

MEMO TO: Board of Education
TOPIC: Regular School Board Meeting
FROM: Steve D. Cairns, Superintendent
DATE: May 30, 2019

A Regular School Board Meeting of the Board of Education will be held June 3, 2019 at 7:30 PM in the High School Room 101.

Agenda

1. CALL TO ORDER

A. Pledge

2. PREVIEW OF AGENDA

During this time any board member may pull any item(s) from the Consent Agenda

3. ADDITIONS TO THE AGENDA

4. CONSENT AGENDA

A. Minutes 4
May 20

5. COMMUNICATIONS

A. Enrollment 6

6. STUDENT INPUT AND RECOGNITION

A. Athletes of the Week

- 1) May 22
 - Isabella Warmbold (7th grade, Track)
 - Palmer Olson (8th grade, Track)
 - Alex Rolfson (So., Baseball)
 - Faith Broten (Sr., Softball)

- 2) May 29
 - Katja Anderson (Fr., Girls Track)
 - Kolten Schultz (So., Boys Track)
 - Chase LaVine (Jr., Boys Track)

7. PUBLIC AGENDA ITEM

8. INFORMATION ITEMS

A. BES Principal Report 8
B. BHS Principal Report 10

C. Community Education Report	
D. Superintendent Report	
E. Committee Reports	
1) Athletics	
2) District Advisory	
3) Meet and Confer	
4) Negotiations	
5) Security	
6) Transportation	
7) Wellness	
8) Other	
F. Policy First Reading & Comments	
1) Policy 412 - Expense Reimbursement	12

9. SCHOOL BOARD ACTION ITEMS

A. Staffing	
1) Hire - Joshua Matthees as a 1 FTE Physical Education Teacher contingent upon receipt of an appropriate teaching license and a satisfactory background check.	
2) Resignation - Willa Olson, Food Service Cook, effective May 31, 2019	
3) Resignation - Sonya Brewer, elementary teacher.	
B. Overnight Trip Request for Hockey - Doreen Zierer	15
C. MDE School Safety Grant - Neil Dolan	
1) Building Entrance Project	19
Recommendation to accept Christian Construction CCC quote in the amount of \$31,120.	
2) Radio BDA Project	21
Recommendation to accept MidStates quote in the amount of \$33,199.20.	
3) Notification System Project	
D. Service Agreement for Interventionist - Stellher Human Services - \$44,636.45	23
Reimbursed \$20,000 from CCMHC and Title IV - \$24,636.45.	
E. Service Agreement for Mental Health Therapy Services - Stellher Human Services - \$137,051.14	24
\$10,000 School District	
\$2,500 CCMHC	

\$18,500 SLMH Grant

\$106,051.14 Third Party Billing

F. Clearwater County School Resource Officer Contract for 2019-2020 & 2020-2021 SY. 25

\$40,000 for each year

Funding comes from the Safe Schools Levy

10. NEXT MEETING'S AGENDA ITEMS

A. BHS & BES Student Handbooks

11. FUTURE MEETINGS

School Board Meeting – June 17, 2019, at 7:30 p.m. in BHS Room 101

12. ADJOURNMENT

**BAGLEY PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
MAY 20, 2019
MINUTES**

The regular meeting of the School Board, Independent School District #162 was held on May 20, 2019, at 7:30 p.m. in High School Room 101. Members present: Adam Broden, Amy Fontaine, Wendy Fultz, Jeremy Davies, and Superintendent Cairns. Members absent: Jamie Grover, Renee Benson and Don Nordlund.

Chairman Broden called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by Jeremy Davies, seconded by Wendy Fultz to approve students selling “Olivia Strong “ bracelets during the school day. Motion passed 4-0.
2. A motion was made by Amy Fontaine, seconded by Jeremy Davies to approve the following consent agenda items:
 - A. May 6 Minutes – Regular Board Meeting
 - B. May 2019 Invoices - \$364,150.44 – Ck #59944-60023
 - C. April 2019 Hand Payables - \$136,051.13 – Ck #32997-33049
 - D. April 2019 Statement of Cash Balances – \$4,387,566.85
 - E. April 2019 Budget Comparison
 - F. April 2019 Wires Payments - \$324,855.85
 - G. Elementary & High School Auxiliary AccountMotion passed 4-0.
3. Jeremy Davies will award diplomas at Graduation in place of Don Nordlund.
4. The staff recognition luncheon will be on June 3 from 11:30 a.m. -12:30 p.m. in the BES cafeteria.
5. Cori Bonik and Bayli Dukek provided a recap of Snow/Valentines Week 2019, the annual Spring Summit, announced the 2019-2020 Student Council officers and 2019-2020 Student Council events. Student Council thanked the Board for the continued support.
6. Chairman Broden announced Trinity Coyle, Gary Wind, Teighlor Godwin, Serenity Peasley, Greysen Nolan, Viera Bjerke, Alaina Goodwin-Ysen, Jet Irwin, Connor Carter, Havin Salzer, Alaina O'Beirne, Karriann Auginaush, Quinn Hunter, Kamryn Thompson, Carmelita Rodtiguez, Olivia Larson, Lexi Cloose, Lindsey LaFerriere, Brian Sargent, Jayda Reeves, Genevieve Lundberg, Zacary Bergeson, Kira Thompson, Kailin Willberg, Lia Gerbracht were the March Elementary Students of the Month.
7. Chairman Broden announced that Kara Cease-Bowman, Boysen Olson, Izabell Gerbracht, Kathryn Agnew, and Gracie Halberg were the May 8th Student Athletes of the Week and Lukas Jones, Gracey Halverson, McKinzie Halverson, Rachael Broten, Alec Norum, Kade Otting were the May 15th Student Athletes of the Week.
8. Principal Moritz apprised the Board of the BES May happenings.
9. Principal Kerr apprised the Board of the BHS May happenings.
10. Superintendent Cairns provided a Legislative update.

