



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**DATE, TIME, LOCATION: MONDAY, SEPTEMBER 26, 2011, 6:30 PM
REGULAR MEETING OF THE BOARD OF TRUSTEES
ADMINISTRATION BUILDING BOARD ROOM
4544 INTERSTATE 10, BAYTOWN, TEXAS**

AGENDA

1. CALL TO ORDER/DECLARATION OF QUORUM
2. OPENING EXERCISES - Ross S. Sterling High School 3
3. PUBLIC HEARING - Present School Improvement Plans Related to Student Performance Areas Resulting in Academically Unacceptable Accountability Ratings at Robert E. Lee High School and James Bowie Elementary School 4
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 - 1. Future Board Agenda Items
 - 2. Board Training
 - 3. Board Meetings/Workshops
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 - 1. Discussion of Personnel
 - a. Approve Elections
 - b. Accept Resignations and Leave Request

c. Superintendent's Evaluation

2. Consultation with Attorney

Regarding Pending Litigation or a Settlement Offer on Matters or a Matter in Which the Duty of the Attorney of the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Conflicts with the Texas Open Meetings Act; Regarding Grievance Matter -- Consideration of Pending or Contemplated Litigation Regarding Technical Contracts, Construction Matter

3. Discussion of Purchase, Exchange, Lease, or Value of Real Property

I. Consideration of Personnel

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1. Approve Elections

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2. Accept Resignations and Leave Request

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6. ADJOURNMENT

If, during the course of the meeting, any discussion of any item on the Agenda should be held in Closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D and E.

If you require special assistance or the provision of an auxiliary aid or device during this event, please contact Noemi Garcia in the Superintendent's Office at 281.420.4816 at least 48 hours prior to the event.



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

BYRON P. TERRIER, Ed.D.

DEPUTY SUPERINTENDENT
ADMINISTRATIVE SERVICES

September 9, 2011

TO: Dr. Toby York
FROM: Dr. Byron Terrier
SUBJECT: Opening Exercises for September 26, 2011, Board Meeting

The opening exercises for the September 26, 2011, Board Meeting will be given by students from Sterling High School.

The pledges will be led by Sam Vallagomesa and Morgan Barnhill.

The following students will be presenting the dangers of texting and driving:

Sam Vallagomesa
Morgan Barnhill
Happy Situ
Jarrod Odom
Kelsey Gesford
Keia Hopson

The students are under the direction of teachers, Whitney Bell and Becki Bryan and principal, Dr. Don Beck.

/ck

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF PUBLIC HEARING TO PRESENT SCHOOL IMPROVEMENT PLANS RELATED TO STUDENT PERFORMANCE AREAS RESULTING IN ACADEMICALLY UNACCEPTABLE ACCOUNTABILITY RATINGS AT ROBERT E. LEE HIGH SCHOOL AND JAMES BOWIE ELEMENTARY SCHOOL

RECOMMENDED ACTION: None

RATIONALE: As a consequence of receiving an Academically Unacceptable accountability rating, Robert E. Lee High School and James Bowie Elementary School are required to: 1) Develop School Improvement Plans to address areas of deficiency; 2) Present those plans to the public; and 3) Have those plans approved by the Board of Trustees.

BUDGET PROVISIONS/ACTION REQUIRED: Not applicable

RESOURCE PERSONNEL: Dr. Toby York
Mr. Rick Kirk
Ms. Diana Cox
Ms. Suzanne Heinrich
Mr. Bruce Davis
Ms. Jaime Lannou

CITIZENS' PARTICIPATION

Citizens who have registered with the recording secretary may address the Board on matters other than the character of any student, staff, or Board member. The item addressed by the speaker may not have been posted in accordance with the Texas Open Meetings Law. Board members may only listen to the individual's statement and may not discuss the item with the patron or take action on any matter not on the agenda. Each individual heard shall be allotted no more than five minutes for the presentations; however, if more than six citizens register to address the Board, more time may be given by a majority vote of the Board.

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF BOWIE ELEMENTARY AND ROBERT E. LEE HIGH SCHOOL IMPROVEMENT PLANS

RECOMMENDED ACTION: Approve the School Improvement Plans developed by Robert E. Lee High School and James Bowie Elementary Campus Intervention Teams.

RATIONALE: As a consequence of receiving an Academically Unacceptable accountability rating, Robert E. Lee High School and James Bowie Elementary School are required to: 1) Develop School Improvement Plans to address areas of deficiency; 2) Present those plans to the public; and 3) Have those plans approved by the Board of Trustees.

BUDGET PROVISIONS/ACTION REQUIRED: Not applicable

RESOURCE PERSONNEL: Dr. Toby York
Mr. Rick Kirk
Ms. Diana Cox
Ms. Suzanne Heinrich
Mr. Bruce Davis
Ms. Jaime Lannou



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL
DISTRICT

RICK KIRK, ASSISTANT SUPERINTENDENT
ASSESSMENT and ACCOUNTABILITY

September 26, 2011

TO: DR. TOBY YORK, SUPERINTENDENT
GCCISD BOARD OF TRUSTEES

FROM: RICK KIRK, ASSISTANT SUPERINTENDENT OF ASSESSMENT AND
ACCOUNTABILITY

SUBJECT: SCHOOL IMPROVEMENT DOCUMENTS FROM ROBERT E. LEE HIGH SCHOOL
AND JAMES BOWIE ELEMENTARY SCHOOL

As a result of having received an Academically Unacceptable accountability rating, Robert E. Lee High School and James Bowie Elementary School are required to complete a School Improvement Plan (SIP) related to addressing deficiencies in student performance.

Information from these documents will be presented at the Public Hearing on Monday, September 26, 2011. Attached you will find the SIP for each school. The SIP documents will be presented to the Board of Trustees for approval pending any adjustments that might need to be made to the plans as a result of feedback received during the public hearing.

These documents must be completed and submitted to the Texas Education Agency for approval on or before October 14, 2011.

School Improvement Plan (SIP)

| LEA and Campus Information | | | | | | |
|--|------------------------------|---|--|---|--|---|
| LEA Name: | Goose Creek Consolidated ISD | Campus Name: | Robert E Lee High School | | | |
| CDN: | 101911 | Campus Number: | 002 | | | |
| Date: | 9/20/2011 | Date SIP was Approved by Local Board: | Monday, September 26, 2011 | | | |
| Section I: Area(s) of Low Performance and Target Groups | | | | | | |
| <i>Identify the areas of low performance and each group not meeting the 2011 state standards (include all areas not meeting state standards without required improvement (RI), Texas Projection Measure (TPM)).</i> | | | | | | |
| Math-African American (55%) Science-African American (57%) | | | | | | |
| Section II: Process for Evaluating Progress Toward Meeting Performance Standards | | | | | | |
| <i>Describe the assessment process, rigorous TEKS-aligned instruments, and the measures that will be used to evaluate progress toward meeting performance standards. Example: administer curriculum-based assessments at the end of the first grading period; administer released TAKS tests in December; administer benchmark tests at the end of the first semester.</i> | | | | | | |
| Six weeks grade performance; a minimum of two common formative assessments per grading period aligned to the TEKS; district developed CBAs each nine-weeks for math and science; pre-released TAKS tests or district developed benchmark assessments aligned to EOC standards administered mid year; Student Level Review roster updated in a timely manner | | | | | | |
| Section III: SIP Development | | | | | | |
| Performance Area Targeted | Major System Targeted | Components | Strategies, Initiatives, and Redesign | Evidence of Implementation | Evidence of Impact | Resources Required and Person(s) Responsible |
| TAKS | Instruction | Instructional Leadership, Monitoring, and Supervision | In addition to PDAS responsibilities, each administrator will observe four core teachers per week via informal walkthroughs in order to target key instructional strategies (e.g. WICR, relational, SIOP). | Eduphoria reports identifying the number of walkthroughs per administrator; Walkthrough reports showing observation findings (strengths and weaknesses per teacher). Reports will be monitored every Friday of each week. | Data disaggregated and analyzed by the leadership personnel (administration and content specialists). Walkthrough data will be communicated to faculty, addressing instructional strengths and weaknesses. | All campus administrators Content Specialists Eduphoria program |
| TAKS | Student_Support | Effective Intervention Strategies | Specific 10th graders who were identified on the Student Level Review (SLR) have been given a math/science elective, which provides them with additional instructional support and remediation. | Master schedule with class rosters developed by the end of August. | Increased math/science grade performance (Geometry and Biology) at the end of each six weeks; increase in CBAs and benchmark performance compared to non SLR students. | Math and science administrator Math and science content specialist 10th grade math and science teachers 10th grade counselor Academic Dean Campus Principal Study Island computer program Additional personnel for class |
| TAKS | Student_Support | Effective Intervention Strategies | Twenty-five 9th graders will be identified by each freshmen team (three teams=75 students total) in most need of math and science intervention. Teachers will implement instructional interventions throughout the school day in order to help assist these students in academic performance. Interventions include tutorials, student conferencing, and grade monitoring. The student rosters will be evaluated and updated each grading period. | Top 25 roster submitted each grading period to the 9th grade administrator; intervention logs completed by each team weekly (interventions include attendance, minutes from conference, academic assessment, etc). | Increased math/science grade performance (Algebra I and Biology) at the end of each six weeks; increase in CBAs and benchmark performance compared to non SLR students. | Math and science administrator Math and science content specialist 9th grade math and science teachers 9th grade counselor Academic Dean Campus Principal Math/Science Curriculum for tutorial support |
| TAKS | Curriculum_Assessment | Data-Driven Decision-Making | Implement a systematic plan for data collection, monitoring, analysis, and response. This will include the following: Student Connections (SC) roster demonstrating campus involvement in programs and organizations per grade level; SLR posted in data room per grade and ethnicity; updated CBA and six-weeks average for math/science (color coded based on performance) posted in the data room. Campus interventions will also be posted and utilized for low performing students as needed. | Completed spreadsheets for SC and SLR; SLR on display in the data room; grades updated each grading period; intervention steps posted; high alert roster posted based on student performance each grading period; Structured schedule of Professional Learning Community (PLC) time and minutes reflecting use of data. | Improved student performance in math and science in the following areas: six weeks grades, CBA, Common Formative Assessments (CFAs), and benchmarks. | Academic Dean Math/Science content specialists Math/Science teachers Posters and supplies for charts Intervention pyramid posted |

