

MEMO TO: Board of Education
TOPIC: Regular School Board Meeting
FROM: Steve D. Cairns, Superintendent
DATE: December 16, 2015

A Regular School Board Meeting of the Board of Education will be held December 21, 2015 at 7:30 PM in the High School Room 101.

Agenda

1. CALL TO ORDER

A. Pledge - Chairman Broden

2. PREVIEW OF AGENDA

During this time any board member may pull any item(s) from the Consent Agenda

3. ADDITIONS TO THE AGENDA

A. HS Spring Musical Request - Marilyn Hood

4. CONSENT AGENDA

A. Minutes - December 14	4
B. Monthly Invoices - December 2015 - \$411,669.10 - Ck# 56663-56744	6
C. Hand Payables - October 2015 - \$137,611.10 - Ck# 31063-31120	21
D. Statement of Cash Balances - November 2015 - \$3,312,760.22	34
E. Budget Comparison	35
F. Wires Payments - November 2015 - \$237,850.50	36
G. Auxiliary Reports	38

5. COMMUNICATIONS

6. STUDENT INPUT AND RECOGNITION

- A. Athletes of the Week - December 16
Walker Cage (Sr., Boys Basketball)
Alex Syverson (Fr., Girls Basketball)
Carly Lewis (Fr., Girls Basketball)
Alec Norum (7th grade, Boys Basketbal)
Sydney Netland (So., Dance)

7. PUBLIC PARTICIPATION

8. COMMITTEE REPORTS

A. Transportation	
B. Policy	
C. Facilities	
D. Negotiations	
E. Athletics	
F. Security	
G. Wellness	
H. Other	
9. REPORTS AND PRESENTATIONS	
A. History Day Overnight Trip Request - Carol Quinn	
B. BES Improvement Plan//WBWF	41
10. SCHOOL BOARD ACTION	
A. RESOLUTION ACCEPTING GIFTS/DONATIONS TO INDEPENDENT SCHOOL DISTRICT #162–BAGLEY	
WHEREAS the following ;therefore, BE IT RESOLVED by the School Board of Independent School District #162–Bagley School Board does hereby accepts the following donation:	
* \$3,557.16 from Mahube-Otwa for Pathways II/School Readiness	
B. Staffing	
1) Resignation/Retirement - Keith Gebhardt, Community Ed Director	
2) Resignation - Kristi Rusten, Head Volleyball Coach	
3) Hire - Tina Lucken - Food Service Support Service Staff	
C. Adopt Policy 209 - Code of Ethics	55
D. Minnesota Student Survey Parent Letter	58
E. Curriculum Review Committee Names	59
F. 1:1 Initiative Bids	60
G. 1:1 Initiative Implementation Plan	79
H. Financing Proposals for 1:1 Initiative	121
11. NEXT MEETINGS AGENDA ITEMS - <i>Chairman Broden</i>	
12. MEETING SCHEDULE - <i>Chairman Broden</i>	
<i>Special School Board Meeting/Public Hearing will be held on Monday, November 23,2015, at 7:30 p.m. in High School Room 101.</i>	

No School Board meeting on Monday, December 7, 2015.

*The Truth in Taxation/School Board meeting will be held on Monday, December 14, 2015, at 7:30 p.m. in **High School Room 100**.*

13. ADJOURNMENT

**BAGLEY PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
DECEMBER 14, 2015
MINUTES**

The regular meeting of the School Board, Independent School District #162 was held on Monday, December 14, 2015, at 7:30 p.m. in High School Room 100. Members present: Adam Broden, Wendy Fultz, Amy Fontaine, LeAnn Agnes, Toby Anderson, Kathy Clark and Darcie Kaiser and Superintendent Cairns. Members absent: None.

Chairman Broden called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by Toby Anderson, seconded by Wendy Fultz and carried, to approve the following consent agenda items:
 - A. Minutes – November 16
 - B. Minutes – November 23 Special Meeting/Public Hearing
2. Superintendent Cairns updated the Board on the January 2015 enrollment report and January comparison report. Overall enrollment is down 20 students from September 15th.
3. Superintendent Cairns distributed miscellaneous communications and apprised the Board that four board members will be attending the MSBA Annual Conference in January.
4. Chairman Broden apprised the Board that the Meet & Confer meeting will be held on December 15, 2015, in the High School Staff Lounge at 7:30 p.m.
5. Superintendent Cairns distributed and collected the ballots for the MREA Board of Directors.
6. Superintendent Cairns distributed and collected ballots to vote for the candidates for the Region I Joint Powers Board.
7. Chairman Broden announced that Gunner Nolan, Peyton Smith, Kamryn Thompson, Madison Mullan, Isabella Baumann, Kaitlin Pearce, Katrina Waukazo, Micah Tramm, Olyvia Christianson, Hailey Martine, Anthony Dickinson, Domanick Thompson, Benjamin Cymbaluk, Kaine Neeland, Abigail McDougal, Sadie Larson, Terrance Erickson, Emma Folscher, Hazel Bellanger, Breelee Neeland, Dominic Bellanger, Jasmine Harwood, Adrienne LaFerriere, Tiffany Gerbracht, Hannah Johnshoy, Rodney Lafontaine and Allyn Johnson were the October Elementary School Students of the Month.
8. Chairman Broden announced that Shelbie Hanson, Kenly Gordon, Justus Brtek were the November 25 Athletes of the Week, Cassie Keough, Gracie Highberg, Zachary Anderson, Ben Thoma were the December 2 Athletes of the Week and Kolten Schultz, Jaden Sunderland, Audrey Soderstrom, Bailey Engesether were the December 9 Athletes of the Week.
9. A motion was made by Wendy Fultz, seconded by Kathy Clark and carried, to approve the BHS Improvement Plan/WBWF as presented by Helen Kennedy.
10. A motion was made by LeAnn Agnes, seconded by Amy Fontaine and carried, to approve the elementary school Pennies for Patients fundraiser.
11. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to authorize the Music Department trip to Chicago for student grades 9-12 on May 19-22, 2017, to approve Mr. Gunderson as the music trip advisor and for the district to pay for his substitute teacher.

12. Chairman Broden opened the meeting to the public for tax impact discussion of the 2015-2016 Budget and the 2015 Payable 2016 Levy. The opportunity for questions and comments followed.
13. A motion was made by Toby Anderson, seconded by Wendy Fultz and carried, to adopt the Final 2015 Payable 2016 Levy in the amount \$1,458,821.87 and the category totals as shown on the Final Levy Limitation and Certification Report dated December 14, 2015, from the Department of Education.
14. A motion was made by LeAnn Agnes, seconded by Kathy Clark and carried, to revise Policy 416 - Federally Mandated Drug & Alcohol Testing for School Bus Drivers and to adopt Attachments A, B and C.
15. A motion was made by LeAnn Agnes, seconded by Kathy Clark and carried, to delete Statement of Belief. This is already covered in the WBWF Plan.
16. A reading of the following policy was held:
Policy 209 – Code of Ethics.
17. A motion was made by Amy Fontaine, seconded by Toby Anderson and carried, to hire Rosalea Rentz as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
18. A motion was made by LeAnn Agnes, seconded by Wendy Fultz and carried, to accept the resignation of Andrea Goldie, food service support staff, effective December 22, 2015.
19. A motion was made by Toby Anderson, seconded by Darcie Kaiser and carried, to hire Andrea Goldie as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
20. ITEMS FOR THE NEXT MEETING
 - A. Adoption of Policy 209 – Code of Ethics
 - B. Bid Award – 1:1 Technology Initiative
 - C. Financial Solution/Lender Approval for 1:1 Technology Initiative
 - D. Technology Roll Out Plan
 - E. Curriculum Review Committee Names
21. The next meeting of the of the school board will be held on Monday, December 21, 2015, at 7:30 p.m. in High School Room 101.
22. A motion was made by Amy Fontaine to adjourn meeting at 8:54 p.m.

Adam Broden, Chairman
School Board
Ind. School District #162

Wendy Fultz, Clerk
School Board
Ind. School District #162

Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56663	00396		ACT		Check		
				E 01	300 710 000 461 000	Standardized Tests-HS Guidance Office		\$962.50	
		Voucher #: 60950	Invoice		Invoice No: 31753939	12/21/2015		Paid Amt: \$962.50	
								Check Amount: \$962.50	
0162	FNB	56664	01528		AMERICAN LIBRARY ASSOCIATION		Check		
				E 01	100 620 000 470 000	Library Books-Elem Media		\$41.03	
		Voucher #: 60782	Invoice		Invoice No: 0073580261	12/21/2015		Paid Amt: \$41.03	
								Check Amount: \$41.03	
0162	FNB	56665	01725		AMERIPRIDE LINEN, INC.		Check		
				E 01	300 361 830 305 000	Consulting/Fees For Services		\$47.31	
		Voucher #: 60901	Invoice		Invoice No: 3500826909	12/21/2015		Paid Amt: \$47.31	
				E 01	300 255 000 305 000	Fees For Services-Industrial Tech		\$30.02	
		Voucher #: 60902	Invoice		Invoice No: 3500826907	12/21/2015		Paid Amt: \$30.02	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$35.00	
		Voucher #: 60903	Invoice		Invoice No: 3500826918	12/21/2015		Paid Amt: \$35.00	
								Check Amount: \$112.33	
0162	FNB	56666	02470		ANDERSON TRUCK & DIESEL		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$4.20	
		Voucher #: 60933	Invoice		Invoice No: 15414	12/21/2015		Paid Amt: \$4.20	
								Check Amount: \$4.20	
0162	FNB	56667	04830		BAGLEY AUTO VALUE		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$19.78	
		Voucher #: 60858	Invoice		Invoice No: 37064403	12/21/2015		Paid Amt: \$19.78	
								Check Amount: \$19.78	
0162	FNB	56668	18860		BAGLEY COOP OIL ASSN.		Check		
				E 01	005 760 720 440 000	Fuels-Reg Transportation		\$11,091.02	
		Voucher #: 60888	Invoice		Invoice No: NOV15	12/21/2015		Paid Amt: \$11,091.02	
								Check Amount: \$11,091.02	
0162	FNB	56669	05980		BAGLEY MERCANTILE HARDWARE, INC		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$50.39	
		Voucher #: 60864	Invoice		Invoice No: NOV15	12/21/2015		Paid Amt: \$50.39	
								Check Amount: \$50.39	
0162	FNB	56670	08280		BEMIDJI REGIONAL INTERDISTRICT		Check		
				E 01	005 405 740 396 000	Deaf/Hard of Hearing Salary - Purchased		\$4,385.43	
				E 01	005 405 740 397 000	Deaf/Hard of Hearing Fringe - Purchased		\$793.75	
				E 01	005 406 740 396 000	Visually Impaired Salary - Purchased		\$465.00	
				E 01	005 406 740 397 000	Visually Impaired Fringe - Purchased		\$70.45	
				E 01	005 420 740 396 000	Special Ed Salary - Purchased		\$7,756.56	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	56670	08280		BEMIDJI REGIONAL INTERDISTRICT		Check
				E 01	005 420 740 397 000	Special Ed Fringe - Purchased	\$1,175.12
				E 01	100 401 740 396 000	Speech Salary- Purchased	\$15,009.76
				E 01	100 401 740 397 000	Speech Fringe - Purchased	\$2,734.22
				E 01	100 402 740 396 000	MM- Cognitive Dis. Salary - Purchased	\$873.91
				E 01	100 402 740 397 000	MM Cognitive Dis. Fringe - Purchased	\$142.40
				E 01	100 408 740 396 000	EBD Salary - Purchased	\$12,855.00
				E 01	100 408 740 397 000	EBD Fringe - Purchased	\$2,147.53
				E 01	100 412 740 396 000	ECSE Salary - Purchased	\$31,613.44
				E 01	100 412 740 397 000	ECSE Fringe - Purchased	\$5,937.03
				E 01	100 420 740 396 000	Special Ed Salary - Purchased	\$18,173.57
				E 01	100 420 740 397 000	Special Ed Fringe - Purchased	\$3,303.31
				E 01	300 211 000 394 000	to Other Agencies-School to Work	\$768.84
				E 01	300 401 740 396 000	Special Ed Salary - Purchased	\$7,077.70
				E 01	300 401 740 397 000	Special Ed Fringe - Purchased	\$1,172.27
				E 01	300 405 740 396 000	Special Ed Salary - Purchased	\$9,000.00
				E 01	300 405 740 397 000	Special Ed Fringe - Purchased	\$1,483.50
				E 01	300 408 740 396 000	EBD Salary - Purchased	\$26,203.20
				E 01	300 408 740 397 000	EBD Fringe - Purchased	\$4,534.18
				E 01	300 420 740 396 000	Special Ed Salary - Purchased	\$27,600.00
				E 01	300 420 740 397 000	Special Ed Fringe - Purchased	\$4,971.40
		Voucher #: 60838	Invoice		Invoice No: 11302015	12/21/2015	Paid Amt: \$190,247.57
				E 01	100 420 740 399 000	Purchase of Spec Ed Contracted	\$6,834.09
		Voucher #: 60857	Invoice		Invoice No: 120215	12/21/2015	Paid Amt: \$6,834.09
							Check Amount: \$197,081.66
0162	FNB	56671	08326		BEMIDJI STATE UNIVERSITY		Check
				E 01	998 211 000 394 000	to Other Agencies-PSEO, RG ED	\$9,137.27
		Voucher #: 60772	Invoice		Invoice No: 112015	12/21/2015	Paid Amt: \$9,137.27
							Check Amount: \$9,137.27
0162	FNB	56672	08625		BEMIDJI WELDERS SUPPLY		Check
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech	\$85.50
		Voucher #: 60856	Invoice		Invoice No: B15110019	12/21/2015	Paid Amt: \$85.50
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech	\$149.90
		Voucher #: 60956	Invoice		Invoice No: M182163	12/21/2015	Paid Amt: \$149.90
							Check Amount: \$235.40
0162	FNB	56673	09119		BIO CORPORATION		Check
				E 01	300 260 000 430 000	PRESERVED CATS	\$279.00

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56673	09119		BIO CORPORATION		Check		
				E 01	300 260 000 430 000	SHIPPING		\$50.78	
		Voucher #:	60872	Invoice	Invoice No: 229805				
						12/21/2015		Paid Amt:	\$329.78
								Check Amount:	\$329.78
0162	FNB	56674	1079		BOBCAT OF BEMIDJI		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$564.30	
		Voucher #:	60865	Invoice	Invoice No: 219655				
						12/21/2015		Paid Amt:	\$564.30
								Check Amount:	\$564.30
0162	FNB	56675	1289		BRADY, MARTZ & ASSOCIATES, P.C.		Check		
				E 01	005 010 000 305 000	Fees for Service-School Board		\$5,000.00	
		Voucher #:	60778	Invoice	Invoice No: 17167-604511				
						12/21/2015		Paid Amt:	\$5,000.00
								Check Amount:	\$5,000.00
0162	FNB	56676	12219		BSN SPORTS		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$764.05	
		Voucher #:	60784	Invoice	Invoice No: 97386869				
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$1,715.75	
00		Voucher #:	60785	Invoice	Invoice No: 97396132				
						12/21/2015		Paid Amt:	\$1,715.75
								Check Amount:	\$2,479.80
0162	FNB	56677	1308		C & H DISTRIBUTORS, LLC		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$352.16	
		Voucher #:	60771	Invoice	Invoice No: 11376415				
						12/21/2015		Paid Amt:	\$352.16
								Check Amount:	\$352.16
0162	FNB	56678	14518		CDWG, INC.		Check		
				E 01	005 810 000 401 181	MICROSOFT DESKTOP EDU		\$2,915.00	
		Voucher #:	60907	Invoice	Invoice No: BHX7280				
						12/21/2015		Paid Amt:	\$2,915.00
								Check Amount:	\$2,915.00
0162	FNB	56679	1192		CENTER FOR AUTHENTIC INTELLECTUAL WORK		Check		
				E 01	300 640 316 305 000	Fees For Services-Staff Development		\$6,250.00	
		Voucher #:	60773	Invoice	Invoice No: 1368				
						12/21/2015		Paid Amt:	\$6,250.00
								Check Amount:	\$6,250.00
0162	FNB	56680	16717		CLEARWATER CO LANDFILL		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$5.00	
		Voucher #:	60906	Invoice	Invoice No: 120815				
						12/21/2015		Paid Amt:	\$5.00
								Check Amount:	\$5.00
0162	FNB	56681	16905		CLEARWATER CO NURSING SERVICE		Check		
				E 01	005 110 000 401 000	General Supplies-Business Office		\$171.94	

Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	56681	16905		CLEARWATER CO NURSING SERVICE		Check
				E 01	005 110 000 305 000	Fees For Services-Business Office	\$3,882.90
		Voucher #:	60959	Invoice	Invoice No: 121415	12/21/2015	Paid Amt: \$4,054.84
							Check Amount: \$4,054.84
0162	FNB	56682	17509		COLEPAPERS INC.		Check
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$511.28
		Voucher #:	60770	Invoice	Invoice No: 9149875	12/21/2015	Paid Amt: \$511.28
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$66.16
		Voucher #:	60791	Invoice	Invoice No: 9151871	12/21/2015	Paid Amt: \$66.16
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$110.66
		Voucher #:	60792	Invoice	Invoice No: 9151870	12/21/2015	Paid Amt: \$110.66
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$41.65
		Voucher #:	60793	Invoice	Invoice No: 9149874	12/21/2015	Paid Amt: \$41.65
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$101.90
		Voucher #:	60807	Invoice	Invoice No: 9152225	12/21/2015	Paid Amt: \$101.90
				E 01	310 810 000 401 000	General Supplies-Maintenance	(\$34.65)
		Voucher #:	60871	Invoice	Invoice No: 9152757	12/21/2015	Paid Amt: (\$34.65)
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$1,659.38
		Voucher #:	60947	Invoice	Invoice No: 9156650	12/21/2015	Paid Amt: \$1,659.38
							Check Amount: \$2,456.38
0162	FNB	56683	19582		CULINEX		Check
				E 02	005 770 701 530 000	REGRIGERATED MERCHANDISER - SATUR	\$1,677.75
				E 02	005 770 701 401 000	PLEASE SEE ATTACHED QUOTE	\$0.00
		Voucher #:	60873	Invoice	Invoice No: 671930	12/21/2015	Paid Amt: \$1,677.75
				E 02	005 770 701 401 000	General Supplies-Lunches	\$12.42
		Voucher #:	60874	Invoice	Invoice No: 674968	12/21/2015	Paid Amt: \$12.42
				E 02	005 770 701 401 000	General Supplies-Lunches	\$44.10
		Voucher #:	60875	Invoice	Invoice No: 674799	12/21/2015	Paid Amt: \$44.10
				E 02	005 770 701 401 000	General Supplies-Lunches	\$570.70
		Voucher #:	60876	Invoice	Invoice No: 674632	12/21/2015	Paid Amt: \$570.70
				E 02	005 770 701 401 000	General Supplies-Lunches	(\$335.36)
		Voucher #:	60958	Invoice	Invoice No: 675923	12/21/2015	Paid Amt: (\$335.36)
							Check Amount: \$1,969.61
0162	FNB	56684	21200		DAROOS INC.		Check
				E 04	005 505 321 401 000	General Supplies-Comm Ed	\$22.44
		Voucher #:	60790	Invoice	Invoice No: 3	12/21/2015	Paid Amt: \$22.44
				E 01	005 105 000 490 150	Food-ECI	\$46.89
		Voucher #:	60898	Invoice	Invoice No: 1	12/21/2015	Paid Amt: \$46.89

Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56684	21200		DAROOS INC.		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$110.00	
		Voucher #: 60904	Invoice		Invoice No: 56	12/21/2015		Paid Amt: \$110.00	
								Check Amount: \$179.33	
0162	FNB	56685	22487		DRAMATIC PUBLISHING		Check		
				E 01	300 291 000 401 130	RD2 PLAY BOOKS FOR ONE ACT PLAY "RA		\$119.25	
				E 01	300 291 000 401 130	SHIPPING		\$17.49	
				E 01	300 291 000 401 130	ROYALTIES		\$70.00	
		Voucher #: 60908	Invoice		Invoice No: 5211449	12/21/2015		Paid Amt: \$206.74	
								Check Amount: \$206.74	
0162	FNB	56686	25968		EVCO PETRO PRODUCTS, INC.		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$210.00	
		Voucher #: 60915	Invoice		Invoice No: 193856	12/21/2015		Paid Amt: \$210.00	
								Check Amount: \$210.00	
0162	FNB	56687	27140		FARMERS PUBLISHING CO., INC.		Check		
				E 01	300 211 000 401 000	REAM - 8.5X11 CREAM CANDSTOCK		\$39.77	
		Voucher #: 60877	Invoice		Invoice No: 37112	12/21/2015		Paid Amt: \$39.77	
				E 02	005 770 701 305 000	FOOD SERVICE - HELP WANTED AD - RUN		\$73.35	
		Voucher #: 60878	Invoice		Invoice No: 919, 968, 030	12/21/2015		Paid Amt: \$73.35	
				E 01	005 110 000 305 000	PUBLIC NOTICE RFP 1:1 INITIATIVE - RUN :		\$30.25	
		Voucher #: 60879	Invoice		Invoice No: 37026	12/21/2015		Paid Amt: \$30.25	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$648.74	
		Voucher #: 60880	Invoice		Invoice No: 857, 865, 914, 915	12/21/2015		Paid Amt: \$648.74	
								Check Amount: \$792.11	
0162	FNB	56688	28356		FOLLETT SCHOOL SOLUTIONS, INC.		Check		
				E 01	300 211 302 460 000	GEOMETRY BOOK		\$300.60	
		Voucher #: 60780	Invoice		Invoice No: 1908040A	12/21/2015		Paid Amt: \$300.60	
								Check Amount: \$300.60	
0162	FNB	56689	30521		GALEN'S SUPERMARKET		Check		
				E 01	300 408 740 433 000	Special Supplies- HS EBD		\$75.05	
		Voucher #: 60910	Invoice		Invoice No: NOV2015	12/21/2015		Paid Amt: \$75.05	
				E 02	005 770 706 490 000	FFVP GRANT Food		\$22.20	
				E 02	005 770 701 490 000	Food-Lunches		\$43.57	
				E 01	300 408 740 433 000	Special Supplies- HS EBD		\$98.22	
		Voucher #: 60911	Invoice		Invoice No: NOV15	12/21/2015		Paid Amt: \$163.99	
								Check Amount: \$239.04	
0162	FNB	56690	30935		GARDEN VALLEY TELEPHONE		Check		
				E 04	005 505 321 320 000	Telephone-Comm Ed		\$15.36	

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Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56690	30935		GARDEN VALLEY TELEPHONE		Check		
				E 04	005 580 325 320 000	Telephone -ECFE		\$15.36	
				E 01	310 810 000 320 000	Telephone-Maintenance		\$2,655.15	
		Voucher #:	60837	Invoice	Invoice No: 200594985	12/21/2015		Paid Amt:	\$2,685.87
								Check Amount:	\$2,685.87
0162	FNB	56691	31740		GERRELLS SPORTS CENTER, INC		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$690.00	
		Voucher #:	60862	Invoice	Invoice No: 0101194	12/21/2015		Paid Amt:	\$690.00
								Check Amount:	\$690.00
0162	FNB	56692	33291		GRAINGER		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$275.99	
		Voucher #:	60776	Invoice	Invoice No: 9892459018	12/21/2015		Paid Amt:	\$275.99
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$117.92	
		Voucher #:	60779	Invoice	Invoice No: 9893571837	12/21/2015		Paid Amt:	\$117.92
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$80.16	
		Voucher #:	60913	Invoice	Invoice No: 9905709326	12/21/2015		Paid Amt:	\$80.16
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$264.96	
		Voucher #:	60969	Invoice	Invoice No: 9911501881	12/21/2015		Paid Amt:	\$264.96
								Check Amount:	\$739.03
0162	FNB	56693	33491		GRAND FORKS PUBLIC SCHOOL DIS		Check		
				E 01	998 211 000 392 000	Payments to Out-of-State Dist/		\$289.66	
		Voucher #:	60774	Invoice	Invoice No: 11992	12/21/2015		Paid Amt:	\$289.66
				E 01	998 211 000 392 000	Payments to Out-of-State Dist/		\$413.80	
		Voucher #:	60981	Invoice	Invoice No: 12052	12/21/2015		Paid Amt:	\$413.80
								Check Amount:	\$703.46
0162	FNB	56694	33587		GRAPHIC EDGE, THE		Check		
				E 01	100 203 000 401 000	T-SHIRT - YS		\$59.92	
				E 01	100 203 000 401 000	T-SHIRT - YM		\$164.78	
				E 01	100 203 000 401 000	T-SHIRT - YL		\$97.37	
				E 01	100 203 000 401 000	T-SHIRT - S		\$22.47	
				E 01	100 203 000 401 000	T-SHIRT - M		\$14.98	
				E 01	100 203 000 401 000	T-SHIRT - XXL		\$18.98	
				E 01	100 203 000 401 000	SHIPPING		\$20.36	
		Voucher #:	60786	Invoice	Invoice No: 941368	12/21/2015		Paid Amt:	\$398.86
								Check Amount:	\$398.86

Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56695	35064		HALVORSON, DARIN L		Check		
				E 01	005 850 385 350 000	Repair and Main Serv		\$6,290.00	
		Voucher #:	60905	Invoice	Invoice No: 155601	12/21/2015		Paid Amt:	\$6,290.00
								Check Amount:	\$6,290.00
0162	FNB	56696	35388		HAPPY CHEF		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$940.45	
		Voucher #:	60799	Invoice	Invoice No: 1084984A	12/21/2015		Paid Amt:	\$940.45
								Check Amount:	\$940.45
0162	FNB	56697	36590		HEART SMART TECHNOLOGY		Check		
				E 01	005 850 352 401 000	AED BATTERIES		\$574.20	
		Voucher #:	60912	Invoice	Invoice No: HS162675	12/21/2015		Paid Amt:	\$574.20
								Check Amount:	\$574.20
0162	FNB	56698	36847		HILLYARD, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$589.57	
		Voucher #:	60946	Invoice	Invoice No: 700212980	12/21/2015		Paid Amt:	\$589.57
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$1,802.20	
		Voucher #:	60976	Invoice	Invoice No: 601886951	12/21/2015		Paid Amt:	\$1,802.20
								Check Amount:	\$2,391.77
0162	FNB	56699	37131		HOME DEPOT CREDIT SERVICES		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$202.04	
		Voucher #:	60794	Invoice	Invoice No: 7211803	12/21/2015		Paid Amt:	\$202.04
								Check Amount:	\$202.04
0162	FNB	56700	39224		INTERQUEST DETECTION CANINES		Check		
				E 01	300 211 000 305 000	Fees For Services-High School		\$315.00	
		Voucher #:	60936	Invoice	Invoice No: 193nm-2	12/21/2015		Paid Amt:	\$315.00
								Check Amount:	\$315.00
0162	FNB	56701	41616		JOHN R. GREEN		Check		
				E 01	100 203 000 430 000	E1-4805 121 PIECE FOAM MAGNETIC BASI		\$67.48	
		Voucher #:	60896	Invoice	Invoice No: 01843541	12/21/2015		Paid Amt:	\$67.48
								Check Amount:	\$67.48
0162	FNB	56702	42917		KELLER FENCE COMPANY, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$875.00	
		Voucher #:	60979	Invoice	Invoice No: 3272	12/21/2015		Paid Amt:	\$875.00
								Check Amount:	\$875.00
0162	FNB	56703	43077		KENNEDY & GRAVEN, CHARTERED		Check		
				E 01	005 010 000 305 000	Fees for Service-School Board		\$40.00	
		Voucher #:	60768	Invoice	Invoice No: 128694	12/21/2015		Paid Amt:	\$40.00

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Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56703	43077		KENNEDY & GRAVEN, CHARTERED		Check		
				E 01	005 010 000 305 000	Fees for Service-School Board		\$80.00	
		Voucher #: 60795	Invoice		Invoice No: 128439	12/21/2015	Paid Amt:	\$80.00	
				E 01	005 010 000 305 000	Fees for Service-School Board		\$200.00	
		Voucher #: 60796	Invoice		Invoice No: 128440	12/21/2015	Paid Amt:	\$200.00	
								Check Amount:	\$320.00
0162	FNB	56704	45724		LIGHTSPEED TECHNOLOGIES, INC.		Check		
				E 01	005 810 302 530 000	PLEASE SEE ATTACHED QUOTE #65440		\$518.00	
				E 01	005 810 302 530 000	PLEASE SEE ATTACHED QUOTE #65837		\$4,005.00	
		Voucher #: 60957	Invoice		Invoice No: 92864	12/21/2015	Paid Amt:	\$4,523.00	
								Check Amount:	\$4,523.00
0162	FNB	56705	46136		LISTROM'S DISPOSAL, INC.		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$2,359.61	
		Voucher #: 60868	Invoice		Invoice No: NOV15	12/21/2015	Paid Amt:	\$2,359.61	
								Check Amount:	\$2,359.61
0162	FNB	56706	46808		MACKIN EDUCATIONAL RESOURCES		Check		
				E 01	300 605 320 470 000	PLEASE SEE ATTACHED LIST		\$175.27	
		Voucher #: 60859	Invoice		Invoice No: 443641	12/21/2015	Paid Amt:	\$175.27	
				E 01	100 620 000 470 000	FREE PROCESSING & MARC RECORDS		\$189.79	
		Voucher #: 60860	Invoice		Invoice No: 443683	12/21/2015	Paid Amt:	\$189.79	
								Check Amount:	\$365.06
0162	FNB	56707	1191		MAKERBOT INDUSTRIES, LLC		Check		
				E 01	300 361 830 433 000	MP06325 MAKERBOT SMART EXTENDER		\$175.00	
				E 01	300 361 830 433 000	SHIPPING -		\$15.00	
		Voucher #: 60781	Invoice		Invoice No: 078450	12/21/2015	Paid Amt:	\$190.00	
								Check Amount:	\$190.00
0162	FNB	56708	47595		MARCO, INC.		Check		
				E 01	100 203 000 370 000	Rentals and Leases-Elem		\$1,921.69	
		Voucher #: 60951	Invoice		Invoice No: 293357687	12/21/2015	Paid Amt:	\$1,921.69	
				E 01	300 211 000 370 000	Rentals and Leases-High School		\$1,341.20	
		Voucher #: 60952	Invoice		Invoice No: 293356853	12/21/2015	Paid Amt:	\$1,341.20	
								Check Amount:	\$3,262.89
0162	FNB	56709	47626		MARK'S HARDWARE		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$389.34	
				E 01	300 361 830 433 000	Special-Voc-Woods		\$14.28	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$20.79	
		Voucher #: 60887	Invoice		Invoice No: NOV15	12/21/2015	Paid Amt:	\$424.41	
								Check Amount:	\$424.41

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Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56710	49273		MEDTOX LABORATORIES		Check		
				E 01	005 110 000 305 160	Fees For Services-Drug Testing		\$74.80	
		Voucher #: 60934	Invoice		Invoice No: 11201566597	12/21/2015		Paid Amt: \$74.80	
								Check Amount: \$74.80	
0162	FNB	56711	48402		MENARDS-BEMIDJI		Check		
				E 01	300 255 000 430 000	GENERAL SUPPLIES FOR SHOP CLASSES		\$143.92	
		Voucher #: 60909	Invoice		Invoice No: 85762	12/21/2015		Paid Amt: \$143.92	
								Check Amount: \$143.92	
0162	FNB	56712	50656		MIDWEST BUS PARTS, INC		Check		
				E 01	005 760 302 530 000	PLEASE SEE ATTACHED ORDER		\$5,314.47	
		Voucher #: 60938	Invoice		Invoice No: 72014	12/21/2015		Paid Amt: \$5,314.47	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$139.03	
		Voucher #: 60939	Invoice		Invoice No: 82387	12/21/2015		Paid Amt: \$139.03	
								Check Amount: \$5,453.50	
0162	FNB	56713	52498		MINNESOTA DEPARTMENT OF HEALTH		Check		
				E 02	005 770 701 820 000	Dues and Membership-Food Service		\$35.00	
		Voucher #: 60970	Invoice		Invoice No: 121515	12/21/2015		Paid Amt: \$35.00	
								Check Amount: \$35.00	
0162	FNB	56714	54338		NASCO		Check		
				E 01	100 407 740 433 000	PLEASE SEE ATTACHED		\$223.43	
		Voucher #: 60766	Invoice		Invoice No: 635900	12/21/2015		Paid Amt: \$223.43	
								Check Amount: \$223.43	
0162	FNB	56715	55660		NAYLOR'S HEATING AND REFRIGERATION, LLC.		Check		
				E 01	005 850 349 530 000	REPLACE DUST COLLECTION AND AIR VEI		\$75,854.00	
		Voucher #: 60882	Invoice		Invoice No: 115960	12/21/2015		Paid Amt: \$75,854.00	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$578.50	
		Voucher #: 60883	Invoice		Invoice No: 116119	12/21/2015		Paid Amt: \$578.50	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$507.14	
		Voucher #: 60884	Invoice		Invoice No: 116118	12/21/2015		Paid Amt: \$507.14	
								Check Amount: \$76,939.64	
0162	FNB	56716	55863		NEI BOTTLING, INC.		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$433.25	
		Voucher #: 60852	Invoice		Invoice No: 1195595	12/21/2015		Paid Amt: \$433.25	
				E 01	300 292 000 490 295	Food-Athletic Support		\$60.75	
		Voucher #: 60853	Invoice		Invoice No: 801177	12/21/2015		Paid Amt: \$60.75	
								Check Amount: \$494.00	

Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0162	FNB	56717	58063		NORTH COUNTRY SALT SERVICE, IN		Check	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$376.97
		Voucher #: 60914	Invoice		Invoice No: 36369, 36408	12/21/2015		
							Paid Amt:	\$376.97
							Check Amount:	\$376.97
0162	FNB	56718	58033		NORTHERN GENERATOR SERVICE		Check	
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$307.20
		Voucher #: 60968	Invoice		Invoice No: 3471	12/21/2015		
							Paid Amt:	\$307.20
							Check Amount:	\$307.20
0162	FNB	56719	58041		NORTHERN LAKES VENDING		Check	
				E 01	100 203 000 401 101	General Supplies-Elem Auxiliary Accounts		\$148.00
		Voucher #: 60899	Invoice		Invoice No: 5820:005424	12/21/2015		
							Paid Amt:	\$148.00
							Check Amount:	\$148.00
0162	FNB	56720	58420		NORTHWEST SERVICE COOPERATIVE		Check	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$44.00
		Voucher #: 60839	Invoice		Invoice No: 28569	12/21/2015		
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$121.00
		Voucher #: 60840	Invoice		Invoice No: 28566	12/21/2015		
							Paid Amt:	\$121.00
							Check Amount:	\$165.00
0162	FNB	56721	59589		ORIENTAL TRADING, INC.		Check	
				E 04	005 580 325 401 000	IH-48/5509 POM POM ORNAMENT CRAFT K		\$23.98
				E 04	005 580 325 401 000	IH-48/5856 MAGIC COLOR SCRATCH WINTI		\$19.92
				E 04	005 580 325 401 000	JC1520085 - FREE SHIPPING		\$0.00
		Voucher #: 60787	Invoice		Invoice No: 674515876-01	12/21/2015		
							Paid Amt:	\$43.90
							Check Amount:	\$43.90
0162	FNB	56722	60228		PAN-O-GOLD BAKING CO.		Check	
				E 02	005 770 701 490 000	Food-Lunches		\$788.82
		Voucher #: 60953	Invoice		Invoice No: NOV15	12/21/2015		
							Paid Amt:	\$788.82
							Check Amount:	\$788.82
0162	FNB	56723	61874		PINE TO PRAIRIE CO-OP CENTER		Check	
				E 01	998 211 000 394 000	to Other Agencies-PSEO, RG ED		\$1,186.29
		Voucher #: 60775	Invoice		Invoice No: 112015	12/21/2015		
							Paid Amt:	\$1,186.29
							Check Amount:	\$1,186.29
0162	FNB	56724	62215		POPPLERS MUSIC INC		Check	
				E 01	300 259 000 430 000	MBTZ BATTER STARCODO TYPANI MALLE1		\$42.95
				E 01	300 259 000 430 000	MBSCZ BATTER MED SOFT SUSPENDED S		\$35.95
				E 01	300 259 000 430 000	00-EL03874 CLASSIC FESTIVAL SOLOS CL/		\$8.99
				E 01	300 259 000 430 000	00-EL03743 CLASSIC FESTIVAL SOLOS TRI		\$8.99
				E 01	300 259 000 430 000	00-EL03733 CLASSIC FESTIVAL E FLAT ALT		\$8.99

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Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56724	62215		POPPLERS MUSIC INC		Check		
				E 01	300 259 000 430 000	00-ELO3732 CLASSIC FESTIVAL SOLOS E F		\$6.99	
				E 01	300 259 000 430 000	50332450 FIRST SOLOS FOR HORN PLAYE		\$17.99	
				E 01	300 259 000 430 000	USPS PRIORITY		\$5.95	
				E 01	300 259 000 430 000	RICO CLARINET REED - BOX OF 10		\$18.99	
				E 01	300 259 000 430 000	00-20668 SUPER NOVA		\$40.00	
		Voucher #: 60890	Invoice		Invoice No: 1868180	12/21/2015	Paid Amt:	\$195.79	
				E 01	300 258 000 430 000	302700H DREAMS & REFLECTIONS		\$21.95	
				E 01	300 258 000 430 000	SHIPPING		\$7.95	
				E 01	300 258 000 430 000	0043279 GONE, GONE, GONE		\$21.00	
				E 01	300 258 000 430 000	00142992 CANTATE HODIE		\$3.80	
				E 01	300 258 000 430 000	47123066 DO YOU HEAR WHAT I HEAR		\$16.00	
		Voucher #: 60891	Invoice		Invoice No: 1867858	12/21/2015	Paid Amt:	\$70.70	
				E 01	300 259 000 430 000	LM405 LUDVIG ACROLITE ALUMIUM 14" SN		\$299.00	
		Voucher #: 60892	Invoice		Invoice No: 1861043	12/21/2015	Paid Amt:	\$299.00	
				E 01	300 259 000 350 000	BASS GUITAR REPAIR		\$75.00	
		Voucher #: 60893	Invoice		Invoice No: 1853155	12/21/2015	Paid Amt:	\$75.00	
							Check Amount:	\$640.49	
0162	FNB	56725	63020		PUBLIC UTILITIES		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$28,008.18	
		Voucher #: 60866	Invoice		Invoice No: NOV15	12/21/2015	Paid Amt:	\$28,008.18	
				E 01	310 810 000 330 000	Utilities-Maintenance		\$2,977.21	
		Voucher #: 60867	Invoice		Invoice No: DECICC	12/21/2015	Paid Amt:	\$2,977.21	
							Check Amount:	\$30,985.39	
0162	FNB	56726	63365		QUILL CORPORATION		Check		
				E 01	005 110 000 401 000	SUPPLIES FOR DISTRICT OFFICE		\$58.57	
				E 02	005 770 701 401 000	SUPPLIES FOR ELEM KITCHEN		\$7.09	
		Voucher #: 60788	Invoice		Invoice No: 9731345	12/21/2015	Paid Amt:	\$65.66	
				E 04	005 505 321 401 000	PLEASE SEE ATTACHED LIST		\$27.85	
				E 04	005 580 325 401 000			\$27.85	
				E 04	005 582 344 401 000	General Supplies-School Readiness		\$27.84	
		Voucher #: 60960	Invoice		Invoice No: 1074214	12/21/2015	Paid Amt:	\$83.54	
							Check Amount:	\$149.20	
0162	FNB	56727	54280		RAMSRUD AUTO PARTS		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$258.69	
		Voucher #: 60889	Invoice		Invoice No: NOV15	12/21/2015	Paid Amt:	\$258.69	
							Check Amount:	\$258.69	

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Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56728	64630		REGION I ESV		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$240.00	
		Voucher #:	60954	Invoice	Invoice No: 2474	12/21/2015		Paid Amt:	\$240.00
								Check Amount:	\$240.00
0162	FNB	56729	65141		RF BACKFLOW		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$104.95	
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$546.00	
		Voucher #:	60977	Invoice	Invoice No: 1233	12/21/2015		Paid Amt:	\$650.95
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$230.25	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$1.25	
		Voucher #:	60978	Invoice	Invoice No: 1232	12/21/2015		Paid Amt:	\$231.50
								Check Amount:	\$882.45
0162	FNB	56730	1156		SCHOLASTIC READING CLUB		Check		
				E 01	100 203 000 401 101	SANTA BOOKS		\$353.00	
		Voucher #:	60881	Invoice	Invoice No: 4631, 32, 40, 37	12/21/2015		Paid Amt:	\$353.00
								Check Amount:	\$353.00
0162	FNB	56731	1156	1156-1	SCHOLASTIC, INC.		Check		
				E 01	100 203 000 401 101	SANTA BOOKS		\$367.00	
		Voucher #:	60861	Invoice	Invoice No: T24776969	12/21/2015		Paid Amt:	\$367.00
								Check Amount:	\$367.00
0162	FNB	56732	67160		SCHOOL SPECIALTY, INC.		Check		
				E 01	100 203 000 401 000	PLEASE SEE ATTACHED LIST		\$38.02	
		Voucher #:	60767	Invoice	Invoice No: 208115506199	12/21/2015		Paid Amt:	\$38.02
				E 01	005 110 000 401 000	BADGE HOLDER - PK 50		\$30.30	
		Voucher #:	60789	Invoice	Invoice No: 208115520584	12/21/2015		Paid Amt:	\$30.30
				E 01	300 260 000 430 000	PLEASE SEE ATTACHED LIST		\$32.64	
		Voucher #:	60949	Invoice	Invoice No: 208115585053	12/21/2015		Paid Amt:	\$32.64
								Check Amount:	\$100.96
0162	FNB	56733	1168		SECAP FINANCE		Check		
				E 01	005 110 000 370 000	Rentals and Leases		\$459.00	
		Voucher #:	60935	Invoice	Invoice No: 2609461-NV15	12/21/2015		Paid Amt:	\$459.00
								Check Amount:	\$459.00
0162	FNB	56734	67632		SELECTACCOUNT		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$113.94	
		Voucher #:	60955	Invoice	Invoice No: 1126420, 1129709	12/21/2015		Paid Amt:	\$113.94
								Check Amount:	\$113.94

Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56735	69460		SORENSEN MOTORS, INC.		Check		
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$100.00	
		Voucher #: 60863	Invoice		Invoice No: 060130	12/21/2015		Paid Amt: \$100.00	
								Check Amount: \$100.00	
0162	FNB	56736	71810		STELLHER HUMAN SERVICES, INC.		Check		
				E 01	100 408 740 394 000	to Other Agencies		\$6,515.19	
		Voucher #: 60769	Invoice		Invoice No: 150857	12/21/2015		Paid Amt: \$6,515.19	
				E 01	100 422 799 394 000	to Other Agencies		\$3,250.50	
		Voucher #: 60900	Invoice		Invoice No: 150809	12/21/2015		Paid Amt: \$3,250.50	
								Check Amount: \$9,765.69	
0162	FNB	56737	71823		STEMS		Check		
				E 01	005 010 000 401 000	FLOWERS FOR DARCIE KAISER - FATHERS		\$30.00	
		Voucher #: 60980	Invoice		Invoice No: 349	12/21/2015		Paid Amt: \$30.00	
								Check Amount: \$30.00	
0162	FNB	56738	74218		TELIN TRANSPORTATION GROUP		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$538.94	
		Voucher #: 60916	Invoice		Invoice No: 92613, 92649	12/21/2015		Paid Amt: \$538.94	
								Check Amount: \$538.94	
0162	FNB	56739	75455		TIERNEY BROTHERS, INC.		Check		
				E 01	005 810 000 401 181	PLEASE SEE ATTACHED QUOTE - 62467		\$1,392.00	
		Voucher #: 60777	Invoice		Invoice No: 705147	12/21/2015		Paid Amt: \$1,392.00	
								Check Amount: \$1,392.00	
0162	FNB	56740	75461		TIGER DIRECT INC.		Check		
				E 01	005 810 000 401 181	U12-43030 HDM1 CABLE		\$8.97	
				E 01	005 810 000 401 181	C375-AC960 PRO GRADE HEADSET W/BOC		\$367.35	
				E 01	005 810 000 401 181	Freight		\$12.24	
		Voucher #: 60894	Invoice		Invoice No: L83948280102	12/21/2015		Paid Amt: \$388.56	
				E 01	005 810 000 401 181	YYT1-10875906 REPLACEMENT BULB FOR		\$244.98	
				E 01	005 810 000 401 181	U12-41884 ULTRA SATA TO IDE ADAPTER		\$19.98	
				E 01	005 810 000 401 181	199-0025 INLAND 07233 U-CLICK OPTICAL I		\$59.85	
				E 01	005 810 000 401 181	M17-0065 MICROSOFT WIRELESS MOUSE		\$49.90	
				E 01	005 810 000 401 181	UTY-102862686 THUNDERBOLT - ETHERNE		\$86.49	
				E 01	005 810 000 401 181	YYS-3172657 MACBOOK 60W POWER ADA		\$404.94	
				E 01	005 810 000 401 181	UTY-102326876		\$99.96	
				E 01	005 810 000 401 181	Freight		\$12.70	
		Voucher #: 60895	Invoice		Invoice No: L83959670101	12/21/2015		Paid Amt: \$978.80	
								Check Amount: \$1,367.36	

Bagley Public Schools #162 December 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	56741	76130		TRAINING ROOM, INC.		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$188.17	
		Voucher #:	60801	Invoice	Invoice No: 88286	12/21/2015		Paid Amt:	\$188.17
								Check Amount:	\$188.17
0162	FNB	56742	79179		VERIZON WIRELESS		Check		
				E 01	310 810 000 320 000	Telephone-Maintenance		\$140.04	
		Voucher #:	60948	Invoice	Invoice No: 9756395672	12/21/2015		Paid Amt:	\$140.04
								Check Amount:	\$140.04
0162	FNB	56743	79331		VISA		Check		
				E 01	300 211 317 430 000	PAPERBACK BOOK - "POPCORN DAYS & B		\$299.50	
		Voucher #:	60924	Invoice	Invoice No: 120815	12/21/2015		Paid Amt:	\$299.50
								Check Amount:	\$299.50
0162	FNB	56744	80788		WESTWOOD BUILDING CENTER, INC.		Check		
				E 01	310 810 000 401 000	LUMBER, SCREWS AND HARDWARE		\$1,533.41	
		Voucher #:	60869	Invoice	Invoice No: 176922	12/21/2015		Paid Amt:	\$1,533.41
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$25.00	
61		Voucher #:	60870	Invoice	Invoice No: 177057	12/21/2015		Paid Amt:	\$25.00
								Check Amount:	\$1,558.41
								Report Total:	\$411,669.10

Bagley Public Schools #162
December 2015 Check Register
Fund Summary

Fund	Description	Total
01	General Fund	\$407,608.41
02	Food Service	\$3,880.09
04	Community Services	\$180.60
Report Total		\$411,669.10

Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31063	1310		KROSSOVER		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$850.00	
				R 01	005 000 000 099 000	Misc Rev		\$549.00	
		Voucher #:	60600	Invoice	Invoice No: KIBB30022	11/2/2015	Paid Amt:		\$1,399.00
							Check Amount:		\$1,399.00
0162	FNB	31064	58426		NORTHWEST MINNESOTA FOUNDATION		Check		
				R 01	005 000 000 099 000	Misc Rev		\$375.00	
		Voucher #:	60607	Invoice	Invoice No: 110315	11/3/2015	Paid Amt:		\$375.00
							Check Amount:		\$375.00
0162	FNB	31065	64778		REGION 8A SECTY		Check		
				R 01	300 317 000 060 000	Admissions & Ath Fees-Volleyball		\$5,097.00	
		Voucher #:	60608	Invoice	Invoice No: 110315	11/3/2015	Paid Amt:		\$5,097.00
							Check Amount:		\$5,097.00
0162	FNB	31066	58056		NORTHERN MUNICIPAL POWER AGENCY		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$1,598.20	
		Voucher #:	60609	Invoice	Invoice No: 110315	11/3/2015	Paid Amt:		\$1,598.20
							Check Amount:		\$1,598.20
0162	FNB	31067	1170		DEAN FOODS NC		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$51.35	
		Voucher #:	60623	Invoice	Invoice No: 10623014	11/4/2015	Paid Amt:		\$51.35
				E 02	005 770 701 495 000	Milk-Lunches		\$453.64	
		Voucher #:	60624	Invoice	Invoice No: 10623078	11/4/2015	Paid Amt:		\$453.64
							Check Amount:		\$504.99
0162	FNB	31068	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$65.78	
		Voucher #:	60613	Invoice	Invoice No: 3546108	11/4/2015	Paid Amt:		\$65.78
				E 02	005 770 701 490 000	Food-Lunches		\$743.85	
				E 02	005 770 705 490 000	Food-Breakfast		\$326.58	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$59.63	
		Voucher #:	60614	Invoice	Invoice No: 3546104	11/4/2015	Paid Amt:		\$1,130.06
				E 02	005 770 701 401 000	General Supplies-Lunches		\$20.04	
		Voucher #:	60615	Invoice	Invoice No: 3383491	11/4/2015	Paid Amt:		\$20.04
				E 02	005 770 706 490 000	FFVP GRANT Food		\$145.47	
		Voucher #:	60616	Invoice	Invoice No: 3489749	11/4/2015	Paid Amt:		\$145.47
				E 02	005 770 701 401 000	General Supplies-Lunches		\$101.32	
		Voucher #:	60617	Invoice	Invoice No: 3048290	11/4/2015	Paid Amt:		\$101.32
				E 02	005 770 701 490 000	Food-Lunches		(\$36.42)	
		Voucher #:	60618	Invoice	Invoice No: 5958825	11/4/2015	Paid Amt:		(\$36.42)

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31068	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		(\$39.00)	
		Voucher #:	60619	Invoice	Invoice No: 5948774	11/4/2015	Paid Amt:		(\$39.00)
				E 02	005 770 701 401 000	General Supplies-Lunches		(\$64.19)	
		Voucher #:	60620	Invoice	Invoice No: 5948773	11/4/2015	Paid Amt:		(\$64.19)
				E 02	005 770 701 490 000	Food-Lunches		(\$129.30)	
		Voucher #:	60621	Invoice	Invoice No: 3489751	11/4/2015	Paid Amt:		(\$129.30)
				E 02	005 770 701 490 000	Food-Lunches		(\$24.23)	
		Voucher #:	60622	Invoice	Invoice No: 3362406	11/4/2015	Paid Amt:		(\$24.23)
								Check Amount:	\$1,169.53
0162	FNB	31069	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$152.35	
		Voucher #:	60656	Invoice	Invoice No: 10623077	11/5/2015	Paid Amt:		\$152.35
								Check Amount:	\$152.35
0162	FNB	31070	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$169.12	
				E 02	005 770 706 490 000	FFVP GRANT Food		\$181.16	
		Voucher #:	60657	Invoice	Invoice No: 511030242	11/5/2015	Paid Amt:		\$350.28
								Check Amount:	\$350.28
0162	FNB	31071	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$1,453.87	
				E 02	005 770 705 490 000	Food-Breakfast		\$145.99	
		Voucher #:	60658	Invoice	Invoice No: 3546103	11/5/2015	Paid Amt:		\$1,599.86
				E 01	100 407 740 433 000	POWDER FREE GLOVES		\$19.92	
		Voucher #:	60659	Invoice	Invoice No: 3546103	11/5/2015	Paid Amt:		\$19.92
				E 02	005 770 701 490 000	Food-Lunches		\$113.85	
		Voucher #:	60660	Invoice	Invoice No: 3546107	11/5/2015	Paid Amt:		\$113.85
								Check Amount:	\$1,733.63
0162	FNB	31072	1147		US POSTAL SERVICE(POSTAGE BY PHONE)		Check		
				E 01	005 110 000 329 000	Postage/UPS-Business Office		\$2,000.00	
		Voucher #:	60674	Invoice	Invoice No: 110615	11/6/2015	Paid Amt:		\$2,000.00
								Check Amount:	\$2,000.00
0162	FNB	31073	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$362.40	
		Voucher #:	60695	Invoice	Invoice No: 10623099	11/10/2015	Paid Amt:		\$362.40
				E 02	005 770 701 495 000	Milk-Lunches		\$194.98	
		Voucher #:	60696	Invoice	Invoice No: 10623098	11/10/2015	Paid Amt:		\$194.98

