

Intermediate District 287

Responsive. Innovative. Solutions.



Intermediate District 287

Regular Meeting

Thursday, August 27, 2009 6:30 PM

Intermediate District 287 School Board Meeting Agenda

Thursday, August 27, 2009 at 6:30 PM
Regular Meeting
District Service Center Board Room

1.	CALL TO ORDER	
2.	APPROVAL OF GENERAL MEETING AGENDA * General Meeting Agenda for August 27, 2009	4
3.	OPEN FORUM	
4.	APPROVAL OF CONSENT AGENDA * General Board Meeting Minutes from July 23, 2009 Routine Human Resource Activities for August 27, 2009	6
5.	SHARE THE SUCCESS & RECOGNITIONS - None	
6.	SUPERINTENDENT'S REPORT * School Start-Up Program Report Report on Crisis Planning Learning Center (ALC) Communication Strategic Plan Update	13
7.	INSTRUCTIONAL REPORT * Emotional Behavior Disorder (E/BD) Program	32
8.	ADMINISTRATIVE SERVICES REPORT	
A.	Financial Report * Routine Monthly Finance Report * Update on Cash Flow Borrowing * Approval of Grant Acceptance for the following Grants	55
B.	Facilities Report * Approval of Minnesota Department of Education (MDE) Review & Comment Intermediate District 287 - Table of Contents Approval of MD Review & Comment	66

- C. Human Resource Report - Closed Session 119
The school Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03.
- 9. BOARD BUSINESS
 - A. Policy Review & Revision - None
 - B. Board Reports
 - 1. Chair Report
 - 2. AMSD Report
 - C. District News 124
 - * School Board Planning Calendar
 - * August Calendar
 - D. Once Around the Table
- 10. ADJOURNMENT

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GENERAL MEETING OF THE BOARD

THURSDAY, August 27, 2009

6:30PM @ DSC

AGENDA

**“Welcome Back”
Sing-A-Long
6:00 PM**

A = Action
R = Roll Call
I = Information
- Page #

1. **CALL TO ORDER**.....A
2. **APPROVAL OF GENERAL MEETING AGENDA**A-4
3. **OPEN FORUM FOR COMMUNITY COMMENTS**I
4. **APPROVAL OF CONSENT AGENDA**A-6
Revised 08/25/09
4.1 General Board Meeting Minutes from July 23, 2009
4.2 Routine Human Resource Activities for August 27, 2009
5. **SHARE THE SUCCESS & RECOGNITIONS** - None
6. **SUPERINTENDENT’S REPORT** (30 minutes)
 - 6.1 School Start-up Program Report.....I-13
An overview of the “Top 5 Things Board Members Should Know About the Start of School” will be presented.
 - 6.2 Report on Crisis Planning.....I-14
Pursuant to Board Policy SP200 Crisis Management, Michelle Axell will present the annual update on the District’s Crisis Management Plan.
 - 6.3 Area Learning Center (ALC).....I
6.3a Office of the Legislative Auditor.....I-16
A short memo is provided on the role of 287 in the legislative audit of Alternative Education Programs.
6.3b Area Learning Center Enrollment.....I-18
A short memo is provided that addresses ALC enrollment for the upcoming school year.
 - 6.4 Communication.....I-19
A memo is provided on several new communication tools or techniques that will be used during the 2009-2010 school year.
 - 6.5 Strategic Plan Update.....I-20
Jane Holmberg will outline steps begin taken to coordinate and manage the strategic plan activities and share a calendar of important scheduled dates.
7. **INSTRUCTIONAL** (15 minutes)
 - 7.1 Emotional Behavior Disorder (E/BD) Program.....I-32
Laura Keller-Gautsch will present on several indicators that will demonstrate the progress and effectiveness in serving the students in our E/BD programs.

8. ADMINISTRATIVE SERVICES REPORTS (30 minutes)

8.1 Financial Report

8.1a Approval of Routine Monthly Finance Report.....**A-55**

Janet Johnson will provide an overview of the monthly finance report.



8.1b Update on Cash Flow Borrowing.....**I**

8.1c Approval of Grant Acceptance for the following Grants.....**A-65**

District 287 has been awarded Federal Title II – Part A Improving Teacher Quality, and Title III – Federal Limited English Proficiency funding of \$8,315.57, and \$5,020.73, respectively for FY 10.

8.2 Facilities Report

8.2a Approval of Minnesota Department of Education (MDE) Review & Comment.....**A-66**

Tom Shultz will provide an overview of the Review & Comment, as well as a timeline for the purchase of the Edgewood Elementary School.

8.3 Human Resource Report (Closed Session – 30 minutes).....**I-119**

The school Board may hold a closed meeting to consider strategy for labor negotiations.
Minn. Stat. §13D.03.

9. BOARD BUSINESS (15 minutes)

9.1 Policy Review & Revision – None

9.2 Board Reports.....**I**

9.2a Chair Report.....**I**

9.2b AMSD Report (Ann Bremer)**I**

9.3 District News.....**I**

9.3a School Board Planning Calendar.....**I-124**

9.3b August Calendar.....**I-126**

9.5 Once Around the Table.....**I**

10. ADJOURNMENT.....A

Recommended Action: Board Chair calls meeting adjourned @ _____PM

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
July 23, 2009
MINUTES

1. CALL TO ORDER

Chair Linda Johnson called the regular meeting to order at 6:31 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

271	Bloomington	Arlene Bush
272	Eden Prairie	Barbara Gabbert
273	Edina	Peyton Robb
270	Hopkins	Sally Johnson
276	Minnetonka	Don Draayer
278	Orono	Michèle Kunz
279	Osseo	Steven Antolak
280	Richfield	Nancy Rowley
281	Robbinsdale	Linda Johnson
283	St. Louis Park	Pam Rykken
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 286/Thielsen

Guests: Valerie Dosland, and Dennis Dahlman

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Anne Becker, Laura Keller-Gautsch, Janet Johnson, Char Myklebust, and Wauneen Mgeni

287 Staff Members: Bruce Mulder

Chair Johnson introduced the new Director of Human Resource, Ms. Anne Becker to the Board.

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer seconded by Nancy Rowley, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from June 25, 2009 and approval of the Routine Human Resource Activities for July 23, 2009. *Motion by Peyton Robb, seconded by Michèle Kunz, to approve the consent agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT'S REPORT

Superintendent Sandy Lewandowski introduced Ms. Valerie Dosland, the Intermediate Lobbyist to the Board. Ms. Dosland provided an overview of the past legislative session and preview of the upcoming 2010 session.

Sandy was pleased to announce to the Board that District 287 will launch it's new website at the end of the summer.

Sandy presented to the Board a communication update that was shared with member district Superintendents, keeping them informed with up-to-date information.

Sandy introduced Ms. Laura Keller-Gautsch, Executive Director of Special Education. Laura informed the Board that the number of special education students is up, and District 287 enrollment numbers are up in all Special Education programs.

Sandy gave a brief update to the Board on the AASA conference. The conference focus was on instructional technology for superintendents. The conference was well attended by Superintendents and was very informative.

Sandy announced to the Board that she attended the Vocational Outreach Services (VOS) Open House. VOS students shared their work and experience with the community members, Board members, and District 287 staff. This event was very well attended and the summer program was a success.

7. INSTRUCTIONAL REPORT

Superintendent Lewandowski introduced Dr. Char Myklebust, Director of Professional Learning. Char gave a brief overview on the first year of the C-Train program. Hennepin County and Best Buy Corporation in partnership with Intermediate District 287 offers a series of career and technical education programs at the South Education Center (SEC). The career and technical education programs at SEC, called C-Train, are designed to provide high school students with opportunities to develop career skills that can lead to industry recognized certificates while they are earning high school credits and working toward high school graduation.

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Ms. Janet Johnson, Director of Finance Services, presented the monthly financial report for June 2009. *Motion by Carter Peterson, seconded by Michèle Kunz, to approve the monthly financial report as presented. All in favor. Motion carried unanimously.*

Janet provided a resolution to authorize District 287 to participate in MNTAAB Cash Flow Borrowing for 2009-2010. *Resolution motion by Nancy Rowley, seconded by Ann Bremer, to waive the reading and approve the resolution authorizing District 287 to participate in MNTAAB Cash Flow Borrowing for 2009-2010. The following voted in favor: Antolak, Bremer, Bush, Draayer, Gabbert, L. Johnson, S. Johnson, Kunz, Peterson, Robb, Rowley, and Rykken. There were no abstentions or no votes cast.*

Facilities Report

Dr. Colleen Baumtrog, Executive Director of Administrative Services, provided a brief update on North Area Facilities to the Board Members. At the June 25th Board meeting four additional questions were raised. A report on the answers to those questions was presented.

Colleen recommended approval to engage TSP architectural firm to provide a conceptual project cost estimate for the renovation of property located at 5121 Winnetka Ave N as presented. *Motion by Linda Johnson, seconded by Peyton Robb, to approve District 287 to engage TSP to provide the cost estimate as presented. All in favor. Motion carried unanimously.*

Superintendent Lewandowski, recommended approval to send Robbinsdale Divestiture Committee a letter of possible intent as presented. *Motion by Michèle Kunz, seconded by Barbara Gabbert, to approve District 287 to send Robbinsdale Divestiture Committee a Letter of Possible Intent with clarification that Robbinsdale is one of several options 287 is considering. All in favor. Motion carried unanimously.*

Human Resources Report

LABOR NEGOTIATIONS (CLOSED SESSION)

At the recommendation of Board Chair Johnson, *a motion was made by Arlene Bush, seconded by Barbara Gabbert, to close the meeting to consider strategies for labor negotiations, as required in Minnesota Statute §13D.03. All in favor. Motion carried.* The meeting was closed to the public at 7:47 PM. *A motion was made by Don Draayer, seconded by Arlene Bush, to reopen the general meeting. All in favor. Motion carried.* The general meeting reopened at 9:17PM.

9. BOARD BUSINESS

Chair Linda Johnson recommended approval of the annual organizational memberships as presented. *Motion by Michèle Kunz, seconded by Peyton Robb, to approve the Annual Organizational Memberships as presented. All in favor. Motion carried unanimously.*

Chair Johnson requested Board members complete the Auditors Compliance Public Officers' Interest in Contract form.

Chair Report

AMSD Report - None

Organizational Report - None

Once Around the Table - None

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:20 PM.

The next general meeting will be held on August 27, 2009, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – August 27, 2009**

LICENSED STAFF

1. New Hires:

A. Regular

- ERIC J. CARLSON, School Psychologist at the District Service Center effective August 31, 2009, **refill for W. Lyman-Buttler**, MA+60, Step 6 – 1.0 FTE.
- WENDY FRIESEN, Instructor EBD at SUN @ Hosterman Education Center effective August 31, 2009, **additional position due to increased enrollment**, MA, Step 10, .2 FTE.
- CASSANDRA J. JORDAN, Instructor Deaf/Hard of Hearing at the District Service Center, **refill for A. Parizek**, MA, Step 4 – 1.0 FTE.
- NICOLE J. MARTIN, Instructor EBD at InVEST @ Northwest Tech Center, **refill for T. Gerszewski**, MA+30, Step 8 – .8 FTE.
- ELIZABETH STUDDIFORD, Speech Language Pathologist at the District Service Center effective August 31, 2009, **additional position due to increased enrollment**, MA, Step 5 – 1.0 FTE.
- SHERRY WEISE, School Social Worker at Bren Road Education Center effective August 31, 2009, **refill for S. Weise**, MA, Step 3 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

- ANGELA ABRAHAM, Instructor VI at the District Service Center, effective August 31, 2009.
- PATRICIA BARANEK-WEBER, Instructor Culinary Arts at Bren Road Education Center, effective August 31, 2009.
- PAIGE DOPP, Instructor EBD at CIP @ Hosterman Education Center, effective August 31, 2009.
- ANDREA FAEH, Instructor EBD at SAFE @ Hosterman Education Center, effective August 31, 2009.
- NANCY SOLIDAY, Instructor EBD at Explore Middle @ Edgewood Education Center, effective August 31, 2009.
- BLAKE WILSON, Instructor DCD at SUN @ Edgewood Education Center, effective August 31, 2009.

C. Reinstatement

- ERIC SKOGLUND, Instructor EBD at Bren Road Education Center, effective July 1, 2009.

D. Temporary

- ALICIA L. JENSEN, School Counselor at Omegon, effective October 5, 2009 through June 10, 2010.
- LARRY SIMENSON, Instructor Kitchen Assistant at Eden Prairie Campus, effective September 3, 2009 through January 29, 2010.
- COLLEEN S. BAUMTROG, Executive Director of Administrative Services, additional 4 days (32 hours) effective August 3, 2009 through August 31, 2009, to complete the work related to Human Resources and other administrative issues.

E. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

-

3. Separations:

A. Dismissal

-

B. Resignation

- KENT W. ELLIOTT ALLEN, School Psychologist at the District Service Center effective June 30, 2009.
- SARAH J. HENNINGSEN, Instructor EBD at Bren Road Education Center effective August 6, 2009.

C. Retirement (Regular/Disability)

-

4. Other:

A.

* Indicates delay due to background check

** Indicates delay due to approval of Community Expert Request/license.

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- ERIC SPENCER, Education Assistant at SUN South Education Center, **additional position due to increased enrollment**, effective August 31, 2009 Step 2 Lane 4 +90 credits - .875 FTE.
- CELESTE DOPP, Education Assistant at SUN Hosterman Education Center, **refill for A. McGannon**, effective August 31, 2009 Step 5 Lane 3 +30 credits – .875 FTE.
- MOHAMED KHAN, Education Assistant at CIP Hosterman Education Center, **additional position due to increased enrollment**, effective August 31, 2009 Step 11 Lane 4 +90 credits - .875 FTE.
- ASHLEY WITT, Education Assistant at SUN Hosterman Education Center, **additional position due to increased enrollment**, effective August 31, 2009 Step 6 Lane 5 +BA - .875 FTE.

B. Temporary

-

C. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

-

3. Separations:

A. Dismissal

-

B. Resignation

- SUSANNA WILSON, Interpreter at Various Sites, effective August 5, 2009.

C. Retirement (Regular/Disability)

-

4. Other:

A.

ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT

ALC Independent Study (July 1, 2009 – June 30, 2010)

Pam Carlson
Thomas Lynch
Jaime Schommer

Lisa Jacobson Flood
Todd Munsterteiger
Sara Schwartz

Michelle Kope
Cynthia Olson

Special Education (FY09 wrap-up and FY10 start-up hours)

Kristi Bergstrom
Jo Dunham
Jennifer Spessard

Tara Blackert
Robert Laumann
Robin Thomas

Jennifer Curtis
Nancy Soliday

Summer School

Licensed

ALC

Katie J. Seehusen

Special Education

Joya Bromeland
Laura Lazowski
James Reed
Kris Tuma
Brad Wing

Sophie Chabin
Lynn Legois-Goggin
Lynn Scherfenberg
Dwain Weddall
Georgeann Wobschall

Robert Laumann
Paula Lehman
Mindy Thompson Sipe
Bonnie Willert

Epsilon August Program

Jill Becklund
Jessica Larson
Judy Petersen

Jim Chapman
Rachel London
Bonnie Rinker

Meghan Dobson
Elizabeth Petersen
Andrew Ward

Summer Transition Program

Robert Zima

C-Tech Training

Theresa Guthrie

Online Learning

Randall Ciminski
Mike Matuska

Karah Holle

Tarik Lemtouni

Non-Licensed

Special Education

Alisha Bucek

Karin Gustafson

Amanda Matter

Epsilon August Program

Jackie Peschong

Top Things Board Members Should Know About Our 2009-2010 School Start-up

In our instructional services ...

We are holding our first *New Staff Academy* on August 24th and 25th. Licensed and unlicensed staff will participate in professional learning activities related to our students' needs throughout the two days. Highlights of the orientation will include a "Get on the Bus" tour of the district and a box lunch prepared by students at the Hennepin County Home School.



We are immersed this year in a review from the Minnesota Department of Education's (MDE) Division of Monitoring and Compliance. Every aspect of our special education system will be reviewed for compliance, including procedures, facilities, allocation of fiscal resources, staffing, professional development, interagency collaboration, parent involvement and discipline interventions. The process will also include a review of student files, stakeholder surveys and staff interviews. During the week of February 8-12, MDE will send a monitoring team to the District to facilitate several activities including site visits. After the review is completed we will receive a preliminary report identifying any areas of concern. We then will have 60 days to correct problems and/or submit additional documentation. Any remaining, systemic issues will result in corrective action that we will have one year to address.

We are piloting a new program called "Open Track" at two Area Learning Center locations, Prairie Center and X-Track. Building on the successful components of X-Track, Open Track will feature personal learning plans for students that allow for increasing levels of individual and off-site work as students demonstrate capacity and interest. Program elements include project-based instruction, on-line learning, career tech opportunities, service learning projects, mentor shadowing, and experiential learning.

We are excited to enter year two of *C-Train*, expanding this innovative career certification program to include students not already enrolled at the South Education Center site; adding two new programs—Pharmacy Technician and Copper Cabling; and beginning a companion program, Attain South, for students with developmental and cognitive disabilities. Preliminary outcomes reveal a significant increase in attendance and an improvement in academic performance among those who have completed certifications in Certified Nursing Assistant, Microsoft Office, and Introduction to Telecommunications.

In our administrative services...

We are on track with a timeline to complete the purchase of Edgewood School in December 2009. A Review & Comment document has been submitted to MDE and a new appraisal of this property is anticipated the week of 8-24.

We have completed the first phase of a regional transportation study for north sites, examining hypothetical cross-district routes using actual 287 students and the impact of more flexible school start times at 287. Preliminary results suggest that significant cost savings might be realized with a regional approach. The study will be expanded this year to include all 287 sites.

We have updated our health and safety procedures and emergency plans to implement a new floor monitor system in each site and assure our pandemic preparedness. As the H1N1 situation evolves, we will take preventive and if needed, responsive actions and communicate with parents and staff.

Annual Board Review: Crisis Management Plan

Areas:

- Crisis Plans & Emergency Response Procedures
- Floor Monitor Program
- H1N1—Pandemic Event Plan
- Health & Safety
- Facilities & Equipment
- Student Transportation
- Mass Notification System
- School Resources & Support Staff
- Professional Learning

Crisis Plans & Emergency Response Procedures

Administrators discussed changes to emergency procedures and received new emergency flip charts for their sites. All site emergency preparedness plans will be updated no later than September 15, 2009.

Floor Monitor Program *NEW*

Following site by site training this fall, a new network of trained employees will assist staff and students during building emergencies. The procedures manual is complete & the program will be implemented by September 18, 2009.

H1N1—Pandemic Event Plan *NEW*

A District plan to follow in a pandemic event or a serious illness outbreak affecting the school system and community will be completed by September 18, 2009. District guidelines will be in concert with MDE, MDH, and the CDC.

Health & Safety Committees

Two staff members representing each school site will meet District wide four times during the school year to discuss health and safety related topics. All sites have working health & safety committees.

Facilities & Equipment

All 287 owned buildings are on the same card access system along with camera and computer monitoring systems. Nextel phones are the primary source of communication at Edgewood, Hosterman, Northwest Tech Center, and South Education Center.

Student Transportation

287 is fully compliant with MN Statues regarding student transportation. Electronic training modules have been developed and are ready for use by 287 drivers.

Mass Notification System

This system, that uses email, mobile & home phones, has been tested and is fully operational for use in case of an emergency or for school outreach purposes.

School Resources & Support Staff

School resource officers as well as social emotional learning coordinators are in place at all five major school sites. The District-wide safe schools coordinator continues to provide oversight and monitoring of the safe schools levy funds.

Professional Learning

Evidence-based social emotional learning curricula have been implemented in all of our buildings. A new staff academy was designed to help induct staff members into the district. A social emotional learning video was produced to highlight positive behavior supports; key staff members attended and presented at school safety conferences; and staff members continued to be trained in Crisis Prevention and Intervention (CPI), as well as Professional Crisis Management (PCM).



SERIES: Safety Planning
SUBJECT: Crisis Management
BOARD APPROVED: September 2007

SP200 CRISIS MANAGEMENT

I. Purpose

The purpose of this policy is to ensure analysis of potentially dangerous or violent situations and development of an action plan to follow in the event of a crisis.

II. General Statement of Policy

The Board is committed to providing an environment which is reasonably free from crisis situations while preparing students and staff to respond immediately and appropriately if a crisis situation occurs.

The Board has established that the District must have a Crisis Management Plan that includes procedures to follow in the event of a crisis. The Superintendent shall direct each building administrator and program director to tailor those procedures to any special conditions or unique circumstances that may apply to their particular location or population.

