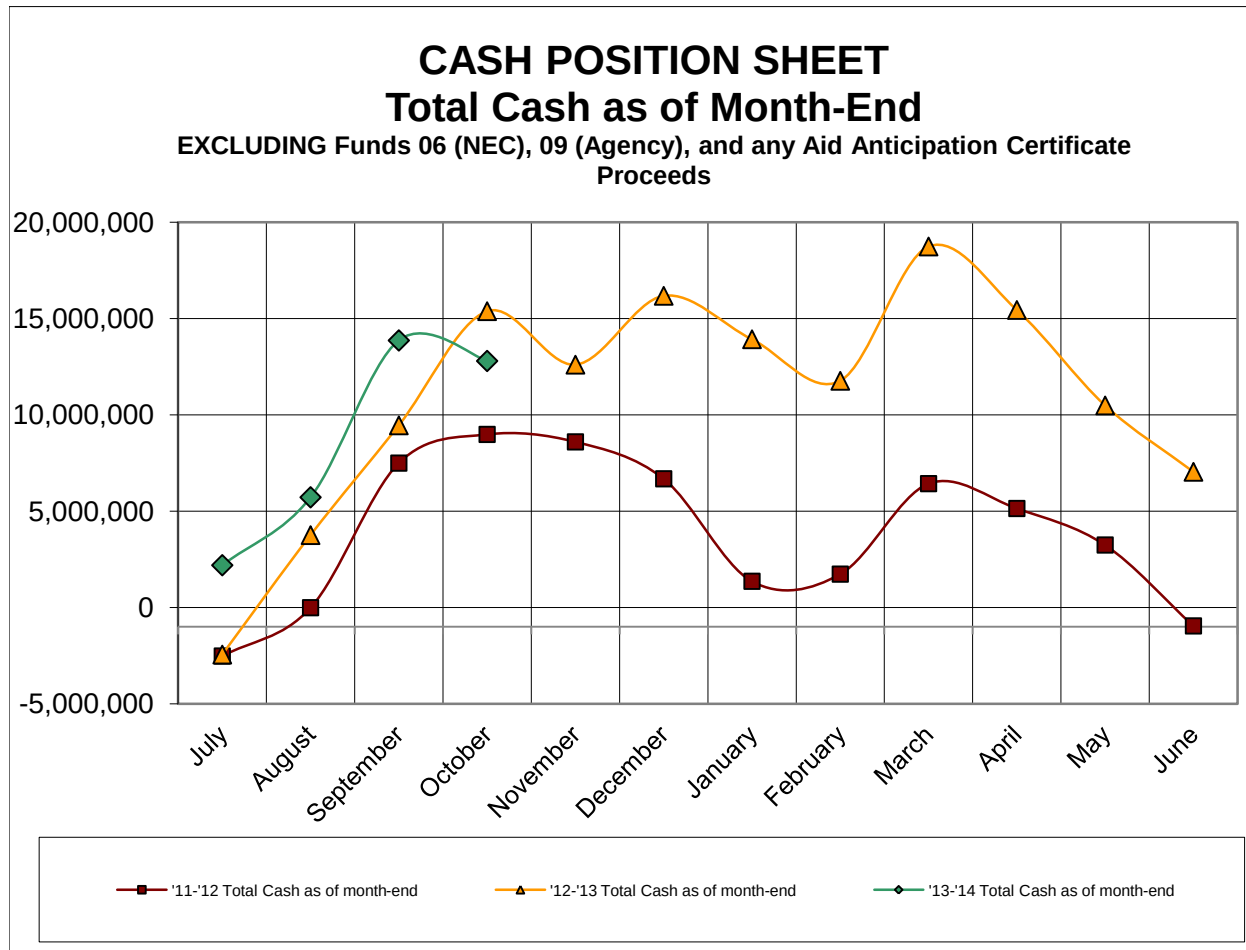
- EXCLUDING Funds 06 (NEC Construction), 09 (Agency), and any Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>	<u>'13-'14 Total Cash as of month-end</u>
July	-2,523,529 ^{1,2}	-2,447,118 ²	2,191,127 ³
August	-15,086 ^{1,2}	3,754,626 ³	5,718,061 ³
September	7,492,933 ²	9,454,172 ³	13,862,706
October	8,982,957 ²	15,382,409 ³	12,796,587
November	8,595,697 ²	12,605,385 ³	
December	6,678,835 ²	16,180,751 ³	
January	1,358,298 ²	13,924,956 ³	
February	1,728,796 ²	11,767,529 ³	
March	6,426,638 ²	18,741,667 ³	
April	5,136,821 ²	15,446,038 ³	
May	3,240,235 ²	10,488,472 ³	
June	-959,957 ²	7,041,623 ³	

¹ excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

² excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

³ excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, paid back in Sept. 2013



INTERMEDIATE DISTRICT 287

OCTOBER 2013 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
10/29/13	TRA	MSDLAF	1465205	243.44	TRA REFUND EMPLOYERS SHARE
	EDUC -STATE AID	MSDLAF	1492405	411,221.70	01S211 GENERAL ED AID FY1213
	EDUC -STATE AID	MSDLAF	1487375	2,307,878.33	01S360 SPED ED AID FY1213
	TRA	MSDLAF	1492405	324.65	TRA REFUND EMPLOYERS SHARE
	MN DEPT OF ED	MSDLAF	1495319	36,028.37	INV#71404 MATH & SCIENCE PARTNERSHIP
	EDUC -STATE AID	MSDLAF	1511799	67,677.75	01S211 GENERAL ED AID FY1213
	EDUC -STATE AID	MSDLAF	1511799	29,206.94	01S211 ONLINE LEARNING FY1213
	EDUC -STATE AID	MSDLAF	1511799	45,691.30	01S211 GENERAL ED AID FY1314

MTD TOTALS	2,898,272.48
-------------------	---------------------

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
10/10/13	MSDLAF	US BANK	70013064 - 70013091	3,234.54	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	BANK OF MONTREAL	ACH#2438	141,719.47	P-CARD SEPT13 ACT - PD OCT 13
	MSDLAF	BANK OF MONTREAL	90000131 - 90000154	133,262.30	P-CARD SEPT13 ACT - PD OCT 13
10/15/13	MSDLAF	BANK CARD SERVICES	ACH#2439	427.76	MERCHANT CARD FEES FOR SEPT13
	MSDLAF	BANK OF MONTREAL	ACH#2440	45.48	P-CARD DECLINING BALANCE
	MSDLAF	CHS	ACH#2441	1,170.91	CHS FLEX PAYMENTS OCT 13 (6/30/13)
	MSDLAF	PAYPAL E-CHECK	ACH#2442	87.39	PAYPAL E-CHECK 9/3/13
	MSDLAF	US BANK	242848 - 243796	1,188,713.69	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000544	71,214.50	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000545	310,882.03	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000546	72,671.12	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000547	46,314.60	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000548	78,421.80	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000549	21,606.05	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000550	138,355.96	FEDERAL TAXES
	MSDLAF	ING	80000551	2,098.62	MN STATE RETIREMENT SYSTEM
	MSDLAF	PERA	80000552	51,916.39	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000553	77,962.56	TEACHERS RETIREMENT ASSN
10/25/13	MSDLAF	US BANK	70013092-70013235	19,173.27	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	US BANK	ACH#2443	101.58	ARP FEES VOUCHER ACCT SEPT13
10/30/13	MSDLAF	CHS	ACH#2444	44,308.37	CHS FLEX PAYMENTS OCT 13
10/31/13	MSDLAF	US BANK	243797 - 244765	1,189,400.79	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000554	70,800.56	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000555	308,892.04	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000556	72,264.15	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000557	50,377.68	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000558	78,309.23	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000559	22,025.12	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000560	137,819.62	FEDERAL TAXES
	MSDLAF	ING	80000561	2,098.62	MN STATE RETIREMENT SYSTEM
	MSDLAF	PERA	80000562	58,777.80	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000563	77,849.99	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3090	63.73	ARP FEES RECEIPT ACCT SEPT13
	MSDLAF	US BANK	4102	52.56	ARP FEES PAYROLL ACCT SEPT13

MTD TOTALS	4,472,420.28
-------------------	---------------------

DONATIONS
INTERMEDIATE DISTRICT 287
2013-2014

October 2013

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
10/22/13	CHECK		\$ 80.00	BENNETT, BRUCE & KATHY		EDGEWOOD	STUDENT EVENTS
10/16/13	SCHOOL SUPPLIES		\$ 20.00	BESTLER, AMY		NEC	NECA
10/16/13	SCHOOL SUPPLIES		\$ 50.00	BUDD, JOHN & GAIL		NEC	NECA
10/16/13	SCHOOL SUPPLIES		\$ 30.00	CARLSON, ERIN		NEC	NECA
10/16/13	SCHOOL SUPPLIES		\$ 10.00	GARCIA, BRE		NEC	NECA
10/16/13	SCHOOL SUPPLIES		\$ 20.00	GREGORY, LAUREN		NEC	NECA
10/16/13	FILE FOLDERS		\$ 150.00	JAY'S COMPANY		NEC	NECA
10/16/13	SCHOOL SUPPLIES		\$ 50.00	KARLSON, BOB & MICHELLE		NEC	NECA
7/17/13	CHECK		\$ 75.00	KOWALCZYK, LAWRENCE & BEVERLY		NEC	ATTAIN
10/16/13	FILE FOLDERS		\$ 150.00	LODOEN, PAUL & DEB		NEC	NECA
10/16/13	BACKPACKS		\$ 800.00	OLIVET INTERNATIONAL		NEC	NECA
10/14/13	SCHOOL SUPPLIES		\$ 40.00	OLSEN, ALYSSA		NEC	NECA
10/25/13	CHECK		\$ 100.00	OLSON, ELSA		NEC	ATTAIN
10/16/13	SCHOOL SUPPLIES		\$ 50.00	RANDALL, BRAD & KIM		NEC	NECA
10/22/13	CHECK		\$ 20.00	SCHOOLMAN, BETH		EDGEWOOD	STUDENT CLUB
10/22/13	CHECK		\$ 90.00	SCHOOLMAN, RICHARD		EDGEWOOD	STUDENT CLUB
10/16/13	SCHOOL SUPPLIES		\$ 50.00	SOLBERG, DON & KAREN		NEC	NECA
10/22/13	CHECK		\$ 100.00	SOLSTAD, ROBERT & LORRAINE		EDGEWOOD	STUDENT CLUB
10/25/13	CHECK		\$ 27.00	TARGET-TAKE CHARGE OF EDUCATION		EDGEWOOD	STUDENT CLUB
10/7/13	CHECK		\$ 37.62	TARGET-TAKE CHARGE OF EDUCATION		SEC	SECA
10/7/13	CHECK		\$ 61.45	TARGET-TAKE CHARGE OF EDUCATION		SEC	VECTOR/INVEST
10/25/13	CHECK		\$ 96.00	TARGET-TAKE CHARGE OF EDUCATION		NEC	NECA
10/7/13	CHECK		\$ 264.84	TARGET-TAKE CHARGE OF EDUCATION		SEC	SECA
			\$ 2,371.91				

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 12, 2013

AGENDA SECTION: ADMINISTRATIVE SERVICES

ITEM: Recommendation for Board Acceptance of the
Unaudited Financial Report for FY13

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The unaudited financial information for FY13 will be presented for Board information. The report shows that the Unassigned General Fund Balance at June 30, 2013 was \$6,310,491 or 8.47%.

2. Fiscal Impact/Funding Source:

3. RECOMMENDED ACTION: The Board accepts the unaudited financial information report for FY13.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287
UNAUDITED FUND BALANCES JUNE 30, 2013
FY13

PROGRAM	BEGINNING FUND BALANCE 7/1/2012	FY13 REVENUE			FY13 EXPENDITURES			FY13 FUND BALANCE			FY13 TRANSFERS PROPOSED	ADJ. FUND BALANCE 6/30/2013	
		REVISED BUDGET	UNAUDITED ACTUAL REVENUE	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET	UNAUDITED ACTUAL EXPENDITURES	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET FD BAL 6/30/2013	UNAUDITED ACTUAL 6/30/2013	FUND BALANCE CHANGE			
GENERAL FUND UNASSIGNED (FORMERLY UNRESERVED - UNDESIGNATED)													
DISTRICTWIDE ADMIN / OPS	\$ 226,566	\$ 16,406,180	\$ 15,590,193	\$ (815,987)	\$ 16,228,118	\$ 15,063,009	\$ (1,165,109)	\$ 404,628	\$ 753,751	\$ 527,184	Fund Transfers \$ (250,171)	\$ 503,580	1
ALC/ACADEMIC EDUCATION	\$ 56,547	\$ 8,923,122	\$ 8,792,798	\$ (130,324)	\$ 8,769,746	\$ 8,891,000	\$ 121,254	\$ 209,923	\$ (41,655)	\$ (98,202)		\$ (41,655)	2
CAREER & TECH	\$ 111,543	\$ 1,400,625	\$ 1,452,720	\$ 52,095	\$ 1,489,223	\$ 1,493,259	\$ 4,036	\$ 22,945	\$ 71,004	\$ (40,539)		\$ 71,004	
SPECIAL EDUC	\$ 5,793,303	\$ 46,013,144	\$ 45,232,357	\$ (780,787)	\$ 45,753,089	\$ 45,257,736	\$ (495,353)	\$ 6,053,358	\$ 5,767,925	\$ (25,378)	\$ 9,636	\$ 5,777,561	3,4
TOTAL UNASSIGNED	\$ 6,187,960	\$ 72,743,071	\$ 71,068,069	\$ (1,675,002)	\$ 72,240,176	\$ 70,705,003	\$ (1,535,173)	\$ 6,690,855	\$ 6,551,025	\$ 363,066	\$ (240,535)	\$ 6,310,491	8.47%
NONEXPENDABLE FUND BALANCE	\$ 102,751										\$ (23,759)	\$ 78,993	
GENERAL FUND ASSIGNED (FORMERLY UNRESERVED - DESIGNATED):													
Property Acct (DSC)	\$ 771,861		\$ -	\$ -		\$ 16,046	\$ 16,046	\$ 771,861	\$ 755,815	\$ (16,046)	\$ 86,757	\$ 842,572	5
Sep/Severance	\$ 4,249,794		\$ -	\$ -	\$ 1,323,845		\$ (1,323,845)	\$ 2,925,949	\$ 4,249,794	\$ -	\$ 657,134	\$ 4,906,928	
Student Clubs	\$ 32,217	\$ 27,200	\$ 35,866	\$ 8,666	\$ 27,200	\$ 29,162	\$ 1,962	\$ 32,217	\$ 38,921	\$ 6,704		\$ 38,921	
North Education Center	\$ 1,031,720		\$ -	\$ -	\$ 1,031,720	\$ 1,031,720	\$ 0	\$ 0	\$ 0	\$ (1,031,720)		\$ 0	
Health Partners Rebate	\$ 88,049		\$ -	\$ -	\$ 60,000	\$ -	\$ (60,000)	\$ 28,049	\$ 88,049			\$ 88,049	
Collaborative Curriculum Project	\$ -		\$ 42,500	\$ 42,500		\$ 25,991	\$ 25,991		\$ 16,509			\$ 16,509	6
Transportation Vehicle Dep.	\$ 45,855		\$ -	\$ -		\$ -	\$ -		\$ 45,855		\$ 20,403	\$ 66,258	7
* MDE Tuition Appeal/MA Reserve	\$ 973,897		\$ -	\$ -		\$ -	\$ -	\$ 973,897	\$ 973,897	\$ -	\$ (500,000)	\$ 473,897	
TOTAL ASSIGNED	\$ 7,193,393	\$ 27,200	\$ 78,366	\$ 51,166	\$ 2,442,765	\$ 1,102,920	\$ (1,339,845)	\$ 4,731,973	\$ 6,168,840	\$ (1,041,063)	\$ 264,293	\$ 6,433,133	
GENERAL FUND RESTRICTED (FORMERLY RESERVED)													
for Health & Safety	\$ 1,236	\$ 144,700	\$ 130,463	\$ (14,237)	\$ 144,700	\$ 131,604	\$ (13,096)	\$ 1,236	\$ 94	\$ (1,141)		\$ 94	
for Safe Schools	\$ 270,556	\$ 1,076,304	\$ 1,080,366	\$ 4,062	\$ 1,129,370	\$ 1,078,187	\$ (51,183)	\$ 217,490	\$ 272,736	\$ 2,179		\$ 272,736	
for Compensatory	\$ 193,425	\$ 1,515,557	\$ 1,515,691	\$ 134	\$ 1,579,874	\$ 1,515,691	\$ (64,183)		\$ 193,425	\$ -		\$ 193,425	
TOTAL RESTRICTED	\$ 465,217	\$ 2,736,561	\$ 2,726,520	\$ (10,041)	\$ 2,853,944	\$ 2,725,482	\$ (128,462)	\$ 218,726	\$ 466,255	\$ 1,038	\$ -	\$ 466,255	
TOTAL GENERAL FUND	\$ 13,949,322	\$ 75,506,832	\$ 73,872,955	\$ (1,633,877)	\$ 77,536,885	\$ 74,533,405	\$ (3,003,480)	\$ 11,641,554	\$ 13,186,120	\$ (676,959)	\$ -	\$ 13,288,872	
NONMAJOR FUNDS :													
Food Services	\$ -	\$ 614,905	\$ 590,029	\$ (24,876)	\$ 614,905	\$ 590,029	\$ (24,876)	\$ -	\$ -	\$ -		\$ -	
Community Serv	\$ 21,078	\$ 212,196	\$ 200,356	\$ (11,840)	\$ 233,274	\$ 221,435	\$ (11,839)	\$ 0	\$ -	\$ (21,078)	\$ -	\$ -	
Building Fund	\$ 694,705	\$ 98,607	\$ 98,585	\$ (22)	\$ 793,312	\$ 793,290	\$ (22)	\$ 0	\$ -	\$ (694,705)	\$ -	\$ -	
Debt Service (07)	\$ 1,338,459	\$ 5,163,238	\$ 5,155,934	\$ (7,304)	\$ 3,973,669	\$ 3,973,669	\$ (0)	\$ 2,528,028	\$ 2,520,724	\$ 1,182,265	\$ -	\$ 2,520,724	8
Trust (Flex Account)(08)	\$ 15,416	\$ 536,643	\$ 468,757	\$ (67,886)	\$ 536,643	\$ 472,716	\$ (63,927)	\$ 15,416	\$ 11,457	\$ (3,959)		\$ 11,457	
Scholarship Fund(10)	\$ 96,949	\$ -	\$ 50,073	\$ 50,073		\$ 8,869	\$ 8,869	\$ 96,949	\$ 138,154	\$ 41,205		\$ 138,154	
Internal Service Fund(20)	\$ 305,538	\$ 457,010	\$ 554,714	\$ 97,704		\$ 462,733	\$ 462,733	\$ 762,548	\$ 397,518	\$ 91,980		\$ 397,518	
TOTAL NONMAJOR FUNDS	\$ 2,472,145	\$ 7,082,599	\$ 7,118,449	\$ 35,850	\$ 6,151,803	\$ 6,522,741	\$ 370,938	\$ 3,402,941	\$ 3,067,853	\$ 595,708	\$ -	\$ 3,067,853	
TOTAL ALL FUNDS	\$ 16,421,467	\$ 82,589,431	\$ 80,991,404	\$ (1,598,027)	\$ 83,688,688	\$ 81,056,146	\$ (2,632,542)	\$ 15,044,495	\$ 16,253,973	\$ (81,251)	\$ -	\$ 16,356,724	

