



Intermediate District 287

Regular Meeting

Thursday, February 12, 2009 6:30 PM

Intermediate District 287 School Board Meeting Agenda

Thursday, February 12, 2009 at 6:30 PM
Regular Meeting
District Service Center Board Room

1.	CALL TO ORDER	
2.	APPROVAL OF GENERAL MEETING AGENDA	3
3.	OPEN FORUM	
4.	APPROVAL OF CONSENT AGENDA	6
5.	SUPERINTENDENT'S REPORT	12
6.	INSTRUCTIONAL REPORT	
7.	ADMINISTRATIVE SERVICES REPORT	
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	B. Facilities Report	19
	C. Human Resources	
8.	BOARD BUSINESS	
	A. Policy Review & Revision	49
	B. Board Reports	
	1. Chair Report	
	2. Get on the Bus Reports	64
	3. AMSD Report	
	C. District News	65
	D. Once Around the Table	
9.	ADJOURNMENT	

* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.

**INTERMEDIATE DISTRICT 287
GENERAL MEETING OF THE BOARD
THURSDAY, February 12, 2009
6:30PM @ DSC
AGENDA**

A = Action
R = Roll Call
I = Information
- Page #

- 1. CALL TO ORDER & ROLL CALLA**
- 2. APPROVAL OF GENERAL MEETING AGENDAA - 5**
- 3. OPEN FORUM FOR COMMUNITY COMMENTSI**
- 4. APPROVAL OF CONSENT AGENDAA - 6**
 - 4.1 General Board Meeting Minutes from January 8, 2009 - 7
 - 4.2 Annual Organizational Board Meeting Minutes from January 8, 2009 - 9
- 5. SUPERINTENDENT'S REPORT**
 - 5.1 Share the Success & Recognitions
 - 5.1a School Board Recognition Week (Feb. 23rd – Feb. 27th)I
 - 5.1b Proclamation & Certificate.....I – 12/13
 - 5.2 Spot Light on Student Success Update.I
 - 5.3 2009 Engineering Excellence Awards (Michèle & Peyton).....I - 14
TSP is the recipient of the Minnesota Grand Award for Energy Efficient Design for the South Education Center Design. This is awarded by the Minnesota Chapter of the American Council of Engineering Companies (ACEC). ACEC is the voice of America's engineering industry. Council members number more than 5,700 firms throughout the country. The Grand award is for the best design in the State and the project will now move on to be entered into the National Competition this year.
- 6. INSTRUCTIONAL REPORT - None**
- 7. ADMINISTRATIVE SERVICES REPORTS**
 - 7.1 Financial Report
 - 7.1a FY 09 Budget Revision.....A - 15
 - 7.1b FY 10 Budget Assumptions.....A - 17
 - 7.2 Facilities Report
 - 7.2a SEC Change Orders/Camera Purchase.....A - 19
 - 7.2b North Area Facilities Presentation.....I - 21

Revised

Revised

8. BOARD BUSINESS

8.1 Policy Review & Revision

8.1a Board Policies Presented for a First Read..... **I - 49**

The following Student Rights & Responsibilities (SRR) policies are brought forth for a first read in the approval process.

- SRR100 (Goals) **- 51**
- SRR140 (Student Conduct and Discipline) **- 52**
- SRR200 (Student Apparel) **- 54**

8.1b School Board Members Mini-Training..... **I**

Anne Becker will present a short training on Attorney Client Privilege

8.1c Technology Acceptable Use and Safety Policy **I - 55**

8.2 Board Reports

8.2a Chair Report..... **I**

8.2b Get on the Bus..... **I - 64**

8.2b.1 Edgewood/North Vista/Northwest Tech Center (Don)..... **I**

8.2b.2 South Education Center (Peyton)..... **I**

8.2b.3 Bren Road/Prairie Center Alternative/City West Acad. (Michèle)..... **I**

8.2c AMSD Report (Ann Bremer)..... **I**

8.3 District News

8.3a February Calendar..... **I - 65**

8.3b Local 2209 Uniflier..... **I - 66**

8.4 Once around the Table **I**

9. ADJOURNMENT A

Recommended Action: Board Chair calls meeting adjourned @ _____ PM

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MN**

BOARD OF EDUCATION

Regular Meeting – February 12, 2009

Agenda Section: APPROVAL OF GENERAL MEETING AGENDA

Item: 2.

Presented by: Superintendent Lewandowski

The general meeting agenda is presented for full Board Approval.

Recommended Action: The Board approve the agenda as presented.

Motion by:

Second by:

Vote: Passed _____ Failed _____

INTERMEDIATE DISTRICT 287
PLYMOUTH, MN
BOARD OF EDUCATION

Regular Meeting – February 12, 2009

Agenda Section: APPROVAL OF CONSENT AGENDA

Item: 4

Presented by: Board Chair

- 4.1 General Board Meeting Minutes from January 8, 2009
- 4.2 Annual Organizational Board Meeting Minutes from January 8, 2009

Recommended Action: The Board approve the Consent Agenda items as presented.

Motion by:

Second by:

Vote: Passed _____ Failed _____

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
January 8, 2009
MINUTES

1. CALL TO ORDER

Chair Linda Johnson called the regular board meeting to order at 7:00PM in the District Service Center Boardroom. A quorum was declared with the following members in attendance:

271 Bloomington	Arlene Bush
286 Brooklyn Center	Greg Thielsen
273 Edina	Peyton Robb
270 Hopkins	Sally Johnson
276 Minnetonka	Don Draayer
278 Orono	Michèle Kunz
279 Osseo	Steven Antolak
280 Richfield	Nancy Rowley
281 Robbinsdale	Linda Johnson
283 St. Louis Park	Pam Rykken
277 Westonka	Ann Bremer

Absent: 284/Peterson, 272/Barbara Gabbert

Guests: Christy Herms, Angie Eilers and Martha Van de Ven

287 Administration: Sandra Lewandowski, Jane Holmberg, Laura Keller-Gautsch, Char Myklebust, Lee Palmer & Wauneen Mgeni

287 Staff Members: Bruce Mulder and Lois Lillie.

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Arlene Bush, to approve the meeting agenda. All in favor. Motion carried.*

3. OPEN FORUM, OPPORTUNITY FOR COMMUNITY INPUT (COMMENTS) – None

4. ADOPTION OF CONSENT AGENDA – None

5. SUPERINTENDENT’S REPORT

Share the Success and Recognitions – None

Superintendent Lewandowski introduced Angie Eilers, Research and Policy Director from Growth & Justice. Dr. Eilers was a presenter at the Alliance for Student Achievement Education Summit this fall. Dr. Eilers presented on “Smart Investments in Minnesota Students”. The presentation proposes a new way of thinking about investment by focusing on the student, following four principles: 1) smart investments aim for compound effects; 2) smart investments accumulate capital; 3) smart investments address real disparities and 4) smart investments are made with accountability for results. The work session ended at 9:00PM.

6. INSTRUCTIONAL REPORT – None

7. ADMINISTRATIVE SERVICES REPORT – None

8. BOARD BUSINESS

Chair Report

Chair Linda Johnson announced that Board members will continue to use the Board packets until the end of February to slowly integrate the laptop usage. Also, the agenda format is evolving and we are in the process of making changes.

Policy Review & Revision – None

Organization Representative Report

Superintendent Sandra Lewandowski reported on the Senate Hearing she attended regarding “Shared Services.” She will have more information for the Board by the January 22nd meeting. Peyton Robb informed the Board that the Minneapolis Star Tribune was better informed than any of the school districts or community.

Chair Linda Johnson announced the January 26th Association of Metropolitan School Districts (AMSD) Conference. If interested in more information, please contact Wauneen.

District News

Chair Linda Johnson acknowledged the Thank You card from John Ashland from the Optimist Club.

Once Around the Table

- Chair Linda Johnson announced that there is a “Get on the Bus” tour scheduled for Friday, January 9th and participants will visit SEC and Carpentry Site. Chair Johnson requested that everyone around the table give a brief update.
- Arlene Bush reported she attended the “Get on the Bus” tour on Tuesday, January 6th.
- Greg Thielsen – Nothing to report.
- Peyton Robb reported “Get on the Bus” was very interesting and Edgewood needs some repairs.
- Sally Johnson stated she will be attending the “Get on the Bus” for Friday, January 9th.
- Don Draayer – Nothing to report.
- Michèle Kunz introduced Martha Van de Ven, Board member from Orono School District, and thanked everyone for the gift.
- Steven Antolak gave thanks to everyone that sat on the Transition Committee.
- Nancy Rowley stated she is planning on attending one of the scheduled “Get on the Bus” tours.
- Chair Linda Johnson announced she is excited to start a new year as Chair.
- Pam Rykken stated it would be beneficial for all of our district Board Members to attend a “Get on the Bus” tour.
- Ann Bremer stated she will be attending the “Get on the Bus” for Friday, January 9th.
- Sandra Lewandowski reported that District 287 was contacted on December 31st, regarding the North Educational Center (NEC) proposal. We will present to the Board on the NEC proposal in February. Also, scheduled for January 22nd, we will present to the Board on Social Emotional Learning, including the opening of new services called C-Train.
- Wauneen Mgeni – Nothing to report.

9. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:25PM.

The next general meeting will be held on January 22, 2009 at 6:30PM in the DSC Board Room.

Submitted by Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

ORGANIZATIONAL BOARD MEETING
Intermediate District 287
January 8, 2009
MINUTES

1. Call to Order

Chair Michèle Kunz called the organizational meeting to order promptly at 6:31 p.m. in the District Service Center Board Room.

Superintendent Sandra Lewandowski administered The Oath of Office to the attending members S. Antolak, A. Bremer, A. Bush, D. Draayer, N Rowley, P. Robb, S. Johnson, M. Kunz, L. Johnson, P. Rykken and G. Thielsen.