The Board directs the Superintendent to annually review the Crisis Management Plan, revise it as appropriate, and report orally or in writing to the Board when that review has been completed.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: August 3, 2009

To: Sandy Lewandowski, Superintendent

From: Jane Holmberg, Executive Director of Teaching and Learning

Re: Minnesota Office of the Legislative Auditor Alternative Education Study

The Minnesota Office of the Legislative Auditor (OLA) is conducting a study this fall on the state's alternative education programs. The outcome of the study will be a January 2010 report to the legislature that will discuss how programs have served students. Issues addressed will include: the nature of alternatives as a public school choice, how performance can be measured for students, and oversight of programs.

Our North Vista Education Program is one of 10 schools across the state receiving a site visit from the evaluation manager. In preparation for the review, we have provided the OLA evaluation manager the 2007 District 287 Area Learning Center (ALC) evaluation study that we commissioned through the Center for Applied Research and Educational Improvement (CAREI). From our communication with the OLA thus far, we expect the CAREI study not only to augment the OLA findings for our own programs, but perhaps to provide some overall information about ALCs that will be helpful to framing the entire report.

We welcome this review and look forward to greater statewide knowledge about how to report and interpret performance measures for ALC students. As the Office of the Legislative Auditor recognizes in the attached overview of the project, it is challenging to use statewide tests as measures, given that "many alternative education programs have too few students qualifying for the state's growth measurement to publicly report student progress towards meeting the state's math and reading academic standards." We anticipate the study to recognize not only measurement challenges but other challenges of alternative education as well, while at the same time providing guidelines for improvement.



Alternative Education Programs

Project Description

June 2009

BACKGROUND

Alternative education programs were first approved by the Minnesota Legislature in 1988 to serve students who experience difficulty in the traditional K-12 education system. Alternative education programs differ from the traditional education system in a number of ways; they are often tailored to meet individual students' learning needs, offer year-round programming, provide additional resources to assist with social-emotional issues, and may include a vocational emphasis.

Alternative education programs include Area Learning Centers (ALCs), Alternative Learning Programs (ALPs), and Contract Alternatives. Both ALCs and ALPs, which are public schools, serve students that are enrolled either full time in the alternative program or in both the alternative and another K-12 education program. ALCs offer a wider array of programming options than ALPs and must offer programs for the entire year. In contrast to ALCs and ALPs, Contract Alternative schools are nonpublic, nonsectarian schools that have contracted with a school district to provide education services.

Students in kindergarten through 21 years of age who meet at least 1 of 12 criteria outlined in state law are eligible to participate in alternative education programs. Eligible students include those who: (1) are performing substantially below the performance level for pupils of the same age; (2) have been assessed as chemically dependent; or (3) have been excluded or expelled.

Student enrollment in these programs has grown from about 4,000 students in fiscal year 1989 to 156,000 students in 2008, although many of these students receive limited services. Most students attend alternative programs for extended-day services, such as summer school or after-school programs. Only about 5,000 students attended an alternative education program full time in 2008. In fiscal year 2008, Minnesota spent an estimated \$141 million on alternative education programs.

Legislators, Minnesota Department of Education (MDE) officials, and others have raised concerns

regarding the academic performance of students in alternative education programs and how best to measure performance. According to information posted on MDE's web site, many alternative education programs have too few students qualifying for the state's growth measurement to publicly report student progress towards meeting the state's math and reading academic standards.

EVALUATION ISSUES

1. To what extent have alternative education programs adequately served students who need alternatives to traditional education settings? How does alternative education differ from other public school choice options?
2. How have students in these programs performed, and how is performance most appropriately measured?
3. Is there adequate state and local oversight of alternative education programs?

DISCUSSION

Alternative education programs were one of the first school choice options Minnesota provided for students and their families. Although these programs have been in place for more than 20 years, there has been little evaluation of them.

We will evaluate this program using a combination of surveys, interviews, site visits, and analyses of state- and program-level data. We will assess student performance using a range of measures, including student test scores, attendance records, graduation rates, and disciplinary actions. We will also survey school district officials, program administrators, and alternative education students to evaluate the extent to which alternative programs have met stakeholders' expectations.

We plan to issue a report in January 2010. Comments or questions regarding this evaluation should be directed to Judy Randall, evaluation manager, at 651-296-1227 or judy.randall@state.mn.us.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: August 19, 2009

To: Sandy Lewandowski, Superintendent

From: Lea Dahl, Supervisor of the Area Learning Center

Re: Area Learning Center (ALC) 2009-10 Back to School Update on Day Programs

The ALC administration and staff are excited for another action-packed school year. Several changes have been made to address enrollment trends and provide improved programming in our 287-managed day programs.

- Enrollments were a big challenge last year for the ALC, and we have staffed conservatively this year based on a student enrollment projection that comes directly from our member district planning and does not take into account additional non-member enrollments which always comprise around 25% of our total. This projection of 373 is less than our last year final of 380 and significantly less (down 100 ADM) than the previous year budget plan of 473. In addition to starting with this very conservative budget base, we will monitor enrollments closely, allowing for us to react to unplanned gains or losses at the site level.
- One of the major decisions that has allowed us to control costs is to close the Ridgedale Alternative Program (RAP) site. Staff has worked with many students to finish their graduation plan over the summer and to transition at least 16 of the remaining students to the Prairie Center Alternative (PCA) program in Eden Prairie this fall. This type of individual student counseling and connecting is an example of the work done at all of the 287-managed sites to better track projected student enrollment in the fall. Sites are particularly encouraged because all ALC summer programs reported strong enrollment, and this usually transfers to strong fall enrollment.
- In addition to controlling costs and tracking previously-enrolled students, we also are actively changing programs to attract new students who choose to work in a program that can be highly individualized. Open Track, a program being piloted at two locations this year is further explained on the "Top 5 Things to Know" memo.
- Finally, we also have made some leadership changes that will allow us to focus on program improvement. Chief among these is the hiring of John Awsumb who is now the Administrative Intern for South Education Center. John will focus primarily on the South Education Alternative (SECA) program and has already been working to revamp the SECA leadership structure and bring more day-to-day administrative presence to this large program. In addition to working closely with all SECA staff, John also will assist Paul Eastwold and the rest of the SEC building team. Another significant leadership change is the hiring of Eric Michelsen, formerly the RAP facilitator, as the North Vista Education Center facilitator.

I look forward to another great year as the ALC adapts to our wonderfully diverse and changing student body and member district needs. Please contact me if I can provide any additional information.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: August 19, 2009

To: School Board

From: Sandy Lewandowski, Superintendent

RE: New Communication Tools

In preparation for the upcoming school year, I want to share with you several new communication tools or techniques that I hope to use during the 2009-10 school year. The suggested strategies are a result of experience we now have operating with a thirteen member School Board; suggestions given in my annual performance evaluation; and the availability of new technology.

The following are various strategies that you might find me utilizing in the upcoming school year:

1. **Board Briefs:** Starting with the August 27th Board meeting, Board members will receive a one page recap of the major items discussed at the meeting. This re-cap will be sent electronically by noon of the following day. The goal with this short re-cap is that 287 Board members would have it available to forward as information to other stakeholders in your local district. This re-cap would be an option for you to consider in meeting your communication needs.
2. **Podcasts:** This tool will simply be an audio update of key items that I will record and send to you electronically. It will be done on a periodic basis and should easily open on your e-mail with one click. The podcast will be short and usually under five minutes.
3. **Student Video Clips:** With the understanding that students are at the center of our work, I hope to add the availability of regular short instructional clips that will be sent to you for optional viewing. It would be my hope that, in addition to the three scheduled "Get on the Bus" opportunities, you will get a closer look at instructional highlights within 287 classrooms.
4. **Connect-Ed:** You may recall that last year we added a messaging system across the school district. This automatic calling system will be used primarily for emergencies, or, time critical information. You will receive messaging on all your available telephone numbers including home, cell and work.
5. **Phone Calls:** I will be making periodic phone calls to each of you during the school year. This suggestion surfaced in my evaluation and is meant to give Board members the opportunity to bring up questions, comments, or concerns that might not otherwise surface.

I hope these communication strategies strengthen our work together as we begin a new school year. Thank you in advance for the important work that you do on behalf of your local district and the families we collectively serve.

Responsive. Innovative. Solutions.

STRATEGIC PLAN MANAGEMENT

2009-2010



- Moving from one-size-fits-all to tailored.
- New way of doing business together.
- Intermediate District 287 delivers responsive, innovative solutions for member districts.

New, Big & Important



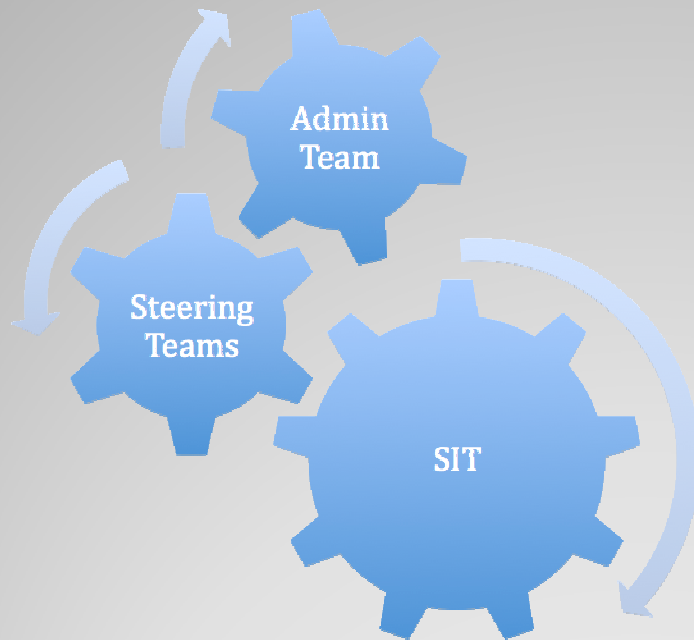


By 2013, each member district will:

- Declare satisfaction with the value and effectiveness of specialized services delivered to it by Intermediate District 287.
- Declare that Intermediate District 287 services are vital to ensure that the member district can meet the unique learning needs of its students.

“Conditions of satisfaction” key - will drive program design, delivery and measurement.

Strategic Objectives



Strategic Planning Management

- Will provide overall direction
- Will discuss cross-functional elements of plan, such as...
 - Overall structure
 - Implications for professional learning
 - Implications for budgeting and pricing
 - Implications for technology
 - Implications for data management
 - Implications for communication

SIT Role



- Smaller than action teams but large enough to include those whose job function directly connects to the result
- A member of the team will have their name attached to the result and be accountable for directing progress on the result and reporting
- Convened by Jane
- Facilitated by a member*

Steering Teams Role



Strategy One

- First Tuesday
- Members: Sandy Gaulke, Kim Helgeson, Chad Maxa, Lea Dahl*

Strategy Two

- Second Tuesday
- Members: Char Myklebust, Linda Rees, Janet Johnson, Rose Hobson*

Strategy Three

- Third Tuesday
- Members: Mike Smart, Jon Voss, Laura Keller-Gautsch, John Awsumb*

Measurement

- Fourth Tuesday
- Members: Sherry Landrud, Judi-Marie Ringe, Michelle Axel*

Steering Teams



- Will learn about SIT and Steering Team work at monthly meetings
- Will receive requests based on need
- Will carry out work of the plan and direct staff in fulfillment of requests
- Will contribute to knowledge base about how the district is fulfilling the plan

Admin Team



- Key Communicator Trainings
- Leadership Trainings
- Board Updates/Reviews

Key Scheduled Activities



Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

2009-2010 Strategic Planning Calendar

District Service Center

1820 Xenium Lane North—Plymouth, MN 55441—(763) 559-3535—www.district287.org

JULY M T W T F 1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30 31	AUGUST M T W T F 3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	SEPTEMBER M T W T F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30	OCTOBER M T W T F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30
NOVEMBER M T W T F 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30	DECEMBER M T W T F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 31	JANUARY M T W T F 1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	FEBRUARY M T W T F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26
MARCH M T W T F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31	APRIL M T W T F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	MAY M T W T F 3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	JUNE M T W T F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30

-  August 27 Organizational Meeting for **Steering Committee Facilitators**
-  Sept. 15..... Begin 3rd Tuesday each month **Strategy 3 Steering Committee**
-  Sept. 22..Begin 4th Tuesday each month **Measurement Steering Committee**
-  Sept. 22 & 23 Begin Series of **Key Communicators Trainings**
-  October 6.....Begin 1st Tuesday each month **Strategy 1 Steering Committee**
-  October 6 & 7..... Begin Series of **Leadership Trainings**
-  October 8..... **Superintendents & School Board Meeting —**
Facilitated by Steve Barone
-  October 13..Begin 2nd Tuesday each month **Strategy 2 Steering Committee**
-  December 10..... **School Board Year One Report**

 **HOLIDAYS**

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: July 23, 2009

To: Member District Superintendents

From: Sandy Lewandowski, Superintendent

Re: **Our Strategic Shift**

My request:

I am making a request of you to help 287 fulfill a significant promise we have made through our strategic plan. The promise is our Strategy 2. We will develop streamlined and transparent communication and decision-making systems to build trust and relationship to achieve our strategic objectives.

Many of the action steps that will help us achieve this end rest on our ability to do a very different type of planning than we have done in the past. This planning will be done as a series of structured conversations between District 287 key leaders and each member district's key leaders. **I request that you become a pilot district for this process, naming key communicators who will attend two days of training and coaching with 287 key communicators.**

Benefits to your district and staff:

If you accept this request, I anticipate the primary benefit to you will be an early opportunity to clearly articulate your conditions of satisfaction so that we can tailor services and measure our ability to meet your needs.

But there also will be secondary benefits in that your key leaders will have the opportunity to learn and receive coaching from the staff of Transformation Systems, Ltd., the group who has facilitated our strategic plan and action team planning. Over the year we expect to create fluency with the language of exchanging commitments, making explicit the conditions of satisfaction and to what standards these conditions will be measured. These powerful communication techniques not only will help us achieve our immediate goals together, they will transfer to any leadership setting. By learning together we will take a big step toward realizing the two realities of our plan: the differences among the member districts and the power when they work together.

Details on who and when:

For District 287, our two key communicators will be the executive directors who have responsibility for designing and delivering programs and services in our two instructional areas:

- Special Education Services
- Teaching and Learning Services

These individuals meet the same criteria we propose for member district key communicator selection:

1. Have the trust of the Superintendent
2. Have the authority to commit to conditions of satisfaction on behalf of the district and to declare satisfaction when those conditions have been met
3. Have an understanding of the 287 programs and services (we suggest 1 to 3 individuals per districts, depending on district size and organization).
4. Have the authority to call together other levels of staff to provide expertise at appropriate times

In this pilot phase (2009-2010) Key Communicators will be asked to commit to two days of learning together, receiving coaching, and actually doing the 2010-2011 planning:

- September 24
Designing the fundamentals of how we will work together in this new process of districts identifying conditions of satisfaction to guide our service delivery. This will include the Superintendents from the pilot districts in the morning as well as the “Key Communicators” from those districts all day.
- December 2 or February 10
Using the tools to have the 2010-2011 program and service design conversations between district and 287 Key Communicators. This would be an applied coaching session with one or two of the districts.

Next Steps

If you accept this request, please let me know and we will contact you for more information your Key Communicators. If you’d like more information, please don’t hesitate to call me.

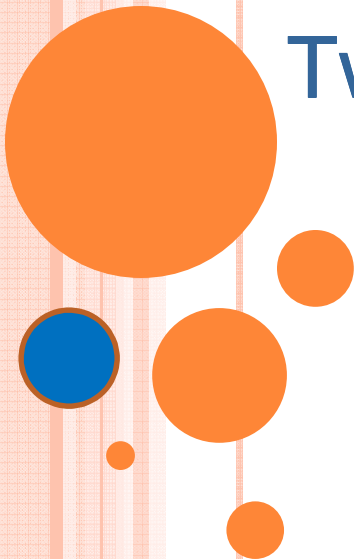
Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT 287 EBD PROGRAMS

Two Years of Review & Reflection

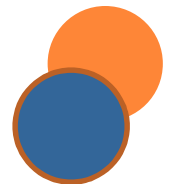
2007-2009



EBD PROGRAMS REVIEWED

“THE B PROGRAMS”

- Explore Middle @ Edgewood
- Explore High School @ Bren Road
- Options Middle @ Hosterman
- Options High School @ Bren Road



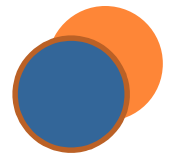
“B” STUDENT CHARACTERISTICS

- Poor academic achievement
- Physically and verbally abusive
- History of chemical abuse
- Out of home placements
- Undiagnosed and/or untreated mental health disorders
- Truant
- Highly mobile

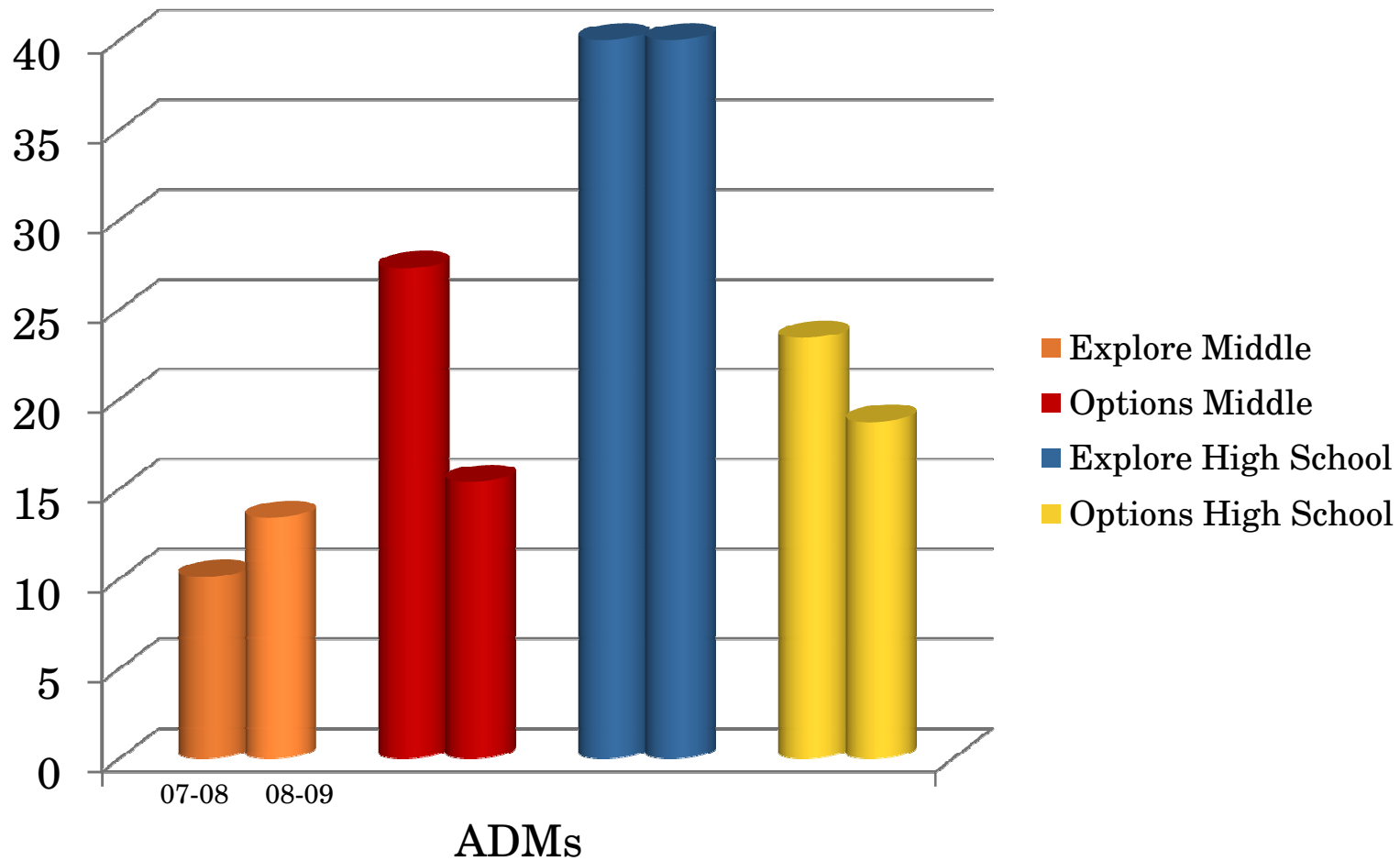


HOW DO WE MEASURE PROGRAM SUCCESS?