11. The Board negotiator will continue negotiations with MSEA group on Thursday, May 23rd in the Superintendent's Office.
12. A motion was made by Wendy Fultz, seconded by Jeremy Davies to accept the resignation of Duane Connell as a physical education teacher effective June 3, 2019. Motion passed 4-0.
13. A motion was made by Amy Fontaine, seconded by Jeremy Davies to approve the replacement of the BHS gym scoreboards in the amount of \$32,042. Funding will be as follows: Long Term Facility Maintenance Funds - \$18,176, Sanford Health Bemidji will be contributing \$12,000 over a two year period (\$7500 this summer and \$4500 next January for sponsorship on the ad panels), and District Cost - \$1,866. Motion passed 4-0.
14. A motion was made by Amy Fontaine, seconded by Jeremy Davies to accept the paper bid of Wilcox Paper in the amount of \$4,774.70. Motion passed 4-0.
15. A motion was made by Jeremy Davies, seconded by Wendy Fultz to accept Pitch Black Sealcoating bid for the pavement repair, seal coating and crack filling of the BHS and BES parking lots in the amount of \$28,520.93. Motion passed 4-0.
16. Items for the Next Agenda:
 - A. Legislative Update
17. Future Meetings:
 - A. School Board Meeting – June 3, 2019, at 7:30 p.m. in BHS Room 101
18. A motion was made by Amy Fontaine to adjourn the meeting at 8:10 p.m. Motion passed 4-0.

Adam Broden, Chairman
School Board
Ind. School District #162

Jamie Grover, Clerk
School Board
Ind. School District #162

Bagley School												
Enrollment K -12												
SY 2018-2019												
	5/31/19	5/1/19	4/1/19	3/1/19	2/1/19	1/2/19	12/3/18	11/1/18	10/1/18	9/18/18	5/31/18	9/19/17
HK	16	16	16	15	15	15	15	15	15	15	11	10
K	58	58	57	59	59	60	62	59	64	64	61	64
1	64	64	64	63	64	62	61	61	62	62	83	84
2	85	85	85	85	86	86	84	84	82	83	74	71
3	68	69	70	71	71	70	70	70	70	70	91	87
4	92	92	93	93	93	92	91	90	89	89	74	75
5	75	76	76	77	75	76	75	73	73	73	95	98
6	91	91	90	93	92	93	94	93	93	93	78	82
Total K-6	549	551	551	556	555	554	552	545	548	549	567	571
7	75	76	76	76	77	77	78	79	79	78	82	80
8	83	83	83	83	83	84	84	85	85	85	71	75
9	67	67	66	65	67	67	68	69	69	69	73	74
10	71	71	73	73	73	74	74	76	74	74	55	63
11	53	54	53	53	52	50	51	52	53	53	68	81
12	58	64	64	65	64	66	65	67	67	66	67	74
Total 7-12	407	415	415	415	416	418	420	428	427	425	416	447
Total K-12	956	966	966	971	971	972	972	973	975	974	983	1,018