- 1) The fund balance for Districtwide Administration and Operations includes a \$466,978.59 receivable for FY12 & FY13 Erate revenue not yet received.
- 2) Deficit Fund Balance in the ALC/Academic was primarily due to a change in the booking of WSSS revenue. Revenue for WSSS was deferred to the correct fiscal year. The change in the process created a shortfall in this fiscal year only.
- 3) The District continues to be conservative in it's approach to recognizing the level of revenue through the MDE Special Education Uniform Tuition Billing system.
- 4) \$500,000 transfer from the assigned fund balance MDE Tuition Appeal/MA reserve to help off set the deficit in Medical Assistance in the Special Education fund. A severance transfer was also done in the amount of 469,961.06.
- 5) A transfer of unspent maintenance dollars was made to the Property Account for the DSC remodel project.
- 6) A new assigned fund balance was set up so that the revenue and expenditures could be tracked separately for the Collaborative Curriculum Project.
- 7) Vehicle depreciation was included in transportation fees and is assigned for future equipment purchases.
- 8) Debt service fund balance includes the amounts held in escrow to pay the QSCB NEC bonds.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 12, 2013

AGENDA SECTION: BOARD BUSINESS

ITEM: Officer Election Process

PRESENTED BY: Board Chair Bremer

1. Background Information

Chair Bremer will recommend for approval the new nominating committee.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: Board approval of Nominating as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

**RESOLUTION IN APPRECIATION OF
ARLENE BUSH'S
TEN YEARS OF SERVICE ON THE INTERMEDIATE DISTRICT
287 SCHOOL BOARD**

WHEREAS, Arlene Bush was a member of the Intermediate District 287 School Board for ten years, from July 1, 2001 to June 30, 2011; and

WHEREAS, Arlene was a member of several important Board committees during her tenure, including the: Academic, Facilities, Finance and Nominating Committees; and

WHEREAS, Arlene has devoted countless hours to school board service, both for District 287 and her local board;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Intermediate District No. 287, State of Minnesota, as follows:

The Board recognizes the contributions of Arlene Bush while a member of District 287's School Board and expresses its appreciation for her efforts on behalf of students and member districts.

IN OFFICIAL RECOGNITION WHEREOF, School Board of Intermediate District No. 287, hereby affix my signature this 12 day of December 2013.

Ann Bremer, Board Chair

Date

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Calendar (Second & Fourth Thursday of the Month)

January 2014 – December 2014 **TENTATIVE DATES**	
(MSBA Leadership Conference January 14-17, 2014)	
January 9, 2014	January 23, 2014
February 13, 2014	February 27, 2014
March 13, 2014	March 27, 2014
April 10, 2014	
May 8, 2014	May 22, 2014
June 12, 2014	June 26, 2014
No July Meeting	
August 21, 2014	
September 11, 2014	September 25, 2014
October 9, 2014	October 23, 2014
November 13, 2014	
December 11, 2014	

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

THURSDAY, January 9, 2014

6:30 PM – Board Room – District Service Center

AGENDA

(15 Minutes)

1. CALL TO ORDER

(Action)

Chair Bremer will convene the meeting and preside until the January 2014 – December 2014
Chair has been selected.

1.1 Oath of Office – All board members shall take the oath of office.

OATH OF OFFICE – INTERMEDIATE DISTRICT 287 BOARD MEMBER JANUARY 2014 – DECEMBER 2014

*“I, (state your name), do solemnly swear that I will support
the Constitution of the United States and the Constitution of the
State of Minnesota, and that I will faithfully and justly perform
and discharge all the duties of the office and trust, which I now
assume as a member of the Board of Intermediate School
District 287, to the best of my judgment and ability.”*

***Please sign the Oath of Office (gold) form, which will be in your board folder.
Please leave form in the folder for Wauneen to process.***

1.2 Roll Call and Determination of Quorum.....A The January 2014 – December 2014 Board roster is attached as (Attachment 1.3).

2. NOMINATING COMMITTEE REPORT

Carol Bomben, Nominating Committee Chair, will present the recommended slate for board officers.
After election of “2.1”, the newly elected board chair will preside over the meeting.

2.1 Election of Board Chair.....A

Motion _____ Second _____ Vote _____

2.2 Election of Board Vice-Chair.....A

Motion _____ Second _____ Vote _____

2.3 Election of Board Clerk.....A

Motion _____ Second _____ Vote _____

2.4 Election of Board Treasurer.....A

Motion _____ Second _____ Vote _____

3. ORGANIZATIONAL BUSINESS

3.1 Operations

(Please note: All forms, which require your completion, have been posted on BoardBook and a hard copy is placed in your folder for your convenience.)

3.1a Meeting Schedule for the Year..... A

The January 2014 – December 2014 board meeting schedule is attached (Attachment 3.1a). The meetings will be held on the second and fourth Thursdays except for the months of April, July, August, November and December when the schedule was adjusted for Holidays and Winter Break.

Motion _____ *Second* _____ *Vote* _____

3.1b Recitation of Pledge of Allegiance.....A

The 287 Board approved a motion on June 19, 2003 to waive the recitation of the Pledge of Allegiance. Please see (Attachment 3.1c & 3.1c.1) for supporting information. A motion is necessary to continue to waive the recitation of the Pledge.

Motion _____ *Second* _____ *Vote* _____

3.2 Finance

3.2a Appointment of Assistant Treasurer & Authorization for Payment of Claims (Attachment 3.2a).....A

Motion _____ *Second* _____ *Vote* _____

3.2b Appointment for Money Wire Transfers (Attachment 3.2b).....A

Motion _____ *Second* _____ *Vote* _____

3.2c Appointment of Financial Institutions.....A (Attachment 3.02c)

Motion _____ *Second* _____ *Vote* _____

3.2d Designation of Official Newspapers (Attachment 3.2d).....A

Motion _____ *Second* _____ *Vote* _____

3.2e Authorization for Superintendent to Sign Contracts.....R

RESOLUTION AUTHORIZING THE SUPERINTENDENT TO EXECUTE CONTRACTS FOR JANUARY 2014 – DECEMBER 2014 CALENDAR YEAR.

Finding it necessary to delegate signature authority to administrators in order to effectively carry out its duties, the Board of Education for Intermediate District 287 hereby authorizes the Superintendent of Schools, the Executive Director of Administrative Services, and /or the Director of Finance to sign contracts and purchase orders for goods and services contained within the Board approved budget. Specific Board authorization and compliance with bid requirements is required for transactions in amounts greater than the minimum amount for which bids are required.

Motion _____ *Second* _____ *Roll Call Vote* _____

3.2f Legal Counsel Appointment.....**A**

It is recommended that the following persons be designated as District Legal Counsel for January 1, 2014 – December 31, 2014:

Sara J. Ruff, and E. Jaynie Leung, independent contractors providing legal services to the Intermediate and its member districts; Anne C. Becker, General Counsel and Director of Human Resources; and other legal counsel selected by the Superintendent as necessary to conduct the business, and protect the legal interests, of the District.

Motion _____ Second _____ Vote _____

3.2g Board Compensation.....**A**

Effective January 2008, the compensation was set at \$275/month or \$3,300/year for Board Members and the Board Chair receive an additional \$83.33/month or \$1000/year; the rate will remain the same. All members of the board may receive reimbursement for transportation at the provided rate. The Federal Mileage Rate will be 56.0 cents per mile effective January 1, 2014.

Motion _____ Second _____ Vote _____

3.2h Resolution Appointing School District Responsible Authority.....**R**

An annual resolution is necessary to meet data privacy reporting requirements as set forth by the State of Minnesota.

*BE IT RESOLVED, pursuant to the provisions of
 MN Statutes, Section 13.02, subdivision 16, as amended,
 Sandra Lewandowski is hereby appointed
 Responsible Authority for Intermediate District 287.*

*BE IT FURTHER RESOLVED, Sandra Lewandowski is hereby authorized
 to take all actions necessary to assure that all programs,
 administrative procedures and forms used within Intermediate District 287
 are administered in compliance with the provision of Minnesota Statutes, Section 13,
 as amended, and with rules as lawfully promulgated by the
 Commissioner of Administration as published in the State Register,
 Copyright 2003 by the Office of Reviser of Statutes, State of Minnesota.*

Motion _____ Second _____ Roll Call Vote _____

3.3 Information

3.3a Board Member Contact Information.....**I**

A board member roster containing home address info, email addresses, phone numbers, and in some cases work information, is shared. This document is to be considered confidential and information should not be shared without permission. Please check your personal information and contact Wauneen if changes or additions are necessary.

4. **ADJOURNMENT**.....**A**

A motion is necessary to adjourn the organizational meeting and reconvene for the general board meeting.

Motion _____ Second _____ Vote _____

Adjourned @ _____ PM.

December 2013
vol 11 ♦ no 3

Getting Early Learning Right

December 6, 2013
Board of Directors Meeting, 7:00 a.m.,
TIES Conference Center,
St. Paul

December 20, 2013
Executive/Legislative Committee Meeting,
7:30 a.m., TIES
Conference Center,
St. Paul

January 10, 2014
Board of Directors Meeting, 7:00 a.m.,
TIES Conference Center,
St. Paul

January 31, 2013
Executive/Legislative Committee Meeting,
7:30 a.m., TIES
Conference Center,
St. Paul

February 7, 2014
Legislative Preview
7:30 a.m., Grand Hall
TIES Conference Center,
St. Paul

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

Over 200 educators, legislators, legislative staff and early childhood advocates attended AMSD's annual conference on November 13. The theme of this year's conference was *Getting Early Learning Right*—a very timely topic as the Legislature and Governor approved a significant investment in early learning programs during the 2013 legislative session. The conference program included research presentations, as well as speakers from AMSD member school districts sharing best practices and experiences implementing early learning and full-day Kindergarten programs.

The conference began with a presentation from the Minnesota Department of Education's Office of Early Learning on the new investment in early childhood and all-day Kindergarten. The presentation included an overview of the legislation expanding early learning scholarships and implementing full-day Kindergarten, as well as an update on the implementation of these programs.

The keynote address, *Executive Function and the Developing Brain: Implications for Education*, was delivered by Dr. Philip Zelazo from the University of Minnesota. Dr. Zelazo discussed the importance of executive function and its ability to predict outcomes, development of executive function in childhood and a review of preschool programs and training. Zelazo concluded that executive function was malleable, especially during preschool years, and that training can improve executive function. Attendees were particularly drawn to the slide Dr. Zelazo showed on the development of executive function over time. While noting that executive function does develop markedly during the preschool years (3-6 years of age), it peaks in early adulthood and begins a decline over time. (see Figure 1 on page 4 of *Connections*)

After the keynote address, participants heard from Dr. Mary Wolverton, Associate Superintendent of Elementary Schools and Steve Kerr, Director of Community Education from Anoka-Hennepin Schools as well as Dr. David Heistad, Director of Research and Evaluation and Tom Holton, Executive Director of Community Services, Bloomington Public Schools, about how their school districts worked to align their Pre K-3 systems to increase student success. The presenters from

Quotes from this year's conference:

"If you have a child, no matter how young, they have already started their education."

-Melvin Carter, Director, Minnesota Office of Early Learning

"We don't get great results without engaging children's first teachers—their parents."

-Steve Kerr, Director of Community Education, Anoka-Hennepin Schools

"Early executive function in childhood predicts later developmental outcomes—SAT scores and even predicts from preschool to middle-age. It can predict adult physical health, drug-related problems, socioeconomic status and likelihood of criminal offenses."