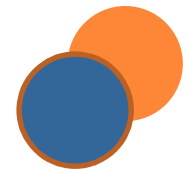
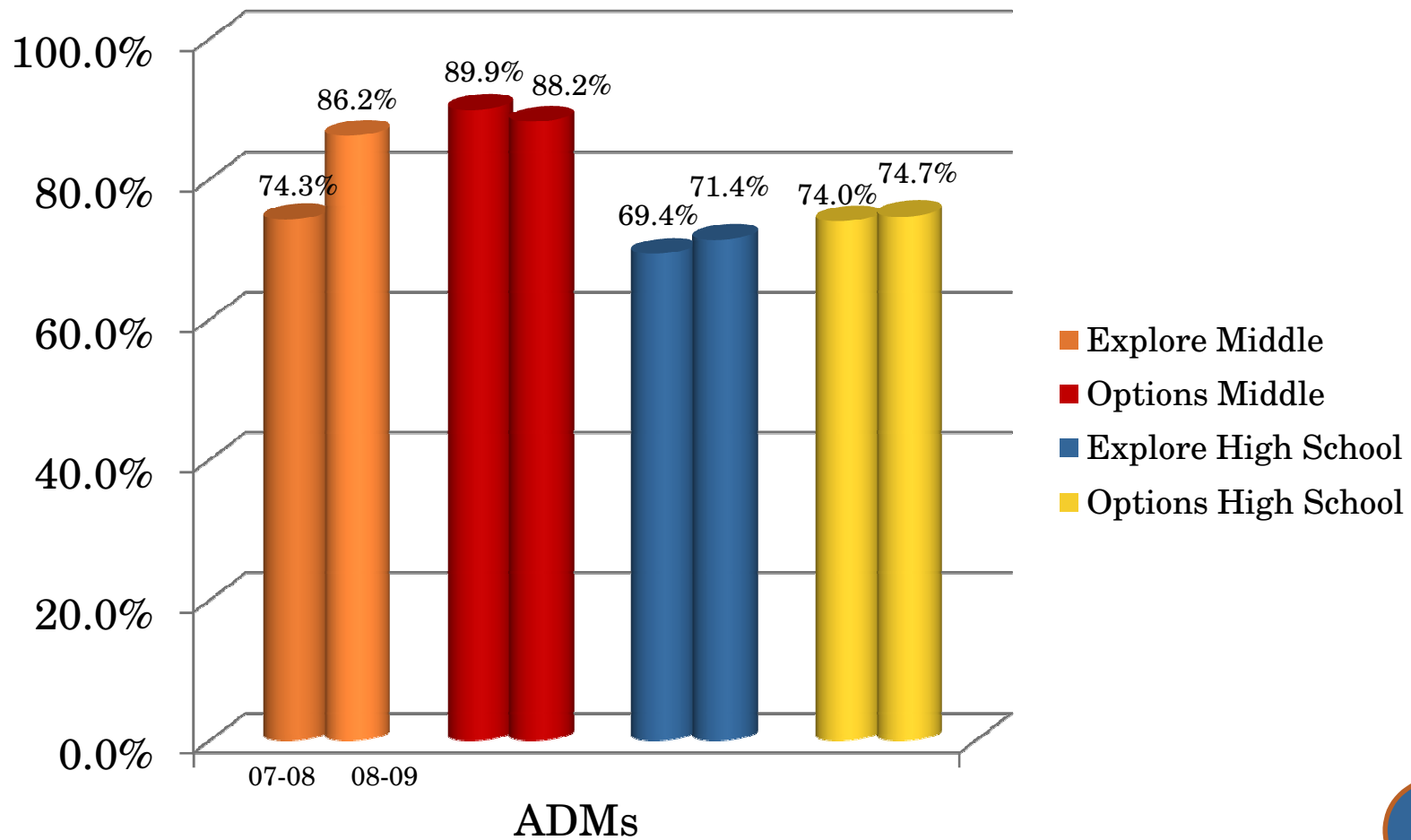
- Improved attendance
- Improved academic performance
- Decrease in police involvement and charges
- Decrease in MDE discipline reports
- Decrease in student injuries
- Decrease in staff injuries
- Increase in staff retention



STUDENT ENROLLMENT



ATTENDANCE



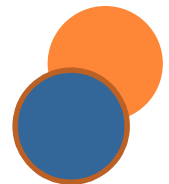
ACADEMIC ACHIEVEMENT (MEASURES USED)

- MAP Testing
- Read 180 data
- PLC Goal results



WHAT ARE THE MAP TESTS?

- State-aligned, computerized tests that accurately reflect the instructional level of each student and measures growth over time
- Assist teachers in goal setting and instructional grouping



BREN ROAD RESULTS (EXPLORE & OPTIONS HS)

Median Performance

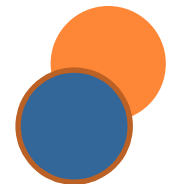
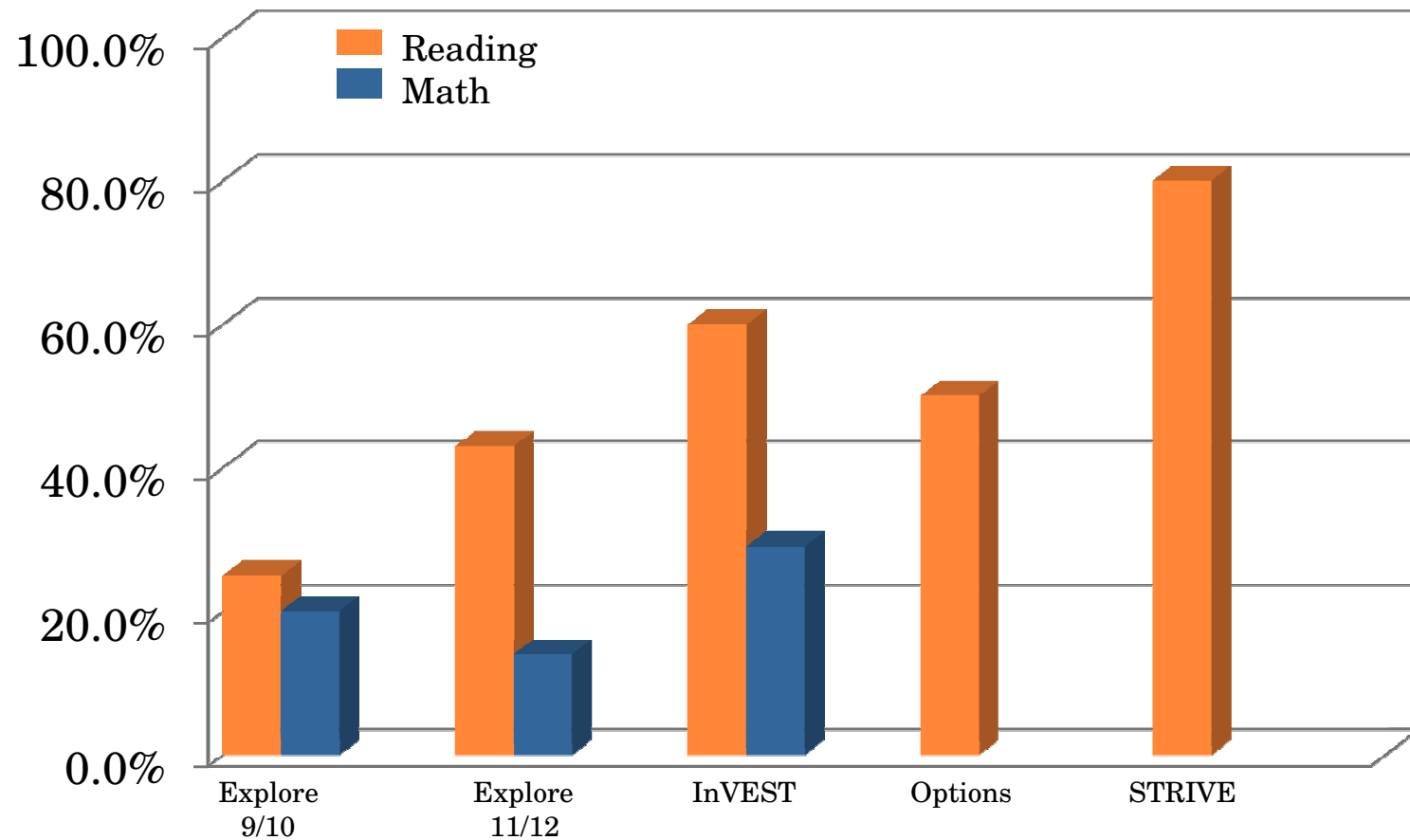
	Math		Reading	
	Fall	Spring	Fall	Spring
Grade 9	233	236	222	224
Grade 10	237	239	226	228
Grade 11	239	241	227	227
Grade 12	239	241	227	227

RIT Scores



BREN ROAD RESULTS (CONT.)

% of Student Meeting Growth Goals by Program



READ 180 DATA_(EXPLORE MIDDLE & OPTIONS MIDDLE ONLY)

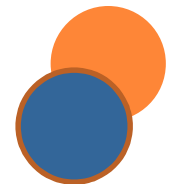
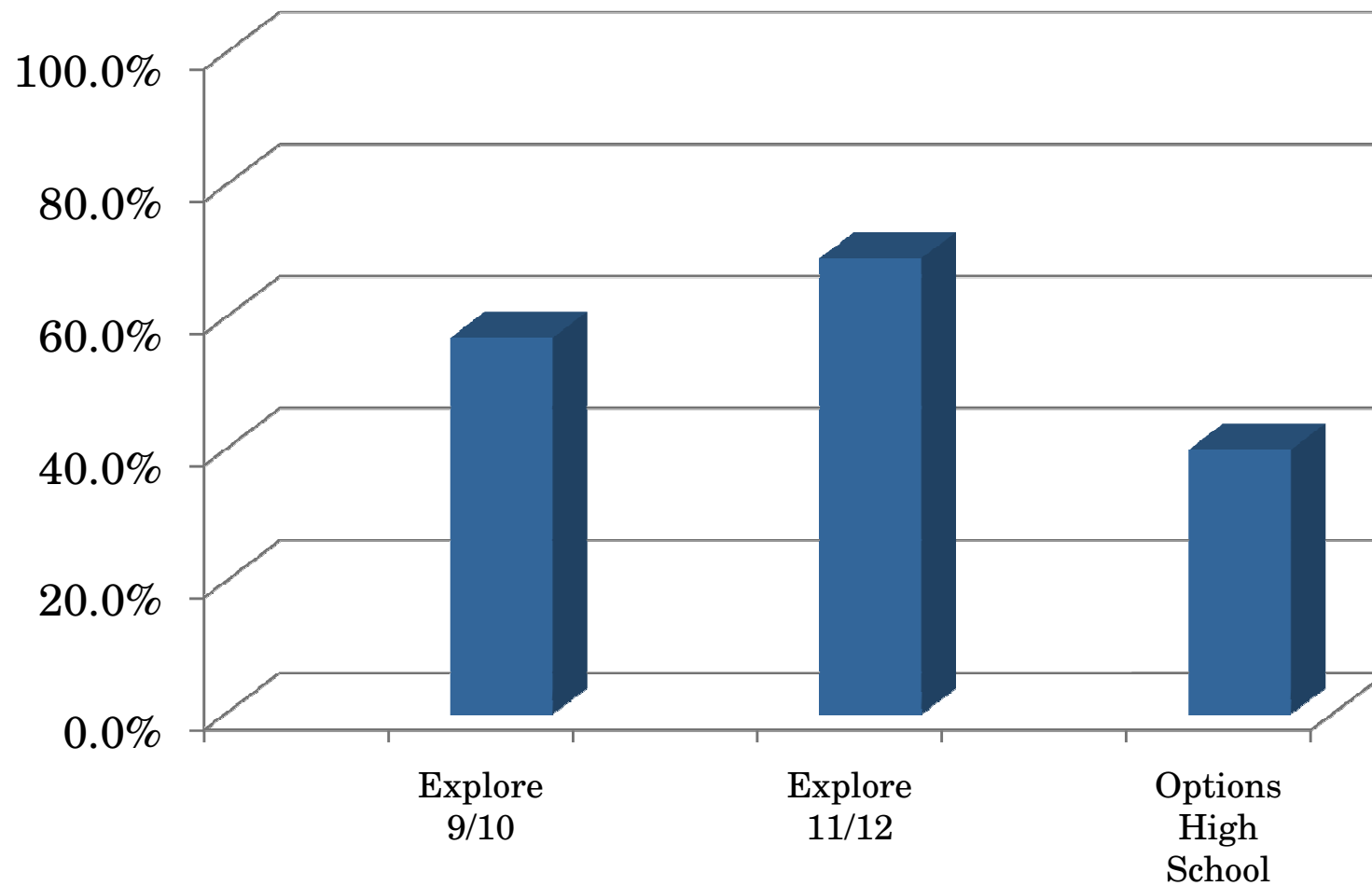
○ 2008-2009 (1 year only)

42% of students showed 1 year of growth or more

(21% of those had two years or more)



PLC VOCABULARY GOALS AT BREN ROAD



POLICE CHARGES

2007-2008

2008-2009

Explore Middle @ Edgewood

—

19

Options Middle

22

9

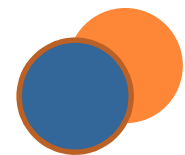
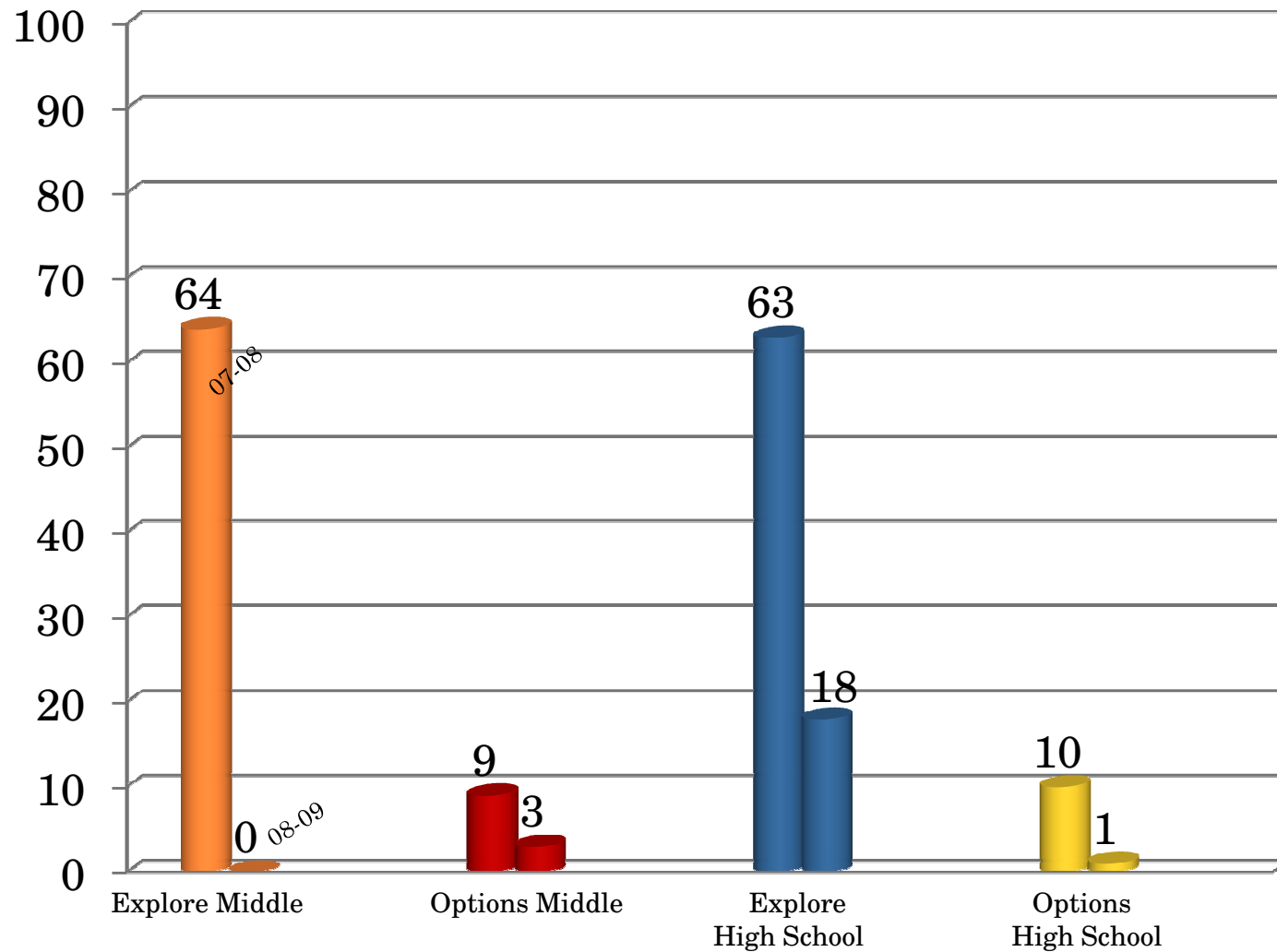
Explore Middle,
Explore HS,
& Options HS
@Bren Road

263
all programs
combined

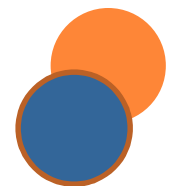
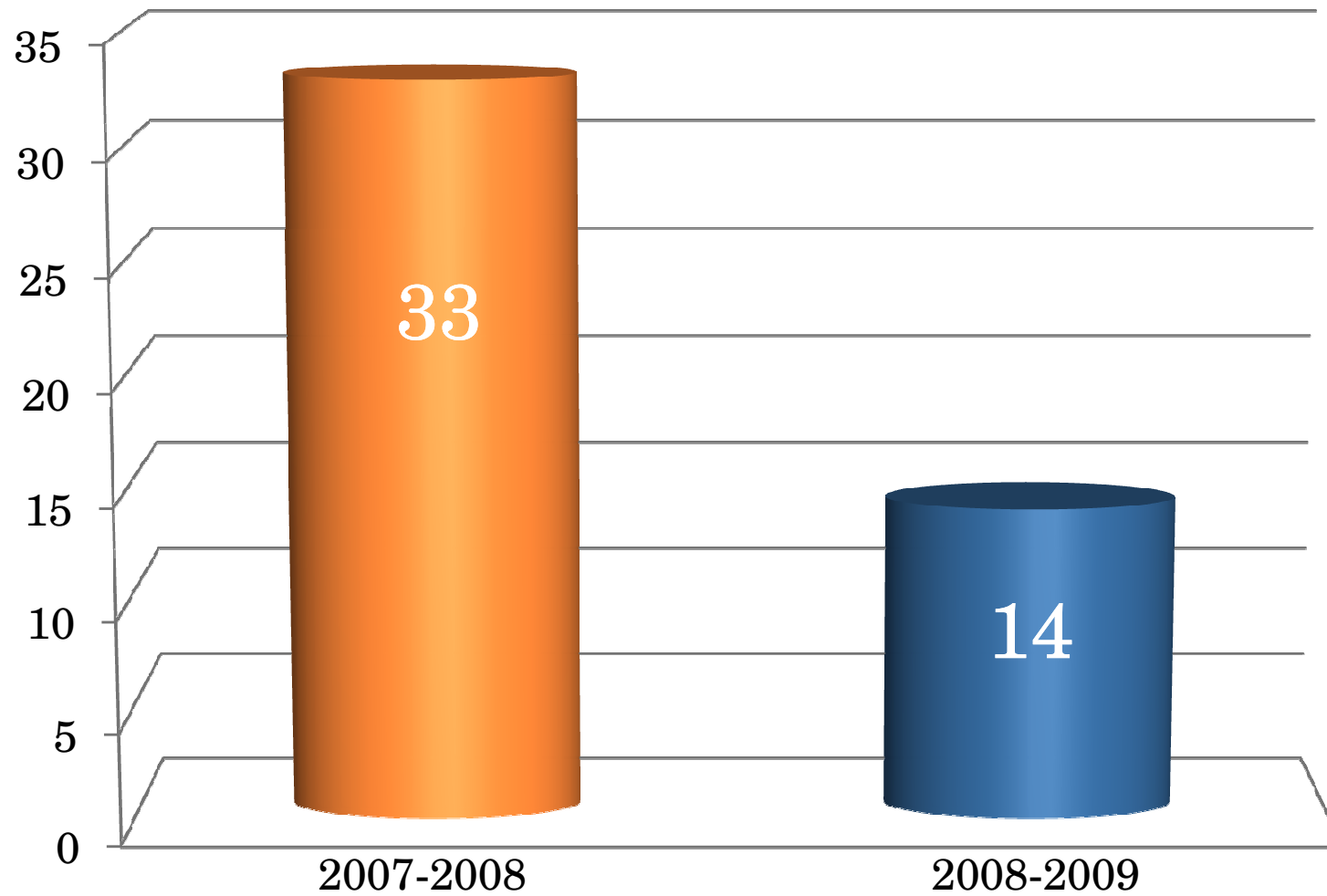
132
High School
programs only