Bagley School														
Enrollment K -12														
Comparison 2005/06 - 2018/19 SY														
	5/31/19	5/31/18	6/1/17	5/26/16	5/28/15	5/29/14	5/30/13	5/31/12	6/2/11	6/2/10	5/27/09	5/29/08	5/31/07	6/1/06
HK	16	11	13	16	11	4	16	19	11	14	13	18	5	9
K	58	61	70	57	79	76	90	71	78	75	68	60	75	73
1	64	83	71	89	74	98	86	79	76	72	70	66	81	76
2	85	74	90	71	100	82	86	72	71	68	68	86	80	66
3	68	91	75	98	81	86	76	69	66	72	76	75	67	68
4	92	74	103	80	84	78	77	65	80	81	75	64	66	87
5	75	95	82	83	76	71	65	75	83	76	65	67	91	78
6	91	78	78	77	70	66	74	83	83	69	71	91	79	73
Total K-6	549	567	582	571	575	561	570	533	548	527	506	527	544	530
7	75	82	76	71	66	75	86	86	72	68	87	80	73	98
8	83	71	69	68	74	81	81	65	75	85	72	72	97	71
9	67	73	70	76	82	79	64	70	79	75	73	94	65	94
10	71	55	72	78	77	61	65	72	70	80	87	60	87	89
11	53	68	74	61	59	60	70	63	64	90	66	83	78	65
12	58	67	57	47	58	68	63	63	79	63	93	78	58	76
Total 7-12	407	416	418	401	416	424	429	419	439	461	478	467	458	493
Total K-12	956	983	1,000	972	991	985	999	952	987	988	984	994	1,002	1,023

7

June 3, 2019 Board Meeting
Elementary Principal Report
Kristi Moritz

- 6th grade transition to the High School was a success!



- All students went home for the summer with books to read.



- The 6th graders did a wonderful job at their first band concert.



- The Seniors walked through the Elementary.



- We had a great year at Bagley Elementary.
[2018-2019 School Year](#)

Items on the Horizon

- Handbooks
- Schedules

6/3/19

School Board Report

- Honors recognition night was very well attended
- Baccalaureate was well done as well
- Graduation commencement went off without a hitch. Special thank you to Kim Halverson, Kristie O'Beirne, And Perry Nelson. Excellent work done by all.

Handbook changes that I will be getting on paper:

Leadership team has met several times with this, and we presented to the whole staff for further input.

- 1) Construction of a weapon (level 3 handbook)
- 2) Outline the protocol for discipline regarding special education, BIP, severity of offence, and manifestation---look at the restructuring of the processing room- consulting with Renae and SpEd team on this. (Addition to handbook)
- 3) 7-8th grade credits for core classes
- 4) Terroristic threat (level 3)
- 5) Bus conduct/ suspension- work out with Stewart
- 6) Look at tardies and the link to the level 1 offences- needs separation- wont suspend a child for tardies- 3 tardies+ lunch detention
- 7) Look at the levels of assault (planned/ sustained injury.....)
- 8) Use of cell phone to record a fight/ post to social media – loss of cell privileges for the school year (the internet privileges on a personal cell phone may help this also) (Handbook change)
- 9) Snow day schedules- late starts, early outs
- 10) Staff behavior regarding consistency

- 11) Offsite OSS/ISS
- 12) VAPE sensor in bathrooms/ remove bathroom doors
- 13) Consequence carry over

412 EXPENSE REIMBURSEMENT

Board Revised: June 18, 2012

Board Revised: ~~May 2, 2016~~ June 2019

I. PURPOSE

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

II. AUTHORIZATION

All school district business expenses to be reimbursed must be approved by the supervising administrator. Such expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, ~~tips~~, and other reasonable and necessary school district business-related expenses.

III. REIMBURSEMENT

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.
- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.

IV. AIRLINE TRAVEL CREDIT

- A. Employees utilizing school district funds to pay for airline travel are required to ensure that any credits or other benefits issued by any airline accrue to the benefit of the school district rather than the employee.
 - 1. To the extent an airline will not honor a transfer or assignment of credit or benefit from the employee to the school district, the employee shall report receipt of the credit or benefit to the designated administrator within 90 days of receipt of the credit or benefit.
 - 2. Reports of the receipt of an airline credit or benefit shall be made in writing and shall include verification from the airline as to the credit or benefit received. Reimbursement for airline travel expenses will not be made until such documentation is provided.
- B. Employees who have existing credits or benefits issued by an airline based upon previously reimbursed airline travel for school district purposes will be required to utilize those credits or benefits toward any subsequent airline travel related to school

district purposes, prior to reimbursement for such travel, to the extent permitted and/or feasible.

- C. The requirements of this section apply to all airline travel, regardless of where or how the tickets are purchased.

V. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent with school board approval shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The school board shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

VI. DISTRICT TRAVEL/MEAL REIMBURSEMENT

Reimbursement for those who travel on school business is set as follows:

- A. Mileage - ~~\$0.50/mile~~ IRS Mileage Reimbursement Rate for all those who travel on school business.

When personal vehicles are used for travel at the request of the employee, no reimbursement will be made unless the transportation director confirms a school vehicle was unavailable or that it is specified in an employees work agreement.

- B. Meals:
 1. Breakfast - \$7.00
 2. Lunch - \$9.00
 3. Dinner - \$15.00
 4. \$31.00/day may be used for one, two or three meals if gone all day.
 5. Board receives full reimbursement for meals and lodging.

