

MEMO TO: Board of Education
TOPIC: Regular School Board Meeting
FROM: Steve D. Cairns, Superintendent
DATE: April 29, 2015

A Regular School Board Meeting of the Board of Education will be held May 4, 2015 at 7:30 PM in the High School Room 101.

Agenda

1. CALL TO ORDER

A. Pledge - Chairman Broden

2. PREVIEW OF AGENDA

During this time any board member may pull any item(s) from the Consent Agenda

3. ADDITIONS TO THE AGENDA

A. Resignation - Laura McCaughan - High School Paraprofessional

B. Resignation - Gina Drellack - Media Specialist

C. Ross Lewis Sign Co., Bemidji - \$12,055.

To relocate score board and back lighting.

4. CONSENT AGENDA

A. Minutes - Chairman Broden

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5. COMMUNICATIONS

A. Enrollment

5

6. STUDENT INPUT AND RECOGNITION

A. April 27 - Athletes of the Week

Ben Thoma

Travis Wilberg

Marye Carlson

Courtney Fultz

B. Elementary Students of the Month - March

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7. PUBLIC PARTICIPATION

8. COMMITTEE REPORTS

A. Transportation

B. Policy

C. Facilities

D. Negotiations

1) Set Next Negotiation Meeting Date

E. Athletics

F. Security

G. Wellness

H. Other

9. REPORTS AND PRESENTATIONS

A. Handing out Diplomas at Graduation

B. School Liaison Program - MOU

10. SCHOOL BOARD ACTION

A. Staffing

1) Resignation - Margaret Netland

B. Summer Construction Project

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11. NEXT MEETING'S AGENDA ITEMS - *Chairman Broden*

12. MEETING SCHEDULE- *Chairman Broden*

Monday, May 18, 2015 at 7:30pm in High School Room 101

13. ADJOURNMENT

**BAGLEY PUBLIC SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
APRIL 20, 2015
MINUTES**

The regular meeting of the Board of Education, Independent School District #162 was held on Monday, April 20, 2015, at 7:30 p.m. in High School Room 101. Members present: Adam Broden, Wendy Fultz, Amy Fontaine, LeAnn Agnes, Toby Anderson, Kathy Clark, Darcie Kaiser and Superintendent Cairns. Members absent: None.

Chairman Broden called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by LeAnn Agnes, to change monthly payroll to semi-monthly payroll. Motion failed due to a lack of a second.
2. A motion was made by Amy Fontaine, seconded by Wendy Fultz and carried, to approve the agenda items.
3. A motion was made by Kathy Clark, seconded by Toby Anderson and carried, to approve the following consent agenda items:
 - A. April 6 Minutes
 - B. April 13 Special Minutes
 - C. April Invoices - \$289,310.78
 - D. March Hand Payables - \$156,475.13
 - E. March Statement of Cash Balances - \$3,265,632.17
 - F. March Construction Pay Applications - \$97,777.75
 - G. March Budget Comparison
 - H. Lease Agreements
 - Garden Valley (telephone) \$40,506.75
 - Garden Valley (paging system w/interfacing) \$43,185.50
 - I. Elementary School & High School Auxiliary Accounts
4. Chairman Broden announced that Sara Holm was the March Senior of the Month.
5. A motion was made by Wendy Fultz, seconded by Toby Anderson and carried, to adopt resolution accepting gifts/donations to Bagley Public Schools:

WHEREAS the following; therefore, **BE IT RESOLVED** by the School Board of Independent School District #162 – Bagley School Board does hereby accepts the following donations:

\$150.37 from ISD #2311 Clearbrook/Gonvick for ECI
\$4,213.95 from Mahube-Otwa for School Readiness/Pathways II
\$3,919.20 from Mahube-Otwa for School Readiness/Pathways II
\$200.00 from Shevlin Township for Summer Youth Recreation

6. A motion was made by Toby Anderson, seconded Wendy Fultz and carried, to accept the resignation of Amanda Wiener effective May 29, 2015.
7. A motion was made by Kathy Clark, seconded by LeAnn Agnes and carried, to accept the resignation of Loren Dryburgh effective May 29, 2015.