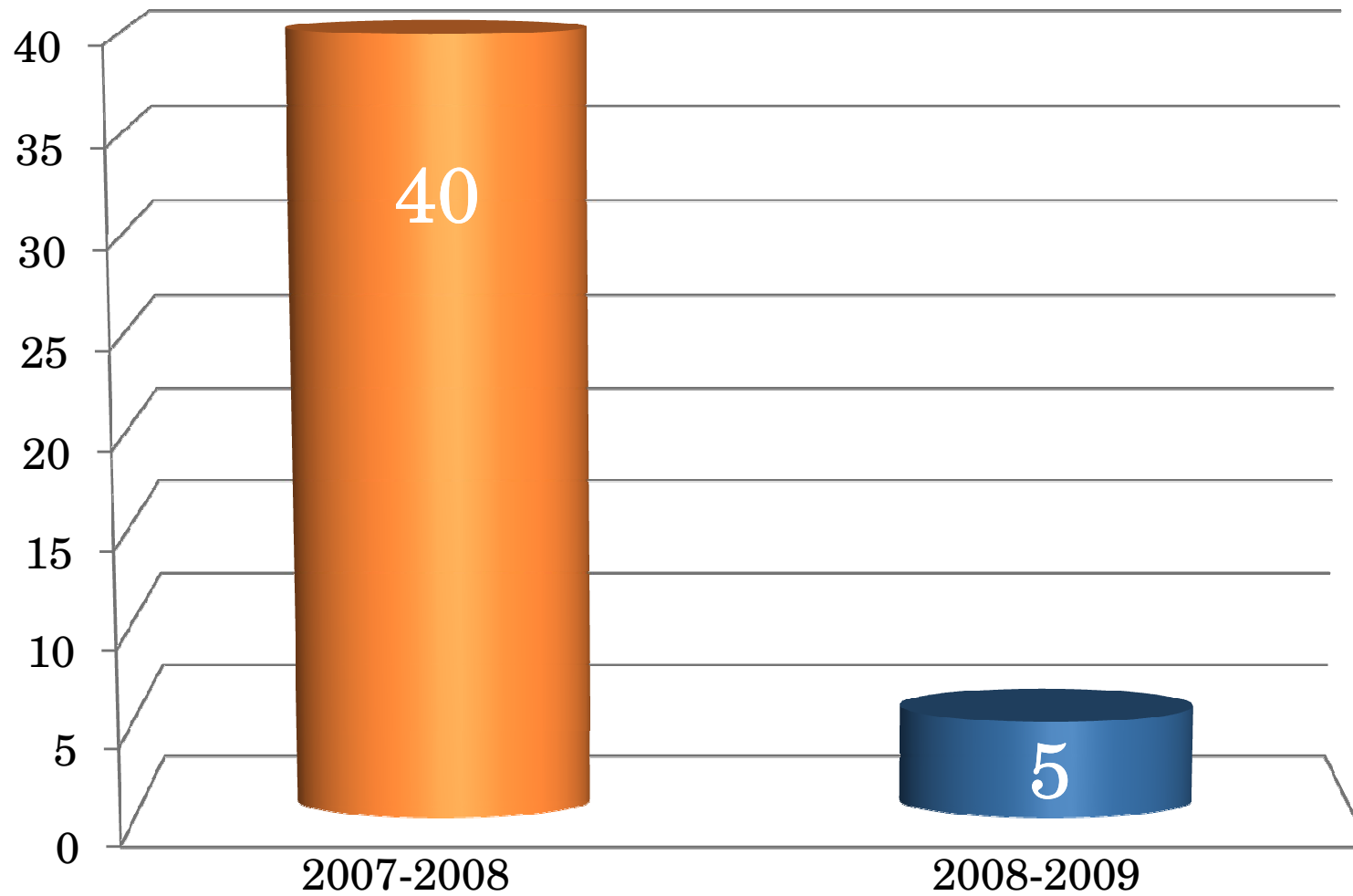
MDE DISCIPLINE REPORTS (DRUGS & WEAPONS)



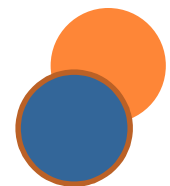
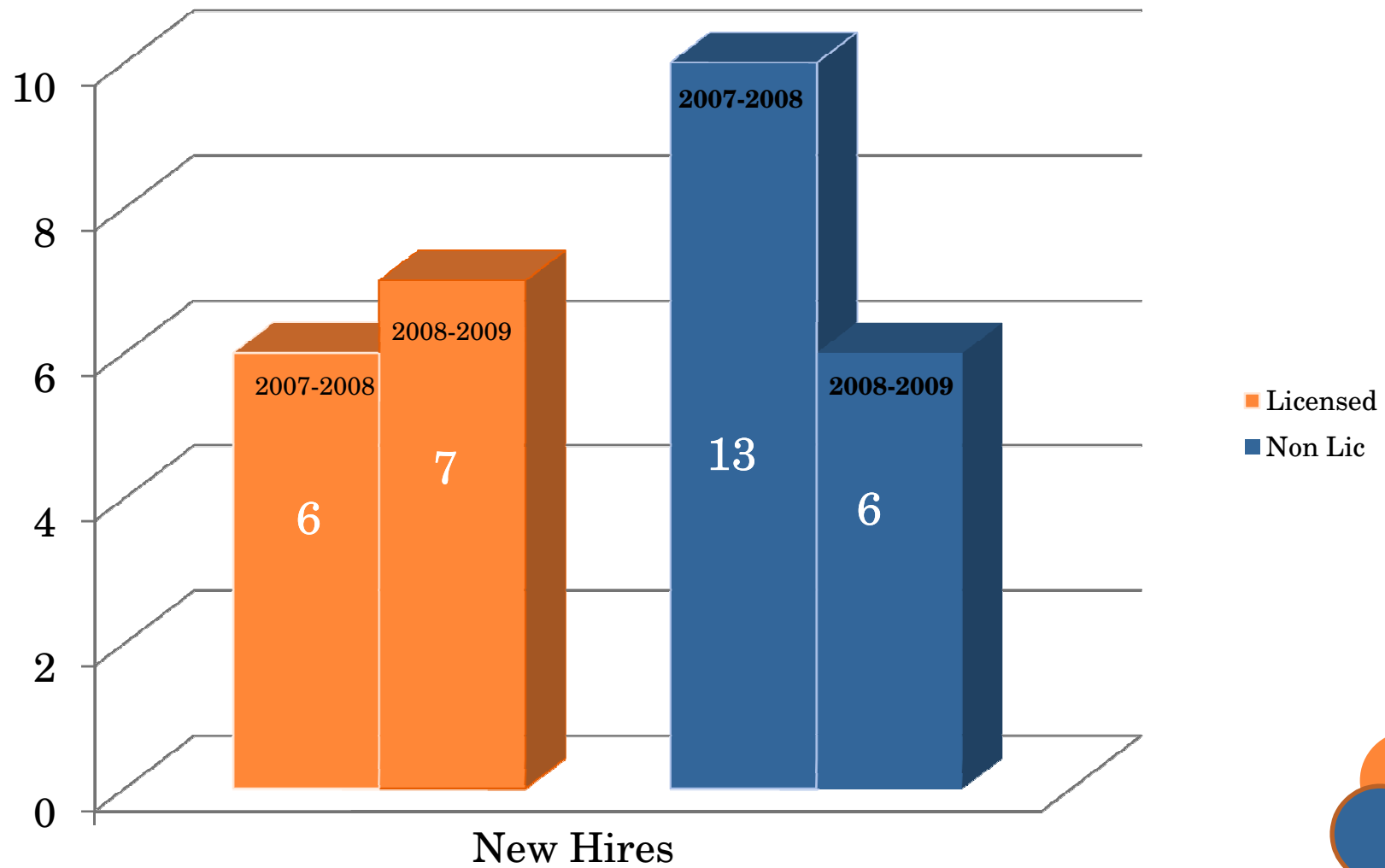
STUDENT INJURIES (RELATED TO BEHAVIOR)



STAFF INJURIES — STUDENT RELATED INCIDENTS



STAFF RETENTION



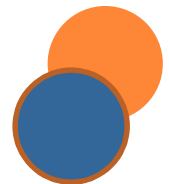
SUMMARY OF PROGRESS

- Improved attendance
- Fewer staff and student injuries
- Fewer discipline reports to MDE
- Fewer police charges
- Improved retention for non-licensed staff
- Progress in reading



WHAT DO WE ATTRIBUTE OUR PROGRESS TO?

- Physical environment
 - Adequate space
 - Presence of law enforcement
 - Physical layout
 - Availability of security and surveillance equipment



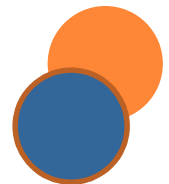
POLICIES, PROCEDURES AND SYSTEMS

- Safe Schools Levy Resources
- Solid Board Policies
- Building-wide Systems for Crisis Management and Discipline
- Partnerships with Outside Agencies



EDUCATIONAL PROGRAMMING

- Reading initiative
- Social Emotional Learning
- PLCs (Professional Learning Communities)
- Experiential learning labs
- Career-Tech opportunities
- Mental health intervention



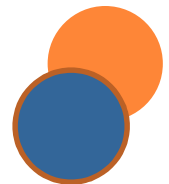
SCHOOL CULTURE, SOCIAL ENVIRONMENT & STAFF TRAINING

- Strong values and beliefs
- Orientation to culture
- Relationships of staff, students and administration
- Comprehensive staff development opportunities



WHAT HAVE WE LEARNED AND WHERE DO WE GO FROM HERE

- Get students to school
- Engage families and community
- Set higher academic expectations for students and staff
 - Pick the best teachers
 - Use research based/most effective practices
 - Increase technology in instruction
 - Teach students strategies to deal with instructional anxiety
- Increase teacher retention and expectations for high performance
- Expect results!



INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – August 27, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 8.1a

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The July Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds (excluding the SEC building project) totals \$26,290,342, or 38.3% of the revenue budget of \$68,645,483. Year-to-date expenditures in all funds (excluding the SEC building project), total \$3,300,740 or 4.9% of the expenditure budget of \$67,594,041.

The reports show actual amounts (Revenue on one sheet and Expenditures on the other), and their percentage of budget. The Prior Year Actual column represents June 30, 2009. These numbers are still preliminary. The numbers will be adjusted as we finalize the year and prepare for the audit. Additional detail is available on request.

As reflected in this report, cash flow became an issue in July. While the cash flow chart indicates a negative balance over the past month, select vendor checks were held in order to keep our bank balance from being in negative territory. Due to interpretation of the relatively new statute allowing Intermediates to cash-flow borrow, our district was not able to proceed with borrowing in the pool through Springstead. Extensive legal research, additional MDE conversations, and alternative borrowing options have been pursued. A report on steps that have been taken and that are in progress will be provided in the Tuesday BoardBook update(s).

DDA

Attachments.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: August 25, 2009

To: Sandy Lewandowski, Superintendent

From: Janet Johnson, Director of Finance

Re: Update to Board on Cash Flow Borrowing

As reflected in the July 31, 2009 financial report, District 287's cash position was technically negative at the end of the month. As explained earlier, select vendor checks were being held to keep the negative from becoming a reality. By the end of July the monthly metered pre-bills for FY10 had been issued to member districts. A request went out to member district Business Managers explaining 287's cash position and asking them to process the July and August payments as soon as possible. In addition I contacted MDE explaining the situation. I pointed out that the root cause was the accumulative effect of the shortfall in MDE payments over the course of the year. MDE processed an out of cycle payment to District 287 in early August. Between that payment and member district payments we were able to send out all checks that were being held and have covered all August transactions, both payroll and vendor, to date. We project our next serious cash shortage towards the end of September. We have already had discussions with MDE staff about the potential need for another out of cycle payment in that time frame.

In an attempt to cover cash flow issues for the year, the District 287 Board passed a resolution authorizing District 287 to participate in the MNTAAB Cash Flow Borrowing for 2009-10 at its last meeting on July 23, 2009. Subsequently, questions arose regarding the interpretation of MN Statute 126C.52 Subd. 3, which authorizes cash flow borrowing for the Intermediates. This is a relatively new statute coming out of the 2008 legislative session and District 287 is the first to propose cash flow borrowing as allowed in that statute. The questions caused District 287 to pull out of the MNTAAB pool. We have worked over the last month to answer the questions and clarify the issues being raised. This week we submitted a request to MDE to review the statute and certify the borrowing amount. The request is accompanied by a bond counsel opinion clarifying District 287's legal ability to proceed. We have continued to work with Springsted and are prepared to move forward with an independent cash flow borrowing. We anticipate that we will bring a new resolution authorizing District 287 to cash flow borrow \$5,500,000 forward for Board approval on September 10, 2009.

We will continue to carefully monitor the District's cash position. We are also preparing an appeal to the Commissioner of Education documenting the negative impact that the shift to MDE Special Education Tuition Billing has had on District 287.

Please let me know if there are additional questions.

REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report

RUN: WED 081909 11:40 PAGE 1

DIST 287 Intermediate District 287 STATEMENT OF REVENUE
ACCOUNTING PERIOD 07/01/09 TO 07/31/09

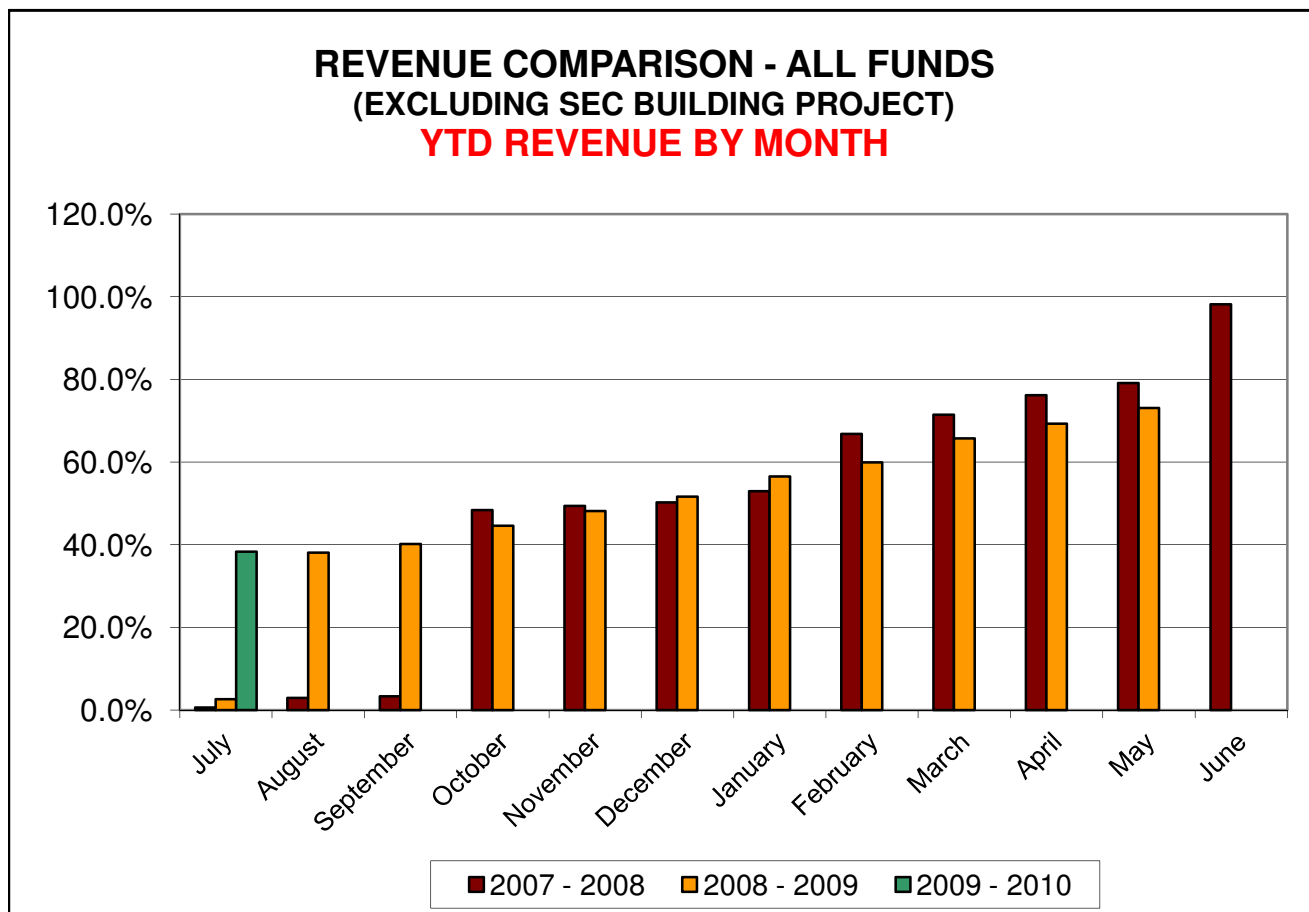
ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 51-999
ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 11 11
SORTED BY: ACCOUNT FD
SUBTOTALLED BY: ACCOUNT FD
SERIES TOTALS: <None Selected>
PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	07/01/09 07/31/09	- - FISCAL YEAR 200907 RECEIVED THRU 07/31/09	- - - - - REMAINING ON 07/31/09	- - - - - PERCENT REMAINING
01						
01 GENERAL FUND	12,178,956.07	17,855,366	24,275,459.89	24,275,459.89	6,420,093.89-	35.95-%
02 FOOD SERVICE FUND	125,718.37	292,083	0.00	0.00	292,083.00	100.00 %
04 COMMUNITY SERVICE FUND	264,696.17	298,238	75.00	75.00	298,163.00	99.97 %
09 AGENCY FUND - FLEX FUND	352,275.14	0	10,354.26	10,354.26	10,354.26-	0.00 %
12 ALC-ACADEMIC	7,279,564.95	6,594,462	112,127.40	112,127.40	6,482,334.60	98.29 %
13 CAREER & TECH	1,864,003.89	2,096,042	847.00	847.00	2,095,195.00	99.95 %
14 SPECIAL EDUCATION	35,319,134.33	41,480,492	1,890,821.25	1,890,821.25	39,589,670.75	95.44 %
20 INTERNAL SERVICE FUND	452,781.52	0	0.00	0.00	0.00	0.00 %
30 KEYSTONE ITD	638,712.80	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	32,161.86	28,800	657.07	657.07	28,142.93	97.71 %
*** REPORT TOTALS:	58,508,005.10	68,645,483	26,290,341.87	26,290,341.87	42,355,141.13	61.70 %

DISTRICT 287

REVENUE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2007 - 2008		2008 - 2009		2009 - 2010	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	400,609	0.6%	1,848,739	2.6%	26,290,342	38.3%
August	1,432,190	3.0%	25,269,197	38.1%		
September	235,664	3.3%	1,488,574	40.2%		
October	27,973,935	48.4%	3,156,289	44.6%		
November	612,106	49.4%	2,534,489	48.2%		
December	542,422	50.3%	2,467,467	51.6%		
January	1,662,562	52.9%	3,455,875	56.5%		
February	8,585,201	66.8%	2,420,448	59.9%		
March	2,880,213	71.4%	4,158,279	65.7%		
April	2,946,944	76.2%	2,528,874	69.3%		
May	1,848,504	79.1%	2,695,389	73.1%		
June	11,826,805	98.2%				
TOTAL	60,947,155	98.2%	52,023,620	73.1%	26,290,342	38.3%
BUDGET	<u>62,060,730</u>		<u>71,203,550</u>		<u>68,645,483</u>	