| Performance Area Targeted | Major System Targeted | Components | Strategies, Initiatives, and Redesign | Evidence of Implementation | Evidence of Impact | Resources Required and Person(s) Responsible |
|---------------------------|-----------------------|---|---|--|--|--|
| TAKS | Student_Support | Adult Advocate / Mentor / Advisor | Teachers will be asked to volunteer for our SOS (Save One Student) mentor program, which targets our 11th grade students at risk of failing the math or science exit level TAKS exam. Teachers will meet with their chosen student at least once a week and keep a mentor log. Teacher mentors will include CTE and elective teachers. | Completed SOS roster (student and mentor) by the end of November; mentor logs submitted by each mentor each grading period; minutes from mentor meetings | The following will be observed for our SOS students: increase in attendance, decrease in disciplinary infractions, increase in classroom performance and participation (each grading period) | Administrators Counselors Teachers |
| TAKS | Curriculum_Assessment | Targeted Professional Development (PD) with Support | Provide professional development to ensure the effective implementation of the mathematics written curriculum. In addition, provide professional development targeting the success of African American students. | Documentation of collaborative team planning and walkthrough data which reflect an alignment of the written curriculum/scope and sequence to the TEKS. Scheduling of professional development on the school calendar. | Consistency in lessons across the subject or level; math content specialist provide pre and post surveys to gauge the effectiveness of the targeted professional development at least twice a semester. Awareness and implementation of professional development ideas and strategies. | District math curriculum coordinator and specialist; math content specialist; math teachers; Academic Dean; Campus Principal |
| TAKS | Instruction | Differentiation to Meet Needs | Implement a systematic plan to continue the improvement of meeting the needs of Special Education students, which includes ongoing professional development regarding the collaborative teaching model and IEP development/implementation. | A roster of Special Education students per grade level (including levels of classroom support); structured process for communicating SPED information; master SPED schedule reflecting collaborative planning time and teacher assignments | Documented communication efforts from the SPED department in faculty meetings at least once a month; teacher feedback in the form of a survey at the end of each semester; walkthrough data demonstrating effective collaborative teaching strategies. | Campus SPED Department Chair Campus SPED Administrator SPED and general education teachers |
| TAKS | Student_Support | Effective Intervention Strategies | Implement an intervention for providing instructional support for students in In-School Suspension (ISS). Students in ISS for minor violations will return to math and science classes each day. In addition, a math and science teacher will provide instructional support to students in ISS for major offenses at least twice a week. | ISS Sign In logs (math/science teacher) each week; documentation of students being sent to math and science classes | Improved student performance in math and science in the following areas: six weeks grades, CBAs, CFAs, and benchmarks. | ISS Paraprofessionals Math and science teachers Assigned math and science teacher to ISS |
| TAKS | Culture_Climate | High Expectations | Provide rewards and incentives relating to attendance and academic progress for students on the SLR. Incentives will be developed by grade level teams and ILT representatives. | Documentation of provided incentives per grade level team; roster of student recipients (at least once a semester) | Increase in academic performance and attendance per grading period | Grade level teams Grade level administrators Counselors Money for incentives using high school allotment, campus funds and/or Partner In Education funds. |
| TAKS | Parents_Community | Parent Involvement | Increase the participation and involvement of parents whose children are on the SLR roster. Strategies will include implementing a parent workshop for improving academic achievement and communicating positive feedback when SLR students make positive gains. | Completion of two parent workshops by the end of the year; documentation of positive feedback sent from each grade level team at least three times within the school year; documentation of IRIS alerts to parents of SLR students. | Parent participation; parent survey of workshop effectiveness; completion of IRIS messages for school updates and announcements | Campus Principal Academic Dean ILT representatives Grade level administrators Grade level counselors Grade level teams (9-11) |
| TAKS | Student_Support | Data Driven / Timely / Targeted Support | During the second semester of the school year, implement an adjusted advisory initiative for students at risk of not passing math/science EOC/TAKS. Advisory rosters will be restructured so that SLR students will be hand selected and placed with math and/or science teachers. For these SLR advisory classes, teachers will provide instructional support for math/science curriculum each week. | Advisory rosters are restructured by the end of the 1st semester; curricular lessons for math/science EOC and TAKS review are planned and implemented; walkthrough documentation | Improved student performance in math and science in the following areas: six weeks grades, CBAs, CFAs, and benchmarks. | Academic Dean Math/Science content specialists Math/Science teachers District math/science coordinators Math and science curriculum/advisory lessons |

**School Improvement Plan (SIP)
LEA and Campus Information**

| | |
|------------------|---------------------------------------|
| LEA Name: GCCISD | Campus Name: James Bowie Elementary |
| CDN: 101-911 | Campus Number: 103 |
| Date: 9/14/2011 | Date SIP was Approved by Local Board: |

Section I: Area(s) of Low Performance and Target Groups
Identify the areas of low performance and each group not meeting the 2010 state standards (include all areas not meeting state standards without required improvement (RI), Texas Projection Measure (TPM)).

African-American Math is our area of low performance.

Section II: Process for Evaluating Progress Toward Meeting Performance Standards
Describe the assessment process, rigorous TEKS-aligned instruments, and the measures that will be used to evaluate progress toward meeting performance standards. Example: administer curriculum-based assessments at the end of the first grading period; administer released TAKS tests in December; administer benchmark tests at the end of the first semester.

The process for evaluating the progress will be to analyze report card grades, district level CBAs, TELPAS data, writing portfolios, benchmarks, and DRA levels.

| Section III: SIP Development | | | | | | |
|------------------------------|-----------------------|-----------------------------------|---|--|--|--|
| Performance Area Targeted | Major System Targeted | Components | Strategies, Initiatives, and Redesign | Evidence of Implementation | Evidence of Impact | Resources Required and Person(s) Responsible |
| TAKS | Instruction | Rigor | Instruction is focused for the entire school day, spiral problem solving from the beginning, use Accelerated Instruction time to enrich, moving away from meaningless worksheets and moving towards higher level activities that are engaging, incorporating higher level questioning | Observational walk-thrus, minds on activities, lesson plans | Students will meet or exceed the satisfactory standards for STAAR | Accelerated Instruction time, pre-planned questioning, Campus Instructional Specialists, Principal, Team Leaders |
| TAKS | Curriculum_Assessment | Data-Driven Decision-Making | PLC time will be used to collaboratively analyze individual student data to create SMART goals and action plans. | Teachers will collaborate, data collection sheets | CBA, benchmark and STAAR test scores | PLC time, test data, Knowledge of students, Principal, Assistant Principal, Campus Instructional Specialists, teachers |
| TAKS | Student_Support | Response to Interventions (RTI) | Train teachers and implement the RTI process, establish tiered interventions, hold RTI meetings every 6 weeks with teachers | Use of interventions, planned RTI meetings | Progress monitoring, SPED Referrals, Improvement on assessments | RTI Team, Principal, Special Ed Team Leader |
| TAKS | Student_Support | Effective Intervention Strategies | Use Accelerated Instruction time daily (during the day tutorials) to group students by objective needs and individualize instruction and to focus some groups on enrichment activities | Time included in master schedule, observations, PLC meetings | CBA, benchmark and STAAR test scores | IBD, LLI, Do The Math, Teachers |
| TAKS | Student_Support | Adult Advocate / Mentor / Advisor | Implement mentors (staff and Partners in Education), PALS, Counseling groups, Capturing Kids' Hearts, Home Visits, HOPE Meetings, Backpack buddies | Mentor meetings, visible relationships between staff members | Increased scores, decreased office referrals, increase in attendance rate, increased OHI score | Counselor, Family Involvement Coordinator, Partners in Education, all staff members |
| TAKS | Culture_Climate | Professional Learning Community | Implementing a collaborative decision making time to problem solve student needs during PLC meetings weekly | PLC Schedule, notes, agenda | CBA, benchmark, OHI inventory and STAAR test scores | Principal, Assistant Principal and grade level teams |
| TAKS | Parents_Community | Parent Involvement | Include more family nights, encourage PTO and volunteer support, home visits prior to school beginning to welcome students, Muffins for Mom, Donuts for Dad, field day invitations, parent correspondence in English and Spanish, Tuesday folders, collaborative parent conferences, family nights teaching strategies for parents to help their students | Increased parent involvement, data collected from sign in sheets will show increased number of parents present on campus | Decreased discipline referrals, increase STAAR scores, | All faculty and staff, parents |
| TAKS | Instruction | Differentiation to Meet Needs | Create an individual learning plan for the 25 LEP students identified in our SLR | Individual learning plan, differentiated instruction | All 25 LEP students meeting the standard on the STAAR | Instructional materials, tutoring assistance in class. Principal, Assistant Principal, District Bilingual Specialist, Teachers |

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF DONATION FROM EXXONMOBIL

RECOMMENDED ACTION: Accept the donation from ExxonMobil in the amount of \$12,000.00. A 2,000.00 contribution will be distributed to each of the following partner schools: Baytown Junior, Cedar Bayou Junior, Robert E. Lee High, Victoria Walker Elementary, San Jacinto Elementary, and Travis Elementary.

RATIONALE: In accordance with Board Policy and Administrative Guidelines, the Board of Trustees approves all donations over \$4,999.99.

BUDGET PROVISIONS/ACTION REQUIRED: Not applicable.

RESOURCE PERSONNEL: Dr. Toby York

Exxon Mobil Corporation
5000 Bayway Drive
Baytown, Texas 77520
281 834 7340 Telephone
281 834 2261 Facsimile

Neely S. Nelson
Public Affairs Manager
Baytown Area

ExxonMobil

September 7, 2011

Goose Creek CISD
P.O. Box 30
Baytown TX 77522


Attn: Dr. Toby York

Enclosed is our check in the amount of Twelve Thousand Dollars (\$12,000) for the Goose Creek CISD and ExxonMobil Partners In Education. We are pleased to be able to contribute in support of your program. Please allocate \$2,000 each to the following schools:

1. Victoria Walker Elementary (BOP Partner)
2. San Jacinto Elementary (BTEC Partner)
3. Travis Elementary (Refinery Partner)
4. Lee High School (BTEC Partner)
5. Baytown Jr High (Chemical Plant Partner)
6. Cedar Bayou Jr High (AAEO Partner)

This contribution is being made on behalf of the ExxonMobil sites in Baytown and Mont Belvieu. Any publicity related to this contribution should be in the name of ExxonMobil.