Itemized receipts must be submitted to the school accountant in order to be reimbursed. Claims must be itemized and cannot include tips. Claims that are not for overnight trips will be paid through payroll and will be taxable income. Concerning the advancement of travel monies, it shall be the policy of the Board of Education that:

- C. An employee may request an advance of the appropriate meal allowances whenever such employee will be outside of the district on official school business for a minimum of two consecutive full days.
- D. Whenever an employee is supervising district students outside of the district on official school business, the employee may receive an advance for the amount of pre-approved student expenses. Such monies shall be considered to be under the care and management of the employee.

The employee to whom the advance is paid (A or B above) shall be responsible for submitting appropriate receipts to the district office for all expenditures made from the advance. If such receipts are not submitted, the employee must reimburse the

school district an amount equal to the difference between the advance and the sum of the submitted appropriate receipts.

- E. Receipts must show that a meal was purchased or is a restaurant receipt. This will not apply when meals are included in your meeting. The School District encourages good nutrition, which is considered three balanced meals a day. Eligible meals are defined as breakfast, lunch and dinner not stops for dessert, snacks, or grocery.

Expense should be for personal consumption. Meals are considered to be reimbursable if eaten at one setting, not adding a receipt for dessert at a later time or at another restaurant.

Alcoholic beverages are not reimbursable.

- F. Breakfast reimbursements shall be claimed only if the employee is on assignment outside the boundaries of the school district in travel status overnight or departs from school district boundaries in an assigned travel status before 6:00 AM. Lunch reimbursements may be claimed only if the employee is in a travel status and is performing required work outside the boundaries of Bagley School District and his/her work assignment extends over the normal noon meal period. Dinner reimbursement may be claimed only if the employee is outside the boundaries of the school district in a travel status overnight or is required to remain in a travel status until after 7:00 PM.

Overnight or Out-of-State Trip Request Form

School Board Adopted: November 7, 2016

Coaches

Group/Grade Level Requesting trip: Varsity Hockey Staff in Charge: Alex Jesnes / Andrew Floyd

Destination: Redwood Falls, MN

Agency making the arrangements: Athletic Director

Dates of Trip: 12/27-28/2019 Number of School Days Missed: 0

Number of Students Participating: 16 Departure/Return Times: 12p - 12/27 / 8pm - 12/28

Goal or purpose of the trip and its relationship to curriculum objectives: _____

Part of the varsity hockey schedule

Supervision requirements: one adult for every 8 students. Same gender chaperone must be included for each gender participating.

Staff Accompanying: Head and Assistant Coaches

Other Adults Accompanying: _____

Cost Factor:

Trip Funded by: Student/Parents Fundraiser School Other _____

Cost per student: _____

This cost includes: Trip cost for student (transportation, meals, lodging, admissions, etc.) \$ _____
Portion of trip cost for adult chaperones \$ _____
Other (please describe) \$ _____

~~What provision has been made for students with financial difficulties? Fund-raising activities conducted?~~

Students pay for their own meals - parents send food along
School pays for hotel rooms - 8 rooms - approximately \$800

What efforts have been made to acquire the most cost effective price? _____

Transportation Information: How will students be transported?

Bus _____ Name of Company _____

Plane _____ Name of Airline _____

School District bus or van X

School District not responsible for transportation _____

Other - explain _____

Meal (and lodging if relevant) arrangements (attach additional pages if necessary): _____

Description of trip plan and routes (attach additional pages if necessary): _____

Redwood Falls hockey arena

Communication – Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedures for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature Doreen Zucchi - Athletic Director Date 5-29-19

Building Principal Signature _____ Date _____

Superintendent Signature _____ Date _____

Date School Board Approved _____

Overnight or Out-of-State Trip Request Form

School Board Adopted: November 7, 2016

Group/Grade Level Requesting trip: Varsity Hockey Staff in Charge: Alex Jesness / Andrew Fbyer

Destination: Ely, MN

Agency making the arrangements: Athletic Director

Dates of Trip: 1/31 - 2/1/2020 Number of School Days Missed: .5

Number of Students Participating: 16 Departure/Return Times: 1p - 1/31 / 8pm - 2/1

Goal or purpose of the trip and its relationship to curriculum objectives: _____

Part of the Varsity Hockey schedule

Supervision requirements: one adult for every 8 students. Same gender chaperone must be included for each gender participating.

Staff Accompanying: Head and Assistant Coaches

Other Adults Accompanying: _____

Cost Factor:

Trip Funded by: Student/Parents Fundraiser School Other _____

Cost per student: _____

This cost includes: Trip cost for student (transportation, meals, lodging, admissions, etc.) \$ _____

Portion of trip cost for adult chaperones \$ _____

Other (please describe) \$ _____

~~What provision has been made for students with financial difficulties? Fund raising activities conducted?~~

Students pay for their own meals - parents send food along

School pays for hotel rooms

What efforts have been made to acquire the most cost effective price? _____

Transportation Information: How will students be transported?