A Roll Call was taken and a quorum was declared with thirteen member districts represented and the following board members in attendance:

271 Bloomington	Arlene Bush
286 Brooklyn Center	Greg Thielsen
273 Edina	Peyton Robb
270 Hopkins	Sally Johnson
276 Minnetonka	Don Draayer
278 Orono	Michèle Kunz
279 Osseo	Steven Antolak
280 Richfield	Nancy Rowley
281 Robbinsdale	Linda Johnson
283 St. Louis Park	Pam Rykken
277 Westonka	Ann Bremer

Absent: 284/Peterson, 272/Barbara Gabbert

Guests: Christy Herms, Angie Eilers and Martha Van de Ven

287 Administration: Sandra Lewandowski, Jane Holmberg, Laura Keller-Gautsch, Char Myklebust, Lee Palmer & Wauneen Mgeni

287 Staff Members: Bruce Mulder and Lois Lillie

2. Nominating Committee Report

Motion by Arlene Bush, seconded by Nancy Rowley, to accept the slate of officers for January 2009-December 2009 as presented to the Board: Chair-Linda Johnson; Vice Chair-Don Draayer; Board Clerk-Barbara Gabbert and Board Treasurer-Greg Thielsen. No additional nominations. Motion carried unanimously.

The newly elected officers took their places at the executive table.

Chair Linda Johnson, gave thanks to Michèle Kunz for all of her years as Board Chair and all of her contributions here at District 287.

3. Organizational Business

The yearly meeting schedule was shared again, using the format of the second and fourth Thursday of the month with the exception of April, July, August, November and December which were adjusted for Holidays and Winter Break. Dates for the year are: January 8 & 22, February 12 & 26, March 12 & 26, April 23, May 14 & 28, June 11 & 25, July 23, August 27, September 10 & 24, October 8 & 22, November 12, and December 10.

Board members were asked to complete biography sheets. These will be compiled and distributed at the January 22nd meeting.

Motion by Michèle Kunz, second by Pam Rykken, to waive the necessity to recite the Pledge of Allegiance. No discussion. Motion carried unanimously.

Motion by Don Draayer, second by Greg Thielsen, to appoint Janet Johnson as Assistant Treasurer for the Board of Education. No discussion. Motion carried unanimously.

Motion by Greg Thielsen, second by Arlene Bush to authorize Janet Johnson or her designee to execute wire transfers on behalf of District 287 for January 2009-December 2009. No discussion. Motion carried unanimously.

Motion by Payton Robb, second by Steven Antolak, to designate Citigroup Global Markets, Inc; Minnesota School District Liquid Asset Fund Plus; U. S. Bank, Mpls; and Wells Fargo Bank, Mpls, as financial institutions for depository/investment purposes for January 2009 – December 2010 and authorize the chairperson, clerk, and treasurer to sign the ‘certificate of authority’ for these institutions. No discussion. Motion carried unanimously.

Motion by Charlie Hurd, second by Maureen Andre-Knudsen to designate MN Sun Publications, The Laker/Pioneer, and Osseo/Maple Grove Press as the official newspapers for January 2009-December 2009. No discussion. Motion carried unanimously.

Motion by Ann Bremer, second by Pam Rykken to approve district memberships in MSBA, ECSU (Educational Cooperative Service Unit), AMSD, TIES, MN Academic Excellence Foundation, Twin West Chamber of Commerce, and AESA MN. No discussion. Motion carried unanimously.

It was necessary to replenish the funds in the Board’s Sunshine Fund. It was recommended that a one-time \$10 deduction from each member’s board compensation be approved. Motion by Don Draayer, second by Greg Thielsen to authorize a one time deduction of \$10 from each board members compensation. No further discussion. Motion carried unanimously.

A resolution authorizing the superintendent to execute contracts for January 2009-December 2009 school year was brought forth. A resolution motion was made by Steve Antolak, seconded by Peyton Robb, to waive the reading of the resolution and to authorize Superintendent Sandy Lewandowski to execute training contracts on behalf of the school district and is also authorized to execute contracts that have been previously approved by the Board. No discussion. The following voted in favor: Antolak, Bremer, Bush, Draayer, L. Johnson, S. Johnson, Kunz, Robb, Rowley, Rykken and Thielsen. No votes against. Resolution carried.

Motion made by Linda Johnson and seconded by Michèle Kunz, to have Peyton Robb serve as Clerk for the January 8 Organizational Meeting and the January 8 General Board Meeting. No discussion. Motion carried unanimously.

Motion by Michèle Kunz, seconded by Nancy Rowley, recommending that Paul Ratwick and the Ratwick Roszak and Maloney Law firm, as well as Sara Ruff, Laura Booth, and Anne Becker of the Intermediate collaborative, be designated as general counsel provider. Other firms may be used for specific counsel, if necessary, and within the budget. No discussion. Motion carried unanimously.

Chair Johnson announced the January 2009-December 2009 Board Compensation was approved at the October 2008 meeting.

An annual resolution was necessary to meet data privacy reporting requirements as set forth by the State of Minnesota. Resolution motion by Steven Antolak, seconded by Michèle Kunz, , to waive the reading of the resolution and to appoint Sandra Lewandowski as responsible authority for District 287 and she is hereby authorized to take all actions necessary to assure that all programs, administrative procedures, and forms used with District 287 are administered in compliance with the provision of the current Minnesota Statute. No discussion. The following voted in favor: Antolak, Bremer, Bush, Draayer, L. Johnson, S. Johnson, Kunz, Robb, Rowley, Rykken and Thielsen. No votes against. Resolution carried.

A resolution was necessary to keep in compliance with all legal requirements for the time period of July 1, 2008 through December 31, 2008. A resolution motion was made by Steve Antolak, second by Arlene Bush. No discussion. The following voted in favor: Antolak, Bremer, Bush, Draayer, L. Johnson, S. Johnson, Kunz, Robb, Rowley, Rykken and Thielsen. No votes against. Resolution carried.

A board member roster containing contact information was shared with the Board. Members were asked to make any changes to the document and return it to Wauneen for finalization.

IV. **Adjournment**

Motion by Ann Bremer, seconded by Michèle Kunz to adjourn the organizational meeting of the Board. Motion carried unanimously. The meeting adjourned at 6:59 PM.

Submitted by Wauneen Mgeni

Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

PROCLAMATION

*In recognition for the Service of Board Members
Steven Antolak, Ann Bremer, Arlene Bush, Don Draayer,
Barbara Gabbert, Linda Johnson, Sally Johnson, Michèle Kunz,
Carter Peterson, Peyton Robb, Nancy Rowley, Pam Rykken
and Greg Thielsen
from Intermediate District 287*

WHEREAS, the mission of public schools is to meet the educational needs of all children and empower them to become competent, productive contributors to a democratic society and an ever-changing world; and

WHEREAS, local school board members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

WHEREAS, local school board members work with parents, education professionals and other community members to create the educational vision we want for our students; and

WHEREAS, local school board members are responsible for ensuring the structure that provides a solid foundation for our school system; and

WHEREAS, local school board members assure the educational program is accountable to the community; and

WHEREAS, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

THEREFORE, I, Sandra Lewandowski, do hereby declare my appreciation to the members of the Intermediate District 287 School Board and proclaim the week of February 23-27, 2009, as **SCHOOL BOARD RECOGNITION WEEK**. I urge all citizens to join me in recognizing the dedication and hard work of local school board members. Furthermore, I urge all citizens to work with the board to build an education system that meets the needs of both today's and tomorrow's children.

IN OFFICIAL RECOGNITION WHEREOF, I hereby affix my signature this 12 day of February 2009.

Sandra Lewandowski

Sandra Lewandowski, Superintendent

February 12, 2009

Date



FEBRUARY 23-27, 2009

School Board Recognition Week

Your Minnesota School Boards Association honors

287 BOARD MEMBERS

For dedicated leadership in public education and
continuing service to the children of this community.

Sandra Lewandowski

Superintendent

Intermediate District 287

School District



ACEC GRAND AWARD

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MN**

BOARD OF EDUCATION

Regular Meeting – February 12, 2009

Agenda Section: REPORTS FROM ADMINISTRATIVE SERVICES

Item: 7.

Presented by: Janet Johnson

7.1a Motion recommending approval of FY 09 Budget Revision

The beginning fund balance, including total governmental funds on July 1, 2008 was \$5,493,441. Total revenue for the revised FY 09 budget is \$70,920,013, total expenditures are \$69,989,999 for a total projected fund balance of \$6,423,455 at June 30, 2009.

Recommended Action: The Board approve the FY 09 Budget Revision items as presented.