-Dr. Philip Zelazo, University of Minnesota

Continued on page 4

From the Chair

I would like to extend a big thank you to all of the outstanding presenters at AMSD's annual policy conference focused on *Getting Early Learning Right*. A summary of the conference is included in this month's newsletter. There was a tremendous energy in the room and the conference evaluations clearly indicate that the presentations were well received. There was also a strong consensus that school-based early childhood programs need a more adequate and sustainable funding stream to ensure that ALL children are prepared to enter Kindergarten. As one conference attendee noted, "We know the importance of early education — we need to put our money where our mouth is."

Holly Parker, school board member from Eden Prairie Public Schools, is chair of AMSD.

Award Winning Character Program Benefits Orono Schools and Its Students

- Reduce discipline referrals and suspensions by two-thirds?
- Lower the dropout rate to zero?
- Empower students to prevent bullying?
- Provide a rallying point for the community?

Impossible? Not in Orono, where a comprehensive character education program has provided a proactive approach to many of today's problems facing schools. While disruptive behavior, hazing and bullying seem to capture local headlines, the national spotlight has shined on the Orono district. It is only one of three districts in the county to be named a National District of Character by the Character Education Partnership (CEP).

For students attending Orono Schools, character education has provided them an edge in the competitive world of college admissions. In visits with admissions representatives at Princeton University and University of Pennsylvania, Orono High School (OHS) counselors were told that the leadership and service learning opportunities provided through the character education program will differentiate an OHS graduate from other worthy applicants.

"There is no honor more important to this district," said Superintendent of Schools Dr. Karen Orcutt. "Now, more than ever, the future of our children depends upon strength of character. Orono has long been recognized for its academic rigor. We have worked hard to purposely build this program to complete the package of success for our graduates."

In its mission to better prepare students for future success, Orono has been involved in character education efforts for many years. Beginning in the 2006-07 school year, however, the district took its program to a new level with the help of a grant from the Minnesota Department of Education. The grant provided funding for staff development, consulting services and materials to create a comprehensive framework for character education that can be modeled by other school districts throughout the state.

Orono's character education goes well beyond a special event such as a food drive or colorful posters in hallways. The program is at every grade level (pre-K through 12th grade). Character education is integrated into both the daily operation of the district and curriculum. At the elementary level, for example, a principal will discuss with a student referred to the office for discipline about what Pillar of Character he/she violated. In high school literature and social studies classes, discussions of ethical behavior augment the history lesson or book report. At the district level, administrators and elected officials have been trained in "Living Up to the Public Trust" and coaches in "Pursuing Victory with Honor."

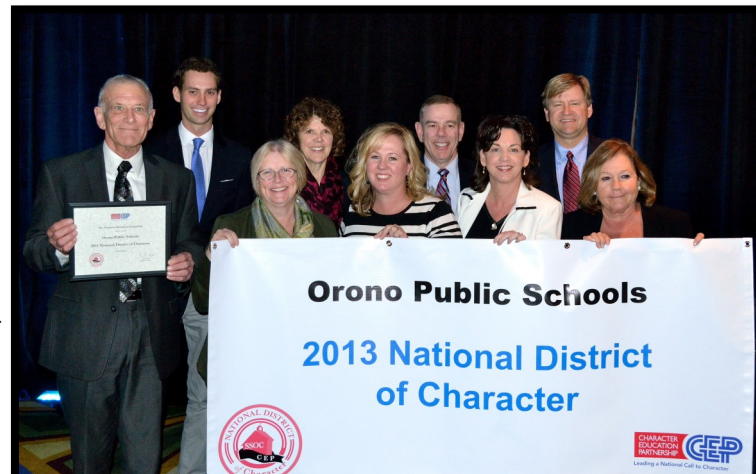
CEP has established 11 principles that define an exemplary character education program. Orono met the standards in all 11, but was noted as exceptional in seven of them. "This means that they have a very intentional, comprehensive approach with excellent leadership at the top, community involvement and use of data," said Lara Maupin, CEP's former National Schools of Character director.

Applying for the national award required a lengthy and detailed process in order to document the district's efforts. When Orono was designated as a finalist for the national award last March, CEP sent an evaluator to the district. Dr. David Wangaard, director of The School for Ethical Education in Milford, Connecticut, visited in April. He spent two days interviewing more than 50 students, principals, teachers and parents, while also observing each of the district's schools "in action."

"You have a jewel of a district there," Dr. David Wangaard told a local newspaper reporter.

"One of the things I would say is noteworthy," he added, "is the steady leadership demonstrated by the administration and school board. That was quite remarkable and their commitment to the process seemed to be all together authentic and genuine."

And Wangaard gave big kudos to students. "The kids actually get it. You can go to a lot of school districts and the kids



Accepting Orono's National District of Character Award are, from left: Dave Benson, Orono High School Principal; Peter Goelz, a 2010 OHS graduate who attends American University in Washington, D.C.; Cindy Brown Polson, elementary special education teacher; Martha Van de Ven, School Board Vice Chair; Jennifer Lubke, Service Learning Coordinator; John Malone, School Board Chair; Kristi Flesher, Director of Special Services; Bob Tunheim, School Board Director; and Dr. Karen Orcutt, Superintendent of Schools.

Continued on page 3

Students Set the Tone in Orono Public Schools

Continued from page 2

wouldn't have a clue as to district goals," he said. "One of the teachers made the comment, 'This isn't a canned program. We don't have a binder, but this is something that we do in our class every day.' That was the kind of attitude, the authenticity of it, that was really quite refreshing to see."

Students are hugely responsible for the program's success. This past year, OHS's Character Counts leadership mounted "Charlotte's Challenge: 30 Days of Kindness." It was in honor of Charlotte Bacon, who was one of the 20 students of Sandy Hook Elementary who died tragically December 14, 2012, in Newtown, Connecticut. Her mother, JoAnn (Hagen) Bacon, is a 1985 OHS graduate. The project gained such momentum that it continued past the 30 days and also spread to the middle school.

"Students set the tone for kindness," said Director of Special Services Kristi Flesher, who heads the district's character education program. "They talk eloquently about the importance of how they treat each other. That is our very proactive and very effective anti-bullying campaign."



Just as important as all the sports teams, the Orono High School Character Counts! float led the way in the September homecoming parade.



JoAnn Hagen Bacon thanked family and friends in a ceremony at Orono High School for the student-led "Charlotte's Challenge: 30 Days of Kindness."

Wangaard also said it struck him when parents got emotional talking about how thankful they were for what their children get out of Orono Schools.

While there is no state funding for proactive character education programs, the Orono Schools community believes so strongly in the program that its Foundation has stepped up to help the district continue and expand the program.

Orono accepted its award during the National Forum on Character Education in Washington, D.C. in late October. "When you see delegations representing nations throughout the world at the forum, you realize how important character education is to our nation, but also on a global basis," Orcutt noted.

Orono has been named a regional training center for the Los Angeles-based Josephson Institute for Ethics (Character Counts!). By doing so, Orono will be able to share its success story and strategies with other districts throughout the Midwest.

For more information on the district's character education program, please visit the district's web site at: <https://sites.google.com/a/orono.k12.mn.us/character>

This month's member spotlight was submitted by Gary Kubat, Director of Communications, Orono Public Schools.

AMSD Members: Anoka-Hennepin School District, Bloomington Public Schools, Board of School Administrators (Associate Member), Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District, Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative, Spring Lake Park Schools, St. Anthony/New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

Benefits of Early Learning Programs are Far-Reaching

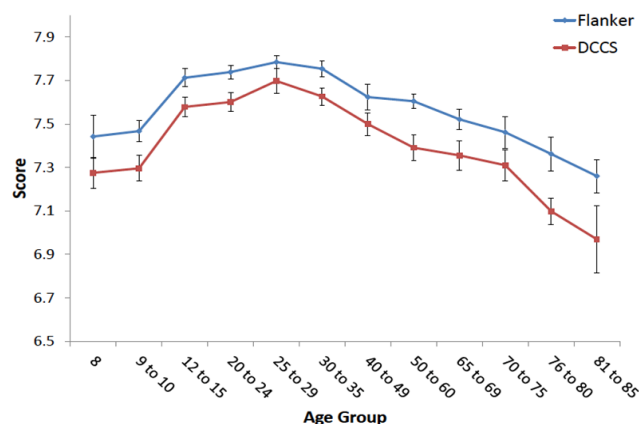
Continued from page 1

Anoka-Hennepin shared data outlining significant achievements on their early learning and Kindergarten assessments (Figure 2). They also highlighted their Pre K family engagement strategies that included informational materials and a K Ready video series, as well as home visits and parent conferences. The presenters from Bloomington Public Schools reviewed their early childhood model and discussed the impact their KinderPrep program has had on Kindergarten math and literacy skills (Figure 3).

Participants then attended one of three breakout sessions: Moving from Half-Day to Full-Day Kindergarten presented by speakers from North St. Paul-Maplewood-Oakdale Public Schools and Columbia Heights Public Schools; Tactics for Engaging and Communicating with Families and the Public presented by Katy Smith, Minnesota Teacher of the Year 2011 and Monica Potter, Robbinsdale Area Schools; and Quality Learning Programs offered by the Minnesota Department of Education's Office of Early Learning. The conference concluded with a panel discussion about how Minnesota can best build on the momentum and continue to move early learning programs forward. The panelists consisted of Commissioner Brenda Cassellius, MN Department of Education, Superintendent Valeria Silva, St. Paul Public Schools, Jon Millerhagen, Executive Director, MN Elementary School Principals Association and MN National Distinguished Principal 2012, and Katy Smith, 2011 Minnesota Teacher of the Year.

Common themes that emerged from the conference included focusing on the importance of connecting with families and the community about the importance of early learning, developing common definitions and measures of success and increasing funding for quality, school-based early childhood programs.

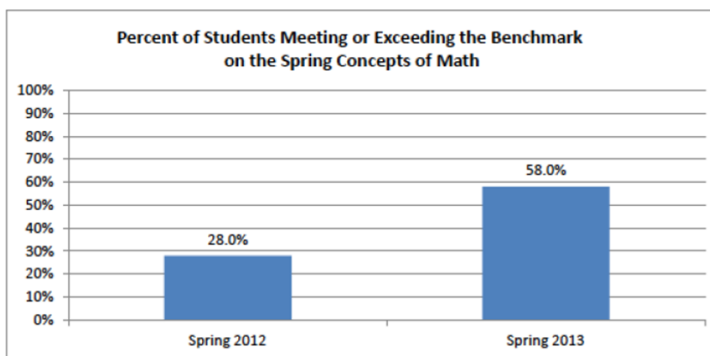
Figure 1
EF: 8 to 85 Years



Source: Dr. Philip David Zelazo, AMSD Conference 2013: http://www.amsd.org/wp-content/uploads/2013/09/Zelazo_AMSD_7_Nov_13.pdf

Figure 2

Kindergarten Concepts of Math



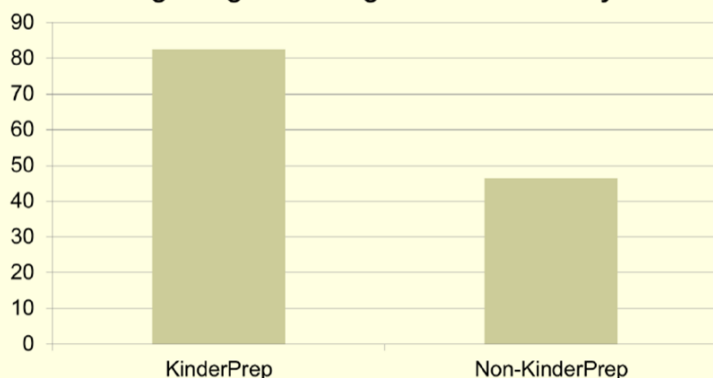
	Total Tested	Emerging	Developing	Proficient	Exceeding
Spring 2012	2608	30.0%	41.8%	12.6%	15.4%
Spring 2013	2618	14.3%	27.7%	17.3%	40.7%

Source: Dr. Mary Wolverton, Associate Superintendent of Elementary Schools and Steve Kerr, Director of Community Education, Anoka-Hennepin Schools, AMSD Conference 2013: <http://www.amsd.org/wp-content/uploads/2013/09/WolvertonandKerr.pdf>

Figure 3

KinderPrep Students Had Significantly Higher Total Literacy Scores at Beginning of Kindergarten

Beginning of Kindergarten Total Literacy



Presentation materials and videos from the conference are available at:
<http://www.amsd.org/2013conference>

Source: Dr. David Heistad, Director of Research and Evaluation and Tom Holton, Executive Director of Community Services, Bloomington Public Schools, AMSD 2013 Conference: <http://www.amsd.org/wp-content/uploads/2013/09/Holton.pdf>



ADVANCING THE EDUCATION OF AMERICA'S CHILDREN

TRANSFORMING LEADERSHIP

Register Now!
www.nsba.org/conference

EMPOWER YOURSELF

THREE DAYS OF ESSENTIAL PRESENTATIONS AND EXPERIENCES TO ENERGIZE YOU AND YOUR DISTRICT.

Align your conference sessions with the content that fosters growth and supports you, your staff, and your students.

With sessions organized into focus areas, it's easy for your team to find the content that best benefits your district.

Governance and Executive Leadership



Effective leadership skills are necessary to transform public education. Learn how to align resources to achieve district standards and priorities and understand education reform.

Innovations in District Management



Learn how to deal with economic challenges, manage local bond initiatives, and deal with hot topics such as common core standards and data-driven decisions.

Legal and Legislative Advocacy



Shape the debate: Learn about current national topics that are affecting education leaders and impacting local control and governance.

Professional and Personal Development



Take in knowledge designed specifically for you and your personal development — from leadership skills and managing people to making better personal use of technology.

School Board/Superintendent Partnerships



Learn the different roles and responsibilities of the board and superintendents, and how to collaborate and develop long-term successful relationships inside and outside the system.

Student Achievement and Accountability



Understand the factors which set conditions to optimize teaching and learning, narrow or eliminate the achievement gap, accountability, and continuous improvement within a system.

Technology + Learning Solutions



Hands-on sessions, workshops, and site visits on how technology is transforming school districts with relevant knowledge for technology directors, administrators, and board members.

TABLE OF CONTENTS

3 General Session Speakers	10 Technology Programming	17 Caucus Information
4 Pre-Conference Workshops	12 Site Visits	18 Campus — Exhibit Hall
6 Focus on... Sessions	13 National Connection Programming	20 Schedule-at-a-Glance
8 New Board Member Training	14 CUBE Programming	20 New Orleans Information
9 Advocacy Sessions	15 COSA Programming	21 Housing Information & Reservations
9 Deeper Look Special Sessions	16 Dine & Discover	22 Hotel List & Map
		23 Registration Form

The National School Boards Association is a not-for-profit organization representing state associations of school boards and their member districts from across the United States. Its mission, working with and through state associations, is to advocate for equity and excellence in public education through school board leadership. NSBA Annual Conference complements the state-specific professional development opportunities provided by the state associations.

INSPIRE



KEYNOTE: Friedman



Goyal



Maiers



KEYNOTE: Robinson

GENERAL SESSION SPEAKERS

Gain insight into our global challenges with these instrumental thought leaders.

Saturday, April 5

8:00 AM – 9:30 AM

THOMAS L. FRIEDMAN

Bestselling author of *The World is Flat* and columnist for *The New York Times*, Tom Friedman is renowned for his direct reporting and sophisticated analysis of complex issues facing the modern world. According to *Foreign Policy* magazine, “Friedman doesn’t just report on events; he helps shape them.” Winner of three Pulitzer Prizes, he has covered monumental stories from around the globe for *The New York Times* since 1981.

Sunday, April 6

10:00 AM – 11:30 AM

SIR KEN ROBINSON

Sir Ken Robinson, PhD, is an internationally recognized leader in the development of education, creativity, and innovation. The videos of his famous 2006 and 2010 talks to the prestigious TED Conference have been seen by an estimated 200 million people in over 150 countries. He speaks to audiences throughout the world on the creative challenges facing business and education in the new global economies.