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31073	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$396.52	
		Voucher #:	60712	Invoice	Invoice No: 106223120				
						11/10/2015		Paid Amt:	\$396.52
								Check Amount:	\$953.90
0162	FNB	31074	58533		NWD-MASC		Check		
				E 01	300 211 000 369 000	Team Travel		\$659.00	
		Voucher #:	60710	Invoice	Invoice No: 111015				
						11/10/2015		Paid Amt:	\$659.00
								Check Amount:	\$659.00
0162	FNB	31075	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 706 490 000	FFVP GRANT Food		\$615.38	
		Voucher #:	60713	Invoice	Invoice No: 3678718				
						11/10/2015		Paid Amt:	\$615.38
				E 02	005 770 701 490 000	Food-Lunches		\$498.27	
				E 02	005 770 705 490 000	Food-Breakfast		\$299.72	
				E 02	005 770 701 495 000	Milk-Lunches		\$370.72	
		Voucher #:	60711	Invoice	Invoice No: 3678717				
						11/10/2015		Paid Amt:	\$1,168.71
				E 02	005 770 701 490 000	Food-Lunches		\$2,554.80	
				E 02	005 770 705 490 000	Food-Breakfast		\$140.19	
				E 02	005 770 701 495 000	Milk-Lunches		\$32.48	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$179.30	
		Voucher #:	60692	Invoice	Invoice No: 3618263				
						11/10/2015		Paid Amt:	\$2,906.77
				E 02	005 770 701 490 000	Food-Lunches		\$1,049.87	
				E 02	005 770 705 490 000	Food-Breakfast		\$122.37	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$100.96	
		Voucher #:	60693	Invoice	Invoice No: 3618262				
						11/10/2015		Paid Amt:	\$1,273.20
				E 02	005 770 706 490 000	Food-Lunches		\$376.67	
		Voucher #:	60694	Invoice	Invoice No: 3618260				
						11/10/2015		Paid Amt:	\$376.67
								Check Amount:	\$6,340.73
0162	FNB	31076	52498		MINNESOTA DEPARTMENT OF HEALTH		Check		
				E 01	300 292 000 820 295	Dues,Memberships,Lic, Fees		\$245.00	
		Voucher #:	60714	Invoice	Invoice No: 111015				
						11/10/2015		Paid Amt:	\$245.00
								Check Amount:	\$245.00
0162	FNB	31077	62843		PSAT/NMSQT		Check		
				E 01	300 218 388 430 000	Instructional Supply-Gifted and Talent		\$334.00	
		Voucher #:	60721	Invoice	Invoice No: 111215				
						11/12/2015		Paid Amt:	\$334.00
								Check Amount:	\$334.00
0162	FNB	31078	09890		NW SERVICE COOP SCHOOL		Check		
				B 01	215 030	Insurance Payable		\$51,405.03	
		Voucher #:	60559	Invoice	Invoice No: M2016040				
						11/12/2015		Paid Amt:	\$51,405.03

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31078	09890		NW SERVICE COOP SCHOOL		Check		
				B 01	215 030	Insurance Payable		\$4,527.97	
		Voucher #:	60732	Invoice	Invoice No: 111215				Paid Amt: \$4,527.97
									Check Amount: \$55,933.00
0162	FNB	31079	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$345.26	
		Voucher #:	60735	Invoice	Invoice No: 10623142				Paid Amt: \$345.26
				E 02	005 770 701 495 000	Milk-Lunches		\$133.82	
				E 01	300 292 000 490 295	Food-Athletic Support		\$32.46	
		Voucher #:	60736	Invoice	Invoice No: 10623141				Paid Amt: \$166.28
									Check Amount: \$511.54
0162	FNB	31080	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$342.91	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$32.12	
		Voucher #:	60734	Invoice	Invoice No: 511100222				Paid Amt: \$375.03
									Check Amount: \$375.03
0162	FNB	31081	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$694.34	
				E 02	005 770 705 490 000	Food-Breakfast		\$159.48	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$13.72	
		Voucher #:	60733	Invoice	Invoice No: 3678719				Paid Amt: \$867.54
									Check Amount: \$867.54
0162	FNB	31082	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$203.04	
		Voucher #:	60739	Invoice	Invoice No: 10623162				Paid Amt: \$203.04
									Check Amount: \$203.04
0162	FNB	31083	43077		KENNEDY & GRAVEN, CHARTERED		Check		
				E 01	005 010 000 305 000	Fees for Service-School Board		\$340.00	
		Voucher #:	60737	Invoice	Invoice No: 128204				Paid Amt: \$340.00
									Check Amount: \$340.00
0162	FNB	31084	05598		KUBIAK'S FAMILY FOODS		Check		
				E 01	100 720 000 401 000	General Supplies-School Nurse- Elem		\$96.71	
		Voucher #:	60742	Invoice	Invoice No: 482630				Paid Amt: \$96.71
				E 04	005 580 325 401 000	General Supplies-ECFE		\$34.07	
		Voucher #:	60743	Invoice	Invoice No: 524129, 528582				Paid Amt: \$34.07
				E 02	005 770 701 490 000	Food-Lunches		\$3.78	
		Voucher #:	60744	Invoice	Invoice No: 526543				Paid Amt: \$3.78

Bagley Public Schools #162

November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31084	05598		KUBIAK'S FAMILY FOODS		Check		
				E 01	300 403 740 433 000	Special Supplies Severe -Profound		\$14.40	
		Voucher #: 60745	Invoice		Invoice No: 477798	11/17/2015	Paid Amt:	\$14.40	
				E 01	300 408 740 433 000	Special Supplies- HS EBD		\$35.46	
		Voucher #: 60746	Invoice		Invoice No: 480112	11/17/2015	Paid Amt:	\$35.46	
							Check Amount:	\$184.42	
0162	FNB	31085	60228		PAN-O-GOLD BAKING CO.		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$776.70	
		Voucher #: 60741	Invoice		Invoice No: OCT15	11/17/2015	Paid Amt:	\$776.70	
							Check Amount:	\$776.70	
0162	FNB	31086	61525		PETTY CASH FUND		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$45.00	
				E 04	005 505 321 305 000	Fees For Services-Comm Ed		\$52.00	
				R 04	005 249 321 050 000	Drivers Ed Tuition		\$150.00	
				R 04	005 582 344 050 000	Fees from Patrons-School Readiness		\$100.00	
				E 01	300 403 740 433 000	Special Supplies Severe -Profound		\$51.70	
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$23.49	
				E 04	005 505 321 401 000	General Supplies-Comm Ed		\$8.00	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$3.98	
				E 01	300 605 510 401 000	General Supplies-Title VII - HS		\$14.94	
				E 01	300 256 000 430 000	Instructional Supply-Math		\$34.00	
				R 01	005 000 000 099 000	Misc Rev		\$969.29	
				E 01	300 291 000 401 131	General Supplies-Anishinaabeg Bowl		\$27.80	
				E 01	100 203 000 401 000	General Supplies-Elem		\$138.58	
				E 01	300 296 000 820 213	Dues,Memberships,Lic, Fees-Volleyball		\$45.00	
				E 01	300 294 000 820 205	Dues - Boys Basketball		\$45.00	
				E 01	300 296 000 820 205	Dues-Girls Basketball		\$45.00	
				E 01	300 294 000 820 207	Dues-Boys Track		\$40.00	
				E 01	300 296 000 820 207	Dues-Girls Track		\$40.00	
				E 01	300 294 000 820 206	Dues-Boys Golf		\$25.00	
				E 01	300 296 000 820 206	Dues-Girls Golf		\$25.00	
				E 01	300 294 000 820 204	Dues,Memberships,Lic, Fees		\$40.00	
				E 01	300 296 000 820 208	Dues-Softball		\$40.00	
				E 01	300 292 000 820 295	Dues,Memberships,Lic, Fees		\$30.00	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$29.90	
				E 01	300 605 320 898 000	Scholarships-AMI		\$25.00	
				E 01	300 230 000 430 000	Instructional Supply-Foreign Language		\$110.00	
				E 01	300 605 320 401 000	General Supplies-AMI		\$65.00	
				R 01	100 000 000 099 000	Misc Rev- Elem		\$5.00	

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31086	61525		PETTY CASH FUND		Check		
				R 02	005 000 701 601 000	Sales-Lunches		\$6.50	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$100.00	
				E 01	100 203 000 401 184	General Supplies-Wellness		\$298.00	
				E 01	300 296 000 305 205	Fees For Services-Girls BB		\$320.00	
		Voucher #:	60740	Invoice	Invoice No: 111715				Paid Amt: \$2,953.18
									Check Amount: \$2,953.18
0162	FNB	31087	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$459.11	
				E 02	005 770 705 490 000	Food-Breakfast		\$152.28	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$34.87	
		Voucher #:	60738	Invoice	Invoice No: 3746815				Paid Amt: \$646.26
									Check Amount: \$646.26
0162	FNB	31088	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$210.33	
		Voucher #:	60754	Invoice	Invoice No: 10623119				Paid Amt: \$210.33
				E 02	005 770 701 495 000	Milk-Lunches		\$109.82	
		Voucher #:	60755	Invoice	Invoice No: 10623161				Paid Amt: \$109.82
									Check Amount: \$320.15
0162	FNB	31089	1312		FERGUSON ENTERPRISES #3903		Check		
				E 01	005 850 385 520 000	Deferred Maintenance-Bldg Impr		\$7,543.00	
		Voucher #:	60747	Invoice	Invoice No: 1406453				Paid Amt: \$7,543.00
									Check Amount: \$7,543.00
0162	FNB	31090	1314		HOFF, WAYNE		Check		
				E 01	300 258 000 305 000	SOLO CONTEST ACCOMPANIST		\$240.00	
		Voucher #:	60751	Invoice	Invoice No: 111815				Paid Amt: \$240.00
									Check Amount: \$240.00
0162	FNB	31091	44246		LARSON, ANNA		Check		
				E 01	300 258 000 305 000	SOLO CONTEST ACCOMPANYING		\$120.00	
		Voucher #:	60752	Invoice	Invoice No: 111815				Paid Amt: \$120.00
									Check Amount: \$120.00
0162	FNB	31092	59065		OFFICE MAX INC		Check		
				E 01	300 605 320 401 000	TEXAS INSTRUMENT TI-84 PLUS SILVER		\$645.00	
		Voucher #:	60760	Invoice	Invoice No: 00513216				Paid Amt: \$645.00
				E 01	100 203 000 401 000	BRENTON STUDIO CHAIR		\$158.40	
		Voucher #:	60761	Invoice	Invoice No: 00513682				Paid Amt: \$158.40

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31092	59065		OFFICE MAX INC		Check		
				E 01	300 256 000 430 000	TEXAS INSTRUMENTS TI-84 PLUS SILVER		\$1,935.00	
		Voucher #:	60762	Invoice	Invoice No: 00513654	11/18/2015		Paid Amt:	\$1,935.00
								Check Amount:	\$2,738.40
0162	FNB	31093	65271		PRAIRIE FIRE CHILDREN'S THEATER		Check		
				E 04	005 586 332 305 132	DEPOSIT FOR PRAIRIE FIRE PROGRAM - J		\$400.00	
		Voucher #:	60750	Invoice	Invoice No: 111815	11/18/2015		Paid Amt:	\$400.00
								Check Amount:	\$400.00
0162	FNB	31094	63365		QUILL CORPORATION		Check		
				E 01	300 605 510 401 000	POCKET FOLDERS		\$19.18	
				E 01	300 605 510 401 000	3 SUBJECT NOTEBOOKS		\$95.70	
		Voucher #:	60749	Invoice	Invoice No: 8910578	11/18/2015		Paid Amt:	\$114.88
								Check Amount:	\$114.88
0162	FNB	31095	67160		SCHOOL SPECIALTY, INC.		Check		
				E 01	100 407 740 433 000	PLEASE SEE ATTACHED LIST		\$172.84	
		Voucher #:	60748	Invoice	Invoice No: 208115486664	11/18/2015		Paid Amt:	\$172.84
								Check Amount:	\$172.84
0162	FNB	31096	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$191.54	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$176.60	
		Voucher #:	60753	Invoice	Invoice No: 511170341	11/18/2015		Paid Amt:	\$368.14
								Check Amount:	\$368.14
0162	FNB	31097	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$1,496.46	
				E 02	005 770 705 490 000	Food-Breakfast		\$219.32	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$13.72	
		Voucher #:	60756	Invoice	Invoice No: 3805025	11/18/2015		Paid Amt:	\$1,729.50
				E 02	005 770 706 490 000	FFVP GRANT Food		\$497.92	
		Voucher #:	60757	Invoice	Invoice No: 3805023	11/18/2015		Paid Amt:	\$497.92
				E 02	005 770 701 490 000	Food-Lunches		\$1,738.86	
				E 02	005 770 705 490 000	Food-Breakfast		\$134.86	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$95.37	
		Voucher #:	60758	Invoice	Invoice No: 3746816	11/18/2015		Paid Amt:	\$1,969.09
				E 02	005 770 701 490 000	Food-Lunches		\$1,204.04	
				E 02	005 770 705 490 000	Food-Breakfast		\$166.73	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$35.26	
		Voucher #:	60759	Invoice	Invoice No: 3805024	11/18/2015		Paid Amt:	\$1,406.03
								Check Amount:	\$5,602.54

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31098	16680		CLEARWATER COUNTY RECORDER		Check		
				E 04	005 580 325 401 000	COUNTY BIRTH RECORDS 2012-2013		\$15.00	
		Voucher #:	60763	Invoice	Invoice No: 112015	11/20/2015		Paid Amt:	\$15.00
								Check Amount:	\$15.00
0162	FNB	31099	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$143.23	
		Voucher #:	60764	Invoice	Invoice No: 10623183	11/20/2015		Paid Amt:	\$143.23
								Check Amount:	\$143.23
0162	FNB	31100	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$23.30	
		Voucher #:	60765	Invoice	Invoice No: 3639876	11/20/2015		Paid Amt:	\$23.30
								Check Amount:	\$23.30
0162	FNB	31101	47593		MARCO		Check		
				E 01	300 050 000 401 000	MX-SCX2 SHARP STAPLES FOR KONICA M		\$196.00	
				E 01	300 050 000 401 000	Freight		\$9.27	
		Voucher #:	60783	Invoice	Invoice No: 2954352	11/23/2015		Paid Amt:	\$205.27
								Check Amount:	\$205.27
0162	FNB	31102	19043		CRAGUN'S LODGE AND CONF CENTER		Check		
				E 01	005 020 000 366 000	HOTEL FOR STEVE CAIRNS - TWO NIGHT		\$170.00	
				E 01	100 050 000 366 000	HOTEL FOR LEE FURUETH - TWO NIGHT:		\$170.00	
				E 01	300 050 000 366 000	HOTEL FOR HELEN KENNEDY - TWO NIGH		\$170.00	
				E 01	100 050 000 366 000	NOV 15-17, 2015 - MREA CONFERENCE		\$0.00	
		Voucher #:	60797	Invoice	Invoice No: 196	11/24/2015		Paid Amt:	\$510.00
								Check Amount:	\$510.00
0162	FNB	31103	47595		MARCO, INC.		Check		
				E 01	300 211 000 370 000	Rentals and Leases-High School		\$953.05	
		Voucher #:	60798	Invoice	Invoice No: 292123882	11/24/2015		Paid Amt:	\$953.05
								Check Amount:	\$953.05
0162	FNB	31104	61530		PETTY CASH -TRAVEL		Check		
				E 01	300 294 000 369 210	Team Travel-Boys Cross Country		\$337.69	
				E 01	005 010 000 366 000	Travel-School Board		\$1,266.00	
				E 01	300 291 000 369 128	Team Travel - Dance Team		\$920.00	
				E 01	300 640 316 366 000	Travel-Staff Development		\$219.65	
				E 01	005 760 723 360 000	Transportation Costs		\$250.00	
				E 01	300 605 320 366 000	Travel-AMI		\$7.91	
				E 01	100 050 000 366 000	Travel-Elem Office		\$86.99	
		Voucher #:	60800	Invoice	Invoice No: 112515	11/25/2015		Paid Amt:	\$3,088.24
								Check Amount:	\$3,088.24

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31105	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$414.47	
		Voucher #:	60806	Invoice	Invoice No: 10623204				
						11/25/2015		Paid Amt:	\$414.47
								Check Amount:	\$414.47
0162	FNB	31106	1101		ROMA KOWA COFFEE ROASTERS, INC		Check		
				E 01	005 020 000 401 000	General Supplies-Supt. Office		\$35.44	
		Voucher #:	60802	Invoice	Invoice No: 5893				
						11/25/2015		Paid Amt:	\$35.44
								Check Amount:	\$35.44
0162	FNB	31107	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$641.11	
				E 02	005 770 705 490 000	Food-Breakfast		\$490.71	
				E 02	005 770 701 495 000	Milk-Lunches		\$188.15	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$537.86	
		Voucher #:	60803	Invoice	Invoice No: 3940539				
						11/25/2015		Paid Amt:	\$1,857.83
		Voucher #:	60804	Invoice	Invoice No: 3940541				
				E 02	005 770 706 490 000	FFVP GRANT Food		\$321.11	
						11/25/2015		Paid Amt:	\$321.11
				E 02	005 770 701 495 000	Milk-Lunches		\$172.00	
				E 02	005 770 706 490 000	FFVP GRANT Food		\$116.50	
		Voucher #:	60805	Invoice	Invoice No: 3879165				
						11/25/2015		Paid Amt:	\$288.50
								Check Amount:	\$2,467.44
0162	FNB	31108	01380		AMERICAN FAMILY LIFE ASSUR CO		Check		
				B 01	215 030	Insurance Payable		\$526.79	
				B 01	215 030	Insurance Payable		\$148.21	
		Voucher #:	60808	Invoice	Invoice No: M2016050				
						11/30/2015		Paid Amt:	\$675.00
								Check Amount:	\$675.00
0162	FNB	31109	09975		BLUE CROSS BLUE SHIELD OF MN		Check		
				B 01	215 030	Insurance Payable		\$1,230.00	
		Voucher #:	60835	Invoice	Invoice No: 113015				
						11/30/2015		Paid Amt:	\$1,230.00
								Check Amount:	\$1,230.00
0162	FNB	31110	46956		MADISON NATIONAL LIFE INS. CO., INC.		Check		
				B 01	215 030	Insurance Payable		\$312.69	
		Voucher #:	60822	Invoice	Invoice No: M2016050				
						11/30/2015		Paid Amt:	\$312.69
								Check Amount:	\$312.69
0162	FNB	31111	49246		MEDICARE BLUE RX		Check		
				B 01	215 030	Insurance Payable		\$815.70	
		Voucher #:	60834	Invoice	Invoice No: 113015				
						11/30/2015		Paid Amt:	\$815.70
								Check Amount:	\$815.70

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Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31112	51127		MSEA		Check		
				B 01	215 033			\$855.30	
		Voucher #:	60823	Invoice	Invoice No: M2016050	11/30/2015			
								Paid Amt:	\$855.30
								Check Amount:	\$855.30
0162	FNB	31113	55745		NCPERS MINNESOTA		Check		
				B 01	215 031			\$80.00	
		Voucher #:	60824	Invoice	Invoice No: M2016050	11/30/2015			
								Paid Amt:	\$80.00
								Check Amount:	\$80.00
0162	FNB	31114	1307		OHIO CHILD SUPPORT PAYMENT CENTRAL		Check		
				B 01	215 035			\$19.02	
		Voucher #:	60821	Invoice	Invoice No: M2016050	11/30/2015			
								Paid Amt:	\$19.02
								Check Amount:	\$19.02
0162	FNB	31115	62610		PREPAID LEGAL SERVICES		Check		
				B 01	215 040			\$90.65	
		Voucher #:	60825	Invoice	Invoice No: M2016050	11/30/2015			
								Paid Amt:	\$90.65
								Check Amount:	\$90.65
0162	FNB	31116	64630		REGION I ESV		Check		
				B 01	215 027			\$3,133.17	
		Voucher #:	60826	Invoice	Invoice No: M2016050	11/30/2015			
								Paid Amt:	\$3,133.17
								Check Amount:	\$3,133.17
0162	FNB	31117	67632		SELECTACCOUNT		Check		
				B 01	215 027			\$275.00	
		Voucher #:	60596	Credit	Invoice No: Z2016040	11/30/2015			
				B 01	215 027			\$3,116.67	
		Voucher #:	60827	Invoice	Invoice No: M2016050	11/30/2015			
								Paid Amt:	\$3,116.67
								Check Amount:	\$2,841.67
0162	FNB	31118	1116		THE OMNI GROUP		Check		
				B 01	215 005			\$100.00	
				B 01	215 025			\$54.17	
		Voucher #:	60810	Invoice	Invoice No: M2016050	11/30/2015			
				B 01	215 005			\$843.33	
				B 01	215 025			\$171.11	
		Voucher #:	60811	Invoice	Invoice No: M2016050	11/30/2015			
				B 01	215 005			\$1,316.67	
				B 01	215 025			\$190.27	
		Voucher #:	60812	Invoice	Invoice No: M2016050	11/30/2015			
				B 01	215 005			\$54.17	
								Paid Amt:	\$1,506.94

Bagley Public Schools #162 November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31118	1116		THE OMNI GROUP		Check		
				B 01	215 025	403 (b) Match		\$54.17	
	Voucher #:	60813	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$108.34
				B 01	215 005	Tax Shelter Payable		\$733.33	
				B 01	215 025	403 (b) Match		\$166.66	
	Voucher #:	60814	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$899.99
				B 01	215 005	Tax Shelter Payable		\$1,202.06	
				B 01	215 025	403 (b) Match		\$537.05	
	Voucher #:	60815	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$1,739.11
				B 01	215 005	Tax Shelter Payable		\$650.00	
				B 01	215 025	403 (b) Match		\$145.83	
	Voucher #:	60816	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$795.83
				B 01	215 005	Tax Shelter Payable		\$163.33	
	Voucher #:	60817	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$163.33
				B 01	215 005	Tax Shelter Payable		\$1,096.67	
				B 01	215 025	403 (b) Match		\$832.84	
	Voucher #:	60818	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$1,929.51
				B 01	215 005	Tax Shelter Payable		\$2,544.45	
				B 01	215 025	403 (b) Match		\$1,220.84	
	Voucher #:	60819	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$3,765.29
				B 01	215 005	Tax Shelter Payable		\$479.16	
				B 01	215 025	403 (b) Match		\$479.16	
	Voucher #:	60820	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$958.32
							Check Amount:		\$13,035.27
0162	FNB	31119	80288		WELLS FARGO BANK OF MN		Check		
				B 01	215 030	Insurance Payable		\$400.00	
	Voucher #:	60828	Invoice		Invoice No: M2016050	11/30/2015	Paid Amt:		\$400.00
							Check Amount:		\$400.00
0162	FNB	31120	61525		PETTY CASH FUND		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$60.00	
				E 01	300 291 000 401 130	General Supplies-Jr Hi Drama Club		\$106.22	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$25.56	
				E 01	005 105 000 401 150	General Supplies-Early Childhood Initiat		\$40.00	
				E 01	300 291 000 305 136	Fees For Services-Student Helpers		\$21.69	
				E 01	100 050 000 299 000	Other Benefits- Elem Office		\$550.00	
				E 01	300 211 000 366 000	Travel-High School		\$3.00	
				E 01	300 294 000 305 205	Fees For Services-Boys BB		\$490.00	
				E 01	300 296 000 305 213	Fees For Services-Volleyball		\$200.00	
				E 01	300 296 000 305 211	Fees For Services-Girls Cross Country		\$30.00	

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Bagley Public Schools #162

November 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	31120	61525		PETTY CASH FUND		Check
				E 01	300 294 000 305 210	Fees For Services-Boys X-Country	\$30.00
				R 01	300 292 000 060 000	Athletic Fees/Admissions	\$65.00
				E 01	300 215 000 430 000	Instructional Supply-Business Ed	\$68.69
				E 01	100 216 401 430 000	Instructional Supply-Title I	\$208.45
				E 01	300 296 000 305 205	Fees For Services-Girls BB	\$160.00
				E 01	300 294 000 305 209	Fees For Services-Hockey	\$255.00
				E 01	005 020 000 299 000	Other Benefits-Supt. Office	\$630.31
Voucher #:		60836	Invoice	Invoice No: 11302015		11/30/2015	Paid Amt: \$2,943.92
							Check Amount: \$2,943.92
							Report Total: \$137,611.10

Bagley Public Schools #162
November 2015 Hand Payables Check Register
Fund Summary

Fund	Description	Total
01	General Fund	\$112,965.23
02	Food Service	\$23,886.80
04	Community Services	\$759.07
Report Total		\$137,611.10

**Bagley Public Schools
Treasurer's Report
Period Ended November 30, 2015**

CASH SUMMARY	General	Food Service	Community Service	Capital Projects	Debt Redemption	Trust	Total
Ending Cash Balances	<u>2,391,077.68</u>	<u>129,030.27</u>	<u>125,873.49</u>	<u>230,934.12</u>	<u>434,756.64</u>	<u>1,088.02</u>	3,312,760.22

OPERATING ANALYSIS

Revenues

Current Month Receipts	177,177.22	104,600.41	11,750.16	0.00	0.00	0.00	293,527.79
Previous Months	<u>2,755,709.95</u>	<u>58,288.46</u>	<u>63,626.88</u>	<u>1,828.43</u>	<u>90,860.95</u>	<u>0.00</u>	<u>2,970,314.67</u>
Total YTD Revenues	<u>2,932,887.17</u>	<u>162,888.87</u>	<u>75,377.04</u>	<u>1,828.43</u>	<u>90,860.95</u>	<u>0.00</u>	<u>3,263,842.46</u>

Current Month Expenditures	1,131,594.46	57,997.25	22,202.96	0.00	0.00	0.00	1,211,794.67
Previous Months	<u>3,225,637.85</u>	<u>145,697.16</u>	<u>75,640.45</u>	<u>129,351.95</u>	<u>94,957.50</u>	<u>0.00</u>	<u>3,671,284.91</u>
Total YTD Expenditures	<u>4,357,232.31</u>	<u>203,694.41</u>	<u>97,843.41</u>	<u>129,351.95</u>	<u>94,957.50</u>	<u>0.00</u>	<u>4,883,079.58</u>