Bus _____ Name of Company _____

Plane _____ Name of Airline _____

School District bus or van

School District not responsible for transportation _____

Other - explain _____

Meal (and lodging if relevant) arrangements (attach additional pages if necessary): _____

Description of trip plan and routes (attach additional pages if necessary): _____

Ely hockey rink

Communication – Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedures for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature Don Zain

Date 5-29-19

Building Principal Signature _____

Date _____

Superintendent Signature _____

Date _____

Date School Board Approved _____



Quotation

Company Address

P.O. Box 456, 2805 Washington Ave SE, Bemidji, MN 56601
 (P) 218-751-4433, eran@christianseninc.com, chris@christianseninc.com

Date 5/29/2019
Quotation # 1
Customer ID BagleySecurityWall

Quotation For

EAPC Architects Engineers
 c/o Craig Clark, Senior Architect
 222 3rd St NW, Bemidji, MN 56601
 (P) 218-751-0151, Craig.Clark@eapc.net

Quotation valid until: 6/28/2019
Prepared by: Chris Christiansen

Project Name: Bagley HS Security Wall

Comments or Special Instructions

Work Scope Includes: Labor, Materials, & Equipment To Construct Bagley High School Security Wall.

Work Scope Excludes: Bonds, Permits, Testing, Builders Risk Insurance.

Salesperson	P.O. Number	Ship Date	F.O.B. Point	Terms
				Net 30

Quantity	Description	Unit Price	Taxable?	Amount
1	Lump-Sum: Bagley High School Security Wall (EAPC Plans Dated 4/22/19).	\$ 31,120.00	No	\$ 31,120.00
	<u>Past "Similar" Project References:</u>			
	Rochelle Johnson (Cass Lake - Bena ISD #115 Schools Superintendent), RJohnson@clbs.k12.mn.us			
	Kirby Ganske (w/ Trek North Schools - Bemidji, MN), kganske@treknorth.org			
	Note: Please let us know on acceptance/rejection ASAP.			

If you have any questions concerning this quotation, please contact:

Eran Young Chris Christiansen
 218-556-3211 (cell) 218-766-1199 (cell)

Subtotal	\$ 31,120.00
Tax Rate	NA
Sales Tax	
Other	
TOTAL	\$ 31,120.00

Thank you for the opportunity to provide you with a quote!

PROPOSAL



(218) 751 • 2143 • www.zetahconstruction.com

Name:
Address:
City, State, Zip
Phone:
Job Name:
Job Location:
Fax Number:
Job Phone:
Architect:
Date:

EAPC Architects and Engineers
c/o Craig Clark
222 3rd St NW, Bemidji, MN 56601

Security Wall - Bagley High School

5/31/2019

We hereby submit specifications and estimates for:

Scope of Work; Construct security wall at Bagley High School

Includes labor, material, fasteners and equipment. Per Specs by EAPC Architects

This is a lump sum quotation

We Propose hereby to furnish material and labor -
complete in accordance with above specifications for the sum of:

Dollars: **\$32,676.00**

Payments will be made as follows:

Progress Draws

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorizes Signature

Note: This proposal may be withdrawn
by us if not accepted within: 30 days

Acceptance of Proposal;

The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as outlined above

Date of Acceptance:

Signature:

Signature:

55 North Third St.
 Fargo, ND 58102
 Phone #: 701.293.9561
 Fax #: 701.241.6725

QUOTATION

Page 1

205008850

Bill To:

Bagley Public Schools
 Deputy Neil Dolan, #7120
 1130 Main Ave N
 Bagley, MN 56621

Ship To:

Bagley Public Schools
 Deputy Neil Dolan, #7120
 1130 Main Ave N
 Bagley, MN 56621

Attn:

Date: 04/02/2019		Customer Rep: Jon Wiser		Terms: Due Upon Receipt	
Qty	Item	Description	Unit Price	Extended	
2	SC-TRIPSBS-80-Q	SureCall Guardian 3 QR	3995.00	7990.00	
5	SC-WS-2	2way Splitter	37.70	188.50	
2	SC-WS-3	3way Splitter	50.70	101.40	
1	SC-WS-4	4way Splitter	63.70	63.70	
5	SC-C-6	-6dB Directional Coupler	45.50	227.50	
17	SC-228W	Indoor Ultra-Thin Dome Antenna	71.50	1215.50	
2	SC-248W	Indoor Panel Antenna	50.70	101.40	
2	SC-230W	Outdoor Yagi Antenna	67.60	135.20	
2000	AL4RPV-50R	ANDREW 1/2" Air Helx/Plen Red	03.00	6000.00	
68	L4TNM-PSA	CONNECTOR N MALE 1/2	32.00	2176.00	
1	LABOR - 2	LABOR - 2 Installation of BDA and rental of lift for gymnasium cable running	15000.00	15000.00	

Subtotal : \$33199.20
 Tax : \$0.00
 Total Quote : \$33199.20

Quote valid for 30 days

Roger's **TWO WAY RADIO**

Your Wireless Solution

BAGLEY HIGH SCHOOL INVESTMENT

Item Description	Qty		Unit Price	Amount	T
BI-DIRECTIONAL AMPLIFIER, 80DB	2		13744.50	27489.00	T
TWO BDA SYSTEMS ARE REQUIRED TO PROVIDE PORTABLE TWO WAY RADIO COVERAGE THROUGHOUT THE ENTIRE FACILITY ON THE 800MHZ MINNESOTA ARMER RADIO SYSTEM.					
DAS DIRECTIONAL COUPLERS	15		289.00	4335.00	T
% SPLIT RATIO					
4 @ 50/50					
3 @ 33/66					
2 @ 20/80					
2 @ 10/90					
4 @ 3/97					
COAX, LMR-600, 1/2" FR	2300		3.90	8970.00	T
1/2" FIRE RETARDENT COAX CABLE. 56313					
CONNECTOR, "N", LMR-600	54			1614.60	T
ANTENNA, INTERIOR, CEILING/PANEL	18		110.00	1980.00	T
LABOR, INSTALLATION	1		14631.00	14631.00	T

INCLUDES COMPLETE INSTALLATION OF BDA SYSTEMS FOR THE HIGHSCHOOL
 -COAX RUNS
 -INSTALLATION OF COUPLERS & ANTENNAS
 ANTENNAS, DAS COUPLERS.
 -INSTALLATION OF AMPLIFIERS
 -EXTERIOR CABLE RUNS AND ANTENNA
 INSTALLTION.
 -TESTING OF SYSTEM TO MEET CUSTOMER
 SPECIFICATIONS.

***NOTE: ROGER'S TWO WAY RADIO WILL REGISTER THIS AMPLIFER WITH THE MNDOT AND THE FEDERAL COMMUNICATIONS COMMISSION.**

***NOTE: ELECTRICIAN MUST BE ONSITE PRIOR TO TESTING TO WIRE AMPLIFIER TO NEW FACILITY POWER SOURCE (BACKUP POWER RECOMMENDED).**

*This pricing is provided for the purpose of acquiring radio equipment and services from Roger's Two Way Radio and remains the property of Roger's Two Way Radio. This information is not to be used as a bid specification and should be kept strictly confidential.

Sub-Total: 59,019.60

Shipping: 0.00

Tax [0]: EXEMPT *

Quote Total: 59,019.60

THANK YOU FOR YOUR BUSINESS!

BAGLEY INTERVENTIONIST BUDGET 2019-20

POSITION	FTE	WAGE	FRINGE	Travel/Train/Supp	TOTALS
Interventionist Strandlien	0.80	\$ 27,263.07	\$ 8,724.18	\$ 600.00	\$ 36,587.25
Coordinator A.Larson					\$ -
Totals		\$ 27,263.07	\$ 8,724.18	\$ 600.00	\$ 36,587.25

Indirect Cost \$ 8,049.20

Total Expenses \$ 44,636.45

School District \$ 24,636.45
 CCCMH \$ 20,000.00

Total Revenues \$ 44,636.45

BAGLEY SLMH GRANT BUDGET 2019-20

POSITION	FTE	WAGE	FRINGE	Travel/Train/Supp	TOTALS
MH Practitioner G Hensel	1.00	\$ 31,255.35	\$ 10,001.71	\$ 2,200.00	\$ 43,457.06
MH Practitioner A Bohlman	1.00	\$ 38,583.29	\$ 12,346.65		\$ 50,929.94
Supervision MH Prof J Foltz	0.15	\$ 6,750.00	\$ 2,160.00		\$ 8,910.00
MH Professional J.Reynolds	0.10	\$ 4,500.00	\$ 1,440.00		\$ 5,940.00
Supervision M Miller		\$ 3,100.00			\$ 3,100.00
Totals		\$ 84,188.64	\$ 25,948.36	\$ 2,200.00	\$ 112,337.00

Indirect Cost \$ 24,714.14

Total Expenses **\$ 137,051.14**

School District \$ 10,000.00
 CCCMH \$ 2,500.00
 SLMH Grant \$ 18,500.00
 3rd Party Billing \$ 106,051.14
Total Revenues **\$ 137,051.14**

MEMORANDUM OF UNDERSTANDING BETWEEN THE
CLEARWATER COUNTY SHERIFF'S OFFICE AND THE
BAGLEY SCHOOL DISTRICT

The Clearwater County Sheriff's Office (Sheriff) and the Bagley School District (School) do hereby agree to enter into a partnership for the purpose of establishing and maintaining a School Resource Officer Program. The program will utilize a School Resource Officer, who will be a sworn Clearwater County Sheriff's Deputy and will work in the Bagley Schools when school is in session.