Motion by:

Second by:

Vote: Passed ____ Failed ____

INTERMEDIATE DISTRICT 287 REVISED BUDGET 2008-2009

	BEGINNING FUND BALANCE 7/1/2008	FY09 PROJECTED REVENUES			FY09 PROJECTED EXPENDITURES			FY09 PROJECTED FUND BALANCE			Sep & Sev	FY 09 PROJECTED	Percent
		ORIGINAL BUDGET	REVISED BUDGET	NET CHG. REVENUES BEG vs. REV	ORIGINAL BUDGET	REVISED BUDGET	NET CHG. EXPEND. BEG vs REV	FUND BALANCE 6/30/2009	REVISED FUND BAL 6/30/2009	FUND BAL CHANGE BEG vs REV	FY 09 Budgeted Transfer	Adjusted FUND BALANCE	Fund Bal to Total Exp
GENERAL FUND UNRESERVED - UNDESIGNATED													
DISTRICTWIDE ADMIN / OPS	\$ -	\$ 18,117,701	\$ 17,833,197	\$ (284,504)	\$ 18,117,701	\$ 17,271,909	\$ (845,792)	\$ -	\$ 561,288	\$ 561,288	\$ (75,312)	\$ 485,976	
ALC / ACADEMIC EDUCATION	\$ (113,294)	\$ 7,277,722	\$ 6,771,072	\$ (506,650)	\$ 7,273,084	\$ 7,198,903	\$ (74,181)	\$ (108,656)	\$ (541,125)	\$ (427,831)	\$ (89,175)	\$ (630,300)	
CAREER AND TECH	\$ 256,947	\$ 2,259,262	\$ 2,170,353	\$ (88,909)	\$ 1,977,385	\$ 2,119,238	\$ 141,853	\$ 538,824	\$ 308,062	\$ 51,115	\$ (22,294)	\$ 285,768	
SPECIAL EDUCATION	\$ 2,746,033	\$ 40,033,396	\$ 42,201,939	\$ 2,168,543	\$ 39,738,848	\$ 41,369,357	\$ 1,630,509	\$ 3,040,581	\$ 3,578,615	\$ 832,582	\$ (557,341)	\$ 3,021,274	
TOTAL UNRESERVED - UNDESIGNATED	\$ 2,889,686	\$ 67,688,081	\$ 68,976,561	\$ 1,288,480	\$ 67,107,018	\$ 67,959,407	\$ 852,389	\$ 3,470,749	\$ 3,906,840	\$ 1,017,154	\$ (744,122)	\$ 3,162,718	4.65%
GENERAL FUND UNRESERVED - DESIGNATED													
Property Account	\$ 922,305			\$ -		\$ 30,000	\$ 30,000	\$ 922,305	\$ 892,305	\$ (30,000)		\$ 892,305	
Separation / Severance	\$ 1,635,989	\$ 1,380,256		\$ (1,380,256)	\$ 637,133		\$ (637,133)	\$ 2,379,112	\$ 1,635,989	\$ -	\$ 744,122	\$ 2,380,111	
Student Clubs	\$ 41,074	\$ 28,800	\$ 28,800	\$ -	\$ 28,800	\$ 28,800	\$ -	\$ 41,074	\$ 41,074	\$ -		\$ 41,074	
TOTAL UNRESERVED - DESIGNATED	\$ 2,599,368	\$ 1,409,056	\$ 28,800	\$ (1,380,256)	\$ 665,933	\$ 58,800	\$ (607,133)	\$ 3,342,491	\$ 2,569,368	\$ (30,000)	\$ 744,122	\$ 3,313,490	
GENERAL FUND RESERVED-													
for HEALTH & SAFETY	\$ 1,245		\$ 127,278	\$ 127,278		\$ 250,533	\$ 250,533	\$ 1,245	\$ (122,010)	\$ (123,255)		\$ (122,010)	
for SAFE SCHOOLS	\$ -		\$ 1,200,124	\$ 1,200,124		\$ 1,135,371	\$ 1,135,371	\$ -	\$ 64,753	\$ 64,753		\$ 64,753	
TOTAL RESERVED	\$ 1,245	\$ -	\$ 1,327,402	\$ 1,327,402	\$ -	\$ 1,385,904	\$ 1,385,904	\$ 1,245	\$ (57,257)	\$ (58,502)	\$ -	\$ (57,257)	
TOTAL GENERAL FUND													
	\$ 5,490,299	\$ 69,097,137	\$ 70,332,763	\$ 1,235,626	\$ 67,772,951	\$ 69,404,111	\$ 1,631,160	\$ 6,814,485	\$ 6,418,951	\$ 928,652	\$ -	\$ 6,418,951	
NONMAJOR FUNDS													
Food Service	\$ -	\$ 133,453	\$ 308,193	\$ 174,740	\$ 133,453	\$ 308,193	\$ 174,740	\$ -	\$ -	\$ -		\$ -	
Community Services	\$ 3,142	\$ 297,606	\$ 279,057	\$ (18,549)	\$ 297,067	\$ 277,695	\$ (19,372)	\$ 3,681	\$ 4,504	\$ 1,362		\$ 4,504	
TOTAL NONMAJOR FUNDS	\$ 3,142	\$ 431,059	\$ 587,250	\$ 156,191	\$ 430,520	\$ 585,888	\$ 155,368	\$ 3,681	\$ 4,504	\$ 1,362		\$ 4,504	
TOTAL GOVERNMENTAL FUNDS													
	\$ 5,493,441	\$ 69,528,196	\$ 70,920,013	\$ 1,391,817	\$ 68,203,471	\$ 69,989,999	\$ 1,786,528	\$ 6,818,166	\$ 6,423,455	\$ 930,014		\$ 6,423,455	

REVISED BUDGET	DATES	>THE TOTAL FUND BALANCE DOLLAR AMOUNT IS PROJECTED TO INCREASE FROM THE JULY 1, 2008 LEVEL. THE PERCENT OF FUND BALANCE DECREASES SLIGHTLY DUE TO GROWTH IN TOTAL BUDGET NUMBERS.
RECOMMENDED BOARD APPROVAL	2/12/09	>PROJECTED ENROLLMENT FOR THE YEAR IS LOWER THAN ANTICIPATED IN THE ORIGINAL BUDGET IN ALL DIVISIONS.
APPROVED BY SCHOOL BOARD		>AT THIS POINT IN THE YEAR MDE SPECIAL EDUCATION TUITION REVENUE APPEARS TO BE ADEQUATE. WHILE OVERALL SPECIAL EDUCATION STUDENT ENROLLMENT IS SLIGHTLY DOWN, THE MIX OF REVENUE GENERATED IN SPECIAL EDUCATION IS PROJECTED TO PROVIDE A NET INCREASE IN THE SPECIAL EDUCATION FUND BALANCE.
		>THE ADM DECREASE IS PARTICULARLY EVIDENT IN THE ALC'S WHERE ENROLLMENTS DROPPED BY NEARLY 100 ADM'S FROM THE ORIGINAL BUDGET PROJECTIONS. CONSEQUENTLY ALC REVENUE DECLINED BY APPROXIMATELY \$1M. THIS HAS BEEN PARTIALLY OFFSET BY \$.5M IN EXPENDITURE REDUCTIONS,
		>THE INCREASE IN THE FOOD SERVICES BUDGET REFLECTS THE CONSOLIDATION OF ALL FOOD SERVICES COSTS, INCLUDING STAFF AND CONTRACTED SERVICES, INTO THE FOOD SERVICES FUND. A DEFICIT IS ANTICIPATED FOR FY09.
		THE DEFICIT WILL HAVE TO BE COVERED AT YEAR END BY A TRANSFER FROM THE GENERAL FUND.

ORIGINAL BUDGET	DATES	>INCORPORATES THE BOARD FINANCE BUDGET ASSUMPTIONS AS APPROVED, THE MOST SIGNIFICANT OF THESE BEING THAT MDE SPECIAL EDUCATION TUITION BILLING WILL BE FULLY IMPLEMENTED IN FY09.
PROPOSED TO BOARD FINANCE COMMITTEE	6/18/08	>TO PREPARE FOR MDE SPECIAL EDUCATION TUITION BILLING THE FOLLOWING HAS OCCURRED:
APPROVED BY BOARD FINANCE COMMITTEE	6/18/08	- ALL BUILDING OPERATIONS AND MAINTENANCE COSTS HAVE BEEN MOVED FROM THE DIVISIONS TO THE DISTRICTWIDE CATEGORY WHERE LEASE LEVY AND GENERAL EDUCATION AID WILL COVER THEM.
RECOMMENDED BOARD APPROVAL	6/26/08	- OTHER EXPENDITURES COVERED BY SPECIFIC FUNDING SOURCES ARE REFLECTED IN THE DISTRICTWIDE CATEGORY, FOR EXAMPLE, THE NEW SAFE SCHOOLS LEVY AND GRO GRANT FOR REGIONAL MATH/SCIENCE TEACHER TRAINING.
APPROVED BY SCHOOL BOARD	6/26/08	>WHILE THE TOTAL BUDGET REFLECTS AN INCREASE OF 12%, THE MAJORITY OF THAT, 7.5%, IS ATTRIBUTABLE TO NEW REVENUE AND EXPENDITURES RELATED TO THE GRO GRANT, SAFE SCHOOLS AND THE FIRST YEAR OF PRINCIPAL AND INTEREST PAYMENTS FOR SOUTH EDUCATION CENTER. IN ADDITION THERE HAVE BEEN REDUCTIONS IN THE ALC'S, IN LCTS COUNTY FUNDING AND TRANSFERS OF SAFETY RELATED COSTS TO THE LEVY CATEGORY. THIS LEAVES AN INCREASE IN THE NORMAL BUDGET OF 4.5%
		>THE TRANSFERS COLUMN HAS BEEN ELIMINATED AND THE REQUIREMENTS FOR INCREASING THE DESIGNATED FUND BALANCE FOR SEPARATION AND SEVERANCE ARE SHOWN IN THE REVENUE AND EXPENDITURE COLUMNS.

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MN**

BOARD OF EDUCATION

Regular Meeting – February 12, 2009

Agenda Section: REPORTS FROM ADMINISTRATIVE SERVICES

Item: 7.

Presented by: Janet Johnson

**7.1b Motion recommending approval of FY 10 Budget Assumption as
presented in supporting documentation.**

**Recommended Action: The Board approve the FY 10 Budget Assumption items as
presented.**

Motion by:

Second by:

Vote: Passed ____ Failed ____

INTERMEDIATE DISTRICT 287 BASE BUDGET ASSUMPTIONS FY10

Revenue Assumptions

1. Based upon the uncertainties of State of MN funding for school districts for the next two years, we project flat funding for FY10. Legislative activity as it applies to both District 287 and District 287 member District funding sources will be closely monitored.
2. District 287 will continue to fully implement the MDE special education tuition billing system.
3. Other services will continue to be billed according to the Board approved Fiscal Structure and Bill to Actual Task Force recommendations.
4. District 287 will continue to bill Member Districts the administrative core fee. That fee will be maintained at \$25 per AMCPU.
5. Non-member districts will be charged an access fee for all 287 programs and services they utilize.
6. District 287 will utilize all ALC revenue that is available per statute.
7. Appropriate categories of levy dollars, including Safe Schools, Health & Safety and Lease Levy, will be available from member districts.
8. Revenue needed to fund future separation & severance obligations as defined in the January 31, 2007 report from MidAmerica Actuarial Solutions, Inc. will be part of the rate structure for each program.