Designed to be thought provoking, groundbreaking, and mind-blowing, these three presenters will share their innovative strategies for moving education forward for America’s school children. No wallflowers allowed — bring your passion to share with these insightful leaders.

Monday, April 7

8:00 AM – 9:00 AM

MORNING GENERAL SESSION

NIKHIL GOYAL

Education Author & Speaker

Lauded by the *Washington Post* as a future U.S. Secretary of Education, at age 17, Nikhil Goyal is the author of *One Size Does Not Fit All: A Student’s Assessment of School*, by the Alternative Education Resource Organization. His work has appeared in *The New York Times*, *Wall Street Journal*, *Washington Post*, MSNBC, NPR, FOX and Friends, FOX Business, NBC Nightly News, *The Globe and Mail*, *Huffington Post*, *Fast Company*, *Psychology Today*, and *Education Week*. In 2012, Goyal was named one of the “World Changers” for Dell #Inspire 100. He is also 2013 Forbes 30 Under 30: Education and *ORIGIN* Magazine: The Nation’s Top Creatives.

ANGELA MAIERS

Educator, Author, & Speaker

Whether she is addressing an auditorium full of educators or sitting on the floor helping first graders find their way into the pages of a great book, Angela Maiers’ message is the same: literacy changes lives. As a teacher educator, author, and consultant, Angela has spent the past 22 years working diligently to help learners of all ages succeed by recognizing their power as readers, writers, and global communicators.

Monday, April 7

2:00 PM – 3:30 PM

CLOSING GENERAL SESSION

Make sure you don’t miss this closing session! We will finish the Annual Conference with inspiration and reflection to feed our passion and purpose as we return to our homes energized and mobilized!



EDUCATE

PRE-CONFERENCE WORKSHOPS • FRIDAY, APRIL 4

Start your learning experience early with a thorough examination of issues important to you.

Morning Sessions • 9:00 AM – Noon

#1 What Every School Board Member Should Know About School Law Issues Today



Recognized school law experts from the NSBA Council of School Attorneys will provide an informative introduction to key concepts, legal standards, and principles that school board members must understand before making decisions about two hot topics — religion in the schools and employee rights. Walk away with a better awareness of the questions you should be asking your school attorney before problems arise.

Presenters: Jay Worona, General Counsel, New York State School Boards Association; Nancy Fredman Krent, Partner, Hodges, Loizzi, Eisenhammer, Rodick & Kohn, LLP

#2 Reinventing Your School Board from the Ground Up



What if your school board could reinvent itself? Would it look as it does now? Join us for this thought-provoking session and learn how Coherent Governance®, a state-of-the-art governance operating system, can position your board to lead with integrity, pride, and coherence to achieve systemic and systematic focus on student achievement. Discover how to forge a governance culture that represents what you and your colleagues believe your job really is and how it should be done.

Presenters: Randy Quinn and Linda Dawson, The Aspen Group International, LLC

#3 Evaluating the Board and the Superintendent: Stop, Look, Listen, Act



High-performing school districts are led by school boards and superintendents that value and practice continuous improvement, align their work, and hold themselves accountable for improving student achievement. Join us in an interactive session where you will learn how to align the evaluation process to the strategic improvement plan and how to apply the simple principles of “stop, look, listen, act” to create a culture of excellence.

Presenters: Tony Arasi, Director of Professional Development; Mark Willis, Assistant Executive Director, Georgia School Boards Association; Wanda Creel, Superintendent, Barrow County Schools

#4 Follow the Blueprint for a Successful Strategic Planning Process



From readiness to celebration, get a nine-step blueprint that includes tools for visioning, values identification, crowd sourcing, climate and culture management, data-driven decision-making, budgeting, goal-setting, and superintendent evaluation. Learn to help your district reduce resistance to change and infuse your plan with confidence-building protocols, and how to avoid certain brain-based biases to increase staff motivation, community engagement, and student success.

Presenters: Peggy Holstedt, Director of Policy Services and Board Development; Steve Lamb, Board Development and Policy Services Specialist; Renee Sessler, Board Development Specialist, Oregon School Boards Association

#5 Understanding the Key Work of School Boards



Research on school board governance has demonstrated that leadership teams in districts with higher student achievement are significantly different in knowledge, beliefs, and actions from the boards in lower achieving districts. Take an interactive walk through the *Key Work of School Boards Guidebook* and explore eight systematic thinking action areas designed to keep achievement at the heart of the conversation.

Presenters: Edward Shirley and Ann Meyer, The Legacy Group

#6 When Reporters Call...And When They Don't: Getting Your Message Out



The image of a school board and a district can be lifted or damaged depending on coverage in the news media. One element to better coverage happens when leaders do better interviews. But districts can't depend on media coverage alone to tell their success stories. Participants in this workshop will build new interview skills — including seeing live mock interviews — and learn about non-media avenues to get information to the community at large.

Presenter: Brad Hughes, Director Member Support, Kentucky School Boards Association

#7 Education Content for the iPad



iPad is changing the learning experience, making it more engaging, interactive, and completely mobile. Get an overview of amazing apps for teaching and learning, see interactive iBooks textbooks built with iBooks Author, and learn how iTunes U gives educators powerful tools to develop and distribute courses featuring audio, video, books, and other content. Discover how iPad is changing the classroom and what you need to know to understand today's digital revolution. iPads will be used in the session with pre-loaded applications. Please do not bring your own iPad.

Limited to 20 participants.



Cost for each half-day morning and afternoon session is \$170 for National Connection districts, Technology Leadership Network districts, and CUBE districts. \$195 for all others.

Afternoon Sessions • 1:30 PM – 4:30 PM

#8 The Student Support Card: Measuring What Kids Need to Achieve



Are you getting results from your investments in family engagement, caring and connected school, and social-emotional learning programs? Students who come to school with a rich developmental ecology perform better in school; but talking with families about their shared responsibility can make schools sound defensive and judgmental. Learn how the Student Support Card, a measurement tool, takes the risk out of measuring the support a student receives from school and beyond.

Presenter: Derek Peterson, Founder, International Institute for Student Support

#9 The Data Made Me Do It! Using Data to Make Difficult Decisions in Difficult Times



Data is fundamental to effective school board governance. Explore how school boards can use the data cycle — a data decision making process — to set goals, align resources, support effective programs and practices, and measure results in terms of improved student outcomes. Learn to apply the data cycle to implementing high standards, including the common core, and to evaluating and increasing teacher effectiveness. This workshop was developed by NSBA's Center for Public Education in partnership with state school boards associations in California, Illinois, and Michigan.

Presenters: Patte Barth, Director, Center for Public Education, National School Boards Association; Nesa Brauer, Consultant, Board Development, Illinois Association of School Boards; Sandra Kwasa, Director, Board Development, Illinois Association of School Boards

#10 Being a Q2 High-Performing District Leadership Team: Using the Eight Characteristics of Effective School Boards to Improve Student Learning and Achievement



Every high-performing educational system has unique processes and structures that allow it to perform at higher levels in Q2. Examine the governance practices used by the Forest Park School District 91 and how the leadership team used NSBA's Eight Characteristics of Effective School Boards to achieve high student achievement. Learn their culture and planning cycle, and how they stay in Q2.

Presenters: Jeffery Cohn, Director of Field Services, Illinois Association of School Boards and Certified in FranklinCovey Inspiring Trust™; Louis Cavallo, Superintendent; Frank Mott, Board President; Mary Win Connor, Board Vice President, Forest Park District 91

Pre-registration and an additional fee, including for guests, are required for all Pre-Conference Workshops. See registration form on page 23 for all fees.

#11 School Safety Choices: Proactive Mindfulness or Messy Crisis Response



Students can only achieve their potential if schools provide a safe learning environment that parents and staff can trust. Acquire strategies and skills for developing a prevention-focused school culture that incorporates mindfulness and developmental assets theory used by progressive school districts. Receive a customizable crisis plan template; acquire an evidence-based approach for conducting school/community stakeholder-driven student threat assessment; and more.

Presenters: Winton Goodrich, School Safety Consultant; Pat Messerle, School Psychologist and Consultant

#12 When Reporters Call...and When They Don't: Getting Your Message Out



A repeat of the morning session #6 pre-conference, sign up for only one.

Presenter: Brad Hughes, Director Member Support, Kentucky School Boards Association

#13 Invent to Learn



Join other Board members for a day of hard fun and problem solving — where computing meets tinkering and design. The workshop begins with the case for project-based learning and an exploration of how making, tinkering, and engineering are the best ways to support the Common Core and the Next Generation Science Standards. You will view examples of children engaged in complex problem solving with new game-changing technologies and identify the lessons for district policy. Participants will have the chance to tinker with a range of exciting new low- and high-tech construction materials that can amplify the potential of students in every subject, grade level, and socio-economic status. The workshop will give you first-hand experience that will be invaluable as you grapple with the coming changes to education in the 21st century.

Presenter: Dr. Gary Stager, Writer and Consultant, CA

#14 Education Content for the iPad



A repeat of the morning session #7 pre-conference, sign up for only one. Limited to 20 participants.

Full-Day Session • 9:00 AM – 4:30 PM

Cost for full-day session is \$270 for National Connection districts, Technology Leadership Network districts, and CUBE districts. \$320 for all others. (Lunch on your own NOON — 1:30 PM.)

#15 Superintendent Evaluation: Improving School Board Capacity for Objectivity and Fairness



Superintendent evaluation can be a challenging endeavor. New research reveals what board members actually consider when conducting superintendent evaluation. Explore how this affects the validity and fairness of the outcomes. Discover ways to offset bias and substantiate ratings for an objective evaluation of superintendent performance. Learn how to incorporate an annual evaluation cycle with clear and agreed upon goals and understanding of success.

Presenters: Phil Gore, Director of Leadership Development Services, Washington State School Directors' Association; Roberta Kramer, Superintendent, Riverside School District

INNOVATE

FOCUS ON...

Expand your perspective through the experiences and lessons of renowned educational thought leaders.



Best



Burmark



Domenech



Gentzel



Goodrich



Silver

Saturday, April 5

10:00 AM – 11:30 AM

The Leader of the Future



What is required to be a highly effective leader in 2014? Does it require respect, vision, honesty, communication, teamwork, integrity, and ethics? Yes and more! This will focus on the characteristics, skills, attitudes, and behaviors that are demanded by top talent of leaders they willingly follow.

Presenter: John Spence, Author of *Awesomely Simple – Essential Business Strategies for Turning Ideas Into Action*

1:30 PM – 2:45 PM

Focus on...Educational Inequity



Charles Best, founder of education crowdfunding platform DonorsChoose.org, explains why teachers at half of all the public schools in America have created projects on this nonprofit website. He'll also share "big data" insights about which resources teachers most need, and recount how his mother's pear dessert sparked a movement that has channeled \$180 million in giving to public school classrooms.

Presenter: Charles Best, Founder and CEO, DonorsChoose.org

1:30 PM – 2:45 PM

The New Normal: Dealing Effectively with Change



Anytime there is economic or organizational turmoil and you are faced with significant change, it is absolutely critical to help people understand how to effectively embrace change and move forward proactively towards the "new normal." Learn about the emotional cycle that people move through as they struggle with change and learn specifically what must be done to create an organization that can deal successfully with change.

Presenter: John Spence, Author of *Awesomely Simple – Essential Business Strategies for Turning Ideas into Action*

3:45 PM – 5:00 PM

They Snooze, You Lose: 10 Shots to Caffeinate Your Presentations



Have you fallen into the PowerPoint trap, reading bullet points to a dozing audience? In this engaging multimedia session, discover quick-and-easy fixes for the presentation you're giving tomorrow. Get fun, replicable tips on involving your audience (such as using popcorn to boost retention 10–50%) and links to awesome free resources! Plus, enter to win fabulous prizes, including an LCD projector!

Presenter: Lynell Burmark, Associate, Thornburg Center

3:45 PM – 5:00 PM

Focus on...School Board and Superintendent Relations



A discussion with the Executive Directors of the National School Boards Association (NSBA) and the American Association of School Administrators (AASA) about school board and superintendent relations. Learn how the two organizations can work together towards the accomplishment of common goals.

Presenters: Thomas Gentzel, National School Boards Association; Dan Domenech, American Association of School Administrators

Sunday, April 6

8:00 AM – 9:30 AM

Reaching Common Ground with Difficult People: Strategies for Making High Stakes Leadership Team Decisions



Participants will acquire new skills for dealing with challenging board member, administrator, and citizen behaviors. This workshop will give school leaders insight into WHY people react the way they do, and will provide tools for dealing with difficult interpersonal dynamics. Exciting facts on the latest brain research will help individuals understand what occurs within the body during the stress of decision making. Attendees will acquire deeper insight about the needs and desires of other leadership team members through a simple communication and decision-making survey process.

Presenter: Winton I. Goodrich, Goodrich Consulting and Facilitation Co.



Spellos



Spence



1:30 PM – 2:45 PM

Focus on...Teaching Kids to Succeed: Fall Down 7 Times, Get Up 8



Do you ever hear “Just how am I supposed to motivate kids?” The real question is how do we get them to motivate themselves? Learn surprising new findings about fundamental ways we can change teaching practices to help kids become self-motivated. Come prepared to have your thinking challenged and to receive a multitude of strategies that help learners develop internal motivation and resiliency.

Presenter: Debbie Silver, Speaker, Humorist, Author of *Fall Down 7 Times, Get Up 8: Teaching Kids to Succeed*

1:30 PM – 2:45 PM

Smart Phones...Smarter Business



Have you unlocked all of the killer tools from your smart phone? Are you really using your iPad (or other tablet) to help enhance your productivity? Jim Spellos is a certified Microsoft Office Specialist (MOS) and President of Meeting U, a company specializing in teaching technology applications. This interactive session will provide ideas for learning what these smart devices can do for all your business needs and help you maximize their use and your productivity. Attendees are encouraged to bring their devices and share best practices with their favorite mobile tools and apps.

Presenter: Jim Spellos, President, Meeting U

3:30 PM – 5:00 PM

Reaching Common Ground with Difficult People: Strategies for Making High Stakes Leadership Team Decisions



A repeat of the morning session from 8:00 AM – 9:30 AM.

Presenter: Winton I. Goodrich, Goodrich Consulting and Facilitation Co.

Monday, April 7

9:30 AM – 10:45 AM

Social Tsunami: How to Drink from the Information Fire Hose Using a Straw



Are you overwhelmed with information? Can't keep up with the tidal wave that comes from different tech resources? Take control of the Social Tsunami by learning about content curation. Curation makes you a content publisher, and provides the tools to manage the information flow that comes into your computer, tablet, or smart phone. These tools are the critical time savers and information managers every business person needs.

Presenter: Jim Spellos, President, Meeting U

12:30 PM – 1:45 PM

Google-licious: How to Find Anything on the Internet



Back by popular demand, Jim Spellos will present his Google-licious session that has been so overwhelmingly popular since being introduced in 2009. This session is for everyone, from Google novices to pros interested in learning how to use various search tools to find what you need, when you need it.

Presenter: Jim Spellos, President, Meeting U

SUCCESS

“It’s rewarding to hear other districts’ success stories, to meet board members from across the nation and to be part of the nation’s bigger picture.”

Ruth Greco, Ritenour, Missouri

CULTIVATE

NEW SCHOOL BOARD MEMBER BOOT CAMP

For new board members in need of essential skills and understanding, NSBA's Board Member Boot Camp has a proven and praised curriculum — from ethics and decision making to financial oversight and basic regulations.