Mission

The School Resource Officer Program is a cooperative, prevention-oriented plan between the Sheriff and the School. It is designed to prevent delinquent and criminal behavior by youths and is intended to deal with youth concerns before they become youth problems. The Sheriff has a genuine interest in the youth of Clearwater County. The School Resource Program can provide a forum through which students, parents, faculty, and law enforcement can become acquainted and, as a result, earn mutual respect.

Goals of the Partnership

1. Improve safety within the school district and community, by:
 - a. Becoming a visible presence both inside and outside school buildings;
 - b. Investigating violations of state law, ordinances and applicable school policy that occur on or off campus;
 - c. Providing training on safety issues to school staff when appropriate;
 - d. Serving as a member of the School Safety Team;
 - e. Collecting intelligence information concerning threats to personal safety and order on and around campus; and
 - f. Identifying problems or behaviors that are detrimental to the educational process and/or welfare of students or staff, handling these issues directly, or referring them to appropriate staff or community resources;
 - g. Monitoring traffic on and around campus and taking appropriate enforcement action; and
 - h. Being a member of the School's Emergency Planning Team.

2. Develop a mutually positive and receptive relationship between the School Resource Officer and students, by:
 - a. Providing opportunities for students to meet with the School Resource Officer, privately if necessary;

- b. Establishing and having regular office hours for students to contact and meet with the School Resource Officer;
 - c. Developing and maintaining a highly visible and approachable presence on campus; and
 - d. Meeting with students and collaborating with faculty to assist them with issues of tobacco, alcohol, and drug use prevention, crime prevention, and personal safety.
3. Facilitate the appropriate referral of students and their families to various services and resources available in the school and in the community, by:
- a. Developing and maintaining a positive and trusting relationship between the School Resource Officer, students, student's families, and school staff;
 - b. Maintaining and disseminating appropriate literature and information on available resources in the community; and
 - c. Collaborating with school counselors, staff, and community service agencies to provide students and families with needed assistance.
4. Providing formal and informal educational opportunities to discuss law, ordinances, the justice system, and law enforcement with students, faculty, and parents, by:
- a. Being available as a resource for classroom presentations, support groups, and student organizations on topics related to the basic understanding of state law, the juvenile code, ordinances, and the role of law enforcement;
 - b. Attending school staff meeting when requested to discuss topics related to school safety or any other law enforcement-related subject;
 - c. Utilizing media to communicate with students and parents;
 - d. Working with students and staff on special events and programs; and
 - e. Presenting programs on issues relating to tobacco, alcohol, and drug use prevention, violence prevention, and safety.

Selection and Retention of the School Resource Officer

The School Resource Officer is a licensed deputy with the Clearwater County Sheriff's Office. The School Resource Officer will be selected and assigned by the Sheriff or his/her designee. The selection process will include, but not be limited to, an interview by a panel including the Sheriff, Clearwater County Attorney, and school district representatives. The School Resource Officer selected shall be acceptable to the School.

Supervision

The School Resource Officer is an employee of the Sheriff and is subject to the policies, rules, and regulations of the Sheriff. Under the supervision of the Sheriff, the School Resource Officer will engage in crime prevention, detection, investigative activities, and liaison activities between

the Sheriff and the School; and under the direction of the School, the School Resource Officer will serve as a resource for school staff and faculty, students, and parents on law enforcement-related issues.

Programmatic Reporting

Although the School Resource Officer is an employee of the Sheriff, the success of the partnership relies on the collaboration between the Sheriff and the School. The School Resource Officer will be guided by a joint School Resource Officer Coordinating Committee, comprised of the Sheriff, the School Superintendent or designee, and the Clearwater County Attorney. The Coordinating Committee will meet on a quarterly basis, or more frequently as needed, during the school year.

Community Policing Activities

The School Resource Officer will work with school staff and faculty, community agencies and officials, and other law enforcement personnel to address issues of student safety and crime in and around the School property. Some of the issues include:

- Identification of students involved in gang, alcohol, and/or drug activity.
- Development and implementation of strategies to reduce smoking, littering, and parking problems around School property.
- Expanding crime prevention efforts.
- Development and implementation of strategies to reduce the incidence of violence, bullying, and intimidation in and around School property.

Work Schedule

The School Resource Officer shall be available for duty at the School when the School is in session in conjunction with the school year calendar. The School Resource Officer's duty hours shall be determined by the provisions of the labor agreement between Clearwater County and the Teamsters Local 320. Whenever possible, it is the intent of the parties that the School Resource Officer's duty hours shall conform to the school day. The Sheriff, with input from the School Resource Officer and the School as needed, shall prepare the work schedule and provide a copy of the schedule to the School. The School Resource Officer, as part of his/her responsibilities, may be required to attend and assist at certain extracurricular activities. These responsibilities shall be scheduled as part of the School Resource Officer's duty hours.