Revenues Over (Under) Expenditures	<u>(1,424,345.14)</u>	<u>(40,805.54)</u>	<u>(22,466.37)</u>	<u>(127,523.52)</u>	<u>(4,096.55)</u>	<u>0.00</u>	<u>(1,619,237.12)</u>
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BUDGET ANALYSIS

Revenues

YTD Revenues	2,932,887.17	162,888.87	75,377.04	1,828.43	90,860.95	0.00	3,263,842.46
Budget	<u>12,122,887.00</u>	<u>575,900.00</u>	<u>230,859.00</u>	<u>0.00</u>	<u>312,185.00</u>	<u>500.00</u>	<u>13,242,331.00</u>
Over (Under) Budget	<u>(9,189,999.83)</u>	<u>(413,011.13)</u>	<u>(155,481.96)</u>	<u>1,828.43</u>	<u>(221,324.05)</u>	<u>(500.00)</u>	<u>(9,978,488.54)</u>
% Budget Received	<u>24.19%</u>	<u>28.28%</u>	<u>32.65%</u>	<u>0.00%</u>	<u>29.10%</u>	<u>0.00%</u>	<u>24.65%</u>

Expenditures

YTD Expenditures	4,357,232.31	203,694.41	97,843.41	129,351.95	94,957.50	0.00	4,883,079.58
Budget	<u>12,267,887.00</u>	<u>575,900.00</u>	<u>230,859.00</u>	<u>0.00</u>	<u>445,000.00</u>	<u>500.00</u>	<u>13,520,146.00</u>
Over (Under) Budget	<u>(7,910,654.69)</u>	<u>(372,205.59)</u>	<u>(133,015.59)</u>	<u>129,351.95</u>	<u>(350,042.50)</u>	<u>(500.00)</u>	<u>(8,637,066.42)</u>
% Budget Expended (Over)	<u>35.52%</u>	<u>35.37%</u>	<u>42.38%</u>	<u>0.00%</u>	<u>21.34%</u>	<u>0.00%</u>	<u>36.12%</u>

INDEPENDENT SCHOOL DISTRICT 162

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET AND ACTUAL

GENERAL FUND

THROUGH MONTH ENDED NOVEMBER 30, 2015

WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2015

	2016		Actual	2015	
	Budgeted Amounts			Over (Under)	
	Original	Final		Final	Actual
				Budget	
REVENUES					
Local Property Taxes	1,057,462	1,057,462	287,333.31	(770,128.69)	922,158
Other Local and County Revenues	284,004	284,004	110,565.02	(173,438.98)	380,291
Revenues from State Sources	10,135,421	10,135,421	2,417,954.03	(7,717,466.97)	9,766,303
Revenues from Federal Sources	634,000	634,000	111,641.60	(522,358.40)	565,838
Investment Earnings	12,000	12,000	5,393.21	(6,606.79)	10,140
TOTAL REVENUES	12,122,887	12,122,887	2,932,887.17	(9,190,000)	11,644,730
EXPENDITURES					
District and School Administration					
Wages	512,900	512,900	231,555.13	(281,344.87)	545,162
Benefits	140,986	140,986	56,673.31	(84,312.69)	135,184
Supplies/Services	68,600	68,600	41,170.60	(27,429.40)	64,985
District Support Services					
Wages	119,350	119,350	47,814.11	(71,535.89)	113,846
Benefits	25,165	25,165	8,991.13	(16,173.87)	22,607
Supplies/Services	172,650	172,650	67,330.51	(105,319.49)	152,874
Regular Instruction					
Wages	3,516,580	3,516,580	951,458.18	(2,565,121.82)	3,281,370
Benefits	911,785	911,785	289,687.55	(622,097.45)	873,119
Supplies/Services	689,795	689,795	298,289.76	(391,505.24)	649,499
Vocational Instruction					
Wages	85,000	85,000	9,185.55	(75,814.45)	82,763
Benefits	13,360	13,360	1,498.88	(11,861.12)	13,085
Supplies/Services	9,300	9,300	1,963.60	(7,336.40)	27,719
Special Education					
Wages	795,750	795,750	197,561.82	(598,188.18)	707,952
Benefits	239,812	239,812	41,347.18	(198,464.82)	167,307
Supplies/Services	1,262,951	1,262,951	448,089.51	(814,861.49)	1,277,771
Instructional Support Services					
Wages	259,847	259,847	68,134.70	(191,712.30)	346,222
Benefits	57,405	57,405	13,266.45	(44,138.55)	69,123
Supplies/Services	80,763	80,763	58,760.62	(22,002.38)	96,674
Pupil Support Services					
Wages	471,600	471,600	174,741.45	(296,858.55)	448,899
Benefits	80,948	80,948	31,733.11	(49,214.89)	73,425
Supplies/Services	489,515	489,515	303,315.71	(186,199.29)	592,647
Site, Buildings & Equipment					
Wages	422,500	422,500	214,381.24	(208,118.76)	470,055
Benefits	105,325	105,325	39,047.60	(66,277.40)	90,910
Supplies/Services	1,663,000	1,663,000	684,927.61	(978,072.39)	1,925,191
Fiscal & Other Fixed Costs					
	73,000	73,000	76,307.00	3,307.00	55,707
TOTAL EXPENDITURES	12,267,887	12,267,887	4,357,232.31	(7,910,655)	12,284,094
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(145,000)	(145,000)	(1,424,345)	(1,279,345)	(639,364)

Bagley Public Schools #162 November 2015 Wire Payments Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	51276			MINNESOTA CHILD SUPPORT PAY CT		Wire		
				B 01	215 035	Garnishments		\$1,048.00	
		Voucher #: 60582	Invoice		Invoice No: M2016040	11/12/2015		Paid Amt: \$1,048.00	
								Check Amount: \$1,048.00	
0162	FNB	1016			MN DEPT OF REVENUE		Wire		
				B 01	215 013	State W/H Payable		\$20,887.77	
		Voucher #: 60581	Invoice		Invoice No: M2016040	11/12/2015		Paid Amt: \$20,887.77	
								Check Amount: \$20,887.77	
0162	FNB	1015			IRS		Wire		
				B 01	215 010	FICA Payable		\$84,466.42	
				B 01	215 011	Fed W/H Payable		\$50,423.20	
		Voucher #: 60580	Invoice		Invoice No: M2016040	11/12/2015		Paid Amt: \$134,889.62	
				B 01	215 010	FICA Payable		\$59.40	
		Voucher #: 60598	Invoice		Invoice No: Z2016040	11/12/2015		Paid Amt: \$59.40	
								Check Amount: \$134,949.02	
0162	FNB	62905			PUBLIC EMPLOYEES RET ASSOC		Wire		
				B 01	215 017	PERA Payable		\$27,287.18	
		Voucher #: 60583	Invoice		Invoice No: M2016040	11/30/2015		Paid Amt: \$27,287.18	
				B 01	215 017	PERA Payable		\$15.85	
		Voucher #: 60599	Invoice		Invoice No: Z2016040	11/30/2015		Paid Amt: \$15.85	
								Check Amount: \$27,303.03	
0162	FNB	1014			TRA		Wire		
				B 01	215 018	TRA Payable		\$53,662.68	
		Voucher #: 60579	Invoice		Invoice No: M2016040	11/30/2015		Paid Amt: \$53,662.68	
				B 01	215 018	TRA Payable		\$0.00	
		Voucher #: 60597	Invoice		Invoice No: Z2016040	11/30/2015		Paid Amt: \$0.00	
								Check Amount: \$53,662.68	
								Report Total:	\$237,850.50

Bagley Public Schools #162
November 2015 Wire Payments Register
Fund Summary

Fund Description	Total
01 General Fund	\$237,850.50
Report Total	\$237,850.50

Elementary Auxiliary Account
November 30, 2015

	11/1/15	Receipts	Disbursements	11/30/15
Student Activities	\$292.05	0	\$1.00	\$291.05
Title VII	\$24.92			\$24.92
Total	\$316.97	\$0.00	\$1.00	\$315.97

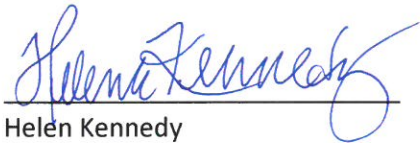
BAGLEY ELEM SCHOOL
 AUXILARY ACCOUNT
 FY 13

	7/1/15	Receipts	Disbursements	6/30/16
Student Activities	\$296.05	\$0.00	\$5.00	\$291.05
Title VII	\$24.92	\$0.00	\$0.00	\$24.92
Total	\$320.97	\$0.00	\$5.00	\$315.97

Bagley High School Auxiliary Master Account-2015-2016 School Year

November 1-30 2015				
Auxiliary Accounts:	Beg Balance	Receipts	Disbursements	End Balance
Class of 2015	0			0
Class of 2016	\$475.23	\$1,365.00	\$1,304.20	\$536.03
Class of 2017	\$226.83			\$226.83
Class Of 2018	\$338.27			\$338.27
Class of 2019	\$132.00			\$132.00
Class of 2020	\$186.86			\$186.86
Class of 2021	\$114.75			\$114.75
Band/Choir	\$8,860.19			\$8,860.19
Interact Club	\$1,021.01			\$1,021.01
Prom	\$2,574.59			\$2,574.59
Robotics	\$2,789.66			\$2,789.66
Student Council	\$15,250.97	\$17.87	\$25.95	\$15,242.89
Totals	\$31,970.36	\$1,382.87	\$1,330.15	\$32,023.08

40



Helen Kennedy
High School Principal

12-2-15
Date

Focus Leadership Team 2015-2016

Stephanie Anderson, Early Childhood Teacher
Kari Gerbracht, Kindergarten/First Grade Looping Teacher
Sarah Klinkhammer, First Grade Teacher
Sara Tramm, Second Grade Teacher
Suzanne Vivier, Third Grade Teacher
Lori Agnew, Fourth Grade Teacher
Matt Cage, Sixth Grade Teacher
Julie Paulson, Reading Recovery (RR) and Special Education Teacher
Belinda Schermerhorn, Parent
Becca Neal, Northwest Center of Excellence Advocate
Lee Furuseth, Elementary Principal

Alternative Delivery of Specialized Services (ADSIS), Early Childhood Advisory Committee, and Title I Advisory Committee

Belinda Schermerhorn, Parent
Keith Gebhardt, Community Education and Early Childhood Director
Stephanie Anderson, Early Education Teacher
Aricka Marsh, Parent and Early Childhood Teacher
Sarah Klinkhammer, First Grade Teacher
Kristi Strandberg, Parent
Ashley Nelson, Parent
Lee Furuseth, Elementary Principal
Kathi Sloan, Reading Recovery and Special Education Teacher
Julie Paulson, Reading Recovery and Special Education Teacher
Sheri Minske, Leveled Literacy Instruction Teacher
Kathy Conger, Leveled Literacy Instruction Teacher
Terri Standien, READ 180/System 44 Teacher

Professional Learning Communities Leadership Team

Kristi Rusten, Kindergarten and First Grade Looping Teacher
Randie Blumhagen, Kindergarten and First Grade Looping Teacher
Sarah Larson, Second Grade Teacher
Kalie Gray, Third Grade Teacher
Cassie Dahl, Fourth Grade Teacher
Vanessa Jodock, Sixth Grade Teacher
Colleen Mayer, Special Education Teacher
Sheri Minske – Interventionist Teacher
Charles Rerick, Specialist Teacher

Data Analysis and Goal Setting

MMR (Multiple Measurement Rating):

Student Proficiency Reading and Math.
Pages 3-4.

Goal Acquisition: Student Proficiency Comparison to Target Scores
Page 5.

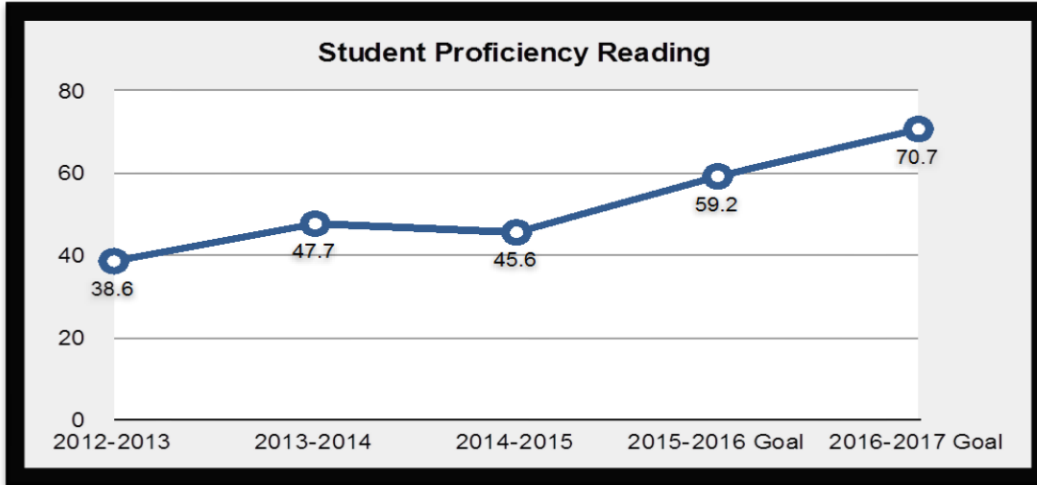
Gap Reduction: Student Proficiency Sub-Group to Whole Group
Pages 6-8.

Bagley Elementary (BES) MMR			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
29.23	22.61	17.45	25.00	35.00

BES Focus Rating			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
39.35	25.55	13.96	25.00	40.00

Student Proficiency Reading

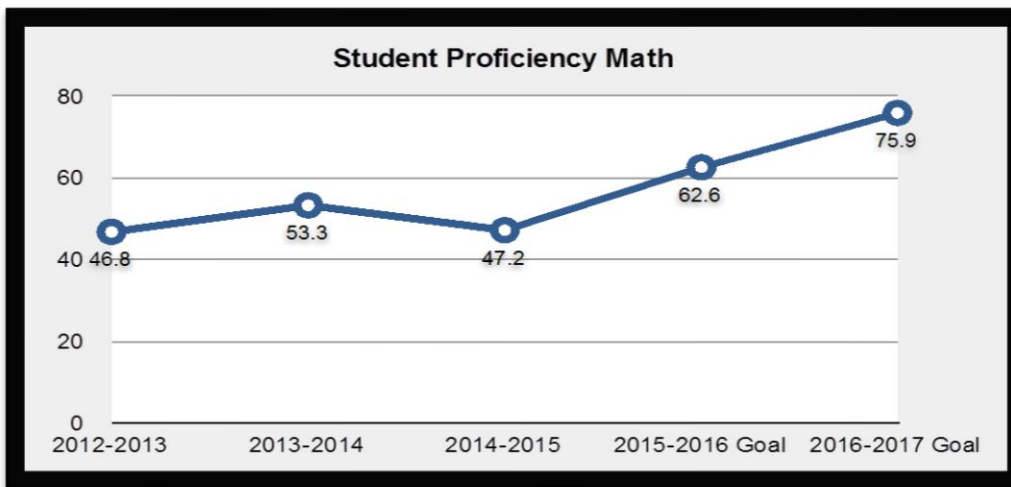
BES Proficiency Reading			Goal	Goal
2012-13	2013-14	2014-15	2015-16	2016-17
38.6	47.7	45.6	59.2	70.7
	+9.1	-2.1	+13.6	+11.



Note: Estimated 25% change of students each year.

Student Proficiency Math

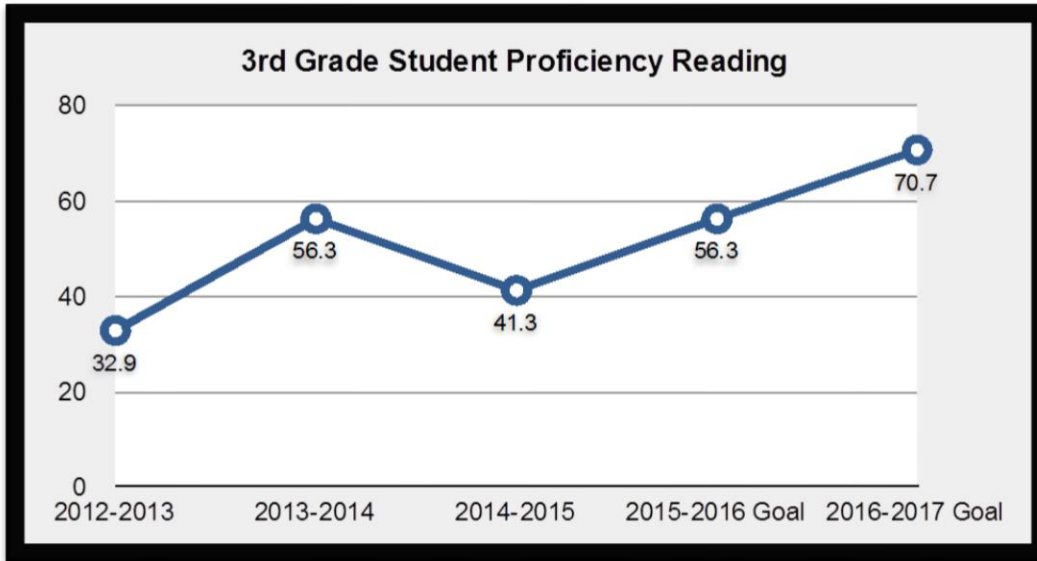
BES Proficiency Math			Goal	Goal
2012-13	2013-14	2014-15	2015-16	2016-17
46.8	53.3	47.2	62.6	75.9
	+6.5	-6.1	+15.4	+13.2



Note: Estimated 25% change of students each year.

3rd Grade Student Proficiency Reading

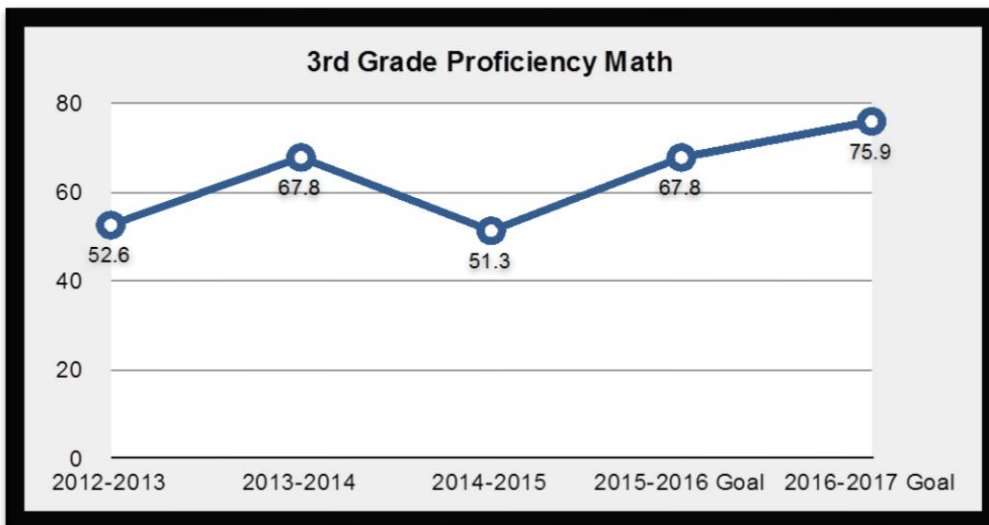
BES Proficiency Reading			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
32.9	56.3	41.3	56.3	70.7
	+23.4	-15.0	+15.0	+14.4



Note: Different group of students every year.

3rd Grade Student Proficiency Math

BES Proficiency Math			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
52.6	67.8	51.3	67.8	75.9
	+15.2	-16.5	+16.5	+8.1



Note: Different group of students every year.

Percentage Reading MCA Goals Reading

BES % Reaching Goal			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
		-0.2791	+0.051	+0.101

Note: any difference of 0.5 is considered significant. Continuing at current rate will result in -0.5.

Percentage Reading MCA Goals Math

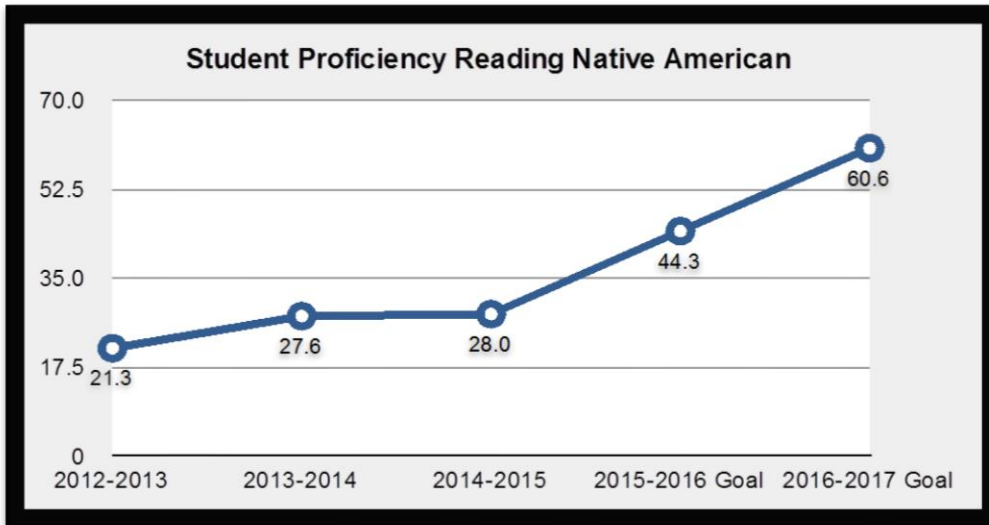
BES % Reaching Goal			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
		-0.3328	+0.051	+0.101

Note: any difference of 0.5 is considered significant. Continuing at current rate will result in -0.5.

Closing the Gap Reading
 Bagley Elementary School- 25.7% Native American

Student Proficiency Reading

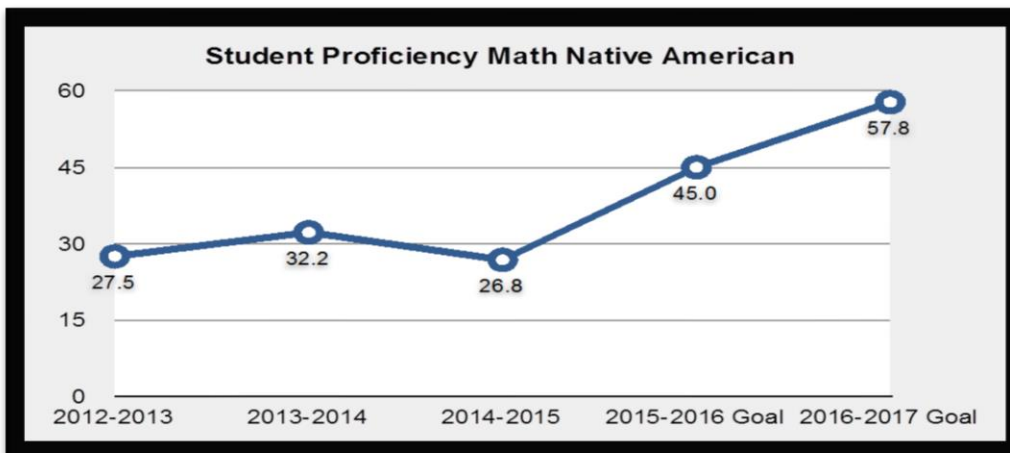
BES Native American Proficiency Reading			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
21.3	27.6	28.0	44.3	60.6
	+6.3	+0.4	+16.3	+16.3



Closing the Gap Math

Student Proficiency Math

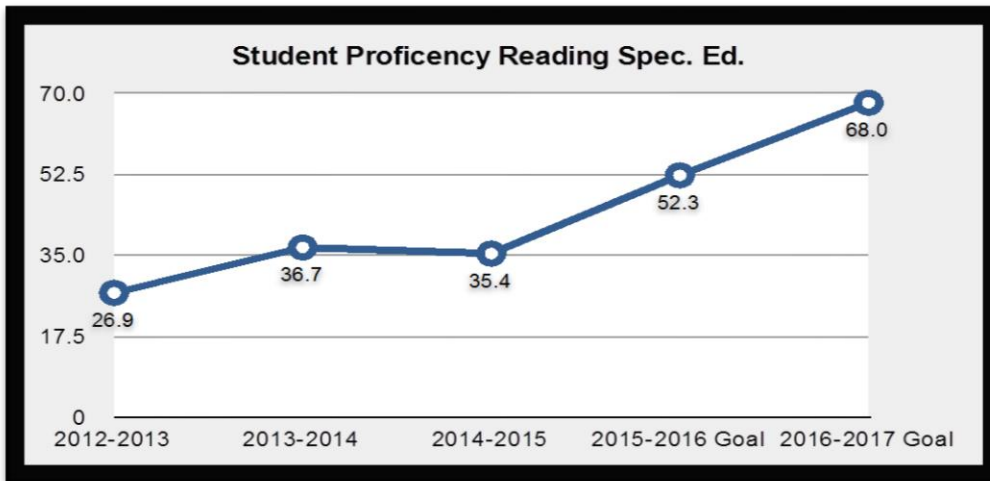
BES Native American Proficiency Math			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
27.5	32.2	26.8	45.0	57.8
	+4.7	-5.4	+18.2	+12.8



Closing the Gap Reading
 Bagley Elementary School- 19.7% Special Education

Student Proficiency Reading

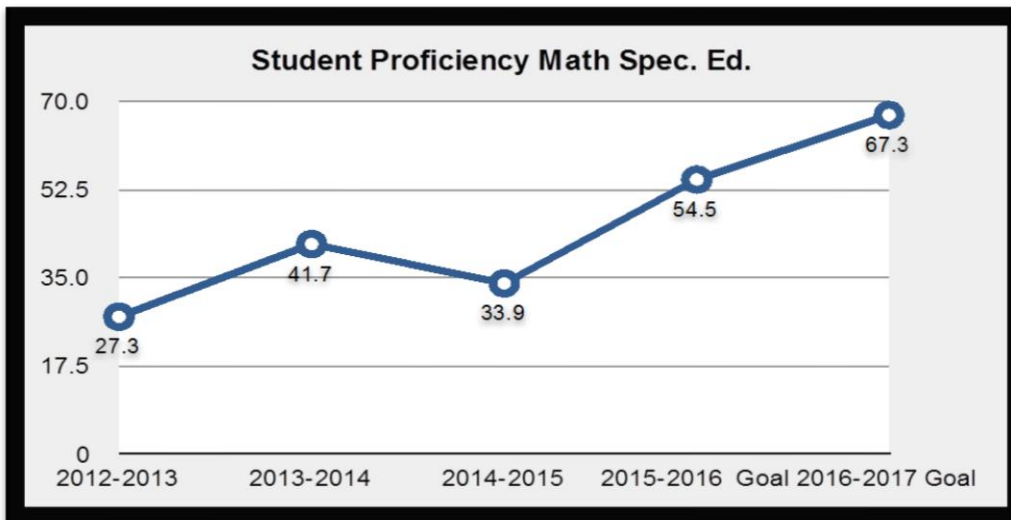
BES Special Ed. Proficiency Reading			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
26.9	36.7	35.4	52.3	68.0
	+9.8	-1.3	+16.9	+15.7