Friday, April 4

PRE-CONFERENCE

1:30 PM – 4:30 PM

New School Board Member Boot Camp Pre-Conference Session: Ethics, Board Meetings, and the Role of a School Board Member



Ethical and appropriate behavior for school board members is expected. Yet, problems arise during meetings that can interfere with the important work getting accomplished. Interact with your colleagues in a mock school board meeting conducted by members of the NSBA Board Member Boot Camp Faculty to examine what works and what doesn't in your meetings.

Facilitated by: Kitty Blumsack, Director of Board Development, Maryland Association of Boards of Education; Terry McCabe, Consultant and Former Associate Executive Director, Maine School Boards Association

Advance registration and an additional \$75 fee are required for the pre-conference Board Member Boot Camp session. See registration form on page 23.

Saturday, April 5

10:00 AM – 11:30 AM

The Key Work of School Boards — An Overview



The Key Work of School Boards framework provides school board members with tools and information for improving their leadership skills and raising student achievement. Learn about the eight Key Action Areas for school leaders and how to apply them to your own district.

Presenter: Kitty Blumsack, Director of Board Development, Maryland Association of Boards of Education

1:30 PM – 2:45 PM

Data-Driven Decision Making



Data matters. Education data, used well, can help school board members make good decisions — ones based not on the loudest voices or the latest theories, but on the facts about what students need and how they are currently doing. Learn how to ask board-level questions regarding data, including how can and should data inform decision making?

Presenters: Sandra Kwasa, Director, Board Development; Nesa Brauer, Consultant, Board Development, Illinois Association of School Boards

3:45 PM – 5:00 PM

Basic Parliamentary Procedure for NEW Board Members



Lots can happen (and happen very quickly) during a school board meeting that will prevent you from obtaining your desired outcomes. A basic understanding of Robert's Rules of Order for your meetings is a critical tool for every new school board member.

Presenter: Paul Krohne, Executive Director, South Carolina School Boards Association

Sunday, April 6

8:00 AM – 9:30 AM

Federal Advocacy: The Legislative Process, The Issues, & Your Important Role as an Advocate



Federal legislation has direct policy and financial impacts on local public schools. Students and federal legislators need to hear the local impact directly from you, their constituent. Learn the basics of how Capitol Hill works, some of the latest issues facing school board members, and the important role that board members can play as a voice for their school district.

Presenter: Kathleen Branch, Director, National Advocacy Services, National School Boards Association

1:30 PM – 2:45 PM

The Basics of Financial Oversight



Oversight of school district financial matters is an essential board responsibility, one that all board members must develop an appropriate level of understanding about. Increased public and regulatory scrutiny during difficult economic times demands that boards develop strategies that allow them to fulfill their oversight responsibility without micromanaging.

Presenter: Barry J. Entwistle, Director of Leadership, New York State School Boards Association

3:45 PM – 5:00 PM

Student Aspirations: The Role of Your School Board



Everyone talks about the need to improve student aspirations, but the Quaglia Institute for Student Aspirations (QISA) has researched the eight conditions necessary to raise student aspirations and partnered with Maine School Management Association to develop a handbook to guide this process. Learn the role of your board in improving the aspirations of your students and leave with a copy of the handbook *School Board Members: Reflect...Inspire...Make a Difference*.

Presenter: Terry McCabe, Consultant and Former Associate Executive Director, Maine School Boards Association

ADVOCATE

EXPANDING YOUR KNOWLEDGE AND SKILLS

Expand your understanding of national issues and how they impact your district. Then learn how to get involved and advocate for public education in your state.

Saturday, April 5

3:45 PM – 5:00 PM

Maximizing Your Meetings with Members of Congress



In this interactive session, learn how to get the most out of face-to-face meetings with members of Congress. View NSBA's video on How to Lobby Your Members of Congress, and learn strategies for gaining control of the meetings and getting a stronger commitment from your members of Congress.

Presenters: Federal Advocacy and Policy Staff, National School Boards Association



Sunday, April 6

8:00 AM – 9:30 AM

The 2014 NSBA School Law Docket: A View from the High Court



Join NSBA General Counsel Francisco M. Negrón, Jr., for a survey of cases impacting public schools in 2014 in the United States Supreme Court and across the national school law docket. Take an inside look at the High Court's decisions and at current cases, including the Court's continuing struggle with racial diversity in student bodies, and learn about trends in bullying, speech, and employment law matters with implications for public schools across the country.

Presenter: Francisco M. Negrón, Jr., General Counsel, National School Boards Association

3:45 PM – 5:00 PM

National Education Spotlight: Federal Legislative Update



Join NSBA's advocacy staff to learn about new Congressional education initiatives impacting student achievement and school delivery of educational services. Expand your knowledge about federal legislation and policy and find out how you can get involved.

Presenters: Federal Advocacy and Policy Staff, National School Boards Association

EMPOWER

A DEEPER LOOK: TURNING CHALLENGES INTO OPPORTUNITIES

Saturday, April 5

2:00 PM – 5:00 PM

12 Strategies High-Poverty Schools Can Use to Become High-Performing Schools



Recent case studies from high-performing/high-poverty schools coupled with two decades of research provide compelling insight into what it takes to make a dramatic turnaround. Learn 12 specific strategies that provide an essential foundation for success in any underperforming school. Through better understanding of how high-performing/high-poverty schools achieve success, board members will acquire specific strategies and identify action steps to best support their district's students.

Presenter: William Parrett, Director, College of Education, Boise State University

Sunday, April 6

2:00 PM – 5:00 PM

School Improvement Using the Eight-Step Process



The Eight-Step Process is a continuous improvement process with a systematic approach to school improvement using research-based principles to promote equity and excellence for all. It gives board members, along with a leadership team of central office, principals, and teachers, a plan for improving student achievement, changing the pattern of random acts of school improvement. Presenters have 10 years of data from around the country demonstrating real results within one year. Bring a team!

Presenters: Peggy Hinckley, Peggy Hinckley Consulting LLC; Patricia Davenport, Patricia Davenport Consulting LLC

ADVANCE

TECHNOLOGY + LEARNING

Experience a variety of choices for up-to-the-minute development in technology.



MAKE

I.T. WORK

FOR YOU



Saturday, April 5

10:00 AM – 11:30 AM

NSBA's Annual Technology Innovation Showcase Showdown

This fast-paced session will introduce new approaches to old problems from emerging companies identified by NSBA's Technology Leadership Network. Each company will have only five minutes to tell you what they are solving and give a snapshot of their solution. Audience insights and reactions are key to this interactive session designed for those who embrace innovation!

Presenter: Ann Flynn, Director, Education Technology, National School Boards Association

1:30 PM – 2:45 PM

Serious Games, Serious Learning

Get a global perspective about how serious games are changing learning in schools, industry, and the military and hear how students who develop their own STEM-related games are excelling in districts across the country.

Presenters: Jim Brazell, Founder, VentureRAMP, Inc., TX; Worldwide Workshop Representative

3:45 PM – 5:00 PM

Where Invention and Design Meet Tomorrow's Technology

Board members will learn how technological game-changers, such as 3D printing, robotics, and computer programming, can be a vital part of 21st-century learning in STEM and across the curriculum K-12. From the author of the definitive book on this topic, *Invent to Learn – Making, Tinkering, and Engineering in the Classroom*, this session provides an overview of the tools, skills, and pedagogical practices that not only amplify student potential, but support the Next Generation Science Standards and the Common Core.

Presenter: Dr. Gary Stager, Writer, and Consultant, CA



Sunday, April 6

8:00 AM – 9:30 AM

Mobile Learning: The Intersection of Policy & Practice

Mobile devices are transforming student learning in the U.S. and around the world, yet serious concerns remain. How does a district ensure equity? What policies need to be in place to both support and protect students and faculty?

Presenter: Dave Eisenman, Minnetonka Public Schools, MN

1:30 PM – 2:45 PM

Teachers: Who to Hire? Who to Keep?

Join this interactive session to see how your perceptions of a high-quality instructor match up with the predictive analysis incorporated into new screening tools designed to identify applicants who have the skills and characteristics to raise student achievement. Plus, see how a new generation of teacher evaluation tools are bringing consistency and equity across districts.

Presenters: Dr. Donald J. Fraynd, CEO, TeacherMatch, IL; Michael Moody, Founder & CEO, Insight Education Group, CA; Cheryl Williams, Executive Director, Learning First Alliance

3:45 PM – 5:00 PM

Global Learning: From the Virtual World to the Real World

Join one of NSBA's "20 to Watch" educators to explore how the power of multimedia supports development of the global competencies necessary for students to succeed in the workplace of the 21st-century. Educators translate virtual learning experiences to the real world through local and global collaborative peer projects that develop those competencies and support core content areas.

Presenter: Jenny M. Buccos, Series Creator of ProjectExplorer.org

Monday, April 7

9:30 AM – 10:45 AM

The State of Digital Content: What Is It, Where Do You Find It, What Does It Cost?

The shift from print to digital is a complex process with many moving parts. This lively dialogue will address the successes, challenges, and future innovations through the lens of education thought leaders, content and infrastructure providers, and school board members.

12:30 PM – 1:45 PM

Questions Board Members Should Ask to Avoid Being the Next "Hacked" Headline

Districts store incredible amounts of sensitive, personal data for students and faculty yet, often, have far fewer security practices in place than major corporations who have made headlines when their systems have been hacked. Hear one district's story and learn the types of questions school leaders should be asking to ensure their districts aren't vulnerable.

Presenters: Keith Bockwoldt, Director of Technology, Township High School; Judy Grisson, Superintendent; Phil Hardin, Executive Director, Technology, Rowan-Salisbury School System, NC

"The NSBA Annual Conference is the most comprehensive, high level one of the year — no others compare. I return as a more educated and motivated board member with a tremendous amount of value-added information."

Lydia Tedone, Simsbury, Connecticut

MOTIVATION

INSPIRE

SITE VISITS: EXPERIENCES TO TAKE HOME

Gain hands-on experience from these leaders in technology.

All workshops and events on this page require additional fees. See page 23 for fees and registration.

Friday, April 4

9:30 AM – 4:30 PM

Louisiana Lagniappe (lan-yap): Site Visit to St. Charles Parish Public Schools

Lagniappe means a little something extra, which is exactly what you'll experience during your day in St. Charles Parish Public Schools, one of the state's top districts. Visit a newly renovated, technology rich, community-oriented elementary school and immerse yourself in the Wetland Watcher experience, a nationally recognized service learning program for wetlands conservation managed by middle school students. After a taste of south Louisiana cuisine, conclude your visit at the district's unique Satellite Center, where cutting-edge technologies create an authentic learning environment for students to work alongside actual clients as they explore future careers.

Lunch and transportation provided.

Saturday, April 5

11:45 AM – 3:30 PM

National World War II Museum: Learning Across the Curriculum

Much of today's technology had origins in World War II. Learn how the National World War II Museum staff created education resources available to districts across the country that bring the science and technology of War II to life for students. Plus, hear the latest about the museum's photo and oral history digitization project and efforts to involve students in the collection of oral histories in their hometowns.

Lunch, admission, and transportation provided.



Sunday, April 6

NOON – 5:00 PM

STEM in Action — Pumping Up the Students!

After Katrina, the U.S. Army Corps of Engineers built the world's largest pumping station. Tour this amazing structure and hear how the U.S. Army Corps of Engineers is investing in science technology, engineering, and math (STEM) curriculum materials to engage your students and support the emerging field of Geomatics that combines high tech tools with remote sensing.

Lunch and transportation provided; no skirts/dresses and closed toe shoes required; limited to 50.

2:15 PM – 5:30 PM

Southeastern Louisiana University Program: Transforming Science through Hands-on Learning

Explore the wetlands by boat with the Southeastern's Turtle Cove Environmental Research Station that provides educators and students with problem-based, real-world science learning opportunities. Experience firsthand how instruction must change to support next-generation science standards.

Lunch, transportation, and supplies provided.

Monday, April 7

8:30 AM – 2:00 PM

Building for the Future: Going Green

After the devastation of Katrina, Global Green, in partnership with Brad Pitt, made a commitment to sustainable building as the city recovered. Tour the Holy Cross Project Visitor Center, a home in the lower Ninth Ward, to learn about its green elements and systems. Get ideas for your own district with a school visit that incorporates "green" strategies to support healthier classrooms, protect the environment, reduce carbon emissions, and save the district money.

Lunch, transportation, and admission provided.

9:00 AM – 2:30 PM

Weather as a Lesson: NOAA Tour

Tour the National Oceanic and Atmospheric Administration (NOAA), a federal agency focused on the condition of the oceans and the atmosphere, and discover the multitude of resources they have developed to support K-12 education. Plus, hear a presentation by school leaders about the technology policies and practices they put in place to successfully weather storms that have struck their districts.

Lunch and transportation provided.

IGNITE

NATIONAL CONNECTION

Take away practical insights from these unique breakout sessions, as well as learn about the new National Connection resources available to your district. Sessions are open to all conference participants.

The NSBA National Affiliate program has a new name for 2014: National Connection

Brought to you in partnership with state school boards associations, National Connection brings new and expanded resources to keep your board/superintendent team on the leading edge of American public education.

Sign up for National Connection services today and bring your district the full slate of new resources. National Connection districts receive a discount on Annual Conference registration fees.

For more information, visit www.nsba.org/getconnected.

Saturday, April 5

10:00 AM – 11:30 AM

Education in the Year 2025



The world of learning continues to evolve toward a resilient learning ecosystem in which “school” will take many forms, learners and their families will create individualized learning playlists, and radical personalization of learning approaches and supports will become the norm. What does the emergence of a vibrant and adaptive learning ecosystem mean for the way you operate your schools, how teachers teach, and how school leaders interact with their communities? What are the opportunities? Join us as we explore the future and see how it unfolds in the vast world of education.

Presenter: Katherine Prince, Senior Director of Strategic Foresight, Knowledge Works

1:30 PM – 2:45 PM

Why Engaging the Public Is Imperative — Messaging on the Value of Public Education — Public Engagement Toolkit



Feeling frustrated when you try to communicate to your community the great work your school district is doing? Is the press telling a story that focuses on what’s wrong and not on what’s right in public education? Learn how to positively influence the conversation and build support for your district’s efforts, what it takes to improve the community mindset about public education, and how you can make a difference.

Presenters: Staff, National School Boards Association

3:45 PM – 5:00 PM

The Big Legal-Easy: Timely Analysis with NSBA’s Legislative and Legal Experts — Federal Insider



Laws, regulations, rules, and rulings coming out of the federal government are impacting school districts with increasing frequency, and it’s important for school boards to be aware of, influence, and efficiently implement these mandates. Get an update on current federal mandates and learn how *Federal Insider*, available to all National Connection districts, will help you monitor federal happenings, participate in the process, and effectively comply with federal mandates.

Presenters: Lucy Gettman, Director, Federal Programs; Mark Blom, Staff Attorney, National School Boards Association

Sunday, April 6

1:30 PM – 2:45 PM

What Would You Do? School Board Leadership Resource Center



Here’s an opportunity to learn from others and test your ideas. Guided by a facilitator, you’ll be presented with real issues and challenges faced by local school boards every day and asked to talk about how you would handle these difficult situations. A panel of trainers will offer guidance and provide resources to help you deal with these situations in the future.

This interactive session is sponsored by American School Board Journal.

Facilitator: Kathleen Vail, Director, Editorial Services, National School Boards Association

Monday, April 7

9:30 AM – 10:45 AM

Grant Writing Nuts & Bolts — Money-Saving Resources



Obtaining grant funding requires the right mix of focus, concept, creativity, and the ability to follow rules. Scott Tracy, founder of RocketFunding, will highlight resources available through this grants workshop and provide hands-on training to help your district secure the funding you need to make a difference in the lives of your students.