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept

RUN: WED 081909 09:32 PAGE 1

STATEMENT OF EXPENDITURES

DIST 287 Intermediate District 287

ACCOUNTING PERIOD 07/01/09 TO 07/31/09

ACCT STATUS: All Account Statuses

ACCOUNT RANGES: 01 TO 51-999

ZERO BALANCES: Suppress Zero Balances

INCLUDE/EXCLUDES: EXL FD 11 11

SORTED BY: ACCOUNT FD

SUBTOTALLED BY: ACCOUNT FD

SERIES TOTALS: <None Selected>

PAGE BREAK ON: <None Selected>

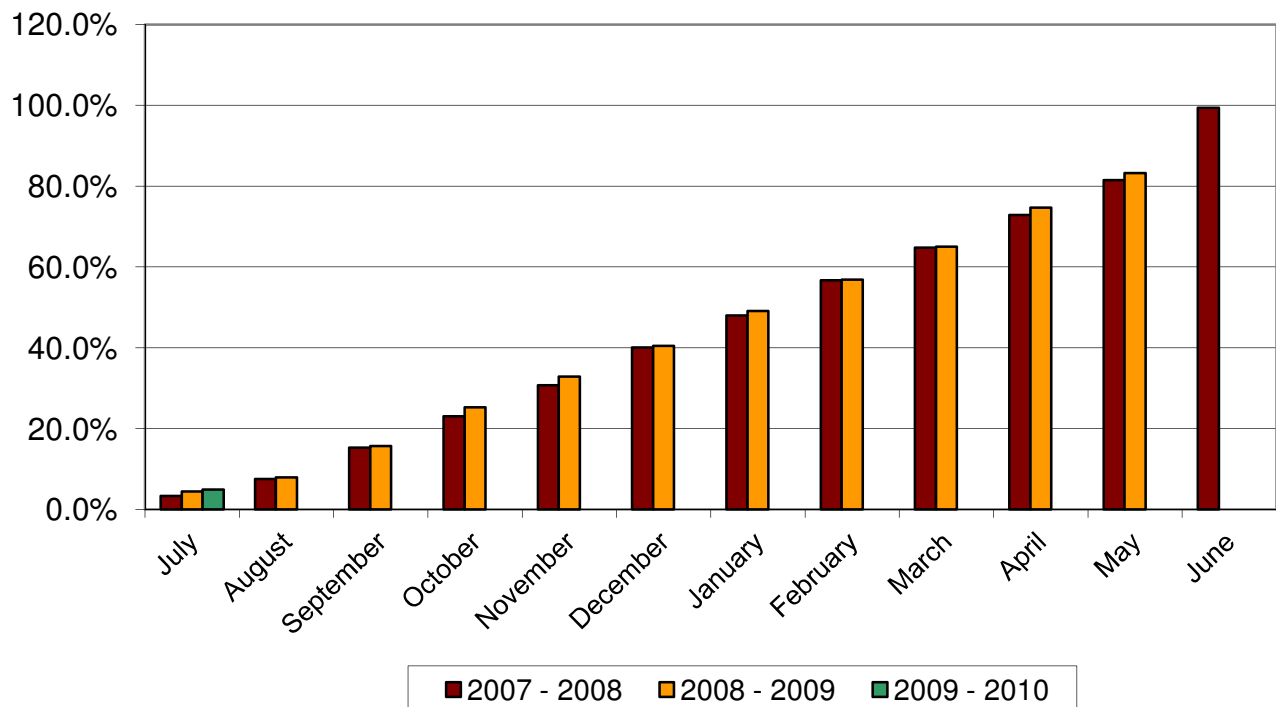
FD	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	07/01/09 07/31/09	FISCAL YEAR 200907 EXPENDED THRU 07/31/09	ENCUMBERED THRU 07/31/09	REMAINING ON 07/31/09	PERCENT REMAINING
01 GENERAL FUND	17,512,126.69	18,088,590	1,662,652.02	1,662,652.02	1,711,415.56	14,714,522.42	81.34 %
02 FOOD SERVICE	267,647.28	292,083	4,137.33	4,137.33	45,510.67	242,435.00	83.00 %
04 COMMUNITY SERVICE FUND	359,290.73	306,254	57,390.76	57,390.76	16,979.09	231,884.15	75.71 %
09 AGENCY FUND - FLEX FUND	300,698.05	0	10,354.26	10,354.26		10,354.26-	0.00 %
12 ALC-ACADEMIC	7,100,513.23	6,384,932	443,642.24	443,642.24	17,414.58	5,923,875.18	92.77 %
13 CAREER & TECH	1,930,231.79	1,790,533	61,033.85	61,033.85	17,905.39	1,711,593.76	95.59 %
14 SPECIAL EDUCATION	40,257,289.44	40,702,849	1,061,529.42	1,061,529.42	490,188.67	39,151,130.91	96.18 %
20 INTERNAL SERVICE FUND	443,587.27	0	0.00	0.00		0.00	0.00 %
30 KEYSTONE IDT	400,000.00	0	0.00	0.00	600,000.00	600,000.00-	0.00 %
51 STUDENT CLUBS	30,181.55	28,800	0.00	0.00	0.01	28,799.99	99.99 %
*** REPORT TOTALS:	68,601,566.03	67,594,041	3,300,739.88	3,300,739.88	2,899,413.97	61,393,887.15	90.82 %

DISTRICT 287

EXPENDITURE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2007 - 2008		2008 - 2009		2009 - 2010	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,008,388	3.3%	3,131,464	4.5%	3,300,740	4.9%
August	2,561,280	7.5%	2,428,763	7.9%		
September	4,716,139	15.3%	5,457,295	15.7%		
October	4,726,362	23.0%	6,728,518	25.3%		
November	4,673,596	30.7%	5,330,730	32.8%		
December	5,674,687	40.1%	5,361,530	40.5%		
January	4,836,357	48.0%	6,044,579	49.1%		
February	5,284,415	56.7%	5,459,050	56.8%		
March	4,912,859	64.8%	5,770,557	65.1%		
April	4,917,092	72.9%	6,755,660	74.7%		
May	5,233,528	81.5%	6,017,108	83.2%		
June	10,913,129	99.4%				
TOTAL	60,457,830	99.4%	58,485,254	83.2%	3,300,740	4.9%
BUDGET	60,816,267		70,271,671		67,594,041	

EXPENDITURE COMPARISON - ALL FUNDS (EXCLUDING SEC BUILDING PROJECT) YTD EXPENDITURES BY MONTH



INTERMEDIATE DISTRICT 287

Partner in Education

DATE: **August 14, 2009**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - July** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

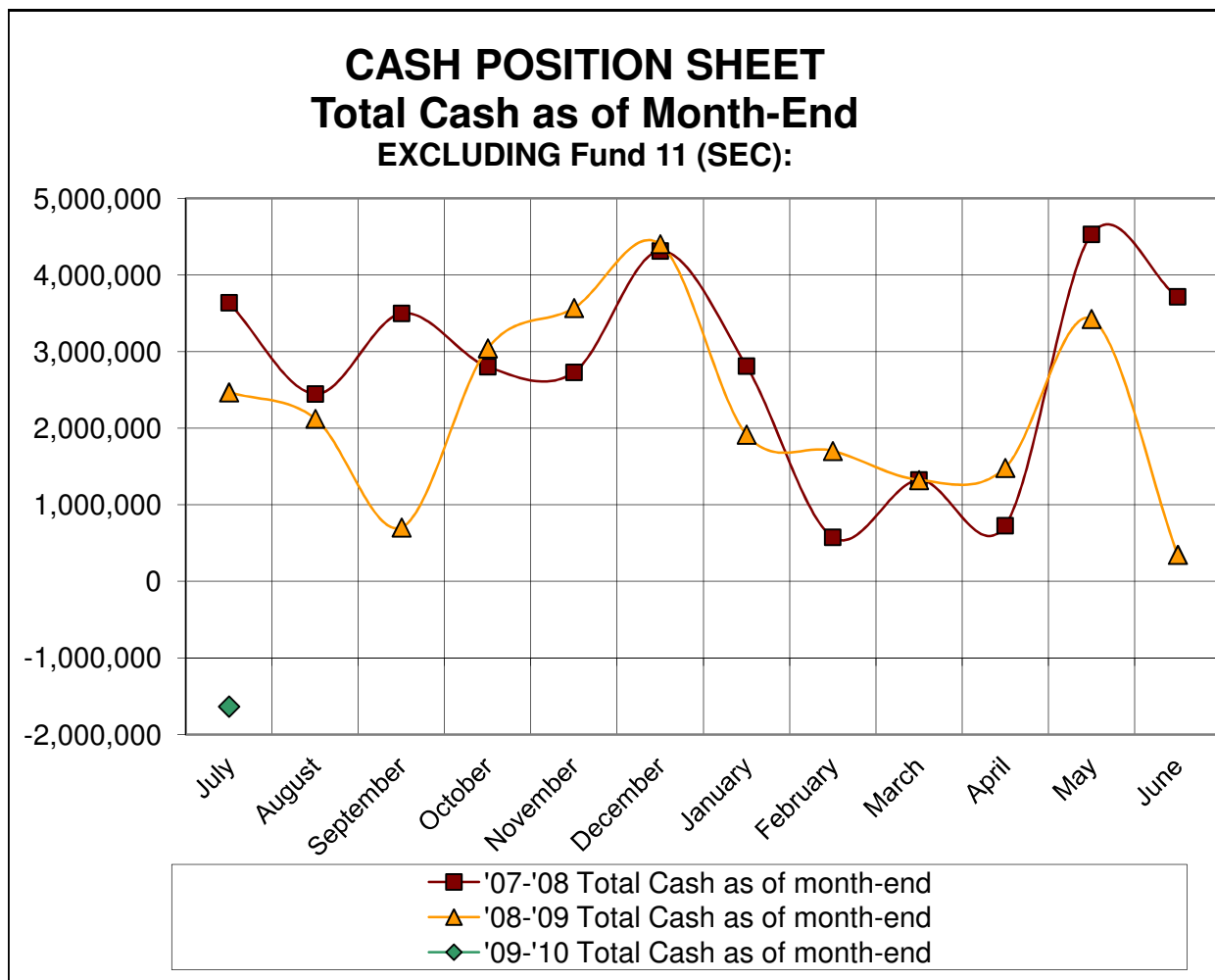
- | | |
|--|--|
| 1. Claim payments for: July 2009 | Totaling <u><u>\$ 4,276,853.79</u></u> |
| a) Check #'s 473748 - 474457, 70004803 - 70004947
and Electronic Wire Transfers out - #'s 2036 - 2046 | |
| 2. Payroll for: July 2009 | Totaling <u><u>\$ 1,061,802.97</u></u> |
| a) Check #'s 674858 - 674913
b) Direct Deposit #'s 154681 - 155699 | |
| 3. Receipts for: July 2009 | Totaling <u><u>\$ 3,285,335.24</u></u> |
| a) Receipt #'s 124949 - 125058
and Electronic Wire Transfers in | |
| 4. Investments at end of month | Totaling <u><u>\$ 1,131.34</u></u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts
(EXCLUDING Fund 11 - SEC):

<u>Date</u>	<u>'07-'08 Total Cash as of month-end</u>	<u>'08-'09 Total Cash as of month-end</u>	<u>'09-'10 Total Cash as of month-end</u>
July	3,634,310	2,466,323	-1,635,886
August	2,446,506	2,120,954	
September	3,498,121	703,434	
October	2,800,950	3,040,273	
November	2,729,418	3,565,934	
December	4,311,267	4,399,671	
January	2,810,576	1,915,347	
February	575,941	1,701,975	
March	1,323,615	1,323,076	
April	727,725	1,481,056	
May	4,527,215	3,423,055	
June	3,711,348	347,873	



INTERMEDIATE DISTRICT 287

JULY 2009 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
07/01/09(6/30)	HENN TECH COLLEGE	MSDLAF	4076280	1,264.35	INV#65633 HENN TECH COLLEGE
7/1/2009	MN DEPT OF EDUCATION	MSDLAF	4078380	2,624.00	INV#65648 REINTEGRATION FRAMEWORK GRANT
7/2/2009	HENN TECH COLLEGE	MSDLAF	4080633	526.82	INV#65645 HENN TECH COLLEGE POSTAGE CHGS
7/2/2009	HENN TECH COLLEGE	MSDLAF	4080633	4,374.49	INV#65646 HENN TECH COLLEGE COPY CHGS
7/7/2009	DHS-MMS	MSDLAF	4086319	312,781.67	INV#65775 1417080730MA IEP SERVICES THIRD PARTY
	DHS-MMS	MSDLAF	4086319	2,974.35	INV#65775 1417080730MCREMA IEP SERV THIRD PARTY
7/10/2009	MN DEPT OF EDUCATION	MSDLAF	4097559	196.72	INV#65586 SUB REIMBURSEMENT-SHEIE(4/29/09)
7/14/2009	EDUCATION AID	MSDLAF	4101329	39,418.44	01S211 GEN ED AID FY10 - COMPENSATORY REV
	EDUCATION AID	MSDLAF	4101329	1,887,705.31	01S360 SPEC EDUC FY10
	EDUC-FOOD & NUTRITION	MSDLAF	4101329	8,739.57	INV# 02F701 FREE-RED L 09 CFDA 10555
	EDUC-FOOD & NUTRITION	MSDLAF	4101329	4,227.46	INV# 02F705 BREAKFAST 09 CFDA 10553
	EDUC-FOOD & NUTRITION	MSDLAF	4101329	914.64	INV# 02F701 REG LUNCH 09 CFDA 10555
7/15/2009	MDES-BLIND	MSDLAF	4103501	1,700.00	INV#65652 5409102743 1518 STP TRANSITION BLIND SS
	MDES-BLIND	MSDLAF	4103501	1,700.00	INV#65652 5409103137 1518 STP TRANSITION BLIND SS
	MDES-BLIND	MSDLAF	4103501	1,700.00	INV#65655 5409103177 1518 STP TRANSITION BLIND SS
	MDES-BLIND	MSDLAF	4103501	1,700.00	INV#65653 5409103349 1518 STP JUN TRANSITION BL SS
	MDES-BLIND	MSDLAF	4103501	1,700.00	INV#65652 5409103454 1518 STP TRANSITION BLIND SS
7/16/2009	MDES-BLIND	MSDLAF	4105395	1,700.00	INV#65660 5409102779 TRANSITION BLIND SS
7/17/2009	MN DEPT OF EDUCATION	MSDLAF	4107552	25,781.96	INV#65725 6/30/08 EMPLOYEE EXCHANGE AGREEMNT
7/29/2009	EDUCATION AID	MSDLAF	4125815	167,910.98	INV# 65812 6/30/08 01S211 ONLINE LEARN 09
	EDUCATION AID	MSDLAF	4125815	17,917.48	01S211 GEN ED AID FY10 - COMPENSATORY REV
	EDUC-FOOD & NUTRITION	MSDLAF	4125815	60.70	INV#65815 02F705 ST BRKFST 09
	EDUC-FOOD & NUTRITION	MSDLAF	4125815	457.32	INV#65815 02S300 STSCHLUNCH 09
7/30/2009	MDES-BLIND	MSDLAF	4127987	3,400.00	INV#65651 5409102304,305 1471 TRANSITION BLIND SS
	MDES-BLIND	MSDLAF	4127987	1,700.00	INV#65659 5409103103 1521 2009 TRANSITION BLIND SS
	MDES-BLIND	MSDLAF	4127987	3,400.00	INV#65658 5409103352,3408 1520 STP JUNE TRANSITION

MTD TOTALS

2,496,576.26

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	EF#	AMOUNT	DESCRIPTION
7/15/2009	MSDLAF	MN DEPT OF REVENUE	2037	29,211.30	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2038	170,063.22	FEDERAL TAXES
	MSDLAF	US BANK		477,432.35	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	2039	13,162.24	EMPLOYEE & EMPLOYER 403B
	MSDLAF	WELLS FARGO	2040	3,926.62	WELLS FARGO PAYMENT
7/31/2009	MSDLAF	US BANK	2041	45,497.39	CORP. HEALTH SYSTEMS MAY09
	MSDLAF	MN DEPT OF REVENUE	2042	28,861.23	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2043	186,134.91	FEDERAL TAXES
	MSDLAF	US BANK		564,144.88	DIRECT DEPOSIT PAYROLL LESS STOP PAYMENT
	MSDLAF	EBC	2044	82,883.57	EMPLOYEE & EMPLOYER 403B
	MSDLAF	ING	2045	83,880.15	MSRS MN STATE RETIREMENT FUND
	MSDLAF	US BANK	4050	84.37	US BANK ARP CHGS PAYROLL ACCT MAY09
	MSDLAF	US BANK	2046	101.60	US BANK ARP CHGS VOUCHER ACCT MAY09
	MSDLAF	US BANK	3038	14.95	US BANK ARP CHGS RECEIPT ACCT MAY09

MTD TOTALS

1,685,398.78

DONATIONS INTERMEDIATE DISTRICT 287 2009-2010						
July 2009						
DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	PROGRAM
7/19/2009	BIG WHEEL RIDER		\$ 25.00	PATRIGE JENNIFER		HOSTERMAN
7/15/2009	TREADMILL		\$ 200.00	SCHEEL RON		SEC PROGRAMS
8/3/2009	CHECK		\$ 1,000.00	TARGET CORPORATION		SOCIAL EMOTIONAL LEARNING
			\$ 1,225.00			

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – August 27, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES

ITEM: 8.1C Approval of Board Acceptance of the following Grants

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

Grants

1. District 287 has been awarded Federal Title II – Part A Improving Teacher Quality, and Title III – Federal Limited English Proficiency funding of \$8,315.57, and \$5,020.73, respectively for FY 10.
 - a) Title II funds are for the improvement of teaching skills and in the instruction of core curricula area, specifically mathematics and science.
 - b) Title III funds are designed to help ensure that children who are limited English proficient, including immigrant children and youth, attain English proficiency. The funds are for a consortium of three districts – 287, Westonka and St. Francis districts, with 287 managing these funds for FY 10. The consortia provision allows school districts with small awards to pool resources for maximum effectiveness.
2. District 287 has been awarded the FY10 Title IV, Part A – Safe and Drug-Free Schools grant in the amount of \$2,155.49 to be used by the ALC and Special Education programs to provide drug and violence prevention activities that meet the “Principles of Effectiveness” required by law.

2. Fiscal Impact/Funding Source:

This is a revenue source that supports programs as noted.

3. RECOMMENDED ACTION:

The Board accepts Grants for Federal Title II, Title III, and Title IV for FY 10.

Motion by: _____ Yes _____ Passed _____

Second by: _____ Yes _____ Failed _____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – August 27, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 8.2a

PRESENTED BY: Thomas Shultz

1. Background Information

As directed by the District 287 Board, per minutes of June 11, 2009 Board meeting, District 287 Administration began negotiations for the purchase of the Edgewood Elementary school. MDE requires that a Review & Comment be written for approval by MDE on acquisitions of this magnitude. A Review & Comment for the purchase of the former Edgewood Elementary school from the Osseo School District by District 287 was written for District 287 by Roger Worner Associates Inc.

2. Fiscal Impact/Funding Source: N/A

3. RECOMMENDED ACTION: Board approval of the Review & Comment for the purchase of the Edgewood Elementary School as written for submission for approval to the Minnesota Department of Education.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

MINNESOTA DEPARTMENT OF EDUCATION

REVIEW AND COMMENT

**Submitted by
Intermediate School District #287
Plymouth, Minnesota**

**Sandra L. Lewandowski
Superintendent of Schools**

August, 2009

INTERMEDIATE SCHOOL DISTRICT #287

REVIEW AND COMMENT SUMMARY

- ◆ **Project Description:** Intermediate School District #287 proposes to purchase from Osseo School District #279 the former Edgewood Elementary School, located at 6601 Xylon Avenue, Brooklyn Park, Minnesota. Intermediate School District #287 leased the facility during the 2008-09 school year for the purpose of delivering multi-school district, low-incidence, special education programs and services to its eligible member district students.
- ◆ **Total Cost:** To be negotiated. (Shenehon Company appraised the value of Edgewood Elementary School in 2008 at \$5,375,000).
- ◆ **Funding:** Intermediate School District #287 intends to finance the proposed project through lease purchase employing Certificates of Participation (COP) without a debt service reserve. Bids will be solicited for the COP's for both tax exempt and Build America Bonds. (If market conditions dictate a more cost/effective funding approach be employed at the time of financing the project, District #287 will communicate, in writing, a change in the financing mechanism; e.g. private bank lease).
- ◆ **Cost Impact of the Project:** Assuming approval of the proposed project, Intermediate School District #287 estimates a net, annual savings to its thirteen member school districts' taxpayers of approximately \$125,000-\$200,000. The savings is achieved through the cost differential between leasing and lease purchasing Edgewood Elementary School from Osseo School District #279.
- ◆ **Square Footage of Facility:** 57,751 square feet.
- ◆ **Facility Site Acreage:** 11.54 acre site.
- ◆ **Legal Counsel:** Knutson, Flynn and Deans, Mendota Heights, Minnesota.
- ◆ **Architect:** TSP Architects, Minneapolis, Minnesota.
- ◆ **Public Finance Advisor:** Springsted, Inc., St. Paul, Minnesota.
- ◆ **Educational Planner:** Roger Worner Associates, Inc., Cedar, Minnesota.
- ◆ **Superintendent of Schools:** Sandra L. Lewandowski.
- ◆ **Director of Finance:** Janet Johnson.
- ◆ **Facility Administrator:** Thomas Shultz, CFM, FMA.

1. GEOGRAPHIC AREA, POPULATION TO BE SERVED, AND ENROLLMENT PROJECTIONS

Geographic Setting

Intermediate School District #287 is a multi-school district, low-incidence, collaborative/cooperative, educational organization that delivers complex programs and services to its thirteen member school districts, which—in turn—serve numerous north, northwest, west, and southwest suburban communities in the Minneapolis-St. Paul metropolitan area.