Dress Code

The School Resource Officer shall wear uniforms in compliance with and as authorized by the Sheriff. The Sheriff may designate that the School Resource Officer wear plain clothes.

Training

The School Resource Officer will be excused from duty in the School Resource Program for police in-service and other training deemed necessary by the Sheriff or his/her designee. The Sheriff will attempt to minimize the training days during the school year.

Overtime

In the event the School Resource Officer is to engage in duty work in excess of his/her normal hours resulting in overtime, such overtime must receive prior approval, consistent with the Sheriff's policies.

Incidents

Incidents occurring on or about the school property which require law enforcement intervention should be investigated by the School Resource Officer, unless additional law enforcement resources are necessary or the School Resource Officer is not on duty. The School Resource Officer shall conduct such investigations in accordance with Sheriff Policy and procedure and prepare customary law enforcement reports.

Transportation of Students

The School Resource Officer shall not be required to transport students, except:

- When the student is a victim of a crime, under arrest, or some other emergency situation exists, or
- When the student has been suspended and/or sent home from school pursuant to school disciplinary actions, the student's parents/guardians have refused or are unable to pick up the student within a reasonable period of time, and the student is disruptive/disorderly and his/her continued presence on School property poses a threat to the safety and welfare of other students and/or school personnel.

Unless under arrest, a student shall not be transported to any location unless the student's parent/guardian is at that location to take custody of the student. The School Resource Officer shall notify the School upon removing a student from School property.

Access to Education Records

School officials shall allow the School Resource Officer to inspect and copy any records maintained by the School to the extent allowed by law. The School Resource Officer shall be a member of the Clearwater County Child Protection Team and may access information in accordance with Minnesota Statutes Section 626.558. If some information in a student's record is necessary in an emergency situation to protect the health or safety of the student or other

individuals, School officials may disclose to the School Resource Officer that information which is needed to respond to the emergency situation. This determination will be based on the need of the information to meet the emergency situation and the extent to which time is of the essence.

If confidential student records information is requested by the School Resource Officer, but no emergency situation exists, the information may be released only as allowed by law.

Evaluation of the School Resource Officer

In June of each year the School will provide to the Sheriff a performance evaluation report of the School Resource Officer. The evaluation report shall be in a format mutually agreed upon by the School and the Sheriff. The evaluation report will be used in the evaluation of the School Resource Officer by the Sheriff in accordance with county and office policy.

Upon allegations of unlawful or improper conduct by the School Resource Officer, the School may request immediate removal and/or reassignment of the School Resource Officer. The Sheriff or his/her designee shall take disciplinary action consistent with the allegations pending completion of a joint Sheriff and School investigation into such allegations.

Upon appropriate documentation of unsatisfactory performance by the School Resource Officer, the School may request removal and reassignment of the School Resource Officer. The Sheriff has the authority to reassign the School Resource Officer at any time.

Liability

Each party hereto shall be solely responsible and liable for the act(s) and/or omission(s) of its own officers, employees, officials, agents, representatives, and members. Each party shall and hereby does indemnify and hold harmless the other from any and all damages, liability, judgments, claims, expenses, fees, costs, actions, demands, and payments of whatsoever kind and nature arising from and/or pertaining to the act(s) and/or omission(s) of its own officers, employees, officials, agents, representatives, and members. This indemnity and waiver shall apply solely with respect to the operation of the School Resource Program.

Amendments

This Memorandum of Understanding may be amended only upon mutual written agreement executed by both parties.

Emergency Powers Unaffected

Notwithstanding any provision in this Memorandum of Understanding to the contrary, the Sheriff shall retain the authority to temporarily suspend the Sheriff's participation in this program

and reassign the School Resource Officer in the event the Sheriff determines that such suspension and reassignment are necessary for the health, welfare, safety, and best interest of the community, and/or such is required by the Sheriff, ordinance, state law, and/or other exigent and/or compelling circumstances.

Exceptions

Nothing in this document is intended to be an all-inclusive list of duties, responsibilities, or projects. Other duties, responsibilities, or projects may be assigned to the program as necessary and required by the Sheriff to ensure the success of the program.

Term of Memorandum of Understanding

The parties agree that the term of this Memorandum of Understanding shall be for the 2019-2020 and 2020-2021 academic school years, from September 1 to and including June 1 each year.

Cost of the Memorandum of Understanding

For the provision of a School Resource Officer on School property, the School agrees to pay Clearwater County the sum of \$40,000.00 per academic school year due on or before December 31st of each year.

This Memorandum of Understanding may be cancelled by either party at any time, with or without cause, upon 30 days written notice to the other party. In the event of a cancellation, Clearwater County shall be entitled to payment, determined on a pro rata basis, for services provided.

Dated this ___ day of _____, 2019

Bagley Public Schools

Superintendent

Dated this 3 day of June, 2019

Clearwater County Sheriff's Office



Darin Halverson, Sheriff