Presenter: Scott Tracy, Founder, RocketFunding

12:30 PM – 1:45 PM

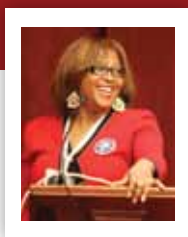
Success Factors for School Board Governance School Board Leadership Resource Center



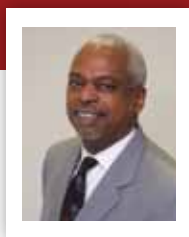
What does good governance look like? It takes on many forms. Explore good governance and what it means for the success of a school district and its mission. Hear from school districts about their success, along with the editors from *American School Board Journal* who have explored these districts and analyzed their successes.

Presenters: Various School Districts and *American School Board Journal* Editors

CUBE programming will focus on key issues in urban school board governance and advocacy ranging from the dropout crisis to making urban voices heard at all levels of government.



Forte-Brown



Henderson



Singleton

Saturday, April 5

11:45 AM

Welcome

Minnie Forte-Brown, Chair, CUBE Steering Committee, NSBA Director and Member, Durham (N.C.) Public Schools Board of Education

11:45 AM – 1:45 PM

Lunch & Keynote Presentation

From Brown v. Board to Race to the Top: An Overview of the State of Public Education

This session is for CUBE registrants only – pre-registration and additional fee are required.

Wade Henderson, President & CEO, Leadership Conference on Civil and Human Rights and the Leadership Conference Education Fund

It has been 60 years since the watershed Supreme Court decision in Brown v. Board of Education. Where do we stand now? What are the strengths of urban education today, and what are the best strategies for facing current challenges as we move forward?

2:30 PM – 4:30 PM

Using Data to Identify Student At-Risk for Dropping out of School

Open to all NSBA Annual Conference attendees.

While progress on dropout rates is encouraging, a deeper look at the data reveals that gains in graduation rates and decline in dropout rates occurs unevenly across states and subgroups of students (e.g., economically disadvantaged, African American, Hispanic, students with disabilities, and students with limited English proficiency). As a result, large “graduation gaps” remain in many districts among students of different races, ethnicities, family incomes, disabilities, and limited English proficiencies. In this session, participants will learn how to identify the warning signs for students at risk of dropping as early as the sixth grade. In addition, you will be provided successful intervention strategies for addressing high school dropout rates and increasing the high school graduation rate.

This session is a joint endeavor of NSBA’s Council of Urban Boards of Education (CUBE), National Black Caucus (NBC), National Hispanic Caucus (NHC), and National Caucus of American Indian/Alaska Native (NCAIAN).

5:30 PM – 9:00 PM

CUBE Urban Night Out

This event is for CUBE registrants only. Personal invitations will be sent prior to this event.

Sunday, April 6

8:00 AM – 9:45 AM

CUBE Annual Business Meeting and Breakfast

This session is for CUBE registrants only – pre-registration and additional fee are required.

During this session, CUBE districts meet to consider nominations, elect new Steering Committee members, and discuss issues of concern to the membership. CUBE members and district members interested in learning more about CUBE are encouraged to attend.

2:45 PM – 5:00 PM

Keynote Presentation With All Deliberate Speed: Enacting Board Policy to Achieve Racial Equity

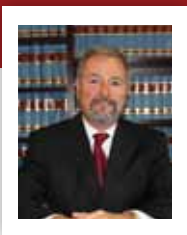
This session is for CUBE registrants only – pre-registration and additional fee are required.

Glenn Singleton, President/CEO, Pacific Educational Group

Sixty years after the U.S. Supreme Court handed down its unanimous and historic ruling in Brown v. Board of Education (1954), schools in this country remain separate and unequal when it comes to meeting the needs of ALL students. Sadly, racial disparities in achievement, suspension and graduation rates are as present today as they were when eight-year old Linda Brown was first denied access to her Topeka, Kansas, neighborhood school in 1954. In some urban school districts, however, we are witnessing an intentional, unapologetic focus on achieving racial equity. In this session, internationally recognized author and educator Glenn Singleton will facilitate a Courageous Conversation that spotlights effective school board-led policies and practices from across the nation that keep the spirit of “Brown” alive and the promise of racial equality a priority.

All of CUBE programming will be held at the New Orleans Ernest N. Morial Convention Center. Pre-registration and additional fee are required for CUBE’s Saturday luncheon, Urban Night Out, and Sunday all day programming. See page 23.

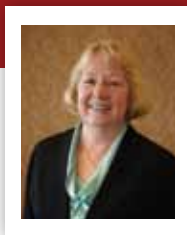
The NSBA Council of School Attorneys (COSA), the national network of attorneys representing K-12 public school boards, presents its annual School Law Seminar at the New Orleans Marriott April 3-5, 2014. School attorneys convene at the Seminar to discuss the latest legal issues facing public schools.



Guercio



Lhamon



Schafer

Kicking off this year's Seminar will be a keynote address given by U.S. Department of Education Assistant Secretary for Civil Rights **Catherine Lhamon**. She heads the Department's Office for Civil Rights, which enforces federal civil rights laws applicable to public schools.

Attendees will see COSA's mission in action as highly respected school attorneys provide leadership in legal advocacy for public schools through interactive sessions on hot topics in education law geared toward school attorneys. Attorneys can earn up to 11.5 hours CLE, including 1.5 hours of ethics.

Join COSA Chair **Allison Schafer** of the North Carolina School Boards Association, and COSA Chair-Elect **Greg Guercio** of Guercio & Guercio, LLP, for a deep look at complex school law issues facing school attorneys. Live seminar sessions are supported by written papers, which are invaluable resources for school attorneys.

The School Law Seminar will begin with work-alike group meetings and early bird sessions on Thursday, followed by the opening general session featuring Assistant Secretary Lhamon starting at 4:30 PM. Sessions will continue through noon on Saturday. Our speakers will tackle breaking school law issues such as:

- The National School Law Docket and NSBA Advocacy Work on Behalf of Public Schools
- Labor Relations and Collective Bargaining
- Contracting and Procurement
- Voucher Litigation
- Student Records
- Accommodating Students with Disabilities
- Special Education Due Process
- Bullying and Harassment
- Religion and Public Schools
- Legal Ethics
- And much more!

All programming is hosted at the New Orleans Marriott, 555 Canal Street. Watch for new session information on the Council's website at www.nsba.org/cosa.

Thursday, April 3

8:30 AM – 2:00 PM

NSBA Member State Association Counsel Luncheon Meeting

10:00 AM – 2:00 PM

In-House Counsel Luncheon Discussion Meeting

2:30 PM – 4:15 PM

Concurrent Early-Bird Sessions

4:30 PM – 6:00 PM

Opening General Session — Keynote Address by Catherine Lhamon, Assistant Secretary for Civil Rights, U.S. Department of Education

Friday, April 4

7:30 AM – 9:00 AM

Continental Breakfast

8:15 AM – 4:30 PM

Morning General Session and Afternoon Concurrent Sessions

4:45 PM – 6:00 PM

School Law Seminar Reception

Saturday, April 5

7:30 AM – 9:00 AM

Continental Breakfast

8:15 AM – 12:15 PM

COSA Business Meeting, Elections, & Morning General Session



MOTIVATE

DINE AND DISCOVER

Pre-registration is required for all meal events. See registration form on page 23.

Saturday, April 5

NOON – 2:00 PM

National Caucus of American Indian/Alaska Native School Board Members Luncheon

Hilton New Orleans Riverside

Check the Website for updates.

NOON – 2:00 PM

Best Practices for School Leaders Luncheon

New Orleans Convention Center

Learn about leadership and district best practices with the winners of the 2014 Magna Awards. Sponsored by Sodexo, the Magna luncheon celebrates the spirit of innovation and excellence in public education. Attend this special event and be inspired to take what you hear and learn back to your districts. This is a highly popular luncheon so be sure and register early!



NETWORKING

“Great conference, a MUST for any board member. You will find helpful sessions and “you are not alone” with what you face within your school system. The networking is great!”

Steve Templeton, Boone County, Kentucky

Sunday, April 6

8:00 AM – 9:30 AM

National Hispanic Caucus of School Board Members Breakfast

New Orleans Convention Center



For 25 years, **Maria Hinojosa** has helped tell America's untold stories and brought to light unsung heroes in America and abroad. Serving as anchor and managing editor of her own long-running weekly NPR show, *Latino USA*, and anchor of the Emmy Award-winning talk show *Maria Hinojosa: One-on-One*, she has informed millions of Americans about the fastest growing demographic in our country.

Throughout her career, she has helped define the conversation about our times and our society with one of the most authentic voices in broadcast.

NOON – 2:00 PM

National Black Caucus of School Board Members Luncheon

Hilton New Orleans Riverside



Acclaimed *Washington Post* reporter, journalist, and biographer **Wil Haygood** has explored the social and historical dynamics of this country as few modern chroniclers have done, in books, magazine articles, and award-winning newspaper coverage. His most recent project, *The Butler*, which stars eight Oscar-winning actors, is the story of White House butler Eugene Allen, who had served no less than eight presidents, from Harry Truman to Ronald

Reagan — and in so doing became a “discreet stagehand who for three decades helped keep the show running in the most important political theatre of all.”

NOON – 2:00 PM

Education Technology Luncheon: School 2.0: Building the Schools We Need

New Orleans Convention Center



Chris Lehmann, Founding Principal of the Science Leadership Academy in Pennsylvania, will share his insights.

Hosted by the Technology Leadership Network.

NETWORK

MAKE A DIFFERENCE, HAVE AN IMPACT.

BECOME A CAUCUS MEMBER!

Special offers for New Caucus Members when you join with your NSBA Annual Conference registration.

NSBA has established three Caucuses to foster national level leadership and attention to the achievement issues faced by so many students today. Caucus membership is open to anyone interested in meeting and addressing the educational needs of racial and ethnic students in our communities.

National **School Boards** Association



Black Caucus of School Board Members

NEW! Special conference offer:

Become a member through
June 30, 2014, for just \$30.

National **School Boards** Association



American Indian/Alaska Native
Caucus of School Board Members

NEW! Special conference offer:

Become a member through
June 30, 2014, for just \$15.

National **School Boards** Association



Hispanic Caucus of School Board Members

NEW! Special conference offer:

Become a member through
June 30, 2014, for just \$30.

This caucus membership special offer is open only in conjunction with Conference Registration until March 21, 2014. This discounted rate is offered only to school board members who have not previously belonged to the respective caucus being joined. After March 21, 2014, membership fees will be charged at the regular rate. Membership status is granted from the join date until June 30, 2014. For more information about each Caucus, please visit www.nsba.org/caucuses.

National **School Boards** Association



Council of Urban Boards of Education

The Council of Urban Boards of Education (CUBE) is NSBA's program supporting urban school boards and fostering effective leadership for excellence and equity in public education, with a specific focus on underrepresented students. CUBE provides educational opportunities that engage urban school districts and district leaders, working through their state school boards association, while addressing challenges in urban centers.

National **School Boards** Association



Council of School Attorneys

The Council of School Attorneys (COSA) is the only national advocacy organization comprised of attorneys representing school boards. COSA has nearly 500 of the nation's most influential school attorneys, most of whom are in private practice and represent multiple districts.

EXPLORE

YOUR “BACK TO SCHOOL” EXPERIENCE

Be sure to visit this year’s NSBA Exhibit Hall, newly transformed into the NSBA Campus.

THE NSBA EXPOSITION



PLAN AHEAD!

To find out who’s going to be at the NSBA Exposition, visit the Annual Conference website at www.nsba.org/conference for a comprehensive list of companies as well as a searchable database by product.

SATURDAY, APRIL 5

10:00 AM – 4:00 PM

Exclusive Exhibit Hall Only:

11:30 AM – 1:30 PM

2:45 PM – 3:45 PM

SUNDAY, APRIL 6

11:30 AM – 4:00 PM

Exclusive Exhibit Hall Only:

11:30 AM – 1:30 PM

2:45 AM – 3:45 PM

EXCITING NEW CAMPUS FORMAT!

YOU’LL FIND EXCITING NEW AREAS TO LEARN AND COLLABORATE:

Student Union

Relax and recharge in between learning experiences.

Study Halls

Pop in for an interactive 30-minute upload of the latest knowledge on hot topics, led by experts and their school district clients. We’ve more than doubled the number of Study Halls held from 2013 and will offer sessions during exclusive hours.



Drum Circle — Sponsored by Namm Foundation
Back by popular demand! Join us for an interactive drum circle experience. Revive, renew, and realize your own creative potential through the power of music. Experience some basic facilitation techniques used for building camaraderie and support, reducing stress, and empower student achievement. No experience necessary.



BACK BY POPULAR DEMAND!

Relaxation Station

Take a break at the Relaxation Station and enjoy a complimentary massage!

The Green Zone

The Green Zone has expanded in 2014 to include over 28 booths! Discover how greening your schools doesn't just save money, but fundamentally changes how students learn. Find out how you, as a school leader, can make a commitment to advance a green initiative in your school and engage your community at the same time.

Music and Arts Main Street

Waltz down to find companies who will offer arts and music programs that you can establish in your district. No need to cut these valuable programs when you will find cost-saving alternative solutions here!

Technology Innovation Pavilion

The education market is bursting with new products driven, in part, by Common Core Standards. Don't miss your chance to meet emerging businesses and take home ideas you won't see anywhere else! Make a visit to the Technology Innovation Pavilion a top priority.

Cutting-Edge AveNew

Be the first in your district to meet the newest companies and see the latest and greatest products on the block! This special area is dedicated to start-up businesses that have never exhibited at a national trade show and want to debut their state-of-the-art products and services to you specifically!

Marketplace

Finally, do some shopping at the ever-popular NSBA Marketplace — the only location on the exhibit floor where you can purchase and take home the products these specific vendors are offering.



"It's a great thing! Love meeting with people from different parts of the country, learning new skills, techniques, strategies. Excellence in the Classroom begins with Excellence in the Boardroom!"

Maureen Cotter, South Kingstown, Rhode Island

EXCELLENCE

Schedule-at-a-Glance

Friday, April 4

8:00 AM – 6:00 PM	Registration
9:00 AM – NOON	Pre-Conference Half-Day (Morning) Workshops
9:00 AM – 4:30 PM	Pre-Conference Full Day Workshop
1:30 PM – 4:30 PM	Pre-Conference Half-Day (Afternoon) Workshops

Saturday, April 5

6:30 AM – 5:00 PM	Registration
8:00 AM – 9:30 AM	General Session, Thomas Friedman
10:00 AM – 11:30 AM	Sessions
10:00 AM – 4:00 PM	Exhibit Hall
Exclusive Hours: 11:30 AM – 1:30 PM; 2:45 PM – 3:45 PM	
NOON – 2:00 PM	Luncheons
1:30 PM – 2:45 PM	Sessions
3:45 PM – 5:00 PM	Sessions

Sunday, April 6

7:30 AM – 4:30 PM	Registration
8:00 AM – 9:30 AM	Breakfast Event
8:00 AM – 9:30 AM	Sessions
10:00 AM – 11:30 AM	General Session, Sir Ken Robinson
11:30 AM – 4:00 PM	Exhibit Hall
Exclusive Hours: 11:30 AM – 1:30 PM; 2:45 PM – 3:45 PM	
NOON – 2:00 PM	Luncheons
1:30 PM – 2:45 PM	Sessions
3:45 PM – 5:00 PM	Sessions
5:15 PM – 5:45 PM	Drum Circle

Monday, April 7

7:30 AM – NOON	Registration
8:00 AM – 9:00 AM	Morning General Session
9:30 AM – 10:45 AM	Sessions
11:00 AM – NOON	Table Topics
12:30 PM – 1:45 PM	Sessions
2:00 PM – 3:30 PM	Closing General Session

For the most up-to-date conference information, visit www.nsba.org/conference

IMAGINE



NEW

ORLEANS

Imagine meeting in a city where cultures collide in a brilliant explosion of flavors, emotions, and sounds.

New Orleans is the birthplace of jazz, home to Creole cuisine, and rich with history and culture. It is centrally located with a walkable downtown and world-class convention facilities. With more than \$1.57 billion worth of improvements to the city in 2013, New Orleans remains an authentic destination, a place like no other. It's a place of chefs and delectable cuisine and a unique blend of French, Spanish, Caribbean, and African cultural influences in our architecture, food, people, and music. With more than 1,300 restaurants, the city offers one of the most incredible – and incredibly diverse – concentrations of exceptional dining and unforgettable cuisine in the world. Because most of the city's restaurants, attractions, tours, accommodations, and event venues are within walking distance of each other, it's easy to get around the "Big Easy" and is the perfect setting for networking. Within the 12-blocks of the historic French Quarter, come enjoy the charm of New Orleans, all while attending a successful meeting in the Crescent City, Sportsman's Paradise...the Big Easy. New Orleans combines big city choices with the small town friendliness. Your exploration of the many sensory extravaganzas that endure in the unique city of New Orleans begins here — **enjoy the journey and laissez les bons temps rouler — let the good times roll!**

REGISTRATION AND HOUSING INFORMATION

Registration and Housing both open on Wednesday, October 23, at 9:00 AM EST

A streamlined registration and housing reservation process makes it easier on you! Register ONLINE and you can immediately click over to make your hotel reservations with our housing company as long as you are paying your registration fee by credit card.

Conference Schedule:

- **Pre-Conference Sessions and Workshops:**

Friday, April 4

- **Conference begins:**

Saturday April 5, at 8:00 AM

- **Conference concludes:**

Monday, April 7, at 3:30 PM

- **CUBE programming:**

Begins Saturday, April 5

- **COSA School Law Seminar:**

Thursday, April 3, 2:30 PM to
Saturday, April 5, 12:15 PM

Top 10 reasons to book in the NSBA Housing Block

1. Official hotels are NSBA-endorsed and inspected.
2. Greater networking opportunities exist in hotels within the block.
3. Reservations within the block are protected from hotel relocation.
4. Housing representatives are available for on-site assistance with official hotels, primarily.
5. Friendly booking terms: No change fees; no FULL pre-payment.
6. Guaranteed rates.
7. Complimentary shuttle service from most official hotels.
8. Attendees have an excellent chance of getting into their choice hotel.
9. It is EASY to make changes.
10. Future housing and registration fees will stay low by booking at the official hotels.

Registration and Housing Instructions:

When paying by credit card

- Go to www.nsba.org/conference, click on Register, and select your payment type
- Log on
- Once logged on, select ONLINE Store/Registration, you'll see the Conference registration link

- Add optional events for the registrant, add the spouse/family member if attending
- Select the payment option
- Once payment is complete, on the receipt page will be a link to proceed to housing to reserve your room(s)

When paying by purchase order

- Go to www.nsba.org/conference, click on Register and select your payment type
- Select your state, then select your district if listed (if not, select the Register link)
- Enter the registration name and contact info
- Select optional events, add the spouse/family member if attending
- Enter the payment information
- Register another if more than one

Note: This option does not allow for immediate housing reservations.

Please allow a minimum of 2-3 days for registration to be processed, after which you will receive a confirmation letter with instructions on how to reserve housing.

To reserve your rooms at a later date or to request a suite, please contact the NSBA Housing Bureau

- Online: Go to www.nsba.org/conference and follow the instructions for hotel information/reservations for immediate processing
- Call: 1-800-616-8210 (U.S./Canada) or 1-415-979-2264 (International), service is available Monday through Friday, 9:00 AM - 9:00 PM EST
- Fax: 1-415-216-2535

If making your hotel reservations at a later date, each individual registrant will need a confirmation ID # to book rooms. Only nine rooms or fewer may be reserved by telephone. If you are reserving 10 or more rooms, please fax, mail, or go to the NSBA Housing Bureau website to arrange for your accommodations online. Housing forms may be downloaded from www.nsba.org/conference.

All reservations should be made prior to March 14, 2014. Room availability and special Conference rates cannot be guaranteed after that date.

NSBA's official housing company is Convention Management Resources (CMR), based in San Francisco, CA. NSBA does not authorize any other housing company or independent broker to make housing reservations for our Conference.

Travel Information:

NSBA has a preferred travel agency for the 2014 Annual Conference. Go to the Conference website www.nsba.org/conference and click on the Hotel & Travel tab for agency contact information.

Discount airfares are available on United, and low car rental rates are available through Hertz and Enterprise. The discounts apply for travel between 3/31/2014 - 4/19/2014. Agents are available for reservations from 8:30 AM - 8:00 PM (EST), Monday through Friday. Some restrictions may apply. Service fees apply.

You may also call your own agency or the vendors directly and refer to the following I.D. numbers:

United Airlines: Zcode: ZR5X
Agreement code: 416277 or call 800-521-4041

Note: When booking on www.united.com, type: ZR5X416277 (no spaces) in the OFFERCODE field in the main flight search box.

Delta: NMGJZ or call 800-328-1111

Hertz: CV#031C0019 or call 800-654-2240

Enterprise: 32H7476 or call 800-593-0505

Dollar: CM0679 or call 800-800-3665

REGISTER EARLY AND SAVE

Early registration discount ends
January 8, 2014.

Visit www.nsba.org/conference or call
1-800-950-6722

Registration constitutes your consent that any picture taken during NSBA-sponsored events can be used for meeting and promotion purpose without remuneration.

HOTEL

MAP



	Hotel	Single	Double	Ext Person		Hotel	Single	Double	Ext Person
1.	Astor Crowne Plaza New Orleans 739 Canal Street 70130	\$185	\$185	\$20	14.	LaQuinta Inn & Suites Downtown-French Quarter 301 Camp Street 70124	\$149	\$149	
2.	Courtyard by Marriott St. Charles 124 St. Charles Avenue 70130	\$175	\$175	\$20	15.	Loews New Orleans 300 Poydras Street 70130	\$235	\$235	\$30
3.	Courtyard New Orleans Downtown/CC 300 Julia Street 70130	\$189	\$189	\$20	16.	New Orleans Marriott** 555 Canal Street 70130	\$225	\$225	\$30
4.	Doubletree New Orleans 300 Canal Street 70130	\$199	\$199	\$20	17.	New Orleans Marriott Downtown Convention Center 859 Convention Center Boulevard 70130	\$225	\$225	\$30
5.	Embassy Suites 315 Julia Street 70130	\$205	\$215	\$10	18.	Omni Royal Crescent Hotel 535 Gravier Street 70130	\$198	\$198	2 ppl max
6.	Hampton Inn & Suites New Orleans Convention Center 1201 Convention Center Boulevard 70130	\$189 \$229	\$189 \$229	\$10 (Rooms) \$10 (Suites)	19.	Renaissance Arts 700 Tchoupitoulas Street 70130	\$219	\$219	\$30
7.	Hampton Inn Downtown/French Quarter 226 Carondelet Street 70130	\$169	\$169	\$10	20.	Renaissance Pere Marquette 817 Common Street 70112	\$199	\$199	\$30
8.	Hilton Garden Inn New Orleans Convention Center 1001 South Peters Street 70130	\$189	\$189	\$10	21.	Residence Inn New Orleans Downtown 345 St. Joseph Street 70130	\$189	\$189	King bed only 2 ppl max
9.	Hilton New Orleans Riverside* 2 Poydras Street 70130	\$225	\$225	\$25	22.	Royal St. Charles 135 St. Charles Avenue 70130	\$149	\$149	\$10
10.	Hyatt Place New Orleans Convention Center 881 Convention Center Boulevard 70130	\$209	\$209	\$20	23.	Sheraton New Orleans 500 Canal Street 70130	\$225	\$225	\$25
11.	InterContinental New Orleans 444 St. Charles Street 70130	\$199	\$199	\$30	24.	Springhill Suites New Orleans Downtown 301 St. Joseph Street	\$189	\$189	\$20
12.	International House 221 Camp Street 70130	\$219	\$219	King bed only 2 ppl max	25.	W New Orleans 333 Poydras Street 70130	\$230	\$230	\$20
13.	JW Marriott New Orleans 614 Canal Street 70130	\$225	\$225	\$30	26.	Westin New Orleans Canal Place 100 Iberville Street 70130	\$209	\$209	\$20
					27.	Wyndham Riverfront New Orleans 701 Convention Center Boulevard 70130	\$205	\$205	\$20

REGISTRATION FORM

National School Boards Association
Annual Conference & Exposition
New Orleans, LA

To Register (Select only one)



Online: Go to www.nsba.org/conference



Mail: NSBA, P.O. Box 1807, Merrifield, VA 22116-8007



Call: 1-800-950-6722 or **Fax:** 1-703-519-6497

PLEASE PRINT

NAME

NICKNAME FOR MY BADGE

MAILING ADDRESS

CITY/STATE/ZIP

() DAYTIME TELEPHONE () FAX

REGISTRANT EMAIL ADDRESS FOR CONFIRMATION
Also send confirmation to:

EMAIL ADDRESS

SCHOOL DISTRICT/ORGANIZATION NAME

ADDRESS

CITY/STATE/ZIP

PERSONAL EMERGENCY CONTACT INFORMATION

CONTACT NAME () PHONE NUMBER ()

TITLE FOR BADGE

- ☐ Board President ☐ Board Member
☐ School Attorney ☐ Other District Administrator
☐ Superintendent ☐ Board Support Professional
☐ Deputy/Assistant Superintendent ☐ Technology Director
☐ Other (specify): _____

SPOUSE/FAMILY MEMBER(S) NAME(S)

NAME(S) FOR BADGE (18 AND OVER)

NAME(S) FOR BADGE (UNDER 18)

METHOD OF PAYMENT (Advanced payment required in U.S. funds)

- ☐ Check enclosed, made payable to NSBA
☐ Bill my school district, listed above, using
Purchase Order # _____
(Required for registration to be processed.)
☐ MasterCard ☐ VISA ☐ American Express

CARD NUMBER EXPIRATION DATE CVV CODE

CARDHOLDER'S NAME (PLEASE PRINT OR TYPE)

AUTHORIZED SIGNATURE

() CARDHOLDER'S TELEPHONE

How to Pay

If your district is an NSBA National Connection (NC) or Technology Leadership Network (TLN) district or CUBE district, you pay the reduced fees listed, otherwise pay regular fees. Non-NC Canadian districts pay regular fees. To qualify for the early registration discount, you must register and pay by **January 8, 2014**.

The NSBA Annual Conference is only open to U.S. school districts that hold membership in their state school boards association.

NSBA reserves the right to cancel the registration of any board member or employee of a school district not a member in good standing of their state association. In the event of cancellation, NSBA is not liable for hotel, airfare, or other charges incurred by that registrant.

Registration Fees

	NC/TLN/CUBE		REGULAR		MY TOTAL
	By 1/8/14	After 1/8/14	By 1/8/14	After 1/8/14	
CONFERENCE FEE: Select the fee that applies to you and fill in the total.....	\$725	\$755	\$895	\$945	_____
SPOUSE/FAMILY MEMBER FEE: Fee for each guest 18 years of age and over	\$59	\$59	\$59	\$59	_____

Optional Events (Fees are in addition to full Conference fee above)

	NC/TLN/CUBE	REGULAR	MY TOTAL
Pre-Conference Workshops – Friday Morning #1 ☐ #2 ☐ #3 ☐ #4 ☐ #5 ☐ #6 ☐ #7 ☐	\$170	\$195	_____
Pre-Conference Workshops – Friday Afternoon #8 ☐ #9 ☐ #10 ☐ #11 ☐ #12 ☐ #13 ☐ #14 ☐	\$170	\$195	_____
Pre-Conference Workshop – Friday Full Day #15 ☐	\$270	\$320	_____
☐ School Law Seminar (begins Thursday 2:30 PM)	\$345	\$385	_____
☐ No additional fee if you are a Council of School Attorneys member and a full Conference registrant, but please check here if you plan to attend.			
☐ New School Board Member Boot Camp Pre-Conference Session – Friday Afternoon ONLY	\$75	\$75	_____
	CUBE District	NON-CUBE District	
☐ Council of Urban Boards of Education Programming – Saturday Luncheon, Urban Night Out, and Sunday all day	\$140	\$250	_____

	NC/TLN/CUBE	REGULAR	
☐ Louisiana Lagniappe (lan-yap): Site Visit to St. Charles Parish Public Schools Friday, April 4, 9:30 AM – 4:30 PM	\$140	\$155	_____
☐ National World War II Museum: Learning Across the Curriculum Saturday, April 5, 11:45 AM – 3:30 PM	\$125	\$140	_____
☐ STEM in Action – Pumping Up the Students! Sunday, April 6, NOON – 5:00 PM	\$105	\$105	_____
☐ Southeastern Louisiana University Program: Transforming Science through Hands-on Learning Sunday, April 6, 2:15 PM – 5:30 PM	\$125	\$140	_____
☐ Building for the Future: Going Green Monday, April 7, 8:30 AM – 2:00 PM	\$125	\$140	_____
☐ Weather as a Lesson: NOAA Tour Monday, April 7, 9:00 AM – 2:30 PM	\$140	\$155	_____

Meal Functions (Fees are in addition to full Conference fee above)

	# TICKETS x PRICE =
☐ American Indian/Alaska Native Caucus Luncheon – Saturday, NOON	_____ x \$65 = _____
☐ For Board Members only: Join the Native Caucus at special conference rate. .	_____ x \$15 = _____
☐ Best Practices for School Leaders Luncheon – Saturday, NOON	_____ x \$65 = _____
☐ Hispanic Caucus Breakfast – Sunday, 8:00 AM	_____ x \$50 = _____
☐ For Board Members only: Join the Hispanic Caucus at special conference rate	_____ x \$30 = _____
☐ Black Caucus Luncheon – Sunday, NOON	_____ x \$65 = _____
☐ For Board Members only: Join the Black Caucus at special conference rate. .	_____ x \$30 = _____
☐ Education Technology Luncheon – Sunday, NOON	_____ x \$65 = _____

GRAND TOTAL (Conference Fee + Optional Events) in U.S. FUNDS = _____

CANCELLATIONS AND REFUNDS:
Requests for refunds can be honored only if made in writing to NSBA prior to **March 21, 2014**, and will be subject to a \$125 cancellation fee per registrant. No refunds will be honored after March 21, 2014.

☐ Registrant mailing and email addresses are made available to exhibiting companies for a one-time mailing of useful product information. If you do not wish to receive such mailings, please check here.

LATE REGISTRATION:
AFTER MARCH 21, 2014
We suggest that you register on-site at the NSBA On-site Registration Desk at New Orleans Ernest N. Morial Convention Center.



Please email sfolks@nsba.org if you have any special needs.



National **School Boards** Association

1680 Duke Street
Alexandria, Virginia 22314-3493

REGISTER EARLY AND SAVE!
www.nsba.org/conference

WHY ATTEND?



TRANSFORM Leadership to focus on every student's success

INSPIRE others with your stories and be inspired in turn

IMAGINE a nation with a dynamic public education system addressing the challenges of preparing its students for achievement in the global marketplace

EMPOWER yourself with knowledge and competencies to better serve your community



Early registration
discount ends January 8, 2014.