Expenditure Assumptions

1. Given the assumption of flat revenue from the State, every effort will be made to identify and maximize cost efficiencies to align with the revenue expectation. Cost containment methods will be exercised as necessary. Complying with Federal and State legal mandates remains a priority.
2. Levy dollars available for Safe Schools, Health & Safety and Leases will be utilized to ensure student and staff safety and to minimize impact on member districts' other general fund resources.
3. Expenditures will be aligned and prioritized so as to promote the implementation of the new strategic plan.
4. Staff salaries will be budgeted at estimated FY10 amounts based on Board approved parameters for contract negotiations. Cost containment will be sought through negotiations parameters.
5. Costs associated with benefits will be budgeted at estimated FY10 amounts based on provider estimates and Board approved assumptions regarding contract agreements.
6. The FY10 budget will include sufficient funds to cover anticipated separation and severance payments for all current retirees as well as an amount that will build funding for future obligations as identified in the January 31, 2007 report from MidAmerica Actuarial Solutions, Inc.
7. The FY10 budget will be developed in keeping with the Board policy that states that we will "endeavor to maintain an unappropriated fund balance of at least 6%".

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MN**

BOARD OF EDUCATION

Regular Meeting – February 12, 2009

Agenda Section: REPORTS FROM ADMINISTRATIVE SERVICES

Item: 7.

Presented by: Tom Shultz

7.2a Motion recommending approval of Exterior Security Cameras

Recommend approval to purchase and install two (2) exterior cameras for the purpose of parking lot security at SEC. Approximate cost is \$10,000 for cameras and \$500 for required electrical work. Note that 50% of this expense will be reimbursed from the COPS grant through the Richfield Police Department

Recommended Action: The Board approve the Exterior Security Cameras items as presented.

Motion by:

Second by:

Vote: Passed ____ Failed ____

INTERMEDIATE DISTRICT 287

INTER-OFFICE MEMORANDUM

TO: Wauneen Mgeni

FROM: Tom Shultz

DATE: January 29, 2009

SUBJECT: Recommendation for Board Approval at February Board meeting for the purchase and installation of exterior cameras at SEC.

1. Installation of Exterior Security Cameras

Recommend approval to purchase and install two (2) exterior cameras for the purpose of parking lot security at SEC. Approximate cost is \$10,000 for cameras and \$500 for required electrical work. Note that 50% of this expense will be reimbursed from the COPS grant through the Richfield Police Department

NORTH AREA FACILITIES POSSIBILITIES

Intermediate District 287

February 2009

OUTCOME OF DISCUSSION

1. Board members will understand the anticipated short term lease renewals.
2. District 287 Board Members will discuss program and facilities options for the North Area.
3. For each of these possibilities, Board Members will be asked:
 - What questions or feedback do you have?
 - What data do you need to be able to make a decision?

OVERVIEW OF DISCUSSION

We will review the following:

- Long-Range Facilities Goal and Directional statements approved by the 287 Board in March 2006
- District 287 site locations 2004-2009
- Historical lease costs 1994-2009
- Anticipated lease renewals
- Member District lease and cap amounts
- North Area lease costs and leviable amounts
- Facilities options for the north area
- Things we know - Where we go from here?
- Key Decision Points
- Questions and input from you!

INTERMEDIATE DISTRICT 287

Mission Statement

- The Mission of Intermediate District 287, is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Board Approved October 2008

INTERMEDIATE DISTRICT 287 LONG-TERM FACILITY PLANNING

Long Term Facility Goal

- Identify a long-term facility planning strategy, which best meets the mission of Intermediate District 287.

Presented to Superintendent's Advisory Council - October 29, 2004 5/13/2004
Presented to full 287 Board for review
Full Board Approval, March 12, 2006

INTERMEDIATE DISTRICT 287

LONG-TERM FACILITY PLANNING

Directional Statements

The long-term facility planning strategy should:

1. Prioritize and recognize the unique educational needs/styles of our learners in an age-appropriate setting.
2. Plan for a quality educational environment equal to the educational facilities of our member districts.
3. Recognize that our campus based career-technical programming should align with HTC academic plan.
4. Recognize the unique transportation costs and transportation needs of all member districts and their students.
5. Recognize that as new facilities are needed, the priority should be given to larger education centers where there is the ability to divide into district and segregated learning environments.
6. Work to obtain space in member district locations, when possible.

INTERMEDIATE DISTRICT 287 LONG-TERM FACILITY PLANNING

Directional Statements (continued)

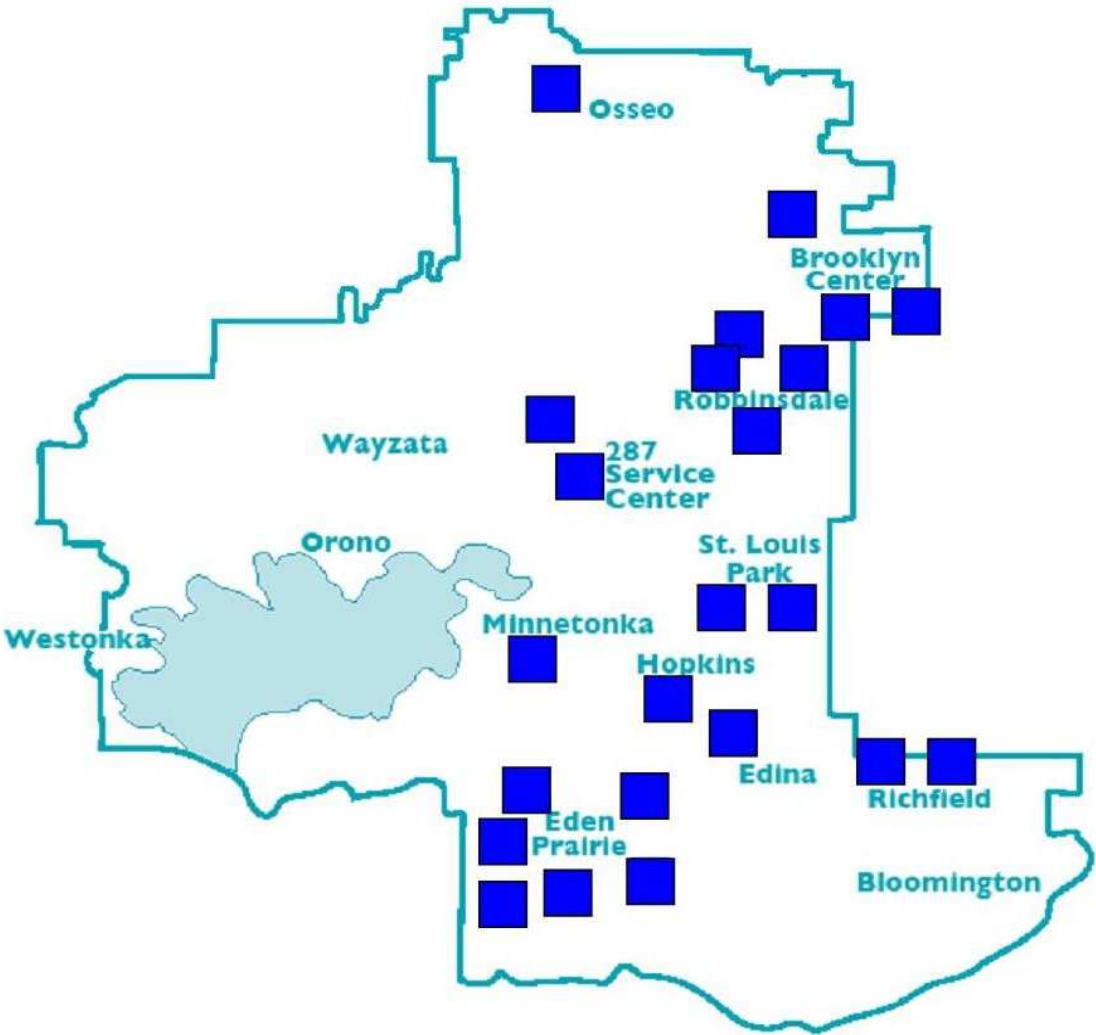
7. Recognize the need for collaboration with member district superintendents and business departments to assure long-term revenue/expenditure implications.
8. Recognize the increasing regional need to co-locate support service partners such as county provided human services, corrections/police liaison officers, and community mental health agencies.
9. Establish parameters for leasing or buying both commercial and member district owned space.
10. Incorporate state and federal guidelines for unique populations.
11. Recognize the long-term commitment to HTC as indicated in the Joint Powers Act.

Presented to Superintendent's Advisory Council - October 29, 2004 5/13/2004
Presented to full 287 Board for review
Full Board Approval, March 12, 2006 2/11/2009

DISTRICT 287
SITES
2003-04

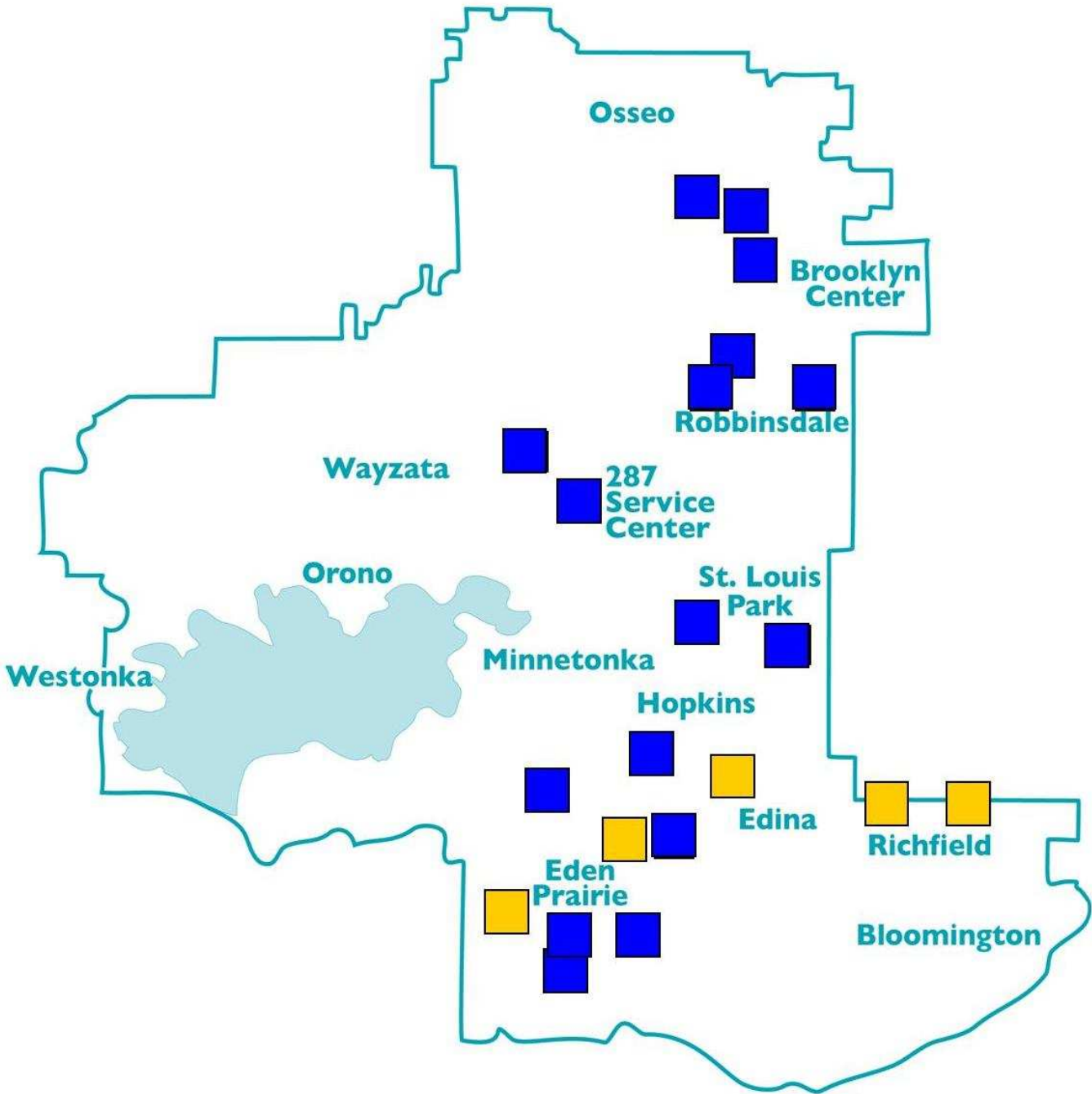
24 Locations

Beginning Status
287 Board Facilities Committee 4/12/04



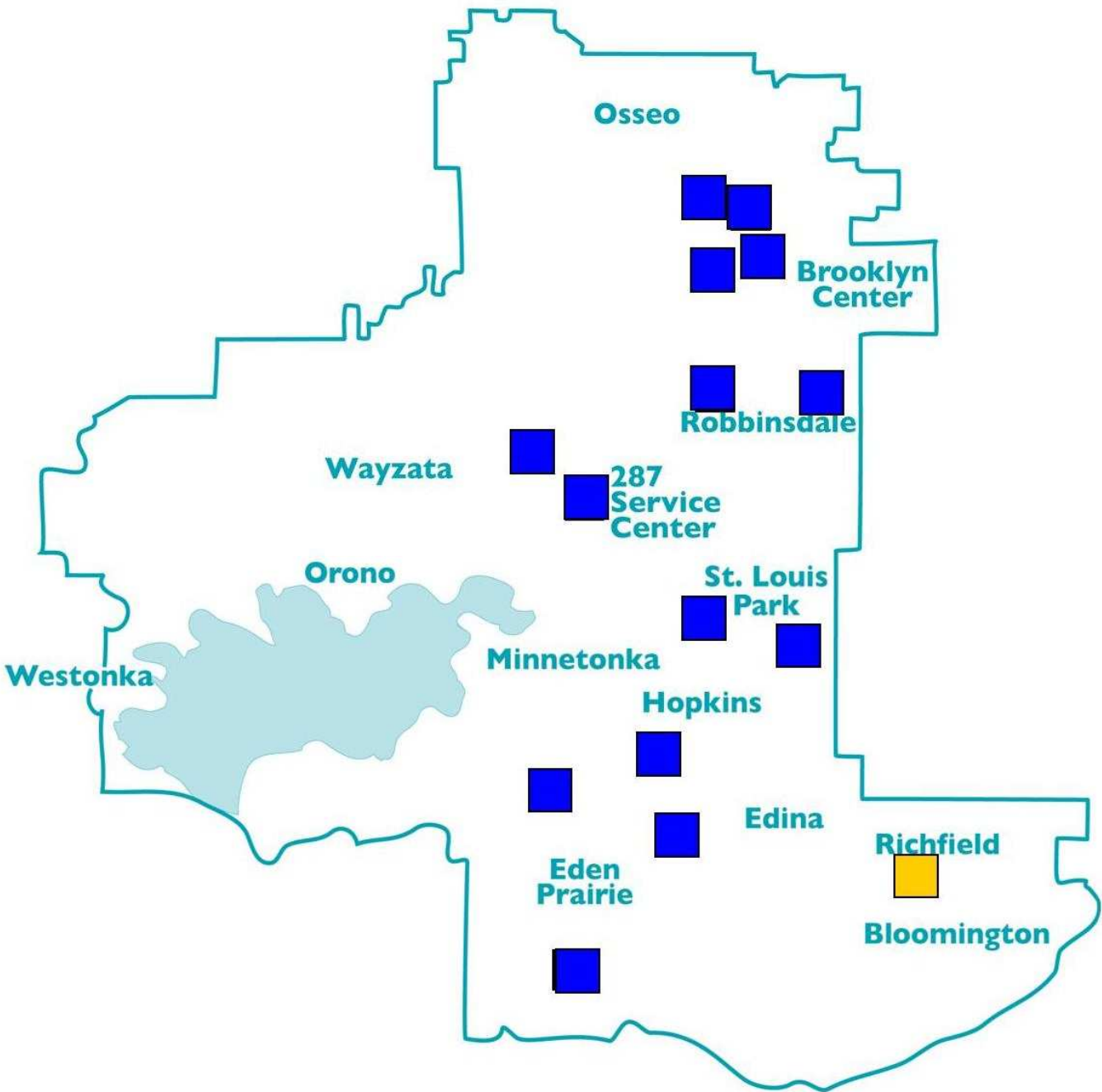
DISTRICT
287
SITES
2007-08

21 Locations



DISTRICT
287
SITES
2008-09

14 Locations



NORTH AREA LEASE COSTS

1994-2009

Site	Years	Cost
Hosterman	2000-2009	\$6,838, 238
North Vista	1997 - 2009	\$900,000
Edgewood/Park Place	1994 - 2009	\$1,806,184
NW Tech Center	2003 - 2009	\$1,179,160
North VET	1994 - 2009	\$586,373
Total		\$11,309,955
<u>Vacated Sites</u>		
VECTOR N Apt, Mallard Ridge	1994 - 2002	\$83,370
VECTOR N - Triad Bldg	1994 - 2003	\$1,130,125
EBD Options N, Med Lk	1994 - 2000	\$546,353
EBD Options N to Hosterman	1994 - 2000	\$580,898
RAP Laurel Avenue	1994 - 2006	\$980,569
Total Lease Payments 1994 - 2009		\$14,631,270

ANTICIPATED LEASE RENEWALS

Site	Landlord	Renew Date	Current Annual Lease Amount
VET North	Timberland Partners	7/31/2010	\$48,464
NWTC	Pettibone Properties	8/31/2012	\$388,929
Edgewood	ISD 279 Osseo	6/30/2009	\$652,977
Elliot School*	ISD 283 St. Louis Park	8/31/2009	\$117,395
Shady Oak Crossing	Shady Oak Ventures	6/30/2013	\$311,106
Hosterman	ISD 281 Robbinsdale	6/30/2009	\$968,492
North Vista	North Memorial Hospital	6/30/2009	\$95,000
Total			\$2,582,363

* A recommendation regarding the RAP program will be forthcoming in the near future.

WHAT DOES “LEVIABLE” MEAN?

- Leviabie costs are the lease costs that a district can include on their annual levy certification document. Leviabie costs are lease purchase payments and base lease payments for instructional facilities.
- Items that are not leviabie include custodial or other maintenance services.

WHAT IS A LEASE PURCHASE?

- ⦿ A lease purchase is a school district's financial arrangement whereby they make principal and interest payments, similar to a mortgage, so that ultimately, the district will own the property.

WHAT IS A LEVY CAP?

- ◉ MN Statute allows members of an Intermediate to levy up to \$43 per AMCPU to pay for facilities lease payment including lease purchases.
- ◉ This \$43 can only be used for lease costs associated with an Intermediate.
- ◉ In addition to the \$43, MN Statute allows school districts to levy \$150 per resident pupil for their own lease costs.

DISTRICT LEASE LEVY AMOUNTS & CAP

District #	District Name	FY 10 AMCPU (estimated)	Max. Limit \$43.00/AMCPU	Int. 287 Lease Levy 8 2008 Pay 2009	\$43 Lease Levy Balance
		(1)	(2)	(3)	(4)
270	Hopkins	8,682.04	\$373,327.72	\$166,143.62	\$207,184.10
271	Bloomington	11,974.32	\$514,895.76	\$393,926.92	\$120,968.84
272	Eden Prairie	11,284.80	\$485,246.40	\$460,720.40	\$24,526.00
273	Edina	9,268.21	\$398,533.03	\$180,129.18	\$218,403.85
276	Minnetonka	9,334.25	\$401,372.75	\$173,273.64	\$228,099.11
277	Westonka	2,578.55	\$110,877.65	\$174,009.38	\$(63,131.73)
278	Orono	3,067.16	\$131,887.88	\$24,498.49	\$107,389.39
279	Osseo	24,664.31	\$1,060,780.33	\$1,011,724.61	\$49,055.72
280	Richfield	4,789.20	\$205,935.60	\$281,498.32	\$(75,562.72)
281	Robbinsdale	14,795.96	\$636,226.28	\$772,144.14	\$(135,917.86)
283	St Louis Park	4,952.12	\$212,941.16	\$122,428.79	\$90,512.37
284	Wayzata	11,567.87	\$497,415.83	\$403,293.99	\$94,121.84
286	Brooklyn Center	2,204.65	\$94,799.95	\$157,430.86	\$(62,630.91)
			\$5,124,240.34	\$4,321,222.34	\$803,018.00

DISTRICT LEASE LEVY AMOUNTS & CAP

District #	District Name	FY 10 AMCPU (estimated)	Max. Limit \$43.00/AMCPU	Int. 287 Lease Levy 8 2008 Pay 2009	\$43 Lease Levy Balance	Additional \$150/Res PU for Member Districts Lease Costs
		(1)	(2)	(3)	(4)	(5)
270	Hopkins	8,682.04	\$373,327.72	\$166,143.62	\$207,184.10	\$1,246,380.00
271	Bloomington	11,974.32	\$514,895.76	\$393,926.92	\$120,968.84	\$1,815,444.00
272	Eden Prairie	11,284.80	\$485,246.40	\$460,720.40	\$24,526.00	\$1,691,968.50
273	Edina	9,268.21	\$398,533.03	\$180,129.18	\$218,403.85	\$1,178,871.00
276	Minnetonka	9,334.25	\$401,372.75	\$173,273.64	\$228,099.11	\$1,303,758.00
277	Westonka	2,578.55	\$110,877.65	\$174,009.38	\$(63,131.73)	\$424,930.50
278	Orono	3,067.16	\$131,887.88	\$24,498.49	\$107,389.39	\$375,366.00
279	Osseo	24,664.31	\$1,060,780.33	\$1,011,724.61	\$49,055.72	\$4,025,749.50
280	Richfield	4,789.20	\$205,935.60	\$281,498.32	\$(75,562.72)	\$711,666.00
281	Robbinsdale	14,795.96	\$636,226.28	\$772,144.14	\$(135,917.86)	\$2,219,466.00
283	St Louis Park	4,952.12	\$212,941.16	\$122,428.79	\$90,512.37	\$713,701.50
284	Wayzata	11,567.87	\$497,415.83	\$403,293.99	\$94,121.84	\$1,620,031.50
286	Brooklyn Center	2,204.65	\$94,799.95	\$157,430.86	\$(62,630.91)	\$291,445.50
			\$5,124,240.34	\$4,321,222.34	\$803,018.00	\$17,618,778.00

LEASE COSTS & LEVIABLE AMOUNTS

Site	Lease Term	Lease Amount	Leviable Amount
Hosterman	Annual	\$968,492	\$922,279
North Vista	6/30/09 (2 yr)	\$95,000	\$95,000
Edgewood	Annual	\$652,977	\$459,595
NW Tech Center	8/31/2012	\$388,929	\$309,738
North VET	7/31/2010	\$48,468	\$30,726
North Total		\$2,153,866	\$1,817,338
Shady Oak Crossing	8/13/2013	\$311,105	\$253,469
RAP	Annual	\$117,373	\$103,255
South Total		\$428,478	\$356,724
SEC	Lease Purchase	\$2,663,004	\$2,439,041
VECTOR North Apt	Lease Purchase	\$7,853	\$7,853
Bren Road	Lease purchase	\$763,885	\$763,886
Leased Purchase Total		\$3,434,742	\$3,210,780

SUMMARY LEVIABLE AMOUNTS

Total Leviable Amounts 2009 = \$5,384,842

Annual Lease Purchase Principal & Interest

VECTOR No Apt - \$7,853 (Final Payment 1-15-25)

Bren Road - \$763,886 (Final Payment 1-15-25)

SEC - \$2,439,041 (Final Payment 11-1-32)

Other Leviable Properties

North Area - \$1,817,338

South Area - \$356,724

IN PLAIN ENGLISH . . .

- ◉ The lease purchase payments for SEC, Bren Road & the VECTOR North Apt will remain constant.
- ◉ We estimate that in five years District 287 will pay approximately \$350,000 more than we do today for annual lease costs on the other north & south area leased sites.
- ◉ Board Question: Is it best to have the member district funds continue to go toward leased sites or toward another owned building?

FACILITIES OPTIONS

North Facility Options

- Stay as we are now - continue leasing NW Tech Center, Edgewood, Hosterman, North Vista, Adair APT and VET North
- Consider building a North Education Center
- Consider purchase of commercial property and modify to fit our program needs.

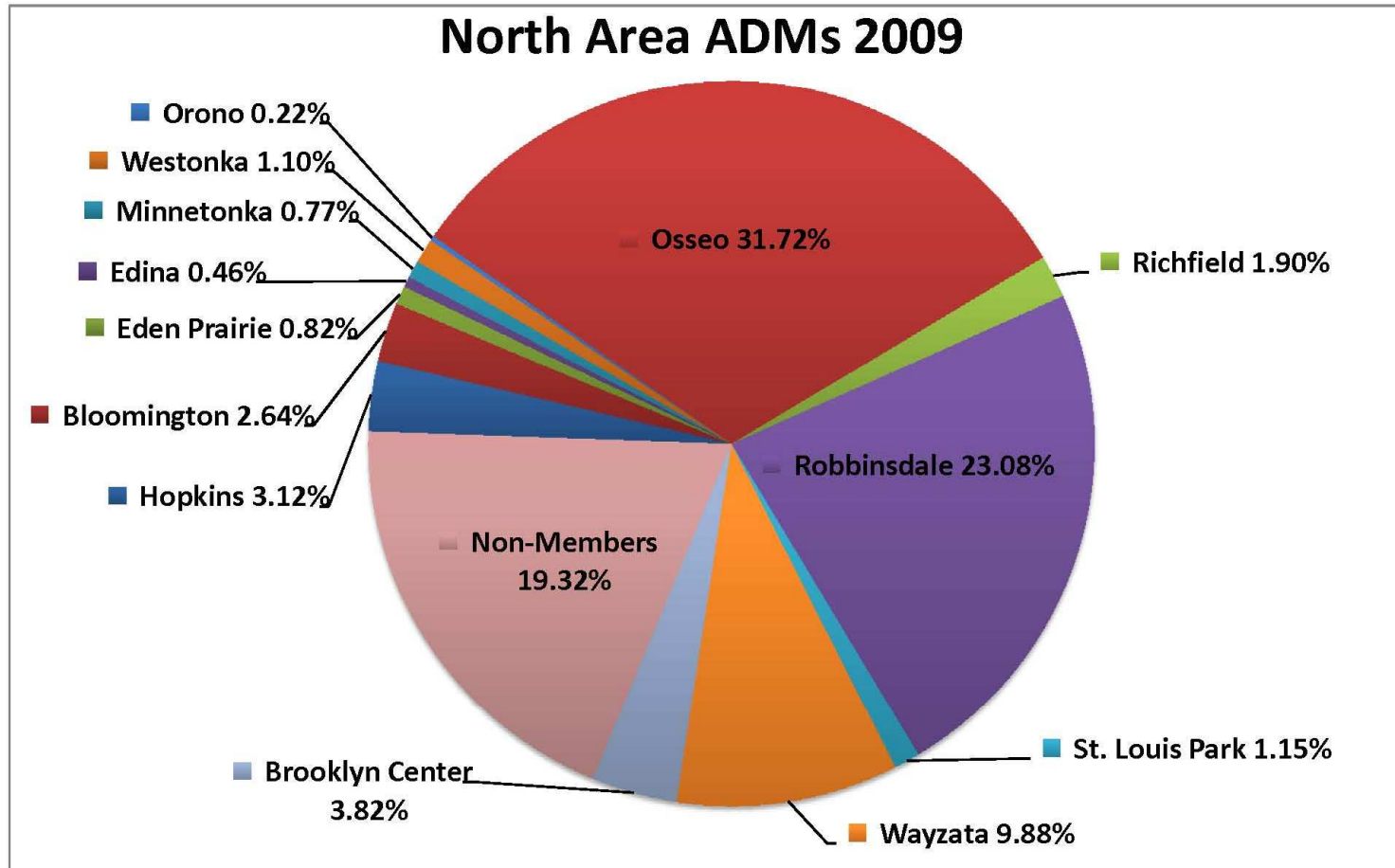
North Transition Center Options

- Stay as we are now - continue leasing Edgewood & NW Tech Center
- Move NW Tech Center transition programs to Edgewood (2012)
- Modify Edgewood and move VET North to Edgewood

THINGS WE KNOW NOW

1. Funding might be provided via the Federal Government Stimulus package to build a North Education Center on the land adjacent to the Hosterman site.
 - An application for economic stimulus funds has been submitted - a positive outcome appears unlikely.
2. An appraisal for the value of the land proposed for the NEC is completed and in possession of District 287.
3. Proposals from SEC A&E firm and Construction Management firm have been provided to District 287
4. A Broker's Opinion of Value has been obtained for the remaining land at the SEC and we have an interested buyer, PPL.

NORTH AREA ADMs



WHERE WE ARE GOING?

1. Conversations will continue with Osseo regarding possible blending/co-locating our Transition programs (approx 300 students from both districts being served).
2. An NEC option would only be proposed if it can be demonstrated that member districts will pay no more than they would pay if current lease sites are maintained.
3. Leivable amounts to districts will change at a rate commensurate with lease increases.
4. The students that are referred to District 287 programs are increasingly more challenging and are requiring additional considerations for customized space and unique environmental settings.

DISCUSSION QUESTIONS FOR BOARD MEMBERS

Given the options we are considering for a North Education Center

- Stay as we are now and continue leasing NW Tech Center, Edgewood, Hosterman, North Vista, Adair Apt and VET North
- Consider building a North Education Center
- Consider purchase of commercial property and modify to fit our program needs

1. What questions or feedback do you have?
2. What data do you need to be able to make a decision?

DISCUSSION QUESTIONS FOR BOARD MEMBERS

Given the options we are considering for a North Transition Center

- Continue using Edgewood & NW Tech Center
- Move NW Tech Center transition programs to Edgewood in 2012
- Modify Edgewood and move VET North to Edgewood

1. What questions or feedback do you have?
2. What data do you need to be able to make a decision?

KEY DECISION POINTS

1. Determine whether 287 north sites are at or below the quality of comparable member district sites.
2. Determine whether to lease versus own.
3. If we lease, determine whether to lease from member districts and “keep the money in school budgets” or lease a commercial property.

TO BE CONTINUED . . .

- ◎ Thank you for your questions, discussion and consideration of these important issues!



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St. Paul, MN 55102*

ATTORNEY AT LAW

*Phone: (651) 294-2342
Fax: (651) 294-2342
acbecker@district287.org*

Student Rights and Responsibilities Policy Series

The following is a list of current 287 Board policies concerning student rights and responsibilities:

5000	Goals	5131.2	Violence Prevention and Weapons
5111	Admissions	5133	Student Organizations
5111.1	Equal Education	5135	Stud. Involvement in Decision-Making
5112	Due Process	5136	Technology Acceptable Use and Safety
5112.1	Suspension and Expulsion	5140	Crisis Management Plan
5116	Student Fees	5142.1	HTVL Type III (AIDS)
5125	Student Records	5142.2	Smoking and Tobacco Use
5127	Diplomas and Certificates	5142.3	Hazing
5131	Student Conduct	5146	Parking and Traffic Regulations
5131.1	Searches and Interrogations	SRR200	Student Apparel

In preparation for revising the current policies, I reviewed the following sources of requirements and information: Minnesota Statutes, federal and state case law; Intermediate District 287 policies and procedures, MSBA model policies; and the policies of 287's member districts.

The District currently has one policy that states the Board's overall vision for Students (**5000**), and nineteen others that emphasize specific aspects of that vision or contain procedures for implementation of the policies.

Those current policies which simply summarize state law or are redundant are recommended for deletion or incorporation into another existing policy (where noted): **5111** Admissions; **5112** Due Process; **5112.1** Suspension and Expulsion; **5116** Student Fees; **5127** Diplomas and Certificates; **5131.1** Searches and Interrogations; **5133** Student Organizations;

5135 Student Involvement in Decision-making; **5136** Technology Acceptable Use and Safety (copy of 4118; moved to Communications & Records); **5142.1** HTLV Type III AIDS (copy of 4115.6; moved to Health & Medical); **5142.2** Smoking and Tobacco Use (copy of 4115.8; moved to Health & Medical); **5146** Parking and Traffic Regulations (replaced by 3519; procedure).

Other policies regarding student rights and responsibilities are appropriate for inclusion in a different policy bucket and I recommend that they be reassigned as follows: **5111.1** Equal Education to Nondiscrimination & Equal Opportunity (NEO); **5125** Student Records to Communications & Records (CP); **5131.2** Violence Prevention and Weapons to Violence Prevention (VP); **5140** Crisis Management Plan to Safety Planning (SP); and **5142.3** Hazing to Violence Prevention (VP).

I recommend that the new Student Rights & Responsibilities policy bucket contain three policies: Goals; Student Conduct and Discipline; and Student Apparel. The last policy, **SRR200** Student Apparel, was adopted by the Board in 2006 and is attached for reference.

Drafts of the new Goals and Student Conduct and Discipline policies are attached.

DRAFT POLICY

POLICY SERIES: Student Rights & Responsibilities

SUBJECT: Goals

BOARD APPROVED:

REVISION DATE:

SRR(100) Goals

I. Purpose

The purpose of this policy is to articulate the Board's commitment to providing a student-centered learning environment that educates students about their responsibilities and affords them all of their rights.

II. General Statement of Policy

The Board believes that all students have intrinsic value and the capacity to contribute to society. The Board also believes that learning is the key to unlocking human potential. In keeping with this philosophy, the Board strives to provide an environment conducive to learning by adopting clear and consistent policies on student behavior, rights, and responsibilities.

III. Board Goals

- A. Recognize the intrinsic value of each individual student.
- B. Develop in students a sense of personal responsibility for their actions.
- C. Deal justly and constructively with all students.
- D. Develop high-quality, creative and responsive programs designed to meet the educational, social, emotional and physical needs of District students.
- E. Provide a safe and secure learning environment.

DRAFT POLICY

POLICY SERIES: Student Rights & Responsibilities

SUBJECT: Student Discipline

BOARD APPROVED:

REVISION DATE:

SRR(140) Student Conduct and Discipline

I. Purpose

The purpose of this policy is to articulate the Board's general expectations for student behavior and the consequences for violation of District policies and procedures.

The Student Handbook and other Board policies governing student rights and responsibilities provide further and more-detailed information concerning student conduct and discipline.

II. General Statement of Policy

Individual responsibility and mutual respect are essential components of an environment conducive to learning. District students are expected to conduct themselves in a manner that does not interfere with the rights and privileges of others. By adopting a student code of conduct, the Board seeks to promote self-control, responsibility for one's own actions, and respect for law, authority, property, and the rights of others.

III. Student Conduct and Discipline

A. Students shall:

1. Conduct themselves in an appropriate, respectful, and courteous manner at all times.
2. Familiarize themselves with the Student Handbook and all District policies and procedures governing student rights and responsibilities and act accordingly.
3. Follow all official notices and directives and comply with reasonable instructions given by an authority.
4. Attend their program on a regular and consistent basis.
5. Appropriately use all District property and equipment.
6. Cooperate fully and truthfully in any inquiry or investigation conducted by the District.

7. Immediately report to District staff any threat, harassment, hazing, bullying, act of intimidation or retaliation, and physical or verbal abuse or assault.

B. Students shall not:

1. Cause, attempt to cause, or threaten to cause physical or psychological injury to another person.
2. Harass, bully, haze, threaten or otherwise unlawfully intimidate or discriminate against other students or staff.
3. Possess, use, or distribute firearms, knives, explosives, or other dangerous objects or weapons.
4. Possess, use, distribute, sell or attempt to sell, or be under the influence of any narcotic, hallucinogenic, marijuana, amphetamine, barbiturate, alcohol, or other illegal drug or intoxicant.
5. Violate state or federal laws or rules, or District policies or procedures.
6. Engage in behavior which is dangerous or detrimental to the health, safety, or welfare of other students or staff.
7. Cause or attempt to cause damage to or destruction of District or private property or steal or attempt to steal such property.

C. Student Discipline

The administration may discipline any student, up to and including suspension and/or recommendation for expulsion, who violates one or more of the standards of conduct listed above.

DISTRICT POLICY

POLICY SERIES: Student Rights & Responsibilities

SUBJECT: Rights & Responsibilities

BOARD APPROVED: October 2006

REVISION DATE:

SRR200 Student Apparel

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards.

II. GENERAL STATEMENT OF POLICY

It is the policy of Intermediate District 287 to encourage students to be dressed appropriately for District activities and in keeping with community standards. This is a joint responsibility of the student and the student's parent(s) or guardian(s).

It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated or communicated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, and/or do not advocate violence or harassment.

A student's appearance, grooming, or mode of dress shall not interfere with or disrupt the educational process or District activities, or pose a threat to the health or safety of the student or others.



Intermediate District 287

DISTRICT POLICY

POLICY SERIES: Media/Communications

SUBJECT: Rights & Responsibilities

BOARD APPROVED: December 2004

REVISION DATE:

4118 Technology Acceptable Use and Safety Policy

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals and objectives. Electronic information research skills are now fundamental preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses, which might be acceptable on a user's private personal account on another system, may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences; suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

- A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:
 - 1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit or distribute;
 - a. pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 - 2. Users will not use the school district system to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
 - 3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
 - 4. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district system software, hardware or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
 - 5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
 - 6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other

- persons, or other personally identifiable information, including, but not limited to, address, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not re-post a message that was sent to the user privately without permission of the person who sent the message.
7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Message and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
- B. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be the employee's immediate supervisor.

This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the employee's supervisor.

VI. FILTER

- A. With respect to any of its computers with Internet access, the School District may at any time monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are 1) obscene; 2) child pornography; or 3) harmful to minors.

- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in an investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet and the educational value to be gained from proper Internet use is the joint responsibility of students, parents and employees of the district.
- B. This policy requires the permission of and supervision by the district's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The district will not be responsible for any damage users may suffer, including but not limited to, loss, damage or unavailability of data stored on district diskettes, tapes, hard drives or servers, or for delays or changes in, or interruptions of service or mis-deliveries or non-deliveries of information or materials, regardless of the cause. The district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with district policies.
 - 2. Disclaimers limiting the district's liability relative to:
 - a. Information stored on district diskettes, hard drives or servers.
 - b. Information retrieved through district computers, networks or online resources.
 - c. Personal property used to access district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the district may use technical means to limit student Internet access these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.

5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the students' parents.
6. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by district policy, uniform procedures, or statute.
7. Notification that, should the user violate the school district's acceptable use policy the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the district system from home or a remote location.
- B. Parents will be notified that their students will be using district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. The notification should include:
 1. A copy of the user notification form provided to the student user
 2. A description of parent/guardian responsibilities
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option
 4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
 5. A statement that the district's acceptable use policy is available for parental review.

XIII. IMPLEMENTATION: POLICY REVIEW

- A. The district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.

- D. Because of the rapid changes in the development of the Internet, the District administration shall conduct an annual review of this policy and recommend changes to the school board.

INTERNET USE AGREEMENT - STUDENT

STUDENT

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print) _____

User Signature: _____ Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet. I understand that this access is designed for educational purposes. The school district has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the school district to restrict access to all controversial materials and I will not hold the school district or its employees or agents responsible for materials acquired on the Internet. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print): _____

User Signature: _____ Date: _____

SUPERVISING TEACHER (Must be signed if applicant is a student)

I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to promote these policies with the student. Because the student may use the Internet on the school district computer system for individual work or in the context of another class, I cannot be held responsible for the student's use of the Internet on network. As the supervising teacher I do agree to instruct the student on acceptable use of the Internet and network and proper network etiquette.

Teacher's Name (please print): _____

Teacher's Signature: _____ Date: _____

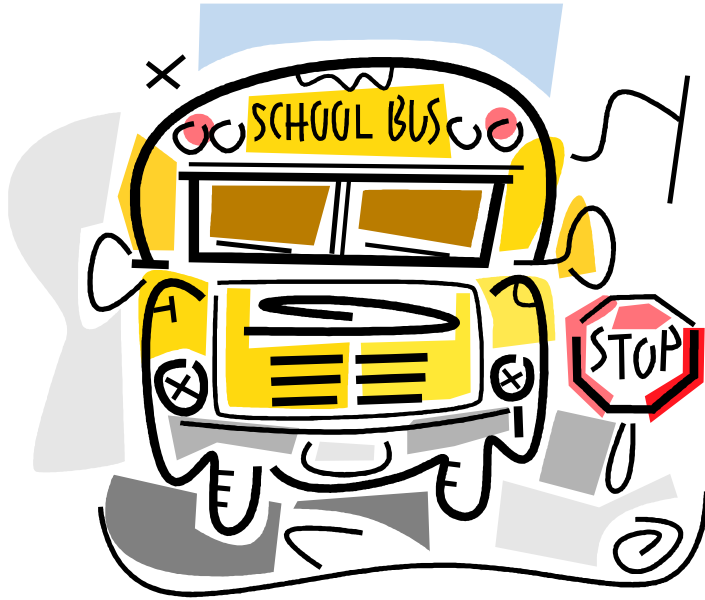
INTERNET USE AGREEMENT- EMPLOYEE

SCHOOL DISTRICT EMPLOYEE

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action up to and including termination of my employment may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____ Date: _____



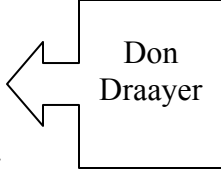
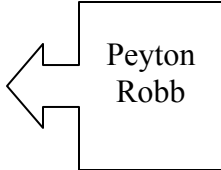
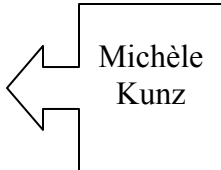
You are invited to...

Get on the Bus!

*to visit various
District 287 programs.*

2008-2009 SCHEDULE

(Please arrive 15 minutes before bus departure time)

Tuesday, January 6 th (Bus leaves 287 DSC @ 8:00AM)	8:30 AM	Edgewood	
	9:30 AM	North Vista	
	10:15 AM	NWTC Center	
Friday, January 9 th (Bus leaves 287 DSC @ 8:30AM)	9:00 AM	SEC	
	11:00 AM	Carpentry Site	
Tuesday, January 27 th (Bus leaves 287 DSC @ 8:30AM)	9:00 AM	PCA & CWA	
	10:00 AM	Bren Road	
Thursday, February 19 th (Bus leaves 287 DSC @ 8:30AM)	9:00 AM	Hosterman	
	10:30 AM	HTC North Campus	

INTERMEDIATE DISTRICT 287
February 12, 2009
SCHOOL BOARD CALENDAR

February 2009				
26	Thursday	General Board Meeting	6:30PM	Board Rm
March 2009				
12	Thursday	General Board Meeting	6:30PM	Board Rm
26	Thursday	General Board Meeting	6:30PM	Board Rm
April 2009				
23	Thursday	General Board Meeting	6:30PM	Board Rm
May 2009				
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm
June 2009				
11	Thursday	General Board Meeting	6:30PM	Board Rm
25	Thursday	General Board Meeting	6:30PM	Board Rm
July 2009				
23	Thursday	General Board Meeting	6:30PM	Board Rm
August 2009				
27	Thursday	General Board Meeting	6:30PM	Board Rm
September 2009				
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm
October 2009				
8	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm
November 2009				
12	Thursday	General Board Meeting	6:30PM	Board Rm
December 2009				
10	Thursday	General Board Meeting	6:30PM	Board Rm

OTHER ACTIVITIES

Feb 19	Thursday	Get on the Bus – Hosterman/HTC North Campus	8:30AM	DSC
Apr 21	Tuesday	Parent Appreciation Dinner	tbd	Hosterman
Apr 29	Wednesday	Mentor Connection Open House	tbd	tbd
May 29	Friday	Ridgedale Alternative Program Graduation	9:00AM	Eliot Community Ctr
June 1	Monday	North VISTA Graduation	7:00PM	NVEC
June 4	Thursday	City West Academy Graduation	10:00AM	Shady Oak
June 4	Thursday	South Education Center Alternative Graduation	5:00PM	SEC Gym
June 5	Friday	Prairie Center Alternative Graduation	10:00AM	EP Community Ctr
June 5	Friday	VECTOR/InVEST South Graduation	12:30PM	SEC
June 5	Friday	Northwest Tech Programs Graduation	11:00AM	HTC
June 9	Tuesday	Phase North Graduation	tbd	tbd

Local 2209 Uniflier



January 2009



UNION DUES 101

by Terry Kubista, 2209 Treasurer

How are my dues calculated and where do they go?

Your dues are based on your FTE or your earnings. Local 2209 members are divided into 8 categories, including 4 types of teachers and 4 types of ESP's. Teachers are divided according to their minimum contract time: .76 (76%) to 1.0 (100%) FTE, .51 to .75 FTE, .26-.50 FTE and .25 FTE or less. ESP's are divided according to their earnings: \$32,217 or over, \$23,430 to \$32,216, \$14,643 to \$23,429 and \$14,642 or less.

Why do 2209 members pay different dues?

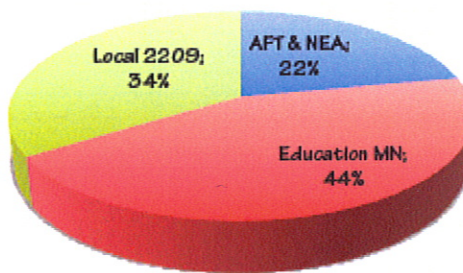
Although the cost of services, such as lawyer's fees, are the same regardless of who is paying them; members' dues are based on their ability to earn.

So where do my dues go?

Your dues are split 4 ways and go to 4 different unions:

1. National Unions (NEA, AFT)
2. State Union (Ed. MN)
3. Local Union (2209)

Here is how your dues are divided among the 4 unions:



What do the national and state unions do?

The NEA (National Education Association) is the nation's largest professional employee organization, with 3.2 million members, and is committed to advancing the cause of public

education. The AFT (American Federation of Teachers) is an affiliated union of the AFL-CIO. AFT represents the economic, social and professional interests of teachers.

Education Minnesota (EdMN) is the largest advocate for public education in the State and has 70,000 members.

Does 2209 determine how much of my dues go to each Union?

No. Local 2209 cannot adjust dues for the NEA, AFT or Ed.MN. National and state union dues must "pass through" without modification. For this reason, your dues may go up without an increase in your 2209 dues. For example, in the 2008-09 fiscal year, Ed. MN increased the .76-1.0 FTE teacher's dues by \$7 per year and Local 2209 did not ask for a dues increase that year.

Turn to other side for dues chart.

If you'd like a copy of Terry's unedited Union Dues article emailed to you, please request from: Laura Lazowski
LELazowski@district287.org

CURRENT DUES STRUCTURE
for the 2008-2009 fiscal year:

Membership Group/ Type	National Dues	State Dues	Local 2209 Dues	Yearly Total	Deduction per pay period
Active Teacher:					19 Total
Teach 76-100%	\$196.40	\$391.00	\$313.72	\$901.12	\$47.43
Teach 51-75 %	196.40	302.00	261.85	760.32	40.02
Teach 50-26%	104.30	213.00	161.92	479.22	25.22
Teach less 26%	58.25	124.00	97.40	279.65	14.72
Active ESP:					
\$32,217 or over	\$196.40	\$391.00	\$288.29	\$875.69	\$46.09
\$23,430 – \$32,216	196.40	299.56	241.13	737.09	38.79
\$14,643 – \$23,429	104.30	208.19	151.11	463.60	24.40
Under \$14,642	58.25	116.75	89.56	264.56	13.92



**Local 2209's New
Head Negotiator**

Andrew Lake is a new 2209 Head Negotiator. Andrew has worked for District 287 for more than 13 years. He was a site rep for two years and joined the negotiating team about 10 years ago. His experience on the Negotiations Committee was key in choosing him as the new Head Negotiator.

Andrew said, "The team will do the same thing it has always done during my tenure on it.... discuss issues openly and build consensus from within, always looking to the needs of the membership as a whole."



Change of Address?

Contact Lois Lillie at
LALillie@district287.org

Ideas for the Uniflier?

Submit ideas, articles or
comments to Laura Lazowski at
LELazowski@district287.org