The thirteen, independent, suburban school districts which comprise Intermediate School District #287 include Bloomington School District #271; Brooklyn Center School District #286; Eden Prairie School District #272; Edina School District #273; Hopkins School District #270; Minnetonka School District #276; Orono School District #278; Osseo School District #279; Richfield School District #280; Robbinsdale School District #281; St. Louis Park School District #283; Wayzata School District #284; and Westonka School District #277.

Member districts of Intermediate School District #287 are located in Hennepin County. The most populated of the thirteen school districts' communities—according to the 2005 estimates of the Minnesota State Demographics Center—are Bloomington (84,347); Brooklyn Park (71,048); Plymouth (70,455); Eden Prairie (60,955); Maple Grove (58,420); Minnetonka (51,657); Edina (47,448); St. Louis Park (44,380); Richfield (33,667); Brooklyn Center (28,137); Crystal (22,595); New Hope (20,747);

Golden Valley (20,510); Hopkins (17,263); and all or portions of a number of other communities.

As depicted in the map below, Intermediate School District #287's most populated communities are easily accessible through the Minneapolis-St. Paul Interstate beltway system (Interstate 694; 494; 394; 94; and 35W) and a number of other additional, major, State Highways, including Highways 100, 169, 252, 55, 12, 7, 62, and 212.



Sources of employment of residents of the communities served by Intermediate School District #287 and its thirteen member school districts include, among others, government, law, education, accounting, health

care, banking, technology, entertainment, tourism, transportation, manufacturing, retail trade, construction, housing, and others.

Sandra L. Lewandowski is the Superintendent of Schools of Intermediate School District #287. Her offices are located at 1820 Xenium Lane North, Plymouth, Minnesota 55441. The School Board of Intermediate School District #287—comprised of representatives of each of the thirteen member school districts' School Boards—meets at and conducts its regular and special School Board meetings at the Intermediate School District #287 headquarters at 1820 Xenium Lane North, Plymouth, Minnesota 55441.

Enrollment

Data acquired from the Minnesota Department of Education yielded that the composite 2007-08, P-K-12 enrollment of the thirteen member school districts comprising Intermediate School District #287 was 104,838 students.

As depicted in Table 1, those member school districts with the largest 2007-08 P-K-12 student enrollments were Osseo School District #279 (21,955 students), Robbinsdale School District #281 (13,352 students), Bloomington School District #271 (10,591 students), Wayzata School District #284 (10,076 students), and Eden Prairie School District #272 (9,980 students). Those Intermediate School District #287 member school districts with the smallest 2007-08 P-K-12 enrollments were Brooklyn Center School District #286 (1,863 students), Westonka School District #277 (2,259 students), Orono School District #278 (2,648 students),

Richfield School District #280 (4,272 students), and St. Louis Park School District #283 (4,351 students).

TABLE 1 INTERMEDIATE SCHOOL DISTRICT #287 MEMBER DISTRICT ENROLLMENT 2007-08	
<u>Member District</u>	<u>Enrollment</u>
Bloomington School District #271	10,591
Brooklyn Center School District #286	1,863
Eden Prairie School District #272	9,980
Edina School District #273	7,778
Hopkins School District #270	7,756
Minnetonka School District #276	7,957
Orono School District #278	2,648
Osseo School District #279	21,955
Richfield School District #280	4,272
Robbinsdale School District #281	13,352
St. Louis Park School District #283	4,351
Wayzata School District #284	10,076
Westonka School District #277	2,259
Total	104,838

Each of Intermediate School District #287's member school districts would be classified—in their own right—as a large critical student mass school organization by State of Minnesota standards, ranking in the top 25% of all P-K-12 public school districts in Minnesota and displaying high levels of cost/effectiveness in their operations.

Student Enrollment Projections

During the 2008-09 organizational year, Intermediate School District #287 provided direct service to 2,575 students in its customized special education, vocational/technical, and academic programs. Additionally, this complex organization furnishes an array of technical consultative services for the School Boards, administrations, and staffs of the thirteen member school districts.

As a multi-school district, low-incidence, collaborative/cooperative, educational organization, Intermediate School District #287 provides educational programs and services to eligible students residing and enrolled in the thirteen member school districts. Enrollment in Intermediate School District #287's programs and services is a function of and dependent upon referral to the organization by member school districts. As such, projected enrollment in Intermediate School District #287 is based on student eligibility, district need, district referral, district funding, and, of course, student enrollment trends/projections among the thirteen member school districts.

The School Board and Superintendent of Intermediate School District #287 have historical demographic data to support the need for maintenance, periodic modification, and emerging expansion of programs, services, staffing, and facilities to address the current and emerging needs of member school districts' students. Numerous trends support projected student enrollment stability or growth in Intermediate School District #287's programs, services, and staffing. Among them are the following:

- ◆ The population of the Minneapolis-St. Paul metropolitan area is growing.
- ◆ Minneapolis-St. Paul metropolitan area suburban growth and development is evident in proximity to the member school districts of Intermediate School District #287.
- ◆ The student enrollments of the majority of Intermediate School District #287's member school districts are growing.
- ◆ The populations of numerous Intermediate School District #287 member school districts' communities are growing.
- ◆ Intermediate School District #287's student enrollment has remained stable or grown—as a function of member school districts' needs—over the course of the past decade.

- ◆ Intermediate School District #287's programs and services continue to expand and/or evolve as member school districts' needs have changed.
- ◆ Numerous low incidence special education (e.g. Autism Spectrum Disorder; Emotional/Behavioral Disorder; others) and other at-risk student populations (e.g. Alternative Learning Center Program)—served by Intermediate School District #287—continue to grow.
- ◆ Programs and services provided by Intermediate School District #287 are unique and non-duplicatory of offerings provided by member school districts, insuring the organization (Intermediate School District #287) maintains a non-competitive, highly-accountable, highly-needed, cost/effective market niche.
- ◆ Intermediate School District #287 (along with Intermediate School Districts #916 and #917) are member district-owned, district-accountable, and responsive to the desires and needs of their stakeholder school districts.

Table 2 divulges Intermediate School District #287's member school districts' enrollment trends over the ten year span of time from 1997-98 through 2007-08 as furnished by the Minnesota Department of Education. These data reveal strong past, current, and suggested future student enrollment stability and a continued robust role for Intermediate School District #287.

Table 2 data reveal that the combined member school districts' enrollments increased from 103,021 students in 1997-98 to 104,838 students in 2007-08, a ten year gain of +1,817 students or +1.2%. (It should be noted that, for example, student enrollment growth trends in Northeast Metropolitan Intermediate School District #916 over a ten year span of time were virtually identical to those found in Intermediate School District #287).

Eight of the thirteen member school districts of Intermediate School District #287 demonstrated enrollment growth over the ten year span of time from 1997-98 through 2007-08.

Those member school districts which experienced the largest student enrollment growth between 1997-98 and 2007-08 were as follows: Edina School District #273 (+1,583 students or +25.6%); Wayzata School District #284 (+1,519 students or +17.8%); Brooklyn Center School District #286 (+402 students or +29.1%); Minnetonka School District #276 (+297 students or +3.9%); and Orono School District #278 (+291 students or +12.3%).

Among Intermediate School District #287's member school districts which experienced student enrollment decline between 1997-98 and 2007-08, the following school districts realized the largest percentage student enrollment loss: Robbinsdale School District #281 (-1,300 students or -8.9%); Bloomington School District #271 (-783 students or -6.9%); Westonka School District #277 (-394 students or -14.9%); Hopkins School District #270 (-166 students or -2.1%); and Richfield School District #280 (-98 students or -2.2%).

TABLE 2 INTERMEDIATE SCHOOL DISTRICT #287 MEMBER DISTRICT ENROLLMENT CHANGE 2007-08				
<u>Member District</u>	<u>1997-98</u> <u>Enrollment</u>	<u>2007-08</u> <u>Enrollment</u>	<u>Change</u>	<u>%</u> <u>Change</u>
Bloomington School District #271	11,374	10,591	-783	-6.9%
Brooklyn Center School District #286	1,443	1,863	+420	+29.1
Eden Prairie School District #272	9,797	9,980	+183	+1.2%
Edina School District #273	6,195	7,778	+1,583	+25.6%
Hopkins School District #270	7,922	7,756	-166	-2.1%
Minnetonka School District #276	7,660	7,957	+297	+3.9%
Orono School District #278	2,357	2,648	+291	+12.3%
Osseo School District #279	21,718	21,955	+237	+1.1%
Richfield School District #280	4,370	4,272	-98	-2.2%
Robbinsdale School District #281	14,652	13,352	-1,300	-8.9%
St. Louis Park School District #283	4,323	4,351	+28	+0.6%
Wayzata School District #284	8,557	10,076	+1,519	+17.8%
Westonka School District #277	2,653	2,259	-394	-14.9%
Total	103,021	104,838	+1,817	+1.2%

With the large critical student mass of Intermediate School District #287's thirteen member school districts, there is significant evidence to substantiate that the combined need for low-incidence special education

programs and services, career/technical programs and services, area learning center programs and services, select academic programs and services, and consultative services will continue, unabated, in the future, and, as a consequence, specialized facilities will be required to permit expertly-trained teachers and support personnel to deliver quality programs and services to address the unique students served by Intermediate School District 287 on behalf of its member school districts.

2. LIST OF EXISTING SCHOOL FACILITIES

Intermediate School District #287 Owned and Rented Facilities

As delineated in Table 3, Intermediate School District #287 owns three and rents/leases six facilities for the delivery of its educational programs and services. (Additionally, Intermediate School District #287 manages educational programs and services in numerous member school districts' facilities).

The Bren Road facility was constructed in 1978 and provides 59,686 square feet of teaching/learning, support, and office space for the delivery of Assistive Technology Training and Information Network, Experiential Program for Learners with Opportunities in Restorative Education, In Vocational, Educational, and Social Transition, Opportunities to Pursue Training in Occupational Needs in School, Students Addressing Fetal Alcohol Spectrum Disorder Through Education, and Skills Training with Responsibility Interdependence and Vocational Education. The facility is located at 11140 Bren Road West, Minnetonka.

The South Education Center was constructed in 2008 and provides 109,000 square feet of teaching/learning, support, and office spaces for delivery of the following educational programs and services: Area Learning Center, English Language Learner, Functional Occupational Curriculum for Unique Students, In Vocational, Educational, and Social Transition, Students with Unique Needs, Vocational Education Community Training and Occupational Relations, Vocational Evaluation and Training, and

others. The South Education Center is located at 7450 Penn Avenue South, Richfield.

Vector North Apartment (1959) is a 700 square foot teaching/learning, support, and office space, serving the Vocational Education Community Training and Occupational Relations and Home Living programs. The facility is located at 4171 Adair Avenue North, #2, Robbinsdale.

The Northwest Business Center is a 5,448 square foot rented facility, constructed in 1974. The facility supports the Vocational Evaluation and Training Program. The facility is located at 8601 73rd Avenue North, Brooklyn Park.

The Northwest Technical Center rented property furnishes 24,048 square feet of teaching/learning, office, and support space. The facility was constructed in 1972. Programs and services delivered at the Center include In Vocational, Educational, and Social Transition; Vocational Education Community Training and Occupational Relations; and VENTURE Programs. The facility is located at 7008 Northland Drive, Brooklyn Park.

The Edgewood Educational Center is a rented facility which offers 57,751 square feet of teaching/learning, support, and office spaces. The facility was constructed in 1961. Among programs delivered at the facility are the following: Experiential Program for Learners with Opportunities in Restorative Education; Skills Training with Responsibility Interdependence

and Vocational Education; Students with Unique Needs; and X-Track. The facility is located at 6601 Xylon Avenue North, Brooklyn Park.

Shady Oak Crossing is a rented facility with 21,426 square feet of teaching/learning, support, and office space. The facility was constructed in 1982. Area Learning Center programming is provided at the facility. The building is located at 6754 Shady Oak Road, Eden Prairie.

Hosterman Middle School is a rented facility with 176,400 square feet of teaching/learning, office, and support spaces. (Intermediate School District #287 rents 68,811 square feet of that facility from Robbinsdale School District #281). The facility was constructed in 1963. Program and service offerings made available at the Hosterman building include the following: Assistive Technology Training and Information Network; Communication Interactive Program; Emotional Behavioral Disorders; In Vocational, Educational, and Social Transitions; Opportunities to Pursue Training in Occupational Needs in School; Students Addressing Fetal Alcohol Spectrum Disorder Through Education; Skills Training with Responsibility Interdependence and Vocational Education; Students with Unique Needs. The facility is located at 5530 Zealand Avenue North, New Hope.

North Vista is a rented facility with 12,100 square feet of teaching/learning, support, and office space. The facility was constructed in 1956 and serves Area Learning Center Programs. The facility is located at 3510 France Avenue North in Robbinsdale.

Intermediate School District #287 also locates organizational personnel in a multiplicity of its member school districts' teaching/learning facilities where those staff members serve in supervisory, consultative, or service delivery capacities.

TABLE 3 INTERMEDIATE SCHOOL DISTRICT #287 OWNED AND RENTED FACILITIES 2007-08			
<u>Facility</u>	<u>Owned/Rented</u>	<u>Constructed</u>	<u>Square Footage</u>
District Service Center	Owned	1963/1984	70,000
Bren Road	Owned	1978	59,686
South Education Center	Owned	2008	109,000
Vector North Apartment	Owned	1959	700
Northwest Business Center	Rented	1974	5,448
Northwest Technical Center	Rented	1972	24,048
Edgewood Educational Center	Rented	1961	57,751
Shady Oaks Crossing	Rented	1982	21,426
Hosterman Middle School	Rented	1963	176,400*
North Vista	Rented	1956	12,100
*Intermediate School District #287 rents 68,811 square feet of this facility from Robbinsdale School District #281. The difference generally represents the common space in the building.			

Alternative Facilities Availability

During the 2008-09 school year, Intermediate School District #287 rented Edgewood Educational Center, Osseo School District #279's former Edgewood Elementary School for the delivery of low-incidence special

education programs. With the approval of the Minnesota Department of Education, Intermediate School District #287 proposes to purchase that teaching/learning facility for the continued delivery of low-incidence special education programs. In doing so, Intermediate School District #287 has assessed the extent to which alternative teaching/learning facilities are available within school district boundaries and selected the former Edgewood Elementary School for purchasing and repurposing. In doing so, the potential selling organization (Osseo School District #279) and the potential purchasing organization (Intermediate School District #287) are demonstrating the cost/effective usage of scarce taxpayer dollars and, also, acting in a manner which is consistent with the intent of the Minnesota State Legislature and the Minnesota Department of Education to utilize existing educational facilities—when appropriate—as opposed to constructing new facilities (when existing facilities are available for repurposing).

3. SPECIFIC DEFICIENCIES OF THE FACILITY

Intermediate School District #287 proposes to purchase Edgewood Educational Center (formerly Edgewood Elementary School) for the purpose of continued delivery of low-incidence special education programs and services to member school districts' students. The Review and Comment project does not include the construction of a new facility or, for that matter, major renovation of the Edgewood Educational Center facility. Intermediate School District #287 does intend—over time—to address select deferred maintenance projects to preserve and protect facility value and quality. Among the currently envisioned deferred maintenance projects for the Edgewood Education Center are the following:

- ◆ Reroofing the facility.
- ◆ ADA modifications to restrooms for Hoyer lifts.
- ◆ Minor exterior changes to playground equipment and fencing.

Edgewood Educational Center (formerly Edgewood Elementary School) was designed and constructed as an elementary school facility to serve the specific needs of students, teachers, and community users. While in an earlier era, Edgewood Elementary School was used by Osseo School District #279 to serve the needs of elementary school youth, Edgewood Educational Center provided Intermediate School District #287 with quality teaching/learning, support, consultative, and office spaces for the delivery of low-incidence special education programs and services to both students and staff.

The highly specialized educational programs and services delivered and the students furnished services at Edgewood Educational Center do not lend the facility to extensive usage by/for community organizations or events, though on a need and arrangement basis, Intermediate School District #287 would be open to considering such broader community usage. To be sure, parents, groups, and resource personnel—involved in the education of students assigned to Edgewood Educational Center—will have access to and participate in events sponsored at the facility.

4. RELATIONSHIP OF THE PROJECT TO ESTABLISH PRIORITIES

Educational Cooperative

Intermediate School District #287—along with representatives of its School Board, member school districts, and staff—recently developed a **Strategic Plan 2009-2013**. In the strategic planning process, Intermediate School District #287's Mission was stated as follows:

The Mission of Intermediate District #287 is to be the premier provider of innovative specialized services to insure that each member district can meet the unique learning needs of its students.

Two strategic objectives were established for Intermediate School District #287 as a part of the strategic planning process. Those strategic objectives were stated as follows:

- ◆ **By 2013, each member district will declare satisfaction with the value and effectiveness of specialized services delivered to it by Intermediate District #287.**
- ◆ **By 2013, each member district will declare that Intermediate District #287 services are vital to insure that the member district can meet the unique learner needs of its students.**

Implicit in Intermediate School District #287's Mission and Strategic Objectives is that the organization will **deliver specialized services** to member school districts' students with **unique learner needs**. In that regard, as a service provider for thirteen member school districts, it is essential that Intermediate School District #287 secure and operate quality teaching/learning spaces/environments in which the Intermediate School District #287's teaching, support, and consultative staffs may deliver quality, low-incidence, special education programs and services to the students entrusted to the organization by its member school districts. The acquisition of Edgewood Educational Center is wholly consistent with the Mission and Strategic Objectives of Intermediate School District #287.

The School Districts

Intermediate School District #287 is a collaborative/cooperative educational enterprise, owned and operated by its thirteen member school districts. One School Board member from each of the thirteen member school districts comprises the School Board of Intermediate School District #287. The School Board of Intermediate School District #287—in consultation with their respective school district Superintendents and School Boards—establish with the Superintendent of Schools of Intermediate School District #287 the program, service, staffing, budgeting, and financial priorities of the organization.

Through action by the School Board of Intermediate School District #287, the organization's Superintendent of Schools and her administrative staff endeavor to purchase Edgewood Educational Center (formerly Edgewood

Elementary School) for the continued purpose of delivering quality, low-incidence, special education programs and services to the students entrusted to Intermediate School District #287. The School Board and Superintendent of Schools view the acquisition of Edgewood Educational Center as a reasonable, cost/effective, and necessary action. As such, the proposed project is consistent with priorities established by the thirteen member school districts.

Other Public Bodies

Intermediate School District #287 has assessed that the continued, viable usage of Edgewood Educational Center is consistent with the priorities of the owning school district, Osseo School District #279, and has received no opposition from other public bodies or governmental groups. It is the assessment of Osseo School District #279 and Intermediate School District #287 that it is eminently preferable that the Edgewood Educational Center remain a viable, operational, educational facility as opposed to an vacated, “moth-balled,” facility or, alternately, a commercial enterprise located in an almost exclusively residential area.

5. DESCRIPTION OF PEDESTRIAN, BICYCLE, AND TRANSIT CONNECTIONS BETWEEN SCHOOL AND RESIDENTIAL AREAS

Edgewood Educational Center provides a setting for the delivery of highly specialized, low-incidence, special education programs and services for eligible students who are largely transported to the school site by Intermediate School District #287 or its member school districts' student transportation systems. Students enrolled in the Edgewood Educational Center programs and services—arriving from significant distances—will not be walking, bicycling, or taking transit to the school location.

6. MAXIMIZE OPPORTUNITY FOR COLLABORATIVE USE OF AREA/COLLABORATION WITH OTHER ENTITIES

Students enrolled in Edgewood Educational Center will be furnished with an array of teaching/learning activities and events which will extend beyond the geographic boundaries of the school site. Typically, school district students will be transported to off-site learning activities and events.

The Edgewood Educational Center is strategically located to enhance usage of an array of existing parks, recreational areas, and public facilities and, as appropriate, increase opportunities for student/staff exposure to and collaboration with other governmental or non-profit entities.

7. DESCRIPTION OF THE PROJECT

Intermediate School District #287's proposed project is to purchase Edgewood Educational Center (formerly Edgewood Elementary School) from Osseo School District #279. The intermediate school district currently leases the facility from Osseo School District #279.

The Edgewood Educational Center site spans 11.54 acres and is located at 6601 Xylon Avenue in Brooklyn Park, Minnesota.

Edgewood Educational Center is a 57,751 square foot (former elementary school) facility. The structure was constructed in 1961 and received a small addition and was extensively remodeled in 2002. The remodeling included repaving of the parking lot, upgrades to heating, cooling, and ventilation systems, and the replacement of portions of the facility's exterior wall.

A floor plan of Edgewood Educational Center is attached in Appendix A.

The estimated expenditure for the purchase of Edgewood Educational Center will be determined through negotiations between Intermediate School District #287 and Osseo School District #279. Shenehon Company, Business and Real Estate Valuations, Minneapolis, Minnesota, affixed the value of the Edgewood Educational Center at \$5,375,000 in a formal appraisal which was completed on July 14, 2008.