8. A motion was made by LeAnn Agnes, seconded by Wendy Fultz and carried, to approve the cleaner-sweeper 2015-2017 work agreement and job description.
9. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to approve the head building & grounds/head custodian 2015-2017 work agreement and job description.
10. A motion was made by Kathy Clark, seconded by Wendy Fultz and carried, to accept the resignation of Jane Merschman.
11. A motion was made by Amy Fontaine, seconded by Toby Anderson and carried, to hire Allison Barta as a high school science teacher contingent upon receipt of an appropriate teaching license and a satisfactory background check.
12. Discussion was held regarding issues with the keyless entry doors and whether board members should receive keyless entry cards. It was determined that no cards would be made.
13. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to approve summer school for the elementary school, high school and ALP June 4-17, 2015.
14. ITEMS FOR THE NEXT AGENDA:
 - A. Staffing
 - B. Work Agreements
 - C. Select Board Members to Distribute Diplomas at Graduation
 - D. Summer Projects – asbestos abatement, reinstall carpet & tile at BES
15. A motion was made by Kathy Clark to adjourn the meeting at 8:13 p.m.

Adam Broden, Chairman
Board of Education
Ind. School District #162

Wendy Fultz, Clerk
Board of Education
Ind. School District #162

Bagley School												
Enrollment K -12												
SY 2014-2015												
	5/1/15	4/1/15	3/2/15	2/2/15	1/5/15	12/1/14	11/3/14	10/1/14	9/16/14	5/29/14	9/16/13	
HK	11	11	12	12	11	12	12	12	13	4	5	
K	79	79	80	79	78	77	78	78	78	76	76	
1	75	74	75	73	75	76	78	77	79	98	99	
2	99	98	98	100	99	101	101	100	100	82	81	
3	81	82	81	82	82	84	84	84	84	86	87	
4	84	83	84	84	84	85	84	85	87	78	78	
5	76	76	77	79	79	79	80	81	80	71	73	
6	71	71	71	71	71	71	71	71	71	66	68	
Total K-6	576	574	578	580	579	585	588	588	592	561	567	
7	66	66	67	67	67	66	66	67	68	75	79	
8	74	75	75	74	75	75	75	78	77	81	83	
9	82	81	85	85	86	86	88	90	90	79	80	
10	77	79	78	78	79	80	82	85	86	61	62	
11	59	58	56	56	56	55	56	57	62	60	66	
12	58	58	58	59	58	58	59	60	63	68	76	
Total 7-12	416	417	419	419	421	420	426	437	446	424	446	
Total K-12	992	991	997	999	1,000	1,005	1,014	1,025	1,038	985	1,013	

Bagley School											
Enrollment K -12											
Comparison 2005/06 - 2014/15 SY											
	5/1/15	5/1/14	5/1/13	5/1/12	5/2/11	5/3/10	5/1/09	5/1/08	5/1/07	5/1/06	
HK	11	4	16	19	14	14	13	18	5	9	
K	79	76	89	71	74	74	68	59	75	73	
1	75	99	87	79	76	72	70	66	80	76	
2	99	81	86	73	71	68	68	85	80	65	
3	81	88	76	69	66	73	76	75	66	68	
4	84	77	77	65	80	79	75	64	65	86	
5	76	71	66	75	83	76	65	66	91	78	
6	71	66	74	83	83	69	71	91	79	73	
Total K-6	576	562	571	534	547	525	506	524	541	528	
7	66	75	88	86	72	68	87	80	73	97	
8	74	82	81	67	75	85	72	73	97	71	
9	82	80	64	70	80	77	70	95	66	94	
10	77	62	65	72	69	71	85	62	88	88	
11	59	61	70	64	64	80	62	83	78	64	
12	58	68	64	63	80	50	77	79	58	77	
Total 7-12	416	428	432	422	440	431	453	472	460	491	
Total K-12	992	990	1,003	956	987	956	959	996	1,001	1,019	

SOM 2014-2015

March 2015

K-Barrett McBride, Dalton Walker, Elexis Soderstrom, Stella Jesness

1-Kyrie Smith, Hannah Wilcowski, McKenzie Hagen, Noah

Marmorine

2-Melissa Huschle, Logan Masurka, Camron Wilcowski, Brooke

Erickson

3-Dominic Stokes, Gabrielle Capshaw, Gracie Sansevero, Allyn

Johnson

4-Rebecca Voller, Brenden Rentz-Molde, Sophia Singh, Madisyn

Bennett

5-Dylan Bergeson, Tiffany Gerbracht, Jonna Seifert,

6-Hallie Lindgren, Alexis Ogniewski, Samantha Nelson

Summer Construction

2 - 23' x 23' x 4" concrete bleacher pads and dirt work - Clyde Johnson Concrete and Masonary - \$5330.00

I recommend School Board approval from capital outlay.