Closing the Gap Math

Student Proficiency Math

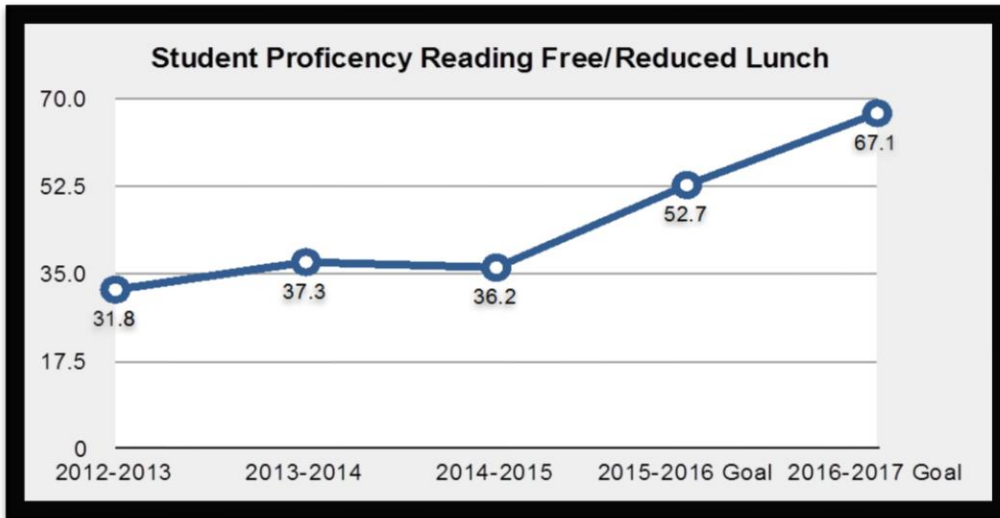
BES Special Ed. Proficiency Math			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
27.3	41.7	33.9	54.5	67.3
	+14.4	-7.8	+20.6	+12.8



Closing the Gap Reading
 Bagley Elementary School- 57% Free/Reduced Lunch (40% Free)

Student Proficiency Reading

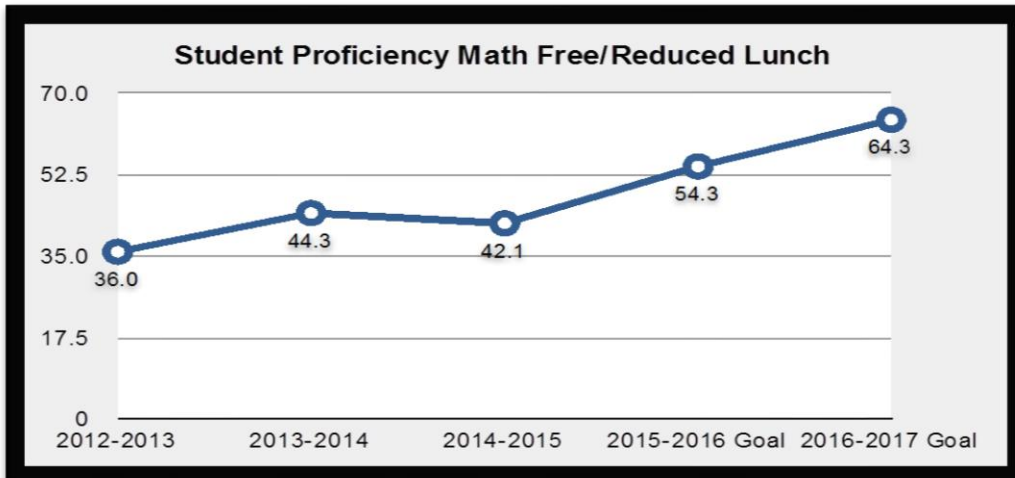
BES Free/Reduced Proficiency Reading			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
31.8	37.3	36.2	52.7	67.1
	+5.5	-1.1	+16.4	+14.4



Closing the Gap Math

Student Proficiency Math

BES Free/Reduced Proficiency Math			Goal	Goal
<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
36.0	44.3	42.1	54.3	64.3
	+8.3	-2.2	+12.2	+10.0



Ready for Kindergarten

Preschool to Kindergarten Assess %			Goal	Goal
2012-13	2013-14	2014-15	2015-16	2016-17
_____	_____	60.0	80.0	100.0

Assessment 2014-15: Letter Naming, Write Name and Social Skills (Participation)
 Assessment 2015-16: Transition to Kindergarten-Knowledge, Skills and Disposition
 Assessment 4 yr. old conducted in spring. Kindergarten conducted in fall.
 See Systems, Strategies and Support for details, page 12.

Systems, Strategies and Support Category

Name of Focus Intervention	Practice Profile Developed	Exploration	Installation	Initial Implementation	Full Implementation
Learning Targets	Feb 9, 2015	Feb 17, 2015	Mar 9, 2015	Mar 9, 2015	April 1, 2016 Goal
Interactive Journals	Jun 15, 2015	Aug 10, 2015	Sep 28, 2015	Sep 28, 2015	May 1, 2016 Goal
Academic Vocabulary	Jun 15, 2015	Oct 28, 2015	Dec 2, 2015	March 1, 2016 Goal	
Align Curriculum Assessments Test Spec.	Original Alignment May 2014	Oct 22, 2015	Mar 1, 2016		

Learning Targets: To raise student achievement: Bagley Elementary School will create specific learning targets, from a student’s point of view, and intentionally share them throughout today’s lesson so that students can use them to gauge their own learning. See Appendix A.

Interactive Journals: To increase student Background Knowledge and expand Academic Vocabulary, through the implementation of Student Interactive Journals, teachers and staff will explicitly engage students with Academic Vocabulary using high-impact academic words, selected from the Standards and benchmarks, including words that occur frequently and across multiple content areas. See Appendix B.

Definition of Terms:

Exploration: Teams are formed and the usable intervention is selected.

Installation: Supports such as guiding documents and initial training are provided and coaching routines and supports are articulated.

Initial implementation: Teachers begin using the practice, receive coaching, and work towards fidelity of implementation guided by fidelity data (e.g. are we doing what we said we would do).

Full implementation: Over 50% of the teachers are implementing the usable intervention(s) as intended.

Additional Systems, Strategies and Supports

Scholastic READ 180/System 44, Title I Program. Services provided for Fourth through Sixth Grade Students.

Reading Recovery RR, ADSIS Program. Reading. Services provided for First Grade Students.

Leveled Literacy Instruction LLI, ADSIS Program. Services provided for Kindergarten through 3rd Grade Students.

Guided Reading, Title I Program. Services provided for Kindergarten through First Grade Students.

Guided Reading, Title II Program. Services provided for Second Grade through Fourth Grade Students.

Extended Day (Tutoring), Title I Program. Services provided for Fourth Grade through Sixth Grade Students.

Summer School, Title Program/ADSIIS Program. Services provided for Kindergarten through Third Grade Students.

Parent Involvement: (Survey)

The school listens to ideas: 72.5% to 77.5%

- Create a Norm/Standard Procedure for responses to concerns/inquiries.
- Place the procedure in the Handbook.

Evidence of implementation will be:

- Report of changes to the 2016-2017 Student Handbook.
- Responses to the 2016 Parent Survey.

Regularly Informed: Homework and Tests 72%-77%

Regularly Informed: Academic Progress 79%-84%

- Create a grade reporting system based in Synergy.
- Create parent workshops and seminars to provide opportunities to better understand Synergy.
- Create a Norm/Standard Procedure for grading in Synergy.

Evidence of implementation will be:

- Report, including attendance rosters, parent workshops and seminars.
- Responses to the 2016 Parent Survey.

School Discipline Procedures 60%-65%

- Create parent workshops and seminars to provide opportunities to better understand Responsive Classroom.
- Continue to provide Professional Staff Development in Responsive Classroom and related trainings.

Evidence of implementation will be:

- Report, including attendance rosters, parent workshops and seminars.
- Responses to the 2016 Parent Survey.

Preschool/Kindergarten:

Kindergarten Round-up /Visit Kindergarten Classrooms.

Align assessment Preschool (Spring) to Kindergarten (Fall):

Relationship and Social Habits

- Expresses and Regulates Emotions
- Follows Expectations
- Self Care (Own Needs)
- Interacts with Adults
- Interacts with Students
- Solves Social Problems

Self Confidence and Attitudes Towards Learning

- Transitions Independently
- Tries New Things
- Asks for Help
- Self-Directed.
- Shows Eagerness to Learn

Physical and Self-Help Skills

- Gross Motor
- Fine Motor
- Demonstrates Self-Care and Dressing

Language Arts/Literacy Skills

- Conversational. Uses Language. Responsive and Receptive.
- Early Literacy Skills; Phonologic Awareness, Alphabet Knowledge, Letter Sounds.

Math

- Shows Interest in Math Concepts.
- Spatial Relationship, Positioning, and Shapes.
- Recognizes Patterns, Continues Patterns.
- Compares and Measurement.
- Time Concepts.
- Explores Cause and Effect.

Evaluation Process

The process for assessing and evaluation student progress toward meeting academic standards includes MCA III, NWEA Map data, Report

Cards, and Classroom/Grade Level Assessments. Student data is disaggregated by reviewing the following groups on the MDE Website: All, American Indian, White, Free/Reduced, and Special Education.

209 CODE OF ETHICS
Board Adopted:

I. PURPOSE

The purpose of this policy is to assist the individual school board member in understanding his or her role as part of a school board and in recognizing the contribution that each member must make to develop an effective and responsible school board.

II. GENERAL STATEMENT OF POLICY

Each school board member shall follow the code of ethics stated in this policy.

A. AS A MEMBER OF THE SCHOOL BOARD, I WILL:

1. Attend school board meetings.
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen to the opinions and views of others (including, but not limited to, other school board members, administration, staff, students, and community members).
4. Vote my conscience after informed discussion, unless I abstain because a conflict of interest exists.
5. Support the decision of the school board, even if my position concerning the issue was different.
6. Recognize the integrity of my predecessors and associates and appreciate their work.
7. Be primarily motivated by a desire to provide the best possible education for the students of my school district.
8. Inform myself about the proper duties and functions of a school board member.

B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER, I WILL:

1. Focus on education policy as much as possible.
2. Remember my responsibility is to set policy – not to implement policy.
3. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.
4. Recognize that my responsibility, exercised through the actions of the school board as a whole, is to see that the schools are properly run – not to run them myself.
5. Work through the superintendent – not over or around the superintendent.
6. Delegate the implementation of school board decisions to the superintendent.

C. TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD, I WILL:

1. Respect the rights of others to have and express opinions.
2. Recognize that authority rests with the school board in legal session – not with the individual members of the school board except as authorized by law.
3. Make no disparaging remarks, in or out of school board meetings, about other members of the school board or their opinions.
4. Keep an open mind about how I will vote on any proposition until the board has met and fully discussed the issue.
5. Make decisions by voting in school board meetings after all sides of debatable questions have been presented.
6. Insist that committees be appointed to serve only in an advisory capacity to the school board.

D. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY, I WILL:

1. Attempt to appraise and plan for both the present and future educational needs of the school district and community.
2. Attempt to obtain adequate financial support for the school district's programs.
3. Insist that business transactions of the school district be ethical and open.
4. Strive to uphold my responsibilities and accountability to the taxpayers in my school district.

E. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND STAFF, I WILL:

1. Hold the superintendent responsible for the administration of the school district.
2. Give the superintendent authority commensurate with his or her responsibilities.
3. Assure that the school district will be administered by the best professional personnel available.
4. Consider the recommendation of the superintendent in hiring all employees.
5. Participate in school board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
6. Insist the superintendent keep the school board adequately informed at all times.
7. Offer the superintendent counsel and advice.

8. Recognize the status of the superintendent as the chief executive officer and a non-voting, ex officio member of the school board.
9. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole school board for proper referral according to the chain of command.
10. Present any personal criticisms of employees to the superintendent.
11. Provide support for the superintendent and employees of the school district so they may perform their proper functions on a professional level.

F. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER, I WILL:

1. Comply with all federal, state, and local laws relating to my work as a school board member.
2. Comply with all school district policies as adopted by the school board.
3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.
4. Recognize that school district business may be legally transacted only in an open meeting of the school board.
5. Avoid conflicts of interest and refrain from using my school board position for personal gain.
6. Take no private action that will compromise the school board or administration.
7. Guard the confidentiality of information that is protected under applicable law.

BOARD OF EDUCATION
Adam Broden, Chairman
Wendy Fultz, Clerk
Amy Fontaine, Treasurer

BAGLEY PUBLIC SCHOOLS
Independent School District 162
202 Bagley Avenue Northwest
Bagley, Minnesota 56621
Telephone (218)694-6184 FAX (218)694-3221
Steve D. Cairns, Superintendent

BOARD OF EDUCATION
LeAnn Agnes, Director
Toby Anderson, Director
Kathy Clark, Director
Darcie Kaiser, Director

RE: Minnesota Student Survey
Parent Passive Consent Letter

Date: January 4, 2016

Dear Parents and/or Guardians,

Our School District is asking students in grades 5, 8, 9 and 11 to participate in the 2016 Minnesota Student Survey. This survey is conducted in schools across our state every three years. The survey is given to get useful information from students about how things are going at school, with their peers and about health-related thoughts and behaviors. The information helps us develop and maintain effective programs and provide better services at school and through community groups. The statewide information assists in guiding our state programs. When we get the report in the fall, information from the students in our district will be shared with school staff, students, parents and the community.

Our school district has informed parents of such surveys in the past and now federal law also requires us to notify parents of this school activity. There are frank questions on the survey about many topics relating to young people's lives. These include the use of alcohol or other drugs, safety in and around the school, physical activity and nutrition, mental or emotional health (stress, feeling bad), illegal or anti-social behavior (theft, chemical use, fighting) and if religious beliefs affect personal decisions. Questions are asked only of 9th and 11th grade students regarding sexual behavior and attitudes. If students are not involved in an activity, they skip the related questions and go on to the next section. The survey also asks about how well school is going, future plans, how adolescents spend their time and about how the school, family and community support them.

The survey is anonymous and confidential. Students do not provide their names, student identification numbers or other personal information. No individuals or families can be identified. The results are reported on the school district's students as a whole. The privacy of the students is protected.

The survey is voluntary. You may choose to have your son or daughter not take the survey by completing and returning the form below. Students may decline to take any part of the survey or the whole survey and informed of that option by staff. You are welcome to review a copy of the survey. The window dates the Minnesota Student Survey will be administered are from **January 19 through 26, 2016**. A copy of the survey is available at the Superintendent's office for public review.

If you have any questions about the survey, contact: **Superintendent Steve Cairns at (218) 694-6184**

+++++ Detach Here +++++

To have your son or daughter opt out of taking the Minnesota Student Survey, please complete this note and return it to the Superintendent's Office by Friday, January 15, 2016. The building principal will be notified.

Student's name _____ Student's school _____ Grade _____ at my request is NOT to participate in the 2016 Minnesota Student Survey.

Your name (please print) _____ Relationship to the student _____

Signature _____ Date _____

Date: 12-15-2015

To: Bagley School Board, Supt. Steve Cairns

From: Helen Kennedy

Re: Community Members for Textbook Review Committee

This memo is in reference to the selection of community members under School Board Policy 606, revised on November 16, 2015. I have been assigned to secure committee members for the textbook review requested by Mrs. Tammy Godwin regarding the World History: Connections to Today (2015). In her complaint, Mrs. Godwin states:

“In conclusion, based on the detailed documentation presented in this report proving the numerous errors, inaccuracies, omissions, and political, ethnic and other biases of this textbook that clearly seek to foster an Islamic agenda...”

I made contact with one of the Florida schools which had a similar complaint to ask for assistance in choosing what Bagley ISD 162 School Board Policy 606.V.G. defines as “Four residents of the school district.” The District Curriculum Director and the Social Studies Curriculum Director stated that it is imperative that the textbook review committee has all sides of the challenge represented so as to ensure that the decision made is based on accurate information and there is no bias. They had a large school district which was very diverse and had representation from both sides on their committee. They recommended that we have a “practicing Muslim” on our committee, especially since most committee members have limited knowledge of Islam ideology or practice. After speaking with several community members, I have been unable to find a practicing Muslim or anyone with much knowledge of Islam who lives within the Bagley School District.

In my search, two names came to my attention, neither of whom are residents of the Bagley School District, one a practicing Muslim and the other, a college professor who is the Chair of the Department of History and the Coordinator of Religious Studies at Bemidji State University. I personally contacted each of these individuals, both of whom have stated they would assist the school district in any way they could.

I am recommending that the committee members under Bagley ISD 162 School Board Policy 606.V, be as follows:

Chance Adams, who resides at 16118 Popplewood Road, NE, Hines, MN (Blackduck ISD 32), is employed at TrekNorth as a social studies teacher and is a practicing Muslim. (Not a Bagley School District resident).

Dr. Mary Hrenchir, the chair of the Department of History and the Coordinator of Religious Studies at Bemidji State University. (Not a Bagley School District resident).

Eric Olson, pastor of Grace Community Church, Bagley School District resident and parent of 4 children who attend Bagley Schools.

Jason Hermiston, Minnesota Corrections Parole Officer, Bagley School District resident whose signature is on the petition which supports the challenge of the textbook and who has one student attending Bagley High School.

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Order Summary: **Total: \$1,677.97** [Secure Checkout >](#)

Description	Product Price	Qty	Total
 <p>UAM-103061470 :: Samsung 4K SUHD JS7000 Series Smart TV - 55" Class, 3840 x 2160, 120 Motion Rate, 4x HDMI Ports, 3x USB Ports, S-Recommendation, Built-in Wi-Fi, Quad-Core CPU - UN55JS7000 In Stock (Details)</p>	<p>List Price: \$1,999.99 Instant Savings: -\$1,002.00 Price: \$997.99</p>	<p>1 Update Remove Item(s) Add to Wishlist</p>	<p>\$997.99</p>
 <p>EPO-102805321 :: Epson EX5220 LCD Projector - 3000 Lumens, 1024 x 768, XGA, 10,000:1, F/1.58 - 1.72, HDTV, 4:3, HDMI, USB, VGA In, 283W, SECAM, NTSC, PAL (Refurbished) - RB-V11H551020-N In Stock. Ships Same Day. (Details)</p>	<p>List Price: \$499.99 Instant Savings: -\$160.00 Price: \$339.99</p>	<p>2 Update Remove Item(s) Add to Wishlist</p>	<p>\$679.98</p>



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Page 1 of 2

Quote #	Date
64044	12/7/2015

Bill To

Accounts Payable
 ISD 162 - Bagley Public School District
 202 Bagley Avenue NW
 Bagley MN 56621

Ship To

Casey Norden/Brenda Dukek
 ISD 162 - Bagley Public School District
 202 Bagley Ave NW
 Bagley MN 56621

___ Initial if correct or revise accordingly

___ Initial if correct or revise accordingly

Expires	Sales Rep	Contract	Memo
1/31/2016	476 Chris Jensen	MSC	Bid 2015-1

Qty	Item	Description	Price	Ext. Price
480	XDGJH	SS Chromebook 11 (Black Trim) Intel Celeron Processor - 16G SSD, 4GB Ram - 1-Year Warranty	229.00	109,920.00
480	Chrome Management Console for Dell	Google Chrome OS Management Console License, Education/Dell	26.00	12,480.00
480	White Glove Service	White Glove Service for Chromebooks	12.00	5,760.00
		Unbox unit and inspect for physical damage Power on the units and inspect for any hardware or software failures Detect any out of box failures. Replace any out of box failures with TBI stock Configure wireless network using customers network information Enroll device into your organization Google Apps domain using customers enrollment account Serial number recording Box devices up and ship to specific locations		
1	HL4000-Service-TBI	Price included in WG services 1 year unlimited Google Support Google Domain and Chrome Management Console Set-Up, Configuration and Onsite Training Customized User Support Portal Access to Product User and Support Videos Access to Private and Public User Groups Priority Instructional Support via Chat, Email, Phone and Webinar for teachers, tech staff, and administrators Chromebook pre-professional development assessment. Beginning stage for designing a curriculum and instruction PD strategy	0.00	0.00



Quote

Page 2 of 2

Quote #	Date
64044	12/7/2015

Qty	Item	Description	Price	Ext. Price

To accept this quotation, sign here : _____

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Subtotal	128,160.00
Shipping Cost (UPS Ground)	0.00
Total	\$128,160.00

Apple Inc. Education Price Quote

Customer:	Lee Furuseth BAGLEY SCHOOL DISTRICT 162 Phone: 2186946528 x 3104 email: lfuruseth@bagley.k12.mn.us	Apple Inc:	John Kinsey 1 Infinite Loop MS: 111-HOM Cupertino, CA 95014 Phone: 612-381-4949 Fax: 866-845-2999 email: jkinsey@apple.com
Apple Quote:	2202801602		
Quote Date:	18-Dec-2015		
Quote Valid Until:	17-Jan-2016		

Quote Comments:
Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	iPad Air Wi-Fi 16GB – Space Grey (10-pack) IPAD AIR WI-FI 16GB SPACE GRAY-USA Part Number: ME894LL/B Quantity: 680 Part Number BKWG2LL/B	68	3,740.00	254,320.00
			Edu List Price Total	254,320.00
			- eWaste Fee / Recycling Fee	0.00
			-	
			-	
			Extended Total Price*	254,320.00
			<i>*In most cases Extended discounted Total price does not include Sales Tax *If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary</i>	

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Document rev 10.6

Date of last revision – September 24th, 2015

Apple Inc. Education Price Quote

Customer: Lee Furuseth
BAGLEY SCHOOL DISTRICT 162
Phone: 2186946528 x 3104
email: lfuruseth@bagley.k12.mn.us

Apple Inc:

John Kinsey
1 Infinite Loop
MS: 111-HOM
Cupertino, CA 95014
Phone: 612-381-4949
Fax: 866-845-2999
email: jkinsey@apple.com

Apple Quote: 2202801581
Quote Date: 18-Dec-2015
Quote Valid Until: 23-Dec-2015

Quote Comments:

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#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	MacBook Air 5-pack (13-inch/1.6GHz i5/4GB/128GB flash storage/Intel HD Graphics 6000) MacBook Air 5-pack (13-inch/1.6GHz i5/4GB/128GB flash storage/Intel HD Graphics 6000) Part Number: MJVF2LL/A Quantity: 60 Part Number BL3W2LL/A	12	4,645.00	150.00	4,495.00	53,940.00
2	MacBook Pro 15-inch with Retina Display: 2.2GHz Quad-core Intel Core i7 065-C326 2.2GHz Quad-core Intel Core i7, Turbo Boost up to 3.4GHz 065-C32D 16GB 1600MHz DDR3L SDRAM 065-C32J 256GB PCIe-based Flash Storage 065-C32F Intel Iris Pro Graphics 065-C32H Force Touch Trackpad 065-C336 Backlit Keyboard (English) / User's Guide (English) Part Number MJLQ2LL/A	1	1,899.00	0.00	1,899.00	1,899.00

Extended EDU List Price Total	57,639.00
Total Discount	1,800.00
Extended Discounted Price Subtotal	55,839.00
- eWaste Fee / Recycling Fee	0.00
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Extended Discounted Total Price*	55,839.00

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Pricing Proposal
Quotation #: 10791180
Created On: 12/21/2015
Valid Until: 12/31/2015

MN Bagley Public School District

Inside Account Executive

Brenda Dukek

202 BAGLEY AVENUE NW
BAGLEY, MN 566219302
United States
Phone: (218) 533-0192
Fax:
Email: bdukek@bagley.k12.mn.us

John Allen

Somerset, NJ 08873
Phone: 732-652-3052
Fax: 800-477-6479
Email: John_Allen@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Kensington BlackBelt 1st Degree Rugged Case - Case for tablet - rubber - black - for Apple iPad Air Kensington - Part#: K97064WW	680	\$23.92	\$16,265.60
		Total	\$16,265.60

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Customer: Lee Furuseth
 BAGLEY SCHOOL DISTRICT 162
 Phone: 2186946528 x 3104
 email: lfuruseth@bagley.k12.mn.us

Apple Inc: John Kinsey
 1 Infinite Loop
 MS: 111-HOM
 Cupertino, CA 95014
 Phone: 612-381-4949
 Fax: 866-845-2999
 email: jkinsey@apple.com

Apple Quote: 2202801417
 Quote Date: 18-Dec-2015
 Quote Valid Until: 17-Jan-2016

Quote Comments:
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Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	Apple TV Part Number MD199LL/A	47	69.00	3,243.00
Edu List Price Total				3,243.00
- eWaste Fee / Recycling Fee				0.00
-				
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Extended Total Price*				3,243.00
*In most cases Extended discounted Total price does not include Sales Tax				
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Document rev 10.6

Date of last revision – September 24th, 2015



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Quote #	Date
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 Bagley MN 56621

Ship To

Casey Norden/Brenda Dukek
 ISD 162 - Bagley Public School District
 202 Bagley Ave NW
 Bagley MN 56621

___ Initial if correct or revise accordingly

___ Initial if correct or revise accordingly

Expires	Sales Rep	Contract	Memo
1/31/2015	476 Chris Jensen	MSC	Bid 2015-6

Qty	Item	Description	Price	Ext. Price
5	LLTM30-B	30 tablet unit w/ Power	499.00	2,495.00
1	Lift Gate Surcharge	Lift Gate Service Charge - Decline if delivery location has loading dock and a lift gate is not needed.	150.00	150.00

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Subtotal	2,645.00
Shipping Cost (UPS Ground)	0.00
Total	\$2,645.00



Pricing Proposal
 Quotation #: 10784494
 Created On: 12/18/2015
 Valid Until: 12/31/2015

MN Bagley Public School District

Brenda Dukek

202 BAGLEY AVENUE NW
 BAGLEY, MN 566219302
 United States
 Phone: (218) 533-0192
 Fax:
 Email: bdukek@bagley.k12.mn.us

Inside Account Executive

John Allen

Somerset, NJ 08873
 Phone: 732-652-3052
 Fax: 800-477-6479
 Email: John_Allen@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Dell Precision Mobile Workstation M2800 - Core i7 4610M / 3 GHz - Windows 7 Pro 64-bit / Windows 8.1 Pro 64-bit downgrade - 8 GB RAM - 500 GB HDD - DVD-Writer - 15.6" 1920 x 1080 (Full HD) - AMD FirePro W4170M - 802.11ac - keyboard: English Dell - Part#: 463-5536	75	\$1,135.29	\$85,146.75
		Total	\$85,146.75

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Softchoice Corporation
314 W Superior, Ste 301
Chicago, IL, 60654

Sales/Order desk
Phone: (800) 268-7638 Fax: (800) 268-7639

Quote	7628806
Date	03-Dec-2015

QUOTE

Ship To: 893468

Bill To: 893468

BAGLEY SCHOOL DISTRICT
202 BAGLEY AVENUE NW
BAGLEY, MN 56621

BAGLEY SCHOOL DISTRICT
202 BAGLEY AVENUE NW
BAGLEY, MN 56621

Attn: CASEY NORDEN

Attn:

All currency in this quote is in US dollars.