Estimated, future, deferred maintenance expenditures—currently identified by Intermediate School District #287—are as follows:

- ◆ Reroofing the facility.
- ◆ ADA modifications to select restrooms.
- ◆ Minor exterior changes to playground equipment and fencing.

Intermediate School District #287 is in the process of initial negotiations with Osseo School District #279 on the sale/purchase of Edgewood Educational Center. The anticipated date of consummation of the negotiations and sale/purchase of the facility is no later than November 30, 2009.

8. SOURCES OF FINANCING THE PROJECT

Subject to the approval of the Minnesota Commissioner of Education and Minnesota Department of Education, Intermediate School District #287 intends to finance the proposed project through a lease purchase agreement in compliance with Minnesota Statute (M.S. 126C.40). The financing mechanism will be through the sale of Certificates of Participation (COP) without a debt service reserve.

Employing Certificates of Participation (COP) to finance the proposed project, Intermediate School District #287 anticipates a 15 year amortization **without** a debt service reserve and approximately level debt service payments. An estimated debt model for Certificates of Participation financing is included in Appendix II. The preferred financing option will be recommended by Intermediate School District #287's Public Finance Advisor, Springsted, Inc., based on market conditions.

If market conditions dictate a more cost/effective funding approach be employed at the time of financing the project, District #287 will communicate, in writing to the Minnesota Department of Education, a change in the financing mechanism (e.g. private bank lease).

The source of revenue for the proposed project's debt service payments will be secured from member and non-member school districts' payments to Intermediate School District #287. Each member school district is authorized to raise revenue for its share of the lease payments through a \$43/AMPCU capital levy that can only be used for Intermediate District

lease payments. The \$43/AMPCU capital levy in member school districts provides Intermediate School District #287 with an annual revenue stream of \$5.1 million for lease payments. In addition all districts, both member and non-member, are authorized to levy \$150/Resident PU for the lease of instructional space.

Although the State of Minnesota's lease purchase statute requires a non-appropriation clause, Springsted, Inc. representatives expect a favorable rating from Moody's and reasonable interest rates, since the proposed project provides an essential (Federally- and State-mandated) special education function.

9. EFFECT OF PROJECT ON OPERATIONAL OR ADMINISTRATIVE STAFFING COSTS

The educational programs and services proposed for future delivery in Edgewood Educational Center were operational during the 2008-09 school year (and previously) and, therefore, the proposed acquisition of that facility from Osseo School District #279 will not result in increased administrative staffing costs.

During the 2008-09 organizational year, Edgewood Educational Center was leased from Osseo School District #279 at a cost of \$13/square foot or an annual lease cost of \$652,977. That lease cost is slated to increase by +29% (to \$14.60/Square foot) during the 2009-10 organizational year and, thereafter, at an estimated rate of +5% per year. The anticipated escalation in lease costs—if the proposed project is not approved—would, in part, be recaptured by Intermediate School District #287 through the lease levies of the organization's member school districts. The actions taken by District #287 in submitting the proposed project is to serve as a “good steward” of the thirteen member school districts' tax dollars.

If the proposed project is approved and the sale/purchase of Edgewood Educational Center is consummated, Intermediate School District #287 will realize an estimated annual cost savings of \$125,000-\$200,000 (e.g. 2009-10 Lease cost of \$843,185 minus debt payment of \$430,000 to \$508,000, estimates, and \$200,000, estimated operational expense equals \$125,000-\$200,000 savings).

Intermediate School District #287's operating budget is more than capable of assuming the new operational costs incurred in/with the acquisition of Edgewood Educational Center. Intermediate School District #287 is a financially well-managed educational organization and has displayed sound, conservative, financial management since its very inception. It is the assessment of the Superintendent of Schools and the school district's business administration that the Intermediate School District can well afford any additional costs incurred through the organization's purchase of the Edgewood Educational Center.

Intermediate School District #287's financial condition is detailed in Table 4.

TABLE 4 INTERMEDIATE SCHOOL DISTRICT #287 GENERAL FUND REVENUES, EXPENDITURES, FUND BALANCES 2002-03 / 2007-08			
<u>Fiscal Year</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Fund Balance</u>
2002-03	\$49,148,351	\$49,127,830	\$4,778,544
2003-04	\$45,104,856	\$46,574,963	\$3,308,437
2004-05	\$49,898,978	\$58,393,351*	\$3,028,499
2005-06	\$54,824,276	\$65,858,007*	\$1,903,933
2006-07	\$58,343,561	\$80,700,022*	\$4,947,472
2007-08	\$59,164,767	\$58,486,441	\$5,490,299**
Change	+\$10,016,416	+\$9,358,611	+\$711,755
% Change	+20.4%	+19.0%	+14.9%
* Include capital lease expenditures ** Unreserved/undesignated fund balance was \$2,889,686			

Table data reveal that the organization's General Fund revenue increased over a five year span of time from \$49,148,351 in 2002-03 to \$59,164,767 in 2007-08, a gain of +\$10,016,416 or +20.4%. Over the same five year span of time, the organization's General Fund expenditures increased from \$49,127,830 in 2002-03 to \$58,486,441 in 2007-08, an increase of +\$9,358,611 or +19.0%.

Between 2002-03 (base year) and 2007-08, Intermediate School District #287's General Fund balance increased from \$4,778,544 in 2002-03 to \$5,490,299 in 2007-08, an increase of +\$711,755 or +14.9%.

At the conclusion of the 2007-08 school year, Intermediate School District #287's General Fund balance (\$5,490,299) amounted to 9.4% of the organization's General Fund expenditure budget in that year (\$58,486,441).

Intermediate School District #287 is a **financially well-managed educational enterprise by any standards**. The Superintendent of Schools, School Board, and business administration staff of the organization are to be acknowledged for their prudent management of the taxpayers' and member school districts' resources over the course of the past six years (and, indeed, longer). Assuming the organization's enrollment continues to remain stable or, more likely, increase, the Superintendent and School Board believe the organization's General Fund budget and reserves will continue to remain healthy. Indeed, the Intermediate School District's leadership has consistently proven its ability to respond to changing conditions in the State of Minnesota in the past.

10. CONSULTATION WITH STATE ROAD AND TRANSPORTATION OFFICIALS

The Edgewood Educational Center (formerly Edgewood Elementary School) facility was constructed on its current site some 48 years ago (1961) with previously approved ingress to and egress from the site. No changes are proposed by Intermediate School District #287 to the site ingress or egress. It is anticipated that staff and student traffic into/out of the Edgewood Educational Center facility and site will be substantially less than that which existed when Osseo School District #279 utilized the facility as Edgewood Elementary School.

11. INDOOR AIR QUALITY ISSUES CONSIDERED

In 2002, Osseo School District #279 undertook major renovations of the heating, ventilation, and air conditioning system of Edgewood Elementary School. All classrooms, offices, and the facility's media center are air conditioned. At the time of the completion of the 2002 renovation, Edgewood Elementary School met ASHRAE standards.

Osseo School District #279's architect of record during the 2002 HVAC renovation of Edgewood Elementary School was Armstrong, Torseth, Skold, and Rydeen, Inc., Minneapolis, Minnesota.

12. COMPLIANCE WITH MINNESOTA STATUTE 123B.72

Edgewood Educational Center (formerly Edgewood Elementary School) is neither a new construction project nor a major renovation project.

Following the 2002 renovation of Edgewood Elementary School, the HVAC systems met code and ASHRAE standards for indoor air quality, air flow, and air filtration.

13. DESEGREGATION REQUIREMENTS

Intermediate School District #287 and its thirteen member school districts are broadly-based, sophisticated, teaching/learning enterprises that serve diverse student and adult populations. Students of color approximate 20% of the member school districts' populations. Over the course of the past decade, the Intermediate School District's and member school districts' populations of students of color have substantially increased.

Employees of Intermediate School District #287 and its member school districts value and embrace diversity in the State's and nation's student and adult populations and have created teaching/learning environments that provide information about and model equality of educational opportunity and non-discrimination on the basis of race, ethnicity, gender, handicapping conditions, and/or religious preferences.

Numerous Intermediate School District #287 member school districts participate in collaborative/cooperative, metropolitan-wide integration efforts, including the design, creation, and implementation of magnet school programs to encourage school integration and appreciation of diversity and multi-culturalism.

All of Intermediate School District #287's member school districts participate in and support the Minnesota Open Enrollment Options' Program—as space permits—and welcome enrollment of resident and non-resident students regardless of race, ethnicity, gender, handicapping conditions, and/or religious preferences and beliefs, to their programs.

Intermediate School District #287 does not operate under a Federal desegregation order; has no unmet desegregation requirements; is an equal opportunity employer; and has developed and adopted policies and procedures that prohibit discrimination on the basis of race, ethnicity, gender, handicapping conditions, and/or religious preferences/beliefs by staff members and students.

14. UTILIZATION OF ENVIRONMENTALLY SUSTAINABLE SCHOOL FACILITY DESIGN CONCEPTS

Intermediate School District #287's proposed project does not entail either construction of a new facility or major renovation of an existing facility. Rather, the proposed project envisions the acquisition of a 48 year old elementary school facility (Edgewood Elementary School) from Osseo School District #279. As such, utilization of environmentally sustainable school facility design concepts in the proposed project is not applicable.

It should be noted that Osseo School District #279 incorporated a number of components of a sustainable school facility design in its renovation of Edgewood Elementary School in 2002. Its components of a sustainable school facility design, minimally, included the following:

- ◆ Reconstruction of the heating/ventilating/air-conditioning system.
- ◆ Inclusion of energy efficient heating/ventilating/air-conditioning system.
- ◆ Inclusion of filtration system.
- ◆ Inclusion of monitoring systems.
- ◆ Improvement of wall insulation.
- ◆ Installation of energy efficient windows.
- ◆ Other environmentally-sustainable materials and designs allowing and enhancing energy efficiency.

15. CONSIDERATION OF MAXIMUM BACKGROUND NOISE LEVEL AND REVERBERATION TIMES

Intermediate School District #287's proposed project does not entail the construction of a new facility or major renovation of an existing facility. As such, the organization does not currently have plans to modify interior structures to address background noise level and/or reverberation times.

16. INFORMATION ABOUT CUMULATIVE COSTS TO PROVIDE INFRASTRUCTURE TO SERVE THE SCHOOL

Intermediate School District #287 proposes to purchase Edgewood Elementary School from member school district, Osseo School District #279. Edgewood Elementary School (currently serving as Edgewood Educational Center) is a 57,751 square foot teaching/learning structure which was constructed in 1961. Infrastructure to support the school—including utilities, sewer, roads, and sidewalks—have been in place since construction of the original facility. At present, there is no intention on the part of Intermediate School District #287 to modify the facility's utilities, sewer, roads, and/or sidewalks. Consequently, there is no anticipated cost provided to improve or modify the facility's infrastructure.

Appendix I

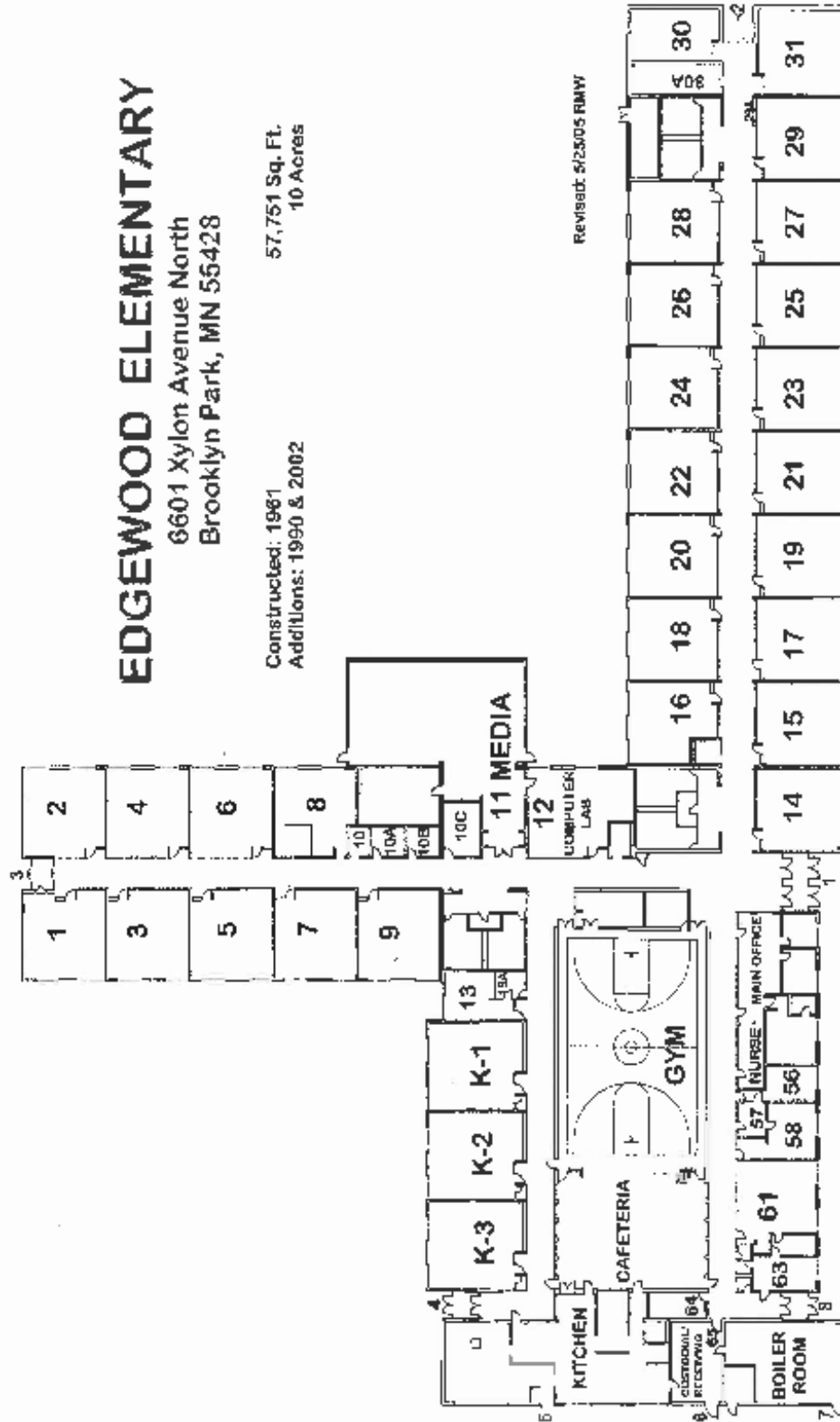
EDGEWOOD ELEMENTARY

6601 Xylon Avenue North
Brooklyn Park, MN 55428

Constructed: 1961
Additions: 1990 & 2002

57,751 Sq. Ft.
10 Acres

Revised: 5/25/05 RMW



Appendix II

TABLE OF CONTENTS

<u>Section</u>	<u>Page</u>
Review and Comment Summary	1
1. Geographic Area, Population to be Served, and Enrollment Projections.....	2
Geographic Setting	2
Enrollment	4
Student Enrollment Projections.....	6
2. List of Existing School Facilities	12
Owned and Rented Facilities	12
Alternative Facilities Availability	15
3. Specific Deficiencies of the Facility.....	17
4. Relationship of the Project to Establish Priorities	19
Educational Cooperative.....	19
The School Districts.....	20
Other Public Bodies	21
5. Description of Pedestrian, Bicycle, and Transit Connections Between School and Residential Areas.....	22
6. Maximize Opportunity for Collaborative Use of Area/Collaboration With Other Entities.....	23
7. Description of the Project.....	24
8. Sources of Financing the Project.....	26
9. Effect of Project on Operational or Administrative Staffing Costs	28

10.	Consultation with State Road and Transportation Officials	31
11.	Indoor Air Quality Issues Considered	32
12.	Compliance with Minnesota Statute 123B.72	33
13.	Desegregation Requirements	34
14.	Utilization of Environmentally Sustainable School Facility Design Concepts	36
15.	Consideration of the Maximum Background Noise Level and Reverberation Times	37
16.	Information about Cumulative Costs to Provide Infrastructure To Serve the School	38

Intermediate School District 287
Member District Net Tax Capacity Comparison

2008 Pay 2009 Levy	\$635,261	\$508,275
Estimated Market Value	\$200,000	\$200,000
Net Tax Capacity	\$2,000	\$2,000

Bloomington

<i>TNTC</i>	\$131,363,449	\$131,363,449
<i>Rate</i>	0.484%	0.387%
<i>Net Tax</i>	\$10	\$8

Brooklyn Center

<i>TNTC</i>	\$8,139,333	\$8,139,333
<i>Rate</i>	7.805%	6.245%
<i>Net Tax</i>	\$156	\$125

Eden Prairie

<i>TNTC</i>	\$112,845,167	\$112,845,167
<i>Rate</i>	0.563%	0.450%
<i>Net Tax</i>	\$11	\$9

Edina

<i>TNTC</i>	\$95,178,356	\$95,178,356
<i>Rate</i>	0.667%	0.534%
<i>Net Tax</i>	\$13	\$11

Hopkins

<i>TNTC</i>	\$116,127,476	\$116,127,476
<i>Rate</i>	0.547%	0.438%
<i>Net Tax</i>	\$11	\$9

Minnetonka

<i>TNTC</i>	\$93,395,778	\$93,395,778
<i>Rate</i>	0.680%	0.544%
<i>Net Tax</i>	\$14	\$11

Orono

<i>TNTC</i>	\$44,479,162	\$44,479,162
<i>Rate</i>	1.428%	1.143%
<i>Net Tax</i>	\$29	\$23

Osseo

<i>TNTC</i>	\$174,922,117	\$174,922,117
<i>Rate</i>	0.363%	0.291%

<i>Net Tax</i>	\$7	\$6
----------------	-----	-----

Richfield

<i>TNTC</i>	\$41,916,348	\$41,916,348
<i>Rate</i>	1.516%	1.213%
<i>Net Tax</i>	\$30	\$24

Robbinsdale

<i>TNTC</i>	\$113,065,361	\$113,065,361
<i>Rate</i>	0.562%	0.450%
<i>Net Tax</i>	\$11	\$9

St. Louis Park

<i>TNTC</i>	\$59,290,963	\$59,290,963
<i>Rate</i>	1.071%	0.857%
<i>Net Tax</i>	\$21	\$17

Wayzata

<i>TNTC</i>	\$129,830,820	\$129,830,820
<i>Rate</i>	0.489%	0.391%
<i>Net Tax</i>	\$10	\$8

Westonka

<i>TNTC</i>	\$45,450,805	\$45,450,805
<i>Rate</i>	1.398%	1.118%
<i>Net Tax</i>	\$28	\$22

	COP	Lease
Par Amount	\$5,520,000	\$5,420,000
Project Amount	5,375,000.00	5,375,000.00
Issuance Costs	60,250.00	43,500.00
Underwriter's Discount	82,800.00	0.00
Total Principal Payments	\$5,520,000.00	\$5,420,000.00
Total Interest Payments	2,074,052.50	3,387,660.00
Total Principal & Int Payments	\$7,594,052.50	\$8,807,660.00
Average Annual Debt Service	\$506,270.17	\$587,177.33
Term	15 Years	15 Years
All In Cost*	4.500%	6.665%

*All in Cost includes the interest costs plus other fees resulting from the transaction.
It is expressed as a percentage of the par amount of the bonds.