Northwest Service Cooperative

114 First Street West
 Thief River Falls, MN 56701-1911
 218-681-0900
 218-681-0915 (fax)
www.nw-service.k12.mn.us

Executive Director
 Bruce Jensen

"Your Resource and
 Learning Partner"

Date: April 7, 2015

To: Asbestos Abatement Contractors
 From: Brian Byklum, Northwest Service Coop

Subject: Asbestos removal: Bagley Elementary School

You are invited to bid the above referred site. The project involves removing asbestos containing floor tile and mastic from the Bagley Elementary School.

Abatement is scheduled to start: June 2015

The Bagley School District reserves the right to not award this project if final funding is not approved.

Asbestos Abatement Items of Note:

1. Mechanical methods may be used during abatement since full containment is required and it will also aid in the project being completed quicker.
2. Final clearance sampling will be by TEM analysis.

ACM	Quantity
ECFE WING 9" & 12" floor tile and mastic	5,092 sqft
Boiler room hall/laundry – 9" floor tile and mastic	430 sqft
1954 Add. Rms 11,12,14,16,17, & 19 – carpet, 9" floor tile and mastic	3,230 sqft
1966 Add. Lounge, Rms 25,28,29 – carpet, 9" floor tile and mastic. Rms 27,30,31,33,34 – 9" floor tile and mastic	6,480 sqft
Small gym stage 9" floor tile/mastic and carpet	945 sqft

Note: these quantities are estimated to be accurate within a 10% margin of error.

Bid Requirements:

1. Total price for removal of Bid Items.
2. Unit price if additional work is requested.
3. Copy of MN Asbestos Contractors License, proof of insurance, Workmen’s Compensation certificate.
4. Start date and estimated completion date.
5. Crew size
6. Procedures to be used.

The bidder who is awarded the project will enter into a contract with the Bagley School District and provide proof of insurance. The Bagley School District must be listed as an “additional insured”. The contract and insurance certificates must be completed prior to the start of the project.

Winning Contractor Bidder Requirements

1. The winning bidder will complete a contract with the Bagley School District including the unit rates.

BID DATE: Please submit all quotes to Brian Byklum no later than 2:00 P.M., April 24, 2015.

All bids must be made upon blank forms of proposal attached hereto and the prices of the work proposed shall be given in plain or typed figures. In case of discrepancy between a unit bid price and the extension, the unit price shall govern. The proposal must be signed in blue ink by the bidder. The blank spaces in the proposal form must be correctly filled in where indicated for each and every item, with totals and grand totals. Any proposal, which is incomplete, obscure, or irregular, may be rejected. A bid shall be rejected if it contains any alterations or erasures which are not corrected as follows: 1) the alteration or erasure must be crossed out and the correction thereof printed in ink or typewritten adjacent thereto; and 2) the correction must be initialed in ink by the person signing the bid proposal.

Bids are to be submitted electronically.

SUBMIT BIDS TO:

Northwest Service Coop
Attn: Brian Byklum
114 First St W
Thief River Falls, MN 56701
Phone 218.681.0895
Fax 218.681.0915
bbyklum@nwservice.org

ASBESTOS ABATEMENT SPECIFICATIONS

Bagley Elementary

The following document presents the abatement specifications for the removal of asbestos containing floor tile and mastic.