Quote Prepared For	Casey Norden Bagley School District Phone: (218) 694-6184 Fax:
Quote Sent By	Matthew Siegler Matthew.Siegler@softchoice.com Phone: (312) 655-9002 x323275 Fax: (800) 268-7639
Comments: BID NUMBER: 2015-8	

Item #	Mfg Sku #	Description	Qty	Unit Price	Extended Price
RH8513	20BE0085US	LENOVO THINKPAD T540P 20BE CORE I7 4600M / 2.9 GHZ - WINDOWS 7 PRO 64-BIT / 8 PRO 64-BIT - PRE-INSTALLED: WINDOWS 7 - 8 GB RAM - 240 GB SSD TCG OPAL ENCRYPTION - DVD-WRITER - 15.6" 1920 X 1080 (FULL HD) - NVIDIA GEFORCE GT 730M / INTEL HD GRAPHICS 4600 - 802.11AC - WWAN UPGRADABLE - TOPSELLER NORMAL (This item is Open Market)	33	\$1,482.62	\$48,926.46

\$48,926.46

DELIVERY:Economy NO CHARGE

All currency in this quote is in US dollars.

TOTAL \$48,926.46

Estimated Monthly Lease Payment \$1,510 per month*

GSA Schedule: GS-35F-0196M
Cage Code: 3DH15
DUNS: 929022028
TIN:

All currency in this quote is in US dollars.

*Please note that the estimated monthly payment shown above is an option based on a 36 month term with a USD\$1.00 buyout at the end of the term. Fair market value buyout and monthly payments may vary depending on your creditworthiness as determined by Softchoice, in its sole discretion. 1 and 2 year Service Agreements, Subscriptions, License and Support contracts are not eligible for 36 month payment plans; 12 or 24 month payment options are available upon request. Shipping and applicable taxes not included in above estimate. Payment options in the United States of America are in US dollars and not billable in other currencies.

Pricing, availability and special offers are subject to change at any time. Returns may be restricted to factory sealed boxes or defective product only.

The third party products and services which are the subject of this quote are resold subject to the: (1) the warranty provided by the manufacturer or licensor of such third party products or services; and (2) the applicable end user license agreement or such other similar terms of use required by the third party vendor of such products or services. By submitting a purchase order, unless otherwise agreed upon in writing between the customer and such third party vendor, customer agrees to abide by the terms and conditions of any such applicable end user license agreement or terms of use.

If you will be prepaying for this order by check, please ensure to phone or e-mail your order request to Sales. After placing your order, write the order number given to you by Sales on the front of the check and remit payment to:

Attention: Finance
Softchoice Corporation
314 W Superior Street
Suite 402
Chicago, IL
60610-3538



Quote

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 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424
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Quote #	Date
64760	12/17/2015

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Accounts Payable
 ISD 162 - Bagley Public School District
 202 Bagley Avenue NW
 Bagley MN 56621

Ship To

Casey Norden/Brenda Dukek
 ISD 162 - Bagley Public School District
 202 Bagley Ave NW
 Bagley MN 56621

___ Initial if correct or revise accordingly

___ Initial if correct or revise accordingly

Expires	Sales Rep	Contract	Memo
1/31/2016	476 Chris Jensen	MSC	Bid 2015-9

Qty	Item	Description	Price	Ext. Price
16	Integration Item	Dell OptiPlex (3020) Desktop	569.00	9,104.00
16	Integration Item	Optiplex Mouse	12.99	207.84
16	Integration Item	Dell Monitor 861-BBEC	103.00	1,648.00

To accept this quotation, sign here : _____

Terms: For accounts where credit has been establish, terms are net 30 days. Payment options are EFT or check.
 Please submit purchase order with signed quotation. If credit terms are not established, please contact your Tierney Representative.

Please reference this quote number on your purchase order

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This document is subject to the terms and conditions found here: www.tierneybrothers.com/SOTC

Subtotal	10,959.84
Shipping Cost (UPS Ground)	0.00
Total	\$10,959.84



Quote

Illinois | Indiana | Iowa | Michigan | Minnesota | Ohio | Wisconsin
 Remit To: 3300 University Avenue SE, Minneapolis, MN 55414-3326
 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424
 www.tierneybrothers.com

Quote #	Date
64053	12/7/2015

Bill To

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 Bagley MN 56621

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Expires	Sales Rep	Contract	Memo
1/31/2016	476 Chris Jensen	MSC	Bid 2015 - 10

Qty	Item	Description	Price	Ext. Price
39	4065	SMART Board 4065 Interactive Flat Panel	3,032.00	118,248.00
2	TBIPD10	Custom Professional Development - SMART Notebook and SMART AMP (1 day onsite per TBIPD10 package).	1,199.00	2,398.00

To accept this quotation, sign here : _____

Terms: For accounts where credit has been establish, terms are net 30 days. Payment options are EFT or check.
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Subtotal	120,646.00
Shipping Cost (UPS Ground)	3,861.00
Total	\$124,507.00

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Quote

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 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424
 www.tierneybrothers.com

Quote #	Date
64054	12/7/2015

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 ISD 162 - Bagley Public School District
 202 Bagley Avenue NW
 Bagley MN 56621

Ship To

Casey Norden/Brenda Dukek
 ISD 162 - Bagley Public School District
 202 Bagley Ave NW
 Bagley MN 56621

___ Initial if correct or revise accordingly

___ Initial if correct or revise accordingly

Expires	Sales Rep	Contract	Memo
1/31/2016	476 Chris Jensen	MSC	Bid 2015-11

Qty	Item	Description	Price	Ext. Price
13	PFCUB	4' - 6' LFP MOBIL CART Rated for Smart 4065 IFP	595.00	7,735.00
26	LTM1U	Large Fusion Micro-Adjustable Tilt Wall Mount Rated for SMART 4065 IFP	169.00	4,394.00
13	PAC-710	Height Adjustable Accessory Shelf for PFCUB	89.00	1,157.00

To accept this quotation, sign here : _____

Terms: For accounts where credit has been establish, terms are net 30 days. Payment options are EFT or check.
 Please submit purchase order with signed quotation. If credit terms are not established, please contact your Tierney Representative.

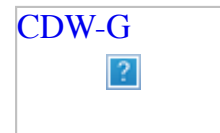
Please reference this quote number on your purchase order

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Subtotal	13,286.00
Shipping Cost (UPS Ground)	0.00
Total	\$13,286.00

[View in a browser](#)




QUOTE CONFIRMATION

DEAR BRENDA DUKEK,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

CONVERT QUOTE TO ORDER

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
GRQV626	12/21/2015	PHOTOSHOP EL	0892051	\$895.92

QUOTE DETAILS					
ITEM		QTY	CDW#	UNIT PRICE	EXT. PRICE
	Adobe Photoshop Elements (v. 14) - license Mfg. Part#: 65263739AB03A00 UNSPSC: 43232102 Electronic distribution - NO MEDIA Contract: MARKET	24	3846262	\$37.33	\$895.92
SHIPPING DETAILS			SUBTOTAL	\$895.92	
Shipping Address: INDEPENDENT SCHOOL DISTRICT BRENDA DUKEK 202 BAGLEY AVE NW BAGLEY, MN 56621-8759 Phone: (218) 694-6184 Shipping Method: ELECTRONIC DISTRIBUTION Payment Terms: NET 30-VERBAL			SHIPPING	\$0.00	
			GRAND TOTAL	\$895.92	
CONVERT QUOTE TO ORDER					

Need Assistance? CDW•G SALES CONTACT INFORMATION



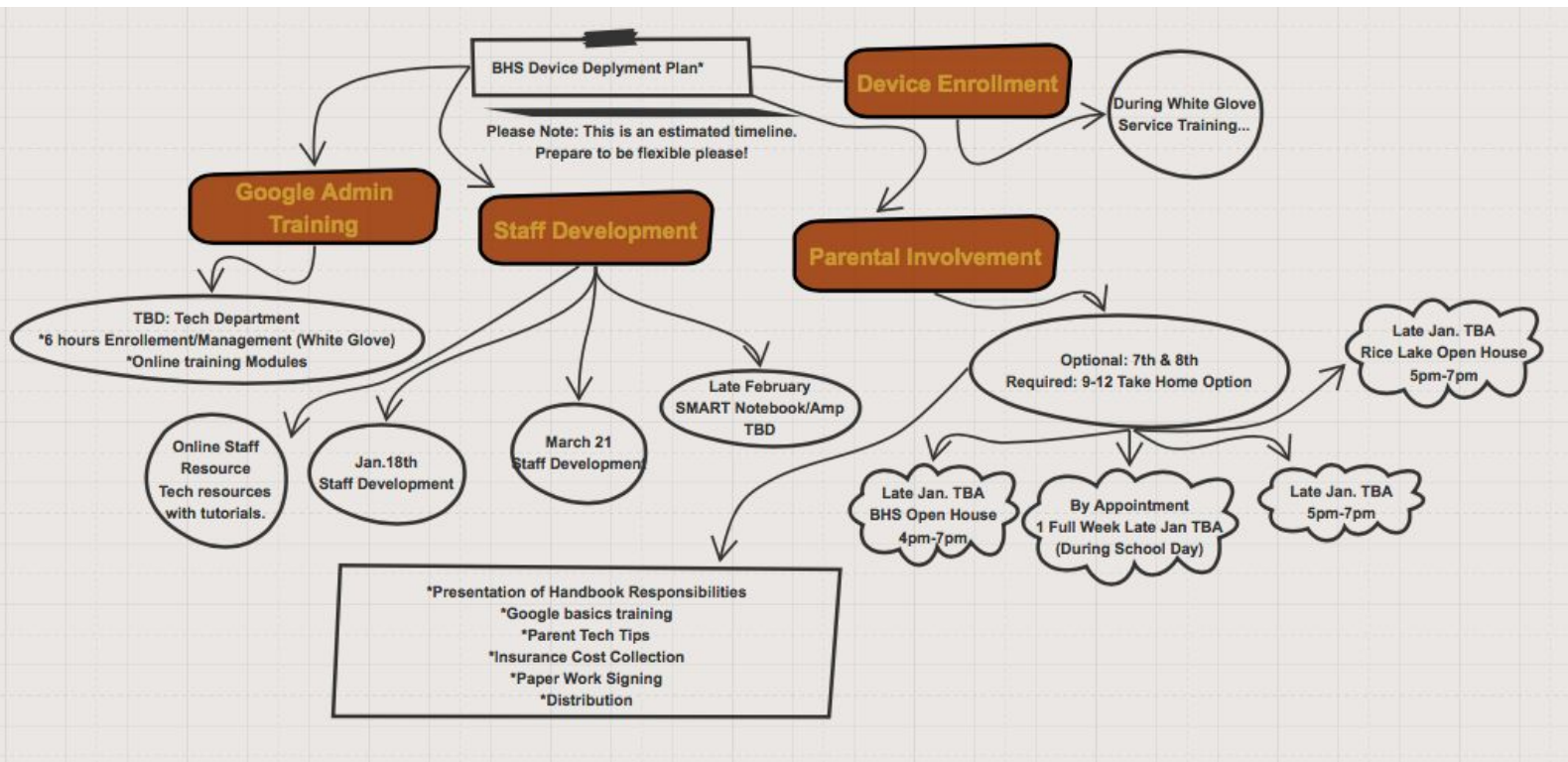
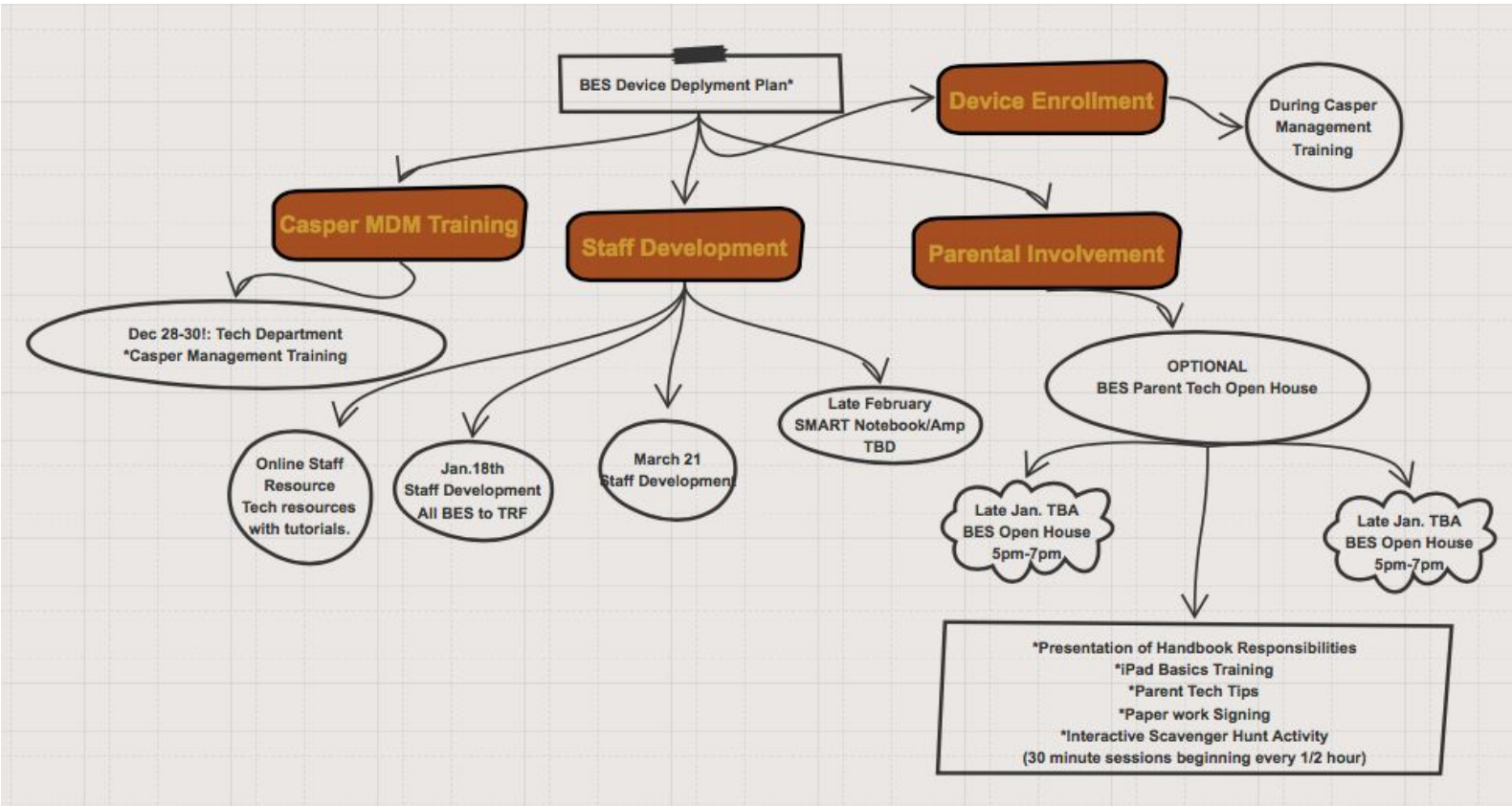
Andrew Peck | (877) 826-1284 | andrpec@cdw.com

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This email was sent to bdukek@bagley.k12.mn.us.
Please add cdwsales@cdwemail.com to your address book.

© 2015 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239
SPS-QC:002 | SPS 1 | Customer#: 0892051 | SPSc24af3a8-0275-476d-b02d-342fadcecebf

BES & BHS 1:1 Deployment Plan



BAGLEY ELEMENTARY SCHOOL



1:1 DEVICE HANDBOOK

December 21, 2015

overview

The Bagley Public School District is committed to preparing our students to succeed in our rapidly changing world. It is essential that the District provide our students with the 21st century skills that they need to be self-directed learners. We believe that effective teaching and learning includes the effective use of technology to best prepare each student for the world in which they live. To accomplish this vision, the District is making iPad technology available to all student in grades K-6 as described below. The following requirements and guidelines apply to the iPad implementation initiative.

1. Students Responsibilities

- a. Students are expected to use the iPads appropriately for educational purposes.
- b. Students are expected to follow the District's Acceptable Use Policy and the District Bullying Prohibition Policy.
- c. Students will not have the ability to set or change screen passcodes or security settings. This will all be set up by technology staff.
- d. Students attempting to hack or jailbreak the iPad will be subject to disciplinary action.

2. Teacher Responsibilities

- a. Teachers are expected to set up classroom routines to insure the proper care of the iPads.
- b. Teachers will always model digital citizenship at an age appropriate level when teaching with District technology.
- c. Teachers will charge and secure iPads daily and/or have routines that include the students in this process. Teachers will lock iPads in a secure location and/or lock their classroom door when they leave each day.
- d. Teachers will make the technology staff aware of any issues of malfunctioning or broken devices in a timely manner.
- e. Teachers will be trained on best practice for teaching with iPads.

3. Technology Staff Responsibilities

- a. Tech staff at BES will manage the iPads with a Mobile Device Management (MDM) which will set restrictions, install and remove apps based on teacher request and run updates.
- b. Tech staff will work diligently to ensure timely repair of any devices as needed.
- c. Tech staff will work closely with staff to provide needed training on best practice for teaching with iPads.

OUR MISSION

The Bagley Elementary School's mission with our 1:1 Technology is to provide another dimension to teaching and learning in our building. We believe that in our ever changing world, providing students opportunities for learning and demonstrating learning through the use of a variety of tools will better prepare them for the future. Adding technology serves as another tool to show learning and engage students.

Literacy: With the goal of having proficient readers at Bagley Elementary School, technology will be used to enhance literacy instruction.

Mathematics: As with many schools, Bagley Elementary students have a wide range of learning needs. Technology will help teachers support student understanding of mathematical concepts and increase achievement by meeting those individual needs.

Curriculum: Up to date and quality curriculum is vital to student success. Technology integration will be used to update and enrich the way our students access and interact with curriculum material. District Policies relating to selection and review of curricular materials and resources will be followed by staff.

Assessment: In order to monitor and improve student achievement, technology integration will be used to improve the quality of both formative and summative assessments of learning in the classroom.

Differentiation: When considering the variety of skill levels, interests, and learning styles of our student, technology integration will be used to increase differentiation in the classroom.

21st Century Skills: Our students need to be prepared to function competently in the 21st century global community. Technology integration will be used to increase students' skills: creativity and innovation, critical thinking, problem solving, communication, and collaboration.

STEM: STEM is an acronym for Science, Technology, Engineering and Math education. We focus on these areas together not only because the skills and knowledge in each discipline are essential for student success, but also because these fields are deeply intertwined in the real world and in how students learn most effectively.

Student Internet Safety: While students are in our building the network is protected by a filter which blocks inappropriate content. This is in compliance with the Children's Internet Protection Act (CIPA). We also have procedures in place under the acceptable use policy for monitoring internet use. If in the future, devices go home with students, they will not be protected under our filter. However restrictions will be set on each device to block explicit content including music, movies, TV shows, books, podcasts, websites.

WHY 1:1?

Depth of Understanding: Interactive simulations and illustrations can produce a much greater depth of understanding of a concept. When virtual manipulatives are used in a classroom setting, they can go far beyond chalk and talk. The teacher can conduct onscreen investigations and demonstrate concepts far more easily and in greater depth than verbally and/or written text.

Learning vs. Teaching: Technology allows the tables to be turned. Instead of teaching (push), students can be given projects that require them to learn (pull) the necessary materials themselves. Key to this is the

ability to get the information they need anytime, anywhere. This project-based pull approach makes learning far more interesting for the student and thus the student becomes much more engaged in their learning. Remember to keep in mind, that this approach won't be used every minute of the school day, but certainly when the skills and/or objectives are best met by this method.

Expansion of time and place: Using the "textbook classroom" approach, learning is limited. On the other hand, a wireless iPad has access to the teacher's course material and the Internet almost anywhere. There is also a vastly larger resource opportunity for students than can be practically expected from a paper or books. Information technology allows learning anywhere, anytime, and not just in one particular classroom for a few minutes each day.

New media for self-expression: Using modern technology students do such things as make a presentation, record and edit spoken word, do digital photography, make a video, run a class newspaper, run a web based school radio or TV station, do a claymation, compose digital music on a synthesizer, make a website, or create a blog. The possibilities are endless!

Collaboration: A vital skill in the digital world is the ability to work collaboratively on projects with others who may not be physically close. This can best be done using computer tools such as the web, email, instant messaging and cell phone. Rather than laboring alone on homework, students can work in small groups wherever they happen to be at any time. They are doing this already. However it can now be formalized through technology and taught as a vital skill. Many university projects are undertaken by teams spread around the world. Students need to be prepared for this.

Going Global: The worldview of the student can be expanded because of the zero cost of contacting and communicating with other people around the globe. The Internet permits free video conferencing which permits interaction in real time with sister schools and people in other countries. From an educational viewpoint, this is a very important component that helps students understand other cultures through direct dialog and collaboration! This type of activity would be very enriching for our students and if used will be supervised by staff. (An example could be a student in Bagley Skyping with a teacher in China to learn about the Chinese Culture.)

Individual pacing and sequence: Students are unique and learn differently. Information technologies can permit students to break step with the class and go at a pace and order that suits them better. Without disrupting the class, students can repeat difficult lessons and explore what they find interesting. With time, it will become more like having a private tutor rather than being lost in a large class.

Personal Productivity: Students need productivity tools for the same reasons you do. Students need to write, read, communicate, organize and schedule, iPads will allow these tasks to happen more efficiently.

BAGLEY DISTRICT ACCEPTABLE USE POLICY

524 Bagley Independent School District 162 Electronic Technologies Acceptable Use and Internet Safety Policy

Board Adopted: September 2, 2008

Board Revised: March 16, 2015

I. PURPOSE

The purpose of this policy is to set forth guidelines for access to acceptable and safe use of the District’s electronic technologies. Electronic technologies include but are not limited to the district network, computers, mobile devices, printers, telephones, and the applications they support and/or access both on and off campus. The policy complements the District’s Internet Policy.

II. GENERAL STATEMENT OF POLICY

The Bagley School District provides technology resources to its students, staff, parents and community for educational, administrative, and informational purposes. The goal in providing these resources is to promote educational excellence in Bagley schools by facilitating resource sharing, innovation and communication with the support and supervision of parents, teachers and support staff.

III. EDUCATIONAL PURPOSE

Access to the technology in the Bagley School District has been established for educational purposes. The use of the Bagley School District’s electronic technologies is a

valued resource to our community. All electronic technologies, including personal devices using the district's connectivity, must be used in support of the educational program of the District. This access may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies.

School computers, telecom, memory devices, networks, cloud storage and related hardware and software are the property of the Bagley School District. At no time does the District relinquish its exclusive control of electronic technologies. Inappropriate use of District electronic technologies, including interfering with network functions and the standardization of technologies, may result in the limitation or revocation of access.

Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of electronic technologies may result in one or more of the following consequences: Suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate District policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws. Use of Electronic Technologies during the employee duty day should be restricted exclusively to educational purposes.

IV. DEFINITIONS

The term "users" refers to any person using the District's electronic technologies. The term "Internet" refers to an electronic communications network that connects computer networks and organizational computer facilities around the world.

The term "intranet" refers to the District's network, which restricts access to authorized users, which may include students, staff, parents, contractors, vendors and volunteers. The term "electronic technologies" refers to, but is not limited to, computers and peripherals, printers, telephones, and the applications they support and/or access.

V. UNACCEPTABLE USES

Users are responsible for anything set on the network with their name or other individual identified, e.g. IP address, on it. Users shall not engage in any activity that disrupts or hinders the performance of the District's electronic technologies. Specifically, the following uses of the District's electronic technologies are considered unacceptable:

- A. Users will not use the District's electronic technologies to access, review, upload, download, store, print, post, receive, transmit or distribute:
 1. Pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
 2. Obscene, abusive, profane, lewd, vulgar, rude, inflammatory, libelous, threatening, disrespectful, or sexually explicit language;

3. Materials that use language or images that are inappropriate in the educational setting or disruptive to the educational process;
 4. Information or materials that could cause damage or danger of disruption to the educational process;
 5. Materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination, or any other material that would violate any law.
 6. Orders made by shopping online during time designated as off-limits by the District.
 7. Personal photos, files or music not related to educational purposes for any extended length of time.
 8. Unauthorized audio or video content streaming that decreases available internet bandwidth to district users.
- B. Users will not use the District's electronic technologies too knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks by use of email, social media, blogs, podcasts, etc.
- C. Users will not use the District's electronic technologies to engage in any illegal act or violate any local, state or federal statute or law. Users will not use the District's electronic technologies for political campaigning or personal profit.
- E. Users will not physically or electronically vandalize District technologies nor use the District's electronic technologies to vandalize, damage or disable the property of another person or organization.
1. Users will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means.
 2. Users will not tamper with, modify or change the District's electronic technologies software, hardware or wiring or take any action to violate the District's security system.
 3. Users will not use the District's electronic technologies in such a way as to disrupt the use of the system by other users.