\$5,520,000

Intermediate School District No. 287, Plymouth, Minnesota
Certificates of Participation, Series 2009
Tax-Exempt

Sources & Uses

Dated 11/01/2009 | Delivered 11/01/2009

Sources Of Funds

Par Amount of Bonds..... \$5,520,000.00

Total Sources..... \$5,520,000.00

Uses Of Funds

Deposit to Project Construction Fund..... 5,375,000.00

Total Underwriter's Discount (1.500%)..... 82,800.00

Costs of Issuance..... 60,250.00

Rounding Amount..... 1,950.00

Total Uses..... \$5,520,000.00



\$5,520,000

Intermediate School District No. 287, Plymouth, Minnesota
Certificates of Participation, Series 2009
Tax-Exempt

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I
02/01/2010	-	-	-	-
02/01/2011	250,000.00	1.700%	258,275.00	508,275.00
02/01/2012	305,000.00	2.000%	202,370.00	507,370.00
02/01/2013	310,000.00	2.300%	196,270.00	506,270.00
02/01/2014	315,000.00	2.750%	189,140.00	504,140.00
02/01/2015	325,000.00	3.100%	180,477.50	505,477.50
02/01/2016	335,000.00	3.300%	170,402.50	505,402.50
02/01/2017	345,000.00	3.550%	159,347.50	504,347.50
02/01/2018	360,000.00	3.800%	147,100.00	507,100.00
02/01/2019	375,000.00	4.050%	133,420.00	508,420.00
02/01/2020	390,000.00	4.250%	118,232.50	508,232.50
02/01/2021	405,000.00	4.350%	101,657.50	506,657.50
02/01/2022	420,000.00	4.500%	84,040.00	504,040.00
02/01/2023	440,000.00	4.600%	65,140.00	505,140.00
02/01/2024	460,000.00	4.700%	44,900.00	504,900.00
02/01/2025	485,000.00	4.800%	23,280.00	508,280.00
Total	\$5,520,000.00	-	\$2,074,052.50	\$7,594,052.50

SIGNIFICANT DATES

Dated Date..... 11/01/2009
Delivery Date..... 11/01/2009
First Coupon Date..... 8/01/2010

Yield Statistics

Bond Year Dollars..... \$49,565.00
Average Life..... 8.979 Years
Average Coupon..... 4.1845102%
Net Interest Cost (NIC)..... 4.3515636%
True Interest Cost (TIC)..... 4.3452848%
Bond Yield for Arbitrage Purposes..... 4.1363456%
All Inclusive Cost (AIC)..... 4.5001630%

IRS Form 8038

Net Interest Cost..... 4.1845102%
Weighted Average Maturity..... 8.979 Years

\$5,420,000

Intermediate School District No. 287, Plymouth, Minnesota
Lease Purchase Agreement, Series 2009

Sources & Uses

Dated 11/01/2009 | Delivered 11/01/2009

Sources Of Funds

Par Amount of Bonds..... \$5,420,000.00

Total Sources..... \$5,420,000.00

Uses Of Funds

Deposit to Project Construction Fund..... 5,375,000.00

Costs of Issuance..... 43,500.00

Rounding Amount..... 1,500.00

Total Uses..... \$5,420,000.00



\$5,420,000

Intermediate School District No. 287, Plymouth, Minnesota
Lease Purchase Agreement, Series 2009

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I
02/01/2010	-	-	-	-
02/01/2011	145,000.00	6.550%	443,762.50	588,762.50
02/01/2012	240,000.00	6.550%	345,512.50	585,512.50
02/01/2013	260,000.00	6.550%	329,792.50	589,792.50
02/01/2014	275,000.00	6.550%	312,762.50	587,762.50
02/01/2015	290,000.00	6.550%	294,750.00	584,750.00
02/01/2016	310,000.00	6.550%	275,755.00	585,755.00
02/01/2017	330,000.00	6.550%	255,450.00	585,450.00
02/01/2018	355,000.00	6.550%	233,835.00	588,835.00
02/01/2019	375,000.00	6.550%	210,582.50	585,582.50
02/01/2020	400,000.00	6.550%	186,020.00	586,020.00
02/01/2021	430,000.00	6.550%	159,820.00	589,820.00
02/01/2022	455,000.00	6.550%	131,655.00	586,655.00
02/01/2023	485,000.00	6.550%	101,852.50	586,852.50
02/01/2024	520,000.00	6.550%	70,085.00	590,085.00
02/01/2025	550,000.00	6.550%	36,025.00	586,025.00
Total	\$5,420,000.00	-	\$3,387,660.00	\$8,807,660.00

SIGNIFICANT DATES

Dated Date.....	11/01/2009
Delivery Date.....	11/01/2009
First Coupon Date.....	8/01/2010

Yield Statistics

Bond Year Dollars.....	\$51,720.00
Average Life.....	9.542 Years
Average Coupon.....	6.5500000%
Net Interest Cost (NIC).....	6.5500000%
True Interest Cost (TIC).....	6.5443239%
Bond Yield for Arbitrage Purposes.....	6.5443239%
All Inclusive Cost (AIC).....	6.6645093%

IRS Form 8038

Net Interest Cost.....	6.5500000%
Weighted Average Maturity.....	9.542 Years

**287 Timeline for Edgewood Purchase
Working Draft
Revised 8-19-09**

I.	Completed Review & Comment	08-14-09
II.	Complete New Property Appraisal • Property previously appraised at \$5,375,000 on 07/20/08	08-27-09
III.	Board Accepts Review and Comment	08-27-09
IV.	Determine Program Needs	09-01-09
V.	Complete Assessment of Needed Improvements & Maintenance Work (electrical, IT, HVAC, ADA etc)	09-01-09
VI.	Determine Purchase Price	09-11-09
VII.	Determine Borrowing Amount	09-11-09
VIII.	287 Board Approves Resolution to Purchase Edgewood	09-24-09
IX.	Determine Joint Communication Plan with Osseo	10-01-09
X.	Determine Financing Arrangements – Springsted	10-15-09
XI.	Review & Comment Response Due from MDE	11-01-09
XII.	Complete Purchase Agreement	11-01-09
XIII.	Board Approves Purchase Agreement of Edgewood	11-12-09
XIV.	Board Approves Financing	11-12-09
XV.	Closing of Purchase Agreement	12-10-09

Intermediate District 287 RESPONSIVE. INNOVATIVE. SOLUTIONS.		CONVENER: Linda Johnson FACILITATOR: Sandy Lewandowski	
Intermediate School District 287 Suggested Protocols: 1-Abide by allotted timeframes 2-Participate fully in team discussions 3-Take care of yourself 4-Be respectful of diverse opinions		GROUP: DATE: TIME: LOCATION:	
LONG TERM PURPOSE To ensure operational initiatives align with strategic priorities			
AGENDA ITEMS	OUTCOME	TIME BUDGETED	ACTION
1. 2209 Negotiations Priorities	- The Board will discuss & clarify their preferred top outcome for the Local 2209 Negotiations. - The Board will direct administration as to the importance of controlling the costs of medical insurance in a settlement.		

HANDOUTS:

1. 2004-09 Salary & Benefit Expenditures Graph

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

INTERMEDIATE DISTRICT 287
2209 Contract Cost Out
2008-2009

Board Closed Session
for Negotiations

July 23, 2009

BASE YEAR 2008-09
2009-10 Lane & Step Advancement only
2010-11 Lane & Step Advancement only

SOFT FREEZE

<u>SALARY COMPONENTS:</u>	BASE YEAR 2008-09	YEAR 1 2009-10	YEAR 2 2010-11
Salary	27,519,635.21	28,081,691.11	28,541,363.04
Career Stipends	887,052.40	968,592.17	1,021,195.31
Lane Changes		65,000.00	65,000.00
Total Salary	28,406,687.61	29,115,283.28	29,627,558.35
Total \$ Increase - Salary only		708,595.67	512,275.08
Annual % Increase - Salary only		2.494%	1.759%
<u>SALARY BASED BENEFITS (STATUTORY):</u>			
TRA (Teachers Retirement Assoc.)	1,110,465.18	1,137,863.43	1,156,906.01
PERA (Public Employees Retire Assoc.)	554,607.78	568,812.86	580,021.00
FICA (Social Security)	2,173,111.60	2,227,319.17	2,266,508.21
Workers Compensation	237,366.28	243,287.31	247,567.88
Unemployment	90,000.00	90,000.00	90,000.00
Benefit Subtotal	4,165,550.85	4,267,282.77	4,341,003.10
<u>BENEFITS (VOLUNTARY):</u>			
Medical Insurance(@FY10-12%,FY11-14%cap)	5,649,556.00	6,327,502.72	7,213,353.10
Dental Insurance	248,013.00	248,013.00	248,013.00
Health Reimbursement Account	150,007.00	150,007.00	150,007.00
403b Match (Tax Sheltered Annuity)	369,080.00	369,080.00	369,080.00
Life Insurance (Includes AD&D)	50,791.16	52,058.13	52,974.07
LTD Insurance (Long Term Disability)	76,698.06	78,611.26	79,994.41
Benefit Subtotal	6,544,145.21	7,225,272.11	8,113,421.58
Total Benefits	10,709,696.06	11,492,554.88	12,454,424.68
TOTAL SALARY & BENEFITS	39,116,383.67	40,607,838.16	42,081,983.03
Total \$ Increase		1,491,454.49	1,474,144.87
Annual % Increase		3.813%	3.630%
Two year % Increase			7.443%

INTERMEDIATE DISTRICT 287
2209 Contract Cost Out
2008-2009

Board Closed Session
for Negotiations

July 23, 2009

BASE YEAR 2008-09
2009-10 No Lane & Step Advancement
2010-11 No Lane & Step Advancement

HARD FREEZE

<u>SALARY COMPONENTS:</u>	BASE YEAR 2008-09	YEAR 1 2009-10	YEAR 2 2010-11
Salary	27,519,635.21	27,519,635.21	27,519,635.21
Career Stipends	887,052.40	887,052.40	887,052.40
Lane Changes		0.00	0.00
Total Salary	28,406,687.61	28,406,687.61	28,406,687.61
Total \$ Increase - Salary only		0.00	0.00
Annual % Increase - Salary only		0.000%	0.000%
<u>SALARY BASED BENEFITS (STATUTORY):</u>			
TRA (Teachers Retirement Assoc.)	1,110,465.18	1,110,465.18	1,110,465.18
PERA (Public Employees Retire Assoc.)	554,607.78	554,607.78	554,607.78
FICA (Social Security)	2,173,111.60	2,173,111.60	2,173,111.60
Workers Compensation	237,366.28	237,366.28	237,366.28
Unemployment	90,000.00	90,000.00	90,000.00
Benefit Subtotal	4,165,550.85	4,165,550.85	4,165,550.85
<u>BENEFITS (VOLUNTARY):</u>			
Medical Insurance(@FY10-12%,FY11-14%cap)	5,649,556.00	6,327,502.72	7,213,353.10
Dental Insurance	248,013.00	248,013.00	248,013.00
Health Reimbursement Account	150,007.00	150,007.00	150,007.00
403b Match (Tax Sheltered Annuity)	369,080.00	369,080.00	369,080.00
Life Insurance (Includes AD&D)	50,791.16	50,791.16	50,791.16
LTD Insurance (Long Term Disability)	76,698.06	76,698.06	76,698.06
Benefit Subtotal	6,544,145.21	7,222,091.93	8,107,942.31
Total Benefits	10,709,696.06	11,387,642.78	12,273,493.16
TOTAL SALARY & BENEFITS	39,116,383.67	39,794,330.39	40,680,180.77
Total \$ Increase		677,946.72	885,850.38
Annual % Increase		1.733%	2.226%
Two year % Increase			3.959%

INTERMEDIATE DISTRICT 287
2209 Contract Cost Out
2008-2009

Board Closed Session
for Negotiations

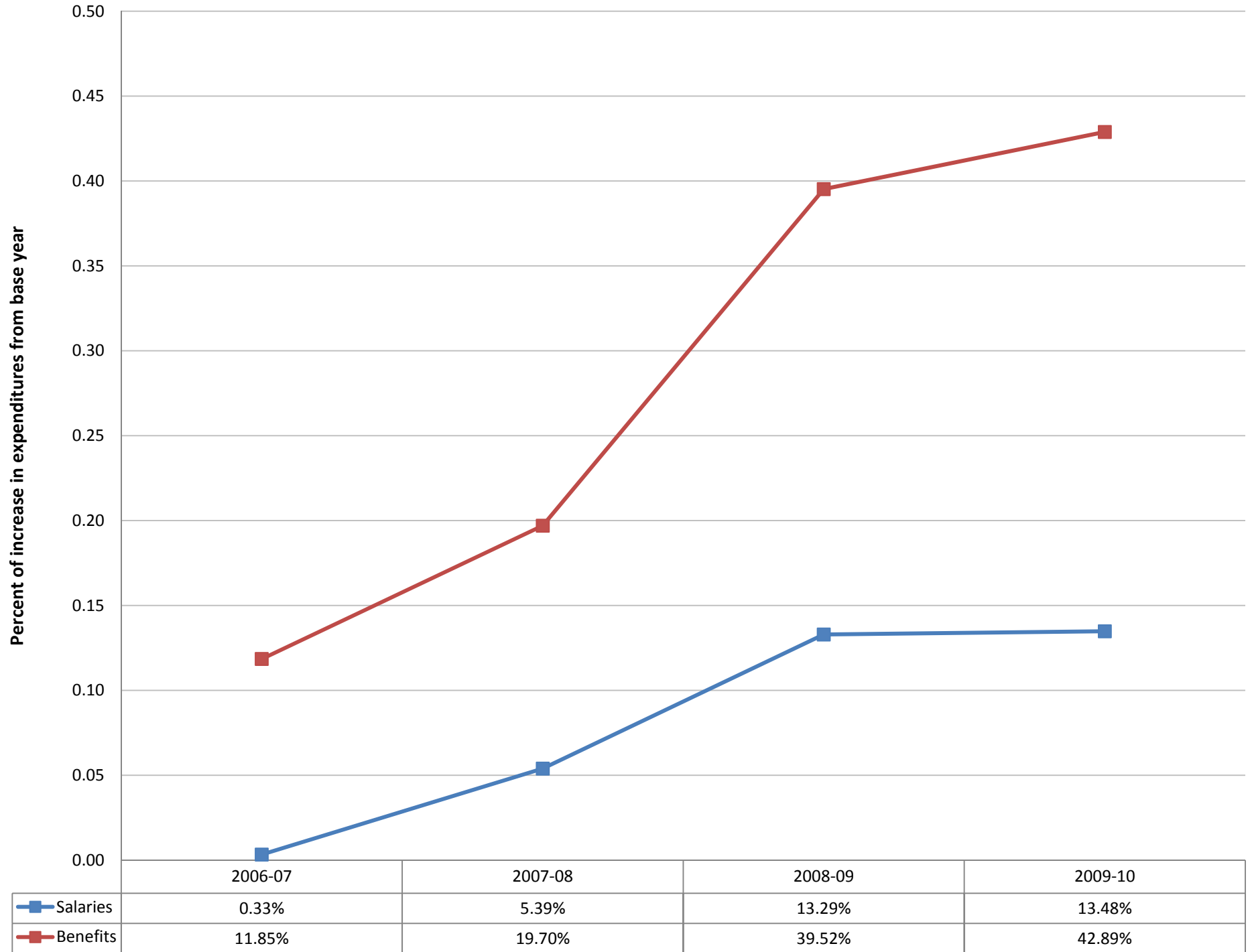
July 23, 2009

BASE YEAR 2008-09
2009-10 Lane & Step Advancement plus 1%
2010-11 Lane & Step Advancement plus 1%

PLUS 1%

<u>SALARY COMPONENTS:</u>	BASE YEAR 2008-09	YEAR 1 2009-10	YEAR 2 2010-11
Salary	27,519,635.21	28,362,508.02	29,115,044.44
Career Stipends	887,052.40	968,592.17	1,021,195.31
Lane Changes		65,000.00	65,000.00
Total Salary	28,406,687.61	29,396,100.19	30,201,239.75
Total \$ Increase - Salary only		989,412.58	805,139.56
Annual % Increase - Salary only		3.483%	2.739%
<u>SALARY BASED BENEFITS (STATUTORY):</u>			
TRA (Teachers Retirement Assoc.)	1,110,465.18	1,148,787.46	1,179,204.72
PERA (Public Employees Retire Assoc.)	554,607.78	574,361.24	591,377.89
FICA (Social Security)	2,173,111.60	2,248,801.66	2,310,394.84
Workers Compensation	237,366.28	245,633.81	252,361.56
Unemployment	90,000.00	90,000.00	90,000.00
Benefit Subtotal	4,165,550.85	4,307,584.18	4,423,339.01
<u>BENEFITS (VOLUNTARY):</u>			
Medical Insurance(@FY10-12%,FY11-14%cap)	5,649,556.00	6,327,502.72	7,213,353.10
Dental Insurance	248,013.00	248,013.00	248,013.00
Health Reimbursement Account	150,007.00	150,007.00	150,007.00
403b Match (Tax Sheltered Annuity)	369,080.00	369,080.00	369,080.00
Life Insurance (Includes AD&D)	50,791.16	52,560.23	53,999.82
LTD Insurance (Long Term Disability)	76,698.06	79,369.47	81,543.35
Benefit Subtotal	6,544,145.21	7,226,532.42	8,115,996.26
Total Benefits	10,709,696.06	11,534,116.60	12,539,335.27
TOTAL SALARY & BENEFITS	39,116,383.67	40,930,216.78	42,740,575.02
Total \$ Increase		1,813,833.11	1,810,358.24
Annual % Increase		4.637%	4.423%
Two year % Increase			9.060%

Salary and Benefit Percent Increase in Expenditures FY06-FY10



School Board Planning Calendar 2009

1 st Meeting of the Month	2 nd Meeting of the Month
<i>Only one Board meeting this month!</i>	JULY 23, 2009 Financial Report June Legislative Session Review & Implications for District Operations C-Train Update
<i>Only one Board meeting this month!</i>	AUGUST 27, 2009 Financial Report July EBD Presentation (Laura Keller-Gautsch – 15 minutes) Report on Crisis Planning (Michelle Axell – 10 minutes) Approval of Cash Flow Borrowing Resolution School Start Up Program Report “Top 5 Things Board Members Should Know About the Start of School”. (Colleen, Laura, and Jane)
SEPTEMBER 10, 2009 Superintendent Goals Closed Session on Negotiation	SEPTEMBER 24, 2009 Financial Report August PLC’s Instructional Report - Student Achievement & Measurement of Progress (will include AYP). (Jane & Laura) Resolution Authorizing 287 to purchase Edgewood (Don Lifto may come to Board Meeting)
OCTOBER 8, 2009 Prior Year Agenda Review Strategic Plan – Role of the School Board (Steven Barone)	OCTOBER 22, 2009 Financial Report September Strategic Plan Update MSTA – Instructional Report
NOVEMBER 12, 2009 <i>(Only one Board meeting this month!)</i> Financial Report October Prior Year Unaudited Fund Balance Report Facilities Management Update OPEB Reporting & Funding Legislative Initiatives & White Paper Review	
DECEMBER 10, 2009 <i>(Only one Board meeting this month!)</i> Financial Report November Prior Year Audit Review Facilities Management Update - Energy Audit Strategic Plan Review & Measurement Report Restraints and Seclusion – Instructional Report	

School Board Planning Calendar 2010

Proposed Dates

1 st Meeting of the Month	2 nd Meeting of the Month
JANUARY 14, 2010 Organizational Meeting ○ Oath of Office ○ Election of Board Officers Regular Meeting Transition DHH – Kelsey Dahl (Instructional Report – Greta Palmben)	JANUARY 28, 2010 Finalize Legislative Annual Report Platform Strategic Plan Financial Report December Pay Equity Implementation Report (every other year)
FEBRUARY 11, 2010 FY10 Budget Revision FY11 Budget Assumptions Technology Use Policy Explanation Online Learning Instructional Report (Jane Holmberg)	FEBRUARY 25, 2010 Financial Report February Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Facilities Management Update SUN – Instructional Report (Laura Keller-Gautsch)
MARCH 11, 2010 Federal Stimulus Efficiency Efforts Status Report Program Planning Projections FY11 Financial Report January Capitol Improvement Recommendations HR–Past and Proposed Board Actions Tenured Permanent Staff Reduction ULA	MARCH 25, 2010 Reorganization & Reductions Financial Report February Long-Term Facility Recommendation Program Reduction Resolution Professional Development Update Open Track – Instructional Report
APRIL 22, 2010 <i>(Only one Board meeting this month!)</i> Spotlight DVD Presentation Financial Report March Superintendent & Board Evaluation Update	
MAY 13, 2010 Food Service Report	MAY 27, 2010 Financial Report April Audit Open Items & Requirements changes Staff Reduction ULA Resolution FY 10 Budget Revision Non- Tenured Non-Renewals & Probationary Non-Licensed Clerical Layoffs
JUNE 10, 2010 Student Achievement in the Area of Reading 2010-11 Budget Final ULA Resolution for Licensed Staff Board Evaluation MDE Monitoring in Special Education	JUNE 24, 2010 Financial Report May Employment Guides for Unaffiliated and Admin. Superintendents Evaluation Summary Closed Session on Negotiations using Superintendent & School Board Evaluation to plan for Board Retreat outcomes.

INFORMATIONAL ITEMS TO REMEMBER:

Update on Wells Fargo/Richfield Addendum
City of Richfield Addendum to Master Plan

INTERMEDIATE DISTRICT 287
August 27, 2009
SCHOOL BOARD CALENDAR

August 2009				
27	Thursday	General Board Meeting	6:30PM	Board Rm

September 2009				
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

October 2009				
8	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm

November 2009				
12	Thursday	General Board Meeting	6:30PM	Board Rm

December 2009				
10	Thursday	General Board Meeting	6:30PM	Board Rm

POSPOSED DATES				
January 2010				
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

February 2010				
11	Thursday	General Board Meeting	6:30PM	Board Rm
25	Thursday	General Board Meeting	6:30PM	Board Rm

March 2010				
11	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

April 2010				
22	Thursday	General Board Meeting	6:30PM	Board Rm

May 2010				
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

June 2010				
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm
