

MEMO TO: Board of Education  
TOPIC: Special School Board Meeting - Supt Interviews  
FROM: Steve D. Cairns, Superintendent  
DATE: March 14, 2019

A Special School Board Meeting - Supt Interviews of the Board of Education will be held March 19, 2019 at 4:30 PM in the High School Room 101.

#### Agenda

1. **CALL TO ORDER**
  - A. Pledge - Chairman Broden
2. **Prepare for Interviews**
3. **Interview candidates for superintendent position.**
4. **Discuss information from the interviews, reference checks, and community/staff questions sessions. Discuss need/desire for site visit(s) and, if needed, determine schedule(s), questions, and procedures for those visits, and, if not, identify the lone finalist and take school board action.**
5. **Discuss and decide employment contract parameters and negotiations process**
6. **Discuss, decide, and schedule the steps necessary for the rest of the hiring process**
7. **Adjournment**