Sincerely,



Connie Tilton
Public & Government Affairs Advisor

Enclosure

EXXON MOBIL CORPORATION
OR AN AFFILIATED COMPANY
P O BOX 2519
HOUSTON, TX 77252-2519

PAGE 1 OF 1

CHECK #: 2500547132
CHECK DATE: 08/22/2011

2100022 01 5D T 3151 9403

GOOSE CREEK CONSOLIDATED
INDEPENDENT SCHOOL DISTRICT
PO BOX 30
BAYTOWN TX 77522-0030

| CODE | OUR REFERENCE | DATE | YOUR REFERENCE | NET AMOUNT |
|--|---------------|------------|----------------|-------------|
| PAY4 | 1900019989 | 08/11/2011 | 201112080 | \$12,000.00 |
| Payment made per agreement with ExxonMobil contracting entity. Refer inquiries to 1-800-833-1510 or check payment status at www.payment-advice.com | | | | |

| | | | | |
|-----------------------------|-------------------------------|-----------------------|--------------------------|----------------------------------|
| * INCLUDE WITH EACH INQUIRY | PAYEE ID NUMBER 0006318222 | CHECK # 2500547132 | CHECK DATE 08/22/2011 | CHECK AMOUNT *****\$12,000.00 |
|-----------------------------|-------------------------------|-----------------------|--------------------------|----------------------------------|



802110022-0001_of_0001 3151-0000022 (F235)

DETACH AND RETAIN THIS STUB FOR YOUR RECORDS

CHECK # 2500547132 ATTACHED BELOW

EXXON MOBIL CORPORATION
OR AN AFFILIATED COMPANY
P O BOX 2519
HOUSTON, TX 77252-2519

02-20
311

CHECK #: 2500547132

CHECK DATE: 08/22/2011

Twelve Thousand and 00/100 Dollars

PAY TO THE ORDER OF: GOOSE CREEK CONSOLIDATED
INDEPENDENT SCHOOL DISTRICT
PO BOX 30
BAYTOWN TX 77522-0030

*****\$12,000.00

VOID AFTER SIX MONTHS

Evan M Van Kirk
AUTHORIZED SIGNATURE

CITIBANK, N.A.
ONE PENNS WAY, NEW CASTLE, DE 19720

PAYEE ID NUMBER
0006318222

⑈ 2 500 54 7 1 3 2 ⑈ ⑆ 0 3 1 1 0 0 2 0 9 ⑆

3 8 6 9 5 9 7 9 ⑈

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF DISTRICT AND CAMPUS IMPROVEMENT PLANS [Under Separate Cover]

RECOMMENDED ACTION: Approve the District and Campus Improvement Plans as presented.

RATIONALE: The Board of Trustees reviews and approves the District and Campus Improvement Plans each year.

BUDGET PROVISIONS/ACTION REQUIRED: Not applicable

RESOURCE PERSONNEL: Dr. Toby York
Mr. Rick Kirk
Ms. Diana Cox
Ms. Suzanne Heinrich
Principals
Curriculum and Instruction Coordinators/Directors

SCHOOL BOARD AGENDA ITEM

September 26, 2011

SUBJECT: CONSIDERATION OF CLASS SIZE WAIVER

RECOMMENDED ACTION: Approve Request to TEA for Class Size Waiver

RATIONALE: The Texas Education Agency (TEA) requires districts to staff at a 22:1 student-to-teacher ratio in grades K-4. School districts not in compliance must have school board approval to request waivers under the following conditions:

*Unanticipated enrollment growth may only be cited as the reason for the waiver request if no more than one section per grade level at a campus has more than 22 students. If two or more sections at a grade level at a campus have more than 22 students, then the reason for the waiver request must be shortage of teachers, shortage of facilities, **financial hardship**, or shortage of both teachers and facilities.*

School districts not in compliance must ask the Texas Education Agency for a class size waiver.

BUDGET PROVISIONS/ACTION: None

RESOURCE PERSONNEL: Dr. Toby York
Dr. Byron P. Terrier
Ms. Susan Moore-Fontenot
Ms. Diana Cox
Ms. Suzanne Heinrich

September 19, 2011

TO: DR. TOBY YORK
FROM: Susan Moore-Fontenot
SUBJECT: CLASS SIZE WAIVER – Fall 2011

The Texas Education Agency (TEA) requires districts to staff elementary classrooms in grades K-4 at 22:1. Class size waivers must be requested because of:

- *unanticipated growth* when only one section per grade level at a campus has more than 22 students due to unexpected increases in the number of students enrolled in K through 4, or
- if two or more sections at a grade level at a campus have more than 22 students, then the reason for the waiver must be *shortage of teachers, shortage of facilities, or shortage of both teachers and facilities, or financial hardship* (new for 2011-2012).

The District rezoned the elementary attendance zones in Spring 2011 in an effort to balance student enrollment.

District personnel worked extremely hard to balance sections, reassign teachers, and cluster students to impact 8,119 students in 407 sections in grades K-4. Since the last waiver, the District continues to make adjustments because of student mobility. The District's elementary enrollment increased by 209 students from this time last year. Enrollment in GCCISD is a moving target; therefore, the committee made a priority to move students as little as possible, then move teachers, hire where space permitted, and finally request waivers when neither of the other two alternatives was feasible. The Personnel, Curriculum and Instruction, School Administration and Transportation Departments worked collaboratively as a team to make appropriate changes before requesting a class size waiver. We are still required by state law to comply with the 22:1 student to teacher ratio until the last 12 weeks of school; therefore, we will continue to monitor enrollment trends and make adjustments as deemed necessary to achieve student achievement goals.

In review, the following steps were implemented:

1. Staffed at 22:1 during staffing forecasting meetings with principals in February 2011.
2. Made two FTE (teacher) adjustments before school began (during the summer) based on projected student exits from bilingual, pass rates on TAKS, new GATE qualifiers, etc.
3. Made adjustments after school began based on increases and/or decreases in actual campus enrollment trends by:
 - a. Clustering approximately 59 kindergarten through 4th grade students using cluster guidelines;
 - b. Balancing sections to achieve 22:1;
 - c. Seeking student volunteers to attend campuses where space is available;
 - d. Seeking to keep special populations on home campuses where possible;
 - e. Reassigned 9 teachers (four within the campus because of growth and five within the district because of decrease in enrollment) using current FTE allocations;
4. Approved the hiring of seven because of increase in enrollment.

CLASS SIZE WAIVER – FALL 2011

Page 2

The District must submit a *compliance plan* which shows the specific steps that the District will take to come into compliance and the specific timeline for eliminating the need for future waivers. (Attachment D) Also, the District must comply with the following requirements. The District's efforts to meet these requirements are also included below.

1. *All campuses covered by the waiver* are expected to show annual gains in performance for all students and for each student group on each state assessment administered, unless the student group is performing at recognized or exemplary on each assessment. The District will show results when official TAKS scores are received.
2. Provide written notice of the exception to the parent of (or person standing in parental relation to) *each student affected by the exception*. A uniform letter written in Spanish and English will be used by principals to notify parents. Letters will be mailed once approval of the waiver is received from TEA.

Longitudinal data regarding waivers submitted by the District and campuses is included as Attachments A and B. Campus principals and the Transportation Department should be recognized for their hard work in complying with these guidelines. We will continue to monitor enrollments until the last 12 weeks of school. As the District experiences growth, campus support will be provided to ensure student achievement. The District will utilize this enrollment trend information to make staffing recommendations for 2012-2013 in order to avoid future waivers.

The waiver needs to be on the September 26, 2011 agenda and the official report will be submitted to TEA after the Board meeting.

Feel free to contact me should you have any questions.

Attachments : Class Size Waiver History – District (Attachment A)
 Class Size Waiver History – Campus (Attachment B)
 TEA Class Size Waiver (Attachment C)
 GCCISD Compliance Plan (Attachment D)
 Parent Notification Letter – English/Spanish (Attachment E)
 District Improvement Plan (Attachment F)

xc: Dr. Byron Terrier
 Ms. Diana Cox
 Ms. Suzanne Heinrich

N:gsd/Class Size Waiver/2011-2012/Waiver Ltr. Dr. Toby York Fall 2011

ATTACHMENT A

Class Size Waiver History – Historical District Summary

| YEAR | CAMPUSES | SECTIONS AFFECTED/ TOTAL SECTIONS | STUDENTS AFFECTED/ TOTAL STUDENTS | PK-4 Growth Y-T-D |
|----------------------------------|-----------------|--|--|----------------------------------|
| Fall 2004 | 3 | 5/ 378 | 9 | |
| Spring 2005 | 6 | 16/ 378 | 25 | |
| Fall 2005 | 5 | 5 | 9 | |
| Spring 2006 | 10 | 32 | 47 | |
| Fall 2006 | 7 | 16 | 27 | |
| Spring 2007 | 7 | 25 | 44 | |
| Fall 2007 | 3 | 3/ 409 | 4/ 7,900 | |
| Spring 2008 | 5 | 21/411 | 25/7,882 | |
| Fall 2008 | 6 | 16/414 | 26/8,008 | +95 |
| Spring 2009 | 7 | 25/414 | 33/8,024 | +259 |
| Fall 2009 | 5 | 6/409 | 14/8,003 | +106 |
| Fall 2010 | 7 | 16/416 | 19/8,143 | +84 |
| Fall 2011 (9/15/2011) | 9 | 35/407 | 59/8119 | +209 |

CLASS SIZE WAIVER HISTORY BY CAMPUS

ATTACHMENT B

| Campus | Fall 2005 | Spring 2006 | Fall 2006 | Spring 2007 | Fall 2007 | Spring 2008 | Fall 2008 | Spring 2009 | Fall 2009 | Fall 2010 | Fall 2011 | Fall 2012 |
|-----------------|----------------------|----------------------|---------------------|---------------------|------------------|----------------|------------------|------------------|------------------|------------------|----------------|-----------|
| Alamo | | | | | | | | | | | | |
| Ashbel-Smith | | | | | | | | | | | X ¹ | |
| Austin | X ¹ | X ¹⁻⁶ | X ¹⁻⁶ | | | | X ¹ | X ² | X ³ | X ¹⁻⁴ | | |
| Bowie | X ¹ | X ¹ | | | | X ¹ | X ² | X ³ | X ⁴ | X ¹⁻⁵ | X | |
| Carver | | X ¹ | | X ¹ | X ¹ | | X ¹ | | | | X | |
| Crockett | X ¹ | X ¹⁻⁴ | X ¹⁻⁵ | X ¹⁻⁵ | | | X ¹ | X ² | | X ¹ | | |
| DeZavala | | X ¹ | X ¹ | X ¹⁻³ | X ¹⁻⁴ | | | | X ¹ | | X | |
| Harlem | | X ¹ | X ¹ | X ¹⁻³ | | X ¹ | X ² | X ³ | X ⁴ | X ¹⁻⁵ | X | |
| Highlands Elem. | X ¹ | X ¹⁻³ | X ^{1,4} | X ¹⁻⁵ | | | | | | X ¹ | X | |
| Hopper | X ¹ | X ¹ | X ^{1,3} | X ¹⁻⁴ | | X ¹ | X ² | X ³ | | | | |
| Lamar | | X ¹ | X ¹ | X ¹⁻³ | | | | X ¹ | | | | |
| San Jacinto | | | | | | | | | | X ¹ | X | |
| Travis | | X ¹ | | | X ¹ | X ¹ | | | | X ¹ | X | |
| Victoria Walker | | | | | | X ¹ | | X ¹ | X ² | | X | |
| District Total | 5 ^{2,3,4,6} | 10 ^{1-4, 7} | 7 ^{1-4, 6} | 7 ^{1-4, 6} | 3 ¹⁻⁶ | 5 ¹ | 6 ¹⁻² | 7 ¹⁻³ | 5 ¹⁻⁴ | 7 ¹⁻⁶ | 9 | |

| Number of Semesters Waivers Submitted | Campus Requirements | District Requirements |
|---------------------------------------|--|-----------------------|
| Each semester ¹ | Provide written notice of exception to parent of each student affected include all 4 elements (particular class for which waiver granted, number of students in the class, sent in child's native language, and no later than the 31 day from the date the waiver was granted). | |

N: Class Size Waiver/Waiver History by Campus#2

ATTACHMENT C



TEXAS EDUCATION AGENCY

2011 - 2012 Request for Maximum Class Size Exception

State Waiver Unit

1701 N. Congress Ave. Austin, TX 78701-1494 (512) 463-9630 Fax (512) 475-3666 www.tea.state.tx.us

This form is also available on-line at www.tea.state.tx.us/exception_applications. Completed forms must be submitted via email to waivers@tea.state.tx.us or in hard copy to the Texas Education Agency, State Waiver Unit, 1701 North Congress Avenue, Austin, TX 78701-1494 or Fax: 512-475-3666. (This report is authorized under TEC §25.112.)

It is not necessary to submit this form unless an exception is needed.

| | | | | |
|------------------|------------------------|--------------------------|--------------------|--|
| District Name: | District Address: | District City, Zip Code: | County/District #: | District Accountability Rating: (E=Exemplary, R=Recognized, A=Acceptable, U=Unacceptable, NR=Not Rated) |
| GOOSE CREEK CISD | 4544 I-10 EAST FREEWAY | BAYTOWN, TEXAS 77521 | 101-911 | E <input type="checkbox"/> R <input type="checkbox"/> A <input checked="" type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> |

Instructions

At the beginning of the school year, each school district in Texas is required to review its class size enrollment to determine whether its class sizes for grades kindergarten (K) through four meet the requirements of TEC §25.112. If the review indicates that any class for grades K-4 exceeds the allowable class size limit of 22 students per class (22:1), the district must submit a request for exception under TEC §25.112(d). Enter the total number of sections and the reason(s) for the exception request. Class size limits do not apply to physical education or fine arts classes.

The exception request must be submitted to TEA (Commissioner) no later than **October 3, 2011 or the 30th day after the first school day the district exceeds the limit.**

| Campus Name | Campus No. | Campus Accountability Rating: (E=Exemplary, R=Recognized, A=Acceptable, U=Unacceptable, NR=Not Rated) | Total Sections | | | | | Total K-4 Sections | Reason(s): (F=Facilities, T=Teachers, UG=Unanticipated Growth, FH=Financial Hardship, O=Other) |
|--------------------|------------|--|----------------|---|---|---|---|--------------------|--|
| | | | K | 1 | 2 | 3 | 4 | | |
| ASHBEL SMITH ELEM. | 113 | E <input type="checkbox"/> R <input type="checkbox"/> A <input checked="" type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> | | | | 1 | | 1 | F <input checked="" type="checkbox"/> T <input type="checkbox"/> UG <input type="checkbox"/> FH <input checked="" type="checkbox"/> O <input type="checkbox"/> |
| BOWIE ELEM. | 103 | E <input type="checkbox"/> R <input type="checkbox"/> A <input type="checkbox"/> U <input checked="" type="checkbox"/> NR <input type="checkbox"/> | | 2 | | | 4 | 6 | F <input checked="" type="checkbox"/> T <input type="checkbox"/> UG <input type="checkbox"/> FH <input checked="" type="checkbox"/> O <input type="checkbox"/> |
| CARVER ELEM. | 105 | E <input type="checkbox"/> R <input type="checkbox"/> A <input checked="" type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> | | | 4 | | | 4 | F <input type="checkbox"/> T <input type="checkbox"/> UG <input checked="" type="checkbox"/> FH <input checked="" type="checkbox"/> O <input type="checkbox"/> |
| DEZAVALA ELEM. | 120 | E <input type="checkbox"/> R <input checked="" type="checkbox"/> A <input type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> | | 1 | | | | 1 | F <input type="checkbox"/> T <input type="checkbox"/> UG <input checked="" type="checkbox"/> FH <input type="checkbox"/> O <input type="checkbox"/> |
| HARLEM ELEM. | 107 | E <input type="checkbox"/> R <input checked="" type="checkbox"/> A <input type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> | | 1 | | 1 | 4 | 6 | F <input checked="" type="checkbox"/> T <input type="checkbox"/> UG <input type="checkbox"/> FH <input checked="" type="checkbox"/> O <input type="checkbox"/> |
| HIGHLANDS ELEM. | 108 | E <input type="checkbox"/> R <input checked="" type="checkbox"/> A <input type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> | | | | 2 | 3 | 5 | F <input type="checkbox"/> T <input type="checkbox"/> UG <input checked="" type="checkbox"/> FH <input type="checkbox"/> O <input type="checkbox"/> |
| SAN JACINTO ELEM. | 112 | E <input type="checkbox"/> R <input type="checkbox"/> A <input checked="" type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> | | | | | 2 | 2 | F <input checked="" type="checkbox"/> T <input type="checkbox"/> UG <input type="checkbox"/> FH <input type="checkbox"/> O <input type="checkbox"/> |
| TRAVIS ELEM. | 114 | E <input type="checkbox"/> R <input type="checkbox"/> A <input checked="" type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> | 4 | | | | 1 | 5 | F <input type="checkbox"/> T <input type="checkbox"/> UG <input checked="" type="checkbox"/> FH <input type="checkbox"/> O <input type="checkbox"/> |



TEXAS EDUCATION AGENCY

2011 - 2012 Request for Maximum Class Size Exception
 State Waiver Unit

1701 N. Congress Ave. Austin, TX 78701-1494 (512) 463-9630 Fax (512) 475-3666 www.tea.state.tx.us

| | | | | | | | | | | | |
|------------------|-----|----------------------------|---------------------------------------|----------------------------|-----------------------------|---|---------------------------------------|----------------------------|--|-----------------------------|----------------------------|
| VICTORIA WALKER | 122 | <input type="checkbox"/> R | <input checked="" type="checkbox"/> A | <input type="checkbox"/> U | <input type="checkbox"/> NR | 5 | <input checked="" type="checkbox"/> F | <input type="checkbox"/> T | <input checked="" type="checkbox"/> UG | <input type="checkbox"/> FH | <input type="checkbox"/> O |
| District Totals: | | | | | | 4 | 9 | 4 | 4 | 14 | 35 |

* Signature of Superintendent:

| | | |
|---|------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> Dr. | <input type="checkbox"/> Mr. | Print Name of Superintendent: |
| <input type="checkbox"/> Mrs. | <input type="checkbox"/> Ms. | CHARLES "TOBY" YORK |
| Print Name of Contact Person: | | E-mail: |
| SUSAN MOORE-FONTENOT | | smoorefontenot@gccisd.net |
| Phone: (###) ###-#### | | Fax: (###) ###-#### |
| (281) 420-4860 | | (281) 420-4310 |

* The signature of the superintendent reflects an assurance that the Board of Trustees approved the exception request.

ATTACHMENT D

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BAYTOWN, TEXAS

COMPLIANCE PLAN

The Goose Creek Consolidated Independent School District conducted an enrollment survey in September 2011. After additional adjustments were made to get into compliance, only 35 of 407 sections at nine campuses were out of compliance with the required 22:1 ratio in grades K-4.

| CAMPUS/ CAMPUS NUMBER/ AEIS RATING | *CODES FOR STEPS AND TIMELINES TO REACH COMPLIANCE | K-4 SECTIONS OVER 22:1 and STUDENT COUNTS (DISTRICT-WIDE) | | | | | | |
|---|---|--|-----------|----------|----------|-----------|-------------------------------------|--|
| | | NUMBER OF SECTIONS PER GRADE | | | | | TOTAL NO. STUDENTS PER CAMPUS | RATIONALE |
| | | K | 1 | 2 | 3 | 4 | | |
| ASHBBEL SMITH (113) A | 1,2,3,4,5 | | | | 1B | | 3 | Not able to cluster |
| BOWIE (103) /AU | 1,2,3,4,5 | | 2B | | | 4R | 8 | No space to add additional classrooms. |
| CARVER (105) A | 1,2,3,4,5 | | | 3R 1B | | | 5 | Not able to cluster |
| DEZAVALA (120) A | 1,2,3,4,5 | | 1B | | | | 3 | Not able to cluster |
| HARLEM (107)/R | 1,2,3,5 | | 2R | | 1G | 4R | 11 | Added teacher and still over. |
| HIGHLANDS ELEM.(108)/R | 1,2,3,4,5 | | | | 2B | 2R 1G | 8 | Their cluster school was full. |
| SAN JACINTO (112)/ A | 1,2,3,4,5,6 | | | | | 1GT 1R | 2 | Not able to cluster for sections affected. |
| TRAVIS (114)/A | 1,2,3,4,5 | 3R 1B | | | | 1G | 9 | Cluster schools were full. |
| VICTORIA WALKER (122) A | 1,2,3,5 | | 5R | | | | 10 | Added teacher and still over; space. |
| TOTAL | 9 | 4 | 10 | 4 | 3 | 14 | 59 | |

E=Exemplary R=Recognized AA=Acceptable UA=Academically Unacceptable

EXPLANATION OF STEPS AND TIMELINE TO REACH COMPLIANCE

1. The District will determine if there are students in the classes requesting a waiver who would volunteer to attend another school where there is room. These schools are a considerable distance away from other elementary campuses, and parents will be required to provide transportation.
2. The District will utilize a cluster approach for students enrolling at schools out of compliance as new students enroll.
3. Class sizes will be reviewed when students withdraw. Careful balancing attempts at 22:1 will be made when students enter or re-enter.
4. When school began there were 70 sections out of compliance. Two teachers were reassigned on campus before school began and five teachers were reassigned to another campus due to enrollment variances after school began.
5. Campus principals will participate actively in *district recruiting programs* to fill vacancies.