4. Users may not add or remove any software nor modify the equipment, software configuration, or environment. All electronic technology requests must go through the District's Technology Department processes.
- F. Users will not use the District's electronic technologies to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
- G. Users will not use the District's electronic technologies to post information in public access areas regarding private information about another person. Private information includes personal contact information about themselves or other persons, or other personally identifiable information including, but not limited to, addresses, telephone numbers, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
- H. Users will not attempt to gain unauthorized access to the District's electronic technologies or any other system through the District's electronic technologies. Users will not attempt to logon through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Access through any means other than an individual's user logon and password is not permitted.
- I. Messages, files and records on the District's electronic technologies may not be encrypted without the permission of appropriate administrative school authorities.

Note: Users must keep all account information and passwords private. The District reserves the right to access user accounts when deemed necessary.

- J. Users will not use the District's electronic technologies in any way that may violate trademark copyright laws or usage licensing agreements:
 1. Users will not use another person's property without the person's prior approval or proper citation,
 2. Users will not load, download or exchange pirated software or copy software to or from any school computer including freeware and shareware;
 3. Users will not plagiarize works they find on the Internet or other information resources.

- K. Users will not use the District's electronic technologies for unauthorized commercial purposes or for financial gain unrelated to the Mission of the District. Users will not use the District's electronic technologies to offer or provide goods or services or for product advertisement, except as authorized by the District administration.
- L. The District does not support personal equipment. Users will not install any personal equipment or software on any district-owned systems.

VI. FILTER

- A. With respect to any of its computers with Internet access, the School District will monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will use best efforts and industry standard approaches to block or filter Internet access to any visual depictions that are obscene, violent, child pornography, or harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, violence, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Access to chat rooms, discussion boards and other forms of direct electronic communications are limited to applications approved by the District and/or hosted within the District domain for the safety and security of minors.
- D. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The District is obligated to monitor and/or review filtering activities.

VII. INTERNET SAFETY POLICY EDUCATION

During the first week of school and prior to the start of second semester, classroom and/or first hour teachers will provide a minimum of two lessons covering:

1. The education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms.
2. Cyberbullying awareness and response
3. Unauthorized disclosure, use and dissemination of personal information regarding minors.
4. Unauthorized access, including “hacking” and other unlawful activities by minors online.
5. Safety/security of minors when using e-mail, chat rooms, other direct electronic communications.

VIII. LIMITED EXPECTATION OF PRIVACY

By authorizing use of the School District electronic technologies, the Bagley School District does not relinquish control over content or data transmitted or stored on the network or contained in files. Users should expect only limited privacy in the contents of personal files on the District’s electronic technologies.

- A. Routine maintenance and monitoring of the District’s electronic technologies may lead to a discovery that a user has violated this policy, another School District policy, or the law.
- B. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or School District policy.
- C. Parents have the right at any time to investigate or review the contents of their child’s files and e-mail files. Parents have the right to request the termination of their child’s individual account at any time.
- D. District users are advised that the School District retains the right at any time to investigate or review the contents of their files and e-mail files based upon legal complaints or specific allegations regarded as misuse of technologies. In addition, District staff is advised that data and other materials in files maintained on or transmitted through the District’s electronic technologies may be subject to review, disclosure or discovery under the Minnesota Government Data Practices Act.
- E. The District will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with School District policies conducted through the District’s electronic technologies

VIII. ELECTRONIC TECHNOLOGIES ACCEPTABLE USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents and staff of the District.□
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Electronic Technologies Acceptable Use Agreement for students must be read and signed by the user and parents or guardians. Internet Use Agreement for employees must be signed by the employee. The form must then be filed with the District.
- D. All users shall be responsible for the protection and security of their passwords. Users shall have the ability to change passwords to maintain the confidentiality of login codes. Passwords are not viewable by network administrators but may be changed to gain access to a user account if necessary.

IX. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the District's educational technologies is at the user's own risk and is provided on an "as is, as available" basis. The District will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on the District's systems or for delays or changes in or interruptions of service or miss-deliveries or non-deliveries of information or materials, regardless of the cause. The District is not responsible for the accuracy or quality of any advice or information obtained through or stored on the District's electronic technologies. The District will not be responsible for financial obligations arising through unauthorized use of the District's educational technologies or the Internet.

X. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the District's electronic technologies must not violate other policies and regulations of the District, including but not limited to the District policies on Gifts and Donations, Nondiscrimination, Harassment and Violence, Web site and Intranet, Instructional Materials Selection and Review, and Curriculum Goals.

XI. USER NOTIFICATION

- A. All users shall be notified of the District policies relating to Electronic Technology Acceptable Use and Internet Safety Policies. This notification will be posted on the second board meeting agenda each August in an open public forum.
- B. This notification shall include the following:

1. Notification of Unacceptable Use of District Electronic Technologies.
2. Internet Safety Protection
3. Notification that Internet use is subject to compliance with District policies.
4. Disclaimers limiting the District's liability relative to:
 - a. Information stored on District systems including diskettes, hard drives, or servers, CD, DVD memory stick or similar devices, cloud storage, or any other storage device:
 - b. Information retrieved through the District's computers, networks or online resources;
 - c. Personal property used to access the District's computers, networks or online resources;
 - d. Unauthorized financial obligations resulting from use of District resources/ accounts to access the Internet.
 - e. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
5. Notification of password ownership and password protection procedures.
6. Notification that, even though the District may use technical means to limit student Internet access, these limits are not impenetrable and are not the sole means of enforcing the provisions of this policy.
7. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by the School District.
9. Notification that, should the user violate the District's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
10. Notification that all provisions of the Electronic Technologies Acceptable Use Policy are subordinate to local, state and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside-of-school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the District's educational technologies and of the Internet if the student is accessing the District's electronic technologies from home or through other remote location(s).
- B. Parents will be notified that their students will be using District resources/accounts to access the Internet and that the District will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 - 1. A copy of the Electronic Technologies Acceptable Use Agreement provided to the student user;
 - 2. A description of parent/guardian responsibilities;
 - 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option;
 - 4. A statement that the Electronic Technologies Acceptable Use Agreement must be signed by the user, parent or guardian, and the supervising teacher prior to use by the student; and
 - 5. A statement that the District's Electronic Technologies Acceptable Use Policy is available for parental review.

XIII. IMPLEMENTATION AND POLICY REVIEW

- A. The Superintendent, and/or administrative team, is directed to develop the necessary guidelines for the implementation of this policy. The Superintendent, and/or administrative team, may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the School Board for approval.
- B. The Superintendent, and/or administrative team, shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The District's Internet policies and procedures are available for review by all parents, guardians, staff and members of the community through the district website.

ACCEPTABLE USE ACKNOWLEDGEMENT FORM

524F Bagley School District K-12 Acceptable Use Policy Acknowledgment Form₁

Bagley Public School information technology resources, including email, network and Internet access, are provided for educational purposes. Adherence to the following policy is necessary for continued access to the school's technological resources:

Students must

1. *Respect and protect the privacy of others.*
 - Use only assigned accounts.
 - Do not view, use, or copy passwords, data, or networks to which they are not authorized.
 - Do not distribute private information about others or themselves.
2. *Respect and protect the integrity, availability, and security of all electronic resources.*
 - Observe all network security practices, as posted.
 - Report security risks or violations to a teacher or network administrator.
 - Do not destroy or damage data, networks, or other resources that do not belong to them, without clear permission of the owner.
 - Conserve, protect, and share these resources with other students and Internet users.
3. *Respect and protect the intellectual property of others.*
 - Do not infringe copyrights (no making illegal copies of music, games, or Movies!).
 - Do not plagiarize.
4. *Respect and practice the principles of community.*
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials to a teacher.
 - Do not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
 - Do not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
 - Do not respond to any unsolicited
 - Do not use the resources to further other acts that are criminal or violate the school's code of conduct.
 - Do not send spam, chain letters, or other mass unsolicited mailings.
 - Do not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Complete Acceptable Use Policy is available via the district website (www.bagley.k12.mn.us) or by request from the District Office.

Students in grades 4-12 may, if in accord with the policy above

1. Design and post web pages and other material from school resources.
2. Use direct communications such as instant messaging if approved by a teacher for class purposes.
3. Use the resources for any educational purpose.

Students in grades k-3 may

1. Access previewed websites through the use of links on the District Website.

Consequences for Violation. Violations of these rules may result in disciplinary action, including the loss of a student's privileges to use the school's information technology resources.

Supervision and Monitoring. School and network administrators and their authorized employees monitor the use of information technology resources to help ensure that uses are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

----- Please sign and return to your child's teacher. -----

I ACKNOWLEDGE AND UNDERSTAND MY OBLIGATIONS:

Student _____ Date _____

Parent/Guardian _____ Date _____

Disclaimer: While the District's intent is to make Internet access available in order to further educational goals and objectives, students may find ways to access other materials as well. Even should the District institute technical methods or systems to regulate students' Internet access, those methods could not guarantee compliance with the District's acceptable use policy. That notwithstanding, the District believes that the benefits to students of access to the Internet exceed any disadvantages. Ultimately, however, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Toward that end, the Bagley School District makes the it's complete Internet policy and procedures available on request for review by all parents, guardians, and other members of the community; and provides parents and guardians the option of requesting for their minor children alternative activities not requiring Internet use.

STUDENT and Parent Agreement

1:1 Learning Initiative: Student and Parent Agreement

Student access to technology in the Bagley Public School District has been established for educational purposes. The use of the Bagley School District’s electronic technologies is a valued resource to our community. All electronic technologies must be used in support of the educational program of the District. This privilege may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies.

Failure to comply with the District’s Bullying Policy and Acceptable Use and Safety Policy or the guidelines stated in the Student Device Handbook for use may result in the loss of privilege. The device is the property of the Bagley Public Schools and as a result may be seized and reviewed at any time. The student should have no expectation of privacy of materials found on a device. Students are responsible for the cost associated with intentional damage of their device and damage due to carelessness.

Student Agreement

I have reviewed and agree to follow the Bagley Public Schools 1:1 Learning Initiative expectations cited in this agreement and understand my responsibilities as a student.

(Print) Student Name: _____ Date: _____

Student Signature: _____ Grade _____

Parent Agreement

I/we have reviewed and agree to follow the Bagley Public Schools 1:1 Initiative expectations cited in this agreement and understand my/our responsibilities as a Parent/Guardian. By signing below I give permission for my child to use a *managed email through the Bagley Schools, and if applicable to create user accounts in Khan Academy, Nearpod, and/or applications of the like managed by the classroom teacher and/or the Bagley Technology Department.

*managed email-Elementary student gmail accounts will be restricted to mail only within our bagley.k12.mn.us domain.

(Print) Parent Name: _____ Date: _____

Parent Signature: _____

(Please sign and return to your child’s teacher.)

CONTACT INFORMATION

Technology Department

Casey Norden-District Technology Coordinator

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Technology Department E-Mail: itdept@bagley.k12.mn.us

This handbook is also attached to the district website.

BAGLEY HIGH SCHOOL



DEVICE HANDBOOK

December 21, 2015

MISSION STATEMENT

We pledge to develop within students the appropriate skills, knowledge, and understanding that will enable them to be successful in the next phase of their lives.

overview

The Bagley Public School District is committed to preparing our students to succeed in our rapidly changing world. It is essential that the District provide our students with the 21st century skills that they need to be self-directed learners. We believe that effective teaching and learning include the effective use of technology to best prepare each student for the world in which they live. To accomplish this vision, the District is making Chromebooks available to all student in grades 7-12 as described below. The following requirements and guidelines apply to the Chromebook Implementation initiative. Students in grades 9-12 will have the option of taking Chromebooks home when procedures have been followed. There will be two sets of procedures; one for students with devices that remain in the building and one for students who opt to take the device home.

DEVICE REMAINS IN BUILDING

● Students Responsibilities:

- Students are expected to use the Chromebooks appropriately for educational purposes.
- Students are expected to follow the District's Acceptable Use Policy and the District Bullying Prohibition Policy.
- Students will have the ability to set themes and desktops as long as they are in compliance with the District's Acceptable Use Policy. The presence of inappropriate content may result in loss of Chromebook privilege and/or other disciplinary actions.
- The Chromebooks will be managed by the District Technology staff. Students attempting to hack or jailbreak the Chromebook will be subject to disciplinary action.
- 7th and 8th grade Chromebooks will remain in carts in the 7th and 8th grade pod areas -but may be checked out on a daily basis with teacher permission.

● Teacher Responsibilities:

- Teachers are expected to set up classroom routines to insure the proper care of the Chromebooks.

- Teachers will always model digital citizenship when teaching with District technology.
- Teachers will enforce student routines to charge and secure Chromebooks in charging carts daily. Teachers will lock Chromebook carts securely at the end of each day.
- Teachers will make the technology staff aware of any issues of malfunctioning or broken devices in a timely manner.
- Teachers will be trained on best practice for teaching with Chromebooks.

● **Technology Staff Responsibilities:**

- Tech staff at BHS will manage the Chromebooks through our Google School Management System.
- Tech staff will work diligently to ensure timely repair of any devices as needed.
- Tech staff will work closely with staff to provide needed training on best practice for teaching with Chromebooks.

DEVICE GOES HOME

● **Student Responsibilities:**

- Students are expected to use the Chromebooks appropriately for educational purposes.
- Students are expected to follow the District's Acceptable Use Policy and the District Bullying Prohibition Policy.
- Students will have the ability to set themes and desktops as long as they are in compliance with the District's Acceptable Use Policy. The presence of inappropriate content may result in loss of Chromebook privilege and/or other disciplinary actions. The use of music on the Chromebook during classroom time will be at the discretion of the classroom teacher.
- The Chromebooks will be managed by the District Technology staff. Students attempting to hack or jailbreak the Chromebook will be subject to disciplinary action.

- Students are expected to have their Chromebook in school each day with a fully charged battery. A limited number of loaners may be available on a first-come, first-serve basis. Forgetting a Chromebook or having a dead battery will not be accepted as a reason for failing to complete work or turn in assignments. Charging stations will be available for students who may need a recharge during the school day or for students who opt not to take their Chromebook home. Repeated failure to bring the Chromebook to school or failing to charge the battery may result in the loss of home privileges for the student.
- Students will not be allowed to personalize the Chromebook by adding stickers to the device. Cases will not be provided by the district as the selected Chromebook is designed with durability. Students may choose to buy and use their own case if they would like.
- Students will make technology staff aware of any issues of malfunctioning or broken devices in a timely manner.

● **Parent Responsibilities:**

- Parents are required to attend a Parent Chromebook Orientation session if their student is opting to bring their device home.
- The District asks for parents' support in communicating with their children about the standards of appropriate content and helping to monitor the use of the Chromebooks at home.
- Parents are responsible for filling out and signing the Student-Parent Agreement form found at the end of this handbook.
- If necessary, parents are expected to assist their child fill out any forms needed to report theft or damage.
- Parents are encouraged to become familiar with the Chromebook and to ensure the use of the technology to track their child's progress. The Chromebooks allow parents and students to view teachers' assignments calendars, track homework, and monitor progress toward coursework completion.

● **Terms of the Chromebook Loan**

- Chromebooks will be distributed at the discretion of the District Administration upon confirmation that the Student-Parent Agreement form has been signed and the Technology

Insurance Cost has been received or a scholarship agreement has been met. Insurance cost are non-refundable.

- Legal ownership of the Chromebooks remains with the District. The use of the Chromebook is a privilege extended to students and is conditioned upon compliance with the requirements of this handbook, the District's Acceptable Use Policy and all other District policies.
- Student Chromebooks and accessories will be checked in at the end of each school year at a date and time determined by the Administration. Students who graduate early, transfer, withdraw or are expelled will return the Chromebook and accessories at the time of withdrawal. Students returning to school the following year will be issued the same Chromebook that was previously assigned to them.
- The District reserves the right to repossess the Chromebook and accessories at any time if the student does not fully comply with the terms of this handbook. The District may also choose to limit and/or withdraw home use privileges for failure to comply.
- Failure to return the property in a timely fashion may result in payment of the device and/or the involvement of law enforcement.
- The Chromebooks will be subject to routine monitoring by teachers, administrators, and/or technology staff. Users have no expectation of privacy when using Bagley Public School's equipment or technology systems.
- Each Chromebook has identifying labels, which must not be removed or altered in any fashion. Students may not permanently mark the Chromebook in any fashion.
- The use of the Chromebooks during instructional times is governed by classroom teachers. Failure to follow the instructions of the teacher may result in disciplinary action.

● **General Care Instructions:**

- Chromebooks should be cleaned with a soft, clean cloth. Chemical cleaners or liquids including water, should not be used on the Chromebooks.
- Charging cables/cords should be inserted carefully to prevent damage. This should be done on both ends of the cable by grasping the plugs rather than the cord. The charging cord should be plugged into the wall outlet before connecting to the Chromebook. When disconnecting, remove the cable from the Chromebook before pulling the cord from the wall outlet.

- Students should never put weight on Chromebooks, stack items on top of them or wedge them tightly into a backpack or case. The Chromebooks should not be used as a folder to carry other items, including any sharp or pointed items such as pens or pencils.
- Liquids, food and other debris can damage Chromebooks. Chromebooks should be away from food and liquids when students are eating.
- Chromebooks should not be exposed to temperature extremes. Students should not leave the Chromebook in any location where the temperatures falls below freezing or exceeds 95 degrees Fahrenheit. If the Chromebook is cold, it should be allowed to warm up to room temperature before use. A Chromebook exposed to direct sunlight or high temperatures may overheat during use and must be allowed to cool down before subsequent use.

● **Protection Plan:**

- An annual “Insurance Cost” of \$40 (\$120 per household maximum) will be assessed to all students in grades 9-12 who opt to take the Chromebook home. For those families qualifying for “Free and Reduced Lunch” the Insurance Cost will be \$20 (\$60 per household maximum). Financial scholarships may be requested from the building principal. All requests will be held in the strictest confidence.
- The proceeds of the Insurance Cost shall be used to offset expenditures associated with maintaining accidental damage coverage on student devices that go home.

● **Security and Theft Protection:**

- The Chromebook may ONLY be used by the student to whom it was assigned or by the parents of the student. The student may not loan it to another student, friend, or family member.
- The student is responsible for the security of the Chromebook at all times. The Chromebook should never be left unsecured. When not with the student, the Chromebook should be secured or stored in a secure locked location. During after-school activities and/or away events, students are still responsible for securing the Chromebook.

● **Damage, Theft, Repair:**

- Damage or hardware issues must be reported immediately to the appropriate technology staff. For cases of hardware failure or accidental damage, a loaner may be provided for the student throughout the repair/replacement process. There may be a delay if there are no more loaners available.
- Students/parents are responsible for the full cost of any willful, negligent or intentional damage to the Chromebook. Failure to pay for willful, negligent or intentional damage may result in legal consequences.
- Theft must be reported immediately to the appropriate school personnel. Students/parents will be required to fill out a theft report through the local police department.
 - Lost or Missing- \$250.00
 - Damaged or Broken (1st Time within school year)- Covered by Insurance. Must re-pay the insurance cost.
 - Damaged or Broken (2nd Time within same school year)- Covered by Insurance. Must re-pay the insurance cost.
 - Damaged or Broken (3rd Time within same school year)-Device stays in school.
 - Replacement Charging Cord- \$20.00

OUR MISSION

The Bagley High School's mission with our 1:1 Technology is to provide another dimension to teaching and learning in our building. We believe that in our ever changing world that providing students opportunities for learning and demonstrating learning through the use of a variety of tools will better prepare them for the future. Adding technology serves as another tool to show learning and engage students.

World's Best Workforce: Technology will help meet our District's goals of closing the racial and economic achievement gaps between students, ensuring that all students are ready for career and college and ensuring that all students graduate from high school.

Literacy: With the goal of having proficient readers at Bagley High School, technology will be used to enhance literacy instruction and close the achievement gap.

Mathematics: As with many schools, Bagley High School students have a wide range of learning needs. Technology will help teachers support student understanding of mathematical concepts and close the achievement gap by meeting those individual needs.

Curriculum: Up to date and quality curriculum is vital to student success. Technology integration will be used to update and enrich the way our students access and interact with curriculum material. District Policies relating to selection and review of curricular materials and resources will be followed by staff.

Assessment: In order to monitor and improve student achievement, technology integration will be used to improve the quality of both formative and summative assessments of learning in the classroom.

Differentiation: When considering the variety of skill levels, interests, and learning styles of our student, technology integration will be used to increase differentiation in the classroom.

21st Century Skills: Our students need to be prepared to function competently in the 21st century global community. Technology integration will be used to increase students' skills: creativity and innovation, critical thinking, problem solving, communication, and collaboration.

STEM: STEM is an acronym for Science, Technology, Engineering and Math education. We focus on these areas together not only because the skills and knowledge in each discipline are essential for student success, but also because these fields are deeply intertwined in the real world and in how students learn most effectively.

Student Internet Safety: While students are in our building the network is protected by a filter or firewall which blocks inappropriate content. This is in compliance with the Children's Internet Protection Act (CIPA). We also have procedures in place under the acceptable use policy for monitoring internet use. When devices go home with students, they will not be protected under our filter. However restrictions will be set on each device to block explicit content including music, movies, TV shows, books, podcasts, websites and applications.

WHY 1:1?

Depth of Understanding: Interactive simulations and illustrations can produce a much greater depth of understanding of a concept. When virtual manipulatives are used in a classroom setting, they can go far beyond chalk and talk. The teacher can conduct onscreen investigations and demonstrate concepts far more easily and in greater depth than just verbally and/or written text.

Learning vs. Teaching: Technology allows the tables to be turned. Instead of teaching (push), students can be given projects that require them to learn (pull) the necessary materials themselves. The key to this is the ability to get the information they need anytime, anywhere. This project-based pull approach makes learning far more interesting for the student and thus the student becomes much more engaged in their learning. Remember to keep in mind, that this approach won't be used every minute of the school day, but certainly when the skills and/or objectives are best met by this method.

Expansion of time and place: Using the "textbook classroom" approach, learning is limited. On the other hand, a wireless Chromebook has access to the teacher's course material and the Internet almost anywhere. There is also a vastly larger resource opportunity for students than can be practically expected from a paper or books. Information technology allows learning anywhere, anytime, and not just in one particular classroom for a few minutes each day.

New media for self-expression: Using modern technology students do such things as make a presentation, record and edit spoken word, do digital photography, make a video, run a class newspaper, run a web based school radio or TV station, do a claymation, compose digital music on a synthesizer, make a website, or create a blog. The possibilities are endless!

Collaboration: A vital skill in the digital world is the ability to work collaboratively on projects with others who may not be physically close. This can best be done using computer tools such as the web, email, instant messaging and cell phone. Rather than laboring alone on homework, students can work in small groups wherever they happen to be at any time. They are doing this already. However, through technology, it can now be formalized

and taught as a vital skill. Many university projects are undertaken by teams spread around the world. Students need to be prepared for this.

Going Global: The worldview of the student can be expanded because of the zero cost of contacting and communicating with other people around the globe. The Internet permits free video conferencing which permits interaction in real time with sister schools in other countries. From an educational viewpoint, this is a very important component that helps students understand other cultures through direct dialog and collaboration! This type of activity would be very enriching for our students and if used will be supervised by staff. (An example could be a student in Bagley Skyping with a teacher in China to learn about the Chinese Culture.)

Individual pacing and sequence: Students are unique and learn differently. Information technologies can permit students to break step with the class and go at a pace and order that suits them better. Without disrupting the class, students can repeat difficult lessons and explore what they find interesting. With time, it will become more like having a private tutor rather than being lost in a large class.

Personal Productivity: Students need productivity tools for the same reasons you do. Students need to write, read, communicate, organize and schedule, Chromebooks will allow these tasks to happen more efficiently.

BAGLEY DISTRICT ACCEPTABLE USE POLICY

524 Bagley Independent School District 162 Electronic Technologies Acceptable Use and Internet Safety Policy

Board Adopted: September 2, 2008

Board Revised: March 16, 2015

I. PURPOSE

The purpose of this policy is to set forth guidelines for access to acceptable and safe use of the District's electronic technologies. Electronic technologies include but are not limited to the district network, computers, mobile devices, printers, telephones, and the applications they support and/or access both on and off campus. The policy complements the District's Internet Policy.

II. GENERAL STATEMENT OF POLICY

The Bagley School District provides technology resources to its students, staff, parents and community for educational, administrative, and informational purposes. The goal in providing these resources is to promote educational excellence in Bagley schools by facilitating resource sharing, innovation and communication with the support and supervision of parents, teachers and support staff.

III. EDUCATIONAL PURPOSE

Access to the technology in the Bagley School District has been established for educational purposes. The use of the Bagley School District's electronic technologies is a valued resource to our community. All electronic technologies, including personal devices using the district's connectivity, must be used in support of the educational program of the District. This access may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies.

School computers, telecom, memory devices, networks, cloud storage and related hardware and software are the property of the Bagley School District. At no time does the District relinquish its exclusive control of electronic technologies. Inappropriate use of District electronic technologies, including interfering with network functions and the standardization of technologies, may result in the limitation or revocation of access.

Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of electronic technologies may result in one or more of the following consequences: Suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate District policies, including suspension, expulsion, exclusion or termination of employment; or civil or

criminal liability under other applicable laws. Use of Electronic Technologies during the employee duty day should be restricted exclusively to educational purposes.

IV. DEFINITIONS

The term “users” refers to any person using the District’s electronic technologies. The term “Internet” refers to an electronic communications network that connects computer networks and organizational computer facilities around the world.

The term “intranet” refers to the District’s network, which restricts access to authorized users, which may include students, staff, parents, contractors, vendors and volunteers. The term “electronic technologies” refers to, but is not limited to, computers and peripherals, printers, telephones, and the applications they support and/or access.