ASBESTOS REMOVAL SPECIFICATIONS

FLOOR TILE AND MASTIC REMOVAL BY FULL CONTAINMENT

- Minnesota certified contractor, workers, and supervisors are required.
- Minimum crew size will be 3 certified workers PLUS one supervisor.
- Hours of operation can vary between 7:00 AM to 5:30 PM Monday through Friday.
- All workers will have current physicals and respirator exams.
- Contractor is responsible for notifying the Minnesota Department of Health (MDH) and the Minnesota Pollution Control Agency (MPCA) prior to conducting any abatement activities.
- Any abatement activities shall be performed using wet removal techniques.
- Contractor will utilize a five stage personal decontamination unit equipped with hot and cold water and wastewater filtration unit.
- Seal all openings such as vents, diffusers, heaters, speakers, doors, and opening windows, etc. with 6-mil poly.
- All critical barriers will be built using 6-mil poly.
- Negative air will be provided (1 spare machine) using HEPA's with negative air established using a manometer (-0.02) before abatement starts. The negative air units are to be exhausted outdoors. The contractor shall provide calculations.
- HEPA exhaust locations will be secured using screws or nails and have a plastic flap on the outside to prevent back-flushing.
- It shall be the contractor's responsibility to provide adequate temporary lighting in all areas during abatement activities.
- Water and electricity will be made available at the site.
- All asbestos waste will have waste generator tags or labels attached and will be disposed of at an approved MPCA landfill by the contractor.
- Contractor is responsible for all damages to the client's facility.
- Abatement contractor must provide NWSC with a copy of the project notification, project plan and waste disposal manifests.
- All work procedures shall follow applicable work practices outlined in the Minnesota Department of Health's Asbestos Abatement Rules and EPA's NESHAP regulations.

BUILDING OWNER PROJECT REQUIREMENTS

The site will have water available and electricity.

CLIENT INFORMATION

The client for the project is:

Bagley Public School District
Attn: Bob Garland, B&G Supv.
202 Bagley Ave. NW
Bagley, MN 56621

PROJECT SCHEDULING INFORMATION

Asbestos abatement project start date is June 2015.

ON-SITE AIR MONITORING SERVICES

On-site air monitoring will be conducted by the Northwest Service Coop and will also be the districts designated representative.

Please contact Mr. Brian Byklum at NWSC, 218.688.0024 with any questions concerning the above information.

Brian Byklum
Health & Safety Director
Northwest Service Coop
MN Asbestos Project Designer

Please indicate acceptance of the above specifications and include a copy of this signature page in your Bid Envelope.