DRAFT

October 2011

TO: PARENTS ADDRESSED
FROM: CAMPUS PRINCIPAL
SUBJECT: CLASS SIZE WAIVER

Each fall the Texas Education Agency requires all school districts in Texas to conduct a class size enrollment survey for kindergarten through grade four. If the survey indicates that any class in grades K-4 exceeds the allowable class size limit (student to teacher ratio of 22:1), the District must take steps to adjust the class to meet the state guidelines. In addition, classes whose enrollment is significantly below the 22:1 ratio may often adjust class size as well. As a result of the efforts the District has taken to remedy this problem, the District now has only 35 of 407 sections over 22 to 1.

On the _____ Elementary School campus, your child's class has _____ students. Every effort is being made to assure you that all students are receiving a quality education. We monitor the class enrollment daily. In addition, we are constantly working to achieve a ratio of 22 to 1 as students enroll and withdraw.

On September 26, 2011 the Board of Trustees approved a plan which included steps to bring the district into compliance with the 22:1 student to teacher ratio for grades K-4. We assure you that every effort is being made to balance class sizes to get into and maintain compliance with the 22:1. Should you have any questions, please do not hesitate to contact my office.

xc: Dr. Toby York
Dr. Byron Terrier
Ms. Susan Moore-Fontenot
Ms. Diana Cox
Ms. Suzanne Heinrich

N:/Class Size Waiver/2011-2012/Fall Parent Waiver Letter - English

DRAFT

Octubre 2011

PARA: DIRIGIDO A LOS PADRES
DE: DIRECTOR DE LA ESCUELA
TEMA: **RENUNCIA AL NÚMERO DE ESTUDIANTES/MAESTRO**

Cada otoño y primavera la Agencia de Educación de Texas requiere a los distritos escolares que lleven a cabo una encuesta del tamaño de clase enlistada para los estudiantes del Kindergarten al cuarto grado. Si la encuesta indica que cualquier clase en los grados del K – 4 excede al límite permitido del tamaño de clase (proporción del estudiante a maestro del 22:1), el Distrito deberá de tomar las acciones para ajustar la clase para lograr las guías del estado. Además de esto, en las clases las cuales el enlistado es significativamente debajo de la proporción del 22:1 pueden frecuentemente ajustarse también al tamaño de clase. Como un resultado de los esfuerzos que el Distrito ha tomado para remediar este problema, ahora el Distrito solamente tiene 35 de 407 secciones con más de la proporción del 22 a 1.

En la escuela _____, la clase de su hijo supera la proporción de 22:1 en relación al estudiante maestro con respecto al tamaño de clase. Se esta haciendo un esfuerzo para asegurar que todos los estudiantes estén recibiendo una educación de calidad. Cada día estamos supervisando la inscripción. Además, estamos trabajando constantemente para conseguir una proporción de 21:1 cuando los estudiantes se inscriben o se van.

El 26 de septiembre del 2010, la Mesa Directiva aprobó un plan el cual incluyó los pasos para llevar al distrito a su acatamiento de acuerdo con la proporción del 22:1 en relación al estudiante-maestro para los grados del K-4. Nosotros les aseguramos que se está haciendo cada esfuerzo para equilibrar el tamaño de las clases para llegar a lograr y mantener el acatamiento con respecto a la proporción del 22:1. En caso de que tenga una pregunta, por favor no dude en llamar a mi oficina.

Sinceramente,

Director / a

xc: Dr. Toby York
Dr. Byron Terrier
Ms. Susan Moore-Fontenot
Ms. Diana Cox
Ms. Suzanne Heinrich

N: CSW/2011-2012/ Spanish Parent Letter

ATTACHMENT F

ACTION PLAN 2011 - 2012

Department: Personnel

Goal #: 2

Goal: Eliminate class size waiver.

Rationale/Correlation:

State/Federal Requirements: TEC

Charting The Focus: P1, V1

Title I School-Wide Components: 3, 4, 5
GCCISD College and Career Attributes:

Board Goals:
Other Standards:

Objective #: 2A

Objective: Reduce the number of schools/classes with class-size waivers.

| # | Strategies/Initiatives | Start Date | Projected Finish Date | Person Responsible | Target Student Population and Number Served | Resources Required (Dollar Amounts and Source of Funding) | Measureable Indicators of Success | *Status of Strategy | |
|---|--|------------|-----------------------|---|---|---|--------------------------------------|---------------------|----------|
| | | | | | | | | Jan 2012 | May 2012 |
| 1 | Utilize the cluster guidelines to eliminate class-size waivers where appropriate. | Aug 2011 | Mar 2012 | Executive Director of Curriculum & Instruction Director of Personnel Director of Transportation | All GCCISD students | 0 | Revised guidelines | | |
| 2 | Recruit actively to fill vacant positions with "highly qualified" teachers. | Aug 2011 | July 2012 | Director of Personnel Principals Director of Bilingual Education | All GCCISD students | 0 | Reduced number of vacant positions | | |
| 3 | Monitor student achievement to ensure that all campuses covered by the waiver will show annual gains in performance for all students and for each student group on each assessment administered. | Aug 2011 | May 2012 | Executive Director of Curriculum & Instruction Principals | All GCCISD students | 0 | Standardized achievement tests, TAKS | | |

ATTACHMENT G

ACTION PLAN 2011 - 2012

Campus: HARLEM

Goal #: 6

Goal: Eliminate class size waiver.

Rationale/Correlation:

State/Federal Requirements: NCLB

Charting The Focus: P1

Title I School-Wide Components: 9
GCCISD College and Career Attributes:

Board Goals: 5
Other Standards:

Objective #: 6A

Objective: Reduce the number of classes with class-size waivers.

| # | Strategies/Initiatives | Start Date | Projected Finish Date | Person Responsible | Target Student Population and Number Served | Resources Required (Dollar Amounts and Source of Funding) | Measureable Indicators of Success | *Status of Strategy | |
|---|--|------------|-----------------------|--|---|---|--------------------------------------|---------------------|----------|
| | | | | | | | | Jan 2012 | May 2012 |
| 1 | Research the possibilities of eliminating class-size waivers by implementing cluster guidelines | Aug 2011 | June 2012 | Executive Director of School Administration, Director Elem. of Personnel, Director of Transportation | All GCCISD students | 0 | Revised guidelines | | |
| 2 | Recruit actively to fill vacant positions with highly qualified teachers. | Aug 2011 | June 2012 | Director Elem. of Personnel, Principals | All GCCISD students | 0 | Reduced number of vacant positions | | |
| 3 | Monitor student achievement. All campuses covered by the waiver will show annual gains in performance for all students and for each student group on each assessment administered. | Aug 2011 | June 2012 | Executive Director of Curriculum and Instruction, Principals | All GCCISD students | 0 | Standardized achievement tests, TAKS | | |
| 4 | Balance class sections daily. | Aug 2011 | Apr 2012 | Principals | Students K-4 | 0 | Membership Report | | |

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF RENEWAL OF REQUEST FOR PROPOSAL FOR MAINTENANCE & BUILDING SUPPLIES AND MATERIALS

RECOMMENDED ACTION: Approve to continue with the contracts as submitted by all responding vendors as outlined on "Attachment A" attached.

RATIONALE: To provide Maintenance, Operations and Grounds continuous sources for supplies and materials needed to maintain district facilities.

BUDGET PROVISIONS/ACTION REQUIRED: 2011 – 2012 Budget

PERSONNEL RESOURCES: Dr. Toby York
Dr. Byron Terrier
Mr. Pete Pape
Ms. Trudy Masters
Mr. Ron Loveless
Mr. Herb Minyard

Attachment "A"

AC Plumbing Supply Inc.
ACME Architectural Hardware
ACR Supply
Advance Graphics
AirGas
BayTex Glass
Baytown Bolt & Supply Inc.
Baytown Lock Service
C&B Acoustical & Drywall Material Inc.
Channel Door 1, LP
Clark's Hardwood Lumber Co.
Coastal Welding Supply
Deer Park Lumber
Eastham's Home Center
Ecolab
Fairway Supply Inc.
Ferguson Enterprises
Grainger, Inc
Gulf Coast Filters & Supply
Herbert L. Flake Co
Hill Lumber Company
J & B Pipeline
L & M Rentals & Welding
Lowe's
McCauley Lumber Company
McCoy's Building Supply
North Main Rental
Lowe's Home Improvement
Sherwin Williams
Stanley Security Solutions Inc.
Tractor Supply
Triple S Steel
All American Poly
Andy's Auto & Bus Air, Inc.
Baytel Communications
Bindery Specialists of Texas
Buck's Wheel & Equipment Co.
Circle Saw Builders Supply, Inc.
Clearwater Chemicals, Inc.
Coburn's Supply
Coolgas, Inc.
Crouse Kimzey Company
Easy Way Safety Services
Elevator Technical Service
Elliott's Company

Graham Towing & Recovery
Graybar
Helena Chemical Company
Heritage Food Service Equipment, Inc.
Hilti, Inc.
Hydrozone Landscape & Irrigation
Interkal
Jamail's Auto & Truck Service
Joey's Glass Co., Inc.
Just Iced Services
Kele, Inc.
M-B Electronics AV Inc.
Montroy Sheet Metal, Inc.
Ogburn's Truck Parts
Perez Auto Color
PIC
Rideaus Lawn Sprinkler
Sammy's Towing
Skyline Equipment
South Texas Graphic Specialties, Inc.
Specialty Products & Insulation
Summers Group, Inc. dba Rexel
Summit Electric Supply
Texas Laundry Service Co., Inc.
Tillman and Associates, Inc.
Traka USA LLC
Univar USA
Verdant Farms LLC
The Villa Drywall & Paint
Washing Equipment of Texas
WOWCO Equipment Co.
Zee Medical

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF INTERLOCAL CONTRACT WITH THE E-2 GROUP, INC.

RECOMMENDED ACTION: Approve compensation for services rendered in an amount not to exceed \$90, 296.10 between September 27, 2011, and June 30, 2012.

RATIONALE: To pay for services to provide collaborative teaching consultation including on-site technical assistance, workshops, and trainer-of-trainer sessions.

BUDGET PROVISIONS/ACTION REQUIRED: 2011 - 2012 Federal Funds
2011 - 2012 Local Funds

RESOURCE PERSONNEL: Dr. Toby York
Ms. Suzanne Heinrich
Dr. Tom Kelchner
Mr. Rick Peebles



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

DIRECTOR OF SPECIAL EDUCATION

TO: Suzanne Heinrich
FROM: Tom Kelchner
SUBJECT: E-2 Group, Inc. 11-12
DATE: September 12, 2011

Attached is a copy of the contract between the Goose Creek Consolidated Independent School District and E-2 Group, Inc. to provide collaborative teaching consultation including on-site technical assistance, workshops, and trainer-of-trainer sessions. The total contract amount is not to exceed \$90,296.10 between September 27, 2011, and June 30, 2012.