V. UNACCEPTABLE USES

Users are responsible for anything set on the network with their name or other individual identified, e.g, IP address, on it. Users shall not engage in any activity that disrupts or hinders the performance of the District’s electronic technologies. Specifically, the following uses of the District’s electronic technologies are considered unacceptable:

- A. Users will not use the District’s electronic technologies to access, review, upload, download, store, print, post, receive, transmit or distribute:
 1. Pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
 2. Obscene, abusive, profane, lewd, vulgar, rude, inflammatory, libelous, threatening, disrespectful, or sexually explicit language;
 3. Materials that use language or images that are inappropriate in the educational setting or disruptive to the educational process;
 4. Information or materials that could cause damage or danger of disruption to the educational process;
 5. Materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination, or any other material that would violate any law.
 6. Orders made by shopping online during time designated as off-limits by the District.

7. Personal photos, files or music not related to educational purposes for any extended length of time.
 8. Unauthorized audio or video content streaming that decreases available internet bandwidth to district users.
- B. Users will not use the District's electronic technologies too knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks by use of email, social media, blogs, podcasts, etc.
- C. Users will not use the District's electronic technologies to engage in any illegal act or violate any local, state or federal statute or law. Users will not use the District's electronic technologies for political campaigning or personal profit.
- E. Users will not physically or electronically vandalize District technologies nor use the District's electronic technologies to vandalize, damage or disable the property of another person or organization.
1. Users will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means.
 2. Users will not tamper with, modify or change the District's electronic technologies software, hardware or wiring or take any action to violate the District's security system.
 3. Users will not use the District's electronic technologies in such a way as to disrupt the use of the system by other users.
 4. Users may not add or remove any software nor modify the equipment, software configuration, or environment. All electronic technology requests must go through the District's Technology Department processes.
- F. Users will not use the District's electronic technologies to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
- G. Users will not use the District's electronic technologies to post information in public access areas regarding private information about another person. Private information includes personal contact information about themselves or other persons, or other personally identifiable information including, but not limited to, addresses, telephone numbers, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that

was sent to the user privately without permission of the person who sent the message.

- H. Users will not attempt to gain unauthorized access to the District's electronic technologies or any other system through the District's electronic technologies. Users will not attempt to logon through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Access through any means other than an individual's user logon and password is not permitted.
- I. Messages, files and records on the District's electronic technologies may not be encrypted without the permission of appropriate administrative school authorities.

Note: Users must keep all account information and passwords private. The District reserves the right to access user accounts when deemed necessary.

- J. Users will not use the District's electronic technologies in any way that may violate trademark copyright laws or usage licensing agreements:
 - 1. Users will not use another person's property without the person's prior approval or proper citation,
 - 2. Users will not load, download or exchange pirated software or copy software to or from any school computer including freeware and shareware;
 - 3. Users will not plagiarize works they find on the Internet or other information resources.
- K. Users will not use the District's electronic technologies for unauthorized commercial purposes or for financial gain unrelated to the Mission of the District. Users will not use the District's electronic technologies to offer or provide goods or services or for product advertisement, except as authorized by the District administration.
- L. The District does not support personal equipment. Users will not install any personal equipment or software on any district-owned systems.

VI. FILTER

- A. With respect to any of its computers with Internet access, the School District will monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will use best efforts and industry

standard approaches to block or filter Internet access to any visual depictions that are obscene, violent, child pornography, or harmful to minors.

- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, violence, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Access to chat rooms, discussion boards and other forms of direct electronic communications are limited to applications approved by the District and/or hosted within the District domain for the safety and security of minors.
- D. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The District is obligated to monitor and/or review filtering activities.

VII. INTERNET SAFETY POLICY EDUCATION

During the first week of school and prior to the start of second semester, classroom and/or first hour teachers will provide a minimum of two lessons covering:

- 1. The education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms.
- 2. Cyberbullying awareness and response
- 3. Unauthorized disclosure, use and dissemination of personal information regarding minors.
- 4. Unauthorized access, including “hacking” and other unlawful activities by minors online.
- 5. Safety/security of minors when using e-mail, chat rooms, other direct electronic communications.

VIII. LIMITED EXPECTATION OF PRIVACY

By authorizing use of the School District electronic technologies, the Bagley School District does not relinquish control over content or data transmitted or stored on the

network or contained in files. Users should expect only limited privacy in the contents of personal files on the District's electronic technologies.

- A. Routine maintenance and monitoring of the District's electronic technologies may lead to a discovery that a user has violated this policy, another School District policy, or the law.
- B. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or School District policy.
- C. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- D. District users are advised that the School District retains the right at any time to investigate or review the contents of their files and e-mail files based upon legal complaints or specific allegations regarded as misuse of technologies. In addition, District staff is advised that data and other materials in files maintained on or transmitted through the District's electronic technologies may be subject to review, disclosure or discovery under the Minnesota Government Data Practices Act.
- E. The District will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with School District policies conducted through the District's electronic technologies

VIII. ELECTRONIC TECHNOLOGIES ACCEPTABLE USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents and staff of the District.□
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Electronic Technologies Acceptable Use Agreement for students must be read and signed by the user and parents or guardians. Internet Use Agreement for employees must be signed by the employee. The form must then be filed with the District.

- D. All users shall be responsible for the protection and security of their passwords. Users shall have the ability to change passwords to maintain the confidentiality of login codes. Passwords are not viewable by network administrators but may be changed to gain access to a user account if necessary.

IX. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the District's educational technologies is at the user's own risk and is provided on an "as is, as available" basis. The District will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on the District's systems or for delays or changes in or interruptions of service or miss-deliveries or non-deliveries of information or materials, regardless of the cause. The District is not responsible for the accuracy or quality of any advice or information obtained through or stored on the District's electronic technologies. The District will not be responsible for financial obligations arising through unauthorized use of the District's educational technologies or the Internet.

X. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the District's electronic technologies must not violate other policies and regulations of the District, including but not limited to the District policies on Gifts and Donations, Nondiscrimination, Harassment and Violence, Web site and Intranet, Instructional Materials Selection and Review, and Curriculum Goals.

XI. USER NOTIFICATION

- A. All users shall be notified of the District policies relating to Electronic Technology Acceptable Use and Internet Safety Policies. This notification will be posted on the second board meeting agenda each August in an open public forum.
- B. This notification shall include the following:
 - 1. Notification of Unacceptable Use of District Electronic Technologies.
 - 2. Internet Safety Protection
 - 3. Notification that Internet use is subject to compliance with District policies.
 - 4. Disclaimers limiting the District's liability relative to:
 - a. Information stored on District systems including diskettes, hard drives, or servers, CD, DVD memory stick or similar devices, cloud storage, or any other storage device:
 - b. Information retrieved through the District's computers, networks or online resources;

- c. Personal property used to access the District's computers, networks or online resources;
 - d. Unauthorized financial obligations resulting from use of District resources/ accounts to access the Internet.
 - e. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
5. Notification of password ownership and password protection procedures.
 6. Notification that, even though the District may use technical means to limit student Internet access, these limits are not impenetrable and are not the sole means of enforcing the provisions of this policy.
 7. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
 8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by the School District.
 9. Notification that, should the user violate the District's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
 10. Notification that all provisions of the Electronic Technologies Acceptable Use Policy are subordinate to local, state and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside-of-school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the District's educational technologies and of the Internet if the student is accessing the District's electronic technologies from home or through other remote location(s).
- B. Parents will be notified that their students will be using District resources/accounts to access the Internet and that the District will provide parents the option to request alternative activities not requiring Internet access. This notification should include:

1. A copy of the Electronic Technologies Acceptable Use Agreement provided to the student user;
2. A description of parent/guardian responsibilities;
3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option;
4. A statement that the Electronic Technologies Acceptable Use Agreement must be signed by the user, parent or guardian, and the supervising teacher prior to use by the student; and
5. A statement that the District's Electronic Technologies Acceptable Use Policy is available for parental review.

XIII. IMPLEMENTATION AND POLICY REVIEW

- A. The Superintendent, and/or administrative team, is directed to develop the necessary guidelines for the implementation of this policy. The Superintendent, and/or administrative team, may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the School Board for approval.
- B. The Superintendent, and/or administrative team, shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The District's Internet policies and procedures are available for review by all parents, guardians, staff and members of the community through the district website.

ACCEPTABLE USE ACKNOWLEDGEMENT FORM

524F Bagley School District K-12 Acceptable Use Policy Acknowledgment Form₁

Bagley Public School information technology resources, including email, network and Internet access, are provided for educational purposes. Adherence to the following policy is necessary for continued access to the school's technological resources:

Students must

1. *Respect and protect the privacy of others.*
 - Use only assigned accounts.
 - Do not view, use, or copy passwords, data, or networks to which they are not authorized.
 - Do not distribute private information about others or themselves.
2. *Respect and protect the integrity, availability, and security of all electronic resources.*
 - Observe all network security practices, as posted.
 - Report security risks or violations to a teacher or network administrator.
 - Do not destroy or damage data, networks, or other resources that do not belong to them, without clear permission of the owner.
 - Conserve, protect, and share these resources with other students and Internet users.
3. *Respect and protect the intellectual property of others.*
 - Do not infringe copyrights (no making illegal copies of music, games, or Movies!).
 - Do not plagiarize.
4. *Respect and practice the principles of community.*
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials to a teacher.
 - Do not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
 - Do not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
 - Do not respond to any unsolicited
 - Do not use the resources to further other acts that are criminal or violate the school's code of conduct.
 - Do not send spam, chain letters, or other mass unsolicited mailings.
 - Do not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Complete Acceptable Use Policy is available via the district website (www.bagley.k12.mn.us) or by request from the District Office.

Students in grades 4-12 may, if in accord with the policy above

1. Design and post web pages and other material from school resources.
2. Use direct communications such as instant messaging if approved by a teacher for class purposes.
3. Use the resources for any educational purpose.

Students in grades K-3 may

1. Access previewed websites through the use of links on the District Website.

Consequences for Violation. Violations of these rules may result in disciplinary action, including the loss of a student's privileges to use the school's information technology resources.

Supervision and Monitoring. School and network administrators and their authorized employees monitor the use of information technology resources to help ensure that uses are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

----- Please sign and return to your child's teacher. -----

I ACKNOWLEDGE AND UNDERSTAND MY OBLIGATIONS:

Student _____ Date _____

Parent/Guardian _____ Date _____

Disclaimer: While the District's intent is to make Internet access available in order to further educational goals and objectives, students may find ways to access other materials as well. Even should the District institute technical methods or systems to regulate students' Internet access, those methods could not guarantee compliance with the District's acceptable use policy. That notwithstanding, the District believes that the benefits to students of access to the Internet exceed any disadvantages. Ultimately, however, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Toward that end, the Bagley School District makes the it's complete Internet policy and procedures available on request for review by all parents, guardians, and other members of the community; and provides parents and guardians the option of requesting for their minor children alternative activities not requiring Internet use.

Name: _____

Grade Level: _____

Insurance Cost: _____

Cash-Check # _____

STUDENT and Parent Agreement

1:1 Learning Initiative: Student and Parent Agreement

Student access to technology in the Bagley Public School District has been established for educational purposes. The use of the Bagley School District’s electronic technologies is a valued resource to our community. All electronic technologies must be used in support of the educational program of the District. This privilege may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies.

Failure to comply with the District’s Bullying Policy and Acceptable Use and Safety Policy or the guidelines stated in the Student Device Handbook for use may result in the loss of privilege. The device is the property of the Bagley Public Schools and as a result may be seized and reviewed at any time. The student should have no expectation of privacy of materials found on a device. Students are responsible for the cost associated with intentional damage of their device or damage resulting from improper care.

-----Please sign and return to High School Office-----

Student Agreement

I have reviewed and agree to follow the Bagley Public Schools 1:1 Learning Initiative expectations cited in this agreement and understand my responsibilities as a student.

(Print) Student Name: _____

Date: _____

Student Signature: _____

Grade _____

Parent Agreement

I/we have reviewed and agree to follow the Bagley Public Schools 1:1 Initiative expectations cited in this agreement and understand my/our responsibilities as a Parent/Guardian. By signing below I give permission for my child to use a managed email through the Bagley Schools which includes Google Classroom, and if applicable to create user accounts in in Khan Academy, Nearpod, and/or applications of the like managed by the classroom teacher and/or the Bagley Technology Department.

(Print) Parent Name: _____

Date: _____

Parent Signature: _____

CONTACT INFORMATION

Technology Department

Casey Norden-District Technology Coordinator

Phone: 694-6528 ext 3251

E-mail: cnorden@bagley.k12.mn.us

Brenda Dukek-District Technology Integrationist

Phone: 694-6528 ext 3253

E-mail: bdukek@bagley.k12.mn.us

Technology Department E-Mail: itdept@bagley.k12.mn.us

This handbook is also attached to the district website.



December 15, 2015

Steve Cairns
Superintendent
Bagley Public Schools
202 Bagley Ave. North
Bagley, MN 56621

Re: Independent School District No. 162 – Technology Equipment Financing

Dear Steve:

BMO Harris Equipment Finance Company ("BMO Harris EFC"), on behalf of BMO Harris Investment Company, LLC as Lessor ("BHIC"), is pleased to submit our equipment financing proposal (the "Proposed Transaction") described in the attached Summary of Terms and Conditions (the "Term Sheet"). At your convenience please review our Term Sheet and contact me with any questions so we may go forward in implementing your financing objectives.

This proposal letter and the Term Sheet include only a brief description of the principal terms of the Proposed Transaction and are intended for discussion purposes only. Please understand that this proposal and Term Sheet are not a commitment or offer to finance your equipment, and does not create any obligation of liability for BMO Harris EFC.

We look forward to your positive response to this proposal and are pleased with this opportunity to further a mutually beneficial business relationship between our two companies.

Very truly yours,

A handwritten signature in blue ink that reads "David Sook".

David Sook
BMO Harris Equipment Finance Company
Senior Vice President
(414) 765-8346

CC: Pat Harris
BMO Harris Bank

SUMMARY OF TERMS AND CONDITIONS

Tax-Exempt Finance

Date: December 15, 2015

Lessee: Independent School District No. 162
Bagley, MN

Lessor: BMO Harris Investment Company, LLC (“BHIC”) or its designee

Equipment: Various technology (TBD). All equipment is assumed to be new and acceptable to Lessor.

Lessors Cost: Total cost not to exceed \$834,705 (estimate)

Structure: Master Installment Purchase Agreement structure with equipment schedules. Lease terms determined on a schedule by schedule basis (based upon equipment composition and related useful lives). This lease is a lease intended as security transaction; all tax benefits, if any, will remain with Lessee; the lease will be a net financial lease, and all expenses, including (but not limited to) insurance, maintenance, and taxes, will be for the account of Lessee. Lessor will have a first priority security interest in the Equipment.

Terms: **Lease Commencement Date:** Assumed to be February 1, 2016

Basic Term: 5 Years (fixed rate) from the Lease Commencement Date.

Indicative Rent: Lessee shall make payments in accordance with one of the options noted below, payable in advance.

<u>Payment Frequency</u>	<u>Indicative Lease Factor</u>	<u>Indicative Payment</u>	<u>Indicative Interest Rate</u>
Quarterly	5.2615%	\$43,918	2.17%
Semi-Annual	10.4988%	\$87,634	2.20%
Annual	20.9158%	\$174,585	2.29%

Lease payments are to be made via ACH with the first payment due date on February 1, 2016.

Lease Adjustment:

The indicative Lease Factors noted above were calculated based upon the average life US SWAP Rates (“Swap Rate”) of 2.0 years with an interpolated yield of 1.0% as published by the Federal Reserve Statistical Release H.15 as of December 3, 2015. The final Lease Factor to be fixed for the Term will be calculated on the date Lessor prepares the equipment schedule by adjusting the indicative Lease Factors noted above upward or downward for changes in the then equivalent Swap Rate so as to maintain Lessor’s economic yield in the transaction. Should the Lessee not return the completed equipment schedule within two (2) days of Lessor’s schedule preparation date the Lender has the right to readjust the Lease Factor to the then current Swap Rate.

This lease structure will be in compliance with Minnesota statute section 465.71.

Governmental Entity Lease:

The Interest Rate and Rent payments are calculated on the assumptions, and Lessee will represent, that Lessee is a state or political subdivision of a state within the meaning of Section 103 (c) of the Internal Revenue Code (the “Code”) and that this transaction will constitute an obligation of the Lessee within the meaning of Section 103 (a) of the Code. Lessee shall provide Lessor with such evidence as Lessor may request to substantiate and maintain such tax status. Lessee shall comply with the filing requirements of Section 149 (e) of the Code. Lessee will pay Lessor amounts calculated at a taxable rate sufficient to maintain Lessor’s yield in the Lease, in the event Lessor suffers a loss of Federal income tax exemption of the interest portion of the rentals.

Lease Documents:

Lease documents in form and substance satisfactory to Lessor must be executed and delivered to Lessor. If Lessor requests, Lessee will also furnish duly executed landlord and mortgagee waivers and supporting information. Lessee will also provide board resolutions, incumbency certificates and other documentation required by Lessor.

Opinion of Counsel:

Lessee’s counsel shall deliver an opinion to Lessor at closing in form and substance satisfactory to Lessor. The opinion of counsel will cover the following tax matters, in addition to other customary opinions:

- (a) the portion of Rent designated as and constituting interest paid by Lessee and received by Lessor is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (“Code”) and is exempt from state personal income taxes;
- (b) such interest is not a specific preference item for purposes of the federal individual or corporate alternative minimum taxes; and

(c) the lease has been duly authorized by Lessee's governing body and is a legal, valid and a binding obligation of Lessee.

Expenses:

Lessee will be responsible for all expenses, including legal fees, filing fees, and other customary costs for this type of financing.

**Assignment
by Lessor:**

The Lessor shall be entitled to assign its right, title and interest in the Lease and the Equipment on a private placement basis to qualified purchasers. In addition, Lessor shall be entitled to assign its right, title and interest in the Lease to a trustee for the purpose of issuing certificates of participation or other forms of certificates evidencing an undivided interest in such Lease, provided such certificates are sold only on a private placement basis (and not pursuant to any "public offering") to a purchaser(s) who represent that (i) such purchaser has sufficient knowledge and experience in financial and business matters to be able to evaluate the risks and merits of the investment (ii) such purchaser understands neither the Lease or certificates will be registered under the Securities Act of 1933, (iii) such purchaser is either an "accredited investor" within the meaning of Regulation D under the Securities Act of 1933, or a qualified institutional buyer within the meaning of Rule 144A, and (iv) that it is the intention of such purchaser to acquire such certificates (A) for investment for its own account or (B) for resale in a transaction exempt from registration under the Securities Act of 1933.

**U.S. Patriot Act
Compliance**

All financial institutions are required by Federal law to obtain, verify and record information that identifies each customer who opens an account with Lessor. When Lessee opens an account with Lessor, Lessor will ask for the Lessee's name, address and other information that will allow Lessor to identify Lessee, such as documents evidencing legal status and formation, taxpayer identification number and date of birth (if applicable).

Confidentiality:

This Proposal is delivered to Lessee with the understanding that neither it nor any of its terms and conditions will be disclosed by the Lessee to any persons or entities, except those having a confidential relationship with Lessee in relation to this Proposed Transaction or where disclosure is required by law. Further, Lessee may disclose to any and all persons, without limitation of any kind, any information with respect to the "tax treatment" and "tax structure" (in each case, within the meaning of Treasury Regulation Section 1.6011-4) of the Proposed Transaction and all materials of any kind (including opinions or other tax analysis) that are provided to Lessee relating to such tax treatment and tax structure.

**Limitation
on Damages:**

Lessor will not be responsible or liable for any damages, consequential or otherwise, that may be incurred or alleged by any person or entity, including Lessee, as a result of this Proposal.

Escrow Account: Subject to compliance by Lessee with applicable regulations under the Code, including but not limited to arbitrage reporting, the proceeds of the Lease may be deposited into an escrow account acceptable to Lessor, and disbursements made there from to pay for Equipment upon execution and delivery of an acceptance certificate (and related documents by Lessee and approved by Lessor).

Proposal

Expiration Date: This Proposal expires on January 5, 2016 unless otherwise extended in writing by BMO Harris EFC.

Contingency: This term sheet is contingent upon obtaining Lessor credit approval and lease documentation acceptable to Lessor.

Neither BMO Harris Equipment Finance Corporation (“BMO Harris EFC”) nor any of its affiliates is rendering any financial advisory nor consultant services to or on behalf of the Lessee including advice with respect to structure, timing, terms or other similar matters concerning the financing opportunity contained herein. The information provided is not intended to be and should not be construed as “advice” within the meaning of Section 15B of the Securities Exchange Act of 1934. This Term Sheet contains all of the terms and conditions and there is no other arrangement or agreement nor fee or other compensation nor in expectation of such compensation for the rendering of this Term Sheet.

The undersigned, by its authorized representative below, accepts the above proposal, agrees to furnish BMO Harris EFC, its successors and assigns, any information relating to the business or financial condition of your company or its affiliates, and authorizes BMO Harris EFC, and its affiliates to disclose to, discuss with and distribute such information (and any information they may already have) to any other affiliates or proposed assignees or successors of BMO Harris EFC.

Accepted by: Bagley Area Independent School District 162

By: _____

Title: _____

Date: _____



23801 Calabasas Road • Suite 101
 Calabasas, CA 91302
 Phone - (844) 222-1006 • Fax - (818) 222-1516
 www.teqlease.com

December 4, 2015

Mr. Steve Cairns
 Superintendent
 Bagley Public School District
 202 Bagley Avenue NW
 Bagley, MN 56621

Re: Equipment Lease Proposal

Dear Mr. Cairns:

TEQlease, Inc. appreciates the opportunity to provide value-added lease financing services for an Equipment Lease for Bagley Public School District's technology project. I am pleased to present the following Equipment Lease Proposal for your review.

A. Basic Lease Terms

Lessee:	Bagley Public School District		
Lessor:	TEQlease, Inc. DBA TEQlease Education Finance		
Assignee:	Kansas State Bank		
Equipment:	Technology Project, consisting of the acquisition of Dell Chromebooks, iPad Air 2's with cases, MacBook Air laptops, Apple TV's, Chromebook charging carts, Dell Precision M2800 CTO laptops, Lenovo T540p laptops, 16 Lenovo ThinkCentre laptops, Smart Interactive Panels, Large Flat Panel Mobile Carts, or substitutions thereto and any additional or ancillary equipment.		
Vendor:	Various		
Lease Commitment:	Up to \$834,705.00 Original Equipment Cost (OEC)		
Delivery and Installation:	Prior to January 15, 2016		
Lease Commencement Date:	January 15, 2016		
Lease:	Capital Lease (\$1.00 Buyout)		
Lease Term:	60 months		
Frequency:	Quarterly	Semi-Annual	Annual
Lease Rate Factor:	.05425	.10802	.21418
Rental*:	\$45,279.38	\$90,165.98	\$178,774.46

*To be adjusted pro rata based on final OEC; plus applicable taxes.

Mr. Steve Cairns
Superintendent
Bagley Public School District
December 4, 2015

Rental Periodicity: In advance
Equipment Location: Bagley Public School District
202 Bagley Avenue NW
Bagley, MN 56621

B. Other Terms

Commitment/Success Fee: None
Downpayment: None
Additional Security: None
Security Deposit: None
Documentation Fee: None
Equipment Inspection Fee: None
Advance Rentals: None

Material Adverse Change; Rate Increase: This proposal and any approval pursuant to this proposal shall be subject to there being no material adverse change in the financial condition of Bagley Public School District prior to the Commencement Date. An increase in rates resulting from any action by the Federal Reserve shall not in itself constitute a material adverse change under this paragraph; however, any such rate increase shall be passed through to Bagley Public School District on a pro rata and market rate basis.

Vendor Payment Terms: Vendors will be paid net 30, or as otherwise agreed, conditioned on Bagley Public School District equipment delivery and acceptance of Equipment, or as otherwise negotiated between Vendor and Milken Community Schools, as approved by Lessor.

Sales/Use Tax: Monthly Rentals and/or Equipment cost referred to herein are plus applicable taxes and fees unless indicated differently.

Due Diligence: Bagley Public School District shall provide to TEQlease all due diligence materials reasonably requested by TEQlease.

Upgrades: TEQlease agrees to lease upgrades to installed equipment as requested by Bagley Public School District, on mutually agreeable terms, provided no material adverse change in Bagley Public School District's financial condition shall have occurred.

Documentation: This transaction shall be documented under a Master Lease, with Schedules and ancillary documentation, in mutually acceptable form. TEQlease lease documentation can be reviewed in advance at www.teqlease.com/downloads

Marketing: Bagley Public School District agrees that TEQlease may use Bagley Public School District's name and logo, and general information concerning Bagley Public School District's relationship with TEQlease, on the TEQlease website and in TEQlease firm brochures, in press releases, advertisements, and in other related marketing materials. Bagley Public School District may notify TEQlease in writing at any time to stop further use of references to Bagley Public School District in TEQlease marketing materials.

Mr. Steve Cairns
Superintendent
Bagley Public School District
December 4, 2015

Net Lease: The lease will be a non-cancelable net lease. Bagley Public School District, at its own expense, agrees to provide insurance, obtain appropriate maintenance for the Equipment, and pay all fees, taxes and other expenses relating to the equipment.

C. Commitment

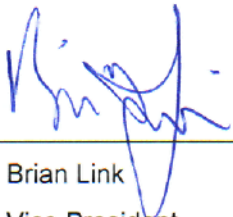
This Lease Proposal is subject to receipt and satisfactory review of 1) documentation of the transaction in accordance with these terms; 2) Lessee's financial information, as well as such other information as TEQlease may reasonably require; and 3) approval by Lessor's Credit Committee.

After execution of this Lease Proposal letter and return to TEQlease, TEQlease shall have a period of 3 business days from the date Bagley Public School District shall have provided the required information to complete due diligence and provide final approval to Bagley Public School District for the Lease. If the foregoing is agreeable to Bagley Public School District, please signify acceptance by signing this letter below, and return it by email or fax to Bruce Fornatoro at (818) 222-1516. This offer expires as of the close of business on December 24, 2015.

Thank you for allowing TEQlease to submit this Lease Proposal to you. We look forward to establishing an excellent business relationship.

Sincerely,
TEQlease, Inc.
DBA TEQlease Education Finance

Agreed and Accepted:
Bagley Public School District

By: 
Name: Brian Link
Title: Vice President
Date: December 4, 2015

By: _____
Name: _____
Title: _____
Date: _____

Cc: M. Lockwood; TEQlease, Inc.
B. Fornatoro; TEQlease, Inc.