Call 1-800-950-6722
or visit www.nsba.org/conference

Ernest N. Morial Convention Center



VISION, MINDSET, GRIT!



93rd Annual Leadership Conference

January 16-17, 2014

Minneapolis Convention Center

- Phase I, January 14, Hilton Hotel, Minneapolis
- Phase II, January 15, Hilton Hotel, Minneapolis
- Charter School Board Member Training, January 15, Hilton Hotel, Minneapolis
- Evening Early Birds, January 15, Minneapolis Convention Center

Conference at a Glance

Tuesday, January 14

6:30 p.m. – 9 p.m. Phase I Orientation (Hilton Hotel)

Wednesday, January 15

8:45 a.m. – 4 p.m. Phase II Orientation (Hilton Hotel)

8:30 a.m. – 4 p.m. Charter School Board Member Training (Hilton Hotel)

7 p.m. – 9 p.m. Evening Early Birds:

Student Expulsion and Staff Discipline—It Takes Grit! *or*

Achieving Higher Student Performance by Building a

Board EVERYONE Trusts

(Minneapolis Convention Center)

Thursday, January 16

7:30 a.m. Registration

8 a.m. Exhibit Hall opens

8:15 a.m. Board Skills Sessions

8:15 a.m. Board Chair Q & A with MSBA

9 a.m. General Session – Scott Burrows: Vision, Mindset, GRIT!

11 a.m. Exhibit Hall time

11:15 a.m. Show and Tell

11:30 a.m. Recognition Luncheon

12:50 p.m. Director District Discussions

1:30 p.m. Tom Melcher, MDE Finance Director: School Finance

Update

2:30 p.m. Workshops

3:45 p.m. Workshops

4:50 p.m. Roundtables

Friday, January 17

7:30 a.m. Registration & Exhibit Hall opens

8 a.m. Roundtables

9:15 a.m. Workshops

10:20 a.m. Closing Session – William Kent Krueger: Giving Kids

Literacy—A Window to the World

Noon Adjourn

For a complete agenda and workshop descriptions, go to www.mnmsba.org.

Register for housing online at www.mnmsba.org or call 888-947-2233

between 9 a.m. and 3 p.m.

Thanks to Ratwik, Roszak and Maloney, P.A., for supporting the printing and mailing of this conference brochure.

Featured Speaker

Thursday, January 16

Scott Burrows

Vision, Mindset, GRIT!



A former standout college athlete who experienced a life-changing car accident at age 19, inspirational speaker Scott Burrows employs his paralysis as a visual metaphor. He encourages his audiences to stand up to their challenges—regardless of circumstances—and achieve their absolute best using the same three dynamic principles that helped him reach his own goals: Vision, Mindset and Grit. Scott's message of hope and success has transformed audiences around the world.

Biography

Scott Burrows is an author, businessman, athlete and motivational speaker. He played college football at Florida State University, and was a top-ranked kick-boxing champion with matches broadcast on ESPN. After graduating from college, he became a top producer in the financial and insurance industry, qualifying for Million Dollar Round Table, before forming his own company, Global Golf Group, a successful international firm specializing in golf course development. His recent book, "Vision, Mindset, GRIT!" was published in December of 2012.

Friday, January 17

William Kent Krueger

Giving Kids Literacy—A Window to the World



New York Times best-selling author William Kent Krueger will discuss the importance of literacy. "Anybody who believes they have only one life to live, must not know how to read a book," Krueger said. "Literacy is a window to the world. Literacy, for so many kids, is the only way they are ever going to travel to another country or to meet another culture or to have the experience of walking in someone else's shoes." Krueger will single out the book that had the biggest impact on his young life—"The Happy Family" from the classic Little Golden Book series.

Biography

Krueger, a resident of St. Paul, has published 15 novels. His "Cork O'Connor" mystery series is set in fictional Tamarack County in the Minnesota Northwoods. Krueger's work has received a number of awards, including the Minnesota Book Award, the Loft-McKnight Fiction Award, the Anthony Award, the Barry Award and the Friends of American Writers Prize. He attributes his success as a writer to the wonderful stories he read as a child.

Pre-Conference Extras

Registration begins 30 minutes before the program.

Phase I

6:30 p.m. – 9 p.m., Tuesday, January 14

Hilton Hotel, Minneapolis

Tuition: \$75; Walk-ins add \$10

Help new board members hit the ground running with this session. Phase I covers the role of the school board, the role of the superintendent, and common scenarios facing new board members.

Phase II

8:45 a.m. – 4 p.m., Wednesday, January 15

Hilton Hotel, Minneapolis

Tuition: \$130; Walk-ins add \$20

Presented by MSBA staff and state experts. Phase II includes the financial training school boards are required to have by state law. The session covers core topics such as the budget, school financing, local levies, policies, significant laws affecting school boards, collective bargaining and personnel issues.

Charter School Board Member Training

8:30 a.m. – 4 p.m., Wednesday, January 15

Hilton Hotel, Minneapolis

Tuition: \$150; Walk-ins add \$20

Presented by MSBA staff. This training covers the three mandated charter school board member areas of governance, employment and finance. Charter board members are required to start these trainings within six months of election to a charter board and complete the trainings within one year.

Registration information for the Charter School training can be found at www.mnmsba.org.

Pre-Conference Extras: Evening Early Birds

Student Expulsion and Staff Discipline—It Takes Grit!

7 p.m. – 9 p.m., Wednesday, January 15

Minneapolis Convention Center

Tuition: \$75; Walk-ins add \$10

Presenters: Jill E. Coyle, attorney for Rosemount-Apple Valley-Eagan Public Schools; Nik Lightfoot, Director of Administrative Services, Hopkins Public Schools; and Margaret J. Westin, General Counsel, Osseo Area Public Schools

Expelling a student and disciplining a staff member can be two of the most difficult decisions made by school board members. Three in-district attorneys will present the policies and processes leading up to the superintendent's recommendation to the school board regarding employee or student discipline, including a mock expulsion hearing. Find out what information you should receive to support your decision at the board table.

Achieving Higher Student Performance by Building a Board EVERYONE Trusts

7 p.m. – 9 p.m., Wednesday, January 15

Minneapolis Convention Center

Tuition: \$75; Walk-ins add \$10

Presenter: Steve Lamb, Board Development Specialist, Oregon School Boards Association

Steve Lamb has 37 years of program management and community engagement experience helping groups set goals and build the will to achieve them by using the following principles:

- Start with what you have (asset mapping), not what you need.
- Make the best use of what you already have before requesting access to more.
- Deliver a motivational paycheck to paid and volunteer staff (understanding that the currency is different for each individual).
- Involve everyone to the degree they desire, using techniques that make even the smallest contributions valuable in the aggregate.
- Build trust through regular and transparent self-evaluation, modeling the desire to improve.
- Celebrate success, both for the warm feelings and the opportunity to discuss next steps.

Workshop Topics & Special Features

Workshop Topics: A complete list with descriptions is available at www.mnmsba.org.

Some of the featured workshops include: A 21st Century Learning Center; an update on Teacher and Principal Evaluation Working Group; Passing a Levy in a Presidential Election Year; Understanding the Minnesota Measurement Rating System; School Safety and Bullying Prevention; School Nutrition Programs; Struggles and Successes of a Small School PLC Implementation; Budget Boot Camp; Superintendent-School Board Relationships; and much more!

SPECIAL FEATURES

Skills Sessions

Join us Thursday morning for special sessions on the nitty-gritty aspects of school boarding: the Open Meeting Law; Superintendent contracts; and legislative advocacy. There's also a special session for board chairs to talk to MSBA Executive Director Kirk Schneidawind about what districts need from the association.

Show and Tell

Visit with proud Minnesota students who are showcasing unique programs from their schools.

Recognition Luncheon

Celebrate the accomplishments of Minnesota's school leaders at Thursday's luncheon. Registration is required.

Round Tables

Join us for two 20-minute Thursday sessions at 4:50 p.m. in the Registration Area, and three rounds of information-packed mini-sessions Friday at 8 a.m. in the Exhibit Hall. These informal sessions are a great chance for questions and answers with an expert in a small-group setting. Topics this year include...

Director District Discussions

Your MSBA district representatives will be setting aside time to meet with regional board members to discuss issues of concern. Each of the directors will have a roundtable discussion on topics specific to their region. Director positions up for election will also have presentations from board members running for those positions.

Make your hotel reservation today for the Leadership Conference

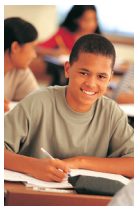
Housing is open for the 2014 MSBA Leadership Conference. MSBA is highly encouraging you to **make your hotel reservation early** at one of our long-time conference hotels (the Hilton Minneapolis, the newly remodeled Millennium Hotel, and Hyatt Regency). Make your housing reservations as early as possible by going to our website at www.mnmsba.org; click on Housing Information.



Ratwik, Roszak & Maloney, P.A.

You need guidance.
We give direction.

Providing Over 20 Years of Service to Schools.



Focusing on all areas of School Law

Labor Negotiations and Employment Law
School Business Affairs • Special Education
Construction and Land Acquisition • Investigations

300 U.S. Trust Building • 730 Second Avenue S. • Minneapolis, MN 55402

Phone: (612) 339-0060 • Fax: (612) 339-0038 • www.ratwiklaw.com

A Law Firm Dedicated Specifically to Your Needs.

There is no fee required for the conference, but your superintendent must register attendees for the Recognition Luncheon and Early Birds by Thursday, Jan. 9. Cancellations will be refunded until Friday, Jan. 10. On-site registration, add \$10. Register online at www.mnmsba.org, fax to 507-931-1515, or send form to MSBA, 1900 W. Jefferson Ave., St. Peter, MN 56082-3015.

District Name and Number	Student Expulsion & Staff Discipline \$75	A Board EVERYONE Trusts \$75	Recognition Luncheon \$30	TOTAL DOLLARS
☐ Supt.				
☐ Board				
☐ Board				
☐ Board				
☐ Board				
☐ Board				
☐ Board ☐ Guest				
☐ Board ☐ Guest				
☐ Board ☐ Guest				
☐ Guest ☐ Admin.				
☐ Guest ☐ Admin.				
Additional registrants may be listed on a separate page. ☐ Payment enclosed ☐ Invoice the district				TOTAL

Get on the Bus & Local 2209 Breakfast Schedule

2013-2014

Get on the Bus

Tuesday, February 11th

TBN

Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz

Ann Bremer

Local 2209 Breakfast 7:00 AM

Tuesday, January 14th

District Service Center

(3rd Floor – Room 316)

Ann Bremer

Michèle Kunz

Tuesday, March 11th

District Service Center

(3rd Floor – Room 316)

Ann Bremer

Michèle Kunz

School Board Planning Calendar

January 2013 – December 2013

1 st Meeting of the Month	2 nd Meeting of the Month
AUGUST 22, 2013 Approval of Cash Flow Borrowing Resolution District Operations Financial Report July Superintendent Goals	
SEPTEMBER 12, 2013 Hennepin County Gateway to College Report What Board Members Should Know About Our 2013-2014 Back to School Start-Up	SEPTEMBER 26, 2013 Financial Report August
OCTOBER 10, 2013 Collaborative Curriculum Care & Treatment, Prairie Care w/ Todd Archbold, Chief Development Officer	OCTOBER 24, 2013 Financial Report September What the Board Should Know about Crisis Planning Guidelines for Safety and District Resources
NOVEMBER 14, 2013 <i>(Only one Board meeting this month!)</i> Update on Hennepin County Superintendent/Commissioner Meeting Attracting & Retaining a High Performing Workforce Facilities Management Update Food Service Recommendations OPEB Reporting & Funding What the Board Should Know About Restrictive Procedures What the Board Should Know About the MDE & Hennepin County Task Force	
DECEMBER 12, 2013 <i>(Only one Board meeting this month!)</i> Financial Report October Prior Year Audit Review	

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals**
Board TLC

Community use of Facilities Bucket

School Board Planning Calendar January 2014 – December 2014 (Tentative Dates)

1 st Meeting of the Month		2 nd Meeting of the Month	
START TIME 6:30 PM			
JANUARY 9, 2014 <i>Organizational Meeting</i> Election of Board Officers Oath of Office Financial Report November		JANUARY 23, 2014 Financial Report December FY13 Audit Legislative Platform Uber Goal #2	
FEBRUARY 13, 2014 Communication with Local Boards Hennepin County Graduation Update Mentor Connection Superintendent Mid-Year Evaluation Procedure		FEBRUARY 27, 2014 Financial Report January FY15 Budget Assumption FY14 Budget Revision Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Uber Goal #1	
MARCH 13, 2014 Teacher Evaluation		MARCH 27, 2014 Financial Report February FY14 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2014-2015 Reduction ULA for tenured staff (<i>provide names</i>)	
APRIL 10, 2014 <i>(Only one Board meeting this month!)</i> Superintendent & Board Evaluation Update			
MAY 8, 2014 Financial Report March Strategic Plan Report Summary Status Report on Board Policy & Procedure		MAY 22, 2014 Financial Report April Non-Renewals/Layoffs Probationary Licensed, and Non-Licensed Staff Reduction ULA Resolution Spotlight DVD Presentation	
JUNE 12, 2014 Administrative/Unaffiliated Parameters -(Closed Session) Facilities Management Update - Energy Audit PLC Data Report Superintendent & School Board Evaluation to plan for Board Retreat Outcomes Superintendents Evaluation Update		JUNE 26, 2014 2014-2015 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff	

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals**
Board TLC

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287

December 12, 2013

SCHOOL BOARD CALENDAR

December 2013

12	Thursday	General Board Meeting	6:30PM	Board Rm
----	----------	-----------------------	--------	----------

TENTATIVE 2014 DATES

January 2014

09	Thursday	General Board Meeting	6:30PM	Board Rm
14	Tuesday	Local 2209 & Board Breakfast	7:00AM	DSC - 316
23	Thursday	General Board Meeting	6:30PM	Board Rm

February 2014

11	Tuesday	Get On The Bus	8:30AM	TBN
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

March 2014

11	Tuesday	Local 2209 & Board Breakfast	7:00AM	DSC – 316
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

April 2014

10	Thursday	General Board Meeting	6:30PM	Board Rm
19	Saturday	Destination ImagiNations State Tournament	All Day	TBN
30	Wednesday	Honors Mentor Connection Scholars Forum	6:00PM	TBN

May 2014

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	Hennepin Technical College High School Spring Award Ceremony	10:10AM & 12:20PM	TBN
22	Thursday	General Board Meeting	6:30PM	Board Rm

June 2014

02	Monday	Sun Transition/PHASE/Intersect Graduation	12:00PM & 1:30PM	TBN
03	Tuesday	SUN at South Education Center Graduation	1:00PM	SEC
04	Wednesday	FOCUS South Graduation	9:00AM	TBN
04	Wednesday	VECTOR South Graduation	12:00PM	TBN
04	Wednesday	West Education Center Graduation	4:00PM	WEC
04	Wednesday	South Education Center Alternative Graduation	6:00PM	SEC
05	Thursday	North West Tech Center High School Graduation	9:00AM	NWTC
05	Thursday	North West Tech Center Trans Graduation	1:00PM	NWTC
05	Thursday	North Education Center Graduation	1:00PM	NEC
05	Thursday	North Education Center Alternative Graduation	6:00PM	NEC
06	Friday	Transition EEC Graduation	10:00AM	TBN
06	Friday	Epsilon Graduation	TBN	TBN
06	Friday	Explore EEC Graduation (8 th Grade Recognition)	1:00PM	TBN
12	Thursday	General Board Meeting	6:30PM	Board Rm

◆ General Board Meeting – Date Change

◆ New Event