**AGREEMENT
BETWEEN
THE E-2 GROUP, INC.
AND
GOOSE CREEK CONSOLIDATED
INDEPENDENT SCHOOL DISTRICT**

**I.
Term**

This Agreement shall be for the period beginning September 27, 2011 and ending June 30, 2012.

II.

The E-2 Group, Inc. ("Contractor") agrees to provide: Collaborative teaching consultation including on-site technical assistance, workshops, and trainer-of-trainer sessions. The E-2 Group also agrees to provide the GCCISD Special Education Department with documentation, certification, resume, and/or other information verifying **THE E-2 GROUP, INC.** is qualified to provide those services listed above for **Goose Creek Consolidated Independent School District** ("buyer") at the rate of \$1,350.00 per day for a maximum of 64 days plus \$3,896.10 allocated for total contract travel expenses. The total contract amount not to exceed **\$90,296.10** for services rendered between **September 27, 2011** and **June 30, 2012**.

In the event the regular consultant is absent, Contractor will seek to provide a qualified consultant, subject to approval by District. Any and all employees of Contractor shall be in strict compliance with state and federal laws that are required by District employees that are in contact with students of the District.

**III.
Indemnity**

The E-2 Group, Inc. "Contractor" SHALL INDEMNIFY AND HOLD HARMLESS GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, ITS BOARD OF TRUSTEES, OFFICERS, ADMINISTRATORS, AGENTS, AND EMPLOYEES FROM ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, THE ACTS OF THE E-2 GROUP, INC. OR ITS AGENTS OR EMPLOYEES, IN THE EXECUTION OR PERFORMANCE OF THIS AGREEMENT.

**IV.
Record Retention**

Contractor agrees to retain all financial records, supporting documents, statistical records and any documents pertinent to this Contract until five (5) years after: 1) District discharge from the program; 2) termination of this annual Contract, or; 3) until any audits in progress at the end of five (5) year period are complete, whichever is later.

**V.
Compliance**

Contractor agrees to comply with the following:

- All applicable agency policies, local, state, and federal laws, rules, and regulations now in effect or that become effective during the term of this Contract, including but not limited to:
- the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973;
- the Age Discrimination in Employment Act, Immigration Reform and Control Act of 1986;
- Americans with Disabilities Act of 1994; and
- all State and Federal laws relating to student and employee disclosure of records and information prohibitions.

**VI.
Permits, Licenses, Certifications**

Contractor agrees to maintain as current and in good standing, any permits, licenses, or certifications required by law to provide services pursuant to this Contract.

**VII.
Reporting Emergencies and Abuse and Neglect**

Contractor agrees to report any allegations of abuse and neglect in compliance with federal and state laws, rules, and regulations applicable.

**VIII.
Discrimination Prohibited**

Contractor agrees it will not exclude any person from participation in, or deny any benefits of the services provided under this Contract or subject any person to discrimination on the grounds of race, color, national origin, religion, sex, age, handicap, or political affiliation.

**IX.
Relationship**

It is understood and agreed that Contractor is an independent contractor. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Contractor and District or agent of District. The Agreement does not create a joint venture or business partnership under Texas law. Contractor is solely responsible for the supervision, daily direction and control, payment of salary (including withholding of income taxes and social security), insurance, worker's compensation, and disability benefits and like requirements and obligations of Contractor's employees, agents, volunteers, and representatives. Contractor agrees that the District has no responsibility for any conduct of any Contractor employee, agent, volunteer, or representative.

**X.
Termination**

This Agreement may be terminated by either party without cause with thirty (30) days advance written notice. District may by written notice at any time terminate this Agreement if the Contractor fails to comply with any provision of this Agreement.

**XI.
Authorization**

Each party acknowledges that this Agreement has been authorized by the governing body of each party to the Agreement.

**XII.
Notice**

Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be transmitted by certified mail, return receipt requested. Notice to shall be sufficient if made or addressed as follows:

THE E-2 GROUP, INC. (Contractor)
7714 SILENT FOREST DR.
SUGAR LAND, TEXAS 77479

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
(District)
Attn: Dr. Toby York, Superintendent
P.O. Box 30
Baytown, Texas 77522

XIII.
Governing Law

This Agreement shall be construed under and in accordance with the policies of the District, federal laws and state laws of the State of Texas.

XIV.
Confidentiality

Contractor agrees to respect the confidentiality of all records to which it has access while performing the services under the Agreement.

XV.
Severability

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XVI.
Venue

The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Harris County, Texas.

XVII.
Amendment

This Agreement may be amended only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this Agreement.

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF RESOLUTION FOR NOMINATING CANDIDATES FOR POSITIONS TO THE CHAMBERS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

RECOMMENDED ACTION: Approve resolution for nominating two candidates for positions to the Chambers County Appraisal District Board of Directors.

RATIONALE: This resolution provides approval of nomination for positions on the ballot to the Chambers County Appraisal District Board of Directors. Recommendations for nomination are Everett Etienne and Ray Branch.

BUDGET PROVISIONS/ACTION REQUIRED: Not applicable.

RESOURCE PERSONNEL: Dr. Toby York
Mr. Pete Pape
Ms. Charlene Piggott

Memo

To: Dr. Toby York, Superintendent
From: Charlene Piggott, Director of Tax Services
Date: September 15, 2011
Re: Selection of Chambers County Appraisal District Board Members

The Chambers County Appraisal District will be conducting their elections for the Board of Directors in the fall of this year. The voting mechanism for this board is conducted as it is in most counties in the State of Texas, by number of tax dollars imposed in comparison to the whole county by each entity. The Board of Trustees of Goose Creek CISD nominated Natalie Whatley to represent Goose Creek CISD for our last two year term. Mrs. Whatley will be stepping down to pursue other interests. Two individuals have expressed interest to fulfill the Board of Directors duties for the next two years and represent the interests of Goose Creek CISD.

The two recommended are as follows (summary of individual backgrounds attached):

- **Everett Etienne**
- **Ray Branch**

As with the Harris County Appraisal District, the function of the Board is to approve the annual budget, approve all value appeal litigation settlements, and various operational contracts for services. The Chambers County Appraisal District annual budget for fiscal year 2011-2012 will be \$1,422,570 with 11 full time employees. The District's taxable value appraisal roll from Chambers County for FY2011-2012 is \$2,423,925,021, and is the home of our number two taxpayer – Bayer.

Our Board of Trustees will be required to nominate Everett (Tan) Etienne and Ray Branch to place their names on the ballot for the election conducted in November, 2011 for the next two year term. This is accomplished by a resolution approved by the majority of the Board of Trustees. If these two nominations meet with your approval this item will be scheduled for the September 26th Board meeting.



Charlene Piggott, RTA, CSTA

Cc: Pete Pape

EVERETT E. "TAN" WILLIAMS
P.O. Box 2003
Winnie, Texas 77665
(409) 296-2265

EDUCATION

MBA - Baylor University 1987

BBA, Finance/Statistics – Baylor University 1985

Diploma – Anahuac High School 1982

PROFESSIONAL HISTORY

Anahuac National Bank, 2000 to Present
Vice President

Gulf Coast Bank, Winnie Texas, 1998-2000

Chambers County Farm Bureau Insurance, 1993-1998
Insurance Agent

Deloitte & Touche, 1992-1993
Bond Portfolio, Refinance

Sun Savings Bank, 1988-1992

OTHER ACTIVITIES

Board Member, Winnie Area Chambers of Commerce
Board Member, East Chambers Booster Club
East Chambers County ISD Campus Advisory Committee
East Chambers County Project Graduation

**RAY BRANCH
6840 FM 2354
Baytown (Beach City), Texas 77523**

EDUCATION

TCU Full Football Scholarship
Bachelors Degree in Biology & Education 1969 University of Houston
Masters Degree in Education 1975 University of Houston

PROFESSIONAL HISTORY

Teacher – Sterling High School – 1970-1978

Biology Teacher

Coach Football

Head Coach Swimming Team

Scholastic Sales – Herff Jones Scholastic Services 1978 – 1999

Retired at age 52

OTHER ACTIVITIES

Entrepreneurial Activities include Ranch & Farmland Investments

Married for 44 years to Gail. Two adult children, Mark and Wendy.

**RESOLUTION FOR NOMINATING CANDIDATES FOR POSITIONS TO THE
BOARD OF DIRECTORS OF THE
OF THE CHAMBERS COUNTY APPRAISAL DISTRICT**

WHEREAS, this Goose Creek Consolidated Independent School District Board of Trustees desires to exercise its right to nominate candidates for placement on the ballot on said board of directors;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES of the Goose Creek Consolidated Independent School District nominate:

Everett Etienne and **Ray Branch** as candidates for the position on the Board of Directors of the Chambers County Appraisal District ballot. That the presiding officer of the governing body of this taxing unit be, and she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the Chief Appraiser of the Chambers County Appraisal District no later than October 14, 2011.

PASSED AND APPROVED BY THE BOARD OF TRUSTEES of the Goose Creek Consolidated Independent School District this 26th day of September, 2011.

Jenice Coffey
Board President

ATTEST:

Daniel Blackford
Board Secretary

SCHOOL BOARD ITEM AGENDA SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF RENEWAL OF REQUEST FOR PROPOSAL FOR SPIRIT WEAR FOR VARIOUS DEPARTMENTS

RECOMMENDED ACTION: Approve the attached listing of vendors for one (1) additional year for Spirit Wear for Various Departments.

RATIONALE: To provide district campuses and departments with an approved vendor listing for the purchase of spirit wear and other items to be monogrammed.

BUDGET PROVISIONS/ACTION REQUIRED: 2011 – 2012 Budget

RESOURCE PERSONNEL: Dr. Toby York
Mr. Pete Pape
Ms. Trudy Masters

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
DIRECTOR OF PURCHASING
BAYTOWN, TEXAS

ABC & More
Absolute All Sports
Ad-Link
Advertising Matters, LLC
Affordable Designs
Amazing Awards, Inc
Baytown Shirts
Blue Moose Tees
Burnett Marketing
C. C. Creations
Cono A Monzillo
Cool Threads
Cornerstone Sportswear
DBS Texas – Houston
Dehen Jackets, Inc.
Dezine Graphics LLC
Eagle Group Sportswear
EmbroidMe – Webster
Gorilla Sportswear
Graphics Unlimited
Houston Graduation Center, Inc.
Insignia Promotions
J. A. Davis Advertising
Jeff's Designs
Kirkland Apparel Company
Lorie's Glitz and Glamour
Minuteman Press (Baytown)
North Texas Graduation Services
Patricia's Spirit Wear LLC
Positive Promotions
Prep Sportswear
Riddell
Select Sporting Goods
Spectator Blanket, LLC
Team Go Figure
Team Outfitters
Team Spirit Sales
Van Natta's Silk Screening
West Road Texas Supply

SCHOOL BOARD ITEM AGENDA SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF RENEWAL OF REQUEST FOR PROPOSAL FOR GENERAL WALK-IN TRADE FOR FOOD, SUPPLIES AND/OR SERVICES

RECOMMENDED ACTION: Approve to renew the attached listing of vendors for one (1) additional year for General Walk-in Trade for Food, Supplies and/or Services.

RATIONALE: To provide district campuses and departments with an approved vendor listing for the purchase of miscellaneous food, supplies and/or services.

BUDGET PROVISIONS/ACTION REQUIRED: 2011 – 2012 Budget

RESOURCE PERSONNEL: Dr. Toby York
Mr. Pete Pape
Ms. Trudy Masters

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

DIRECTOR OF PURCHASING

BAYTOWN, TEXAS 77521

A & J FIRE
ABTEX BUILDERS, INC.
ACTION ROLL'EM VIDEO
ADI (Ademco Distribution Inc. Div. of Honeywell)
ADRENALINE FUNDRAISING
AHA! PROCESS, INC.
ALKLEAN INDUSTRIES, INC
ALL - START
ALL AMERICAN T-SHIRTS & GRAPHICS
ALLEGRO MUSIC, LIGHTING & SOUND
ALPHA FLO SYSTEMS
AMERICAN FIRE SYSTEMS, INC.
ANCHOR PRINTING
ARMSTRONG MCCALL
AVES AUDIO VISUAL SYSTEMS, INC.
AWARDS & ENGRAVING
BALFOUR CAMPUS SUPPLY (DBA) BALFOUR
BAND CENTRAL STATION, LLC
BARBARA HENRY'S FRAME SHOP
BARNES AND NOBLE
BAYSHORE CHRYSLER, JEEP, DODGE
BAYTOWN CAFÉ
BAYTOWN COMMUNICATIONS
BAYTOWN FORD
BAYTOWN LANDSCAPING
BAYTOWN SAND & CLAY
BEEHIVE FLORIST
BEMIS SHEET METAL
BEST BUY
BEST EMBROIDERY
BETTY'S FLOWERS
BEVERS CONSTRUCTION
BOB'S BRASS & WOODWINDS
BOTANICAL DESIGNS BY MONTGOMERY
C & G WHOLESALE
C & H SUPPLY COMPANY

C & L FORKLIFT SERVICE
CARINO'S ITALIAN
CAROL'S COOP CANDLE FUNDRAISER
CARR'S CITY TIRE
CARTRIDGE WORLD OF BAYTOWN
CATERED BY THE COACH
CEASE ADDICTION NOW! INC.
CELEBRITY EVENTS, INC
CERAMIC STORE OF HOUSTON, INC
CHICK-FIL -A
CICI'S PIZZA #127
CITY SUPPLY CO. INC.
CLAMPITT PAPER COMPANY
COASTAL TEACHER SUPPLY
COLORADO TIME SYSTEMS
COMMERCIAL EQUIPMENT SPECIALIST
CONTAINERHOUSE INTERNATIONAL
CONTROL SOLUTIONS INC.
CULTRIS SECURITY SYSTEMS, INC.
D & D GROCERY & BAKERY, INC
D & J MORALES BAKERY
DEALERS ELECTRICAL SUPPLY
DEBRUHL FURNITURE INC.
DESIGN VENTURES
DMG PROFESSIONAL CLEANING SERVICE
DOC'S ETC.
DOC'S TIRE SHOP
DONUT WHEEL
DOUBLE DAVE'S PIZZA
DS WATERS OF AMERICA, INC
DYNA STUDY, INC.
EI T-GARTH, INC(EI Toro)
ESTES INCORPORATED
EVANS WINDSHIELD REPAIR
EXECUTIVE CATERING
EXPRESS INDUSTRIES CORPORATION
FAROUK SYSTEMS, INC
FIELDER'S CHOICE, INC.
FIRETRON INC.
FISHBURN VIOLIN SHOP
FOUR CORNERS BBQ
FOUR STAR MARKETING, INC.

FRANK'S COLLISION REPAIR
FRANKLIN COVEY PRODUCTS LLC
FREEBIRDS WORLD BURRITO
FULLER TIRE COMPANY IAC
GBS VENTURES DBA BEEHIVE FLORIST
GIBSON PRINTING COMPANY
GRAND PRIZE BARBECUE, INC
H & H MUSIC
H & H TRACTOR & LAW EQUIPMENT, LTD
H & S METALS INC
HANCOCK FABRICS #1728
HCL SERVICES, LLC
HOBBY LOBBY
HOTCHKISS DISPOSAL SERVICES LTD
HOUSTON YACHT CLUB
IN STEP DRILL TEAM PROPS & ACCESSORIES
INTELLIGENT TECHNOLOGY
SOLUTIONS
INTERMODAL FACILITY & MAINTENANCE, INC.
INTERNATIONAL LASER GROUP
J & J TOURS AND CHARTERS
J. W. DAVIS & COMPANY
JADE
JOHN'S TRIM SHOP
JUST BRAKES
KINGS BBQ
KONA PRINTING AND PROMOTIONS
INC.
KROGER
LASSETTER-LAFOUR EQUIPMENT LP
LEE COLLEGE BOOK STORE
LET'S DANCE
LEWIS FOOD TOWN
LOGGINS BUILDING & HARDWARE INC,
LUNA'S MEXICAN RESTAURANT
LYON'S DISTRIBUTING COMPANY
MARY'S CAKES AND COOKIES
MINUTE MAN PRESS - BAYTOWN
MIRROR PUBLISHERS, INC.
MOORE STITCHES
MOORE SUPPLY COMPANY
MURFF TURF FARMS INC.
MURPHY'S DELI

MUSIC & ARTS (A DIVISION OF GUITAR CENTER STORES, INC.)
NELSON PLANT FOOD, CORP.
NOVUS WOOD GROUP, LP
ONE STOP PARTY SHOP
O'REILLY AUTOMOTIVE INC. DBA O'REILLY AUTO PARTS
PARTS SUPPLY COMPANY
PARTY BOY COSTUMES & SUPPLY DBA PHOENIX PAPER
PASADENA SPORTING GOODS INC.
PICO MACON
PORT-A-SAN, LTD
PROCESS CONTROL OUTLET (PCO DIV II, INC.)
QUICKER STICKER & LUBE
RADIANCE COLLISION CENTER
REPUBLIC BATTERY COMPANY
ROBERT WOODALL ENTERPRISES
RUCKER EQUIPMENT COMPANY
SAFETY SHOE DISTRIBUTORS, LLP
SALLY BEAUTY SUPPLY
SAM'S CLUB
SANDERSON ARTS & CRAFTS
SEW CONTEMPO
SIERRA STAGE COACHES, INC.
SIGN SOLUTIONS INC.
SKATES 2 GO LLC/SKATETIME HOUSTON
SKY HIGH PARTY RENTALS
SNOWFLAKE DONUTS
SONIC
SOS COLLISION
SPORTS TURF MANAGEMENT
SUE BRUCE CORP. (Subway – 6608 Garth Road, Baytown)
TARGET
TEACHING TEXAS TEACHERS, LLC (DBA) ATC-EAST HOUSTON
TER HARKEL INSTRUCTION DESIGN & GRAPHICS
TEXAS FIRE CONTROL, INC
THE TEAPOT DEPOT
TINT TECH GLASS TINTING
UNIVERSAL PLUMBING SUPPLY
USA FUNDRAISERS
VILLAGE PIZZA & SEAFOOD
WAL-MART (BAYTOWN)

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

**SUBJECT: CONSIDERATION OF RENEWAL OF COMPETITIVE SEALED PROPOSAL (CSP)
#081809-6 FOR ASBESTOS ABATEMENT**

RECOMMENDED ACTION: Approve the renewal of ICU Environmental Health and Safety for the Indefinite Delivery Order for Asbestos Abatement. NCM Demolition and Remediation, LP (formerly known as CST Environmental, LP) is recommended as primary vendor; Eagle Remediation Services, Inc. as secondary vendor; and AAR, Inc. as tertiary vendor.

RATIONALE: To establish pricing for addressing environmental issues within the district.

BUDGET PROVISIONS/ACTION REQUIRED: 2011 – 2012 Budget

RESOURCE PERSONNEL: Dr. Toby York
Mr. Pete Pape
Ms. Trudy Masters
Mr. David Fluker

BOARD AGENDA

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF RENEWAL OF COMPETITIVE SEALED PROPOSAL (CSP) #030910-7 FOR FIRE ALARM CONTRACTOR - TIME AND MATERIAL

RECOMMENDED ACTION: To approve the renewal of the contract for fire alarm contractor – time and material with Firetron, Inc. for one (1) additional year.

RATIONALE: To maintain established pricing for the installation, maintenance and repair of all fire alarm systems throughout the district. The district spent \$93,548.44 during the 2010 – 2011 school year.

BUDGET PROVISIONS/ACTION REQUIRED: 2011 – 2012 Budget

RESOURCE PERSONNEL: Dr. Toby York
Mr. Pete Pape
Ms. Trudy Masters
Mr. Ron Loveless

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF BUDGET AMENDMENTS

RECOMMENDED ACTION: Approve Amendments No. 2 and 3 as stated in Section 23.47 of the Texas Education Code and reflect the amendments in the official minutes of the Board of Trustees.

RATIONALE: Detailed information and account numbers are reflected in the following pages.