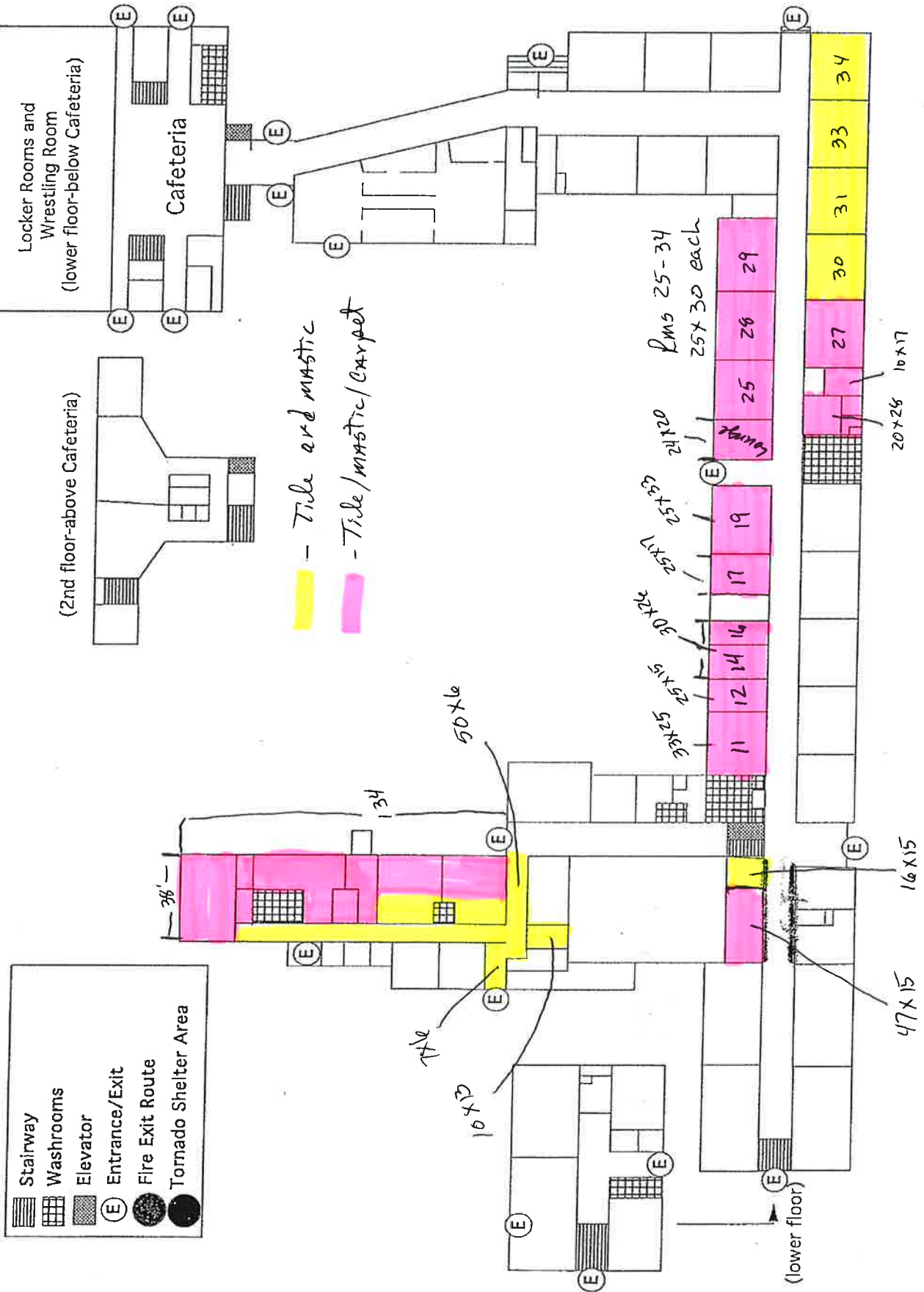
Name of Firm: _____

Authorized By: _____

Date: _____

Fire-Tornado-Emergency Map

Room *Superintendent's Office*
 follow the emergency route to your assigned area.





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Executive Director
Bruce Jensen

"Your Resource and
Learning Partner"

BID FORM

Bagley Elementary-Bagley School District

Asbestos abatement of floor tile and mastic.

BID: Bagley Elementary

WORK SCHEDULED TO BEGIN – June 2015

BASE BID:

Removal of asbestos containing materials.

Total Asbestos Bid Price: \$ _____

/Dollars

/Cents

(Total Asbestos Bid Price for the removal of all ACM from the proposed abatement area)

Unit Pricing if additional services are needed.

Price per lineal foot to remove pipe insulation by wrap and cut	_____
Price per lineal foot to remove pipe insulation in containment	_____
Price per glove bag to remove pipe insulation	_____
Price per square foot to remove linoleum or floor tile and mastic on wood	_____
Price per square foot to remove linoleum or floor tile and mastic on concrete	_____
Price per square foot to remove ceiling tile or wall plaster	_____
Price per square foot to remove ceiling or wall plaster (non-asbestos)	_____
Price per square foot to remove ceiling tiles and glue pucks	_____
Price per window to remove caulk	_____
Price per window to remove window glazing and secure window	_____
48 hour mobilization fee	_____

AGREEMENT

The bidder agrees this bid shall be good and may not be withdrawn for sixty (60) days after the scheduled time and date for receiving bids.

The bidder understands the owner reserves the right to accept or reject any or all bids or alternates and to waive informalities in bids received and minor discrepancies in bidding procedures.

The bidder agrees, if awarded the contract, to sign a Service Contract with the owner on the terms stated in the bid and to execute the agreements within ten (10) calendar days, and will furnish a satisfactory performance and payment bond, after receipt of the proposed agreement form. If contractor does not enter into a contract, or does not meet contract requirements the amount of the bid security shall be forfeited.

Asbestos contractor to file permits for abatement upon verbal confirmation of project acceptance. (Contract will be completed prior to work start-up).

Respectfully submitted,

NAME _____
(Correct and full name of firm)

ADDRESS _____

PHONE # ____ (____) _____

CONTACT PERSON (PRINT) _____

SIGNATURE _____

BY _____

TITLE _____

Affix corporate seal if a corporation

DATE _____