BUDGET PROVISIONS / ACTION REQUIRED: Amend the 2011-2012 Budget

RESOURCE PERSONNEL: Dr. Toby York
Mr. Pete Pape

**Goose Creek Consolidated Independent School District
 Estimated Total General Fund Balance
 As of September 26, 2011**

| | | |
|--|----------------------|----------------------------|
| Unaudited General Fund Balance as of August 31, 2011 (net of inventory and prepaid items) | | \$58,178,910 * |
| * Does not include any August payments from the Texas Education Agency | | |
| | | |
| General Fund Balance Designations at August 31, 2010: | | |
| Disaster Recovery | <u>(\$5,500,000)</u> | |
| General Fund Balance Designations 2010-2011: | | |
| Construction | <u>(\$5,000,000)</u> | |
| | | <u>(\$10,500,000)</u> |
| | | |
| Unaudited General Fund Balance less General Fund Designations as of February 28, 2011 | | <u>47,678,910</u> |
| | | |
| <u>Fund Balance Budget Amendments</u> | | |
| 09/26/11 #2 Complete Projects from Fiscal Year 2010-2011 | (pending) | (854,626) |
| | | |
| Total Change in Fund Balance | | <u><u>(\$854,626)</u></u> |
| | | |
| Current Estimated General Fund Balance | | <u><u>\$46,824,284</u></u> |

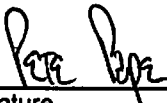
BUDGET AMENDMENT

Amendment No. 2
General Fund
Fund No. 199
Local Maintenance Fund

APPROPRIATIONS INCREASE

| BUDGET | TITLE | Adjusted Amount | Requested Change | Amended Amount |
|-----------------------------|--------------------------------------|--------------------|---------------------|-------------------|
| 199-00-3600-00-000-2-99-000 | Fund Balance | \$ - | \$ (854,626) | \$ (854,626) |
| | Capital Improvement - Lee High | | | |
| 199-81-6629-00-920-2-99-986 | School | - | 6,210 | 6,210 |
| | Capital Improvement - Horace Mann | | | |
| 199-81-6629-00-920-2-99-988 | Junior School | - | 506,713 | 506,713 |
| | Capital Improvement - Lamar | | | |
| 199-81-6629-00-920-2-99-989 | Elementary | - | 198,262 | 198,262 |
| | Professional Service - Stallworth | | | |
| 199-81-6219-00-920-2-99-922 | Stadium | - | 16,574 | 16,574 |
| | Professional Service - Lee High | | | |
| 199-81-6219-00-920-2-99-986 | School | - | 621 | 621 |
| | Professional Service - Sterling High | | | |
| 199-81-6219-00-920-2-99-987 | School | - | 2,061 | 2,061 |
| | Professional Service-Horace Mann | | | |
| 199-81-6219-00-920-2-99-988 | Junior School | - | 70,569 | 70,569 |
| 199-51-6399-00-920-2-99-952 | Supplies - Summer Projects | - | 12,341 | 12,341 |
| 199-81-6629-00-920-2-99-197 | Classrooms - Special Education | - | 1,275 | 1,275 |
| 199-51-6638-00-914-2-99-000 | Computer Equipment | - | 15,000 | 15,000 |
| 199-51-6259-00-932-2-99-384 | Other Utilities - Landfill Services | - | 25,000 | 25,000 |
| | TOTAL | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

This amendment to increase appropriations \$854,626 in the General Fund is requested by Pete Pape, Chief Financial Officer, to incorporate into the district's books and records funds were rolled into fund balance at August 31, 2011, for projects to be completed in fiscal year 2011-2012.



Signature

BUDGET AMENDMENT

Amendment No. 3
General Fund
Fund No. 199
Local Maintenance Fund


REVENUE INCREASE

| BUDGET | TITLE | Adjusted Amount | Requested Change | Amended Amount |
|-----------------------------|--------------------------|---------------------|---------------------|---------------------|
| 199-00-5812-00-000-2-99-000 | Foundation M & O Revenue | <u>\$64,950,000</u> | <u>\$ 900,000</u> | <u>\$65,850,000</u> |

APPROPRIATIONS INCREASE

| BUDGET | TITLE | Adjusted Amount | Requested Change | Amended Amount |
|-----------------------------|---------------------------------------|--------------------|---------------------|---------------------|
| 199-11-6119-00-999-2-11-000 | Professional Salaries - Instructional | \$ 804,500 | \$ 700,000 | \$ 1,504,500 |
| | Supplies - Curriculum & Instructional | | | |
| 199-13-6399-00-999-2-99-000 | Staff Development | 827 | 20,000 | 20,827 |
| | Supplies - Instructional | | | |
| 199-21-6399-00-999-2-99-000 | Administration | 13,821 | 20,000 | 33,821 |
| 199-23-6399-00-999-2-99-000 | Supplies - Campus Administration | 6,659 | 5,000 | 11,659 |
| | Supplies - Guidance and Counseling | | | |
| 199-31-6399-00-999-2-99-000 | Services | 4,542 | 40,000 | 44,542 |
| 199-33-6399-00-999-2-99-000 | Supplies - Health Services | 1,571 | 5,000 | 6,571 |
| 199-36-6399-00-999-2-99-000 | Supplies - Extracurricular Activities | 26,429 | 25,000 | 51,429 |
| 199-41-6399-00-999-2-99-000 | Supplies - General Administration | 500 | 10,000 | 10,500 |
| 199-34-6259-00-915-2-99-000 | Other Utilities - Phones | - | 75,000 | 75,000 |
| | TOTAL | <u>\$ 858,849</u> | <u>\$ 900,000</u> | <u>\$ 1,758,849</u> |

This amendment to increase estimated revenues and appropriations \$900,000 in the General Fund is requested by Pete Pape, Chief Financial Officer, to ensure appropriations and expenditures remain balanced at the functional level, hire additional teachers, replace stolen uniforms and cover phone bill at the transportation department.



Signature

**FUTURE BOARD AGENDA ITEMS,
BOARD TRAINING,
BOARD MEETINGS**

C L O S E D M E E T I N G

**INSTRUCTIONS FOR BOARD PRESIDENT
GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
Baytown, Texas**

Recess into Closed Meeting

Board President: This Board will now recess into a Closed Session pursuant to the following sections of the Texas Open Meetings Act:

Texas Government Code Section:

- 551.071** **Private consultation with the Board's attorney.**
- 551.072** **Discussing purchase, exchange, lease, or value of real property.**
- 551.073** **Discussing negotiated contracts for prospective gifts or donations.**
- 551.074** **Discussing personnel or to hear complaints against personnel.**
- 551.075 To confer with employees of the school district to receive information or to ask questions.
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.082 Considering the discipline of a public school child, or complaints or charges against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
- 551.084 Excluding witnesses from a hearing.

NO ACTION WILL BE TAKEN WHILE THE BOARD IS IN CLOSED MEETING.

SCHOOL BOARD AGENDA ITEM SUMMARY

September 26, 2011

SUBJECT: CONSIDERATION OF PERSONNEL ACTION

RECOMMENDED ACTION: Approve seven (7) elections subject to assignment; approve two (2) resignations, and one (1) leave request.

RATIONALE: Fill vacancies for the 2011-2012 school year; accommodate employee's request to resign and take a leave of absence.

BUDGET PROVISIONS/ACTION REQUIRED: Not applicable

RESOURCE PERSONNEL: Dr. Toby York
Dr. Byron Terrier

/jr

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Office of the Superintendent

Baytown, Texas

September 26, 2011

ELECTIONS

1. **Angela Arabie**, teacher, assigned to De Zavala Elementary School.

| | |
|----------------------------|---------------------------------|
| A. High School Attended | Ross S. Sterling High School |
| B. Degree Conferred | BS – SFASU |
| C. Hours in Teaching Areas | Elementary – 56 |
| D. Grades | Excellent |
| E. Experience | None |
| F. Certification | Standard Generalist EC-6 |
| G. Honors | Graduated Summa Cum Laude |
| H. Interviewers | S. Moore-Fontenot, P. Reimonenq |

2. **Maria Fuentes**, teacher, assigned to Lamar Elementary School.

| | |
|----------------------------|---------------------------------|
| A. High School Attended | Brazoswood High School |
| B. Degree Conferred | BS – UHCL |
| C. Hours in Teaching Areas | Elementary – 48; ESL – 12 |
| D. Grades | Excellent |
| E. Experience | None |
| F. Certification | Standard ESL Generalist EC-4 |
| G. Honors | Honor Society, Dean's List |
| H. Interviewers | S. Moore-Fontenot, R. Ysquierdo |

3. **Licette Garcia-Alvarez**, teacher, assigned to Lamar Elementary School.

| | |
|----------------------------|--|
| A. High School Attended | Durango High School, Mexico |
| B. Degree Conferred | BS – Technological Institute of Durango |
| C. Hours in Teaching Areas | Elementary – 36; Spanish – 24 |
| D. Grades | Excellent |
| E. Experience | None |
| F. Certification | Standard Bilingual Generalist-Spanish EC-4 |
| G. Interviewers | S. Moore-Fontenot, R. Ysquierdo |

4. **Stephanie Hoyle**, teacher, assigned to Lamar Elementary School.

| | |
|----------------------------|---|
| A. High School Attended | Ross S. Sterling High School |
| B. Degree Conferred | BA – SFASU |
| C. Hours in Teaching Areas | Elementary – 36; Social Studies – 36 |
| D. Grades | Excellent |
| E. Experience | None |
| F. Certification | Standard Generalist-Spanish EC-6, Social Studies 4-8 Social Studies 8-12 |
| G. Honors | Honor Society |
| H. Interviewers | S. Moore-Fontenot, R. Ysquierdo |

5. **Michael Jimenez**, teacher, assigned to Ross S. Sterling High School.

| | |
|----------------------------|-----------------------------------|
| A. High School Attended | Long Beach High School, NY |
| B. Degree Conferred | BS – State University of New York |
| C. Hours in Teaching Areas | Math – 56 |
| D. Grades | Good |
| E. Experience | 3 years |
| F. Certification | Standard Math 8-12 |
| G. Interviewers | Dr. B. Cannariato, Dr. D. Beck |

6. **Ashley Strange**, teacher, assigned to De Zavala Elementary School.

| | |
|----------------------------|---------------------------------|
| A. High School Attended | Barbers Hill High School |
| B. Degree Conferred | BS – UHCL |
| C. Hours in Teaching Areas | Elementary – 56 |
| D. Grades | Good |
| E. Experience | None |
| F. Certification | Standard Generalist EC-6 |
| G. Interviewers | S. Moore-Fontenot, P. Reimonenq |

7. **Lauren Till**, teacher, assigned to Hopper Primary School.

| | |
|----------------------------|-------------------------------|
| A. High School Attended | Ross S. Sterling High School |
| B. Degree Conferred | BS – UHCL |
| C. Hours in Teaching Areas | Elementary – 56 |
| D. Grades | Good |
| E. Experience | None |
| F. Certification | Standard Generalist EC-6 |
| G. Interviewers | S. Moore-Fontenot, B. Gongora |

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Office of the Superintendent
Baytown, Texas

September 26, 2011

RESIGNATIONS

1. **Richard Kirk**, Assistant Superintendent for Assessment and Accountability, is retiring effective November 30, 2011. Mr. Kirk has been with the district seven years but has a total of 26 years experience with other districts.
2. **Kristi Warren**, fourth-grade teacher at De Zavala Elementary School, is resigning effective September 30, 2011. Ms. Warren is resigning for personal reasons.

LEAVE REQUEST

Heather Louvier, fourth-grade teacher at Highlands Elementary School, is requesting a maternity leave of absence effective September 28, 2011.